



**Commercial/Residential Land Purchase Application**

To purchase a Muskegon County owned property AS IS, with or without a structure, complete this form and return to the *Muskegon County Economic Development Office*. Complete a separate application for each parcel. Please review our Sale of County Real Property Policy before completing this application.

***\*Application will not be processed if not completed in its entirety.\****

**CONTACT INFORMATION**

Name of applicant: \_\_\_\_\_

Name of corporation/business (if applicable): \_\_\_\_\_

Mailing address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Daytime Phone #: \_\_\_\_\_ Alternate phone #: \_\_\_\_\_

Fax number (optional): \_\_\_\_\_ Email address (optional): \_\_\_\_\_

**PROPERTY INFORMATION**

Muskegon County properties address and parcel ID

#: \_\_\_\_\_

Property will be used for: Residential  Commercial  Industrial  Other

Property will be occupied by: Owner  Renter  Business  Other

Description of property in its existing condition: \_\_\_\_\_

Market value of property as listed: \_\_\_\_\_

Purchase offer amount: \_\_\_\_\_

**REDEVELOPMENT PLANS**

Description of planned improvements/renovation: \_\_\_\_\_

Add additional sheets if necessary.

Development Team description: *(List names of developer, contractors, lead construction lender, architects, project managers, consultants, marketing agent, etc.)*

Timeline for renovation/improvement: \_\_\_\_\_

**PROJECT FINANCING**

Cost of renovation/improvements: \_\_\_\_\_

Description of how acquisition and improvement/renovation will be financed: \_\_\_\_\_

*Note: Muskegon County may place a lien on the property or enter into a development agreement with the purchaser to guarantee that the proposed renovations/improvements are completed to Muskegon County standards.*

Please attach the following documents: Most recent tax return,

- Pre-qualification letter from lender (if applicable)
- Most recent audited financial statement
- Development budget
- Operating budget for rental transaction, and
- List of potential tenants and pre-lease agreements for rental transactions

To the best of my knowledge the information provided in this application is true and in compliance with Muskegon County Policies and Procedures. I understand that Muskegon County staff will review this request and confirm that it is in compliance with these Policies and Procedures.

Signature of Applicant:

Date:

*Please allow at least 30 days for your application to be processed. You will be given a quit claim deed with purchase. If desired, title insurance is the responsibility of the purchaser. All property is sold AS IS. This form is a statement of interest only. By receiving it, the County does not commit to transfer property.*

**Please Return This Form To:**

Muskegon County Economic Development Office 990 Terrace St. 4<sup>th</sup> Floor  
Muskegon MI 49442 Phone: (231) 724-8861 Fax: (231) 724-6673