

COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY

FULL BOARD MEETING MINUTES

May 22, 2009

8 a.m.

John Halmond Center

CALL TO ORDER

The regular meeting of the Full Board was called to order by Chair Thomas at 8:03 a.m.

ROLL CALL

Members Present: Duane Gaultney, John Snider, Ralph Christiansen, Tony Moulatsiotis, Chuck Buzzell, Cheryl Natte, Bill Gill, Josephine House, Dr. Remington Sprague, Janet Thomas, Ken Shelton, Ollie Dunbar

Members Excused: None

Others Present: John North, Joy Vander Ven

Guests: Beth Childress, Randy Lamos, and Mark Denmen of Kandu Industries

MINUTES

It was moved by Mr. Gaultney, seconded by Ms. House, to approve the minutes of the April 24, 2009, meeting as written. MOTION CARRIED.

Beth Childress, Director of Services at Kandu Industries, introduced Randy Lamos and Mark Denmen, recipients of the Kandu 2009 Consumer Employee of the Year awards. A banquet was held recently honoring their outstanding work within the community. Mr. Denmen explained his role at Kandu, and both individuals commented on their community activities.

COMMITTEE REPORTS

Program Committee via Cheryl Natte

There were no action items to report.

Personnel/Recipient Rights Committee via Duane Gaultney

CMHB-09-173 – It was moved by Mr. Gaultney, seconded by Ms. House, to approve the Recipient Rights Report for the month of April 2009. MOTION CARRIED.

CMHB-09-174 – It was moved by Mr. Gaultney, seconded by Mr. Christiansen, to approve the Semiannual Recipient Rights Data Report for the period of October 1, 2008 to March 31, 2009. MOTION CARRIED.

Finance Committee via John Snider

CMHB-09-175 – It was moved by Mr. Snider, seconded by Dr. Sprague, to approve Community Mental Health Services of Muskegon County expenditures for the month ending April 30, 2009, in the amount of \$6,228,024.73. MOTION CARRIED.

CMHB-09-176 – It was moved by Mr. Snider, seconded by Mr. Gaultney, to authorize the release of a Request for Proposals (RFP) for After-Hours Mental Health Telephone Emergency Services for

Community Mental Health Services of Muskegon County and Ottawa County Community Mental Health for services effective October 1, 2009. MOTION CARRIED.

CMHB-09-177 – It was moved by Mr. Snider, seconded by Dr. Sprague, to authorize the Community Mental Health Director to terminate the current contract with Rehmann Robson and release a Request for Bids for a firm to provide an annual financial audit for the Lakeshore Behavioral Health Alliance. MOTION CARRIED.

CMHB-09-178 – It was moved by Mr. Snider, seconded by Mr. Gaultney, to authorize the Community Mental Health Director to sign a contract with Derek L. Burt, Nurse Practitioner, for the delivery of forty (40) hours per week of Nurse Practitioner Services, effective from July 1, 2009, through September 30, 2010, at the rate of \$55.91 per hour and additional \$25.00 per after-hours consultation, not to exceed \$146,000 for the fifteen (15) month contract period. MOTION CARRIED.

OLD BUSINESS

Mr. Gill requested information regarding the construction of the existing and new Community Mental Health buildings, specifically the difference in cost between Lexan glass and standard window glass.

NEW BUSINESS

There was no new business to discuss.

ITEMS FOR CONSIDERATION

There were no items for consideration.

COMMUNICATION

FridayFacts of May 15, 2009

The FridayFacts of May 15, 2009, were presented for Board member review.

DIRECTOR'S REPORT

A written report was provided to the Board of activity within the agency during the past month. In addition, Mr. North reported the following:

- Due to an error in our December data submitted to the state, revenues appear to be low this month. This error has been corrected.
- Budget cuts from the State were discussed. CMH has an approximate 2% reduction in General Funds.
- The BoardWorks DVDs have been received from the Board Association and are available for Board member use.
- A critical incident, reported to the CMH Recipient Rights department and currently under investigation, was discussed.
- The Application for Renewal and Recommitment (ARR), due on June 1, is nearing completion. The last in a series of Stakeholders meetings will be held this afternoon in Grand Haven.
- The Consumer Picnic this year will be June 9 at Elks Park. Board members are invited to attend.
- The CARF review is scheduled for June 6. There will be an opportunity for Board members to meet

the CARF representatives.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 9:03 a.m.

Respectfully,

Josephine House
Board Secretary

/jvv