

**MUSKEGON COUNTY
FY2018
BUDGET AMENDMENTS**

1. Adjust the FY2018 proposed budget for the Wastewater funds (5920 and 5921) by decreasing the expense budget by \$1,500 to more accurately reflect the capital nature of certain items included in the original proposed budget.
2. Adjust the FY2018 proposed budget for the Accommodations Tax fund (2300) by increasing the expense budget by \$16,500 for the proposed increase in support to the White Lake Area Chamber of Commerce.
3. Change the labor distribution for the Americorps Program Manager position #X06201 from 5500-2550-100% to 5500-2553-100% effective 10-01-17. This position was established per Board approval on July 13, 2017 and is expected to be filled prior to the beginning of FY2018, which is when the new Americorps grant begins. The Land Bank Administration budget will fund this position until the new award goes into effect.
4. Remove from the unfunded position listing and add to the position deletion listing the Emergency Services Specialist/Hrly position #T05501. This position has been vacant since FY2011, has been in unfunded status since it became vacant, and the position is no longer needed.
5. Adjust the FY2018 proposed budget for the Equipment Revolving fund (6660) by decreasing the revenue budget by \$4,306 from \$896,019 to \$891,713 to reflect rent revolving charge changes due to items sold in FY2017 and items that will begin being charged back to departments that were not anticipated in the original proposed budget.
6. Adjust the FY2018 proposed budget for the following debt service funds to accurately reflect the lease interest revenue and other reimbursement revenue based on the respective water/sewer debt service schedules:

Fund 8718 - Fruitport/Norton Shores Reg. Water System II

Proposed Revenues	Increase/(Decrease)	Revised Proposed
\$55,493	(\$14,062)	\$41,431

Fund 8841 - Muskegon/Egelston/Dalton Sewer

Proposed Revenues	Increase/(Decrease)	Revised Proposed
\$606,058	(\$18,842)	\$587,216

Fund 8845 - Whitehall Township Water

Proposed Revenues	Increase/(Decrease)	Revised Proposed
\$19,518	(\$3,266)	\$16,252

7. **Adjust the FY2018 proposed budget for the Laketon Township General Obligation Limited Tax Debt Service fund (8834) by decreasing the revenue budget by \$182,394 from \$182,394 to \$0 and by decreasing the expense budget by \$2,175 from \$2,175 to \$0. The bonds recorded in this fund that had been issued for the benefit of Laketon Township were defeased in FY2017 by a deposit to escrow from the proceeds of refunding bonds issued by Laketon Township on their own.**
8. **Adjust the FY2018 proposed budget for the Office of Highway Safety Road Patrol fund (1210) and General Fund Appropriations budget (1010-0901) due to a reduced grant allocation for FY2018. The proposed revenue budget will remain the same in the grant fund, but the reduction of the grant allocation will require an offset by increasing the contribution from the General Fund by \$15,900.**
9. **Adjust the FY2018 proposed budget for the Concealed Pistol Licensing fund (2630) by decreasing the expense budget by \$3,687 due to an adjustment to the indirect cost allocation charge. Also reduce the Treasurer's FY2018 proposed Administrative Costs revenue budget (1010-0253-651.010) from \$2,466,287 to \$2,462,600 to reflect this change in the General Fund.**
10. **Adjust the FY2018 proposed budget for the Department of Veterans Affairs fund (2930) by increasing revenues by \$157 from \$313,169 to \$313,326 to balance the Veterans Affairs budget.**
11. **Establish a FY2018 budget for Pass-Through Grants fund (2530) with revenues and expenses totaling \$6,300. The Pass-Through Grants Fund receives grant award payments that are designated for other governments but which are required to pass through the County. The U.S. Department of Agriculture pays "Schools and Road grants to States" to the State of Michigan based on the number of acres of national forest lands among the States. The money then passes from the State to the various counties based on the proportion of national forest in each county. Finally, Muskegon County follows the grant requirements by distributing 75% to county schools and 25% to county townships in proportion to their shares of national forest land within Muskegon County.**
12. **Adjust the FY2018 proposed budget for the Parks Development fund (2411) related to the Deremo Park Grant by increasing the revenue budget by \$64,083 from \$0 to \$64,083 and by increasing the expense budget by \$64,083 from \$0 to \$64,083. This is due to an extension of the project into FY2018. Also increase the Parks Fund (2080) FY2018 proposed expense budget by \$34,083 to reflect the change in appropriation to the Deremo Park Grant budget.**
13. **Add to the position deletion listing the following Brookhaven Medical Care Facility positions:**

N71006 – Secretary/Non Barg. Full Time

A17501 – Maintenance I/BH Full Time

X20101 – Community Relations/Marketing Manager Full Time

14. **Adjust the FY2018 proposed budget for the Office Services fund (6330) by increasing expenses by \$1,831 to accommodate one vehicle lease that was not included in the original request and miscellaneous adjustments to general administrative charges. Also, adjust the FY2018 capital recommendations listing accordingly.**
15. **Adjust the FY2018 proposed budget for the Muskegon Area Transit System fund (5880) by decreasing revenues by \$128,257 from \$7,487,102 to \$7,358,845 and increasing expenses by \$27,607 from \$6,541,527 to \$6,569,134 to accommodate grant adjustments and additional bus route per Muskegon County Board of Commissioners action #2017-306.**
16. **Adjust the FY2018 proposed Wastewater Equipment capital line-item budgets to add the Flume Trash Rake. This item was originally approved in FY2017 but will not be completed until FY2018. There is no net impact to the Wastewater budget. Also, adjust the FY2018 capital recommendations listing accordingly.**
17. **Adjust the FY2018 proposed budget for the Wastewater Management Operations fund (5920) by increasing revenues by \$877,262 from \$12,874,533 to \$13,751,795 to adjust revenues to match the 2017 revised budget (\$799,890) and to include a rate increase for hauled waste only effective January 2018 (\$77,372). There is no gallonage rate increase proposed for FY2018.**
18. **Adjust the FY2018 proposed budget for County Clerk (1010-0215) by increasing expenses by \$562 from \$462,766 to \$463,328 for copier lease expense and reallocate the budget to recognize the expense in the Copier Lease line item.**
19. **Adjust the FY2018 proposed budget for Probate Court (1010-0148) by increasing expenses by \$8,619 from \$847,386 to \$856,005 to incorporate a 3% salary increase for the Probate Court judges per the Michigan Supreme Court State Court Administrative Office letter dated August 16, 2017.**
20. **Adjust the FY2018 proposed budget for Public Defender (1010-0164) by increasing expenses by \$11,000 from \$1,750,864 to \$1,761,864 due to an internal staffing reorganization as well as to accommodate an expense related to a conflict attorney settlement agreement.**
21. **Adjust the FY2018 proposed budget for the Family Court fund (2150) by increasing revenues and expenses by \$179,112 from \$6,059,891 to \$6,239,003 to incorporate the I/T chargeback amount per the I/T rate study plan provided on 09/01/17, operating expenses and to align positions within the department in order to utilize funding for the Procedural Justice Alternatives to Contempt (PJAC) grant-funded Procedural Action to Self-Sufficiency (PASS) program according to grant guidelines. Also increase the General Fund appropriation to Family Court (1010-0901) by \$16,734 from \$1,381,794 to \$1,398,528 as a result of these adjustments.**

- 22. Adjust the FY2018 proposed budget for the Public Health fund (2210) by decreasing revenues and expenses by \$18,818 from \$6,009,458 to \$5,990,640 based on the latest forecast from Public Health. Also, decrease General Fund appropriation to Public Health (1010-0901) by \$81,726 from \$1,934,425 to \$1,852,699.**
- 23. Reduce the FY2018 proposed I/T rate study charge for various General Fund and non-General Fund departments by a net total of \$119,924 per the latest rate study provided by MGT of America on 09/01/17. In addition, increase revenues in various funds that require balancing as a result of this change in the amount of \$30,612. Finally, increase the proposed reimbursement revenue budget in the Information Technology fund (6680-0228-651.010) by \$95,203 from \$3,169,703 to \$3,264,906 also per the latest rate study.**
- 24. Adjust the FY2018 proposed Miscellaneous Contingency budget (1010-0941) by increasing expenses by \$140,445 to cover the estimated General Fund impact to salaries and fringe benefits resulting from the general salary increase adjustments.**
- 25. All changes in the above amendments result in the General Fund (1010) proposed revenue and expense budget increasing by \$3,562 from \$46,804,857 to \$46,808,419. The amended All Funds proposed revenue budget is increasing by \$879,097 from \$238,014,742 to \$238,893,839 and the All Funds proposed expense budget is increasing by \$294,946 from \$235,562,226 to \$235,857,172.**