

**Muskegon County
Courts & Public Safety Committee Meeting
January 10, 2017
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:53 p.m.

ROLL CALL

Present: Benjamin Cross, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Excused: Marvin Engle

APPROVAL OF MINUTES

It was moved by Commissioner Cross, supported by Commissioner Nash, to approve the minutes of the December 6, 2016 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS17/01 - 01 Removed from the agenda prior to discussion/vote.

To accept the 2016 Homeland Security Grant Program Intergovernmental Agreement between the West Michigan Shoreline Regional Development Commission and the Muskegon County on behalf of the Muskegon County Emergency Services and direct the Board Chair and appropriate staff to sign the agreement.

CPS17/01- 02 It was moved by Commissioner Cross, supported by Commissioner Hughes, to accept the FY2016-17 Snowmobile Law Enforcement Grant in the amount of \$3,900.00 from the Michigan Department of Natural Resources and to have the Sheriff sign the agreement. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:55 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
February 7, 2017
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Wilkins at 3:46 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins

Excused: I. John Snider, II

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve the minutes of the January 10, 2017 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

North Muskegon Fire Chief Steven Lague addressed the Board in support of motion #CPS17/02 - 03.

ITEMS FOR CONSIDERATION

CPS17/02 - 03 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to re-establish the Emergency Management Services Department as procedurally outlined by Resolution and Letter of Understanding and create the Emergency Management Services Director position at the pay range of NX-00330 (\$29.177-\$36.674/hr). Motion carried.

CPS17/02 - 04 It was moved by Commissioner Mahoney, supported by Commissioner Foster, to approve the Sheriff's Office to apply for and accept the FY16-17 Hazardous Materials Emergency Preparedness (HMEP) grant for the Local Emergency Planning Committee (LEPC). Motion carried.

CPS17/02 - 05 It was moved by Commissioner Mahoney, supported by Commissioner Foster, to accept the FY2017 West Shoreline Michigan Prisoner Re-Entry Initiative (MPRI) contract modification and authorize the Sheriff sign this modification. Motion carried.

CPS17/02 - 06 It was moved by Commissioner Mahoney, supported by Commissioner Hughes, to accept funding and execute the medical marijuana grant contract from the State of Michigan, Department of Licensing and Regulatory Affairs totaling \$55,361 to support education and enforcement activities and amend the FY 2016-2017 budget accordingly. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Mahoney provided a draft resolution in support of Muskegon Heights Public School Academy System. Discussion ensued regarding the Michigan Department of Technology, Management & Budget, School Reform Office (SRO) considering closure of the Muskegon Heights Public School Academy.

CPS17/02 - 07 It was moved by Commissioner Mahoney, supported by Commissioner Nash, to approve a resolution in support of Muskegon Heights Public School Academy System. Motion carried.

Commissioner Nash provided a draft resolution opposing the legalization of marijuana for general use in Muskegon County. He asked Commissioners to review the document, speak with their constituents and to be prepared for further discussion in the future on this topic.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:07 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
March 7, 2017
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, Gary Foster, Susie Hughes, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Excused: Marvin Engle, Charles Nash

APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Chairman Cross, to approve the minutes of the February 7, 2017 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS17/03 - 08 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to authorize the Board Chair, the Sheriff and County Clerk to sign a continuation of the Operating Agreement with the Muskegon County Sheriff's Office to reimburse for mental health services from Health West for Fiscal Year 2017.

ROLL CALL

Yes: Cross, Foster, Hughes, Mahoney, Scolnik, Snider, Wilkins

Excused: Engle, Nash

MOTION CARRIED.

CPS17/03 - 09 It was moved by Chairman Cross, supported by Commissioner Mahoney, to approve the Sheriff's Office accepting the Memorandum of Understanding (17-MU-11090400-038) and the Huron-Manistee National Forest Cooperative Law Enforcement Agreement (16-LE-11090400-017) between the Muskegon County Sheriff's Office and the USDA, Forest Service and authorize the Board Chair to sign.

ROLL CALL

Yes: Cross, Foster, Hughes, Mahoney, Scolnik, Snider,
Wilkins

Excused: Engle, Nash MOTION CARRIED.

CPS17/03 - 10 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to accept the FY2017 Off-Road Vehicle (ORV) Law Enforcement Grant in the amount of \$8,100.00 from the Michigan Department of Natural Resources and authorize the Sheriff sign the agreement.

ROLL CALL

Yes: Cross, Foster, Hughes, Mahoney, Scolnik, Snider,
Wilkins

Excused: Engle, Nash MOTION CARRIED.

OLD BUSINESS

Commissioner Scolnik inquired if the Sheriff's Office still utilized the Harley Davidson motorcycle patrol. He was informed by Sheriff Poulin that there is currently one motorcycle being utilized with plans to continue that lease. Sheriff Poulin also noted he is currently working with an outside source donation specific to this service.

Chairman Cross inquired of Sheriff Poulin if the fire boats from the Marine Division could be utilized by other local fire departments. Sheriff Poulin informed him he is currently discussing this option with other local municipalities for continued use as they were intended by staff who have the proper qualifications and the proper training.

Commissioner Hughes noted the water pressure generated from these boats would be a great addition to the local fire departments who service the lake areas as the water spray could reach homes on the lakeshore that perhaps are not near fire hydrants.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:38 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
April 4, 2017
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:33 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins

Excused: Bob Scolnik

APPROVAL OF MINUTES

It was moved by Chairman Cross, supported by Commissioner Engle, to approve the minutes of the March 7, 2017 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

Mr. Steve Holke, Chief Stewart, Local 214 GEU, addressed the Board in support of motion CPS17/04 - 16.

ITEMS FOR CONSIDERATION

- CPS17/04 - 11 It was moved by Commissioner Engle, supported by Commissioner Nash, to award a contract with Richard Rosenberg as a Surveillance Officer for the 60th District Court Sobriety Court and authorize the Chairman of the Muskegon County Board of Commissioners to sign the contract. Motion carried.
- CPS17/04 - 12 It was moved by Chairman Cross, supported by Commissioner Wilkins, to add the new job classification of Senior Attorney Magistrate (NX-00363 - \$30.58 - \$38.70/hr) and adjust the pay

scale for the current Attorney Magistrate (from NX-00340 - \$29.82 - \$37.74) to (NX-00325 - \$28.86 - \$36.52/hr) resulting in a budget savings for the 60th District Court; all changes to be effective May 1, 2017. Motion carried.

CPS17/04 - 13 It was moved by Commissioner Nash, supported by Commissioner Hughes, to authorize the Circuit Court/Family Court to enter into an agreement with the Muskegon County YMCA to provide summer evening recreational programming for youth involved with the Juvenile Division and authorize the Board Chair to sign. Motion carried.

CPS17/04 - 14 It was moved by Commissioner Hughes, supported by Commissioner Nash, to accept the Procedural Justice Alternatives to Contempt (PJAC) Cooperative Grant award for the Procedural Action to Self-Sufficiency (PASS) program in the amount of \$200,000.00 per year through FY2021, and authorize the Board Chair to sign the PJAC PASS agreements. Motion carried.

CPS17/04 - 15 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to authorize the Chair to sign the First Amendment to Agreement for the Provision of Medical and Emergency Dental Care Services for the Muskegon County Juvenile Transition Center. Motion carried.

CPS17/04 - 16 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve the following position changes within Family Court:

- Reclassification of X01301 Accountant I (NX130, \$18.095-\$22.778/hr) to an Administrative Analyst (NX220, \$21.763-\$27.425/hr)
- Salary Adjustment of X37601 Family Division Supervisor (NX260, \$22.778-\$28.751/hr) to the NX280 (\$23.871-\$30.12/hr) pay scale
- Reclassification of X08002 Assistant Prosecutor I (NX288, \$23.518-\$31.338/hr) to FOC Enforcement Attorney (NX340, \$29.823-\$37.74/hr),
- Funding Transfer of X15401 Clinical Supervisor (Former: 2150-0142, 50%, 2920-0152- 50%, New: 2920-0152, 100%)
- Funding Transfer of N14201 Child Support Investigator (26 hours) (Former: 2150-0167, 100%, New: 2150-0142, 100%)
- Position Reclassification of G72001 Secretary FT (GU138, \$11.81-\$16.56/hr) (Position # G72001) and the entire

classification of Court Support Specialists (GU138, \$11.81-\$16.56/hr) (Position #s G27701-G27710 and G27712-G27716) to Court Services Specialists (GU170, \$12.57-\$18.10/hr)

- Salary Adjustment of Court Services Specialists from GU170 (\$12.57-\$18.10/hr) to GU173 (\$13.17-\$18.82/hr)
- Move incumbent in Clinical Supervisor position X17901 to Family Counselor position X37002
- Delete the vacant Clinical Supervisor position X17901 (NX250, \$22.675-\$28.603/hr)
- Add one Clerk Bailiff hourly position (NO170, \$15.982-\$19.788/hr)
- Add one Circuit Court Legal and Scheduling Secretary (NO200, \$16.501-\$21.763/hr) hourly position

Motion carried.

CPS17/04 - 17 It was moved by Commissioner Wilkins, supported by Chairman Cross, to approve the one-year agreement for the Partnership in Neighborhood Safety Program between Egelston Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or \$71,946.81, authorize the Board Chair and Sheriff to sign the document and amend the budget accordingly. Motion carried.

CPS17/04 - 18 It was moved by Chairman Cross, supported by Commissioner Hughes, to approve the one-year extension of the agreement for Partnership in Neighborhood Safety Program between Fruitland Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or \$64,511.37 and authorize the Board Chair and Sheriff to sign the document. Motion carried.

CPS17/04 - 19 It was moved by Commissioner Hughes, supported by Commissioner Foster, to approve the one-year extension of the agreement for the Partnership in Neighborhood Safety Program between Laketon Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or \$54,998.28 and authorize the Board Chair and Sheriff to sign the document. Motion carried.

CPS17/04 - 20 It was moved by Chairman Cross, supported by Commissioner Mahoney, to authorize the Sheriff's Office to lease three (3) fully equipped Ford 4WD Interceptor SUV's with all equipment and lettering through the Board approved Sheriff vehicle maintenance provider with the vehicles to be used by the Partnership in

Neighborhood Safety program. Further authorize the Sheriff's Office to lease these police interceptors from Ford Motor Credit for a term of five (5) years with a \$1.00 buyout at the termination of the lease and to amend the budget accordingly. Motion carried.

OLD BUSINESS

Commissioner Engle asked about the success of the PINS (Partnership in Neighborhood Safety) Program. Sheriff Poulin noted Egelston Township has now returned to the program as they support the benefits. He also noted having an officer in your neighborhood who is known by name and who attends local events and meetings, etc., it is hoped, is encouraging and provides for added security for residents.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:43 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
May 2, 2017
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 4:16 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Bob Scolnik, John Snider, II, Rillastine Wilkins

Excused: Charles Nash

APPROVAL OF MINUTES

It was moved by Chairman Cross, supported by Commissioner Engle, to approve the minutes of the April 4, 2017 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS17/05 - 21 It was moved by Commissioner Wilkins, supported by Chairman Cross, to approve the Sheriff's Office accepting the Memorandum of Understanding (Obligation #MMO-M-17-D40-O-000076) and the appropriation funding from the Department of Justice in the amount of \$3,900.00. Motion carried.

OLD BUSINESS

Chairman Cross inquired of the Sheriff if the patrol boats were in the water for the season. Sheriff Michael Poulin responded that the boats are in the process of being prepped for the season. He also noted he recently had discussions with Pointe Marine in North Muskegon who has offered to give the Sheriff's Office a slip for the season for one of their marine patrol boats. The Sheriff noted North Muskegon officers will be trained on how to use the boat and its features.

Commissioner Hughes asked the Sheriff if he was anticipating having a marine presence during the decommission of the Cobb plant. The Sheriff noted he is indeed anticipating such activity.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:20 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
June 6, 2017
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel, Nancy A. Waters, Clerk; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Chairman Cross, supported by Commissioner Engle, to approve the minutes of the May 2, 2017 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

Mr. Steve Holke, Chief Stewart, Local 214 GEU, addressed the Board in support of motion #CPS17/06 - 26.

Muskegon County Clerk Nancy A. Waters addressed the Board regarding motion #CPS17/06 - 22 (Content Management System) and the unknown time line of departments (specifically the Circuit Court Records Office) going "paperless".

ITEMS FOR CONSIDERATION

- CPS17/06 - 22 It was moved by Commissioner Nash, supported by Chairman Cross, to approve the addition of \$469,325.36 to the total project cost for the implementation of the Public Safety Enterprise Content Management System (ECM) project bringing the new project cost total to \$1,515,825.36 and amend the IT budget by \$296,356.75 for the portion of those costs that were unbudgeted. [No-Hughes] Motion carried.
- CPS17/06 - 23 It was moved by Commissioner Nash, supported by Chairman Cross, to authorize the Board Chair to sign the Renewal of Food Service Agreement for the Muskegon County Juvenile Transition Center with Canteen Services, Inc., effective June 30, 2017 through June 30, 2018, subject to Corporate Counsel's review and approval of the final draft. [No - Hughes] Motion carried.
- CPS17/06 - 24 It was moved by Commissioner Nash, supported by Chairman Cross, to approve the attached funding transfers within Family Court to be retroactively effective back to October 2, 2016. [No - Hughes] Motion carried.
- CPS17/06 - 25 It was moved by Commissioner Mahoney, supported by Chairman Cross, to authorize the Muskegon County Family Court to sign the Cooperative Agreement between the Muskegon Area Intermediate School District and Muskegon County Family Court - JTC, for the period of July 1, 2017 through June 30, 2018. Motion carried.
- CPS17/06 - 26 It was moved by Commissioner Mahoney, supported by Chairman Cross, to approve the addition of one full-time Youth Specialist position (GU 180, \$13.30 - \$19.64/hr). Motion carried.
- CPS17/06 - 27 It was moved by Commissioner Mahoney, supported by Chairman Cross, to authorize the Circuit Court Administrator to hire two (2) full-time limited-term Family Court Officer full-time positions at the GU250 pay grade (\$17.91-\$25.47/hr), reclassify X37301 Family Counselor/Program Coordinator (NX200, \$20.69- \$26.04) to a Family Division Supervisor (NX280, \$23.87-\$30.12/hr) effective 6/25/17, and to hire one (1) full-time limited-term NF143 Child Support Investigator (NO-00315 \$23.87-\$30.12). Motion carried.
- CPS17/06 - 28 It was moved by Commissioner Mahoney, supported by Commissioner Nash, to approve the Prosecutor to apply for and accept the FY2018 Crime Victim Rights Grant in the amount of \$206,902.00. Motion carried.

CPS17/06 - 29 It was moved by Commissioner Wilkins, supported by Commissioner Engle, to approve an application for 2017 Port Security Funding totaling \$280,511 with a 75% match of \$210,000 from funds provided by the State of Michigan to support Sheriff's Department Marine Division activity; total project budget is \$490,511. Motion carried.

Commissioner Hughes inquired if the Sheriff's Marine Patrol boats were being offered to the City of Muskegon. Sheriff Poulin noted the Sheriff's Office will keep the boats but they have offered the fire service boats to the City of Muskegon and the City of North Muskegon for use on the Muskegon Lake.

CPS17/06 - 30 It was moved by Chairman Cross, supported by Commissioner Engle, to authorize the Sheriff's Office to utilize the Sheriff's contracted vehicle maintenance provider to broker selling used vehicles to this office. Motion carried.

CPS17/06 - 31 It was moved by Chairman Cross, supported by Commissioner Nash, to approve the Sheriff's Office to apply for and accept the FY2017 Pedestrian and Bicycle Safety Initiative Grant in the amount of \$22,000.00 and to amend the County budget accordingly; and approve a local contribution of a minimum 20% match which will be completed as in-kind funds. Motion carried.

CPS17/06 - 32 It was moved by Commissioner Wilkins, supported by Commissioner Hughes, to approve the Sheriff's Office request to apply for \$220,914 from the Office of Community Alternatives in Lansing for FY2018. Motion carried.

Commissioner Nash inquired how the funds from the Office of Community Alternatives will be utilized to fund Community Corrections programs in the County Jail and in the community. Mr. Scott Lamiman, Community Corrections Program Coordinator, noted funds received will be utilized strictly for jail alternative programs to include residential treatment.

CPS17/06 - 33 It was moved by Commissioner Mahoney, supported by Commissioner Nash, to authorize the Board Chairperson to sign Change Notice No. 1 with the Michigan Department of Corrections and accept the amended FY17 Community Corrections grant in the amount of \$270,914 and amend the budget accordingly. Motion carried.

OLD BUSINESS

Ms. Jessica Domingues, Muskegon Intermediate School District Director of Non-Traditional Services, addressed the Board regarding motion #CPS17-06 - 25, Cooperative Agreement with Muskegon Area Intermediate School District and the Juvenile Transition Center. She noted they now have progress monitoring tools in place and have worked with staff, students and parents for securing IEP's (Independent Education Plans) for students which will follow them when they leave the Transition Center and return to their home school. She noted she will continue to attempt to secure additional funding to offset the summer school funding.

Commissioner Scolnik noted the funding discrepancy is statewide and should be allocated by number of beds as opposed to number of filled beds on any given day.

NEW BUSINESS

None.

PUBLIC COMMENT

Commissioner Scolnik inquired if there were additional charges for the Sheriff's contracted vehicle maintenance provider to broker the used vehicles of the Sheriff's Department as approved by motion #CPS17/06 - 30. Sheriff Poulin noted there were no additional charges for this service by Emergency Services.

Ms. Beth Dick, Assistant County Administrator/Finance and Management Services Director, addressed the Board and noted that although there is no local match required for the Community Corrections grant it is not a self-sustaining program and does require a General Fund appropriation to operate. The FY2017 budgeted GF appropriation is \$122,000 and therefore the additional \$50,000 that we are getting from the state will correspondingly reduce the required appropriation by this amount.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:59 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
July 11, 2017
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:47 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel, Nancy A. Waters, Clerk; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of the June 6, 2017 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS17/07 - 34 It was moved by Commissioner Hughes, supported by Chairman Cross, to authorize the Board Chair to sign all agreements with participants for each fiscal year the West Michigan Hazardous Materials Association effective from October 1, 2017 through September 30, 2018 with the option for one-year automatic renewal. Motion carried.

- CPS17/07 - 35 It was moved by Commissioner Mahoney, supported by Commissioner Nash, to accept an additional \$10,000 from the Byrne Justice Assistance Grant (Byrne JAG) and authorize the Chairman of the Muskegon County Board of Commissioners to sign the amendment to Contract #07298 with the State Court Administrator's Office and amend the budget accordingly. Motion carried.
- CPS17/07 - 36 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to authorize application for the 2017 Innovation Grant being offered and awarded by the MIDC. Motion carried.
- CPS17/07 - 37 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to authorize application for a MIDC grant pursuant to MCL Act 98 of 2013. Motion carried.
- CPS17/07 - 38 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to authorize the release of a Request for Proposal (RFP) for the Medical Care Services of the inmates of the Muskegon County Jail and the juveniles at the Juvenile Transition Center. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:52 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
August 1, 2017
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins

Excused: Marvin Engle

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel, Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to approve the minutes of the July 11, 2017 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS17/08 - 39 It was moved by Chairman Cross, supported by Commissioner Hughes, to approve the reclassification of the Family Court Clinical Supervisor position X15403 to a Family Court Operations Supervisor with a pay grade of NX-00290 (\$25.005-\$31.557/hr). Motion carried.

CPS17/08 - 40 It was moved by Commissioner Nash, supported by Commissioner Foster, to authorize the County of Muskegon & Circuit Court/Family Court to enter into an agreement with CIII, Inc. to provide a summer youth program for youth involved with the Juvenile Division. [Scolnik - no] Motion carried.

Mr. Bernard Loudermill, CIII, Inc., addressed the Board and noted a revised budget would be provided to the Commissioners prior to Full Board meeting of August 8, 2017.

CPS17/08 - 41 It was moved by Commissioner Hughes, supported by Commissioner Foster, to approve payment to Justice AV Solutions in the amount of \$48,821.84 to cover the cost of JAVS Classic Maintenance Agreement for the period of January 1, 2017 – December 31, 2017; agreement will cover all of the court recording equipment for the 60th District Court, 14th Circuit Court and Muskegon Probate Court. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:42 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
September 5, 2017
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel, Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of the August 1, 2017 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS17/09 - 42 It was moved by Commissioner Engle, supported by Chairman Cross, to award contracts to James Green, Michael Lowery and Lisa Morningstar and to renew the contracts for Julie Sanderson and Jason Theilbar as Surveillance Officers for the 60th District Court Sobriety and Veteran's Court; and authorize the Chairman of the Muskegon County Board of Commissioners to sign said contracts. Motion carried.

CPS17/09 - 43 It was moved by Commissioner Engle, supported by Chairman Cross, to authorize the Public Defender's Office to enter into contracts with six private practice attorneys to represent parents and children on neglect/abuse and delinquency cases in Family Court for the 2017-2018 fiscal year beginning on October 1, 2017 and ending on September 30, 2018. Motion carried.

Commissioners requested a copy of the contract and a list containing the names of the six private practice attorneys who will be contacted with prior to the Full Board meeting of Tuesday, September 12th.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:37 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
October 3, 2017
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:30 p.m.

ROLL CALL

Present: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney,
Bob Scolnik, John Snider, II, Rillastine Wilkins

Excused: Benjamin Cross, Charles Nash

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel, Mark
Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve the minutes of the September 5, 2017 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS17/10 - 44 It was moved by Commissioner Hughes, supported by
Commissioner Mahoney, to accept through the 2017 Michigan
State Police – Emergency Management & Homeland Security
Division (EMPG) reimbursement for up to 35.69% of the Muskegon
County Emergency Services Director's salary and fringe benefits.
Motion carried.

- CPS17/10 - 45 It was moved by Commissioner Hughes, supported by Commissioner Foster, to accept the Office of the Highway Safety Planning (Planning Grant) Award to the 14th Circuit Court in the amount of \$15,000.00, and authorize the Circuit Court Administrator and County Board Chairman to sign the Office of Highway Safety Planning (Planning Grant) Award contract when received and amend the budget accordingly. Motion carried.
- CPS17/10 – 46 It was moved by Commissioner Mahoney, supported by Commissioner Hughes, to accept the grant award amount of \$310,000, to amend the budget accordingly, and authorize the Circuit Court Administrator and County Board Chair to sign the Swift and Sure Sanctions Probation Program FY 2018 Contract, upon receipt of the Contract from the State Court Administrator's Office. Motion carried.
- CPS17/10 – 47 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve the FY 2018 Child Care Fund Annual Plan and Budget and authorize the Chairman of the Board to sign the document for submission to the State of Michigan. Motion carried.
- CPS17/10 – 48 It was moved by Commissioner Hughes, supported by Commissioner Engle, to authorize the Circuit Court Administrator to apply to the State Court Administrator's Office for an Access and Visitation Grant and to authorize the Circuit Court Administrator to sign the Access and Visitation Agreement between the State Court Administrator's Office and the Friend of the Court/Family Court, upon receipt of the Agreement from the State Court Administrator's Office. Motion carried.
- CPS17/10 – 49 It was moved by Commissioner Engle, supported by Commissioner Wilkins, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Amended Agreement with Mediation & Restorative Services to provide restorative services to juvenile offenders. The Agreement is effective from October 1, 2017 through September 30, 2018. The Program will be funded by Mediation & Restorative Services donating \$53,034.00 in United Way of the Lakeshore grant funds and matching funds through the State of Michigan Child Care Fund Program. Motion carried.
- CPS17/10 – 50 It was moved by Commissioner Mahoney, supported by Commissioner Hughes, to authorize the Circuit Court and the

Muskegon County Board Chair to sign the Agreement with the Child Abuse Council, Children's Advocacy Center, to provide services to the Circuit Court – Family Division by providing assistance to child victims of criminal actions and neglect and abuse cases involving the court system. The Agreement is effective from October 1, 2017 through September 30, 2018. The Program will be funded by the Child Abuse Council donating \$15,000.00 in United Way of the Lakeshore grant funds, private local funds and matching funds through the State of Michigan Child Care Fund Program. Motion carried.

CPS17/10 – 51 It was moved by Commissioner Engle, supported by Commissioner Hughes, to accept the Michigan Juvenile Mental Health Court Grant Program award to the 14th Circuit Court-Family Division in the amount of \$85,000.00, and authorize the Circuit Court Administrator and County Board Chairman to sign the Michigan Mental Health Court Grant Program award contract upon receipt and amend the budget accordingly. Motion carried.

CPS17/10 – 52 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Agreement with the Child Abuse Council, Court Appointed Special Advocate Program, to provide trained citizen volunteers to advocate for the best interests of abused and neglected children involved in the court system; from October 1, 2017 through September 30, 2018. Motion carried.

CPS17/10 – 53 It was moved by Commissioner Scolnik, supported by Commissioner Hughes, to accept the Michigan Veterans Treatment Court Grant in the amount of \$49,000 and authorize the Chairman of the Muskegon County Board of Commissioners to sign the grant contract with the State Court Administrative Office upon receipt of said contract. Motion carried.

CPS17/10 – 54 It was moved by Commissioner Engle, supported by Commissioner Wilkins, to accept the Michigan Drug Court Grant in the amount of \$60,000 and authorize the Chairman of the Muskegon County Board of Commissioners to sign the grant agreement with the State Court Administrative Office. Motion carried.

CPS17/10 – 55 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to exercise a one year contract renewal option with Mercy Health Partners - Life Counseling in the amount of \$110,198.00 for the treatment of 60th District Sobriety Court

participants, and to authorize the Chairman of the Muskegon County Board of Commissioners to sign the contract. Motion carried.

- CPS17/10 – 56 It was moved by Commissioner Engle, supported by Commissioner Wilkins, to accept the Michigan Mental Health Court Grant in the amount of \$120,000 and authorize the Chairman of the Muskegon County Board of Commissioners to sign the grant contract with the State Court Administrative Office upon receipt of said contract and amend the budget accordingly. Motion carried.
- CPS17/10 – 57 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to renew funding for F/T District Court Clerk positions D15012 and D15008 and to authorize the District Court Administrator to fill these vacant positions as soon as practicable thereafter. Motion carried.
- CPS17/10 – 58 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to authorize the Probate Court to enter into a contract with Lenore Fonstein to continue to provide in-home investigations in adoption and guardianship cases along with a report and recommendations to the Court for a contract amount of \$16,800 annually with an additional \$5,400.00 mileage allowance; from October 1, 2017 through September 30, 2018. Motion carried.
- CPS17/10 – 59 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to authorize the Probate Court to enter into a contract with Vicki Broge, West Michigan Moneythinkers, LLC, to assist the court in analyzing annual accountings and to provide educational sessions for lay conservators for a contract amount of \$16,800; from October 1, 2017 through September 30, 2018. Motion carried.
- CPS17/10 – 60 It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve acceptance of the FY2018 Strategic Traffic Enforcement Grant in the amount of \$60,000.00 and amend the budget accordingly. Motion carried.
- CPS17/10 – 61 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to authorize the Sheriff to accept the RFP bid from Correct Care Solutions and to execute the two year contract agreement. Motion carried.
- CPS17/10 – 62 It was moved by Commissioner Wilkins, supported by Commissioner Engle, to approve the Sheriff's Office to accept for

the Fiscal Year 2017 Secondary Road Patrol grant from the Office of Highway Safety Planning in the amount of \$147,870 and to amend the budget accordingly. Motion carried.

CPS17/10 – 63 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to accept the Independent Contractor Agreement for Law Enforcement Services between Michigan Works! West Central and the Muskegon County Sheriff's Office with funding for the first year of the agreement, October 1, 2017 through September 30, 2018 being \$10,602.00; and to amend the budget accordingly. Motion carried.

CSP17/10 – 64 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to authorize the Board Chairperson to sign the contract with the Michigan Department of Corrections and accept the FY18 Community Corrections grant in the amount of \$220,914.00. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Mahoney gave thanks to the Court Administrators, Sheriff, Judges and all Directors who continue to apply for grants to assist with funding of their programs including the specialty courts in District and Circuit Courts.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:41 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
November 7, 2017
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 4:04 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Bob Scolnik, John Snider, II, Rillastine Wilkins

Excused: Charles Nash

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel, Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of the October 3, 2017 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS17/11 - 65 It was moved by Commissioner Engle, supported by Chairman Cross, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Bed Rental Agreement with the Ottawa County Juvenile Detention Center, to provide housing services and mutually agreed upon treatment services to detained youth from

Muskegon County; the Agreement is effective from October 1, 2017 through September 30, 2020. Motion carried.

CPS17/11 - 66 It was moved by Commissioner Mahoney, supported by Chairman Cross, to authorize the modifications to the qualifications and salary for the JTC Operations Supervisor position X36901 from NX-00290 (\$25.38-32.03/hr) to NX-220 (\$22.08-27.83); reclassify the Clinical Supervisor position X15402 from NX-00290 (\$25.38-32.03/hr) to Assistant Superintendent/Clinical Director NX-00310 (\$27.83-35.19/hr); and modify the title of the Superintendent/Clinical Director position X86601 to Superintendent. Motion carried.

CPS17/11 – 67 It was moved by Commissioner Engle, supported by Commissioner Wilkins, to authorize the Sheriff's Department to create a new hourly Swift and Sure Sanctions Probation Program Enforcement Officer, pay grade NO 00270 (\$21.00 - \$26.43/hr) to be funded entirely from the State Court Administrative Office Swift and Sure Sanctions Probation Program Grant Funds. Motion carried.

CPS17/11 – 68 It was moved by Commissioner Engle, supported by Chairman Cross, to approve the supplier/service contractor/contractor arrangements outlined on the schedule to continue under existing arrangements for the time period from October 1, 2017 through September 30, 2018. Motion carried.

CPS17/11 – 69 It was moved by Commissioner Mahoney, supported by Commissioner Hughes, to approve acceptance of the FY2017 Youth Alcohol Enforcement Grant (#AL-18-34) in the amount of \$10,000.00 and to amend the County budget accordingly. Motion carried.

CPS17/11 – 70 It was moved by Commissioner Wilkins, supported by Commissioner Engle, to apply for the FY2017 Pedestrian and Bicycle Safety Initiative Grant in the amount of \$18,000.00 and to amend the County budget accordingly; the grant also requires a local contribution of a minimum 20% match which will be completed as in-kinds funds. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Scolnik inquired about the Juvenile Transition Center. Ms. Mary Jo French, Superintendent/Clinical Director, noted there are some positions that are currently vacant but are in the process of being filled and she believes staff morale has improved.

PUBLIC COMMENT

Sheriff Poulin informed those present of an incident involving injury to two Sheriff Department staff that were in pursuit of two individuals who ran from a District Courtroom and who were later apprehended near the parking lot. Discussion ensued regarding the use of the video equipment for court arraignments in that the courtroom deputy then is with the defendant in the video room and thus not in the courtroom which was the case in this regard. Sheriff's Office staff will work with administration and District Court on a possible solution to this matter.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:16 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
December 5, 2017
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel, Mark Eisenbarth, County Administrator; Kathy Tharp, Executive Assistant to the County Administrator

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Nash, to approve the minutes of the November 7, 2017 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS17/12-71 It was moved by Commissioner Engle, supported by Chairman Cross, to waive the formal bidding process and to obtain a new contract with Securus Technologies, Inc., for the next three years, with the option of two, one-year renewals. [No – Nash] Motion carried.

CPS17/12-72 It was moved by Commissioner Engle, supported by Chairman Cross, to approve the application to Michigan Department of Licensing and Regulatory Affairs, Medical Marijuana Operations and Oversight Grant to support law enforcement activities specific to the operational oversight of medical marijuana compliance programs. Motion carried.

CPS17/12-73 It was moved by Commissioner Engle, supported by Commissioner Foster, to sell one (1) 2007 Ford E-350 van (Vin # 1FBSS31L97DA67765) to the Muskegon County Winter Sports Complex in the amount of one dollar (\$1). [No – Hughes] Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

Willie German, City of Muskegon Commissioner, addressed the Board regarding the elimination of the County EEO position. County Administrator Mark Eisenbarth and Commissioner Nash offered to meet with Mr. German if he had any further questions.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:39 p.m.