

**Muskegon County
Ways & Means Committee
January 7, 2020
3:30 p.m.
Hall of Justice
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:08 p.m.

ROLL CALL

Present: Gary Foster, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I John Snider, II, Rillastine Wilkins

Excused: Marcia Hovey-Wright

Also

Present: Beth Dick, Finance Director/Assistant County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the minutes of December 17, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM20/01 – 01 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve payment of the accounts payable of \$18,532,931.67, covering the period of December 7, 2019 through December 25, 2019 for checks and November 1, 2019 through November 30, 2019 for P-Card and EFT payments, as presented by the County Clerk. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

The following individuals addressed the Board:

Malinda Pego, Rosie Balberde, Leroy Maclain, and Karen Dregee.

FINAL BOARD COMMENT

None.

CLOSED SESSION

Removed from the agenda to be rescheduled to January 14, 2020.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:19 p.m.

**Muskegon County
Ways & Means Committee
January 21, 2020
3:30 p.m.
Hall of Justice
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:31 p.m.

ROLL CALL

Present: Gary Foster, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I John Snider, II, Rillastine Wilkins

Excused: Marcia Hovey-Wright

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator; Kathy Tharp, Executive Assistant to the County Administrator

APPROVAL OF MINUTES

It was moved by Commissioner Nash, supported by Commissioner Snider, to approve the minutes of January 7, 2020, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

COMMUNICATION: Budget Report

The Revenue and Expenditure Report for the period ending November 30, 2019 was presented for information.

PRESENTATION: MATS Route Study

Mr. Boris Palchik and Ms. Alanna McKeeman, Foursquare Integrated Transportation Planning, presented a draft summary of the Muskegon Area Transit System Route Study and Comprehensive Operational Analysis.

ITEMS FOR CONSIDERATION

- WM20/01 – 02 It was moved by Commissioner Wilkins, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$3,690,901.75, covering the period of December 26, 2019 through January 10, 2020 for checks as presented by the County Clerk. [No – Nash] Motion carried.
- WM20/01 – 03 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to appoint Kathy Tharp to the position of Administrative Coordinator position #N04901, pay grade NO-00315 effective January 28, 2020, at Step 4 (\$28.96/hr); reclassify the Executive Assistant to the County Administrator position #N04503, pay grade NO-00220 (\$19.46/hr - \$24.71/hr) to Executive Assistant/Community Relations Coordinator pay grade NO-00285 (\$22.31/hr-\$27.63/hr); temporarily assign a current employee adding an additional step increase to the employee's current hourly rate until the vacancy in Administration is filled. [No – Lahring] Motion carried.
- WM20/01 – 04 It was moved by Commissioner Snider, supported by Chairman Hughes, to authorize the sale of the 2005 Ford Taurus VIN# 1FAFP53205A245713 through Miedema Auctioneering, Inc. Motion carried.
- WM20/01 – 05 It was moved by Commissioner Nash, supported by Chairman Hughes, to approve the selection of Hilltop Securities Inc. to perform Arbitrage Rebate Compliance Services for a period of three years with 2 one-year optional extensions and authorize the execution of a contract pending corporate counsel review and approval. Motion carried.
- WM20/01 – 06 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to authorize a one (1) year extension with Goodtemps, Inc., Staffing Services from April 1, 2020 through March 31, 2021. Motion carried.
- WM20/01 – 07 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to authorize the Muskegon County Museum (DBA Lakeshore Museum Center) to provide the Muskegon County Clerk with the following Museum Millage Renewal language to be included on the May 5, 2020 election ballot: Shall the millage previously authorized by Muskegon County voters in 1982, 1991, 2001, and 2011 for the purpose of providing funds to be

appropriated for the operation, maintenance and continuing development of the Muskegon County Museum doing business as the Lakeshore Museum Center and its properties, including without limitation the Hackley and Hume Historic Site, the Depression Era House, the Firebarn Museum, and the Heritage Museum, be renewed and continued (and the constitutional limitation on the amount of taxes which may be assessed against all property in the County of Muskegon continue to be increased) by an amount not to exceed the rate of .325 of a mill, the same being 32-1/2 cents on each one thousand dollars of taxable value of said property, for a period of ten (10) years, being 2021 through 2030, inclusive? This is a renewal of the previously authorized millage, which, if approved and levied in its entirety on December 2, 2021, would raise an estimated \$1,434,136. [No – Lahring] Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Scolnik presented Ms. Lisa Chalko, Administrative Coordinator, with a resolution in recognition of her 34 years of service to the County of Muskegon.

Commissioner Lahring requested an update on the ICE 287g meeting in Grand Rapids. Mr. Eisenbarth noted he has reached out to the Sheriff to inquire of his interest in attending and he noted he has received feedback from a township supervisor who has expressed a desire in attending.

PUBLIC COMMENT

None.

FINAL BOARD COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:35 p.m.

**Muskegon County
Ways & Means Committee
February 4, 2020
3:30 p.m.
Hall of Justice
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:49 p.m.

ROLL CALL

Present: Gary Foster, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Marcia Hovey-Wright

Excused: John Snider, II

Also

Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Hovey-Wright, to approve the minutes of January 21, 2020, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

Malinda Pego addressed the Board regarding motions WM20/02-15 and 16.

ITEMS FOR CONSIDERATION

WM20/02 – 08 It was moved by Chairman Hughes, supported by Commissioner Foster, to approve payment of the accounts payable of \$25,620,032.00, covering the period of January 11, 2020 through January 24, 2020 for checks and December 1, 2019 through December 31, 2019 for P-Card and EFT payments, as presented by the County Clerk. Motion carried.

WM20/02 – 09 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to approve the license agreement between the County of Muskegon and the Burning Foot Beer Festival/Michigan Brewers Guild to host the Burning Foot Beer Festival at Heritage Landing August 29, 2020, to allow on-site festival camping at the facility per

the agreement, and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

- WM20/02 – 10 It was moved by Chairman Hughes, supported by Commissioner Hovey-Wright, to approve and enact the Muskegon County Monumentation & Remonumentation Plan 2020 as presented by the Muskegon County Surveyor. Motion carried.
- WM20/02 – 11 It was moved by Commissioner Nash, supported by Chairman Hughes, to discontinue the Muskegon 25, the economic development incentive partnership with the City of Muskegon County. Motion carried.
- WM20/02 – 12 It was moved by Chairman Hughes, supported by Commissioner Mahoney, to authorize renewing the contract with Cherry Health for a term of one (1) year beginning March 31, 2020 with a 3% increase in the square foot rent. [Lahring – No] Motion carried.
- WM20/02 – 13 It was moved by Commissioner Foster, supported by Chairman Hughes, to authorize renewing the contract with Miedema Auctioneering, Inc. to provide surplus equipment auction services for a term of one (1) year starting September 24, 2019 per the terms stated in the contract. Motion carried.
- WM20/02 – 14 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to authorize staff to issue a request for qualifications from engineering/architectural firms to perform a space needs and facility condition assessment on County facilities and evaluate space alternatives. [Lahring – No] Motion carried.
- WM20/02 – 15 It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to authorize the adoption of the attached resolution to waive the monthly interest charge of 1% and the administrative fee of 4% for the period March 1st to April 30th for 2019 delinquent taxes (first year of delinquency) for a senior citizen, paraplegic, hemiplegic, quadriplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled person, or blind person in accordance with sections 211.59 and 211.51 of the General Property Tax Act 206 of 1893, as amended. [Lahring – No] Motion carried.
- WM20/02 – 16 It was moved by Chairman Hughes, supported by Commissioner Mahoney, to authorize the adoption of the attached resolution allowing the County of Muskegon Treasurer to borrow up to twelve

million dollars (\$12,000,000) against the anticipated 2019 delinquent real property taxes. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

FINAL BOARD COMMENT

Commissioner Mahoney thanked Director Phillips for a tour of the IT department. Administrator Eisenbarth reminded the Board of the STIR networking event on February 6, 2020.

Commissioner Hughes reminded the Board of the Supreme Court Justice visit on February 6, 2020.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 5:09 p.m.

**Muskegon County
Ways & Means Committee
February 18, 2020
3:30 p.m.
Hall of Justice
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:49 p.m.

ROLL CALL

Present: Gary Foster, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins, Marcia Hovey-Wright

Also

Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Chairman Hughes, supported by Commissioner Nash, to approve the minutes of February 4, 2020, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

Ms. Jennifer Hodges, Muskegon Township Supervisor, expressed support of motion #HS20/02-09.

Ms. Anna Derouin addressed the board on the accounts payable and Life Scan fingerprinting.

COMMUNICATION: Budget Report

The Budget Report was placed on record.

PRESENTATION: Equal Employment Opportunity (EEO)

Ms. Kristen Wade, Muskegon County Human Resources Director, updated the Board on the 2019 analysis, activities, trainings, and goals within the Human Resources Equal Employment Opportunity Office.

ITEMS FOR CONSIDERATION

- WM20/02 – 17 It was moved by Commissioner Hovey-Wright, supported by Commissioner Mahoney to approve payment of the accounts payable of \$3,319,476.06, covering the period of January 25, 2020 through February 7, 2020 for checks as presented by the County Clerk. Motion carried.
- WM20/02 – 18 It was moved by Commissioner Mahoney, supported by Commissioner Hovey-Wright to approve the County Clerk to increase Live Scan Fingerprinting from \$64.00 to \$75.00, effective Wednesday, February 25, 2020, following Full Board approval. Motion carried.
- WM20/02 – 19 It was moved by Commissioner Hovey-Wright, supported by Commissioner Nash to approve to increase line item 1010-0272-931.050 of the FY2020 budget by \$18,100.00 and authorize staff to issue a purchase order to Dimension Four Painting, Inc. in this amount for the epoxy floor project at the animal control facility. [No - Lahring] Motion carried.
- WM20/02 – 20 It was moved by Commissioner Foster, supported by Commissioner Wilkins to authorize the sale of the 2001 Chevy Malibu VIN# 1G1ND52J32M676752 through Miedema Auctioneering, Inc. Motion carried.
- WM20/02 – 21 It was moved by Commissioner Nash, supported by Commissioner Foster to authorize to reclassify the vacant Building Maintenance Building Mechanic II position pay scale GU-00240 (\$17.35 - \$25.03/hr) to a Building Maintenance Mechanic II/HVAC pay scale GU-00245 (\$19.88 - \$25.03/hr). Motion carried.

OLD BUSINESS

- HS20/02 – 09 It was moved by Commissioner Nash, supported by Chairman Hughes to approve adjusting FY20 senior millage award for AgeWell Services Elder Abuse Prevention to \$222,235 effective immediately through September 30, 2020; and to authorize the designated Senior Millage Grants Administrator, Senior Resources to proceed with the administration of the programs. [No – Lahring] Motion carried.

NEW BUSINESS

None.

PUBLIC COMMENT

Ms. Rosie Balberde addressed the Board on 18-hour notices, respect, and commissioner research.

Ms. Anna Derouin addressed the Board on WM20/02-18, the 2nd Amendment, and respect.

FINAL BOARD COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:45 p.m.

**Muskegon County
Ways & Means Committee
March 3, 2020
3:30 p.m.
Hall of Justice
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:44 p.m.

ROLL CALL

Present: Gary Foster, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins, Marcia Hovey-Wright

Also

Present: Mark Eisenbarth, County Administrator
Linda Sue Schutter, Administrative Secretary

APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Vice-Chair Foster, to approve the minutes of February 4, 2020, as written. Motion carried.

ITEM FOR CONSIDERATION

WM20/03 – 22 It was moved by Chairman Hughes, supported by Commissioner Mahoney to add the public hearing on the Nugent Sand property which had been previously posted but omitted from the agenda. Motion carried.

It was noted by Chairman Hughes that this hearing was posted under the Open Meetings Act.

WM20/03 – 23 It was moved by Commissioner Nash, supported by Chairman Hughes, to open public hearing. Motion carried.

Bob Lukens, Community Development Director, presented information regarding the Nugent Sand project. Mr. Lukens received the appraisal for the property at \$14,902,000 for 377 acres. Mr. Lukens indicated that with the approval of the Board, they would apply for a DNR Trust Fund grant for 60% of the land value; the remaining 40% will be covered by a land-value donation by the owner and the Land Conservancy.

PUBLIC COMMENT ON WM20/03 – 23

Vicki Broge, Tanya Cabala, Paul Baumgartner, Brenda Moore, Fritz Kwant, Kim McDaniel all spoke in favor of the purchase of the Nugent Sand property. Michael Del Percio, Anna Derouin spoke against the purchase of the Nugent Sand property.

WM20/03 – 24 It was moved by Commissioner Nash, supported by Commissioner Foster, to suspend the 2:00 minute rule for public comment for Denny Churette, representative for seller.

PUBLIC COMMENT ON WM20/03 – 23 CONTINUED

Sherry Chandler, Lori Adelson, Jim Skipper, Erin Matuz, Joe Engle, Executive Director for Land Conservancy, all spoke in favor of the purchase of the Nugent Sand property.

PUBLIC COMMENT (On an agenda item.)

Michael Del Percio, Anna Derouin, Malinda Pego, Billie Picklesimer, all spoke against the purchase of the Nugent Sand property.

Denny Churette and Kim McDaniel spoke in favor of the purchase of the Nugent Sand property.

ITEMS FOR CONSIDERATION

WM20/03 – 25 It was moved by Commissioner Nash, supported by Chairman Hughes to close the public hearing. Motion carried.

WM20/03 – 26 It was moved by Commissioner Hovey-Wright, supported by Chairman Hughes, to authorize payment of the accounts payable of \$14,192,482.46, covering the period of February 8, 2020 through February 21, 2020 for checks and January 1, 2020 through January 31, 2020 for P-Card and EFT payments, as presented by the County Clerk. Motion carried.

WM20/03 – 27 It was moved by Commissioner Nash, supported by Chairman Hughes, to authorize the Muskegon County Parks Department to apply for a Michigan Natural Resources Trust Fund grant for the acquisition of the Nugent Sands property, including the required resolution of support from the Board of Commissioners. This resolution will acknowledge that the grant requires a local match of a minimum of 25% of the total project cost, and match funding may come from various sources, including private donations, foundation contributions, and a land value donation.

ROLL CALL

Yes: Gary Foster, Susie Hughes, Ken Mahoney, Charles Nash, Bob Scolnik,
John Snider, II, Rillastine Wilkins, Marcia Hovey-Wright
No: Zach Lahring Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

Brenda Moore, Drain Commissioner, asked the Board for their assistance being heard before the Muskegon County Road Commission (MCRC) regarding the Sullivan Road culvert. Ms. Moore is not asking Board to weigh in on the decision; she just wants to be heard before the MCRC.

FINAL BOARD COMMENT

Commissioner Lahring asked the Board for support of industrial development.

WM20/03 – 28 It was moved by Commissioner Hovey-Wright, supported by Commissioner Snider to request the Muskegon County Road Commission put the Drain Commissioner on their agenda.

WM20/03 – 28a It was moved by Chairman Hughes, supported by Commissioner Hovey-Wright, to include Sullivan Road culvert replacement in the original motion. Motion carried.

Commissioner Foster requested information from Bob Lukens, Community Development Director, regarding the percentage of General Fund dollars that are used to support the County Parks. Mr. Lukens indicated that there are no General Fund dollars and no taxpayer dollars used for the parks and specifically the bathhouse at Pioneer.

Chairman Hughes reminded the Board members to be on time at the bathhouse on Thursday.

Commissioner Lahring asked Mr. Lukens if he currently had the funds for the bathhouse in his account. Mr. Lukens replied that he did not.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:52 p.m.

**Muskegon County
Ways & Means Committee
April 21, 2020
3:30 p.m.
WebEx**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins, Marcia Hovey-Wright

Also

Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Commissioner Hovey-Wright, to approve the minutes of March 3, 2020, as written.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, Charles Nash, I. John Snider, III, Rillastine Wilkins, Robert Scolnik

No: Zach Lahring Motion carried.

PUBLIC COMMENT (On an agenda item.)

None

PRESENTATIONS:

Ms. Kathy Moore, Muskegon County Public Health Director, updated the Board on COVID-19.

Ms. Donna Vandervries, Muskegon County Equalization Director, presented to the Board regarding the proposed Ravenna TIF.

ITEMS FOR CONSIDERATION

WM20/04 – 29 It was moved by Commissioner Snider, supported by Commissioner Foster, to authorize the sale of the 2002 Chevy

Malibu VIN# 1G1ND52J92M948471 through Miedema Auctioneering, Inc.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, I. John Snider, III, Rillastine Wilkins, Robert Scolnik
No: None Motion carried.

WM20/04 – 30 It was moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Nash, to delay the opening of the county's park facilities, including the campgrounds and cabins at Pioneer, Meinert and Blue Lake Parks, and the concession stand at Twin Lake Park, and all county park restroom, playground, and lodge/shelter facilities through May 15, 2020, or a time determined by state and local public health officials that these facilities are deemed safe to occupy.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, I. John Snider, III, Rillastine Wilkins, Gary Foster, Robert Scolnik
No: None Motion carried.

WM20/04 – 31 It was moved by Commissioner Mahoney, supported by Chairman Hughes, to approve the resolution adopting the 2020 equalized valuation for Muskegon County as determined and submitted by the Muskegon County Equalization Department.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, I. John Snider, III, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Robert Scolnik
No: None Motion carried.

WM20/04 – 32 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to authorize the Muskegon Area Transit System to publish the public notice regarding the FY2020 Federal Transit Administration CARES Act Operating Assistance application and to authorize staff to execute the electronic grant application.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, I. John Snider, III, Rillastine Wilkins, Robert Scolnik
No: None Motion carried.

WM20/04 – 33 It was moved by Chairman Hughes, supported by Commissioner Mahoney, to waive the purchasing policy requirement to obtain three quotes and approve payment of Spectrum Invoice #62319 in the amount of \$5,594.87 for testing of ballot programming and equipment to be reimbursed by the State Bureau of Elections.

**Muskegon County
Ways & Means Committee
May 5, 2020
3:30 p.m.
Via Zoom**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins, Marcia Hovey-Wright

Also

Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the minutes of April 21, 2020, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

Sean Campbell addressed the board regarding following the recommendations of directors.

PRESENTATIONS:

Ms. Kathy Moore, Muskegon County Public Health Director, updated the Board on COVID-19.

Rehmann Robson presented the 2019 Comprehensive Annual Financial Report to the Board.

ITEMS FOR CONSIDERATION

WM20/05 – 36 It was moved by Commissioner Wilkins, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$14,731,775.84 covering the period of April 10, 2020 through April 24, 2020 for checks, PCard and EFT payments covering the period March 1, 2020 through March 31, 2020 as presented by the County Clerk. Motion carried.

WM20/05 – 37 It was moved by Commissioner Snider, supported by Commissioner Mahoney, to approve a budget amendment increasing the FY2020 budget for State Institutions (1010-0650) from \$198,000 to \$731,000 and authorize paying the invoice of \$402,317.41 to the State of Michigan.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, Charles Nash, I. John Snider, III, Rillastine Wilkins, Robert Scolnik

No: Gary Foster, Zach Lahring Motion carried.

WM20/05 – 38 It was moved by Commissioner Foster, supported by Commissioner Snider, to authorize the sale of the 2007 Ford Taurus VIN# 1FAFP53UX7A113711 through Miedema Auctioneering, Inc. Motion carried.

WM20/05 – 39 It was moved by Chairman Hughes, supported by Commissioner Foster, to approve the continuation of the local surcharge rate of \$2.75 from July 1, 2020 to June 30, 2021, and authorize Muskegon Central Dispatch to provide proper notification of this to the State 9-1-1 Committee.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, I. John Snider, III, Rillastine Wilkins, Robert Scolnik

No: None Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

FINAL BOARD COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:25 p.m.

**Muskegon County
Ways & Means Committee
May 19, 2020
3:30 p.m.
Zoom**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Marcia Hovey-Wright

John Snider, II – had technical difficulties and attended after roll call

Also

Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of May 5, 2020, as written.

Roll Call:

Yes:

Charles Nash, Rillastine Wilkins, Robert Scolnik, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Robert Scolnik

No:

None

Motion carried.

PUBLIC COMMENT (On an agenda item.)

None

PRESENTATIONS:

Mr. Bob Lukens, Community Development Director, updated the Board on the County Parks Reopening Plan as well as Pioneer Park flooding.

Mr. Mark Eisenbarth, Muskegon County Administrator, and Patrick Finnegan, District Court Administrator, presented the COVID-19 Preparedness and Response Plan.

Roll Call:

Yes: Marcia Hovey-Wright, Kenneth Mahoney, John Snider, III, Rillastine Wilkins

No: Gary Foster, Susie Hughes, Zach Lahring, Charles Nash, Robert Scolnik.
Motion failed.

WM20/05 – 43 It was moved by Chairman Hughes, supported by Commissioner Nash, to approve renewal of the annual maintenance and support agreement for the PureStorage network storage array for \$26,016.00 to be procured from CDW as a sole source.

Roll Call:

Yes: Zach Lahring, Kenneth Mahoney, Charles Nash, I. John Snider, III, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Robert Scolnik

No: None Motion carried.

WM20/05 – 44 It was moved by Chairman Hughes, Supported by Commissioner Mahoney, to authorize deletion of Database Administrator, X25101, salary range adjustment for the vacant Onbase Administrator position, X72601, from NX-00320 (\$30.361/hr. - \$38.398/hr.), to NX-00290 (\$26.406/hr. - \$33.324/hr.), reclassify Info Systems Tech I's, N40004 and N40005, and ECM Coordinator Tier 1, N29501 at pay table/grade NO-00200 (\$17.426/hr. - \$22.982/hr.), to Info Systems Tech II positions at pay table/grade NX-00210 (\$21.954/hr. - \$27.635/hr.), create two (2) new Info Systems Tech I positions at pay table/grade (\$17.426/hr. - \$22.982/hr.).

Roll Call:

Yes: Kenneth Mahoney, Charles Nash, I. John Snider, III, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Robert Scolnik

No: Zach Lahring Motion carried.

OLD BUSINESS

Community Development Director Bob Lukens shared photos of the flood damage to Pioneer Park.

Emergency Services Director Rich Warner gave an update on area flooding.

NEW BUSINESS

Commissioner Foster requested an update on how much of the senior millage funds are going to employees. Mr. Eisenbarth replied that he would provide that information.

Administrator Mark Eisenbarth discussed the Work Share plan with the commissioners and stated it would be brought to full board on Thursday.

PUBLIC COMMENT

Mr. Sean Campbell expressed concerns of the causeway and Memorial Park.

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 5:08 p.m.

**Muskegon County
Ways & Means Committee
June 2, 2020
3:30 p.m.
Zoom**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:38 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik
John Snider, II and Rillastine Wilkins – had technical difficulties and attended after roll call

Also

Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Hovey-Wright, to approve the minutes of May 19, 2020, as written.

Roll Call:

Yes:

Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Rillastine Wilkins, Robert Scolnik

No:

None

Motion carried.

PUBLIC COMMENT (On an agenda item.)

None

ITEMS FOR CONSIDERATION

WM20/06 – 45 It was moved by Commissioner Mahoney, supported by Commissioner Hovey-Wright, to approve payment of the accounts payable of \$10,965,180.80 covering the period of May 8, 2020 through May 21, 2020 for checks, PCard and EFT payments covering the period April 1, 2020 through April 30, 2020 as presented by the County Clerk.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, Charles Nash, I. John Snider, III, Rillastine Wilkins, Gary Foster, Robert Scolnik

No: Zach Lahring Motion carried.

WM20/06 – 46 It was moved by Chairman Hughes, supported by Commissioner Mahoney, to approve the operating levy of 5.6978 mills for Muskegon County to be levied in July 2020, the operating levy of 0.3220 mills for the Lakeshore Museum Center to be levied in December 2020, the operating levy of 0.0751 mills for the Department of Veteran's Affairs to be levied in December 2020, the operating levy of 0.2999 mills for Muskegon County Central Dispatch to be levied in December 2020 and the operating levy of 0.4999 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) to be levied December 2020 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, I. John Snider, III, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Robert Scolnik

No: None Motion carried.

WM20/06 – 47 It was moved by Commissioner Hovey-Wright, supported by Commissioner Snider, to approve the awarding of a 3 year contract with two (2) optional one year renewals for credit and debit card processing services (RFP 20-2368) to AllPaid pending corporate counsel review.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, I. John Snider, III, Rillastine Wilkins, Robert Scolnik

No: None Motion carried.

OLD BUSINESS

None

NEW BUSINESS

Administrator Mark Eisenbarth discussed the Governor's Executive Order 110 and how the various county departments have different plans of opening to the public as well as the parks opening.

PUBLIC COMMENT

None

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:08 p.m.

**Muskegon County
Ways & Means Committee
June 16, 2020
3:30 p.m.
Zoom**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, I. John Snider, II
[Rillastine Wilkins and Kenneth Mahoney had technical difficulties and attended after roll call]

Also

Present: Kristin Barnhill, Executive Assistant/Community Relations Coordinator
Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Hovey-Wright, supported by Commissioner Snider, to approve the minutes of June 2, 2020, as written.

Roll Call:

Yes:

Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Rillastine Wilkins, Robert Scolnik, I. John Snider, II, Gary Foster, Marcia Hovey-Wright,

No: None

Motion carried.

PUBLIC COMMENT (On an agenda item.)

None

ITEMS FOR CONSIDERATION

WM20/06 – 48 It was moved by Chairman Hughes, supported by Commissioner Snider, to approve payment of the accounts payable of \$2,187,067.04, covering the period of May 22, 2020 through June 5, 2020 for checks as presented by the County Clerk.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Robert Scolnik

No: Zach Lahring

Motion carried.

WM20/06 – 49 It was moved by Commissioner Mahoney, supported by Commissioner Hovey-Wright, to approve selecting US Bank as the County's Procurement Card service provider with an implementation no later than October 31, 2020 under the State of Michigan's contract number 200000000047 and authorize the Board Chair to execute the attached Political Subdivision Addendum upon corporate counsel review.

Roll Call:

Yes: Zach Lahring, Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Robert Scolnik,
No: None Motion carried.

WM20/06 – 50 It was moved by Chairman Hughes, supported by Commissioner Nash, to approve the Prosecutor to apply for and accept the FY2021 Crime Victim Rights Grant in the amount of \$328,671.00 and affix the signature of the Board Chairperson to the letter of authorization required by the Michigan Department of Health and Human Services.

Roll Call:

Yes: Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Robert Scolnik
No: None Motion carried.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:51 p.m.

**Muskegon County
Ways & Means Committee
July 7, 2020
3:30 p.m.
Zoom**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:34 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the minutes of June 16, 2020, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None

COMMUNICATION: BUDGET REPORT

It was moved by Chairman Hughes, supported by Commissioner Mahoney to remove the Budget Report from the agenda. Motion carried.

ITEMS FOR CONSIDERATION

WM20/07 – 51 It was moved by Chairman Hughes, supported by Commissioner Snider, to approve payment of the accounts payable of \$21,083,612.96 covering the period of June 6, 2020 through June 19, 2020 for checks, PCard and EFT payments covering the period May 1, 2020 through May 31, 2020 as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, I. John Snider, II, Rillastine Wilkins, Robert Scolnik

No: Zach Lahring, Charles Nash

Motion carried.

WM20/07 – 52 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to approve renewal of Assessment Administration Services provided by the Equalization Department to the Township of Dalton and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Robert Scolnik,

No: None Motion carried.

WM20/07 – 53 It was moved by Chairman Hughes, supported by Commissioner Snider, to waive the Personnel Rules Review Committee and authorize the Human Resources department to maintain the current Personnel Rules.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Robert Scolnik

No: None Motion carried.

WM20/07 – 54 It was moved by Commissioner Foster, supported by Commissioner Nash, to reclassify the vacant Building Maintenance Mechanic II/HVAC, G12601, pay scale GU-00245 (\$19.88/hr - \$25.03/hr) to a Building Maintenance Building Mechanic II position pay scale GU-00240 (\$17.35/hr - \$25.03/hr).

Roll Call:

Yes: I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None Motion carried.

OLD BUSINESS

None

NEW BUSINESS

It was moved by Commissioner Nash, seconded by Commissioner Foster, to cancel the Community Development & Strategic Planning Committee meeting scheduled for Thursday, July 9, 2020. Motion carried.

County Administrator Mark Eisenbarth reminded the Board of the MATS work session to be held on Thursday, July 9, 2020 via Zoom and that the Public Works meeting of the same day is cancelled.

County Administrator Mark Eisenbarth and Public Health Director Kathy Moore updated the Board on the Senior Resources RFPs and the deadline extension dates.

PUBLIC COMMENT

None

FINAL BOARD COMMENT

Commissioner Lahring inquired about the upcoming work session and how the public may join the work session. The Zoom information is the same as the board meeting of the same date.

Commissioner Nash stated that he is very proud of those commissioners that supported the Human Services Resolution to Declare Racism as a Public Health Crisis.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:51 p.m.

**Muskegon County
Ways & Means Committee
August 6, 2020
3:30 p.m.
Zoom**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:43 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, John Snider, II, Rillastine Wilkins, Robert Scolnik

Also

Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Chairman Hughes, supported by Commissioner Snider, to approve the minutes of July 21, 2020, as written.

Roll Call:

Yes:

Charles Nash, John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Robert Scolnik

No: None

Motion carried.

PUBLIC COMMENT (On an agenda item.)

None

ITEMS FOR CONSIDERATION

WM20/08 – 60 It was moved by Chairman Hughes, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$21,285,886.24 covering the period of July 4, 2020 through July 23, 2020 for checks, PCard and EFT payments covering the period June 1, 2020 through June 30, 2020 as presented by the County Clerk.

Roll Call:

Yes: Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Robert Scolnik

No: Zach Lahring

Motion carried.

WM20/08 – 61 It was moved by Commissioner Mahoney, supported by Commissioner Snider, to approve the extension of the contract with MGT of America, Inc. for the preparation the FY2021 indirect cost allocation plan and the IT Rate Study for \$18,000 and \$10,800 respectively and to further authorize issuing Request for Proposals for future years upon the completion of the FY2021 plans.

Roll Call:

Yes: I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Motion carried.

WM20/08 – 62 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to waive procurement level quotes and enter into a contract with Everstream for the County's internet services, Telesystem for the County's VoIP phone services and Granite for the County Analog phone services.

Roll Call:

Yes: Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, I. John Snider, II, Robert Scolnik

No: None

Motion carried.

WM20/08 – 63 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to approve moving Matt Wolff, Info. Systems Tech. II position #X43807, from Step 1 (\$21.954/hr) to Step 2 (\$22.982/hr) in pay grade NX-00210 (\$21.954 - \$27.635/hr) effective June 1, 2020.

Roll Call:

Yes: I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Motion carried.

Susie Hughes had technical difficulties and was not present for the Roll Call

OLD BUSINESS

Commissioner Hovey-Wright referred to the Governor's recent orders regarding systemic racism and asked what steps regarding training, etc., we are doing. Discussion ensued. Commissioner Nash recommended that Administration contact the state and see how the county would be able to partner with them in this effort. Commissioners concurred. Administrator Eisenbarth will follow up on this.

NEW BUSINESS

None

PUBLIC COMMENT

None

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:06 p.m.

**Muskegon County
Ways & Means Committee
August 20, 2020
3:30 p.m.
Zoom**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Rillastine Wilkins, Robert Scolnik

Excused: John Snider, II – excused for beginning of the meeting due to attendance at Healthwest meeting

Also

Present: Mark Eisenbarth, County Administrator; Kristin Barnhill, Executive Assistant to the County Administrator/Community Relations Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Mahoney, supported by Commissioner Hovey-Wright, to approve the minutes of August 6, 2020, as written.

Roll Call:

Yes:

Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik

No:

None

Motion carried.

PUBLIC COMMENT (On an agenda item.)

None

ITEMS FOR CONSIDERATION

WM20/08 – 64 It was moved by Commissioner Nash, supported by Commissioner Foster, to approve payment of the accounts payable of \$14,111,347.83 covering the period of July 18, 2020 through August 6, 2020 for checks and EFT payments covering the period July 1, 2020 through July 31, 2020 as presented by the County Clerk.

Ways & Means Committee Minutes

August 20, 2020

Page 2

Roll Call:

Yes: Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: Zach Lahrng Motion carried.

WM20/08 – 65 It was moved by Commissioner Hovey-Wright, supported by Chairman Hughes, to approve setting the electronic Public Hearing date for the FY2021 Proposed Muskegon County Budget for Tuesday, September 8, 2020 at 3:30 P.M. and to authorize the publication of a Notice of Public Hearing in a newspaper of general circulation on or before August 30, 2020.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahrng, Kenneth Mahoney, Charles Nash, Rillastine Wilkins, Robert Scolnik

No: None Motion carried.

WM20/08 – 66 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to amend the FY2020 budget as presented.

Roll Call:

Yes: Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: Zach Lahrng Motion carried.

WM20/08 – 67 It was moved by Chairman Hughes, supported by Commissioner Hovey-Wright, to approve the Prosecutor to apply for and accept the FY 2021 STOP Violence Against Women grant.

Roll Call:

Yes: Susie Hughes, Zach Lahrng, Kenneth Mahoney, Charles Nash, I. John Snider, II, Gary Foster, Marcia Hovey-Wright, Robert Scolnik

No: None Motion carried.

Rillastine Wilkins had technical difficulties and was not present for the Roll Call vote.

WM20/08 – 68 It was moved by Commissioner Nash, supported by Commissioner Foster, to approve a three year lease agreement, expiring on September 30, 2023, between the County and Family Outreach Center, and authorize the Chair to sign the agreement.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahrng, Kenneth Mahoney, Charles Nash, I. John Snider, II, Gary Foster, Robert Scolnik

No: None Motion carried.

Rillastine Wilkins had technical difficulties and was not present for the Roll Call vote.

WM20/08 – 69 It was moved by Commissioner Hovey-Wright, supported by Commissioner Foster, to approve the ongoing contract with Title Check LLC, beginning May 1, 2019 and continuing for a period of (5) five years, concluding on April 30, 2024. This contract is to provide services under the scope of Public Act 123 of 1999 to the Muskegon County Treasurer acting in its official duty as the Foreclosing Governmental Unit for the County of Muskegon.

Roll Call:

Yes: Zach Lahring, Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Robert Scolnik

No: None Motion carried.

WM20/08 – 70 It was moved by Chairman Hughes, supported by Commissioner Hovey-Wright, to authorize Muskegon County Department of Veterans Affairs personnel apply for and accept the 2021 State of Michigan County Veteran Service Fund Grant.

Roll Call:

Yes: Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Robert Scolnik

No: None Motion carried.

WM20/08 – 71 It was moved by Commissioner Hovey-Wright, supported by Commissioner Snider, to approve and authorize the Chair to sign MDOT 2020 Air Service Capital Improvement and Equipment Grant Contract No. 2020-0747, and authorize the Clerk to execute the required resolution.

Roll Call:

Yes: Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Robert Scolnik

No: None Motion carried.

OLD BUSINESS

Administrator Eisenbarth reported that there are 542 beds allocated in the Muskegon County Jail. Of those, 307 beds are occupied and 235 remain open.

NEW BUSINESS

None

PUBLIC COMMENT

Director of Finance Beth Dick announced that the 2021 budget documents are ready to be delivered or picked up as arranged to the commissioners and that the Budget Presentation will be held at Full Board on Tuesday, August 25, 2020.

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:28 p.m.

**Muskegon County
Ways & Means Committee
September 1, 2020
3:30 p.m.
Zoom**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 5:00 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, John Snider, II, Rillastine Wilkins, Robert Scolnik

Also

Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Hovey-Wright, supported by Chairman Hughes, to approve the minutes of August 20, 2020, as written.

Roll Call:

Yes:

Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, John Snider, II, Robert Scolnik

No:

None

Motion carried.

PUBLIC COMMENT (On an agenda item.)

None

ITEMS FOR CONSIDERATION

WM20/09 – 72 It was moved by Commissioner Wilkins, supported by Chairman Hughes, to approve payment of the accounts payable of \$8,050,181.66 covering the period of August 7, 2020 through August 20, 2020 for checks, PCard payments covering the period July 1, 2020 through July 31, 2020 as presented by the County Clerk.

Roll Call:

Yes: John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik

No:

Zach Lahring

Motion carried.

WM20/09 – 73 It was moved by Chairman Hughes, supported by Commissioner Mahoney, to authorize a contract with United Health Care to provide the Medicare Advantage Plan to Muskegon County post-65 retirees from January 1, 2021 through December 31, 2021 for a 2021 monthly premium rate of \$194.81 per Medicare-Eligible individual.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, Charles Nash, John Snider, II, Rillastine Wilkins, Robert Scolnik

No: Zach Lahrng Motion carried.

WM20/09 – 74 It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the “Resolution to Approve Cost and Special Assessment Roll for Brown’s Pond Lake Level.”

Roll Call:

Yes: Susie Hughes, Zach Lahrng, Kenneth Mahoney, Charles Nash, John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Robert Scolnik

No: None Motion carried.

OLD BUSINESS

None

NEW BUSINESS

WM20/09 – 75 It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the Capital Improvement Requests for FY2021:

Sheriff	Police SUV Interceptor Replacement	\$181,832.00
	Detention Stools	\$6,496.00
	SCBA Wall Mount Storage Units	\$7,150.00
	6 New Cameras – Security Cells	\$15,000.00
Office Services	Production Copier	\$1,200.00
Fairgrounds	Roof Repairs	\$56,281.00
Facilities	Harris Building High Efficiency Boiler	\$50,000.00
	HOJ – Installation of UV-C Units in AHUs	\$50,000.00
	Outdoor Lighting (S. Campus, HOJ, HW)	\$75,000.00
	Plow Truck	\$38,000.00
Courts: Family/Circuit Probate/District	Court Recording Equipment (\$435,800 over 5 years at \$87,160/year)	\$87,160.00
Total		\$568,119.00

Roll Call:

Yes: John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahrng, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None Motion carried.

**Muskegon County
Ways & Means Committee
September 15, 2020
3:30 p.m.
Zoom**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, John Snider, II, Rillastine Wilkins, Robert Scolnik

Also

Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Chairman Hughes, supported by Commissioner Foster, to approve the minutes of September 1, 2020, as written.

Roll Call:

Yes:

Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, John Snider, II, Rillastine Wilkins, Robert Scolnik

No:

None

Motion carried.

PUBLIC COMMENT (On an agenda item.)

None

ITEMS FOR CONSIDERATION

WM20/09 – 77 It was moved by Commissioner Snider, supported by Commissioner Foster, to approve payment of the accounts payable of \$5,219,274.20 covering the period of August 21, 2020 through September 3, 2020 for checks as presented by the County Clerk.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, Charles Nash, John Snider, II, Rillastine Wilkins, Gary Foster, Robert Scolnik

No:

Zach Lahring

Motion carried.

WM20/09 – 78 It was moved by Chairman Hughes, supported by Commissioner Mahoney, with a friendly amendment, to approve the vendors outlined in the attached schedule be approved and to allow regular processing of payments for the time period of October 1, 2020 through September 30, 2021.

Roll Call:

Yes: Kenneth Mahoney, Charles Nash, John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Robert Scolnik

No: Susie Hughes, Zach Lahring Motion carried.

WM20/09 – 79 It was moved by Commissioner Foster, supported by Chairman Hughes, to authorize the sale of the 2006 Chevy Cobalt VIN# 1G1AK55F467856998, 2007 Ford Taurus VIN# 1FAFP53U37A113713, 2006 Chevy Malibu VIN# 1G1ND52J52M648290, 2007 Chevy Malibu VIN# 1G1ZS58N47F270394, 2007 Chevy Impala VIN# 2G1WB55K279356728, and 2003 Chevy Impala VIN# 2G1WF52E939341320 through Miedema Auctioneering, Inc.

Roll Call:

Yes: John Snider, II, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None Motion carried.
[Commissioner Wilkins had technical difficulties]

WM20/09 – 80 It was moved by Chairman Hughes, supported by Commissioner Foster, to appoint Sara Hough, Human Resources Manager, as employer delegate to the 2020 Municipal Employees Retirement System (MERS) virtual annual conference at no cost to the County.

Roll Call:

Yes: Zach Lahring, Kenneth Mahoney, Charles Nash, John Snider, II, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Robert Scolnik

No: None Motion carried.
[Commissioner Wilkins had technical difficulties]

WM20/09 – 81 It was moved by Commissioner Foster, supported by Commissioner Snider, to approve pursuant to Section 8 of the Publicly Funded Health Insurance Contribution Act (State of Michigan Public Act 152 of 2011), the Board of Commissioners of the County of Muskegon hereby extends the County's exemption from the requirements of said Act for an additional year through the end of calendar year 2021.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, Charles Nash, John Snider, II, Robert Scolnik

No: Zach Lahring Motion carried.
[Commissioner Wilkins had technical difficulties]

WM20/09 – 82 It was moved by Commissioner Nash, supported by Commissioner Foster, to authorize the sale of the 2007 Ford Taurus VIN#1FAFP53U17A113712, 2007, Ford Taurus VIN# 1FAFP53U17A113709, 2007 Chevy Malibu VIN# 1G1ZS58N17F271342, 2007 Chevy Malibu VIN# 1G1ZS58N57F272199, 2007 Ford Freestar VIN# 2FMZA51637BA16413, 2007 Ford Uplander VIN# 1GNDV23187D179434 through Miedema Auctioneering, Inc.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, John Snider, II, Gary Foster, Marcia Hovey-Wright, Robert Scolnik

No: None Motion carried.
[Commissioner Wilkins had technical difficulties]

WM20/09 – 83 It was moved by Chairman Hughes, supported by Commissioner Snider, to authorize the Public Defender's Office to extend the current contracts of Ed Wasiura, Mike Flynn, David Korterling, Jennie Roach, and Belinda Barbier for three months from October 1, 2020 through December 31, 2020.

Roll Call:

Yes: John Snider, II, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None Motion carried.
[Commissioner Wilkins had technical difficulties]

WM20/09 – 84 It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the one year optional renewal with Rehmann Robson as the County's independent auditor for the FY2020 audit at a cost of \$65,100 and authorize the Board Chair to sign the engagement letter.

Roll Call:

Yes: Charles Nash, John Snider, II, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Robert Scolnik

No: None Motion carried.
[Commissioner Wilkins had technical difficulties]

WM20/09 – 85 It was moved by Commissioner Hovey-Wright, supported by Chairman Hughes, to amend the FY2020 budget as presented.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, John Snider, II, Robert Scolnik

No: None Motion carried.
[Commissioner Wilkins had technical difficulties]

WM20/09 – 86 It was moved by Chairman Hughes, supported by Commissioner Foster, to adopt the attached FY2021 County of Muskegon Appropriation Ordinance including the attached Budget Amendments, position changes, and FY2021 Capital Projects, which collectively represent the implementation of the County of Muskegon's FY2021 Operating Budget.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, Charles Nash, John Snider, II, Gary Foster, Robert Scolnik

No: Zach Lahring Motion carried.
 [Commissioner Wilkins had technical difficulties]

OLD BUSINESS

Finance Director Beth Dick apprised the Board of the savings to the County from offering the Health Savings Account to employees.

NEW BUSINESS

Administrator Mark Eisenbarth reminded the Board of the upcoming Healthwest Work Session.

Commissioner Foster inquired regarding a transportation authority work session. Administrator Eisenbarth will follow up.

PUBLIC COMMENT

None

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:33 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Ways & Means Committee

October 8, 2020
3:30 p.m. via WebEx

Bob Scolnik, Chair
Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:34 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Rillastine Wilkins, I. John Snider, II, Bob Scolnik

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of the September 15, 2020 meeting as written. Motion Carried.

Roll Call:

Yes: Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, Zach Lahring, Robert Scolnik

No: None Motion carried.

PUBLIC COMMENT

None

ITEMS FOR CONSIDERATION

WM20/10 - 87 It was moved by Commissioner Wilkins, supported by Commissioner Foster, to approve payment of the accounts payable of \$17,154,967.72 covering the period of September 4, 2020 through September 24, 2020 for checks, EFT and PCard payments covering the period August 1, 2020 through August 31, 2020 as presented by the County Clerk.

Roll Call:

Yes: Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes

No: Zach Lahring Motion carried.

WM20/20 - 88 It was moved by Commissioner Snider, supported by Commissioner Mahoney, to approve the contract between the County of Muskegon/Muskegon County Airport and the Norton Shores Fire Department to provide Airport Rescue and Fire Fighting (ARFF) services for the airport, per the FAA's FAR Part 139 requirements for airports providing commercial air service. The duration of the contract is five (5) years, with a provision to renew the contract for an additional five years.

Roll Call:

Yes: Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring

No: None

Motion carried.

OLD BUSINESS

None

NEW BUSINESS

WM20/10 - 89 It was moved by Commissioner Nash, seconded by Commissioner Hovey-Wright, to continue Committee and Full Board meetings virtually for the health and safety of staff members and the County Board, with the friendly amendment by using WebEx.

Roll Call:

Yes: I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: Zach Lahring

Motion carried.

PUBLIC COMMENT

Lisa Tyler wanted to help attendees recognize where the icon is located to raise your hand within Webex.

Tony Barnes wanted to revisit a countywide ordinance for golf carts. Commissioner Scolnik requested Mr. Eisenbarth check with corporate counsel regarding this.

Commissioner Lahring would like Tony Barnes to bring a motion regarding ORV's and snowmobiles then Commissioner Lahring offered to bring it before Muskegon County.

FINAL BOARD COMMENT

Commissioner Foster commented that they are working on the golf cart ordinance and are planning on having a meeting this month. COVID has really slowed them down. Commissioner Hughes believes each municipality should make their own ordinances on this topic. Commissioner Scolnik does not believe that the County has any authority to make such decisions. Commissioner Foster informed the Board that his belief was that the sheriff would like one ordinance and the townships would have the option to opt in.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:07p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Ways & Means Committee

October 20, 2020
3:30 p.m. via Zoom

Bob Scolnik, Chair
Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:35 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins,

Due to technical difficulties, Marcia Hovey-Wright joined the meeting after it began.

Due to technical difficulties, I. John Snider, II, was only able to hear the meeting and was not able to participate

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Commissioner Foster, to approve the minutes of the October 8, 2020 meeting as written.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Rillastine Wilkins, Gary Foster, Robert Scolnik

No: None Motion carried.

PUBLIC COMMENT

Heidi Tice, Fruitport Township Supervisor, thanked the Board for looking at the DDA and commented on the future developments in Fruitport.

ITEMS FOR CONSIDERATION

WM20/10 - 89 It was moved by Commissioner Nash, supported by Chairman Hughes, to approve payment of the accounts payable of \$18,332,928.46 covering the period of September 25, 2020 through October 8, 2020 for checks, EFT payments covering the period September 1, 2020 through September 30, 2020 as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Kenneth Mahoney, Charles Nash, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Robert Scolnik

No: Zach Lahring Motion carried.

WM20/10 - 90 It was moved by Chairman Hughes, supported by Commissioner Mahoney, to approve renewal of Assessment Administration Services provided by the Equalization Department to the Township of Fruitport and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services.

Roll Call:

Yes: Zach Lahring, Kenneth Mahoney, Charles Nash, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Robert Scolnik

No: None Motion carried.

WM20/10 - 91 It was moved by Commissioner Foster, supported by Chairman Hughes, to approve use of the proposed Interlocal Agreement for County Designated Assessor with Donna VanderVries serving as Designated Assessor for the County.

Roll Call:

Yes: Kenneth Mahoney, Charles Nash, I. Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Robert Scolnik

No: None Motion carried.

WM20/10 - 92 It was moved by Commissioner Mahoney, supported by Chairman Hughes, to approve adoption of the 2020 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department.

Roll Call:

Yes: Charles Nash, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Robert Scolnik

No: None Motion carried.

WM20/10 - 93 It was moved by Commissioner Nash, supported by Chairman Hughes, to authorize the Airport to apply for inclusion in MDOT's fiscal year 2021 crack sealing program.

Roll Call:

Yes: Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None Motion carried.

WM20/10 - 94 It was moved by Commissioner Mahoney, supported by Chairman Hughes, to approve a new lease agreement (No. GS-05P-lmi00654) with the TSA beginning November 1, 2020 and continuing for five years for the rental of 916 square feet at a total annual rent of \$88,182.68.

Roll Call:

Yes: Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None Motion carried.

WM20/10 - 95 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to authorize Human Resources to select Infinisource as the COBRA and Section 125 benefit provider from January 1, 2021 through December 31, 2023.

Roll Call:

Yes: Kenneth Mahoney, Charles Nash, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Robert Scolnik

No: None Motion carried.

WM20/10 - 96 It was moved by Commissioner Nash, supported by Chairman Hughes, to authorize Human Resources to continue with Reliance Standard as the selected provider for basic life/AD&D and long term disability from January 1, 2021 through December 31, 2022.

Roll Call:

Yes: Charles Nash, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Robert Scolnik

No: None Motion carried.

WM20/10 - 97 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to authorize Human Resources to select Blue Cross Blue Shield of Michigan (BCBSM) as the medical insurance benefit provider from January 1, 2021 through December 31, 2022 for active employees and pre-65 retirees.

Roll Call:

Yes: Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None Motion carried.

WM20/10 - 98 It was moved by Chairman Hughes, supported by Commissioner Nash, to authorize Human Resources to contract with Delta Dental on a self-insured basis for active employees and a fully-insured basis for retirees, effective January 1, 2021-December 31, 2021.

Roll Call:

Yes: Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None Motion carried.

WM20/10 - 99 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to authorize Human Resources to select EyeMed as the vision insurance benefit provider from January 1, 2021 through December 31, 2024.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Rillastine Wilkins, Robert Scolnik

No: None Motion carried.

WM20/10 - 100 It was moved by Commissioner Wilkins, supported by Commissioner Mahoney, to authorize procurement of a new Facilities Management truck and plow utilizing MiDeal for a not-to-exceed cost of \$38,000.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Rillastine Wilkins, Gary Foster, Robert Scolnik

No: None Motion carried.

WM20/10 - 101 It was moved by Chairman Hughes, supported by Commissioner Mahoney, to approve the payoff of a 2017 Ford Police Interceptor leased vehicle through Ford Motor Credit that was totaled in an accident with \$14,250.00 in insurance proceeds and remaining approximately \$6,663.49 to be paid from Sheriff's Operations budget (1010-0301) and amend the budget accordingly.

Roll Call:

Yes: Susie Hughes, Kenneth Mahoney, Charles Nash, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Robert Scolnik

No: Zach Lahring Motion carried.

WM20/10 - 102 It was moved by Commissioner Mahoney, supported by Chairman Hughes, to approve the Prosecutor to apply for and accept the FY2021 Crime Victim Rights Navigator Pilot Program Grant in the amount of \$77,608.00.

Roll Call:

Yes: Zach Lahring, Kenneth Mahoney, Charles Nash, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Robert Scolnik

No: None Motion carried.

OLD BUSINESS

Administrator Mark Eisenbarth updated the Board on the Unassigned Fund Balance.

NEW BUSINESS

Administrator Mark Eisenbarth, Public Works Director Matthew Farrar, and Equalization Director Donna Vandervries presented the Fruitport DDA to the Board.

WM20/10 – 103 It was moved by Commissioner Hovey-Wright, supported by Commissioner Lahring, to switch board meetings back to Zoom with added Security and have the County IT department work with the HealthWest IT department to make sure it is used correctly.

Roll Call:

Yes: Zach Lahring, Kenneth Mahoney, Charles Nash, Gary Foster, Marcia Hovey-Wright

No: Susie Hughes Motion carried.

WM20/10 – 104 It was moved by Commissioner Hovey-Wright, supported by Commissioner Foster, to support the Lights on After School Programming Proclamation as presented by Prosecutor DJ Hilson on behalf of the Fight Crime and Invest in Kids organization.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Gary Foster
No: None Motion carried.

PUBLIC COMMENT

Heidi Tice, Fruitport Township Supervisor, thanked the Equalization Department and added that Fruitport is very happy with the County.

Denny Cherette addressed the Board regarding the Fruitport DDA.

Kim Cyr agreed the County needs to switch back to Zoom and liked that the County would be staying with Blue Cross.

IT Director Ivan Phillips informed the Board that when they vote 9-0 they cannot bring a motion back.

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 5:38 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Ways & Means Committee

November 5, 2020
3:30 p.m. via Zoom

Bob Scolnik, Chair
Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 3:43 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, I. John Snider, II, Rillastine Wilkins, Bob Scolnik

Commissioner Kenneth Mahoney had technical difficulties and joined the meeting in progress

Also Present: Beth Dick, Finance Director/Assistant County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of the October 20, 2020 meeting as written. Motion carried.

PUBLIC COMMENT

None

ITEMS FOR CONSIDERATION

WM20/11 - 105 It was moved by Commissioner Foster, supported by Commissioner Hovey-Wright, to approve payment of the accounts payable of \$7,129,136.83 covering the period of October 9, 2020 through October 22, 2020 for checks, and PCard payments covering the period September 1, 2020 through September 30, 2020 as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Charles Nash, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, I. John Snider, II, Robert Scolnik

No: Zach Lahring

Motion carried.

WM20/11 - 106 It was moved by Commissioner Foster, supported by Commissioner Snider, to approve the selection of Universal Credit Services, Inc. for the County's Debt

Collection Agency (RFP 20-2388) and authorize the negotiation of a one year contract with two optional one year renewals to be executed by the Board Chair upon completion of a review by corporate counsel.

Roll Call:

Yes: Zach Lahring, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, I. John Snider, II, Robert Scolnik, Charles Nash

No: None Motion carried.

WM20/11 - 107 It was moved by Chairman Hughes, supported by Commissioner Hovey-Wright, to approve the “Third Amended Fairgrounds Management Agreement Between the County of Muskegon and the Muskegon County Fair Association” and authorize the Chair to execute the agreement.

Roll Call:

Yes: I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Robert Scolnik, Charles Nash

No: None Motion carried.

WM20/11 - 108 It was moved by Chairman Hughes, supported by Commissioner Wilkins, to approve and direct Public Works to pursue grants and identify sources of matching funds to mitigate the flooding at Veterans Park North.

Roll Call:

Yes: I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Robert Scolnik, Charles Nash

No: None Motion carried.

OLD BUSINESS

None

NEW BUSINESS

WM20/11 – 109 It was moved by Chairman Hughes, supported by Commissioner Foster, to direct the Public Works Director to report at Full Board on Tuesday, November 10, 2020, regarding the costs and feasibility of moving the drain commissioner from South Campus to Oak Street and the Emergency Services Department from Oak Street to South Campus.

Roll Call:

Yes: Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, I. John Snider, II, Robert Scolnik, Charles Nash

No: None Motion carried.

PUBLIC COMMENT

None

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:12 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Ways & Means Committee

November 17, 2020
3:30 p.m. via Zoom

Bob Scolnik, Chair
Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:32 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Rillastine Wilkins, Bob Scolnik (Commissioner I. John Snider, II, had technical difficulties and joined the meeting in progress)

Also Present: Beth Dick, Finance Director/Assistant County Administrator;
Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the minutes of the November 5, 2020, meeting as written.

Roll Call:

Yes: Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Motion carried.

PUBLIC COMMENT

None

ITEMS FOR CONSIDERATION

WM20/11 - 110 It was moved by Chairman Hughes, supported by Commissioner Hovey-Wright, to approve payment of the accounts payable of \$7,982,616.19 covering the period of October 23, 2020 through November 5, 2020 for checks as presented by the County Clerk.

Roll Call:

Yes: Zach Lahring, Kenneth Mahoney, Charles Nash, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Robert Scolnik

No: None

Motion carried.

WM20/11 – 111 It was moved by Commissioner Nash, supported by Commissioner Foster, to authorize Muskegon County to continue membership with the Michigan Transit Pool for MATS Auto Liability Insurance coverage for policy period 12/1/2020 through 11/30/2021 with an annual contribution of \$110,956.00 paid in quarterly installments.

Roll Call:

Yes: Kenneth Mahoney, Charles Nash, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Robert Scolnik

No: None

Motion carried.

WM20/11 – 112 It was moved by Chairman Hughes, supported by Commissioner Foster, to authorize Human Resources to proceed with the plan provision changes required by MERS, effective January 1, 2021.

Roll Call:

Yes: Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Robert Scolnik

No: None

Motion carried.

WM20/11 – 113 It was moved by Chairman Hughes, supported by Commissioner Snider, to Table motion WM20/11 – 113 to the full board meeting on Thursday, November 19, 2020, to approve the repayment of \$106,064.89 in unexpended CDBG Housing Grant funds from prior years to the State of Michigan - MEDC and amend the budget accordingly.

Roll Call:

Yes: Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Robert Scolnik

No: Zach Lahring

Motion Tabled.

WM20/11 – 114 It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to enlist the services of a temporary consultant to provide FAA Part 139 documentation, airfield operations review, staff training, and staff supervision until an Airport Manager or Airport Management firm is hired to provide those services for the County, at a not-to-exceed contract cost of \$20,000 and amend the budget accordingly. Permanent management is expected to be in place by January, 2021.

Roll Call:

Yes: Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright,
Susie Hughes, Zach Lahring, Kenneth Mahoney, Robert Scolnik

No: None

Motion carried.

OLD BUSINESS

Public Health Director Kathy Moore gave an update on the COVID-19 coronavirus and its direct impact on Muskegon County as well as the contact tracing efforts.

Circuit Court Administrator Sandra Vanderhyde reported to the Board that upon Order of the Supreme Court the courts are returning to Phase 1.

NEW BUSINESS

Commissioner Mahoney recommended a resolution or declaration to the healthcare and frontline workers. Supported

Commissioner Mahoney recommended a resolution or declaration to honor the clerks and all of the elections workers for their great work. Supported

PUBLIC COMMENT

None

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:17 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Ways & Means Committee

December 1, 2020
3:30 p.m. via Zoom

Bob Scolnik, Chair
Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:03 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring,
Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins,
Bob Scolnik

Also Present: Mark Eisenbarth, County Administrator;
Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Nash, to approve the minutes of the November 17, 2020, meeting as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash,
I. John Snider, Rillastine Wilkins, Gary Foster, Robert Scolnik

No: None

Motion carried.

PUBLIC COMMENT - None

ITEMS FOR CONSIDERATION

WM20/12 – 115 It was moved by Commissioner Snider, supported by Commissioner Foster, to approve payment of the accounts payable of \$13,184,918.62 covering the period of November 6, 2020 through November 19, 2020 for checks, and EFT and PCard payments covering the period October 1, 2020 through October 31, 2020 as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Kenneth Mahoney, Charles Nash, I. John Snider, Rillastine Wilkins,
Gary Foster, Marcia Hovey-Wright, Robert Scolnik

No: Zach Lahring

Motion carried.

WM20/12 – 116 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to authorize the sale of the 2005 Ford Taurus VIN# 1FAFP53205A245713 through Miedema Auctioneering, Inc.

Roll Call:

Yes: Zach Lahring, Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Robert Scolnik

No: None Motion carried.

WM20/12 – 117 It was moved by Commissioner Snider, supported by Commissioner Nash, to authorize staff to seek procurement level quotes to replace the boilers at Building A.

Roll Call:

Yes: Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Robert Scolnik

No: None Motion carried.

WM20/12 – 118 It was moved by Commissioner Foster, supported by Commissioner Snider, to authorize staff to partner with Consumers Energy to provide specs, solicit bids, and oversee the conversion of the exterior lighting at South Campus, Hall of Justice, Heritage Landing, and HealthWest Halmond facilities to LED. Authorize the Board Chair to sign any necessary agreement with Consumers Energy.

Roll Call:

Yes: Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Robert Scolnik

No: None Motion carried.

WM20/12 – 119 It was moved by Commissioner Nash, supported by Commissioner Foster, to approve the request to establish a new job classification of "Appraisal Technician/MCAO" at pay table/grade GU-00185 (\$17.16 - \$21.14 per hour) effective November 1, 2020 and amend the budget accordingly.

Roll Call:

Yes: Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, Charles Nash, I. John Snider, II, Robert Scolnik

No: Zach Lahring Motion carried.

WM20/12 – 120 It was moved by Commissioner Foster, supported by Commissioner Hughes, to authorize Human Resources to accept the proposal for Excess Workers' Compensation insurance of Midwest Employers Casualty for the period of 1/1/21 to 12/31/22 with a \$650,000 self-insured retention and a premium rate of \$0.13 per \$100 payroll for 2021 and \$0.1321 per \$100 payroll for 2022.

Roll Call:

Yes: Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Robert Scolnik

No: None Motion carried.

WM20/12-121 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the resolution pledging the county's full faith and credit for the Black Creek Consolidated Drain District bond, series 2021 (General Obligation, Limited Tax) for an amount not to exceed \$6 million dollars.

Roll Call:

Yes: I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: Zach Lahring Motion carried.

WM20/12 – 122 It was moved by Commissioner Hovey-Wright, supported by Commissioner Foster, to adopt the state Drain Commissioner's Association resolution to rename the office of the Drain Commissioner to Water Resources Commissioner to recognize the changing nature of the position under state law.

Roll Call:

Yes: Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, Robert Scolnik

No: Zach Lahring Motion carried.

WM20/12 – 123 It was moved by Commissioner Nash, supported by Commissioner Snider, to approve a salary range adjustment the Deputy Drain Commissioner's position X27001 from NX-00280 with a range of (\$25.712-\$32.443/hr) to NX-00300 with a range of (\$28.188 - \$35.635/hr) and amend the budget accordingly.

Roll Call:

Yes: Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, Charles Nash, I. John Snider, II, Robert Scolnik

No: Zach Lahring Motion carried.

WM20/12 – 124 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to approve the payment of \$35,736.27 to the State of Michigan for September state psychiatric hospital services.

Roll Call:

Yes: Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Robert Scolnik

No: None Motion carried.

OLD BUSINESS

Drain Commissioner Brenda Moore commented regarding the secretary position at the Drain Office.

NEW BUSINESS

None

PUBLIC COMMENT

None

FINAL BOARD COMMENT

Commissioner Hovey-Wright requests a Resolution in appreciation of the HealthWest staff.

Commissioner Ken Mahoney appreciates Commissioner Foster's request regarding the veterans and cautions that COVID is here and it's real.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:50 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Ways & Means Committee

December 15, 2020
3:30 p.m. via Zoom

Bob Scolnik, Chair
Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:31 p.m.

ROLL CALL

Present: Gary Foster, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash,
I. John Snider, II, Bob Scolnik

Marcia Hovey-Wright and Rillastine Wilkins joined after roll call.

Also Present: Mark Eisenbarth, County Administrator;
Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the minutes of the December 1, 2020, meeting as written.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, I. John Snider, Gary Foster,
Robert Scolnik

No: None

Motion carried.

PRESENTATION: Skip Goss and John Matheson of F3 presented to the Board regarding the Muskegon County Airport.

PUBLIC COMMENT - None

ITEMS FOR CONSIDERATION

WM20/12 – 125 It was moved by Commissioner Foster, supported by Chairman Hughes, to approve payment of the accounts payable of \$15,666,148.03 covering the period of November 20, 2020 through December 3, 2020 for checks and EFT payments for the period covering November 1 through November 30, 2020 as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Kenneth Mahoney, Charles Nash, I. John Snider, Rillastine Wilkins,
Gary Foster, Marcia Hovey-Wright, Robert Scolnik

No: Zach Lahring Motion carried.

WM20/12 – 126 It was moved by Commissioner Foster, supported by Commissioner Nash, to authorize the release of a request for proposals for temporary staffing services.

Roll Call:

Yes: Zach Lahring, Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Robert Scolnik

No: None Motion carried.

WM20/12 – 127 It was moved by Commissioner Foster, supported by Commissioner Nash, to waive the purchasing policy and purchase a temporary gable building for the front entrance of the Hall of Justice from Alaska Structures contingent on grant funding for 100% of the cost.

Roll Call:

Yes: Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Robert Scolnik

No: None Motion carried.

WM20/12 – 128 It was moved by Commissioner Foster, supported by Commissioner Nash, to approve the termination of the procurement card services contract with US Bank allowing for up to a 90-day transition period in accordance with sections 23.2 and 23.3 of the contract.

Roll Call:

Yes: I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None Motion carried.

WM20/12 – 129 It was moved by Chairman Hughes, supported by Commissioner Hovey-Wright, to enter into an agreement with Bank of America for corporate card services pending corporate counsel review while staff reviews other procurement options.

Roll Call:

Yes: Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Robert Scolnik

No: None Motion carried.

WM20/12 – 130 It was moved by Commissioner Foster, supported by Commissioner Nash, to authorize the Board Chair to sign the Letter of Interest for Community

Development Block Grant Reimbursement of COVID Expenditures indicating it has agreed not to proceed with the pursuit of these grant funds.

Roll Call:

Yes: Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik
No: None Motion carried.
(I. John Snider, II, lost computer connection)

WM20/12 – 131 It was moved by Commissioner Nash, supported by Commissioner Foster, to authorize reinstating the unfunded Deeds Record Technician position G31204, with the pay table/grade of GU-00160 (\$15.16-\$18.70/hr) and reclassify the position to a Microfilm Records Technician with the identical salary grade of GU-00160 (\$15.16-\$18.70/hr) to be funded by 80% General Fund and 20% Deeds Automation Fund and also unfund the vacant Deeds Record Coordinator position G31001 and amend the budget accordingly.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Rillastine Wilkins, Robert Scolnik
No: None Motion carried.
(I. John Snider, II, lost computer connection)

WM20/12 – 132 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to approve the signing of the Memorandum of Understanding between the Sheriff's Office and HealthWest to implement a model of care for the residents of the Muskegon County Jail with an option to renew annually.

Roll Call:

Yes: Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins, Gary Foster, Robert Scolnik
No: Susie Hughes, Zach Lahring Motion carried.

WM20/12 – 133 It was moved by Commissioner Mahoney, supported by Chairman Hughes, to approve the Intergovernmental Contract with the Lakeshore Regional Entity for Substance Abuse Treatment and Service through December 31, 2022, and authorize the County Administrator to sign.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, Robert Scolnik
No: None Motion carried.
Abstention: I. John Snider, II, due to conflict of interest

WM20/12 – 134 It was moved by Chairman Hughes, supported by Commissioner Foster, to authorize the Administrator to seek a proposal from F3 for the Muskegon County Airport.

Roll Call:

Yes: Zach Lahring, Kenneth Mahoney, Rillastine Wilkins, Gary Foster, Marcia Hovey-Wright, I. John Snider, II, Robert Scolnik, Susie Hughes

No: None

Abstention: Charles Nash, due to need for more information

Motion carried.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:57 p.m.