

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Community Development & Strategic Planning Committee

via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

January 13, 2022 - 3:00 p.m.

Doug Brown, Chair
Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Brown at 4:15 p.m.

ROLL CALL

Present: Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash,
Bob Scolnik, Rillastine Wilkins, Malinda Pego, Doug Brown

Excused: Marcia Hovey-Wright

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF AGENDA

It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve the as written.
[Voice Vote] **Motion carried.**

APPROVAL OF MINUTES

It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve the minutes of the
December 9, 2021 meeting as written. [Voice Vote] **Motion carried.**

PUBLIC COMMENT

None

ITEMS FOR CONSIDERATION

CDSP22/01 - 01 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to
approve the amendment to the Consumers Energy license for environmental testing and
remediation activities at Veterans Memorial Park and Authorize the Chair to sign the
same. [Voice Vote] **Motion carried.**

CDSP22/01 - 02 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to delete a
part-time Sales Executive and create a full-time Convention and Visitors Bureau (CVB)
Sales Executive position at pay table/grade NX-00219 (\$23.924/hr - \$30.279/hr) and
adjust the budget accordingly.

Roll Call:

Yes: Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown

No: Susie Hughes, Zach Lahring, Malinda Pego, Kim Cyr

Motion failed.

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CDSP22/01 - 03 It was moved by Commissioner Pego, supported by Commissioner Hughes, to approve the sale of lot #11 in the County's Business Park North for \$5,000 per acre for a total purchase price of \$13,500, to Jason Baerman, and authorize the Chair to sign the purchase agreement and authorize the Administrator to sign all necessary documents related to closing and earmark the proceeds towards paving the Walton Street Parking lot.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Susie Hughes, Doug Brown

No: None

Motion carried.

CDSP22/01 - 04 It was moved by Commissioner Pego, supported by Commissioner Hughes, to approve the sale of lot #7 in the County's Business Park North for \$5,000 per acre for a total purchase price of \$20,000, to Dales' Tree Service, LLC., and authorize the Chair to sign the purchase agreement and authorize the Administrator to sign all necessary documents related to closing and earmark the proceeds towards paving the Walton Street Parking lot.

Roll Call:

Yes: Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Susie Hughes, Zach Lahring, Doug Brown

No: None

Motion carried.

CDSP22/01 - 05 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to increase the pay scale of Muskegon County Parks seasonal Park Ranger/Dock Security (16 positions), T22311 from pay table/grade TS-00305, \$11.00/hr - \$11.50/hr to TS-00310, \$13.00/hr - \$13.50/hr, and Park Crew Leaders (2 positions), T20001 and T20002, from pay table/grade TS-00330, \$12.75/hr - \$13.25/hr to TS-00335, \$14.75hr - \$15.25/hr.

Roll Call:

Yes: Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Doug Brown

No: None

Motion carried.

CDSP22/01 - 06 It was moved by Commissioner Nash, supported by Commissioner Hughes, to approve the Community Project Fund Agreement between the Community Foundation for Muskegon, the County of Muskegon and the Land Conservancy of West Michigan to benefit Dune Harbor Park, and to authorize the County Administrator to provide disbursement approvals for expenditures under \$25,000 for Dune Harbor Park project (payment costs, and/or reimbursements).

Roll Call:

Yes: Bob Scolnik, Rillastine Wilkins, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Doug Brown

No: Malinda Pego

Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

FINAL BOARD COMMENT

None

CLOSED SESSION

At 4:32 p.m., it was moved by Commissioner Pego, supported by Commissioner Hughes, to enter in Closed Session pursuant to MCL 15.268(d) To consider the purchase of lease of real property up to the time an option to purchase or lease that real property is obtained. [Voice Vote] **Motion carried.**

At 5:02, it was moved by Commissioner Hughes, supported by Commissioner Nash, to return to open session. [Voice Vote] **Motion carried.**

ADJOURNMENT

There being no further business to come before the Community Development & Strategic Planning Committee, the meeting adjourned at 5:03 p.m.