

**Muskegon County
Human Resources Committee Meeting
June 2, 2009
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**



Charles Buzzell, Chair

I. John Snider, II, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Buzzell at 3:38 p.m.

ROLL CALL

Present: Chuck Buzzell, James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Louis McMurray, Charles Nash, Bob Scolnik, John Snider, Roger Wade

Excused: Lewis Collins

APPROVAL OF MINUTES

It was moved by Engle, supported by Wade, to approve the minutes of the May 5, 2009, meeting as written. *MOTION CARRIED.*

REMOVAL FROM THE AGENDA

Commissioner Buzzell removed the following from the agenda:

HR09/06 - 43 To eliminate the Admin Assistant for Support Services (X05501) and the Staff Development Coordinator (N77001) and lay-off the incumbents effective June 30, 2009. Add an Admissions/Marketing Coordinator position (\$16.35 - \$20.88) at Brookhaven Medical Care Facility.

ITEMS FOR CONSIDERATION

HR09/06 - 44 It was moved by Snider, supported by Engle, to authorize the Community Mental Health Services of Muskegon County Director to sign a contract with Derek L. Burt, Nurse Practitioner for the delivery of forty (40) hours per week of Nurse Practitioner Services, effective July 1, 2009 through September 30, 2010 at the rate of \$55.91 per hour and \$25.00 per after-hours consultation, not to exceed \$146,000.00 for the fifteen (15)-month contract period. *MOTION CARRIED.*

- HR09/06 - 45 It was moved by Nash, supported by Engle, to authorize the Community Mental Health Director to terminate the current contract with Rehmann Robson and release a Request for Bids for a firm to provide an annual financial audit for the Lakeshore Behavioral Health Alliance. *MOTION CARRIED.*
- HR09/06 - 46 It was moved by Snider, supported by Derezinski, to authorize Community Mental Health to release a Request for Proposals (RFP) for After-Hours Mental Health Telephone Emergency Services for Community Mental Health Services of Muskegon County and Ottawa County Community Mental Health for services effective October 1, 2009. *MOTION CARRIED.*
- HR09/06 - 47 It was moved by Engle, supported by Nash, to approve Amendment No. 3 of the FY08/09 CPBC agreement, subject to final review and approval by Corporate Counsel, with the Michigan Department of Community Health, with no effect on County General Funds, and further authorize the Public Health Director to sign the amendment. *MOTION CARRIED.*
- HR09/06 - 48 It was moved by Derezinski, supported by Engle, to authorize Public Health - Muskegon County to re-establish and maintain a cash fund with an initial and maintenance level of \$2,000.00 not to exceed \$35,000.00 for the 2009 Farmers' Market Nutrition Program "Project Fresh", to reimburse local contracted farmers for fresh fruits and vegetables sold to eligible WIC program participants. Further authorize Public Health to enter into agreements with each of the local farmers and authorize these agreements to be signed by the Health Officer. *MOTION CARRIED.*
- HR09/06 - 49 It was moved by Mahoney, supported by Engle, to accept an increase in revenue of \$59,550 from the State of Michigan for use in the WIC program at Public Health. Further authorize use of a portion of this funding to recarpet the WIC office at a total cost of \$15,235.48. *MOTION CARRIED.*
- HR09/06 - 50 It was moved by Engle, supported by Mahoney, to approve the contract with the Michigan Public Health Institute to provide case abstraction services in the Fetal Infant Mortality Reduction program. Further move to authorize the Public Health Director to sign the agreement. *MOTION CARRIED.*

HR09/06 - 51 It was moved by Engle, supported by Mahoney, to authorize the Public Health Director to sign the renewal of the Clean Michigan Initiative Inland Beach Monitoring grant contract with the Michigan Department of Environmental Quality to provide funding in exchange for work to be performed for inland bathing beach monitoring effective from April 1, 2009 to October 31, 2009, with no effect on County General Funds.
MOTION CARRIED.

OLD BUSINESS

Commissioner McMurray questioned the qualifications for the after-hours mental health telephone emergency services personnel. Mr. John North, CMH Director, informed Commissioner McMurray the credentials of the personnel answering the phone lines after hours will be Masters' level clinicians.

Commissioner Engle questioned the process, perhaps a new process, regarding burning permits. Mr. Ken Kraus, Public Health Director, will ask Public Health staff to attend a future meeting to discuss the process of the burning permits to ensure all Commissioners receive relevant information to share with their constituents.

NEW BUSINESS

Commissioner Scolnik noted he reviewed the final proofs of the Sesquicentennial commemorative magazine which will be distributed on June 14th. Commissioner Scolnik also discussed the Sesquicentennial festival on June 20th, 2009, at 3:00 p.m., when the cake cutting ceremony will take place. He noted all local municipalities will be invited to this event.

AUDIENCE PARTICIPATION

Mr. Gary Davis, Brookhaven Administrator, addressed the Board regarding his requested motion which was removed from the agenda prior to approval at his request. He noted additional information had been received from the State and it is likely there will be a change in how funds will be re-cooped by the State which will be more favorable to Brookhaven. Mr. Davis thanked Commissioners for their continued support.

ADJOURNMENT

There being no further business to come before the Human Resources Committee, the meeting adjourned at 4:04 p.m.