

COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY

Full Board
April 27, 2007
8 a.m. – John Halmond Center Board Room

CALL TO ORDER

The regular meeting of the Full Board was called to order by Chair Thomas at 8:03 a.m.

ROLL CALL

Members Present: Vern Brusseau, Chuck Buzzell, William Darcy, Ralph Christiansen, Ollie Dunbar, Duane Gaultney, Josephine House, Cheryl Natte, John Snider, Janet Thomas

Members Excused: Bill Gill, Dr. Remington Sprague

Others Present: James M. Elwell, Thomas Best, Glenn Eaton, John North, Judy Kell, Joy Vander Ven

Guests:

MINUTES

It was moved by Ms. House, seconded by Mr. Gaultney, to approve the minutes of the March 23, 2007, meeting as written. MOTION CARRIED.

COMMITTEE REPORTS

Program Committee via Cheryl Natte

CMHB-07-070 – It was moved by Ms. Natte, seconded by Mr. Buzzell, to approve the use of the Lakeshore Behavioral Health Alliance protocol “Developmental Disabilities Services Eligibility Criteria” for three months in assessing eligibility for CMH services. MOTION CARRIED.

Personnel/Recipient Rights Committee via Duane Gaultney

CMHB-07-071- It was moved by Mr. Gaultney, seconded by Mr. Darcy, to accept the Recipient Rights report for the month of March 2007. MOTION CARRIED.

CMHB-07-072 – It was moved by Mr. Gaultney, seconded by Ms. House, to accept the Semi-Annual Recipient Rights Data report covering the time period of October 1, 2006, through March 31, 2007, and submit to the Department of Community Health. MOTION CARRIED.

CMHB-07-073 – It was moved by Mr. Gaultney, seconded by Ms. House, to approve the revisions to policy numbers 04-001, 04-003, 04-013, and 04-015, as a result of recommendations from the March 2007 Recipient Rights System Assessment conducted by the Michigan Department of Community Health Office of Recipient Rights. MOTION CARRIED.

Finance Committee via John Snider

CMHB-07-074 – It was moved by Mr. Snider, seconded by Mr. Buzzell, to approve Community Mental Health Services of Muskegon County expenditures for the month ending March 31, 2007, in the amount of \$1,400,688.04 for Fund 2220 and \$3,691,626.39 for Fund 2222. MOTION CARRIED.

CMHB-07-075 – It was moved by Mr. Snider, seconded by Mr. Gaultney, to authorize the Community Mental Health Director to sign a contract with the Newaygo County Mental Health Authority for their purchase of group home training services for their group-home staff from Community Mental Health Services of Muskegon County at a rate of \$12.31 per hour per staff person trained. This contract will be effective October 1, 2006, through September 30, 2007. MOTION CARRIED.

CMHB-07-076 – It was moved by Mr. Snider, seconded by Ms. House, to authorize the CMH Director to sign a contract with Katherine Jawor, D.O., effective June 1, 2007, through September 30, 2007, at the rate of \$114.40 per hour, for up to 16 hours per week of psychiatric services, and effective October 1, 2007, through September 30, 2008, to contract with Dr. Jawor to provide 32 hours per week of psychiatric services at the rate of \$91.06 per hour, for a total yearly salary of \$151,523, with limited benefits. MOTION CARRIED.

CMHB-07-077 – It was moved by Mr. Snider, seconded by Ms. House, to authorize the CMH Director to sign the revised CMH Medicaid Service Provider Agreement with the Lakeshore Coordinating Council (LCC) that allows CMH to bill LCC for substance abuse services provided to our agency's Medicaid consumers who have both mental illness and substance abuse problems. This revised agreement has an effective date of March 22, 2007. MOTION CARRIED.

CMHB-07-078 – It was moved by Mr. Snider, seconded by Mr. Gaultney, to authorize the CMH Director to sign a contract with Bonnie Vokits, LMSW, ACSW, to provide outpatient mental health services at a rate of \$80 per hour not to exceed \$5,000, for the 17-month period of May 1, 2007 through September 30, 2008. MOTION CARRIED.

CMHB-07-079 – It was moved by Mr. Snider, seconded by Mr. Brusseau, to authorize the Community Mental Health Director to sign Amendment #5 to the contract with the Michigan Department of Community Health for Medicaid Managed Specialty Supports and Services, effective April 1, 2007 through September 30, 2007 and to accept the additional General Fund allocation of \$4,495. MOTION CARRIED.

CMHB-07-080 – It was moved by Mr. Snider, seconded by Mr. Brusseau, to authorize our agency to apply for rental assistance through the 2007 HUD SuperNofa, Continuum of Care Program for Supportive Housing for the grant originated in FY 2005. MOTION CARRIED.

CMHB-07-081 – It was moved by Mr. Snider, seconded by Mr. Gaultney, to authorize our agency to apply for rental assistance through the 2007 HUD SuperNofa, Continuum of Care Program for Supportive Housing for the grant originated in FY 2006. MOTION CARRIED.

CMHB-07-082 – It was moved by Mr. Snider, seconded by Ms. Natte, to approve our agency's participation with West Michigan Therapy, Inc., in an application to seek funds from the Substance Abuse and Mental Health Services Administration (SM-07-014) for Services in Supportive Housing

Programs. MOTION CARRIED.

CMHB-07-083 – It was moved by Mr. Snider, seconded by Ms. Natte, to approve the policy statement contained in CMH Policy No. 06-015, Clinical Documentation standards, revised March 7, 2007, and approved by the CMH Quality Council on April 4, 2007. MOTION CARRIED.

CMHB-07-084 – It was moved by Mr. Snider, seconded by Ms. House, to authorize the CMH Director to accept the Executive Summary of the 2007 Facilities Master Plan from TowerPinkster Architects and to proceed with the process outlined in this Executive Summary. MOTION CARRIED.

CMHB-07-085 – It was moved by Mr. Snider, seconded by Mr. Darcy, to approve the Lakeshore Behavioral Health Alliance (LBHA) to apply for FY2008 Mental Health Block Grants to fund further implementation of Evidence-Based Practices and/or Direct Service projects. MOTION CARRIED.

ITEMS FOR CONSIDERATION

Motion to Proclaim May 2007 as Mental Health Month

CMHB-07-086 – It was moved by Mr. Christiansen, seconded by Mr. Gaultney, to approve the Muskegon County Proclamation recognizing May 2007 as Mental Health Awareness Month. MOTION CARRIED.

Motion to Approve Rent Payment to Hackley Hospital

CMHB-07-087 – It was moved by Mr. Christiansen, seconded by Mr. Brusseau, to authorize the payment of rent to Hackley Hospital in the amount of \$11,398.75 per the specification in the lease agreement signed April 5, 2007, regarding the building at 125 East Southern Avenue. MOTION CARRIED.

Director's Report

Mr. Elwell provided a written report to the Board of activity within the agency during the past month. In addition, Mr. Elwell reported the following:

- It is planned to present the intergovernmental agreement with Ottawa County CMH to the Board at next month's Full Board Meeting.
- Recent revisions to the State Budget were discussed, as those changes have a direct impact on our operations. Michigan CMHs and the Board Association have contacted our legislators in Lansing in hopes that our mission and purpose will keep them from cutting into our allocation too deeply.
- Budget meetings are being held with CMH staff, and five workgroups have been established to identify areas where costs can be reduced and additional revenues earned in an effort to balance our budget. A list of suggestions will be presented to Board members at next month's Finance Committee meeting.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

There was no new business to discuss.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 8:30 a.m.

Respectfully,

Josephine House
Board Secretary

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