

Muskegon County  
Water System Policy Board  
February 2, 2022  
10:00 a.m.  
97 E. Apple Avenue, Room 119

*Jennifer Hodges, Chair*

*Kim Arter, Vice Chair*

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Chair Hodges at 10:01 a.m.

**ROLL**

Present: Kim Cyr, Muskegon County Commissioner  
Chris Hall, Laketon Township Building Inspector (Alternate)  
Jennifer Hodges, Muskegon Charter Township Supervisor  
Susie Hughes, Muskegon County Commissioner  
Jeffrey Marcinkowski, Fruitland Township Supervisor  
Jeffrey Martin, Dalton Township Supervisor

Excused: Doug Brown, Muskegon County Commissioner

Staff  
Present: Matt Farrar, Public Works Director  
Tina Nash, Public Works Coordinator  
Steve Fink, Public Works Engineer & Projects Manager  
Carly Hysell, Public Works Finance and Sustainability Administrator

**WSPB-22-009 APPROVAL OF AGENDA**

Moved by Commissioner Hughes, seconded by Jeffrey Martin, to approve the agenda as presented.

Voice Vote: **Motion Carried**

**WSPB-22-010 APPROVAL OF MINUTES**

Moved by Jeffrey Martin, seconded by Commissioner Cyr, to approve the minutes of the Muskegon County Regional Water Policy Board meeting held on January 12, 2022.

Voice Vote: **Motion Carried**

**PUBLIC COMMENT (on an agenda item)**

None

**ITEMS FOR CONSIDERATION**

**Select Engineer for the Eastside Water System Improvements**

Matthew Farrar stated the quote submitted by DLZ was not what was requested. Matthew Farrar contacted DLZ and requested they correct and re-submit their quote. Matthew Farrar stated he would present the quotes at the March meeting.

**DISCUSSION – UPDATES**

*Channel Crossing Project*

Steve Fink stated the pilot hole for under the dune bore is in progress. The contractor is about 3300ft in. By the end of this week the pilot hole should be completed. The contractor will begin working 24 hours a day using two crews for the reaming phases. In the City of Muskegon, Jackson-Merkey has the meter vault in place and the piping has been completed.

Steve Fink stated the contractor requested to go about 80ft deeper than originally planned and right now they are about 70ft. This allowed the contractor to reach the clay layer they wanted. Steve Fink stated DLZ ran the calculations for the extra soil pressure and there were no issues.

*M120 Watermain*

Matthew Farrar stated EGLE reached out a few months ago regarding an abandoned open dump site leaching PFAS into the ground water. This is impacting the HOP Child Care facility. Matthew Farrar stated he has had ongoing conversation with EGLE regarding the costs to put in a watermain and what will be required for such to occur. Matthew Farrar discussed mandatory connections if a new watermain was constructed and the effect that may have on residents.

Matthew Farrar stated he is pushing for EGLE to continue with their investigation to determine the actual area being impacted by the PFAS and come up with a project that would address everyone.

Mathew Farrar stated he would like to have an engineer to provide an actual cost estimate for this project and also continue to look into the impact on residents that may be required to hook-up to this new watermain. Matthiw Farrar stated he has a price from Prein&Newhof of \$1,200.00 to do a cost estimate and this amount would be reimbursable by the grant if we choose to accept.

Discussion ensued. The Board members decided they would like to wait for more information from EGLE defining the actual area effected by the PFAS plume and have Prein&Newhof provide an actual cost estimate.

Steve Fink stated MDHHS and Public Health are the ones that would work on obtaining filters to those who are impacted.

**WSPB-22-011** Moved by Jeffrey Martin, seconded by Commissioner Hughes, to have Prein&Newhof provide a cost estimate per their proposal price of \$1,200.00.

Yes – Cyr, Hughes, Marcinkowski, Martin, Hall, Hodges

No –

Excused – Brown

**Motion carried**

#### **WSPB-22-012 INFORMATIONAL ITEMS**

Moved by Commissioner Hughes, seconded by Jeffrey Martin, that the following information items be received and placed on file:

1. Meter Set List for January 2021
2. Local Fund Balance Sheet for January 2021
3. Check Disbursement Report
4. Water System Monthly Report for January 2021

Voice Vote: **Motion Carried**

#### **UNFINISHED BUSINESS**

None

#### **NEW BUSINESS**

Chris Hall asked if the townships would receive an updated Appendix B showing the new rates and charges. Matthew Farrar stated they would.

Chair Hodges stated the Contract Management sub-committee would begin meeting in March.

#### **AUDIENCE PARTICIPATION**

None

**ADJOURN**

There being no further business to come before the Water System Policy Board, the meeting adjourned at 10:40a.m.

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Jennifer Hodges, Chair

*Preliminary Minutes  
To be approved at the next Water System Policy Board Meeting*