COUNTY OF MUSKEGON

ZONING ORDINANCE REVIEW POLICY AND PROCEDURE

I. POLICY

This Policy outlines the procedure by which a proposed Township Zoning Ordinance will be reviewed by the Muskegon County Board of Commissioners.

II. APPLICABLE STATUTE

The Zoning Enabling Act (the "Act") MCL 125.3101, *et seq*. provides that following a public hearing a township must submit a proposed zoning ordinance, including the zoning maps, to the Zoning Commission of the county in which the township is situated if such Zoning Commission has been appointed. If, however, there is no county Zoning Commission or county Planning Commission, then it must be submitted to a Coordinating Zoning Committee for a thirty (30) day review and comment period.

III. PROCEDURE

The County of Muskegon reserves the right to review all proposed Township Zoning Ordinance changes but does not at this time choose to establish a standing Zoning Committee as contemplated by the statute, but instead pursuant to its Board Rules, specifically Rule XV, Section 2, "Special Committees", page 25, will appoint a Coordinating Zoning Committee at the request of any Commissioner.

All proposed Township Zoning Ordinance changes must be submitted to the County of Muskegon, addressed to the Office of the County Administrator, Michael E. Kobza Hall of Justice, 990 Terrace Street, Fourth Floor, Muskegon, MI 49442.

Once received by the County Administrator, he shall immediately advise the members of the Board that a proposed zoning ordinance has been received, the date it was received, the response due date, and from which township it was received. The Administrator will advise each Board member that they have a right to review the proposed zoning change if done within the thirty (30) day statutory period and call for the appointment of a Coordinating Zoning Committee of three (3) to five (5) members of the County Board, to conduct the review.

If such a request is made, a committee will be immediately appointed so as to accommodate the thirty (30) day review period. That committee will then convene and conduct its review and issue a written response to the submitting township. If there is no request from any commissioner there will be no appointment of a Coordinating Zoning Committee or response to the proposed Township Zoning Ordinance change.

CERTIFICATION

James J. Derezinski, Chair

I hereby certify that the above constitutes a true and complete copy of the Zoning Ordinance Review Policy and Procedure adopted by the Muskegon County Board of Commissioners at a regular meeting held on _____and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267 of the Public Acts of Michigan of 1967.

Karen D. Buie, County Clerk