

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Community Development & Strategic Planning Committee

January 21, 2021
4:00 p.m. via Zoom

Doug Brown, Chair
Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chairman Brown at 4:17 p.m.

ROLL CALL

Present: Kim Cyr (Muskegon County), Marcia Hovey-Wright (Petoskey), Susie Hughes (Muskegon County), Zach Lahring (Ravenna), Charles Nash (City of Muskegon), Malinda Pego (Norton Shores), Robert Scolnik (Norton Shores), Rillastine Wilkins (County of Muskegon), and Doug Brown (County of Muskegon)

Also Present: Beth Dick, Finance Director/Assistant County Administrator;
Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve the minutes of December 10, 2021, meeting as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Kim Cyr, Doug Brown

No: None Motion carried.

PUBLIC COMMENT

Tony Barnes addressed the Board discouraging the proposed pandemic resolution.

ITEMS FOR CONSIDERATION

CDSP21/01 – 01 It was moved by Commissioner Hughes, supported by Commissioner Nash, to grant the City of Muskegon a perpetual and permanent easement and right of way under, through, and across a section of land in the County's Heritage Landing property containing a sanitary sewer line for the cost of \$1.00.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Doug Brown

No: None Motion carried.

CDSP21/01 – 02 It was moved by Commissioner Brown, supported by Commissioner Pego, to recommend adoption of the pandemic resolution at full board on Tuesday, January 26, 2021.

Roll Call:

Yes: Malinda Pego, Kim Cyr, Zach Lahring, Doug Brown

No: Charles Nash, Robert Scolnik, Rillastine Wilkins, Marcia Hovey-Wright, Susie Hughes
Motion failed.

UNFINISHED BUSINESS

Commissioner Lahring inquired about the meetings being streamed on Facebook; discussion ensued; Commissioner Nash requested Administration provide the minutes from the board regarding the recording and streaming of meetings.

NEW BUSINESS

None

PUBLIC COMMENT

Tony Barnes addressed the Board regarding the vote on the Resolution.
Jennifer Hodges addressed the Board regarding the vote on the Resolution.

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 5:03 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Community Development & Strategic Planning Committee

February 11, 2021
4:00 p.m. via Zoom

Doug Brown, Chair
Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Brown at 4:00 p.m.

ROLL CALL

Present: Kim Cyr (Twin Lake), Marcia Hovey-Wright (Muskegon), Susie Hughes (Muskegon Township), Zach Lahring (Muskegon), Charles Nash (Grand Rapids), Bob Scolnik (Norton Shores), Rillastine Wilkins (Muskegon), Malinda Pego (Norton Shores), Doug Brown (Muskegon)

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Commissioner Hughes, to approve the minutes of the January 21, 2021, meeting as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Doug Brown

No: None Motion carried.

PUBLIC COMMENT

Ken Mahoney addressed the Board regarding his support of the resolution in for Item No. 5.
Margo Haynes addressed the Board regarding her support of the resolution in for Item No. 5.
Tanya Cabala the Board regarding her support of the resolution in for Item No. 5.
Pete Bosheff the Board regarding his support of the resolution in for Item No. 5.

ITEMS FOR CONSIDERATION

CDSP21/03 - 03 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to adopt the revised Accommodations Tax Advisory Committee Bylaws.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Doug Brown

No: None Motion carried.

CDSP21/02 - 04 It was moved by Commissioner Scolnik, supported by Commissioner Nash, to adjust the Heritage Landing rental fees for one year only, from \$2,500 per festival day to \$1,500 per festival day, to provide relief to our festivals, all of which have been adversely affected by the Covid-19 crisis.

Roll Call:

Yes: Charles Nash, Bob Scolnik, Rillastine Wilkins, Marcia Hovey-Wright, Susie Hughes,

No: Zach Lahring, Malinda Pego, Kim Cyr, Doug Brown Motion carried.

Community Development & Strategic Planning Committee

Minutes – February 11, 2021

Page 2

CDSP21/02 - 05 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to approve the resolution authorizing the Muskegon County Parks Department to apply for a grant from the Michigan Natural Resources Trust Fund for the Nugent Sands Property Acquisition North Project located in Norton Shores.

Roll Call:

Yes: Charles Nash, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Doug Brown

No: Malinda Pego, Zach Lahring Motion carried.

CDSP21/02 - 06 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to accept the Right of First Refusal Agreement between the County of Muskegon and Jackson-Merkey Contractors, Inc. for the property bordering the Nugent Sand “North Lake,” which is Phase II of the planned Dune Harbor Park acquisition. This document will be included in the MDNR Trust Fund Grant application for Phase II acquisition.

Roll Call:

Yes: Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Doug Brown

No: Malinda Pego, Zach Lahring Motion carried.

CDSP21/02 - 07 It was moved by Commissioner Wilkins, supported by Commissioner Hughes, to enter into a Memorandum of Understanding (MOU) between the County of Muskegon and Jackson-Merkey Contractors, Inc., regarding the terms and conditions of both parties upon the acquisition of the Nugent Sand “North Lake” property, also known as Phase II of the Dune Harbor Park project.

Roll Call:

Yes: Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash,

No: Zach Lahring, Malinda Pego, Doug Brown Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

FINAL BOARD COMMENT

Commissioner Scolnik commented that the City of Norton Shores wants this park and the community wants this park. He doesn't understand why anyone would be against it.

Commissioner Lahring stated who wouldn't want someone else to pay for a \$50m park? He also stated Norton Shores can't even keep up their own parks.

ADJOURNMENT

There being no further business to come before the Community Development & Strategic Planning Committee, the meeting adjourned at 4:28 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Special Community Development & Strategic Planning Committee

February 11, 2021
3:30 p.m. via Zoom

Doug Brown, Chair
Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Brown at 3:30 p.m.

ROLL CALL

Present: Kim Cyr (Twin Lake), Marcia Hovey-Wright (Muskegon), Susie Hughes (Muskegon Township), Zach Lahring (Muskegon), Charles Nash (Grand Rapids), Bob Scolnik (Norton Shores), Malinda Pego (Norton Shores), Doug Brown (Muskegon)

Rillastine Wilkins (Muskegon) – had technical difficulties and joined the meeting late

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF THE AGENDA

It was moved by Chairman Scolnik, supported by Commissioner Hughes, to approve the agenda as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Charles Nash, Malinda Pego, Bob Scolnik, Kim Cyr, Doug Brown
No: Zach Lahring Motion carried.

PUBLIC HEARING

It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to open the public hearing.

Roll Call:

Yes: Susie Hughes, Charles Nash, Malinda Pego, Bob Scolnik, Kim Cyr, Marcia Hovey-Wright,
No: None Motion carried.

PUBLIC COMMENT

The following made public comment in support of Muskegon County's Consideration to Apply for Michigan Natural Resources Trust Fund Grant to Acquire Phase Two north property of Nugent Sand's 377 acres of potential park land: 1) Aaron Bodbyl-Mast, 2) Eric Seifert, 3) Kenneth Mahoney, 4) Pete Bosheff, 5) Roger Morgenstern, 6) Ashley Podein, 7) Tanya Cabala, 8) Andrea Riegler, 9) Jack Page, 10) Michael Ramsey, 11) Christine Robere

The following made public comment against the Muskegon County's Consideration to Apply for Michigan Natural Resources Trust Fund Grant to Acquire Phase Two north property of Nugent Sand's 377 acres of potential park land: 1) Charles Ritchard

FINAL BOARD COMMENT

Commissioner Marcia Hovey-Wright commented that the money from the trust fund at the state level is from oil and gas money. It is not government money in any way. The total cost of acquisition will be done by the owner and the grant from the state. The parks will also provide minimal maintenance through park funds.

Commissioner Zach Lahring commented that the idea that the grant money is not tax dollars is absurd. Kruze Park was brought up. If you want to see how the park is in disrepair, go out there. The other parks are in disarray. We can't manage the parks that we have.

It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to close the public hearing.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr,
Marcia Hovey-Wright, Susie Hughes, Doug Brown

No: None

Motion carried.

ADJOURNMENT

There being no further business to come before the Community Development & Strategic Planning Committee, the meeting adjourned at 3:58 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Community Development & Strategic Planning Committee

March 11, 2021
4:00 p.m. via Zoom

Doug Brown, Chair
Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Brown at 4:02 p.m.

ROLL CALL

Present: Kim Cyr (Twin Lake), Marcia Hovey-Wright (Muskegon), Susie Hughes (Muskegon Township), Zach Lahring (Muskegon), Charles Nash (Muskegon), Bob Scolnik (Norton Shores), Rillastine Wilkins (Muskegon), Malinda Pego (Muskegon), Doug Brown (Muskegon)

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Hovey-Wright, supported by Commissioner Hughes, to approve the minutes of the February 11, 2021, meeting as written. Motion Carried.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Doug Brown

No: None Motion carried.

PUBLIC COMMENT

None

ITEMS FOR CONSIDERATION

CDSP21/03 - 08 It was moved by Commissioner Hughes, supported by Commissioner Pego, to accept the land donation of two small parcels bordering Meinert County Park with closing costs on the two properties to be funded by the White Lake Community Fund from the Land Conservancy of West Michigan's Meinert Park Endowment Fund.

Roll Call:

Yes: Susie Hughes, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Doug Brown

No: Zach Lahring Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Community Development & Strategic Planning Committee, the meeting adjourned at 4:14 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Community Development & Strategic Planning Committee

April 15, 2021
4:00 p.m. via Zoom

Doug Brown, Chair
Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Brown at 4:00 p.m.

ROLL CALL

Present: Kim Cyr (Twin Lake), Marcia Hovey-Wright (Muskegon), Susie Hughes (Muskegon Township), Zach Lahring (Muskegon), Charles Nash (Muskegon), Bob Scolnik (Norton Shores), Rillastine Wilkins (Muskegon), Malinda Pego (Muskegon), Doug Brown (Muskegon)

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

ADDRESS TO THE BOARD: Commissioner Cyr addressed the Board regarding a motion that was brought forth at the last minute to the April 13, 2021 Ways and Means committee.

APPROVAL OF MINUTES

It was moved by Commissioner Hovey-Wright, supported by Commissioner Hughes, to approve the minutes of the March 11, 2021, meeting as written. Motion carried.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Doug Brown

No: None Motion carried.

PUBLIC COMMENT

None

ITEMS FOR CONSIDERATION

CDSP21/04 - 09 It was moved by Commissioner Hughes, supported by Commissioner Nash, to approve the amended bylaws of the Lakeshore Museum Center Board as presented.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Doug Brown

No: None Motion carried.

CDSP21/04 - 10 It was moved by Commissioner Wilkins, supported by Commissioner Hughes, to approve the staff recommendation to hire Eric Carballido for the position of Twin Lake County Park caretaker.

Community Development & Strategic Planning Committee

Minutes – April 15, 2021

Page 2

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Doug Brown

No: None

Motion carried.

CDSP21/04 – 11 It was moved by Commissioner Hovey-Wright, supported by Commissioner Hughes, to engage the services of Azavar, a company specializing in short term rental identification and compliance, at a not-to-exceed contract cost of \$9,000 annually, and to authorize the Board Chair to sign the contract.

Roll Call:

Yes: Charles Nash, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Doug Brown

No: Malinda Pego, Zach Lahring

Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

Tony Barnes thanked Commissioner Cyr for his comments earlier in the meeting.

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Community Development & Strategic Planning Committee, the meeting adjourned at 4:26 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Community Development & Strategic Planning Committee

May 13, 2021
4:00 p.m. via Zoom

Doug Brown, Chair
Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Brown at 4:01 p.m.

ROLL CALL

Present: Kim Cyr (Twin Lake), Marcia Hovey-Wright (City of Muskegon), Susie Hughes (Muskegon Township), Charles Nash (City of Muskegon), Bob Scolnik (City of Norton Shores), Rillastine Wilkins (City of Muskegon), Malinda Pego (City of Muskegon), Doug Brown (City of Muskegon)

Excused: Zach Lahring

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to approve the minutes of the April 15, 2021, meeting as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Doug Brown

No: None

PUBLIC COMMENT

None

ITEMS FOR CONSIDERATION

CDSP21/05 - 12 It was moved by Commissioner Nash, supported by Commissioner Hughes, to adopt the Heritage Landing Event Agreement with Unity Christian Events/Alive On The Lakeshore to provide a license for the use of Heritage Landing August 11-14, 2021 for the Unity Christian Music Festival, and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Doug Brown

No: None

Motion carried.

CDSP21/05 - 13 Item CDSP12/05 - 13 was removed from the agenda.

UNFINISHED BUSINESS

None

NEW BUSINESS

Commissioner Nash requested a small county incentive package through Community Organizations and the Health Department for people to go get vaccinated or to incentivize vaccinations; discussion ensued. It was agreed that businesses may be able to do this, but not the County. Mr. Eisenbarth stated he sits on other committees and will find out what businesses are doing. Commissioner Pego said this will bring the circus back to town.

PUBLIC COMMENT

Brian Allred commented about his concerns about liability regarding incentivizing the vaccines.

FINAL BOARD COMMENT

Chairman Scolnik quoted Commissioner Pego's comments about bringing the circus back to town.

Commissioner Hughes wanted the public to know that the Muskegon County Road Commission has control over the roads.

ADJOURNMENT

There being no further business to come before the Community Development & Strategic Planning Committee, the meeting adjourned at 4:22 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Community Development & Strategic Planning Committee

June 17, 2021
4:00 p.m. via Zoom or Hall of Justice, 990 Terrace, Muskegon, MI

Doug Brown, Chair
Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Hughes at 4:04 p.m.

ROLL CALL

Present: Kim Cyr (Twin Lake), Marcia Hovey-Wright (Muskegon), Zach Lahring (Muskegon), Charles Nash (Muskegon), Bob Scolnik (Norton Shores), Rillastine Wilkins (Muskegon), Malinda Pego (Grand Haven), Susie Hughes (Muskegon Township)

Excused: Doug Brown

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Hovey-Wright, supported by Commissioner Wilkins, to approve the minutes of the May 13, 2021, meeting as written. Motion carried.

Roll Call:

Yes: Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Susie Hughes

No: None Motion carried.

PUBLIC COMMENT

None

ITEMS FOR CONSIDERATION

CDSP21/06 - 14 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to approve the resolution and project agreement for grant #TF20-0124 authorizing the Muskegon County Parks Department to accept a grant from the Michigan Natural Resources Trust Fund for the Nugent Sands Property Acquisition South Project (Phase I) located in Norton Shores, Michigan, and to have the Chairman of the Board sign the grant agreement.

Roll Call:

Yes: Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes

No: Malinda Pego Motion carried.

CDSP21/06 - 15 It was moved by Commissioner Nash, supported by Chairman Scolnik, to authorize staff to issue a request for bids for the Dune Harbor Park parking lots on South Pond.

Roll Call:

Yes: Charles Nash, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Zach Lahring,
Susie Hughes

No: Malinda Pego

Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

CDSP21/06 – 16 It was moved by Commissioner Cyr, supported by Commissioner Pego, to remove the language on the agenda regarding capacity limits in the boardroom; remove the mask requirement previously approved by the board for committee and full board meetings; and follow the recommendations made by MDHHS beginning June 22, 2021.

Roll Call:

Yes: Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright,
Zach Lahring, Susie Hughes

No: None

Motion carried.

PUBLIC COMMENT

None

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Community Development & Strategic Planning Committee, the meeting adjourned at 4:44 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Community Development & Strategic Planning Committee

via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

July 20, 2021 - 4:00 p.m.

Doug Brown, Chair
Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Brown at 4:34 p.m.

ROLL CALL

Present: Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash,
Bob Scolnik, Rillastine Wilkins, Malinda Pego, Doug Brown

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to approve the minutes of the June 17, 2021 meeting as written. [Voice Vote] **Motion carried.**

PUBLIC COMMENT

A citizen addressed the board regarding WM21/07-17 and WM21/07-18.

ITEMS FOR CONSIDERATION

CDSP21/07 - 17 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve the sale of Lot 15 in the County's Business Park North for \$5,000 per acre to D & J Sewer Cleaning, and authorize the Chair to sign the purchase agreement contingent on Corporate Counsel approval, and further authorize the Public Works Director to sign the Notice of Probable Sale to EPA and EGLE and the closing documents.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr,
Marcia Hovey-Wright, Doug Brown

No: None

Motion carried.

CDSP21/07 - 18 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to authorize staff to contract with Lisa Vela of Five Star Real Estate to sell proposed lots 25 and 26 of Business Park North contingent on corporate counsels' approval of the contract and further authorize the Chair to sign the agreement.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Doug Brown

No: None

Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

CDSP21/07 – 19 It was moved by Commissioner Hughes, supported by Commissioner Cyr to present a Proclamation in recognition of Holton’s 150th Anniversary Celebration.

Roll Call:

Yes: Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Doug Brown

No: None

Motion carried.

PUBLIC COMMENT

A citizen commented on time limit for public comment, Drain Commissioner and regarding supervisor qualification.

James Kelly updated the Board regarding the MSU Extension quarterly report.

FINAL BOARD COMMENT

Commissioner Lahring addressed the public regarding Wolf Lake water level regulation.

Commissioner Nash addressed the Board and the public supporting the competency of the County Clerk.

Commissioner Hovey-Wright address the public supporting the competency of the County Clerk.

Commissioner Pego questioned the legal name change of the Water Resources Commissioner citing MCL.280-21(8) which was confirmed by corporate counsel.

Commissioner Brown welcomed Commissioner Wilkins back to the Board, and address the tragic passing of previous District 7 Commissioner and previous State Representative Douglas Bennett. Chairman Scolnik sat on the Board with him while Mr. Bennett was Chairman. Commissioner Hovey-Wright mentioned Doug Bennett immediately preceded her in the MI House. He helped her get elected after his term. He was a highly respected man who represented his constituents well. Commissioner Wilkins suggested that a Proclamation be sent to Doug Bennett’s family. Administrator Eisenbarth concurred and indicated this would be done.

ADJOURNMENT

There being no further business to come before the Community Development & Strategic Planning Committee, the meeting adjourned at 5:06 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Community Development & Strategic Planning Committee

via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

August 12, 2021- 3:00 p.m.

Doug Brown, Chair
Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Brown at 3:00 p.m.

ROLL CALL

Present: Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash,
Rillastine Wilkins, Malinda Pego, Doug Brown
Excused: Bob Scolnik

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Hovey-Wright, supported by Commissioner Hughes, to approve the minutes of the July 20, 2021, meeting as written. [Voice Vote] **Motion carried.**

PUBLIC COMMENT

None

ITEMS FOR CONSIDERATION

CDSP21/08 – 20 It was moved by Commissioner Hughes, supported by Commissioner Lahring, to authorize reimbursement to the Muskegon County Fair Association of \$26,281 for half of the cost to replace the roofs on horse barn 4, Updyke school building, and fair office/garages and reimburse 100% of the total project cost for horse barn 5 not to exceed \$30,000 when it is completed.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Rillastine Wilkins, Kim Cyr,
Marcia Hovey-Wright, Doug Brown

No: None

Motion carried.

CDSP21/08 – 21 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to approve the Agreement Regarding Dalton Township Property and authorize the Board Chair to sign the agreement.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Doug Brown

No: None

Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

FINAL BOARD COMMENT

Commissioner Susie Hughes thanked the Dalton Township Supervisor.

ADJOURNMENT

There being no further business to come before the Community Development & Strategic Planning Committee, the meeting adjourned at 3:19 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Community Development & Strategic Planning Committee

via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

October 14, 2021 - 3:00 p.m.

Doug Brown, Chair
Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Brown at 3:00 p.m.

ROLL CALL

Present: Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash,
Bob Scolnik, Rillastine Wilkins, Malinda Pego, Doug Brown

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve the minutes of the August 12, 2021 meeting as written. [Voice Vote] **Motion carried.**

PUBLIC COMMENT

None

ITEMS FOR CONSIDERATION

CDSP21/10 - 31 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to authorize the Convention and Visitors Bureau to solicit for a Part-Time CVB Sales Executive (NX-00275, \$25.455/hour - \$32.39/hour) to perform sales activities and develop programs for meetings and conventions, sports, and SMERF (Social, Military, Education, Religious, Fraternal) markets.

Roll Call:

Yes: Charles Nash, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Doug Brown

No: Susie Hughes, Zach Lahring, Malinda Pego, Kim Cyr

Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

CDSP21/10 – 32 It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to approve the Resolution Supporting Little River Band of Ottawa Indians Casino in Muskegon County as amended.

Roll Call:

Yes: Charles Nash, Bob Scolnik, Rillastine Wilkins, Marcia Hovey-Wright, Susie Hughes, Doug Brown

No: Zach Lahring, Kim Cyr

Recused: Malinda Pego

Motion carried.

PUBLIC COMMENT

None

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Community Development & Strategic Planning Committee, the meeting adjourned at 3:27 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Community Development & Strategic Planning Committee

via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

November 16, 2021 - 3:00 p.m.

Doug Brown, Chair
Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Brown at 3:18 p.m.

ROLL CALL

Present: Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash,
Bob Scolnik, Rillastine Wilkins, Malinda Pego, Doug Brown (Remote – City of
Muskegon)
Excused: Susie Hughes

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Commissioner Nash, to approve the minutes of the October 14, 2021 meeting as written. [Voice Vote] **Motion Carried.**

PUBLIC COMMENT

None

ITEMS FOR CONSIDERATION

CDSP21/11 - 33 It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to waive the standard procurement policy and change the Parks Department credit card processing vendor from ETS (Electronic Transactions Systems), to Vermont Systems' PayTrac, which is fully integrated with the RecTrac park reservations software. [Voice Vote] **Motion Carried.**

CDSP21/11 - 34 It was moved by Commissioner Hovey-Wright, supported by Commissioner Nash, to award the bid for parking lot construction at Dune Harbor Park to Hossink Inc. for \$154,354.10 and authorize the Board Chair to sign the construction contract once the closing of Phase 1 of the South Lake Property is complete.

Roll Call:

Yes: Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright,
Doug Brown

No: Malinda Pego

Motion Carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Community Development & Strategic Planning Committee, the meeting adjourned at 3:28 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
Community Development & Strategic Planning Committee

via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

December 9, 2021 - 3:00 p.m.

Doug Brown, Chair
Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Brown at 4:25 p.m.

ROLL CALL

Present: Kim Cyr, Marcia Hovey-Wright, Susie Hughes (Attended from Muskegon Township via Zoom due to medical concerns), Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Malinda Pego, Doug Brown

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Hovey-Wright, supported by Commissioner Hughes, to approve the minutes of the November 16, 2021 meeting as written. [Voice Vote] **Motion carried.**

PUBLIC COMMENT

None

ITEMS FOR CONSIDERATION

CDSP21/12 - 35 It was moved by Commissioner Nash, supported by Chairman Scolnik, to approve the FY2022 Lakeshore Museum Center budget.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Doug Brown

No: None

Motion carried.

CDSP21/12 - 36 It was moved by Commissioner Pego, supported by Commissioner Nash, to approve the proposed Muskegon County Parks overnight camping fee increase of \$2.00 per night, with Blue Lake and Pioneer Parks 2022 rates at \$34.00 per night and Meinert Park rate at \$36.00 per night.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Doug Brown

No: None

Motion carried.

CDSP21/12 - 37 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to authorize Parks Department staff to begin the recruitment process for new caretakers at Meinert County Park. [Voice Vote] **Motion carried.**

UNFINISHED BUSINESS

Commissioner Pego inquired of Corporate Counsel whether Commissioner Nash violated the OMA. Corporate Counsel indicated he did not.

NEW BUSINESS

None

PUBLIC COMMENT

None

FINAL BOARD COMMENT

None

ADJOURNMENT

There being no further business to come before the Community Development & Strategic Planning Committee, the meeting adjourned at 4:39 p.m.