

MUSKEGON COUNTY BOARD OF COMMISSIONERS

ADMINISTRATIVE SETTLEMENT AUTHORITY

POLICY NO. 2012-08

APPROVAL DATE: JANUARY 4, 2012

I. POLICY

A. Any claim brought against the County involving more than Ten Thousand (\$10,000.00) Dollars shall be presented to the County Board of Commissioners for their consideration and settlement authorization.

B. Any claim brought against the County involving sums of less than Ten Thousand (\$10,000.00) may be settled by the Administrator consistent with the procedure listed below.

II. PROCEDURE

A. The Administrator, in considering the settlement of any claim within the authority provided above, will prepare a written summary for the Chairperson of the Muskegon County Board of Commissioners and the Chairperson of the Muskegon County Board of Commissioners' Ways & Means Committee for their approval.

B. If the Administrator's recommendation is approved by both the Board Chair and the Chairperson of Ways & Means, the Administrator will be authorized to enter into a settlement on behalf of the County.

C. If the recommendation is approved, the settlement will be reported to all of the members of the County Board of Commissioners within thirty calendar (30) days of the approval.

III. TERM

This authority shall remain in effect until the Organizational Meeting of 2013, or until terminated by a majority vote of the Muskegon County Board of Commissioners.

CERTIFICATION:

Motion by Snider, second by Wilkins, to adopt the foregoing policy at the organizational meeting of the Muskegon County Board of Commissioners held January 4, 2012 at 3:30 PM.

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

Nays: None

I, Nancy A. Waters, Clerk of Muskegon County, State of Michigan, do hereby certify that the above is a true and correct copy of a policy adopted by the Muskegon County Board of Commissioners at the January 4, 2012, regular meeting, in testimony whereof, I have hereunto set my hand and affixed the seal of my office this 5th day of January 2012.

Nancy A. Waters

Nancy A. Waters, County Clerk

