

**ANNUAL**  
**REPORT**

OF  
MUSKEGON  
C O U N T Y  
GOVERNMENT

**1961**

COUNTY OF MUSKEGON

1961 ANNUAL REPORT

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April 2, 1962

To: Board of Supervisors, Muskegon County

The following pages contain valuable information about the operation of Muskegon County government in the year 1961.

FINANCIAL SUMMARY

1961 was a very good year financially for Muskegon County. The Welfare department stayed within its budget, and this contributed materially to our ending the year with a cash balance of \$339,504.04 in the general fund.

\$207,472 of the year end balance was carried over from 1960 and was left in the general fund. The balance of \$132,032.04 was transferred to the Public Improvement Fund.

General fund budget performance was as follows:

1961 budget	\$2,839,679.44
1961 expenditures	<u>2,775,186.40</u>
Budget "savings"	<u>\$64,493.04</u>

The beginning cash balance plus additional income during the year, accounted for the difference between the amount of budget "savings" and the actual cash balance.

CONCLUSION

As a result of an anticipated drastic reduction in the County's state equalized valuation, our income in 1963 will be reduced substantially. I anticipate an experience in 1963 similar to the County's famous austerity program of 1959.

Every effort will be made in 1962 to curtail expenditures. Whatever money is saved in 1962 will be available for the anticipated financial drought of 1963.

MUSKEGON COUNTY AIRPORT  
Statement of Income & Expense, One Year Ending December 31, 1961:

<u>INCOME:</u>			
<u>Landing Area:</u>			
Field-Use Charges	\$17,963.56		
Concession - Gasoline & Oil Sales	4,865.60		
Field-Storage & Parking Charges	106.00		
Management Services	2,710.94	\$25,646.10	
<u>Hangar Area:</u>			
Hangar Rent	\$15,507.57		
Hangar Storage	1,110.50		
Ground-Site Rentals	200.48		
Management Services	1,815.80	18,634.35	
<u>Terminal Area:</u>			
Rent in Terminal Building	\$6,925.50		
Concessions	2,675.73		
Management Services	693.35		
Flying Schools Office Rent & Other	394.80		
Limousine & Rent-a-Car Comm.	5,536.18	16,225.56	
<u>Other Areas:</u>			
Misc. Ground Rentals	\$611.06		
Sale of Christmas Trees	855.90	1,466.96	
Total Airport Income for Year ending 12-31-61:			\$61,972.97
 <u>EXPENSE:</u>			
<u>Landing Area:</u>			
Operating Expense:	\$5,149.90		
Maintenance "	11,742.87		
Administrative "	7,802.09	\$24,694.86	
<u>Hangar Area:</u>			
Operating Expense	\$8,476.28		
Maintenance "	6,543.13		
Administrative "	7,572.24	22,591.65	
<u>Terminal Area:</u>			
Operating Expense	\$11,500.84		
Maintenance "	4,332.70		
Administrative "	7,493.24	23,326.78	
<u>Other Areas:</u>			
Operating Expense	\$107.25		
Maintenance "	287.71	394.96	
Total Airport Expense, Year ending 12-31-61:			\$71,008.25
Net (Loss) for year 1961:			(\$9,035.28)
 <u>Comparison of:</u>			
	Income	Expense	Net
Landing Area:	\$25,646.10	\$24,694.86	\$951.24
Hangar Area:	18,634.35	22,591.65	(\$3,957.30)
Terminal Area:	16,225.56	23,326.78	(\$7,101.22)
Other Areas:	1,466.96	394.96	1,072.00
Totals showing Net(Loss)	\$61,972.97	\$71,008.25	(\$9,035.28)

MUSKEGON COUNTY AIRPORT  
Comparison of Expense & Income, One Year Ending December 31:

	Pittenger		Hakes		
	1957	1958	1959	1960	1961
<u>Expense:</u>					
<u>Landing Area:</u>					
Operating Expense,	\$2,456.00	\$2,659.94	\$2,821.65	\$2,856.37	\$5,149.90
Maintenance "	5,484.56	8,692.62	9,807.97	12,556.17	11,742.87
Administrative "	4,668.82	5,427.46	5,267.17	6,066.13	7,802.09
<u>Hangar Area:</u>					
Operating Expense,	\$7,491.42	6,917.74	8,544.94	8,703.18	8,476.28
Maintenance "	3,849.88	3,043.98	5,127.58	7,399.57	6,543.13
Administrative :	4,668.68	5,427.27	5,267.02	6,065.96	7,572.24
<u>Terminal Area:</u>					
Operating Expense,	4,723.59	4,314.54	4,194.99	5,263.50	11,500.84
Maintenance "	3,486.30	2,302.53	1,833.46	2,216.87	4,332.70
Administrative "	4,668.51	5,427.05	5,265.59	6,065.97	7,493.24
<u>Other Areas:</u>					
Operating Expense,				9.75	107.25
Maintenance "				196.93	287.71
Total Airport Expense,	\$41,497.76	\$44,213.13	\$48,130.37	\$57,400.10	\$71,008.25
<u>Income:</u>					
<u>Landing Area:</u>					
Field-Use Charges	\$9,948.45	\$7,520.11	\$9,666.39	\$11,538.13	\$17,963.56
Concession, Gas, Oil	2,500.96	2,426.94	2,844.22	4,093.72	4,865.60
F'ld Storage, Parking	15.00	36.00	205.00	45.50	106.00
Sale, Deprec. Equip.	500.00				
Management Services				1,124.90	2,710.94
<u>Hangar Area:</u>					
Hangar Rent	11,196.99	11,277.86	12,680.50	13,809.00	15,507.57
Hangar Storage	3,208.43	1,698.41	1,670.50	1,610.50	1,110.50
Ground-Site Rentals	169.04	197.48	197.48	197.48	200.48
M'g'ment Service	1,150.00	1,150.00	1,153.00	1,286.97	1,815.80
<u>Terminal Area:</u>					
Rent, Term. Bldg.	3,920.04	4,120.04	3,920.04	4,136.54	6,925.50
Concessions	6,802.29	5,569.64	6,589.10	7,063.06	8,211.91
M'g'ment Services	501.75	776.75	550.00	614.15	693.35
Fly Sch. Off. Rent, Other	634.24	535.23	612.00	736.80	394.80
<u>Other Areas:</u>					
Sale, Christmas Trees	1,910.85	438.87	347.88		855.90
Misc. Ground Rentals			561.06	671.06	611.06
Total Income:	\$42,458.04	\$35,747.33	\$40,997.17	\$46,927.81	\$61,972.97
Net Gain or (Loss):	\$960.28	(\$8,465.80)	(\$7,133.20)	(\$10,472.29)	(\$9,035.28)

## MUSKEGON COUNTY AIRPORT

Statement of Receipts, One Year Ending December 31, 1961:  
(Operating or "Airport Fund")

Landing Area:

Field-Use Charges	\$18,850.06	
Concession - Gasoline & Oil	4,865.60	
Field Storage & Parking Charges	106.00	
Management Services	2,710.94	
Refund, Operation of Vehicles (Tax)	306.00	
Refund, Maintenance of Grounds	11.00	
Refund, Maintenance of Equipment	188.00	

## Landing Area Receipts:

\$27,037.60

Hangar Area:

Hangar Rent	\$15,543.07	
Hangar Storage	1,180.50	
Ground-Site Rentals	200.48	
Management Services	1,845.80	
Refund, Maintenance, Building & Grounds	787.83	

## Hangar Area Receipts:

19,557.68

Terminal Area:

Rent in Terminal Building	\$7,252.17	
Concessions	2,767.60	
Management Services	693.35	
Flying Schools Office Rent & Other	380.40	
Limousine & Rent'a'car Commissions	5,950.28	
Refund, Light-Power	812.00	
Refund, Maintenance of Equipment	6.00	

## Terminal Area Receipts:

17,861.80

Other Areas:

Miscellaneous Ground Rentals	\$611.06	
Sale of Christmas Trees	474.40	

## Other Areas Receipts:

1,085.46

Other Receipts:

Refund, Insurance	\$55.91	
Refund, Communications	482.44	
Refund, Office Supplies	64.59	
Refund, Misc. & Advertising	72.34	
Sale of Equipment	175.00	
Sale of Depreciated Equipment	25.00	

## Additional Undistributed Receipts:

875.28

## Total Receipts from Operating Sources:

\$66,417.82

## Transfers from County General Fund:

Budget transfer \$25,000.00

Return premium, Workmen's Comp. 26.03

25,026.03

## Total Receipts, all sources, Airport Fund, 1961:

\$91,443.85

## MUSKEGON COUNTY AIRPORT

Statement of Expenditures, One Year Ending December 31, 1961:

<u>Landing Area:</u>			
Light-Power		\$1,329.87	
Operating Salaries		3,505.14	
Landing Field (Recording Expense)		10.60	
Maintenance Salaries		4,871.37	
Maintenance, Grounds		1,059.51	
Maintenance, Equipment		4,922.00	
Operation of Vehicles		1,357.02	
Miscellaneous & Advertising		308.50	
Landing Area Expenditures:			\$17,364.01
<u>Hangar Area:</u>			
ADT System		\$650.00	
Fuel		707.36	
Janitor Supplies		89.22	
Light-Power		1,753.98	
Operating Salaries		2,320.26	
Maintenance Salaries		2,868.99	
Maintenance, Building & Grounds		3,683.32	
Maintenance, Equipment		778.65	
Miscellaneous & Advertising		78.75	
Work in Progress, Hangar #2		951.00	
Refund, Hangar Rent		60.00	
Hangar Area Expenditures:			13,941.53
<u>Terminal Area:</u>			
Commissions, Concessions		\$197.87	
Fuel		837.58	
Janitor Supplies		800.94	
Light-Power		2,343.13	
Operating Salaries		7,601.61	
Maintenance Salaries		1,709.56	
Maintenance, Building & Grounds		1,767.50	
Maintenance, Equipment		861.64	
Work in Progress, Terminal Building Addition #2		785.30	
Terminal Area Expenditures:			16,905.13
<u>Other Areas:</u>			
Maintenance, Manager's Residence		\$133.76	
Maintenance, Custodian's Residence		118.95	
Maintenance, Engineer's Residence		35.00	
Other Areas Expenditures:			287.71

## MUSKEGON COUNTY AIRPORT

Statement of Expenditures, Year 1961, Cont'd:

Brought Forward:		\$48,498.38
<u>Undistributed Expenditures:</u>		
Equipment	\$2,597.86	
Prepaid Insurance	3,349.85	
Communications	1,666.64	
Maintenance, Office Equipment	39.50	
Miscellaneous & Advertising	2,528.70	
Office Supplies & Printing	1,368.91	
Admin. Salaries (Mgr., Admin. Asst. & Clerk)	13,821.48	
Travel	3,674.46	
Undistributed Expenditures:		<u>29,047.40</u>
Total Operating Expenditures, Airport Fund, 1961:		\$77,545.78

## MUSKEGON COUNTY AIRPORT

Report of Receipts & Expenditures, Airport Expansion & Construction Fund  
One Year Ending December 31, 1961:

Balance on Hand, January 1, 1961:		\$167,455.34
Receipts during year, 1961:		
Salvage received from property purchased	\$3,100.00	
Millage collected by Muskegon County for airport	451,683.97	
Tax anticipation note	347,583.58	
Check voided, Land purchase	150.00	
Plus Receipts during year 1961:		802,517.55
Sub-total		<u>\$969,972.89</u>
Expenditures during year, 1961:		
To Michigan Dept. of Aeronautics,		
Participation in Projects 9-20-034-6105 & -6106	\$212,500.00	
Construction projects in progress	55,654.14	
Land purchases	193,034.40	
Appraisal fees	2,150.00	
Attorney fees	6,031.87	
Abstract, title, recording fees	1,026.65	
Surveying fees	4,484.50	
Engineering fees	58,647.95	
Addition #2, Terminal Bldg., work in progress	10,260.78	
Taxes paid Norton Twp. on land purchased	60.94	
Equipment purchased	5,552.78	
Work in Progress, Hangar #2	339.00	
Notes Payable & Interest, Nat'l Lumberman's Bank	357,869.20	
Miscellaneous construction expenses	580.42	
Travel	1,206.18	
Less Expenditures during 1961:		<u>909,398.81</u>
Balance, Airport Expansion & Construction Fund,		
December 31, 1961:		\$60,574.08

## MUSKEGON COUNTY AIRPORT

Balance Sheet, December 31, 1961:ASSETS:Current Assets:

County Treasurer, Airport Fund	\$19,688.42
Co. Treas., Airport Expansion, Construction Fund	60,574.08
Cash on Hand	50.00
Accounts Receivable	1,675.68
Prepaid Insurance	1,907.84
Prepaid ADT System	379.15

Current Assets:

\$84,275.17Fixed Assets:

	Cost	Less Deprec. to 12-31-61	
Land, Fld., Runways	\$1,865,299.34	\$315,901.81	\$1,549,397.53
Hangars	289,356.78	110,246.06	179,110.72
Terminal Building	55,239.26	13,744.15	41,495.11
Other Bldg., Facilities	40,476.83	14,091.32	26,385.51
Equipment	102,405.12	51,879.49	50,525.63
Fixed Assets:			<u>\$1,846,914.50</u>

Total Assets:

\$1,931,189.67LIABILITIES & EQUITIES:Liabilities:

Notes Payable \$346,500.00

Equities:

Capital Invested by Muskegon County	\$751,922.18
Grants-in-Aid, Federal	554,220.80
Grants-in-Aid, State	171,889.95
Grants-in-Aid, Other (Chamber of Commerce)	120,000.00
Operating (Loss)	(13,343.26)
Equities:	<u>1,584,689.67</u>

Total Liabilities &amp; Equities:

\$1,931,189.67

NOTE: The increase in Grants-in-Aid, Federal and State, for the year 1961 is based on an estimated figure provided by the Michigan Department of Aeronautics pending final audit of Projects -04 and -05. When final audit figures are received the figure will be adjusted.

MUSKEGON COUNTY  
ANIMAL SHELTER  
YEARLY REPORT

Dogs taken in	4,177	Fees for animals sold	\$1,819.46
Dogs sold	497	Fees for released animals	1,892.50
Dogs released	395	License fees, County	3,478.00
Dogs humanely destroyed	3,409	License fees, City	1,896.00
Cats received	1,055	Total cash deposited	9,085.96
Cats adopted out	177		
Cats humanely destroyed	938	License sold for 1961	9,400
Miscellaneous animals-		By Animal Shelter	3,150
8 white mice		By others	6,250
1 goat			
4 squirrels			
1 owl			
2 finches			
1 woodpecker			
1 robin			
1 hamster			
9 rabbits			
2 monkeys			

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Gerald L. Wheeler  
Superintendent, Animal Shelter

SUMMARY OF COUNTY SCHOOL DISTRICT FUND

January 1, 1961 to December 31, 1961

BALANCE: January 1, 1961 \$ 4,662.80

RECEIPTS:

County Appropriations \$57,000.00  
 State Aid 10,923.60  
 Transfers 826.85

Cooperative School Purchases Receipts

Textbooks \$ 6,618.29  
 Tests 1,590.98  
 Audio-Visual Supplies 706.55  
 Education Service Center 4,991.70  
 Teacher's Institute Luncheon 994.00  
 Cook's Workshop at Marquette 504.68  
 Other Miscellaneous 930.83  
 Total Cooperative School Purchases Receipts 16,337.03

TOTAL RECEIPTS \$ 85,087.48

TOTAL RECEIPTS INCLUDING BALANCE \$ 89,750.28

DISBURSEMENTS:

General Control

Board Members Salaries & Mileage \$ 1,775.20  
 Office Supplies 2,431.74  
 Postage 950.58  
 Conventions 709.24

TOTAL GENERAL CONTROL \$ 5,866.76

Salaries of Professional and Non-Professional Personnel

Salaries - Professional Personnel \$ 46,555.77  
 Mileage 2,711.20  
 Salaries - Non-Professional Personnel 18,096.22

TOTAL SALARIES \$ 67,363.19

Professional Services

Professional Services 1,052.64  
 Education Service Center 717.71

TOTAL PROFESSIONAL SERVICES \$ 1,770.35

Supplies and Materials

Child Accounting Forms \$ 2,059.76  
 Financial Accounting Forms 65.53  
 Printing and Binding 710.95  
 Offset Supplies 3,776.19

TOTAL SUPPLIES & MATERIALS \$ 6,612.43

Equipment

Maintenance Agreements on Equipment  
Repairs on Equipment

505.00

83.03

TOTAL EQUIPMENT

\$ 588.03

Fixed Charges

Insurance

499.31

TOTAL FIXED CHARGES

\$ 499.31

Miscellaneous

Rebate to Schools for Institute Luncheons  
Express  
Other

\$ 994.00

4.44

6.00

TOTAL MISCELLANEOUS

\$ 1,004.44

Revolving Fund

Cooperative Purchases for Schools

\$ 6,203.06

TOTAL REVOLVING FUND

\$ 6,203.06

TOTAL DISBURSEMENTS

\$ 89,907.57

Balance - December 31, 1961

\$ 157.29 Cr.

## SPECIAL EDUCATION FUND SUMMARY

January 1, 1961 - December 31, 1961

BALANCE: January 1, 1961 \$ 67,569.54

RECEIPTS:

(A) Current Account

Current Tax Collections (Muskegon County)	\$ 211,054.11
Delinquent Tax Collections (Muskegon County)	21,698.70
Interest on Delinquent Taxes	1,081.40
Current Tax Collections (Other Counties)	857.18
Delinquent Tax Collections (Other Counties)	333.82
Interest on Delinquent Taxes	21.38
State Aid	<u>75,965.97</u>

TOTAL CURRENT ACCOUNT \$ 311,012.56

(B) Capital Outlay Account (Building Priorities)

U. S. Treasury Bills	71,385.00
Interest on U.S. Treasury Bills	<u>3,615.00</u>

TOTAL CAPITAL OUTLAY ACCOUNT \$ 75,000.00

TOTAL RECEIPTS INCLUDING BALANCE \$ 453,582.10

DISBURSEMENTS:

(A) Current Account

Administration - 300

Administration Salaries	13,118.60
Secretarial & Clerical Salaries	7,886.41
Office Supplies	<u>358.64</u>

TOTAL \$ 21,363.65

Instruction - 310

Salaries of Teaching Personnel	\$ 97,953.86
Mileage	8,770.11
Teaching Supplies	<u>754.22</u>

TOTAL \$ 107,478.19

Fixed Charges - 330

Insurance	<u>170.74</u>
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TOTAL \$ 170.74

Equipment - 340

New Equipment	961.04
Repair of Equipment	130.54
TOTAL	<u>\$ 1091.58</u>

Miscellaneous - 360

County School District Fund (Supplies, etc.)	826.85
Other	801.17

TOTAL \$ 1628.02

Supplemental Disbursements - 370

Payments to Schools \$ 29,432.80

TOTAL \$ 29,432.80

TOTAL CURRENT ACCOUNT DISBURSEMENTS \$ 161,164.98

(B) Capital Outlay Account (Building Priorities)

Savings Certificates	\$ 150,000.00
Payments to Schools for construction	<u>58,258.92</u>

TOTAL CAPITAL OUTLAY ACCOUNT DISBURSEMENTS \$ 208,258.92

TOTAL DISBURSEMENTS \$ 369,423.90

BALANCE SPECIAL EDUCATION FUND - Dec. 31, 1961 \$ 84,158.20

BALANCE BANK SAVING CERTIFICATES \$ 150,000.00  
(Building Priorities)

SUMMARY OF COUNTY TEACHERS' INSTITUTE FUND

January 1, 1961 to December 31, 1961

Balance - January 1, 1961		\$ 4839.98
Cash Receipts		<u>1864.00</u>
Total Receipts and Balance		\$ 6703.98
<u>Disbursements</u>		
Speakers and Supplies for Institutes		<u>1755.65</u>
Balance - December 31, 1961		\$ 4948.33

SUMMARY OF SCHOOL AUDIT FUND

January 1, 1961 to December 31, 1961

Balance - January 1, 1961		\$ 1990.34
<u>Cash Receipts</u>		
Child Accounting	825.00	
Financial Auditing	<u>763.25</u>	
Total Receipts		<u>1588.25</u>
Total Receipts and Balance		\$ 3578.59
<u>Disbursements</u>		
Child Accounting	2016.53	
Financial Auditing	<u>471.65</u>	
Total Disbursements		<u>2488.18</u>
Balance - December 31, 1961		\$ 1090.41

MUSKEGON COUNTY BOARD OF EDUCATION  
ANNUAL SCHOOL CENSUS TABULATION

June 1, 1961

Third Class	Under 1							Birth-4		
	1	2	3	4	5	6	7	8	9	
Muskegon	818	949	921	944	4516	950	937	895	950	893
Muskegon Heights	466	487	485	494	2439	454	495	509	460	427
<u>Fourth Class</u>										
Beach	110	115	115	122	568	124	119	130	101	88
Bunce	4	4	4	1	18	3	3	7	5	5
Carr	93	98	107	103	504	107	93	93	112	78
Fruitport	146	153	167	185	827	158	169	163	156	156
Gustafson	54	42	59	69	283	54	45	51	54	35
Henry Street-Glenside	107	115	135	119	585	148	106	139	129	95
Holton	58	68	53	81	326	71	68	67	71	64
Jolman	98	115	125	99	545	104	117	105	110	94
Laketon	114	166	181	173	782	170	165	165	151	161
Little Black Lake	19	21	20	20	101	19	21	20	22	26
Mona Shores	403	516	545	534	2427	547	500	496	480	428
Montague	97	86	107	93	473	117	109	100	104	92
Orchard View	142	150	154	162	771	149	185	152	137	138
Phillips	93	96	90	97	482	81	86	77	77	87
Ravenna	88	93	99	84	452	114	93	102	113	83
Reeths-Puffer	84	87	107	95	461	91	104	80	107	99
North Muskegon	57	53	83	96	346	67	112	94	91	87
Twin Lake	29	36	25	32	142	30	51	29	35	35
Whitehall	132	153	182	159	779	163	175	138	153	142
Wolf Lake	53	43	49	40	229	43	39	40	32	50
Total	1981	2131	2218	2364	11,101	2360	2360	2248	2240	2043

	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>5-19</u>
	<u>Total</u>										
<u>Third Class</u>											
Muskegon	912	847	825	884	889	686	691	679	677	554	12,269
Muskegon Heights	416	459	445	407	385	299	314	313	306	277	5,966
<u>Fourth Class</u>											
Beach	92	86	75	88	80	61	68	42	55	37	1,246
Bunce	1	5	5	3	10	7	1	2	4	4	65
Carr	94	78	98	88	85	73	57	57	51	41	1,205
Fruitport	127	152	138	145	140	87	93	96	102	62	1,944
Gustafson	45	30	48	38	41	27	22	24	25	11	550
Henry Street-Glenside	86	92	113	88	103	68	69	75	68	83	1,462
Holton	65	45	54	69	53	49	52	45	38	24	835
Jolman	86	86	97	90	75	68	51	50	52	37	1,222
Laketon	145	131	131	125	144	72	90	92	84	65	1,891
Little Black Lake	19	20	19	19	22	21	18	11	18	13	288
Mona Shores	415	382	401	403	411	261	270	241	275	209	5,719
Montague	95	86	71	96	78	58	58	74	70	54	1,262
Orchard View	131	122	107	138	127	78	81	92	96	54	1,787
Phillips	78	73	72	73	89	57	60	66	57	46	1,079
Ravenna	83	94	80	82	91	77	76	87	65	61	1,301
Reeths-Puffer	94	92	92	96	90	69	67	55	63	31	1,230
North Muskegon	89	91	76	66	94	71	82	75	65	70	1,230
Twin Lake	33	34	25	28	32	25	19	30	18	15	439
Whitehall	149	147	120	134	142	99	96	106	112	76	1,952
Wolf Lake	48	31	52	35	36	33	28	32	21	20	540
Total	1975	1877	1874	1904	1943	1361	1358	1352	1339	1013	27,247

Primary	U. r				Birth-4				5-19				Total										
	1	2	3	4	5	6	7	8	9	10	11	12		13	14	15	16	17	18	19			
Casnovia	4	6	3	6	4	23	10	6	7	4	4	5	6	1	10	5	8	5	9	3	5	88	
5	5	7	7	6	8	33	4	3	5	3	4	2	4	7	3	2	5	8	4	2	1	57	
7	5	4	4	5	6	24	1	7	2	4	2	1	3	4	1	2	5	2	2	2	1	37	
	14	17	14	17	18	80	15	16	14	11	10	8	13	12	14	9	18	15	15	6	6	182	
Cedar Creek	2	2	1	4	2	11	6	1	1	-	4	2	1	2	3	5	5	-	6	1	-	37	
Dalton	4	25	22	26	21	20	114	24	14	24	22	17	19	18	23	14	12	13	13	8	13	6	240
Egelston	2	20	15	23	19	20	97	17	24	15	17	23	21	20	23	21	17	12	14	14	17	11	266
3	18	12	15	27	23	95	16	21	22	22	17	15	20	20	15	13	9	8	9	8	8	6	221
	38	27	38	46	43	192	33	45	37	39	40	36	40	43	36	30	21	22	23	25	17	487	
Fruitland	26	14	23	16	27	106	18	22	27	27	26	22	23	24	24	26	14	14	20	21	15	323	
Holton	3	5	8	5	5	26	8	6	7	5	9	3	5	3	10	10	4	6	4	8	1	89	
3-F	5	5	4	4	3	21	4	7	3	4	3	2	4	1	7	3	1	3	3	3	1	49	
Ravenna	9	12	12	9	14	56	14	13	22	7	10	11	14	15	18	12	5	12	7	6	6	172	
Sullivan	7	10	9	10	5	41	5	10	6	9	4	7	4	7	5	9	9	10	2	6	5	98	
2	16	22	21	19	19	97	19	23	28	16	14	18	18	22	23	21	14	22	9	12	11	270	
4-F	6	3	3	7	7	26	7	3	10	3	7	2	5	12	5	5	5	7	1	3	5	80	
White River	1	135	117	138	139	144	673	134	137	151	127	130	112	127	142	136	121	95	102	89	92	62	1757

Total of Third Class Schools

Under	1	2	3	4	5	6	7	8	9	10	11	12
1284	1391	1436	1406	1438	1404	1432	1404	1410	1320	1328	1306	1270
13	14	15	16	17	19	Total 5-19						
1291	1274	985	1005	992	831	18,235						

Total of Fourth Class Schools

Under	1	2	3	4	5	6	7	8	9	10	11	12
1981	2131	2218	2407	2364	2360	2360	2248	2240	2043	1975	1877	1874
13	14	15	16	17	19	Total 5-19						
1904	1943	1361	1358	1352	1013	27,247						

Total of Primary Schools

Under	1	2	3	4	5	6	7	8	9	10	11	12
135	117	138	139	144	134	137	151	127	130	112	127	142
13	14	15	16	17	19	Total 5-19						
136	121	95	102	89	62	1,757						

Grand Total of County

Under	1	2	3	4	5	6	7	8	9	10	11	12
3400	3639	3792	3952	3946	3898	3929	3803	3777	3493	3415	3310	3286
13	14	15	16	17	19	Total 5-19						
3331	3338	2441	2465	2433	2414	47,239						

MUSKEGON COUNTY BOARD OF EDUCATION  
PUBLIC SCHOOLS

INITIAL ENROLLMENT BY GRADES  
September 29, 1961

Third Class	Kg.	1st	2nd	3rd	4th	5th	6th	Kg-6 Total	7th	8th	9th	7-9 Total	10th	11th	12th	10-12 Total	Other	Grand Total
Muskegon City	898	771	755	736	685	658	676	5179	754	764	818	2336	896	686	691	2273	186%	9974%
Muskegon Hts.	502	430	416	379	360	338	353	2778	322	313	403	1038	446	348	288	1082	103	5001
	1400	1201	1171	1115	1045	996	1029	7957	1076	1077	1221	3374	1342	1034	979	3355	289%	14975%
<u>Fourth Class</u>																		
Beach	128	113	135	117	90	81	78	742	74	83	66	223						965
Carr	113	98	115	111	94	76	84	691	92	89	60	241					30	962
Fruitport	190	179	143	153	158	135	149	1107	140	126	132	398					15	1520
Gustafson	62	56	48	55	38	41	38	338	50	43		93						431
Henry Street- Glenside	109	86	86	79	75	57	58	550										550
Holton	74	62	71	60	74	49	60	450	63	74	77	214	51	58	36	145		809
Jolman	121	96	96	99	85	76	83	656	83	83	81	247						903
Laketon	191	180	163	164	165	159	123	1145	137	132	129	398						1543
Little Blk. Lk.	22	19	20	18	25	22	17	143	18	18		36						179
Mona Shores	538	438	384	389	380	354	313	2796	328	316	157	801					27	3624
Montague	103	117	105	103	102	90	77	697	80	87	102	269	87	100	76	263	14	1243
Orchard View	150	176	151	145	133	137	115	1007	111	145	155	411	106	88		194		1612
Phillips	89	79	77	81	78	68	66	538	68	79		147						685
Ravenna	114	88	96	80	95	77	78	628	68	71	142	281	164	145	110	419	31	1359
Reeths-Puffer	106	79	105	111	79	94	94	668	142	131	134	407	95	81	83	259	19	1353
North Muskegon	101	93	93	87	79	84	78	615	80	70	84	234	149	145	136	430		1279
Twin Lake	39	34	43	35	30	40	29	250										250
Whitehall	166	185	169	156	144	172	136	1128	130	141	155	426	117	84	84	285	20	1859
Wolf Lake	42	38	42	33	44	45	45	289	41	42	29	112						401
	2458	2216	2142	2076	1968	1857	1721	14438	1705	1730	1503	4938	769	701	525	1995	156	21527

Primary	Kg.	1st	2nd	3rd	4th	5th	6th	Kg-6 Total	7th	8th	9th	Total 7-9	10th	11th	12th	Total 12	Other	Grand Total
Casnovia	8	7	5	6	3	5	6	40	3	7		10						50
3-Bailey	2	6	2	3	4	3	5	25										25
5-Poplar Valley	1	5	1	3	5	1	2	18										18
7-Half Moon Lake	4	4	-	-	1	4	-	13	3	1		4						17
Cedar Creek	25	19	16	26	16	23	12	137										137
5-F Maple Island	22	26	12	24	11	27	14	136	16	27		43						179
Dalton	17	19	24	31	22	6	22	141	20	11		31						172
4-Baker	23	15	31	30	31	26	26	182	25	27		52						234
Egelston	9	3	4	4	3	5	4	32										32
2-Bates	14	14	17	14	12	12	14	97	14	13		27						124
3-Jibson	7	8	6	8	5	10	5	49	6	8		14						63
Fruitland	4	7	4	7	5	4	6	37	10	6		16						53
1-F Duck Creek	136	133	122	156	118	126	116	907	97	100		197						1104
Holton																		
3-F Brunswick																		
Sullivan																		
2-Updyke																		
4-F Cooper																		
White River																		
1-Mouth																		

Total of Fourth Class and Primary Districts

2594 2349 2264 2232 2086 1983 1837 15345 1802 1830 1503 5135 769 701 525 1995 156 22631

Grand Total of County

3994 3550 3435 3347 3131 2979 2866 23302 2878 2907 2724 8509 2111 1735 1504 5350 4454 376064

MUSKEGON COUNTY BOARD OF EDUCATION

INITIAL ENROLLMENT BY GRADES

NON-PUBLIC SCHOOLS IN MUSKEGON COUNTY  
September 29, 1961

	<u>Kg.</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>7th</u>	<u>8th</u>	<u>9th</u>	<u>10th</u>	<u>11th</u>	<u>12th</u>	<u>Total</u>
Catholic Central High School										392	307	239	241	1179
Western Michigan Christian High School	5	3	3	5	3	6	4	3	1	77	87	76	70	310
Grace Lutheran School														30
Muskegon Christian School	58	79	71	72	87	64	66	29	57					583
Our Lady of Grace	12	18	14	14	16	10	13							83
Our Redeemer Lutheran	16	17	24	11	22	12	19	9	16					146
Sacred Heart			79	91	86	80	78	73	72					559
St. Catherine's (Ravenna)	32	30	30	30	26	18	18	20	19					193
St. Francis De Sales	121	108	103	111	99	70	70	73	91					776
St. Jean's	51	46	45	45	43	49	42	43	44					363
St. Joseph's	33	37	22	22	40	27	36	39	39					273
St. Mary's	45	43	43	38	38	37	35	47	45					333
St. Michael's (Brunswick)	18	15	19	16	16	16	16	7	14					121
St. Michael's (Muskegon)	45	61	50	49	48	38	38	47	51					389
Seventh Day Adventist School	8	5	7	3	8	7	7	11	8	9	2			68
Trinity Evangelical Lutheran	<u>18</u>	<u>24</u>	<u>17</u>	<u>19</u>	<u>14</u>	<u>13</u>	<u>27</u>	<u>9</u>	<u>12</u>					<u>153</u>
	92	490	557	531	554	487	469	410	469	478	396	315	311	5559

SCHOOL BUS TRANSPORTATION COSTS  
CAPITAL OUTLAY EXPENDITURES  
1960-61

<u>Name of School</u>	<u>Total Number of Buses</u>	<u>Initial Costs of Buses</u>	<u>Annual Depreciation Costs</u>	<u>Number of Depreciated Buses</u>	<u>Average Number of Pupils Transported</u>	<u>Per Capita Depreciated Capital Outlay Costs</u>
1. Beach	4	\$ 22,925.86	\$ 1,771.42	2	636	\$ 2.78
2. Carr	5	43,865.00	5,056.52	5	749	6.75
3. Fruitport	18	94,553.29	9,711.95	12	1382	7.03
4. Gustafson	5	31,436.63	3,348.09	3	457	7.33
5. Holton	11	64,797.59	8,599.59	10	603	14.26
6. Jolman	4	25,014.00	3,573.42	4	635	5.63
7. Laketon	15	83,017.82	9,938.25	12	1357	7.32
8. Little Black Lake	2	11,884.00	1,698.00	2	225	7.55
9. Mona Shores	21	112,823.34	10,078.97	13	2267	4.45
10. Montague	11	68,283.71	6,341.50	7	685	9.26
11. Orchard View	7	45,546.60	4,138.57	4	903	4.58
12. Phillips	2	14,400.00	1,900.00	2	178	10.67
13. Ravenna	18	93,661.14	12,658.04	16	1034	12.24
14. Reeths-Puffer	8	58,529.66	6,573.69	6	696	9.44
15. Twin Lake	4	22,095.35	1,874.20	2	334	5.61
16. Whitehall	17	98,580.69	8,728.71	10	1184	7.37
17. Baker	2	11,373.00	1,623.65	2	219	7.41
18. Bates	2	12,420.00	1,774.30	2	115	15.43
19. Jibson	2	11,358.00	1,671.01	2	141	11.85
20. Duck Creek	2	5,411.11	----	2	184	---
21. Updyke	1	5,950.00	850.00	1	115	7.39
22. Mouth	<u>1</u>	<u>5,881.84</u>	<u>840.26</u>	<u>1</u>	<u>43</u>	<u>19.53</u>
	162	\$ 943,808.63	\$ 102,750.14	120	14,142	\$ 7.17 (Average)

PER CAPITA COST PUPIL TRANSPORTATION

1960-61

	<u>Total Operating Cost</u>	<u>Average Number of Pupils Transported</u>	<u>Per Capita Cost</u>
1. Beach	\$ 12,400.64	636	\$ 19.50
2. Carr	10,028.98	749	13.39
3. Fruitport	33,531.53	1382	24.26
4. Gustafson	8,550.97	457	18.71
5. Holton	25,336.97	603	42.02
6. Jolman	10,177.84	635	16.03
7. Laketon	30,574.46	1357	22.53
8. Little Black Lake	5,899.92	225	26.22
9. Mona Shores	45,550.82	2267	20.09
10. Montague	19,707.79	685	28.77
11. Orchard View	15,104.05	903	16.73
12. Phillips	3,801.46	178	21.36
13. Ravenna	35,704.99	1034	34.53
14. Reeths-Puffer	14,865.34	696	21.36
15. Twin Lake	7,105.47	334	21.27
16. Whitehall	40,376.60	1184	35.10
17. Wolf Lake	8,429.67	188	44.84
18. Baker	4,653.04	219	21.25
19. Bates	2,507.53	115	21.80
20. Jibson	4,110.68	141	29.15
21. Duck Creek	7,444.93	184	40.46
22. Updyke	1,967.06	115	17.10
23. Mouth	<u>1,880.05</u>	<u>43</u>	<u>43.72</u>
<b>Total</b>	<b>349,710.79</b>	<b>14,330</b>	<b>25.40</b>
<b>SPECIAL EDUCATION</b>			
24. Muskegon	7,492.06	63	118.92
25. Muskegon Heights	2,058.13	15	137.21

(average)

TRANSPORTATION  
Cost Per Mile  
1960-61

<u>School</u>	<u>Total Cost</u>	<u>Total Miles Traveled</u>	<u>Cost Per Mile</u>
1. Beach	\$ 12,400.64	30719	\$ .4036
2. Carr	10,028.98	36432	.2753
3. Fruitport	33,531.53	159980	.2096
4. Gustafson	8,550.97	20824	.4106
5. Holton	25,336.97	90835	.2789
6. Jolman	10,177.84	33782	.3013
7. Laketon	30,574.46	112604	.2715
8. Little Black Lake	5,899.92	22287	.2647
9. Mona Shores	45,550.82	105137	.4332
10. Montague	19,707.79	92956	.2120
11. Orchard View	15,104.05	37411	.4037
12. Phillips	3,801.46	12825	.2964
13. Ravenna	35,704.99	130230	.2742
14. Reeths-Puffer	14,865.34	55836	.2662
15. Twin Lake	7,105.47	25039	.2838
16. Whitehall	40,376.60	148182	.2725
17. Wolf Lake	8,429.63	22320	.3776
18. Baker	4,653.04	15120	.3077
19. Bates	2,507.53	11014	.2276
20. Duck Creek	7,444.93	20018	.3719
21. Jibson	4,110.68	11406	.3603
22. Updyke	1,967.06	8192	.2401
23. Mouth	<u>1,880.05</u>	<u>9332</u>	<u>.2015</u>
Total	\$ 349,710.79	1,212,451	.2884 (average)

1960-61 TAX LEVIES OF SCHOOL DISTRICTS  
BASED ON 1960 STATE EQUALIZED VALUATIONS

County Muskegon

Following the October session of the County Board of Supervisors, please file this report in the office of the Superintendent of Public Instruction. The exact state aid to the school districts in your county cannot be computed until this report is received. This report is designed to provide the tax rates, and amounts of money levied in the school districts in your county according to the provisions of the State Aid Act, which states in part:

"No school district, except those coming under the provisions of section 20 of this act shall be allotted or paid any sum under the provisions of this act in any year unless it has voted to raise and there has been levied in the fiscal year in which allotment is made, at least a 6 mill tax on the state equalized valuation of the property within the district, for the purposes included in the operation cost of the district as defined in section 14 of this act, and has certified such fact to the superintendent of public instruction. If the district does not levy at least an 8 mill tax for the above purposes, the amount allotted or paid shall be reduced to an amount which bears the same proportion to the total amount allotted or paid as the actual levy bears to 8 mills."

I hereby certify that the tax rates of the school districts as reported below have been voted and levied for the year ending June 30, 1961.

County Rate:

Allocated 5.6 Extra Voted 1.7  
Levy 7.8 .5 Board of Education

DATE: November 15, 1960

(RATES SHOWN SHOULD BE ON BASIS OF STATE EQUALIZED VALUATIONS)

(1) TOWNSHIP	(2) TOWNSHIP RATE		(4) SCHOOL DISTRICT	(7) OPERATING LEVY		(8) BUILDING & SITE FUND RATE	(9) DEBT RETIREMENT FUND RATE
	(2) Levy	(3) Extra Voted		(5) LEVY Within Alloc.	(6) Extra Voted		
Fruitport	.2		Muskegon City	9.4		4	.81
Holton	.5		Muskegon Heights	9.4		4	
Egelston	.0	3.	Beach School	9.2			
Fruitport	.2		Bunce School	8.9	10		13
Muskegon	1.55	.5	Carr School	9.4	5.6		13
			Fruitport Schools	8.59	5		13
			Gustafson School	7.85	7.15		6

(1) TOWNSHIP	TOWNSHIP RATE		(4) SCHOOL DISTRICT	OPERATING LEVY			(8) BUILDING & SITE FUND RATE	(9) DEBT RE-TIREMENT FUND RATE
	(2) Levy	(3) Extra Voted		RATE		(7) OPERATING LEVY IN DOLLARS		
				(5) Within Alloc.	(6) Extra Voted			
Muskegon	1.55	.5	Henry St-Glenside	7.85	4.5	122,436.69		
Holton	.5		Holton School	8	10	50,207.99		7.5
Muskegon	1.55	.5	Jolman Comm. Sch.	7.85	10.3	135,637.02		5
Laketon	.00		Laketon School	7.85	4	102,324.96		6
Norton	1		Little Black Lake	8.4		9,083.45		
Norton	1		Mona Shores School	8.4	5	537,658.56		8.22455
Montague	1.4		Montague School	8		131,108.08		8.71
Muskegon	1.55	.5	Orchard View	7.85	3.9	222,386.39		8
Norton	1		Phillips School	7.85	10.	58,516.77		
Ravenna	.00		Ravenna School	8.44	5	78,656.67		10
Muskegon	1.55	.5	Reeths Puffer School	7.85	1.50	367,351.49		5.5
North Muskegon			North Muskegon	9.4	4	176,044.12		2.2
Dalton	1.00		Twin Lake School	8.4	5	21,766.42		12
Whitehall	.00		Whitehall School	8.4		110,872.42		13
Egelston	.00	3.	Wolf Lake School	9.4	10	25,906.72		15
Casnovia	.00		Casnovia No. 3	9.4	5	6,870.69		
Casnovia	.00		Casnovia No. 5	9.4	3	4,002.57		
Casnovia	.00		Casnovia No. 7	9.4	3	3,968.16		

(1) TOWNSHIP	TOWNSHIP RATE		(4) SCHOOL DISTRICT	OPERATING LEVY			(8) BUILDING & SITE FUND RATE	(9) DEBT RE-TIREMENT FUND RATE
	(2) Levy	(3) Extra Voted		RATE		(7) OPERATING LEVY IN DOLLARS		
				(5) Within Alloc.	(6) Extra Voted			
Cedar Creek	.00		Cedar Creek No. 5-F	8	2	3,604.09		
Dalton	1.		Dalton No. 4	8.4	15	17,303.20		
Egelston	.00	3.	Egelston No. 2	9.4	8	9,408.35		13
Egelston	.00	3.	Egelston No. 3	6.	5	4,988.84		15.5
Fruitland	.00		Fruitland No. 1-F	6	6.5	12,160.47		12
Holton	.5		Holton No. 3-F	8	9	5,680.49		
Ravenna	.00		Ravenna No. 5	8.4		2,873.42		
Sullivan	.00		Sullivan No. 2	9.4	3	3,773.00		13
Sullivan	.00		Sullivan No. 4-F	8.59	5	4,221.84		10
White River	1.		White River No. 1	6		41,042.30		6
*Blue Lake	.10	1.0						
*Fractional with Whitehall District Schools and Holton Public Schools								

Annual Report  
Muskegon County Civil Defense  
1961

Activities for the past year were:

- 145 meetings attended
- 96 civil defense programs presented
- 3 radiological monitors courses were completed,  
training 76 people
- 11 fixed radiological monitoring stations were  
established and equipped with operational equipment  
on a direct grant from the federal government.
- \$5,254.14 in matching funds was returned to county governmental units.

Progress has been made in our Communications Division, Shelter & Survey Division and Radiological Division. Every effort will be made to further specialized training for the volunteers in these divisions.

Financial credits

County appropriation	\$13,800.00
Reimbursement (85-606)	3,985.02
Finance Committee transfer (generator)	7,200.00
Local reimbursements (surplus)	<u>514.76</u>
Total credits	\$25,499.78
Expenditures 1961 (inc. generator)	<u>21,969.83</u>
Balance	\$3,529.95

Balance includes \$2,000 revolving fund of 1961 appropriation for surplus purchases.

Respectfully, submitted,

John Flickema, Director  
Muskegon County Civil Defense

JF/ih



Following is a statistical report of the activities carried out in office administration:

Departmental Budget, Receipts and Expenditures for the year 1961

<u>Items</u>	<u>Appropriation</u>	<u>Expenditures</u>	<u>Balance</u>
Salaries (Clerk)	\$ 7,500.00	\$ 7,512.21	\$ 12.21 cr
Salaries (Dept)	35,122.00	34,745.70	376.30
Office Supplies	4,000.00	2,485.39	1,514.61
Rebinding Records	300.00	658.12	358.12 cr
Travel Allowance	100.00	133.81	33.81 cr
Birth, Death Records	1,500.00	1,251.75	248.25
Conventions	300.00	253.14	46.86
Freight	50.00	46.26	3.74
Micro Film	300.00		300.00
Photo Copy Supplies	600.00	657.62	57.62 cr
Postage	500.00	501.07	1.07 cr
New Equipment	400.00	656.32	256.32 cr
TOTALS:	\$ 50,672.00	\$ 48,901.39	\$ 1,770.61
Elections	\$ 14,000.00	\$ 7,204.56	\$ 6,795.44

FEDERAL & STATE FEES FUND

Law Entry Fees	\$ 670.00
Chancery Entry Fees	1,338.00
Concealed Weapon Licenses	277.00
Plat Fees	60.00
Petition & Declaration for Naturalization Fees	212.50
	<u>\$ 2,557.50</u>

Revenues Received by the County Clerk

Statutory provisions define the kind of fees to be charged for services rendered by the County Clerk's office. During the year 1961 the following revenues listed below were received and placed in the General Fund of the County:

<u>DESCRIPTION</u>	<u>Number</u>	<u>AMOUNT</u>
1. Law Entry Fees	335	\$ 1,340.00
2. Chancery Entry Fees	669	2,676.00
3. Law Judgment Fees	113	357.00
4. Chancery Decree Fees	436	1,308.00
5. Jury Fees	32	66.00
6. Stenographer Fees	53	159.00
7. Certified Copies of Records:		
Birth Certifications	1608	1,608.00
Birth Transcripts	1943	971.50
Death Certifications	436	436.00
Death Transcripts	39	19.50
Marriage Certifications	176	176.00
Marriage Transcripts	68	34.00
Military Discharges	53	26.50
Decrees	58	132.00
Assumed Name Certifications	16	16.00
Co-Partnership Certifications	5	5.00
Divorce Transcripts	59	29.50
Tax Notice Certifications	11	5.50
Copies of miscellaneous Records	147	104.10
8. Notary Commissions	362	362.00
9. Notarial Certificates	96	24.00
10. Doctors & Nurses Registrations	9	9.00
11. Marriage Licenses	1213	2,426.00
12. Registration Fees for Out-of-State & Delayed Reg. of Births		19.00
13. Liquor Cards	796	796.00
14. Concealed Weapon Licenses	277	832.00
15. Assumed Names	231	462.00
16. Certificate of Partnership	95	284.00
17. Passport Applications	231	462.00
18. Tax Notices	35	17.50
19. Supreme Court Appeal Fees	13	65.00
20. Naturalization Fees:		
Petitions for Naturalization	40	200.00
Declarations of Intention	5	12.50
21. Costs (assessed in Circuit Court)		707.80
22. Dissolution of Business (assumed name & co-partnership)	55	143.00
23. Transcripts from Justice Courts	10	20.00
24. Circuit Court Appeals	7	21.00
25. Petition Fees	2	8.00
26. Appeal from Probate Court	1	6.00
27. Exparte Petition Fees	1	4.00
28. Chancery Transcript Fees	16	8.00
TOTAL FEES DEPOSITED IN GENERAL FUND: -----		\$16,368.40

General Fund Refunds Received

1.	Confiscated cash, Circuit Court Conviction	\$	232.71
2.	County Clerk Telephone Tolls		9.97
3.	Friend of Court Telephone Tolls		.50
4.	Telephone Refunds from General Telephone Co.		227.43
5.	Circuit Court Postage		2.02
6.	Register of Deeds Postage		.84
7.	Treasurer's Postage		15.43
8.	Clerk's Postage		76.51
9.	Circuit Court Office Supplies		3.47
10.	Sheriff - Travel & Mileage		156.65
11.	Sale of County Owned Property		6,351.00
12.	Forfeiture of Bond		693.46
13.	Prosecuting Attorney Account		349.89
14.	Oil & Gas Leases		160.00
15.	Reimburse to Co. for Stolen Typewriter		215.00
16.	Animal Shelter - Motor Fuel tax refund		166.40
17.	Sheriff Dept. - " " " "		1,497.58
18.	Veteran's Burials - Soc. Sec. Benefit		739.76
19.	Vending machines receipts		19.80
20.	Register of Deeds - Filing Fee -re' Co. (sale of Prop.)		4.50
21.	T B Sanatorium - Co. Gasoline used		2.13
22.	Vending machines - Commissions sales		273.58
23.	Transcript of Bd of Super. Minutes		15.25
24.	Prosecuting Attorney, Investigation Fund		15.00
25.	Photocopies of Election Returns sold		17.90
26.	Sale of Reference Callendars		4.00
	TOTAL, GENERAL FUND REFUNDS DEPOSITED		<u>\$11,250.78</u>
	TOTAL OF FEES AND REFUNDS DEPOSITED IN THE GENERAL FUND:		<u>\$27,619.18</u>

### Court Records Section

All Court records, papers, books, used in recording documents and seals are filed and deposited in the County Clerk's office. The Clerk accepts the attorney's file, the legal papers for starting, continuing and dismissing actions of the Court in the County Clerk's office. All entries of court proceedings are entered in the calendars and journals, separately, of law, chancery, and criminal actions.

There is much clerical work involved in processing legal papers. When a case is started in Circuit Court, the attorney files the necessary papers; when a fee is charged, the clerk has to write an official receipt for the amount of the fee paid. During the routine work of the day, all papers are then sorted, calendared, and an index card is made up for each new case, and a folder is set up and the information of the case is therein noted. Then follows the procedure of properly filing each case in the filing cabinets. As the case progresses in court, additional papers are presented by the attorneys; they are entered, calendared, and filed by the clerk.

<u>COURT RECORDS SECTION</u>	<u>1961</u>
Number of Chancery cases filed and processed	669
Number of Law cases filed and processed	335
Number of Criminal cases filed and processed	364
Number of Transcripts of Judgment from Justice Court filed	10
Number of Circuit Court Appeals filed	7
Number of Supreme Court Appeals processed	13
Number of Chancery Decrees granted by Court, filed	436
Number of Certified copies of Decrees issued	83
Number of Certified copies of miscellaneous legal papers issued	55

### COUNTY CLERK'S TRUST FUND

A fund set up by the County Clerk for the purpose of receiving and disbursing Circuit Court garnishment disclosures, cash bonds and bailments. Court costs and bonds on appeal from lower courts are also deposited with the fund pending disposition by order of court.

Balance of Trust Fund on January 1, 1961:	\$15,641.02
Amount received and deposited during 1961:	50,601.62
Amount disbursed during 1961:	31,615.35
Balance in fund on December 31, 1961:	\$ 34,627.20

Vital Statistic Records Section

The processing of vital statistic records includes servicing the public at the counter and by telephone; clearing papers by completing information required and certifying by affixing signature of clerk, notarizing of papers, recording of papers in journals and indexing same and then filing of papers in proper document files and cabinets. All of the functions performed in processing of vital statistic records are directed by statutory provisions. The laws definitely set forth the requirements for the handling of all vital statistic records.

<u>VITAL STATISTICS RECORDS</u>	<u>1961</u>
Number of births recorded	3,737
Number of still-births recorded	60
Number of Marriage applications filed	1,213
Number of Marriage licenses issued	1,210
Number of deaths recorded	1,139
Number of certified copies of births issued	2,267
Number of transcripts of birth issued	2,160
Number of certified copies of marriage issued	377
Number of transcripts of marriage issued	88
Number of certified copies of deaths issued	534
Number of transcripts of death issued	52
Number of certificates for doing business under an assumed name, filed	231
Number of certified copies of assumed name certificates	16
Number of certificates for co-partnerships, filed	95
Number of certified copies of co-partnership issued	5
Number of articles of incorporation, filed	174
Number of corporation annual reports, filed	721
Number of notary public commissions, issued & indexed	362
Number of notarial certificates issued	96
Number of veterans' armed forces discharges, filed	333
Number of certified copies of military discharges issued	517
Number of liquor identification cards issued	796
Number of veterans' peddlers licenses, issued	17
Number of doctors' and nurses' registrations filed	9
Number of powers of attorney filed	6
Number of oaths of office administered and filed	122
Number of pieces of out-going mail franked & deposited with Post Office	91,633

### Executive-Administrative Section

The detailed operation of all clerks employed in the County Clerk's office are governed according to statutes.

It is the County Clerk's personal responsibility to have his clerks well informed about matters that concern their particular function. Through periodical conferences with the clerks, affairs pertaining to the administration of the office are discussed and formulated. It is at these conferences and by individual meetings that the County Clerk imparts information that is currently needed for the administration of their work. Many hours of reading, research, planning and scheming are occupied by the County Clerk personally to keep abreast of the times events and the needs of his office. The duties of the County Clerk are purely administrative and supervisory, and public relations. Guided by statutory provisions, the policies of the County Clerk's office must be determined by the County Clerk. There are very definite policy-forming responsibilities assumed by the County Clerk in his relationship with the general public. This is concluded by the actions and directives given to him by the Board of Supervisors and the standing committees of the Board. To co-ordinate all the phases of operation of all sections of his office and to conform with the compiled laws of the state, in carrying out the many responsibilities of his office.

### EXECUTIVE and ADMINISTRATIVE RECORDS

Number of Board of Supervisors meetings recorded	12
Number of Standing Committee meetings recorded	164
Number of Tax Rolls Audited	23
Number of Tax Commission meetings recorded	11
Processing of School District Budgets	42
Processing of Township budgets	17
Number of Nominating Petitions audited and filed	14
Supervision and preparation of official ballots for primary and general elections and special elections	2
Number of meetings of County Election Commission	4
Number of meetings of County Board of Canvassers	3
Number of Election Schools of Instruction conducted	17
Number of New applications for citizenship	40
Number of new citizens admitted for naturalization	34
Number of Passport applications processed and mailed	231
Number of County plats received, processed and mailed	25
Number of Petitions to place local questions on ballots	4

### County Tax Equalization

The assessment of real estate is a provision set up by statutes wherein real estate is taxed on its capital. The end aim of real estate assessment is to secure such a valuation of every parcel that the tax imposed upon it shall bear a proper relation in proportion to its value to the tax imposed on every other parcel within the tax district. (Statute 211.39, C.L. 1948).

The revenues obtained from taxation enables all local political units to acquire funds necessary to operate their government.

Tabular statements and data is provided by each Supervisor and/or assessor, and from this source the Equalization Committee of the County Board of Supervisors prepares an equalization report which determines the equalization of assessments. Upon this report are the figures showing the aggregate valuation of the taxable real and personal property of each township and city in the county as determined by them. The report as prepared by the committee is presented to the Board of Supervisors when it convenes in June to equalize the assessment rolls. After the Board has adopted the Equalization report, the County Clerk's office prepares and submits a copy of said report to the State Tax Commission. The assessment rolls are next delivered to the Clerk's office by the Supervisor or assessor and the Clerk enters the amounts in the warrant and certificate for each local unit, showing a true statement of the amount of taxes to be raised. A Certificate as to Equalization by the County to the assessing officer is signed by the Chairman and Clerk of the Board of Supervisors. The rolls are then delivered to the Supervisor of the local unit by the Clerk.

COUNTY OF MUSKEGON - 1961 EQUALIZATION REPORT

ASSESSED VALUE

	Real	Personal	Total	Equalized Value	Percentage
Twp.	\$	\$	\$	\$	
Blue Lake	217,585	80,750	898,335	1,270,556	.26495
Casnovia	1,796,650	332,480	2,129,130	3,168,290	.66068
Cedar Creek	725,775	113,865	839,640	1,331,999	.27776
Dalton	2,968,520	349,050	3,317,570	4,997,500	1.04213
Egelston	2,327,700	423,900	2,751,600	4,564,453	.95183
Fruitland	3,015,495	104,850	3,120,345	5,474,848	1.14167
Fruitport	7,296,600	680,700	7,977,300	10,382,111	2.16498
Holton	976,725	137,102	1,113,827	1,630,134	.33994
Laketon	5,855,800	171,100	6,026,900	6,866,312	1.43183
Montague	4,884,860	1,767,500	6,652,360	11,105,989	2.31594
Moorland	944,750	135,700	1,080,450	1,881,241	.39230
Muskegon	42,588,875	8,611,560	51,200,435	79,802,495	16.64123
Norton	25,121,075	3,274,450	28,395,525	32,599,838	6.79805
Ravenna	1,874,450	668,670	2,543,120	3,921,084	.81767
Sullivan	999,750	179,550	1,179,300	1,620,865	.33800
Whitehall	242,550	44,000	286,550	426,954	.08903
White River	3,096,730	1,565,860	4,662,590	7,904,110	1.64825
<b>TOTAL</b>	<b>\$105,533,890</b>	<b>\$ 18,641,087</b>	<b>\$124,174,977</b>	<b>\$178,948,829</b>	<b>37.31624</b>
City					
Montague	2,552,850	404,300	2,967,150	4,273,475	.89115
Muskegon	83,683,890	40,190,950	123,874,840	200,200,717	41.74790
Muskegon Hts.	25,129,900	12,909,375	38,039,275	64,218,548	13.39151
North Muskegon	10,084,900	788,200	10,873,100	13,400,816	2.79447
Roosevelt Park	5,245,700	1,862,000	7,107,700	11,769,384	2.45427
Whitehall	4,339,450	804,300	5,143,750	6,735,061	1.40446
<b>TOTAL</b>	<b>\$131,046,690</b>	<b>\$ 56,959,125</b>	<b>\$188,005,815</b>	<b>\$300,598,001</b>	<b>62.68376</b>
<b>GRAND TOTAL</b>	<b>\$236,580,580</b>	<b>\$ 75,600,212</b>	<b>\$312,180,792</b>	<b>\$479,546,830</b>	<b>100.00000</b>

### County Tax Allocation

Each year, the County Tax Allocation Board meeting on the second Monday in April (Statute 211.208, C.L. 1948) for the purpose of examining the itemized statements of the proposed expenditures and estimated revenues covering all the departments and activities of each political unit, for the purpose of approving a tax rate for each local unit. (Statute 211.211, C.L. 1948).

The County Tax Allocation Board shall make a preliminary order approving a maximum tax rate for the purpose of each local unit and shall give written notice of such order to each local unit. These orders are prepared by the County Clerk's office. After conducting hearings with representatives of the local unit, the Board prepares a final order approving a maximum tax rate for the purposes of such local unit and shall give written notice of such order to such local units. The processing of the ordeal for the County Tax Allocation Board is all carried out by the County Clerk's office.

### Permanent Tax Rates Established for the Year 1961

County of Muskegon: 5.4 mills

#### 3 major school districts:

Muskegon City	9.6 mills
Muskegon Heights City	9.6
North Muskegon City	9.6

#### 17 Townships:

Blue Lake	.2 mills	Montague	1.0
Casnovia	1.0	Moorland	0.0
Cedar Creek	.2	Muskegon	1.7
Dalton	1.2	Norton	.5
Egelston	1.0	Ravenna	1.0
Fruitland	.5	Sullivan	0.0
Fruitport	.5	Whitehall	0.0
Holton	0.0	White River	1.0
Laketon	1.0		

#### 32 School Districts

Beach	9.1 mills	Jibson	8.6 mills	Wolf	
Bunce	9.6	Bates	8.6	Lake	8.4
Carr	8.6	Little Black		Duck	
Fruitport	8.6	Lake	9.0	Creek	8.4
Gustafson	7.9	Montague	8.6	Brunswick	8.0
Henry Street-		Orchard View	7.9	Zoll	8.6
Glenside	7.9	Phillips	7.9	Updyke	9.0
Holton	8.0	Ravenna	8.6	Cooper	8.6
Jolman	7.9	Reeths-Puffer	7.7	Mouth	7.0
Laketon	7.9	Twin Lake	8.4	White-	
Bailey	8.6			hall	8.4
Poplar Valley	8.6			Mona	
Half Moon Lake	8.6			Shores	9.1
Maple Island	8.0				
Baker	8.4				

COUNTY TAX APPORTIONMENT

Just prior to the October session of the Board of Supervisors in each year, the State Tax Commission makes out and transmits to the Clerk of each County a statement of the amount of such taxes so apportioned to such county. Then at its session in October, the Board of Supervisors shall ascertain and determine the amount of money to be raised for County purposes, and shall apportion such amount and also the amount of the State Tax and indebtedness.

Report for the Year 1961

EUGENE R. BERGERON  
County Clerk

1961 Apportionment Report

Sheet # 1

December 15, 1961

County of Muskegon

RECAPITULATION

UNIT	COUNTY TAXES	SCHOOL & SPEC. EDUC. TAXES	CITY & TWP. TAXES	TOTAL TAXES
<b>TOWNSHIPS</b>				
Blue Lake	9,024.58	29,821.61	254.11	39,100.30
Casnovia	22,494.72	39,683.33	3,168.27	65,346.32
Cedar Creek	9,461.56	33,940.18	266.40	43,668.14
Dalton	35,484.01	111,372.97	7,089.48	153,946.46
Egelston	32,431.52	131,853.15	12,819.27	177,103.94
Fruitland	40,450.68	117,531.21	5,012.75	162,994.64
Fruitport	73,776.58	263,317.46	30,899.70	367,993.74
Holton	12,632.73	42,603.66	—	55,236.39
Laketon	48,773.20	119,473.54	6,866.00	175,112.74
Montague	78,858.92	230,893.06	11,105.96	320,857.94
Moorland	13,356.95	46,760.84	1,785.40	61,903.19
Muskegon	575,798.66	1,395,042.80	175,565.48	2,146,406.94
Norton	231,633.44	722,554.64	74,854.57	1,029,042.65
Ravenna	27,839.88	97,248.93	3,921.08	129,009.89
Sullivan	11,508.17	43,931.22	—	55,439.39
Whitehall	3,031.28	9,341.43	—	12,372.71
White River	56,119.32	72,676.48	7,904.13	136,699.93
<b>CITIES</b>				
Montague	30,341.72	88,845.67	53,408.70	172,596.09
Muskegon	1,421,425.10	2,810,255.36	2,156,500.00	6,388,180.46
Muskegon Heights	455,951.76	905,916.17	707,444.43	2,069,312.36
North Muskegon	95,145.97	218,433.69	134,410.43	447,990.09
Roosevelt Park	83,562.54	268,630.65	55,972.95	408,166.14
Whitehall	47,836.23	147,497.44	87,555.56	282,889.23
County of Muskegon	2,029.86	—	—	2,029.86
Totals	<u>3,418,969.38</u>	<u>7,947,625.49</u>	<u>3,536,804.67</u>	<u>14,903,399.54</u>

1961 Apportionment Report

December 15, 1961

Sheet # 2

1961 COUNTY TAXES

UNIT	OPERATION	BUILDINGS	AIRPORT	REJECTED TAX	DRAIN AT LARGE	SPECIAL DRAIN	TOTALS
<b>TOWNSHIPS</b>							
Blue Lake	6,861.02	889.39	1,270.56	3.61			9,024.58
Casnovia	17,108.66	2,217.79	3,168.27				22,494.72
Cedar Creek	7,192.74	932.39	1,331.99	4.44			9,461.56
Dalton	26,986.51	3,498.25	4,997.50	1.75			35,484.01
Egelston	24,648.14	3,195.13	4,564.47	23.78			32,431.52
Fruitland	29,564.15	3,832.39	5,474.84	4.19	351.49	1,223.62	40,450.68
Fruitport	56,063.30	7,267.46	10,382.09	63.73			73,776.58
Holton	8,802.93	1,441.12	1,630.17		111.42	947.09	12,632.73
Laketon	37,077.99	4,806.41	6,866.30	22.50			48,773.20
Montague	59,972.23	7,774.18	11,105.97	6.54			78,858.92
Moorland	10,158.81	1,316.88	1,881.26				13,356.95
Muskegon	430,933.42	55,861.74	79,802.49	1.99	9,199.02		575,798.66
Norton	176,039.09	22,819.88	32,599.83	174.64			231,633.44
Ravenna	21,173.99	2,744.78	3,921.11				27,839.88
Sullivan	8,752.69	1,134.61	1,620.87				11,508.17
Whitehall	2,305.48	298.86	426.94				3,031.28
White River	42,682.30	5,532.89	7,904.13				56,119.32
<b>CITIES</b>							
Montague	23,076.80	2,991.44	4,273.48				30,341.72
Muskegon	1,081,083.88	140,140.50	200,200.72				1,421,425.10
Muskegon Hts.	346,780.21	44,952.99	64,218.56				455,951.76
North Muskegon	72,364.54	9,380.59	13,400.84				95,145.97
Roosevelt Park	63,554.61	8,238.56	11,769.37				83,562.54
Whitehall	36,369.23	4,714.53	6,735.04	17.43			47,836.23
County at Large					2,029.86		2,029.86
Totals	2,589,552.72	335,682.76	479,546.80	324.60	11,691.79	2,170.71	3,418,969.38

December 15, 1961

1961 SCHOOL & SPECIAL EDUCATION TAXES

UNIT	SPECIAL EDUCATION	OPERATION	EXTRA OPERATION	BUILDING & SITE	DEBT	PRIOR DEBT.	TOTALS
<b>TOWNSHIP</b>							
Blue Lake	635.28	10,477.93	4,869.17		13,839.23		29,821.61
Casnovia	1,584.13	26,425.82	6,835.04		4,838.34		39,683.33
Cedar Creek	665.99	10,746.91	12,236.37		10,290.91		33,940.18
Dalton	2,498.75	40,955.76	28,325.86		39,592.60		111,372.97
Egelston	2,282.24	39,197.01	29,981.44		60,392.46		131,853.15
Fruitland	2,737.42	45,809.35	1,434.53		67,549.91		117,531.21
Fruitport	5,191.05	91,364.88	31,315.47		135,446.06		263,317.46
Holton	815.08	13,426.05	19,327.48		9,035.05		42,603.66
Laketon	3,433.15	54,243.73	27,465.18		34,331.48		119,473.54
Montague	5,552.98	95,511.32	33,317.90		94,178.61	2,332.25	230,893.06
Moorland	940.63	15,228.63	12,737.49		17,854.09		46,760.84
Muskegon	39,901.24	622,655.96	306,554.63		425,930.97		1,395,042.80
Norton	16,299.92	293,569.86	174,265.25		238,419.61		722,554.64
Ravenna	1,960.56	31,883.62	26,905.42		36,499.33		97,248.93
Sullivan	810.43	13,781.45	8,615.73		20,723.61		43,931.22
Whitehall	213.47	3,587.86	23.25		5,515.22	1.63	9,341.43
White River	3,952.07	56,941.61	3,023.81		8,547.32	211.67	72,676.48
<b>CITIES</b>							
Montague	2,136.74	36,751.94	12,820.44		36,239.12	897.43	88,845.67
Muskegon	100,100.36	1,921,927.00		600,602.00	187,626.00		2,810,255.36
Muskegon Hts.	32,109.28	616,473.26	249.01	256,675.02	409.60		905,916.17
North Muskegon	6,700.42	128,648.06	53,603.36		29,481.85		218,433.69
Roosevelt Park	5,884.69	107,101.29	58,846.87		96,797.80		268,630.65
Whitehall	3,367.52	56,574.36			87,555.56		147,497.44
County at Large							
<b>Totals</b>	<b>239,773.40</b>	<b>4,333,283.66</b>	<b>852,753.71</b>	<b>857,277.02</b>	<b>1,661,094.73</b>	<b>3,442.98</b>	<b>7,947,625.49</b>

1961 Apportionment Report

December 15, 1961

1961 CITY & TOWNSHIP TAXES

Sheet # 4

UNIT	OPERATION	DEBT	STREET LIGHTS	FIRE DEPARTMENT	MISC.	TOTALS
<b>TOWNSHIPS</b>						
Blue Lake	254.11					254.11
Casnovia	3,168.27					3,168.27
Cedar Creek	266.40					266.40
Dalton	5,997.00		1,092.48			7,089.48
Egelston	4,564.47			8,254.80		12,819.27
Fruitland	2,737.42			2,275.33		5,012.75
Fruitport	5,191.04		8,283.08		17,425.58	30,899.70
Holton						
Laketon	6,866.00					6,866.00
Montague	11,105.96					11,105.96
Moorland				1,785.40		1,785.40
Muskegon	135,664.23		39,901.25			175,565.48
Norton	16,299.92		32,599.83		25,954.82	74,854.57
Ravenna	3,921.08					3,921.08
Sullivan						
Whitehall						
White River	7,904.13					7,904.13
<b>CITIES</b>						
Montague	53,408.70					53,408.70
Muskegon	2,002,000.00	154,500.00				2,156,500.00
Muskegon Hts.	660,444.43	47,000.00				707,444.43
North Muskegon	96,352.04	38,058.39				134,410.43
Roosevelt Park	55,972.95					55,972.95
Whitehall	87,555.56					87,555.56
County at Large						
Totals	3,159,673.71	239,558.39	81,876.64	12,315.53	43,380.40	3,536,804.67

Annual Report of County Drain Commissioner

To the Board of Supervisors of the County of Muskegon, State of Michigan.

Gentlemen; Again I have the honor to submit the Annual Report as County Drain Commissioner of said County of Muskegon, State of Michigan.

I do hereby certify, that this annual report embraces a full and true report of the financial statement of each drain, submitted herewith is true and correct.

Dated this 19th day of October, 1961.

  
Patrick J. Buckley  
Drain Commissioner  
Muskegon County  
Muskegon, Mich.

To The Muskegon County Board of Supervisors  
Muskegon County, Mich.

Gentlemen:

The following has been filed with the County Clerk of the  
County of Muskegon, Dated December 13th, 1961.

1. Annual Report of County Drain Commissioner
  - A- Financial Statement of Individual Drain Funds
  - B- Financial Statement of Revolving Drain Funds
2. Report to Apportionment Committee
3. Peterson & Ahlert Special Assessment Roll  
containing financial statement of same
4. Knudsen Drain Special Assessment Roll
  - A-Detail Statement of Knudsen Drain
5. John Smith Drain Special Assessment Roll
  - A- Detail Statement of John Smith Drain
6. Dobe Drain Special Assessment Roll
  - A- Detail Statement of Dobe Drain
  - B- Apportionments of Benefits
  - C- 2nd Board of Determination Meeting
7. Fruitland No. 1 Drain- Detail Statement

Further the amounts are:

Ruddiman Creek Drain No. 51 Township of Muskegon At Large	\$9,199.02
Peterson & Ahlert Drain County of Muskegon At Large	229.24
Knudsen Drain County of Muskegon At Large	445.25
John Smith Inter-County Drain County of Muskegon At Large	132.50
Dobe Drain County of Muskegon At Large	55.71
Township of Holton At Large	111.42
Private Property	947.09
Fruitland No. 1 Drain County of Muskegon At Large	1,167.16
Township of Fruitland At Large	351.49
Private Property	1,223.62

## Annual Report of County Drain Commissioner

## Financial Statement Of Individual Drain Funds

October 19th, 1961

Name of Drain	Debits	Credits
Anderson		11.02
August Anderson		11.53
Artebury		2.04
Bailey		5.59
Earnes		21.68
Bartholomew		3.34
Becker		57.09
Bell		134.15
Benson		926.65
Brandstrom		4.73
Bridgeton & Cedar Creek		1.41
Bussing		.35
Carlson	132.65	
Crockery Creek		187.18
Canada		96.01
Casnovia Tyrone		11.87
Dirkes Branch 1 & 2		261.21
Dole		166.13
Dolph		.81
Dow-Fred		115.88
Dry		188.37

Name of Drain	Debits	Credits
Eadie		271.65
Erickson		304.98
Farkas		97.30
Folsom		4.66
Four Mile Creek		112.53
Fruitland No. 1		91.01
Greiner		59.13
Henry St. Drain No. 61 Const. a/c.		11,436.31
Henry St. Drain No. 61 Redemption		8,082.14
Hansen		51.50
Holland		60.93
Humphrey		4.86
Johnson-0		81.97
Kent		141.15
Kent-Muskegon Inter-County		64.90
Kinne		183.71
Klever		81.97
Knudsen		.94
Kuis		43.50
Lawrence		80.52
Little Black Lake		296.51
Lewis		193.41
Markle		6.28
Martin		134.03
Mathews		331.46
Montague		353.99

Name of Drain	Debits	Credits
Muskegon-Newaygo Inter-Co.		545.89
Norris Creek		258.94
Orchard Grove		7,727.36
Parent		4.15
Partridge		8.71
Peters		.06
Pett		.58
Porter	97.69	
Peterson & Ahlert		891.28
Ribe		3.25
Robinson		330.29
Roosevelt Park		16.97
Rozeboom		31.23
Ruddiman Valley Dr. No. 3		801.46
Rudd. Valley No. 3 Redemption		2,070.39
Rudd. Creek Cleanout project		2,152.97
Rudd. Creek No. 51 Const a/c.		5,471.18
Rudd. Creek No. 51 Redemption		35,510.88
Rupter-Tony		13.07
Scott Waters		1,350.06
Stafford		1.77
Stewart		281.67
Seider		34.90
Slater	115.79	
Smith & Mulder		800.94

Name of Drain	Debits	Credits
Taylor		1.80
Thompson Clyde		11.97
Truman		82.07
Turtle	.65	
Tupper		149.91
Wilsie		1.43
Witham		.78
Wells		374.70
Woolsey Marsh		18.04
Washburn		428.97

## Annusl Report Of County Drain Commissioner

## Financial Statement of Revolving Drain Funds

October 19th, 1961

Name of Drain	Debits	Progress
Aue	430.00	No Petition
Bailey	1,381.08	Transfer
Barnes	4.10	Inspection
Big & Outlet	629.26	Not Charged
Canada	35.15	Transfer
Carlson	481.56	Tax Spread
Chaddock	167.25	Injunction
Crockery Creek	20.00	New Project
Dalton No. 1	448.00	Engineering
Dobe	699.96	Tax Spread
Dow-Fred	615.35	Engineering
Ellis	700.35	Right of Way
Erickson	304.98	Mist. in BKPG
Fairfield	1,190.50	Planning
Fruitland No. 1	2,502.49	Tax Spread
Glenside No. 2 Storm Drain	83.83	Engineering
Gomery	150.00	Planning
Hall Hogan Garvey	1,861.14	New Project
Holland	2,350.80	Petition Out
Knudson	409.25	Tax Spread
Lau	13.43	Tax Spread

Name of Drain	Debits	Progress
Marion	220.00	Inspection
Muskegon-Newaygo	572.94	Tax Spread
Orchard Grove	4,068.30	Transfer
Peterson & Ahlert	1,218.18	Tax Spread
Paulson	362.62	Right of Way
Round Marsh	11,765.90	Engineering
Rozeboom	496.86	Engineering
Ruddiman Valley No. 3	5,360.87	Repairs
Saxe	246.00	Inspection
Simionelli	249.94	Injunction
Tidoute	162.00	Inspection
Smith-John	132.50	Tax Spread

COUNTY OF MUSKEGON  
STATEMENT OF EXPENDITURES  
TO DECEMBER 31, 1961

	1961 Budget	Spent and Transferred	Balance (Over)
Addressograph	16,724.00	11,297.40	5,426.60
Agriculture-Coop Extension	20,927.00	19,477.24	1,449.76
Airport	25,000.00	25,000.00	-0-
Ambulance	1,000.00	-0-	1,000.00
Animal Shelter	23,501.00	21,709.25	1,791.75
Board of Education	57,000.00	57,000.00	-0-
Board of Supervisors	31,750.00	34,727.65	(2,977.65)
Burial of Veterans	20,000.00	23,200.00	(3,200.00)
Central Stores	1,500.00	1,803.79	(303.79)
Child Care	116,100.00	116,100.00	-0-
Circuit Court	69,950.00	68,303.03	1,646.97
Civil Defense	21,000.00	21,000.00	-0-
Clerk	50,672.00	48,901.39	1,770.61
Contagious Disease-Not TB	5,000.00	8,065.57	(3,065.57)
Controller	33,039.00	33,784.42	(745.42)
Coroners	6,000.00	5,662.37	(337.63)
County Building	142,581.00	144,609.88	(2,028.88)
Drain Commissioner	19,950.22	14,160.62	5,789.60
Dues and Contributions	14,461.00	14,161.00	300.00
Elections	14,000.00	7,204.56	6,795.44
Employees Retirement	80,000.00	80,000.00	-0-
Friend of Court	57,382.00	56,186.87	1,195.13
Health	96,584.66	96,584.66	-0-
Insurance	20,000.00	13,486.93	6,513.07
Justice Courts	34,500.00	37,869.40	(3,369.40)
Library	20,000.00	20,000.00	-0-
Miscellaneous	32,020.40	6,576.98	25,443.42
Parks	30,325.00	30,325.00	-0-
Probate	111,353.00	110,400.58	952.42
Prosecutor	52,316.00	55,144.50	(2,828.50)
Register of Deeds	31,970.00	31,611.85	358.15
Sheriff	253,670.00	245,674.39	7,995.61
Social Welfare	983,833.16	983,833.16	-0-
Soldiers Relief	2,800.00	2,800.00	-0-
State Institutions-Not TB	90,000.00	100,040.73	(10,040.73)
Tax Allocation	1,000.00	1,173.46	(173.46)
Treasurer	64,235.00	58,562.46	5,672.54
Tuberculosis			
Contagious Disease	18,000.00	4,212.26	13,787.74
Sanatorium	164,535.00	164,535.00	-0-
State Institutions	5,000.00	-0-	5,000.00
	<u>2,839,679.44</u>	<u>2,775,186.40</u>	<u>64,493.04</u>
General Fund cash balance, December 31, 1961			339,504.04
Balance carried over at beginning of year			207,472.00
Available for transfer to Public Improvement Fund			<u>132,032.04</u>

<u>ADDRESSOGRAPH</u>	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
Salaries	12,754.00	10,884.28	1,869.72
Maint of equipment	550.00	16.75	533.25
Frames, plates, etc	400.00	90.02	309.98
Paper, etc.	2,200.00	213.33	1,986.67
C T & L	50.00		50.00
Postage	20.00	16.56	3.44
New equipment	750.00	76.46	673.54
<b>TOTALS</b>	<b>16,724.00</b>	<b>11,297.40</b>	<b>5,426.60</b>

AGRICULTURE-CO-OP EXTENSION

Extra clerical	1,100.00	1,218.00	118.00 OD
Salaries	5,952.00	5,648.00	304.00
Caretaker	500.00	595.25	95.25 OD
Office supplies	650.00	873.80	223.80 OD
Travel	2,800.00	2,304.07	495.93
Maintenance -center	500.00	455.66	44.34
Maintenance-office equipment	100.00	148.95	48.95 OD
Apiary	225.00	222.74	2.26
C T & L -Center	75.00	71.20	3.80
Conventions	400.00	220.70	179.30
Freight & express	25.00	11.66	13.34
Fuel oil -center	550.00	398.76	151.24
Home economics	1,000.00	969.08	30.92
Junior projects	400.00	727.16	327.16 OD
Lights & gas center	400.00	362.18	37.82
Meeting, delegates, etc.	100.00	32.76	67.24
Postage	50.00	65.96	15.96 OD
Telephone	100.00	171.85	71.85 OD
Ravenna Fair	2,000.00	1,530.85	469.15
New equipment	4,000.00	3,448.61	551.39
<b>TOTALS</b>	<b>20,927.00</b>	<b>19,477.24</b>	<b>1,449.76</b>

ANIMAL SHELTER

Extra Clerk hire	1,000.00		1,000.00
Salaries	12,876.00	13,355.96	479.96 OD
Office supplies	150.00	244.46	94.46 OD
Maintenance of building	300.00	435.95	135.95 OD
Truck operations	1,200.00	657.59	542.41
Paint	300.00	117.10	182.90
Animal disposal	500.00	655.00	155.00 OD
Repair cages	245.00	33.85	211.15
Ammunitions	50.00	37.43	12.57
C T & L	250.00	504.18	254.18 OD
Safety supplies-C T & L	100.00	14.89	85.11
Dog food	350.00	383.77	33.77 OD
Insurance trucks	250.00	159.20	90.80
Lights, water	650.00	559.66	90.34
Listing dogs-issuing licenses	2,600.00	2,465.65	134.35
Livestock claims	800.00	628.46	171.54
Postage	30.00	30.00	-0-
Telephone	200.00	181.10	18.90
Uniforms	150.00	150.00	-0-
New equipment	1,500.00	1,095.00	405.00
<b>TOTALS</b>	<b>23,501.00</b>	<b>21,709.25</b>	<b>1,791.75</b>

<u>BOARD OF SUPERVISORS</u>	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>	
Committee meetings	19,500.00	22,012.70	2,512.70	OD
Board meetings-per diem	5,250.00	4,443.00	807.00	
Stenotypist	1,000.00	1,286.20	286.20	
Office supplies	1,500.00	2,979.19	1,479.19	OD
Committee mileage	1,500.00	1,643.99	143.99	OD
Board mileage	500.00	406.71	93.29	
Travel	2,500.00	1,955.86	544.14	
<b>TOTALS</b>	<b>31,750.00</b>	<b>34,727.64</b>	<b>2,977.65</b>	
 <u>BURIAL OF WAR VETERANS</u>	 20,000.00	 23,200.00	 3,200.00	 OD
 <u>CIRCUIT COURT</u>				
Visiting judges	1,000.00	1,143.20	143.20	OD
Attorney fees	4,000.00	4,845.50	845.50	OD
Juror fees	11,000.00	13,657.90	2,657.90	OD
Judges salaries	12,000.00	12,000.00	-0-	
Salaries dept.	28,000.00	28,473.45	326.55	
Steno fees-Beers	800.00	373.25	426.75	
Steno fees-Fox	800.00	910.25	110.25	OD
Witness fees	3,000.00	1,917.87	1,082.13	
Office supplies-Fox	1,200.00	934.70	265.30	
Office supplies-Beers	1,200.00	835.52	364.48	
Travel-Beers	500.00	33.80	466.20	
Travel-Fox	500.00	394.81	105.19	
Maintenance of equipment	200.00	218.37	18.37	OD
Commissioners supplies	100.00	41.73	58.27	
Convention-court reporters	125.00	158.94	33.94	OD
Drawing jury	25.00	18.00	7.00	
Freight	50.00	5.61	44.39	
Law books	2,500.00	282.44	2,217.56	
Meals-jurors	500.00	498.10	1.90	
Postage	200.00	222.49	22.49	OD
Special exams	400.00	200.00	200.00	
Commissioners bond	50.00	-0-	50.00	
New equipment	1,000.00	1,137.10	137.10	
<b>TOTALS</b>	<b>69,950.00</b>	<b>68,303.03</b>	<b>1,646.97</b>	
 <u>COUNTY CLERK</u>				
Salaries - Clerk	7,500.00	7,512.21	12.21	OD
Salaries- department	35,122.00	34,745.70	376.30	
Office supplies	4,000.00	2,485.39	1,514.61	
Rebinding records	300.00	658.12	358.12	OD
Travel allowance	100.00	133.81	33.81	OD
Birth -death records	1,500.00	1,251.75	248.25	
Convention	300.00	253.14	46.86	
Freight	50.00	46.26	3.74	
Micro-film	300.00	-0-	300.00	
Photo-copy supplies	600.00	657.62	57.62	OD
Postage	500.00	501.07	1.07	OD
New equipment	400.00	656.32	256.32	OD
<b>TOTALS</b>	<b>50,672.00</b>	<b>48,901.39</b>	<b>1,770.61</b>	

CONTAGIOUS DISEASE

	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>	
Not TB	5,000.00	8,065.57	3,065.57	OD
Tuberculosis	<u>18,000.00</u>	<u>4,212.26</u>	<u>13,787.74</u>	
TOTALS	<u>23,000.00</u>	<u>12,277.83</u>	<u>10,722.17</u>	

CONTROLLER

Extra help	400.00	-0-	400.00	
Salaries	30,114.00	30,530.42	416.42	OD
Office supplies	1,500.00	2,146.43	646.43	OD
Travel	200.00	333.57	133.57	OD
Maintenance of equipment	200.00	236.34	36.34	OD
Freight	25.00	50.94	25.94	OD
Postage	300.00	388.11	88.11	OD
Central store	1,500.00	1,803.79	303.79	OD
New equipment	300.00	98.61	201.39	
	<u>34,539.00</u>	<u>35,588.21</u>	<u>1,049.21</u>	OD

COURT HOUSE & GROUNDS

Salaries	31,856.00	29,642.17	2,213.83	
Maintenance of building	6,875.00	10,893.70	4,018.70	OD
Maintenance of equipment	100.00	-0-	100.00	
Museum-operating	4,500.00	4,399.50	100.50	
Water treatment	2,000.00	1,436.35	563.65	
Elevator maintenance	7,200.00	5,321.60	1,878.40	
Window washing	4,000.00	2,148.00	1,852.00	
Snow plowing	2,000.00	555.72	1,444.28	
C T & L	4,000.00	3,229.71	770.29	
Freight	50.00	8.14	41.86	
Fuel	20,000.00	18,565.91	1,434.09	
Lights & water	25,000.00	26,571.11	1,571.11	OD
Telephone	25,000.00	31,437.73	6,437.73	OD
New equipment	10,000.00	10,400.24	400.24	OD
	<u>142,581.00</u>	<u>144,609.88</u>	<u>2,028.88</u>	OD

DRAIN COMMISSIONER

Salary	5,000.00	5,000.00	-0-	
Salary-department	3,600.00	2,751.51	848.49	
Office supplies	200.00	559.94	359.94	OD
Car allowance	800.00	622.93	177.07	
Equipment maintenance	50.00	-0-	50.00	
Convention expense	100.00	-0-	100.00	
Postage	50.00	25.90	24.10	
New equipment	10,150.22	200.34	9,949.88	
Transfer-Revolving Drain Fund		5,000.00		
	<u>19,950.22</u>	<u>14,160.62</u>	<u>5,789.60</u>	

<u>DUES &amp; CONTRIBUTIONS</u>	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
Museum	5,000.00	5,000.00	-0-
Inst. of local government	911.00	911.00	-0-
Harbor development	8,000.00	8,000.00	-0-
Supervisors assoc.	300.00	-0-	300.00
West Michigan tourist	250.00	250.00	-0-
<b>TOTALS</b>	<b><u>14,461.00</u></b>	<b><u>14,161.00</u></b>	<b><u>300.00</u></b>
 <u>ELECTIONS</u>			
Salaries	1,100.00	517.68	582.32
Board of canvassers	400.00	339.15	60.85
Printing ballots, etc.	12,000.00	5,850.89	6,149.11
Voting machine set up, etc.	300.00	462.16	162.16 OD
Postage & freight expense	200.00	34.68	165.32
<b>TOTALS</b>	<b><u>14,000.00</u></b>	<b><u>7,204.56</u></b>	<b><u>6,795.44</u></b>
 <u>FRIEND OF COURT</u>			
Salaries	48,182.00	47,344.07	837.93
Office supplies	2,500.00	2,194.94	305.06
Car allowance	3,000.00	3,003.15	3.15 OD
Maintenance of equipment	150.00	202.92	52.92 OD
Convention expense	250.00	205.17	44.83
Postage	1,600.00	1,759.05	159.05 OD
New equipment	1,700.00	1,477.57	222.43
<b>TOTALS</b>	<b><u>57,382.00</u></b>	<b><u>56,186.87</u></b>	<b><u>1,195.13</u></b>
 <u>INSURANCE</u>			
Bonds-deputies	600.00	689.69	89.69 OD
Bonds-officials	1,000.00	561.70	438.30
Bonds-township treasury	3,000.00	1,680.89	1,319.11
Bonds-notaries	50.00	80.00	30.00 OD
Homer gravel farm	50.00	-0-	50.00
Voting machines	200.00	356.48	156.48 OD
Compensation	4,500.00	4,164.77	335.23
Glass insurance	600.00	565.44	34.56
Fire insurance	10,000.00	5,387.96	4,612.04
<b>TOTALS</b>	<b><u>20,000.00</u></b>	<b><u>13,486.93</u></b>	<b><u>6,513.07</u></b>
 <u>JUSTICE COURTS</u>			
Juror & witness fees	3,000.00	4,066.15	1,066.15 OD
Justice fees	28,000.00	30,999.30	2,999.30 OD
Stenographic	2,500.00	1,650.25	849.75
Legal forms, etc.	1,000.00	1,153.70	153.70 OD
<b>TOTALS</b>	<b><u>34,500.00</u></b>	<b><u>37,869.40</u></b>	<b><u>3,369.40</u></b> OD
 <u>MISCELLANEOUS</u>			
Contingent	22,670.40	3,287.63	19,382.77
Flower account	100.00	30.00	70.00
Postage-Gen additional	800.00	3.00	797.00
Postage meter machine	200.00	195.00	5.00
Taxes-homer gravel farm	250.00	-0-	250.00
Refunds	5,000.00	182.95	4,817.05
Voting machine payment	3,000.00	2,878.40	121.60
<b>TOTALS</b>	<b><u>32,020.40</u></b>	<b><u>6,576.98</u></b>	<b><u>25,443.42</u></b>

PROBATE COURT

	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
Judge's salary	14,500.00	14,500.00	-0-
Salaries-dept.	75,903.00	73,993.81	1,909.19
Witness fees	200.00	178.50	21.50
Office supplies	3,500.00	3,969.37	469.37 OD
Car allowance	2,900.00	4,097.50	1,197.50 OD
Maintenance of equipment	250.00	251.18	1.18 OD
Convention expense	700.00	38.68	661.32
Law books	250.00	36.50	213.50
Postage	850.00	924.74	74.74 OD
Board & care of children	1,500.00	751.68	748.32
Child guidance clinic	6,000.00	6,000.00	-0-
Medical exams	750.00	633.40	116.60
Transportation of insane	1,500.00	1,430.66	69.34
Microfilming	550.00	987.40	437.40 OD
New equipment	2,000.00	2,607.16	607.16 OD
TOTALS	<u>111,353.00</u>	<u>110,400.58</u>	<u>952.42</u>

PROSECUTING ATTORNEY

Extra legal counsel	750.00	1,010.00	260.00 OD
Salary-prosecutor	10,750.00	10,750.00	-0-
Salaries-dept.	26,116.00	27,013.49	897.49 OD
Office supplies	600.00	767.35	167.35 OD
Travel expense	500.00	156.05	343.95
Pursuit & arrest	2,000.00	575.69	1,424.31
Maintenance of equipment	100.00	112.87	12.87 OD
Convention	250.00	268.24	18.24 OD
Investigation	2,000.00	2,286.16	286.16 OD
Law books	500.00	381.50	118.50
Postage	100.00	163.61	63.61 OD
Prosecuting attorney course	150.00	-0-	150.00
New equipment	500.00	268.91	231.09
Powers will	8,000.00	11,390.63	3,390.63 OD
TOTALS	<u>52,316.00</u>	<u>55,144.50</u>	<u>2,828.50</u> OD

REGISTER OF DEEDS

Salary-register of deeds	7,000.00	7,000.00	-0-
Salaries-department	22,000.00	20,924.09	1,075.91
Office supplies	1,000.00	537.22	462.78
Maintenance of equipment	200.00	981.40	781.40 OD
Convention	300.00	347.25	47.25 OD
Freight	20.00	12.00	8.00
Photostat supplies	400.00	917.83	517.83 OD
Postage	350.00	467.01	117.01 OD
Micro-film	500.00	224.80	275.20
New equipment	200.00	200.25	.25 OD
TOTALS	<u>31,970.00</u>	<u>31,611.85</u>	<u>358.15</u>

<u>SHERIFF</u>	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
Salary-Sheriff	7,200.00	7,200.00	-0-
Salaries-department	180,270.00	177,996.92	2,273.08
Physician	2,000.00	2,366.66	366.66 OD
Office supplies	2,000.00	2,114.58	114.58 OD
Pursuit & arrest	2,000.00	932.44	1,067.56
Maintenance of building	500.00	2,207.01	1,707.01 OD
Maintenance of office supplies	500.00	172.42	327.58
Patrol cars	17,000.00	14,500.37	2,499.63
Maintenance of radio equipment	1,700.00	926.05	773.95
Ammunition & flares	400.00	156.55	243.45
Badges, clubs, etc.	200.00	-0-	200.00
C T & L	2,000.00	5,522.20	3,522.20 OD
Convention	250.00	209.95	40.05
Insurance-cars	1,200.00	1,228.90	28.90 OD
Food supplies	16,000.00	10,453.85	5,546.15
Freight	50.00	17.75	32.25
Postage	400.00	345.54	54.46
Radio service	3,000.00	3,027.09	27.09 OD
Uniforms	2,000.00	3,432.04	1,432.04 OD
Finger printing & mugging	900.00	1,233.25	333.25 OD
Medical	1,000.00	720.20	279.80
Flashlights & batteries	400.00	44.15	355.85
New equipment-mattresses, etc.	2,500.00	1,587.61	912.39
New equipment-patrol cars	10,000.00	9,278.86	721.14
Fumigator	200.00	-0-	200.00
TOTALS	<u>245,670.00</u>	<u>245,674.39</u>	<u>7,995.61</u>
<u>SOLDIERS RELIEF COMM.</u>			
Salaries	TOTAL	<u>2,800.00</u>	<u>850.00</u>
			<u>1,950.00</u>
<u>STATE INSTITUTIONS</u>			
Fish & game fees	-0-	429.00	429.00 OD
State Inst. not TB	90,000.00	91,111.73	1,111.73 OD
Tuberculosis	5,000.00	-0-	5,000.00
TOTALS	<u>95,000.00</u>	<u>91,540.73</u>	<u>3,459.27</u>
<u>TAX ALLOCATION BOARD</u>			
Operating	TOTAL	<u>1,000.00</u>	<u>1,173.46</u>
			<u>173.46</u> OD

<u>TREASURER</u>	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
Salary-treasurer	7,500.00	7,500.00	-0-
Salaries-dept.	43,250.00	41,626.90	1,623.10
Office supplies	5,000.00	4,653.94	346.06
Travel safety deposit boxes	250.00	127.67	122.33
Maintenance of equipment	300.00	454.88	154.88 OD
Advertising	50.00	23.20	26.80
Convention	350.00	354.83	4.83 OD
Freight	50.00	14.47	35.53
Maps	500.00	289.00	211.00
Postage	750.00	637.74	112.26
New equipment	6,235.00	2,879.83	3,355.17
TOTALS	<u>64,235.00</u>	<u>58,562.46</u>	<u>5,672.54</u>

Honorable Board of Supervisors  
MUSKEGON COUNTY  
Muskegon, Michigan.

Gentlemen:

Presented herewith is the twenty fourth Annual Report of the  
Muskegon County Health Department.

A summary of the work done by the staff during the year 1961  
is submitted in this report.

More detailed information concerning the activities of the  
Health Department will be gladly given upon request.

Respectfully submitted

*George P. Sweda*

George P. SWEDA, M.D.  
Director  
MUSKEGON COUNTY HEALTH DEPARTMENT.

SERVICES:

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
<u>School Health</u>												
Nurses visits to schools	x	x	x	x	x	x			x	x	x	x
Immunizations	x	x	x	x	x	x			x	x	x	x
Vision	x	x	x	x	x				x	x	x	x
Hearing	x	x	x	x	x				x	x	x	x
Fluoride treatments						x	x	x				
Tuberculin testing					x							
<u>Pre-school clinics:</u>							x	x				
<u>Well Child Conferences:</u>	x	x	x	x	x	x	x	x	x	x	x	x
<u>Special Services:</u>												
Combined Screening: blood; sugar: tuberculin testing; serologic test syphilis.							x	x				
Mobile chest x-ray											x	x
<u>Social Health Clinics:</u>	x	x	x	x	x	x	x	x	x	x	x	x
<u>Environmental Health:</u>	x	x	x	x	x	x	x	x	x	x	x	x

CHILD HEALTH

The staff nurses visited 4407 homes on behalf of the health of children during the year. In addition 843 children were seen in the health offices for supervision. 1320 visits were made to the schools, and as many conferences were made with school personnel.

WELL CHILD CONFERENCES

Conferences were held once a month in 4 permanent centers - Fairview Homes: Phillips School: Reeths Puffer School and Ruddiman Terrace. The purpose of these conferences is to provide health supervision - via physical examination, nurse conference, immunization, to well children from infancy to school age who would not otherwise receive medical supervision.

42 conferences were held - 870 children admitted to this service.

IMMUNIZATIONS:

193 immunization clinics, plus 25 polio clinics, 3 pre-school clinics were held in the health offices, schools, etc. The number of completed immunizations given is as follows:

<u>Smallpox</u>		<u>Diphtheria</u>		<u>Pertussis</u>		<u>Tetanus</u>	
Under 1	184	Under 1	401	Under 1	364	Under 1	441
1 thru 4	656	1 thru 4	564	1 thru 4	508	1 thru 4	532
5 & over	839	5 & over	438	5 & over	398	5 & over	1067
		Boosters	3522	Boosters	2421	Boosters	3125

<u>Polio</u>	
under 1	146
1 thru 4	391
5 & over	373
Boosters	4195

COMMUNICABLE DISEASE:

During the year 1054 persons were admitted to this service. The staff nurse made field visits to 1324. 990 were seen in the office. There were 159 diagnostic examinations.

1965 cases of communicable diseases were reported to the department during the year. Those leading in incidence were-

Mumps	786
Measles	389
Chicken Pox	232
Infectious Hepatitis	192
Scarlet Fever	134
Impetigo	85
Rheumatic Fever	22

HEARING:

All 2nd, 5th and 8th grade school children are screened with a Pure Tone Audimeter. This year our hearing technician screened 10,226 children. 107 were referred for individual evaluation by a physician.

218 visits were made by the nursing staff in behalf of those persons with hearing defects.

VISION:

Our vision technician tested 8367 for visual defects in the 124 clinics held. 582 were referred to their family physician -

Glasses recommended for	104
Granulated eyelids	11
Patch	13
Changed glasses	4

The staff nurse does follow-up. This program is conducted by the Health Department in co-operation with the Lion's Club and Nu Eyes For The Needy, of New Jersey who provide financial assistance for visual examinations and glasses if needed.

The Prevention of Blindness Program, unit of the Michigan Crippled Children Commission provided 88 county children with ocular care for diseases of the eyes, eye injuries, etc. Surgery, medicine and drugs are provided when necessary. All referrals are initiated by the Health Department.

DENTAL:

Dental care was provided to 130 persons. There were 248 extractions, 54 fillings, 177 other services - x'rays, etc.

FLUORIDE:

Children in the 2nd, 5th and 8th grades are eligible for fluoride treatment. Clinics are held during June, July and August at a cost of \$3.00 for the series of 4 treatments. 1319 completed the series. There were 5493 visits to the clinic.

TUBERCULOSIS:

26 active cases of tuberculosis were reported during the year. At the close of the year there were 45 active cases in our files. The staff nurse made 1122 home visits to tuberculosis patients, suspected cases and contacts. There were also 2326 office visits and consultations.

During the year 4128 tuberculin tests were given.

533 x-rays were taken on our 70 mm x-ray machine. Of this total 489 showed normal findings, 44 abnormal. All abnormalities were reported to the patient's family physician.

From Nov. 7 thru Dec. 15 - 3 units of the Michigan Department of Health Mobile X-ray were stationed throughout the county. 22063 chest x-rays were taken (15,885 in community - 6,178 in industry). Abnormalities found -

<u>Abnormals</u>	<u>Suspected T.B.</u>	<u>Cardiovascular</u>	<u>Neoplasm</u>	<u>Other</u>
<u>738</u>	<u>324</u>	<u>244</u>	<u>9</u>	<u>165</u>

MATERNAL:

Post-natal and pre-natal services are given in an endeavor to improve the health of mothers and babies. This is an educational service. Efforts are made to teach expectant mothers the essentials of healthful living. In home visits and personal contacts with mothers we hope to accomplish this,

131 pre-natals were admitted. They received 153 home visits. 101 post-natal patients were admitted and 156 visits were made.

VENEREAL DISEASE:

Admissions to service	1881	CASES:	
Visits to clinic	3295	Gonorrhea	259
Nurses visits to homes	179	Syphilis	65
Behalf of visits	74		
Interviews of contacts	434		

A combined survey - blood sugar; chest x-ray; serologic tests - syphilis; was made in February and March. Findings follow-

974 bloods - 23 syphilis suspects  
 974 diabetes bloods - 18 diabetes suspects  
 931 chest films - 14 TB suspects including 7 active tuberculosis.  
 15 cardiovascular disease suspects  
 1 neoplasm suspect  
 6 other abnormality suspects

SUMMARY - Vital Statistics for Muskegon County - Year 1960Population Muskegon County 149 943

	<u>Number</u>	<u>Rate</u>
<u>Births</u>	4 098	27.2
<u>Deaths</u>	1 201	8.0
<u>Births in hospital (physician)</u>	4 078	99.4
<u>Illegitimate live births</u>	168	40.9
<u>Infants deaths-under 1 year</u>	96	23.4
<u>Fetal deaths</u>	61	14.8
<u>Maternal deaths</u>	3	.7
-----		
<u>Live Births</u>	1940 - 2017	1950 - 3345
	1950 - 3345 65% increase	1960 - 4098 22% increase
Death rate:	1940 - 9.5%	1950 - 9.2%
		1960 - 8.1%
Infant death rate:	1940 - 43.1%	1950 - 32.7%
		1960 - 23.4%
-----		

Leading Causes Of death:

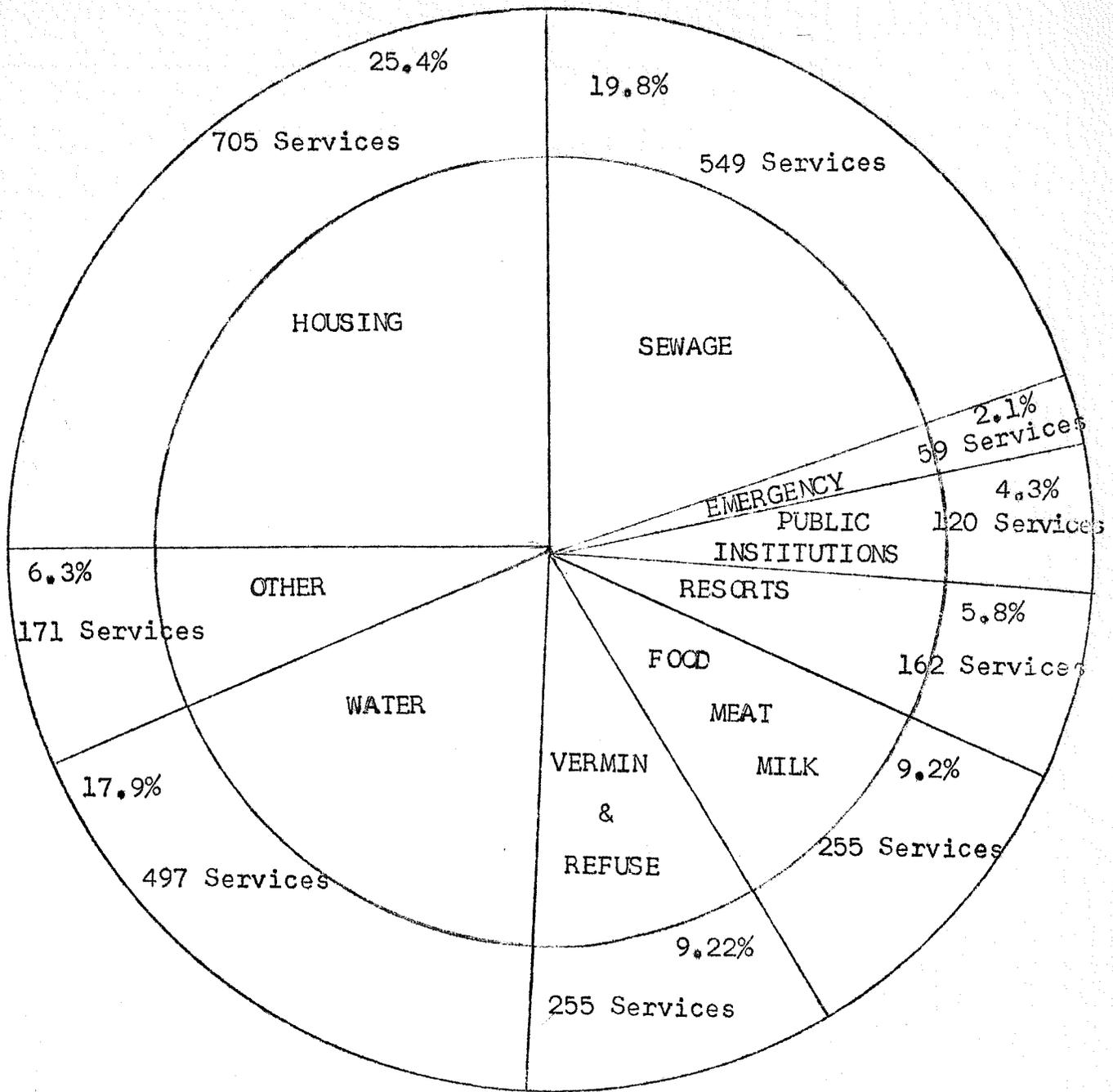
<u>Muskegon County</u>	<u>Michigan</u>
1. Diseases of the heart	1. Diseases of the heart
2. Cancer	2. Cancer
3. Vascular lesions of c.n.s.	3. Vascular lesions of c,n,s.
4. Accident	4. Accident
5. Hypertension	5. Pneumonia & Influenza
6. Pneumonia & Influenza	6. Diabetes Mellitus
7. Diseases of the arteries	7. Arteriosclerosis
8. Immaturity	8. Immaturity
9. Diabetes Mellitus	9. Congenital malformations
10. Congenital Malformations	10. Cirrhosis of the liver

67 Infant deaths under 28 days: 96 Infant deaths under 1 year  
 (Immaturity - 22: 12 Birth Injury: 10 Post Natal Atelectis.

"1961"

MUSKEGON COUNTY HEALTH DEPARTMENT  
 ENVIRONMENTAL HEALTH SECTION SERVICES

"1961"



Total Services 1961 -- -- 2,773

January	- - - -	177
February	- - -	203
March	- - - -	250
April	- - - -	216
May	- - - -	230
June	- - - -	199

July	- - - -	244
August	- - - -	240
September	- - - -	255
October	- - - -	259
November	- - - -	242
December	- - - -	258

MUSKEGON COUNTY HEALTH DEPARTMENT  
 ENVIRONMENTAL HEALTH SECTION SERVICES

"1961"

EMERGENCY SANITATION (2.1%)

Air Pollution	8
Communicable Disease	43
Emergency Sanitation	1
Food borne Inf/Pois	7
Total - - - - -	<u>59</u>

REFUSE & VERMIN (9.2%)

Insect Control	20
Nuisance Control	68
Refuse & Solid Wastes	
Private	131
Public	19
Rodent Control	17
Total - - - - -	<u>255</u>

HOUSING (25.4%)

Zoning	2
Housing	703
Total - - - - -	<u>705</u>

RESORTS (5.8%)

Resorts	40
Trailor Coach Parks	33
Swimming	89
Total - - - - -	<u>162</u>

PUBLIC INSTITUTIONS (4.3%)

Hospitals & Sanitoriums	5
Nursing Homes & Homes for the Aged	37
Public & Semi-public	19
School Sanitation	58
Industrial Sanitation	1
Total - - - - -	<u>120</u>

FOOD, MEAT & MILK (9.2%)

Food Sanitation -S	204
Food Sanitation -H	33
Meat Sanitation	5
MILK	
Products Plants	7
Products Farms	6
Total - - - - -	<u>255</u>

SEWAGE (19.8%)

Municipal	8
Public	21
Private	451
Other	4
Septic Tank Cleaners	14
Stream Pollution	4
Subdivision Control	7
Total - - - - -	<u>549</u>

WATER (17.9%)

Municipal	19
Public	4
Private	472
Other	2
Total - - - - -	<u>497</u>

OTHER (6.3%)

Student Training	22
Workshop Conf. & Sessions	1
Office Consultations	73
Construction Plans Reviewed	3
Telephone Calls	7
Other	65
Total - - - - -	<u>171</u>

EMERGENCY SANITATION ***	59
HOUSING *****	705
PUBLIC INSTITUTIONS ****	120
SEWAGE *****	549
OTHER *****	171
REFUSE & VERMIN *****	255
RESORTS *****	162
FOOD, MEAT & MILK *****	255
WATER *****	497

"TOTAL SERVICES"  
2773

Financial Statement 1961

CASH AVAILABLE:

Imprest Cash	10.00
Available Surplus	4 078.16
State Funds	4 842.39
Local Contribution	96 584.66
Mis. Revenue	622.43
Misc. Revenue - Fluoride	3 816.00
Lion's Club	2 500.00
License Fees	541.50
Swimmer's Itch	
Program	366.06
Nursing Homes	38.25
Federal Allotment Combined	12 768.14
Spec. T.B. Project	<u>890.00</u>
	\$

127 057.59

EXPENDITURES:

Salaries -		
Vision Program	2 213.00	
Fluoride program	3 050.00	
Special T.B. Program	350.00	
Staff	<u>90 634.52</u>	
	\$	96 247.52

## Travel:

Vision Program	125.44	
Department staff	<u>7 658.86</u>	
	\$	7 784.30

## Other:

Scientific Sup. & Exp.	263.15	
Other Drugs	7.10	
Office Supplies	1 086.00	
Postage	435.64	
Printing & Publications	240.17	
Maintenance of Equipment	7.50	
New Office Equipment	1 051.84	
Clinic & Scientific Equip.	31.78	
Clinic & Scientific Supplies	227.97	
Cleaning & Laundry	46.03	
Membership Dues	197.00	
Freight: Cartage: Expreww	31.76	
Film Expense	224.10	
Professional Help Extra	749.00	
Convention Expense	747.57	
Insurance	296.85	
Dental Program	1 967.10	
Social Hygiene Program	552.85	
Crippled Children Program	1 550.24	
Fluoride Program	367.86	
Vision Program	19.60	
Swimmer's Itch Program	166.50	
Polio Program	<u>102.00</u>	
	\$	10 369.61

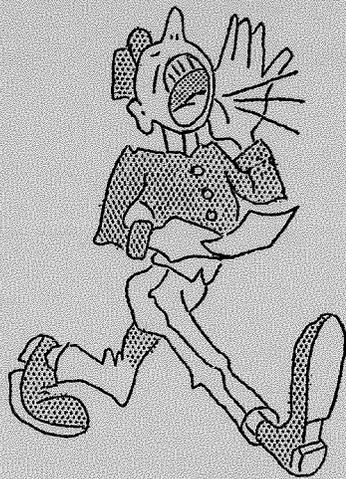
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Balance on hand January 1, 1962.

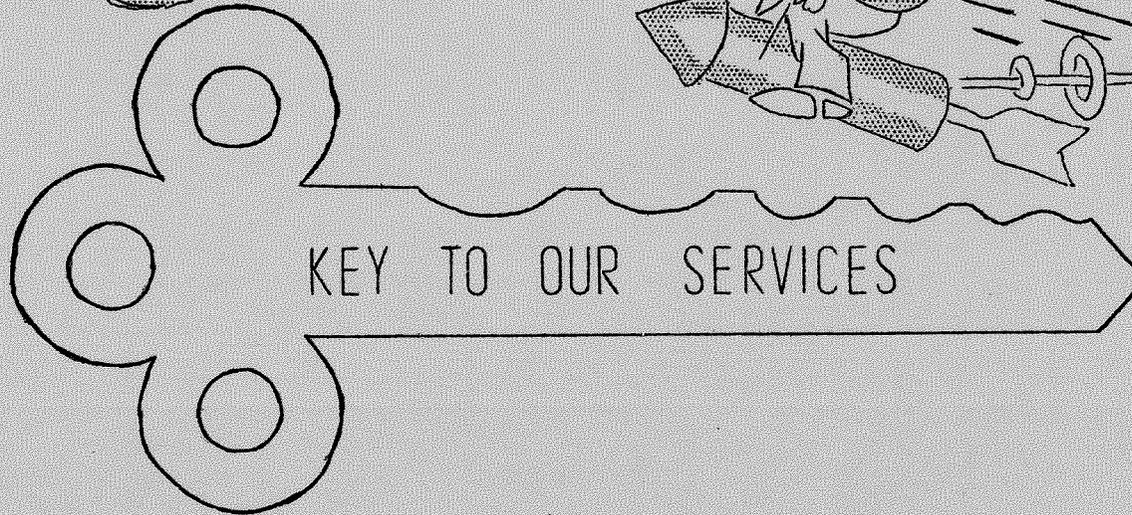
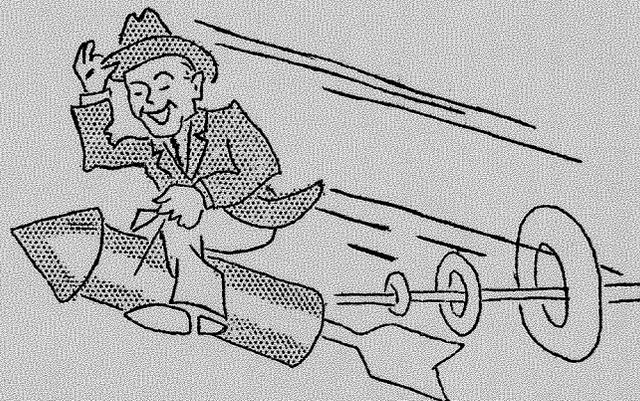
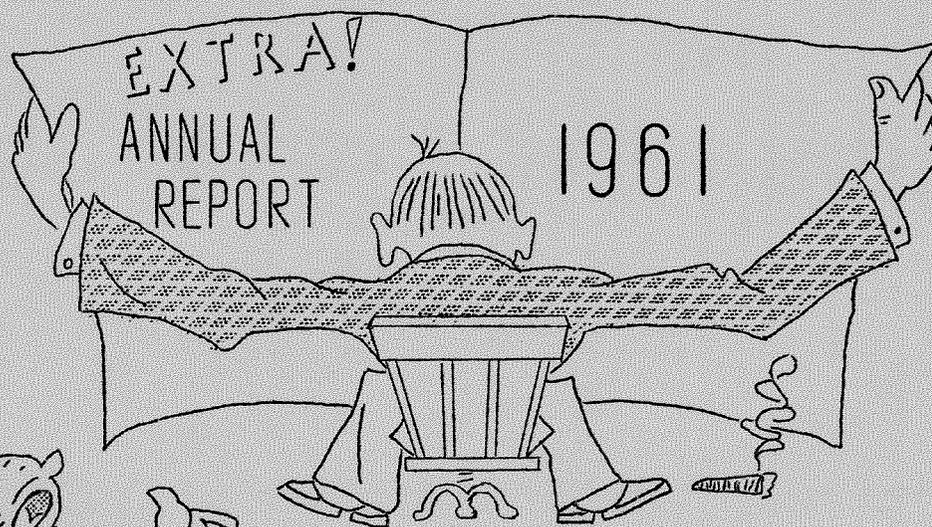
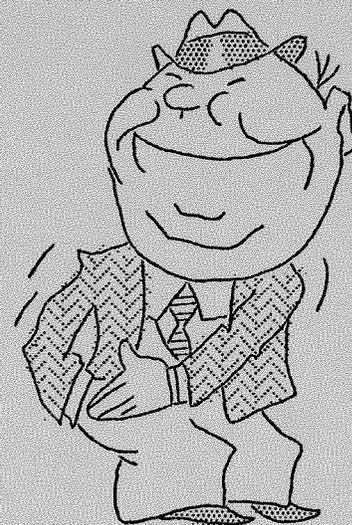
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# MUSKEGON COUNTY LIBRARY



KEY TO OUR SERVICES

ACTIVITIES OF THE MUSKEGON COUNTY LIBRARY 1961

BOOK STOCK

Adult Books 25,811 Juvenile & Y's 53,436 Total 79,247

CIRCULATION OF BOOK STOCK

	Adult Fiction	Adult N. Fict.	Total Adult	Juvenile	Total
9 Branch Libraries circulated	51,348	13,210	64,558	111,639	176,197
Bookmobile circulated	36,518	9,035	45,553	248,041	293,594
Summer Schedule	6,491	844	7,335	36,525	43,860
	94,357	23,089	117,446	396,205	513,651

GRAND TOTAL BOOKS 513,651

CIRCULATION COMPARISON WITH 1960

TOTAL BOOK CIRCULATION 1961	513,651
" " " 1960	481,547
GAIN	32,104

ACTIVITIES REPORT

Books received from State Library	211
School visits to Branch Libraries	155
Meetings held in Branch Libraries	93
Meetings attended by the Library Staff:	
School	19
Civic	59
Professional	77
The number of Reference questions answered	2041
Special requests filled	359

MUSKEGON COUNTY LIBRARY  
1961 FINANCIAL REPORT

RECEIPTS

Balance January 1, 1961		\$ 9,872.51
County Appropriations	\$20,000.00	
Local Contributions	888.21	
State Aid	4,800.00	
Penal Fines	26,876.06	
Books bought through the library	254.72	
Fines	603.28	
Rentals	73.16	
Lost Books	124.88	
Gas Tax refund	65.63	
		53,685.94
		<b>\$63,558.45</b>

DISBURSEMENTS

Salaries	29,637.11	
Books	15,608.81	
Periodicals	286.35	
Binding	3,607.78	
Office Supplies	989.32	
Refund	3.00	
A. L. A. - Dues of M. L. A. Dues	103.25	
Postage	240.00	
Insurance	345.89	
Travel Expense	281.68	
Gas and Oil - Bookmobile	277.62	
Maintenance - Bookmobile	190.61	
Furniture and Equipment	1,943.33	
Special Services (Mrs. Marion Murphy)	903.00	
		54,417.75
 BALANCE DECEMBER 31, 1961		 \$ 9,140.70

CIRCUIT COURT - COUNTY OF MUSKEGON  
ANNUAL REPORT OF ADULT PROBATION  
January 1, 1961 - December 31, 1961

TO THE HONORABLE NOEL P. FOX and HENRY L. BEERS, CIRCUIT JUDGES,  
and

TO THE HONORABLE BOARD OF SUPERVISORS

Gentlemen:

We hereby respectfully submit our Report of the activities of the Adult Probation Department for the past year. We would like to review the functions of our Department and explain briefly, the duties of our office.

Muskegon County is fortunate, that in addition to the County's Chief Probation Officer, there have been assigned, three full time State Probation Officers. These men are college graduates with special training in the field of Corrections. They have been assigned here by the Michigan Department of Corrections, Bureau of Probation, at the request of the two Circuit Judges, the Honorable Noel P. Fox, and the Honorable Henry L. Beers. The State Probation Officers are actually working for Muskegon County, but their salaries and travelling expenses are paid directly by the State. Since 1953, this has resulted in a savings to Muskegon County of \$129,295.00 in total salaries, and \$7920.00 in total travel expenses.

The services of the State Probation Officers are provided to Muskegon County by means of a State "grant in aid in service".

Without this "grant in aid" it would be necessary for the County to provide funds for salaries in the Probation Department.

The yearly savings in salaries is now \$22,000.00 and the yearly savings in travel expenses is \$900.00.

Each Probation Officer now has a caseload of over 100 probationers, and in addition, completes an average of 6 pre-sentence reports each month. Due to the large volume of cases handled, these men are required to work many evenings and weekends, as attention and assistance in each individual case must be rendered when most needed. This places the officers in a dilemma as they "now know how to do a better job than they have time in which to do it". There is a present need for three additional probation officers in Muskegon County. Following negotiations with the Governor's Office and the Department of Corrections, tentative approval has been given to assign two additional officers here when funds become available.

Muskegon County was selected as a pilot project for a state-wide Probation program in 1953. At this time, Judge Noel P. Fox was serving as Secretary of the Penal Committee of the Michigan Judges Association. The Probation program was developed following joint meetings of the Penal Committee of the Judges Association, the Committee of Criminal Jurisprudence of the State Bar Association, the Legal Advisor of the Governor's Office and a Committee from the Michigan Department of Corrections. Emphasis was placed on the increased use of probation in those cases where the public welfare was not endangered. The resultant program was used both in Muskegon and other communities throughout the State.

Judges Noel P. Fox and Henry L. Beers continued to work for improved standards of probation supervision and practices through the Michigan Judges Association. In July 1955, a meeting was held in Muskegon County at which the Governor's Advisor and other members of the various Committees were present. As a result, the inception of the program for Probation recovery camps was formulated. Shortly thereafter Camp Pugsley was founded near Traverse City, Michigan. The Camp program is designed to assist young probationers whose own homes were inadequate to provide necessary training and discipline. The young camper can take advantage of academic training as well as work therapy under the supervision of the Michigan Department of Conservation.

The duties of the State Officers consist chiefly of carefully preparing pre-sentence reports for the Court, and supervision of probation cases. The pre-sentence reports include detailed information regarding the offense, the offender's personal history; possible causative factors; recommended treatment and program; as well as suggested changes necessary to achieve, with the help of the Probation Officer, existing social agencies and police agencies, the rehabilitation of the individuals. Supervision also includes one or more home calls, one or more field interviews and one or more office interviews each month in cases where such contacts are indicated; also contact with employers, teachers, clergymen, etc.

Stenographic services, office space, telephone and some office machines and supplies are provided by the County. The cost of stenographic service is \$6858.00 yearly. The work of the stenog-

raphers consists of transcribing shorthand and dictaphone dictation. This includes typing pre-sentence reports, probation progress reports, violation summaries, letters, and various legal forms necessary in handling probation cases. The stenographers also spend a great deal of time answering the many telephone calls received at the office and taking accurate notes regarding these calls. The stenographers also act as receptionists in assisting the many persons who call at the Probation Office.

Following is a break-down of Adult Probation cases for 1961:

Total Cases Handled	433
Received on Probation	126
Discharged from Probation	<u>142</u>
Active as of 12-31-61	291

Out of the total of 433 probation cases handled during 1961, 11 individuals were sentenced to prison for violation of probation or for commission of a new felony offense. This reveals that only 2.5% of all cases handled failed to take advantage of the Court's leniency and did not adjust to the probation program. In 1952 and 1953 the loss ratio of probation violators sentenced to prison was approximately 15%.

The following information shows clearly that society in general, and the taxpayers in particular, benefit abundantly from an intelligent probation program. The average cost of keeping one man confined to prison for one year is approximately \$1,500.00. If the 433 individuals actively on probation during the year 1961 had all been sentenced to prison, the total cost of confinement alone would have been approximately \$649,500.00; this financial burden

would have become the obligation of the taxpayers.

In simple terms, based upon existing costs, the taxpaying public would be called upon to assume a cost of slightly more than \$3,000.00 per year for each family man committed to prison, as in addition to the cost of confinement, the public must also assume support of the minor children of individuals committed to prison.

In Muskegon County, 150 families were held together when the head of the household was placed on probation. This involved a total of 323 children who were allowed to remain with their parents as a family unit. The moral value of allowing a family to remain together as a unit, is of such inestimable importance to society, it is impossible to evaluate in dollars and cents. If, however, in each instance the head of the household had been committed to prison, the taxpayers would have been required to pay approximately \$237,000.00 for the support of the children involved.

The following summary will convey some idea of the work done and monies collected by the Adult Probation Department for the County of Muskegon; Probation Officers travelled 8932 miles to carry on this work:

Office hours	3,450;	Field Interviews & home calls	2,129;
Field hours	2,603;	Office Interviews	3,618;

(The above figures do not include contacts made in preparing pre-sentence reports.)

Pre-Sentence investigations completed - 233;

Interviews with Circuit Judges relative  
to pre-sentence investigations - 550;

		-----	
Collected in	-	Court Costs	\$ 5,264.11
		Oversight Fees	1,992.02
		Fines	290.00
		Restitution	<u>6,398.26</u>
		TOTAL	\$ 13,934.39

The excellent record established by the Muskegon County Circuit Court reveals that the intelligent use of probation is beneficial to the community, both morally and financially. The Judges of this Court are primarily interested in determining why felons are thinking wrong and thereby formulated a plan where these individuals can be taught to think right and to do right. In examining Court records of the Southwestern District of Michigan, the following information is revealed:

In the 20 counties of the Southwestern District, the breakdown of sentences that could have resulted in prison commitment is as follows:

28% are sentenced to prison;  
57% are placed on probation;  
15% -other (fines, county jail, hospitalization,  
etc.)

In Muskegon County the breakdown of sentences that could have resulted in a prison sentence is as follows:

14% sentenced to prison;  
70% placed on probation;  
16% other disposition.

As can be seen from the above figures, Muskegon County sentences to prison 50% less than prison commitments in the Southwestern District. This is indeed outstanding when you consider that only 2.5% of all persons on probation in Circuit Court during 1961 failed to complete their probation programs and were subsequently sentenced to prison.

Even though under-staffed, this Department is operating successfully and smoothly. These results could not have been achieved without the cooperation of a loyal staff, frequently working many hours past the 5:00 P. M. closing time. I would like, at this time, to express my appreciation and gratitude for the support and encouragement of our Circuit Judges, Noel P. Fox and Henry L. Beers, and, to this Honorable Board for the understanding, faith and assistance extended during the past year.

Respectfully submitted,

HAROLD A. NIELSEN  
Friend of the Court, and  
Chief Probation Officer

# State Penal Committee Proposes Tribute to Judge

## Earl C. Pugsley

### Would Name Probation Camp for Him

Penal administration committees of the Michigan Judges' Association adopted a resolution proposing that the first state probation recovery camp be named Camp Pugsley in honor of Oceana-Newaygo County Circuit Judge Earl C. Pugsley, veteran West Michigan jurist and present chairman of the penal administration committee.

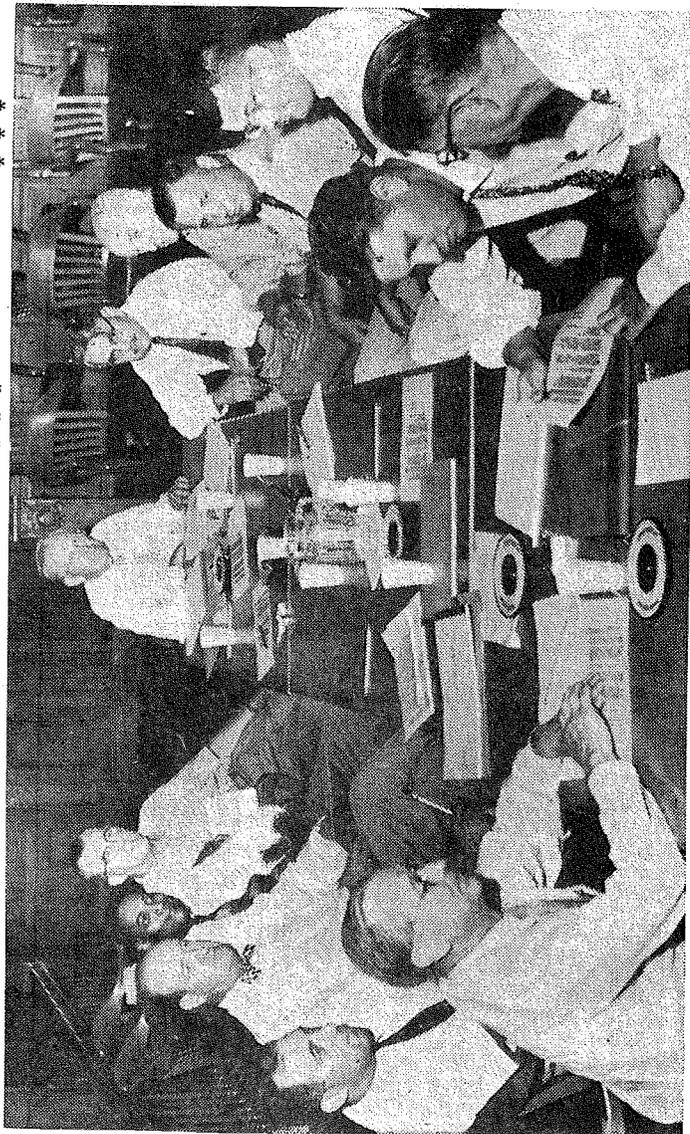
The resolution was unanimously accepted at the day-long meeting of penal administrators got under way in the courthouse.

At noon visiting judges and State Department of Corrections officers were to adjourn to the White Lake summer home of Judge Noel P. Fox, host for today's meeting, where luncheon and afternoon session will be held.

Probation recovery camps were approved by the legislature on urging of the judge's association and funds for their construction has been appropriated. Location of the first camp will probably be in Western Michigan and construction and operation of that camp was to be a key topic of discussion at today's session.

The penal administrators cited Judge Pugsley's outstanding career and efforts in behalf of rehabilitation of probationers in recommending that first of the recovery camps be named in his honor.

\* \* \* \* \*



**Penal Administrators Convene . . .** Members of the Penal Administration Committee of the Michigan Judges' Association together with officials of the State Department of Corrections and the Michigan Parole Board convened here today to discuss a number of matters of penal legislation. From the left are Fred C. Sanborn of the parole board, Gus Harrison, director of the Department of Corrections, William F. Eardley, assistant director and chairman of the bureau of pardons and paroles, Leonard McConnell of the parole board, Judge Frank G. Schemanske, Judge Earl C. Pugsley, John A. Trudell, parole board, Judge John Simpson, Judge Noel P. Fox, host judge, Alfred B. Fitt, legal advisor to the governor, Roy H. Nelson, chairman of the parole board, and Fred C. Bates, assistant director of the Department of Corrections in charge of probation. (Chronicle Staff Photo).

### Tribute to Judge

**OF IMPORTANCE** on today's agenda is a study of possible revisions of the penal code which the association has declared "antiquated and full of inequities." The association has sought to have a legislative study of the code made for the past two years and today's consideration could lead to extensive revising of penal laws.

A proposal of Judge Fox's, recommending the probation law be amended to permit the court to require a probationer to be imprisoned in the county jail during such part of the probation period the court deemed advisable, will also be considered. In the case of female probationers, imprisonment in the Detroit House of Correction would be considered.

Other items on the agenda are consideration of lifers convicted of first degree murder for release on parole after serving 17 calendar years; inauguration of an annual judges day at Ionia, Jackson and/or Marquette prisons, and budget items including a new institution at Ionia for young offenders.

\* \* \*

**MEMBERSHIP** of the Penal Administration Committee in addition to Chairman Pugsley and Secretary Fox includes Judges John Simpson of Jackson, Donald E. Holbrook of Mt. Pleasant and Frank G. Schemanski of Detroit.

Attending today's meetings also are Gus Harrison, director of the Michigan Department of Corrections; William S. Eardley, director of parole, and Fred Bates, director of probation, Department of Corrections; Alfred Fitt, legal advisor to the governor, and members of the State Parole Board, Fred C. Sanborn, Leonard McConnell, A. Ross Pascoe, John A. Trudell and Roy H. Nelson.

August 6, 1955  
Muskegon, Chronicle

# Penal Code Changes

Resolutions  
Passed by  
Conference

# Advised

Decisions Will Be  
Presented to Judges'  
Group in September

From Our Muskegon Bureau  
MUSKEGON — Revisions of the State penal code and adjustment of what the Penal Administration considers "inequities" were among resolutions passed by the Penal Administration following conferences Friday.

All resolutions adopted will be presented to the Judges' Association when that body meets with the Penal Administration Committee Sept. 8, 9, 10 at Dearborn Inn, Detroit, Judge Noel P. Fox, Secretary of the Penal Administration, said Friday.

Among the first resolutions passed was one urging the first probation recovery camp be named Camp Pugsley, in honor of the chairman of the penal committee, Circuit Judge Earl C. Pugsley of Hart, widely known Michigan jurist.

#### DISCUSSES CAMPS

The administration discussed operation of the probation camps, the first of which is scheduled to be constructed this Fall. The site has not yet been determined, Judge Fox said.

Also passed was a resolution urging the Legislature to set up a legislation study committee for revision of the code and an adjustment of "inequities."

The resolution would be an amendment to the probation law and would give the jurists discretion to commit a probationer to the county jail for up to six months.

The measure would make for greater flexibility, the committee agreed, by using local facilities instead of taxing the crowded State institutions as part of the probation sentence.

#### RESOLUTION TABLED

Committeemen tabled a resolution regarding consideration of life-termers convicted of first degree murder becoming eligible for release on parole after serving 17 years. The committee asked for more detailed information from the Corrections Department on the measure.

Inauguration of a judges' day at Jackson will be asked of the Judges Association. A day in November was recommended.

The committee asked budget items for probation and parole and urged support for setting up a new building for youthful offenders at Ionia.

Among dignitaries attending the Friday sessions were Judge Fox, Gus Harrison, director of the State Department of Corrections; William S. Eardley, parole director, Fred Bates and probation director.

Also present were Alfred Fitt, legal advisor to Gov. Williams, Judges John Simpson of Jackson, Fred C. Sanborn, Leonard McConnell, John A. Trudell, A. Ross Pascoe, and Roy H. Nelson. Penal Board members are Fox and Pugsley.

\* \* \*

## Productive Meeting

The meeting here of the penal administration committee of the Michigan Judges' Association, also attended by top officials of the State Corrections Department, produced some productive suggestions.

Its recommendation that the state's first probation camp be named Camp Pugsley is in line with the thinking of everybody who knows anything about that program. It was Circuit Judge Earl C. Pugsley, of Hart, who initiated the idea of establishing camps for probationers, to which circuit judges might send those youthful offenders whom the judges feel neither deserve to be set free nor to be sent to prisons.

The probation camps will provide a sensible alternative in the handling of these persons. Not only did Judge Pugsley conceive the idea, he continued to fight for it until the State Legislature, at its last session, finally did appropriate construction money for an initial camp. Operating funds remain to be approved. But that will come in the next session, and Camp Pugsley should be a reality in 1956.

The public also will approve the recommendation of the judges' committee in favor of holding a Judges' Day each year at a different state prison. It would be a joint conference of judges and Corrections Department officials to witness prison problems at first hand, and bring a degree of understanding and coordination among all these officials such as hasn't always existed in the past.

Above all, the public will strongly approve the decision of the judges' committee to seek a complete overhauling of the state's penal code. This hasn't been done in a comprehensive manner in years. It is a No. 1 need in evening up the administration of justice in Michigan, as The Chronicle for one has noted frequently in the past.

As a rule, laws setting up punishments for various crimes are enacted

one at a time. It is only natural that these punishments might get out of line, one with another, over a period of years. For example, present Michigan law sets virtually the same penalty for a fraudulent check, even though it be for five dollars, as for all cases of breaking and entering.

Sentencing judges know better than most of us the need to review the state's penal code from time to time, to balance the statutory punishments for various types of crimes and remove acknowledged unfairnesses.

The committee of the State Judges' Association and their guests did a good day's work here last week. Revision of the state penal code, so long discussed, should be authorized by the next Legislature.

\* \* \*

## Ask Legislative Action

# Leaders Chart Penal Reforms

Penal administrators will press for a complete overhauling of the state penal code following a meeting here yesterday in which a resolution requesting appointment of a legislative study committee to explore such revisions was adopted. The resolution will go to the Judicial Council of the State Judges' Association when that group convenes in Detroit Sept. 8-10.

Circuit Judge Noel P. Fox, host judge at yesterday's conference and secretary of the Penal Administration Committee of the state association, said the existing code is "antiquated and filled with inequities. We feel that a number of adjustments must be made and that more precise codification-result before we will have a truly equitable penal code," the judge said.

\* \* \*

THE day-long committee session, to which State Parole Board members and officials of the Department of Corrections had been invited, came up with a list of recommendations which will go before the association in September. Included were the following:

1. That the probation law be amended to permit the court to award up to six months in a county jail as part of the conditions of a probationary sentence. Present maximum is 60 days.

2. That the association, as a whole, give further study to releasing "lifers" on parole after they have served at least 17 years of their sentence.

3. That first of the probationary recovery camps authorized by legislature be located in Western Michigan, exact site to take into consideration proximity of qualified psychiatric counseling service and conservation projects suitable for probationary residents of the camp.

Earlier yesterday the committee had resolved that the first such camp be named Camp Pugsley in honor of Judge Earl C. Pugsley of Hart, present chairman of the penal administration committee.

4. That budgets be increased to permit expansion of both the parole and probations divisions of the Department of Corrections in order to adequately service the courts. Judge Fox pointed out that recent addition of two probation officers here stemmed from such an expanded budget but that even further increases are necessary.

5. That an institution be built at Ionia specifically for the housing and rehabilitation of young offenders, eliminating present necessity of housing first-timers with hardened criminals.

\* \* \*

THE COMMITTEE agreed to hold its next meeting at Jackson Prison the last Monday in October and said all judges of courts of record would be invited to attend that day. The idea was promoted as first step in establishing an annual judges' day at state penal institutions at which judges and prison officials could work out mutual problems.

1961

JOHN G. HOSKO  
REGISTER OF DEEDS  
ANNUAL REPORT

TOTAL MONTHLY RECEIPTS

JANUARY	\$ 3,421.60
FEBRUARY	2,877.15
MARCH	3,678.62
APRIL	3,597.70
MAY	4,198.15
JUNE	4,383.20
JULY	3,901.20
AUGUST	4,231.65
SEPTEMBER	3,774.05
OCTOBER	4,188.00
NOVEMBER	4,224.00
DECEMBER	3,939.88
	<hr/>
	\$ 46,415.20

TOTAL RECEIPTS

Miscellaneous	\$ 15.42
Recording Receipts	24,950.50
Chattel Mortgages	20,612.00
Abstract and Searches	133.53
Photostatic Copies	703.75
	<hr/>
	\$ 46,415.20

TOTAL OF INSTRUMENTS OF RECORD FOR 1961 AND RECEIPTS

Deeds	5749	\$ 9,463.00
Mortgages	2897	6,851.50
Discharges	2580	3,977.25
Miscellaneous	1645	3,879.00
Lis Pendens	13	21.00
Plats	25	125.00
Discharge of Chattels	12634	no chg.
Liens	358	633.75
Chattel Mortgages	20612	20,612.00
Abstract and Searches	-----	133.53
Photostatic Copies	-----	703.75
Miscellaneous Sales	-----	15.42
	<hr/>	<hr/>
	46513	\$ 46,415.20

1961

CALENDAR YEAR

ANNUAL FINANCIAL REPORT

BOARD OF COUNTY ROAD COMMISSIONERS

MUSKEGON COUNTY

MICHIGAN

ALBERT HOPPMAN, Chairman

FRANK S. MILLARD, Member

EARL DEREMO, Member

## MUSKEGON COUNTY ROAD COMMISSION

## SUMMARY SHEET

COUNTY HIGHWAY RECEIPTSRevenue Receipts

State Funds (Motor Vehicle)	\$1,284,042.05
Federal Aid Secondary Funds	79,727.89
Federal Funds (Other)	107.26
County Raised Revenues	178,307.43
Miscellaneous Receipts	4,903.79
Sale of Land & Building	<u>19,962.00</u>
Total Revenue Receipts (Page 1)	<u>\$1,567,050.42</u>

COUNTY HIGHWAY EXPENDITURES

Construction (Pages 2, 14 & 20)	\$655,577.49
Maintenance (Pages 2, 21 & 22)	734,843.30
Special Assessment Districts	46,316.78
Equipment Account (Pages 2 & 23) CR	17,847.23
Administrative Expense (Pages 2&4)	<u>66,847.89</u>

Total Operating Expenditures	\$1,485,738.23
------------------------------	----------------

Non Operating Expenditures

Capital Outlay (Page 2)	<u>141,491.74</u>
Total Expenditures	\$1,627,229.97
Decrease in Available Operating Funds	<u>60,179.55</u>
Grand Total	<u>\$1,567,050.42</u>

MUSKEGON COUNTY ROAD COMMISSION

County Highway Receipts

STATE RAISED FUNDS:

Motor Vehicle Fund

Engineering

Primary Road Fund

3,685.00

Local Road Fund

1,315.00

5,000.00

Primary Road Fund

940,958.12

Local Road Fund

338,083.93

Total State Raised Revenues

\$1,284,042.05

FEDERAL FUNDS:

Federal Aid Secondary

79,727.89

National Forest Reserve

107.26

Total Federal Raised Revenues

79,835.15

COUNTY RAISED REVENUES:

Property Taxes

7.05

Special Assessment Districts

25,096.42

Township Contributions (Schedule A)

142,572.13

Other Contributions

10,631.83

Total County Raised Revenue

178,307.43

MISCELLANEOUS RECEIPTS:

Salvage Sales

1,071.56

Interest Earned

2,055.37

Sundry Refunds

1,776.86

Total Miscellaneous receipts

4,903.79

Sale of Land & Building

19,962.00

TOTAL OF RECEIPTS

\$1,567,050.42

MUSKEGON COUNTY ROAD COMMISSION

County Highway Expenditures

	Primary Road System	Local Road System	
OPERATING EXPENDITURES			
Construction (All Costs except Administration)			
Roads	498,265.74	154,951.55	
Bridges		2,360.20	
Total Construction Expenditures	<u>498,265.74</u>	<u>157,311.75</u>	\$ 655,577.49
Maintenance (All Costs except Administration)			
General Maintenance Roads	232,223.50	348,551.30	
General Maintenance Structures	3,428.67	347.81	
Snow Removal, Ice Control etc.	77,736.41	39,182.17	
Traffic Control (Signs, Signals)	<u>30,873.71</u>	<u>2,499.73</u>	
Total Maintenance Expenditures	344,262.29	390,581.01	734,843.30
Special Assessment Districts		46,316.78	46,316.78
Equipment Account - Expense			
Direct	228,739.09		
Indirect & Storage	86,668.77		
Operating	<u>37,100.18</u>		
Total Equipment Expense		352,508.04	
Less Equipment Rental (Schedule E)		<u>370,355.27</u>	
Net Credit to Equipment Account			17,847.23
Administrative Expense (Schedule B)		81,388.55	
Credits to Administrative Account			
Handling Charges on Materials Sold	651.40		
Overhead State Trunkline Mtncce	11,673.62		
Purchase Discounts	<u>2,215.64</u>	<u>14,540.66</u>	
Net Administrative Expense			<u>66,847.89</u>
Total Operating Expenditures			\$1,485,738.23
NON EXPENSE DEBITS			
Capital Outlay			
Building		129,072.14	
Land & Improvements		17,997.73	
Equipment		<u>109,717.33</u>	
		256,787.20	
Less Non Revenue Credits			
Depreciation		<u>115,295.46</u>	
Net Capital Outlay Expenditures			141,491.74
Total Expenditures			\$1,627,229.97
Decrease in Available Operating Funds (Schedule D)			<u>60,179.55</u>
Total Expenditures & Fund Equity Adjustments			\$1,567,050.42

MUSKEGON COUNTY ROAD COMMISSION

SCHEDULE - A -

Township Participation by Townships

Township	Balance Due on County Road Agreements 12/31/60	1961 Authorized Construction	Paid on Acct.	Balance Due County Road Agreements 12/31/61
Dalton	\$21,123.41	\$ 20,509.87	\$ 15,123.41	\$ 26,509.87
Egelston	26,314.44	9,991.47	26,314.44	9,991.47
Fruitland	13,211.68	2,469.89	13,211.68	2,469.89
Holton	16,139.15	2,900.96	6,000.00	13,040.11
Laketon		18,733.83	5,000.00	13,733.83
White River	7,169.80	37,183.99	7,169.80	37,183.99
Montague	13,843.95	3,864.33	13,843.95	3,864.33
Norton		32,846.25	32,846.25	
Cedar Creek		14,071.54		14,071.54
	<hr/>	<hr/>	<hr/>	<hr/>
	\$97,802.43	\$142,572.13	\$119,509.53	\$120,865.03

MUSKEGON COUNTY ROAD COMMISSION

Schedule - B -

Administrative Expense

Commissioners Salaries	\$ 7,500.00
Administrative Salaries	47,255.67
Postage	379.49
Telephone	1,125.75
Travelling Expense	869.94
Office Supplies	3,004.80
Maintenance of Office Bldg. & Grounds	2,196.24
Office Equipment Depreciation	1,423.16
Distributive Expense	7,407.65
Other - Itemize	<u>10,225.85</u>
Total Administrative Expense	\$81,388.55
Other:	
Insurance - Fire	\$ 135.79
First Aid & Sanitary Supplies	365.72
Fuel	1,105.42
Water	175.93
Light & Power	310.89
Gas	33.15
Advertising	1,004.86
Medical Expense	184.35
Legal Services	2,476.04
Insurance - Robbery	30.00
Insurance - Liability	2,426.45
Office Building Depreciation	900.00
Road Commissioners Bond	17.25
Association Fees	<u>1,060.00</u>
	\$10,225.85

SCHEDULE C

Distributive Expense

Total Labor Charge	Vacation, Sick Leave & Holiday	Comp. Ins.	Retirement Soc. Sec.	Hospital Insurance	Life & Acc. Insurance	Other	Total
Primary Construction	6526.10	664.02	6143.76	2132.14	324.67		15790.69
Local Construction	1674.84	170.41	1576.72	547.19	83.32		4052.48
Primary Maintenance	10248.56	1042.77	9648.13	3348.31	509.87		24797.64
Local Maintenance	11850.46	1205.76	11156.18	3871.66	589.57		28673.63
Equipment Expense	9313.42	947.62	8767.78	3042.79	463.34		22534.95
Administration	3055.98	530.93	4912.34	1704.79	259.59		7407.65
Other		310.95	2876.95	998.42	152.01		7394.31
<b>Total Labor Charge</b>	<b>474632.25</b>						
Total Fringe Benefits	49328.22	6546.34	51630.01	17662.80	2675.70		127843.07
Less: Benefits Recovered	6658.86	1673.88	6548.15	2017.50	293.33		17191.72
Benefits to be Distributed	<u>42669.36</u>	<u>4872.46</u>	<u>45081.86</u>	<u>15645.30</u>	<u>2382.37</u>		<u>110651.35</u>
Applicable Labor Cost	418264.58	517301.61	517301.61	517301.61	517301.61		
Factor	<u>.10201524</u>	<u>.00941900</u>	<u>.08714812</u>	<u>.03024406</u>	<u>.00460537</u>		<u>.23343179</u>
Cost of Roads	Small Road Tools	Inventory Adjustment	State Maint. Adjustment	General Engr.	Sign Shop	Other	Total
Primary Construction	807.16	1320.72	7130.84	7130.84	303.98	440.04	10002.74
Local Construction	485.11	793.77	4285.71	4285.71	182.70	264.47	6011.76
Primary Maintenance	820.15	1341.97	7245.60	7245.60	308.87	447.13	10163.72
Local Maintenance	931.38	1523.19	8217.29	8217.29	351.30	508.06	11531.22
<b>Total Cost of Roads</b>	<b>1239572.35</b>						
Total Adjustments	3043.80	4979.65	26879.44	26879.44	1146.85	1659.70	37709.44
Factor	<u>.0024548</u>	<u>.0040167</u>	<u>.0216870</u>	<u>.0009245</u>	<u>.0013383</u>		<u>.0304213</u>

MUSKEGON COUNTY ROAD COMMISSION

Schedule - D -

Reconciliation between reports of  
1960 and 1961

Available Operating Fund after closing December 31, 1960	\$604,259.80
Closing Adjustment 1961	<u>60,179.55</u>
Available Operating Fund December 31, 1961	<u>\$544,080.25</u>

Schedule - E -

Analysis of Equipment Rental

Charges to County Construction and Maintenance Projects	\$294,341.58
Charges to Inventory Operations	10,435.00
Charges to State Highway Department Accounts	53,095.72
Charges to other Reimbursable Accounts	4,211.55
Other	<u>8,271.42</u>
Total Equipment Rental	<u>\$370,355.27</u>

MUSKEGON COUNTY ROAD COMMISSION

Schedule - F -

Analysis of Equipment Expense

Labor and Parts	\$123,866.43	
Depreciation	<u>104,872.66</u>	
Total Direct Expense		\$228,739.09
Shop Expenses	63,422.90	
Storage Expenses	16,590.75	
Depreciation - Shop Equipment	188.90	
Depreciation - Buildings	<u>6,466.22</u>	
Total Indirect & Storage Expense		\$ 86,668.77
Total Operating Expense		<u>\$ 37,100.18</u>
Total Equipment Expense		<u>\$352,508.04</u>

Schedule - G -

Analysis of State Highway Department Accounts

Routine Maintenance:		
Balance Due County 12/31/60	\$ 29,688.73	
1961 Charges to Routine Maintenance	<u>146,379.23</u>	
	\$176,067.96	
Less Credits to Routine Maintenance	<u>151,082.59</u>	
Amount due County 12/31/61 for Routine Mtnce.		\$ 24,985.37
Non-Routine Maintenance:		
Balance Due County 12/31/60	\$ 13,313.84	
1961 Charges to Non-Routine Mtnce	<u>41,015.72</u>	
	\$ 54,329.56	
Less Credits to Non-Routine Mtnce	<u>39,336.69</u>	
Amount Due County 12/31/61 for Non-Routine Mtnce		\$ <u>14,992.87</u>
Total Due County 12/31/61		\$ 39,978.24

MUSKEGON COUNTY ROAD COMMISSION

Reconcilment of Restricted State Funds  
by Road Systems

PRIMARY ROAD SYSTEM

Receipts and Unexpended Balances

Motor Vehicle Highway Funds		
Engineering	3,685.00	
Primary Road Fund (Net)	940,958.12	
Unexpended Restricted Bal. 1/1/61	<u>52,292.32</u>	<u>\$996,935.44</u>

Expenditures and Unexpended Balances

Administration	50,135.92	
Construction	498,265.74	
Maintenance	344,262.29	
Unexpended Funds	<u>104,271.49</u>	<u>\$996,935.44</u>

LOCAL ROAD SYSTEM

Receipts and Unexpended Balances

Motor Vehicle Highway Funds		
Engineering	1,315.00	
Local Road Fund (Net)	<u>338,083.93</u>	<u>\$339,398.93</u>

Expenditures and Unexpended Balance

Administration	16,711.97	
Construction	203,628.53	
Maintenance	<u>390,581.01</u>	<u>\$610,921.51</u>

MUSKEGON COUNTY ROAD COMMISSION

Balance Sheet  
December 31, 1961

ASSETS:

General Operating Fund

County Treasurer's Cash Account		\$264,313.05	
Imprest Cash - Office		100.00	
Accounts Receivable:			
State Trunkline Maintenance		24,985.37	
State Highway Department - Other		14,992.87	
Due on County Road Agreement		120,865.03	
Due on Special Assessment		98,559.74	
Sundry Account Receivable		3,474.90	
Due on Sale of Land and Buildings		11,000.00	
Other		2,339.83	
Inventories:			
Equipment Materials and Parts		28,178.99	
Road Materials		65,965.28	
Prepaid Insurance		2,556.42	
Deferred Expense F.A.S.		51,236.79	
Total General Operating Fund			\$ 688,568.27

Fixed Asset Fund

Land and Improvements		42,413.16	
Buildings	\$473,408.88		
Less Reserve for Depreciation	<u>142,450.69</u>	330,958.19	
Equipment Road	1,017,268.07		
Less Reserve for Depreciation	<u>632,701.24</u>	384,566.83	
Equipment Shop	6,436.74		
Less Reserve for Depreciation	<u>4,569.42</u>	1,867.32	
Equipment Office	17,728.77		
Less Reserve for Depreciation	<u>11,332.77</u>	6,396.00	
Equipment Engineers	5,653.91		
Less Reserve for Depreciation	<u>4,797.11</u>	856.80	
Depletable Assets		4,207.46	
Asphalt Storage Facilities	14,445.19		
Less Reserve for Depreciation	<u>6,157.42</u>	8,287.77	
Total Fixed Assets			\$ 779,553.53
TOTAL ASSETS			<u>\$1,468,121.80</u>

LIABILITIES AND FUND EQUITIES:

General Operating Fund

Liabilities

Accounts Payable		\$ 11,517.70	
Accrued Liability		23,410.58	
Deferred Revenue - Special Assessment District		98,559.74	
Deferred Revenue - Sale of Surplus Properties		11,000.00	

Available Operating Funds

M.V.H. Funds	104,271.49		
County Road Commission Funds	<u>439,808.76</u>		
Total Operating Fund Equities		<u>544,080.25</u>	
Total Operating Liabilities & Equities			688,568.27
Plant & Equipment Equity			<u>779,553.53</u>
TOTAL LIABILITIES & FUND EQUITIES			<u>\$1,468,121.80</u>

MUSKEGON COUNTY ROAD COMMISSION

Primary Road Construction

A-6-5-P, MEINERT ROAD from 500 ft. East of Chase Road to 1300 ft. West of Chase Road, White River Township, 0.4 mi. Sand sub-base, 22' 6" compacted gravel, prime & double seal bituminous surface.		
Engineering Supervision	\$ 236.03	
Gravel Surface (Contract)	9,100.57	
Bituminous Surface	863.30	
Sand Cushion	2,312.77	
Grading	4,673.89	
Structures	530.48	
Signs & Barricades	<u>472.86</u>	\$ 18,189.90
*B-1-4 & 5-P, LAMOS ROAD from Dowling Road to C & O R.R. tracks between White River and Montague Townships, 1.1 mi. 36' Grade, 22' 6" compacted gravel, 20' prime & double seal bituminous surface.		
Engineering Supervision	<u>140.02</u>	140.02
B-1-5 & 6-P, LAMOS ROAD from 150 ft. South of Wilkes Road North to the C & O R.R., White River and Montague Townships, 0.9 mi. 36' Grade, 22' 6" compacted gravel, prime & double seal bituminous surface 20'.		
Engineering Supervision	197.48	
Clearing & Grubbing	2,321.75	
Grading	1,562.69	
Gravel Surface (Contract)	8,605.78	
Bituminous Surface	2,874.04	
Signs & Barricades	<u>49.58</u>	15,611.32
**D-2-5 & D-19X-1-P, SKEELS & NICHOLS ROADS, Blue Lake Road to Fruitvale Road, Blue Lake Township, 1.22 mi. 36' Grade, 22' 6" compacted gravel, prime & double seal bituminous surface.		
Engineering Supervision	173.70	
Clearing & Grubbing	1,245.60	
Grading	1,250.17	
Gravel Surface (Contract)	9,785.19	
Bituminous Surface	4,360.07	
Signs & Barricades	<u>49.09</u>	16,863.82
D-2-6-P, SKEELS ROAD from Dalson Road to Blue Lake Road, Blue Lake Township, 1.0 mi. 20' Prime & double seal bituminous surface.		
Engineering Supervision	54.17	
Grading	72.37	
Gravel Surface	378.36	
Bituminous Surface	<u>2,910.16</u>	3,415.06

Primary Road Construction (Continued)

E-18-1 & 2-P, PINE ISLAND ROAD from Dalson Road to 1.84 mi. East, Holton Township. 36' Grade, 22' 6" compacted gravel, prime & double seal bituminous surface.

Engineering Supervision	\$ 467.58	
Clearing & Grubbing	345.98	
Grading	755.09	
Gravel Surface (Contract)	10,635.47	
Bituminous Surface	5,658.55	
Signs & Barricades	<u>47.11</u>	\$ 17,909.78

\*F-26-5-P, RIVER ROAD from 400 ft. West of Buys Road to 1000 ft. West of Weber Road, on Town Line between Laketon and Fruitland Townships, 0.91 mi. Sand sub-base, 22' 6" compacted gravel.

Engineering Supervision	18.05	
Clearing & Grubbing	624.33	
Grading	3,184.19	
Sand Cushion	3,421.99	
Gravel Surface	10,959.60	
Structures	221.45	
Signs & Barricades	<u>264.28</u>	18,693.89

\*G-14-3-P, RILEY-THOMPSON ROAD from Putnam Road West 2000 ft., Dalton Township. Salvage existing gravel, 36' grade, sand base, 22' 6" compacted gravel, 20' prime & double seal bituminous surface.

Engineering Supervision	<u>35.21</u>	35.21
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J-1-2-P, WITHAM ROAD from North Muskegon City Limits to US-31, 0.65 mi. Bituminous concrete surface on existing pavement.

Engineering Supervision	873.81	
Structures	37.95	
Bituminous Surface (Contract)	<u>16,165.13</u>	17,076.89

\*J-22-4 & 5-P, LAKETON ROAD from Industrial Drive to Dangl Road, Muskegon Township, 1.80 mi. Re-grade, widen base to 24', 22' bituminous concrete surface.

Engineering Supervision	8,106.88	
Appraising of Property	112.31	
Right of Way	1,071.67	
Advertising	9.56	
Grading & Bituminous Surface (Contract)	73,097.64	
Signs & Barricades	<u>336.02</u>	82,734.08

Primary Road Construction (Continued)

**K-24-5 & K-24X-6-P, EVANSTON ROAD from Barnes Road to 300 ft. East of Ensley Road, Egelston Township, 1.50 mi. 36' Grade, 22' 6" compacted gravel and prime & double seal bituminous surface from Barnes Road to 100 ft. East of Sullivan Road, 0.25 mi.		
Engineering Supervision	\$ 129.03	
Clearing & Grubbing	1,982.82	
Grading	1,822.69	
Sand Cushion	3,413.83	
Structures	1,717.57	
Bituminous Surface	1,604.45	
Gravel Surface (Contract)	10,744.88	
Signs & Barricades	<u>286.08</u>	\$ 21,701.35
*M-6-3-P, BAILEY ROAD from Shaw Road to Canada Road, 1.0 mi., Casnovia Township. Widen existing base to 24', add gravel to establish a 8" compacted aggregate base, 22' oil aggregate bituminous surface.		
Engineering Supervision	<u>197.24</u>	197.24
M-25-6-P, KENOWA ROAD from Laketon Road to Sherman Road, Casnovia Township, 1.0 mi. 20' Prime & double seal bituminous surface.		
Engineering Supervision	96.99	
Guard Rail	333.65	
Gravel Surface	53.04	
Bituminous Surface	3,852.09	
Signs & Barricades	<u>12.14</u>	4,347.91
*M-26-5-P, SHERMAN ROAD from Peters Road to Newaygo Road, Casnovia Township Line, 1.0 mi. 36' Grade, 6" compacted gravel 22' in width.		
Engineering Supervision	<u>939.92</u>	939.92
*M-26-6-P, SHERMAN ROAD from Newaygo Road to Kenowa Road, 1.0 mi., Casnovia Township. 36' Grade, 22' 6" compacted gravel surface.		
Engineering Supervision	3,710.19	
Grading & Gravel Surface (Contract)	24,184.19	
Signs & Barricades	<u>53.40</u>	27,947.78
*N-13-4 & 5-P, HENRY STREET from Hendrick Road to Pontaluna Road, Norton Township, 2.0 mi. Grade, scarifying existing surface, correct aggregate base to 24', 22' bituminous concrete surface.		
Engineering Supervision	3,700.79	
Right of Way	<u>51.52</u>	3,752.31

Primary Road Construction (Continued)

O-1-6-P, HARVEY STREET from Pontaluna Road to Judson Road, Norton and Fruitport Townships, 0.5 mi. 36' Grade, 22' 6" compacted gravel.		
Clearing & Grubbing	\$ 285.27	
Grading	169.40	
Sand Cushion	2,960.10	
Gravel Surface	5,792.53	
Structures	60.48	
Signs & Barricades	<u>228.54</u>	\$ 9,496.32
*O-22-4 & 4-P, PONTALUNA ROAD from 600' East of Brooks Road to 250' East of Johnson Road, Fruitport Township, 1.17 mi. 36' Grade, 24' 6" compacted gravel.		
Engineering Supervision	<u>433.07</u>	433.07
O-24-0-P, JUDSON ROAD from Harvey Street to W. Fruitport Road, Fruitport Township, 1.14 mi. 36' Grade, 22' 6" compacted gravel.		
Engineering Supervision	139.34	
Clearing & Grubbing	300.22	
Sand Cushion	4,214.41	
Gravel Surface	9,219.49	
Grading	2,441.51	
Structures	606.03	
Signs & Barricades	<u>185.97</u>	17,106.97
**O-26X-3-P, E. FRUITPORT ROAD from Brooks Road to I-196 X-Way. 36' Grade, 24' 8" compacted gravel and 22' bituminous concrete surface and from I-196 X-Way to South County Line 36' grade and 22' 6" compacted gravel surface. Federal Aid Secondary Project.		
Engineering Supervision	5,208.67	
Contract	83,196.17	
Sand Purchase	772.82	
Signs & Barricades	<u>84.34</u>	89,262.00
P-13-3 & 4-P, HILTON PARK ROAD from Cline Road to Sternberg Road, Sullivan Township, 1.51 mi. 20' Prime & double seal bituminous surface.		
Engineering Supervision	24.62	
Gravel Base	246.92	
Bituminous Surface	4,723.31	
Signs & Barricades	<u>14.19</u>	5,009.04

Primary Road Construction (Continued)

P-17-1 & 2 & K-17-6-P, MAPLE ISLAND ROAD from Evanston Avenue to Spaulding Road, Sullivan and Egelston Townships, 2.3 mi. 46' Grade, 24' 8" compacted gravel. Federal Aid Secondary Project.		
Engineering Supervision	\$ 13,955.63	
Clearing & Grubbing	16,119.58	
Sand Cushion	1,879.67	
Grading	67.99	
Right of Way	3,473.29	
Relocation of Power Line	2,711.39	
Contract	76,259.61	
Signs & Barricades	<u>254.07</u>	\$114,721.23
**R-14-4 & 5-P, ELLIS ROAD from Angermeyer Road to Ravenna Road, Ravenna Township, 1.60 mi. Grade, sand sub-base, 22' 6" compacted gravel.		
Engineering Supervision	462.87	
Sand Purchase	751.18	
Gravel Surface (Contract)	<u>12,376.84</u>	13,590.89
*R-14-4 & 5-P, ELLIS ROAD from Angermeyer Road to Ravenna Road, Ravenna Township, 1.60 mi. 20' Bituminous aggregate surface.		
Engineering Supervision	<u>65.18</u>	65.18
*R-21-5-P, RAVENNA ROAD from Pontaluna Road to Mt. Garfield Road, Ravenna Township, 1.0 mi. Widen base to 24', 8" compacted gravel, place 22' oil aggregate bituminous surface.		
Engineering Supervision	<u>279.06</u>	279.06
*R-21-6-P, RAVENNA ROAD from Wilson Road to Pontaluna Road, Ravenna Township, 1.0 mi. 36' Grade, aggregate base 24' 8", 22' oil aggregate surface.		
Engineering Supervision	<u>142.97</u>	142.97
SHERMAN ROAD EXTENSION		
Engineering Supervision	<u>102.53</u>	102.53
		<u>\$499,765.74</u>
Less sale of excess right of way on SHERMAN BLVD. from Getty Street to E. Broadway Avenue.		
		<u>1,500.00</u>
TOTAL NET PRIMARY ROAD CONSTRUCTION		\$498,265.74

\*Denotes construction not completed

\*\*Denotes construction started prior to 1961 and completed in  
1961

MUSKEGON COUNTY ROAD COMMISSION

Local Road Construction

WHITE RIVER TOWNSHIP

A-14-5-L, EILERS ROAD from Chase Road to Lehman Road, West 1/2 mi. between Sections 14 & 23. 32' Grade, sand cushion, 22' 6" compacted gravel surface.

Engineering Supervision	\$ 1,526.92		
Grade & Gravel Surface (Contract)	10,857.91		
Signs & Barricades	<u>27.93</u>	\$ 12,412.76	

A-19-2-L, CHASE ROAD from Meinert Road to Fruitvale Road, North and South 1/4 line of Section 11, 1 mi. 32' Grade, sand cushion, 22' 6" compacted gravel surface.

Engineering Supervision	2,277.96		
Grade & Gravel Surface (Contract)	<u>26,624.83</u>	<u>28,902.79</u>	\$ 41,315.55

MONTAGUE TOWNSHIP

SIKKENGA ROAD from Fruitvale Road to Meinert Road, 1.01 mi. Prime and double seal bituminous surface.

Engineering Supervision	51.37		
Bituminous Surface	3,377.53		
Gravel Surface	<u>102.52</u>	3,531.42	

LAKE SHORE DRIVE, on South side, Block 3 Plat of Winnebago on the Lake, 500 ft. Grade and gravel to make passable.

Gravel	621.58		
Grading	<u>118.53</u>	<u>740.11</u>	4,271.53

HOLTON TOWNSHIP

E-6-5-L, MEINERT ROAD from Brickyard Road to Holton-Duck Lake Road. 20' prime and double seal bituminous surface.

Engineering Supervision	24.40		
Bituminous Surface	2,679.61		
Gravel Base	456.72		
Grading	46.79		
Signs & Barricades	<u>15.77</u>	<u>3,223.39</u>	3,223.29

FRUITLAND TOWNSHIP

\*F-6-2-L, LAKEWOOD ROAD from Nestrom Road to Orshall Road, 1.0 mi. Grade, 22' 6" compacted gravel surface.

Engineering Supervision	111.99		
Clearing & Grubbing	975.20		
Grading	160.36		
Signs & Barricades	<u>27.77</u>	1,275.32	

Local Road Construction (Continued)

F-22-3 & 4-L, MCMILLAN ROAD from Orshall Road East to end of gravel, 1.15 mi. Clearing and grubbing, grade and place gravel where necessary to make passable.

Clearing & Grubbing	\$ 779.97		
Gravel Surface	446.65		
Grading	<u>1,517.70</u>	\$ 2,744.32	\$ 4,019.64

DALTON TOWNSHIP

G-5-1-L, AUTOMOBILE ROAD from Kenwood Avenue to Burpee Road, 0.5 mi. 20' Pulvi-mix bituminous surface.

Engineering Supervision	27.10		
Clearing & Grubbing	35.48		
Grading	548.84		
Signs & Barricades	22.30		
Gravel Surface	106.18		
Bituminous Surface	<u>4,956.48</u>	5,696.38	

G-5-4-L, AUTOMOBILE ROAD from Bard Road North 0.5 mi. 32' Grade, 22' 6" compacted gravel surface.

Engineering Supervision	63.20		
Grading	1,573.53		
Gravel Surface (Contract)	4,461.56		
Structures	105.96		
Signs & Barricades	<u>17.39</u>	6,221.64	

G-18-5-L, BARD ROAD from Pillon Road to Beattie Road, 0.5 mi. 20' Prime and double seal bituminous surface.

Engineering Supervision	12.66		
Bituminous Surface	<u>1,725.21</u>	1,737.87	

G-18-6-L, BARD ROAD from Beattie Road to M-20, 0.5 mi. 32' Grade, 22' 6" compacted gravel on 12" sand cushion.

Engineering Supervision	87.94		
Sand Cushion	1,162.37		
Structures	2,098.26		
Grading	950.71		
Gravel Surface (Contract)	4,800.45		
Signs & Barricades	<u>33.12</u>	<u>9,132.85</u>	22,788.74

CEDAR CREEK TOWNSHIP

H-20-5-L, TYLER ROAD from Holton-Duck Lake Road East 5100'. 20' Pulvi-mix bituminous surface.

Engineering Supervision	348.63		
Clearing & Grubbing	138.68		
Grading	192.65		
Bituminous Surface	9,952.98		
Signs & Barricades	<u>27.40</u>	10,660.34	

Local Road Construction (Continued)

H-21-5-L, BRICKYARD ROAD from Sweeter Road South 2330'. 20' Pulvi-mix bituminous surface.			
Engineering Supervision	\$ 176.25		
Grading	14.56		
Bituminous Surface	<u>4,783.90</u>	\$ <u>4,974.71</u>	\$ 15,635.05

LAKETON TOWNSHIP

*T-7-1-L, BENJAMIN ROAD from Giles Road North 1/2 mi. 32' Grade, 22' 6" compacted gravel.			
Engineering Supervision	43.83		
Clearing & Grubbing	143.58		
Grading	84.99		
Structures	21.64		
Gravel Surface (Contract)	5,223.76		
Signs & Barricades	<u>7.66</u>	5,525.46	

*T-9-1-L, SIMONELLI ROAD from Giles Road North 3/4 mi. 32' Grade, 22' 6" compacted gravel.			
Engineering Supervision	58.78		
Gravel Surface (Contract)	8,129.82		
Clearing & Grubbing	725.04		
Grading	751.84		
Signs & Barricades	<u>68.87</u>	9,734.35	

SUNVIEW STREET from Giles Road North .315 mi. Grade, gravel and bituminous concrete surface.			
Engineering Supervision	228.08		
Advertising	54.98		
Grade, Gravel & Bituminous Concrete Surface (Contract)	9,510.73		
Signs & Barricades	<u>7.78</u>	<u>9,801.57</u>	25,061.38

MUSKEGON TOWNSHIP

CUMBERLAND STREET from Sherman Boulevard to Ridge Avenue.			
Engineering	<u>61.83</u>	61.83	

*J-19-5-L, WALKER ROAD from M-46 to Laketon Avenue, 1.0 mi. Bituminous concrete surface on existing pavement.			
Engineering	<u>355.15</u>	355.15	

Streets in Gardner's Subdivision, Section 23, HAROLD, GARDNER, TERRY & DUCEY. Grade, Gravel and 20' bituminous concrete surface.			
Engineering Supervision	75.16		
Grade, Gravel & Bituminous Concrete Surface (Contract)	<u>10,790.31</u>	<u>10,865.47</u>	11,282.45

Local Road Construction (Continued)

EGELSTON TOWNSHIP

K-21-5 & 6-L, SULLIVAN ROAD from M-46  
South of Township Line, 2.0 mi.  
Prime and double seal bituminous  
surface.

Engineering Supervision	\$	72.22	
Grading		128.17	
Bituminous Surface		6,011.27	
Signs & Barricades		<u>79.12</u>	\$ 6,290.78

DENGLER STREET from Washington Avenue  
North to Bryn Mawr, 0.19 mi. Prime  
and double seal bituminous surface.

Engineering Supervision		18.05	
Bituminous Surface		760.57	
Signs & Barricades		<u>19.52</u>	798.14

GRANDEL AVENUE from Wolf Lake Road to  
Rahn Street, north side of street only.  
0.25 mi. Grade, 11' 6" compacted  
gravel surface.

Engineering Supervision		26.43	
Grading		100.75	
Gravel Surface		<u>902.41</u>	1,029.59

JEFFERSON AVENUE from Wolf Lake Road  
to Park Street, 0.5 mi. 32' Grade,  
22' 6" compacted gravel surface.

Engineering Supervision		44.71	
Grading		192.06	
Gravel Surface		2,733.29	
Signs & Barricades		<u>13.06</u>	<u>2,983.12</u> \$ 11,101.63

NORTON TOWNSHIP

CAMBRIDGE, HIGHGATE & PLYMOUTH in the  
Plat of Roodmont, .022 mi. Grade,  
gravel and 20' bituminous concrete  
surface.

Engineering Supervision		546.57	
Grade, Gravel & Bituminous Concrete Surface (Contract)		<u>15,837.24</u>	16,383.81

COLUMBUS AVENUE, from McCracken Street  
to Leon Street, .25 mi. Grade, gravel  
and 20' bituminous concrete surface.

Engineering Supervision		206.41	
Advertising		15.54	
Grade, Gravel & Bituminous Concrete Surface (Contract)		<u>9,389.37</u>	<u>9,611.32</u> 25,995.13

Local Road Construction (Continued)

FRUITPORT TOWNSHIP

BRIAR HILL from Cottonwood to Tamarack,  
Norway Park Subdivision, .093 mi. Grade,  
gravel and 20' bituminous concrete  
surface.

Engineering Supervision	\$	62.42	
Advertising		83.67	
Grade, Gravel & Bituminous Concrete Surface (Contract)		<u>2,302.02</u>	\$ 2,448.11

COTTONWOOD from Pontaluna Road to  
Briar Hill Road, Norway Park  
Subdivision, .211 mi. Grade, gravel  
and 20' bituminous concrete surface.

Engineering Supervision		99.33	
Advertising		81.28	
Grade, Gravel & Bituminous Concrete Surface (Contract)		<u>5,819.94</u>	6,000.55

KEENER ROAD from Hile Road to Emens  
Drive; Plat of Still Meadow, .25 mi.  
Grade, gravel and 20' bituminous  
concrete surface.

Engineering Supervision		141.50	
Advertising		80.08	
Grade, Gravel & Bituminous Concrete Surface (Contract)		<u>6,553.30</u>	6,774.88

MARY STREET from Quarterline Road to  
Wilfred Street; Edgemore Subdivision,  
.25 mi. Grade, gravel and 20'  
bituminous concrete surface.

Engineering Supervision		297.96	
Advertising		22.71	
Grade, Gravel & Bituminous Concrete Surface (Contract)		<u>5,007.93</u>	5,328.60

ORIOLE STREET from Hile Road to Emens  
Drive, Plat of Rou-Nel Subdivision,  
.25 mi. Grade, gravel and 20'  
bituminous concrete surface.

Engineering Supervision		196.98	
Advertising		76.50	
Grade, Gravel & Bituminous Concrete Surface (Contract)		<u>6,171.23</u>	6,444.71

RAFFIE STREET from Heights-Ravenna  
Road to Susie Street in Raffie's  
Subdivision, 0.184 mi. Grade, gravel  
and 20' bituminous concrete surface.  
Engineering

		<u>58.73</u>	58.73
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Local Road Construction (Continued)

SPRUCEWAY from Tamarack to Cottonwood,  
Norway Park Subdivision, .071 mi. Grade,  
gravel and 20' bituminous concrete  
surface.

Engineering Supervision	\$	75.61	
Advertising		80.08	
Grade, Gravel & Bituminous Concrete Surface (Contract)		<u>1,888.83</u>	\$ 2,044.52

TAMARACK ROAD from Briar Hill to  
Spruceway, Norway Park Subdivision,  
.093 mi. Grade, gravel and 20'  
bituminous concrete surface.

Engineering Supervision		74.02	
Advertising		78.88	
Grade, Gravel & Bituminous Concrete Surface (Contract)		<u>2,441.58</u>	2,594.48

WHITE ROAD from Black Creek Road to  
587.5 ft. East. Grade, gravel and  
place  $1\frac{1}{2}$  in. of bituminous concrete  
surface.

Engineering Supervision		208.28	
Advertising		93.23	
Grade, Gravel & Bituminous Concrete Surface (Contract)		4,570.07	
Signs & Barricades		<u>7.78</u>	<u>4,879.36</u>
			<u>\$ 36,573.94</u>

TOTAL LOCAL ROAD CONSTRUCTION

\$201,268.33

\*Construction not completed

MUSKEGON COUNTY ROAD COMMISSION

Primary Road Maintenance

363.75 Miles Paved Roads

Engineering Supervision	\$ 1,574.43	
Road Bed	51,515.04	
Patching	57,263.79	
Snow Removal	75,758.54	
Structures	15,575.34	
Resurfacing	68,585.33	
Weed & Brush Control	9,277.33	
Highway Lighting	3,392.63	
Street Sweeping	1,279.88	
Traffic Control	<u>29,921.44</u>	\$314,143.75

43.88 Miles Gravel & Unimproved Roads

Engineering Supervision	\$ 150.70	
Road Bed	5,543.36	
Patching	7,519.47	
Snow Removal	1,977.87	
Structures	87.06	
Dragging	8,422.43	
Dust Layer	1,652.59	
Traffic Control	952.27	
Mowing-Weed & Brush Control	<u>384.12</u>	\$ 26,689.87

Total Primary Road Maintenance \$340,833.62

Total Primary Road Structures Maintenance 3,428.67

Total Primary Maintenance \$344,262.29

MUSKEGON COUNTY ROAD COMMISSION

Local Road Maintenance

171.28 Miles Paved Roads

Engineering Supervision	\$ 1,500.79	
Road Bed	6,965.57	
Patching	17,185.21	
Snow Removal	12,023.08	
Structures	1,262.68	
Resurfacing	35,923.38	
Traffic Control	863.00	
Mowing-Weed & Brush Control	2,444.23	
Street Sweeping	<u>142.42</u>	\$ 78,310.36

688.36 Miles Gravel & Unimproved Roads

Engineering Supervision	\$ 2,708.81	
Road Bed	64,352.38	
Patching	110,959.70	
Dragging	77,930.57	
Structures	14,307.24	
Snow Removal	27,159.09	
Mowing-Weed & Brush Control	10,342.07	
Traff Control	1,636.73	
Dust Layer	<u>2,526.25</u>	<u>\$311,922.84</u>

Total Local Road Maintenance \$390,233.20

Total Local Road Structures Maintenance 347.81

Total Local Maintenance \$390,581.01

MUSKEGON COUNTY ROAD COMMISSION

Equipment Account

Equipment Purchased	Cost	Trade in Allowance	Cash Expenditure
1 Street Sweeper - Wayne	\$ 9,425.00		\$ 9,425.00
1 Overhaul - Gradall	4,951.02		4,951.02
1 Station Wagon - Chevrolet	2,067.88		2,067.88
1 Truck-Gas tank Mounted - GMC	2,620.00	400.00	2,220.00
1 Overhaul - Moto Crane	5,461.35		5,461.35
1 Mower-Hammer Knife	525.00		525.00
3 Pickups - Dodge	5,166.00	85.00	5,081.00
3 25,000 GVW Dump Trucks - Ford	22,666.37		22,666.37
1 Motor Grader - Huber Warco	26,590.00	7,250.00	19,340.00
1 Trailer - Nelson	5,300.00	1,025.00	4,275.00
4 Brine Tanks w/centrifugal pumps	3,976.00		3,976.00
1 Air Compressor - Gordon	1,175.00		1,175.00
1 18,000 GVW Dump Truck - GMC	4,785.00	1,250.00	3,535.00
1 Clamshell Bucket	1,420.00	350.00	1,070.00
1 Mower-Lawn - Archer	83.20		83.20
3 1 Way Plows	3,270.00		3,270.00
3 Underbody Scrapers	5,850.00		5,850.00
2 Sanders- W.K.	1,767.57		1,767.57
1 Portable Electric Generator	259.50		259.50
1 Rear Blade Attachment	188.00		188.00
	<u>\$107,546.89</u>	<u>\$10,360.00</u>	<u>\$97,186.89</u>
Equipment Value 12/31/60	<u>386,710.14</u>		
	\$494,257.03		
Deduct Value of Equip. Traded in or Scrapped	<u>4,817.54</u>		
	\$489,439.49		
Less 1961 Depreciation	<u>104,872.66</u>		
Equipment Value 12/31/61	\$384,566.83		

MUSKEGON COUNTY ROAD COMMISSION

County Park Expenditures 1961

	Pioneer	Twin Lake	Blue Lake	Meinert	Moore	Patterson	Wolf Lake	Causeway	Totals
Mtnce. of Grds.	\$ 3309.64	\$ 958.12	\$ 1830.79	\$ 137.26	\$ 866.99	\$ 167.22	\$ 255.19	\$ 18.21	\$ 7543.42
Mtnce. of Bldgs.	335.91	492.91	114.35		1726.02	164.10	255.36		3088.65
Sanitary Supplies	228.02	90.00			78.52		203.26		599.80
Telephone	293.11	151.17							444.28
Light & Power	125.00	335.95	23.28	84.22			125.08		693.53
Insurance	17.26	13.43	14.85	14.85	14.85	14.85	13.43		103.52
Caretaker Salary	1199.90	438.51	400.00		233.33		400.00		2671.74
Park Trustee Salary	50.00	50.00	50.00	50.00	50.00	50.00	50.00		350.00
Mtnce. of Park Equip.	441.93								441.93
Membership Fees	15.00								15.00
Tables		31.76							31.76
Concession Stand				666.01					666.01
Shuffle Board Court							699.08		699.08
Mtnce. of Sanitary Fac.	60.00	85.00							145.00
Flags								21.91	21.91
Pump Repair									178.50
Water Well		7.34							7.34
New Sanitary Fac. Bldg.									27132.19
	<u>\$ 6075.77</u>	<u>\$ 2654.19</u>	<u>\$ 2433.27</u>	<u>\$ 15454.03</u>	<u>\$ 3148.21</u>	<u>\$ 396.17</u>	<u>\$ 14631.90</u>	<u>\$ 40.12</u>	<u>\$ 44833.66</u>
									44833.66
									1419.07
									46252.73
									45325.00
									\$ 927.73

1961 County Park Expenditures  
Amount Due County Road Fund 12/31/60

1961 County Park Appropriation

Amount Due County Road Fund 12/31/61

## MUSKEGON COUNTY SHERIFF DEPARTMENT

## PERSONNEL

1961

SHERIFF

Marion J. Calkins

UNDERSHERIFF

Harry J. Pennington

DETECTIVES

Edward Koryzno

Dale Norton

CRIMINAL RECORDS DIVISION

Victor Patrick

Carla Raby

PATROL SHIFT LIEUTENANTS

Charles Harken

Bernard Brondyk

Arthur Craymer

DESK SERGEANTS

John C. Russ

John Privasky

Virgil Stowe

Thomas Miller

GUARDS

Glenn Bunnell

Arthur Askins

Lawrence Cole

Clayton Johnson

Herbert Melcher

Lawrence Radke

Wesley Schoonfield

David Jackson (&amp; Maintenance)

PATROLMEN

Ora Ashley

Cyril Braeckeveldt

Harry DeBoef

Dale Elliott

Frank Glover

Richard Hess

John Holtz

Charles Knapp

Charles Lorenz

Russell Miles

James Musk

William Storck

Joseph Sugarbaker

Willard Thoma

MATRONS

Mary Alice Calkins

Pearl Ann Davies

PROCESS SERVER

Lawrence Buitendorp

BOOKKEEPER

Louise Snider

DRIVERS LICENSE EXAMINERS

Dolly Sullivan

Catherine Fotis

COOK

Anthony Caputo

DOCTOR

Dr. Wm. S. Chapin

MUSKEGON COUNTY SHERIFF DEPARTMENT  
COMPLAINTS RECEIVED  
1961

1 -	Criminal Homicide- - - - -	5
2 -	Forcible Rape- - - - -	11
3 -	Robbery- - - - -	24
4 -	Aggravated Assault - - - - -	23
5 -	Burglary - - - - -	483
6 -	Larceny- - - - -	1106
6.3	Larceny-Hub Caps - - - - -	48
7 -	Auto Theft - - - - -	119
7B-	Abandoned & Impounded Cars - - - - -	228
8 -	Simple Assault - - - - -	110
9 -	Forgery & Counterfeiting - - - - -	25
10-	Embezzlement - - - - -	56
11-	Stolen Property- - - - -	40
12-	Weapons- - - - -	301
13-	Prostitution & Vice- - - - -	1
14-	Sex Offenses - - - - -	35
14B	Suspected Sex Offenses - - - - -	35
15-	Offenses-Family & Children - - - - -	119
16-	Narcotic Law Violations- - - - -	7
17-	Liquor Law Violations- - - - -	71
18-	Drunkenness - - - - -	210
19-	Disorderly Conduct - - - - -	223
20-	Vagrancy - - - - -	1
21-	Gambling - - - - -	15
22-	Driving Intoxicated- - - - -	80
23-	Road & Driving Law Violations- - - - -	375
24-	Parking Violations - - - - -	88
25-	Motor Vehicle Code Violations- - - - -	74
26-	Criminal Miscellaneous - - - - -	1722
26.5	Suspicious Cars & Persons- - - - -	0
26.17	Fugitives & Escapees - - - - -	80
26.35	Public Nuisances - - - - -	53
26.41	Suicide & Attempts - - - - -	22
26.46	Federal Law Violations - - - - -	84
26.48	Warrants - - - - -	219
27-	Natural Deaths - - - - -	26
28-	Motor Vehicle Accidents- - - - -	1303
29-	Other Accidents- - - - -	256
30-	Escorts & Traffic Policing - - - - -	54
30.5	Open Doors-Business Places - - - - -	0
30.6	Property Checks- - - - -	0
31-	Assistance - - - - -	775
32-	Speeches - - - - -	3
33-	Non-Criminal Miscellaneous - - - - -	1307
33.2	Animals- - - - -	663
33.4	Alerts - - - - -	43
33.10	Missing Persons- - - - -	306
33.11	Lost & Found - - - - -	204
34-	Watercraft - - - - -	5
34.5	Drownings- - - - -	0
34.10	Watercraft Act Violations- - - - -	15
35-	Defective Equipment- - - - -	0
TOTAL- - - - -		11,053
Complaints Investigated- - - - -		10,832
Supplementary Investigations - - - - -		7,853

MUSKEGON COUNTY SHERIFF DEPARTMENT  
 FEEABLE PAPERS PROCESSED  
 1961

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Writs	5.00
Notices	121.45
Summons	429.50
Garnishee Summons	16.50
Injunctions	3.50
Declarations	15.60
Order	9.75
Citation	22.50
Subpoenas	22.50
Petitions	3.50
Photo Copies	743.00
No Tresspassing Signs	84.70
Costs	<u>-881.90</u>
TO GENERAL FUND	-2360.15
Fines TO LIBRARY FUND	<u>-4232.70</u>
TOTAL TO TREASURER	\$6592.85

JUSTICE COURT RETURNS TO COUNTY

Fines	\$11,630.76
Costs	<u>7,022.25</u>
	\$18,653.01

MUSKEGON COUNTY SHERIFF DEPARTMENT  
DRIVER'S LICENSE BUREAU  
1961

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	<u>Orig. License</u>	<u>Oper. License</u>	<u>Chauf. License</u>	<u>Dup. Oper.</u>	<u>Dup. Chauf.</u>	<u>Rest. License</u>	<u>Road Tests</u>	<u>Total Received</u>	<u>State Rebate</u>
Jan.	52	741	197	32	3	0	46	2637.25	636.00
Feb.	73	719	174	23	0	0	71	2591.00	561.00
Mar.	71	767	133	29	1	0	74	2597.25	665.50
Apr.	107	663	144	20	0	0	108	2497.50	542.00
May	104	772	148	33	2	0	108	2788.00	588.00
Jun.	156	812	145	33	1	1	154	3087.75	841.00
Jul.	214	765	182	33	1	2	208	3305.00	959.00
Aug.	338	827	188	40	0	3	346	3979.50	962.50
Sep.	176	804	195	28	1	1	162	3280.25	1015.00
Oct.	142	729	189	23	4	0	132	2937.25	833.50
Nov.	145	791	119	19	0	0	137	2903.75	667.00
Dec.	<u>89</u>	<u>723</u>	<u>108</u>	<u>19</u>	<u>1</u>	<u>0</u>	<u>87</u>	<u>2480.50</u>	<u>546.00</u>
	1666	9113	1922	332	14	7	1633	\$35,085.00	\$8,816.50

MUSKEGON COUNTY SHERIFF DEPARTMENT  
NONFEEABLE PAPERS SERVED  
1961

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	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>
PROB.	18	26	34	27	27	23	25	21	23	12	31	17	284
JUV.	20	19	24	20	26	18	21	17	12	17	30	23	247
WARR.	5	9	18	14	2	17	18	21	10	20	18	22	174
SUBP.	10	15	8	24	10	10	14	16	10	17	10	9	153
ATTACH.	0	3	3	3	3	6	3	0	3	1	5	3	33
REPLEV.	0	0	1	0	0	0	0	0	0	0	0	0	1
ORDERS	0	0	1	2	1	0	0	2	0	0	1	0	7
NOTICE	0	0	1	3	0	0	1	0	2	1	0	0	8
SUMMONS	0	0	0	2	17	0	0	1	6	0	0	0	26
1st CALL199	314	281	360	305	252	254	283	204	213	312	202		3179

(This does not include reservice on adjournments  
(and postponements and incorrect addresses.)

Jury Notices processed during 1961 280  
 Meals Served- - - - -70,588  
 County Prisoners- - - - - 3319  
 Fingerprints processed - - - - - 3072  
 Mugs processed- - - - - 734  
 Accident Photos - - - - - 370  
 Other Photos - - - - - 263  
 Gun Registrations - - - - - 432

MUSKEGON COUNTY SHERIFF DEPARTMENT  
ACCIDENT SUMMARY  
1961

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TOWNSHIPS

Blue Lake	11	Mondays	163	
Casnovia	11	Tuesdays	180	
Cedar Creek	20	Wednesdays	182	
Dalton	90	Thursdays	186	
Egelston	118	Fridays	339	
Fruitland	49	Saturdays	352	
Fruitport	103	Sundays	227	
Holton	12			
Laketon	76			
Montague	4			
Moorland	21			
Muskegon	592	<u>Age</u>	<u>Male</u>	<u>Female</u>
Norton	336	20 and Under	390	119
Ravenna	41	21 30	496	128
Sullivan	12	31 40	383	129
Whitehall	14	41 50	319	108
White River	1	51 60	227	47
Roosevelt Park	11	60 and over	154	31

Veh. 2695    Inj. 850    Bike Inj. 28    2-car Dead-7    1-car Dead-10    Ped. Inj. 40  
 Ped. Dead-7    Total Dead-30    Train Acc. 2    Motorcycle Dead-2

MUSKEGON COUNTY SHERIFF DEPARTMENT  
 FATALITIES  
 1961

1 -	Herman Edward Manning	1-car	Egelston	White Rd. & Hilton	1-6
2 -	Purn S. Rowe	1-car	Laketon	Dangler Rd.	1-11
3 -	James D. Jandron	2-car	Dalton	US31 & Duck Lake Rd.	1-14
4 -	Herbert Consoer	2-car	Dalton	US31 & Duck Lake Rd.	1-14
5 -	George Wm. Smith	Ped.	Egelston	M-46 & Drent Rd.	2-15
6 -	Caroline Goldsborough	1-car	Norton	Lincoln & Arbor	2-22
7 -	Sharon Keith	Ped.	Muskegon	Evanston & Dangl	3-21
8 -	Raymond P. Rinehart	Cycle	Cedar Creek	Sweeter Rd & M-213	3-28
9 -	Charles Baxter	Ped.	Fruitland	Zeller & Lakewood Rd.	4-16
10 -	Howard Tovey	1-car	Laketon	Scenic Dr. & Ford Rd.	4-18
11 -	Thomas Tovey	1-car	Laketon	Scenic Dr. & Ford Rd.	4-18
12 -	Verlyn Williams	1-car	Laketon	Scenic Dr. & Ford Rd.	4-18
13 -	Joyce Westfield	Ped. (Suic)	Fruitland	Southshore Dr.	5-29
14 -	Allan LaRoux	2-car	Dalton	US-31 & Agard Rd.	5-31
15 -	Steven Pangle	Fell-car	Fruitport	Columbia	6-12
16 -	Cleary Riley	1-car	Egelston	M-46 & Hilton Park	7-4
17 -	Donald McDermiad	Cycle	Muskegon	US-31 Causeway	7-8
18 -	Joan M. Edens	Ped.	Egelston	M-46	7-16
19 -	Clifford Makin	2-car	Muskegon	Getty & Sherman	7-21
20 -	Margaret Newlon	1-car	Norton	US-31 & Hile	7-27
21 -	John Connelly	Ped. H/R	Norton	Summit & Madison	7-29
22 -	John M. Oden	2-car	Laketon	River & US-31	8-14
23 -	James E. McLemore	Car/train	Montague	Whitbeck Rd. & Hancock	8-26
24 -	Leroy Madison	Car/Train	Montague	Whitbeck Rd. & Hancock	8-26
25 -	Linda B. McAdow	Ped.	Norton	Seaway & Glendale	8-26
26 -	David Gallup	Bike-Car	Norton	Henry & Circle Dr.	9-21
27 -	Domingo Medinor	Ped.	Norton	Broadway & Valley	10-28
28 -	Jack D. Fors	2-car	Muskegon	Causeway	11-18
29 -	Peter L. Bush	2-car	Ravenna	Hts. Rav. & Bossett	11-30
30 -	Floyd R. Cole	2-car	Egelston	Hall & Broton Rd.	12-30

MUSKEGON COUNTY SHERIFF DEPARTMENT

1961

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Prisoners transferred to:

Jackson - - - - -	40
Detroit - - - - -	1
Ionia - - - - -	3
Traverse City - - -	17
Brighton- - - - -	1

Prisoners transferred in Michigan- - - - -	23
Patrol Check Requests- - - - -	253
Liquor Application Inspections - - - - -	23
Felony Arrests - - - - -	315
Misdemeanor Arrests- - - - -	611
DUIL-Traffic - - - - -	48
Reckless Driving - - - - -	19
Defective Equipment- - - - -	501
Moving Violation Tickets - - - - -	1751

MUSKEGON COUNTY SHERIFF DEPARTMENT  
MILEAGE & GASOLINE FOR CRUISERS  
1961

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<u>Car#</u>	<u>Miles</u>	<u>Gasoline</u>
80	3660	405.6
81	94632	8737.2
82	50448	5283.6
83	64968	2834.4
84	113508	5253.6
85	15936	1664.4
88	20064	1286.4
90	16188	975.6
91	14052	902.4
97	17256	1262.4
98	<u>22216</u>	<u>1425.6</u>
TOTALS	432,828	30,031.2

MUSKEGON COUNTY SOLDIERS RELIEF COMMISSION  
YEARLY REPORT

Total number of calls at office of Secretary for 1961 386

Spanish American War Veterans	5
World War I	133
World War 2	92
Korean War	8
Calls directed to other agencies	69
Calls seeking information	<u>74</u>
TOTAL	386

Orders granted as follows:

Lights	\$2.82
Food	471.00
Fuel	117.02
Drugs	92.14
Transportation	<u>6.30</u>
TOTAL	\$689.28

Burial Claims received & investigated	126
Burial Claims allowed	120
Burial Claims rejected	6
Burial Claims paid, 120, at \$200 each	\$24,000.00

Salaries of Commission

Charles Redman, Chairman	100.00
Forrest Hall, Commissioner	100.00
Merritt D. Corbus, Secretary	<u>650.00</u>
TOTAL	850.00

INTRODUCTION

To The Honorable Board of Supervisors  
Muskegon County, Michigan

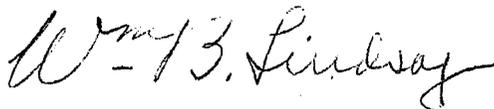
Gentlemen:

The Muskegon County Board of Social Welfare takes pleasure  
in presenting its annual report covering the calendar year  
ending December 31, 1961.

Respectfully submitted,

MUSKEGON COUNTY BOARD OF SOCIAL WELFARE

E. Harry Norris, Chairman  
John G. Swenson  
(Mrs.) Lois B. Harris

A handwritten signature in cursive script that reads "Wm B. Lindsay".

William B. Lindsay, Director  
WBL:mn

SOCIAL WELFARE DIRECT RELIEF ACCOUNT

FOR YEAR 1961

DIRECT RELIEF DISBURSEMENTS

Cash Payments	\$ 4,073.10
Food	336,511.76
Fuel	37,572.02
Clothing	16,116.20
Medical	93,162.21
Burial	3,736.80
Dental Services	2,293.00
Water & Electric	14,662.99
Rent	132,510.03
Household Necessities	512.09
Nursing Home Care	89,842.26
Surplus Commodities	40,255.88
Room & Board	2,504.67
Transportation	1,944.65
Miscellaneous	114.90

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775,812.56

Other Counties 15,545.81

Total Direct Relief Disbursements

\$791,358.37

Less Refunds

42,519.46

Refunds from Other Counties 8,739.82  
Vendor Payments from State (MAA) 1,559.44  
All Other Refunds & Check  
cancellations 32,220.20

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32,220.20

NET DIRECT RELIEF COSTS

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\$748,838.91

SUMMARY OF ACTIVITIES AND USE OF U.S.D.A. COMMODITIES FOR WELFARE FEEDING PROGRAM

January 1, 1961 through December 31, 1961

ACCUMULATED VALUES AND SERVICE CHARGES

<u>Commodity</u>	<u>Amount Received</u>	<u>Value</u>	<u>Service Charge</u>
1. Cornmeal, 5# bags	41,620 Bags	\$ 12,486.00	\$ 2,081.00
2. Cheese, process, 5# loaf	1,392 Loaves	3,062.40	278.40
3. Dried eggs, #2½ can	43,968 Cans	48,364.80	1,758.72
4. Flour, all-purpose, 10#	49,985 Bags	39,988.00	4,998.50
5. Flour, whole wheat, 10#	3,650 Bags	2,190.00	365.00
6. Lard, lbs.	139,248 Lbs.	20,887.20	4,177.44
7. Milk, NFD, 4½# pkg.	40,860 Pkgs.	51,483.60	3,268.80
8. Rice, lbs.	126,342 Lbs.	18,951.30	2,095.80
9. Beans, lbs.	108,794 Lbs.	16,319.10	1,535.56
10. Butter, lbs.	131,776 Lbs.	85,654.40	3,953.28
11. Chopped meat, 30½ oz. can	55,773 Cans	69,716.25	2,230.92
12. Peanut Butter, 2# can	17,112 Cans	12,834.00	684.48
13. Peanut Butter, 3½# can	3,960 Cans	4,950.00	237.60
14. Pork & Gravy, 29 oz. can	69,096 Cans	62,186.40	2,763.84
15. Rolled Oats, 3# tube	26,400 Tubes	11,880.00	792.00
TOTALS:	1,836,001#-12½ oz.	\$460,953.45	\$31,221.34

(units converted to pounds)

PARTICIPATION - NUMBER OF ELIGIBLES WHO RECEIVED

<u>Category</u>	<u>Cases That Received</u>	<u>Persons Who Received</u>
1. Direct Relief	5,251	22,993
2. Bureau	10,898	35,765
3. Unemployment Compensation	5,418	26,641
4. Social Security	3,236	7,589
5. Other	10,079	44,845
TOTALS:	34,882	137,833

PARTICIPATION:

Number Cases Certified By County Welfare Department	39,332
Number Cases That Actually Received	34,882
Number Persons Certified By County Welfare Department	154,631
Number Persons Who Actually Received	137,833
Per Cent Who Received	89%
Average Food Value Per Person, Per Month	\$3.34
Average Cost Per Month Per Person (including administrative, distribution and service costs).	\$ .388

STATISTICAL COMPARISONS

	Cases Rec. Relief		Applications Rec'd		Cases Opened		Cases Closed	
	<u>1960</u>	<u>1961</u>	<u>1960</u>	<u>1961</u>	<u>1960</u>	<u>1961</u>	<u>1960</u>	<u>1961</u>
January	476	657	135	315	70	158	42	48
February	481	835	123	272	62	232	53	54
March	468	917	99	203	53	153	70	61
April	448	667	77	109	37	61	67	103
May	377	674	75	98	19	63	78	229
June	339	607	78	109	32	81	82	206
July	323	575	75	113	41	84	32	101
August	326	585	133	108	43	75	64	96
September	348	565	136	114	59	76	40	89
October	385	577	160	142	70	83	35	69
November	415	609	209	180	80	108	33	76
December	568	677	<u>249</u>	<u>164</u>	<u>173</u>	<u>135</u>	<u>31</u>	<u>72</u>
			1549	1927	739	1309	627	1204

Average number of cases receiving relief per month in 1960 was 413 as compared to 662 in 1961.

Average monthly gross expenditure case cost for 1960 (exclusive of Surplus and Other Counties) was \$78.56 as compared to \$92.49 in 1961.

STATISTICAL COMPARISONS

<u>REASONS FOR OPENING CASES</u>	1960		1961	
	No.	%	No.	%
Discontinuance of U.C. to person in assistance group	121	16.4	317	24.2
Illness or disablement	122	16.4	131	10.0
Lay-off, discharge, etc.	193	26	435	33.2
Loss of wage earner by death or absence	76	10.2	97	7.4
Depletion of savings	60	8	78	6.0
Loss or decrease of contributions from relatives	21	3	45	3.4
Other change in economic circumstances	59	8	128	9.8
Supplementation to another assistance payment	87	12	78	6.0
Others	0	0	0	0
Totals	739	100	1309	100

REASONS FOR CLOSING CASES

Employment or increased earnings	238	38	398	33.1
Increased support from relatives	16	2.5	22	1.8
Increase in other resources	56	8.9	294	24.4
Other material change in economic circumstances	21	3.3	65	5.4
Originally ineligible	1	0	8	.7
Admitted to institution	18	3	20	1.6
Receipt of another type of aid	121	19.4	102	8.5
Moved out of jurisdiction	24	3.9	47	3.8
Other reasons	63	10	126	10.5
Supplementation to another type of assistance discontinued	57	9	83	7.0
Death	12	2	39	3.2
Totals	627	100	1204	100

BREAKDOWN OF NUMBER OF CASES SERVICED AND COSTS BY COMMITMENT FOR 1961

<u>UNIT</u>	<u>TOTAL COST</u>	<u>AV. NO. CASES PER MO.</u>
Blue Lake Township	\$ 21,639.13	17.18
Casnovia Township	3,423.82	3.08
Cedar Creek Township	14,942.35	11.42
Dalton Township	31,428.68	26.83
Egelston Township	50,343.18	43.00
Fruitland Township	19,041.01	13.75
Fruitport Township	11,737.09	13.08
Holton Township	4,754.59	5.08
Laketon Township	9,992.93	9.17
Montague Township	3,094.84	2.67
City of Montague	1,581.57	1.00
Moorland Township	1,813.47	2.25
Muskegon Township	43,570.21	40.08
City of North Muskegon	1,023.50	1.25
Norton Township	34,258.44	32.58
Ravenna Township	4,451.22	4.08
Sullivan Township	7,740.99	6.16
Whitehall Township	1,516.39	1.25
City of Whitehall	1,705.68	2.50
White River Township	494.21	.67
City of Muskegon Heights	162,783.07	137.41
City of Muskegon	195,352.07	205.92
Convalescent Homes	116,308.24	98.33
	<hr/>	<hr/>
TOTALS	\$742,996.68	679

COUNTY MEDICAL CARE FACILITY DISBURSEMENTS (Direct Relief)

Personal Services		\$403,695.64
Director & Office Personnel	\$ 14,723.03	
Physician, Nursing Staff, Lab. & X-ray Technicians	260,768.26	
Culinary Department	35,359.49	
Housekeeping Department	34,923.79	
Eng. & Bldg. Main. Dept.	27,618.54	
County Share SS & Ret. Tax	30,302.53	
Food		43,762.86
Fuel		6,746.23
Clothing & Bedding		11,836.48
Medical		24,868.15
Hospital Supplies		32,894.95
Building Maintenance		9,023.83
Equipment Repairs		1,734.86
Telephone & Postage		950.85
Truck Expense		1,205.32
Workmen's Compensation Insurance		4,173.15
Laundry		25,705.73
Water & Electric		6,981.64
		<hr/>
Gross Operating Disbursements		573,579.69
Less Operating Refunds & Cancellations		72.24
		<hr/>
Net Operating Disbursements		573,507.45
Less Refunds:		
Vendor Payments from State (MAA)	313,619.97	
Payments of OAA, AB & AD recipients from grants	15,159.90	
Payments from other counties	24.00	
Other Refunds (includes OASI & Pension checks from patients)	66,655.94	
		<hr/>
Total Refunds		395,459.81
Less Return of Refunds or Collections		788.50
		<hr/>
Net Refunds		394,671.31
		<hr/>
County Medical Care Facility Net Expenditures		\$178,836.14

The number of patients at the Medical Care Facility at the end of 1961, by classification, was:

Total Number

137

Male	63	65 years and over	121
Female	74	45 through 64 years	12
		18 through 44 years	4
		Under 18 years	0

New admittances during the year totaled 154 with 45 of this number being upon the order of the Probate Court for care in the maximum security section. A total of 677 days was spent in this section.

Based on 50,755 patient days during the year, with net operating disbursements of \$573,507.45, the cost per patient day was \$11.30. Taking into consideration the \$394,671.31 the Department collected from MAA vendor payments from the State, assistance grants, social security, pensions, claims, guardianships, etc., the net cost per patient day was reduced to \$3.52.

The following is a brief report on the activities of the X-ray and Laboratory Department of the County Medical Care Facility for the year 1961:

#### HEMATOLOGY

Hemoglobin	574
Red Blood Count	573
White Blood Count	623
Sedimentation Rate	13
Differentials	623
Hematocrit	60
Icteric Index	15

#### BLOOD CHEMISTRY

Blood Sugar	839
N.P.N.	30
B.U.N.	31

#### URINALYSIS

Complete	753
Separate Determinations	16
Culture & Sensitivity	146

#### SPECIMENS FOR OTHER LABORATORIES

State Lab. - Kahn	151
- Sputum	44
Other Laboratories	32

EKG	38
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X-Rays - MCF	634
- Other Hospitals	5

SOCIAL WELFARE DIRECT RELIEF FUND SUMMARY

Cash on hand January 1, 1961	\$ 325.90	
State Balance	\$-17,973.37	
Local Balance	18,119.27	
Local Contributions	649,721.16	
State Contributions	281,540.00	
Refunds - Direct Relief	42,519.46	
- Medical Care Facility	<u>394,671.31</u>	
Total Amount Available		\$1,368,777.83
Less Disbursements:		
Direct Relief	\$791,358.44	
Medical Facility	\$573,507.45	1,364,865.89
		<hr/>
Cash on hand December 31, 1961		3,911.94
State Balance	\$-14,555.91	
Local Balance	18,467.85	
Less Accounts Payable December 31, 1961		33,804.75
		<hr/>
UNOBLIGATED CASH BALANCE DECEMBER 31, 1961		\$ -29,892.81

\* \* \* \* \*

Net Direct Relief Expenditures	\$748,838.98
State Share - 30%	\$224,651.69
Local Share - 70%	\$524,187.29
Net Medical Care Facility Expenditures	\$178,836.14
State Share - 30%	\$ 53,650.84
Local Share - 70%	\$125,185.30

SOCIAL WELFARE GENERAL ACCOUNT

FOR YEAR 1961

HOSPITALIZATION DISBURSEMENTS

Hackley Hospital	\$178,845.06
Mercy Hospital	105,042.01
Muskegon Osteopathic Hospital	52,586.39
University of Michigan Hospital	12,932.16
Miscellaneous Hospitals	8,670.25
Physicians & Surgeons	95,866.13
Ambulance & Transportation	1,526.00
Other Counties	91.44
Home Nursing	952.00
Miscellaneous Hospitalization	2,200.53
Refunds on Overpayments	308.56
	<hr/>
Total Hospitalization Disbursements	\$459,020.53

REFUNDS:

Vendor Payments from State - MAA (90%)	103,791.61
- AD (30%)	2,695.59
- AB (86%)	3,821.35
- ADC (90%)	39,533.89
- OAA (90%)	92,450.72
Other Counties	1,633.34
Other Refunds	32,110.54
	<hr/>
Total Refunds	\$276,037.04

NET HOSPITALIZATION COSTS

\$182,983.49

The number of applications made in 1961 was 1224 against 793 made in 1960, while 989 were approved in 1961 against 628 in 1960. Total number of patient days in all hospitals during 1961 was 12,491 against 6,761 in 1960.

Approved applications were composed of the following categories:

Old Age Assistance	195
Aid to Dependent Children	155
Aid to Blind	8
Aid to Disabled	18
Medical Aid for the Aged	194
Direct Relief	235
Social Security	7
All Others	177

ADMINISTRATIVE DISBURSEMENTS

Personal Services		\$121,810.15	
Board & Director	\$12,675.00		
Other Employees	99,346.77		
Payroll Taxes	9,788.38		
Office Supplies		3,611.01	
Postage		1,363.55	
Equipment Repairs		339.35	
Administrative Travel		2,546.80	
Surplus Foods		13,274.06	
Legal Fees		939.54	
Workmen's Comp. Ins.		102.42	
Bond Premium		26.25	
Equipment		338.51	
		<hr/>	
Total Administrative Disbursements		\$144,351.64	
Less Refunds		<u>272.13</u>	
NET ADMINISTRATIVE EXPENDITURES			\$144,079.51

MISCELLANEOUS DISBURSEMENTS

<u>ITEM</u>	<u>Disbursements</u>	<u>Refunds</u>	<u>Net Cost</u>
County Property	\$ 412.76	\$1,150.34	\$ -737.58
Shady Rest Cemetery & Burials	3,268.54	1,738.90	1,529.64
Medical Care Facility Capital Outlay	2,334.33		2,334.33
Kitchen Remodeling	26,035.58		26,035.58
Bldg. Remodeling in accordance with Fire Marshall's request	30,760.18		<u>30,760.18</u>
NET MISCELLANEOUS EXPENDITURES			\$59,922.15

During the year 1961, a total of 32 claims were filed with the Probate Court on the estates of deceased persons. During the same period, settlements or partial settlements were received on 22 claims for a total of \$14,347.45 ranging in amounts from \$7.50 to \$7,504.00.

SOCIAL WELFARE GENERAL FUND SUMMARY

Cash on hand January 1, 1961	\$ 57,024.73	
Local Contributions	334,112.00	
	<hr/>	
Total Cash Available		\$391,136.73
Less Net Expenditures:		
Hospitalization	182,983.49	
Administrative	144,079.51	
Miscellaneous	59,922.15	
	<hr/>	
Total Net Expenditures		386,985.15
		<hr/>
CASH BALANCE DECEMBER 31, 1961		\$4,151.58

SOCIAL WELFARE TRUST FUND SUMMARY

Cash on hand January 1, 1961	\$ 1,931.63	
Deposits	\$ <u>26,844.11</u>	
		28,775.74
Withdrawals		<u>22,447.70</u>
CASH BALANCE DECEMBER 31, 1961		\$6,328.04

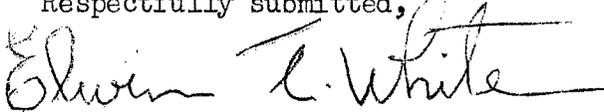
1961 ANNUAL REPORT

MUSKEGON COUNTY BUREAU OF SOCIAL AID

The attached report outlines on a monthly basis the number of cases and amounts of assistance provided by the Muskegon County Bureau of Social Aid to eligible recipients on the various programs.

The Medical Assistance to the Aged Program was in operation throughout 1961. The amounts paid by this program for patients in general hospitals, Medical Care Facility and other situations is included in the Department of Social Welfare Report and will not be duplicated here.

Respectfully submitted,

A handwritten signature in cursive script that reads "Elwin T. White". The signature is written in dark ink and is positioned above the typed name.

Elwin T. White, Supervisor  
Muskegon County Bureau of Social Aid

ETW:mn

NUMBER OF CASES AND AMOUNTS OF ASSISTANCE

	<u>OLD AGE ASSISTANCE</u>	<u>AID TO DEPENDENT CHILDREN</u>	<u>AID TO BLIND</u>	<u>AID TO DISABLED</u>
	<u>CASES</u>	<u>CASES</u>	<u>CASES</u>	<u>CASES</u>
	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>AMOUNT</u>
January	870 \$ 52,246.00	600 \$ 68,366.00	42 \$ 2,635.00	81 \$ 5,513.00
February	832 58,892.00	627 72,848.10	41 2,789.00	80 6,044.60
March	827 58,368.00	654 76,826.35	38 2,548.00	76 5,647.92
April	821 57,800.00	675 80,359.45	39 2,618.00	73 5,448.16
May	813 57,646.00	704 82,103.55	39 2,591.00	73 5,534.16
June	814 57,318.00	701 82,026.85	40 2,676.00	75 5,510.00
July	813 57,803.00	714 82,336.05	38 2,532.00	74 5,425.08
August	808 57,466.00	718 88,682.45	39 2,606.00	73 5,323.16
September	800 56,425.00	703 90,988.25	38 2,595.00	76 5,455.92
October	797 56,467.00	715 92,296.00	38 2,686.00	76 5,546.92
November	801 57,007.00	716 93,119.70	37 2,656.00	78 5,586.76
December	795 55,976.00	716 93,147.70	35 2,456.00	77 5,451.84
TOTALS	9,791 \$683,414.00	8,243 \$1,003,100.45	464 \$31,388.00	912 \$66,487.52
Monthly Averages	816 \$ 56,951.16	687 \$ 83,591.70	38 \$ 2,615.66	76 \$ 5,540.62

TOTAL GRANTS 1961

1. Amounts shown in each program include vendor medical.	OLD AGE ASSISTANCE	\$ 683,414.00
	AID TO DEPENDENT CHILDREN	1,003,100.45
	AID TO BLIND	31,388.00
	AID TO DISABLED	66,487.52
2. Figures for Old Age Assistance do not include cost of burials.	TOTAL	\$1,784,389.97

## ANNUAL REPORT OF THE COUNTY TREASURER

	<u>Debit</u>	<u>Credit</u>
Balance on hand January 1, 1961	\$ 1,771,343.03	
Total Receipts of the County Treas. during the year 1961 as shown by Schedule "A"	16,367,377.61	
Total disbursements for the year 1961 as shown by Schedule "B"		\$ 16,337,184.44
Detroit Bank & Trust Co. Charge for Bonds and Interest payment ( Building Debt Retirement for 1961		220,941.00
Note Payable - Airport Expansion Const. A/C	350,000.00	346,500.00
Payment by Refund - Probate Bond Securities		12,725.00
December 31, 1961 Balance		1,571,370.20
	<hr/>	<hr/>
	\$ 18,488,720.64	\$ 18,488,720.64
On Deposit in Banks - December 31, 1961		
Nat'l Lumb. Bank - County Gen. Account		339,504.04
Nat'l Lumb. Bank - County Treasurer's A/C		260,841.90
Nat'l Lumb. Bank - County Treas. Regular A/C		
U.S. Treas. Bills		400,000.00
Nat'l Lumb Bank - Co. Treas A/C Special Educ. U.S.		
Treas. Bills		150,000.00
Nat'l Lumb Bank - County Road Account		264,313.05
Nat'l Lumb Bank - Probate Bond Account		4,828.95
Nat'l Lumb Bank - Probate Bond Securities in		
Safe Deposit Box		21,175.00
Detroit Bank & Trust Co. - Debt Retirement		3,935.63
Detroit Bank & Trust Co. Building Debt Retirement		
U.S. Treas. Bills		471,191.63
Cash in County Treasurer's Office		500.00
Imprest Cash Account - Petty Cash in County offices		1,580.00
		<hr/>
		\$ 1,917,870.20
Less Notes Payable - Airport Expansion Loan		<hr/>
		346,500.00
		<hr/>
		\$ 1,571,370.20

## SCHEDULE "A"

CASH RECEIPTSDELINQUENT TAX COLLECTIONS

January	\$	79,183.06	
February		89,504.65	
March		122,308.25	
April		243,290.92	
May		201,180.38	
June		239,020.77	
July		92,931.65	
August		100,567.75	
September		96,711.92	
October		67,178.59	
November		71,096.02	
December		97,655.87	
			\$
			1,500,629.83
Collection of Current Tax Fund			3,092,004.12
Tax Sale Fund			15,962.74
For Airport Fund			66,455.57
For Airport Exp & Const. Fund (Loan \$350,000.00)			353,264.94
For County Board of Education			
County School Audit		1,588.25	
Co. School Dist. Fund		27,260.63	
Co. Teacher's Institute Fund		1,864.00	
Special Education Fund		82,451.48	
			\$
			113,164.36
For Co. Bldg. Construction Fund (Interest on Ctf Dep.)			781.71
For County Bldg Retirement Fund (Nat'l Lumberman's Bank) (Personal Tax)			2,761.57
For County Health Fund			26,384.77
For County Library Fund			33,685.94
For County Road Fund			1,698,194.02
For County Sanatorium Fund			160,761.75
For Child Care Fund			66,604.19
For Civil Defense Fund			10,663.47
For Court & Individual Trust Fund			27,020.32
For Detroit Bank & Trust Co. Debt Ret. Fd Int. Treas. Bills			13,653.76
For Employees Retirement Fund			132,231.18
For Escheats Fund (Estates in Trust)			4.00
For Federal and State Fees Fund			2,705.50
For County Forest Commission Fund			110.00
For Inheritance Tax Fund ( All State)			147,286.91
For Juvenile Court Restitution Fund			613.26
For Manistee National Forest Fund			709.10
For Primary School & State Aid Fund			6,389,165.19
For Probate Bond Fund			950.00
For Refund Fund (Overpayment of taxes etc. )			4,740.06
For Sales Tax Diversion Fund			1,169,666.53
For Social Welfare General Fund			279,198.41
For Social Welfare Direct Relief Fund			719,591.51
For Social Welfare Trust Fund			26,844.11
For State Land Auction Sales Fund			3,950.00

## SCHEDULE "A"

CASH RECEIPTS

Continued

For State Swamp Land Tax Fund	\$	177.84
For State Tax Fund		2,549.34
For Township, City & Village Fund		360.00
For Veteran's Trust Fund		28,179.00

## FOR LIBRARY FUND ( Fines collected as follows:)

Lawrence Lee, Justice, Casnovia Township	\$	80.00
Dale Schotts, Justice, Dalton Township		357.60
Frederick Conroy, Justice, Egelston Township		1,647.60
Leslie E. Kline, Justice Fruitport Township		2,698.20
Marion Kempf, Justice, Holton Township		1,955.10
Frank Cihak, Justice, Laketon Township		2,890.60
Leo Morrison, Justice, Muskegon Township		14,410.10
Oscar Bouwsma, Justice, Muskegon Township		425.00
Jack Schraeder, Justice, Muskegon Township		106.00
Lucylle Szten, Justice, Norton Township		5,495.75
Julian Szten, Justice, Norton Township		78.80
William Hanna, Justice, Norton Township		242.50
Ralph Rose Jr. City of Montague		673.05
Judge Wm. Caughey, Municipal Court, City		3,504.30
John J. Piercy, Heights - Municipal Court		2,334.00
Harold A. Nielson, Probation Officer		260.00
Harold Merrick, Justice, City of Whitehall		626.70
Sheriff		3,801.20

41,591.50

FOR GENERAL FUND

Addressograph - Printing & Transfer Binder		
Sales		968.69
Cooperative Extension Service (4H Club)		606.80
Court Costs ( Municipal & Justice Courts)		20,754.45
Delinquent Personal County Tax		17,794.91
Dog Tax - Treasurer's Collections		7,352.00
Dog Warden Collections		
Dog Licenses	\$	4,923.00
Shelter Books)		
Fees )		3,711.96
Kennel License		450.00
		<u>9,084.96</u>

## Refunds:

Alcohol Beverage - Retailer License Fee	\$3910.00
County Oil and Gas Lease	160.00
Checks returned unclaimed	
Eddie Jones & Lorene Redding	13.40
Dividend Checks -General Insurance	78.16
Deposit for Airplane tickets -Juv. Div.	238.00
Fairview Homes taxes for 1960	1797.40
Insurance Claim - Refund	64.10
Name Change	3.00
Purchase of Bamboo Shades	50.00
Purchases from Central Stores	641.34
Refund County taxes-paid township	2.39

## SCHEDULE "A" Continued

## Cash Receipts cont'd

Return of premium on bonds	\$ 27.57	
Returned Premium- Insurance Policies	362.81	
Prints for parking lot	30.00	
Payroll deduction-Sheriff Hospitalization in error	( 65.76	
Rental for Social Aid Quarters	6124.80	
Refund for deduction for prescription Basil O'Grady	3.50	
Refund for P.O. 3316 paid twice	214.15	
Restitution for damage Sheriff's Car	65.32	
Refund Michigan Liquor Control	3829.25	
Rental for Michigan Liquor Control	600.00	
Refund for 2nd payment T.B.San patient	326.47	
Traveling expense-Edward Koryzno trip to Florida	33.51	
Sale of Typewriter	110.00	
Telephone service -Bur of Sicial Service	1856.53	
Use of Co. Bldg Supr room for hearing-Markucki case	<u>304.00</u>	
		20,911.46
Register of Deeds fees		46,415.20
Rental Gravel Farm		200.00
Sheriff Fees		2,791.65
Tax certificates issued		2,034.90
Tax Histories		4,069.05
Traylor Coach & License fees		<u>2,036.00</u>
		\$ 207,141.93
From County Clerk - General		
Entry fees- Law	1340.00	
Entry fees - Chancery	2676.00	
Jury fees	66.00	
Stenographer fees	159.00	
Judgment fees - Law	367.00	
Decree fees - Chancery	1308.00	
Notary Certificates & Jurats	24.00	
Certified Copies	3563.60	
Notary Commissions	362.00	
Doctors & Nurses Registrations etc.	9.00	
Justice Transcripts	20.00	
Appeal fees - Supreme Court	65.00	
Marriage Licenses	2426.00	
Assumed Name Certificates	462.00	
Chancery Transcript Fee	8.00	
Naturalization Fees	212.50	
Ex-parte Petition Fees	4.00	
Co-Partnerships	284.00	
Registration Fees - Foreign Births & Delayed Reg. Births	19.00	
Concealed Weapon Permits	832.00	
Fee-Liquor Identification cards	796.00	
Fee Passport Applications	462.00	
Tax Notices	17.50	

## SCHEDULE "A" Continued

	Cash Receipts cont'd	
Dissolutions	143.00	
County Clerk - Court Costs	707.80	
Circuit Court Appeal Fees	21.00	
Probate Court Appeal Fees	<u>6.00</u>	16,360.40
Refunds: County Clerk		
Animal Shelter Gas & Fuel	166.40	
Board of Supr. Minutes Transcript	15.25	
Clerk's Postage	76.51	
Confiscated money-Policy ticket conviction	232.71	
Circuit Court (Postage & office supplies)	5.49	
County Gas used by Co.San.	2.13	
Filing Fees pd. Reg of Deeds Co. Land	4.50	
Forfeiture of Bond	693.46	
Gas & Oil Lease	160.00	
Prosecutor's Investigating Fund	364.89	
Petition Fees	8.00	
Refund photostatic copies of election returns	17.90	
Reimbursement Stolen typewriter	215.00	
Sale of Calendars	4.00	
Sheriff travel & mileage	156.65	
Sheriff Refunds - Gas Fuel	1497.58	
Sale of County Property	6351.00	
Treasurer's Postage	15.43	
Vending Machine Receipts	293.38	
Veteran's Burials	<u>739.76</u>	11,258.78
TOTAL CASH RECEIPTS FOR 1961		\$ 16,367,377.61
BY TRANSFER VOUCHER:		
Airport Expansion & Construction	350,000.00	
TOTAL RECEIPTS BY CASH & TRANSFER VOUCHER	\$ 16,717,377.61	
January 1, 1961 Balance	<u>1,771,313.03</u>	
	\$ 18,488,720.64	

## SCHEDULE "B"

## DISBURSEMENTS BY CHECK

Township, City and Village Fund - Delinquent Tax	\$ 955,422.15
Primary School Fund	6,389,165.19
Paid from Airport Fund	77,545.78
Paid from Airport Expansion & Construction Fund	909,398.81
Paid from Civilian Defense Fund	27,910.00
Paid from Child Care Fund	188,792.72
Paid from Collection of Tax Fund (Refunded)	811.02
Paid from County Building Construction Fund	101,786.93
Paid from County Library Fund	54,417.75
Paid from County Law Library Fund	2,871.76
Paid from Court and Individual Trust Fund	23,217.54
Paid from County Sanatorium Fund	318,453.06
Paid from County Road Fund	1,856,078.14
Paid from Delinquent Tax Fund (Refund)	107,966.36
Paid from Drain Fund	14,996.82
Paid from Employees Retirement Fund	190,376.66
Paid from Escheats Fund (Estates in Trust)	5,121.78
Paid from Federal and State Fees Fund	2,742.00
Paid from Health Unit Fund	114,401.43
Paid from General Fund	1,165,358.58
Paid from Inheritance Tax Fund (to State)	147,286.91
Paid from Juvenile Court Restitution Fund	443.28
Paid from Library Fund ( Penal Fines to Co. Library, Hackley Library etc.	39,215.60
Paid from Manistee National Forest Fund	391.05
Paid from Public Improvement Fund	46,567.81
Paid from Probate Bond Fund	3,220.00
Paid from Refund Fund	4,784.30
Paid from Redemption Fund	12,333.84
Paid from Revilving Drain Fund	3,106.41
Paid from Social Welfare General Fund	670,684.61
Paid from Social Welfare Direct Relief Fund	1,365,726.63
Paid from Social Welfare Trust Fund	17,946.65
Paid from State Land Sales Fund	3,733.66
Paid from State Tax Fund (Auditor General Settlements)	5,041.24
Paid from School District Fund (Co. Board of Education)	89,907.57
Paid from State Swamp Land Tax Fund	177.84
Paid from Sales Tax Diversion Fund	1,169,666.53
Paid from School Audit Fund	2,488.18
Paid from Special Education Fund	218,597.05
Paid from Teacher's Institute Fund	1,755.65
Paid from Temporary Relief Fund	602.11
Paid from Veteran's Trust Fund	26,673.04
	<hr/>
	\$ 16,337,184.44
Disbursements by Transfer Voucher Refund Probate Bond Securities	12,725.00
Detroit Bank & Trust Co. Charge for Bonds & Interest payments Co. Buildings Debt Retirement	220,941.00
	<hr/>
	\$ 16,570,850.44
Total Disbursements by Checks & Transfers	1,571,370.20
December 31, 1961 Balance	<hr/>
	\$ 18,142,220.64
Disbursement by Airport Expansion Loan	346,500.00
	<hr/>
	\$ 18,488,720.64

GENERAL FUND 1961LEDGER ACCOUNT

January 1, 1961 Balance		\$ 353,178.17
Cash Receipts	\$ 234,761.11	
Credit Transfers	<u>2,673,190.04</u>	2,907,951.15
Less Disbursements		
By Check	1,165,358.58	
Debit Transfers	<u>1,756,266.70</u>	
	\$ 2,921,625.28	
General Fund Dec. 31, 1961 Balance	<u>339,504.04</u>	<u>3,261,129.32</u>
	\$ 3,261,129.32	\$ 3,261,129.32

CLASSIFICATION OF GENERAL FUND

January 1, 1961 Balance		\$ 353,178.17
Department Cash Receipts		
County Treasurer	\$ 128,224.71	
Sheriff	2,791.65	
Dog Warden-Animal Shelter	9,084.96	
Probation Officer	6,623.51	
Probate Judge - Fees & Refunds	8,032.35	
Register of Deeds	46,415.20	
Co. Gravel Pit Farm - Rent	200.00	
County Clerk	27,619.18	
Friend of the Court	5,162.75	
Co-Operative Extension Service	<u>606.80</u>	
		234,761.11
Credit Transfer Vouchers:		
Current Tax Collections	\$ 2,374,745.53	
Delinquent Tax Collections	298,394.51	
Estreated Bond	50.00	\$ <u>2,673,190.04</u>
Total Credits - General Fund - 1961		\$ 3,261,129.32

(continued)

CLASSIFICATION OF GENERAL FUND  
1961

## General Fund Expenditures 1961

Addressograph Department	\$ 11,297.40
Agricultural Agent	19,477.24
Animal Shelter	21,709.25
Board of Supervisors	34,727.65
Burial of War Veterans	23,200.00
Controller	35,588.21
Circuit Court	68,303.03
Contagious Disease Expense	8,065.57
Contagious Disease Expense T.B.	4,212.26
Coroner	5,662.37
County Clerk	48,901.39
County Treasurer	58,562.46
Court House and Grounds	144,609.88
Drain Commissioner	9,160.62
Dues and Contributions	14,161.00
Elections	7,204.56
Friend of the Court	56,186.87
Insurance	13,486.93
Judge of Probate	110,400.58
Justice Court	37,869.40
Miscellaneous	6,576.98
Prosecuting Attorney	55,144.50
Register of Deeds	31,611.85
Sheriff	245,674.39
Soldier's Relief Commission	850.00
State Institutions, not T.B.	91,540.73
Tax Allocation Commission	1,173.46

## General Fund Expenditures by check

\$1,165,358.58

Debit Transfer Vouchers - 1961	
Airport Expansion Budget Appropriations	25,000.00
Child Care Fund Budget	119,995.91
Civil Defense Budget	21,000.00
County Health Unit Budget	96,584.66
County Parks Fund Budget	7,582.00
County Sanatorium Maintenance Budget	164,539.50
County School District Fund Budget	57,826.85
Revolving Drain Budget	5,000.00
Muskegon County Library Budget	20,000.00
Public Improvement Fund	145,706.17
Retirement Fund Budget	80,000.00
Social Welfare General Fund - County Budget	360,613.05
Social Welfare Direct Relief - County Budget	627,721.16
Temporary Relief Budget	1,950.00

## General Fund Disbursements by Transfer Voucher

\$1,733,519.30

## Total Disbursements General Fund for 1961

2,898,877.88

## January 1, 1962 General Fund

339,504.04

RECEIPTS AND DISBURSEMENTS BY MONTHS

	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>
January 1, 1961	\$1,771,343.03	
January	2,761,875.74	\$ 468,246.86
February	2,055,186.09	1,934,862.77
March	806,730.77	914,102.47
April	1,429,061.13	1,261,027.81
May	2,044,419.75	1,858,652.18
June	1,916,483.44	2,252,400.20
July	272,391.00	715,847.98
August	1,733,715.95	1,667,421.69
September	317,176.45	981,794.58
October	1,395,842.03	1,625,078.65
November	907,511.34	1,380,465.57
December	726,983.92	1,277,283.68
By Transfer Vouchers:		
Nat'l Lumb. Bank Airport Expansion Note (1960) 1961)	350,000.00	346,500.00
Probate Bond Securities - Refund Payments		12,725.00
Detroit Bank & Trust Co. Charge for Bonds and interest payments Bldg. Debt Retirement		220,941.00
December 31, 1961 Balance		<u>1,571,370.20</u>
	<u>\$18,488,720.64</u>	<u>\$ 18,488,720.64</u>

TRIAL BALANCE  
FOR MONTH ENDING  
DECEMBER 31, 1961

FUNDS	<u>DEBITS</u>	<u>CREDITS</u>
General Fund		\$ 339,504.04
Airport		19,688.42
Airport Expansion & Construction		60,574.08
Child Care		2,507.07
Civilian Defense		5,950.37
Collection of Tax		22.50
County Building Retirement		8,966.21
County Forest Commission		1,287.19
County Health		12,646.16
County Home Sewer & Water		.20
County Law Library		4,070.08
County Road		264,313.05
County Sanatorium		15,162.70
Court & Individual		20,789.91
Delinquent Tax		96,569.93
Detroit Bank & Tr. Co. Debt Ret.		475,127.26
Drain		83,022.44
Employees Retirement		83,531.49
Escheats		7,553.47
Federal & State Fees		177.00
Imprest Cash		1,580.00
Juvenile Court Restitution		2,839.99
Library		20,523.10
Manistee Nat'l Forest		318.05
Muskegon Co. Library		9,140.70
Notes Payable - Airport Exp.	\$ 346,500.00	
Probate Bond		26,003.95
Public Improvement		84,138.36
Redemption		2,456.44
Refund		1.50
Revolving Drain		7,194.43
School Audit		1,090.41
School District	157.29	
Special Education		84,158.20
Special Education Savings Ctf.		150,000.00
Social Welfare General		4,151.58
Social Welfare Direct Relief		3,911.94
Social Welfare Trust		6,328.04
State Fund		1,893.80
Teachers Institute		4,948.33
Temporary Relief		2,929.29
Veterans Trust		2,955.81
 ACCOUNTS		
County Treasurer's Account	1,571,370.20	
Probate Bond Securities a/c	21,175.00	
Cash Account	500.00	
Imprest Cash Account	1,580.00	

## TRIAL BALANCE-ACCOUNTS

Continued

	<u>Debits</u>	<u>CREDITS</u>
National Lumberman's Bank/ <sup>Co.</sup> Treasurer's A/C	\$ 260,841.90	
National Lumberman's Bank Co. General a/c	339,504.04	
National Lumberman's Bank Co. Road a/c	264,313.05	
National Lumberman's Bank-Probate Bond a/c	4,828.95	
National Lumberman's Bank C/D Co. Treas a/c	400,000.00	
National Lumberman's Bank Spec Educ a/c	150,000.00	
Detroit Bank Tr. Co. US Tr. Bonds a/c	471,191.63	
Detroit Bank Tr. Co. Debt Ret a/c	3,935.63	
Surplus Account		\$ 1,571,370.20
Notes Payable a/c Airp Exp. a/c NL Bk		346,500.00
	<hr/>	<hr/>
	\$3,835,897.69	\$ 3,835,897.69

Receipts, Certificates, Tax Histories and Postings issued by the  
Treasurers Department.

1961

Tax Receipts	11810
Redemptions Certificates	651
County Treas. receipts	2062
Dog License Receipts	548
Other Department receipts	<u>365</u>
Total	16956
Deed Certificates	3917
Tax Histories and postings	2472
Pieces of Mail received	4841
Pieces of Mail outgoing Certified	338
1958 Tax Notices	3890
Other Mail	<u>6100</u>
Total	10328
Safe Deposit Boxes opened	162
Deposits to Lumberman's Bank	273
Miles traveled by County Treasurer for the above	1520
Approximate plates in County Addressograph Dept.	75000
A. Approximate plates in City of Muskegon Addressograph Department	15000 (information from Smith, City Hall)
Approximate number of parcels in Muskegon County	76000
Number Plats received during 1961	19

Paul Vitek Jr.  
County Treasurer

MUSKEGON COUNTY SANATORIUM  
MUSKEGON, MICHIGAN

December 31, 1961

Muskegon County Treas. Acct. - Jan. 1, 1961 \$ 1,180.10

Cash Receipts - Jan. 1st to Dec. 31st, 1961

State of Michigan Subsidy	\$ 37,390.12
Out County Patients	45,377.50
State-at-Large Patients	56,262.16
Insurance Cases	3,505.75
County Appropriation	164,535.00
Miscellaneous	<u>300.47</u>
Total Cash Receipts	307,371.00

Expenditures - Jan. 1st to Dec. 31st, 1961

Hospital Building & Fixtures	6,856.24
Administrative Equipment	60.24
Care of Patients Equipment	1,196.98
Culinary Equipment	470.39
Domestic Equipment & Furniture	225.22
Linen & Laundry Room Equipment	169.50
Maintenance & Repair Equipment	64.45
Motor Service Equipment	<u>1,265.00</u>
Total Capital Expenses	10,308.02

Administrative Expense	24,698.18
Care of Patients Expense	96,086.17
Laboratory, X-ray, Clinical Expense	6,316.94
Culinary Expense	74,229.90
Housekeeping Expense	21,396.82
Laundry Expense	11,445.22
Engineering & Grounds Expense	39,379.66
General Expense	965.79
Insurance	2,191.39
Occupational Therapy	<u>5,818.89</u>
Total Operating Expense	282,528.96

292,836.98

Reserved for payment of X-ray Equipment  
to be delivered in February, 1962 \$ 15,714.12

Muskegon County Treas. Acct. - Dec. 31, 1961 00.00

## Revenue Report - 1961

Muskegon County Funds	\$ 164,535.00	53.5
Out County Funds	45,377.50	14.8
State of Michigan Funds	93,652.28	30.5
Hospitalization Insurance	3,505.75	1.1
Miscellaneous Receipts	300.47	.1
	<hr/>	<hr/>
	307,371.00	100.0

## Expenditure Report - 1961

Operating Expense	\$ 282,528.96
Depreciation	17,609.99
	<hr/>
	300,138.95
Capital Expense	10,308.02
	<hr/>
Total Cost	\$ 310,446.97

In-Patient Days	16,851
Operating Cost Per In-Patient Day	17.81

## MUSKEGON COUNTY SANATORIUM

1961

<u>IN PATIENTS</u>	<u>Days</u>	<u>Percent</u>
Muskegon County Patients	9,147	54.3
Out County Patients	4,108	24.4
State at Large Patients	3,596	21.3
	<hr/>	<hr/>
	16,851	100.0

OUT PATIENTS' CLINIC - Sanatorium

Treatments - Medical	
Consultation	139
Chemotherapy	911
Laboratory Tests	272

OUT PATIENTS' CLINIC - at Muskegon  
County Tbc Assn.

Consultation - New Admission	1,389
Tuberculin Tests	552
Histoplasmin Tests	162
Bacteriological Examinations	172

X-RAY FILMS - DIAGNOSTIC INTERPRETATION

In Patients	429
Out Patients	1,097
Staff	238

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Total Sanatorium Films 1,764

Other Films Referred for Diagnosis	3,046
Health Dept. 70 mm Films	525
Body Section Films Reviewed	354

## E X P E N S E S

## ADMINISTRATIVE EXPENSE

Salaries	\$ 20,148.81	
Supplies - Telephone & Telegraph	3,809.52	
Maintenance	388.34	
Miscellaneous	<u>351.51</u>	
		\$ 24,698.18

## CARE OF PATIENTS EXPENSE

Salaries	82,549.80	
Supplies	11,881.61	
Maintenance	5.69	
Miscellaneous	650.74	
Student Nurses	<u>998.33</u>	
		96,086.17

## LABORATORY, CLINICAL AND X-RAY

Salaries	2,909.66	
Supplies	1,851.38	
Maintenance	69.00	
Miscellaneous	<u>1,486.90</u>	
		6,316.94

## CULINARY EXPENSE

Salaries	35,774.65	
Supplies	38,141.73	
Maintenance	<u>313.52</u>	
		74,229.90

## DOMESTIC EXPENSE

Salaries	15,874.25	
Supplies	5,487.36	
Maintenance	<u>35.21</u>	
		21,396.82

## LAUNDRY EXPENSE

Salaries	17,247.57	
Supplies	3,041.52	
Maintenance	60.88	
Miscellaneous	<u>cr. 8,904.75</u>	
		11,445.22

## ENGINEERING AND GROUNDS EXPENSE

Salaries	18,459.47	
Supplies	12,303.08	
Maintenance and Repairs	8,463.11	
Miscellaneous	<u>154.00</u>	
		39,379.66

## GENERAL EXPENSE

Traveling Expense	963.04	
Miscellaneous	<u>2.75</u>	
		965.79

## INSURANCE

Fire, Windstorm, Etc.	352.15	
Compensation	737.52	
Truck and Automobile	374.35	
Other Insurance	<u>727.37</u>	
		2,191.39

## OCCUPATIONAL THERAPY EXPENSE

Salaries	4,938.36	
Supplies	831.51	
Maintenance	67.46	
Miscellaneous	<u>cr. 18.44</u>	
		5,818.89

TOTAL OPERATING EXPENSE 282,528.96

ANNUAL DEPRECIATION EXPENSE 17,609.99

TOTAL EXPENSE 300,138.95

## CAPITAL EXPENSE

Hospital Building and Fixtures	6,856.24	
Administrative Equipment	60.24	
Care of Patients Equipment	1,196.98	
Culinary Equipment	470.39	
Domestic Equipment and Furniture	225.22	
Laundry and Linen Room Equipment	169.50	
Maintenance and Repair Equipment	64.45	
Motor Service Equipment	<u>1,265.00</u>	
		10,308.02

TOTAL OPERATING AND  
CAPITAL EXPENSE \$310,446.97