

**Muskegon County  
Ways & Means Committee Meeting  
October 1, 2009  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**



**Lewis Collins, Chair**

**Charles Nash, Vice-Chair**

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Commissioner Collins at 3:30 p.m.

**ROLL CALL**

Present: Charles Buzzell, Lewis Collins, James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Louis McMurray Charles Nash, Bob Scolnik, Roger Wade

Excused: I. John Snider, II

**APPROVAL OF MINUTES**

It was moved by Derezinski, supported by Engle, to approve the minutes of October 1, 2009, meeting as written. Motion carried.

**ITEMS FOR CONSIDERATION**

- WM09/10 - 149 It was moved by Engle, supported by Derezinski, to approve payment of the accounts payable of \$9,447,379.75 covering the period of September 10, 2009 through September 25, 2009, as presented by the County Clerk. Motion Carried.
- WM09/10 - 150 It was moved by Engle, supported by Wade, to approve changing the labor distribution of the Human Resources Deputy Director position (X43401) as follows: From: 1010-0266-25%, 6770-0203-25%, 2760-6978-50%; To: 1010-0226-25%, 6770-0203-75%. Motion Carried.
- WM09/10 - 151 It was moved by Engle, supported by Mahoney, to allow the County Administrator to negotiate a contract with MSU Extension to provide strategic planning, financial planning and Budgeting for Outcomes services to Muskegon County at a cost not to exceed \$5,000 contingent upon a review by Corporate Counsel. Motion Carried.

- WM09/10-152 It was moved by Engle, supported by Mahoney, to establish a petty cash account for the County Clerk's Circuit Court Records office in the amount of \$400 and increase the County Clerk's Vital Records office petty cash account to \$700 to be used for making change to serve our customers. Motion Carried.
- WM09/10-153 It was moved by Nash, supported by Engle, to appoint the following individuals to the Muskegon/Oceana Consortium Michigan Works! Board of Directors: Oceana County - Robert Moritz-private sector; Nicole Schwarz-community-based organizations; Michael Potter-private sector; Muskegon County - Thomas O'Brien-post-secondary education; Christine Robere-community-based organizations; Sherry White-private sector; Mary Ann Herbst-education; Lisa Stafford-private sector and Edward Garner-economic development. Motion Carried.
- WM09/10-154 It was moved by Mahoney, supported by Wade, to approve renewal of the Assessment Administration Services Contract provided by the Equalization Department to the Township of Montague and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services. Motion Carried.
- WM09/10-155 It was moved by Engle, supported by Derezinski, to authorize Human Resources to solicit proposals for an airport liability insurance carrier to be effective January 1, 2010. Motion Carried.
- WM09/10-156 It was moved by Engle, supported by Mahoney, to award the purchase of the County Clerk's high density shelving to Excel Systems Group for their quote of \$13,250 with costs being paid from the Hall of Justice renovation fund 4130-4131.
- County Clerk Nancy Waters expressed her concerns with the move of vital records to the South Campus location. John Warner noted that they are installing smoke detectors, video surveillance and panic buttons to help with security concerns.
- Motion Carried.
- WM09/10-157 It was moved by Derezinski, supported by Engle, to award the Abatement Consulting Services contract, RFP-09-1660, to Fishbeck, Thompson, Carr & Huber (FTC&H) for their not-to-exceed fee of \$37,115 plus required materials testing, currently estimated at \$2,630 for a total estimated cost of \$39,745 with costs being paid from the Hall of Justice Renovation fund 4130-4131 and direct staff to negotiate a contract document with FTC&H for the Chairman to sign.

Commissioner Nash expressed concerns with the evaluation process in Purchasing. Administrator Hammersely noted that she is working with Joe Siedenstrang on sealed bid and evaluation process and possible improvements.

Motion Carried.

## **OLD BUSINESS**

WM09/10-158 It was moved by Engle, supported by Wade, to authorize payment of one-half of the fees associated with a formal appraisal of the Y property as presented by the Community Foundation in a letter to the Department of Environmental Quality.

Roll Call:

Ayes: Gill, Mahoney, Scolnik, Wade, Buzzell, Collins, Derezinski,  
Engle

Nays: None

Pass: McMurray, Nash

Absent/Excused: Snider

Motion Carried.

## **NEW BUSINESS**

Commissioner Wade thanked County Clerk Nancy Waters and Airport Manager Marty Piette, for hosting the September meeting of WMSRDC at the Airport.

## **PUBLIC PARTICIPATION**

None.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:15 p.m.