



Muskegon County Courts & Public Safety Committee

Darrell Paige, Chair
Kim Cyr, Vice-Chair

February 15, 2024 at 4:00 PM

via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order at 4:07 p.m. by Commissioner Darrell Paige.

2. Roll Call

Present: Commissioner Jessica Cook
Commissioner Kim Cyr
Vice-Chair Marcia Hovey-Wright
Commissioner Zach Lahring
Chairman Charles Nash
Commissioner Darrell Paige

Excused: Commissioner Michelle Hazekamp

Also Present: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Linda Larsen, Administrative Coordinator
Anne Seuryneck, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

4. Approval of Minutes

1. Move to approve the Minutes of December 14, 2023 (the January Courts & Public Safety meeting was canceled)

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

None

6. Items for Consideration

CPS24/02-01 **(Prosecutor/DJ Hilson)** Move to authorize the Prosecutor to accept and authorize the County Administrator and Finance Director to sign the FY2024 Byrne JAG – WEMET grant (MSP #JAG-70834-W.E.M.E.T.-2024) in the amount of \$14,313.00 and adjust the budget accordingly.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 6:0

CPS24/02-02 **(District Court/Amanda Heys)** Move to adjust the District Court budget to utilize \$25,000 from the department's surplus funds for continued utilization of a temporary employee assisting with backlog, and to provide additional funds for discretionary overtime during FY2024.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: **Passed**

CPS24/02-03 **(Sheriff/Michael Poulin)** Move to approve the one (1) year extension, beginning April 1, 2024, through March 31, 2025, of the agreement for the Partnership in Neighborhood Safety Program between Egleston Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being fifty percent (50%) and authorize the Board Chair and Sheriff to sign the document.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: **Passed**

CPS24/02-04 **(Sheriff/Michael Poulin)** Move to authorize the Sheriff to accept and authorize the County Administrator and Finance Director to sign the FY2024 Byrne JAG – WEMET grant (MSP #JAG-70834-W.E.M.E.T.-2024) in the amount of \$14,313.00 and adjust the budget accordingly.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 6:0

CPS24/02-05 **(Sheriff/Michael Poulin)** Move to approve the Sheriff's Office selling surplus radio equipment and accessories to Radiowell for the amount of \$6,075.00 and have these funds reserved for future use by the Sheriff's Office.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

VOICE VOTE: **Passed**

CPS24/02-06 **(Sheriff/Michael Poulin)** Move to approve the Sheriff's Office applying for and accepting a Risk Avoidance Program (RAP) grant from the Michigan Municipal Risk Management Authority (MMRMA) in the amount of 50% or \$50,000 to offset the cost of the jail mezzanine project.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

YES: Jessica Cook, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 6:0

CPS24/02-07 **(Sheriff/Michael Poulin)** Move to authorize the Sheriff to purchase four (4) new 2024 Ford Police Interceptor Utility AWD vehicles using MiDeal pricing from Emergency Services and have Emergency Services coordinate the purchase of the additional equipment and up fitting in advance of the FY2025 budget year for the not-to-exceed price of \$258,048. Further authorize the funding for this purchase from the Equipment Revolving fund and adjust the budget accordingly.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: Kim Cyr, Zach Lahring

Passed 4:2

CPS24/02-08 **(Sheriff/Michael Poulin)** Move to transfer the Sheriff's Office title of one (1) 2008 GEM E4 vehicle (VIN 5ASAG47498F047449) to Emergency Services, the Sheriff's Office contracted maintenance provider, in exchange for repairs and painting of one (1) currently County owned enclosed trailer for the Sheriff's Office.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

VOICE VOTE: Passed

7. **Unfinished Business**

None

8. **New Business**

None

9. **Public Comment**

None

10. **Final Board Comments**

None

11. **Adjournment**

The meeting was adjourned at 4:28 p.m.



Muskegon County Courts & Public Safety Committee

Darrell Paige, Chair
Kim Cyr, Vice-Chair

March 14, 2024 at 4:00 PM

via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order at 4:29 p.m. by Commissioner Darrell Paige.

2. Roll Call

Present: Commissioner Jessica Cook
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Vice-Chair Marcia Hovey-Wright
Commissioner Zach Lahring
Chairman Charles Nash
Commissioner Darrell Paige

Also Present: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Linda Larsen, Administrative Coordinator
Michael Homier, Corporate Counsel

3. Approval of Minutes

1. Move to approve the Minutes of February 15, 2024

ACTION: Moved by Commissioner Kim Cyr, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

4. Approval of Agenda

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

None

6. Items for Consideration

CPS24/03-09 **(District Court/Amanda Heys)** Move to appoint the 60th District Court Administrator and the 60th District Court Deputy Administrator as attorney magistrates for the 60th District Court.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS24/03-10 **(Public Defender/Fred Johnson)** Move to create an hourly Legal Secretary at pay grade 7 for the Public Defender Family Division.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS24/03-11 **(Sheriff/Michael Poulin)** Move to approve entering into a three (3) year agreement between the County of Muskegon, Reeths-Puffer Schools and Laketon Township to create/provide one (1) full-time deputy at pay table/grade SD-00011 and to adjust the budget accordingly.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: Kim Cyr, Michelle Hazekamp, Zach Lahring

Passed 4:3

CPS24/03-12 **(Sheriff/Michael Poulin)** Move to approve the increase of the Sheriff Services rate charged for Sheriff's Office services outside the normal course of business from \$65 per hour to \$90 per hour.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Michelle Hazekamp

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS24/03-13 **(Sheriff/Michael Poulin)** Move to approve the Sheriff's Office to solicit Requests for Proposal for Fleet Maintenance and Management Services.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

7. Unfinished Business

None

8. New Business

None

9. Public Comment

None

10. Final Board Comments

None

11. Adjournment

The meeting was adjourned at 4:46 p.m.



Muskegon County Courts & Public Safety Committee

Darrell Paige, Chair
Kim Cyr, Vice-Chair

April 11, 2024 at 4:00 PM

via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order at 4:07 p.m. by Commissioner Darrell Paige.

2. Roll Call

Present: Vice-Chair Jessica Cook
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Commissioner Marcia Hovey-Wright
Chairman Charles Nash
Commissioner Darrell Paige

Excused: Commissioner Zach Lahring

Also Present: Matthew Farrar, Deputy County Administrator
Linda Larsen, Administrative Coordinator
Laura J. Genovich, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

VOICE VOTE: Passed

4. Approval of Minutes

A. Move to approve the Minutes of March 14, 2024

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

None

6. Items for Consideration

CPS24/04-14 **(Sheriff/Michael Poulin)** Move to approve the one (1) year extension, beginning April 1, 2024, through March 31, 2025, of the agreement for the Partnership in Neighborhood Safety Program between Fruitland Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being fifty percent (50%) or \$62,245.50 and authorize the Board Chair and Sheriff to sign the agreement.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: None

Passed 6:0

CPS24/04-15 **(Sheriff/Michael Poulin)** Move to approve the one (1) year extension, April 1, 2024, through March 31, 2025, of the agreement for the Partnership in Neighborhood Safety Program between Laketon Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being fifty percent (50%) or \$68,160.00 and authorize the Board Chair and Sheriff to sign the agreement.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: None

Passed 6:0

CPS24/04-16 **(Sheriff/Michael Poulin)** Move to allow the Sheriff's Office to apply for and accept a grant, up to \$15,000, from the Firehouse Subs Public Safety Foundation and adjust the budget accordingly.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

7. **Unfinished Business**

None

8. **New Business**

None

9. **Public Comment**

None

10. **Final Board Comments**

None

11. **Adjournment**

The meeting was adjourned at 4:13 p.m.



Muskegon County Courts & Public Safety Committee

Darrell Paige, Chair
Kim Cyr, Vice-Chair

May 16, 2024 at 4:00 PM

via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order at 4:36 p.m. by Commissioner Darrell Paige.

2. Roll Call

Present: Vice-Chair Jessica Cook
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Commissioner Marcia Hovey-Wright
Commissioner Zach Lahring
Chairman Charles Nash
Commissioner Darrell Paige

Also Present: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Linda Larsen, Administrative Coordinator
Michael Homier, Corporate Counsel (via Zoom)

3. Approval of Agenda

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

4. Approval of Minutes

A. Move to approve the Minutes of April 11, 2024

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

None

6. Items for Consideration

CPS24/05-17 **(Administration/Mark Eisenbarth)** Move to adopt a pay grade adjustment for DF150 and DH150 (Court Clerk/District Court) classifications from pay grade 3 (\$16.73-\$21.64) to pay grade 7 (\$19.01-\$24.60) effective May 1, 2024, and adjust the budget accordingly.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

YES: Jessica Cook, Kim Cyr, Marcia Hovey-Wright, Charles Nash, Darrell Paige
NO: Michelle Hazekamp, Zach Lahring

Passed 5:2

CPS24/05-18 **(Human Resources/Kristen Wade)** Move to approve reclassification of Senior Attorney Magistrate, X83301, wage grade 26 to Attorney Magistrate, wage grade 27, effective October 8, 2023.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

7. Unfinished Business

None

8. New Business

None

9. Public Comment

None

10. Final Board Comments

None

11. Adjournment

The meeting was adjourned at 4:40 p.m.



Muskegon County Courts & Public Safety Committee

Darrell Paige, Chair
Kim Cyr, Vice-Chair

June 13, 2024 at 4:00 PM

via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order at 4:16 p.m. by Commissioner Kim Cyr.

2. Roll Call

Present: Vice-Chair Jessica Cook
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Commissioner Marcia Hovey-Wright
Commissioner Zach Lahring
Chairman Charles Nash

Excused: Commissioner Darrell Paige

Also Present: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Linda Larsen, Administrative Coordinator
Michael Homier, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

4. Approval of Minutes

A. Move to approve the Minutes of May 16, 2024

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Michelle Hazekamp

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

None

6. Items for Consideration

CPS24/06-19 **(Circuit Court/Alisha Riedl)** Move to modify Circuit Court employee allocations, as outlined in Attachment A, effective July 14, 2024, and adjust the budget accordingly.

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

- CPS24/06-20 **(Prosecutor/DJ Hilson)** Move to approve the Prosecutor to accept the Byrne State Crisis Intervention Program Grant Contract in the amount of \$318,812 and adjust the budget accordingly.
- ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright
- VOICE VOTE:** **Passed**
- CPS24/06-21 **(Emergency Services/Renee Gavin)** Move to authorize the Muskegon County Administrator to accept and sign the FY2023 Homeland Security Grant Program Intergovernmental Agreement between West Michigan Regional Medical Consortium (WMRMC) and Muskegon County.
- ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook
- VOICE VOTE:** **Passed**
- CPS24/06-22 **(Sheriff/Michael Poulin)** Move to authorize the Sheriff's Office to accept the Marine Safety grant (MS24-026) in the amount of \$86,800.00 for personnel and operating costs for the 2024 calendar year.
- ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright
- VOICE VOTE:** **Passed**
- CPS24/06-23 **(Sheriff/Michael Poulin)** Move to approve the Sheriff's Office accepting the Huron-Manistee National Forest Cooperative Law Enforcement Agreement (21-LE-11090400-018) between the Muskegon County Sheriff's Office and the USDA, Forest Service and to authorize the Sheriff to sign this agreement.
- ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash
- VOICE VOTE:** **Passed**
- CPS24/06-24 **(Sheriff/Michael Poulin)** Move to authorize the Sheriff's Office to apply for and accept \$201,800 from the Office of Community Corrections in Lansing for the 2025 fiscal year.
- ACTION:** Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright
- VOICE VOTE:** **Passed**
- CPS24/06-25 **(Sheriff/Michael Poulin)** Move to approve a five (5) year contract between the Muskegon County Sheriff's Office and Emergency Services, LLC to provide Fleet Maintenance & Management Services with a first year cost of \$142,706.59.
- ACTION:** Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright
- VOICE VOTE:** **Passed**

7. **Unfinished Business**

None

8. **New Business**

None

A. Resolution Requesting that the Michigan Legislative Support the State Senate's Local Prosecutor Support Line Item in the Fiscal Year 2025 Budget (Commissioner Kim Cyr)
Move to accept the Resolution Requesting that the Michigan Legislative Support the State Senate's Local Prosecutor Support Line Item in the Fiscal Year 2025 Budget.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Michelle Hazekamp

VOICE VOTE: Passed

9. Public Comment

None

10. Final Board Comments

None

11. Adjournment

The meeting was adjourned at 4:46 p.m.



Muskegon County
Courts & Public Safety Committee
Darrell Paige, Chair
Kim Cyr, Vice-Chair

July 18, 2024 at 4:00 PM
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order at 4:31 p.m. by Commissioner Darrell Paige.

2. Roll Call

Present: Vice-Chair Jessica Cook
Commissioner Kim Cyr
Commissioner Marcia Hovey-Wright
Commissioner Zach Lahring
Chairman Charles Nash
Commissioner Darrell Paige

Excused: Commissioner Michelle Hazekamp

Also Present: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Linda Larsen, Administrative Coordinator
Michael Homier, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

4. Approval of Minutes

A. Move to approve the Minutes of June 13, 2024

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

None

6. Items for Consideration

CPS24/07-27 **(Prosecutor/DJ Hilson)** Move to approve the Prosecutor to apply for and accept the FY2025 Crime Victim Rights Grant in the amount of \$329,979.00, and further authorize the Prosecutor to sign all grant documents.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 6:0

CPS24/07-28 **(Prosecutor/DJ Hilson)** Move to approve the Prosecutor to apply for and accept the FY2025 STOP Violence Against Women Grant in the amount of \$240,652.00 and further authorize the Prosecutor to sign all grant documents.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

YES: Jessica Cook, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 6:0

CPS24/07-29 **(Sheriff/Michael Poulin)** Move to approve acceptance of the FY2024 Strategic Traffic Enforcement Grant in the amount of \$200,506.33. (2024-PT-00-61) and further authorize the Sheriff to sign all grant documents.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 6:0

CPS24/07-30 **(Public Defender/Amy Campanelli)** Move to authorize the Muskegon County Public Defenders Office to apply for and accept the renewal of the Michigan Indigent Defense Commission (MIDC) grant for FY2025 upon approval by the MIDC and authorize the Administrator to sign the contract.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

VOICE VOTE: **Passed**

CPS24/07-31 **(Public Defender/Amy Campanelli)** Move to reclassify the vacant Chief Social Work Defender, Position X12802 (Wage Grade 23) to a Holistic Mitigation Specialist (Wage Grade 14) effective immediately.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 6:0

7. **Unfinished Business**

None

8. **New Business**

None

9. **Public Comment**

Benjamin Ruby, District Court Administrator, introduced Mary Jo French as the new Deputy District Court Administrator.

DJ Hilson, Muskegon County Prosecutor, thanked the Commissioners for their support and approval of the resolution requesting that the Michigan Legislature approve the "Local Prosecutor Support" line-item as recommended by the Senate's Treasury-Operations Budget Subcommittee.

10. Final Board Comments

None

11. Adjournment

The meeting was adjourned at 4:50 p.m.



Muskegon County Courts & Public Safety Committee

Darrell Paige, Chair
Kim Cyr, Vice-Chair

August 15, 2024 at 4:00 PM

via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order at 4:01 p.m. by Commissioner Darrell Paige.

2. Roll Call

Present: Vice-Chair Jessica Cook
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Commissioner Marcia Hovey-Wright
Commissioner Zach Lahring
Chairman Charles Nash
Commissioner Darrell Paige

Also Present: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Linda Larsen, Administrative Coordinator
Michael Homier, Corporate Counsel (via Zoom)

3. Approval of Agenda

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Kim Cyr

VOICE VOTE: Passed

4. Approval of Minutes

A. Move to approve the Minutes of July 18, 2024

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

None

6. Items for Consideration

CPS24/08-32 **(Sheriff/Michael Poulin)** Move to authorize the Sheriff's Office to purchase through the equipment revolving fund a new current model year fleet interceptor vehicle at an estimated price of \$49,175 less \$26,000 of insurance and Sheriff vehicle sale proceeds, for a total financed amount of \$23,175 payable over (3) three years and adjust the budget accordingly.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS24/08-33 **(Sheriff/Michael Poulin)** Move to authorize the Sheriff's Office to purchase through the equipment revolving fund a new current model year fleet interceptor vehicle at an estimated price of \$49,175 less \$31,600 of insurance and Sheriff vehicle sale proceeds, for a total financed amount of \$17,575 payable over (3) three years and adjust the budget accordingly.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS24/08-34 **(Sheriff/Michael Poulin)** Move to authorize the Sheriff's Office to utilize surplus funds to combine two (2) totaled vehicles into one non-pursuit administrative vehicle at an estimated cost of \$9,500.00.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: **Passed**

CPS24/08-35 **(Sheriff/Michael Poulin)** Move to authorize the Sheriff's Office to solicit cognitive behavioral services in the Muskegon County jail, specifically the Thinking Matters program, for a five (5) year agreement.

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Jessica Cook

VOICE VOTE: **Passed**

CPS24/08-36 **(Sheriff/Michael Poulin)** Move to authorize the Sheriff's Office to solicit cognitive behavioral services in the community, specifically the Thinking Matters program, for a five (5) year agreement.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: **Passed**

7. Unfinished Business

None

8. New Business

A. Local Food Access and Production Resolution

Move to table the Local Food Access and Production Resolution until the next Human Services Committee meeting.

ACTION: Moved by Commissioner Kim Cyr, supported by Commissioner Michelle Hazekamp

VOICE VOTE: Passed

9. Public Comment

Renee Gavin, Emergency Management Services Manager, addressed the Board regarding fundraising projects going on now to assist with the financial needs of the citizens who were negatively impacted by the storm that came through. Ms. Gavin stated they have collaborated with the Community Foundation, United Way, and TrueNorth Community Services. The Community Foundation donated the first \$25,000, which they asked to be designated to the Asset Limited Income Constrained Employees (ALICE). They are still working on fundraisers, which will then go to United Way and then to TrueNorth Community Services, who are the fiduciaries and who will be distributing that funding.

Chair Charles Nash thanked Ms. Gavin for her hard work and dedication during her first year as the emergency management services manager.

Lois Morris addressed the Board regarding a Personal Protection Order (PPO) she filed and was denied by the judge because there was not a birthdate on the PPO Petition. Ms. Morris indicated she was told by Legal Aid that birthdates are not required to file a PPO. Ms. Morris is trying to get clarification on whether a birthdate is required as she has been told conflicting information.

10. Final Board Comments

None

11. Adjournment

The meeting was adjourned at 4:34 p.m.



Muskegon County Courts & Public Safety Committee

Darrell Paige, Chair
Kim Cyr, Vice-Chair

September 3, 2024 at 4:00 PM
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order at 5:07 p.m. by Commissioner Darrell Paige.

2. Roll Call

Present: Vice-Chair Jessica Cook
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Commissioner Marcia Hovey-Wright
Commissioner Zach Lahring
Chairman Charles Nash
Commissioner Darrell Paige

Also Present: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Linda Larsen, Administrative Coordinator
Laura J. Genovich, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

VOICE VOTE: Passed

4. Approval of Minutes

A. Move to approve the Minutes of August 15, 2024

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

None

6. Items for Consideration

CPS24/09-37 **(Prosecutor/DJ Hilson)** Move to add one (1) hourly Legal Investigator position at wage grade 20 with the appropriate step based on experience; effective October 1, 2024.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

CPS24/09-38 **(Public Defender/Amy Campanelli)** Move to reclass Legal Secretary hourly position G49020 pay grade 7 to a full-time Legal Secretary position effective April 1, 2025; and add two (2) Assistant Public Defender-Temp positions at pay grade PD Temp not to exceed 400 hours combined total per fiscal year effective October 1, 2024.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: **Passed**

7. Unfinished Business

None

8. New Business

None

9. Public Comment

None

10. Final Board Comments

None

11. Adjournment

The meeting was adjourned at 5:23 p.m.



Muskegon County
Courts & Public Safety Committee
Darrell Paige, Chair
Kim Cyr, Vice-Chair

October 10, 2024 at 4:00 PM
via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order at 4:06 p.m. by Commissioner Darrell Paige.

2. Roll Call

Present: Vice-Chair Jessica Cook
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Commissioner Zach Lahring
Chairman Charles Nash
Commissioner Darrell Paige

Excused: Commissioner Marcia Hovey-Wright

Also Present: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Linda Larsen, Administrative Coordinator
Michael Homier, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Kim Cyr

VOICE VOTE: Passed

4. Approval of Minutes

A. Move to approve the Minutes of September 3, 2024

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

None

6. Items for Consideration

CPS24/10-39 **(Sheriff/Michael Poulin)** Move to approve the Sheriff's Office to accept the Fiscal Year 2025 Secondary Road Patrol (SRP) grant (# 2025-SRP-61) from the Office of Highway Safety Planning (OHSP) in the amount of \$315,615.00 and adjust the budget accordingly.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 6:0

CPS24/10-40 **(Sheriff/Michael Poulin)** Move to accept the FY2025 Community Corrections grant in the amount of \$200,000 and authorize the Board Chairperson to sign the contract with the Michigan Department of Corrections.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

VOICE VOTE: Passed

CPS24/10-41 **(Sheriff/Michael Poulin)** Move to approve a sole source procurement and allow the Sheriff's Office to enter into a five (5) year contract for the purchase of one hundred fifteen (115) Axon Taser 10 tasers, and supporting equipment, from Axon Enterprise, Inc. The total price of the contract is \$526,056.00, with an annual cost each year of \$105,211.20 and a \$27,500.00 buyback savings in the first year. Further, authorize the Sheriff to sign the agreement.

ACTION: Moved by Commissioner Kim Cyr, supported by Commissioner Charles Nash

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 6:0

CPS24/10-42 **(Sheriff/Michael Poulin)** Move to approve acceptance of the FY2025 Strategic Traffic Enforcement Grant in the amount of \$248,752.23 (2025-PT-00-61), authorize the Board Chair to sign the Agreement and adjust the budget accordingly.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 6:0

7. **Unfinished Business**

None

8. **New Business**

None

9. **Public Comment**

None

10. **Final Board Comments**

None

11. **Adjournment**

The meeting was adjourned at 4:20 p.m.



Muskegon County Courts & Public Safety Committee

Darrell Paige, Chair
Kim Cyr, Vice-Chair

November 14, 2024 at 4:00 PM

via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order at 4:11 p.m. by Commissioner Darrell Paige.

2. Roll Call

Present: Vice-Chair Jessica Cook
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Commissioner Marcia Hovey-Wright
Commissioner Zach Lahring
Chairman Charles Nash
Commissioner Darrell Paige

Also Present: Mark Eisenbarth, County Administrator
Linda Larsen, Administrative Coordinator
Michael Homier, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: **Passed**

4. Approval of Minutes

A. Move to approve the Minutes of October 10, 2024

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

VOICE VOTE: **Passed**

5. Public Comment (on an agenda item)

None

6. Items for Consideration

CPS24/11-43 **(Circuit Court/Alisha Riedl)** Move to approve the reclassification of the Family Counselor (Grade 17), position number X37002, to a Family Division Supervisor (Grade 20), change the funding of position numbers Q35304 and X40400 to 100% 2150-0142, and amend the SAVES FY25 grant revenue and expenditures budget accordingly.

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

VOICE VOTE: Passed

CPS24/11-44 **(Public Defender/Amy Campanelli)** Move to create ten (10) new positions in the Public Defender's Office funded by the Michigan Indigent Defense Commission (MIDC) grant for the purpose of maintaining compliance with required standards, and amend the budget accordingly. The new positions are the following: Four (4) Assistant Public Defenders at Grade PD; one (1) Assistant Public Defender Research Attorney at Grade PD; one (1) Legal Secretary II at Grade 9; one (1) Legal Investigator at Grade 20; one (1) Paralegal at Grade 14; one (1) Retention and Recruitment Specialist at Grade 14; and one (1) Administrative Assistant at Grade 4.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Michelle Hazekamp, Marcia Hovey-Wright, Charles Nash, Darrell Paige

NO: Kim Cyr, Zach Lahring

Passed 5:2

CPS24/11-45 **(Public Defender/Amy Campanelli)** Move to authorize Lawyers Professional Liability insurance coverage for the Public Defender's office with Alta Pro Lawyers Risk Purchasing Group/CorePointe Insurance Company with limits of liability at \$3,000,000/\$3,000,000 and a \$5000 deductible for an annual premium of approximately \$44,521.00 to be paid by the MIDC Michigan Indigent Defense Commission (MIDC) grant.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS24/11-46 **(Sheriff/Michael Poulin)** Move to approve authorization for the Sheriff's Office to enter into a two (2) year agreement with Flock Safety for the purchase and support of a public safety operating system for a total cost of \$49,000.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS24/11-47 **(Sheriff/Michael Poulin)** Move to accept the FY2025 Snowmobile Law Enforcement Grant in the amount of \$2,000.00 from the Michigan Department of Natural Resources and to have the Sheriff sign the agreement.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

CPS24/11-48 **(Sheriff/Michael Poulin)** Move to approve the Sheriff's Office accepting Continuing Professional Education (CPE) training funds from the Michigan State Police – MCOLES through Public Act 1 of 2023 (PA1) in the amount of \$25,000.00 for calendar year 2024 and to accept funds for calendar year 2025 when they are disbursed.

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS24/11-49 **(Sheriff/Michael Poulin)** Move to award Kelly Austin to provide cognitive behavioral services (Thinking Matters) in the jail and authorize the Board Chair to sign the contract for a term of five (5) years.

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Kim Cyr

VOICE VOTE: **Passed**

CPS24/11-50 **(Sheriff/Michael Poulin)** Move to award Catholic Charities to provide cognitive behavioral services (Thinking Matters) in the community and authorize the Board Chair to sign the contract for a term of five (5) years.

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Charles Nash

VOICE VOTE: **Passed**

CPS24/11-51 **(Sheriff/Michael Poulin)** Move to accept the FY2025 Off-Road Vehicle (ORV) Law Enforcement Grant in the amount of \$14,000.00 for enforcement activities from the Michigan Department of Natural Resources and to have the Sheriff sign the agreement.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS24/11-52 **(Sheriff/Michael Poulin)** Move to approve labor distribution changes for Sheriff department positions effective October 1, 2024 for attached positions.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Zach Lahring

VOICE VOTE: **Passed**

CPS24/11-53 **(District Court/Benjamin Ruby)** Move to approve the reclassification of the District Court – Court Recorder positions (pay grade 11) to District Court – Court Recorder/Judicial Secretary positions (pay grade 12) effective October 1, 2024 and adjust the budget accordingly.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: Passed

CPS24/11-54 **(District Court/Benjamin Ruby)** Move to approve the reclassification of position D09002 from Clerical Support Specialist (pay grade 7) to Chief Clerk (wage grade 10) effective October 1, 2024, and adjust the budget accordingly.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Michelle Hazekamp

VOICE VOTE: Passed

CPS24/11-55 **(District Court/Benjamin Ruby)** Move to approve the pay scale adjustment of the District Court Administrative Assistant from Grade 4 to Grade 10 effective October 1, 2024 and adjust the budget accordingly.

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

CPS24/11-56 **(District Court/Benjamin Ruby)** Move to approve the pay grade adjustment for the District Court Chief Clerk classification from Grade 10 to Grade 13 effective October 1, 2024 and adjust the budget accordingly.

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

7. Unfinished Business

None

8. New Business

None

9. Public Comment

None

10. Final Board Comments

None

11. Adjournment

The meeting was adjourned at 5:29 p.m.



Muskegon County Courts & Public Safety Committee

Darrell Paige, Chair
Kim Cyr, Vice-Chair

December 12, 2024 at 4:00 PM

via Zoom and in-person at: Muskegon County Marquette Campus, 1903 Marquette Avenue,
Muskegon, MI 49442

MINUTES

1. Call to Order

The meeting was called to order at 4:27 p.m. by Commissioner Darrell Paige.

2. Roll Call

Present: Vice-Chair Jessica Cook
Commissioner Kim Cyr
Commissioner Michelle Hazekamp
Commissioner Marcia Hovey-Wright
Commissioner Zach Lahring
Chairman Charles Nash
Commissioner Darrell Paige

Also Present: Mark Eisenbarth, County Administrator
Matthew Farrar, Deputy County Administrator
Kathy Tharp, Executive Assistant to the County Administrator
Michael Homier, Corporate Counsel

3. Approval of Agenda

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

4. Approval of Minutes

A. Move to approve the Minutes of November 14, 2024

ACTION: Moved by Commissioner Marcia Hovey-Wright, supported by Commissioner Jessica Cook

VOICE VOTE: Passed

5. Public Comment (on an agenda item)

None

6. Items for Consideration

CPS24/12-57 **(District Court/Benjamin Ruby)** Move to approve the reclassification of District Court position X24708 from Court Recorder - Hourly (wage grade 11) to the Court Clerk - Hourly classification (wage grade 7).

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

VOICE VOTE: Passed

CPS24/12-58 **(Sheriff/Michael Poulin)** Move to approve the Sheriff's Office purchasing a Sheriff Marine Patrol Vessel, trailer and equipment from Coral Gable Yachts, LLC and to utilize Emergency Services for the purchase of equipment and up-fitting for the total project cost of \$74,436.00.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Charles Nash

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS24/12-59 **(Sheriff/Michael Poulin)** Move to approve the Sheriff's Office purchasing thirty-six (36) Zoll Powerheart G5 AED machines from Safeware, Inc. utilizing the MiDeal Program for \$55,440.00. Further, authorize the Sheriff's office to use surplus funds for this purchase and adjust the budget accordingly.

ACTION: Moved by Commissioner Charles Nash, supported by Commissioner Marcia Hovey-Wright

YES: Jessica Cook, Kim Cyr, Michelle Hazekamp, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Darrell Paige

NO: None

Passed 7:0

CPS24/12-60 **(Sheriff/Michael Poulin)** Approve the first of two (2) two-year extensions to the existing contract between Muskegon County and VitalCore Health Strategies, LLC for medical services to the inmates of the Muskegon County Jail and the Juvenile Detention Center (JDC) for the time period of January 16, 2025, until January 15, 2027. Furthermore, authorize the board chair to sign all necessary documents.

ACTION: Moved by Commissioner Jessica Cook, supported by Commissioner Marcia Hovey-Wright

VOICE VOTE: Passed

7. Unfinished Business

None

8. New Business

None

9. Public Comment

None

10. Final Board Comments

Chair Nash recognized his daughters Ashley and Asia are both present.

11. Adjournment

The meeting was adjourned at 4:41 p.m.