

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
Ways & Means Committee

January 7, 2021  
4:00 p.m. via Zoom

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Commissioner Cyr at 4:50 p.m.

**ROLL CALL**

Present: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Kim Cyr

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Nash, supported by Commissioner Wilkins, to approve the minutes of the December 15, 2020, meeting as written. Motion carried.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: None Motion carried.

**PUBLIC COMMENT**

None

**ITEMS FOR CONSIDERATION**

WM21/01 - 01 It was moved by Commissioner Wilkins, supported by Commissioner Nash, to approve payment of the accounts payable of \$5,451,927.41 covering the period of December 4, 2020 through December 25, 2020 for checks and P Card payments for the period covering November 1 through November 30, 2020 as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Charles Nash, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: Zach Lahring, Malinda Pego Motion carried.

WM21/01 - 02 It was moved by Commissioner Hovey-Wright, supported by Commissioner Brown, to approve the lease agreement with Cherry Street Services, Inc., for a three-year term beginning April 1, 2021 and ending September 30, 2024 with a beginning lease rate of \$11.66 per square foot with 3% increases on October 1st of each year and authorize the board chair to sign the lease agreement.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown,  
Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: None Motion carried.

WM21/01 - 03 It was moved by Commissioner Wilkins, supported by Chairman Scolnik, to authorize the sale of the 2006 Chevy Impala VIN# 2G1WB55K969390888 through Miedema Auctioneering, Inc.

Roll Call:

Yes: Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright,  
Susie Hughes, Zach Lahring, Kim Cyr

No: None Motion carried.

WM21/01 - 04 It was moved by Commissioner Hovey-Wright, supported by Commissioner Hughes, to authorize Steven Reynolds, Muskegon County Sheriff Deputy, to purchase 3 years and 7 months of MERS generic service credit at a cost of \$111,899.00 as provided by the MERS Plan Document and in keeping with the County policy regarding purchase of generic service credit with 100 percent of the total actuarial cost being paid by the employee.

Roll Call:

Yes: Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes,  
Zach Lahring, Charles Nash, Kim Cyr

No: None Motion carried.

WM21/01 - 05 It was moved by Commissioner Hughes, supported by Commissioner Nash, to authorize staff to allocate 775 square feet of vacant space on the second floor of the Central Services Building to the Public Defender and move forward with necessary alterations to accommodate the Public Defender's space needs with costs to be paid by the MIDC grant.

Roll Call:

Yes: Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring,  
Charles Nash, Malinda Pego, Kim Cyr

No: None Motion carried.

**OLD BUSINESS**

Administrator, Mark Eisenbarth, spoke to the Board about management of the Muskegon County Airport.

**NEW BUSINESS - None**

**PUBLIC COMMENT**

Tony Barnes addressed the Board regarding the airport.  
Commissioner Lahring congratulated Commissioner Cyr on his appointment.  
Commissioner Hovey-Wright congratulated Commissioner Cyr on his appointment.

**FINAL BOARD COMMENT - None**

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 5:27 p.m.

**MUSKEGON COUNTY BOARD OF COMMISSIONERS**  
**Ways & Means Committee**

January 19, 2021  
4:00 p.m. via Zoom

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Cyr at 4:01 p.m.

**ROLL CALL**

Present: Doug Brown (Laketon Township), Marcia Hovey-Wright (Harbor Springs), Susie Hughes (Muskegon), Zach Lahring (Muskegon), Charles Nash (Muskegon), Malinda Pego (Norton Shores), Robert Scolnik (Norton Shores), Rillastine Wilkins (Muskegon), Kim Cyr (Muskegon)

Also Present: Beth Dick, Finance Director/Assistant County Administrator;  
Kathy Tharp, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Hughes, supported by Commissioner Brown, to approve the minutes of the January 7, 2021 meeting as written. Motion Carried.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None Motion carried.

**PUBLIC COMMENT**

None

**ITEMS FOR CONSIDERATION**

WM21/01 - 06 It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to approve payment of the accounts payable of \$3,810,741.02 covering the period of December 26, 2020 through January 7, 2021 for checks as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None Motion carried.

WM21/01 – 07 It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to approve amending the Accounts Receivable and Debt Recovery Policy No. 2007-362.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown,  
Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: None Motion carried.

WM21/01 - 08 It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to approve the Notice of Sale Resolution and the Refunding Bond Ordinance to refund the 2011 Wastewater No. 2 Revenue Bonds and authorize the Chair and Clerk to sign the same.

Roll Call:

Yes: Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright,  
Susie Hughes, Zach Lahring, Kim Cyr

No: None Motion carried.

WM21/01 - 09 It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to authorize continuation of the Federal Workshare Program and staff furloughs at a minimum of 20% per week (8 hours per week).

Roll Call:

Yes: Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes,  
Charles Nash, Kim Cyr

No: Zach Lahring Motion carried.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**PUBLIC COMMENT**

None

**FINAL BOARD COMMENT**

None

**CLOSED SESSION:**

At 4:25 p.m., it was moved by Commissioner Nash, supported by Commissioner Hughes, to go into closed session pursuant to MCL 15.268(h): To discuss a confidential written legal opinion with the County's attorney.

Roll Call:

Yes: Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring,  
Charles Nash, Malinda Pego, Kim Cyr

No: None Motion carried.

At 5:22 p.m., it was moved by Commissioner Hughes, supported by Commissioner Nash, to return to open session.

Roll Call:

Yes: Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Kim Cyr

No: None

Motion carried.

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 5:23 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
Ways & Means Committee

February 2, 2021  
4:00 p.m. via Zoom

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Commissioner Cyr at 4:17 p.m.

**ROLL CALL**

Present: Doug Brown (Laketon Township), Marcia Hovey-Wright (Muskegon County), Susie Hughes (City of Muskegon), Zach Lahring (Ravenna Twp), Charles Nash (City of Muskegon), Malinda Pego (Norton Shores), Bob Scolnik (Norton Shores), Rillastine Wilkins (City of Muskegon), Kim Cyr (Pompano Beach, FL)

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to approve the minutes of the January 19, 2021, regular and closed session meetings as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: None

Motion carried.

**PUBLIC COMMENT**

None

**ITEMS FOR CONSIDERATION**

WM21/02 - 10 It was moved by Commissioner Nash, supported by Commissioner Hughes, to approve payment of the accounts payable of \$15,785,474.51 covering the period of January 8, 2021 through January 21, 2021 for checks and P Card and EFT payments for the period covering December 1 through December 31, 2020 as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None

Motion carried.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**PUBLIC COMMENT**

None

**FINAL BOARD COMMENT**

None

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:24 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
Ways & Means Committee

February 16, 2021  
4:00 p.m. via Zoom

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Commissioner Cyr at 4:02 p.m.

**ROLL CALL**

Present: Doug Brown (Muskegon), Marcia Hovey-Wright (Muskegon), Susie Hughes (Muskegon), Zach Lahring (Muskegon), Charles Nash (Muskegon), Malinda Pego (Norton Shores), Bob Scolnik (Norton Shores), Rillastine Wilkins (Muskegon), Kim Cyr (Twin Lake)

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to approve the minutes of the February 2, 2021 meeting as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: None

Motion carried.

**PUBLIC COMMENT**

Michael DePercio commented on Items 14 and 15.

**ITEMS FOR CONSIDERATION**

WM21/02 - 11 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to approve payment of the accounts payable of \$7,306,013.95 covering the period of January 22, 2021 through February 4, 2021 for checks as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None

Motion carried.

WM21/02 - 12 It was moved by Commissioner Nash, supported by Commissioner Hughes, to approve the Program Income Emergency Repair Program Guidelines.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: None Motion carried.

WM21/02 - 13 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to authorize the release of a request for proposals for 457 brokerage services.

Roll Call:

Yes: Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kim Cyr

No: None Motion carried.

WM21/02 - 14 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to authorize the adoption of the resolution to waive the monthly interest charge of 1% and the administrative fee of 4% for the period March 1st to April 30th for 2020 delinquent taxes (first year of delinquency) for a senior citizen, paraplegic, hemiplegic, quadriplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled person, or blind person in accordance with sections 211.59 and 211.51 of the General Property Tax Act 206 of 1893, as amended.

Roll Call:

Yes: Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Kim Cyr

No: None Motion carried.

WM21/02 - 15 It was moved by Commissioner Hughes, supported by Commissioner Nash, to authorize the adoption of the resolution allowing the County of Muskegon Treasurer to borrow up to twelve million dollars (\$12,000,000) against the anticipated 2020 delinquent real property taxes.

Roll Call:

Yes: Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Kim Cyr

No: None Motion carried.

WM21/02 - 16 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to adopt the Consolidated Appropriations Act (CAA) Unlimited Carry-Over provision for plan years 2021 and 2022 and the CAA Carry Forward for Aged-Out Dependents in Dependent Care Flexible Spending Accounts provision for plan year 2021 of the CAA.

Roll Call:

Yes: Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Kim Cyr

No: None

Motion carried.

WM21/02 - 17 It was moved by Commissioner Nash, supported by Commissioner Hughes, to extend the existing copier maintenance and printer agreement with Applied Imaging to the end of the copier lease agreement that expires September 30, 2021 and furthermore authorize the IT Department to issue one Request for Proposal for all 3 agreements in preparation for the September 30, 2021 copier lease expiration date.

Roll Call:

Yes: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Kim Cyr

No: None

Motion carried.

WM21/02 - 18 It was moved by Commissioner Wilkins, supported by Commissioner Lahring, to authorize staff to issue a Request for Proposal for the sale of surplus county items including but not limited to vehicles and equipment.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: None

Motion carried.

WM21/02 - 19 It was moved by Commissioner Hughes, supported by Commissioner Brown, to authorize the sale of 902 Pine Street to the City of Muskegon for \$24,000 contingent on the 425 Agreement between the City of Muskegon and Dalton Township being terminated and authorize Corporate Counsel to draft the purchase agreement.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None

Motion carried.

WM21/02 - 20 It was moved by Commissioner Hughes, supported by Commissioner Lahring, to set the sale price of lots 14, 16, 17, 18, and 19 at the County's Business Park North at \$5,000 per acre.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: None

Motion carried.

WM21/02 - 21 It was moved by Commissioner Nash, supported by Commissioner Hughes, to amend the FY2021 General Fund budget as presented.

Roll Call:

Yes: Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kim Cyr

No: None

Motion carried.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

WM21/02 – 22 It was moved by Commissioner Lahring, supported by Commissioner Pego, to stream all committee and board meetings to Facebook.

It was moved by Commissioner Hovey-Wright, supported by Commissioner Hughes, to Table motion WM21/02 – 22 to Tuesday, February 23, 2021.

Roll Call:

Yes: Robert Scolnik, Rillastine Wilkins, Marcia Hovey-Wright, Susie Hughes, Charles Nash

No: Malinda Pego, Doug Brown, Zach Lahring, Kim Cyr

Motion tabled.

Administrator Mark Eisenbarth recommended scheduling a work session on Thursday, February 18, 2021, at 3:00 p.m. regarding Transportation which was approved.

**PUBLIC COMMENT**

Tony Barnes questioned if Facebook was to be live streamed who would be answering the questions and would it be an Open Meetings Act violation if it wasn't monitored.

Laura Genovich, corporate counsel, advised that the meetings could be streamed and watched on social media. However, public comments would only be allowed as published on the agenda under Public Comment.

**FINAL BOARD COMMENT**

Commissioner Lahring advised that some YouTube comments have been deleted and that should not have happened.

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 5:08 p.m.

**MUSKEGON COUNTY BOARD OF COMMISSIONERS**  
**Ways & Means Committee**

March 2, 2021  
4:00 p.m. via Zoom

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Cyr at 5:12 p.m.

**ROLL CALL**

Present: Doug Brown (Muskegon), Kim Cyr (Twin Lake), Susie Hughes (Muskegon Township), Zach Lahring (Muskegon), Charles Nash (Muskegon), Malinda Pego (Norton Shores), Bob Scolnik (Norton Shores), Rillastine Wilkins (Muskegon), Marcia Hovey-Wright (Muskegon)

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to approve the minutes of the February 16, 2021, meeting as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: None

Motion carried.

**PUBLIC COMMENT**

Jeanette Hoyer asked the Board to reconsider the provider from Oak Park on Motion No. 26.

**ITEMS FOR CONSIDERATION**

WM21/03 - 23      It was moved by Commissioner Wilkins, supported by Commissioner Nash, to approve payment of the accounts payable of \$9,903,560.50 covering the period of February 5, 2021 through February 18, 2021 for checks and P Card and EFT payments for the period covering January 1 through January 31, 2021 as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None

Motion carried.

WM21/03 - 24 It was moved by Commissioner Hughes, supported by Commissioner Lahring, to approve the sale of Lots 14, 18, and part of Lot 19 in the County's Business Park North for \$5,000 per acre to Accurate Excavators LLC. and authorize the Chair to sign the purchase agreement contingent on Corporate Counsel approval.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: None

Motion carried.

WM21/03 - 25 It was moved by Commissioner Lahring, supported by Commissioner Pego, to approve the sale of Lots 16 and 17 in the County's Business Park North for \$5,000 per acre to Ryerson Brothers Excavating LLC, and authorize the Chair to sign the purchase agreement contingent on Corporate Counsel approval.

Roll Call:

Yes: Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kim Cyr

No: None

Motion carried.

WM21/03 - 26 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to authorize the temporary staffing services RFP 21-2409 be awarded to Global Solutions Group, effective April 1, 2021, for a one (1) year contract with two (2) subsequent one (1) year extensions authorize the negotiation of the contract pending final approval by corporate counsel.

Roll Call:

Yes: Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Susie Hughes,

No: Marcia Hovey-Wright, Zach Lahring, Charles Nash, Kim Cyr

Motion carried.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**PUBLIC COMMENT**

None

**FINAL BOARD COMMENT**

Commissioner Nash wanted to reiterate that they need information to make decisions.

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 5:44 p.m.

**MUSKEGON COUNTY BOARD OF COMMISSIONERS**  
**Ways & Means Committee**

March 23, 2021  
4:00 p.m. via Zoom

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Cyr at 4:00 p.m.

**ROLL CALL**

Present: Doug Brown, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr

Excused: Susie Hughes

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Wilkins, supported by Commissioner Lahring, to approve the minutes of the March 2, 2021 meeting as written.

Roll Call:

Yes: Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: None Motion carried.

**PUBLIC COMMENT**

Larry Hall commented on item #28 and thanked the board regarding the DDA on behalf of Fruitport Township.

**ITEMS FOR CONSIDERATION**

WM21/03 - 27      It was moved by Commissioner Wilkins, supported by Commissioner Lahring, to approve payment of the accounts payable of \$8,265,429.10 covering the period of February 19, 2021 through March 4, 2021 for checks as presented by the County Clerk.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None Motion carried.

WM21/03 - 28      It was moved by Commissioner Lahring, supported by Commissioner Brown, to approve the Agreement to Share Tax Increment Financing Revenue from Muskegon County Millage by and between Muskegon County, Fruitport Charter Township, and Fruitport Township Downtown Development Authority, upon review and approval by the County's corporate counsel, and authorize the Board Chair to sign the agreement.

Roll Call:

Yes: Zach Lahring, Malinda Pego, Bob Scolnik, Doug Brown, Kim Cyr

No: Charles Nash, Rillastine Wilkins, Marcia Hovey-Wright

Motion carried.

WM21/03 - 29

It was moved by Chairman Scolnik, supported by Commissioner Brown, to approve a reduction in Morgan Stanley's annual plan fees from 0.20% to 0.10% effective April 1, 2021 and to authorize the Human Resources Director to sign the amendment accordingly.

Roll Call:

Yes: Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Zach Lahring, Kim Cyr

No: None

Motion carried.

WM21/03 - 30

It was moved by Chairman Scolnik, supported by Commissioner Brown, to approve entering into a yearly service agreement with Bonfire Software beginning April 1, 2021 and authorize the Board Chair to sign the agreement with the cost of \$9,500 annually.

Roll Call:

Yes: Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Kim Cyr

No: Malinda Pego

Motion carried.

WM21/03 - 31

It was moved by Commissioner Wilkins, supported by Chairman Scolnik, to authorize the Information Technology Department to issue a Request for Proposal (RFP) for a vendor to service and maintain the security equipment and software at the Juvenile Transition Center and the Muskegon County Jail.

Roll Call:

Yes: Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Kim Cyr

No: Malinda Pego

Motion carried.

WM21/03 - 32

It was moved by Commissioner Hovey-Wright, supported by Commissioner Nash, to authorize Information Technology to purchase the needed Cisco phone system upgrade in the amount of \$222,350.00 and further authorize the Board Chair to sign the 50-month agreement from CDW-G.

Roll Call:

Yes: Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Kim Cyr

No: None

Motion carried.

WM21/03 - 33

It was moved by Commissioner Nash, supported by Commissioner Wilkins, to authorize Information Technology to purchase a renewal of Veeam Backup Software at a cost of \$30,433 for 5 years (\$6,086 per year) and authorize the Board Chair to sign the 5-year renewal contract.

Roll Call:

Yes: Doug Brown, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr

No: None

Motion carried.

WM21/03 - 34 It was moved by Commissioner Lahring, supported by Commissioner Wilkins, to approve the agreement between the County Board of Commissioners and the Water Resources Commissioner.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: None Motion carried.

WM21/03 - 35 It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to approve the attached Resolution Authorizing Notice of Intent and Declaring Intent to Reimburse for Water Supply System Revenue Bonds not exceed \$15,000,000 and authorize the Clerk to sign the resolution.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None Motion carried.

### **UNFINISHED BUSINESS**

Commissioner Cyr informed the board that WMSRDC has 3 firms to do the transportation study and that they should have a decision by Friday.

### **NEW BUSINESS**

Administrator Mark Eisenbarth indicated the Work Share program ended recently and a new one has begun which works the same way as the previous ones. Departments would like to have staff participate again. The courts will be participating again. He would like to bring this under his report to full board.

Administrator Mark Eisenbarth referenced the American Rescue Plan and indicated Muskegon County would be receiving \$33.6M. Awaiting a list of items will be coming out. You have 3 years to spend it. They would like you to take your time. He indicated these numbers are not final and that they may change a little bit.

Circuit Court Administrator Sandra Vanderhyde informed the Board that the courts will have to return to Phase II as required by the Michigan Supreme Court beginning March 24, 2021. They will be returning to working remotely and closing the windows to the public.

Administrator Mark Eisenbarth informed the board that the Open Meetings Act ends March 31, 2021, and we would return to the boardroom on April 1, 2021, and conduct in-person meetings. We will have the Zoom link for those that cannot attend in person. Corporate Counsel Michael Homier indicated there are 3 bills pending in the legislature and is not sure when those will pass. Many of his clients are declaring a state of emergency to have hybrid meetings continue. To comply with the MDHHS, you may only have 25 people in the meeting. We may have a logistics problem with the MDHHS and the OMA. Kalamazoo County declared a state of emergency through the end of the year so that they may hold virtual meetings. Mr. Eisenbarth indicated he spoke to Representative Sabo and that he indicated they do not intend to extend and that they take a break for two weeks.

Finance Director Beth Dick updated the Board on the FY2020 audit. She is confident that they will meet the deadline of March 31, 2021.

**PUBLIC COMMENT**

None

**FINAL BOARD COMMENT**

Commissioner Brown thanked everyone for the DDA. He also stated he saw an article regarding the return of the Air Fare to the Muskegon County Airport.

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 5:23 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
Ways & Means Committee

April 1, 2021  
5:22 p.m. via Zoom

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Commissioner Cyr at 5:22 p.m.

**ROLL CALL**

Present: Doug Brown (Muskegon), Marcia Hovey-Wright (Muskegon), Susie Hughes (Muskegon Township), Zach Lahring (Muskegon), Charles Nash (Muskegon), Malinda Pego (Muskegon), Bob Scolnik (Norton Shores), Rillastine Wilkins (Muskegon), Kim Cyr (Twin Lake)

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Brown, supported by Commissioner Hovey-Wright, to approve the minutes of the March 23, 2021 meeting as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: None

Motion carried.

**PUBLIC COMMENT**

None

**ITEMS FOR CONSIDERATION**

WM21/03 - 36 It was moved by Commissioner Wilkins, supported by Chairman Scolnik, to approve payment of the accounts payable of \$9,522,460.92 covering the period of March 5, 2021 through March 18, 2021 for checks and P Card and Electronic Funds Transfer (EFT) payments for the period covering February 1 through February 28, 2021 as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None

Motion carried.

WM21/03 - 37 It was moved by Chairman Scolnik, supported by Commissioner Hughes, to approve the continuation of the local surcharge rate of \$2.75 from July 1, 2021, to June 30, 2022, and authorize Muskegon Central Dispatch to provide proper notification of this to the State 9-1-1 Committee.

Roll Call:

Yes: Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: Zach Lahring Motion carried.

WM21/03 - 38 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to authorize Human Resources to adopt the increase in the maximum employee contribution for the Dependent Care FSA from \$5,000 to \$10,500 for calendar year 2021 as allowed by the American Rescue Plan Act. The maximum will revert back to a \$5,000 cap for calendar year 2022.

Roll Call:

Yes: Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kim Cyr

No: None Motion carried.

WM21/03 - 39 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to allow the County Information Technology Department to go out for a Request for Bids for up to 100 laptops/tablets pending future grant funding.

It was moved by Commissioner Pego, supported by Commissioner Cyr to Table motion WM21/03 - 39 until the May 4, 2021 Ways & Means Meeting and to have more information provided by the IT Director.

Roll Call:

Yes: Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Kim Cyr

No: None Motion to Table carried.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

WM21/03 – 40 It was moved by Commissioner Pego, supported by Commissioner Lahring, to remove Districts 5, 7, 8 and 9 from Muskegon County and pursue legal counsel to become our own county with independent government from Muskegon County.

Roll Call:

Yes: Malinda Pego, Zach Lahring

No: Robert Scolnik, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Kim Cyr,  
Rillastine Wilkins Motion failed.

**PUBLIC COMMENT**

Several citizens addressed the Board in support of the motion brought forth by Commissioner Pego, and opposing the comments expressed by Board members that they felt offensive.

**FINAL BOARD COMMENT**

Commissioner Lahring commented on the ease for the public to comment on remote meetings.

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 5:58 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
Ways & Means Committee

April 13, 2021  
4:00 p.m. via Zoom

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Commissioner Cyr at 4:02 p.m.

**ROLL CALL**

Present: Doug Brown (Muskegon), Marcia Hovey-Wright (Muskegon), Susie Hughes (Muskegon), Zach Lahring (Muskegon), Charles Nash (Muskegon), Malinda Pego (Muskegon), Bob Scolnik (Norton Shores), Rillastine Wilkins (Muskegon), Kim Cyr (Muskegon)

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Nash, supported by Commissioner Hughes, to approve the minutes of the April 1, 2021, meeting as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: None

Motion carried.

**PRESENTATION:** 2020 Audit

**PUBLIC COMMENT** - None

**ITEMS FOR CONSIDERATION**

WM21/04 - 41 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to approve payment of the accounts payable of \$2,970,284.71 covering the period of March 19, 2021 through April 1, 2021 for checks as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None

Motion carried.

WM21/04 - 42 It was moved by Commissioner Nash, supported by Commissioner Hughes, to approve the resolution adopting the 2021 equalized valuation for Muskegon County as determined and submitted by the Muskegon County Equalization Department.

It was moved by Commissioner Pego, supported by Commissioner Lahring, to postpone WM21/04 – 42 to full board on April 20, 2021.

Roll Call:

Yes: Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Kim Cyr

No: None Motion to postpone to full board carried.

WM21/04 - 43 It was moved by Commissioner Lahring, supported by Commissioner Wilkins, to waive the procurement policy and authorize DLZ to provide a facility condition assessment on County owned buildings and grounds for a not to exceed cost of \$50,000 and authorize the Board Chair to sign the agreement.

It was moved by Commissioner Lahring, supported by Commissioner Pego, to call the question on WM21/04 – 43.

Roll Call – Call the Question (2/3 required):

Yes: Malinda Pego, Robert Scolnik, Doug Brown, Zach Lahring, Kim Cyr

No: Charles Nash, Rillastine Wilkins, Marcia Hovey-Wright, Susie Hughes Motion failed.

Roll Call – 21/04 – 43:

Yes: Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Robert Scolnik, Kim Cyr

No: Malinda Pego Motion carried.

WM21/04 - 44 It was moved by Commissioner Nash, supported by Commissioner Hughes, to allow the IT Department to renew TrendMicro AntiVirus software agreement for three years and authorize the Board Chair to execute the agreement.

Roll Call:

Yes: Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Kim Cyr

No: None Motion carried.

**UNFINISHED BUSINESS** - None

**NEW BUSINESS**

Commissioner Hughes requested Administrator Eisenbarth look into some unexpected things with the airport. A former employees said that there are a lot of things that we are paying for that we didn't

think we were going to have to pay for like phones, email, VDI, BS&A, desktops, vehicles, and other stuff. She would like a report at the next meeting on what all the county is providing for them because she thought that they were going to come in and take over everything.

WM21/04 – 45 It was moved by Commissioner Pego, supported by, Commissioner Lahring, for Muskegon County to Adopt a Resolution Banning Social Passports (ex: Vaccine Passports) within the Boundaries of Muskegon County.

**Roll Call:**

Yes: Zach Lahring, Malinda Pego, Doug Brown, Kim Cyr

No: Charles Nash, Robert Scolnik, Rillastine Wilkins, Marcia Hovey-Wright, Susie Hughes

Motion failed.

Commissioner Lahring asked the County Administrator to report on the status of the sheriff's bond with the State. Commissioner Pego requested that the executors and administrators of the bond be included in the report.

**PUBLIC COMMENT**

10 citizens voiced their agreement in favor of the passport resolution.

Two citizens thanked the Board for extending the COVID-19 Emergency Order.

**FINAL BOARD COMMENT**

Commissioner Hughes requested corporate counsel to look into it and see if it is legal or against the rules to text during the meetings because she has had a couple people say they are being texted during meetings. She thinks that is against the rules.

Chairman Scolnik commented that we have no control over the national rules regarding passports; he thought he heard the president say he was against passports. He understands people are concerned. We have been assured that there won't be. He has received a lot of comments, phone calls and in person, text messages, Facebook messages asking him to stop this constant bringing stuff up at meetings -- they're calling it a circus -- and get back to what we're here for is county business and not running the federal government; and here we did it again. He spoke about the division of people who believe in the vaccine and the people who do not believe in the vaccine. Today was a protest against vaccines. He believes the people who don't believe in the vaccine are in a pretty large minority. Those calling in are very well orchestrated; many of them are reading scripts. This is what we call the beginning of tyranny of the minority. There are a lot of the public that have had enough of this and we're going to get a lot of phone calls.

Commissioner Lahring takes offense to Chairman Scolnik's comments. This is not a protest. This is called public debate. This is where this forum is contested in the public arena. This is how rights are attributed to people through debate, left or right, republican or democrat; it doesn't matter. This is where it has to happen. This is where the public engages their elected officials. It leads to a protest if

we try to squelch this public comment. He actually encourages more of this. He stated a lot of this board's problem is that they are missing their 6 o'clock tee off times or something. We need to be able to have these debates publicly, agree or disagree, and then we vote. He is completely in favor of as many callers who want to call in and state their opinions and make their voices heard. He spoke about the minority and the tyranny. He didn't know where Chairman Scolnik got the doctrine from. He would like to see his sources. That may be under the communist manifesto, but it is certainly not in the republican documents.

Commissioner Nash stated that Commissioner Scolnik is completely right. He thinks that our community is beginning to look at this as a serious clown show and they do not like the way that the board is conducting itself with these types of tactics. Any resolution that comes before this board should be something that we share with each other. We have to understand that words do matter, and even in a resolution those words are very important. And to not even have time to look them over; not to be able to determine if there is some misguided information or whatever it may be; I would just implore any commissioner if you're going to bring it forward try not to just spring it on us. Let's try to work this out. I'm not a huge fan of the passport issue, but I'm not going to support a resolution that I don't completely understand or may speak something against something that may not be realistic, true, or have real research behind it. Everyone is talking about their rights and abilities, but I would say look at this in a different way. You care about your health concerns and your right to choose and things of that sort. Remember that when you start thinking about a woman's right to choose when she decides what she wants to do with her body because of whatever conditions may be. We take these principles and we use them when we want to use them, but we don't use them when we don't want to use them. And I think that's hypocritical to use them when you like something that you favor, but you use them against someone else. So we really have to look at that, but I hope we can work more peaceful and working together. Sometimes we have to agree to disagree. Some of this kind of gets a little theatric and silly and our community is getting sick and tired of it.

Commissioner Hovey-Wright agreed that our meetings have become somewhat of a circus. I think we all need to learn the Board Rules and Robert's Rules. We need to follow those. Springing motions on us is not a way to run the county. This could have been done ahead of time. It's not respecting our need to look at it and think about it. I don't know how I feel about passports. I think that some of the concerns that people raised about medical problems, etc., are valid. As far as I know, it's only been businesses, sports teams, cruise lines, and what not that are requiring passports. I don't know of any governments that have done it. The first we heard about it was from those of you supporting this resolution. I'm not going to vote on anything that is sprung on us like this. Where I don't have a copy of it ahead of time and a chance to think about it, ask questions of the maker, etc., check the facts. She spoke about working together and how it may take a little more work. Some of these: the succession issue and the passports are sprung on us and not much thought is put into; facts aren't checked. It's really a distraction from what we need to be doing in the county. There are plenty of real problems that we need to address and we're not doing it because of these distractions.

Commissioner Lahring remarked that it seems to be a clown show when we pass a resolution, but when you pass welcoming resolutions that are hidden from everybody or you pass resolutions condemning a Trump rally on January 6<sup>th</sup> those aren't clown shows? But when we try to pass a resolution, those are clown shows. So, he just takes offense at your projections. Secondly,

Commissioner Nash's comment about a woman's right. He is totally in favor of a woman's rights, particularly the most vulnerable woman in our society that just happen to have their physical address in their mother's womb. Those are the rights he's most interested in. We are fundamentally or constitutionally denying a human beings constitutional right and their right to life, liberty, and the pursuit of happiness by ending their life in the very early developmental stages.

Commissioner Nash stated most of the places that were mentioned today regarding this passport are in other countries. There is no one in this country that is trying to make this happen. There was talk about that with private businesses, and they have even backed off of this issue. He just wanted to make that known.

Commissioner Cyr encouraged all of the board members to read the resolution and the attached documentation. He just read a USA Today news article from March 26 regarding passports. New York is the first with a vaccination proof system. St. Vincent is in another country, but they did not let people off the island that weren't vaccinated. Another article said that about 40% of a group of marines interviewed said they would not take a vaccine passport. He doesn't think this is a dead issue. He thinks it's a human rights issue. It's an issue that goes against our constitution and thinks we just need to get a little bit more informed and keep our eyes open.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 6:05 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
Ways & Means Committee

May 4, 2021  
4:00 p.m. via Zoom

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Commissioner Cyr at 4:18 p.m.

**ROLL CALL**

Present: Doug Brown (Muskegon), Kim Cyr (Twin Lake), Marcia Hovey-Wright (Muskegon), Susie Hughes (Muskegon Township), Zach Lahring (Ravenna Township), Charles Nash (Muskegon Township), Bob Scolnik (Norton Shores), Rillastine Wilkins (Muskegon), Malinda Pego (Grand Rapids)

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Wilkins, supported by Commissioner Hovey-Wright, to approve the minutes of the April 13, 2021, meeting as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: None

Motion carried.

**PUBLIC COMMENT**

None

**ITEMS FOR CONSIDERATION**

WM21/05 - 46 It was moved by Commissioner Brown, supported by Commissioner Hughes, to approve payment of the accounts payable of \$12,717,840.90 covering the period of April 2, 2021 through April 15, 2021 for checks and P Card and EFT payments for the period covering March 1 through March 31, 2021 as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None

Motion carried.

WM21/05 - 47 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to approve the setting of the public hearing date to discuss the availability of \$55,274.51 in Community Development Block Grant program income funds for homeowner repair for income qualified families in Muskegon County in non-entitlement communities for May 18, 2021.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: None Motion carried.

WM21/05 - 48 It was moved by Commissioner Nash, supported by Commissioner Hughes, to Amend FY2021 DTE Test and Tune Budget (1010-0175) to increase expenditures by \$950,000 and revenues by \$1,020,000 to cover DTE funded projects through the end of the Fiscal Year.

Roll Call:

Yes: Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kim Cyr

No: None Motion carried.

WM21/05 - 49 It was moved by Commissioner Hughes, supported by Commissioner Brown, to approve the revised committee and full board meeting calendar for July 2021.

Roll Call:

Yes: Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Kim Cyr

No: Malinda Pego Motion carried.

WM21/05 - 50 It was moved by Chairman Scolnik, supported by Commissioner Wilkins, to reassign the ground lease for the hangar currently owned by Ellis One LLC to MPD Aviation LLC at a cost of \$0.26 per square foot with CPI increases every five (5) years for a term from 2021 to 2039, at which time the hangar will revert to County ownership and MPD Aviation will have the first right of refusal to lease the ground and hangar building from the County through 2049 and beyond, in 10-year increments.

Roll Call:

Yes: Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Robert Scolnik, Kim Cyr

No: Susie Hughes, Malinda Pego Motion carried.

## **UNFINISHED BUSINESS**

WM21/03 - 39      It was moved by Commissioner Hughes, supported by Commissioner Nash, to remove the motion from the table and remove same from the agenda - To allow the County Information Technology Department to go out for a Request for Bids for up to 100 laptops/tablets pending future grant funding.

Roll Call:

Yes: Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Kim Cyr

No: None

Motion carried.

## **NEW BUSINESS**

None

## **PUBLIC COMMENT**

None

## **FINAL BOARD COMMENT**

Commissioner Brown would like corporate counsel to explain what it means when we pass resolutions with clarification. Corporate Counsel, Mr. Michael Homier, gave an explanation to the board with examples.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:40 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
Ways & Means Committee

May 18, 2021  
4:00 p.m. via Zoom

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Commissioner Cyr at 4:00 p.m.

**ROLL CALL**

Present: Doug Brown (Muskegon), Marcia Hovey-Wright (Muskegon), Susie Hughes (Muskegon Township), Zach Lahring (North Muskegon), Charles Nash (Muskegon), Bob Scolnik (Norton Shores), Rillastine Wilkins (Muskegon), Kim Cyr (Twin Lake)

Malinda Pego joined the meeting late (Muskegon)

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Hovey-Wright, supported by Commissioner Hughes, to approve the minutes of the May 4, 2021 meeting as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: None Motion carried.

It was moved by Commissioner Nash, supported by Hughes, to open the public hearing on the Community Development Block Grant.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: None Motion carried.

**PUBLIC HEARING ON COMMUNITY DEVELOPMENT GRANT HELD**

It was moved by Commissioner Nash, supported by Commissioner Wilkins, to close the public hearing on the Community Development Grant.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown,  
Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: None

Motion carried.

**PUBLIC COMMENT**

Ann Derouin addressed the Board regarding the Truth and Taxation motion.

**ITEMS FOR CONSIDERATION**

WM21/05 - 51      It was moved by Commissioner Nash, supported by Commissioner Brown, to approve payment of the accounts payable of \$5,669,212.82 covering the period of April 16, 2021 through May 6, 2021 for checks as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins,  
Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None

Motion carried.

WM21/05 - 52      It was moved by Commissioner Nash, supported by Commissioner Hughes, to approve the attached Truth In Taxation public hearing schedule and to adopt the attached resolution setting June 15, 2021 as the date for the Truth In Taxation public hearing for the purpose of discussing and receiving testimony regarding the proposed tentative levy of 5.6601 mills for Muskegon County general operating in July 2021, the proposed tentative levy of 0.3198 mills for Lakeshore Museum Center operating in December 2021, the proposed tentative levy of 0.0746 mills for Department of Veterans Affairs operating in December 2021, the proposed tentative levy of 0.2979 mills for Muskegon County Central Dispatch operating in December 2021 and the proposed tentative levy of .4966 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) in December 2021.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown,  
Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: None

Motion carried.

WM21/05 - 53      It was moved by Commissioner Hovey-Wright, supported by Commissioner Wilkins, to authorize the Human Resources Department to select Morgan Stanley as the 457 Retirement Plan Broker for a five (5) year period through May 31, 2026.

Roll Call:

Yes: Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kim Cyr

No: None

Motion carried.

WM21/05 - 54 It was moved by Commissioner Nash, supported by Commissioner Hughes, to approve creating one (1) new position for an Info Systems Tech II position at pay table/grade NX-00210 (\$22.393 - \$28.188/hr.) and allow IT to post position with Human Resources and amend the budget accordingly.

Roll Call:

Yes: Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Kim Cyr

No: Malinda Pego

Motion carried.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**PUBLIC COMMENT**

None

**FINAL BOARD COMMENT**

Commissioner Hughes spoke about the IT department and the great job they have done and wanted to thank the entire department.

Commissioner Brown addressed the circuit court administrator regarding the AS400 and asked if they are still using it. She answered yes.

Commissioner Lahring commented regarding the closed captioning on Facebook.

Commissioner Nash is hoping that with the new funds coming to counties that we focus on bringing technology to the rural areas. Commissioner Hovey-Wright agreed.

Commissioner Hovey-Wright questioned about computers and phones at the airport. Administrator Eisenbarth answered the question.

Commissioner Hughes asked about the IT overlap with staff at the airport. Administrator Eisenbarth answered the question.

Commissioner Scolnik commented that many of these things were addressed at the review meeting and commended Commissioner Cyr.

Commissioner Nash asked about the F3 contract. Administrator Eisenbarth indicated that Administration would send a copy out to the commissioners.

Administrator Eisenbarth let the board know that he will be off Wednesday, Thursday, and Friday for the wedding of his son.

### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:49 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
Ways & Means Committee

June 8, 2021  
4:00 p.m. via Zoom

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Commissioner Cyr at 4:38 p.m.

**ROLL CALL**

Present: Doug Brown (Muskegon), Marcia Hovey-Wright (Muskegon), Susie Hughes (Muskegon Township), Zach Lahring (Muskegon), Charles Nash (Muskegon), Malinda Pego (Muskegon), Bob Scolnik (Norton Shores), Rillastine Wilkins (Muskegon), Kim Cyr (Twin Lake)

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Hovey-Wright, supported by Commissioner Brown, to approve the minutes of the May 18, 2021, meeting as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: None

Motion carried.

**PUBLIC COMMENT**

None

**ITEMS FOR CONSIDERATION**

WM21/06 - 55 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve payment of the accounts payable of \$17,166,927.93 covering the period of May 7, 2021 through May 20, 2021 for checks and P Card and Electronic Funds Transfer (EFT) payments for the period covering April 1 through April 30, 2021 as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None

Motion carried.

WM21/06 - 56 It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to approve the resolution regarding the County Revenue Sharing Fund and restoration of lost funding.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: None Motion carried.

WM21/06 - 57 It was moved by Commissioner Pego, supported by Commissioner Hughes, to amend 21/06 – 57 to separate each operating levy into a separate motion.

Roll Call:

Yes: Malinda Pego, Zach Lahring

No: Charles Nash, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Kim Cyr Motion failed.

It was moved by Commissioner Nash, supported by Commissioner Hughes, to approve the operating levy of 5.6601 mills for Muskegon County to be levied in July 2021, the operating levy of 0.3198 mills for the Lakeshore Museum Center to be levied in December 2021, the operating levy of 0.0746 mills for the Department of Veteran's Affairs to be levied in December 2021, the operating levy of 0.2979 mills for Muskegon County Central Dispatch to be levied in December 2021 and the operating levy of 0.4966 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) to be levied December 2021 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department.

Roll Call:

Yes: Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Robert Scolnik, Kim Cyr

No: Zach Lahring, Malinda Pego Motion carried.

WM21/06 - 58 It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to award the RFP 21-2420 Indirect and Allocated Cost Consulting Services to Maximus US Services, Inc. and authorize the Board Chair to execute the contract upon completion of corporate counsel review and approval.

Roll Call:

Yes: Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Kim Cyr

No: None Motion carried.

WM21/06 - 59 It was moved by Commissioner Nash, supported by Commissioner Hughes, to award the contract for airfield beacon replacement (FAA Project No. B-26-0071-4721, MDOT Job No. 212766) at the Muskegon County Airport to the low bidder, Korthase and Sons Co. of Montague, MI. The project will be reimbursed at 100% with federal and state funds.

Roll Call:

Yes: Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Kim Cyr

No: None Motion carried.

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

WM21/06 – 60 It was moved by Commissioner Brown, supported by Commissioner Hughes, to issue a Proclamation honoring Mr. Daniel Beckeman retirement from Reeths-Puffer Schools.

Roll Call:

Yes: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Kim Cyr

No: None Motion carried.

WM21/06 – 61 It was moved by Commissioner Hughes, supported by Commissioner Pego, to issue a Proclamation in support of the nomination for Muskegon County to be recognized by The National Parks Service as an American “World War II Heritage City”.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: None Motion carried.

### **PUBLIC COMMENT**

Muskegon County Public Health Director Kathy Moore informed the Board about the 2021 Project FRESH program.

## **FINAL BOARD COMMENT**

Commissioner Hovey-Wright commented regarding her support of the 2021 month of June LGBTQ Pride month.

Commissioner Hughes stated she was disappointed to see that commissioners were not wearing masks during the meeting as was voted on by the Board.

Commissioner Pego stated that the Constitution supersedes the vote of the Board. She also stated that there are exceptions to the rule of wearing a mask.

Commissioner Cyr stated that he is working with Administration to begin the LEAN management program which was begun prior to the pandemic.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 5:10 p.m.

**MUSKEGON COUNTY BOARD OF COMMISSIONERS**  
**Ways & Means Committee**

June 22, 2021  
4:00 p.m. via Zoom

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Cyr at 4:04 p.m.

**ROLL CALL w/LOCATION**

Present: Doug Brown (Laketon Township), Marcia Hovey-Wright (Muskegon), Susie Hughes (Muskegon), Zach Lahring (Muskegon), Charles Nash (Muskegon), Malinda Pego (Muskegon), Bob Scolnik (Muskegon), Rillastine Wilkins (Muskegon), Kim Cyr (Muskegon)

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Brown, supported by Commissioner Wilkins, to approve the minutes of the June 8, 2021 meeting as written.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: None

Motion carried.

**PUBLIC COMMENT**

Karen Palmer addressed the board regarding elections the services of the County Clerk.

**BUDGET REPORT** placed on file by Commissioner Cyr.

**ITEMS FOR CONSIDERATION**

**WM21/06 - 60** It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve payment of the accounts payable of \$15,815,297.75 covering the period of May 21, 2021 through June 10, 2021 for checks as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None

Motion carried.

**WM21/06 - 61** It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to approve the resolution pledging the county's full faith and credit for the Montague Drainage District bond, series 2021 (General Obligation, Limited Tax) for an amount not to exceed \$1.8 million dollars.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: None Motion carried.

**WM21/06 - 62** It was moved by Commissioner Nash, supported by Commissioner Hughes, to approve the bond ordinance and notice of sale resolution for the Channel Crossing project and authorize the Chair and Clerk to sign the same.

Roll Call:

Yes: Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kim Cyr

No: None Motion carried.

**WM21/60 - 63** It was moved by Commissioner Hughes, supported by Commissioner Nash, to approve the letter to the Clerk of the Board of County Road Commissioners of Muskegon County, expressing the County's approval of abandoning the unpaved northernmost portion of Hilton Park Road in Egelston Township, and authorize the Board Chair to sign same.

Roll Call:

Yes: Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Kim Cyr

No: None Motion carried.

**WM21/06 - 64** It was moved by Commissioner Nash, supported by Commissioner Hughes, to amend FY2021 DTE Test and Tune Budget (1010-0175) expenditure budget, increasing it by \$250,000 from \$2,688,254 to \$2,938,254 and revenue budget, increasing it by \$262,500 from \$2,887,065 to \$3,149,565 to cover current and anticipated projects through the end of the fiscal year.

Roll Call:

Yes: Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Kim Cyr

No: None Motion carried.

**WM21/06 - 65** It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve the County Clerk's Office to purchase a contactless self-check-in kiosk from Jury Systems Incorporated in the amount of \$5,725.34 to be paid from the Juror Show Cause assigned fund balance in the General Fund.

It was moved by Commissioner Pego, supported by Commissioner Lahring, to postpone WM21/06-65 to the next Ways and Means committee meeting.

Roll Call to Postpone:

Yes: Zach Lahring, Malinda Pego, Doug Brown, Kim Cyr

No: Susie Hughes, Charles Nash, Robert Scolnik, Rillastine Wilkins, Marcia Hovey-Wright

Motion to postpone failed.

It was moved by Commissioner Nash, supported by Commissioner Hughes, to call the question.

Roll Call to call the question (2/3 vote required):

Yes: Charles Nash, Robert Scolnik, Kim Cyr, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes

No: Zach Lahring, Malinda Pego

Motion carried.

Roll Call on WM21/06 – 65 original motion:

Yes: Rillastine Wilkins, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Robert Scolnik

No: Doug Brown, Zach Lahring, Malinda Pego, Kim Cyr

Motion carried.

**WM21/06 – 66**

It was moved by Commissioner Hughes, Supported by Commissioner Hovey-Wright, to authorize the County Clerk to spend up to \$25,000 using a Pre-Qualified Vendor List for professional services to provide the mandated functions required to conduct the August 3rd and November 2nd elections for Muskegon County and to amend the Elections budget (1010-0191) accordingly.

It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright to call the question.

Roll Call to call the question (2/3 vote required):

Yes: Marcia Hovey-Wright, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine Wilkins,

No: Zach Lahring, Malinda Pego, Doug Brown, Kim Cyr

Motion failed.

Roll Call on WM21/06 – 66 original motion:

Yes: Marcia Hovey-Wright, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine Wilkins

No: Doug Brown, Zach Lahring, Malinda Pego, Kim Cyr

Motion carried.

**UNFINISHED BUSINESS**

**WM21/06 – 67**

It was moved by Commissioner Lahring, supported by Commissioner Pego, to end the workshare program immediately.

Roll Call:

Yes: Zach Lahring, Malinda Pego, Doug Brown, Kim Cyr

No: Charles Nash, Robert Scolnik, Rillastine Wilkins, Marcia Hovey-Wright, Susie Hughes  
Motion failed.

**NEW BUSINESS**

**WM21/06 – 68** It was moved by Chairman Scolnik, supported by Commissioner Pego, to pass the Resolution to Rescind the Emergency Declaration.

Roll Call:

Yes: Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown,  
Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kim Cyr

No: None Motion carried.

**WM21/06 – 69** It was moved by Commissioner Lahring, supported by Commissioner Pego, to continue using Zoom after the emergency order ends.

Roll Call:

Yes: Malinda Pego, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes,  
Zach Lahring, Kim Cyr

No: Robert Scolnik, Charles Nash Motion carried.

**PUBLIC COMMENT**

Finance Director Beth Dick addressed the Board regarding the total amount of Drain bonds that the County had pledged its full faith and credit on. That total is \$13.4 million inclusive.

Chris Kajala, Karen Palmer, and Tammy Barnard addressed the Board regarding decisions made by the board.

**FINAL BOARD COMMENT**

Commissioner Lahring requested a copy of a settlement agreement.

Commissioner Pego recommended Clerk Waters attend a week-long training.

Commissioner Hughes commented that she has provided a neighborhood library in her area and would love to receive donations.

Chairman Scolnik commented that he has received many complaints about the gypsy moth problems in Muskegon County. Public Works Director Matthew Farrar addressed the board and indicated the County will be reaching out to each municipality regarding spraying next spring.

It was moved by Commissioner Nash, supported by Commissioner Wilkins to go into closed session.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown,  
Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: None

Motion carried.

### **CLOSED SESSION HELD**

It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to go into open session.

Roll Call:

Yes: Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-  
Wright, Susie Hughes, Zach Lahring, Kim Cyr

No: None

Motion carried.

### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 6:27 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
Ways & Means Committee

July 13, 2021  
Hall of Justice, 4<sup>th</sup> Floor, 990 Terrace, Muskegon, MI AND via Zoom

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Commissioner Cyr at 4:03 p.m.

**ROLL CALL**

Present: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Wilkins, supported by Commissioner Hughes, to approve the minutes of the June 22, 2021, meeting as written. [Voice Vote] **Motion carried.**

**PUBLIC COMMENT ON AN AGENDA ITEM**

A citizen commented regarding support of casino resolution.

**ITEMS FOR CONSIDERATION**

WM21/07 - 70 It was moved by Commissioner Hovey-Wright, supported by Commissioner Hughes, to approve payment of the accounts payable of \$11,861,331.85 covering the period of June 11, 2021 through June 24, 2021 for checks and P Card and EFT payments for the period covering May 1 through May 31, 2021 as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None

**Motion carried.**

WM21/07 - 71 It was moved by Commissioner Hughes, supported by Commissioner Nash, to approve renewal of Assessment Administration Services provided by the Equalization Department to the City of Muskegon and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services. [Voice Vote] **Motion carried.**

WM21/07 - 72 It was moved by Commissioner Hovey-Wright, supported by Commissioner Wilkins, to authorize Muskegon County Department of Veterans Affairs personnel to apply for the FY2022 State of Michigan County Veteran Service Fund Grant. [Voice Vote] **Motion carried.**

WM21/07 - 73            It was moved by Commissioner Hughes, supported by Commissioner Nash, to approve the Muskegon County Resolution Supporting Little River Band of Ottawa Indians Casino in Muskegon County urging Governor Gretchen Whitmer, the Michigan Senate, and the Michigan House of Representatives to approve the tribe's request to build their casino in Muskegon County. [Voice Vote] (Oppose, Cyr) (Recused due to conflict of interest, Pego) **Motion carried.**

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Mr. Bob Lukens informed the board of the upcoming airport contracts.

**PUBLIC COMMENT**

A citizen addressed the Board on several topics.

**FINAL BOARD COMMENT**

Commissioner Hovey-Wright spoke in support of Clerk Nancy Waters.

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:24 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
Ways & Means Committee

July 20, 2021  
4:00 p.m. via Zoom

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Commissioner Cyr at 4:02 p.m.

**ROLL CALL**

Present: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Hughes, supported by Commissioner Nash, to approve the minutes of the July 13, 2021 meeting as written. [Voice Vote] **Motion carried**

**PUBLIC COMMENT**

A citizen addressed the board regarding WM21/07-75.

**ITEMS FOR CONSIDERATION**

WM21/07 - 74 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve payment of the accounts payable of \$3,313,058.68 covering the period of June 23, 2021 through July 8, 2021 for checks as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None

**Motion carried.**

It was moved by Commissioner Pego, supported by Commissioner Wilkins, to add a friendly amendment to WM21/07-75. The amendment would read, "to make the approval contingent upon the Water Resources Commissioner signing the agreement."

Roll Call:

Yes: Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: Malinda Pego

**Motion carried.**

WM21/07 - 75 It was moved by Commissioner Hughes, supported by Commissioner Brown, to approve the Wolf Lake Resolution, authorizing the preliminary lake level study and further authorizing Corporate Counsel and the Water Resources Commissioner to cause a preliminary lake study and take the matter to Muskegon County Circuit Court to formalize the established lake level of Wolf Lake pursuant to MCL 324.30704 contingent upon the Water Resources Commissioner signing the agreement.

Roll Call:

Yes: Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kim Cyr

No: Malinda Pego

**Motion carried.**

**UNFINISHED BUSINESS**

Commissioner Lahring inquired regarding the tolling agreement with Doug Hughes. Administrator Eisenbarth replied that the attorneys are setting up dates the first week in August.

Commissioner Pego addressed the issue of the doors to the Hall of Justice being locked at 5:00 p.m. which violates the Open Meetings Act and does not allow for access into the public meetings. Corporate counsel agreed. Administrator Eisenbarth addressed this issue by suggesting the Sheriff's department be available at the doors until the meetings end or move meeting start times to 3:00 p.m.

WM21/07 – 76 It was moved by Commissioner Pego, supported by Commissioner Hughes to have all Committee and Board Meetings start at 3:00 p.m.

Roll Call:

Yes: Malinda Pego, Bob Scolnik, Susie Hughes, Zach Lahring, Kim Cyr

No: Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Charles Nash

**Motion carried.**

**NEW BUSINESS**

None

**PUBLIC COMMENT**

A citizen addressed the board regarding the Wolf Lake water levels.

**FINAL BOARD COMMENT**

None

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:34 p.m.

# MUSKEGON COUNTY BOARD OF COMMISSIONERS

## Ways & Means Committee

Via Zoom and in-person at: Michael K. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

August 3, 2021 – 3:00 p.m.

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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### MINUTES

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#### CALL TO ORDER

The meeting was called to order by Commissioner Cyr at 3:41 p.m.

#### ROLL CALL

Present: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

#### APPROVAL OF MINUTES

It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to approve the minutes of the July 20, 2021, meeting as written. {Voice Vote} **Motion carried.**

#### PUBLIC COMMENT

None

#### ITEMS FOR CONSIDERATION

WM21/08 – 77 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve payment of the accounts payable of \$17,143,012.56 covering the period of July 9, 2021 through July 22, 2021 for checks and P Card and EFT payments for the period covering June 1 through June 30, 2021 as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None

**Motion carried.**

WM21/08 – 78 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to authorize Human Resources to extend the agreement with United Health Care as the insurance carrier for the Medicare Advantage Plan from January 1, 2022 through December 31, 2022.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown,  
Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: None

**Motion carried.**

WM21/08 – 79 It was moved by Commissioner Hughes, supported by Commissioner Brown, to authorize Human Resources to exercise the first one-year contract extension with The ASU Group for Workers Compensation Third Party Administrator services from January 1, 2022 through December 31, 2022 at a fixed rate of \$8,500.00 paid annually with a per claim fee of \$150.00 for New/Take over Medical only claims and \$750.00 for New/Take over Indemnity claims.

Roll Call:

Yes: Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown,  
Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kim Cyr

No: None

**Motion carried.**

WM21/08 – 80 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to approve setting the Public Hearing date for the FY2022 Proposed Muskegon County Budget for Tuesday, August 31, 2021 at 3:00 P.M. at the Board of Commissioners room on the 4th floor of the Michael E. Kobza Hall of Justice and to authorize the publication of a Notice of Public Hearing in a newspaper of general circulation on or before August 22, 2021.  
(Voice Vote)

**Motion carried.**

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Administrator Eisenbarth addressed the Board regarding the ARP Work Session dates.

**PUBLIC COMMENT**

None

**FINAL BOARD COMMENT**

None

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:49 p.m.

# MUSKEGON COUNTY BOARD OF COMMISSIONERS

## Ways & Means Committee

Via Zoom and in-person at: Michael K. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

August 24, 2021 – 3:00 p.m.

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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### MINUTES

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#### CALL TO ORDER

The meeting was called to order by Commissioner Cyr at 3:00 p.m.

#### ROLL CALL

Present: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

#### APPROVAL OF MINUTES

It was moved by Commissioner Hovey-Wright, supported by Commissioner Brown, to approve the minutes of the August 3, 2021, meeting as written. [Voice Vote] **Motion carried.**

#### PUBLIC COMMENT

None

#### ITEMS FOR CONSIDERATION

WM21/08 – 81 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve payment of the accounts payable of \$4,066,562.78 covering the period of July 23, 2021 through August 5, 2021 for checks as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None

**Motion carried.**

WM21/08 – 82 It was moved by Commissioner Hughes, supported by Commissioner Nash, to approve the final one year optional renewal with Rehmann Robson as the County's independent auditor for the FY2021 audit at a cost of \$67,100 and authorize the Board Chair to sign the engagement letter.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown,  
Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: None

**Motion carried.**

WM21/08 – 83 It was moved by Commissioner Pego, supported by Commissioner Nash, to approve entering into an agreement with Lean Advisors, Inc., to provide Lean government training and technical assistance at a cost not to exceed \$24,000 for the Public Health Department and authorize the Board chair to sign the agreement.

Roll Call:

Yes: Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown,  
Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kim Cyr

No: None

**Motion carried.**

WM21/08 - 84 It was moved by Commissioner Pego, supported by Commissioner Hovey-Wright, to postpone WM21/08 – 84 to the next Ways and Means on September 7, 2021, to approve that the Muskegon County Courts' Court Recording System Project (RFP 21-2397) be fully funded in the amount of \$858,586.10, in accordance with the bid proposal submitted by the selected vendor, Business Information Systems (BIS) and to amend the FY 21 budget accordingly.

Roll Call on Postponement:

Yes: Rillastine Wilkins, Marcia Hovey-Wright, Charles Nash, Malinda Pego, Kim Cyr

No: Doug Brown, Susie Hughes, Zach Lahring, Bob Scolnk

**Motion to Postpone carried.**

WM21/08 - 85 It was moved by Commissioner Nash, supported by Commissioner Pego, to postpone WM21/08 – 85 to the next Ways and Means on September 7, 2021, to approve the attached Circuit/Family Court Position Transition & Reorganization Plan.

Roll Call on Postponement:

Yes: Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Kim Cyr

No: None

**Motion to Postpone carried.**

**UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

Commissioner Lahring recommended the Chair of each committee sit in the chairman's seat during each meeting so they can see who is wanting to speak; commissioners agreed.

## **PUBLIC COMMENT**

Seventeen citizens spoke against mandating masks in schools.

One citizen spoke in support of requiring masks in schools.

## **FINAL BOARD COMMENT**

Commissioner Hovey-Wright spoke in support of masks.

Commissioner Lahring thanked those who spoke up against mandating masks and thanked Public Health Director Kathy Moore for leaving the decision to the schools.

Commissioner Hovey-Wright spoke about Ivermectin.

Commissioner Brown thanked Kathy Moore.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:30 p.m.

# MUSKEGON COUNTY BOARD OF COMMISSIONERS

## Ways & Means Committee

Via Zoom and in-person at: Michael K. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

September 7, 2021 – 3:00 p.m.

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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### MINUTES

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#### CALL TO ORDER

The meeting was called to order by Commissioner Cyr at 4:01 p.m.

#### ROLL CALL

Present: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

#### APPROVAL OF MINUTES

It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to approve the minutes of the August 24, 2021 meeting as written. (Voice Vote) **Motion carried.**

#### PUBLIC COMMENT

None

#### ITEMS FOR CONSIDERATION

WM21/09 - 86 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to approve payment of the accounts payable of \$13,767,414.96 covering the period of August 6, 2021 through August 26, 2021 for checks and P Card and EFT payments for the period covering July 1 through July 31, 2021 as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: Malinda Pego

**Motion carried.**

WM21/09 - 87 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to amend the FY2021 budget as presented.

Roll Call:

Yes: Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: Malinda Pego

**Motion carried.**

WM21/09 - 88 It was moved by Commissioner Hughes, supported by Commissioner Scolnik, to approve the CivicClerk Agenda and Meeting Management Software purchase at a price not to exceed \$64,560 for a 5-year term and authorize the Board Chair to execute the agreement and amend the budget accordingly.

Roll Call:

Yes: Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown,  
Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kim Cyr

No: None

**Motion carried.**

WM21/09 - 89 It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to appoint Sara Hough, Human Resources Manager, as employer delegate to the 2021 Municipal Employees Retirement System (MERS) annual meeting October 7-8, 2021 and authorize Jeanne Reenders to attend as the employee delegate and Commissioner Scolnik and Anne James to attend as guests. (Voice Vote)

**Motion carried.**

WM21/09 - 90 It was moved by Commissioner Hughes, supported by Commissioner Brown, to waive the procurement level quotes and authorize the purchase of UPS's (Uninterruptable Power Supply) from CDW to replace the existing EOL (End of Life) units at both data centers for a cost of \$81,404.54 based on department level quotes. In addition, contract with Newkirk Electric to install the equipment for a cost not to exceed \$23,930.73 and increase the budget accordingly for this purchase and installation.

Roll Call:

Yes: Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes,  
Zach Lahring, Charles Nash, Malinda Pego, Kim Cyr

No: None

**Motion carried.**

WM21/09 - 91 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to allow the Muskegon County's IT department to provide IT services to Empowering Ex-Offenders in Transition (Exit), a municipal non-profit for an annual fee of \$8,363.16 plus a one-time set-up fee of \$1,000 and authorize the Board Chair to sign the contract agreement.

Roll Call:

Yes: Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring,  
Charles Nash, Malinda Pego, Robert Scolnik, Kim Cyr

No: None

**Motion carried.**

WM21/09 – 92 It was moved by Commissioner Brown, supported by Commissioner Hughes, to authorize the Chair's and County Corporate Counsel's signatures to accept FAA Grant Offer 3-26-0071-047-2021 for the Muskegon County Airport in the amount of \$406,469.

Roll Call:

Yes: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash,  
Robert Scolnik, Rillastine Wilkins, Kim Cyr

No: Malinda Pego

**Motion carried.**

WM21/09 – 93 It was moved by Commissioner Brown, supported by Commissioner Hughes, to accept a lease between the County of Muskegon and The United States of America for a hangar located at the Muskegon County Airport currently occupied by the US Coast Guard. The rental rate for the new agreement is set at \$24,456.00, with annual renewals through 2026.

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash,  
Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: None

**Motion carried.**

**UNFINISHED BUSINESS**

It was moved Commissioner Pego, supported by Commissioner Hughes to add a friendly amendment to WM21/08-84. The amendment would read, “to amend the FY 2022 budget accordingly.”

(Voice Vote)

**Motion carried.**

WM21/08 – 84 It was moved by Commissioner Pego, supported by Commissioner Hughes, to approve that the Muskegon County Courts’ Court Recording System Project (RFP 21-2397) be fully funded in the amount of \$858,586.10, in accordance with the bid proposal submitted by the selected vendor, Business Information Systems (BIS) and to amend the FY 2022 budget accordingly.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins,  
Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None

**Motion carried.**

WM21/08 – 85 It was moved by Commissioner Hughes, supported by Commissioner Brown, to approve the attached Circuit/Family Court Position Transition & Reorganization Plan.

Roll Call:

Yes: Zach Lahring, Charles Nash, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: Malinda Pego

**Motion carried.**

WM21/09-94 It was moved by Commissioner Hovey-Wright, supported by Commissioner Wilkins, to postpone the signing of the agreement regarding the establishment of lake level for Wolf Lake pursuant to Part 307 of the Natural Resources and Environmental Protection Act and the vacation of the Wolf Lake Drain and Wolf Lake SAD pursuant to the Drain Code until September 14, 2021, in which both the Water Resource Commissioners attorney and Muskegon County Corporate Counsel will have reviewed the document. (Voice Vote)

**Motion carried.**

## **NEW BUSINESS**

WM21/09 – 95      It was moved by Chairman Scolnik, supported by Commissioner Brown to hold a Special Board Meeting at 3:00 p.m. on September 9, 2021 to approve the Ways and Means agenda items, excluding item C) which has been postponed to September 14, 2021. (Voice Vote)      **Motion carried.**

## **PUBLIC COMMENT**

60<sup>th</sup> District Court Administrator, Patrick Finnegan, thanked the Board for looking into the court recording equipment.

## **FINAL BOARD COMMENT**

Mark Eisenbarth requested that both the Veteran's Affairs and Sheriff Department American Rescue Plan Funding Request presentations be rescheduled.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 5:35 p.m.

# MUSKEGON COUNTY BOARD OF COMMISSIONERS

## Ways & Means Committee

Via Zoom and in-person at: Michael K. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

September 21, 2021 – 3:00 p.m.

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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### MINUTES

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#### CALL TO ORDER

The meeting was called to order by Commissioner Cyr at 3:00 p.m.

#### ROLL CALL

Present: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

#### APPROVAL OF MINUTES

It was moved by Commissioner Nash, supported by Commissioner Brown, to approve the minutes of the September 7, 2021 meeting as written. [Voice Vote] **Motion carried.**

#### PUBLIC COMMENT

None

#### ITEMS FOR CONSIDERATION

WM21/09 - 96 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve payment of the accounts payable of \$7,107,333.88 covering the period of August 27, 2021 through September 9, 2021 for checks as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: Malinda Pego

**Motion carried.**

WM21/09 - 97 It was moved by Commissioner Hughes, supported by Commissioner Nash, that the vendor and contractor relationships outlined in the attached schedule be approved to continue under existing arrangements for the time period of October 1, 2021 through September 30, 2022.

Roll Call:

Yes: Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown,  
Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: Malinda Pego

**Motion carried.**

WM21/09 - 98 It was moved by Commissioner Nash, supported by Commissioner Hughes, to adopt the attached FY2022 County of Muskegon Appropriation Ordinance including the attached Budget Amendments, position changes, and FY2022 Capital Projects, which collectively represent the implementation of the County of Muskegon's FY2022 Operating Budget.

Roll Call:

Yes: Charles Nash, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright,  
Susie Hughes, Kim Cyr

No: Malinda Pego, Zach Lahring

**Motion carried.**

WM21/09 - 99 It was moved by Commissioner Wilkins, supported by Commissioner Nash, that, pursuant to Section 8 of the Publicly Funded Health Insurance Contribution Act (State of Michigan Public Act 152 of 2011), the Board of Commissioners of the County of Muskegon hereby extends the County's exemption from the requirements of said Act for an additional year through the end of calendar year 2022.

Roll Call:

Yes: Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes,  
Zach Lahring, Charles Nash, Kim Cyr

No: Malinda Pego

**Motion carried.**

WM21/09 - 100 It was moved by Commissioner Hughes, supported by Chairman Scolnik, to authorize the Board Chair to sign the Agreement for the awarded FY22 County Veteran Service Fund Grant in the amount of \$150,516.00.

Roll Call:

Yes: Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes,  
Zach Lahring, Charles Nash, Malinda Pego, Kim Cyr

No: None

**Motion carried.**

WM21/09 - 101 It was moved by Commissioner Nash, supported by Commissioner Hughes, to approve the Notice of Rescission of Land and Resource Use Restrictions (MDEQ Reference no: RC-RRD-312-17-067) and the Declaration of Restrictive Covenant for a Restricted Nonresidential Corrective Action (EGLE Reference No: RC-RRD-213-21-102) and authorize the chair to sign both documents.

Roll Call:

Yes: Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring,  
Charles Nash, Malinda Pego, Robert Scolnik, Kim Cyr

No: None

**Motion carried.**

WM21/09 - 102 It was moved by Commissioner Hughes, supported by Commissioner Brown, to approve the salary range adjustment for the IT Manager position X44101 from NX-00390 \$35.728-\$45.428 to NX-00422 \$37.482-\$50.027 and start at Step 6 at \$47.67 effective October 1, 2021.

Roll Call:

Yes: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash,  
Malinda Pego, Robert Scolnik, Rillastine Wilkins, Kim Cyr

No: None

**Motion carried.**

WM21/09 - 103 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to approve Adams Remco's proposal for RFP 21-2432 County Copiers, Lease, Maintenance and Printer Maintenance agreement for a term of Five Years. Authorized the board chair to sign the 3 agreements listed below contingent upon Corporate Counsel Approval:

1. The maintenance plan agreement for the Printers
2. The maintenance plan agreement for the Copiers
3. The lease or purchase agreement for new Copiers

Roll Call:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego,  
Robert Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: None

**Motion carried.**

**UNFINISHED BUSINESS**

WM21/09 – 104 It was moved by Commissioner Lahring, supported by Commissioner Pego, to have the sheriff vacate horse barn No. 5 at the Muskegon County Fairgrounds within 30 days.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Malinda Pego, Rillastine Wilkins, Doug Brown,  
Marcia Hovey-Wright, Kim Cyr

No: Charles Nash, Robert Scolnik

**Motion carried.**

**NEW BUSINESS**

None

## **PUBLIC COMMENT**

None

## **CLOSED SESSION**

It was moved by Commissioner Hughes, supported by Commissioner Nash, to enter into Closed Session pursuant to MCL 15.268(c) for strategic and negotiation sessions connected with the negotiations of a collective bargaining agreement if either party requests a closed hearing. [Voice Vote] **Motion carried.**

The Ways & Means Committee went into closed session at 3:37 p.m.

The Ways & Means Committee returned to regular session at 4:35 p.m.

It was moved by Commissioner Hughes, supported by Commissioner Brown, to return to open session. [Voice Vote] **Motion carried.**

## **FINAL BOARD COMMENT**

Public Works Director Matt Farrar was asked to address the Board regarding space needs.

Commissioner Doug Brown encouraged others to attend the upcoming Business for Breakfast event.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:36 p.m.

# MUSKEGON COUNTY BOARD OF COMMISSIONERS

## Ways & Means Committee

Via Zoom and in-person at: Michael K. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

October 5, 2021 – 3:00 p.m.

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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### MINUTES

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#### CALL TO ORDER

The meeting was called to order by Commissioner Cyr at 3:00 p.m.

#### ROLL CALL

Present: Doug Brown, Marcia Hovey-Wright (appeared late), Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr

Also Present: Mark Eisenbarth, County Administrator (via Zoom);  
Kathy Tharp, Administrative Coordinator

#### APPROVAL OF MINUTES

It was moved by Commissioner Hughes, supported by Commissioner Brown, to approve the regular and closed session minutes of the September 21, 2021 meeting as written. [Voice Vote]

**Motion carried.**

#### PUBLIC COMMENT

None

#### ITEMS FOR CONSIDERATION

WM21/10 - 105 It was moved by Commissioner Hughes, supported by Commissioner Brown, to approve payment of the accounts payable of \$13,846,984.09 covering the period September 10, 2021 through September 23, 2021 for checks and P Cards and EFT payments for the period covering August 1, 2021 through August 31, 2021 as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown, Kim Cyr

No: Malinda Pego

**Motion carried.**

WM21/10 - 106 It was moved by Commissioner Nash, supported by Commissioner Brown, to authorize Human Resources to maintain Aflac as the voluntary insurance benefit provider from January 1, 2022 through December 31, 2022.  
[Voice Vote]

**Motion carried.**

WM21/10 - 107 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to authorize Human Resources to contract with Delta Dental on a self-insured basis for active employees and a fully-insured basis for retirees, effective January 1, 2022-December 31, 2022.

Roll Call:

Yes: Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown,  
Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kim Cyr

No: None

**Motion carried.**

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

WM21/10 – 108 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to support the Muskegon County Resolution Supporting West Michigan Agriculture Technologies and Regional Food Systems Initiative.

Roll Call:

Yes: Charles Nash, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright,  
Susie Hughes, Kim Cyr

No: Malinda Pego, Zach Lahring

**Motion carried.**

WM21/10 – 109 It was moved by Commissioner Lahring, supported by Commissioner Pego, to amend the purchasing and procurement process policy to say, the County shall not acquire any assets whose original value is more than \$5,000 without approval of the Board of Commissioners even if such asset was acquired by grant, gift or temporary transfer from another government agency.

It was moved by Commissioner Hovey-Wright, supported by Commissioner Nash, to Table WM21/10 – 109.

Roll Call:

Yes: Marcia Hovey-Wright, Charles Nash

No: Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown,  
Susie Hughes, Zach Lahring, Kim Cyr

**Motion to Table failed.**

Roll Call:

Yes: Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Kim Cyr

No: None

**Motion carried.**

**PUBLIC COMMENT**

Nancy Smith addressed the Board regarding the fairgrounds.

**FINAL BOARD COMMENT**

Commissioner Hughes asked if Nancy Smith was representing the fair board. Ms. Smith replied she was at the meeting on her own.

Commissioner Lahring commented regarding the fair grounds and the votes of the fair board.

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:31 p.m.

# MUSKEGON COUNTY BOARD OF COMMISSIONERS

## Ways & Means Committee

Via Zoom and in-person at: Michael K. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

October 19, 2021 – 3:00 p.m.

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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### MINUTES

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#### CALL TO ORDER

The meeting was called to order by Commissioner Cyr at 3:01 p.m.

#### ROLL CALL

Present: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

#### APPROVAL OF MINUTES

It was moved by Commissioner Hughes, supported by Commissioner Brown, to approve the minutes of the October 5, 2021, meeting as written. [Voice Vote] **Motion carried.**

#### PUBLIC COMMENT

None

#### ITEMS FOR CONSIDERATION

WM21/10 – 110 It was moved by Commissioner Wilkins, supported by Commissioner Brown, to approve payment of the accounts payable of \$18,570,633.41 covering the period September 24, 2021 through October 7, 2021 for checks as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: Malinda Pego

**Motion carried.**

WM21/10 – 111 It was moved by Commissioner Nash, supported by Commissioner Hughes, to adopt the 2021 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department. [Voice Vote] **Motion carried.**

WM21/10 – 112 It was moved by Chairman Scolnik, supported by Commissioner Hovey-Wright, to authorize Staff to issue a Request for Qualifications for a consultant to administer the tracking, reporting, and compliance with the American Rescue Plan grant dollars. [Voice Vote] **Motion carried.**

WM21/10 – 113 It was moved by Commissioner Nash, supported by Commissioner Hughes, to approve an increase to purchase order 21183583 with DLZ by an amount not-to-exceed \$65,000 for a facility condition assessment at 1903 Marquette Avenue, authorize the Chair to sign the contract amendment, and amend the budget accordingly.

Roll Call:

Yes: Malinda Pego, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Kim Cyr

No: None

**Motion carried.**

WM21/10 - 114 It was moved by Commissioner Nash, supported by Commissioner Hughes, to authorize staff to issue a Request for Qualifications for professional services for the remodel of the 6th Floor and replacement of the curtain wall at the Hall of Justice. [Voice Vote] **Motion carried.**

WM21/10 – 115 It was moved by Commissioner Nash, supported by Commissioner Hughes, to authorize staff to continue administering the DTE Test and Tune-Up Program through December 31, 2023, utilizing approved contractors. [Voice Vote]

**Motion carried.**

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

WM21/10 – 116 It was moved by Commissioner Hughes, supported by Chairman Scolnik, to postpone the return of the police vehicles for 60 days to allow our local law enforcement communities to voice their opinions and possible options for the vehicles.

Roll Call:

Yes: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine Wilkins, Kim Cyr

No: Zach Lahring, Malinda Pego

**Motion carried.**

**PUBLIC COMMENT**

Public Health Director Kathy Moore provided an update to the Board regarding the progression of the LEAN management training.

Public Health Director Kathy Moore that the resident numbers for communities for senior resources dollars will change due to the updated census numbers. She indicated she will bring a motion to Human Services to hold these communities harmless for this year.

**FINAL BOARD COMMENT**

None

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:56 p.m.

# MUSKEGON COUNTY BOARD OF COMMISSIONERS

## Ways & Means Committee

Via Zoom and in-person at: Michael K. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

November 2, 2021 – 3:00 p.m.

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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### MINUTES

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#### CALL TO ORDER

The meeting was called to order by Commissioner Cyr at 3:00 p.m.

#### ROLL CALL

Present: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

#### APPROVAL OF MINUTES

It was moved by Commissioner Nash, supported by Chairman Scolnik, to approve the minutes of the October 19, 2021, meeting as written. [Voice Vote] **Motion carried.**

#### PUBLIC COMMENT

None

#### ITEMS FOR CONSIDERATION

WM21/11 – 117 It was moved by Commissioner Hovey-Wright, supported by Commissioner Hughes, to approve payment of the accounts payable of \$12,574,313.04 covering the period October 8, 2021 through October 22, 2021 for checks, and P Cards and EFT payments for the period covering September 1, 2021 through September 30, 2021 as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: Malinda Pego

**Motion carried.**

WM21/11 – 118 It was moved by Commissioner Hovey-Wright, supported by Commissioner Nash, to approve the TeleWork Policy on a one (1) year pilot program basis.

It was moved by Commissioner Pego, supported by Commissioner Lahring, to Table WM21/11 - 118.

Roll Call on the **Motion to Table** WM21/11 - 118:

Yes: Zach Lahring, Malinda Pego, Susie Hughes

No: Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr  
**Motion to Table failed.**

Roll Call on the Motion WM21/11 - 118:

Yes: Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright,  
Susie Hughes, Kim Cyr

No: Zach Lahring, Malinda Pego  
**Motion carried.**

WM21/11 – 119 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to authorize Muskegon County to continue membership with the Michigan Transit Pool for MATS General Liability and Auto Liability Insurance coverage for policy period 12/1/2021 through 11/30/2022 with an annual contribution of \$111,036.00 paid in quarterly installments.

Roll Call:

Yes: Charles Nash, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright,  
Susie Hughes, Zach Lahring, Kim Cyr

No: Malinda Pego  
**Motion carried.**

WM21/11 – 120 It was moved by Commissioner Nash, supported by Commissioner Hughes, to approve a sole source procurement and extend the maintenance agreement with Tyler Technologies for one year in the amount of \$72,635.22.

Roll Call:

Yes: Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes,  
Zach Lahring, Charles Nash, Kim Cyr

No: Malinda Pego  
**Motion carried.**

WM21/11 – 121 It was moved by Commissioner Pego, supported by Commissioner Nash, to approve the sale of lot #7 in the County's Business Park North for \$8,000 per acre for a total purchase price of \$24,000, to Dales' Tree Service, LLC., and authorize the Chair to sign the purchase agreement and authorize the Public Works Director to sign all necessary documents related to closing.

Roll Call:

Yes: Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring,  
Charles Nash, Malinda Pego, Robert Scolnik, Kim Cyr

No: None  
**Motion carried.**

WM21/11 - 122 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to waive the Procurement Policy and extend the two service contracts with Otis Elevator expiring February 28, 2022 for a 5-year term starting March 1, 2022 and authorize the Chair to sign the extension.

Roll Call:

Yes: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash,  
Malinda Pego, Robert Scolnik, Rillastine Wilkins, Kim Cyr

No: None

**Motion carried.**

WM21/11 – 123 It was moved by Commissioner Pego, supported by Commissioner Hovey-Wright, to reorganize the finance department as presented and adjust the budget accordingly.

Roll Call:

Yes: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins, Kim Cyr

No: None

**Motion carried.**

**UNFINISHED BUSINESS**

WM21/11 – 124 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to move the procurement department out of finance and under the IT department

It was moved by Commissioner Cyr, supported by Commissioner Brown, to postpone WM21/11 – 124 to full board

Roll Call to Postpone to Full Board:

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Robert Scolnik,  
Rillastine Wilkins, Doug Brown, Kim Cyr

No: Malinda Pego

**Motion to Postpone carried.**

**NEW BUSINESS**

WM21/11 – 125 It was moved by Commissioner Lahring, supported by Commissioner Pego, to eliminate the HAZMAT team and liquidate the assets.

It was moved by Commissioner Nash, supported by Commissioner Wilkins, to postpone WM21/11 – 125 to committee.

Roll Call to Postpone to next Ways and Means committee meeting.

Yes: Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Robert Scolnik,  
Rillastine Wilkins, Doug Brown, Kim Cyr

No: Malinda Pego

**Motion to Postpone carried.**

**PUBLIC COMMENT**

Emergency Services Director Rich Warner addressed the Board regarding the HAZMAT team.

**FINAL BOARD COMMENT**

Commissioner Zach Lahring addressed the Board regarding his statements regarding HAZMAT.

Commissioner Pego is requesting a report from Emergency Services regarding services over the last year.

Chairman Scolnik addressed the Board regarding the channel crossing and what an accomplishment it is.

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 5:46 p.m.

# MUSKEGON COUNTY BOARD OF COMMISSIONERS

## Ways & Means Committee

Via Zoom and in-person at: Michael K. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

November 16, 2021 – 3:00 p.m.

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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### MINUTES

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#### CALL TO ORDER

The meeting was called to order by Commissioner Cyr at 3:28 p.m.

#### ROLL CALL

Present: Doug Brown (Remote – City of Muskegon), Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr

Excused: Susie Hughes

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

#### APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Commissioner Nash, to approve the minutes of the November 2, 2021 meeting as written. [Voice Vote] **Motion Carried.**

#### PUBLIC COMMENT

Fruitport Township Public Safety Director Brian Michelli and White Lake Fire Authority Chief Pete McCarthy addressed the board regarding the necessity of the HAZMAT team in the county.

**PRESENTATION:** HAZMAT Chief Tony Gutierrez and Deputy HAZMAT Chief Christopher Dean presented to the Board regarding the functions, costs, and need for the HAZMAT team in Muskegon County.

#### ITEMS FOR CONSIDERATION

WM21/11 - 126 It was moved by Commissioner Hovey-Wright, supported by Commissioner Nash, to approve payment of the accounts payable of \$7,914,498.47 covering the period October 23, 2021 through November 4, 2021 as presented by the County Clerk.

Roll Call:

Yes: Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown,  
Marcia Hovey-Wright, Kim Cyr

No: Malinda Pego

**Motion Carried.**

WM21/11 - 127 It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to reorganize the Human Resources Department as presented and adjust the budget accordingly.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: None

**Motion Carried.**

### **UNFINISHED BUSINESS**

WM21/11 - 125 It was moved by Commissioner Lahring, supported by Commissioner Pego, to eliminate the HAZMAT team and liquidate the assets.

Roll Call:

Yes: Malinda Pego, Zach Lahring

No: Charles Nash, Robert Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright, Kim Cyr

**Motion Failed.**

### **NEW BUSINESS**

Health Directory Kathy Moore provided an update regarding the COVID-19 in Muskegon County.

Circuit Court Administrator Sandra Vanderhyde gave an update on the directives from the Supreme Court to close the courts to conduct in-person business until at least December 6, 2021.

Both Corporate Counsel Laura Genovich and HealthWest Chief Finance Office Brandy Carlson explained the options regarding the CMS directive for HealthWest.

WM12/11 – 126 Commissioner Pego moved, supported by Commissioner Cyr, to have legal counsel explore privatizing HAZMAT

Roll Call:

Yes: Zach Lahring, Malinda Pego, Kim Cyr

No: Bob Scolnik, Rillastine Wilkins, Doug Brown, Marcia Hovey-Wright

**Motion Failed.**

### **PUBLIC COMMENT**

Deputy HAZMAT Chief Christopher Dean explained that the HAZMAT is already privatized.

Chris Kaijala supported keeping HAZMAT and urged the Board to keep the services.

Joseph Camp addressed the board regarding fossil fuels.

**FINAL BOARD COMMENT**

None

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 5:09 p.m.

# MUSKEGON COUNTY BOARD OF COMMISSIONERS

## Ways & Means Committee

Via Zoom and in-person at: Michael K. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

December 7, 2021 – 3:00 p.m.

Kim Cyr, Chair  
Doug Brown, Vice-Chair

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### MINUTES

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#### CALL TO ORDER

The meeting was called to order by Commissioner Cyr at 3:49 p.m.

#### ROLL CALL

Present: Kim Cyr, Doug Brown, Marcia Hovey-Wright, Susie Hughes (Attended from Muskegon Township via Zoom due to medical concerns), Zach Lahring, Charles Nash, Bob Scolnik, Malinda Pego

Absent: Rillastine Wilkins

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

#### APPROVAL OF MINUTES

It was moved by Commissioner Brown, supported by Commissioner Lahring, to approve the minutes of the November 16, 2021 meeting as written. [Voice Vote] **Motion carried.**

#### PUBLIC COMMENT

None

#### ITEMS FOR CONSIDERATION

WM21/12 - 128 It was moved by Commissioner Hughes, supported by Commissioner Nash, to approve payment of the accounts payable of \$11,491,025.94 covering the period November 5, 2021 through November 24, 2021 for checks and P Cards and EFT payments for the period covering October 1, 2021 through October 31, 2021 as presented by the County Clerk.

Roll Call:

Yes: Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Doug Brown, Marcia Hovey-Wright, Kim Cyr

No: Malinda Pego

**Motion carried.**

WM21/12 - 129 It was moved by Commissioner Hughes, supported by Commissioner Brown, to approve exercising the two-year optional contract with Lewis & Ellis, Inc. to perform OPEB actuarial Services for FY2021 and FY2022 for \$18,000.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: None

**Motion carried.**

WM21/12 - 130 It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to approve exercising the first one-year optional contract extension with Universal Credit Services, Inc. to perform debt collection for FY2022 for the original negotiated price. [Voice Vote]

**Motion carried.**

WM21/12 - 131 It was moved by Commissioner Lahring, supported by Commissioner Pego, to separate the items into separate motions on WM21/12-131 To approve the use of American Rescue Plan grant funds for the listed items and adjust the budget accordingly.

Roll Call Motion to Separate:

Yes: Doug Brown, Marcia Hovey-Wright, Zach Lahring, Malinda Pego, Kim Cyr

No: Susie Hughes, Charles Nash, Bob Scolnik

**Motion to separate carried.**

WM21/12 – 131A It was moved by Commissioner Hughes, supported by Commissioner Hovey-Wright, to approve the use of American Rescue Plan grant funds for Muskegon County Courts' Court Recording Project in the amount of \$871,786.10 and adjust the budget accordingly.

Roll Call:

Yes: Robert Scolnik, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Kim Cyr

No: Malinda Pego

**Motion carried.**

WM21/12 – 131B It was moved by Commissioner Hughes, supported by Commissioner Nash, to approve the use of American Rescue Plan grant funds for CivicClerk Agenda and Meeting Management Software in the amount of \$64,560 and adjust the budget accordingly.

Roll Call:

Yes: Charles Nash, Robert Scolnik, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Kim Cyr

No: Zach Lahring, Malinda Pego

**Motion carried.**

WM21/12 – 131C It was moved by Commissioner Hovey-Wright, supported by Commissioner Hughes, to approve the use of American Rescue Plan grant funds for Jail Dishwasher in the amount of approximately \$45,000 and adjust the budget accordingly.

Roll Call:

Yes: Zach Lahring, Charles Nash, Robert Scolnik, Doug Brown, Marcia Hovey-Wright,  
Susie Hughes, Kim Cyr

No: Malinda Pego

**Motion carried.**

WM21/12 - 132 It was moved by Commissioner Pego, supported by Commissioner Hughes, to exercise the third and final year of the remonumentation and remonumentation maintenance services contract equally to Moore & Bruggink, Driesenga & Associates, and Westshore Consulting and direct the County Surveyor to oversee the work pursuant to the terms and conditions of the grant for the 2021 calendar year and further authorize staff to solicit bids for remonumentation and remonumentation maintenance services for the next three years.

Roll Call:

Yes: Robert Scolnik, Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring,  
Charles Nash, Malinda Pego, Kim Cyr

No: None

**Motion carried.**

WM21/12 - 133 It was moved by Commissioner Hughes, supported by Commissioner Brown, to enter into a contract with Disability Network of West Michigan to provide a Hosting Agreement between the County of Muskegon and Disability Network of West Michigan to provide Hosting services for Data, Application and Support Services effective November 1, 2021 for (1) year.

Roll Call:

Yes: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Malinda Pego, Robert  
Scolnik, Kim Cyr

No: Zach Lahring

**Motion carried.**

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**PUBLIC COMMENT**

None

**FINAL BOARD COMMENT**

Chairman Scolnik commented regarding his recollection of the fiber optics installed years ago and the savings it gave the County overall.

Commissioner Nash welcomed back Commissioner Hughes and wished her a continued improvement.

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:25 p.m.