

**ANNUAL**  
**REPORT**

OF  
MUSKEGON  
C O U N T Y  
GOVERNMENT

**1960**

COUNTY OF MUSKEGON  
1960 ANNUAL REPORT

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April 11, 1961

TO: Board of Supervisors, Muskegon County

The following pages contain valuable information about the operation of Muskegon County government in the year 1960.

FINANCIAL SUMMARY

From a financial standpoint, 1960 was a very good year, probably the best the County has ever experienced. The combination of a light welfare load and a general tightening up of expenditures in the welfare department resulted in a substantial cash saving. The year ended with a cash balance in the general fund of \$353,178.17.

The general fund budget performance was as follows:

1960 budget	\$2,569,523.00
1960 expenditures	<u>2,330,821.85</u>
Budget "savings"	<u>\$ 238,701.15</u>

The beginning cash balance plus additional income during the year accounted for the difference between the amount of budget "savings" and the actual cash balance.

CONCLUSION

Many of the problems of moving and starting operations in the new building are behind us. Two problems in this area yet remain to be resolved: (1) the future use of the old Court house and (2) the completion of the parking program.

With the hiring of capable engineering and custodial personnel, the Controller's office is pursuing a program of study for the purpose of keeping the costs of new building operation to a minimum. This will be one of our biggest items of cost in the future and bears constant watching.

MUSKEGON COUNTY AIRPORT

Statement of Income & Expense, One Year ending Dec. 31, 1960:

<u>INCOME:</u>		
Landing Area:		
Field-Use Charges	\$11,538.13	
Concession - Gasoline & Oil	4,093.72	
Field Storage & Parking Charges	45.50	
Management Services	<u>1,124.90</u>	\$16,802.25
Hangar Area:		
Hangar Rent	\$13,809.00	
Hangar Storage	1,610.50	
Ground-Site Rentals	197.48	
Management Services	<u>1,286.97</u>	16,903.95
Terminal Area:		
Rent in Terminal Building	\$4,136.54	
Concessions	1,654.54	
Management Services	614.15	
Flying Schools Office Rent & Other Income	736.80	
Limousine & Rent-a-Car Commissions	<u>5,408.52</u>	12,550.55
Other Areas:		
Misc. Ground Rentals		<u>671.06</u>
Total Income for year ending December 31, 1960:		\$46,927.81
<u>EXPENSE:</u>		
Landing Area:		
Operating Expense	\$2,856.37	
Maintenance Expense	12,556.17	
Administrative Expense	<u>6,066.13</u>	\$21,478.67
Hangar Area:		
Operating Expense	\$8,703.18	
Maintenance Expense	7,399.57	
Administrative Expense	<u>6,065.96</u>	22,168.71
Terminal Area:		
Operating Expense	\$5,263.50	
Maintenance Expense	2,216.87	
Administrative Expense	<u>6,065.67</u>	13,546.04
Other Areas:		
Operating Expense	\$9.75	
Maintenance Expense	<u>196.93</u>	<u>206.68</u>
Total Expense for Year ending December 31, 1960:		\$57,400.10
Net (Loss) for year ending December 31, 1960:		(\$10,472.29)

## MUSKEGON COUNTY AIRPORT

Comparison of Expense and Income, One Year ending December 31:

	Pittenger		Hakes	
	1957	1958	1959	1960
<u>Expense:</u>				
Landing Area:				
Operating Expense	\$2,456.00	\$2,659.94	\$2,821.65	\$2,856.37
Maintenance "	5,484.56	8,692.62	9,807.97	12,556.17
Administrative "	4,668.82	5,427.46	5,267.17	6,066.13
Hangar Area:				
Operating Expense	7,491.42	6,917.74	8,544.94	8,703.18
Maintenance "	3,849.88	3,043.98	5,127.58	7,399.57
Administrative "	4,668.68	5,427.27	5,267.02	6,065.96
Terminal Area:				
Operating Expense:	4,723.59	4,314.54	4,194.99	5,263.50
Maintenance "	3,486.30	2,302.53	1,833.46	2,216.87
Administrative "	4,668.51	5,427.05	5,265.59	6,065.67
Other Areas:				
Operating Expense				9.75
Maintenance "				196.93
<b>Total Airport Expense</b>	<b>\$41,497.76</b>	<b>\$44,213.13</b>	<b>\$48,130.37</b>	<b>\$57,400.10</b>
<u>Income:</u>				
Landing Area:				
Field-Use Charges	\$9,948.45	\$7,520.11	\$9,666.39	\$11,538.13
Concession, Gas & Oil	2,500.96	2,426.94	2,844.22	4,093.72
Field Storage & Parking	15.00	36.00	205.00	45.50
Sale of Deprec. Equipment	500.00			
Management Services				1,124.90
Hangar Area:				
Hangar Rent	11,196.99	11,277.86	12,680.50	13,809.00
Hangar Storage	3,208.43	1,698.41	1,670.50	1,610.50
Ground-Site Rentals	169.04	197.48	197.48	197.48
Management Services	1,150.00	1,150.00	1,153.00	1,286.97
Terminal Area:				
Rent in Terminal Bldg.	3,920.04	4,120.04	3,920.04	4,136.54
Concessions	6,802.29	5,569.64	6,589.10	7,063.06
Management Services	501.75	776.75	550.00	614.15
Flying Schools Office Rent, & Other Income	634.24	535.23	612.00	736.80
Other Areas:				
Sale of Christmas Trees	1,910.85	438.87	347.88	
Misc. Ground Rentals			561.06	671.06
<b>Total Income, Year:</b>	<b>\$42,458.04</b>	<b>\$35,747.33</b>	<b>\$40,997.17</b>	<b>\$46,927.81</b>
<b>Net Gain or (Loss):</b>	<b>\$960.28</b>	<b>(\$8,465.80)</b>	<b>(\$7,133.20)</b>	<b>(\$10,472.29)</b>

## MUSKEGON COUNTY AIRPORT

Statement of Expenditures, One year ending December 31, 1960:

	<u>Airport Fund</u>	
Landing Area:		
Light & Power	\$1,449.27	
Operating Salaries	581.71	
Maintenance Salaries	5,986.39	
Maintenance of Grounds	1,344.88	
Maintenance, Equipment	4,283.60	
Operation of Vehicles	<u>1,423.70</u>	
Landing Area Expenditures:		\$15,069.55
Hangar Area:		
Prepaid ADT System	\$650.00	
Work in Progress, Addition within WAA Bldg.	624.06	
Fuel	1,153.19	
Janitor Supplies	79.26	
Light & Power	1,642.92	
Insurance	90.00	
Operating Salaries	2,065.47	
Maintenance Salaries	3,455.85	
Maintenance, Building & Grounds	3,621.26	
Maintenance, Equipment	322.46	
Hangars	<u>4,949.72</u>	
Hangar Area Expenditures:		18,654.19
Terminal Area:		
Commissions, Concessions	\$162.26	
Fuel	525.55	
Insurance	10.00	
Janitor Supplies	414.86	
Light & Power	588.41	
Operating Salaries	3,907.64	
Maintenance Salaries	1,446.36	
Maintenance, Building & Grounds	522.80	
Maintenance, Equipment	<u>343.71</u>	
Terminal Area Expenditures:		7,921.59
Other Areas:		
Maintenance, Manager's Residence	\$196.93	
Other Buildings & Facilities	<u>386.90</u>	
Other Areas Expenditures:		583.83
Undistributed:		
Prepaid Insurance	\$4,063.27	
Equipment	3,286.16	
Communications	777.40	
Maintenance, Office Equipment	54.50	
Miscellaneous & Advertising	1,910.30	
Office Supplies & Printing	532.75	
Administrative Salaries	11,675.10	
Travel	<u>3,513.68</u>	
Other Undistributed Expenditures		<u>25,813.16</u>
Total Expenditures, 1960, Airport Fund		\$68,042.32

MUSKEGON COUNTY AIRPORT

Statement of Receipts, One year ending Decemb er 31, 1960:

Airport Fund

Landing Area:		
Field-Use Charges	\$10,284.13	
Concession - Gasoline & Oil	4,093.72	
Field-Storage & Parking Charges	45.50	
Management Services	1,124.90	
Refund, Maintenance of Grounds	75.85	
Refund, Tax, Operation of Vehicles	342.00	
Refund, Maintenance Salaries (Workmen's Comp.)	36.00	
Refund, Maintenance of Equipment	28.55	
Landing Area Receipts:		\$16,030.65
Hangar Area:		
Hangar Rent	\$13,777.00	
Hangar Storage	1,535.50	
Ground-Site Rentals	197.48	
Management Services	1,286.97	
Refund, Operating Salaries	32.00	
Hangar Area Receipts:		16,828.95
Terminal Area:		
Rent in Terminal Building	\$3,593.37	
Concessions	1,862.40	
Management Services	614.15	
Flying Schools Office Rent & Other Income	736.80	
Limousine & Rent-a-Car Commissions	4,870.64	
Refund, Light-Power	542.00	
Refund, Operating Salaries (Compensation)	160.00	
Refund, Maintenance Salaries "	96.00	
Terminal Area Receipts		12,475.36
Other Areas:		
Miscellaneous Ground Rentals	\$671.06	
Sale of Christmas Trees	46.88	
Other Areas Receipts:		717.94
Other Miscellaneous Refunds:		
Equipment Sold	\$14.50	
Prepaid Insurance	29.98	
Communications	68.97	
Miscellaneous & Advertising	25.00	
Travel	138.00	
Office Supplies & Printing	11.50	
Undistributed Refunds:		287.95
Total Receipts from Operating Sources:		\$46,340.85
Received from County General Fund		20,000.00
Total Receipts, Airport Fund, 1960:		\$66,340.85

## MUSKEGON COUNTY AIRPORT

Statement of Receipts and Expendituresfor year ending December 31, 1960; Airport Expansion & Construction  
Fund:Balance on hand, County Treasurer, January 1, 1960: \$11,618.70Receipts:

Notes Payable	\$350,000.00	
Sale of U. S. Treasury Bills	200,000.00	
Interest Received	697.62	
Salvage of Property Purchased and Resold	7,785.00	
	<u>7,785.00</u>	
Receipts:		<u>558,482.62</u>

Balance plus Receipts: \$570,101.32

Expenditures:

U. S. Treasury Bills	\$198,724.44	
Addition #2 in Progress, Terminal Building	11,645.18	
Equipment	24,614.01	
Expansion of Landing Field & Runways:		
Title Information	\$644.25	
Taxes Paid on Property Purchased	1,147.36	
Miscellaneous & Advertising	221.47	
Surveying Fees	3,581.00	
Engineering Services	30,087.12	
Attorney Fees	3,115.35	
Appraisal Fees	3,700.00	
Property Purchases	91,229.67	
Resurfacing Runways, etc.	33,936.13	
Landing Field & Runways	<u>167,662.35</u>	
Less Expenditures		<u>402,645.98</u>

Balance, County Treasurer, December 31, 1960: \$167,455.34

MUSKEGON COUNTY AIRPORT

Balance Sheet, December 31, 1960:

Assets:

Current Assets:

County Treasurer, Airport Fund	\$5,790.35	
County Treas., Airport Exp. & Construction Fund	167,455.34	
Cash on Hand	50.00	
Accounts Receivable	2,896.55	
Prepaid Insurance	2,744.13	
Prepaid ADT System	379.20	
Current Assets:		<u>\$179,315.57</u>

Fixed Assets:

	Cost	Less Deprec. to 12-31-60	
Landing Field & Runways	\$914,312.46	\$300,215.49	\$614,096.97
Hangars	288,066.78	104,459.55	183,607.23
Terminal Building	44,193.18	11,867.38	32,325.80
Other Bldg. & Facilities	40,476.83	13,066.38	27,410.45
Equipment	94,467.45	43,079.04	51,388.41
Fixed Assets:			<u>908,828.86</u>

Total Assets: \$1,088,144.43

Liabilities & Equities:

Liabilities:

Notes Payable	\$350,000.00
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Equities:

Capital Invested by Muskegon County	\$295,789.82
Grants-in-Aid, Federal Government	294,688.69
Grants-in-Aid, State Government	31,981.83
Grants-in-Aid, Chamber of Commerce	120,000.00
Operating Loss	(4,315.91)
Equities:	<u>738,144.43</u>

Total Liabilities & Equities: \$1,088,144.43

MUSKEGON COUNTY ANIMAL SHELTER  
 YEARLY REPORT  
 1960

Dogs taken during year	4059	<u>HEALTH DEPARTMENT REPORTS</u>	
Dogs sold	572	Biting cases reported	89
Dogs released	205	Dogs Quarantined at shelter	26
Dogs humanely destroyed	3243	Dogs Quarantined at home	54
Cats taken during year	1037	Cats Quarantined at shelter	6
Cats adopted out	109	Cats Quarantined at home	0
Cats humanely destroyed	927	Total Quarantined	84
Other animals	24	Heads sent to State Lab	4
		Positive cases	0
		Negative cases	13
		TOTAL	276
		CASH DEPOSITED FOR 1960	<u>\$6,415.20</u>

BASIL O'GRADY  
 DOG WARDEN

## SUMMARY OF COUNTY SCHOOL DISTRICT FUND

January 1, 1960 to December 31, 1960

BALANCE: January 1, 1960		\$ 101.19
RECEIPTS:		
County Appropriations	\$ 50,000.00	
State Aid	8,990.21	
*Receipts from Schools	30,759.63	
Sale of Equipment	895.00	
Cancelled Outstanding Checks	53.56	
Miscellaneous Receipts	1,571.50	
Total Receipts		92,269.90
TOTAL RECEIPTS INCLUDING BALANCE		\$ 92,371.09

\*These receipts represent accounts receivable for a several year period for supplies purchased by schools through the County Board of Education. Accounts Receivable on December 31, 1960 amounted to \$4,983.95.

## DISBURSEMENTS:

General Control		
Board Members Salaries & Mileage	\$ 1,133.01	
Office Supplies	426.21	
Postage	860.38	
Telephone and Lights (Jan. thru July)	705.53	
Conventions	604.02	
Total General Control		\$ 3,729.15
Administration		
Salaries	\$ 49,664.72	
Mileage	2,389.36	
Clerical	16,895.00	
Total Administration		\$ 68,949.08
Professional Services		\$ 1,249.17
Supplies and Materials		
Child Accounting Forms	\$ 773.62	
Financial Accounting Forms	129.67	
Printing and Binding	345.53	
Offset Supplies	1,224.48	
Total Supplies and Materials		\$ 2,473.30

Equipment		
New Equipment	\$ 1,260.75	
Maintenance Agreements on Equipment	163.50	
Repairs on Equipment	45.16	
Total Equipment	<u>                    </u>	\$ 1,469.41
Fixed Charges		
Insurance	\$ 52.56	
Total Fixed Charges	<u>                    </u>	\$ 52.56
Miscellaneous		
Custodial Salary (Jan. to July)	\$ 553.80	
Professional Books	13.94	
Express & Cartage	3.74	
Miscellaneous	22.35	
Total Miscellaneous	<u>                    </u>	\$ 593.83
Revolving Fund		
Purchases for Schools	\$ 9,191.79	
Total Revolving Fund	<u>                    </u>	\$ 9,191.79
TOTAL DISBURSEMENTS		<u>\$ 87,708.29</u>
BALANCE - December 31, 1960		<u><u>\$ 4,662.80</u></u>

SUMMARY OF COUNTY TEACHERS' INSTITUTE FUND  
January 1, 1960 to December 31, 1960

BALANCE: January 1, 1960	\$ 3,895.98
Cash Receipts	<u>1,559.00</u>
TOTAL CASH	\$ 5,454.98
DISBURSEMENTS:	
Speakers - Institutes	<u>615.00</u>
BALANCE - December 31, 1960	<u>\$ 4,839.98</u>

SUMMARY OF SCHOOL AUDIT FUND  
January 1, 1960 to December 31, 1960

BALANCE: January 1, 1960	\$ 272.54
CASH RECEIPTS:	
Child Auditing	\$ 965.50
Financial Auditing	<u>2,162.98</u>
Total Receipts	<u>3,128.48</u>
Total Cash	\$ 3,401.02
DISBURSEMENTS:	
Child Auditing	\$ 407.32
Financial Auditing	<u>1,003.36</u>
Total Disbursements	<u>\$ 1,410.68</u>
BALANCE - December 31, 1960	<u>\$ 1,990.34</u>



Equipment - 340	
New Equipment	\$ 2,449.60
Maint. & Repair of Equipment	295.31
Total	<u>\$ 2,744.91</u>
Miscellaneous - 360	
Other	\$ 668.98
Total	<u>\$ 668.98</u>
Supplemental Disbursements - 370	
Payments to Schools	\$ 94,314.53
Total	<u>\$ 94,314.53</u>
Total Current Account Disbursements	\$ 222,909.33

(B) Capital Outlay Account (Building Priorities)

U.S. Treasury Bills	\$ 144,678.75
Payments to Schools	39,923.53
Total Capital Outlay Account Disbursements	<u>\$ 184,602.28</u>
TOTAL DISBURSEMENTS	\$ 407,511.61
BALANCE SPECIAL EDUCATION FUND - December 31, 1960	\$ 67,569.55

Accounts Payable - Priorities

Grant # 1 - Reeths-Puffer School	\$ 31,800.00
Grant # 2 - Muskegon Hts. School	17,020.00
Total Accounts Payable	<u>\$ 48,820.00</u>
BALANCE	\$ 18,749.55

BALANCE U.S. TREASURY BILLS (Future Building Priorities) \$ 71,385.00

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\* THE \*  
\* ANNULAL REPORT \*  
\* OF \*  
\* THE COUNTY CLERK'S OFFICE \*  
\* FOR THE YEAR \*  
\* 1 9 6 0 \*  
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Following is a statistical report of the activities carried out in office administration:

Departmental Budget, Receipts and Expenditures for the year 1960

<u>Items</u>	<u>Appropriation</u>	<u>Expenditures</u>	<u>Balance</u>
Salaries (Clerk)	\$ 7,000.00	\$ 7,000.00	\$ .00
Salaries Dept	31,056.00	31,059.76	3.76 cr
Office Supples	3,694.00	4,242.09	548.09 cr
Travel	100.00	46.10	53.90
Birth & Death Records	1,500.00	1,253.00	247.00
Conventions	250.00	162.99	87.01
Freight & Express	50.00	55.04	5.04
Postage	500.00	424.21	75.79
Rebinding Records	300.00	128.31	171.69
Micro Film	300.00	--	300.00
Photo Copy Supplies	600.00	--	600.00
New Equipment	378.00	--	378.00
<b>TOTALS:</b>	<b>\$ 45,728.00</b>	<b>\$ 44,371.50</b>	<b>\$ 1,356.50</b>

FEDERAL & STATE FEES FUND

Fees received and paid to other State and Federal Agencies

Law Entry Fees	\$ 614.00
Chancery Entry Fees	1,412.00
Concealed Weapon Licenses	378.00
Plat Fees	260.00
Petition & Declaration for	247.50
Naturalization Fees	<u>247.50</u>
	\$ 2,911.50

Revenues Received by the County Clerk

Statutory provisions define the kind of fees to be charged for services rendered by the County Clerk's office. During the year 1960 the following revenues listed below were received and placed in the General Fund of the County:

<u>DESCRIPTION</u>	<u>NUMBER</u>	<u>AMOUNT</u>
1. Law Entry Fees	352	\$ 1,228.00
2. Chancery Entry Fees	759	2,824.00
3. Law Judgment Fees	107	333.00
4. Chancery Decree Fees	437	1,311.00
5. Jury Fees	11	33.00
6. Stenographer Fees	21	63.00
7. Certified Copies of Records:		
Birth Certifications	1473	1,473.00
Birth Transcripts	1714	857.00
Death Certificates	447	447.00
Death Transcripts	24	12.00
Marriage Certifications	137	137.00
Marriage Transcripts	83	41.50
Military Discharges	73	36.50
Decrees	78	110.50
Assumed Name Certifications	13	18.00
Co-Partnership Certificates	5	4.50
Copies of Other Records on File	92	87.55
Divorce Transcripts	65	32.50
Delinquent Tax Notices	9	4.00
8. Notary Commissions	406	406.00
9. Notarial Certificates	71	17.75
10. Doctors & Nurses Registrations	15	15.00
11. Marriages	1283	2,566.00
12. Registration Fees for Out of State & Delayed Registration of Births	11	11.00
13. Liquor Cards	871	871.00
14. Concealed Weapon Licenses	233	701.00
15. Assumed Names	265	530.00
16. Certificates of Partnership	191	573.00
17. Passport Applications	237	474.00
18. Tax Notices	38	19.00
19. Supreme Court Appeal Fees	21	105.00
20. Naturalization Fees:		
Petitions for Naturalization	49	245.00
Declarations of Intention	1	2.50
21. Costs (assessed in Circuit Court)		478.30
22. Dissolution of Business Assumed Names & Copartnerships	51	141.00
23. Recording Foreign Births	2	2.00
24. Transcripts from Justice Courts	12	22.00
25. Circuit Court Appeals	14	44.00
TOTAL FEES DEPOSITED IN GENERAL FUND:		\$16,276.60

General Fund Refunds Received

1.	Vending machine commission (ear-marked for Court House Flower Fund)	\$	97.11
2.	Circuit Court Telephones		35.22
3.	Clerk's Telephones		71.41
4.	Treasurer's Telephones		3.45
5.	Friend of Court Telephones		14.82
6.	Register of Deeds Telephones		51.73
7.	Circuit Court Postage		.84
8.	Clerk's Postage		76.99
9.	Court House Pay Telephone Commissions		35.11
10.	Veterans Burials (Social Security lump sum benefit)		1,985.06
11.	Vending machine receipts (not commissions)		28.55
12.	Sale of 1960 calendars		4.00
13.	Sheriff Department Motor Fuel Tax refunds from State		1,740.98
14.	Animal Shelter, " " " " "	"	191.43
15.	State payment on fees for recording birth and death records		62.00
16.	Civil Defense, Telephones		.60
17.	TB Sanatorium "		40.68
18.	County "		153.91
19.	Sheriff Dept "		204.60
20.	Probate Court "		50.92
21.	Court House "		20.96
22.	Drain Commissioner"		16.40
23.	Prosecuting Attorney "		12.08
24.	Election Tally Sheet copies sold		21.85
25.	Recording Warranty Deed for County		.50
26.	TB Sanatorium, County Gasoline used		21.17
27.	Cash Bonds filed in lieu of Petition Signatures	1,000.00	
28.	Grand Jury Investigation expense balance refunded		16.67
29.	Prosecuting Attorney Office, Postage		.35
30.	Damage paid for accident to Sheriff patrol car		5.00
31.	County Clerk, Office Supplies		3.24
32.	Circuit Court, Witness fees returned		12.80
33.	Sale of County-owned property		5,058.32
34.	Cash Bonds for Petition for Recount deposited		360.00
	TOTAL, GENERAL FUND REFUNDS DEPOSITED	\$	<u>11,398.75</u>

TOTAL OF FEES AND REFUNDS DEPOSITED  
IN THE GENERAL FUND: \$ 27,675.35

Court Records Section

All Court records, papers, books, used in recording documents and seals are filed and deposited in the County Clerk's Office. The Clerk accepts the attorney's file, the legal papers for starting, continuing and dismissing actions of the Court in the County Clerk's office. All entries of court proceedings are entered in the calendars and journals, separately, of law, chancery, and criminal actions.

There is much clerical work involved in processing legal papers. When a case is started in Circuit Court, the attorney files the necessary papers; when a fee is charged, the clerk has to write an official receipt for the amount of the fee paid. During the routine work of the day, all papers are then sorted, calendared, and an index card is made up for each new case, and a folder is set up and the information of the case is therein noted. Then follows the procedure of properly filing each case in the filing cabinets. As the case progresses in court, additional papers are presented by the attorneys; they are entered, calendared, and filed by the clerk.

COURT RECORDS SECTION

Number of Chancery cases filed and processed	759
Number of Law cases filed and processed	352
Number of Criminal cases filed and processed	309
Number of Transcripts of Judgment from Justice Court filed	11
Tax Notices filed	76
Number of Circuit Court Appeals filed	14
Number of Supreme Court Appeals processed	21
Number of Chancery Decrees granted by Court, filed	435
Number of Certified copies of Decrees issued	77
Number of Certified copies of miscellaneous legal papers issued	68

COUNTY CLERK'S TRUST FUND

A fund set up by the County Clerk for the purpose of receiving and disbursing Circuit Court garnishment disclosures, cash bonds and bailments. Court costs and bonds on appeal from lower courts are also deposited with the fund pending disposition by order of the court.

Balance of Trust Fund on January 1, 1960:	\$ 19,406.28
Amount received and deposited during 1960:	27,211.66
Amount disbursed during 1960:	29,806.92
Balance in fund on December 31, 1960:	\$ 16,811.02

### Vital Statistic Records Section

The processing of vital statistic records includes servicing the public at the counter and by telephone; clearing papers by completing information required and certifying by affixing signature of clerk, notarizing of papers, recording of papers in journals and indexing same and then filing of papers in proper document files and cabinets. All of the functions performed in processing of vital statistic records are directed by statutory provisions. The laws definitely set forth the requirements for the handling of all vital statistic records.

### Vital Statistics Records

Number of births recorded	3,759
Number of still-births recorded	58
Number of Marriage applications filed	1,307
Number of Marriage licenses issued	1,307
Number of deaths recorded	1,130
Number of certified copies of births issued	1,473
Number of transcripts of birth issued	1,713
Number of certified copies of marriage issued	137
Number of transcripts of marriage issued	83
Number of certified copies of deaths issued	447
Number of transcripts of death issued	24
Number of certificates for doing business under an assumed name, filed	264
Number of certified copies of assumed name certificates	18
Number of certificates for co-partnerships, filed	191
Number of certified copies of co-partnership issued	4
Number of articles of incorporation, filed	158
Number of corporation annual reports, filed	666
Number of notary public commissions, issued & indexed	406
Number of notarial certificates issued	71
Number of veterans' armed forces discharges, filed	437
Number of certified copies of military discharges filed	523
Number of liquor identification cards issued	871
Number of veterans' peddlers licenses, issued	15
Number of doctors' and nurses' registrations filed	15
Number of powers of attorney filed	2
Number of oaths of office administered and filed	55
Number of pieces of out-going mail franked & deposited with Post Office	90,769

### Executive-Administrative Section

The detailed operation of all clerks employed in the County Clerk's office are governed according to statutes.

It is the County Clerk's personal responsibility to have his clerks well informed about matters that concern their particular function. Through periodical conferences with the clerks, affairs pertaining to the administration of the office are discussed and formulated. It is at these conferences and by individual meetings that the County Clerk imparts information that is currently needed for the administration of their work. Many hours of reading, research, planning and scheming are occupied by the County Clerk personally to keep abreast of the times events and the needs of his office. The duties of the County Clerk are purely administrative and supervisory, and public relations. Guided by statutory provisions, the policies of the County Clerk's office must be determined by the County Clerk. There are very definite policy-forming responsibilities assumed by the County Clerk in his relationship with the general public. This is concluded by the actions and directives given to him by the Board of Supervisors and the standing committees of the Board. To co-ordinate all the phases of operation of all sections of his office and to conform with the compiled laws of the state, in carrying out the many responsibilities of his office.

### Executive and Administrative Records

Number of Board of Supervisors meetings recorded	15
Number of Standing Committee meetings recorded	154
Number of Tax Rolls Audited	23
Number of Tax Commission meetings recorded	12
Processing of School District Budgets	42
Processing of Township budgets	17
Number of Nominating Petitions audited and filed	39
Supervision and preparation of official ballots for primary and general elections and special elections	2
Number of meetings of County Election Commission	5
Number of meetings of County Board of Canvassers	10
Number of Election Schools of Instruction conducted	14
Number of New applications for citizenship	49
Number of new citizens admitted for naturalization	48
Number of Passport applications processed and mailed	237
Number of County plats received, processed and mailed	24

### County Tax Equalization

The assessment of real estate is a provision set up by statutes wherein real estate is taxed on its capital. The end aim of real estate assessment is to secure such a valuation of every parcel that the tax imposed upon it shall bear a proper relation in proportion to its value to the tax imposed on every other parcel within the tax district. (Statute 211.39, C.L. 1948).

The revenues obtained from taxation enables all local political units to acquire funds necessary to operate their government.

Tabular statements and data is provided by each Supervisor and/or assessor, and from this source the Equalization Committee of the County Board of Supervisors prepares an equalization report which determines the equalization of assessments. Upon this report are the figures showing the aggregate valuation of the taxable real and personal property of each township and city in the county as determined by them. The report as prepared by the committee is presented to the Board of Supervisors when it convenes in June to equalize the assessment rolls. After the Board has adopted the Equalization report, the County Clerk's office prepares and submits a copy of said report to the State Tax Commission. The assessment rolls are next delivered to the Clerk's office by the Supervisor or assessor and the Clerk enters the amounts in the warrant and certificate for each local unit, showing a true statement of the amount of taxes to be raised. A Certificate as to Equalization by the County to the assessing officer is signed by the Chairman and Clerk of the Board of Supervisors. The rolls are then delivered to the Supervisor of the local unit by the Clerk.

County Tax Allocation

Each year, the County Tax Allocation Board meeting on the second Monday in April (Statute 211.208, C.L. 1948) for the purpose of examining the itemized statements of the proposed expenditures and estimated revenues covering all the departments and activities of each political unit, for the purpose of approving a tax rate for each local unit. (Statute 211.211, C.L. 1948).

The County Tax Allocation Board shall make a preliminary order approving a maximum tax rate for the purpose of each local unit and shall give written notice of such order to each local unit. These orders are prepared by the County Clerk's office. After conducting hearings with representatives of the local unit, the Board prepares a final order approving a maximum tax rate for the purposes of such local unit and shall give written notice of such order to such local units. The processing of the order for the County Tax Allocation Board is all carried out by the County Clerk's office.

Permanent Tax Rates Established for the Year 1959

County of Muskegon: 5.6 mills

3 major school districts:

- Muskegon City 9.4 mills
- Muskegon Heights City 9.4
- North Muskegon City 9.4

17 Townships:

Blue Lake	.1 mills	Montague	1.4 mills
Casnovia	.0	Moorland	1.0
Cedar Creek	.0	Muskegon	1.55
Dalton	1.0	Norton	1.0
Egelston	.0	Ravenna	.0
Fruitland	.0	Sullivan	.0
Fruitport	.2	Whitehall	.0
Holton	.5	White River	1.0
Laketon	.0		

32 School Districts

Beach	9.2 mills	Jibson	6.0 mills
Bunce	8.9	Bates	9.4
Carr	9.4	Jibson	9.0
Fruitport	8.59	Little Black Lake	8.4
Gustafson	7.85	Montague	8.0
Henry Street-		Orchard View	7.85
Glenside	7.85	Phillips	7.85
Holton	8.00	Ravenna	7.85
Jolman	7.85	Reeths-Puffer	7.85
Laketon	7.85	Twin Lake	8.4
Bailey	9.4	Wolf Lake	9.4
Poplar Valley	9.4	Duck Creek	8.0
Half Moon Lake	9.4	Brunswick	8.0
Maple Island	8.00	Zoll	8.4
Baker	8.4	Updyke	8.4
		Cooper	8.59
		Mouth	8.00
		Whitehall	8.40
		Mona Shores	8.40

## MUSKEGON COUNTY

State Board of Equalization totals by units, giving ratios.

	TOTAL ASSESSED VALUATION	COUNTY EQUALIZED VALUATION	% COUNTY EQUALIZED	STATE BOARD OF EQUALIZATION	RATIO OF ASSESSED TO STATE EQUALIZED
TOWNSHIPS:					
BLUE LAKE	\$ 873,760	\$ 1,094,512	.26129	\$ 1,243,381	70.27
CASNOVIA	2,115,650	2,771,747	.66168	3,148,686	67.19
CEDAR CREEK	836,935	1,176,283	.28081	1,336,269	62.63
DALTON	3,194,865	4,244,259	1.01321	4,821,485	66.26
EGELSTON	2,685,000	3,970,174	.94778	4,510,129	59.53
FRUITLAND	3,037,920	4,782,809	1.14177	5,433,254	55.91
FRUITPORT	7,610,300	8,699,700	2.07683	9,882,853	77.01
HOLTON	1,129,910	1,444,057	.34473	1,640,441	68.88
LAKETON	5,520,704	5,573,129	1.33044	6,331,064	87.20
MONTAGUE	6,622,410	9,763,554	2.33080	11,091,401	59.71
MOORLAND	1,074,035	1,669,857	.39864	1,896,987	56.62
MUSKEGON	50,934,874	69,332,425	16.55135	78,761,652	64.67
NORTON	27,566,160	27,983,714	6.68040	31,789,512	86.71
RAVENNA	2,437,420	3,325,827	.79396	3,778,157	64.51
SULLIVAN	1,126,750	1,364,512	.32574	1,550,074	72.69
WHITEHALL	275,750	361,984	.08641	411,193	67.06
WHITE RIVER	4,621,850	6,920,164	1.65201	7,861,294	58.79
CITIES:					
MONTAGUE	2,834,225	3,757,426	.39699	4,268,438	66.40
MUSKEGON	124,318,000	176,687,057	42.17952	200,716,476	61.94
MUSKEGON HGTS	37,730,500	56,078,580	13.38733	63,705,270	59.23
N. MUSKEGON	10,636,900	11,564,808	2.76080	13,137,609	80.97
ROOSEVELT PARK	6,515,450	10,274,567	2.45279	11,671,905	55.82
WHITEHALL	5,557,350	6,051,834	1.44472	6,874,879	80.84
TOTAL COUNTY	309,256,718	418,892,979	100.00000	475,862,400	64.99

COUNTY TAX APPORTIONMENT

Just prior to the October session of the Board of Supervisors in each year, the State Tax Commission makes out and transmits to the Clerk of each County a statement of the amount of such taxes so apportioned to such county. Then at its session in October, The Board of Supervisors shall ascertain and determine the amount of money to be raised for County purposes, and shall apportion such amount and also the amount of the State Tax and indebtedness.

Report for the Year 1960

EUGENE R. BERGERON  
County Clerk

COUNTY OF MUSKEGON

1960 Apportionment Report

UNIT	COUNTY TAXES	SCHOOL & SPEC. EDUC. TAXES	CITY & TWP. TAXES	TOTAL TAXES
<b>TOWNSHIPS</b>				
Blue Lake	\$ 9,080.06	29,248.19	2,611.08	\$ 40,939.33
Casnovia	22,985.41	38,843.32	—	61,828.73
Cedar Creek	9,754.77	33,549.06	—	43,303.83
Dalton	36,581.75	104,725.88	5,913.96	147,221.59
Egelston	32,925.50	135,975.83	8,055.00	176,956.33
Fruitland	41,242.49	119,978.62	2,217.16	163,438.27
Fruitport	72,165.14	245,012.95	20,773.83	337,951.92
Holtton	11,975.22	38,458.45	820.22	51,253.89
Laketon	46,216.76	116,175.21	—	162,391.97
Montague	80,970.95	190,882.92	15,527.95	287,381.82
Moorland	13,847.94	44,566.20	3,793.94	62,208.08
Muskegon	587,123.30	1,359,132.81	161,461.39	2,107,717.50
Norton	232,063.44	679,526.39	95,970.27	1,007,560.10
Ravenna	27,580.55	81,418.98	—	108,999.53
Sullivan	11,315.53	38,892.45	—	50,207.98
Whitehall	3,001.70	8,969.20	—	11,970.90
White River	57,387.44	62,032.54	7,861.29	127,281.27
Total for Townships:	\$ 1,296,217.95	\$ 3,327,389.00	\$ 325,006.09	\$ 4,948,613.04
<b>CITIES</b>				
Montague	31,159.60	73,459.76	51,016.05	155,635.41
Muskegon	1,465,230.28	2,952,068.24	2,181,045.00	6,598,343.52
Muskegon Heights	465,048.46	885,912.89	685,962.00	2,036,923.35
North Muskegon	95,973.93	211,515.70	133,215.48	440,705.11
Roosevelt Park	85,204.91	258,235.71	55,379.63	398,820.25
Whitehall	50,186.62	150,559.94	89,373.48	290,120.04
Total for Cities	2,192,803.80	4,531,752.24	3,195,991.64	9,920,547.68
County of Muskegon	4,650.22	—	—	4,650.22
<b>GRAND TOTAL:</b>	<u>3,493,671.97</u>	<u>7,859,141.24</u>	<u>3,520,997.73</u>	<u>14,873,810.94</u>

COUNTY OF MUSKEGON

Sheet #2 1960 Apportionment Report

UNIT	OPERATION	BIDG	AIRPORT	AT LARGE	DRAIN	SPEC. DRAIN	REF. TAX	TOTALS
<b>TOWNSHIPS</b>								
Blue Lake	\$ 6,962.93	870.30	1,243.38				3.38	9,080.06
Cashovia	17,632.64	2,204.08	3,148.69					22,985.41
Cedar Creek	7,483.11	935.39	1,336.27					9,754.77
Dalton	27,000.32	3,375.04	4,821.49	433.34	947.21		4.35	36,581.75
Eggleston	25,256.72	3,157.09	4,510.13				1.56	32,925.50
Fruitland	30,426.22	3,803.28	5,433.25	351.49	1,223.62		4.63	41,242.49
Fruitport	55,343.98	6,918.00	9,882.85				20.31	72,165.14
Holtton	9,186.47	1,148.31	1,640.44					11,975.22
Laketon	35,453.96	4,431.74	6,331.06					46,216.76
Montague	62,111.85	7,763.98	11,091.40				3.72	80,970.95
Moorland	10,623.08	1,327.88	1,896.98					13,847.94
Muskegon	441,065.25	55,133.16	78,761.65	12,161.72			1.52	587,123.30
Norton	178,021.27	22,252.66	31,789.51					232,063.44
Ravenna	21,157.68	2,644.71	3,778.16					27,580.55
Sullivan	8,680.41	1,085.05	1,550.07					11,315.53
Whitehall	2,302.68	287.83	411.19					3,001.70
White River	44,023.25	5,502.90	7,861.29					57,387.44
<b>CITIES</b>								
Montague	23,903.25	2,987.91	4,268.44					31,159.60
Muskegon	1,124,012.27	140,501.53	200,716.48					1,465,230.28
Muskegon Heights	356,749.50	44,593.69	63,705.27					465,048.46
North Muskegon	73,570.61	9,196.33	13,137.61				69.38	95,973.93
Roosevelt Park	65,362.67	8,170.33	11,671.91					85,204.91
Whitehall	38,499.32	4,812.42	6,874.88					50,186.62
County				4,650.22				4,650.22
<b>TOTALS:</b>	<b>\$2,664,829.44</b>	<b>333,103.68</b>	<b>475,862.40</b>	<b>17,596.77</b>	<b>2,170.83</b>	<b>108.85</b>	<b>3,493,671.97</b>	

Sheet # 3 1960 Apportionment Report  
 COUNTY OF MUSKEGON

UNIT	COUNTY SPEC. EDUC.	1960 SCHOOL & SPECIAL EDUCATION TAXES		PRIOR DEBT	BLDG & SITE	DEBT	TOTALS
		SCHOOL OPER.	EXTRA OPER.				
<b>TOWNSHIP</b>							
Blue Lake	621.68	10,247.34	4,923.17			13,456.00	29,248.19
Casnovia	1,429.35	27,318.95	4,708.63			5,386.39	38,843.32
Cedar Creek	668.13	10,775.90	11,684.46			10,420.57	33,549.06
Dalton	2,410.74	39,041.66	23,581.25			39,692.23	104,725.88
Egelston	2,255.06	40,718.81	23,513.58			69,488.38	135,975.83
Fruitland	2,716.62	43,683.77	6,201.87			67,376.36	119,978.62
Fruitport	4,941.42	87,104.91	30,555.79			122,410.83	245,012.95
Holtton	781.86	13,364.07	15,513.83			8,798.69	38,458.45
Laketon	3,165.54	49,698.93	25,324.30			37,986.44	116,175.21
Montague	5,545.70	88,731.17	9,135.96	2,440.10		94,165.95	190,882.92
Moorland	934.53	15,979.62	279,497.01			18,516.09	44,566.20
Muskegon	39,380.83	618,278.97	166,126.84			421,976.00	1,359,132.81
Norton	15,894.75	265,647.31	14,715.23			231,857.49	679,526.39
Ravenna	1,632.14	31,946.99	6,698.86			33,124.62	81,418.98
Sullivan	730.74	13,483.54				17,979.31	38,892.45
Whitehall	205.61	3,451.09		1.71		5,310.79	8,969.20
White River	3,930.65	49,209.67		224.60		8,667.62	62,032.54
<b>CITIES</b>							
Montague	2,134.22	34,147.48		939.05		36,239.01	73,459.76
Muskegon	100,358.24	1,886,735.00				162,110.00	2,952,068.24
Muskegon Hgts.	31,852.63	598,779.73	249.04			409.64	885,912.89
N. Muskegon	6,568.81	123,493.64	52,550.48			28,902.77	211,515.70
Roosevelt Park	5,835.95	98,044.03	58,359.54			95,996.19	258,235.71
Whitehall	3,437.44	57,749.02				89,373.48	150,559.94
<b>TOTALS:</b>	<b>237,432.64</b>	<b>4,207,631.60</b>	<b>733,339.84</b>	<b>3,605.46</b>	<b>1057,486.85</b>	<b>1619,644.85</b>	<b>7,859,141.24</b>

Sheet #4 1960 Apportionment Report  
 COUNTY OF MUSKEGON  
 1960 CITY & TOWNSHIP TAXES

TOWNSHIPS	UNIT	OPERATION	EXTRA OPER	DEBT	FIRE DEPT	STREET LIGHTS	MISC	TOTALS
Blue Lake		\$ 124.34	\$1,243.37		\$1,243.37			\$2,611.08
Casnovia								
Cedar Creek		4,821.48				1,092.48		5,913.96
Dalton					8,055.00			8,055.00
Egelston					2,217.16			2,217.16
Fruitland		1,976.57				6,641.22	12,156.04	20,773.83
Fruitport		820.22						820.22
Holtton								
Laketon		15,527.95						15,527.95
Montague		1,896.97			1,896.97			3,793.94
Moorland		122,080.56				39,380.83		161,461.39
Muskegon		31,789.51				39,736.89	24,443.87	95,970.27
Norton								
Ravenna								
Sullivan								
Whitehall								
White River		7,861.29						7,861.29
CITIES								
Montague		51,016.05						51,016.05
Muskegon		2,007,000.00		174,045.00				2,181,045.00
Muskegon Hgts		637,052.00		48,910.00				685,962.00
N. Muskegon		94,328.12		38,887.36				133,215.48
Roosevelt Park		55,379.63						55,379.63
Whitehall		89,373.48						89,373.48
TOTALS:		\$3,121,048.17	\$1,243.37	\$261,842.36	\$13,412.50	\$86,851.42	\$36,599.91	\$3,520,997.73

ANNUAL REPORT OF COUNTY DRAIN COMMISSIONER

To the Board Of Supervisors of the County of Muskegon, State of Michigan.

Gentlemen: In compliance with the provisions of Act NO, 40 of the Public Acts 1956; "The drain code of 1956". I have the honor to submit my Annual Report as County Drain Commissioner of said County of Muskegon covering the period from the 1st day of October 1st, 1959 to October 1st, 1960.

I do hereby certify, that this Annual Report embraces a full and true report of the Financial Statement of each drain, submitted herewith is true and correct.

Patrick J. Buckley  
County Drain Commissioner  
Muskegon County, Michigan

For The Year 1960.

ANNUAL REPORT OF COUNTY DRAIN COMMISSIONER

REVOLVING DRAIN FUND TRIAL BALANCE  
OCTOBER 1, 1960.

NAME OF DRAIN	DEBITS	PROGRESS
Aue	\$ 430.00	New Application
Bailey		Transfer
Barnes	4.10	Inspection
Big & Outlet	629.26	Tax Spread
Canada	2,635.15	Transfer
Carlson	481.56	Inspection
Chaddock	167.25	Injunction
Crockery	20.00	Tax Spread
Dalton NO. 1	448.00	Engineering
Dobe	511.50	Tax Spread
Dow	615.35	Engineering
Erickson	304.98	Tax Spread
Ellis	700.35	No Petition
Fairfield	1,190.50	No Petition
Fruitland NO. 1	2,502.49	Tax Spread
Gomery	150.00	No Petition
Hall-Hogan-Garvey	1,755.54	Right of Way
Holland	2,350.80	Engineering
Knudson	409.25	Contract
Lau	13.43	No Petition
Marion	220.00	No Petition
Muskegon-Newaygo	10.75	Tax Spread
McSorley	621.60	Transfer
Orchard Grove	2,005.80	Transfer
Peterson & Ahlert	1,218.18	Tax Spread
Poulson	362.62	No Petition
Round Marsh	11,765.90	Engineering
Ruddiman Valley NO. 3	5,110.19	Repair
Rozeboom	496.86	Repair
Saxe	246.00	No Petition
John Smith	115.00	Dismissed
Simonelli	249.94	Injunction
Tidioute	162.00	Tax Spread
Turtle	45.73	Tax Spread

\$37,950.08

ANNUAL REPORT OF COUNTY DRAIN COMMISSIONER  
FINANCIAL STATEMENT OF INDIVIDUAL DRAIN FUNDS

<u>DRAIN</u>	<u>DEBITS</u>	<u>CREDITS</u>
Anderson		\$ 11.02
August Anderson		11.53
Artebery		2.04
Bailey		3,005.59
Barnes		21.68
Bartholomew		3.34
Becker		57.09
Bell		134.15
Benson		926.65
Branstrom		4.73
Bridgeton & Cedar Creek		1.41
Bussing		.35
Canada		2,696.01
Carlson	\$132.65	
Casnovia-Tyrone		11.87
Crockery Creek		187.18
Dirkes Drain		261.21
Dole		166.13
Dolph		.81
Dow		115.88
Dry		188.37
Ladie		271.65
Lrickson	143.88	
Farkas		97.30
Folsom		4.66
Four Mile Creek		112.53
Griener		59.13
Hansen		51.50
Henry St. NO. 61 Redp. Fd.		8,082.14
Henry St. NO. 61 Const. Fd.		11,436.31
Holland		60.93
Humphrey		4.86
Orland Johnson		81.97
Kent		141.15
Kinne		183.71
Klever Inter-County		81.97
Knudson		.94
Kuis		43.50
Lawrence		80.52
Lewis		193.41
Little Elack Lake		296.51
Markle		6.28
Martin		134.03

DRAIN	DEBITS	CREDITS
Mathews		\$ 331.46
Montague		353.99
Kent-Muskegon		64.90
Muskegon-Newaygo		545.89
MeSorley		626.17
Norris Creek		4.95
Orchard Grove		6,216.17
Parent		4.15
Partridge		8.71
Peters		.06
Pett		.58
Porter	\$ 97.69	
Ribe		3.25
Robinson		330.29
Roosevelt Park		16.97
Rozeboom		31.23
Ruddiman Creek NO. 51 Redp. Fd.		8,887.65
Ruddiman Creek NO. 51 Const. Fd.		5,471.18
Ruddiman Creek-cleanout		2,152.97
Ruddiman Valley Drain #3		902.84
Ruddiman Valley Redp.		2,070.39
Ruper		13.07
Smith-Mulder		800.94
Scott-Waters		1,350.06
Seider		34.90
Slater	115.79	
Stafford		1.77
Stewart		281.67
Truman		82.07
Taylor		1.80
Thompson-Clyde		11.97
Tupper		149.91
Turtle		.65
Washburn		428.97
Wells		374.70
Wilsie		1.43
Witham		.78
Wooley Marsh		18.04
	\$ 490.01	\$ 59620.10

COUNTY OF MUSKEGON  
SCHEDULE OF EXPENDITURES  
YEAR 1960

	1960 BUDGET	SPENT AND TRANSFERRED
Addressograph	15,800.00	15,867.32
Agriculture	14,000.00	13,455.09
Airport	20,000.00	20,000.00
Ambulance service	1,000.00	121.00
Animal Shelter	16,077.65	15,129.61
Board of Education	50,000.00	50,000.00
Board of Supervisors	22,800.00	23,379.30
Burial of War Veterans	23,000.00	17,800.00
Child Care	100,000.00	100,000.00
Circuit Court	60,000.00	55,037.91
Civil Defense	8,308.00	8,308.00
Clerk	45,728.00	44,371.50
Contagious disease-not TB	2,000.00	1,077.21
Controller	33,000.00	34,987.92
Coroners	5,000.00	4,590.05
Court House and Grounds	97,458.35	99,271.94
Drain Commissioner	15,000.00	11,304.45
Dues and Contributions	6,000.00	5,750.00
Elections	15,000.00	14,682.09
Employees Retirement	75,000.00	75,000.00
Friend of the Court	43,600.00	37,468.57
Health	88,000.00	88,000.00
Insurance	19,000.00	11,089.99
Justice Court	34,500.00	34,856.99
Library	5,000.00	5,000.00
Miscellaneous	17,999.00	16,645.04
Parks	11,500.00	11,500.00
Probate	90,000.00	87,217.37
Prosecutor	37,750.00	36,136.60
Register of Deeds	34,207.20	32,688.95
Safety Director	5,912.80	6.29
Sheriff	224,710.00	217,377.44
Social Welfare	1,000,000.00	855,000.00
Soldiers Relief Commission	2,800.00	2,800.00
State Institutions-Not TB	100,000.00	74,413.93
Tax Allocation	1,000.00	975.27
Treasurer	52,300.00	48,671.21
Tuberculosis -		
Contagious disease	18,000.00	12,840.81
Sanatorium	148,000.00	148,000.00
State Institutions-TB	10,000.00	-0-
	<hr/>	<hr/>
	2,569,523.00	2,330,821.85

	BUDGET	EXPENDITURES	BALANCE
<u>ADDRESSOGRAPH</u>			
Salaries	11,954.00	11,086.91	867.09
Maint. of equipment	500.00	988.29	488.29 OD
Frames, plates, etc.	400.00	4.70	395.30
Paper, etc.	2,200.00	3,045.52	845.52 OD
C T & L	50.00	9.02	40.98
Postage	20.00	9.89	10.11
New equipment	676.00	722.99	46.99 OD
	<u>15,800.00</u>	<u>15,867.32</u>	<u>67.32 OD</u>
<u>AGRICULTURE</u>			
Salaries	4,300.00	4,498.07	198.07 OD
Maint. & caretaker	1,000.00	717.86	282.14
Office supplies	600.00	555.43	44.57
Travel	2,400.00	2,465.84	65.84 OD
Maint. office equipment	100.00	82.74	17.26
Apiary	225.00	216.74	8.26
C T & L Center	50.00	50.38	.38 OD
Conventions	300.00	250.00	50.00
Freight express	25.00	8.34	16.66
Fuel oil Center	550.00	313.46	236.54
Home economics	800.00	883.56	83.56 OD
Junior projects	400.00	387.19	12.81
Lights, gas Center	300.00	206.67	93.33
Meetings delegates	100.00	48.03	51.97
Postage	50.00	14.50	35.50
Telephone	300.00	30.01	269.99
New equipment	1,500.00	1,726.27	226.27 OD
Ravenna 4-H Fair	1,000.00	1,000.00	.00
	<u>14,000.00</u>	<u>13,455.09</u>	<u>544.91</u>
<u>ANIMAL SHELTER</u>			
Extra clerk hire	700.00	.00	700.00
Salaries	8,298.00	9,114.81	816.81 OD
Office supplies	150.00	148.14	1.86
Maint building	300.00	212.81	87.19
Truck operations	1,200.00	767.93	432.07
Animal disposal	600.00	555.00	45.00
Ammunitions	50.00	46.97	3.03
C T & L	250.00	402.14	152.14 OD
Safety supplies	100.00	1.90	98.10
Dog food	350.00	342.67	7.33
Insurance trucks	250.00	.00	250.00
Lights, water	650.00	521.49	128.51
Listing dogs	1,849.65	2,187.85	338.20 OD
Livestock claims	1,000.00	485.86	514.14
Postage	30.00	18.00	12.00
Telephone	200.00	199.80	.20
Uniforms	100.00	124.24	24.24 OD
	<u>16,077.65</u>	<u>15,129.61</u>	<u>948.04</u>

	BUDGET	EXPENDITURES	BALANCE
<u>BOARD OF SUPERVISORS</u>			
Committee per diem	11,300.00	13,755.50	2,542.05 OD
Board per diem	4,500.00	4,204.85	295.15
Stenotypist	1,000.00	794.00	206.00
Office supplies	1,500.00	1,325.70	174.30
Committee mileage	1,300.00	1,542.97	242.97 OD
Board mileage	700.00	447.34	252.66
Travel	2,500.00	1,308.94	1,191.06
	<u>22,800.00</u>	<u>23,379.30</u>	<u>665.85 OD</u>

BURIAL OF VETERANS

Burial allowance	<u>23,000.00</u>	<u>17,800.00</u>	<u>5,200.00</u>
------------------	------------------	------------------	-----------------

CIRCUIT COURT A & B

Visiting Judge	1,000.00	300.00	700.00
Attorney fees	4,000.00	3,109.50	890.50
Juror fees	9,882.00	7,742.98	2,139.02
Salaries Judges	12,000.00	12,000.00	.00
Salaries Dept.	23,448.00	24,489.83	1,041.83 OD
Steno fees Beers	800.00	308.90	491.10
Steno fees Fox	800.00	678.75	121.25
Witness fees	3,000.00	3,093.60	93.60 OD
Office supplies Fox	1,200.00	539.82	660.18
Office supplies Beers	1,200.00	636.80	563.20
Travel Beers	300.00	.00	300.00
Travel Fox	300.00	530.14	230.14 OD
Maint. equipment	200.00	243.17	43.17 OD
Commissioners supplies	100.00	119.56	19.56 OD
Conventions reporters	125.00	88.11	36.89
Drawing dury	25.00	12.00	13.00
Freight & express	20.00	17.03	2.97
Law books	500.00	138.00	362.00
Meals jurors	500.00	335.68	164.32
Postage	200.00	163.54	36.46
Special exams	400.00	.00	400.00
New equipment	.00	490.50	490.50 OD
	<u>60,000.00</u>	<u>55,037.91</u>	<u>4,962.09</u>

COUNTY CLERK

Salary Clerk	7,000.00	7,000.00	.00
Salaries Dept.	31,056.00	31,059.76	3.76 OD
Office supplies	3,694.00	4,242.09	548.09 OD
Travel	100.00	46.10	53.90
Birth & death records	1,500.00	1,253.00	247.00
Conventions	250.00	162.99	87.01
Freight & express	50.00	55.04	5.04 OD
Postage	500.00	424.21	75.79
Rebinding records	300.00	128.31	171.69
Micro film	300.00	.00	300.00
Photo copy supplies	600.00	.00	600.00
New equipment	378.00	.00	378.00
	<u>45,728.00</u>	<u>44,371.50</u>	<u>1,356.50</u>

	BUDGET	EXPENDITURES	BALANCE
<u>CONTAGIOUS DISEASE</u>			
Tuberculosis	18,000.00	12,840.81	5,159.19
Not T.B.	2,000.00	1,077.21	922.79
	<u>20,000.00</u>	<u>13,918.02</u>	<u>6,081.98</u>
<u>CONTROLLER</u>			
Extra Clerk hire	1,400.00	.00	1,400.00
Salaries	27,530.00	28,471.37	941.37 OD
Office supplies	1,500.00	2,348.99	848.99 OD
Travel	200.00	111.04	88.96
Maint equipment	250.00	171.81	78.19
Freight & express	25.00	9.20	15.80
Postage	300.00	270.09	29.91
Central stores	1,500.00	3,545.42	2,045.42 OD
New equipment	295.00	60.00	235.00
	<u>33,000.00</u>	<u>34,987.92</u>	<u>1,987.92 OD</u>
<u>CORONERS</u>			
Operating Expense	<u>5,000.00</u>	<u>4,590.05</u>	<u>409.95</u>
<u>COURT HOUSE AND GROUNDS</u>			
Salaries	25,466.00	20,035.87	5,430.13
Maint. building	4,000.00	8,145.29	4,145.29 OD
Maint. equipment	100.00	5.00	95.00
Annex operating	1,700.00	80.36	1,619.64
C T & L	2,500.00	1,719.93	780.07
Freight & express	50.00	25.98	24.02
Fuel	6,000.00	7,853.74	1,853.74 OD
Lights, water	7,500.00	16,157.45	8,657.47 OD
Telephone	20,000.00	16,579.55	3,420.45
New equip., moving	26,684.00	26,166.65	517.35
Water conditioning	1,773.80	817.57	956.23
Elevator maintenance	1,684.55	1,684.55	.00
	<u>97,458.35</u>	<u>99,271.94</u>	<u>1,813.59 OD</u>
<u>DRAIN COMMISSIONER</u>			
Salary	4,800.00	4,800.00	.00
Salary steno	2,726.00	209.68	2,516.32
Office supplies	200.00	40.61	159.39
Car allowance	800.00	455.95	344.05
Maint equipment	50.00	4.50	45.50
Convention expense	100.00	.00	100.00
Postage	50.00	33.56	16.44
New equipment, etc.	6,274.00	5,760.15	6,251.50
	<u>15,000.00</u>	<u>11,304.45</u>	<u>9,433.20</u>

	BUDGET	EXPENDITURES	BALANCE
<u>DUES &amp; CONTRIBUTIONS</u>			
Supervisors Assoc	300.00	300.00	.00
Museum	5,000.00	5,000.00	.00
Ravenna Fair	450.00	450.00	.00
W. Mich T & R	250.00	.00	250.00
	<u>6,000.00</u>	<u>5,750.00</u>	<u>250.00</u>
<u>ELECTIONS</u>			
Operating Expense	<u>15,000.00</u>	<u>14,682.09</u>	<u>317.91</u>
<u>FRIEND OF THE COURT</u>			
Salaries	37,062.00	32,046.11	5,015.89
Office supplies	1,300.00	1,358.95	58.95 OD
Car allowance	2,000.00	1,905.32	94.68
Maint equipment	150.00	108.40	41.60
Convention expense	250.00	71.51	178.49
Postage	1,350.00	1,200.46	149.54
New equipment	1,488.00	777.82	710.18
	<u>43,600.00</u>	<u>37,468.57</u>	<u>6,131.43</u>
<u>JUSTICE COURT</u>			
Juror witness fees	3,000.00	3,444.27	444.27 OD
Justice fees	28,000.00	28,471.57	471.57 OD
Steno fees	2,500.00	2,260.21	239.79
Legal forms etc.	1,000.00	680.94	319.06
	<u>34,500.00</u>	<u>34,856.99</u>	<u>356.99 OD</u>
<u>INSURANCE</u>			
Bonds Twn. Treas	5,000.00		5,000.00
Fire insurance	10,000.00	8,501.26	1,498.74
Homer Gravel Farm	30.00		30.00
Voting machines	400.00	178.24	221.76
Compensation	3,500.00	2,388.49	1,111.51
Bonds notaries	50.00	22.00	28.00
Bonds Friend of Court	20.00		20.00
	<u>19,000.00</u>	<u>11,089.99</u>	<u>7,910.01</u>

	BUDGET	EXPENDITURES	BALANCE
<u>MISCELLANEOUS</u>			
Contingent account	9,509.00	7,720.50	1,788.50
Grand jury		1,544.35	1,544.35 OD
Flower account	100.00	68.00	32.00
Postage Gen Additional	800.00		800.00
Postage machine	150.00	169.25	19.25 OD
Taxes homer gravel farm	200.00	208.71	8.71 OD
Refunds	2,000.00	1,399.24	600.76
Voting machine payment	3,000.00	3,000.00	3,000.00
Rent Bd of Ed	1,000.00	1,308.99	308.99 OD
Rent Vet. Trust	340.00	476.00	136.00 OD
Rent License Bureau	900.00	750.00	150.00
	<u>17,999.00</u>	<u>16,645.04</u>	<u>5,232.96</u>
<u>JUDGE OF PROBATE</u>			
Salary Judge	13,000.00	13,032.80	32.80 OD
Salaries	58,653.00	57,987.98	665.02
Witness fees	200.00	87.70	112.30
Office supplies	3,500.00	3,705.96	205.96 OD
Car allowance	2,000.00	2,203.56	203.56 OD
Maint Equipment	100.00	261.34	161.34 OD
Convention	450.00	625.72	175.72 OD
Law Books	250.00	70.50	179.50
Postage	700.00	677.32	22.68
Board and care	1,500.00	470.63	1,029.37
Child Guidance Clinic	5,729.40	5,729.40	.00
Medical Exams	750.00	170.00	580.00
Transportation insane	1,200.00	928.22	271.78
New equipment	1,967.60	1,266.24	701.36
	<u>90,000.00</u>	<u>87,217.37</u>	<u>2,782.63</u>
<u>PROSECUTOR</u>			
Extra Legal Counsel	1,000.00	500.00	500.00
Salary	10,000.00	10,000.00	.00
Salaries	20,384.00	20,418.96	34.96 OD
Office supplies	600.00	660.39	60.39 OD
Travel Expense	500.00	32.21	467.79
Pursuit & arrest	2,000.00	1,005.83	994.17
Maint Equipment	100.00	85.00	15.00
Convention	250.00	286.65	36.65 OD
Investigation	2,000.00	1,759.15	240.85
Law books	500.00	266.97	233.03
Postage	100.00	96.94	3.06
Attorney course	150.00	220.40	70.40 OD
New equipment	166.00	804.10	638.10 OD
	<u>37,750.00</u>	<u>36,136.60</u>	<u>1,613.40</u>

	BUDGET	EXPENDITURES	BALANCE
<u>REGISTER OF DEEDS</u>			
Salary	6,500.00	6,500.00	.00
Salaries	21,295.00	21,155.70	139.30
Office supplies	2,500.00	1,291.04	1,208.96
Maint equipment	200.00	392.73	192.73 OD
Convention	250.00	317.69	67.69 OD
Freight express	15.00	5.05	9.95
Photostat supplies	400.00	458.44	58.44 OD
Postage	325.00	343.69	18.69 OD
Micro film	2,307.20	491.01	1,816.19
New equipment	415.00	1,733.60	1,318.60 OD
	<u>34,207.20</u>	<u>32,688.95</u>	<u>1,518.25</u>

SHERIFF

Salary	6,000.00	6,098.88	98.88 OD
Salaries	154,558.00	158,954.41	4,396.41 OD
Jail Physician	2,000.00	2,009.92	9.92 OD
Office supplies	2,000.00	2,247.38	247.38 OD
Pursuit & arrest	2,000.00	1,724.04	275.96
Maint. building	500.00	971.61	471.61 OD
Maint office equipment	500.00	197.25	302.75
Patrol car expense	17,000.00	13,531.40	3,468.60
Maint radio equipment	1,700.00	1,487.19	212.81
Ammunition & flares	400.00	121.73	278.27
Badges, clubs, etc.	200.00	266.38	66.38 OD
C T & L	2,000.00	2,155.83	155.83 OD
Convention	250.00	123.93	126.07
Flashlights & batteries	400.00	6.12	393.88
Food supplies	16,000.00	9,289.09	6,710.91
Freight	50.00	109.10	59.10 OD
Insurance cars	1,200.00	42.00	1,158.00
Postage	300.00	275.12	24.88
Radio service	3,000.00	3,055.43	55.43 OD
Rent allowance	1,200.00	1,200.00	.00
Uniforms	1,700.00	2,142.90	442.90 OD
Finger printing	1,000.00	488.00	512.00
Medical	1,000.00	332.15	617.85
Fumigator	200.00		200.00
Matress & covers	500.00		500.00
Patrol cars	9,052.00	10,497.58	1,445.58 OD
	<u>224,710.00</u>	<u>217,377.44</u>	<u>7,332.56</u>

SOLDIERS RELIEF COMMISSION

Salaries	850.00	850.00	.00
Assistance	1,950.00	1,950.00	.00
	<u>2,800.00</u>	<u>2,800.00</u>	<u>.00</u>

STATE INSTITUTIONS

Tuberculosis	10,000.00		10,000.00
Not TB	100,000.00	74,044.93	25,955.07
Fish & game fees		369.00	369.00 OD
	<u>110,000.00</u>	<u>74,413.93</u>	<u>35,586.07</u>

	BUDGET	EXPENDITURES	BALANCE
<u>TAX ALLOCATION BOARD</u>			
Operating expense	<u>1,000.00</u>	<u>975.27</u>	<u>24.73</u>
<u>TREASURER</u>			
Salary	6,800.00	6,800.00	.00
Salaries	37,064.00	37,074.90	10.90 OD
Office supplies	4,300.00	3,146.83	1,153.17
Travel	200.00	129.21	70.79
Maint equipment	300.00	307.85	7.85 OD
Advertising	50.00	.00	50.00
Convention	250.00	176.22	73.78
Freight	50.00	13.72	36.28
Postage	600.00	366.92	233.08
New equipment	2,686.00	655.56	2,030.44
	<u>52,300.00</u>	<u>48,671.21</u>	<u>3,628.79</u>

Honorable Board of Supervisors  
MUSKEGON COUNTY  
Muskegon, Michigan.

Gentlemen:

Presented herewith is the twenty third Annual Report of the  
Muskegon County Health Department.

A summary of the work done by the staff of the Muskegon County  
Health Department during the year 1960 is submitted in this report.

More detailed information concerning the activities of the Health  
Department will be gladly given upon request.

Respectfully submitted.

A handwritten signature in cursive script that reads "Richard Sears".

Richard Sears, M.D. Director  
MUSKEGON COUNTY HEALTH DEPARTMENT.

Financial Statement

1960

Cash Available:

Imprest Cash	10.00
Available Surplus	239.93
State Funds	4 599.27
Local Contribution	88 000.00
Misc. Revenue	957.37
Misc. Revenue - Fluoride	3 776.00
Lions Club	2 630.07
License Fees	542.00
Swimmer's Itch Program	238.97
Federal Allotment Combined	12 944.49
Special Tuberculosis Project	540.00
	<u>          </u>
	\$

114 508.10

Expenditures:

Salaries -	
Vision Program	2 884.00
Fluoride Program	2 911.00
Hearing Program	2 244.00
Special Tuberculosis Program	840.00
Health Department Staff	83 795.08
	<u>          </u>
	\$92 674.08

Travel -

7 956.16

Scientific Supplies & Expense	129.88
Other Drugs	25.42
Office Supplies	1 043.30
Postage	290.75
Printing and Publications	108.45
Maintenance of Equipment	85.75
Clinic and Scientific Equipment	23.40
Clinic and Scientific Supplies	108.85
Cleaning and Laundry	57.78
Membership Dues	150.00
Freight -Cartage-Express	21.20
Telephone	551.73
Film Expense	238.42
Professional Help - Extra	540.00
Convention Expense	542.13
Dental Clinic	758.95
Social Hygiene Clinic	580.62
Crippled Children	1 851.00
Fluoride	923.37
Vision Program	16.75
Swimmers Itch Program	164.00
Polio Program	1 577.95
	<u>          </u>
	\$ 9 789.70

Balance on hand January 1, 1961

110 419.94

110 419.94

4 088.16

\$114 508.10

The data presented is based on provisional figures furnished by the Michigan Department of health

	Total	M	F	Hosp Phys.	Non phys	Hosp. Other.
<u>Muskegon County</u>						
<u>Live Births - Year 1959.</u>	4031	2068	1963	4018	11	2
<u>Birth rate 27.16</u>						
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City - Muskegon:						
White	1125	585	540	1123	2	
Non-White	137	75	62	134	2	1
Total	1262	660	602	1257	4	1
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Muskegon Heights:						
White	362	165	197	362		
Non-White	266	123	143	263	3	
Total	628	288	340	625	3	
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Balance of County:						
White	2097	1099	998	2093	3	1
Non-White	44	21	23	43	1	
Total	2141	1120	1021	2136	4	1
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Illegitimate-Live-Births						
Muskegon County	163	89	74	160	3	
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City - Muskegon:						
White	42	24	18	42		
Non-White	38	23	15	38		
Total	80	47	33	80		
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Muskegon Heights:						
White	12	10	2	12		
Non-White	40	15	25	38	2	
Total	52	25	27	50	2	
<hr/>						
Balance of County:						
White	27	17	10	27		
Non-White	4		4	3	1	
Total	31	17	14	30	1	
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Fetal Deaths - Muskegon County - 75 (White - 62: Non White - 13).  
 \* \* \* \* \*

A total of - 1260 deaths occurred in Muskegon County during 1959. Death rate - 8.40 is based on a mid-year population estimate of 149,943.

The 10 leading causes of death for all ages were:

- |  |     |  |    |
|--|-----|--|----|
| 1. Heart Disease                       | 453 | 6. Diseases of the Arteries                | 47 |
| 2. Cancer - All forms                  | 187 | 7. Pneumonia                               | 40 |
| 3. Vascular lesions affecting the CNA. | 151 | 8. Hypertension                            | 34 |
| 4. Accidents                           | 72  | 9. Immaturity                              | 31 |
| 5. Respiratory                         | 49  | 10. Congenital malformed Diabetes Mellitus | 25 |

Deaths Under 1 yr-111: Under 28 days-75: Under 1 week-70: Under 1 day - 42:  
 Infant death rate 27.53 is based on number of live births in the county - 1959

## Child Health

The staff nurses visited 4417 homes in behalf of the health of children during the year, in addition 2817 children were seen in the health office for supervision. 1697 conferences were held with individual school personnel.

### Well Child Conferences

Well Child Conferences were held once a month in four permanent centers - Fairview Homes, Phillips School, Reeths-Puffer and Ruddiman Terrace. The purpose of these conferences is to provide health supervision - via physical examination, nurse conference, immunization, to well children from infancy to school age who would not otherwise receive medical supervision.

There were 44 conferences held - 828 children were admitted to this service.

### Immunizations

179 immunization clinics, plus 11 polio and 2 preschool, were held in the health office, schools, etc. The number of completed immunizations given is as follows:

<u>Smallpox</u>		<u>Diphtheria</u>		<u>Pertussis</u>		<u>Tetanus</u>	
Under 1	143	Under 1	314	Under 1	291	Under 1	378
1 thru 4	459	1 thru 4	698	1 thru 4	694	1 thru 4	715
5 & over	895	5 & over	2064	5 & over	1935	5 & over	2275
Re-Vac	1765	Boosters	3923	Boosters	3876	Boosters	4216

### Polio

Under 1	118
1 thru 4	207
5 & over	211
Boosters	3369

### Communicable Disease

During the year 1978 persons were admitted to this service. The staff nurse made field visits to 1455. 1117 persons were seen in the office. There were 67 diagnostic examinations.

1181 Cases of communicable diseases were reported to the department during the year. Those leading in incidence were -

1. Chicken Pos	574	5. Whooping Cough	24
2. Scarlet Fever	421	6. Infectious Hepatitis	21
3. Measles	403	7. Impetigo	20
4. Mumps	363	8. Polio	3

### Hearing

All 2nd, 5th and 8th grade school children are screened with a Pure Tone Audiometer. This year our hearing technician screened 9058 children. These children were seen in the schools, (city and county) clinics, and the health department office. 666 of these children were referred for individual evaluation by a physician at our Otological clinic.

### Hearing

343 visits were made by the nursing staff in behalf of those persons with hearing defects.

From November 7th through Dec. 1 a Mobile Hearing Unit was located in various sections of the county and city. This unit was conducted by the Michigan Association For Better Hearing and sponsored by the Muskegon Society For Better Hearing and the Health Department. 1,626 individuals were tested - 638 referred to family physician.

### Vision

Our vision technician screened 8934 children for visual defects in the 110 clinics held. 761 of these children were referred to their own family physician for further examinations. The County Health staff nurse does follow-up service. This program is conducted by the Health Department in co-operation with the Lions Club of Muskegon and Nu Eyese For The Needy of New Jersey who provide financial assistance for visual examination and glasses. 673 visits were made by the staff nurse in behalf of those with vision defects.

The Prevention of Blindness program - unit of Michigan Crippled Children Commission provided 57 county children ocular care for diseases of the eyes, eye injuries, etc. Surgery, medicine and drugs were also provided when necessary. All referrals for vision care for this program is initiated by the Health Dept.

### Dental

75 persons were helped through this program. There were 155 extractions, 52 fillings, and 97 other services. Priority given to patients requiring emergency care.

### Fluoride

Children in the 2nd, 5th and 8th grades are eligible for fluoride treatments. These clinics are held during June, July and August at a cost of \$3.00 for the complete treatment. Those unable to pay evaluated and processed for treatment. Clinics are staffed by a senior dental technician and assistant.

1219 children completed the series of 4 treatments. There were 5018 visits to the clinics.

### Tuberculin Testing

From March 21 through May 24th a Mobile Unit was in operation for tuberculin testing. This unit was placed in 8 different locations through the county. 1292 were tuberculin tested. There were 82 reactors among those tested.

During the year 3087 tuberculin tests were given - 90 positive.

### Tuberculosis

41 active cases of tuberculosis were reported to the Health Department during the year. At the close of the year we had 53 active cases. The staff nurse made 2905 home visits to tuberculosis patients, suspected cases and contacts. There also were 2006 office visits and consultations.

## Tuberculosis

578 x-rays were taken at the Health Department on our 70 mm x-ray machine. Of this total 464 showed normal findings - 114 abnormal. All abnormalities suggesting tuberculosis were reported to the patient's family physician.

From October 4 through November 4 a Mobile X-Ray Unit (Michigan Dept. of Health co-operative project) was stationed at various locations throughout the county, 16,483 x-rays were taken. Summary of the findings were -

Abnormal	669 or 40.7%	Susp. Neoplasm	14 or .9%
Suspected tuberculosis	221 13.5%	Susp. Pnuemocoiosis	2 .1%
Active or Probably active tuberculosis	62 3.8%	Susp. Other Pathology	189 11.5%
Susp. Cardiac Pathology	249 15.2%		

Average annual percent of decline - active TB case rate - 5 year period 1954-1959

<u>1954</u>	<u>1955</u>	<u>1956</u>	<u>1957</u>	<u>1958</u>	<u>1959</u>	<u>Average annual % decline.</u>
38.6	31.3	38.2	25.1	34.5	17.5	- 8.6%

## Maternal

Post-natal and pre-natal services are given by the Health Department in an endeavor to improve the health of mothers and babies. This is an educational service. Efforts are made to teach expectant mothers the essentials of healthful living. In home visits and personal contacts with mothers we hope to accomplish this.

183 pre-natals were admitted to nursing service. They received 242 home visits. 120 post-natal cases were admitted to the department and 396 visits were made.

## Alcohol

Interviewing and applications made by the County Health staff for admittance to a rehabilitation center. 15 persons were processed during the year.

## Venereal Disease

4 Clinics are held each week for examination, diagnosis and treatment of venereal disease cases, including suspects and contacts with the result -

539 were not infected with V.D. Many referred to family physicians for other reasons.

303 patients were treated for venereal disease as follows:

(61 new cases of syphilis: 293 gonorrhoea: 3 cases of chancroid:)

In addition 131 contacts of V.D. were given epidemiologic treatment.

65 Cases were retreated for relapse or as pre-natals.

460 doses of drugs were furnished to physicians at their request.

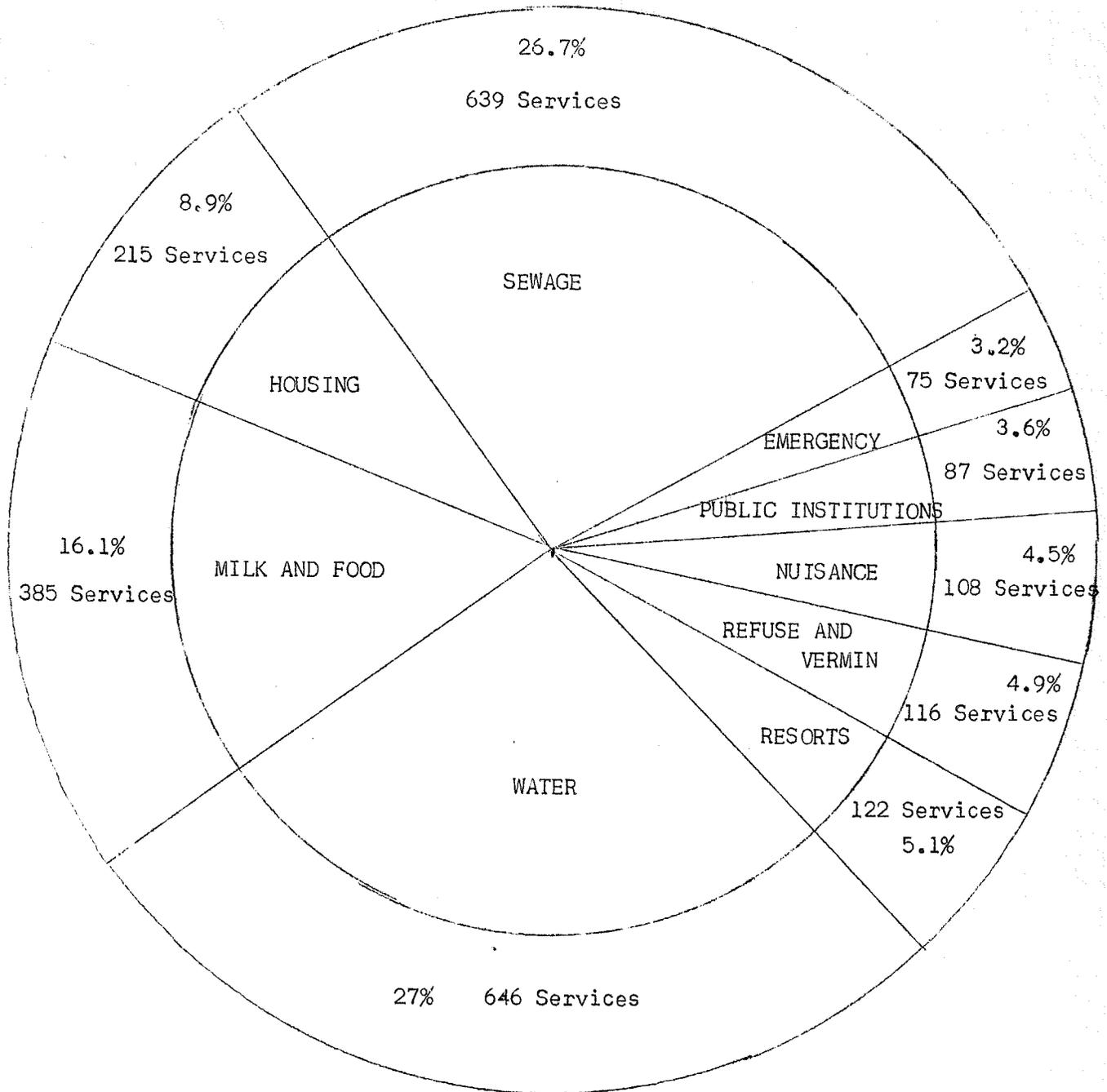
(said drugs provided by the Michigan Department of Health)

There were 1999 visits (investigations) of venereal disease patients in homes or with physicians, or other agencies, and

397 contact interviews with diagnosed cases of venereal disease.

MUSKEGON COUNTY HEALTH DEPARTMENT  
ENVIRONMENTAL HEALTH SECTION SERVICES

1960



2,393 Total Services

January	156	July	190
February	215	August	236
March	133	September	162
April	209	October	203
May	194	November	258
June	209	December	228

MUSKEGON COUNTY HEALTH DEPARTMENT  
ENVIRONMENTAL HEALTH SECTION SERVICES

1960

SEWAGE (26.7%)

Municipal	12
Public	33
Private	475
Other	4
Septic Tank Cleaners	10
Stream Pollution	8
Subdivision Control	<u>97</u>
	639

WATER (27%)

Municipal	28
Public	29
Private	556
Other	<u>33</u>
	646

HOUSING (8.9%)

215

RESORT (5.1%)

Resorts	31
Swimming Pool	72
Trailer Coach Park	<u>19</u>
	122

REFUSE & VERMIN (4.9%)

Insect Control	58
Refuse and Solid Wastes	
Private	41
Public	13
Rodent Control	<u>4</u>
	116

NUISANCE CONTROL (4.5%)

Nuisances	99
Air Pollution	7
Other Miscellaneous	<u>2</u>
	108

MILK-FOOD-MEAT (16.1%)

Food Sanitation	369
Meat Sanitation	2
Milk	.
Plants	12
Producers	<u>2</u>
	385

PUBLIC INSTITUTIONS (3.6%)

Hospitals and Sanitorium	7
Public & Semi-Public	34
Schools	9
Industrial	<u>37</u>
	87

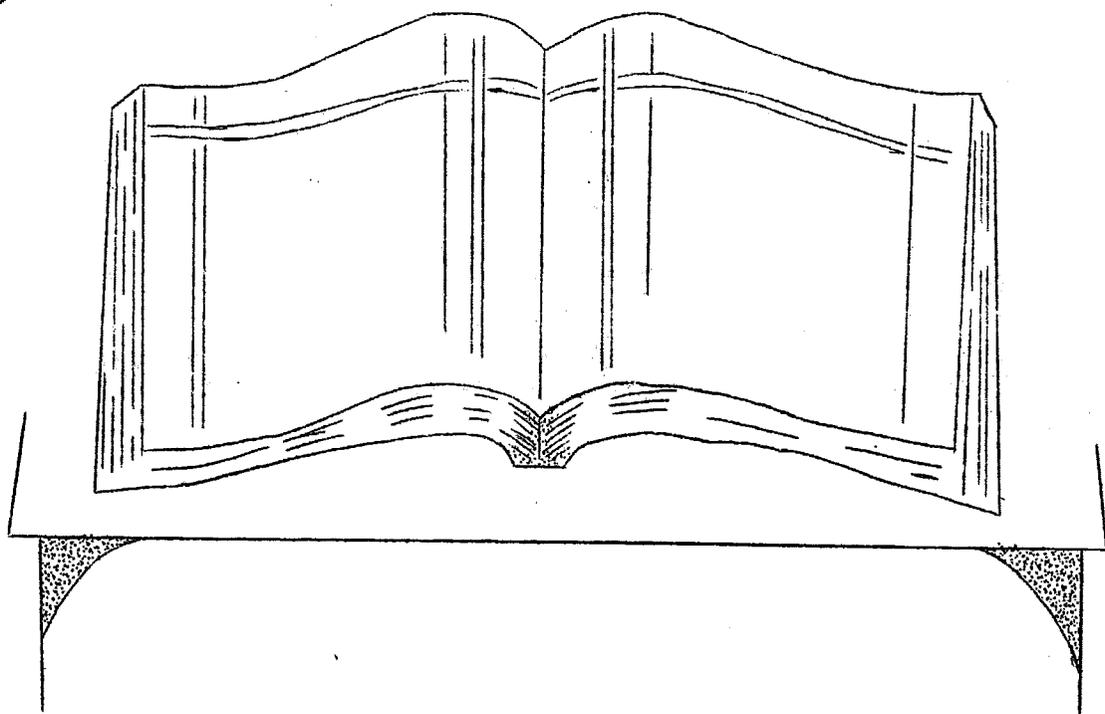
EMERGENCY SANITATION (3.2%)

Emergencies	10
Accident Prevention	1
Communicable Disease	43
Food Outbreaks	<u>21</u>
	75

TOTAL SERVICES

2,393

MUSKEGON COUNTY LIBRARY



ANNUAL REPORT  
1960

MUSKEGON COUNTY LIBRARY  
1960 FINANCIAL REPORT

RECEIPTS

Balance January 1, 1960		\$18,543.67
County appropriations	5,000.00	
Local contributions	343.20	
Library Development Fund	4,800.00	
Penal Fines	24,679.33	
Books bought through library	85.92	
Fines	611.74	
Rentals	96.86	
Lost books	98.90	
Gasoline tax refund	53.16	
Sale of light fixtures	100.00	
Refunds from insurance	50.85	
Refund from Telephone Co.	13.91	
		35,933.87
		\$54,477.54

DISBURSEMENTS

Salaries	25,975.75	
Books	10,222.70	
Periodicals	211.00	
Binding	2,767.24	
Office supplies	735.73	
Telephone	138.41	
Publicity	229.50	
Postage	240.00	
Insurance	378.71	
Travel expense	239.70	
Gasoline for bookmobile	271.66	
Maintenance for bookmobile	764.60	
Rent to August 1, 1960	1,750.00	
Utilities	149.53	
Building supplies	28.00	
Janitor's salary to October 1, 1960	427.50	
Furniture and equipment	75.00	
		44,605.03
BALANCE DECEMBER 31, 1960		\$9,872.51

## ACTIVITIES OF THE MUSKEGON COUNTY LIBRARY 1960

### BOOK STOCK ANALYSIS

	Adult books	Juvenile books
January 1, 1960	24,046	46,145
Books added 1960	1,921	2,233
	25,967	48,378
Books discarded	46	398
	25,921	47,980

Total number of books 73,901

### CIRCULATION OF BOOK STOCK

8 Branch Libraries circulated	64,255	Adult	99,368	Juvenile books	
Bookmobile circulated	52,254	"	265,132	"	"
Headquarters circulated	476	"	62	"	"
	116,985		364,562		

GRAND TOTAL 481,547 BOOKS

### CIRCULATION COMPARISON WITH 1959

TOTAL BOOK CIRCULATION	1960	481,547			
"	"	"	1959	479,723	"
			GAIN	1,824	

### ACTIVITIES REPORT

Books received from State Library	180
School visits to Branch Libraries	125
Meetings held in Branch Libraries	113
Meetings attended by the Library Staff:	
School	12
Civic	73
Professional	48
The number of Reference questions answered	2325
Special requests filled	288

HARRY J. KNUDSEN  
PROSECUTING ATTORNEY  
ANNUAL REPORT  
1960

## ANNUAL REPORT MUSKEGON COUNTY PROSECUTOR

It is customary to provide a number of statistics in an annual report of a governmental agency. Statistics, however, do not tell the entire story. We deal with each case as an individual and attempt to arrive at the result which will best serve the interests of the people of our county. We do not maintain any system to record the varied tasks performed by our office, but we can supply some data from our records.

We authorized the issuance of 339 felony and 449 misdemeanor warrants. These resulted in 36 trials in the Circuit Court and 140 trials or preliminary hearings in the Muskegon Municipal Court, and 94 in the Muskegon Heights Municipal Court. We participated in about 200 trials in the various township justice courts. The vast majority of persons charged plead guilty. No statistics are kept on the convictions rate since we do not deem such statistics to be significant. There were only thirty-three circuit court cases awaiting trial at the close of the year.

Welfare and Social Aid referrals were handled at the rate of about six per day. These involve support for illegitimate children, frauds, etc. They also involve proceedings to compel responsible relatives to contribute toward a welfare or social aid recipient's support. Some cases involve enforcing support against persons out of state.

We prepared and filed thirty-three complaints under the Paternity Act to compel support payments from the fathers of illegitimate children.

Twenty-seven cases were instituted by our office to compel fathers living out of state to support their children living here under the provisions of the Uniform Reciprocal Enforcement of Support Act (URESA). We assisted in twenty cases where other states were proceeding against local people for the same purpose.

We regard the paternity, responsible relative and URESA actions as extremely important since they materially reduce the amount of public assistance which is furnished a recipient. This saves thousands of dollars in tax monies each year. The taxpayers should not be obliged to provide support where other persons can be held responsible. This view is shared by the Welfare Department, Social Aid and other agencies so there is complete cooperation and joint effort by all departments to this end.

Under the law, we are obliged to perform many functions besides criminal matters, such as:

1. Entering our appearances in all divorce cases on behalf of minor children -- 265 cases
2. Concealed weapon licensing Board, once a month -- 12 sessions
3. Preparation of Secret marriage petitions --- 9
4. Circuit Court hearings on driver's license restorations ----- 17 cases
5. Custody hearings in Juvenile Court --- 34 cases

School Boards frequently confer with us concerning their problems. We taught classes to police officers to further their legal education in criminal matters.

In addition, it is the responsibility of our office to issue temporary detaining orders to confine persons alleged to be mentally ill and exhibiting dangerous or homicidal tendencies. The number of this type of detention apparently is increasing.

Many times we are the first place persons turn to with marital problems. These problems usually are not criminal matters but we try to channel these persons to the proper agency or place where they can obtain help in solving their marital difficulties.

Whenever a traffic fatality or crippling injury occurs in the county which may involve criminal prosecution under the statutes, we examine the reports of these accidents and make a determination as to whether there was criminal negligence.

We have established a new method of handling bad checks passed in our county. Formerly the police agencies acted as collecting agents for persons receiving bad checks. We did not feel this was a proper function of the police agencies and therefore set up a procedure whereby notices are sent by the individual receiving the check and after completing this procedure, the person comes directly to our office and obtains a warrant. This frees our police departments to spend their time on criminal matters.

In addition to these duties, we also act as the County Attorney in all matters except those involving the road commission and airport. Legal advice has been furnished nearly every county department and many legal documents have been prepared for these departments, including deeds, leases, agreements, ordinances, resolutions, etc.

We attended every meeting (10) of the Board of Supervisors and at least five full committee meetings. Advice was furnished many other committees.

The practice of rendering written opinions in permanent form was instituted in late 1959 and twenty-six such formal opinions were rendered. Many informal opinions were given orally or by letter where the question did not necessitate a formal opinion (i.e., not of continuing interest).

A condemnation action was begun to acquire additional parking facilities and the case was nearly completed by the close of the year. Formal action to compromise was approved in January 1961, and the property has been acquired at a fair price and at almost the exact sum of our own appraisals.

We rendered title opinions on other property acquired by the county for parking in the vicinity of the old jail and prepared many resolutions relating to real estate transfers involving the county.

There were many other tasks performed by our office during the year which are so detailed and varied that this report would be unduly long to enumerate them.

Our entire staff has enjoyed the cooperation and assistance of the other county departments and governmental agencies, state and local during the year.

Recognition should be given for excellent work performed by our staff. Each individual is a dedicated public servant and together they perform as a team. Without this teamwork, we could not have efficiently handled the great volume of work. I take this means of commending them.

1960

JOHN G. HOSKO  
REGISTER OF DEEDS  
ANNUAL REPORT

TOTAL MONTHLY RECEIPTS

JANUARY	\$ 2,770.50
FEBRUARY	3,209.35
MARCH	2,980.52
APRIL	3,235.15
MAY	3,748.75
JUNE	3,610.80
JULY	7,555.65
AUGUST	4,299.60
SEPTEMBER	3,404.30
OCTOBER	3,717.87
NOVEMBER	3,449.40
DECEMBER	3,848.70
	<hr/>
	\$ 45,830.59

TOTAL RECEIPTS

Miscellaneous	\$ 4,143.25
Recording Receipts	24,746.25
Chattel Mortgages	16,059.00
Liens	121.50
Abstract and Searches	102.74
Photostatic Copies	657.85
	<hr/>
	\$ 45,830.59

TOTAL OF INSTRUMENTS OF RECORD FOR 1960 AND RECEIPTS

Deeds	5241	\$ 8,883.50
Mortgages	2823	6,723.00
Discharges	2405	3,588.75
Miscellaneous	1848	4,996.25
Lis Pendens	18	25.50
Plats	24	120.00
Discharge of Chattels	9808	no chg.
Liens	404	530.75
Chattel Mortgages	16059	16,059.00
Abstract and Searches	-----	102.74
Photostatic Copies	-----	657.85
Miscellaneous Sales	-----	4,143.25
	<hr/>	<hr/>
	38630	\$ 45,830.59

1960 FINANCIAL REPORT  
OF THE  
BOARD OF COUNTY ROAD COMMISSIONERS  
TO THE  
BOARD OF SUPERVISORS  
OF  
MUSKEGON COUNTY,  
MICHIGAN

MUSKEGON COUNTY ROAD COMMISSION

February 13, 1961

To the Honorable Board of Supervisors of  
Muskegon County, Michigan.

Gentlemen:

We take pleasure in submitting herewith  
financial report of the County Road Fund for  
the calendar year 1960.

Respectfully,

Board of County Road Commissioners

Albert Hoppman, Chairman

Frank Millard

Earl Deremo

## MUSKEGON COUNTY ROAD COMMISSION

## SUMMARY SHEET

COUNTY HIGHWAY RECEIPTSRevenue Receipts

State Funds		
Motor Vehicle Highway Funds	\$1,262,966.05	
Snow Removal Funds	<u>15,892.35</u>	\$1,278,858.40
Federal Aid Secondary Funds		41,773.45
Federal Funds (Other)		98.92
County Raised Revenues		118,820.21
Miscellaneous Receipts		<u>15,247.99</u>
Total Revenue Receipts (Page 1)		<u>\$1,454,798.97</u>

COUNTY HIGHWAY EXPENDITURES

Construction (Pages 2, 15 & 21)	643,611.77	
Maintenance (Pages 2, 22 & 23)	713,751.66	
Equipment Account (Pages 2 & 24)	CR 5,904.11	
Special Assessment Districts	39,247.12	
Administrative Expense (Pages 2 & 4)	<u>52,536.34</u>	
Total Operating Expenditures		\$1,443,242.78
<u>Non Operating Expenditures</u>		
Capital Outlay (Page 2)		<u>8,938.51</u>
Total Expenditures		\$1,452,181.29
Increase in Available Operating Funds		<u>2,617.68</u>
Grand Total		<u>\$1,454,798.97</u>

## MUSKEGON COUNTY ROAD COMMISSION

## County Highway Receipts

## STATE RAISED FUNDS:

## Motor Vehicle Fund

## Engineering

Primary Road Fund

3,690.00

Local Road Fund

1,310.00

5,000.00

Primary Road Fund

926,488.62

Local Road Fund

331,477.43

Total Motor Vehicle Funds

\$1,262,966.05

Snow Removal Fund

15,892.35

Total State Raised Revenues

\$1,278,858.40

## FEDERAL FUNDS:

Federal Aid Secondary

41,773.45

National Forest Reserve

98.92

Total Federal Raised Revenues

41,872.37

## COUNTY RAISED REVENUES:

Special Assessment Districts

12,208.54

Township Contributions (Schedule A)

102,475.83

Other Contributions

4,135.84

Total County Raised Revenue

118,820.21

## MISCELLANEOUS RECEIPTS:

Salvage Sales

2,158.37

Gain on Sale of Surplus Property

9,798.55

Interest Earned

1,362.86

Sundry Refunds

1,928.21

Total Miscellaneous Receipts

15,247.99

TOTAL OF RECEIPTS

\$1,454,798.97

## MUSKEGON COUNTY ROAD COMMISSION

## County Highway Expenditures

	Primary Road System	Local Road System	
OPERATING EXPENDITURES			
Construction (All Costs except Administration)			
Roads	514,754.51	116,760.77	
Bridges	<u>12,096.49</u>		
Total Construction Expenditures	526,851.00	<u>116,760.77</u>	\$ 643,611.77
Maintenance (All Costs except Administration)			
General Maintenance Roads	204,045.39	264,924.51	
General Maintenance Structures	7,890.25	147.62	
Snow Removal, Ice Control etc.	137,291.71	65,939.32	
Traffic Control (Signs, Signals)	<u>29,803.75</u>	<u>3,709.11</u>	
Total Maintenance Expenditures	379,031.10	334,720.56	713,751.66
Special Assessment Districts		39,247.12	39,247.12
Equipment Account - Expense			
Direct	236,450.72		
Indirect & Storage	101,270.13		
Operating	<u>37,829.46</u>		
Total Equipment Expense		375,550.31	
Less Equipment Rental (Schedule E)		<u>381,454.42</u>	
Net Credit to Equipment Account			5,904.11
Administrative Expense (Schedule B)		68,972.14	
Credits to Administrative Account			
Handling Charges on Materials Sold	974.10		
Overhead-State Trunkline Mtnce.	13,273.78		
Purchase Discounts	<u>2,187.92</u>	<u>16,435.80</u>	
Net Administrative Expense			<u>52,536.34</u>
Total Operating Expenditures			\$1,443,242.78
NON-EXPENSE DEBITS			
Capital Outlay			
Land & Improvements		5,134.31	
Equipment		<u>132,424.13</u>	
		137,558.44	
Less Non Revenue Credits			
Trade in Allowance	19,200.50		
Depreciation	<u>109,419.43</u>	<u>128,619.93</u>	
Net Capital Outlay Expenditures			8,938.51
Total Expenditures			\$1,452,181.29
Increase in Available Operating Funds (Schedule D)			<u>2,617.68</u>
Total Expenditures & Fund Equity Adjustments			\$1,454,798.97

## MUSKEGON COUNTY ROAD COMMISSION

## SCHEDULE - A -

## Township Participation by Townships

Townships	Balance Due on County Road Agreements 12/31/59	1960 Authorized Construction	Paid on Acct.	Balance Due County Road Agreements 12/31/60
Dalton	\$25,754.11	\$ 18,123.41	\$22,754.11	\$21,123.41
Egelton	18,334.27	26,314.44	18,334.27	26,314.44
Fruitland	19,359.22	3,852.46	10,000.00	13,211.68
Holton	2,398.51	16,139.15	2,398.51	16,139.15
Laketon	4,382.18		4,382.18	
Casnovia	3,000.00		3,000.00	
White River	15,933.99		8,764.19	7,169.80
Montague	5,833.72	13,843.95	5,833.72	13,843.95
Norton		22,838.13	22,838.13	
Fruitport		1,364.29	1,364.29	
	<hr/>	<hr/>	<hr/>	<hr/>
	\$94,996.00	\$102,475.83	\$99,669.40	\$97,802.43

MUSKEGON COUNTY ROAD COMMISSION

Schedule - B -

Administrative Expense

Commissioners Salaries	\$ 7,000.00
Administrative Salaries	37,908.93
Postage	134.00
Telephone	1,168.03
Travelling Expense	746.32
Office Supplies	3,037.78
Maintenance of Office Bldg & Grounds	1,837.14
Office Equipment Depreciation	1,406.21
Distributive Expense	6,599.09
Other - Itemize	<u>9,134.64</u>
Total Administrative Expense	\$68,972.14
Other:	
Insurance - Fire	\$ 124.78
First Aid & Sanitary Supplies	271.21
Fuel	1,413.43
Water	116.48
Light & Power	322.12
Gas	27.18
Advertising	836.15
Medical Expense	125.00
Legal Services	2,000.04
Insurance - Robbery	30.00
Insurance - Liability	1,963.50
Office Building Depreciation	900.00
Road Commissioners Bond	17.25
Association Fees	<u>987.50</u>
	\$ 9,134.64

## SCHEDULE C

## Distributive Expense

	Total Labor Charge	Vacation, Sick Leave & Holiday	Comp. Ins.	Retirement Soc. Sec.	Hospital Insurance	Life & Acc. Insurance	Other	Total
Primary Construction	53872.12	5121.36	437.27	4453.23	1337.69	194.11	247.39	11543.66
Local Construction	22403.73	2129.81	181.85	1851.96	556.30	80.72	82.78	4800.64
Primary Maintenance	113825.33	10820.82	923.91	9409.14	2826.38	410.13	200.35	24390.38
Local Maintenance	108341.00	10299.45	879.40	8955.79	2690.20	390.37	176.64	23215.21
Inventory	7932.29	754.08	64.39	655.71	196.97	28.58	198.94	1699.73
Equipment Expense	98031.51	9319.38	795.72	8103.58	2434.20	353.22	36.48	21006.10
Administration	46518.73		344.81	3511.55	1054.82	153.06		5064.24
Other	33710.38		273.62	2786.60	837.04	121.47		7223.40
Total Labor Charge	<u>484635.09</u>							
Total Fringe Benefits		48515.79	5608.05	46782.97	14132.01	1943.18		116982.00
Less: Benefits Recovered		6866.22	1707.08	7055.41	2198.41	211.52		18038.64
Benefits to be distributed		<u>41649.57</u>	<u>3900.97</u>	<u>39727.56</u>	<u>11933.60</u>	<u>1731.66</u>		<u>98943.36</u>
Applicable Labor Cost	438116.36	438116.36	526284.66	526284.66	526284.66	526284.66		526284.66
Factor	.0950651	.0950651	.0074123	.0754868	.0226752	.00329035		.2039275
	Cost of Roads	Small Road Tools	Inventory Adjustment	State Maint. Adjustment	General Ingr.	Sign Shop	Other	Total
Primary Construction	457596.89	122.52	Gr. 375.72	1295.98	8484.32	639.48	247.39	10413.97
Local Construction	153107.48	41.00	Gr. 125.72	433.63	2838.72	213.96	82.78	3484.37
Primary Maintenance	370555.95	99.22	Gr. 304.24	1049.45	6870.47	517.86	200.35	8433.11
Local Maintenance	326701.57	87.48	Gr. 268.25	925.28	6057.33	456.55	176.64	7435.03
Equipment Expense	367937.25	98.52	Gr. 302.08	1042.05	6821.94	514.19	198.94	8373.56
Administration	67437.29	18.07	Gr. 55.37	191.10	1250.33	94.24	36.48	1534.85
Total Cost of Roads	<u>1743336.43</u>							
Total Adjustments	466.81	466.81	Gr. 1431.38	4937.49	32323.11	2436.28	942.58	39674.89
Factor	.0002677	.0002677	.0008210	.0028321	.0185410	.0013975	.0005406	.0227579

## MUSKEGON COUNTY ROAD COMMISSION

## Schedule - D -

Reconciliation between reports of  
1959 and 1960

Available Operating Fund after closing Dec. 31, 1959	\$601,642.12
Closing Adjustment 1960	<u>2,617.68</u>
Available Operating Fund Dec. 31, 1960	<u>\$604,259.80</u>

## Schedule - E -

## Analysis of Equipment Rental

Charges to County Construction and Maintenance Projects	\$312,917.10
Charges to Inventory Operations	9,744.49
Charges to State Highway Department Accounts	54,809.49
Charges to other Reimbursable Accounts	1,617.92
Other	<u>2,365.42</u>
Total Equipment Rental	<u>\$381,454.42</u>

MUSKEGON COUNTY ROAD COMMISSION

Schedule - F -

Analysis of Equipment Expense

Labor and Parts	\$136,930.50	
Depreciation	<u>99,520.22</u>	
Total Direct Expense		\$236,450.72
Shop Expenses	67,883.39	
Storage Expenses	26,736.32	
Depreciation - Shop Equipment	184.20	
Depreciation - Buildings	<u>6,466.22</u>	
Total Indirect & Storage Expense		\$101,270.13
Total Operating Expense		<u>\$ 37,829.46</u>
Total Equipment Expense		<u>\$375,550.31</u>

Schedule - G -

Analysis of State Highway Department Accounts

Routine Maintenance:		
Balance Due County 12/31/59	\$ 43,724.76	
1960 Charges to Routine Maintenance	<u>149,424.56</u>	
	\$193,149.32	
Less Credits to Routine Maintenance	<u>163,460.59</u>	
Amount due County 12/31/60 for Routine Mtnc.		\$ 29,688.73
Non-Routine Maintenance:		
Balance Due County 12/31/59	\$ 6,232.64	
1960 Charges to Non-Routine Mtnc.	<u>40,182.52</u>	
	\$ 46,415.16	
Less Credits to Non-Routine Mtnc	<u>33,101.32</u>	
Amount Due County 12/31/60 for Non-Routine Mtnc.		\$ <u>13,313.84</u>
Total Due County 12/31/60		\$ 43,002.57

## MUSKEGON COUNTY ROAD COMMISSION

Reconciliation of Restricted State Funds  
by Road Systems

Primary Road System

## Receipts and Unexpended Balances

Motor Vehicle Highway Funds		
Engineering	3,690.00	
Primary Road Fund (Net)	926,488.62	
Unexpended Restricted Balance 1/1/60	<u>67,398.05</u>	<u>\$ 997,576.67</u>

## Expenditures and Unexpended Balances

Administration	39,402.25	
Construction	526,851.00	
Maintenance	379,031.10	
Unexpended Funds	<u>52,292.32</u>	<u>\$ 997,576.67</u>

Local Road System

## Receipts and Unexpended Balances

Motor Vehicle Highway Funds		
Engineering	1,310.00	
Local Road Fund (Net)	<u>331,477.43</u>	<u>\$ 332,787.43</u>

## Expenditures and Unexpended Balance

Administration	13,134.09	
Construction	156,007.89	
Maintenance	<u>334,720.56</u>	<u>\$ 503,862.54</u>

## MUSKEGON COUNTY ROAD COMMISSION

Balance Sheet  
December 31, 1960

ASSETS:General Operating Fund

County Treasurer's Cash Account		\$376,865.12	
Imprest Cash - Office		100.00	
Accounts Receivable:			
State Trunkline Maintenance		29,688.73	
State Highway Department - Other		13,313.84	
Due on County Road Agreement		97,802.43	
Due on Special Assessment		79,934.56	
Sundry Account Receivable		2,643.31	
Due on Sale of Land and Buildings		4,043.09	
County Parks		1,419.07	
Inventories:			
Equipment Materials and Parts		26,977.20	
Road Materials		77,572.21	
Prepaid Insurance		3,591.07	
Deferred Expense F.A.S.		393.56	
Total General Operating Fund			\$ 714,344.19

Fixed Asset Fund

Land and Improvements			26,015.43
Buildings	368,310.56		
Less Reserve for Depreciation	<u>144,544.78</u>	223,765.78	
Equipment Road	970,483.36		
Less Reserve for Depreciation	<u>583,773.22</u>	386,710.14	
Equipment Shop	5,873.24		
Less Reserve for Depreciation	<u>4,380.52</u>	1,492.72	
Equipment Office	16,454.17		
Less Reserve for Depreciation	<u>10,168.82</u>	6,285.35	
Equipment Engineers	5,446.57		
Less Reserve for Depreciation	<u>4,662.90</u>	783.67	
Depletable Assets		4,207.46	
Asphalt Storage Facilities	9,675.77		
Less Reserve for Depreciation	<u>4,712.90</u>	4,962.87	
Total Fixed Assets			\$ 654,223.42
TOTAL ASSETS			<u>\$1,368,567.61</u>

LIABILITIES AND FUND EQUITIES:General Operating Fund

Liabilities			
Accounts Payable		\$ 7,338.60	
Accrued Liability		22,811.23	
Deferred Revenue - Special Assessment District		79,934.56	
Available Operating Funds			
M.V.H. Funds	52,292.32		
County Road Commission Funds	<u>551,967.48</u>		
Total Operating Fund Equities		604,259.80	
Total Operating Liabilities & Equities			714,344.19
Plant & Equipment Equity			654,223.42
TOTAL LIABILITIES & FUND EQUITIES			<u>\$1,368,567.61</u>

## MUSKEGON COUNTY ROAD COMMISSION

## Primary Road Construction

A-6-4-P, Meinert Road from West end of present road North 200 ft. in Meinert Park, White River Township. 200 ft. Grade and gravel.			
Engineering Supervision	\$	14.44	
Clearing & Grubbing		1618.98	
Grading		351.50	
Gravel Surface		<u>155.77</u>	\$ 2140.69
**B-24X-2-P, Prospect Street from West of C & O Railroad to 1600 ft. Southwesterly, Montague Township, 0.3 mi. Aggregate base widening, 22 ft. bituminous concrete surface.			
Engineering Supervision		728.75	
Drainage		210.91	
Guard Rail		21.48	
Bituminous Surface		<u>8705.65</u>	9666.79
*D-2-5 & D-19X-1-P, Skeels & Nichols Roads, Blue Lake Road to Fruitvale Road, Blue Lake Township, 1.22 mi. 36 ft. Grade, 22 ft. 6 in. compacted gravel.			
Clearing & Grubbing		<u>1470.83</u>	1470.83
**D-2-6-P, Skeels Road from Dalson Road West, Holton Township, 1.0 mi. Grading, 22 ft. 6 in. compacted gravel surface.			
Engineering Supervision		138.83	
Clearing & Grubbing		836.90	
Grading		1216.81	
Gravel Surface		6797.58	
Signs & Barricades		<u>26.55</u>	9016.67
E-2-1-P, Skeels Road from Ewing Road to Dalson Road, Holton Township, 1.0 mi. 20 ft. Prime & double seal bituminous surface.			
Engineering Supervision		67.42	
Clearing & Grubbing		69.37	
Bituminous Surface		3542.93	
Signs & Barricades		<u>9.75</u>	3689.47
E-10-4-P, Brunswick Road from Holton-Duck Lake Road to Schow Road, Holton Township, 1.01 mi. 20 ft. Prime & double seal bituminous surface.			
Engineering Supervision		109.10	
Bituminous Surface		3347.06	
Sodding & Seeding		<u>312.32</u>	3768.48

## Primary Road Construction (Continued)

F-10-0 & 1-P, Michillinda Road from Nestrom Road to Scenic Drive, North side, Sections 13 & 18, Fruitland Township, 1.72 mi. 20 ft. Prime & double seal bituminous surface.			
Engineering Supervision	\$	179.37	
Bituminous Surface		5445.54	
Signs & Barricades		<u>8.85</u>	\$ 5633.76
F-26-5 & 6-P, River Road from Lorensen Road West 1900 ft., Laketon Township. Regrade, 22 ft. 6 in. compacted gravel base, prime & double seal bituminous surface.			
Engineering Supervision		147.38	
Grading		3266.69	
Gravel Surface		4714.55	
Bituminous Surface		1046.39	
Signs & Barricades		<u>8.84</u>	9183.85
H-6X-2-P, Ryerson Road, 0.25 mi. East of Ewing Road; Dalton Township, 0.08 mi. Rebuild grade, 22 ft. 6 in. compacted gravel, prime & double seal bituminous surface.			
Engineering Supervision		33.73	
Grading		1102.00	
Gravel Surface		815.75	
Bituminous Surface		377.35	
Sodding & Seeding		<u>51.14</u>	2379.97
**J-11X-6-P, Barclay Street from Hackley Avenue to Sherman Boulevard in Section 36, Muskegon Township, 0.5 mi. Grade, 24 ft. 8 in. compacted gravel, 2½ in. bituminous concrete surface.			
Engineering Supervision		108.14	
Grade, Gravel & Bituminous Concrete Surface (Contract)		<u>7800.73</u>	7908.87
**J-14X-4-P, Marquette Avenue from Harvey Street to Sheridan Drive in Section 22, Muskegon Township, 1.0 mi. 18 ft. Bituminous Concrete Surface (4.12) on existing concrete pavement.			
Engineering Supervision		1233.91	
Bituminous Concrete Surface		<u>17951.51</u>	19185.42
**J-22X-3-P, Laketon Avenue from Roberts Street to US-31 Expressway. Storm sewer, curb & gutter, 5 lane pavement.			
Engineering Supervision		2592.73	
Bituminous Concrete Surface (Contract)		47274.83	
Signs & Barricades		<u>207.44</u>	50075.00

Primary Road Construction (Continued)

**J-24X-1-P, Hackley Avenue from Henry Street to Norton-Glade Expressway, Muskegon Township. Storm sewer, curb & gutter, 8 in. aggregate base, bituminous concrete surface (4.12) 260# per sq. yd., 38 ft. face to face of curb.		
Engineering Supervision	\$ 2022.35	
Curb & Gutter, Aggregate Base, Bituminous Concrete Surface (Contract)	17062.33	
Signs & Barricades	<u>30.83</u>	\$ 19115.51
J-26-4-P, Sherman Boulevard from Henry Street to Norton-Glade Expressway, Norton & Muskegon Townships. Storm sewer, curb & gutter, base widening to 4 lanes, bituminous concrete surface.		
Engineering Supervision	1973.05	
51 ft. Bituminous Surface, Drainage Structures, Curb & Gutter (Contract)	<u>23989.01</u>	25962.06
J-26-6 & 7X-P, Sherman Boulevard from Getty Street to Broadway. 46 ft. Grade, 24 ft. 8 in. compacted gravel base, 330# bituminous concrete surface.		
Engineering Supervision	2845.81	
Grade & Gravel (Contract)	45791.58	
Bituminous Surface (Contract)	38639.36	
Seeding	289.77	
Land Appraisal	<u>200.00</u>	87766.52
K-17-5 & 6-P, Maple Island Road from M-46 to Evanston Road, Egelston Township, 1.5 mi. 22 ft. Prime & double seal bituminous surface.		
Engineering Supervision	229.27	
Bituminous Surface	5956.89	
Signs & Barricades	<u>3.21</u>	6189.37
*K-17-6 & P-17-1-P, Maple Island Road from Evanston Road to Heights-Ravenna Road, Egelston & Sullivan Townships, 1.53 mi. 36 ft. Grade, 24 ft. 6 in. compacted gravel.		
Engineering Supervision	790.01	
Right-of-Way	<u>92.00</u>	882.01
*K-24-5 & 6-P, Evanston Avenue from Barnes Road to 300 ft. East of Ensley Road, Egelston Township, 1.50 mi. 36 ft. Grade, 22 ft. 6 in. compacted gravel.		
Clearing & Grubbing	399.62	
Grade	<u>706.52</u>	1106.14

## Primary Road Construction (Continued)

**M-13-6-P, Canada Road from Laketon Road to Sherman Road, East side, Section 33, Casnovia Township. (From Sherman North $\frac{1}{4}$ mile). Grade, gravel, sand cushion and structures, prime & double seal bituminous surface.		
Engineering Supervision	\$ 367.36	
Gravel Surface	1681.36	
Grade	772.20	
Sand Cushion	1431.85	
Bituminous Surface	724.52	
Structures	12526.75	
Seeding	164.22	
Signs & Barricades	<u>21.01</u>	\$ 17689.27
**M-25-6-P, Kenowa Road from Laketon Road to Sherman Road, East side, Section 36, Casnovia Township, 1.0 mi. 36 ft. Grade, 22 ft. 6 in. compacted gravel.		
Engineering Supervision	387.36	
Clearing & Grubbing	1713.56	
Grade	9272.88	
Sand Cushion	5984.80	
Gravel Surface	6678.00	
Structures	4247.54	
Seeding	647.66	
Signs & Barricades	<u>419.19</u>	29350.99
N-4-4-P, Summit Avenue from Henry Street to Norton-Glade Expressway, Norton Township, 0.14 mi. Widen base with aggregate to 26 ft., 24 ft. bituminous concrete surface.		
Engineering Supervision	449.68	
Bituminous Concrete Surface (Contract)	<u>4216.94</u>	4666.62
*N-7-1 & 2-P, McCracken Avenue from Seminole Road North 0.76 mi. in Section 2, Norton Township. Aggregate base widening to 24 ft., place 22 ft. of bituminous surface (4.12), 220# average binder course, 110# wearing course.		
Engineering Supervision	3363.71	
County Funds	26379.80	
F.A.S. Funds	<u>26379.80</u>	56123.31
N-16-6-P, Sternberg Road from Grand Haven Road to Harvey Street, Norton Township, 0.36 mi. 22 ft. bituminous concrete surface.		
Engineering Supervision	162.57	
Bituminous Concrete Surface (Contract)	9077.17	
Seeding	<u>259.76</u>	9499.50

## Primary Road Construction (Continued)

*O-4X-1 & 2-P, Black Creek Road, relocation of existing road North and South of Big Black Creek in Section 3, Fruitport Township. Engineering Supervision	\$ <u>547.23</u>	\$ 547.23
*O-26X-3-P, E. Fruitport Road from Brooks Road to US-16 Expressway, Fruitport Township, 0.48 mi. Grade, sand sub-base, drainage structure, 24 ft. x 8 in. compacted gravel surface. Engineering Supervision	<u>1333.18</u>	1333.18
*O-26X-3 & 4-P, E. Fruitport Road from Haney Road East & South to County Line, Sections 31 & 32, Fruitport Township, 1.24 mi. 36 ft. Grade, 22 ft. 6 in. compacted gravel. Engineering Supervision	<u>843.52</u>	843.52
P-13-2-P, Hilton Park Road from Heights-Ravenna Road to Cline Road, Sullivan Township, 1.01 mi. (5335'). 20 ft. Prime & double seal bituminous surface. Engineering Supervision Bituminous Surface Seeding Signs & Barricades	146.93 3895.79 206.58 <u>19.96</u>	4269.26
**P-13-3 & 4-P, Hilton Park Road from Cline Road to Sternberg Road, Sullivan Township, 1.51 mi. Grading, sand sub-base, 22 ft. 6 in. compacted gravel surface. Engineering Supervision Clearing & Grubbing Grade Gravel Surface Structures Sand Cushion Signs & Barricades	285.67 772.14 4434.14 11726.80 2617.02 2806.25 <u>23.43</u>	22665.45
*R-14-4 & 5-P, Ellis Road from Angermeyer Road to Ravenna Road, Ravenna Township, 1.60 mi. Grade, sand sub-base, 22 ft. 6 in. compacted gravel. Engineering Supervision Structures Grade & Gravel (Contract) Signs & Barricades	5251.09 32.00 23643.17 <u>39.42</u>	28965.68
Muskegon-Grand Haven Expressway Third & Final Installment	<u>50000.00</u>	50000.00

Primary Road Construction (Continued)

N-22-6-P, Installation of flasher light signals on Pontaluna Road at C & O R.R. crossing.

Federal Aid Funds	\$	<u>6122.58</u>	\$ 6122.58
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Final determination of Federal Aid Projects constructed prior to 1960.

Harvey Street - Hile Road to Pontaluna Road	10333.03	
Maple Island Road - M-46 to Evanston Ave.	267.07	
Ellis Road - Swanson Road to Bossett Road	608.55	
E. Broadway Avenue - Getty Street to Harvey Street	872.83	
Heights-Ravenna Road - Sullivan Road East	<u>5455.03</u>	17536.51

Total Primary Road Construction	\$514,754.51
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M-26-3-P, Sherman Road Culvert	<u>12,096.49</u>
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Total Primary Road & Structures Construction	\$526,851.00
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\*Construction not completed  
 \*\*Construction started prior to 1960 & completed in 1960

## MUSKEGON COUNTY ROAD COMMISSION

## Local Road Construction

## MONTAGUE TOWNSHIP

\*B-9-2-L, Sikkenga Road from Fruitvale Road to Meinert Road, 1.01 mi. (5320').

Grade, add necessary gravel, pulvi-mix bituminous surface 9,000 sq.yds., prime & double seal 3,000 sq. yds.

Engineering Supervision	\$ 215.81		
Clearing & Grubbing	2089.87		
Grade	4654.20		
Sand Cushion	80.74		
Structures	2325.86		
Gravel Surface	4346.66		
Signs & Barricades	<u>130.81</u>	\$ 13843.95	

\*Lake Shore Drive, on South side, Block 3, Plat of Winnebago on the Lake, 500 ft. Grade and gravel turn around to make passable.

Engineering Supervision	<u>22.17</u>	<u>22.17</u>	\$ 13866.12
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## HOLTON TOWNSHIP

E-6-5-L, Meinert Road from Brickyard Road to Holton-Duck Lake Road, 1.0 mi. Grade, gravel, sand cushion where necessary, 22 ft. 6 in. compacted gravel.

Engineering Supervision	362.91		
Clearing & Grubbing	203.00		
Sand Cushion	3487.67		
Structures	2327.72		
Grade	3122.52		
Gravel Surface	6297.67		
Sodding & Seeding	312.31		
Signs & Barricades	<u>25.35</u>	16139.15	

E-14-6-L, Raymond Road from M-20 to Maple Island Road, 1113 ft. Place 22 ft. 6 in. compacted gravel, 20 ft. prime & double seal bituminous surface.

Engineering Supervision	16.10		
Gravel Surface	341.03		
Bituminous Surface	<u>847.76</u>	<u>1204.89</u>	17344.04

## FRUITLAND TOWNSHIP

F-19-6-L, Green Creek Road from McMillan Road to River Road. Clean ditches, grade and retille driveways.

Engineering Supervision	10.02		
Clearing & Grubbing	92.22		
Structures	1310.07		
Grade	<u>1005.31</u>	2417.62	

## Local Road Construction (Continued)

\*F-22-3 & 4-L, McMillan Road from Orshall Road East to end of gravel, 1.15 mi. Grub, grade & place gravel where necessary to make passable.

Engineering Supervision	\$ 142.04		
Clearing & Grubbing	<u>945.82</u>	\$ <u>1087.86</u>	\$ 3505.48

## DALTON TOWNSHIP

G-4 & 5-L, Duff Road from Middle Lake Road East to existing blacktop, 0.53 mi. (2805'). Pulvi-mix bituminous surface.

Engineering Supervision	202.64		
Clearing & Grubbing	1418.69		
Structures	101.17		
Grade	1769.10		
Gravel Surface	2438.97		
Bituminous Surface	2962.95		
Sodding & Seeding	184.23		
Signs & Barricades	<u>10.78</u>	9088.53	

G-18-5-L East, Bard Road from Pillion Road to Beattie Road, 0.50 mi. Grade, sand sub-base, 22 ft. 6 in. compacted gravel.

Engineering Supervision	83.96		
Clearing & Grubbing	44.56		
Grade	1006.06		
Structures	193.89		
Sand Cushion	1385.55		
Gravel Surface	4175.78		
Signs & Barricades	<u>10.68</u>	6900.48	

G-18-5-L West, Bard Road from Staple Road to Pillion Road, 0.49 mi. 20 ft. Prime & double seal bituminous surface.

Engineering Supervision	68.28		
Bituminous Surface	1832.96		
Sodding & Seeding	<u>492.97</u>	<u>2394.21</u>	18383.22

## LAKETON TOWNSHIP

\*T-13-4-L, Weber Road from Memorial Drive South to Muskegon Lake. 36 ft. Grade, 22 ft. 6 in. compacted gravel, plus turn around and tile in West ditch and parking area.

Engineering Supervision	<u>22.32</u>	22.32	
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## Local Road Construction (Continued)

Ernie Road from Giles Road South to end .206 mi. Condition aggregate surface adding sufficient gravel to 22 ft. 6 in. compacted and place a 20 ft. bituminous concrete surface (4.12) 160#.			
Engineering Supervision	\$ 231.32		
Advertising	27.12		
Bituminous Surface	<u>5080.51</u>	\$ 5338.95	
Schuler Street from Giles Road South to end, .20 mi. Add necessary gravel to equal 22 ft. 6 in. compacted, place 1½ in. bituminous concrete.			
Engineering Supervision	205.62		
Advertising	89.69		
Bituminous Concrete	<u>4609.62</u>	4904.93	
*Sunview Street from Giles Road North .315 mi. Base correction and place 1½ in. bituminous concrete surface.			
Advertising	<u>54.57</u>	<u>54.57</u>	\$ 10320.77
EGELSTON TOWNSHIP			
Delora Street from Apple Avenue to Arlene Avenue in Bradford's Subd., 0.25 mi. 20 ft. Prime & double seal bituminous surface.			
Engineering Supervision	35.25		
Bituminous Surface	<u>866.61</u>	901.86	
Dengler Street from Washington Avenue North to Bryn Mawr, Wolf Lake, 0.19 mi. Grade, 22 ft. 6 in. compacted gravel.			
Engineering Supervision	35.38		
Clearing & Grubbing	39.67		
Grade	165.26		
Gravel Surface	<u>1388.69</u>	1629.00	
K-21-5 & 6-L, Sullivan Road from Apple Avenue South to Egelston-Sullivan Township line. Grade, place 22 ft. 6 in. compacted gravel.			
Engineering Supervision	480.20		
Clearing & Grubbing	3463.79		
Grade	3010.47		
Structures	285.32		
Sand Cushion	1666.41		
Gravel Surface	13022.58		
Signs & Barricades	<u>224.14</u>	22152.91	

## Local Road Construction (Continued)

Lulubelle Road from Delora Road to Chatterson Road in Bradford's Subd., 0.12 mi. 20 ft. Prime & double seal bituminous surface.			
Engineering Supervision	\$ 19.26		
Bituminous Surface	<u>660.52</u>	\$ 679.78	
Washington Street from Stewart Street to Park Street, Wolf Lake, 0.25 mi. 36 ft. Prime & double seal bituminous surface.			
Engineering Supervision	25.87		
Bituminous Surface	<u>925.02</u>	<u>950.89</u>	\$ 26314.44
NORTON TOWNSHIP			
Bayview, Brookdale & Scranton Drives in Hendrick's Lake Harbor Estates No. 3. Bituminous concrete surface.			
Engineering Supervision	145.42		
Advertising	15.83		
Bituminous Surface	<u>4432.54</u>	4593.79	
**Earl Street (Ann) from Hile Road to line of Eugene Avenue, Plat of Churchill No. 3, 0.13 mi. Grade, gravel, bituminous concrete surface.			
Engineering Supervision	45.76		
Highway Easement Release	9.20		
Grade, Gravel & Bituminous Surface	<u>4373.54</u>	4428.50	
Laurel Street from Vine Street to Bayview Drive, 0.18 mi. (940'). Bituminous concrete surface, 160#.			
Engineering Supervision	109.44		
Advertising	3.32		
Bituminous Surface	<u>3107.93</u>	3220.69	
Leif Street from McCracken Avenue to Leon Street, 0.25 mi. (1330'). Grade, 22 ft. 6 in. compacted gravel, bituminous concrete surface, 160#.			
Engineering Supervision	320.58		
Bituminous Surface	<u>9770.71</u>	10091.29	
Maple Street from Eugene Avenue to W. Hile Road, 0.14 mi. (726'). Shape grade, add gravel and place bituminous concrete surface, 160#.			
Engineering Supervision	117.80		
Bituminous Surface	<u>4312.65</u>	4430.45	

## Local Road Construction (Continued)

McCracken Avenue from Seminole Road South to existing blacktop, 0.13 mi. (669'): Grade, 22 ft. 6 in. compacted gravel, bituminous concrete surface.			
Engineering Supervision	\$ 157.90		
Advertising	3.31		
Bituminous Surface	<u>4028.36</u>	\$ 4189.57	
Summit Avenue from Brunswick Street to Bailey Street. Reconstruct gravel base, place 1½ in. bituminous concrete.			
Engineering Supervision	80.36		
Advertising	15.48		
Bituminous Concrete (Contract)	<u>1629.93</u>	\$ 1725.77	
Thompson Street from Wealthy Street to Cherry Street, 0.122 mi. Shape grade, add gravel, bituminous concrete surface, 160#.			
Engineering Supervision	142.67		
Advertising	3.32		
Bituminous Concrete (Contract)	<u>4347.25</u>	<u>4493.24</u>	\$ 37173.30
FRUITPORT TOWNSHIP			
Charles Street from Heights-Ravenna Road North to end, .251 mi. Grade, 22 ft. 6 in. compacted gravel, 20 ft. bituminous concrete surface (4.12) 160#.			
Engineering Supervision	249.66		
Advertising	85.91		
Grade, Gravel & Bituminous Concrete (Contract)	<u>7823.55</u>	8159.12	
Emens Avenue from Quarterline Road to S. Virginia Drive, .212 mi. Aggregate base widening, place 1½ in. bituminous concrete surface.			
Engineering Supervision	205.29		
Advertising	84.77		
Bituminous Concrete Surface	<u>4156.88</u>	4446.94	
Van Allen & Tolson Drives from Quarterline Road to E. Virginia Drive, .27 mi. Aggregate base widening, place 1½ in. bituminous concrete surface.			
Engineering Supervision	258.78		
Advertising	79.11		
Bituminous Surface	<u>5257.49</u>	5595.38	

## Local Road Construction (Continued)

East & South Virginia Drives from  
 Quarterline Road East and South to end,  
 .551 mi. Aggregate base widening,  
 place 1½ in. bituminous concrete surface.

Engineering Supervision	\$ 480.35		
Advertising	82.50		
Bituminous Surface	<u>10238.95</u>	\$ 10801.80	

White Road from Black Creek Road to  
 587.5 ft. East. Grade, gravel and  
 place 1½ in. bituminous concrete surface.

Advertising	<u>97.28</u>	<u>97.28</u>	\$ <u>29100.52</u>
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Total Local Road Construction		\$156,007.89
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\*Construction not completed

\*\*Construction started prior to 1960 and completed in 1960

## MUSKEGON COUNTY ROAD COMMISSION

## Primary Road Maintenance

## 343.05 Miles Paved Roads

Engineering Supervision	\$ 1,285.70	
Road Bed	45,490.63	
Patching	67,043.12	
Snow Removal	130,395.20	
Structures	9,397.00	
Resurfacing	40,649.25	
Weed & Brush Control	6,602.39	
Highway Lighting	3,104.47	
Street Sweeping	420.02	
Traffic Control	<u>28,829.94</u>	\$333,217.72

## 46.52 Miles Gravel &amp; Unimproved Roads

Engineering Supervision	\$ 72.02	
Road Bed	5,019.35	
Patching	11,750.54	
Snow Removal	6,896.51	
Structures	961.21	
Dragging	10,655.70	
Dust Layer	1,381.17	
Traffic Control	973.81	
Mowing-Weed & Brush Control	<u>212.82</u>	\$ <u>37,923.13</u>

Total Primary Road Maintenance \$371,140.85

Total Primary Road Structures Maintenance \$ 7,890.25

Total Primary Maintenance \$379,031.10

MUSKEGON COUNTY ROAD COMMISSION

Local Road Maintenance

168.87 Miles Paved Roads

Engineering Supervision	\$ 363.34	
Road Bed	12,145.41	
Patching	18,159.48	
Snow Removal	17,101.91	
Structures	2,306.72	
Resurfacing	26,394.19	
Traffic Control	919.35	
Mowing - Weed & Brush Control	1,130.18	
	<u>          </u>	\$ 78,520.58

688.98 Miles Gravel & Unimproved Roads

Engineering Supervision	\$ 658.99	
Road Bed	45,863.51	
Patching	79,932.86	
Dragging	64,611.47	
Structures	9,156.24	
Snow Removal	48,837.41	
Mowing - Weed & Brush Control	3,025.62	
Traffic Control	2,789.76	
Dust Layer	1,176.50	
	<u>          </u>	\$256,052.36

Total Local Road Maintenance \$334,572.94

Total Local Road Structures Maintenance 147.62

Total Local Maintenance \$334,720.56

## MUSKEGON COUNTY ROAD COMMISSION

## Equipment Account

Equipment Purchased	Cost	Trade in Allowance	Cash Expenditures
1 Bucket Att for Mich. Tractor	\$ 744.20	\$	\$ 744.20
1 Steam Generator-Bros	3,785.00	560.00	3,225.00
1 Pneumatic Tired Roller-Bros	5,725.00		5,725.00
1 Travelall Wagon-International	2,777.50	1,186.50	1,591.00
1 Power Lawn Mower-Nat'l Triplex	1,295.00	330.00	965.00
1 Sedan- 4 Door Chevrolet	2,201.00	1,227.00	974.00
3 Pickups - Chevrolet	5,403.00	1,142.00	4,261.00
2 Semi-Trailers - V Bottoms	12,800.00	1,200.00	11,600.00
1 Tar Kettle - White	615.00		615.00
1 Sedan - 2 Door Dodge	1,903.71	250.00	1,653.71
1 Motor Grader-Huber Warco	22,980.00	5,280.00	17,700.00
1 Pickup-Chevrolet	2,226.00	585.00	1,641.00
1 Dump Truck - International	12,334.55		12,334.55
1 Radio Equipment - Motorola	24,612.90	7,440.00	17,172.90
1 Fog Sprayer - Dyna Fog Sr.	1,295.00		1,295.00
1 Ranch Wagon - Ford	2,084.00		2,084.00
2 Dump Trucks - Ford	14,450.96		14,450.96
1 Front End Tractor Loader - Case	5,760.00		5,760.00
3 Underbody Scrapers	5,397.00		5,397.00
2 One Way Plows	2,100.00		2,100.00
1 Scarifier Attachment	920.00		920.00
1 Air Compressor - Own Make	166.61		166.61
1 Set Moldboard Shocks	369.00		369.00
	<u>\$131,945.43</u>	<u>\$19,200.50</u>	<u>\$112,744.93</u>
Equipment Value 12/31/59	<u>362,111.70</u>		
	\$494,057.13		
Deduct Value of Equipment Traded in or Scrapped	<u>7,826.77</u>		
	\$486,230.36		
Less 1960 Depreciation	<u>99,520.22</u>		
Equipment Value 12/31/60	\$386,710.14		

MUSKEGON COUNTY ROAD COMMISSION  
 County Park Expenditures 1960

	Pioneer	Twin Lake	Blue Lake	Weinert	Moore	Patterson	Wolf Lake	Causeway	Totals
Wfnce. of Grds.	\$1472.29	\$ 293.97	\$ 797.50	\$ 330.41	\$ 107.72	\$ 60.61	\$ 247.94	\$	\$ 3310.44
Wfnce. of Bldgs.	1161.22	348.38	432.61	57.05	36.66		51.40		2087.32
Sanitary Supplies	325.55	125.05		17.90					468.50
Tables	33.06		6.23						39.29
Telephone	319.79	154.86							474.65
Light & Power	125.00	52.32							313.76
Membership Fees	23.75		37.12						23.75
Insurance	16.89	12.89	14.24	14.24	14.24	14.24	12.89		99.63
Caretaker Salary	1199.90	461.60	400.00		400.00				2461.50
Park Trustee Salary	10.71	10.71	10.71	10.71	10.71	10.74	10.71		75.00
Well & Water Supply		500.00	1346.43						1846.43
Sanitary Bldg.			10658.01						10658.01
Flags									42.52
	<u>\$4688.16</u>	<u>\$ 1959.78</u>	<u>\$13702.85</u>	<u>\$ 430.31</u>	<u>\$ 569.33</u>	<u>\$ 85.59</u>	<u>\$ 422.26</u>	<u>\$ 42.52</u>	<u>\$ 21900.80</u>

Balance in County Park Fund 12/31/59  
 1960 Budget Appropriation  
 Cash Received

Total Funds Available - 1960  
 Less: 1960 Park Expenditures  
 Amount Due County Road Fund 12/31/60

## MUSKEGON COUNTY SHERIFF DEPARTMENT

## ARREST SUMMARY 1960

Obscene Literature	1	Writ of Attachment	8
Indecent Liberties	3	Contempt	6
Incest	1	Robbery	1
Rape	14	Obscene Language	3
Material Witness	2	DUIL	32
Drunk & Disorderly	240	Adultery	3
Protective Custody	18	Narcotics	1
Parole Violation	10	UDAA	5
Disorderly	62	Uttering & Publishing	3
Breaking & Entering	35	Embezzlement	2
Fail Report 10-9	1	False Report	2
Leave 10-9 Scene	4	Lodger	2
Larceny	21	Littering	1
Furnishing Minors	24	Drinking on Highway	3
Minors Possessing	53	Malicious Destruction	4
Assault & Battery	21	Warrants	5
Alimony	29	Juvenile Court	1
Checks	9	Concealing Stolen Prop.	3
Extortion	1	Frequenting	46
Cruelty to Animals	1	Abortion	6
Violation of Probation	9	Loitering	14
AWOL	5	Bastardy	3
Manslaughter	3	Vagrancy	1
Forgery	8	Child Neglect	1
Felonious Assault	14	Homicide	1
Assault	2	No Dog License	1
Money/false pretense	1	Reckless Boat Operating	1
Grand Larceny	2	Fraud	1
Indecent Exposure	1	Conservation Law Viol.	1
Gambling	4	Escapee	2
Drunk Driving	3	Hoise of Ill Fame	1
Reckless Driving	3	Run-a-way	1
Traffic	32	Desertion	1
Loitering	1	Reckless Use of Firearms	2
Total			<u>815</u>

COMPLAINTS HANDLED BY SHERIFF DEPARTMENT DURING 1960

<u>TYPE of COMPLAINT</u>	<u>REC'D</u>	<u>DISPOSED</u>
1 - Homicide . . . . .	6	5
2 - Rape . . . . .	9	9
3 - Armed Robbery. . . . .	8	7
4 - Aggravated Assault . . . . .	7	6
5 - Breaking & Entering. . . . .	386	265
6 - Larceny. . . . .	805	540
6.3 Hub Caps . . . . .	61	3
7 - Auto Theft . . . . .	143	126
7B- Abandoned Cars . . . . .	201	193
8 - Simple Assault . . . . .	70	70
9 - Forgery. . . . .	0	0
10- Embezzlement . . . . .	150	97
11- Stolen Property. . . . .	13	13
12- Weapons. . . . .	222	210
13- Prostitution . . . . .	0	0
14- Sex Offenses . . . . .	14	14
14B Suspected Sex Offenses . . . . .	26	23
15- Child & Family Neglect . . . . .	45	45
16- Narcotics. . . . .	5	5
17- Violation of Liquor Laws . . . . .	50	46
18- Drunkenness . . . . .	188	166
19- Disorderly . . . . .	169	169
20- Vagrancy . . . . .	1	1
21- Gambling . . . . .	9	9
22- Violation Drunken Motor Law. . . . .	94	93
23- Traffic Violations . . . . .	1644	1644
24- Parking Violations . . . . .	149	149
25- Motor Vehicle Law Violation. . . . .	31	31
26-Misc. Criminal Offenses . . . . .	1558	1558
26.17- Wanted Persons. . . . .	130	109
26.25- Suspicious Phone Calls. . . . .	65	65
26.41- Suicide & Attempts. . . . .	22	22
26.46- Postal Law Violations . . . . .	109	77
26.48- Warrants. . . . .	234	234
27- Natural Deaths . . . . .	11	11
28- Motor Vehicle Accidents. . . . .	1699	1699
29- Other Accidents. . . . .	403	403
30- Traffic Policing . . . . .	6	6
31- Assistance . . . . .	1431	1431
32- Speeches . . . . .	104	104
33- Non-Criminal . . . . .	1395	1395
33.2 - Animals . . . . .	697	697
33.4 - Alerts. . . . .	28	28
33.10- Missing Persons . . . . .	277	201
33.11- Lost & Found. . . . .	356	290
<b>TOTALS</b>	<b>13,009</b>	<b>12,265</b>

MUSKEGON COUNTY SHERIFF DEPARTMENT  
FATALITIES 1960

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1-8	Gordon Harris	1 car	Hts. Rav. Rd. E. of Wolf Lake Rd.	Sullivan	1
2-23	Mike Hartung	Ped.	M-20 N. of River Rd.	Dalton	2
3-10	John Deyman	1 car	Ruddiman Ave.	N. Muskegon	3
4-11	Betty Vanderlaan	Ped.	M-46 W. of Dangl Rd.	Muskegon	4
4-30	Donald Peterson	2 car	Whitehall City	Whitehall	5
6-19	Frederick Danhof	1 car	Bailey Rd. W. of Behler Rd.	Casnovia	6
7-3	Dorothy Posobiec	2 car	Apple & Moorland Rd.	Moorland	7
8-19	Donald Farber	1 car	Holton Duck Lake Rd.	Cedar Creek	8
8-20	Douglas Carlson	car/bike	Whitehall City	Whitehall	9
8-26	Otto Michelson	2 car	Seaway E. of Grand Haven Rd.	Norton	10
8-26	Grant Forns	1 car	Heights Ravenna Rd.	Sullivan	11
8-29	Eunice Dean	2 car	US-16 W. of Hile Rd.	Fruitport	12
8-29	Lawrence Dean	2 car	US-16 W. of Hile Rd.	Fruitport	13
9-10	Jon Mauseth	2 car	Bailey & Trent Rd.	Casnovia	14
9-10	Helen Schugars	2 car	Bailey & Trent Rd.	Casnovia	15
9-24	Orville Matz	Mcycle	North Muskegon	N. Muskegon	16
10-16	Donald Blamer	1 car	M-46 E. of Brooks Rd.	Egelston	17
11-26	Joseph Hoffman	Ped.	Sheridan & Vane	Muskegon	18
11-26	Josephine McDonald	2 car	Ellers & Old 99	White River	19
12-16	Marie Gerhart	1 car	Bard Rd. W. of Pillion Rd.	Dalton	20

## MUSKEGON COUNTY SHERIFF DEPARTMENT

## COMPILED ACCIDENT REPORT

1960

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Accidents. . . . .	1672
Cars . . . . .	2959
Injured. . . . .	853
Pedestrian Injured . . . . .	22
Bike Injured . . . . .	27
Bike Accident. . . . .	27
Train Accident . . . . .	5
Train Injured. . . . .	2
1 Car Dead . . . . .	7
2 Car Dead . . . . .	3
3 Car Dead . . . . .	0
Pedestrian Dead. . . . .	3
Bike & Motorcycle Dead . . . . .	2
Car Train Dead . . . . .	<u>0</u>
TOTAL DEAD	20

MUSKEGON COUNTY SHERIFF DEPARTMENT

NONFEEABLE PAPERS HANDLED DURING 1960

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Fingerprints . . . . .	513
Probate Court . . . . .	203
Juvenile Court . . . . .	218
Warrants . . . . .	200
Attachments . . . . .	41
Subpoenas . . . . .	149
Municipal Court . . . . .	9
Condemnations . . . . .	2
Petitions . . . . .	3
Notices . . . . .	1

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Meals Served 54,369

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County Prisoners 3,173

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## MUSKEGON COUNTY SHERIFF DEPARTMENT

1960

<u>STOLEN PROPERTY returned</u>	\$28,717.43
<u>CHECK RESTITUTION</u>	<u>2,828.23</u>
TOTAL	\$31,545.66

JUSTICE COURT RETURNS To County

Fines	\$19,488.95
Costs	<u>14,202.21</u>
TOTAL	\$33,691.16

LIQUOR LICENSE FEE REFUND To County

Cedar Creek Twp.	\$ 510.00
Dalton Twp.	2,477.75
Moorland Twp.	680.00
Whitehall Twp.	<u>42.50</u>
TOTAL	\$3,710.25

DRIVERS LICENSE BUREAU To State

Original License	1,813	\$7,153.00
Operator Renewal	10,246	24,238.50
Chauffeur License	1,949	5,135.75
Operator Duplicate	304	304.00
Chauffeur Duplicate	10	10.00
Minor Restricted	11	11.00
Corrected License	200	No Fee
Road Tests	1,882	<u>No Fee</u>
TOTAL		\$36,852.25

## MUSKEGON COUNTY SHERIFF DEPARTMENT

## FEEABLE PAPERS PROCESSED 1960

Writs. . . . .	18.25
Notices. . . . .	120.65
Personal Service . . . . .	7.00
Summons. . . . .	693.75
Garnishments . . . . .	65.00
Injunctions. . . . .	13.00
Bill of Complaint. . . . .	12.00
Child Support. . . . .	3.00
Citation . . . . .	8.00
Judgement. . . . .	5.15
Subpoena . . . . .	5.00
Petition . . . . .	<u>3.50</u>
TOTAL	\$954.30
Photo Copies . . . . .	\$759.50
No Trespassing Signs. . . . .	101.50
Costs. . . . .	355.20
Boat Inspections . . . . .	<u>79.00</u>
TO GENERAL FUND	\$2249.50
FINES to LIBRARY FUND	<u>1531.10</u>
TOTAL to TREASURER	\$3780.60

MUSKEGON COUNTY SOLDIERS RELIEF COMMISSION  
YEAR 1960

Total number of calls at office of Secretary for 1960 370

Spanish American War Veterans	2
World War I	160
World War 2	69
Korean War	6
Civilians seeking information for veterans	72
Calls directed to other agencies	<u>61</u>
TOTAL	370

Orders granted as follows:

Food	\$494.92
Fuel	122.58
Drugs	6.75
Doctor's fee	56.32
Transportation	<u>8.50</u>
	\$689.07

Burial claims received and investigated	96
Burial claims allowed	91
Burial claims rejected	5
Burial claims paid, 91, at \$200 each	\$18,200.00

Salaries of Commission;

Forest Hall, Chairman	100.00
Charles Redman, Commissioner	100.00
Merritt Corbus, Secretary	<u>650.00</u>
	\$850.00

INTRODUCTION

To The Honorable Board of Supervisors  
Muskegon County, Michigan

Gentlemen:

The Muskegon County Board of Social Welfare takes pleasure  
in presenting its annual report covering the calendar year  
ending December 31, 1960.

Respectfully submitted,

MUSKEGON COUNTY BOARD OF SOCIAL WELFARE

E. Harry Norris, Chairman  
John G. Swenson  
(Mrs.) Lois B. Harris

*W-B Lindsay*  
William B. Lindsay, Director  
WBL:mn

SOCIAL WELFARE DIRECT RELIEF ACCOUNT

FOR YEAR 1960

DIRECT RELIEF EXPENDITURES

Cash Payments	\$ 4,799.81	
Food	175,802.44	
Fuel	19,431.63	
Clothing	5,807.01	
Medical	47,699.27	
Burial	3,234.00	
Dental Service	886.00	
Water & Electric	6,197.99	
Rent	67,940.14	
Household Necessities	103.70	
Nursing Home Care	54,775.04	
Surplus Commodities	13,981.97	
Room & Board	1,658.88	
Transportation	957.05	
Housekeeping Services	40.00	
	<hr/>	
	403,314.93	
Other Counties	<u>13,171.13</u>	
Total Direct Relief Expenditures		416,486.06
Less Refunds		<u>31,138.77</u>
Refunds from Other Counties	6,708.00	
All Other Refunds and Check cancellations	<u>24,430.77*</u>	
	31,138.77	
 TOTAL NET DIRECT RELIEF COSTS		 \$385,347.29

\*Included in this amount is \$10,439.21 representing 23 successfully settled compensation claims, lawsuits, etc. for clients on which this department had, at some previous date, obtained repay agreements.

SUMMARY OF ACTIVITIES AND USE OF U.S.D.A. COMMODITIES FOR WELFARE FEEDING PROGRAM

January 1, 1960 through December 31, 1960

ACCUMULATED VALUES AND SERVICE CHARGES

<u>Commodity</u>	<u>Amount Received</u>	<u>Value</u>	<u>Service Charge</u>
1. Beans, pea	26,404 lbs.	\$ 3,960.60	\$ 528.08
2. Cornmeal	105,550 lbs.	6,333.00	1,055.50
3. Eggs, Dried	25,662 lbs.	34,742.40	1,263.36
4. Flour, all-purpose	251,900 lbs.	20,152.00	2,519.00
5. Flour, whole wheat	19,350 lbs.	1,161.00	193.50
6. Lard	66,480 lbs.	9,972.00	1,994.40
7. Milk, NFD	92,124 lbs.	25,794.72	1,637.76
8. Rice	60,518 lbs.	9,077.70	1,210.36
TOTALS:	647,988 lbs.	\$111,193.42	\$10,401.96

PARTICIPATION - NUMBER OF ELIGIBLES WHO RECEIVED

<u>Category</u>	<u>Cases That Received</u>	<u>Persons Who Received</u>
1. Direct Relief	2,706	11,221
2. Bureau	7,651	23,440
3. Unemployment Compensation	2,006	9,253
4. Social Security	1,183	2,517
5. Other	3,108	13,718
TOTALS:	16,654	60,149

PARTICIPATION:

Number Cases Certified By County Welfare Department	21,320
Number Cases That Actually Received	16,654
Number Persons Certified By County Welfare Department	75,633
Number Persons Who Actually Received	60,149
Per Cent Who Received	80%
Average Food Value Per Person, Per Month	\$ 1.85
Average Cost Per Person (including administrative, distribution & service costs)	\$ .34

STATISTICAL COMPARISONS

	Cases Rec. Relief		Applications Rec'd		Cases Opened		Cases Closed	
	<u>1959</u>	<u>1960</u>	<u>1959</u>	<u>1960</u>	<u>1959</u>	<u>1960</u>	<u>1959</u>	<u>1960</u>
January	1419	476	294	135	197	70	178	42
February	1378	481	234	123	156	62	199	53
March	1266	468	107	99	80	53	267	70
April	1083	448	78	77	56	37	278	67
May	801	377	79	75	52	19	297	78
June	605	339	96	78	58	32	149	82
July	554	323	99	75	48	41	87	32
August	501	326	110	133	51	43	40	64
September	464	348	80	136	35	59	37	40
October	413	385	79	160	28	70	84	35
November	425	415	108	209	53	80	35	33
December	459	568	<u>140</u>	<u>249</u>	<u>81</u>	<u>173</u>	<u>52</u>	<u>31</u>
			1504	1549	895	739	1703	627

Average number of cases receiving relief per month in 1959 was 781 as compared to 413 in 1960.

Average monthly expenditure case cost for 1959 (exclusive of Surplus and Other Counties) was \$92.54 as compared to \$78.56 in 1960.

STATISTICAL COMPARISONS

<u>REASONS FOR OPENING CASES</u>	1959		1960	
	No.	%	No.	%
Discontinuance of U.C. to person in assistance group	140	17	121	16.4
Illness or disablement	126	14	122	16.4
Lay-off, discharge, etc.	317	35	193	26
Loss of wage earner by death or absence	80	9	76	10.2
Depletion of savings	88	9	60	8
Loss or decrease of contributions from relatives	16	2	21	3
Other change in economic circumstances	77	8	59	8
Supplementation to another assistance payment	50	6	87	12
Others	1	0	0	0
Totals	895	100	739	100

REASONS FOR CLOSING CASES

Employment or increased earnings	890	52.3	238	38
Increased support from relatives	35	2	16	2.5
Increase in other resources	87	5.1	56	8.9
Other material change in economic circumstances	46	2.8	21	3.3
Originally ineligible	9	.5	1	0
Admitted to institution	19	1.1	18	3
Receipt of another type of aid	122	7	121	19.4
Moved out of jurisdiction	32	2	24	3.9
Other reasons	335	19.7	63	10
Supplementation to another type of assistance discontinued	116	6.8	57	9
Death	12	.7	12	2
Totals	1703	100	627	100

BREAKDOWN OF NUMBER OF CASES SERVICED AND COSTS BY COMMITMENT FOR 1960

UNIT	TOTAL COST	AV. NO. CASES PER MO.
Blue Lake Township	\$ 16,380.79	14.4
Casnovia Township	1,907.69	2
Cedar Creek Township	9,056.52	7.8
Dalton Township	14,502.88	13.5
Egelston Township	21,525.23	23.2
Fruitland Township	8,665.48	7.3
Fruitport Township	3,382.32	4.8
Holton Township	1,580.12	2.5
Laketon Township	2,088.32	3
Montague Township	1,659.19	1.5
Montague Village	1,623.39	1.2
Moorland Township	2,009.99	1.5
Muskegon Township	19,744.36	23.3
North Muskegon	.00	
Norton Township	9,409.20	12
Ravenna Township	2,307.45	2
Roosevelt Park	24.40	.1
Sullivan Township	2,985.34	3
Whitehall Township	1,118.25	1
City of Whitehall	296.62	.6
White River Township	1,050.23	1.5
City of Muskegon Heights	101,669.28	89.3
City of Muskegon	104,006.15	131.5
Convalescent Homes	68,087.31	66
TOTALS	\$395,080.51	413

COUNTY MEDICAL CARE FACILITY EXPENDITURES (Direct Relief)

Personal Services		\$365,793.98
Director & Office Personnel	\$ 8,799.81	
Physician, Nursing Staff, Lab. & X-Ray Technicians	226,838.38	
Culinary Department	35,628.70	
Housekeeping Department	24,876.87	
Eng. & Bldg. Main. Dept.	24,517.32	
Laundry	19,053.21	
County Share SS & Ret. Tax	26,079.69	
Food		44,635.05
Fuel		6,901.99
Clothing & Bedding		4,342.85
Medical		28,750.93
Hospital Supplies		32,697.65
Building Maintenance		7,176.14
Equipment Repairs		1,192.42
Telephone & Postage		915.43
Transportation		482.37
Workmen's Compensation Insurance		3,102.51
Laundry		1,386.78
Patient's Necessities		3,655.11
Water & Electric		7,162.51
		<hr/>
Total Operating Expenditures		\$508,195.72
Refunds to Patients on Overpayments		<u>1,179.44</u>
Total Expenditures		\$509,375.16
Less Refunds:		
Vendor Payments from State (MAA)		530.44
Payments of OAA, AB and AD recipients from grants		104,077.00
Payments from Other Counties		188.00
Other refunds and cancellations (includes social security and pension checks from patients)		84,642.07
		<hr/>
Total Refunds		\$189,437.51
County Medical Care Facility Net Expenditures		\$319,937.65

The number of patients at the Medical Care Facility at the end of 1960, by classifications, was:

Total Number:

Male	58	65 years and over	124
Female	79	45 through 64 years	7
		18 through 44 years	6
		Under 18 years	0

Bed capacity was reduced by 2 in January, 1 in February, 8 in April, 3 in November with one replaced in August for a total capacity of 144 at the end of December 1960. These reductions were the result of findings by the State Fire Marshall's Department.

New admittances during the year totaled 218 with 30 of this number being upon the order of Probate Court for care in the maximum security section. A total of 468 days was spent in this section.

Based on 50,035 patient days during the year, with gross operating expenditures of \$508,195.72, the cost per patient day was \$10.15. Taking into consideration the \$189,437.51 the Department was able to collect from assistance grants, social security, pensions, claims, guardianships, etc., the net cost per patient was reduced to \$6.39.

The following is a brief report on the activities of the County Medical Care Facility laboratory and X-ray department:

HEMATOLOGY

Hemoglobin	531
Red Blood Count	536
White Blood Count	514
Sedimentation Rate	2
Differentials	583
Hematocrit	70

BLOOD CHEMISTRY

Blood Sugar	1108
N.P.N.	25
B.U.N.	47
Icteric Index	3

URINALYSIS

Complete	757
Separate Determinations	6

SPECIMENS FOR OTHER LABORATORIES

State Lab. - Kahn	227
Sputum	64
Other Laboratories	35

EKG 32

X-RAYS - MCF 666  
Other Hospitals 7

SOCIAL WELFARE DIRECT RELIEF FUND SUMMARY

Cash on hand January 1, 1960	\$ 23,346.74	
State Balance	\$20,532.12	
Local Balance	\$ 2,814.62	
Local Contributions	509,004.10	
State Contributions	173,260.00	
Refunds - Direct Relief	31,138.77	
- Medical Care Facility	<u>189,437.51</u>	
Total Amount Available		\$926,187.12
Less Expenditures		
Direct Relief	\$416,486.06	
Medical Facility	\$509,375.16	
		<u>925,861.22</u>
Cash on hand December 31, 1960		325.90
State Balance	-\$17,973.37	
County Balance	\$18,119.27	
Less Accounts Payable December 31, 1960		<u>28,057.79</u>
UNOBLIGATED CASH BALANCE DECEMBER 31, 1960	\$	-27,731.89

\* \* \* \* \*

Total Net Direct Relief Expenditures	\$385,347.29
State share - 30%	\$115,604.19
County share - 70%	\$269,743.10
Total Net Medical Care Facility Expenditures	\$319,937.65
State share - 30%	\$ 95,981.30
County share - 70%	\$223,956.35

SOCIAL WELFARE GENERAL ACCOUNT

FOR YEAR 1960

ADMINISTRATIVE EXPENDITURES

Personal Services		
Board & Director	\$ 13,516.28	
Other Employees	110,802.53	
Office Supplies	2,371.03	
Telephone, Telegraph & Postage	3,208.77	
Equipment Repairs	477.21	
Office Rental	3,700.00	
Light, Power & Water	1,007.91	
Fuel	1,188.23	
Administrative Travel	3,027.21	
Building Maintenance	273.66	
Equipment Rental	.00	
Surplus Foods	6,448.94	
Legal Fees	1,292.09	
Workmen's Compensation	315.82	
Bond Premium	95.62	
Equipment	7,224.57	
Total Administrative Expenditures		\$154,949.87
Less Refunds		1,668.79
TOTAL NET ADMINISTRATIVE EXPENDITURES		\$153,281.08

HOSPITALIZATION EXPENDITURES

Hackley Hospital	\$85,125.07
Mercy Hospital	64,816.59
Osteopathic Hospital	21,539.69
University of Michigan Hospital	3,647.83
Miscellaneous Hospitals	5,345.45
Physicians & Surgeons	47,535.74
Ambulance & Transportation	1,286.00
Other Counties	5,719.46

Refunds to patients on overpay- ments	15.13
--	-------

Total Hospitalization Costs	\$235,030.96
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## REFUNDS:

Vendor Payments from State	74,371.44
Other Counties	1,310.27
Other Refunds (incl. \$2,747.37 from Red Star Accounts)	19,319.14

Total Refunds	\$ 95,000.85
---------------	--------------

TOTAL NET HOSPITALIZATION COSTS	\$140,030.11
---------------------------------	--------------

The number of applications made in 1960 was 793 against 831 made in 1959 while 628 were approved against 702 in 1959. Total number of patient days in all hospitals during 1960 was 6,761 against 7,749 in 1959.

Approved applications were composed of the following categories:

Old Age Assistance	166
Aid to Dependent Children	121
Aid to Blind	2
Aid to Disabled	13
Medical Aid for the Aged	16
Direct Relief	140
Social Security	51
All Others	119

Below is a chart showing the amount of billings to the State of Michigan for hospitalization paid for recipients of State Categorical Assistance, along with the amount of refunds and percentages for the year:

<u>Kind of Assistance</u>	<u>Amount Billed</u>	<u>Amount Received</u>	<u>Percentage</u>
Old Age Assistance	\$ 66,813.03	\$ 49,819.94	74.5%
Aid to Dependent Children	25,891.51	23,302.35	90
Aid to Blind	239.41	167.58	70
Aid to Disabled	3,674.05	1,081.57	29.4
Medical Aid to the Aged	.00	.00	

MISCELLANEOUS EXPENDITURES

<u>ITEM</u>	<u>Gross Cost</u>	<u>Refunds</u>	<u>Net Cost</u>
County Property	\$ 764.44	\$ 594.39	\$ 170.05
Shady Rest Cemetery & Burials	1,850.48*	506.70	1,343.78
Truck Expense	664.86		664.86
Trust Accounts	16,381.10	15,489.71	891.39
Medical Care Facility Capital Outlay	4,223.45	427.80**	3,795.65
			<hr/>
			\$6,865.73

\*This figure includes 50 stones placed during the year 1960 of which 24 would normally have been placed in 1959 but due to shortage of funds in 1959 were held over to be purchased in 1960.

\*\*This item included an Imperial "400" Incubator for \$170 paid for by the Greater Muskegon Service League Foundation and a Leitz Photometer for \$257.80 paid for by the Delta Mu Chapter.

During the year 1960, a total of 40 claims were filed with the Probate Court on the estates of deceased persons. During the same period settlements, or partial settlements, were received on 26 claims for a total of \$7,271.91 ranging in amounts from 28¢ to \$978.82.

SOCIAL WELFARE GENERAL FUND SUMMARY

Cash on Hand January 1, 1960	\$ 12,137.38	
Local Contributions	346,995.90	
	<hr/>	
Total Available		\$359,133.28
Less Net Expenditures:		
Administrative	153,281.08	
Hospitalization	140,030.11	
Miscellaneous	6,865.73	
	<hr/>	
Total Net Expenditures		\$300,176.92
		<hr/>
CASH BALANCE DECEMBER 31, 1960		\$ 58,956.36
Social Welfare Trust Fund Balance	1,931.63	
Social Welfare General Account Balance	57,024.73	
	<hr/>	
	\$ 58,956.36	

1960 ANNUAL REPORT

MUSKEGON COUNTY BUREAU OF SOCIAL AID

Attached is a report, on a monthly basis, of the number of cases and amounts of assistance provided by the Muskegon County Bureau of Social Aid during 1960.

We do not have figures for the new Medical Assistance to the Aged Program which began in October 1960.

Respectfully submitted,



Elwin T. White, Supervisor  
Muskegon County Bureau of Social Aid

ETW:mn

NUMBER OF CASES AND AMOUNTS OF ASSISTANCE

	OLD AGE ASSISTANCE		AID TO DEPENDENT CHILDREN		AID TO BLIND		AID TO DISABLED	
	CASES	AMOUNT	CASES	AMOUNT	CASES	AMOUNT	CASES	AMOUNT
January	933	\$ 56,041.00	524	\$ 59,964.00	40	\$ 2,550.00	79	\$ 5,333.00
February	942	56,679.00	537	61,369.00	40	2,558.00	80	5,360.00
March	927	55,494.00	540	61,343.00	40	2,575.00	80	5,475.00
April	922	55,698.00	551	62,436.00	40	2,600.00	84	5,767.00
May	914	55,376.00	542	60,630.00	40	2,590.00	82	5,702.00
June	908	55,075.00	552	61,801.00	40	2,586.00	81	5,586.00
July	903	55,339.00	556	63,468.00	42	2,661.00	79	5,300.00
August	907	55,539.00	565	65,205.00	41	2,664.00	78	5,344.00
September	906	55,493.00	572	65,997.00	42	2,723.00	84	5,780.00
October	900	55,205.00	574	66,196.00	42	2,730.00	80	5,533.00
November	890	53,883.00	595	66,628.00	43	2,783.00	81	5,574.00
December	875	52,665.00	587	66,781.00	42	2,655.00	83	5,642.00
<b>TOTALS</b>	<b>10,927</b>	<b>\$662,487.00*</b>	<b>6,695</b>	<b>\$761,818.00</b>	<b>492</b>	<b>\$31,675.00</b>	<b>971</b>	<b>\$66,396.00</b>
Monthly Averages	910	\$ 55,207.00	558	\$ 63,484.00	41	\$ 2,639.00	81	\$ 5,533.00

TOTAL GRANTS 1960

OLD AGE ASSISTANCE	\$ 662,487.00
AID TO DEPENDENT CHILDREN	761,818.00
AID TO BLIND	31,675.00
AID TO DISABLED	66,396.00

TOTAL \$1,522,376.00

\*Does Not Include Burials

## ANNUAL REPORT OF THE COUNTY TREASURER

	<u>Debit</u>	<u>Credit</u>
Balance on hand January 1, 1960	\$ 2,662,824.30	
Total Receipts of the County Treas. during the year 1960 as shown by Schedule "A"	15,760,710.68	
Transfer Vouchers, Credit Co. Treas. with unclaimed & outstanding checks	152.95	
Total disbursements for the year 1960 as shown by Schedule "B"		\$ 15,580,658.40
Detroit Bank & Trust Co. Charge for Bonds and Interest payment ( Building Debt Retirement for 1960 and Advance for year 1973 and 1974		218,671.50 500,500.00
Imprest Cash ( Sheriff Department Imprest Cash ( Returned by Special Educ.)	75.00	15.00
Note Payable - Airport Expansion Constr. A/C		350,000.00
Payment by Refund - Probate Bond Securities		2,575.00
December 31, 1960 Balance	<u>18,423,762.93</u>	<u>1,771,343.03</u>
	\$ 18,423,762.93	\$ 18,423,762.93
On Deposit in Banks - December 31, 1960		
Nat'l Lumb Bank - County General Account		66,153.17
Nat'l Lumb Bank - County General A/C U.S. Treas. Bills		287,025.00
Nat'l Lumb Bank - County Treasurer's A/C		423,102.01
Nat'l Lumb Bank - County Treas. Regular A/C U.S. Treas. Bills		400,000.00
Nat'l Lumb Bank - Co. Treas. A/C Special Educ. U.S. Treas. Bills		71,385.00
Nat'l Lumb Bank - County Road Account		376,865.12
Nat'l Lumb Bank - County Direct Relief Account		325.90
Nat'l Lumb Bank - Probate Bond Account		7,198.95
Nat'l Lumb Bank - Probate Bond Securities in Safe Deposit Box		33,800.00
Nat'l Lumb Bank - State Land Sales Account		375.00
Detroit Bank & Trust Co. - Debt Retirement		39,151.28
Detroit Bank & Trust Co. Building Debt Retirement U.S. Treas. Bills		313,051.38
Michigan Nat'l Bank - Grand Rapids - Co. Bldg. Constr. A/C		41,005.22
Michigan National Bank - Grand Rapids-Bldg. Constr. U.S. Treas. Bills		60,000.00

## Annual Report of the County Treas. Continued

Cash in County Treasurer's Office	\$ 500.00
Imprest Cash Account - Petty Cash in County offices	<u>1,405.00</u>
	\$2,121,343.03
Less Notes Payable - Airport Expansion Loan	<u>350,000.00</u>
	\$1,771,343.03

SCHEDULE "A"

CASH RECEIPTS

DELINQUENT TAX COLLECTIONS

January	\$ 60,383.10	
February	42,613.47	
March	121,282.81	
April	292,355.09	
May	260,127.33	
June	96,069.78	
July	78,093.56	
August	88,060.70	
September	64,943.26	
October	63,712.56	
November	53,016.30	
December	79,119.71	
	<hr/>	
		\$ 1,299,777.67
Collection of Current Tax Fund		2,502,355.22
Tax Sale Fund		18,644.29
For Airport Fund		46,340.85
For Airport Exp & Constr. Fund (Loan \$350,000.00)		359,758.18
For County Board of Education		
County School Audit	2,785.00	
Co. School Dist. Fund	42,559.82	
Co. Teacher's Institute Fund	1,559.00	
Special Education Fund	97,748.08	
Spec. Educ. US Treas. interest	3,081.25	
	<hr/>	
		1147,733.15
For Co. Bldg. Construction Fund		
Federal Grant 3rd Inst. Co. Health		
Fund	25,297.21	
Int. on Ctf of Deposit & Treas bills	9,731.11	
Sale of Co. Property for Apple St.	790.00	
Sale of Co. Property 40 acres		
Apple & Sheridan	60,752.00	
Grantees Release from Contract		
(Co. Medical Facility)	1,000.00	
	<hr/>	
		97,570.32
For County Bldg Retirement Fund Nat'l		
Lumberman's Bank (Personal Tax)		2,180.33
For County Health Fund		26,258.17
For County Home Sewer & Water Fund		8,447.60
For County Library Fund		30,933.87
For County Park Fund		15.00
For County Road Fund		1,635,730.51
For County Sanatorium Fund		155,812.35
For Child Care		69,624.26
For Civil Defense Fund		1,563.25
For Court & Individual Trust Fund		4,944.40
For Detroit Bank & Trust Co. Debt Ret. Fd Int. Treas. Bills		25,847.83
For Detroit Bank & Trust Co. Debt Ret. Fd Delq Personal Tax		12,041.49
For Employees Retirement Fund		120,195.39
For Escheats Fund ( Estates in Trust)		148.84
For Federal and State Fees Fund		2,911.50

## SCHEDULE "A"

CASH RECEIPTS

Continued

For Inheritance Tax Fund ( All State)	\$ 183,932.55
For Juvenile Court Restitution Fund	614.30
For Manistee National Forest Fund	357.65
For Primary School & State Aid Fund	6,836,253.19
For Probate Bond Fund	2,400.00
For Refund Fund (Overpayment of taxes etc. )	2,852.07
For Sales Tax Diversion Fund	1,015,405.41
For Social Welfare General Fund	99,198.53
For Social Welfare Direct Relief Fund	393,836.28
For Social Welfare Trust Fund	15,489.71
For State Land Auction Sales Fund	10,575.00
For State Swamp Land Tax Fund	156.72
For State Tax Fund	4,133.04
For Township, City & Village Fund (Intangible Tax)	362,663.67
For Veteran's Trust Fund	20,895.00

## FOR LIBRARY FUND ( Fines collected as follows:)

Henry Lahan, Justice, Blue Lake Township	\$ 9.00
Lawrence Lee, Justice, Casnovia Township	41.00
Louis Badeau, Justice, Cedar Creek Township	32.00
Frederick Conroy, Justice, Egelston Township	868.70
Douglas Cooper, Justice, Egelston Township	395.30
H. Terborg, Justice, Fruitland Township	1.00
Leslie E. Kline, Justice Fruitport Township	3,151.40
Marion Kempf, Justice, Holton Township	554.00
Leo Morrison, Justice, Muskegon Township	11,736.40
Oscar Bouwsma, Justice, Muskegon Township	6,182.10
Lucylle Szten, Justice, Norton Township	6,721.70
Julian Szten, Justice, Norton Township	183.00
Ralph Rose Jr. City of Montague	939.30
Judge Wm. Caughey, Municipal Court, City	2,698.40
John J. Piercy, Heights - Municipal Court	3,815.00
Harold A. Nielson, Probation Officer	1,319.00
John Frederick, Justice, North Muskegon	35.70
Harold Merrick, Justice, City of Whitehall	100.00
Leo Morrison, Act. Justice City of Whitehall	774.30
Sheriff	1,531.10
County Clerk	5.00

41,094.40

FOR GENERAL FUND

Addressograph - Printing & Transfer Binder	
Sales	910.60
Cooperative Extension Service (4H Club)	704.64
Court Costs ( Municipal & Justice Courts )	22,335.40
Delinquent Personal County Tax	10,312.52
Dog Tax - Treasurer's collections	6,471.00
Dog Warden Collections	
Dog Licenses	\$ 3,371.00
Seizure Fees	1,885.00
Board	891.20
Kennel License	367.50
	<hr/>
	6,415.20

## SCHEDULE "A" Continued

## Cash Receipts cont'd

Interest on U.S. Treasury Bills	\$	29,635.22	
Fees for opening Safe Deposit Boxes		283.95	
Friend of the Court - Handling Fees		2,157.00	
Judge of Probate examining & Conveying insane etc.		6,883.90	
Naturalization fees to County from Co. Clerk		247.50	
Operators license fees - Sheriff		16,749.45	
Overpayment of invoice		28.42	
Probation Officer - Oversight & Costs		10,143.40	
Refund Hospitalization T. B. Cases U of M et al		1,820.95	
Refunds:			
Check to Controller for Credit on Insurance Policies	\$	22.63	
Checking Delinquent taxes		4.50	
Checking taxes for road - Laketon		2.00	
Dividend checks - General Insurance		104.44	
Employees Liability Insurance		33.00	
Insurance Claim		20.98	
Photostat copy of Personal Tax		9.50	
Purchases from Central Stores		318.29	
Returned premiums Insurance Policies		1,383.76	
Reimbursement to Pursuit fund Pros. Attorney		30.75	
Restitution for damage to Jail		15.00	
Rental for Muskegon Parole Officer County Bldg.		250.00	
Refund for moving Social Welfare to County Bldg.		286.50	
Traveling expense - Judge Fox trip to Washington		96.80	
		<u>2,578.15</u>	
Register of Deeds fees		45,830.59	
Rental Gravel Farm		200.00	
Sheriff Fees		2,250.00	
Tax certificates issued		1,899.00	
Tax Histories		4,553.30	
Trailer Coach & License fees		2,071.50	
Uniforms - Sheriff Department		109.15	
		<u>174,590.84</u>	\$
From County Clerk - General			
Entry fees - Law		1,228.00	
Entry fees - Chancery		2,824.00	
Jury fees		33.00	
Stenographer fees		63.00	
Judgment fees - Law		333.00	
Decree fees - Chancery		1,311.00	
Notary Certificates & Jurats		17.75	
Certified Copies		3,260.55	
Notary Commissions		406.50	
Doctors & Nurses Registrations etc		15.00	
Justice Transcripts		22.00	
Appeal fees - Supreme Court		105.00	
Marriage Licenses		2,566.00	
Assumed Name Certificates		529.00	

## SCHEDULE "A" Continued

## Cash Receipts cont'd

Co-Partnerships -	\$ 574.00	
Registration Fees - Foreign		
Births & Delayed Reg. Births	13.00	
Concealed Weapon Permits	701.00	
Fee- Liquor Identification cards	871.00	
Fee Passport Applications	474.00	
Tax notices	19.00	
Dissolutions	141.00	
County Clerk - Court Costs	478.30	
Circuit Court Appeal Fees	<u>44.00</u>	\$ 16,029.10

## Refunds: County Clerk

Animal Shelter Gas & Fuel	191.43
Birth & Death Fees	62.00
Clerk's-Telephone	71.41
Clerk's Office Supplies	3.24
Clerk's Postage	76.99
Controller's-Telephone	51.33
Civil Defense - Telephone	27.16
Cooperative Ext. Telephone	69.68
Circuit Court Witness fees	12.80
Circuit Court (Postage & Tel)	36.06
Court House Pay Phone Comm.	66.84
County Gas used by Co. San.	21.17
Drain Commissioner's Telephone	16.40
Friend of the Court - Telephone	14.82
Grand Jury Expense	16.67
Juvenile Court - Telephone	49.07
Nomination Election Bond	1,000.00
Probate Court - Phone	1.85
Prosecutor's Office Telephone	35.40
and Postage	
Payment of logs cut from Co. land	58.32
Petition for General Election recount	360.00
Refund for copies of tally sheets	
for election results	21.85
Register of Deeds - Phone & filing	
of Deed	52.23
Sale of Calendars	4.00
Sanatorium Phone	13.28
Sheriff Refunds -Gas Fuel-	
Phone & Cruiser	1,950.58
Sale of Property to Gospel Films	5,000.00
Treasurer's office Telephone	3.45
Vending Machine Receipts	125.66
Veteran's Burials	<u>1,985.06</u>

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 11,398.75

TOTAL CASH RECEIPTS FOR 1960

\$ 15,760,710.68

BY TRANSFER VOUCHER:

Imprest Cash - Sheriff Dept.

\$ 75.00

SCHEDULE "A" Continued

Cash Receipts continued

Transfer Voucher - Credit County Treas.  
with unclaimed & Outstanding checks \$ 152.95

TOTAL RECEIPTS BY CHECK & TRANSFER  
VOUCHER \$ 15,760,938.63

January 1, 1960 Balance 2,662,824.30

\$ 18,423,762.93

## DISBURSEMENTS BY CHECK

Township, City and Village Fund - Delinquent Tax	\$	1,160,032.90
Primary School Fund		6,836,253.19
Paid from Airport Fund		68,074.22
Paid from Airport Expansion & Construction Fund		203,875.14
Paid from Civilian Defense Fund		9,278.30
Paid from Child Care Fund		173,843.86
Paid from Collection of Tax Fund (Refunded)		589.75
Paid from County Building Retirement Fund		12,041.49
Paid from County Building Construction Fund		655,320.57
Paid from County Library Fund		44,605.03
Paid from County Law Library Fund		1,846.10
Paid from Court and Individual Trust Fund		9,267.86
Paid from County Sanatorium Fund		331,424.22
Paid from County Road Fund		1,639,646.20
Paid from Delinquent Tax Fund (Refund)		169,306.98
Paid from Drain Fund		10,284.34
Paid from Employees Retirement Fund		178,210.18
Paid from Escheats Fund (Estates in Trust)		4,443.43
Paid from Federal and State Fees Fund		2,946.00
Paid from Forest Commission		139.50
Paid from Health Unit Fund		110,419.94
Paid from General Fund		959,326.20
Paid from Inheritance Tax Fund (to State)		183,932.55
Paid from Juvenile Court Restitution Fund		579.19
Paid from Library Fund (Penal Fines to Co. Library, Hackley Library etc)		35,846.07
Paid from Manistee National Forest Fund		357.65
Paid from Probate Bond Fund		1,650.00
Paid from Refund Fund		2,863.82
Paid from Redemption Fund		15,353.67
Paid from Revolving Drain Fund		14,711.69
Paid from Social Welfare General Fund		397,484.06
Paid from Social Welfare Direct Relief Fund		925,861.22
Paid from Social Welfare Trust Fund		16,381.10
Paid from State Land Sales Fund		8,444.51
Paid from State Tax Fund (Auditor General Settlements)		4,446.27
Paid from School District Fund (Co. Board of Education)		87,708.29
Paid from State Swamp Land Tax Fund		156.72
Paid from Sales Tax Diversion Fund		1,015,405.41
Paid from School Audit Fund		1,410.68
Paid from Special Education Fund		262,832.86
Paid from Teacher's Institute Fund		615.00
Paid from Temporary Relief Fund		690.64
Paid from Veteran's Trust Fund		22,751.60
	\$	<u>15,580,658.40</u>
Disbursements by Transfer Voucher Refund Probate		
Bond Securities		2,575.00
Imprest Cash-Returned by Special Education		15.00
Detroit Bank & Trust Co. Charge for Bonds & Interest		
payments Co. Buildings Debt Retirement		719,171.50
	\$	<u>16,302,419.90</u>
Total Disbursements by Checks & Transfers		1,771,343.03
December 31, 1960 Balance	\$	<u>18,073,762.93</u>
Disbursement by Airport Expansion Loan		350,000.00
	\$	<u>18,423,762.93</u>

GENERAL FUND 1960LEDGER ACCOUNT

January 1, 1960 Balance		\$ 42,340.22
Cash Receipts	\$ 202,018.69	
Credit Transfers	<u>2,439,769.91</u>	2,641,788.60
Less Disbursements		
By Check	959,326.20	
Debit Transfers	<u>1,371,624.45</u>	
	\$ 2,330,950.65	
General Fund Dec. 31, 1960 Balance	<u>353,178.17</u>	<u>2,684,128.82</u>
	\$ 2,684,128.82	\$ 2,684,128.82

CLASSIFICATION OF GENERAL FUND

January 1, 1960 Balance		42,340.22
Department Cash Receipts		
County Treasurer	\$ 99,758.61	
Sheriff	2,250.00	
Dog Warden-Animal Shelter	6,415.20	
Probation Officer	10,143.40	
Probate Judge - Fees & Refunds	6,883.90	
Register of Deeds	45,830.59	
Co. Gravel Pit Farm - Rent	200.00	
County Clerk	27,675.35	
Friend of the Court	2,157.00	
Co-Operative Extension Service	<u>704.64</u>	
		202,018.69
Credit Transfer Vouchers:		
Current Tax Collections	\$ 2,164,377.19	
Delinquent Tax Collections	259,238.27	
State Land Sales	1,727.11	
State Fund	808.36	
Court & Individual Trust Fund (Youth Home & Bldg Authority)	9,301.03	
Tax Sale	4,317.95	\$ <u>2,439,769.91</u>
Total Credits - General Fund - 1960		\$ 2,684,128.82

(Continued)

CLASSIFICATION OF GENERAL FUND  
1960

General Fund Expenditures 1960

Addressograph Department	\$ 15,867.32
Agricultural Agent	13,455.09
Ambulance Service	121.00
Animal Shelter	15,129.61
Board of Supervisors	23,379.30
Burial of War Veterans	17,800.00
Controller	34,987.92
Circuit Court	55,037.91
Contagious Disease Expense	1,077.21
Contagious Disease Expense T.B.	12,840.81
Coroner	4,590.05
County Clerk	44,371.50
County Treasurer	48,671.21
Court House and Grounds	99,271.94
Drain Commissioner	5,566.80
Dues and Contributions	5,750.00
Elections	14,682.09
Friend of the Court	37,468.57
Insurance	11,089.99
Judge of Probate	87,217.37
Justice Court	34,856.99
Miscellaneous	13,645.04
Prosecuting Attorney	36,136.60
Register of Deeds	32,688.95
Safety Director	6.29
Sheriff	217,377.44
Soldier's Relief Commission	850.00
State Institutions, not T.B.	74,413.93
Tax Allocation Commission	975.27

General Fund Expenditures by check

\$ 959,326.20

Debit Transfer Vouchers - 1960	
Airport Expansion 1960 Budget Appropriations	20,000.00
Child Care Fund 1960 Budget	100,000.00
Civil Defense 1960 Budget	8,308.00
County Health Unit 1960 Budget	88,000.00
County Parks Fund 1960 Budget	11,500.00
County Sanatorium Maintenance 1960 Budget	148,000.00
County School District Fund 1960 Budget	50,000.00
Revolving Drain 1960 Budget	5,737.65
Muskegon County Library 1960 Budget	5,000.00
Retirement Fund 1960 Budget	75,000.00
Social Welfare General Fund - County 1960 Budget	345,995.90
Social Welfare Direct Relief - County 1960 Budget	509,004.10
Temporary Relief 1960 Budget	1,950.00
Voting Machine Appropriation 1960 Budget	3,000.00
Auditor General Refunds	28.80
County Clerk Imprest Cash Debit Fund	100.00

General Fund Disbursements by Transfer Voucher  
Total Disbursements General Fund for 1960  
January 1, 1961 General Fund

\$ 1,371,624.45  
2,330,950.65  
\$353,178.17

RECEIPTS AND DISBURSEMENTS BY MONTHS

	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>
January 1, 1960 Balance	\$ 2,662,824.30	
January	2,369,723.38	\$ 1,169,109.96
February	1,821,915.53	1,533,733.77
March	838,356.81	642,404.03
April	1,910,572.21	1,646,744.79
May	1,723,279.35	1,333,045.90
June	943,791.46	1,537,561.76
July	229,165.62	591,498.95
August	2,185,365.91	2,308,815.44
September	231,885.40	613,627.57
October	1,309,828.77	1,699,309.25
November	1,141,793.70	1,284,463.30
December	1,055,032.54	1,220,343.68
By Transfer Vouchers:		
Nat'l Lumb. Bank Airport Expansion Note		350,000.00
Probate Bond Securities - Refund Payments		2,575.00
Detroit Bank & Trust Co. Charge for Bonds and interest payments Bldg Debt Retirement		719,171.50
Transfer Vouchers - Credit County Treas. with unclaimed outstanding checks	152.95	
Imprest Cash - Sheriff	75.00	
Imprest Cash - Returned by Special		15.00
December 31, 1960 Balance		<u>1,771,343.03</u>
	<u>\$ 18,423,762.93</u>	<u>\$ 18,423,762.93</u>

TRIAL BALANCE  
FOR MONTH ENDING  
DECEMBER 31, 1960

FUNDS	<u>DEBITS</u>	<u>CREDITS</u>
General Fund		\$ 353,178.17
Airport		5,790.35
Airport expansion construction		167,455.34
Child Care		24.69
Civilian Defense		2,226.40
Collection of Tax		200,000.00
County Building Construction		101,005.22
County Forest Commission		1,177.19
County Health		4,078.16
County Home Sewer & water		.20
County Law Library		3,941.84
County Road		376,865.12
County Sanatorium		8,314.51
Court & Individual Trust		16,987.13
Delinquent Tax Fund		76,905.85
Detroit Bank & Trust County Debt Ret.		352,202.66
Drain		78,490.30
Employee's Retirement		61,681.21
Escheats		12,671.25
Federal & State Fees		213.50
Imprest Cash		1,405.00
Juvenile Court Restitution		2,740.92
Library		20,740.70
Muskegon County Library		9,872.51
Notes Payable	\$ 350,000.00	
Probate Bond		40,998.95
Redemption		3,338.35
Revolving Drain		5,300.84
School Audit		1,990.34
School District		4,662.80
Special Education		67,569.54
U.S. Treasury Bills-Spec. Educ		71,385.00
Social Welfare General		57,024.73
Social Welfare Direct Relief		325.90
Social Welfare Trust		1,931.63
State Land Sales		375.00
State Tax		600.50
Teachers Institute		4,839.98
Temporary Relief		1,581.40
Veterans Trust		1,449.85
 ACCOUNTS		
County Treasurer's Account	1,771,343.03	
Probate Bond Securities a/c	33,800.00	
Imprest Cash Account	1,405.00	
Cash Account	500.00	

TRIAL BALANCE-ACCOUNTS

Continued

DEBITS

CREDITS

National Lumberman's Bank C/D Co. General a/c	\$ 287,025.00	
County General a/c	66,153.17	
National Lumberman's Bank Co. Treas. a/c	423,102.01	
National Lumberman's Bank C/D Co. Treas. a/c	400,000.00	
National Lumberman's Bank U.S. Treas. Bills Spec. Education a/c	71,385.00	
National Lumberman's Bank-Direct Relief a/c	325.90	
National Lumberman's Bank-Co. Road a/c	376,865.12	
National Lumberman's Bank-Probate Bond a/c	7,198.95	
Mich. Nat'l. Bank Co. Bldgs Const. a/c	41,005.22	
Mich. Nat'l Bank-Co. Bldgs C/D a/c	60,000.00	
Detroit Bank Trust Co. Debt Ret. a/c	39,151.28	
Detroit Bank Tr. Co. U.S. Tr. Bonds a/c	313,051.38	
Nat'l Lumb. Bank-State Land Sales a/c	375.00	
Surplus Account		\$ 1,771,343.03
Notes Payable a/c Airp. Exp N.L. Bank		350,000.00
	<hr/>	<hr/>
	\$ 4,242,686.06	\$ 4,242,686.06

Receipts, Certificates, Tax Histories and Postings issued by the  
Treasurers Department.

1960

Tax Receipts	11366
County Treas. receipts	1970
Dog License Receipts	622
Other Department receipts	<u>308</u>
Total	14266
Deed Certificates	3668
Redemption Certificates	<u>607</u>
Total	4275
Tax Histories and postings	2770
Pieces of Mail received	4692
Pieces of Mail outgoing Certified	314
1957 Tax Notices	3777
Other Mail	<u>6424</u>
Total	10515
Safe Deposit Boxes opened	171
Deposits to Lumberman's Bank	274
Miles traveled by County Treasurer for the above	1434
Approximate plates in County Addressograph Dept.	75000
Approximate plates in City of Muskegon Addressograph Department	(information from 13,600 Smith, City Hall)
Approximate number of parcels in Muskegon County	76,000
Number Plats received during 1960	26

Paul Vitek Jr.  
County Treasurer

MUSKEGON COUNTY SANATORIUM  
MUSKEGON, MICHIGAN

December 31, 1960

Muskegon County Treas. Acct. - Jan. 1, 1960 \$ 35,826.99

Cash Receipts - Jan. 1st to Dec. 31st, 1960

State of Michigan Subsidy	\$ 47,200.82
Out County Patients	35,844.50
State-at-Large Patients	51,144.21
Insurance Cases	9,141.75
County Appropriation	148,000.00
Miscellaneous	368.60
Uncanceled Checks Added to Surplus	<u>99.59</u>
<b>Total Cash Receipts</b>	<b>291,799.27</b>

Expenditures - Jan. 1st to Dec. 31st, 1960

Land and Improvements	894.82
Hospital Building & Fixtures	26,430.26
Administrative Equipment	520.71
Care of Patients Equipment	6,135.98
Culinary Equipment	2,102.14
Domestic Equipment & Furniture	190.00
Linen & Laundry Room Equipment	842.46
Maintenance & Repair Equipment	179.95
Motor Service Equipment	<u>1,962.75</u>
<b>Total Capital Expense</b>	<b>39,259.07</b>

Administrative Expense	23,008.04
Care of Patients Expense	95,330.75
Laboratory, X-ray, Clinical Expense	6,738.71
Culinary Expense	82,247.15
Housekeeping Expense	22,386.27
Laundry Expense	14,053.50
Engineering & Grounds Expense	34,089.33
General Expense	892.92
Insurance	2,557.62
Occupational Therapy	<u>5,882.80</u>
<b>Total Operating Expense</b>	<b>287,187.09</b>

326,446.16

Muskegon County Treas. Acct. - Dec. 31, 1960

\$ 1,180.10

## CAPITAL EXPENSE - 1960

Grounds			
Water Main	<u>894.82</u>		894.82
Building			
* Sprinklers	7,481.00		
* Exits	18,659.31		
Ceramic Tile (Pharmacy-Lab)	<u>289.95</u>		26,430.26
Administrative			
Chair (Physician's Office)	42.46		
Dictaphone Stands	42.00		
Desk (Physician's Office)	165.75		
Typewriter (less trade-in)	<u>270.50</u>		520.71
General Hospital			
Pharmacy	2,234.82		
Mattresses	428.00		
Hampers	<u>249.75</u>		2,912.57
Medical Equipment			
EKG Stand	60.19		
Pneumothorax	165.66		
Respirometer	<u>559.61</u>		785.46
Laboratory			
Still	189.00		
Colorimeter	316.79		
Centrifuge	229.54		
Refrigerator	182.46		
Casework	1,362.50		
Desk and Chair	<u>157.66</u>		2,437.95
Culinary			
Dishwashers	1,737.94		
Food Mixer	147.00		
Refrigerator Unit	110.25		
Oven Deck (replacement)	<u>106.95</u>		2,102.14
Domestic			
Seat Covering (living-quarters)	<u>190.00</u>		190.00
Laundry			
Drying Tumbler - (installation)	<u>842.46</u>		842.46
Engineering-Grounds			
Lawn Mower	179.95		
Plymouth Car	<u>1,962.75</u>		2,142.70
			<u>39,259.07</u>
Total			\$ 39,259.07

\* These additions, at a cost of \$26,140.31, were made to comply with regulations and recommendations of the State Fire Marshall.

## Revenue Report - 1960

Muskegon County Funds	\$ 148,000.00	50.7
Out County Funds	35,844.50	12.3
State of Michigan Funds	98,345.03	33.8
Hospitalization Insurance	9,141.75	3.1
Miscellaneous Receipts	368.60	.1
Uncanceled Checks Added to Surplus	99.39	----
	<hr/>	<hr/>
	291,799.27	100.0

## Expenditure Report - 1960

Operating Expense	\$ 287,187.09
Depreciation	16,011.48
	<hr/>
	303,198.57
Capital Expense	39,259.07
	<hr/>
Total Cost	\$ 342,457.64

In-Patient Days	18,262
Operating Cost per In-Patient Day	16.60

## MUSKEGON COUNTY SANATORIUM

1960

<u>IN PATIENTS</u>	<u>Days</u>	<u>Percent</u>
Muskegon County Patients	11,891	65.1
Out County Patients	2,449	13.4
State at Large Patients	3,922	21.5
	<hr/>	<hr/>
	18,262	100.0

OUT PATIENTS' CLINIC - Sanatorium

Treatments - Medical	
Consultation	70
Chemotherapy	1,166
Laboratory Tests	129

OUT PATIENTS' CLINIC - at Muskegon  
County Tbc Assn.

Consultation - New Admission	415
Tuberculin Tests	722
Histoplasmin Tests	199
Bacteriological Examinations	206

X-RAY FILMS - DIAGNOSTIC INTERPRETATION

In Patients	372
Out Patients	1,381
Staff	233
	<hr/>
Total Sanatorium Films	1,986
Other Films Referred for Diagnosis	2,710
Health Dept. 70 mm Films	720
Body Section Films Reviewed	371