

COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY

FULL BOARD MEETING MINUTES

September 25, 2009

8 a.m.

John Halmond Center

CALL TO ORDER

The regular meeting of the Full Board was called to order by Chair Thomas at 8:03 a.m.

ROLL CALL

Members Present: Janet Thomas, I. John Snider, Chuck Buzzell, Josephine House, Cheryl Natte, Ollie Dunbar, Tony Moulatsiotis, Duane Gaultney

Members Excused: Bill Gill, Dr. Remington Sprague, Ken Shelton, Ralph Christiansen

Others Present: John North, Dave Parnin, Judy Cohen, Joy Vander Ven

Guests: Joe Longcore

MINUTES

It was moved by Ms. Natte, seconded by Ms. House, to approve the minutes of the August 28, 2009, meeting as written. MOTION CARRIED.

COMMITTEE REPORTS

Program Committee via Cheryl Natte

There were no action items to report.

Personnel/Recipient Rights Committee via Duane Gaultney

CMHB-09-209 – It was moved by Mr. Gaultney, seconded by Mr. Snider, to approve the Recipient Rights Report for the month of August 2009. MOTION CARRIED.

Recipient Rights Appeals Committee via Duane Gaultney

CMHB-09-210 – It was moved by Mr. Gaultney, seconded by Ms. House, to uphold the investigative findings of the Recipient Rights office and the action taken or plan of action proposed by the respondent. MOTION CARRIED.

Finance Committee via John Snider

CMHB-09-211 – It was moved by Mr. Snider, seconded by Ms. House, to approve Community Mental Health Services of Muskegon County expenditures for the month ending August 31, 2009, in the amount of \$6,388,497.15. MOTION CARRIED.

CMHB-09-212 – It was moved by Mr. Snider, seconded by Mr. Gaultney, to authorize the Community Mental Health Director to sign a contract with those service vendors/providers who have submitted written agreements to continue service provision at the current Fiscal Year 2008/2009 rates for the time period effective October 1, 2009, through September 30, 2010. MOTION CARRIED.

CMHB-09-213 – It was moved by Mr. Snider, seconded by Ms. House, to approve the extension of Fiscal Year 2008/2009 vendor/provider contracts for up to ninety (90) days for those vendors/providers who have not completed Fiscal Year 2009/2010 rate negotiations or submitted network re-applications. MOTION CARRIED.

CMHB-09-214 – It was moved by Mr. Snider, seconded by Mr. Gaultney, to authorize the Community Mental Health Director to sign a contract with DCH for FY2010 Mental Health PATH Homeless Project Block Grant Funding. This grant commences on October 1, 2009, and continues through September 30, 2010, with total funding of \$68,275.00. MOTION CARRIED.

CMHB-09-215 – It was moved by Mr. Snider, seconded by Ms. House, to authorize the Community Mental Health Director to sign a contract with Wrzesinski AFC for the provision of specialized residential services for the placement of adults with developmental disabilities at a per diem rate of \$59.15 to \$101.49 based on the individual resident's Supports Intensity Scale (SIS) score, and enhanced staffing to be paid at a rate of \$2.78 per 15-minute unit, not to exceed \$25,500, for the contract period effective October 1, 2009, through September 30, 2010. MOTION CARRIED.

CMHB-09-216 – It was moved by Mr. Snider, seconded by Mr. Gaultney, to authorize the Community Mental Health Director to sign a contract with DCH for FY2010 Mental Health Block Grant funding. This includes the grant for Planning for Integrated Care and Development of Electronic Medical Record and Wrap-Around Children's Services. Both grants commence on October 1, 2009, and continue through September 30, 2010, and establish total funding of \$189,334. MOTION CARRIED.

CMHB-09-217 – It was moved by Mr. Snider, seconded by Ms. House, to adopt the resolution initiating Public Act 423 for the 2010 Fiscal Year, and to further authorize the Board Chair to sign the resolution. MOTION CARRIED.

CMHB-09-218 – It was moved by Mr. Snider, seconded by Mr. Gaultney, to authorize the release of a Request for Proposals (RFP) for Fiscal Intermediary Services for Community Mental Health Services of Muskegon County for services effective December 1, 2009. MOTION CARRIED.

CMHB-09-219 – It was moved by Mr. Snider, seconded by Ms. House, to authorize the Community Mental Health Director to sign a contract with Harmony Enterprises, Inc., for the provision of Specialized Residential Services for the placement of persons with mental illness at a per diem rate of \$48.81 to \$101.34, based on an individual resident's score on the MI Residential Placement Scale, and enhanced staffing to be paid at a rate of \$2.93 per 15 minutes for one individual or \$1.29 per 15 minutes for two or more individuals, not to exceed \$25,000, for the contract period effective October 1, 2009, through September 30, 2010. MOTION CARRIED.

CMHB-09-220 – It was moved by Mr. Snider, seconded by Mr. Gaultney, to authorize the Community Mental Health Director to sign a vehicle lease agreement with Turning Leaf Residential Rehabilitation Services, Inc., for the lease of a vehicle to transport residents of the Northridge Home at a cost of \$1.00 per year to be paid to Community Mental Health. MOTION CARRIED.

CMHB-09-221 – It was moved by Mr. Snider, seconded by Ms. Natte, to authorize the Community Mental Health Director to sign a contract with Deaf and Hard of Hearing Services for the delivery of sign language interpretation services effective October 1, 2009, through September 30, 2010, at the rates listed on Attachment A to the Board motion, not to exceed \$5,000 for the term of the contract. MOTION CARRIED.

CMHB-09-222 – It was moved by Mr. Snider, seconded by Mr. Gaultney, to amend the Mental Health

FY2010 Budget proposed to the County of Muskegon from \$79,022,462 up to \$81,031,389 for revenues and from \$79,983,220 up to \$81,016,389 for expenditures, and to approve CMH personnel position changes listed on the CMH Budget Amendment attached to the Board motion. MOTION CARRIED.

ITEMS FOR CONSIDERATION

Motion to Authorize an RFP for Pharmaceutical Services for CMH

CMHB-09-223 - It was moved by Mr. Gaultney, seconded by Mr. Snider, to authorize the release of a Request for Proposals (RFP) for Pharmaceutical Services for Community Mental Health Services of Muskegon County effective January 1, 2010. MOTION CARRIED.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

COMMUNICATION

Speakers Bureau Presentation

Mr. Joe Longcore, Recovery Cooperative member, author, and free-lance photo journalist, gave a presentation regarding his relationship with Community Mental Health and the staff who have assisted him along the way.

Child Care Expulsion Prevention Project Funding

Correspondence from the Department of Community Health was distributed, which stated that funding for the Child Care Expulsion (CCEP) project will not continue for Fiscal Year 2010.

Director's Evaluation

Mr. North requested that completed performance evaluations be forwarded to Administration by the end of the day on Friday, September 25, 2009.

FridayFacts of September 18, 2009

The FridayFacts of September 18, 2009, were distributed for Board member review.

DIRECTOR'S REPORT

A written report was provided to the Board of activity within the agency during the past month. In addition, Mr. North reported the following:

- We have finished the year with a surplus in General Fund.
- Meetings have been held with Ottawa County regarding the provision of substance abuse services.
- CMH staff recently visited the federally qualified health center at Shiawassee CMH. Two more visits are planned for the near future to other CMHs with similar programs in place.

- The annual CMH public hearing held last week was well attended.
- The county's United Way campaign is underway, with the kickoff being a noon picnic at South Campus on September 25.

AUDIENCE PARTICIPATION

There was no audience participation.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 8:51 a.m.

Respectfully,

Josephine House
Board Secretary

/jvv