

MUSKEGON COUNTY BOARD OF COMMISSIONERS FULL BOARD

April 20, 2021 - 4:00 p.m.
Via Zoom

AGENDA



Robert Scolnik, Chairman
Charles Nash, Vice-Chairman

Connect to Zoom from your computer, tablet or smartphone at:

<https://zoom.us/j/95493460863?pwd=UDB5aEQvNmxyQ05FRXBhU0pFaE9sUT09>

Phone: (312) 626-6799

Meeting ID: 954 9346 0863

Passcode: 441300

Cell phones may mute & unmute by dialing *6
Raise and lower hand to speak by dialing *9

To raise your digital hand from your PC or
MAC, at the bottom of the window on the right
side of the screen, click the button labeled
"Raise Hand"

View on Facebook at:

<https://www.facebook.com/MuskegonCountyMI>

- 1) Call to Order
- 2) Invocation: Pastor Tim Cross
- 3) Pledge of Allegiance
- 4) Roll Call
- 5) Approval of Agenda
- 6) Approval of the Minutes of April 6, 2021
- 7) Presentation: Director of Public Health Kathy Moore – COVID-19
- 8) Public Comment (on an agenda item)
- 9) Committee/Board Reports
 - A) Community Development
 - B) Transportation
 - C) Ways & Means
- 10) Chairman's Report/Committee Liaison Reports
 - A) Solid Waste Planning Committee (terms through 12/31/2022)
Appointment – Dave Kendrick (Public slot)
Appointment – David Baker (Planning slot)
 - B) Parliamentary Procedure / Board Rules

*Board Work Session
Accounting Department Overview
begins at 3:30 p.m. today*

Public Comment

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.

- 11) Administrator's Report
 - A) Senior Activities / In-Home Support and Services
 - B) MAC Legislative Conference – April 27th thru 29th
- 12) Unfinished Business
 - A) HS21/04 – 10 was tabled April 6, 2021, to a date certain of April 20, 2021. To enter into a 3-year contract agreement with Senior Resources for senior millage grants administration services effective October 1, 2020 through September 30, 2023. Conditioned upon reaching an agreement with Senior Resources upon an allocation of funds.
 - B) WM21/04 – 42 was postponed on April 13, 2021, to full board on April 20, 2021. To approve the resolution adopting the 2021 equalized valuation for Muskegon County as determined and submitted by the Muskegon County Equalization Department.
- 13) New Business
- 14) Public Comment
- 15) Final Board Comments
- 16) Closed Session: I move that we enter into closed session to discuss with our attorney trial and/or settlement strategy in the pending lawsuit Jason McCarthy v Muskegon County and Tony Moulatsiotis, in his capacity as Muskegon County Treasurer, because discussion on the open record may have a detrimental financial effect on the litigation or settlement position of Muskegon County and also to discuss material exempt from disclosure under the attorney-client privilege, MCL 15.243(1)(g), pursuant to MCL 15.268(h).
- 17) Adjourn (call of the Chair)



BOARD OF COMMISSIONERS

County Building
P.O. Box 70 , Room 131
Cheboygan, Michigan 49721

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CHEBOYGAN COUNTY BOARD OF COMMISSIONERS

RESOLUTION #2021-09 SUPPORTING PASSAGE OF LEGISLATION TO ADOPT 4-YEAR TERMS FOR COUNTY COMMISSIONERS

WHEREAS the 1963 Michigan Constitution stipulated four-year terms for the county Board of Supervisors, the preceding body to today's Board of Commissioners; and

WHEREAS the Legislature voted in 1966 to abolish Boards of Supervisors and formally replace them with Boards of Commissioners after the 1968 elections; and

WHEREAS Public Act 261 of 1966 promulgated that the length of terms for the new county commissioners shall be concurrent with that of state representatives, as specified in Article IV, section 3 of the Michigan Constitution; and

WHEREAS the scope of duties of a county commissioner has greatly increased in the last century – road patrols, indigent defense, mental health treatment and substance abuse prevention programming, solid waste pick-up and disposal, food and water supply safety, park operations, economic development efforts, emergency management and response; and

WHEREAS Michigan is one of only five states in the United States that provides for exclusively two-year terms for county commissioners; and

WHEREAS all other county and township elected officials in Michigan are elected to terms of at least four years; and

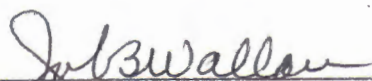
WHEREAS the position of county commissioner is a highly complex oversight role that requires years to master; and

WHEREAS legislation to amend state law to enact four-year terms has been filed in the form of Senate Bills 242 and 245; and

WHEREAS the Michigan Association of Counties support the legislation as introduced;

THEREFORE, BE IT RESOLVED that CHEBOYGAN COUNTY supports Senate Bills 242 and 245 to enact four-year terms for County Commissioners.

Adopted this 13th day of April, 2021



John B. Wallace, Chairperson
Cheboygan County Board of Commissioners

District 1
Mary Ellen Tryban

District 2
Richard B. Sangster
Vice-Chairman

District 3
Michael Newman

District 4
Ron Williams

District 5
Roberta Matelski

District 6
John B. Wallace
Chair

District 7
Steve Warfield

I, Karen L. Brewster the undersigned, the Clerk of the County of Cheboygan, Cheboygan County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Cheboygan County Board of commissioners at its regular or reconvened meeting held on April 13, 2021, relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

In Testimony Whereof, I have hereunto set my hand, and affixed the seal of said Court and County, this 13th day of April, 2021.

Karen L. Brewster

Karen L. Brewster
Cheboygan County Clerk/Register



*The Community Development/Strategic Planning Committee Summary Sheet
Chairman Doug Brown*

The Community Development/Strategic Planning Committee met on April 15, 2021, it was recommended and I move:

- CDSP21/04 - 09 To approve the amended bylaws of the Lakeshore Museum Center Board as presented.

- CDSP21/04 - 10 To approve the staff recommendation to hire Eric Carballido for the position of Twin Lake County Park caretaker.

- CDSP21/04 – 11 To engage the services of Azavar, a company specializing in short term rental identification and compliance, at a not-to-exceed contract cost of \$9,000 annually, and to authorize the Board Chair to sign the contract.

*Transportation Committee Summary Sheet
Chairman Doug Brown*

The Transportation Committee met on April 15, 2021; it was recommended, and I move:

- TR21/04 - 17 To approve the staff recommendation to award Bergman Associates the contract to perform architecture and engineering services for the Airport Terminal Roof replacement.
- TR21/04 - 18 To authorize staff to participate in discussions of a transit-related parking facility project in downtown Muskegon, to pursue federal and state transit capital grant funding to support the transit portions of such a project, and to prepare partnership agreements for Board consideration if transit project funding is awarded for such a development.

*Ways & Means Summary Sheet
Chairman Kim Cyr*

The Ways & Means Committee met on April 13, 2021. It was recommended and I move:

- WM21/04 - 41 To approve payment of the accounts payable of \$2,970,284.71 covering the period of March 19, 2021 through April 1, 2021 for checks as presented by the County Clerk.
- WM21/04 – 43 To waive the procurement policy and authorize DLZ to provide a facility condition assessment on County owned buildings and grounds for a not to exceed cost of \$50,000 and authorize the Board Chair to sign the agreement.
- WM21/04 – 44 To allow the IT Department to renew TrendMicro AntiVirus software agreement for three years and authorize the Board Chair to execute the agreement.

NOTE: *WM21/04 – 42 was postponed to Full Board on 4/20/2021 and will be brought under Unfinished Business giving the board further time to review the report and will read: To approve the resolution adopting the 2021 equalized valuation for Muskegon County as determined and submitted by the Muskegon County Equalization Department.*

Muskegon County Human Services Committee

Request for Board Consideration

Requestor: Kathy Moore

Committee Date: 2021-04-01

Requesting Department: Public Health

Full Board Date: 2021-04-06

Budget: Budgeted

Agenda Number: HS21/04 - 10



Suggested Motion: *(State the following exactly as it should appear in the minutes.)*

Move to enter into a 3-year contract agreement with Senior Resources for senior millage grants administration services effective October 1, 2020 through September 30, 2023.

Summary of Request: *(General description of financing, other operational impact, possible alternatives.)*

At the regularly scheduled meeting on Tuesday, March 16, 2021, the Senior Activities Committee reviewed and discussed the one proposal (received from Senior Resources) in response to the RFP for senior millage grants administration services.

The Muskegon County Senior Activities Committee voted to accept the Senior Resources proposal and recommend that the Board of Commissioners enter into a 3-year contract agreement with Senior Resources for senior millage grants administration services effective October 1, 2020 through September 30, 2023. Per the Muskegon County Bid Summary, the contract price is \$192,000 the first year, \$197,800 the second year and \$203,700 the third year.

<p>Kristen Wade, HR Director Analysis Required? No</p>	<p>Beth Dick, Finance Director/Management Analysis:</p> <p>✓ </p>
<p>Michael Homier, Corporate Counsel Analysis Required? No</p>	<p>Mark Eisenbarth, County Administrator Recommendation:</p> <p>➤ </p>

Muskegon County Ways & Means Committee

Request for Board Consideration

Requestor: Donna VanderVries

Committee Date: 04/13/2021

Requesting Department: Equalization

Full Board Date: 04/20/2021

Budget: Budgeted

Agenda Number: WM21/04 - 42


Suggested Motion: *(State the following exactly as it should appear in the minutes.)*

Move to approve the resolution adopting the 2021 equalized valuation for Muskegon County as determined and submitted by the Muskegon County Equalization Department.

Summary of Request: *(General description of financing, other operational impact, possible alternatives.)*

The Muskegon County Equalization Department has established the various tentative valuations of each of the units of Government in Muskegon County. Each of the seven cities and sixteen townships (village information is included in the township information numbers) has had the opportunity to review the equalizing factors with the Equalization Department. This Board of Commissioners feels that these tentative valuations are in order.

Therefore, be it resolved that the Muskegon County Board of Commissioners adopt the 2021 Equalization Report as prepared by the Muskegon County Equalization Department for Muskegon County in accordance with Sec 211.34 MCL 1948 as amended.

Kristen Wade, HR Director Analysis Required? No	Beth Dick, Finance Director/Management Analysis: ✓ 
Michael Homier, Corporate Counsel Analysis Required? No	Mark Eisenbarth, County Administrator Recommendation: <input type="checkbox"/> 