1) Call to Order

2) Invocation: Pastor DW Tolbert, New Hope Baptist Church

3) Pledge of Allegiance

4) Roll Call

5) Approval of Agenda

6) Approval of the Regular Meeting and Closed Session Minutes of April 30, 2019

7) Public Comment (on an agenda item)

8) Presentation: West Michigan Lake Hawks Basketball – Ron Jenkins, COO/Head Coach

9) Committee/Board Reports

   A. Courts & Public Safety Committee

   B. Human Services Committee

   C. Ways & Means Committee

Public Comment
Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name for the record. Comments shall be limited to two (2) minutes for each participant, unless time is extended prior to the public comment period by a vote of a majority of the commission.
10) Chairman's Report/Committee Liaison Reports

A. Request Authorization to Reschedule Full Board Meeting of May 23 to May 28, 2019

B. Community Corrections Advisory Board Reappointment – term through 12/31/21 (Mental Health, Public Health, Substance Abuse, Employment & Training or Community Alternative Program Slot)

C. Aquastar Cruises – Open for the Season - Thursday, May 16th

D. S.S. Milwaukee Clipper Annual Fundraiser Auction - Sunday, May 19th 11:00 a.m.,– Muskegon Country Club

E. Fruitport Old Fashioned Days – May 22nd through May 27th

11) Administrator's Report

- Approve the Local Surcharge Rate Adjustment for 9-1-1

12) Old Business

13) New Business

14) Public Comment

15) Adjournment
The Courts & Public Safety Committee met on Tuesday, May 7, 2019, it was recommended and I move:

CPS19/05 - 20 To approve a step increase for Kendrah Robinson, Assistant Public Defender I (X09209), effective October 1, 2018.

CPS19/05 - 21 To approve a two-step increase for Karri Russell, Assistant Public Defender I (X09210) effective October 1, 2018.

CPS19/05 – 22 To approve the creation of an Assistant Public Defender III position, delete the Assistant Public Defender II position (X09302) and appoint David Williams to the new Assistant Public Defender III position at Step 1, $36.766/hr, effective October 1, 2018.

CPS19/05 – 23 To approve the creation of a Chief Social Work Defender position at pay table/grade NX-00288 $24.348/hr - $32.444/hr.

CPS19/05 – 24 To approve the creation of an Attorney/Researcher position for the Muskegon County Public Defender’s Office at a pay grade of NX-0288 ($24.348/hr-$32.444/hr) and appoint Charles Ayres to the position at step 6 retroactively back to October 1, 2018.

CPS19/05 – 25 To approve the creation of an Arraignment Attorney position at pay grade of NX-0288 ($24.348/hr-$32.444/hr) for the Muskegon County Public Defender’s Office.

CPS19/05 – 26 To approve the Sheriff’s Office request for Emergency Services, LLC to broker the sale of two (2) 2014 Ford Transit Connect vans and to purchase two used replacement vehicles for the Sheriff’s Office at a price not to exceed the sale price of the sold vehicles.
The Human Services Committee met on May 7, 2019, it was recommended and I move:

HS19/05 - 10  To Authorize Public Health to subcontract with GVSU Annis Water Resources Institute (AWRI) to conduct FY19 Great Lakes Beach Water Monitoring, using pass through funds received from the Michigan Department of Environment, Great Lakes, and Energy (EGLE), formerly known as Michigan Department of Environmental Quality (MDEQ), with no effect on county general fund.

HS19/05 – 11  To authorize Public Health to accept $44,966 from Muskegon Community Health Project, and subcontract with Coalition for Community Development to provide community level technical support and training to help empower the neighborhood groups and/or representatives in the Resilience Zone; and to refer/link them to existing community resources.

HS19/05 – 12  To approve 15 senior millage funding awards and 1 contract amendment, totaling $496,228 as recommended by the Senior Activities Committee; and to authorize the designated Senior Millage Grants Administrator, Senior Resources to proceed with the administration of the programs.

Motion Rejected:

HS19/04 – 09  To approve 16 senior millage funding awards totaling $523,415 and 1 contract amendment (additional $10,000) as recommended by the Senior Activities Committee; and to authorize the designated Senior Millage Grants Administrator, Senior Resources (excluding the 2 awards granted to Senior Resources) to proceed with the administration of the programs.
The Ways & Means Committee met on May 2, 2019, it was recommended and I move:

WM19/05 - 48  To approve payment of the accounts payable of $10,689,928.71, covering the period of April 12, 2019 through April 18, 2019 for checks and March 1, 2019 through March 31, 2019 for P-Card and EFT payments, as presented by the County Clerk.

WM19/05 – 49  To approve the attached budget amendment associated with the issuance of pension obligation bonds retroactively back to December 20, 2018 the date of the bond closing.

WM19/05 – 50  To approve the contract extension through September 30, 2019 for Advanced Printing & Graphics for offset printing services and to authorize staff to seek bids/quotes for these services beginning October 1, 2019.

WM19/05 – 52  To authorize the extension of the current agreement with Cherry Health for a period of 90 days and authorize the Chair and Clerk to sign the amended agreement.

WM19/05 – 53  To authorize the transfer of the Carpenter Brothers Property, parcels 61-24-205-319-0001-00 and 61-24-205-342-0009-00 to the City of Muskegon for one dollar, and authorize the Chair and Clerk to sign the appropriate documents to execute the transfer.

WM19/05 – 51  To authorize Sale of Property agreement between Muskegon County and Tim Meldrum for a parcel located at 7875 Whitehall Road for $75,000 with the proceeds from the sale being deposited in the Public Improvement Fund, and for the Board Chair to sign the sale agreement.

WM19/05 – 54  To approve a Tribute to Jason Fitzpatrick for his achievement of the Eagle Scout Rank.

Motion Defeated:

WM19/05 – 51  To authorize Sale of Property agreement between Muskegon County and Tim Meldrum for a parcel located at 7875 Whitehall Road for $75,000 with the proceeds from the sale being deposited in the Public Improvement Fund, and for the Board Chair to sign the sale agreement.
REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE BUDGETED NON-BUDGETED PARTIALLY BUDGETED
Full Board

REQUESTING DEPARTMENT COMMITTEE DATE REQUESTOR SIGNATURE
County Clerk May 14, 2019 Nancy A. Waters, County Clerk

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

Muskegon Central Dispatch 911 has many capital improvements in the future that are a necessity for the safety of our citizens and public safety responders. The most significant improvement is building and purchasing radio equipment needed to join the 800 MHz statewide radio network. There are additional projects that go hand in hand with radio communication infrastructure such as: facility renovations, networking technology (hardware and software), fiber redundancy for departments VoIP phones, computers for police and fire departments and, sustainability costs for future capital replacements.

(See attached for additional information on projected costs for the next 13 years.)

The surcharge rate is critical in securing the necessary funding to complete the projects listed. As outlined, the projected costs are $38,823,290 over the next thirteen year period. The first year’s expenses are estimated $3,580,000. A surcharge rate of $2.75 is projected to generate $4,236,000 with collection beginning as soon as July 1, 2019. What does need to be considered of the funds collected, $647,000 will continue to be used for operational expenses as it has been for the last decade or so. If the surcharge numbers hold true to previous year’s collections, and based on the numbers projected, there leaves a potential surplus $9,000 to be carried into the next fiscal year which will be used to offset second year costs.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to approve, as approved by the Muskegon Central Dispatch 911 Board of Directors on May 8, 2019, and as allowed by voter approval on May 7, 2019, it is requested the local surcharge rate be adjusted to $2.75, beginning July 1, 2019 through June 30, 2020.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

HUMAN RESOURCES ANALYSIS:

FINANCE & MANAGEMENT ANALYSIS:

CORPORATE COUNSEL ANALYSIS:

ADMINISTRATOR RECOMMENDATION:

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee

AGENDA DATE: 5/14/19 AGENDA NO.: BOARD DATE: 5/14/19 PAGE NO.

Revised 5/13/19
Summary of request (General description, financing, other operational impact, possible alternatives)

Muskegon Central Dispatch 9-1-1 has many capital improvements in the future that are a necessity for the safety of our citizens and public safety responders. The most significant improvement is building, and purchasing radio equipment needed to join the 800 MHz statewide radio network. There are additional projects that go hand in hand with radio communication infrastructure such as; facility renovations, networking technology (hardware and software), fiber redundancy for departments VoIP phones, computers for police and fire departments and, and sustainability costs for future capital replacements.

Projected costs for the next 13 years;

1-800 MHz - $25,703,300, includes interest and associated maintenance cost for 13 years. The funds will be used to construct towers and shelters, HVAC and generators for the shelters, purchase end user equipment-mobiles, portables, and pagers to be used by public safety, and dispatch radio consoles for the 9-1-1 center.

2-Computer replacement - $3,399,990 for police and fire departments, this cost includes a 5 year replacement cycle.

3-Facility Renovations - $1,500,000, the entire network needs to be relocated to another area of the building which includes moving electrical, computer hardware such as switches, routers, SAN, HVAC, and UPS while needing to maintain 24x7 seamless operations, and building restructuring.

4-Fiber Redundancy – $650,000, a wireless solution to ensure seamless communication without service interruptions when fiber is inoperable due to being damaged or cut. This amount considers a 10 year replacement cycle.

5-Revolutionary Capital Replacement Fund - $7,570,000, to ensure funds are available when equipment needs to be replaced, such as mobiles, portables and pagers. These devices have a life expectancy of 10 years.

The surcharge rate is critical in securing the necessary funding to complete the projects listed. As outlined the projected costs are $38,823,290 over the next thirteen year period. The first year’s expenses are estimated $3,580,000. A surcharge rate of $2.75 is projected to generate $4,236,000 with collection beginning as soon as July 1st, 2019. What does need to be considered of the funds collected, $647,000 will continued to be used for operational expenses as it has been for the last decade or so. If the surcharge numbers hold true to previous year’s collections, and based on the numbers projected, there that leaves a potential surplus $9,000 to be carried into the next fiscal year which will be used to offset second year costs.

Suggested motion (State exactly as is should appear in the minutes)

As approved by the Muskegon Central Dispatch 9-1-1 Board of Directors on May 8th, 2019, and as allowed by voter approval on May 7th, 2019, it is requested the local surcharge rate be adjusted to $2.75, beginning July 1st 2019 through June 30, 2020.
The February 1, 2019 Muskegon Central Dispatch 9-1-1 Board of Directors meeting held at Muskegon Heights City Hall was called to order at 1:35 p.m. by Chairman Chandler.

Members present:  Anthony Chandler, Dir, Admin Services/Asst to City Admin, City of Norton Shores
                Jennifer Hernandez, Township Supervisor, Muskegon Charter Township
                Scott Huebler, City Manager, City of Whitehall
                Heidi Tice, Supervisor, Fruitport Charter Township
                Mark Eisenbarth, County Administrator, County of Muskegon
                Ed Viverette, Chief of Police, City of North Muskegon
                Chris McIntire, Lieutenant, Michigan State Police
                Jeff Lewis, Director of Public Safety, City of Muskegon
                Jared Olson, City Manager, City of Roosevelt Park
                Jeff Auch, City Manager, City of Montague

Absent:  Jake Eckholm, City Manager, City of Muskegon Heights

Staff present:  Shawn Grabinski, Executive Director, Muskegon Central Dispatch 9-1-1
                Nick Martin, Operations Manager, Muskegon Central Dispatch 9-1-1
                Rebecca Injerd, Administrative Assistant, Muskegon Central Dispatch 9-1-1

Others present:  Susie Hughes, Board Chair, Muskegon County Commissioners

APPROVAL OF THE AGENDA

Moved by Mr. Olson, seconded by Mr. Eisenbarth to approve the February 1, 2019 agenda. Motion carried.

MINUTES OF THE JANUARY 16, 2019 MEETING

Moved by Ms. Tice, seconded by Ms. Hernandez to approve the January 16, 2019 meeting minutes. Motion carried.

REPORTS

DIRECTOR'S REPORT

As submitted.

OLD BUSINESS

FUNDING OPTIONS (SURCHARGE)
Surcharge Ballot Language –

Moved by Mr. Auch, seconded by Mr. Lewis to approve the 9-1-1 surcharge proposal language and for the Director to submit a written request of support by the Board of Directors to the County Board of Commissioners for their approval for the May 2019 election. Motion carried.

NEW BUSINESS

SURCHARGE CONTINUATION

Brief discussion regarding this contingency and timing. Director Grabinski explained that the current surcharge continuation may be unnecessary with a successful May surcharge campaign.

Moved by Ms. Tice, seconded by Mr. Eisenbarth to approve the continuation of the local surcharge rate of $0.42 and for the Director to submit the written request to the Muskegon County Board of Commissioners to consider approving the continuation of local phone surcharge rate of $.042 contingent on the May election results.

COMMENT

ADMINISTRATIVE

None.

PUBLIC

None.

NEXT MEETING

The next scheduled meeting is 1:30 p.m. on Wednesday, March 13, 2019 at Roosevelt Park City Hall.

ADJOURNMENT

The meeting adjourned at 1:41 p.m.

Respectfully submitted,

Rebecca Injerd, Administrative Assistant Date

Anthony Chandler, Chairman Date
Muskegon Central Dispatch 9-1-1
Board of Directors
Wednesday, May 8, 2019

To: Board of Directors

From: Shawn M. Grabinski, Executive Director

Date: May 8, 2019

Subject: Local Phone Surcharge

SUMMARY OF REQUEST:

The State 9-1-1 office requires annual notification of Muskegon Central Dispatch 9-1-1 intentions in regards to local phone charge collection rate. The paperwork for any requested amount is required to be submitted to the State 9-1-1 office by May 15, 2019. The surcharge request will be brought forth by County Administrator Eisenbarth to the Muskegon County Commissioner at their meeting on May 14, 2019 to seek their approval.

The projected costs for the first year capital improvements are $3,580,000. A rate of $2.75 would be required to generate the necessary revenue for the capital expenditures expected in FY2020. The requested amount is contingent on a successful vote on May 7, 2019.

FINANCIAL IMPACT:

The current $0.42 was estimated to collect approximately $647,000 for FY2019 with the additional $2.33 generating an estimated $3,589,000 for FY2020.

STAFF RECOMMENDATION:

It is respectfully requested the Board of Directors approve the Coordinating Committee’s recommendation for a surcharge rate of $2.75 beginning July, 2019 and for the Director to submit the request to the County Board of Commissioners for their approval.
May 14, 2019

To: State 911 Committee:

Please be advised it is Muskegon County’s intention to change the local 911 surcharge as allowed by voter approval to $2.75. I have included a copy of the Clerk’s certified ballot determination and a notarized or certified copy of the County Commissioner’s resolution setting the local 911 surcharge. The local surcharge ballot is valid from July 1, 2019 through June 30, 2020. This local surcharge will be collected from July 1, 2019, through June 30, 2020.

Sincerely,

Nancy A. Waters,
Muskegon County Clerk

NAW/jmp

Enclosure:

Copy: Certified Certificate of Determination
Form SNC-500
CANVASS OF VOTES CAST

AT THE

ELECTION

HELD ON

MAY 7, 2019

FOR

MUSKEGON COUNTY
9-1-1 MUSKEGON CENTRAL DISPATCH
SURCHARGE

AND CANVASSED BY THE
MUSKEGON COUNTY BOARD OF CANVASSERS
STATE OF MICHIGAN, ss.
COUNTY OF MUSKEGON ss.

The Board of Canvassers of the County of Muskegon, having Ascertained and Canvassed the Votes of said 9-1-1 Muskegon Central Dispatch Surcharge at the General Election, held on the 7th day of May, two thousand and nineteen.

MUSKEGON COUNTY
9-1-1 Muskegon Central Dispatch Surcharge

To provide dedicated capital funding for Muskegon Central Dispatch 9-1-1 for equipment directly related to the delivery of 9-1-1 services which includes; replacing outdated emergency radio equipment including over 1700 mobiles and portables for all fire, police and local ambulances in Muskegon County, five new radio towers, computers, wireless data backup, and related 9-1-1 costs, shall Muskegon County be authorized to assess a monthly surcharge not to exceed $2.75, against landlines, wireless and VoIP services to users capable of accessing 9-1-1 services within Muskegon County for a period of thirteen (13) years, beginning July 1, 2019 and ending June 30, 2032?

Votes Received
Yes – 10029

Votes Received
No- 7534

That YES received the largest number of votes and it is declared that said Proposal DID carry in Muskegon County.

In Witness Whereof, We have hereunto set our hands and affixed the Seal of the COUNTY OF MUSKEGON this 7TH day of MAY in the Year, TWO THOUSAND NINETEEN.

Pat Camp (R)
Linda Whalen (D), Vice-Chair
Wanda Lee Suits (R)
TC Nash (D)

Nancy A. Waters, Attest
Nancy A. Waters, Muskegon County Clerk
### A. County Information

<table>
<thead>
<tr>
<th><strong>County Name</strong></th>
<th>Muskegon County</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name of Person Completing Form</strong></td>
<td>Shawn M. Grubinski</td>
</tr>
<tr>
<td><strong>Phone Number</strong></td>
<td>231-722-3524</td>
</tr>
<tr>
<td><strong>E-Mail Address</strong></td>
<td><a href="mailto:shawn.grubinski@mcd911.net">shawn.grubinski@mcd911.net</a></td>
</tr>
</tbody>
</table>

Is the county collecting a local surcharge from July 1, 2019, to June 30, 2020?  
- [ ] Yes  
- [x] No

If "yes" to the above question, what is the monthly amount?  
- **AMOUNT**: $2.75

If collecting a local surcharge by ballot proposal, the ballot is valid (at a minimum) between (give dates):  
- **Start/End Date**: 07/01/2019

Is the county interested in electronic fund transmittal of local surcharge funds?  
- [x] Yes  
- [ ] No

### B. Primary Remittance Information

| **Primary Remittance Contact Name** | Rebecca Injerd |
| **Primary Remittance Contact Address** | 770 Terrace St |
| **Phone Number (Include Area Code)** | 231-722-3524 |
| **Fax Number (Include Area Code)** | 231-728-1244 |
| **E-Mail Address** | rebecca.injerd@mcd911.net |

### C. Geographical Information

| **Geographical Contact Name** | Nicholas Martin |
| **Geographical Contact Address** | 770 Terrace St |
| **Phone Number (Include Area Code)** | 231-722-3524 |
| **Fax Number (Include Area Code)** | 231-728-1244 |
| **E-Mail Address** | nicholas.martin@mcd911.net |

### D. County 911 Director/Coordinator Information

| **County 911 Director/Coordinator Contact Name** | Shawn M. Grubinski |
| **County 911 Director/Coordinator Contact Address** | 770 Terrace St |
| **Phone Number (Include Area Code)** | 231-722-3524 |
| **Fax Number (Include Area Code)** | 231-728-1244 |
| **E-Mail Address** | shawn.grubinski@mcd911.net |

### E. Authorization

| **County Clerk or County Coordinator Printed Name** |  |
| **Date** |  |

County Clerk or County Coordinator Signature – If you are not able to enter an electronic signature or print the form, sign, and scan, typing your name and sending from a matching email will serve the same as a signature.

**AUTHORITY: 2008 PA 379; COMPLIANCE: Voluntary; PENALTY: No Funding**

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Return to:  
mspetsc@michigan.gov

This form must be signed and received at the State 911 Office by **Wednesday, May 15, 2019**

This form can be accessed at [www.michigan.gov/snc](http://www.michigan.gov/snc)