

**Muskegon County  
Human Resources Committee Meeting  
April 7, 2009  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**



**Charles Buzzell, Chair**

**John Snider, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Buzzell at 3:30 p.m.

**ROLL CALL**

Present: Chuck Buzzell, Lewis Collins, James Derezinski, Bill Gill, Kenneth Mahoney, Charles Nash, John Snider, Roger Wade

Excused: Marvin Engle, Louis McMurray, Bob Scolnik

**APPROVAL OF MINUTES**

It was moved by Derezinski, supported by Snider, to approve the minutes of the March 3, 2009, meeting as written. MOTION CARRIED.

**PRESENTATION**

**PUBLIC HEALTH RECOGNITION**

Mr. Ken Kraus, Public Health Director, gave recognition to the community volunteers who assisted with the recent Shigella outbreak. He noted these volunteers visited 46 area schools and pre-schools and educated students on the outbreak and the importance of proper hand washing techniques. Those volunteers were: 56 volunteers represented Medical Reserve Corps (coordinated by Volunteer Muskegon), American Red Cross, Access Health, Muskegon Community College Nursing Program and Muskegon Area Career Tech Center - Rehab Tech Program. These volunteers were thanked for their efforts in assisting with this important health issue.

Mr. Ken Kraus also discussed the Vector Control function and the Dog Act of 1919. He noted Vector Control is responsible for enforcing laws regulating domestic animals and protecting residents from animal injury and disease. Vector Control also has the responsibilities of investigating and prevention of vector-borne illness which includes rabies and the West Nile virus. He also reviewed the dog license fee structure and noted three-quarters of the licenses purchased are for neutered animals. He equates this to the less expense license for neutered pets.

Ms. Shirley Albers approached the Board and shared information she obtained regarding other County's dog license fee schedules and in particular, the late fee increases. She asked Commissioners to review the late fee increases as currently the owners of neutered or spayed dogs and senior citizens pay a disproportional penalty that far exceeds the penalty paid by owners of intact dogs and wolf mix dogs.

Commissioner Buzzell requested Ms. Bonnie Hammersley, Administrator, and Mr. Ken Kraus review the information provided by Ms. Albers and bring a recommendation back to the Commissioners for consideration.

#### ITEMS FOR CONSIDERATION

- HR09/04 - 30      Amendment the following Muskegon County Board Rules:
1.      Definitions Section, Rule 1, Sessions and Meetings, Section 1, Definitions
  2.      Rule 1, Sessions and Meetings, Section 10, Notice of Meetings
  3.      Rule II, Board Officers, Section 1, Chairperson
  4.      Rule III, Quorum, Section 1, Definition
  5.      Rule IV, Order of Business, Section 1, Agenda Format
  6.      Rule V, Manner of Voting and Majority Required, Section 1, Roll Call Vote
  7.      Rule XV, Committees, Section 1, Standing Committees, Subsection A
  8.      Rule XVI, Departments, Section 3, Emergency Services
  9.      Rule XVI, Departments, Section 4, Departments
  10.     Rule XVI, Departments, Section 6, Discipline and Removal, New Language
  11.     Rule XX, County Administrator, Section 2, Residence Requirements
  12.     Rule XX, County Administrator, Section 3, Powers and Duties, Subsection B
  13.     Rule XX, County Administrator, Section 3, Powers and Duties, Section 2, Discipline and Removal
  14.     Rule XXI, Corporate Counsel, Section 2, Residence Requirements

**Human Resources Committee Chairman Charles Buzzell removed this item from the agenda for further review.**

- HR09/04 - 31      It was moved by Snider, supported by Collins, to amend the Community Mental Health FY2009 Budget proposed to the County of Muskegon from \$75,677,852 up to \$77,045,368 for revenues and from \$75,844,258 up to \$76,984,004 for expenditures, to approve CMH personnel position changes listed on the CMH Budget Amendment and approve use of Adult Benefit Waiver Fund balance and/or the Internal Service Fund to cover any revenue shortfalls. MOTION CARRIED.

- HR09/04 - 32      It was moved by Snider, supported by Nash, to authorize Community Mental Health to purchase an additional 50 AVATAR user licenses

from Netsmart for the CMH client data system and to pay the additional annual support fees, for a total cost not to exceed \$44,400.00. MOTION CARRIED.

HR09/04 - 33 It was moved by Snider, supported by Mahoney, to authorize Community Mental Health (CMH) Director to sign a contract with Mary Beth Reimer for the provision of Reflective Supervision for CMH staff working toward their Michigan Association for Infant Mental Health Level II Endorsement, at the rate of \$125.00 per hour plus mileage, effective March 16, 2009 through September 30, 2009, not to exceed \$8,000 for the contract period. MOTION CARRIED.

HR09/04 - 34 It was moved by Derezinski, supported by Snider, to authorize the Community Mental Health Director to sign a contract with Carol Hopma (dba Support Services, P.O. Box 5057, North Muskegon, MI 49445) to provide Guardianship Services from April 1, 2009 through September 30, 2009, at a rate of \$47.00 per authorized consumer per month. MOTION CARRIED.

HR09/04 - 35 It was moved by Nash, supported by Snider, to authorize the Community Mental Health Services Director to sign a contract with Turning Leaf Residential Rehabilitation Services, Inc., for the provision of Specialized Residential Services at the Northridge Home at a rate of \$164.15 per diem and enhanced staffing (H2015) at a rate of \$3.47 per 15 minutes, effective October 1, 2010 through September 30, 2011 with an annual cap not to exceed \$420,500.00. MOTION CARRIED.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

None.

#### **AUDIENCE PARTICIPATION**

None.

#### **ADJOURNMENT**

There being no further business to come before the Human Resources Committee, the meeting adjourned at 4:15 p.m.