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# Muskegon County Public Works Board Meeting

January 9, 2025 at 4:00 PM

via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,  
Muskegon, MI 49442

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## MINUTES

### 1. Call to Order

The Board of Public Works was called to order by the Board of Commissioners Chair, Charles Nash, at 4:00 p.m.

### 2. Roll Call

PRESENT: Commissioner Jessica Cook  
Commissioner Kim Cyr  
Commissioner Michelle Hazekamp  
Commissioner J. Brett Herman  
Commissioner Charles Nash  
Commissioner Darrell Paige  
Ex-Officio Jennifer Hodges

EXCUSED: Water Resources Commissioner Stephanie Barrett  
Ex-Officio Scott Huebler

ALSO PRESENT: Mark Eisenbarth, County Administrator  
Matthew Farrar, Deputy County Administrator  
Wade VandenBosch, Public Works Director  
Douglas Noyes, Resource Recover Center Project Engineer  
Christine Morris, Resource Recovery Center Administrative Analyst  
Tracy Vanderlaan, Resource Recovery Center Administrative Assistant  
Linda Larsen, Administrative/FOIA Coordinator  
Angela Gasiewski, Finance Director  
Cody Zok, Information Systems Tech I  
Michael Homier, Corporate Counsel

### 3. Approval of Agenda

**ACTION:** Moved by Commissioner Darrell Paige, supported by Commissioner Jessica Cook

**VOICE VOTE:** **Passed**

### 4. Public Comment (on an agenda item) - None

## 5. Election of Officers

The Board of Commissioner Chair, Charles Nash, opened nominations for Chair of the Muskegon County Board of Public Works.

Commissioner Cook nominated Commissioner Paige to be Chair of the Muskegon County Board of Public Works.

There were no other nominations.

Move to close nominations and elect Commissioner Paige as Chair of the Muskegon County Board of Public Works.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Michelle Hazekamp

**VOICE VOTE: Passed**

Move to elect, by unanimous vote, Commissioner Paige as Chair of the Muskegon County Board of Public Works.

**ACTION:** Moved by Commissioner Michelle Hazekamp, supported by Commissioner Kim Cyr

**VOICE VOTE: Passed**

Commissioner Darrell Paige was elected Chair of the Board of Public Works. Commissioner Paige assumed the Chair.

Chair Paige presiding.

Chair Paige opened nominations for Vice-Chair of the Muskegon County Board of Public Works.

Commissioner Nash nominated Commissioner Herman to be Vice-Chair of the Muskegon County Board of Public Works.

There were no other nominations.

Move to elect, by unanimous vote, Commissioner Herman as Vice-Chair of the Muskegon County Board of Public Works.

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner Michelle Hazekamp

**YES:** Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**EXCUSED:** Stephanie Barrett

**NO:** None

**Passed 6:0**

Chair Paige opened nominations for Secretary of the Muskegon County Board of Public Works.

Commissioner Nash nominated Water Resources Commissioner Barrett to be Secretary of the Muskegon County Board of Public Works.

There were no other nominations.

Move to elect, by unanimous vote, Water Resources Commissioner Barrett as Secretary of the Muskegon County Board of Public Works.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp

**VOICE VOTE: Passed**

Chair Paige opened nominations for Deputy Secretary of the Muskegon County Board of Public Works.

Commissioner Nash nominated Wade VandenBosch to be Deputy Secretary of the Muskegon County Board of Public Works.

There were no other nominations.

Move to elect, by unanimous vote, Wade VandenBosch as Deputy Secretary of the Muskegon County Board of Public Works.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp

**VOICE VOTE: Passed**

**6. Approval of Minutes**

A. Move to approve the Minutes of December 5, 2024

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

**VOICE VOTE: Passed**

**7. Items for Consideration**

BPW25/01-001 **(Public Works/Wade VandenBosch)** Motion to approve and accept a water main easement agreement granted by Orchard View Public Schools on Parcel No. 61-10-015 400-0001-00 along Quarterline Road and authorize the *County Administrator* to sign the easement agreement

Wade VandenBosch requested a friendly amendment to the motion allowing the County Administrator to sign the easement agreement as indicated on the easement which has already been signed by the other party.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

**VOICE VOTE:** **Passed**

BPW25/01-002 **(Public Works/Wade VandenBosch)** Move to approve the Fire Service Agreement with Egelston Township effective January 1, 2024, to authorize the Board Chair to sign the Agreement and to adjust the Resource Recovery Center and Solid Waste budgets accordingly.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

**VOICE VOTE:** **Passed**

BPW25/01-003 **(Resource Recovery Center/David Johnson)** Move to approve the Resolution to be submitted to ADM for the purpose of updating the Resolution on the account, as is required when anyone in the four positions listed on the ADM account changes.

Douglas Noyes stated this would update language to include the new chair of the Board of Public Works and new farm manager to the account.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp

**VOICE VOTE:** **Passed**

BPW25/01-004 **(Resource Recovery Center/David Johnson)** Move to extend the Agreement with RS Technical Services to provide the Resource Recovery Center with flow meter calibration services at \$38,336.00 per year and flow meter repair services on a time and materials basis at \$150.00 per hour. Further authorize the Board Chair to sign any necessary documents.

Staff stated this request is to seek permission to extend the agreement for an additional year.

Motion BPW25/01-004 will be brought back to the February 6, 2025 Board of Public Works Board meeting for further consideration.

BPW25/01-005 **(Resource Recovery Center/David Johnson)** Move to authorize the Resource Recovery Center to use its reserve funds to obtain Procurement-Level Quotes for the purchase and installation of a natural gas generator and automatic transfer switch for the RRC Farm and to amend the FY2025 budget accordingly.

Doug Noyes stated quotes will be obtained and brought back to the board for the board's approval for purchase. Doug Noyes stated the estimate given is based on staff's knowledge and a previous purchase. Discussion was had as to the different types of generators that could be used. Doug Noyes stated staff will look at the options discussed.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

**VOICE VOTE:** **Passed**

## 8. Informational Items

Commissioner Cook asked about the increase in the Solid Waste volume. Wade VandenBosch stated he would look into it and report back to the board.

- A. Public Works Monthly Report, December 2024
- B. Resource Recovery Center Monthly Report, December 2024
- C. Muskegon Municipal Wastewater Management Committee Minutes, December 2024 (draft)

## 9. Unfinished Business - None

## 10. New Business - None

## 11. Public Comment - None

## 12. Final Board Comments - None

## 13. Adjournment

There being no further business to come before the Board of Public Works, the meeting was adjourned at 4:23 p.m.

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Darrell Paige, Chair



**Muskegon County**  
**Public Works Board Meeting**  
Darrell Paige, Chairman  
J. Brett Herman, Vice Chairman

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February 6, 2025 at 4:00 PM  
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,  
Muskegon, MI 49442

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**MINUTES**

**1. Call To Order**

The Board of Public Works was called to order by Chair Paige at 4:00 p.m.

**2. Roll Call**

**PRESENT:** Water Resources Commissioner Stephanie Barrett  
Commissioner Jessica Cook  
Commissioner Kim Cyr  
Commissioner Michelle Hazekamp  
Commissioner J. Brett Herman  
Commissioner Charles Nash  
Commissioner Darrell Paige  
Ex-Officio Jennifer Hodges

**EXCUSED:** Ex-Officio Scott Huebler

**ALSO PRESENT:** Mark Eisenbarth, County Administrator  
Matthew Farrar, Deputy County Administrator  
Wade VandenBosch, Public Works Director  
Tina Nash, Public Works Coordinator  
Dave Johnson, Resource Recovery Center Director  
Christine Morris, Resource Recovery Center Administrative Analyst  
Tracy Vanderlaan, Resource Recovery Center Administrative Secretary  
Cody Zok, Information Systems Tech I  
Ryan Norman, Web Developer  
Michael Homier, Corporate Counsel

**3. Approval of Agenda**

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

**VOICE VOTE: Passed**

**4. Approval of Minutes**

A. Move to approve the Minutes of January 9, 2025

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

**VOICE VOTE:** **Passed**

**5. Public Comment (on an agenda item) - None**

**6. Items for Consideration**

BPW25/02-006 **(Public Works/Wade VandenBosch)** Move to award the Cell 7 Site Fill project to Kamminga & Roodvoets, Inc. for the low bid price of \$3,421,840.00 with a ten percent contingency and authorize the Chair to sign the Agreement.

Wade VandenBosch stated we currently have 4 permitted cells, referenced as cell 6 through cell 9. Wade VandenBosch stated we have worked with K&R before. The bid price came in lower than the engineer's estimated cost, and it is within the budget.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None  
**Passed 7:0**

BPW25/02-007 **(Public Works/Wade VandenBosch)** Move to award Household Hazardous Waste services for calendar years 2025 through 2027 to EQ Industrial Services, Inc. and authorize the Chair to sign the Agreement.

Wade VandenBosch stated twice per month from spring until fall, Muskegon County holds Household Hazardous Waste collection events to keep certain items out of the landfill. We work with a company that packages, contains, delivers, and disposes of the hazardous waste.

**ACTION:** Moved by Commissioner Charles Nash, supported by Water Resources Commissioner Stephanie Barrett

**VOICE VOTE:** **Passed**

BPW25/02-008 **(Public Works/Wade VandenBosch)** Move to award PLQ 25-2577 for laboratory analytical services to ALS Environmental for calendar years 2025 and 2026 for a not-to-exceed price of \$40,209 per year, and authorize the chair to sign the agreement.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None  
**Passed 7:0**

BPW25/02-009 **(Public Works/Wade VandenBosch)** Move to approve the Agreement to Buy and Sell Real Property between Continental Dairy Facilities, LLC and Muskegon County at the West Randall Lift Station and authorize the Chair to sign the Agreement.

Wade VandenBosch stated a new lift station for the Southeast Regional Force Main is being constructed on property currently owned by Continental Dairy Facilities, LLC. Wade VandenBosch stated the property is just over 1 acre. Continental Dairy Facilities, LLC has agreed to transfer the property to the County of Muskegon.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp

**VOICE VOTE:** **Passed**

BPW25/02-010 **(Resource Recovery Center/David Johnson)** Move to authorize the Resource Recovery Center to draw from the its reserve funds to purchase a GMC Canyon Crew Cab 4WD Elevation Pickup through MiDeal at \$43,739.00, and amend the budget accordingly.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None  
**Passed 7:0**

BPW25/02-011 **(Resource Recovery Center/David Johnson)** Move to accept the bid of \$466,401.73 for RFB 25-2566, Irrigation Rigs, from Spring Brook Supply and amend the budget accordingly.

Dave Johnson stated the bids came in a little higher than expected, and they will need to use reserve funds to cover the additional costs.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Michelle Hazekamp

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None  
**Passed 7:0**

BPW25/02-012 **(Resource Recovery Center/David Johnson)** Move to authorize the sale/disposal of the assets in the Summary of Request per the County's Surplus Disposal Policy & Procedure.

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash  
**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 7:0**

BPW25/02-013 **(Resource Recovery Center/David Johnson)** Move to approve the creation of an additional Quality Assurance Supervisor position, at pay grade 23, with the vacant Quality Assurance Supervisor position being eliminated following the retirement of the current supervisor, and adjust the RRC budget accordingly.

Dave Johnson stated the Quality Assurance Supervisor does a lot with the Resource Recovery Center's laboratory information management system. The Quality Assurance Supervisor actually designed and created it. Dave Johnson stated they are asking for four months of overlap because of the learning curve for this position.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner J. Brett Herman  
**VOICE VOTE: Passed**

## 7. Informational Items

- A. Public Works Monthly Report, January 2025
- B. Resource Recovery Center Monthly Report, January 2025

## 8. Unfinished Business

BPW25/01-004 **(Resource Recovery Center/David Johnson)** Move to extend the Agreement with RS Technical Services to provide the Resource Recovery Center with flow meter calibration services at \$38,336.00 per year and flow meter repair services on a time and materials basis at \$150.00 per hour, and authorize the Board Chair to sign the Contract Extension Agreement.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Water Resources Commissioner Stephanie Barrett  
**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 7:0**

## 9. New Business - None

**10. Public Comment - None**

**11. Final Board Comments**

Commissioner Cook thanked Dave Johnson for sharing the winter 2024 edition of MWEA Matters, the quarterly periodical of the Michigan Water Environment Association. Commissioner Cook congratulated Dave Johnson for the article on the Muskegon County Resource Recovery Center.

**12. Adjournment**

There being no further business to come before the Board of Public Works, the meeting was adjourned at 4:17 p.m.

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Darrell Paige, Chair



**Muskegon County**  
**Public Works Board Meeting**  
Darrell Paige, Chairman  
J. Brett Herman, Vice Chairman

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March 6, 2025 at 4:00 PM  
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,  
Muskegon, MI 49442

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**MINUTES**

**1. Call To Order**

The Board of Public Works was called to order by Chair Paige at 4:00 p.m.

**2. Roll Call**

PRESENT: Water Resources Commissioner Stephanie Barrett  
Commissioner Jessica Cook  
Commissioner Kim Cyr  
Commissioner Michelle Hazekamp  
Commissioner J. Brett Herman  
Commissioner Charles Nash  
Commissioner Darrell Paige  
Ex-Officio Scott Huebler

ALSO PRESENT: Mark Eisenbarth, County Administrator  
Matthew Farrar, Deputy County Administrator  
Wade VandenBosch, Public Works Director  
Tina Nash, Public Works Coordinator  
Dave Johnson, Resource Recovery Center Director  
Christine Morris, Resource Recovery Center Administrative Analyst  
Tracy Vanderlaan, Resource Recovery Center Administrative Secretary  
Angela Gasiewski, Finance Director  
Matt Kelliher, IT Director  
Ryan Norman, IT Web Developer  
Michael Homier, Corporate Counsel  
Michael Clover, Resource Recovery Center Farm Manager

**3. Approval of Agenda with the Removal of Items BPW25/03-15, BPW25/03-16, and BPW25/03-017**

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp

**VOICE VOTE: Passed**

**4. Approval of Minutes**

A. Move to approve the Minutes of February 6, 2025

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

**VOICE VOTE:** **Passed**

**5. Public Comment (on an agenda item) - None**

**6. Items for Consideration**

BPW25/03-014 **(Public Works/Wade VandenBosch)** Move to award the Holton Road, Hilt Road, and Nielsen Road Water Main project (IFB 25-2569) to Jackson-Merkey Contractors, Inc. for \$2,698,557 with a 5% contingency and authorize the Board Chair to sign the contract.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Kim Cyr

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None  
**Passed 7:0**

BPW25/03-015 **(Public Works/Wade VandenBosch)** Item removed from agenda.

BPW25/03-016 **(Public Works/Wade VandenBosch)** Item removed from agenda

BPW25/03-017 **(Public Works/Wade VandenBosch)** Item removed from agenda

BPW25/03-018 **(Public Works/Wade VandenBosch)** Move to award PLQ 25-2576 for landfill groundwater sampling and water elevation documentation to Lakeshore Environmental, Inc. for calendar years 2025 and 2026 for the bid price of \$40,440.00, and authorize the chair to sign the Agreement.

**ACTION:** Moved by Commissioner Michelle Hazekamp, supported by Water Resource Commissioner Stephanie Barrett

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None  
**Passed 7:0**

BPW25/03-019 **(Resource Recovery Center/David Johnson)** Move to approve Change Order No. 2 of the Irrigation Main Replacement Year 1 Contract with Kamminga & Roodvoets by \$73,995.00, authorize the Board Chair to sign the change order, and amend the budget accordingly.

David Johnson stated that the plan is to replace all parts of the irrigation force main over the

next 20 years, in the off season. He also stated that a change order was being requested in order to avoid cutting into White Road after it will have been newly paved later this summer and that budgeted funds are available for the moved portion of this project.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman  
**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 7:0**

BPW25/03-020 **(Resource Recovery Center/David Johnson)** Move to waive the procurement policy and approve the Resource Recovery Center to obtain Department-level quotes for fungicide aerial application if needed in the 2025 crop season and to order the service based on the lowest quote meeting specifications, at a cost not to exceed the budgeted amount of \$83,460.00.

David Johnson stated that we can't procure the fungicide now as the RRC Farm won't know the needs until later in the season, when the Farm Manager can determine whether spraying is needed and what disease they will be spraying for. Dave Johnson stated there is a short window of time to have the fungicide aerially applied, and staff would obtain three quotes and not exceed the budgeted amount. Michael Clover, RRC Farm Manager, stated that fungicide doesn't go bad.

**ACTION:** Moved by Commissioner Charles Nash, supported by Water Resource Commissioner Stephanie Barrett  
**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 7:0**

BPW25/03-021 **(Resource Recovery Center/David Johnson)** Move to authorize the solicitation of bids for the sale of alfalfa in fields 3, 4, 13, 27, 31A, and 35 at the Resource Recovery Center.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman  
**VOICE VOTE: Passed**

BPW25/03-022 **(Resource Recovery Center/David Johnson)** Move to authorize the Resource Recovery Center to pay Invoice #23850 from Hurst Mechanical in the amount of \$25,237.17.

Dave Johnson stated that the scope of this project was added to a few times and the invoice was not received until 10–11 months after the work was done. Dave Johnson apologized for

failing to provide adequate oversight to the project and takes full responsibility for the error. Dave Johnson stated that guidelines have been put in place to ensure that this doesn't occur again in the future.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman  
**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 7:0**

BPW25/03-023 **(Resource Recovery Center/David Johnson)** Move to direct staff to renegotiate the 2019 Supervisory Control and Data Acquisition (SCADA) program between the County of Muskegon Board of Public Works and Kennedy Industries Service Master.

David Johnson clarified that Resource Recovery Center had a contract with them since 2019. The Resource Recovery Center would like to renegotiate this contract with the current vendor. It would be more complicated and a needless expense to start over with a different vendor.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash  
**VOICE VOTE: Passed**

BPW25/03-024 **(Resource Recovery Center/David Johnson)** Move to authorize the Resource Recovery Center to write off the past-due account of American Chemical Solutions in the amount of \$4,269.11 plus finance charges that have been added to the account since January 24, 2025.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman  
**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 7:0**

BPW25/03-025 **(Resource Recovery Center/David Johnson)** Move to authorize the Resource Recovery Center to solicit proposals for alternative uses of waste grease.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook  
**VOICE VOTE: Passed**

## 7. Informational Items

- A. Public Works Monthly Report, February 2025
- B. Resource Recovery Center Monthly Report, February 2025

**8. Unfinished Business - None**

**9. New Business- None**

**10. Public Comment - None**

**11. Final Board Comments - None**

**12. Adjournment**

There being no further business to come before the Board of Public Works, the meeting was adjourned at 4:19 p.m.

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Darrell Paige, Chair



**Muskegon County**  
**Public Works Board Meeting**  
Darrell Paige, Chairman  
J. Brett Herman, Vice Chairman

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April 3, 2025 at 4:00 PM  
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,  
Muskegon, MI 49442

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**MINUTES**

**1. Call To Order**

The Board of Public Works was called to order by Chair Paige at 4:00 p.m.

**2. Roll Call**

**PRESENT:** Water Resources Commissioner Stephanie Barrett  
Commissioner Kim Cyr  
Commissioner Michelle Hazekamp  
Commissioner J. Brett Herman  
Commissioner Charles Nash [arrived 4:05 p.m.]  
Commissioner Darrell Paige  
Ex-Officio Scott Huebler

**EXCUSED:** Commissioner Jessica Cook

**ALSO PRESENT:** Matthew Farrar, Deputy County Administrator  
Wade VandenBosch, Public Works Director  
Amelia Isitan, Resource Recovery Center Operations Supervisor  
Michael Clover, Resource Recovery Center Farm Manager  
Christine Morris, Resource Recovery Center Administrative Analyst  
Tracy Vanderlaan, Resource Recovery Center Administrative Secretary  
Angela Gasiewski, Finance Director  
Matt Kelliher, IT Director  
Ryan Norman, IT Web Developer  
Laura Genovich, Corporate Counsel

**3. Approval of Agenda**

**ACTION:** Moved by Commissioner Michelle Hazekamp, supported by Commissioner J. Brett Herman

**VOICE VOTE:** **Passed**

**4. Approval of Minutes**

A. Move to approve the Minutes of March 6, 2025

**ACTION:** Moved by Commissioner Michelle Hazekamp, supported by Commissioner J. Brett Herman

**VOICE VOTE: Passed**

**5. Presentation**

A. Mike Clover - The State of the Farm Address - (see attached)

**6. Public Comment (on an agenda item) - None**

**7. Items for Consideration**

BPW25/04-026 **(Public Works/Wade VandenBosch)** Move to approve staff to accept a \$1,283,721.86 Alternative Water Supply grant amendment from the Michigan Department of Environment, Great Lakes, and Energy for additional water main extension in Dalton Township, authorize the Board Chair to sign the grant agreement, and amend the budget accordingly.

Wade VandenBosch stated this is due to an expanded PFAS investigation. Wade VandenBosch stated there are additional future areas that will potentially be investigated, but these would have to be part of a future motion. Wade VandenBosch stated that EGLE considers the additional water main extension to be part of the current project.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Stephanie Barrett

**VOICE VOTE: Passed**

BPW25/04-027 **(Public Works/Wade VandenBosch)** Move to approve a Change Order with Prein&Newhof for \$183,600 to provide Professional Engineering Services for water main extension along Ora Street, Nielwood Drive, and Eklund Road in Dalton Township, and adjust the budget accordingly.

Wade VandenBosch stated that the original engineering contract is less than the amount budgeted for the current grant. Wade VandenBosch further stated that the amended grant will cover the proposed engineering fees for the additional water main expansion.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman

**YES:** Stephanie Barrett, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None  
**Passed 6:0**

BPW25/04-028 **(Public Works/Wade VandenBosch)** Move to approve Change Order #1 with Jackson-Merkey Contractors, Inc. for the amount of \$1,100,121.86 for

construction services for the additional water main extension down Ora Street, Nielwood Drive, and Eklund Road in Dalton Township and adjust the budget accordingly.

Wade VandenBosch stated that the PFAS investigation that started in the daycare area has since been expanded to additional areas and that the water main will need to be extended. Wade VandenBosch further stated that EGLE views the extension as being connected to the existing water main project and that staff feel a construction change order is in the best interest of the project.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman  
**YES:** Stephanie Barrett, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 6:0**

BPW25/04-029 **(Public Works/Wade VandenBosch)** Move to approve the Kristen Court Water Main Easement, Quit Claim for water main within Kristen Court, Quit Claim for water main on Orchard View Schools property, and an Agreement to Grant Easement across property owned by Orchard View Schools and authorize the Board Chair to sign the documents.

Wade VandenBosch stated that a modification to the language of the easement agreement for the water main crossing Orchard View School's property was necessary because the property was under the control of the school and not the developer of Kristen Court. Wade VandenBosch stated that the County will be responsible to repair the driveway if there needs to be future water main work under the driveway, which is consistent with water main work in the public right of way.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman  
**VOICE VOTE: Passed**

BPW25/04-030 **(Public Works/Wade VandenBosch)** Move to increase the approved contingency amount for the certified rebuild of the 2012 826H Landfill Compactor at Michigan Cat from \$41,747 to \$97,487.83 and amend the budget accordingly.

Wade VandenBosch stated that the previously approved contingency was to cover replacement of parts not covered in the certified rebuild and that once Michigan Cat got into the certified rebuild, they identified parts that needed to be replaced at a fee that exceeded the contingency. Mr. VandenBosch indicated that the part of the fee increase was for sandblasting and repainting the unit. Mr. VandenBosch stated that they rotate the use of the two compactors and that one of them is sent in for a certified rebuild approximately every three years. Mr. VandenBosch further stated that this certified rebuild has a 5-year, 6,000-hour

warranty and that a new compactor costs approximately \$1.2 million.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman  
**YES:** Stephanie Barrett, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 6:0**

BPW25/04-031 **(Public Works/Wade VandenBosch)** Move to authorize a solicitation for Professional Architectural and Engineering Services to design and bid infrastructure west of the landfill expansion area.

Wade Vandenbosch stated that this would consist of design for the construction of a new haul road and entrance, along with adding another scale house and transfer station west of Cell 6.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Stephanie Barrett  
**VOICE VOTE: Passed**

BPW25/04-032 **(Public Works/Wade VandenBosch)** Move to accept the low bid of \$2,273,500.00 from Grand River Construction for IFB 25-2574, Coopersville Main Lift Station, authorize the Board Chair to sign the contract and authorize the County Administrator to execute change orders for an amount not to exceed 5% of the original contract cost.

Wade VandenBosch stated the Coopersville Main Lift Station is Contract 6 of the eight total contracts and that this request modifies the lift station to push the waste from Coopersville to the West Randall Lift Station and ultimately to the Resource Recovery Center instead of to Coopersville's wastewater treatment facility. Wade VandenBosch noted that the contingency allowance was also in the first five contracts to aid in quickly processing change orders and that as this is a grant-funded project, staff will be closely monitoring any changes.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Kim Cyr  
**YES:** Stephanie Barrett, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 6:0**

BPW25/04-033 **(Public Works/Wade VandenBosch)** Move to approve the proposal from Prein&Newhof for Professional Construction Engineering Services for Contract 6, Coopersville Main Lift Station Modifications, for a cost not to exceed \$65,000 and authorize the board chair to sign the agreement.

Wade VandenBosch stated that this was related to the previous motion for Contract 6 and that

there are board-approved quotes from Prein&Newhof for the design portion of the project, but not for the construction-related services.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Stephanie Barrett  
**YES:** Stephanie Barrett, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 6:0**

BPW25/04-034 **(Resource Recovery Center/David Johnson)** Move to award the unit price bids for RFB 25-2582, *Agricultural Chemicals*, as recommended in the table in the Summary of Request.

Amelia Isitan stated that these are the bids that met the Resource Recovery Center's specifications and requirements.

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner J. Brett Herman  
**VOICE VOTE:** **Passed**

BPW25/04-035 **(Resource Recovery Center/David Johnson)** Move to approve the renegotiated Agreement between the County of Muskegon and KISM for the period of 2/1/2025 through 12/31/2029 and authorize the Board Chair to sign same.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Stephanie Barrett  
**VOICE VOTE:** **Passed**

BPW25/04-036 **(Resource Recovery Center/David Johnson)** Move to accept the low bid for IFB 25-2571, White Road Crush and Shape, from DJ McQuestion & Sons, Inc for \$597,289.70.

**ACTION:** Moved by Commissioner Stephanie Barrett, supported by Commissioner Charles Nash  
**YES:** Stephanie Barrett, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 6:0**

BPW25/04-037 **(Resource Recovery Center/David Johnson)** Move to authorize the Resource Recovery Center to write off the past due account of Johnson Septic Service HMT LLC in the amount of \$8,083.21 plus whatever finance charges have been added to the account since February 21, 2025.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman  
**YES:** Stephanie Barrett, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 6:0**

**8. Informational Items**

- A. Public Works Monthly Report, March 2025
- B. Resource Recovery Center Monthly Report, March 2025

**9. Unfinished Business - None**

**10. New Business - None**

**11. Public Comment - None**

**12. Final Board Comments**

Commissioner Cyr and members of the Board of Public Works congratulated Tina Nash for her service with Muskegon County as she enters her retirement.

Wade VandenBosch stated that for April 26th recycling day the County will not be able to collect tires this year due to the EGLE's slowness in getting the grant application out.

**13. Adjournment**

There being no further business to come before the Board of Public Works, the meeting was adjourned at 4:39 p.m.

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Darrell Paige, Chair

Spring 2025

Resource Recovery Center

State of the Farm Address

Presented by Michael Clover, RRC Farm Manager

**MCRRC Farm MAEAP Verification:** At the time of the previous farm address, we were still awaiting final approval for our MAEAP (Michigan Agricultural Environmental Assurance Program) Verification. I am pleased to announce that we passed our verification. The MCRRC Farm is now environmentally verified in our Farmstead and Cropping practices. We are taking every necessary step to implement the best practices available. Our next step is to obtain the verification for Forestry, Wetland, and Habitat. We have met some challenges with this step regarding our current land management plan, but we are diligently correcting it and tailoring it to MDARD (Michigan Department of Agricultural and Rural Development) and MAEAP.

**Cover Crops:** During the fall of 2024, we seeded approximately 715 acres of cover crop. Of that 715 acres, 285 acres were seeded to triticale. We hope planting and raising triticale will allow us to sell it to the dairies we currently work with as another forage source and provide us with a “bonus” income. The remaining cover crop acres were seeded with a wheat/triticale blend. Since the “spring” weather has arrived, I can’t help but admire how well our triticale and other cover crops are thriving. I am incredibly excited about our prospects related to the future use of Triticale seed.

**Soil Analysis:** A new soil sampling plan was implemented during the fall of 2024 to keep us compliant with our recent MAEAP Verification. We are utilizing a grid sample method to procure soil samples and writing prescriptions for variable rate application of our fertilizers with these soil samples. This allows us to apply the nutrients where needed, ultimately bettering our soils and saving money. We also tried some genomic testing, but the results of that were inconclusive. Since this type of testing is such a new practice, the database information is not available at this point to assist us in making accurate management decisions when it comes to fertility applications. We will continue to keep an eye on these tests for future use.

**See & Spray Partnership:** We are pleased to announce our partnership with Deere and Company (John Deere) to use, test, and gather data for the newest innovation in sprayer technology. This technology utilizes multiple cameras across the sprayer’s boom to make split-second spot-spraying decisions. It identifies weeds versus crop and spot sprays those weeds. With this technology, we will save chemicals and money, and add valuable data to our farm’s cropping portfolio. John Deere will use the data we gather during the season to improve to their algorithms and the artificial intelligence (AI) software used. Full disclosure: We are one of many farms participating in this program throughout the United States and are not receiving any special treatment simply because we are a municipality.

**What Does the Future Hold:** We have exciting plans for our farm’s future. First and foremost, we will be trying cover crop interseeding. We have been working with many cover crop gurus, MDARD, and Michigan State University (MSU) Extension to plan how to make it work with our irrigation. We have 120 acres that we intend to interseed Balansa clover into a standing corn crop to help control weeds and help supply organic nitrogen to our corn crop. Secondly, along with our soil tests, we will focus more on plant health and utilize tissue testing to make management decisions for our crops. Lastly, if the triticale forage is a viable solution for the dairies, we plan to plant most of our fall cover crop acres with triticale.



Muskegon County  
Public Works Board Meeting  
Darrell Paige, Chairman  
J. Brett Herman, Vice Chairman

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May 1, 2025 at 4:00 PM  
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,  
Muskegon, MI 49442

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**MINUTES**

**1. Call To Order**

The Board of Public Works was called to order by Chair Paige at 4:00 p.m.

**2. Roll Call**

PRESENT: Water Resources Commissioner Stephanie Barrett  
Commissioner Jessica Cook  
Commissioner Kim Cyr  
Commissioner Michelle Hazekamp  
Commissioner J. Brett Herman  
Commissioner Darrell Paige  
Ex-Officio Scott Huebler  
Ex-Officio Kim Arter

EXCUSED: Commissioner Charles Nash

ALSO PRESENT: Mark Eisenbarth, County Administrator  
Matthew Farrar, Deputy County Administrator  
Wade VandenBosch, Public Works Director  
Dave Johnson, Resource Recovery Center Director  
Christine Morris, Resource Recovery Center Administrative Analyst  
Tracy Vanderlaan, Resource Recovery Center Administrative Secretary  
Angela Gasiewski, Finance Director  
Matt Kelliher, IT Director  
Ryan Norman, IT Web Developer  
Laura Genovich, Corporate Counsel

**3. Approval of Agenda**

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner Michelle Hazekamp  
**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Darrell Paige  
**NO:** None  
**6:0**

**4. Approval of Minutes**

A. Move to approve the Minutes of April 3, 2025 (Page 3)

**ACTION:** Moved by Commissioner Michelle Hazekamp, supported by Commissioner J. Brett Herman

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Darrell Paige

**NO:** None  
**6:0**

**5. Public Comment (on an agenda item) - None**

**6. Items for Consideration**

BPW25/05-038 **(Resource Recovery Center/David Johnson)** Move to accept the low bid for IFB 25-2570, *2025 RRC Underground Improvements*, from Kamminga & Roodvoets, Inc. for \$299,674.00 and authorize the Board Chair to sign the Contract.

David Johnson stated that this is a replacement for a culvert on a ramp up to our hauled waste treatment cells.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner J. Brett Herman

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Darrell Paige

**NO:** None  
**Passed 6:0**

BPW25/05-039 **(Resource Recovery Center/David Johnson)** Move to accept the bid for IFB 25-2572, *RRC Administration Renovation*, by Erhardt Construction Company for \$1,334,673.00, authorize the Board Chair to sign the Contract, and amend the capital budget as necessary.

Mr. Johnson indicated that the Resource Recovery Center had budgeted \$1,025,000, which included the engineering, which is not in the construction bid cost. He stated that the RRC will take from their reserve funds to cover the overage. He stated that Erhardt Construction obtained three quotes for each of the subcontracted items in order to keep the contract price low.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner J. Brett Herman

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Darrell Paige

**NO:** None  
**Passed 6:0**

BPW25/05-040 **(Resource Recovery Center/David Johnson)** Move to authorize the Resource Recovery Center to obtain Procurement-level quotes for sludge hauling.  
(Page 15)

**ACTION:** Moved by Commissioner Stephanie Barrett, supported by Commissioner J. Brett Herman

**VOICE VOTE: Passed**

BPW25/05-041 **(Resource Recovery Center/David Johnson)** Move to raise the Electrician/RRC classification WF100 from Grade 18 to Grade 20.  
(Page 16)

Commissioner Cook stated she is in full support of this, but she wants to know what Human Resources has to say about the impact of others in this pay grade. David Johnson stated that this will affect everyone in this grade and the employee currently in this classification will be receiving an increase from this as well.

**ACTION:** Moved by Commissioner J. Brett Herman, supported by Commissioner Jessica Cook

**VOICE VOTE: Passed**

BPW25/05-042 **(Resource Recovery Center/David Johnson)** Move to approve the Resource Recovery Center's participation in Consumers Energy's Demand Response Program during the summers of 2026 and 2027, and authorize the Board Chair to sign the Demand Response Agreement.  
(Page 17)

David Johnson stated that we have been participating in this program since 2017, and we enjoy it. The Resource Recovery Center receives an incentive as a credit on its electric bill for doing so. He stated that the Resource Recovery Center also receives an additional payment if they have an emergency. Mr. Johnson stated that even if the RRC doesn't have an emergency, they are still paid the participation incentive. Mr. Johnson stated that the RRC did have about half a dozen emergencies the first year, but has only had about one after that.

**ACTION:** Moved by Commissioner J. Brett Herman, supported by Commissioner Michelle Hazekamp

**VOICE VOTE: Passed**

BPW25/05-043 **(Resource Recovery Center/David Johnson)** Move to award the bids for IFB 25-2586, *Alfalfa Sales*, as follows: fields 3 and 4 at \$42.26/ton, field 13 at \$40.86/ton, field 27 at \$42.51/ton, field 31A at \$40.90/ton, and field 35 at \$42.50/ton, all to Applegate Dairy, and authorize the Board Chair to sign the Contract.  
(Page 31)

**ACTION:** Moved by Commissioner Michelle Hazekamp, supported by Commissioner J. Brett Herman

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Darrell Paige

**NO:** None

**Passed 6:0**

## 7. Informational Items

- A. Public Works Monthly Report, April 2025 (Page 40)
- B. Resource Recovery Center Monthly Report, April 2025 (Page 56)

**8. Unfinished Business - None**

**9. New Business**

Mark Eisenbarth asked Christine Morris to address the topic of the agenda packet copies used for the Board of Public Works meetings. She requested a reduction in the number of pages being printed for the board meetings to only the agenda of the printed packets. Mark Eisenbarth stated that we do not print the entire packet for any of the other board meetings and that the materials are available to view on their computers and tablets. The Board was okay with doing so; however, Commissioner Cyr requested a copy of the summary pages be provided along with the agenda.

**10. Public Comment - None**

**11. Final Board Comments - None**

**12. Adjournment**

There being no further business to come before the Board of Public Works, the meeting was adjourned at 4:15 p.m.

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Darrell Paige, Chair



Muskegon County  
Public Works Board Meeting  
Darrell Paige, Chairman  
J. Brett Herman, Vice Chairman

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June 5, 2025 at 4:00 PM  
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,  
Muskegon, MI 49442

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## MINUTES

### 1. Call To Order

The Board of Public Works was called to order by Chair Paige at 4:00 p.m.

### 2. Roll Call

PRESENT: Water Resources Commissioner Stephanie Barrett  
Commissioner Jessica Cook  
Commissioner Kim Cyr  
Commissioner Michelle Hazekamp  
Commissioner J. Brett Herman  
Commissioner Charles Nash  
Commissioner Darrell Paige  
Ex-Officio Scott Huebler  
Ex-Officio Kim Arter

ALSO PRESENT: Mark Eisenbarth, County Administrator  
Matthew Farrar, Deputy County Administrator  
Wade VandenBosch, Public Works Director  
Dave Johnson, Resource Recovery Center Director  
Riley Uhrbrock, Public Works Coordinator  
Christine Morris, Resource Recovery Center Administrative Analyst  
Tracy Vanderlaan, Resource Recovery Center Administrative Secretary  
Angela Gasiewski, Finance Director  
Ryan Norman, IT Web Developer  
Michael Homier, Corporate Counsel

### 3. Approval of Agenda

Motion to amend the agenda and remove agenda item BPW25/06-048

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Stephanie Barrett

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None

**Passed 7:0**

#### 4. Approval of Minutes

A. Move to approve the Minutes of May 1, 2025 (Page 3)

**ACTION:** Moved by Commissioner Michelle Hazekamp, supported by Commissioner J. Brett Herman

**VOICE VOTE: Passed**

#### 5. Public Comment (on an agenda item) - None

#### 6. Items for Consideration

BPW25/06-044 **(Public Works/Wade VandenBosch)** Move to award a rate and connection fee study for the Muskegon County Regional Water System (IFB 25-2580) to Municipal Analytics, LLC for \$37,525.00.

Wade VandenBosch stated that every 4–5 years Public Works likes to have the rates reviewed to make sure that customers are being charged appropriately. Kim Arter stated that the Water Policy Board has unanimously passed this motion going forward with the rate study.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None

**Passed 7:0**

BPW25/06-045 **(Resource Recovery Center/David Johnson)** Move to accept the low bid for IFB 25-2590, *2025 Irrigation Main Replacement – Year 2*, from Kamminga & Roodvoets, Inc. for \$2,533,215.00 and authorize the Board Chair to sign the contract.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None

**Passed 7:0**

BPW25/06-046 **(Resource Recovery Center/David Johnson)** Move to approve the Prein&Newhof proposal for construction oversight services for the RRC Administration Renovation project at a cost not to exceed \$68,000.00.

Commissioner Cyr asked why Prein & Newhof were partnering with Centry A&E on this project. David Johnson stated Prein & Newhof are partnered with Centry A&E because they provide mechanical and electrical engineering for this project.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman  
**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 7:0**

BPW25/06-047 (Page 16) **(Resource Recovery Center/David Johnson)** Move to waive the County Procurement Policy by authorizing the Resource Recovery Center to use the low quotes from their Department-level quotes for slag at \$21.00/ton and crushed asphalt at \$25.00/ton from Verplank in the 2025 fiscal year.

David Johnson stated that buying slag and crushed asphalt this year would exceed the \$24,999.00 limit for Department-level quotes, and asked that Resource Recovery Center be able to use their Department-level quotes to streamline the process. Next year the Department will seek Procurement-level quotes for the materials.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman  
**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 7:0**

BPW25/06-049 (Page 23) **(Resource Recovery Center/David Johnson)** Move to approve the Agreement with the club West Michigan Disc Dogs, allowing them to use a designated area of RRC property for their club activities and authorize the Board Chair to sign same.

David Johnson stated that The West Michigan Disc Dogs have asked to be allowed to have their club activities at the Resource Recovery Center. David Johnson stated that they have found an adequate spot for West Michigan Disc Dogs to have their club activities and that a number of clubs that are Board-approved use the land at the Resource Recovery Center.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman  
**VOICE VOTE: Passed**

## 7. Informational Items

A. Public Works Monthly Report, May 2025 (Page 39)

B. Resource Recovery Center Monthly Report, May 2025 (Page 57)

Commissioner Cyr stated he wanted to have Public Works continue looking into alternative methods to deal with the grease at Resource Recovery Center.

**8. Unfinished Business - None**

**9. New Business - None**

**10. Public Comment**

Wade VandenBosch introduced the new Public Works Coordinator, Riley Uhrbrock.

**11. Final Board Comments - None**

**12. Adjournment**

There being no further business to come before the Board of Public Works, the meeting was adjourned at 4:14 p.m.

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Darrell Paige, Chair

Preliminary Minutes  
To be approved at the July 10, 2025 Board of Public Works meeting

Notice is hereby given that the Board of  
Public Works regular meeting of  
Wednesday, July 3<sup>rd</sup>, 2025 is cancelled



Muskegon County  
Public Works Board Meeting  
Darrell Paige, Chairman  
J. Brett Herman, Vice Chairman

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August 7, 2025 at 4:00 PM  
via Zoom and in-person at: The Meeting Place - Muskegon County Marquette Campus,  
1903 Marquette Avenue, Muskegon, MI 49442

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## MINUTES

**1. Call To Order**

The Board of Public Works was called to order by Chair Paige at 4:00 p.m.

**2. Roll Call**

PRESENT: Water Resources Commissioner Stephanie Barrett  
Commissioner Jessica Cook  
Commissioner Kim Cyr  
Commissioner Michelle Hazekamp  
Commissioner J. Brett Herman  
Commissioner Charles Nash  
Commissioner Darrell Paige  
Ex-Officio Kim Arter

EXCUSED: Ex-Officio Scott Huebler

ALSO Mark Eisenbarth, County Administrator  
PRESENT: Wade VandenBosch, Public Works Director  
Dave Johnson, Resource Recovery Center Director  
Riley Uhrbrock, Public Works Coordinator  
Christine Morris, Resource Recovery Center Administrative Analyst  
Angela Gasiewski, Finance Director  
Ryan Norman, IT Web Developer

**3. Approval of Agenda**

**Action:** Moved by Commissioner Charles Nash, Supported by Commissioner Kim Cyr  
**Voice Vote: Passed**

**4. Approval of Minutes**

A. Move to approve the Minutes of June 5, 2025 (PG. 3)

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash  
**VOICE VOTE:** Passed

**5. Public Comment (on an agenda item)**

None

**6. Items for Consideration**

BPW25/08-050 **(Resource Recovery Center/David Johnson)** Move to authorize the placement of an order for a new John Deere 1775NT planter corn planter through MiDeal, with trade-in of the old planter, for a net cost of \$253,512.74, which will be paid in FY2026 when the planter is shipped.  
(PG. 7)

Vice Chair Herman asked if there were multiple bids. Dave Johnson explained yes, Hutson and Greenmark bid and Greenmark had a better bid. The MiDeals program was used for the bids. Commissioner Cyr asked for an explanation of MiDeals. Dave Johnson explained the details. Vice chair Herman asked if it would be here for the FY26 crop year. Mike Clover, RRC Farm Manager, said yes, we should have it by the end of March. Vice Chair Herman asked the reason for the trade in. Mike Clover explained the age of the planter, it being behind in technology, needing work done and the components that will need replacing.

**Action:**Moved by Commissioner Charles Nash, Supported by Commissioner Kim Cyr  
**Yes:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**No:** None  
**Passed:** 7:0

BPW25/08-051 **(Public Works/Wade VandenBosch)** Move to add an additional Public Works Engineer and Project Manager position (wage grade 32) and eliminate the current Public Works Engineer and Project Manager position, X78601, effective upon incumbent's retirement.  
(PG. 24)

Commissioner Cyr asked if the reason for needing a replacement was due to the current Public Works Engineer and Project Manager's future retirement. Wade VandenBosch explained yes, and due to the demands of the position, the need to have adequate time to find and train a replacement.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook  
**VOICE VOTE:** Passed

BPW25/08-052 **(Public Works/Wade VandenBosch)** Move to approve the First Amendment to Cost Sharing Agreement between the Muskegon County Road Commission and the County of Muskegon for roadway and drainage improvements related to the Southeast Regional Force Main and authorize the Board Chair to sign the Agreement.  
(PG. 26)

Wade VandenBosch explained that we have an existing agreement with the MCRC for this project where the MCRC agreed to pay for improving the east half of Moorland Road. Originally, the east half was just going to be a mill and repave of the top course of asphalt. The MCRC has now asked for a full depth crush and shape. There is an associated

cost increase that will fully covered by the MCRC; there is no additional cost to the County.

**ACTION:** Moved by Commissioner Charles Nash, supported by Vice Chair J.Brett Herman  
**VOICE VOTE:** Passed

BPW25/08-053 **(Public Works/Wade VandenBosch)** Move to authorize a sole source procurement of Defender Litter Fence for the not-to-exceed cost of \$27,600.  
(PG. 33)

Commissioner Hazekamp asked if we already have this fencing and what makes this fencing unique. Wade vandenBosch explained that we have other fencing that gets moved around and some tall fencing at the base of the landfill. As work was done on the cell, it was decided more fencing was going to be needed to keep litter under control. This fencing is deployable and can be redeployed as needed. This type of fencing is used by landfills and to his knowledge nothing else is equivalent. Commissioner Cook asked if this was a planned part of the expansion. Wade VandenBosch explained no, as cell 6 was filled, litter was blowing away and this would be another line of defense.

**Action:** Moved by Commissioner Charles Nash, Supported by Vice Chair J.Brett Herman  
**Yes:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**No:** None  
**Passed:** 7:0

BPW25/08-054 **(Resource Recovery Center/David Johnson)** Move to adopt the 2025 Resource Recovery Center Hunting and Trapping Rules and authorize the DNR waterfowl hunt, spring youth turkey hunt, and 2025 Liberty Hunt for youth.  
(PG. 37)

Dave Johnson explained that each year the hunting committee at the Resource Recovery Center meets and comes up with the rules for the season and presents them to the board. Commissioner Cook asked if there were any changes this year. Christine Morris, Resource Recovery Administrative Analyst, explained that this year they have found a way to streamline the lottery.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp  
**VOICE VOTE:** Passed

BPW25/08-055 **(Resource Recovery Center/David Johnson)** Move to accept the low quote for PLQ 25-2595, *Hauling of Dried Sludge*, from Rison Transport LLC, Inc., for the hourly truck rate of \$170.00/hr, sludge loading equipment at \$300.00/hr, and mobilization at a lump sum of \$3,000.00, and authorize the Board Chair to sign the contract.  
(PG. 56)

Dave Johnson explained that the Resource Recovery Center needs to make space and get

ready for cell 4 sludge to dry. Vice chair Herman asked why the sludge is taken to the landfill and not put in the fields. Dave Johnson explained that wastewater is put into the fields, and we can't put too many nutrients on the crops and the State of Michigan required burdensome testing in the past plus this provides revenue for the landfill. Vice Chair Herman asked if the state still had the burdensome requirements and why such a low number of quotes. Dave Johnson said he hasn't checked back with the States requirements and that he is unaware of why there were low amounts of quotes. One of the companies that usually provides a quote (Yellow Rose Transport) did not bid this time.

**Action:** Moved by Commissioner Charles Nash, Supported by Commissioner Jessica Cook  
**Yes:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**No:** None  
**Passed:** 7:0

BPW25/08-056 (PG. 58) **(Resource Recovery Center/David Johnson)** Move to authorize the solicitation of Procurement-level quotes for the purchase of calcium nitrate solution and ferric chloride solution for the Resource Recovery Center.

No discussion

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp  
**VOICE VOTE:** Passed

## 7. Informational Items

A. Public Works Monthly Report for June and July 2025 (PG. 59)  
No Discussion

B. Resource Recovery Center Monthly Report for June and July 2025 (PG. 62)  
No Discussion

## 8. Unfinished Business

None

## 9. New Business

None

## 10. Public Comment

Scott Dryer from Terra Contractors, regarding the Coopersville FM Contract Bid awhile back. Bid net direct would not allow him to upload his bid for the contract. He asked if there was a way for his bid to still be considered. Mark Eisenbarth County Administrator, explained that other bids were submitted and if a bid was not received it would be considered late. The finance manager and Public Works Director have both looked into it and others were able to submit their bids. Commissioner Cook asked when bid information on Bid Net was available to the public. Finance Manager Angie Gasiewski explained that it's a public bid opening and at 10 a.m. it is open to the public to see the bids. This is why we do not accept late bids. Vice Chair Herman asked how long the bid process was open. Angie Gasiewski said 4 weeks.

Scott Dryer said he has seen this happen before, but not often where a bid can't be submitted. Chair Paige stated that it is not fair to the other bidders to accept a late bid at this time.

Dave Johnson explained that Scott Huebler had retired, and the board thanked him for his service. His replacement, Dan Travenire, is to represent the city of Whitehall on the Wastewater Management Committee in Scott's place. At this time, we are unsure who will be replacing him on this board.

## **11. Final Board Comments**

Commissioner Nash appreciated the music at the beginning of the meeting. Commissioner Cook thanked staff for the monthly reports and Chair Paige congratulated Scott Heubler for serving on this board.

## **12. Adjournment**

There being no further business to come before the Board of Public Works, the meeting was adjourned at 4:30 p.m.

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Darrell Paige, Chair



**Muskegon County**  
**Public Works Board Meeting**  
Darrell Paige, Chairman  
J. Brett Herman, Vice Chairman

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September 4, 2025 at 4:00 PM  
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,  
Muskegon, MI 49442

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**MINUTES**

**1. Call To Order**

The Board of Public Works was called to order by Chair Paige at 4:01 P.M.

**2. Roll Call**

PRESENT:                   Water Resources Commissioner, Stephanie Barrett  
                                  Commissioner Kim Cyr  
                                  Commissioner Michelle Hazekamp  
                                  Commissioner Charles Nash  
                                  Commissioner J, Brett Herman, Vice Chair  
                                  Commissioner Darrell Paige, Chair  
                                  Ex-Officio Sam Janson  
                                  Ex-Officio Kim Arter

EXCUSED:                   Commissioner Jessica Cook

ALSO PRESENT:           Mark Eisenbarth, County Administrator  
                                  Matthew Farrar, Deputy County Administrator  
                                  Wade VandenBosch, Public Works Director  
                                  Dave Johnson, Resource Recovery Center Director  
                                  Riley Uhrbrock, Public Works Coordinator  
                                  Christine Morris, Resource Recovery Center Administrative Analyst  
                                  Angela Gasiewski, Finance Director  
                                  Ryan Norman, IT Web Developer  
                                  Michael Homier, Corporate Counsel  
                                  Mike Clover, Resource Recovery Center Farm Manager

ALSO PRESENT

ONLINE:                   Michael Homier, Corporate Counsel

**3. Approval of Agenda**

**ACTION:**                Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman

**VOICE VOTE:**       **Passed**

**4. Approval of Minutes**

- A. Move to approve the Minutes of August 7, 2025, with corrections. The numbers of BPW25/06-050 through BPW25/06-056 were corrected to BPW25/08-050 through BPW25/08-056. (Pg 3)

**ACTION:** Moved by Commissioner J. Brett Herman, supported by Commissioner Charles Nash

**VOICE VOTE:** **Passed**

## 5. Presentations

- A. Wade VandenBosh - Solid Waste and Regional Water System Budgets

Wade VandenBosch, Public Works Director, presented his Fiscal Year 2026 Budgets for Solid Waste and the Regional Water System to the Board. Commissioner Hazenkamp asked follow-up questions about the contractual services budget increase between FY25–FY26. Wade explained that there are some larger projects coming up in the next year, like finishing Cell 7 at Solid Waste and another scale house. Vice Chair Herman asked where the Soil Erosion revenue comes from. Wade explained that when a customer applies for a soil erosion permit there is a fee. For the water system FY25–FY26, most of that revenue is from user fees and that we receive rent from companies that use the tanks for their company's antennas. Our major expense is bulk water purchase from the City of Muskegon. Their prices are going up 10% and, as such, we are recommending in the budget that our own rates go up 10% on user fees. For Solid Waste, a part of the Cell 7 project, was completed this summer, and we will be building the liner for it next.

- B. David Johnson - Resource Recovery Center Budget

Dave Johnson, RRC Director, presented his Fiscal Year 2026 Budget for the Resource Recovery Center to the Board.

## 6. Public Comment (on an agenda item) - None

## 7. Items for Consideration

BPW25/09-057 (Pg 8) **(Public Works/Wade VandenBosch)** Move to approve 2026 landfill disposal fees per the Proposed 2026 Landfill Disposal Rate Sheet effective January 1, 2026.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman

**VOICE VOTE:** **Passed**

BPW25/09-058 (Pg 10) **(Public Works/Wade VandenBosch)** Move to accept the low bid of \$3,997,794.00 from Milbocker and Sons, Inc. for IFB 25-2575, Coopersville

Force Main, Sanitary Sewer, and Emergency Storage Ponds, authorize the Board Chair to sign the contract and authorize the County Administrator to execute change orders up to an amount not to exceed 5% of the original contract cost.

**ACTION:** Moved by Commissioner J. Brett Herman, supported by Commissioner Charles Nash  
**YES:** Stephanie Barrett, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 6:0**

BPW25/09-059 (Pg 15) **(Resource Recovery Center/David Johnson)** Move to authorize the Resource Recovery Center to invoke the provision for early termination of the Memorandum of Agreement between the Board of Public Works and the Michigan Department of Natural Resources Wildlife Division.

Commissioner Cyr asked for an explanation. Dave Johnson let the board know that while the corn strips enhance the waterfowl hunt, the problems associated with leaving the corn up longer than our normal harvest period is not conducive with accomplishing the goals of the Farm.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman  
**VOICE VOTE: Passed**

BPW25/09-060 (Pg 20) **(Resource Recovery Center/David Johnson)** Move to approve Change Order No. 1 of the RRC Administration Building Renovation Contract with Erhardt Construction Company, which increases the Contract cost by \$19,879.00, from \$1,334,673.00 to \$1,354,552.00, authorize the Board Chair to sign the change order, and amend the budget accordingly.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman  
**YES:** Stephanie Barrett, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 6:0**

BPW25/09-061 (Pg 27) **(Resource Recovery Center/David Johnson)** Move to reject the bid for RFB 25-2599, *Cell #4 Cleanout*, and authorize staff to rebid the project.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman  
**YES:** Stephanie Barrett, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None  
**Passed 6:0**

**8. Informational Items**

- A. Public Works Monthly Report for August 2025 (Pg 28)
- B. Resource Recovery Center Monthly Report for August 2025 (Pg 43)

**9. Unfinished Business - None**

**10. New Business**

Mark Eisenbarth introduced Sam Janson as the replacement for Scott Heubler as Ex Officio due to Scott's retirement, and the official vote will come next month. Chair Paige congratulated Mr. Janson.

**11. Public Comment - None**

**12. Final Board Comments - None**

**13. Adjournment**

There being no further business to come before the Board of Public Works, the meeting was adjourned at 4:39 p.m.

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Darrell Paige, Chair

Preliminary Minutes to be approved at the October 9th, 2025 Board of Public Works meeting



Muskegon County  
Public Works Board Meeting  
Darrell Paige, Chairman  
J. Brett Herman, Vice Chairman

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October 9, 2025 at 4:00 PM  
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,  
Muskegon, MI 49442

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**MINUTES**

**1. Call To Order**

The Board of Public Works was called to order by Chair Paige at 4:01 p.m.

**2. Roll Call**

PRESENT: Water Resources Commissioner Stephanie Barrett  
Commissioner Jessica Cook  
Commissioner Kim Cyr  
Commissioner Michelle Hazekamp  
Commissioner J. Brett Herman  
Chair Darrell Paige  
Ex-Officio Kim Arter

Excused: Commissioner Charles Nash  
Ex-Officio Sam Janson

ALSO PRESENT: Mark Eisenbarth, County Administrator  
Matthew Farrar, Deputy County Administrator  
Wade VandenBosch, Public Works Director  
Dave Johnson, Resource Recovery Center Director  
Christine Morris, Resource Recovery Center Administrative Analyst  
Riley Uhrbrock, Public Works Coordinator  
Matt Kelliher, IT Director  
Leslie Abdoo, Corporate Counsel

**3. Approval of Agenda**

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner Jessica Cook

**VOICE VOTE:** **Passed**

**4. Approval of Minutes**

A. Move to approve the Minutes of September 4, 2025 (Pg 4)

**ACTION:** Moved by Commissioner J. Brett Herman, supported by Commissioner Michelle Hazekamp

**VOICE VOTE:** **Passed**

**5. Public Comment (on an agenda item) - None**

None

**6. Presentation**

- A. Shaun M. Casey, Principal EPC Project Manager, Consumers Energy  
Muskegon Solar Energy Center Update

Shaun M. Casey Principal, EPC Project Manager for Consumer Energy, Muskegon Solar Energy Center, gave an update to the board letting them know that construction has finished and is currently running testing. Over the next month they will be prepping for the sync date with the grid, which will most likely be complete on December 1st. As of December 20th 2025, Consumers Energy Renewable Energy Ops team is planning to start running the center.

**7. Items for Consideration**

- BPW25/10-062 (Pg 8) **(Public Works/Wade VandenBosch)** Motion to approve Lease and Maintenance Agreements for the Southeast Regional Force Main Emergency Storage Ponds between the County and the City of Coopersville and authorize the Board Chair to sign the Agreements.

Commissioner Cook asked for an explanation of this motion. Wade VandenBosch explained how the wastewater treatment plant in Coopersville will no longer be running, as the City of Coopersville will no longer be sending flow to that plant, and we will be repurposing it as emergency storage. Wade explained the agreements, projects and completion statuses, Commissioner Hazenkamp asked when the project would be operational and Wade VandenBosch explained that the overall project should be completed at the end of 2026.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner J. Brett Herman

**VOICE VOTE:** **Passed**

- BPW25/10-063 (Pg 31) **(Public Works/Wade VandenBosch)** Move to approve the proposal from Prein&Newhof for Professional Construction Engineering Services for Contracts 7 and 8, Coopersville Force Main, Sanitary Sewer, and Emergency Storage Ponds, for a cost not to exceed \$131,000 and authorize the Board Chair to sign the agreement.

Commissioner Cook asked for an overview of the motion. Wade VandenBosch explained that Prien & Newhof have been providing construction engineering services on contracts 1–6, so

this would be them continuing on projects 7-8 which are the last 2 contracts for this project. Commissioner Cook asked if this was a part of the budget that had been presented. Wade VandenBosch said yes it was.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner J. Brett Herman  
**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Darrell Paige  
**NO:** None  
**Passed 6:0**

BPW25/10-064 **(Public Works/Wade VandenBosch)** Move to approve the WSP, Inc. proposal number 2025US421662 in the amount of \$349,280 for Engineering Services related to the Cell 7 Construction.  
(Pg 36)

Commissioner Cook asked for an explanation of the motion and asked if in this motion and the next is the cost of construction included in the amounts. Wade VandenBosch explained that the proposal is only for engineering services. Commissioner Cook asked about the procurement for this project and asked if we already had an agreement. Wade explained, that there is an existing agreement between WSP and Solid Waste.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner J. Brett Herman  
**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Darrell Paige  
**NO:** None  
**Passed 6:0**

BPW25/10-065 **(Public Works/Wade VandenBosch)** Move to approve the WSP, Inc. proposal number 2025US421629 in the amount of \$253,300 for Engineering Services related to the Cell 2 Gap Closure.  
(Pg 43)

Chair Paige asked for an explanation. Wade VandenBosch explained that the cell 2 gap is currently full, and it is ready to be covered next year if the waste has settled enough.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner J. Brett Herman  
**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Darrell Paige  
**NO:** None  
**Passed 6:0**

BPW25/10-066 **(Resource Recovery Center/David Johnson)** Move to waive the County's policy of obtaining Procurement-level quotes or formal bid solicitations for  
(Pg 50)

the purchase of corn, soybean, alfalfa, and cover crop seed for the RRC Farm in FY2026 and to authorize the Farm Manager to purchase the seed which, in his professional judgment, best accomplishes the goals of the RRC Farm regarding productivity and revenue.

Chair Paige asked for an explanation. Dave Johnson explained waiving the quotes for this project and how they bring this to the board every year so that the farm manager is able to choose the best seed quickly and efficiently. Commissioner Cyr asked what percentage of the crop was soybeans, and Dave Johnson let the Farm Manager, Mike Clover, answer roughly 650 acres of soybeans out of 4,000 acres of farm. Commissioner Cyr asked who buys them. Mike Clover responded Zeeland Farm Service to be processed for industrial oil and feed. Vice Chair Herman asked what percentage of the other crops. Farm Manager Clover responded 1322 acres of corn next year, 346 acres of Triticale, 505 of seedling alfalfa, and the rest is established alfalfa.

**ACTION:** Moved by Commissioner J. Brett Herman, supported by Commissioner Jessica Cook

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Darrell Paige

**NO:** None

**Passed 6:0**

BPW25/10-067 (Pg 51) **(Resource Recovery Center/David Johnson)** Move to award the low bid of \$174,410.00 for RFB 25-2601, *Farm Services Electrical Improvements*, to Parkway Electric, and authorize the Board Chair to sign the Contract, and amend the FY2026 Capital Budget accordingly.

No Discussion

**ACTION:** Moved by Commissioner Michelle Hazekamp, supported by Commissioner J. Brett Herman

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, Darrell Paige

**NO:** J. Brett Herman

**Passed 5:1**

BPW25/10-068 (Pg 56) **(Resource Recovery Center/David Johnson)** Move to adopt the Interjurisdictional Agreement between the City of Coopersville and the Muskegon County Board of Public Works, and authorize the Board Chair to sign same.

No Discussion

**ACTION:** Moved by Water Resources Commissioner Stephanie Barrett, supported by Commissioner Jessica Cook

**VOICE VOTE:** **Passed**

BPW25/10-069 (Pg 61) **(Resource Recovery Center/David Johnson)** Move to authorize the Resource Recovery Center to purchase a 2026 GMC Acadia AWD Elevation Utility for \$43,483.00 and a 2026 GMC Sierra 2500HD Crew Cab 4WD SLE Pickup Elevation for \$57,545.00 through the State of Michigan's MiDeal purchase contract.

Commissioner Cook asked if this was part of the capital plan and how often vehicles are being replaced. Dave Johnson responded with yes, this is part of the budget and every year 2–3 vehicles might have to be replaced, and that the Resource Recovery Center has a pool of 3 vehicles.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner J. Brett Herman  
**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Darrell Paige  
**NO:** None  
**Passed 6:0**

BPW25/10-070 (Pg 81) **(Resource Recovery Center/David Johnson)** Move to approve the admission of the City of Coopersville into the Muskegon County Resource Recovery Center Treatment System and authorize the Board Chair to sign the *Master Contract for the Muskegon County Wastewater System* for the City's admission.

Chair Paige asked for an explanation. Dave Johnson explained that this would bring Coopersville to be welcomed into the Muskegon County Family.

**ACTION:** Moved by Commissioner J. Brett Herman, supported by Water Resources Commissioner Stephanie Barrett  
**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Darrell Paige  
**NO:** None  
**Passed 6:0**

## 8. Informational Items

- A. Public Works Monthly Report, September 2025 (Pg 88)
- B. Resource Recovery Center Monthly Report, September 2025 (Pg 107)
- C. Notification of Muskegon County Recycling Event **Saturday, October 18, 2025, from 9:00 a.m. to 1:00 p.m. at 1350 E. Keating Ave, Muskegon (Pg 133)**

Commissioner Cyr asked what could be brought to the event. Wade VandenBosch responded: chemicals, pesticides, gasoline, other paints, not latex, electronics, batteries, light bulbs containing mercury, but no tires due to not getting the grant this year.

- D. Muskegon Municipal Wastewater Management Committee Draft Minutes from September 18th, 2025 (Pg 135)
- E. Muskegon Municipal Wastewater Management Committee Minutes August 21st, 2025 (Pg 138)

**9. Unfinished Business - None**

**10. New Business**

- A. Move to appoint Sam Janson to Ex-Officio with term through 12/31/2028 (replacing Scott Huebler) (Pg 141)

**ACTION:** Moved by Water Resources Commissioner Stephanie Barrett, supported by Commissioner Kim Cyr  
**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Darrell Paige  
**NO:** None  
**Passed 6:0**

**11. Public Comment - None**

**12. Final Board Comments - None**

**13. Adjournment**

There being no further business to come before the Board of Public Works, the meeting was adjourned at 4:29 p.m.

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Darrell Paige, Chair

Preliminary Minutes to be approved at the November 6th, 2025 Board of Public Works meeting.



Muskegon County  
Public Works Board Meeting  
Darrell Paige, Chairman  
J. Brett Herman, Vice Chairman

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November 6, 2025 at 4:00 PM  
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,  
Muskegon, MI 49442

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## MINUTES

### 1. Call To Order

The Board of Public Works was called to order by Chair Paige at 4:00 p.m.

### 2. Roll Call

PRESENT: Water Resources Commissioner Stephanie Barrett  
Commissioner Jessica Cook  
Commissioner Kim Cyr  
Commissioner Michelle Hazekamp  
Commissioner J. Brett Herman  
Commissioner Charles Nash  
Commissioner Darrell Paige  
Ex-Officio Kim Arter

ABSENT: Ex-Officio Sam Janson

ALSO Mark Eisenbarth, County Administrator

PRESENT: Matthew Farrar, Deputy County Administrator  
Wade VandenBosch, Public Works Director  
Dave Johnson, Resource Recovery Center Director  
Christine Morris, Resource Recovery Center Administrative Analyst  
Angela Gasiewski, Finance Director  
Ryan Norman, IT Web Developer  
Mackenzie Almassian, Corporate Counsel

### 3. Approval of Agenda

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman

**VOICE VOTE:** **Passed**

#### 4. Approval of Minutes

A. Move to approve the Minutes of October 9, 2025 (Pg. 3)

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner J. Brett Herman

**VOICE VOTE:** Passed

#### 5. Public Comment (on an agenda item) - None

#### 6. Items for Consideration

BPW25/11-071 **(Public Works/Wade VandenBosch)** Move to approve payments for work related to the former SAPPI property at 2400 Lakeshore Drive, in alignment with the FY2025 Michigan Enhancement Grant, up to \$246,927.05.

Wade VandenBosch stated that the remaining amount of the grant wasn't correctly put into the finalized budget; it was slightly less. He stated that the grant money is there, but the budget needs to be adjusted to account for the entire remaining amount.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None  
**Passed 7:0**

BPW25/11-072 **(Resource Recovery Center/David Johnson)** Move to extend the contract with DHF Disposal for an additional year to provide waste grease hauling services for the Resource Recovery Center at \$225.00 per trip, and authorize the Board Chair to sign the Contract Extension Agreement.

David Johnson stated that this is a request for an extension of the current contract that held with DHF Disposal for waste grease hauling at the Resource Recovery Center as they have agreed to hold their pricing to the same amount as last year.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Michelle Hazekamp

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None  
**Passed 7:0**

BPW25/11-073 **(Resource Recovery Center/David Johnson)** Move to approve the five-year term renewals for Muskegon Astronomical Society; Muskegon Community College; Muskegon Michigan Area Rocketry Club; Port City RCers; and West Michigan RC Club, and authorize the Board Chair to sign the respective Extension of Term forms and Agreements.

David Johnson stated that the amendments were a map and any corporate counsel changes. Mr. Johnson stated that there are no fees being charged to these groups for these agreements and that each club is required to provide liability insurance in compliance with County requirements. He stated that the only one that would not be treated the same would be the Tesla group, who would need additional coverage for their special events. He stated that they are the only group that is different as the other groups have designated areas for their use.

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner J. Brett Herman

**VOICE VOTE: Passed**

BPW25/11-076 **(Public Works/Wade VandenBosch)** Move to approve processing FY2025 payments associated with the Muskegon Area Municipal Stormwater Committee up to \$33,792.

Wade VandenBosch explained the make-up of the committee, and that the various stormwater drainage systems are considered MS4's. He stated that these MS4's have to have a Stormwater Discharge Permit to discharge into the waters of the State of Michigan. Mr. VandenBosch further explained that the Conservation District, on behalf of the committee, administers the permit and does the reporting, and that Public Works years ago, was made the Treasurer of this committee, but that is their only involvement. He stated that when the FY25 budget was created, there was plenty of money to account for the costs of this but that when the FY26 budget was created and the FY25 budget was amended, there was one invoice that hadn't come through from the Conservation District yet and, as a result, the budget was amended incorrectly. Mr. VandenBosch stated that the Conservation District invoices Public Works. Public Works pays it, but then invoices the seven entities for what the Conservation District was paid.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner J. Brett Herman

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None  
**Passed 7:0**

## 7. Informational Items

A. Public Works Monthly Report, October 2025 (Pg. 45)

B. Resource Recovery Center Monthly Report, October 2025 (Pg. 62)

**8. Unfinished Business - None**

**9. New Business - None**

**10. Public Comment - None**

**11. Final Board Comments**

Commissioner Hazekamp thanked the Resource Recovery Center for the detail put into their monthly report. Commissioner Cook asked why the Solid Waste income is so high in September this year versus what it has been in the past. Wade VandenBosch stated that this was a result of the sludge coming in from the Resource Recovery Center and that it isn't an annual or regular event. He stated that it takes up space and the landfill has to charge for that.

**12. Adjournment**

There being no further business to come before the Board of Public Works, the meeting was adjourned at 4:13 p.m.

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Darrell Paige, Chair



**Muskegon County**  
**Public Works Board Meeting**  
Darrell Paige, Chairman  
J. Brett Herman, Vice Chairman

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December 4, 2025 at 4:00 PM  
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,  
Muskegon, MI 49442

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**MINUTES**

**1. Call To Order**

The Board of Public Works was called to order by Chair Paige at 4:00 p.m.

**2. Roll Call**

**PRESENT:** Water Resources Commissioner Stephanie Barrett  
Commissioner Jessica Cook  
Commissioner Kim Cyr  
Commissioner Michelle Hazekamp  
Commissioner J. Brett Herman  
Commissioner Charles Nash  
Commissioner Darrell Paige  
Ex-Officio Kim Arter

**EXCUSED:** Ex-Officio Sam Janson

**ALSO PRESENT:** Mark Eisenbarth, County Administrator  
Wade VandenBosch, Public Works Director  
Dave Johnson, Resource Recovery Center Director  
Christine Morris, Resource Recovery Center Administrative Analyst  
Riley Uhrbrock, Department of Public Works Coordinator  
Angela Gasiewski, Finance Director  
Ryan Norman, IT Web Developer  
Michael Homier, Corporate Counsel

**3. Approval of Agenda**

**ACTION:** Moved by Commissioner Kim Cyr, supported by Commissioner J. Brett Herman

**VOICE VOTE:** **Passed**

**4. Approval of Minutes**

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner J. Brett Herman

**VOICE VOTE: Passed**

A. Move to approve the Minutes of November 6, 2025 (Pg. 4)

**5. Public Comment (on an agenda item)-None**

**6. Items for Consideration**

BPW25/12-077 (Pg. 9) **(Public Works/Wade VandenBosch)** Move to accept a second amendment to the Alternative Water Supply grant from the Michigan Department of Environment, Great Lakes, and Energy providing additional funding in the amount of \$733,744.00, authorize the Board Chair to sign the grant agreement, and amend the budget accordingly.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None

**Passed 7:0**

BPW25/12-078 (Pg. 16) **(Public Works/Wade VandenBosch)** Move to purchase a 2026 GMC Sierra 2500HD Crew Cab 4x4 from Todd Wenzel Buick GMC of Westland for the MiDeal quoted price of \$54,822.00.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None

**Passed 7:0**

BPW25/12-079 (Pg. 26) **(Public Works/Wade VandenBosch)** Move to approve the procurement of a road truck, using funds reallocated from the budgeted capital expenses of the Relocation of Soils project.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

**VOICE VOTE: Passed**

Commissioner Cyr asked how much the truck would cost. Wade VandenBosch responded that he didn't have an exact amount, but it would be around the \$300,000.00 range for a Quad axle road truck. Commissioner Cook asked if Solid Waste would be able to keep using the truck several years into the future. Wade VandenBosch said yes, Solid Waste would be able to move soil as time allows instead of having to hire a contractor to do the work.

BPW25/12-080 (Pg. 28) **(Public Works/Wade VandenBosch)** Move to authorize payment of \$42,445.00 to Prein&Newhof for reimbursement of costs incurred outside of the engineering project scope for the Southeast Regional Force Main and further authorize the reimbursement of any necessary future associated permit fees.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None

**Passed 7:0**

BPW25/12-081 (Pg. 38) **(Resource Recovery Center/David Johnson)** Move to authorize a Request for Qualifications for the purpose of finding a utilities rate consultant to do a Cost of Service Study for the Resource Recovery Center.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman

**VOICE VOTE: Passed**

Commissioner Hazekamp asked when the last cost of service study was done. Dave Johnson responded that it was done in July 2025. Commissioner Hazekamp wanted to know why another one was needed then. Dave Johnson explained that it was to determine whether the recommendations from the recent cost of service study were reasonable so as to ensure fairness for both the municipalities and the industries.

BPW25/12-082 (Pg. 39) **(Resource Recovery Center/David Johnson)** Move to increase the RRC's BOD and TSS surcharge rates by 10% (from \$0.039/lb to \$0.043/lb), effective April 1, 2026.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman

**VOICE VOTE: Passed**

Commissioner Cook asked if this motion was related to the previous one. Dave Johnson explained yes and that they believe there is a need to increase somewhat, and this motion was a small step in that direction. Commissioner Cook asked if this had been broached by the management committee and Dave Johnson let her know it had.

BPW25/12-083 (Pg. 40) **(Resource Recovery Center/David Johnson)** Move to approve the Prein&Newhof proposal to develop a pilot study for increasing the biological treatment capacity at the Resource Recovery Center at a cost not to exceed \$62,000.00.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 7:0**

Commissioner Cy asked for an explanation. Dave Johnson explained that this pilot study has to do with increasing our ability to treat BOD, and this study will help to come up with more techniques. Commissioner Cook asked what the recommendation would be. For example, new equipment? Dave Johnson said yes, and what the best technology would be to use, like injecting O2 into the water.

BPW25/12-084 (Pg. 43) **(Resource Recovery Center/David Johnson)** Move to approve the Prein&Newhof proposal for design engineering for the Q to C Force Main at a cost not to exceed \$865,000.00

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman  
**YES:** Stephanie Barrett, Darrell Paige, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash  
**NO:** None  
**Passed 7:0**

BPW25/12-085 (Pg. 47) **(Resource Recovery Center/David Johnson)** Move to accept the low bid for RFB 25-2599R, *Cell #4 Cleanout*, from Jackson-Merkey Contractors for \$987,782.00, authorize the Board Chair to sign the Agreement for services, and amend the 2026 Budget accordingly.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner J. Brett Herman  
**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 7:0**

BPW25/12-086 (Pg. 55) **(Resource Recovery Center/David Johnson)** Move to award the bid of \$179,195.00 for RFB 26-2612, *Grain Center Scale Repair & Upsizing*, to GR Metrology, and authorize the Board Chair to sign the Agreement for services.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner J. Brett Herman  
**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige  
**NO:** None  
**Passed 7:0**

Commissioner Cook asked what the estimated lifespan was for a scale this size, and how long we have had the old one. Dave Johnson said the current scale had been here longer than him. Commissioner Cook asked forever? Mark Eisenbarth said around 20–30 years usually.

BPW25/12-087 **(Resource Recovery Center/David Johnson)** Move to accept the bid for PLQ 26-2608, *Ferric Chloride*, from Webb Chemical for \$0.22 per dry pound of ferric chloride for one year (with the possibility of up to three one-year extensions if agreeable to both parties and approved by the Board), and authorize the Board Chair to sign the Agreement for services.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Kim Cyr

**VOICE VOTE:** **Passed**

BPW25/12-088 **(Resource Recovery Center/David Johnson)** Move to accept the bid for PLQ RFB 26-2609, *Calcium Nitrate*, from Haviland Products Company for \$2.73 per gallon for one year (with the possibility of up to three one-year extensions if agreeable to both parties and approved by the Board), and authorize the Board Chair to sign the Agreement.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner J. Brett Herman

**VOICE VOTE:** **Passed**

BPW25/12-089 **(Resource Recovery Center/David Johnson)** Move to award the bid of \$457,600.00 for RFB 26-2611, *High-Speed Disks*, to Ellens Equipment, authorize the Board Chair to sign the sale agreement (if one is required by the vendor), and amend the FY2026 Budget accordingly.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Kim Cyr

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, Charles Nash, Darrell Paige

**NO:** J. Brett Herman

**Passed 6:1**

Commissioner Cook stated that this is the second motion in this packet that requires dipping into reserve funds and wanted to know why. Dave Johnson answered that they try to enter into the budget what they think the project or purchase will cost, but this one came in higher than anticipated, but the Resource Recovery Center does have the reserve funds available. Commissioner Cook asked if there was any problem dipping into the reserves and Dave Johnson said no.

BPW2025/12-090 (Pg. 81) **(Accounting/Finance/Angela Gasiewski)** Move to approve the proposed bond refunding contract and the associated bond resolution between Muskegon County and the townships of Dalton, Fruitland, Laketon, and Muskegon Charter for the 2015 water bond issue, originally titled “Muskegon County Water Supply System Refunding Bonds, Series 2015,” contingent upon approval by all four local units.

**ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None

**Passed 7:0**

Commissioner Hazekamp asked for an explanation. Angie Gasiewski explained that these were bonds that we currently hold. They were originally taken out in 2006, refunded in 2015, and they are asking to refund them again in 2026 to get a lower interest rate and bring down the overall cost to the townships. That this isn't a debt that we pay, it's a debt the townships pay. Commissioner Cook explained that the term refunded being used means refinancing. Angie Gasiewski said, Yes, that's what it means. This would be for the same term, no extension of time, just a better interest rate which would make the township's payments lower. We hold the bond, but the townships make the payments and the bonds won't be fixed until spring. Ex Officio Arter told the board that the resolution had already been passed in her township.

BPW2025/12-091 (Pg. 93) **(Accounting/Finance/Angela Gasiewski)** Move to approve the proposed bond refunding contract and the associated bond resolution between Muskegon County and the townships of Dalton, Egelston and Muskegon Charter for the 2015 sewer bond issue originally titled “Muskegon County Wastewater Management System—Number One (Charter Township of Muskegon, Township of Egelston and Township of Dalton Section) Refunding Bonds, Series 2015” contingent upon approval by all three local units.

**ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Kim Cyr

**YES:** Stephanie Barrett, Jessica Cook, Kim Cyr, Michelle Hazekamp, J. Brett Herman, Charles Nash, Darrell Paige

**NO:** None

**Passed 7:0**

## 7. Informational Items

A. Public Works Monthly Report, November 2025 (Pg. 105)

B. Resource Recovery Center Monthly Report, November 2025 (Pg. 125)

**8. Unfinished Business-None**

**9. New Business-None**

**10. Public Comment-None**

**11. Final Board Comments**

Christine Morris informed the Board that future agendas will only have the links and not the actual PDF due to issues with PDF size and the Commissioners not receiving the agendas.

**12. Adjournment**

There being no further business to come before the Board of Public Works, the meeting was adjourned at 4:30 p.m.

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Darrell Paige, Chair

Preliminary Minutes to be approved at the January 8, 2026, Board of Public Works meeting.