

M u s k e g o n C o u n t y

Board of Commissioners

*Paul T. Baade
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Bill Gill*

*Kenneth J. Hulka
Louis A. McMurray
Robert Scolnik
I. John Snider
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Organizational Meeting

**January 3, 2003
3:30 P.M.**

Susan R. Doriot, County Clerk, Presiding

The Organizational Meeting of the Board of Commissioners was called to order by County Clerk, Susan Doriot. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

Roll Call

Present: Baade, Bennett, Buzzell, Derezinski, Gill, Hulka, McMurray, Scolnik, Snider, Wisniewski

Absent: None

2002-1 **ELECTION OF PAUL BAADE AS BOARD CHAIR**

Moved by Hulka, supported by Bennett, to nominate Paul Baade as Chairman of this County Board for a two-year term upon completion of the vote and further request that all nominations be closed and that a unanimous ballot be cast for Mr. Baade.

2002-2 **AMEND THE MOTION TO A ONE-YEAR TERM**

Moved by McMurray, supported by Snider, to amend the motion to a one-year term.

Commissioner Gill asked Corporate Counsel if there is not a unanimous vote, if the motion would fail. Corporate Counsel stated as long as there is a majority vote, the motion will pass.

Roll Call on Amendment

Ayes: Gill, McMurray, Scolnik, Snider, Wisniewski

Nays: Baade, Bennett, Buzzell, Derezinski, Engle, Hulka

Motion Defeated

2003-1 **ELECTION OF PAUL BAADE AS BOARD CHAIR (continued)**

Roll Call on original motion

Ayes: Baade, Bennett, Buzzell, Derezinski, Engle, Hulka, Scolnik, Snider, Wisniewski

Abstain: Gill

Nays: McMurray

Motion Carried

Chairman Baade, Presiding.

2003-3 **NOMINATION OF VICE-CHAIR**

Moved by Snider, supported by Derezinski, to nominate Bill Gill as Vice-Chair.

Roll Call

Ayes: Baade, Bennett, Buzzell, Derezinski, Engle, Hulka, Scolnik, Snider, Wisniewski

Abstain: Gill, McMurray

Nays: None

Motion Carried

Vice-Chair Gill expressed his plan to review and revise, as necessary, the rules and regulations for the County Board of Commissioners and Committees.

2003-4 **ADOPT 2001 CALENDAR**

Moved by Hulka, supported by Bennett, to adopt the annual calendar as submitted.

Motion Carried

2003-5 **APPROVE PROPOSED COMMITTEE ASSIGNMENTS**

Moved by Hulka, supported by Wisniewski, to approve the proposed committee assignments with the consideration of Commissioner McMurray as Chair on the Public Works Board as that Board will elect their own Chair and Vice-Chair.

2003-5 **APPROVE PROPOSED COMMITTEE ASSIGNMENTS (continued)**

Roll Call

Ayes: Baade, Bennett, Buzzell, Derezinski, Engle, Gill, Hulka, McMurray, Scolnik, Snider,
Wisniewski

Nays: None

Motion Carried

2003-6 **APPROVE PROPOSED COMMISSION ASSIGNMENTS**

Moved by Hulka, supported by Snider, to approve the proposed commission appointments with consideration of Commissioner Gill on the FIA Board.

Motion Carried

Commissioner Scolnik inquired about the roll-call vote and possible rotation of the roll. It was noted as a topic to be decided in the review of the County Board of Commissioner rules and regulations.

Commissioner Bennett inquired as to the term of the Vice-Chair. It was noted that the one-year term for the Vice-Chair is covered in Michigan Compiled Law 42.

Chairman Baade introduced David Farhat, State Representative Elect for the 91st District.

Audience Participation

None.

Adjourned at 3:55 p.m.

Susan R. Doriot, County Clerk

/jmp

M u s k e g o n C o u n t y

Board of Commissioners

Paul T. Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle

Bill Gill, Vice-Chairman
Kenneth J. Hulka
Louis A. McMurray
Robert Scolnik
I. John Snider
Stephen Wisniewski

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

January 14 2003
3:30 P.M.

Honorable Chairman Paul T. Baade, Presiding

The Regular Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Pastor Dwight Reed of Commissioner Baade's home church.

Roll Call

Present:: Baade, Bennett, Buzzell, Derezinski, Engle, Gill, Hulka, McMurray, Scolnik, Snider, Wisniewski

Absent: None

2003-6 **APPROVAL OF MINUTES**

Moved by Derezinski, supported by Engle, to approve the minutes of the Organizational Meeting of January 3, 2003, as presented.

Motion Carried

2003-7 **TRANSFER FUNDING FOR THE SHERIFF'S OFFICE TO ACCURATELY REFLECT COSTS IN VARIOUS PROGRAMS**

The Courts and Public Safety Committee recommends, moved by Hulka, supported by Bennett, to transfer funding for the Sheriff's Office to accurately reflect costs in various programs for the following personnel:

Hess	S05030	1240-03035810-0535
Stevens	S05041	5810-05351010-0301
Ward	S05022	1010-03011240-0303
Wegner	S05015	1010-03011240-0303
Dunham	S05019	1010-03011240-0303
P. Herremans	S050002	1010-03011240-0303
Yax	S05038	1240-03031010-0301
Freres	S05037	1240-03031010-0301
Petersen	S050036	1240-03031010-0301

2003-7 **TRANSFER FUNDING FOR THE SHERIFF'S OFFICE TO ACCURATELY REFLECT COSTS IN VARIOUS PROGRAMS (continued)**

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, Hulka, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-8 **RENEW THE CONTRACT WITH DAVID H. DEITRICK, M.D. FOR MEDICAL SERVICES AT THE JAIL**

The Courts and Public Safety Committee recommends, moved by Hulka, supported by Bennett, to renew the contract with David H. Deitrick, M.D. for medical services at the jail at the rate of \$2,000 per month for calendar year January 1, 2003 to December 31, 2003.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, Hulka, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-9 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO INITIATE AN RFP PROCESS FOR THERAPY SERVICES**

The Human Resources Committee recommends, moved by Buzzell, supported by Hulka, authorize Brookhaven Medical Care Facility to initiate an RFP process for therapy services.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, Hulka, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-10 **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT \$30,000 FROM THE STATE OF MICHIGAN, DEPARTMENT OF COMMUNITY HEALTH**

The Human Resources Committee recommends, moved by Buzzell, supported by Hulka, authorize the Health Department to accept \$30,000 from the State of Michigan, Department of Community Health (MDCH) to support the part-time services of a registered dietician and further authorize the Health Director to enter into an agreement with a local agency for registered dietician services on an as needed basis not to exceed the amount of funding provided by MDCH.

2003-10 **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT \$30,000 FROM**

THE STATE OF MICHIGAN, DEPARTMENT OF COMMUNITY HEALTH
(continued)

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, Hulka, McMurray, Scolnik, Snider,
Wisniewski, Baade

Nays: None

Motion Carried

2003-11 **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT \$15,755.00 FROM
THE MUSKEGON COMMUNITY HEALTH PROJECT TO PROVIDE
PROFESSIONAL SERVICES IN CONJUNCTION WITH MPATH**

The Human Resources Committee recommends, moved by Buzzell, supported by Hulka, authorize the Health Department to accept \$15,755.00 from the Muskegon Community Health Project to provide professional services in conjunction with MPATH and further authorize the Health Director to sign the associated agreement.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, Hulka, McMurray, Scolnik, Snider,
Wisniewski, Baade

Nays: None

Motion Carried

2003-12 **AUTHORIZE MENTAL HEALTH TO ESTABLISH TWO NEW POSITIONS
AND DELETE ONE POSITION**

The Human Resources Committee recommends, moved by Buzzell, supported by Hulka, authorize Mental Health to establish one new position each of Client Services Manager/DD and Client Services Manager/MI and delete position number X20004, Community Placement Coordinator.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, Hulka, McMurray, Scolnik, Snider,
Wisniewski, Baade

Nays: None

Motion Carried

2003-13 **AUTHORIZE THE CMH DIRECTOR TO CONTRACT WITH BAKER HAVEN
AFC HOME**

The Human Resources Committee recommends, moved by Buzzell, supported by Hulka, authorize the CMH Director to contract with Baker Haven AFC Home for the provision of authorized Specialized Residential Services at a rate of \$45.00 per diem and Enhanced Staffing at a rate of \$11.00 per hour, from January 1, 2002, through September 30, 2003.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, Hulka, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-14 **AUTHORIZE THE CMH DIRECTOR TO INCREASE THE AUTHORIZED
SPECIALIZED RESIDENTIAL PER DIEM TO J.B.C. HOME AFC**

The Human Resources Committee recommends, moved by Buzzell, supported by Hulka, authorize the CMH Director to increase the authorized specialized residential per diem to J.B.C. Home AFC (2508 McIlwraith Street, Muskegon Heights, MI 49444) to \$60.00 a day, effective January 1, 2002, through September 30, 2003.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, Hulka, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-15 **AUTHORIZE THE TRANSFER OF FINANCIAL RESPONSIBILITY FOR
MUSKEGON RESIDENT B.S. TO NEWAYGO CMH AND OF NEWAYGO
RESIDENTS R.R. AND W.H. TO MUSKEGON CMH**

The Human Resources Committee recommends, moved by Buzzell, supported by Hulka, authorize the transfer of financial responsibility for Muskegon resident B.S. to Newaygo CMH and of Newaygo residents R.R. and W.H. to Muskegon CMH, effective the date of placement and a transfer of State General Funds from Muskegon to Newaygo of \$14,326 on an annual basis.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, Hulka, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-16 **APPROVE WEST MICHIGAN REMOVAL SERVICES AS THE VENDOR**

FOR HUMAN REMOVAL SERVICES

The Human Resources Committee presented, without recommendation, moved by Buzzell, supported by Bennett, approve West Michigan Removal Services as the vendor for human removal services and authorize the board chair to sign an agreement.

2003-17 **SUSPEND RULES TO ALLOW FOR AUDIENCE PARTICIPATION**

Moved by McMurray, supported by Gill, to suspend the rules and allow audience participation.

Motion Carried

Cleta Anderson and Dolores Cole addressed the Board encouraging renewal of the contract with the County's current provider for removal services noting past difficulties in service were a result of poor direction and urging use of minority African American vendors.

It was noted that "low-bidder" is the standard for purchasing recommendation following a bid process, however, commissioners are allowed to take other variables into consideration.

Medical Examiner Joyce L. deJong noted complaints with this vendor dealt with the one hour time for pick-up and stated she would rather have the vendor drive a safe speed and ensure the safety of others than speed to meet the time requirement. Other issues have been resolved with communication. Dr. deJong supported renewal of the current contract noting both vendors could probably do the job but a learning curve would be avoided by renewal with the current vendor.

Roll Call on motion 2003-16

Ayes: Engle, Hulka, Snider, Wisniewski, Baade

Nays: Buzzell, Derezinski, Gill, McMurray, Scolnik, Bennett

Motion Defeated

2003-18 **AWARD CONTRACT TO CURRENT VENDOR MUSKEGON REMOVAL**

Moved by Bennett, supported by Gill, to award contract to current vendor Muskegon Removal for human removal services.

Roll Call

Ayes: Derezinski, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Baade

Nays: Engle, Hulka

Motion Carried

2003-19 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF DECEMBER 11, 2002 THROUGH DECEMBER 27, 2002**

WM03/1-01

The Ways and Means Committee recommends, moved by Derezinski, supported by Hulka, approve payment of the accounts payable of \$5,281,895.41 covering the period of December 11, 2002 through December 27, 2002, as presented by the County Clerk.

Roll Call

Ayes: Derezinski, Engle, Gill, Hulka, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-19 **AUTHORIZE THE TRANSFER OF DRAIN INSPECTOR POSITION N28001 FROM FACILITIES MANAGEMENT (1010-0265) TO THE DRAIN COMMISSION (1010-0275)**

WM03/1-02

The Ways and Means Committee recommends, moved by Derezinski, supported by Hulka, authorize the transfer of Drain Inspector position N28001 from Facilities Management (1010-0265) to the Drain Commission (1010-0275.)

Roll Call

Ayes: Derezinski, Engle, Gill, Hulka, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-20 **APPROVE THE MUSKEGON COUNTY FUNDING AGREEMENT FOR MUSKEGON AREA FIRST**

WM03/1-03

The Ways and Means Committee recommends, moved by Derezinski, supported by Hulka, approve the Muskegon County Funding Agreement for Muskegon Area First for the period of October 1, 2002 through September 30, 2003 and to authorize the Board Chair to sign the document.

Roll Call

Ayes: Derezinski, Engle, Gill, Hulka, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-21 **APPROVE THE PUBLIC DEFENDER CONTRACTS FOR 2003**

WM03/1-04

The Ways and Means Committee recommends, moved by Derezinski, supported by Hulka, approve the Public Defender contracts for 2003 and authorize the Board Chairman to sign them.

Roll Call

Ayes: Derezinski, Engle, Hulka, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Baade

Nays: Gill

Motion Carried

CHAIR'S REPORT

2003-22 **APPROVE APPOINTMENTS AS RECOMMENDED**

The Chairman recommends, moved by Hulka, supported by Bennett, to approve appointments as recommended (attachment).

Roll Call

Ayes: Engle, Gill, Hulka, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

Chairman Baade noted there are several openings yet to be filled and encouraged nominations for those openings.

ADMINISTRATOR'S REPORT

2003-23 **AUTHORIZE APPLICATION FOR FUNDING FOR SERIOUS & VIOLENT OFFENDER REENTRY INITIATIVE**

The Administrator recommends, moved by Gill, supported by Bennett, authorize the Chair to sign an application for federal funding under the Serious and Violent Offender Reentry Initiative in the amount of \$600,000 with a county match of \$187,500 over a four year period of time.

2003-23 **AUTHORIZE APPLICATION FOR FUNDING FOR SERIOUS & VIOLENT
OFFENDER REENTRY INITIATIVE (continued)**

Roll Call

Ayes: Gill, Hulka, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski,
Engle, Baade

Nays: None

Motion Carried

2003-24 **AMENDMENT OF POLICY REGARDING PURCHASE OF GENERIC
SERVICE TIME CREDIT**

The Administrator recommends, moved by Hulka, supported by Bennett, that the purchase of generic service credit at the request of an employee through the Municipal Employees Retirement System of Michigan (MERS) is only allowable subject to the following conditions:

- 1) the employee pays the total actuarial cost of the additional credited generic service time as determined by MERS, and
- 2) such purchase must occur not more than sixty (60) calendar days prior to the actual retirement date of the employee wishing to purchase generic service time or alternately must occur not more than sixty (60) calendar days prior to the actual separation date from County employment for the employee wishing to purchase generic service time.
- 3) this generic time purchase shall not count towards the actual completed continuous service time with Muskegon County used to determine the percentage of retiree co-payment for medical and dental insurance benefits.

2003-25 **TABLE THE MOTION FOR CLARIFICATION**

Moved by Scolnik, supported by Snider, to table the motion for information and clarification of the effect of the motion.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Engle,
Baade

Nays: Hulka

Motion Carried

Discussion ensued regarding interpretation of the MERS option to purchase generic service credit and action taken in December with respect to MERS credit purchase. Commissioner Gill expressed Point of Personal Privilege regarding the fact that the motion has been tabled. Chairman Baade allowed discussion based on the fact that the motion was tabled to obtain additional information. Corporate Counsel, Steve Corwin, agreed with

Commissioner Gill and

suggested recessing to Thursday, January 16, 2003, to provide additional information to the Board. Commissioners Buzzell and Snider asked for charts demonstrating employee purchase cost/benefit as well as cost to the County. Administrator, Jim Borushko, noted this decision is not intended to deal with one case or cases that would affect only current staff, but to prepare a resolution that will last well into the future being fair to staff and avoid future liability to the County.

Old Business

None.

New Business

None.

Audience Participation

Cleta Anderson addressed the Board requesting a list of Committee's with citizen members and vacancies to be filled by citizen members. Commissioner Baade assured Ms. Anderson that she would be provided that list.

At 4:37 p.m., the meeting recessed to Thursday, January 16, 2003, 3:30 p.m.

Susan R. Doriot, County Clerk

/jmp

M u s k e g o n C o u n t y

Board of Commissioners

Paul T. Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezhinski
Marvin Engle

Bill Gill, Vice-Chairman
Kenneth J. Hulka
Louis A. McMurray
Robert Scolnik
I. John Snider
Stephen Wisniewski

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Reconvened Meeting

January 16 2003
3:30 P.M.

Honorable Chairman Paul T. Baade, Presiding

The Reconvened Meeting of the Board of Commissioners was called to order by Chairman Baade.

Roll Call

Present:: Baade, Bennett, Buzzell, Derezhinski, Engle, Gill, Hulka, McMurray, Scolnik, Snider, Wisniewski

Absent: None

Old Business

2003-24 **AMENDMENT OF POLICY REGARDING PURCHASE OF GENERIC SERVICE CREDIT**

The Administrator recommends, moved by Bennett, supported by Engle, that the purchase of generic service credit at the request of an employee through the Municipal Employees Retirement System of Michigan (MERS) is only allowable subject to the following conditions:

- 1) the employee pays the total actuarial cost of the additional credited generic service time as determined by MERS, and
- 2) such purchase must occur not more than sixty (60) calendar days prior to the actual retirement date of the employee wishing to purchase generic service time or alternately must occur not more than sixty (60) calendar days prior to the actual separation date from County employment for the employee wishing to purchase generic service time.
- 3) this generic time purchase shall not count towards the actual completed continuous service time with Muskegon County used to determine the percentage of retiree co-payment for medical and dental insurance benefits.

2003-24 **AMENDMENT OF POLICY REGARDING PURCHASE OF GENERIC SERVICE CREDIT (continued)**

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, Hulka, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-26 **AUTHORIZE PURCHASE OF ADDITIONAL GENERIC SERVICE CREDITS**

The Administrator recommends, moved by Gill, supported by Derezinski, to authorize Commissioner Ken Hulka to purchase five years of additional credited generic service as provided by the MERS plan document with 100% of the total actuarial cost paid by the employee.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Abstain: Hulka

Nays: None

Motion Carried

New Business

2003-27 **PREPARE A RESOLUTION FOR DONALD SEYFERTH**

Moved by Gill, supported by Hulka, to prepare a resolution for Donald Seifert of the Muskegon Community College Board as the longest elected official in Muskegon County.

Motion Carried

2003-28 **AUTHORIZE ADJUSTMENT OF THE DEPUTY TREASURER SALARY SCHEDULE BY INCREASING THE RATE PER HOUR RANGE**

Moved by Scolnik, supported by Gill, to reclassify the Deputy Treasurer position X26501, salary range for 2002 \$14.300 to \$17.788/hr to Deputy Treasurer, 2003 salary range \$22.586 to \$28.673/hr (Table/Grade) NX00310.

2003-29 **TABLE FOR ADDITIONAL INFORMATION**

Moved by Buzzell, supported by Bennett, to table for additional information.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle

Nays: Gill, Hulka, McMurray, Scolnik, Snider, Wisniewski, Baade

Motion Defeated

County Treasurer John Koens and Administrator Jim Borushko noted discussions related to this increase included the fact that the City of Muskegon will no longer be collecting the state education fund tax which will put a new demand on the Treasurer's office to collect 16000 additional tax bills which will be an increase in revenue but will double the current workload. It was also noted that the Treasurer's office will be beginning electronic transfers for quicker access to money owed to the County through various departments.

Roll Call on 2003-28

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, Hulka, McMurray, Scolnik, Snider,
Wisniewski, Baade

Nays: None

Motion Carried

Audience Participation

None.

Meeting adjourn at 3:50 p.m.

Deputy County Clerk

/jmp

Marianne L. Hathaway,

M u s k e g o n C o u n t y

Board of Commissioners

Paul T. Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle

Bill Gill, Vice-Chairman
Kenneth J. Hulka
Louis A. McMurray
Robert Scolnik
I. John Snider
Stephen Wisniewski

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

January 28 2003
3:30 P.M.

Honorable Chairman Paul T. Baade, Presiding

The Regular Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by McMurray.

Roll Call

Present:: Baade, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski

Excused: Bennett

Resigned: Hulka

Absent: None

2003-30 **APPROVAL OF MINUTES**

Moved by Derezinski, supported by Snider, to approve the minutes of the Regular Meeting of January 14, and the Reconvened Meeting of January 16, 2003, as presented.

Motion Carried

2003-31 **COMMUNICATIONS**

Moved by Derezinski, supported by Snider, to receive and place on file the following communications item:

- A. Public Health - MI Childhood Immunization Registry Region 2
- B. West MI Veterans, Inc. - Financial Statements & Independent Auditors' Reports (available on Commission desk)

Motion Carried

2003-32 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF DECEMBER 28, 2002 THROUGH JANUARY 14, 2003**

The Ways and Means Committee recommends, moved by Derezinski, supported by Snider, approve payment of the accounts payable of \$6,427,795.02 covering the period of December 28, 2002 through January 14, 2003, as presented by the County Clerk.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-33 **AUTHORIZE THE HEALTH DEPARTMENT TO AMEND ITS CURRENT FY03 BUDGET RESULTING IN NO CHANGE TO THE BUDGETED GENERAL FUND APPROPRIATIONS**

The Ways and Means Committee recommends, moved by Derezinski, supported by Snider, authorize the Health Department to amend its current FY03 budget (revenues and expenditures) from \$7,157,987 to \$7,110,472; delete three (3) positions (G21023, G21003 and N57001) and layoff employees effective February 14, 2003; and adjust other line items to include the MDCH cuts, additional grant funding, and staff/funding transfers resulting in no change to the budgeted general fund appropriations.

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: Gill

Motion Carried

2003-34 **AMEND THE GRANT APPLICATION BUDGET FOR THE MICHIGAN BUREAU OF JUVENILE JUSTICE'S RE-ENTRY SERVICES TO YOUTH**

The Ways and Means Committee recommends, moved by Derezinski, supported by Snider, amend the grant application budget for the Michigan Bureau of Juvenile Justice's re-entry services to youth, changing the state grant share from \$150,000 to \$135,000 and changing the local match share from \$2,450 to \$17,450 with the overall grant budget remaining unchanged at \$152,450.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-35 **ACCEPT THE LETTER OF RESIGNATION FROM KENNETH J. HULKA,**

COMMISSIONER DISTRICT NO. 6

The Ways and Means Committee recommends, moved by Derezinski, supported by Snider, accept the letter of resignation from Kenneth J. Hulka, Commissioner District No. 6, effective January 19, 2003.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-36 **APPROVE A FIVE-YEAR OPERATING AGREEMENT WITH CORPORATE JET CENTER**

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve a five-year operating agreement with Corporate Jet Center as outlined and further authorize the Chairman to execute the agreement as prepared by Corporate Counsel.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-37 **APPROVE THE LETTER OF AGREEMENT DATED FEBRUARY 1, 2003, BETWEEN THE MUSKEGON AIRPORT TRAFFIC CONTROL TOWER AND MUSKEGON COUNTY AIRPORT**

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve the Letter of Agreement dated February 1, 2003, between the Muskegon Airport Traffic Control Tower and Muskegon County Airport covering control of aircraft, vehicles, and pedestrians on the airport, and further authorize the Chairman to execute the agreement as prepared.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-38 **APPROVE THE LETTER OF UNDERSTANDING REGARDING FEDERAL TRANSIT FORMULA FUNDING WITH THE CITY OF GRAND HAVEN**

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve the Letter of Understanding regarding federal transit formula funding with the City of Grand Haven and to authorize the Chairman to sign the agreement.

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: Gill

Motion Carried

2003-39 **AUTHORIZE PAYMENT OF \$5,000 IN ANNUAL DUES**

The Transportation Committee recommends, moved by Gill, supported by Engle, to authorize payment of \$5,000 in annual dues from MATS to the West Michigan Shoreline Regional Development Commission Metropolitan Planning Organization program.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-40 **APPROVE THE FY2004 STATE APPLICATION FOR TRANSIT OPERATING AND CAPITAL ASSISTANCE**

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve the FY2004 state application for transit operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the County Administrator as the Transportation Coordinator, and to publish the public notice.

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: Gill

Motion Carried

2003-41 **APPROVE THE 2003 CHARTER SERVICE PROPOSAL**

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve the 2003 Charter Service Proposal and to publish the public notice.

2003-41 **APPROVE THE 2003 CHARTER SERVICE PROPOSAL (continued)**

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: Gill

Motion Carried

2003-42 **APPROVE CHANGE ORDER 1 TO THE MUSKEGON AREA TRANSIT SYSTEM COMPRESSED NATURAL GAS FUELING STATION PROJECT**

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve Change Order 1 to the Muskegon Area Transit System Compressed Natural Gas Fueling Station project and authorize the Chairman to execute the agreement.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-43 **AWARD THE BID FOR TRANSIT SUPPORT VEHICLES TO DON RYPMA CHEVROLET**

The Transportation Committee recommends, moved by Gill, supported by Engle, to award the bid for transit support vehicles to Don Rypma Chevrolet and to purchase one Chevy Impala (\$16,823) and one Chevy K2500 regular cab pickup w/plow package (\$23,069).

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-44 **AWARD A CONTRACT TO MCSI FOR THE PURCHASE AND INSTALLATION OF AUDIO/VISUAL EQUIPMENT AT THE LOUIS A. MCMURRAY CONFERENCE AND TRANSPORTATION CENTER**

The Transportation Committee recommends, moved by Gill, supported by Engle, move to award a contract to MCSI for the purchase and installation of audio/visual equipment at the Louis A. McMurray Conference and Transportation Center at a cost of \$32,989.

2003-44 **AWARD A CONTRACT TO MCSI FOR THE PURCHASE AND
INSTALLATION OF AUDIO/VISUAL EQUIPMENT AT THE LOUIS A.
MCMURRAY CONFERENCE AND TRANSPORTATION CENTER
(continued)**

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, Scolnik, Snider, Wisniewski, Baade

Abstain: McMurray

Nays: None

Motion Carried

CHAIR'S REPORT

2003-45 **COMMITTEE AND CITIZEN APPOINTMENTS**

The Chairman recommends, moved by Scolnik, supported by Gill, to approve the following committee appointments:

Commissioner Appointments

Planning Commission	Steve Wisniewski Marvin Engle
WMSRDC	Paul Baade (one vacancy remaining)
Muskegon Area wide Plan	I John Snider
Michigan Association for local Public Health	Steve Wisniewski
Muskegon Area First	Bob Scolnik

Citizen Appointments

Foreign Trade Zone	Todd Battle
Community Corrections	Dorothy Scott
WEMET Board	Mayor Rillastine Wilkins

2003-46 **SET FEBRUARY 7, 2003 AS THE DEADLINE FOR APPLICANTS TO THE
MUSKEGON COUNTY COMMISSION, DISTRICT 6 POSITION**

The Chairman recommends, moved by Gill, supported by Snider, set February 7, 2003 as the deadline for applicants to the Muskegon County Commission, District 6 position.

Motion Carried

ADMINISTRATOR'S REPORT

2003-47 **FY2004 BUDGET INSTRUCTIONS TO DEPARTMENTS**

Bruce Schouten presented an overview of the FY2004 Budget Cycle.

2003-48 **PRESENTATIONS**

Administrator, Jim Borushko, recommended arranging presentations from agencies and non-profit organizations that receive funding from Muskegon County in preparation for the 2004 Budget process.

Old Business

Commissioner Gill asked for spending report for Public Defenders, Attorney's outside of Public Defender and Corporate Counsel's law firm for the past couple years.

New Business

None.

Audience Participation

None.

Meeting adjourned at 4:05 p.m.

Deputy County Clerk

/jmp

Marianne L. Hathaway,

M u s k e g o n C o u n t y

Board of Commissioners

Paul T. Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle

Bill Gill, Vice-Chairman
Louis A. McMurray
Robert Scolnik
I. John Snider
Stephen Wisniewski

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

February 13, 2003
3:50 P.M.

Honorable Chairman Paul T. Baade, Presiding

The Regular Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Scolnik.

Roll Call

Present:: Baade, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski

Absent: None

2003-49 **APPROVAL OF MINUTES**

Moved by Bennett, supported by McMurray, to approve the minutes of the Regular Meeting of January 28, 2003, as presented.

Motion Carried

2003-50 **AUTHORIZE THE CMH DIRECTOR TO APPROVE AN INCREASE IN THE HOURLY RATE FOR COMPREHENSIVE THERAPY CENTER, INC.**

The Human Resources Committee recommends, moved by Buzzell, supported by Gill, authorize the CMH Director to approve an increase in the hourly rate for Comprehensive Therapy Center, Inc. from \$61.00 to \$64.00 effective January 1, 2003 through September 30, 2003, and approve reimbursement of authorized mileage at the County government rate for the Speech Therapist round-trip travel from John Halmond Center to the consumer's home/day program.

2003-50 **AUTHORIZE THE CMH DIRECTOR TO APPROVE AN INCREASE IN THE HOURLY RATE FOR COMPREHENSIVE THERAPY CENTER, INC. (continued)**

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-51 **AWARD THE BID, RFB 03-1275, TO THE LOW BIDDER, VANDERVEN CONSTRUCTION COMPANY**

The Human Resources Committee recommends, moved by Buzzell, supported by Gill, award the bid, RFB 03-1275, to the low bidder, VanderVen Construction Company, Muskegon, MI for shower installation at the Muskegon Life Skills program at a total cost of \$7,974.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-52 **AUTHORIZE THE CMH DIRECTOR TO INCREASE 2003 CONTRACT RATES BY 2%, EFFECTIVE JANUARY 1, 2003**

The Human Resources Committee recommends, moved by Buzzell, supported by Gill, authorize the CMH Director to increase 2003 contract rates by 2%, effective January 1, 2003 for the vendors/providers identified in Attachment A: 2% Provider Rate Increases.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-53 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF JANUARY 15TH, 2002 THROUGH JANUARY 31ST, 2003**

The Ways and Means Committee recommends, moved by Derezinski, supported by Snider, approve payment of the accounts payable of \$8,228,950.12 covering the period of January 15th, 2002 through January 31st, 2003, as presented by the County Clerk.

2003-53 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF JANUARY 15TH, 2002 THROUGH JANUARY 31ST, 2003 (continued)**

Roll Call

Ayes: Buzzell, Dereziński, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2003-54 **ACCEPT AND PLACE ON FILE THE COMPREHENSIVE ANNUAL FINANCIAL REPORT AND MANAGEMENT LETTER**

The Ways and Means Committee recommends, moved by Dereziński, supported by Snider, accept and place on file the Comprehensive Annual Financial Report and Management Letter for the fiscal year ended September 30, 2002.

Roll Call

Ayes: Buzzell, Dereziński, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2003-55 **AWARD THE PURCHASE OF A REPLACEMENT VEHICLE FOR THE COUNTY POOL FROM GREAT LAKES FORD**

WM03/02-10

The Ways and Means Committee presented, without recommendation, moved by Dereziński, supported by Snider, to award the purchase of a replacement vehicle for the County pool from Great Lakes Ford, not to exceed \$14,577, to be paid from insurance funds authorized for this purpose.

2003-56 **TABLE THE MOTION WM03/02-10**

Moved by Gill, supported by Engle, to table the motion WM03/02-10 until the next Full Board.

Roll Call

Ayes: Dereziński, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-57 **AUTHORIZE THE DEPARTMENT OF PUBLIC WORKS TO SUBMIT A
PREAPPLICATION TO ECONOMIC DEVELOPMENT ADMINISTRATION
FOR DEVELOPMENT OF THE FORMER CORDOVA SITE**

Moved by Derezinski, supported by Snider, to table WM03/02-11 to authorize the Department of Public Works to submit a preapplication to Economic Development Administration for development of the former Cordova site; authorize titling the project Muskegon County Business/Industrial Park-Dalton; and authorize an RFP for engineer selection through the Purchasing Department.

Roll Call

Ayes: Gill, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: McMurray

Motion Carried

2003-58 **AUTHORIZE THE CIRCUIT COURT-FAMILY DIVISION ENTERING INTO
A ONE-YEAR CONTRACT WITH BI INC.**

The Courts and Public Safety Committee recommends, moved by Snider, supported by Bennett, authorize the Circuit Court-Family Division entering into a one-year contract with BI Inc. to provide electronic monitoring equipment and services.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-59 **AUTHORIZE THE CIRCUIT COURT-FAMILY DIVISION TO PURCHASE
TWO 2003 CHEVY IMPALA AUTOMOBILES FROM DON RYPMA**

The Courts and Public Safety Committee presented, without recommendation, moved by Wisniewski, supported by Bennett, to authorize the Circuit Court-Family Division to purchase two 2003 Chevy Impala automobiles from Don Rypma at the cost of \$16,687 per vehicle.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

CHAIR'S REPORT

2003-60 **APPOINT NANCY WATERS TO THE DISTRICT 6 COMMISSION SEAT**

Moved by Gill, supported by Bennett, to appoint Nancy Waters to the District 6 Commission seat until the position is filled by election

Roll Call

Ayes: McMurray, Baade, Bennett, Buzzell, Gill,

Nays: Scolnik, Snider, Wisniewski, Derezinski, Engle

Motion Failed

2003-61 **TO NOT APPOINT ANYONE TO THIS POSITION AND SET THE DATE FOR ELECTION**

Moved by Scolnik, supported by Snider, to not appoint anyone to this position and set the date for election as expiditiously a possible.

2003-62 **TABLE THIS DISCUSSION PENDING CORRECT INFORMATION FROM THE CLERK**

Moved by McMurray, supported by Gill, to table this discussion pending correct information from the Clerk.

Roll Call

Ayes: Bennett, Buzzell, Gill, McMurray

Nays: Scolnik, Snider, Wisniewski, Derezinski, Engle, Baade

Motion Failed

Roll Call on Item 2003-61

Ayes: Scolnik, Snider, Wisniewski, Engle , Gill

Nays: Bennett, Buzzell, Derezinski, McMurray, Baade

Motion Failed

2003-63 **APPOINT ELROY BUCKNER TO FILL THE DISTRICT 6 COUNTY COMMISSION SEAT UNTIL FILLED BY ELECTION**

Moved by Derezinski, supported by Snider, to appoint Elroy Buckner to fill the District 6 County Commission seat until filled by election.

2003-63 **APPOINT ELROY BUCKNER TO FILL THE DISTRICT 6 COUNTY COMMISSION SEAT UNTIL FILLED BY ELECTION (continued)**

Roll Call

Ayes: Derezinski, Baade

Nays: Snider, Wisniewski, Bennett, Buzzell, Engle, Gill, McMurray, Scolnik

Motion Failed

2003-64 **SET THE DATE FOR THE COUNTY COMMISSION DISTRICT 6 SPECIAL ELECTION AS RAPIDLY AS POSSIBLE**

Moved by Snider, supported by Engle, to set the date for the County Commission District 6 Special election as rapidly as possible.

Roll Call

Ayes: Wisniewski, Bennett, Buzzell, Derezinski, Engle, Scolnik, Snider, Baade

Nays: Gill, McMurray

Motion Carried

ADMINISTRATOR'S REPORT

2003-65 **AUTHORIZE THE MUSKEGON COUNTY EMPLOYEES' PICNIC**

The Administrator recommends, moved by McMurray, supported by Scolnik, to authorize the Muskegon County Employees Picnic being held at the Muskegon Air Fair on July 5 and 6, 2003.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-66 **ELIMINATE USE OF FUELMAN SYSTEM FOR NON-COUNTY OWNED VEHICLES**

The Administrator recommends, moved by Snider, supported by Wisniewski, to eliminate the use of the fuelman system for non-county owned vehicles and replace with a \$1200 annual fuel allowance and further to place this and all other fringe benefit payments that are not currently paid through the payroll system, (i.e. auto allowance, ancillary wages) with payment and tax withholdings on a pay by pay basis on the payroll system.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

Old Business

None.

New Business

None.

Audience Participation

None.

Meeting adjourned at 4:40 p.m.

—

/jmp

Susan R. Doriot, County Clerk

M u s k e g o n C o u n t y

Board of Commissioners

Paul T. Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle

Bill Gill, Vice-Chairman
Louis A. McMurray
Robert Scolnik
I. John Snider
Stephen Wisniewski

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

February 25, 2003
3:50 P.M.

Honorable Chairman Paul T. Baade, Presiding

The Regular Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

Roll Call

Present:: Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Baade

Excused: Gill

Absent: None

2003-67 **APPROVAL OF MINUTES**

Moved by Bennett, supported by Derezinski, to approve the minutes of the Regular Meeting of February 13, 2003, with correction to page 23, item 2003-60 Roll Call vote changing Present and Absent to Ayes and Nays.

Motion Carried

2003-68 **COMMUNICATIONS**

Moved by Snider, supported by Bennett, to receive and place on file the following Communications:

- A. Oceana County Updated Comprehensive Plan
- B. WMSRDC Financial Statements and Independent Auditor's Report (available on Commission desk)

Motion Carried

2003-69 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF FEBRUARY 1, 2003 THROUGH FEBRUARY 11, 2003**

WM03/2-13

The Ways and Means Committee recommends, moved by Derezinski, supported by Snider, approve payment of the accounts payable of \$9,162,593 covering the period of February 1, 2003 through February 11, 2003, as presented by the County Clerk.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-70 **AWARD THREE-YEAR CONTRACTS TO: MOORE & BRUGGINK; WESTSHORE CONSULTING; AND DRISENGA & ASSOCIATES, INC.**

WM03/2-14

The Ways and Means Committee recommends, moved by Derezinski, supported by Snider, award three-year contracts to: Moore & Bruggink for a total of \$50,736; Westshore Consulting for a total of \$50,737.50; and Driesenga & Associates, Inc. for a total of \$57,255 for surveyor services for the Remonumentation program.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-71 **EXEMPT DESIGNATED GROUPS FROM INTEREST AND ADMINISTRATION FEES IN EXCESS OF THE ONE PERCENT CHARGED BY THE LOCAL UNITS THROUGH APRIL 30TH, 2003 ON THEIR CURRENT PROPERTY TAX BILLS AS PERMITTED BY LAW**

WM03/2-15

The Ways and Means Committee recommends, moved by Derezinski, supported by Snider, exempt senior citizens, paraplegics, quadriplegic, eligible service veterans, eligible widows of service veterans, the permanently disabled, and the blind from interest and administration fees in excess of the one percent charged by the local units through April 30th, 2003 on their current property tax bills as permitted by law.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-72 **ADOPT THE RESOLUTION AUTHORIZING THE COUNTY OF MUSKEGON TO BORROW AGAINST ANTICIPATED DELINQUENT 2002 TAXES**

WM03/2-16

The Ways and Means Committee recommends, moved by Derezinski, supported by Snider, adopt the resolution authorizing the County of Muskegon to borrow against anticipated delinquent 2002 taxes.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-73 **APPROVE A THREE-YEAR OFFICE AGREEMENT WITH LAKESHORE CORPORATE IDENTITY**

TR03/02-11

The Transportation Committee recommends, moved by Scolnik, supported by Bennett, approve a three-year office agreement with Lakeshore Corporate Identity as presented and further authorize the chairman to execute the agreement as prepared and approved by County Counsel.

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2003-74 **AUTHORIZE FUNDS OF LAKE CONTROL ACTION IN CIRCUIT COURT WITH RESPECT TO DUCK LAKE**

TR03/02-12

The Transportation Committee recommends, moved by Scolnik, supported by Bennett, authorize filing of lake control action in Circuit Court with respect to Duck Lake under MCL324.30702 for the designating Fruitland Township as the lead agency.

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

CHAIR'S REPORT

2003-75 **PROCLAIM SATURDAY, MARCH 1, 2003 AS "BOWL FOR KIDS' SAKE DAY" AND THE THIRD WEEK IN MAY AS "ATHLETES WITH PHYSICAL DISABILITIES WEEK"**

The Chairman recommends, moved by Engle, supported by Wisniewski, to proclaim Saturday, March 1, 2003 as Big Brothers/Big Sisters "Bowl for Kids' Sake Day" and proclaim the third week in May as Michigan Disability Sports Alliance "Athletes with Physical Disabilities Week".

Motion Carried

2003-76 **COMMITTEE AND CITIZEN APPOINTMENTS**

The Chairman recommends, moved by Derezinski, supported by Engle, to approve the following committee and citizen appointments:

Hilts Landing Committee	Chairman Baade
Public Works	remove Chairman Baade I. John Snider
Economic Development	Ken Walcott
Museum Board	Sabina Freeman

Roll Call

Ayes: Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

ADMINISTRATOR'S REPORT

2003-77 **APPOINT DAVE KENDRICK TO WASTEWATER INTERIM DIRECTOR EFFECTIVE FEBRUARY 3, 2003, AT A SALARY TABLE/GRADE NX00432, STEP 6**

The Administrator recommends, moved by McMurray, supported by Engle, to appoint Dave Kendrick, Wastewater Assistant Director, to Wastewater Interim Director effective February 3, 2003, at a salary table/grade NX00432, Step 6 (\$*4,181.76), which is ten percent higher than his current salary range and salary.

2003-77 **APPOINT DAVE KENDRICK TO WASTEWATER INTERIM DIRECTOR
EFFECTIVE FEBRUARY 3, 2003, AT A SALARY TABLE/GRADE
NX00432, STEP 6 (continued)**

Roll Call

Ayes: Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-78 **APPROVE FUNDING TRANSFERS AND REVISED BUDGET FOR FUND
5920-WASTEWATER**

The Administrator recommends, moved by Derezinski, supported by Snider, to approve a funding transfer (Fund 5920) for two Wastewater positions and revise the Wastewater budget as attached, effective March 1, 2003.

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-79 **APPROVE PROPERTY DISPOSAL POLICY AND APPROVE LEASE OF
SPACE FOR COUNTY AUCTION**

The Administrator recommends, moved by Scolnik, supported by Wisniewski, approve the Property Disposal Policy as presented and authorize the purchase of auction software, subscription fees, and encryption software at a cost not to exceed \$4,584 and to approve the lease of space for the County auction from Kirksey Investment Corp., not to exceed \$12,000, to be paid from savings in current space costs and/or proceeds from the auction and further to set May 17, 2003, as the date of the auction.

Roll Call

Ayes: McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

Old Business

2003-80 **AWARD PURCHASE OF REPLACEMENT VEHICLE FROM GREAT LAKES FORD**

Moved by Bennett, supported by Wisniewski, to award the purchase of a replacement vehicle from Great Lakes Ford, not to exceed \$14,577, to be paid from Insurance funds authorized for this purpose.

Roll Call

Ayes: Snider, Wisniewski, Buzzell, Engle, McMurray, Baade

Nays: Scolnik, Bennett, Derezinski

Motion Carried

New Business

None.

Audience Participation

Students were in attendance from Muskegon High School.

Meeting recessed at 4:27 p.m. until February 27, 2003.

—

Susan R. Doriot, County Clerk

/jmp

M u s k e g o n C o u n t y

Board of Commissioners

Paul T. Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle

Bill Gill, Vice-Chairman
Louis A. McMurray
Robert Scolnik
I. John Snider
Stephen Wisniewski

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Reconvened Meeting of February 25, 2003

February 27, 2003
4:30 P.M.

Honorable Chairman Paul T. Baade, Presiding

The Reconvened Meeting of the Board of Commissioners was called to order by Chairman Baade.

Roll Call

Present:: Baade, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski

Absent: None

2003-81 **AUTHORIZE CHAIRMAN TO EXECUTE ATTACHED "DRAFT 2" PARTICIPATION AGREEMENT WITH CITY OF MUSKEGON FOR CROSS LAKE FERRY SERVICE AT MART DOCK**

Moved by Gill, supported by Derezinski, to authorize Chairman to execute attached "Draft 2" Participation Agreement with City of Muskegon for Cross Lake Ferry service, but as modified, so as to provide for County participation only if Cross Lake Ferry service is located at Mart Dock, in which case providing for County commitment for \$400,000, with internal loan from delinquent tax revolving fund prior Year Surplus but to be ultimately paid if necessary using 80% of the Accommodation Tax from Holiday Inn.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

Meeting recessed at 4:34 p.m. to the call of the Chair.

 Deputy County Clerk

 Marianne L. Hathaway, Chief

/jmp

M u s k e g o n C o u n t y
Board of Commissioners

Paul T. Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle

Bill Gill, Vice-Chairman
Louis A. McMurray
Robert Scolnik
I. John Snider
Stephen Wisniewski

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Reconvened Meeting of February 27, 2003

March 11, 2003
3:31 P.M.

Honorable Chairman Paul T. Baade, Presiding

The Reconvened Meeting of the Board of Commissioners was called to order by Chairman Baade.

Roll Call

Present:: Baade, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski

Absent: None

2003-82 **ADJOURN**

Moved by Gill, supported by Derezinski, to adjourn the reconvened meeting of February 27, 2003.

Motion Carried

Meeting adjourned at 3:32 p.m.

County Clerk

Susan R. Doriot, Deputy

/jmp

M u s k e g o n C o u n t y

Board of Commissioners

Paul T. Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle

Bill Gill, Vice-Chairman
Louis A. McMurray
Robert Scolnik
I. John Snider
Stephen Wisniewski

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

March 11, 2003
3:32 P.M.

Honorable Chairman Paul T. Baade, Presiding

The Regular Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Chairman Baade.

Roll Call

Present:: Baade, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski

Absent: None

2003-83 **APPROVAL OF MINUTES**

Moved by Bennett, supported by Engle, to approve the minutes of the Regular Meeting of February 25, with corrections, adding agreement mentioned in item 2003-73 and removing Gill from roll call votes for items 2003-78 and 2003-79; approval of the minutes of the Reconvened Meeting of February 27, 2003.

Motion Carried

2003-84 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF FEBRUARY 12, THROUGH 28, 2003**

WM03/3-17

The Ways and Means Committee recommends, moved by Baade, supported by Gill, approve payment of the accounts payable of \$6,640,285.76 covering the period of February 12, 2003 through February 28, 2003, as presented by the County Clerk.

2003-84 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF FEBRUARY 12, THROUGH 28, 2003 (continued)**

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2003-85 **AUTHORIZE THE CHAIR OF THE MUSKEGON BOARD OF COMMISSIONERS TO EXECUTE THE STATE OF MICHIGAN FY 2002 SUPPLEMENTAL FUNDS GRANT AGREEMENT**

WM03/3-18

The Ways and Means Committee recommends, moved by Baade, supported by Gill, authorize the Chair of the Muskegon Board of Commissioners to execute the State of Michigan FY 2002 Supplemental Funds Grant Agreement (December 15, 2002 through December 15, 2003) between the State of Michigan and Muskegon County, and direct appropriate staff to establish a budget for such grant.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2003-86 **ADOPT RESOLUTION RECOGNIZING "SEVERE WEATHER AWARENESS WEEK"**

WM03/3-19

The Ways and Means Committee recommends, moved by Baade, supported by Gill, adopt resolution recognizing "Severe Weather Awareness Week" in Muskegon County, March 16, 2003 through March 22, 2003.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2003-87 **APPROVE CHANGER ORDER #4 AND CHANGE ORDER #5 FOR HERITAGE LANDING**

WM03/3-20

The Ways and Means Committee recommends, moved by Baade, supported by Gill, approve Change Order #4 and Change Order #5 for Heritage Landing (for a new contract total of \$1,606,894.66).

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2003-88 **APPROVE AND PLACE ON FILE THE SINGLE AUDIT REPORT**

WM03/3-21

The Ways and Means Committee recommends, moved by Baade, supported by Gill, approve and place on file the Single Audit Report

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2003-89 **AUTHORIZE PURCHASE OF AN HP 4300 DTN LASER PRINTER**

WM03/3-22

The Ways and Means Committee recommends, moved by Baade, supported by Gill, authorize purchase of an HP 4300 DTN Laser Printer.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2003-90 **APPROVE THE ACCEPTANCE OF THE SPECIAL IMPROVEMENT PROJECT GRANT**

CPS03/3-5

The Courts and Public Safety Committee recommends, moved by Baade, supported by Bennett, approve the acceptance of the Special Improvement Project Grant and establish three (3) positions for the duration of the grant.

2003-90 **APPROVE THE ACCEPTANCE OF THE SPECIAL IMPROVEMENT
PROJECT GRANT (continued)**

Roll Call

Ayes: Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Buzzell, Baade

Abstain: Bennett

Nays: None

Motion Carried

2003-91 **AUTHORIZE THE FILLING OF SIX (6) SEASONAL MARINE OFFICER
POSITIONS**

CPS03/3-6

The Courts and Public Safety Committee recommends, moved by Baade, supported by Bennett, authorize the filling of six (6) seasonal marine officer positions.

Roll Call

Ayes: Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Buzzell, Baade

Abstain: Bennett

Nays: None

Motion Carried

2003-92 **AUTHORIZE PROBATE COURT TO NEGOTIATE THE ACQUISITION OF
A JEFFERSON AUDIO VISUAL COURT RECORDING SYSTEM**

CPS03/3-7

The Courts and Public Safety Committee recommends, moved by Baade, supported by Bennett, authorize Probate Court to negotiate the acquisition of a Jefferson Audio Visual court recording system.

Roll Call

Ayes: Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Buzzell, Baade

Abstain: Bennett

Nays: Gill

Motion Carried

2003-93 **ACCEPT THE JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT**
CPS03/3-8

The Courts and Public Safety Committee recommends, moved by Baade, supported by Bennett, accept the Juvenile Accountability Incentive Block Grant from the Michigan FIA and approve funding sources for two (2) positions for the duration of the grant.

2003-93 **ACCEPT THE JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT
(continued)**

Roll Call

Ayes: Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Buzzell, Baade

Abstain: Bennett

Nays: None

Motion Carried

2003-94 **AUTHORIZE AN INCREASE IN RATES FOR HERITAGE HOMES, INC.**
HR03/3-13

The Human Resources Committee recommends, moved by Buzzell, supported by Gill, authorize an increase in rates for Heritage Homes, Inc.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-95 **AUTHORIZE A CONTRACT WITH HOPE NETWORK OF WEST MICHIGAN**
HR03/3-14

The Human Resources Committee recommends, moved by Buzzell, supported by Gill, authorize a contract with Hope Network of West Michigan as presented.

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

Motion Carried

2003-96 **APPROVE PURCHASING DEPARTMENT TO ISSUE AN RFP FOR**
PURCHASE OF AN ELECTRONIC MEDICAL RECORDS SYSTEM FOR
CMH

HR03/3-15

The Human Resources Committee recommends, moved by Buzzell, supported by Gill, approve Purchasing Department to issue an RFP for purchase of an Electronic Medical Records System for CMH.

2003-96 **APPROVE PURCHASING DEPARTMENT TO ISSUE AN RFP FOR PURCHASE OF AN ELECTRONIC MEDICAL RECORDS SYSTEM FOR CMH (continued)**

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-97 **TABLE MOTION TO APPROVE THE AMENDMENT OF COMMUNITY MENTAL HEALTH (CMH) FY 02/03 BUDGET**

HR03/3-16

Moved by Snider, supported by Buzzell, to table motion to approve the amendment of Community Mental Health (CMH) FY 02/03 budget from \$60,252,982 to \$60,092,650 for revenues, and from \$60,170,482 to \$60,029,450 for expenditures, and approve CMH personnel position changes as listed.

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

Motion Carried

2003-98 **AUTHORIZE THE ELIMINATION OF MIHAS PROGRAM**

HR03/3-17

The Human Resources Committee recommends, moved by Buzzell, supported by Gill, authorize the elimination of MIHAS program, deletion and layoff of six (6) positions and amend FY03 and FY04 budget.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-99 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO CONTINUE THERAPY SERVICES WITH BROOKS REHAB**

HR03/3-18

The Human Resources Committee recommends, moved by Buzzell, supported by Gill, authorize Brookhaven Medical Care Facility to continue therapy services with Brooks Rehab for a two-year period.

2003-99 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO CONTINUE
THERAPY SERVICES WITH BROOKS REHAB (continued)**

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski,
Baade

Nays: None

Motion Carried

2003-100 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO SOLICIT
BIDS FOR THE REPLACEMENT OF THE FIRE ALARM SYSTEM PANEL
AND ALARM DEVICES**

HR03/3-20

The Human Resources Committee recommends, moved by Buzzell, supported by Gill,
authorize Brookhaven Medical Care Facility to solicit bids for the replacement of the fire
alarm system panel and alarm devices.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski,
Baade

Nays: None

Motion Carried

2003-101 **SELL THE LOT LEGALLY DESCRIBED AS: LOT 50, BLOCK 65,
LAKEWOOD ADDITION #3, PLAT BF, DALTON TOWNSHIP, MUSKEGON
COUNTY, MICHIGAN TO LAWRENCE D. HELFERICH**

CD/SP-03/2-1

The Community Development/Strategic Planning Committee recommends, moved by
Bennett, supported by Snider, sell the lot legally described as: Lot 50, Block 65, Lakewood
Addition #3, Plat BF, Dalton Township, Muskegon County, Michigan to Lawrence D.
Helferich for \$50 on a quit claim deed.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Engle,
Baade

Nays: None

Motion Carried

CHAIR'S REPORT

2003-102 **APPOINT DONALD STUDAVERN TO THE PLANNING COMMISSION**

The Chairman recommends, moved by Gill, supported by Engle, to appoint Donald Studaven to the Planning Commission.

2003-103 **TABLE THE MOTION FOR ADDITIONAL INFORMATION**

Moved by Bennett, supported by Snider, to table the motion for additional information.

Motion Carried

ADMINISTRATOR'S REPORT

Administrator Borushko reported regarding information from the State of Michigan for revenue sharing; staff is analyzing for impact.

Old Business

None.

New Business

2003-104 **PREPARE A RESOLUTION FOR THE PASTOR OF MT ZION CHURCH OF GOD IN CHRIST**

Moved by Gill, supported by Bennett, to prepare a resolution for the Pastor of Mt Zion Church of God in Christ in recognition of his 75th Birthday and his activity and involvement in community matters.

Motion Carried

Audience Participation

Students were in attendance from Muskegon High School.

Commissioner McMurray recognized Nancy Waters, citizen of the 6th Commission District. Nancy Waters addressed the Board stating she was in attendance to see what issues were before the board and to get an idea of how she would vote if she is elected as a member of the Board of Commissioners.

Meeting adjourned at 3:55 p.m.

—

/jmp

Susan R. Doriot, County Clerk

M u s k e g o n C o u n t y

Board of Commissioners

Paul T. Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle

Bill Gill, Vice-Chairman
Louis A. McMurray
Robert Scolnik
I. John Snider
Stephen Wisniewski

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

March 25, 2003
3:30 P.M.

Honorable Chairman Paul T. Baade, Presiding

The Regular Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

Roll Call

Present:: Baade, Bennett, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski

Excused: Buzzell

Absent: None

2003-105 **APPROVAL OF MINUTES**

Moved by Engle, supported by Snider, to approve the minutes of the Reconvened Meeting of February 27, on March 11, and the Regular Meeting of March 11, 2003.

Motion Carried

2003-106 **SECRETARY OF STATE, TERRI LYNN LAND, WILL BE IN MUSKEGON AT THE APPLE AVENUE SECRETARY OF STATE OFFICE ON FRIDAY, MARCH 28, 2003**

Secretary of State representative, Shana E. Long, informed Board Members that the newly elected Secretary of State, Terri Lynn Land, will be in Muskegon at the Apple Avenue Secretary of State office on Friday, March 28, 2003, from 10:15 to 11:00 a.m. to meet staff and public. Ms. Long, Director of Public Affairs, is the Muskegon Area liaison for the Secretary of States office.

2003-107 **PRESENTATION - RESOLUTION FOR SHERIFF CARTER**

Chairman Baade presented Sheriff Robert Carter with a resolution upon his retirement in recognition of his years of service as Muskegon County Sheriff.

2003-108 **PRESENTATION - WHITE LAKE COMMUNITY ACTION PLAN**

Gerry Garmon and Stan Jones of the White Lake Association, presented the White Lake Community Action Plan for clean up and preservation of the White Lake area.

2003-109 **COMMUNICATIONS**

Moved by Snider, supported by Derezinski, to receive and place on file the following Communications:

- A. City of Muskegon Application for ITF Certificate - Adac Plastics, Inc.
- B. Heartland Condominium Development - Egelston Township
- C. Senior Resources - 2002 Annual Report
- D. Muskegon Heights High School Thank You to Sheriff Department

Motion Carried

2003-110 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF COVERING THE PERIOD OF MARCH 1, THROUGH MARCH 11, 2003**

WM03/3-23

The Ways and Means Committee recommends, moved by Derezinski, supported by Bennett, approve payment of the accounts payable of \$7,116,537.86 covering the period of March 1, 2003, through March 11, 2003, as presented by the County Clerk.

Roll Call

Ayes: Bennett, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-111 **AUTHORIZE THE APPROPRIATE STAFF TO SEEK QUOTES FOR A COMPUTER PROJECTOR**

WM03/3-24

The Ways and Means Committee recommends, moved by Derezinski, supported by Bennett, authorize the appropriate staff to seek quotes for a computer projector (equivalent or better to: 3200 MP projector with extra lamp and warranty) for the Emergency Services department and purchase lowest quote.

Roll Call

Ayes: Bennett, Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: Gill

Motion Carried

2003-112 **AUTHORIZE THE APPROPRIATE STAFF TO SEEK QUOTES FOR A PORTABLE LAPTOP COMPUTER**

WM03/3-25

The Ways and Means Committee recommends, moved by Derezinski, supported by Bennett, authorize the appropriate staff to seek quotes for a portable laptop computer (equivalent or better to: C840, 2.0 Ghz, Pentium 415.0 or better with a 512 MB memory, 20GB hard drive, Windows 2000, with CD-ROM drive, back-up battery, zip drive and warrant), for the Emergency Services department and purchase lowest quote.

Roll Call

Ayes: Bennett, Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: Gill

Motion Carried

2003-113 **AUTHORIZE EMERGENCY SERVICES TO CONDUCT A FULL-SCALE EXERCISE AT HERITAGE LANDING**

WM03/3-26

The Ways and Means Committee recommends, moved by Derezinski, supported by Bennett, authorize Emergency Services to conduct a full-scale exercise at Heritage Landing on September 24, 2003.

Roll Call

Ayes: Bennett, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-114 **AUTHORIZE A RESOLUTION RECOGNIZING "CHEMICAL AWARENESS WEEK"**

WM03/3-27

The Ways and Means Committee recommends, moved by Derezinski, supported by Bennett, authorize a resolution recognizing "Chemical Awareness Week" in Muskegon County May 4, 2003 through May 10, 2003.

Roll Call

Ayes: Bennett, Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: Gill

Motion Carried

2003-115 **AUTHORIZE THE LIBRARY TO ACT AS FISCAL AGENT FOR THE ONE BOOK, ONE COUNTY EVENT**

WM03/3-28

The Ways and Means Committee recommends, moved by Derezinski, supported by Bennett, authorize the Library to act as fiscal agent for the One Book, One County event, sign a contract with author Christopher Paul Curtis, establish a budget in 2710-0740, start budget activity immediately and carry activity into FY2004.

Roll Call

Ayes: Bennett, Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: Gill

Motion Carried

2003-116 **ACCEPT THE MUSKEGON COUNTY LIBRARY'S ANNUAL REPORT FOR FY2002**

WM03/3-29

The Ways and Means Committee recommends, moved by Derezinski, supported by Bennett, accept the Muskegon County Library's Annual Report for FY2002.

Roll Call

Ayes: Bennett, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-117 **APPROVE THE FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT FOR PARTNERSHIP IN NEIGHBORHOOD SAFETY (PINS)**

WM03/3-30

The Ways and Means Committee recommends, moved by Derezinski, supported by Bennett, approve the First Amendment to the Intergovernmental Agreement for Partnership in Neighborhood Safety (PINS) and authorize the Board Chairman to sign the document.

Roll Call

Ayes: Bennett, Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: Gill

Motion Carried

2003-118 **ACCEPT AND PLACE ON FILE THE COST ALLOCATION REPORT**

WM03/3-31

The Ways and Means Committee recommends, moved by Derezinski, supported by Bennett, accept and place on file the Cost Allocation Report for the fiscal year ended September 30, 2002.

2003-118 **ACCEPT AND PLACE ON FILE THE COST ALLOCATION REPORT**

(continued)

Roll Call

Ayes: Bennett, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-119 **ACCEPT AND PLACE ON FILE MATS COMPREHENSIVE SERVICE ANALYSIS REPORT/ASSESSMENT**

TR03/03-12

The Transportation Committee recommends, moved by Gill, supported by Engle, to accept and place on file MATS Comprehensive Service Analysis Report/Assessment of transit services.

Roll Call

Ayes: Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays: Gill

Motion Carried

2003-120 **ADOPT THE FISCAL YEAR 2004 TO 2006 TRANSPORTATION IMPROVEMENT PROGRAM RESOLUTION**

TR03/03-13

The Transportation Committee recommends, moved by Gill, supported by Engle, to adopt the Fiscal Year 2004 to 2006 Transportation Improvement Program resolution and proposed project list for consideration by the West Michigan Shoreline Regional Development Commission.

Roll Call

Ayes: Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays: Gill

Motion Carried

2003-121 **AUTHORIZE THE PUBLICATION OF THE PUBLIC NOTICE AND THE SUBMITTAL OF THE FY2003 FEDERAL ASSISTANCE APPLICATION**

TR03/03-14

The Transportation Committee recommends, moved by Gill, supported by Engle, to authorize the publication of the public notice and the submittal of the FY2003 federal assistance application if no public hearing is requested.

2003-121 **AUTHORIZE THE PUBLICATION OF THE PUBLIC NOTICE AND THE SUBMITTAL OF THE FY2003 FEDERAL ASSISTANCE APPLICATION**

(continued)

Roll Call

Ayes: Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays: Gill

Motion Carried

2003-122 **APPROVE OPERATION OF THE 2003 TROLLEY PROGRAM**

TR03/03-15

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve operation of the 2003 Trolley Program as proposed.

Roll Call

Ayes: Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays: Gill

Motion Carried

2003-123 **APPROVE A FUND RAISING AGREEMENT BETWEEN VOLUNTEER MUSKEGON'S RETIRED SENIOR VOLUNTEER PROGRAM, THE MUSKEGON COUNTY AIRPORT, AND THE BROWNSTONE RESTAURANT**

TR03/03-17

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve a fund raising agreement between Volunteer Muskegon's Retired Senior Volunteer Program, the Muskegon County Airport, and the Brownstone Restaurant for providing of coffee services in the morning at Muskegon County Airport as presented and further authorize the Transportation Director to sign the agreement as prepared.

Roll Call

Ayes: Derezinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays: Gill

Motion Carried

2003-124 **APPROVE EXPANSION OF THE NORTHEAST AIRCRAFT APRON**

TR03/03-18

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve expansion of the northeast aircraft apron to accommodate large aircraft at an estimated cost of \$26,000, including engineering, with all costs to be paid by the Muskegon Air Fair.

2003-124 **APPROVE EXPANSION OF THE NORTHEAST AIRCRAFT APRON**
(continued)

Roll Call

Ayes: Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays:

Motion Carried

CHAIR'S REPORT

None.

ADMINISTRATOR'S REPORT

Administrator Borushko and County Counsel Corwin presented a draft of the Letter of Understanding between FIA and County Board of Commission Relative to Brookhaven Medical Care Facility.

2003-125 **APPOINTMENT OF MARION PIASECKI TO INTERIM DIRECTOR/BROOKHAVEN**

The Administrator recommends, moved by Gill, supported by Derezinski, to appoint Marion Piasecki, Administrative Assistant Support Services/Brookhaven, to Interim Administrator/Brookhaven effective March 22, 2003, at salary table/grade NX00390, step 6 (72,725), with is 10 percent higher than his current salary range and salary, until such time that the Administrator/Brookhaven position is filled.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Derezinski, Baade

Nays: None

Motion Carried

Administrator Borushko noted water concerns and urged action of the Board in a leadership role for safe water and advance sewer systems working with the infrastructure of County, City, Township and Village departments and Federal and State Representatives.

Old Business

2003-126 **APPROVE A THREE-YEAR OFFICE LEASE AGREEMENT WITH MUSKEGON AIR FAIR, INC.**

Moved by Scolnik, supported by Wisniewski, to approve a three-year office lease agreement with Muskegon Air Fair, Inc. as presented and further authorize the chairman to execute the agreement as prepared and approved by County Counsel.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-127 **EXTEND COUNTY CONTRACT WITH MUSKEGON AIR FAIR, INC. FOR ONE YEAR**

Moved by Scolnik, supported by Snider, extend County contract with Muskegon Air Fair, Inc. for one year without changes.

Roll Call

Ayes: McMurray, Scolnik, Snider, Wisniewski, Bennett, Derezinski, Engle, Gill, Baade

Nays: None

Motion Carried

2003-128 **INCREASE SALARIES FOR ELECTED OFFICIAL POSITIONS IN ACCORDANCE WITH THE ATTACHED RECOMMENDATIONS**

Moved by Bennet, supported by Gill, to increase salaries for Elected Official positions in accordance with the attached recommendations, with the Support Services Supervisor starting at step 3.

Roll Call

Ayes: Scolnik, Snider, Wisniewski, Bennett, Derezinski, Engle, Gill, McMurray, Baade

Nays: None

Motion Carried

2003-129 **PREPARE A RESOLUTION FOR LOCAL HIGH SCHOOL TEAM
ACHIEVEMENTS**

Moved by McMurray, supported by Bennett, to prepare resolutions for the boys basketball teams of Muskegon, Muskegon Heights, North Muskegon and the girls volleyball teams of Fruitport and North Muskegon and the Muskegon Community College Hockey team.

Motion Carried

New Business

None.

Audience Participation

Father Jack LaGoe, of the FIA Board, addressed the Board thanking them for the work with the FIA Board and also supporting the need and benefit of clean water for Muskegon County.

Meeting adjourned at 4:26 p.m.

—

/jmp

Susan R. Doriot, County Clerk

M u s k e g o n C o u n t y

Board of Commissioners

Paul T. Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle

Bill Gill, Vice-Chairman
Louis A. McMurray
Robert Scolnik
I. John Snider
Stephen Wisniewski

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

April 8, 2003
3:30 P.M.

Honorable Chairman Paul T. Baade, Presiding

The Regular Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

Roll Call

Present:: Baade, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Wisniewski

Excused: Scolnik, Snider

Absent: None

2003-130 **APPROVAL OF MINUTES**

Moved by Engle, supported by Wisniewski, to approve the minutes of the Regular Meeting of March 25, 2003.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Wisniewski, Baade

Nays: None

Motion Carried

2003-131 **PRESENTATION - RESOLUTION FOR UNDERSHERIFF SMITH**

Chairman Baade presented retired Undersheriff Smith with a resolution in recognition of his contributions and years of service to Muskegon Community.

2003-132 **COMMUNICATIONS**

Moved by Engle, supported by Wisniewski, to receive and place on file the following Communications:

- A. Muskegon Family Care Grant Announcement
- B. Department of Treasury - Register of Deeds Automation Fund Fees
- C. Department of Treasury - Millage Requests & Millage Rollbacks
- D. Resolutions
 - 1. Ottawa County re: NPDES Phase II Regulations
 - 2. Ottawa County re: Allocation to substance abuse treatment and prevention services
 - 3. Genesee County re: Mobile home parks
 - 4. Arenac County re: Address health care issues/costs
 - 5. Antrim County re: Establishment of regulations and safeguards governing the use of deicers in and around lakes
 - 6. Bay County re: Address health care issues/costs

Roll Call

Ayes: Bennett, Buzzell, Derezhinski, Engle, Gill, McMurray, Wisniewski, Baade

Nays: None

Motion Carried

2003-133 **SUPPORT THE MUSKEGON HEIGHTS FESTIVAL IN THE PARK**

CD/SP-03/3-3

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Derezhinski, support the Muskegon Heights Festival in the Park and to provide them with \$3,000 financial support for the marketing effort from the Accommodations Tax Fund.

Roll Call

Ayes: Bennett, Buzzell, Derezhinski, Engle, Gill, McMurray, Wisniewski, Baade

Nays: None

Motion Carried

2003-134 **CONTRIBUTE \$3,000 FOR PROMOTIONAL EFFORTS TO THE MISS MICHIGAN SCHOLARSHIP PAGEANT**

CD/SP-03/3-4

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Derezhinski, contribute \$3,000 for promotional efforts to the Miss Michigan Scholarship Pageant and to host a luncheon for the Miss Michigan Pageant from the Accommodations Tax Fund.

2003-134 **CONTRIBUTE \$3,000 FOR PROMOTIONAL EFFORTS TO THE MISS MICHIGAN SCHOLARSHIP PAGEANT (continued)**

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Wisniewski, Baade

Nays: None

Motion Carried

2003-135 **SELL THE LOT TO LAWRENCE D. HELFERICH FOR \$50 ON A QUIT CLAIM DEED**

CD/SP-03/3-5

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Derezinski, sell the lot legally described as Lot 1, Block 65, Lakewood Addition #3, Plat BF, Dalton Township, Muskegon County, Michigan to Lawrence D. Helferich for \$50 on a quit claim deed.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Wisniewski, Baade

Nays: None

Motion Carried

2003-136 **ESTABLISH A PERSONNEL HEARING BOARD**

HR03/4-21

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, establish a Personnel Hearing Board as requested by Carol Springstead.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Wisniewski, Baade

Nays: Bennett

Motion Carried

2003-137 **REQUEST COUNTY COMMISSION AUTHORIZATION TO PROCEED FOR BIDS**

HR03/4-22

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, request County Commission authorization to proceed for bids to remove existing tub and shower enclosure at the CMH West Fruitport Home and install a roll-in shower.

2003-137 **REQUEST COUNTY COMMISSION AUTHORIZATION TO PROCEED FOR BIDS (continued)**

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Wisniewski, Baade

Nays: None

Motion Carried

2003-138 **APPROVE THE MUSKEGON COUNTY HEALTH DEPARTMENT'S ORGANIZATIONAL PLAN**

HR03/4-23

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, approve the Muskegon County Health Department's Organizational Plan for FY2002/2003 as revised.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, McMurray, Wisniewski, Baade

Nays: Gill

Motion Carried

2003-139 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF MARCH 12, THROUGH 28, 2003**

WM03/4-32

The Ways and Means Committee recommends, moved by Derezinski, supported by Wisniewski, approve payment of the accounts payable of \$7,721,783.34 covering the period of March 12, 2003 through March 28, 2003, as presented by the County Clerk.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Wisniewski, Baade

Nays: None

Motion Carried

2003-140 **ESTABLISH 8 HOURLY DEPUTY SHERIFF POSITIONS**

WM03/4-33

The Ways and Means Committee recommends, moved by Derezinski, supported by Wisniewski, establish 8 hourly deputy sheriff positions to use in the Family and Circuit Courts at a starting rate of \$16.79/hour.

2003-140 **ESTABLISH 8 HOURLY DEPUTY SHERIFF POSITIONS (continued)**

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Wisniewski, Baade

Nays: None

Motion Carried

2003-141 **AUTHORIZE THE PROBATE COURT TO PURCHASE TWO JEFFERSON
AUDIO VISUAL COURT RECORDING SYSTEMS**

WM03/4-34

The Ways and Means Committee recommends, moved by Derezinski, supported by Wisniewski, authorize the Probate Court to purchase two Jefferson Audio Visual court recording systems in an amount not to exceed \$67,895.34 to be purchased from the equipment revolving loan fund and charged back to the department on a monthly basis.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Wisniewski, Baade

Nays: None

Motion Carried

2003-142 **AUTHORIZE BDO SEIDMAN TO PREPARE AN NATIONAL TRANSIT
DATABASE AUDIT**

WM03/4-35

The Ways and Means Committee recommends, moved by Derezinski, supported by Wisniewski, authorize BDO Seidman to prepare an National Transit Database audit for the fiscal year 2003 only, with a cost not to exceed \$3,750 to be paid from Transit funds.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, McMurray, Wisniewski, Baade

Nays: Gill

Motion Carried

2003-143 **AUTHORIZE STAFF TO EXERCISE OPTION YEAR 2003 WITH BDO
SEIDMAN FOR AUDIT SERVICES**

WM03/4-36

The Ways and Means Committee recommends, moved by Derezinski, supported by Wisniewski, authorize staff to exercise option year 2003 with BDO Seidman for audit services for a total cost of \$34,000.

2003-143 **AUTHORIZE STAFF TO EXERCISE OPTION YEAR 2003 WITH BDO
SEIDMAN FOR AUDIT SERVICES (continued)**

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Wisniewski, Baade

Nays: None

Motion Carried

CHAIR'S REPORT

2003-144 **BOARD/COMMITTEE APPOINTMENTS**

The Chairman recommends, moved by Gill, supported by Derezinski, to reappoint Janet Thomas and Glenn Wagoner to the Community Mental Health Board.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2003-145 **APPOINT DONALD STUDAVERN TO THE PLANNING COMMISSION**

The Chairman recommends, moved by Gill, supported by Buzzell, to appoint Donald Studaven to the Planning Commission.

Roll Call

Ayes: Derezinski, Engle, Gill, McMurray, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-146 **REPLACE DOUG BENNETT WITH CHUCK BUZZELL AS LIAISON WITH
THE MUSKEGON COUNTY ROAD COMMISSION**

The Chairman recommends, moved by Bennett, supported by Wisniewski, to replace Doug Bennett with Chuck Buzzell as liaison with the Muskegon County Road Commission.

2003-146 **REPLACE DOUG BENNETT WITH CHUCK BUZZELL AS LIAISON WITH
THE MUSKEGON COUNTY ROAD COMMISSION (continued)**

Roll Call

Ayes: Engle, Gill, McMurray, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

ADMINISTRATOR'S REPORT

2003-147 **EXECUTION OF LETTER OF UNDERSTANDING BETWEEN THE BOARD
AND FAMILY INDEPENDENCE AGENCY BOARD**

The Administrator recommends, moved by Gill, supported by Engle, to authorize execution of the attached Letter of Understanding providing for resolution of outstanding issues between the Muskegon County Board of Commission and the Muskegon County Family Independence Agency Board.

Roll Call

Ayes: Gill, McMurray, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-148 **APPROVE APPLICATION FOR A BYRNE GRANT FROM THE OFFICE OF
DRUG CONTROL POLICY (ODCP) FOR THE PURPOSE OF
ADDRESSING THE UNIQUE PROBLEMS POSED BY DRUNK AND
UNLICENSED DRIVERS**

The Administrator recommends, moved by Gill, supported by Derezinski, that the Board approve application for a Byrne grant from the Office of Drug Control Policy (ODCP) for the purpose of addressing the unique problems posed by drunk and unlicensed drivers. The grant request is for \$100,000 annually, and a 25% local match is required. Current OCC funding can and will be used for the local match. Other grants will be sought to continue the program after the second year.

Roll Call

Ayes: McMurray, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Gill, Baade

Nays: None

Motion Carried

2003-149 **APPROVE APPLICATION FOR A BYRNE GRANT FROM THE OFFICE OF
DRUG CONTROL POLICY (ODCP) FOR THE PURPOSE OF
ADDRESSING, THROUGH COMMUNITY COLLABORATIONS, PAROLEE
REINTEGRATION PROBLEMS**

The Administrator recommends, moved by Derezinski, supported by Engle, that the Board approve application for a Byrne grant from the Office of Drug Control policy (ODCP) for the purpose of addressing, through community collaborations, parolee reintegration problems which contributes to increased recidivism. The Grant request is for \$60,000 annually, and a 25% local match is required. Current OCC funding can and will be used for the local match. Other grants will be sought to continue the program after the second year.

Roll Call

Ayes: Wisniewski, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Baade

Nays: None

Motion Carried

2003-150 **RECLASSIFY IDENTIFIED SHERIFF DEPUTY POSITIONS**

The Administrator recommends, moved by _____, supported by _____, to promote position no S 05029 and S 05027 from sheriff deputy to sergeant and to reclassify the open position #C02503 from Lieutenant to Sergeant, and to reclassify two additional Lieutenant positions to Sergeants whenever the Lieutenant positions become vacant.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Wisniewski, Baade

Nays: None

Motion Carried

Old Business

None.

New Business

2003-151 **PROCLAIM MAY 1, 2003, AS NATIONAL DAY OF PRAYER**

Moved by McMurray, supported by Gill, to proclaim May 1, 2003, as National Day of Prayer.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

Commissioner McMurray advised Commissioners attending the Station A opening of intercept to Whitehall in North Muskegon 11:00 a.m., Thursday, to park at the Bowling Alley and they will be transported across the street.

Commissioner Engle noted he would be meeting at 2:00 at Fruitport Township Hall with Connie regarding an upcoming wastewater item, 5C Audit Study. Commissioner Engle consulted with Corporate Counsel prior to setting up this meeting.

Audience Participation

None.

Meeting adjourned at 4:15 p.m.

Deputy County Clerk

Marianne L. Hathaway,

/jmp

M u s k e g o n C o u n t y

Board of Commissioners

Paul T. Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle

Bill Gill, Vice-Chairman
Louis A. McMurray
Robert Scolnik
I. John Snider
Stephen Wisniewski

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

April 22, 2003
3:30 P.M.

Honorable Chairman Paul T. Baade, Presiding

The Regular Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

Roll Call

Present:: Baade, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski

Absent: None

2003-152 **APPROVAL OF MINUTES**

Moved by Engle, supported by Snider, to approve the minutes of the Regular Meeting of April 8, 2003 correcting New Business on page 65 reference of 5C Audit Study to 5E Audit Study.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Baade

Nays: None

Motion Carried

2003-153 **OPEN PUBLIC HEARING - CDBG GOVERNOR'S CAREER SCHOLARSHIP PROGRAM**

The Administrator/Controller recommends, moved by Engle, supported by Snider, to open the Public Hearing regarding CDBG Governor's Career Scholarship Program.

Motion Carried

2003-154 **CLOSE PUBLIC HEARING - CDBG GOVERNOR'S CAREER SCHOLARSHIP PROGRAM**

It was noted that neither the Clerk's office nor Administration received any written or verbal communication regarding the CDBG Governor's Career Scholarship Program. Moved by Gill supported by Engle, to close the Public Hearing.

Motion Carried

2003-155 **PRESENTATIONS**

- A. Chairman Baade presented Kenneth J. Hulka with a Resolution for his years of service on the Muskegon County Board of Commissioners
- B. Kathy Dusseau Introduced Jeff Auch, Director, Muskegon Conservation District
- C. Mickey Knight, Legislative Consultant introduced his staff and informed Board Members of issues facing the State of Michigan and, ultimately, Muskegon County

2003-156 **COMMUNICATION**

Moved by Snider, supported by Engle, to receive and place on file the following Communication: Industrial Facilities Exemption Certificate - Burgess Norton Mfg.

Motion Carried

2003-157 **APPROVE THE ATTACHED RESOLUTION AUTHORIZING EXECUTION OF MDOT CONTRACT NUMBER 2003-0256**

TR03/04-20

The Transportation Committee recommends, moved by Gill, supported by Snider, to approve the attached resolution authorizing execution of MDOT contract number 2003-0256 under AIP project number 3-26-0071-2303 and further authorize the chairman and clerk to execute the contract documents as prepared.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2003-158 **APPROVE THE ATTACHED RESOLUTION AUTHORIZING EXECUTION
OF MDOT CONTRACT NUMBER 2003-0245**

TR03/04-21

The Transportation Committee recommends, moved by Gill, supported by Snider, to approve the attached resolution authorizing execution of MDOT contract number 2003-0245 for Airport Rescue and Fire Fighting training.

Roll Call

Ayes: Buzzell, Derezhinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett,
Baade

Nays: None

Motion Carried

2003-159 **APPROVE THE AGREEMENT FOR PROFESSIONAL ENGINEERING
SERVICES WITH PREIN & NEWHOF**

TR03/04-22

The Transportation Committee recommends, moved by Gill, supported by Snider, to approve the agreement for professional engineering services with Prein & Newhof in the amount of \$57,500 to provide preliminary engineering services for the Runway 32 project and further authorize the chairman to execute the agreement as prepared.

Roll Call

Ayes: Buzzell, Derezhinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett,
Baade

Nays: None

Motion Carried

2003-160 **APPROVE THE CONTRACT MODIFICATION NUMBER 2 WITH CYCON
ENTERPRISES, INC.**

TR03/04-23

The Transportation Committee recommends, moved by Gill, supported by Snider, to approve the contract modification number 2 with Cycon Enterprises, Inc. in the amount of \$205.61 and further authorize the chairman to execute the contract modification as prepared.

Roll Call

Ayes: Buzzell, Derezhinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett,
Baade

Nays: None

Motion Carried

2003-161 **AUTHORIZE MATS AND THE PURCHASING DEPARTMENT TO ISSUE
A REQUEST FOR PROPOSALS FOR THE PURCHASE OF UP TO THREE
(3) MEDIUM-DUTY TRANSIT BUSES**

TR03/04-24

The Transportation Committee recommends, moved by Gill, supported by Snider, to authorize MATS and the purchasing department to issue a Request for Proposals for the purchase of up to three (3) medium-duty transit buses with an option for additional vehicles at a later time.

Roll Call

Ayes: Buzzell, Derezhinski, Engle, McMurray, Scolnik, Snider, Wisniewski, Bennett, Baade

Nays: Gill

Motion Carried

2003-162 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$4,131,441.46
COVERING THE PERIOD OF MARCH 29TH, 2003 THROUGH APRIL 8TH,
2003**

WM03/4-37

The Ways and Means Committee recommends, moved by Derezhinski, supported by Engle, approve payment of the accounts payable of \$4,131,441.46 covering the period of March 29th, 2003 through April 8th, 2003 as presented by the County Clerk.

Roll Call

Ayes: Derezhinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-163 **ACCEPT THE BID FROM EMS TECHNICAL SERVICES OF \$19,460 FOR
THE MUSKEGON COUNTY EMERGENCY OPERATIONS CENTER
RADIO COMMUNICATIONS SYSTEM**

WM03/4-38

The Ways and Means Committee recommends, moved by Derezhinski, supported by Engle, accept the bid from EMS Technical Services of \$19,460 for the Muskegon County Emergency Operations Center Radio Communications System.

Roll Call

Ayes: Derezhinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-164 **APPROVE THE RESOLUTION ESTABLISHING THE 2003 EQUALIZED VALUATION FOR MUSKEGON COUNTY**

WM03/4-39

The Ways and Means Committee recommends, moved by Dereziński, supported by Engle, approve the resolution establishing the 2003 Equalized Valuation for Muskegon County as determined and submitted by the Muskegon County Equalization department.

Roll Call

Ayes: Dereziński, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-165 **SCHEDULE A PUBLIC HEARING ON THE CDBG GOVERNOR'S CAREER SCHOLARSHIP PROGRAM**

WM03/4-40

The Ways and Means Committee recommends, moved by Dereziński, supported by Engle, schedule a public hearing on the CDBG Governor's Career Scholarship Program to be held at 3:30 PM on Tuesday, April 22, 2003, in the board chambers.

Roll Call

Ayes: Dereziński, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-166 **APPROVAL OF THE EASEMENT AS REQUIRED FOR CONSUMERS ENERGY**

WM03/4-41

The Ways and Means Committee recommends, moved by Dereziński, supported by Engle, approval of the easement as required for Consumers Energy and the removal of stipulated trees at the Southern avenue property.

Roll Call

Ayes: Dereziński, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-167 **APPROVE THE PURCHASE OF ONE COMPAQ NOTEBOOK N1000C
PENTIUM IV 1.80 GHZ COMPUTER OR EQUIVALENT**

WM03/4-42

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, approve the purchase of one Compaq Notebook N1000c Pentium IV 1.80 Ghz computer or equivalent for not more than \$1,800 from the Equipment Revolving fund and charged back to the Community Corrections budget (2640-0368-942010) on a monthly basis.

Roll Call

Ayes: Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-168 **APPROVE THE PROPOSAL PRESENTED BY WOODS CONSULTING
GROUP**

WM03/4-43

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, approve the proposal presented by Woods Consulting Group for a strategic planning session with the County Board of Commissioners at a cost not to exceed \$750, to be paid from the Board's Miscellaneous Contingency budget (1010-0101-959020.)

Roll Call

Ayes: Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-169 **ACCEPT BLAIR AUCTION SERVICES FOR THE COUNTY AUCTION**

WM03/4-44

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, accept Blair auction services for the County Auction scheduled for May 17, 2003.

Roll Call

Ayes: Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

CHAIR'S REPORT

2003-170 **BOARD/COMMITTEE APPOINTMENTS**

The Chairman recommends, moved by Gill, supported by Snider, to approve the following appointments: re-appoint Father LeGoe to the FIA Board, appoint Dr. Rem Sprague to the Community Mental Health Board and appoint Ivory Morris to the Lakeshore Coordinating Council.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-171 **MAC LEGISLATIVE UPDATE**

Chairman Baade presented a MAC Legislative Update for review by Board Members.

ADMINISTRATOR'S REPORT

2003-172 **CONDEMNATION OF PROPERTY**

The Administrator recommends, moved by Bennett, supported by Wisniewski, to authorize attached Resolutions and Declarations of Taking for the condemnation of properties at:

4965 Grand Street, Norton Shores, Michigan

4951 Grand Street, Norton Shores, Michigan

4864 Grand Haven Road, Norton Shores, Michigan

Roll Call

Ayes: McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: Gill

Motion Carried

2003-173 **APPROVAL OF A \$1,000 DONATION TO THE IMAGINE MUSKEGON
COMMUNITY STEERING COMMITTEE**

The Administrator recommends, moved by Gill, supported by Wisniewski, for approval of a \$1,000 donation to the Imagine Muskegon Community Steering Committee to be paid from the Board's Miscellaneous Contingency Budget (1010-0101-959.020).

Roll Call

Ayes: McMurray, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Dereziński, Engle, Baade

Absent for Vote: Gill

Nays: None

Motion Carried

Old Business

None.

New Business

2003-174 **PREPARE A RESOLUTION FOR TOM HAMILTON**

Moved by Wisniewski, supported by Snider, to prepare a resolution for Tom Hamilton.

Motion Carried

Audience Participation

2003-175 **PREPARE A RESOLUTION TO ADOPT A POLICY THAT 20% OF THE
DRUG FORFEITURE MONEY SEIZED IN MUSKEGON COUNTY BY THE
WEMET DRUG TEAM BE RETURNED TO THE MUSKEGON COUNTY**

Moved by Snider, supported by Engle, to prepare a resolution to adopt a policy that 20% of the drug forfeiture money seized in Muskegon County by the WEMET drug team be returned to the Muskegon County Treasurer for disbursed as this Board sees appropriate to enhance drug enforcement in the Courts and Prosecutor's office.

Roll Call

Ayes: Scolnik, Snider, Wisniewski, Bennett, Buzzell, Dereziński, Engle, Gill, McMurray,
Baade

Nays: None

Motion Carried

Meeting adjourned at 4:45 p.m.

Marianne L. Hathaway, Deputy County Clerk

/jmp

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**May 13, 2003
3:30 P.M.**

Honorable Chairman Paul T. Baade, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Snider.

Roll Call

Present:: Baade, Bennett, Buzzell, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Excused: Derezinski

Absent: None

2003-176 **APPROVAL OF MINUTES**

Moved by Engle, supported by Buzzell, to approve the minutes of the Regular Meeting of April 22, 2003, adding Micky Knight's staff's name to item 2003-155.

Roll Call

Ayes: Bennett, Buzzell, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-177 **PRESENTATION PATRICIA STEELE, FAMILY COURT ADMINISTRATOR - MICES AUTOMATED CHILD SUPPORT ENFORCEMENT SYSTEM**

Ms. Steele notified Board Members that there may be some unhappy constituents for a couple weeks as Friend of the Court begins on the new State mandated system. Two biggest changes will be:

1. Payors with multiple cases over differing county lines will have their payments equally divided between all payees, thus, some payees who were not getting support may begin to receive some but some payees who were getting support may see it reduced substantially.

2003-177 **PRESENTATION PATRICIA STEELE, FAMILY COURT ADMINISTRATOR**

**- MICES AUTOMATED CHILD SUPPORT ENFORCEMENT SYSTEM
(continued)**

2. Payees who are in arrears will be immediately flagged notifying Credit Bureau, Mortgage lenders and Secretary of State for driver's license. During the first two weeks of the transition, no telephone calls will be answered by Friend of the Court. All calls to the main line will be forwarded directly to Lansing. Ms. Steele will be providing an outline to help Commissioners field calls they may receive during this time.

2003-178 **CLIFFORD TURNER, EQUALIZATION DIRECTOR - 2003 STATE
EQUALIZED VALUE GROWTH**

Mr. Turner thanked Elected officials and Administration for their support, informed them that Equalization has adequate resources, noting cooperation with local units continues to be positive. Residential real estate has gone up about 40% and residential tax base has almost doubled.

2003-179 **COMMUNICATIONS**

Moved by Snider, supported by Wisniewski, to receive and place on file the following communications:

- A. Industrial Facilities Exemption Certificate - Motion Dynamics Corp.
- B. Obsolete Property Exemption Certificate - Resurrection Properties LLC
- C. City of Muskegon Planning Commission Rezoning Meeting - May 15
- D. City of Muskegon Proposed Amendment to the Brownfield Plan
- E. Resolutions
 - 1. Hillsdale County re: Health Care
 - 2. Lake County re: Restoration of the MI Choice Medicaid Waiver Program
 - 3. Barga County re: Return Veterans Buried in France
 - 4. Antrim County re: Health Care
 - 5. Cheboygan County re: Health Care

Roll Call

Ayes: Bennett, Buzzell, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-180 **ADOPT THE ATTACHED RESOLUTION AND PROJECT LIST FOR INCLUSION IN WMSRDC'S COMPREHENSIVE ECONOMIC DEVELOPMENT SERVICES (CEDS) ANNUAL REPORT**

CDSP03/4-6

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Engle, adopt the attached resolution and project list for inclusion in WMSRDC's Comprehensive Economic Development Services (CEDS) Annual Report for 2003.

Roll Call

Ayes: Buzzell, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: Gill

Motion Carried

2003-181 **AUTHORIZE THE CHAIRMAN TO EXECUTE BOTH "AGREEMENT FOR CONVEYANCE OF PROPERTY" AND QUIT CLAIM DEED OF CONVEYANCE OF FORTY (40) ACRES OF PROPERTY TO THE MUSKEGON COUNTY ROAD COMMISSION**

CDSP03/4-7

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Engle, authorize the Chairman to execute both "Agreement for Conveyance of Property" and Quit Claim Deed of conveyance of forty (40) acres of property to the Muskegon County Road Commission, said property legally described as follows: the Southeast Quarter of the Southwest Quarter of Section thirty-two (32), Town 10 North, Range 13 West, containing forty (40) acres of land more or less, Casnovia Township, Muskegon County, Michigan; Delivery of deed conditional on Road Commission execution of Agreement providing for reconveyance of up to four and one-half (4.5) acres for wetland mitigation.

Roll Call

Ayes: Buzzell, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: Gill

Motion Carried

2003-182 **AUTHORIZE SUBMISSION OF THE NOTICE OF INTENT (NOI) TO APPLY FOR \$400,000 CDBG GRANT FOR THE PARTNERSHIP FOR TRADITIONAL NEIGHBORHOOD REDEVELOPMENT PROGRAM**

CDSP03/4-8

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Engle, authorize submission of the Notice of Intent (NOI) to apply for \$400,000 CDBG grant for the Partnership for Traditional Neighborhood Redevelopment Program. The grant requires a 10%, or \$40,000 local match which will be met by \$20,000 in City of Muskegon CDBG funds and by \$20,000 from the Community Foundation MSHDA funds.

2003-182 **AUTHORIZE SUBMISSION OF THE NOTICE OF INTENT (NOI) TO APPLY FOR \$400,000 CDBG GRANT FOR THE PARTNERSHIP FOR TRADITIONAL NEIGHBORHOOD REDEVELOPMENT PROGRAM (continued)**

Roll Call

Ayes: Buzzell, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: Gill

Motion Carried

2003-183 **AUTHORIZE STAFF TO NEGOTIATE AN AGREEMENT WITH PREIN & NEWHOF, CONSULTING ENGINEERS**

CDSP03/4-9

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Engle, authorize staff to negotiate an agreement with Prein & Newhof, Consulting Engineers, for a study designed to assist the County in developing a single, cost effective regional approach to assisting local units with water extension projects. Such contract to return to Board of Public Works for final review and approval.

Roll Call

Ayes: Buzzell, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: Gill

Motion Carried

2003-184 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF COVERING THE PERIOD OF APRIL 9, 2003 THROUGH APRIL 25, 2003**

WM03/5-45

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to approve payment of the accounts payable of \$4,166,424.52 covering the period of April 9, 2003 through April 25, 2003, as presented by the County Clerk.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-185 **AUTHORIZE TWIN LAKE CIVIC ASSOCIATION TO UTILIZE TWIN LAKE PARK FOR JUNE 21, 2003 FOR TWIN LAKE FESTIVAL FAMILY ACTIVITIES**

WM03/5-46

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, that the Twin Lake Civic Association be authorized to utilize Twin Lake Park for June 21, 2003 for Twin Lake festival family activities in accordance with their proposal letter of April 21, 2003, and subject to necessary insurance and approval by the Park Superintendent, James Wood, Jr.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-186 **PRESENT A RESOLUTION TO KATHY DUSSEAU OF THE SOIL CONSERVATION DISTRICT**

WM03/5-47

The Ways and Means Committee recommends, moved by Baade, supported by Bennett, to present a resolution to Kathy Dusseau of the Soil Conservation District praising her service and honoring her for her service and retirement.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-187 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO AWARD THE BID FOR THE REPLACEMENT OF THE FIRE ALARM SYSTEM PANEL TO VIDEO TECHTRONICS, INC.**

HR03/5-24

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, authorize Brookhaven Medical Care Facility to award the bid for the replacement of the fire alarm system panel to Video TechTronics, Inc. in the amount of \$6,858.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-188 **AUTHORIZE THE HEALTH DEPARTMENT TO RE-ESTABLISH AND MAINTAIN A CASH FUND WITH AN INITIAL AND MAINTENANCE LEVEL OF \$2,000 NOT TO EXCEED \$22,000 FOR THE 2003 FARMERS' MARKET NUTRITION PROGRAM "PROJECT FRESH 2003"**

HR03/5-25

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, authorize the Health Department to re-establish and maintain a cash fund with an initial and maintenance level of \$2,000 not to exceed \$22,000 for the 2003 Farmers' Market Nutrition Program "Project Fresh 2003," to reimburse local contracted farmers for fresh fruits and vegetables sold to eligible WIC program clients.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-189 **AUTHORIZE THE APPOINTMENT OF MICHAEL MARKEY, M.D. AS A DEPUTY MEDICAL EXAMINER**

HR03/5-26

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, authorize the appointment of Michael Markey, M.D. as a Deputy Medical Examiner for Muskegon County and remove Marcus Nashelsky, M.D. as a Deputy Medical Examiner and add Dale Wiersma as a Medical examiner Investigator and authorize the Health Department to amend exhibit A of the Medical Examiner Agreement to reflect these changes.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-190 **AMEND THE MENTAL HEALTH FY02/03 BUDGET AUTHORIZED BY THE COUNTY OF MUSKEGON**

HR03/5-27

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, amend the Mental Health FY02/03 Budget authorized by the County of Muskegon from \$60,252,982 down to \$60,092,650 for revenues, and from \$60,170,482 down to \$60,029,450 for expenditures, and approve CMH personnel position transfers listed on the CMH Budget amendment attachment.

2003-190 **AMEND THE MENTAL HEALTH FY02/03 BUDGET AUTHORIZED BY THE COUNTY OF MUSKEGON (continued)**

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-191 **AUTHORIZE PREPARATION OF A RESOLUTION TO BE PRESENTED TO GOVERNOR JENNIFER GRANHOLM**

HR03/5-28

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, authorize preparation of a resolution to be presented to Governor Jennifer Granholm along with a photographic collage of Muskegon County on behalf of the Muskegon County Board of Commissioners.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-192 **APPROVE THE REVISED BYLAWS OF THE COMMUNITY CORRECTIONS ADVISORY BOARD (CCAB)**

CPS03/5-8

The Courts and Public Safety Committee recommends, moved by Snider, supported by Engle, approve the revised Bylaws of the Community Corrections Advisory Board (CCAB) as submitted.

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Gill, Baade

Nays: None

Motion Carried

2003-193 **APPROVE THE AMENDMENT TO THE COMPREHENSIVE STRATEGY
IMPLEMENTATION GRANT TO ALLOW 18 COMMUNITY LEADERS TO
ATTEND THE BALANCED AND RESTORATIVE JUSTICE CONFERENCE**

CPS03/5-9

The Courts and Public Safety Committee recommends, moved by Snider, supported by Engle, approve the amendment to the Comprehensive Strategy Implementation Grant to allow 18 community leaders to attend the Balanced and Restorative Justice conference and to increase the budget from the currently approved amount of \$125,000 to \$135,500 and to authorize the Board Chairman to sign the amendment.

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Gill, Baade

Nays: None

Motion Carried

2003-194 **ACCEPT THE MARINE SAFETY OPERATION GRANT**

CPS03/5-10

The Courts and Public Safety Committee recommends, moved by Snider, supported by Engle, accept the Marine Safety Operation Grant of \$94,094 and amend the budget for 2003.

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Gill, Baade

Nays: None

Motion Carried

2003-195 **AUTHORIZE THE SHERIFF'S DEPARTMENT TO INCREASE THE
SHERIFF DEPUTY RATE FOR OUTSIDE GROUPS**

CPS03/5-11

The Courts and Public Safety Committee recommends, moved by Snider, supported by Engle, authorize the Sheriff's Department to increase the Sheriff Deputy rate for outside groups to \$45 per hour and the minimum work release rate to \$10 per day.

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Gill, Baade

Nays: None

Motion Carried

2003-196 **APPOINT JOHN WARNER, PUBLIC WORKS ENGINEER, AS INTERIM
PUBLIC WORKS DIRECTOR**

The Board of Public Works recommends, moved by McMurray, supported by Scolnik, to appoint John Warner, Public Works Engineer, as Interim Public Works Director effective April 24, 2003, at a salary of \$62,538 (an increase of 10% over his current salary.)

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Baade

Nays: None

Motion Carried

CHAIR'S REPORT

2003-197 **BOARD/COMMITTEE APPOINTMENTS**

The Chairman recommends, moved by Gill, supported by Snider, to appoint Nancy Waters to the following Committees: Chair of Courts/Public Safety, Vice-Chair of Ways & Means, Senior Resources Board, Region 3 Key Person Committee and WMSRDC.

Roll Call

Ayes: Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Baade

Nays: None

Motion Carried

2003-198 **BOARD/COMMITTEE APPOINTMENTS (continued)**

The Chairman recommends, moved by Gill, supported by Waters, to remove James Derezinski from Muskegon Area First and replace with Doug Bennett.

Roll Call

Ayes: Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Baade

Nays: None

Motion Carried

2003-199 **APPOINT JAMES KOBZA TO THE STATE TRANSPORTATION BOARD**

The Chairman recommends, moved by Snider, supported by Engle, to appoint James Kobza to the State Transportation Board.

Roll Call

Ayes: Wisniewski, Bennett, Buzzell, Derezinski, Engle, Scolnik, Snider, Waters, Baade

Abstain: McMurray

Nays: Gill

Motion Carried

2003-200 **MAC LEGISLATIVE UPDATE**

The MAC Legislative Update was distributed to Board Members for their review.

ADMINISTRATOR'S REPORT

Mr. Borushko informed Commissioners about improvements to the Boardroom that are in process and possible changes in responsibility for Veteran's Memorial Park.

Old Business

Mr. Borushko noted a US 31 Bypass is being considered and Muskegon County should urge MDOT to keep Muskegon, Oceana, and Traverse City in mind in their planning. For Muskegon County, exits should be provided for Sternberg for access to the Lakes Mall, at Broadway, at Marquette for Muskegon Community and Baker Colleges, and at Russell Road. Issues with the clover leaf area must also be addressed.

Pat Steele brought follow-up information to the Board regarding who would attend a Board of Justice Conference, noting that those willing and available to attend were selected since there 18 openings/scholarships and not more than that able to attend. If additional staff did want to attend, arrangements would be made.

New Business

None.

Audience Participation

Students were in attendance from Holton High School.

Meeting adjourned at 4:50 p.m.

Deputy County Clerk

/jmp

Marianne L. Hathaway,

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**May 27, 2003
3:30 P.M.**

Honorable Vice-Chairman Bill Gill, Presiding

The Meeting of the Board of Commissioners was called to order by Vice-Chairman Gill. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

Roll Call

Present:: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Excused: Baade

Absent: None

2003-201 **APPROVAL OF MINUTES**

Moved by Bennett, supported by Engle, to approve the minutes of the Regular Meeting of May 13, 2003.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Gill

Nays: None

Motion Carried

2003-202 **PRESENTATION DAVE GUIKEMA**

Dave Guikema introduced Dr. Charlotte Thompson, MSU Extension Director.

2003-203 **COMMUNICATIONS**

Moved by Engle, supported by Snider, to receive and place on file the following communications:

- A. Industrial Facilities Exemption Certificate -Graphics Unlimited
- B. Whitehall Township Public Hearing re: Zoning
- C. Antrim County resolution re: mechanized beach grooming

Motion Carried

2003-204 **APPROVE THE GROUND LEASE AGREEMENT BETWEEN THE COUNTY OF MUSKEGON AND J.E. REAL ESTATE CO., LLC**

TR03/05-25

The Transportation Committee recommends, moved by Scolnik, supported by Derezinski, move to approve the ground lease agreement between the County of Muskegon and J.E. Real Estate Co., LLC for the hangar facility located at 591 E. Airport Road, contingent upon purchase of building by lessee and further authorize the Chairman and Clerk to execute the agreement following review by Corporate Counsel.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Gill

Nays: None

Motion Carried

2003-205 **APPROVE AMENDMENT NO. 1 TO THE PREIN & NEWHOF PROFESSIONAL ENGINEERING SERVICES AGREEMENT**

TR03/05-26

The Transportation Committee recommends, moved by Scolnik, supported by Wisniewski, move to approve Amendment No. 1 to the Prein & Newhof Professional Engineering Services Agreement dated April 22, 2003 and further authorize the Chairman to execute the Amendment as prepared.

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett

Nays: Gill

Motion Carried

2003-206 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF APRIL 26, 2003 THROUGH MAY 13, 2003**

WM03/5-47

The Ways and Means Committee recommends, moved by Dereziński, supported by Bennett, approve payment of the accounts payable of \$5,841,518.58 covering the period of April 26, 2003 through May 13, 2003, as presented by the County Clerk.

Roll Call

Ayes: Dereziński, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Gill

Nays: None

Motion Carried

2003-207 **APPOINT ROBERT J. RIBBENS, MUSKEGON COUNTY DEPARTMENT OF PUBLIC WORKS, AS THE COUNTY REPRESENTATIVE TO THE "WHITEHALL TO NORTH MUSKEGON" RAIL TRAIL COMMITTEE**

WM03/5-48

The Ways and Means Committee recommends, moved by Dereziński, supported by Bennett, appoint Robert J. Ribbens, Muskegon County Department of Public Works, as the County representative to the "Whitehall to North Muskegon" Rail Trail Committee.

Roll Call

Ayes: Dereziński, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Gill

Nays: None

Motion Carried

2003-208 **PURCHASE A FILE SERVER FOR THE COUNTY TREASURER'S OFFICE**

WM03/5-49

The Ways and Means Committee recommends, moved by Dereziński, supported by Bennett, purchase a file server for the County Treasurer's office not to exceed \$3,500 and to be used for online web site property tax information as part of the \$28,890 approved in the budget.

Roll Call

Ayes: Dereziński, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Gill

Nays: None

Motion Carried

2003-209 **APPROVE THE SUBMISSION OF A MICHIGAN COASTAL
MANAGEMENT PROGRAM GRANT APPLICATION**

WM03/5-50

The Ways and Means Committee recommends, moved by Derezinski, supported by Bennett, approve the submission of a Michigan Coastal Management program grant application by the Equalization Department to the Department of Environmental Quality of the State of Michigan not to exceed \$50,000 for assistance in the creation of a regional geographical information system.

Roll Call

Ayes: Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Gill

Nays: None

Motion Carried

2003-210 **APPROVE THE PURCHASE OF PROFESSIONAL SERVICES FROM IGI
SERVICE**

WM03/5-51

The Ways and Means Committee recommends, moved by Derezinski, supported by Bennett, approve the purchase of professional services from IGI Service for the geographic information system (GIS) developed by the Equalization Department not to exceed \$9,999.

Roll Call

Ayes: Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Gill

Nays: None

Motion Carried

2003-211 **APPROVE A CONTRACT WITH A/P REVIEW OF MICHIGAN**

WM03/5-52

The Ways and Means Committee recommends, moved by Derezinski, supported by Bennett, approve a contract with A/P Review of Michigan for the calendar year 2002.

Roll Call

Ayes: Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Gill

Nays: None

Motion Carried

2003-212 **ACCEPT, PLACE ON FILE AND FORWARD TO THE BOARD OF COMMISSIONERS FOR THEIR INFORMATION THE WEST NILE VIRUS ABATEMENT PROGRAM**

CD/SP-03/5-10

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Wisniewski, accept, place on file and forward to the Board of Commissioners for their information the West Nile Virus Abatement Program to be used at the Muskegon County Parks.

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Gill

Nays: None

Motion Carried

2003-213 **APPROVE THE INCREASED FEES FOR THE MUSKEGON COUNTY PARKS, COMMENCING WITH THE 2004 SEASON**

CD/SP-03/5-11

The Community Development/Strategic Planning Committee recommends, moved by Bennett, approve the increased fees for the Muskegon County Parks, commencing with the 2004 season in accordance with the proposed fee schedule, including elimination of the senior citizen motor vehicle discount, and recommend to the Muskegon County Board of Commissioners to approve the schedule.

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Gill

Nays: None

Motion Carried

2003-214 **AUTHORIZE THE CHAIR TO SIGN THE AMENDMENT TO THE 2003 COOPERATIVE REIMBURSEMENT PROGRAM CONTRACT**

CD/SP-03/5-12

The Community Development/Strategic Planning Committee recommends, moved by Bennett, authorize the Chair to sign the amendment to the 2003 Cooperative Reimbursement Program contract in the amount of \$206,440.

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Gill

Nays: None

Motion Carried

CHAIR'S REPORT

2003-215 **MAC LEGISLATIVE UPDATE - MAY 9 & MAY 16**

The Vice-Chairman Gill noted the MAC Legislative Update had been distributed to Commissioners

2003-216 **REAPPOINTMENT OF CLARE DANIELS TO JURY COMMISSION**

The Chairman recommends, moved by McMurray, supported by Derezinski, to reappoint Clare Daniels to Jury Commission.

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Gill

Nays: None

Motion Carried

ADMINISTRATOR'S REPORT

2003-217 **APPROVE THE CONTRACT SETTLEMENT WITH TEAMSTERS LOCAL 214 REPRESENTING THE DISTRICT COURT UNIT**

The Administrator recommends, moved by Bennett, supported by Buzzell, to approve the contract settlement with Teamsters Local 214 representing the District Court Unit and authorize the County Board Chairman and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, McMurray, Gill

Nays: None

Motion Carried

Old Business

Pat Steele, Circuit Court Administrator, updated Commissioners on progress of conversion.

New Business

2003-218 **PRESENTATION**

Commissioner Wisniewski presented Tom Hamilton with a resolution in recognition of receiving the 2003 Muskegon Lifetime Achievement and Environmental Excellence Award.

Administrator Borushko informed Commissioners that the Federal funding for police security at the airport is scheduled to end and suggested recessing this meeting to the call of the chair if there is new information to be considered.

Commissioner McMurray thanked fellow Commissioners for plant, prayers and calls during his recent sick leave.

Commissioner Snider encouraged everyone to contact Senators Levin and Stabenow to guarantee financing for the cross lake ferry project. Senator Levin may be contacted at (202) 224-6221.

2003-219 **DRAFT A RESOLUTION TO SENATOR LEVIN**

Moved by Wisniewski, supported by Snider, to draft a resolution to Senator Levin requesting support of guarantee financing for cross like ferry project.

Motion Carried

2003-220 **DRAFT A RESOLUTION TO SENATOR STABENOW AND CONGRESSMAN HOEKSTRA**

Moved by Snider, supported by Bennett, to draft a resolution to Senator Stabenow and Congressman Hoekstra requesting support of guarantee financing for cross like ferry project.

Motion Carried

Audience Participation

Students were in attendance from Holton and Muskegon High Schools.

Meeting recessed to the call of the Chair at 3:57 p.m.

Deputy County Clerk

Marianne L. Hathaway,

/jmp

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**June 10, 2003
3:32 P.M.**

Honorable Chairman Paul Baade, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Snider.

Roll Call

Present:: Baade, Buzzell, Derezinski, Engle, Gill, Scolnik, Snider, Waters, Wisniewski

Excused: Bennett, McMurray

Absent: None

2003-221 **APPROVAL OF MINUTES**

Moved by Engle, supported by Waters, to approve the minutes of the Regular Meeting of May 27, 2003.

Roll Call

Ayes: Derezinski, Engle, Gill, Scolnik, Snider, Waters, Wisniewski, Buzzell, Baade

Nays: None

Motion Carried

Commissioner Gill excused at 3:35.

2003-222 **COMMUNICATIONS**

Moved by Snider, supported by Engle, to receive and place on file the following communications:

- A. Kalamazoo County Resolution re: Change in Composition of Road Commissioners
- B. Montcalm County Resolution re: Health Care System
- C. City of Norton Shores re: Great Lakes Toll

Motion Carried

2003-223 **AUTHORIZE THE PURCHASING DEPARTMENT TO SOLICIT BIDS FOR VETERINARY SERVICES**

HR03/6-29

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, authorize the Purchasing Department to solicit bids for veterinary services to include lethal injection as a form of euthanasia in addition to the current services being rendered.

Roll Call

Ayes: Engle, Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-224 **AUTHORIZE THE CMH DIRECTOR TO CONTRACT WITH AMERICAN AFC INC., LIGHTFOOT HOUSE AFC**

HR03/6-30

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, authorize the CMH director to contract with American AFC Inc., Lightfoot House AFC, 381 Houston, Muskegon, MI 49441, for the provision of authorized Specialized Residential Services at a rate of \$48.00 per diem and Enhanced Staffing at a rate of \$11.00 per hour, at the Lightfoot House AFC from April 1, 2003 through September 30, 2003.

Roll Call

Ayes: Engle, Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-225 **APPROVE THE ATTACHED FEE RATES FOR SERVICES PROVIDED BY
COMMUNITY MENTAL HEALTH**

HR03/6-31

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, approve the attached fee rates for services provided by Community Mental Health effective April 1, 2003.

Roll Call

Ayes: Engle, Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-226 **APPROVE THE SOLICITATION OF BIDS FOR A REPLACEMENT
VEHICLE FOR CMH**

HR03/6-32

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, approve the solicitation of bids for a replacement vehicle for CMH to be paid for from county insurance funds authorized for this purpose.

Roll Call

Ayes: Engle, Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-227 **AUTHORIZE THE MENTAL HEALTH DIRECTOR TO SUBMIT
PROPOSALS FOR MENTAL HEALTH BLOCK GRANT FUNDS**

HR03/6-33

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, authorize the Mental Health Director to submit proposals for Mental Health Block Grant funds in an amount up to \$189,322.

Roll Call

Ayes: Engle, Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-228 **AWARD A CONTRACT TO LOW BIDDER VANDERVEN CONSTRUCTION**

HR03/6-34

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, award a contract to low bidder VanderVen Construction, 1154 Scenic Drive, Muskegon, MI, for RFB 03-1291 Bathroom Remodel at CMH's West Fruitport Group Home in the amount of \$8,830.

2003-228 **AWARD A CONTRACT TO LOW BIDDER VANDERVEN CONSTRUCTION
(continued)**

Roll Call

Ayes: Engle, Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-229 **AUTHORIZE THE CMH DIRECTOR TO CONTRACT WITH VOICES FOR
HEALTH, INC.**

HR03/6-35

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, authorize the CMH Director to contract with Voices for Health, Inc., 894 Fuller NE, Suite 2, Grand Rapids, MI 49503, for the delivery of interpretation services and educational presentations or training regarding effective communication with consumers of diverse cultures, effective for the period of July 1, 2003 through September 30, 2004 at the rates listed on the attached, with each service not to exceed \$2,500 for the term of the contract for a total not to exceed \$5,000.

Roll Call

Ayes: Engle, Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-230 **APPROVE THE FY2004 BUDGET HEARING SCHEDULE**

WMB03/05-1

The Ways and Means Budget Committee recommends, moved by Derezinski, supported by Engle, to approve the FY2004 Budget Hearing Schedule.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-231 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE
PERIOD OF MAY 14, 2003 THROUGH MAY 30, 2003**

WM03/6-53

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to approve payment of the accounts payable of \$2,787,539.46 covering the period of May 14, 2003 through May 30, 2003, as presented by the County Clerk.

2003-231 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF MAY 14, 2003 THROUGH MAY 30, 2003 (continued)**

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Dereziński, Engle, Baade

Nays: None

Motion Carried

2003-232 **ACCEPT THE 2002-2003 RENEWAL RATES FOR DELTA DENTAL PLAN OF MICHIGAN**

WM03/6-54

The Ways and Means Committee recommends, moved by Dereziński, supported by Engle, to accept the 2002-2003 renewal rates for Delta Dental Plan of Michigan, which are \$46.31 for group 2993-0001 and \$41.72 for group 2993-0003.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Dereziński, Engle, Baade

Nays: None

Motion Carried

2003-233 **APPOINT JAMES DELANEY AS EMPLOYER DELEGATE AND DEBORAH GROENEVELD AS ALTERNATE TO THE 2003 MUNICIPAL EMPLOYEES RETIREMENT SYSTEM (MERS) ANNUAL MEETING**

WM03/6-55

The Ways and Means Committee recommends, moved by Dereziński, supported by Engle, to appoint James Delaney as employer delegate and Deborah Groeneveld as alternate to the 2003 Municipal Employees Retirement System (MERS) annual meeting and the cost of attending for the employer and employee delegates and alternates be paid from the Risk Management Fund.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Dereziński, Engle, Baade

Nays: None

Motion Carried

2003-234 **AUTHORIZE THE MUSKEGON COUNTY SHERIFF DEPARTMENT TO
SUBMIT A GRANT APPLICATION TO THE U.S. DEPARTMENT OF
JUSTICE – UNIVERSAL HIRING PROGRAM**

WM03/6-56

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to authorize the Muskegon County Sheriff Department to submit a grant application to the U.S. Department of Justice – Universal Hiring Program in the amount of \$75,000 over a three year period to help cover the cost of one new officer to meet the demands at the Wastewater Management System and surrounding area. Wastewater Management has agreed to provide matching funds and to continue funding position beyond the grant period as required.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-235 **AUTHORIZE THE MUSKEGON COUNTY EMERGENCY SERVICES TO
ACCEPT THE FY2003 STATE HOMELAND SECURITY GRANT**

WM03/6-57

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to authorize the Muskegon County Emergency Services to accept the FY2003 State Homeland Security Grant in the amount of \$99,967 on behalf of the Muskegon County Emergency Services and direct the Board Chair and appropriate staff to sign such, and waive the Muskegon County purchasing requirements for purchasing equipment on behalf of this grant if the state goes with one vendor.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-236 **AUTHORIZE MUSKEGON COUNTY EMERGENCY SERVICES TO
ACCEPT THE FY2003 STATE HOMELAND SECURITY GRANT**

WM03/6-58

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to authorize Muskegon County Emergency Services to accept the FY2003 State Homeland Security Grant in the amount of \$50,000 on behalf of the Muskegon County Hazmat Team, and direct the Board Chair and appropriate staff to sign such, and waive the Muskegon County purchasing requirements for purchasing equipment on behalf of this grant if the state goes with one vendor.

2003-236 **AUTHORIZE MUSKEGON COUNTY EMERGENCY SERVICES TO ACCEPT THE FY2003 STATE HOMELAND SECURITY GRANT (continued)**

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-237 **AUTHORIZE THE MUSKEGON COUNTY EMERGENCY SERVICES TO WAIVE THE MUSKEGON COUNTY PURCHASING REQUIREMENTS FOR PURCHASING EQUIPMENT ON BEHALF OF FY2002 STATE DOMESTIC PREPAREDNESS PROGRAM GRANT**

WM03/6-59

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to authorize the Muskegon County Emergency Services to waive the Muskegon County purchasing requirements for purchasing equipment on behalf of FY2002 State Domestic Preparedness Program Grant for \$95,731.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-238 **AUTHORIZE THE APPROPRIATE STAFF TO SEEK BIDS FOR THE THREE DIFFERENT PARTS OF THE FY2002 SUPPLEMENTAL GRANT FOR TERRORISM PREPAREDNESS PLANNING GRANT**

WM03/6-60

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to authorize the appropriate staff to seek bids for the three different parts of the FY2002 Supplemental Grant for Terrorism Preparedness Planning Grant and purchase the computer system and computer projector: #1 hiring of an outside agency to review, develop and update Muskegon County's Emergency Operations Plan. #2 hiring of an agency to train Muskegon County's first responders and Emergency Operations Plan personnel to the new plan. #3 purchase a computer system and computer projector under current Muskegon County computer equipment bid.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-239 **GRANT A PETTY CASH ALLOWANCE TO MUSKEGON COUNTY CONVENTION & VISITORS BUREAU**

WM03/6-61

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, that the Muskegon County Convention & Visitors Bureau be granted a petty cash allowance in the amount of \$200.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

CHAIR'S REPORT

2003-240 **MAC LEGISLATIVE UPDATE - MAY 23 and 30, 2003**

Chairman Baade noted the MAC Legislative update had been distributed to Commissioners.

2003-241 **REAPPOINTMENT OF ADMINISTRATOR TO BUILDING AUTHORITY**

The Chairman recommends, moved by Snider, supported by Engle, to reappoint Administrator to Building Authority.

Roll Call

Ayes: Snider, Waters, Wisniewski, Buzzell, Derezinski, Engle, Scolnik, Baade

Nays: None

Motion Carried

2003-242 **APPOINTMENT OF DUANE BUCKNER TO VETERAN'S ADVISORY COUNCIL**

The Chairman recommends, moved by Derezinski, supported by Waters, to appoint Duane Buckner to the Veteran's Advisory Council.

Roll Call

Ayes: Waters, Wisniewski, Buzzell, Derezinski, Engle, Scolnik, Snider, Baade

Nays: None

Motion Carried

ADMINISTRATOR'S REPORT

None.

Old Business

None.

New Business

None.

Audience Participation

Patricia Steele, Circuit Court Administrator, informed Commissioners that the Friend of the Court conversion June 2, went as expected and that other counties will be converting on June 23, which will cause all counties, including Muskegon, to be down through July 3, 2003. This means there will be no support checks sent out until following the July 4th holiday. The plan for Muskegon County Friend of the Court is to have walk-in service available for four hours every week day.

John Warner provided a written update regarding ground water discharge.

Meeting adjourned at 3:55 p.m.

Deputy County Clerk

/jmp

Marianne L. Hathaway,

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**June 24, 2003
3:49 P.M.**

Honorable Vice-Chairman Bill Gill, Presiding

The Meeting of the Board of Commissioners was called to order by Vice- Chairman Gill. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

Roll Call

Present:: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Excused: Baade

Absent: None

2003-243 **APPROVAL OF MINUTES**

Moved by Engle, supported by Snider, to approve the minutes of the Regular Meeting of June 10, 2003, changing reflect that Commissioner Gill was excused following Attendance Roll Call.

Motion Carried

2003-244 **PRESENTATION - KEN KRAUSE AND AL PEARSON**

Ken Krause and Al Pearson addressed the Board in response to a recent Muskegon Chronicle article regarding Animal Control Adoption Protocol.

2003-245 **COMMUNICATIONS**

Moved by Engle, supported by Derezinski, to receive and place on file the following communications:

- A. Industrial Facility Exemption Certificates
 - 1. Multi-Tech Industrial, Inc.
 - 2. Progressive Metal Products
 - 3. Almond Products, Inc.
- B. Manistee County Resolution re: Health Care
- C. Moorland Township Zoning Ordinance Amendments

Motion Carried

2003-246 **ALLOW USE OF HERITAGE LANDING, FEE WAIVED, IN CONJUNCTION WITH THE ONENESS OF HUMANKIND DAY AND AMISTAD VISIT, JULY 20-23, 2003**

WM03/6-62

The Ways and Means Committee recommends, moved by Derezinski, supported by Waters, to allow use of Heritage Landing, fee waived, in conjunction with the Oneness of Humankind Day and Amistad visit, July 20-23, 2003. Additionally authorize staff to review and negotiate the request of additional support, not to exceed \$1,500, with the sponsoring organization. This request will entitle Muskegon County to recognition at the "Freedom" sponsorship level.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Gill

Nays: None

Motion Carried

2003-247 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF MAY 31, 2003 THROUGH JUNE 10, 2003**

WM03/6-63

The Ways and Means Committee recommends, moved by Derezinski, supported by Bennett, approve payment of the accounts payable of \$13,012,528.13 covering the period of May 31, 2003 through June 10, 2003, as presented by the County Clerk.

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Gill

Nays: None

Motion Carried

2003-248 **AUTHORIZE STAFF TO SELL COUNTY SURPLUS VEHICLES**

WM03/6-64

The Ways and Means Committee recommends, moved by Derezinski, supported by Bennett, authorize staff to sell County surplus vehicles through the sealed bid process.

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Gill

Nays: None

Motion Carried

2003-249 **APPROVE THE RESOLUTION APPROVING THE BUILDING AUTHORITY REFUNDING CONTRACT**

WM03/6-65

The Ways and Means Committee recommends, moved by Derezinski, supported by Bennett, approve the Resolution Approving the Building Authority Refunding Contract and authorize the Clerk to sign the document; and authorize the Chairman of the Board and the Clerk to sign the Refunding Contract for the proposed refinancing of the 1990 John Halmond Center bonds and the 1993 Airport Terminal bonds.

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Gill

Nays: None

Motion Carried

2003-250 **CONTRACT WITH STEVE AND LISA BULL FOR CARETAKER SERVICES AT MOORE PARK**

WM03/6-66

The Ways and Means Committee recommends, moved by Derezinski, supported by Bennett, contract with Steve and Lisa Bull for caretaker services at Moore Park; if performance review indicates satisfactory performance following completion of first year, contract thereafter subject to annual automatic renewal.

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Gill

Nays: None

Motion Carried

2003-251 **AUTHORIZE STAFF TO ACCEPT THE BID FROM AMCOMM TELECOMMUNICATIONS, INC.**

WM03/6-67

The Ways and Means Committee recommends, moved by Derezhinski, supported by Bennett, authorize staff to accept the bid from Amcomm Telecommunications, Inc., for the deployment of high speed connections in the amount not to exceed \$617,350.

Roll Call

Ayes: Buzzell, Derezhinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Gill

Nays: None

Motion Carried

2003-252 **APPROVAL OF THE LETTER OF UNDERSTANDING REGARDING C STATION OVERTIME**

The Board of Public Works recommends, moved by McMurray, supported by Wisniewski, approval of the Letter of Understanding regarding C Station overtime.

Roll Call

Ayes: Derezhinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Gill

Nays: None

Motion Carried

2003-253 **APPROVE AN AMENDATORY ORDINANCE TO THE "MUSKEGON COUNTY WASTERWATER MANAGEMENT SYSTEM – AN ORDINANCE TO CONTROL AND REGULATE DISCHARGES**

The Board of Public Works recommends, moved by McMurray, supported by Bennett, to approve an amendatory ordinance to the "Muskegon County Wastewater Management System – an Ordinance to Control and Regulate Discharges" to the Muskegon County Wastewater Management System.

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezhinski, Gill

Nays: None

Motion Carried

2003-254 **AUTHORIZE THE TRANSPORTATION DIRECTOR TO SUBMIT AN APPLICATION UNDER THE FEDERAL SMALL COMMUNITY AIR SERVICE DEVELOPMENT PILOT PROGRAM**

TR03/06-27

The Transportation Committee recommends, moved by Scolnik, supported by Buzzell, to authorize the Transportation Director to submit an application under the Federal Small Community Air Service Development pilot program for a \$500,000 grant to bring jet service to Muskegon County Airport.

Roll Call

Ayes: Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Gill

Nays: None

Motion Carried

2003-255 **SHUTTLE SERVICES AT MUSKEGON COUNTY AIRPORT FOR A PERIOD OF TWO YEARS**

TR03/06-28

The Transportation Committee recommends, moved by Scolnik, supported by Buzzell, to approve a new two-year Concession Agreement with Gold Shield Transport Service for shuttle services at Muskegon County Airport for a period of two years commencing on July 1, 2003 and ending on June 30, 2005. And further authorize the Chairman to execute the Agreement as prepared.

Roll Call

Ayes: Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Gill

Nays: None

Motion Carried

2003-256 **APPROVE A NEW TWO-YEAR ADVERTISING AGENT AGREEMENT WITH GOLD SHIELD TRANSPORT SERVICE**

TR03/06-29

The Transportation Committee recommends, moved by Scolnik, supported by Buzzell, to approve a new two-year Advertising Agent Agreement with Gold Shield Transport Service for services of selling rented space for commercial advertising purposes at Muskegon County Airport for a period of two years commencing on July 1, 2003 and ending on June 30, 2005. And further authorize the Chairman to execute the Agreement as prepared.

2003-256 **APPROVE A NEW TWO-YEAR ADVERTISING AGENT AGREEMENT
WITH GOLD SHIELD TRANSPORT SERVICE (continued)**

Roll Call

Ayes: Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, McMurray,
Scolnik, Gill

Nays: None

Motion Carried

2003-257 **PERMIT EXECUTIVE AIR TRANSPORT TO OBTAIN A VEHICLE SALES
LICENSE**

TR03/06-30

The Transportation Committee recommends, moved by Scolnik, supported by Buzzell, to permit Executive Air Transport to obtain a vehicle sales license for the purposes of selling vehicles received as a result of aircraft sales transactions with the understanding the number of vehicles permitted on-site shall be six or less.

Roll Call

Ayes: Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, McMurray,
Scolnik, Gill

Nays: None

Motion Carried

2003-258 **APPROVE THE AIRPORT LAW ENFORCEMENT SERVICES
AGREEMENT WITH THE CITY OF NORTON SHORES**

TR03/06-31

The Transportation Committee recommends, moved by Scolnik, supported by Buzzell, to approve the Airport Law Enforcement Services Agreement with the City of Norton Shores for the period June 1, 2003 through May 31, 2008, and further authorize the Chairman to execute the Agreement as prepared.

2003-259 **AMEND ITEM TR03/06-31**

Moved by Wisniewski, supported by Buzzell, to amend item TR03/06-31 to include "following finalization by Corporate Counsel."

Roll Call on amendment

Ayes: Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle,
McMurray, Gill

Nays: None

Motion Carried

2003-258 **APPROVE THE AIRPORT LAW ENFORCEMENT SERVICES**

AGREEMENT WITH THE CITY OF NORTON SHORES (continued)

Roll Call on Item TR03/06-31 as amended

Ayes: Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Gill

Nays: None

Motion Carried

2003-260 **COUNTY ENTER INTO AN AGREEMENT WITH GOLD SHIELD TRANSPORT SERVICE, LLC OF MUSKEGON TO PROVIDE PRIVATE CHARTER SERVICES IN MUSKEGON COUNTY**

TR03/06-32

The Transportation Committee recommends, moved by Scolnik, supported by Buzzell, that the County enter into an Agreement with Gold Shield Transport Service, LLC of Muskegon to provide private charter services in Muskegon County for the period July 1, 2003 through December 31, 2003, in accordance with Federal Transit Administration regulations and the terms and conditions outlined in the June 12, 2003, Letter of Intent and Agreement.

Roll Call

Ayes: Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Gill

Nays: None

Motion Carried

2003-261 **TABLE MOTION TO APPROVE THE LOUIS A. MCMURRAY CONFERENCE AND TRANSPORTATION CENTER FACILITY USE POLICY**

TR03/06-33

The Transportation Committee recommends, moved by McMurray, supported by Snider, to table the motion to approve the Louis A. McMurray Conference and Transportation Center Facility Use Policy.

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Gill

Nays: None

Motion Carried

2003-262 **AUTHORIZE THE CHANGE OF STATUS FOR TRANSIT SUPERVISOR
POSITION N84001 FROM PART-TIME TO FULL-TIME**

TR03/06-34

The Transportation Committee recommends, moved by Scolnik, supported by Buzzell, to authorize the change of status for Transit Supervisor position N84001 from part-time to full-time.

Roll Call

Ayes: Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, McMurray,
Scolnik, Gill

Nays: None

Motion Carried

2003-263 **APPROVE MDOT CONTRACT 2000-0861/A1**

TR03/06-35

The Transportation Committee recommends, moved by Scolnik, supported by Buzzell, to approve MDOT Contract 2000-0861/A1 and to authorize the Chairman to execute the contract.

Roll Call

Ayes: Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, McMurray,
Scolnik, Gill

Nays: None

Motion Carried

2003-264 **APPROVE MDOT CONTRACT 2000-0865/A1**

TR03/06-36

The Transportation Committee recommends, moved by Scolnik, supported by Buzzell, to approve MDOT Contract 2000-0865/A1 and to authorize the Chairman to execute the contract.

Roll Call

Ayes: Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, McMurray,
Scolnik, Gill

Nays: None

Motion Carried

2003-265 **APPROVE MDOT PROJECT AUTHORIZATION 2002-0072/Z7**
TR03/06-37

The Transportation Committee recommends, moved by Scolnik, supported by Buzzell, to approve MDOT Project Authorization 2002-0072/Z7 and to authorize the Chairman to execute the contract.

Roll Call

Ayes: Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Gill

Nays: None

Motion Carried

CHAIR'S REPORT

2003-266 **APPROVE THE REVISED SCHEDULE OF MEETINGS FOR THE COUNTY BOARD OF COMMISSIONERS FOR THE MONTHS OF JULY AND AUGUST, 2003**

The Chairman recommends, moved by Snider, supported by Engle, approve the revised schedule of meetings for the County Board of Commissioners for the months of July and August, 2003, as attached.

Roll Call

Ayes: Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Gill

Nays: None

Motion Carried

ADMINISTRATOR'S REPORT

Administrator Borushko provided an update regarding Mental Health funding and recommended a meeting between the County Board of Commissioners and the Community Mental Health leadership following distribution of the pending legislation.

Administrator Borushko noted the cross-lake ferry is coming!

Old Business

None.

New Business

None.

Audience Participation

Meeting adjourned at 4:37 p.m.

Deputy County Clerk

/jmp

Marianne L. Hathaway,

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**July 8, 2003
3:31 P.M.**

Honorable Chairman Paul Baade, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

Roll Call

Present:: Baade, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Absent: None

2003-267 **APPROVAL OF MINUTES**

Moved by Engle, supported by Snider, to approve the minutes of the Regular Meeting of June 24, 2003, correcting wording in items 250 and 257.

Motion Carried

2003-268 **PRESENTATION - CHILD ABUSE COUNCIL - JOHN JACK, EXECUTIVE DIRECTOR**

John Jack, Executive Director of the Muskegon Child Abuse Council, Presented information to new commissioners regarding the CASA program, Advocacy Center and other programs and developing programs to provide child friendly support for abused children in our area. Mr. Jack thanked the County Commission for their commitment and partnership

2003-269 **COMMUNICATIONS**

Moved by Snider, supported by Engle, to receive and place on file the following communications:

- A. Whitehall Township Planning Commission Public Hearing July 16
- B. Marquette County Resolution re: State Prescription Drug Purchasing Program
- C. Genesee County correspondence re: importation of solid waste
- D. Osceola County Resolution re: Help Cut Health Care Costs

Motion Carried

2003-270 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF JUNE 11, 2003 THROUGH JUNE 27, 2003**

WM03/7-67

The Ways and Means Committee recommends, moved by Derezinski, supported by Gill, to approve payment of the accounts payable of \$3,104,426.96 covering the period of June 11, 2003 through June 27, 2003, as presented by the County Clerk.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-271 **APPROVE CHANGE ORDERS NO. 1 THROUGH 6 FOR THE BLUE LAKE COUNTY PARK RENOVATION PROJECT TO ALSTROM CONSTRUCTION**

WM03/7-68

The Ways and Means Committee recommends, moved by Derezinski, supported by Gill, that Change Orders No. 1 through 6 for the Blue Lake County Park Renovation Project to Alstrom Construction in the amount of \$24,324.88 be approved for a new contract total of \$217,846.88.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-272 **REFER BACK TO COMMITTEE MEETING OF AUGUST, THE AWARD TO LAKESHORE DOCUMENT SERVICES AND BOLT DOCUMENT MANAGEMENT**

HR03/7-36

The Human Resources Committee recommends, moved by Buzzell, supported by Waters, to refer back to committee meeting of August, the award to Lakeshore Document Services and Bolt Document Management the contract for RFP 03-1296.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Waters, Wisniewski, Bennett, Baade

Nays: Scolnik, Snider

Motion Carried

2003-273 **AUTHORIZE THE RELEASE OF A REQUEST FOR PROPOSAL FOR MI/DD COMMUNITY LIVING AND SUPPORT (CLS) SERVICES**

HR03/7-37

The Human Resources Committee recommends, moved by Buzzell, supported by Derezinski, authorize the release of a Request for Proposal for MI/DD Community Living and Support (CLS) Services.

Roll Call

Ayes: Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-274 **AUTHORIZE RELEASE OF A REQUEST FOR PROPOSAL (RFP) FOR AFTER HOURS MENTAL HEALTH TELEPHONE EMERGENCY SERVICES FOR COMMUNITY MENTAL HEALTH SERVICES**

HR03/7-38

The Human Resources Committee recommends, moved by Buzzell, supported by Derezinski, authorize release of a Request for Proposal (RFP) for After Hours Mental Health Telephone Emergency Services for Community Mental Health Services.

Roll Call

Ayes: Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-275 **AUTHORIZE THE DIRECTOR OF HEALTH AND COMMUNITY RESOURCES TO SIGN A CONTRACT WITH MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT FOR A MARKETING CAMPAIGN**

HR03/7-39

The Human Resources Committee recommends, moved by Buzzell, supported by Derezinski, authorize the Director of Health and Community Resources to sign a contract with Muskegon Area Intermediate School District for a marketing campaign plan and focus groups which will focus on the "Value of Education" for \$18,000.

Roll Call

Ayes: Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-276 **APPROVE THE MAINTENANCE AGREEMENT FOR THE VETERANS' MEMORIAL PARK**

HR03/7-40

The Human Resources Committee recommends, moved by Buzzell, supported by Derezinski, to approve the maintenance agreement for the Veterans' Memorial Park between the City of Muskegon, the City of North Muskegon and the County of Muskegon and for the County of Muskegon to accept the transfer of the property deed for Veterans' Memorial Park from the Muskegon County Road Commission.

Roll Call

Ayes: Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-277 **APPROVE THE COMMUNITY CORRECTIONS FY2004 APPLICATION FOR CONTINUATION FUNDING**

CPS03/7-12

The Courts and Public Safety Committee recommends, moved by Waters, supported by Engle, that the County Board of Commissioners approve the Community Corrections FY2004 Application for Continuation Funding from the MI Department of Corrections Office of Community Corrections in the amount of \$257,920.00 for Plans and Services and \$660,966.00 for Probation Residential Services.

2003-277 **APPROVE THE COMMUNITY CORRECTIONS FY2004 APPLICATION FOR CONTINUATION FUNDING (continued)**

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-278 **AUTHORIZE THE PREPARATION OF AN RFP WITH RESPECT TO TRANSCRIPTION SERVICES FOR CIRCUIT COURT PROCEEDINGS**

CPS03/7-13

The Courts and Public Safety Committee recommends, moved by Waters, supported by Engle, that the Board authorize the preparation of an RFP with respect to transcription services for Circuit Court proceedings.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-279 **GRANT PERMISSION TO THE SHERIFF'S OFFICE TO PURCHASE A K-9 UNIT FOR USE IN NARCOTICS DETECTION AND TRACKING**

CPS03/7-14

The Courts and Public Safety Committee recommends, moved by Waters, supported by Engle, to grant permission to the Sheriff's Office to purchase a K-9 unit for use in narcotics detection and tracking.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-280 **AMEND THE 416 ROAD PATROL LINE-ITEM BUDGET WITH THE STATE OFFICE OF HIGHWAY SAFETY PLANNING FOR FY2002/2003**

CPS03/7-15

The Courts and Public Safety Committee recommends, moved by Waters, supported by Engle, to amend the 416 Road Patrol line-item budget with the State Office of Highway Safety Planning for FY2002/2003 and use those savings to purchase two portable weighing devices.

2003-280 **AMEND THE 416 ROAD PATROL LINE-ITEM BUDGET WITH THE STATE OFFICE OF HIGHWAY SAFETY PLANNING FOR FY2002/2003 (continued)**

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-281 **ACCEPT AN ADDITIONAL \$2,903.77 FROM THE OFFICE OF HIGHWAY SAFETY PLANNING FOR THE DRIVE MICHIGAN SAFELY CONTRACT**

CPS03/7-16

The Courts and Public Safety Committee recommends, moved by Waters, supported by Engle, that the County accept an additional \$2,903.77 from the Office of Highway Safety Planning for the Drive Michigan Safely contract and amend the budget to the total contract of \$30,376.77.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-282 **ACCEPT THE ORV GRANT FROM THE DEPARTMENT OF NATURAL RESOURCES**

CPS03/7-17

The Courts and Public Safety Committee recommends, moved by Waters, supported by Engle, to accept the ORV grant from the Department of Natural Resources in the amount of \$12,248.00 and amend the budget as attached.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-283 **GRANT PERMISSION TO THE SHERIFF'S OFFICE TO APPLY FOR THE
2003/2004 ORV ENFORCEMENT GRANT**

CPS03/7-18

The Courts and Public Safety Committee recommends, moved by Waters, supported by Engle, to grant permission to the Sheriff's Office to apply for the 2003/2004 ORV enforcement grant through the DNR for \$15,028.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-284 **GRANT PERMISSION TO THE SHERIFF'S OFFICE TO APPLY FOR A
SNOWMOBILE ENFORCEMENT GRANT**

CPS03/7-19

The Courts and Public Safety Committee recommends, moved by Waters, supported by Engle, to grant permission to the Sheriff's Office to apply for a snowmobile enforcement grant through the DNR for 2003/2004 for \$15,614.00.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

CHAIR'S REPORT

2003-285 **COMMISSIONER SNIDER TO THE LAKESHORE COORDINATING
BOARD**

The Chairman recommends, moved by Waters, supported by Derezinski, to appoint Commissioner Snider to the Lakeshore Coordinating Board.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

Chairman Baade noted the MAC Legislative Update is included in the Board Packet.

ADMINISTRATOR'S REPORT

Administrator Borushko reported budget hearings will be concluded the end of the week and summary will be prepared for review.

Administrator Borushko attended meeting regarding the partnership between Central Dispatch and local Colleges and Schools for implementation of Fiber Optic which will provide high speed broadband interconnect between our fire and police departments facilities and schools of Muskegon County.

Administrator Borushko commended the Board on its roll for Veteran's Memorial Park.

Old Business

None.

New Business

Chairman Baade extended an invitation to Commissioners for the tour of the County Museum operations on Tuesday, July 22, 2003, he also suggested a future board meeting be held at the museum facility.

Chairman Baade reminded Commissioners of other upcoming events including a group photo to be taken following the meeting.

Audience Participation

Joe Beyrle, Veterans Affairs, thanked Commissioners, Corporate Counsel and Administration for negotiating contract for Veterans Memorial Park

Meeting adjourned at 4:16 p.m.

—

/jmp

Marianne L. Hathaway, Chief Deputy County Clerk

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at [http:// co.muskegon.mi.us/](http://co.muskegon.mi.us/) clerk

Regular Meeting

**July 22, 2003
4:41 P.M.**

Honorable Chairman Paul Baade, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Reverend Craig LaPel, Berean Church.

Roll Call

Present:: Baade, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters

Excused: Bennett, Wisniewski

Absent: None

2003-286 **APPROVAL OF MINUTES**

Moved by Engel, supported by Waters, to approve the minutes of the Regular Meeting of July 8, 2003, as presented.

Motion Carried

2003-287 **COMMUNICATIONS**

Moved by Gill, supported by Derezinski, to receive and place on file the following communications:

- A. Schoolcraft County Resolution re: State Prescription Drug Purchasing Program
- B. Berrien County Resolution re: AccuVote Voting System
- C. Bay County Resolution: State Prescription Drug Purchasing Program
- D. City of Muskegon Public Hearing re: Adoption of Brownfield Plan Amendments

Motion Carried

2003-288 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$4,315,673.90
COVERING THE PERIOD OF JUNE 27, 2003 THROUGH JULY 15, 2003**

WM03/7-69

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to approve payment of the accounts payable of \$4,315,673.90 covering the period of June 27, 2003 through July 15, 2003, as presented by the County Clerk.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Baade

Nays: None

Motion Carried

2003-289 **DECLINE PARTICIPATION IN THE "WHITEHALL TO NORTH
MUSKEGON" RAIL TRAIL COMMISSION**

WM03/7-70

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to decline participation in the "Whitehall to North Muskegon" rail trail commission, but authorize staff to attend meetings for informational purposes.

Roll Call

Ayes: Derezinski, Engle, McMurray, Scolnik, Waters, Baade

Nays: Buzzell, Gill, Snider

Motion Carried

2003-290 **DELETE THE SENIOR APPRAISER POSITION #G09003 AND ESTABLISH
A FULL-TIME PROPERTY INFORMATION ANALYST POSITION FOR THE
EQUALIZATION DEPARTMENT**

WM03/7-71

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to delete the Senior Appraiser position #G09003 and establish a full-time property information analyst position at the salary grade of NX 280 for the Equalization Department.

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Baade

Nays: Gill

Motion Carried

2003-291 **APPROVE THE PURCHASE OF PROFESSIONAL SERVICES FROM SCRIBE SERVICES**

WM03/7-72

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to approve the purchase of professional services from Scribe Services for the temporary database management and other analytical services not to exceed \$275 weekly.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Scolnik, Snider, Waters, Baade

Nays: Gill, McMurray

Motion Carried

2003-292 **AUTHORIZE THE CHAIR OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO EXECUTE THE EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) FOR FY2003**

WM03/7-73

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to authorize the Chair of the Muskegon County Board of Commissioners to execute the Emergency Management Performance Grant (EMPG) for FY2003 between the Michigan State Police/Emergency Management Division and County of Muskegon.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Baade

Nays: None

Motion Carried

2003-293 **AUTHORIZE APPROVAL OF THE ATTACHED ORDINANCE AMENDMENT TO THE MUSKEGON COUNTY WASTEWATER MANAGEMENT SYSTEM**

The Board of Public Works recommends, moved by McMurray, supported by Buzzell, to authorize approval of the attached Ordinance Amendment to the Muskegon County Wastewater Management System in the form presented for Ordinance affirmance, and to County Clerk for publication of same, following additional approval, if required, by the Michigan Department of Environmental Quality.

Roll Call

Ayes: Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Buzzell, Baade

Nays: None

Motion Carried

CHAIR'S REPORT

Chairman Baade noted the MACC Legislative update is included in the agenda packet.

ADMINISTRATOR'S REPORT

2003-294 **APPOINTMENT OF DAVE KENDRICK TO WASTEWATER DIRECTOR**

The Administrator recommends, moved by McMurray, supported by Snider, to:

1. Close the recruitment for the Wastewater Director position.
2. Appoint Dave Kendrick to the position of Wastewater Director effective July 10, 2003 at Pay Step 3, \$84,822.
3. Establish auto allowance at \$8,000 per annum.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-295 **AUTHORIZE EXTENSION OF LAND CONTRACT AT 509 AIRPORT ROAD**

The Administrator recommends, moved by Gill, supported by Waters, to authorize the Board Chair to execute documents as needed and prepared by Corporate Counsel to extend the terms of land contract and change the name of land contract vendee to 1770 E. Keating LLC for a 36 month period covering 509 Airport Road.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Waters, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-296 **AUTHORIZE THE SALE OF REAL PROPERTY - CARPENTER BROS. PROPERTY**

The Administrator recommends, moved by Scolnik, supported by Engle, to authorize the Board Chair to execute Purchase Agreement and Deed for real property (legal description attached) for the sum of \$500,000. I further move to authorize the Community Development Director to execute all other documents necessary to close this transaction.

2003-296 **AUTHORIZE THE SALE OF REAL PROPERTY - CARPENTER BROS. PROPERTY (continued)**

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Buzzell, Derezinski, Engle, Gill, Baade

Nays: None

Motion Carried

2003-297 **AUTHORIZE FRUITLAND TOWNSHIP ATTORNEY TO FILE LAKE CONTROL ACTION IN CIRCUIT COURT**

The Administrator recommends, moved by McMurray, supported by Snider, to authorize Fruitland Township Attorney with assistance from Muskegon County Corporate Counsel to file lake control action in Circuit Court setting the minimum level of Duck Lake at 579.8 (USGS) feet above sea level. Fruitland township shall be the lead agency. Also authorize the establishment by Fruitland Township of a Special Assessment District, if necessary, pursuant to MCL 324.30711, et. seq.

Roll Call

Ayes: Scolnik, Snider, Waters, Buzzell, Derezinski, Engle, Gill, McMurray, Baade

Nays: None

Motion Carried

Old Business

2003-298 **AWARD LAKESHORE DOCUMENT SERVICES AND BOLT DOCUMENT MANAGEMENT THE CONTRACT FOR RFP 03-1296**

Moved by Snider, supported by Derezinski, to award Lakeshore Document Services and Bolt Document Management the contract for RFP 03-1296.

Roll Call

Ayes: Snider, Waters, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Baade

Nays: None

Motion Carried

New Business

None.

Audience Participation

Harry Knudsen addressed the Board regarding two issues, first, to request a resolution of appreciation for Robert Zettell for his years of service to Muskegon County and, second, concerning controversy with the Air Fair and noted a conflict of interest with the Air Fair proposal. Noted the Air Fair is great for our community; he and his grandchildren enjoyed the show this year.

Chris Kelly, of the Air Fair Board, along with Rick Amidon, Mike Malady, Rich Robinson and John Workman, addressed the Board in an attempt to mend fences and encourage keeping the Air Fair in Muskegon County.

Rich Robinson noted, even though this item is part of the budget process, jet team applications are due August 1.

Marti Hulka addressed the Board regarding being turned down as a volunteer for the Air Fair.

Walt Matthew addressed the Board regarding the "nuisance" of the Air Fair to airport area residents. Also noted the timing of the Air Fair during the 4th of July weekend is very inconsiderate planning for area home owners.

Tony Moulatsiotis cautioned Commissioners that the change for \$1 to 10% may not mean anything, 10% of a loss is still zero.

Meeting adjourned at 5:32 p.m.

—

Marianne L. Hathaway, Chief Deputy County Clerk

/jmp

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**August 12, 2003
3:30 P.M.**

Honorable Vice-Chairman Bill Gill, Presiding

The Meeting of the Board of Commissioners was called to order by Vice-Chairman Gill. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Snider.

Roll Call

Present:: Buzzell, Derezinski, Engle, Gill, McMurray, Snider, Waters, Wisniewski

Excused: Baade, Bennett, Scolnik

Absent: None

2003-298 **PRESENTATION TO MSU EXTENSION SERVICE**

Commissioner Waters presented Charlotte Thompson, Extension Director, with a Resolution in recognition of the breast feeding initiative.

2003-299 **APPROVAL OF MINUTES**

Moved by Wisniewski, supported by Engle, to approve the minutes of the Regular Meeting of July 22, 2003, correcting spelling of Marty Hulka's first name and revise wording of 2003-296 to make one sentence.

Motion Carried

2003-300 **COMMUNICATIONS**

Moved by Snider, supported by Wisniewski, to receive and place on file the following communications:

- A. Isabella County Resolution re: State Prescription Drug Purchasing Program
- B. Newaygo County Resolution re: Importance of Revenue Sharing

Motion Carried

2003-301 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF JULY 16, 2003 THROUGH JULY 29, 2003**

WM03/8-74

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to approve payment of the accounts payable of \$3,104,839.57 covering the period of July 16, 2003 through July 29, 2003, as presented by the County Clerk.

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Snider, Waters, Wisniewski, Gill

Nays: None

Motion Carried

2003-302 **APPROVE A CONTRIBUTION OF \$300 TO THE MUSKEGON COUNTY GOLF LEAGUE**

WM03/8-75

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to approve a contribution of \$300 to the Muskegon County Golf League.

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Waters, Wisniewski, Gill

Nays: Snider

Motion Carried

2003-303 **AUTHORIZE STAFF TO ACCEPT THE HIGHEST AUTHENTICATED BID FOR EACH OF THE TWENTY-FOUR (24) SURPLUS VEHICLES**

WM03/8-76

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to authorize staff to accept the highest authenticated bid for each of the twenty-four (24) surplus vehicles and distribute the proceeds of \$36,817 to the appropriate funds.

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Snider, Waters, Wisniewski, Gill

Nays: None

Motion Carried

2003-304 **AUTHORIZE THE JUVENILE DETENTION CENTER BE AUTHORIZED TO WAIVE THE NORMAL BID PROCESS FOR THE PURCHASE OF AN UPGRADED VIDEO SURVEILLANCE SYSTEM**

CPS03/8-20

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize the Juvenile Detention Center be authorized to waive the normal bid process for the purchase of an upgraded video surveillance system using the previous vendor, Video Tech-Tronics so that the new system is compatible with the current system at a cost not to exceed \$22,000.

Roll Call

Ayes: Derezinski, Engle, McMurray, Snider, Waters, Wisniewski, Buzzell, Gill

Nays: None

Motion Carried

2003-305 **AUTHORIZE THE BOARD CHAIR TO SIGN AMENDMENT #1 TO THE 2003 COOPERATIVE REIMBURSEMENT PROGRAM CONTRACT**

CPS03/8-21

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize the Board Chair to sign Amendment #1 to the 2003 Cooperative Reimbursement Program contract in the amount of \$1,845,594.

Roll Call

Ayes: Derezinski, Engle, McMurray, Snider, Waters, Wisniewski, Buzzell, Gill

Nays: None

Motion Carried

2003-306 **AUTHORIZE THE FAMILY DIVISION/CIRCUIT COURT TO SUBMIT AN ACCESS AND VISITATION GRANT APPLICATION TO THE STATE COURT ADMINISTRATIVE OFFICE**

CPS03/8-22

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize the Family Division/Circuit Court to submit an Access and Visitation grant application to the State Court Administrative Office and authorize the board chairman to sign the grant application.

Roll Call

Ayes: Derezinski, Engle, McMurray, Snider, Waters, Wisniewski, Buzzell, Gill

Nays: None

Motion Carried

2003-307 **AUTHORIZE THE BOARD CHAIR TO SIGN THE 2004 TITLE IV-D
COOPERATIVE REIMBURSEMENT CONTRACT**

CPS03/8-23

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize the Board Chair to sign the 2004 Title IV-D Cooperative Reimbursement contract in the amount of \$2,920,368.

Roll Call

Ayes: Derezinski, Engle, McMurray, Snider, Waters, Wisniewski, Buzzell, Gill

Nays: None

Motion Carried

2003-308 **AUTHORIZE THE FAMILY DIVISION/CIRCUIT COURT TO PURCHASE AN
OPTICAL DISK JUKEBOX**

CPS03/8-24

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize the Family Division/Circuit Court to purchase an optical disk jukebox in the amount of \$25,000.

Roll Call

Ayes: Derezinski, Engle, McMurray, Snider, Waters, Wisniewski, Buzzell, Gill

Nays: None

Motion Carried

2003-309 **AUTHORIZE THE FAMILY DIVISION/CIRCUIT COURT TO ACCEPT THE
FIRST YEAR OF THE RE-ENTRY INITIATIVE GRANT**

CPS03/8-25

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize the Family Division/Circuit Court to accept the first year of the Re-entry Initiative grant, June 1, 2003 through May 31, 2004, in the amount of \$45,000, and authorize the board chairman to sign the grant contract. Further approve a funding transfer of position G62005 effective June 1, 2003 from 2150-0149 to a new fund number to be determined, and approve a budget of \$45,000 with the position to be eliminated upon expiration of the grant unless other funding sources are identified.

Roll Call

Ayes: Derezinski, Engle, McMurray, Snider, Waters, Wisniewski, Buzzell, Gill

Nays: None

Motion Carried

2003-310 **AUTHORIZE THE FAMILY DIVISION/CIRCUIT COURT TO SUBMIT AN APPLICATION TO THE MICHIGAN BUREAU OF JUVENILE JUSTICE FOR A ONE-YEAR GRANT FOR MENTAL HEALTH AND SUBSTANCE USE/ABUSE SERVICES**

CPS03/8-26

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize the Family Division/Circuit Court to submit an application in the amount of \$60,000 to the Michigan Bureau of Juvenile Justice for a one-year grant for mental health and substance use/abuse services.

Roll Call

Ayes: Derezinski, Engle, McMurray, Snider, Waters, Wisniewski, Buzzell, Gill

Nays: None

Motion Carried

2003-311 **AUTHORIZE THE CMH DIRECTOR TO SIGN A 307 TRANSFER OF RESIDENCY AGREEMENT WITH NEWAYGO AND WEST MICHIGAN CMH'S**

HR03/8-41

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the CMH Director to sign a 307 Transfer of Residency Agreement with Newaygo and West Michigan CMHs.

Roll Call

Ayes: Engle, McMurray, Snider, Waters, Wisniewski, Buzzell, Derezinski, Gill

Nays: None

Motion Carried

2003-312 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO CONTRACT FOR CABLE SERVICES WITH PRIVATE CABLE SERVICES OF MICHIGAN, INC.**

HR03/8-42

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize Brookhaven Medical Care Facility to contract for cable services with Private Cable Services of Michigan, Inc.

Roll Call

Ayes: Engle, Snider, Waters, Wisniewski, Buzzell, Derezinski

Nays: McMurray, Gill

Motion Carried

2003-313 **AUTHORIZE THE HEALTH DEPARTMENT TO SIGN THE CPBC**

AGREEMENT FROM THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH FOR FY2004

HR03/8-43

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the Health Department to sign the CPBC Agreement from the Michigan Department of Community Health for FY2004 with no change to the FY2004 General Fund Appropriation.

Roll Call

Ayes: Engle, McMurray, Snider, Waters, Wisniewski, Buzzell, Derezinski, Gill

Nays: None

Motion Carried

2003-314 **AUTHORIZE THE HEALTH DEPARTMENT TO CHANGE THE PRESCRIPTION DRUG DISCOUNT PROGRAM TO INCLUDE ADULTS AGES 18 AND OLDER**

HR03/8-44

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the Health Department to change the Prescription Drug Discount Program to include adults ages 18 and older, and increase the annual participation fee from \$12 to \$15 effective January 1, 2004.

Roll Call

Ayes: Engle, McMurray, Snider, Waters, Wisniewski, Buzzell, Derezinski, Gill

Nays: None

Motion Carried

2003-315 **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT A GRANT FROM THE STATE TO ESTABLISH A CHILDHOOD LEAD POISONING PREVENTION PROGRAM**

HR03/8-45

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the Health Department to accept a grant from the state to establish a Childhood Lead Poisoning Prevention Program and work with Human Resources to create an hourly Public Health Nurse position to staff the related program activities.

Roll Call

Ayes: Engle, McMurray, Snider, Waters, Wisniewski, Buzzell, Derezinski, Gill

Nays: None

Motion Carried

2003-316 **AUTHORIZE THE PURCHASING DEPARTMENT TO SOLICIT BIDS FOR THE HEALTH DEPARTMENT TO PURCHASE FOUR (4) VEHICLES**

HR03/8-46

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the Purchasing Department to solicit bids for the Health Department to purchase four (4) vehicles to be used in various Health Department programs.

Roll Call

Ayes: Engle, McMurray, Snider, Waters, Wisniewski, Buzzell, Derezinski, Gill

Nays: None

Motion Carried

2003-317 **AUTHORIZE THE HEALTH DEPARTMENT TO AMEND ITS FY03 BUDGET**
HR03/8-47

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the Health Department to amend its FY03 budget (revenues and expenditures) from \$7,010,913 to \$7,018,323 to include additional grant funding; purchase of software, computers, vehicles and equipment; and a reduction in County general fund appropriation from \$2,026,043 to \$2,015,541.

Roll Call

Ayes: Engle, McMurray, Snider, Waters, Wisniewski, Buzzell, Derezinski, Gill

Nays: None

Motion Carried

CHAIR'S REPORT

Vice-Chairman Gill noted the MAC Legislative Updates - July 25, 2003 & August1, 2003 are included in the agenda packet.

ADMINISTRATOR'S REPORT

2003-318 **AUTHORIZE PURCHASE OF GENERIC SERVICE TIME FOR TRANSPORTATION DIRECTOR**

The Administrator recommends, moved by McMurray, supported by Engle, to authorize the purchase by Terry Grevious of additional credited generic service time of two years and four months as provided by the MERS plan document with 100% of the total actuarial cost paid by the employee.

2003-318 **AUTHORIZE PURCHASE OF GENERIC SERVICE TIME FOR
TRANSPORTATION DIRECTOR (continued)**

Roll Call

Ayes: McMurray, Snider, Waters, Wisniewski, Buzzell, Derezinski, Engle, Gill

Nays: None

Motion Carried

2003-319 **APPROVE EASEMENT WITH CONSUMERS ENERGY AT THE AIRPORT**

The Administrator recommends, moved by McMurray, supported by Snider, to approve an easement with Consumers Energy for underground electric service to the new Federal Aviation Administration Airport Surveillance Radar System at Muskegon County Airport and further authorize the Chairman to execute the easement agreement as prepared.

Roll Call

Ayes: Snider, Waters, Wisniewski, Buzzell, Derezinski, Engle, McMurray, Gill

Nays: None

Motion Carried

Old Business

None.

New Business

None.

Audience Participation

Emma Jakobcio, Alicia Kantola, Jessie Stolberg and Shana Walker addressed the Board regarding cuts to the MSU Extension program and urged continuation of the 4-H program.

Irene (Connie) Navarro addressed the Board requesting a resolution in support of the La Matricula I.D. Card.

2003-320 **PREPARE A RESOLUTION IN SUPPORT OF THE LA MATRICULA I.D. CARD**

Moved by Snider, supported by Waters, to prepare a resolution in support of the La Matricula I.D. Card.

Motion Carried

2003-321 **OVERVIEW OF THE PROPOSED FY2004 BUDGET**

Jack Niemiec presented an overview of the proposed FY2004 Budget including reductions to Non-Mandated Services, Mandated Service Voluntary Reductions, and significant changes affecting all funds.

Meeting adjourned at 5:28 p.m.

—

Marianne L. Hathaway, Chief Deputy County Clerk

/jmp

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**August 26, 2003
5:01 P.M.**

Honorable Chairman Paul Baade, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

Roll Call

Present:: Baade, Bennett, Buzzell, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Excused: Derezinski

Absent: None

2003-322 **APPROVAL OF MINUTES**

Moved by Engle, supported by Snider, to approve the minutes of the Regular Meeting of August 12, 2003 as presented.

Motion Carried

2003-323 **COMMUNICATIONS**

Moved by Snider, supported by Engle, to receive and place on file the following communication:

- Cheboygan County Resolution re: State Purchasing Program for Pharmaceutical Drugs

Motion Carried

2003-324 **AUTHORIZE THE TRANSPORTATION DIRECTOR TO SUBMIT AN APPLICATION TO THE MICHIGAN DEPARTMENT OF TRANSPORTATION UNDER THE AIR SERVICE GRANT, CARRIER RETENTION AND RECRUITMENT PROGRAM**

TR03/08-38

The Transportation Committee recommends, moved by Gill, supported by Bennett, to authorize the Transportation Director to submit an application to the Michigan Department of Transportation under the Air Service Grant, Carrier Retention and Recruitment Program for \$50,000 of matching monies for the Bring Jets to the Lakeshore program.

Roll Call

Ayes: Bennett, Buzzell, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-325 **APPROVE A RESOLUTION AUTHORIZING EXECUTION OF MDOT GRANT NO. 2003-0475**

TR03/08-39

The Transportation Committee recommends, moved by Gill, supported by Bennett, to approve a resolution authorizing execution of MDOT Grant No. 2003-0475 in the amount of \$10,000 for pavement maintenance funds and further authorize the Chairman and Clerk to execute the grant agreement as prepared.

Roll Call

Ayes: Bennett, Buzzell, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-326 **APPROVE THE LAW ENFORCEMENT PERSONNEL AGREEMENT BETWEEN THE TRANSPORTATION SECURITY ADMINISTRATION AND THE COUNTY OF MUSKEGON**

TR03/08-40

The Transportation Committee recommends, moved by Gill, supported by Bennett, to approve the Law Enforcement Personnel Agreement between the Transportation Security Administration and the County of Muskegon as presented and further authorize the Chairman to execute the agreement as prepared.

Roll Call

Ayes: Bennett, Buzzell, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-327 **APPROVE THE LEASE OF THE AIRCRAFT BUSINESS HANGAR AT 4776 STARIHA DRIVE TO WEST MICHIGAN AVIATION SERVICE**

TR03/08-41

The Transportation Committee recommends, moved by Gill, supported by Bennett, to approve the lease of the aircraft business hangar at 4776 Stariha Drive to West Michigan Aviation Service under the terms and conditions outlined and further authorize the Chairman to execute the agreement as prepared.

Roll Call

Ayes: Bennett, Buzzell, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-328 **APPROVE A GRANT AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION**

TR03/08-42

The Transportation Committee recommends, moved by Gill, supported by Bennett, to approve a Grant Agreement with the Federal Aviation Administration for \$117,064 in federal funding for security enhancements at the Muskegon County Airport and further authorize the Chairman and Attorney to execute the Grant Agreement as prepared.

Roll Call

Ayes: Bennett, Buzzell, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-329 **RECLASSIFY THE VACANT ELECTRICIAN/WASTEWATER POSITION (WW0110) TO A MASTER ELECTRICIAN/WASTEWATER**

The Board of Public Works recommends, moved by McMurray, supported by Scolnik, to reclassify the vacant Electrician/Wastewater position (WW0110) to a Master Electrician/Wastewater with a ten percent increase in the salary range.

Roll Call

Ayes: Buzzell, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2003-330 **FORMALLY WRITE-OFF THE MUSKEGON/KOCH CHEMICAL CHARGES FOR FILTERS AND LABORATORY SERVICES AS BAD DEBTS**

The Board of Public Works recommends, moved by McMurray, supported by Scolnik, to formally write-off the Muskegon/Koch Chemical Charges for filters and laboratory services as bad debts.

Roll Call

Ayes: Buzzell, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: Gill

Motion Carried

2003-331 **FORMALLY WRITE-OFF AS BAD DEBTS THE MONIES OWED PER THE ATTACHED MAY 12, 2003, MEMORANDUM FROM CORPORATE COUNSEL**

The Board of Public Works recommends, moved by McMurray, supported by Scolnik, to formally write-off as bad debts the monies owed per the attached May 12, 2003, memorandum from Corporate Counsel.

Roll Call

Ayes: Buzzell, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: Gill

Motion Carried

2003-332 **FORMALLY WRITE-OFF THE NORTH MUSKEGON FLOW CHARGES DISPUTED FROM 1985 AND 1986 AS UNCOLLECTIBLE**

The Board of Public Works recommends, moved by McMurray, supported by Scolnik, to formally write-off the North Muskegon flow charges disputed from 1985 and 1986 as uncollectible.

Roll Call

Ayes: Buzzell, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: Gill

Motion Carried

2003-333 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF JULY 30, 2003 THROUGH AUGUST 19, 2003**

WM03/8-76

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to approve payment of the accounts payable of \$10,279,504.58 covering the period of July 30, 2003 through August 19, 2003, as presented by the County Clerk.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-334 **AUTHORIZE THE CIRCUIT COURT-FAMILY DIVISION TO SUBMIT A GRANT APPLICATION FOR THE 2ND YEAR COMPREHENSIVE STRATEGY IMPLEMENTATION GRANT**

WM03/8-77

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to authorize the Circuit Court-Family Division to submit a grant application for the 2nd year Comprehensive Strategy Implementation Grant in the amount of \$125,000 with the local match of \$25,000 met by existing in-kind expenses for the grant period October 1, 2003 through September 30, 2004.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-335 **ADOPT THE ATTACHED RESOLUTION INITIATING PUBLIC ACT 423**

WM03/8-78

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to adopt the attached resolution initiating Public Act 423 for the 2004 fiscal year and authorize the board chair to sign.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-336 **AUTHORIZE THE ATTACHED RESOLUTION AND DECLARATIONS OF TAKING FOR THE CONDEMNATION OF PROPERTY AT 4860 GRAND HAVEN ROAD, NORTON SHORES, MICHIGAN**

WM03/8-79

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to authorize the attached Resolution and Declarations of Taking for the condemnation of property at 4860 Grand Haven Road, Norton Shores, Michigan.

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Nays: Gill

Motion Carried

2003-337 **ADOPT THE ATTACHED RESOLUTION SETTING SEPTEMBER 16, 2003, AS THE DATE FOR THE PROPOSED FY2004 GENERAL OPERATING BUDGET PUBLIC HEARING**

WM03/8-80

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to adopt the attached resolution setting September 16, 2003, as the date for the Proposed FY2004 General Operating Budget public hearing and proposing a tentative levy of 5.6984 mills for county general operating in 2003, a tentative levy of 0.3221 mills for Museum operating in 2003, a tentative levy of 0.0752 mills for veterans affairs operation in 2003, a tentative levy of 0.3000 mills for Central Dispatch operating in 2003 and a quality-of-life bond repayment levy of 0.4000 mills in 2003.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

CHAIR'S REPORT

Chairman Baade noted the MAC Legislative Update for August 15, 2003 is included in the agenda packet.

Chairman Baade informed Commissioners to see him for tickets to the Irish Music Festival.

2003-338 **SEPTEMBER 18, 2003, COMMITTEE MEETING TO BE HELD AT THE
WHITE LAKE CITY HALL**

The Chairman recommends, moved by Wisniewski, supported by Scolnik, to hold the September 18, 2003, Committee meeting at the White Lake Chamber.

Motion Carried

ADMINISTRATOR'S REPORT

2003-339 **AUTHORIZE THE BOARD CHAIR TO EXECUTE CONVEYANCE TO THE
MUSKEGON COUNTY ROAD COMMISSION FOR REAL PROPERTY**

The Administrator recommends, moved by Gill, supported by Buzzell, to authorize the Board Chair to execute conveyance to the Muskegon County Road Commission for real property legally described as:

all that piece or parcel of land not included in the present right of way, which is Sixty-six (66) feet, in width lying Thirty-three (33) feet each side of and adjacent to the following described centerline. Commencing at the Quarter corner, between Section 19 and 20, T-11-N, R-15-W, Cedar Creek Township, Muskegon County, State of Michigan, thence South between said Sections, 599.63 feet to point of beginning, thence Northwesterly along the arc of a 11E-20" degree curve 263.89 feet, thence N 32E-0"W, 211.91 feet, thence Northwesterly along the arc of a 16E-35" degree curve 191.51 feet, to point of ending. Being in all 1.04 acres more or less. This release is executed for the sole and only purpose of conveying to the said County of Muskegon, Michigan, a right of way over the above described lands for highway purposes. This conveyance includes a release of any and all claims for damages arising or incidental to the location of said road across the parcel of land hereby granted.

As prepared by Corporate Counsel

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Engle, Baade

Nays: None

Motion Carried

2003-340 **APPROVE A GRANT AGREEMENT WITH THE FEDERAL AVIATION
ADMINISTRATION**

The Administrator recommends, moved by Scolnik, supported by Engle, to approve a Grant Agreement with the Federal Aviation Administration for \$882,936 in federal funding for land acquisition for Runway 32 approach protection and further authorize the Chairman and Attorney to execute the Grant Agreement as prepared.

2003-340 **APPROVE A GRANT AGREEMENT WITH THE FEDERAL AVIATION
ADMINISTRATION (continued)**

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Engle, Gill, Baade

Nays: None

Motion Carried

2003-341 **AUTHORIZE COUNTY ADMINISTRATOR AND CORPORATION
COUNSEL TO ACCEPT MEDIATION IN THE MATTER OF BANK ONE
VERSUS COUNTY OF MUSKEGON**

The Administrator recommends, moved by Gill, supported by Bennett, to authorize County Administrator and Corporation Counsel to accept mediation in the matter of Bank One versus County of Muskegon, Case Number 03-42101-PD, in the amount of \$65,000.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Engle, Gill, McMurray, Baade

Nays: None

Motion Carried

Old Business

None.

New Business

Commissioner McMurray welcomed Rillastine Wilkins, City of Muskegon Heights Mayor.

Audience Participation

Florence Bright, Sherry Yonkers and Marcia Willbrandt addressed the Board encouraging continued support of the MSU Extension Service Master Gardeners program. Charlotte Thompson explained that funding from Muskegon County is part of a match program, so the same amount that is cut by the County is cut in the match grant money.

Commissioner Scolnik welcomed Lois Williams of the NAACP.

Meeting adjourned at 5:27 p.m.

Marianne L. Hathaway, Chief Deputy County Clerk

/jmp

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at [http:// co.muskegon.mi.us/](http://co.muskegon.mi.us/) clerk

Regular Meeting

**September 9, 2003
3:32 P.M.**

Honorable Chairman Paul Baade, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

Roll Call

Present:: Baade, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Absent: None

2003-342 **APPROVAL OF MINUTES**

Moved by Engle, supported by Buzzell, to approve the minutes of the Regular Meeting of August 26, 2003 as presented.

Motion Carried

2003-343 **PRESENTATION HOMELAND SECURITY - SHERIFF JURKAS**

Sheriff Jurkas introduces Sheriff Michael Poulin who clarified information that had been previously distributed to Commissioners regarding training involved with Muskegon County Homeland Security.

2003-344 **PRESENTATION ONE BOOK, ONE COUNTY - MARTY FERRIBY**

Marty Ferriby, Chair of the One Book, One County project, addressed the Board. It was noted that the book chosen for Muskegon County is The Watson's go to Birmingham. The goal of the One Book, One County project is to give community members a common topic to expand open communication.

2003-345 **PREPARE A RESOLUTION OF SUPPORT FOR THE ONE BOOK, ONE COUNTY PROJECT**

Moved by Scolnik, supported by Wisniewski to prepare a resolution of support for the One Book, One County project.

Motion Carried

2003-346 **COMMUNICATIONS**

Moved by Snider, supported by Derezinski, to receive and place on file the following communications:

- A. Oceana County Resolutions
 - 1. Opposition to changes to the State Drain Code
 - 2. Opposition to additional cuts in revenue sharing
- B. Antrim County Resolutions
 - 1. Opposition to additional cuts in revenue sharing
 - 2. Participation in state purchasing program
- C. Arenac County Resolution re: Opposition to additional cuts in revenue sharing
- D. Midland County Resolution re: Participation in state purchasing program
- E. Lake County Resolutions
 - 1. Opposition to designation of Pine River for inclusion in the National Rivers Program
 - 2. Support for Change in Composition of County Boards of Road Commissioners
 - 3. Support for state purchasing program
 - 4. Opposition to additional cuts in revenue sharing

Motion Carried

2003-347 **APPROVE ACCEPTANCE OF FEDERAL MENTAL HEALTH AND SUBSTANCE ABUSE BLOCK GRANTS**

HR03/9-48

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to approve acceptance of Federal Mental Health and Substance Abuse Block Grants in the amount of \$98,723 and authorize the Mental Health Director to execute contracts.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-348 **AUTHORIZE THE CMH DIRECTOR TO SIGN THE DEPARTMENT OF
COMMUNITY HEALTH RESPITE SERVICES BLOCK GRANT**

HR03/9-49

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the CMH Director to sign the Department of Community Health Respite Services Block Grant for the period of October 1, 2003, through September 30, 2004, in the total amount of \$6,391.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-349 **AUTHORIZE THE CMH DIRECTOR TO SIGN THE DEPARTMENT OF
COMMUNITY HEALTH PATH HOMELESS PROJECT AGREEMENT**

HR03/9-50

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the CMH Director to sign the Department of Community Health PATH Homeless Project Agreement for the period of October 1, 2003, through September 30, 2004, in the total amount of \$65,129.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-350 **AUTHORIZE THE CMH DIRECTOR TO EXTEND FISCAL YEAR 2002/2003
PROVIDER CONTRACTS FOR UP TO NINETY (90) DAYS**

HR03/9-51

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the CMH Director to extend Fiscal Year 2002/2003 provider contracts for up to ninety (90) days for those vendors who have not completed FY2003/2004 rate negotiations.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-351 **AUTHORIZE THE CMH DIRECTOR TO INCREASE LAKEVIEW MANOR AFC,
RATE FOR ALL AUTHORIZED RESIDENTS**

HR03/9-52

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the CMH Director to increase Lakeview Manor AFC, 403 S. Mears, Whitehall, MI 49461, rate for all authorized residents from \$46.39 to \$54.54 per diem to improve care for people using wheelchairs. The rate would be in effect for the period from September 1, 2003 through November 30, 2003 and revert to a rate of \$46.39 effective December 1, 2003, through September 30, 2004.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-352 **AUTHORIZE THE CMH DIRECTOR TO SIGN THE CONTRACT FOR
OCCUPATIONAL/PHYSICAL THERAPY AT STABLE HANDS EQUESTRIAN
CENTER**

HR03/9-53

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the CMH Director to sign the contract for Occupational/Physical Therapy at Stable Hands Equestrian Center, 2808 Ewing Road, Twin Lake, MI 49457, to be provided jointly by a Certified Riding Instructor, Cheryl Bromund (Center Director) and a State of Michigan Registered Occupational Therapist, Laurel Morton, at the Medicaid Waiver Rate of \$41.69 per 31-60 minute encounter, effective September 1, 2003 through September 30, 2004.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-353 **AUTHORIZE THE MENTAL HEALTH DIRECTOR TO REQUEST THE
MICHIGAN DEPARTMENT OF COMMUNITY HEALTH TO EXECUTE A ONE-
TIME TRANSFER OF STATE GENERAL FUNDS**

HR03/9-54

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the Mental Health Director to request the Michigan Department of Community Health to execute a one-time transfer of \$500,000 of State General Funds from Muskegon CMH to Ottawa CMH.

2003-353 **AUTHORIZE THE MENTAL HEALTH DIRECTOR TO REQUEST THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH TO EXECUTE A ONE-TIME TRANSFER OF STATE GENERAL FUNDS (continued)**

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-354 **AUTHORIZE UP TO \$8,000 FROM STATE INDIGENT FUNDS TO THE DISABILITY AWARENESS CENTER**

HR03/9-55

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize up to \$8,000 from State Indigent funds to the Disability Awareness Center for Independent Living as a match contribution for the Michigan Developmental Disabilities Grant on Transportation services in Muskegon County.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-355 **APPROVE THE JOINT RESOLUTION OF MUSKEGON COUNTY BOARD OF COMMISSIONERS AND MUSKEGON COUNTY COMMUNITY MENTAL HEALTH BOARD**

HR03/9-56

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to approve the Joint Resolution of Muskegon County Board of Commissioners and Muskegon County Community Mental Health Board Regarding Execution of FY2003-2004 Full Funding Contracts for Michigan Department of Community Health and authorize the CMH Director to execute the Medicaid Managed Specialty Supports and Services Contract, 1915(b)(c) Waiver Program for FY03/04 and the MDCH/CMHSP Managed Mental Health Supports Services Contract for FY03 through FY04.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-356 **ALLOW THE USE OF INMATE LABOR TO BE USED BY LOCAL UNITS OF GOVERNMENT OR NON-PROFIT ORGANIZATIONS**

CPS03/9-26

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to allow the use of inmate labor to be used by local units of government or non-profit organizations at the rate of \$3.75 per hour, to be paid to the Sheriff's Department, and instruct the Corporate Counsel to prepare the contract form.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-357 **GRANT PERMISSION TO THE SHERIFF'S OFFICE TO LEASE FOUR HARLEY-DAVIDSON MOTORCYCLES**

CPS03/9-27

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to grant permission to the Sheriff's Office to lease four Harley-Davidson motorcycles for traffic patrol.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-358 **GRANT PERMISSION FOR THE SHERIFF'S OFFICE TO SUBMIT THE ANNUAL SECONDARY ROAD PATROL GRANT APPLICATION**

CPS03/9-28

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to grant permission for the Sheriff's Office to submit the annual Secondary Road Patrol grant application for \$220,485 to the Office of Highway Safety Planning for 2003/2004.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-359 **AUTHORIZE THE FAMILY DIVISION TO PURCHASE TWO "TABLET"
LAPTOP PERSONAL COMPUTERS**

CPS03/9-29

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to authorize the Family Division to purchase two "tablet" laptop personal computers in the amount of \$3,562.00.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-360 **AUTHORIZE THE FAMILY DIVISION TO PURCHASE A SCANNER**

CPS03/9-30

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to authorize the Family Division to purchase a Scanner in the amount of \$32,770.00.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: Gill

Motion Carried

2003-361 **AUTHORIZE THE CHAIR TO SIGN THE 2003-2004 CHILD CARE FUND
BUDGET**

CPS03/9-31

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to authorize the Chair to sign the 2003-2004 Child Care Fund budget for submission to the State of Michigan.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-362 **AUTHORIZE THE FAMILY DIVISION TO PURCHASE PROFESSIONAL SERVICES FROM FILENET CORPORATION**

CPS03/9-32

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to authorize the Family Division to purchase professional services from Filenet Corporation in the amount of \$7,440.00 to bring the development server on line and a maintenance contract in the amount of \$3,903.00 for a total of \$11,343.00.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-363 **AUTHORIZE THE FRIEND OF THE COURT CONTRACT WITH AN ATTORNEY ON A PART TIME BASIS**

CPS03/9-33

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to authorize the Friend of the Court contract with an attorney on a part time basis at the rate of \$24.60 per hour to substitute for the Friend of the Court Enforcement Attorney. The contractual attorney may work only as a substitute for the Enforcement Attorney so long as the cost does not exceed the annual salary assigned to that position of \$51,165.92.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-364 **PREPARE A RESOLUTION OF APPRECIATION FOR MARIANNE HATHAWAY, DEPUTY COUNTY CLERK, FOR THE TIME SHE SERVED AS CLERK**

CPS03/9-34

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to prepare a resolution of appreciation for Marianne Hathaway, Deputy County Clerk, for the time she served as Clerk.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-365 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$2,185,645.96 COVERING THE PERIOD OF AUGUST 20, 2003 THROUGH AUGUST 29, 2003**

WM03/9-81

The Ways and Means Committee recommends, moved by Derezinski, supported by Wisniewski, to approve payment of the accounts payable of \$2,185,645.96 covering the period of August 20, 2003 through August 29, 2003, as presented by the County Clerk.

Roll Call

Ayes: Derezinski, Bennett, Buzzell, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-366 **ANNUAL GRANT AGREEMENT WITH THE AMATEUR RADIO PUBLIC SERVICE CORPS**

WM03/9-82

The Ways and Means Committee recommends, moved by Derezinski, supported by Wisniewski, to continue the annual grant agreement in the amount of \$6,850 for FY2004 with appropriation to be determined for FY2005 with the Amateur Radio Public Service Corps for Muskegon County for the additional costs of the enhanced NOAA Weather Radio Warning System, and direct the Board Chair and appropriate staff to sign as such.

Roll Call

Ayes: Derezinski, Bennett, Buzzell, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-367 **ACCEPT THE BID FROM CAERTO UPDATE THE MUSKEGON COUNTY EMERGENCY OPERATIONS PLAN (EOP)**

WM03/9-83

The Ways and Means Committee recommends, moved by Derezinski, supported by Wisniewski, to accept the bid from CAER (\$14,158) to update the Muskegon County Emergency Operations Plan (EOP) and train Muskegon County's first responders (police, fire, emergency medical, etc.) to the new plan.

Roll Call

Ayes: Derezinski, Bennett, Buzzell, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-368 **APPROVE THE PAYMENT TO DTE/MICHCON FOR INSTALLATION OF NATURAL GAS IN THE AIRPORT BUSINESS PARK PHASE II**

WM03/9-84

The Ways and Means Committee recommends, moved by Derezinski, supported by Wisniewski, to approve the payment of \$44,505 to DTE/MichCon for installation of natural gas in the Airport Business Park Phase II with payment coming from 5810-0543-973000.

Roll Call

Ayes: Derezinski, Bennett, Buzzell, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-369 **DIRECT THE ADMINISTRATOR TO PROCESS PAYMENT FOR CHIEF DEPUTY CLERK MARIANNE HATHAWAY AT COUNTY CLERK SALARY RANGE FOR HAVING TEMPORARILY ASSUMED DUTIES AND RESPONSIBILITIES OF COUNTY CLERK**

WM03/9-85

The Ways and Means Committee recommends, moved by Derezinski, supported by Wisniewski, to direct the Administrator to process payment for Chief Deputy Clerk Marianne Hathaway at County Clerk salary range for period August 1, 2003 through August 22, 2003 in recognition of said person having temporarily assumed duties and responsibilities of County Clerk.

Roll Call

Ayes: Derezinski, Bennett, Buzzell, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-370 **AMEND THE FY2003 GENERAL FUND REVENUE BUDGET**

WM03/9-86

The Ways and Means Committee recommends, moved by Derezinski, supported by Wisniewski, to amend the FY2003 general fund revenue budget from \$38,054,011 to \$38,515,386 and the general fund expenditure budget from \$38,719,076 to \$39,132,514, the all funds revenue budget from \$213,050,171 to \$219,275,545, and the all fund expenditure budget from \$22,096,539 to \$230,302,091 and to approve the position funding transfers as identified in the motion detail.

2003-370 **AMEND THE FY2003 GENERAL FUND REVENUE BUDGET (continued)**

Roll Call

Ayes: Derezinski, Bennett, Buzzell, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-371 **THAT ALL CONTRACTS CONTAINING AN EVERGREEN PROVISION BE BROUGHT TO THE BOARD FOR ANNUAL REVIEW**

WM03/9-87

The Ways and Means Committee recommends, moved by Derezinski, supported by Wisniewski, that all contracts containing an evergreen provision be brought to the Board for annual review.

Roll Call

Ayes: Derezinski, Bennett, Buzzell, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

CHAIR'S REPORT

Chairman Baade noted the MAC Legislative Update for August 29, 2003, is included in the agenda packet.

2003-372 **APPOINTMENT OF ELIZABETH VOS TO SOLID WASTE PLANNING COMMITTEE**

The Chairman recommends, moved by Derezinski, supported by Engle, to appoint Elizabeth Vos to the Solid Waste Planning Committee.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-373 **CONSTITUTION WEEK PROCLAMATION**

The Chairman recommends, moved by Engle, supported by Wisniewski, to prepare a Constitution Week Proclamation.

Motion Carried

Chairman Baade informed Commissioners that video tape samples of recorded and televised board meetings have been placed in Commissioner's mail boxes for their review and consideration.

ADMINISTRATOR'S REPORT

2003-374 **AUTHORIZE THE CHAIR TO SIGN THE GRANT CONTRACT FOR GRANT #:AC 03-61001**

The Administrator recommends, moved by Engle, supported by Waters, to authorize the Chair to sign the grant contract for Grant #:AC 03-61001 for the first year in the amount of \$215,000, establish a Surveillance Officer (GU 00170; \$10.13 - \$14.76) position and a Secretary (NO 00105; \$11.136 - \$13.422) position and establish a budget of \$215,000.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-375 **ESTABLISH A PERSONNEL HEARING BOARD**

The Administrator recommends, moved by Snider, supported by Buzzell, to establish a Personnel Hearing Board as requested by Jeanette Pendelton. Drawing of names established the Personnel Hearing Board as follows: Chairman Gill, Vice-Chair Derezinski, Member Engle.

Motion Carried

2003-376 **AUTHORIZE THE SOLICITATION OF BIDS FOR SNOW REMOVAL**

The Administrator recommends, moved by Derezinski, supported by Bennett, to authorize the solicitation of bids for snow removal for the winter seasons of 2003 and 2004.

Motion Carried

2003-377 **APPROVE RESOLUTION AUTHORIZING EXECUTION OF MDOT CONTRACT NO. 2003-0501**

The Administrator recommends, moved by Engle, supported by Scolnik, to approve the attached resolution authorizing execution of MDOT Contract NO. 2003-0501.

Roll Call

Ayes: Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

Old Business

Commissioner Snider inquired regarding the status of Air Fair negotiations as well as what is known about the cross lake Ferry Dock. Administrator Borushko noted discussions continue to move forward with Chris Kelley regarding the Air Fair and the location of the cross lake Ferry dock is yet to be decided by the City of Muskegon.

New Business

None.

Audience Participation

Rick Witham, addressed the Board regarding proposed budget reductions, specifically proposed position cuts, suggesting cutting perks for upper management.

Delores Cole, Community Solidarity, addressed the Board inquiring the number of proposed cuts that are currently held by African Americans. Administrator Borushko noted the current proposed cuts breakdown include 19% minority.

Sheriff Jurkas addressed the Board regarding the pay back program for inmates.

2003-374 **BUDGET HEARING**

Jack Niemiec reviewed attached documents regarding proposals for the budget hearing scheduled for September 16, 2003, at 3:30 p.m. in the Board of Commissioners room.

Meeting adjourned at 5:25 p.m.

Karen D. Buie, County Clerk

/jmp

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**September 23, 2003
3:32 P.M.**

Honorable Chairman Paul Baade, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Baade.

Roll Call

Present:: Baade, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Absent: None

2003-375 **APPROVAL OF MINUTES**

Moved by Engle, supported by McMurray, to approve the minutes of the Regular Meeting of September 9, 2003 as presented.

Motion Carried

2003-376 **COMMUNICATIONS**

Moved by Gill, supported by Waters, to receive and place on file the following communications:

- A. Muskegon County Drain Commission 2003 Annual Report (already distributed)
- B. Pinewood Estates Developers, LLC Notice of Condominium Development

Motion Carried

2003-377 **AUTHORIZE THE APPOINTMENT OF GARY NIELSEN TO AIRPORT MAINTENANCE WORKER**

TR03/09-43

The Transportation Committee recommends, moved by Gill, supported by Wisniewski, to authorize the appointment of Gary Nielsen to Airport Maintenance Worker – 6 Months Position #NO8007 at salary step 3, \$14.074 per hour.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-378 **AUTHORIZE THE EXECUTION OF THE GRANT AGREEMENT FOR THE FEDERAL SMALL COMMUNITY AIR SERVICE DEVELOPMENT PILOT PROGRAM**

TR03/09-44

The Transportation Committee recommends, moved by Gill, supported by Derezinski, to authorize the execution of the grant agreement for the Federal Small Community Air Service Development Pilot Program, subject to review by Corporate Counsel and execution of the documents relating to grant conditions and assurances per the attached.

2003-379 **SUSPEND THE RULES AND ALLOW AUDIENCE PARTICIPATION**

Moved by Water, supported by Snider to suspend the rules and allow audience participation.

Motion Carried

Tom Thornhill, attorney representing the Muskegon Area Chamber of Commerce addressed the Board in support of the grant.

Roll Call on item 2003-378

Ayes: Buzzell, Bennett, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-380 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF AUGUST 30, 2003 THROUGH SEPTEMBER 9, 2003**

WM03/9-88

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to approve payment of the accounts payable of \$4,614,346.63 covering the period of August 30, 2003 through September 9, 2003, as presented by the County Clerk.

2003-380 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF AUGUST 30, 2003 THROUGH SEPTEMBER 9, 2003 (continued)**

Roll Call

Ayes: Derezinski, Buzzell, Engle, Bennett, Gill, McMurray, Snider, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-381 **APPROVE THE WRITE-OFF OF UNCOLLECTIBLE ACCOUNTS**
WM03/9-89

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to approve the write-off of uncollectible accounts as attached.

Roll Call

Ayes: Derezinski, Buzzell, Engle, Bennett, Gill, McMurray, Snider, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-382 **AUTHORIZE STAFF TO ACCEPT THE PROPOSAL FOR THE EXTENSION OF THE CURRENT TELEPHONE CONTRACT WITH VERIZON**

WM03/9-90

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to authorize staff to accept the proposal for the extension of the current telephone contract with Verizon for an additional twelve months provided that the contract can be canceled.

Roll Call

Ayes: Derezinski, Buzzell, Engle, Bennett, Gill, McMurray, Snider, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-383 **AUTHORIZE THE MUSKEGON COUNTY LIBRARY TO UNDERWRITE THE PRINTING SERVICES COSTS FOR THE ONE BOOK, ONE COUNTY PROJECT**

WM03/9-91

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to authorize the Muskegon County Library to underwrite the printing services costs for the One Book, One County project in an amount not to exceed \$1,500 with no change to the budgeted general fund appropriation.

2003-383 **AUTHORIZE THE MUSKEGON COUNTY LIBRARY TO UNDERWRITE**

THE PRINTING SERVICES COSTS FOR THE ONE BOOK, ONE COUNTY PROJECT (continued)

Roll Call

Ayes: Derezinski, Buzzell, Engle, Bennett, Gill, McMurray, Snider, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-384 **APPROVE INCURRING OF AN INSTALLMENT LOAN ON BEHALF OF MUSKEGON CENTRAL DISPATCH**

WM03/9-92

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to approve incurring of an installment loan on behalf of Muskegon Central Dispatch not to exceed \$6.645 million with National City Bank for purchase of fiber optic, CAD records management and mobile data equipment, and incur tax exempt debt for that purpose, pledging revenues generated from the November 5, 2003 Muskegon 9-1-1 Central Dispatch Millage Proposition, subject to Finance Director, Corporate Counsel and Bond Counsel review and approval of installment loan contract with National City Bank and contract with Muskegon Central Police Dispatch.

Roll Call

Ayes: Derezinski, Buzzell, Engle, Bennett, Gill, McMurray, Snider, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-385 **ADOPT THE APPROPRIATION ORDINANCE IMPLEMENTING THE COUNTY OF MUSKEGON'S FY2004 OPERATING BUDGET AND THE ATTACHED BUDGET AMENDMENTS**

WM03/9-93

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to adopt the Appropriation Ordinance implementing the County of Muskegon's FY2004 Operating Budget and the attached budget amendments.

Roll Call

Ayes: Derezinski, Buzzell, Engle, Bennett, Gill, McMurray, Snider, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-386 **AUTHORIZE MUSKEGON COUNTY EMERGENCY SERVICES TO ACCEPT THE FY2003 STATE HOMELAND SECURITY GRANT PROGRAM EXERCISE GRANT AGREEMENT ON BEHALF OF THE**

MUSKEGON COUNTY'S EMERGENCY SERVICES

WM03/9-94

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to authorize Muskegon County Emergency Services to accept the FY2003 State Homeland Security Grant Program Exercise Grant Agreement in the amount of \$17,000 on behalf of the Muskegon County's Emergency Services and direct the Board Chair and appropriate staff to sign such.

Roll Call

Ayes: Derezinski, Buzzell, Engle, Bennett, Gill, McMurray, Snider, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-387 **AUTHORIZE MUSKEGON COUNTY EMERGENCY SERVICES TO ACCEPT THE FY2003 STATE HOMELAND SECURITY GRANT PROGRAM EXERCISE GRANT AGREEMENT ON BEHALF OF THE MUSKEGON COUNTY HAZARDOUS MATERIALS TEAM**

WM03/9-95

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to authorize Muskegon County Emergency Services to accept the FY2003 State Homeland Security Grant Program Exercise Grant Agreement in the amount of \$4,800 on behalf of the Muskegon County Hazardous Materials Team and direct the Board Chair and appropriate staff to sign such.

Roll Call

Ayes: Derezinski, Buzzell, Engle, Bennett, Gill, McMurray, Snider, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-388 **DIRECT THE ADMINISTRATORS, DEPARTMENT HEADS, DIRECTORS AND ELECTED OFFICIALS TO MAKE EVERY EFFORT TO HIRE THE EMPLOYEES SLATED FOR LAYOFF INTO EXISTING OPEN POSITIONS**

WM03/9-96

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to direct the administrators, department heads, directors and elected officials to make every effort to hire the employees slated for layoff into existing open positions as part of the overall budget strategy and the County's continuing commitment to its workforce.

2003-388 **DIRECT THE ADMINISTRATORS, DEPARTMENT HEADS, DIRECTORS
AND ELECTED OFFICIALS TO MAKE EVERY EFFORT TO HIRE THE
EMPLOYEES SLATED FOR LAYOFF INTO EXISTING OPEN POSITIONS
(continued)**

Roll Call

Ayes: Derezinski, Buzzell, Engle, Bennett, Gill, McMurray, Snider, Scolnik, Waters,
Wisniewski, Baade

Nays: None

Motion Carried

CHAIR'S REPORT

Chairman Baade noted the MAC Legislative Update for September 5, 2003, is included in the agenda packet.

ADMINISTRATOR'S REPORT

2003-389 **ESTABLISH A PERSONNEL HEARING BOARD**

The Administrator recommends, moved by Gill, supported by Snider, to establish a Personnel Hearing Board as requested by William Bohunicky. Names were drawn establishing the Personnel Hearing Board consisting of Chair Bennett, Vice-Chair Baade and member Waters.

Motion Carried

2003-390 **APPROVE THE CONTRACT SETTLEMENT WITH MICHIGAN NURSES
ASSOCIATION**

The Administrator recommends, moved by Engle, supported by Derezinski, to approve the contract settlement with Michigan Nurses Association representing the Public Health Nurses and authorize the County Board Chairman and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Ayes: Gill, Derezinski, Engle, Bennett, Buzzell, McMurray, Scolnik, Snider, Waters,
Wisniewski, Baade

Nays: None

Motion Carried

2003-391 **AUTHORIZE EXECUTION OF THE LETTER OF UNDERSTANDING
RELATIVE TO TRANSFERENCE OF EMERGENCY SERVICES FUNCTION
TO SHERIFF**

The Administrator recommends, moved by Waters, supported by Engle, to authorize execution of the Letter of Understanding relative to transference of Emergency Services function to Sheriff, and providing of a Chief Deputy/Emergency Services Coordinator position.

Roll Call

Ayes: Wisniewski, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Baade

Nays: None

Motion Carried

Old Business

Commissioner Gill inquired how or if the Board of Commissioners could replace Corporate Council. Administrator Borushko noted all staff are under the Board of Commissioners.

New Business

Commissioner Derezinski suggested holding a future Public Works Committee meeting at the Egelston Township Hall. Administrator Borushko noted, with approval and coordination with the Chairman of the Public Works Committee, Commissioner McMurray, a Public Works Committee meeting will be scheduled to meet at the Egelston Township Hall and will extend invitation to all Commissioners, not only those on the Public Works Committee.

Audience Participation

None.

Meeting adjourned at 4:02 p.m.

Karen D. Buie, County Clerk

/jmp

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**October 14, 2003
3:32 P.M.**

Honorable Chairman Paul Baade, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Snider.

Roll Call

Present:: Baade, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Absent: None

2003-392 **PRESENTATION**

Chairman Baade presented Marianne Hathaway with a Certificate of Recognition for the times she has acted as interim County Clerk during gaps with the past two Clerk terms.

2003-393 **COMMUNICATIONS**

Moved by Snider, supported by Engle, to receive and place on file the following communications:

- A. City of Norton Shores Creation of a Precision Plat Ordinance for future construction of Sternberg Road
- B. Bay County re: House Bill 4344-Downtown Development Authority

Motion Carried

2003-394 **AMEND THE JULY, 1985 "LETTER OF UNDERSTANDING" WITH THE VILLAGE OF LAKEWOOD CLUB**

CDSP-03/9-13

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Gill, to amend the July, 1985 "Letter of Understanding" with the Village of Lakewood Club to allow the village to recover: a) their prior planning expenses, b) the costs of sale, and c) to split with the County of Muskegon the remaining sales proceeds on a 50/50 basis subject to the following: first \$15,000 plus cost of sale to Village, the next \$15,000 to county and then any remainder to be split 50/50.

Roll Call

Ayes: Bennett, Buzzell, Engle, Derezinski, Gill, McMurray, Snider, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-395 **PASS A RESOLUTION TO TAKE FURTHER STEPS INTO DEVELOPING A STATE-WIDE SYSTEM OF DISPOSAL AND RECYCLING OF USED TIRES**

CDSP-03/9-14

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Gill, to pass a resolution to be conveyed to the local Michigan State Senator and Representatives encouraging them to take further steps into developing a state-wide system of disposal and recycling of used tires to assist local municipalities and the citizens of the state with the ongoing disposal problem presented by used tires without financial costs being the burden of the municipalities.

Roll Call

Ayes: Bennett, Buzzell, Engle, Derezinski, Gill, McMurray, Snider, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-396 **REVISE THE SCHEDULE TO SET OCTOBER 16, 2003, AS THE DATE FOR THE NEXT COMMUNITY DEVELOPMENT/STRATEGIC PLANNING COMMITTEE MEETING**

CDSP-03/9-15

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Gill, to revise the schedule to set October 16, 2003, as the date for the next Community Development/Strategic Planning Committee meeting.

2003-396 **REVISE THE SCHEDULE TO SET OCTOBER 16, 2003, AS THE DATE FOR THE NEXT COMMUNITY DEVELOPMENT/STRATEGIC PLANNING COMMITTEE MEETING (continued)**

Roll Call

Ayes: Bennett, Buzzell, Engle, Derezinski, Gill, McMurray, Snider, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-397 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF SEPTEMBER 10, 2003 THROUGH SEPTEMBER 26, 2003**

WM03/10-97

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to approve payment of the accounts payable of \$6,581,428.80 covering the period of September 10, 2003 through September 26, 2003 as presented by the County Clerk.

Roll Call

Ayes: Baade, Wisniewski, Waters, Snider, Scolnik, McMurray, Gill, Engle, Derezinski, Buzzell, Bennett

Nays: None

Motion Carried

2003-398 **AUTHORIZE THE RESOLUTION AND DECLARATIONS OF TAKING FOR CONDEMNATION OF PROPERTY AT 4860 GRAND HAVEN ROAD**

WM03/10-98

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to authorize the Resolution and Declarations of Taking for condemnation of property at 4860 Grand Haven Road, Norton Shores, Michigan.

Roll Call

Ayes: Baade, Wisniewski, Waters, Snider, Scolnik, McMurray, Engle, Derezinski, Buzzell, Bennett

Nays: Gill

Motion Carried

2003-399 **APPROVE THE CHANGE ORDER TO MUSKEGON QUALITY BUILDERS, INC. FOR ADDITIONAL CONSTRUCTION ITEMS AT PINES CAMPGROUND**

WM03/10-99

The Ways and Means Committee recommends, moved by Derezsinski, supported by Engle, to approve the change order to Muskegon Quality Builders, Inc. in the amount of \$7,525.00 for additional construction items at Pines Campground.

Roll Call

Ayes: Baade, Wisniewski, Waters, Snider, Scolnik, McMurray, Gill, Engle, Derezsinski, Buzzell, Bennett

Nays: None

Motion Carried

2003-398 **APPROVE THE REQUEST AND INVOICE FOR SPONSORSHIP OF THE FY2003/2004 SUPPLIER DIVERSITY CONFERENCE**

WM03/10-100

The Ways and Means Committee recommends, moved by Derezsinski, supported by Engle, to approve the request and invoice for sponsorship of the FY2003/2004 Supplier Diversity Conference at the platinum level in the amount of \$2,500 and encourage staff attendance.

Roll Call

Ayes: Baade, Wisniewski, Waters, Snider, Scolnik, McMurray, Gill, Engle, Derezsinski, Buzzell, Bennett

Nays: None

Motion Carried

2003-400 **APPROVE THE HERITAGE LANDING MASTER PLAN STUDY**

WM03/10-101

The Ways and Means Committee recommends, moved by Derezsinski, supported by Engle, to approve the Heritage Landing Master Plan study not to exceed \$13,990 from funds provided by the Summer Celebration, Christian Unity Festival and the Irish Festival for this express purpose.

Roll Call

Ayes: Baade, Wisniewski, Waters, Snider, Scolnik, McMurray, Engle, Derezsinski, Buzzell, Bennett

Nays: None

Abstain: Gill

Motion Carried

2003-401 **ACCEPT THE 200/2004 OFFICE OF HIGHWAY SAFETY PLANNING,**

SECONDARY ROAD PATROL CONTRACT

CPS03/10-34

The Courts and Public Safety Committee recommends, moved by Waters, supported by Engle, to accept the 200/2004 Office of Highway Safety Planning, Secondary Road Patrol contract in the amount of \$220,485 and amend the budget accordingly.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Gill, Engle, McMurray, Snider, Scolnik, Waters, Baade, Wisniewski

Nays: None

Motion Carried

2003-402 **AUTHORIZE THE SHERIFF TO SUBMIT A GRANT APPLICATION TO THE OFFICE OF HIGHWAY SAFETY PLANNING**

CPS03/10-35

The Courts and Public Safety Committee recommends, moved by Waters, supported by Engle, to authorize the Sheriff to submit a grant application to the Office of Highway Safety Planning for \$38,959 for a "Drive Michigan Safely Task Force," special traffic enforcement program.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Gill, Engle, McMurray, Snider, Scolnik, Waters, Baade, Wisniewski

Nays: None

Motion Carried

2003-403 **AUTHORIZE THE SHERIFF TO CHANGE THE FUNDING FOR POSITION #S05035 TO 1010-0301 AND #05033 TO 1230-0322**

CPS03/10-36

The Courts and Public Safety Committee recommends, moved by Waters, supported by Engle, to authorize the Sheriff to change the funding for position #S05035 to 1010-0301 and #05033 to 1230-0322.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Gill, Engle, McMurray, Snider, Scolnik, Waters, Baade, Wisniewski

Nays: None

Motion Carried

2003-404 **AUTHORIZE THE SHERIFF TO BEGIN THE COUNTY'S BID PROCESS FOR FIVE FORD POLICE VEHICLES**

CPS03/10-37

The Courts and Public Safety Committee recommends, moved by Waters, supported by Engle, to authorize the Sheriff to begin the County's bid process for five Ford police vehicles for 2003/2004.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Gill, Engle, McMurray, Snider, Scolnik, Waters, Baade, Wisniewski

Nays: None

Motion Carried

2003-405 **AUTHORIZE THE BOARD CHAIR TO SIGN THE 2004 TITLE IV-D MEDICAL SUPPORT APPLICATION**

CPS03/10-38

The Courts and Public Safety Committee recommends, moved by Waters, supported by Engle, to authorize the Board Chair to sign the 2004 Title IV-D Medical Support Application for the Family Court in the amount of \$99,428.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Gill, Engle, McMurray, Snider, Scolnik, Waters, Baade, Wisniewski

Nays: None

Motion Carried

2003-406 **APPROVE THE PURCHASE OF ELECTRICAL EQUIPMENT NEEDED TO SUPPORT THE INSTALLATION OF VIDEO SURVEILLANCE EQUIPMENT OUTSIDE OF THE JUVENILE DETENTION FACILITY**

CPS03/10-39

The Courts and Public Safety Committee recommends, moved by Waters, supported by Engle, to approve the purchase of electrical equipment needed to support the installation of video surveillance equipment outside of the Juvenile Detention facility; equipment needed includes housings, wiring, lens and junction box at a cost \$5,100.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Gill, Engle, McMurray, Snider, Scolnik, Waters, Baade, Wisniewski

Nays: None

Motion Carried

2003-407 **ACCEPT THE 2003/2004 OFFICE OF HIGHWAY SAFETY PLANNING,**

DRIVE MICHIGAN SAFELY CONTRACT

CPS03/10-40

The Courts and Public Safety Committee recommends, moved by Waters, supported by Engle, to accept the 2003/2004 Office of Highway Safety Planning, Drive Michigan Safely contract in the amount of \$38,959 and amend the budget for same.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Gill, Engle, McMurray, Snider, Scolnik, Waters, Baade, Wisniewski

Nays: None

Motion Carried

2003-408 **APPROVE THE APPOINTMENT OF DEPARTMENT CLERK LYNN MEEUWENBERG TO LEGAL SECRETARY**

CPS03/10-41

The Courts and Public Safety Committee recommends, moved by Waters, supported by Engle, to approve the appointment of Department Clerk Lynn Meeuwenberg to Legal Secretary, position #G49003 at Step 3, \$12.39 per hour effective immediately.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Gill, Engle, McMurray, Snider, Scolnik, Waters, Baade, Wisniewski

Nays: None

Motion Carried

2003-409 **AUTHORIZE THE CMH DIRECTOR TO COMPLETE FY2003-2004 CONTRACTS FOR PROVISION OF COMMUNITY LIVING SUPPORT SERVICES**

HR03/10-57

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the CMH Director to complete FY2003-2004 contracts for provision of Community Living Support Services with Kelly's Home Care; Lutheran Social Services of Michigan; Pioneer Resources, Inc.; Heritage Homes, Inc.; Best Way Providers; HGA, Inc.; Nursing Care Options and ARC/Muskegon, and for the counties, populations and rates identified in the Muskegon County Summary; CLS, and to continue negotiations with MOKA Corporation.

2003-409 **AUTHORIZE THE CMH DIRECTOR TO COMPLETE FY2003-2004 CONTRACTS FOR PROVISION OF COMMUNITY LIVING SUPPORT SERVICES (continued)**

Roll Call

Ayes: Wisniewski, Derezinski, Buzzell, Scolnik, Engle, Gill, Baade, Waters, McMurray, Snider, Bennett

Nays: None

Motion Carried

2003-410 **AUTHORIZE MUSKEGON CMH TO MAKE A CONTRIBUTION OF \$2,389 TO THE MICHIGAN ASSOCIATION OF COMMUNITY MENTAL HEALTH BOARDS**

HR03/10-58

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize Muskegon CMH to make a contribution of \$2,389 to the Michigan Association of Community Mental Health Boards for participation in a statewide anti-stigma television advertising campaign.

Roll Call

Ayes: Wisniewski, Derezinski, Buzzell, Scolnik, Engle, Gill, Baade, Waters, McMurray, Snider, Bennett

Nays: None

Motion Carried

2003-411 **AUTHORIZE THE CMH DIRECTOR TO COMPLETE A CONTRACT WITH CMH OF WEST MICHIGAN**

HR03/10-59

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the CMH Director to complete a contract with CMH of West Michigan, 728 Fuller NE, Grand Rapids, MI 49503 for purchase of After Hours Telephone Emergency Services for CMH Services of Muskegon County and Ottawa County CMH at respective rates of fifteen hundred (1500.00) dollars per month for Muskegon County and three thousand (3000.00) dollars per month for Ottawa County for the period extending from October 1, 2003 through September 30, 2004.

Roll Call

Ayes: Wisniewski, Derezinski, Buzzell, Scolnik, Engle, Gill, Baade, Waters, McMurray, Snider, Bennett

Nays: None

Motion Carried

2003-412 **AUTHORIZE THE CMH DIRECTOR TO RENEW THE**

SERVICE/REFERRAL/COORDINATION AGREEMENT

HR03/10-60

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the CMH Director to renew the service/referral/coordination agreement as listed in FY2003-2004 Service/Referral/Coordination Agreements effective October 1, 2003, with ongoing continuation and modification by written amendment.

Roll Call

Ayes: Wisniewski, Derezinski, Buzzell, Scolnik, Engle, Gill, Baade, Waters, McMurray, Snider, Bennett

Nays: None

Motion Carried

2003-413 **AUTHORIZE THE DIRECTOR OF HEALTH & COMMUNITY RESOURCES TO SIGN THE MDEQ AGREEMENT FROM THE STATE OF MICHIGAN-DEPARTMENT OF ENVIRONMENTAL QUALITY**

HR03/10-61

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the Director of Health & Community Resources to sign the MDEQ Agreement from the State of Michigan-Department of Environmental Quality for Fiscal Year 2004 with no change to the FY2004 General Fund Appropriation.

Roll Call

Ayes: Wisniewski, Derezinski, Buzzell, Scolnik, Engle, Gill, Baade, Waters, McMurray, Snider, Bennett

Nays: None

Motion Carried

2003-414 **AUTHORIZE BROOKHAVEN MEDICAL CARE FACILITY TO INCREASE CERTIFIED NURSE AIDE POSITION #A04525 TO 32 HOURS PER WEEK**

HR03/10-62

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize Brookhaven Medical Care Facility to increase Certified Nurse Aide position #A04525 to 32 hours per week at an annual cost of \$6,975 effective October 1, 2003.

Roll Call

Ayes: Wisniewski, Derezinski, Buzzell, Scolnik, Engle, Gill, Baade, Waters, McMurray, Snider, Bennett

Nays: None

Motion Carried

The minutes of the Regular Meeting of September 23, 2003, had not been included in the agenda packet so approval is deferred to the next full Board Meeting

CHAIR'S REPORT

Chairman Baade noted the MAC Legislative Update for September 26, 2003 & October 3, 2003, is included in the agenda packet.

2003-415 **APPROVE APPOINTMENTS TO THE BOARD OF CANVASSERS**

The Chairman recommends, moved by Derezinski, supported by Gill, to reappoint Tom Higgins (Republican) and Carl Lund (Democrat) to the Muskegon County Board of Canvassers with the four year terms commencing February 1, 2004, and ending January 31, 2008.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-416 **APPROVE APPOINTMENTS AND REAPPOINTMENTS TO THE WORKFORCE DEVELOPMENT BOARD**

The Chairman recommends, moved by Snider, supported by Bennett, approve appointments and reappointments to the Workforce Development Board as presented.

Roll Call

Ayes: Bennett, Waters, Buzzell, Baade, Snider, Scolnik, McMurray, Engle, Derezinski, Wisniewski

Nays: Gill

Motion Carried

2003-417 **RESCHEDULE OF NOVEMBER FULL BOARD & PUBLIC WORKS BOARD MEETINGS**

The Chairman recommends, moved by Snider, supported by Engle, to reschedule the Full Board meeting of November 13, 2003, Public Works Board meeting to November 20, 2003.

2003-417 **RESCHEDULE OF NOVEMBER FULL BOARD & PUBLIC WORKS BOARD MEETINGS (continued)**

Roll Call

Ayes: Baade, Wisniewski, Waters, Snider, Scolnik, McMurray, Engle, Gill, Derezinski, Buzzell, Bennett

Nays: None

Motion Carried

ADMINISTRATOR'S REPORT

2003-418 **APPROVE EMPLOYMENT AGREEMENT WITH MARION PIASECKI TO SERVE IN THE CAPACITY AS DIRECTOR OF BROOKHAVEN MEDICAL CARE FACILITY**

The Administrator recommends, moved by Snider, supported by Scolnik, to concur in the FIA Board action of approving Employment Agreement with Marion Piasecki to serve in the capacity as Director of Brookhaven Medical Care Facility at Step 5, salary \$76,357 and authorize the Chairman to execute concurrence on Employment Contract.

2003-419 **REMOVE PARAGRAPH THREE OF THE EMPLOYMENT AGREEMENT WITH MARION PIASECKI**

Moved by Snider, supported by Scolnik, to ratify motion following amendment of Employment Agreement with Marion Piasecki to remove paragraph three.

Roll Call

Ayes: Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: Bennett, Buzzell, Baade

Motion Carried

2003-420 **TABLE THE ITEM 2003-418**

Moved by Derezinski, supported by Engle, to table the item 2003-418 as.

Roll Call

Ayes: Buzzell, Derezinski, Bennett, Engle, Gill, Scolnik, McMurray, Snider, Waters, Baade, Wisniewski

Nays: None

Motion Carried

2003-421 **AUTHORIZE THE COUNTY'S PARTICIPATION UP TO ITS SELF-**

**INSURED RETENTION, LESS LEGAL AND ADMINISTRATIVE
EXPENSES, IN THE SETTLEMENT OF THE SEITZ LAWSUIT**

The Administrator recommends, moved by Snider, supported by Gill, to authorize the County's participation up to its self-insured retention, less legal and administrative expenses, in the settlement of the Seitz lawsuit.

Roll Call

Ayes: Waters, Wisniewski, Baade, Snider, Scolnik, McMurray, Engle, Derezinski, Buzzell, Bennett

Nays: Gill

Motion Carried

Old Business

None.

New Business

None.

Audience Participation

None.

2003-422 **CLOSED SESSION RE: WORKER'S COMPENSATION SETTLEMENT**

Moved by Wisniewski, supported by Snider, to go into closed session re: Worker's Compensation Settlement.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: Gill

Motion Carried

Returned to Open Session at 4:58 p.m.

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**October 28, 2003
3:30 P.M.**

Honorable Vice-Chairman Bill Gill, Presiding

The Meeting of the Board of Commissioners was called to order by Vice-Chairman Gill. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner McMurray.

Roll Call

Present:: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Excused: Baade, Bennett

Absent: None

2003-424 **APPROVAL OF MINUTES OF SEPTEMBER 23, AND OCTOBER 14, 2003**

Moved by Engle, supported by Wisniewski, to approve the minutes of the September 23, and October 14, 2003 meetings as presented.

Motion Carried

2003-425 **PRESENTATION - UNITED WAY CAMPAIGN REPORT**

Jill Montgomery presented Muskegon County results of the 2004 United Way campaign. The campaign for 2004 exceeded the target. Traveling trophies were presented to Paul Wishka for Circuit Court and Karen Smith and Dawn Cato for Brookhaven; both departments had the top increase in United Way commitments and contributions.

2003-426 **COMMUNICATION**

Moved by Derezinski, supported by Wisniewski, to receive and place on file the communication from Oakland County, Resolution re: Support for Eric Coleman as Second Vice President of NACO

Motion Carried

2003-427 **SUPPORT ERIC COLEMAN AS SECOND VICE PRESIDENT OF NACO BY COUNTY RESOLUTION**

Moved by McMurray, supported by Snider, to support Eric Coleman as Second Vice President of NACO by County Resolution.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

Motion Carried

2003-428 **APPROVAL OF THE PROPOSAL FOR THE IMPLEMENTATION OF A STRATEGIC PLANNING PROCESS FOR MUSKEGON COUNTY**

CD/SP03/10-15

The Community Development/Strategic Planning Committee recommends, moved by Engle, supported by Wisniewski, for approval of the Proposal for the Implementation of a Strategic Planning Process for Muskegon County as presented.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

Motion Carried

2003-429 **RECEIVE AND PLACE ON FILE THE PARKS REVENUE REPORT**

CD/SP03/10-16

The Community Development/Strategic Planning Committee recommends, moved by Engle, supported by Wisniewski, to receive and place on file the Parks Revenue Report.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

Motion Carried

2003-430 **APPROVE MDOT PROJECT AUTHORIZATION 2002-0072\Z9**

TR03/10-44

The Transportation Committee recommends, moved by Scolnik, supported by Waters, to approve MDOT Project Authorization 2002-0072\Z9 and to authorize the Chairperson to execute the contract.

2003-430 **APPROVE MDOT PROJECT AUTHORIZATION 2002-0072\Z9 (continued)**

Roll Call

Ayes: Buzzell, Derezhinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

Motion Carried

2003-431 **APPROVAL OF THE USE POLICY FOR THE LOUIS A. MCMURRAY
CONFERENCE AND TRANSPORTATION CENTER**

TR03/10-45

The Transportation Committee recommends, moved by Scolnik, supported by Waters, for approval of the use policy for the Louis A. McMurray Conference and Transportation Center as presented.

Roll Call

Ayes: Buzzell, Derezhinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: Gill

Motion Carried

2003-432 **APPROVE AIRPORT'S NEW ADVERTISING CAMPAIGN**

TR03/10-46

The Transportation Committee recommends, moved by Scolnik, supported by Waters, to approve Airport's new advertising campaign as presented.

Roll Call

Ayes: Buzzell, Derezhinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: Gill

Motion Carried

2003-433 **AUTHORIZE CORPORATE COUNSEL TO PROCEED WITH AND
FINALIZE NEGOTIATIONS FOR SETTLEMENT FOR THE PROPERTY
LOCATED AT 4951 GRAND STREET**

TR03/10-47

The Transportation Committee recommends, moved by Scolnik, supported by Waters, to authorize Corporate Counsel to proceed with and finalize negotiations for settlement in the amount of \$126,150 for the property located at 4951 Grand Street, owned by Jerry and Barbara Marks.

2003-433 **AUTHORIZE CORPORATE COUNSEL TO PROCEED WITH AND FINALIZE NEGOTIATIONS FOR SETTLEMENT FOR THE PROPERTY LOCATED AT 4951 GRAND STREET (continued)**

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

Motion Carried

2003-434 **AUTHORIZE CORPORATE COUNSEL TO PROCEED WITH AND FINALIZE NEGOTIATIONS FOR SETTLEMENT FOR THE PROPERTY LOCATED AT 4864 GRAND HAVEN ROAD**

TR03/10-48

The Transportation Committee recommends, moved by Scolnik, supported by Waters, to authorize Corporate Counsel to proceed with and finalize negotiations for settlement in the amount of \$133,350 for the property located at 4864 Grand Haven Road, owned by Michael Kuharevicz.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

Motion Carried

2003-435 **ADDRESS WAYS AND MEANS ITEM WM03/10-106 SEPARATELY FROM OTHER WAYS AND MEANS ITEMS**

Moved by Scolnik, supported by Derezinski, to address Ways and Means item WM03/10-106 regarding submission of a personal property audit grant application, separately from other Ways and Means items.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Scolnik, Snider, Wisniewski

Nays: McMurray, Waters, Gill

Motion Carried

2003-436 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF SEPTEMBER 27, 2003 THROUGH OCTOBER 14, 2003**

WM03/10-102

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to approve payment of the accounts payable of \$12,723,722.59 covering the period of September 27, 2003 through October 14, 2003, as presented by the County Clerk.

2003-436 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE**

PERIOD OF SEPTEMBER 27, 2003 THROUGH OCTOBER 14, 2003
(continued)

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

Motion Carried

2003-437 **AUTHORIZE THE CMH DIRECTOR TO INCREASE RATES PAID TO RESIDENTIAL PROVIDERS BY 2%**

WM03/10-103

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to authorize the CMH Director to increase rates paid to residential providers by 2% within the current funding allocation of each provider to accommodate the HIPAA generated need to include a factor for vacant days in rates paid for a day of service.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

Motion Carried

2003-438 **AUTHORIZE THE CMH DIRECTOR TO SIGN AMENDMENT 1 OF THE MDCH/PHIP CONTRACT**

WM03/10-104

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to authorize the CMH Director to sign Amendment 1 of the MDCH/PHIP contract that incorporates the final regulations of the Balanced Budget Act.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

Motion Carried

2003-439 **AUTHORIZE THE CMH DIRECTOR TO COMPLETE SERVICE CONTRACTS FOR THE VENDORS AND RATES DESCRIBED IN THE CHART OF PROPOSED VENDORS AND RATES**

WM03/10-105

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to authorize the CMH Director to complete service contracts for the vendors and rates described in the Chart of Proposed Vendors and Rates: Section I FY2003-2004 and Section II FY2003-2005 (2 year.)

2003-439 **AUTHORIZE THE CMH DIRECTOR TO COMPLETE SERVICE CONTRACTS FOR THE VENDORS AND RATES DESCRIBED IN THE**

CHART OF PROPOSED VENDORS AND RATES (continued)

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

Motion Carried

2003-440 **ADOPT THE 2003 APPORTIONMENT REPORT AS PREPARED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM03/10-107

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to adopt the 2003 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

Motion Carried

2003-441 **ACCEPT THE BID FROM ENGINEERING DIMENSIONS, INC. (\$18,350) TO UPDATE THE MUSKEGON COUNTY EMERGENCY OPERATIONS PLAN (EOP)**

WM03/10-108

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to accept the bid from Engineering Dimensions, Inc. (\$18,350) to update the Muskegon County Emergency Operations Plan (EOP) and train Muskegon County's first responders (police, fire, emergency medical, etc.) to the new plan.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

Motion Carried

2003-442 **AUTHORIZE THE 14TH CIRCUIT COURT-FAMILY DIVISION TO ACCEPT THE SECOND YEAR OF THE COMPREHENSIVE STRATEGY FOR SERIOUS, VIOLENT AND CHRONIC JUVENILE OFFENDER PROGRAM GRANT**

WM03/10-109

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to authorize the 14th Circuit Court-Family Division to accept the second year of the Comprehensive Strategy for Serious, Violent and Chronic Juvenile Offender program grant, October 1, 2003 through September 30, 2004, in the amount of \$125,000 and authorize the Board Chairman to execute the grant contract.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

Motion Carried

2003-443 **APPROVE THE SUBMISSION OF A PERSONAL PROPERTY AUDIT GRANT APPLICATION BY THE EQUALIZATION DEPARTMENT**

WM03/10-106

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to approve the submission of a personal property audit grant application by the Equalization Department to the Department of Treasury, State of Michigan, not to exceed \$250,000 for assistance in auditing business personal property for the next two years.

2003-444 **SUSPEND THE RULES TO ALLOW FOR PUBLIC COMMENT**

Moved by Scolnik, supported by McMurray, to suspend the rules to allow for public comment.

Motion Carried

Cindy Larson from the Chamber of Commerce addressed the Board regarding the personal property audit.

Roll Call on item 2003-443

Ayes: Derezinski, Engle, Scolnik, Snider, Waters, Wisniewski

Nays: Buzzell, Gill, McMurray

Motion Carried

CHAIR'S REPORT

Vice-Chairman Gill noted the MAC Legislative Updates for October 10 & 17, 2003, are included in the agenda packet.

2003-445 **HOLD THE DECEMBER 11, 2003, PUBLIC WORKS BOARD AND TRANSPORTATION COMMITTEE MEETINGS AT THE EGELSTON TOWNSHIP HALL**

The Chairman recommends, moved by Wisniewski, supported by Derezinski, to hold the December 11, 2003, Public Works Board and Transportation Committee meetings at the Egelston Township Hall, 5428 E. Apple Avenue, Muskegon, MI.

Roll Call

Ayes: Wisniewski, Waters, Scolnik, Snider, McMurray , Engle, Derezinski, Buzzell

Nays: Gill

Motion Carried

2003-446 **SCHEDULE SPECIAL MEETINGS OF THE COMMUNITY DEVELOPMENT/STRATEGIC PLANNING COMMITTEE FOR NOVEMBER AND DECEMBER**

The Chairman recommends, moved by Wisniewski, supported by Derezinski, to schedule meetings of the Community Development/Strategic Planning Committee for November 18 and December 16, 2003, at 3:30 PM in the Board of Commissioners room.

Roll Call

Ayes: Gill, McMurray, Scolnik, Buzzell, Derezinski, Wisniewski, Snider, Waters, Engle

Nays: None

Motion Carried

ADMINISTRATOR'S REPORT

None.

Old Business

2003-447 MARION PIASECKI-EMPLOYMENT CONTRACT (INFORMATION)

The Administrator recommends, moved by Snider, supported by Wisniewski, to ratify the employment agreement between Marion Piasecki and the County of Muskegon subject to Section 3 amendment as presented.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

Motion Carried

2003-448 APPOINTMENTS TO THE BOARD OF CANVASSERS

The Administrator recommends, moved by Snider, supported by Waters, to enter into the record to nullify item 2003-415 of the October 14, 2003, Board Minutes.

Roll Call

Ayes: Buzzell, Derezinski, Waters, Wisniewski, Snider, Scolnik, McMurray, Gill, Engle

Nays: None

Motion Carried

2003-449 AUTHORIZE EXECUTION OF FY03-04 FUNDING CONTRACT AND AMENDMENT BETWEEN STATE OF MICHIGAN AND COUNTY OF MUSKEGON

The Administrator recommends, moved by Snider, supported by Waters, to authorize execution of FY03-04 funding contract and amendment between State of Michigan and County of Muskegon as attached as well as FY04 revised Strategic Plan as attached.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Nays: None

Motion Carried

New Business

County Clerk, Karen D. Buie, noted Terri Lynn Land, Secretary of State, will be presenting information on the new HAVA legislation and election consolidation issues at a luncheon at the Louis McMurray Building on December 2, 2003.

Audience Participation

Christopher Van Oosterhout voiced concern regarding difficulty contacting Board Members by email and a comment made at a City Commission Meeting.

Meeting adjourned at 4:59 p.m.

Karen D. Buie, County Clerk

/jmp

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**November 6, 2003
4:01 P.M.**

Honorable Chairman Paul T. Baade, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Waters .

Roll Call

Present:: Baade, Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski

Arrived 4:15 p.m.: Gill

Absent: None

2003-450 **APPROVAL OF MINUTES OF OCTOBER 28, 2003**

Moved by McMurray, supported by Engle , to approve the minutes of the Regular Meeting of October 28, 2003, as presented.

Motion Carried

2003-451 **COMMUNICATIONS**

Moved by Snider, supported by Engle, to receive and place on file the following communications:

- A. Lake County Resolution re: USA Patriot Act & Preservation of Civil Liberties
- B. Isabella County Resolution re: Quality Health Care Programs
- C. St. Clair County Resolution re: Revenue Sharing Cuts
- D. Antrim County Resolution re: State Owned Communication Towers
- E. Osceola County Resolution re: State Prescription Drug Purchasing Program

Motion Carried

2003-452 **AUTHORIZE THE CMH DIRECTOR TO CORRECT FY2003/2004 VENDOR RATES FOR STABLE HANDS EQUESTRIAN CENTER OCCUPATIONAL THERAPY**

HR03/11-62

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the CMH Director to correct FY2003/2004 vendor rates for Stable Hands Equestrian Center Occupational Therapy: \$45.69 per 31-60 minutes for period from October 1, 2003 through September 30, 2004.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Snider, Engle, McMurray, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-453 **AUTHORIZE THE CMH DIRECTOR TO ENTER INTO AN ONGOING SERVICE AGREEMENT WITH RESTAT**

HR03/11-63

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the CMH Director to enter into an ongoing service agreement with RESTAT, 724 Elm Street, P.O. Box 758, West Bend, WI 53095, effective October 1, 2003, to provide pharmaceutical services for CMH, at the rates listed below:

Retail Pharmacy Rate:

Brand-AWP less 15% + \$2.25 dispensing fee per prescription.

Generic-AWP less 25% + \$2.25 dispensing fee per prescription or MAC on Generics.

For Brand or Generic-Usual and customary, whichever is less.

Per Claim Fee-\$0.45 per claim.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Snider, Engle, McMurray, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-454 **AUTHORIZE THE CMH DIRECTOR TO COMPLETE AN ADDITION TO THE FY2003-2004 COMMUNITY LIVING AND SUPPORTS SERVICES (CLS) CONTRACT WITH PIONEER RESOURCES, INC.**

HR03/11-64

The Human Resources Committee recommends, moved by Buzzell, supported by Wisnewski, to authorize the CMH Director to complete an addition to the FY2003-2004 Community Living and Supports Services (CLS) contract with Pioneer Resources, Inc., 1145 East Wesley Avenue, Muskegon, MI 49442 to include on-site CLS services for 4-5 CMHS consumers residing in a cluster of subsidized rent apartments and at a CLS rate not to exceed \$4.60 per 15 minute unit.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Snider, Engle, McMurray, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-455 **AUTHORIZE THE HEALTH DEPARTMENT TO RENEW ALL BCCCP PROVIDER AGREEMENTS FOR FY2004**

HR03/11-65

The Human Resources Committee recommends, moved by Buzzell, supported by Wisnewski, to authorize the Health Department to renew all BCCCP Provider agreements for FY2004 and to perform the CDC required coordination activities associated with it with no effect on the FY2004 General Fund Allocation.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Snider, Engle, McMurray, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-456 **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT \$6,000.00 FROM THE MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT**

HR03/11-66

The Human Resources Committee recommends, moved by Buzzell, supported by Wisnewski, to authorize the Health Department to accept \$6,000.00 from the Muskegon Area Intermediate School District to provide nutritional services to children enrolled in Head Start with no change to the FY2004 General Fund Appropriation and further authorize the Director of Health and Community Resources to sign the associated agreement.

2003-456 **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT \$6,000.00 FROM THE MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT (continued)**

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Snider, Engle, McMurray, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-457 **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT \$5,950.00 FROM THE MUSKEGON COMMUNITY HEALTH PROJECT**

HR03/11-67

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the Health Department to accept \$5,950.00 from the Muskegon Community Health Project to provide professional services in conjunction with MPATH and further authorize the Health Director to sign the associated agreement with no change in the General Fund Allocation.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Snider, Engle, McMurray, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-458 **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT \$73,200.00 FROM BALDWIN COMMUNITY SCHOOLS, FIDUCIARY FOR THE MICHIGAN DEPARTMENT OF EDUCATION**

HR03/11-68

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the Health Department to accept \$73,200.00 from Baldwin Community Schools, fiduciary for the Michigan Department of Education, for Fiscal Year 2004 with no change to the FY2004 General Fund Appropriation and further authorize the Director of Health and Community Resources to sign the associated agreement.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Snider, Engle, McMurray, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-459 **AUTHORIZE THE HEALTH DEPARTMENT TO EXTEND THE TERM OF THE EXISTING FY2003 AGREEMENT**

HR03/11-69

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the Health Department to extend the term of the existing FY2003 agreement to November 30, 2003, with Lakeshore Coordinating Council for performance of substance abuse services for a period of two months with no rate changes and no change to the General Fund Allocation for FY2004. Further authorize the Director of Health and Community Resources to sign the associated addendum.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Snider, Engle, McMurray, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-460 **AUTHORIZE THE HUMAN RESOURCES DEPARTMENT TO ESTABLISH AN ENVIRONMENTAL HEALTH PROTECTION COORDINATOR POSITION**

HR03/11-70

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize the Human Resources Department to establish an Environmental Health Protection Coordinator position, NX00220 - \$37,100.96 to \$46,978.88, to be funded 100% through the Public Health Emergency Preparedness Grant.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Snider, Engle, McMurray, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-461 **AUTHORIZE BROOKHAVEN TO RECLASSIFY THE SOCIAL SERVICES CASE WORKER 4/5 POSITION (POSITION #X85003) TO ADMISSION/MARKETING COORDINATOR FULL TIME**

HR03/11-71

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize Brookhaven to reclassify the Social Services Case Worker 4/5 position (position #X85003) to Admission/Marketing Coordinator full time with a salary range of \$29,818 - \$38,072.

2003-461 **AUTHORIZE BROOKHAVEN TO RECLASSIFY THE SOCIAL SERVICES
CASE WORKER 4/5 POSITION (POSITION #X85003) TO
ADMISSION/MARKETING COORDINATOR FULL TIME (continued)**

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Snider, Engle, Scolnik, Waters, Wisniewski, Baade

Nays: McMurray

Motion Carried

2003-462 **AUTHORIZE CMH STAFF TO SUBMIT APPLICATION FOR THE
HOMELESS OUTREACH PROJECTS AND EVALUATION (H.O.P.E.)
GRANT**

HR03/11-72

The Human Resources Committee recommends, moved by Buzzell, supported by Wisniewski, to authorize CMH staff to submit application for the Homeless Outreach Projects and Evaluation (H.O.P.E.) grant.

Roll Call

Ayes: Buzzell, Bennett, Derezinski, Snider, Engle, McMurray, Scolnik, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-463 **BOARD APPROVE THE REQUEST FROM COMMUNITY CORRECTIONS
TO ACCEPT THE FY2003 LOCAL LAW ENFORCEMENT BLOCK GRANT**

CPS03/11-42

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, that the Board approve the request from Community Corrections to accept the FY2003 Local Law Enforcement Block Grant #2003-LB-BX-2762, from the U.S. Department of Justice, Office of Justice Programs in the amount of \$24,726, with a local match requirement of \$2,747, to assist the County with the continuation of Deputy positions for the jail. Further, Community Corrections requests that County Board hold a Public Hearing on November 25, 2003, which is a special condition of the grant.

Roll Call

Ayes: Wisniewski, Waters, Snider, Scolnik, McMurray, Derezinski, Engle, Buzzell, Bennett, Baade

Nays: None

Motion Carried

2003-464 **CREATE A NEW SHERIFF DEPUTY-AA POSITION FOR WASTEWATER**
CPS03/11-43

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to create in the Sheriff's Office a new Sheriff Deputy-AA position for Wastewater, funded 5920-5060.

Roll Call

Ayes: Wisniewski, Waters, Snider, Scolnik, McMurray, Derezinski, Engle, Buzzell, Bennett, Baade

Nays: None

Motion Carried

2003-465 **GRANT THE SHERIFF'S OFFICE PERMISSION TO BEGIN THE COUNTY'S BID PROCESS FOR A 2004 4-WHEEL DRIVE FORD EXPLORER FOR WASTEWATER**

CPS03/11-44

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to grant the Sheriff's Office permission to begin the county's bid process for a 2004 4-wheel drive Ford Explorer for Wastewater.

Roll Call

Ayes: Wisniewski, Waters, Snider, Scolnik, McMurray, Derezinski, Engle, Buzzell, Bennett, Baade

Nays: None

Motion Carried

2003-466 **ACCEPT THE GRANT FROM THE OFFICE OF DRUG CONTROL POLICY FOR WEMET**

CPS03/11-45

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to accept the grant from the Office of Drug Control Policy for WEMET for \$67,600.00; \$33,800.00 federal funds, and \$33,800.00 local funds.

Roll Call

Ayes: Wisniewski, Waters, Snider, Scolnik, McMurray, Derezinski, Engle, Buzzell, Bennett, Baade

Nays: None

Motion Carried

2003-467 **ACCEPT THE SNOWMOBILE GRANT FROM THE DEPARTMENT OF NATURAL RESOURCES**

CPS03/11-46

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to accept the Snowmobile grant from the Department of Natural Resources in the amount of \$11,789.00 and amend the budget as attached.

Roll Call

Ayes: Wisniewski, Waters, Snider, Scolnik, McMurray, Derezinski, Engle, Buzzell, Bennett, Baade

Nays: None

Motion Carried

2003-468 **ACCEPT THE ORV GRANT FROM THE DEPARTMENT OF NATURAL RESOURCES**

CPS03/11-47

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to accept the ORV grant from the Department of Natural Resources in the amount of \$10,000 and amend budget as attached.

Roll Call

Ayes: Wisniewski, Waters, Snider, Scolnik, McMurray, Derezinski, Engle, Buzzell, Bennett, Baade

Nays: None

Motion Carried

2003-469 **APPROVE THE AUTHORIZATION FOR THE MUSKEGON COUNTY SHERIFF DEPARTMENT/MUSKEGON COUNTY'S EMERGENCY SERVICES TO ACCEPT THE STATE OF MICHIGAN FY2003 STATE HOMELAND SECURITY GRANT PROGRAM STATE HOMELAND SECURITY ASSESSMENT AND STRATEGY GRANT AGREEMENT**

CPS03/11-48

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to approve the authorization for the Muskegon County Sheriff Department/Muskegon County's Emergency Services to accept the State of Michigan FY2003 State Homeland Security Grant Program State Homeland Security Assessment and Strategy Grant Agreement in the amount of \$20,000, and direct the Board Chair and appropriate staff to sign such.

2003-469 **APPROVE THE AUTHORIZATION FOR THE MUSKEGON COUNTY SHERIFF DEPARTMENT/MUSKEGON COUNTY'S EMERGENCY SERVICES TO ACCEPT THE STATE OF MICHIGAN FY2003 STATE HOMELAND SECURITY GRANT PROGRAM STATE HOMELAND SECURITY ASSESSMENT AND STRATEGY GRANT AGREEMENT (continued)**

Roll Call

Ayes: Wisniewski, Waters, Snider, Scolnik, McMurray, Derezinski, Engle, Buzzell, Bennett, Baade

Nays: None

Motion Carried

2003-470 **BOARD PASS A RESOLUTION RECOGNIZING "WINTER HAZARDS AWARENESS WEEK" IN MUSKEGON COUNTY NOVEMBER 2 THROUGH NOVEMBER 8, 2003**

CPS03/11-49

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, that the Board pass a resolution recognizing "Winter Hazards Awareness Week" in Muskegon County November 2 through November 8, 2003.

Roll Call

Ayes: Wisniewski, Waters, Snider, Scolnik, McMurray, Derezinski, Engle, Buzzell, Bennett, Baade

Nays: None

Motion Carried

2003-471 **APPROVE THE AUTHORIZATION FOR THE MUSKEGON COUNTY EMERGENCY SERVICES/MUSKEGON COUNTY SHERIFF'S DEPARTMENT TO SEEK BIDS**

CPS03/11-50

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, to approve the authorization for the Muskegon County Emergency Services/Muskegon County Sheriff's Department to seek bids and purchase from the lowest bidder the following items: One 20 foot enclosed Disaster Trailer (specifications on file at Emergency Services, One Portable Ventilator (specifications on file at Emergency Services), 250 air purifying respirators "Scott AV2000 Mask with CBTN Canister and 40mm adaptor" (with fitting and training), and 44 air purifying respirators "3m7800 Mark with FR-57 canister" (with training).

2003-471 **APPROVE THE AUTHORIZATION FOR THE MUSKEGON COUNTY
EMERGENCY SERVICES/MUSKEGON COUNTY SHERIFF'S
DEPARTMENT TO SEEK BIDS (continued)**

Roll Call

Ayes: Wisniewski, Waters, Snider, Scolnik, McMurray, Derezinski, Engle, Buzzell, Bennett,
Baade

Nays: None

Motion Carried

2003-472 **BOARD AUTHORIZE THE CREATION OF A TEMPORARY
RECORDER/BAILIFF POSITION**

CPS03/11-51

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, that the Board authorize the creation of a temporary Recorder/Bailiff position to be filled for a period not to exceed 120 calendar days at a NO 190 salary range of \$13.567 to \$16.913 per hour.

Roll Call

Ayes: Wisniewski, Waters, Snider, Scolnik, McMurray, Derezinski, Engle, Buzzell, Bennett,
Baade

Nays: None

Motion Carried

2003-473 **BOARD AUTHORIZE THE CREATION OF A "GRANTS MONITOR"
POSITION**

CPS03/11-52

The Courts and Public Safety Committee recommends, moved by Waters, supported by Derezinski, that the Board authorize the creation of a "Grants Monitor" position with a salary range of \$27,396.48 - \$35,429.68 and to delete the currently vacant secretary position in Fund 2152 orgn 1431.

Roll Call

Ayes: Wisniewski, Waters, Snider, Scolnik, McMurray, Derezinski, Engle, Buzzell, Bennett,
Baade

Nays: None

Motion Carried

2003-474 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF OCTOBER 15, 2003 THROUGH OCTOBER 31, 2003**

WM03/11-110

The Ways and Means Committee recommends, moved by Derezinski, supported by Buzzell, approve payment of the accounts payable of \$4,776,718.13 covering the period of October 15, 2003 through October 31, 2003, as presented by the County Clerk.

Roll Call

Ayes: Snider, Waters, Wisniewski, Engle, McMurray, Scolnik, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

Motion Carried

2003-475 **PURCHASE AIRPORT LIABILITY INSURANCE FROM OLD REPUBLIC INSURANCE COMPANY**

WM03/11-111

The Ways and Means Committee recommends, moved by Derezinski, supported by Buzzell, to purchase Airport liability insurance from Old Republic Insurance Company for the premium amount of \$10,500 for the period 11/19/03 to 11/19/04.

Roll Call

Ayes: Snider, Waters, Wisniewski, Engle, McMurray, Scolnik, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

Motion Carried

2003-476 **APPROVE THE WINTER TAX COLLECTION BOND**

WM03/11-112

The Ways and Means Committee recommends, moved by Derezinski, supported by Buzzell, to approve the Winter Tax Collection Bond for 12/01/03 through 3/31/04 with Hartford Insurance Company in the amount of \$8,073.

Roll Call

Ayes: Snider, Waters, Wisniewski, Engle, McMurray, Scolnik, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

Motion Carried

2003-477 **AUTHORIZE PURCHASING STAFF TO SOLICIT BIDS FOR A NEW PRODUCTION CUTTER**

WM03/11-113

The Ways and Means Committee recommends, moved by Derezinski, supported by Buzzell, to authorize Purchasing staff to solicit bids for a new production cutter for use in Office Services.

Roll Call

Ayes: Snider, Waters, Wisniewski, Engle, McMurray, Scolnik, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

Motion Carried

2003-478 **ADOPT THE REVISED MUSKEGON COUNTY PURCHASING MANUAL AND THE MATS PROCUREMENT MANUAL**

WM03/11-114

The Ways and Means Committee recommends, moved by Derezinski, supported by Buzzell, to adopt the revised Muskegon County Purchasing Manual and the MATS Procurement Manual as submitted.

Roll Call

Ayes: Snider, Waters, Wisniewski, Engle, McMurray, Scolnik, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

Motion Carried

2003-479 **APPROVAL OF LAWN MAINTENANCE TO PROVIDE SNOW PLOWING FOR 2003/2004**

WM03/11-115

The Ways and Means Committee recommends, moved by Derezinski, supported by Buzzell, approval of Lawn Maintenance to provide snow plowing for 2003/2004 at a volume discount cost not to exceed \$29,160.

Roll Call

Ayes: Snider, Waters, Wisniewski, Engle, McMurray, Scolnik, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

Motion Carried

2003-480 **INCREASE THE WAGE RATES BY 2.3% FOR THE COUNTY CLERK, COUNTY TREASURER, DRAIN COMMISSIONER, PROSECUTOR, REGISTER OF DEEDS AND SHERIFF, AND FOR NON-BARGAINING UNIT POSITION CLASSIFICATIONS**

WM03/11-116

The Ways and Means Committee recommends, moved by Derezinski, supported by Buzzell, effective the first full pay period following January 1, 2004, to increase the wage rates by 2.3% for the County Clerk, County Treasurer, Drain Commissioner, Prosecutor, Register of Deeds and Sheriff, and for non-bargaining unit position classifications as follows: non-bargaining unit, full-time, including department heads and the County Administrator, and non-bargaining hourly and part-time employees in class designations BD, ND, NF, NH, NP, NS, NT, NU, NV, NW, NX, XF, XH, XT, XU, XV, XW, XX and XZ.

Roll Call

Ayes: Snider, Waters, Wisniewski, Engle, McMurray, Scolnik, Bennett, Derezinski, Baade

Nays: Buzzell, Gill

Motion Carried

CHAIR'S REPORT

Chairman Baade noted the MAC Legislative Updates for October 31, 2003, are included in the agenda packet.

Veterans Day speaker Joe Buyerly will be here speaking on his adventures in WWII November 10, 2003 at lunch time.

ADMINISTRATOR'S REPORT

Administrator Borushko updated Commissioners regarding:

1. Personal Property Tax packages being prepared
2. Water/Sewer issues
3. Strategic Planning
4. Fiscal Close of 2003
5. Paul Roy - Airport Security - FAA funding
6. New mall developments
7. Community Corrections Development

Old Business

None.

New Business

Commissioner Bennett inquired regarding the time for airport baggage handling here versus larger airports. It was noted the larger airports have larger x-ray machines to expedite the process.

Upcoming events: Muskegon Film Festival, November 6, 2003 at 6:00 p.m.
Tempting Tables for Breast Cancer

Jack Niemiec distributed the 2004 Proposed Budget Document.

Audience Participation

None.

Meeting adjourned at 4:46 p.m.

Karen D. Buie, County Clerk

KDB/jmp

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**November 25, 2003
3:32 P.M.**

Honorable Chairman Paul T. Baade, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Chairman Baade.

Roll Call

Present:: Waters, Wisniewski, McMurray, Scolnik, Snider, Derezinski, Gill, Engle, Buzzell, Bennett, Baade

Absent: None

2003-481 **APPROVAL OF MINUTES OF NOVEMBER 6, 2003**

Moved by Derezinski, supported by Engle, to approve the minutes of the Regular Meeting of November 6, 2003, correcting the spelling of Veterans Day speaker to Joe Beuyrle and to change the placement of the word "continued" when a roll call is carried over to the next page.

Motion Carried

2003-482 **OPEN PUBLIC HEARING - LOCAL LAW ENFORCEMENT BLOCK GRANT**

The Administrator recommends, moved by Derezinski, supported by Engle, to open the Public Hearing regarding Local Law Enforcement Block Grant.

Motion Carried

2003-483 **CLOSE PUBLIC HEARING - LOCAL LAW ENFORCEMENT BLOCK GRANT**

It was noted that neither the Clerk's office nor Administration received any written or verbal communication regarding the Local Law Enforcement Block Grant. Moved by Gill, supported by Waters, to close the Public Hearing.

Motion Carried

2003-484 **COMMUNICATIONS**

Moved by Engle, supported by Wisniewski, to receive and place on file the following communication from Washtenaw County, Resolution re: Support of Eric Coleman

Motion Carried

2003-485 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$3,409,328.68 COVERING THE PERIOD OF NOVEMBER 1, 2003 THROUGH NOVEMBER 12, 2003**

WM03/11-117

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to approve payment of the accounts payable of \$3,409,328.68 covering the period of November 1, 2003 through November 12, 2003, as presented by the County Clerk.

Roll Call

Ayes: Waters, McMurray, Gill, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-486 **AWARD THE TRANSCRIPTION SERVICES PROPOSAL TO M&K - MILLS CER**

WM03/11-118

The Ways and Means Committee recommends, moved by Derezinski, supported by Engle, to award the transcription services proposal to M&K - Mills CER, 1615 Sunset Drive, North Muskegon, MI 49445 as primary contract; and Transcripts Unlimited, 591 Upton Drive, St. Joseph, MI 49085 as secondary contract.

Roll Call

Ayes: Waters, McMurray, Gill, Scolnik, Snider, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: None

Motion Carried

2003-487 **APPROVE THE INTERNAL ENVIRONMENTAL SCAN FORMAT FOR USE
IN THE STRATEGIC PLANNING PROCESS**

CD/SP03/11-17

The Community Development/Strategic Planning Committee recommends, moved by Bennett, supported by Buzzell, to approve the Internal Environmental Scan format for use in the Strategic Planning process.

Roll Call

Ayes: Scolnik, Derezinski, Bennett, Buzzell, Gill, Engle, Waters, McMurray, Wisniewski, Snider, Baade

Nays: None

Motion Carried

2003-488 **AUTHORIZE THE BOARD CHAIR TO EXECUTE A TWO-YEAR
EXTENSION OF THE EXISTING LEASE FOR 788 MARQUETTE AVENUE**

CD/SP03/11-18

The Community Development/Strategic Planning Committee recommends, moved by Bennett, to authorize the Board Chair to execute a two-year extension of the existing lease for 788 Marquette Avenue, as prepared by Corporate Counsel, with annual rent of \$20,100.00 covering the period of 1/1/05 thru 12/31/06. All other terms and conditions to remain unchanged.

Roll Call

Ayes: Scolnik, Derezinski, Bennett, Buzzell, Gill, Engle, Waters, McMurray, Wisniewski, Snider, Baade

Nays: None

Motion Carried

2003-489 **PUBLIC WORKS DEPARTMENT BE AUTHORIZED TO ADVERTISE FOR
CARETAKERS POSITIONS FOR MOORE AND PATTERSON COUNTY
PARKS**

CD/SP03/11-19

The Community Development/Strategic Planning Committee recommends, moved by Bennett, that Public Works Department be authorized to advertise for caretakers positions for Moore and Patterson County Parks and selection of the caretakers follow the proposed outline attached and that the same be recommended to the Board of Commissioners for approval.

(Continued)
2003-489 **PUBLIC WORKS DEPARTMENT BE AUTHORIZED TO ADVERTISE FOR
CARETAKERS POSITIONS FOR MOORE AND PATTERSON COUNTY
PARKS**

Roll Call

Ayes: Scolnik, Derezinski, Bennett, Buzzell, Gill, Engle, Waters, McMurray, Wisniewski,
Snider, Baade

Nays: None

Motion Carried

2003-490 **AUTHORIZE ADOPTION OF THE MUSKEGON AREA UNIFIED DBE
CERTIFICATION PROGRAM**

CD/SP03/11-20

The Community Development/Strategic Planning Committee recommends, moved by Bennett, to authorize adoption of the Muskegon Area Unified DBE Certification Program and establish a certification advisory committee, appointed by the Muskegon County Board of Commissioners, consisting of the following: (1) County representative, (2) City representative, (3) Township representative, (4) Insurance Firm representative, (5) Accounting Firm representative, (6) Legal Firm representative, (7) Muskegon Area Chamber/Urban League Partnership representative.

Roll Call

Ayes: Scolnik, Derezinski, Bennett, Buzzell, Gill, Engle, Waters, McMurray, Wisniewski,
Snider, Baade

Nays: None

Motion Carried

2003-491 **APPROVE MDOT PROJECT AUTHORIZATION 2002-0072\Z8**
TR03/11-49

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve MDOT Project Authorization 2002-0072\Z8 and to authorize the Chairman to execute the contract.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters,
Wisniewski, Baade

Nays: None

Motion Carried

2003-492 **APPROVE MDOT PROJECT AUTHORIZATION 2001-0679/A1**

TR03/11-50

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve MDOT Project Authorization 2001-0679/A1 and to authorize the Chairman to execute the contract.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-493 **APPROVE THE ATTACHED AMENDATORY CONTRACT TO MDOT CONTRACT NO. 2003-0256**

TR03/11-51

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve the attached Amendatory Contract to MDOT Contract No. 2003-0256 and further authorize the Chairman to execute the Amendment as prepared.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-494 **APPROVE THE AIRPORT T-HANGAR LEASE**

TR03/11-52

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve the Airport T-Hangar Lease revised based on Corporate Counsel's review and recommended changes.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-495 **APPROVE THE EXTENSION OF 36 T-HANGAR LEASE AGREEMENTS**

TR03/11-53

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve the extension of 36 T-Hangar Lease agreements that will be expiring in the fourth quarter of 2003.

(Continued)

2003-495 **APPROVE THE EXTENSION OF 36 T-HANGAR LEASE AGREEMENTS**

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-496 **APPROVE THE SUBMITTAL OF A SUPPLEMENT TO THE RUNWAY SAFETY AREA STUDY**

TR03/11-54

The Transportation Committee recommends, moved by Gill, supported by Engle, to approve the submittal of a Supplement to the Runway Safety Area Study adjusting the scope of the runway extension project from 6500' to 6100'.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: Gill

Motion Carried

CHAIR'S REPORT

Chairman Baade noted the MAC Legislative Updates for November 7 & 14, 2003, are included in the agenda packet.

ADMINISTRATOR'S REPORT

2003-497 **AUTHORIZE EXTENSION OF CLOSING DATE FOR 793 W. WESTERN**

The Administrator recommends, moved by McMurray, supported by Gill, to authorize the Board Chair to execute an extension of closing date for 793 W. Western Avenue to June 1, 2004 with purchaser paying a non-refundable fee of \$16,250. Purchaser would receive a prorated per day credit for each day prior to June 1, 2004, that the transaction is closed. Administrator Borushko updated Commissioners regarding:

(Continued)

2003-497 **AUTHORIZE EXTENSION OF CLOSING DATE FOR 793 W. WESTERN**

Roll Call

Ayes: Waters, Wisniewski, Snider, McMurray, Scolnik, Buzzell, Bennett, Derezinski, Engle, Baade

Nays: Gill

Motion Carried

2003-498 **APPROVE CONTRACT SETTLEMENT WITH BROOKHAVEN AFSCME UNIT**

The Administrator recommends, moved by Wisniewski, supported by Derezinski, to approve the contract settlement with the Brookhaven AFSCME Unit and authorize the County Board Chairman and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Ayes: Gill, Bennett, Derezinski, Scolnik, Snider, Waters, Wisniewski, Engle, Buzzell, McMurray, Baade

Nays: None

Motion Carried

2003-499 **BOARD WAIVE THE POSTING REQUIREMENTS FOR THE TEMPORARY RECORDER/BAILIFF POSITION**

The Administrator recommends, moved by Gill, supported by Waters, that the Board waive the posting requirements for the Temporary Recorder/Bailiff position and appoint Mr. Orlando Riley to the position of Temporary Recorder/Bailiff at the rate of \$13.567 per hour for a period not to exceed 120 calendar days.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

Old Business

2003-500 **COMMISSIONERS VOTE FOR BOARD OF CANVASSERS**

The two political parties submitted three nominees to the County Clerk's office to fill a four-year term beginning November 2003 through October 31, 2007 as well as a list of three nominees to complete the vacant Board of Canvassers positions in which the term will end October 31, 2005. Ballots were distributed to and collected from Commissioners and the tally was called aloud by the County Clerk. It is determined that Tom Higgins, Republican and Florence Shrive, Democrat will serve four-year terms ending October 31, 2007. It is further determined that Ann Nelson, Republican and Jackie Walker, Democrat will complete the remaining two years of the vacant four-year terms ending October 31, 2005.

New Business

None.

Audience Participation

Roy McDonald addressed the board regarding disrespect he received from a MATS bus driver.

Students were in attendance from Muskegon High School

Meeting adjourned at 4:28 p.m.

Karen D. Buie, County Clerk

KDB/jmp

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**December 9, 2003
3:32 P.M.**

Honorable Chairman Paul T. Baade, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Chairman Baade.

Roll Call

Present:: Baade, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Absent: None

2003-501 **APPROVAL OF MINUTES OF NOVEMBER 25, 2003**

Moved by Engle, supported by Waters, to approve the minutes of the Regular Meeting of November 25, 2003, correcting the spelling for Veterans Day speaker to Joe Beyrle and correct spelling of Florence Shriver under Old Business.

Motion Carried

2003-502 **COMMUNICATIONS**

Moved by Engle, supported by Snider, to receive and place on file the following communications:

- A. City of Whitehall Industrial Facilities Exemption Certificate
- B. Lake County Resolution re: Revenue Sharing
- C. Antrim County Resolution re: Cost of Health Insurance
- D. Washtenaw County Resolution re: MSU Extension Funding
- E. St. Joseph County Resolution re: Income Tax Reduction
- F. Benzie County Resolution re: Funding Process of Judicial Courts

(continued)

2003-502 **COMMUNICATIONS**

- G. Benzie County Resolution re: MSU Extension Funding
- H. Berrien County Resolution re: Agricultural Research Funding
- I. Berrien County Resolution re: MSU Extension Funding

Motion Carried

2003-503 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF NOVEMBER 13, THROUGH 26, 2003**

WM03/12-120

The Ways and Means Committee recommends, moved by Derezhinski, supported by Engle, to approve payment of the accounts payable of \$3,929,346.57 covering the period of November 13, 2003 through November 26, 2003, as presented by the County Clerk.

Roll Call

Ayes: Bennett, Buzzell, Derezhinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-504 **APPROVE THE NEW CONTRACT FOR JODY & KATHY WOODRUFF FOR CARETAKER SERVICES AT TWIN LAKE PARK**

WM03/12-121

The Ways and Means Committee recommends, moved by Derezhinski, supported by Engle, to approve the new contract for Jody & Kathy Woodruff for caretaker services at Twin Lake Park.

Roll Call

Ayes: Bennett, Buzzell, Derezhinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-505 **AUTHORIZE THE SHERIFF'S DEPARTMENT TO CHANGE THE FUNDING**

CPS03/12-49

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize the Sheriff's Department to change the funding for position #S05002 to 1010-0301; #S05024 to 1240-0303 and #S5030 to 5920-5900.

(continued)
2003-505 **AUTHORIZE THE SHERIFF'S DEPARTMENT TO CHANGE THE FUNDING**

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski,
Bennett, Baade

Nays: None

Motion Carried

2003-506 **AUTHORIZE THE SHERIFF TO RENEW THE JAIL PAY PHONE
AGREEMENT WITH SBC AMERITECH**

CPS03/12-50

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize the Sheriff to renew the jail pay phone agreement with SBC Ameritech for an additional three years, new equipment, a new commission rate of 52%, and a \$100,000 signing bonus.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Abstain: McMurray

Nays: Gill

Motion Carried

2003-507 **AUTHORIZE THE SHERIFF TO SUBMIT THE PROPOSED 2004 MARINE
SAFETY BUDGET REQUEST**

CPS03/12-51

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize the Sheriff to submit the proposed 2004 Marine Safety budget request for \$205,502 to the Michigan Department of Natural Resources.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski,
Bennett, Baade

Nays: None

Motion Carried

2003-508 **AUTHORIZE THE SHERIFF/EMERGENCY SERVICES DEPARTMENT TO EXECUTE THE MICHIGAN EMERGENCY MANAGEMENT ASSISTANCE COMPACT (MEMAC) AGREEMENT**

CPS03/12-52

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize the Sheriff/Emergency Services Department to execute the Michigan Emergency Management Assistance Compact (MEMAC) Agreement, and authorize the Board Chair and appropriate staff to sign.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2003-509 **AUTHORIZE COMMUNITY CORRECTIONS TO APPLY FOR THE DRUNK DRIVER JAIL REDUCTION AND COMMUNITY TREATMENT PROGRAM FUNDS**

CPS03/12-53

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize Community Corrections to apply for the Drunk Driver Jail Reduction and Community Treatment Program funds in the amount of \$38,475 from the Michigan Department of Corrections-Office of Community Corrections, for the purpose of providing long-term jail substance abuse treatment and assessments, and to provide substance abuse treatment for felony drunk driving offenders at Probation Residential Centers.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2003-510 **AUTHORIZE THE SHERIFF TO PURCHASE FIVE FORD CROWN VIC POLICE CRUISERS**

CPS03/12-54

The Courts and Public Safety Committee recommends, moved by Waters, supported by Snider, to authorize the Sheriff to purchase five Ford Crown Vic police cruisers from Jorgenson Ford for \$104,000 from the equipment revolving fund.

(continued)
2003-510 **AUTHORIZE THE SHERIFF TO PURCHASE FIVE FORD CROWN VIC
POLICE CRUISERS**

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski,
Bennett, Baade

Nays: None

Motion Carried

2003-511 **RECONSIDER ITEM 2003-506, CPS03/12-50**

Moved by Derezinski, supported by Snider, to reconsider item 2003-506, CPS03/12-50.

2003-512 **SUSPEND THE RULES AND ALLOW AUDIENCE PARTICIPATION**

Moved by Derezinski, supported by Waters, to suspend the rules and allow audience participation.

Motion Carried

Richard Finnemin of Lakeshore Telecom addressed the Board regarding pay phones.

Roll Call on item 2003-511

Ayes: Gill, McMurray

Nays: Derezinski, Engle, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Motion Carried

2003-513 **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT \$156,611 FROM
THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH FOR FY2004**

HR03/12-73

The Human Resources Committee recommends, moved by Buzzell, supported by Engle, to authorize the Health Department to accept \$156,611 from the Michigan Department of Community Health for FY2004 with no change to the FY2004 General Fund Appropriation, and further, authorize the Board Chair to sign the amendment.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell,
Derezinski, Baade

Nays: None

Motion Carried

2003-514 **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT \$5,000 FROM**

**THE COMMUNITY FOUNDATION FOR MUSKEGON COUNTY TO START
A SECOND HAND SMOKE COALITION**

HR03/12-74

The Human Resources Committee recommends, moved by Buzzell, supported by Engle, to authorize the Health Department to accept \$5,000 from the Community Foundation for Muskegon County to start a Second Hand Smoke Coalition with no change to the FY2004 General Fund Appropriation, and further, authorize the Board Chair to sign the agreement.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-515 **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT \$3,780 FROM
THE COMMUNITY FOUNDATION FOR MUSKEGON COUNTY FOR TWO
LEAD CARE TESTING UNITS**

HR03/12-75

The Human Resources Committee recommends, moved by Buzzell, supported by Engle, to authorize the Health Department to accept \$3,780 from the Community Foundation for Muskegon County for two Lead Care testing units with no change to the FY2004 General Fund Appropriation, and further, authorize the Board chair to sign the agreement.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-516 **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT \$2,000 FROM
THE GERBER FOUNDATION**

HR03/12-76

The Human Resources Committee recommends, moved by Buzzell, supported by Engle, to authorize the Health Department to accept \$2,000 from the Gerber Foundation to provide dental health presentations regarding baby bottle tooth decay with no change to the FY2004 General Fund Appropriation, and further, authorize the Board Chair to sign the agreement.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-517 **AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT \$9,500 FROM**

**THE COMMUNITY FOUNDATION FOR MUSKEGON COUNTY FOR THE
TOBACCO FREE PROGRAM**

HR03/12-77

The Human Resources Committee recommends, moved by Buzzell, supported by Engle, to authorize the Health Department to accept \$9,500 from the Community Foundation for Muskegon County for the Tobacco Free program with no change to the FY2004 General Fund Appropriation, and further, authorize the Board Chair to sign the agreement.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-518 **AUTHORIZE THE CMH DIRECTOR TO SIGN THE BLOCK GRANT
CONTRACT ADDENDUM WITH LAKESHORE COORDINATING COUNCIL**

HR03/12-78

The Human Resources Committee recommends, moved by Buzzell, supported by Engle, to authorize the CMH Director to sign the Block Grant Contract Addendum with Lakeshore Coordinating Council for continuation funding of CMH substance abuse services for the period of October 1, 2003 through November 30, 2003.

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

Motion Carried

2003-519 **AUTHORIZE CMH TO MAKE PAYMENT OF \$1,500 TO MUSKEGON NAMI
SHAIR**

HR03/12-79

The Human Resources Committee recommends, moved by Buzzell, supported by Engle, to authorize CMH to make payment of \$1,500 to Muskegon NAMI SHAIR to be used for the Families in Action eleven-week course.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-520 **AUTHORIZE THE CMH DIRECTOR TO COMPLETE A CONTRACT FOR
PROVISION OF COMMUNITY LIVING SUPPORT SERVICES WITH MOKA
CORPORATION**

HR03/12-80

The Human Resources Committee recommends, moved by Buzzell, supported by Engle, to authorize the CMH Director to complete a contract for provision of Community Living Support Services with MOKA Corporation, at the rate of \$4.94 per 15 minute unit effective December 1, 2003 through September 30, 2004.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

2003-521 **AUTHORIZE AN INCREASE OF \$500 IN THE GRANT TO ARC/MUSKEGON FROM CMH SERVICES OF MUSKEGON COUNTY**

HR03/12-81

The Human Resources Committee recommends, moved by Buzzell, supported by Engle, to authorize an increase of \$500 in the grant to ARC/Muskegon from CMH Services of Muskegon County for conducting focus groups on CMH respite services.

Roll Call

Ayes: Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: Gill

Motion Carried

2003-522 **AUTHORIZE THE CMH DIRECTOR SIGN AN AGREEMENT WITH WEST MICHIGAN COMMUNITY MENTAL HEALTH SYSTEMS**

HR03/12-82

The Human Resources Committee recommends, moved by Buzzell, supported by Engle, to authorize the CMH Director sign an agreement with West Michigan Community Mental Health Systems for their purchase of CMH Services of Muskegon County Property Specialist services for group home inspections at a rate of \$39.07 per hour, effective October 1, 2003 through September 30, 2004.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Baade

Nays: None

Motion Carried

CHAIR'S REPORT

Chairman Baade noted the MAC Legislative Updates for November 21 & 26, 2003, are included in the agenda packet.

ADMINISTRATOR'S REPORT

2003-523 **AIR FAIR EXTENSION AGREEMENT**

The Administrator recommends, moved by Snider, supported by Engle, to authorize execution of Air Fair Extension Agreement for 2004.

2003-524 **CALLED FOR THE QUESTION**

Commissioner Wisniewski Called for the Question. Voice Vote.

Motion Carried

Roll Call on 2003-523

Ayes: McMurray, Scolnik, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Nays: Gill, Snider, Waters

Motion Carried

2003-525 **APPOINTMENT OF CLERK II IN PROSECUTOR'S OFFICE**

The Administrator recommends, moved by Waters, supported by Wisniewski, to waive Rule 6 of the Muskegon County Personnel Rules concerning eligibility lists, to allow the Muskegon County Prosecutor's Office to appoint Ms. Terry Poulin to a vacant Clerk II position (position #G20069) in the Prosecutor's Office at Step 4 or \$10.94/hour.

Roll Call

Ayes: McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Baade

Absent for vote: Gill

Nays: None

Motion Carried

2003-526 **AUTHORIZE EXECUTION OF ATTACHED "RESOLUTION APPROVING
INSTALLMENT PURCHASE CONTRACT PURSUANT TO ACT NO. 156,
PUBLIC ACTS OF MICHIGAN, 1851"**

The Administrator recommends, moved by Derezinski, supported by Snider, to approve and authorize execution of attached "Resolution Approving Installment Purchase Contract Pursuant to Act No. 156, Public Acts of Michigan, 1851" for funding Central Police Dispatch capital improvement project.

Roll Call

Ayes: Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Baade

Nays: None

Motion Carried

Old Business

Commissioner Snider noted his support for the Air Fair Lease and continuation of the Air Fair in Muskegon County. Commissioner Snider also expressed that he understood the concern about the phone system was more about the manner the County secured the contract for the forth-coming year. It was noted that the County is not purchasing something but simply providing a service.

Commissioner Waters noted she had been in communication with Corporate Counsel regarding the appearance of bribery due to a wording regarding a donation to the County.

New Business

John Warner, Interim Director of Public Works, addressed the Board regarding bonding of water from Muskegon Township. Backup information has been distributed to Commissioner's in their mailboxes.

Audience Participation

Students were in attendance from Muskegon High School.

Meeting adjourned at 4:34 p.m.

Marianne L. Hathaway, Chief Deputy County Clerk

MLH/jmp

M u s k e g o n C o u n t y

Board of Commissioners

*Paul Baade, Chairman
Douglas Bennett
Charles Buzzell
James Derezinski
Marvin Engle
Louis A. McMurray*

*Bill Gill, Vice-Chairman
Robert Scolnik
I. John Snider
Nancy A. Waters
Stephen Wisniewski*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

**December 18, 2003
4:05 P.M.**

Honorable Chairman Paul T. Baade, Presiding

The Meeting of the Board of Commissioners was called to order by Chairman Baade. The pledge of Allegiance was recited in unison followed by the invocation given by Commissioner Snider.

Roll Call

Present:: Baade, Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski

Absent: None

2003-527 **PRESENTATION**

Chairman Baade presented Mary Villanueva and Doris Foster with gifts of the season and appreciation for their assistance to Board Members throughout the year.

2003-528 **APPROVAL OF MINUTES OF DECEMBER 9, 2003**

Moved by Snider, supported by Wisniewski, to approve the minutes of the Regular Meeting of December 9, 2003, correcting the outcome of the vote on item 2003-511 to have failed.

Motion Carried

2003-529 **OPEN PUBLIC HEARING - GYPSY MOTH SPRAYING**

The Administrator recommends, moved by Derezinski, supported by Engle, to open the Public Hearing regarding gypsy moth spraying.

Motion Carried

2003-530 **CLOSE PUBLIC HEARING - GYPSY MOTH SPRAYING**

It was noted that neither the Clerk's office nor Administration received any written or verbal communication regarding gypsy moth spraying. Moved by Derezinski, supported by Wisniewski, to close the Public Hearing.

Motion Carried

2003-531 **COMMUNICATIONS**

Moved by Engle, supported by Snider, to receive and place on file the following communications:

- A. Isabella County Resolution re: Funding for MSU Extension
- B. Kalamazoo County Resolution re: Postponing Income Tax Reduction
- C. Bay County Letter re: House Bill 4344-amend Downtown Development Authority Act
- D. Ottawa County Resolution re: Same Sex Marriage

Motion Carried

2003-532 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE COVERING THE PERIOD OF NOVEMBER 27, 2003 THROUGH DECEMBER 9, 2003**

WM03/12-122

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to approve payment of the accounts payable of \$3,072,616.60 covering the period of November 27, 2003 through December 9, 2003, as presented by the County Clerk.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-533 **PURCHASE FOR THE SHERIFF'S/WASTEWATER POSITION, ONE DODGE DURANGO SLT**

WM03/12-123

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to purchase for the Sheriff's/Wastewater position, one Dodge Durango SLT from the low bidder, Lakeshore Chrysler Jeep, for \$25,950.00 from the Wastewater equipment fund.

(continued)
2003-533 **PURCHASE FOR THE SHERIFF'S/WASTEWATER POSITION, ONE DODGE DURANGO SLT**

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-534 **SCHEDULE A PUBLIC HEARING FOR THE PURPOSE OF EXPLAINING THE 2004 MUSKEGON COUNTY GYPSY MOTH SUPPRESSION PROGRAM**

WM03/12-124

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to schedule a public hearing for the purpose of explaining the 2004 Muskegon County Gypsy Moth Suppression Program and collecting any public comment at the December 18, 2003, Board of Commissioners meeting.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-535 **AUTHORIZE PUBLIC FACILITIES TO GO OUT FOR BIDS FOR FORESTRY SERVICES**

WM03/12-125

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to authorize Public Facilities to go out for bids for forestry services for county-owned properties.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-536 **ACCEPT THE PROPOSAL FOR EXCESS WORKER'S COMPENSATION INSURANCE**

WM03/12-126

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to accept the proposal for excess Worker's Compensation insurance with Safety National Insurance Company in the premium amount of \$82,114 for the period January 1, 2004 to January 1, 2005.

Roll Call

Ayes: Bennett, Buzzell, Dereziński, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-537 **AUTHORIZE HUMAN RESOURCES TO PURCHASE PROPERTY INSURANCE**

WM03/12-127

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to authorize Human Resources to purchase property insurance for January 1, 2004 to January 1, 2005 with the Travelers Insurance Company in the amount of \$344,671.

Roll Call

Ayes: Bennett, Buzzell, Dereziński, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-538 **AUTHORIZE HUMAN RESOURCES TO ACCEPT THE PROPOSAL FOR LONG-TERM DISABILITY INSURANCE FROM CIGNA LIFE INSURANCE COMPANY OF NORTH AMERICA**

WM03/12-128

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to authorize Human Resources to accept the proposal for long-term disability insurance from CIGNA Life Insurance Company of North America at a rate of thirty-one cents (31¢) per \$100 of covered payroll, effective January 1, 2004 to January 1, 2006.

Roll Call

Ayes: Bennett, Buzzell, Dereziński, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-539 **AUTHORIZE HUMAN RESOURCES TO CONTINUE MEMBERSHIP IN THE MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY**

WM03/12-129

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to authorize Human Resources to continue membership in the Michigan Municipal Risk Management Authority for general liability coverage with a 2004 annual contribution of \$579,496.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-540 **ACCEPT THE BID FROM GRAPHIC ARTS SERVICE & SUPPLY CO. FOR A TITAN 265 PRODUCTION PAPER CUTTER**

WM03/12-130

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to accept the bid from Graphic Arts Service & Supply Co. of Grand Rapids, MI in the amount of \$15,250 for a Titan 265 production paper cutter for Office Services.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-541 **AUTHORIZE THE EMERGENCY SERVICES/SHERIFF'S DEPARTMENT TO PURCHASE 44 3M BREATHE EASY 10 BUTYL RUBBER HOOD SYSTEMS AND THE SCOTT AV2000 MASK WITH CBRN CANISTER AND 40MM ADAPTOR**

WM03/12-131

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to authorize the Emergency Services/Sheriff's Department to purchase 44 3m Breathe Easy 10 Butyl Rubber Hood systems from Global Protection for \$25,328.60 and the Scott AV2000 Mask with CBRN canister and 40mm adaptor" (with fitting and training) from Safety Services, Inc. for \$46,822.50.

(continued)

2003-541 **AUTHORIZE THE EMERGENCY SERVICES/SHERIFF'S DEPARTMENT TO PURCHASE 44 3M BREATHE EASY 10 BUTYL RUBBER HOOD SYSTEMS AND THE SCOTT AV2000 MASK WITH CBRN CANISTER AND 40MM ADAPTOR**

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-542 **AUTHORIZE THE ADMINISTRATOR TO SIGN THE 2004 STATE SURVEY AND REMONUMENTATION PROGRAM GRANT APPLICATION**

WM03/12-132

The Ways and Means Committee recommends, moved by Waters, supported by Engle, to authorize the Administrator to sign the 2004 State Survey and Remonumentation Program grant application and submit it to the State.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Baade

Nays: None

Motion Carried

2003-543 **APPROVE MODIFICATION NUMBER 2 TO THE LAW ENFORCEMENT PERSONNEL REIMBURSABLE AGREEMENT #DTSA20-03-P-01542**

TR03/12-55

The Transportation Committee recommends, moved by Scolnik, supported by Engle, to approve Modification Number 2 to the Law Enforcement Personnel Reimbursable Agreement #DTSA20-03-P-01542 and further authorize the Chairman to execute the modification as prepared.

Roll Call

Ayes: Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: Gill

Motion Carried

2003-544 **APPROVE NEW LEASE AGREEMENTS WITH MIDWEST/SKYWAY AIRLINES AND NORTHWEST/MESABA AVIATION**

TR03/12-56

The Transportation Committee recommends, moved by Scolnik, supported by Engle, to approve new lease agreements with Midwest/Skyway Airlines and Northwest/Mesaba Aviation, with changes made by Corporate Counsel to incorporate language to allow for cancellation due to lack of funding, and further authorize the Chairman to execute the agreements.

Roll Call

Ayes: Buzzell, Derezhinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2003-545 **APPROVE THE EXTENSION OF TWO (2) T-HANGAR LEASE AGREEMENTS**

TR03/12-57

The Transportation Committee recommends, moved by Scolnik, supported by Engle, to approve the extension of two (2) T-Hangar Lease agreements that will be expiring in the first quarter of 2004.

Roll Call

Ayes: Buzzell, Derezhinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2003-546 **APPROVE THE PURCHASE OF A 1995 4-DOOR JEEP CHEROKEE 4X4**

TR03/12-58

The Transportation Committee recommends, moved by Scolnik, supported by Engle, to approve the purchase of a 1995 4-door Jeep Cherokee 4x4 from Countryview Auto Sales, Hudsonville, MI in the amount of \$2,963.00.

Roll Call

Ayes: Buzzell, Derezhinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

2003-547 **SEND THE ATTACHED LETTER TO THE CITY OF NORTON SHORES TO
DELAY AWARD OF BIDS FOR THE NEW FIRE STATION**

TR03/12-59

The Transportation Committee recommends, moved by Scolnik, supported by Engle, to send the attached letter to the City of Norton Shores to delay award of bids for the new fire station for a period not to exceed 30 days, to allow the City of Norton Shores and the County the opportunity to finalize the details relative to a Mutual Aid Agreement.

Roll Call

Ayes: Buzzell, Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Baade

Nays: None

Motion Carried

CHAIR'S REPORT

Chairman Baade noted the MAC Legislative Update for December 12, 2003, is included in the agenda packet.

2003-548 **APPROVAL OF REORGANIZATION PLAN**

The Chairman recommends, moved by Snider, supported by Waters, to approve and affirm the attached motion from the Public Works Board providing for reorganization and staff reclassification in Public Works and Wastewater.

Roll Call

Ayes: Derezinski, Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell, Baade

Nays: None

Motion Carried

2003-549 **TO REFER ATTACHMENT 2 OVERALL REORGANIZATION PLAN BACK
TO THE WAYS AND MEANS COMMITTEE.**

Moved by McMurray, supported by Wisniewski, to approve attachment 2 over all reorganization plan, effective January 1, 2004 and incorporate changes and revise FY 2004 Budget accordingly.

2003-550 **CALLED FOR THE QUESTION TO CLOSE THE DEBATE**

Discussion ensued. Moved by Snider to Called for the Question to close the debate.

Roll Call

Ayes: Engle, Gill, McMurray, Scolnik, Snider, Waters, Wisniewski, Bennett, Buzzell,
Derezinski, Baade

Nays: None

Motion Carried

Roll Call on item 2003-550

Ayes: Gill, Scolnik, Snider, Waters, Bennett, Derezinski,

Nays: McMurray, Wisniewski, Buzzell, Engle, Baade

Motion Carried

ADMINISTRATOR'S REPORT

2003-549 **APPROVAL OF CHRISTMAS & NEW YEAR'S SCHEDULE FOR 2004**

The Administrator recommends, moved by Bennett, supported by Engle, that the holiday observances for County employees working on a five-day work week, Monday through Friday schedule in 2004/2005 be established as follows:

Thursday, December 23, 2004
Friday, December 24, 2004
Thursday, December 30, 2004
Friday, December 31, 2004

Day observed for Christmas Eve
Day observed for Christmas Day
Day observed for New Year's Eve
Day observed for New Year's Day
(calendar year 2005 holiday)

Motion Carried

Old Business

None.

New Business

Donna Powell, Community Corrections, updated Commissioners on the grant application draft proposal for review and feedback.

Audience Participation

None.

2003-550 **CLOSED SESSION - PENDING LABOR LITIGATION**

Moved by Wisniewski, supported by Engle, to go into closed session re: Pending Labor Litigation.

Roll Call

Ayes: Bennett, Buzzell, Derezinski, Engle, McMurray, Scolnik, Snider, Waters, Wisniewski,
Baade

Nays: Gill

Motion Carried

Returned to Open Session at 5:49 p.m.

Meeting adjourned at 5:50 p.m.

Marianne L. Hathaway, Chief Deputy County Clerk

MLH/jmp