The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. The Invocation was given by Pastor Rodney Stevenson of Rivers of Living Waters Church at 1550 E. Laketon Avenue. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Roll Call
Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Robert Scolnik, Rillastine R. Wilkins
Excused: Kenneth Mahoney, I. John Snider II

Also Present: Mark E. Eisenbarth, Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Interim Elections Coordinator
Doug Hughes, Corporate Counsel

2019-35 APPROVAL OF THE AGENDA WITH ADDITION TO THE ADMINISTRATOR’S REPORT OF A MOTION TO CREATE A REVOLVING DRAIN FUND

Moved by Commissioner Hovey-Wright, seconded by Vice Chair Foster, to approve the agenda with addition to the Administrator’s Report of a motion to create a Revolving Drain Fund.

Voice vote Motion Carried

2019-36 APPROVE THE REGULAR AND CLOSED SESSION MINUTES OF JANUARY 15, 2019

Moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the Regular and Closed Session Minutes of January 29, 2019.

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.
COMMUNICATION

The following Communication Items were provided to Commissioners for informational purposes and placed on file:

A. Bay County Board Resolution: Support of Revising the Medicare Prescription Drug Bill of 2003

B. Jackson County Board Resolution: To Not Enter into an Agreement for Compliance and Funding with MIDC (Michigan Indigent Defense Commission) Until Such Time as Full Funding is Provided for Compliance with All New MIDC Standards

Commissioner Hovey-Wright noted that, having served in the legislature, these items from Counties are looked into and included in summaries as to who is supporting and who is opposed and should let MAC know how Muskegon feels about these items and we should take some action where appropriate. Discussion took place regarding how Communication items have been and should be handled. It was noted by County Clerk Waters that the Resolutions come from other Counties that often send them to all 83 Counties and their legislators. It was also noted that 100% of the resolutions from other counties are put on the Full Board Agendas. Commissioner Nash also noted that these have been moved on in the past and it might be helpful to let other Commissioners know if you plan to move to support or oppose a communication item at the next Board meeting.

COMMITTEE/BOARD REPORTS

Commissioner Nash reported that the Community Development/Strategic Planning Committee was cancelled for January 22, 2019, due to lack of action items.

2019-37 APPROVE THE MARCH 31, 2018, APRIL 9, 2018, AND OCTOBER 1, 2018 CONTRACT ADDENDUMS WITH GREYHOUND LINES, INC., AND TO AUTHORIZE THE CHAIRPERSON TO EXECUTE THE CONTRACTS

TR19/01-01

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve the March 31, 2018, April 9, 2018, and October 1, 2018 Contract Addendums with Greyhound Lines, Inc., and to authorize the Chairperson to execute the contracts.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II  

Motion Carried
2019-38  
**AUTHORIZE THE ELIMINATION OF MATS NON-BARGAINING POSITIONS N52201 (MOBILITY COORDINATOR) AND N54901 (TRANSIT PROCUREMENT SPECIALIST) FROM THE MATS DEPARTMENT, EFFECTIVE FEBRUARY 1, 2019, AND TO LAYOFF THE INCUMBENTS IN THESE POSITIONS**

TR19/01-02  
The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to authorize the elimination of MATS non-bargaining positions N52201 (Mobility Coordinator) and N54901 (Transit Procurement Specialist) from the MATS department, effective February 1, 2019, and to layoff the incumbents in these positions.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: Charles Nash

Excused: Kenneth Mahoney, I. John Snider, II  

**Motion Carried**

2019-39  
**AUTHORIZE MATS TO CONDUCT A PUBLIC COMMENT PERIOD ON PROPOSED SERVICE ELIMINATIONS AND TO HOLD A PUBLIC HEARING REGARDING THE CHANGES BEFORE THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TRANSPORTATION COMMITTEE MEETING AT 3:30PM ON TUESDAY, FEBRUARY 19, 2019**

TR19/01-03  
The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to authorize MATS to conduct a public comment period on proposed service eliminations and to hold a public hearing regarding the changes before the Muskegon County Board of Commissioners Transportation Committee meeting at 3:30pm on Tuesday, February 19, 2019.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II  

**Motion Carried**
2019-40 **APPROVE THE FISCAL YEAR 2020 - 2023 TRANSPORTATION IMPROVEMENT PROGRAM PROPOSED PROJECT LIST AS DEVELOPED BY THE MUSKEGON AREA TRANSIT SYSTEM FOR CONSIDERATION BY THE WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION**

TR19/01-04
The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve the Fiscal Year 2020 - 2023 Transportation Improvement Program proposed project list as developed by the Muskegon Area Transit System for consideration by the West Michigan Shoreline Regional Development Commission.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II  
**Motion Carried**

2019-41 **APPROVE UNFUNDING THE ADMINISTRATIVE SECRETARY POSITION N04003 FROM THE AIRPORT'S APPROVED FY2019 BUDGET, APPROVING THE FUNDING OF THE NEW AIRPORT OPERATIONS AND MAINTENANCE LEAD POSITION NO-00290 ($22.531/HR. - $28.393/HR.), AND MODIFYING THE DEPARTMENTAL FUNDING SPLITS FOR THE COMMUNITY DEVELOPMENT DIRECTOR POSITION Y08001 WITH REVISED PERCENTAGES OF 70% CVB, 10% MATS, 10% AIRPORT AND 10% PARKS**

TR19/01-05
The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve unfunding the Administrative Secretary position N04003 from the Airport's approved FY2019 Budget, approving the funding of the new Airport Operations and Maintenance Lead position NO-00290 ($22.531/hr. - $28.393/hr.), and modifying the departmental funding splits for the Community Development Director position Y08001 with revised percentages of 70% CVB, 10% MATS, 10% Airport and 10% Parks.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: Charles Nash

Excused: Kenneth Mahoney, I. John Snider, II  
**Motion Carried**
2019-42  **APPROVE THE AIRPORT’S REQUEST TO INCREASE FISCAL YEAR 2019 BUDGET LINE ITEM 5810-0536-805.010 (CRASH FIRE RESCUE) BY $101,361 TO PROVIDE FUNDING FOR THE NORTON SHORES FIRE DEPARTMENT TO HIRE THREE ADDITIONAL DEDICATED AIRPORT RESCUE AND FIREFIGHTING PERSONNEL. THIS MOTION WILL INCREASE THE LINE ITEM FROM $118,500 TO $219,861.00**

TR19/01-06
The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve the Airport’s request to increase fiscal year 2019 Budget line item 5810-0536-805.010 (Crash Fire Rescue) by $101,361 to provide funding for the Norton Shores Fire Department to hire three additional dedicated airport rescue and firefighting personnel. This motion will increase the line item from $118,500 to $219,861.00.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II  **Motion Carried**


WM19/01-03
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve payment of the accounts payable of $5,663,692.79, covering the period of December 21, 2018 through January 11, 2019 for checks as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II  **Motion Carried**
2019-44  **APPROVE THE ISSUANCE OF REQUEST FOR PROPOSALS FOR BOND COUNSEL SERVICES**
WM19/01-04
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the issuance of Request for Proposals for bond counsel services. (See attached)

Roll Call:
Yes:  Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes
No:  None
Excused:  Kenneth Mahoney, I. John Snider, II  
Motion Carried

2019-45  **APPROVE THE ISSUANCE OF REQUEST FOR PROPOSALS FOR FINANCIAL ADVISORY SERVICES**
WM19/01-05
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the issuance of Request for Proposals for financial advisory services. (See attached)

Roll Call:
Yes:  Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes
No:  None
Excused:  Kenneth Mahoney, I. John Snider, II  
Motion Carried

2019-46  **APPROVE THE ISSUANCE OF REQUEST FOR PROPOSALS FOR CORPORATE COUNSEL SERVICES**
WM19/01-06
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the issuance of Request for Proposals for corporate counsel services. (See attached)

Roll Call:
Yes:  Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes
No:  None
Excused:  Kenneth Mahoney, I. John Snider, II  
Motion Carried
2019-47  **AUTHORIZE A ONE (1) YEAR CONTRACT EXTENSION WITH GOODTEMPS, INC., STAFFING SERVICES FROM APRIL 1, 2019 - MARCH 31, 2020**

WM19/01-07
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize a one (1) year contract extension with Goodtemps, Inc., Staffing Services from April 1, 2019 - March 31, 2020.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II  

**Motion Carried**

2019-48  **AUTHORIZE HUMAN RESOURCES TO RELEASE A REQUEST FOR PROPOSALS (RFP) FOR INSURANCE BROKERAGE SERVICES**

WM19/01-08
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize Human Resources to release a Request for Proposals (RFP) for insurance brokerage services. (See attached)

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II  

**Motion Carried**

2019-49  **APPROVE THE REQUEST FOR THE INFORMATION SYSTEMS DEPARTMENT TO GO OUT FOR REQUEST FOR PROPOSALS FOR NEW VXC CLIENTS**

WM19/01-09
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the request for the Information Systems department to go out for Request for Proposals for new VXC clients. (See attached)

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II  

**Motion Carried**
2019-50  **AUTHORIZE THE MUSKEGON COUNTY INFORMATION SYSTEMS DEPARTMENT TO ENTER INTO A CONTRACT WITH KUCERA INTERNATIONAL FOR ACQUISITION OF SPRING 2019 DIGITAL ORTHOPHOTOGRAPHY FOR ENHANCEMENT INTO THE COUNTY’S GEOGRAPHIC INFORMATION SYSTEM AT A PRICE NOT TO EXCEED $45,000**

WM19/01-10
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize the Muskegon County Information Systems Department to enter into a contract with Kucera International for acquisition of spring 2019 digital orthophotography for enhancement into the County’s Geographic Information System at a price not to exceed $45,000.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II  
Motion Carried

CHAIRMAN’S REPORT/COMMITTEE LIAISON REPORTS


The Chairman recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to approve the following appointments/reappointments to the Accommodations Tax Advisory Committee with terms ending 12/31/2021: Amy Braschler – Amusement/Attractions Slot, Roger Jourden – Campground Slot, Cathleen Russell – Hotels/Motels Slot, Chris Zahrt – Festivals/Events Slot, as well as the Land Bank Authority reappointment of Bonnie McGlothin – City of Muskegon Heights Slot with a term through 12/31/2021; and the Lakeshore Museum Board reappointment of Ozetta Aaron – Undesignated Slot with a term through 12/31/2021; and the MSU District Extension Council appointment of Robert Gustafson – Undesignated Slot for a term through 12/31/2021.

Voice vote  
Motion Carried

2019-52  **PREPARE A RESOLUTION FOR STEVE JACKSON FOR THE GENEROUS DONATION OF THE FLAG POLE AND TO JACKSON MERKEY FOR THE INSTALLATION OF THE FLAG POLE AT VETERANS MEMORIAL PARK**
The Chairman recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to prepare a Resolution for Steve Jackson for the generous donation of the flag pole and to Jackson Merkey for the installation of the flag pole at Veterans Memorial Park.

Voice vote **Motion Carried**

2019-53 **PREPARE A RESOLUTION IN RECOGNITION OF LUPE ALVIAR AND ORVILLE SYDNOR FOR THEIR 28 YEARS ON THE VETERANS ADVISORY BOARD**

The Chairman recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to prepare a Resolution in recognition of Lupe Alviar and Orville Sydnor for their 28 years on the Veterans Advisory Board.

Voice vote **Motion Carried**

**ADMINISTRATOR’S REPORT**

Administrator Eisenbarth noted there has not been a meeting since our last update on the Convention Center so there is nothing new to report. However, the Convention Center Update will be a standing item on the Full Board Agenda since there is a lot going on with this project.

Administrator Eisenbarth reminded Commissioners about the Lew Bender Workshop on Thursday, January 31st, 11 a.m. to 5 p.m. at the South Campus Training Room #119.

Administrator Eisenbarth announced the PFAS (Per-and Polyfluoroalkyl Substances) Public Meeting will be held on Tuesday, February 19th with an Open House from 6 p.m. to 7 p.m. and the meeting at 7 p.m. to be held at West Michigan Christian High School, 455 East Ellis Road, Norton Shores, across the street from the Airport. The public is welcome to attend.

2019-54 **APPROVE THE CORRECTION TO THE TERM DATE OF SOLID WASTE PLANNING COMMITTEE MEMBERS APPOINTED ON 12/31/2017 WITH A TERM DATE ENDING ON 12/31/2019**

The Administrator recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to approve the correction to the term date of Solid Waste Planning Committee Members appointed on 12/31/2017 with a term date ending on 12/31/2019. (See attached)

Voice vote **Motion Carried**
APPROVE THE CREATION OF A REVOLVING DRAIN FUND (8020) FOR A TOTAL OF $100,000 THROUGH AN ADVANCE FROM THE GENERAL FUND OF $78,500 AND A TRANSFER OF $21,500 FROM THE DRAIN REVOLVING FUND (6010)

The Administrator recommends, moved by Vice Chair Foster, seconded by Commissioner Scolnik, to approve the creation of a Revolving Drain Fund (8020) for a total of $100,000 through an advance from the General Fund of $78,500 and a transfer of $21,500 from the Drain Revolving Fund (6010).

Chairman Hughes asked if this will be a recurring event. Beth Dick, Finance Director/Assistant County Administrator, responded that this is reviewed each October and will not necessarily be recurring but at the discretion of the Board of Commissioners. Brenda Moore, Drain Commissioner, provided a brief history explaining that when she took office, most accounts were negative. This action is necessary to fairly access all district with the intent that once this is complete, there will be funds available and no need to take the same action in the future. Chairman Hughes asked if this is done by the County Surveyor to which Drain Commissioner Moore responded that this will be carried out by engineers. Commissioner Nash expressed concern about setting a precedent and does not want to see this coming back. Drain Commissioner Moore noted most Drain Commissioners use a revolving fund. Commissioner Scolnik stated this should have been done a long time ago. Commissioner Lahring expressed concern of redistricting drains which may cause an assessment for those who were not previously charged. Drain Commissioner Moore stated more land is being taken out than being put in for assessment.

Roll Call:

Yes: Marcia Hovey-Wright, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: Gary Foster, Zach Lahring, Charles Nash

Excused: Kenneth Mahoney, I. John Snider, II

Motion Carried

OLD BUSINESS

There was no old business to come before the Board.
NEW BUSINESS

2019-56 THAT THE FOLLOWING COMMITTEE MEETINGS: TRANSPORTATION, COMMUNITY DEVELOPMENT/STRATEGIC PLANNING, AND WAYS AND MEANS, SCHEDULED FOR FEBRUARY 19TH, BE MOVE TO THE LOUIS A. McMURRAY CONFERENCE CENTER AT 2624 SIXTH STREET, MUSKEGON HEIGHTS, MI 49444

Moved by Commissioner Nash, seconded by Commissioner Wilkins, that the following Committee Meetings: Transportation, Community Development/Strategic Planning, and Ways and Means, scheduled for February 19th, be move to the Louis A. McMurray Conference Center at 2624 Sixth Street, Muskegon Heights, MI 49444. Meetings begin at 3:30 p.m. and are opened to the public.

Voice vote Motion Carried

PUBLIC COMMENT

Ryan Bennett, lifelong Muskegon resident, representing West Michigan Plumbers, Fitters and Service Trades, Local Union 174, addressed the Board regarding the benefits of hiring Union contractors for the new Convention Center, indicating that he also addressed the City Commission meeting on the same point. Mr. Bennett indicated that the Union will work with their labor union and signatory partners to provide as many Muskegon workers on that job site as possible which will not happen if you hire a non-union company outside of the area. Also, you will be helping to create and maintain the talent pipeline from the Muskegon County M-tech skilled trade center into the building trades unions around this area.

2019-57 MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER HOVEY-WRIGHT, TO ADJOURN.

Meeting adjourned at 4:37 p.m.

Nancy A. Waters, Muskegon County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Tuesday, February 12, 2019
REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

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REQUESTING DEPARTMENT: Administration
COMMITTEE DATE: January 22, 2019
REQUESTOR SIGNATURE: Beth Dick

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

The County of Muskegon has used Miller Canfield as its bond counsel on various bond issues for many years. Administration would like to request permission to issue requests for proposals for bond counsel services for a 3 year contract with 2 one-year option renewals. The cost of services depends on the dollar amount of bonds issued in any given year.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to approve the issuance of Request for Proposals for bond counsel services.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

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If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee.

Date

AGENDA DATE: 1/22/19  AGENDA NO.: WM1901-04  BOARD DATE: 1/29/19  PAGE NO.

Revised 1/17/19
REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

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<td>January 22, 2019</td>
<td>Beth Dick</td>
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SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

The County has used Hilltop Securities, Inc. (formerly First Southwest) as its financial advisor since 2011 on various bond issues over the last 8 years. Administration would like to request permission to issue requests for proposals for financial advisor services for a 3 year contract with 2 one-year option renewals. The cost of services depends on the dollar amount of bonds issued in any given year.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to approve the issuance of Request for Proposals for financial advisor services.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

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REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

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<td>Mark Eisenbarth</td>
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SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

The County of Muskegon has used the law firm Williams Hughes, PLLC, as its corporate counsel since 2013. The current contract with corporate counsel is due to expire. Administration seeks permission to issue Requests for Proposals for corporate counsel services for a 3-year contract with one 3-year optional renewal.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to approve the issuance of Request for Proposals for corporate counsel services.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

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AGENDA DATE: 1/22/19  AGENDA NO.: wm19/01-a  BOARD DATE: 1/29/19  PAGE NO. 9

Revised 1/18/19
**REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON**

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**REQUESTING DEPARTMENT**

Human Resources

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<td>January 22, 2019</td>
<td>KRISTEN N. WADE</td>
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**SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)**

On March 22, 2016, the Board of Commissioners awarded a one (1) year contract for insurance brokerage services to Arthur J. Gallagher with the option of two (2) subsequent one (1) year extensions. The last available contract extension is currently valid through April 30, 2019; therefore, Human Resources requests permission to release a Request for Proposal for insurance brokerage services.

**SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)**

Authorize Human Resources to release a Request for Proposals (RFP) for insurance brokerage services.

**ADMINISTRATIVE ANALYSIS (AS APPLICABLE)**

**HUMAN RESOURCES ANALYSIS:**

Recommend Approval
K. Wade

**FINANCE & MANAGEMENT ANALYSIS:**

**CORPORATE COUNSEL ANALYSIS:**

**ADMINISTRATOR RECOMMENDATION:**

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee

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**AGENDA NO:** umig/01-08  
**BOARD DATE:** 1/29/19  
**PAGE NO.**

Revised 1/10/19
REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE
Ways and Means

BUDGETED
X
NON-BUDGETED
PARTIALLY BUDGETED

REQUESTING DEPARTMENT
Information Technologies

COMMITTEE

DATE
January 22, 2019

REQUESTOR SIGNATURE
Ivan Phillips

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

The endpoint client devices (VXC’s) used by employees to connect to their virtual desktops were purchased in 2011 which makes them 7 years old. This equipment is no longer supported by current versions of VMware preventing us from upgrading our virtual desktop software.

Therefore, the Information Systems department would like to request permission to issue Request for Proposals for new VXC clients.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to approve the request for the Information Systems department to go out for Request for Proposals for new VXC clients.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

HUMAN RESOURCES ANALYSIS:

FINANCE & MANAGEMENT ANALYSIS:

\[\text{Signature}\]

CORPORATE COUNSEL ANALYSIS:

ADMINISTRATOR RECOMMENDATION:

\[\text{Signature}\]

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee

Date

AGENDA DATE: 1/22/19
AGENDA NO: Wm19/61-09
BOARD DATE: 1/29/18
PAGE NO.

Revised 1/14/19
2017-498  

APPROVE THE FOLLOWING REAPPOINTMENTS/APPOINTMENTS TO THE SOLID WASTE PLANNING COMMITTEE WITH TERMS THROUGH 12/31/2019*: ROBERT SIDNEY SHAW (ENVIRONMENTAL SLOT) – REAPPOINTMENT; WILLIAM CRABTREE (INDUSTRIAL SLOT) – APPOINTMENT; DOUG WOOD (SOLID WASTE MANAGEMENT SLOT) – APPOINTMENT; KATHY EVANS (ENVIRONMENTAL SLOT) – REAPPOINTMENT; RUSS JONES (SOLID WASTE MANAGEMENT SLOT) – REAPPOINTMENT; CHRIS HALL (PUBLIC SLOT) – REAPPOINTMENT; JIM FISHER (PUBLIC SLOT) – APPOINTMENT; TERRY SLADICK (CITY SLOT) – APPOINTMENT; KIM ARTER (TOWNSHIP SLOT) – REAPPOINTMENT; LEIGHANN MIKESSELL (PLANNING) - APPOINTMENT.

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Snider, to approve the following Reappointments/Appointments to the Solid Waste Planning Committee with terms through 12/31/2019*: Robert Sidney Shaw (Environmental Slot) – Reappointment; William Crabtree (Industrial Slot) – Appointment; Doug Wood (Solid Waste Management Slot) – Appointment; Kathy Evans (Environmental Slot) – Reappointment; Russ Jones (Solid Waste Management Slot) – Reappointment; Chris Hall (Public Slot) – Reappointment; Jim Fisher (Public Slot) – Appointment; Terry Sladick (City Slot) – Appointment; Kim Arter (Township Slot) – Reappointment; LeighAnn Mikesell (Planning) – Appointment.

Discussion ensued regarding how appointments are made to this Committee, informing Townships of open slots, and the required make-up of the Committee.

Voice vote  
Motion Carried

Commissioner Hughes reported for West Michigan Shoreline Regional Development Commissioner (WMSRDC). Commissioner Hughes distributed road and trail maps which are also available from WMSRDC at 316 Morris avenue, Suite 340, Muskegon, MI 49443, email: wmsrdc@wmsrdc.org. (See attached)

ADMINISTRATOR’S REPORT

County Administrator, Mark Eisenbarth, reminded Commissioners that their next meeting will be the 2018 Organizational Meeting of the Board of Commissioners on Thursday, January 4, 2018, at 3:30 p.m.

*Amended at the Full Board Meeting on January 29, 2019 from expiring in 2020 to 2019 as these are 2-year terms.