

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Robert Scolnik, Chairman
Doug Brown
Kim Cyr
Marcia Hovey-Wright
Susie Hughes*

*Charles Nash, Vice-Chair
Zach Lahring
Malinda Pego
Rillastine R. Wilkins*

Board Minutes may be found on the web at <https://www.co.muskegon.mi.us/AgendaCenter/Board-of-Commissioners-2>

Organizational Meeting

Tuesday, January 4, 2022
3:30 p.m.

The Organizational Meeting of the Board of Commissioners was called to order by Chairman Scolnik in person and was available to the public via Zoom. The Invocation was given by Commissioner Cyr. The Pledge of Allegiance was recited in unison.

Roll Call of Board Members:

Present: Doug Brown
Kim Cyr
Marcia Hovey-Wright
Susie Hughes
Zach Lahring
Charles Nash
Malinda Pego
Robert Scolnik
Rillastine R. Wilkins

Also

Present: Mark Eisenbarth, County Administrator
Linda M. Larsen, Chief Deputy County Clerk
Kristin Barnhill, Executive Assistant
Linda S. Schutter, Deputy County Clerk
Michael Homier, Corporate Counsel

PUBLIC COMMENT (on an agenda item)

None.

Chairman Scolnik opened the nominations for Vice-Chair of the Muskegon County Board of Commissioners.

2022-1 COMMISSIONER LAHRING NOMINATED COMMISSIONER HUGHES AS VICE-CHAIR TO THE MUSKEGON COUNTY BOARD OF COMMISSIONERS

CHAIRMAN SCOLNIK NOMINATED COMMISSIONER NASH AS VICE-CHAIR TO THE MUSKEGON COUNTY BOARD OF COMMISSIONERS

Chairman Scolnik asked if there were any additional nominations. There being no additional nominations, nominations for Vice-Chair were declared closed.

Roll call:

For Commissioner Hughes:

Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Malinda Pego

For Commissioner Nash:

Marcia Hovey-Wright, Charles Nash, Robert Scolnik, Rillastine Wilkins

Muskegon County Chief Deputy County Clerk Linda M. Larsen issued the Oath of Office to Commissioner Hughes and congratulated her as Vice-Chair to the Muskegon County Board of Commissioners.

2022-2 ADOPT THE 2022 CALENDAR FOR THE MUSKEGON COUNTY BOARD OF COMMISSIONERS

Moved by Vice-Chair Hughes, seconded by Commissioner Brown, to adopt the 2022 Calendar for the Muskegon County Board of Commissioners. (See attached.)

Roll Call:

Yes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2022-6 APPROVE THE 2022 COMMITTEE LIAISON APPOINTMENTS

It was recommended by Chairman Scolnik, moved by Commissioner Pego, seconded by Commissioner Nash, to approve the 2022 Committee Liaison Appointments. (See attached.)

Roll Call:

Yes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: None **Motion Carried**

2022-7 ALLOW STAFF TO NEGOTIATE A CONTRACT FOR INMATE MEDICAL/HEALTHCARE SERVICES NOT TO EXCEED \$2.23M, ADJUST THE BUDGET ACCORDINLY, AND AUTHORIZE THE BOARD CHAIR TO SIGN THE AGREEMENT

It was moved by Commissioner Wilkins, seconded by Commissioner Nash, to allow staff to negotiate a contract for Inmate Medical/Healthcare Services not to exceed \$2.23M, adjust the budget accordingly, and authorize the Board Chair to sign the agreement.

Discussion ensued.

Roll Call:

Yes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: None **Motion Carried**

2022-8 HOLD A SPECIAL BOARD MEETING ON TUESDAY, JANUARY 11, 2022, AT 3:30 P.M. TO DISCUSS THE INMATE MEDICAL/HEALTHCARE SERVICES CONTRACT

It was moved by Commissioner Hovey-Wright, seconded by Vice-Chair Hughes, to hold a Special Board Meeting on Tuesday, January 11, 2022, at 3:30 p.m. to discuss the Inmate Medical/ Healthcare Services contract.

Voice vote. **Motion Carried**

PUBLIC COMMENT

None

Administrator Eisenbarth indicated that there is normally an adoption of Board Rules on the agenda for the Organizational Meeting; however, since the Board Rules are in the process of being updated with proposed revisions, they will be brought before Full Board on January 18. Corporate Counsel Homier indicated that the Board will have a chance to review, adopt or reject the Board Rules at that time.

2022-9 ADJOURNED TO CALL OF THE CHAIR

Meeting adjourned at 4:06 p.m.

Linda M. Larsen, Chief Deputy County Clerk

LML/Iss

Approved at the Full Board meeting on Tuesday, January 11, 2022.

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Rillastine R. Wilkins*

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Special Meeting

Tuesday, January 11, 2022
4:13 p.m.

The Special Meeting of the Board of Commissioners was called to order by Chairman Scolnik in person and was available to the public via Zoom.

Roll Call of Board Members:

Present: Doug Brown
Kim Cyr
Susie Hughes
Zach Lahring
Charles Nash
Malinda Pego
Robert Scolnik
Rillastine R. Wilkins

Excused: Marcia Hovey-Wright

Also
Present: Mark Eisenbarth, County Administrator
Kristin Barnhill, Executive Assistant
Linda S. Schutter, Deputy County Clerk
Michael Homier, Corporate Counsel

2022-10 **AMEND AGENDA ITEM 4 TO CHANGE THE NAME OF THE MEETING
ON JANUARY 4, 2022, FROM REGULAR SESSION TO
ORGANIZATIONAL MEETING**

It was moved by Commissioner Pego, seconded by Commissioner Nash, to amend Agenda Item 4 to change the name of the meeting on January 4, 2022, from Regular Session to Organizational Meeting.

Roll call:

Yes: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash,
Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: None

Excused: Marcia Hovey-Wright

Motion Carried

2022-11 **APPROVE THE AGENDA AS AMENDED**

It was moved by Vice-Chair Hughes, seconded by Commissioner Cyr, to approve the agenda as amended.

Voice Vote

Motion Carried

2022-12 **APPROVE OF THE REGULAR AND CLOSED SESSION MINUTES OF
DECEMBER 14, 2021, AND THE ORGANIZATIONAL MEETING
MINUTES OF JANUARY 4, 2022**

It was moved by Vice-Chair Hughes, seconded by Commissioner Cyr, to approve the Regular and Closed Session Minutes of December 14, 2021, and the Organizational Meeting Minutes of January 4, 2022.

Discussion ensued.

2022-13 **TABLE AGENDA ITEM 4, APPROVAL OF THE REGULAR AND CLOSED SESSION MINUTES OF DECEMBER 14, 2021, AND THE ORGANIZATIONAL MEETING MINUTES OF JANUARY 4, 2022, UNTIL THE END OF THE MEETING, BEFORE ITEM 10**

It was moved by Commissioner Pego, seconded by Commissioner Cyr, to table Agenda Item 4, Approval of the Regular and Closed Session Minutes of December 14, 2021, and the Organizational Meeting Minutes of January 4, 2022, until the end of the meeting, before Item 10.

Roll call:

Yes: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: None

Excused: Marcia Hovey-Wright

Motion Carried

PUBLIC COMMENT

None

UNFINISHED BUSINESS

2022-14 **AUTHORIZE THE BOARD CHAIR TO SIGN A 3-YEAR CONTRACT WITH VITALCORE FOR INMATE MEDICAL/HEALTHCARE SERVICES AND ADJUST THE BUDGET ACCORDINGLY**

It was moved by Commissioner Nash, seconded by Vice-Chair Hughes, to authorize the Board Chair to sign a 3-year contract with VitalCore for inmate medical/healthcare services and adjust the budget accordingly.

2022-15 **AMEND THE MOTION TO ADD THE LANGUAGE ‘NOT TO EXCEED \$1.96 MILLION’**

It was moved by Vice-Chair Hughes, seconded by Commissioner Pego, to amend the motion to add the language ‘not to exceed \$1.96 million.’

Discussion ensued.

Vice-Chair Hughes withdrew her motion, Commissioner Pego withdrew her support.

2022-16 **AMEND THE MOTION AS FOLLOWS: AUTHORIZE THE BOARD CHAIR TO SIGN A 3-YEAR CONTRACT WITH VITALCORE CONTINGENT UPON APPROVAL FROM CORPORATE COUNSEL FOR \$1.96 MILLION FOR THE FIRST YEAR AND A 4% INCREASE EACH YEAR THEREAFTER FOR INMATE MEDICAL/HEALTHCARE SERVICES AND ADJUST THE BUDGET ACCORDINGLY**

It was moved by Commissioner Nash, seconded by Commissioner Pego, to amend the motion as follows: Authorize the Board Chair to sign a 3-year contract with VitalCore contingent upon approval from Corporate Counsel for \$1.96 million for the first year and a 4% increase each year thereafter for inmate medical/healthcare services and adjust the budget accordingly.

Discussion ensued.

Roll Call:

Yes: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: None

Excused: Marcia Hovey-Wright

Motion Carried

2022-17 **AUTHORIZE THE BOARD CHAIR TO SIGN A 3-YEAR CONTRACT WITH VITALCORE CONTINGENT UPON APPROVAL FROM CORPORATE COUNSEL FOR \$1.96 MILLION FOR THE FIRST YEAR AND A 4% INCREASE EACH YEAR THEREAFTER FOR INMATE MEDICAL/HEALTHCARE SERVICES AND ADJUST THE BUDGET ACCORDINGLY**

It was moved by Commissioner Nash, seconded by Commissioner Pego, to Authorize the Board Chair to sign a 3-year contract with VitalCore contingent upon approval from Corporate Counsel for \$1.96 million for the first year and a 4% increase each year thereafter for inmate medical/healthcare services and adjust the budget accordingly.

Discussion ensued.

Roll Call:

Yes: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: None

Excused: Marcia Hovey-Wright

Motion Carried

2022-18 **SCHEDULE SPECIAL FULL BOARD MEETING FOR THURSDAY, JANUARY 13, 2022, AT 3:00 P.M. TO DISCUSS THE CONTRACT**

It was moved by Commissioner Nash, seconded by Commissioner Pego, to schedule a Special Full Board meeting for Thursday, January 13, 2022, at 3:00 p.m. to discuss the contract.

Voice vote.

Motion Carried

NEW BUSINESS

None. **DID NOT ACKNOWLEDGE DURING MEETING.**

PUBLIC COMMENT

None. **DID NOT ACKNOWLEDGE DURING MEETING.**

FINAL BOARD COMMENTS

None. **DID NOT ACKNOWLEDGE DURING MEETING.**

2022-19 **GO INTO CLOSED SESSION PURSUANT TO RULE 8(H) OF THE OPEN MEETINGS ACT TO DISCUSS MATERIAL EXEMPT FROM DISCLOSURE**

It was moved by Commissioner Nash, seconded by Vice-Chair Hughes to go into closed session pursuant to Rule 8(h) of the Open Meetings Act to discuss material exempt from disclosure.

Roll call:

Yes: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: None

Excused: Marcia Hovey-Wright

Motion Carried

Went into closed session at 5:01 p.m.

Returned to open session at 5:03 p.m.

2022-20 **RETURN TO OPEN SESSION**

It was moved by Vice-Chair Hughes, seconded by Commissioner Nash, to return to open session.

Voice vote.

Motion Carried

2022-21 CHANGE NAME AS DISCUSSED IN CLOSED SESSION

It was moved by Commissioner Pego, seconded by Commissioner Nash, to change name as discussed in closed session.

Voice vote.

Motion Carried

2022-22 APPROVAL OF THE REGULAR AND CLOSED SESSION MINUTES, AS AMENDED, OF DECEMBER 14, 2021, AND THE ORGANIZATIONAL MEETING MINUTES OF JANUARY 4, 2022

It was moved by Vice-Chair Hughes, seconded by Commissioner Pego, to approve the Regular and Closed Session Minutes, as amended, of December 14, 2021, and the Organizational Meeting Minutes of January 4, 2022.

Voice vote.

Motion Carried

2022-23 ADJOURNED TO CALL OF THE CHAIR

Meeting adjourned at 5:05 p.m.

Linda S. Schutter, Deputy County Clerk

/lss

Approved at the Full Board meeting on Thursday, January 13, 2022.

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Special Meeting

Thursday, January 13, 2022
3:00 p.m.

The Special Meeting of the Board of Commissioners was called to order by Chairman Scolnik in person and was available to the public via Zoom.

Roll Call of Board Members:

Present: Doug Brown
Kim Cyr
Susie Hughes
Zach Lahring
Charles Nash
Malinda Pego
Robert Scolnik
Rillastine R. Wilkins

Excused: Marcia Hovey-Wright

Also

Present: Mark Eisenbarth, County Administrator
Kristin Barnhill, Executive Assistant
Linda S. Schutter, Deputy County Clerk
Michael Homier, Corporate Counsel

2022-24 APPROVE THE AGENDA

It was moved by Commissioner Nash, seconded by Commissioner Pego, to approve the agenda.

Voice Vote

Motion Carried

2022-25 APPROVE OF THE REGULAR AND CLOSED SESSION MINUTES OF JANUARY 11, 2022

It was moved by Vice-Chair Hughes, seconded by Commissioner Brown, to approve the Regular and Closed Session Minutes of January 11, 2022.

Voice Vote

Motion Carried

PUBLIC COMMENT

None

UNFINISHED BUSINESS

Corporate Counsel provided the Board with an update of the contract with VitalCore that was signed earlier that day.

Discussion ensued.

Undersheriff Sanford also provided information to the Board.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

FINAL BOARD COMMENTS

None.

2022-26 ADJOURNED TO CALL OF THE CHAIR

Meeting adjourned at 3:39 p.m.

Linda S. Schutter, Deputy County Clerk

/lss

Approved at the Full Board meeting on Tuesday, January 18, 2022.

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
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Kim Cyr
Marcia Hovey-Wright
Zach Lahring*

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Charles Nash
Malinda Pego
Rillastine R. Wilkins*

Board Minutes may be found on the web at <https://www.co.muskegon.mi.us/AgendaCenter/Board-of-Commissioners-2>

Full Board Meeting

Tuesday, January 18, 2022
3:00 p.m.

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Scolnik in person and was available to the public via Zoom. The invocation was given by Chairman Scolnik. The Pledge of Allegiance was recited in unison.

Roll Call of Board Members:

Present: Doug Brown
Kim Cyr
Marcia Hovey-Wright
Susie Hughes
Zach Lahring
Charles Nash
Malinda Pego
Robert Scolnik
Rillastine R. Wilkins

Also

Present: Mark Eisenbarth, County Administrator
Kristin Barnhill, Executive Assistant
Linda S. Schutter, Deputy County Clerk
Michael Homier, Corporate Counsel

2022-27 APPROVE THE AGENDA

It was moved by Commissioner Wilkins, seconded by Vice-Chair Hughes, to approve the agenda.

Voice Vote

Motion Carried

2022-28 APPROVE OF THE SPECIAL FULL BOARD MINUTES OF JANUARY 13, 2022

It was moved by Commissioner Nash, seconded by Vice-Chair Hughes, to approve the Special Full Board Minutes of January 13, 2022.

Voice Vote

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

Ten citizens addressed the Board against vaccine mandates. One citizen addressed the Board in favor of vaccine mandates.

COMMITTEE/BOARD REPORTS

Commissioner Pego offered a friendly amendment to the agenda, seconded by Commissioner Nash, to indicate that the Courts and Public Safety Committee met on January 11, 2022, not on December 7, 2021.

2022-29 AMEND THE FY2022 CORONAVIRUS PUBLIC SAFETY FUND (2110) BUDGET, INCREASING REVENUES AND EXPENDITURES BY \$14,650 FROM \$6,957 TO \$21,607

CPS22/01-01

The Courts and Public Safety Committee recommends, moved by Commissioner Pego, seconded by Commissioner Nash, to amend the FY2022 Coronavirus Public Safety Fund (2110) budget, increasing revenues and expenditures by \$14,650 from \$6,957 to \$21,607.

Roll call:

Yes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Robert Scolnik, Rillastine Wilkins

No: Malinda Pego

Motion Carried

2022-32 ADD A FULLY GRANT FUNDED HOURLY ENFORCEMENT OFFICER POSITION AT PAY TABLE/GRADE NO-00270, \$22.848/HR - \$28.755/HR, TO THE CIRCUIT COURT FOR RECOVERY COURT

CPS22/01-04

The Courts and Public Safety Committee recommends, moved by Commissioner Pego, seconded by Commissioner Nash, to add a fully grant funded hourly Enforcement Officer position at pay table/grade NO-00270, \$22.848/hr - \$28.755/hr, to the Circuit Court for Recovery Court.

Roll call:

Yes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: None **Motion Carried**

2022-33 APPROVE THE CREATION OF A NEW HOURLY JUVENILE TRANSITION CENTER (JTC) ADMINISTRATIVE ASSISTANT POSITION AT PAY TABLE/GRADE QU-00173, \$16.63/HR -\$20.78/HR

CPS22/01-05

The Courts and Public Safety Committee recommends, moved by Commissioner Pego, seconded by Commissioner Nash, to approve the creation of a new hourly Juvenile Transition Center (JTC) Administrative Assistant position at pay table/grade QU-00173, \$16.63/hr -\$20.78/hr.

Roll call:

Yes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: None **Motion Carried**

2022-34 POSTPONE THE PROPOSED MUSKEGON COUNTY RESOLUTION TO ENSURE ALL CONSTITUTIONAL RIGHTS OF INMATES AT THE MUSKEGON COUNTY JAIL UNTIL THE INVESTIGATIVE REPORT IS ISSUED BY THE MICHIGAN STATE POLICE

CPS22/01-07

The Courts and Public Safety Committee recommends, moved by Commissioner Pego, seconded by Commissioner Nash, to postpone the proposed Muskegon County Resolution to Ensure all Constitutional Rights of Inmates at the Muskegon County Jail until the investigative report is issued by the Michigan State Police.

Roll call:

Yes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine Wilkins

No: Zach Lahring, Malinda Pego **Motion Carried**

2022-35 APPROVE THE AMENDMENT TO THE CONSUMERS ENERGY LICENSE FOR ENVIRONMENTAL TESTING AND REMEDIATION ACTIVITIES AT VETERANS MEMORIAL PARK AND AUTHORIZE THE CHAIR TO SIGN THE SAME

CDSP22/01-01

The Community Development and Strategic Planning Committee recommended, moved by Commissioner Brown, seconded by Commissioner Nash, to approve the amendment to the Consumers Energy license for environmental testing and remediation activities at Veterans Memorial Park and Authorize the Chair to sign the same.

Roll call:

Yes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: None **Motion Carried**

2022-36 APPROVE THE SALE OF LOT #11 IN THE COUNTY'S BUSINESS PARK NORTH FOR \$5,000 PER ACRE FOR A TOTAL PURCHASE PRICE OF \$13,500, TO JASON BAERMAN, AND AUTHORIZE THE CHAIR TO SIGN THE PURCHASE AGREEMENT AND AUTHORIZE THE ADMINISTRATOR TO SIGN ALL NECESSARY DOCUMENTS RELATED TO CLOSING AND EARMARK THE PROCEEDS TOWARDS PAVING THE WALTON STREET PARKING LOT

CDSP22/01-03

The Community Development and Strategic Planning Committee recommended, moved by Commissioner Brown, seconded by Commissioner Nash, to approve the sale of lot #11 in the County's Business Park North for \$5,000 per acre for a total purchase price of \$13,500, to Jason Baerman, and authorize the Chair to sign the purchase agreement and authorize the Administrator to sign all necessary documents related to closing and earmark the proceeds towards paving the Walton Street Parking lot.

Roll call:

Yes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: None **Motion Carried**

2022-37 APPROVE THE SALE OF LOT #7 IN THE COUNTY'S BUSINESS PARK NORTH FOR \$5,000 PER ACRE FOR A TOTAL PURCHASE PRICE OF \$20,000, TO DALE'S TREE SERVICE, LLC. AND AUTHORIZE THE CHAIR TO SIGN THE PURCHASE AGREEMENT AND AUTHORIZE THE ADMINISTRATOR TO SIGN ALL NECESSARY DOCUMENTS RELATED TO CLOSING AND EARMARK THE PROCEEDS TOWARDS PAVING THE WALTON STREET PARKING LOT

CDSP22/01 – 04

The Community Development and Strategic Planning Committee recommended, moved by Commissioner Brown, seconded by Commissioner Nash, to approve the sale of lot #7 in the County's Business Park North for \$5,000 per acre for a total purchase price of \$20,000, to Dale's Tree Service, LLC., and authorize the Chair to sign the purchase agreement and authorize the Administrator to sign all necessary documents related to closing and earmark the proceeds towards paving the Walton Street Parking lot.

Roll call:

Yes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2022-38 INCREASE THE PAY SCALE OF MUSKEGON COUNTY PARKS SEASONAL PARK RANGER/DOCK SECURITY (16 POSITIONS), T22311 FROM PAY TABLE/GRADE TS-00305, \$11.00/HR - \$11.50/HR TO TS-00310, \$13.00/HR - \$13.50/HR, AND PARK CREW LEADERS (2 POSITIONS), T20001 AND T20002, FROM PAY TABLE/GRADE TS-00330, \$12.75/HR - \$13.25/HR TO TS-00335, \$14.75HR - \$15.25/HR

CDSP22/01 – 05

The Community Development and Strategic Planning Committee recommended, moved by Commissioner Brown, seconded by Commissioner Nash, to increase the pay scale of Muskegon County Parks seasonal Park Ranger/Dock Security (16 positions), T22311 from pay table/grade TS-00305, \$11.00/hr - \$11.50/hr to TS-00310, \$13.00/hr - \$13.50/hr, and Park Crew Leaders (2 positions), T20001 and T20002, from pay table/grade TS-00330, \$12.75/hr - \$13.25/hr to TS-00335, \$14.75hr - \$15.25/hr.

Roll call:

Yes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2022-41 ACCEPT THE QUALIFICATION STATEMENT SUBMITTED BY C&S ENGINEERS, INC. FOR CONSULTING SERVICES AT THE MUSKEGON COUNTY AIRPORT, AND AUTHORIZE STAFF TO NEGOTIATE A 3-YEAR CONTRACT WITH TWO ONE-YEAR RENEWAL OPTIONS

TR22/01-02

The Transportation Committee recommended, moved by Commissioner Brown seconded by Vice-Chair Hughes, to accept the Qualification Statement submitted by C&S Engineers, Inc. for consulting services at the Muskegon County Airport, and authorize staff to negotiate a 3-year contract with two one-year renewal options.

Roll call:

Yes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: None **Motion Carried**

2022-42 APPROVE THE MUSKEGON AREA TRANSIT SYSTEM'S FY2023 APPLICATION TO THE STATE OF MICHIGAN FOR OPERATING AND CAPITAL ASSISTANCE, TO AUTHORIZE THE RESOLUTION OF INTENT TO APPLY FOR FINANCIAL ASSISTANCE, TO NAME THE COUNTY ADMINISTRATOR AS THE TRANSPORTATION COORDINATOR, AND TO PUBLISH THE PUBLIC NOTICE

TR22/01-03

The Transportation Committee recommended, moved by Commissioner Brown seconded by Vice-Chair Hughes, to approve the Muskegon Area Transit System's FY2023 application to the State of Michigan for operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the County Administrator as the Transportation Coordinator, and to publish the public notice.

Roll call:

Yes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: None **Motion Carried**

2022-49 APPROVE THE PURCHASE OF PIVOT POINT SOFTWARE AT \$24,351.71 AS A SOLE SOURCE AND 8 IPADS FOR \$6,279.84 WITH A DATA PLAN FROM THE MIDEAL AGREEMENT WITH VERIZON AND ADJUST THE BUDGET ACCORDINGLY

WM22/01-04

The Ways and Means Committee recommended, moved by Commissioner Cyr, seconded by Commissioner Nash, to approve the purchase of Pivot Point Software at \$24,351.71 as a sole source and 8 iPads for \$6,279.84 with a data plan from the MiDeal agreement with Verizon and adjust the budget accordingly.

Roll call:

Yes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: Zach Lahring

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

A. Invocation or Meditation (Board Rule III(A)(2) Agenda Format)

Discussion ensued regarding how to select the person to give the opening invocation or meditation of the Full Board meetings. The Board agreed to divide the Board meetings up between the Commissioners. Each Commissioner on their month may either do the invocation/meditation themselves, or find someone else to do it.

2022-50 **APPOINT THE FOLLOWING PEOPLE TO THE AIRPORT DEVELOPMENT COMMITTEE FOR 2-YEAR TERMS (1/31/2022-12/31/2023): JAMES PERRI – AIRPORT BUSINESS PARK TENANT SPOT (SKY WEST AIRLINES, MKG STATION MANAGER); SANDY LOVRENCIVIC – AIRPORT BUSINESS PARK TENANT SPOT (COMMERCIAL PILOT); ANDY KUSNESKE – PRIVATE SECTOR SPOT (CORPORATE PILOT) BRANDON BOLDE – PRIVATE SECTOR SPOT (PRIVATE PILOT AND WHITE LAKE REP.); APPOINT THE FOLLOWING PEOPLE TO THE AIRPORT DEVELOPMENT COMMITTEE FOR 1-YEAR TERMS (1/31/2022-12/31/2022): CINDY LARSEN – CHAMBER REPRESENTATIVE; JOHN WORKMAN – PUBLIC SPOT (PRIVATE PILOT); RE-APPOINT TO THE AIRPORT DEVELOPMENT COMMITTEE FOR A 1-YEAR TERM (1/31/2022-12/31/2022): RICH HOUTTEMAN – PRIVATE SECTOR SPOT; APPOINT TO THE AIRPORT DEVELOPMENT COMMITTEE FOR A 1-YEAR TERM (1/31/2022-12/31/2022): COMMISSIONER DOUG BROWN; APPOINT TO THE SOLID WASTE PLANNING COMMITTEE FOR A 2-YEAR TERM (1/31/2022-12/31/2023): STEVEN BIESEDA (PUBLIC SLOT); TO RE-APPOINT TO THE SENIOR RESOURCES COMMITTEE FOR A 2-YEAR TERM (1/31/2022-12/31/2023): KATHY MOORE (BOARD LIAISON)**

Chairman Scolnik recommends, moved by Commissioner Pego, seconded by Commissioner Nash, to appoint the following people to the Airport Development committee for 2-year terms (1/31/2022-12/31/2023): James Perri – Airport Business Park Tenant sport (Sky West Airlines, MKG Station Manager), Sandy Lovrencivic – Airport Business Park Tenant spot (Commercial pilot), Andy Kusneske – Private Sector spot (Corporate pilot), and Brandon Bolde – Private Sector spot (Private pilot and White Lake Rep.); to appoint the following people to the Airport Development Committee for 1-year terms (1/31/2022-12/31/2022): Cindy Larsen – Chamber Representative, John Workman – Public spot (Private pilot); to re-appoint to the Airport Development Committee for a 1-year term (1/31/2022-12/31/2022) Rich Houtteman – Private Sector spot; to appoint to the Airport Development Committee for a 1-year term (1/31/2022-12/31/2022) Commissioner Doug Brown; to appoint to the Solid Waste Planning Committee for a 2-year term (1/31/2022-12/31/2023) Steven Bieseda (Public Slot); to re-appoint to the Senior Resources Committee for a 2-year term (1/31/2022-12/31/2023): Kathy Moore (Board Liaison).

Voice Vote

Motion Carried

ADMINISTRATOR'S REPORT

The Administrator deferred his time to Unfinished Business and the Closed Session.

NEW BUSINESS

None.

PUBLIC COMMENT

A citizen addressed the Board regarding the need of free and fast Covid testing and to revamp the County Health Department website; they also indicated that the lack of testing is leading to higher numbers.

Several citizens addressed the Board against the vaccine mandate decision.

FINAL BOARD COMMENTS

Commissioner Brown shared with the Board that there will be a public meeting regarding the Dunes Harbor Park project on Wednesday, February 16, 2022, at Lincoln Park Elementary, 2951 Leon St, Norton Shores, from 6:00-8:00 p.m.

Commissioner Nash shared with the Board that his daughter indicated that there are free Covid tests available at CovidTests.gov.

CLOSED SESSION

2022-53 GO INTO CLOSED SESSION PURSUANT TO MCL 15.268(E) TO CONSULT WITH ITS ATTORNEY REGARDING TRIAL OR SETTLEMENT STRATEGY IN CONNECTION WITH SPECIFIC PENDING LITIGATION IN CASE NO. 20-0000420-MB, MUSKEGON COUNTY AND HEALTHWEST, AN AGENCY OF MUSKEGON COUNTY VS. STATE OF MICHIGAN, STATE OF MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES, A MICHIGAN STATE AGENCY, AND ITS DIRECTOR, ROBERT GORDON, IN HIS OFFICIAL CAPACITY, BECAUSE AN OPEN MEETING WOULD HAVE A DETRIMENTAL FINANCIAL EFFECT ON THE LITIGATING OR SETTLEMENT POSITION OF THE COUNTY.

It was moved by Vice-Chair Hughes, seconded by Commissioner Nash to go into closed session Pursuant to MCL 15.268(e) to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation in Case No. 20-0000420-MB, Muskegon County and HealthWest, an agency of Muskegon County vs. State of Michigan, State of Michigan Department of Health and Human Services, a Michigan State Agency, and its Director, Robert Gordon, in his official capacity, because an open meeting would have a detrimental financial effect on the litigating or settlement position of the County.

Roll call:

Yes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

The Board took a five-minute break.

Went into closed session at 5:07 p.m.

Returned to open session at 5:53 p.m.

2022-54 RETURN TO OPEN SESSION

It was moved by Commissioner Nash, seconded by Commissioner Hove-Wright, to return to open session.

Voice Vote

Motion Carried

2022-55 DIRECT CORPORATE COUNSEL AS DISCUSSED IN CLOSED SESSION

It was moved by Commissioner Hovey-Wright, seconded by Chairman Scolnik, to direct Corporate Counsel as discussed in closed session.

Roll call:

Yes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring,
 Charles Nash, Robert Scolnik, Rillastine Wilkins

No: Malinda Pego

Motion Carried

2022-56 ADJOURNED TO CALL OF THE CHAIR

Meeting adjourned at 5:56 p.m.

Linda S. Schutter, Deputy County Clerk

/lss

Approved at the Full Board meeting on Thursday, February 3, 2022.

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Robert Scolnik, Chairman
Doug Brown
Kim Cyr
Marcia Hovey-Wright
Zach Lahring

Susie Hughes, Vice-Chair
Charles Nash
Malinda Pego
Rillastine R. Wilkins

Board Minutes may be found on the web at <https://www.co.muskegon.mi.us/AgendaCenter/Board-of-Commissioners-2>

Special Full Board Meeting

Thursday, February 3, 2022
3:56 p.m.

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Scolnik in person and was available to the public via Zoom.

Roll Call of Board Members:

Present: Kim Cyr
Marcia Hovey-Wright
Susie Hughes
Zach Lahring
Charles Nash
Malinda Pego
Robert Scolnik
Rillastine R. Wilkins

Excused: Doug Brown

Also
Present: Mark Eisenbarth, County Administrator
Kristin Barnhill, Executive Assistant
Kathy Tharp, Administrative Coordinator
Linda S. Schutter, Deputy County Clerk

2022-57 APPROVE THE AGENDA

It was moved by Vice-Chair Hughes, seconded by Commissioner Nash, to approve the agenda.

Voice Vote

Motion Carried

**2022-58 APPROVE THE REGULAR AND CLOSED SESSION MINUTES OF
JANUARY 18, 2022**

It was moved by Vice-Chair Hughes, seconded by Commissioner Hovey-Wright, to approve the Regular and Closed Session Minutes of January 18, 2022.

Yes: Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash,
Malinda Pego, Robert Scolnik, Rillastine Wilkins

No: None

Excused: Doug Brown

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

None.

ITEMS FOR CONSIDERATION

**2022-59 ACCEPT FEDERAL AVIATION ADMINISTRATION (FAA) AIRPORT
RESCUE PROGRAM GRANT OFFER 3-26-007-049-2022 IN THE
AMOUNT OF \$1,097,233 AND AUTHORIZE THE COUNTY
ADMINISTRATOR TO SIGN THE AGREEMENT**

It was moved by Commissioner Hovey-Wright, seconded by Vice-Chair Hughes, to accept Federal Aviation Administration (FAA) Airport Rescue Program Grant offer 3-26-0071-049-2022 in the amount of \$1,097,233 and authorize the County Administrator to sign the agreement.

Roll call:

Yes: Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash,
Robert Scolnik, Rillastine Wilkins

No: Malinda Pego

Excused: Doug Brown

Motion Carried

PUBLIC COMMENT

One citizen addressed the Board regarding vaccine mandates and federal funding, and that he had reached out to some of the Commissioners and received no response.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

FINAL BOARD COMMENTS

None.

2022-60 ADJOURNED TO CALL OF THE CHAIR

Meeting adjourned at 4:02 p.m.

Linda S. Schutter, Deputy County Clerk

/lss

Approved at the Full Board meeting on Thursday, February 15, 2022.



Muskegon County

Board of Commissioners Full Board

Robert Scolnik, Chairman
Susie Hughes, Vice Chairperson

June 14, 2022 at 3:00 PM
via Zoom and in-person at: Michael E. Kobza Hall of Justice
990 Terrace Street, Muskegon, MI 49442

MINUTES

1. Call to Order

The Board of Commissioners was called to order by Chairman Scolnik in person and was available to the public via Zoom.

2. Invocation:

The invocation was given by Bishop Avery Burrell of Christ Temple Church of Muskegon Heights.

3. Pledge of Allegiance

4. Roll Call

Present: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Vice Chair Susie Hughes
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Malinda Pego
Board Chairman Bob Scolnik
Commissioner Rillastine Wilkins

Also Present: Mark Eisenbarth, County Administrator
Linda M. Larsen, Chief Deputy County Clerk
Sara Cooper, Executive Assistant
Linda S. Schutter, Deputy County Clerk
Michael Homier, Corporate Counsel

5. Approval of Agenda

ACTION: **2022-176** Moved by Commissioner Malinda Pego, supported by Commissioner Zach Lahring to remove item WM22/06-57 from the agenda.

VOICE VOTE: **Failed**

ACTION: **2022-177** Moved by Vice-Chair Susie Hughes, supported by Commissioner Kim Cyr to approve the agenda

VOICE VOTE: **Passed**

6. Approval of Minutes

A. Move to approve the Minutes of May 17, 2022

ACTION: 2022-178 Moved by Commissioner Susie Hughes, supported by
Commissioner Kim Cyr

VOICE VOTE: Passed

7. Public Comment (on an agenda item)

Commissioner Pego addressed the Board regarding Flag Day.

8. Public Hearing - Truth in Taxation

Open the Public Hearing regarding Truth in Taxation.

ACTION: 2022-179 Moved by Vice-Chair Susie Hughes, supported by Commissioner
Kim Cyr

VOICE VOTE: Passed

Presentation by Angela Gasiewski, Director of Finance. See attached.

Close the Public Hearing regarding Truth in Taxation.

ACTION: 2022-180 Moved by Commissioner Charles Nash, supported by
Commissioner Malinda Pego

VOICE VOTE: Passed

9. Committee/Board Reports

A. **The Community Development & Strategic Planning Committee** met on June 9, 2022:

CDSP22/06-19 Move to approve the Agreement between Hi Falutin' Music and the County of Muskegon for the 2022 Shoreline Jazz Festival, August 26-28, 2022 at Heritage Landing, and to authorize the Chairman of the Board to sign the agreement.

ACTION: 2022-181 Moved by Commissioner Doug Brown, supported by
Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring,
Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

CDSP22/04-14 Move to approve the Muskegon County Parks Ordinance as written.

ACTION: 2022-182 Moved by Commissioner Doug Brown, supported by
Commissioner Charles Nash

YES: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Bob
Scolnik, Rillastine Wilkins

NO: Kim Cyr, Zach Lahring, Malinda Pego
Passed 6:3

B. **The Courts & Public Safety Committee** met on June 7, 2022:

CPS22/06-29 Move to authorize the Sheriff's Office to accept the Marine Safety grant (MS22-67) in the amount of \$71,800.00 for personnel and operating costs for the 2022 calendar year.

ACTION: 2022-183 Moved by Commissioner Malinda Pego, supported by
Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring,
Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

CPS22/06-30 Move to approve the request to apply for and accept a grant in the amount of \$204,800 from the Office of Community Corrections in Lansing for FY 2023, and authorize the board chair to sign that agreement.

ACTION: 2022-184 Moved by Commissioner Malinda Pego, supported by
Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring,
Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

CPS22/06-31 Move to apply for and accept the FY2021-22 Hazardous Material Emergency Preparedness (HMEP) grant for the Muskegon County Local Emergency Planning Committee (LEPC), and authorize the Board Chair to sign the agreement.

ACTION: 2022-185 Moved by Commissioner Malinda Pego, supported by
Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring,
Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

CPS22/06-36 Move to approve the Prosecutor to apply for and accept the FY2023 VOCA Grant in the amount of \$90,000 and authorize the Board Chair to sign the agreement.

ACTION: **2022-186** Moved by Commissioner Malinda Pego, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

CPS22/06-37 Move to approve the Proclamation for Reunification Day 2022.

ACTION: **2022-187** Moved by Commissioner Malinda Pego, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

C. **The Human Services Committee** met on June 7, 2022:

HS22/06-08 Move to approve additional funding for FY22 in the amount of \$2,218 to Christians for Health for Matter of Balance, \$10,000 to United Way of the Lakeshore for the Retired and Senior Volunteer Support Program, and \$9,848 to YMCA for the Veggie Van for a total of \$22,066; and to authorize the designated Senior Millage Grants Administrator, Senior Resources to proceed with the administration of the programs.

ACTION: **2022-188** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

HS22/06-09 Move to approve additional funding for FY22 in the amount of \$11,375 to Living Word Church for Lawn Maintenance; and to authorize the designated Senior Millage Grants Administrator, Senior Resources to proceed with the administration of the programs.

ACTION: **2022-189** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

D. **The Ways & Means Committee** met on June 7, 2022:

WM22/6-48 Move to authorize the release of a Request For Proposal for IBNR, Incurred But Not Reported, actuarial services for Workers' Compensation, General Liability, Property, Automobile Liability, Automobile Physical Damage and Unemployment Insurance exposures

ACTION: **2022-190** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

WM22/06-49 Move to approve the release of a Request for Proposal for the County's General Liability, Auto Liability, Property and Ancillary Insurance coverages.

ACTION: **2022-191** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

WM22/06-50 Move to authorize a one-year (1) contract extension with Arthur J. Gallagher for insurance brokerage services through June 30, 2023.

ACTION: **2022-192** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

WM22/06-52 Move to approve payment of the accounts payable of \$22,829,304.97 covering the period April 16, 2022 through May 13, 2022 and P Card and EFT payments covering the period April 1, 2022 through April 30, 2022 as presented by the County Clerk.

ACTION: **2022-193** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Susie Hughes, Zach Lahring, Malinda Pego
Passed 6:3

WM22/06-53 Move to approve the reclassification of position G02801 from Accounting Specialist pay table/grade GU-00240 to Procurement Coordinator pay table/grade GU-00280, effective March 21, 2022 with no General Fund Impact.

ACTION: **2022-194** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

WM22/06-54 Move to approve the operating levy of 5.6097 mills for Muskegon County to be levied in July 2022; the operating levy of 0.3169 mills for the Lakeshore Museum Center to be levied in December 2022; the operating levy of 0.0739 mills for the Department of Veteran's Affairs to be levied in December 2022; the operating levy of 0.2952 mills for Muskegon County Central Dispatch to be levied in December 2022; and the operating levy of 0.4921 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) to be levied December 2022 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department.

ACTION: **2022-195** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Zach Lahring, Malinda Pego
Passed 7:2

WM22/06-55 Move to contract with Western Tel-Com for the installation of fiber optics between the Hall of Justice and 1903 Marquette Avenue for the quoted price of \$51,050.00

ACTION: **2022-196** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Malinda Pego
Passed 8:1

WM22/06-56 Move to approve the First Amendment to the Purchase and Sale Agreement between Baker College of Muskegon, as Seller, and Muskegon County as Purchaser, and authorize the Chair to sign the amendment; further authorize staff to close on the sale, authorize the Chair to sign closing documents, and amend the budget accordingly.

ACTION: **2022-197** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Malinda Pego
Passed 8:1

WM22/06-57 Move to authorize the Administrator to look into piggy backing on the Livingston County Wage Study.

ACTION: **2022-198** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

YES: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Bob Scolnik, Rillastine Wilkins

NO: Kim Cyr, Zach Lahring, Charles Nash, Malinda Pego
Passed 5:4

10. Chairman's Report/Committee Liaison Reports

- A. Reappoint Mark Eisenbarth and Matt Farrar to the Muskegon County Building Authority Board for 3-year terms through 6/30/2025.

ACTION: **2022-199** Moved by Vice-Chair Susie Hughes, supported by Commissioner Malinda Pego

VOICE VOTE: Passed

- B. Appoint Linda Vines to the Senior Activities Committee to replace retired member Nancy McCarthy to a 3-year term through 12/31/2025.

ACTION: **2022-200** Moved by Commissioner Charles Nash, supported by Commissioner Rillastine Wilkins

VOICE VOTE: Passed

11. Administrator's Report

- A. Economic Summit June 24, 2022, 7:00 - 11:00 a.m. at the Delta by Marriot (Registration Required)

- B. Wage Study Options:
 - 1. Livingston County Salary Study Cooperative Procurement (6-7 months)
 - 2. Continue moving forward with RFP process per board approval on May 17, 2022 (9-10 months)
 - 3. Internal Evaluation by Department Heads/Human Resources (All departments 6-7 months)

ACTION: **2022-201** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Rillastine Wilkins to approve using the Livingston County Salary Study Cooperative Procurement. Discussion ensued.

ACTION TO POSTPONE: **2022-202** Moved by Commissioner Malinda Pego, supported by Commissioner Charles Nash to postpone indefinitely the motion to approve using the Livingston County Salary Study Cooperative Procurement.

YES: Doug Brown, Kim Cyr, Zach Lahring, Charles Nash, Malinda Pego

NO: Marcia Hovey-Wright, Susie Hughes, Bob Scolnik, Rillastine Wilkins
Passed 5:4

- C. Approve Muskegon County Resolution on Park Ordinance (Resolution Attached)

ACTION: **2022-203** Moved by Vice-Chair Susie Hughes, supported by Commissioner Charles Nash

VOICE VOTE: **Passed**

12. Public Comment

Two citizens addressed the Board regarding challenges being faced by disparities following the 2019 Auto-Reform Act.

One citizen introduced himself as a candidate running for Judge Marietti's seat.

Two citizens addressed the Board regarding rising concerns over issues in the Juvenile Transition Center.

13. Unfinished Business

None.

14. New Business

Administrator Mark Eisenbarth informed the Board of the HealthWest public hearings regarding their authority status: Wednesday, June 15 at noon in the HealthWest board room; Friday, June 24, at 8:00 a.m. in the HealthWest board room; Thursday, July 19 at the Full Board Meeting; and the final hearing is Tuesday, August 16, at the Full Board Meeting. Mr. Eisenbarth indicated that HealthWest is required to hold three public hearings with a quorum of Commissioners. Corporate Counsel Michael Homier indicated that there will be a Notice for the Board of Commissioners to be present for at least three meetings since the Board is responsible for adopting the resolution creating the Authority.

Discussion ensued regarding the issues at the Juvenile Transition Center. The Board was informed by Alisha Riedl, Deputy Circuit Court Administrator, that there will be a meeting with herself, the JTC Union Representative, Khalia Twork, JTC Assistant Superintendent/Clinical Director, Scott Fessenden, JTC Operations Supervisor, Mark Cooper, JTC Case Coordinator, and Judge Pittman on Wednesday, June 15, at 12:30 p.m. Chairman Scolnik requested of Judge Pittman that Administrator Eisenbarth be present also.

15. Final Board Comments

Vice-Chair Hughes shared with the Board that Governor Whitmer is to make her decision by Thursday regarding the casino in Fruitport and urged fellow Commissioners to call or email to encourage her to do so.

16. Adjourn to the call of the Chair

Meeting adjourned at 4:37 p.m.

Linda M. Larsen, Chief Deputy County Clerk

To be approved at the Full Board Meeting on Tuesday, July 19, 2022.



Muskegon County

Board of Commissioners Special Full Board

Robert Scolnik, Chairman
Susie Hughes, Vice Chairperson

July 19, 2022 at 4:30 PM
via Zoom and in-person at: Michael E. Kobza Hall of Justice
990 Terrace Street, Muskegon, MI 49442

SPECIAL FULL BOARD MINUTES

1. Call to Order

The Board of Commissioners was called to order by Chairman Scolnik in person and was available to the public via Zoom.

2. Roll Call

Present: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Commissioner Charles Nash
Commissioner Malinda Pego
Board Chairman Bob Scolnik
Commissioner Rillastine Wilkins

Excused: Vice-Chair Susie Hughes

Absent: Commissioner Zach Lahring

Also Mark Eisenbarth, County Administrator

Present: Sara Cooper, Executive Assistant
Linda S. Schutter, Deputy County Clerk
Michael Homier, Corporate Counsel

3. Public Comment (on an agenda item)

None.

4. Open Public Hearing

ACTION: **2022-227** Moved by Commissioner Charles Nash, supported by Commissioner Malinda Pego to open the public hearing regarding the possible transition of HealthWest from a county community mental health agency to a community mental health authority.

VOICE VOTE: **Passed**

5. Presentation

Brandy Carlson, Chief Financial Officer for HealthWest, gave a presentation to the Board regarding Considerations and Approaches for HealthWest Authority Status (see attached).

6. Close Public Hearing

ACTION: **2022-228** Moved by Commissioner Charles Nash, supported by Commissioner Malinda Pego to close the public hearing.

VOICE VOTE: **Passed**

7. Adjourn to the call of the Chair
Meeting adjourned at 4:52 p.m.

Linda S. Schutter, Deputy County Clerk

Approved at the Full Board Meeting on Tuesday, August 16, 2022.



Muskegon County

Board of Commissioners Full Board

Robert Scolnik, Chairman
Susie Hughes, Vice Chairperson

August 16, 2022 at 3:00 PM
via Zoom and in-person at: Michael E. Kobza Hall of Justice
990 Terrace Street, Muskegon, MI 49442

MINUTES

1. Call to Order

The Board of Commissioners was called to order by Chairman Scolnik in person and was available to the public via Zoom.

2. Invocation: Father Godfrey Onyekwere, Prince of Peace Catholic Church

3. Pledge of Allegiance

4. Roll Call

Present: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Vice-Chair Susie Hughes
Commissioner Zach Lahring
Commissioner Charles Nash
Board Chairman Bob Scolnik
Commissioner Rillastine Wilkins

Excused: Commissioner Malinda Pego

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Kathy Tharp, Administrative Coordinator
Linda S. Schutter, Deputy County Clerk
Michael Homier, Corporate Counsel

5. Approval of Agenda

ACTION: 2022-227 Moved by Commissioner Charles Nash, supported by
Commissioner Rillastine Wilkins

VOICE VOTE: PASSED

6. Approval of Minutes

Move to approve both the Full Board Minutes and the Special Full Board/Public Hearing Minutes of July 19, 2022.

ACTION: 2022-228 Moved by Vice-Chair Susie Hughes, supported by Commissioner Charles Nash

VOICE VOTE: PASSED

7. Public Comment (on an agenda item)

One citizen addressed the Board in favor of the Auto Insurance Reform Resolution.

8. Committee/Board Reports

A. **The Community Development & Strategic Planning Committee** met on August 11, 2022:

CDSP22/08-27 Move to permit Tim Linck Jr. to construct and maintain an 18-hole disc golf course at Patterson County Park for the use of residents and visitors to the park.

ACTION: 2022-229 Moved by Commissioner Doug Brown, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

CDSP22/08-28 Move to authorize the Muskegon County Parks Department to accept grant #TF21-0045 from the Michigan Natural Resources Trust Fund for the Nugent Sands Property Acquisition North project located in Norton Shores, and to approve the resolution and authorize the Chair to sign the project agreement for the grant.

ACTION: 2022-230 Moved by Commissioner Doug Brown, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

CDSP22/08-29 Move to support the City of Muskegon's issuance of a request for qualifications and selection of a firm to assist with preliminary design, public engagement, and financing options for a skate park to potentially be located within Rotary Park.

ACTION: 2022-231 Moved by Commissioner Doug Brown, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Susie Hughes

Passed 7:1

CDSP22/08-30 Move to accept change orders for increased construction costs at Dune Harbor Park's two parking lots, due to increased costs for the electrical contractor, asphalt, fuel, and project materials; the increase for the Seminole Lot is \$6,464.41 and for the Lincoln Lot is \$7,389.02. Upon approval, the work must be completed within 30 days. Funding is available from the Community Foundation's Dune Harbor Park Fund.

ACTION: 2022-232 Moved by Commissioner Doug Brown, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

CDSP22/08-31 Move to adjourn the ARPA Work Session to another date.

ACTION: 2022-233 Moved by Commissioner Doug Brown, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

B. **The Courts & Public Safety Committee** met on August 9, 2022:

CPS22/08-47 Move to approve Sheriff Poulin to sign the Amendment with Canteen Services, Inc for the increased cost of food service to the inmates of the Muskegon County Jail and further authorize the Sheriff to release a Request for Proposals for the expiring contract.

ACTION: 2022-234 Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

CPS22/08-48 Move to approve the Sheriff's Office accepting the Huron-Manistee National Forest Cooperative Law Enforcement Agreement (21-LE-11090400-018) between the Muskegon County Sheriff's Office and the USDA, Forest Service and to authorize the Sheriff sign this agreement.

ACTION: **2022-235** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

CPS22/08-49 Move to approve the Prosecutor to apply for and accept the FY2023 Crime Victim Rights Navigator Pilot Program Grant in the amount of \$77,608.00.

ACTION: **2022-236** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

CPS22/08-50 Move to approve the Prosecutor to apply for and accept the FY2023 Crime Victim Rights Grant in the amount of \$347,205.00.

ACTION: **2022-237** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

CPS22/08-51 Move to approve the Sheriff's Office to purchase a second finger print machine from IDNetworks at an estimated price of \$20,000.00, utilizing surplus FY21 funds, and adjust the budget accordingly.

ACTION: **2022-238** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Zach Lahring

Passed 7:1

CPS22/08-52 Move to approve authorization for the Sheriff's Office to purchase a Utility Task Vehicle (UTV), support equipment and a trailer for the vehicle. To use \$6,500.00 from the authorized FY22 Off-Road Vehicle (ORV) Law Enforcement Program grant and the remaining costs from FY21 Marine fund surplus.

ACTION: **2022-239** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

CPS22/08-53 Move that the Muskegon County Courts' Court Recording System Project (RFP 21-2397) be amended to add the amount of \$145,701.64, in accordance with the estimate submitted by the selected vendor, Business Information Systems (BIS), for the new court recording system for the future courtroom of the additional Muskegon County Circuit Court judicial seat . Further, move that this amendment continue to be funded using American Rescue Plan grant funding and the FY22 budget be amended accordingly.

ACTION: **2022-240** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

CPS22/08-54 Move to add a Full-Time Circuit Court Legal & Scheduling Secretary position at pay table/grade NO-00218 and a Full-Time Recorder Bailiff position at pay table/grade NO-00198 for the new Muskegon County 14th Circuit Court Judge, and to add the Circuit Court Legal & Scheduling Secretary, Recorder Bailiff, and Circuit Court Judge to the FY 23 Budget, effective 1/1/23, with a \$145,266.49 impact to the general fund.

ACTION: **2022-241** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

CPS22/08-55 Move to authorize the Prosecutor to create and fill one Digital Media/Discovery Coordinator position (non-bargaining) at pay table/grade NO-00212 and adjust the budget accordingly.

ACTION: **2022-242** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

CPS22/08-56 Move to add a full-time Court Services Specialist position to the Probate Court at pay table/grade QU-00173 effective September 1, 2022 with an approximate impact to the general fund of \$66,425.00.

ACTION: 2022-243 Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

CPS22/08-57 Move to change the name of the Juvenile Transition Center (JTC) to the Juvenile Detention Center (JDC) as approved by the Child Welfare Licensing Department of the Michigan Department of Health and Human Services.

ACTION: 2022-244 Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Susie Hughes, Zach Lahring, Bob Scolnik, Rillastine Wilkins

NO: Kim Cyr, Marcia Hovey-Wright, Charles Nash

Passed 5:3

C. **The Human Services Committee** met on August 9, 2022:

HS22/08-11 Move to approve additional FY22 senior millage funding to Disability Network of West Michigan in the amount of \$4,000, as recommended by the Senior Activities Committee; adjust the budget accordingly and to authorize the designated Senior Millage Grants Administrator to proceed with the administration of the programs.

ACTION: 2022-245 Moved by Commissioner Marcia Hovey-Wright, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

HS22/08-12 Move to approve additional FY22 senior millage funding to Orchard View in the amount of \$16,000 for senior activities, as recommended by the Senior Activities Committee; to adjust the budget accordingly and to authorize the designated Senior Millage Grants Administrator to proceed with the administration of the programs.

ACTION: 2022-246 Moved by Commissioner Marcia Hovey-Wright, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

HS22/08-13 Move to approve additional FY22 senior millage funding to Trinity Village in the amount of \$21,000 for major home repairs, as recommended by the Senior Activities Committee; adjust the budget accordingly; and to authorize the designated Senior Millage Grants Administrator to proceed with the administration of the programs.

ACTION: **2022-247** Moved by Commissioner Marcia Hovey-Wright, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

HS22/08-14 Move to approve 42 senior millage awards totaling \$2,253,770 for FY23, effective October 1, 2022 through September 30, 2023 as recommended by the Senior Activities Committee; and to authorize the designated Senior Millage Grants Administrator to proceed with the administration of the programs.

ACTION: **2022-248** Moved by Commissioner Marcia Hovey-Wright, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

HS22/08-15 Move to authorize Public Health to accept the Great Lakes Beach Monitoring Grant from the Michigan Department of Environment, Great Lakes, and Energy in the amount of \$12,085.11; and to contract with Grand Valley State University – Annis Water Resources Institute not to exceed \$10,742 for related sampling and testing services, with no effect on county general fund; adjust the budget accordingly and further authorize the Public Health Director to sign the agreements.

ACTION: **2022-249** Moved by Commissioner Marcia Hovey-Wright, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

HS22/08-16 Move to authorize Public Health to accept the Local Health Department Staff Wellbeing Grant from the Michigan Association for Local Public Health (MALPH) in the amount of \$4,000 to host a Public Health Wellbeing Conference, adjust the budget accordingly and further authorize the Public Health Director to sign the agreement.

ACTION: **2022-250** Moved by Commissioner Marcia Hovey-Wright, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

D. **The Transportation Committee** met on May 12, 2022:

TR22/08-20 Move to authorize issuing a Request for Bids (RFB) for replacement of the airport terminal roof and construction of a new terminal entrance canopy, per plans & specifications prepared by Bergmann. Engineers have estimated the cost to be approximately \$1.9 million.

ACTION: **2022-251** Moved by Commissioner Doug Brown, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

TR22/08-21 Move to authorize MATS to process a change to the agreement with River North Transit LLC for the Go2 Microtransit program, increasing Year 2 authorized Vehicle Hours by an amount equal to the unused Year 1 Vehicle Hours value, resulting in no net change in overall contract value.

ACTION: **2022-252** Moved by Commissioner Doug Brown, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

TR22/08-22 Move to contract with Northside Heating, Cooling, and Refrigeration for the removal of existing HVAC boilers in the airport terminal building, and installation of a new high efficiency boiler system in the amount of \$100,715.00.

ACTION: **2022-253** Moved by Commissioner Doug Brown, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

E. **The Ways & Means Committee** met on August 9, 2022:

WM22/08-63 Move to authorize Human Resources to exercise the second one-year contract extension with The ASU Group for Workers Compensation Third Party Administrator services from January 1, 2023 through December 31, 2023 at a fixed rate of \$8,500.00 paid annually with a per claim fee of \$150.00 for New/Take over Medical only claims and \$750.00 for New/Take over Indemnity claims and further authorize Human Resources to release a Request for Proposals for the expiring contracts.

ACTION: **2022-254** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

WM22/08-64 Move to appoint Sara Hough, Human Resources Manager, as the County employer delegate to the 2022 Municipal Employees Retirement System (MERS) annual meeting.

ACTION: **2022-255** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

WM22/08-65 Move to approve the TeleWork Policy.

ACTION: **2022-256** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Zach Lahring

Passed 7:1

WM22/08-66 Move to award a sole-source procurement for the rebuild of the Hall of Justice chiller to Trane Corporation for a proposal price of \$87,240.00 and authorize the Board Chair to sign the agreement.

ACTION: **2022-257** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

WM22/08-67 Move to authorize staff to issue a Request for Qualifications (RFQu) for a Construction Manager to oversee the Hall of Justice renovation projects.

ACTION: **2022-258** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

WM22/08-68 Move to approve payment of the accounts payable of \$27,374,577.59 covering the period June 18, 2022 through July 15, 2022 and P Card and EFT payments covering the period June 1, 2022 through June 30, 2022 as presented by the County Clerk.

ACTION: **2022-259** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

WM22/08-69 Move to approve the selection of Rehmann as the County's independent auditor for a three-year period, subject to annual review, with three additional one year options, pursuant to the specification of the RFP 22-015, and to authorize the Board Chair to sign the engagement letter.

ACTION: **2022-260** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

WM22/08-70 Move to approve setting the Public Hearing date for the FY2023 Proposed Muskegon County Budget for Tuesday, September 13, 2022 at 3:00 P.M. at the Board of Commissioners room on the 4th floor of the Michael E. Kobza Hall of Justice and to authorize the publication of a Notice of Public Hearing in a newspaper of general circulation on or before September 7, 2022.

ACTION: **2022-261** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

WM22/08-71 Move to authorize Veterans Department Staff to apply for and accept the Mercy Health Community Benefit Board Initiative FY22 Grant for up to \$25,000 in funding, and to approve the County Board Chair to sign the grant agreement if the grant is awarded.

ACTION: **2022-262** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

WM22/08-72 Move to approve \$25,000 toward the regional Rural Broadband Inventory Survey from the ARPA funding and amend the budget accordingly.

ACTION: **2022-263** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

WM22/08-73 Approve the attached Muskegon County Resolution to Urge the Adoption of Policies that will Lead to Energy Independence in the United States

ACTION: **2022-264** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash to amend the Resolution by removing paragraph four (4).

YES: Marcia Hovey-Wright, Charles Nash, Rillastine Wilkins

NO: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Bob Scolnik

Failed 3:5

ACTION: **2022-265** Moved by Commissioner Kim Cyr, supported by Vice-Chair Hughes to pass WM22/08-73 as written.

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Bob Scolnik, Rillastine Wilkins

NO: Marcia Hovey-Wright, Charles Nash

Passed 6:2

9. Chairman's Report/Committee Liaison Reports

- A. Muskegon County Resolution Urging State Legislature to Amend the Michigan Auto Insurance Reform Act to Amend the Reimbursement Cap for Auto Accident Victims and Home Health Care

Approve the attached Muskegon County Resolution Urging State Legislature to Amend the Michigan Auto Insurance Reform Act to Amend the Reimbursement Cap for Auto Accident Victims and Home Health Care.

ACTION: 2022-266 Moved by Commissioner Charles Nash, supported by Vice-Chair Susie Hughes

VOICE VOTE: Passed

10. Administrator's Report

Approve pay grade ND0035 and appoint Wade VandenBosch as Public Works Director #Y28201 (ND0035), at step 5, with a vehicle allowance of \$6,000 annually effective October 3, 2022.

ACTION: 2022-267 Moved by Vice-Chair Susie Hughes, supported by Commissioner Zach Lahring

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

11. Public Comment

None.

12. Unfinished Business

None.

13. New Business

Vice-Chair Hughes would like to start discussions regarding the vehicle allowance. Administrator Eisenbarth indicated that he would gather information.

Commissioner Brown addressed the Board regarding a video from the aviation camp at the airport and thanked Joel Burgess.

14. Final Board Comments

Commissioner Cyr addressed the Board regarding Lori Hayes and Jeanne Pezet from the County Clerk's Office, indicating that during this last election cycle they did a very good job helping him with his concerns and he was happy with the way they responded.

Chair Scolnik shared with the Board that there was a story on Channel 17 regarding Commissioner Wilkins celebrating some of her achievements in her 90 years, including her filing the first civil rights suit in Michigan and winning.

<https://www.fox17online.com/news/local-news/90-year-old-muskegon-county-commissioner-reflects-on-milestone-birthday-and-decades-of-service>

Commissioner Nash had a question for Prosecutor Hilson regarding the Safe Senior Task Force.

15. Closed Sessions

1. Enter into closed session pursuant to MCL 15.268(1)(e) to consult with the County's attorney regarding trial or settlement strategy in connection with the following pending litigation: Muskegon County and HealthWest v State of Michigan et al., Michigan Court of Appeals Docket No. 360007; and Muskegon County and HealthWest v Lakeshore Regional Entity, Muskegon County Circuit Court Case No. 21-000209-CZ (transferred to Ottawa County), because discussion of the named pending litigation in an open meeting would have a detrimental financial effect on the litigating or settlement position of the County.
2. Enter into closed session pursuant to MCL 15.268(c) for strategic and negotiation sessions connected with negotiation of a collective bargaining agreement if either party requests a closed hearing.

ACTION: 2022-268 Moved by Vice-Chair Susie Hughes, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

Went into Closed Session at 3:44 p.m.

Move to come back into Open Session.

ACTION: 2022-269 Moved by Vice-Chair Susie Hughes, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: Passed

Came back into Open Session at 4:28 p.m.

16. Adjourn to the call of the Chair

Meeting adjourned at 4:29 p.m.

Nancy A. Waters, County Clerk

Approved at the Full Board Meeting on Tuesday, September 13, 2022.



Muskegon County Board of Commissioners Special Full Board

Robert Scolnik, Chairman
Susie Hughes, Vice Chairperson

August 16, 2022 at 4:30 PM
via Zoom and in-person at: Michael E. Kobza Hall of Justice
990 Terrace Street, Muskegon, MI 49442

SPECIAL FULL BOARD MINUTES

1. Call to Order

The Board of Commissioners was called to order by Chairman Scolnik in person and was available to the public via Zoom.

2. Roll Call

Present: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Vice-Chair Susie Hughes
Commissioner Zach Lahring
Commissioner Charles Nash
Board Chairman Bob Scolnik
Commissioner Rillastine Wilkins

Excused: Commissioner Malinda Pego

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Kathy Tharp, Administrative Coordinator
Linda S. Schutter, Deputy County Clerk
Michael Homier, Corporate Counsel

3. Public Comment (on an agenda item)

None.

4. Open Public Hearing

ACTION: **2022-270** Moved by Commissioner Charles Nash, supported by Vice-Chair Susie Hughes to open the public hearing regarding the possible transition of HealthWest from a county community mental health agency to a community mental health authority.

VOICE VOTE: **Passed**

Brandy Carlson, Chief Financial Officer for HealthWest, was available for comments and questions. None were received.

5. Close Public Hearing

ACTION: **2022-271** Moved by Vice-Chair Susie Hughes, supported by Commissioner Charles Nash to close the public hearing.

VOICE VOTE: **Passed**

6. Adjourn to the call of the Chair

Meeting adjourned at 4:31 p.m.

Nancy A. Waters, County Clerk

Approved at the Full Board Meeting on Tuesday, September 13, 2022.



Muskegon County

Board of Commissioners Full Board

Robert Scolnik, Chairman
Susie Hughes, Vice Chairperson

September 13, 2022 at 3:00 PM
via Zoom and in-person at: Michael E. Kobza Hall of Justice
990 Terrace Street, Muskegon, MI 49442

MINUTES

1. Call to Order

The Board of Commissioners was called to order by Chairman Scolnik in person and was available to the public via Zoom.

2. Invocation: Commissioner Kim Cyr

3. Pledge of Allegiance

4. Roll Call

Present: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Malinda Pego
Board Chairman Bob Scolnik
Commissioner Rillastine Wilkins

Excused: Vice-Chair Susie Hughes

Also Present: Mark Eisenbarth, County Administrator
Linda M. Larsen, Chief Deputy County Clerk
Kathy Tharp, Administrative Coordinator
Linda S. Schutter, Deputy County Clerk
Michael Homier, Corporate Counsel

5. Approval of Agenda

ACTION: 2022-272 Moved by Commissioner Charles Nash, supported by Commissioner Doug Brown

VOICE VOTE: Passed

6. Approval of Minutes

Move to approve the Regular, Special, and Closed Session Minutes of August 16, 2022

ACTION: 2022-273 Moved by Commissioner Charles Nash, supported by Commissioner Rillastine Wilkins

VOICE VOTE: Passed

7. Public Comment (on an agenda item)

None.

8. Public Hearing on the Adoption of the Proposed Budget for Fiscal Year 2022-2023

Open Public Hearing on the adoption of the proposed budget for Fiscal Year 2022-2023.

ACTION: 2022-274 Moved by Commissioner Charles Nash, supported by
Commissioner Malinda Pego

VOICE VOTE: Passed

Director of Finance Angela Gasiewski provided the Board with the attached presentation regarding the proposed budget and answered questions from the Board.

Close Public Hearing on the adoption of the proposed budget for Fiscal Year 2022-2023.

ACTION: 2022-275 Moved by Commissioner Charles Nash, supported by
Commissioner Malinda Pego

VOICE VOTE: Passed

9. Committee/Board Reports

A. **The Community Development & Strategic Planning Committee** met on September 8, 2022, and I move: (Commissioner Brown)

CDSP22/09-32 Move to authorize the purchase agreement for the Sale of Property between Muskegon County and Turkey Tree, LLC, for lots 1, 4, and 9 of Business Park North located at 2723 Industrial Parkway (Parcel 61-07-635-000-0001-00; 61-07-635-000-0004-00; 61-07-635-000-0009-00), for \$153,900 and authorize the Chair to sign the purchase agreement and the Administrator to sign the closing documents.

ACTION: 2022-276 Moved by Commissioner Doug Brown, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 8:0

CDSP22/09-33 Move to authorize the purchase agreement for the Sale of Property between Muskegon County and Accurate Excavators LLC, for lots 12, 13, and 14 of the Business Park North located at 2723 Industrial Parkway (Parcels 61-07-635-000-0012-00; 61-07-635-000-0013-00; & 61-07-635-000-0014-00) for \$67,400, and authorize the Chair to sign the purchase agreement and further authorize the Administrator to sign the closing documents.

ACTION: 2022-277 Moved by Commissioner Doug Brown, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

CDSP22/09-34 Move to authorize the purchase agreement for the Sale of Property between Muskegon County and Lyft N Dock, LLC, for lot 6 of the Business Park North located at 2723 Industrial Parkway (Parcel 61-07-635-000-0006-00), for \$35,150 and authorize the Chair to sign the purchase agreement and the Administrator to sign the closing documents.

ACTION: 2022-278 Moved by Commissioner Doug Brown, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

CDSP22/09-35 Move to reclassify the pay scale for the Senior Park Ranger position, N72501, from NO-00271 to NX-00130 and to modify the job requirements for the position.

ACTION: 2022-279 Moved by Commissioner Doug Brown, supported by Commissioner Charles Nash

YES: Doug Brown, Marcia Hovey-Wright, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Kim Cyr, Zach Lahring, Malinda Pego

Passed 5:3

B. **The Human Services Committee** met on September 6, 2022, and I move:
(Commissioner Hovey-Wright)

HS22/09-17 Move to authorize Public Health to accept American Rescue Plan Act funds in the amount of \$9,168 from the Lakeshore Regional Entity, to enhance education focused on underage and young adult alcohol and drug use, specifically targeting the reduction of young adult drinking/drugged driving (age 16 to 24); and authorize the Public Health Director to sign the related amendments with the Lakeshore Regional Entity. Further adjust the budget accordingly.

ACTION: 2022-280 Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Malinda Pego

Passed 7:1

HS22/09-18 Move to authorize Public Health to accept additional Michigan Department of Environment, Great Lakes, and Energy funding in the amount of \$11,379 to extend Inland Beach Monitoring activities through December 31, 2023; subcontract with GVSU Annis Water Resources Institute (AWRI) for related testing and analysis activities in the amount of \$10,423; and authorize the Public Health Director to sign the related amendments. Further amend the budget accordingly.

ACTION: 2022-281 Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

- C. **The Ways & Means Committee** met on September 6, 2022, and I move:
(Commissioner Cyr)

WM22/09-74 Move to approve payment of the accounts payable of \$11,966,782.28 covering the period July 16, 2022 through August 12, 2022 and P Card and EFT payments covering the period July 1, 2022 through July 31, 2022 as presented by the County Clerk.

ACTION: **2022-282** Moved by Commissioner Doug Brown, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
8:0

WM22/09-75 Move to approve the selection of MGT Consulting Group to perform a countywide salary and compensation study, pursuant to the specification of the RFP 22-2470 for the not to exceed price of \$80,490 to be paid from American Rescue Plan funds interest, and to authorize the Board Chair to sign the contract.

ACTION: **2022-283** Moved by Commissioner Doug Brown, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 8:0

WM22/09-76 Move to select Land & Resource Engineering to perform a lake level study on Wolf Lake pursuant to Part 307, Inland Lake Levels, of the Natural Resources and Environmental Protection Act, 1994 PA 451, for a not-to-exceed price of \$43,040 and authorize the Administrator to sign the agreement. Further amend the budget accordingly.

ACTION: **2022-284** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 8:0

WM22/09-77 Move to authorize Human Resources to contract with Delta Dental to provide dental insurance coverage for active employees and retirees, effective January 1, 2023 through December 31, 2023.

ACTION: **2022-285** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 8:0

WM22/09-78 Move to authorize Human Resources to contract with Standard as the voluntary insurance benefit provider from January 1, 2023 through December 31, 2025.

ACTION: **2022-286** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

WM22/09-79 Move to authorize Human Resources to contract with Standard for employee basic life/AD&D and long-term disability from January 1, 2023 through December 31, 2025.

ACTION: **2022-287** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

WM22/09-80 Move to authorize Human Resources to contract with Blue Cross Blue Shield of Michigan (BCBS) as the medical insurance benefit provider for active employees and pre-65 retirees and the Medicare Advantage provider for post-65 retirees, effective from January 1, 2023 through December 31, 2024.

ACTION: **2022-288** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

WM22/09-81 Move that, pursuant to Section 8 of the Publicly Funded Health Insurance Contribution Act (State of Michigan Public Act 152 of 2011), the Board of Commissioners of the County of Muskegon hereby extends the County's exemption from the requirements of said Act for an additional year through the end of calendar year 2023.

ACTION: **2022-289** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

WM22/09-82 Move to apply for and accept the \$15,000,000 grant from funding under Public Act 53 for PFAS remediation for the former SAPPI site and authorize the administrator to sign the grant application and grant agreement.

ACTION: **2022-290** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

WM22/09-83 Move to approve the Proclamation to proclaim the week of September 17th through 23rd as Constitution Week.

ACTION: **2022-291** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

10. Chairman's Report/Committee Liaison Reports

None.

11. Administrator's Report

A visit of the "old jail" will take place with Sheriff Poulin on Thursday, September 15, 2022, at 3:00 p.m.

12. Public Comment

None.

13. Unfinished Business

None.

14. New Business

None.

15. Final Board Comments

16. Closed Session - Go into closed session pursuant to MCL 15.268(1)(h) to discuss a written confidential legal opinion

ACTION: **2022-292** Moved by Commissioner Charles Nash, supported by Commissioner Malinda Pego

VOICE VOTE: Passed

Went into Closed Session at 3:30 p.m.

Move to come back into Open Session.

ACTION: **2022-293** Moved by Commissioner Charles Nash, supported by
Commissioner Malinda Pego

VOICE VOTE: **Passed**

Came back into Open Session at 4:15 p.m.

17. Adjourn to the call of the Chair

Meeting adjourned at 4:15 p.m.

Linda M. Larsen, Chief Deputy County Clerk

Approved at the Full Board Meeting on Tuesday, September 27, 2022.



Muskegon County

Board of Commissioners Full Board

Robert Scolnik, Chairman
Susie Hughes, Vice Chairperson

September 27, 2022 at 3:00 PM
via Zoom and in-person at: Michael E. Kobza Hall of Justice
990 Terrace Street, Muskegon, MI 49442

MINUTES

1. Call to Order

The Board of Commissioners was called to order by Chairman Scolnik in person and was available to the public via Zoom.

2. Invocation: Commissioner Rillastine Wilkins

3. Pledge of Allegiance

4. Roll Call

Present: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Vice Chair Susie Hughes
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Malinda Pego
Board Chairman Bob Scolnik
Commissioner Rillastine Wilkins

Also Present: Mark Eisenbarth, County Administrator
Linda M. Larsen, Chief Deputy County Clerk
Linda S. Schutter, Deputy County Clerk
Michael Homier, Corporate Counsel

5. Approval of Agenda

ACTION: 2022-294 Moved by Vice-Chair Susie Hughes, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: Passed

6. Approval of Minutes

A. Move to approve the Regular and Closed Session Minutes of September 13, 2022

ACTION: 2022-295 Moved by Vice-Chair Susie Hughes, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: Passed

7. Public Comment (on an agenda item)

None.

8. Committee/Board Reports

A. **The Ways & Means Committee** met on September 13, 2022, and I move:
(Commissioner Cyr)

WM22/09-84 Move to approve payment of the accounts payable of \$6,130,450.30 covering the period August 13, 2022 through August 26, 2022 as presented by the County Clerk.

ACTION: **2022-296** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Malinda Pego
Passed 8:1

WM22/09-85 Move to amend the FY2022 budget as presented.

ACTION: **2022-297** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Malinda Pego
Passed 8:1

WM22/09-86 Move to adopt the attached FY2023 County of Muskegon Appropriation Ordinance including the attached Budget Amendments, position changes, and FY2023 Capital Projects, which collectively represent the implementation of the County of Muskegon's FY2023 Operating Budget.

ACTION: **2022-298** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Malinda Pego
Passed 8:1

WM22/09-87 Move to approve revisions to the County of Muskegon Policy Regarding Substance Abuse and Personnel Rule 11 in order to clarify the County's policy to maintain a drug-free workplace from Federally illegal drugs for all County Departments.

ACTION: **2022-299** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Malinda Pego
Passed 8:1

WM22/09-88 Move to approve the County Clerk's Office releasing a solicitation for Vital Records software.

ACTION: **2022-300** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: Zach Lahring
Passed 8:1

WM22/09-89 Move to reclassify the Info Systems Tech IV position X44301 at pay table/grade NX-00300 to Information Security Officer at pay table/grade NX-00390 and appoint Marc Chevez to that position at step 4.

ACTION: **2022-301** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

WM22/09-90 Move to allow political organizations and candidates to rent County properties or facilities for meetings, events and rallies. Any such events would be charged the regular rental costs and events other than public meetings would be required to provide proof of liability insurance in advance of any event.

ACTION: **2022-302** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

WM22/09-91 Move to approve the Tentative Agreement negotiated with the Michigan Nurses Association for the FY2023 Wage Reopener.

ACTION: **2022-303** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

WM22/09-92 Move to approve the tentative agreement negotiated with the SEIU for the FY2023 wage reopener.

ACTION: **2022-304** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
9:0

WM22/09-93 Move to approve two additional personal days and a one-time lump sum payment of \$5000 for all County non-bargaining employees employed on October 1, 2022 and have successfully completed their probationary period, excluding HealthWest employees, seasonal workers, elected officials and commissioners, to be paid on October 14, 2022. Eligible probationary employees employed on October 1, 2022 will receive a one-time lump sum payment of \$5000 upon successful completion of probation.

ACTION: **2022-305** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 9:0

WM22/09-94 Move to approve a one-time lump sum payment of \$5000 for all County elected officials and commissioners to be paid on October 14, 2022 from the unassigned fund balance.

ACTION: **2022-306** Moved by Commissioner Kim Cyr, supported by Commissioner Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Zach Lahring, Malinda Pego

Passed 7:2

WM22/09-95 Move to approve the Tentative Agreements, pending ratification, negotiated with the Teamsters General Employees Unit, Circuit/Probate Court Unit and District Court Unit for the FY2023 wage re-opener.

ACTION: **2022-307** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 9:0

9. Chairman's Report/Committee Liaison Reports

A. Citizen Reappointment - Department of Health & Human Services Board - Asaline Scott (Undesignated Slot) term through 10/31/25

ACTION: **2022-308** Moved by Commissioner Charles Nash, supported by Vice-Chair Susie Hughes

VOICE VOTE: **Passed**

10. Administrator's Report

A. All future Committee and Board Meetings will be held at the Muskegon County Marquette Campus, 1903 Marquette Ave, Muskegon, MI 49442 beginning October 11, 2022.

- B. Move to approve the purchase of the Health Department Building agreement and authorize the Chair to sign the same and further authorize the Administrator to sign the closing documents, contingent upon final approval from Corporate Counsel.

ACTION: 2022-309 Moved by Commissioner Malinda Pego, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
9:0

11. Public Comment

Seven citizens addressed the Board in support of using Recovery Funds for Pound Buddies. Vice-Chair Hughes suggested that Board members stop by and visit Pound Buddies at Dangl and Laketon.

12. Unfinished Business

None.

13. New Business

None.

14. Final Board Comments

Commissioner Cyr shared with the Board Color Me Clean coloring books from WMSRDC. Commissioner Hovey-Wright inquired what the requested money would be used for by Pound Buddies.

Commissioner Nash shared with the Board that HeathWest Director Julia Rupp's home had burned down in a fire.

15. Adjourn to the call of the Chair

Meeting adjourned at 3:33 p.m.

Linda M. Larsen, Chief Deputy County Clerk

Approved at the Full Board Meeting on Tuesday, October 18, 2022.



Muskegon County

Board of Commissioners Full Board

Robert Scolnik, Chairman
Susie Hughes, Vice Chairperson

October 18, 2022 at 3:00 PM
via Zoom and in-person at: Muskegon County Marquette Campus
1903 Marquette Avenue, Muskegon, MI 49442

MINUTES

1. Call to Order

The Board of Commissioners was called to order by Chairman Scolnik in person and was available to the public via Zoom.

2. Invocation: Commissioner Charles Nash

3. Pledge of Allegiance

4. Roll Call

Present: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Vice Chair Susie Hughes
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Malinda Pego
Board Chairman Bob Scolnik
Commissioner Rillastine Wilkins

Also Present: Mark Eisenbarth, County Administrator
Linda M. Larsen, Chief Deputy County Clerk
Kathy Tharp, Administrative Coordinator
Linda S. Schutter, Deputy County Clerk
Michael Homier, Corporate Counsel

5. Approval of Agenda

ACTION: 2022-310 Moved by Commissioner Charles Nash, supported by
Commissioner Marcia Hovey-Wright

VOICE VOTE: Passed

6. Approval of Minutes

Move to approve the Minutes of September 27, 2022

ACTION: 2022-311 Moved by Commissioner Charles Nash, supported by
Commissioner Marcia Hovey-Wright

VOICE VOTE: Passed

7. Public Comment (on an agenda item)

One citizen addressed the board in favor of CPS22/10-60.

Jill Sutton, CEO of Mid-Michigan Community Action, addressed the Board regarding membership on the Community Action Board of Directors.

8. Committee/Board Reports

A. **The Community Development & Strategic Planning Committee** met on October 13, 2022:

CDSP22/10-37 Move to authorize the purchase agreement for the Sale of Property between Muskegon County and Rod D. Boertman and David L. Boertman for lot 3 of the Business Park North located at 2723 Industrial Parkway (Parcels 61-07-635-000-0003-00;) for \$17,500, and authorize the Chair to sign the purchase agreement and further authorize the Administrator to sign the closing documents.

ACTION: 2022-312 Moved by Commissioner Doug Brown, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 9:0

CDSP22/10-38 Move to proceed with the proposal by FM Barge LLC to locate a dining and entertainment barge at Heritage Landing and to approve staff to work on a lease agreement.

ACTION: 2022-313 Moved by Commissioner Doug Brown, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: Susie Hughes

Passed 8:1

CDSP22/10-39 Move to accept the agreement between the County of Muskegon and the White Lake Area CVB to provide visitor information, visitor services, and destination advertising for a three-year period from October 1, 2022 to September 30, 2025, with an annual payment of \$100,000 per fiscal year.

ACTION: 2022-314 Moved by Commissioner Doug Brown, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Zach Lahring, Malinda Pego

Passed 7:2

B. The Courts & Public Safety Committee met on October 11, 2022:

CPS22/10-58 Move to approve the Sheriff's Office to accept for the Fiscal Year 2023 the Secondary Road Patrol (SRP) grant from the Office of Highway Safety Planning (OHSP) in the amount of \$98,580.00.

ACTION: 2022-315 Moved by Commissioner Malinda Pego, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Zach Lahring, Malinda Pego
Passed 7:2

CPS22/10-59 To request permission to accept through the FY2022 Michigan State Police – Emergency Management & Homeland Security Division (EMPG American Rescue Plan Act) reimbursement for up to 40.29% of the Muskegon County Emergency Services Director's salary and fringe benefits and adjust the revenue budget accordingly.

ACTION: 2022-316 Moved by Commissioner Malinda Pego, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Malinda Pego
Passed 8:1

CPS22/10-60 Move to approve entering into a three (3) year agreement between the County of Muskegon, Holton Public Schools, Blue Lake Township and Cedar Creek Township to provide one (1) full-time deputy to conduct additional community policing activities in these areas.

ACTION: 2022-317 Moved by Commissioner Malinda Pego, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Zach Lahring, Malinda Pego
Passed 7:2

CPS22/10-61 Move to approve the Muskegon County Courts' request to issue a formal Request for Proposals for Court Ordered Debt Collection Services under a 'remit then reimburse' payment model and to permit the Courts to select and engage the chosen vendor under the terms of the Muskegon County Courts' Procurement Policy.

ACTION: 2022-318 Moved by Commissioner Malinda Pego, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

CPS22/10-62 Move to approve the Sheriff's department to sell a 2013 Ford Fusion, VIN 3FA6P0G72DR203475, that has aged beyond its useful life.

ACTION: 2022-319 Moved by Commissioner Malinda Pego, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

CPS22/10-63 Move to authorize the Sheriff to purchase four (4) 2023 Ford Police Interceptor Utility AWD vehicles and to utilize Emergency Services to coordinate the purchase/leasing, equipment purchases and up fitting using MiDeal pricing of \$39,999 per vehicle with additional equipment cost of \$11,227.08 per vehicle and to sell the four replaced vehicles to help offset the cost. The vehicles will be financed through the equipment revolving fund and reimbursed by the sheriff's surplus fiscal year funding.

ACTION: 2022-320 Moved by Commissioner Malinda Pego, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: Zach Lahring
Passed 8:1

C. **The Human Services Committee** met on October 11, 2022:

HS22/10-19 Move to accept the "Agreement for Extension Services" submitted by Michigan State University (MSU) Extension for FY23 programs and services, with no change in general fund allocation; and authorize the Board Chair to sign.

ACTION: 2022-321 Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

HS22/10-20 Authorize Public Health to contract with Muskegon Family Care Center (to continue expanding community outreach and referrals for the WIC program in an off-site location, not to exceed \$21,600 year 1, and \$24,000 year 2), amend the budget accordingly with no impact on the general fund; and authorize the Public Health Director to sign the related agreement.

ACTION: 2022-322 Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None
Passed 9:0

D. **The Transportation Committee** met on October 13, 2022:

TR22/10-23 Move to approve the Muskegon Area Transit System (MATS) Procurement Manual as updated effective October 18, 2022.

ACTION: **2022-323** Moved by Commissioner Doug Brown, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 9:0

E. **The Ways & Means Committee** met on October 11, 2022:

WM22/10-96 Move to approve payment of the accounts payable of \$13,545,147.79 covering the period August 28, 2022 through September 16, 2022 and P Card and EFT payments covering the period August 1, 2022 through August 31, 2022 as presented by the County Clerk.

ACTION: **2022-324** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Malinda Pego

Passed 8:1

WM22/10-97 Move to Approve the Muskegon Central Dispatch FY2023 Budget.

ACTION: **2022-325** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Malinda Pego

Passed 8:1

WM22/10-98 To approve the Resolution Authorizing Amendment to the Master Equipment Lease - Purchase Agreement - and authorize Brandy Carlson, Chief Financial Officer of HealthWest, to execute the agreement.

ACTION: **2022-326** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Zach Lahring, Malinda Pego

Passed 7:2

WM22/10-99 Move to approve the County Clerk's Office releasing a solicitation for Jury summons printing/mailing.

ACTION: 2022-327 Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 9:0

WM22/10-100 Move to adopt the resolution authorizing issuance of, not to exceed, \$16,000,000 Capital Improvement Bonds to finance landfill improvements.

ACTION: 2022-328 Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 9:0

WM22/10-101 Move to approve the Tentative Agreement negotiated with the Sheriff Deputy Unit for the FY23 wage re-opener.

ACTION: 2022-329 Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 9:0

WM22/10-102 Move to approve the Tentative Agreement negotiated with the Corrections Unit for the FY23 wage re-opener.

ACTION: 2022-330 Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 9:0

WM22/10-103 Move to remove the county commissioners' compensation from motion number WM22/09-94.

MOTION: Amend Motion WM22/10-103 to remove all elected officials from the underlying WM22/09-94.

ACTION: 2022-331 Moved by Commissioner Zach Lahring, supported by Commissioner Malinda Pego.

YES: Doug Brown, Kim Cyr, Zach Lahring, Malinda Pego

NO: Marcia Hovey-Wright, Susie Hughes, Charles Nash, Rillastine Wilkins, Robert Scolnik

Failed 4:5

Original Motion WM22/10-103

ACTION: 2022-332 Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Rillastine Wilkins, Robert Scolnik

NO: None

Passed 9:0

9. Chairman's Report/Committee Liaison Reports

None.

10. Administrator's Report

A. Move for adoption of the attached 2022 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department.

ACTION: 2022-333 Moved by Commissioner Charles Nash, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Malinda Pego

Passed 8:1

B. Move to approve the FAA Signatory Resolution for 2022.

ACTION: 2022-334 Moved by Commissioner Charles Nash, supported by Vice-Chair Susie Hughes

VOICE VOTE: Passed

11. Public Comment

One citizen addressed the Board regarding election training.

12. Unfinished Business

Commissioner Pego addressed the Board regarding still needing to receive the funding sources for the school officer at Holton Public School which she had previously requested and would defer to Corporate Counsel.

Commissioner Cyr asked Corporate Counsel if the contract regarding the school officer at Holton Public School is severable to which Mr. Homier replied yes.

Commissioner Nash addressed the Board about misinformation and how the contract for the school officer addresses non-payment options.

Corporate Counsel addressed the Board regarding the contract and funding sources stated therein.

Administrator Mark Eisenbarth indicated that they could request the specific funding sources from the school board.

Commissioner Lahring addressed the Board in support of Commissioner Pego's request for funding sources and why he voted no on the school officer motion.

13. New Business

Vice-Chair Hughes addressed the Board to consider ending Zoom; she has received complaints about it.

Commissioner Hovey-Wright indicated that the Board initiated live-streaming and it should continue. Commissioner Hovey-Wright also indicated that she feels uncomfortable voting for or talking about their own raises as commissioners and that other counties have a separate board that determines commissioner compensation. She also requested that Corporate Counsel look into this.

Administrator Mark Eisenbarth asked for clarification that the request for Corporate Counsel to look into a separate board for commissioner compensation was coming from the Full Board.

Chair Scolnik requested that the issue for the separate board for commissioner compensation come up under the next Ways & Means Committee meeting.

Discussion ensued regarding the formation of a separate board for commissioner compensation.

Commissioner Nash indicated that this matter should wait until after the new Board is seated after the new year.

14. Final Board Comments

Chair Scolnik indicated that he represents Norton Shores and the Mona Shores school district where they have had a school officer and the school is very happy. Separately, he indicated he met with the Supervisor of Cedar Creek and she was happy about the upcoming agreement regarding a school officer since they had been working on it for years.

Commissioner Brown shared that the Reeths Puffer school safety officer has saved a lot of aggravation. It is a good program which they have had for at least 10-15 years.

Commissioner Cyr indicated that Holton School District had a violent student in the past who was out of control and there was nothing the school could do.

Vice-Chair Hughes thanked Kathy Tharp and Mark Hansen for their hard work in getting the meetings organized in the new Board Room.

Chair Scolnik remarked that he likes the new Owl cameras since it provides for a better video of the meeting.

15. Adjourn to the call of the Chair

Meeting adjourned at 4:00 p.m.

Linda M. Larsen, Chief Deputy County Clerk

To be approved at the Full Board meeting on Tuesday, November 15, 2022.



Muskegon County

Board of Commissioners Full Board

Robert Scolnik, Chairman
Susie Hughes, Vice Chairperson

November 15, 2022 at 3:00 PM
via Zoom and in-person at: Muskegon County Marquette Campus
1903 Marquette Avenue, Muskegon, MI 49442

MINUTES

1. Call to Order

The Board of Commissioners was called to order by Chairman Scolnik in person and was available to the public via Zoom.

2. Invocation: Commissioner Marcia Hovey-Wright

3. Pledge of Allegiance

4. Roll Call

Present: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Vice Chair Susie Hughes
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Malinda Pego
Board Chairman Bob Scolnik

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Kathy Tharp, Administrative Coordinator
Linda S. Schutter, Deputy County Clerk
Michael Homier, Corporate Counsel

5. Approval of Agenda

ACTION: **2022-335** Moved by Commissioner Malinda Pego, supported by Vice-Chair Susie Hughes, to amend the agenda to add two motions under the Administrator's Report.

VOICE Passed

VOTE:

ACTION: **2022-336** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash, to remove WM22/11-119.

YES: Marcia Hovey-Wright, Charles Nash

NO: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Malinda Pego, Bob Scolnik
Failed 2:6

- ACTION:** 2022-337 Moved by Commissioner Malinda Pego, supported by Commissioner Zach Lahring, to approve the agenda as amended.
- YES:** Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Malinda Pego, Bob Scolnik
- NO:** Marcia Hovey-Wright, Charles Nash
- Passed 6:2**

6. Approval of Minutes

A. Move to approve the Minutes of October 18, 2022

- ACTION:** 2022-338 Moved by Commissioner Charles Nash, supported by Commissioner Susie Hughes, to approve the Minutes of October 18, 2022.
- VOICE VOTE:** Passed

7. Public Comment (on an agenda item)

One citizen spoke against WM22/11-119.
Two citizens spoke in favor of WM22/11-119.

8. Committee/Board Reports

A. **The Community Development & Strategic Planning Committee** met on November 10, 2022:

CDSP22/11-40 Move to authorize staff to grant a sewer easement on County property (61-09-107-300-0006-00) to the owner of parcel 61-23-585-024-0001-00 contingent on corporate counsel final approval and authorize the Administrator to sign the grant agreement.

- ACTION:** 2022-339 Moved by Commissioner Doug Brown, supported by Commissioner Charles Nash
- YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik
- NO:** None
- Passed 8:0**

CDSP22/11-41 Move to increase the hourly rate for seasonal Park Rangers/Dock Security Workers (TX-223) from pay table/grade TS-00310 to TS-00420; and to increase the hourly rate for Crew Leaders (TX-200) from pay table/grade TS-00335 to TS-00440. The total estimated budgetary impact is estimated to be \$40,000 - \$41,000 if the parks are fully staffed, and the increased expense will be absorbed by the Parks FY23 approved budget.

- ACTION:** 2022-340 Moved by Commissioner Doug Brown, supported by Commissioner Charles Nash
- YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik
- NO:** None
- Passed 8:0**

CDSP22/11-42 Move to approve to apply for and accept the FY2023 Lakeshore Museum Center budget.

ACTION: 2022-341 Moved by Commissioner Doug Brown, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None

Passed 8:0

B. **The Courts & Public Safety Committee** met on November 8, 2022:

CPS22/11-64 Move to approve the addition of four (4) Marine Officer – Seasonal positions to the Sheriff’s Office at no additional impact to the Sheriff’s budget.

ACTION: 2022-342 Moved by Commissioner Malinda Pego, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Bob Scolnik

NO: Kim Cyr, Zach Lahring, Malinda Pego

Passed 5:3

CPS22/11-65 Move to accept the FY23 Community Corrections grant in the amount of \$204,800 and authorize the Board Chairperson to sign the contract with the Michigan Department of Corrections. Grant funds will be utilized to provide programs and services in the jail and in the community to improve jail utilization, reduce the prison commitment rate and impact recidivism.

ACTION: 2022-343 Moved by Commissioner Malinda Pego, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None

Passed 8:0

CPS22/11-66 Move to accept the Independent Contractor Agreement for Law Enforcement Service between Michigan Works! West Central and the Muskegon County Sheriff’s Office. Funding for the second year of the agreement is \$8,280 for the year October 1, 2022 through September 30, 2023.

ACTION: 2022-344 Moved by Commissioner Malinda Pego, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None

Passed 8:0

CPS22/11-68 Move to approve Circuit/Family Court to use a portion of surplus funds designated for their "File Project" to be paid to court and CCR employees exempt from overtime at a rate of time and a half when hours worked in a week exceeds 40 hours.

ACTION: **2022-345** Moved by Commissioner Malinda Pego, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None
Passed 8:0

C. **The Transportation Committee** met on November 10, 2022:

TR22/11-24 Move to approve the lease agreement between the County of Muskegon and Southern Airways Express, LLC., to conduct commercial air service operations from the Muskegon County Airport (MKG) terminal from October 1, 2022 through September 30, 2024, with a signature date of November 15, 2022.

ACTION: **2022-346** Moved by Commissioner Doug Brown, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None
Passed 8:0

TR22/11-25 Move to approve a resolution authorizing the Muskegon County Administrator to sign any contract agreements with MDOT-Office of Aeronautics.

ACTION: **2022-347** Moved by Commissioner Doug Brown, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None
Passed 8:0

TR22/11-26 Move to approve the Assignment with Consent agreement between Paradigm Jet Management, Inc. and 2R Johnstons, LLC., to transfer lease assignment of hangar facility at the Muskegon County Airport (MKG) under the original Paradigm commencement date of June 1, 2011 through May 31, 2033, with two (2) ten (10) year renewal options. Effective date will be the date of signing by the board.

ACTION: **2022-348** Moved by Commissioner Doug Brown, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None
Passed 8:0

D. **The Ways & Means Committee** met on November 8, 2022:

WM22/11-105 Move to approve payment of the accounts payable of \$36,220,317.61 covering the period September 17, 2022 through October 14, 2022 and P Card and EFT payments covering the period September 1, 2022 through September 30, 2022 as presented by the County Clerk.

ACTION: **2022-349** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik

NO: Malinda Pego
Passed 7:1

WM22/11-106 Move to authorize the sale of the 2009 Chevy Impala, the 2011 Chevy Impala, the 2008 GMC Yukon 4WD, and the Ford Ranger listed in the summary through Miedema Auctioneering, Inc.

ACTION: **2022-350** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None
Passed 8:0

WM22/11-107 Move to award Oliver Wymann Actuarial Consulting, Inc a three (3) year contract in the amount of \$29,970.00, three (3) payments of \$9,990 per year, to provide IBNR actuarial analysis of Muskegon County claims and allocated claims adjustment expenses and authorize the Board Chair to sign the Agreement.

ACTION: **2022-351** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None
Passed 8:0

WM22/11-108 Move to release \$125,085.57 in over-budget payments for expenses of the Public Defender's Office.

ACTION: **2022-352** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None
Passed 8:0

WM22/11-109 Move to authorize Muskegon County to continue membership with the Michigan Transit Pool for MATS General Liability and Auto Liability Insurance coverage for policy period 12/1/2022 through 11/30/2023 with an annual contribution of \$106,112.00 paid in quarterly installments which is a decrease of 4.43%.

ACTION: **2022-353** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None
Passed 8:0

WM22/11-110 Move to authorize the Michigan Municipal Risk Management Authority as Muskegon County's sole source vendor for General Liability, Auto Liability, Vehicle Physical Damage, Fire/EMS Replacement/Actual Value Cost, Property and Crime, Sewage System Overflow and Data Breach coverage to be renewed on a yearly basis through December 31, 2027.

ACTION: **2022-354** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None
Passed 8:0

WM22/11-111 Move that the vendor relationships outlined in the attached schedule be approved to continue under existing arrangements for the time period of October 1, 2022 through September 30, 2023.

ACTION: **2022-355** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None
Passed 8:0

WM22/11-112 Move to authorize the Treasurer to fund, fill, and create an Assistant Land Bank Coordinator position (non-bargaining) at pay table/grade NO-00285 and adjust the Land Bank budget accordingly with no impact to the general fund.

ACTION: **2022-356** Moved by Commissioner Kim Cyr, supported by Commissioner Susie Hughes

YES: Malinda Pego, Bob Scolnik

NO: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash
Failed 2:6

WM22/11-113 Move to authorize Human Resources to bind Lawyers Professional Liability insurance coverage for the Public Defender's office with Wesco Insurance Company with limits of liability at \$3,000,000/\$3,000,000 and a \$5000 deductible for an annual premium of \$34,238 to be paid by the MIDC grant.

ACTION: **2022-357** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None
Passed 8:0

WM22/11-114 Move to approve upgrades to the jail audio and video equipment. These upgrades include awarding a sole-source procurement for the upgrade of Jail Audio and Video equipment to Accurate Controls Inc. for the price of \$546,000.00, and additional data or electrical cabling which will be contracted separately for a total project cost not to exceed \$650,000.00, cost to be covered by ARPA funds.

ACTION: **2022-358** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Malinda Pego, Bob Scolnik

NO: Zach Lahring
Passed 7:1

WM22/11-115 Move to approve the proposal for Excess Workers' Compensation insurance with Midwest Employers Casualty for the period of 1/1/2023 to 12/31/2024 with a \$750,000 self-insured retention (SIR) for Sheriff employees and \$650,000 SIR for all other employees, a premium rate of \$0.1489 per \$100 payroll, and an annual deposit premium is \$93,273.

ACTION: **2022-359** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None
Passed 8:0

WM22/11-116 Move to select Erhardt Construction as the construction manager for the Hall of Justice Renovations and authorize staff to negotiate an American Institute of Architects A-133-2019 Cost of the Work Plus a Fee with a Guaranteed Maximum Price agreement with them.

ACTION: **2022-360** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None
Passed 8:0

WM22/11-117 Move to approve the revised Donated Leave Policy.

ACTION: **2022-361** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None

Passed 8:0

WM22/11-119 Move to authorize a Special Full Board Meeting and a public hearing be set on November 17, 2022, at 3:00 p.m. on the question of combining the offices of the Muskegon County Clerk and the Muskegon County Register of Deeds into the "Clerk/Register of Deeds" Office effective January 1, 2024.

ACTION: **2022-362** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Malinda Pego, Bob Scolnik

NO: Marcia Hovey-Wright, Charles Nash

Passed 6:2

WM22/11-120 Move to accept the resignation of Commissioner Rillastine Wilkins.

ACTION: **2022-363** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None

Passed 8:0

WM22/11-121 Move to approve the Tentative Agreement negotiated with the Sheriff Command Unit for FY23 wage reopener.

ACTION: **2022-364** Moved by Commissioner Kim Cyr, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None

Passed 8:0

9. Chairman's Report/Committee Liaison Reports

Chairman Scolnik opened the nominations for the vacant Commission District No. 1 for the balance of the term ending December 31, 2022, per MCL 46.412.

ACTION: **2022-365**
Commissioner Nash nominated Commissioner-Elect Darrell Paige
Commissioner Lahring nominated Steve Null

For Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Robert Scolnik
Commissioner-Elect Paige:

For Steve Null: Doug Brown, Zach Lahring, Malinda Pego

Board members congratulated Commissioner Darrell Paige.

Chairman Scolnik decided to postpone the swearing-in of Commissioner Paige until later in the meeting.

10. Administrator's Report

- A. Move to approve compensating Mark Hansen for completion of additional work responsibilities in the absence of an IT Director from 4/18/2022 through 11/4/2022 at Step 6 of pay table/grade ND-00035 in the amount of \$2,947.56.

ACTION: 2022-366 Moved by Commissioner Malinda Pego, supported by Commissioner Kim Cyr

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None
Passed 8:0

- B. Move for adoption of the revised 2022 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department.

ACTION: 2022-367 Moved by Commissioner Malinda Pego, supported by Commissioner Doug Brown

VOICE Passed

VOTE:

- C. Move to accept the low bid from Korthase and Sons for emergency repairs to the airport terminal HVAC blower system at a cost of \$27,800.

ACTION: 2022-368 Moved by Vice-Chair Susie Hughes, supported by Commissioner Marcia Hovey-Wright

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None
Passed 8:0

- D. Move to approve the Tentative Agreement negotiated with the Circuit Court Union for FY23 wage reopener.

ACTION: 2022-369 Moved by Commissioner Malinda Pego, supported by Commissioner Doug Brown

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None
Passed 8:0

- E. Move to approve the Tentative Agreement negotiated with the District Court Union for FY23 wage reopener.

ACTION: 2022-370 Moved by Commissioner Malinda Pego, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

NO: None

Passed 8:0

Administrator Eisenbarth shared with the Board that there is a new housing project in Muskegon and the developer has asked for the Board's support regarding their plan and basic economic development during a Public Hearing Zoom meeting tonight with EGLE at 6:00 p.m.. Kathy Tharp will provide the Board with specific information regarding the meeting.

Administrator Eisenbarth introduced Matt Kelliher, the new IT Director.

Chairman Scolnik congratulated the Administrator for his hard work on the several union contracts that were approved. The Administrator shared the thanks with directors involved.

11. Public Comment

Seven citizens addressed the Board regarding election integrity.

One person spoke regarding the Silversides Museum, requesting the Board's support in securing additional public assistance.

12. Unfinished Business

None.

13. New Business

None.

14. Final Board Comments

Chairman Scolnik invited Commissioner-Elect Paige up front to be sworn in.

Muskegon County Clerk Nancy A. Waters issued the Oath of Office to Commissioner Paige and congratulated him.

Commissioner Pego thanked the Muskegon County Republican Election Commission for coming to speak on behalf of American citizens for their rights to be protected.

15. Closed Session

- A. Enter into closed session pursuant to MCL 15.268(1)(e) to consult with the County's attorney regarding trial or settlement strategy in connection with the following pending litigation Grainger v Ottawa County, et al, Case No. 119-cv-501, because discussion of the named pending litigation in an open meeting would have a detrimental financial effect on the litigating or settlement position of the County.

ACTION: 2022-371 Moved by Chairman Bob Scolnik, supported by Commissioner Charles Nash
YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Darrell Paige, Malinda Pego, Bob Scolnik
NO: None
Passed 9:0

Went into Closed Session at 4:23 p.m.

Move to come back into Open Session.

ACTION: 2022-372 Moved by Vice-Chair Susie Hughes, supported by Commissioner Charles Nash
YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Darrell Paige, Malinda Pego, Bob Scolnik
NO: None
Passed 9:0

Came back into Open Session at 4:45 p.m.

- 16. Adjourn to the call of the Chair**
Meeting adjourned at 4:46 p.m.

Nancy A. Waters, County Clerk

Approved at the Special Full Board Meeting/Public Hearing on Thursday, November 17, 2022.



Muskegon County
Board of Commissioners Full Board
Robert Scolnik, Chairman
Susie Hughes, Vice Chairperson

November 17, 2022 at 3:00 PM
via Zoom and in-person at: Muskegon County Marquette Campus
1903 Marquette Avenue, Muskegon, MI 49442

MINUTES

1. Call to Order

The Board of Commissioners was called to order by Vice-Chair Susie Hughes in person and was available to the public via Zoom.

2. Roll Call

Present: Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Vice Chair Susie Hughes
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Malinda Pego
Commissioner Darrell Paige

Excused: Commissioner Doug Brown
Chairman Bob Scolnik

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Sara Cooper, Executive Assistant
Linda S. Schutter, Deputy County Clerk
Michael Homier, Corporate Counsel

3. Approval of Agenda

ACTION: 2022-373 Moved by Commissioner Malinda Pego, supported by Commissioner Zach Lahring

VOICE VOTE: Passed

4. Approval of Minutes

Move to approve the Regular and Closed Session Minutes of November 15, 2022

ACTION: 2022-374 Moved by Commissioner Malinda Pego, supported by Commissioner Kim Cyr

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

None.

6. Public Hearing on the question of combining the offices of the Muskegon County Clerk and the Muskegon County Register of Deeds into the "Office of the Muskegon County Clerk-Register"

Move to open Public Hearing on the question of combining the offices of the Muskegon County Clerk and the Muskegon County Register of Deeds into the "Office of the Muskegon County Clerk-Register".

ACTION: 2022-375 Moved by Commissioner Kim Cyr, supported by Commissioner Malinda Pego

VOICE VOTE: Passed

Steven Beck spoke against the combination.

Ken Mahoney spoke against the combination

Rachel Sanchez, Ottawa County Chief Deputy Register of Deeds, spoke against the combination.

Justin Roebuck, Ottawa County Clerk/Register of Deeds, spoke against the combination.

Stewart Sanders, Newaygo County Register of Deeds, spoke against the combination.

Nancy Waters, Muskegon County Clerk, spoke against the combination.

Ann Manning-Clayton, Gladwin County Register of Deeds and upcoming President for MARD, spoke against the combination.

Brandon Krause, Bay City Register of Deeds, spoke against the combination.

Michelle Stephenson, Roscommon County Clerk/Register of Deeds, spoke against the combination.

Katie Kelly, Saginaw County Register of Deeds, incoming Vice-President for MARD, spoke against the combination.

Catherine Person, Chippewa County Deputy Register of Deeds, spoke against the combination.

Lora Freehling, Berrien County Register of Deeds, spoke against the combination.

Michelle Hazekamp spoke in favor of the combination

Mike Glancy spoke in favor of the combination.

Move to close the Public Hearing on the question of combining the offices of the Muskegon County Clerk and the Muskegon County Register of Deeds into the "Office of the Muskegon County Clerk-Register".

ACTION: 2022-376 Moved by Commissioner Malinda Pego, supported by Commissioner Zach Lahring

VOICE VOTE: Passed

7. Public Comment

None.

8. Unfinished Business

None.

9. New Business

None.

10. Final Board Comments

None.

11. Adjourn to the call of the Chair

Meeting adjourned at 3:33 p.m..

Nancy A. Waters, County Clerk

Approved at the Full Board Meeting on Tuesday, December 13, 2022.



Muskegon County

Board of Commissioners Full Board

Robert Scolnik, Chairman
Susie Hughes, Vice Chairperson

December 13, 2022 at 3:00 PM
via Zoom and in-person at: Muskegon County Marquette Campus
1903 Marquette Avenue, Muskegon, MI 49442

MINUTES

1. Call to Order

The Board of Commissioners was called to order by Chairman Scolnik in person and was available to the public via Zoom.

2. Invocation: Pastor Tim Cross

3. Pledge of Allegiance

4. Roll Call

Present: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Vice-Chair Susie Hughes
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Darrell Paige
Commissioner Malinda Pego
Board Chairman Bob Scolnik

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Linda S. Schutter, Deputy County Clerk
Michael Homier, Corporate Counsel

5. Approval of Agenda

ACTION: 2022-377 Moved by Commissioner Charles Nash, supported by Vice-Chair Susie Hughes

VOICE VOTE: Passed

6. Approval of Minutes

Move to approve the Special Full Board/Public Hearing Minutes of November 17, 2022

ACTION: 2022-378 Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Doug Brown

VOICE VOTE: Passed

7. Public Comment (on an agenda item)

Ten citizens spoke against WM22/12-127.
One citizen spoke in favor of WM22/12-127.

8. Committee/Board Reports

A. **The Community Development & Strategic Planning Committee** met on December 8, 2022:

CDSP22/12-43 Move to approve the resolution authorizing the Muskegon County Parks to apply for and accept a grant from MDNR Spark Grants for Heritage Landing improvements to include new playground equipment and site improvements. If the grant is awarded, this funding will replace ARPA funding dedicated to playground improvements at Heritage Landing.

ACTION: **2022-379** Moved by Commissioner Doug Brown, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Darrell Paige

NO: None
Passed 9:0

CDSP22/12-44 Move to permit the Michigan's Edge Mountain Biking Association to design, develop and maintain a winter-only Fat Tire Biking course at Pioneer County Park.

ACTION: **2022-380** Moved by Commissioner Doug Brown, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Darrell Paige

NO: None
Passed 9:0

B. **The Courts & Public Safety Committee** met on December 6, 2022:

CPS22/12-69 Move to approve the funding increase in the amount of \$123,941.00 from the Office of Highway Safety Planning for a total allocation amount of \$222,521.00 from the FY23 Secondary Road Patrol Program. The Sheriff's budget is being requested to be adjusted accordingly.

ACTION: **2022-381** Moved by Commissioner Malinda Pego, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Darrell Paige

NO: None
Passed 9:0

CPS22/12-70 Move to accept the FY23 Snowmobile Law Enforcement Grant in the amount of \$2,000.00 from the Michigan Department of Natural Resources and to have the Sheriff sign the agreement.

ACTION: **2022-382** Moved by Commissioner Malinda Pego, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Darrell Paige

NO: None
Passed 9:0

CPS22/12-71 Move to approve fully SAMHSA grant funded positions for the 14th Circuit Recovery Court Program, specifically a full-time Recovery Court Case Manager position (pay table/grade NX-00290) and increasing the current Enforcement Officer position, N32601 (pay table/grade NO-00270) from hourly to full-time, effective January 2023.

ACTION: **2022-383** Moved by Commissioner Malinda Pego, supported by Vice-Chair Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Darrell Paige

NO: None
Passed 9:0

C. **The Ways & Means Committee** met on December 6, 2022:

WM22/12-122 Move to approve payment of the accounts payable of \$19,782,542 covering the period October 15, 2022 through November 11, 2022 and P Card and EFT payments covering the period October 1, 2022 through October 31, 2022 as presented by the County Clerk.

ACTION: **2022-384** Moved by Commissioner Kim Cyr, supported by Commissioner Zach Lahring

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Darrell Paige

NO: None
Passed 9:0

WM22/12-123 Move to approve the intergovernmental contract with the Lakeshore Regional Entity for substance abuse treatment and services through December 31, 2023, and authorize the County Administrator to sign.

ACTION: **2022-385** Moved by Commissioner Kim Cyr, supported by Commissioner Zach Lahring

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Darrell Paige

NO: None
Passed 9:0

WM22/12-124 Move to apply for and accept the Local Assistance and Tribal Consistency Fund (LATCF) funding in the amount of \$100,000 and to allow the Board Chair to sign the agreement.

ACTION: **2022-386** Moved by Commissioner Kim Cyr, supported by Commissioner Zach Lahring

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Darrell Paige

NO: None
Passed 9:0

WM22/12-125 Move to approve Assessment Administration Services provided by the Equalization Department to the City of Muskegon Heights and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services effective November 15, 2022.

ACTION: **2022-387** Moved by Commissioner Kim Cyr, supported by Commissioner Zach Lahring

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Darrell Paige

NO: None
Passed 9:0

WM22/12-126 Move to approve the creation of 1 new full time Appraiser GEU position at pay table/grade GU-00245, 1 new full time Appraisal Technician GEU position at pay table/grade GU-00175.

ACTION: **2022-388** Moved by Commissioner Kim Cyr, supported by Commissioner Zach Lahring

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Darrell Paige

NO: None
Passed 9:0

WM22/12-127 Move to adopt the Resolution to combine the offices of Muskegon County Clerk and the Muskegon County Register of Deeds.

ACTION: **2022-389** Moved by Commissioner Kim Cyr, supported by Commissioner Zach Lahring

YES: Doug Brown, Kim Cyr, Susie Hughes, Zach Lahring, Malinda Pego

NO: Marcia Hovey-Wright, Charles Nash, Bob Scolnik, Darrell Paige
Failed 5:4 (Two-thirds vote required to pass)

9. Chairman's Report/Committee Liaison Reports

Commissioner Nash shared information regarding the Mental Health Board, that the CCHB amount was going down; they are still in the fight but it's getting better. Chair Scolnik bid farewell to the Commission.

10. Administrator's Report

Move to approve the Resolution to approve the Settlement Agreement in the matter of Wayside Church, et al v VanBuren County, et al Western District of Michigan, Case No. 1:14-CV-01274.

ACTION: 2022-390 Moved by Vice-Chair Susie Hughes, supported by Commissioner Kim Cyr

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Darrell Paige

NO: None

Passed 9:0

Rick Taig, Director of Operations for F3 Airport, introduced Ken Efting as the new Muskegon County Airport Director.

Administrator Eisenbarth invited everyone to a celebration after the Full Board Meeting for the Commissioners who are stepping down.

11. Public Comment

Four citizens thanked the outgoing Commissioners and Chairman for their years of service. One citizen asked for consideration of an invocation that includes all people.

12. Unfinished Business

None.

13. New Business

None.

14. Final Board Comments

Commissioner Pego asked Chairman Scolnik why now was not the right time to merge the Register of Deeds and Clerk's office.

Vice-Chair Hughes shared that it was a pleasure working with the Board but is happy to turn over her District to Commissioner Nash.

Commissioner Brown thanked Chairman Scolnik and indicated it was an honor to serve as County Commissioner.

Commissioner Hovey-Wright thanked Chairman Scolnik for his leadership and attention to detail.

Commissioner Nash bid farewell to the outgoing Commissioners.

Commissioner Pego reminded everyone that they swore an oath to the United States Constitution and quoted John Adams regarding democracy.

15. Adjourn to the call of the Chair

Meeting adjourned at 4:10 p.m.

Nancy A. Waters, County Clerk

Approved at the Full Board Meeting on Tuesday, January 17, 2023.