

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman
Marcia Hovey-Wright
Zach Lahring
Kenneth Mahoney
Charles Nash

Gary Foster, Vice Chair
Robert Scolnik
I. John Snider II
Rillastine R. Wilkins

Board Minutes may be found on the web at <http://co.muskegon.mi.us/AgendaCenter>

Special Full Board Meeting

Friday, March 13, 2020
4:00 p.m.

Chairman Susie Hughes, Presiding

The Special Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. An invocation was given by Tim Cross, Living Word Church, 1551 Wood Street, Muskegon, Michigan 49442. The Pledge of Allegiance was led by Commissioner Mahoney and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik (arrived at 4:05), I. John Snider II, Rillastine R. Wilkins (arrived at 4:05)

Also present: Mark Eisenbarth, County Administrator
Jeanne Pezet, Deputy County Clerk
Linda Schutter, Deputy County Clerk

2020-107 **APPROVE THE AGENDA**

Moved by Commissioner Snider, seconded by Vice-Chair Foster to approve the agenda with the addition of approving the accounts payable.

Voice vote

Motion Carried

PUBLIC COMMENT

Tony Barnes, Dalton Township Supervisor and President of Muskegon Chapter of the Michigan Township Association, informed the Board that the Association canceled the March 31, 2020, quarterly meeting, and the April Water Policy Meeting was also canceled. Mr. Barnes asked the Board for some direction for the Townships as to closures due to COVID-19.

COMMITTEE/BOARD REPORTS

2020-108 **APPROVE THE PARKS DEPARTMENT'S PURCHASE OF A NEW 2020 3/4 TON 4X4 6.6L GAS PICK-UP TRUCK CAB AND CHASSIS ONLY, WITH PARKS DEPARTMENT FUNDS**

CD/SP20/03 – 02

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Vice-Chair Foster, to approve the Parks Department's purchase of a new 2020 3/4 ton 4x4 6.6L gas pick-up truck cab and chassis only, with Parks Department funds.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Susie Hughes

No: Zach Lahring **Motion Carried**

2020-109 **APPROVE HOLDING A SPECIAL SESSION OF THE FULL BOARD OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO DISCUSS THE COVID-19/CORONAVIRUS**

CD/SP20/03 – 03

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Vice-Chair Foster, to approve holding a special session of the Full Board of the Muskegon County Board of Commissioners to discuss the COVID-19/Coronavirus.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Susie Hughes

No: None **Motion Carried**

2020-110 **APPROVE THE FIRST AMENDMENT TO THE ORIGINAL LEASE AGREEMENT DATED FEBRUARY 1, 2018 WITH SKYWEST AIRLINES**

TR20/03-02

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice-Chair Foster, to approve the first amendment to the original lease agreement dated February 1, 2018 with SkyWest Airlines.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Susie Hughes

No: None **Motion Carried**

2020-111 **APPROVE ACCEPTANCE OF GRANT OFFERS FROM THE FAA AND MOOT FOR THE FUNDING OF THE AIRPORT'S FY2021 CAPITAL IMPROVEMENT PROJECTS AND AUTHORIZE THE CHAIR TO EXECUTE THE GRANT OFFERS, EXECUTE CONTRACTS WITH C & S COMPANIES FOR THE ENGINEERING/CONSULTING SERVICES AND AUTHORIZE THE COUNTY CLERK TO EXECUTE THE NECESSARY RESOLUTIONS FOR THE GRANT OFFERS**

TR20/03-03

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice-Chair Foster, to approve acceptance of grant offers from the FAA and MOOT for the funding of the Airport's FY2021 capital improvement projects and authorize the Chair to execute the grant offers, execute contracts with C & S Companies for the engineering/consulting services and authorize the County Clerk to execute the necessary resolutions for the grant offers.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Susie Hughes

No: None **Motion Carried**

2020-112 **AUTHORIZE THE ACCEPTANCE OF A PROPOSAL FROM LIGHT & BREUNING, INC. IN RESPONSE TO RFP 20-2374 IN THE AMOUNT OF \$132,588.00 AND FURTHER AUTHORIZE THE CHAIR TO EXECUTE A CONTRACT FOR SAME**

TR20/03-04

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice-Chair Foster, to authorize the acceptance of a proposal from Light & Breuning, Inc. in response to RFP 20-2374 in the amount of \$132,588.00 and further authorize the Chair to execute a contract for same.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Susie Hughes

No: None **Motion Carried**

2020-113 **AUTHORIZE THE MUSKEGON AREA TRANSIT SYSTEM TO PUBLISH THE PUBLIC NOTICE REGARDING THE FY2020 FEDERAL OPERATING AND CAPITAL ASSISTANCE APPLICATION AND TO AUTHORIZE STAFF TO EXECUTE THE ELECTRONIC GRANT APPLICATION IF THERE IS NO REQUEST FOR PUBLIC HEARING**

TR20/03-05

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice-Chair Foster, to authorize the Muskegon Area Transit System to publish the public notice regarding the FY2020 Federal Operating and Capital assistance application and to authorize staff to execute the electronic grant application if there is no request for public hearing.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Susie Hughes

No: None **Motion Carried**

2020-114 **AUTHORIZE MATS TO ISSUE A REQUEST FOR PROPOSALS FOR A TWO-YEAR PERIOD OF AD-HOC ENGINE-RELATED DIAGNOSTIC AND MAINTENANCE SERVICES ON DIESEL AND CNG BUSES WITH CUMMINS ENGINES**

TR20/03-06

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice-Chair Foster, to authorize the Muskegon Area Transit System to publish the public notice regard authorize MATS to issue a Request for Proposals for a Two-Year Period of Ad-Hoc Engine-Related Diagnostic and Maintenance Services on Diesel and CNG Buses with Cummins Engines.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Susie Hughes

No: None **Motion Carried**

2020-115 **APPROVE A CONTRACT WITH ARFF SPECIALISTS TO PROVIDE AIRPORT RESCUE AND FIREFIGHTING "LIVE BURN" TRAINING IN THE AMOUNT OF \$9,400.00, AUTHORIZE THE CHAIR TO EXECUTE MOOT AERONAUTICS ARFF GRANT 2020-0348 IN THE AMOUNT OF \$2,000 AND AUTHORIZE THE COUNTY CLERK TO EXECUTE THE REQUIRED RESOLUTION**

TR20/03-07

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice-Chair Foster, to approve a contract with ARFF Specialists to provide Airport Rescue and Firefighting "Live Burn" training in the amount of \$9,400.00, authorize the Chair to execute MOOT Aeronautics ARFF grant 2020-0348 in the amount of \$2,000 and authorize the County Clerk to execute the required resolution.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Susie Hughes

No: None **Motion Carried**

Motions TR20/03-07 and TR20/03-08 were removed from agenda.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORT

2020-116 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$14,192,482.46 COVERING THE PERIOD OF FEBRUARY 22, 2020, THROUGH MARCH 13, 2020, FOR CHECKS AND FEBRUARY 1, 2020, THROUGH FEBRUARY 29, 2020, FOR P-CARD AND EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

It was recommended by Chairman Hughes, moved by Vice-Chair Foster, seconded by Commissioner Mahoney, to approve payment of the accounts payable of \$14,192,482.46 covering the period of February 22, 2020, through March 13, 2020, for checks and February 1, 2020, through February 29, 2020, for P-Card and EFT payments, as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Susie Hughes

No: None

Motion Carried

Chairman Hughes reported that this meeting was called after this morning's meeting with department heads, elected officials, and emergency response people. Chairman Hughes has activated the Emergency Response Plan and has sent out the attached Memo to all County employees and the attached press release following the Governor's decision to close all K-12 schools and Executive Order 2020-5 to cancel all events, assemblages in shared space over 250 people. Muskegon County offices will be closed March 16, 2020, through April 5, 2020.

Kathy Moore, Public Health Director spoke regarding COVID-19. She introduced her team: Dr. Jean Chang; Dr. Doug Hoch; Mike Eslick, and Dori Peters.

Administrator Eisenbarth indicated that the county buildings will receive a thorough cleaning during the closure.

Laura Fitzpatrick, Mercy Health Advocacy and Community Health Improvement Manager, addressed the Board.

2020-117 **RECOMMENDATION FOR CITIES, TOWNSHIPS, AND VILLAGES TO FOLLOW BOARD OF COMMISSIONERS' RECOMMENDATION FOR CLOSURE OR CANCELLATION DUE TO COVID-19**

It was moved by Vice-Chair Foster, seconded by Commissioner Hovey-Wright to recommend cities, townships, and villages to follow the Board of Commissioners' recommendation for closure or cancellation due to COVID-19.

Voice vote.

Motion Carried

2020-118 **RECOMMEND THAT DUE TO THE EMERGENCY RESPONSE PLAN IN PLACE BY THE BOARD OF COMMISSIONERS AND UPON THE RECOMMENDATION OF THE PUBLIC HEALTH DIRECTOR, TO PROHIBIT PUBLIC GATHERINGS OF MORE THAN 100 PEOPLE**

It was moved by Vice-Chair Foster, seconded by Commissioner Lahring, to recommend that due to the Emergency Response Plan in place by the Board of Commissioners and upon the recommendation of the Public Health Director, to prohibit public gatherings of more than 100 people.

Voice vote.

Motion Carried

2020-119 **RECOMMEND CANCELING MATS FIXED-ROUTE SERVICE FOR THREE WEEKS BASED ON RECOMMENDATION OF PUBLIC HEALTH DIRECTOR TO LIMIT EXPOSURE AND SPREAD OF COVID-19**

Recommended by Chairman Hughes, moved by Vice-Chair Foster, seconded by Commissioner Lahring, to cancel MATS fixed-route service for three weeks based on recommendation of Public Health Director to limit exposure and spread of COVID-19.

Discussion ensued. Kathy Moore, Public Health Director, and Jim Koens, Transportation Director provided input.

Roll Call:

Yes: Gary Foster, Zach Lahring, I. John Snider II

No: Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Susie Hughes

Motion Failed

ADMINISTRATOR'S REPORT

Administrator Mark Eisenbarth spoke regarding essential county services that will continue.

Prosecutor DJ Hilson spoke regarding his office's response to closure. All court actions will be postponed until April 6, 2020.

Commissioner Hovey-Wright asked if they will be meeting again in three weeks if the virus continues to explode. Chairman Hughes replied that there will be a meeting with the Emergency Manager, the Health Department, and department heads/elected officials if that is the case.

OLD BUSINESS

Rich Warner, Emergency Manager Director, indicated that the Local Emergency Planning Committee was activated virtually. They have requested from the State four PPE's (personal protection equipment) for EMS and fire. 911 has added another level of screening for potential COVID-19 patients.

NEW BUSINESS

None.

PUBLIC COMMENT

DJ Hilson spoke regarding the meeting of elected officials, department heads and County Leadership, thanking them for their cooperation during this time. He also met with essential police and court personnel as to how arrests, etc., will be handled.

Malinda Pego addressed the Board regarding keeping MATS going against the Public Health Director's warning.

Tony Barnes, Dalton Township Supervisor, addressed the Board in support of keeping MATS going.

Ivan Phillips, IT Director, informed the Board that they are working on Web-x software for call-in meetings which is being offered by Cisco for free. The Help Desk will be open 24/7 through the next three weeks.

FINAL BOARD COMMENTS

Commissioner Mahoney offered his appreciation for everyone's interest and concerns.

Vice-Chair Foster thanked the Administrator for holding this morning's meeting and thanked the Chairman for being there.

2020-120 **MOVE TO ADJOURN**

Meeting adjourned at 5:33 p.m.

Nancy A. Waters, County Clerk

NAW/lss

To Be Approved at Full Board Meeting on Tuesday, April 14, 2020.