

MOTION REGARDING PARENTING TIME

Use this form to:

- Establish a parenting time order,
- Change a parenting time order

NOTE: This form cannot be used to change your custody or child support order. Please contact a Family Court Service Specialist to assist you with these issues or refer our website <http://www.co.muskegon.mi.us/circuitcourt/forms.htm>.

INSTRUCTIONS FOR FILING A MOTION REGARDING PARENTING TIME

- Answer all questions completely
- Attach all requested documentation to the Motion Regarding Parenting Time.
- Bring or mail all of the paperwork to Circuit Court Records, located on the 6th floor of the Hall of Justice, 990 Terrace Street, Muskegon, MI 49442
- Include the \$100 filing/order fee. This can be paid by cash (do not mail cash), certified check, or with a money order.
- If you cannot afford the fees, you can request an Affidavit and Order, Suspension of Fees/Costs from the Court Records office.

NOTE: A parenting time conference will not be scheduled, if the filing party has not completed the Parents For Life Orientation. You can watch the orientation online at <http://www.co.muskegon.mi.us/circuitcourt/parentsforlife.htm>. Upon completion of that conference, you must submit the Certificate of Completion, link located at the bottom of the online orientation page.

In approximately 14 to 21 days Family Court Services will mail a *Notice of Parenting Time Mediation* which will give you the date and time of your mediation.

MPT

STATE OF MICHIGAN 14th JUDICIAL CIRCUIT MUSKEGON COUNTY	MOTION REGARDING PARENTING TIME	FILE NO.
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court address: FAMILY COURT SERVICES 990 Terrace Street, 3rd Floor, Muskegon, MI 49442

court telephone number (231) 724-6421

Plaintiff's name: address: city, state, zip: telephone #:
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Defendant's name: address: city, state, zip: telephone #:
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Third party name address: city, state, zip: telephone #:

1. a. On _____ a judgment or order was entered regarding parenting time.
- b. There is currently no order regarding parenting time.

2. Conditions regarding parenting time have changed as follows:

[Use a separate sheet to explain in detail any change of circumstances and attach.]

3. It is in the best interests of the child(ren) to establish parenting time change parenting time because:

[Use a separate sheet to explain why it is in the best interests of the child(ren) and attach.]

4. I ask the court to order that parenting time be established changed as follows:

[Use a separate sheet to explain in detail what you want the court to order and attach.]

I declare that the above statements are true to the best of my information, knowledge, and belief.

Date

Signature of party filing motion

In approximately 14 to 21 days you will receive notice of the date and time of your mediation with a Family Court Caseworker.

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