

**Muskegon County
Board of Public Works**

January 6, 2022

3:00p.m.

Hall of Justice, 4th Floor

990 Terrace Street, Muskegon, MI 49442

Malinda Pego, Chair
Rillastine R. Wilkins, Vice Chair
Brenda M. Moore, Secretary

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Pego at 3:00p.m.

ROLL

Present: Doug Brown, Muskegon County Commissioner
Kim Cyr, Muskegon County Commissioner
Leo Evans, Ex-officio Member
Susie Hughes, Muskegon County Commissioner
Zach Lahring, Muskegon County Commissioner
Brenda Moore, Water Resources Commissioner
Charles Nash, Muskegon County Commissioner
Malinda Pego, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner [arrived at 3:21p.m.]
Rillastine Wilkins, Muskegon County Commissioner

Excused: Jennifer Hodges, Ex-officio Member

Staff

Present: Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Dave Johnson, Resource Recovery Center Director
Kristin Barnhill, Executive Assistant to the County Administrator/Community Relations Coordinator
Mark Eisenbarth, County Administrator
Michael D. Homier, Corporate Counsel
Mark Hansen, Information Technology Manager
Michael J. Poulin, Sheriff

ELECTION OF OFFICERS

Moved by Commissioner Lahring, seconded by Commissioner Pego, to keep the Board of Public Works officers the same.

VOICE VOTE: **Motion carried**

APPROVAL OF THE AGENDA

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to remove item BPW22/01-05 and approved the agenda as amended.

VOICE VOTE: **Motion carried**

APPROVAL OF MINUTES

Moved by Commissioner Nash, seconded by Commissioner Brown, to approve the minutes of the Board of Public Works meeting held on December 2, 2021.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW22/01-01 Moved by Commissioner Hughes, seconded by Commissioner Nash, to approve Muskegon County Regional Water System to participate with the Michigan Department of Health and Human Services and the Mid Michigan Community Action Agency in the Low Income Household Water Assistance Program per the terms of the attached Memorandum of Understanding and authorize the Board Chair to sign the same.

Matthew Farrar stated this only covers the County's water system customers. The County's water system includes Dalton Township, Fruitland Township, Laketon Township, and Muskegon Charter Township. Leo Evans stated the City of Muskegon also participates in this program.

Members of the Board requested Matthew Farrar forward the information to the City of Muskegon Heights.

Roll call:

Yes – Brown, Cyr, Hughes, Lahring, Moore, Nash, Wilkins, Pego

No –

Absent - Scolnik

Motion carried

BPW22/01-02 Moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize staff to submit the Intent To Apply Form to the Clean Water and Drinking Water Revolving Fund and authorize the chair to sign the same.

VOICE VOTE: **Motion carried**

BPW22/01-03 Moved by Commissioner Nash, seconded by Commissioner Brown, to approve the waiver of tipping fees for the Free Dump Day Program in 2022.

It was requested Matthew Farrar provide a schedule showing the municipalities participating and the dates/times the municipalities will offer the free dump day.

VOICE VOTE: **Motion carried**

BPW22/01-04 Moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Department of Public Works to submit the application to the Michigan Department of Environment, Great Lakes, and Energy the 2022 Scrap Tire Cleanup Grant Program and accept if granted.

VOICE VOTE: **Motion carried**

BPW22/01-05 Moved by Commissioner _____, seconded by Commissioner _____, to approve the Department of Public Works as appointed by the Muskegon County Board of Public Works to conduct all solid waste planning to partner with the West Michigan Sustainable Business Forum to apply and execute the EGLE Materials Management County Engagement grant for \$12,000 and authorize the Board Chair to sign any necessary agreements.

BPW22/01-05 was removed from agenda

BPW22/01-06 Moved by Commissioner Hughes, seconded by Commissioner Nash, to approve the solicitation of Procurement-level quotes for an arc flash audit for the Resource Recovery Center's electrical equipment.

Dave Johnson stated the selected company will post signs and will notify them of items that are of high and low risk. Dave Johnson stated this is required by OSHA every 5 years.

VOICE VOTE: **Motion carried**

BPW22/01-07 Moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the solicitation of bids for a new GC/MS for the Resource Recovery Center laboratory.

VOICE VOTE: **Motion carried**

BPW22/01-08 Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the solicitation of Procurement-level quotes for the purchase of Solid Phase Extraction Equipment for the Resource Recovery Center laboratory.

VOICE VOTE: **Motion carried**

BPW22/01-09 Moved by Commissioner Hughes, seconded by Commissioner Brown, to approve the solicitation of bids for the purchase of six grain wagons for the Resource Recovery Center farm.

VOICE VOTE: **Motion carried**

BPW22/01-10 Moved by Commissioner Hughes, seconded by Commissioner Nash, to approve the vendor and contractor relationships outlined in the attached list be approved to continue under existing arrangements through September 30, 2022.

Dave Johnson stated these are frequently used vendors that need to be paid in a timely manner.

Commissioner Scolnik arrived [3:21p.m.]

VOICE VOTE: **Motion carried**

BPW22/01-11 Moved by Commissioner Hughes, seconded by Commissioner Nash, to approve the five-year Memorandum of Agreement between the Michigan Department of Natural Resources Wildlife Division and the Board of Public Works for cooperating with the Muskegon State Game Area in improving the managed waterfowl hunt by leaving strips of standing corn and corn stubble at the Resource Recovery Center for \$700.00 per strip with a maximum of eleven strips per season, and authorize the Board Chair to sign same.

VOICE VOTE: **Motion carried**

BPW22/01-12 Moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize the purchase of a new 2021 Ford F150 Police Responder 4x4 Pickup through MiDeal for the deputy assigned to patrol the grounds of the Resource Recovery Center and the upfitting of the vehicle (in accordance with the Agreement between Muskegon County Wastewater Facility and Muskegon County Sheriff Office for Law Enforcement Personnel) for a total of \$63,077.39, and to amend the budget accordingly.

Discussion ensued regarding the budgeted amount for the vehicle, the type of vehicle requested, the condition of the current vehicle, the agreement and its terms and costs, and if a deputy is needed for the RRC site.

Sheriff Poulin provided statistics for Deputy Scott VanderVeen. Sheriff Poulin stated approximately 65% of calls of service were related to the RRC property.

Discussion continued regarding the safety of the public and the various groups that use the RRC site, the need to protect the infrastructure at the RRC site, and the hours of coverage by the deputy.

Dave Johnson praised the RRC Deputy Scott VanderVeen for the job he does at the RRC site.

Moved by Commissioner Lahring, seconded by Chair Pego, to table BPW22/01-12 for more information to the next Board of Public Works meeting.

Roll call:

Yes – Cyr, Lahring, Pego

No – Brown, Hughes, Moore, Nash, Scolnik, Wilkins

Motion failed

Vote on original motion BPW22/01-12

Roll call:

Yes – Hughes, Moore, Nash, Scolnik, Wilkins, Brown

No – Cyr, Lahring, Pego

Motion carried

Informational Items:

The following informational items were received and placed on file:

1. Public Works Monthly Operations Report, December 2021.
2. Wastewater Monthly Operating Report, December 2021.
3. Muskegon Municipal Wastewater Management Committee Minutes, Dec. 2021 (draft)

UNFINISHED BUSINESS

None

NEW BUSINESS

Commissioner Hughes commented on the amount of blown trash around the landfill because of the high winds in recent weeks. Commissioner Hughes stated the company contracted to pick-up the blown trash does a really good job and questioned if they were being reimbursed appropriately due the new cell that was put in service. Matthew Farrar stated they did have a price increase this year and it will be looked at again this year.

PUBLIC COMMENT ON A NEW ITEM

None

FINAL BOARD COMMENT

Commissioner Scolnik commented on how low the reported wastewater flow was. Dave Johnson stated this is a record low for them. Dave Johnson stated the water table went down, lake levels went down, municipalities made repairs to their sewer systems, and the RRC lost a major customer (Bayer Cropscience) as examples of things that have contributed to the decrease in flow. Discussion ensued on increasing flow.

Administrator Eisenbarth stated there is EDA funding called Economic Adjustments for water projects. Administrator Eisenbarth asked Dave Johnson and Matthew Farrar to look into this. Administrator Eisenbarth stated the EDA is looking for additional applicants for the funds available.

Water Resources Commissioner Moore stated the need to focus on redeveloping the urban core.

Water Resources Commissioner Moore asked Dave Johnson if the RRC Farm is MAEAP certified. Dave Johnson stated he would look into this.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:06p.m.

Malinda Pego, Chair



Muskegon County
Public Works Board Meeting
Malinda Pego, Chairman
Rillastine Wilkins, Vice-Chairman

February 3, 2022 at 3:00 PM
Michael E. Kobza Hall of Justice
4th Floor, 990 Terrace Street
Muskegon, MI 49442

MINUTES

1. Roll Call

The Public Works Board was called to order by Chair Pego at 3:02 p.m.

Present: Commissioner Kim Cyr
Commissioner Susie Hughes
Commissioner Zach Lahring
Water Resources Commissioner Brenda Moore
Commissioner Charles Nash
Chair Malinda Pego
Commissioner Bob Scolnik
Vice-Chair Rillastine Wilkins
Ex-officio Jennifer Hodges

Excused: Commissioner Doug Brown
Ex-officio Leo Evans

Also Present: Mark Eisenbarth, County Administrator
Michael Homier, Corporate Counsel
Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Dave Johnson, Resource Recovery Center Director
Mark Hansen, Information Technology Manager
Michael J. Poulin, Sheriff
Bob Lukens, Community Development Director
Kristin Barnhill, Executive Assistant to the County Administrator
Kathy Tharp, Administrative Coordinator

2. Approval of Agenda

ACTION: Motion to approve item 2. by Rillastine Wilkins second by Susie Hughes;

Motion Passed with an 8:0 vote

AYES: Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

EXCUSED: Doug Brown

3. Approval of Minutes of January 6, 2022

A. Approval of the minutes from the January 6, 2022 Board of Public Works meeting

ACTION: Motion to approve item 3.A. by Susie Hughes second by Rillastine Wilkins;

Motion Passed with an 8:0 vote

AYES: Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

EXCUSED: Doug Brown

4. **Public Comment (on an agenda item)**

None

5. **Items for Consideration**

A. **Matt Farrar BPW22/01-13** Move to authorize staff to bid the gas collection system expansion project.

ACTION: Motion to approve item 5.A. by Susie Hughes, second, by Rillastine Wilkins;

Motion Passed with an 8:0 vote

AYES: Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

EXCUSED: Doug Brown

B. **David Johnson BPW22/01-14** Move to reclassify the position of Engineering, Operations & Maintenance Manager (position X92501, pay grade NX-00362, \$33.676/hr - \$42.439/hr) to Operations Supervisor with pay grade NX-00345, \$33.254/hr - \$41.727/hr), effective February 23, 2022.

ACTION: Motion to approve item 5.B. by Susie Hughes, second by Rillastine Wilkins;

Motion Passed with an 8:0 vote

AYES: Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

EXCUSED: Doug Brown

C. **David Johnson BPW22/01-15** Move to authorize the Resource Recovery Center's sale of two used trucks in accordance with the County's Surplus Disposal Policy & Procedure.

ACTION: Motion to approve item 5.C. by Rillastine Wilkins, second by Susie

Hughes;

Motion Passed with an 8:0 vote

AYES: Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

EXCUSED: Doug Brown

- D. **David Johnson BPW22/01-16** Move to authorize Prein&Newhof to proceed with the pre-engineering soil study needed to determine the necessary design features of the A to C force main, at a cost not to exceed \$58,500.00.

ACTION: Motion to approve item 5.D. by Charles Nash, second by Rillastine Wilkins;

Motion Passed with an 7:1 vote

AYES: Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NOES: Susie Hughes

EXCUSED: Doug Brown

- E. **David Johnson BPW22/01-17** Move to authorize the Procurement Office to solicit bids for the purchase of lubricants and other fleet maintenance chemicals to be used by the Resource Recovery Center.

ACTION: Motion to approve item 5.E. by Susie Hughes, second by Rillastine Wilkins;

Motion Passed with an 8:0 vote

AYES: Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

EXCUSED: Doug Brown

- F. **David Johnson BPW22/01-18** Move to authorize Grand River Construction to put in an office for the Resource Recovery Center Operations Maintenance Supervisor at a cost of \$32,940.00 and authorize the amending of the RRC FY2022 Capital Budget accordingly.

ACTION: Motion to approve item 5.F. by Brenda Moore, second by Charles Nash;

Motion Passed with an 8:0 vote

AYES: Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

EXCUSED: Doug Brown

- G. **David Johnson BPW22/01-19** Move to authorize the Resource Recovery Center to utilize the services of Michigan Registered Forester Randy Kuipers to execute their *Forest and Wildlife Management Plan* for an additional five years, with a 14% commission on timber sales, beginning March 16, 2022.

Dave Johnson stated the commission percentage is the same as it was.

ACTION: Motion to approve item 5.G. by Rillastine Wilkins, second by Charles Nash;
Motion Passed with an 7:1 vote

AYES: Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NOES: Susie Hughes

EXCUSED: Doug Brown

H. **David Johnson BPW22/01-20** Move to approve the first of two possible one-year extensions of the contract with RS Technical for flow meter calibration services at \$31,080.00 per year and flow meter repair services at \$125.00/hour.

Dave Johnson stated these are meters used to bill the municipalities and are serviced quarterly.

ACTION: Motion to approve item 5.H. by Susie Hughes, second by Rillastine Wilkins;
Motion Passed with an 8:0 vote

AYES: Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

EXCUSED: Doug Brown

I. **David Johnson BPW22/01-21** Move to approve the Sheriff Department's lease of 7,031 sq. ft of space in the Resource Recovery Center's Zelenka Building for cold storage at the rate of \$500.00 per month.

Sheriff Poulin stated these are mostly summer program items and provided examples of some of the items. Sheriff Poulin stated these items are currently being stored at the Muskegon County Fairgrounds and outside at Emergency Services.

ACTION: Motion to approve item 5.I. by Brenda Moore, second by Charles Nash;
Motion Passed with an 6:2 vote

AYES: Kim Cyr, Susie Hughes, Brenda Moore, Charles Nash, Bob Scolnik, Rillastine Wilkins

NOES: Zach Lahring, Malinda Pego

EXCUSED: Doug Brown

J. **David Johnson BPW22/01-22** Move to authorize the solicitation of bids for the sale of alfalfa in fields 9, 11, 15, 15A, 24, 28, 32, and 36 at the Resource Recovery Center.

- ACTION:** Motion to approve item 5.J. by Charles Nash, second by Susie Hughes;
Motion Passed with an 8:0 vote
- AYES:** Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash,
Malinda Pego, Bob Scolnik, Rillastine Wilkins
- EXCUSED:** Doug Brown

6. Informational Items

- A. Information items to be placed on file.
Public Works Monthly Report, January 2022
Resource Recovery Center Monthly Report, January 2022
Muskegon County Regional Water Policy Board Minutes, January 12, 2022 (draft)
Muskegon Municipal Wastewater Management Committee Minutes, January 20, 2022 (draft)

7. Unfinished Business

None

8. New Business

None

9. Public Comment

Dave Johnson and Bob Lukens provided details about the Brainy Day Trail Run event going to be held this year at the Mosquito Creek Trail on August 20, 2022. This event draws approximately 500 people and raises funds for Hydrocephalus.

10. Final Board Comments

Commissioner Scolnik spoke about the Channel Crossing project and asked Matthew Farrar about the thrust block collars installed. Matthew Farrar explained the thrust block collars are used to overcome the pressure force on the pipe at points where the pipe bends. Commissioner Scolnik stated he visited the site with the County's Project Engineer, Steve Fink, and wrote about it on his social media page and received hundreds of responses.

11. Adjournment

There being no further business to come before the Board of Public Works, the meeting was adjourned at 3:49 p.m.

Malinda Pego, Chair



Muskegon County

Public Works Board Meeting

Malinda Pego, Chairman
Rillastine Wilkins, Vice-Chairman

March 3, 2022 at 3:00 PM

Michael E. Kobza Hall of Justice
4th Floor, 990 Terrace Street
Muskegon, MI 49442

MINUTES

1. Call to Order

The Board of Public Works was called to order by Chair Pego at 3:05 p.m.

2. Roll Call

Present:

Commissioner Kim Cyr
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Malinda Pego
Commissioner Bob Scolnik
Commissioner Rillastine Wilkins
Ex-Officio Leo Evans
Ex-Officio Jennifer Hodges

Excused:

Commissioner Doug Brown
Commissioner Susie Hughes
Water Resources Commissioner Brenda Moore

Also

Present:

Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Dave Johnson, Resource Recovery Center Director
Christine Morris, Resource Recovery Center Administrative Analyst
Tracy Vanderlaan, Resource Recovery Ctr Administrative Secretary
Angela Gasiewski, Finance Director
Mark Eisenbarth, County Administrator
Michael Homier, Corporate Counsel

3. Approval of Agenda

ACTION:

Moved by Commissioner Rillastine Wilkins, supported by
Commissioner Charles Nash

Voice Vote: Passed 6:0

4. Approval of Minutes

A. Approve the Board of Public Works meeting minutes for February 3, 2022.

ACTION: Moved by Commissioner Rillastine Wilkins, supported by Commissioner Charles Nash
Voice Vote: Passed 6:0

5. Public Comment (on an agenda item)

None

6. Items for Consideration

BPW22/03-23 **(Public Works/Matt Farrar)** Move to award Clearing and Grubbing to Ryerson Brothers Excavating for \$115,155.00 and authorize the Chair to sign the Agreement.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Bob Scolnik;
YES: Kim Cyr, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins
NO: None
Excused: Doug Brown, Susie Hughes, Brenda Moore
Passed 6:0

BPW22/03-24 **(Public Works/Matt Farrar)** Move to award Household Hazardous Waste services for calendar year 2022-2024 to US Ecology, Inc and authorize the Chair to sign the Agreement.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Rillastine Wilkins;
Voice Vote: Passed 6:0

BPW22/03-25 **(Public Works/Matt Farrar)** Move to approve the proposal number 202205923 from Golder Associates, Inc. in the amount of \$352,413.00 for surveys, bidding, field inspection, reporting services and Bid cell 6. Add a 10% contingency under the General Landfill Engineering Services Agreement and authorize the Chair to sign the agreement.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Zach Lahring;
YES: Kim Cyr, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Excused: Doug Brown, Susie Hughes, Brenda Moore
Passed 6:0

BPW22/03-26 **(Resource Recovery Center/David Johnson)** Move to renew the Agreement between the Bronco Beagle Club and the Muskegon County Board of Public Works for the purpose of holding Beagle Field Trials on the Resource Recovery Center property (pending submittal of documentation of the required insurance).

ACTION: Moved by Commissioner Rillastine Wilkins, supported by Commissioner Charles Nash;
Voice Vote: Passed 6:0

BPW22/03-27 **(Resource Recovery Center/David Johnson)** Move to accept the bid from Pell's Farm Service for six new grain wagons for \$219,000.00 with trade-in of the old grain wagons for \$87,000.00, resulting in a net total of \$132,000.00.

Dave Johnson requested the Board reject the bid. Dave Johnson referenced a letter received yesterday from Pell's Farm Service stating a 10% price increase above what was bid. Dave Johnson stated it was unlikely the equipment would be received by October and another price increase may be a factor.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Rillastine Wilkins;
YES: None
NO: Kim Cyr, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins
Excused: Doug Brown, Susie Hughes, Brenda Moore
Failed 0:6

7. Informational Items

Informational items placed on file:

- A. Public Works Monthly Report, February 2022
- B. Resource Recovery Center Monthly Report, February 2022
- C. Muskegon County Regional Water System Policy Board Minutes, February 2022 (draft)

8. Unfinished Business

Commissioner Nash questioned the solicitation statistics in the bid summary for the grain wagons. Dave Johnson stated the number 82 represents the number of views on Bidnet.

9. New Business

Administrator Eisenbarth requested Matthew Farrar provide an update on the roads going through Business Park North and the concerns of Dalton Township Supervisor, Jeffery Martin. Matthew Farrar stated the association has not been active since the Master Deed was completed. The new owners of the lots in Business Park North would like the Muskegon County Road Commission to take over the maintenance of the roads because they are through roads used by others not in Business Park North. Administrator Eisenbarth stated Supervisor Martin reached out to the County requesting assistance with getting this matter in front of the Muskegon County Road Commission Board.

Discussion ensued.

BPW22/03-28 Moved by Commissioner Lahring, supported by Commissioner Cyr, the Muskegon County Board of Public Works recommends the Muskegon County Road Commission assumes responsibility for the maintenance of roads Hein Drive and Industrial Parkway.

Voice Vote: Passed 6:0

Administrator Eisenbarth informed the board members that the Greater Muskegon Economic Development and Ottawa County's economic development is working with Senator Victory on a house bill to fund a sewer line from Coopersville to the Muskegon County Resource Recovery Center. Administrator Eisenbarth stated he would bring a resolution to the Full Board meeting addressing this. Administrator Eisenbarth stated the request for the sewer line is coming from the City of Coopersville along with two Industrial Parks in Coopersville.

10. Public Comment

Commissioner Brown stated he hoped to see everyone at the next meeting.

Dave Johnson stated the Muskegon County Trail Riders Association will be hosting a fundraiser in September 2022 for Harbor Hospice.

11. Final Board Comments

Commissioner Scolnik spoke about a letter he received concerning the sale of RMS Disposal to Republic Waste Services. Commissioner Scolnik asked Matthew Farrar if RMS Disposal used our landfill. Matthew Farrar stated RMS Disposal did sell its assets to Republic Waste Services, but not their contracts. Matthew Farrar stated Republic Waste Services does operate their own landfill. Matthew Farrar stated the loss of waste from RMS Disposal to the County's landfill is significant. Matthew Farrar stated he has met and continues to meet with Republic Waste Services about bringing local trash to the County's landfill. Matthew Farrar stated staff at the landfill is looking at ways to cut costs and there are other trash haulers that would like to sign contracts with the County's landfill.

Commissioner Nash stated he saw a news report regarding a company selling their fuel to DTE or Consumers. Matthew Farrar stated when the pipeline and compressor station were built, Eagle Alloy participated in those costs. The agreement with Eagle Alloy provides them with rights to the gas from the landfill and the gas they don't use can be sold to Sun Chemical. Matthew Farrar stated about three years ago an engineer looked at what it would cost to clean the methane gas to 99% pure methane and the cost came in around \$14 million. Matthew Farrar stated it is cost prohibited at this time.

Administrator Eisenbarth stated there would be a work session regarding HealthWest following this meeting.

12. Adjournment

There being no further business to come before the Board of Public Works, the meeting was adjourned at 3:47 p.m.

Malinda Pego, Chair



Muskegon County
Public Works Board Meeting
Malinda Pego, Chairman
Rillastine Wilkins, Vice-Chairman

April 7, 2022 at 3:00 PM
Michael E. Kobza Hall of Justice
4th Floor, 990 Terrace Street
Muskegon, MI 49442

MINUTES

1. Call To Order

The Board of Public Works was called to order by Chair Pego at 3:00 p.m.

2. Roll Call

PRESENT: Commissioner Kim Cyr
Commissioner Rillastine Wilkins
Commissioner Zach Lahring
Commissioner Malinda Pego
Water Resources Commissioner Brenda Moore
Board Chairman Bob Scolnik
Commissioner Charles Nash
Ex-Officio Jennifer Hodges

EXCUSED: Commissioner Doug Brown
Commissioner Susie Hughes
Ex-Officio Leo Evans

ALSO PRESENT: Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Dave Johnson, Resource Recovery Center Director
Christine Morris, Resource Recovery Center Administrative Analyst
Laura Genovich, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Rillastine Wilkins, supported by Water Resources Commissioner Brenda Moore to approve the agenda as presented

VOICE VOTE: Passed 7:0

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Kim Cyr to amend the agenda by adding item BPW22/04-41, Corrective Action Agreement.

VOICE VOTE: Passed 7:0

ACTION: Moved by Water Resources Commissioner Brenda Moore, supported by Commissioner Kim Cyr to approve the amended agenda.

VOICE VOTE: **Passed 7:0**

4. Approval of Minutes

Approve the Board of Public Works meeting minutes for March 3, 2022.

ACTION: Moved by Commissioner Rillastine Wilkins, supported by Commissioner Kim Cyr

YES: Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 7:0

5. Public Comment (on an agenda item) - None

6. Items for Consideration

BPW22/04-29 **(Public Works/Matt Farrar)** Move to authorize staff to apply and accept a grant to replace the Eastside Water System.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Rillastine Wilkins

VOICE VOTE: **Passed 7:0**

BPW22/04-30 **(Public Works/Matt Farrar)** Move to authorize the Chair to sign the engineering agreement between the County and Prein & Newhof, as prepared by Corporate Counsel, for an amount not-to-exceed \$324,384.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Rillastine Wilkins

YES: Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

EXCUSED: Doug Brown, Susie Hughes

Passed 7:0

BPW22/04-31 **(Public Works/Matt Farrar)** Move to award 2022 Expansion Area Site Fill to Catskill Remedial Contracting Services, Inc. for the low bid price of \$2,660,423.50 with a ten percent contingency and authorize the Chair to sign the Agreement.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Zach Lahring

YES: Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob

NO: Scolnik, Rillastine Wilkins
EXCUSED: None
Doug Brown, Susie Hughes
Passed 7:0

BPW22/04-32 **(Public Works/Matt Farrar)** Move to authorize staff to issue a request for bids for the 2022 Landfill Gas System Expansion project.
ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Brenda Moore
VOICE VOTE: **Passed 7:0**

BPW22/04-33 **(Public Works/Matt Farrar)** Move to obtain procurement level quotes on ten landfill litter screens, and 1,000 feet of landfill litter fence.
ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Kim Cyr
VOICE VOTE: **Passed 7:0**

BPW22/04-34 **(Public Works/Matt Farrar)** Move to approve quote number 241944 from Michigan CAT in the amount of \$59,305.96 under the terms of the Preventative Maintenance and Equipment Repair Service Agreement with a 15 percent contingency for the repair.
ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Rillastine Wilkins
YES: Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins
NO: None
EXCUSED: Doug Brown, Susie Hughes
Passed 7:0

BPW22/04-35 **(Resource Recovery Center/David Johnson)** Move to award the bids for RFB 22-2457, *Agricultural Chemicals and Fertilizers*, as recommended in the table in the Summary of Request.
ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Rillastine Wilkins
YES: Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins
NO: None
EXCUSED: Doug Hughes, Susie Hughes
Passed 7:0

BPW22/04-36 **(Resource Recovery Center/David Johnson)** Move to accept the low bid for IFB 22-2452, *Installation of Six T-L Irrigation Rigs*, from Ag 1 Crop Solutions for \$640,661.00.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Zach Lahrning
YES: Kim Cyr, Zach Lahrning, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins
NO: None
EXCUSED: Doug Hughes, Susie Hughes
Passed 7:0

BPW22/04-37 **(Resource Recovery Center/David Johnson)** Move to authorize the solicitation of Procurement-level quotes for the purchase of calcium nitrate solution and for the purchase of ferric chloride solution for the Resource Recovery Center.

ACTION: Moved by Commissioner Rillastine Wilkins, supported by Commissioner Charles Nash
VOICE VOTE: **Passed 7:0**

BPW22/04-38 **(Resource Recovery Center/David Johnson)** Move to authorize Prein&Newhof to perform a study to evaluate ways to expand the Resource Recovery Center's treatment capacity, with the cost of the study not to exceed \$38,000.00.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Rillastine Wilkins
YES: Kim Cyr, Zach Lahrning, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins
NO: None
EXCUSED: Doug Brown, Susie Hughes
Passed 7:0

BPW22/04-39 **(Resource Recovery Center/David Johnson)** Move to temporarily and retroactively adjust the pay of the Resource Recovery Center Fleet Maintenance Supervisor, X82101, from step 3 of pay grade NX-00320 to step 2 of pay grade NX-00370, effective December 20, 2021, until such time when he is no longer filling the roll of interim Operations Maintenance Supervisor.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Brenda Moore
YES: Kim Cyr, Zach Lahrning, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins
NO: None
EXCUSED: Doug Brown, Susie Hughes
Passed 7:0

BPW22/04-40 **(Resource Recovery Center/David Johnson)** Move to approve the *Second Memorandum of Understanding between Muskegon Municipal Wastewater Management Committee and the Muskegon County Board of Public Works* and authorize the Board Chair to sign same.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Rillastine Wilkins

VOICE VOTE: **Passed 7:0**

BPW22/04-41 **(Public Works/Matt Farrar)** Move to approve the State of Michigan Department of Environment, Great Lakes, and Energy, Materials Management Division Corrective Action Agreement.

ACTION: Moved by Commissioner Zach Lahring, supported by Commissioner Kim Cyr

VOICE VOTE: **Passed 7:0**

7. Informational Items

Informational Items placed on file:

Public Works Monthly Report, March 2022

Resource Recovery Center Monthly Report, March 2022

Muskegon County Regional Water System Policy Board Minutes, March 2022 (draft)

Muskegon Municipal Wastewater Management Committee Minutes, March 2022 (draft)

Chair Pego reminded everyone of the County's Recycling Event taking place on April 23, 2022.

8. Unfinished Business - None

9. New Business - None

10. Public Comment - None

11. Final Board Comments

Commissioner Scolnik spoke to the low lake levels and asked if the ground water was down. Matthew Farrar stated the ground water is down.

12. Adjournment

There being no further business to come before the Board of Public Works, the meeting was adjourned at 3:58 p.m.

Malinda Pego, Chair



Muskegon County Public Works Board Meeting

Malinda Pego, Chairman
Rillastine Wilkins, Vice-Chairman

May 5, 2022 at 3:00 PM
Michael E. Kobza Hall of Justice
4th Floor, 990 Terrace Street
Muskegon, MI 49442

MINUTES

1. Call To Order

The Board of Public Works was called to order by Chair Pego at 3:00 p.m.

2. Roll Call

PRESENT: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Susie Hughes
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Malinda Pego
Commissioner Bob Scolnik
Commissioner Rillastine Wilkins
Ex-Officio Leo Evans

EXCUSED: Water Resource Commissioner Brenda Moore
Ex-Officio Jennifer Hodges

ALSO PRESENT: Mark Eisenbarth, County Administrator
Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Dave Johnson, Resource Recovery Center Director
Christine Morris, Resource Recovery Center Administrative Analyst
Angela Gasiewski, Finance Director
Michael Homier, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

VOICE VOTE: Passed 8:0

4. Approval of Minutes

Move to approve the Board of Public Works minutes of April 7, 2022

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Susie Hughes

VOICE VOTE: Passed 8:0

5. Public Comment (on an agenda item) - None

6. Items for Consideration

BPW22/05-42 **(Public Works/Matt Farrar)** Move to award the procurement of ten landfill litter screens, and 1,000 feet of fencing to Metta Technologies, Inc. for the quoted price not to exceed \$102,295.00.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Susie Hughes

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

EXCUSED: Brenda Moore

NO: None

Passed 8:0

BPW22/05-43 **(Resource Recovery Center/David Johnson)** Move to award the bids for RFB 22-2458, *Sale of Alfalfa*, as follows: Field 9 at \$43.26/ton, Field 11 at \$43.26/ton, Field 28 at \$43.93/ton, Field 32 at \$44.16/ton, and Field 36 at \$44.16/ton to Applegate Dairy LLC; and Field 15 at \$44.25/ton, Field 15A at \$44.25/ton, and Field 24 at \$44.25/ton to Brian Ryzebol Dairy LLC.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

EXCUSED: Brenda Moore

NO: None

Passed 8:0

Dave Johnson stated the bid amounts were up slightly from last year.

Commissioner Cyr asked what the revenue was for agriculture sales last year. Dave Johnson stated he did not have that information with him and would send it to the Board members.

BPW22/05-44 **(Resource Recovery Center/David Johnson)** Move to award the quote for RFQ 22-013, *Arc Flash Audit*, to DL Steiner Inc. for \$123,558.00 and to amend the Resource Recovery Center FY2022 budget accordingly.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

EXCUSED: Brenda Moore

NO: None

Passed 8:0

7. Informational Items

- A. Public Works Monthly Report, April 2022
- B. Resource Recovery Center Monthly Report, April 2022
- C. Muskegon County Road Commission Letter

8. Unfinished Business

Commissioner Scolnik asked why the litter screens and fences were so expensive. Matthew Farrar stated that due to the area of coverage, they purchased a lot of them. Matthew Farrar described the litter screens and how they are used at the landfill.

Commissioner Hughes asked about the Road Commission letter. Matthew Farrar stated the Road Commission denied the Board of Public Works request to take on those roads. Matthew Farrar stated he would be meeting with the association to discuss what to do next.

Commissioner Lahring asked about the alfalfa account in arrears and what happened to their old contracts. Dave Johnson stated the other groups that bid were made aware of the contracts. If they could match the bid price, they would be able to take over those contracts. Dave Johnson stated those contracts have been accounted for by either Applegate Dairy or Ryzebol Dairy. Dave Johnson stated the individual in arrears has sold his farm. Dave Johnson stated he has provided Corporate Counsel with a copy of the contract to see if there is anything that can be done to collect on the amount owed. Dave Johnson stated they have one other account in arrears; however, it is a small amount and they are paying on the account.

Commissioner Nash asked if we were going to take advantage of the chip sealing mentioned in the Road Commission letter. Matthew Farrar stated he would be meeting with the association to see what they would like to do.

9. New Business - None

10. Public Comment - None

11. Final Board Comments - None

12. Adjournment

There being no further business to come before the Board of Public Works, the meeting was adjourned at 3:18 p.m.

Malinda Pego, Chair



Muskegon County
Public Works Board Meeting
Malinda Pego, Chairman
Rillastine Wilkins, Vice-Chairman

June 2, 2022 at 3:00 PM
Michael E. Kobza Hall of Justice
4th Floor, 990 Terrace Street
Muskegon, MI 49442

MINUTES

1. Call To Order

The Board of Public Works was called to order by Chair Pego at 3:00 p.m.

2. Roll Call

PRESENT: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Susie Hughes
Commissioner Zach Lahring
Water Resources Commissioner Brenda Moore [arrived at 3:03 p.m.]
Commissioner Charles Nash
Commissioner Malinda Pego
Commissioner Bob Scolnik
Commissioner Rillastine Wilkins [arrived at 3:08 p.m.]
Ex-Officio Leo Evans
Ex-Officio Jennifer Hodges

ALSO PRESENT: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Tina Nash, Public Works Coordinator
Dave Johnson, Resource Recovery Center Director
Christine Morris, Resource Recovery Center Administrative Analyst
Tracy Vanderlaan, Resource Recovery Center Administrative Secretary
Michael Homier, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash

VOICE VOTE: Passed

4. Approval of Minutes

A. Move to approve the Board of Public Works minutes of May 5 , 2022.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Kim Cyr

VOICE VOTE: Passed

5. Public Comment (on an agenda item) - None

6. Presentation

- A. Greater Muskegon Economic Development - Morgan Carroll, Director of Business Development and Tom Zant, GMED Board Chair (attached).

7. Items for Consideration

- BPW22/06-45 **(Public Works/Matt Farrar)** Move to approve a request for proposals for architectural firms for the landfill expansion buildings and infrastructure.
- ACTION:** Moved by Commissioner Rillastine Wilkins, supported by Commissioner Susie Hughes
- VOICE VOTE: Passed 9:0**
- BPW22/06-46 **(Resource Recovery Center/David Johnson)** Move to award the bid for RFB 22-2459, *Gas Chromatograph/Mass Spectrometer*, to Agilent Technologies for \$89,494.94.
- ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Doug Brown
- YES:** Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Bob Scolnik, Rillastine Wilkins, Malinda Pego
- NO:** None
- Passed 9:0**
- BPW22/06-47 **(Resource Recovery Center/David Johnson)** Move to approve the five-year Agreement with Greater Muskegon Economic Development for economic development services and authorize the Board Chair to sign same.
- ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Doug Brown
- YES:** Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown
- NO:** Malinda Pego
- Passed 8:1**
- BPW22/06-48 **(Resource Recovery Center/David Johnson)** Move to increase the pay of Chemist Kari Visser, position X12006, from step 1 (\$27.607/hr.) of pay table/grade NX-00290 to step 2 (\$28.893/hr.) of pay grade NX-00290, retroactive to May 2, 2022.
- ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Kim Cyr

YES: Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr, Susie Hughes,
Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego
NO: None
Passed 9:0

8. Informational Items

- A. Public Works Monthly Report, May 2022
- B. Resource Recovery Center Monthly Report, May 2022
- C. Muskegon Municipal Wastewater Management Committee Minutes, May 2022 (draft)

9. Unfinished Business - None

10. New Business - None

11. Public Comment (on an agenda item) - None

12. Final Board Comments

Commissioner Scolnik requested an update on the Southeast Regional Force Main. Dave Johnson stated there are five (5) industries that have stated if this comes through they would become a user of the system. Dave Johnson stated this is dependent upon a bill introduced by Senator Victory for state funding. Dave Johnson stated the City of Coopersville is also considering becoming a possible user. Administrator Eisenbarth stated the bill is still in committee. Water Resources Commissioner Moore stated we needed to be mindful of unintended consequences. Dave Johnson stated the five (5) industries are already along the proposed route and may be able to expand their businesses if the line is developed.

Commissioner Hughes thanked Dave Johnson for bringing Cell 3 back. She didn't think it would be possible.

Commissioner Nash reminded everyone of Dr. Nesbary's retirement open house.

13. Adjournment

There being no further business to come before the Board of Public Works, the meeting was adjourned at 3:37 p.m.

Malinda Pego, Chair



2022 Wastewater Management Committee

May 2022

Three Years by the Numbers

- 464 New Jobs
- 396 Retained Jobs
- Over \$118.3MM in Capital Investment
- Total Economic Impact: 701 new jobs, \$116.9MM in new sales, and \$39MM in new wages
- 3 Year ROI: 1:383
- Communities Impacted
 - City of Whitehall
 - Montague
 - City of Whitehall Township
 - City of Norton Shores
 - City of Muskegon
 - Muskegon Charter Township



Muskegon County ED Services

- Zoom Prospector – all county-wide sites available for sale or lease
- Local municipality trainings
- EDA, Site Readiness, and EPA grant applications (Muskegon Heights, Norton Shores, and the entire County. \$500,000 EPA grant award)
- County-wide data accessible on our website – used for grant applications for state and federal dollars
- Access to JobsEQ for all economic indicators
- PTAC Services – Government Contracting
- Around 150 RFI's from the State of Michigan
- Direct work with Site Selectors
- Marketing – Livability and Trade and Industry Magazine
- Housing Study



Next Five Years

Promote and Drive Wastewater Volume

- Wastewater Pipeline – Connection to Coopersville (7.5MGD)
- Project One Fish, Two Fish (4 MGD)
- Promote excess wastewater capacity to site selectors

New Business Development

- Promote entrepreneurship
 - FARM utilization
- Pursue grants for communities through EDA, EPA, etc.
- Partnerships with Regional EDOs

County-wide Impact

- Drive critical infrastructure build - broadband, roads, etc.
- Expand rural development
- Provide Economic Development services to all communities
- Offer continuing education programs on Economic Development tools for local communities

Marketing

- Raise profile and awareness of GMED and services available to businesses
- Actively market rural sites for large investments, food processing, and wastewater usage



**GREATER
MUSKEGON**
economic development

Q&A





Muskegon County
Public Works Board Meeting
Malinda Pego, Chairman
Rillastine Wilkins, Vice-Chairman

July 7, 2022 at 3:00 PM
Michael E. Kobza Hall of Justice
4th Floor, 990 Terrace Street
Muskegon, MI 49442

MINUTES

1. Call To Order

The Board of Public Works was called to order by Chair Pego at 3:03 p.m.

2. Roll Call

PRESENT: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Susie Hughes
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Malinda Pego
Commissioner Rillastine Wilkins
Ex-Officio Leo Evans
Ex-Officio Jennifer Hodges

EXCUSED: Water Resources Commissioner Brenda Moore
Commissioner Bob Scolnik

ALSO PRESENT: Mark Eisenbarth, County Administrator
Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Dave Johnson, Resource Recovery Center Director
Christine Morris, Resource Recovery Center Administrative Analyst
Angela Gasiewski, Finance Director
Michael Homier, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash

VOICE VOTE: Passed 7:0

4. Approval of Minutes

A. Move to approve the Minutes of June 2, 2022

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Doug Brown
VOICE VOTE: Passed 7:0

5. Public Comment (on an agenda item) - None

6. Items for Consideration

BPW22/07-49 **(Public Works/Matt Farrar)** Move to obtain procurement level quotes for a trailer mounted diesel-powered pump.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

VOICE VOTE: Passed 7:0

BPW22/07-50 **(Public Works/Matt Farrar)** Move to obtain procurement level quotes for the construction of a temporary berm and rain flap around the perimeter of the Gap Cell.

ACTION: Moved by Commissioner Rillastine Wilkins, supported by Commissioner Susie Hughes

VOICE VOTE: Passed 7:0

BPW22/07-51 **(Public Works/Matt Farrar)** Move to require signature capture for credit card transactions at Solid Waste for transactions of \$400.00 or greater.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Rillastine Wilkins, Malinda Pego

EXCUSED: Brenda Moore, Bob Scolnik

NO: None

Passed 7:0

BPW22/07-52 **(Public Works/Matt Farrar)** Move to waive purchasing requirements to allow for the purchase of sand from Jackson Merkey Contractors for \$6.35 per yard delivered to the Solid Waste Site for a not to exceed cost of \$50,800 and authorize the Chair to sign the Agreement.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Doug Brown

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Rillastine Wilkins, Malinda Pego

EXCUSED: Brenda Moore, Bob Scolnik

NO: None

Passed 7:0

BPW22/07-53 **(Public Works/Matt Farrar)** Move to accept the SourceWell cooperative quote for the Caterpillar 299D3XE Skid Steer Loader at a not-to-exceed cost of \$106,098.98

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Rillastine Wilkins, Malinda Pego

EXCUSED: Brenda Moore, Bob Scolnik

NO: None

Passed 7:0

BPW22/07-54 **(Public Works/Matt Farrar)** Move to award the Landfill Gas Expansion Project RFB 22-2463 to Great Lakes Fusion for the low bid price of \$223,737.75 with a fifteen percent contingency and authorize the Chair to sign the Agreement.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Rillastine Wilkins, Malinda Pego

EXCUSED: Brenda Moore, Bob Scolnik

NO: None

Passed 7:0

BPW22/07-55 **(Public Works/Matt Farrar)** Move to award the procurement of two Caterpillar 950 Loaders to Michigan Cat for a not-to-exceed cost of \$697,614.48, per Sourcewell quote number quote number 168405-1, 244864, and authorize the sale of the existing loaders pursuant to the County Surplus Policy after receipt of the new machines.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Rillastine Wilkins, Malinda Pego

EXCUSED: Brenda Moore, Bob Scolnik

NO: None

Passed 7:0

BPW22/07-56 **(Solid Waste/Matt Farrar)** Move to accept the Sourcewell quote for the Caterpillar 730 off road truck and the dissolution of the Solid Waste ownership stake in the existing 2014 Volvo A30G off road dump truck for half of the appraised value.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Susie Hughes

VOICE VOTE: Passed 7:0

BPW22/07-57 **(Solid Waste/Matt Farrar)** Move to accept the proposal number 202217116 in the amount of \$55,600.00 from Golder Associates, Inc. for engineering, specifications, bid support, construction quality assurance, reporting, and integration for a new landfill gas flare according to the terms of the Agreement for Services of Independent Professional Engineer.

ACTION: Moved by Commissioner Rillastine Wilkins, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Rillastine Wilkins, Malinda Pego

EXCUSED: Brenda Moore, Bob Scolnik

NO: None

Passed 7:0

BPW22/07-58 **(Resource Recovery Center/David Johnson)** Move to authorize the Resource Recovery Center to obtain Procurement-level quotes for sludge hauling rates for the removal of sludge from the drying beds.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

VOICE VOTE: Passed 7:0

BPW22/07-59 **(Resource Recovery Center/David Johnson)** Move to authorize the Resource Recovery Center to purchase two 75-HP aerator motors plus shipping at a cost not to exceed \$35,000.00.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Rillastine Wilkins, Malinda Pego

EXCUSED: Brenda Moore, Bob Scolnik

NO: None

Passed 7:0

BPW22/07-60 **(Resource Recovery Center/David Johnson)** Move to accept the bid for RFB 22-2465, *Calcium Nitrate*, from Evoqua Water Technologies for \$4.27 per gallon for one year with the possibility of up to two one-year extensions if agreeable to both parties and approved by the Board.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Rillastine Wilkins, Malinda Pego

EXCUSED: Brenda Moore, Bob Scolnik

NO: None

Passed 7:0

BPW22/07-61 **(Resource Recovery Center/David Johnson)** Move to accept the bid for

RFB 22-2464, *Ferric Chloride*, from Kemira Water Solutions for \$0.542 per dry pound of ferric chloride for one year with the possibility of up to two one-year extensions if agreeable to both parties and approved by the Board.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash
YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Rillastine Wilkins, Malinda Pego
EXCUSED: Brenda Moore, Bob Scolnik
NO: None
Passed 7:0

BPW22/07-62 **(Resource Recovery Center/David Johnson)** Move to accept the bid for RFB 22-2460R, *Solid Phase Extraction Equipment*, from Biotage for \$102,733.00 and to increase the revised FY2022 Capital Budget by \$37,733.00 (to be taken from Resource Recovery Center reserve funds).

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins
YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Rillastine Wilkins, Malinda Pego
EXCUSED: Brenda Moore, Bob Scolnik
NO: None
Passed 7:0

7. Informational Items

- A. Public Works Monthly Report, June 2022
- B. Resource Recovery Center Monthly Report, June 2022
- C. Muskegon County Regional Water System Policy Board Minutes, June 1, 2022 (draft)

8. Unfinished Business

Commissioner Nash referenced BPW22/07-62 and asked what percentage of the Resource Recovery Center reserve fund balance the \$37,733.00 represented. Dave Johnson stated he did not have that number. However, the reserve fund balance is over the allowable cap and the funds are available to cover this. Dave Johnson mentioned future projects and how it may be difficult to get bidders because of supply delays and the cost of products. Commissioner Nash stated he hopes staff is working with all the departments regarding this, as it could be a problem for everyone. Commissioner Hughes stated the new VA Clinic is having issues securing a contractor because of supply issues and the deadline given to complete the project.

9. New Business

Administrator Eisenbarth stated the monies requested for the Southeast Regional Force Main were not included in the State/Federal budgets. Administrator Eisenbarth stated they are working with our State Representatives to see what other funding sources may be available. Administrator Eisenbarth stated he should have more information next week.

10. Public Comment

Jennifer Hodges invited everyone to the 2022 Meet the Machines event tomorrow from 2 p.m. to 5 p.m. at the former L3 location.

11. Final Board Comments - None

12. Closed Session

BPW22/07-63 Go into Closed Session pursuant to MCL15.268(d) to consider the purchase or lease of real property.
ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash
YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Rillastine Wilkins, Malinda Pego
EXCUSED: Brenda Moore, Bob Scolnik
NO: None
Passed 7:0

Went into closed session at 3.35 p.m.

Returned to open session at 4:14 p.m.

BPW22/07-64 Return to Open Session.
ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Doug Brown
VOICE VOTE: Passed 6:1

BPW22/07-65 Approve the Purchase Option with One Fish, Two Fish and authorize the Board Chair to sign contingent on conversation with Corporate Counsel in closed session.
ACTION: Moved by Commissioner Zach Lahring, supported by Commissioner Doug Brown
YES: Doug Brown, Kim Cyr, Zach Lahring, Charles Nash, Rillastine Wilkins, Malinda Pego
EXCUSED: Brenda Moore, Bob Scolnik
NO: Susie Hughes
6:1

13. Adjournment

There being no further business to come before the Board of Public Works, the meeting was adjourned at 4:16 p.m.

Malinda Pego, Chair



Muskegon County

Public Works Board Meeting

Malinda Pego, Chairman
Rillastine Wilkins, Vice-Chairman

August 4, 2022 at 3:00 PM

Michael E. Kobza Hall of Justice
4th Floor, 990 Terrace Street
Muskegon, MI 49442

MINUTES

1. Call To Order

The Board of Public Works was called to order by Chair Pego at 3:03 p.m.

2. Roll Call

PRESENT: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Susie Hughes
Commissioner Zach Lahring
Commissioner Malinda Pego
Commissioner Bob Scolnik
Ex-Officio Leo Evans
Ex-Officio Jennifer Hodges

EXCUSED: Water Resource Commissioner Brenda Moore
Commissioner Charles Nash
Commissioner Rillastine Wilkins

ALSO PRESENT: Mark Eisenbarth, County Administrator
Matthew Farrar, County Deputy Administrator
Tina Nash, Public Works Coordinator
Dave Johnson, Resource Recovery Center Director
Christine Morris, Resource Recovery Center Administrative Analyst
Angela Gasiewski, Finance Director
Michael Homier, Corporate Counsel
Amelia Isitan, Resource Recovery Center Operations Supervisor
Doug Noyes, Resource Recovery Center Engineer - Project Manager

3. Approval of Agenda

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Kim Cyr

VOICE VOTE: Passed 6:1

4. Approval of Minutes

- A. Move to approve the Regular Session Minutes and Closed Session Minutes of July 7, 2022.
- ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Doug Brown
- VOICE VOTE: Passed 6:1**

5. Presentation

- A. Matthew Farrar - Solid Waste and Regional Water System Budgets (attached)
- B. Dave Johnson - Resource Recovery Center Budget (attached)

6. Public Comment (on an agenda item) - None

7. Items for Consideration

- BPW22/08-66 **(Solid Waste/Matt Farrar)** Move to award the construction of Cell 6 project to D&R Earthmoving, LLC for a not-to-exceed price of \$9,356,233.70 and authorize the Chair to sign the Agreement.
- ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Doug Brown
- YES:** Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Malinda Pego, Bob Scolnik
- NO:** None
- EXCUSED:** Brenda Moore, Charles Nash, Rillastine Wilkins
- Passed 6:0**
- BPW22/08-67 **(Resource Recovery Center/David Johnson)** Move to approve the solicitation of bids for the extension of the Whitehall municipal water system.
- ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Kim Cyr
- VOICE VOTE: Passed 6:1**
- BPW22/08-68 **(Resource Recovery Center/David Johnson)** Move to approve the fungicide application quote from Wilbur-Ellis for Trivapro at \$42.00/acre and Delaro at \$48.00/acre at a total cost not to exceed \$69,936.00, and to amend the RRC FY2022 budget accordingly.
- ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Doug Brown
- YES:** Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Malinda Pego, Bob

Scolnik
NO: None
EXCUSED: Brenda Moore, Charles Nash, Rillastine Wilkins
Passed 6:0

BPW22/08-69 **(Resource Recovery Center/David Johnson)** Move to authorize the Resource Recovery Center to order two replacement crane trucks at a total cost of \$276,472.72, with delivery and payment of the trucks expected to take place in FY2023.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Doug Brown
YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Malinda Pego, Bob Scolnik
NO: None
EXCUSED: Brenda Moore, Charles Nash, Rillastine Wilkins
Passed 6:0

BPW22/08-70 **(Resource Recovery Center/David Johnson)** Move to adopt the 2022 Resource Recovery Center Hunting and Trapping Rules and authorize the DNR waterfowl hunt, spring youth turkey hunt, and 2022 Liberty Hunt for youth (archery only).

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Doug Brown
VOICE VOTE: Passed 6:1

8. Informational Items

- A. Public Works Monthly Report, July 2022
- B. Resource Recovery Center Monthly Report, July 2022
- C. Muskegon County Regional Water System Policy Board Minutes, July 6, 2022 (draft)

9. Unfinished Business

Commissioner Scolnik referenced item BPW22/08-66 in regards to Catskill not being able to secure the required bonding. Matthew Farrar stated a bond is like risk insurance. If a company fails to complete the project, we would file a claim with the surety company to receive the funds to finish the project. Commissioner Scolnik asked why no local companies bid. Matthew Farrar stated everyone is busy.

10. New Business - None

11. Public Comment

Dave Johnson introduced two new staff members at the Resource Recovery Center: Amelia Isitan, Operations Supervisor, and Doug Noyes, Engineer - Project Manager. Dave Johnson also mentioned the new Operation Maintenance Mechanic, Ivan Phillips, who was not in attendance. Chair Pego welcomed the new staff.

Matthew Farrar stated staff would be interviewing a candidate for the Public Works Director on Monday. Matthew Farrar stated, if it works out, this will be brought to the next Full Board.

12. Final Board Comments

Commissioner Cyr stated the County Clerk's Office has hired a new Elections Coordinator, Lori Hayes. Commissioner Cyr stated he has spoken to her and she has former experience and is doing a good job.

13. Closed Session

BPW22/08-71 Pursuant to MCL 15.268(d) to consider the purchase or lease of real property.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Doug Brown

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Malinda Pego, Bob Scolnik

NO: None

EXCUSED: Brenda Moore, Charles Nash, Rillastine Wilkins

Passed 6:0

Went into closed session at 3:52 p.m.
Returned to open session at 4:07 p.m.

BPW22/08-72 Return to Open Session

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Doug Brown

VOICE VOTE: Passed 6:0

BPW22/08-72 Move to approve the purchase of homes located at 8467 East Apple and 8511 East Apple under the terms discussed in closed session and authorize the Chair to sign the PA and the Administrator to sign the closing documents.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Doug Brown

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Malinda Pego, Bob Scolnik

NO: None

EXCUSED: Brenda Moore, Charles Nash, Rillastine Wilkins

Passed 6:0

14. Adjournment

There being no further business to come before the Board of Public Works, the meeting was adjourned at 4:08 p.m.

Malinda Pego, Chair

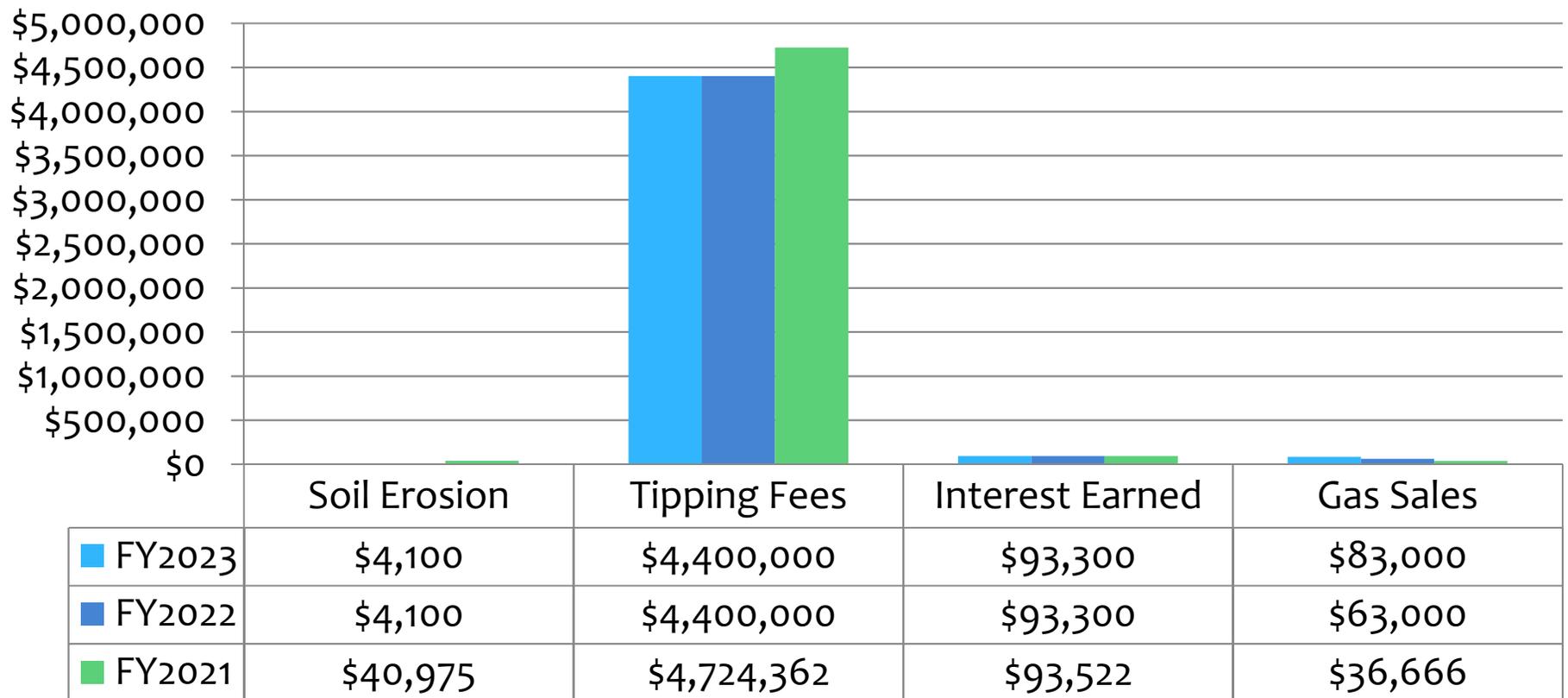


Requested FY2023 Budget

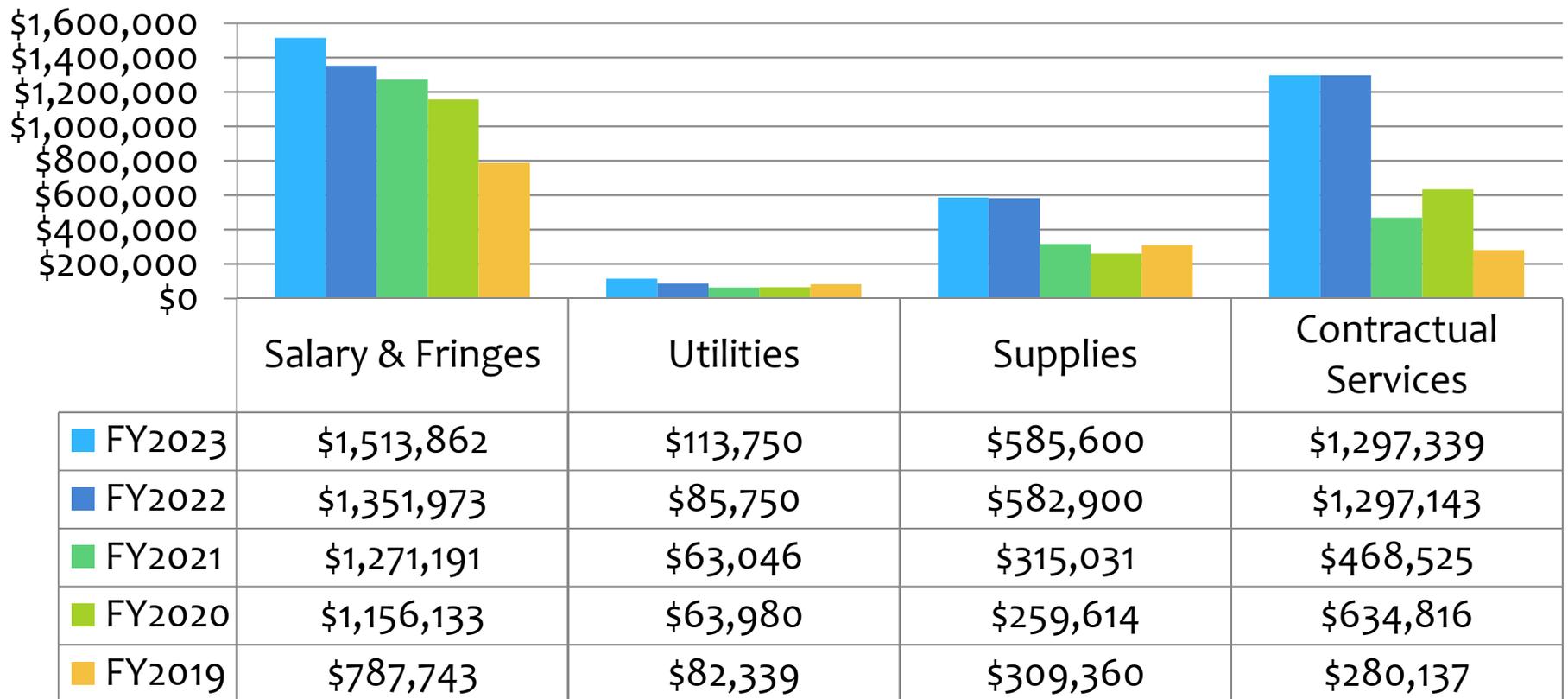
Solid Waste Management

Regional Water System

Solid Waste Management Revenue

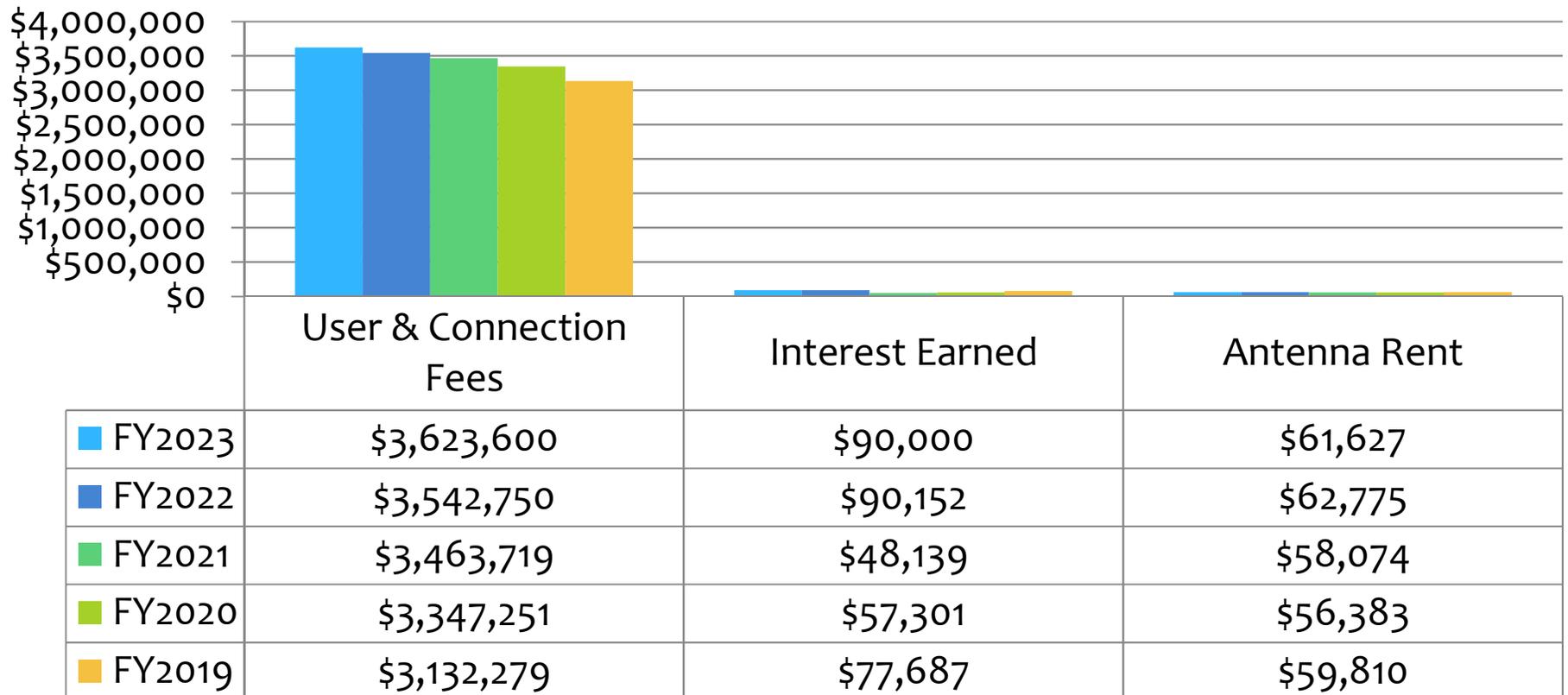


Solid Waste Management Expenses

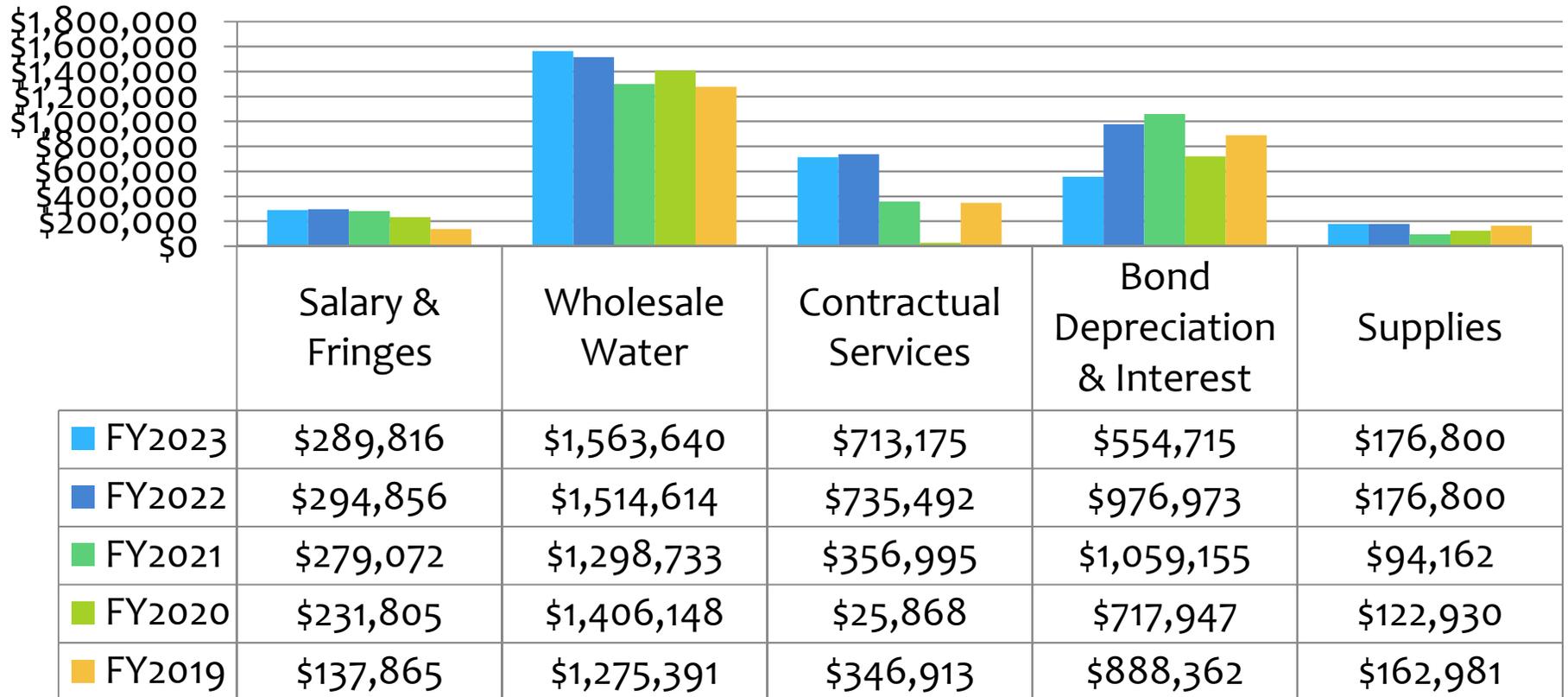


Landfill Expansion

Regional Water System Revenue



Regional Water System Expenses



Regional Water System 5 Year Capital Improvement Plan

Project Description	Fiscal Year:	2023	2024	2025	2026	2027
Northside						
PLC Upgrades at Giles P.S. and Tank		66,000	-	-		
1½ ton Truck		-	40,000	-	-	-
Tank Painting - Interior		-	-	150,000	-	-
Eastside						
Tank Painting – Exterior		240,000	-	-	-	-
Water Main Extension		3,546,200				
PLC Upgrades at Quarterline & Evanston		63,000	-	-	-	-
Giles Pump Station Pump Addition		-	600,000			
Quarterline tank upgrades and coating		-	90,000	-	-	-
NSW an ESW Reliability Study		70,000				

Total Regional Water
System capital spending
for the next five years:

\$4.86M

QUESTIONS?

A photograph of a horned lark standing on a gravelly surface. The bird has a distinctive black and white striped head with two small black horns. Its body is brown and white. The background is a blurred gravel surface.

**Muskegon County
Resource Recovery Center**

FY2023

BUDGET



*With Wildlife
Photography by
Susie Hughes*



Celebrating 50 years in 2023

The RRC FY2023 Budget

- **\$13.2M Revenues**
- **\$16.3M Expenses**
- **\$16.5M Capital Spending**

FY2023 CHANGE:

**Implementation of
The 2nd MOU between Muskegon
Municipal Wastewater
Management Committee
&
The Muskegon County Board of
Public Works**

THE MASTER CONTRACT:

**Defines and governs the
relationship between**

The County

&

The 16 Municipal Members

THE MASTER CONTRACT:

**Specifies how sewer rates
are determined.**

Here's an illustration.

Suppose the total budgeted expenses for a fiscal year are \$18M. Therefore, we need \$18M in revenues to cover our expenses.

For the fiscal year, suppose we expect the following Revenues:

Crop Revenue: \$4M

Hauled Waste Revenue: \$3M

Solar Lease Revenue: \$1M

Those 3 revenue streams total \$8M

Needed Revenue: \$18M

Crop Revenue: \$4M

Hauled Waste Revenue: \$3M

Solar Lease Revenue: \$1M

Remaining Needed: \$10M

Needed Revenue: \$18M

Crop Revenue: \$4M

Hauled Waste Revenue: \$3M

Solar Lease Revenue: \$1M

**Amount to be obtained
from sewer bills: \$10M**

THE MASTER CONTRACT:

Specifies that the Resource Recovery Center's operational reserves are to be capped at 25% of our current budget.

THE FIRST MOU (2018):

States that RRC funds in excess of the cap should be deducted from the amount of revenue that must be collected from sewer bills.

Needed Revenue: \$18M

Crop Revenue: \$4M

Hauled Waste Revenue: \$3M

Solar Lease Revenue: \$1M

**Amount to be obtained
from sewer bills: \$10M**

Needed Revenue: \$18M

Crop Revenue: \$4M

Hauled Waste Revenue: \$3M

Solar Lease Revenue: \$1M

Excess Reserve Funds: \$9M

**Amount to be obtained
from sewer bills: \$1M**

ENTER THE 2ND MOU

The 2ND MOU also addresses one of the *causes* of the over-the-cap fund balance:

Sewer billing based directly on flow.

When sewer billing is based directly on flow, then revenues from flow are budgeted by guessing how much flow you'll get in a year.

In FY2019, I budgeted for flow revenue assuming we would receive 12 million gallons per day of flow.

**In reality, we received 13.85 million gallons per day of flow.
Result: \$2.1M windfall revenue**

In FY2020, I assumed, “What happened in FY2019 won’t happen again in FY2020.”

So in FY2020, I again budgeted for flow revenue assuming we would receive 12 million gallons per day of flow.



Remember 2020?

**In reality, we received 14.91
million gallons per day of
flow.**

**Result: \$3.4M windfall
revenue**

**The 2nd MOU changes the way
we bill the municipalities.
Instead of directly billing for
flow, we bill municipalities
according to their
AVERAGE FLOW FRACTION.**

Needed Revenue: \$18M

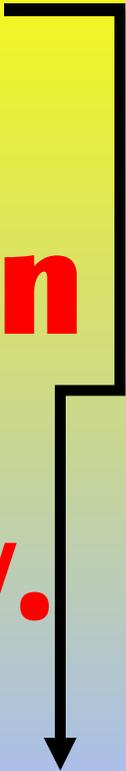
Crop Revenue: \$4M

Hauled Waste Revenue: \$3M

Solar Lease Revenue: \$1M

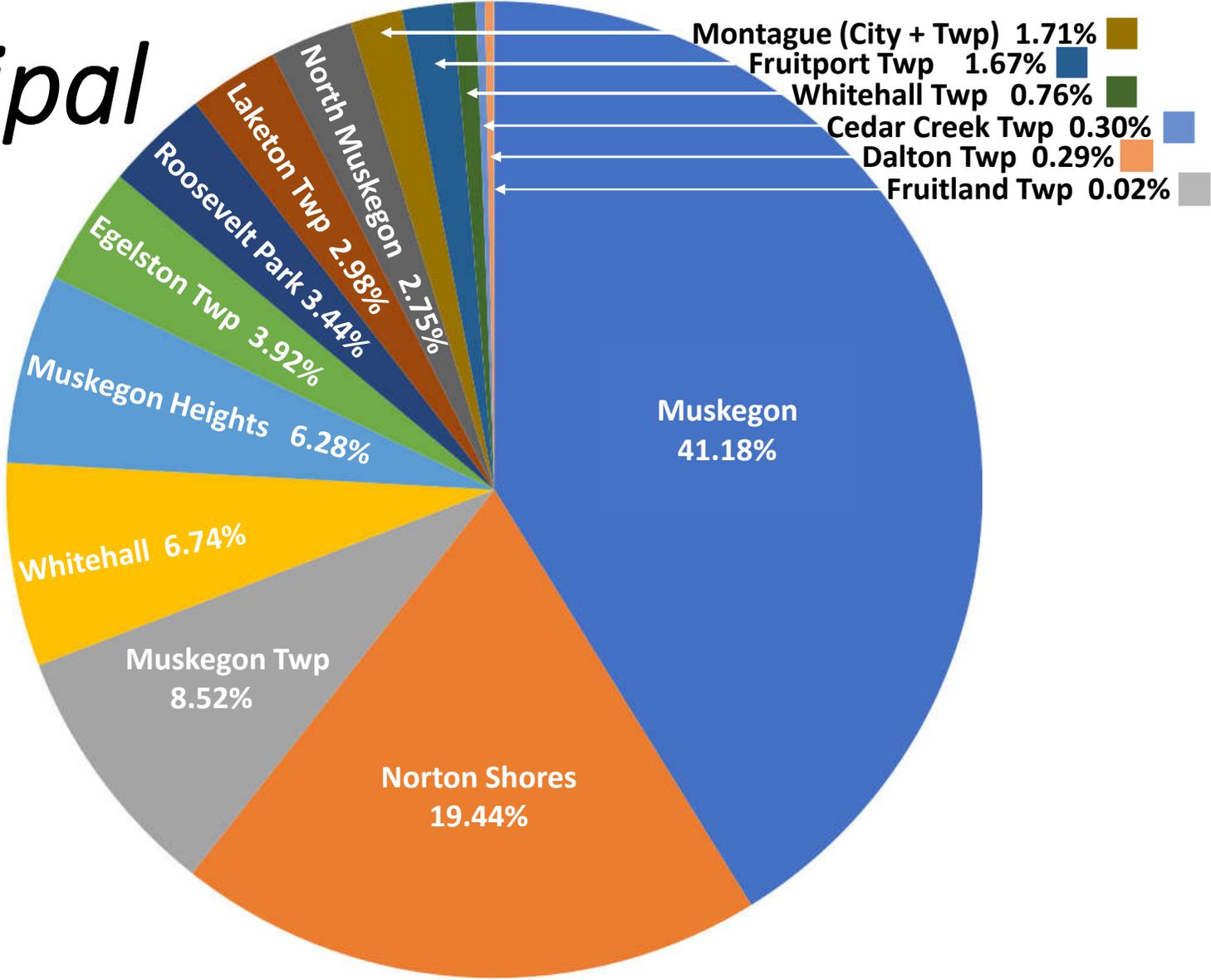
Remaining Needed: \$10M

**This revenue burden
is shared by the
municipalities based on
each one's average
percentage of the flow.**



Remaining Needed: \$10M

Municipal Flow "Pie"



• Muskegon	41.18% of \$10M	=	\$4,118,000
• Norton Shores	19.44% of \$10M	=	\$1,944,000
• Muskegon Twp	8.52% of \$10M	=	\$852,000
• Whitehall	6.74% of \$10M	=	\$674,000
• Muskegon Heights	6.28% of \$10M	=	\$628,000
• Egelston Twp	3.92% of \$10M	=	\$392,000
• Roosevelt Park	3.44% of \$10M	=	\$344,000
• Laketon Township	2.98% of \$10M	=	\$298,000
• North Muskegon	2.75% of \$10M	=	\$275,000
• Montague (City/Twp)	1.71% of \$10M	=	\$171,000
• Fruitport Twp	1.67% of \$10M	=	\$167,000
• Whitehall Twp	0.76% of \$10M	=	\$76,000
• Cedar Creek Twp	0.30% of \$10M	=	\$30,000
• Dalton Twp	0.29% of \$10M	=	\$29,000
• Fruitland Twp	0.02% of \$10M	=	\$2,000
TOTAL:	100% of \$10M	=	\$10,000,000

Capital Project	FY2023
Vehicle Replacement	\$557,007
Ag Equipment Roll-Over Program (Combine and Grain Wagons)	\$1,141,000
Irrigation Rig Replacements	\$700,000
Off-Road Truck Buy-Out	\$125,000
Site Paving - Cell Access Roads and west ramp	\$480,000
Pump Station W and Whitehall Twp Force Main Replacement	\$3,430,367
South Irrigation Pump Station Improvements	\$750,000
Pump Station A to C Force Main Replacement	\$5,090,000
Replace Grain Dryer, Grain Cleaner & Conveyance System	\$750,000
Administration Building Windows and Doors Overhaul	\$120,000
Whitehall Municipal Water	\$3,140,000
Pump Station Q to C Force Main Replacement - Route Study	\$125,000
Pump Station Q to C Force Main Replacement - Engineering	\$50,000
Total:	\$16,458,374

RRC Administration Building Doors and Windows

\$120,000





Grain Dryer Replacement



\$750,000

Thank you for your attentiveness!





**Special
Thanks
to**

**C O M M I S S I O N E R S
S I G N I F I C A N T S**

**For the
use of
her
photos!**



Come out and see us sometime!

Photo by Susie Hughes



Muskegon County
Public Works Board Meeting
Malinda Pego, Chairman
Rillastine Wilkins, Vice-Chairman

September 1, 2022 at 3:00 PM
Michael E. Kobza Hall of Justice
4th Floor, 990 Terrace Street
Muskegon, MI 49442

MINUTES

1. Call To Order

The Board of Public Works was called to order by Chair Pego at 3:00 p.m.

2. Roll Call

PRESENT: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Susie Hughes
Commissioner Zach Lahring
Water Resources Commissioner Brenda Moore
Commissioner Malinda Pego
Commissioner Rillastine Wilkins
Ex-Officio Jennifer Hodges

EXCUSED: Commissioner Charles Nash
Commissioner Bob Scolnik
Ex-Officio Leo Evans

ALSO PRESENT: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Tina Nash, Public Works Coordinator
Dave Johnson, Resource Recovery Center Director
Christine Morris, Resource Recovery Center Administrative Analyst
Michael Homier, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Doug Brown

VOICE VOTE: Passed 7:0

4. Approval of Minutes

A. Move to approve the Regular Session Minutes and Closed Session Minutes of August 4, 2022

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Doug Brown

VOICE VOTE: Passed 7:0

5. Public Comment (on an agenda item) - None

6. Items for Consideration

BPW22/09-73 **(Public Works/Matt Farrar)** Move to approve the requested FY2023 budget for the Muskegon County Regional Water System as presented and recommended by the Regional Water System Policy Board.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Malinda Pego, Rillastine Wilkins

EXCUSED: Charles Nash, Bob Scolnik

NO: None

Passed 7:0

BPW22/09-74 **(Solid Waste/Matt Farrar)** Move to approve the requested FY2023 budget for the Muskegon County Solid Waste Management System.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Doug Brown

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Malinda Pego, Rillastine Wilkins

EXCUSED: Charles Nash, Bob Scolnik

NO: None

Passed 7:0

BPW22/09-75 **(Resource Recovery Center/David Johnson)** Move to approve the Resource Recovery Center's requested FY2023 budget (with corrected values for GL numbers 5920-5060-653.010 and 5920-5060-653.030, which are \$5,797,152 and \$1,312,428, respectively) and revised FY2022 budget.

ACTION: Moved by Commissioner Rillastine Wilkins, supported by Commissioner Susie Hughes

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Malinda Pego, Rillastine Wilkins

EXCUSED: Charles Nash, Bob Scolnik

NO: None

Passed 7:0

BPW22/09-76 **(Public Works/Matt Farrar)** Move to award a sole source procurement for the purchase of Neptune meters, software, and parts for the Regional Water System from Ferguson Enterprises, Inc. for FY 2023.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Doug Brown

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Malinda Pego, Rillastine Wilkins

EXCUSED: Charles Nash, Bob Scolnik

NO: None

Passed 7:0

BPW22/09-77 **(Solid Waste/Matt Farrar)** Move to approve the PFAS groundwater monitoring and reporting services for RAP compliance to Golder Associates, Inc. according to the Landfill Groundwater Monitoring and Reporting Services Agreement.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Kim Cyr

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Malinda Pego, Rillastine Wilkins

EXCUSED: Charles Nash, Bob Scolnik

NO: None

Passed 7:0

BPW22/09-78 **(Solid Waste/Matt Farrar)** Move to approve the litter fee and a general 10 percent landfill rate increase according to the Proposed 2023 Landfill Disposal Rate Sheet effective January 1, 2023.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

VOICE VOTE: **Passed 7:0**

BPW22/09-79 **(Solid Waste/Matt Farrar)** Move to approve the terms of the landfill agreement with Muskegon Township contingent on Corporate Counsel's final approval and authorize the Chair to sign the agreement.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Doug Brown

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Malinda Pego, Rillastine Wilkins

EXCUSED: Charles Nash, Bob Scolnik

NO: None

Passed 7:0

BPW22/09-80 **(Public Works/Matt Farrar)** Move to accept the offer of \$60,000,000 in State incentives from the Strategic Site Readiness Program and future contributions from industries and authorize the Administrator to sign the

acceptance offer for the same.

- ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Zach Lahring
- YES:** Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Malinda Pego, Rillastine Wilkins
- EXCUSED:** Charles Nash, Bob Scolnik
- NO:** None
- Passed 7:0**

BPW22/09-81 **(Resource Recovery Center/David Johnson)** Move to approve the spending of the additional \$2,752.64 required by the revised Sourcewell chassis quote, which raises the total cost of two crane trucks from \$276,472.72 to \$279,225.36.

- ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins
- YES:** Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Malinda Pego, Rillastine Wilkins
- EXCUSED:** Charles Nash, Bob Scolnik
- NO:** None
- Passed 7:0**

7. Informational Items

- A. Public Works Monthly Report, August 2022
- B. Resource Recovery Center Monthly Report, August 2022
- C. Muskegon County Regional Water System Policy Board Minutes, August 3, 2022 (draft)
- D. Muskegon Municipal Wastewater Management Committee Minutes, August 2022 (draft)

8. Unfinished Business

Matthew Farrar provided an update on the Channel Crossing Project and gave a total estimated cost to date.

9. New Business - None

10. Public Comment - None

11. Final Board Comments

Water Resources Commissioner Moore informed the Board of the NOAA grant that her office received. Water Resources Commissioner Moore stated approximately \$400,000 will be

spent in the first year on a feasibility study. They are under contract for up to \$19,000,000 to fix the Mona Lake celery flats. Water Resources Commissioner Moore stated there is a Technical Committee and asked if staff or the commissioners would like to be included in the notices sent. Chair Pego requested the information be sent to Matthew Farrar. Commissioner Hughes volunteered to be a part of this if needed.

Mlive recently covered the award:

<https://mlive.com/news/muskegon/2022/08/nearly-500k-will-fund-next-step-in-restoration-of-lake-michigan-inlet-lake-near-muskegon.html>

12. Adjournment

There being no further business to come before the Board of Public Works, the meeting was adjourned at 3:17 p.m.

Malinda Pego, Chair



Muskegon County
Public Works Board Meeting
Malinda Pego, Chairman
Rillastine Wilkins, Vice-Chairman

October 6, 2022 at 3:00 PM
Michael E. Kobza Hall of Justice
4th Floor, 990 Terrace Street
Muskegon, MI 49442

MINUTES

1. Call To Order

The Board of Public Works was called to order by Chair Pego at 3:00 p.m.

2. Roll Call

PRESENT: Commissioner Doug Brown
Commissioner Susie Hughes
Commissioner Zach Lahring
Water Resources Commissioner Brenda Moore
Commissioner Charles Nash
Commissioner Malinda Pego
Commissioner Bob Scolnik
Commissioner Rillastine Wilkins
Ex-Officio Leo Evans
Ex-Officio Jennifer Hodges

EXCUSED: Commissioner Kim Cyr

ALSO PRESENT: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Wade VandenBosch, Public Works Director
Tina Nash, Public Works Coordinator
Dave Johnson, Resource Recovery Center Director
Christine Morris, Resource Recovery Center Administrative Analyst
Angela Gasiewski, Finance Director
Michael Homier, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

VOICE VOTE: **Passed 8:0**

4. Approval of Minutes

A. Move to approve the Minutes of September 1, 2022.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

VOICE VOTE: Passed 8:0

5. Public Comment (on an agenda item) - None

6. Items for Consideration

BPW22/10-82 **(Public Works/Matt Farrar)** Move to add an additional Regional Water System Specialist position effective immediately; defund the budgeted Water System Engineering Aide-Seasonal position (T28001) for FY2023; eliminate the current Regional Water System Specialist position (G66501) effective upon incumbent's retirement; and amend the budget accordingly.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

VOICE VOTE: Passed 8:0

BPW22/10-83 **(Public Works/Matt Farrar)** Move to authorize bidding four (4) Eastside Water System water main replacement projects.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

VOICE VOTE: Passed 8:0

BPW22/10-84 **(Public Works/Matt Farrar)** Move to authorize bidding the exterior painting of the Evanston Ave. elevated water tank.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash

VOICE VOTE: Passed 8:0

BPW22/10-85 **(Solid Waste/Matt Farrar)** Move to approve the attached waste hauling contract with Republic Services of Muskegon and authorize the Chair to sign the same.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

VOICE VOTE: Passed 8:0

BPW22/10-86 **(Solid Waste/Matt Farrar)** Move to approve a change order to the Cell 6 Construction Project for the topsoil berm construction on the Cell 2 Gap.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash

YES: Doug Brown, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

EXCUSED: Kim Cyr

NO: None

Passed 8:0

BPW22/10-87 **(Solid Waste/Matt Farrar)** Move to obtain procurement level quotes for analytical laboratory services for the landfill groundwater monitoring program and alternate pricing for sampling services and authorize staff to select the lowest cost option.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

VOICE VOTE: **Passed 8:0**

BPW22/10-88 **(Resource Recovery Center/David Johnson)** Move to authorize the price increases (effective January 1, 2023) for the rates and laboratory tests listed in the Summary of Request below.

ACTION: Moved by Commissioner Rillastine Wilkins, supported by Commissioner Susie Hughes

YES: Doug Brown, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

EXCUSED: Kim Cyr

NO: None

Passed 8:0

BPW22/10-89 **(Resource Recovery Center/David Johnson)** Move to extend the contract for professional engineering services with Prein & Newhof to June 30, 2026.

ACTION: Moved by Commissioner Doug Brown, supported by Commissioner Susie Hughes

VOICE VOTE: **Passed 8:0**

BPW22/10-90 **(Resource Recovery Center/)** Move to authorize the purchase of a new John Deere S780 Combine with attachments through Sourcewell with trade-in of the old combine and attachments for a net cost of \$671,475.04.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Susie Hughes

YES: Doug Brown, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

EXCUSED: Kim Cyr

NO: None

Passed 8:0

BPW22/10-91 **(Resource Recovery Center/David Johnson)** Move to reject all bids for RFB 22-2455, *Vehicle Lubricants*.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

VOICE VOTE: **Passed 8:0**

BPW22/10-92 **(Resource Recovery Center/David Johnson)** Move to authorize the sale of used Agilent GC/MS, used Cummins 250 KW diesel generator, and used Cummins Automatic Transfer Switch.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

VOICE VOTE: **Passed 8:0**

BPW22/10-93 **(Resource Recovery Center/David Johnson)** Move to renew the Agreement between the West Shore Snowmobile Council and the Muskegon County Board of Public Works and authorize the Board Chair to sign same.

Commissioner Nash requested future motions for renewed contracts/agreements, include a red-line version of the contract/agreement so the commissioners can see the changes.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash

VOICE VOTE: **Passed 8:0**

7. Informational Items

- A. Public Works Monthly Report, September 2022
- B. Resource Recovery Center Monthly Report, September 2022
- C. Muskegon County Regional Water System Policy Board Minutes, September 7, 2022 (draft)
- D. Muskegon Municipal Wastewater Management Committee Minutes, September 1, 2022 (draft)

8. Unfinished Business

BPW22/10-94 **(Public Works/Matt Farrar)** Approval to apply for the 2023 Tire Recycling Grant.

Matthew Farrar stated he was informed the application for the 2023 Tire Recycling Grant application is due this month. Matthew Farrar stated staff reached out to the municipalities and they are not interested in holding any events in 2023. Matthew Farrar stated they haven't been able to get volunteers to work these events. Discussion ensued regarding partnering with other organizations for these events and board members also made suggestions about programs staff should contact that may be able to offer volunteers. Matthew Farrar stated they have reached out to many of those programs without any success but will continue to try.

ACTION: Moved by Commissioner Brenda Moore, supported by Commissioner Doug Brown

VOICE VOTE: Passed 8:0

Commissioner Hughes stated she saw on the news a farmer that was using human waste on crops and questioned if that could be an issue for the Resource Recovery Center. Dave Johnson stated he had not heard about this and would need more information. Dave Johnson stated he doubted this would impact the Resource Recovery Center as they are permitted.

9. New Business - None

10. Public Comment - None

11. Final Board Comments

Administrator Eisenbarth referenced a form with meeting dates for a work session. Administrator Eisenbarth requested the commissioners select the date(s) that will work for them and return the form to Administration.

Administrator Eisenbarth stated future board meetings would be held at the Marquette Avenue location.

Administrator Eisenbarth stated funding for the Southeast Regional Force Main project received approval. Board members thanked staff for all their efforts in getting this done. (press release attached)

Commissioner Scolnik referenced the bid for water sampling and asked if this could be done in house as a source of revenue. Matthew Farrar stated quotes are needed to review costs. Staff will then look into all options. Commissioner Scolnik asked if they test for PFAS. Matthew Farrar stated they do.

12. Adjournment

There being no further business to come before the Board of Public Works, the meeting was adjourned at 3:34 p.m.

Malinda Pego, Chair



FOR IMMEDIATE RELEASE

October 5, 2022

(four images included at end of release)

Contacts:

Morgan Carroll - Director of Business Development, Greater Muskegon Economic Development

231-286-9497

mcarroll@muskegon.org

Beth Blanton – Vice President of Engagement, Lakeshore Advantage

616-990-8798

beth.blanton@lakeshoreadvantage.com

Mark Eisenbarth – Muskegon County Administrator

231-724-6520

eisenbarthma@co.muskegon.mi.us

West Michigan Water Infrastructure Project Receives Michigan Strategic Fund Approval

Muskegon, MI – Greater Muskegon Economic Development (GMED) and Lakeshore Advantage, in partnership with Muskegon County, are pleased to announce the Michigan Strategic Fund (MSF) has voted to support a major West Michigan water infrastructure expansion project. The MSF board voted today to allocate \$60 million to connect users of the Coopersville Wastewater Treatment Plant in northern Ottawa County to the Muskegon County Wastewater Management System, paving the way for several of the region’s leading food processing companies to increase production and grow their operations in West Michigan. The project now moves to the Michigan Senate and Michigan House of Representatives Appropriations Committees for final approval.

If the project receives approval from the state legislature, the connection will come via a 30- inch force main wastewater line that will extend nearly 20 miles between the two facilities, allowing food producers to take advantage of unused capacity at the Muskegon County wastewater facility. Dairy producers [fairlife](#), Applegate Dairy and [Continental Dairy](#), as well as Swanson Pickle Company and [DeVries Meats](#) will connect to the new line once construction is complete. Total private investment from these companies is estimated at \$187 million, and the project is expected to create 145 new jobs over the next 3-5 years. Construction on the pipeline is tentatively scheduled to begin in the fall of 2023 and take approximately two-and-a-half years to complete.

(continued, page 2)

(page 2, West Michigan Infrastructure Project Receives Michigan Strategic Fund Approval)

“fairlife has been a proud part of the West Michigan community for more than a decade, and the teamwork and commitment to bettering the community demonstrated in this project is a testament to the continued opportunity here for all of us,” said Tim Doelman, CEO, fairlife LLC. “This critical project will help fuel the next decade of growth for our employees who live and work here, our farm partners and our community as a whole.” Katie Hensley of Swanson Pickle Company said the line will streamline the company’s growth strategy. “This new wastewater infrastructure would immediately allow us to handle our current waste more efficiently, reducing trucks on the road. It will also allow us to expand our current site right here in the eastern part of Muskegon County rather than expanding to a new location,” she said. These five food processors are not the only businesses that will benefit from their continued growth. Collectively, they represent a network of nearly 900 Michigan-based food/agricultural industry suppliers, and the three dairies involved purchase and process milk from 32 counties across Michigan.

The “Southeast Regional Force Main” concept was originally introduced almost fourteen years ago, and its construction represents one of the region’s largest and most important collaborative efforts. “This expansive transformational rural infrastructure project cements our region’s continuing leadership in the food processing and agriculture sectors,” said Jennifer Owens, President of Lakeshore Advantage. “This project is a huge win for all five of the communities involved, securing great paying jobs for years to come and opening up opportunities for future growth.” Area legislators were strong proponents of the Southeast Regional Force Main project as well. Senators Jon Bumstead and Roger Victory, and Representatives Luke Meerman, Terry Sabo and Greg VanWorkoem advocated in favor of expanding regional wastewater capacity and assisted with convening local units of government. Their combined efforts ultimately led to the State of Michigan’s offer to fund the project via its Strategic Outreach and Attraction Reserve. “Working with our partners to ensure Michigan has the updated infrastructure and sites necessary to meet the needs of industries like food processing and related agribusinesses allows us to build a strong moat around our Michigan businesses, and attract new investments to the state,” added Quentin L. Messer, Jr., CEO of MEDC and President and Chair of the MSF Board. “We appreciate the hard work of Team Michigan, including our partners in the legislature, the Whitmer-Gilchrist administration and Lakeshore Advantage to bring this long-needed project to fruition and put businesses and residents in Ottawa and Muskegon Counties on an even stronger path for future economic growth.”

GMED Director of Business Development Morgan Carrol said she is grateful for the impact the pipeline will have on the region. “Our two economic development organizations have been working together for over a year, securing our tight regional relationship and shared goal to build a better West Michigan for the expansion of the agribusiness sector.” Muskegon County Administrator Mark Eisenbarth emphasized the ripple effect that a project like this has statewide. “This wastewater infrastructure project is a catalyst for companies to expand and will create a ripple effect in the agricultural industry throughout the state. In addition, by attracting new business to the area we will see an increase in the vitality of the communities where these businesses are located, and where their employees reside.”

(continued, page 3)

(page 3, West Michigan Infrastructure Project Receives Michigan Strategic Fund Approval)

About Greater Muskegon Economic Development

Greater Muskegon Economic Development (GMED) was founded in 1999 as the primary contact for economic growth in Muskegon County. GMED’s focus is to leverage public and private investment to accelerate business growth, improve our community’s quality of place, advance job growth, and attract and retain talent in Muskegon County. Through utilization of our in-house and partner resources, GMED is uniquely positioned to help local businesses meet their economic objectives. To learn more, visit developmuskegon.org.

About Lakeshore Advantage

Lakeshore Advantage is a non-profit local economic development organization started in 2003 by forward-focused business and community leaders to ensure current and future generations want to live and work in our vibrant economy. Lakeshore Advantage assists primary employers, from startups to large world-class corporations, in West Michigan’s Allegan and Ottawa counties. In 2021, Lakeshore Advantage supported 21 business growth projects, resulting in \$259.9 million in private investment and 694 new jobs. In addition, Lakeshore Advantage supported 271 primary employers, 62 startup companies, and administered a small business grant program that injected \$1.8 million into the local economy. More at www.lakeshoreadvantage.com.



Swanson Pickle Company is a fourth generation, family-owned business located in Ravenna, Michigan. Swanson family members (L-R) John Swanson, Katie (Swanson) Hensley, Wes Swanson, Matt Swanson.

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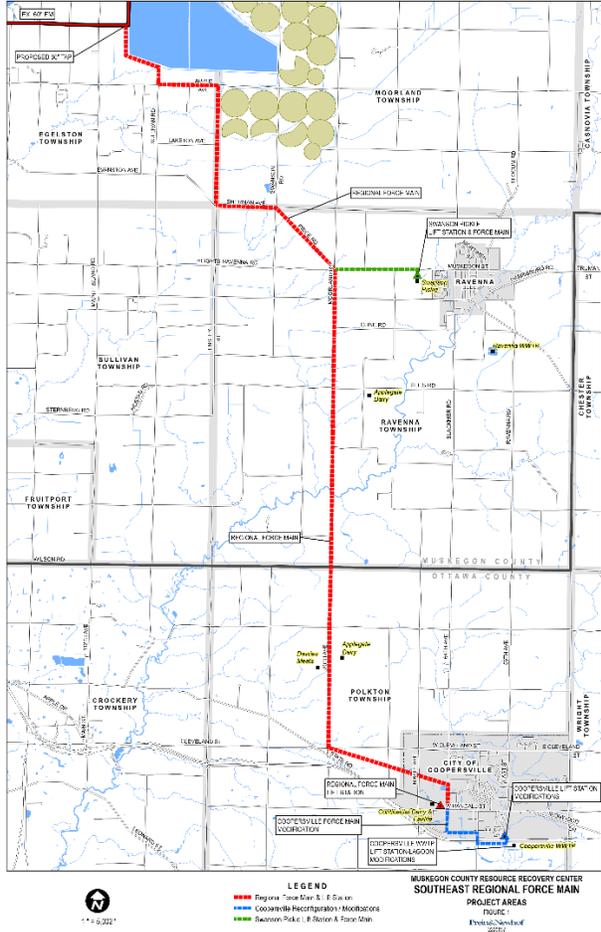


The FairLife production facility in Coopersville, Michigan.



Example of construction of a 30" force main line.

(continued, page 5)





Muskegon County

Public Works Board Meeting

Malinda Pego, Chairman
Rillastine Wilkins, Vice-Chairman

November 3, 2022 at 3:00 PM
via Zoom and in-person at: Muskegon County Marquette Campus
1903 Marquette Avenue, Muskegon, MI 49442

MINUTES

1. Call To Order

The Board of Public Works was called to order by Chair Pego at 3:00 p.m.

2. Roll Call

PRESENT: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Susie Hughes
Commissioner Zach Lahring
Water Resources Commissioner Brenda Moore
Commissioner Charles Nash
Commissioner Malinda Pego
Commissioner Bob Scolnik
Ex-Officio Leo Evans

EXCUSED: Commissioner Rilastine Wilkins
Ex-Officio Jennifer Hodges

ALSO PRESENT: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Wade VandenBosch, Public Works Director
Tina Nash, Public Works Coordinator
Dave Johnson, Resource Recovery Center Director
Christine Morris, Resource Recovery Center Administrative Analyst
Michael Homier, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash

VOICE VOTE: Passed 8:0

4. Approval of Minutes

A. Move to approve the Minutes of October 6, 2022

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Susie Hughes

VOICE VOTE: Passed 8:0

5. Public Comment (on an agenda item) - None

6. Items for Consideration

BPW22/11-95 **(Public Works/Matt Farrar)** Move to award the reliability study to DLZ Michigan, Inc. for the not-to-exceed price of \$32,490.00 and authorize the Chair to sign the Agreement.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik

EXCUSED: Rillastine Wilkins

NO: None

Passed 8:0

BPW22/11-96 **(Resource Recovery Center/David Johnson)** Move to authorize Prein&Newhof to provide the engineering design services for the Southeast Regional Force Main at a cost not to exceed \$1,250,000.00, to be paid for by funds obtained through the \$60,000,000 SOAR grant contingent upon official award of the grant by the Michigan Legislature.

ACTION: Moved by Commissioner Zach Lahring, supported by Commissioner Susie Hughes

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik

EXCUSED: Rillastine Wilkins

NO: None

Passed 8:0

BPW22/11-97 **(Resource Recovery Center/David Johnson)** Move to accept the low bid for RFB 23-2476, Six Grain Wagons, from Greenmark Equipment for a net cost of \$126,000.

ACTION: Moved by Commissioner Kim Cyr, supported by Commissioner Susie Hughes

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik

EXCUSED: Rillastine Wilkins
NO: None
Passed 8:0

BPW22/11-98 **(Resource Recovery Center/David Johnson)** Move to authorize the emergency expenditure for the repair of the October, 2022 collapse of the Q to C force main near Shoreline Drive and Ottawa Street and to amend the FY2023 RRC budget accordingly.

Dave Johnson stated this would be paid for out of the Resource Recovery Center's reserved funds.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash
YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik
EXCUSED: Rillastine Wilkins
NO: None
Passed 8:0

BPW22/11-99 **(Resource Recovery Center/David Johnson)** Move to authorize the purchase of two 75 HP motors for a total \$29,990.00 plus shipping for the maintenance of the aerators in treatment cell #3 at the Resource Recovery Center.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash
YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik
EXCUSED: Rillastine Wilkins
NO: None
Passed 8:0

7. Informational Items

- A. Public Works Monthly Report, October 2022
- B. Resource Recovery Center Monthly Report, October 2022
- C. Muskegon County Regional Water System Policy Board Minutes, October 5, 2022 (draft)

8. Unfinished Business - None

9. New Business - None

10. Public Comment - None

11. Final Board Comments - None

12. Closed Session

BPW22/11-100 Go into Closed Session pursuant to MCL 15.268(d) to consider the purchase or lease of real property.

ACTION: Moved by Commissioner Kim Cyr, supported by Commissioner Susie Hughes

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik

EXCUSED: Rillastine Wilkins

NO: None

Passed 8:0

Went into closed session at 3:19 p.m.

Returned to open session at 3:25 p.m.

BPW22/11-101 Return to Open Session.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Susie Hughes

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik

EXCUSED: Rillastine Wilkins

NO: None

Passed 8:0

BPW22/11-102 Authorize purchase as discussed in closed session, authorize the Chair to sign the purchase agreement and the Administrator to sign the closing documents.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik

EXCUSED: Rillastine Wilkins

NO: None

Passed 8:0

13. Adjournment

There being no further business to come before the Board of Public Works, the meeting was adjourned at 3:26 p.m.

Malinda Pego, Chair



Muskegon County

Public Works Board Meeting

Malinda Pego, Chairman

December 1, 2022 at 3:00 PM
via Zoom and in-person at: Muskegon County Marquette Campus
1903 Marquette Avenue, Muskegon, MI 49442

MINUTES

1. Call To Order

The Board of Public Works was called to order by Chair Pego at 3:07 p.m.

2. Roll Call

PRESENT: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Zach Lahring
Water Resources Commissioner Brenda Moore
Commissioner Charles Nash
Commissioner Malinda Pego
Commissioner Bob Scolnik
Ex-Officio Leo Evans
Ex-Officio Jennifer Hodges

EXCUSED: Commissioner Susie Hughes

ALSO PRESENT: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Wade VandenBosch, Public Works Director
Tina Nash, Public Works Coordinator
Dave Johnson, Resource Recovery Center Director
Christine Morris, Resource Recovery Center Administrative Analyst
Michael Homier, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Brenda Moore, supported by Commissioner Zach Lahring

VOICE VOTE: Passed 7:0

4. Approval of Minutes

- A. Move to approve the Regular Meeting Minutes and Closed Session Minutes of November 3, 2022

ACTION: Moved by Commissioner Doug Brown, supported by Commissioner Kim Cyr
VOICE VOTE: Passed 7:0

5. Public Comment (on an agenda item) - None

6. Items for Consideration

BPW22/12-103 **(Solid Waste/Wade VandenBosch)** Move to award litter cleanup services for CY 2023 to Field Technology Services, per the proposal dated November 7, 2022 and authorize the Public Works Board Chair to sign the proposal.

ACTION: Moved by Commissioner Brenda Moore, supported by Commissioner Zach Lahring

YES: Doug Brown, Kim Cyr, Zach Lahring, Brenda Moore, Malinda Pego, Bob Scolnik

EXCUSED: Susie Hughes

NO: Charles Nash

Passed 6:1

BPW22/12-104 **(Solid Waste/Wade VandenBosch)** Move to amend the Agreement with Michigan CAT for preventative maintenance to include the attached price list for the preventative maintenance of Solid Waste equipment and authorize the Chair to sign the Amendment if required.

ACTION: Moved by Commissioner Doug Brown, supported by Commissioner Kim Cyr

YES: Doug Brown, Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik

EXCUSED: Susie Hughes

NO: None

Passed 7:0

BPW22/12-105 **(Solid Waste/Wade VandenBosch)** Move to award 4-inch Hydraulic Submersible Trash Pump PLQ 23-016 to Xylem Dewatering Solutions in the amount of \$77,772.00.

ACTION: Moved by Commissioner Doug Brown, supported by Commissioner Brenda Moore

YES: Doug Brown, Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik

EXCUSED: Susie Hughes

NO: None

Passed 7:0

BPW22/12-106 **(Solid Waste/Wade VandenBosch)** Move to award Landfill Flare System Construction IFB 23-2477 to D&R Earthmoving for a not-to-exceed amount of \$605,552.05. Further authorize the rental of a temporary flare from Parnel Biogas Inc. which will cost \$4,550 for shipping both ways, \$2,500 in mobilization costs, and \$5,500 per month for rent.

Matthew Farrar stated the new flare will service the entire landfill.

ACTION: Moved by Commissioner Doug Brown, supported by Commissioner Brenda Moore

YES: Doug Brown, Kim Cyr, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik

EXCUSED: Susie Hughes

NO: Zach Lahring

Passed 6:1

BPW22/12-107 **(Resource Recovery Center/David Johnson)** Move to approve the First Amendment to Real Estate Option Agreement between the Board of Public Works and Consumers Energy and authorize the Board Chair to sign same.

Dave Johnson stated if the solar farm is built, there will be two sub-stations. The sub-station south of Apple Avenue will be used for the lines from the panels. The sub-station on the north side of Apple Avenue will be used to connect to the high voltage lines. Michael Homier stated if there is an exemption for taxes it would be by State law and not a county exemption.

ACTION: Moved by Commissioner Doug Brown, supported by Commissioner Brenda Moore

YES: Doug Brown, Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik

EXCUSED: Susie Hughes

NO: None

Passed 7:0

BPW22/12-108 **(Resource Recovery Center/David Johnson)** Move to authorize Prein&Newhof to perform the route study for the replacement of the Q to C Force Main, the cost of which study is not to exceed \$96,000.00.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Doug Brown

YES: Doug Brown, Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik

EXCUSED: Susie Hughes

NO: None

Passed 7:0

BPW22/12-109 **(Resource Recovery Center/David Johnson)** Move to authorize the Procurement Department to solicit for repair services, with the goal of entering into 1 to 3-year service Agreement(s) with qualified vendor(s), with the option of up to two one-year extensions if mutually agreeable to both parties and approved by the Board of Public Works.

ACTION: Moved by Commissioner Zach Lahring, supported by Commissioner Doug Brown

YES: Doug Brown, Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik

EXCUSED: Susie Hughes

NO: None

Passed 7:0

BPW22/12-110 **(Resource Recovery Center/David Johnson)** Move to waive the County's policy of obtaining Procurement-level quotes or formally soliciting bids for the purchase of alfalfa, corn, and soybean seed for the Resource Recovery Center farm in FY2023.

Dave Johnson stated the Resource Recovery Center has test plots and the seed selected is based on the best yield.

ACTION: Moved by Commissioner Zach Lahring, supported by Commissioner Doug Brown

YES: Doug Brown, Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik

EXCUSED: Susie Hughes

NO: None

Passed 7:0

BPW22/12-111 **(Resource Recovery Center/David Johnson)** Move to approve the second of two possible one-year extensions of the contract with RS Technical for flow meter calibration services at \$31,080.00 per year and flow meter repair services at \$125.00/hour.

ACTION: Moved by Commissioner Kim Cyr, supported by Commissioner Doug Brown

YES: Doug Brown, Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik

EXCUSED: Susie Hughes

NO: None

Passed 7:0

BPW22/12-112 **(Resource Recovery Center/David Johnson)** Move to approve the Agreement with Tesla Owners Club of Michigan - West, which Agreement allows the Club to host a fundraiser for Noah Project on Resource Recovery Center property (contingent upon the Club's showing proof of the required insurance), and authorize the Board Chair to sign same.

ACTION: Moved by Commissioner Brenda Moore, supported by Commissioner Doug

Brown

VOICE VOTE: Passed 6:1

BPW22/12-113 **(Resource Recovery Center/David Johnson)** Move to authorize the Resource Recovery Center to purchase through MiDeal the below-quoted 2023 GMC Sierra 3500HD for \$38,084.40, 2023 GMC Terrain SLE for \$26,956.63, 2023 GMC Sierra 1500 for \$41,325.95, plus delivery, and authorize the disposal of the replacement vehicles per the County's Surplus Disposal Policy & Procedure.

ACTION: Moved by Commissioner Doug Brown, supported by Commissioner Brenda Moore

YES: Doug Brown, Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik

EXCUSED: Susie Hughes

NO: None

Passed 7:0

BPW22/12-114 **(Resource Recovery Center/David Johnson)** Move to approve the Due Diligence Access Agreement with the company currently referred to as Project One Fish Two Fish.

Dave Johnson stated the company currently has a purchase option on the property and this Access Agreement will allow them to enter the property to conduct tests to determine if it is a suitable location.

ACTION: Moved by Commissioner Doug Brown, supported by Commissioner Kim Cyr

YES: Doug Brown, Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik

EXCUSED: Susie Hughes

NO: None

Passed 7:0

BPW22/12-115 **(Solid Waste/Wade VandenBosch)** Move to authorize to staff to review and implement design/build options with Grand Rapids Metrology including a provision for a rental scale if necessary.

Matthew Farrar stated the existing scale house and its infrastructure will continue to be used to save on costs.

ACTION: Moved by Commissioner Doug Brown, supported by Commissioner Kim Cyr

YES: Doug Brown, Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik

EXCUSED: Susie Hughes

NO: None

Passed 7:0

BPW22/12-116 **(Solid Waste/Wade VandenBosch)** Move to close the Solid Waste Management System on the Saturday before Memorial Day and Labor Day with an additional two Saturday closures determined annually by the Public Works Director and County Administrator.

Matthew Farrar stated the two additional Saturdays would be based on slow times of the year. Matthew Farrar stated the closure dates would be posted.

ACTION: Moved by Commissioner Zach Lahring, supported by Commissioner Doug Brown
YES: Doug Brown, Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik
EXCUSED: Susie Hughes
NO: None
Passed 7:0

BPW22/12-117 **(Solid Waste/Wade VandenBosch)** Move to eliminate the Public Works Finance and Sustainability Administrator position, X78401, (pay table/grade NX0300) and add a Solid Waste Disposal Site Operator (pay table/grade WW-00110).

ACTION: Moved by Commissioner Doug Brown, supported by Commissioner Zach Lahring
YES: Doug Brown, Kim Cyr, Zach Lahring, Brenda Moore, Charles Nash, Malinda Pego, Bob Scolnik
EXCUSED: Susie Hughes
NO: None
Passed 7:0

7. Informational Items

Commissioner Nash referenced BPW22/12-103 and asked how many people would be used. Matthew Farrar stated one person.

Commissioner Nash referenced BPW22/12-105 and asked why the high bid was selected. Matthew Farrar stated the other two bids did not meet specifications.

- A. Public Works Monthly Report, November 2022
- B. Resource Recovery Center Monthly Report, November 2022
- C. Muskegon County Regional Water System Policy Board Minutes, November 2, 2022 (draft)

D. Channel Crossing Cost Summary

8. Unfinished Business

Matthew Farrar stated 16 million in bonds were sold two days ago and it was thought the true interest rate would be approximately 4.5%. Matthew Farrar stated there were 11 bidders and the low bid was 3.7% interest and they paid us a \$400,000.00 premium.

Matthew Farrar wished Leo Evans the best regarding his new job out west. Board members congratulated Leo Evans.

9. New Business - None

10. Public Comment - None

11. Final Board Comments

Commissioner Scolnik referenced BPW22/12-114 and asked what the purchase price was for the 87 acres. Matthew Farrar stated the board approved the sale price listed in the Option Agreement based on an appraisal done by the County. Discussion ensued. Water Resource Commissioner Moore asked if there would be a reversion clause. Matthew Farrar stated that by selling property we wouldn't want the property back. Matthew Farrar stated in the Option Agreement there are requirements regarding development.

Administrator Eisenbarth stated the Senate Appropriation did move forward with the \$60,000,000.00 for the Southeast Regional Force Main. Administrator Eisenbarth stated the last step is the House and we have representatives working on this. Administrator Eisenbarth stated they are working to have the House hold an appropriation meeting next week.

Matthew Farrar stated the Option Agreement, referenced in BPW22/12-114, is on page 110 of the agenda packet.

12. Adjournment

There being no further business to come before the Board of Public Works, the meeting was adjourned at 3:53 p.m.

Board of Public Works Chair

Preliminary Minutes
To be approved at the January 5, 2022 Board of Public Works meeting