

# *M u s k e g o n    C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman*  
*Paul Baade*  
*Douglas Bennett*  
*Nancy Frye*  
*James J. Kobza*

*Bill Gill, Vice-Chairman*  
*Louis A. McMurray*  
*Tony Moulatsiotis*  
*Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Organizational Meeting**

**January 3, 2002**  
**3:30 P.M.**

**Marianne Hathaway, Deputy County Clerk, Presiding**

The Organizational Meeting of the Board of Commissioners was called to order by Deputy County Clerk, Marianne Hathaway. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Hulka.

### **Roll Call**

Present: Baade, Bennett, Frye, Hulka, Kobza, McMurray, Moulatsiotis, Start

Excused: Gill

Absent: None

### 2002-1    **NOMINATION AND ELECTION OF BOARD CHAIR**

Moved by Start, supported by Bennett, to nominate Ken Hulka as Chairman of the Board of Commissioners.

Comment on nomination by Kobza referring to Act 393 Public Act 2000 effective January 4, 2001 as the nomination is unnecessary due to the two-year term of office.

Response by Hulka agreeing with Kobza but requesting a vote of reaffirmation.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

**Chairman Hulka , Presiding.**

2002-2      **NOMINATION AND ELECTION OF VICE CHAIR**

Moved by Start, supported by Baade, to nominate Commissioner Gill as Vice Chair.

Comment by Frye taking issue with Commissioner Gill's conduct during Pledge of Allegiance to the Flag.

Roll Call

Ayes: Baade, Bennett, McMurray, Moulatsiotis, Start, Hulka

Nays: Frye, Kobza

**Motion Carried**

2002-3      **ADOPT 2001 CALENDAR**

Moved by Start, supported by Kobza, to adopt the annual calendar as submitted.

Comments by Hulka regarding additional dates added for Ways & Means Committee to deal strictly with the budget.

Additional discussion by Baade, Bennett and Kobza.

**Motion Carried**

2002-4      **APPROVE PROPOSED COMMITTEE AND COMMISSION ASSIGNMENTS**

Moved by Bennett, supported by Start, to approve the proposed committee and commission assignments deleting the budget committee and adding Commissioner Moulatsiotis to the CMH Board and Chairman Hulka to the CAAP Board.

**Motion Carried**

**Audience Participation**

Mr. David Eling addressed the board regarding the flags requested; a large American flag for Heritage Landing and a POW flag for the Hall of Justice. Both were approved by the Veteran's Association and have been ordered but delayed due to overwhelming public demands for additional flags.

He also expressed his personal ans as a Veteran's representative regarding Mr. Gill's refusal to pay homage to flag and his subsequent election by the Board as Vice Chairman. He commended Commissioners Frye & Kobza for their public stand.

Adjourned at 3:55 p.m.

---

Marianne Hathaway, Deputy County Clerk

/cel

# **M u s k e g o n   C o u n t y**

## **Board of Commissioners**

**Kenneth J. Hulka, Chairman**  
**Paul Baade**  
**Douglas Bennett**  
**Nancy Frye**  
**James J. Kobza**

**Bill Gill, Vice-Chairman**  
**Louis A. McMurray**  
**Tony Moulatsiotis**  
**Clarence Start**

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Note: Meeting will be at Mona Shores High School Auditorium**

**Regular Meeting**

**January 8 2002**  
**3:37 P.M.**

**Honorable Chairman Kenneth J. Hulka, Presiding**

The Regular Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Frye.

### **Roll Call**

Present: Frye, Hulka, Kobza, Moulatsiotis

Excused: Baade, Bennett, McMurray, Gill, Start

Not a quorum present. Meeting held for benefit of students and presenters. Items were reviewed, to be voted on at a later date when majority of commissioners are present.

Adjourned at 4:30 p.m.

---

Marianne Hathaway, Deputy County Clerk

/cel

# **M u s k e g o n    C o u n t y**

## **Board of Commissioners**

**Kenneth J. Hulka, Chairman**  
**Paul Baade**  
**Douglas Bennett**  
**Nancy Frye**  
**James J. Kobza**

**Bill Gill, Vice-Chairman**  
**Louis A. McMurray**  
**Tony Moulatsiotis**  
**Clarence Start**

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**January 22, 2002**  
**3:30 P.M.**

**Honorable Chairman Kenneth J. Hulka, Presiding**

The Regular Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

**Roll Call**

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis

Excused: Start

Absent: None

John Koens introduced Lt. Governor Dick Posthumus.

2002-5    **APPROVAL OF PREVIOUS MINUTES**

Moved by Frye, supported by Baade, to approve the minutes of the Regular Meeting of December 20, 2001 and January 8, 2002, and the Organizational Meeting of January 3, 2002, as presented.

**Motion Carried**

2002-6      **COMMUNICATIONS**

Moved by Gill, supported by Baade, to receive and place on file the following communications.

- A. Central Operations for Police Services-Financial Statements & Independent Auditors' Report (available on commission desk)
- B. City of Norton Shores Zoning Board of Appeals Public Hearing

**Motion Carried**

2002-7      **GREAT LAKES BASIN PROGRAM FOR SOIL EROSION GRANT**

The board of Public Works recommends, moved by McMurray, supported by Frye, to approve the Great Lakes Basin Program for Soil Erosion Grant ("Burying Ground Point") as proposed by Mr. Tom Hamilton and the Muskegon Conservation District.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-8      **APPROVE FUNDING CHANGES IN THE PROSECUTOR'S OFFICE**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Moulatsiotis, to approve funding changes in the Prosecutor's Office for position X08001 from 1010-0229 to 1150-0230 and for position X08503 from 1150-0230 to 1010-0229 effective October 1, 2001.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-9      **APPROVE THE PURCHASE OF EIGHT DESKTOP COMPUTERS FOR THE PROSECUTOR'S OFFICE**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Moulatsiotis, to approve the purchase of eight desktop computers for the Prosecutor's Office at a total cost of \$7,200 from the equipment revolving loan fund.

2002-9      **APPROVE THE PURCHASE OF EIGHT DESKTOP COMPUTERS FOR THE PROSECUTOR'S OFFICE (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-10 **APPROVE THE SHERIFF'S OFFICE TO RENEW THE CONTRACT WITH DAVID H. DEITRICK, MD**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Moulatsiotis, to approve the Sheriff's Office to renew the contract with David H. Deitrick, MD for medical services at the County Jail at the rate of \$2,000 per month for the year January 1, 2002 to December 31, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-11 **APPROVE THE RECLASSIFICATION IN THE PROSECUTOR'S OFFICE**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Moulatsiotis, to approve the reclassification in the Prosecutor's Office of one Crime Victim Rights Coordinator to Victim Services Supervisor and the reclassification of Domestic Violence Specialist according to the attached materials.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-12     **APPROVE THE REQUEST FROM THE SHERIFF'S OFFICE TO  
MOVE REGISTERED NURSE POSITION**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Moulatsiotis, to approve the request from the Sheriff's Office to move Registered Nurse position N65302 from Step 1 of the current salary range to Step 5.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-13     **APPROVE THE PURCHASE OF THE IMPALA FROM RYPMA'S IN  
WHITEHALL ACCORDING TO THE ORIGINAL BID**

The Courts and Public Safety Committee presents, without recommendation, moved by Frye, supported by Bennett, to approve the rejection of the vendor bids submitted to Purchasing for the Family Court vehicle and authorize Family Court to seek new bids for the purchase of a full size automobile as approved in the 2002 budget.

Patricia Steele, Family Division/Circuit Court Administrator, addressed the Board noting that the Impala was the only "full-sized" car on the proposed bid. She stated that Friend of the Court would accept the Impala as provided in the original bid.

Commissioner Kobza withdrew the motion and moved, supported by Bennett, to approve the purchase of the Impala from Rypma's in Whitehall according to the original bid.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, Moulatsiotis, Hulka

Abstain: McMurray

Nays: None

2002-14     **AUTHORIZE BROOKHAVEN TO SOLICIT BIDS**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize Brookhaven to solicit bids to purchase two Automated Defibrillator/EKG Units.

2002-14     **AUTHORIZE BROOKHAVEN TO SOLICIT BIDS (Continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-15     **AUTHORIZE BROOKHAVEN TO SOLICIT BIDS**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize Brookhaven to solicit bids for the purchase of resident care transfer equipment.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-16     **AUTHORIZE BROOKHAVEN TO AWARD STAFFORD SMITH THE BID FOR THE DIETARY BLAST CHILLER**

The Human Resources Committee recommends, moved by Frye , supported by Moulatsiotis, to authorize Brookhaven to award Stafford Smith the bid for the Dietary Blast Chiller in the amount of \$10,086.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Hulka

Nays: Gill

**Motion Carried**

2002-17     **AUTHORIZE THE DIRECTOR OF HEALTH & COMMUNITY RESOURCES TO SIGN AN AGREEMENT WITH LAKESHORE LUNG SOCIETY**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize the Director of Health & Community Resources to sign an agreement with Lakeshore Lung Society to provide respiratory health presentations and smoking cessation classes to Muskegon, Newaygo and Ottawa Counties at a rate of \$50 per presentation and/or class.

2002-17     **AUTHORIZE THE DIRECTOR OF HEALTH & COMMUNITY  
RESOURCES TO SIGN AN AGREEMENT WITH LAKESHORE  
LUNG SOCIETY (Continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-18     **APPROVE THE FEE RATES FOR SERVICES PROVIDED**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to approve the fee rates for services provided by Community Mental Health effective October 1, 2001.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-19     **ADJUST THE CONVENTION & VISITORS BUREAU STAFF**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to adjust the Convention & Visitors Bureau staff in the following manner: delete budget position number N18001, Clerk II hourly at 24 hours per week; adjust budget position number N18003, Clerk II hourly at 24 hours per week to Clerk II part-time at 32 hours per week; and adjust budget position number N80001, Tourism Information Aide part-time at 32 hours per week to Tourism Information Aide full-time at 40 hours per week.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-20      **AUTHORIZE EXECUTION OF THE INTERGOVERNMENTAL AGREEMENT**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize execution of the Intergovernmental Agreement with the Lakeshore Coordinating Council and the County of Muskegon.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-21      **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to approve payment of the accounts payable of \$3,112,497.89 covering the period of December 15, 2001 through December 28, 2001, as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-22      **AUTHORIZE THE ADMINISTRATOR/CONTROLLER TO REQUEST A BUDGET CHANGE**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to authorize the Administrator/Controller to request a budget change from the Michigan State Housing Development Authority to transfer the \$30,750 of emergency repair funds to rehabilitation.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Hulka

Nays: Gill

**Motion Carried**

2002-23      **APPROVE THE RESOLUTION ESTABLISHING MUSKEGON COUNTY  
ENHANCED ACCESS TO PUBLIC RECORDS POLICY**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to approve the resolution establishing Muskegon County Enhanced Access to Public Records Policy in accordance with Enhanced Access to Public records Act, 1996 P.A. 462.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-24      **AUTHORIZE THE MEMORANDUM OF AGREEMENT**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to authorize the Memorandum of Agreement between the Federal Aviation Administration (FAA) and the Muskegon County Emergency Services.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-25      **AUTHORIZE THE MUSKEGON COUNTY EMERGENCY SERVICES TO  
ACCEPT THE STATE DOMESTIC PREPAREDNESS EQUIPMENT  
GRANT**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to authorize the Muskegon County Emergency Services to accept the State Domestic Preparedness Equipment Grant (SDPEG) in the amount of \$61,725.00 on behalf of the Muskegon County Hazmat Team, and direct the Board Chair and appropriate staff to sign such and establish a budget for this amount.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-26      **APPROVE THE DEPARTMENT OF EMPLOYMENT & TRAINING/FM TO PURCHASE 30 COMPAQ DESKTOP CPU'S AND MONITORS**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to approve the Department of Employment & Training/FM to purchase 30 Compaq desktop CPU's and monitors pursuant to the quote provided by the approved vendor, Office Machines, at a cost not to exceed \$29,100 from budgeted funds.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-27      **APPROVE THE EMPLOYMENT & TRAINING DEPARTMENT PURCHASE OF A TRUCK-MOUNTED SALT SPREADER**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to approve the Employment & Training department purchase of a truck-mounted salt spreader not to exceed \$3,080.00 from low quote Muskegon Brake.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-28      **APPROVE THE EMPLOYMENT & TRAINING DEPARTMENT PURCHASE OF A DUMP TRAILER**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to approve the Employment & Training department purchase of a dump trailer not to exceed \$4,450.00 from Monroe Custom Campers.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-29      **APPROVE THE EMPLOYMENT & TRAINING DEPARTMENT PURCHASE**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to approve the Employment & Training department purchase of one pick-up truck and two cars from Don Rypma at a cost not to exceed \$50,357.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-30      **APPROVE THE EMPLOYMENT & TRAINING DEPARTMENT PURCHASE**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to approve the Employment & Training department purchase of one Boss V-Plow from Muskegon Brake a cost not to exceed \$4,138.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-31      **APPROVE A BLUE CROSS/BLUE SHIELD OF MICHIGAN AS REPLACEMENT THIRD PARTY ADMINISTRATOR AND STOP-LOSS INSURANCE PROVIDER**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, approve Blue Cross/Blue Shield of Michigan as replacement Third Party Administrator and stop-loss insurance provider for the County's self-funded HMO/POS/PPO medical insurance plans effective April 1, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-32      **AUTHORIZE THE DRAIN COMMISSION TO PURCHASE**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, authorize the Drain Commission to purchase a 2002 Chevrolet K2500 Silverado heavy duty 3/4 ton 4-wheel drive pickup from Don Rypma at a cost not to exceed \$20,654.00.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-33      **APPROVE A NEW FIVE-YEAR RENTAL CAR AGREEMENT WITH AVIS, HERTZ AND NATIONAL CAR RENTAL AND AUTHORIZE THE CHAIRMAN TO EXECUTE THE AGREEMENTS**

The Transportation Committee recommends, moved by Gill, supported by Moulatsiotis, to approve a new five-year rental car agreement with Avis, Hertz and National Car Rental and further, authorize the Chairman to execute the agreements as prepared.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-34      **AWARD A CONTRACT TO TABER & OTTENWESS**

The Transportation Committee recommends, moved by Gill, supported by Moulatsiotis, to Award a contract to Taber & Ottenwess for the rehabilitation of three 1982 Boyertown Trolleys and to allow the Chairman to execute the contract.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-35      **APPROVE MDOT PROJECT AUTHORIZATION 2002-0072/Z2 AND THE  
REQUIRED THIRD PARTY CONTRACTS AND TO AUTHORIZE THE  
CHAIRPERSON TO EXECUTE THE CONTRACTS**

The Transportation Committee recommends, moved by Gill, supported by Moulatsiotis, to approve MDOT Project Authorization 2002-0072/Z2 and the required third party contracts and to authorize the Chairperson to execute the contracts.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Hulka

Nays: Gill

**Motion Carried**

**CHAIRMAN'S REPORT**

2002-36      **CITIZEN APPOINTMENTS**

Motion made by Chairman Hulka , moved by Frye, supported by Bennett, to approve the appointment of citizens for the various boards with the removals of Inez Jones from the Museum Board and the CAAP Board was covered at a previous time.

**Motion Carried**

**ADMINISTRATOR'S REPORT**

2002-37      **AUTHORIZE DISTRICT COURT TO SOLICIT REQUEST FOR  
PROPOSALS FOR INFORMATION KIOSK AND UNIVERSAL  
CALENDARING SOFTWARE**

The Administrator/Controller recommends, moved by Gill, supported by Moulatsiotis, to authorize District Court to solicit Request for Proposals for an information kiosk and universal calendaring software.

**Motion Carried**

2002-38      **ESTABLISH PERSONNEL HEARING BOARDS**

The Administrator/Controller recommends, moved by Moulatsiotis, supported by Baade, to establish Personnel Hearing Board as requested by Becky Abercrombie. Drawing established Commissioner Start, Chair; Bennett & Frye. And to establish Personnel Hearing Board as requested by Pamela Witherell. Drawing established Commissioner Kobza, Chair; Baade & Moulatsiotis.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: Bennett

**Motion Carried**

2002-39     **APPROVE AGREEMENT BETWEEN ACCESS HEALTH & MUSKEGON COUNTY**

The Administrator/Controller recommends, moved by Frye, supported by Moulatsiotis, that the agreement between Access Health of Muskegon, Inc. and the County of Muskegon for intergovernmental transfers in the amount of \$768,000 be approved.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Hulka

Nays: Gill

**Motion Carried**

2002-40     **APPROVAL OF ACCOUNTS PAYABLE**

The Administrator/Controller recommends, moved by Gill, supported by Kobza, to approve Accounts Payable of \$5,534,958.37 covering the period of December 29, 2001, through January 11, 2002, as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

**OLD BUSINESS**

None

**NEW BUSINESS**

2002-41     **RESOLUTION FOR PRESCRIPTION DRUG PROGRAM FOR SENIOR CITIZENS**

Motion was made by Baade, supported by Kobza, to prepare a resolution to establish a prescription drug program for senior citizens.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

2002-42     **APPOINTMENT OF PAR GROUP FOR EXECUTIVE SEARCH**

Motion was made by Kobza, supported by Moulatsiotis, to select the PAR Group to initiate an Executive Search for a new County Administration/Controller.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: None

**Motion Carried**

Audience Participation:

Commissioner Frye recognized former Commissioner, Dennis Babcock, in the audience.

Charlie Syers from Roosevelt Park rebuked the Board relative to the lack of a quorum at the last Board of Commissioners meeting.

Students were present from Muskegon High School.

Adjourned at 4:23 p.m.

—

---

Susan R. Doriot, County Clerk

/cel

# M u s k e g o n C o u n t y

## Board of Commissioners

*Kenneth J. Hulka, Chairman*

*Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill,  
Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**February 14, 2002  
3:27 P.M.**

### **Honorable Chairman Kenneth J. Hulka, Presiding**

The Regular Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Start.

Roll Call

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Nays: None

#### 2002-42      **APPROVAL OF PREVIOUS MINUTES**

Moved by Frye, supported by Start, to approve the minutes of the Regular Meeting of January 22, 2002, as presented.

**Motion Carried**

#### 2002-43      **COMMUNICATIONS**

Moved by Kobza, supported by Start, to receive and place on file the following communications:

- A. City of Muskegon Public Hearing re: Rezoning of Block 317
- B. Crawford County Resolution re: Cooperative Management Initiative Program
- C. Ottawa County Resolution re: Funding of Substance Abuse Services
- D. WMSRDC Financial Statements & Independent Auditor's Report (available on Commission desk)

**Motion Carried**

2002-44      **APPROVE THE CROSS-LAKE FERRY CONFIDENTIALITY AGREEMENT**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Start, to approve the Cross-Lake Ferry Confidentiality Agreement for a period of six months from February 14, 2002 through August 14, 2002, with clarifying language that the Agreement does not limit ability to continue discussions with potentially competing ferry services, such as Ludington.

Roll

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-45      **APPROVE THE SALE OF LOTS #14 AND #15 IN THE MUSKEGON COUNTY AIRPORT BUSINESS PARK**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Start, to approve the sale of lots #14 and #15 in the Muskegon County Airport Business Park to Bottling Group, LLC for the amount of \$228,000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-46      **APPROVE A LEASE AGREEMENT WITH THE U.S. COAST GUARD**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Start, to approve a lease agreement with the U.S. Coast Guard as outlined for the hangar facility located at 685 Airport Road and further authorize a Chairman to execute the agreement once prepared. The lease would be effective January 24, 2002 through September 30, 2003 at \$1500 per month.

2002-46     **APPROVE A LEASE AGREEMENT WITH THE U.S. COAST GUARD**  
(Continued)

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-47     **APPROVE THE SHERIFF'S DEPARTMENT REQUEST TO PURCHASE**  
**THE ORV**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Bennett, to approve the Sheriff's Department request to purchase the ORV from Jerry Grow's Honda for \$4,687.00.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-48     **AUTHORIZE THE HUMAN RESOURCES DEPARTMENT TO LAY OFF**  
**THE FOLLOWING POSITIONS AND ADJUST THE HEALTH**  
**DEPARTMENT'S FY2002 BUDGET**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Human Resources Department to lay off the following positions effective March 1, 2002: N57007 Public Health Educator and G23002 Community Health Representative and adjust the Health Department's FY2002 budget for revenues and expenditures in the current budget revisions process with no increase in general fund.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-49     **AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF**  
**COMMISSIONERS TO SIGN THE AGREEMENT WITH THE CITY OF**  
**MUSKEGON**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Chairman of the Muskegon County Board of Commissioners to

2002-49     **AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE AGREEMENT WITH THE CITY OF MUSKEGON** (Continued)

sign the agreement with the City of Muskegon to provide no less than 20 hours per week of an Animal Control Officer to enforce the city's animal control ordinances and other state and county laws/ordinances.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-50     **AUTHORIZE THE DIRECTOR OF HEALTH AND COMMUNITY RESOURCES TO SIGN AN AGREEMENT WITH THE DOMESTIC VIOLENCE COMMITTEE OF THE VIOLENCE COLLABORATIVE IN CONJUNCTION WITH WESTERN MICHIGAN LEGAL SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Director of Health and Community Resources to sign an agreement with the Domestic Violence Committee of the Violence Collaborative in conjunction with Western Michigan Legal Services to provide the Botvin Life Skills program to Muskegon County Public Middle School classes.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-51     **AUTHORIZE THE DIRECTOR OF HEALTH AND COMMUNITY RESOURCES TO SIGN A LETTER OF AGREEMENT WITH CHILD & FAMILY SERVICES OF MUSKEGON**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Director of Health and Community Resources to sign a letter of agreement with Child & Family Services of Muskegon to provide smoking cessation classes to the Muskegon area youth at a rate of \$50 per class up to \$3,200.

2002-51     **AUTHORIZE THE DIRECTOR OF HEALTH AND COMMUNITY  
RESOURCES TO SIGN A LETTER OF AGREEMENT WITH CHILD &  
FAMILY SERVICES OF MUSKEGON** (CONTINUED)

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-52     **AUTHORIZE THE CMH DIRECTOR TO SOLICIT AND CONTRACT WITH  
ANY WILLING AND QUALIFIED PROVIDER OF MEDICAL COMMUNITY  
LIVING AND SUPPORT SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the CMH Director to solicit and contract with any willing and qualified provider of medical community living and support services for the period extending through 9/30/02.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-53     **AUTHORIZE THE CMH DIRECTOR TO CONTRACT WITH CYRACOM  
INTERNATIONAL FOR THE DELIVERY OF TRANSLATION AND  
INTERPRETATION SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the CMH Director to contract with Cyracom International for the delivery of translation and interpretation services for the period extending through 9/30/03 and authorize expenditure for fiscal year 2001/2002 not to exceed \$500.00.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-54      **APPROVE SENDING OUT A REQUEST FOR PROPOSAL FOR  
COLLECTION AGENCY SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Start, to approve sending out a Request for Proposal for collection agency services for the period of April 15, 2002 through September 30, 2003.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-55      **AUTHORIZE THE CMH DIRECTOR TO COMPLETE CONTRACTS WITH  
VENDORS/PROVIDERS**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the CMH Director to complete contracts for 01/02/02 through 09/30/02 with vendors/providers for authorized services and rates as listed on the attached.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-56      **AMEND THE MENTAL HEALTH FY01/02 BUDGET AUTHORIZED BY THE  
COUNTY OF MUSKEGON AND APPROVE CMH PERSONNEL  
CHANGES**

The Human Resources Committee recommends, moved by Frye, supported by Start, to amend the Mental Health FY01/02 budget authorized by the county of Muskegon from \$37,631,663 up to \$38,196,015 for revenues, and from \$37,511,163 up to \$38,095,515 for expenditures, and approve CMH personnel changes listed on the enclosed CMH Budget Amendment attachment.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-57      **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE**

The Ways and Means Committee recommends, moved by Baade , supported by Start , to approve payment of the accounts payable of \$7,787,731.04 covering the period of January 12, 2002 through January 25, 2002, as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-58      **APPROVE INCREASE IN PETTY CASH**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to approve increase in petty cash from \$100 to \$400 for the Drain Commission.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-59      **AUTHORIZE THE REGISTER OF DEEDS TO ACCEPT THE PROPOSAL FROM EAGLE COMPUTER SYSTEMS AND TO PURCHASE SUPPORTIVE HARDWARE AND PERIPHERALS FOR A RECORDS INDEXING AND IMAGING SYSTEM**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize the Register of Deeds to accept the proposal from Eagle computer systems and to purchase supportive hardware and peripherals for a Records Indexing and Imaging System in an amount not to exceed \$320,000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-60      **AUTHORIZE THE COUNTY CLERK TO ACCEPT THE PROPOSAL FROM  
EAGLE COMPUTER SYSTEMS AND TO PURCHASE SUPPORTIVE  
HARDWARE AND PERIPHERALS**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize the County Clerk to accept the proposal from Eagle Computer Systems and to purchase supportive hardware and peripherals for a Records Indexing and Imaging System in an amount not to exceed \$177,000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-61      **ACCEPT THE BID FOR TWO NEW VEHICLES**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to accept the bid for two new vehicles from Don Rypma at a cost not to exceed \$30,000 for the Equalization department.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-62      **AUTHORIZE CENTRAL SERVICES TO ACCEPT THE PROPOSAL FROM  
XEROX CORPORATION**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize Central Services to accept the proposal from Xerox Corporation to lease/purchase a high speed digital printer/duplicator for a five-year lease agreement at \$3,557.70 per month.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-63      **AUTHORIZE CENTRAL SERVICES TO ACCEPT THE PROPOSAL FROM XEROX CORPORATION**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize Central Services to accept the proposal from Xerox Corporation to lease a color copier for a three-year lease agreement at \$692.15 per month.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-64      **APPROVE THE MASTER PLAN FOR THE MEINERT/PINES AREA**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to approve the Master Plan for the Meinert/Pines area.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-65      **ACCEPT THE GRANT FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to accept the grant from the Michigan Department of Natural Resources through the Michigan Natural Resources Trust Fund for renovations at Blue Lake County Park for \$115,200 with local cost-share of \$64,800 from budgeted Park funds, for a total project cost of \$180,000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-66      **ACCEPT THE PROPOSAL FROM CORNELISSE DESIGN ASSOCIATES, INC**

The Ways and Means Committee recommends, moved by Baade , supported by Start, to accept the proposal from Cornelisse Design Associates, Inc. for design and engineering services for the Blue Lake County Park renovation project with a not-to-exceed cost of \$21,000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-67      **AUTHORIZE THE PAYMENT FOR REPAIRS TO THE 21-FOOT HAZMAT TRAILER**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize the payment of \$2,882 for repairs to the 21-foot Hazmat trailer to Monroe Custom Campers from the Hazmat general equipment fund.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-68      **GRANT A CONSERVATION EASEMENT FOR COUNTY-OWNED LAND ALONG RYERSON CREEK NORTH OF THE BROOKHAVEN MEDICAL CARE FACILITY**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to grant a conservation easement for county-owned land along Ryerson Creek north of the Brookhaven Medical Care Facility for approximately 3.1 acres to the Muskegon Conservation District.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-69      **WRITE LETTERS OF SUPPORT FOR THE ZEMKE HOUSE RENOVATION PROJECT**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to write letters of support for the Zemke House Renovation project as proposed by the Muskegon County Museum.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

### **CHAIRMAN'S REPORT**

None.

### **ADMINISTRATOR'S REPORT**

2002-70      **AUTHORIZE THE CHAIRMAN TO EXECUTE AMENDMENT NUMBER ONE TO INTERGOVERNMENTAL AGREEMENT**

The Administrator/Controller recommends, moved by Frye, supported by Start, to authorize the Chairman to execute Amendment Number One to Intergovernmental Agreement Providing for the Establishment of a Prepaid Health Plan for Funding Community Mental Health System Known as the "Lakeshore Behavioral Health Alliance".

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

### **OLD BUSINESS**

None

### **NEW BUSINESS**

None

Audience Participation:

Mark Fairchild, Register of Deeds Office, thanked the Board for their final approval of the Records Indexing Program. It will dramatically increase the technical level of capabilities of Muskegon County. Mr. Fairchild will keep the Board informed of progress, anticipating a five to six month implementation schedule.

Commissioner Baade asked if the work on Heritage Landing was "On track". Mr Bednarek responded that everything was on schedule and could be finished by the time of Summer Celebration.

Commissioner Kobza addressed the Board regarding publishing advancements/Website information and Trail Guides, to be referred to the Muskegon County Visitor's Bureau.

Closed Session

- Property Acquisition

Mr. Corwin requested the Closed Session be postponed until the Transportation Committee has an opportunity to review the subject property acquisition.

Adjourned at 3:42 p.m.

---

Marianne Hathaway, Deputy County Clerk

/cel

# Muskegon County

## Board of Commissioners

*Kenneth J. Hulka, Chairman*

*Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill,  
Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**February 26, 2002  
3:27 P.M.**

### **Honorable Chairman Kenneth J. Hulka, Presiding**

The Regular Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Start.

Roll Call

Present: Baade, Hulka, Kobza, McMurray, Start

Excused: Bennett, Frye, Gill, Moulatsiotis

#### 2002-71      **APPROVAL OF PREVIOUS MINUTES**

Moved by Start, supported by Baade, to approve the minutes of the Regular Meeting of February 14, 2002, as presented.

**Motion Carried**

#### **Presentation:**

Employee Suggestion Award.

Tony Tague, Muskegon County Prosecutor, addressed the Board and introduced Christine Patterson, from his office, as the recipient of the award for her suggestion regarding the handling of outstanding Misdemeanor warrants/fines collection in District Court.

#### 2002-72      **MUSKEGON COUNTY 9-1-1 SERVICES MILLAGE PROPOSAL**

Muskegon County 9-1-1 Services Millage Proposal. Mr. Dennis Stepke, City Manager of North Muskegon and Chairman of the Central Dispatch Committee, addressed the Board with a presentation regarding placing a millage of up to one Mill on the August primary ballot. The board was also addressed by Dawn Adams, Director of Central Dispatch and Jack Niemic from Finance.

Discussion by the Commissioners followed.

2002-72      **MUSKEGON COUNTY 9-1-1 SERVICES MILLAGE PROPOSAL** (continued)

A motion was moved by Baade, supported by Start, to refer to committee for consideration of this milage proposal; request a recommendation reply be submitted by the first Board meeting in April, 2002.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-73      **COMMUNICATIONS**

Moved by Kobza supported by Start, to receive and place on file the following communications:

- A. City of Muskegon Industrial Facilities Exemption Certificate-DSC Products
- B. City of Holland Single Audit Report (available on Commission desk)
- C. BDO Seidman, LLP, Audit of General-Purpose Financial Statements
- D. Family Independence Agency-Child Support Incentive Reinvestment Requirements
- E. City of Norton Shores Continuum of Care Network

**Motion Carried**

2002-74      **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, to approve payment of the accounts payable of \$7,140,121.63 covering the period of January 26, 2002 through February 12, 2002, as presented by the County Clerk.

Roll Call

Ayes: Baade Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-75      **ADOPT THE RESOLUTION AUTHORIZING THE COUNTY OF MUSKEGON TO BORROW AGAINST ANTICIPATED DELINQUENT 2001 TAXES.**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, to adopt the resolution authorizing the County of Muskegon to borrow against anticipated delinquent 2001 taxes.

2002-75      **ADOPT THE RESOLUTION AUTHORIZING THE COUNTY OF MUSKEGON TO BORROW AGAINST ANTICIPATED DELINQUENT 2001 TAXES.** (Continued)

Roll Call  
Ayes: Baade Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-76      **THAT SENIOR CITIZENS, PARAPLEGICS, QUADRIPLEGICS, ELIGIBLE SERVICE VETERANS, ELIGIBLE WIDOWS OF SERVICE VETERANS, THE PERMANENTLY DISABLED AND THE BLIND, BE EXEMPT FROM INTEREST AND ADMINISTRATION FEES IN EXCESS OF THE ONE PERCENT CHARGED BY THE LOCAL UNITS THROUGH APRIL 30, 2001 ON THEIR CURRENT PROPERTY TAX BILLS**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, that senior citizens, paraplegics, quadriplegics, eligible service veterans, eligible widows of service veterans, the permanently disabled and the blind, be exempt from interest and administration fees in excess of the one percent charged by the local units through April 30, 2001 on their current property tax bills as permitted by law.

Roll Call  
Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-77      **APPROVE THE PURCHASE OF A COMPAQ COMPUTER FOR THE TREASURER'S OFFICE**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, to approve the purchase of a Compaq computer for the Treasurer's office from the equipment revolving loan fund.

Roll Call  
Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-78      **APPROVE THE PURCHASE OF AN HP PRINTER**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, to approve the purchase of an HP printer to be paid through the equipment revolving loan fund, not to exceed \$2,100.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-79      **AUTHORIZE EMERGENCY SERVICES TO PURCHASE 900 FEET OF CONTAINMENT (FLOTATION) BOOM**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, to authorize Emergency Services to purchase 900 feet of containment (flotation) boom from Oil Stop, LLC (low bid) for the amount of \$5,140.34.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-80      **AUTHORIZE CENTRAL SERVICES STAFF TO ISSUE A REQUEST FOR PROPOSALS FOR PHOTOCOPY EQUIPMENT.**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, to authorize Central Services staff to issue a request for proposals for photocopy equipment.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-81      **PURCHASE TWO DOCKS AND TWO BOARDING RAMPS FROM GREAT LAKES MARINE**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, to purchase two docks and two boarding ramps from Great Lakes Marine for \$13,680 to be paid out of the Revolving Equipment fund which will be repaid over a five-year period from the equipment pool and charged to Heritage Landing.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-82      **DIRECT ADMINISTRATION TO OBTAIN QUOTES FOR A PROFESSIONAL FIRM TO CONDUCT A SALARY/BENEFIT STUDY FOR DEPARTMENT HEADS, DEPUTIES AND NON-BARGAINING PERSONNEL**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, to direct Administration to obtain quotes for a professional firm to conduct a salary/benefit study for department heads, deputies and non-bargaining personnel.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-83      **\$2,500 BE TRANSFERRED FROM THE ADMINISTRATION BUDGET TO THE HEALTH APPROPRIATION TO FUND THE LIGHTEN UP MUSKEGON PROMOTION**

The Ways and Means Committee recommends, moved by Kobza, supported by Start, that \$2,500 be transferred from the Administration budget to the Health appropriation to fund the Lighten Up Muskegon promotion provided that the hospitals and Community Foundation match with \$7,500.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-84      **AUTHORIZE STAFF TO SEEK DESIGN BUILD PROPOSALS TO  
PREPARE A PROPOSAL FOR CONSTRUCTION OF AN AIR FACILITY ON  
THE WEST APRON AT MUSKEGON COUNTY AIRPORT**

The Transportation Committee recommends, moved by McMurray, supported by Start, to authorize staff to seek design build proposals to prepare a proposal for construction of an air facility on the west apron at Muskegon County Airport to be leased to the U.S. Coast Guard for a period of 20 years.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-85      **APPROVE THE RUNWAY 1432 SAFETY AREA STUDY**

The Transportation Committee recommends, moved by McMurray, supported by Start, to approve the Runway 1432 Safety Area Study as presented and further authorize its submission to the Federal Aviation Administration for funding consideration and approval.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-86      **APPROVE AMENDMENT NO. 3 TO THE COMMONWEALTH  
ASSOCIATES AGREEMENT**

The Transportation Committee recommends, moved by McMurray, supported by Start, to approve Amendment No. 3 to the Commonwealth Associates agreement in the amount of \$161,180 for acquisition services for the Runway 32 Extension project and further authorize the Chairman to execute the amendment as prepared.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-87     **APPROVE THE FY2003 STATE APPLICATION FOR TRANSIT OPERATING AND CAPITAL ASSISTANCE; AUTHORIZE THE RESOLUTION OF INTENT TO APPLY FOR FINANCIAL ASSISTANCE; NAME THE TRANSPORTATION DIRECTOR AS THE TRANSPORTATION COORDINATOR, AND TO PUBLISH THE PUBLIC NOTICE.**

The Transportation Committee recommends, moved by McMurray, supported by Start, to approve the FY2003 state application for transit operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the Transportation Director as the Transportation Coordinator, and to publish the public notice.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-88     **APPROVE MDOT PROJECT AUTHORIZATION 2002-0072/Z3 AND TO AUTHORIZE THE CHAIRPERSON TO EXECUTE THE CONTRACT.**

The Transportation Committee recommends, moved by McMurray, supported by Start, to approve MDOT Project Authorization 2002-0072/Z3 and to authorize the Chairperson to execute the contract.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-89     **APPROVE INCREASING THE TRANSIT PETTY CASH FUND**

The Transportation Committee recommends, moved by McMurray, supported by Start, to approve increasing the Transit petty cash fund from \$150 to \$250.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-90      **APPROVE THE 2002 TROLLEY PROGRAM.**

The Transportation Committee recommends, moved by McMurray, supported by Start, to approve the 2002 Trolley Program.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-91      **APPROVE THE 2002/2003 CHARTER SERVICE PROPOSAL AND TO PUBLISH THE PUBLIC NOTICE**

The Transportation Committee recommends, moved by McMurray, supported by Start, to approve the 2002/2003 Charter Service Proposal and to publish the public notice.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-92      **RECEIVE AND FILE THE TICKET LIFT SURVEY, THE OPERATIONS REPORT AND THE DIRECTOR'S REPORT.**

The Transportation Committee recommends, moved by McMurray, supported by Start, to receive and file the Ticket Lift Survey dated January 2002, the Operations Report and the Director's Report.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried**

**CHAIRMAN'S REPORT**

None

**ADMINISTRATOR'S REPORT**

2002-93      **TENTATIVE AGREEMENT BETWEEN THE COUNTY OF MUSKEGON  
AND PROFESSIONAL COMMAND ASSOCIATION**

The Administrator/Controller recommends, moved by Kobza, supported by Start, to approve the contract settlement with the Professional Command Association representing the Sheriff Department Captains and authorize the County Board Chairman and County Clerk to sign the agreement subsequent to signatures being obtained from union representatives. The Board was addressed by Jim Delaney.

Roll Call

Ayes: Baade, Kobza, McMurray, Start, Hulka

Nays: None

**Motion Carried** .

**OLD BUSINESS**

None

**NEW BUSINESS**

None

Audience Participation: Students from Mona Shores High School were present.

Adjourned at 4:15 p.m.

---

Marianne Hathaway, Deputy County Clerk

/cel

# Muskegon County

## Board of Commissioners

*Kenneth J. Hulka, Chairman*

*Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill,  
Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**March 12, 2002  
3:30 P.M.**

**Honorable Chairman Kenneth J. Hulka, Presiding**

The Regular Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Start.

Roll Call

Ayes: Baade, Bennett, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Excused: Frye

**Motion Carried**

2002-94     **APPROVAL OF PREVIOUS MINUTES**

Moved by Start, supported by Bennett, to approve the minutes of the Regular Meeting of February 26, 2002, with the correction to Item 2002-84 as clarified by Mr. Corwin.

**Motion Carried**

2002-95     **COMMUNICATIONS**

Moved by Kobza supported by Baade, to receive and place on file the following communications:

- A. Family Independence Agency re: Child Support Incentive Reinvestment Requirements
- B. Industrial Facilities Exemption Certificate - Hayes Lemmerz International
- C. City of Muskegon Public Hearing re: Vacate Northbound Lanes of Terrace Street
- D. Dalton Township Public Hearing re: Special Use Permit for Zone Change
- E. Resolution re: Prohibit Issuance of Drivers License to Illegal Aliens
  - 1. Ingham County
  - 2. Crawford County
  - 3. Cheboygan County

2002-95     **COMMUNICATIONS** (Continued)

- F. Kalkaska County Resolution re: Secondary Road Patrol and Jail Reimbursement
- G. Antrim County Resolutions
  - 1. Secondary Road Patrol
  - 2. Reimbursement Rate for Juvenile Facilities
  - 3. Control Sale & Use of Tobacco Products to Minors
  - 4. Reinstate Funding for Cooperative Resource Management Initiative Program

Discussion followed led by Kobza regarding Item E. Resolution to be placed on file.

**Motion Carried**

2002-96      **AUTHORIZE THE CHAIRMAN TO EXECUTE REAL ESTATE DONATION AGREEMENT; THREE RESTRICTIVE COVENANTS; AGREEMENT FOR SALE OF CRANE AND "AGREEMENT AND COVENANT NOT TO SUE THE COUNTY OF MUSKEGON: WITH THE U.S. AND STATE GOVERNMENTS, AND TO PROCEED TO COMPLETION OF CLOSING AND TRANSFER OF OTT/STORY/CORDOVA SITE, DALTON TOWNSHIP,**

The Community Development/Strategic Planning Committee recommends, moved by McMurray, supported by Start, to authorize the Chairman to execute (1) Real Estate Donation Agreement; (2) Three Restrictive Covenants; (3) Agreement for Sale of Crane and (4) "Agreement and Covenant Not to Sue the County of Muskegon: with the U.S. and state governments, and to proceed to completion of closing and transfer of Ott/Story/Cordova site, Dalton Township, from Cordova Chemical Company to County of Muskegon.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-97      **PREPARE A RESOLUTION REEMPHASIZING THE COUNTY'S POSITION AGAINST DRILLING THE GREAT LAKES BOTTOMLAND AND REQUESTING NOTICE OF ANY SUCH PLAN FOR ACTIVITY ANYWHERE IN MUSKEGON COUNTY.**

The Community Development/Strategic Planning Committee recommends, moved by McMurray, supported by Start, that staff prepare a resolution reemphasizing the county's position against drilling the Great Lakes bottomland and requesting notice of any such plan for activity anywhere in Muskegon County.

2002-97      **PREPARE A RESOLUTION REEMPHASIZING THE COUNTY'S POSITION AGAINST DRILLING THE GREAT LAKES BOTTOMLAND AND REQUESTING NOTICE OF ANY SUCH PLAN FOR ACTIVITY ANYWHERE IN MUSKEGON COUNTY.** (Continued)

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-98      **STRATEGIC PLAN FIRST QUARTER REPORT BE RECEIVED AND PLACED ON FILE.**

The Community Development/Strategic Planning Committee recommends, moved by McMurray, supported by Start, that the Strategic Plan First Quarter Report be received and placed on file.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-99      **APPROVE THE EXTENSION OF THE STARIHA PROPERTY, LLC OPTION AGREEMENT ON LOT #5 OF THE MUSKEGON COUNTY AIRPORT BUSINESS PARK**

The Community Development/Strategic Planning Committee recommends, moved by McMurray, supported by Start, to approve the extension of the Stariha Property, LLC Option Agreement on Lot #5 of the Muskegon County Airport Business Park for another year through March 10, 2003.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-100     **ESTABLISH A PERSONNEL HEARING BOARD**

The Community Development/Strategic Planning Committee recommends, moved by McMurray, supported by Start, to establish a Personnel Hearing Board as requested by Wesley Spyke.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-101     **PREPARE A RESOLUTION FOR KAREN MCDONALD, CURATOR OF THE WHITE RIVER LIGHT STATION AND MUSEUM**

The Community Development/Strategic Planning Committee recommends, moved by McMurray, supported by Start, to prepare a resolution for Karen McDonald, curator of the White River Light Station and Museum, who will be earning a title of Twenty First Century Lighthouse Keeper and receiving an award in March.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-102     **COMMEND MARK GRIMMETTE, OLYMPIC CHAMPION**

The Community Development/Strategic Planning Committee recommends, moved by McMurray, supported by Start, to commend Mark Grimmette, Olympic champion, and have that commendation also remark that his partner would be commended for participation in the luge team.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-103     **RECOGNIZE FRANK BEDNAREK AND STEVE CORWIN**

The Community Development/Strategic Planning Committee recommends, moved by McMurray, supported by Start, to recognize Frank Bednarek and Steve Corwin for their work done on the presentation of the Cordova site agreement.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-104     **ACCEPT THE JAIBG GRANT AND REQUEST CHAIRMAN KENNETH J. HULKA TO SIGN COPIES OF THE GRANT AWARD CONTRACT**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to accept the JAIBG grant effective April 1, 2002 through March 31, 2003 and requests Board Chairman Kenneth J. Hulka to affix his signature to two copies of the grant award contract.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-105     **AWARD THE BID FOR THE OPTICAL DISK STORAGE OR "IMAGING" PROJECT TO PYRAMID SOLUTIONS**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to award the bid for the Optical Disk Storage or "Imaging" project to Pyramid Solutions in the amount of \$625,637.00 for the Circuit Court/Family Division.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-106     **AUTHORIZE THE SHERIFF'S OFFICE TO FILL THEIR SIX SEASONAL MARINE OFFICER POSITIONS**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to authorize the Sheriff's Office to fill their six seasonal marine officer positions by rehiring: Matt Smith at Step 3; Kevin Bouwman at Step 3; and Ryan Stout at Step 3 and recruiting for the remaining three positions.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-107     **PURCHASE FOR THE SHERIFF'S OFFICE, FIVE IN-CAR VIDEO CAMERAS AND FIVE RADAR UNITS**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to purchase for the Sheriff's Office, five in-car video cameras and five radar units for \$31,865.00 from Kustom Signals, Inc.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-108     **PURCHASE FROM ADAPATIVE DIGITAL SYSTEMS, INC., A DIGITAL VIDEO/AUDIO RECORDER FOR THE SHERIFF'S OFFICE**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to purchase from Adapative Digital Systems, Inc., a Digital Video/audio Recorder for the Sheriff's Office for approximately \$7,250.00, to be paid from Drug Forfeiture Funds (Fund 2671).

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-109     **PURCHASE AND INSTALLATION OF SIX WOODEN DOORS WITHIN THE PROBATION OFFICER SUITES IN STATE PROBATION**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to purchase and installation of six wooden doors within the probation officer suites in State Probation. The cost of modular reconfiguration by Lakeshore Office Furniture is not to exceed \$2,933.40, and the cost to purchase six wooden doors from Buck Construction is not to exceed \$4,600 for a total cost not to exceed \$7,533.40.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-110     **AUTHORIZE REQUEST FOR PROPOSALS FOR PROVISION OF MEDICAL CARE SERVICES PROVIDER AT THE MUSKEGON COUNTY JUVENILE DETENTION CENTER**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to authorize request for proposals for provision of medical care services provider at the Muskegon County Juvenile Detention Center for a total cost not to exceed \$20,000 per year.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-111     **AUTHORIZE THE CMH DIRECTOR TO SIGN A CONTRACT WITH KURK LALEMAND, PRESIDENT OF NAPPI, INC**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, to authorize the CMH Director to sign a contract with Kurk Lalemand, President of NAPPI, Inc., for the period extending from March 18, 2002 through March 18, 2005 with the following payment schedule: Licensing fee for 400 staff at a cost of \$41.27 per staff for three (3) years, not to exceed a total cost of \$16,508.00 payable on March 18, 2002; trainer re-certification for all trainers at a cost of \$9,630.00 per year for three (3) years, payable on June 4, 2002, June 4, 2003 and on June 4, 2004, not to exceed a total cost of \$28,890.00.

2002-111 **AUTHORIZE THE CMH DIRECTOR TO SIGN A CONTRACT WITH KURK LALEMAND, PRESIDENT OF NAPPI, INC** (Continued)

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-112 **AUTHORIZE THE CMH DIRECTOR TO INCREASE THE ANNUAL CAP AVAILABLE TO THE DISABILITY AWARENESS CENTER FOR INDEPENDENT LIVING TO TRAIN AND SUPPORT CMH CONSUMERS**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, authorize the CMH Director to increase the annual cap available to the Disability Awareness Center for Independent Living to train and support CMH consumers for participation in various boards, workgroups and committees to a maximum of \$20,000 for fiscal year 2001/2002.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-113 **AUTHORIZE CMH TO CONTRACT WITH GERBER MEMORIAL HEALTH SERVICES, INTERIM HOUSE, TO PROVIDE CRISIS RESIDENTIAL SERVICES AND REQUIRED PSYCHIATRIC SERVICES**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, to authorize CMH to contract with Gerber Memorial Health Services, Interim House, to provide crisis residential services and required psychiatric services at a rate of two hundred and fifty dollars (\$250.00) per diem, effective February 15, 2002 through September 30, 2002.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-114 **AUTHORIZE THE CMH DIRECTOR TO SIGN A MEDICAID SERVICE PROVIDER AGREEMENT FOR SUBSTANCE ABUSE TREATMENT SERVICES WITH LAKESHORE COORDINATING COUNCIL**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, to authorize the CMH Director to sign a Medicaid Service Provider Agreement for substance abuse treatment services with Lakeshore Coordinating Council with an effective date of January 1, 2002.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-115 **AUTHORIZE CMH STAFF TO COLLECT INFORMATION ON COMMUNITY PROVIDERS OF OUTPATIENT MENTAL HEALTH SERVICES AS POTENTIAL CONTRACTORS FOR SERVICE**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, to authorize CMH staff to collect information on community providers of outpatient mental health services who are willing and able to provide services to CMH consumers for presentation to the CMH and County Boards as potential contractors for service.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-116 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO REQUEST BIDS FOR AGENCY STAFFING.**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start , to authorize Brookhaven Medical Care Facility to request bids for agency staffing.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-117     **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO AWARD BID TO MEDIMAN REHABILITATION**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, to authorize Brookhaven Medical Care Facility to award bid to MediMan Rehabilitation in the amount of \$23,020 for the purchase of two Sit-to-Stand Lifts and four Resident lifts.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-118     **AUTHORIZE THE DIRECTOR OF HEALTH & COMMUNITY RESOURCES TO SIGN A LETTER OF AGREEMENT WITH MONA SHORES PUBLIC SCHOOLS TO PROVIDE THE BOTIVIN LIFE SKILLS CLASSES**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, to authorize the Director of Health & Community Resources to sign a letter of agreement with Mona Shores Public Schools to provide the Botivin Life Skills classes for students in the fifth grade and to collect up to \$6,000 in reimbursement.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-119     **AUTHORIZE THE HEALTH DEPARTMENT TO ESTABLISH, OPERATE AND MANAGE A SENIOR PRESCRIPTION DISCOUNT PROGRAM VIA A CONTRACT WITH ACCESS HEALTH AND AN AGREEMENT WITH BENEFIT CONTROL METHODS, INC.; APPROVE A GENERAL FUND APPROPRIATION AND AUTHORIZE THE DIRECTOR OF HEALTH & COMMUNITY RESOURCES TO SIGN THE CONTRACTS.**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, to authorize the Health Department to establish, operate and manage a Senior prescription discount program via a contract with Access Health and an agreement with Benefit Control Methods, Inc., approve a general fund appropriation for FY2002 of \$12,750 to facilitate this program and \$51,000 for FY2003; and authorize the Director of Health & Community Resources to sign the contracts.

2002-119 **AUTHORIZE THE HEALTH DEPARTMENT TO ESTABLISH, OPERATE AND MANAGE A SENIOR PRESCRIPTION DISCOUNT PROGRAM VIA A CONTRACT WITH ACCESS HEALTH AND AN AGREEMENT WITH BENEFIT CONTROL METHODS, INC.; APPROVE A GENERAL FUND APPROPRIATION AND AUTHORIZE THE DIRECTOR OF HEALTH & COMMUNITY RESOURCES TO SIGN THE CONTRACTS.** (Continued)

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-120 **AUTHORIZE THE HEALTH DEPARTMENT TO ESTABLISH A \$5,000 CASH ACCOUNT**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, to authorize the Health Department to establish a \$5,000 cash account by transferring the monies from the Spay/Neuter forfeiture account (2210-0000-270150) in connection with offering a \$20 cash rebate to the dog owners of Muskegon County who have purchased a 2002 regular dog license and can provide written verification from the veterinarian confirming that their dog(s) were either spayed or neutered during the period of 3/1/02 to 11/30/02. This cash fund will cease and be rolled back in the forfeiture account by 12/6/02.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-121 **AUTHORIZE THE DIRECTOR HEALTH & COMMUNITY RESOURCES TO SIGN A LETTER OF AGREEMENT WITH THE HUMANE SOCIETY**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, to authorize the Director Health & Community Resources to sign a letter of agreement with the Humane Society for the removal of dog and cat carcasses through the Animal Control program at a rate of \$50 per transport load.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-122 **AUTHORIZE THE GREEK FLAG TO BE FLOWN ON MARCH 25, 2002**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, to authorize the Greek flag to be flown on March 25, 2002, in honor of Greek Independence Day.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-123 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to approve payment of the accounts payable of \$12,502,784.82 covering the period of February 13, 2002 through March 1, 2002, as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-124 **INCREASE THE CONTRACTUAL SERVICES TO \$15,000 FOR THE TREASURER'S BUDGET**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to increase the contractual services to \$15,000, from the current \$5,000, for the Treasurer's budget (1010-0253.802.000.)

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-125 **AUTHORIZE THE CHAIR OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO EXECUTE THE EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) AGREEMENT**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize the Chair of the Muskegon County Board of Commissioners to execute the Emergency Management Performance Grant (EMPG) Agreement for FY2002 between the State of Michigan Emergency Management and County of Muskegon.

2002-125 **AUTHORIZE THE CHAIR OF THE MUSKEGON COUNTY BOARD OF**

**COMMISSIONERS TO EXECUTE THE EMERGENCY MANAGEMENT  
PERFORMANCE GRANT (EMPG) AGREEMENT** (Continued)

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-126 **AUTHORIZE CENTRAL SERVICES TO SOLICIT REQUEST FOR PROPOSALS FOR THE PURCHASE, INSTALLATION, CONFIGURATION AND ANNUAL MAINTENANCE OF CISCO LAYER-3 SWITCHES, WAN ROUTERS, AND DIAL-UP ROUTERS; THE UPGRADE OF THE CURRENT FRAME RELAY LINE 256KB TO 386KB AND THE PURCHASE AND INSTALLATION OF AN ENTERPRISE DATA BACKUP SYSTEM.**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize Central Services to solicit Request for Proposals for the purchase, installation, configuration and annual maintenance of Cisco Layer-3 Switches, WAN Routers, and Dial-Up Routers; the upgrade of the current Frame Relay Line 256KB to 386KB; and the purchase and installation of an enterprise data backup system.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-127 **AUTHORIZE A \$500 CASH CHANGE FUND TO BE RESERVED FROM PARK REVENUES**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize a \$500 cash change fund to be reserved from park revenues effective of May in each year and turned in as part of park revenues by September 30<sup>th</sup> of each year.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-128     **APPROVE THE RESOLUTION ACCEPTING THE TERMS OF THE AGREEMENT AS RECEIVED AND ACCEPT THE GRANT FOR BLUE LAKE COUNTY PARK IMPROVEMENTS.**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to approve the resolution accepting the terms of the agreement as received from the Michigan Department of Natural Resources and accept the grant for Blue Lake County Park improvements.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-129     **PARTICIPATE IN THE SUMMER CELEBRATION GRAND PARADE**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to participate in the Summer Celebration Grand Parade on June 29, 2002.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-130     **ACCEPT AND PLACE ON FILE THE COMPREHENSIVE ANNUAL FINANCIAL REPORT**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to accept and place on file the Comprehensive Annual Financial Report for the fiscal year ended September 30, 2001.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-131 **ACCEPT THE 2002 CALENDAR YEAR SURVEY AND  
REMONUMENTATION GRANT AND AUTHORIZE THE COUNTY  
ADMINISTRATOR/CONTROLLER TO SIGN THE GRANT AGREEMENT  
AND REQUEST FOR PAYMENT.**

The Ways and Means Committee recommends, moved by Baade, supported by Start , to accept the 2002 calendar year Survey and Remonumentation Grant from the State of Michigan and authorize the County Administrator/Controller to sign the grant agreement and request for payment.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-132 **AMEND THE COUNTY PERSONNEL SYSTEM RESOLUTION AND  
RULES**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to amend the County Personnel System Resolution and Rule 4 "Filling of Vacancies," Rule 6, "Eligible Lists," Rule 8 "Disciplinary Actions" and Rule 16 "Pre-Employment Screening" to provide for criminal background checks.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-133 **AUTHORIZE A PUBLIC HEARING**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize a public hearing be conducted on March 19, 2002 at 3:30 pm for the Northside Water System extension.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-134     **APPROVE A RESOLUTION OF SUPPORT AND LETTER TO SENATORS  
STABENOW AND LEVIN**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to approve a resolution of support and letter to Senators Stabenow and Levin regarding the storage of nuclear fuel waste at the Yucca Mountain site.

Roll Call

Ayes: Baade, Bennett, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

**CHAIRMAN'S REPORT**

2002-135     **APPOINTMENTS TO WHITE RIVER NATURAL RIVERS ZONING REVIEW  
BOARD**

A motion moved by Baade, supported by Start, to appoint Tom Hamilton and Marty Hulka to the White River Natural Rivers Zoning Review Board.

**Motion Carried**

**ADMINISTRATOR'S REPORT**

.  
None

**OLD BUSINESS**

None

**NEW BUSINESS**

Motion moved by Gill, supported by Moulatsiotis to prepare a resolution to recognize Betty Shelby, Co-Operative Extension Director, for her service with the MSU Extension Office.

Audience Participation: Students from Muskegon High School and Mona Shores High School were present.

Adjourned at 3:45 p.m.

---

Marianne Hathaway, Deputy County Clerk

/cel

# *M u s k e g o n    C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**March 26, 2002  
3:30 P.M.**

**Honorable Chairman Kenneth J. Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

### **Roll Call**

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Absent: None

### 2002-136    **APPROVAL OF MINUTES**

Moved by Frye, supported by Baade, to approve the minutes of the Regular Meeting of March 12, 2002, correcting item 2002-102 to include the name of Brian Martin, Mark Grimmette's partner.

**Motion Carried**

### 2002-137    **PUBLIC HEARING - PIONEER COUNTY PARK RENOVATIONS GRANT APPLICATION**

The Administrator/Controller recommends, moved by Start, supported by Kobza, to open the Public Hearing regarding Pioneer County Park Renovations Grant Application.

**Motion Carried**

### 2002-138    **CLOSE THE PUBLIC HEARING**

Rob Ribbens, Public Works, noted he had not received any written or verbal communications regarding Pioneer County Park Renovations Grant Application. Moved by Start, supported by Frye, to close the public hearing.

**Motion Carried**

2002-139 **PRESENTATIONS - MUSKEGON COUNTY LIBRARY ANNUAL REPORT  
(ON COMMISSION DESK)**

Jeff King of the Muskegon County Library and Elizabeth Winsche of the Muskegon County Library distributed the annual report, presented highlights and thanked Commissioners for financial support.

2002-140 **COMMUNICATIONS**

Moved by Frye, supported by Start, to receive and place on file the following communications:

- A. Michigan Association of Counties - Summer Tax Collection
- B. County of Cheboygan Resolution re: Juvenile Facilities
- C. Isabella County Resolution re: Records Media Act

**Motion Carried**

2002-141 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE  
PERIOD OF MARCH 2 - 15, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve payment of the accounts payable of \$3,536,392.97 covering the period of March 2, 2002 through March 15, 2002 as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-142 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO SIGN  
A SUBSTANCE ABUSE BLOCK GRANT AND MI CHILD AGREEMENT  
WITH LAKESHORE COORDINATING COUNCIL**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize the Community Mental Health Director to sign a Substance Abuse Block Grant and MI Child Agreement with Lakeshore Coordinating Council to provide outpatient substance abuse treatment services to dually diagnosed consumers for the period of January 2, 2002 through September 30, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-143 **APPROVE THE RENEWAL AGREEMENT WITH THE WEST MICHIGAN HAZARDOUS MATERIALS ASSOCIATION, INC.**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve the renewal agreement with the West Michigan Hazardous Materials Association, Inc., a not-for-profit corporation and that the general liability insurance be procured at a cost of \$18,434.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-144 **AUTHORIZE THE TWIN LAKE CIVIC ASSOCIATION'S USE OF TWIN LAKE PARK FOR THE TWIN LAKE FESTIVAL, JUNE 22 AND 23**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize the Twin Lake Civic Association's use of Twin Lake Park for the Twin Lake Festival, June 22 and 23, in accordance with the letter of request and requirements of the Park Superintendent.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-145 **APPROVE THE 20-YEAR OPERATING AND MAINTENANCE PLAN WITH THE MUSKEGON CONSERVATION DISTRICT**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve the 20-year Operating and Maintenance Plan with the Muskegon Conservation District as presented.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-146 **APPROVE THE RESOLUTION REGARDING THE EXTENSION OF THE  
NORTHSIDE WATER SYSTEM AND TO SUBMIT THE COMMUNITY  
DEVELOPMENT BLOCK GRANT APPLICATION**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve the resolution regarding the extension of the Northside Water System and to submit the Community Development Block Grant application.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-147 **AUTHORIZE A PUBLIC HEARING BE HELD ON MARCH 26, 2002 AT 3:30  
PM FOR THE REGARDING THE GRANT APPLICATION FOR PIONEER  
COUNTY PARK RENOVATIONS**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize a public hearing be held on March 26, 2002 at 3:30 PM for the purpose of hearing any public comments regarding the grant application for Pioneer County Park renovations through the Michigan Department of Natural Resources Trust Fund and the Land & Water Conservation Fund and authorize submittal of grant application.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-148 **APPROVE THE GRANT ENTITLED "COMMUNITY GUN VIOLENCE  
PROSECUTION PROGRAM" WITH A LOCAL MATCH REQUIREMENT OF  
20%**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve the grant entitled "Community Gun Violence Prosecution Program" from the U.S. Department of Justice which provides funding for one full-time Assistant Prosecutor I from April 1, 2002 through September 30, 2002, with a local match requirement of 20%.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**



2002-149     **APPROVE A RESOLUTION TO FRUITPORT AND RAVENNA VARSITY VOLLEYBALL TEAMS FOR THEIR RECENT SUCCESS**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve a resolution to Fruitport and Ravenna varsityvolleyball teams for their recent success.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-150     **APPROVE AN ASSIGNMENT OF THE EXECUTIVE AIR TRANSPORT INC. GROUND LEASE TO RILEY REAL ESTATE LLC.**

The Transportation Committee recommends, moved by Gill, supported by Moulatsiotis, approve an assignment of the Executive Air Transport Inc. ground lease to Riley Real Estate LLC. as outlined and further authorize the Chairman to execute the assignment as prepared by Corporate Counsel.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-151     **APPROVE OF A RESOLUTION AUTHORIZING EXECUTION OF AN AIRPORT RESCUE AND FIRE FIGHTING TRAINING AGREEMENT WITH MDOT**

The Transportation Committee recommends, moved by Gill, supported by Moulatsiotis, approve a resolution authorizing execution of an Airport Rescue and Fire Fighting training agreement with MDOT contract #2002-0313.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-152 **APPROVE A TRAVEL AGENCY LEASE/CONCESSIONAIRE AGREEMENT WITH CARLSON WAGONLIT TRAVEL**

The Transportation Committee recommends, moved by Gill, supported by Moulatsiotis, approve a TravelAgencyLease/Concessionaire agreement with CarlsonWagonlitTraveland further authorize the Chairman to execute the agreement as prepared by Corporate Counsel.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-153 **APPROVE SUBMISSION OF A PROPOSAL TO UNITED AIRLINES FOR NON-STOP UNITED EXPRESS REGIONAL JET SERVICE TO CHICAGO O'HARE INTERNATIONAL AIRPORT**

The Transportation Committee recommends, moved by Gill, supported by Moulatsiotis, approve submission of a proposal to United Airlines for non-stop United Express regional jet service to Chicago O'Hare International Airport.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-154 **APPROVE ADJUSTING THE DEPUTY AIRPORT DIRECTOR SALARY RANGE**

The Transportation Committee recommends, moved by Gill, supported by Moulatsiotis, approve adjusting the Deputy Airport Director salary range from \$43,908.80 - \$55,737.76 to a salary range of \$51,324.00 - \$64,904.32.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-155     **CHANGE THE HOURS OF POSITION #NO8006 FROM HOURLY TO FULL-TIME**

The Transportation Committee recommends, moved by Gill, supported by Moulatsiotis, change the hours of position #NO8006 from hourly to full-time.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-156     **AUTHORIZE THE MUSKEGON AREA TRANSIT SYSTEM TO DISPOSE OF EXCESS VEHICLES**

The Transportation Committee recommends, moved by Gill, supported by Moulatsiotis, authorize the Muskegon Area Transit System to dispose of excess vehicles through sealed bids.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-157     **AUTHORIZE PUBLISHING THE PUBLIC NOTICE REGARDING THE APPLICATIONS FOR FEDERAL TRANSIT ADMINISTRATION OPERATING AND CAPITAL ASSISTANCE**

The Transportation Committee recommends, moved by Gill, supported by Moulatsiotis, authorize publishing the public notice regarding the applications for Federal Transit Administration operating and capital assistance, and to submit the applications if there is no request for public hearing.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-158 **IMPOSE AN IMMEDIATE MORATORIUM, ON ANY FURTHER CAPITAL EXPENDITURES FOR THE ACQUISITION OF PROPERTY RELATING TO THE AIRPORT EXPANSION PENDING DOCUMENTATION FROM BUDGET DIRECTOR, PUBLIC WORKS DIRECTOR, CORPORATE COUNSEL, PROPERTY MANAGER, CENTRAL SERVICES DIRECTOR AND AIRPORT DIRECTOR**

The Transportation Committee recommends, moved by Gill, supported by Moulatsiotis, to impose an immediate moratorium, for a period of 60 days or less, on any further capital expenditures for the acquisition of property relating to the airport expansion pending documentation from Budget Director, Public Works Director, Corporate Counsel, Property Manager, Central Services Director and Airport Director to show that: (a) this project will have economic benefits [i.e., more and bigger flights]; (b) this project is legally required by the Federal Government and there will be a guaranteed repayment by the Federal Government and (c) airplane passenger safety will or will not be compromised by not proceeding with this project.

2002-159 **SUSPEND THE RULES TO ALLOW AUDIENCE PARTICIPATION**

Moved by Gill, supported by Start, to suspend the rules to allow audience participation.

James Rush addressed the Board noting that he acted in good faith that the County would acquire his property for Airport expansion under Imminent Domain. Mr. Rush has purchased another home, uprooting his family, only to learn that the County may delay or renege on their purchase of his property causing hardship for him and the people with whom he has entered into agreement. Mr. Rush urged Commissioners to follow through with the purchase of his property without delay.

**Roll Call on item 2002-158**

Ayes: Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: Baade, Bennett, Kobza

**Motion Carried**

**CHAIR'S REPORT**

2001-160 **REAPPOINT VERN BRUSSEAU, CHERYL NATTE AND JOSEPHINE HOUSE TO THE COMMUNITY MENTAL HEALTH BOARD**

The Chairman recommends, moved by Moulatsiotis, supported by Frye, reappoint Vern Brusseau, Cheryl Natte and Josephine House to the Community Mental Health Board.

**Motion Carried**

## ADMINISTRATOR'S REPORT

2002-161     **AUTHORIZE EQUALIZATION TO PURCHASE A LARGE-FORMAT PLOTTER**

The Administrator/Controller recommends, moved by Gill, supported by Kobza, to award purchase of a large format plotter from Service Reproduction Company at a cost not to exceed \$7,400.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

## Old Business

None.

## New Business

2002-162     **PREPARE A RESOLUTION FOR THE LATE DONALD COLE IN MEMORY OF HIS YEARS OF SERVICE ON THE PLANNING COMMISSION**

Moved by McMurray, supported by Start, to prepare a resolution for the late Donald Cole in memory of his years of service on the Planning Commission.

**Motion Carried**

2002-163     **PREPARE A RESOLUTION IN SUPPORT OF WHITE RIVER TOWNSHIP'S APPLICATION TO THE DNR BEING SUBMITTED FOR ACQUISITION OF PROPERTY**

Moved by Kobza, supported by Frye, to prepare a resolution in support of White River Township's application to the DNR being submitted for acquisition of property.

**Motion Carried**

**Audience Participation**

None.

Meeting adjourned at 4:20 p.m.

---

Marianne L. Hathaway, Deputy County Clerk

/jmp

# *M u s k e g o n    C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**April 9, 2002  
3:30 P.M.**

**Honorable Chairman Kenneth J. Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

### **Roll Call**

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Absent: None

### 2002-164    **APPROVAL OF MINUTES**

Moved by Start, supported by Moulatsiotis, to approve the minutes of the Regular Meeting of March 26, 2002, as presented.

**Motion Carried**

### 2002-165    **PUBLIC HEARING - USE OF ECONOMIC DEVELOPMENT REVOLVING LOAN FUND**

The Administrator/Controller recommends, moved by Kobza, supported by Start, to open the Public Hearing regarding use of economic development revolving loan fund.

**Motion Carried**

### 2002-166    **CLOSE THE PUBLIC HEARING**

Andy Lofgren, Economic Specialist Development, reported they had not received any written or verbal communications regarding use of economic development revolving loan fund. Moved by Start, supported by Frye, to close the public hearing.

**Motion Carried**

2002-167     **COMMUNICATIONS**

Moved by Kobza, supported by Start, to receive and place on file the following communications:

- A.     Egelston Township Public Hearing-Industrial Development District
- B.     Schoolcraft County Resolution re: Diesel Fuel Tax & Simplification
- C.     Roscommon County Resolutions
  - 1.     Juvenile Facility Reimbursement
  - 2.     Secondary Road Patrol

**Motion Carried**

2002-168     **PRESENTATION - UPDATE ON 2002 PROJECTED BUDGET**

Jack Niemiec presented information on the projected 2002 budget. Mr. Niemiec noted there is a current projected deficit of \$1.5 million. Mr. Niemiec presented a list of recommendations to resolve the deficit or at least bring the deficit to a manageable amount.

Moved by Gill, supported by Frye, to refer the recommendation to the Ways and Means Committee.

**Motion Carried**

2002-169     **AUTHORIZE THE SUBMITTAL OF A NOTICE OF INTENT TO THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Start, to authorize the submittal of a Notice of Intent to the Michigan Economic Development Corporation for a LinkMichigan Telecommunication Planning Grant.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-170     **APPROVE THE SCHEDULING OF A PUBLIC HEARING ON APRIL 9, 2002, TO RECEIVE COMMENTS ON THE USE OF FUNDS FROM THE ECONOMIC DEVELOPMENT REVOLVING LOAN FUND**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Start, to approve the scheduling of a Public Hearing on April 9, 2002, to receive comments on the use of funds from the Economic Development Revolving Loan Fund.

2002-170 **APPROVE THE SCHEDULING OF A PUBLIC HEARING ON APRIL 9, 2002, TO RECEIVE COMMENTS ON THE USE OF FUNDS FROM THE ECONOMIC DEVELOPMENT REVOLVING LOAN FUND (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-171 **ADOPT A RESOLUTION DESIGNATING THE WEEK OF APRIL 1 - APRIL 7, 2002 AS NATIONAL COMMUNITY DEVELOPMENT WEEK**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Start, to adopt a resolution designating the week of April 1 - April 7, 2002 as National Community Development Week.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-172 **REFER BACK TO COMMITTEE, DESIGN FOR THE LOGO AND BRAND IDENTITY FOR THE MUSKEGON COUNTY BUSINESS PARK SYSTEM**

The Community Development/Strategic Planning Committee presented without recommendation to approve the design for the logo and brand identity for the Muskegon County Business Park System as presented by Fluid, Inc. Moved by Moulatsiotis, supported by Frye, to refer this item back to the Community Development/Strategic Planning Committee.

**Motion Carried**

2002-173 **ADOPT THE ATTACHED RESOLUTION IN RECOGNITION OF "NATIONAL TELECOMMUNICATOR WEEK" APRIL 14-20, 2002**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Bennett, to adopt the attached resolution in recognition of "National Telecommunicator Week" April 14-20, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-174     **AUTHORIZE THE MUSKEGON COUNTY FAMILY COURT SERVICES TO  
SUBMIT A GRANT APPLICATION FOR \$150,000**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Bennett, to authorize the Muskegon County Family Court Services to submit a grant application for \$150,000 over a three-year period to the Michigan Bureau of Juvenile Justice for aftercare programming for Muskegon County youth returning to the community from residential placements and request authorization for the chairman of the board to sign the grant application.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-175     **PURCHASE TWO ADDITIONAL MUG SHOT CAMERAS FOR THE  
SHERIFF'S OFFICE FROM DIGITAL DESCRIPTIONS SYSTEMS, INC.**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Bennett, to purchase two additional mug shot cameras for the Sheriff's Office from Digital Descriptions Systems, Inc. for \$22,975 and the computers from Office Machines not to exceed a total cost of \$28,700. Commissioner Gill requested additional information as to how many computers will be purchased.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-176     **ACCEPT THE PROPOSAL FROM INFOCOM SYSTEMS SERVICES**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Bennett, to accept the proposal from Infocom Systems Services for an amount not to exceed \$120,000 for purchase of the calendaring and scheduling software applications and information kiosk software and hardware for the Muskegon County Circuit, District and Probate courts to be paid by the Next Generation Model Trial Courts Grant.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-177 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO CONTRACT WITH ROBERT O'BRIEN, M.A., LIMITED LICENSED PSYCHOLOGIST**

HR02/4-30

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Community Mental Health Director to contract with Robert O'Brien, M.A., Limited Licensed Psychologist, for four (4) hours per week, to complete behavioral assessments with behavior program development and monitoring, effective April 1, 2002, through September 30, 2002, at a cost of \$66.30 per hour, not to exceed a total cost of \$6,895.00.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-178 **AUTHORIZE COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY TO PURCHASE SOFTWARE FROM MEDIFAX, EDI**

HR02/4-31

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize Community Mental Health Services of Muskegon County to purchase software from Medifax, EDI, which is the only vendor offering this service in the state, in the amount of \$6,195.00.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-179 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO JOIN OTTAWA COUNTY COMMUNITY MENTAL HEALTH IN THE ISSUANCE OF A REQUEST FOR PROPOSAL (RFP)**

HR02/4-32

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Community Mental Health Director to join Ottawa County Community Mental Health in the issuance of a Request for Proposal (RFP) for identification and selection of one or more agency(s) to recruit, monitor and support person-centered planning.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-180 **AUTHORIZE LIMITED POSITION DELETIONS/LAYOFFS EFFECTIVE  
MAY 1, 2002**

Moved by Frye, supported by Moulatsiotis, to suspend the rules to allow public comment.

**Motion Carried**

Eddie Mae Ward and Ted Davis addressed the Board regarding employment cuts in the WIC Program which services low-income women and children.

Chairman Hulka and Commissioners Start, Frye, Moulatsiotis, Kobza noted this regrettable action is based on cuts and mandates from the State. Also, two of the six positions to be cut are currently vacant and two of the remaining positions will be reassigned within the department.

2002-181 **VOTE ON MOTION TO AUTHORIZE LIMITED POSITION  
DELETIONS/LAYOFFS EFFECTIVE MAY 1, 2002**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the following position deletions/layoffs effective May 1, 2002: G20038 Clerk II, G91508 WIC Clerk, G91504 WIC Clerk, G64501 PH Medical Aide, G64502 PH Medical Aide, G02009 Account Clerk II, and X29001 Dietitian and to adjust the Health Department's FY02 budget from \$7,191,423 to \$7,206,923 and increase the general fund appropriation from \$1,934,494 to \$1,949,994.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, Start, Hulka

Nays: Gill, McMurray, Moulatsiotis

**Motion Carried**

2002-182 **AUTHORIZE BROOKHAVEN TO AWARD THE BID FOR RENOVATION  
OF NURSES STATION TO THE LOWEST BIDDER, STYLE TREND**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize Brookhaven to award the bid for renovation of nurses station to the lowest bidder, Style Trend in the amount of \$16,408.00.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-183 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO AWARD THE  
BID FOR THE PORTABLE DEFIBRILLATORS TO MEDTRONIC PHYSIO-  
CONTROL**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize Brookhaven Medical Care Facility to award the bid for the portable defibrillators to Medtronic Physio-Control in the amount of \$20,768.80.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-184 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE  
PERIOD OF MARCH 16, 2002 THROUGH MARCH 28, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to approve payment of the accounts payable of \$5,501,436.99 covering the period of March 16, 2002 through March 28, 2002 as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-185 **AUTHORIZE THE SHERIFF'S DEPARTMENT TO PURCHASE A POLICE  
BOAT FROM S2 YACHTS AND A MOTOR AND TRAILER FROM  
LAKESIDE MARINE**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize the Sheriff's department to purchase a police boat from S2 Yachts and a motor and trailer from Lakeside Marine for \$33,189 and \$13,735.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-186 **ACCEPT AND PLACE ON FILE THE 2001 COST ALLOCATION PLAN**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to accept and place on file the 2001 Cost Allocation Plan as submitted.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-187 **APPROVE THE SOIL EROSION AND SEDIMENTATION CONTROL RESOLUTION**

WM02/4-60

The Ways and Means Committee recommends, moved by Baade, supported by Start, to approve the Soil Erosion and Sedimentation Control resolution designating the Department of Public Works as the county enforcing agency responsible for enforcing Part 91 and the rules promulgated under Part 91.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-188 **AUTHORIZE THE EXPENDITURE OF \$31,221 FOR SOIL REMOVAL FROM HERITAGE LANDING**

WM02/4-61

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize the expenditure of \$31,221 for soil removal from Heritage Landing contingency funds.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

## **CHAIR'S REPORT**

### 2002-189     **APPROVE COMMITTEE APPOINTMENTS**

The Chairman recommends, moved by Start, supported by Moulatsiotis, to appoint Cedric Jenkins to the Airport Advisory Board and to appoint Dr. Glenn Wagoner to the Community Mental Health Board.

**Motion Carried**

## **ADMINISTRATOR'S REPORT**

None.

## **Old Business**

### 2002-190     **DISCUSSION OF CENTRAL DISPATCH FINANCING**

Lyle Smith and Dawn Adams presented information (Tony Kleibecker, City of Muskegon Police Chief read letters from Sheriff Carter) regarding current funding for Central Dispatch noting initial funding may have been acceptable at the onset but no other County uses the funding plan that Muskegon County does. It was noted most County's use a millage, a surcharge or a combination of a millage and surcharge. Central Dispatch requests language be prepared to request a 1. Millage on the August Primary Ballot.

P. Don Aley, Muskegon Charter Township Supervisor; Henry Roesler, Jr., City of Montague Mayor; Dave Purchase of the Norton Shores Fire Department; Scott Huebler, Whitehall City Manager; Donald Studaven, Blue Lake Township Supervisor; Bryan Mazade, Muskegon City Manager; Dennis Stepke, North Muskegon City Manager; and resident Tom Thompson addressed the Board regarding the need for Central Dispatch Services. It was noted this service is currently charged through some city or township tax and through telephone surcharges and an additional County tax may not be supported by citizens.

Chairman Hulka and other Commissioners asked for data from other Counties and additional questions that will be submitted to Ms. Adams for response prior to making a decision on this issue.

Moved by Kobza, supported by Frye, to notify Ms. Adams when they will review this information again and make a decision before the deadline for ballot wording on May 26, 2002.

**Motion Carried**

2002-191      **BOARD-UP HOMES THAT HAVE BEEN VANDALIZED IN THE AIRPORT  
EXPANSION AREA**

Susan Zemke and Josie Siegal addressed the Board as to their status in the airport expansion plan and what can be done regarding vandalism to homes in that area.

Moved by Gill, supported by Start, to board-up homes that have been vandalized in the airport expansion area.

**Motion Carried**

**New Business**

None.

**Audience Participation**

Students were in attendance from Mona Shore High School.

Meeting adjourned at 5:15 p.m.

---

Susan R. Doriot, County Clerk

/jmp

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

### **Regular Meeting**

**April 23, 2002**

**3:30 P.M.**

### **Honorable Chairman Kenneth J. Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Start.

### **Roll Call**

Present: Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Excused: Baade

Absent: None

### 2002-192    **APPROVAL OF MINUTES**

Moved by Frye, supported by Moulatsiotis, to approve the minutes of the Regular Meeting of April 9, 2002, as presented.

### **Motion Carried**

### 2002-193    **PRESENTATIONS**

Commissioner Gill presented the Employee Suggestion Award to Inez Johnson of Community Mental Health.

David Guikema, MSU Regional Director, introduced Charlotte Thompson, Acting MSU Director, and Coleen Boyer, Assistant Acting Director and Horticulture Agent. Charlotte Thompson distributed the MSU County Quarterly Report.

2002-194 **COMMUNICATIONS**

Moved by Frye, supported by Moulatsiotis, to receive and place on file the following communications:

- A. Kalkaska County Resolutions
  - 1. Issuance of driver's licenses to illegal aliens
  - 2. Nuclear waste repository-Yucca Mountain
  - 4. Reinstatement of funding for Cooperative Resource Management
  - 5. Control the sale and use of tobacco

**Motion Carried**

2002-194 **COMMUNICATIONS (continued)**

Moved by Gill, supported by Kobza, to receive and place on file and issue a concurring resolution for communication item 3.

- 3. Reimbursement for juvenile housing costs

**Motion Carried**

2002-195 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF MARCH 29, 2002 THROUGH APRIL 11, 2002**

The Ways and Means Committee recommends, moved by Bennett, supported by Start, approve payment of the accounts payable of \$3,561,882.64 covering the period of March 29, 2002 through April 11, 2002, as presented by the County Clerk.

Roll Call

Ayes: Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-196 **APPROVE THE RESOLUTION ESTABLISHING THE 2002 EQUALIZED VALUATION FOR MUSKEGON COUNTY AS DETERMINED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

The Ways and Means Committee recommends, moved by Bennett, supported by Start, approve the resolution establishing the 2002 Equalized Valuation for Muskegon County as determined and submitted by the Muskegon County Equalization department.

2002-196 **APPROVE THE RESOLUTION ESTABLISHING THE 2002 EQUALIZED VALUATION FOR MUSKEGON COUNTY AS DETERMINED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT (continued)**

Roll Call

Ayes: Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-197 **SOLICIT BIDS FOR THE REPAIRS OF THE CARETAKERS RESIDENCES AT MOORE PARK AND TWIN LAKE PARK**

The Ways and Means Committee recommends, moved by Bennett, supported by Start, to solicit bids, through Purchasing, for the repairs of the caretakers residences at Moore Park and Twin Lake Park.

Roll Call

Ayes: Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-198 **APPROVE THE FY 2002 BUDGET BALANCING RECOMMENDATIONS AS ATTACHED WITH THE EXCEPTION OF ITEM #8 ON PAGE 2 OF THE RECOMMENDATIONS**

The Ways and Means Committee recommends, moved by Bennett, supported by Start, approve the FY 2002 Budget Balancing recommendations as attached with the exception of Item #8 on page 2 of the recommendations regarding airport capital improvements local match until the information previously requested by the Full Board has been submitted and reviewed.

Roll Call

Ayes: Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-199 **APPROVE THE LAWN CARE LOW BIDS AS SUBMITTED**

The Ways and Means Committee presented without recommendation, moved by Bennett, supported by Start, that the lawn care bid be awarded as presented, excluding the Animal Shelter, Carpenter Property, MSU Extension, and Shady Grove Cemetery, which will all be done in house, at a cost not to exceed \$21,410; with a general fund impact not to exceed \$12,090.

Roll Call

Ayes: Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-200 **APPROVE THE RESOLUTION APPROVING EXECUTION OF MDOT CONTRACT NO. 2002-0427**

The Transportation Committee recommends, moved by Gill, supported by Frye, to approve the resolution approving execution of MDOT Contract No. 2002-0427 under AIP Project No. 3-26-0071-2102 and further authorize the Chairman and Clerk to execute the contract documents as prepared which will reimburse the County \$33,058 in expenses related to the 9-11 incident.

Roll Call

Ayes: Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-201 **AUTHORIZE THE OPERATION OF A TRANSIT ROUTE FROM BAKER COLLEGE TO MICHIGAN ADVENTURE**

The Transportation Committee recommends, moved by Gill, supported by Frye, to authorize the operation of a transit route from Baker College to Michigan Adventure from June 16 to September 2, 2002.

Roll Call

Ayes: Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-202 **ADOPT AND SUBMIT THE MICHIGAN USDOT RECIPIENTS MEMORANDUM OF UNDERSTANDING FOR THE UNIFIED CERTIFICATION PROGRAM AS A PARTICIPATING AGENCY FOR THE MUSKEGON AREA TRANSIT SYSTEM AND MUSKEGON COUNTY AIRPORT**

The Transportation Committee recommends, moved by Gill, supported by Frye, to adopt and submit the Michigan USDOT Recipients Memorandum of Understanding for the Unified Certification Program as a participating agency for the Muskegon Area Transit System and Muskegon County Airport and to publish notice of such participation upon acceptance verification by the U.S. Department of Transportation.

Roll Call

Ayes: Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-203 **REFER BACK TO COMMITTEE, TO APPROVE THE LAW ENFORCEMENT PERSONNEL AGREEMENT WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION, TRANSPORTATION SECURITY ADMINISTRATION WITH AMENDMENTS AS PRESENTED**

Moved by Gill, supported by Frye, to refer back to committee, to approve the Law Enforcement Personnel Agreement with the United States Department of Transportation, Transportation Security Administration with amendments as presented and authorize the Chairman to execute the agreement, and further authorize the Muskegon County Sheriff's Department to add three new, full-time Sheriff Deputy positions to fulfill obligations of the agreement. A request was made to add the Sheriff's Department modifications to the standard form Law Enforcement Agreement to this agenda item (copy attached). Pending substantiation from the United States Department of Transportation.

**Roll Call to refer back to committee**

Ayes: Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-204 **APPROVE THE AUTHORIZING RESOLUTION APPROVING EXECUTION OF MDOT CONTRACT NO. 2002-0417**

The Transportation Committee recommends, moved by Gill, supported by Frye, to approve the authorizing resolution approving execution of MDOT Contract No. 2002-0417 under AIP Project No. 3-26-0071-2202 for land acquisition reimbursement and further authorize the Chairman and Clerk to execute the contract documents as prepared.

2002-204 **APPROVE THE AUTHORIZING RESOLUTION APPROVING EXECUTION OF MDOT CONTRACT NO. 2002-0417 (continued)**

Roll Call

Ayes: Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

**CHAIR'S REPORT**

2002-205 **APPROVAL OF AGREEMENT BETWEEN THE COUNTY AND TEAMSTERS LOCAL 214**

The Chairman recommends, moved by Kobza, supported by Start, to approve the contract settlement with Teamsters Local 214 representing the CMH Aide Unit and authorize the County Board Chairman and County Clerk to sign the agreement subsequent to signatures being obtained from union representatives.

Roll Call

Ayes: Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-206 **APPOINT JIM BORUSHKO, COMMUNITY MENTAL HEALTH DIRECTOR, AS INTERIM COUNTY ADMINISTRATOR/CONTROLLER**

The Chairman recommends, moved by Gill, supported by Start, to appoint Jim Borushko, Community Mental Health Director, as interim County Administrator/Controller effective immediately and increase his salary by 5% during his time as Acting County Administrator/Controller.

Roll Call

Ayes: Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

**ADMINISTRATOR'S REPORT**

Mr. Borushko addressed the Board expressing thanks for the Commissioners vote of confidence in him to fulfill the responsibilities as interim County Administrator/Controller.

**Old Business**

Commissioner Kobza asked that the record reflect that item 8 in the Ways & Means motion, this Board Minute item 2002-198, which was deleted in that item, was approved in with Transportation motion, this Board Minute item 2002-204.

**New Business**

2002-207     **PREPARE A RESOLUTION FOR MONET GARDENS**

Moved by Frye, supported by Start, to prepare a resolution for Monet Gardens.

**Motion Carried**

2002-208     **PREPARE A RESOLUTION FOR 50 YEARS OF ARC**

Moved by Frye, supported by Start, to prepare a resolution for 50 years of ARC.

**Motion Carried**

2002-209     **PREPARE A PROCLAMATION DECLARING MAY 2, 2002 AS NATIONAL DAY OF PRAYER**

Moved by McMurray, supported by Frye, to prepare a proclamation declaring May 2, 2002 as National Day of Prayer.

**Motion Carried**

**Audience Participation**

None.

Meeting adjourned at 4:04 p.m.

---

Susan R. Doriot, County Clerk

/jmp

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**May 14, 2002  
3:35 P.M.**

**Honorable Chairman Kenneth J. Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

### **Roll Call**

Present: Baade, Bennett, Frye, Gill, Hulka, McMurray, Start

Excused: Kobza, Moulatsiotis

Absent: None

### 2002-209    **APPROVAL OF MINUTES**

Moved by Frye, supported by Bennett, to approve the minutes of the Regular Meeting of April 23, 2002, as presented.

**Motion Carried**

### 2002-210    **PRESENTATIONS**

Chairman Hulka presented a resolution for Betty Shelby, MSU Cooperative Extension.

Dave Eling, Veteran's Center presented Muskegon County with a POW MIA Flag for the County Building and a United States Flag for Heritage Landing to be flown honoring all veterans, POW, MIA and active duty military personnel.

2002-211     **COMMUNICATIONS**

Moved by Bennett, supported by Frye, to receive and place on file the following communications:

- A.     Senior Resources Request for 2003 Matching Dollars
- B.     Antrim County Resolution re: Diversion of Transportation Revenues
- C.     Washtenaw County Resolution re: Head Start programs
- D.     Gratiot County Resolution re: Yucca Mountain
- E.     MAC Resolution re: Senate Bill 1101-Local Public Health Funding

**Motion Carried**

2002-212     **APPROVE THE INCREASE IN THE CONTRACT WITH BUSINESS VIDEO EXCELLENCE TO PRODUCE A PROMOTIONAL VIDEO**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Frye, to approve the increase in the contract with Business Video Excellence to produce a promotional video from \$10,000 to \$13,000 with funding to come from the CDBG economic Development Revolving Loan Fund.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-213     **CONTRIBUTE \$3,000 FOR PROMOTIONAL EFFORTS TO THE MISS MICHIGAN SCHOLARSHIP PAGEANT AND TO HOST A LUNCHEON FOR THE MISS MICHIGAN PAGEANT**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Frye, to contribute \$3,000 for promotional efforts to the Miss Michigan Scholarship Pageant and to host a luncheon for the Miss Michigan Pageant from the Accommodations Tax Fund.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-214     **SPONSOR THE MUSKEGON HEIGHTS FESTIVAL IN THE PARK**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Frye, to sponsor the Muskegon Heights Festival in the Park and to provide them with \$3,000 financial support for the marketing effort from the Accommodations Tax Fund.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-215     **AUTHORIZE THE APPOINTMENT OF A CONVENTION CENTER  
FEASIBILITY COMMITTEE**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Frye, to authorize the appointment of a Convention Center Feasibility Committee including a volunteer commissioner.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-216     **AUTHORIZE \$300 FOR AN AD IN URBAN LEAGUE'S BLACK & WHITE  
GALA SOUVENIR BOOKLET**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize \$300 for an ad in Urban League's Black & White Gala Souvenir booklet and to charge the Board of Commissioners budget.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-217     **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE  
PERIOD OF APRIL 12, 2002 THROUGH APRIL 26, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to approve payment of the accounts payable of \$5,798,091.56 covering the period of April 12, 2002 through April 26, 2002 as presented by the County Clerk.



2002-217     **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF APRIL 12, 2002 THROUGH APRIL 26, 2002 (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-217     **ACCEPT THE PROPOSAL FROM IKON OFFICE SOLUTIONS IN THE COMBINED AMOUNT OF \$8,241.00 PER MONTH FOR FORTY-ONE COPY MACHINES**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to accept the proposal from Ikon Office Solutions in the combined amount of \$8,241.00 per month for forty-one copy machines and authorized staff to replace the existing copy machines as the lease/rental agreements.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-218     **AUTHORIZE CENTRAL SERVICES TO ACCEPT THE PROPOSAL FROM TRIVALENT FOR COMMUNICATION EQUIPMENT**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to authorize Central Services to accept the proposal from Trivalent for communication equipment in the amount of \$38,394.96 to upgrade the Frame Relay line at an additional monthly cost of \$125.00; and to purchase enterprise backup hardware and software from CDW-G at a cost of \$14,795.31.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-219     **ACCEPT AND PLACE ON FILE THE SINGLE AUDIT REPORT**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to accept and place on file the Single Audit Report for the fiscal year ended September 30, 2001.



2002-219 **ACCEPT AND PLACE ON FILE THE SINGLE AUDIT REPORT  
(continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-220 **CONTINUE THE ANNUAL GRANT AGREEMENT FOR FY2002 AND  
FY2003 WITH THE AMATEUR RADIO PUBLIC SERVICE CORPS**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to continue the annual grant agreement in the amount of \$6,900 each year for FY2002 and FY2003 with the Amateur Radio Public Service Corps for Muskegon County for the operational costs of the enhanced NOAA Weather Radio Warning System, and direct the Board Chair and appropriate staff to sign.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-221 **AUTHORIZE MUSKEGON COUNTY EMERGENCY SERVICES TO  
ACCEPT THE STATE DOMESTIC PREPAREDNESS EQUIPMENT  
GRANT (SDPEG)**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to authorize Muskegon County Emergency Services to accept the State Domestic Preparedness Equipment Grant (SDPEG) in the amount of \$15,000 on behalf of the Muskegon County Hazmat Team, and direct the Board chair and appropriate staff to sign as such and establish a budget for this amount.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-222 **PREPARE A RESOLUTION RECOGNIZING "CHEMICAL AWARENESS  
WEEK"**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to prepare a resolution recognizing "Chemical Awareness Week" May 5, 2002 through May 11, 2002.

2002-222 **PREPARE A RESOLUTION RECOGNIZING "CHEMICAL AWARENESS WEEK" (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-223 **FORMALLY RATIFY THE JUDICIAL APPOINTMENTS OF MICHAEL J. VANEPPS AND JOHN M. WIEWIORA AS MAGISTRATES OF THE 60<sup>TH</sup> DISTRICT COURT**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to formally ratify the judicial appointments of Michael J. VanEpps and John M. Wiewiora as Magistrates of the 60<sup>th</sup> District Court.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-224 **PREPARE A RESOLUTION FOR THE LADIES AID SOCIETY OF HOLTON**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to prepare a resolution for the Ladies Aid Society of Holton.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-225 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO IMPLEMENT A THREE PERCENT (3%) RATE INCREASE FOR FY2001/2002 PROVIDERS AND SERVICES IDENTIFIED IN TABLE A: PROVIDER RATES EFFECTIVE APRIL 1, 2002**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Community Mental Health Director to implement a three percent (3%) rate increase effective April 1, 2002, through September 30, 2002 for FY2001/2002 providers and services identified in Table A: Provider Rates Effective April 1, 2002.



2002-225 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO IMPLEMENT A THREE PERCENT (3%) RATE INCREASE FOR FY2001/2002 PROVIDERS AND SERVICES IDENTIFIED IN TABLE A: PROVIDER RATES EFFECTIVE APRIL 1, 2002 (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-226 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO AMEND THE CONTRACT WITH PIONEER RESOURCES FOR THE PROVISION OF COMMUNITY LIVING SUPPORT SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Community Mental Health Director to amend the contract with Pioneer Resources for the provision of Community Living Support Services to a rate of \$17.50 per hour for the provision of Community Living Supports Training and Community Living Supports Maintenance for the period extending from March 1, 2002 through September 30, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-227 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO CONTRACT WITH ARC/MUSKEGON FOR PROVISION OF RECRUITMENT TRAINING**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Community Mental Health Director to contract with ARC/Muskegon, 1145 East Wesley, Muskegon, MI 49442 for provision of recruitment training and ongoing support for consumers with developmental disabilities and/or family members to participate in Community Mental Health planning activities for the period extending from June 1, 2002 through September 30, 2003 at a total sixteen (16) month cost not to exceed \$21,280.00.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-228 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO CONTRACT WITH GOODWILL INDUSTRIES OF WEST MICHIGAN TO PROVIDE COMPUTER SKILL BUILDING TRAINING**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Community Mental Health Director to contract with Goodwill Industries of West Michigan to provide Computer Skill Building Training for consumers enrolled in the Clubhouse at a cost of \$10.00 per client per hour, not to exceed \$10,000.00 from May 1, 2002 through September 30, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-229

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Community Mental Health Director to:

1. Authorize the Community Mental Health Director to contract with DEAF, etc., 3600 Camelot Drive SE, Grand Rapids, MI 49546, for QA III certified interpretation services for authorized Community Mental Health clients with hearing impairments, effective May 1, 2002 through September 30, 2003, at the following rate schedule:
  - a. For services provided 8 a.m. to 5 p.m., Monday through Friday: A rate of \$90.00 for up to 2 hours plus mileage at current government rate of 36.5 cents per mile, and the fee after 2 hours is \$45.00 per hour.
  - b. For scheduled services provided during the evenings or weekends: A rate of \$110.00 for up to 2 hours plus mileage at current government rate of 36.5 cents per mile, and the fee after 2 hours is \$55.00 per hour of service.
  - c. For services provided with less than 24 hours notice: A rate of \$120.00 plus mileage at current government rate of 36.5 cents per mile) and the fee after 2 hours is \$45.00 per hour.
  - d. Assignments over 50 miles distance one way will be charged an extra 30 cents per mile for the total distance, per interpreter.
2. Authorize the Community Mental Health Director to solicit provider information on all willing and qualified QA III Interpreters for interpretation services for Community Mental Health clients with hearing impairments.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-230     **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO CONTRACT WITH BEACON SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Community Mental Health Director to contract with Beacon Services of Lawrence, Michigan for the provision of Specialized Residential Services at Cottage II, located at 56832-48th Street, Lawrence, Michigan 49064 at a level of care rate of \$170.00 per diem or \$195.00 per diem for Specialized Residential Services and a rate of \$9.50 per hour for Enhanced Staffing as authorized from February 1, 2002, through September 30, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-231     **AUTHORIZE THE DIRECTOR OF HEALTH AND COMMUNITY RESOURCES TO SIGN A LETTER OF AGREEMENT WITH CHILD & FAMILY SERVICES OF MUSKEGON TO EVALUATE THE MUSKEGON CHILD & FAMILY SERVICES CRISES AND VIOLENCE INTERVENTION PROJECTS**

The Human Resources Committee recommends, moved by Frye, supported by Start, to authorize the Director of Health and Community Resources to sign a letter of agreement with Child & Family Services of Muskegon to evaluate the Muskegon Child & Family Services Crises and Violence Intervention Projects for total reimbursement of \$5,000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-232     **APPOINT BRIAN HUNTER, M.D. AND MARCUS NASHESKY AS DEPUTY MEDICAL EXAMINERS FOR MUSKEGON COUNTY**

The Human Resources Committee recommends, moved by Frye, supported by Start, to appoint Brian Hunter, M.D. and Marcus Nashelsky as Deputy Medical Examiners for Muskegon County and remove retired physician Waldemar Palutke, M.D. as Deputy Medical Examiner. There is no change in general fund.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-233 **AUTHORIZE MS. CLYDA LARSON TO BE COMPENSATED FOR REGULAR AND OVERTIME HOURS WORKED THE PAY PERIOD OF FEBRUARY 5 THROUGH MARCH 11, 2002**

The Human Resources Committee recommends, moved by Frye, supported by Start, to, in accordance with the Union Contract, authorize Ms. Clyda Larson to be compensated at the difference of \$.841 per hour for regular hours worked and \$1.262 for overtime hours worked the pay period of February 5 through March 11, 2002 for a total of \$173.669 (to be verified by payroll).

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-234 **TO ACCEPT THE MARINE SAFETY OPERATION GRANT**

The Courts and Public Safety Committee recommends, moved by Gill, supported by Start, to accept the Marine Safety Operation Grant of \$94,083 for calendar year 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-235 **BOARD WAIVE THE HIRING FREEZE WITH RESPECT TO THE CIRCUIT COURT LAW CLERK**

The Courts and Public Safety Committee recommends, moved by Gill, supported by Start, that the Board waive the hiring freeze with respect to the Circuit Court Law clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-236 **WAIVE PERSONNEL RULES SO AS TO ALLOW MUSKEGON COUNTY SHERIFF TO PROMOTE KAY CHAPPEL TO CORRECTIONS OFFICER**

The Courts and Public Safety Committee recommends, moved by Gill, supported by Start, to waive personnel rules so as to allow Muskegon County Sheriff to promote Kay Chappel to Corrections Officer.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

2002-237 **MUSKEGON COUNTY SHERIFF BE ALLOWED TO REFILL THE VACANT POSITION LEFT BY THE PROMOTION OF KAY CHAPPEL**

The Courts and Public Safety Committee recommends, moved by Gill, supported by Start, that Muskegon County Sheriff be allowed to refill the vacant position left by the promotion of Kay Chappel.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Start, Hulka

Nays: None

**Motion Carried**

**CHAIR'S REPORT**

2002-238 **APPROVE COMMITTEE APPOINTMENTS**

The Chairman recommends, moved by Gill, supported by Start, to approve the following Committee Appointments:

1. WEMET Board
  - A. Administrator/Controller
  - B. Kenneth Hulka
  - C. James Kobza
  - D. Bryon Mazade
2. Muskegon Area First Board
  - A. Kenneth Hulka
3. Building Authority
  - A. Administrator/Controller
4. Community Mental Health
  - A. William Darcy

**Motion Carried**

**ADMINISTRATOR'S REPORT**

2002-239 **SCHEDULE PUBLIC HEARING FOR CDBG APPLICATION FOR LINKMICHIGAN**

The Administrator/Controller recommends, moved by Frye, supported by Gill, to Schedule Public Hearing for CDBG Application for LinkMichigan.

**Motion Carried**

**Old Business**

None.

**New Business**

None.

**Audience Participation**

Students were in attendance from Muskegon High School.

Meeting adjourned to Heritage Landing at 3:55 p.m.

---

Marianne L. Hathaway, Deputy County Clerk

/jmp

# *M u s k e g o n    C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Special Meeting**

**May 21, 2002  
3:30 P.M.**

**Honorable Vice- Chairman Bill Gill, Presiding**

The Meeting of the Board of Commissioners was called to order by Vice-Chairman Gill. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

### **Roll Call**

Present: Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Excused: Baade, Hulka

Absent: None

### 2002-240    **DENY THE BID APPEAL OF QUALITY TRANSPORT**

Move by Bennett, supported by Start, to deny the bid appeal of Quality Transport.

### 2002-241    **SUSPEND THE RULES**

Moved by Kobza, supported by Bennett, to suspend the rules and allow audience participation.

### **Motion Carried**

Curt Mabbitt, George Lohman and Norm Halbower spoke in support of Quality Transport. Tom Wardrop, Tim Westman and Marti Hulka spoke in favor of Synagro and maintaining the decision as approved.

2002-240     **DENY THE BID APPEAL OF QUALITY TRANSPORT**

Roll Call

Ayes:           Bennett, Gill, Kobza, Moulatsiotis, Start

Abstain:       McMurray

Nays:           Frye

**Motion Carried**

2002-242     **SUBMIT BALLOT LANGUAGE FOR TELEPHONE SURCHARGE**

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, to submit ballot language for telephone surcharge (pursuant to Public Act 32 of 1989-Emergency Telephone Service Enabling Act) for voter approval at the August 6, 2002 primary and direct Clerk to place same on ballot.

2002-243     **SUSPEND THE RULES**

Moved by Start, supported by Frye, to suspend the rules to allow audience participation. Dennis Stepke and Dawn Adams, from Central Dispatch noted they would prefer to have a one (1) mill proposal but would go along with a surcharge.

Discussion ensued regarding the best approach to ensure future funding for the 911 system.

2002-244     **TABLE THE MOTION AND ADJOURN UNTIL THURSDAY, MAY 23, 2002**

Moved by Kobza, supported by Bennett, to table the motion and adjourn until Thursday, May 23, 2002.

Roll Call

Ayes: Bennett, Frye, Gill, Kobza, Moulatsiotis

Nays: McMurray, Start

**Motion Carried**

**Old Business**

None.

**New Business**

None.

**Audience Participation**

Students were in attendance from Muskegon High School.

Meeting recessed at 4:40 p.m.

Susan R. Doriot, County Clerk

---

/jmp

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman*  
*Paul Baade*  
*Douglas Bennett*  
*Nancy Frye*  
*James J. Kobza*

*Bill Gill, Vice-Chairman*  
*Louis A. McMurray*  
*Tony Moulatsiotis*  
*Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Reconvened Special  
 Meeting of May 21, 2002**

**May 23, 2002  
 3:30 P.M.**

**Honorable Vice- Chairman Bill Gill, Presiding**

The reconvened Meeting of the Board of Commissioners was called to order by Vice-Chairman Gill.

### **Roll Call**

Present: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Excused: Hulka

Absent: None

2002-245     **SUBMIT BALLOT LANGUAGE FOR ONE (1) MILL FOR CENTRAL POLICE DISPATCH**

Moved by Kobza, supported by McMurray, to submit ballot language for a one (1) mill levy for Central Police Dispatch funding for voter approval at the August 6, 2002 primary and direct Clerk to place same on ballot.

Roll Call

Ayes: Frye, Kobza, McMurray

Nays: Baade, Bennett, Moulatsiotis, Start, Gill

**Motion Failed**

2002-246     **SUBMIT BALLOT LANGUAGE FOR TELEPHONE SURCHARGE**

Moved by Kobza, supported by Start, to submit ballot language for telephone surcharge (pursuant to Public Act 32 of 1989-Emergency Telephone Service Enabling Act) for voter approval at the August 6, 2002 primary and direct Clerk to place same on ballot.

2002-246 **SUBMIT BALLOT LANGUAGE FOR TELEPHONE SURCHARGE**  
**(continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

**Old Business**

None.

**New Business**

None.

**Audience Participation**

Students were in attendance from Mona Shores & Muskegon High Schools.

Meeting recessed at 3:50 p.m.

---

Marianne L. Hathaway, Deputy County Clerk

/jmp

# *M u s k e g o n    C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman*  
*Paul Baade*  
*Douglas Bennett*  
*Nancy Frye*  
*James J. Kobza*

*Bill Gill, Vice-Chairman*  
*Louis A. McMurray*  
*Tony Moulatsiotis*  
*Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**May 28, 2002**  
**3:30 P.M.**

**Honorable Chairman Kenneth J. Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Start.

**Roll Call**

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Absent: None

2002-247    **APPROVAL OF MINUTES**

Moved by Start, supported by Frye, to approve the minutes of the Regular Meeting of May 14, and Special Meetings of May 21 & 23, 2002, as presented.

**Motion Carried**

2002-248    **COMMUNICATIONS**

Moved by Kobza, supported by Start, to receive and place on file the following communication from Cheboygan Co., Resolution re: Diesel Fuel Tax and Simplification.

**Motion Carried**

2002-249    **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF APRIL 17, 2002 THROUGH MAY 14, 2002**

The Ways and Means Committee recommends, moved by Bennett, supported by Frye, approve payment of the accounts payable of \$4,549,272.52 covering the period of April 17, 2002 through May 14, 2002, as presented by the County Clerk.

2002-249 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF APRIL 17, 2002 THROUGH MAY 14, 2002 (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-250 **AWARD RFP 02-1214 FOR COLLECTION AGENCY SERVICES TO CREDIT BUREAU OF KALAMAZOO**

The Ways and Means Committee recommends, moved by Bennett, supported by Frye, to award RFP 02-1214 for collection agency services to Credit Bureau of Kalamazoo, 810 W. Kilgore, Kalamazoo, MI and authorize the Community Mental Health director to sign a contract effective June 1, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-251 **PROCEED AS FOLLOWS WITH REGARD TO RUNWAY 32 EXTENSION**

The Transportation Committee recommends, moved by Gill, supported by Start, proceed as follows with regard to Runway 32 Extension:

1. That the eight properties be acquired, utilizing current contractors, in order to at least fulfill **ethical** commitments.
2. That an independent consultant be engaged to advise County as to the most cost-effective approaches to enhancing airport usage, whether it be hangars, runway extension, business parts, etc.
3. That decision on Phase II project be deferred pending consultant report.

2002-252 **SEPARATE ITEM 1 FROM ITEMS 2 & 3**

Moved by Kobza, supported by Baade, to separate item 1 from items 2 & 3.

**Motion Carried**

2002-253 **THAT THE EIGHT PROPERTIES BE ACQUIRED, UTILIZING CURRENT CONTRACTORS, IN ORDER TO AT LEAST FULFILL ETHICAL COMMITMENTS**

That the eight properties be acquired, utilizing current contractors, in order to at least fulfill **ethical** commitments.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-254 **THAT AN INDEPENDENT CONSULTANT BE ENGAGED TO ADVISE COUNTY AS TO THE MOST COST-EFFECTIVE APPROACHES TO ENHANCING AIRPORT USAGE,; THAT DECISION ON PHASE II PROJECT BE DEFERRED PENDING CONSULTANT REPORT**

That an independent consultant be engaged to advise County as to the most cost-effective approaches to enhancing airport usage, whether it be hangars, runway extension, business parts, etc.; That decision on Phase II project be deferred pending consultant report.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, McMurray, Moulatsiotis, Start, Hulka

Nays: Kobza

**Motion Carried**

2002-255 **APPROVE ACCEPTANCE OF THE GRANT OFFER UNDER AIP PROJECT #3-26-0071-2102**

The Transportation Committee recommends, moved by Gill, supported by Start, approve acceptance of the grant offer under AIP Project #3-26-0071-2102 providing reimbursement to the County in the amount of \$33,058 for security expenses and further authorize the Chairman, Clerk, and Corporate Counsel to execute the contract documents as prepared.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-256 **AUTHORIZE THE PURCHASING DEPARTMENT TO SOLICIT BIDS FOR ARMED SECURITY GUARD SERVICES**

The Transportation Committee recommends, moved by Gill, supported by Start, authorize the Purchasing Department to solicit bids for armed security guard services as one option to comply with Security Directive 1542-01-07F. Corporate Counsel will have more information regarding the proposals ready for the Full Board at their May 28 meeting.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-257 **APPROVE ENGINEERING SERVICES AGREEMENT WITH PREIN & NEWHOF**

The Transportation Committee recommends, moved by Gill, supported by Start, approve Engineering Services Agreement with Prein & Newhoff for FAA certification and security work, and further authorize the Chairman to execute the agreement as prepared.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-258 **AUTHORIZE THE SUBMITTAL OF A NOTICE OF INTENT TO THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Gill, to authorize the submittal of a Notice of intent to the Michigan Economic Development Corporation for a \$30,000 grant to conduct an Industrial Park Study.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-259 **APPROVE THE RESOLUTION REGARDING THE LINKMICHIGAN  
PLANNING GRANT**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Gill, to approve the resolution regarding the LinkMichigan Planning Grant and to submit the Community Development Block Grant application.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-260 **APPROVE THE CONTRACT WITH MUSKEGON AREA FIRST**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Gill, to approve the contract with Muskegon Area First for the second year funding for a joint marketing agreement with Muskegon Area First.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-261

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Gill, authorize the Board Chair to execute a quit claim deed to Bruce Charles and Lauri Ann hager, husband and wife, to lot 27, plat B-G, Lakewood Addition #3, Dalton Township, Muskegon County, Michigan in the amount of \$50.00.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-262 **AUTHORIZE THE BOARD CHAIR TO EXECUTE A SIX MONTH OPTION  
AGREEMENT FOR 786 EAST STERNBERG ROAD**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Gill, authorize the Board Chair to execute a six month option agreement for 786 East Sternberg Road in the amount of \$125,000 with a \$1,000 non-refundable option

consideration to Porter Properties, LLC.

2002-262 **AUTHORIZE THE BOARD CHAIR TO EXECUTE A SIX MONTH OPTION AGREEMENT FOR 786 EAST STERNBERG ROAD (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-263 **AUTHORIZE THE BOARD CHAIR TO EXECUTE A SIX MONTH OPTION AGREEMENT FOR 600 EAST STERNBERG ROAD**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Gill, authorize the Board Chair to execute a six month option agreement for 600 East Sternberg Road for six months in the amount of \$46,500 with a \$1,000 non-refundable option consideration to porter properties, LLC upon optioned securing agreement on "Collis" parcel.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-264 **PREPARE RESOLUTIONS FOR SCOTT ERDMAN, MACHINE SHIP OWNER, AND CAROL BUSCH**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Gill, prepare resolutions for Scott Erdman, machine ship owner, and Carol Busch of Holton, 2002 Muskegon County Mother of the year.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

**CHAIR'S REPORT**

None.

## **ADMINISTRATOR'S REPORT**

2002-265     **WAIVE THE HIRING FREEZE FOR A FULL-TIME COURT RECORDER IN DISTRICT COURT**

The Administrator/Controller recommends, moved by Frye, supported by Kobza, to waive the hiring freeze for a full-time Court Recorder in District Court.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

### **Motion Carried**

Paul Roy informed the Board that Summer Celebration has donated sod for Heritage Landing to be installed this week.

Jim Borushko, Interim County Administrator/Controller, presented the Board member with an estimated cost to the County for the County Building being closed for the morning due to a bomb threat.

## **Old Business**

None.

## **New Business**

2002-266     **HUMAN RESOURCES PREPARE A REPORT CONCERNING CHANGES IN COUNTY EMPLOYEE HEALTH INSURANCE**

Moved by Frye, supported by Moulatsiotis, to have Human Resources prepare a report concerning changes in County employee health insurance with comparison identifying differences between the old and new plan.

### **Motion Carried**

## **Audience Participation**

Josie Siegel addressed the Board regarding changes to the Airport, urging Commissioners to keep air services in Muskegon County rather than sitting back and letting Holland expand taking business and services from Muskegon County.

Students were in attendance from Muskegon High School.

Meeting adjourned at 4:25 p.m.

---

Susan R. Doriot, County Clerk

/jmp

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Special Board**

**May 30, 2002  
4:03 P.M.**

**Honorable Chairman, Kenneth Hulka, Presiding**

The Special Meeting of the Board of Commissioners was called to order by Chairman Hulka.

### **Roll Call**

Present: Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Excused: Baade

Absent: None

2002-267    **CLOSED SESSION RE: INTERVIEWING ADMINISTRATOR APPLICANTS**

Moved by Moulatsiotis, supported by Start, to go into closed session re: Interviewing Administrator Applicants.

### Roll Call

Ayes: Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

### **Motion Carried**

Returned to open session at 4:50 p.m.

2002-268    **ESTABLISH A FOUR-STEP POSITION FOR COUNTY ADMINISTRATOR,  
AND TO APPOINT JIM BORUSHKO TO THAT POSITION**

Moved by Kobza, supported by Start, to establish a four-step position for County Administrator, at a range of \$94,311 to \$111,000 and to appoint Jim Borushko to that position effective June 4, 2002, following negotiations of a written contract.

2002-268     **ESTABLISH A FOUR-STEP POSITION FOR COUNTY ADMINISTRATOR,  
AND TO APPOINT JIM BORUSHKO TO THAT POSITION (continued)**

Roll Call

Ayes: Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

Meeting recessed at 4:55 p.m. until Tuesday, June 4, 2002.

\_\_\_\_\_  
Marianne L. Hathaway, Deputy County Clerk

/jmp

# *M u s k e g o n    C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman*  
*Paul Baade*  
*Douglas Bennett*  
*Nancy Frye*  
*James J. Kobza*

*Bill Gill, Vice-Chairman*  
*Louis A. McMurray*  
*Tony Moulatsiotis*  
*Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Special Board**  
**Reconvened from May 30, 2002**  
**Honorable Chairman, Kenneth Hulka, Presiding**

**June 4, 2002**  
**3:30 P.M.**

The Special Meeting of the Board of Commissioners was called to order by Chairman Hulka.

### **Roll Call**

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Absent: None

2002-269    **APPOINT JAMES BORUSHKO AS COUNTY ADMINISTRATOR AND AUTHORIZE CHAIRMAN TO EXECUTE ATTACHED EMPLOYMENT AGREEMENT**

Moved by Start, supported by Frye, to appoint James Borushko as County Administrator effective June 4, 2002 and authorize Chairman to execute attached Employment Agreement.

### Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

### **Motion Carried**

2002-270    **APPROVE THE ADMINISTRATOR'S RECOMMENDATION OF OFFERING A \$5000 REWARD FOR THE APPREHENSION AND CONVICTION OF THE PERSON(S) RESPONSIBLE FOR THE BOMB THREAT(S)**

Moved by Moulatsiotis, supported by Start, to approve the Administrator's recommendation of offering a \$5000 reward for the apprehension and conviction of the person(s) responsible for the bomb threat(s).

2002-270 **APPROVE THE ADMINISTRATOR'S RECOMMENDATION OF OFFERING  
A \$5000 REWARD FOR THE APPREHENSION AND CONVICTION OF  
THE PERSON(S) RESPONSIBLE FOR THE BOMB THREAT(S)  
(continued)**

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Bennett

**Motion Carried**

Meeting adjourned at 3:38 p.m.

Susan R. Doriot, \_\_\_\_\_  
County Clerk

/jmp

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**June 11, 2002  
3:30 P.M.**

**Honorable Vice-Chairman Bill Gill, Presiding**

The Meeting of the Board of Commissioners was called to order by Vice-Chairman Gill. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

### **Roll Call**

Present: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Excused: Bennett, Hulka

Absent: None

### 2002-271    **APPROVAL OF MINUTES**

Moved by Start, supported by Moulatsiotis, to approve the minutes of the Regular Meeting of May 28, and Special Meetings of May 30 & June 4, 2002, as presented.

**Motion Carried**

### 2002-272    **COMMUNICATIONS**

Moved by Kobza, supported by Start, to receive and place on file the following communications:

- A. City of Muskegon re: Planning Commission Request to Vacate Part of Public Street
- B. City of Norton Shores notice re: Special Use Permit
- C. City of Muskegon re: Application for Obsolete Property Exemption Certificate
- D. City of Norton Shores Runway 32 Resolution
- E. Oceana County Resolution re: Register of Deeds Computerized Data Information

**Motion Carried**

2002-273 **AUTHORIZE MUSKEGON COUNTY FAMILY COURT SERVICES TO  
SUBMIT A GRANT APPLICATION FOR THE FIRST YEAR  
COMPREHENSIVE STRATEGY IMPLEMENTATION GRANT**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to authorize Muskegon County Family Court Services to submit a grant application for the first year Comprehensive Strategy Implementation grant in the amount of \$125,000 with the local match of \$25,000 being met by existing in-kind services.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-274 **WAIVE THE HIRING FREEZE FOR POSITION #G72024 WHICH IS THE  
SECRETARIAL POSITION CURRENTLY HELD BY LINDA CRAKER WHO  
WILL BE RETIRING**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, waive the hiring freeze for Position #G72024 which is the secretarial position currently held by Linda Craker who will be retiring effective June 28, 2002, and for the continuation of the sharing that position (50/50) with Emergency Services.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-275 **ACCEPT THE FY2001 LOCAL LAW ENFORCEMENT BLOCK GRANT -  
LLEBG PROGRAM AWARD**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, accept the FY2001 Local Law Enforcement Block Grant - LLEBG program award for \$66,697 with a local match of \$7,411; and to approve the scheduling of a Public Hearing on July 9, 2002, which is a special condition for accepting the award.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-276 **WAIVE THE HIRING FREEZE TO PERMIT THE REPLACEMENT HIRING OF A DEPUTY PROBATE COURT REGISTER**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, waive the hiring freeze to permit the replacement hiring of a Deputy Probate Court Register upon the retirement of the current Deputy Probate Court Register in June, 2002.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-277 **WAIVE THE HIRING FREEZE FOR AN APPELLATE ATTORNEY**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, waive the hiring freeze for an Appellate Attorney (Senior Assistant Prosecuting Attorney Position #75003).

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-278 **AUTHORIZE THE HEALTH DEPARTMENT TO RE-ESTABLISH AND MAINTAIN A CASH FUND FOR THE 2002 FARMERS' MARKET NUTRITION PROGRAM "PROJECT FRESH 2002"**

The Human Resources Committee recommends, moved by Frye, supported by Baade, authorize the Health Department to re-establish and maintain a cash fund with an initial and maintenance level of \$2,000 not to exceed \$16,000 for the 2002 Farmers' Market Nutrition program "Project Fresh 2002," to reimburse local contracted farmers for fresh fruits and vegetables sold to eligible WIC program clients.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-279 **AUTHORIZE THE BOARD CHAIR TO EXECUTE THE AMENDED  
MUSKEGON COUNTY LIBRARY INTERGOVERNMENTAL AGREEMENT**

The Human Resources Committee recommends, moved by Frye, supported by Baade, authorize the Board Chair to execute the amended Muskegon County Library Intergovernmental Agreement with local communities that support branch libraries.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-280 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE  
PERIOD OF MAY 15, 2002 THROUGH MAY 31, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve payment of the accounts payable of \$3,629,031.85 covering the period of May 15, 2002, through May 31, 2002, as presented by the County Clerk.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-281 **ACCEPT THE 2002-2003 RENEWAL RATES FROM DELTA DENTAL  
PLAN OF MICHIGAN**

The Ways and Means Committee recommends, moved by Baade, supported by Start, accept the 2002-2003 renewal rates from Delta Dental Plan of Michigan, which are \$41.20 for group 2993-0001 and \$38.36 for group 2993-0003.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-282 **APPOINT JAMES DELANEY AS EMPLOYER DELEGATE AND  
DEBORAH GROENEVELD AS ALTERNATE TO THE 2002 MUNICIPAL  
EMPLOYEES RETIREMENT SYSTEM (MERS) ANNUAL MEETING**

The Ways and Means Committee recommends, moved by Baade, supported by Start, appoint James Delaney as employer delegate and Deborah Groeneveld as alternate to the 2002 Municipal Employees Retirement System (MERS) annual meeting and the cost of attending for the employer and employee delegates and alternates be paid from the Risk Management fund.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-283 **ESTABLISH A PERSONNEL HEARING BOARD AS REQUESTED BY  
LARRY MILLARD**

The Ways and Means Committee recommends, moved by Baade, supported by Start, establish a Personnel Hearing Board as requested by Larry Millard and that the hearing board be composed of Bill Gill, Kenneth Hulka and James Kobza.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-284 **PARTICIPATE IN THE PREPARATION OF HAZARD MITIGATION PLANS  
FOR MUSKEGON COUNTY**

The Ways and Means Committee recommends, moved by Baade, supported by Start, participate in the preparation of hazard mitigation plans for Muskegon County and designates the West Michigan Shoreline Regional Development Commission as the planning agency responsible for the preparation of the plans with the oversight provided by the Michigan Department of State Police/Emergency Management Division, and authorize appropriate staff to prepare resolution and the Chair to sign such.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**



2002-285 **APPROVE CONTRACT CHANGE ORDER #3 FOR THE WICKHAM/ESTES PROJECT**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve Contract Change Order #3 with total adjustment of \$62,681.97 for the Wickham/Estes project for a total construction contract cost of \$533,474.38 and increasing the allotted construction time by 217 calendar days, with any costs which are not grant eligible or in excess of the grant amount, being reimbursed by the City of Norton Shores.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

**CHAIR'S REPORT**

None.

**ADMINISTRATOR'S REPORT**

2002-286 **APPOINT JAMES ELWELL, COUNTY INFORMATION SYSTEMS/CENTRAL SERVICES DIRECTOR, TO FUNCTION IN THE CAPACITY OF INTERIM COMMUNITY MENTAL HEALTH DIRECTOR**

The Administrator/Controller recommends, moved by Kobza, supported by Moulatsiotis, to appoint James Elwell, County Information Systems/Central Services Director, to function in the capacity of Interim Community Mental Health Director. At an annual salary compensation rate of \$86,465.80, prorated for time served in said capacity, with salary to be paid 50% from CMH funds and 50% from County General Fund, it being understood that Mr. Elwell will continue to function in the capacity of Information Systems/Central Services Director.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-287 **HOLD THE MUSKEGON COUNTY EMPLOYEE PICNIC IN  
CONJUNCTION WITH THE MUSKEGON AIR FAIR**

The Administrator/Controller recommends, moved by Frye, supported by Start, to hold the Muskegon County Employee Picnic in conjunction with the Muskegon Air Fair.

**Motion Carried**

**Old Business**

None.

**New Business**

2002-288 **PREPARE A RESOLUTION FOR GLEN LIPKA**

Moved by Frye, supported by Start, to prepare a resolution for Glen Lipka upon his retirement.

**Motion Carried**

**Audience Participation**

Duane Buckner, Sportsmen for Youth, presented information for Commissioner's to review for the Sportsmen for Youth program for this year, noting that they will be sponsoring an educational event the first weekend in September at Hoffmaster Park.

Meeting adjourned at 4:00 p.m.

---

Marianne L. Hathaway, Deputy County Clerk

/jmp

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**June 25, 2002  
3:55 P.M.**

**Honorable Chairman Kenneth Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Start.

### **Roll Call**

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Absent: None

2002-289    **APPROVAL OF MINUTES**

Moved by Kobza, supported by Frye, to approve the minutes of the Regular Meeting of June 11, 2002, as presented.

**Motion Carried**

2002-290    **APPROVE THE AIRPORT RESCUE AND FIRE FIGHTING SERVICES AGREEMENT WITH THE CITY OF NORTON SHORES**

The Transportation Committee recommends, moved by Gill, supported by Start, approve the Airport Rescue and Fire Fighting Services Agreement with the City of Norton Shores as presented and further authorize the Chairman and Clerk to execute the agreement.

### **Roll Call**

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-291 **APPROVE THE EASEMENT WITH THE PEPSI BOTTLING GROUP**

The Transportation Committee recommends, moved by Gill, supported by Start, approve the easement with the Pepsi Bottling Group as presented and further authorize the Chairman and Clerk to execute the easement document as prepared and approved by Corporate Counsel.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-292 **APPROVE THE PURCHASING DEPARTMENT SOLICITING BIDS FOR FAA CERTIFICATION AND SECURITY IMPROVEMENTS**

The Transportation Committee recommends, moved by Gill, supported by Start, approve the Purchasing Department soliciting bids for FAA Certification and Security improvements.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-293 **APPROVE ENTERING INTO AN AGREEMENT WITH NELSON/NYGAARD CONSULTING ASSOCIATES FOR COMPLETION OF A COMPREHENSIVE SERVICE ANALYSIS**

The Transportation Committee recommends, moved by Gill, supported by Start, approve entering into an agreement with Nelson/Nygaard Consulting Associates for completion of a Comprehensive Service Analysis as outlined in the proposal dated April 2002, for a total cost of \$118,819.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-294 **RECEIVE AND PLACE ON FILE THE MAY 2002 OPERATIONS REPORT**

The Transportation Committee recommends, moved by Gill, supported by Start, receive and place on file the May 2002 Operations Report.

2002-294 **RECEIVE AND PLACE ON FILE THE MAY 2002 OPERATIONS REPORT  
(continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-295 **SOLID WASTE SEASONAL LABORER POSITION BE CHANGED TO  
HOURLY**

The Board of Public Works recommends, moved by McMurray, supported by Start, that the solid waste seasonal laborer position be changed to hourly and that temporary employees through established procedures through the Human Resources Department be authorized upon need when work release cannot provide the required cleanup; and recommend same to the Board for approval in the revised 2002 budget and 2003 budget all within current budget allocations.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-296 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE  
PERIOD OF JUNE 1, 2002 THROUGH JUNE 18, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve payment of the accounts payable of \$13,723,568.65 covering the period of June 1, 2002 through June 18, 2002 as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-297 **APPROVE INCREASED PAY FOR CLERK II POSITION #G20030 FOR  
TEMPORARILY PERFORMING A HIGHER CLASSIFICATION OF WORK**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve increased pay for Clerk II position #G20030 for temporarily performing a higher classification of work until the departmental clerk position is filled.

2002-297 **APPROVE INCREASED PAY FOR CLERK II POSITION #G20030 FOR TEMPORARILY PERFORMING A HIGHER CLASSIFICATION OF WORK (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-298 **APPROVE THE MICHAEL E. KOBZA HALL OF JUSTICE PARKING LOT PLAN**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve the Michael E. Kobza Hall of Justice parking lot plan as submitted, and authorize the release of bids for sealing and striping.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-299 **APPROVE A ONE-YEAR CONTRACT EXTENSION WITH VERIZON FOR CENTRANET SERVICES**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve a one-year contract extension with Verizon for Centranet Services at a cost of \$131,297.40.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-300 **APPROVE CHANGE ORDER #1 TO THE VETERAN'S CENTER OUTPATIENT PROJECT FOR A NEW CONTRACT**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve Change Order #1 to the Veteran's Center outpatient project for a new contract total not to exceed \$62,466.19.

2002-300 **APPROVE CHANGE ORDER #1 TO THE VETERAN'S CENTER  
OUTPATIENT PROJECT FOR A NEW CONTRACT (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-301 **AUTHORIZE THE CONVENTION & VISITORS BUREAU TO NEGOTIATE  
WITH THE AMERICAN SAIL TRAINING ASSOCIATION TO PARTICIPATE  
AS AN OFFICIAL "CHALLENGE PORT" FOR THE 2003 TALL SHIPS  
CHALLENGE**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize the Convention & Visitors Bureau to negotiate with the American Sail Training Association to participate as an official "challenge port" for the 2003 Tall Ships Challenge, to include: 1) CVB staff to provide leadership and personnel for the event; 2) the use of Heritage Landing as a Tall Ship Muskegon Headquarters; 3) site and other assistance from various County departments; and 4) financial commitment for seed money to be repaid by Tall Ships Challenge post event.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-302 **APPROVE A CONTRIBUTION OF \$300.00 TO THE MUSKEGON COUNTY  
GOLF LEAGUE**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve a contribution of \$300.00 to the Muskegon County Golf League.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-303 **AUTHORIZE FACILITIES MANAGEMENT TO COMPLETE THE  
REQUIRED ELECTRICAL, DATA AND CONSTRUCTION UPGRADES**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize Facilities Management to complete the required Electrical, Data and Construction Upgrades at the quoted total amount not to exceed \$12,000.

2002-303 **AUTHORIZE FACILITIES MANAGEMENT TO COMPLETE THE REQUIRED ELECTRICAL, DATA AND CONSTRUCTION UPGRADES (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-304 **WAIVE THE HIRING FREEZE FOR DEPARTMENTAL CLERK POSITION #G34007, CLERK II POSITION #G20030, DELETE CLERK II POSITION #G20028 AND ESTABLISH A FULL-TIME APPRAISAL TECHNICIAN POSITION**

The Ways and Means Committee recommends, moved by Baade, supported by Start, waive the hiring freeze for departmental clerk position #G34007, waive the hiring freeze for clerk II position #G20030, delete clerk II position #G20028, establish a full-time appraisal technician position and waive the hiring freeze; approve the base annual fee of \$8,900 for Moorland Township and \$9,900 for Montague Township, and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide assessment administration services for the townships of Montague and Moorland.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-305 **APPROVE THE ADDITION OF THREE NEW DEPUTY SHERIFF POSITIONS TO COVER TRANSPORTATION SECURITY ADMINISTRATION LAW ENFORCEMENT REQUIREMENTS AT THE MUSKEGON COUNTY AIRPORT**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve the addition of three new Deputy Sheriff positions to cover Transportation Security Administration law enforcement requirements at the Muskegon County Airport, and further, authorize submission of a standard form contract to the Transportation Security Administration providing reimbursement of costs of the Deputy Sheriff personnel, and authorize the Sheriff to send one Deputy Sheriff to the Aircraft Interdiction Training in Cleveland, Ohio.



2002-305 **APPROVE THE ADDITION OF THREE NEW DEPUTY SHERIFF POSITIONS TO COVER TRANSPORTATION SECURITY ADMINISTRATION LAW ENFORCEMENT REQUIREMENTS AT THE MUSKEGON COUNTY AIRPORT (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-306 **APPROVE CONTRACT SUPPLEMENT NO. 3 TO DEPARTMENT OF TRANSPORTATION, FEDERAL AVIATION ADMINISTRATION, LICENSE NO. DOT-FA75GL-0860**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve Contract Supplement No. 3 to Department of Transportation, Federal Aviation Administration, License No. DOT-FA75GL-0860 and further authorize the Chairman to execute the supplement as prepared.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

**CHAIR'S REPORT**

2002-307 **REQUEST CORDOVA PROPERTY BE DESIGNATED AS A RENAISSANCE SITE**

The Chairman recommends, moved by Gill, supported by Start, to request Cordova property be designated as a Renaissance site.

**Motion Carried**

**ADMINISTRATOR'S REPORT**

2002-308 **FY2002 ANNUAL IMPLEMENTATION PLAN FOR SENIOR RESOURCES**

The Administrator/Controller recommends, moved by Bennett, supported by Start, approve the FY2002 Annual Implementation Plan for Senior Resources.

2002-308 **FY2002 ANNUAL IMPLEMENTATION PLAN FOR SENIOR RESOURCES  
(continued)**

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Gill

Nays: None

**Motion Carried**

2002-309 **SCHEDULE DEDICATION OF HERITAGE LANDING**

The Administrator/Controller recommends, moved by McMurray, supported by Moulatsiotis, to schedule the dedication of Heritage Landing for July 30, 2002 at 5:00 p.m.

**Motion Carried**

**Old Business**

None.

**New Business**

2002-310 **PREPARE A RESOLUTION FOR MUSKEGON COUNTY FOR WINNING  
NATIONAL ASSOCIATION OF COUNTIES ACHIEVEMENT AWARD FOR  
BABY BOTTLE TOOTH DECAY PUBLIC AWARENESS CAMPAIGN**

Moved by Start, supported by Moulatsiotis, to prepare a resolution for Muskegon County for winning National Association of Counties Achievement Award for Baby Bottle Tooth Decay Public Awareness Campaign.

**Motion Carried**

2002-311 **PREPARE A RESOLUTION IN RECOGNITION OF THE GIRL SCOUTS  
98<sup>TH</sup> ANNIVERSARY**

Moved by Moulatsiotis, supported by Kobza, to prepare a resolution in recognition of the Girl Scouts 98<sup>th</sup> Anniversary.

**Motion Carried**

**Audience Participation**

None.

Meeting adjourned at 5:11 p.m.

---

Susan R. Doriot, County Clerk

/jmp

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**July 9, 2002  
3:30 P.M.**

**Honorable Chairman Kenneth Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

### **Roll Call**

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Absent: None

### 2002-312 **APPROVAL OF MINUTES**

Moved by Frye, supported by Start, to approve the minutes of the Regular Meeting of June 25, 2002, as presented.

### **Motion Carried**

### 2002-313 **AUTHORIZE THE CMH DIRECTOR TO CONTRACT FOR FISCAL INTERMEDIARY SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize the CMH Director to contract for fiscal intermediary services for self-determination consumer with Gusco Money management, P.O. Box 130354, Ann Arbor, Michigan 48113-0354 at \$150 per month for Fiscal Intermediary Plan, \$200 per month for Fiscal Intermediary Plan plus Employer, and \$100 per month for Employer Only Plan for the period extending from July 1, 2002 through September 30, 2003; and with Professional Record Keeping Systems, 561 Kentucky Drive, Rochester Hills, Michigan 48307-3737 at \$200 per month for Fiscal Intermediary Plan Only; \$325 per month for Fiscal Intermediary Plan and Employer with five or fewer employees and \$375 per month for Fiscal Intermediary plan and Employer with more than five employees for the period extending from July 1, 2002 through September, 2003.

2002-313 **AUTHORIZE THE CMH DIRECTOR TO CONTRACT FOR FISCAL INTERMEDIARY SERVICES (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-314 **AUTHORIZE THE CMH DIRECTOR TO INCREASE THE CURRENT GRANT AWARDS**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize the CMH Director to increase the current grant awards for the period through September 30, 2002, to Disability Awareness Council for Independent Living by \$4,500 to employee two part-time Consumer Affairs Liaisons for work in CMH offices, and to offer continuation funding through September 30, 2002, at an amount to be negotiated.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-315 **AUTHORIZE THE CMH DIRECTOR TO CONTRACT WITH SPECIFIC VENDORS AT PRE-DETERMINED RATES**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize the CMH Director to contract with: Mary Stibitz, 1651 Randolph Avenue, Muskegon, MI at a rate of \$55 per hour for massage therapy; Gentiva Health Services, 3110 Glade Street, Muskegon Heights, MI for RN services at a rate of \$31.95 per hour and LPN services at a rate of \$27.16 per hour; Nursing Care Options LLC, 1865 Henry Street Suite 3, Muskegon, MI for RN services at a rate of \$31.95/hour and LPN services at a rate of \$27.16 per hour; Hackley Visiting Nurse Services for RN services at a rate of \$31.95 per hour, LPN services at a rate of \$27.16 per hour and massage therapy at a rate of \$55 per hour through September 30, 2003.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-316     **AUTHORIZE THE HEALTH DEPARTMENT TO AMEND ITS FY2002 BUDGET**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize the Health Department to amend its FY2002 budget (including equipment purchases, line-item adjustments and funding transfers) from \$7,206,923 to \$7,287,472 to create and staff the Emergency Preparedness program and to reinstate Adolescent Health program activities with no increase in general fund.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-317     **APPROVE THE HEALTH DEPARTMENT'S REQUEST TO ESTABLISH A \$15 FEE FOR A FOOD SANITATION WORKSHOP**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to approve the Health Department's request to establish a \$15 fee for a food sanitation workshop.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-318     **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT THE DISTINCTION OF APPROVED PROGRAM PROVIDER AND TO ESTABLISH FEES FOR THIS ACTIVITY**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize the Health Department to accept the distinction of approved program provider and to establish the following fees for this activity: \$15.00 any program attended where CEU credit hours are not requested; \$55 a four-hour program where participants can earn 4 CEU credit hours; and \$75 a six-hour program where participants can earn six CEU credit hours.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-319     **AUTHORIZE THE HUMAN RESOURCES DEPARTMENT TO  
ESTABLISH THE PUBLIC HEALTH EMERGENCY PREPAREDNESS  
COORDINATOR POSITION**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize the Human Resources department to establish the Public Health Emergency Preparedness Coordinator position with the table and grade of NX00220 and a salary range of \$36,792.96 to \$46,057.44 with no increase in general fund appropriation.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-320     **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO SOLICIT  
BIDS FOR LAUNDRY SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize Brookhaven Medical Care Facility to solicit bids for laundry services.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-321     **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO SOLICIT  
REQUESTS FOR PROPOSALS FOR PHARMACY SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize Brookhaven Medical Care Facility to solicit requests for proposals for pharmacy services.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-322     **AUTHORIZE BROOKHAVEN TO AWARD STAFFING BIDS**

The Human Resources Committee recommends, moved by Frye, supported by Moulatsiotis, to authorize Brookhaven to award staffing bid to: 1) Progressive Staffing; 2)

Arcadia Health Systems, Inc; and 3) Medical Staffing Network.

2002-322 **AUTHORIZE BROOKHAVEN TO AWARD STAFFING BIDS (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002- 323 **TRANSFER ONE DEPARTMENTAL CLERK POSITION FROM THE FAMILY COURT AND CONCURRENTLY TRANSFER THE FUNDS TO THE PROSECUTOR'S BUDGET**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to transfer one Departmental clerk Position No. G34001 from the Family Court and concurrently transfer the funds allocated to that position to the Prosecutor's budget, effective on or before August 12, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-324 **AUTHORIZE THE SHERIFF'S DEPARTMENT TO APPLY FOR A SNOWMOBILE ENFORCEMENT GRANT**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to authorize the Sheriff's Department to apply for a snowmobile enforcement grant through the DNR for \$20,725.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-325 **AUTHORIZE THE SHERIFF'S DEPARTMENT TO APPLY FOR AN ORV ENFORCEMENT GRANT**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to authorize the Sheriff's Department to apply for an ORV enforcement grant through the DNR for \$12,248.



2002-325 **AUTHORIZE THE SHERIFF'S DEPARTMENT TO APPLY FOR AN ORV ENFORCEMENT GRANT (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-326 **AUTHORIZE THE SHERIFF'S DEPARTMENT TO SEEK BIDS FOR AN AIR CONDITIONER FOR THE SHERIFF'S COMPUTER OFFICE**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to authorize the Sheriff's Department to seek bids for an air conditioner for the Sheriff's computer office.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-327 **APPROVE MUSKEGON FAMILY CARE AS MEDICAL SERVICES PROVIDER FOR THE JUVENILE DETENTION CENTER**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to approve Muskegon Family Care as medical services provider for the Juvenile Detention Center at a cost not to exceed \$22,000 per year.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-328 **APPROVE A RESOLUTION SUPPORTING THE 911 SERVICE FEE**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to approve a resolution supporting the 911 service fee.

2002-328     **APPROVE A RESOLUTION SUPPORTING THE 911 SERVICE FEE  
(continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-329     **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE  
PERIOD OF JUNE 19, 2002 THROUGH JUNE 25, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to approve payment of the accounts payable of \$1,591,732.97 covering the period of June 19, 2002 through June 25, 2002, as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-330     **AUTHORIZE STAFF TO HOLD A COUNTY AND SHERIFF AUCTION  
ON SEPTEMBER 21, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize Staff to hold a County and Sheriff auction on September 21, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-331     **WAIVE THE HIRING FREEZE FOR AN ACCOUNT CLERK II IN THE  
TREASURERS OFFICE**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to waive the Hiring Freeze for an Account Clerk II in the Treasurers office.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-332     **ADOPT THE FY2003 BUDGET HEARING SCHEDULE AS PRESENTED**

The Ways and Means Committee recommends, moved by Baade, supported by Moulatsiotis, to adopt the FY2003 Budget Hearing Schedule as presented.

**Motion Carried**

**CHAIR'S REPORT**

None.

**ADMINISTRATOR'S REPORT**

2002-333     **APPROVE THE CONTRACT SETTLEMENT WITH TEAMSTERS LOCAL 214 REPRESENTING THE SHERIFF COMMAND UNIT**

The Administrator/Controller recommends, moved by Bennett, supported by Start, to approve the contract settlement with Teamsters Local 214 representing the Sheriff Command Unit and authorize the County Board Chairman and County Clerk to sign the agreement subsequent to signatures being obtained from union representatives.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-334     **ESTABLISH A PERSONNEL HEARING BOARD**

The Administrator/Controller recommends, moved by Moulatsiotis, supported by Frye, to establish a Personnel Hearing Board as requested by Robert W. Jackson. Names drawn as follows: Chairman - Moulatsiotis, Vice Chair - Frye, Member - Baade.

**Motion Carried**

2002-335     **SUBMIT THE ATTACHED PROPOSAL TO THE CITY OF MUSKEGON FOR THE DESIGNATION OF A RENAISSANCE ZONE AT THE CORDOVA PROPERTY**

The Administrator/Controller recommends, moved by Kobza, supported by Baade, to submit the attached proposal to the City of Muskegon for the designation of a

Renaissance Zone at the Cordova property in Dalton Township.

**Motion Carried**

2002-336 **AUTHORIZE STAFF TO PROCEED WITH THE MAC CONFERENCE  
BID**

The Administrator/Controller recommends, moved by Moulatsiotis, supported by Start, to authorize staff to proceed with the MAC Conference bid.

**Motion Carried**

Mary Anne Gorman addressed the Board regarding the transition and development of residential Hospice Services in Muskegon County.

**Old Business**

None.

**New Business**

None.

**Audience Participation**

Delores Cole, Chairperson of Muskegon Community Solidarity, addressed the Board regarding disparity of signs for individuals that buildings have been named after. Muskegon Community Solidarity urges correcting this situation.

2002-337 **REFER TO ADMINISTRATION FOR UNIFORMITY OF SIGNS FOR  
COUNTY BUILDINGS**

Moved by Kobza, supported by Start, to refer to Administration for uniformity of signs for County Buildings.

**Motion Carried**

Meeting adjourned at 4:05 p.m.

Meeting reconvened 4:10 p.m.

**Roll Call**

Present: Baade, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Excused: Bennett

Absent: None

2002-338 **OPEN PUBLIC HEARING, RE: LOCAL LAW ENFORCEMENT BLOCK GRANT FY2001**

The Administrator/Controller recommends, moved by Kobza, supported by Start, to open the Public Hearing regarding Local Law Enforcement Block Grant FY2001 .

**Motion Carried**

2002-339 **CLOSE THE PUBLIC HEARING, RE: LOCAL LAW ENFORCEMENT BLOCK GRANT FY2001**

It was noted that neither the Clerk's office nor Administration received any written or verbal communication regarding this issue. Moved by Kobza, supported by Start, to close the Public Hearing.

**Motion Carried**

Meeting adjourned at 4:013 p.m.

---

Susan R. Doriot, County Clerk

/jmp

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**July 30, 2002  
3:30 P.M.**

**Honorable Vice-Chairman Bill Gill, Presiding**

The Meeting of the Board of Commissioners was called to order by Vice-Chairman Gill. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

### **Roll Call**

Present: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Excused: Hulka

Absent: None

2002-340    **APPROVAL OF MINUTES**

Moved by Baade, supported by Moulatsiotis, to approve the minutes of the Regular Meeting of July 9, 2002, as presented.

**Motion Carried**

2002-341    **APPROVE SUPPLEMENT NO. 1 TO LEASE AGREEMENT DOT-FA75GL-0860**

The Transportation Committee recommends, moved by Moulatsiotis, supported by Frye, to approve Supplement No. 1 to Lease Agreement DOT-FA75GL-0860 and further authorize the Chairman and Clerk to execute the lease documents as prepared.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: None

**Motion Carried**

2002-342

The Transportation Committee recommends, moved by Moulatsiotis, supported by Start, to approve a contract with Cycon Enterprises, Inc., in the amount of \$205,445.98 for completion of FAA Certification and Security Improvements at Muskegon County Airport and further authorize the Chairman to execute the contract.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: None

**Motion Carried**

2002-343 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF JUNE 26, 2002 THROUGH JULY 16, 2002**

WM02/7-99

The Ways and Means Committee recommends, moved by Baade, supported by Start, to approve payment of the accounts payable of \$5,856,247.93 covering the period of June 26, 2002 through July 16, 2002, as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: None

**Motion Carried**

2002-344 **APPROVE THE FAMILY DIVISION OF CIRCUIT COURT TO SUBMIT AN ACCESS AND VISITATION GRANT APPLICATION**

WM02/7-100

The Ways and Means Committee recommends, moved by Baade, supported by Start, to approve the Family Division of Circuit Court to submit an Access and Visitation Grant application to the State Court Administrative Office for \$54,041 and authorize the Board Chairman to sign the application.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: None

**Motion Carried**

2002-345 **APPROVE THE FAMILY DIVISION OF CIRCUIT COURT TO ACCEPT THE 1<sup>ST</sup> YEAR COMPREHENSIVE STRATEGY IMPLEMENTATION GRANT**

WM02/7-101

The Ways and Means Committee recommends, moved by Baade, supported by Start, to approve the Family Division of Circuit Court to accept the 1<sup>st</sup> year Comprehensive Strategy Implementation Grant in the amount of \$125,000 and authorize the Board chairmant to sign the grant contract.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: None

**Motion Carried**

2002-346 **AUTHORIZE STAFF TO SEEK BIDS FOR THE MUSKEGON COUNTY EMERGENCY OPERATIONS CENTER RADIO COMMUNICATIONS SYSTEM**

WM02/7-102

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize staff to seek bids for the Muskegon County Emergency Operations Center Radio Communications System.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: None

**Motion Carried**

2002-347 **AUTHORIZE MUSKEGON COUNTY EMERGENCY SERVICES TO APPLY FOR A \$13,173 EMERGENCY MANAGEMENT DIVISION HAZARD MITIGATION GRANT**

WM02/7-103

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize Muskegon County Emergency Services to apply for a \$13,173 Emergency Management Division Hazard Mitigation Grant for providing back electric power for the Muskegon County's Emergency Operations Center at 133 E. Apple Avenue, Muskegon, MI.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: None

**Motion Carried**

2002-348 **ACCEPT THE FEDERAL BLOCK GRANT AWARDS FOR CMH SERVICES OF MUSKEGON COUNTY FOR AGING/OLDER ADULTS AWARENESS AND DROP-IN CENTER ENHANCEMENTS**

WM02/7-104

The Ways and Means Committee recommends, moved by Baade, supported by Start, to accept the Federal Block Grant awards for CMH Services of Muskegon County for Aging/Older Adults Awareness and Drop-In Center Enhancements in the amount of \$5,012.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: None

**Motion Carried**

2002-349 **AUTHORIZE STAFF TO SELL COUNTY SURPLUS VEHICLES THROUGH THE SEALED BID PROCESS**

WM02/7-105

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize staff to sell County surplus vehicles through the sealed bid process.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: None

**Motion Carried**

2002-350 **ESTABLISH A PERSONNEL HEARING BOARD**

WM02/7-106

The Ways and Means Committee recommends, moved by Baade, supported by Start, to establish a Personnel Hearing Board as requested by Dawn V. Cato.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: None

**Motion Carried**

2002-351 **AUTHORIZE THE PARKS DEPARTMENT TO LEASE OR PURCHASE A REPLACEMENT 4WD VEHICLE**

WM02/7-107

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize the Parks Department to lease or purchase a replacement 4WD vehicle for the 1986 Ford and 1989 GMC vehicles which will be sold at auction to be paid from Parks funds.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: None

**Motion Carried**

2002-352 **APPOINT JAMES BORUSHKO AS THE COUNTY GRANT ADMINISTRATOR**

WM02/7-108

The Ways and Means Committee recommends, moved by Baade, supported by Start, to appoint James Borushko as the County Grant Administrator for the State Survey and Remonumentation Grant.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: None

**Motion Carried**

2002-353 **LIFT THE HIRING FREEZE ON GENERAL FUND IMPACT POSITIONS  
EFFECTIVE AUGUST 1, 2002**

WM02/7-110

The Ways and Means Committee recommends, moved by Baade, supported by Start, to lift the hiring freeze on General Fund impact positions effective August 1, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: None

**Motion Carried**

2002-354 **AUTHORIZE ADMINISTRATOR TO INCUR EXPENDITURES IN  
SUPPORT OF THE AUGUST 13<sup>TH</sup> RALLY**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize Administrator to incur expenditures in support of the August 13<sup>th</sup> rally.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: None

**Motion Carried**

**CHAIR'S REPORT**

2002-355 **APPOINT JIM BORUSHKO TO THE FOREIGN TRADE BOARD**

The Chairman recommends, moved by Start, supported by Kobza, to appoint Jim Borushko to the Foreign Trade Board.

**Motion Carried**

**ADMINISTRATOR'S REPORT**

2002-356 **AUTHORIZE \$2,000 DONATION TO MUSKEGON ROTARY CLUB FOR  
CELEBRATION OF AMERICA 2002**

The Administrator/Controller recommends, moved by Baade, supported by Moulatsiotis, to authorize \$2,000 donation to Muskegon Rotary Club for Celebration of America 2002 to be paid from 1010-0171-959020 (miscellaneous contingency.)

Roll Call

Ayes: Baade, Frye, Kobza, McMurray

Nays: Bennett, Gill, Moulatsiotis, Start

**Motion Defeated**

2002-357 **APPROVE THE CONTRACT SETTLEMENT WITH TEAMSTERS LOCAL 214 REPRESENTING THE SHERIFF COMMAND UNIT**

The Administrator/Controller recommends, moved by Baade, supported by Start, to approve the contract settlement with SEIU Local 517M representing the Wastewater/Public Works Unit and authorize the County Board Chairman and County Clerk to sign the agreement subsequent to signatures being obtained from union representatives.

**Motion Carried**

2002-358 **APPROVE THE RESOLUTION AUTHORIZING NOT TO EXCEED \$8,000,000 MUSKEGON COUNTY WASTEWATER MANAGEMENT SYSTEM - NUMBER ONE, 2002 REFUNDING BONDS**

The Administrator/Controller recommends, moved by Kobza, supported by Start, to approve the Resolution Authorizing Not to Exceed \$8,000,000 Muskegon County Wastewater Management System - Number One, 2002 Refunding Bonds (Limited Tax General Obligation) subject to adoption of resolutions approving the Refunding Contract by all participating local units.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: None

**Motion Carried**

2002-359 **PAY OUTSTANDING FIA BILLS**

The Administrator/Controller recommends, moved by Start, supported by Frye, to pay outstanding FIA Bills for a total amount of \$2,680.78.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: None

**Motion Carried**

**Old Business**

None.

**New Business**

2002-360     **PREPARE A RESOLUTION FOR DR. ENGSTROM UPON HIS  
RETIREMENT AND IN RECOGNITION OF HIS YEARS WORKING WITH  
YOUTH**

Moved by Frye, supported by Moulatsiotis, to prepare a resolution for Dr. Engstrom upon his retirement and in recognition of his years working with youth.

**Motion Carried**

**Audience Participation**

Delores Cole addressed the Board requesting follow-up information regarding investigation to uniformity in signs for County Building. Ms. Cole also thanked the Board for the plaque for her husband.

Meeting adjourned at 4:55 p.m.

Susan R. Doriot, \_\_\_\_\_  
County Clerk

/jmp

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

### **Regular Meeting**

**August 13, 2002**

**3:30 P.M.**

### **Honorable Chairman Ken Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Start.

### **Roll Call**

Present: Baade, Bennett, Gill, Hulka, Kobza, Moulatsiotis, Start

Excused: Frye, McMurray

Absent: None

### 2002-361 **APPROVAL OF MINUTES**

Moved by Start, supported by Moulatsiotis, to approve the minutes of the Regular Meeting of July 30, 2002, as presented.

**Motion Carried**

### 2002-362 **COMMUNICATIONS**

Moved by Kobza, supported by Start, to receive and place on file the following communications items:

- A. Barry County resolution re: Supporting the Pledge of Allegiance
- B. Ottawa County resolution re: Agricultural Processing Renaissance Zones

**Motion Carried**

2002-363 **APPROVE THE CENTRAL DISPATCH WORDING FOR THE NOVEMBER GENERAL ELECTION**

Moved by Kobza, supported by Start, to approve the Central Dispatch wording for the November General Election as attached.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-364 **APPROVE THE SELECTION OF THE BOYD GROUP/ASRC INC. TO CONDUCT A STUDY**

The Transportation Committee recommends, moved by Gill, supported by Bennett, to approve the selection of The Boyd Group/ASRC Inc. to conduct a study to determine the cost/benefit of additional capital investment at the Muskegon County Airport and to identify other means of enhancing Airport usage. Cost not to exceed \$19,900 and to be paid for from the Economic Development Revolving Loan Fund.

Roll Call

Ayes: Baade, Bennett, Gill, Moulatsiotis, Start, Hulka

Nays: Kobza

**Motion Carried**

2002-365 **AUTHORIZE THE SHERIFF'S DEPARTMENT AND JUVENILE DETENTION CENTER TO JOINTLY PURCHASE 100 MATTRESSES**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to authorize the Sheriff's Department and Juvenile Detention Center to jointly purchase 100 mattresses from Derby Industry for a cost of \$11,366.00.

Roll Call

Ayes: Baade, Bennett, Kobza, Moulatsiotis, Start, Hulka

Absent for vote: Gill

Nays: None

**Motion Carried**

2002-366 **AUTHORIZE PERSONNEL CHANGES**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to authorize the following personnel changes in Family Court:

**Delete the following positions and lay off the incumbents effective August 30, 2002:**

G36601 Enforcement Officer II, GU250 @ \$13.95 to \$20.02; G36603 Enforcement Officer II, GU 250 @ \$13.95 to \$20.02; G36605 Enforcement Officer II, GU250 @ \$13.95 to \$20.02; GU36606 Enforcement Officer II, GU250 @\$13.95 to \$20.02; G36501 Enforcement Officer I, GU230 @ \$12.54 to \$17.97; G36502 Enforcement Officer I, GU 230 @12.54 to 17.97; G36001, Caseworker I, GU 230, @ \$12.54 to \$17.97; G36002, Caseworker I, GU 230 @ \$12.54 to \$17.97

**Create the following positions:**

4 Court Services Specialists, GU 170 @ \$9.93 to \$14.47  
2 Child Support Specialists, GU 230 @ \$12.54 to \$17.97

**Reclassify the following positions effective September 2, 2002:**

G04501 Senior Account Records Clerk GU 110 @ \$8.67 - \$12.31 to Court Services Specialist GU 170 @ \$9.93 - \$14.47; G04502 Senior Account Records Clerk GU 110 @ \$8.67 - \$12.31 to Court Services Specialist GU 170 @ \$9.93 - \$14.47; G04503 Senior Account Records Clerk GU 110 @ \$8.67 - \$12.31 to Court Services Specialist GU 170 @ \$9.93 - \$14.47; G04504 Senior Account Records Clerk GU 110 @ \$8.67 - \$12.31 to Court Services Specialist GU 170 @ \$9.93 - \$14.47; G04505 Senior Account Records Clerk GU 110 @ \$8.67 - \$12.31 to Court Services Specialist GU 170 @ \$9.93 - \$14.47; G04506 Senior Account Records Clerk GU 110 @ \$8.67 - \$12.31 to Court Services Specialist GU 170 @ \$9.93 - \$14.47; X27001 Deputy Juvenile Register NO 135 @ \$10.97 - \$13.60 to Family Division Scheduling Secretary NO 165 @ \$11.97 - \$15.18

Roll Call

Ayes: Baade, Bennett, Kobza, Start, Hulka

Absent for vote: Gill

Nays: Moulatsiotis

**Motion Carried**

2002-367 **AUTHORIZE THE CHAIR TO SIGN THE 2002-2003 CHILD CARE FUND BUDGET**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to authorize the Chair to sign the 2002-2003 Child Care Fund budget for submission to the State.

2002-367 **AUTHORIZE THE CHAIR TO SIGN THE 2002-2003 CHILD CARE FUND BUDGET (continued)**

Roll Call

Ayes: Baade, Bennett, Kobza, Moulatsiotis, Start, Hulka

Absent for vote: Gill

Nays: None

**Motion Carried**

2002-368 **APPROVE THE FY2003 APPLICATION FOR CONTINUATION FUNDING FROM THE OCC**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to approve the FY2003 Application for Continuation Funding from the OCC, for the provision of Community Corrections Plans and Services in the amount of \$247,900, and for Probation Residential Services in the amount of \$596,410 for a total of \$844,310.

Roll Call

Ayes: Baade, Bennett, Kobza, Moulatsiotis, Start, Hulka

Absent for vote: Gill

Nays: None

**Motion Carried**

2002-369 **ADJUST THE PAY RATE FOR CLARE DANIELS, JURY COMMISSION CONSULTANT**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to adjust the pay rate for Clare Daniels, Jury Commission Consultant, to \$1,000 per month effective September 1, 2002.

Roll Call

Ayes: Baade, Bennett, Kobza, Moulatsiotis, Start, Hulka

Absent for vote: Gill

Nays: None

**Motion Carried**

2002-370 **APPROVE THE RESOLUTION RECOGNIZING MUSKEGON FAMILY CARE AND HACKLEY COMMUNITY CENTER FOR THEIR CONTRIBUTIONS TO THE MUSKEGON COUNTY HEALTH CARE SYSTEM**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, to approve the resolution recognizing Muskegon Family Care and Hackley Community Center for their contributions to the Muskegon County health care system and proclaim the week of August 18 through 24 as "Health Center Week."

Roll Call

Ayes: Baade, Bennett, Kobza, Moulatsiotis, Start, Hulka

Absent for vote: Gill

Nays: None

**Motion Carried**

2002-371 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO CONTRACT WITH PRO-CARE FOR TRANSPORTATION SERVICES**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, to authorize Brookhaven Medical Care Facility to contract with Pro-Care for transportation services.

Roll Call

Ayes: Baade, Bennett, Kobza, Moulatsiotis, Start, Hulka

Absent for vote: Gill

Nays: None

**Motion Carried**

2002-372 **AUTHORIZE THE HEALTH DEPARTMENT TO SIGN THE CPBC AMENDMENT FROM THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH REVISING PROGRAM GRANT ALLOCATIONS**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, to authorize the Health Department to sign the CPBC Amendment from the Michigan Department of Community Health revising program grant allocations from \$2,633,799 to \$2,729,331 and also sign the DEQ Amendment from the Department of Environmental Quality with no further revisions to its FY2002 County budget or its FY2002 General Fund Appropriation.

2002-372 **AUTHORIZE THE HEALTH DEPARTMENT TO SIGN THE CPBC AMENDMENT FROM THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH REVISING PROGRAM GRANT ALLOCATIONS (continued)**

Roll Call

Ayes: Baade, Bennett, Kobza, Moulatsiotis, Start, Hulka

Absent for vote: Gill

Nays: None

**Motion Carried**

2002-373 **AUTHORIZE THE HEALTH DEPARTMENT TO DELETE CERTAIN POSITIONS EFFECTIVE SEPTEMBER 30, 2002**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, to authorize the Health Department to delete the following positions effective September 30, 2002: H05005 Public Health Nurse and H05009 Public Health Nurse and lay off the incumbents with no change to the general fund allocation for FY2003.

Roll Call

Ayes: Baade, Bennett, Kobza, Moulatsiotis, Start, Hulka

Absent for vote: Gill

Nays: None

**Motion Carried**

2002-374 **APPROVE THE MUSKEGON COUNTY HEALTH DEPARTMENT'S INFORMATION SYSTEMS PLAN FOR FY2002/2003**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, to approve the Muskegon County Health Department's Information Systems Plan for FY2002/2003.

Roll Call

Ayes: Baade, Bennett, Kobza, Moulatsiotis, Start, Hulka

Absent for vote: Gill

Nays: None

**Motion Carried**

2002-375 **AUTHORIZE THE HEALTH DEPARTMENT TO SIGN THE CPBC AGREEMENT FROM THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, to authorize the Health Department to sign the CPBC Agreement from the Michigan Department of Community Health for Fiscal Year 2003 with no change to the FY2003 General Fund Appropriation.

Roll Call

Ayes: Baade, Bennett, Kobza, Moulatsiotis, Start, Hulka

Absent for vote: Gill

Nays: None

**Motion Carried**

2002-376 **APPROVE THE MUSKEGON COUNTY HEALTH DEPARTMENT'S ORGANIZATIONAL PLAN FOR FY2002/2003**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, to approve the Muskegon County Health Department's Organizational Plan for FY2002/2003.

Roll Call

Ayes: Baade, Bennett, Kobza, Moulatsiotis, Start, Hulka

Absent for vote: Gill

Nays: None

**Motion Carried**

2202-377 **APPROVE THE FY02/03 BLOCK GRANT RESPITE CONTRACT WITH THE DEPARTMENT OF COMMUNITY HEALTH**

The Human Resources Committee recommends, moved by Moulatsiotis, supported by Start, to approve the FY02/03 Block Grant Respite contract with the Department of Community Health.

Roll Call

Ayes: Baade, Bennett, Kobza, Moulatsiotis, Start, Hulka

Absent for vote: Gill

Nays: None

**Motion Carried**

2002-378 **AUTHORIZE A SUPPLEMENTAL APPROPRIATION FOR FAMILY INDEPENDENCE AGENCY FOR CHILDREN IN FOSTER AND/OR INSTITUTIONAL CARE**

The Human Resources Committee presented, without recommendation, moved by Kobza, supported by Start, to authorize a supplemental appropriation for Family Independence Agency for children in foster and/or institutional care as follows:

	<u>FROM</u>	<u>TO</u>
843000 Expenditures non-reimbursable	500	168
843010 Independent Living	7,000	15,353
844021 Institutional Board & Care	92,500	304,570
845017 Family Foster Care - FIA	200,000	183,031
845018 Family Foster Care - Purchased	<u>200,000</u>	<u>309,605</u>
	\$500,000	\$812,727

Roll Call

Ayes: Baade, Bennett, Kobza, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-379 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF JULY 17, 2002 THROUGH JULY 30,2002**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to approve payment of the accounts payable of \$4,372,387.59 covering the period of July 17, 2002 through July 30,2002, as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-380 **AUTHORIZE BIDS FOR THE BLUE LAKE COUNTY PARK RENOVATION PROJECT**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize bids for the Blue Lake County Park Renovation Project.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-381 **AUTHORIZE BIDS FOR THE PINES COUNTY PARK RESTROOM ADA RENOVATION PROJECT**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to authorize bids for the Pines County Park Restroom ADA Renovation Project.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

**CHAIR'S REPORT**

None.

**ADMINISTRATOR'S REPORT**

2002-382 **APPROVE A \$2,000 DONATION TO SUPPORT THE MUSKEGON AREA CHILDREN'S AGENDA 2002 CHILDREN'S SUMMIT**

The Administrator/Controller recommends, moved by Start, supported by Moulatsiotis, move to approve a \$2,000 donation to support the Muskegon Area Children's Agenda 2002 Children's Summit to be held in September 12, 2002, to be paid from 1010-0171-959.020.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

Gerry VanWoerkom addressed the Board with an update from Lansing and the override of the veto.

**Old Business**

None.

**New Business**

2002-383      **SET SEPTEMBER 9, 2002, 4:00 P.M. AS THE TIME FOR THE DEDICATION AT HILTS LANDING**

Moved by Kobza, supported by Moulatsiotis, to set September 9, 2002, 4:00 p.m as the time for the dedication at Hilts Landing.

Roll Call

Ayes: Baade, Bennett, Gill, Kobza, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

**Audience Participation**

Howard Potter addressed the Board regarding road work being done in his neighborhood. Mr. Potter presented the Board with a letter and asked that it be reviewed at the next Board meeting.

Meeting adjourned at 4:10 p.m.

---

Susan R. Doriot, County Clerk

/jmp

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

### **Regular Meeting**

**August 27, 2002**

**3:50 P.M.**

### **Honorable Chairman Ken Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Frye.

### **Roll Call**

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Absent: None

### 2002-384    **APPROVAL OF MINUTES**

Moved by Start, supported by McMurray, to approve the minutes of the Regular Meeting of August 13, 2002, as presented.

**Motion Carried**

### 2002-385    **COMMUNICATIONS**

Moved by Kobza, supported by Frye, to receive and place on file the following communications items:

- A. Clare County Resolution re: Supporting the Pledge of Allegiance
- B. Executive Declaration - October 2002 as Family History Month
- C. Antrim County Resolution re: Supporting the Pledge of Allegiance
- D. Deerfield Farmers' Telephone Company Application to MI Public Service Commission

**Motion Carried**

2002-386 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF JULY 31, 2002 THROUGH AUGUST 20, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to approve payment of the accounts payable of \$5,553,710.13 covering the period of July 31, 2002 through August 20, 2002, as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-387 **AMEND THE 416 ROAD PATROL LINE-ITEM BUDGET**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to amend the 416 Road Patrol line-item budget with the State Office of Highway Safety Planning for FY2001/2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-388 **AUTHORIZE THE SHERIFF'S OFFICE TO A SEAT BELT CONVINCER AND ROLLOVER SIMILAR**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to authorize the Sheriff's Office to purchase from Lakewood Manufacturing Co., upon approval from the state, a seat belt convincer and rollover similar for estimated costs of \$20,077.50 and \$16,470.50 respectively.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-389 **AUTHORIZE THE TREASURER TO PURCHASE A NEW CURRENCY COUNTER**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to authorize the Treasurer to purchase a new currency counter from automated business equipment, not to exceed \$3,895.

2002-389 **AUTHORIZE THE TREASURER TO PURCHASE A NEW CURRENCY COUNTER (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-390 **AUTHORIZE THE CMH INTERIM DIRECTOR TO SIGN THE DEPARTMENT OF COMMUNITY HEALTH MANAGED SPECIALTY SUPPORTS AND SERVICES AGREEMENT AMENDMENT #9**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to authorize the CMH Interim Director to sign the Department of Community Health Managed Specialty Supports and Services Agreement Amendment #9.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-391 **ESTABLISH A PERSONNEL HEARING BOARD**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to establish a Personnel Hearing Board as requested by Kenneth Primmer, Sr., consisting of Commissioners McMurray - Chair, Moulatsiotis - Vice-Chair, and Gill.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-392 **AWARD THE BID FOR PARKS/DPW/HHW 4WD TRUCK TO GREAT LAKES FORD**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to award the bid for Parks/DPW/HHW 4WD truck to Great Lakes Ford in the amount of the lowest bid meeting minimum specifications in the amount of \$25,390.10.

2002-392 **AWARD THE BID FOR PARKS/DPW/HHW 4WD TRUCK TO GREAT LAKES FORD (continue)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-393 **APPROVE THE REQUEST AND INVOICE FOR SPONSORSHIP OF THE FY2002/2003 SUPPLIER DIVERSITY CONFERENCE**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to approve the request and invoice for sponsorship of the FY2002/2003 Supplier Diversity Conference at the platinum level in the amount of \$2,500 and encourage staff attendance.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-394 **CHANGE THE SALARY RANGE OF THE EMERGENCY SERVICES DIRECTOR**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to change the salary range of the Emergency Services Director (position #Y17501) from \$41,245.36 to a range of \$41,337.92 to \$52,757.12 and to set the salary of \$41,337.92 as the current rate of pay for the incumbent currently in the position.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-395 **AMEND THE FY2002 GENERAL FUND REVENUE BUDGET**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to amend the FY2002 general fund revenue budget from \$37,256,681 to \$36,176,350 and the general fund expenditure budget from \$37,455,424 to \$36,274,273, the all funds revenue budget from \$181,407,188 to \$226,177,179 and the all funds expense budget from \$185,275,106 to \$214,736,142 and to approve the position funding transfers as identified in the motion detail.

2002-395 **AMEND THE FY2002 GENERAL FUND REVENUE BUDGET (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-396 **AUTHORIZE STAFF TO ACCEPT THE HIGH BID FOR EACH OF THE TWENTY-SEVEN (27) SURPLUS VEHICLES**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to authorize staff to accept the high bid for each of the twenty-seven (27) surplus vehicles and distribute the proceeds to the appropriate funds.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

**CHAIR'S REPORT**

None.

**ADMINISTRATOR'S REPORT**

2002-397 **AUTHORIZE EXECUTION OF AGREEMENT WITH BI INCORPORATED**

The Administrator/Controller recommends, moved by Kobza, supported by Frye, to authorize execution of Agreement with BI Incorporated for providing products and services relating to monitoring of the Community Corrections Program at the rate set forth in attached Exhibits to Contract.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-398     **CLARIFY CENTRAL POLICE DISPATCH BALLOT LANGUAGE AND  
DIRECT COUNTY CLERK TO SUBMIT TO BALLOT FOR NOVEMBER  
2002 GENERAL ELECTION**

The Administrator/Controller recommends, moved by Start, supported by Moulatsiotis, to clarify Central Police Dispatch ballot language and direct County Clerk to submit to ballot for November 2002 general election.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-399     **APPROVE MDOT GRANT AGREEMENT NO. 2002-0072**

The Administrator/Controller recommends, moved by Kobza, supported by Start, to approve MDOT Grant Agreement No. 2002-0072 and further authorize the chairman to execute the contract as prepared.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-400     **APPROVE THE ATTACHED RESOLUTION AUTHORIZING EXECUTION  
OF A MICHIGAN AIR SERVICE GRANT PROGRAM CONTRACT**

The Administrator/Controller recommends, moved by Start, supported by Frye, to approve the attached resolution authorizing execution of a Michigan Air Service Grant Program Contract.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-401 **APPROVE THE RESOLUTION REQUESTING THAT OUR ECONOMIC DEVELOPMENT PROJECTS BE INCLUDED IN THE 2002 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) ANNUAL REPORT OF THE WMSRDC**

The Administrator/Controller recommends, moved by Start, supported by Moulatsiotis, to approve the resolution as follows:

WHEREAS, Muskegon County currently and actively supports and participates in the economic development district activities of the West Michigan Shoreline Regional Development Commission (WMSRDC), and

WHEREAS, Muskegon County has identified a number of economic development projects (as attached) that will improve our community;

NOW, THEREFORE, BE IT RESOLVED that Muskegon County requests that our economic development projects be included in the 2002 Comprehensive Economic Development Strategy (CEDS) Annual Report of the WMSRDC and that it is our intention to utilize the CEDS to fulfill the planning requirements of the U.S. Department of Commerce Economic Development Administration.

2002-402 **TO AMEND MOTION 2002-401 TO INCLUDE THE WORDING: TO EXPLORE DEVELOPING A NATURE PARK ON HILTS LANDING**

Moved by Kobza, supported by Frye, to amend motion 2002-401 to include the wording: to explore developing a nature park on Hilts Landing.

Roll Call on amendment

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start

Nays: Bennett, Gill, Hulka

**Motion Carried**

Roll Call on amended motion 2002-401

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-403 **RETAIN SERVICES OF MR. DAVID H. PEDEN FOR ON-CALL SERVICES AT THE CORDOVA SITE**

The Administrator/Controller recommends, moved by Kobza, supported by Start, to retain services of Mr. David H. Peden for on-call services at the Cordova site in the amount of \$65.00 per hour, not to exceed \$15,000 in a twelve-month period.

2002-403     **RETAIN SERVICES OF MR. DAVID H. PEDEN FOR ON-CALL SERVICES  
AT THE CORDOVA SITE (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-404     **APPROVE MDOT PROJECTION AUTHORIZATION 2002-0072/Z5**

The Administrator/Controller recommends, moved by Moulatsiotis, supported by Start, to approve MDOT Project Authorization 2002-0072/Z5 and further authorize the chairman to execute the contract as prepared.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-405     **AUTHORIZE EXECUTION OF 60-DAY LEASE WITH SARA LEE**

The Administrator/Controller recommends, moved by Kobza, supported by Start, to authorize execution of 60-day lease with Sara Lee at the rate of \$1,000 per month, subject to approval of lease arrangement by Corporation Aviation and surrender of possession by Corporate Aviation prior to September 1, 2002.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-406     **AUTHORIZE PURCHASE OF TWO FILE SERVERS**

The Administrator/Controller recommends, moved by Frye, supported by Moulatsiotis, to authorize Central Services staff to purchase two file servers to replace the servers damaged while in transit at a cost not to exceed \$25,000 and direct staff to pursue the insurance claim to recover this money from the trucking company.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-407 **AUTHORIZE ESTABLISHMENT OF PROBATION OFFICER II POSITION  
IN FAMILY COURT**

The Administrator/Controller recommends, moved by Kobza, supported by Frye, that the Board authorize the immediate establishment of a Probation Officer II position, continuation subject to the award and acceptance of the Serious and Violent Offender Re-entry Initiative grant by the Board next fiscal year.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-408 **ADOPT RESOLUTION SETTING SEPTEMBER 17, 2002 AS THE  
PROPOSED FY2003 GENERAL OPERATING BUDGET PUBLIC HEARING**

The Administrator/Controller recommends, moved by Frye, supported by Bennett, to adopt the attached resolution setting September 17, 2002, as the date for the Proposed FY2003 General Operating Budget public hearing and proposing a tentative levy of 5.6984 mills for county general operating in 2002, a tentative levy of 0.3221 mills for Museum operating, a tentative levy of 0.0752 mills for veterans affairs operating and a quality of life bond repayment levy of 0.40 mills in 2002.

**Motion Carried**

Mr. Borushko, Administrator/Controller, reported communication with Hackley Hospital in response to changes with Blue Cross/Blue Shield.

Mr. Elwell, Central Services Director/Community Mental Health Interim Director, reported on his trip to Lansing to meet with legislators. Muskegon will be recommended for funding thanks to outstanding staff preparation, consumer representation by Duane Gaultney and direction from Corporate Counsel Steve Corwin.

**Old Business**

Commissioner Frye reminded Commissioners that the next Human Resources and Courts and Public Safety meeting will be held at Montague City Hall, Commissioners planning to attend should RSVP.

**New Business**

Commissioner Kobza noted a petition will soon be presented to this Board regarding maintenance of Duck Lake dam. This will be filed with Circuit Court. It was noted that maintenance will be the responsibility of the Road Commission.

2002-409     **PROCLAIM CONSTITUTION WEEK SEPTEMBER 17 - 23, 2002**

Moved by Moulatsiotis, supported by Start, National Society of Daughters of the American Revolution to proclaim Muskegon County Constitution week September 17 - 23, 2002.

**Motion Carried**

**Audience Participation**

Howard Potter addressed the Board and thanked members for their time and attention to information which he presented at a prior meeting of concern in his neighborhood.

Meeting adjourned at 4:41 p.m.

---

Marianne L. Hathaway, Deputy County Clerk

/jmp

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**September 10, 2002**

**3:30 P.M.**

**Honorable Chairman Ken Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

**Roll Call**

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Absent: None

2002-410    **APPROVAL OF MINUTES**

Moved by Start, supported by Moulatsiotis, to approve the minutes of the Regular Meeting of August 27, 2002, amending item 2002-390 to identify Jim Elwell as Acting CMH Director and review tape regarding item 2002-402.

**Motion Carried**

2002-411    **PRESENTATION - RESOLUTION TO LAUREL SPROUL, WIC SUPERVISOR**

Ken Krause introduced Laurel Sproul, Maternal & Child Health Supervisor. Commissioner Frye presented resolution.

2002-412    **PRESENTATION - RESOLUTION TO JACKIE BALCOM, DENTAL HEALTH PROGRAM COORDINATOR**

Ken Krause introduced Jackie Balcom, Dental Health Program Coordinator. Commissioner Baade presented a resolution in recognition of her work with

2002-413    **PRESENTATION JUVENILE DRUG COURT TEAM - IMPLEMENTATION GRANT**

Judge Pittman introduced the Juvenile Drug Court Team, Brian Mattson presented information.

2002-413     **PRESENTATION JUVENILE DRUG COURT TEAM - IMPLEMENTATION GRANT (continued)**

Moved by Moulatsiotis, supported by Start, that the board authorize the submission of a Juvenile Drug Court implementation grant application to the Office of Justice Programs Drug Courts Program Office in the amount of \$500,000 over three years and authorize the Board chairman to sign the grant application.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-414     **AUTHORIZE THE SHERIFF'S OFFICE TO SUBMIT THE ANNUAL SECONDARY ROAD PATROL GRANT APPLICATION**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, authorize the Sheriff's Office to submit the annual Secondary Road Patrol grant application for \$189,210 to the Office of Highway Safety Planning for 2002/2003.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-415     **AUTHORIZE THE SHERIFF'S OFFICE TO SUBMIT A GRANT APPLICATION TO THE OFFICE OF HIGHWAY SAFETY PLANNING**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, authorize the Sheriff's Office to submit a grant application to the Office of Highway Safety Planning for \$27,317.32 for a "Drive Michigan Safely Task Force," special traffic enforcement program.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Hulka

Nays: Bennett, Start

**Motion Carried**

2002-416 **AUTHORIZE THE SUBMISSION OF THE AMENDED 2001/2002 CHILD CARE FUND BUDGET TO THE STATE OF MICHIGAN**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, authorize the submission of the amended 2001/2002 Child Care fund Budget to the State of Michigan and to authorize the Board Chairman and County Administrator to sign the necessary documents.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-417 **AUTHORIZE THE CIRCUIT COURT-FAMILY DIVISION TO SUBMIT A SPECIAL IMPROVEMENT PROJECT GRANT APPLICATION**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, authorize the Circuit Court-Family Division to submit a Special Improvement Project grant application to the Office of Child Support Enforcement of \$199,772 and authorize the Board Chairman to sign the grant application.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-418 **AUTHORIZE THE BOARD CHAIR TO SIGN THE 2003 CIRCUIT COURT-FAMILY DIVISION TITLE IVD COOPERATIVE REIMBURSEMENT CONTRACT**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, authorize the Board Chair to sign the 2003 Circuit Court-Family Division Title IVD Cooperative Reimbursement Contract in the amount of \$1,709,344.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-419 **APPROVE THE PROSECUTOR'S FY2003 COOPERATIVE REIMBURSEMENT CONTRACT**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, approve the Prosecutor's FY2003 Cooperative Reimbursement Contract and support the submission of an amendment to the FY03 contract which will request funding for the purchase of a vehicle.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-420 **AUTHORIZE THE PROSECUTOR TO ACCEPT THE FEDERAL GRANT FOR COMMUNITY POLICING STRATEGIES, ODCP PROJECT #70865-4K02**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, authorize the Prosecutor to accept the federal grant for Community Policing Strategies, ODCP Project #70865-4K02 in the amount of \$44,779 for FY2003.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-421 **APPROVE THE GRANT ENTITLED "COMMUNITY GUN VIOLENCE PROSECUTION PROGRAM"**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, approve the grant entitled "Community Gun Violence Prosecution Program" from the U.S. Department of Justice which provides funding for one full-time Assistant Prosecutor I from October 1, 2002 through September 30, 2003.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-422     **AUTHORIZE THE HEALTH DEPARTMENT TO CHARGE A FEE OF \$15  
PER HEARING AND OR VISION SCREENING**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the Health Department to charge a fee of \$15 per hearing and or vision screening provided outside the scope of the Michigan Department of Community Health's minimum program requirements for Hearing and Vision screening services.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-423     **AUTHORIZE THE CMH INTERIM DIRECTOR TO COMPLETE OCTOBER  
1, 2002 THROUGH SEPTEMBER 30, 2003 SERVICE CONTRACTS**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the CMH Interim Director to complete October 1, 2002 through September 30, 2003 service contracts for the vendors and rates detailed in Attachment A: FY2002/2003 Proposed Vendors and Rates.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-424     **APPROVE WRITING OFF AS UNCOLLECTIBLE THE ACCOUNTS  
RECEIVABLE AMOUNT DUE TO THE COUNTY OF MUSKEGON FROM  
LARRY CURTIS WALKER**

The Human Resources Committee recommends, moved by Frye, supported by Start, approve writing off as uncollectible the accounts receivable amount of \$2,283.31 that is due to the County of Muskegon from Larry Curtis Walker.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, Moulatsiotis, Start, Hulka

Nays: Gill, McMurray

**Motion Carried**

2002-425 **APPROVE REPLACEMENT PHONE SYSTEM AT 1470 PECK STREET**

The Human Resources Committee recommends, moved by Frye, supported by Start, approve replacement phone system at 1470 Peck Street (CMH) at a cost not to exceed \$40,000.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-426 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO ACCEPT LOW BIDDER, HEALTH CARE LINEN & LAUNDRY SERVICES, FOR PROVISION OF LAUNDRY SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize Brookhaven Medical Care Facility to accept low bidder, Health Care Linen & Laundry Services, for provision of laundry services for a period of two (2) years. Contract subject to review and approval of Corporate Counsel. Pricing to include \$0.24 per pound for institutional linen, \$0.30 per pound for residential linen, and \$0.24 per pound for mop heads and rags.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-427 **AUTHORIZE BROOKHAVEN TO PURCHASE SOFTWARE UPGRADES FROM VISTAKEANE**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize Brookhaven to purchase software upgrades from VistaKeane and related hardware and platform upgrades, to facilitate HIPAA compliant Medicare billing, with costs not to exceed \$38,140.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-428     **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO AWARD A TWO-YEAR CONTRACT FOR PHARMACEUTICAL SERVICES TO ST. MARY'S FAMILY PHARMACY**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize Brookhaven Medical Care Facility to award a two-year contract for pharmaceutical services to St. Mary's Family Pharmacy of Grand Rapids.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-429     **AUTHORIZE THE CHAIRMAN TO SIGN THE "HEALTHY YOUTH-HEALTHY SENIORS" TOBACCO CESSATION GRANT**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the Chairman to sign the "Healthy Youth-Healthy Seniors" tobacco cessation grant by the Muskegon County Health Department to the Community Foundation for Muskegon County in the amount of \$8,300.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-430     **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF AUGUST 21, 2002 THROUGH AUGUST 30, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to approve payment of the accounts payable of \$2,843,573.57 covering the period of August 21, 2002 through August 30, 2002, as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-431 **AWARD CONTRACT FOR THE BLUE LAKE COUNTY PARK  
RENOVATION PROJECT TO ALSTROM CONSTRUCTION**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, that the Muskegon County Board of Commissioners award contract for the Blue Lake County Park Renovation Project to Alstrom Construction in the amount of \$193,522.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-432 **AWARD CONTRACT FOR THE PINES CAMPGROUND ADA RESTROOM  
PROJECT TO MUSKEGON QUALITY BUILDERS**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, that the Muskegon County Board of Commissioners award contract for the Pines Campground ADA Restroom Project to Muskegon Quality Builders for the amount of \$33,890.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-433 **AUTHORIZE CMH TO PURCHASE VEHICLES FROM GREAT LAKES  
FORD**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to authorize CMH to purchase from Great Lakes Ford: four (4) 15-passenger vans for a total of \$86,943.20; authorize to purchase three (3) mid-sized cars for a total of \$47,493.00 and authorize to purchase seven (7) 12-passenger vans for a total amount of \$151,632.60.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-434 **AUTHORIZATION BE GRANTED TO RE-SUBMIT A GRANT APPLICATION TO THE MICHIGAN NATURAL RESOURCES TRUST FUND FOR ENHANCEMENTS AT PIONEER PARK**

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, that authorization be granted to re-submit a grant application to the Michigan Natural Resources Trust Fund for enhancements at Pioneer Park with a total project cost of \$350,000 and Muskegon County dedicating a cost-share of \$126,000 (36%) of the project cost.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: Hulka

**Motion Carried**

**CHAIR'S REPORT**

None.

**ADMINISTRATOR'S REPORT**

2002-435 **APPROVE THE CONTRACT SETTLEMENT WITH SEIU LOCAL 79 REPRESENTING THE BROOKHAVEN LPN UNIT**

The Administrator/Controller recommends, moved by Kobza, supported by Moulatsiotis, to approve the contract settlement with SEIU Local 79 representing the Brookhaven LPN Unit and authorize the County Board Chairman and County Clerk to sign the agreement subsequent to signatures being obtained from union representatives.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

Mr. Borushko reported on the following:

- Commended Staff on swift arrest following bomb threats
- Blue Cross/Blue Shield Hospital issue seems resolved
- Noted Homeland Security Alert at High Risk

**Old Business**

None.

**New Business**

Commissioner Frye requested staff investigate veterans options for purchasing MERS credit.

Commissioner Kobza noted Chairman's commitment to improvements at Hilts Landing over the next ten years to the quality of Heritage Landing.

Commission Moulatsiotis reported on Dawn Adams condition following an automobile accident and asked that flowers be sent to her on behalf of the Board.

**Audience Participation**

None.

Meeting adjourned at 4:15 p.m.

---

Marianne L. Hathaway, Deputy County Clerk

/jmp

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**September 24, 2002**

**3:30 P.M.**

**Honorable Chairman Ken Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

**Roll Call**

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Absent: None

2002-436    **APPROVAL OF MINUTES**

Moved by Start, supported by Baade, to approve the minutes of the Regular Meeting of September 10, 2002, as presented.

**Motion Carried**

2002-437    **COMMUNICATIONS**

Moved by Frye, supported by Start, to receive and place on file the following communications items:

- A. Berrien County Resolution re: Lakeshore Coordinating Council
- B. Egelston Township Planning Commission Hearing

**Motion Carried**

2002-438    **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$3,403,137.51  
COVERING THE PERIOD OF AUGUST 31<sup>ST</sup>, 2002 THROUGH  
SEPTEMBER 10<sup>TH</sup>, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to approve payment of the accounts payable of \$3,403,137.51 covering the period of August 31<sup>st</sup>, 2002 through September 10<sup>th</sup>, 2002 as presented by the County Clerk.

2002-438      **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$3,403,137.51 COVERING THE PERIOD OF AUGUST 31<sup>ST</sup>, 2002 THROUGH SEPTEMBER 10<sup>TH</sup>, 2002 (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-439      **AWARD THE LOW BID TO BOWEN REFRIGERATION**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to award the low bid to Bowen Refrigeration for \$27,154.23 with \$11,567.50 allocated from the Sheriff's budget and the remainder from fund 1010-0271-931050.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-440      **REJECT ALL BIDS FOR THE PARKS 4WD TRUCK, RESCIND BOARD ACTION 02-392 AND AUTHORIZE PURCHASE OF 4WD PICKUP TRUCK FOR PARKS/DPW/HHW**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to reject all bids for the Parks 4WD truck, rescind Board action 02-392 and authorize purchase of 4WD pickup truck for Parks/DPW/HHW, meeting or exceeding specifications of vehicles for which bids were received, at a cost of \$22,441.78 which is \$2,949.32 less than the lowest satisfactory bid received.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-441      **AUTHORIZE THE COMMUNITY MENTAL HEALTH (CMH) DIRECTOR TO COMPLETE OCTOBER 1, 2002 THROUGH SEPTEMBER 30, 2003 SERVICE CONTRACTS**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to authorize the CMH Director to complete October 1, 2002 through September 30, 2003 service contracts for the vendor and rates detailed in Attachment A: FY 2002/2003 Proposed Vendors and Rates.

2002-441 **AUTHORIZE THE COMMUNITY MENTAL HEALTH (CMH) DIRECTOR TO COMPLETE OCTOBER 1, 2002 THROUGH SEPTEMBER 30, 2003 SERVICE CONTRACTS (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-442 **AUTHORIZE THE CMH DIRECTOR TO EXTEND FY2001/2002 CONTRACTS FOR UP TO NINETY (90) DAYS**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to authorize the CMH Director to extend FY2001/2002 contracts for up to ninety (90) days for those vendors who have not completed FY2002/2003 rate negotiations.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-443 **AUTHORIZE THE CMH DIRECTOR TO CONTRACT WITH CATHOLIC SOCIAL SERVICES**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to authorize the CMH Director to contract with Catholic Social Services, 1095 Third Street, Suite 125, Muskegon, MI 49441 for the provision of Person Centered Planning Independent Facilitator Services at a total contract cost not to exceed \$30,000 for the period extending from October 1, 2002 through September 30, 2003.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-444 **AUTHORIZE THE BOARD CHAIR TO EXECUTE A QUIT CLAIM DEED TO CAROLYN CHERNEY**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to authorize the Board Chair to execute a Quit Claim Deed to Carolyn Cherney in the amount of \$50 for Lot 56, Block 76, Plot BG, Lakewood Addition #3.

2002-444 **AUTHORIZE THE BOARD CHAIR TO EXECUTE A QUIT CLAIM DEED TO CAROLYN CHERNEY (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-445 **RENEW CONTRACT WITH ROBERT HERALD FOR SUPPORT SERVICES TO THE JURY COMMISSION**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to renew the contract with Robert Herald for October 1, 2002 through September 30, 2003, for support services to the Jury Commission at a rate of \$13/hour not to exceed \$2,500.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-446 **ESTABLISH A SIX-STEP SALARY SCHEDULE FOR THE COMMUNITY MENTAL HEALTH DIRECTOR AND, FURTHERMORE, TO APPOINT JAMES ELWELL AS MUSKEGON COUNTY COMMUNITY MENTAL HEALTH DIRECTOR**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to establish a six-step salary schedule for the CMH Director with a range of \$75,679 to \$95,622, and, furthermore, to appoint James Elwell as Muskegon County Community Mental Health Director effective September 13, 2002, at Step 5 (salary \$91,408) and authorize execution of employment agreement.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-447 **ADOPT THE APPROPRIATION ORDINANCE IMPLEMENTING THE COUNTY OF MUSKEGON'S FY2003 OPERATING BUDGET AND BUDGET AMENDMENTS**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to adopt the Appropriation Ordinance implementing the County of Muskegon's FY2003 Operating Budget and Budget Amendments.

2002-447     **ADOPT THE APPROPRIATION ORDINANCE IMPLEMENTING THE COUNTY OF MUSKEGON'S FY2003 OPERATING BUDGET AND BUDGET AMENDMENTS (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-448     **AWARD THE CONTRACT FOR THE MICHAEL E. KOBZA HOJ PARKING LOT MAINTENANCE PROJECT TO THE LOW BIDDER, RAVENNA SEALCOATING**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to award the contract for the Michael E. Kobza HOJ parking lot maintenance project to the low bidder, Ravenna Sealcoating, with voluntary alternate, at a cost not to exceed \$8,020.32.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-449     **APPROVE THE ATTACHED COSTS TO BE PAID FROM BOND REVENUES**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, to approve the attached costs to be paid from bond revenues for the Hall of Justice, not to exceed \$180,672.51, reserved for this purpose.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-450     **PROPOSED REORGANIZATION PLAN**

The Ways and Means Committee recommends, moved by Baade, supported by Kobza, to defer the proposed Reorganization Plan to December 17, 2002.

**Motion Carried**

2002-451 **APPROVE THE LAND REIMBURSEMENT GRANT UNDER AIP PROJECT  
#3-26-0071-2202**

The Transportation Committee recommends, moved by Moulatsiotis, supported by Kobza, to approve the land reimbursement grant under AIP Project #3-26-0071-2202 in the amount of \$1,025,238.00 and further authorize the chairman, clerk, and Corporate Counsel to execute the grant document as prepared.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-452 **APPROVE THE GROUND LEASE AGREEMENT BETWEEN THE COUNTY  
OF MUSKEGON AND EXECUTIVE AIR TRANSPORT**

The Transportation Committee recommends, moved by Moulatsiotis, supported by Kobza, to approve the ground lease agreement between the County of Muskegon and Executive Air Transport for the hangar facility located at 591 E. Airport Road and further authorize the chairman and clerk to execute the agreement as prepared.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-453 **APPROVE THE LAW ENFORCEMENT PERSONNEL AGREEMENT WITH  
THE TRANSPORTATION SECURITY ADMINISTRATION**

The Transportation Committee recommends, moved by Moulatsiotis, supported by Kobza, to approve the Law Enforcement Personnel Agreement with the Transportation Security Administration and further authorize the chairman to execute the agreement as prepared.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-454 **APPROVE LEASE SUPPLEMENT NO. 1 TO LEASE NO. FA65GE-3604  
WITH THE FEDERAL AVIATION ADMINISTRATION**

The Transportation Committee recommends, moved by Moulatsiotis, supported by Kobza, to approve Lease Supplement No. 1 to Lease No. FA65GE-3604 with the Federal Aviation Administration and further authorize the chairman and clerk to execute the lease supplement documents as prepared.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-455 **AUTHORIZE THE PURCHASING DEPARTMENT TO SOLICIT REQUESTS  
FOR PROPOSALS FOR THE LEASE OF THE GENERAL AVIATION  
HANGAR BUILDING**

The Transportation Committee recommends, moved by Moulatsiotis, supported by Kobza, to authorize the Purchasing Department to solicit requests for proposals for the lease of the general aviation hangar building located at 4860 Paul Court.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-456 **AUTHORIZE THE CONVENING OF A PROJECT ADVISORY COMMITTEE  
FOR THE DURATION OF THE MATS COMPREHENSIVE SERVICE  
ANALYSIS**

TR02/09-48

The Transportation Committee recommends, moved by Moulatsiotis, supported by Kobza, to authorize the convening of a Project Advisory Committee for the duration of the MATS Comprehensive Service Analysis.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-457     **AUTHORIZE CONSTRUCTION SERVICES FROM BAUER  
CONSTRUCTION FOR THE COMPRESSED NATURAL GAS FUELING  
STATION SITE**

The Transportation Committee recommends, moved by Moulatsiotis, supported by Kobza, to authorize construction services from Bauer Construction for the compressed natural gas fueling station site in the amount of \$126,533.00.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-458     **AMEND THE PURCHASE ORDER WITH GREENFIELD COMPRESSION,  
INC.**

The Transportation Committee recommends, moved by Moulatsiotis, supported by Kobza, to amend the purchase order with Greenfield Compression, Inc. to include \$77,585 for installation services for compressed natural gas fueling station equipment.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-459     **APPROVE THE CONTRACT WITH THE MUSKEGON HEIGHTS HOUSING  
COMMISSION FOR USE OF ROOFTOP SPACE FOR COMMUNICATIONS  
EQUIPMENT**

The Transportation Committee recommends, moved by Moulatsiotis, supported by Kobza, to approve the contract with the Muskegon Heights Housing Commission for use of rooftop space for communications equipment and to authorize the chairman to execute the contract.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

## CHAIR'S REPORT

None.

## ADMINISTRATOR'S REPORT

2002-460     **AUTHORIZE EXECUTION OF DEVELOPMENT AGREEMENT BETWEEN  
THE CITY OF MUSKEGON AND COUNTY OF MUSKEGON RE:  
CORDOVA**

The Administrator/Controller recommends, moved by Kobza, supported by Start, to authorize execution of the attached Development Agreement between the City of Muskegon the County of Muskegon and Tax Transfer Agreement between the County of Muskegon and Dalton Township, all with reference to the Cordova property.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

### Motion Carried

2002-461     **GIVE DAVID KENDRICK AND KENNETH SCARTH POWER OF  
ATTORNEY ON BEHALF OF MUSKEGON COUNTY TO ACT IN AFFAIRS  
RELATING TO THE U.S. DEPARTMENT OF AGRICULTURE FARM  
SERVICE AGENCY**

The Administrator/Controller recommends, moved by Kobza, supported by Start, to give David Kendrick and Kenneth Scarth power of attorney on behalf of Muskegon County to act in affairs relating to the U.S. Department of Agriculture Farm Service Agency for the Wastewater Management System.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

### Motion Carried

2002-462     **APPROVE AMENDMENT NO. 1 TO THE ENGINEERING SERVICES  
AGREEMENT WITH PREIN & NEWHOF**

The Administrator/Controller recommends, moved by Kobza, supported by Start, to approve Amendment No. 1 to the Engineering Services Agreement with Prein & Newhof increasing the lump sum fee by \$1,325.00 and further authorize the chairman to execute the amendment as prepared.

2002-462     **APPROVE AMENDMENT NO. 1 TO THE ENGINEERING SERVICES AGREEMENT WITH PREIN & NEWHOF (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-463     **APPROVE CHANGE ORDER NO. 1 TO THE CYCON ENTERPRISES, INC. CONTRACT**

The Administrator/Controller recommends, moved by Kobza, supported by Start, to approve Change Order No. 1 to the Cycon Enterprises, Inc. contract to modify storm sewer details and add an electric gate operator for a total contract increase of \$10,084.00 and further authorize the chair to execute the change order as prepared.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

Discussion ensued regarding the seriousness of the bomb threats that have plagued the County building in recent months.

County Administrator, Mr. Borushko, noted the close of the fiscal year takes place next week and commended efforts by departments and staff to make adjustments.

**Old Business**

None.

**New Business**

Commissioner Baade requested update on prescription plan.

Commissioner Kobza noted education for criminal justice system alternatives to jailing and plans for a new jail were discussed as high priorities for the Community Corrections Board.

Commissioner Start urged for the County to work more closely with the Townships with reference to inspections and Michigan Township Services.

**New Business (continued)**

Commissioner Moulatsiotis reported on a fund-raiser planned by the City of Norton Shores for the purchase of sonar equipment in response to recent drownings. It was further discussed as to the possibility that the County government might have a better chance of obtaining a grant for this purchase and what plans might be for sharing the equipment, not only within Muskegon County but with other near by municipalities.

**Audience Participation**

Edward Koryzno, Sr. addressed the board to request a resolution naming October 2002 as Polish American Heritage Month.

2002-464     **PREPARE A RESOLUTION NAMING OCTOBER 2002 AS POLISH AMERICAN HERITAGE MONTH**

Moved by Kobza, supported by Start, to prepare a resolution naming October 2002 as Polish American Heritage Month.

**Motion Carried**

Mike Flanery, District Court Administrator, thanked the Administrator and Commissioners for improvements to and support of District Court.

Meeting adjourned at 4:07 p.m.

---

Susan R. Doriot, County Clerk

/jmp

# *M u s k e g o n    C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**October 8, 2002**

**3:30 P.M.**

**Honorable Chairman Ken Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Start.

**Roll Call**

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Absent: None

2002-465    **APPROVAL OF MINUTES**

Moved by Start, supported by Frye, to approve the minutes of the Regular Meeting of September 24, 2002, as presented.

**Motion Carried**

2002-466    **OPEN PUBLIC HEARING, RE: COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR A FIVE COUNTY INDUSTRIAL PARK PLANNING GRANT**

The Administrator/Controller recommends, moved by Start, supported by Kobza, to open the Public Hearing regarding to receive written and oral comments on the Community Development Block Grant application for a Five County Industrial Park planning grant.

**Motion Carried**

2002-467      **CLOSE THE PUBLIC HEARING, RE: COMMUNITY DEVELOPMENT  
BLOCK GRANT APPLICATION FOR A FIVE COUNTY INDUSTRIAL PARK  
PLANNING GRANT**

It was noted that neither the Clerk's office nor Administration received any written or verbal communication regarding to receive written and oral comments on the Community Development Block Grant application for a Five County Industrial Park planning grant.. Moved by Start, supported by Frye, to close the Public Hearing.

**Motion Carried**

2002-468      **COMMUNICATIONS**

Moved by Bennett, supported by Baade, to receive and place on file the following communications item:

- A.      MAC Resolution Opposing Ballot Proposals 3 and 4

**Motion Carried**

2002-469      **COMMUNICATIONS (continued)**

Moved by Kobza, supported by Start, to authorize and encourage a meeting of the parties and authorities to bring resolution to this communication item:

- B.      Department of Veterans Affairs re: Maintenance of Veterans Memorial Park

2002-470      **SUSPEND RULES FOR AUDIENCE PARTICIPATION**

Moved by Frye, supported by Start, to suspend the rules and allow audience participation.

**Motion Carried**

David Eling, Director of Muskegon County Department of Veterans Affairs addressed the Board regarding the conversation that took place between himself and the Muskegon Chronicle reporter.

Voice Vote on motion 2002-469

**Motion Carried**

2002-471      **APPROVE THE SELECTION OF THE WEST MICHIGAN STRATEGIC  
ALLIANCE**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Kobza, approve the selection of the West Michigan Strategic Alliance to coordinate regional LinkMichigan efforts and be paid a fee of not to exceed \$4,000 for this role.

2002-471 **APPROVE THE SELECTION OF THE WEST MICHIGAN STRATEGIC ALLIANCE (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-472 **APPROVE THE RESOLUTION TO AUTHORIZE ADMINISTRATION TO SUBMIT AN APPLICATION TO THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Kobza, approve the resolution to authorize Administration to submit an application to the Michigan Economic Development Corporation for a \$30,000 grant to conduct an Industrial Park Study.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-473 **APPROVE A PUBLIC HEARING TO BE HELD ON OCTOBER 8, 2002 RE: THE COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR A FIVE COUNTY INDUSTRIAL PARK PLANNING GRANT**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Kobza, approve a Public Hearing to be held on October 8, 2002 to receive written and oral comments on the Community Development Block Grant application for a Five County Industrial Park planning grant.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-474 **APPROVE THE AWARD OF CONTRACT TO VIRCHOW KRAUSE & COMPANY**

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Kobza, approve the award of contract in an amount not to exceed \$99,700 to Virchow Krause & Company as the consultant chosen to conduct the LinkMichigan Telecommunication planning study.

2002-474 **APPROVE THE AWARD OF CONTRACT TO VIRCHOW KRAUSE & COMPANY (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-475 **GRANT PERMISSION TO THE SHERIFF'S OFFICE TO BEGIN THE COUNTY'S BID PROCESS FOR POLICE VEHICLES**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to grant permission to the Sheriff's Office to begin the county's bid process for police vehicles for 2002/2003.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-476 **ACCEPT THE GRANT FROM THE OFFICE OF DRUG CONTROL POLICY FOR WEMET**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to accept the grant from the Office of Drug Control Policy for WEMET for \$60,164; \$30,082 federal funds and \$30,082 local funds.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-477 **BOARD APPROVE THE FY2003 CONTRACTUAL AGREEMENT FOR CONTINUATION FUNDING FROM THE MDOC/OCC**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, that the Board approve the FY2003 Contractual Agreement for Continuation Funding from the MDOC/OCC, for the provision of Community Corrections Plans and Services in the amount of \$247,900 and for Probation Residential Services in the amount of \$596,410 for a total of \$844,310.

2002-477 **BOARD APPROVE THE FY2003 CONTRACTUAL AGREEMENT FOR CONTINUATION FUNDING FROM THE MDOC/OCC (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-478 **ACCEPT THE FY2002 LBBX 2838 LOCAL LAW ENFORCEMENT BLOCK GRANT – LLEBG PROGRAM AWARD**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, to accept the FY2002 LBBX 2838 Local Law Enforcement Block Grant – LLEBG Program award for \$52,446, with a local match of \$5,245; and to approve scheduling of a public hearing on November 12, 2002, which is a special condition for accepting the award.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-479 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO RENEW THE CONTRACT FOR CAROL SICHTERMAN**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize Brookhaven Medical Care Facility to renew the contract for Carol Sichterman, dietitian for two years.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-480 **AMEND EXHIBIT B OF THE MEDICAL EXAMINER AGREEMENT**

The Human Resources Committee recommends, moved by Frye, supported by Start, amend exhibit B of the Medical Examiner agreement to reflect a change from \$2,500/month to \$1,250/month for staff reimbursement payable to Sparrow Hospital to be effective 8/1/02.

2002-480 **AMEND EXHIBIT B OF THE MEDICAL EXAMINER AGREEMENT  
(continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-481 **AUTHORIZE THE CMH DIRECTOR TO INCREASE ROBERT O'BRIEN,  
MA, LIMITED LICENSE PSYCHOLOGIST, FY2001/2002 BEHAVIORAL  
SERVICE CONTRACT HOURS**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the CMH Director to increase Robert O'Brien, MA, limited license psychologist, FY2001/2002 behavioral service contract hours to an average of 8 hours per week at \$66.30 per hour not to exceed a total cost of \$9,500.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-482 **AUTHORIZE THE CMH DIRECTOR SO SPONSOR A RESPITE FOCUS  
GROUP WITH ARC/MUSKEGON**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the CMH Director so sponsor a Respite Focus Group with ARC/Muskegon in an amount not to exceed \$1,500.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-483 **AUTHORIZE THE CMH DIRECTOR TO SIGN THE DEPARTMENT OF  
COMMUNITY HEALTH PATH HOMELESS PROJECT AGREEMENT**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the CMH Director to sign the Department of Community Health PATH Homeless Project Agreement for the period of October 1, 2002, through September 30, 2003.

2002-483 **AUTHORIZE THE CMH DIRECTOR TO SIGN THE DEPARTMENT OF  
COMMUNITY HEALTH PATH HOMELESS PROJECT AGREEMENT  
(continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-484 **SEND A LETTER IN EACH CHILD'S NAME WHO PARTICIPATED IN THE  
BIG BROTHERS/BIG SISTERS YOUTH GARDEN**

The Human Resources Committee recommends, moved by Frye, supported by Start, send a letter in each child's name who participated in the Big Brothers/Big Sisters Youth Garden congratulating them for the fine work they did and encouraging them to do it again next year.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-485 **GIVE A DONATION OF \$200 TO \$250 TO THE ANIMAL CONTROL  
VOLUNTEERS**

The Human Resources Committee recommends, moved by Frye, supported by Start, give a donation of \$200 to \$250 to the Animal Control volunteers for a fund-raiser to help the dogs at the Animal Shelter.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, Moulatsiotis, Start

Nays: Gill, McMurray, Hulka

**Motion Carried**

2002-486 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE  
PERIOD OF SEPTEMBER 11, 2002 THROUGH SEPTEMBER 27, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, approve payment of the accounts payable of \$10,240,600.46 covering the period of September 11, 2002 through September 27, 2002, as presented by the County Clerk.

2002-486 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF SEPTEMBER 11, 2002 THROUGH SEPTEMBER 27, 2002 (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-487 **APPROVE THE APPROPRIATION OF REQUIRED INSURANCE FOR THE WEST MICHIGAN HAZARDOUS MATERIALS ASSOCIATION, INC.**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, approve the appropriation of required insurance for the West Michigan Hazardous Materials Association, Inc., a not-for-profit corporation for FY2003.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-488 **AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN AN AGREEMENT WITH ACCESS HEALTH**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, authorize the County Administrator to sign an agreement with Access Health to allow intergovernmental transfers of \$169,175 for the fiscal year 2003 with other qualifying General Funds not to exceed \$500,000.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-489 **AUTHORIZE THE CHAIRMAN TO SIGN THE APPLICATION FOR A \$300,000 FY2003 MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, authorize the Chairman to sign the application for a \$300,000 FY2003 Michigan Community Development Block Grant (CDBG) Housing Program and the Contractual Agreement for administration of the program with the West Michigan Shoreline Regional Development Commission.

2002-489 **AUTHORIZE THE CHAIRMAN TO SIGN THE APPLICATION FOR A \$300,000 FY2003 MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-490 **SCHEDULE THE PUBLIC HEARING FOR THE FY2003 STATE OF MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING PROGRAM**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, schedule the public hearing for the FY2003 State of Michigan Community Development Block Grant Housing Program for the October 22<sup>nd</sup> Board of Commissioners meeting and that the public hearing be advertised in the Muskegon Chronicle.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

## **CHAIR'S REPORT**

None.

## **ADMINISTRATOR'S REPORT**

County Administrator/Controller, Jim Borushko, reported to the Board on the following issues:

- The Budget Department has distributed the 2003 budget on e-mail rather than the traditional paper issue.
- County Staff and FIA officials met regarding Child Care Fund and eligibility criteria.
- On October 1, our Mental Health is now managing a DCH pre-paid health plan for Ottawa and Muskegon Counties.
- Hospice is still interested in occupying a vacant wing at Brookhaven and new environmental issues were raised. Staff will inform at a future date.

**Old Business**

None.

**New Business**

None.

**Audience Participation**

Students were in attendance from Oak Ridge and Muskegon High Schools.

Meeting adjourned at 4:15 p.m.

---

Susan R. Doriot, County Clerk

/jmp

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**October 22, 2002**

**3:30 P.M.**

**Honorable Chairman Ken Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Frye.

**Roll Call**

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Absent: None

2002-491    **APPROVAL OF MINUTES**

Moved by Start, supported by Frye, to approve the minutes of the Regular Meeting of October 8, 2002, as presented.

**Motion Carried**

2002-492    **OPEN PUBLIC HEARING, RE: WEST MI SHORELINE REGIONAL DEVELOPMENT COMMISSION FY2003 HOUSING GRANT**

Open the Public Hearing regarding West MI Shoreline Regional Development Commission FY2003 Housing Grant.

2002-493    **CLOSE THE PUBLIC HEARING, RE: WEST MI SHORELINE REGIONAL DEVELOPMENT COMMISSION FY2003 HOUSING GRANT**

It was noted that neither the Clerk's office nor Administration received any written or verbal communication regarding West MI Shoreline Regional Development Commission FY2003 Housing Grant. Moved by Start, supported by Frye, to close the Public Hearing.

**Motion Carried**

2002-494     **COMMUNICATIONS**

Moved by Kobza, supported by Start, to receive and place on file the following communications item:

- A.     Osceola County resolution re: Ballot Proposals 3 and 4
- B.     Oceana County resolution re: Ballot Proposals 3 and 4
- C.     Allegan County resolution re: Ballot Proposals 3 and 4
- D.     City of Muskegon re: Establishment of an Obsolete Property Exemption District

**Motion Carried**

2002-495     **APPROVE A LEASE AGREEMENT WITH THE TRANSPORTATION SECURITY ADMINISTRATION**

The Transportation Committee recommends, moved by Gill, supported by Kobza, move to approve a lease agreement with the Transportation Security Administration for space in the terminal building as outlined and further authorize the Chairman and Clerk to execute the agreement as prepared.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-496     **AUTHORIZE THE APPOINTMENT OF GARY NIELSEN TO AIRPORT MAINTENANCE WORKER - HOURLY POSITION**

The Transportation Committee recommends, moved by Gill, supported by Kobza, move to authorize the appointment of Gary Nielsen to Airport Maintenance Worker - Hourly Position #NO8006 at salary step 3, \$13.798 per hour.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-497 **AUTHORIZE THE PURCHASE OF TWO SITE IDENTIFICATION SIGNS FOR THE LOUIS A. MCMURRAY CONFERENCE AND TRANSPORTATION CENTER**

The Transportation Committee recommends, moved by Gill, supported by Kobza, move to authorize the purchase of two site identification signs for the Louis A. McMurray Conference and Transportation Center from Port City Sign Company for the sum of \$53,390.00.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, Moulatsiotis, Start, Hulka

Abstain: McMurray

Nays: None

**Motion Carried**

2002-498 **APPROVE PROVIDING IN-KIND TRANSPORTATION SERVICES TO THE MUSKEGON PUBLIC SCHOOLS SYSTEM FOR THE LEARNING WITHOUT LIMITS PROGRAM**

The Transportation Committee recommends, moved by Gill, supported by Kobza, move to approve providing in-kind transportation services to the Muskegon Public Schools system for the Learning Without Limits program as outlined and authorize the Transportation Director to execute the letter of agreement as prepared.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

**CHAIR'S REPORT**

None.

**ADMINISTRATOR'S REPORT**

2002-499 **APPROVAL OF ACCOUNTS PAYABLE**

The Administrator/Controller recommends, moved by Gill, supported by Baade, to approve payment of the accounts payable of \$4,311,336.88 covering the period of September 28<sup>th</sup>, 2002 through October 11<sup>th</sup>, 2002, as presented by the County Clerk.

2002-499     **APPROVAL OF ACCOUNTS PAYABLE (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-500     **ADOPTION OF 2002 APPORTIONMENT REPORT**

The Administrator/Controller recommends, moved by Kobza, supported by Frye, for adoption of the 2002 apportionment report as prepared and submitted by the Muskegon County Equalization Department.

**Motion Carried**

2002-501     **SET PUBLIC HEARING AT 3:30 P.M., NOVEMBER 12, 2002, RE: THE KNOLL INFRASTRUCTURE PROJECT ADVISING OF COMPLETION OF THE PROJECT BE**

The Administrator/Controller recommends, moved by Kobza, supported by Start, that the public hearing on the Knoll infrastructure project advising of completion of the project be set at 3:30 p.m., November 12, 2002, Board of Commissioners Room and authorize publishing of notice.

**Motion Carried**

2002-502     **SEND BACK TO COMMITTEE CHANGE ORDER NUMBER 7 TO MUSKEGON QUALITY BUILDERS**

The Administrator/Controller recommends, moved by Gill, supported by Start, to send back to committee Change Order Number 7 to Muskegon Quality Builders for the Louis A. McMurray Conference & Transportation Center.

**Motion Carried**

2002-503     **APPROVE THE DISSEMINATION OF "STATEWIDE BALLOT PROPOSALS 2002" TO ALL COUNTY EMPLOYEES**

The Administrator/Controller recommends, moved by Baade, supported by Frye, to approve the dissemination of "Statewide Ballot Proposals 2002" to all County employees with the October 25<sup>th</sup> payroll.

2002-503 **APPROVE THE DISSEMINATION OF "STATEWIDE BALLOT PROPOSALS 2002" TO ALL COUNTY EMPLOYEES (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, McMurray, Start

Nays: Gill, Kobza, Moulatsiotis, Hulka

**Motion Carried**

**Old Business**

None.

**New Business**

None.

**Audience Participation**

Students were in attendance from Muskegon High Schools.

Meeting adjourned at 3:56 p.m.

---

Susan R. Doriot, County Clerk

/jmp

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman*  
*Paul Baade*  
*Douglas Bennett*  
*Nancy Frye*  
*James J. Kobza*

*Bill Gill, Vice-Chairman*  
*Louis A. McMurray*  
*Tony Moulatsiotis*  
*Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**November 12, 2002**

**3:30 P.M.**

**Honorable Chairman Ken Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Start.

**Roll Call**

Present: Baade, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Excused: Bennett

Absent: None

2002-504    **APPROVAL OF MINUTES**

Moved by Start, supported by Frye, to approve the minutes of the Regular Meeting of October 22, 2002, as presented.

**Motion Carried**

2002-505    **OPEN PUBLIC HEARINGS, RE: KNOLL INFRASTRUCTURE PROJECT CLOSURE AND LLEBG PROGRAM AWARD**

Moved by Moulatsiotis, supported by Start, to open the Public Hearings Re: Knoll Infrastructure Project Closure and LLEBG Program Award.

**Motion Carried**

2002-506    **CLOSE THE PUBLIC HEARING, RE: KNOLL INFRASTRUCTURE PROJECT CLOSURE AND LLEBG PROGRAM AWARD**

It was noted that neither Administration nor the Clerk's office received any written or verbal communication regarding the Knoll Infrastructure Project Closure and LLEBG Program Award. Moved by Start, supported by Frye, to close the Public Hearing.

**Motion Carried**

2002-507     **COMMUNICATIONS**

Moved by Frye, supported by Moulatsiotis, to contribute \$500 to the request included in communication item A. Public Health "Environment: Your Health Your Future" February 21, 2003.

**Motion Carried**

2003-508     **COMMUNICATIONS (continued)**

Moved by Frye, supported by Kobza, to receive and place on file the following communications item:

- B. VanBuren County Resolution re: SBC Ameritech Wireless 911 Tariff
- C. Allegan County Resolution re: County Drain Tax

**Motion Carried**

2002-509     **AUTHORIZE THE JUVENILE DIVISION OF FAMILY COURT TO SEEK BIDS ON THE PURCHASE OF TWO NEW FULL SIZE AUTOMOBILES**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, authorize the Juvenile Division of Family Court to seek bids on the purchase of two new full size automobiles.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-510     **AUTHORIZE THE SHERIFF'S DEPARTMENT TO PURCHASE 38 BUNK BEDS**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, authorize the Sheriff's Department to purchase 38 bunk beds from Bob Barker for \$12,844 from the inmate trust fund.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-511 **ACCEPT THE 2002/2003 OFFICE OF HIGHWAY SAFETY PLANNING,  
DRIVE MICHIGAN SAFELY, CONTRACT**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, accept the 2002/2003 Office of Highway Safety Planning, Drive Michigan Safely, contract in the amount of \$27,473 and amend the budget accordingly.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-512 **ACCEPT THE 2002/2003 OFFICE OF HIGHWAY SAFETY PLANNING,  
SECONDARY ROAD PATROL CONTRACT**

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, accept the 2002/2003 Office of Highway Safety Planning, Secondary Road Patrol contract in the amount of \$196,931 and amend the budget accordingly.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-513 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO RENEW THE  
CONTRACT WITH THE MICHIGAN FAMILY INDEPENDENCE AGENCY  
FOR AN ON-SITE FIA WORKER**

HR02/11-81

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize Brookhaven Medical Care Facility to renew the contract with the Michigan Family Independence Agency for an on-site FIA worker at an annual cost of \$15,063.24 upon review and approval by Muskegon County Corporate Counsel.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-514     **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO PURCHASE  
ELEVEN (11) JOERNS HIGH-LOW BEDS**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize Brookhaven Medical Care Facility to purchase eleven (11) Joerns High-Low beds from Sunrise Medical Equipment in the amount of \$14,729.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: Gill

**Motion Carried**

2002-515     **AUTHORIZE THE HEALTH DEPARTMENT TO REALIGN THE ATTACHED  
POSITIONS FUNDING WITH THE FISCAL YEAR 2002/2003 BUDGET  
THAT WAS APPROVED SEPTEMBER, 2002**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the Health Department to realign the attached positions funding with the fiscal year 2002/2003 budget that was approved September, 2002, with no change in general fund appropriations.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-516     **AUTHORIZE THE HEALTH DEPARTMENT TO SIGN AN AGREEMENT  
WITH THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH  
OFFICIALS (NACCHO)**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the Health Department to sign an agreement with the National Association of County and City Health Officials (NACCHO) for \$20,000 and authorize the Public Health Quality Improvement Specialist to attend the grant coordinator's meeting in Washington, DC.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-517 **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT \$6,000 FROM THE MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT TO PROVIDE NUTRITIONAL SERVICES**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the Health Department to accept \$6,000 from the Muskegon Area Intermediate School District to provide nutritional services to children enrolled in Head Start and further authorize the Director of Health & Community Resources to sign the associated agreement.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-518 **APPROVE THE PURCHASE AND INSTALLATION OF AN EMERGENCY POWER GENERATOR FOR THE HEALTH DEPARTMENT**

The Human Resources Committee recommends, moved by Frye, supported by Start, approve the purchase and installation of an emergency power generator for the Health Department at a cost of \$6,380 as recommended by the Department of Employment & Training at no cost to the general fund.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-519 **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT AN AWARD OF \$9,120 FROM THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the Health Department to accept an award of \$9,120 from the United States Environmental Protection Agency for a project that will address preventing further direct pollution to the Mona Lake watershed. Further authorize the Director of Health & Community Resources to sign the agreement necessary to accept the award.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-520 **AUTHORIZE THE CMH DIRECTOR TO SIGN THE LETTER OF UNDERSTANDING WITH THE DEPARTMENT OF COMMUNITY HEALTH AND NETWORKES.COM**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the CMH Director to sign the Letter of Understanding with the Department of Community Health and Netwerkes.com through the Michigan Public Health Institute regarding the submission of Medicaid claims for the period of October 1, 2002 through September 30, 2003.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-521 **AUTHORIZE CMH AND PURCHASING TO GO OUT FOR BIDS FOR FOUR (4) FULLY AUTOMATIC REAR WHEELCHAIR LIFTS**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize CMH and Purchasing to go out for bids for four (4) fully automatic rear wheelchair lifts with approximately 48-inch extended lift platform; back-up pump; 4 Q-Straint Systems including tie downs, pads and belts; raised roof and doors not to exceed 8 feet in total height from ground to top.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-522 **APPROVE A REQUEST FOR BIDS FOR THE INSTALLATION OF AN ADA COMPLIANT SHOWER AT THE MUSKEGON LIFE SKILLS PROGRAM CMH SERVICES OF MUSKEGON LOCATED IN BUILDING A**

The Human Resources Committee recommends, moved by Frye, supported by Start, approve a Request for Bids for the installation of an ADA compliant shower at the Muskegon Life Skills program CMH Services of Muskegon located in Building A on South Campus, 97 East Apple Avenue, to provide showers for consumers.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-523 **APPROVE CORRECTION TO THE FY2002/2003 RATE FOR CODE 4710**

The Human Resources Committee recommends, moved by Frye, supported by Start, approve correction to the FY2002/2003 rate for Code 4710: Gatekeeping, for Christian Jansen-Yee, Psy.D. from \$500 to \$550 per month; and approve adjustment to the FY2001/2002 Board approved rate for the Cooperative Cash Match Agreement, Michigan Department of Career Development Rehabilitation Services from \$72,000 to \$72,500 and the FY2002/2003 rate from \$72,000 to \$75,200.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-524 **AUTHORIZE THE CMH DIRECTOR TO CONTRACT WITH MERCY RESPITE CENTER**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the CMH Director to contract with Mercy Respite Center of Arbor Circle of Respite Services at a rate of \$280.24 per diem, from October 1, 2002 through September 30, 2003, with an annual cap not to exceed \$15,000 for the fiscal year 2002/2003.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-525 **AUTHORIZE THE CMH DIRECTOR TO MAKE A ONE-TIME PAYMENT TO UNLIMITED POTENTIALS, INC.**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the CMH Director to make a one-time payment to Unlimited Potentials, Inc., in the amount of \$2,028.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-526     **AUTHORIZE THE CMH DIRECTOR TO SIGN THE DEPARTMENT OF  
COMMUNITY HEALTH MANAGED SPECIALTY SUPPORTS AND  
SERVICES AGREEMENT AMENDMENT #10**

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the CMH Director to sign the Department of Community Health Managed Specialty Supports and Services Agreement Amendment #10.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-527     **PREPARE A RESOLUTION FOR THE RETIREMENTS OF NORMAN  
ERICKSON AND DALE ELLIOTT AT THE ROAD COMMISSION**

The Human Resources Committee recommends, moved by Frye, supported by Start, prepare a resolution for the retirements of Norman Erickson and Dale Elliott at the Road Commission.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-528     **AUTHORIZE THE PURCHASING DEPARTMENT TO SOLICIT BIDS ON  
BEHALF OF THE HEALTH DEPARTMENT FOR REMOVAL SERVICES OF  
HUMAN REMAINS FOR THE MEDICAL EXAMINER PROGRAM**

The Human Resources Committee presented, without recommendation, moved by Start, supported by Kobza, authorize the Purchasing Department to solicit bids on behalf of the Health Department for removal services of human remains for the Medical Examiner Program.

**Motion Carried**

2002-529     **AUTHORIZE A TEMPORARY PAY INCREASE FOR THE RECIPIENT  
RIGHTS ADVISOR TO COMPENSATE FOR ADDITIONAL  
RESPONSIBILITIES WHILE THE RECIPIENT RIGHT OFFICER WAS ON  
LEAVE**

The Human Resources Committee presented, without recommendation, moved by Frye, supported by Moulatsiotis, authorize a temporary pay increase for the Recipient Rights Advisor for the period of June 3, 2002, through October 14, 2002, to compensate for additional responsibilities while the Recipient Right Officer was on leave.

2002-529 **AUTHORIZE A TEMPORARY PAY INCREASE FOR THE RECIPIENT RIGHTS ADVISOR TO COMPENSATE FOR ADDITIONAL RESPONSIBILITIES WHILE THE RECIPIENT RIGHT OFFICER WAS ON LEAVE (continued)**

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-530 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF OCTOBER 12<sup>TH</sup>, 2002 THROUGH OCTOBER 29<sup>TH</sup>, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve payment of the accounts payable of \$4,234,916.88 covering the period of October 12<sup>th</sup>, 2002 through October 29<sup>th</sup>, 2002, as presented by the County Clerk.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-531 **APPROVE OBTAINING BIDS FOR THE MID-SIZED REPLACEMENT FLEET CAR**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve obtaining bids for the mid-sized replacement fleet car to be paid from the Insurance fund.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-532 **DESIGNATE NOVEMBER 3 THROUGH NOVEMBER 9, 2002, AS "WINTER HAZARDS AWARENESS WEEK"**

The Ways and Means Committee recommends, moved by Baade, supported by Start, designate November 3 through November 9, 2002, as "Winter Hazards Awareness Week" in Muskegon County.

2002-532 **DESIGNATE NOVEMBER 3 THROUGH NOVEMBER 9, 2002, AS  
“WINTER HAZARDS AWARENESS WEEK” (continued)**

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-533 **AUTHORIZE THE CHAIR TO EXECUTE THE 2002 STATE DOMESTIC  
PREPAREDNESS PROGRAM GRANT AGREEMENT**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize the Chair to execute the 2002 State Domestic Preparedness Program Grant Agreement between the State of Michigan and Muskegon County, and direct appropriate staff to establish a budget for purchasing equipment (\$95,731) and conducting weapons of mass destruction exercises (\$4,500).

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-534 **AUTHORIZE MUSKEGON COUNTY EMERGENCY SERVICES TO  
ACCEPT THE FY2002 STATE DOMESTIC PREPAREDNESS EQUIPMENT  
GRANT (SDPEG)**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize Muskegon County Emergency Services to accept the FY2002 State Domestic Preparedness Equipment Grant (SDPEG) in the amount of \$30,00 on behalf of the Muskegon County Hazmat Team, and direct the Board Chair and appropriate staff to sign as such and establish budget for purchasing equipment.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-535 **AUTHORIZE COUNTY PARKS TO PURCHASE A USED TORO DEBRIS BLOWER**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize County Parks to purchase a used Toro debris blower for \$2,000 at a cost of \$4,307 from Spartan Distributors.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-536 **PURCHASE AIRPORT LIABILITY INSURANCE FROM OLD REPUBLIC INSURANCE COMPANY**

The Ways and Means Committee recommends, moved by Baade, supported by Start, purchase airport liability insurance from Old Republic Insurance Company for the premium amount of \$10,250 for the period 11/19/02 to 11/19/03.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-537 **AUTHORIZE THE BOARD CHAIR TO EXECUTE A LEASE FOR REAL PROPERTY LEGALLY DESCRIBED AS LOT #4, FORDHAM ESTATES, FRUITPORT TOWNSHIP WITH JAMES & ANITA SEEWALD**

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize the Board Chair to execute a lease for real property legally described as Lot #4, Fordham Estates, Fruitport Township with James & Anita Seewald in the total amount of \$19,632.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-538 **APPROVE AN ALLOCATION OF UP TO \$6,000 TO HELP DEFRAY THE COST OF THE ANNUAL MLK UNITY DAY BREAKFAST**

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve an allocation of up to \$6,000 to help defray the cost of the annual MLK Unity Day breakfast to be held on January 17, 203 at Muskegon Community College.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-539 **AUTHORIZE ATTACHED RESOLUTIONS AND DECLARATIONS OF TAKING FOR THE CONDEMNATION OF PROPERTY**

The Ways and Means Committee presented, without recommendation, moved by Kobza, supported by Start, authorize attached Resolutions and Declarations of Taking for the condemnation of property at 5068 Grand Haven Road and 5126 Grand Haven Road, Norton Shores, Michigan.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Start

Nays: Gill, Moulatsiotis, Hulka

**Motion Carried**

2002-540 **ADOPT THE RESOLUTION AUTHORIZING MUSKEGON COUNTY WATER SUPPLY AND SANITARY SEWER SYSTEM CONTRACT (MUSKEGON CHARTER TOWNSHIP)**

The Board of Public Works recommends, moved by McMurray, supported by Start, that the County Board adopt the resolution authorizing Muskegon County Water Supply and Sanitary Sewer System Contract (Muskegon Charter Township) providing for loan and for the costs to be financed by a loan from Solid Waste Reserve of issuance of bonds up the \$2.5MM to cover the cost of the project.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

## **CHAIR'S REPORT**

### **2002-541     APPROVE THE PILOT STUDY OF ROAD ENDINGS AT WATER**

The Chairman recommends, moved by Start, supported by Kobza, to approve the pilot study of road endings at water, designating a Commission representative to serve on the study committee and appropriate \$1,500 funding for the study.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

### **Motion Carried**

Chairman Hulka requested an update from Corporate Counsel on Northside Water Grant. Corporate Counsel Corwin noted a grant from the State for provision of water to Michigan Adventure is approved and being debated as to how to proceed, expecting an agreement with Michigan Adventure within the next three months. Chairman Hulka noted this is not only for Michigan Adventure but rather providing a pipeline to an area of Muskegon County that is in need of getting water to their residents.

## **ADMINISTRATOR'S REPORT**

### **2002-542     ACCEPT THE SNOWMOBILE GRANT**

The Administrator recommends, moved by Frye, supported by Moulatsiotis, to accept the Snowmobile grant and add to the Sheriff's office budget \$20,725.00 with \$15,543.75 coming from the State DNR and \$5,181.25 from the Marine's general fund appropriation.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

### **Motion Carried**

### **2002-543     APPROVE THE 2002 BUILDING AUTHORITY CONTRACT AMENDMENT**

The Administrator recommends, moved by Gill, supported by Moulatsiotis, to approve the 2002 Building Authority Contract Amendment dated December 1, 2002.

Roll Call

Ayes: Baade, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

### **Motion Carried**

### **Old Business**

Commissioner McMurray requested to be informed and invited to the Northside Water Meetings.

Commissioner Moulatsiotis commended Mr. Krause on a request for a report from the Muskegon County Medical Examiner regarding a death in Norton Shores.

Commissioner Start introduced his daughter, Sherri Sue.

### **New Business**

Commissioner Frye requested a note be sent to the family of Kenith Wimpee in appreciation of the work he did here over the years.

### **Audience Participation**

County Clerk, Susan Doriot, addressed the Board thanking Administration and Information Systems for the cooperation and support election night.

Chairman Hulka introduced future Commissioners Marvin Engle and Jim Derezinski.

Students were in attendance from Mona Shores and Orchard View High Schools.

Meeting adjourned at 4:00 p.m.

---

Susan R. Doriot, County Clerk

/jmp

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman*  
*Paul Baade*  
*Douglas Bennett*  
*Nancy Frye*  
*James J. Kobza*

*Bill Gill, Vice-Chairman*  
*Louis A. McMurray*  
*Tony Moulatsiotis*  
*Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

### **Regular Meeting**

**November 26, 2002**

**3:30 P.M.**

### **Honorable Chairman Ken Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Start.

### **Roll Call**

Present: Baade, Bennett, Frye, Hulka, Kobza, McMurray, Moulatsiotis, Start

Excused: Gill

Absent: None

### 2002-544    **APPROVAL OF MINUTES**

Moved by Frye, supported by Start, to approve the minutes of the Regular Meeting of November 12, 2002, as presented.

### **Motion Carried**

### 2002-545    **PRESENTATION**

Tim Westman, of Wastewater Management System, introduced Raymond Kuypers, recipient of this quarter's Employee Suggestion Award.

### 2002-546    **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF OCTOBER 30, THROUGH NOVEMBER 13, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Start, to approve payment of the accounts payable of \$3,313,222.35 covering the period of October 30, 2002 through November 13, 2002, as presented by the County Clerk.

2002-546     **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF OCTOBER 30, THROUGH NOVEMBER 13, 2002 (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-547     **ADOPT THE AMENDED 2002 APPORTIONMENT REPORT**

WM02/11-158

The Ways and Means Committee recommends, moved by Baade, supported by Start, to adopt the Amended 2002 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-548     **AWARD THE CONTRACT FOR REPAIRS TO THE CARETAKER'S RESIDENCE AT MOORE COUNTY PARK TO VANDERVEN CONSTRUCTION**

WM02/11-159

The Ways and Means Committee recommends, moved by Baade, supported by Start, to award the contract for repairs to the caretaker's residence at Moore County Park to VanderVen Construction in the amount of \$9,227.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-549     **APPROVE THE MUSKEGON COUNTY BUSINESS PARK (CORDOVA) DEVELOPMENT POLICY GUIDELINES**

WM02/11-160

The Ways and Means Committee recommends, moved by Baade, supported by Start, to approve the Muskegon County Business Park (Cordova) Development Policy Guidelines and authorize preparation of a marketing plan and final development plan based on the preliminary plans established, with review and recommendation by the Metropolitan Planning Commission.

2002-549     **APPROVE THE MUSKEGON COUNTY BUSINESS PARK (CORDOVA)  
DEVELOPMENT POLICY GUIDELINES (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-550     **APPROVE THE ACTUAL APPROPRIATIONS IN THE GENERAL FUND  
AND THE DELINQUENT TAX REVOLVING FUND**

WM02/11-162

The Ways and Means Committee recommends, moved by Baade, supported by Start, to approve the actual appropriations in the General Fund and the Delinquent Tax Revolving Fund as indicated on the attached.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-551     **AUTHORIZE STAFF TO ACCEPT THE PROPOSAL FOR THE  
DEPLOYMENT OF HIGH SPEED FIBER OPTIC CONNECTIONS**

WM02/11-163

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize staff to accept the proposal for the deployment of high speed fiber optic connections in the amount not to exceed \$617,350. The cost of the project to be paid out of the Revolving Equipment Fund over a ten-year period.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-552     **APPROVE CHANGE ORDER 7 TO THE LOUIS A. MCMURRAY  
CONFERENCE AND TRANSPORTATION CENTER**

TR02/11-56

The Transportation Committee recommends, moved by Moulatsiotis, supported by Start, to approve Change Order 7 to the Louis A. McMurray Conference and Transportation Center and authorize the Chair to execute the agreement.

2002-552     **APPROVE CHANGE ORDER 7 TO THE LOUIS A. MCMURRAY  
CONFERENCE AND TRANSPORTATION CENTER (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, Moulatsiotis, Start, Hulka

Abstain: McMurray

Nays: None

**Motion Carried**

2002-553     **APPROVE MDOT PROJECT AUTHORIZATION 2002-0072\Z6 AND THE  
REQUIRED THIRD PARTY CONTRACTS**

TR02/11-57

The Transportation Committee recommends, moved by Moulatsiotis, supported by Start, to approve MDOT Project Authorization 2002-0072\Z6 and the required third party contracts, and to authorize the Chairperson to execute the contracts.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-554     **AUTHORIZE THE PURCHASING DEPARTMENT TO SOLICIT BIDS FOR  
TWO SUPPORT VEHICLES FOR THE MUSKEGON AREA TRANSIT  
SYSTEM**

TR02/11-58

The Transportation Committee recommends, moved by Moulatsiotis, supported by Start, to authorize the purchasing department to solicit bids for two support vehicles for the Muskegon Area Transit System and to allow for disposition of a 1993 Pontiac Bonneville to the highest bidder.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

**CHAIR'S REPORT**

2002-555     **WORKFORCE DEVELOPMENT BOARD APPOINTMENTS**

The Chairman recommends, moved by Kobza, supported by Start, to approve appointments to the Workforce Development Board with Private Sector - New appointments going to Dave Johnson and Judy Bosma and all other appointments as listed on attached document.

2002-555 **WORKFORCE DEVELOPMENT BOARD APPOINTMENTS (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

**ADMINISTRATOR'S REPORT**

2002-556 **AUTHORIZE CONTRACT WITH K-PEP/MUSKEGON FOR PROBATION RESIDENTIAL SERVICES**

The Administrator recommends, moved by Frye, supported by Moulatsiotis, to authorize execution of Community Corrections Contracts with K-PEP/Muskegon for probation residential services in a total amount not to exceed \$450,850, per diem rate of \$43 per day; Millennium, for "weekend" residential program for a total cost not to exceed \$45,000 with per "weekend" offender rate of \$290; West Michigan Therapy, for probation residential services, substance abuse services and day reporting program at total cost not to exceed \$125,560 (prc) substance abuse not to exceed \$30,000, jail substance abuse services not to exceed \$48,000, day reporting, not to exceed \$8,000, for a total amount of \$232,560; and with Goodwill Industries for employment initiative, at a annual cost not to exceed \$42,000.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

**Old Business**

Voyt group report, as requested at the previous board meeting, has been distributed in Commissioner's mail boxes.

**New Business**

2002-557 **NAME THE NORTON SHORES LIBRARY AFTER FORMER COUNTY COMMISSIONER JEFF FUNKHOUSER**

Moved by Moulatsiotis, supported by Start, to name the Norton Shores Library after former County Commissioner Jeff Funkhouser.

**Motion Carried**

**New Business (continued)**

Commissioner Jim Kobza introduced Steve Wisnewski, newly elected Commissioner for District 1.

Administration received a request from the Friends of Mona Shores Choir for support for their Washington trip. This request is referred to call of the Chair.

Circuit Court Administrator, Patricia Steele, presented information for the mandatory computer enhancement for Friend of the Court.

### **Audience Participation**

Students were in attendance from Muskegon and Orchard View High Schools.

Meeting adjourned at 3:58 p.m.

---

Susan R. Doriot, County Clerk

/jmp

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Special Board Meeting**

**December 5, 2002  
3:33 P.M.**

**Honorable Chairman, Ken Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. Pledge and Invocation dispensed due to the minimal agenda.

**Roll Call**

Present: Baade, Frye, Hulka, Kobza, McMurray, Moulatsiotis, Start

Excused: Bennett, Gill

Absent: None

2002-557     **APPROPRIATE \$5,000.00 FROM THE ACCOMMODATIONS TAX FUND TO THE MONA SHORES CHOIR TO BE AN AMBASSADOR FOR MUSKEGON COUNTY IN WASHINGTON**

Moved by Start, supported by Frye, to appropriate \$5,000.00 from the accommodations tax fund to the Mona Shores Choir to be an ambassador for Muskegon County at the White House.

Roll Call

Ayes: Baade, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

**Audience Participation**

2002-558     **SEND A MUSKEGON COUNTY FLAG WITH THE MONA SHORES CHOIR TO WASHINGTON**

Moved by Start, supported by Kobza, to send a Muskegon County flag with the Mona Shores Choir to Washington.

**Motion Carried**

**Audience Participation (continued)**

Students were in attendance from Muskegon and Orchard View High Schools.

Meeting adjourned at 3:44 p.m.

\_\_\_\_\_

\_\_\_\_\_  
Patrick S. Jordan, Deputy Clerk Supervisor

/jmp

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman*  
*Paul Baade*  
*Douglas Bennett*  
*Nancy Frye*  
*James J. Kobza*

*Bill Gill, Vice-Chairman*  
*Louis A. McMurray*  
*Tony Moulatsiotis*  
*Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**December 10, 2002**

**3:30 P.M.**

**Honorable Vice-Chairman Bill Gill, Presiding**

The Meeting of the Board of Commissioners was called to order by Vice-Chairman Gill. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

**Roll Call**

Present:: Baade, Bennett, Frye, Gill, Kobza, McMurray, Start

Excused: Hulka, Moulatsiotis

Absent: None

2002-559 **APPROVAL OF MINUTES**

Moved by Frye, supported by Kobza, to approve the minutes of the Regular Meeting of November 26, 2002, and of the Special Board of December 5, 2002, as presented.

**Motion Carried**

2002-560 **COMMUNICATION**

Moved by Frye, supported by Start, to receive and place on file communication item from the City of Norton Shores - Special Use Permit.

**Motion Carried**

2002-561 **AUTHORIZE THE SHERIFF TO PURCHASE SIX (6) CHEVROLET IMPALA POLICE CRUISERS**

CPS02/12-56

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, authorize the Sheriff to purchase six (6) Chevrolet Impala police cruisers from Don Rypma for \$116,004.00 (five for \$96,670 from the equipment pool and \$19,334 from the Secondary Road Patrol Grant), and a Ford Taurus from Discovery Ford for \$16,053 from the equipment pool.

2002-561     **AUTHORIZE THE SHERIFF TO PURCHASE SIX (6) CHEVROLET IMPALA  
POLICE CRUISERS (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Start, Gill

Nays: None

**Motion Carried**

2002-562     **AUTHORIZE THE SHERIFF TO SUBMIT THE PROPOSED 2003 MARINE  
SAFETY BUDGET REQUEST**

CPS02/12-57

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, authorize the Sheriff to submit the proposed 2003 Marine Safety budget request for \$168,740.31 to the Michigan Department of Natural Resources for their approval.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Start, Gill

Nays: None

**Motion Carried**

2002-563     **AUTHORIZE THE SHERIFF TO PURCHASE 40 MATTRESSES**

CPS02/12-58

The Courts and Public Safety Committee recommends, moved by Kobza, supported by Start, authorize the Sheriff to purchase 40 mattresses from Derby Industry for a cost of \$5,500.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Start, Gill

Nays: None

**Motion Carried**

2002-563     **AUTHORIZE THE HEALTH DEPARTMENT TO UPDATE EXISTING FEES  
AND CREATE NEW FEES PER THE ATTACHED SCHEDULE**

HR02/12-98

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the Health Department to update existing fees and create new fees per the attached schedule effective January 1, 2003.

2002-563     **AUTHORIZE THE HEALTH DEPARTMENT TO UPDATE EXISTING FEES  
AND CREATE NEW FEES PER THE ATTACHED SCHEDULE (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Start, Gill

Nays: None

**Motion Carried**

2002-564     **AUTHORIZE BROOKHAVEN TO SOLICIT BIDS FOR THE DESIGN AND  
INSTALLATION OF THE APPLEWOOD UNIT NURSING WORK STATION**

HR02/12-99

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize Brookhaven to solicit bids for the design and installation of the Applewood Unit Nursing work station and also solicit bids for the design and installation of all five nursing work stations.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Start, Gill

Nays: None

**Motion Carried**

2002-565     **AUTHORIZE BROOKHAVEN TO CHANGE TITLE OF CENA I TO  
CERTIFIED NURSE AIDE I AND CENA II TO CERTIFIED NURSE AIDE II,  
AS REQUIRED BY THE STATE OF MICHIGAN**

HR02/12-100

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize Brookhaven to change title of CENA I to Certified Nurse Aide I and CENA II to Certified Nurse Aide II, as required by the State of Michigan, effective January 1, 2003.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Start, Gill

Nays: None

**Motion Carried**

2002-566     **AUTHORIZE A CONTRACT AMENDMENT FOR ERWIN GRASMAN, MD**  
HR02/12-101

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize a contract amendment for Erwin Grasman, MD, as Medical Director for Brookhaven, upon completion of certification by the American Medical Directors Association, to raise his fees to the amount of \$15,000 per annum.

2002-566     **AUTHORIZE A CONTRACT AMENDMENT FOR ERWIN GRASMAN, MD**

**(continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Start

Nays: Gill

**Motion Carried**

2002-567 **AUTHORIZE THE CMH DIRECTOR TO SIGN A SUBSTANCE ABUSE BLOCK GRANT AND MI CHILD AGREEMENT WITH LAKESHORE COORDINATING COUNCIL**

HR02/12-102

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the CMH Director to sign a Substance Abuse Block Grant and MI Child Agreement with Lakeshore Coordinating Council to provide outpatient substance abuse treatment services to dually-diagnosed consumers for the period of October 1, 2002 through September 30, 2003, in the total amount of \$5,000.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Start, Gill

Nays: None

**Motion Carried**

2002-568 **AUTHORIZE PAYMENT OF A \$25.00 CONSULTATION FEE FOR AFTER HOURS PSYCHIATRIC CONSULTATIONS FOR CMH**

HR02/12-103

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize payment of a \$25.00 consultation fee for after hours psychiatric consultations for CMH, effective October 1, 2002 through September 30, 2003, for Greeley Miklashek, M.D., Russel Brubaker, M.D., Jule McLaughlin, P.A., and Eugene Biegelman, P.A.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Start, Gill

Nays: None

**Motion Carried**

2002-569 **AUTHORIZE THE CMH DIRECTOR TO CONTRACT WITH PIONEER RESOURCES FOR OPERATION OF A RECREATION PROGRAM FOR PEOPLE WITH DEVELOPMENTAL DISABILITIES**

HR02/12-104

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the CMH Director to contract with Pioneer Resources for operation of a Recreation Program for people with developmental disabilities , limited to in-county travel only, funded by Medicaid savings in the amount of \$39,450 for fiscal year 2002-2003.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Start, Gill

Nays: None

**Motion Carried**

2002-570 **APPROVE THE AWARD OF RFP-03-1272 TO THE LOW BIDDER FOR WHEELCHAIR LIFTS IN GROUP HOME VANS**

HR02/12-105

The Human Resources Committee recommends, moved by Frye, supported by Start, approve the award of RFP-03-1272 to the low bidder, Mobility Transportation Services of Canton, Michigan, at a price of \$6,350 per vehicle for a total award of \$25,400, for wheelchair lifts in group home vans.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Start, Gill

Nays: None

**Motion Carried**

2002-571 **AUTHORIZE THE CMH DIRECTOR TO INCREASE THE MAXIMUM CONTRACT COST FOR CATHOLIC SOCIAL SERVICES PCP INDEPENDENT FACILITATOR SERVICES**

HR02/12-106

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the CMH Director to increase the maximum contract cost for Catholic Social Services PCP Independent Facilitator services from \$30,000 to \$55,000 for the period extending from October 1, 2002 through September 30, 2003, with \$25,000 to be covered by Ottawa County.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Start, Gill

Nays: None

**Motion Carried**

2002-572 **AUTHORIZE THE CMH DIRECTOR TO CONTRACT WITH HERITAGE**

**HOMES, INC. FOR CENTER BASED RESPITE SERVICES**

HR02/12-107

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the CMH Director to contract with Heritage Homes, Inc. (400 136<sup>th</sup> Avenue, Building 200, Suite 205, Holland, MI 49424) for Center Based Respite Services at the following rates from October 1, 2002 through September 30, 2003 with an annual cap not to exceed \$7,000

for FY2002/2003: Center Based Respite 1 Staff: 2 Children \$10.05 per hour; Center Based Respite 1 Staff: 1 Child \$13.41 hour; Center Based Respite 1 Staff; 2 Children Holiday \$15.08 per hour; Center Based Respite 1 Staff: 1 Child Holiday \$20.10 per hour.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Start, Gill

Nays: None

**Motion Carried**

2002-573     **AUTHORIZE THE BOARD CHAIR TO SIGN AN AGREEMENT WITH THE COMMUNITY FOUNDATION FOR MUSKEGON COUNTY TO PROVIDE SEMINARS AND NICOTINE REPLACEMENT THERAPY FOR SENIOR CITIZENS**

HR02/12-108

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the Board Chair to sign an agreement with the Community Foundation for Muskegon County for \$6,646 to provide seminars and nicotine replacement therapy for senior citizens in Muskegon County with no increase in general fund appropriation.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Start

Nays: Gill

**Motion Carried**

2002-574     **AUTHORIZE THE HEALTH DEPARTMENT TO SIGN AN AGREEMENT WITH THE MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT TO PROVIDE ADOLESCENT HEALTH SERVICES**

HR02/12-109

The Human Resources Committee recommends, moved by Frye, supported by Start, authorize the Health Department to sign an agreement with the Muskegon Area Intermediate School District for \$71, 250 to provide adolescent health services with no increase in general fund appropriation.

2002-574 **AUTHORIZE THE HEALTH DEPARTMENT TO SIGN AN AGREEMENT WITH THE MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT TO PROVIDE ADOLESCENT HEALTH SERVICES (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Start, Gill

Nays: None

**Motion Carried**

2002-575 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF NOVEMBER 14, THROUGH NOVEMBER 27, 2002**

WM02/12-164

The Ways and Means Committee recommends, moved by Baade, supported by Start, approve payment of the accounts payable of \$4,845,061.67 covering the period of November 14, 2002 through November 27, 2002, as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Start, Gill

Nays: None

**Motion Carried**

2002-575 **AUTHORIZE THE BOARD CHAIR TO EXECUTE A QUIT CLAIM DEED TO DUANE HELFERICH**

WM02/12-165

The Ways and Means Committee recommends, moved by Baade, supported by Start, authorize the Board Chair to execute a quit claim deed to Duane Helferich, a single man, for the amount of \$50 for Lot #1, Block 73, Plat B-G, Lakewood Addition #3, Village of Lakewood Club, Muskegon County, Michigan.

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Start, Gill

Nays: None

**Motion Carried**

2002-576 **APPROVE THE SOLID WASTE FIRE EMERGENCY MEASURES**

The Board of Public Works recommends, moved by McMurray, supported by Start, to approve the solid waste fire emergency measures as shown on the attached approval.

2002-576 **APPROVE THE SOLID WASTE FIRE EMERGENCY MEASURES**  
**(continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Start, Gill

Nays: None

**Motion Carried**

**CHAIR'S REPORT**

Information regarding the Mayors & Managers Christmas Dinner was distributed to Commissioners. Commissioners are asked to RSVP if they plan to attend.

**ADMINISTRATOR'S REPORT**

Mr. Borushko provided verbal updates regarding:

- the fire at the Solid Waste facility
- Health Insurance increases
- State Agency cuts

**Old Business**

None.

**New Business**

None.

**Audience Participation**

Students were in attendance from Muskegon High School.

Meeting adjourned at 3:43 p.m.

\_\_\_\_\_  
Deputy County Clerk

/jmp

\_\_\_\_\_  
Marianne L. Hathaway,

# *M u s k e g o n   C o u n t y*

## *Board of Commissioners*

*Kenneth J. Hulka, Chairman  
Paul Baade  
Douglas Bennett  
Nancy Frye  
James J. Kobza*

*Bill Gill, Vice-Chairman  
Louis A. McMurray  
Tony Moulatsiotis  
Clarence Start*

*Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>*

**Regular Meeting**

**December 19, 2002**

**3:30 P.M.**

**Honorable Chairman Kenneth Hulka, Presiding**

The Meeting of the Board of Commissioners was called to order by Chairman Hulka. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

**Roll Call**

Present: Baade, Bennett, Frye, Gill, Hulka, Kobza, McMurray, Moulatsiotis, Start

Absent: None

2002-577    **APPROVAL OF MINUTES**

Moved by Bennett, supported by Start, to approve the minutes of the Regular Meeting of December 10, 2002, as presented.

**Motion Carried**

2002-578    **COMMUNICATION**

Moved by Frye, supported by Start, to receive and place on file communication item, Ottawa County Resolution re: Michigan Renaissance Zone Act.

**Motion Carried**

2002-579    **PRESENTATION - MONA SHORES CHOIR**

Linda and Ben Medema and Emily McPherson, of Mona Shores High School, presented a video of their trip to Washington DC and thanked Commissioners and Muskegon County for their support.

2002-580     **PRESENTATION - LAKESHORE COORDINATING COUNCIL**

Karen Youngs-Hartley presented a plaque of appreciation to Nancy Frye for having served on the Lakeshore Coordinating Council Board since 1991.

2002-581     **APPROVE THE EXTENSION OF RUNWAY 32 BY 2,500 FEET**

The Transportation Committee recommends, moved by Gill, supported by Start, to accept the recommendation of the Boyd Group Aviation Consulting, Research and Forecasting firm and approve the extension of Runway 32 by 2,500 feet, the length determined necessary by the Federal Aviation Administration Runway Safety Area Study, and further that the local share of approximately \$250,000 annually be included in the capital improvement budget over the next five fiscal years.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Start

Nays: Moulatsiotis, Hulka

**Motion Carried**

2002-582     **APPROVE DUAL BRANDING OF RENTAL CAR CONCESSIONS AT MUSKEGON COUNTY AIRPORT**

The Transportation Committee recommends, moved by Gill, supported by Start, to approve dual branding of rental car concessions at Muskegon County Airport and further authorize signing of the letter of consent from Arelco permitting operations as Alamo and National car rentals.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-583     **ESTABLISH 2003 CORDOVA DEVELOPMENT BUDGET**

The Board of Public Works recommends, moved by McMurray, supported by Start, to:

1. Establish 2003 Cordova development budget including following items 2 - 5.
2. Authorize loan of \$25,000 from fund 2430-8031 as start of preliminary planning.
3. All costs including salary and wages with necessary time sheets be included in project accruals for the 5 year period.
4. Include all costs previously incurred and include in O & M budget including costs that may have been appropriated in 2002.
5. Other measures the Administrator deems necessary.

2002-583     **ESTABLISH 2003 CORDOVA DEVELOPMENT BUDGET (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-584     **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF NOVEMBER 28<sup>TH</sup>, 2002 THROUGH DECEMBER 10<sup>TH</sup>, 2002**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, approve payment of the accounts payable of \$3,313,208.90 covering the period of November 28<sup>th</sup>, 2002 through December 10<sup>th</sup>, 2002 as presented by the County Clerk.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-585     **APPROVE THE SUBMISSION OF A FLOOD MITIGATION ASSISTANCE PROGRAM GRANT**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, approve the submission of a flood mitigation assistance program grant not to exceed \$300,000 by the Equalization Department to the Emergency Services Division of the Michigan State Police for Regional Geographical Information System enhancements.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-586     **AUTHORIZE HUMAN RESOURCES TO PURCHASE PROPERTY INSURANCE WITH THE TRAVELER'S INSURANCE COMPANY**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, authorize Human Resources to purchase property insurance for 1/01/03 to 1/01/04 with the Traveler's Insurance Company in the amount of \$329,230.

2002-586 **AUTHORIZE HUMAN RESOURCES TO PURCHASE PROPERTY INSURANCE WITH THE TRAVELER'S INSURANCE COMPANY (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-587 **PURCHASE OF GENERIC SERVICE CREDIT AT THE REQUEST OF AN EMPLOYEE THROUGH THE MUNICIPAL EMPLOYEES RETIREMENT SYSTEM OF MICHIGAN (MERS)**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, that the purchase of generic service credit at the request of an employee through the Municipal Employees Retirement System of Michigan (MERS) is only allowable subject to the following conditions: 1) The employee pays the total actuarial cost of the additional credited generic service time as determined by MERS, and 2) such purchases must occur not more than sixty (60) calendar days prior to the actual retirement date of the employee wishing to purchase generic service time, and 3) this generic time purchase shall not county towards the actual completed continuous service time with Muskegon County used to determine the percentage of retiree co-payment for medical and dental insurance benefits.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-588 **AUTHORIZE JUDGE RICHARD J. PASARELA TO PURCHASE FIVE YEARS OF ADDITIONAL CREDITED GENERIC SERVICE**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, authorize Judge Richard J. Pasarela to purchase five years of additional credited generic service as provided by the MERS plan document with 100% of the total actuarial cost paid by the employee.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-589     **ESTABLISH ORG. 4640-4642 WITHIN FUND 4640**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, that org. 4640-4642 be established within Fund 4640 and budget be established per the detail and that the budget for 4640-4640 be adjusted per the detail.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-590     **AUTHORIZE THE ADMINISTRATOR TO SIGN THE 2003 STATE SURVEY AND REMONUMENTATION PROGRAM GRANT APPLICATION**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, authorize the Administrator to sign the 2003 State Survey and Remonumentation Program Grant application and submit it to the State.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-591     **AUTHORIZE A REQUEST FOR PROPOSAL (RFP) FOR SURVEYOR SERVICES FOR THE REMONUMENTATION PROGRAM**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, authorize a Request for Proposal (RFP) for surveyor services for the Remonumentation Program.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-592 **EFFECTIVE THE FIRST FULL PAY PERIOD FOLLOWING JANUARY 1, 2003 TO INCREASE THE WAGE RATES BY 2% FOR THE COUNTY CLERK, COUNTY TREASURER, DRAIN COMMISSIONER, PROSECUTOR, REGISTER OF DEEDS AND SHERIFF, AND FOR NON-BARGAINING UNIT POSITION CLASSIFICATIONS**

The Ways and Means Committee recommends, moved by Baade, supported by Frye, effective the first full pay period following January 1, 2003 to increase the wage rates by 2% for the County Clerk, County Treasurer, Drain Commissioner, Prosecutor, Register of Deeds and Sheriff, and for non-bargaining unit position classifications as follows: non-bargaining unit, full-time, including department heads and the County Administrator, and non-bargaining hourly and part-time employees in class designations BD, ND, NF, NH, NP, NS, NT, NU, NV, NW, NX, XF, XH, XP, XS, XT, XU, XV, XW, XX and XZ.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

**CHAIR'S REPORT**

2002-593 **PRESENTATION OF PLAQUES TO DEPARTING COMMISSIONERS IN RECOGNITION OF THEIR SERVICE**

Chairman Hulka presented departing Commissioners Frye, Start, Kobza and Moulatsiotis with plaques in recognition of their service on the Muskegon County Board of Commissioners.

2002-594 **ORGANIZE A COMMITTEE REGARDING THE NAMING OF THE NORTON SHORES BRANCH LIBRARY AFTER THE LATE COMMISSIONER FUNKHOUSER**

Moved by Start, Supported by Bennett, to organize a committee regarding the naming of the Norton Shores Branch Library after the late Commissioner Funkhouser, committee to consist of Tony Moulatsiotis, Nancy Crandall, Dick Mahar, Sarah Bernard and Paul Baade.

**Motion Carried**

2002-595 **APPOINT CLARENCE START TO THE ROAD COMMISSION**

Moved by Kobza, supported by Bennett, to appoint Clarence Start to the Road Commission.

2002-595 **APPOINT CLARENCE START TO THE ROAD COMMISSION (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Hulka

Abstain: Gill, Start

Nays: None

**Motion Carried**

Chairman Hulka announced that he will not be seeking the Chair position next year but encouraged work in four areas in the future: 1. Casino in the Muskegon Area 2. Cross Lake Ferry Service 3. Infrastructure in Muskegon County must go north and must go east 4. Hilts Landing and the Northside water expansion. Chairman Hulka acknowledged and thanked Vivian Witherspoon, Sam Wendling and Steve Corwin for their support and mentoring over the years with the County Commission.

**ADMINISTRATOR'S REPORT**

2002-596 **AUTHORIZE CHAIR TO SIGN MEMORANDUM OF UNDERSTANDING BETWEEN STATE & COUNTY FOR "GENERATION 2"**

The Administrator recommends, moved by Kobza, supported by Start, to authorize the Board Chair to sign the Memorandum of Understanding between the State of Michigan Family Independence Agency, State of Michigan Department of Information Technology, Muskegon County and the 14<sup>th</sup> Judicial Court effective January 1, 2003, as amended (attachment).

Roll Call

Ayes: Baade, Bennett, Frye, Kobza, McMurray, Moulatsiotis, Start, Hulka

Absent for Vote: Gill

Nays: None

**Motion Carried**

2002-597 **ACCEPT PROPOSAL FOR EXCESS WORKERS' COMPENSATION INSURANCE WITH SAFETY NATIONAL INSURANCE CO.**

The Administrator recommends, moved by Frye, supported by Moulatsiotis, to accept the proposal for excess Workers' Compensation insurance with Safety National Insurance Company in the premium amount of \$61,200 for the period 1/01/03 to 1/01/04, subject to the annual wage audit.

2002-597     **ACCEPT PROPOSAL FOR EXCESS WORKERS' COMPENSATION  
INSURANCE WITH SAFETY NATIONAL INSURANCE CO. (continued)**

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-598     **ACCEPT PROPOSAL FOR GENERAL LIABILITY INSURANCE**

The Administrator recommends, moved by Bennett, supported by McMurray, that the Human Resources Department be authorized to join the Michigan Municipal Risk Management Authority for general liability coverage with a 2003 annual contribution of \$523,894.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-599     **APPROVAL OF COMPENSATORY CUT AT HERITAGE LANDING AND  
DISPOSAL AT SOLID WASTE**

The Administrator recommends, moved by Start, supported by Frye, for the approval of the compensatory cut at Heritage Landing, NTE 1,000 cy, from funds already approved, and disposal of the material at the County's solid waste landfill.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-600     **ACCEPTANCE OF MEDC GRANT FOR LARGE SITE INDUSTRIAL PARK  
STUDY**

The Administrator recommends, moved by Frye, supported by Kobza, to approve acceptance of the 30,000 grant from the Michigan Economic Development Corporation to cover the cost of the five county industrial park study previously authorized (Board Action 2002-472) and establishment of budget accordingly.

**Motion Carried**

2002-601 **ACCEPT THE CONTRACT BETWEEN THE MUSKEGON COUNTY PROSECUTOR AND THE STATE OF MICHIGAN FAMILY INDEPENDENCE AGENCY**

The Administrator recommends, moved by Moulatsiotis, supported by Baade, to accept the contract between the Muskegon County Prosecutor and the State of Michigan family Independence Agency, effective January 1, 2003 through December 31, 2003, which provides for legal representation for Muskegon County Neglect and abuse cases at a rate of \$73.28 per hour, not to exceed \$67,586 annually.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-602 **APPROVE THE COUNTY ADMINISTRATION REORGANIZATION AND BUDGET REDUCTION PLAN**

The Administrator recommends, moved by Kobza, supported by Start, to approve the County Administration Reorganization and Budget Reduction Plan effective January 1, 2003 and incorporate changes into the FY2002-2003 budget.

2002-603 **SUSPEND RULES AND ALLOW AUDIENCE PARTICIPATION**

Moved by Moulatsiotis, supported by Frye, to suspend rules and allow audience participation.

**Motion Carried**

Mr. Snider, Commissioner Elect, asked that action on this item be tabled until the new Board of Commissioners meets in January as these are things that the new commissioners will have to live with, they should have a say in the vote.

2002-604 **TABLE THE MOTION UNTIL THE NEW BOARD TAKES OVER**

Moved by Moulatsiotis, supported by Gill, to table the motion until the new board takes over.

Roll Call

Ayes: Moulatsiotis

Nays: Baade, Bennett, Frye, Gill, Kobza, McMurray, Start, Hulka

**Motion Defeated**

2002-605 **AMEND MOTION TO DELETE ITEM 7, AUTO ALLOWANCE**

Moved by Kobza, supported by Start, to amend the motion to delete item 7 regarding auto allowance from the Muskegon County Administration Reorganization/Budget reduction Plan.

Roll Call on Amendment

Ayes: Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis

Nays: Baade, Start , Hulka

**Motion Carried**

Roll Call on motion 2002-602 as amended

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

**Old Business**

None.

**New Business**

2002-606 **REDUCE THE EMPLOYEE CONTRIBUTION TO THE M.E.R.S. RETIREMENT SYSTEM**

Moved by Baade, supported by Start, effective January 1, 2003, to reduce the employee contribution to the M.E.R.S. Retirement System from 3.7% to 2.7% for the M.E.R.S. Division 17 (Elected Officials/Commissioners/Directors/Administrator/District Court Administrator/Circuit Court-F.O.C. Administrator) which group or division is now modified per adoption of the Administrator's Reorganization Plan to take out the positions of Budget Director (Y07501) and Information Systems & Central Services Director (Y24001) and to add in the newly created positions of Director of Finance and Management Services, the Community Development Director, the Tourism Development Director, the Criminal Justice Director and the Corporate Counsel.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start, Hulka

Nays: None

**Motion Carried**

2002-607 **AMEND THE 457 DEFERRED COMPENSATION CONTRIBUTION PROGRAM**

Moved by Baade, supported by Bennett, effective January 1, 2003, to amend the 457 deferred compensation contribution program, subject to the rules of the plan, to provide for a county contribution of \$2,000 for the six elected officials and eleven Commissioners and \$1,500 for the Administrator, District Court Administrator, Circuit Court/F.O.C. Administrator and the thirteen Directors, which group is now modified per adoption of the Administrator's Reorganization Plan to take out the positions of Budget Director (Y07501) and Information Systems & Central Services Director (Y24001) and to add in the newly created positions of Director of Finance and Management Services, the Community Development Director, the Tourism Development Director, the Criminal Justice Director and the Corporate Counsel, This contribution is in addition to the current established county matchable contribution program and does not carry a match requirement.

Roll Call

Ayes: Baade, Bennett, Frye, Gill, Kobza, McMurray, Moulatsiotis, Start

Nays: Hulka

**Motion Carried**

**Audience Participation**

Commissioner Elect, John Snider, introduced himself and thanked Commissioners.

Chairman Hulka introduced his family.

John Koens, County Treasurer, addressed the Board requesting adjustment of pay scale for Deputies to Elected Officials to a rate closer to that of Comparable Counties.

2002-608 **RAISE THE SALARY FOR THE FOUR DEPUTIES TO ELECTED OFFICIALS TO A RATE CLOSER TO THAT PAID IN COMPARABLE COUNTIES**

Moved by Moulatsiotis, supported by Kobza, to raise the salary for the four Deputies to Elected Officials to a rate closer to that paid in Comparable Counties at an additional budget expense of \$47,000.

2002-608     **RAISE THE SALARY FOR THE FOUR DEPUTIES TO ELECTED  
OFFICIALS TO A RATE CLOSER TO THAT PAID IN COMPARABLE  
COUNTIES (continued)**

Roll Call

Ayes: Moulatsiotis, Kobza

Nays: Start, McMurray, Gill, Frye, Bennett, Baade, Hulka

**Motion Defeated**

Steve Warmington, Mayor of the City of Muskegon, addressed the Board and thanked the County Board for assistance in their first year with the City and extended holiday wishes.

Robert Thomas of Muskegon High School, asked commissioners if there is any way to get the Indian back as the mascot for Muskegon High School.

David Farhat, State Representative Elect, greeted the Board.

Students were in attendance from Muskegon High School.

Meeting adjourned at 5:31 p.m.

—

---

Susan R. Doriot, County Clerk

/jmp