

MUSKEGON COUNTY BOARD OF COMMISSIONERS

ADMINISTRATOR'S SPENDING AUTHORITY

POLICY NO. 2012-09

APPROVAL DATE: JANUARY 4, 2012

I. POLICY

It is the policy of the County of Muskegon to establish a uniform spending authority standard across the organization. In pursuit of that policy, the Administrator is delegated spending authority in matters of County business in accordance with the procedures listed below.

II. PROCEDURE

A. The County Administrator, through this Policy, is granted the authority to expend sums up to One Thousand (\$1,000.00) Dollars.

B. The County Administrator, prior to engaging in spending under this policy, in amounts in excess of One Thousand (\$1,000.00) Dollars, but no more than Ten Thousand (\$10,000.00) Dollars, will consult with and fully apprise the County Board Chair of the purpose of the proposed expenditure.

C. If the proposed expenditure is approved by the County Board Chair, the Administrator is authorized to engage in said spending but is required to report the expenditure to all of the members of the Muskegon County Board of Commissioners within thirty calendar (30) days of the expenditure.

III. TERM

This policy shall remain in effect until the Muskegon County Board of Commissioners Organizational Meeting of 2013, or until terminated by a majority vote of the Muskegon County Board of Commissioners.

CERTIFICATION:

Motion by Plummer, second by Wilkins, to adopt the foregoing policy at the organizational meeting of the Muskegon County Board of Commissioners held January 4, 2012 at 3:30 PM.

Ayes: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

Nays: None

I, Nancy A. Waters, Clerk of Muskegon County, State of Michigan, do hereby certify that the above is a true and correct copy of a policy adopted by the Muskegon County Board of Commissioners at the January 4, 2012, regular meeting, in testimony whereof, I have hereunto set my hand and affixed the seal of my office this 5th day of January 2012.



Nancy A. Waters, County Clerk

I HEREBY CERTIFY this to be a true and correct copy of the original on file with the office of COUNTY CLERK.
This Certified Copy VALID
Only When SEAL and RED
SIGNATURE Are Affixed.



MUSKEGON COUNTY CLERK