

# Muskegon County Airport

An Enterprise Fund of  
the County of  
Muskegon, Michigan



For the  
Year Ended  
September 30,  
2013

Report on  
Schedule of  
Passenger Facility  
Charges (PFC)  
Collected and  
Expended

**MUSKEGON COUNTY AIRPORT**  
(An Enterprise Fund of the County of Muskegon, Michigan)

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INDEPENDENT AUDITORS' REPORT ON THE  
SCHEDULE OF PASSENGER FACILITY CHARGES  
COLLECTED AND EXPENDED

March 27, 2014

Honorable Members of the  
Board of Commissioners  
County of Muskegon, Michigan  
Muskegon, Michigan

We have audited the financial statements of the *County of Muskegon, Michigan* (the "County") as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the County's basic financial statements. We issued our report thereon dated March 27, 2014, which contained unmodified opinions on those financial statements. The County's financial statements include the financial position and results of operations of the Muskegon County Airport, a major enterprise fund. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The Schedule of Passenger Facility Charges (PFC) Collected and Expended is presented for purposes of additional analysis as required by the *Passenger Facility Charge Audit Compliance and Reporting Guide for Public Agencies* (the "Guide"), issued by the Federal Aviation Administration, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.



**MUSKEGON COUNTY AIRPORT**  
**(An Enterprise Fund of the County of Muskegon, Michigan)**

**Schedule of Passenger Facility Charges (PFC) Collected and Expended**  
For the Year Ended September 30, 2013

Period	Unliquidated PFC Revenue Account, Beginning Balance	PFC Receipts	Expenditures	Unliquidated PFC Revenue Account, Ending Balance
First Quarter				
October 1 - December 31, 2012	\$ (1,251,340)	\$ 14,557	\$ -	\$ (1,236,783)
Second Quarter				
January 1 - March 31, 2013	(1,236,783)	21,293	-	(1,215,490)
Third Quarter				
April 1 - June 30, 2013	(1,215,490)	17,898	-	(1,197,592)
Fourth Quarter				
July 1 - September 30, 2013	(1,197,592)	15,732	-	(1,181,860)
Fiscal Year				
October 1, 2012 - September 30, 2013	<u>\$ (1,251,340)</u>	<u>\$ 69,480</u>	<u>\$ -</u>	<u>\$ (1,181,860)</u>

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE  
FOR THE PASSENGER FACILITY CHARGE PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE

March 27, 2014

Honorable Members of the  
Board of Commissioners  
County of Muskegon, Michigan  
Muskegon, Michigan

Report on Compliance for the Passenger Facility Charge Program

We have audited the compliance of the *Muskegon County Airport* (the "Department", an enterprise fund of the County of Muskegon, Michigan) with the types of compliance requirements described in the *Passenger Facility Charge Audit Compliance and Reporting Guide for Public Agencies* (the "Guide"), issued by the Federal Aviation Administration for its Passenger Facility Charge program, that could have a direct and material effect on the Department's Passenger Facility Charge program for the year ended September 30, 2013.

*Management's Responsibility*

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its Passenger Facility Charge program.

*Independent Auditors' Responsibility*

Our responsibility is to express an opinion on compliance for the Department's Passenger Facility Charge program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the Guide. Those standards and the Guide require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the Passenger Facility Charge program occurred. An audit includes examining, on a test basis, evidence about the Department's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the Passenger Facility Charge program. However, our audit does not provide a legal determination of the Department's compliance.

### *Opinion on the Passenger Facility Charge Program*

In our opinion, the Department complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its Passenger Facility Charge program for the year ended September 30, 2013.

### Report on Internal Control Over Compliance

Management of the Department is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Department's internal control over compliance with the types of requirements that could have a direct and material effect on its Passenger Facility Charge program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the Passenger Facility Charge program and to test and report on internal control over compliance in accordance with the Guide, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Department's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of the Passenger Facility Charge program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of the Passenger Facility Charge program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of the Passenger Facility Charge program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### *Purpose of this Report*

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Guide. Accordingly, this report is not suitable for any other purpose.

*Rehmann Loborn LLC*

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**Schedule of Findings and Questioned Costs**  
For the Year Ended September 30, 2013

None noted

**MUSKEGON COUNTY AIRPORT**  
**(An Enterprise Fund of the County of Muskegon, Michigan)**

**Summary Schedule of Prior Audit Findings**  
For the Year Ended September 30, 2013

None noted