

## COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY

Full Board Meeting  
July 27, 2007  
8 a.m. – John Halmond Center

### CALL TO ORDER

The regular meeting of the Full Board was called to order by Vice-Chair Natte at 8:02 a.m.

### ROLL CALL

Members Present:: Cheryl Natte, I John Snider II, Chuck Buzzell, Vern Brusseau, Ralph Christiansen, Duane Gaultney, William Darcy, Josephine House, Ollie Dunbar, Bill Gill

Members Excused: Janet Thomas, Dr. Remington Sprague

Others Present: James M. Elwell, Glenn Eaton, John North, Kim Corgan-Hatfield, Joy Vander Ven

Guests: Margaret O'Toole, Executive Director, Arc/Muskegon; Katie Williams, Student, Grand Valley University

### MINUTES

It was moved by Mr. Christiansen, seconded by Ms. House, to approve the minutes of the June 22, 2007, meeting as written. MOTION CARRIED.

### COMMITTEE REPORTS

#### ***Program Committee via Cheryl Natte***

CMHB-07-109 – It was moved by Ms. Natte, seconded by Mr. Gaultney, to accept the LBHA Medicaid Verification report for the period of December 2006 through May 2007. MOTION CARRIED.

CMHB-07-110 – It was moved by Ms. Natte, seconded by Mr. Gaultney, to authorize the Community Mental Health Director to sign the Amendment to the Participation Agreement between the Michigan Coalition against Homelessness and Community Mental Health Services of Muskegon County. MOTION CARRIED.

#### ***Personnel/Recipient Rights Committee via Duane Gaultney***

CMHB-07-111 – It was moved by Mr. Gaultney, seconded by Mr. Snider, to accept the Recipient Rights report for the month of June 2007. MOTION CARRIED.

#### ***Finance Committee via I. John Snider***

CMHB-07-112 - It was moved by Mr. Snider, supported by Mr. Gaultney, to approve Community Mental Health Services of Muskegon County expenditures for the month ending June 30, 2007, in the amount of \$1,724,036.02 for Fund 2220 and \$4,591,870.09 for Fund 2222. MOTION CARRIED.

CMHB-07-113 – It was moved by Mr. Snider, supported by Mr. Christiansen, to authorize payment of \$12,689 for FY 2008 Michigan Association of CMH Board and National Council Joint Membership

annual dues. MOTION CARRIED.

CMHB-07-114 – It was moved by Mr. Snider, supported by Mr. Brusseau, to authorize the CMH Director to sign a contract with the providers listed in Table A for Community Living Support Services at or below the rate of \$4.61 per unit for one staff to one individual, \$2.40 per unit for one staff to two individuals, and \$1.90 per unit for one staff to three or more individuals effective October 01, 2007 through September 30, 2008. MOTION CARRIED.

CMHB-07-115 – It was moved by Mr. Snider, supported by Mr. Darcy, to select Proposal 3 of the Funding Equity recommendations and submit to David LaLumia at the MACMHB office by end of the day on Friday, August 3, 2007. MOTION CARRIED.

Mr. Christiansen requested that corrections be made to the Finance committee minutes prior to next month's meeting to accurately reflect his report regarding the Member Services Committee.

### **ITEMS FOR CONSIDERATION**

Ms. Kim Corgan-Hatfield, Community Mental Health Client Services Manager, gave a presentation on Evidence Based Practice Supported Employment. CMH, MOKA, Goodwill, Kandou, and Pioneer Resources provide the Supported Employment services in Muskegon County in conjunction with Michigan Rehabilitation Services and the Muskegon Area Intermediate School District. Services may include job skills classes, transitional employment, paid or unpaid work evaluations, job coaching, enclave employment, or job acquisition services. Evidence Based Supported Employment programs assist people in finding competitive jobs that pay at least minimum wage, which any person can apply for according to their choices and capabilities.

### **OLD BUSINESS**

There was no old business to discuss.

### **NEW BUSINESS**

Mr. Christiansen gave an update on the Member Services Committee in Lansing, reporting that the committee is in the process of testing various Webinar systems. This would result in cost savings for the CMHs as travel to Lansing would be reduced. Mr. Christiansen also requested additional Board participation on the various MACMHB committees.

### **DIRECTOR'S REPORT**

Mr. Elwell provided a written report to the Board of activity within the agency during the past month.

Mr. Elwell also reported the following:

- The results of the Plante and Moran study of Ottawa County's Community Mental Health system has been completed and is available for review on the Ottawa County website.
- Efforts continue to schedule an affiliation Board meeting. The three appointees from Muskegon CMH will be Janet Thomas, Dr. Remington Sprague, and Chuck Buzzell. These three individuals met recently with Jim Elwell and John North to discuss the logistics of the upcoming meeting with Keith VanZoeren, Mark Bombara, and Don Disselkoe from Ottawa CMH, where the agenda for the affiliation Board meeting will be determined.
- The latest report from DCH indicates that the 6% reduction in Medicaid will not be put into effect for Fiscal Year 2007. Discussion at DCH continues regarding the Fiscal Year 2008 budget. CMH staff

will be attending a meeting with the DCH actuary on August 7, and a report of the meeting will be given to the Finance Committee on August 17.

- Arc/Muskegon is holding a fundraising event this evening at the racetrack. All Board members and their families are encouraged to attend.

### **AUDIENCE PARTICIPATION**

Ms. Margaret O'Toole, Executive Director of Arc/Muskegon, invited everyone to Arc's Second Annual Membership Picnic in August.

Ms. Natte reported there was excellent consumer attendance at the Consumer Event held last month at Elks Park and it was a most enjoyable event.

Mr. Snider invited everyone to the Substance Abuse Forum scheduled for August 8 at the Muskegon Holiday Inn from 8 a.m. until noon. This forum will offer a comprehensive review of the past few years' activities within the Substance Abuse program.

### **ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 9:05 a.m.

Respectfully,

Josephine House  
Board Secretary

/jvv