

**ANNUAL**  
**REPORT**

**OF**  
**MUSKEGON**  
**C O U N T Y**  
**GOVERNMENT**

**1962**

COUNTY OF MUSKEGON

1962 ANNUAL REPORT

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April 24, 1963

To: Board of Supervisors, Muskegon County

The following pages contain valuable information about the operation of Muskegon County government in the year 1962.

Financial Summary

1962 was a very good year, financially, for Muskegon County. The Welfare department stayed within its budget, and this contributed materially to our ending the year with a cash balance of \$65,666.61 in the general fund.

General fund budget performance was as follows:

1962 budget	\$2,971,552.00
1962 expenditures	<u>2,915,688.54</u>
Budget "savings"	<u><u>\$ 55,863.46</u></u>

The beginning cash balance plus additional income during the year accounted for the difference between the amount of budget "savings" and the actual cash balance.

Conclusion

The 1963 income was reduced substantially because of the 6% reduction in state equalized valuation. So long as the welfare department can operate within its appropriation, the county should be able to operate within the budget.

Theodore P. Strunck,  
Controller

MUSKEGON COUNTY AIRPORT  
Statement of Income & Expense, One Year Ending December 31, 1962:

INCOME:

Landing Area:

Field-Use Charges	\$16,249.03	
Concession, Gasoline & Oil	5,478.62	
Field-Storage & Parking Charges	208.00	
Management Services	916.84	\$22,852.49

Hangar Area:

Hangar Rent	\$15,445.08	
Hangar Storage	1,232.00	
Ground-Site Rentals	195.48	
Management Services	2,133.80	19,006.36

Terminal Area:

Rent in Terminal Building	\$8,203.32	
Concessions	2,220.12	
Management Services	654.75	
Flying School Office Rent, Other Income	538.80	
Limousine & Rent-a-Car Concessions	6,442.65	
Restaurant Concession	61.85	18,121.49

Other Areas:

Misc. Ground Rentals		
"Schinzel" House	\$520.00	
Other FAA Rentals	4.00	\$524.00
Sale of Christmas Trees		287.00
		811.00

Total Airport Operating Income for Year ending December 31, 1962: \$60,791.34

EXPENSE:

Landing Area:

Operating Expense, Insurance	\$1,110.05	
" " Light-Power	1,695.60	
" " Salaries	(1,062.34)	\$1,743.31
Maintenance " Grounds	\$1,171.42	
" " Equipment	7,608.58	
" " Operation of Vehicles	1,859.08	
" " Salaries	7,562.77	18,201.85
Administrative " Communications	\$500.73	
" " Main., Office Equip.	13.17	
" " Miscellaneous & Adv.	527.06	
" " Office Supplies & Ptg.	105.05	
" " Salaries	2,732.73	
" " Travel	855.22	4,733.96

Landing Area Expense:

\$24,679.12

Hangar Area:

Operating Expense, Fuel	\$949.94	
" " Janitor Supplies	117.28	
" " Light-Power	2,181.44	
" " Salaries	2,937.21	
" " ADT System	650.00	
" " Insurance	5,387.77	\$12,223.34

## MUSKEGON COUNTY AIRPORT

Statement of Expense, continued, One Year ending Dec. 31, 1962:

Landing Area Expense:			\$24,679.12
Hangar Area (continued)			
Operating Expense,			\$12,223.34
Maintenance	"	Building & Grounds	\$871.53
"	"	Equipment	531.27
"	"	Salaries	1,723.70
			3,126.50
Administrative	"	Communications	\$242.69
"	"	Main., Office Equip.	13.17
"	"	Miscellaneous & Adv.	527.02
"	"	Office Supplies, Ptg.	104.97
"	"	Salaries	2,731.71
"	"	Travel	855.13
			4,474.69
Hangar Area Expense:			19,824.53
Terminal Area:			
Operating Expense, Fuel			\$976.01
"	"	Insurance	1,248.01
"	"	Light-Power	1,888.47
"	"	Salaries	7,329.61
"	"	Janitor Supplies	580.98
			\$12,023.08
Maintenance	"	Building & Grounds	\$1,059.38
"	"	Equipment	389.59
"	"	Salaries	1,819.92
			3,268.89
Administrative	"	Communications	\$242.71
"	"	Main., Office Equip.	13.16
"	"	Miscellaneous & Adv.	527.01
"	"	Office Supplies, Ptg.	105.01
"	"	Salaries	2,732.71
"	"	Travel	855.18
			4,475.78
Terminal Area Expense:			19,767.75
Other Areas:			
Operating Expense, Restaurant Supplies			\$855.70
"	"	Insurance on dwellings	302.35
			\$1,158.05
Maintenance	"	Manager's Residence	\$252.12
"	"	Asst. Custodian's "	80.00
"	"	"Schinzel" House(rental)	104.76
			436.88
Other Areas Expense:			1,594.93
Total Airport Operating Expense, Year ending December 31, 1962:			\$65,866.33
Less Airport Operating Income:			60,791.34
Net (Loss) for year 1962:			(\$5,074.99)

Comparison of:	Income	Expense	Net
Landing Area:	\$22,852.49	\$24,679.12	(\$1,826.63)
Hangar Area:	19,006.36	19,824.53	(818.17)
Terminal Area:	18,121.49	19,767.75	(1,646.26)
Other Areas:	811.00	1,594.93	(783.93)
Totals showing Net (Loss) for year:	\$60,791.34	\$65,866.33	(\$5,074.99)

## MUSKEGON COUNTY AIRPORT

Comparison of Expense & Income, One Year Ending December 31:Expense:

	1958	1959	1960	1961	1962
<u>Landing Area:</u>					
Oper. Exp.,	\$2,659.94	\$2,821.65	\$2,856.37	\$5,149.90	\$1,743.31
Main. "	8,692.62	9,807.97	12,556.17	11,742.87	18,201.85
Admin. "	5,427.46	5,267.17	6,066.13	7,802.09	4,733.96
<u>Hangar Area:</u>					
Oper. Exp.,	6,917.74	8,544.94	8,703.18	8,476.28	12,223.34
Main. "	3,043.98	5,127.58	7,399.57	6,543.13	3,126.50
Admin. "	5,427.27	5,267.02	6,065.96	7,572.24	4,474.69
<u>Terminal Area:</u>					
Oper. Exp.,	4,314.54	4,194.99	5,263.50	11,500.84	12,023.08
Main. "	2,302.53	1,833.46	2,216.87	4,332.70	3,268.89
Admin. "	5,427.05	5,265.59	6,065.67	7,493.24	4,475.78
<u>Other Areas:</u>					
Oper. Exp.,			9.75	107.25	1,158.05
Main "			196.93	287.71	436.88

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Total Airport Exp., \$44,213.13    \$48,130.37    \$57,400.10    \$71,008.25    \$65,866.33

Income:

<u>Landing Area:</u>					
Field-Use Chg.,	\$7,520.11	\$9,666.39	\$11,538.13	\$17,963.56	\$16,249.03
Conc., Gas-Oil,	2,426.94	2,844.22	4,093.72	4,865.60	5,478.62
Field Storage	36.00	205.00	45.50	106.00	208.00
Managem't Serv.,			1,124.90	2,710.94	916.84
<u>Hangar Area:</u>					
Hangar Rent	11,277.86	12,680.50	13,809.00	15,507.57	15,445.08
" Storage	1,698.41	1,670.50	1,610.50	1,110.50	1,232.00
Gr. -Site Rent	197.48	197.48	197.48	200.48	195.48
Managem't Serv.	1,150.00	1,153.00	1,286.97	1,815.80	2,133.80
<u>Terminal Area:</u>					
Rent, Term. Bldg.	4,120.04	3,920.04	4,136.54	6,925.50	8,203.32
Concessions	5,569.64	6,589.10	7,063.06	8,211.91	8,662.77
Managem't Serv.	776.75	550.00	614.15	693.35	654.75
Flying School Office					
Rent & Other Inc.	535.23	612.00	736.80	394.80	538.80
Restaurant					61.85
<u>Other Areas:</u>					
Sale of Christmas					
Trees	438.87	347.88		855.90	287.00
Misc. Rentals		561.06	671.06	611.06	524.00

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Total Income:    \$35,747.33    \$40,997.17    \$46,927.81    \$61,972.97    \$60,791.34

Net (Loss):    (\$8,465.80)    (\$7,133.20)    (\$10,472.29)    (\$9,035.28)    (\$5,074.99)

## MUSKEGON COUNTY AIRPORT

Balance Sheet, December 31, 1962:

<u>ASSETS:</u>			
<u>Current Assets:</u>			
County Treasurer, Airport Fund			\$11,025.16
County Treasurer, Airport Expansion & Construction Fund			182,803.20
Cash on Hand			50.00
Accounts Receivable			2,220.27
Prepaid Insurance			2,213.34
Prepaid ADT System			379.15
Current Assets:			<u>\$198,691.12</u>
<u>Fixed Assets:</u>			
	<u>Cost</u>	<u>Less Deprec. to 12-31-62</u>	
Landing Field and Runways	\$2,036,503.80	\$379,371.27	\$1,657,132.53
Hangars	289,356.78	116,032.57	173,324.21
Old Term. Bldg.	59,491.70	15,715.75	43,775.95
Other Buildings & Facilities	40,476.83	15,116.26	25,360.57
Equipment	112,615.15	61,532.28	51,082.87
Work in Progress, New Term. Bldg.	238,292.62		238,292.62
Fixed Assets:			<u>\$2,188,968.75</u>
Total Airport Assets:			<u>\$2,387,659.87</u>
<u>LIABILITIES &amp; EQUITIES:</u>			
<u>Liabilities:</u>			
Notes Payable			\$350,000.00
<u>Equities:</u>			
Capital Invested by Muskegon County			\$1,201,538.55
Grants-in-Aid, Federal Government			576,983.12
Grants-in-Aid, State Government			158,677.22
Grants-in-Aid, Chamber of Commerce			120,000.00
Operating (Loss)			(19,539.02)
Equities:			<u>2,037,659.87</u>
Total Airport Liabilities & Equities:			\$2,387,659.87

MUSKEGON COUNTY AIRPORT  
Statement of Receipts & Expenditures,  
Airport Expansion & Construction Fund, Year ending December 31, 1962:

Balance on Hand, January 1, 1962:			\$60,574.08
Receipts during year 1962:			
Refund of Property Tax Paid	\$1.53		
Refund of Builder's Risk Insurance Prem.	824.40	\$825.93	
Transfer from Airport Fund	\$14.50		
Tax collection	\$469,146.49		
Tax anticipation note & accrued interest	350,047.92	819,208.91	
Plus Receipts during year 1962:			820,034.84
Sub-Total			<u>\$880,608.92</u>
Expenditures during year 1962:			
Construction Projects in Progress	\$234,338.19		
Land Purchases	67,382.00		
Engineering Fees	21,366.14		
Notes Payable & Interest,			
National Lumberman's Bank	353,256.75		
Travel	1,225.80		
Equipment	8,407.38		
Property Tax Paid	81.15		
Advertising,			
Chronicle & Michigan Investor	186.89		
Builder's Risk Insurance Premium	2,671.20		
Surveying Fees	712.50		
Appraisal Fees	1,750.00		
Attorney Fees	2,308.87		
Abstract, title & recording fees	132.40	693,819.27	
Transfer to Airport Fund to cover 1961 labor on expansion program		3,986.45	
Less Expenditures during year 1962:			<u>697,805.72</u>
Balance on Hand, Airport Expansion & Construction Fund,			
December 31, 1962:			\$182,803.20

## MUSKEGON COUNTY AIRPORT

Statement of Expenditures, Airport Fund, One Year ending Dec. 31, -62:

Landing Area:

Light-Power	\$1,695.60	
Operating Salaries	3,949.64	
Maintenance Salaries	8,889.96	
Maintenance of Grounds	1,412.78	
Maintenance of Equipment	7,651.56	
Operation of Vehicles	2,387.54	
Communications	663.00	
Recording fees & copy of deed	6.10	
Labor, Clearing brush	22.50	
Landing Area Expenditures:		\$26,678.68

Hangar Area:

Fuel	\$949.94	
Janitor Supplies	117.28	
Light-Power	2,181.14	
Operating Salaries	3,140.67	
Maintenance Salaries	1,911.20	
Maintenance, Building & Grounds	871.53	
Maintenance, Equipment	531.27	
Prepaid ADT System	650.00	
Hangar Area Expenditures:		10,353.03

Terminal Area:

Fuel	\$976.01	
Janitor Supplies	587.65	
Light-Power	2,673.80	
Operating Salaries	7,517.11	
Maintenance Salaries	2,007.42	
Maintenance, Building & Grounds	1,059.38	
Maintenance, Equipment	389.59	
Commissions, Concessions	183.36	
Terminal Area Expenditures:		15,394.32

Other Areas:

Restaurant Supplies	\$877.85	
Maintenance, Manager's Residence	1,731.62	
Maintenance, Asst. Custodian's Residence	127.20	
Maintenance, "Schinzel" House, a rental property	665.81	
Other Areas Expenditures:		3,402.48

Undistributed Expenditures:

Prepaid Insurance	\$9,367.21	
Equipment	2,695.70	
Communications	992.98	
Maintenance, Office Equipment	128.81	
Miscellaneous & Advertising	1,647.67	
Office Supplies & Printing	513.82	
Administrative Salaries	16,845.76	
Travel	3,201.19	
Undistributed Expenditures:		35,393.14

Total Operating Expenditures, Airport Fund, year of 1962:

\$91,221.65

MUSKEGON COUNTY AIRPORT  
Statement of Receipts, Airport Fund  
 One Year ending December 31, 1962"

Landing Area:

Field-Use Charges	\$16,242.24	
Concession - Gasoline & Oil	5,407.46	
Field-Storage & Parking Charges	193.00	
Management Services	916.84	
Refund, Communications	412.50	
Refund, Maintenance of Grounds	35.00	
Refund, Maintenance of Equipment	17.30	
Refund, Operation of Vehicles (Tax)	424.20	
<b>Landing Area Receipts:</b>		<b>\$23,648.54</b>

Hangar Area:

Hangar Rent	\$15,240.58	
Hangar Storage	1,232.00	
Ground-Site Rentals	195.48	
Management Services	2,133.80	
<b>Hangar Area Receipts:</b>		<b>18,801.86</b>

Terminal Area:

Rent in Terminal Building	\$8,173.32	
Concessions	2,533.48	
Management Services	654.75	
Flying Schools Office Rent & Other Income	540.43	
Limousine	\$527.19	
& Rent-a-Car Commissions	<u>5,626.68</u>	6,153.87
Restaurant Commissions		61.85
Refund, Light & Power		792.00
Refund, Restaurant Supplies		<u>22.15</u>
<b>Terminal Area Receipts:</b>		<b>18,931.85</b>

Other Areas:

Miscellaneous Ground Rent	\$4.00	
Rent on "Schinzel" House	<u>520.00</u>	\$524.00
Sale of Christmas Trees		<u>381.50</u>
<b>Other Areas Receipts:</b>		<b>905.50</b>

Other Receipts:

Refund, Prepaid Insurance	\$760.81	
Refund, Communications	52.01	
Refund, Miscellaneous & Advertising	68.00	
Refund, Travel Expense	242.07	
Sale of Fully Depreciated Equipment (Operating Surplus)	<u>25.00</u>	
<b>Other Receipts:</b>		<b><u>1,147.89</u></b>

Total Receipts from Operating Sources at the Airport: \$63,435.64

Plus County Budget Appropriation	\$15,000.00
Transfers from Airport Expansion & Construction Fund	3,971.95
Transfer from Co. General Fund for Travel	<u>150.80</u>

**Additional Receipts and Transfers: 19,122.75**

Total Receipts and Transfers, Airport Fund, during year 1962: \$82,558.39

## MUSKEGON COUNTY ANIMAL SHELTER

## YEARLY REPORT FOR 1962

Dogs taken in	4,968	Fees for Animals sold	\$ 2,864.50
Dogs sold	467	Fees for Animals released	1,802.00
Dogs released	362	License fees, County	3,623.00
Dogs humanley destroyed	4,153	License fees, City	1,841.00
Cats received	1,513	Total Cash deposited	\$10,130.50
Cats adopted out	239		
Cats humanley destroyed	1,274	<u>License sold for 1962</u>	
Miscellaneous Animals	39	By County Animal Shelter	3,075
2 Pheasants		By Others	6,334
1 Owl		Total License	9,409
3 Guinea-Pigs			
7 Squirrels		<u>Tickettes Issued in 1962</u>	519
7 Rabbits			
3 Parakettes		<u>Pægons Shot in 1962</u>	563
1 Muskrat			
1 Ground Hog		Cash deposited in 1960	\$ <u>6,415.20</u>
1 Snake		Cash deposited in 1961	<u>9,084.96</u>
2 Horses		Cash deposited in 1962	<u>10,130.50</u>
1 Robin			
2 Deer			
2 Coon			
3 Skunk			
2 Possum			
1 Green Finch			

  
 G. L. Wheeler  
 Superintendent

## SUMMARY OF COUNTY SCHOOL DISTRICT FUND

January 1, 1962 to December 31, 1962

Balance: January 1, 1962

\$ 157.29 Cr.

RECEIPTS:

County Appropriations	\$ 59,725.00	
State Aid	12,120.05	
Transfers	5,725.46	
<u>Cooperative School Purchases Receipts</u>		
Textbooks	\$ 5,261.20	
Tests	1,391.97	
Audio Visual	203.68	
Education Service Center	5,171.61	
Miscellaneous	1,802.47	
Total Cooperative School Purchases Receipts		<u>13,830.93</u>
Total Receipts	91,401.44	<u>91,401.44</u>
TOTAL RECEIPTS INCLUDING BALANCE		\$ 91,244.15

DISBURSEMENTS:General Control

Board Members Salaries & Mileage	1,483.56	
Office Supplies	287.52	
Postage	1,255.73	
Conventions	479.23	
Total General Control		\$ 3,506.04

Salaries of Professional and Non-Professional

Salaries - Professional Personnel	\$ 47,612.33	
Mileage	2,266.52	
Salaries-Non-Professional Personnel	18,890.72	
Total Salaries		\$ 68,769.57

Professional Services

Professional Services	164.21	
Education Service Center	161.63	
Total Professional Services		\$ 325.84

SPECIAL EDUCATION FUND SUMMARY

January 1, 1962 to December 31, 1962

Balance: January 1, 1962

\$ 234,158.20

Receipts:

A. Current Account

Current Tax Collections (Muskegon County)	210,759.77
Delinquent Tax Collections (Muskegon County)	26,379.77
Interest on Delinquent Taxes (Muskegon County)	1,319.26
Current Tax Collections (Other counties)	1,043.83
Delinquent Tax Collections (Other counties)	207.70
Interest on Delinquent Taxes (Other county)	12.80
State Aid	68,877.58
Interest on Investments	5,018.82
Miscellaneous	320.30
	320.30

Total Current Account

\$ 313,939.83

B. Capital Outlay Account (Building Priorities)

National Lumberman's Bank (Certificate on Deposit)	\$ 75,000.00
Muskegon Bank & Trust Co. (Certificate on Deposit)	40,000.00
Security First State Bank of Ravenna (Certificate on Deposit)	35,000.00
	35,000.00

Total Capital Outlay Account (Included in Balance)

\$ 150,000.00

TOTAL RECEIPTS INCLUDING BALANCE

\$ 548,098.03

Disbursements:

A. Current Account

Administration

Administration Salaries	16,605.99
Secretarial & Clerical	9,891.33
Office Supplies	274.18
Postage	14.16
Legal Counsel	550.00
	550.00

Total Administration

\$ 27,335.66

SUMMARY OF COUNTY TEACHERS' INSTITUTE FUND

January 1, 1962 to December 31, 1962

Balance: January 1, 1962		\$ 4,948.33
<u>Cash Receipts</u>		<u>1,822.00</u>
Total Receipts Plus Balance		\$ 6,770.33
<u>Disbursements</u>		
Speakers and Supplies for Institute		<u>636.45</u>
 BALANCE - DECEMBER 31, 1962		 \$ 6,133.88

SUMMARY OF SCHOOL AUDIT FUND

January 1, 1962 to December 31, 1962

Balance: January 1, 1962		\$ 1,090.41
<u>Cash Receipts</u>		
Child Accounting	\$ 1020.00	
Financial Accounting	<u>1058.75</u>	
Total Receipts		<u>2,078.75</u>
Total Receipts and Balance		\$ 3,169.16
<u>Disbursements</u>		
Child Accounting	\$ 1702.14	
Financial Accounting	<u>474.20</u>	
Total Disbursements		<u>\$ 2,176.34</u>
 BALANCE - DECEMBER 31, 1962		 \$ 992.82

**1962-63 TAX LEVIES OF SCHOOL DISTRICTS  
BASED ON 1962 STATE EQUALIZED VALUATIONS  
AND TAX LEVIES OF OTHER POLITICAL UNITS**

Muskegon County

County Rate: Allocated 5.5 Mills Extra Voted 1.7 Mills

Levied 5.5 Mills

Special Education Tax Voted .5 Mill Levied .5 Mill

1 Legal Name of School District	2 State Equalized Valuation School District (Include all fractional parts of townships and counties.)	3 Tax Rates for Operation			5 Total Mills Levied	6 Operating Levy in Dollars	7 Building Site Tax Rate Mills Levied	8 Debt Retirement Tax Rate Mills Levied
		4 Allocated Mills	4 Extra Voted Mills	4 Total Mills Levied				
<b>Public Schools of the City of Muskegon</b>	\$ 157,653,310.00	9.5		9.5	\$ 1,497,706.00	4	1.25*	
<b>School District of the City of Muskegon Heights</b>	58,594,937.00	9.5		9.5	556,651.90			
<b>Beach School</b>	5,219,812.00	8.5	3.5	12.	62,637.74		13.	
<b>Bunce School</b>	218,062.00	9.5	20.5	30.	6,541.86			
<b>Carr School District</b>	2,229,509.00	8.5	6.5	15.	33,442.64		13.	
<b>Fruitport Community Schools</b>	7,310,658.00	8.5	7.	15.5	113,315.18		12.	
<b>Gustafson School</b>	2,566,893.00	7.7		7.7	19,765.07		7.3	
<b>Henry St. - Glenside Schools</b>	10,436,273.00	7.7	6.	13.7	142,976.94			
<b>Holton Public Schools</b>	2,787,326.00	8.	10.	18.	50,171.87		7.5	
<b>Jibson School</b>	460,719.00	8.5	5.	13.5	6,219.70		12.	
<b>Jolman Community Schools</b>	7,855,964.00	7.7	8.3	16.	125,695.42		5.	

\*1.25 Mills in Muskegon - except Jacquelyn Woods area - .432 Mills

1 Legal Name of School District	2 State Equalized Valuation School District (Include all fractional parts of townships and counties.	3	4 Tax Rates for Operation			5 Total Mills Levied	6 Operating Levy in Dollars	7 Building Site Tax Rate		8 Debt Retirement Tax Rate
			Allocated Mills	Extra Voted Mills	Mills Levied			Mills Levied	Mills Levied	
Laketon School District	9,578,534.00	7.7	4.	11.7	112,068.84				8.	
Little Black Lake School	1,523,424.00	8.5	6.	14.5	22,089.64					
Mona Shores School District	51,985,860.00	8.5	6.	14.5	753,794.97			3.	7.	
Montague Public Schools	18,381,266.00	8.5	3.	11.5	211,384.54				7.74	
Orchard View School	19,557,115.00	7.7	8.	15.7	307,046.70				8.* plus 1*	
Phillips School	3,810,050.00	7.7	10.	17.7	67,437.89					
Ravenna Public Schools	6,773,969.00	8.44	7.	15.44	104,590.06				10.	
Reeths-Puffer Schools	39,767,774.00	7.7	1.5	9.2	365,863.50				4.5	
School District of the Public Schools of the City of North Muskegon	13,559,134.00	9.5	4.	13.5	183,048.31				2.2	
Twin Lake School	1,653,230.00	8.5	15.	23.5	38,850.91				9.	
Whitehall School District	15,013,823.00	8.5	4.	12.5	187,672.78				8.5	
Wolf Lake School	1,348,392.00	8.5	8.	16.5	22,248.47				13.	
Casnovia No. 3	483,977.00	8.5	6.	14.5	7,017.66					
Casnovia No. 5	347,469.00	8.5	5.	13.5	4,690.84					
Casnovia No. 7	341,853.00	8.5	3.	11.5	3,931.30					
Cedar Creek No. 5-F	354,475.00	8.	2.	10.	3,544.75					
Dalton No. 4	906,392.00	8.5	15.	23.5	21,300.21					

\*No levy for Debt Retirement against Jacquelyn Woods area

\*\*Levied for physical education facilities



TAX RATE OF TOWNSHIPS IN MUSKEGON COUNTY

Township	Allocated Mills	Extra Voted Mills	Total Mills	Total Mills Levied	Total Levy in Dollars
Blue Lake	1	3	4	4	\$ 4,865.29
Casnovia	1	--	1	1	3,235.71
Cedar Creek	1	--	1	1	1,327.64
Dalton	1	--	1	1	5,070.78
Egelston	1	3	4	4	13,265.18*
Fruitland	1	--	1	1	5,522.96
Fruitport	1	--	1	1	10,803.22
Holton	0	0	0	0	
Laketon	1.15	--	1.15	1.15	8,408.04
Montague	1	--	1	1	11,032.95
Moorland	1	1	2	2	3,767.04
Muskegon	1.8	--	1.8	1.8	143,705.27
Norton	1	--	1	1	45,237.16
Ravenna	1	--	1	1	3,957.71
Sullivan	0	0	0	0	
Whitehall	0	0	0	0	
White River	1	--	1	1	7,514.37

\*Extra voted mills levied on assessed valuation

MUSKEGON COUNTY BOARD OF EDUCATION  
ANNUAL SCHOOL CENSUS TABULATION

June 1, 1962

	Under				Birth-4 Total						
	1	2	3	4		5	6	7	8	9	
<u>Third Class</u>											
Muskegon	830	923	914	898	872	4437	923	940	906	873	900
Muskegon Heights	455	527	501	471	489	2443	503	432	499	492	449
<u>Fourth Class</u>											
Beach	92	120	116	138	117	583	124	127	119	127	108
Bunce	3	4	4	4	2	17	1	2	3	7	4
Carr	63	86	96	93	116	454	108	103	95	95	114
Fruitport	170	156	194	167	190	877	199	156	168	163	161
Gustafson	54	50	47	62	61	274	70	51	39	46	58
Henry Street-Glenside	89	121	106	95	111	522	105	127	92	119	108
Holtton	64	60	68	68	57	317	79	66	59	69	67
Jibson	16	9	28	16	27	96	22	18	20	25	25
Jolman	80	110	111	112	130	543	110	103	116	106	107
Laketon	111	134	184	159	180	768	173	169	166	167	156
Little Black Lake	20	24	23	20	17	104	21	16	18	19	23
Mona Shores	411	472	475	538	567	2463	555	570	521	498	512
Montague	75	102	95	89	103	464	107	116	114	99	101
Orchard View	133	130	140	170	148	721	146	144	181	148	146
Phillips	88	103	95	100	86	472	93	74	78	74	77
Ravenna	90	104	106	107	116	523	95	129	103	113	121
Reeths-Puffer	93	86	88	89	122	478	100	90	104	84	109
North Muskegon	53	59	54	56	76	298	102	70	110	92	98
Twin Lake	38	32	20	33	27	150	29	29	51	33	30
Whitehall	130	148	162	151	182	773	169	168	158	143	143
Wolf Lake	<u>57</u>	<u>48</u>	<u>44</u>	<u>43</u>	<u>48</u>	<u>240</u>	<u>38</u>	<u>43</u>	<u>40</u>	<u>38</u>	<u>33</u>
Total	1930	2158	2256	2310	2483	11,137	2446	2371	2355	2265	2301

5-19  
Total

10   11   12   13   14   15   16   17   18   19

Third Class

Muskegon	847	853	803	817	844	887	654	653	618	585	12,103
Muskegon Heights	427	414	441	435	383	373	295	296	290	273	6,002

Fourth Class

Beach	90	90	85	70	91	77	61	65	42	47	1323
Bunce	3	1	4	5	3	10	8	-	3	3	57
Carr	75	92	77	96	88	81	71	51	43	37	1226
Fruitport	158	130	152	140	141	127	89	84	85	90	2043
Gustafson	38	45	34	52	36	41	23	21	25	23	602
Henry Street-Glenside	85	83	76	95	87	98	68	66	73	70	1352
Holton	63	62	42	56	65	54	42	50	39	30	843
Jibson	22	19	19	19	16	13	7	4	5	9	243
Jolman	94	88	85	97	90	72	59	48	44	40	1259
Laketon	147	139	133	124	127	141	72	87	85	68	1954
Little Black Lake	28	19	18	20	18	24	18	17	12	17	288
Mona Shores	444	444	404	418	417	415	278	273	240	247	6236
Montague	90	98	80	75	88	71	58	59	72	62	1290
Orchard View	142	137	128	111	131	131	78	78	90	84	1875
Phillips	76	83	71	69	73	81	55	51	63	55	1073
Ravenna	91	100	98	87	94	99	82	81	97	72	1462
Reeths-Puffer	104	101	100	93	96	90	72	69	55	54	1321
North Muskegon	86	87	93	77	68	96	72	80	77	68	1276
Twin Lake	35	36	27	28	30	28	27	19	28	19	449
Whitehall	143	153	154	118	138	145	96	95	105	97	2025
Wolf Lake	48	47	31	52	34	34	32	27	29	19	545

Total	2062	2054	1911	1902	1931	1928	1368	1325	1312	1211	28,742
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5-19  
Total

Primary  
Casnovia

Under	1	2	3	4	Total	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19			
3	1	3	5	2	3	14	4	9	5	4	4	4	4	4	4	5	3	3	6	3	9	5	87
5	5	4	6	7	5	27	9	5	4	4	4	3	4	5	4	2	5	7	5	7	4	1	64
7	3	4	4	2	3	16	4	1	4	2	3	1	3	3	1	2	5	2	2	2	2	1	35
	9	11	15	11	11	57	17	15	13	10	10	10	7	13	11	14	9	19	16	16	15	7	186

Cedar Creek

5-F	6	3	1	3	3	16	3	6	1	1	-	6	2	1	2	3	7	5	1	7	2	47
Dalton	10	30	21	30	23	114	23	27	12	24	21	16	14	18	23	13	14	11	9	6	6	237

Egelston

2	26	17	12	17	15	87	19	15	22	15	20	22	22	18	24	19	16	10	19	13	14	268
Fruitland	22	25	18	24	17	106	28	22	20	30	29	27	26	21	24	22	27	16	14	18	17	341

Holton

3-F	4	2	5	8	5	24	6	7	6	6	5	8	4	5	3	10	11	4	6	4	6	91
Sullivan	4	9	11	14	8	46	13	13	13	22	6	12	9	15	15	20	9	3	12	5	5	172

White River

4-F	2	8	10	10	9	39	5	5	9	5	9	8	4	7	5	9	10	10	2	4	97	
1	7	9	4	3	6	29	7	7	4	11	4	9	5	5	13	4	5	4	6	1	4	89
Total	90	114	97	120	97	518	121	117	100	124	104	115	97	100	122	110	107	82	93	71	65	1528

Total of Third Class Schools

Under	1	2	3	4	Birth-4 Total	5	6	7	8	9	10	11	12
1285	1450	1415	1369	1361	6880	1426	1372	1405	1365	1349	1274	1267	1244
13	14	15	16	17	18	19	<u>Total 5-19</u>						
1252	1227	1260	949	949	908	858	18,105						

Total of Fourth Class Schools

Under	1	2	3	4	Birth-4 Total	5	6	7	8	9	10	11	12
1930	2158	2256	2310	2483	11,137	2446	2371	2355	2265	2304	2062	2054	1911
13	14	15	16	17	18	19	<u>Total 5-19</u>						
1902	1931	1928	1368	1325	1312	1211	28,742						

Total of Primary Schools

Under	1	2	3	4	Birth-4 Total	5	6	7	8	9	10	11	12	13	14
90	114	97	120	97	518	121	117	100	124	104	115	97	100	122	110
15	16	17	18	19	<u>Total 5-19</u>										
107	82	93	71	65	1,528										

Grand Total of County

Under	1	2	3	4	Birth-4 Total	5	6	7	8	9	10	11	12
3305	3722	3768	3799	3941	18,535	3993	3860	3860	3754	3754	3451	3418	3255
13	14	15	16	17	18	19	<u>Total 5-19</u>						
3276	3268	3295	2399	2367	2291	2134	48,375						

MUSKEGON COUNTY BOARD OF EDUCATION  
 PUBLIC SCHOOLS  
 INITIAL ENROLLMENT BY GRADES  
 September 28, 1962

	K-6						7-9				10-12		Other	Grand Total				
	Kg.	1st	2nd	3rd	4th	5th	6th	Total	7th	8th	9th	Total			10th	11th	12th	Total
<u>Third Class</u>																		
Muskegon City	851	773	724	710	702	661	631	5052	770	704	695	2169	735	776	611	2122	215	9558
Muskegon Hts.	<u>494</u>	<u>472</u>	<u>376</u>	<u>398</u>	<u>359</u>	<u>358</u>	<u>311</u>	<u>2768</u>	<u>335</u>	<u>309</u>	<u>428</u>	<u>1072</u>	<u>371</u>	<u>364</u>	<u>297</u>	<u>1032</u>	<u>104</u>	<u>4976</u>
	1345	1245	1100	1108	1061	1019	942	7820	1105	1013	1123	3241	1106	1140	908	3154	319	14534
<u>Fourth Class</u>																		
Beach	150	143	122	142	118	99	92	866	82	74	82	238						1104
Carr	115	118	88	113	104	93	78	709	86	91	71	248					29	986
Fruitport	181	202	132	169	154	160	139	1137	139	138	127	404	124				29	1694
Gustafson	62	51	44	43	44	41	37	322	46	38		84						406
Henry Street-Glenside	126	86	79	81	73	75	56	576										576
Holton	75	66	69	66	61	72	50	459	59	79	79	217	73	46	57	176		852
Jibson	27	18	21	26	29	17	10	148	26	21		47						195
Jolman	112	117	100	97	96	80	75	677	84	82	71	237						914
Laketon	196	179	167	169	159	161	155	1186	123	124	133	380						1566
Little Blk. Lk.	17	19	12	18	18	22	21	127	18	14		32						159
Mona Shores	611	455	451	412	415	390	360	3094	333	332	322	987	336				31	4448
Montague	112	92	102	85	98	100	93	682	80	76	120	276	101	88	89	278	12	1248
Orchard View	158	131	169	137	147	127	137	1006	116	117	180	413	300	106	77	483	44	1946
Phillips	82	70	62	52	55	62	63	446	60	55		115						561
Ravenna	127	81	110	105	67	104	75	669	84	66	159	309	137	149	113	399	31	1408
Reeths-Puffer	127	97	85	102	121	77	93	702	134	150	127	411	126	89	65	280	13	1406
North Muskegon	87	97	90	89	91	85	87	626	77	79	69	225	198	149	141	488		1339
Twin Lake	29	32	37	41	34	31	38	242										242
Whitehall	189	150	173	155	145	161	155	1128	143	141	155	439	146	96	71	313	25	1905
Wolf Lake	<u>39</u>	<u>48</u>	<u>31</u>	<u>40</u>	<u>34</u>	<u>40</u>	<u>52</u>	<u>284</u>	<u>42</u>	<u>39</u>	<u>40</u>	<u>121</u>						<u>405</u>
	2622	2252	2144	2142	2063	1997	1866	15086	1732	1716	1735	5183	1541	723	613	2877	214	23360

	<u>Kg.</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>7th</u>	<u>8th</u>	<u>9th Total</u>	<u>10th</u>	<u>11th</u>	<u>12th Total</u>	<u>10-12</u>	<u>Grand Total</u>
					<u>K-6</u>					<u>7-9</u>					
<u>Primary</u>															
<u>Casnovia</u>															
3-Bailey	3	9	5	4	5	3	5	34	5	3	8				42
7-Half Moon Lake	3	1	4	-	3	3	1	15							15
<u>Cedar Creek</u>															
5-F Maple Island	3	4	4	1	1	3	4	20	-	3	3				23
<u>Dalton</u>															
4-Baker	24	21	22	15	27	18	22	149							149
<u>Egelston</u>															
2-Bates	13	28	23	11	27	12	26	140	16	19	35				175
<u>Fruitland</u>															
1-F Duck Creek	26	24	17	27	32	31	28	185	24	23	47				232
<u>Holton</u>															
3-F Brunswick	5	6	3	1	3	3	4	25							25
<u>Sullivan</u>															
2-Updyke	12	13	14	13	15	11	9	87	11	10	21				108
4-F Cooper	8	4	5	6	4	4	8	39	4	6	10				49
<u>White River</u>															
1-Mouth	10	4	10	8	8	6	8	54	7	10	17				71
	107	114	107	86	125	94	115	748	67	74	141				889

Total of Fourth Class and Primary Districts

2729 2366 2251 2228 2188 2091 1981 15834 1799 1790 1735 5324 1541 723 613 2877 214 24249

Grand Total of County

4074 3611 3351 3336 3249 3110 2923 23654 2904 2803 2858 8565 2647 1863 1521 6031 533 38783

Bunce School and Poplar Valley School are closed for the 1962-63 school year.

MUSKEGON COUNTY BOARD OF EDUCATION

INITIAL ENROLLMENT BY GRADES

NON-PUBLIC SCHOOLS IN MUSKEGON COUNTY  
September 28, 1962

	<u>Kg.</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>7th</u>	<u>8th</u>	<u>9th</u>	<u>10th</u>	<u>11th</u>	<u>12th</u>	<u>Total</u>
Catholic Central High School										344	347	280	232	1203
Western Michigan Christian High School										58	112	78	77	325
Grace Lutheran School	1	3	3	3	4	3	5	3	2					24
Muskegon Christian School	77	62	75	74	71	85	62	69	55					630
Our Lady of Grace		19	17	20	18	20	7	12						113
Our Redeemer Lutheran	17	20	18	19	13	20	10	21	10					148
Sacred Heart			70	81	88	76	82	79	71					547
St. Catherine's (Ravenna)		27	33	31	30	28	19	20	22					210
St. Francis De Sales		127	114	103	87	105	99	67	76					778
St. James's (Montague)		23	24	23	17									87
St. Jean's		40	52	40	42	44	50	41	41					350
St. Joseph's		32	36	39	23	40	28	34	35					267
St. Mary's		44	45	41	40	37	35	37	46					325
St. Michael's (Brunswick)		17	16	15	20	13	14	16	8					119
St. Michael's (Muskegon)		42	45	54	45	48	46	38	45					363
Muskegon S.D.A. Junior Academy		8	11	4	9	5	8	6	13	9	7			80
Trinity Evangelical Lutheran	<u>17</u>	<u>18</u>	<u>25</u>	<u>19</u>	<u>17</u>	<u>15</u>	<u>12</u>	<u>25</u>	<u>8</u>	—	—	—	—	<u>156</u>
	111	480	584	566	524	539	477	468	432	411	466	358	309	5725

ANNUAL REPORT  
OF  
MUSKEGON COUNTY DRAIN COMMISSIONER

To the Muskegon County Board of Supervisors  
Muskegon County, Mich..  
Annual Report; August, 1962

Herewith is the following:

1. Annual Report of County Drain Commissioner:
  - A- Financial Statement of Individual Drain Funds
  - B- Financial Statement of Revolving Drain Funds
2. Report to Apportionment Committee
3. Muskegon-Newaygo Inter-County Dr. Special Assessment Roll, containing financial statement of same

	%	1st Year	2nd Year
Township of Moorland At Large	.13	538.20	538.20
County of Muskegon At Large	.26	1,076.40	1,076.40
Private Property- Moorland	.6025122	2,498.59	2,498.59
Private Property- Casnovia	.0074878	31.26	31.26
4. Fruitland No. 1 Drain as on file in the 1961 Apportionment Report			
5. Ruddiman Creek Drain No. 51 Muskegon Township At Large as per assessment roll on file			\$8,610.33
6. Eadie Drain* County At Large			\$2,080.00
This is work done in anticipation of consolidating drainage districts, to relieve immediate flooding conditions, the county will be reimbursed according to the principle of benefits derived, as soon as project is completed			

## Annual Report Of County Drain Commissioner

## Financial Statement Of Individual Drain Funds

Name of Drain	Debits	Credits	Progress
Anderson		11.02	
August Anderson		11.53	
Arteberry		2.04	
Bailey			transfer
Barnes		17.58	
Bartholomew		3.34	
Becker		57.09	
Bell		134.15	
Benson		926.65	
Brandstrom		4.73	
Bridgeton & Cedar Creek		1.41	
Busing		.35	
Carlson	132.65		
Crockery Creek		167.18	
Canada		60.86	
Casnovia Tyrone		11.87	
Dirkes Branch No. 1 & No. 2	261.21		
Dobe Drain		.39	
Dole		166.13	
Dolph		.31	
Dov. Fred		115.88	
Dry		188.37	
Eadie		1.65	
Erickson			transfer
Farhas		97.30	
Folsom		4.66	
Four Mile Creek		112.53	
Fruitland No. 1		295.53	
Greiner		59.13	
Henry St. No. 61 Construction		11,436.31	
Henry St. No. 61 Redemption		8,082.14	
Hansen		51.50	
Holland		60.93	
Humphrey		4.86	
O. Johnson		81.97	
Kent		141.15	
Muskegon-Kent Inter Co.		64.90	
Kinne		183.71	
Kleever		81.97	
Knudson		.94	
Kuis		43.50	
Lawrence		80.52	
Little Black Lake		296.51	
Lewis		193.41	
Markle		6.28	
Martin		134.03	
Mathews		331.46	
Montague		353.99	
Muskegon-Newaygo Inter. Co.		545.89	

Name of Drain	Debits	Credits	Progress
Mc Sorley		258.94	
Norris Creek		4.95	
Orchard Grove		7,727.36	
Parent		4.15	
Partridge		8.71	
Peters		.06	
Pett		.58	
Porter		97.69	
Peterson & Ahlert			Transfer
Ribe		3.25	
Robinson		330.29	
Roosevelt Park		16.97	
Rozeboom		31.23	
Ruddiman Valley No. 3		801.46	
Ruddiman Valley No. 3 Red.		2,070.39	
Ruddiman Creek Clean Out		2,152.97	
Ruddiman Creek No 51 Const.		5,385.68	
Ruddiman Creek No 51 Red.		35,745.40	
Rupor Tony		13.07	
Scott Waters		1,350.06	
John Smith			Transfer
Stafford Drain		1.77	
Stewart		281.67	
Seider		34.90	
Slater	115.79		
Smith-Mulder		800.94	
Taylor		1.80	
Thompson Clyde		11.97	
Truman		82.07	
Turtle	.65		
Tupper		149.91	
Wilsie		1.43	
Witham		.78	
Wells		374.70	
Wooley Marsh		18.04	
Washburn		428.97	

## Annual Report Of County Drain Commissioner

## Financial Statement of Revolving Drain Funds

Name of Drain	D bits	Progress
Aue	430.00	
Bailey	1,375.49	
Barnes		Transfer
Big & Outlet	629.26	
Canada		Transfer
Carlson	481.56	
Chaddock	167.25	
Crockery Creek		Transfer
Dalton No. 1	448.00	
Dobe	699.96	
Fred Dow	905.35	
Ellis	700.35	
Fairfield	1,190.50	
Fruitland No. 1	2,502.49	
Glenside No. 2	83.83	
Gomery	150.00	
Hall & Hogan Gravey	1,861.14	
Holland	2,350.80	
Kuis	950.00	
Knudsen		Transfer
Lau	13.43	
Marion	220.00	
Muskegon-Newaygo	3,895.21	
Orchard Grove	4,068.30	
Peterson & Ahlert	102.59	
Paulson	362.62	
Round Marsh	11,765.90	
Rozeboom	496.86	
Puddiman Valley No. 3	5,360.87	
Saxe	246.00	
Smith John		Transfer
Simonelli	249.94	
Tidoute	162.00	

The following transfers have been made to their funds:

June 7, 1962	Bailey Drain	5.59
June 7, 1962	Barnes	4.10
June 7, 1962	Crockery Creek	20.00
June 7, 1962	Canada	35.15
June 7, 1962	Knudson	445.25
June 7, 1962	Peterson & Ahlert	1,115.59
June 7, 1962	John Smith	132.50

COUNTY OF MUSKEGON  
STATEMENT OF EXPENDITURES

YEAR 1962

	1962 BUDGET	SPENT OR TRANSFERRED	BALANCE
Addressograph	16,000-	14,744.65	1,255.35
Agric.-Co-op Extension	17,016-	16,408.38	607.62
Airport	15,000-	15,000.00	-0-
Ambulance Service	1,000-	12.00	988.00
Animal Shelter	22,418.55	22,182.29	236.26
Board of Education	55,000-	55,000.00	-0-
Board of Supervisors	36,000-	33,422.72	2,577.28
Burial of War Veterans	25,000-	23,800.00	1,200.00
Central Stores	2,500-	6,140.86	(3,640.86)
Child Care	121,000-	167,396.66	(46,396.66)
Circuit Court	65,100-	69,418.69	(4,318.69)
Civil Defense	12,700-	12,700.00	-0-
Clerk	50,000-	47,195.95	2,804.05
Contagious Disease	15,888.80	6,560.80	9,328.00
Controller	33,500-	31,790.29	1,709.71
Coroners	6,000-	5,788.95	211.05
County Building	169,000-	140,177.39	28,822.61
Drain Commissioner	15,300-	5,102.26	10,197.74
Dues and Contributions	28,800-	28,799.96	.04
Elections	15,000-	7,238.92	7,761.08
Employees Retirement	75,000-	75,000.00	-0-
Friend of the Court	59,500-	58,632.75	867.25
Health	94,000-	94,000.00	-0-

Insurance	28,250-	15,919.56	12,330.44
Justice Courts	37,000-	33,531.73	3,468.27
Library	34,000-	34,000.00	-0-
Miscellaneous	8,692.65	14,361.57	(5,668.92)
Parks	33,500-	33,500.00	-0-
Probate	113,000-	108,325.90	4,674.10
Prosecutor	47,000-	45,827.07	1,172.93
Register of Deeds	31,086-	30,053.45	1,032.55
Sheriff	260,000-	254,558.15	5,441.85
Social Welfare	1,000,000-	990,333.30	9,666.70
Soldiers Relief	2,800-	2,775.00	25.00
State Institutions	85,500-	85,029.50	470.50
Tax Allocation	1,500-	1,178.68	321.32
Tax Appraisal, etc.	115,000-	109,122.79	5,877.21
Treasurer	58,500-	55,658.32	2,841.68
Tuberculosis Sanatorium	165,000-	165,000.00	-0-
	<u>2,971,552-</u>	<u>2,915,688.54</u>	<u>55,863.46</u>

<u>ADDRESSOGRAPH</u>	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
Salaries	11,826.00	11,235.04	590.96
Maintenance of Equipment	500.00	493.08	6.92
Frames, Plates, etc.	200.00	186.01	13.99
Paper, etc.	3,000.00	2,731.44	268.56
C. T. & L.	50.00	2.45	47.55
Postage	20.00	20.17	.17 OD
New Equipment	404.00	76.46	327.54
TOTAL	<u>16,000.00</u>	<u>14,744.65</u>	<u>1,255.35</u>

AGRICULTURE - CO-OP EXTENSION

Postage	35.00	21.44	13.56
Telephone	95.00	129.32	34.32 OD
Ravenna 4-H Fair	2,000.00	1,623.00	377.00
New Equipment	500.00	541.66	41.66 OD
Salaries	7,816.00	7,418.14	397.86
Office Supplies	600.00	810.34	210.34 OD
Travel	2,500.00	2,569.13	69.13 OD
Maintenance of Center	500.00	493.88	6.12
Maintenance of Office Equipment	100.00	94.98	5.02
Apiary	225.00	223.73	1.27
C. T. & L. Center	75.00	85.72	10.72 OD
Conventions	350.00	250.00	100.00
Freight & Express	15.00	8.38	6.62
Fuel Oil Center	455.00	376.86	78.14
Home Economics	950.00	937.27	12.73
Junior Projects	400.00	308.52	91.48
Lights & Gas Center	300.00	384.85	84.85 OD
Meeting, Delegates, etc.	100.00	131.16	31.16 OD
TOTAL	<u>17,016.00</u>	<u>16,408.38</u>	<u>607.62</u>

ANIMAL SHELTER

Salaries	13,704.00	14,244.75	540.75 OD
Office Supplies	250.00	171.58	78.42
Maintenance of Building	400.00	205.87	194.13
Truck Operations	866.00	754.69	111.31
Animal Disposal	500.00	615.00	115.00 OD
Ammunitions	50.00	39.10	10.90
C. T. & L.	350.00	243.09	106.91
Safety Supplies	100.00	18.46	81.54
Dog Food	750.00	218.23	531.77
Truck Insurance	250.00	155.50	94.50
Water Lights	650.00	678.37	28.37 OD
Listing Dogs Issuing Licenses	2,018.55	2,328.85	310.30 OD
Livestock Claims	650.00	465.90	184.10
Postage	30.00	30.00	-0-
Telephone	200.00	183.00	17.00
Uniforms	150.00	150.00	-0-
New Equipment	1,500.00	1,679.90	179.90 OD
TOTAL	<u>22,418.55</u>	<u>22,182.29</u>	<u>236.26</u>

<u>AMBULANCE SERVICE</u>	<u>1,000.00</u>	<u>12.00</u>	<u>988.00</u>
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<u>CENTRAL STORES</u>	<u>2,500.00</u>	<u>6,140.86</u>	<u>3,640.86 OD</u>
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<u>CORONERS</u>	<u>6,000.00</u>	<u>5,788.95</u>	<u>211.05</u>
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	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
<u>BOARD OF SUPERVISORS</u>			
Committee Meetings	22,000.00	20,831.87	1,168.13
Board Meetings	5,500.00	5,740.21	240.21 00
Steno Fees	2,000.00	153.00	1,847.00
Office Supplies	2,000.00	2,007.09	7.09 00
Committee Mileage	1,500.00	1,442.45	57.55
Board Mileage	500.00	475.77	24.23
Travel	2,500.00	2,772.33	272.33 00
TOTAL	<u>36,000.00</u>	<u>33,422.72</u>	<u>2,577.28</u>
<u>BURIAL OF WAR VETERANS</u>			
	<u>25,000.00</u>	<u>23,800.00</u>	<u>1,200.00</u>
<u>CIRCUIT COURT</u>			
Visiting Judges	700.00	460.00	240.00
Attorney Fees	3,500.00	4,923.00	1,423.00 00
Juror Fees	11,000.00	13,598.20	2,598.20 00
Salaries	40,800.00	40,589.73	210.27
Steno Fees	1,200.00	2,589.48	1,389.48 00
Witness Fees	2,500.00	2,523.40	23.40 00
Office Supplies - Piercey	1,000.00	1,562.55	562.55 00
Office Supplies - Beers	1,000.00	1,173.72	173.72 00
Travel - Beers	400.00	22.00	378.00
Travel - Piercey	400.00	17.95	382.05
Maintenance of Equipment	300.00	154.99	145.01
Commissioners Supplies	100.00		100.00
Convention Court Reporters	125.00		125.00
Drawing Jury	25.00	18.00	7.00
Freight	50.00	40.54	9.46
Law Books	500.00	196.00	304.00
Meals Jurors	500.00	457.14	42.86
Postage	300.00	218.83	81.17
Special Exams	200.00	325.00	125.00 00
New Equipment	500.00	548.16	48.16 00
TOTAL	<u>65,100.00</u>	<u>69,418.69</u>	<u>4,318.69</u> 00
<u>COUNTY CLERK</u>			
Salaries	43,000.00	40,403.38	2,596.62
Office Supplies	2,900.00	3,228.92	328.92 00
Rebinding Records	300.00	219.26	80.74
Travel Allowance	100.00	132.82	32.82 00
Maintenance of Equipment	100.00	259.83	159.83 00
Birth Death Records	1,450.00	1,233.00	217.00
Conventions	300.00	229.79	70.21
Freight	50.00	41.54	8.46
Micro Film	300.00		300.00
Photo Copy Supplies	600.00	728.71	128.71 00
Postage	500.00	455.70	44.30
New Equipment	400.00	263.00	137.00
TOTAL	<u>50,000.00</u>	<u>47,195.95</u>	<u>2,804.05</u>

	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
<u>CONTAGIOUS DISEASE</u>			
Not TB	10,000.00	5,482.88	4,517.12
Tuberculosis	5,888.80	1,077.92	4,810.88
TOTAL	<u>15,888.80</u>	<u>6,560.80</u>	<u>9,328.00</u>
<u>CONTROLLER</u>			
Salaries	30,282.00	29,768.07	513.93
Office Supplies	2,000.00	1,277.44	722.56
Travel	200.00	173.83	26.17
Maintenance of Equipment	293.00	152.65	140.35
Freight	25.00	20.48	4.52
Postage	400.00	281.20	118.80
New Equipment	300.00	116.62	183.38
TOTAL	<u>33,500.00</u>	<u>31,790.29</u>	<u>1,709.71</u>
<u>COURT HOUSE AND GROUNDS</u>			
Salaries	35,832.00	36,079.91	247.91 00
Maintenance of Building	15,000.00	9,692.27	5,307.73
Maintenance of Equipment	100.00	141.11	41.11 00
Snow Plowing	4,000.00	3,070.00	930.00
Museum Operating	4,000.00	1,265.71	2,734.29
Water Treatment	1,500.00	1,326.53	173.47
Elevator Maintenance	9,000.00	6,605.40	2,394.60
Window Washing	4,000.00	2,783.00	1,217.00
C. T. & L.	4,000.00	3,778.06	221.94
Freight	50.00	25.36	24.64
Fuel Oil	25,000.00	20,179.57	4,820.43
Lights & Water	30,000.00	27,363.17	2,636.83
Telephone	34,000.00	27,003.01	6,996.99
New Equipment	2,518.00	864.29	1,653.71
TOTAL	<u>169,000.00</u>	<u>140,177.39</u>	<u>28,822.61</u>
<u>DRAIN COMMISSIONER</u>			
Salary	8,600.00	5,000.00	3,600.00
Office Supplies	100.00	10.26	89.74
Car Allowance	600.00	90.62	509.38
Elevator Maintenance	50.00		50.00
Convention Expense	100.00		100.00
Postage	50.00	1.38	48.62
New Equipment	5,800.00		5,800.00
TOTAL	<u>15,300.00</u>	<u>5,102.26</u>	<u>10,197.74</u>
<u>DUES &amp; CONTRIBUTIONS</u>			
Museum	7,000.00	6,999.96	.04
W. Mich. Tourist & Resort	500.00	500.00	
Supervisors Association	1,300.00	1,300.00	
Harbor Development	20,000.00	20,000.00	
TOTAL	<u>28,800.00</u>	<u>28,799.96</u>	<u>.04</u>

	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
<u>ELECTIONS</u>	<u>15,000.00</u>	<u>7,238.92</u>	<u>7,761.08</u>
<u>FRIEND OF THE COURT</u>			
Salaries	51,822.00	49,780.86	2,041.14
Office Supplies	2,500.00	2,771.89	271.89 00
Car Allowance	3,000.00	3,097.65	97.65 00
Maintenance of Equipment	300.00	229.95	70.05
Convention	250.00	139.71	110.29
Postage	1,600.00	1,842.20	242.20 00
New Equipment	28.00	770.49	742.49 00
TOTAL	<u>59,500.00</u>	<u>58,632.75</u>	<u>867.25</u>
<u>INSURANCE</u>			
Compensation	5,000.00	4,319.89	680.11
Glass Insurance	4,000.00	1,514.45	2,485.55
Fire	10,000.00	3,564.18	6,435.82
Bond Township Treasurer	3,000.00	1,326.80	1,673.20
Notary Bond	50.00	68.00	18.00
Voting Machines	200.00		200.00
Money & Security	1,000.00	387.42	612.58
General Liability	5,000.00	4,738.82	261.18
TOTAL	<u>28,250.00</u>	<u>15,919.56</u>	<u>12,330.44</u>
<u>JUSTICE COURT</u>			
Justice Fees	30,000.00	27,623.91	2,376.09
Juror Witness Fees	3,500.00	2,963.30	536.70
Steno Fees	2,500.00	2,695.75	195.75 00
Legal Forms etc.	1,000.00	248.77	751.23
TOTAL	<u>37,000.00</u>	<u>33,531.73</u>	<u>3,468.27</u>
<u>MISCELLANEOUS</u>			
Tax Refund Continental	-0-	11,142.43	11,142.43 00
Contingent Account	2,342.65	1,696.58	646.07
Flower Account	100.00	40.00	60.00
Postage General Additional	800.00		800.00
Postage Meter Machine	200.00	157.10	42.90
Taxes Homer Gravel Farm	250.00	247.11	2.89
Refunds	2,000.00	1,078.35	921.65
Voting Machine Payment	3,000.00		3,000.00
TOTAL	<u>8,692.65</u>	<u>14,361.57</u>	<u>5,668.92 00</u>

	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
<u>PROBATE COURT</u>			
Salaries	92,500.00	89,999.26	2,500.74
Witness Fees	200.00	426.30	226.30 00
Office Supplies	3,500.00	3,344.97	155.03
Car Allowance	3,300.00	3,853.49	553.49 00
Maintenance of Equipment	350.00	308.25	41.75
Convention Expenses	700.00	295.52	404.48
Law Books	200.00	283.64	83.64 00
Postage	1,050.00	833.39	216.61
Board & Care of Children	1,200.00		1,200.00
Child Guidance Clinic	6,000.00	6,000.00	
Medical Exams	1,000.00	460.00	540.00
Transportation of Insane	1,500.00	901.58	598.42
Micro Film	500.00	835.50	335.50 00
New Equipment	1,000.00	784.00	216.00
TOTAL	<u>113,000.00</u>	<u>108,325.90</u>	<u>4,674.10</u>
<u>PROSECUTOR</u>			
Salaries	41,384.00	41,081.82	302.18
Office Supplies	700.00	1,070.39	370.39
Travel Expense	500.00	179.87	320.13
Pursuit & Arrest	816.00	823.54	7.54
Maintenance of Equipment	100.00	187.59	87.59
Convention	250.00	249.55	.45
Investigation	2,000.00	1,424.15	575.85
Law Books	500.00	413.89	86.11
Postage	100.00	150.46	50.46
Prosecuting Attorney Course	150.00	193.33	43.33
New Equipment	500.00	52.48	447.52
TOTAL	<u>47,000.00</u>	<u>45,827.07</u>	<u>1,172.93</u>
<u>REGISTER OF DEEDS</u>			
Salaries	29,116.00	27,620.71	1,495.29
Office Supplies	500.00	450.25	49.75
Maintenance of Equipment	150.00	142.31	7.69
Convention Expense	350.00	396.01	46.01 00
Freight	20.00	5.00	15.00
Micro Film	200.00	306.60	106.60 00
Photostat Supplies	200.00	343.79	143.79 00
Postage	350.00	452.36	102.36 00
New Equipment	200.00	336.42	136.42 00
TOTAL	<u>31,086.00</u>	<u>30,053.45</u>	<u>1,032.55</u>

	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
<u>SHERIFF</u>			
Salaries	197,400.00	197,637.19	237.19 00
Office Supplies	2,000.00	2,061.89	61.89 00
Flashlights & Batteries	400.00	46.11	353.89
Pursuit & Arrest	2,000.00	925.19	1,074.81
Maintenance of Building	2,000.00	1,037.56	962.44
Maintenance of Office Supplies	500.00	367.48	132.52
Patrol Car Expense	16,000.00	14,033.91	1,966.09
Maintenance of Radio Equipment	1,700.00	1,469.47	230.53
Ammunitions & Flares	500.00	378.75	121.25
Badges, clubs etc.	350.00	140.00	210.00
C. T. & L.	5,000.00	4,672.73	327.27
Convention	250.00	101.30	148.70
Car Insurance	1,200.00	1,003.90	196.10
Food Supplies	11,000.00	12,790.57	1,790.57 00
Freight	100.00	1.05	98.95
Postage	400.00	371.37	28.63
Radio Service	3,000.00	2,636.82	363.18
Uniforms	3,000.00	2,982.54	17.46
Finger Printing & Mugging	1,000.00	1,053.34	53.34 00
Medical	1,000.00	388.51	611.49
New Equipment	1,000.00	1,483.47	483.47 00
New Equipment	10,000.00	8,975.00	1,025.00
Fumigator	200.00		200.00
TOTAL	<u>260,000.00</u>	<u>254,558.15</u>	<u>5,441.85</u>
<u>SOLDIERS RELIEF</u>			
Salaries	850.00	825.00	25.00
Operating Expense	1,950.00		1,950.00
TOTAL	<u>2,800.00</u>	<u>825.00</u>	<u>1,975.00</u>
<u>STATE INSTITUTIONS</u>			
Fish & Game Fees	-0-	222.00	222.00 00
Not Tuberculosis	85,000.00	84,807.50	192.50
Tuberculosis	500.00		500.00
TOTAL	<u>85,500.00</u>	<u>85,029.50</u>	<u>470.50</u>
<u>TAX ALLOCATION</u>	<u>1,500.00</u>	<u>1,178.68</u>	<u>321.32</u>
<u>TAX APPRAISAL &amp; BUREAU</u>	<u>115,000.00</u>	<u>109,122.79</u>	<u>5,877.21</u>
<u>TREASURER</u>			
Salaries	51,126.00	50,851.00	275.00
Office Supplies	5,000.00	2,989.52	2,010.48
Travel Safety Deposit Boxes	250.00	203.89	46.11
Maintenance of Equipment	350.00	120.58	229.42
Advertising	50.00		50.00
Convention	350.00	262.84	87.16
Freight	75.00	18.50	56.50
Maps	500.00	99.00	401.00
Postage	700.00	538.26	161.74
New Equipment	99.00	574.73	475.73 00
TOTAL	<u>58,500.00</u>	<u>55,658.32</u>	<u>2,841.68</u>

COUNTY OF MUSKEGON  
BUDGET TRANSFERS  
YEAR 1963

	<u>1962 Budget</u>	<u>Transferred</u>	<u>Balance</u>
Airport	15,000	15,000	-0-
Board of Education	55,000	55,000	-0-
Child Care	121,000	167,396	46,396.66 00
Civil Defense	12,700	12,700	-0-
Employees Retirement	75,000	75,000	-0-
Health	94,000	94,000	-0-
Library	34,000	34,000	-0-
Parks	33,500	33,500	-0-
Social Welfare	1,000,000	990,333.30	9,666.70
Soldiers and Sailors Relief	1,950	1,950	-0-
Tuberculosis Sanatorium	<u>165,000</u>	<u>165,000</u>	<u>-0-</u>
TOTALS	<u>2,971,552</u>	<u>2,915,688.54</u>	<u>55,863.46</u>

Honorable Board of Supervisors,  
MUSKEGON COUNTY,  
Muskegon, Michigan.

Gentlemen:

Presented herewith is the twenty fifth Annual Report of the  
Muskegon County Health Department.

A summary of the work done by the staff during the year 1962  
is submitted in this report.

More detailed information concerning the activities of the  
Health Department will be gladly given upon request.

Respectfully submitted,

George P. Sweda, M.D., M.P.H.  
Director,  
MUSKEGON COUNTY HEALTH DEPARTMENT.

GPS/d

## PUBLIC HEALTH NURSING SERVICES

The public health nursing services are an integral part of the services offered by the Health Department. The scope of nursing services range from prenatal counseling to clinics for well babies and preschool children, screening and detection programs, and health supervision of adults. Each staff nurse has the responsibility for a given geographic area and serves the families, schools, and community within the area.

Health education is a continuing program and is carried on by each member in all functions. An ultimate goal of the Health Department is to enlighten the public in health promotion measures regarding prevention and control of disease.

## SERVICES TO MOTHERS AND CHILDREN

It is most important that expectant mothers and mothers of new infants receive instruction and adequate medical services early. There were 205 nursing visits made to this service. Often combinations of other health problems were encountered.

Babies are born each year with congenital malformations including cleft palate and hare lip, brain injury, and other defects. There were 230 visits made to these children. It is important that proper medical and nursing care be received early in life when it is easier to adjust to rehabilitation. These parents often need help to accept and understand the special problems involved and where help can be received.

## WELL CHILD SUPERVISION

Often families are unable to pay for continued health supervision. These children are referred to the well child clinic which offers the following service: periodic checking of the health of the child by a physician; protective measures against whooping cough, diphtheria, smallpox, tetanus, and poliomyelitis; parent counseling in prevention of illness with attention to nutrition and health building practices.

These clinics are held monthly and are located at Fairview Homes, Phillips School, Reeths Puffer School, and Ruddiman Terrace. In July the fifth (5th) clinic was started at Hackley Hospital. A total of 1,042 children, ranging from three months to five years of age, received services at these clinics.

## SCHOOL CHILD SUPERVISION

Public health nurses made 2,500 visits to school children. These visits were for follow-up of hearing and vision defects, acute communicable diseases, tuberculosis, mental retardation, rheumatic fever, heart conditions, cases of child neglect, and general health supervision. In addition to the home visits many visits were conducted in the health department office and another number by phone or personal letter.

There was a total of 1,014 visits made to the schools and some 1,300 conferences with school administrators and teaching staffs. These

were for the purpose of planning various phases of the school health program or for discussing special health problems of children.

#### HEARING PROGRAM

All children in grades kindergarten through the sixth grade were given a preliminary hearing test with a puretone audiometer. Those failing were given a hearing evaluation and had an audiogram prepared which helped to confirm significant hearing loss.

Children found to have hearing defects were referred to clinics where they were examined by ear specialists. At this point a diagnosis and recommendation for treatment were made. Further follow-up was done by the public health nurses. This included special emphasis on the recommendation for medical care, hearing aids, and speech therapy. A total of 9,224 preliminary tests were made; 495 children received hearing evaluations, 285 audiograms were submitted; and 346 children were referred for medical care.

#### VISION PROGRAM

Children in grades one and three in all schools, and children in all grades in special education, and referrals from any other grade received vision tests. The testing procedure used was the Massachusetts test recognized nationwide as the best for screening the vision of school children. Children were tested for visual acuity, farsightedness, and muscle balance. Those failing this test were referred to eye specialists to determine the extent of abnormality and the treatment for correction.

There were 6,263 children tested and 390 referred for medical attention. Public health nurses provided services to those children referred for medical attention. Families needing financial assistance were referred to the local Lions Club and other Service Agencies.

Another 82 children received special eye service through the Prevention of Blindness Program which is a service from the Michigan Crippled Children Commission. This program covers care for children with diseases of the eye, eye injuries, needed eye surgery. It remains a big task for the public health nurse to find these children early enough to receive maximum benefit.

#### SODIUM FLUORIDE PROGRAM

Where public water supply is not fluoridated the Health Department urges application of a two per cent solution of sodium fluoride to children's teeth in second, fifth, and eighth grades. National studies show that this application reduces the incidence of decay by up to forty (40) per cent. This is a significant protection as tooth decay is one of the commonest of all human diseases.

The treatment consists of thorough cleaning of the teeth followed by an application of sodium fluoride for the first visit and three more applications of sodium fluoride solution within a period of a week to ten days. This total service is offered to the parent at a charge of \$3.00 per child.

Clinics were set up in schools during the summer on a scheduled basis at Whitehall, Campbell, Ravenna, Orchard View, and Reeths Puffer.

- 1,231 Children completed the treatment.
- 57 Children received three applications only.
- 21 Children received either one or two applications.
- 348 Children received the treatment free.
- 163 Children requested the service, received appointments, but did not show up for appointment.

DENTAL

Emergency dental care to children in instances when parents were unable to pay for such service included 217 extractions, and 229 for other emergency treatment including x-rays.

IMMUNIZATION CLINICS

Bi-weekly immunization clinics are conducted in the Health Department office. The number of completed immunizations were:

<u>Smallpox</u>	<u>Diphtheria</u>	<u>Pertussis</u>	<u>Tetanus</u>	<u>Polio</u>
Under 1----154	Under 1----243	Under 1----250	Under 1----359	Under 1----319
1 thru 4---316	1 thru 4---381	1 thru 4---345	1 thru 4---329	1 thru 4---460
5 & over---929	5 & over---751	5 & over---332	5 & over---433	5 & over---662
Boosters---443	Boosters---678	Boosters---490	Boosters---821	Boosters---844

Needed immunizations and tuberculin tests were offered to pre-school children and adults at public clinics at the following centers:

Twin Lake, Holton, Reeths Puffer, Orchard View, Laketon Central, North Muskegon, Montague, Whitehall, Casnovia, Ravenna, Fruitport, Egelston Township Hall, Beach, Phillips, Campbell, Catholic Central, Glenside, Muskegon Heights and County Building.

Two clinics one month apart were held at each center. The first clinic in each of the nineteen centers averaged 450. The second clinic averaged about 125. The total number served about 10,925.

Immunization clinics were held in fifty nine of the schools starting in late October 1962. Children in grades kindergarten, fifth and tenth were included. Pertinent data regarding these clinics is listed below:

- 1. Number of children immunized - - - - - 3,670
- 2. Number receiving smallpox - - - - - 2,920
- 3. Number receiving diphtheria
  - Number receiving pertussis - - - - - 562
  - Number receiving tetanus
- 4. Number receiving diph-tetanus - - - - - 2,050
- 5. Number receiving polio - - - - - 2,804

The remainder of the schools will receive immunizations in January, 1963.

## TUBERCULOSIS

At the close of 1962 our records show forty five active cases of tuberculosis. Since this is a communicable disease of long duration which makes it possible for an infected person to go months without any obvious signs or symptoms a continuing case-finding program is essential.

During the months of February through May a tuberculin skin test was offered to each child in the seventy six schools in the county. The following figures support this effort.

Children enrolled in schools - - - - -	42,172
Children receiving the tuberculin test - - - - -	39,585
Positive reactors to the test - - - - -	211
Per cent of children tested - - - - -	93.8

In the follow-up of the 211 positive reactors seven active previously unsuspected cases of tuberculosis were found. The seven included three children, four adults, (two parents, one grandparent, one boarder in the home).

Tuberculin tests were offered to preschool children and adults at thirty eight public clinics held at nineteen different centers in the county.

There were 725 tuberculin tests given at the bi-weekly clinic in the Health Department. This included both preschool children and adults.

By using the tuberculin test we have eliminated the necessity for chest x-rays in thousands of non-reactors to tuberculin. Those with positive tuberculin tests are x-rayed. Families and personal associates are given tuberculin tests and x-rayed when the findings are positive.

There were 1,131 x-rays taken with the Health Department's 70 mm x-ray machine. This number included family contacts to tuberculin test reactors, food handlers, and other tuberculosis follow-up. This number showed 112 abnormal x-rays which included thirty seven cardiovascular conditions and thirty suspected tuberculosis conditions. Of this number three patients were hospitalized at the Sanatorium.

In 1962 - 984 home visits were made to diagnose cases, contacts and suspects, and discharged patients. Every effort is made to teach the family about tuberculosis. While the patient is hospitalized a contact remains with the family to assure regular x-rays, good nutrition, and the preparation for the patient's return home.

One hundred and fifty (150) hours of public health nursing time was spent in the tuberculosis clinic. This is a clinic for follow-up on tuberculosis cases, suspects and family members. The public health nurse participates in tuberculin skin testing and interviewing.

## VENEREAL DISEASE

The venereal disease problem has changed significantly and continues to be of great public health importance. A successful control

program for this disease must insure the following:

1. Medical supervision of all persons suspected of infection.
2. Diagnosis and adequate treatment.
3. Reporting of diagnosed cases.
4. Maximum application of epidemiology.

An investigation should be made on every case of venereal disease to determine the source of infection, and those persons whom this case may have infected. In preparation for this the public health nurses have received special instruction in the techniques of interviewing cases of venereal disease.

Nursing Activities in the Venereal Disease Program

Admissions to the service - - - - -	100
Nurse visits to homes - - - - -	98
Nurse visits in the office - - - - -	-16
Visits in behalf of these patients - - - - -	291
Contact interviews in home or office - - - - -	-31

Clinic Services

Admitted to clinic - - - - -	1,275
Visits to clinic - - - - -	2,113
Contact interviews - - - - -	383
Specimens taken for laboratory examination -	1,460

NURSING HOMES

In 1957 the Michigan Department of Health designated the Muskegon County Health Department as the agency qualified to supervise and recommend for licensure the nursing homes and homes for the aged in the county. There are defined responsibilities for public health nurses and sanitarians in this program.

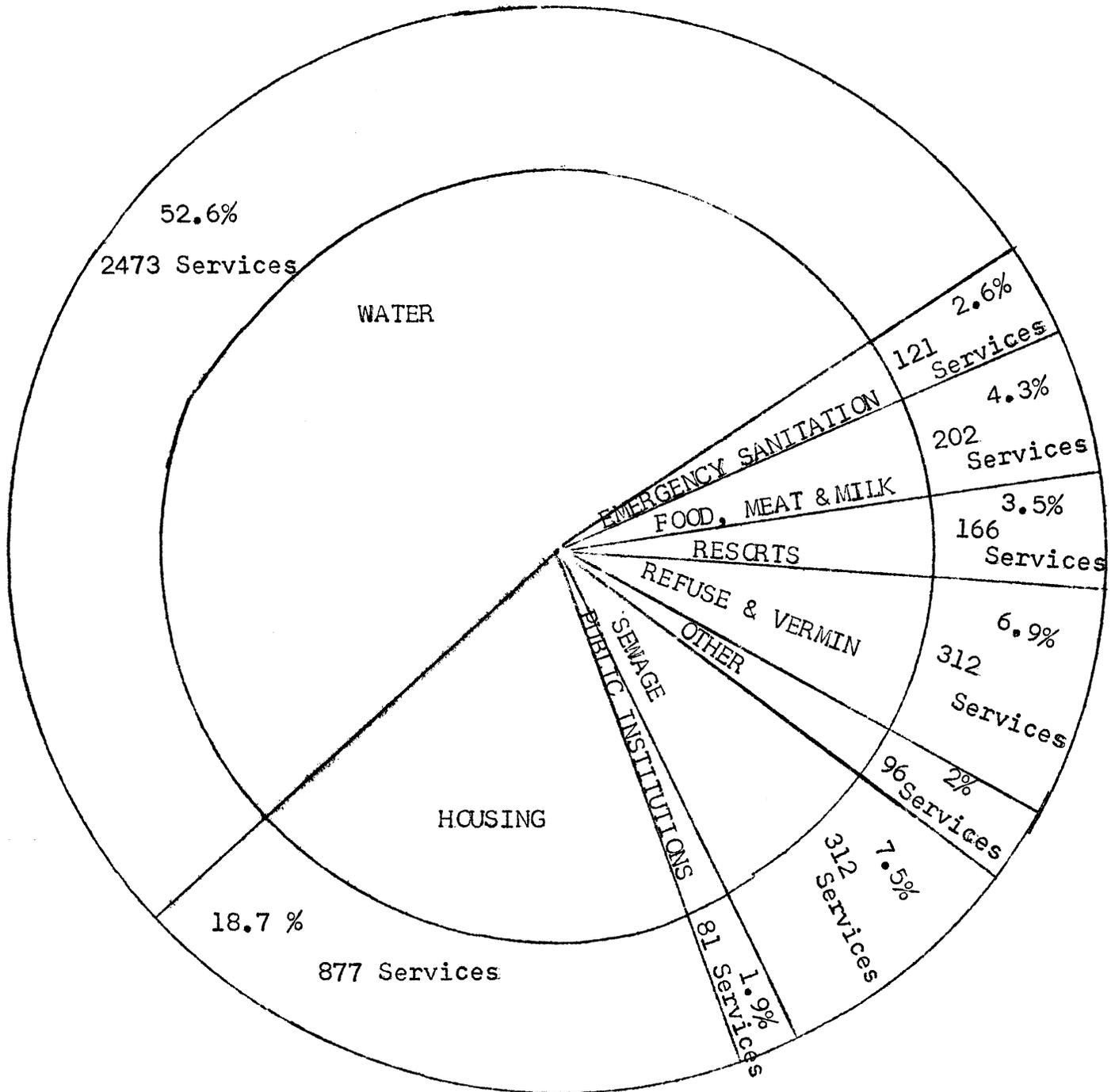
The public health nurse works with the administrator and nursing staff on diet (preparation, buying and serving of food), medications, recording of patient care, diversional activities for patients, and the many areas of general and specific care to the patient and the actual operation of the home.

There are seven nursing homes and two homes for the aged in the county. Of this number seven have full licenses and two have temporary permits.

MUSKEGON COUNTY HEALTH DEPARTMENT  
 ENVIRONMENTAL HEALTH SECTION SERVICES

"1962"

"1962"



JANUARY	186	JULY	431
FEBRUARY	235	AUGUST	498
MARCH	532	SEPTEMBER	376
APRIL	714	OCTOBER	326
MAY	481	NOVEMBER	316
JUNE	387	DECEMBER	214

TOTAL SERVICES 1962 ----- 4696

MUSKEGON COUNTY HEALTH DEPARTMENT  
ENVIRONMENTAL HEALTH SECTION SERVICES

"1962"

<p>EMERGENCY SANITATION (2.6%)</p> <p style="padding-left: 20px;">Air Pollution 22</p> <p style="padding-left: 20px;">Communicable Disease 94</p> <p style="padding-left: 20px;">Food Borne Inf/Pois 5</p> <p style="padding-left: 40px;">TOTAL - - - - - 121</p>	<p>REFUSE &amp; VERMIN (6.9%)</p> <p style="padding-left: 20px;">Insect Control 12</p> <p style="padding-left: 20px;">Nuisance Control 180</p> <p style="padding-left: 20px;">Refuse &amp; Solid Wastes</p> <p style="padding-left: 40px;">Private 104</p> <p style="padding-left: 40px;">Public 12</p> <p style="padding-left: 20px;">Rodent Control 4</p> <p style="padding-left: 40px;">TOTAL - - - - - 312</p>
<p>HOUSING (18.7%)</p> <p style="padding-left: 20px;">Housing 877</p>	<p>RESORTS (3.5%)</p> <p style="padding-left: 20px;">Resorts 66</p> <p style="padding-left: 20px;">Traylor Coach Parks 20</p> <p style="padding-left: 20px;">Swimming 80</p> <p style="padding-left: 40px;">TOTAL 166</p>
<p>PUBLIC INSTITUTIONS (1.9%)</p> <p style="padding-left: 20px;">Hospitals &amp; Sanitoriums 7</p> <p style="padding-left: 20px;">Nursing Homes &amp; Homes for the Aged 37</p> <p style="padding-left: 20px;">Public &amp; Semipublic 1</p> <p style="padding-left: 20px;">School Sanitation 35</p> <p style="padding-left: 20px;">Industrial Sanitation 1</p> <p style="padding-left: 40px;">TOTAL - - - - - 81</p>	<p>FOOD, MEAT &amp; MILK (4.3%)</p> <p style="padding-left: 20px;">Food Sanitation -S 178</p> <p style="padding-left: 20px;">Food Sanitation -H 24</p> <p style="padding-left: 40px;">TOTAL - - - - - 202</p>
<p>SEWAGE (7.5%)</p> <p style="padding-left: 20px;">Municipal 15</p> <p style="padding-left: 20px;">Public 25</p> <p style="padding-left: 20px;">Private 291</p> <p style="padding-left: 20px;">Septic Tank Cleaners 7</p> <p style="padding-left: 20px;">Stream Pollution 1</p> <p style="padding-left: 20px;">Subdivision Control 11</p> <p style="padding-left: 40px;">TOTAL - - - - - 350</p>	<p>WATER (52.6%)</p> <p style="padding-left: 20px;">Municipal 23</p> <p style="padding-left: 20px;">Public 4</p> <p style="padding-left: 20px;">Private 2445</p> <p style="padding-left: 20px;">Other 1</p> <p style="padding-left: 40px;">TOTAL - - - - - 2473</p>
<p>OTHER (2.0%)</p> <p style="padding-left: 20px;">Student Training 22</p> <p style="padding-left: 20px;">Workshop Conferences &amp; Sessions 14</p> <p style="padding-left: 20px;">Office Consultations 17</p> <p style="padding-left: 20px;">Construction Plans Reviewed 12</p> <p style="padding-left: 20px;">Telephone Calls 10</p> <p style="padding-left: 20px;">Talks Given 17</p> <p style="padding-left: 20px;">Meetings 4</p> <p style="padding-left: 40px;">TOTAL - - - - - 96</p>	<p>EMERGENCY SANITATION - - 121</p> <p>HOUSING - - - - - 877</p> <p>PUBLIC INSTITUTIONS - - 81</p> <p>SEWAGE - - - - - 350</p> <p>OTHER - - - - - 96</p> <p>REFUSE &amp; VERMIN - - - - 312</p> <p>RESORTS - - - - - 166</p> <p>FOOD, MEAT &amp; MILK - - - 202</p> <p>WATER - - - - - 2473</p>

"TOTAL SERVICES" 4696

MUSKEGON COUNTY HEALTH DEPARTMENT  
ENVIRONMENTAL HEALTH SECTION SERVICES

"1962"

The increase of 69% services over 1961 is due to the demand for well water analysis which represents 52.6% of the totals for 1962.

The pollution of private well water supplies in the Greater Muskegon Area reached a critical level during 1962. Request for alkyl benzene sulfonate determination by residents of the County exceeded the capacity of the Environmental Health Section Staff to provide this service and maintain the regular program. On June 18, 1962, William Snyder was employed as a sanitarian and was assigned staff duties. The addition to the staff has permitted maintaining of services provided to the citizens of Muskegon County.

On September 17, 1962, a resolution to establish and administer an Air Pollution Control Program was submitted to the Muskegon County Board of Supervisors by the Health Committee. The submitted resolution follows:

WHEREAS: It has come to the attention of the Muskegon County Board of Supervisors that an air pollution problem is existent in the Greater Muskegon Area resulting in economic damage to properties and presumed to be detrimental to the public health and,

WHEREAS, The sources of air pollution are located in several municipalities within the Greater Muskegon Area and the effects of this air pollution are not limited to the jurisdiction in which they are created and,

WHEREAS, Air Pollution Control Programs are traditionally a special assignment within the environmental health section of health departments where specially trained personnel are available to plan and administer an Air Pollution Control Program and,

WHEREAS, Uniform control of air pollution is of benefit to industry and is deemed to be in the public interest.

BE IT THEREFORE RESOLVED: That the Health Committee of the Muskegon County Board of Supervisors, be authorized to

establish and administer an Air Pollution Control Program.

The resolution was amended by deleting the last paragraph and the following paragraph substituted:

BE IT THEREFORE RESOLVED, that the Health Committee of the Muskegon County Board of Supervisors be authorized to investigate and study the problem as presented and analyze the cost of administration and cost of compliance and that the Committee file with the Board a report of its findings as soon as possible.

Resolution carried.

The Environmental Health Section by agreement with Region No. 5 Public Health Service obtained one Hi Vol Air Sampler and established a United States Public Health Service Air Sampling Station as a unit of the National Network. This unit is operated twice monthly for a twenty-four hour period as scheduled by the Public Health Service. The exposed filters are submitted to the United State Public Health Service laboratory for analysis. The information obtained is summarized and compared with other communities of comparatable population levels. Two additional Hi Vol Air Samplers have been obtained on a loan basis and are operated for fifteen consecutive days for twenty-four hour periods during the winter, spring, summer and fall of 1963. One of these units is located in North Muskegon, the other in Section 36 of Muskegon Township. These units are operated and serviced by the Environmental Health Section personnel and the data obtained is a part of the investigation and study authorized by action of the Muskegon County Board of Supervisors on, September 17, 1962. Additional sampling is planned for the near future.



MUSKEGON COUNTY LIBRARY  
1962 FINANCIAL REPORT

RECEIPTS

Balance January 1, 1962		\$ 9,140.70
County Appropriations	\$34,000.00	
Local Contributions	923.00	
State Aid	6,000.00	
Penal Fines	24,584.15	
Books Purchased thru Library	327.89	
Fines	1,008.20	
Rentals	130.70	
Lost Books	118.48	
Misc.	125.24	
		67,217.66
		\$76,358.36

DISBURSEMENTS

Salaries	37,078.75	
Books	15,773.42	
Periodicals	352.50	
Binding	3,629.81	
Office Supplies	1,069.82	
Freight	7.22	
Publicity	26.00	
Postage	287.00	
Insurance	535.34	
Travel	298.90	
Gas & Oil - Bookmobile	214.28	
Furniture & Equipment	283.45	
Maintenance - Bookmobile	618.23	
Bldg. Supplies & Repairs	19.20	
Special Services (Mrs. Murphy)	1,291.50	
Refund	10.22	
ALA - MLA Dues	49.00	
		61,544.64
BALANCE DECEMBER 31, 1962		\$14,813.72

## ACTIVITIES OF THE MUSKEGON COUNTY LIBRARY 1962

## BOOK STOCK

Adult Books 27,611 Juvenile & Y's 57,551 Total 85,162

CIRCULATION OF BOOK STOCK

	Adult Fiction	Adult N. Fict.	Total Adult	Juvenile	Total
9 Branch Libraries circulated	57,594	15,008	72,602	119,022	191,624
Bookmobile	43,797	13,578	57,375	318,704	376,079
Summer Schedule	7,171	1,703	8,874	24,703	33,577
	108,562	30,289	138,851	462,429	601,280

GRAND TOTAL BOOK CIRCULATION 601,280

CIRCULATION COMPARISON WITH 1961

TOTAL BOOK CIRCULATION	1962	601,280
" "	1961	<u>513,651</u>
GAIN		87,629

ACTIVITIES REPORT

Books received from State Library	224
School visits to Branch Libraries	322
Meetings held in Branch Libraries	135
Meetings attended by the Library Staff:	
School	40
Civic	87
The number of Reference questions answered	5,649
Special requests filled	- 518
Book Talks	- 12
Interesting Ref. Questions	- 115

MUSKEGON NORTESHORE HOSPITAL  
MUSKEGON, MICHIGAN

December 31, 1962

Muskegon County Treas. Acct. - January 1, 1962 \$ 15,714.02

Cash Receipts - Jan. 1st to Dec. 31st, 1962

State of Michigan Subsidy	\$ 37,732.56
Out County Patients	48,516.43
State-at-Large Patients	64,460.50
Insurance Cases	3,043.00
County Appropriation	165,000.00
Miscellaneous	<u>927.90</u>

Total Cash Receipts 319,680.39

Expenditures - Jan. 1st to Dec. 31st, 1962

Hospital Building & Fixtures	\$ 5,650.56
Administrative Equipment	854.25
Care of Patients Equipment	24,636.09
Culinary Equipment	64.00
Linen & Laundry Room Equipment	92.55
Motor Service Equipment	<u>2,032.00</u>

Total Capital Expense 33,329.45

Administrative Expense	25,365.82
Care of Patients Expense	97,945.37
X-Ray Laboratory Expense	3,891.48
Clinical Laboratory Expense	4,532.82
Culinary Expense	73,420.90
Housekeeping Expense	21,245.34
Laundry Expense	10,869.61
Engineering & Grounds Expense	39,167.94
General Expense	1,428.97
Insurance	3,390.87
Occupational Therapy	<u>5,943.68</u>

Total Operating Expense 287,202.80

Muskegon County Treas. Acct. - Dec. 31, 1962 \$ 14,862.16

## Revenue Report - 1962

Muskegon County Funds	\$ 165,000.00	51.5
Out County Funds	48,516.43	15.2
State of Michigan Funds	102,193.06	32.0
Hospitalization Insurance	3,043.00	1.0
Miscellaneous Receipts	<u>927.90</u>	<u>.3</u>
	\$ 319,680.39	100.0

## Expenditure Report - 1962

Operating Expense	\$ 287,202.80
Depreciation	<u>18,036.33</u>
	305,239.13
Capital Expense	<u>33,329.45</u>
Total Cost	\$ 338,568.58

In-Patient Days	16,379
Operating Cost Per In-Patient Day	18.61

## MUSKEGON NORTHSORE HOSPITAL

1962

<u>IN PATIENTS</u>	<u>Days</u>	<u>Percent</u>
Muskegon County Patients	9,872	60.2
Out County Patients	3,485	21.3
State at Large Patients	<u>3,022</u>	<u>18.5</u>
	16,379	100.0

OUT PATIENTS' CLINIC - Northshore  
Hospital

Treatments - Medical	
Consultation	92
Chemotherapy	602
Laboratory Tests	165

OUT PATIENTS' CLINIC - at Muskegon  
County Tbc Assn.

Consultation - New Admission	1,298
Tuberculin Tests	438
Histoplasmin Tests	189
Bacteriological Examinations	253

X-RAY FILMS - DIAGNOSTIC INTERPRETATION

In Patients	413
Out Patients	1,006
Staff	<u>189</u>
Total Hospital Films	1,608
Other Films Referred for Diagnosis	3,031
Health Dept. 70 mm. Films	1,263
Body Section Films Reviewed	421

1 9 6 2

J O H N G . H O S K O  
R E G I S T E R O F D E E D S  
A N N U A L R E P O R T

TOTAL MONTHLY RECEIPTS

JANUARY	\$ 3,448.35
FEBRUARY	3,357.45
MARCH	4,192.70
APRIL	4,668.50
MAY	4,903.35
JUNE	4,729.80
JULY	4,961.55
AUGUST	5,585.05
SEPTEMBER	4,272.60
OCTOBER	5,059.67
NOVEMBER	4,454.35
DECEMBER	4,604.75
	<hr/>
	\$ 54,238.12

TOTAL RECEIPTS

Miscellaneous	\$ 500.00
Recording Receipts	25,440.50
Chattel Mortgages	27,327.00
Abstract and Searches	282.35
Photostatic Copies	688.27
	<hr/>
	\$ 54,238.12

TOTAL OF INSTRUMENTS OF RECORD FOR 1962 AND RECEIPTS

Deeds	5603	\$ 9,238.25
Mortgages	2938	7,019.50
Discharge & Assignments	2716	4,196.25
Miscellaneous	1784	4,187.25
Lis Pendens	11	17.25
Plats	13	65.00
Discharge of Chattels	16878	no chg.
Liens	454	717.00
Chattel Mortgages	27327	27,327.00
Abstract and Searches	-----	282.35
Photostatic Copies	-----	688.27
Miscellaneous Sales	-----	500.00
	<hr/>	<hr/>
	57724	\$ 54,238.12

## MUSKEGON COUNTY ROAD COMMISSION

## SUMMARY SHEET

COUNTY HIGHWAY RECEIPTSRevenue Receipts

State Funds	\$1,376,847.13
Federal Aid Secondary Funds	90,379.70
Federal Funds (Other)	81.52
County Raised Revenues	140,145.02
Miscellaneous Receipts	7,973.01
Sale of Land & Building	6,000.00
Borrowings - Special Assessment District Construction	100,000.00
	<hr/>
Total Revenue Receipts (Page 1)	\$1,721,426.38
	<hr/> <hr/>

COUNTY HIGHWAY EXPENDITURES

Construction (Pages 2, 13 & 16)	\$775,557.48	
Maintenance (Pages 2, 17 & 18)	774,852.83	
Special Assessment Districts	22,551.12	
Equipment Account (Pages 2 & 19) CR	21,785.38	
Administrative Expense (Pages 2 & 4)	58,362.12	
	<hr/>	
Total Operating Expenditures	\$1,609,538.17	

Non-Operating Expenditures

Capital Outlay (Page 2)	12,341.02
	<hr/>
Total Expenditures	\$1,621,879.19
Increase in Available Operating Funds	99,547.19
	<hr/>
Grand Total	\$1,721,426.38
	<hr/> <hr/>

MUSKEGON COUNTY ROAD COMMISSION

County Highway Receipts

STATE RAISED FUNDS:

Motor Vehicle Fund

Engineering	
Primary Road Fund	3,705.00
Local Road Fund	<u>1,295.00</u>
	5,000.00

Primary Road Fund	994,034.09	
Local Road Fund	<u>348,853.84</u>	
Total Motor Vehicle Funds		\$1,347,887.93
Snow Removal Funds		<u>28,959.20</u>

Total State Raised Revenue		\$1,376,847.13
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FEDERAL FUNDS:

Federal Aid Secondary	90,379.70
National Forest Reserve	<u>81.52</u>

Total Federal Raised Revenue		90,461.22
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COUNTY RAISED REVENUES:

Property Taxes	1.31 Cr
Special Assessment Districts	39,765.90
Township Contributions (Schedule A)	100,320.43
Other Contributions	<u>60.00</u>

Total County Raised Revenue		140,145.02
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MISCELLANEOUS RECEIPTS:

Salvage Sales	557.15
Interest Earned	4,437.30
Sundry Refunds	<u>2,978.56</u>

Total Miscellaneous Receipts		7,973.01
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NON REVENUE ITEMS:

Long Term Notes Payable	100,000.00
Sale of Land & Buildings	<u>6,000.00</u>

Total Non Revenue Items		<u>106,000.00</u>
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TOTAL OF RECEIPTS		\$1,721,426.38
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MUSKEGON COUNTY ROAD COMMISSION

County Highway Expenditures

	Primary Road System	Local Road System	
OPERATING EXPENDITURES:			
Construction (All Costs except Administration)			
Roads	635,031.03	139,802.68	
Bridges		723.77	
Total Construction Ex penditures	<u>635,031.03</u>	<u>140,526.45</u>	\$ 775,557.48
Maintenance (All Costs except Administration)			
General Maintenance Roads	240,519.25	263,407.18	
General Maintenance Structures	79.00	15.83	
Snow Removal, Ice Control etc.	155,307.86	95,406.51	
Traffic Control (Signs, Signals)	18,168.53	1,948.67	
Total Maintenance Expenditures	<u>414,074.64</u>	<u>360,778.19</u>	774,852.83
Special Assessment Districts		22,551.12	22,551.12
Equipment Account-Expense			
Direct	248,990.36		
Indirect & Storage	103,127.00		
Operating	<u>44,345.72</u>		
Total Equipment Expense		396,463.08	
Less Credit (Equipment Rental )		<u>418,248.46</u>	
Net Credit to Equipment Account			21,785.38
Administrative Expense (Schedule B)		76,205.32	
Credits to Administrative Account			
Handling Charges on Materials Sold	763.94		
Overhead State Trunkline Mtnce	14,308.86		
Purchase Discounts	<u>2,770.40</u>	<u>17,843.20</u>	
Net Administrative Expense			58,362.12
Total Operating Expenditures			<u>\$1,609,538.17</u>
NON EXPENSE DEBITS			
Capital Outlay			
Buildings	6,425.53		
Land & Improvements	12,899.30		
Equipment	<u>120,157.35</u>	139,482.18	
Less Non Revenue Credits			
Equipment Retirements	7,213.64		
Depreciation and Depletion	<u>119,927.52</u>	<u>127,141.16</u>	
Net Capital Outlay Expenditures			<u>12,341.02</u>
Total Expenditures			1,621,879.19
Increase in Available Operating Funds (Schedule D)			<u>99,547.19</u>
Total Expenditures and Fund Equity Adjustment			\$1,721,426.38

MUSKEGON COUNTY ROAD COMMISSION

SCHEDULE - A -

Township Participation by Townships

Township	Balance Due on County Road Agreements 12-31-61	1962 Authorized Construction	Paid on Acct.	Balance Due County Road Agreements 12/31/62
Dalton	26,509.87	17,415.40	16,509.87	27,415.40
Egelston	9,991.47	26,278.15	9,991.47	26,278.15
Fruitland	2,469.89	16,203.33	2,469.89	16,203.33
Holton	13,040.11		4,500.00	8,540.11
Laketon	13,733.83	18,875.87	13,733.83	18,875.87
White River	37,183.99	8,831.79	11,000.00	35,015.78
Montague	3,864.33		3,864.33	
Norton		11,365.55	11,365.55	
Cedar Creek	14,071.54		14,071.54	
Fruitport		1,350.34		1,350.34
	<u>\$120,865.03</u>	<u>\$100,320.43</u>	<u>\$87,506.48</u>	<u>\$133,678.98</u>

MUSKEGON COUNTY ROAD COMMISSION

Administrative Expense - Schedule "B"

Commissioners Salaries	\$ 7,500.00
Administrative Salaries	41,395.67
Postage	504.94
Telephone	1,519.48
Travelling Expense	1,087.15
Office Supplies	2,741.07
Maintenance of Office Building & Grounds	3,906.57
Office Equipment Depreciation	1,501.94
Distributive Expense	6,340.46
Other - Itemize	<u>9,708.04</u>
Total Administrative Expense	\$76,205.32
Less Credits to Administrative Expense	<u>17,843.20</u>
Total Net Administrative Expense	\$58,362.12

Other:

Insurance - Fire	136.96
First Aid & Sanitary Supplies	610.37
Fuel	890.76
Water	229.17
Light & Power	357.82
Gas	38.23
Advertising	633.49
Medical Expense	95.00
Legal Services	2,017.04
Insurance - Robbery	30.00
Insurance - Liability	2,701.95
Office Building Depreciation	900.00
Road Commissioners Bond	17.25
Association Fees	<u>1,050.00</u>

- 4 - Total Other \$ 9,708.04

SCHEDULE C

	Distributive Expense						Total
	Total Labor Charge	Vacation, Sick Leave & Holiday	Comp. Ins.	Retirement Soc. Sec.	Hospital Insurance	Life & Acc. Insurance	
Primary Construction	63114.52	5990.95	873.99	6186.17	1267.89	264.45	14583.45
Local Construction	25888.93	2457.42	358.50	2537.50	520.08	108.47	5981.97
Primary Maintenance	117827.75	11184.44	1631.64	11548.88	2367.00	493.70	27225.66
Local Maintenance	109598.52	10403.30	1517.68	10742.29	2201.70	459.22	25324.19
Inventory	10250.01	972.95	141.94	1004.65	205.91	42.95	2368.40
Equipment Expense	97060.85	9213.20	1344.06	9513.41	1949.84	406.69	22427.20
Administration	50993.41		644.92	4564.82	935.58	195.14	6340.46
Other	28136.91	2670.80	389.63	2757.84	565.24	117.89	6501.40
Total Labor Charge	<u>502870.90</u>						
Total Fringe Benefits		48982.22	8445.68	55949.56	11937.58	2389.21	127704.25
Less: Benefits Recovered		6089.16	1543.32	7094.00	1924.34	300.70	16951.52
Benefits to be Distributed		<u>42893.06</u>	<u>6902.36</u>	<u>48855.56</u>	<u>10013.24</u>	<u>2088.51</u>	<u>110752.73</u>
Applicable Labor Cost		<u>451877.49</u>	<u>545763.96</u>	<u>545763.96</u>	<u>545763.96</u>	<u>545763.96</u>	
Factor		<u>9.492188</u>	<u>1.264716</u>	<u>8.951775</u>	<u>1.834720</u>	<u>0.382677</u>	<u>21.926076</u>
Cost of Roads	Small Road Tools	Inventory Adjustment	State Maint. Adjustment	General Engr.	Sign Shop	Other	Total
Primary Construction	600.01	78.34	7681.89	1374.10	653.53	10387.87	
Local Construction	211.60	27.63	2709.07	484.58	230.48	3663.36	
Primary Maintenance	537.27	70.15	6878.68	1230.42	585.20	9301.72	
Local Maintenance	468.11	61.12	5993.31	1072.04	509.87	8104.45	
Total Cost of Roads	<u>1816.99</u>	<u>237.24</u>	<u>23262.95</u>	<u>4161.14</u>	<u>1979.08</u>	<u>31457.40</u>	
Total Adjustments		<u>.132734</u>	<u>.017332</u>	<u>1.699393</u>	<u>.30398</u>	<u>.14457</u>	<u>2.29801</u>
Factor							

MUSKEGON COUNTY ROAD COMMISSION

Schedule - D -

Reconciliation between reports of  
1961 and 1962

Available Operating Fund after closing December 31, 1961	\$544,080.25
Closing Adjustment 1962	<u>99,547.19</u>
Available Operating Funds December 31, 1962	\$643,627.44

Schedule - E -

Analysis of Equipment Rental

Charges to County Construction and Maintenance Projects	\$334,517.13
Charges to Inventory Operations	11,167.88
Charges to State Highway Department Accounts	66,355.60
Charges to other Reimbursable Accounts	2,775.78
Other	<u>3,432.07</u>
Total Equipment Rental	\$418,248.46

MUSKEGON COUNTY ROAD COMMISSION

Schedule - F -

Analysis of Equipment Expense

Labor and Parts	\$142,346.78	
Depreciation	<u>106,643.58</u>	
Total Direct Expense		\$248,990.36
Shop Expenses	95,715.79	
Depreciation - Shop Equipment	472.35	
Depreciation - Buildings	8,714.97	
Gain on Disposal of Equipment	<u>1,776.11</u>	
Total Indirect & Storage Expenses		\$103,127.00
Total Operating Expense		<u>\$ 44,345.72</u>
Total Equipment Expense		<u>\$396,463.08</u>

Schedule - G -

Analysis of State Highway Department Accounts

Routine Maintenance:		
Balance Due County 12/31/61	\$ 24,985.37	
1962 Charges to Routine Maintenance	<u>174,240.32</u>	
	\$199,225.69	
Less Credits to Routine Maintenance	<u>\$148,895.85</u>	
Amount Due County 13/31/62 for Routine Mtnce.		\$ 50,329.84
Non-Routine Maintenance:		
Balance Due County 12/31/61	\$ 14,992.87	
1962 Charges to Non-Routine Mtnce.	<u>35,123.50</u>	
	\$ 50,116.37	
Less Credits to Routine Maintenance	<u>43,858.04</u>	
Amount Due County 12/31/62 for Non-Routine Mtnce.		<u>\$ 6,258.33</u>
Total Due County 12/31/62		\$ 56,588.17

MUSKEGON COUNTY ROAD COMMISSION

Reconciliation of Restricted State Funds

by Road Systems

PRIMARY ROAD SYSTEM

Receipts and Unexpended Balances

Motor Vehicle Highway Funds		
Engineering	3,705.00	
Primary Road Fund (Net)	994,034.09	
Unexpended Restricted Bal. 1/1/62	<u>104,271.49</u>	<u>\$1,102,010.58</u>

Expenditures and Unexpended Balances

Administration	43,771.59	
Construction	635,031.03	
Maintenance	414,074.64	
Unexpended Funds	<u>9,133.32</u>	<u>\$1,102,010.58</u>

LOCAL ROAD SYSTEM

Receipts and Unexpended Balances

Motor Vehicle Highway Funds		
Engineering	1,295.00	
Local Road Fund (Net)	348,853.84	
Borrowings	<u>100,000.00</u>	\$ <u>450,148.84</u>

Expenditures and Unexpended Balances

Administration	14,590.53	
Construction	163,077.57	
Maintenance	<u>360,778.19</u>	\$ <u>538,446.29</u>

MUSKEGON COUNTY ROAD COMMISSION

Balance Sheet  
December 31, 1962

ASSETS:

General Operating Fund

County Treasurer's Cash Account		\$324,383.61	
Imprest Cash - Office		100.00	
Accounts Receivable:			
State Trunkline Maintenance		50,329.84	
State Highway Department - Other		6,258.33	
Due on County Road Agreement		133,678.98	
Due on Special Assessment		79,275.88	
Sundry Account Receivable		2,247.90	
Due on Sale of Land and Building		5,000.00	
Inventories:			
Equipment Materials & Parts		25,104.82	
Road Materials		76,551.64	
Prepaid Insurance		1,424.95	
Deferred Expense F.A.S.		57,944.18	
Total General Operating Fund			\$ 762,300.13

Fixed Asset Fund

Land and Improvement			55,312.46
Buildings	479,834.41		
Less Reserve for Depreciation	152,065.66	327,768.75	
Equipment Road	1,058,893.58		
Less Reserve for Depreciation	672,758.58	386,135.00	
Equipment Shop	6,932.74		
Less Reserve for Depreciation	5,041.77	1,890.97	
Equipment Office	19,267.60		
Less Reserve for Depreciation	12,519.49	6,748.11	
Equipment Engineers	5,653.91		
Less Reserve for Depreciation	4,934.83	719.08	
Depletable Assets		4,207.46	
Material Storage Facilities	16,946.82		
Less Reserve for Depreciation	7,852.10	9,094.72	
Total Fixed Assets			\$ 791,876.55

Long Term Fund

Amount Provided for Retirement - of Long Term Notes			\$ 100,000.00
TOTAL ASSETS			<u>\$1,654,176.68</u>

LIABILITIES & FUND EQUITIES

General Operating Fund

Liabilities:			\$
Accounts Payable		9,647.52	
Accrued Liability		24,749.29	
Deferred Revenue-Special Assessment District		79,275.88	
Deferred Revenue-Sale of Surplus Properties		5,000.00	
Available Operating Funds			
M.V.H. Funds	9,133.32		
County Road Commission Funds	634,494.12	643,627.44	
Total Operating Liabilities & Equity			\$ 762,300.13
Plant and Equipment Equity			791,876.55
Long Term Notes Payable			100,000.00
TOTAL LIABILITIES AND FUND EQUITIES			<u>\$1,654,176.68</u>

MUSKEGON COUNTY ROAD COMMISSION

Primary Road Construction

B-1-4 & 5-P, LAMOS ROAD from Dowling Road to C & O Railroad tracks, White River Township and Montague Township, 1.1 mi. 36' Grade, 22' 6" compacted gravel, 20' prime and double seal bituminous surface.	\$ 24,309.23
B-10-2-P, FRUITVALE ROAD from Ochs Road to Whitbeck Road, Montague Township, .05 mi. 36' Grade, sand base, 24' x 8" compacted gravel, prime and double seal bituminous surface.	18,712.52
C-18X-5 & 6-P, HOLTON-WHITEHALL ROAD from Silver Creek Road to Gibson Road, Whitehall Township, 1.0 mi. 36' Grade, 24' 6" compacted gravel, 22' prime and double seal bituminous surface.	18,123.90
*C-26-3-P, WHITE LAKE DRIVE from South Shore Road to Simonelli Road, Fruitland Township, 1.04 mi. 36' Grade, 24' 6" compacted gravel surface.	49,685.71
*D-8X-4 & 5-P, OWASSIPPI ROAD from Blue Lake Road to Russell Road, Blue Lake Township, 2.27 mi. 36' Grade, 24' 6" compacted gravel surface, 22' prime and double seal bituminous surface.	954.51
D-18-6-P, HOLTON-WHITEHALL ROAD from Blue Lake Road to Dalson Road, Blue Lake Township, 1.0 mi. 36' Grade, 24' 6" compacted gravel, 22' prime and double seal bituminous surface.	14,564.17
*D-19X-2-P, NICHOLS ROAD from Owassippi Road to Blue Lake County Park, Sec. 11, Blue Lake Township, 0.30 mi. 36' Grade, 24' 6" compacted gravel, 22' prime and double seal bituminous surface.	56.94
D-26-5 & 6-P, WHITE LAKE DRIVE from Staple Road to Blue Lake Road between Dalton and Blue Lake Townships, 1.55 mi. 36' Grade, 22' 6" compacted gravel, prime and double seal bituminous surface.	21,423.47
F-26-5-P, RIVER ROAD, 400' West of Buys Road to 1000' West of Weber Road between Laketon and Fruitland Townships, 0.91 mi. 20' bituminous concrete surface.	11,415.60
G-14-3-P, RILEY-THOMPSON ROAD from Putnam Road West 2000', Dalton Township. 36' Grade, sand sub-base, 22' 6" compacted gravel, prime and double seal bituminous surface.	11,205.15
*T-6-4-5-P, GILES ROAD from Green Creek Road to 0.5 mi. East of Buys Road, North side, Secs. 10 & 11, Laketon Township, 1.0 mi. 36' Grade, 24' 8" aggregate base.	390.20

Primary Road Construction (Continued)

J-9-6-P, PARSLOW DRIVE from Hackley Avenue North and West to Muskegon Armory, Muskegon Township, .463 mi. 36' Grade, 22' 6" compacted gravel, 20' prime and double seal bituminous surface.	\$ 8,784.27
**J-22-4 & 5-P, LAKETON ROAD from Industrial Drive to Dangle Road, Muskegon Township, 1.80 mi. Regrade, widen base to 24', 22' bituminous concrete surface.	30,725.31
K-24-5-6-P, EVANSTON AVENUE from Barnes Road to 300' East of Ensley Road, Egelston Township, 1.5 mi. Prime and double seal bituminous surface.	5,582.19
*L-6-6-M-6-1-P, BAILEY ROAD from Behler Road to Slocum Road on North line Sec. 12, Moorland Township and Casnovia Township, Sec. 7, 2.0 mi. 36' Grade, aggregate base widening to 24' 8", 22' oil aggregate surface.	614.84
*L-26-1-P, SHERMAN ROAD from Ensley Road to Swanson Road between Moorland Township and Ravenna Township, 1.0 mi. 36' Grade, 24' 6" compacted gravel.	5,184.29
M-6-3 & 4-P, BAILEY ROAD from Shaw Road to Peters Road, Casnovia Township, 2.0 mi. Widen base to 24', add gravel to 8", 22' oil aggregate surface.	34,170.92
*M-26-5-P, SHERMAN ROAD from Peters Road to Newaygo Road, Casnovia Township, 1.0 mi. 36' Grade, 22' 6" compacted gravel.	37,279.56
**M-26-6-P, SHERMAN ROAD from Newaygo Road to Kenowa Road, Casnovia Township, 1.0 mi. 36' Grade, 22' 6" compacted gravel surface.	11,562.15
M-26-6-P, SHERMAN ROAD from Newaygo Road to Kenowa Road, Casnovia Township, 1.0 mi. Prime and double seal bituminous surface.	3,630.58
N-2X-2-7X-P, LAKE HARBOR ROAD from Norton Road to Hendricks Road, Norton Township, 2.22 mi. Resurface existing pavement with bituminous concrete.	41,332.30
N-6-4-P, NORTON ROAD from Seaway Drive (US-16) to Henry Street, Norton Township, 781 ft. Grading, 8" aggregate base, concrete curb and gutter, bituminous concrete surface 54' back to back of curb.	25,129.41
N-7X-5-P, LAKE HARBOR ROAD from Norton Township Park Northerly 0.5 mi. Base widening to 24' x 8", place 22' bituminous concrete surface.	31,850.74
N-13-4 & 5-P, HENRY STREET from Hendricks Road to Pontaluna Road, Norton Township, 2.0 mi. Grade, scarifying existing surface, correct base to 24', 22' bituminous concrete surface.	72,844.48

Primary Road Construction (Continued)

*N-22-4-P, PONTALUNA ROAD from Henry Street to Martin Road South line Sec. 30, Norton Township, 1.0 mi. 36' Grade, aggregate base widening to 24' 8", 22' bituminous concrete surface.	\$ 1,025.42
N-1-6-P, HARVEY STREET from Pontaluna Road to Judson Road, Fruitport Township, 0.5 mi. Prime and double seal bituminous surface.	2,545.93
*O-5X-1 & O-6-1-P, BLACK CREEK ROAD from E. Broadway to Heights-Ravenna Road and HEIGHTS-RAVENNA ROAD from Black Creek Road to Dangle Road, Norton Township and Sullivan Township, 1.7 mi. 36' Grade, widen base to 24' 8" compacted gravel, 22' bituminous concrete surface.	24,000.48
*O-22-3 & 4-P, PONTALUNA ROAD from 600' East of Brooks Road to 250' East of Johnson Road, Fruitport Township, 1.17 mi. 36' Grade, 24' 6" compacted gravel.	3,234.66
O-24-0-P, JUDSON ROAD from Harvey Street to W. Fruitport Road, Fruitport Township, 1.14 mi. Prime and double seal bituminous surface.	4,688.80
O-26X-4-P, E. FRUITPORT ROAD from I 196 East and South to county line, Fruitport Township, 1.24 mi. Prime and double seal bituminous surface.	6,681.50
*O-6-2 & P-6-1-P, HEIGHTS-RAVENNA ROAD from Dangle Road to Pennsylvania Railroad, Fruitport Township, 2.0 mi. 36' Grade, aggregate base widening to 24' x 8", 22' bituminous concrete surface.	57.45
P-17-1 & 2 & K-17-6-P, MAPLE ISLAND ROAD from Evanston Avenue to Spaulding Road, Sullivan Township and Egelston Township, 2.25 mi. Oil aggregate surface.	26,459.12
*P-17-2-3-4-P, MAPLE ISLAND ROAD from Spaulding Road to Sternberg Road, East line Secs. 10, 15 & 22, Sullivan Township, 1.75 mi. 44' Grade, 24' 8" compacted gravel.	4,492.15
R-14-4 & 5-P, ELLIS ROAD from Angermeyer Road to Ravenna Road, Ravenna Township, 1.5 mi. 20' oil aggregate surface.	17,109.68
*R-21-4-P, RAVENNA ROAD from Mt. Garfield Road to Ellis Road, East line Sec. 23, Ravenna Township, 1.0 mi. 36' Grade, aggregate base widening to 24' 8", 22' oil aggregate surface.	47.94
R-21-5-6-P, RAVENNA ROAD from Wilson Road to Mt. Garfield Road, Ravenna Township, 2.0 mi. Widen base to 24' x 8" compacted gravel, 22' oil aggregate surface.	52,583.33



MUSKEGON COUNTY ROAD COMMISSION

Local Road Construction

WHITE RIVER TOWNSHIP

A-14-5-L, EILERS ROAD from Chase Road to Lehman Road, 2670 ft. 20' Prime and double seal bituminous surface.	\$ 2,486.66	
A-19-2-L, CHASE ROAD from Meinert Road to Fruitvale Road, 5263 ft. 20' Prime and double seal bituminous surface.	4,242.25	
PLAT STREET of Indian Point from Old Channel Trail South to end. Shape gravel and 20' prime and double seal bituminous surface.	<u>4,251.28</u>	\$ 10,980.19

MONTAGUE TOWNSHIP

*B-18-1-L, HANCOCK ROAD from Whitbeck Road to Lamos Road, 1.0 mi. Grade, gravel, 20' prime and double seal bituminous surface.		411.52
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FRUITLAND TOWNSHIP

F-6-2-L, LAKEWOOD ROAD from Nestrom Road to Orshal Road, 1.0 mi. Grade, 22' 6" compacted gravel.	16,364.23	
*F-6-3-L, LAKEWOOD ROAD from Orshal Road to Zellar Road, 0.5 mi. Grade, 22' 6" compacted gravel surface.	389.25	
F-19-6-L, GREEN CREEK ROAD from River Road North 900 ft. Grade, 12" sand cushion and 22' 6" compacted gravel surface.	4,178.10	
*F-19-5-L, GREEN CREEK ROAD from McMillan Road to Bard Road, 1.0 mi. Grading, tree removal, driveway culverts and add gravel.	<u>728.21</u>	21,659.79

DALTON TOWNSHIP

G-5-4-L, AUTOMOBILE ROAD from Riley-Thompson Road South 1/2 mi. Grade, 12" sand cushion, 22' 6" compacted gravel surface.	10,062.79	
G-5-4-L, AUTOMOBILE ROAD from Bard Road North 1/2 mi. 20' Prime and double seal bituminous surface.	2,049.35	
G-18-1-L, BARD ROAD from C & O Railroad to US-31. Grade, gravel and 800' 12" sand cushion.	5,308.52	
G-18-6-L, BARD ROAD from Beattie Road to M-20, 0.5 mi. 20' Prime and double seal bituminous surface.	<u>1,929.79</u>	19,350.45

Local Road Construction (Continued)

CEDAR CREEK TOWNSHIP

*H-23X-6-L, BAYNE ROAD from Maple Island Road North .88 mi. Grade, sand cushion, 22' 6" compacted gravel, prime and double seal bituminous surface.	\$ 130.83	
H-18X-1-2-L, BRIDGE over Cedar Creek on SWEETER ROAD. Replace existing structure with 22' clear span, wood piling, steel I beams and wood decking.	<u>723.77</u>	\$ 854.60

LAKETON TOWNSHIP

T-7-1-L, BENJAMIN ROAD from River Road South .75 mi. Grade, sand cushion, 22' 6" compacted gravel surface.	16,657.18	
T-7-1-L, BENJAMIN ROAD from Giles Road North .5 mi. 20' Prime and double seal bituminous surface.	2,288.93	
T-9-1-L, Simonelli Road from Giles Road North .75 mi. 20' Prime and double seal bituminous surface.	3,050.78	
T-13-4-L, WEBER ROAD from Memorial Drive South to Muskegon Lake. 36' Grade, 22' 6" compacted gravel, plus turnaround and tile in west ditch, prime and double seal bituminous surface.	<u>4,531.86</u>	26,528.75

MUSKEGON TOWNSHIP

*FRANKLIN STREET from Laketon Avenue to Young Avenue. Grade, gravel, curb and gutter, 31' back to back, 1½" bituminous concrete surface.	115.09	
OAK AVENUE from Quarterline Road to West Street. Grade, 22' 6" compacted gravel, 1½" bituminous concrete surface.	5,506.63	
PARK DRIVE from Vincent Road to North line Lot 3, Vince-Ann Subdivision, .075 mi. Grade, 22' 6" compacted gravel, 1½" bituminous concrete surface.	2,688.03	
VINCENT ROAD from Barclay Street to Park Drive, .23 mi. Grade, 22' 6" compacted gravel, 1½" bituminous concrete surface.	<u>7,474.12</u>	15,783.87

EGELSTON TOWNSHIP

BRYN MAWR PLACE and CIRCLE DRIVE from Bock Street to Kenwood Street, .25 mi. Grade, 22' 6" compacted gravel and 20' prime and double seal bituminous surface.	3,799.75	
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Local Road Construction (Continued)

K-11-4-L, CHATTERSON ROAD from Hall Road South to existing bituminous surface, 0.4 mi. Grade, 22' 6" compacted gravel, 20' prime and double seal bituminous surface.	\$ 5,955.23	
K-12-1 & 2-L, MacARTHUR ROAD from Brooks Road to Park Street, 1.4 mi. Grade, 22' 6" compacted gravel, 20' prime and double seal bituminous surface.	17,401.37	
JEFFERSON STREET from Wolf Lake Road West to Park Street, 0.5 mi. 20' Prime and double seal bituminous surface.	<u>2,206.95</u>	\$ 29,363.30
<u>CASNOVIA TOWNSHIP</u>		
M-10X-6-L, MOORE PARK ROAD, 0.41 mi. Clearing, grubbing, 30' grade, 20' and 12' 6" compacted gravel, 20' prime and double seal bituminous surface.		13,252.42
<u>NORTON TOWNSHIP</u>		
RITTER DRIVE from Lake Harbor Road East .287 mi. Grade and 20' 1½" bituminous concrete surface.	7,280.03	
WENDOVER BOULEVARD from Plymouth Road to Highgate Road, .21 mi. 36' Grade, 22' 6" compacted gravel and 20' 1½" bituminous concrete surface.	<u>10,663.84</u>	17,943.87
<u>FRUITPORT TOWNSHIP</u>		
RAFFIE STREET from Heights-Ravenna Road to Susie Street, 0.184 mi. Grade, gravel and 20' 1½" bituminous concrete surface.	6,882.34	
*SUMMIT ROAD from Vandenberg Road to C & O Railroad R.O.W., .5 mi. Grade, 22' 6" compacted gravel, 20' 1½" bituminous concrete surface.	<u>66.47</u>	<u>6,948.81</u>
TOTAL LOCAL ROAD CONSTRUCTION		\$163,077.57

\*Construction not completed

MUSKEGON COUNTY ROAD COMMISSION

Primary Road Maintenance

	376.27 Miles Paved Roads	35.08 Miles Gravel & Un- improved roads
General Maintenance:		
111 Surface Maintenance	\$105,867.60	\$14,253.98
112 Guard Rail & Posts	2,646.59	13.16
113 Sweeping & Flushing	4,297.83	
114 Shoulder Maintenance	43,227.20	1,174.97
121 Trees & Shrubs	12,125.58	356.81
122 Drainage	14,073.98	1,795.69
123 Roadside Cleanup	157.85	28.93
124 Grass & Weed Control	5,492.82	40.72
125 R. O. W. Fence	<u>454.20</u>	<u>          </u>
Sub Totals	\$188,343.65	\$17,664.26
Traffic Services:		
131 Traffic Signs & Signals	17,783.55	384.98
132 Pavement Marking	11,340.01	
134 Highway Patrol	5,232.34	259.46
141 Snow & Ice Removal	<u>152,043.24</u>	<u>3,264.62</u>
Sub Totals	\$186,399.14	\$ 3,909.06
151 Structure Maintenance	131.01	
161 Field Supervision	<u>15,179.33</u>	<u>2,448.19</u>
<b>Totals</b>	\$390,053.13	\$24,021.51
<b>Total Primary Road Maintenance</b>		<b>\$414,074.64</b>

MUSKEGON COUNTY ROAD COMMISSION

Local Road Maintenance

	185.94 Miles Paved Roads	675.71 Miles Gravel & Un- improved Roads
General Maintenance:		
111 Surface Maintenance	\$29,372.87	\$158,602.85
112 Guard Rail & Posts	364.42	467.57
113 Sweeping & Flushing	1,104.36	36.73
114 Shoulder Maintenance	9,305.78	4,794.72
121 Trees & Shrubs	1,898.76	13,318.51
122 Drainage	4,317.36	18,067.70
123 Roadside Cleanup	22.64	109.65
124 Grass & Weed Control	<u>1,292.23</u>	<u>3,859.56</u>
Sub Totals	\$47,678.42	\$199,257.29
Traffic Services:		
131 Traffic Signs & Signals	357.81	1,590.86
132 Pavement Marking	61.75	
141 Snow & Ice Removal	<u>28,067.99</u>	<u>67,338.52</u>
Sub Totals	\$28,487.55	\$ 68,929.38
151 Structure Maintenance	33.08	42.06
161 Field Supervision	<u>4,361.37</u>	<u>11,989.04</u>
Totals	\$80,560.42	\$280,217.77
Total Local Road Maintenance		\$360,778.19

MUSKEGON COUNTY ROAD COMMISSION

Equipment Account

Equipment Purchased	Cost	Trade in Allowance	Cash Expenditure
3 W K Spreaders	\$ 2,554.50	\$	\$ 2,554.50
1 Truck - Ford Platform	3,326.07	350.00	2,976.07
4 Trucks - 19,500 GVW Ford	11,338.88	720.00	10,618.88
6 Pickups - Chevrolet	9,617.38	1,255.00	8,362.38
1 Truck - Chevrolet Platform	2,101.00	194.75	1,906.25
4 Trucks - 27,000 GVW Ford	29,896.44		29,896.44
4 Trucks - 23,000 GVW Chevrolet	14,948.68	1,300.00	13,648.68
1 Motor Grader - Huber Warco	23,123.00	4,750.00	18,373.00
1 Stump Cutter - Vermeer	3,206.34		3,206.34
1 Lawn Mower - Jacobson	98.10		98.10
1 Mobil Radio Unit	628.50		628.50
8 Underbody Scrapers - Root 10'	13,463.00	300.00	13,163.00
1 Plow - Root One Way	866.50		866.50
1 Chain Saw - Homelite	<u>275.00</u>	<u>60.00</u>	<u>215.00</u>
	\$115,443.39	\$8,929.75	\$106,513.64
Equipment Value 12/31/61	<u>384,566.83</u>		
	500,010.22		
Deduct Value of Equipment Traded in or Scrapped	<u>7,231.64</u>		
	\$492,778.58		
Less 1962 Depreciation	<u>106,643.58</u>		
Equipment Value 12/31/62	\$386,135.00		

MUSKEGON COUNTY ROAD COMMISSION

County Park Expenditures 1962

	Pioneer	Twin Lake	Blue Lake	Meinert	Moore	Patterson	Wolf Lake	Causeway	Totals
Mtnce. of Grds.	\$ 1500.22	\$ 437.91	\$ 819.71	\$ 74.52	\$ 1524.15	\$ 93.47	\$ 81.32	\$	\$ 4531.30
Mtnce. of Bldgs.	1847.23	2054.43	249.33	275.55	80.75	12.60	117.35		4637.24
Sanitary Supplies	218.38		115.83	191.80	279.25		43.63		848.89
Telephone	322.80	156.00							478.80
Light & Power	306.16	653.96	94.25	238.20	2.80		353.09		1648.46
Insurance	12.00	8.18	12.00	12.00	12.00	12.00	8.18		76.36
Caretaker Salary	1199.90	600.08	400.00	200.00	416.68		400.00		3216.66
Park Trustee Salary	50.00	50.00	50.00	50.00	50.00	50.00	50.00		350.00
Mtnce. of Park Equip.	53.02	42.19							95.21
Miscellaneous	15.00								15.00
Picnic Tables		30.00		5.72					35.72
Outdoor Grills				332.36					332.36
New Sanitary Bldg.					13668.71	2234.36			13668.71
Bldg. Addition									2234.36
Flags-Flag Pole								39.80	39.80
	<u>\$5524.71</u>	<u>\$4002.75</u>	<u>\$1771.12</u>	<u>\$1380.15</u>	<u>\$16034.34</u>	<u>\$2402.43</u>	<u>\$1053.57</u>	<u>\$39.80</u>	<u>\$32208.87</u>
									<u>32208.87</u>
									<u>927.73</u>
									<u>33136.60</u>
									<u>33500.00</u>
									<u>\$ 363.40</u>

1962 County Park Expenditures  
Amount Due County Road Fund 12/31/61

1962 County Park Appropriation

County Park Fund Balance 12/31/62

## Muskegon County Soldiers &amp; Sailors Relief Commission

ANNUAL REPORT FOR CALENDAR YEAR 1962

Total number of calls at the Office of Secretary 1962---181

Spanish-American War Veterans	4
World War One	30
World War Two	40
Korean War	6
Calls directed to other agencies	30
Calls seeking information	<u>71</u>
Total	<u>181</u>

## Amount and Nature of Relief Orders Granted:

Food	\$798.00
Heat	52.84
Prescriptions and Drug Supplies	43.50
Transportation	57.87
Gas Bills (not for heating)	21.03
Eye Glasses	45.64
Doctor Bills	35.00
Clothing	<u>37.21</u>
Total	<u>\$1,091.09</u>

## Office Expense:

One Post Binder	\$7.10
25 - 30 Column Record Sheets	<u>1.50</u>
Total	<u>\$8.60</u>

Burial Claims Received and Investigated	132
Burial Claims Allowed	121
Burial Claims Rejected	11
Burial Claims paid, 121 @ \$200 ea.	\$24,200.00

## Salaries of Commission:

Charles H. Redman, Chairman	100.00
Forrest J. Hall, Vice-Chairman	100.00
Merritt D. Corbus (deceased Secy.)	100.00
Arthur J. Reed, Secretary	<u>550.00</u>
Total	<u>\$850.00</u>

Respectfully submitted

Arthur J. Reed  
Secretary

INTRODUCTION

To The Honorable Board of Supervisors  
Muskegon County, Michigan

Gentlemen:

The Muskegon County Board of Social Welfare takes pleasure  
in presenting its annual report covering the calendar year  
ending December 31, 1962.

Respectfully submitted,

MUSKEGON COUNTY BOARD OF SOCIAL WELFARE

E. Harry Norris, Chairman  
John G. Swenson  
(Mrs.) Lois B. Harris

*H. DeVries*

(Miss) H. J. DeVries, Acting Director  
HJD:jh

## I N D E X T O C O N T E N T S

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SOCIAL WELFARE DIRECT RELIEF ACCOUNTFOR YEAR 1962DIRECT RELIEF DISBURSEMENTS

Cash Payments	\$ 1,641.87	
Food	289,880.12	
Fuel	31,969.17	
Clothing	14,689.55	
Medical	89,911.81	
Burial	4,680.00	
Dental Services	1,823.00	
Water & Electric	12,080.42	
Rent	119,099.93	
Household Necessities	352.26	
Nursing Home Care	127,107.29	
Surplus Commodities	45,563.46	
Room & Board	4,372.19	
Transportation	1,237.07	
Miscellaneous	2,116.21	
	<hr/>	
	746,524.35	
Other Counties	3,836.81	
	<hr/>	
Total Direct Relief Disbursements		\$750,361.16
Less Refunds		46,372.49
Refunds from Other Counties	245.50	
Vendor Payments from State (MAA)	8,110.75	
All Other Refunds & Check cancellations	38,016.24	
		<hr/>
NET DIRECT RELIEF COSTS		\$703,988.67

SUMMARY OF ACTIVITIES AND USE OF U.S.D.A. COMMODITIES FOR WELFARE FEEDING PROGRAM

January 1, 1962 through December 31, 1962

ACCUMULATED VALUES AND SERVICE CHARGES

<u>Commodity</u>	<u>Amount Received</u>	<u>Value</u>	<u>Service Charge</u>
1. Cornmeal, 5# bags	35,120 Bags	\$ 10,536.00	\$ 1,756.00
2. Cheese, process, 5# loaf	30,786 Loaves	67,729.20	6,157.20
3. Flour, all-purpose, 10#	49,095 Bags	39,276.00	4,909.50
4. Flour, whole wheat, 10#	3,485 Bags	2,091.00	348.50
5. Lard, lbs.	129,346 Lbs.	19,401.90	3,880.38
6. Milk, NFD, 4 $\frac{1}{2}$ # pkg.	40,872 Pkgs.	51,498.72	3,269.76
7. Rice, lbs.	99,172 Lbs.	14,875.80	1,023.92
8. Beans, lbs.	128,784 Lbs.	19,317.60	1,287.84
9. Butter, lbs.	134,560 Lbs.	87,464.00	4,036.80
10. Chopped Meat, 30 $\frac{1}{2}$ oz. can	134,364 Cans	167,955.00	5,374.56
11. Peanut Butter, 2# can	29,400 Cans	22,050.00	1,176.00
12. Rolled Wheat, 3# tube	27,588 Tubes	12,414.60	827.64
13. Shortening, 3# cans	2,616 Cans	1,962.00	156.96
<b>TOTALS:</b>	<b>1,924,459 Lbs.</b> (units converted to pounds)	<b>\$516,571.82</b>	<b>\$34,205.06</b>

PARTICIPATION - NUMBER OF ELIGIBLES WHO RECEIVED

<u>Category</u>	<u>Cases That Received</u>	<u>Persons Who Received</u>
1. Direct Relief	4,697	19,408
2. Bureau	11,497	37,085
3. Unemployment Compensation	3,159	14,997
4. Social Security	4,091	9,121
5. Other	12,042	55,328
<b>TOTALS:</b>	<b>35,486</b>	<b>135,939</b>

PARTICIPATION:

Number Cases Certified By County Welfare Department	40,308
Number Cases That Actually Received	35,486
Number Persons Certified By County Welfare Department	153,932
Number Persons Who Actually Received	135,939
Per Cent Who Received	88%
Average Food Value Per Person, Per Month	\$3.80
Average Cost Per Month Per Person (including administrative, distribution and service costs).	\$ .3565

STATISTICAL COMPARISONS

	Cases Rec. Relief		Applications Rec'd		Cases Opened		Cases Closed	
	<u>1961</u>	<u>1962</u>	<u>1961</u>	<u>1962</u>	<u>1961</u>	<u>1962</u>	<u>1961</u>	<u>1962</u>
January	657	770	315	224	158	163	48	63
February	835	814	272	179	232	128	54	72
March	917	842	203	135	153	110	61	78
April	667	752	109	92	61	55	103	143
May	674	677	98	71	63	47	229	163
June	607	570	109	80	81	56	206	150
July	575	507	113	69	84	50	101	106
August	585	504	108	85	75	63	96	88
September	565	475	114	117	76	67	89	62
October	577	525	142	154	83	110	69	57
November	609	552	180	100	108	75	76	53
December	677	611	<u>164</u>	<u>173</u>	<u>135</u>	<u>119</u>	<u>72</u>	<u>54</u>
			1927	1479	1309	1043	1204	1089

Average number of cases receiving relief per month in 1962 was 633 as compared to 662 in 1961.

Average monthly gross expenditure case cost for 1962 (exclusive of Surplus and Other Counties) was \$92.28 as compared to \$92.49 in 1961.

STATISTICAL COMPARISONS

<u>REASONS FOR OPENING CASES</u>	1961		1962	
	<u>No.</u>	<u>%</u>	<u>No.</u>	<u>%</u>
Discontinuance of U.C. to person in assistance group	317	24.2	84	8.0
Illness or disablement	131	10.0	138	13.2
Lay-off, discharge, etc.	435	33.2	392	37.6
Loss of wage earner by death or absence	97	7.4	99	9.5
Depletion of savings	78	6.0	91	8.7
Loss or decrease of contributions from relatives	45	3.4	30	3.0
Other change in economic circumstances	128	9.8	112	10.8
Supplementation to another assistance payment	78	6.0	96	9.2
Others	0	0	1	0
Totals	1309	100	1043	100

REASONS FOR CLOSING CASES

Employment or increased earnings	398	33.1	477	43.8
Increased support from relatives	22	1.8	28	2.6
Increase in other resources	294	24.4	79	7.3
Other material change in economic circumstances	65	5.4	98	9.0
Originally ineligible	8	.7	9	0.8
Admitted to institution	20	1.6	23	2.0
Receipt of another type of aid	102	8.5	92	8.4
Moved out of jurisdiction	47	3.8	37	3.4
Other reasons	126	10.5	112	10.3
Supplementation to another type of assistance discontinued	83	7.0	76	7.0
Death	39	3.2	58	5.3
Totals	1204	100	1089	100

BREAKDOWN OF NUMBER OF CASES SERVICED AND COSTS BY COMMITMENT FOR 1962

UNIT	TOTAL COST	AV. NO. CASES PER MO.
Blue Lake Township	\$ 22,171.52	14.67
Cashovia Township	2,262.00	1.83
Cedar Creek Township	14,631.06	11.92
Dalton Township	29,375.82	23.93
Egelston Township	37,323.02	32.17
Fruitland Township	9,828.67	8.00
Fruitport Township	11,906.38	12.58
Holton Township	4,082.85	5.25
Laketon Township	5,279.71	6.75
Montague Township	2,175.62	1.83
City of Montague	3,615.88	3.08
Moorland Township	1,590.92	2.00
Muskegon Township	33,876.08	35.17
City of North Muskegon	771.84	0.67
Norton Township	25,845.63	23.17
Ravenna Township	4,037.94	4.17
Sullivan Township	5,390.33	4.00
Whitehall Township	1,136.16	1.17
City of Whitehall	1,026.63	1.33
White River Township	209.98	.42
City of Muskegon Heights	130,504.12	119.00
City of Muskegon	180,179.63	193.83
Convalescent Homes	163,239.68	126.67
	<hr/>	<hr/>
TOTALS	\$690,461.47	633

COUNTY MEDICAL CARE FACILITY DISBURSEMENTS (Direct Relief)

Personal Services		\$410,377.46
Director & Office Personnel	\$ 17,399.45	
Physician, Nursing Staff, Lab. & X-ray Technicians	262,950.15	
Culinary Department	35,770.40	
Housekeeping Department	35,274.54	
Eng. & Bldg. Main. Dept.	28,169.35	
County Share SS & Ret. Tax	30,813.57	
Food		45,899.95
Fuel		6,670.01
Clothing & Bedding		9,078.96
Medical		26,033.43
Hospital Supplies		39,939.48
Building Maintenance		8,194.75
Equipment Repairs		767.11
Telephone & Postage		1,059.95
Truck Expense		963.16
Workmen's Compensation Insurance		4,873.00
Laundry		28,682.14
Water & Electric		7,753.31
		<hr/>
Gross Operating Disbursements		590,292.71
Less Operating Refunds & Cancellations		96.34
		<hr/>
Net Operating Disbursements		590,196.37
Less Refunds:		
Vendor Payments from State (MAA)	353,697.98	
Payments of OAA, AB & AD recipients from grants	14,322.70	
Payments from other counties	-0-	
Other Refunds (includes OASI & Pension checks from patients)	85,528.74	
		<hr/>
Total Refunds		453,549.42
Less Return of Refunds or Collections		4,769.31
		<hr/>
Net Refunds		448,780.11
		<hr/>
County Medical Care Facility Net Expenditures		141,416.26

The patient population at the Medical Care Facility at the end of 1962, by classification, was:

Total Number			133
Male	61	65 years and over	115
Female	72	45 thru 64 years	15
		18 thru 44 years	3
		Under 18 years	0

New admittances during the year totaled 144 with 33 of this number being upon the order of the Probate Court for care in the maximum security section. A total of 895 days was spent in this section.

Based on 49,631 patient-days during the year, with net operating disbursements of \$590,196.37, the cost per patient-day was \$11.89. Taking into consideration the \$448,780.11 the Department collected from MAA vendor payments from the State, assistance grants, Social Security, pensions, claims, guardianships, etc., the net cost per patient-day was reduced to less than \$2.85.

The following is a brief report on the activities of the X-ray and Laboratory Department of the County Medical Care Facility for the year 1962:

#### HEMATOLOGY

Hemoglobin	614
Red Blood Count	608
White Blood Count	759
Sedimentation Rate	6
Differentials	758
Hematocrit	64
Icteric Index	4

#### BLOOD CHEMISTRY

Blood Sugar	1045
N.P.N.	32
B.U.N.	42

#### URINALYSIS

Complete	878
Separate Determinations	13
Culture & Sensitivity	117

#### SPECIMENS FOR OTHER LABORATORIES

State Lab. - Kahn	141
- Sputum	37
Other Laboratories	45

EKG 49

X-Rays - MCF 718  
- Other Hospitals 1

SOCIAL WELFARE DIRECT RELIEF FUND SUMMARY

Cash on hand January 1, 1962	\$ 3,911.94	
State Balance	\$-14,555.91	
Local Balance	18,467.85	
Local Contributions	612,333.30	
State Contributions	248,735.00	
Refunds - Direct Relief	46,372.49	
- Medical Care Facility	448,780.11	
Total Amount Available		<u>\$1,360,132.84</u>
Less Disbursements:		
Direct Relief	\$750,361.16	
Medical Facility	590,196.37	<u>1,340,557.53</u>
Cash on hand December 31, 1962		19,575.31
State Balance	\$-19,442.39	
Local Balance	39,017.70	
Less Accounts Payable December 31, 1962		<u>21,808.94</u>
UNOBLIGATED CASH BALANCE DECEMBER 31, 1962		\$ - 2,233.63

\*\*\*\*\*

Net Direct Relief Expenditures	\$703,988.67
State Share - 30%	\$211,196.60
Local Share - 70%	492,792.07
Net Medical Care Facility Expenditures	\$141,416.26
State Share - 30%	\$42,424.88
Local Share - 70%	98,991.38

SOCIAL WELFARE GENERAL ACCOUNTFOR YEAR 1962HOSPITALIZATION DISBURSEMENTS

Hackley Hospital	\$177,645.74
Mercy Hospital	124,771.60
Muskegon Osteopathic Hospital	65,221.37
University of Michigan Hospital	9,474.05
Miscellaneous Hospitals	12,390.03
Physicians & Surgeons	100,421.11
Ambulance & Transportation	1,502.75
Other Counties	4.00
Home Nursing	1,697.00
Miscellaneous Hospitalization	1,929.09
Refunds on Overpayments	1,538.97
	<hr/>
Total Hospitalization Disbursements	\$496,595.71

## REFUNDS:

Vendor Payments from State - MAA (90%)	123,967.87
- AD (30%)	1,665.50
- AB (89%)	1,413.66
- ADC (90%)	38,184.73
- OAA (90%)	86,024.15
Other Counties	2,600.05
Other Refunds	25,857.69
	<hr/>
Total Refunds	\$279,713.65

NET HOSPITALIZATION COSTS \$216,882.06

The number of applications made in 1962 was 1251 against 1224 made in 1961, while 1048 were approved in 1962 against 989 in 1961. Total number of patient days in all hospitals during 1962 was 12,903 against 12,491 in 1961.

Approved applications were composed of the following categories:

	<u>1961</u>	<u>1962</u>
Old Age Assistance	195	202
Aid to Dependent Children	155	139
Aid to Blind	8	4
Aid to Disabled	18	12
Medical Aid for the Aged	194	267
Direct Relief	235	228
Social Security	7	20
All Others	177	176
	<hr/>	<hr/>
	989	1048

ADMINISTRATIVE DISBURSEMENTS

Personal Services		\$122,837.63	
Board & Director	\$ 12,782.20		
Other Employees	100,159.87		
Payroll Taxes	9,895.56		
Office Supplies		3,025.97	
Postage		1,476.22	
Equipment Repairs		945.98	
Administrative Travel		2,926.90	
Surplus Foods		12,603.67	
Legal Fees		738.91	
Bond Premium		121.87	
Equipment		374.46	
Total Administrative Disbursements			\$145,051.61
Less Refunds			517.98
NET ADMINISTRATIVE EXPENDITURES			\$144,533.63

MISCELLANEOUS DISBURSEMENTS

<u>ITEM</u>	<u>Disbursements</u>	<u>Refunds</u>	<u>Net Cost</u>
County Property	\$ 399.87	\$ 400.00	\$ -.13
Shady Rest Cemetery & Burials	2,770.03	1,659.05	1,110.98
Medical Care Facility Capital Outlay			4,832.85
Equipment	2,403.95		
Building	2,428.90		
NET MISCELLANEOUS EXPENDITURES			\$5,943.70

During the year 1962, a total of 31 claims were filed with the Probate Court on the estates of deceased persons. During the same period, settlements or partial settlements were received on 30 claims for a total of \$9,859.45 ranging in amounts from \$5.45 to \$1,415.63.

At the conclusion of 1962 the Supervisor of the Geriatrics & Trust Department was carrying 23 active guardianship cases of estate and persons and 3 guardianships of the person.

SOCIAL WELFARE GENERAL FUND SUMMARY

Cash on hand January 1, 1962	\$ 4,151.58	
Local Contributions	378,000.00	
	<hr/>	
Total Cash Available		\$382,151.58
Less Net Expenditures:		
Hospitalization	216,882.06	
Administrative	144,533.63	
Miscellaneous	5,943.70	
	<hr/>	
Total Net Expenditures		367,359.39
		<hr/>
CASH BALANCE DECEMBER 31, 1962		\$14,792.19

SOCIAL WELFARE TRUST FUND SUMMARY

Cash on hand January 1, 1962	\$ 6,328.04	
Deposits	18,867.42	
	<hr/>	
		25,195.46
Withdrawals		19,859.08
		<hr/>
CASH BALANCE DECEMBER 31, 1962		5,336.38

1962 ANNUAL REPORT

MUSKEGON COUNTY BUREAU OF SOCIAL AID

The attached report outlines, by program, the number of cases and amounts spent monthly in 1962 on the various programs administered by the Muskegon County Bureau of Social Aid.

Added to this report, for the first time, are the figures pertaining to the Medical Assistance for the Aged Program. These figures indicate that this has grown into a sizeable program.

Respectfully submitted,



Elwin T. White, Supervisor  
Muskegon County Bureau of Social Aid

ETW:jh

NUMBER OF CASES AND AMOUNTS OF ASSISTANCE

1962	OLD AGE ASSISTANCE		AID TO DEPENDENT CHILDREN		AID TO BLIND		AID TO DISABLED		MEDICAL ASSISTANCE FOR THE AGED	
	CASES	AMOUNT	CASES	AMOUNT	CASES	AMOUNT	CASES	AMOUNT	CASES	AMOUNT
January	792	\$ 55,990.00	724	\$ 93,853.50	34	\$ 2,389.00	78	\$ 5,635.76	131	\$ 56,570.13
February	781	55,235.00	730	94,599.05	35	2,441.00	76	5,501.92	131	39,338.47
March	782	55,804.00	735	95,839.50	35	2,430.00	73	5,323.16	128	40,608.22
April	776	55,250.00	732	97,035.00	34	2,439.00	73	5,354.16	135	45,225.60
May	778	55,859.00	742	97,145.50	34	2,438.00	75	5,579.00	124	37,852.59
June	777	55,910.00	732	95,826.50	35	2,533.00	79	5,870.68	133	48,268.73
July	764	54,908.00	728	95,263.00	34	2,405.00	77	5,741.80	116	42,640.52
August	767	54,792.00	714	93,396.00	33	2,283.00	79	5,931.60	121	49,682.11
September	774	55,782.00	715	94,074.50	33	2,326.00	79	5,978.60	121	36,949.15
October	781	53,564.00	709	92,375.50	31	2,152.00	79	5,936.60	124	41,021.98
November	785	54,213.00	711	93,502.00	31	2,149.00	80	6,025.00	129	49,278.99
December	783	53,925.00	731	95,032.00	31	2,125.00	83	6,208.20	143	49,994.29
<b>TOTALS</b>	9,340	\$661,232.00	8,703	\$1,137,942.05	400	\$28,110.00	931	\$69,086.48	1,536	\$537,430.78

Monthly

Averages	778	\$ 55,102.66	725	\$ 94,828.50	33	2,342.50	77	\$ 5,757.20	128	\$ 44,785.89
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TOTAL GRANTS 1962

OLD AGE ASSISTANCE	\$ 661,232.00
AID TO DEPENDENT CHILDREN	1,137,942.05
AID TO BLIND	28,110.00
AID TO DISABLED	69,086.48
MEDICAL ASSISTANCE FOR AGED	537,430.78
<b>TOTAL</b>	<b>\$ 2,433,801.31</b>

ANNUAL REPORT OF THE COUNTY TREASURER

	<u>DEBIT</u>	<u>CREDIT</u>
Balance on hand January 1, 1962	\$ 1,571,370.20	
Total Receipts of the County Treas. during the year 1962 as shown by Schedule "A"	18,300,189.16	
Total disbursements for the year 1962 as shown by Schedule "B"		\$ 17,548,481.20
Transfer Vo. 3505 Disbursement Ck. B 29543 error		2.02
Detroit Bank & Trust Co. Charge for Bonds and Interest payment (Building Debt Retirement for 1962		226,397.00
Note Payable - Airport Expansion Const. A/C	346,500.00	350,000.00
Payment by Refund - Probate Bond Securities		5,225.00
Imprest Cash - City Police	200.00	
December 31, 1962 Balance		2,088,154.14
	<hr/> \$ 20,218,259.36	<hr/> \$ 20,218,259.36
On Deposit in Banks - December 31, 1962		
Nat'l Lumb. Bank - County Gen. Account		65,666.61
Nat'l Lumb. Bank - County Treasurer's A/C		385,685.85
Nat'l Lumb. Bank - County Treas. Regular A/C U. S. Treas. Bills		875,000.00
Nat'l Lumb. Bank - Co. Treas. A/C Special Educ. U.S. Treas. Bills		150,000.00
Nat'l Lumb. Bank - County Road Account		324,747.01
Nat'l Lumb. Bank - Probate Bond Account		4,478.95
Nat'l Lumb. Bank - Probate Bond Securities in Safe Deposit Box		15,950.00
Detroit Bank & Trust Co. - Debt Retirement		2,316.82
Detroit Bank & Trust Co. Building Debt Retirement U.S. Treas. Bills		609,923.84
Cash in County Treasurer's Office		500.00
Imprest Cash Account - Petty Cash in Co. offices		1,780.00
Muskegon Bank & Trust - Child Guidance A/C		230.06
Nat'l Lumb. Bank - State Land Sales A/C		1,875.00
		<hr/> \$ 2,438,154.14
Less Notes Payable - Airport Expansion Loan		350,000.00
		<hr/> \$ 2,088,154.14

SCHEDULE "A"

CASH RECEIPTS

DELINQUENT TAX COLLECTIONS

January	\$ 88,307.90	
February	98,578.24	
March	148,063.39	
April	433,833.45	
May	192,151.20	
June	106,014.82	
July	272,734.80	
August	107,546.27	
September	112,446.84	
October	94,331.17	
November	70,974.49	
December	<u>90,077.82</u>	
		\$ 1,815,060.39
Collection of Current Tax Fund		3,530,425.41
Tax Sale Fund		18,259.00
For Airport Fund		63,435.64
For Airport Exp & Const. Fund (Loan \$350,000.00)		353,963.74
For County Board of Education		
County School Audit	2,078.75	
County School District Fund	25,950.98	
County Teacher's Institute Fund	1,822.00	
Special Education Fund	<u>77,214.60</u>	
		107,066.33
For County Bldg Retirement Fund (Nat'l Lumberman's Bank :) (Personal Tax)		2,389.00
For Central Stores Fund		538.10
For Child Guidance Fund		77,773.57
For County Health Fund		32,926.16
For County Home Sewer and Water Fund		5,331.12
For County Library Fund		33,217.66
For County Law Library Fund		455.12
For County Road Fund		1,827,995.13
For County Sanatorium Fund		171,389.26
For Child Care Fund		78,817.34
For Civil Defense Fund		6,982.95
For Court & Individual Trust Fund		3,018.85
For Detroit Bank & Trust Co. Debt Ret. Fd Int. Treas. Bills		16,216.90
For Employees Retirement Fund		131,864.37
For Escheats Fund (Estates in Trust)		383.89
For Federal and State Fees Fund		2,773.00
For County Forest Commission Fund		87.50
For Inheritance Tax Fund (All State)		177,381.17
For Juvenile Court Restitution Fund		557.62
For Manistee National Forest Fund		309.54
For Primary School & State Aid Fund		7,257,145.66

SCHEDULE "A"

CASH RECEIPTS

Continued

For Probate Bond Fund	\$	50.00
For Public Improvement Fund		6,453.99
For Refund Fund (Overpayment of taxes etc.)		6,248.41
For Sales Tax Diversion Fund		1,033,764.90
For Social Welfare General Fund		282,290.68
For Social Welfare Direct Relief Fund		748,753.25
For Social Welfare Trust Fund		18,867.42
For State Land Auction Sales Fund		2,127.09
For State Swamp Land Tax Fund		193.54
For State Tax Fund		3,796.34
For Township, City & Village Fund		181,431.03
For Veteran's Trust Fund		21,180.00

For Library Fund (Fines collected as follows:

John Weeks, Justice, Blue Lake Twp.	\$	78.00
Lawrence B. Lee, Justice, Casnovia Twp.		66.00
Maude Reska, Justice, Cedar Creek Twp.		2.00
Dale J. Schotts, Justice, Dalton "		493.00
Frederick J. Conroy, Justice, Egelston Twp		2,245.20
Leslie J. Kline, Justice, Fruitport Twp.		2,649.40
Marianne Kempf, Justice, Holton Twp.		2,406.00
Frank Cihak, Justice, Laketon Twp.		3,027.50
Frank Schrieber, Justice, Muskegon Twp.		4,058.10
Leo Morrison, Justice, Muskegon Twp.		3,492.00
Lucille Szten, Justice, Norton Twp.		5,592.00
Wm. F. Hanna, Justice, Norton Twp.		699.50
Ralph Rose, Justice, City of Montague		299.70
Donald Hazen, Justice, Ravenna Twp.		198.50
City of Muskegon, Municipal Court, Judge Caughey		3,692.50
Muskegon Heights, Municipal Court		2,677.00
City of Whitehall, Harold Merrick		1,291.50
Sheriff, County of Muskegon		2,449.35
Probation Department, Harold Neilson		615.00

36,032.25

FOR GENERAL FUND

Addressograph - Printing & Transfer		
Binder Sales		598.61
Cooperative Extension Service (4H Club)		377.50
Court Costs (Municipal & Justice Courts)		19,584.85
Delinquent Personal County Tax		15,027.70
Dog Tax - Treasurer's Collections		7,273.00
Dog Warden Collections		
Dog Licenses	\$5,138.00	
Shelter Books)		
Fees            )	4,567.50	
Kennel License	<u>425.00</u>	
		10,130.50

## SCHEDULE "A"

CASH RECEIPTS

Continued

Adjustment Airplane Ticket	8.75
Check returned (Leona Harrington)	5.20
County Bldg. Claim - Glass Brokerage	600.00
Copy of Power's Will	13.25
County Youth Home	1.96
Chronicle - Sealed Bids	18.15
Check No.. 761 George Damson (Misc. Income)	35.60
Friend of the Court - Handling Fees	6,549.50
Fees for opening Safe Deposit Boxes	301.30
Gas and Oil Lease - Casnovia Twp.	160.00
Housing Project - Fairview Homes 1961 Tax	684.00
Interest on U. S. Treasury Bills	28,510.58
Insurance Dividend - Barney Hasper	63.94
Loss to Caretaker's Residence (Blue Lake)	28.45
Operator's License fees (Sheriff)	11,373.12
Overpayment of Animal Shelter Car	801.00
Probation Officer - Oversight and Costs	10,422.64
Probate Court - Examining & Conveying Insane etc.	6,703.04
Purchases from Central Stores	447.30
Retailer's license fee (85% Alcoholic Bev.)	3,357.50
Rental Space - Bureau of Social Aid	6,124.80
Rental of Parole Office	450.00
Sale of Typewriter	10.00
Sale of Vise - Potter	1.00
State check for Social Aid telephone	3,036.02
Sale of Water Pump - Animal Shelter	50.00

79,757.10

## Refunds:

Cost of Transcript (Fred Piatt Reimbursed)	31.50
Excess payment Supervisor's meeting repayment	146.96
Insurance Claims - Broken window etc.	215.80
Insurance Premiums	490.17
Insurance Dividend	2.69
Judge Fox - expenses	25.00
Refund for traveling	4.00
Refund liquor control - Dalton Twp.	30.60

946.72

Register of Deeds fees	54,238.12
Rental Gravel Farm	200.00
Sheriff Fees	3,174.35
Tax certificates issued	1,946.65
Tax Histories	3,766.62
Trailer Coach & License fees	2,227.50

199,249.22

## SCHEDULE "A"

CASH RECEIPTS

Continued

## From County Clerk - General

Amendment Assumed Name	1.00
Assumed name Certificates	486.00
Circuit Court Appeal Fees	12.00
Concealed Weapon Permits	849.00
Certified Copies	3,905.66
Co-Partnerships	240.00
County Clerk Court Costs	1,526.60
Claim of Appeal	36.00
Decree Fees - Chancery	1,263.00
Dissolutions	53.00
Dissolutions of Co-partnerships	57.00
Dissolutions of Assumed Name	40.00
Doctors & Nurses Registrations	16.00
Entry Fees - Law	1,594.67
Entry Fees - Chancery	2,705.33
Ex-Parte Petition Fees	8.00
Filing Fee - In Lieu of Petition	600.00
Filing Cattle Brand	.25
Fee for Liquor Identification cards	837.00
Fee - Passport Applications	636.00
Jury Fees	51.00
Judgment Fees - Law	569.00
Judgment on award from Dept. of Labor	3.00
Library Fund (Error see Tr. Vo. to correct 3626 - 2/21/63	25.00
Marriage Licenses	2,564.00
Municipal Court - Appeal Fees	47.00
Notary Certificates & Jurats	36.75
Notary Commissions	377.50
Name Change - Cert. of Birth	1.00
Naturalization Fees	180.00
Photostatic copy of Court record	12.85
Photostatic copy for Library	6.64
Probate Court - Appeal Fees	6.00
Registration Fees - Foreign Births and Delayed Reg. Births	24.00
Stenographer's Fees	168.00
Supreme Court Appeal Fees	30.00
Tax Notices	23.50
Transcript Judgment Fee	4.00

\$18,995.75

## SCHEDULE "A"

CASH RECEIPTS

Continued

## Refunds - County Clerk

Clerk's Postage	113.14
Clerk's Telephone	6.77
County Maps	5.50
Circuit Court - Postage & Office Supplies	7.29
Federal & State fees to County	613.48
Fire Insurance Refund County Park	3.95
Health Dept. Postage - Photostatic copies	3.06
Motor Vehicle Tax refund	2,283.66
Setting up Voting Machines	36.49
Sheriff phone call	.60
Sale of Logs on County Property	640.71
Sale of County owned lots to State	10,750.00
Sale of County Property - Dalton	8,700.00
Treasurer's Postage	1.00
Translation Foreign Document	2.00
Vending Machine Receipts	525.06
Veteran's Burials	315.66
Voting Machine Payments	979.50
Witness Fee Refund	3.00

24,990.87

TOTAL CASH RECEIPTS FOR 1962

18,300,189.16

BY TRANSFER VOUCHER:

Airport Expansion &amp; Construction

346,500.00

TOTAL RECEIPTS BY CASH AND TRANSFER VOUCHER

18,646,889.16

January 1, 1962 Balance

1,571,370.20

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 \$ 20,218,259.36

SCHEDULE "B"

DISBURSEMENTS BY CHECK

Paid from Township, City and Village Fund - Delinquent Tax	\$1,477,675.19
Paid from Primary School Fund	7,257,145.66
Paid from Airport Fund	91,221.65
Paid from Airport Expansion & Construction Fund	693,819.27
Paid from Civilian Defense Fund	14,801.68
Paid from Child Care Fund	198,241.55
Paid from Child Guidance Building Fund	77,543.51
Paid from Collection of Tax Fund (Refunded)	1,265.39
Paid from County Building Construction Fund	2,310.77
Paid from County Library Fund	61,544.64
Paid from County Law Library Fund	5,744.40
Paid from Court and Individual Trust Fund	19,755.33
Paid from County Sanatorium Fund	337,241.12
Paid from County Road Fund	1,801,066.91
Paid from Delinquent Tax Fund (Refund)	140.79
Paid from Drain Fund	23,052.15
Paid from Employees Retirement Fund	214,044.97
Paid from Escheats Fund (Estates in Trust)	2,211.78
Paid from Federal and State Fees Fund	2,820.50
Paid from Health Unit Fund	137,500.26
Paid from General Fund	1,271,808.58
Paid from Inheritance Tax Fund (to State)	177,381.17
Paid from Juvenile Court Restitution Fund	511.52
Paid from Library Fund (Penal Fines to Co. Library, Hackley Library etc.	35,277.65
Paid from Manistee National Forest Fund	318.05
Paid from Public Improvement Fund	112,723.32
Paid from Probate Bond Fund	400.00
Paid from Refund Fund	6,237.12
Paid from Redemption Fund	13,439.24
Paid from Revolving Drain Fund	6,168.76
Paid from Social Welfare General Fund	649,650.07
Paid from Social Welfare Direct Relief Fund	1,345,423.18
Paid from Social Welfare Trust Fund	19,859.08
Paid from State Land Sales Fund	185.02
Paid from State Tax Fund (Auditor General Settlements)	4,721.87
Paid from School District Fund (Co. Board of Education)	88,352.21
Paid from State Swamp Land Tax Fund	193.54
Paid from Sales Tax Diversion Fund	1,033,764.90
Paid from School Audit Fund	7,029.58
Paid from Special Education Fund	333,331.15
Paid from Teacher's Institute Fund	636.45
Paid from Temporary Relief Fund	1,207.62
Paid from Veteran's Trust Fund	20,713.60
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	\$ 17,548,481.20
Disbursements by Transfer Voucher Refund	
Probate Bond Securities	5,225.00
Detroit Bank & Trust Co. Charge for Bonds & Interest payments Co. Buildings Debt Retirement	226,397.00
Transfer Vo. 3505 Disbursement Ck. B29543 Error	2.02
Total Disbursements by Checks & Transfers	<hr/>
	\$ 17,780,105.22
December 31, 1962 Balance :	2,088,154.14
	<hr/>
	\$ 19,868,259.36
Disbursement by Airport Expansion Loan	350,000.00
	<hr/>
	\$ 20,218,259.36



(continued)

CLASSIFICATION OF GENERAL FUND

1962

General Fund Expenditures 1962

Addressograph Department	\$ 14,744.65
Agricultural Agent	16,408.38
Ambulance Service	12.00
Animal Shelter	22,182.29
Board of Supervisors	33,422.72
Burial of War Veterans	23,800.00
Central Stores	6,140.86
Controller	31,790.29
Circuit Court	69,418.69
Contagious Disease Expense	6,560.80
Coroner	5,788.95
County Clerk	47,195.95
County Treasurer	55,658.32
County Building	140,177.39
Drain Commissioner	5,102.26
Dues and Contributions	28,799.96
Elections	7,238.92
Friend of the Court	58,632.75
Insurance	15,919.56
Judge of Probate	108,325.90
Justice Court	33,531.73
Miscellaneous	14,361.57
Prosecuting Attorney	45,827.07
Register of Deeds	30,053.45
Sheriff	254,558.15
Soldier's Relief Commission	825.00
State Institutions, not T.B.	85,029.50
Tax Allocation Commission	1,178.68
Tax Appraisal	109,122.79

General Fund Expenditures by check

\$ 1,271,808.58

Debit Transfer Vouchers - 1962

Airport	15,000.00
Child Care Fund Budget	167,396.66
Civil Defense Budget	12,700.00
County Health Unit Budget	94,000.00
County Parks Fund Budget	33,500.00
County Sanatorium Maintenance Budget	165,000.00
County School District Fund Budget	55,000.00
Court And Individual Trust Fund Budget	100,000.00
Muskegon County Library Budget	34,000.00
Public Improvement Fund	132,032.04
Retirement Fund Budget	75,000.00

(continued)

CLASSIFICATION OF GENERAL FUND  
1962

Social Welfare General Fund - County Budget	345,000.00	
Social Welfare Direct Relief - County Budget	645,333.30	
Temporary Relief Budget	1,950.00	
Refund - Redemption - Auditor General	106.80	
Transfer No. 3505 - Disbursement		
Ck. B 29543 - error	2.02	
Transfer - County Sanatorium - Hackley		
Hospital surgery - Airport	702.12	
Transfer - Voting Machine - Credit		
Court and Individual Trust Fund (Co. Clerk)	<u>979.50</u>	
General Fund Disbursements by Transfer Voucher		<u>\$ 1,877,702.44</u>
Total Disbursements General Fund for 1962		<u>\$ 3,149,511.02</u>
January 1, 1963 General Fund	\$65,666.61	

RECEIPTS AND DISBURSEMENTS BY MONTHS

	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>
January 1, 1962	\$1,571,370.20	
January	1,890,256.87	\$1,318,999.88
February	3,022,116.15	1,709,692.34
March	920,398.66	518,809.71
April	1,448,276.18	1,019,394.80
May	2,175,232.35	1,917,665.85
June	1,226,987.49	1,573,652.59
July	1,027,874.03	1,347,818.39
August	2,482,800.29	2,813,888.31
September	371,437.33	813,559.09
October	1,373,585.32	1,794,190.01
November	1,252,836.93	1,476,118.09
December	1,108,387.56	1,244,692.14

By Transfer Vouchers:

Imprest Cash - City Police	200.00	
Nat'l Lumb. Bank Airport Expansion		
Note (1961)	346,500.00	
(1962)		350,000.00
Transfer Vo. 3505 Disbursement		
Ck. B 29543 error		2.02
Probate Bond Securities - Refund Payments		5,225.00
Detroit Bank & Trust Co. Charge for Bonds		
and interest payments Bldg. Debt Retirement		226,397.00
December 31, 1962 Balance		2,088,154.14

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\$20,218,259.36

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\$20,218,259.36

TRIAL BALANCE  
FOR MONTH ENDING  
DECEMBER 31, 1962

FUNDS	DEBITS	<u>CREDITS</u>
General Fund		65,666.61
Airport		11,025.16
Airport Expansion		182,803.20
Central Stores		538.10
Child Care		50,615.19
Child Guidance Clinic Building Project		230.06
Civilian Defense		10,831.64
Collection of Tax		301,885.34
County Forest Commission		1,374.69
County Health		2,072.06
County Building Retirement -- N.L. Bank		60.76
County Home Sewer & Water		5,331.32
County Law Library Fund		1,780.80
County Park		363.40
County Road		324,383.61
County Sanatorium		14,862.16
Court & Individual Trust		105,032.93
Delinquent Tax		156,797.39
Detroit Bank & Trust -- Co. Debt Ret.		612,240.66
Drain		71,546.18
Employees Retirement		76,352.81
Escheats		5,725.58
Federal & State Fees		129.50
Imprest Cash Fund		1,780.00
Juvenile Court Restitution		2,725.25
Library		17,977.70
Manistee National Forest		309.54
Muskegon County Library		14,813.72
Notes Payable Fund	350,000.00	
Probate Bond Fund		20,428.95
Public Improvement		104,825.73
Redemption		6,218.98
Refund		14.29
Revolving Drain		3,088.83
School Audit		992.82
School District		2,891.94
Special Education		54,188.18
Special Education Savings Certificates		150,000.00
Social Welfare General		14,792.19
Social Welfare Direct Relief		19,575.31
Social Welfare Trust		5,336.38
State Land Sales Tax Reverted Lands		1,875.00
State Tax Fund		1,502.23
Teachers Institute		6,133.88
Temporary Relief		3,671.67
Township City & Village	57.89	
Veterans' Trust		3,420.29
 ACCOUNTS		
County Treasurer's Account	2,088,154.14	

## TRIAL BALANCE : ACCOUNTS

Continued

	<u>DEBITS</u>	<u>CREDITS</u>
Probate Bond Securities a/c	15,950.00	
Nat'l Lumb Bk. - Probate Bond a/c	4,478.95	
Cash Account	500.00	
Imprest Cash Account	1,780.00	
Nat'l Lumb. Bk. - Co. Treas's a/c	385,685.85	
Nat'l Lumb. Bk. - Co. General a/c	65,666.61	
Child Guidance a/c - Muskegon Bk & Tr.	230.06	
Nat'l Lumb. Bk. - Co. Road a/c	324,747.01	
Detroit Bk & Tr. - Co. Debt Ret. a/c	2,316.82	
Nat'l Lumb. Bk. - State Land Sales a/c	1,875.00	
Nat'l Lumb. Bk. - Sav. Ctfs Co. Tr. a/c	875,000.00	
Special Education - Sav. Ctfs. - 3 Bks.	150,000.00	
Det. Bk & Tr. U.S.Treas Bonds - Co. Bldg. Dt	609,923.84	
Notes Payable a/c - Airport		350,000.00
Surplus Account		2,088,154.14
	<hr/>	<hr/>
	\$4,876,366.17	\$4,876,366.17

Receipts, Certificates, Tax Histories and Postings issued by the  
Treasurer's Department.

1962

Tax Receipts	12,900
Redemption Certificates	642
County Treasurer's Receipts	2,158
Dog License Receipts	428
Other Department receipts	415
Total	<u>16,543</u>
Deed Certificates	3,836
Tax Histories and postings	2,546
Pieces of Mail received	5,291
Pieces of Mail outgoing Certified	306
1958 Tax Notices	4,134
Other Mail	6,830
Total	<u>11,270</u>
Safe Deposit Boxes opened	163
Deposits to Lumberman's Bank	291
Miles traveled by County Treasurer for the above	1,560
Approximate plates in County Addressograph Dept.	75,000
Approximate plates in City of Muskegon Addressograph Department	15,000 (information from Smith, City Hall)
Approximate number of parcels in Muskegon County	76,000
Number Plats received during 1962	5

Paul Vitek, Jr.  
County Treasurer