



Muskegon County Human Services Committee

Marcia Hovey-Wright, Chair
Zach Lahring, Vice-Chair

February 8, 2022 at 3:00 PM
via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street,
Muskegon, MI 49442

MINUTES

1. Call to Order

At 4:03 p.m., the Human Services Committee was called to order by Commissioner Hovey-Wright.

2. Roll Call

Present: Commissioner Kim Cyr
Vice Chair Susie Hughes
Commissioner Marcia Hovey-Wright
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Malinda Pego
Chairman Bob Scolnik
Commissioner Rillastine Wilkins

Excused: Commissioner Doug Brown

Also Kathy Tharp, Administrative Coordinator

Present: Michael Homier, Corporate Counsel

3. Approval of the Agenda

Moved by Commissioner Lahring, supported by Commissioner Hughes, to approve the agenda; (Voice Vote) **Motion Passes**

4. Approval of Minutes of December 7, 2021

A. Approval of the Minutes of the December 7, 2021, Human Services Committee meeting.

Moved by Commissioner Nash, supported by Commissioner Hughes, to approve the minutes of December 7, 2021; (Voice Vote) **Motion Passes**

5. Public Comment (on an agenda item)

Persons may address the Board during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the Board and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the Board.

None.

6. Items for Consideration

- A. **(Kathy Moore HS22/02-01)** Move to authorize Public Health to award the drinking water laboratory analysis contract to Paragon Laboratories, Inc. for the period of April 1, 2022 through March 31, 2023, with two one-year renewal options, with no effect on the county general fund.

ACTION: Moved by Commissioner Nash, supported by Commissioner Pego, with the friendly amendment to award the contract to Trace Analytical.

YES: Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Motion Passes

- B. **(Kathy Moore HS22/02-02)** Move to approve adjusting FY22 Senior Millage award for Living Word Church from \$96,250 to \$115,500, authorize the designated Senior Millage Grants Administrator to proceed with the administration of the program and authorize Public Health to amend the FY22 Senior Millage fund 1060 budgeted expenditures accordingly.

ACTION: Moved by Commissioner Lahring, supported by Commissioner Hughes;

YES: Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Motion Passes

7. **Unfinished Business**

None.

8. **New Business**

None.

9. **Public Comment**

None.

10. **Final Board Comments**

Commissioner Scolnik commented on commissioners working together.

11. **Adjourn to the call of the Chair**

At 4:15 the meeting was adjourned.



Muskegon County Human Services Committee

Marcia Hovey-Wright, Chair
Zach Lahring, Vice-Chair

March 8, 2022 at 3:00 PM
via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street,
Muskegon, MI 49442

MINUTES

1. **The meeting was called to order by Commissioner Hovey-Wright at 3:10 p.m.**

2. **Roll Call**

Present: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Vice Chair Susie Hughes
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Malinda Pego
Board Chairman Bob Scolnik
Commissioner Rillastine Wilkins

Also Present: Mark Eisenbarth, County Administrator
Kathy Tharp, Administrative Coordinator
Michael Homier, Corporate Counsel

3. **Approval of Minutes of February 8, 2022**

ACTION: Moved by Commissioner Rillastine Wilkins, supported by
Commissioner Charles Nash

VOICE VOTE: Passed 9:0

4. **Approval of Agenda**

ACTION: Moved by Commissioner Malinda Pego, supported by
Commissioner Marcia Hovey-Wright

VOICE VOTE: Passed 9:0

5. **Public Comment (on an agenda item) - NONE**

Persons may address the Board during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the Board and state their name for the record. Comments shall be limited to **two (2) minutes** for each participant, unless time is extended prior to the public comment period by a vote of a majority of the Board.

6. **Items for Consideration**

HS22/03-03 **(Public Health/Kathy Moore)** Authorize the Public Health Department to create two Medical Assistant FT positions at pay table/grade NO-00180 to assist the clinical services staff and programs, better align with current programing needs and funding requirements utilizing designated state program funds, with no change in general fund allocation.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Malinda Pego

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 9:0

HS22/03-04 **(Public Health/Kathy Moore)** Authorize the Public Health Department to reclass the Breastfeeding Peer Counselor Hourly position N13301 to a full-time Breastfeeding Peer Counselor to meet the recently updated FY2022 WIC Breastfeeding Peer Counseling funding requirements, with no change in general fund allocation.

ACTION: Moved by Commissioner Malinda Pego, supported by Commissioner Charles Nash;

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 9:0

7. **Unfinished Business - NONE**
8. **New Business - NONE**
9. **Public Comment - NONE**
10. **Final Board Comments - NONE**
11. **The meeting was adjourned at 3:24 p.m.**



Muskegon County Human Services Committee

Marcia Hovey-Wright, Chair
Zach Lahring, Vice-Chair

April 12, 2022 at 3:00 PM
via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street,
Muskegon, MI 49442

MINUTES

1. **Call to Order - the meeting was called to order by Commissioner Hovey-Wright at 3:00 p.m.**

2. **Roll Call**

Present: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Commissioner Zach Lahring
Commissioner Charles Nash
Board Chairman Bob Scolnik
Commissioner Rillastine Wilkins

Excused: Vice Chair Susie Hughes, Commissioner Malinda Pego

Also Present: Mark Eisenbarth, County Administrator
Michael Homier, Corporate Counsel
Kathy Tharp, Administrative Coordinator

3. **Approval of Minutes**

Move to approve the Minutes of March 8, 2022

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Rillastine Wilkins

VOICE VOTE: Passed

4. **Approval of Agenda**

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Kim Cyr

VOICE VOTE: Passed

5. **Public Comment (on an agenda item) - NONE**

6. **Items for Consideration**

HS22/04-05 **(Veterans/Michael Baauw)** Move to allow the Veterans Department to apply for and accept, if awarded, the Michigan State FY23 County Veterans Service Fund Grant and authorize the Board Chair to sign the agreement.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Rillastine Wilkins
YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins
NO: None
Passed 7:0

7. **Unfinished Business - NONE**
8. **New Business - NONE**
9. **Public Comment - NONE**
10. **Final Board Comments - NONE**
11. **Adjourn to the call of the Chair at 3:04 p.m.**



Muskegon County Human Services Committee

Marcia Hovey-Wright, Chair
Zach Lahring, Vice-Chair

May 10, 2022 at 3:00 PM
via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street,
Muskegon, MI 49442

MINUTES

1. **Call to Order - the meeting was called to order by Commissioner Hovey-Wright at 3:00 p.m.**

2. **Roll Call**

Present: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Vice Chair Susie Hughes
Commissioner Zach Lahring
Commissioner Charles Nash
Board Chairman Bob Scolnik
Commissioner Rillastine Wilkins

Excused: Commissioner Malinda Pego

Also Present: Mark Eisenbarth, County Administrator
Michael Homier, Corporate Counsel
Kathy Tharp, Administrative Coordinator

3. **Approval of Minutes**

A. Move to approve the Minutes of April 13, 2022

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

VOICE VOTE: Passed

4. **Approval of Agenda**

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Kim Cyr

VOICE VOTE: Passed

5. **Public Comment (on an agenda item) - NONE**

6. **Items for Consideration**

HS22/05-06 **(Public Health/Kathy Moore)** Move to authorize Public Health to participate in the WIC Project FRESH Program as the state authorized WIC Market Master and to enter into agreements with the participating farmers; further

authorize the Public Health Director to sign Market Master and related Project Fresh agreements, with no change in the general fund appropriation.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

HS22/05-07 **(Public Health/Kathy Moore)** Authorize Public Health to amend its FY22 budgeted fund 2210 revenues and expenditures from \$8,205,220 to \$8,208,161 to align with funding per the agreement with Michigan Department of Health and Human Services (MDHHS) including position funding transfers and other program line item adjustments with no change in the general fund appropriation.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

7. **Unfinished Business - NONE**
8. **New Business - NONE**
9. **Public Comment - NONE**
10. **Final Board Comments - NONE**
11. **Adjourn to the call of the Chair**



Muskegon County Human Services Committee

Marcia Hovey-Wright, Chair
Zach Lahring, Vice-Chair

June 7, 2022 at 3:00 PM
via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street,
Muskegon, MI 49442

MINUTES

1. **Call to Order at 3:00 p.m.**

2. **Roll Call**

Present: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Vice Chair Susie Hughes
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Malinda Pego
Board Chairman Bob Scolnik
Commissioner Rillastine Wilkins

Also Present: Mark Eisenbarth, County Administrator
Michael Homier, Corporate Counsel
Kathy Tharp, Administrative Coordinator

3. **Approval of Minutes**

A. Move to approve the Minutes of May 10, 2022

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Kim Cyr

VOICE VOTE: Passed

4. **Approval of Agenda**

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Rillastine Wilkins

VOICE VOTE: Passed

5. **Public Comment (on an agenda item) - NONE**

6. **Items for Consideration**

HS22/06-08 **(Public Health/Kathy Moore)** Move to approve additional funding for FY22 in the amount of \$2,218 to Christians for Health for Matter of Balance, \$10,000 to United Way of the Lakeshore for the Retired and Senior Volunteer Support Program, and \$9,848 to YMCA for the Veggie Van for a

total of \$22,066; and to authorize the designated Senior Millage Grants Administrator, Senior Resources to proceed with the administration of the programs.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Bob Scolnik

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 9:0

HS22/06-09 **(Public Health/Kathy Moore)** Move to approve additional funding for FY22 in the amount of \$11,375 to Living Word Church for Lawn Maintenance; and to authorize the designated Senior Millage Grants Administrator, Senior Resources to proceed with the administration of the programs.

ACTION: Moved by Commissioner Malinda Pego, supported by Commissioner Rillastine Wilkins

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 9:0

7. **Unfinished Business - NONE**

8. **New Business - NONE**

9. **Public Comment - NONE**

10. **Final Board Comments - NONE**

11. **Adjourn to the call of the Chair at 3:09 p.m.**



Muskegon County Human Services Committee

Marcia Hovey-Wright, Chair
Zach Lahring, Vice-Chair

July 12, 2022 at 3:00 PM

via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street,
Muskegon, MI 49442

MINUTES

1. **Call to Order - the meeting was called to order by Commissioner Hovey-Wright at 3:06 p.m.**

2. **Roll Call**

Present: Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Vice Chair Susie Hughes
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Malinda Pego
Board Chairman Bob Scolnik
Commissioner Rillastine Wilkins

Excused: Commissioner Doug Brown

Also Present: Mark Eisenbarth, County Administrator
Michael Homier, Corporate Counsel
Kathy Tharp, Administrative Coordinator

3. **Approval of Minutes**

A. Move to approve the Minutes of June 7, 2022

ACTION: Moved by Commissioner Rillastine Wilkins, supported by Commissioner Susie Hughes

VOICE VOTE: Passed

4. **Approval of Agenda**

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Malinda Pego

VOICE VOTE: Passed

5. **Public Comment (on an agenda item) - NONE**

6. **Items for Consideration**

HS22/07-10 **(Public Health/Kathy Moore)** Move to approve appointing Dr. Anna Tart, M.D. and Dr. Edmund Donoghue, M.D. as Deputy Medical Examiners for

Muskegon County under the Medical Examiner contract and remove Dr. Elizabeth Douglas, M.D.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Susie Hughes

YES: Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 8:0

7. **Unfinished Business - NONE**
8. **New Business - NONE**
9. **Public Comment - NONE**
10. **Final Board Comments - NONE**
11. **Adjourn to the call of the Chair at 3:13 p.m.**



Muskegon County Human Services Committee

Marcia Hovey-Wright, Chair
Zach Lahring, Vice-Chair

August 9, 2022 at 3:00 PM
via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street,
Muskegon, MI 49442

MINUTES

1. **Call to Order - the meeting was called to order by Commissioner Hovey-Wright at 4:26 p.m.**

2. **Roll Call**

Present: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Vice Chair Susie Hughes
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Malinda Pego
Board Chairman Bob Scolnik
Commissioner Rillastine Wilkins

Also Present: Mark Eisenbarth, County Administrator
Michael Homier, Corporate Counsel
Kathy Tharp, Administrative Coordinator

3. **Approval of Minutes**

Move to approve the Minutes of July 12, 2022

ACTION: Moved by Commissioner Rillastine Wilkins, supported by Commissioner Susie Hughes

VOICE VOTE: Passed

4. **Approval of Agenda**

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Kim Cyr

VOICE VOTE: Passed

5. **Public Comment (on an agenda item) - NONE**

6. **Items for Consideration**

HS22/08-11 **(Public Health/Kathy Moore)** Move to approve additional FY22 senior millage funding to Disability Network of West Michigan in the amount of \$4,000, as recommended by the Senior Activities Committee; adjust the

budget accordingly and to authorize the designated Senior Millage Grants Administrator to proceed with the administration of the programs.

- ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Bob Scolnik
- YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins
- NO:** None
- Passed 9:0**

HS22/08-12 **(Public Health/Kathy Moore)** Move to approve additional FY22 senior millage funding to Orchard View in the amount of \$16,000 for senior activities, as recommended by the Senior Activities Committee; to adjust the budget accordingly and to authorize the designated Senior Millage Grants Administrator to proceed with the administration of the programs.

- ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Bob Scolnik
- YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins
- NO:** None
- Passed 9:0**

HS22/08-13 **(Public Health/Kathy Moore)** Move to approve additional FY22 senior millage funding to Trinity Village in the amount of \$21,000 for major home repairs, as recommended by the Senior Activities Committee; adjust the budget according; and to authorize the designated Senior Millage Grants Administrator to proceed with the administration of the programs.

- ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Bob Scolnik
- YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins
- NO:** None
- Passed 9:0**

HS22/08-14 **(Public Health/Kathy Moore)** Move to approve 42 senior millage awards totaling \$2,253,770 for FY23, effective October 1, 2022 through September 30, 2023 as recommended by the Senior Activities Committee; and to authorize the designated Senior Millage Grants Administrator to proceed with the administration of the programs.

- ACTION:** Moved by Commissioner Susie Hughes, supported by Commissioner Bob Scolnik
- YES:** Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins
- NO:** None
- Passed 9:0**

HS22/08-15 **(Public Health/Kathy Moore)** Move to authorize Public Health to accept the Great Lakes Beach Monitoring Grant from the Michigan Department of Environment, Great Lakes, and Energy in the amount of \$12,085.11; and to

contract with Grand Valley State University – Annis Water Resources Institute not to exceed \$10,742 for related sampling and testing services, with no effect on county general fund; adjust the budget accordingly and further authorize the Public Health Director to sign the agreements.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Malinda Pego

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 9:0

HS22/08-16 **(Public Health/Kathy Moore)** Move to authorize Public Health to accept the Local Health Department Staff Wellbeing Grant from the Michigan Association for Local Public Health (MALPH) in the amount of \$4,000 to host a Public Health Wellbeing Conference, adjust the budget accordingly and further authorize the Public Health Director to sign the agreement.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 9:0

7. **Unfinished Business - NONE**

8. **New Business - NONE**

9. **Public Comment**

Human Resources Director Kristen Wade spoke regarding the Wellness Fair. Commissioner Pego had additional questions for Director Moore regarding lactation and breastfeeding.

10. **Final Board Comments - NONE**

11. **Adjourn to the call of the Chair at 4:56 p.m.**



Muskegon County Human Services Committee

Marcia Hovey-Wright, Chair
Zach Lahring, Vice-Chair

September 6, 2022 at 3:00 PM
via Zoom and in-person at: Michael E. Kobza Hall of Justice, 990 Terrace Street,
Muskegon, MI 49442

MINUTES

1. **The meeting was called to order by Commissioner Hovey-Wright at 3:00 p.m.**

2. **Roll Call**
Present: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Vice Chair Susie Hughes
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Malinda Pego
Board Chairman Bob Scolnik
Commissioner Rillastine Wilkins

Also Present: Mark Eisenbarth, County Administrator
Michael Homier, Corporate Counsel
Kathy Tharp, Administrative Coordinator

3. **Approval of Minutes**

A. Move to approve the Minutes of August 9, 2022
ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Kim Cyr
VOICE VOTE: Passed

4. **Approval of Agenda**
ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Kim Cyr
VOICE VOTE: Passed

5. **Public Comment (on an agenda item) - NONE**

6. **Presentation Held - Septic Tank Maintenance and Water Quality (Mike Eslick/Public Health)**

7. **Items for Consideration**

HS22/09-17 **(Public Health/Kathy Moore)** Move to authorize Public Health to accept American Rescue Plan Act funds in the amount of \$9,168 from the Lakeshore Regional Entity, to enhance education focused on underage and young adult alcohol and drug use, specifically targeting the reduction of young adult drinking/drugged driving (age 16 to 24); and authorize the Public Health Director to sign the related amendments with the Lakeshore Regional Entity. Further adjust the budget accordingly.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins

NO: Malinda Pego

Passed 8:1

HS22/09-18 **(Public Health/Kathy Moore)** Move to authorize Public Health to accept additional Michigan Department of Environment, Great Lakes, and Energy funding in the amount of \$11,379 to extend Inland Beach Monitoring activities through December 31, 2023; subcontract with GVSU Annis Water Resources Institute (AWRI) for related testing and analysis activities in the amount of \$10,423; and authorize the Public Health Director to sign the related amendments. Further amend the budget accordingly.

ACTION: Moved by Commissioner Susie Hughes, supported by Commissioner Charles Nash

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 9:0

8. **Unfinished Business - NONE**

9. **New Business - NONE**

10. **Public Comment - NONE**

11. **Final Board Comments - NONE**

12. **Adjourn to the call of the Chair at 3:24 p.m.**



Muskegon County Human Services Committee

Marcia Hovey-Wright, Chair
Zach Lahring, Vice-Chair

October 11, 2022 at 3:00 PM

via Zoom and in-person at: Muskegon County Marquette Campus
1903 Marquette Avenue, Muskegon, MI 49442

MINUTES

1. **Call to Order - the meeting was called to order by Commissioner Hovey-Wright at 3:48 p.m.**

2. **Roll Call**

Present: Commissioner Doug Brown
Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Vice Chair Susie Hughes
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Malinda Pego
Board Chairman Bob Scolnik
Commissioner Rillastine Wilkins

Also Present: Mark Eisenbarth, County Administrator
Michael Homier, Corporate Counsel
Kathy Tharp, Administrative Coordinator

3. **Approval of Minutes**

A. Move to approve the Minutes of September 6, 2022

ACTION: Moved by Commissioner Kim Cyr, supported by Commissioner Susie Hughes

VOICE VOTE: Passed

4. **Approval of Agenda**

ACTION: Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

VOICE VOTE: Passed

5. **Public Comment (on an agenda item)**

MSU Extension Director James Kelly provided the Board with an update of the various things MSU Extension does to add significant impact to Muskegon County.

6. **Items for Consideration**

HS22/10-19 **(Public Health/Kathy Moore)** Move to accept the "Agreement for Extension Services" submitted by Michigan State University (MSU)

Extension for FY23 programs and services, with no change in general fund allocation; and authorize the Board Chair to sign.

ACTION: Moved by Commissioner Malinda Pego, supported by Commissioner Susie Hughes

VOICE VOTE: Passed

HS22/10-20 **(Public Health/Kathy Moore)** Authorize Public Health to contract with Muskegon Family Care Center (to continue expanding community outreach and referrals for the WIC program in an off-site location, not to exceed \$21,600 year 1, and \$24,000 year 2), amend the budget accordingly with no impact on the general fund; and authorize the Public Health Director to sign the related agreement.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Susie Hughes

YES: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Malinda Pego, Bob Scolnik, Rillastine Wilkins

NO: None

Passed 9:0

7. **Unfinished Business - NONE**
8. **New Business - NONE**
9. **Public Comment - NONE**
10. **Final Board Comments - NONE**
11. **Adjourn to the call of the Chair at 4:00 p.m.**