

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
Community Development & Strategic Planning Committee

via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street, Muskegon, MI 49442

January 13, 2022 - 3:00 p.m.

Doug Brown, Chair  
Susie Hughes, Vice-Chair

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Commissioner Brown at 4:15 p.m.

**ROLL CALL**

Present: Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash,  
Bob Scolnik, Rillastine Wilkins, Malinda Pego, Doug Brown  
Excused: Marcia Hovey-Wright

Also Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Coordinator

**APPROVAL OF AGENDA**

It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve the as written.  
[Voice Vote] **Motion carried.**

**APPROVAL OF MINUTES**

It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve the minutes of the  
December 9, 2021 meeting as written. [Voice Vote] **Motion carried.**

**PUBLIC COMMENT**

None

**ITEMS FOR CONSIDERATION**

CDSP22/01 - 01 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to  
approve the amendment to the Consumers Energy license for environmental testing and  
remediation activities at Veterans Memorial Park and Authorize the Chair to sign the  
same. [Voice Vote] **Motion carried.**

CDSP22/01 - 02 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to delete a  
part-time Sales Executive and create a full-time Convention and Visitors Bureau (CVB)  
Sales Executive position at pay table/grade NX-00219 (\$23.924/hr - \$30.279/hr) and  
adjust the budget accordingly.

Roll Call:

Yes: Charles Nash, Bob Scolnik, Rillastine Wilkins, Doug Brown

No: Susie Hughes, Zach Lahring, Malinda Pego, Kim Cyr

**Motion failed.**

Community Development & Strategic Planning Committee

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CDSP22/01 - 03 It was moved by Commissioner Pego, supported by Commissioner Hughes, to approve the sale of lot #11 in the County's Business Park North for \$5,000 per acre for a total purchase price of \$13,500, to Jason Baerman, and authorize the Chair to sign the purchase agreement and authorize the Administrator to sign all necessary documents related to closing and earmark the proceeds towards paving the Walton Street Parking lot.

Roll Call:

Yes: Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Susie Hughes, Doug Brown

No: None

**Motion carried.**

CDSP22/01 - 04 It was moved by Commissioner Pego, supported by Commissioner Hughes, to approve the sale of lot #7 in the County's Business Park North for \$5,000 per acre for a total purchase price of \$20,000, to Dales' Tree Service, LLC., and authorize the Chair to sign the purchase agreement and authorize the Administrator to sign all necessary documents related to closing and earmark the proceeds towards paving the Walton Street Parking lot.

Roll Call:

Yes: Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Susie Hughes, Zach Lahring, Doug Brown

No: None

**Motion carried.**

CDSP22/01 - 05 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to increase the pay scale of Muskegon County Parks seasonal Park Ranger/Dock Security (16 positions), T22311 from pay table/grade TS-00305, \$11.00/hr - \$11.50/hr to TS-00310, \$13.00/hr - \$13.50/hr, and Park Crew Leaders (2 positions), T20001 and T20002, from pay table/grade TS-00330, \$12.75/hr - \$13.25/hr to TS-00335, \$14.75hr - \$15.25/hr.

Roll Call:

Yes: Malinda Pego, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Doug Brown

No: None

**Motion carried.**

CDSP22/01 - 06 It was moved by Commissioner Nash, supported by Commissioner Hughes, to approve the Community Project Fund Agreement between the Community Foundation for Muskegon, the County of Muskegon and the Land Conservancy of West Michigan to benefit Dune Harbor Park, and to authorize the County Administrator to provide disbursement approvals for expenditures under \$25,000 for Dune Harbor Park project (payment costs, and/or reimbursements).

Roll Call:

Yes: Bob Scolnik, Rillastine Wilkins, Kim Cyr, Susie Hughes, Zach Lahring, Charles Nash, Doug Brown

No: Malinda Pego

**Motion carried.**

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**PUBLIC COMMENT**

None

**FINAL BOARD COMMENT**

None

**CLOSED SESSION**

At 4:32 p.m., it was moved by Commissioner Pego, supported by Commissioner Hughes, to enter in Closed Session pursuant to MCL 15.268(d) To consider the purchase of lease of real property up to the time an option to purchase or lease that real property is obtained. [Voice Vote] **Motion carried.**

At 5:02, it was moved by Commissioner Hughes, supported by Commissioner Nash, to return to open session. [Voice Vote] **Motion carried.**

**ADJOURNMENT**

There being no further business to come before the Community Development & Strategic Planning Committee, the meeting adjourned at 5:03 p.m.



# Muskegon County Community Development / Strategic Planning Committee

Doug Brown, Chair  
Susie Hughes, Vice-Chair

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February 10, 2022 at 3:00 PM  
via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street,  
Muskegon, MI 49442

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## MINUTES

### 1. Call to Order

The Community Development and Strategic Planning Committee was called to order by Commissioner Hughes at 3:03 p.m.

### 2. Roll Call

Present: Commissioner Kim Cyr  
Commissioner Marcia Hovey-Wright  
Vice Chair Susie Hughes  
Commissioner Charles Nash  
Commissioner Malinda Pego  
Board Chairman Bob Scolnik  
Commissioner Rillastine Wilkins (Appeared Late)

Excused: Commissioner Doug Brown  
Commissioner Zach Lahring

Also Present: Mark Eisenbarth, County Administrator  
Kathy Tharp, Administrative Coordinator  
Michael Homier, Corporate Counsel

### 3. Approval of the Agenda

It was moved by Commissioner Hovey-Wright, supported by Commissioner Cyr, to approve the agenda (Voice Vote) **Motion Passes**

### 4. Approval of Regular and Closed Session Minutes of January 13, 2021

#### A. Approval of Regular and Closed Session Minutes of January 13, 2021

It was moved by Commissioner Hovey-Wright, supported by Chairman Scolnik, to approve the regular and closed session minutes of January 13, 2022 (Voice Vote) **Motion Passes**

### 5. Public Comment (on an agenda item)

Persons may address the Board during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the Board and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the Board.

None

### 6. Items for Consideration

- A. **(Bob Lukens CDSP22/02 - 07)** Move to increase the pay scale of the Parks Maintenance Supervisor, N52901, and Senior Park Ranger, N72501, pay table/grade NO-00245, \$21.273/hr. - \$26.783/hr., to pay table grade NO-00271, \$22.871/hr - \$28.783/hr., with incumbent employees at Step 6 to \$28.783/hr. The Parks Maintenance Worker, N09001, pay table/grade NO-00180, \$17.39/hr. - \$21.91/hr. would be raised to NO-00199, \$18.957 - \$23.910, with the incumbent employee at Step 6, \$23.910/hr. and adjust the budget accordingly.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Malinda Pego;  
**YES:** Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Malinda Pego, Bob Scolnik  
**NO:** None  
**Motion Passes**

7. **Unfinished Business**

None

8. **New Business**

Commissioner Nash read a proposed Resolution for Black History Month.

**CDSP22/02 - 08** It was moved by Commissioner Marcia-Hovey Wright, supported by Commissioner Nash, to adopt a Resolution Honoring Black History Month at full board on February 15, 2022 (Voice Vote) **Motion Passes**

Commissioner Cyr read an article in honor of Black History Month.

Commissioner Pego read an article in honor of Black History Month.

9. **Public Comment**

None

10. **Final Board Comments**

None

11. **Adjourn to the call of the Chair**

At 3:58 p.m. the meeting was adjourned.



# Muskegon County Community Development / Strategic Planning Committee

Doug Brown, Chair  
Susie Hughes, Vice-Chair

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March 10, 2022 at 3:00 PM  
via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street,  
Muskegon, MI 49442

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## MINUTES

1. The meeting was called to order by Commissioner Brown at 3:36 p.m.

2. Roll Call

Present: Commissioner Doug Brown  
Commissioner Kim Cyr  
Commissioner Marcia Hovey-Wright  
Vice Chair Susie Hughes  
Commissioner Zach Lahring  
Commissioner Charles Nash  
Commissioner Malinda Pego  
Board Chairman Bob Scolnik  
Commissioner Rillastine Wilkins

Also Present: Mark Eisenbarth, County Administrator  
Kathy Tharp, Administrative Coordinator  
Michael Homier, Corporate Counsel

3. Approval of Agenda

**ACTION:** Moved by Commissioner Rillastine Wilkins, supported by  
Commissioner Susie Hughes

**VOICE VOTE: Passed**

4. Approval of Minutes of February 10, 2022

**ACTION:** Moved by Commissioner Susie Hughes, supported by  
Commissioner Rillastine Wilkins

**VOICE VOTE: Passed**

5. Public Comment (on an agenda item) - NONE

Persons may address the Board during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the Board and state their name for the

record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the Board.

## 6. Public Hearing - Pioneer Bath House Grant Application

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Susie Hughes, to open the public hearing

**VOICE VOTE:** **Passed**

**ACTION:** Moved by Commissioner Hughes, supported by Commissioner Nash, to close the public hearing

**VOICE VOTE:** **Passed**

## 7. Items for Consideration

CDSP22/03-08 **(CVB/Bob Lukens)** Move to reclassify the CVB Sales Executive 25-hour a week position, X21202, to a full-time position at pay table/grade NX-00196 and to advertise for the position immediately. Funding for the position will be allocated through the CVB budget and is partially budgeted, and the budget will be adjusted to fill the full-time position. The position may be salaried, or a base/bonus plan, both with benefits.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Rillastine Wilkins

**YES:** Doug Brown, Marcia Hovey-Wright, Charles Nash, Bob Scolnik, Rillastine Wilkins

**NO:** Kim Cyr, Susie Hughes, Zach Lahring, Malinda Pego

**Passed 5:4**

CDPS22/03-09 **(Parks/Bob Lukens)** Move to approve the resolution authorizing the Muskegon County Parks Department to apply and accept a Michigan Natural Resources Trust Fund Grant for the Pioneer Park Bath House development project.

**ACTION:** Moved by Commissioner Malinda Pego, supported by Commissioner Zach Lahring, to postpone CDSP22/03-09 to April 14, 2022

**YES:** Zach Lahring, Malinda Pego

**NO:** Susie Hughes, Charles Nash, Bob Scolnik, Rillastine Wilkins, Kim Cyr, Marcia Hovey-Wright, Doug Brown

**Failed 7:2**

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

**YES:** Doug Brown, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Bob Scolnik, Rillastine Wilkins

**NO:** Kim Cyr, Zach Lahring, Malinda Pego

**Passed 6:3**

CDSP22/03-10 **(CVB/Bob Lukens)** Move to allocate \$50,000 in ATAC funding to the White Lake Chamber of Commerce for impacted industries such as tourism, travel, hospitality, economic impact during the 2020 calendar year.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Susie Hughes

**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

**NO:** None

**Passed 9:0**

**8. Unfinished Business**

Discussion ensued regarding the bonding of the convention center.

**9. New Business**

Commissioner Pego motioned for a work session to discuss the Convention and Visitors Bureau, supported by Commissioner Lahring.

**ACTION:** Moved by Commissioner Pego, supported by Commissioner Lahring

**YES:** Kim Cyr, Susie Hughes, Zach Lahring, Malinda Pego

**NO:** Marcia Hovey-Wright, Charles Nash, Bob Scolnik, Rillastine Wilkins

**Failed 4:4**

**10. Public Comment - NONE**

**11. Final Board Comments - NONE**

**12. Closed Session**

A. Adjourn to Closed Session pursuant to MCL 15.268(d) to consider the purchase or lease of real property.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Malinda Pego, to go into closed session

**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

**NO:** None

**Passed 9:0**

**ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash, to return to open session

**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

**NO:** None

**Passed 9:0**

**13. The meeting was adjourned at 5:21 p.m.**



Muskegon County  
Community Development /  
Strategic Planning Committee

Doug Brown, Chair  
Susie Hughes, Vice-Chair

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April 14, 2022 at 3:00 PM  
via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street,  
Muskegon, MI 49442

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**MINUTES**

1. **Call to Order by Commissioner Brown at 3:00 p.m.**
  
2. **Roll Call**  
Present: Commissioner Doug Brown  
Commissioner Kim Cyr  
Commissioner Marcia Hovey-Wright  
Commissioner Zach Lahring  
Commissioner Charles Nash  
Commissioner Malinda Pego  
Board Chairman Bob Scolnik  
  
Excused: Vice Chair Susie Hughes, Commissioner Rillastine Wilkins  
Also Present: Mark Eisenbarth, County Administrator  
Michael Homier, Corporate Counsel  
Kathy Tharp, Administrative Coordinator
  
3. **Approval of Agenda**  
**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright  
**VOICE VOTE: Passed**
  
4. **Approval of Minutes of the Regular and Closed Session Minutes of March 10, 2022**  
**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright  
**VOICE VOTE: Passed**
  
5. **Public Comment (on an agenda item) - NONE**
  
6. **Presentation - MSU Extension Annual Report by District Director James Kelly**
  
7. **Items for Consideration**  
  
CDSP22/04-11 **(Parks/Bob Lukens)** Move to approve the contract between the Muskegon County Parks Department and Jason and Teresa Carlson as caretakers of Meinert County Park.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright  
**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik  
**NO:** None  
**Passed 7:0**

CDSP22/04-12 **(Public Works/Matt Farrar)** Move to approve the attached Third Amendment to the Master Deed for Muskegon County Business Park – North Condominium and authorize the chair to sign the same and the affidavit of consent.

**ACTION:** Moved by Commissioner Malinda Pego, supported by Commissioner Charles Nash  
**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik  
**NO:** None  
**Passed 7:0**

CDSP22/04-13 **(Parks/Robert M. Lukens)** Move to grant an easement to Consumers Energy at Patterson Park to allow for new bridge construction on Blackmer Road.

**ACTION:** Moved by Commissioner Malinda Pego, supported by Commissioner Marcia Hovey-Wright  
**VOICE VOTE:** **Passed**

CDSP22/04-14 **(Parks/Robert M. Lukens)** Move to approve the Muskegon County Parks Ordinance as written.

**ACTION:** Moved by Commissioner Malinda Pego, supported by Commissioner Zach Lahring, to postpone the motion for 60 days.  
**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Malinda Pego  
**NO:** None  
**Motion to Postpone for 60 Days - Passed 6:0**

8. **Unfinished Business - NONE**

9. **New Business - NONE**

10. **Public Comment - NONE**

11. **Final Board Comments - NONE**

12. **Adjourn to the call of the Chair at 4:06 p.m.**



# Muskegon County Community Development / Strategic Planning Committee

Doug Brown, Chair  
Susie Hughes, Vice-Chair

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May 12, 2022 at 3:00 PM  
via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street,  
Muskegon, MI 49442

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## MINUTES

1. **Call to Order - the meeting was called to order by Commissioner Brown at 3:03 p.m.**
2. **Roll Call**  
Present: Commissioner Doug Brown  
Commissioner Kim Cyr  
Commissioner Marcia Hovey-Wright  
Vice Chair Susie Hughes  
Commissioner Zach Lahring  
Commissioner Charles Nash  
Commissioner Malinda Pego  
Board Chairman Bob Scolnik  
Commissioner Rillastine Wilkins  
Also Present: Mark Eisenbarth, County Administrator  
Michael Homier, Corporate Counsel  
Sara Cooper, Administrative Assistant
3. **Approval of Agenda**  
**ACTION:** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash  
**VOICE VOTE: Passed**
4. **Approval of Minutes**  
A. Move to approve the Minutes of April 14, 2022  
**ACTION:** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash  
**VOICE VOTE: Passed**
5. **Public Comment (on an agenda item) - NONE**
6. **Items for Consideration**  
CDSP22/05-15 **(Facilities Management/Matt Farrar)** Move to approve the sale of lot #10 in the County's Business Park North for \$5,000 per acre for a total purchase price of \$13,500, to Rob Huch and Carla Minor, and authorize the Chair to

sign the purchase agreement and authorize the Administrator to sign all necessary documents related to closing.

**ACTION:** Moved by Commissioner Malinda Pego, supported by Commissioner Susie Hughes

**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

**NO:** None

**Passed 9:0**

CDSP22/05-16 **(CVB/Robert M. Lukens)** Move to approve the Agreement between Unity Christian Events/Alive On The Lakeshore and the County of Muskegon for the 2022 Unity Christian Music Festival, August 10-13, 2022 at Heritage Landing, and to authorize the Chairman of the Board to sign the agreement.

**ACTION:** Moved by Commissioner Malinda Pego, supported by Commissioner Kim Cyr

**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

**NO:** None

**Passed 9:0**

CDSP22/05-17 **(CVB/Robert M. Lukens)** Move to approve the Agreement between the Michigan Irish Music Festival and the County of Muskegon for the 2022 Michigan Irish Music Festival, September 15-18, 2022 at Heritage Landing, and to authorize the Chairman of the Board to sign the agreement.

**ACTION:** Moved by Commissioner Malinda Pego, supported by Commissioner Marcia Hovey-Wright

**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

**NO:** None

**Passed 9:0**

**7. Unfinished Business - NONE**

**8. New Business**

CDSP22/05-18 Commissioner Nash moves for the Resolution for Dr. Nesbary and seconded by Commissioner Hovey-Wright.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Bob Scolnik, Rillastine Wilkins

**NO:** Zach Lahring, Malinda Pego

**Passed 7:2**

**9. Public Comment - NONE**

**10. Final Board Comments**

Commissioner Hovey-Wright mentioned that an award was given to Director Julia Rupp at Rotary today.

Chairman Scolnik also spoke about Dune Harbor Park regarding the Land Conservancy. Chairman Scolnik commented regarding the comment made by Commissioner Cyr and that he is trying very hard to understand all of the view points. Right now, today, we need to do things like this.

**11. Adjourn to the call of the Chair at 3:26 p.m.**



Muskegon County  
Community Development /  
Strategic Planning Committee

Doug Brown, Chair  
Susie Hughes, Vice-Chair

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June 9, 2022 at 3:00 PM  
via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street,  
Muskegon, MI 49442

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**MINUTES**

1. **Call to Order - the meeting was called to order by Commissioner Brown at 3:00 p.m.**
  
2. **Roll Call**
  - Present: Commissioner Doug Brown  
Commissioner Kim Cyr  
Vice Chair Susie Hughes  
Commissioner Zach Lahring  
Commissioner Charles Nash  
Board Chairman Bob Scolnik  
Commissioner Rillastine Wilkins  
Commissioner Marcia Hovey-Wright - appeared late
  - Excused: Commissioner Malinda Pego
  - Also Present: Mark Eisenbarth, County Administrator  
Michael Homier, Corporate Counsel  
Kathy Tharp, Administrative Coordinator
  
3. **Approval of Agenda**
  - ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins
  - VOICE VOTE: Passed**
  
4. **Approval of Minutes**
  - A. Move to approve the Minutes of May 12, 2022
    - ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Kim Cyr
    - VOICE VOTE: Passed**
  
5. **Public Comment (on an agenda item) - NONE**
  
6. **Items for Consideration**
  - CDSP22/06-19 **(CVB/Robert M. Lukens)** Move to approve the Agreement between Hi Falutin' Music and the County of Muskegon for the 2022 Shoreline Jazz

Festival, August 26-28, 2022 at Heritage Landing, and to authorize the Chairman of the Board to sign the agreement.

**ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

**VOICE VOTE: Passed**

**7. Unfinished Business**

A. **CDSP22/04-14** Move to approve the Muskegon County Parks Ordinance as written. (Postponed from April 14, 2022)

**ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash

**VOICE VOTE: Passed**

**8. New Business**

Commissioner Brown informed the Board he is working on some things with the parks with Bob Lukens and will share it with them.

The airport will be hosting a camp in August for Orchard View middle school.

The Administrator reminded the Board of the upcoming Board Work Session on June 23, 2022.

**9. Public Comment**

Joel Burgess of the Muskegon County Airport provided an update to the Board regarding the proposal for air service.

**10. Final Board Comments - NONE**

**11. Adjourn to the call of the Chair at 3:18 p.m.**



# Muskegon County Community Development / Strategic Planning Committee

Doug Brown, Chair  
Susie Hughes, Vice-Chair

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July 14, 2022 at 3:00 PM  
via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street,  
Muskegon, MI 49442

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## MINUTES

1. **Call to Order - the meeting was called to order by Commissioner Hughes at 3:00 p.m.**

2. **Roll Call**

Present: Commissioner Kim Cyr  
Commissioner Marcia Hovey-Wright  
Vice Chair Susie Hughes  
Commissioner Zach Lahring  
Commissioner Charles Nash  
Commissioner Malinda Pego  
Board Chairman Bob Scolnik  
Commissioner Rillastine Wilkins

Excused: Commissioner Doug Brown

Also Present: Matt Farrar, Deputy County Administrator  
Michael Homier, Corporate Counsel  
Kathy Tharp, Administrative Coordinator

3. **Approval of Agenda**

**ACTION:** Moved by Commissioner Marcia Hovey-Wright, supported by  
Commissioner Rillastine Wilkins

**VOICE VOTE: Passed**

4. **Approval of Minutes**

A. Move to approve the Minutes of June 9, 2022

**ACTION:** Moved by Commissioner Zach Lahring, supported by Commissioner Kim  
Cyr

**VOICE VOTE: Passed**

5. **Public Comment (on an agenda item) - NONE**

6. **Items for Consideration**

CDSP22/07-20 **(Administration/Matt Farrar)** Move to authorize the sale of Property  
between Muskegon County and Robert C. Huch and Carla S Minor, for lot

10 of the Business Park North located at 2677 Industrial Parkway (Parcel 61-07-635-000-010-00) for \$13,500 and authorize the Chair to sign the purchase agreement and further authorize the Administrator to sign closing documents.

**ACTION:** Moved by Commissioner Bob Scolnik, supported by Commissioner Rillastine Wilkins

**YES:** Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

**NO:** None

**Passed 8:0**

CDSP22/07-21 **(Administration/Matt Farrar)** Move to authorize the sale of Property between Muskegon County and Erin Baerman, for lot 2 of the Business Park North located at 2628 Hein Drive (Parcel 61-07-635-000-0002-00) for \$17,355 and authorize the Chair to sign the purchase agreement and further authorize the Administrator to sign closing documents.

**ACTION:** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Bob Scolnik

**YES:** Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

**NO:** None

**Passed 8:0**

CDSP22/07-22 **(Administration/Matt Farrar)** Move to authorize the sale of Property between Muskegon County and Christian Concrete of West Michigan, LLC, for lot 5 & 8 of the Business Park North located at 2774 Hein Dr (Parcel 61-07-635-000-0005-00) and 2775 industrial Parkway (Parcel 61-07-635-000-0008-00) for \$34,500 and authorize the Chair to sign the purchase agreement and further authorize the Administrator to sign closing documents.

**ACTION:** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Malinda Pego

**YES:** Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

**NO:** None

**Passed 8:0**

CDSP22/07-23 **(Administration/Matt Farrar)** Move to remove the current Officers and Directors of the Muskegon County Business Park North Condominium Association Inc. and appoint Mark Eisenbarth as the primary Director and Matthew Farrar as the alternate.

**ACTION:** Moved by Commissioner Zach Lahring, supported by Commissioner Bob Scolnik

**VOICE VOTE:** **Passed**

CDSP22/07-24 **(CVB/Bob Lukens)** Move to permit My Team Triumph to sell beer and wine at the Mosquito Creek Trails for one day only on Saturday, August 20 during the Brainy Day Trail Run.

**ACTION:** Moved by Commissioner Zach Lahring, supported by Commissioner Marcia Hovey-Wright

**VOICE VOTE:** **Passed**

CDSP22/07-25 **(Airport/Bob Lukens)** Move to approve PK Contracting to repaint runway markings on two runways at the Muskegon County Airport in an amount not to exceed \$95,000.00, which is the engineer's estimate for the work, and adjust the budget accordingly.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Bob Scolnik

**YES:** Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

**NO:** None

**Passed 8:0**

CDSP22/07-26 **(CVB/Matt Farrar)** Move to authorize staff to seek procurement level quotes for paving of the two parking lots at Dune Harbor Park and further authorize staff to accept the lowest quote.

**ACTION:** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Zach Lahring

**YES:** Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

**NO:** Malinda Pego

**Passed 7:1**

**7. Unfinished Business - NONE**

**8. New Business**

Commissioner Pego asked for an update on the central air service at the airport. Airport Manager Joel Burgess responded that the process is still moving along. It is getting close.

**9. Public Comment**

Bob Lukens addressed some of the questions about Pioneer Park.

**10. Final Board Comments**

Chairman Scolnik spoke about kicking it down the road at Pioneer Park. Discussion took place regarding the bathhouse at Pioneer Park regarding the grant.

**11. Adjourn to the call of the Chair at 3:46 p.m.**



# Muskegon County Community Development / Strategic Planning Committee

Doug Brown, Chair  
Susie Hughes, Vice-Chair

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August 11, 2022 at 3:00 PM  
via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street,  
Muskegon, MI 49442

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## MINUTES

1. **Call to Order - the meeting was called to order by Commissioner Brown at 3:00 p.m.**
2. **Roll Call**  
Present: Commissioner Doug Brown  
Commissioner Kim Cyr  
Commissioner Marcia Hovey-Wright  
Vice Chair Susie Hughes  
Commissioner Zach Lahring  
Commissioner Charles Nash  
Commissioner Malinda Pego  
Board Chairman Bob Scolnik  
Commissioner Rillastine Wilkins  
  
Also Present: Mark Eisenbarth, County Administrator  
Michael Homier, Corporate Counsel  
Kathy Tharp, Administrative Coordinator
3. **Approval of Agenda**  
**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner Marcia Hovey-Wright  
**VOICE VOTE: Passed**
4. **Approval of Minutes**  
  
A. Move to approve the Minutes of July 14, 2022  
**ACTION:** Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Kim Cyr  
**VOICE VOTE: Passed**
5. **Public Comment (on an agenda item) - NONE**
6. **Items for Consideration**  
  
CDSP22/08-27 **(Parks/Robert M. Lukens)** Move to permit Tim Linck Jr. to construct and maintain an 18-hole disc golf course at Patterson County Park for the use of residents and visitors to the park.

**ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins  
**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins  
**NO:** Malinda Pego  
**Passed 8:1**

CDSP22/08-28 **(Parks/Robert M. Lukens)** Move to authorize the Muskegon County Parks Department to accept grant #TF21-0045 from the Michigan Natural Resources Trust Fund for the Nugent Sands Property Acquisition North project located in Norton Shores, and to approve the resolution and authorize the Chair to sign the project agreement for the grant.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright  
**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins  
**NO:** Malinda Pego  
**Passed 8:1**

CDSP22/08-29 **(CVB/Robert M. Lukens)** Move to support the City of Muskegon's issuance of a request for qualifications and selection of a firm to assist with preliminary design, public engagement, and financing options for a skate park to potentially be located within Rotary Park.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright  
**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins  
**NO:** Susie Hughes, Malinda Pego  
**Passed 7:2**

CDSP22/08-30 **(Parks/Robert M. Lukens)** Move to accept change orders for increased construction costs at Dune Harbor Park's two parking lots, due to increased costs for the electrical contractor, asphalt, fuel, and project materials; the increase for the Seminole Lot is \$6,464.41 and for the Lincoln Lot is \$7,389.02. Upon approval, the work must be completed within 30 days. Funding is available from the Community Foundation's Dune Harbor Park Fund.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright  
**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins  
**NO:** Susie Hughes, Malinda Pego  
**Passed 7:2**

7. **Unfinished Business - NONE**

8. **New Business**

Commissioner Brown and the Board recognized staff member Kathy Tharp for her 25 years of service to the County.

**CDSP22/08-31** Move to postpone the work session for the ARPA update to another date.

**ACTION:** Moved by Commissioner Doug Brown, supported by Commissioner Malinda Pego

**VOICE VOTE:** Passed

9. **Public Comment - NONE**
10. **Final Board Comments - NONE**
11. **Adjourn to the call of the Chair at 3:36 p.m.**



# Muskegon County Community Development / Strategic Planning Committee

Doug Brown, Chair  
Susie Hughes, Vice-Chair

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September 8, 2022 at 3:00 PM  
via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street,  
Muskegon, MI 49442

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## MINUTES

1. **The meeting was called to order by Commissioner Brown at 3:00 p.m.**
  
2. **Roll Call**  
Present: Commissioner Doug Brown  
Commissioner Kim Cyr  
Commissioner Marcia Hovey-Wright  
Commissioner Zach Lahring  
Commissioner Malinda Pego  
Board Chairman Bob Scolnik  
Commissioner Rillastine Wilkins  
  
Present after Roll Call: Commissioner Malinda Pego  
Commissioner Rillastine Wilkins  
  
Excused: Vice Chair Susie Hughes, Commissioner Charles Nash  
  
Also Present: Mark Eisenbarth, County Administrator  
Michael Homier, Corporate Counsel  
Kathy Tharp, Administrative Coordinator
  
3. **Approval of Agenda**  
**ACTION:** Moved by Commissioner Marcia Hovey-Wright, supported by  
Commissioner Bob Scolnik  
**VOICE VOTE: Passed**
  
4. **Approval of Minutes**  
  
A. Move to approve the Minutes of August 11, 2022  
**ACTION:** Moved by Commissioner Marcia Hovey-Wright, supported by  
Commissioner Kim Cyr  
**VOICE VOTE: Passed**
  
5. **Public Comment (on an agenda item) - NONE**
  
6. **Items for Consideration**

CDSP22/09-32 **(Administration/Matt Farrar)** Move to authorize the purchase agreement for the Sale of Property between Muskegon County and Turkey Tree, LLC, for lots 1, 4, and 9 of Business Park North located at 2723 Industrial Parkway (Parcel 61-07-635-000-0001-00; 61-07-635-000-0004-00; 61-07-635-000-0009-00), for \$153,900 and authorize the Chair to sign the purchase agreement and the Administrator to sign the closing documents.

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner Zach Lahrning

**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahrning, Malinda Pego, Bob Scolnik, Rillastine Wilkins

**NO:** None

**Passed 7:0**

CDSP22/09-33 **(Administration/Matt Farrar)** Move to authorize the purchase agreement for the Sale of Property between Muskegon County and Accurate Excavators LLC, for lots 12, 13, and 14 of the Business Park North located at 2723 Industrial Parkway (Parcels 61-07-635-000-0012-00; 61-07-635-000-0013-00; & 61-07-635-000-0014-00) for \$67,400, and authorize the Chair to sign the purchase agreement and further authorize the Administrator to sign the closing documents.

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner Zach Lahrning

**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahrning, Malinda Pego, Bob Scolnik, Rillastine Wilkins

**NO:** None

**Passed 7:0**

CDSP22/09-34 **(Administration/Matt Farrar)** Move to authorize the purchase agreement for the Sale of Property between Muskegon County and Lyft N Dock, LLC, for lot 6 of the Business Park North located at 2723 Industrial Parkway (Parcel 61-07-635-000-0006-00), for \$35,150 and authorize the Chair to sign the purchase agreement and the Administrator to sign the closing documents.

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner Zach Lahrning

**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahrning, Malinda Pego, Bob Scolnik, Rillastine Wilkins

**NO:** None

**Passed 7:0**

CDSP22/09-35 **(Parks/Robert M. Lukens)** Move to reclassify the pay scale for the Senior Park Ranger position, N72501, from NO-00271 to NX-00130 and to modify the job requirements for the position.

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner Zach Lahrning

**YES:** Doug Brown, Marcia Hovey-Wright, Bob Scolnik, Rillastine Wilkins

**NO:** Kim Cyr, Zach Lahrning, Malinda Pego

**Passed 4:3**

**7. Unfinished Business - NONE**

**8. New Business**

Deputy Administrator Matthew Farrar addressed the Board regarding the sale of county-owned property.

- A. **CDSP22/09-36** Move to allow Administration to negotiate the price for the sale of county-owned property.

**ACTION:** Moved by Commissioner Bob Scolnik, supported by Commissioner Zach Lahring

**VOICE VOTE: Passed**

**9. Public Comment - NONE**

**10. Final Board Comments - NONE**

**11. Closed Session - Pursuant to MCL 15.268(d) to consider the purchase or lease of real property.**

**ACTION:** Moved by Commissioner Rillastine Wilkins, supported by Commissioner Malinda Pego, to go into Closed Session

**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Malinda Pego, Bob Scolnik, Rillastine Wilkins

**NO:** None

**Passed 7:0**

**ACTION:** Moved by Commissioner Zach Lahring, supported by Commissioner Rillastine Wilkins, to return to Open Session

**VOICE VOTE: Passed**

**12. Adjourn to the call of the Chair at 3:14 p.m.**



# Muskegon County Community Development / Strategic Planning Committee

Doug Brown, Chair  
Susie Hughes, Vice-Chair

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October 13, 2022 at 3:00 PM  
via Zoom and in-person at: Muskegon County Marquette Campus  
1903 Marquette Avenue, Muskegon, MI 49442

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## MINUTES

1. **Call to Order - the meeting was called to order by Commissioner Brown at 3:01 p.m.**

2. **Roll Call**

Present: Commissioner Doug Brown  
Commissioner Kim Cyr  
Commissioner Marcia Hovey-Wright  
Vice Chair Susie Hughes  
Commissioner Zach Lahring  
Commissioner Charles Nash  
Board Chairman Bob Scolnik  
Commissioner Rillastine Wilkins

Excused: Commissioner Malinda Pego

Also Present: Mark Eisenbarth, County Administrator  
Michael Homier, Corporate Counsel  
Kathy Tharp, Administrative Coordinator

3. **Approval of Agenda**

**ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

**VOICE VOTE: Passed**

4. **Approval of Minutes**

A. Move to approve the Minutes of September 8, 2022

**ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

**VOICE VOTE: Passed**

5. **Public Comment (on an agenda item)**

Dave Alexander spoke in support of Heritage Landing.

6. **Items for Consideration**

CDSP22/10-37 **(Administration/Matt Farrar)** Move to authorize the purchase agreement for the Sale of Property between Muskegon County and Rod D. Boertman and David L. Boertman for lot 3 of the Business Park North located at 2723

Industrial Parkway (Parcels 61-07-635-000-0003-00;) for \$17,500, and authorize the Chair to sign the purchase agreement and further authorize the Administrator to sign the closing documents.

**ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash

**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

**NO:** None

**Passed 8:0**

CDSP22/10-38 **(Administration/Matt Farrar)** Move to proceed with the proposal by FM Barge LLC to locate a dining and entertainment barge at Heritage Landing and to approve staff to work on a lease agreement.

**ACTION:** Moved by Commissioner Bob Scolnik, supported by Commissioner Marcia Hovey-Wright

**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

**NO:** Susie Hughes

**Passed 7:1**

CDSP22/10-39 **(CVB/Robert M. Lukens)** Move to accept the agreement between the County of Muskegon and the White Lake Area CVB to provide visitor information, visitor services, and destination advertising for a three-year period from October 1, 2022 to September 30, 2025, with an annual payment of \$100,000 per fiscal year.

**ACTION:** Moved by Commissioner Bob Scolnik, supported by Commissioner Marcia Hovey-Wright

**YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Bob Scolnik, Rillastine Wilkins

**NO:** Zach Lahring

**Passed 7:1**

**7. Unfinished Business**

Commissioner Nash inquired about the funds on Business Park North if the money goes into the public improvement fund and is this how we've always done it. The answer was yes.

**8. New Business - NONE**

**9. Public Comment - NONE**

**10. Final Board Comments**

Commissioner Cyr commented about running the W&M meeting on Tuesday and apologized for some confusion.

**11. Adjourn to the call of the Chair at 3:31 p.m.**



# Muskegon County Community Development / Strategic Planning Committee

Doug Brown, Chair  
Susie Hughes, Vice-Chair

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November 10, 2022 at 3:00 PM  
via Zoom and in-person at: Muskegon County Marquette Campus  
1903 Marquette Avenue, Muskegon, MI 49442

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## MINUTES

### 1. Call to Order

Called to Order at 3:01

### 2. Roll Call

Present: Commissioner Doug Brown  
Commissioner Marcia Hovey-Wright  
Vice Chair Susie Hughes  
Commissioner Zach Lahring  
Commissioner Charles Nash  
Commissioner Malinda Pego  
Board Chairman Bob Scolnik

Excused: Commissioner Kim Cyr

Also Present: Mark Eisenbarth, County Administrator  
Michael Homier, Corporate Counsel  
Kathy Tharp, Administrative Coordinator

### 3. Approval of Agenda

**ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Zach Lahring

**VOICE VOTE:** Passed

### 4. Approval of Minutes

A. Move to approve the Minutes of October 13, 2022

**ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Bob Scolnik

**VOICE VOTE:** Passed

### 5. Public Comment (on an agenda item)

NONE

### 6. Items for Consideration

CDSP22/11-40 **(Administration/Matt Farrar)** Move to authorize staff to grant a sewer easement on County property (61-09-107-300-0006-00) to the owner of parcel 61-23-585-024-0001-00 contingent on corporate counsel final approval and authorize the Administrator to sign the grant agreement.

**ACTION:** Moved by Commissioner Malinda Pego, supported by Commissioner Susie Hughes

**YES:** Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

**NO:** None

**Passed 7:0**

CDSP22/11-41 **(Parks/Robert M. Lukens)** Move to increase the hourly rate for seasonal Park Rangers/Dock Security Workers (TX-223) from pay table/grade TS-00310 to TS-00420; and to increase the hourly rate for Crew Leaders (TX-200) from pay table/grade TS-00335 to TS-00440. The total estimated budgetary impact is estimated to be \$40,000 - \$41,000 if the parks are fully staffed, and the increased expense will be absorbed by the Parks FY23 approved budget.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Susie Hughes

**YES:** Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

**NO:** None

**Passed 7:0**

CDSP22/11-42 **(CVB/Robert M. Lukens)** Move to approve to apply for and accept the FY2023 Lakeshore Museum Center budget.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Susie Hughes

**YES:** Doug Brown, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik

**NO:** None

**Passed 7:0**

**7. Unfinished Business**

NONE

**8. New Business**

NONE

**9. Public Comment**

NONE

**10. Final Board Comments**

Commissioner Nash commented it was 70 degrees outside.

**11. Adjourn to the call of the Chair**



# Muskegon County Community Development / Strategic Planning Committee

Doug Brown, Chair  
Susie Hughes, Vice-Chair

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December 8, 2022 at 3:00 PM  
via Zoom and in-person at: Muskegon County Marquette Campus  
1903 Marquette Avenue, Muskegon, MI 49442

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## MINUTES

### 1. Call to Order

The meeting was called to order by Commissioner Brown at 3:00 p.m.

### 2. Roll Call

Present: Commissioner Doug Brown  
Commissioner Kim Cyr  
Vice Chair Susie Hughes  
Commissioner Zach Lahring  
Commissioner Charles Nash  
Commissioner Malinda Pego  
Board Chairman Bob Scolnik  
Commissioner Darrell Paige

Excused: Commissioner Marcia Hovey-Wright

Also Present: Mark Eisenbarth, County Administrator  
Michael Homier, Corporate Counsel  
Kathy Tharp, Administrative Coordinator

### 3. Approval of Agenda

**ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Kim Cyr

**VOICE VOTE:** Passed

### 4. Approval of Minutes

A. Move to approve the Minutes of November 10, 2022

**ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Malinda Pego

**VOICE VOTE:** Passed

### 5. Public Comment (on an agenda item)

NONE

### 6. Items for Consideration

CDSP22/12-43 **(Parks/Robert M. Lukens)** Move to approve the resolution authorizing the Muskegon County Parks to apply for and accept a grant from MDNR Spark Grants for Heritage Landing improvements to include new playground

equipment and site improvements. If the grant is awarded, this funding will replace ARPA funding dedicated to playground improvements at Heritage Landing.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Susie Hughes

**VOICE VOTE:** **Passed**

CDSP22/12-44 **(Parks/Robert M. Lukens)** Move to permit the Michigan's Edge Mountain Biking Association to design, develop and maintain a winter-only Fat Tire Biking course at Pioneer County Park.

**ACTION:** Moved by Commissioner Malinda Pego, supported by Commissioner Charles Nash

**VOICE VOTE:** **Passed**

CDSP22/12-45 **(CVB/Bob Lukens)** Move to allocate funding from the Convention Center Reserve Fund for engineering, construction and project management to increase the electrical capacity of the VanDyk Mortgage Convention Center and amend the budget accordingly. The not-to-exceed amount for the project is \$130,000.

It was moved by Commissioner Nash, failed to obtain a second. **Motion Fails**

**7. Unfinished Business**

NONE

**8. New Business**

NONE

**9. Public Comment**

NONE

**10. Final Board Comments**

Commissioner Nash had a question about the \$130,000 - how much is in the reserve fund? Director Bob Lukens indicated there was \$1.9 million.

**11. Adjourn to the call of the Chair**

The meeting was adjourned by the Chair at 3:08 p.m.