

**Muskegon County  
Human Resources Committee Meeting  
May 5, 2009  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**



**Charles Buzzell, Chair**

**John Snider, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Buzzell at 3:30 p.m.

**ROLL CALL**

Present: Chuck Buzzell, Lewis Collins, James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Louis McMurray, Charles Nash, Bob Scolnik, John Snider, Roger Wade

**APPROVAL OF MINUTES**

It was moved by Wade, supported by Engle, to approve the minutes of the April 7, 2009, meeting as written. **MOTION CARRIED.**

**PRESENTATION**

**PUBLIC HEALTH RECOGNITION**

Mr. Ken Kraus, Public Health Director, gave recognition to the Red Wok Restaurant and Mr. and Mrs. Wang for their continued work with the Public Health Food Service division to provide a quality restaurant for consumers. Mr. Ted Sietsema and Mr. Bob Kimball, Public Health, explained the restaurant inspection procedure and the Wang's willingness to continue to work with them in meeting the codes as set forth by the State of Michigan.

Mr. Ken Kraus also discussed proposed changes to the Vector Control Fee Schedule. He noted he met with Ms. Hammersley and reviewed the current fee schedule regarding late fees and current fees. The licensing season is December 1 through March 1. He recommended an alternative late license fee schedule: late licensing from March 2 to April 30 which would include the regular license fee plus a \$35 penalty fee; late licenses purchased after May 1, would be \$125.00.

It was moved by Engle, supported by Wade, to accept the proposed recommendations to the Vector Control late license fee changes to include a penalty fee of \$35, plus regular license fee, for licenses purchased between March 2 and April 30; and total license fee of \$125 for licenses purchased May 1 through November 30. **MOTION CARRIED.**

## ITEMS FOR CONSIDERATION

- HR09/05 - 36      It was moved by Mahoney, supported by Wade, to amend the following Muskegon County Board Rules:
1.      Definitions Section, Rule 1, Sessions and Meetings, Section 1, Definitions
  2.      Rule 1, Sessions and Meetings, Section 10, Notice of Meetings
  3.      Rule II, Board Officers, Section 1, Chairperson
  4.      Rule III, Quorum, Section 1, Definition
  5.      Rule IV, Order of Business, Section 1, Agenda Format
  6.      Rule V, Manner of Voting and Majority Required, Section 1, Roll Call Vote
  7.      Rule XV, Committees, Section 1, Standing Committees, Subsection A
  8.      Rule XVI, Departments, Section 3, Emergency Services
  9.      Rule XVI, Departments, Section 4, Departments
  10.     Rule XVI, Departments, Section 6, Discipline and Removal, New Language
  11.     Rule XX, County Administrator, Section 2, Residence Requirements
  12.     Rule XX, County Administrator, Section 3, Powers and Duties, Subsection B
  13.     Rule XX, County Administrator, Section 3, Powers and Duties, Section 2, Discipline and Removal
  14.     Rule XXI, Corporate Counsel, Section 2, Residence Requirements
- HR09/05 - 36a      It was moved by Snider, supported by Engle, to delete the Proposed Change to the Muskegon County Board Rule II, Board of Officers, Section 1, Chairperson.
- Roll Call  
Ayes: Buzzell, Collins, Derezinski, Engle, McMurray, Scolnik, Snider  
Nays: Gill, Mahoney, Nash, Wade  
*MOTION CARRIED.*
- HR09/05 - 36b      It was moved by Snider, supported by Derezinski, to revise the Proposed Change to the Muskegon County Board Rule XV, Committees, Section 1, Standing Committees, Subsection A to read: The Chairperson of the County Board of Commissioners shall, by the first regularly scheduled Full Board meeting following the Organizational Meeting of the Board, designate the regular committees of the Board, their composition, and designate the chairperson and vice chairperson as a membership of each committee for the ensuing year. Such appointments are subject to the approval of the majority of

the commission.

Roll Call

Ayes: Buzzell, Collins, Derezinski, Engle, Mahoney, Scolnik, Snider,  
Wade

Nays: Gill, McMurray, Nash

*MOTION CARRIED.*

Roll Call on Original **Motion #HR09/05 - 36 as Amended**

Ayes: Buzzell, Collins, Derezinski, Engle, Mahoney, Scolnik, Snider,  
Wade

Nays: Gill, McMurray, Nash

*MOTION CARRIED.*

- HR09/05 - 37 It was moved by Engle, supported by Snider, to approve the continuation of the FY 2007/2008 contract for Community Living Supports with Heritage Homes, Inc., through June 30, 2009. *MOTION CARRIED.*
- HR09/05 - 38 It was moved by Engle, supported by Collins, to authorize the Community Mental Health Director to amend the current contract with HGA Support Services to include the provision of Home and Community Activity programming at the Lilac Street home at a cost of \$23.21 per consumer per day, with a cap of \$17,000 for the fiscal year. *MOTION CARRIED.*
- HR09/05 - 39 It was moved by Derezinski, supported by Engle, to authorize the Community Mental Health Director to sign a contract with MOKA Corporation for placement services and operation of specialized residential services for the period of October 1, 2009 through September 30, 2010. MOKA will operate two homes; the first for four people at a per diem rate of \$479.56 for each individual for the period of October 1, 2009 through September 30, 2010, and the second home for four people at a per diem rate of \$751.74 for each individual for the period October 1 through March 31, 2010, decreasing to a per diem of \$513.90 for the period of April 1, 2009 through September 30, 2010. *MOTION CARRIED.*
- HR09/05 - 40 It was moved by Engle, supported by Snider, to approve Amendment No. 2 of the FY08/09 CPBC agreement, subject to final review and approval by Corporate Counsel, with the Michigan Department of Community Health, with no effect on County General Funds, and further authorize the Public Health Director to sign the amendment. *MOTION CARRIED.*

HR09/05 - 41            It was moved by Engle, supported by Mahoney, to allow Public Health to establish a new Seasonal Health Educator position, job classification to be determined by Human Resources, at a pay rate of \$16/hr; further move to delete one vacant Public Health Educator Full Time position (position N57005).    *MOTION CARRIED.*

HR09/05 - 42            It was moved by Engle, supported by Nash, to authorize the Public Health Department to amend its FY09 budget (revenue and expenditures) from \$6,819,780 to \$6,715,313 to include grant funding changes, program line item adjustments, and staff/funding transfers with no change in the general fund appropriation.    *MOTION CARRIED.*

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**AUDIENCE PARTICIPATION**

None.

**ADJOURNMENT**

There being no further business to come before the Human Resources Committee, the meeting adjourned at 4:45 p.m.