

**MUSKEGON COUNTY
FY2017
BUDGET AMENDMENTS**

1. **Increase the FY2017 proposed Office Services expenditure budget due to the pending retirement of the Office Services Manager and outsourcing of the offset printing function. The proposed Office Services expenditure budget will be increased by \$13,558 from \$534,954 to \$548,512.**

2. **Add to the Solid Waste, Sustainability budget the following:**
 - a. **5710-1529-728.000 Printing - \$3,000**
 - b. **5710-1529-728.100 Xerox Copies-Office Svcs - \$600**
 - c. **5710-1529-729.000 Paper & Office Supplies - \$500**
 - d. **5710-1529-729.010 Office Equip < \$5,000 - \$1,000**
 - e. **5710-1529-746.000 Safety Equipment - \$250**
 - f. **5710-1529-747.000 Other Operating Supplies - \$3,250**
 - g. **5710-1529-747.010 Operating Equip < \$5,000 - \$3,000**
 - h. **5710-1529-801.000 Contractual Services - \$10,000**
 - i. **5710-1529-807.000 Membership & Dues - \$400**
 - j. **5710-1529-863.005 Fleet Vehicle Use Charges - \$500**
 - k. **5710-1529-864.000 Conferences & Seminars - \$700**
 - l. **5710-1529-871.000 Other Travel Expense - \$800**

This increases the Sustainability proposed expenditure budget by \$24,000.

3. **Adjust the Wastewater capital line-item budgets to match the capital requests that were submitted by the Wastewater department. There is no net impact to the Wastewater budget.**

4. **Move MSU Extension to Public Health to assist Public Health in meeting the Maintenance of Effort requirements. The proposed General Fund MSU Extension (1010-0731) expenditure budget is reduced by \$153,718 from \$153,718 to \$0. The Public Health proposed MSU Extension (2210-0731) revenue and expenditure budget increase by \$153,718 from \$0 to \$153,718. The proposed General Fund Appropriation to Health Department is increased by \$153,718. There is no net impact to the General Fund budget.**

5. **Remove the proposed Solid Waste Landfill Expansion expenditure of \$1,560,000. There will be no net impact to the Solid Waste Operations expenditure budget as this expense was considered a capital outlay expense. Also, remove the proposed Solid Waste Recycling Transfer Station expenditure of \$750,000. There will be no net impact to the Solid Waste Recycling expenditure budget as this expense was considered a capital outlay expense.**

6. **Include the impact of the new accounting standard GASB 68 *Accounting and Financial Reporting for Pensions* and GASB 45 *Accounting and Financial Reporting by Employers for Postemployment Benefits and Other Pensions* that were not included in the original FY2017 budget. The following funds were adjusted:**
 - a. Brookhaven (fund 2900) – (\$298,637)
 - b. Solid Waste (fund 5710) - \$61,806
 - c. Airport (fund 5810) - \$29,934
 - d. Regional Water (fund 5910) – (\$336)
 - e. Wastewater (fund 5920) – (\$439,606)
7. **Include adjustments to the Brookhaven budget to account for changes in staffing. The proposed Brookhaven proposed expenditure budget is increased by \$74,985 from \$12,138,089 to \$12,213,074.**
8. **Adjust the FY2017 proposed budget for the Strategic Enforcement grant by decreasing the revenue and expenditure budget by \$4,499 from \$64,999 to \$60,500 to reflect the actual grant award. Further, adjust the FY2017 proposed budget for Youth Alcohol Enforcement grant by increasing the revenue and expenditure budget by \$2,500 from \$12,500 to \$15,000. The proposed revenue and expenditure budget for the Highway Safety programs fund #1210 will decrease by \$1,999 from \$350,785 to \$348,786.**
9. **Move 25% of the Human Resource Director position funding from the Insurance Operations department (6770-0203) to the Workers Compensation department (6770-0204). There is no net impact to the Insurance Fund Budget. Add to the FY2017 proposed funding transfer list the Human Resources Director position with a proposed labor distribution of: 1010-0226-25% / 6770-0203-50% / 6770-0204-25%.**
10. **Increase the FY2017 proposed Wastewater Administration revenue budget by \$104,350 from \$133,000 to \$237,350, as a result of wind and solar lease contracts. Further, adjust the proposed salary & fringe budget in the Administration department for the impact of unfunding the Administrative Analyst position #X04002 and raising the Administrative Secretary position #N04002 to step five in the salary scale for the incumbent taking on additional responsibilities per Public Works Board action #BPW-16-059. The proposed expenditure budget will decrease by \$68,137.**
11. **Increase the proposed Administration expenditure budget by \$75,000 for contractual services to have an outside consultant perform a 5 year forecast.**
12. **Increase the FY2017 proposed Equipment Revolving Fund revenue budget due to the Heritage Landing dock and point work that will be paid back by the General Fund and Accommodations Tax Fund over a 10 year period. The proposed Equipment Revolving revenue budget will be increased by \$22,128 from \$850,797 to \$872,925. Further, increase the FY2017 proposed Accommodations Tax expenditure budget by \$24,300 which represents annual charge for 10 years for the share related to the Heritage Landing dock.**

13. Add to the South Campus budget for the Harris building (6340-0241) the estimated amount for depreciation on the emergency HVAC replacement that occurred in FY2016. This increases the revenues and expenditures in this budget by \$1,600 and increases the proposed expenditure budget in 1010-0241 by \$1,600 accordingly.
14. Increase the Probate Court proposed expenditure budget by \$2,988 to account for the Probate Judges' 1% salary increase effective October 1, 2016 per Public Act 31 (2016 PA 31) signed into law on March 8, 2016.
15. Decrease the Sheriff Jail proposed revenue budget 1010-0351 by \$25,000. The CPL fingerprint fee will now be handled by the Clerk's Office.
16. Reduce the I/T rate study charge for various General Fund departments by a total of \$21,191 per the latest rate study provided by MGT of America on 08/19/16. Further, reduce the proposed reimbursement revenue budget in the Information Technology fund (6680-0228) by \$40,651 from \$3,210,354 to \$3,169,703 also per the latest rate study.
17. The proposed expenditure budget for the Capital Improvement Series 2015 fund 4660 included projects that were originally planned for FY2017 but were actually completed in FY2016 and were thus included in the FY2016 revised budget for this fund. These were the Meinert Park paving project in the amount of \$100,000 and the Pioneer Park Mess Hall repairs project in the amount of \$30,000. Further, reduce the Pioneer Parks restroom project by \$24,869 due to availability of remaining funds. Add to the capital recommendations listing the Meinert Park ADA restrooms renovations, which is contingent upon grant funding. This was included in the proposed budget but not included in the original capital recommendations listing. Therefore, reduce the proposed Capital Improvement Series 2015 expenditure budget by \$154,869 from \$352,299 to \$197,430 and adjust the capital recommendations listing for the above changes accordingly.
18. Adjust the Sobriety Court Veterans Court proposed expenditure budget (1170-1366) increasing by \$1 due to a rounding issue not discovered at the time the proposed budget was presented.

The following budget amendments are the results of the budget reduction plans submitted by departments.

19. **Accounting** –
Add to the funding transfer listing the Accounting Manager position #X02601 with the following change in labor distribution due to the vacancy and unfunding of the Wastewater Administrative Analyst position:

<u>From:</u>	<u>To:</u>
1010-0201-100%	1010-0201-90%
	5920-5040-10%

Reduce the proposed expenditure budget for the Public Works Administrative Analyst position #X04008 support by \$8,983. This allocation

was originally established to provide support for the Accounting office but is no longer being utilized.

Reduce the proposed expenditure budget by \$9,825 for the estimated impact of the Accountant II position #X02001 spending 20% of their time performing grant related activities.

The impact of these changes will reduce the proposed Accounting expenditure budget by \$29,350, will increase the proposed Solid Waste expenditure budget by \$8,983, and will increase the proposed Wastewater expenditure budget by \$10,542.

20. Administration –

Reduce the “Budget Reduction” contra expenditure account in the Administration proposed budget by \$80,000 to \$0.

Add to the position deletion listing the Grants Coordinator position #X41801. This function is to be outsourced by contracting with the current grant coordinator at a cost reduction of \$50,004.

Add to the funding transfer listing the Finance Director/Assistant County Administrator position #Y18001 with the following change in labor distribution due to extensive work on county-wide benefits analysis:

<u>From:</u>	<u>To:</u>
1010-0171-100%	1010-0171-90%
	6770-0203-10%

Reduce the proposed General Fund contribution to the Equipment Revolving fund (1010-0901-965.666) from \$45,000 to \$42,828 to reflect the Equipment Revolving charge over 10 years instead of 15 years, and offset by the portion of the Heritage Landing dock charged to the Accommodations Fund 2300.

Reduce the Appropriation from Accommodations Tax fund to General Fund (1010-0901-676.230) by \$10,000 from \$35,000 to \$25,000 with a corresponding decrease to the appropriation to the General Fund from the Accommodations Tax fund 2300 by \$10,000. The reduction of the proposed appropriation expenditure budget in the Accommodations Tax fund of \$10,000 will be offset by an increase in the Miscellaneous Contributions line item 2300-0251-956.020 to Muskegon Area First of \$10,000 resulting in a net change of zero to the Accommodations Tax fund expenditure budget.

Add an appropriation from the Department of Veterans Affairs fund 2930 to the General Fund in the amount of \$38,780 to cover the estimated General Fund portion of the Veterans Services Program Coordinator position #X92801.

Reduce the proposed expenditure budget by \$46,516 for the estimated impact of the Administrative Secretary to the County Administrator position #N04503 and the EEO Officer position #X34801 spending 50% of their time performing grant related activities.

The impact of these changes will increase the proposed General Fund revenue budget by \$28,780, reduce the proposed Administration expenditure budget by \$31,916, and reduce the proposed Appropriations expenditure budget by \$2,172. The proposed Veterans Affairs Department expenditure budget will increase by \$38,780, and the proposed Insurance fund expenditure budget will increase by \$15,435.

21. Airport –

Add to the position deletion listing the Airport Maintenance Worker - Seasonal position #N08010 for a cost reduction of \$12,135.

Add to the position reclassification list the Account Clerk II/NB Hourly position #N02017 to be reclassified to an Administrative Analyst-FT position. This position change will result in an increase to the proposed Airport expenditure budget of \$45,975.

Reduce the proposed Airport expenditure budget by \$38,640 by reducing the following expenditure items:

- a. Office Equipment under \$5000 (5810-0536-729.010) – (\$1,500)
- b. Advertising (5810-0536-902.000) – (\$20,000)
- c. Grounds Care (5810-0536-938.000) – (\$17,140)

Reduce the proposed Airport Contractual Services budget (5810-0536-801.000) by \$19,250 from \$38,900 to \$19,650 by reducing the number of hours of the contracted position of Air Travel Marketing Consultant from 100 per month to 50 per month.

The impact of these changes results in a reduced proposed Airport expenditure budget of \$24,050 as well as reducing the proposed General Fund Appropriation to the Airport (1010-0901-965.581) by \$24,050 from \$400,763 to \$376,713.

22. County Clerk –

Reduce the “Budget Reduction” contra expenditure account in the Clerk proposed budget by \$60,000 to \$0.

Include the following proposed fee increases for FY2017:

Description

- a. Increase State issued birth certificates County Share of fee from \$12 to \$21 effective October 2016.
- b. Establish Finger Printing fee for CPL applications for \$15 effective November 2016.
- c. Increase Certified Copies fee 1st copy from \$15 to \$20 effective January 2017.
- d. Increase Certified Copies fee 2nd copy from \$5 to \$10 effective January 2017.

The result of these fee changes to the proposed County Clerk revenue budget is an increase of \$72,750 as detailed in the following revenue items:

- a. Certified Copies (1010-0215-629.000) – \$37,750
- b. Certified Copies MiCBCS (1010-0215-629.900) – \$5,000
- c. Finger Printing (1010-0215-630.000) – \$30,000

Reduce the proposed County Clerk – Circuit Court Records expenditure budget (1010-0216) by \$44,000 for the reduction of contractual services for temporary help that will not be needed as previously vacant positions are budgeted and will be filled.

Add to the funding transfer listing the Administrative Secretary position #N04008 with the following change in labor distribution and delay filling the position until June 2017:

<u>From:</u>	<u>To:</u>
1010-0215-100%	1010-0215-75%
	2630-2151-25%

Remove from the unfunded position list and add to the new position list the Elections Coordinator FT position #N30501 as of June 1, 2017. Further, add to the position deletions list the Interim Elections Coordinator FT position #N40601 as of the same date. These position changes will result in a net increase to the proposed County Clerk expenditure budget of \$11,470.

The impact of these changes will increase the proposed County Clerk General Fund revenue budget by \$72,750, increase the proposed County Clerk General Fund expenditure budget by \$27,470 for a net savings of \$45,280. These actions will also increase the proposed Concealed Pistol Licensing expenditure budget by \$5,301, and decrease the proposed Concealed Pistol Licensing revenue budget by \$35,000.

23. Circuit/Family Court – Child Care Fund - JTC –
 Reduce the “Budget Reduction” contra expenditure account in the Circuit Court proposed budget by \$300,000 to \$0, and reduce the “Budget Reduction” contra expenditure account in the Child Care Fund 2920 proposed budget by \$160,000 to \$0.

Reduce the Visiting Judges propose expenditure budget in the Circuit Court department by \$10,000.

Add to the position deletion listing the Director of Youth Services position #Y45001 for a cost reduction of \$139,987 to the Child Care Fund 2920.

Reduce the proposed Child Care fund Juvenile Transition Center (2920-0662) expenditure budget by \$11,000 for the estimated impact of the Secretary Full Time position #G72001 spending 25% of their time performing grant related activities.

Reduce the proposed Child Care fund In-Home Intensive Treatment (2920-0152) expenditure budget by \$42,896 for the estimated impact of the two Family Counselor Full Time positions #X37001 and #X37002 spending 100% of their time performing grant related activities.

Reduce the proposed Child Care fund Child Haven expenditure budget by \$250,000 to \$0.

Due to various increases in revenues through incentives, reimbursements, and fees, as well as various reductions in expenditures, the proposed General Fund Appropriation to Friend of the Court (1010-0901-965.215) will be reduced by \$134,404 from \$1,403,648 to \$1,269,244 and the proposed General Fund Appropriation to Child Care Fund (1010-0901-965.292) will be reduced by \$144,942 from \$4,655,589 to \$4,510,647.

The impact of these changes will reduce the proposed Child Care Fund revenue and expenditure budget by \$283,883, reduce the proposed Family Court revenue and expenditure budget by \$21,904, increase the proposed Circuit Court expenditure budget by \$290,000, reduce the proposed General Fund Appropriation to Friend of the Court (1010-0901-965.215) \$134,404, and reduce the proposed General Fund Appropriation to Child Care Fund (1010-0901-965.292) by \$144,942.

24. District Court –

Reduce the “Budget Reduction” contra expenditure account in the District Court proposed budget by \$300,000 to \$0.

Add to the unfunded position listing the two currently vacant Court Clerk/District Court positions #D15008 and #D15012 for a cost reduction of \$116,863.

Reduce the proposed District Court expenditure budget by \$19,588 and the Public Defender expenditure budget by \$6,000 by reducing the following expenditure items that will be paid by the 2017 Mental Health Court Grant and increase the District Court Mental Health Grant expenditure budget accordingly (1170-1367):

- a. Paper and Office Supplies (1010-0137-729.000) – (\$500)
- b. Membership and Dues (1010-0137-802.000) – (\$19,088)
- c. Salary & Fringes (1010-0164-701.000) – (\$6,000)

Reduce the proposed District Court expenditure budget by \$44,607 for 51% of the Probation Office Manager FT position #X67501 that will be paid by the 2017 Mental Health Court Grant and increase the District Court Mental Health Grant expenditure budget accordingly (1170-1367).

Establish a Sobriety Court (1170-1367) revenue and expenditure budget of \$137,348 in anticipation of being awarded the 2017 Mental Health Court Grant.

The impact of these changes will increase the proposed District Court expenditure budget by \$118,942, will decrease the Public Defender expenditure budget by \$6,000, and increase the proposed District Court Mental Health Grant revenue and expenditure budget by \$137,348.

25. **Equalization** –
Reduce the “Budget Reduction” contra expenditure account in the Equalization proposed budget by \$15,000 to \$0.

Increase the proposed Equalization Revenue budget by \$15,000 from \$1,000 to \$16,000 by offering education and level III classes.

Add to the unfunded position listing the currently vacant Assess Admin Clerk-Hourly position #G09302 for a cost reduction of \$16,189.

Reduce the proposed Equalization expenditure budget by \$8,250 by reducing the following expenditure items:

- a. Postage (1010-0225-730.000) – (\$5,000)
- b. Membership and Dues (1010-0225-807.000) – (\$3,250)

The aforementioned adjustments result in an increase to the proposed Equalization revenue budget of \$15,000 and a decrease to the proposed Equalization expenditure budget of \$9,439 for a net savings to the department of \$24,439.

26. **Facilities Management-**
Reduce the proposed Facilities expenditure budget by \$29,740 by reducing the following expenditure items:

- a. Gasoline, oil, filters, etc. (1010-0265-760.000) – (\$10,000)
- b. Parking Lots (1010-0265-939.010) – (\$1,500)
- c. Storage Rental (1010-0265-943.000) – (\$1,240)
- d. Natural Gas (1010-0270-921.000) – (\$8,000)
- e. Water (1010-0270-923.000) – (\$5,000)
- f. Parking Lots (1010-0268-939.010) – (\$4,000)

Reduce the proposed County South Campus fund 6340 expenditure budget by \$13,000 by reducing Parking Lots expenditures in all departments. These cost reductions will flow through as rent reduction to various general fund departments. The General Fund impact of this change will be \$9,633. Further, with the reduction of the Oak Avenue building expenditure budget by \$4,000, reduce the rent charges to the occupants of this building by \$1,791.

The impact of these changes will decrease the proposed Facilities Management expenditure budget by \$29,740, will decrease the proposed revenue budget for the Oak Avenue building by \$1,791, will decrease various proposed departmental expenditure budgets by \$11,424 from reduced rent charges, will decrease the proposed Emergency Services rental expense budget and General Fund Appropriation revenue budget by \$616, and will reduce the proposed County South Campus revenue and expenditure budget by \$13,000.

27. **Human Resources** –

Reduce the proposed General Fund expenditure budget by \$3,403 and the proposed Insurance Operations expenditure budget (6770-0203) by \$5,102 for the estimated impact of the Secretary/NB FT position #N71008 spending 20% of their time performing grant related activities.

The incumbent in the Recruitment Coordinator FT position #N61801 has volunteered to take 2 furlough days per pay, with no change in benefits, which will result in a decrease to the proposed Human Resources General Fund expenditure budget of \$3,962 and a decrease to the proposed Insurance Operations expenditure budget by \$5,942.

Add to the position reclassification list the Benefits Analyst FT position #N11502 to be reclassified to a Benefits Specialist FT position. This position change will result in a decrease to the proposed Human Resource Insurance Operations expenditure budget of \$14,394.

The impact of these changes will reduce the proposed Human Resources expenditure budget by \$7,365, and will reduce the proposed Human Resource Insurance Operations expenditure budget by \$25,438.

28. **Probate Court** –

Reduce the “Budget Reduction” contra expenditure account in the Probate Court proposed budget by \$15,000 to \$0.

Reduce the proposed expenditure budget for the estimated impact of the pending retirement of the Court Recorder/Judicial Sec FT position #X22001 and the replacement of this position at a lower step rate by \$7,777.

Reduce the proposed expenditure budget by \$3,834 for the estimated impact of the Probate Court Administrator/Register FT position #X66201 spending 5% of their time performing grant related activities.

The impact of these changes will increase the proposed Probate Court expenditure budget by \$3,389.

29. **Prosecutor** –

Reduce the “Budget Reduction” contra expenditure account in the Prosecutor proposed budget by \$120,000 to \$0.

Add to the position deletion listing the Legal Secretary FT position #G49015 for a cost reduction of \$56,853.

Reduce the proposed Prosecutor expenditure budget for position changes resulting from a retirement and internal promotions and transfers by \$63,048.

Decrease the proposed General Fund Appropriation to Prosecutor DHS IV-E Abuse/Neglect Grant (1010-0901-965.214) by \$53,822 due to an increase in

revenue from the DHS grant of \$50,000 and a decrease in expenditures due to position changes.

The impact of these changes will reduce the proposed Prosecutor expenditure budget by \$53,723, decrease the Title IV-E Abuse/Neglect revenue and expenditure budget by \$3,822.

30. Public Defender –

Reduce the “Budget Reduction” contra expenditure account in the Public Defender proposed budget by \$60,000 to \$0.

Reduce the proposed Public Defender expenditure budget by \$36,770 by reducing the following expenditure items:

- a. Xerox Copies – Office Services (1010-0164-728.100) – (\$270)
- b. Office Equipment under \$5000 (1010-0164-729.010) – (\$750)
- c. Membership and Dues (1010-0164-807.000) – (\$7,000)
- d. Public Defender – Neglect Abuse (1010-0164-830.070) – (\$18,750)
- e. Software (1010-0164-947.000) – (\$10,000)

Add to the new position listing the Legal Secretary II FT position at an estimated cost of \$68,083, and add to the position deletion listing a Legal Secretary I FT position (TBD) at a cost reduction of \$72,532 to be deleted upon the filling of the proposed Legal Secretary II FT position.

Add to the new position listing two Assistant Public Defender I FT positions, one effective October 2016 and one effective November 2016, at an estimated cost of \$143,468. Internally promote the incumbent in the Assistant Public Defender I position #X09206 to a vacant Assistant Public Defender II position #X09301, promote the incumbent in the Assistant Public Defender II position #X09304 to the vacant Assistant Public Defender III position #X09401, and promote the incumbent in the Assistant Public Defender I position #X09201 to the soon to be vacant Assistant Public Defender II FT position #X09304, all effective December 1, 2016. This will result in an estimated cost reduction of \$22,600. Add to the position deletion listing the two Assistant Public Defender I FT positions #X09201 and #X09206 as of December 1, 2016 following the internal promotions at a cost reduction of \$146,458.

The aforementioned position changes will result in a net reduction of the proposed Public Defender expenditure budget of \$30,039.

The impact of these changes will reduce the proposed Public Defender expenditure budget by \$6,809.

31. Public Health –

Increase the Public Health proposed revenue budget by \$82,965 to include increases from the Medicaid Outreach program along with other miscellaneous revenue increases, and increase the proposed Public Health expenditure budget by \$19,960 for various adjustments to expenditures. The difference would be a reduction of the General Fund transfer in to the Health

fund of \$63,005 and a reduction to the proposed General Fund appropriation to Public Health (1010-0901-965.221) by \$63,005.

32. Register of Deeds –

Reduce the “Budget Reduction” contra expenditure account in the Register of Deeds proposed budget by \$60,000 to \$0.

Increase the proposed Register of Deeds revenue budget by \$104,600 by increasing the following revenue items based on trends:

- a. Deeds Recording Fee (1010-0236-615.010) – \$1,000
- b. Mortgage Recording Fee (1010-0236-615.020) – \$9,000
- c. Miscellaneous Recording Fee (1010-0236-615.040) - \$2,500
- d. Transfer Tax (1010-0236-615.060) - \$50,000
- e. Recording Copy (1010-0236-615.070) - \$1,600
- f. Record Search (1010-0236-615.080) - \$500
- g. Sale of Office Supplies (1010-0236-644.000) - \$40,000

The impact of these changes will increase the proposed Register of Deeds revenue budget by \$104,600 and increase the proposed expenditure budget by \$60,000 for a net savings of \$44,600.

33. Sheriff –

Reduce the “Budget Reduction” contra expenditure account in the Sheriff Operations proposed budget by \$328,512 to \$0.

Due to additional grant funding from the Michigan Department of Corrections for the Community Corrections program, add to the funding transfer listing the Jail Management Specialist FT position #N40901 as follows:

<u>From:</u>	<u>To:</u>
2640-0370-100%	2640-0368-50%
	2640-0370-50%

Add to the position deletions listing the Animal Control Officer FT position #G06003 for a total cost reduction of \$55,313.

Add to the position deletions listing the seven Marine Officer – Seasonal Positions # T15001 – T15007, to be replaced with volunteers similar to the Sheriff dive team and posse for a total cost reduction of \$36,099.

Reduce the proposed Sheriff Administration expenditure budget by \$14,619 resulting from the anticipated retirement of the Undersheriff.

Increase the proposed Sheriff revenue budget by \$235,017 by increasing the following items:

- a. Reimbursements-Other (1010-0305-608.000) – \$23,561
To be reimbursed from the Inmate Trust Fund for work performed by the Sheriff Admin Analyst.
- b. Reimbursements-Other (1010-0351-608.000) – \$65,456

To be reimbursed from the Inmate Trust Fund for work performed by the Lead Custodian.

- c. Sale of Assets (1010-0301-673.020) – \$50,000

For sale of various used vehicles and boats no longer needed.

- d. Exit Reimbursement (1010-0351-529.000) – \$96,000

Anticipated Grant reimbursement from the Department of Labor based on jail beds.

Reduce the proposed Sheriff expenditure budget by \$230,775 by reducing the following items:

- a. Appropriation to Community Correction (1010-0901-965.260) – (\$32,534)

Additional grant revenue will be received allowing the General Fund Appropriation to be reduced.

- b. Salary and Fringe (1010-0301-701.000) – (\$100,000)

Estimated impact of the equivalent of 2 Sheriff Deputies spending 100% of their time performing grant related activities.

- c. Appropriation to Emergency Services (1010-0901-965.119) – (\$45,395)

Various expenditure reductions, including defunding the Hazardous Materials Response Program, will allow the General Fund Appropriation to be reduced.

- d. Equipment Repair & Maint (1010-0351-936.000) – (\$26,000)

Video visitation system maintenance to be paid from the Inmate Trust Fund.

- e. Contractual Services (1010-0351-802.000) – (\$7,951)

Reduction to the expenditure budget based on CHC medical services contract.

- f. Dog Licensing/Animal Control (1010-0421) – (\$5,395)

Various reductions to the expenditure budget due to reduced service.

- g. Sheriff Operations (1010-0301) – (\$10,000)

Various reductions to the expenditure budget.

- h. Sheriff Administration (1010-0305) – (\$3,500)

Various adjustments to the expenditure budget.

The impact of the aforementioned changes will increase the proposed Sheriff Operations revenue budget by \$50,000, and increase the proposed Sheriff Operations expenditure budget by \$218,512. The Sheriff Administration (1010-0305) proposed revenue budget will increase by \$23,561 and the proposed expenditure budget will be reduced by \$18,119. The Sheriff Jail (1010-0351) proposed revenue budget will increase by \$161,456 and the proposed expenditure budget will be reduced by \$33,951. The Dog Licensing/Animal Control proposed expenditure budget (1010-0421) will be reduced by \$60,708. The Marine Safety proposed revenue and expenditure budget (1200-0331) will be reduced by \$36,099. The Hazmat proposed revenue and expenditure budget (1190-0427) will be reduced by \$45,395. The proposed General Fund Appropriation to Community Corrections will be reduced by \$32,534. The proposed General Fund Appropriation to Emergency Services will be reduced by \$45,395. The proposed General Fund Appropriation to Marine Safety will be reduced by \$36,099.

34. **Treasurer** –
Reduce the “Budget Reduction” contra expenditure account in the Treasurer proposed expenditure budget by \$60,000 to \$0.

Add to the funding transfer listing the County Treasurer position #E10001 with the following change in labor distribution due to extensive work on Land Bank projects:

<u>From:</u>	<u>To:</u>
1010-0253-75%	1010-0253-50%
5500-2550-25%	5500-2550-50%

Decrease the proposed Treasurer revenue budget by \$4,587 by adjusting the following revenue items based on trends:

- a. Tax History - Digital (1010-0253-630.020) –\$8,200
- b. Property Taxes - Current (1010-0253-403.000) – (\$94,799)
- c. Delinquent Prop Taxes-Current Year (1010-0253-409.000) –\$89,056
- d. IFT Taxes (1010-0253-426.010) – (\$7,044)

The impact of these changes will reduce the proposed Treasurer revenue budget by \$4,587, increase the proposed Treasurer expenditure budget by \$13,115, and increase the proposed Land Bank expenditure budget by \$46,885.

35. Increase the General Fund Miscellaneous Contingency (1010-0941) proposed expenditure budget by \$1,000,000 to remove the impact of the reduced workweek and merit freeze that were included in the FY2017 proposed General Fund budget.
36. Authorize setting the general salary increase for the Commissioner and Commissioner-Chair classifications at 1% effective the first full pay in January 2017. Further, authorize for these two classifications a general salary increase, with a minimum of 0% and a maximum of 1% effective the first full pay in January 2018.
37. Authorize setting the general salary increase for the six Elected Official classifications of Clerk, Treasurer, Drain Commissioner, Prosecutor, Register of Deeds, and Sheriff at 1% effective the first full pay in January 2017.
38. All changes in the above amendments result in the General Fund (1010) proposed revenue budget increasing by \$424,769 from \$48,151,620 to \$48,576,389, the proposed expenditure budget increasing by \$1,008,680 from \$48,151,620 to \$49,160,300. The amended All Funds proposed revenue budget is increasing by \$357,454 from \$218,674,641 to \$219,032,095, and the All Funds proposed expenditure budget is increasing by \$258,025 from \$226,063,886 to \$226,321,911.

The following two amendments were added per Board instruction at the Ways & Means Committee meeting held on September 20, 2016.

- 39. Restore the Emergency Services Hazmat proposed budget by increasing the expenditure budget by \$45,395, and increasing the General Fund Appropriation to the Emergency Services fund by \$45,395 and continue to look for opportunities to reduce the amount of funding needed for the operation of this program.**
- 40. Remove the Board of Commissioners proposed 1% salary increase for FY2017 only, reducing the Board proposed expenditure budget by \$1,680 and utilize this savings to offset the increase in Hazmat funding.**
- 41. All changes in the above amendments result in the General Fund (1010) proposed revenue remaining unchanged at \$48,576,389, the proposed expenditure budget increasing by \$43,715 from \$49,160,300 to \$49,204,015. The amended All Funds proposed revenue budget is increasing by \$45,395 from \$219,032,095 to \$219,077,490, and the All Funds proposed expenditure budget is increasing by \$89,110 from \$226,321,911 to \$226,411,021.**