

MUSKEGON COUNTY BOARD OF COMMISSIONERS
MUSKEGON COUNTY, MICHIGAN

AGENDA

FULL BOARD

Hall of Justice

990 Terrace, Muskegon, MI

November 9, 2010 - 3:30 PM

Kenneth Mahoney, Chair

Charles Nash, Vice-Chair

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1. Call to Order
 2. Invocation
 3. Pledge of Allegiance
 4. Roll Call
 5. Approval of Agenda
 6. Approval of Minutes of October 26, 2010 (Previously Forwarded)
 7. Presentation - Muskegon Sister Cities Organization
 8. Public Comment (on an agenda item)
 9. Communications
 10. Committee Reports
 - A. Courts & Public Safety Committee (Page 3)
 - B. Human Resources Committee (Pages 4 & 5)
 - C. Ways & Means Committee (Page 6)

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

Full Board
Agenda
November 9, 2010

11. Chairman's Report/Committee Liaison Reports
12. Administrator's Report
 - Award Contract for Replacement of Roof at CMH Wesley Roberts Center to VanderVen Construction
13. Old Business
14. New Business
15. Public Comment (on a new topic)
16. Adjournment

AMERICAN DISABILITY ACT POLICY FOR ACCESS TO OPEN MEETINGS OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND ANY OF ITS COMMITTEES OR SUBCOMMITTEES

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities who want to attend the meeting upon 24-hours notice to the County of Muskegon. Individuals with disabilities requiring auxiliary aids or services should contact the County of Muskegon by writing or calling: Administration, 990 Terrace Street, Muskegon, MI 49442 (231) 724-6520

The Courts/Public Safety Committee met on November 2, 2010, it was recommended and I move:

- CPS10/11 - 66 To authorize the Circuit Court, Family Division, to enter into contract with Newaygo County Community Services for community based adolescent support services retroactive to October 1, 2010, to extend through September 30, 2011, at a cost of \$200,000.
- CPS10/11 - 67 To authorize the Board Chair and Circuit Court Administrator to enter into an agreement with Muskegon Public Schools to provide contractual Family Division liaison services to the school system in the amount of \$67,781 and fund 2152-1430 in the FY11 budget accordingly, retroactive to October 1, 2010.
- CPS10/11 - 68 To approve the Board Chair to sign an employment agreement with Alan Myrmel in the amount of \$62,424 to provide the services of the Family Division Liaison that is retroactive to October 1, 2010.
- CPS10/11 - 69 To accept the Agreement between the Prosecutor and the State of Michigan, Department of Human Services, effective January 1, 2011 through December 31, 2013, which provides for legal representation for Muskegon County neglect and abuse cases, at a reimbursement amount of \$129,868 annually and to authorize the Chairman of the Board to affix his signature to two copies of the Agreement.
- CPS10/11 - 70 To approve acceptance of the FY2010-11 DNRE Off-Road Vehicle Grant in the amount of \$7,100.

The Human Resources Committee met on November 2, 2010, it was recommended and I move:

- HR10/11 - 96 To approve creation of a new full-time Peer Support Specialist position within the ACT program for a total salary and fringe of \$44,024, and eliminate two vacant hourly Peer Support Specialist positions: #N54006 and #N54007.
- HR10/11 - 97 To approve CMH to contract with those service vendors/providers who have submitted written agreements to continue service provision at the Fiscal Year 2009/2010 rates for the time period effective October 1, 2010 through September 30, 2011.
- HR10/11 - 98 To approve Community Mental Health to authorize the extension of Fiscal Year 2009/2010 vendor/provider contracts for up to ninety (90) days for those vendors/providers who have not completed Fiscal Year 2010/2011 rate negotiations or submitted Network re-applications.
- HR10/11 - 99 To authorize the Community Mental Health Services of Muskegon County Director to sign a lease for the Ruddiman Home with Charles Beal, effective December 1, 2010, for five years at a monthly rate of \$1,860.00, and continuing for another five years at a monthly rent of \$2,050.00.
- HR10/11 - 100 To authorize the Community Mental Health Director to sign a lease for the Riverwood Home with Charles Beal, effective July 10, 2011, for five years at a monthly rent of \$1,860.00, and continuing for another five years at a monthly rate of \$2,050.00.
- HR10/11 - 101 To authorize the Community Mental Health Director to sign a contract with Pine Rest Christian Mental Health Services to place Katherine Jawor, D.O., Psychiatrist with CMH, on the Hackley Behavioral Health Unit on an average of two (2) hours daily at a rate of \$127.67 per hour, effective October 11, 2010 through September 30, 2011.
- HR10/11 - 102 To approve the recommendation for building renovation as seen in the plans by Hooker/DeJong, with an option to upgrade HVAC equipment and proceed with Phase II of the project, which includes detailed drawings, obtaining bids and supervising construction.
- HR10/11 - 103 To authorize Community Mental Health to accept the proposed rate changes by those vendors/providers listed on FY 2010/2011 Proposed Vendor Rate Changes, effective October 1, 2010 through September 30, 2011.

- HR10/11 - 104 To recommend County Purchasing to request bids on renovations at the Community Mental Health Wesley Roberts Center for replacement of bathroom fixtures and exterior doors. Costs to be paid from the County Equipment Revolving Fund.
- HR10/11 - 105 To authorize the Community Mental Health Director to sign a contract with the Michigan Department of Community Health for Mental Health Practice Improvements in the amount of \$70,000.
- HR10/11 - 106 To authorize the Community Mental Health Director to sign the Fiscal Year 2011 contracts with the Michigan Department of Community Health for block grant funds for Services to Adults with Serious Mental Illness and Children with Serious Emotional Disturbance in the amount of \$174,742 including matching contributions from Community Mental Health sources of \$44,371.
- HR10/11 - 107 To authorize the Community Mental Health Director to sign a contract with Well Beyond Recovery for consultation regarding community recovery services, at an amount not to exceed \$19,444.00, effective October 1, 2010 through September 30, 2012.
- HR10/11 - 108 To authorize the Community Mental Health Director to amend our current contract with Wedgewood Christian Services, to include Non-Medicaid Crisis Residential Services at a rate of \$326.60 per diem, Medicaid Crisis Residential Services at a rate of \$403.55, Short Term Residential Services at a rate of \$403.55, and Respite Services at a rate of \$328.45 per diem, effective November 1, 2010 through September 30, 2011 with an increase of \$100,000.00 to the cap.
- HR10/11 - 109 To authorize a Request for Bids process by the County Purchasing Department to replace Community Mental Health vehicles that have exceeded mileage or age limits.
- HR10/11 - 110 To authorize Public Health to accept the FY2011 Comprehensive, Planning, Budget and Contracting agreement for \$2,926,738.00 from the Michigan Department of Community Health with no changes to the Public Health General Fund allocation. Further, authorize the Board Chair to sign the associated agreement.
- HR10/11 - 111 To authorize Public Health to accept a grant in the amount of \$163,316 from the Centers for Disease Control and to contract with West Michigan Shoreline Regional Development Commission in the amount of \$20,000 to conduct a community based environmental health assessment using the Protocol for Assessing Community Excellent in Environmental Health, with no effect on county general funds.

The Ways and Means Committee met on November 4, 2010, it was recommended, and I move:

- WM10/11 - 191 To approve payment of the accounts payable of \$8,752,120.39 covering the period of October 13, 2010 through October 26, 2010 as presented by the County Clerk.
- WM10/11 - 192 To authorize the County Administrator to sign supplemental lease agreement #6 for the lease between the County of Muskegon and the US General Services Administration (#V515R-0015) for space occupied by the Veterans Administration on the County's South Campus thereby extending the lease termination date to April 30, 2011.
- WM10/11 - 193 To authorize the Board to establish the Citizens Review Committee and authorize the Chairman to appoint 11 members, one from each county commission district by December 3, 2010.
- WM10/11 - 194 To approve a Bond refunding contract and resolution to issue up to \$4,695,000 in bonds under PA 31 to refund the Hall of Justice 2002 bonds.
- WM10/11 - 195 To authorize Finance & Management Services/Purchasing Office to solicit competitive proposals for all County departments from regional, full-service office supply companies.
- WM10/11 - 196 To adopt the resolution of the Investment of Surplus Funds for the Muskegon County Investment Portfolio authorizing the County Treasurer as the "investment officer" and to furthermore adopt the revised Investment Policy for the County of Muskegon.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Full Board	BUDGETED NON-BUDGETED PARTIALLY BUDGETED <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
REQUESTING DEPARTMENT Mental Health	COMMITTEE DATE November 9, 2010	REQUESTOR SIGNATURE
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)		
<p>A request for Bids was released for replacement of the roof at CMH's Wesley Roberts Activity Center and bids were opened October 25, 2010. There were 6 bidders with base prices ranging from \$21,086 to \$37,497.</p> <p>CMH requests approval to award a contract to the low bidder, VanderVen Construction, 1154 Scenic Drive, Muskegon, and to include replacement of soffits and additional gutters. Staff recommends a contingency of 10% of the base bid to cover any roof decking that needs replacement but which cannot be determined until the shingles are removed.</p> <p>It is important to start the project soon in order to avoid inclement weather.</p>		
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)		
<p>I move to award a contract for replacement of the roof at the CMH Wesley Roberts Center to VanderVen Construction at a price not to exceed \$26,092.</p>		
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)		
<u>HUMAN RESOURCES ANALYSIS:</u>	<u>FINANCE & MANAGEMENT ANALYSIS:</u>	
	<i>Recommend approval</i> <i>BD</i>	
<u>CORPORATE COUNSEL ANALYSIS:</u>	<u>ADMINISTRATOR RECOMMENDATION:</u>	
	<i>approval</i> <i>BoA</i>	
AGENDA DATE: <i>11/9/10</i>	AGENDA NO.:	BOARD DATE: <i>11/9/10</i>
		PAGE NO.