



Muskegon County Courts & Public Safety Committee

Darrell Paige, Chair
Kim Cyr, Vice-Chair

January 12, 2023 at 4:00 PM

via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order by Commissioner Paige at 4:21 p.m.

2. Roll Call

Present: Commissioner Jessica Cook
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Commissioner Marcia Hovey-Wright
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Darrell Paige

Also Present: Mark Eisenbarth, County Administrator
Michael Homier, Corporate Counsel
Kathy Tharp, Administrative Coordinator

3. Approval of Minutes

1. Move to approve the Minutes of December 6, 2022

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Kim Cyr

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

4. Approval of Agenda

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

Sheriff Poulin addressed the Board regarding the Items for Consideration and answered questions as asked.

6. Items for Consideration

CPS23/01-01 **(Sheriff/Michael Poulin)** Move to accept the FY2023 Off-Road Vehicle (ORV) Law Enforcement Grant in the amount of \$12,000.00 from the

Michigan Department of Natural Resources and to have the Sheriff sign the agreement.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: Michelle Hazekamp, Zach Lahring

Passed 5:2

CPS23/01-02 **(Sheriff/Michael Poulin)** Move to accept and sign the FY23 Byrne JAG – WEMET grant (MSP #JAG 70834 WEMET-2023) in the amount of \$14,313.00.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/01-03 **(Sheriff/Michael Poulin)** Move to award Hot Rod Harley Davidson and Intapol Communications a contract for purchase of two (2) Harley Davidson police motorcycles and three (3) Setcom communications systems, and three (3) police motorcycle helmets, not to exceed \$41,000.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: Kim Cyr, Michelle Hazekamp, Zach Lahring

Passed 4:3

7. Unfinished Business

None

8. New Business

None

9. Public Comment

None

10. Final Board Comments

Commissioner Lahring wanted to point out that the Democrat counterparts want to destroy Line 5 and don't understand what HOG stands for.

11. Adjournment

The meeting was adjourned at 4:42 p.m.



Muskegon County Courts & Public Safety Committee

Darrell Paige, Chair
Kim Cyr, Vice-Chair

February 9, 2023 at 4:00 PM

via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order by Commissioner Darrell Paige at 4:00pm.

2. Roll Call

Present: Commissioner Jessica Cook
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Commissioner Marcia Hovey-Wright
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Darrell Paige

Also Present: Mark Eisenbarth, County Administrator
Michael Homier, Corporate Counsel
Kathy Tharp, Administrative Coordinator
Sara Cooper, Community Relations Coordinator/Executive Assistant

3. Approval of Minutes

1. Move to approve the Minutes of January 12, 2023

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

4. Approval of Agenda

Moved to amend CPS23/02-06 to approve entering into a two (2) year agreement between the County of Muskegon and Egelston Township, create one (1) additional full-time deputy position at pay table/grade SD-00011 and adjust the budget accordingly.

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Kim Cyr

VOICE VOTE: Passed

Moved to approve CPS23/02-06 as amended and approve the agenda accordingly.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

None

6. Items for Consideration

CPS23/02-04 **(Sheriff/Michael Poulin)** Move to approve acceptance of the FY2023 Strategic Traffic Enforcement Grant in the amount of \$109,043.00. (PT-23-28)

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/02-05 **(Sheriff/Michael Poulin)** Move to approve the Sheriff's Office to purchase one 3D scanner and support equipment for a purchase price not-to-exceed \$71,741.00.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/02-06 **(Sheriff/Michael Poulin)** Move to approve entering into a two (2) year agreement between the County of Muskegon and Egelston Township, create one (1) additional full-time deputy position at pay table/grade SD-00011 and adjust the budget accordingly.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: Zach Lahring

Passed 6:1

CPS23/02-07 **(Sheriff/Michael Poulin)** Move to approve the one-year extension of the agreement for the Partnership in Neighborhood Safety Program between Egleston Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or \$74,424.50 and authorize the Board Chair and Sheriff to sign the document.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

YES: Jessica Cook, Kim Cyr, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: Michelle Hazekamp, Zach Lahring

Passed 5:2

7. Unfinished Business

None

8. New Business

None

9. Public Comment

None

10. Final Board Comments

None

11. Adjournment

The meeting was adjourned at 4:12pm.



Muskegon County
Courts & Public Safety Committee
Darrell Paige, Chair
Kim Cyr, Vice-Chair

March 9, 2023 at 4:00 PM
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order by Commissioner Darrell Paige at 4:44pm.

2. Roll Call

Present: Commissioner Jessica Cook
 Commissioner Kim Cyr
 Commissioner Michelle Hazekamp
 Commissioner Marcia Hovey-Wright
 Commissioner Zach Lahring
 Commissioner Charles Nash
 Commissioner Darrell Paige

Also Present: Mark Eisenbarth, County Administrator
 Matthew Farrar, Deputy County Administrator
 Sara Cooper, Community Relations Coordinator/Executive Assistant
 Matt Kelliher, IT Director
 Michael Homier, Corporate Counsel

3. Approval of Minutes

1. Move to approve the Minutes of February 9, 2023

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

VOICE VOTE: Passed

4. Approval of Agenda

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

None

6. Presentation - The Essential Emergency Management - Rich Warner

Held

7. Items for Consideration

CPS23/03-09 **(Prosecutor/DJ Hilson)** Move to create an Assistant Prosecutor II position for the Family Court Division of the Prosecutor's office, classification (non-

bargaining) pay table/grade NX-00308 to begin April 1, 2023 and adjust the budget accordingly.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/03-10 **(Circuit Court/Sandra Vanderhyde)** Move to Accept SAVES Grant Award in the total approximate amount of \$1,645,000 for FY 2023 through FY 2027, and authorize the Board Chairman to sign the SAVES Agreements.

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/03-11 **(Sheriff/Michael Poulin)** Move to award a sole source procurement of tasers, batteries and equipment from Axon Enterprise Inc. for the amount of \$38,416.22.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/03-12 **(Sheriff/Michael Poulin)** Move to select Canteen Services, Inc. for food, commissary, and kiosk services for the Muskegon County Jail and authorize the Chair to sign the agreement contingent on Corporate Counsel's final approval.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/03-13 **(Sheriff/Michael Poulin)** Move to authorize the Sheriff to create a Sheriff Deputy Recruit position (non-bargaining/non-benefit) at pay table/grade SD-00011. The creation of this position will have no impact on the general fund or the Sheriff's operating budget.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/03-14 **(Public Defender/Fred Johnson)** Motion to authorize the Muskegon County Public Defenders Office to apply for and accept the renewal of the Michigan Indigent Defense Commission (MIDC) grant for FY2024 upon approval by the MIDC.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/03-15 **(Sheriff/Michael Poulin)** Move to approve the Sheriff's Office and HealthWest to apply for the FY2023 Justice and Mental Health Collaboration Program Grant (0-BJA-2023-171522).

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: Michelle Hazekamp, Zach Lahring

Passed 5:2

CPS23/03-16 **(Sheriff/Michael Poulin)** Move to approve the transfer of one (1) MaxxPro (1HTWEADR88J699574) from the Muskegon County Sheriff's Office to the DLA Disposition Services, and transfer one (1) MaxxPro (1HTWEADR18J67228) to the Muskegon County Sheriff's Office, from the DLA Disposition Services.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: Kim Cyr, Michelle Hazekamp, Zach Lahring

Passed 4:3

CPS23/03-17 **(Prosecutor/DJ Hilson)** Move to authorize the Prosecutor to accept and authorize the County Administrator to sign the FY2023 Byrne JAG – WEMET grant (MSP #JAG-70834-W.E.M.E.T.-2023) in the amount of \$14,313.00.

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

8. Unfinished Business

None

9. New Business

Commissioner Hazekamp requested to read a drafted Resolution titled "Declaring Muskegon County Michigan a 2nd Amendment Sanctuary" & Commissioner Kim Cyr stated facts on gun control. Commissioner Paige discussed his research. Commissioner Lahring requested a motion in support of Commission Hazekamp's drafted Resolution. Commissioner Cyr supported. Commissioner Lahring, Commissioner Cyr & Commissioner Hazekamp discussed their support of the Resolution.

1. **(Michelle Hazekamp)** Move to accept Commissioner Michelle Hazekamp's drafted Resolution titled "Declaring Muskegon County Michigan a 2nd Amendment Sanctuary"

ACTION: Moved by Commissioner Zach Lahring, supported by Commissioner Kim Cyr

YES: Kim Cyr, Michelle Hazekamp, Zach Lahring

NO: Jessica Cook, Charles Nash, Darrell Paige

Failed 3:3

10. Public Comment

15 citizens addressed the Board in regards to their perspective on the drafted Resolution by Commissioner Michelle Hazekamp and the 2nd Amendment.

11. Final Board Comments

None

12. Adjournment

The meeting was adjourned at 5:53pm.



Muskegon County Courts & Public Safety Committee

Darrell Paige, Chair
Kim Cyr, Vice-Chair

April 13, 2023 at 4:00 PM

via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order at 4:25pm by Commissioner Darrell Paige.

2. Roll Call

Present: Commissioner Jessica Cook
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Commissioner Marcia Hovey-Wright
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Darrell Paige

Also Present: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Sara Cooper, Community Relations Coordinator/Executive Assistant
Matt Kelliher, IT Director
Michael Homier, Corporate Counsel

3. Approval of Minutes

1. Move to approve the Minutes of March 9, 2023

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

4. Approval of Agenda

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

Sheriff Poulin addressed the Board in regards to the handout that was to be included with his motion CPS23/04-23 - Re-instating the Captain's position.

6. Items for Consideration

CPS23/04-18 **(Emergency Services/Rich Warner)** Move to approve allocating \$15,398.00 of the Muskegon County Homeland Security Grant to the Region 6 Homeland Security planning board.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Michelle Hazekamp

YES: Jessica Cook, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: Kim Cyr, Michelle Hazekamp, Zach Lahring

Passed 4:3

CPS23/04-19 **(Public Defender/Fred Johnson)** Move to accept the proposal for technical assistance from the National Association for Public Defense (NAPD) in the Public Defender's office for an amount not-to-exceed \$66,840 and authorize the Board Chair to sign the agreement.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

7:0

CPS23/04-20 **(Sheriff/Michael Poulin)** Move to approve the one (1) year extension of the agreement for the Partnership in Neighborhood Safety (PINS) Program between Fruitland Township, the Muskegon County Sheriff, and the Board of Commissioners with the County's share of the cost being fifty percent (50%) or \$57,721.50 and authorize the Board Chair and Sheriff to sign the agreement.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: Michelle Hazekamp, Zach Lahring

Passed 5:2

CPS23/04-21 **(Sheriff/Michael Poulin)** Move to approve the one (1) year extension of the agreement for the Partnership in Neighborhood Safety (PINS) Program between Laketon Township, the Muskegon County Sheriff, and the Board of Commissioners with the County's share of the cost being fifty percent (50%) or \$56,938.00 and authorize the Board Chair and Sheriff to sign the agreement.

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: Michelle Hazekamp, Zach Lahring

Passed 5:2

CPS23/04-22 **(Sheriff/Michael Poulin)** Move to approve the one (1) year sole source hardware & software maintenance agreement for Motorola Solutions, Inc. through February 6, 2024 for the amount of \$27,160.50.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/04-23 **(Sheriff/Michael Poulin)** Move to reinstate the Captain position for the Corrections Division for the Sheriff's Office at pay table/grade SC-00051 to begin May 1, 2023.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

VOICE VOTE: **Passed**

CPS23/04-24 **(Public Defender/Fred Johnson)** Move to authorize the Public Defender's Office to reclassify the Legal Secretary II position G49103 at pay table/grade GU-00175 to a Lead Legal Secretary at pay table/grade GU-00233 and place the incumbent at Step 5 effective April 19, 2023.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: **Passed**

CPS23/04-25 **(Accounting/Finance/Angela Gasiewski)** Move to establish a balanced budget of \$94,484.48 for the Virtual Backlog Response Docket grant as approved by the Chief Judge.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/04-26 **(Accounting/Finance/Angela Gasiewski)** Move to authorize establishing a budget for the Michigan Commission on Law Enforcement Standards (MCOLES) Public Safety Academy Assistance Program in the amount of \$24,000 per applicant with additional costs to be covered by the Sheriff's operating budget.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

7. Unfinished Business

None

8. New Business

None

9. Public Comment

None

10. Final Board Comments

None

11. Adjournment

The meeting was adjourned at 4:51 p.m.



Muskegon County Courts & Public Safety Committee

Darrell Paige, Chair
Kim Cyr, Vice-Chair

May 11, 2023 at 4:00 PM

via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order by Commissioner Darrell Paige at 4:26 p.m.

2. Roll Call

Present: Commissioner Jessica Cook
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Commissioner Marcia Hovey-Wright
Commissioner Zach Lahring
Commissioner Charles Nash
Commissioner Darrell Paige

Also Present: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Linda Larsen, Administrative Coordinator
Sara Cooper, Community Relations Coordinator/Executive Assistant
Matt Kelliher, IT Director
Michael Homier, Corporate Counsel

3. Approval of Minutes

1. Move to approve the Minutes of April 13, 2023

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

4. Approval of Agenda

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

None

6. Items for Consideration

CPS23/05-27 **(Circuit Court/Sandra Vanderhyde)** Move to approve the authorization for the Circuit Court to use their surplus funds for installation of new cables to support the updated camera and audio system for the Juvenile Detention Center and adjust the budget accordingly.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: **Passed**

CPS23/05-28 **(Circuit Court/Sandra Vanderhyde)** Motion to approve the elimination of 1 FTE *Family Court Officer*, Q27314, Pay Table/Grade QU-00250, create a new *Lead FOC Caseworker* position at Pay Table/Grade NX-00215, create a new *Family Division Supervisor* position at Pay Table/Grade NX-00280, and funding change 1 FTE *Court Services Specialist*, Position Q27514, (Pay Table/Grade QU-00173) to be a shared position between Family Court & Probate Court resulting in a general fund savings of \$8,644.33 annually.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/05-29 **(Emergency Services/Rich Warner)** Move to approve acceptance of the FY2022 Muskegon County Homeland Security Grant in the amount of \$72,969.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: Kim Cyr, Michelle Hazekamp, Zach Lahring

Passed 4:3

7. Unfinished Business

Commissioner Zach Lahring mentioned the voice vote for the Approval of Minutes was not completed. Commissioner Darrell Paige requested a voice vote on Approval of Minutes. Voice vote occurred and Approval of Minutes passed 7-0.

8. New Business

Discussion occurred between the Muskegon County Board of Commissioners, Muskegon County Administrator, and Corporate Counsel in regards to the proposed "Muskegon County Resolution To Adopt HealthWest Rules"

Motion to adopt the "Muskegon County Resolution pending changes by Corporate Counsel prior to Full Board on Tuesday, May 16, 2023 at 4:00 p.m.

ACTION: Moved by Commissioner Zach Lahring, supported by Commissioner Kim Cyr

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

Commissioner Cyr requested Bob Lukens, Community Development Director, give an update on the Parks and Recreation Commission.

Mark Eisenbarth requested Jim Koens, MATS Director, to speak about the new bus program, FlixBus Service.

9. Public Comment

Fire Chief Christopher Dean - City of Muskegon Heights Fire Department, spoke in regards to grants.

10. Final Board Comments

Commissioner Darrell Paige spoke about respecting one another when speaking during meetings.

11. Adjournment

The meeting was adjourned at 5:11 p.m.



Muskegon County Courts & Public Safety Committee

Darrell Paige, Chair
Kim Cyr, Vice-Chair

June 13, 2023 at 4:00 PM

via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order at 4:00 p.m. by Commissioner Darrell Paige.

2. Roll Call

Present: Commissioner Jessica Cook
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Commissioner Marcia Hovey-Wright
Commissioner Charles Nash
Commissioner Darrell Paige

Excused: Commissioner Zach Lahring

Also Present: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Linda Larsen, Administrative Coordinator
Sara Cooper, Community Relations Coordinator/Executive Assistant
Matt Kelliher, IT Director
Michael Homier, Corporate Counsel

3. Approval of Minutes

1. Move to approve the Minutes of May 11, 2023

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: Passed

4. Approval of Agenda

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

None

6. Items for Consideration

CPS23/06-30 **(Sheriff/Michael Poulin)** Move to approve the request to apply for and accept \$204,800 from the Office of Community Corrections in Lansing for FY2024.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: None

Passed 6:0

CPS23/06-31 **(Sheriff/Michael Poulin)** Move to authorize the Sheriff's Office to accept the Marine Safety grant (MS23-036) in the amount of \$81,800 for personnel and operating costs for the 2023 calendar year.

ACTION: Moved by Commissioner Michelle Hazekamp, supported by Commissioner Charles Nash

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: None

Passed 6:0

CPS23/06-32 **(Sheriff/Michael Poulin)** Move to approve the Sheriff to utilize a not-to-exceed amount of \$25,000 of overtime salary from the Sheriff's Office surplus funds, to help support our community partners in the reduction of gun violence enforcement this fiscal year of 2023 and adjust the budget accordingly.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: None

Passed 6:0

CPS23/06-33 **(Human Resources/Kristen Wade)** Move to approve the updated Memorandum regarding Legal Holidays - 2023 (County Personnel Rules) to include Juneteenth (June 19th) as a holiday and adjust the budget accordingly.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: None

Passed 6:0

7. Unfinished Business

None

8. New Business

Chair Nash added a request for a special board meeting to be held on Thursday, June 15, 2023 following the Human Services and Ways and Means Committee Meetings.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

9. Public Comment

Sheriff Poulin highlighted his recent achievement of having the honor of hosting the very first Michigan Sheriff's Association conference in Muskegon County.

Commissioner Hovey-Wright indicated she was impressed by the police presence at the pride parade. She indicated it was not overwhelming and was well thought out.

10. Final Board Comments

Commissioner Kim Cyr: Highlighted the Womens Caucus for conservative women for positive change organization. Commissioner Cyr also highlighted a summer camp program in the arts named "Marked".

Commissioner Darrell Paige: Reminder that the District Court Sobriety Court Graduation is this Thursday, June 15, 2023 at 2:00 p.m.

11. Adjournment

The meeting was adjourned at 4:21 p.m.



Muskegon County
Courts & Public Safety Committee
Darrell Paige, Chair
Kim Cyr, Vice-Chair

July 13, 2023 at 4:00 PM
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order at 4:00 p.m. by Commissioner Paige.

2. Roll Call

Present: Commissioner Jessica Cook (Appeared at 4:07 p.m. during Motion # CPS23/07-35)
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Chairman Charles Nash
Commissioner Darrell Paige

Excused: Vice-Chair Marcia Hovey-Wright, Commissioner Zach Lahring

Also Present: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Linda Larsen, Administrative Coordinator
Michael Homier, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Kim Cyr

VOICE VOTE: Passed

4. Approval of Minutes

1. Move to approve the Minutes of June 13, 2023

ACTION: Moved by Commissioner Michelle Hazekamp, supported by Commissioner Charles Nash

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

None

6. Items for Consideration

CPS23/07-34 **(Public Defender/Fred Johnson)** Move to create an Assistant Public Defender II position for the Family Court Division of the Public Defender's Office, classification (non-bargaining) pay table/grade NX-00308 to begin October 1, 2023.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp

VOICE VOTE: Passed

CPS23/07-35 **(District Court/Patrick Finnegan)** Move to approve the 60th District Court and 14th Circuit Court to use Automatic Clean Slate Overtime/Temporary Staffing Reimbursement funds, made available by the Michigan Supreme Court, to pay both overtime eligible and overtime exempt court employees at a rate of time and a half for any hours worked specifically on the Automatic Clean Slate project that exceed 40 hours/week or 8 hours/day.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp

VOICE VOTE: **Passed**

CPS23/07-36 **(Emergency Services/Rich Warner)** Move to apply and accept the FY2022-2023 Hazardous Materials Emergency Preparedness (HMEP) grant for the Muskegon County Local Emergency Planning Committee (LEPC) in the amount of \$2,760.00 and authorize the Administrator to sign.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: **Passed**

CPS23/07-37 **(Emergency Services/Rich Warner)** Move to authorize the Muskegon County Administrator to accept and sign the FY2022 Homeland Security Grant Program Intergovernmental Agreement between West Michigan Regional Medical Consortium (WMRMC) and Muskegon County.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Michelle Hazekamp

YES: Jessica Cook, Charles Nash, Darrell Paige

NO: Kim Cyr, Michelle Hazekamp

Passed 3:2

CPS23/07-38 **(Prosecutor/DJ Hilson)** Move to approve the Prosecutor to apply for and accept the FY2024 Crime Victim Rights Grant in the amount of \$342,405.00.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Charles Nash, Darrell Paige

NO: None

Passed 5:0

CPS23/07-39 **(Prosecutor/DJ Hilson)** Move to approve the Prosecutor to apply for and accept the FY2024 Crime Victim Rights Navigator Pilot Program Grant in the amount of \$77,608.00.

ACTION: Moved by Commissioner Kim Cyr, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Charles Nash, Darrell Paige

NO: None

Passed 5:0

CPS23/07-40 **(Circuit Court/Sandra Vanderhyde)** Move to approve the authorization for the Circuit Court to use surplus budget funds to purchase furniture, using MiDeal pricing, for the newly created 4th floor Circuit Court Courtroom and

Judicial Suite (Judge, Judicial Secretary & Bailiff Offices) for \$81,360 and adjust the budget accordingly.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Michelle Hazekamp

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Charles Nash, Darrell Paige

NO: None

Passed 5:0

CPS23/07-41 **(Public Defender/Fred Johnson)** Move to approve the appointment of employee E93030327 to the Grants Analyst position X59300 at step 6, pay table/grade NX-00197.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

7. Unfinished Business

None

8. New Business

None

9. Public Comment

None

10. Final Board Comments

Chair Nash thanked Circuit Court personnel for their attendance in support of the Public Defender's Office in regards to motion #CPS23/07-34.

Commissioner Paige acknowledged the success of the Airport Wings over Muskegon event that took place over the weekend.

11. Adjournment

The meeting was adjourned at 4:18 p.m.



Muskegon County
Courts & Public Safety Committee
Darrell Paige, Chair
Kim Cyr, Vice-Chair

August 10, 2023 at 4:00 PM
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. **Call to Order**

The meeting was called to order at 4:26 p.m. by Commissioner Darrell Paige.

2. **Roll Call**

Present: Commissioner Jessica Cook
Commissioner Michelle Hazekamp
Vice-Chair Marcia Hovey-Wright
Commissioner Zach Lahring
Chairman Charles Nash
Commissioner Darrell Paige

Excused: Commissioner Kim Cyr

Also Present: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Linda Larsen, Administrative Coordinator
Anne M. Seuryneck, Corporate Counsel

3. **Approval of Agenda**

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

VOICE VOTE: Passed

4. **Approval of Minutes**

A. Move to approve the Minutes of July 13, 2023

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

5. **Public Comment (on an agenda item)**

None

6. **Items for Consideration**

CPS23/08-42 **(Prosecutor/DJ Hilson)** Move to approve the Prosecutor to apply for and accept the FY2024 STOP Violence Against Women grant.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

VOICE VOTE: Passed

CPS23/08-43 **(Sheriff/Michael Poulin)** Move to approve the Sheriff's Office permission to apply and accept a one (1) year Human Trafficking Grant in the amount of \$20,000.00 from the Michigan Department of Health and Human Services.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 6:0

CPS23/08-44 **(Sheriff/Michael Poulin)** Move to approve the Sheriff's Office to utilize \$31,853.32 from the Sheriff's surplus fund to offset the cost increase of four (4) Ford Police Interceptors.

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Jessica Cook

YES: Jessica Cook, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: Michelle Hazekamp, Zach Lahring

Passed 4:2

CPS23/08-45 **(District Court/Patrick Finnegan)** Move to approve the 60th District Court's request to utilize \$14,000 from the District Court's surplus fund to purchase new courtroom and hallway monitors and to replace laptop computers for Probation and Problem Solving Court staff.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: **Passed**

CPS23/08-46 **(District Court/Patrick Finnegan)** Move to approve the 60th District Court's request to utilize \$32,500 from the District Court's surplus fund to provide necessary training to District Court administrators and staff, to onboard a temporary employee to assist with the annual civil garnishment season, and to provide additional funds for discretionary overtime during the 4th quarter of FY2023.

ACTION: Moved by Commissioner Michelle Hazekamp, supported by Commissioner Charles Nash

VOICE VOTE: **Passed**

7. Unfinished Business

None

8. New Business

None

9. Public Comment

None

10. Final Board Comments

None.

11. Adjournment

The meeting was adjourned at 4:42 p.m.



Muskegon County
Courts & Public Safety Committee
Darrell Paige, Chair
Kim Cyr, Vice-Chair

September 14, 2023 at 4:00 PM
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order at 4:45 p.m. by Commissioner Darrell Paige.

2. Roll Call

Present: Commissioner Jessica Cook
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Vice-Chair Marcia Hovey-Wright
Commissioner Zach Lahring
Chairman Charles Nash
Commissioner Darrell Paige

Also Present: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Linda Larsen, Administrative Coordinator
Michael Homier, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

VOICE VOTE: Passed

4. Approval of Minutes

A. Move to approve the Minutes of August 10, 2023

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

None

6. Items for Consideration

CPS23/09-46 **(District Court/Patrick Finnegan, Sandra Vanderhyde)** Move to approve the Board Chair to sign a Professional Services Agreement between the Muskegon County Courts and Linebarger Goggan Blair & Sampson LLP for the Collection of Delinquent Accounts.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: Passed

- CPS23/09-47 **(District Court/Patrick Finnegan)** Move to approve the Board Chair to sign the FY2024 Sobriety Court Treatment Services Agreement between the 60th District Court and Arbor Circle.
- ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Kim Cyr
- YES:** Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige
- NO:** None
- Passed 7:0**
- CPS23/09-48 **(Sheriff/Michael Poulin)** Move to approve the Sheriff's Office accepting grant funding in the amount of \$19,790.00 from the 2020 National Criminal History Improvement Program awarded to the Michigan State Police Grants and Community Services Division, from the U.S. Department of Justice for the purchase of a Live Scan device.
- ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook
- YES:** Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige
- NO:** None
- Passed 7:0**
- CPS23/09-49 **(Circuit Court/Sandra Vanderhyde)** Move to authorize the County Administrator to sign a five (5) year combined Title IV-D (Child Support) Cooperative Reimbursement Program (CRP) agreement.
- ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright
- VOICE VOTE:** **Passed**
- CPS23/09-50 **(Sheriff/Michael Poulin)** Move to approve the Sheriff's Office entering into a three (3) year agreement with Vector Solutions for a total cost of \$38,130.
- ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash
- YES:** Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige
- NO:** None
- Passed 7:0**
- CPS23/09-51 **(Sheriff/Michael Poulin)** Move to approve the Sheriff's Office accepting a transferred 2008 Dodge Charger from the Wayne County Sheriff's Office, free of charge, via the Michigan Secondary Road Patrol Program.
- ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright
- VOICE VOTE:** **Passed**
- CPS23/09-52 **(Administration/Mark Eisenbarth)** Move to approve the Memorandum of Understanding between the City of Muskegon, City of Muskegon Heights and the County of Muskegon for the FY2023 Justice Assistance Grant Award Program and authorize the Board Chair to sign the Memorandum.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner
Jessica Cook

VOICE VOTE: Passed

7. Unfinished Business

None

8. New Business

None

9. Public Comment

None

10. Final Board Comments

None

11. Adjournment

The meeting was adjourned at 5:03 p.m.



**Board of
Commissioners**

Charles Nash
Chair, District 5

Marcia Hovey-Wright
Vice Chair, District 4

Kim Cyr
District 1

Zach Lahring
District 2

Michelle Hazekamp
District 3

Jessica Cook
District 6

Darrell L. Paige
District 7

MEETING CANCELLATION

Notice is hereby given that the Muskegon County Board of Commission Courts & Public Safety Committee meeting of October 12, 2023, is cancelled due to no action items.

Posted: September 28, 2023



Muskegon County
Courts & Public Safety Committee
Darrell Paige, Chair
Kim Cyr, Vice-Chair

November 9, 2023 at 4:00 PM
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order at 4:26 p.m. by Commissioner Darrell Paige.

2. Roll Call

Present: Commissioner Jessica Cook
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Vice-Chair Marcia Hovey-Wright
Commissioner Zach Lahring
Chairman Charles Nash
Commissioner Darrell Paige

Also Present: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Linda Larsen, Administrative Coordinator
Michael Homier, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Darrell Paige, supported by Commissioner Charles Nash with a *friendly amendment to remove Item 8. A from the agenda*

VOICE VOTE: Passed

4. Approval of Minutes

A. Move to approve the Minutes of September 14, 2023 (the October Courts & Public Safety Committee was cancelled)

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

Renee Gavin, Emergency Services Manager, addressed the Board to request them to move her two items for consideration to the beginning of the agenda as she had another meeting to attend.

6. Items for Consideration

CPS23/11-53 **(Administration/Matt Farrar)** Move to extend the proposal for technical assistance from the National Association for Public Defense (NAPD) in the Public Defender's office from October 31, 2023 to March 29, 2024 and

authorize the Board Chair to sign the updated agreement and adjust the budget accordingly.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

VOICE VOTE: Passed

CPS23/11-54 **(Sheriff/Michael Poulin)** Move to approve the Sheriff's Office to accept for the Fiscal Year 2024 the Secondary Road Patrol (SRP) grant from the Office of Highway Safety Planning (OHSP) in the amount of \$222,656.00. Grant # 2024-SRP-61

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/11-55 **(Sheriff/Michael Poulin)** Move to approve two (2) Sheriff Deputy-Full Time positions being added and budgeted annually to the Sheriff's Office at pay table/grade SD-00011 with the purpose of staffing the Hall of Justice Front Door Security. Further, adjust the budget for a reduction in part-time positions, overtime, and prior year surplus funds to absorb this increased cost.

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

VOICE VOTE: Passed

CPS23/11-56 **(Emergency Services/Renee Gavin)** Move to accept the FY2023 Emergency Management Performance Grants (EMPG) Grant Agreement, and authorize the Board Chair to sign the agreement.

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/11-57 **(Sheriff/Michael Poulin)** Move to accept the FY2024 Community Corrections grant in the amount of \$201,728 and authorize the Board Chairperson to sign the contract with the Michigan Department of Corrections.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/11-58 **(Sheriff/Michael Poulin)** Move to authorize the Sheriff's Office to utilize the Sheriff's contracted vehicle maintenance provider to broker selling used vehicles as described.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

VOICE VOTE: **Passed**

CPS23/11-59 **(Sheriff/Michael Poulin)** Move to authorize the Sheriff to purchase four (4) new Ford Police Interceptor Utility AWD vehicles using the Equipment Revolving Fund. To utilize Emergency Services to coordinate the equipment purchases and up fitting, and to use MiDeal pricing to obtain quotes for the purchase. The estimated cost of the four (4) vehicles with additional equipment is \$271,279.00.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/11-60 **(Public Defender/Fred Johnson)** Move to reclass the classifications of Assistant Public Defender I, II, III, Attorney/Researcher and Arraignment Attorney to Assistant Public Defender at Grade PD, and positions X09305 and X25901 to Deputy Chief Public Defender at Grade DPD with the Public Defender Director appointing to the appropriate step based on experience; salary range adjustment to Public Defender Director to Grade 39; add two (2) new Legal Secretary FT positions at Grade 3; add two (2) new Assistant Public Defender positions at Grade PD; add one (1) new Chief Social Work Defender position at Grade 23; and add ten (10) Assistant Public Defender-Temp positions at \$17.00 per hour not to exceed \$52,000 per year total; all to be effective October 1, 2023; and amend budget accordingly.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/11-61 **(Public Defender/Fred Johnson)** Move to create two new Sheriff Deputy positions at pay table/grade SD-00011 funded by the Michigan Indigent Defense Commission (MIDC) grant for the purpose of maintaining compliance with required standards, and amend the budget accordingly.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: **Passed**

CPS23/11-62 **(Public Defender/Fred Johnson)** Move to authorize Human Resources to bind Lawyers Professional Liability insurance coverage for the Public Defender's office with CorePointe Insurance Company with limits of liability

at \$3,000,000/\$3,000,000 and a \$5000 deductible for an annual premium of \$39,056 to be paid by the MIDC grant.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/11-63 **(Emergency Services/Renee Gavin)** Move to authorize the Chair to sign the Revised August 2022 Emergency Operations Plan.

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Kim Cyr

VOICE VOTE: Passed

7. Unfinished Business

None

8. New Business

A. Move to approve the Proclamation for declaring the month of November to be Family Court Awareness Month.

9. Public Comment

DJ Hilson, Muskegon County Prosecutor, addressed the Board in regards to the recruitment disparities between the Prosecutor's Office and the Public Defender's Office.

Patrick Finnegan, District Court Deputy Administrator, addressed the Board in regards to his new position as District Court Deputy Administrator and his transitioning to the Circuit Court Deputy Administrator position in the near future. District Court Deputy Administrator Patrick Finnegan introduced the new District Court Administrator, Amanda Heys.

10. Final Board Comments

None

11. Closed Session

A. Go into closed session pursuant to MCL 15.268(C) for strategic and negotiation sessions connected with the negotiations of a collective bargaining agreement.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Michelle Hazekamp, to go into Closed Session

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CLOSED SESSION HELD

ACTION: Moved by Commissioner Commissioner Kim Cyr, supported by Commissioner Marcia Hovey-Wright to return to Open Session

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None
Passed 7:0

12. Adjournment

The meeting was adjourned at 5:36 p.m.



Muskegon County Courts & Public Safety Committee

Darrell Paige, Chair
Kim Cyr, Vice-Chair

December 14, 2023 at 4:00 PM

via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order at 4:56 p.m. by Commissioner Darrell Paige.

2. Roll Call

Present: Commissioner Jessica Cook
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Vice-Chair Marcia Hovey-Wright
Commissioner Zach Lahring
Chairman Charles Nash
Commissioner Darrell Paige

Also Present: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Linda Larsen, Administrative Coordinator
Michael Homier, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: Passed

4. Approval of Minutes

A. Move to approve the open and closed Minutes of November 9, 2023

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

None

6. Items for Consideration

CPS23/12-64 **(Sheriff/Michael Poulin)** Move to accept the FY2024 Snowmobile Law Enforcement Grant in the amount of \$2,000 from the Michigan Department of Natural Resources and authorize the Sheriff to sign the agreement.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

VOICE VOTE: Passed

CPS23/12-65 **(Sheriff/Michael Poulin)** Move to accept the FY2024 Off-Road Vehicle (ORV) Law Enforcement Grant from the Michigan Department of Natural Resources in the amount of \$39,000, with \$14,000 to be used for law enforcement activities and \$25,000 to be used for equipment. Further, adjust the budget accordingly and authorize the Sheriff to sign the agreement.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: Michelle Hazekamp, Zach Lahring

Passed 5:2

CPS23/12-66 **(Administration/Matt Farrar)** Move to create a Director of Training, with Director level benefits, in the Public Defender office at wage grade 39 and appoint Fred Johnson to the position at Step 8, effective on the start date of the new Public Defender Director, and further authorize this new position to be eliminated on June 1, 2024.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: **Passed**

CPS23/12-67 **(Circuit Court/Alisha Riedl)** Move to approve the reclassification of the FOC Enforcement Attorney, position number X41502, to a Family Division Referee at pay grade 27.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: **Passed**

CPS23/12-68 **(Prosecutor/DJ Hilson)** Move to authorize the Prosecutor to accept and sign the contract with Karpel Solutions and the Prosecuting Attorneys Association of Michigan to purchase Prosecutor by Karpel. All expenses will be paid by the Prosecuting Attorneys Association of Michigan through September 30, 2026.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS23/12-69 **(Prosecutor/DJ Hilson)** Move to accept the allocation of one million dollars (\$1,000,000) from the State of Michigan to the Muskegon County Prosecutor's Office to address caseload inequities. Further, move to reclassify the positions of Assistant Prosecutor I, II, and Prosecutor Senior Assistant to Assistant Prosecuting Attorney at wage grade AP; Add two (2) new Assistant Prosecuting Attorneys positions at grade AP; Add ten (10) prosecuting interns at \$17.00 per hour, not to exceed \$52,000 per year total; And add one (1) Digital Media/Discovery Coordinator at wage grade 8 with the appropriate step based upon experience. Finally, move that all changes be effective January 1, 2024, and amend the budget accordingly.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: Passed

7. Unfinished Business

Chair Charles Nash distributed folders to the other Commissioners containing the 2023 Muskegon County Administrator's Performance Evaluation forms that need to be completed and returned by 12/29/23.

8. New Business

None

9. Public Comment

None

10. Final Board Comments

None

11. Adjournment

The meeting was adjourned at 5:31 p.m.