

## COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY

Full Board  
March 23, 2007  
8 a.m. – John Halmond Center Board Room

### **CALL TO ORDER**

The regular meeting of the Full Board was called to order by Chair Thomas at 8:02 a.m.

### **ROLL CALL**

Members Present: Chuck Buzzell, Ollie Dunbar, Duane Gaultney, Josephine House, Cheryl Natte, John Snider, Remington Sprague, Janet Thomas

Members Excused: Vern Brusseau, William Darcy, Bill Gill, Ralph Christiansen

Others Present: James M. Elwell, Thomas Best, Glenn Eaton, John North, Judy Kell, Joy Vander Ven

Guests: Margaret O'Toole, Executive Director, Arc/Muskegon

### **MINUTES**

It was moved by Mr. Snider, seconded by Mr. Gaultney, to approve the minutes of the February 23, 2007, meeting as written. MOTION CARRIED.

### **COMMITTEE REPORTS**

#### ***Program Committee via Cheryl Natte***

CMHB-07-062 – It was moved by Ms. Natte, seconded by Mr. Buzzell, to approve the collaborative relationship with Muskegon Housing Commission and Pioneer Resources towards development of a cluster apartment program at Hartford Terrace Apartments. MOTION CARRIED.

#### ***Personnel/Recipient Rights Committee via Duane Gaultney***

CMHB-07-063 - It was moved by Mr. Gaultney, seconded by Ms. House, to accept the Recipient Rights report for the month of February 2007. MOTION CARRIED.

#### ***Finance Committee via John Snider***

CMHB-07-064 – It was moved by Mr. Snider, seconded by Mr. Sprague, to approve Community Mental Health Services of Muskegon County expenditures for the month ending February 28, 2007, in the amount of \$1,295,134.63 for Fund 2220 and \$5,313,825.29 for Fund 2222. MOTION CARRIED.

CMHB-07-065 – It was moved by Mr. Snider, seconded by Mr. Gaultney, to approve the contract with Vajendra Desai, M.D., Child Psychiatrist, for \$136.72 per hour effective April 1, 2007 through September 30, 2007. The contract ceiling will remain at the FY 2005/2006 amount. MOTION CARRIED.

NATTE CMHB-07-066 – It was moved by Mr. Snider, seconded by Ms. Natte, to approve the Muskegon County Community Mental Health Department of Information Technology Disaster Recovery Plan dated February 28, 2007. MOTION CARRIED.

CMHB-07-067 – It was moved by Mr. Snider, seconded by Mr. Gaultney, to amend the Mental Health FY 2007 Budget proposed to the County of Muskegon from \$71,342,473 up to \$71,713,149 for revenues and from \$71,272,473 up to \$71,912,107 for expenditures, to approve CMH personnel position changes listed on the CMH Budget Amendment, and approve use of Adult Benefit Waiver Fund balance and/or the Internal Service Fund to cover any revenue shortfalls. MOTION CARRIED.

CMHB-07-068 – It was moved by Mr. Snider, seconded by Ms. Natte, to approve the Mental Health FY 2008 Budget proposed to the County of Muskegon in the amount of \$72,317,293 for revenues and \$74,870,120 for expenditures, to approve CMH personnel position changes listed on the attached CH Budget Amendment, and approve use of Adult Benefit Waiver Fund balance and/or the Internal Service Fund to cover any revenue shortfalls. MOTION CARRIED.

### **ITEMS FOR CONSIDERATION**

#### ***Motion to Authorize CMH to Apply for SAMHSA Grant***

CMHB-07-069 – It was moved by Mr. Snider, seconded by Mr. Gaultney, to authorize CMHS of Muskegon County staff to apply for funding in conjunction with the Sheriff's Department from SAMHSA (CFDA 93.243) through its Targeted Expansion Capacity Program for Jail Diversion in the amount of \$254,862. MOTION CARRIED.

#### ***Director's Report***

Mr. Elwell provided a written report to the Board of activity within the agency during the past month. In addition, Mr. Elwell reported the following:

- A Nominating Committee meeting will be held prior to the next Board meeting on April 27, 2007.
- The Member Services Committee has requested the CMH Board to complete a survey regarding MACMHB conferences.
- A dinner meeting was held on February 27, 2007, with Ottawa CMH, It was determined that Board members should attend a strategic planning session to discuss the logistics of a joint Finance Committee meeting.
- There are still a few outstanding travel advances from February's conference that need to be reconciled. Board members are requested to provide travel and meal receipts at their earliest convenience.
- Our Recipient Rights department has been reviewed earlier this week by the DCH Office of Recipient Rights (ORR). This audit resulted in a score of 287 out of 292, a significant improvement over the score of 277 received three years ago. No repeat citations were noted. In our investigative reports, the Rights officers identify citations. Two reports referenced a citation of Abuse II, which contained some definitions but did not give a definition for the term *physical management*. Since the investigative report is used to create the summary report, this occurred a total of four times. The score for this correction is weighted with a multiplier of 1.25,

resulting in our score being 5 points less than perfect. We are still within substantial compliance. Congratulations to our Rights office on job well done.

- Muskegon County has sold the building at 125 Southern Avenue to Hackley Hospital. The contract was presented to the County Ways and Means Committee last week for approval. Beginning April 1, 2007, we will be tenants of the Hackley Hospital, renting the first 30% of the building. Rent will be approximately \$136,785 per year. Efforts continue to find suitable facilities within the community for CMH facilities.
- Discussions between the Governor and the Senate regarding the 2007 Budget continue. The Senate announced they will remain in session through spring break to discuss the budget.

### **OLD BUSINESS**

There was no old business to discuss.

### **NEW BUSINESS**

There was no new business to discuss.

### **AUDIENCE PARTICIPATION**

Ms. Margaret O'Toole from Arc/Muskegon requested that the CMH Board re-evaluate the Medicaid Fair Hearing process in an effort to save the taxpayers money that could be spent delivering needed services to CMH consumers.

### **ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 9:08 a.m.

Respectfully,

Josephine House  
Board Secretary

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