

**Muskegon County
Human Resources Committee Meeting
October 6, 2009
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**



Charles Buzzell, Chair

I. John Snider, II, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Buzzell at 3:46 p.m.

ROLL CALL

Present: Chuck Buzzell, Lewis Collins, James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Louis McMurray, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Excused: All Present

APPROVAL OF MINUTES

It was moved by Engle, supported by Collins, to approve the minutes of the September 1, 2009, meeting as written.

Motion Carried.

ITEMS FOR CONSIDERATION

HR09/10 - 82 It was moved by Engle, supported by Derezinski, to table the request to waive the Retirement Incentive restrictions outlined in Board Motion 2009-364 (WM09/07-80) to allow Child Haven to immediately recruit Child Care Supervision position #X14001.

Motion Carried.

HR09/10 - 83 It was moved by Derezinski, supported by Mahoney, to authorize renewal of the contract with Pound Buddies Rescue through Golden Years Alaskan Malamute Rescue for the purpose of animal euthanasia services for the Vector Control Program in Muskegon County. Further authorize the Board Chair to sign the agreement, effective through September 30, 2010, with no effect on County General Funds, with projected expenditures of \$460/year.

Motion Carried.

- HR09/10 - 84 It was moved by Collins, supported by Mahoney, to renew the contract with Pound Buddies Rescue through Golden Years Alaskan Malamute Rescue (GYAMR) for the purpose of adoption services for the Vector Control Program in Muskegon County and authorize the Board Chair to sign the agreement, effective through September 30, 2010, with no effect on County General Funds.

Motion Carried.
- HR09/10 - 85 It was moved by Mahoney, supported by Engle, to endorse the Public Health-Muskegon County Administrative Procedures for the Muskegon County Clean Indoor Air Regulation to go into effect on November 9, 2009.

Motion Carried.
- HR09/10 - 86 It was moved by Snider, supported by Mahoney, to authorize the Public Health Department to establish the following fees effective October 15, 2009: Body Art Facility Inspection - \$200.00; Body Art Follow-Up Inspection - \$135.00; Body Art Plan Review/Pre-Opening - \$225.00; Body Art Temporary Facility - \$200.00; Irrigation Wells - \$135.00; Subdivision Plan Review Renewal - \$135.00.

Motion Carried.
- HR09/10 - 87 It was moved by Collins, supported by Snider, to authorize the Community Mental Health Director to sign a contract with Deaf and Hard of Hearing Services for the delivery of Sign Language Interpretation Services, effective October 1, 2009, through September 30, 2010 at the rates listed on Attachment A to this Board motion, not to exceed \$5,000.00 for the term of the contract

Motion Carried.
- HR09/10 - 88 It was moved by Derezinski, supported by Snider, to authorize the Community Mental Health Director to sign a contract with Harmony Enterprises, Inc., for the provision of Specialized Residential Services for the placement of persons with mental illness at a per diem rate of \$48.81 to \$101.34 based on an individual resident's score on the MI Residential Placement Scale and Enhanced Staffing to be paid at a rate of \$2.93 per 15 minutes for one (1) individual or \$1.29 per 15 minutes for two (2) or more individuals, not to exceed \$25,000.00, for the contract period effective October 1, 2009, through September 30, 2010.

Motion Carried.

- HR09/10 - 89 It was moved by Derezinski, supported by Snider, to authorize the Community Mental Health Services Director to sign a Vehicle Lease Agreement with Turning Leaf Residential Rehabilitation Services, Inc., for the lease of a vehicle to transport residents of the Northridge Home at a cost of \$1.00 per year to be paid to Community Mental Health.
Motion Carried.
- HR09/10 - 90 It was moved by Snider, supported by Mahoney, to authorize the release of a Request for Proposals (RFP) for Pharmaceutical Services for Community Mental Health Services of Muskegon County effective January 1, 2010.
Motion Carried.
- HR09/10 - 91 It was moved by Snider, supported by Mahoney, to authorize Community Mental Health (CMH) to release a Request for Proposals (RFP) for Fiscal Intermediary Services for CMH effective December 1, 2009.
Motion Carried.
- HR09/10 - 92 It was moved by Derezinski, supported by Snider, to authorize the Community Mental Health Director to sign the contract with the Department of Community Health for Fiscal Year 2010 Mental Health Block Grant Funding. This includes the grant for Planning for Integrated Care and Development of Electronic Medical Record and Wrap-Around Children's Services. Both grants commence on October 1, 2009, and continue through September 30, 2010, and establish total funding of \$189,334.
Motion Carried.
- HR09/10 - 93 It was moved by Snider, supported by Engle, to authorize the Community Mental Health Director to sign a contract with Wrzesinski AFC for the provision of Specialized Residential Services for the placement of adults with developmental disabilities at a per diem rate of \$59.15 to \$101.49 based on the individual resident's Supports Intensity Scale (SIS) score, and Enhanced Staffing to be paid at a rate of \$2.78 per 15-minute unit, not to exceed \$25,500.00, for the contract period effective October 1, 2009, through September 30, 2010.
Motion Carried.
- HR09/10 - 94 It was moved by Derezinski, supported by Wade, to authorize the Community Mental Health Director to sign the contract with the Department of Community Health for Fiscal Year 2010 Mental Health PATH Homeless Project Block Grant Funding. This grant commences

on October 1, 2009, and continues through September 30, 2010, with total funding of \$68,275.

Motion Carried.

HR09/10 - 95 It was moved by Derezinski, supported by Mahoney, to authorize Community Mental Health to contract with those service vendors/providers who have submitted written agreements to continue service provision at the current Fiscal Year 2008/2009 rates for the time period effective October 1, 2009, through September 30, 2010.
Motion Carried.

HR09/10 - 96 It was moved by Derezinski, supported by Engle, to authorize Community Mental Health to extend the Fiscal Year 2008/2009 vendor/provider contracts for up to ninety (90) days for those vendors/providers who have not yet completed Fiscal Year 2009/2010 rate negotiations or submitted network re-applications.
Motion Carried.

HR09/10 - 97 It was moved by Collins, supported by Mahoney, to approve the changes to the Muskegon County Personnel Rules 9, 11, 15, 17, 18, 20 and 25 as presented.
Motion Carried.

OLD BUSINESS

Commissioner McMurray questioned the contracts coming before the Board for approval that are retro-active start dates.

Mr. John North, CMH Director, noted they continue to receive contracts from the State of Michigan during the month of October with start dates of October 1st.

Commissioner Scolnik requested an update on the CMH building project. Mr. North, CMH Director, noted the projected is slated for completion on October 26th, and this doesn't include the completion of the furniture installation. Staff are expected to begin moving into the building November 9th.

Commissioner Nash asked if the building would be ready for a tour for his upcoming SMART Committee meeting on November 4th. Mr. North informed the Commissioner a tour would be fine and the meeting could be held in the building as long as the keys were received and the occupancy approval was given. Mr. North also noted a ribbon cutting ceremony and open house were being planned for November 5th.

Commissioner Nash asked Mr. North if bids were ever solicited for services. Mr. North noted typically bids were not requested for residential services as changes proved to be too disruptive to the consumers. He did note however that for new home construction, bids were solicited.

Commissioner Gill asked Mr. North for the approximate number of CMH staff. He was informed by Mr. North the staff at CMH is approximately 300. Commissioner Gill requested a diversity report which Mr. North said he would provide.

Commissioner Scolnik inquired as to the new CMH building budget. Ms. Hammersley informed the Commissioner the budget was still under budget with an approximate contingency of \$290,000.

Commissioner Nash asked Mr. Ken Kraus, Public Health Director, to put something in writing to him that he can present to his constituents regarding disposal of dead animals. Mr. Kraus will forward written information to Commissioner Nash.

NEW BUSINESS

None.

PUBLIC PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Human Resources Committee, the meeting adjourned at 4:16 p.m.