

COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY

**Full Board
January 26, 2007
8 a.m. – John Halmond Center Board Room**

CALL TO ORDER

The regular meeting of the Full Board was called to order by Chair Thomas at 8 a.m.

ROLL CALL

Members Present: Duane Gaultney, Cheryl Natte, Chuck Buzzell, Ollie Dunbar, Josephine House, John Snider, Dr. Remington Sprague, Janet Thomas

Members Excused: Vern Brusseau, Ralph Christiansen, William Darcy, Bill Gill

Others Present: James Elwell, Thomas Best, Glenn Eaton, John North, Judy Kell, Judy Locmelis

Guests: Margaret O'Toole – Executive Director, Arc/Muskegon
Peggy Selmon – Group Home Provider

MINUTES

It was moved by Mr. Snider, seconded by Mr. Gaultney, to approve the minutes of the December 22, 2006, meeting as written. MOTION CARRIED.

COMMITTEE REPORTS

Program Committee via Cheryl Natte

CMHB-07-038 – It was moved by Ms. Natte, seconded by Mr. Gaultney, to authorize CMH to purchase three 12-passenger vans (\$55,374) and two 15-passenger vans (\$38,508) from Great Lakes Ford of Muskegon, MI; two mid-sized sedans from Don Rypma of Whitehall, MI (\$30,498); and conversion of one 15-passenger van by Gresham Driving Aids of Wixom, MI (\$8,795). MOTION CARRIED.

CMHB-07-039 – It was moved by Ms. Natte, seconded by Mr. Snider, to authorize the Community Mental Health Board to accept the Cultural Competency Plan Assessment for the review period of October 1, 2005, through September 30, 2006. MOTION CARRIED.

CMHB-07-040 – It was moved by Ms. Natte, seconded by Ms. House, to authorize the Community Mental Health Board to approve revisions to Policy 20-029, Credentialing and Recredentialing of Providers. MOTION CARRIED.

CMHB-07-041 – It was moved by Ms. Natte, seconded by Mr. Gaultney, to authorize the Community Mental Health Board to accept the Lakeshore Behavioral Health Alliance's Regulatory Management Plan Assessment for the period of October 1, 2005, through September 30, 2006. MOTION CARRIED.

CMHB-07-042 – It was moved by Ms. Natte, seconded by Ms. House, to authorize the Community

Mental Health Board to accept the Lakeshore Behavioral Health Alliance's Quality Assessment and Performance Improvement Plan for the review period October 1, 2005, through September 30, 2006. MOTION CARRIED.

CMHB-07-043 – It was moved by Ms. Natte, seconded by Mr. Snider, to approve the Lakeshore Behavioral Health Alliance's Executive Summary report entitled "Coordination of Care Performance Improvement Project" dated December 14, 2006, for submission to the Department of Community Health. MOTION CARRIED.

CMHB-07-044 – It was moved by Ms. Natte, seconded by Mr. Gaultney, to authorize the Community Mental Health Board to approve the policy, "Notification of Decision to Providers." MOTION CARRIED.

Personnel/Recipient Rights Committee via Duane Gaultney

CMHB-07-045 - It was moved by Mr. Gaultney, seconded by Dr. Sprague, to accept the Recipient Rights report for the month of December 2006. MOTION CARRIED.

Personnel/Recipient Rights Appeals Committee via Duane Gaultney

CMHB-07-046 – It was moved by Mr. Gaultney, seconded by Ms. House, to uphold the investigative findings of the office and the action taken or plan of action proposed by the respondent. MOTION CARRIED.

Finance Committee via John Snider

CMHB-07-047 – It was moved by Mr. Snider, seconded by Mr. Buzzell, to approve Community Mental Health Services of Muskegon County expenditures for the month ending December 31, 2006, in the amount of \$1,690,817.02 for Fund 2220 and \$4,320,686.79 for Fund 2222. MOTION CARRIED.

CMHB-07-048 – It was moved by Mr. Snider, seconded by Dr. Sprague, to authorize the Community Mental Health Board to approve increasing the petty cash fund at the Kenneth Brinks Facility from \$600 up to \$800. MOTION CARRIED.

CMHB-07-049 – It was moved by Mr. Snider, seconded by Mr. Gaultney, to authorize the Community Mental Health Board to accept the revisions to the attached Policy No. 20-045, "Notification of Termination of Provider to Consumers." MOTION CARRIED.

CMHB-07-050 – It was moved by Mr. Snider, seconded by Mr. Gaultney, to authorize the Community Mental Health Board to accept the revisions to the Lakeshore Behavioral Health Alliance/Affiliate Delegation Agreements. MOTION CARRIED.

CMHB-07-051 – It was moved by Mr. Snider, seconded by Ms. House, to authorize the Community Mental Health Director to sign a contract with Heritage Homes, Inc., for respite services at the child waiver screen rates of 1 aide to 1 child at \$3.56 per 15 minutes, 1 aide to multiple children at \$2.67 per 15 minutes, 1 aide to 1 child holiday at \$5.34 per 15 minutes, and 1 aide to multiple children holiday at \$4.01 per 15 minutes, from October 1, 2006, through September 30, 2007, with no

increase in the annual cap.

MOTION CARRIED.

CMHB-07-052 – It was moved by Mr. Snider, seconded by Dr. Sprague, to authorize the Community Mental Health Director to sign a contract with Physiotherapy Associates, Inc., effective February 1, 2007, through September 30, 2007, at the rate of \$85 per hour for physical therapy direct services to CMH consumers, up to a maximum of \$10,000. MOTION CARRIED.

ITEMS FOR CONSIDERATION

CMHB-07-053 – It was moved by Mr. Gaultney, seconded by Ms. Natte, to adopt the revisions to Policy 20-016, "Procurement of Services". MOTION CARRIED.

CMHB-07-054 – It was moved by Mr. Gaultney, seconded by Mr. Snider, to adopt the revisions to Policy 04-025, "Advance Directives," with the following changes:

SUMMARY OF REQUEST

"Advanced Directives" to read "Advance Directives"

BACKGROUND

"advanced directives" to read "advance directives"

SUGGESTED MOTION

"Advanced Directives" to read "Advance Directives"

MOTION CARRIED.

CMHB-07-055 – It was moved by Dr. Sprague, seconded by Mr. Gaultney, to request County cancellation of the bid award to Great Lakes Ford for one 7-passenger mini van, and awarding of the bid to Don Rypma Chevrolet at a price of \$18,248. MOTION CARRIED.

CMHB-07-056 – It was moved by Mr. Gaultney, seconded by Ms. House, to authorize the Community Mental Health Director to sign the General Fund Contract with DCH. MOTION CARRIED.

Senate Resolution No. 161

Senate Resolution No. 161 was presented for review. This is a resolution declaring 2007 as the Year of the Child in Michigan, adopted by the Senate September 6, 2006.

Director's Report

Mr. Elwell provided a written report to the Board of activity within the agency during the past month. In addition, Mr. Elwell reported the following:

- A federal review of Medicaid through HSAG of Muskegon County and our affiliates, Lakeshore Coordinating Council and Ottawa County is planned.

- March 20, 2007, is our three-year review for Recipient Rights. In 2004 we received a score of 278 out of 292. This year we plan on receiving a score of 292. Staff is working on this.
- The County Board of Commissioners appointed Mr. Gill, Mr. Buzzell, and Mr. Snider to another term. There are two community member positions that will be vacant on April 1, 2007, and need to be filled.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

There was no new business to discuss.

AUDIENCE PARTICIPATION

Ms. O'Toole thanked CMH for taking a re-look at Respite Services and offered collaboration.

Ms. O'Toole, on behalf of one of the consumers, asked what the plans are for the vans in the parking lot of JHC. Mr. Elwell stated that most will go to group homes and one was a replacement. Mr. Snider also acknowledged the tax payers' questions and concerns about seeing parked CMH vehicles and appreciated the comment. The need and usage of new vehicles was further explained.

Ms. Selmon questioned how a person could go from specialized to nonspecialized if the requirements for care didn't change. Mr. North said he would speak with Ms. Selmon after the meeting and explain the qualifications.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 8:50 a.m.

Respectfully,

Josephine House
Board Secretary

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