



## Property Purchase Application

---

### Section 1: Applicant Information

- Name (Individual/Organization): \_\_\_\_\_
  - Contact Person (if organization): \_\_\_\_\_
  - Mailing Address: \_\_\_\_\_
  - Phone: \_\_\_\_\_ Email: \_\_\_\_\_
- 

### Section 2: Property Information

- Property Address: \_\_\_\_\_
- Parcel Number: \_\_\_\_\_

**Property Type (check one): Note: Buyer is responsible for verifying that any “buildable” property meets all local, county, and state requirements for development.**

- Vacant Land (Buildable)
  - Vacant Land (Unbuildable)
  - Improved Property (Home/Building)
  - Commercial Property
- 

### Section 3: Other Property Ownership

List all other properties you currently own in Muskegon County:

---

---

---

---

**Section 4: Proposed Use**

- Describe your plan for this property (rehab, new construction, green space, side lot, etc.):

---

---

- Project Timeline (when the property will be ready for use or construction completed):

---

---

**Capacity to Complete Project:**

- Relevant Experience (rehab, construction, property management, development, etc.):

---

---

- Financial Capacity (funding sources, pre-approval, grants, savings, etc.):

---

---

**Section 5: Purchase Offer**

- Offer Amount: \$\_\_\_\_\_
- How was this amount determined (optional explanation):

---

---

**Section 6: Tax Status & Eligibility**

- Acknowledgement of Tax Status:
  - I certify that I am **current on all property taxes** for every property I own in Muskegon County.
  - I understand that if I am not current on property taxes, **my bid is not an eligible bid** and will not be considered.

Applicant Initials: \_\_\_\_\_

**Section 7: Additional Information**

- Do you own a contiguous property to this parcel?  Yes  No
  - If yes, please provide the address(es):  
\_\_\_\_\_
- 

**Section 8: Applicant Acknowledgements**

By signing this application, I acknowledge and agree to the following:

- I acknowledge that it is my responsibility to verify the property’s zoning classification and ensure my proposed use is permitted. I understand that the application may be denied if the proposed use does not comply with zoning or land use requirements.
  - I understand that the sale is contingent upon approval by the Muskegon County Land Bank Board.
- 

**Section 9: Signature**

I hereby certify that the information provided in this application is true and complete to the best of my knowledge. I understand that false or misleading information may result in disqualification of my application.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**APPLICATION WILL NOT BE PROCESSED IF NOT COMPLETED IN ITS ENTIRETY.**

**Please return this form to:**

Muskegon County Land Bank, Treasurers Office 173 E Apple Ave. Suite 104 Muskegon MI 49442 Phone: (231) 724-6170 Fax: (231)724-6549

Email: knollan@muskegoncounty.net