

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
James Derezinski
Marvin Engle
Susie Hughes
Kenneth Mahoney*

*Charles Nash
Terry Sabo
Robert Scolnik
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Organizational Meeting

Friday, January 3, 2014
4:00 p.m.

County Clerk Nancy A. Waters, Presiding

The Organizational Meeting of the Board of Commissioners was called to order by County Clerk Nancy A, Waters. The invocation was given by Commissioner Wilkins. The Pledge of Allegiance was led by Commissioner Derezinski. The County Clerk announced that Commissioner Derezinski did not plan to run for re-election and that his term will expire on December 31, 2014.

Roll Call

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,
Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Absent: None

Also Present: Chief Deputy County Clerk, Marcia L. Wilkes,
Secretary to the County Clerk, Jeanne Pezet,
Corporate Counsel, Doug Hughes

PUBLIC COMMENT

There was no public comment.

2014-1 **RESOLUTION AUTHORIZING ADOPTION OF THE RULES OF THE
MUSKEGON COUNTY BOARD OF COMMISSIONERS FOR 2014**

Moved by Commissioner Cross, seconded by Commissioner Sabo, to adopt the Resolution authorizing adoption of the Rules of the Muskegon County Board of Commissioners for 2014.

Roll Call:

Yes: James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Benjamin Cross, Kenneth Mahoney

No: None.

Motion Carried

Note: Board Rules located at <http://co.muskegon.mi.us/boardofcommissioners/boardrules.pdf>

County Clerk, Nancy A. Waters, opened the floor for Nomination for Chair of the Muskegon County Board of Commissioners.

2014-2 **NOMINATE COMMISSIONER MAHONEY AS CHAIR TO THE MUSKEGON COUNTY BOARD OF COMMISSIONERS**

Moved by Commissioner Derezinski, seconded by Commissioner Wilkins, to nominate Commissioner Mahoney for Chair to the Muskegon County Board of Commissioners.

There being no other nomination for Chair, nominations were closed.

2014-3 **ELECT COMMISSIONER MAHONEY AS CHAIR TO THE MUSKEGON COUNTY BOARD OF COMMISSIONERS BY UNANIMOUS VOTE**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to elect Commissioner Mahoney as Chair to the Muskegon County Board of Commissioners by unanimous vote.

Voice vote.

Motion Carried

County Clerk Waters issued the Oath of Office to Commissioner Mahoney and congratulated him as Chair to the Muskegon County Board of Commissioners as she passed the gavel for the new Chair to continue the meeting.

Chair Mahoney presiding.

Chair Mahoney opened the floor for Nominations for Vice-Chair to the Muskegon County Board of Commissioners.

2014-4 **NOMINATE COMMISSIONER WILKINS AS VICE-CHAIR TO THE MUSKEGON COUNTY BOARD OF COMMISSIONERS**

Moved by Commissioner Derezinski, seconded by Commissioner Hughes, to nominate Commissioner Wilkins as Vice-Chair to the Muskegon County Board of Commissioners.

There being no other nominations, nominations for Vice-Chair were declared closed.

2014-5 **CLOSE NOMINATIONS AND ELECT COMMISSIONER WILKINS AS VICE-CHAIR TO THE MUSKEGON COUNTY BOARD OF COMMISSIONERS**

Moved by Commissioner Derezinski, seconded by Commissioner Nash, to close nominations and to elect Commissioner Wilkins as Vice-Chair to the Muskegon County Board of Commissioners by unanimous vote.

Voice vote.

Motion Carried

County Clerk Waters issued the Oath of Office to Commissioner Wilkins and congratulated her as Vice-Chair to the Muskegon County Board of Commissioners.

2014-6 **ADOPT THE 2014 CALENDAR FOR THE MUSKEGON COUNTY BOARD OF COMMISSIONERS**

Moved by Commissioner Engle, seconded by Commissioner Nash, to adopt the 2014 Calendar for the Muskegon County Board of Commissioners.

Voice vote.

Motion Carried

2014-7 **APPROVE THE BOARD STANDING COMMITTEE CHAIR AND VICE-CHAIR APPOINTMENTS**

Moved by Commissioner Engle, seconded by Commissioner Nash, to approve the Board Standing Committee Chair and Vice-Chair appointments.

Voice vote.

Motion Carried

2014-8 **ADOPT THE ADMINISTRATIVE SETTLEMENT AUTHORITY**

Moved by Commissioner Wilkins, seconded by Commissioner Nash, to adopt the Administrative Settlement Authority.

Commissioner Sabo inquired, regarding the Settlement Authority and the Spending Authority, how often this has happened. Chairman Mahoney noted it is rare but he will request an update from Heath Kaplan, Finance and Management Services Director.

Roll Call:

Yes: James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Benjamin Cross, Kenneth Mahoney

No: None.

Motion Carried

2014-9 **ADOPT THE ADMINISTRATOR'S SPENDING AUTHORITY**

Moved by Commissioner Cross, seconded by Commissioner Derezinski, to adopt the Administrator's Spending Authority.

Commissioner Hughes inquired as to why the amount for this differs from the Purchasing Policy. Commissioner Derezinski asked if this amount is adequate.

Roll Call:

Yes: James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Benjamin Cross, Kenneth Mahoney

No: None.

Motion Carried

PUBLIC COMMENT

There was no public comment.

Chairman Mahoney recognized audience member and Egelston Township Supervisor, John Holter.

Chairman Mahoney reminded Commissioners that the close of books for Campaign Finance was December 31, 2013 and that reports must be filed by January 31, 2014.

2014-8 **MOVED BY COMMISSIONER CROSS, SECONDED BY COMMISSIONER HUGHES, TO ADJOURN**

Voice vote.

Motion Carried

Meeting adjourned at 4:16 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, January 14, 2014

2014 MUSKEGON COUNTY BOARD OF COMMISSIONERS MEETING SCHEDULE

<u>Full Board</u>	<u>Community Development/ Strategic Planning & Transportation</u>	<u>Courts/Public Safety & Human Services</u>	<u>Public Works</u>	<u>Ways & Means</u>
January 14 th January 28 th	January 23 rd	January 7 th	January 16 th	January 9 th January 21 st
February 11 th February 25 th	February 20 th	February 4 th	February 13 th	February 6 th February 18 th
March 11 th March 20 th	March 20 th	March 4 th	March 13 th	March 6 th March 18 th
April 8 th April 22 nd	April 17 th	April 1 st	April 10 th	April 3 rd April 15 th
May 13 th May 22 nd	May 15 th	May 6 th	May 8 th	May 1 st May 20 th
June 10 th June 24 th	June 19 th	June 3 rd	June 12 th	June 5 th June 17 th
July 15 th July 29 th	July 24 th	July 8 th	July 17 th	July 10 th July 22 nd
August 12 th August 26 th	August 21 st	August 5 th	August 14 th	August 7 th August 19 th
September 9 th September 30 th	September 25 th	September 2 nd	September 11 th	September 4 th September 23 rd
October 14 th October 28 th	October 16 th	October 7 th	October 9 th	October 2 nd October 21 st
November 6 th November 20 th	November 20 th	November 4 th	November 13 th	November 6 th November 18 th
December 9 th December 18 th	December 18 th	December 2 nd	December 11 th	December 4 th December 16 th

All meetings are held in the Board of Commissioners' Room on the 4th Floor of the Hall of Justice, 990 Terrace, Muskegon at 4:00 PM

Special meetings & changes to this schedule will be posted 18 hours in advance at the Hall of Justice and also posted on Twitter. For further info, call 724-6520

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting upon 24 hours' notice by writing or calling the County Administrator, 990 Terrace Street, Muskegon, MI 49442; 231.724.6520

COUNTY OF MUSKEGON

POLICY AND PROCEDURE

ADMINISTRATIVE SETTLEMENT AUTHORITY 2014 - 08

I. POLICY

A. Any claim brought against the County involving more than Ten Thousand (\$10,000.00) Dollars shall be presented to the County Board of Commissioners for their consideration, and settlement authorization.

B. Any claim brought against the County involving sums of less than Ten Thousand (\$10,000.00) may be settled by the Administrator consistent with the procedure listed below.

II. PROCEDURE

A. The Administrator, in considering the settlement of any claim within the authority provided above, will prepare a written summary for the Chairperson of the Muskegon County Board of Commissioners and the Chairperson of the Muskegon County Board of Commissioners' Ways & Means Committee for their approval.

B. If the Administrator's recommendation is approved by both the Board Chair and the Chairperson of Ways & Means, the Administrator will be authorized to enter into a settlement on behalf of the County.

C. If the recommendation is approved, the settlement will be reported to all of the members of the County Board of Commissioners within thirty calendar (30) days of the approval.

III. TERM

This authority shall remain in effect until the Organizational Meeting of 2015, or until terminated by a majority vote of the Muskegon County Board of Commissioners.

Certification:

Motion by Commissioner Wilkins, second by Commissioner Nash, to adopt the foregoing policy at the organizational meeting of the Muskegon County Board of Commissioners held January 3, 2014, at 4:00 p.m.

Roll Call:

Yes: James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Benjamin Cross, Kenneth Mahoney

No: None.

Motion Carried

I, Nancy A. Waters, Clerk of Muskegon County, State of Michigan, do hereby certify that the above is a true and correct copy of a policy adopted by the Muskegon County Board of Commissioners at the January 3, 2014, organizational meeting, in testimony whereof, I have hereunto set my hand and affixed the seal of my office this 9th day of January, 2014.

Nancy A. Waters, County Clerk
Muskegon County

COUNTY OF MUSKEGON
POLICY AND PROCEDURE

ADMINISTRATOR'S SPENDING AUTHORITY 2014 - 09

I. POLICY

It is the policy of the County of Muskegon to establish a uniform spending authority standard across the organization. In pursuit of that policy, the Administrator is delegated spending authority in matters of County business in accordance with the procedure listed below.

II. PROCEDURE

A. The County Administrator, through this Policy, is granted the authority to expend sums up to One Thousand (\$1,000.00) Dollars.

B. The County Administrator, prior to engaging in spending under this policy, in amounts in excess of One Thousand (\$1,000.00) Dollars, but no more than Ten Thousand (\$10,000.00) Dollars, will consult with and fully apprise the County Board Chair of the purpose of the proposed expenditure.

C. If the proposed expenditure is approved by the County Board Chair, the Administrator is authorized to engage in said spending, but is required to report the expenditure to all of the members of the Muskegon County Board of Commissioners, within thirty calendar (30) days of the expenditure.

III. TERM

This policy shall remain in effect until the Muskegon County Board of Commissioners Organizational Meeting of 2015, or until terminated by a majority vote of the Muskegon County Board of Commissioners.

Certification:

Motion by Commissioner Cross, second by Commissioner Derezinski, to adopt the foregoing policy at the organizational meeting of the Muskegon County Board of Commissioners held January 3, 2014, at 4:00 p.m.

Roll Call:

Yes: James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Benjamin Cross, Kenneth Mahoney

No: None.

Motion Carried

I, Nancy A. Waters, Clerk of Muskegon County, State of Michigan, do hereby certify that the above is a true and correct copy of a policy adopted by the Muskegon County Board of Commissioners at the January 3, 2014, organizational meeting, in testimony whereof, I have hereunto set my hand and affixed the seal of my office this 6th day of January, 2014.

Nancy A. Waters, County Clerk
Muskegon County

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
James Derezinski
Marvin Engle
Susie Hughes
Kenneth Mahoney*

*Charles Nash
Terry Sabo
Robert Scolnik
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, January 14, 2014
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,
Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Absent: None

Also Present: Bonnie B. Hammersley, County Administrator,
Nancy A. Waters, County Clerk,
Marcia L. Wilkes, Chief Deputy County Clerk,
Doug Hughes, Corporate Counsel

PUBLIC COMMENT

There was no public comment.

2014-9 **APPROVAL OF THE AGENDA**

Moved by Commissioner Derezinski, seconded by Commissioner Nash, to approve the agenda, with an amendment under the Chairman's Report to substitute Commissioner Hughes as the liaison to Community Mental Health Board for Commissioner Sabo.

Voice vote

Motion Carried

2014-10 **APPROVE THE FULL BOARD MEETING MINUTES OF TUESDAY,
DECEMBER 19, 2013**

Moved by Commissioner Cross, seconded by Commissioner Wilkins, to approve the Full Board Meeting minutes of Tuesday, December 19, 2013.

Voice vote

Motion Carried

PUBLIC COMMENT

There was no public comment.

PRESENTATION

Commissioner Derezinski presented a Resolution to first year Head Coach Steve Czerwon of the 2013 Division 8 State Football Champions from Muskegon Catholic Central.

Mr. Czerwon accepted the resolution on behalf of the team. Mr. Cerwon thanked the great alumni support. He thanked the Board of Commissioners for all they do for Muskegon County..

COMMUNICATION

Huron County Resolution No.13-217C: Opposition to SB 636.

2014-11 **AUTHORIZE THE COUNTY BOARD CHAIR TO SIGN THE CONSULTING SERVICES AGREEMENT WITH MGT OF AMERICA IN ORDER TO PREPARE A COMPREHENSIVE INFORMATION TECHNOLOGY RATE STUDY AND OBTAIN PRE-APPROVAL FROM THE COOPERATIVE REIMBURSEMENT PROGRAM AND STATE OF MICHIGAN CHILD CARE FUND FOR A NEW ELECTRONIC CONTENT MANAGEMENT SYSTEM**

CPS14/01-01

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Nash, to authorize the County Board Chair to sign the Consulting Services Agreement with MGT of America in order to prepare a comprehensive Information Technology Rate Study and obtain pre-approval from the Cooperative Reimbursement Program and State of Michigan Child Care Fund for a new Electronic Content Management System.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-12 **ACCEPT THE FY14 BYRNE JAG – WEMET GRANT IN THE AMOUNT OF \$16,798.00**

CPS14/01-02

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Nash, to accept the FY14 Byrne JAG – WEMET grant in the amount of \$16,798.00.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-13 **APPROVE A TRIBUTE IN RECOGNITION OF ROSE DILLON, FRUITPORT CHARTER TOWNSHIP TREASURER, FOR HER RECEIPT OF THE PROFESSIONAL RECOGNITION IN MUNICIPAL EXCELLENCE (PRIME) AWARD BY THE MICHIGAN MUNICIPAL TREASURERS ASSOCIATION**

CPS14/01-03

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Nash, to approve a Tribute in recognition of Rose Dillon, Fruitport Charter Township Treasurer, for her receipt of the Professional Recognition in Municipal Excellence (PRIME) Award by the Michigan Municipal Treasurers Association.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-14 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN A CONTRACT WITH THOSE SERVICE VENDORS/PROVIDERS WHO HAVE SUBMITTED WRITTEN AGREEMENTS TO CONTINUE SERVICE PROVISION AT THE FISCAL YEAR 2012/2013 RATES FOR THE TIME PERIOD EFFECTIVE OCTOBER 1, 2013, THROUGH SEPTEMBER 30, 2014**

HS14/01-01

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize the Community Mental Health Executive Director to sign a contract with those service vendors/providers who have submitted written agreements to continue service provision at the Fiscal Year 2012/2013 rates for the time period effective October 1, 2013, through September 30, 2014.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-15 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN A CONTRACT WITH AH SERVICES, INC., FOR A CLINICALLY INTEGRATED WELLNESS PROGRAM, EFFECTIVE OCTOBER 1, 2013, THROUGH SEPTEMBER 30, 2014, AT AN AMOUNT NOT TO EXCEED \$10,000.00**

HS14/01-02

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize the Community Mental Health Executive Director to sign a contract with AH Services, Inc., for a clinically integrated wellness program, effective October 1, 2013, through September 30, 2014, at an amount not to exceed \$10,000.00.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-16 **AUTHORIZE THE RECLASSIFICATION OF COMMUNITY MENTAL HEALTH SUPPORTS COORDINATOR/TAT POSITION #X86302 (NX 00150) TO A MASTERS LEVEL CLINICIAN/TAT POSITION (NX 00240) EFFECTIVE JANUARY 15, 2014, WITH THE FUNDING FOR THIS POSITION STAYING IN ORG 7321**

HS14/01-03

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize the reclassification of Community Mental Health Supports Coordinator/TAT position #X86302 (NX 00150) to a Masters level Clinician/TAT position (NX 00240) effective January 15, 2014, with the funding for this position staying in org 7321.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-17 **AUTHORIZE THE SALARY RANGE CHANGE FOR THE COMMUNITY MENTAL HEALTH MEDICAL OFFICE COORDINATOR POSITION #N51801 FROM NO 00060 TO NO 00160 EFFECTIVE JANUARY 15, 2014, WITH THE FUNDING FOR THIS POSITION STAYING IN ORG 7322**

HS14/01-04

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize the salary range change for the Community Mental Health Medical Office Coordinator position #N51801 from NO 00060 to NO 00160 effective January 15, 2014, with the funding for this position staying in org 7322.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-18 **AUTHORIZE THE SALARY RANGE CHANGE FOR THE CORRECTIONAL SERVICES SUPERVISOR POSITION #X21101 (NX 00240), ACCESS SUPERVISOR POSITION #X00901 (NX 00240), AND CRISES STABILIZATION OPERATIONS SUPERVISOR POSITION X24401 (NX 00250) TO NX 00280 EFFECTIVE JANUARY 15, 2014 WITH THE FUNDING FOR THESE POSITIONS STAYING IN ORGS 7043, 7701 AND 7341 RESPECTIVELY**

HS14/01-05

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize the salary range change for the Correctional Services Supervisor position #X21101 (NX 00240), Access Supervisor position #X00901 (NX 00240), and Crises Stabilization Operations Supervisor position X24401 (NX 00250) to NX 00280 effective January 15, 2014 with the funding for these positions staying in orgs 7043, 7701 and 7341 respectively.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-19 **AUTHORIZE THE COMMUNITY MENTAL HEALTH CHIEF OPERATING OFFICER TO SIGN AMENDMENT #1B TO THE CONTRACT WITH THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH FOR MEDICAID MANAGED MENTAL HEALTH SUPPORTS AND SERVICES, EFFECTIVE OCTOBER 1, 2013, THROUGH DECEMBER 31, 2013**

HS14/01-06

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize the Community Mental Health Chief Operating Officer to sign Amendment #1B to the contract with the Michigan Department of Community Health for Medicaid Managed Mental Health Supports and Services, effective October 1, 2013, through December 31, 2013.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-20 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO SIGN AN AMENDMENT TO THE CONTRACT WITH HGA SUPPORT SERVICES TO INCREASE THE NUMBER OF BEDS AT VIRGINIA'S HOUSE FROM 5 BEDS TO 6 BEDS, WITH A DECREASE IN THE PER DIEM TO \$132.14, EFFECTIVE JANUARY 1, 2014, THROUGH SEPTEMBER 30, 2014**

HS14/01-07

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize the Community Mental Health Director to sign an amendment to the contract with HGA Support Services to increase the number of beds at Virginia's House from 5 beds to 6 beds, with a decrease in the per diem to \$132.14, effective January 1, 2014, through September 30, 2014.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-21 **AUTHORIZE THE MUSKEGON COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN THE MEDICAID SUB CONTRACT WITH LAKESHORE REGIONAL ENTITY BEGINNING JANUARY 1, 2014**

HS14/01-08

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize the Muskegon Community Mental Health Executive Director to sign the Medicaid Sub contract with Lakeshore Regional Entity beginning January 1, 2014.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Mahoney reminded everyone that the Board Planning Session will be held on Thursday, January 16, 2014 at 1:30 p.m. It will be held at 133 East Apple Avenue in Room 202.

2014-22 **CHAIRMAN MAHONEY RECOMMENDS, MOVED BY COMMISSIONER DEREZINSKI, SECONDED BY COMMISSIONER SABO, THAT THE BOARD CONCUR WITH THE FOLLOWING APPOINTMENTS TO THE WORKFORCE DEVELOPMENT BOARD FOR A TERM EXPIRATION 12/31/16:**

- **VICKY HILLARD (HEALTH CARE)**
- **JANE JOHNSON (PUBLIC ASSISTANCE)**

- **CHRIS MCGUIGAN (CBO)**

Commissioner Nash asked what "Public Assistance" covered. He was informed that Jane Johnson was the Director of the Department of Human Services for several counties.

Voice vote

Motion Carried

Chairman Mahoney stated that due to the responsibilities Commissioner Sabo has with the Muskegon Port Advisory Committee, Commissioner Sabo has asked to be replaced on the Community Mental Health Board. Commissioner Hughes has offered to be the Board liaison on the Community Mental Health Board.

2014-23 **MOVED BY COMMISSIONER DEREZINSKI, SECONDED BY COMMISSISONER WILKINS TO APPOINT COMMISSIONER HUGHES TO REPLACE COMMISSIONER SABO ON THE COMMUNITY MENTAL HEALTH BOARD.**

Voice vote

Motion Carried

Chairman Mahoney informed everyone that there would be a reception in honor of Rev. Don and Grace Mathews on Sunday, January 19, 2014, from 3:00 p.m. to 5:00 p.m. at the First Presbyterian Church. The public is invited to celebrate Rev Don and Grace Mathews's long years of service to Muskegon County.

2014-24 **THE ADMINISTRATOR RECOMMENDS, MOVED BY COMMISSIONER CROSS, SECONDED BY COMMISSIONER ENGLE, TO APPROVE THE ACCOUNTS PAYABLE OF \$3,535,046.39 COVERING THE PERIOD OF DECEMBER 11, 2013 THROUGH DECEMBER 27, 2013, AS PRESENTED BY THE COUNTY CLERK.**

Commissioner Hughes questioned a purchase of less than \$200.00 from an unknown department.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

OLD BUSINESS

None.

NEW BUSINESS

2014-25 **MOVED BY COMMISSIONER SABO, SECONDED BY COMMISSIONER HUGHES, TO PREPARE A RESOLUTION OF TRIBUTE TO NORTH MUSKEGON CITY MANAGER DENNIS STEPKE. MR. STEPKE IS THE LONGEST SERVING CITY MANAGER IN THE COUNTY OF MUSKEGON.**

Voice vote.

Motion Carried

Commissioner Hughes stated that the Water Policy Board had met and Kim Arter Supervisor of Laketon Township was elected Chair, Commissioner Susie Hughes Vice Chair and Commissioner Sabo secretary.

PUBLIC COMMENT

None

Chairman Mahoney noted the following in the audience: Jon Holter, Egelston Township Supervisor; Deb Ackerman, Egelston Township Treasurer; Don Studaven, Blue Lake Township Trustee; and former Muskegon County Commissioner Bill Gill.

2014-26 **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER DEREZINSKI, TO ADJOURN**

Voice vote

Motion Carried

Meeting adjourned at 4:16 p.m.

Nancy A. Waters, County Clerk

NAW/mlw

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, January 28, 2014

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

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Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, January 28, 2014
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,
Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Absent: None

Also Present: Bonnie B. Hammersley, County Administrator,
Nancy A. Waters, County Clerk,
Marcia L. Wilkes, Chief Deputy County Clerk,
Doug Hughes, Corporate Counsel

2014-27 **APPROVAL OF THE AGENDA WITH TWO CHANGES UNDER THE
CHAIRMAN'S REPORT: (1) A CHANGE IN THE COMMISSIONER
APPOINTMENT ON THE AIRPORT ADVISORY COMMITTEE; AND (2) AN
APPOINTMENT OF THE DISTRICT 7 REPRESENTATIVE TO THE FRIENDS
OF THE COUNTY PARK COMMITTEE.**

Moved by Commissioner Cross, seconded by Commissioner Sabo, to approve the agenda as amended.

Voice vote

Motion Carried

2014-28 **APPROVE THE ORGANIZATION MEETING OF JANUARY 3, 2014 AND THE REGULAR MEETING OF JANUARY 14, 2014.**

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the Organization meeting minutes of Friday, January 3, 2014; and the minutes of the Full Board meeting of Tuesday, January 14, 2014.

Voice vote

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

There was no public comment on an agenda item.

PRESENTATION

Robert Lukens, Community Development Director, introduced Christine Robere, President of the United Campaign of the Lakeshore. Christine Robere began by thanking the Board for their actions in moving forward with the Juvenile Transition Center, the new Jail, and the new Public Defender system. She also thanked the Muskegon County employees for their contributions to the United Way Campaign.

Ms. Robere introduced Gordon Peterman from CMH. Mr. Peterman announced the large department (a department with over 40 employees) winner, the Muskegon County Road Commission, with a 24% increase. No one from the Road Commission was present to accept the trophy as they were out clearing the roads. The small department (a department with less than 40 employees) winner was Circuit Court, with an increase of 192%.

Other people involved in this United Way Campaign who were in the audience included: Nancy Robbins (United Way); Lauren Meldrum (CMH); Pam Homan (Airport); and Becky Katzenbach (Family Court).

2014-29 **ADOPT THE FY14 TOURISM AGREEMENT WITH THE WHITE LAKE CHAMBER OF COMMERCE TO PROVIDE TOURISM PROMOTION SERVICES FOR THE NORTHERN PORTION OF MUSKEGON COUNTY AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT THROUGH SEPTEMBER 30, 2014**

CD/SP14/01 - 01 The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Cross, to adopt the FY14 Tourism Agreement with the White Lake Chamber of Commerce to provide tourism promotion services for the northern portion of Muskegon County and to authorize the Chairperson of the County Board to execute the agreement through September 30, 2014.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-30 **APPROVE A CONTRACT BETWEEN PREIN & NEWHOF AND THE COUNTY, IN THE AMOUNT OF \$20,000, TO PROVIDE PROFESSIONAL ENGINEERING SERVICES RELATED TO THE DESIGN AND BIDDING OF A NEW CONSOLIDATED RENTAL CAR SERVICE FACILITY AT THE AIRPORT, TO BE FUNDED ENTIRELY BY ACCRUED CUSTOMER FACILITY CHARGE FUNDS**

TR14/01-01 The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve a contract between Prein & Newhof and the County, in the amount of \$20,000, to provide professional engineering services related to the design and bidding of a new consolidated Rental Car Service Facility at the Airport, to be funded entirely by accrued Customer Facility Charge funds.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-31 **APPROVE AN AIRPORT ACCESS AGREEMENT BETWEEN THE COUNTY AND PARADIGM JET MANAGEMENT, INC., PROVIDING ANNUAL REVENUE TO THE AIRPORT IN THE AMOUNT OF \$31,687.08 PER YEAR**

TR14/01-02 The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve an Airport Access Agreement between the County and Paradigm Jet Management, Inc., providing annual revenue to the Airport in the amount of \$31,687.08 per year.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-32 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$16,373,105.10 COVERING THE PERIOD OF DECEMBER 30, 2013 THROUGH JANUARY 10, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/01 – 01 The Ways & Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to approve payment of the accounts payable of \$16,373,105.10 covering the period of December 30, 2013 through January 10, 2014 as presented by the County Clerk.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-33 **APPROVE THE AGREEMENT BETWEEN MUSKEGON COUNTY AND FIRSTSOUTHWEST TO PROVIDE ARBITRAGE COMPLIANCE SERVICES IN AN AMOUNT NOT TO EXCEED \$45,300 FUNDED THROUGH ADMINISTRATION'S FY14 BUDGET – CONTRACTUAL SERVICES; AUTHORIZE BOARD CHAIR TO EXECUTE**

WM14/01 – 02 The Ways & Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to approve the agreement between Muskegon County and FirstSouthwest to provide arbitration compliance services in an amount not to exceed \$45,300 funded through Administration's FY14 Budget – Contractual Services; authorize Board Chair to execute.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-34 **APPROVE THE AGREEMENT BETWEEN MUSKEGON COUNTY AND ISI TO PROVIDE VDI AUDIT SERVICES IN AN AMOUNT NOT TO EXCEED \$37,500 AND AUTHORIZE BOARD CHAIRMAN TO EXECUTE**

WM14/01 – 03 The Ways & Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to approve the agreement between Muskegon County and ISI to provide VDI audit services in an amount not to exceed \$37,500 and authorize Board Chairman to execute.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-35 **APPROVE THE DELETION OF BROOKHAVEN POSITIONS N86703, N04802 AND X43506 AND RECLASSIFY POSITION N04002 TO POSITION CLASS NH867**

WM14/01 – 04 The Ways & Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to approve the deletion of Brookhaven positions N86703, N04802 and X43506 and reclassify position N04002 to position class NH867.

Commissioner Sabo questioned as to whether everything that could possibly be done was done to protect the people in these positions which were being eliminated.

Chairman Mahoney stated that yes, everything possible has been done.

Commissioner Hughes said that the new Interim Administrator, Mary Coppernoll, RN, NHA, at Brookhaven was well respected by all of the employees.

Roll Call on 2014-35:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-36 **AWARD GOODWILL INDUSTRIES OF WEST MICHIGAN A CONTRACT IN THE AMOUNT OF \$208,700 TO PROVIDE TRAINING IN SOFT SKILLS AND EMPLOYABILITY TRAINING TO JOB SEEKERS IN THE PATH (PARTNERSHIP, ACCOUNTABILITY, TRAINING AND HOPE) PROGRAM TO OBTAIN AND RETAIN EMPLOYMENT**

WM14/01 – 05 The Ways & Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to award Goodwill Industries of West Michigan a contract in the amount of \$208,700 to provide training in soft skills and employability training to job seekers in the PATH (Partnership, Accountability, Training and Hope) program to obtain and retain employment.

Commissioner Nash stated that he had concerns about consolidating and then laying off employees. Muskegon County has a Department of Employment and Training and he believes they should be doing the training instead of contracting out training.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: Charles Nash

Motion Carried

2014-37 **RESCIND THE 2003 PROPERTY DISPOSAL POLICY PER BOARD ACTION 2003-79, AND ADOPT THE 2014 SURPLUS DISPOSAL POLICY & PROCEDURE**

WM14/01 – 06 The Ways & Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to rescind the 2003 Property Disposal Policy per Board action 2003-79, and adopt the 2014 Surplus Disposal Policy & Procedure.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-38 **AUTHORIZE THE ADOPTION OF THE RESOLUTION ALLOWING THE COUNTY OF MUSKEGON TO BORROW UP TO TWELVE MILLION DOLLARS (\$12,000,000) AGAINST ANTICIPATED 2013 DELINQUENT TAXES**

WM14/01 – 07 The Ways & Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to authorize the adoption of the resolution allowing the County of Muskegon to borrow up to twelve million dollars (\$12,000,000) against anticipated 2013 delinquent taxes.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-39 **AUTHORIZE THE ADOPTION OF THE RESOLUTION APPLICATION FOR DEFERMENT OF TAXES FOR THE PURPOSE OF WAIVING THE INTEREST AND FEES FOR THE PERIOD MARCH 1ST THROUGH APRIL 30TH, FOR TAXES PAID BY MAY 1ST IN THE FIRST YEAR OF DELINQUENCY FOR SENIOR CITIZENS, PARAPLEGICS, ELIGIBLE SERVICE VETERANS, ELIGIBLE WIDOWS OF SERVICE VETERANS, THE PERMANENTLY DISABLED AND BLIND IN ACCORDANCE WITH THE GENERAL PROPERTY TAX ACT SECTION 211.59 AND 211.51**

WM14/01 – 08 The Ways & Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to authorize the adoption of the resolution Application for Deferment of Taxes for the purpose of waiving the interest and fees for the period March 1st through April 30th, for taxes paid by May 1st in the first year of delinquency for senior citizens, paraplegics, eligible service veterans, eligible widows of service veterans, the permanently disabled and blind in accordance with the General Property Tax Act section 211.59 and 211.51.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Mahoney questioned the Commissioners as to the best date for the next Board Planning Session, being either Thursday, February 6th or Tuesday, February 11, 2014. It was decided that the next Board Planning Session would be held on Thursday, February 6, 2014. An agenda will be forwarded to the Commissioners.

2014-40 **CHAIRMAN MAHONEY RECOMMENDS, MOVED BY COMMISSIONER WILKINS, SECONDED BY COMMISSIONER DEREZINSKI, THAT THE BOARD CONCUR WITH THE FOLLOWING APPOINTMENTS AND REAPPOINTMENTS TO THE JAIL/JUVENILE TRANSITION CENTER CITIZENS REVIEW COMMITTEE, FOR A TERM EXPIRATION 12/31/14:**

- Marie Cisneros (Appointment)
- Joel Engel (Appointment)
- Andrew Heykoop (Reappointment)
- Michael Johnson (Reappointment)
- Dorothy Scott (Reappointment)
- Peggy Selmon (Reappointment)
- Marsha Stewart (Reappointment)

Voice vote

Motion Carried

2014-41 **CHAIRMAN MAHONEY RECOMMENDS, MOVED BY COMMISSIONER DEREZINSKI, SECONDED BY COMMISSIONER NASH, THAT THE BOARD CONCUR WITH THE FOLLOWING APPOINTMENT TO THE LAND BANK FAST TRACK AUTHORITY FOR A TERM EXPIRATION 12/31/15:**

- Kimberly Sims (City of Muskegon Heights)

Voice vote

Motion Carried

2014-42 **CHAIRMAN MAHONEY RECOMMENDS, MOVED BY COMMISSIONER CROSS, SECONDED BY COMMISSIONER SABO, THAT THE BOARD CONCUR WITH THE FOLLOWING APPOINTMENTS AND REAPPOINTMENTS TO THE SOLID WASTE PLANNING FOR A TERM EXPIRATION 12/31/15:**

- Kim Arter (Township) – Reappointment
- Jim Fisher (Industrial) – Reappointment
- Chris Hall (Public) – Appointment
- Russ Jones (Solid Waste Management) – Reappointment
- James Monterusso (Solid Waste Management) – Appointment
- Vicki Webster (Environmental) – Reappointment

Voice vote

Motion Carried

2014-43 **CHAIRMAN MAHONEY RECOMMENDS, MOVED BY COMMISSIONER DEREZINSKI, SECONDED BY COMMISSIONER HUGHES, THAT THE BOARD CONCUR WITH THE FOLLOWING APPOINTMENT TO THE WORKFORCE DEVELOPMENT BOARD FOR A TERM EXPIRATION 12/31/16:**

- Cynthia Romanowski (Private Sector) – Oceana County Representative

Voice vote

Motion Carried

2014-44 **CHAIRMAN MAHONEY RECOMMENDS, MOVED BY COMMISSIONER CROSS, SECONDED BY COMMISSIONER HUGHES, THAT PURSUANT TO A SCHEDULE CONFLICT THAT COMMISSIONER DEREZINSKI BE REPLACED AS THE BOARD LIAISON ON THE AIRPORT ADVISORY BOARD WITH COMMISSIONER SABO.**

Voice vote **Motion Carried**

2014-45 **MOVED BY COMMISSIONER DEREZINSKI, SECONDED BY COMMISSIONER SABO, TO APPOINT LUPE ALVIAR AS THE DISTRICT 7 REPRESENTATIVE ON THE FRIENDS OF THE COUNTY PARK COMMITTEE.**

Commissioner Hughes said that Mr. Alviar was not in District 7, but rather lived in her district. District 7 Commissioner Derezinski agreed, but felt that Mr. Alviar brought so much to the Committee. It was pointed out that this did not mean that Commissioner Hughes would lose her representative on this committee, but rather than each Commissioner is allowed to appoint whomever they desire.

Voice vote **Motion Carried**

2014-46 **CHAIRMAN MAHONEY RECOMMENDS, MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER WILKINS, TO REAPPOINT ROBERT WYGANT TO THE AIRPORT ADVISORY COMMITTEE.**

Voice vote **Motion Carried**

Chairman Mahoney reminded all Commissioners of the Function Teams Strategic Planning Session would be held on Wednesday, February 12, from 8:00 until 5:00 p.m.

2014-47 **THE ADMINISTRATOR RECOMMENDS, MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER CROSS, TO HOLD A PUBLIC HEARING ON FEBRUARY 25, 2014 TO ACCEPT CITIZENS COMMENTS ON THE MUSKEGON COUNTY RECREATION PLAN UPDATE, 2014.**

Voice vote **Motion Carried**

Commissioner Hughes questioned whether the Muskegon County Recreation Plan would be on-line. Administrator Hammersley confirmed that the Plan is on the Parks & Recreation website at <http://www.co.muskegon.mi.us/parks/>.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

Ryan Bennett, Business Agent at West Michigan Plumbers & Fitters Local #174, thanked the Board for going forward with the Juvenile Transition Center and the new Muskegon County Jail with the prevailing wage. He is working to get as many Muskegon folks employed on this job as possible.

Jim Cox, owner of Pressures & Pipes, a local business in Muskegon Heights, introduced himself to the Commissioners, and indicated his business recently submitted a bid for the jail project.

Mr. Bennett and Mr. Cox have been working with Judy Kell, Muskegon County Grant Coordinator, on the of creation of a Rotary Park bathroom. Their labor and materials are being donated.

2014-48 **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER CROSS, TO ADJOURN**

Voice vote

Motion Carried

Meeting adjourned at 4:28 p.m.

Nancy A. Waters, County Clerk

NAW/mlw

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, February 11, 2014

**Muskegon County
Board of Commissioners**
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

*Benjamin E. Cross
James Derezinski
Marvin Engle
Susie Hughes
Kenneth Mahoney*

*Charles Nash
Terry Sabo
Robert Scolnik
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, February 11, 2014
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,
Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Absent: None

Also Present: Bonnie B. Hammersley, County Administrator,
Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk,
Doug Hughes, Corporate Counsel

2014-49 **APPROVAL OF THE AGENDA AS PRESENTED**

Moved by Commissioner Derezinski, seconded by Commissioner Hughes, to approve the agenda as presented.

Voice vote

Motion Carried

2014-50 **APPROVE THE MINUTES OF THE FULL BOARD MEETING OF TUESDAY,
JANUARY 28, 2014**

Moved by Commissioner Cross, seconded by Commissioner Nash, to approve the minutes of the Full Board meeting of Tuesday, January 28, 2014.

Voice vote

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

There was no public comment on an agenda item.

COMMUNICATION

- A. Bay County Resolution: 2014-12; Supporting Restoration of Community Mental Health General Fund Appropriation
- B. Huron County Resolution: 14-10c; Supporting HB 5215
- C. Huron County Resolution: 14-11c; Supporting HB 5253
- D. Huron County Resolution: 14-15; Supporting Restoration of Community Mental Health General Fund Appropriation

Chairman Mahoney asked audience member, Dave Parnin - Community Mental Health Chief Operating Officer, about the Mental Health cuts. Mr. Parnin explained that the Mental Health system across the state is about \$100 million short from last year and they don't know how they are going to make that up. There is a lot of activity at the state level meeting with the Governor trying to get clarification from what he said a year ago. We have no clarification right now.

COMMITTEE/BOARD REPORTS

2014-51 **AUTHORIZE THE RECLASSIFICATION OF ONE (1) DEPARTMENTAL CLERK TO ONE (1) CHILD SUPPORT SPECIALIST**

CPS14/02-04

The Courts and Public Safety Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to authorize the reclassification of one (1) Departmental Clerk to one (1) Child Support Specialist.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-52 **APPROVE ACCEPTANCE OF THE FY2014 STRATEGIC TRAFFIC ENFORCEMENT GRANT IN THE AMOUNT OF \$48,000.00 AND TO AMEND THE COUNTY BUDGET ACCORDINGLY**

CPS14/02-05

The Courts and Public Safety Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve acceptance of the FY2014 Strategic Traffic Enforcement Grant in the amount of \$48,000.00 and to amend the County budget accordingly.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-53 **AUTHORIZE THE SHERIFF'S OFFICE TO SEEK COMPETITIVE BIDS FOR THE PURCHASE OF FOUR (4) USED VEHICLES, THE TRADE-IN OF EIGHT (8) CURRENT SHERIFF FLEET VEHICLES AND TO LEASE ONE (1) NEW CHEVY PURSUIT TAHOE FOR THE K-9 UNIT, ONE (1) FORD POLICE SUV (PARTIAL REPLACEMENT COST THROUGH HR FOLLOWING US-31 ACCIDENT), THREE (3) FORD POLICE SUV'S AND TWO (2) FORD TRANSIT CONNECT VEHICLES FOR ANIMAL CONTROL, ALL VEHICLES ARE TO BE EQUIPPED WITH NECESSARY EQUIPMENT**

CPS14/02-06

The Courts and Public Safety Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to authorize the Sheriff's Office to seek competitive bids for the purchase of four (4) used vehicles, the trade-in of eight (8) current Sheriff fleet vehicles and to lease one (1) new Chevy Pursuit Tahoe for the K-9 unit, one (1) Ford Police SUV (partial replacement cost through HR following US-31 accident), three (3) Ford Police SUV's and two (2) Ford Transit Connect vehicles for Animal Control, all vehicles are to be equipped with necessary equipment.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-54 **AUTHORIZE MOVING TWO (2) CURRENTLY UNFUNDED SHERIFF DEPUTY – HOURLY POSITIONS (S05046 & S05050) TO FUNDED STATUS AND ALLOW THE SHERIFF TO FILL THESE POSITIONS EFFECTIVE FEBRUARY 13, 2014**

CPS14/02-07

The Courts and Public Safety Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to authorize moving two (2) currently unfunded Sheriff Deputy – Hourly positions (S05046 & S05050) to funded status and allow the Sheriff to fill these positions effective February 13, 2014.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-55 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN A CONTRACT WITH SANDRA DODD, NATIONALLY CERTIFIED SIGN LANGUAGE INTERPRETER, EFFECTIVE JANUARY 1, 2014, THROUGH SEPTEMBER 30, 2014, AT THE RATE OF \$40.00-\$45.00 PER HOUR FOR INTERPRETATION SERVICES, WITH MILEAGE AT THE CURRENT FEDERAL MILEAGE RATE, NOT TO EXCEED \$3,000.00**

HS14/02-09

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Community Mental Health Executive Director to sign a contract with Sandra Dodd, Nationally Certified Sign Language Interpreter, effective January 1, 2014, through September 30, 2014, at the rate of \$40.00-\$45.00 per hour for interpretation services, with mileage at the current federal mileage rate, not to exceed \$3,000.00.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-56 **AUTHORIZE THE RECLASSIFICATION OF THE FISCAL TECHNICIAN POSITION #N33901 (NO 00161) TO AN ACCOUNTING TECHNICIAN POSITION (NO 00135) EFFECTIVE FEBRUARY 12, 2014, WITH THE FUNDING FOR THIS POSITION STAYING IN ORG 7706**

HS14/02-10

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the reclassification of the Fiscal Technician position #N33901 (NO 00161) to an Accounting Technician position (NO 00135) effective February 12, 2014, with the funding for this position staying in org 7706.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-57 **AUTHORIZE THE RECLASSIFICATION OF SERVICES COORDINATOR/BCABA POSITION #X84401 (NX 00210) TO A MASTERS LEVEL CLINICIAN/BCBA POSITION (NX00300) EFFECTIVE FEBRUARY 12, 2014, WITH THE FUNDING FOR THIS POSITION STAYING IN ORG 7319**

HS14/02-12

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the reclassification of Services Coordinator/BCaBA position #X84401 (NX 00210) to a Masters Level Clinician/BCBA position (NX00300) effective February 12, 2014, with the funding for this position staying in org 7319.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-58 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN THE CONTRACT WITH THE LAKESHORE REGIONAL ENTITY FOR THE MICHIGAN ABW NON-PREGNANT CHILDLESS ADULTS WAIVER (ADULT BENEFITS WAIVER) SECTION 1115 DEMONSTRATION SUBCONTRACT AGREEMENT, EFFECTIVE JANUARY 1, 2014, THROUGH SEPTEMBER 30, 2014**

HS14/02-13

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Community Mental Health Executive Director to sign the contract with the Lakeshore Regional Entity for the Michigan ABW Non-Pregnant Childless Adults Waiver (Adult Benefits Waiver) Section 1115 Demonstration Subcontract Agreement, effective January 1, 2014, through September 30, 2014.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-59 **APPROVE THE IT POSITION CHANGES LISTED ON THE ATTACHED POSITION CHANGES FOR FY2014 WORKSHEET TO BE EFFECTIVE FEBRUARY 12, 2014**

HS14/02-14

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the IT position changes listed on the attached Position Changes for FY2014 worksheet to be effective February 12, 2014.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-60 **AUTHORIZE THE RECLASSIFICATION OF THE MENTAL HEALTH CLAIMS SUPERVISOR POSITION #X54302 (NX 00280) TO A MENTAL HEALTH COMPTROLLER POSITION (NX 00330) EFFECTIVE FEBRUARY 12, 2014, WITH THE FUNDING FOR THIS POSITION STAYING IN ORG 7706**

HS14/02-15

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the reclassification of the Mental Health Claims Supervisor position #X54302 (NX 00280) to a Mental Health Comptroller position (NX 00330) effective February 12, 2014, with the funding for this position staying in org 7706.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-61 **AUTHORIZE THE RECLASSIFICATION OF CLINICAL SERVICES SUPERVISOR I/ADULT CBS-MI POSITION NUMBERS X16601 AND X16602 (NX 00240) TO CLINICAL SERVICES SUPERVISOR II/ADULT CBS-MI (NX 00280) WITH THE FUNDING FOR THESE POSITIONS STAYING IN ORG 7147; AND TO AUTHORIZE CHANGING THE PAY RANGE OF CLINICAL COORDINATOR/ACT POSITION NUMBERS N19601 AND N19602 FROM NO 00300 UP TO NX 00280, AND THE FUNDING FOR THESE TWO POSITIONS STAYING IN ORG 7324, WITH THE EFFECTIVE DATE OF ALL FOUR CHANGES BEING FEBRUARY 12, 2014**

HS14/02-16

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the reclassification of Clinical Services Supervisor I/Adult CBS-MI position numbers X16601 and X16602 (NX 00240) to Clinical Services Supervisor II/Adult CBS-MI (NX 00280) with the funding for these positions staying in org 7147; and to authorize changing the pay range of Clinical Coordinator/ACT position numbers N19601 and N19602 from NO 00300 up to NX 00280, and the funding for these two positions staying in org 7324, with the effective date of all four changes being February 12, 2014.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

Motion removed from agenda prior to vote: HS14/02-11 To authorize the increase in hours from 28 hours per week to 32 hours per week for Supports Coordinator/DD position #X87124 (NX 00150) effective February 12, 2014, with the funding for this position staying in org 7144.

2014-62 **DEFER ITEM WM14/02-14 FROM THE COMMITTEE REPORT UNTIL THE NEXT FULL BOARD ON TUESDAY, FEBRUARY 25, 2014**

Moved by Commissioner Nash, seconded by Commissioner Cross, to defer item WM14/02-14, "To award IDEO LP a contract in the amount of \$400,000 to provide strategic redesign services to assist Michigan Works! Muskegon-Oceana in preparing jobseekers for the current job market, contingent upon Corporate Counsel review of contract." from the Committee Report until the next Full Board on Tuesday, February 25, 2014

Voice vote

Motion Carried

2014-63 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$6,316,710.63 COVERING THE PERIOD OF JANUARY 13, 2014 THROUGH JANUARY 24, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/02-09

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to approve payment of the accounts payable of \$6,316,710.63 covering the period of January 13, 2014 through January 24, 2014 as presented by the County Clerk.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-64 **PLACE THE FOLLOWING CONTRACTORS ON THE MULTIPLE VENDOR LIST FOR EMERGENCY REPAIRS AND REHABILITATION THROUGH THE CDBG PROGRAM: LAWRENCE BAKER – ARTISTIC BUILDERS; MUSKEGON-OCEANA AFFORDABLE HOUSING INITIATIVES; LOWNDS ENTERPRISES, LLP; MIDWEST ENVIRONMENTAL SERVICES; FRANKLIN HOLWERDA COMPANY; BOWEN HEATING AND COOLING AND FREDRICKS CONSTRUCTION COMPANY**

WM14/02-10

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to place the following contractors on the multiple vendor list for emergency repairs and rehabilitation through the CDBG program: Lawrence Baker – Artistic Builders; Muskegon-Oceana Affordable Housing Initiatives; Lownds Enterprises, LLP; Midwest Environmental Services; Franklin Holwerda Company; Bowen Heating and Cooling and Fredricks Construction Company.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-65 **PLACE THE FOLLOWING CONTRACTORS ON THE MULTIPLE VENDOR LIST FOR EMERGENCY REPAIRS AND REHABILITATION THROUGH THE NSP 3 PROGRAM: LAWRENCE BAKER – ARTISTIC BUILDERS; LOWNDS ENTERPRISES, LLP; MIDWEST ENVIRONMENTAL SERVICES; FRANKLIN HOLWERDA COMPANY; BOWEN HEATING AND COOLING AND FREDRICKS CONSTRUCTION COMPANY**

WM14/02-11

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to place the following contractors on the multiple vendor list for emergency repairs and rehabilitation through the NSP 3 program: Lawrence Baker – Artistic Builders; Lownds Enterprises, LLP; Midwest Environmental Services; Franklin Holwerda Company; Bowen Heating and Cooling and Fredricks Construction Company.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-66 **AUTHORIZE THE STAFF TO IMPLEMENT THE DTE TEST AND TUNE-UP PROGRAM FOR THE RESIDENTS OF MUSKEGON COUNTY THROUGH DECEMBER 31, 2014**

WM14/02-12

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to authorize the staff to implement the DTE Test and Tune-Up Program for the residents of Muskegon County through December 31, 2014.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-67 **ACCEPT THE SPECIALTY ESTABLISHMENT & ENFORCEMENT DOCKET GRANT AWARD TO THE 14TH CIRCUIT COURT IN THE AMOUNT OF \$213,532.00, AND AUTHORIZE THE BOARD CHAIR TO SIGN; AND AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO HIRE A FULL-TIME FAMILY COUNSELOR/PROGRAM COORDINATOR (NX200) AND PART-TIME CHILD SUPPORT INVESTIGATOR (NO315) TO BE ENTIRELY FUNDED THROUGH THE STATE COURT ADMINISTRATIVE OFFICE SPECIALTY ESTABLISHMENT & ENFORCEMENT GRANT FUNDS**

WM14/02-13

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to accept the Specialty Establishment & Enforcement Docket Grant award to the 14th Circuit Court in the amount of \$213,532.00, and authorize the Board Chair to sign; and authorize the Circuit Court Administrator to hire a full-time Family Counselor/Program Coordinator (NX200) and part-time Child Support Investigator (NO315) to be entirely funded through the State Court Administrative Office Specialty Establishment & Enforcement grant funds.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-68 **AWARD A CONTRACT TO QONVERGE LLC DBA REVEL IN THE AMOUNT OF \$50,000 TO PROVIDE MARKETING SERVICES FOR MICHIGAN WORKS! MUSKEGON-OCEANA TO INFORM THE PUBLIC ABOUT THE SERVICES AND AVAILABLE TRAINING OPPORTUNITIES**

WM14/02-15

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to award a contract to Qonverge LLC dba Revel in the amount of \$50,000 to provide marketing services for Michigan Works! Muskegon-Oceana to inform the public about the services and available training opportunities.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-69 **SUPPORT A RESOLUTION CALLING UPON THE STATE LEGISLATURE TO ADOPT THE GOVERNOR'S RECOMMENDATION FOR FULLY FUNDED COUNTY REVENUE SHARING IN FISCAL YEAR 2015**

WM14/02-16

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to support a resolution calling upon the State Legislature to adopt the Governor's recommendation for fully funded County revenue sharing in Fiscal Year 2015.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2014-70 **APPROVE THE FOLLOWING APPOINTMENTS TO THE COMMUNITY CORRECTIONS ADVISORY BOARD (TERM EXPIRATION 12/31/16): LYNN GILL (POLICE CHIEF), JEFF COX (BUSINESS)**

Chairman Mahoney recommends, moved by Commissioner Derezinski, seconded by Commissioner Wilkins, to approve the following appointments to the Community Corrections Advisory Board (term expiration 12/31/16):

- Lynn Gill (Police Chief)
- Jeff Cox (Business)

Voice vote

Motion Carried

2014-71 **APPROVE THE FOLLOWING REAPPOINTMENTS TO THE SOLID WASTE PLANNING COMMITTEE (TERM EXPIRATION 12/31/15): MOHAMMED AL-SHATEL (CITY), CATHERINE BRUBAKER-CLARKE (PLANNING), JILL KEAST (ENVIRONMENTAL)**

Chairman Mahoney recommends, moved by Commissioner Cross, seconded by Commissioner Sabo, to approve the following reappointments to the Solid Waste Planning Committee (term expiration 12/31/15):

- Mohammed Al-Shatel (City)
- Catherine Brubaker-Clarke (Planning)
- Jill Keast (Environmental)

Voice vote

Motion Carried

Chairman Mahoney reminded Commissioners that there is a Strategic Planning Meeting at the MEREK Center tomorrow, Wednesday, February 12, 2014, 8 a.m. – 4 p.m.

ADMINISTRATOR'S REPORT

The Administrator had nothing to report at this time.

OLD BUSINESS

None

NEW BUSINESS

2014-72 **CANCEL THE FEBRUARY 20, 2014 COMMUNITY DEVELOPMENT/
STRATEGIC PLANNING MEETING DUE TO LACK OF AGENDA ITEMS**

Moved by Commissioner Scolnik, seconded by Commissioner Engle, to cancel the February 20, 2014 Community Development/Strategic Planning Meeting due to lack of agenda items.

Voice vote

Motion Carried

PUBLIC COMMENT

Kelly Thurston, Constituent of Commissioner Engle and neighbor of County Clerk Waters and thanked County Clerk Waters for welcoming her. Ms. Thurston introduced herself as a student at Muskegon Community College. Her American Government Class requires her to attend a Court or Committee meeting and report back. Her mother, Marjorie Nash, is a Trustee on the Fruitport Charter Township Board.

2014-73 **MOVED BY COMMISSIONER DEREZINSKI, SECONDED BY
COMMISSIONER HUGHES, TO ADJOURN**

Voice vote

Motion Carried

Meeting adjourned at 4:15 p.m.

Nancy A. Waters, County Clerk

NAW/mlw

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, February 25, 2014

Muskegon County Board of Commissioners

A Resolution Calling Upon the State Legislature to Live Up To Their Promise and Adopt the Governor's Recommendation for Fully Funded County Revenue Sharing in Fiscal Year 2015

Resolution # 14-

WHEREAS, in the Governor's recommendation for the FY 2015 budget, counties are scheduled to receive 100% full funding of revenue sharing totaling \$211,134,899; and

WHEREAS, this will bring counties to the level of revenue sharing agreed upon in 2004 for the 2005 fiscal year; and

WHEREAS, the attached spreadsheet details the full funding allocations for FY2015 for each county; and

WHEREAS, this marks the first time in fourteen years that the administration has recommended full funding for county revenue sharing; and

WHEREAS, counties have worked diligently for the past decade by leading the effort to reform, consolidate, and right size government in an effort to increase efficiency and adjust declining revenues; and

WHEREAS, revenue sharing is more than just a pot of money to be allocated in whole or in part to counties but is a statutory promise made to counties in exchange for giving up local taxing authority and for a more recent change in local taxing administration; and

WHEREAS, revenue sharing is used by counties to pay for the multitude of state mandated services including the courts, the jails, the constitutional officers, elections and the public health system and, coupled with the recent reductions in property values and increased mandated state service delivery, counties are stretched to the financial limit; and

THEREFORE BE IT RESOLVED, that the Muskegon County Board of Commissioners would like to thank the Governor for fully funding county revenue sharing payments fiscal year 2015; and

THEREFORE BE IT RESOLVED, that the Muskegon County Board of Commissioners call upon the state legislature to live up to their promise and adopt the Governor's recommendation for fully funding county revenue sharing in FY 2015; and

BE IT FINALLY RESOLVED, that copies of this resolution be forwarded to Governor Rick Snyder, Senator Goeff Hansen, Representative Collene Lamonte, Representative Marcia Hovey-Wright and the Michigan Association of Counties.

* * * * *

The Muskegon County Board of Commissioners, at its February 11, 2014, meeting recommended approval by _____, support by _____, the aforementioned resolution.

I, Nancy A. Waters, Clerk of the Muskegon County Board of Commissioners and Clerk of the County of Muskegon, do hereby certify that the above Resolution was duly adopted by said Board on February 11, 2014.

Nancy A. Waters, Clerk
County of Muskegon



**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
James Derezinski
Marvin Engle
Susie Hughes
Kenneth Mahoney*

*Charles Nash
Terry Sabo
Robert Scolnik
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, February 25, 2014
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Excused: James Derezinski, Marvin Engle

Also Present: Bonnie B. Hammersley, County Administrator,
Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk,
Doug Hughes, Corporate Counsel

2014-74 **APPROVAL OF THE AGENDA AS AMENDED**

Moved by Commissioner Cross, seconded by Commissioner Sabo, to approve the agenda adding two items to the Chairman's Report: 1. Appointment to Airport Advisory Committee; 2. Draft Letter to Coast Guard

Voice vote

Motion Carried

2014-75 **APPROVE THE MINUTES OF THE FULL BOARD MEETING OF TUESDAY, FEBRUARY 11, 2014**

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the minutes of the Full Board meeting of Tuesday, February 11, 2014.

Voice vote

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

Randall Carroll, Lakeside Neighborhood, addressed the Board in opposition to the Smoking Ban Ordinance.

Susie Hughes noted, in reference to the next agenda item of the public hearing on the Muskegon County Recreation Plan, that the Veterans Memorial Park is within the City of Muskegon and not a part of the Muskegon County Recreation Plan but is covered within Muskegon County.

2014-76 **OPEN PUBLIC HEARING RE: CITIZEN COMMENTS ON THE MUSKEGON COUNTY RECREATION PLAN UPDATE, 2014**

Moved by Cross, seconded by Hughes, to open the Public Hearing Re: Citizen Comments on the Muskegon County Recreation Plan Update, 2014.

Voice vote. Motion Carried

There were no comments made by the Public during the Hearing.

2014-77 **CLOSE THE PUBLIC HEARING RE: CITIZEN COMMENTS ON THE MUSKEGON COUNTY RECREATION PLAN UPDATE, 2014**

Moved by Cross, seconded by Nash, to close the Public Hearing Re: Citizen Comments on the Muskegon County Recreation Plan Update, 2014.

Voice vote. Motion Carried

COMMUNICATION

- A. Bay County Resolution: 2014-13; Supporting Full Funding County Revenue Sharing in FY 2015
- B. Bay County Resolution: 2014-15; Request to Governor and Michigan Legislature to Retain Current Income Tax Rate and Direct Generated Funding Surplus to Improve Michigan Roads, Bridges and Highways
- C. Huron County Resolution: 14-17c; Supporting Full Funding County Revenue Sharing in FY 2015
- D. Huron County Resolution: 14-18c; Opposing Action by Michigan Legislature that Results in Further Reductions in Revenue to County Governments
- E. Huron County Resolution: 14-19c; Opposing HB 5210
- F. Huron County Resolution: 14-20c; Supporting SJR V and HJR CC
- G. Livingston County Resolution: 2014-02-070; Supporting Full Funding County Revenue Sharing in FY 2015

2014-78 **ACCEPT AND PLACE ON FILE COMMUNICATION ITEMS A. – G. AS PRESENTED**

Moved by Nash, seconded by Hughes, to accept and place on file Communication Items A. – G. as presented.

Voice vote. Motion Carried

COMMITTEE/BOARD REPORTS

2014-79 **APPROVE THE MUSKEGON AREA TRANSIT SYSTEM'S FY2015 APPLICATION FOR \$1,617,622 IN STATE OPERATING AND CAPITAL ASSISTANCE, TO AUTHORIZE THE RESOLUTION OF INTENT TO APPLY FOR FINANCIAL ASSISTANCE, TO NAME THE COUNTY ADMINISTRATOR AS THE TRANSPORTATION COORDINATOR, AND TO PUBLISH THE PUBLIC NOTICE**

TR14/02-03

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Nash, to approve the Muskegon Area Transit System's FY2015 application for \$1,617,622 in state operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the County Administrator as the Transportation Coordinator, and to publish the public notice.

Roll Call:

Yes: Benjamin Cross, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski, Marvin Engle

Motion Carried

2014-80 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$15,892,071.72 COVERING THE PERIOD OF JANUARY 25, 2014 THROUGH FEBRUARY 7, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/02-17

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Sabo, to approve payment of the accounts payable of \$15,892,071.72 covering the period of January 25, 2014 through February 7, 2014 as presented by the County Clerk.

Roll Call:

Yes: Benjamin Cross, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski, Marvin Engle

Motion Carried

2014-81 **APPROVE THE FUNDING CHANGE OF BROOKHAVEN POSITION N39703 FROM 2900.0050 TO 1010.0226 (40%) & 6770.0203 (60%)**

WM14/02-18

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Sabo, to approve the funding change of Brookhaven position N39703 from 2900.0050 to 1010.0226 (40%) & 6770.0203 (60%).

Roll Call:

Yes: Benjamin Cross, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski, Marvin Engle

Motion Carried

2014-82 **FILL THE PROJECT SPECIALIST/HOURLY (NF558) POSITION FOR A PERIOD OF NINE MONTHS USING FUNDS FROM THE DTE TEST AND TUNE PROGRAM AND THE MICHIGAN PATHWAYS TO BETTER HEALTH PROGRAM**

WM14/02-19

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Sabo, to fill the Project Specialist/Hourly (NF558) position for a period of nine months using funds from the DTE Test and Tune Program and the Michigan Pathways to Better Health Program.

Roll Call:

Yes: Benjamin Cross, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski, Marvin Engle

Motion Carried

2014-83 **AUTHORIZE THE INCREASE IN HOURS FROM 28 HOURS PER WEEK TO 32 HOURS PER WEEK FOR SUPPORTS COORDINATOR/DD YOUTH POSITION #X86203 (NX 00150) EFFECTIVE FEBRUARY 12, 2014, WITH THE FUNDING FOR THIS POSITION STAYING IN ORG 7144**

WM14/02-20

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Sabo, to authorize the increase in hours from 28 hours per week to 32 hours per week for Supports Coordinator/DD Youth position #X86203 (NX 00150) effective February 12, 2014, with the funding for this position staying in org 7144.

Roll Call:

Yes: Benjamin Cross, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski, Marvin Engle

Motion Carried

2014-84 **AUTHORIZE THE MUSKEGON COUNTY INFORMATIONAL SYSTEMS DEPARTMENT TO ENTER INTO A CONTRACT WITH PICTOMETRY INTERNATIONAL CORPORATION FOR ACQUISITION OF SPRING 2014 OBLIQUE AERIAL PHOTOGRAPHY AND ASSOCIATED DELIVERABLES FOR ENHANCEMENT INTO THE COUNTY GIS SYSTEM AND ASSOCIATED SYSTEMS AT A PRICE NOT TO EXCEED \$216,383.16 AND TO AUTHORIZE THE BOARD CHAIR TO SIGN THE CONTRACT**

WM14/02-21

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Sabo, to authorize the Muskegon County Informational Systems Department to enter into a contract with Pictometry International Corporation for acquisition of spring 2014 oblique aerial photography and associated deliverables for enhancement into the County GIS system and associated systems at a price not to exceed \$216,383.16 and to authorize the Board Chair to sign the contract.

Roll Call:

Yes: Benjamin Cross, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski, Marvin Engle

Motion Carried

2014-85 **APPROVE THE PURCHASE OF THE NEW PLAYGROUND STRUCTURE FOR PIONEER PARK, INCLUDING INSTALLATION, FROM GAME TIME OF HOLLAND, MICHIGAN FOR THEIR LOW BID PRICE OF \$46,970 WITH COSTS BEING PAID FROM MDNR GRANT TF12-062 AND PARKS FUNDS 2411-0692**

WM14/02-22

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Sabo, to approve the purchase of the new playground structure for Pioneer Park, including installation, from Game Time of Holland, Michigan for their low bid price of \$46,970 with costs being paid from MDNR grant TF12-062 and Parks Funds 2411-0692.

Roll Call:

Yes: Benjamin Cross, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski, Marvin Engle

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2014-86 **APPOINT JESSE MIKAELSEN (STATE OF MICHIGAN) TO THE WORKFORCE DEVELOPMENT BOARD (TERM EXPIRATION 12/31/15)**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to appoint Jesse Mikaelson (State of Michigan) to the Workforce Development Board (term expiration 12/31/15).

Voice vote.

Motion Carried

2014-87 **APPOINT GLORIA WHITE GARDNER TO THE JAIL-JUVENILE TRANSITION CENTER CITIZENS REVIEW COMMITTEE (TERM EXPIRATION 12/31/14)**

The Chairman recommends, moved by Commissioner Wilkins, seconded by Commissioner Scolnik, to appoint Gloria White Gardner to the Jail-Juvenile Transition Center Citizens Review Committee (term expiration 12/31/14).

Voice vote.

Motion Carried

Chairman Mahoney reminded Commissioners about Muskegon's St. Patrick's Day Parade: Saturday, March 15th – 11 AM

- Commissioner Pick-Up 10 AM Depot Parking Lot
- Donation of Non-Perishable Food Item

2014-88 **TO RE-APPOINT DICK DOLACK TO THE AIRPORT ADVISORY COMMITTEE (TERM EXPIRATION 12/31/14)**

The Chairman recommends, moved by Wilkins, seconded by Hughes, to re-appoint Dick Dolack/City of Norton Shores to the Airport Advisory Committee as recommended by Norton Shores City Council (term expiration 12/31/14).

Voice vote.

Motion Carried

Chairman Mahoney had distributed a draft letter to Commissioners addressed to the Coast Guard from the Muskegon Port Advisory Committee concerning barge traffic on Lake Michigan and expressing the Advisory Committees' desire to change the rules so those barges can come up the lake. (See attached)

2014-89 **AUTHORIZE THE CHAIRMAN TO SIGN A LETTER OF SUPPORT FROM THE MUSKEGON PORT ADVISORY COMMITTEE TO THE COAST GUARD CONCERNING BARGE TRAFFIC ON LAKE MICHIGAN**

Moved by Nash, seconded by Cross, to authorize the Chairman to sign a letter of support from the Muskegon Port Advisory Committee to the Coast Guard concerning barge traffic on Lake Michigan.

Voice vote.

Motion Carried

Commissioner Nash reminded everyone that this letter does not exclude others from writing their own letters of support for this action.

ADMINISTRATOR'S REPORT

The Administrator had nothing to report at this time.

OLD BUSINESS

The following item is returning for action from the Full Board Meeting on Tuesday, November 26, 2013, where it was postponed for 90 days.

2013-450 Amend the Muskegon County Smoking Pollution Ordinance as recommended (striking e-cigarettes), to take effect on January 1, 2014 for the CMH facilities and July 1, 2014 for all remaining County properties.

Discussion ensued:

Commissioner Hughes expressed opposition to the proposed changes particularly as it relates to enforcement by other municipalities and the hardship on Muskegon Citizens. The City of Muskegon Police department might be on foot in County parking lots issuing tickets.

Commissioner Wilkins also expressed opposition with charging someone smoking in their own car and the effect it would have on enforcement at the MATS building in Muskegon Heights.

Commissioner Sabo also expressed opposition, "stating we are going into an area that government should not be in". Commissioner Sabo read a letter from Muskegon County Treasurer Tony Moulatsiotis who could not attend the meeting, also in opposition (see attached).

Commissioner Cross also expressed opposition to these proposed changes.

Commissioner Nash noted he supports this motion but does have some reservations, particularly the adjustments for Heritage Landing and the parks which appears that we will make exceptions when there is money to be made but enforce the law when there is not. We can't set an ordinance and then set it aside for a day of making money.

Commissioner Scolnik noted the County owns a tiny fraction of 1% of the property in this county. Hospitals are doing this and Colleges are doing this and he thinks it's a good thing. Commissioner Scolnik stated we are sending a message that smoking is bad for you and people are still going to smoke but they will be required to walk another 30 feet.

Chairman Mahoney's personal belief is that, "We have made a commitment to being 1 in 21 and this is a one step toward that. If one person stops smoking because they cannot have a cigarette within 30 feet of the door, so be it. Not having a healthy population costs everyone here additional dollars." Chairman Mahoney noted he is in support of this amendment and will be voting with Commissioner Scolnik in favor of the amendment to this ordinance.

Commissioner Sabo reiterated that we all need to lead a healthier lifestyle but he thinks this amendment just goes too far.

Chairman Mahoney noted he does not want the perfect to destroy the good, but we do need to take one step at a time.

Commissioner Wilkins suggested this should be looked at again because it is going too far.

Roll Call on Item 2013-450 which was postponed for 90 days by Item 2013-452 at the Full Board meeting on Tuesday, November 26, 2013:

Yes: Robert Scolnik, Kenneth Mahoney

No: Benjamin Cross, Susie Hughes, Terry Sabo, Rillastine Wilkins

Abstained: Charles Nash

Excused: James Derezinski, Marvin Engle

Motion Defeated

2014-62

WM14/02-14 To award IDEO LP a contract in the amount of \$400,000 to provide strategic redesign services to assist Michigan Works! Muskegon-Oceana in preparing jobseekers for the current job market, contingent upon Corporate Counsel review of contract.

Vote on Item 2014-62 deferred from Full Board Meeting on Tuesday, February 11, 2014.

Roll Call:

Yes: Benjamin Cross, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski, Marvin Engle

Motion Carried

WM14/02-17 To direct staff to hang a photo of the Commissioners, including their names, in the lobby of the Hall of Justice. (not voted on in Committee)

Voice vote.

Motion Carried

NEW BUSINESS

2014-90 **TO PREPARE A RESOLUTION IN HONOR OR GLADYS GIVAN FOR HER YEARS OF PUBLIC SERVICE AND IN HONOR OF HER 100TH BIRTHDAY**

Moved by Commissioner Wilkins, seconded by Commissioner Sabo, to prepare a Resolution in honor of Gladys Givan for her years of public service and in honor of her 100th birthday.

Voice vote.

Motion Carried

PUBLIC COMMENT

There was no public comment.

2014-91 **MOVED AND SECONDED TO ADJOURN AT 4:36 P.M.**

Voice vote

Motion Carried

Meeting adjourned at 4:36 p.m.

Nancy A. Waters, County Clerk

NAW/jp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, March 11, 2014

February 25, 2014

Admiral Robert Papp, Jr.
Commandant
United States Coast Guard
2100 Second St, SW
Washington, DC 20593

Re: Coast Guard Proposed Rulemaking USCG-2013-0954

The Board of Commissioners of the County of Muskegon, Michigan is in support of proposed rulemaking (USCG-2013-0954) for the United State Coast Guard (USCG) to allow River Barges with a conditional exemption from load line requirements, onto the Calumet-St. Joseph, Calumet-Muskegon routes, as well as entry into the ports of Holland and Grand Haven.

As the State of Michigan's largest deep water port on Lake Michigan, this rulemaking change will allow the Port of Muskegon to enhance economic opportunity for Michigan manufacturers and agricultural producers. Muskegon is also strategically located in mid-Michigan and is served by several modes of transportation, allowing for easy logistical connections to the Port of Muskegon.

This rulemaking change will level the playing field, allowing the State of Michigan to directly compete with Indiana and Wisconsin for expanded barge access to Lake Michigan by granting conditional exemption from load line requirements, allowing Michigan and the Port of Muskegon to have restrictions similar to those states.

With this exemption, the agricultural industry will have an easier and more cost-competitive pathway to export markets, as well as a new pathway to import fertilizer and feed ingredients to meet production needs. Additionally, aggregate producers, alternative energy component manufacturers, utility generators, and the metal and scrap industries would have a new and cost-effective method to ship and receive products.

Finally, with advances in weather forecasting, revised regulations would ensure vessel, operator and cargo safety, making river barge operation on Lake Michigan safe and reliable.

Thank you for considering these comments in support of a conditional exemption from load line requirements for river barges on the eastern side of Lake Michigan.

Kenneth Mahoney, Commissioner
Chairman of the Board
Muskegon County Board of Commissioners

Terry Sabo, Commissioner
Chair, Port Advisory Committee
Muskegon County Board of Commissioners

February 25, 2014

Dear County Commissioners,

I, County Treasurer Tony Moulatsiotis, would like to go on record in regards to the new smoking policy that you are considering adopting.

I am and always was a NON smoker and do not like the smell of cigarettes.

I did and still own several food establishments to which smoking was not available inside the restaurants but I provided outdoor area for those that smoked.

I was delighted when the County Administrator, Jack Niemiec at that time, with the Board of Commissioners made all County Buildings nonsmoking. Signs were made letting people know that they must stay 30 feet from all front doors or they will be ticketed.

I can't remember how many times I reported people smoking by the door coming into the Hall of Justice. NOT ONE TICKET was ever given to anyone. All the tax payers' money to make and put signs up and all the meetings to do so were wasted.

All people, smokers or otherwise are not happy with government dictating and making policies about their lives.

Smoking is an addiction and I am extremely worried about OUR employees that have this habit.

NOT having designated areas or in their cars during their breaks violates their rights as citizens of this community.

We are going to have all kinds of problems when the service they provide to our taxpayers is below standards we expect. We just identified through our Functional Teams Strategic Planning the 3 major items we need to improve as a County: CUSTOMER SERVICE is listed as #1.

I have seen it in my office, when my staff that smokes does not have a chance to get their so-called "fix" of this legal drug.

I can see people sitting in their cars getting this "fix" and no one is going to issue a ticket just like before.

I am asking you to make a policy that will be affective for both smoking and nonsmoking people and not put another burden on our employees and the citizens of this beautiful Muskegon community we call home.

Respectfully yours,

Tony Moulatsiotis, Muskegon County Treasurer

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
James Derezinski
Marvin Engle
Susie Hughes
Kenneth Mahoney*

*Charles Nash
Terry Sabo
Robert Scolnik
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, March 11, 2014
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was led by Commissioner Derezinski and recited in unison.

Roll Call

Present: Benjamin Cross, James Derezinski, Susie Hughes, Kenneth Mahoney,
Charles Nash, Rillastine Wilkins

Excused: Marvin Engle, Terry Sabo, Robert Scolnik

Also Present: Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk,
Doug Hughes, Corporate Counsel

2014-92 **APPROVAL OF THE AGENDA AS AMENDED**

Moved by Commissioner Nash, seconded by Commissioner Cross, to approve the agenda as presented.

Voice vote

Motion Carried

2014-93 **APPROVE THE MINUTES OF THE FULL BOARD MEETING OF TUESDAY,
FEBRUARY 25, 2014**

Moved by Commissioner Cross, seconded by Commissioner Wilkins, to approve the minutes of the Full Board meeting of Tuesday, February 25, 2014.

Voice vote

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

There was no comment from the public on an agenda item.

COMMUNICATION

- A. County of Oscoda Resolution: 2014-002; Oppose Senate Bill 552
- B. County of Oscoda Resolution: 2014-004; Support of Full Funding for County Revenue Sharing in FY 2015
- C. Oceana County Resolution: Support of HB 5215

2014-94 **PLACE COMMUNICATION ITEMS ON FILE**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to place Communication items on file.

Voice vote.

Motion Carried

COMMITTEE/BOARD REPORTS

2014-95 **APPROVE THE ACCEPTANCE OF AN ADDITIONAL \$10,000.00 FOR THE FY2014 STRATEGIC TRAFFIC ENFORCEMENT GRANT FOR A TOTAL GRANT PERIOD FUNDING AMOUNT OF \$58,000.00 AND TO AMEND THE COUNTY BUDGET ACCORDINGLY**

CPS14/03-08

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Derezinski, to approve the acceptance of an additional \$10,000.00 for the FY2014 Strategic Traffic Enforcement Grant for a total grant period funding amount of \$58,000.00 and to amend the County budget accordingly.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Susie Hughes, Charles Nash, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Marvin Engle, Terry Sabo, Robert Scolnik

Motion Carried

2014-96 **AUTHORIZE THE SHERIFF'S OFFICE TO ACCEPT THE FY2014-2015 HURON-MANISTEE NATIONAL FOREST COOPERATIVE LAW ENFORCEMENT AGREEMENT (11-LE-11090400-017) IN THE AMOUNT OF \$2,618.96 AND TO AUTHORIZE THE BOARD CHAIR TO SIGN THIS AGREEMENT**

CPS14/03-09

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Derezinski, to authorize the Sheriff's Office to accept the FY2014-2015 Huron-Manistee National Forest Cooperative Law Enforcement Agreement (11-LE-11090400-017) in the amount of \$2,618.96 and to authorize the Board Chair to sign this agreement.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Susie Hughes, Charles Nash, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Marvin Engle, Terry Sabo, Robert Scolnik

Motion Carried

2014-97 **ACCEPT THE 2013 HOMELAND SECURITY GRANT PROGRAM INTERGOVERNMENTAL AGREEMENT BETWEEN THE WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION AND THE MUSKEGON COUNTY ON BEHALF OF THE MUSKEGON COUNTY SHERIFF DEPARTMENT/EMERGENCY SERVICES, AND DIRECT THE BOARD CHAIR AND APPROPRIATE STAFF TO SIGN THE AGREEMENT**

CPS14/03-10

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Derezinski, to accept the 2013 Homeland Security Grant Program Intergovernmental Agreement between the West Michigan Shoreline Regional Development Commission and the Muskegon County on behalf of the Muskegon County Sheriff Department/Emergency Services, and direct the Board Chair and appropriate staff to sign the agreement.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Susie Hughes, Charles Nash, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Marvin Engle, Terry Sabo, Robert Scolnik

Motion Carried

2014-98 **AUTHORIZE SHERIFF'S OFFICE TO COMPETITIVELY REQUEST QUOTES FROM VEHICLE DEALERSHIPS WHO CAN OBTAIN MIDEAL PRICING FOR THE PURCHASE OF A MARINE TRUCK AND FOR A SECOND MARINE TRUCK TO REPLACE THE CHEVROLET TAHOE RECENTLY TOTALED IN AN ACCIDENT**

CPS14/03-11

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Derezinski, to authorize Sheriff's Office to competitively request quotes from vehicle dealerships who can obtain MiDeal pricing for the purchase of a Marine Truck and for a second Marine Truck to replace the Chevrolet Tahoe recently totaled in an accident.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Susie Hughes, Charles Nash, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Marvin Engle, Terry Sabo, Robert Scolnik

Motion Carried

2014-99 **AUTHORIZE PUBLIC HEALTH – MUSKEGON COUNTY TO REIMBURSE LOCAL CONTRACTED FARMERS FOR FRESH FRUITS AND VEGETABLES SOLD TO ELIGIBLE WIC PROGRAM PARTICIPANTS; FURTHER AUTHORIZE PUBLIC HEALTH TO ENTER INTO AGREEMENTS WITH THE STATE OF MICHIGAN AND EACH OF THE LOCAL FARMERS AND AUTHORIZE THESE AGREEMENTS TO BE SIGNED BY THE HEALTH OFFICER**

HS14/03-17

The Human Services Department recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize Public Health – Muskegon County to reimburse local contracted farmers for fresh fruits and vegetables sold to eligible WIC program participants; further authorize Public Health to enter into agreements with the State of Michigan and each of the local farmers and authorize these agreements to be signed by the Health Officer.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Susie Hughes, Charles Nash, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Marvin Engle, Terry Sabo, Robert Scolnik

Motion Carried

2014-100 **AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE LOCAL PUBLIC HEALTH MUTUAL AID AGREEMENT**

HS14/03-18

The Human Services Department recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Public Health Director to sign the Local Public Health Mutual Aid Agreement.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Susie Hughes, Charles Nash, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Marvin Engle, Terry Sabo, Robert Scolnik

Motion Carried

2014-101 **AUTHORIZE PUBLIC HEALTH TO CREATE AND FILL A FISCAL TECHNICIAN POSITION (NO 00161) TO BE FUNDED 100% WITH WIC FEDERAL FUNDS, WITH NO EFFECT ON COUNTY GENERAL FUNDS**

HS14/03-19

The Human Services Department recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize Public Health to create and fill a Fiscal Technician position (NO 00161) to be funded 100% with WIC federal funds, with no effect on County general funds.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Susie Hughes, Charles Nash, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Marvin Engle, Terry Sabo, Robert Scolnik

Motion Carried

2014-102 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN A CONTRACT WITH HEALTHSOURCE SAGINAW FOR ADULT AND CHILD INPATIENT PSYCHIATRIC SERVICES, EFFECTIVE OCTOBER 1, 2013, THROUGH SEPTEMBER 30, 2014, AT THE RATE OF \$702.25 PER DIEM**

HS14/03-20

The Human Services Department recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Community Mental Health Executive Director to sign a contract with HealthSource Saginaw for Adult and Child Inpatient Psychiatric Services, effective October 1, 2013, through September 30, 2014, at the rate of \$702.25 per diem.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Susie Hughes, Charles Nash, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Marvin Engle, Terry Sabo, Robert Scolnik

Motion Carried

2014-103 **AUTHORIZE THE ADDITION OF A REGISTERED NURSE/CMH POSITION (NO 00280) IN THE COMMUNITY MENTAL HEALTH NURSING PROGRAM (ORG 7322)**

HS14/03-21

The Human Services Department recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the addition of a Registered Nurse/CMH position (NO 00280) in the Community Mental Health Nursing Program (Org 7322).

Roll Call:

Yes: Benjamin Cross, James Derezinski, Susie Hughes, Charles Nash, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Marvin Engle, Terry Sabo, Robert Scolnik

Motion Carried

2014-104 **AUTHORIZE THE RECLASSIFICATION OF COMMUNITY PLACEMENT COORDINATOR #N20806 (NO 00280) TO A MASTERS LEVEL CLINICIAN/I-DD POSITION (NX 00240) EFFECTIVE MARCH 12, 2014, WITH THE FUNDING FOR THIS POSITION STAYING IN ORG 7329**

HS14/03-22

The Human Services Department recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the reclassification of Community Placement Coordinator #N20806 (NO 00280) to a Masters Level Clinician/I-DD position (NX 00240) effective March 12, 2014, with the funding for this position staying in org 7329.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Susie Hughes, Charles Nash, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Marvin Engle, Terry Sabo, Robert Scolnik

Motion Carried

2014-105 **AUTHORIZE THE COMMUNITY MENTAL HEALTH (CMH) DIRECTOR TO SIGN THE FOLLOWING CONTRACTS WITH WEST MICHIGAN CMH AND LAKESHORE REGIONAL ENTITY, EFFECTIVE JANUARY 1, 2014; 1) CONTRACT WITH WEST MICHIGAN CMH FOR THEIR STAFF SERVICES TO ASSIST WITH THE IMPLEMENTATION OF MUSKEGON CMH'S NEW ELECTRONIC HEALTH RECORD, AT A COST NOT TO EXCEED \$28,028.00 PER MONTH; 2) CONTRACT WITH WEST MICHIGAN CMH FOR THEIR AGENCY'S INFORMATION SYSTEMS STAFF SERVICES ON BEHALF OF THE LAKESHORE REGIONAL ENTITY (LRE), AT A COST NOT TO EXCEED \$64,391.00 ANNUALLY; 3) CONTRACT WITH WEST MICHIGAN CMH FOR QUALITY MANAGEMENT STAFF SERVICES (.25 FTE) ON BEHALF OF THE LAKESHORE REGIONAL ENTITY (LRE), AT A COST NOT TO EXCEED \$2,264.50 PER MONTH; 4) CONTRACT WITH LAKESHORE REGIONAL ENTITY (LRE) FOR MEDICAL DIRECTOR SERVICES (.25 FTE), AT A COST NOT TO EXCEED \$9,159.36 PER MONTH; AND 5) CONTRACT WITH LAKESHORE REGIONAL ENTITY (LRE) FOR INFORMATION SYSTEMS STAFF (1.0 FTE), AT A COST NOT TO EXCEED \$11,089.87 PER MONTH**

HS14/03-23

The Human Services Department recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Community Mental Health (CMH) Director to sign the following contracts with West Michigan CMH and Lakeshore Regional Entity, effective January 1, 2014; 1) contract with West Michigan CMH for their staff services to assist with the implementation of Muskegon CMH's new Electronic Health Record, at a cost not to exceed \$28,028.00 per month; 2) contract with West Michigan CMH for their agency's Information Systems staff services on behalf of the Lakeshore Regional Entity (LRE), at a cost not to exceed \$64,391.00 annually; 3) contract with West Michigan CMH for Quality Management staff services (.25 FTE) on behalf of the Lakeshore Regional Entity (LRE), at a cost not to exceed \$2,264.50 per month; 4) contract with Lakeshore Regional Entity (LRE) for Medical Director services (.25 FTE), at a cost not to exceed \$9,159.36 per month; and 5) contract with Lakeshore Regional Entity (LRE) for Information Systems staff (1.0 FTE), at a cost not to exceed \$11,089.87 per month.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Susie Hughes, Charles Nash, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Marvin Engle, Terry Sabo, Robert Scolnik

Motion Carried

2014-106 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$5,455,374.22 COVERING THE PERIOD OF FEBRUARY 8, 2014 THROUGH FEBRUARY 21, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/03-23

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to approve payment of the accounts payable of \$5,455,374.22 covering the period of February 8, 2014 through February 21, 2014 as presented by the County Clerk.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Susie Hughes, Charles Nash, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Marvin Engle, Terry Sabo, Robert Scolnik

Motion Carried

2014-107 **REPEAL THE MUSKEGON COUNTY PARKING LOT ORDINANCE #2007-611, EFFECTIVE AT 5:00 P.M. ON FRIDAY, MARCH 21, 2014**

WM14/03-24

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to repeal the Muskegon County Parking Lot Ordinance #2007-611, effective at 5:00 p.m. on Friday, March 21, 2014.

Commissioner Hughes notes she is happy with the Parking Lot Ordinance.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Susie Hughes, Charles Nash, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Marvin Engle, Terry Sabo, Robert Scolnik

Motion Carried

2014-108 **APPROVE THE GUARANTEED MAXIMUM PRICE (GMP) PROPOSAL FROM GRANGER CONSTRUCTION COMPANY TO ESTABLISH THE TOTAL COST OF CONSTRUCTION NOT TO EXCEED \$37,200,296 AND AUTHORIZE THE BOARD CHAIRMAN TO EXECUTE THE AGREEMENT**

WM14/03-25

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to approve the Guaranteed Maximum Price (GMP) Proposal from Granger Construction Company to establish the total cost of construction not to exceed \$37,200,296 and authorize the Board Chairman to execute the agreement.

Discussion ensued regarding the contingency which Finance & Management Services Director, Heath Kaplan, reported is 6%.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Susie Hughes, Charles Nash, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Marvin Engle, Terry Sabo, Robert Scolnik

Motion Carried

2014-109 **AUTHORIZE STAFF TO APPLY FOR FUNDING IN THE AMOUNT OF \$120,000 FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES, NATURAL RESOURCES TRUST FUND WITH A MATCH OF \$80,000 AND TO HOLD A PUBLIC HEARING ON MARCH 20, 2014 TO SOLICIT PUBLIC COMMENTS ON THE PROJECT AND TO ADOPT A RESOLUTION FROM THE COUNTY BOARD OF COMMISSIONERS REQUESTING THE FUNDS**

WM14/03-26

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to authorize staff to apply for funding in the amount of \$120,000 from the Michigan Department of Natural Resources, Natural Resources Trust Fund with a match of \$80,000 and to hold a public hearing on March 20, 2014 to solicit public comments on the project and to adopt a resolution from the County Board of Commissioners requesting the funds.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Susie Hughes, Charles Nash, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Marvin Engle, Terry Sabo, Robert Scolnik

Motion Carried

2014-110 **AUTHORIZE STAFF TO APPLY FOR FUNDING IN THE AMOUNT OF \$60,000 FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES, LAND AND WATER CONSERVATION FUND WITH A MATCH OF \$30,000 AND TO HOLD A PUBLIC HEARING ON MARCH 20, 2014 TO SOLICIT PUBLIC COMMENTS ON THE PROJECT AND TO ADOPT A RESOLUTION FROM THE COUNTY BOARD OF COMMISSIONERS REQUESTING THE FUNDS**

WM14/03-27

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to authorize staff to apply for funding in the amount of \$60,000 from the Michigan Department of Natural Resources, Land and Water Conservation Fund with a match of \$30,000 and to hold a public hearing on March 20, 2014 to solicit public comments on the project and to adopt a resolution from the County Board of Commissioners requesting the funds.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Susie Hughes, Charles Nash, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Marvin Engle, Terry Sabo, Robert Scolnik

Motion Carried

2014-111 **APPROVE FUNDING POSITION G19508 AT STEP 1 AND AUTHORIZE STAFF TO RECRUIT FOR THE POSITION**

WM14/03-28

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to approve funding position G19508 at step 1 and authorize staff to recruit for the position.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Susie Hughes, Charles Nash, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Marvin Engle, Terry Sabo, Robert Scolnik

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2014-112 **APPOINT WILLIAM CRABTREE TO THE PUBLIC SLOT OF THE SOLID WASTE PLANNING COMMITTEE, TERM EXPIRATION 12/31/2015**

The Chairman recommends, moved by Commissioner Cross, seconded by Commissioner Wilkins, to appoint William Crabtree to the Public Slot of the Solid Waste Planning Committee, term expiration 12/31/2015.

Voice vote.

Motion Carried

Chairman Mahoney reminded Commissioners about the Muskegon's St. Patrick's Day Parade: Saturday, March 15th – 11 AM

- Commissioner Pick-Up 10 AM Depot Parking Lot
- Donation of Non-Perishable Food Item

Chairman Mahoney asked all Commissioners to please return the County Administrator's Evaluation by Thursday, March 20, 2014.

Chairman Mahoney announced that April is National County Government Month, the theme for 2014:

- Ready and Resilient Counties: Prepare. Respond. Thrive.

ADMINISTRATOR'S REPORT

There was no Administrator report.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

Commissioner Nash suggested that we try to find a way to include our youth in County Government Month.

PUBLIC COMMENT

Ryan Bennett addressed the Board to inform them of a Career Day hosted by the Local Union No. 174 to be held Wednesday, March 26, 2014, 10 a.m. to 2 p.m. at the West Michigan Plumbers Fitters and Service Trade Local No. 174, 1008 O'Malley Drive, Coopersville, MI 49404. Mr. Bennett asked that anyone interested in the skilled trade apprenticeship program may contact him (see attached flyer). This event is open to the public.

Julia Rupp, Director, Community Mental Health, addressed the Board regarding an incident that happened about three weeks ago at the No More Sidelines Building on Seminole Road where CMH leases space for their Training and Autism Programs. CMH staff member Cindy Blair's husband, Andy Blair, was at the building and collapsed in full cardiac arrest. His life was saved by one of the Automated External Defibrillator (AED) units which was purchased by the County. The surgeon stated he had probably less than a three percent chance to survive because it was a full cardiac arrest, he had actually died and was revived using the AED unit. It was one of our training staff (who teaches CPR), one of the school staff and Andy's son that worked on him until the EMT staff arrived and brought him to the hospital. Mr. Blair is now home. The family wanted us to share this story because AED's save lives. We have AED units all over in our County buildings and people need to be aware of them, they are easy to use, they actually talk to you and tell you what to do.

Commissioner Wilkins agreed that this is a great story and does need to get out.

Ms. Rupp stated Mercy wrote an article on this incident and we can probably use that article to spread the word.

Randall Carroll addressed the Board inquiring about the agreement with West Michigan Shoreline Regional Development Committee (WMSRDC), have we delegated our responsibility for security to this organization?

Commissioner Hughes explained that WMRSDC is the group that holds the fiduciary responsibility for the grant for Homeland Security funds. It has to be approved by the Federal Government for any spending approved by the six counties involved.

2014-113 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER HUGHES, TO ADJOURN AT 4:19 P.M.**

Voice vote

Motion Carried

Meeting adjourned at 4:19 p.m.

Nancy A. Waters, County Clerk

NAW/jp

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
James Derezinski
Marvin Engle
Susie Hughes
Kenneth Mahoney*

*Charles Nash
Terry Sabo
Robert Scolnik
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, March 20, 2014
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was led by Commissioner Derezinski and recited in unison.

Roll Call

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,
Kenneth Mahoney, Charles Nash Terry Sabo, Robert Scolnik, Rillastine Wilkins

Absent: None.

Also Present: Bonnie B. Hammersley, County Administrator
Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk,
Doug Hughes, Corporate Counsel

2014-114 **APPROVAL OF THE AGENDA AS AMENDED**

Moved by Commissioner Cross, seconded by Commissioner Sabo, to approve the agenda as presented.

Voice vote

Motion Carried

2014-115 **APPROVE THE MINUTES OF THE FULL BOARD MEETING OF TUESDAY,
MARCH 11, 2014**

Moved by Commissioner Derezinski, seconded by Commissioner Wilkins, to approve the minutes of the Full Board meeting of Tuesday, March 11, 2014.

Voice vote

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

Marjorie Nash, Sandy Raymond, and Gerrol Buchanan addressed the Board in opposition to the positions being eliminated at Brookhaven Medical Care Facility (MCF).

Chairman Mahoney noted that Brookhaven MCF is under the Department of Human Services (DHS) Board and recommended they address their issues to the DHS Board as well. The Muskegon County Board of Commissioners is following the DHS Board's recommendation.

2014-116 **PUBLIC HEARING RE: MICHIGAN DEPARTMENT OF NATURAL RESOURCES, NATURAL RESOURCES TRUST FUND BLUE LAKE COUNTY PARK IMPROVEMENTS**

Moved by Commissioner Engle, seconded by Commissioner Cross, to open the Public Hearing Re: Michigan Department of Natural Resources, Natural Resources Trust Fund Blue Lake County Park Improvements.

Voice vote.

Motion Carried

The caretaker of Blue Lake County Park hopes the grant will go through. They have purchased playground equipment out of their own money but the park still needs improvements with water, electrical, and playground equipment.

Commissioner Derezinski asked if the Clerk or Administrator have received any communication regarding this grant.

The Administrator and County Clerk reported there were no verbal or written communications regarding the Public Hearing Re: Michigan Department of Natural Resources, Natural Resources Trust Fund Blue Lake County Park Improvements.

Judy Kell, Grants Coordinator, explained the grant process to inform everyone that this is a long process and if everything else goes through it would be late 2015 before the monies would come through.

2014-117 **CLOSE PUBLIC HEARING RE: MICHIGAN DEPARTMENT OF NATURAL RESOURCES, NATURAL RESOURCES TRUST FUND BLUE LAKE COUNTY PARK IMPROVEMENTS**

Moved by Commissioner Cross, seconded by Commissioner Hughes, to close the Public Hearing Re: Michigan Department of Natural Resources, Natural Resources Trust Fund Blue Lake County Park Improvements.

Voice vote.

Motion Carried

2014-118 **PUBLIC HEARING RE: MICHIGAN DEPARTMENT OF NATURAL RESOURCES, LAND AND WATER CONSERVATION FUND DEREMO ACCESS SITE – BOAT LAUNCH**

Moved by Commissioner Cross, seconded by Commissioner Nash, to open the Public Hearing Re: Michigan Department of Natural Resources, Land and Water Conservation Fund Deremo Access Site – Boat Launch

Voice vote.

Motion Carried

The caretaker of Blue Lake County Park stated someone has built a house next to Deremo Access Site and is now using the launch as their personal driveway.

The Administrator and County Clerk reported there were no verbal or written communications regarding the Public Hearing Re: Michigan Department of Natural Resources, Natural Resources Trust Fund Blue Lake County Park Improvements.

2014-119 **CLOSE PUBLIC HEARING RE: MICHIGAN DEPARTMENT OF NATURAL RESOURCES, LAND AND WATER CONSERVATION FUND DEREMO ACCESS SITE – BOAT LAUNCH**

Moved by Commissioner Nash, seconded by Commissioner Sabo, to close the Public Hearing Re: Michigan Department of Natural Resources, Land and Water Conservation Fund Deremo Access Site – Boat Launch

Voice vote.

Motion Carried

COMMITTEE/BOARD REPORTS

2014-120 **ADOPT THE LICENSE AGREEMENT WITH UNITY CHRISTIAN EVENTS/ALIVE ON THE LAKESHORE TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING AUGUST 6 - 9, 2014 FOR THE UNITY CHRISTIAN MUSIC FESTIVAL, AND AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CDSP14/03-02

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Cross, to adopt the License Agreement with Unity Christian Events/Alive on the Lakeshore to provide a license for the use of Heritage Landing August 6 - 9, 2014 for the Unity Christian Music Festival, and authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-121 **AUTHORIZE THE MUSKEGON AREA TRANSIT SYSTEM TO PUBLISH NOTICE REGARDING FEDERAL OPERATING AND CAPITAL APPLICATIONS AND TO AUTHORIZE STAFF TO EXECUTE THE ELECTRONIC GRANT APPLICATION IF THERE IS NO REQUEST FOR PUBLIC HEARING**

TR14/03-04

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to authorize the Muskegon Area Transit System to publish the public notice regarding Federal Operating and Capital applications and to authorize staff to execute the electronic grant application if there is no request for public hearing.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-122 **APPROVE AN AMENDMENT EXTENDING THE WEST MICHIGAN FLYING CLUB'S LEASE FOR LAND AT THE AIRPORT FOR AN ADDITIONAL 10-YEAR TERM**

TR14/03-05

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to approve an Amendment extending the West Michigan Flying Club's lease for land at the Airport for an additional 10-year term.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-123 **APPROVE THE AIRPORT'S ENGINEER, PREIN & NEWHOF, TO DESIGN AND BID A PROJECT TO CONSTRUCT AN ACCESS TAXILANE AT THE AIRPORT FOR AEROVISION INTERNATIONAL, IN ACCORDANCE WITH AN ACCESS AGREEMENT APPROVED BY THE BOARD OF COMMISSIONERS IN JULY 2013**

TR14/03-06

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to approve the Airport's Engineer, Prein & Newhof, to design and bid a project to construct an access taxilane at the Airport for Aerovision International, in accordance with an Access Agreement approved by the Board of Commissioners in July 2013.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-124 **AUTHORIZE MATS TO PURCHASE ONE (1) SMALL BUS FROM HOEKSTRA TRANSPORTATION THROUGH THE STATE OF MICHIGAN MIDEAL CONTRACT FOR A PRICE NOT TO EXCEED \$100,000, WITH GRANT FUNDING TO COVER 100% OF THE COST OF THE PURCHASE**

TR14/03-07

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to authorize MATS to purchase one (1) small bus from Hoekstra Transportation through the State of Michigan MIDEAL contract for a price not to exceed \$100,000, with grant funding to cover 100% of the cost of the purchase.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-125 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$7,086,168.02 COVERING THE PERIOD OF FEBRUARY 22, 2014 THROUGH MARCH 7, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/03-29

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to approve payment of the accounts payable of \$7,086,168.02 covering the period of February 22, 2014 through March 7, 2014 as presented by the County Clerk.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-126 **AUTHORIZE THE BOARD OF COMMISSIONERS TO APPROVE THE BUY/SELL AGREEMENT FOR THE PROPERTY LISTED AT 1017 PINE STREET, MUSKEGON, MI AND TO PAY FOR THE PROPERTY UTILIZING THE JAIL/CONSTRUCTION CONTINGENCY FUND**

WM14/03- 30

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to authorize the Board of Commissioners to approve the Buy/Sell agreement for the property listed at 1017 Pine Street, Muskegon, MI and to pay for the property utilizing the Jail/Construction Contingency Fund.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-127 **APPROVE THE DELETION OF SPECIFIC LISTED BROOKHAVEN POSITIONS**

WM14/03- 31

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to approve the deletion of the following Brookhaven positions:

Department Dietary (2900-0058):

A05001, A05002, A05003, A05004, A05005, A05006, A05007,
A05008, A05009, A15001, A15002, A15004, A15005, A15006,
A15008, A15009, A15010, A15011, A15012, A15013, A15014,
A15015, A15017, A15018, N34401, N34501, X28901

Department Housekeeping (2900-0056):

A07501, A07502, A07504, A07505, A07506, A07507, A07509,
A07510, A07511

Discussion ensued regarding the impact to the County and the employees who will be effected due to deleting these position. Commissioner Scolnik said the financial impact on the County's credit rating affects all County municipalities who have borrowed money. Chairman Mahoney stated we are only following the DHS Board's recommendation to eliminate these positions.

2014-128 **TABLE THE MOTION 2014-127 FOR ONE MONTH TO GIVE DHS, HUMAN RESOURCES, AND THE UNION TIME TO NEGOTIATE**

Moved by Sabo, seconded by Wilkins, to table the motion 2014-127 for one month to give DHS, Human Resources, and the Union time to negotiate.

Roll Call:

Yes: Terry Sabo, Rillastine Wilkins, Benjamin Cross,

No: James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Robert Scolnik,
Kenneth Mahoney **Motion Failed**

Roll Call on motion 2014-127:

Yes: James Derezinski, Marvin Engle, Susie Hughes, Robert Scolnik, Kenneth Mahoney

No: Charles Nash, Terry Sabo, Rillastine Wilkins, Benjamin Cross **Motion Carried**

2014-129 **AUTHORIZE THE CHAIRMAN TO EXECUTE THE CONTINGENCY FEE AGREEMENT WITH THE LAW FIRM OF BAKER STERCHI COWDEN & RICE, LLC TO PURSUE A CLAIM IN THE UNITED STATES FEDERAL COURT OF CLAIMS AGAINST THE UNITED STATES GOVERNMENT FOR A POSSIBLE TAKING OF COUNTY PROPERTY WITHOUT COMPENSATION**

WM14/03-32

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to authorize the Chairman to execute the Contingency Fee Agreement with the Law Firm of Baker Sterchi Cowden & Rice, LLC to pursue a claim in the United States Federal Court of Claims against the United States Government for a possible taking of County property without compensation.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-130 **AUTHORIZE TO AWARD THE BID OF LOWNDS ENTERPRISES IN THE AMOUNT OF \$84,056.00 AND AUTHORIZE THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONERS TO SIGN THE CONTRACT**

WM14/03-33

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to authorize to award the bid of Lownds Enterprises in the amount of \$84,056.00 and authorize the Chairman of the County Board of Commissioners to sign the contract.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-131 **AUTHORIZE THE STAFF TO APPLY FOR BLIGHT ELIMINATION FUNDS FROM THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY FOR UP TO \$200,000 AND HOLD A PUBLIC HEARING ON THE GRANT APPLICATION ON APRIL 8, 2014**

WM14/03-34

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to authorize the staff to apply for blight elimination funds from the Michigan State Housing Development Authority for up to \$200,000 and hold a public hearing on the grant application on April 8, 2014.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-132 **APPROVE PURCHASE OF 500 UNIDESK LICENSES WITH A COST NOT TO EXCEED \$52,500.00**

WM14/03-35

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to approve purchase of 500 Unidesk licenses with a cost not to exceed \$52,500.00.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-133 **APPROVE A TRIBUTE HONORING DESHAUN THROWER, MUSKEGON HIGH SCHOOL, WINNER OF THE STATE'S PRESTIGIOUS 2014 HAL SCHRAM MR. BASKETBALL AWARD**

WM14/03-36

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to approve a Tribute honoring Deshaun Thrower, Muskegon High School, winner of the state's prestigious 2014 Hal Schram Mr. Basketball award.

Roll Call:

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2014-134 **APPROVE A RESOLUTION OF APPROVAL TO SUPPORT THE MICHIGAN NATURAL RESOURCES TRUST FUND APPLICATION FOR DEVELOPMENT OF PHASE 2 OF THE NORTH BANK TRAIL IN CROCKERY TOWNSHIP FROM 130TH AVENUE TO NUNICA**

The Chairman recommends, moved by Commissioner Derezinski, seconded by Commissioner Hughes, to approve a Resolution of Approval to Support the Michigan Natural Resources Trust Fund Application for Development of Phase 2 of the North Bank Trail in Crockery Township from 130th Avenue to Nunica.

Voice vote.

Motion Carried

2014-135 **APPROVE A RESOLUTION TO SUPPORT NATIONAL BIKE TO WORK WEEK, MAY 12 -16, 2014**

The Chairman recommends, moved by Commissioner Cross, seconded by Commissioner Hughes, to approve a Resolution to Support National Bike to Work Week, May 12 -16, 2014.

Voice vote.

Motion Carried

2014-136 **APPROVE A PROCLAMATION TO SUPPORT APRIL, 2014 AS THE MONTH OF THE YOUNG CHILD**

The Chairman recommends, moved by Commissioner Cross, seconded by Commissioner Wilkins, to approve a Proclamation to Support April, 2014 as the Month of the Young Child.

Voice vote.

Motion Carried

Chairman Mahoney noted a Board Planning Session had been scheduled for Tuesday, April 1, 2014. Commissioners Hughes and Engle noted Strategic Planning Meetings had been scheduled for that afternoon. Chairman Mahoney and the Administrator noted the April 1st Board Planning Session will be rescheduled at a date and time to be determined regarding: GIS Strategic Plan/Interview with the Board of Commissioners along with other items that the County Administrator may wish to add.

2014-137 **APPROVE THE FOLLOWING APPOINTMENT OF COLEEN DAVIS AND REAPPOINTMENT OF CHERYL NATTE, KENNETH SHELTON, AND I JOHN SNIDER II TO THE COMMUNITY MENTAL HEALTH BOARD WITH TERMS EXPIRING 03/31/2017**

The Chairman recommends, moved by Commissioner Derezinski, seconded by Commissioner Engle, to approve the following appointment of Coleen Davis and reappointment of Cheryl Natte, Kenneth Shelton, and I John Snider II to the Community Mental Health Board with terms expiring 03/31/2017.

Chairman Mahoney thanked Commissioner Nash and Hughes for their assistance with these interviews.

Voice vote.

Motion Carried

Commissioner Wilkins reported that the West Michigan Regional Shoreline Development Committee has appointed Erin Kuhn to be the Interim Director.

Commissioner Engle reported that the Fair Board met and has set a tentative schedule for events at this year's County Fair to be held June 22 - 24, 2014.

Commissioner Scolnik reported he had just returned from a trip to Haiti and Jamaica and he would rather live here.

ADMINISTRATOR'S REPORT

The Administrator noted she had nothing to report at this time.

OLD BUSINESS

Commissioner Derezinski noted he walked in on the end of the Infrastructure Meeting and wondered if they were working with Port Development.

Commissioner Engle noted that Commissioner Derezinski had been appointed to this committee and reported the top two priorities are for roads and telecommunications.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Christopher A. Strandberg, owner of C & C Floor Covering across Pine Street from the Hall of Justice addressed the Board regarding the parking situation since the jail construction has begun. Mr. Strandberg noted he had asked at a Jail planning meeting if there had been a parking study conducted which there had not been at that time but he was assured that there would be one. Now that construction has begun, Mr. Strandberg has had several calls from customers who have cancelled appointments because they were unable to find parking near his establishment. Also, delivery trucks have not been able to make their deliveries as scheduled.

2014-138 **MOVED AND SECONDED TO ADJOURN AT 5:20 P.M.**

Voice vote

Motion Carried

Meeting adjourned at 5:20 p.m.

Nancy A. Waters, County Clerk

NAW/jp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, April 8, 2014

County of Muskegon



RESOLUTION

SUPPORT OF THE MICHIGAN NATURAL RESOURCES TRUST FUND APPLICATION FOR DEVELOPMENT OF PHASE 2 OF THE NORTH BANK TRAIL IN CROCKERY TOWNSHIP FROM 130TH AVENUE TO NUNICA

WHEREAS, Muskegon County desires to promote healthy and active lifestyles; and

WHEREAS, Muskegon County desires to offer recreational opportunities to persons with disabilities; and

WHEREAS, Muskegon County desires to provide an affordable recreation element accessible to all age groups of the community; and

WHEREAS, Muskegon County desires to connect and extend Phase 1 of the North Bank Trail to Nunica and eventually to the Musketawa Trail east of Coopersville; and

WHEREAS, Muskegon County desires to develop a regional trail system that connects to other regional trail systems in the area; and

WHEREAS, Muskegon County desires to promote economic development through tourism activity; and

WHEREAS, Muskegon County supports preserving historical structures related to former railroad transportation; and

NOW, THEREFORE BE IT RESOLVED, that Muskegon County supports the concept of continuous collaboration for trail maintenance and improvement; and

NOW, THEREFORE BE IT RESOLVED, that Muskegon County supports the Crockery Township application to the Michigan Natural Resources Trust Fund for development of Phase 2 of the North Bank Trail.

Muskegon County Board of Commissioners
Kenneth Mahoney, Chair
Rillastine Wilkins, Vice-Chair
Benjamin Cross
James Derezinski
Marvin Engle
Susie Hughes
Charles Nash
Terry Sabo
Robert Scolnik



County of Muskegon



RESOLUTION

RESOLUTION TO SUPPORT NATIONAL BIKE TO WORK WEEK

WHEREAS, for more than a century, the bicycle has been an important part of the lives of Americans; and

WHEREAS, today, millions of Americans engage in bicycling as an environmentally sound form of transportation, an excellent form of fitness, and provides quality family recreation; and

WHEREAS, "Bike to Work Week" is a nationwide endeavor to educate the public about the benefits of bicycling and to increase awareness of and respect for bicyclists; and

WHEREAS, the County of Muskegon, recognizes the benefits of bicycle commuting in providing exercise, decreasing air pollution, conserving fuel, decreasing traffic congestion, decreasing noise pollution, and improving the health of its citizens; and

WHEREAS, the League of Michigan Bicyclists and independent cyclists throughout our state are promoting greater public awareness of bicycle operation and safety education in an effort to reduce accidents, injuries and fatalities; and

WHEREAS, bicycle transportation is an integral part of the "multi-modal" transportation system planned for by city, state and local transportation government agencies; and

WHEREAS, we recognize and encourage cycling as an important means of transportation, and support potential new cyclists in joining our community; and

WHEREAS, Ride On! Bike to Work Week Committee encourage all citizens to ride their bicycles to work, to the store, to the park, around their neighborhoods and with friends and family during the week of May 12 – 16, 2014, to promote the personal and social and societal benefits achieved from bicycling.

NOW, THEREFORE the Muskegon County Board of Commissioners does hereby proclaim "Bike to Work Week" and encourages participation in the event by all citizens.

Muskegon County Board of Commissioners
Kenneth Mahoney, Chair
Rillastine Wilkins, Vice-Chair
Benjamin Cross
James Derezinski
Marvin Engle
Susie Hughes
Charles Nash
Terry Sabo
Robert Scolnik



County of Muskegon



PROCLAMATION

April, 2014
Month of the Young Child

Whereas, the Muskegon County Board of Commissioners, in conjunction with other local organizations and the National Association for the Education of Young Children, wish to proclaim April, 2014 the Month of the Young Child; and

Whereas, these organizations are working to improve early learning opportunities, including early literacy programs, that can provide a foundation of learning for children in Muskegon, Michigan; and

Whereas, teachers and others who make a difference in the lives of young children in Muskegon, Michigan deserve thanks and recognition; and

Whereas, public policies that support early learning for all young children are crucial to young children's futures;

We, Muskegon County Board of Commissioners, do hereby proclaim April, 2014 as the Month of the Young Child™ in Muskegon, Michigan and encourage all citizens to work to make a good investment in early childhood in Michigan.

Muskegon County Board of Commissioners

Kenneth Mahoney, Chair

Rillastine Wilkins, Vice-Chair

Benjamin Cross

James Derezinski

Marvin Engle

Susie Hughes

Charles Nash

Terry J. Sabo

Robert Scolnik



March 20, 2014

**Muskegon County
Board of Commissioners**
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

*Benjamin E. Cross
James Derezinski
Marvin Engle
Susie Hughes
Kenneth Mahoney*

*Charles Nash
Terry Sabo
Robert Scolnik
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, April 8, 2014
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was led by Commissioner Derezinski and recited in unison.

Roll Call

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Absent: None.

Also Present: Bonnie B. Hammersley, County Administrator
Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk,
Doug Hughes, Corporate Counsel

2014-139 **APPROVAL OF THE AGENDA AS AMENDED**

Moved by Commissioner Engle, seconded by Commissioner Cross, to amended the agenda with a Resolution for Mary Villanueva for her years of service to Muskegon County and to add Senator Goeff Hanson to the Public Comment on an agenda item.

Voice vote

Motion Carried

Minutes of the March 20th meeting to be approved at the April 22nd Full Board.

PUBLIC COMMENT (ON AN AGENDA ITEM)

Senator Goeff Hanson addressed the Board stating things in Michigan are turning around and looking better but we're not done. Unemployment is down, Muskegon County has added 5,300 jobs since 2010.

Commissioner Derezinski inquired about the Personal Property Tax for the wind turbines to which Senator Hanson explained that the turbines are under utilities and does not qualify for exemption.

2014-140 **PUBLIC HEARING RE: BLIGHT ELIMINATION GRANT**

Moved by Commissioner Cross, seconded by Commissioner Nash, to open the Public Hearing Re: Blight Elimination Grant.

Voice vote.

Motion Carried

The Administrator and County Clerk reported there were no verbal or written communications regarding the Public Hearing Re: Blight Elimination Grant.

2014-141 **CLOSE PUBLIC HEARING RE: BLIGHT ELIMINATION GRANT**

Moved by Commissioner Nash, seconded by Commissioner Derezinski, to close the Public Hearing Re: Blight Elimination Grant.

Voice vote.

Motion Carried

COMMUNICATION

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to accept and place on file the following communication items:

- A. Antrim County Resolution: Support of HB 5253
- B. Antrim County Resolution: Support of HB 5215
- C. Antrim County Resolution: Opposition of SB 636
- D. Charlevoix County Resolution: Marking the 200th Anniversary of the National Anthem of the United States of America
- E. County of Cheboygan Resolution 14-06: Support of Current Standards Regarding Home Sprinkler Systems
- F. Gogebic County Resolution 2014-03: Support of Expansion and Availability of Natural Gas Service to Residents and Businesses
- G. Gogebic County Resolution 2014-05: Support of HB 5253
- H. Gogebic County Resolution 2014-06: Support of HB 5215
- I. Oceana County Resolution: Opposing HB 5097 and SB 850

Chairman Mahoney wondered why the State was opposed to shared assessors.

Voice vote.

Motion Carried

COMMITTEE/BOARD REPORTS

2014-142 **AUTHORIZE THE CONSOLIDATION AND RECLASSIFICATION OF THE ONE (1) FOC CASE WORKER I POSITION AND ONE (1) FOC CASE WORKER II POSITION INTO TWO (2) FAMILY COURT SPECIALIST POSITIONS; AND THAT THE BOARD AUTHORIZE A CHANGE IN PAY GRADE FOR THE FOC CASE WORKER I POSITION FROM GU 00230 TO GU 00250 TO MORE ACCURATELY REFLECT THE CURRENT DUTIES OF THE POSITION**

CPS14/04-12

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Nash, to authorize the consolidation and reclassification of the one (1) FOC Case Worker I position and one (1) FOC Case Worker II position into two (2) Family Court Specialist positions; and that the Board authorize a change in pay grade for the FOC Case Worker I position from GU 00230 to GU 00250 to more accurately reflect the current duties of the position.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

2014-143 **AUTHORIZE STAFF TO ISSUE BIDS FOR THE PURCHASE OF THE MARINE DIVISION TRUCK, UNDERWATER ROBOT AND MARINE DIVISION BOAT**

CPS14/04-13

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Nash, to authorize staff to issue bids for the purchase of the Marine Division Truck, Underwater Robot and Marine Division Boat.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

2014-144 **AUTHORIZE THE COMMUNITY MENTAL HEALTH (CMH) EXECUTIVE DIRECTOR TO SIGN A CONTRACT WITH RONALD KIDDER, PH.D. LICENSED PSYCHOLOGIST, FOR THE PROVISION OF CLINICAL SUPERVISION AND CONSULTATION AT CMH, AT A RATE OF \$125.00 PER HOUR, FOR NO MORE THAN EIGHT (8) HOURS PER WEEK, EFFECTIVE APRIL 1, 2014, THROUGH SEPTEMBER 30, 2014**

HS14/04-24

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Community Mental Health (CMH) Executive Director to sign a contract with Ronald Kidder, Ph.D. Licensed Psychologist, for the provision of Clinical Supervision and Consultation at CMH, at a rate of \$125.00 per hour, for no more than eight (8) hours per week, effective April 1, 2014, through September 30, 2014.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

2014-145 **APPROVE THE FEE RATES FOR SERVICES PROVIDED BY COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY EFFECTIVE MAY 1, 2014**

HS14/04- 25

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the fee rates for services provided by Community Mental Health Services of Muskegon County effective May 1, 2014.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

2014-146 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$3,126,186.02 COVERING THE PERIOD OF MARCH 8, 2014 THROUGH MARCH 21, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/04-37

The Ways and Means Committee recommended, moved by Commissioner Derezinski, seconded by Commissioner Wilkins, to approve payment of the accounts payable of \$3,126,186.02 covering the period of March 8, 2014 through March 21, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

2014-147 **ACCEPT THE FUNDING IN THE AMOUNT OF \$30,000 FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES LAND AND WATER CONSERVATION FUND (PROJECT 26-01724) WITH A MATCH OF \$30,000 AND AUTHORIZE THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONERS TO SIGN THE GRANT AGREEMENT AND ALL OTHER DOCUMENTS REQUIRED FOR THE COMPLETION OF THE PROJECT AND TO SOLICIT BIDS FOR THE PLAYGROUND EQUIPMENT AND OTHER SERVICES THAT ARE REQUIRED AS PART OF THE GRANT AGREEMENT AND AUTHORIZE THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONERS TO SIGN THE SOLID WASTE FUND LOAN AGREEMENT AND RECOMMEND THE PUBLIC WORKS BOARD CHAIR SIGN SAME AGREEMENT TO PAY FOR THE MATCH**

WM14/04-38

The Ways and Means Committee recommended, moved by Commissioner Derezinski, seconded by Commissioner Wilkins, to accept the funding in the amount of \$30,000 from the Michigan Department of Natural Resources Land and Water Conservation Fund (Project 26-01724) with a match of \$30,000 and authorize the chairman of the County Board of Commissioners to sign the grant agreement and all other documents required for the completion of the project and to solicit bids for the playground equipment and other services that are required as part of the grant agreement and authorize the Chairman of the County Board of Commissioners to sign the Solid Waste Fund Loan Agreement and recommend the Public Works Board Chair sign same agreement to pay for the match.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

2014-148 **APPROVE THE SCOPE OF SERVICES AS MODIFIED IN MARCH 2014 FOR THE MEINERT PARK CARETAKER AND THE MEINERT PARK MANAGEMENT AGREEMENT AS PRESENTED AND AUTHORIZE STAFF TO SOLICIT APPLICANTS FOR THE CONTRACTED MEINERT PARK CARETAKER POSITION WITH ALL COSTS BEING PAID FROM THE PARKS FUNDS 2080-0691**

WM14/04-39

The Ways and Means Committee recommended, moved by Commissioner Derezinski, seconded by Commissioner Wilkins, to approve the scope of services as modified in March 2014 for the Meinert Park Caretaker and the Meinert Park Management Agreement as presented and authorize staff to solicit applicants for the contracted Meinert Park Caretaker position with all costs being paid from the Parks Funds 2080-0691.

Commissioner Nash noted he is not against Meinert Park but he will be voting no.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: Charles Nash.

Motion Carried

2014-149 **APPROVE THE RECOMMENDATION OF CORPORATE COUNSEL TO SETTLE THE CASE OF LISA SABIN, PERSONAL REPRESENTATIVE OF THE ESTATE OF JOAN DAWSON, DECEASED VS. BROOKHAVEN MEDICAL CARE FACILITY, AND SETTLE THE MEDICARE AND BLUE CROSS BLUE SHIELD LIENS**

WM14/04-40

The Ways and Means Committee recommended, moved by Commissioner Derezinski, seconded by Commissioner Wilkins, to approve the recommendation of corporate counsel to settle the case of *Lisa Sabin, Personal Representative of the Estate of Joan Dawson, Deceased vs. Brookhaven Medical Care Facility*, and settle the Medicare and Blue Cross Blue Shield liens

Commissioner Derezinski asked Corporate Counsel if the Board needed to approve the minutes from the closed meeting that had recommended the above action in the case of Lisa Sabin and Corporate Counsel said that it wasn't necessary.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Mahoney reported that the state had notified him that the Department of Employment and Training Workforce Development Board has been Recertified.

Chairman Mahoney said they were still looking for citizens to service on the Airport Advisory Committee and if you know anyone who may be interested, please notify the Chairman.

If any Commissioners are interested in participating in the Greater Muskegon Memorial Day Parade, please let Chairman Mahoney know.

2014-150 **PREPARE A RESOLUTION IN HONOR OF MARY VILLANUEVA IN RECOGNITION OF HER YEARS OF SERVICE TO MUSKEGON COUNTY**

The Chairman recommends, moved by Commissioner Derezinski, seconded by Wilkins, to prepare a resolution in honor of Mary Villanueva in recognition of her years of service to Muskegon County.

Chairman Mahoney said we will miss her and the history she provided with her experience. Commissioner Engle said she has been invaluable and has done a wonderful job.

Voice vote

Motion Carried

Commissioner Engle noted there will be a meeting regarding a new ordinance for the Health Department on Tuesday, April 15th at 9 a.m. at the MAREC building which will affect the bottom line on wells and septic for industrial and residential and the public is invited.

Commissioner Scolnik reported on the Muskegon Museum and said that the Director, John McGarry, had raised more than \$3 million to build and sustain the Hilts Landing project. Anybody who would like a tour meet Mr. McGarry at Hilts Landing on Fridays at 3 p.m. but wear boots.

Commissioner Cross reported on the Muskegon Intermediate District Library Board. He indicated that the Directory Steven Dix will be retiring in June and a search is being conducted for Mr. Dix's replacement. Also, Storyville is moving along very well.

Commissioner Hughes introduced Colleen Davis, new member to the CMH Board.

Commissioner Hughes also introduced Erin Kuhn, Acting Director of the West Michigan Shoreline Regional Development Committee (WMSRDC).

Commissioner Engle noted further discussion on transporting inner-city kids to the Fair will be discussed at a future meeting. Commissioner Derezinski suggested schools may be able to bus from the Whitehall area. Commissioner Wilkins noted churches may pay for transit.

Commissioner Sabo said he is involved with the Legends Flight committee. They are offering a no-charge flight to Washington DC to World War II Veterans to see the memorial honoring them. If you know of anyone in your district that may be eligible, please contact Commissioner Sabo to Dave Eling.

ADMINISTRATOR'S REPORT

The Administrator noted she had nothing to report at this time and thanked Chairman Mahoney.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Jeff Lohman introduced himself to the Board as a candidate to the 7th Commission District.

John Carey, Sales Associate for Muskegon Lumberjacks and L.C. Walker Arena, invited everyone to the Leadership Lunch, Tuesday, May 6, 2014, at 11:30 a.m. featuring Keni Thomas, US Army Rangers Veteran of "Black Hawk Down" Mission. Mr. Carey noted L.C. Walker Arena is becoming a 40season event center.

Tony Barnes, Electrical Worker, presented a couple letters (from West Michigan Labor Council, Local 174, IVW Local 275) in opposition to privatization of workers at Brookhaven.

Chairman Mahoney recognized audience members, Don Studaven, Blue Lake Township Trustee; and Pastor Cross.

2014-151 **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER
WILKINS TO ADJOURN AT 4:38 P.M.**

Voice vote

Motion Carried

Meeting adjourned at 4:38 p.m.

Nancy A. Waters, County Clerk

NAW/jp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, April 22, 2014

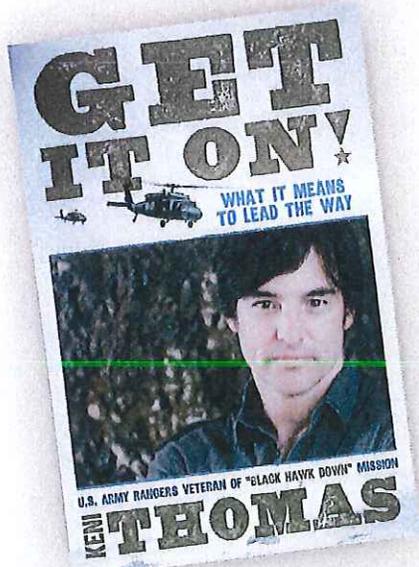
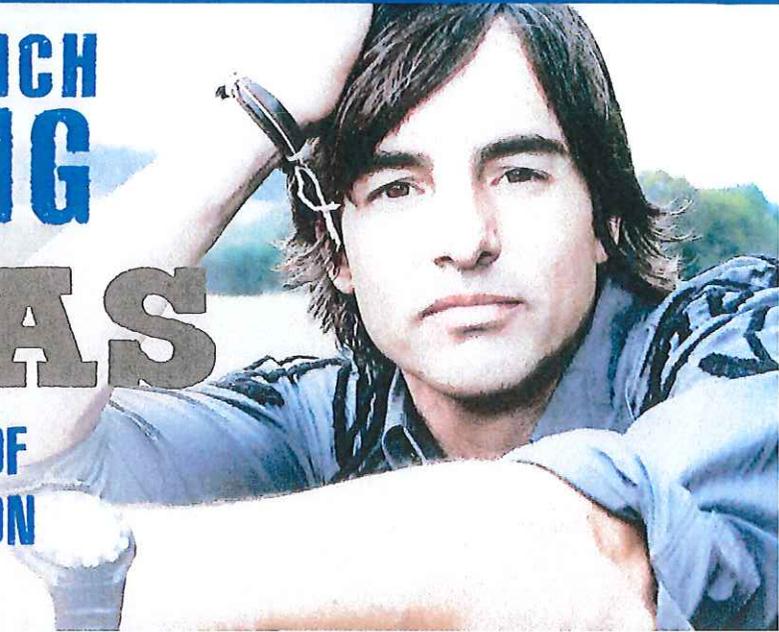
L.C. Walker
arena
and Conference Center

IN PARTNERSHIP WITH
M3 INVESTMENT SERVICES

PROUDLY PRESENTS

LEADERSHIP LUNCH FEATURING **KENI THOMAS**

US. ARMY RANGERS VETERAN OF
"BLACK HAWK DOWN" MISSION



TUESDAY, MAY 6, 2014
L.C. WALKER ARENA
11:30AM, DOORS OPEN 10:30AM

KENI THOMAS, a powerful speaker, Keni captivates audiences from beginning to end as he tells the incredible story of extraordinary individuals and how they fought to bring each other home. Drawing from his experiences on the battlefield, Keni inspires people to achieve greatness by stressing the importance of outstanding leadership at every level, even if the only person you are leading is yourself.

**TICKETS
ON SALE
NOW!**

\$10 ADULT • **\$8** MILITARY/STUDENT • **\$5** YOUTH (12 & UNDER)

\$50 VIP

INCLUDES LUNCH, MEET AND GREET WITH KENI & AUTOGRAPHED BOOK

LUNCH PACKAGES AVAILABLE AT EVENT

CALL 231-726-2400
VISIT **startickets.COM** OR **LCWALKERARENA.COM**



YES, I would like to support the Legends Flight!

_____ Donation _____ Support A Vet (\$500) _____ In Memory of : _____

Make checks payable to: West Michigan Veterans, Inc.

Mail to: Legends Flight
2081 Deerwood Dr.
Twin Lake, MI 49457

Donor's Name _____
Address _____
City/State/Zip _____
Phone (optional) _____
Email (optional) _____

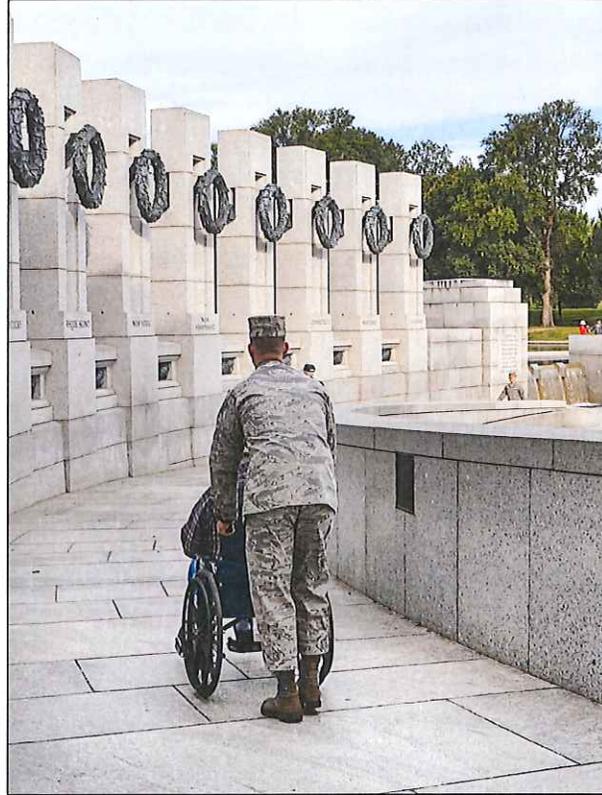
West Michigan Veterans, Inc. is a 501 (c)(3) non-profit organization.
Your Support is Appreciated!

"We can't all be heroes. Some of us have to stand on the curb and clap as they go by."

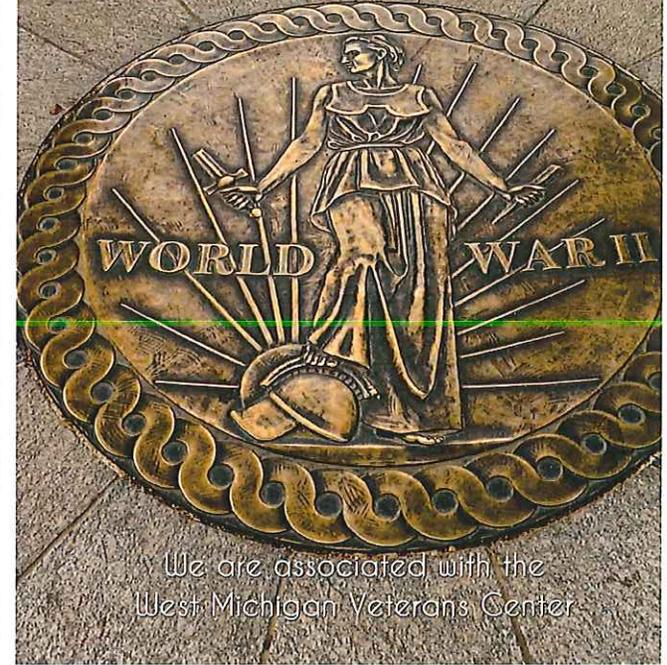
-Will Rogers

If you know a WW II Veteran, let them know about this trip or have them contact us by sending an application form or call (231) 744-5166.

West Michigan Veterans, Inc. is a 501 (c)(3) non-profit organization. Legends Flight is staffed with all volunteers.



The Legends Flight has been scheduled to leave and return to Muskegon County Airport at Executive Air Hangar on Thursday, October 9, 2014



Legends Flight
2081 Deerwood Drive
Twin Lake, MI 49457
(231) 744-5166
www.legendsflight.com

“Why Not Us Why Not Now”



HELP US IN HONORING OUR VETERANS FOR THEIR SERVICE TO A GRATEFUL NATION

Our mission is to honor the western Michigan, WW II veteran on an escorted round trip to Washington D.C. at “NO Charge” to the veteran. They will view the WW II Memorial and other monuments that they have earned the right to see. This trip will be conducted with emphases on safety, comfort and enjoyment of the veteran.

WHO IS ELIGIBLE TO GO ON LEGENDS FLIGHT

WW II Veterans will have top priority, with Korean Veterans subject to space availability.

GUARDIANS/ESCORTS

We also have a need for Guardians to escort our veterans to Washington D.C. Many Guardians are needed as we are focused on the safety and security of our Veterans. Guidelines to be a Guardian:

- * Must be between 18 - 70 years old and in good health.
- * Must be willing to pay for their own trip \$500.00
- * Priority will be given to a Veteran or someone with medical training.
- * Family members and others will be considered on a case by case basis.

VOLUNTEER OPPORTUNITIES

We have many openings to be a volunteer. Planning fundraisers, “Send Off” and “Welcoming Home” ceremonies and other projects.

WHAT IS NEEDED

With our Board of Directors, we are asking our corporations, organizations and the public to financially support this flight.

HOW TO APPLY

Applications for Veterans, Guardians and Volunteers are on our website www.legendsflight.com
Or you can call (231) 744-5166.



HERE WE MARK THE PRICE OF FREEDOM

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
James Derezinski
Marvin Engle
Susie Hughes
Kenneth Mahoney*

*Charles Nash
Terry Sabo
Robert Scolnik
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, April 22, 2014
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was led by Commissioner Derezinski and recited in unison.

Roll Call

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,
Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Absent: None.

Also Present: Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk,
Doug Hughes, Corporate Counsel

2014-152 **APPROVAL OF THE AGENDA AS AMENDED**

Moved by Commissioner Sabo, seconded by Commissioner Derezinski, to approve the agenda amending item C. to include a presentation from Kathy Evans from the West Michigan Shoreline Regional Development Commission (WMSRDC).

Voice vote

Motion Carried

2014-153 **APPROVE MINUTES OF THURSDAY, MARCH 20TH AND TUESDAY,
APRIL 8TH, 2014**

Moved by Commissioner Derezinski, seconded by Commissioner Wilkins, to approve the minutes of Thursday, March 20th and Tuesday, April 8th, 2014.

Voice vote

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

There was no public comment on an agenda item.

PRESENTATIONS

Brenda Moore, Muskegon County Drain Commissioner, gave a PowerPoint presentation of the history of drains in Muskegon County. Ms. Moore noted she plans to bring this presentation “on the road” to educate the community about county drains. (See attached)

Barb Brow, MSU Extension, presented information for the Journey 4-H Youth Mentoring program with a goal to serve 60 youth from Mona Shores Middle School, Cardinal Elementary, and Timberland Academy and to recruit 15 mentors, 19 years of age and older. For additional information, please contact Barb Brow, 4-H Tech Wizards Program Coordinator, MSU Extension at (231) 724-4733 or by email at browb@msu.edu (See attached)

Commissioner Nash asked if all 60 students would be from Mona Shores. Ms. Brow noted the plan is to have 20 students from Mona Shores but at this point there is no confirmed number of students from Cardinal Elementary or Timberland Academy.

Commissioner Wilkins asked how this program is advertised. It was noted that both the Muskegon Chronicle and the White Lake Beacon were present for this meeting.

Commissioner Hughes asked if the program is always held at the schools. Ms. Brow noted this program does use other sites.

Kathy Evans, Environmental Planning Program Manager for West Michigan Shoreline Regional Development Commission (WMSRDC), gave an Earth Day update that the Muskegon Lake Habitat Project grant has been approved again this year and will include Veteran’s Park. Projects will be coordinated with MDOT programs which will begin about the same time.

Commission Sabo commended Ms. Evans for bringing millions of dollars into the community for restoration projects.

Commissioner Derezinski noted the cost for the Causeway Veterans Memorial Park restoration is \$3.5 million. Commissioner Derezinski also noted there will be a clean-up day at Veteran’s Memorial Park on Saturday, May 17th and they are looking for volunteers.

Ms. Evans stated there will be a Muskegon Shoreline clean-up on Sunday, April 27th, starting at the CIO Hall then going to several areas for clean-up.

COMMUNICATION

The following communication item was presented to the Board for information: Branch County Resolution: Requesting Funding Restoration – Mental Health

COMMITTEE/BOARD REPORTS

2014-154 **ACCEPT THE RECOMMENDATION OF THE ACCOMMODATIONS TAX ADVISORY COMMITTEE TO CONTRACT WITH CONVENTIONS, SPORTS & LEISURE INTERNATIONAL TO CONDUCT A STUDY TO DETERMINE THE FEASIBILITY OF A DOWNTOWN CONVENTION CENTER, WALKER ARENA RENOVATION, AND CONNECTIONS AMONG BUILDINGS IN DOWNTOWN MUSKEGON, TO INCREASE THE AVAILABILITY OF MEETING, CONVENTION, TRADE SHOW AND EVENT SPACE**

CD/SP14/04- 03

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Cross, to accept the recommendation of the Accommodations Tax Advisory Committee to contract with Conventions, Sports & Leisure International to conduct a study to determine the feasibility of a downtown Convention Center, Walker Arena renovation, and connections among buildings in downtown Muskegon, to increase the availability of meeting, convention, trade show and event space.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

2014-155 **ADOPT THE LICENSE AGREEMENT WITH MUSKEGON BIKE TIME TO PROVIDE A LICENSE FOR THE USE OF THE UNION DEPOT GROUNDS FOR A BEVERAGE AND ENTERTAINMENT TENT FROM THE PERIOD OF JULY 17-20, 014, AT A COST OF \$750 PER FESTIVAL DAY, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP14/04-04

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Cross, to adopt the License Agreement with Muskegon Bike Time to provide a license for the use of the Union Depot grounds for a beverage and entertainment tent from the period of July 17-20, 014, at a cost of \$750 per festival day, and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

2014-156 **APPROVE OPERATION OF A 2014 TROLLEY ROUTE PROGRAM AS PROPOSED**

TR14/04-08

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Nash, to approve operation of a 2014 Trolley Route Program as proposed.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

2014-157 **APPROVE AUTHORIZING THE CHAIR TO EXECUTE, UPON RECEIPT, FEDERAL AND STATE GRANT OFFERS, PROVIDING FUNDING FOR THE AIRPORT'S FY2014 CAPITAL IMPROVEMENT PROJECTS, AND FURTHER AUTHORIZE THE CLERK TO EXECUTE ANY NECESSARY RESOLUTIONS FOR SAID GRANT OFFERS**

TR14/04-09

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Nash to approve authorizing the Chair to execute, upon receipt, Federal and State Grant Offers, providing funding for the Airport's FY2014 capital improvement projects, and further authorize the Clerk to execute any necessary resolutions for said Grant Offers.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

2014-158 **APPROVE AWARDING THE TERMINAL AND GENERAL AVIATION RAMP REHABILITATION PROJECT TO THE LOWEST OF 5 BIDDERS, KAMMINGA & ROODVOETS, INC., IN THE AMOUNT OF \$1,925,322.10, WITH THE COUNTY'S 2.5% SHARE OF THE PROJECT TO BE \$48,133.05, AND FURTHER AUTHORIZE THE CHAIR TO EXECUTE A CONSTRUCTION CONTRACT WITH KAMMINGA & ROODVOETS, INC., UPON RECEIPT FROM MDOT AERONAUTICS**

TR14/04-10

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Nash to approve awarding the Terminal and General Aviation Ramp Rehabilitation Project to the lowest of 5 bidders, Kamminga & Roodvoets, Inc., in the amount of \$1,925,322.10, with the County's 2.5% share of the project to be \$48,133.05, and further authorize the Chair to execute a construction contract with Kamminga & Roodvoets, Inc., upon receipt from MDOT Aeronautics.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

2014-159 **APPROVE, AND AUTHORIZE THE CHAIR TO SIGN, AMENDMENT NO. 4, IN THE AMOUNT OF \$176,000, TO A CONTRACT DATED JANUARY 27, 2009, BETWEEN THE COUNTY AND PREIN & NEWHOF, CONTINGENT UPON RECEIPT OF FY2014 FEDERAL AND STATE GRANT OFFERS, THE INTENT OF WHICH IS TO COVER THE CONSTRUCTION PHASE ENGINEERING SERVICES OF THE SECOND AND THIRD PHASES OF AN AIRPORT APRON EXPANSION AND REHABILITATION PROJECT, WITH THE COUNTY'S 2.5% SHARE OF THE AMENDMENT TO BE \$4,400**

TR14/04-11

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Nash to approve, and authorize the Chair to sign, Amendment No. 4, in the amount of \$176,000, to a contract dated January 27, 2009, between the County and Prein & Newhof, contingent upon receipt of FY2014 Federal and State Grant Offers, the intent of which is to cover the construction phase engineering services of the second and third phases of an Airport Apron Expansion and Rehabilitation Project, with the County's 2.5% share of the Amendment to be \$4,400.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

2014-160 **APPROVE AWARDDING THE AEROVISION INTERNATIONAL TAXILANE CONSTRUCTION PROJECT TO THE LOWEST OF FOUR BIDDERS, ACCURATE EXCAVATORS, IN THE AMOUNT OF \$67,968.50, AND FURTHER AUTHORIZE THE CHAIR TO EXECUTE A CONSTRUCTION CONTRACT WITH ACCURATE EXCAVATORS, WITH AEROVISION RESPONSIBLE FOR 100% OF THE PROJECT COST**

TR14/04-12

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Nash to approve awarding the Aerovision International Taxilane Construction Project to the lowest of four bidders, Accurate Excavators, in the amount of \$67,968.50, and further authorize the Chair to execute a construction contract with Accurate Excavators, with Aerovision responsible for 100% of the project cost.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

2014-161 **APPROVE A CONTRACT BETWEEN THE COUNTY AND THE AIRPORT'S ENGINEER, PREIN & NEWHOF, IN THE AMOUNT OF \$8,500 TO COVER CONSTRUCTION PHASE ENGINEERING SERVICES RELATED TO THE CONSTRUCTION OF A TAXILANE BETWEEN THE AIRPORT AND AEROVISION INTERNATIONAL, WITH AEROVISION RESPONSIBLE FOR 100% OF THE COSTS**

TR14/04-13

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Nash to approve a contract between the County and the Airport's Engineer, Prein & Newhof, in the amount of \$8,500 to cover construction phase engineering services related to the construction of a Taxilane between the Airport and Aerovision International, with Aerovision responsible for 100% of the costs.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

2014-162 **APPROVE AN AMENDMENT TO MDOT AERONAUTICS CONTRACT NO. 2012-0215, INCREASING THE AMOUNT OF THE CONTRACT BY \$8,518, FROM \$1,135,880 TO \$1,144,398, WITH THE COUNTY'S 2.5% SHARE OF THE INCREASE TO BE \$213, AND FURTHER AUTHORIZE THE CHAIR TO EXECUTE THE GRANT AND THE CLERK TO EXECUTE THE NECESSARY RESOLUTION**

TR14/04-14

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Nash to approve an Amendment to MDOT Aeronautics Contract No. 2012-0215, increasing the amount of the Contract by \$8,518, from \$1,135,880 to \$1,144,398, with the County's 2.5% share of the increase to be \$213, and further authorize the Chair to execute the grant and the Clerk to execute the necessary resolution.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

2014-163 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$3,720,964.61 COVERING THE PERIOD OF MARCH 22, 2014 THROUGH APRIL 4, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/04-41

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Hughes, to approve payment of the accounts payable of \$3,720,964.61 covering the period of March 22, 2014 through April 4, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

2014-164 **ACCEPT THE MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM AWARD TO THE 14TH CIRCUIT COURT IN THE AMOUNT OF \$44,790.00; AUTHORIZE THE BOARD CHAIRMAN TO SIGN THE MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM AWARD AND AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO HIRE A FULL-TIME FAMILY COUNSELOR/PROGRAM COORDINATOR TO BE FUNDED THROUGH THE STATE COURT ADMINISTRATIVE OFFICE MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM FUNDS AND CHILD CARE FUNDS**

WM14/04-42

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Hughes, to accept the Michigan Mental Health Court Grant Program award to the 14th Circuit Court in the amount of \$44,790.00; authorize the Board Chairman to sign the Michigan Mental Health Court Grant Program award and authorize the Circuit Court Administrator to hire a full-time Family Counselor/Program Coordinator to be funded through the State Court Administrative Office Michigan Mental Health Court Grant Program Funds and Child Care Funds.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

2014-165 **CONTINUE COLLECTION OF THE LOCAL 9-1-1 SURCHARGE AT \$0.34 AS APPROVED BY MICHIGAN PUBLIC SERVICE COMMISSION U-15489 FOR THE TIME PERIOD JULY 1, 2014 TO JUNE 30, 2015, AND TO PROVIDE PROPER NOTIFICATION OF THIS TO THE STATE 9-1-1 COMMITTEE**

WM14/04-43

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Hughes, to continue collection of the local 9-1-1 surcharge at \$0.34 as approved by Michigan Public Service Commission U-15489 for the time period July 1, 2014 to June 30, 2015, and to provide proper notification of this to the State 9-1-1 Committee.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

2014-166 **APPROVE THE RESOLUTION ESTABLISHING THE 2014 EQUALIZED VALUATION FOR MUSKEGON COUNTY AS DETERMINED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM14/04-44

The Ways and Means Committee recommends, moved by Commissioner Derezinski, seconded by Commissioner Hughes, to approve the resolution establishing the 2014 equalized valuation for Muskegon County as determined and submitted by the Muskegon County Equalization Department.

Roll Call

Yes: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None.

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Mahoney presented Mary Villianueva with a resolution in Recognition for her Years of Service to Muskegon County upon her retirement after 39 years of employment with Muskegon County. (See attached)

2014-167 **PROCLAIM MAY 1ST, 2014, THE NATIONAL DAY OF PRAYER**

Moved by Commissioner Hughes, seconded by Commissioner Engle, to proclaim May 1st, 2014, the National Day of Prayer.

Voice vote.

Motion Carried

Commissioner Wilkins noted that she had attended the WEMET Meeting and reported they had had a clean audit.

Commissioner Derezinski noted that he had been asked to be Vice Chair for the 4th of July Summer Celebration which will be dedicated to veterans and will include the Clydesdales. Commissioner Derezinski further noted he will be contacting Sheriff Roesler and Community Development Director Bob Lukens for assistance with this event.

Commissioner Hughes noted the SMART meeting which includes 13 Michigan Counties will be hosted by Muskegon County on May 7, 2014. Discussion ensued regarding including Muskegon County Directories in the gift bags for attendees.

Commissioner Scolnik noted that funds were raised by private landowners for improvements to Mona Lake at a cost of \$60,000 and will need an additional \$51,000 worth of work this year. These improvements are not covered by any grants but when improvements need to be made, there are other ways to get them accomplished.

Commissioner Engle noted the Fair Board met and the process is underway with Community Development Director Bob Lukens for transporting children to the Fair.

Commissioner Cross reported three candidates were interviewed to fill the position of Muskegon Area District Library Board Director.

ADMINISTRATOR'S REPORT

There was no Administrator's Report.

OLD BUSINESS

Commissioner Nash reminded Commissioners that there will be a National Day of Prayer breakfast at Maranatha Bible and Missionary Conference Center on Thursday, May 1, 2014. Chairman Mahoney added that there will also be a gathering at the County Building at noon.

NEW BUSINESS

Commissioner Sabo reported that Daniel J. Hess II, of Boy Scout Troop 1051, has met the qualification and will be awarded the rank of Eagle Scout. This is achieved by only 2% of Scouts nationally. Commissioner Sabo noted this is also a remarkable achievement since Mr. Hess had been diagnosed with a learning disability. Mr. Hess is the son of Muskegon County Sheriff Deputy Hess.

2014-168 **PREPARE A RESOLUTION IN RECOGNITION OF DANIEL J. HESS II, OF BOY SCOUT TROOP 1051, FOR ACHIEVING THE RANK OF EAGLE SCOUT, AND TO PRESENT THE RESOLUTION AT THE EAGLE SCOUT PRESENTATION CEREMONY**

Moved by Commissioner Sabo, seconded by Commissioner Hughes, to prepare a resolution in recognition of Daniel J. Hess II, of Boy Scout Troop 1051, for achieving the rank of Eagle Scout, and to present the resolution at the Eagle Scout presentation ceremony.

Voice vote.

Motion Carried

PUBLIC COMMENT

Tony Barnes, of Dalton Township, commented on the blue ribbons tied at the end of the County Building which represent the 3,200 reported cases of child abuse in Muskegon County in 2013.

Charles Fair addressed the Board with concerns about the County Jail construction and costs as well as how many residents are expected to be housed in the new facility.

Commissioner Nash emphasized the concern with the cuts in Mental Health funding and recommended Mr. Fair contact his State Representatives because some funds being cut were used for curtailment programs.

Chairman Mahoney directed Mr. Fair to Heath Kaplan, Finance & Management Services Director, regarding the project costs and how many residents will be housed in the new facility. Chairman Mahoney further noted that Community Mental Health should be contacted regarding cuts in their diversion projects although it is hoped that the State funding will be reinstated.

Commissioner Nash noted there are other continued efforts to prevent increases in the jail population.

2014-169 **MOVED BY COMMISSIONER WILKINS, SECONDED BY COMMISSIONER NASH TO ADJOURN AT 5:05 P.M.**

Voice vote

Motion Carried

Meeting adjourned at 5:05 p.m.

Nancy A. Waters, County Clerk

NAW/jp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, May 13, 2014

The Changing Role of Drain Commissioners

- Historical background
- Recent changes to state law
- New attention to water quality
 - Clean Water Act
 - Nonpoint - NPDES permit

The beginnings of Drain Law started in 1819 – When Michigan was still a territory!



Michigan's townships took control of drainage systems around the 1860s.



In 1956 the Michigan Drain Code was enacted. The office of the Drain Commissioner was created at the county level to better coordinate efforts among townships.



In **2013** both the Drain Code & “Part 98” of the State Environmental Protection Act (addresses Wetlands) were amended.



Things have changed...

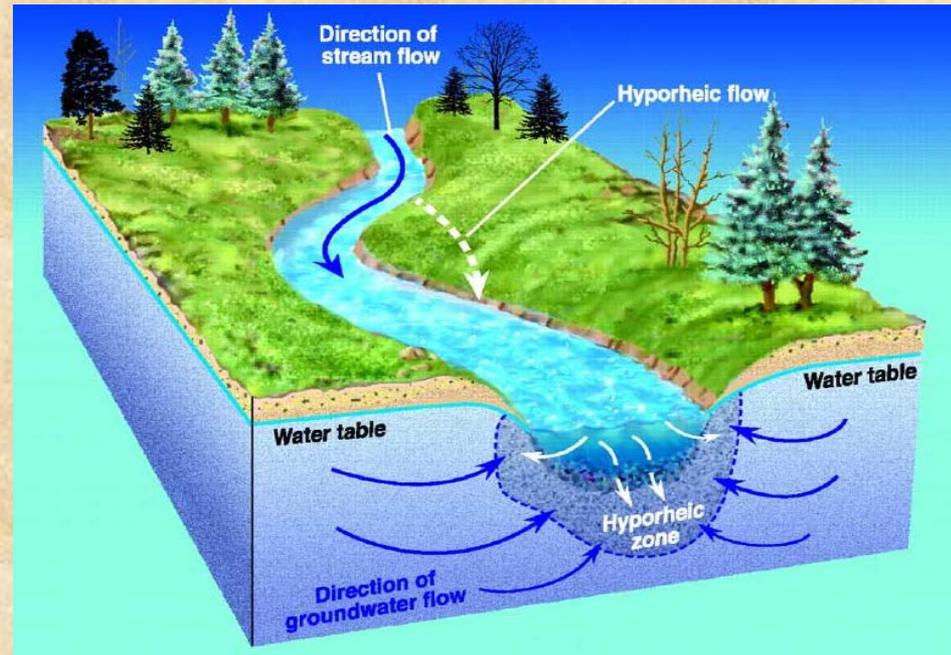
- Most drains were “created” over 100 years ago.
- They often used horses and dynamite to reroute streams.
- Land divisions, land cover, & state laws have changed drastically in 100 years.
- Even if we simply used a drain’s original “*route and course*” it does not take into account the laws of hydrology.



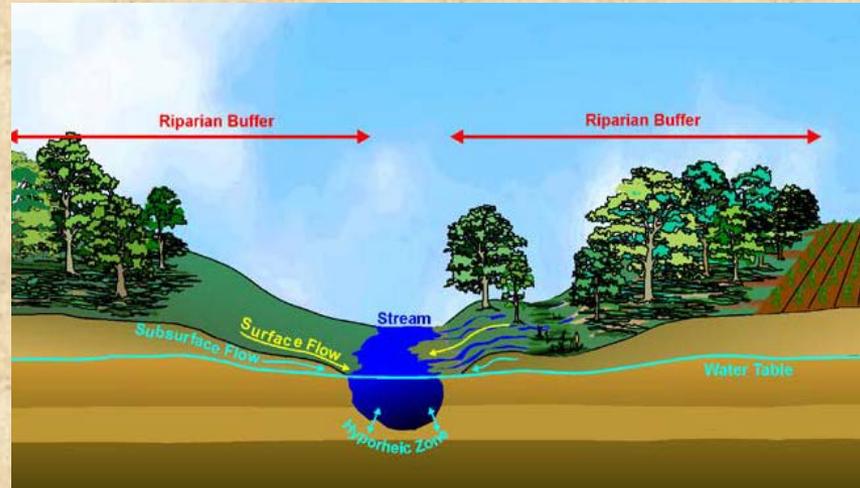
Hydrology:

the study of the movement, distribution, and quality of water.

- *Gradient*
- *Base flow*
- *Flashiness*
- *First flush*

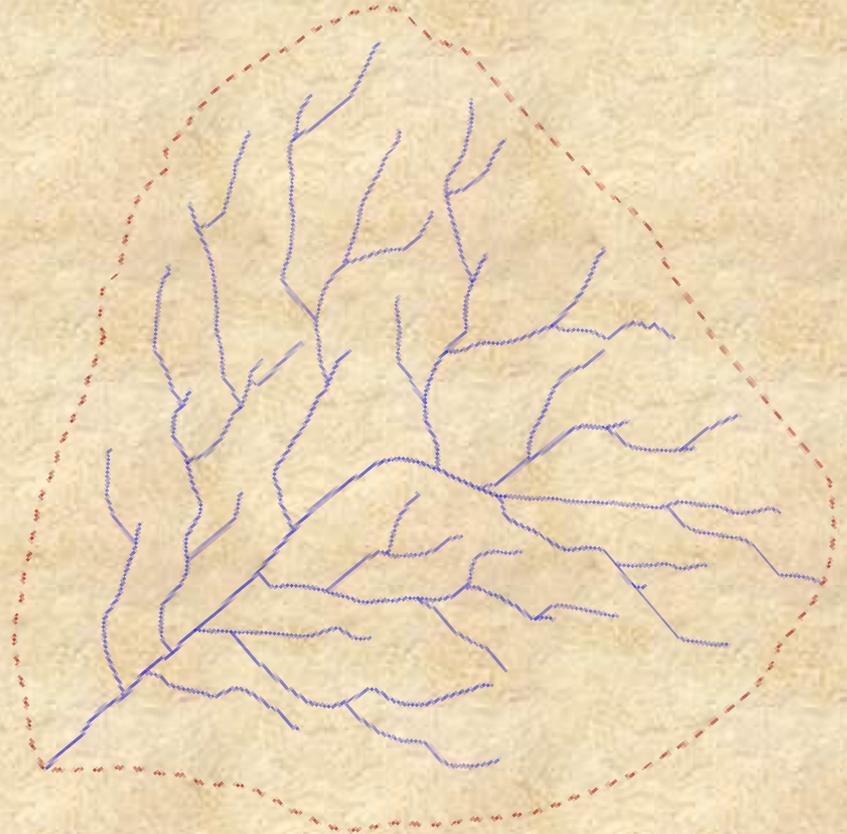


Riparian Zone



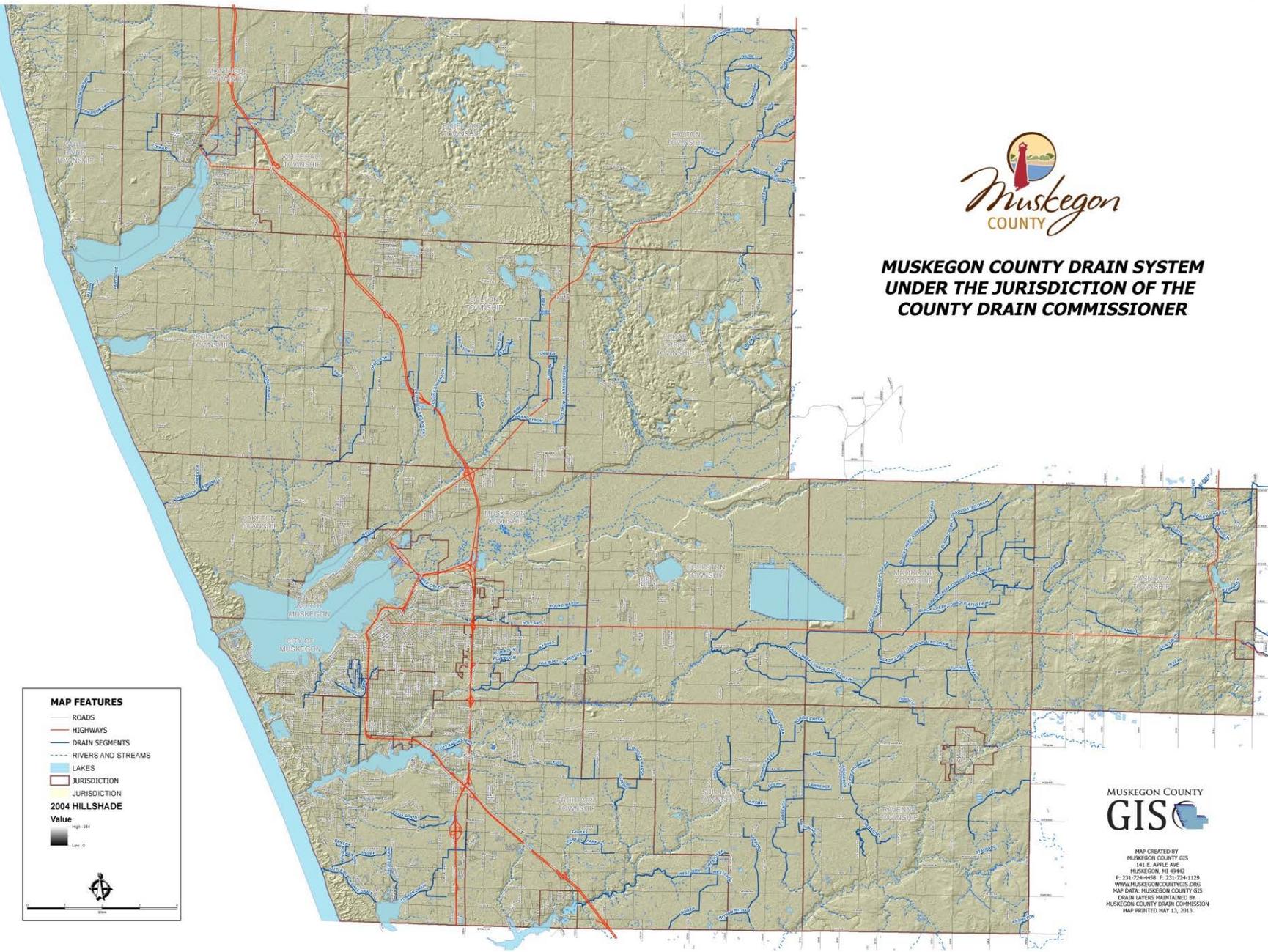
Drain Districts

- *126 drain districts in the county.*
- *Each District is a legal entity.*
- *Drains represent over 230 linear miles of “stream.”*





**MUSKEGON COUNTY DRAIN SYSTEM
UNDER THE JURISDICTION OF THE
COUNTY DRAIN COMMISSIONER**



MAP FEATURES

- ROADS
- HIGHWAYS
- DRAIN SEGMENTS
- RIVERS AND STREAMS
- LAKES
- JURISDICTION

2004 HILLSHADE JURISDICTION

Value

High 204

Low 0

MUSKEGON COUNTY
GIS

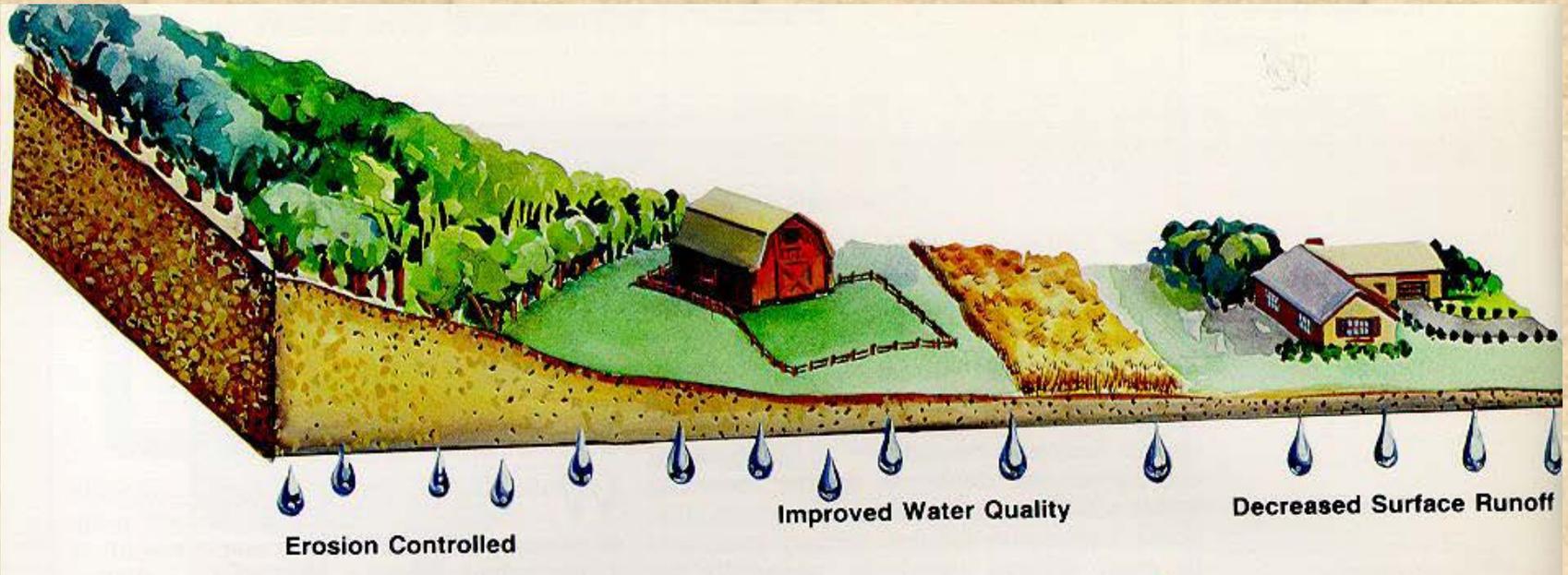
MAP CREATED BY
MUSKEGON COUNTY GIS
141 E. APPLE AVE
MUSKEGON, MI 49442
P: 231-724-4458 F: 231-724-1129
WWW.MUSKEGONCOUNTYMI.GIS.ORG
MAP DATA: MUSKEGON COUNTY GIS
DRAIN LAYERS MAINTAINED BY
MUSKEGON COUNTY DRAIN COMMISSIONER
MAP PRINTED MAY 13, 2013



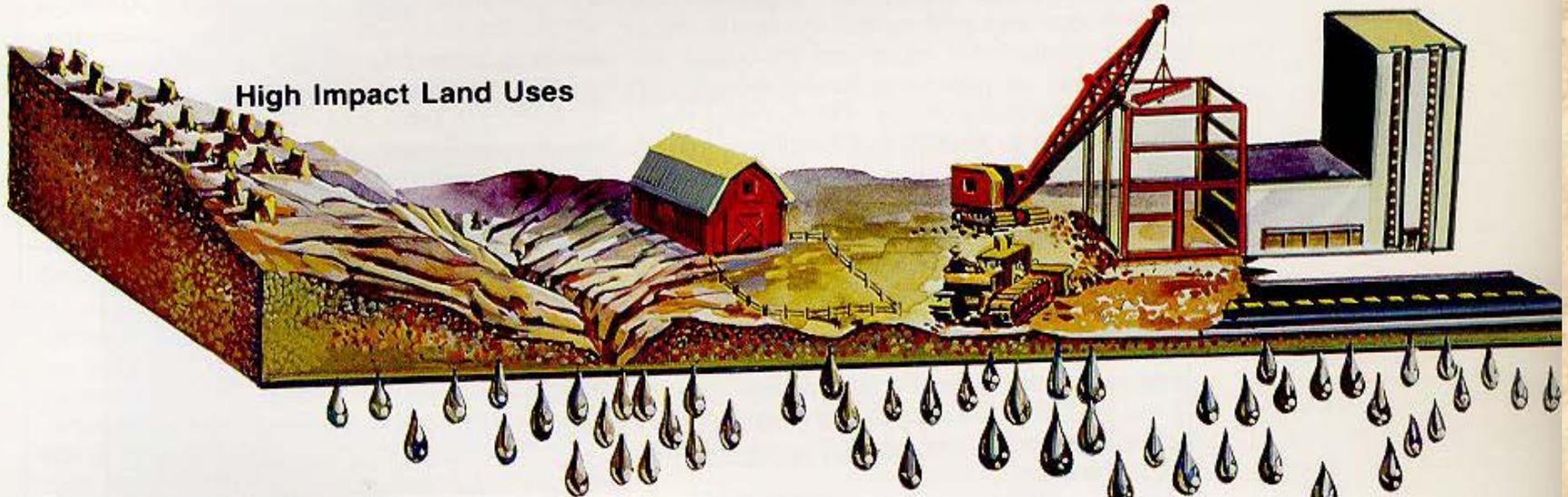
1969



The Clean Water Act of 1972 seeks to **restore all waters of the United States to their "fishable" and "swimmable"** conditions. Point source controls have been good, but despite these controls, thousands of water bodies in the U.S. remain classified as "impaired." Much of this impairment is due to polluted runoff – **nonpoint pollution**



A Healthy Watershed

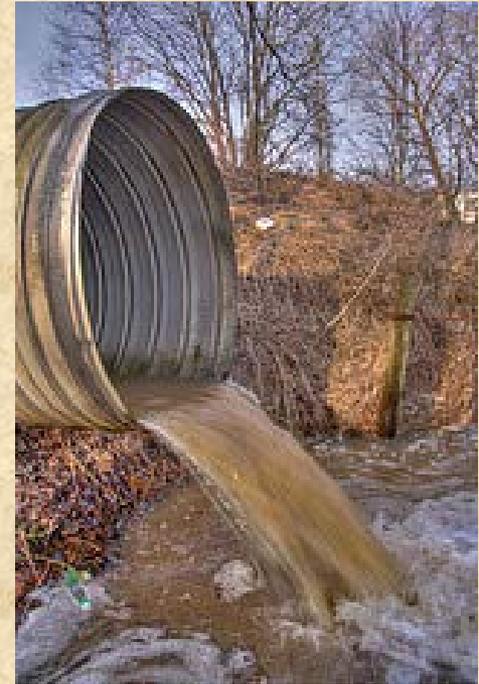


An Unhealthy Watershed

Water Quality concerns

- *Dissolved oxygen*
- *Suspended solids*
- *BOD*
- *Temperature*
- *Erosion*
- *Eutrophication*
- *Aquatic toxicology and bioaccumulation*

Nonpoint pollution – first flush



Impacts of unmanaged storm water:

- Bridges and culverts undermined
- Scoured stream banks
- Pollutants like herbicides, pesticides and fertilizers reach surface water
- Smothered spawning beds

Dead creeks fish kills

algae blooms no body contact



Which Stream is healthier?



Drain issues:

- Damaged infrastructure
- Head cutting
- Flashiness (scouring)
- Wetlands regulations
- Discharge into waters of the state

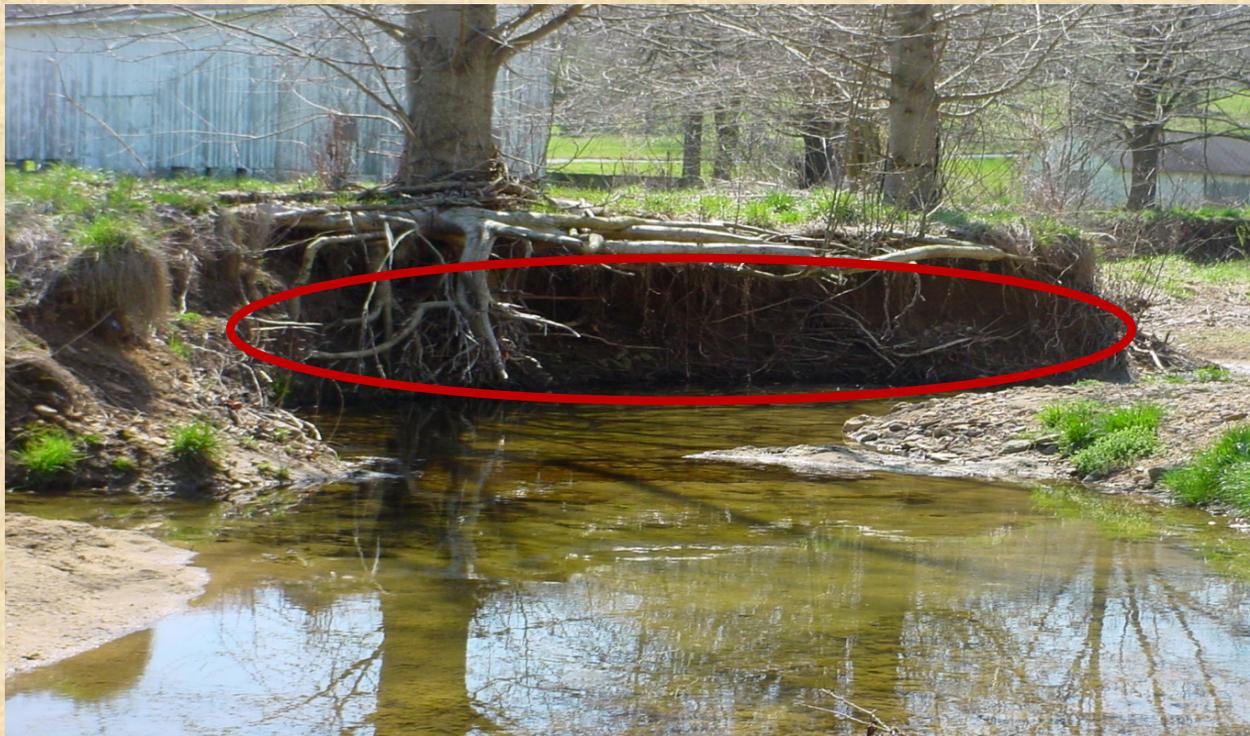
Failed Culvert Fruitvale Rd.



Head Cutting, Lamos Rd.



Example of scouring



Hancock Road, Pierson Drain



Skeels Creek, Ruper Drain



Hancock Rd. Stewart Drain



Undermined Bridge Old M-99



Bank slump, trees undercut



Waters of the State...



Restoration



Buffers

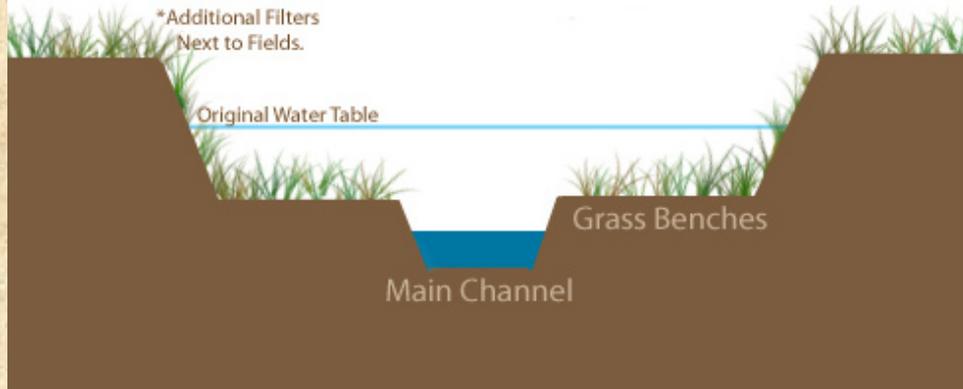


Vanes

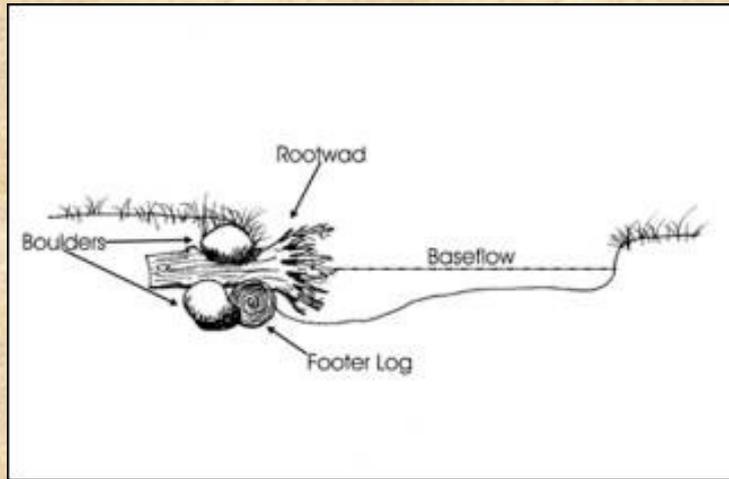


Two-stage ditch

Two-stage Ditch Design



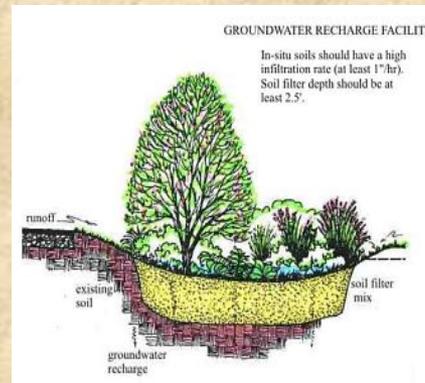
Reventment



Urban Storm water



Urban Storm water management



Bottom line?

We need to change the way we manage our drains.



4-H Tech Wizards is national 4-H Program of distinction with demonstrated success. The program utilizes small group mentoring to engage at-risk youth in science, technology and engineering activities.

Both mentors and youth will gain positive relationships while learning job skills and engaging in hands-on experience in the field of science, technology, engineering and mathematics (STEM).

Each group will identify a community need where they can apply their problem solving skills and explore technology to raise awareness and offer positive solutions.

"I really like my mentor, Jeff. He shows me stuff he does in his job, and gives me the chance to try things I have never tried before. I like the fact that we have to group up with a mentor so we can learn what we want to do for a career."

- Andrew, age 16

JOIN | THE REVOLUTION  OF RESPONSIBILITY

Connect with us on Facebook at
www.facebook.com/michigan4hyouthmentoring



 www.msue.msu.edu

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4-H Tech Wizards
MICHIGAN



4-H YOUTH MENTORING

MICHIGAN STATE UNIVERSITY | Extension

4-H Tech Wizards

Mentee Requirements

Middle and high school youth interested in 4-H Tech Wizards must commit to a minimum of one year involvement and two-hours of programming per week. Youth involved in the program are expected to complete a minimum of 20 hours of community service to identify and address a community need. In order to encourage youth to develop leadership and decision making skills, MSUE will encourage youth to determine how they will use what they have learned in the 4-H Tech Wizards program to improve their community and quality of life.



Mentor Information

Anyone who is interested in sharing what they know can be a mentor. Mentors with professional experience in science, technology, engineering and mathematics will be recruited to support youth in group mentoring relationships. One mentor will have a group ranging from one to four youths.

Mentor Requirements:

- Ages 21+
- Screening/background check
- Must be able to volunteer two hours a week for at least one year
- Self-directed, positive, team player attitude!
- Willingness to explore new topics of interest
- Complete mentor training
- MSUE provides all guidance, support and resources.

"I did not have a clue what we would be doing as a class with a group of mentors. I really liked how everyone was so cool together, and didn't treat us differently, coming from the alternative school."

- Jane, age 17



Parent Involvement

We recognize the importance of engaging parents in the mentoring experience through the following:

- Invite parents to visit sites
- Hold a bi-annual 4-H Tech Wizards Symposium where youth will showcase their learning for parents and other stakeholders.



Areas of Interest

Video and audio production, iPad application development, environmental science, rocketry, remote operated vehicles, robotics, computer science, general science, and more!



County of Muskegon

RECOGNITION of MARY VILLANUEVA'S YEARS OF SERVICE TO THE COUNTY OF MUSKEGON

WHEREAS, Mary Villanueva has worked for the County of Muskegon for thirty-nine (39) years; and

WHEREAS, during those 39 years, she held positions of Clerk Typist II, Typist, Departmental Clerk, Employment and Training Analyst I, Secretary, Administrative Secretary, Secretary to the County Administrator, Administrative Secretary to the County Administrator, Administrative/EEO Services Coordinator, Administrative/Board Coordinator, Board/EEO Liaison and most recently, EEO Officer, and

WHEREAS, Mary Villanueva has worked in the departments of Finance/Accounting, Department of Employment & Training, Community Mental Health and Administration; and

WHEREAS, during Mary's tenure with the County of Muskegon, she has been well-respected by staff, supervisors and the Board, while consistently advocating for inclusion and equal treatment for all; and

WHEREAS, Mary has been referred to by some as the "young" historian who has shared much County history regarding policies and procedures, property deeds, the Board of Commissioners, ordinances, personnel and personnel rules, among other things ; and

WHEREAS, Mary also served the community throughout her career by serving on such boards and committees as the Hispanic Community Services Coalition (seven plus years), Every Woman's Place/Webster House serving on its Board for 10 years, with the last six years as its Secretary, MLK Unity Breakfast Planning Committee, to name a few; and

NOW, THEREFORE, BE IT RESOLVED, that the Muskegon County Board of Commissioners wishes to recognize the commitment and dedication to the employees and citizens of Muskegon County by Mary Villanueva, in honor of her retirement; and

FURTHER, BE IT RESOLVED, that this resolution be presented to Mary Villanueva in appreciation for her years of service and to wish her well in her future endeavors and a retirement filled with good health and happiness. Ride On!!!

Muskegon County Board of Commissioners
Kenneth Mahoney, Chair
Rillastine Wilkins, Vice-Chair
Benjamin Cross
James Derezinski
Marvin Engle
Susie Hughes
Charles Nash
Terry J. Sabo
Robert Scolnik



**Muskegon County
Board of Commissioners**
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

*Benjamin E. Cross
James Derezinski
Marvin Engle
Susie Hughes
Kenneth Mahoney*

*Charles Nash
Terry Sabo
Robert Scolnik
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, May 13, 2014
4:01 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney including a moment of silence for the senseless violence in our County. The Pledge of Allegiance was led by Commissioner Cross and recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Excused: James Derezinski

Also Present: Bonnie B. Hammersley, County Administrator,
Marcia L. Wilkes, Chief Deputy County Clerk,
Jeanne Pezet, Deputy County Clerk,
Doug Hughes, Corporate Counsel

2014-170 **APPROVAL OF THE AGENDA ADDING TO THE CHAIRMAN'S REPORT: 1. APPOINTMENT TO CMH BOARD 2. TWO APPOINTMENTS TO THE AIRPORT ADVISORY COMMITTEE; UNDER NEW BUSINESS: RESOLUTION**

Moved by Commissioner Engle, seconded by Commissioner Cross, to approve the agenda, adding to the Chairman's Report: 1. Appointment to CMH Board 2. Two appointments to the Airport Advisory Committee; under New Business: Resolution.

Voice vote

Motion Carried

2014-171 **APPROVE MINUTES OF TUESDAY, APRIL 22, 2014**

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the minutes of Tuesday, April 22, 2014.

Voice vote

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

There was no public comment on an agenda item.

PRESENTATIONS

Commissioner Cross presented a Tribute to Muskegon Big Reds Boys Basketball Team for winning the Class A State Championship.

Commissioner Nash presented to Coach Keith Guy a Tribute to 2014 Mr. Basketball Award Recipient Mr. Deshaun Thrower since Mr. Thrower was not able to be in attendance.

Coach Guy thanked Commissioners for honoring the team and noted the team had worked hard to put this County on the map. He further noted these young men are true champions on and off the court. On behalf of Deshaun Thrower, Coach Guy noted he had tried to make it home and thanked the Board on Mr. Thrower's behalf.

Commissioner Nash noted Coach Keith Guy also received the Coach of the Year Award.

Commissioner Wilkins noted Coach Guy is from her District of the City of Muskegon Heights.

COMMUNICATION

The following communication item was presented to the Board for information: Alger County Resolution #2014-13: In Opposition of HB 5097 and SB 850

COMMITTEE/BOARD REPORTS

2014-172 **AUTHORIZE THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONERS TO ENTER INTO AND SIGN THE MEMORANDUM OF UNDERSTANDING BETWEEN MUSKEGON COUNTY AND THE CITIES OF MUSKEGON AND MUSKEGON HEIGHTS FOR THE SUBMISSION OF THE JAG GRANT BY THE CITY OF MUSKEGON**

CPS14/05-14

The Courts and Public Safety Committee recommend, moved by Commissioner Cross, seconded by Commissioner Hughes, to authorize the Chairman of the County Board of Commissioners to enter into and sign the Memorandum of Understanding between Muskegon County and the Cities of Muskegon and Muskegon Heights for the submission of the JAG grant by the City of Muskegon.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski

Motion Carried

2014-173 **AUTHORIZE THE STAFF TO APPLY FOR FUNDING THROUGH THE 2014 VIOLENT GANG AND GUN CRIME REDUCTION PROGRAM IN THE AMOUNT OF \$300,000 WITH NO MATCH AND TO AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN THE ELECTRONIC GRANT APPLICATION AND AUTHORIZE THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONERS TO SIGN THE INTER LOCAL GOVERNMENTAL AGREEMENT**

CPS14/05-15

The Courts and Public Safety Committee recommend, moved by Commissioner Cross, seconded by Commissioner Hughes, to authorize the staff to apply for funding through the 2014 Violent Gang and Gun Crime Reduction Program in the amount of \$300,000 with no match and to authorize the County Administrator to sign the electronic grant application and authorize the Chairman of the County Board of Commissioners to sign the Inter Local Governmental Agreement.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski

Motion Carried

2014-174 **APPROVE THE LEASE OF FOUR (4) FORD SUV POLICE INTERCEPTORS AND TWO (2) FORD TRANSIT CONNECT VEHICLES THROUGH BORGMAN FORD; TO UTILIZE EMERGENCY SERVICES TO CONSTRUCT AND INSTALL ANIMAL TRANSPORT CAGES IN THE TRANSIT CONNECT VEHICLES AND TO LEASE ONE (1) CHEVROLET TAHOE THROUGH JEFFERSON CHEVROLET**

CPS14/05-16

The Courts and Public Safety Committee recommend, moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the lease of four (4) Ford SUV Police Interceptors and two (2) Ford Transit Connect vehicles through Borgman Ford; to utilize Emergency Services to construct and install animal transport cages in the Transit Connect vehicles and to lease one (1) Chevrolet Tahoe through Jefferson Chevrolet.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski

Motion Carried

2014-175 **APPROVE THE ONE-YEAR EXTENSION OF THE AGREEMENT FOR THE PARTNERSHIP IN NEIGHBORHOOD SAFETY PROGRAM BETWEEN THE TOWNSHIPS OF LAKETON, FRUITLAND AND WHITEHALL, THE MUSKEGON COUNTY SHERIFF AND THE BOARD OF COMMISSIONERS WITH THE COUNTY'S SHARE OF THE COST BEING 50% OR \$115,245.32 AND AUTHORIZE THE BOARD CHAIR AND SHERIFF TO SIGN THE DOCUMENT**

CPS14/05-17

The Courts and Public Safety Committee recommend, moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the one-year extension of the Agreement for the Partnership in Neighborhood Safety Program between the Townships of Laketon, Fruitland and Whitehall, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or \$115,245.32 and authorize the Board Chair and Sheriff to sign the document.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski

Motion Carried

2014-176 **APPROVE THE INTER LOCAL AGREEMENT BETWEEN THE CITY OF MUSKEGON AND THE COUNTY OF MUSKEGON TO SUBMIT A JOINT APPLICATION TO THE DEPARTMENT OF HOMELAND SECURITY, PORT SECURITY GRANT PROGRAM (CFDA 97.056) AND AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN THE ELECTRONIC GRANT APPLICATION AND THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONERS TO SIGN THE INTER LOCAL AGREEMENT**

CPS14/05-18

The Courts and Public Safety Committee recommend, moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the Inter Local Agreement between the City of Muskegon and the County of Muskegon to submit a joint application to the Department of Homeland Security, Port Security Grant Program (CFDA 97.056) and authorize the County Administrator to sign the electronic grant application and the Chairman of the County Board of Commissioners to sign the Inter Local Agreement.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski

Motion Carried

2014-177 **POSTPONE MOTION HS14/05 – 26 UNTIL JUNE 3, HUMAN SERVICES COMMITTEE MEETING**

HS14/05-26a

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to postpone motion HS14/05 – 26 until June 3, Human Services Committee meeting.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski

Motion Carried

2014-178 **AUTHORIZE PUBLIC HEALTH TO AMEND ITS FY14 BUDGET (REVENUES AND EXPENDITURES) FROM \$6,148,720 TO \$6,132,471 TO INCLUDE GRANT FUNDING CHANGES, PROGRAM LINE ITEM ADJUSTMENTS AND STAFF/FUNDING TRANSFERS WITH NO CHANGE IN THE GENERAL FUND APPROPRIATION**

HS14/05-27

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to authorize Public Health to amend its FY14 budget (revenues and expenditures) from \$6,148,720 to \$6,132,471 to include grant funding changes, program line item adjustments and staff/funding transfers with no change in the general fund appropriation.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski

Motion Carried

2014-179 **APPROVE THE MEDICAL EXAMINER SERVICES AGREEMENT BETWEEN THE COUNTY OF MUSKEGON AND WESTERN MICHIGAN UNIVERSITY SCHOOL OF MEDICINE FOR THE PERIOD OF JULY 1, 2014 THROUGH DECEMBER 31, 2016 AND AUTHORIZE THE BOARD CHAIR TO SIGN THE AGREEMENT**

HS14/05-28

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to approve the Medical Examiner Services Agreement between the County of Muskegon and Western Michigan University School of Medicine for the period of July 1, 2014 through December 31, 2016 and authorize the Board Chair to sign the agreement.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski

Motion Carried

2014-180 **AUTHORIZE THE COMMUNITY MENTAL HEALTH SERVICES DIRECTOR TO SIGN AN AMENDMENT TO THE CONTRACT WITH HOPE NETWORK BEHAVIORAL SERVICES TO INCREASE THE RATE OF THEIR HARBOR POINTE HOMES TO \$358.44 PER DAY, EFFECTIVE APRIL 1, 2014 THROUGH SEPTEMBER 30, 2014, NOT TO EXCEED \$65,595.00**

HS14/05-29

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to authorize the Community Mental Health Services Director to sign an amendment to the contract with Hope Network Behavioral Services to increase the rate of their Harbor Pointe Homes to \$358.44 per day, effective April 1, 2014 through September 30, 2014, not to exceed \$65,595.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski

Motion Carried

2014-181 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN AMENDMENT #1 TO THE MANAGED MENTAL HEALTH SUPPORTS AND SERVICES CONTRACT WITH THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH, EFFECTIVE OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014**

HS14/05-30

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to authorize the Community Mental Health Executive Director to sign Amendment #1 to the Managed Mental Health Supports and Services contract with the Michigan Department of Community Health, effective October 1, 2013 through September 30, 2014.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski

Motion Carried

2014-182 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$14,064,568.96 COVERING THE PERIOD OF APRIL 5, 2014 THROUGH APRIL 18, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/05-45

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve payment of the accounts payable of \$14,064,568.96 covering the period of April 5, 2014 through April 18, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski

Motion Carried

2014-183 **APPROVE THE CONTRACT BETWEEN THE COUNTY OF MUSKEGON AND IMAGESOFT FOR A COST NOT TO EXCEED \$968,000.00 AND AUTHORIZE A SHORT TERM LOAN FROM THE GENERAL FUND RESERVE TO THE EQUIPMENT REVOLVING FUND TO BE REIMBURSED BY CAPITAL IMPROVEMENT BOND PROCEEDS**

WM14/05-46

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the contract between the County of Muskegon and ImageSoft for a cost not to exceed \$968,000.00 and authorize a short term loan from the General Fund Reserve to the Equipment Revolving Fund to be reimbursed by Capital Improvement Bond proceeds.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski

Motion Carried

2014-184 **AWARD RFP14-2127 FOR TAXI TRANSPORTATION SERVICES TO BUSY BEE TAXI, LLC**

WM14/05-47

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to award RFP14-2127 for Taxi Transportation Services to Busy Bee Taxi, LLC.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski

Motion Carried

2014-185 **APPROVE THE RECOMMENDATION OF CORPORATE COUNSEL TO SETTLE THE CASE OF JOSHUA HANKSTON V MUSKEGON COUNTY AND DEAN ROESLER**

WM14/05-48

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the recommendation of corporate counsel to settle the case of *Joshua Hankston v Muskegon County and Dean Roesler*.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski

Motion Carried

2014-186 **APPROVE A PROCLAMATION RECOGNIZING JULY 6, 2014 AS JOE BEYRLE DAY IN MUSKEGON COUNTY**

WM14/05-49

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve a Proclamation recognizing July 6, 2014 as Joe Beyrle Day in Muskegon County.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Mahoney reminded everyone that the 2014 Muskegon Police Officers Memorial Service is scheduled for tomorrow, Wednesday, May 14th, but due to construction, rather than being in front of the County Building, this year's event will be held at 6 p.m. at Heritage Landing.

Chairman Mahoney noted the USS LST 393 Veteran's Museum Open House will be held Thursday, May 22nd, at 5:30 p.m.

2014-187 **APPOINT JEFF FORTENBACHER TO THE COMMUNITY MENTAL HEALTH BOARD WITH A TERM EXPIRING 3/31/2015**

The Chairman recommends, moved by Commissioner Hughes, seconded Commissioner Wilkins, to appoint Jeff Fortenbacher to the Community Mental Health Board with a term expiring 3/31/2015.

Voice vote.

Motion Carried

2014-188 **APPROVE THE FOLLOWING APPOINTMENTS TO THE AIRPORT ADVISORY COMMITTEE: PRIVATE SECTOR - ANDREW HEYKOOP (TERM EXPIRES 12/31/2015); PUBLIC SECTOR - DAVID PICKARD (TERM EXPIRES 12/31/2015)**

The Chairman recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to approve the following appointments to the Airport Advisory Committee:

Private Sector - Andrew Heykoop (term expires 12/31/2015)

Public Sector – David Pickard (term expires 12/31/2015)

Voice vote.

Motion Carried

Commissioner Wilkins reported that the SMART Committee was hosted in Muskegon County on May 7. She noted that several people stated it was the best meeting yet. Muskegon County presenters were dynamic: Vernon Oard, Youth Services Director; Frederick D. Johnson, Jr., Chief Public Defender; and Eric Stevens, Circuit Court Administrator. Commissioner Wilkins thanked Administrator Hammersley.

Commissioner Sabo noted the Veteran's Advisory Council will be having a clean-up day this Saturday, May 17, at 10 a.m., at Veteran's Memorial Park on the Causeway in preparation for Memorial Day - volunteers welcome.

ADMINISTRATOR'S REPORT

2014-189 **APPROVE THE MUSKEGON COUNTY FISCAL YEAR 2013 DEFICIT ELIMINATION PLAN, EQUIPMENT REVOLVING FUND (6660) DATED MAY 2, 2014, BY COUNTY ADMINISTRATOR BONNIE HAMMERSLEY, AND TO AUTHORIZE AN ADVANCE FROM THE GENERAL FUND TO THE EQUIPMENT REVOLVING FUND (INCLUDING INTEREST AT 3%) TO BE REIMBURSED BY BOND PROCEEDS AND CHARGES FOR EQUIPMENT AND TECHNOLOGY SERVICES**

The Administrator recommends, moved by Commissioner Hughes, seconded by Commissioner Nash, to approve the Muskegon County Fiscal Year 2013 deficit elimination plan, Equipment Revolving Fund (6660) dated May 2, 2014, by County Administrator Bonnie Hammersley, and to authorize an advance from the General Fund to the Equipment Revolving Fund (including interest at 3%) to be reimbursed by bond proceeds and charges for equipment and technology services.

Commissioner Nash asked if these projects will come before the Board. Administrator Hammersley noted the projects will come before the Ways and Means Committee Meeting as a motion on Thursday, June 5, 2014.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: James Derezinski

Motion Carried

OLD BUSINESS

2014-190 **REQUEST A RESOLUTION IN RECOGNITION OF MUSKEGON BIG REDS
BOYS BASKETBALL COACH KEITH GUY FOR BEING AWARDED COACH
OF THE YEAR**

Moved by Commissioner Nash, seconded by Commissioner Sabo, to request a resolution in recognition of Muskegon Big Reds Boys Basketball Coach Keith Guy for being awarded Coach of the Year.

Voice vote.

Motion Carried

NEW BUSINESS

2014-191 **PROCLAIM THE WEEK OF MAY 18 THROUGH MAY 24, 2014 AS MENTAL
HEALTH FIRST AID WEEK**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to proclaim the week of May 18 through May 24, 2014 as Mental Health First Aid Week.

Commissioner Scolnik asked what Mental Health First Aid Week means. Michael Pyne, Customer Service at Community Mental Health, informed Commissioner that Mental Health First Aid is an evidence based program to inform and give people skills to deal with crisis until professionals can intervene. Mr. Pyne noted 18-20 classes are scheduled between January and September 31 including a class starting with military to educate as many people as possible.

Commissioner Nash encouraged the program be continued into the winter months. Mr. Pyne noted they are looking into being self-sustaining.

Voice vote.

Motion Carried

PUBLIC COMMENT

Mary Jackson addressed the Board regarding her application for the Caretaker position at Muskegon County's Meinert Park. She expressed her concerns and offered her ideas for improvement.

2014-192 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER
CROSS, TO ADJOURN AT 4:32 P.M.**

Voice vote

Motion Carried

Meeting adjourned at 4:32 p.m.

Marcia L. Wilkes, Chief Deputy County Clerk

MLW/jp

Preliminary Minutes
To be approved at the Full Board Meeting on Thursday, May 22, 2014

**Muskegon County
Board of Commissioners**
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

*Benjamin E. Cross
James Derezinski
Marvin Engle
Susie Hughes
Kenneth Mahoney*

*Charles Nash
Terry Sabo
Robert Scolnik
Rillastine R. Wilkins*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, May 22, 2014
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney including a moment of silence for the passing of former County Commissioner Scott Plummer and Former County Commissioner Louis McMurray. The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik

Excused: James Derezinski, Rillastine Wilkins

Also Present: Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk,
Doug Hughes, Corporate Counsel

2014-193 **APPROVAL OF THE AGENDA WITH ADDITIONS**

Moved by Commissioner Hughes, seconded by Commissioner Nash, to approve the agenda with the following additions to the Chairman's Report:

- C. Brian Harris, Fraternal Order of Police re: Monument
- D. At Large appointment to the Landbank
- E. Authorization to go out for proposals for professional search for County Administrator.

Voice vote

Motion Carried

2014-194 **APPROVE MINUTES OF TUESDAY, MAY 13, 2014 WITH CORRECTIONS**

Moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the minutes of Tuesday, May 13, 2014 with corrections.

Commissioner Nash noted corrections to show that the Pledge was led by Commissioner Cross and correcting the spelling of Public Defender Frederick D. Johnson on page 89.

(Corrections to the minutes of May 13, 2014, have been made.)

Voice vote

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

There was no public comment on an agenda item.

COMMUNICATION

Moved by Commissioner Hughes, seconded by Commissioner Nash to place on file the following communication item: Huron County Resolution #14-61C: In Support of HB 5456

COMMITTEE/BOARD REPORTS

2014-195 **APPOINT THE MUSKEGON COUNTY ECONOMIC DEVELOPMENT COORDINATOR AS THE ALTERNATE MEMBER REPRESENTING MUSKEGON COUNTY TO THE WEST MICHIGAN ECONOMIC DEVELOPMENT PARTNERSHIP AUTHORITY**

CD/SP14/05-05

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Cross, to appoint the Muskegon County Economic Development Coordinator as the alternate member representing Muskegon County to the West Michigan Economic Development Partnership Authority.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

2014-196 **ADOPT THE LICENSE AGREEMENT WITH THE MICHIGAN IRISH MUSIC FESTIVAL TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING FRIDAY, SEPTEMBER 12 THROUGH SUNDAY, SEPTEMBER 14, 2014 FOR THE MICHIGAN IRISH MUSIC FESTIVAL, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP14/05-06

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, to adopt the License Agreement with the Michigan Irish Music Festival to provide a license for the use of Heritage Landing Friday, September 12 through Sunday, September 14, 2014 for the Michigan Irish Music Festival, and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

2014-197 **ADOPT THE LICENSE AGREEMENT WITH SALUTE MUSKEGON, INC., TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING FRIDAY AND SATURDAY, JULY 4 & 5, 2014 FOR THE "HERE'S TO THE HEROES" EVENT, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP14/05-07

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, to adopt the License Agreement with Salute Muskegon, Inc., to provide a license for the use of Heritage Landing Friday and Saturday, July 4 & 5, 2014 for the "Here's to the Heroes" event, and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

2014-198 **APPROVE A LEASE, EXPIRING ON DECEMBER 31, 2015, BETWEEN THE COUNTY AND SKYWEST AIRLINES, INC. (SKYWEST) IN FURTHERANCE OF SKYWEST'S INTENT TO CONTINUE TO PROVIDE COMMERCIAL AIRLINE SERVICE**

TR14/05-15

The Transportation Committee recommends, moved by Commissioner Sabo, seconded by Commissioner Nash, to approve a lease, expiring on December 31, 2015, between the County and SkyWest Airlines, Inc. (SkyWest) in furtherance of SkyWest's intent to continue to provide commercial airline service.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

2014-199 **APPROVE CONTRACT NO. 2014-0450 BETWEEN THE COUNTY AND MDOT AERONAUTICS, PROVIDING \$2,000 IN FUNDS TO OFFSET AIRCRAFT RESCUE AND FIRE FIGHTING PERSONNEL TRAINING COSTS, AND FURTHER AUTHORIZE THE CLERK TO PREPARE AND EXECUTE THE REQUIRED RESOLUTION**

TR14/05-16

The Transportation Committee recommends, moved by Commissioner Sabo, seconded by Commissioner Nash, to approve Contract No. 2014-0450 between the County and MDOT Aeronautics, providing \$2,000 in funds to offset Aircraft Rescue and Fire Fighting personnel training costs, and further authorize the Clerk to prepare and execute the required resolution.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

2014-200 **APPROVE A PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH THE AIRPORT'S ENGINEER, PREIN & NEWHOF, IN THE AMOUNT OF \$28,500, THE INTENT OF WHICH IS TO IDENTIFY OBSTRUCTIONS TO THE AIRPORT'S RUNWAY APPROACH SURFACES, WITH THE COUNTY'S 2.5% SHARE OF THE PROJECT TO BE \$713**

TR14/05-17

The Transportation Committee recommends, moved by Commissioner Sabo, seconded by Commissioner Nash, to approve a Professional Engineering Services Agreement with the Airport's Engineer, Prein & Newhof, in the amount of \$28,500, the intent of which is to identify obstructions to the Airport's runway approach surfaces, with the County's 2.5% share of the project to be \$713.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski , Rillastine Wilkins

Motion Carried

2014-201 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$26,407,220.56 COVERING THE PERIOD OF APRIL 19, 2014 THROUGH MAY 9, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/05-50

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve payment of the accounts payable of \$26,407,220.56 covering the period of April 19, 2014 through May 9, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

2014-202 **APPROVE THE ATTACHED TRUTH IN TAXATION PUBLIC HEARING SCHEDULE AND TO ADOPT THE ATTACHED RESOLUTION SETTING JUNE 10, 2014 AS THE DATE FOR THE TRUTH IN TAXATION PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING AND RECEIVING TESTIMONY REGARDING THE PROPOSED TENTATIVE LEVY OF 5.6984 MILLS FOR MUSKEGON COUNTY GENERAL OPERATING IN JULY 2014, THE PROPOSED TENTATIVE LEVY OF 0.3221 MILLS FOR LAKESHORE MUSEUM CENTER OPERATING IN DECEMBER 2014, THE PROPOSED TENTATIVE LEVY OF 0.0752 MILLS FOR DEPARTMENT OF VETERANS AFFAIRS OPERATING IN DECEMBER 2014, THE PROPOSED TENTATIVE LEVY OF 0.3000 MILLS FOR MUSKEGON COUNTY CENTRAL DISPATCH OPERATING IN DECEMBER 2014, AND THE PROPOSED TENTATIVE LEVY OF 0.2600 MILLS FOR QUALITY OF LIFE BOND REPAYMENT IN DECEMBER 2014**

WM14/05-51

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the attached Truth in Taxation public hearing schedule and to adopt the attached resolution setting June 10, 2014 as the date for the Truth In Taxation public hearing for the purpose of discussing and receiving testimony regarding the proposed tentative levy of 5.6984 mills for Muskegon County general operating in July 2014, the proposed tentative levy of 0.3221 mills for Lakeshore Museum Center operating in December 2014, the proposed tentative levy of 0.0752 mills for Department of Veterans Affairs operating in December 2014, the proposed tentative levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2014, and the proposed tentative levy of 0.2600 mills for Quality of Life Bond repayment in December 2014. (see attached)

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

2014-203 **AWARD RFP14-2117 FOR WORKFORCE DEVELOPMENT CONSULTING SERVICES TO NORTHCOAST ADMINISTRATIVE CONSULTANTS, INC.**

WM14/05-52

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to award RFP14-2117 for Workforce Development Consulting Services to Northcoast Administrative Consultants, Inc.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Terry Sabo, Robert Scolnik, Kenneth Mahoney

No: Charles Nash

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

2014-204 **APPROVE THE SHERIFF'S OFFICE TO APPLY FOR AND ACCEPT A MULTI-JURISDICTIONAL YOUTH ALCOHOL ENFORCEMENT GRANT FROM THE MICHIGAN STATE POLICE OHSP DIVISION IN THE AMOUNT OF \$10,000.00**

WM14/05-53

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the Sheriff's Office to apply for and accept a multi-jurisdictional Youth Alcohol Enforcement grant from the Michigan State Police OHSP Division in the amount of \$10,000.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

2014-205 **APPROVE THE PURCHASE OF THE SHERIFF MARINE 23 FT. BOAT WITH TRAILER FROM LECO CORPORATION (DBA: PIER 33 MARINA) AND TO OFFSET THE COST DIFFERENCE WITH THE SALE OF TWO AGING FLEET VESSELS**

WM14/05-54

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the purchase of the Sheriff marine 23 ft. boat with trailer from Leco Corporation (dba: Pier 33 Marina) and to offset the cost difference with the sale of two aging fleet vessels.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Kenneth Mahoney

No: None

Excused: James Derezinski, Rillastine Wilkins

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Mahoney reminded everyone about the following events this weekend:

- A. USS LST 393 Veteran's Museum Open House: Thursday, May 22nd, 5:30 p.m.
- B. Farmers' Market Grand Opening Celebration, Saturday, May 24th

2014-206 **SUSPEND THE RULES TO ALLOW PUBLIC COMMENT FROM MR. BRIAN HARRIS**

Moved by Commissioner Cross, seconded by Commissioner Hughes, to suspend the rules to allow public comment from Mr. Brian Harris.

Voice vote

Motion Carried

Brian Harris, Detective with Muskegon County Sheriff and Vice President of the local Fraternal Order of Police (FOP) lodge, noted the FOP entered into an agreement with the Muskegon County Board of Commissioners in May of 1999 providing for the County to purchase a bronze sculpture commemorating police officers of Muskegon County killed in the line of duty, with payments of \$3,500 each year. At the ceremony last week, the FOP was proud to present to Chairman Mahoney a check for \$20,999 to pay off that debt six payments and five years early.

Chairman Mahoney stated it was an honor for the County to be able to do that for the fallen heroes and those officers that serve now and in the future.

2014-207 **APPOINT I. JOHN SNIDER TO COMPLETE THE VACANT AT LARGE POSITION ON THE LAND BANK FAST TRACK AUTHORITY (TERM EXPIRES 12/31/2014)**

The Chairman recommends, moved by Commission Engle, seconded by Commissioner Scolnik, to appoint I. John Snider to complete the vacant at large position on the Land Bank Fast Track Authority (term expires 12/31/2014).

Voice vote

Motion Carried

2014-208 **AUTHORIZE THE BOARD CHAIR TO SOLICIT REQUESTS FOR PROPOSALS FROM PROFESSIONAL SEARCH ADVISORS TO CONDUCT A NATIONAL SEARCH FOR QUALIFIED APPLICANTS TO SERVE AS THE NEXT COUNTY ADMINISTRATOR**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Hughes, to authorize the Board Chair to solicit requests for proposals from professional search advisors to conduct a national search for qualified applicants to serve as the next County Administrator.

Voice vote

Motion Carried

Commissioner Hughes reported that the West Michigan Shoreline Regional Development Commission (WMSRDC) has filled their vacant Administrator position with Erin Kuhn. Chairman Mahoney noted this is a good choice.

ADMINISTRATOR'S REPORT

There was no Administrator's Report.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

County Clerk Nancy A. Waters introduced Probate Court Administrator/Probate Register Craig Monette and Chief Deputy County Clerk Marcia L. Wilkes and distributed information regarding an agreement to transfer probate files from the Clerk's Circuit Court Records office on the 6th floor to the Probate Court office on the 5th floor. It was noted this has been in development for some time and was no small task but is the 1st step in collaboration with Circuit Court Records and the Courts. (see attachment)

Commissioner Nash announced a car wash fundraiser for the U-Turn program to give the students in this program the opportunity to attend a field trip.

Commissioner Hughes noted that Sunday, May 25th, is the Lost Boat ceremony at the USS Silversides Submarine Museum at 1346 Bluff Street, Muskegon, MI 49441, ceremony from 11 a.m. to 1 p.m. with a public picnic to follow.

Commission Hughes also noted that this weekend is the National Sport Launch at the Muskegon County Wastewater facility at 698 North Maple Island Road. For more information go to: <http://www.mmarocket.com/Events.html>

2014-209 **MOVED TO ADJOURN AT 4:32 P.M.**

Voice vote

Motion Carried

Meeting adjourned at 4:32 p.m.

Nancy A. Waters, County Clerk

NAW/jp

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE Ways & Means		BUDGETED NON-BUDGETED PARTIALLY BUDGETED	
REQUESTING DEPARTMENT Finance & Management	COMMITTEE DATE 5/20/14	REQUESTOR SIGNATURE Heath Kaplan	
<p>SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)</p> <p>Two factors are considered in determining whether a Truth In Taxation Public Hearing is needed. The first is if the "Truth In Taxation" fraction, as required to be calculated by MCL 211.24e, is less than 1.0000. This fraction consists of the 2013 Muskegon County taxable value (less applicable taxable value losses) divided by the 2014 Muskegon County taxable value (less applicable taxable value additions). For the tax year 2014, this fraction is 1.0023, thereby slightly exceeding 1.0000. Therefore, from this perspective, a Truth In Taxation Public Hearing is not required for this year.</p> <p>The second factor (which is only applicable to the Muskegon County operating levy) that is considered in determining whether a Truth In Taxation Public Hearing is needed is the use of Convention Facilities Tax (Liquor Tax) and Cigarette Tax monies for their respective intended purposes. This year, as was also the case for last year, this second factor does require the need for a Truth In Taxation Public Hearing. Generally speaking, a public hearing needs to be held to discuss the intended uses of Liquor Tax and Cigarette Tax monies, thereby enabling the county to use these monies for their intended purposes and therefore also allowing the use of the same county operating levy as last year. If a public hearing is not held this year, the county would be required to use the Liquor Tax and Cigarette Tax monies, not for their intended uses, but for regular county operations with an associated reduction in the county's operating levy.</p> <p>This motion requests the approval of the attached FY2014 Truth In Taxation public hearing schedule and the adoption of the attached resolution which sets the Truth In Taxation public hearing date as June 10, 2014 at 4:00 p.m. at the Muskegon County Hall of Justice, 4th floor Board of Commissioners Room, located at 990 Terrace Street, Muskegon, MI, 49442. The resolution also provides for a proposed levy for the annual Quality of Life Bond debt repayment, which was voter approved and is not subject to Truth In Taxation requirements.</p>			
<p>SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)</p> <p>I move to approve the attached Truth In Taxation public hearing schedule and to adopt the attached resolution setting June 10, 2014 as the date for the Truth In Taxation public hearing for the purpose of discussing and receiving testimony regarding the proposed tentative levy of 5.6984 mills for Muskegon County general operating in July 2014, the proposed tentative levy of 0.3221 mills for Lakeshore Museum Center operating in December 2014, the proposed tentative levy of 0.0752 mills for Department of Veterans Affairs operating in December 2014, the proposed tentative levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2014, and the proposed tentative levy of 0.2600 mills for Quality of Life Bond repayment in December 2014.</p>			
ADMINISTRATIVE ANALYSIS (AS APPLICABLE)			
<u>HUMAN RESOURCES ANALYSIS:</u>		<u>FINANCE & MANAGEMENT ANALYSIS:</u>	
<u>CORPORATE COUNSEL ANALYSIS:</u>		<u>ADMINISTRATOR RECOMMENDATION:</u>	
<p>If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee</p> <div style="border: 1px solid black; width: 150px; margin: 0 auto; padding: 5px; display: inline-block;">-NA-</div>			
AGENDA DATE:	AGENDA NO.:	BOARD DATE:	PAGE NO.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
 FY2014
 TRUTH-IN-TAXATION HEARING SCHEDULE

DATE	MEETING	
May 20	Ways & Means	Request authorization for Truth-in-Taxation Public Hearing
May 22	Full Board	Approve authorization for Truth-in-Taxation Public Hearing
June 3		Deadline for the public hearing notice to be published in the Muskegon Chronicle
June 5	Ways & Means	Request authorization to approve the 2014 millage rates
June 10	Full Board	Truth-in-Taxation Public Hearing Board approves 2014 millage rates

RESOLUTION

WHEREAS, Michigan Compiled Law (MCL), Section 211.24e (“Truth In Taxation”) provides that without specific action taken by the Muskegon County Board of Commissioners, the Board of Commissioners shall not levy ad valorem property taxes for Muskegon County general operating, Lakeshore Museum Center operating, Department of Veterans Affairs operating and Muskegon County Central Dispatch operating purposes for the ensuing fiscal year that yields an amount more than the sum of the taxes levied at the base rate on additions within Muskegon County for the ensuing fiscal year plus an amount equal to the taxes levied for Muskegon County general operating, Lakeshore Museum Center operating, Department of Veterans Affairs operating and Muskegon County Central Dispatch operating purposes for the concluding fiscal year on existing property; and

WHEREAS, Michigan Compiled Law (MCL), Section 211.24e (“Truth In Taxation”) provides that estimated Convention Facilities (“Liquor Tax”) collections of \$1,419,930 and Cigarette Tax collections of \$5,785 be included in the Truth In Taxation proceedings; and

WHEREAS, said MCL, Section 211.24e provides that the Muskegon County Board of Commissioners may approve the levy of an additional millage rate, within its present authorized or proposed millage rate, only after providing certain public notice and holding a public hearing for the purpose of receiving testimony and discussing the levy of an additional millage rate for the ensuing fiscal year; and

WHEREAS, the Muskegon County Board of Commissioners has been advised by the Muskegon County Equalization Director that the state equalized taxable valuation for Truth In Taxation purposes for the 2014 tax year for property located within Muskegon County is \$4,257,442,624; and

WHEREAS, based upon the 2014 state equalized taxable valuation of Muskegon County, without said public hearing, tax levies would be limited to 5.3766 mills for Muskegon County general operating, 0.3221 mills for Lakeshore Museum Center operating, 0.0752 mills for Department of Veterans Affairs operating and 0.3000 mills for Muskegon County Central Dispatch operating; and

WHEREAS, the Muskegon County Board of Commissioners are aware of the financial circumstances of Muskegon County, including estimated expenditures, estimated revenues and the state equalized taxable valuation of property located within Muskegon County and, determined that the levy of an additional millage rate will be necessary to ensure the sound financial management of the various operations and services of Muskegon County; and

WHEREAS, the Muskegon County Board of Commissioners, pursuant to MCL, Section 211.34d (“Headlee”) and MCL, Section 211.24e (“Truth In Taxation”) propose a tentative levy of not more than 5.6984 mills for Muskegon County general operating in

July 2014, which includes an additional millage rate of 0.3218 mills, a tentative levy of not more than 0.3221 mills for Lakeshore Museum Center operating in December 2014, which includes an additional millage rate of 0.0000 (zero) mills, a tentative levy of not more than 0.0752 mills for Department of Veterans Affairs operating in December 2014, which includes an additional millage rate of 0.0000 (zero) mills, a tentative levy of not more than 0.3000 mills for Muskegon County Central Dispatch operating in December 2014, which includes an additional millage rate of 0.0000 (zero) mills and a Quality-of-Life bond repayment levy of 0.2600 mills in December 2014.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A public hearing shall be held on June 10, 2014 at 4:00 p.m. at the Muskegon County Hall of Justice, 4th floor Board of Commissioners room, located at 990 Terrace Street, Muskegon, MI, 49442, for the purpose of receiving testimony and discussing the proposed ad valorem property tax levies.
2. The County Clerk is hereby authorized and directed to publish notice of such public hearing, said notice to be substantially in the form of the attached notice, in a newspaper of general circulation within Muskegon County. The notice shall be published not less than six (6) days before the public hearing date and shall comply with all requirements of MCL, Section 211.24e.
3. The County Clerk is hereby authorized and directed to send timely written notice of the time, date, and place of the public hearing to all newspapers of general circulation within Muskegon County.
4. The County Clerk shall post notice of the public hearing in compliance with the Michigan Open Meetings Act.
5. Not more than ten (10) days after the public hearing on June 10, 2014, the Muskegon County Board of Commissioners may authorize a maximum total levy of 5.6984 mills for Muskegon County general operating in July 2014, which includes an additional millage rate of 0.3218 mills, a maximum total levy of 0.3221 mills for Lakeshore Museum Center operating in December 2014, which includes an additional millage rate of 0.0000 (zero) mills, a maximum total levy of 0.0752 mills for Department of Veterans Affairs operating in December 2014, which includes an additional millage rate of 0.0000 (zero) mills, a maximum total levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2014, which includes an additional millage rate of 0.0000 (zero) mills and a Quality-of-Life bond repayment levy of 0.2600 mills in December 2014.

Notice of Public Hearing On Increasing Property Taxes

The County Board of Commissioners of the County of Muskegon will hold a public hearing on a proposed increase of 0.3218 mills in the operating tax millage rates (0.3218 mills increase for Muskegon County operating, 0.0000 (zero) mills increase for Lakeshore Museum Center operating, 0.0000 (zero) mills increase for Department of Veterans Affairs operating and 0.0000 (zero) mills increase for Muskegon County Central Dispatch operating) to be levied in 2014.

This annual procedure required by the State of Michigan takes into account the effect of inflation on Muskegon County's state equalized taxable value as well as allowing Muskegon County to use Liquor Tax and Cigarette Tax revenues for their intended purposes. Resulting revenues will allow continued sound financial management of the various operations and services Muskegon County provides to its residents.

The hearing will be held on Tuesday, June 10, 2014 at 4:00 p.m. at the Muskegon County Hall of Justice, 4th floor Board of Commissioners room, located at 990 Terrace Street, Muskegon, MI 49442.

Action on the proposed additional millage rate will occur at the same meeting on Tuesday, June 10, 2014 after the public hearing.

If adopted, the proposed additional millage will increase operating revenues from ad valorem property taxes 5.27% over such revenues generated by levies permitted without holding a hearing. If the proposed additional millage rate is not approved the operating revenue will decrease by 4.43% over the preceding year's revenue.

The taxing unit publishing this notice, and identified below, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

This notice is published by :

County of Muskegon
County Administrator's Office
990 Terrace Street, Muskegon, MI 49442
(231) 724-6520

publish: Sunday, June 1, 2014 and Tuesday, June 3, 2014

MUSKEGON COUNTY EQUALIZATION DEPARTMENT

L-4034 (Rev. 4-95)

**2014 MILLAGE REDUCTION FRACTION CALCULATIONS WORKSHEET
excluding Renaissance Parcels and Senior / Disable Family Housing PILOTs**

Michigan Department of Treasury

County: MUSKEGON	Taxing Jurisdiction:	COUNTY OF MUSKEGON
2013 Total Taxable Value	(TV)	4,231,738,358
2013 Losses		71,158,924
2014 Additions		106,301,868
2014 Total Taxable Value Based on SEV	(TV SEV)	4,257,442,624
2014 Total Taxable Value Based on Assessed Value	(TV AV)	4,257,442,624
2014 Total Taxable Value Based on County Equalized Value	(TV CEV)	4,257,442,624
2014 Inflation Rate	(IR)	1.60%

1. Section 211.34d, MCL, "Headlee" (for each unit of local government).
A Millage reduction fraction shall not exceed 1.0000 MCL 211.34d(7)

(2013 Total Taxable Value	-	Losses)	x	Inflation Rate			
4,231,738,358	-	71,158,924	x	1.016	=	4,227,148,705	1.0183
4,257,442,624	-	106,301,868			=	4,151,140,756	2014 Millage Reduction Fraction (Headlee)
(2014 Total TV	-	Additions)					

- 2a. Section 211.34, MCL, "Truth In Assessing" (for cities and townships if SEV exceeds AV for 2014 only).
(The Truth in Assessing Millage Rollback Fraction SHALL NOT exceed 1.0000)

2014 Total TV based on AV for all classes							
4,257,442,624			=	4,257,442,624		NA	
4,257,442,624			=	4,257,442,624		2014 Rollback Fraction (Truth In Assessing)	
2014 Total TV based on SEV for all classes							

- 2b. Section 211.34, MCL, "Truth In County Equalization"(for villages, counties and authorities if SEV exceeds CEV for 2014 only).
(The Truth in County Equalization Millage Rollback Fraction SHALL NOT exceed 1.0000)

2014 Total TV based on CEV for all classes							
4,257,442,624			=	4,257,442,624		1.0000	
4,257,442,624			=	4,257,442,624		2014 Rollback Fraction (Truth In County Equalization)	
2014 Total TV based on SEV for all classes							

3. Section 211.24e, MCL, "Truth In Taxation"(for each taxing jurisdiction that levied more than 1 mill for operating purposes in 2014 only).

(2013 Total Taxable Value	-	Losses)					
4,231,738,358	-	71,158,924			=	4,160,579,434	1.0023
4,257,442,624	-	106,301,868			=	4,151,140,756	Base Tax Rate Fraction (Truth in Taxation)
(2014 Total TV	-	Additions)					

ALSO MINUS CONVENTION/LIQUOR/CIGARETTE TAX REVENUE

Convention /Liquor/Cigarette Tax Revenue(CLCTR)							
1,425,715			=	1,425,715		0.3349	
4,257,442,624			=	4,257,442,624		(CLCTR)	
2014 Total TV based on SEV							

NOTE: The truth in taxation BTRF is independent from the cumulative Millage reductions provided by sections 211.34d and 211.34. The Base Tax Rate equals the BTRF X 2013 Operating Rate levied.

ORIGINAL TO: County Clerk
COPY TO: Equalization Department
COPY TO: Each Township or City Clerk

2014 TAX RATE REQUEST (This form must be completed and submitted on or before October 1, 2014)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County MUSKEGON	2014 Taxable value as of 'Final State Equalization', towards the end of May 4,257,442,624
Local Government Unit MUSKEGON COUNTY	For LOCAL School Districts: 2014 Taxable value of NON-Homestead and Non-Qualified Agricultural Properties If a millage is Levied Against Them.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119.

The following tax rates have been authorized for levy on the 2014 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2013 Millage Rate Permanently Reduced by MCL 211.34d	2014 Current Year Millage Reduction Fraction	2014 Millage Rate Permanently Reduced by MCL 211.34d	2014 Sec 211.34 Millage Rollback Fraction	2014 Maximum Allowable Millage Levy *	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Allocated	Operating	11/5/1974	6.2000	5.6984	1.0000	5.6984	1.0000	5.6984	5.6984		Fixed
Voted	Oper/Museum	5/3/2011	0.3250	0.3221	1.0000	0.3221	1.0000	0.3221		0.3221	12/31/2020
Voted	Oper/Veterans	8/5/2008	0.0770	0.0752	1.0000	0.0752	1.0000	0.0752		0.0752	12/31/2018
Voted	Bond Quality of Life	11/7/1995	0.4700	N/A	N/A	N/A	N/A	0.4700		0.2600	Until Debt Paid
Voted	Central Dispatch	11/4/2008	0.3000	0.3000	1.0000	0.3000	1.0000	0.3000		0.3000	12/31/2015
TOTALS			7.3720					6.8657	5.6984	0.9573	

Prepared by Donna B. Stokes	Title Equalization Director	Date
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As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e and 211.34 for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3)

<input checked="" type="checkbox"/> Clerk <input type="checkbox"/> Secretary	Signature Nancy A. Waters	Type Name Nancy A. Waters	Date
<input checked="" type="checkbox"/> Chairperson <input type="checkbox"/> President	Signature Kenneth Mahoney	Type Name Kenneth Mahoney	Date

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9.

The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

IMPORTANT: See instructions on the reverse side regarding where to find the millage rate used in column (6)

ORIGINAL TO: County Clerk
COPY TO: Equalization Department
COPY TO: Each Township or City Clerk

2014 TAX RATE REQUEST (This form must be completed and submitted on or before October 1, 2014)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County MUSKEGON	2014 Taxable value as of 'Final State Equalization', towards the end of May 4,257,442,624
Local Government Unit MUSKEGON COUNTY	For LOCAL School Districts: 2014 Taxable value of NON-Homestead and Non-Qualified Agricultural Properties If a millage is Levied Against Them.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2014 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2013 Millage Rate Permanently Reduced by MCL 211.34d	2014 Current Year Millage Reduction Fraction	2014 Millage Rate Permanently Reduced by MCL 211.34d	2014 Sec 211.34 Millage Rollback Fraction	2014 Maximum Allowable Millage Levy *	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Allocated	Operating	11/5/1974	6.2000	5.6984	1.0000	5.6984	1.0000	5.6984	5.6984	0.0000	Fixed

BTR calculations for Convention / Liquor / Cigarette revenue - Allocated millage only

2013 Total Millage Rate	5.6984		
2014 Truth in Taxation Rate Fraction	1.0023		2014 Total Operation Millage with Public Hearing/UBAA 5.6984
2014 Millage before/Convention - Liquor-Cigarette Revenue	5.7115	\$24,316,383	
2014 Truth in Taxation +Convention-Liquor-Cigarette Revenue	0.3349		2014 Monies with Public Hearing/UBAA \$24,260,611
2014 Total Operation Levy w/o UBBA or Public Hearing	5.3766	\$22,890,566	

MILLAGE SUMMARY

	2013 Millage	2014 BTR	2014 Revenue W/O Hearing	2014 CLCTR	2014 Adjusted BTR	2014 ADJ Revenue W/O Hearing	2014 Millage With Hearing	2014 Revenue With Hearing
Operating - Allocated	5.6984	5.7115	24,316,383	0.3349	5.3766	22,890,566	5.6984	24,260,611
Operating - Museum	0.3221	0.3228	1,374,302		0.3228	1,374,302	0.3221	1,371,322
Operating - Veterans	0.0752	0.0753	320,585		0.0753	320,585	0.0752	320,159
Operating-Central Dispatch	0.3000	0.3006	1,279,787		0.3006	1,279,787	0.3000	1,277,232
OPERATING MILLAGES	6.3957	6.4102	27,291,057		6.0753	25,865,240	6.3957	27,229,324
Bond - Quality of Life	0.3000	0.2600	1,106,935		0.2600	1,106,935	0.2600	1,106,935
GRAND TOTAL	6.6957	6.6702	28,397,992		6.3353	26,972,175	6.6557	28,336,259

Note: Base Tax Rate (BTR) - represents prior years actual millage rate multiplied by the 2014 Truth in Taxation Multiplier of 1.0023 for all operating millages. The Truth in Taxation Multiplier does not apply to bonded indebtedness, the BTR listed above is the 2014 millage requested for retiring the 'Quality of Life' bond.

TRANSFER OF ALL ANCILLARY CASES
FROM THE MUSKEGON COUNTY CIRCUIT COURT RECORDS OFFICE (CCR)
TO THE MUSKEGON COUNTY PROBATE COURT

History

In approximately 2004, all “ancillary” files (i.e., files which had a corresponding “family court” case) were slowly transferred from the Muskegon County Probate Court to the Muskegon County Circuit Court Records Office. These case types are all entered under the PROBATE JIS System. Pursuant to MCR 8.117 (C)(2), these case types include, but are not limited to: LG, GM, CY. It is estimated that these files total approximately 600 cases per year in Muskegon, and are almost 1,200 in total.

Present Process

Presently the process for any of these cases is as follows for a customer:

1. Go to Probate Court on the 5th floor to obtain paperwork.
2. Complete the paperwork and return it to Probate Court on the 5th floor. Probate Court staff checks to see if it is an ancillary case or a Probate case.
3. Customer then takes the paperwork to the 3rd floor for approval.
4. Customer returns and picks up paperwork from 3rd floor and brings it to the 6th floor to file.
5. Friend of the Court Staff or Probate Court staff performs the I-Chat check on the proposed guardian or conservator.
6. Circuit Court Records assigns a case number and a judge and accepts the filing fee. (As Circuit Court Records has no access to placing the fee on the computer with the actual case, it is placed on the Circuit Court JIS system as a summons and complaint, but as a miscellaneous).
7. Customer must return to the assigned judge’s office to obtain a hearing date.
8. Customer must file the notice of hearing on 6th floor, Circuit Court Records.
9. Circuit Court Records staff performs the data entry for all these case types and imaging of the following case types only: GM, LG (not CY).

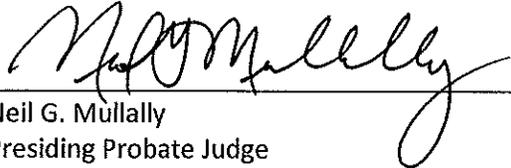
The “ancillary” files shall be transferred to the Muskegon County Probate Court immediately.

The process for the customer would be a one-stop shop. Customers would go to the 5th floor, complete the paperwork, file the paperwork, and obtain their court date. Probate Court staff would be responsible for the creation of the file, all data entry, all filing, scanning, and handling of all “ancillary” files.

The transfer of the ancillary files shall take place as soon as practicable and agreed upon by the two departments and in the following manner:

1. Probate Court shall run a list of all ancillary files which were opened from January 1, 2006 to the present date and forward that list to the Circuit Court Records Supervisor. These cases would be in the Circuit Court Records vault.
2. Additionally, Probate Court shall run a separate list of ancillary files which were opened from January 1, 2002 to January 1, 2006. These files will be in off-site storage at Kent Records.
3. The Probate Court will review upcoming matters (approximately 150) with family court judges in order to transfer all open cases by May, 2014.
4. Circuit Court Records will pull all remaining ancillary files from the Circuit Court Records vault and will box them numerically. Circuit Court Records will transfer these files to the Probate Court by June 1, 2014.
5. Circuit Court Records will also contact Kent Records Storage and request that all "ancillary" files which are in off-site storage under the County Clerk be forwarded to the Muskegon County Probate Court. This will be accomplished in June, 2014.

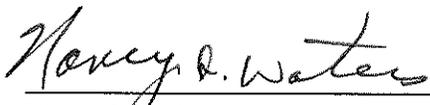
The Chief Probate Judge and the County Clerk believe that such a transfer will benefit the customers receiving service, as well as make the process much more efficient for all departments currently involved.


Neil G. Mullally
Presiding Probate Judge

Date: MAY 20, 2014


Craig L. Monette
Probate Court Administrator

Date: 5-20-2014


Nancy A. Waters
County Clerk/Clerk of the Court

Date: May 20, 2014


Marcia L. Wilkes
Chief Deputy County Clerk/CCR Supervisor

Date: 5-20-14

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
Marvin Engle
Susie Hughes
Kenneth Mahoney
Charles Nash*

*Terry Sabo
Robert Scolnik
Rillastine R. Wilkins
District 7 - Vacant*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, June 10, 2014
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Rillastine Wilkins

Excused: Robert Scolnik

Also Present: Bonnie B. Hammersley, County Administrator,
Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk,
Doug Hughes, Corporate Counsel

2014-210 **APPROVAL OF THE AGENDA**

Moved by Commissioner Nash, seconded by Commissioner Cross, to approve the agenda.

Voice vote

Motion Carried

2014-211 **APPROVE MINUTES OF TUESDAY, MAY 22, 2014**

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the minutes of Tuesday, May 22, 2014.

Voice vote

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

There was no public comment on an agenda item.

2014-212 **OPEN PUBLIC HEARING RE: TRUTH IN TAXATION**

Moved by Commissioner Cross, seconded by Commissioner Hughes, to open the Public Hearing Re: Truth in Taxation.

Voice vote

Motion Carried

The Administrator and County Clerk reported that there were no verbal or written communications regarding the Public Hearing Re: Truth in Taxation.

2014-213 **CLOSE PUBLIC HEARING RE: TRUTH IN TAXATION**

Moved by Commissioner Cross, seconded by Commissioner Wilkins, to close the Public Hearing Re: Truth in Taxation.

Voice vote

Motion Carried

**PRESENTATION-WEST MICHIGAN ENFORCEMENT TEAM (WEMET) ANNUAL REPORT
D/F/LT. ANDY FIAS, MICHIGAN STATE POLICE**

D/F/Lt. Andy Fias, WEMET Commander since December, 2013, noted he had been team leader in Muskegon Since 2007 so has been involved with Muskegon County for some time. Commander Fias thanked Commissioner Wilkins and Administrator Hammersley for their contributions to WEMET and noted Administrator Hammersley will be missed. Following Commander Fias's report, discussion ensued. Commissioner Cross thanked the WEMET team for their work in Muskegon County.

COMMUNICATION

The following communication item was received by Commissioners for information purposes and placed on file:

- Alger County Resolution #2014-15: Opposition to Development of Underground Nuclear Waste Facility Near Kincardine, Ontario

COMMITTEE/BOARD REPORTS

2014-214 **AUTHORIZE STAFF TO APPLY FOR \$75,000 IN FUNDING FOR VETERANS TREATMENT COURT FROM THE MICHIGAN STATE COURT ADMINISTRATORS OFFICE AND AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN THE ELECTRONIC GRANT APPLICATION**

CPS14/06-19

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Hughes, to authorize staff to apply for \$75,000 in funding for Veterans Treatment Court from the Michigan State Court Administrators Office and authorize the County Administrator to sign the electronic grant application.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-215 **AUTHORIZE THE CIRCUIT COURT, FAMILY DIVISION TO ENTER INTO AN AGREEMENT WITH THE MUSKEGON COUNTY YMCA TO PROVIDE SUMMER EVENING RECREATIONAL PROGRAMMING FOR YOUTH INVOLVED WITH THE JUVENILE DIVISION**

CPS14/06-20

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Hughes, to authorize the Circuit Court, Family Division to enter into an agreement with the Muskegon County YMCA to provide summer evening recreational programming for youth involved with the Juvenile Division.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-216 **AWARD CATHOLIC CHARITIES TO PROVIDE COGNITIVE BEHAVIORAL SERVICES IN THE COMMUNITY AND AUTHORIZE THE COUNTY BOARD CHAIR TO SIGN THE CONTRACT FOR SERVICES FOR FISCAL YEAR 2014 WITH THE OPTION TO RENEW FOR TWO SUBSEQUENT YEARS DEPENDING ON AVAILABILITY OF GRANT FUNDING**

CPS14/06-21

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Hughes, to award Catholic Charities to provide cognitive behavioral services in the community and authorize the County Board Chair to sign the contract for services for fiscal year 2014 with the option to renew for two subsequent years depending on availability of grant funding.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-217 **AWARD KELLY SADLER TO PROVIDE COGNITIVE BEHAVIORAL SERVICES IN THE MUSKEGON COUNTY JAIL AND AUTHORIZE THE COUNTY BOARD CHAIR TO SIGN THE CONTRACT FOR SERVICES FOR FISCAL YEAR 2014 WITH THE OPTION TO RENEW FOR TWO SUBSEQUENT YEARS DEPENDING ON AVAILABILITY OF GRANT FUNDING**

CPS14/06-22

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Hughes, to award Kelly Sadler to provide cognitive behavioral services in the Muskegon County Jail and authorize the County Board Chair to sign the contract for services for fiscal year 2014 with the option to renew for two subsequent years depending on availability of grant funding.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-218 **APPROVE THE SHERIFF'S OFFICE SELLING TWO (2) AGING PURSUIT CENTER CONSOLE BOATS WITH MOTORS AND TRAILERS VIA AN ONLINE E-COMMERCE SITE**

CPS14/06-23

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the Sheriff's Office selling two (2) aging Pursuit Center Console Boats with motors and trailers via an online e-Commerce site.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-219 **AUTHORIZE THE COMMUNITY MENTAL HEALTH (CMH) DIRECTOR TO SIGN A CONTRACT WITH KORI BISSOT FOR THE PROVISION OF CONSULTATION SERVICES AT CMH, AT A RATE OF \$75.00 PER HOUR, FOR NO MORE THAN TEN (10) HOURS PER WEEK, EFFECTIVE MAY 1, 2014, THROUGH JANUARY 31, 2015, WITH A MAXIMUM AMOUNT OF \$18,000.00 FOR THE CONTRACT**

HS14/06-31

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize the Community Mental Health (CMH) Director to sign a contract with Kori Bissot for the provision of Consultation Services at CMH, at a rate of \$75.00 per hour, for no more than ten (10) hours per week, effective May 1, 2014, through January 31, 2015, with a maximum amount of \$18,000.00 for the contract.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-220 **AMEND THE MENTAL HEALTH FY2104 BUDGET PROPOSED TO THE COUNTY OF MUSKEGON FROM \$64,357,613 UP TO \$66,390,310 FOR REVENUES AND FROM \$67,916,936 UP TO \$69,949,633 FOR EXPENDITURES, AND TO APPROVE COMMUNITY MENTAL HEALTH (CMH) PERSONNEL POSITION CHANGES LISTED ON THE CMH BUDGET AMENDMENT TO BE EFFECTIVE JUNE 11, 2014**

HS14/06-32

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to amend the Mental Health FY2104 budget proposed to the County of Muskegon from \$64,357,613 up to \$66,390,310 for revenues and from \$67,916,936 up to \$69,949,633 for expenditures, and to approve Community Mental Health (CMH) personnel position changes listed on the CMH Budget Amendment to be effective June 11, 2014.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-221 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN THE AMENDMENT #2 TO THE CONTRACT WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES, EFFECTIVE OCTOBER 1, 2014, WHICH EXTENDS THE CURRENT AGREEMENT THROUGH SEPTEMBER 30, 2015, AND INCREASES THE DOLLAR AMOUNT OF THE AGREEMENT BY \$2,000.00 TO A MAXIMUM OF \$56,300.00 FOR FY 2015**

HS14/06-33

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize the Community Mental Health Executive Director to sign the Amendment #2 to the contract with the Michigan Department of Human Services, effective October 1, 2014, which extends the current agreement through September 30, 2015, and increases the dollar amount of the Agreement by \$2,000.00 to a maximum of \$56,300.00 for FY 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-222 **POSTPONE THE ADOPTION OF THE MUSKEGON COUNTY ENVIRONMENTAL HEALTH REGULATIONS**

HS14/06-34

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to postpone the adoption of the Muskegon County Environmental Health Regulations.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-223 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$3,323,436.44 COVERING THE PERIOD OF MAY 10, 2014 THROUGH MAY 23, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/06-58

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to approve payment of the accounts payable of \$3,323,436.44 covering the period of May 10, 2014 through May 23, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-224 **AMEND THE GENERAL FUND FY14 BUDGET IN AN AMOUNT NOT TO EXCEED \$45,000 TO PROVIDE A LOAN FOR THE VETERAN'S PARK IMPROVEMENT PROJECT**

WM14/06-59

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to amend the General Fund FY14 Budget in an amount not to exceed \$45,000 to provide a loan for the Veteran's Park Improvement Project.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-225 **APPROVE THE ATTACHED 2014 CAPITAL IMPROVEMENT PROJECT APPROPRIATION AND THE RESOLUTION AUTHORIZING NOTICE OF INTENT TO ISSUE BONDS AND DECLARING INTENT TO REIMBURSE FOR EXPENDITURES**

WM14/06-60

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to approve the attached 2014 capital improvement project appropriation and the resolution authorizing notice of intent to issue bonds and declaring intent to reimburse for expenditures.

Chairman Mahoney noted Commission Scolnik had asked for clarity on the capital improvement requests in the future.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-226 **CHANGE THE REPORTING STRUCTURE OF THE COUNTY PARKS SYSTEM AND MOVE IT UNDER THE CONVENTION AND VISITORS BUREAU, MAKE THE RANGE ADJUSTMENT FOR THE COMMUNITY DEVELOPMENT DIRECTOR POSITION TO ND00035, AND CREATE THE POSITION OF PUBLIC WORKS TECHNICIAN NX00220 POSITION IN THE PUBLIC WORKS DEPARTMENT EFFECTIVE JUNE 11, 2014; WHEN THE PUBLIC WORKS TECHNICIAN POSITION BECOMES VACANT THE POSITION WILL BE DELETED**

WM14/06-61

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to change the reporting structure of the County Parks system and move it under the Convention and Visitors Bureau, make the range adjustment for the Community Development Director position to ND00035, and create the position of Public Works Technician NX00220 position in the Public Works Department effective June 11, 2014; when the Public Works Technician position becomes vacant the position will be deleted.

Commissioner Sabo asked if the water and other issues are in place for the transfer of responsibilities with these changes.

Administrator Hammersley stated, yes, and noted that Mr. Lukens has been meeting with other departments involved.

Commissioner Sabo noted John Warner, Public Works Director, has done well in the past and does not want this to reflect poorly on Mr. Warner.

Chairman Mahoney also noted that John Warner has done a good job with the Parks.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-227 **APPROVE THE OPERATING LEVY OF 5.6984 MILLS FOR MUSKEGON COUNTY TO BE LEVIED IN JULY 2014, THE OPERATING LEVY OF 0.3221 MILLS FOR THE LAKESHORE MUSEUM CENTER TO BE LEVIED IN DECEMBER 2014, THE OPERATING LEVY OF 0.0752 MILLS FOR THE DEPARTMENT OF VETERAN'S AFFAIRS TO BE LEVIED IN DECEMBER 2014, THE OPERATING LEVY OF 0.3000 MILLS FOR MUSKEGON COUNTY CENTRAL DISPATCH TO BE LEVIED IN DECEMBER 2014 AND THE DEBT REPAYMENT LEVY OF 0.2600 MILLS FOR THE QUALITY OF LIFE BOND ISSUANCE TO BE LEVIED IN DECEMBER 2014 AND TO AUTHORIZE THE MUSKEGON COUNTY CLERK AND THE CHAIR OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE ASSOCIATED FORMS REQUIRED BY THE STATE OF MICHIGAN WHICH WILL BE SUBMITTED TO THE STATE OF MICHIGAN BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM14/06-62

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to approve the operating levy of 5.6984 mills for Muskegon County to be levied in July 2014, the operating levy of 0.3221 mills for the Lakeshore Museum Center to be levied in December 2014, the operating levy of 0.0752 mills for the Department of Veteran's Affairs to be levied in December 2014, the operating levy of 0.3000 mills for Muskegon County Central Dispatch to be levied in December 2014 and the debt repayment levy of 0.2600 mills for the Quality of Life bond issuance to be levied in December 2014 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-228 **REORGANIZE THE HUMAN RESOURCES/EMPLOYMENT & TRAINING DEPARTMENT AS DETAILED ON THE ATTACHED DOCUMENT**

WM14/06-63

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to reorganize the Human Resources/Employment & Training Department as detailed on the attached document.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Mahoney invited everyone to the Farewell Reception for County Administrator Hammersley on Thursday, June 19th, 5:30 p.m. to 7:00 p.m. at the Convention & Visitors Bureau (610 W. Western Ave.)

Chairman Mahoney reminded Commissioners that the Board Planning Session will meet Tuesday, June 17th to 1:30 p.m., Room #205 Training Center (133 E. Apple Avenue) which will include Roberts Rules of Order discussion and Environmental Health Regulations.

Chairman Mahoney invited everyone to the Project Fresh Family Fun Day, Saturday, June 21st, 8 a.m. to 11:30 a.m., Muskegon County Public Health (209 E. Apple Avenue).

Chairman Mahoney noted there will be a second Expungement Clinic on Saturday, June 28th, 9 a.m. to 2 p.m. at the Training Center (133 E. Apple Avenue). Chairman Mahoney noted the first event was very well attended and hopes this event will be also, as it will benefit our citizens.

Chairman Mahoney noted this is the last Full Board meeting before Administrator Hammersley begins a new position in North Carolina and thanked Administrator Hammersley for her time here and her help to move Muskegon County forward.

Commission Nash noted the LCC Board will be discontinued as of October 1, 2014. The new LRP employee transfers and legacy cost details are still being resolved.

ADMINISTRATOR'S REPORT

Bonnie B. Hammersley, Muskegon County Administrator, March 30, 2009 – June 20, 2014, addressed the Board as follows:

“I would like to take this opportunity, at my last Full Board meeting to express my appreciation to you, Commissioners of Muskegon County, and your colleagues with whom I had the pleasure serving, and for the wonderful experience you have afforded me as your County Administrator.

When I accepted your offer of employment over 5 years ago, I could not have imagined all that has been accomplished as a result of the leadership that you exercised and the confidence that you bestowed on me. I know that I have become a better manager as a result, but more importantly, I know that Muskegon County citizens and residents have benefited greatly by your achievements and will benefit even more for years to come.

I had an opportunity to reflect recently on what you and your predecessors have accomplished these past 5 years. The list is too long to enumerate here, but I do think a few are particularly noteworthy and worthy of mention today.

On the financial side, Muskegon County, like other local governments across the state and nation, has been faced with major fiscal challenges over these several years. In FY 2010, the County faced a structural General Fund budget deficit of \$3.8 million, which has been whittled down to \$800,000 for the upcoming fiscal year, or an 80 percent reduction. Although we have been able to balance the budget each year, I am confident

that the County will return to structural balance in short order. All of this was made possible with the hard work of our functional budget teams, and the tough decisions made by you. You accomplished all of this without drawing down on the County's emergency reserve. Through your efforts, the County has been rewarded with a credit rating upgrade.

On the economic development front, you have taken some bold steps to bolster the local economy. Although some initiatives have not yet come to fruition, others are already paying dividends, including the hiring of a Community Development director, who is making progress by increasing tourism, which has resulted in significant accommodation tax receipts. In addition, the creation of the new Economic Development Coordinator position will reinforce the county's contribution to economic development. These are incremental improvements, when taken together, will position the County for a more diverse and stronger economy.

Internally, you have approved reorganizations and other initiatives that have streamlined operations, enhanced customer service and improved service levels. We are already seeing the benefits from county-wide acceptance of credit card payments, implementation of a new financial system, and implementation of energy savings performance contract. The cooperation of department heads, elected officials and County staff was integral to the success of these and other program improvements.

Last, but not least, you moved forward with two projects that have been on the drawing board for over 20 years –the construction of a new jail that will be completed in 2015, and the Juvenile Transition Center which will open their doors this fall. Those critical facilities, combined with creation of the new public defender program, will go a long way in strengthening the justice system in Muskegon County.

What I think I learned from my experience here is that no problem is unsolvable or no opportunity foregone, if you have employees, managers, department directors, elected officials, court administrators, and most importantly, a governing body like yourselves, who are willing to roll up your sleeves, set aside any differences and tackle the tough issues together. With that kind of teamwork and support, my job and that of my successors could not be more rewarding. And for that reason, I salute you and extend my heartfelt thanks for this enriching experience. I will miss you and this community. Thank you.

I look forward to saying my personal goodbyes to the employees and to you at the reception I am hosting at The Depot next Thursday evening at 5:30 pm. Again, thank you. (And, there will be cake.)”

OLD BUSINESS

Commissioner Sabo inquired about Board Committee appointments to fill the Commission District 7 vacancy. Chairman Mahoney noted the appointments will be forthcoming.

Commissioner Nash inquired about filling the Ways and Means Committee Chair as well.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

There was no public comment.

2014-229 **MOVED TO ADJOURN AT 4:29 P.M.**

Moved by Commissioner Nash, seconded by Commissioner Sabo, to adjourn at 4:29 p.m.

Voice vote

Motion Carried

Meeting adjourned at 4:29 p.m.

Nancy A. Waters, County Clerk

NAW/jp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, June 24, 2014

**RESOLUTION AUTHORIZING NOTICE OF INTENT
AND DECLARING INTENT TO REIMBURSE FOR EXPENDITURES**

COUNTY OF MUSKEGON
State of Michigan

Minutes of a regular meeting of the Board of Commissioners of the County of Muskegon, State of Michigan, held on June 10, 2014.

PRESENT: Commissioners: Benjamin Cross, Marvin Engle, Susie Hughes,
Kenneth Mahoney, Charles Nash, Terry Sabo, Rillastine Wilkins

EXCUSED: Commissioners: Robert Scolnik

The following preamble and resolution were offered by Commissioner Nash and supported by Commissioner Cross:

WHEREAS, the County of Muskegon (the "County") intends to issue general obligation limited tax bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), in one or more series, in an aggregate principal amount of not to exceed Twenty Five Million Dollars (\$25,000,000), for the purpose of paying the costs of acquiring and constructing various capital improvements in the County, including but not limited to, improvements to various County facilities, County Parks and wastewater system improvements, including related site improvements (the "Project"); and

WHEREAS, a notice of intent to issue the Bonds must be published before the issuance of the Bonds in order to comply with the requirements of Section 517 of Act 34; and

WHEREAS, the County intends at this time to state its intention to be reimbursed from proceeds of the Bonds for any expenditures undertaken by the County for the Project prior to issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The County Clerk is hereby authorized and directed to publish or cause to be published a notice of intent to issue the Bonds in the *Muskegon Chronicle*, a newspaper of general circulation in the County.

2. Said notice of intent shall be published as a display advertisement not less than one-quarter (1/4) page in size in substantially the following form:

NOTICE TO TAXPAYERS AND ELECTORS
OF THE COUNTY OF MUSKEGON, MICHIGAN
OF INTENT TO ISSUE BONDS
AND THE RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE that the County of Muskegon, State of Michigan (the “County”), intends to issue and sell its general obligation limited tax bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended, in one or more series, in an aggregate principal amount of not to exceed Twenty Five Million Dollars (\$25,000,000), for the purpose of paying the costs of acquiring and constructing various capital improvements in the County, including, but not limited to, improvements to various County facilities, County Parks and wastewater system improvements, including related site improvements (the “Project”).

SOURCE OF PAYMENT OF BONDS

THE PRINCIPAL OF AND INTEREST ON SAID BONDS SHALL BE PAYABLE from the general funds of the County lawfully available for such purposes property taxes levied within applicable statutory and constitutional limitations.

BOND DETAILS

THE BONDS WILL BE PAYABLE in annual installments not to exceed thirty (30) in number and will bear interest at a rate not to exceed the maximum rate permitted by law, as determined at the time of sale.

RIGHT OF REFERENDUM

THE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE COUNTY IS FILED WITH THE COUNTY CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE COUNTY VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 517, Act 34, Public Acts of Michigan, 2001, as amended.

Nancy A. Waters, County Clerk
County of Muskegon

3. The Board of Commissioners does hereby determine that the foregoing form of Notice of Intent to Issue Bonds and the manner of publication directed is the method best calculated to give notice to the County's electors and taxpayers residing in the boundaries of the County of the County's intent to issue the Bonds, the maximum amount of the Bonds, the purpose of the Bonds, the source of payment for the Bonds and the right of referendum relating thereto, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

4. The County makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. §1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

- (a) As of the date hereof, the County reasonably expects to reimburse itself for the expenditures described in (b) below with proceeds of debt to be incurred by the County.
- (b) The expenditures described in this paragraph (b) are for the costs of acquiring the Project which were paid or will be paid subsequent to sixty (60) days prior to the date hereof from the general funds of the County.
- (c) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$25,000,000.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Commissioners: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Rillastine Wilkins

NAYS Commissioners: None.

EXCUSED: Scolnik

RESOLUTION DECLARED ADOPTED

Nancy A. Waters, County Clerk
County of Muskegon

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Commissioners of the County of Muskegon, State of Michigan, at a regular meeting held on June 10, 2014, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by said Act.

Nancy A. Waters, County Clerk
County of Muskegon

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Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chair
Charles Nash

Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair
District 7 - Vacant

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, June 24, 2014
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Absent: None

Also Present: Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk,
Doug Hughes, Corporate Counsel

2014-230 **APPROVAL OF THE AGENDA WITH ADDITION TO CHAIRMAN'S REPORT**

Moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the agenda with an addition to the Chairman's Report of an appointment to the West Michigan Shoreline Regional Development Commission (WMSRDC).

Voice vote

Motion Carried

2014-231 **APPROVE MINUTES OF TUESDAY, JUNE 10, 2014**

Moved by Commissioner Wilkins, seconded by Commissioner Cross, to approve the minutes of Tuesday, June 10, 2014.

Voice vote

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

Chairman Mahoney invited 60th District Court Chief Judge Maria Ladas Hoopes to introduce the new District Court Administrator. Chief Judge Ladas Hoopes introduced Kathy Howard, new District Court Administrator, listing her many years of experience in District Court and District Court Administration on the East side of the state.

Commissioner Sabo noted that even though it was District Court Administrator Howard's first day on the job yesterday, she was able to find her way to the Community Corrections Advisory Board Meeting.

Commissioner Scolnik noted Judge Ladas Hoopes recently received an honor from MSU naming a leadership scholarship after her. Find additional information about this scholarship at: <https://spartanpartners.msu.edu/applications-for-asmsus-scholarship-for-leaders/>

There was no public comment on an agenda item.

COMMUNICATION

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to receive and place on file the following communication items:

- A. Barry County Resolution: National Anthem of the United State of America
- B. Oceana County Resolution: Supporting Local Community Stabilization and Personal Property Tax Reform Without Raising Taxes

Voice vote

Motion Carried

COMMITTEE/BOARD REPORTS

2014-232 **APPROVE THE RENTAL AGREEMENT BETWEEN THE COUNTY OF MUSKEGON AND HI-FALUTIN' MUSIC FOR HERITAGE LANDING RENTAL FOR THE SHORELINE JAZZ FESTIVAL, AUGUST 23 & 24, 2014, AND AUTHORIZE THE CHAIRMAN OF THE BOARD SIGN AND EXECUTE THE AGREEMENT**

CD/SP14/06-08

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Cross, to approve the rental agreement between the County of Muskegon and Hi-Falutin' Music for Heritage Landing rental for the Shoreline Jazz Festival, August 23 & 24, 2014, and authorize the Chairman of the Board sign and execute the agreement.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-233 **ALLOW THE MUSKEGON COUNTY FAIRGROUNDS BOARD, IN ASSOCIATION WITH THE FRUITPORT EAGLE RIDERS, TO OPERATE AN ENTERTAINMENT AND BEVERAGE TENT ON FRIDAY, JULY 25, 2014, DURING THE MUSKEGON COUNTY YOUTH FAIR**

CD/SP14-06-09

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Cross, to allow the Muskegon County Fairgrounds Board, in association with the Fruitport Eagle Riders, to operate an entertainment and beverage tent on Friday, July 25, 2014, during the Muskegon County Youth Fair.

Commissioner Sabo expressed concern about this action at a youth event, especially when alcohol is not allowed on the camp grounds during this event.

Commissioner Hughes noted she had been contacted by her constituents with similar concerns.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Charles Nash, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: Susie Hughes, Terry Sabo

Motion Carried

2014-234 **APPROVE THE ASSIGNMENT OF ESCROW AGREEMENT WITH ERDMAN RECYCLING, LLC, THE WARRANTY DEED WITH WHITE LAKE AREA SOLID WASTE AUTHORITY, THE TERMINATION OF EASEMENT WITH ERDMAN HOLDINGS, LLC, AND AUTHORIZE CHAIR TO SIGN SAME, CONTINGENT ON WHITE LAKE AREA SOLID WASTE AUTHORITY'S FINAL APPROVAL**

BPW-14-056

The Board of Public Works recommends, moved by Commissioner Sabo, seconded by Commissioner Hughes, to approve the Assignment of Escrow Agreement with Erdman Recycling, LLC, the Warranty Deed with White Lake Area Solid Waste Authority, the Termination of Easement with Erdman Holdings, LLC, and authorize Chair to sign same, contingent on White Lake Area Solid Waste Authority's final approval.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-235 **AUTHORIZE THE MUSKEGON AREA TRANSIT SYSTEM TO FINALIZE AND ENTER A LEASE AGREEMENT WITH PARKLAND MUSKEGON, INC. TO LEASE SPACE AT 396 W. CLAY AVENUE, MUSKEGON, MI FOR USE AS A TEMPORARY TRANSIT CENTER, TO BE FUNDED BY THE MATS FUND RESERVES OR WITH FEDERAL AND STATE ASSISTANCE IF AVAILABLE**

TR14/06-18

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to authorize the Muskegon Area Transit System to finalize and enter a lease agreement with Parkland Muskegon, Inc. to lease space at 396 W. Clay Avenue, Muskegon, MI for use as a temporary transit center, to be funded by the MATS fund reserves or with Federal and State Assistance if available.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-236 **AUTHORIZE THE MUSKEGON AREA TRANSIT SYSTEM TO PUBLISH THE PUBLIC NOTICE REGARDING THE AMENDED FEDERAL OPERATING AND CAPITAL APPLICATION AND TO AUTHORIZE STAFF TO EXECUTE THE ELECTRONIC GRANT APPLICATION IF THERE IS NO REQUEST FOR PUBLIC HEARING**

TR14/06-19

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to authorize the Muskegon Area Transit System to publish the public notice regarding the amended Federal Operating and Capital application and to authorize staff to execute the electronic grant application if there is no request for public hearing.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-237 **APPROVE TERMINATING ENTERPRISE HOLDINGS' CONCESSION AND SERVICE FACILITY AGREEMENTS, WITH ENTERPRISE HOLDINGS PAYING A \$20,972.40 SETTLEMENT TO THE COUNTY**

TR14/06-20

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to approve terminating Enterprise Holdings' Concession and Service Facility Agreements, with Enterprise Holdings paying a \$20,972.40 settlement to the County.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-238 **APPROVE ISSUING A REQUEST FOR PROPOSALS FOR AIRPORT RENTAL CAR CONCESSIONAIRE**

TR14/06-21

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to approve issuing a Request for Proposals for Airport Rental Car Concessionaire.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-239 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$3,622,410.74 COVERING THE PERIOD OF MAY 24, 2014 THROUGH JUNE 6, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/06-64

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve payment of the accounts payable of \$3,622,410.74 covering the period of May 24, 2014 through June 6, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-240 **APPROVE THE COUNTY OF MUSKEGON ECONOMIC DEVELOPMENT COORDINATOR BE APPOINTED TO THE MUSKEGON AREA FIRST BOARD AS THE COUNTY OF MUSKEGON APPOINTMENT, PER THE MUSKEGON AREA FIRST BYLAWS: EFFECTIVE JUNE, 2014**

WM14/06-65

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the County of Muskegon Economic Development Coordinator be appointed to the Muskegon Area First Board as the County of Muskegon appointment, per the Muskegon Area First bylaws: effective June, 2014.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-241 **APPROVE THE MERCHANT AND PARTICIPATION AGREEMENTS BETWEEN MUSKEGON COUNTY AND GOVERNMENT PAYMENT SERVICE, INC.**

WM14/06-66

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the Merchant and Participation Agreements between Muskegon County and Government Payment Service, Inc.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-242 **APPROVE RENEWAL OF ASSESSMENT ADMINISTRATION SERVICES BY THE EQUALIZATION DEPARTMENT TO THE TOWNSHIP OF EGELSTON AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE AN AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE THE SERVICES**

WM14/06-67

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve renewal of Assessment Administration Services by the Equalization Department to the Township of Egelston and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-243 **APPROVE A CONTRACT WITH THE CITY OF MUSKEGON FOR THE MUSKEGON COUNTY HUMAN RESOURCES DEPARTMENT TO PROVIDE THE HUMAN RESOURCES FUNCTION FOR THE CITY OF MUSKEGON IN THE AMOUNT OF \$75,000 FOR A PERIOD OF ONE (1) YEAR, STARTING JULY 1, 2014, AND AUTHORIZE THE BOARD CHAIR AND COUNTY CLERK TO SIGN THE CONTRACT**

WM14/06-68

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve a contract with the City of Muskegon for the Muskegon County Human Resources Department to provide the human resources function for the City of Muskegon in the amount of \$75,000 for a period of one (1) year, starting July 1, 2014, and authorize the Board Chair and County Clerk to sign the contract.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-244 **APPROVE THE DATA/TELECOMMUNICATIONS HOSTING AGREEMENT
BETWEEN MUSKEGON COUNTY AND WEST MICHIGAN SHORELINE
REGIONAL DEVELOPMENT COMMISSION**

WM14/06-69

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the Data/Telecommunications Hosting Agreement between Muskegon County and West Michigan Shoreline Regional Development Commission.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-245 **APPROVE A TRIBUTE HONORING MR. DAVE SIPKA, SUPERINTENDENT
OF MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT, UPON HIS
RETIREMENT**

WM14/06-70

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve a Tribute honoring Mr. Dave Sipka, Superintendent of Muskegon Area Intermediate School District, upon his retirement.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Mahoney thanked all those who were interested in helping the County out by being Interim County Administrator. He further stated that there is a lot of talent in Muskegon County and any of the applicants who applied would have done well in this position.

2014-246 **APPOINT HEATH KAPLAN AS INTERIM COUNTY ADMINISTRATOR**

The Chairman recommends, seconded by Commissioner Engle, to appoint Heath Kaplan as Interim County Administrator.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-247 **APPOINT COMMISSIONER HUGHES AS CHAIR TO THE WAYS AND MEANS COMMITTEE THROUGH DECEMBER 31, 2014**

The Chairman recommends, moved by Commissioner Sabo, seconded by Commissioner Cross, to appoint Commissioner Hughes as Chair to the Ways and Means Committee through December 31, 2014.

Voice vote

Motion Carried

2014-248 **APPOINT COMMISSIONER HUGHES TO THE VETERANS ADVISORY COMMITTEE, TERM ENDING 12/31/2014**

The Chairman recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to appoint Commissioner Hughes to the Veterans Advisory Committee, term ending 12/31/2014.

Voice vote

Motion Carried

Chairman Mahoney noted there will be a second Expungement Clinic, Saturday, June 28th, at the Muskegon County Training Center (133 E. Apple Avenue), 9 a.m. to 2 p.m. and hope to have as good a turnout as the previous event. This is an opportunity to help eligible residents of Muskegon County to get rid of a felony conviction which may allow them to do many things employment wise and in other areas.

2014-249 **APPROVE THE PROPERTY TAX REFORM RESOLUTION**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the Property Tax Reform Resolution. (See attached.)

Chairman Mahoney noted if this ballot question does not pass, some sort of Personal Property Tax reform will be coming from the State without any replacement income. Currently 40% of the City of Whitehall's budget comes from Personal Property Tax, and it will be devastating to them and other communities as well.

Voice vote

Motion Carried

Chairman Mahoney invited everyone to Brookhaven Medical Care Facility's 29th Annual Ice Cream Social on Wednesday, June 25th, 11:30 a.m. – 5 p.m., at Apple Avenue.

2014-250 **APPROVE THE RESOLUTION IN SUPPORT OF CASINO IN MUSKEGON COUNTY**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the Resolution in support of Casino in Muskegon County. (See attached.)

Commissioner Scolnik noted a date needs to be added to this resolution if it is the final.

Voice vote

Motion Carried

2014-251 **APPOINT COMMISSIONER SABO TO THE WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION (WMSRDC) WITH A TERM ENDING 12/31/2014**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to appoint Commissioner Sabo to the West Michigan Shoreline Regional Development Commission (WMSRDC) with a term ending 12/31/2014.

Voice vote

Motion Carried

OLD BUSINESS

Commissioner Hughes reported that the Public Health Department Family Fun Day last Saturday had a great turnout.

Vice Chair Wilkins noted she and Chairman Mahoney rode in the Muskegon Heights Festival Parade and the festival was successful, a great day was had by all.

Commissioner Nash noted an appointment will be needed to fill the vacancy on the LLC Board since I. John Snider II is the Chair of the Regional Board, thus creating a vacancy.

Commissioner Nash also noted the Brookhaven Ice Cream Social is an annual event and it would be great to get some sponsorship. Commissioner Hughes noted they do have some sponsorship and last year, she and Commissioner Sabo were scooping ice cream. Commissioner Wilkins noted she was dancing with residents at last year's event.

Commissioner Hughes invited everyone to the Wastewater facility this weekend at noon where they will be having the Radio Controlled Airplanes and Rocket Club mentoring programs.

Commissioner Hughes noted the Foster Parents Program will be hosting a picnic this Saturday and asked Manda Mitteer to present information about this event during public comment. All Commissioners are invited to attend.

NEW BUSINESS

Commissioner Scolnik noted that the Customer Service Committee discussed placing a 4' X 8' sign at the entrance to the Pine Street parking lot showing what services are in the Hall of Justice and what services are on South Campus. Discussion ensued. Interim County Administrator Kaplan noted he will take care of this issue.

PUBLIC COMMENT

Manda Mitteer, Attorney with the Family Division of the Public Defender Department, noted DHS and local licensing agents will be hosting a Foster Parent's Program picnic at Kruse Park this Saturday, June 28th, from noon to 2 p.m.

Commissioner Nash requested the Director of the Public Defender's department to send an email invitation to this event to Commissioners.

Commissioner Nash also asked Attorney Mitteer to ask the Director of the Public Defender Department to present a general update on the Department's activities since they are doing so many things.

Gary Foster introduced himself to the Board as a candidate for the County Commissioner District 7 vacancy.

Heath Kaplan, Interim County Administrator, thanked the Commissioners for their support and confidence in selecting him as the Interim County Administrator. Mr. Kaplan also thanked elected officials, especially Treasurer Moulatsiotis, as well as Department Directors and Court Administrators for their support.

Commissioner Sabo noted he will be throwing out the first pitch at 7 p.m. at the Muskegon Clipper's baseball game at Marsh Field. Commissioner Sabo noted Commissioner Scolnik got to throw out the first pitch at the Whitecaps game.

2014-252 **MOVED TO ADJOURN AT 4:29 P.M.**

Moved by Commissioner Cross, seconded by Commissioner Hughes, to adjourn at 4:39 p.m.

Voice vote

Motion Carried

Meeting adjourned at 4:39 p.m.

Nancy A. Waters, County Clerk

NAW/jp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, July 15, 2014

Muskegon County Board of Commissioners

A Resolution Supporting Local Community Stabilization and Personal Property Tax Reform Without Raising Taxes

WHEREAS, local governments in Michigan have struggled with unstable funding needed to provide services; and

WHEREAS, Michigan businesses have struggled with an uncompetitive tax on business; and

WHEREAS, no other state in our region taxes business equipment the way Michigan does – and most of those states don't tax it at all, which makes Michigan significantly less competitive when it comes to job creation and business investment; and

WHEREAS, Michigan communities have struggled for years to pay for essential services like police, fire, schools and jails; and

WHEREAS, Michigan communities have relief on this shrinking source of Personal Property Tax revenue to provide other community services as well, including roads, transportation and libraries; and

WHEREAS, with bipartisan support, the Michigan Legislature has voted to reform the antiquated Personal Property Tax to help increase Michigan's competitiveness with other states and remove an onerous tax that will allow more business investment and create more jobs while providing a stable revenue source for local communities; and

WHEREAS, this is not a constitutional amendment but the state constitution requires Michigan votes to approve certain changes in local taxes; and

WHEREAS, the proposal will make Michigan more competitive, which will help local communities to attract more businesses and talent and create local jobs; and

WHEREAS, the proposal is supported by the Michigan Municipal League, the Michigan Townships Association, Michigan Association of Chiefs of Police, Michigan Association of Police Organizations, Michigan Community College Association, Michigan Farm Bureau, the Small Business Association of Michigan, Michigan Sheriffs Association, Michigan Chamber of Commerce, National Association of Independent Businesses and the Michigan Manufacturers Association, among others; and

THEREFORE, BE IT RESOLVED, the County of Muskegon hereby expresses its strong support for the proposal to reform personal property tax and strengthen our communities. We urge our residents to vote YES on this proposal on August 5, 2014.

The Muskegon County Board of Commissioners, at its June 24, 2014, meeting unanimously recommended approval, moved by Commissioner Hughes, supported by Commissioner Wilkins, of the aforementioned resolution.

I, Nancy A. Waters, Clerk of the Muskegon County Board of Commissioners and Clerk of the County of Muskegon, do hereby certify that the above Resolution was duly adopted by said Board on Tuesday, June 24, 2014.

Nancy A. Waters, Clerk
County of Muskegon



**RESOLUTION 2014-250
IN SUPPORT OF A CLASS III CASINO OPERATION
TO THE LITTLE RIVER BAND OF OTTAWA INDIANS WITHIN THE
COUNTY OF MUSKEGON**

WHEREAS, the Muskegon County Board of Commissioners is in full support of a class III casino operation to be located in Fruitport Township and operated by the Little River Band of Ottawa Indians; and

WHEREAS, support from the local unit of Government will assist the Little River Band in its pursuit of a class III casino operation within Fruitport Township, and the Muskegon County Board of Commissioners believe such support to be beneficial and in the best interest of the County and its citizens; and

WHEREAS, the U.S. Department of Interior has already ruled elimination of a requirement that tribal casinos be located within a reasonable drive from the tribe's reservation; and

WHEREAS, the Muskegon County Board of Commissioners recommends that the Little River Band be granted approval for an amendment to the compact it currently has for operating the Manistee casino; and

WHEREAS, the Muskegon County Board of Commissioners believes that the opening of a casino in Muskegon County will have a positive economic impact on not only the local economy, but nearby counties as well;

NOW, THEREFORE, BE IT RESOLVED that the Muskegon County Board of Commissioners hereby support the Little River Band of Ottawa Indians in its pursuit of a class III casino operation within the township of Fruitport,

BE IT FURTHER RESOLVED THAT the Muskegon County Board of Commissioners hereby requests the support of Governor Rick Snyder, Senator Geoff Hansen and Representatives Collene Lamonte and Marcia Hovey-Wright in moving forward with the process involved to grant a class III casino operation to the Little River Band of Ottawa Indians within the County of Muskegon in the most expedient manner.



The Muskegon County Board of Commissioners, at its June 24, 2014, meeting unanimously recommended approval, moved by Commissioner Hughes, support by Commissioner Cross, of the aforementioned resolution.

I, Nancy A. Waters, Clerk of the Muskegon County Board of Commissioners and Clerk of the County of Muskegon, do hereby certify that the above Resolution was duly adopted by said Board on Tuesday, June 24, 2014.

Nancy A. Waters, Clerk
County of Muskegon

**Muskegon County
Board of Commissioners**
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

*Benjamin E. Cross
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chair
Charles Nash*

*Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair
District 7 - Vacant*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, July 15, 2014
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Rillastine Wilkins

Excused: Robert Scolnik

Also Present: Heath Kaplan, Interim County Administrator,
Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk
Doug Hughes, Corporate Counsel

2014-253 **APPROVAL OF THE AGENDA WITH ADDITIONS C. AND D. TO THE CHAIRMAN'S REPORT**

Moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the agenda with additions C. and D. to the Chairman's Report:

- C. Veterans Hiring Preference
- D. Workforce Development Update

Voice vote

Motion Carried

2014-254 **APPROVE MINUTES OF TUESDAY, JUNE 24, 2014**

Moved by Commissioner Wilkins, seconded by Commissioner Nash, to approve the minutes of Tuesday, June 24, 2014.

Voice vote

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

There was no public comment on an agenda item.

COMMUNICATION

The following communication items were distributed to Commissioner as informational items:

- A. Huron County Resolution: Supporting HCR 31 Calling for the U.S. EPA and Army Corps of Engineers to Withdraw their Proposed Rule Expanding the Definition of "waters of the United States" under the Clean Water Act
- B. Huron County Resolution: Opposition to HB 5097, SB 850 and Any Similar Bills that Would Reverse Cost Management Tools Put in Place by Changes to PERA
- C. Lake County Resolution: Opposition to the Development of an Underground Nuclear Waste Facility

COMMITTEE/BOARD REPORTS

2014-255 **EXECUTE AN AGREEMENT BETWEEN THE COUNTY AND THE MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT FOR A SUMMER SCHOOL SERVICES PROGRAM AT THE JUVENILE TRANSITION CENTER AND AUTHORIZE THE CHAIRMAN TO SIGN SAME**

CPS14/07-24

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Hughes, to execute an agreement between the County and the Muskegon Area Intermediate School District for a summer school services program at the Juvenile Transition Center and authorize the Chairman to sign same.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-256 **AUTHORIZE THE SHERIFF'S OFFICE TO ACCEPT THE MARINE SAFETY GRANT IN THE AMOUNT OF \$70,300 FOR PERSONNEL AND OPERATING COSTS FOR THE 2014 CALENDAR YEAR AND TO AMEND THE COUNTY BUDGET ACCORDINGLY**

CPS14/07-25

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Hughes, to authorize the Sheriff's Office to accept the Marine Safety grant in the amount of \$70,300 for personnel and operating costs for the 2014 calendar year and to amend the County budget accordingly.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-257 **ALLOW THE SHERIFF'S OFFICE TO APPLY FOR THE STATE CRIMINAL ALIEN ASSISTANCE PROGRAM (SCAAP) OFF-ROAD VEHICLE (ORV) AND THE SNOWMOBILE GRANTS**

CPS14/07-26

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Hughes, to allow the Sheriff's Office to apply for the State Criminal Alien Assistance Program (SCAAP) Off-Road Vehicle (ORV) and the Snowmobile grants.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-258 **APPROVE THE REQUEST TO APPLY FOR \$157,094 FROM THE OFFICE OF COMMUNITY ALTERNATIVES IN LANSING FOR FY 2015**

CPS14/07-27

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the request to apply for \$157,094 from the Office of Community Alternatives in Lansing for FY 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-259 **AUTHORIZE THE CREATION OF A CHILD PSYCHIATRIST POSITION (NX00701) IN COMMUNITY MENTAL HEALTH'S PSYCHIATRIC SERVICES PROGRAM (ORG 7323) EFFECTIVE JULY 16, 2014**

HS14/07-35

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to authorize the creation of a Child Psychiatrist position (NX00701) in Community Mental Health's Psychiatric Services Program (Org 7323) effective July 16, 2014.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-260 **AUTHORIZE THE RECLASSIFICATION OF THE RECIPIENT RIGHTS/CONTRACTS COORDINATOR POSITION #N61101 (NO 00165) TO A RECIPIENT RIGHTS ADVISOR ASSISTANT POSITION (NO 00240) EFFECTIVE JULY 16, 2014, WITH THE FUNDING FOR THIS POSITION TRANSFERRING FROM ORG 7551 TO ORG 7705**

HS14/07-36

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to authorize the reclassification of the Recipient Rights/Contracts Coordinator position #N61101 (NO 00165) to a Recipient Rights Advisor Assistant position (NO 00240) effective July 16, 2014, with the funding for this position transferring from org 7551 to org 7705.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-261 **AUTHORIZE THE COMMUNITY MENTAL HEALTH (CMH) EXECUTIVE DIRECTOR TO SIGN A CONTRACT WITH ASHLEY MCCORMICK MSW, LMSW, IMH-E(III), FOR THE PROVISION OF INFANT MENTAL HEALTH SERVICES AT CMH, AT A RATE OF \$100.00 PER HOUR, FOR NO MORE THAN TEN (10) HOURS PER WEEK PLUS MILEAGE, EFFECTIVE JULY 21, 2014, THROUGH SEPTEMBER 30, 2015, NOT TO EXCEED \$66,000**

HS14/07-37

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to authorize the Community Mental Health (CMH) Executive Director to sign a contract with Ashley McCormick MSW, LMSW, IMH-E(III), for the provision of Infant Mental Health Services at CMH, at a rate of \$100.00 per hour, for no more than ten (10) hours per week plus mileage, effective July 21, 2014, through September 30, 2015, not to exceed \$66,000.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-262 **AUTHORIZE THE COMMUNITY MENTAL HEALTH (CMH) EXECUTIVE DIRECTOR TO SIGN A MEMORANDUM OF AGREEMENT WITH STARS BEHAVIORAL HEALTH GROUP (SBHG), NATIONAL NETWORK ON YOUTH TRANSITION (NNYT) ACADEMY FOR CONSULTATION SERVICES, TRAINING, AND TECHNICAL ASSISTANCE FOR IMPLEMENTATION AND SUSTAINABILITY OF THE TRANSITION TO INDEPENDENCE PROCESS (TIP) MODEL TRAINING FOR CMH STAFF SERVING TRANSITION-AGE YOUTH AND THEIR FAMILIES, AT A COST NOT TO EXCEED \$36,285.00, FOR YEAR 2 OF THE AGREEMENT, EFFECTIVE JUNE 14, 2014**

HS14/07-38

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to authorize the Community Mental Health (CMH) Executive Director to sign a Memorandum of Agreement with Stars Behavioral Health Group (SBHG), National Network on Youth Transition (NNYT) Academy for Consultation Services, Training, and Technical Assistance for implementation and sustainability of the Transition to Independence Process (TIP) Model training for CMH staff serving transition-age youth and their families, at a cost not to exceed \$36,285.00, for Year 2 of the agreement, effective June 14, 2014.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-263 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$21,444,925.16 COVERING THE PERIOD OF JUNE 7, 2014 THROUGH JUNE 27, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/07-71

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve payment of the accounts payable of \$21,444,925.16 covering the period of June 7, 2014 through June 27, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-264 **APPROVE HIRING GRASSROOTS MIDWEST FOR PROFESSIONAL SERVICES NOT TO EXCEED \$8,500.00**

WM14/07-72

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve hiring Grassroots Midwest for professional services not to exceed \$8,500.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-265 **APPROVE THE COMPENSATION OF THE ADMINISTRATION SECRETARY TO THE COUNTY ADMINISTRATOR TO STEP 4 OF THE SALARY TABLE/GRADE NO-00220**

WM14/07-73

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the compensation of the Administration Secretary to the County Administrator to step 4 of the salary table/grade NO-00220.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-266 **AMEND THE DONATED LEAVE POLICY, APPROVED BY THE COUNTY BOARD OF COMMISSIONERS ON SEPTEMBER 27, 2011, TO ALLOW EMPLOYEES WITH LESS THAN ONE (1) YEAR OF SERVICE TO REQUEST DONATED ANNUAL LEAVE**

WM14/07-74

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to amend the Donated Leave Policy, approved by the County Board of Commissioners on September 27, 2011, to allow employees with less than one (1) year of service to request donated Annual Leave.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-267 **SELECT GOVHR USA TO PERFORM THE EXECUTIVE SEARCH FOR THE MUSKEGON COUNTY ADMINISTRATOR AT A COST OF \$17,300.00**

WM14/07-75

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to select GovHR USA to perform the executive search for the Muskegon County Administrator at a cost of \$17,300.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-268 **PURCHASE FIFTY (50) COMPUTERS FROM INFORMATION SYSTEMS INTELLIGENCE, LLC AT A COST OF \$73,333.00**

WM14/07-76

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to purchase fifty (50) computers from Information Systems Intelligence, LLC at a cost of \$73,333.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-269 **RECOMMEND THAT MUSKEGON COUNTY PARTICIPATE IN THE DRAFTING OF THIS REGIONAL INTER-LOCAL AGREEMENT BETWEEN ALLEGAN, BARRY, KENT, MUSKEGON, OCEANA AND OTTAWA COUNTIES, TO BE BROUGHT BACK TO THE MUSKEGON COUNTY BOARD OF COMMISSIONERS FOR FINAL APPROVAL BEFORE AUGUST 31, 2014**

WM14/07-77

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to recommend that Muskegon County participate in the drafting of this regional inter-local agreement between Allegan, Barry, Kent, Muskegon, Oceana and Ottawa Counties, to be brought back to the Muskegon County Board of Commissioners for final approval before August 31, 2014.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

2014-270 **APPROVE AND AUTHORIZE THE COUNTY BOARD CHAIR TO SIGN AND EXECUTE LEASE AGREEMENT #11704-2013 WITH THE STATE OF MICHIGAN**

WM14/07-78

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve and authorize the County Board Chair to sign and execute lease agreement #11704-2013 with the State of Michigan.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

A tour for the Board of Commissioners of the new Juvenile Transition Center will be tentatively scheduled for Tuesday, July 22nd, prior to the Ways and Means Committee meeting. Interim Administrator Kaplan will confirm and provide a reminder notice for Commissioners to meet at the new Juvenile Transition Center for this event.

Chairman Mahoney reminded everyone that Muskegon Bike Time is this weekend, July 17th through July 20th.

Chairman Mahoney requested Interim Administrator Kaplan and Corporate Counsel to develop a policy for Muskegon County Veterans Hiring Preference which will not only bring Muskegon County into compliance with the State law but also meet the spirit of the law to increase employment opportunities for veterans.

Chairman Mahoney asked Vice Chair Wilkins to give an update on the Workforce Development Board meeting. Vice Chair Wilkins reported that, at the meeting in Grand Rapids on Monday, July 14th, with Debbie Groeneveld-Department of Employment and Human Resources Director, and Interim County Administrator Kaplan which included Allegan, Barry, Kent, Muskegon, Ottawa, and Oceana Counties. A model was presented for consolidation of Workforces. The primary focus was equal representation and voting rights. Interim Administrator Kaplan proceeded to provide the basics of the model of the tool they were using noting this model was not intended for a regional effort. A future meeting has already been scheduled. Discussion ensued.

Commissioner Nash provided an update on the NACo meeting which he had attended and he has already been communicating with staff on some of the issues from the conference for our county. He also mentioned that the credentials for registration had not been submitted and urged that this be addressed for future NACo conferences.

Commissioner Sabo noted he, Bob Lukens-Community Development Director, and Jonathan Wilson-Economic Development Coordinator, will be attending the American Great Lakes Port Association Annual Meeting in Monroe to introduce Muskegon County as a Port open for business and to urge next year's meeting be held in Muskegon County.

INTERIM ADMINISTRATOR'S REPORT

2014-271 **AMEND THE MENTAL HEALTH FY2014 BUDGET PROPOSED TO THE COUNTY OF MUSKEGON FROM \$66,390,310 UP TO \$66,940,310 FOR REVENUES AND FROM \$69,949,633 UP TO \$70,499,633 FOR EXPENDITURES**

The Interim County Administrator Kaplan recommends, moved by Commissioner Engle, seconded by Commissioner Hughes, to amend the Mental Health FY2014 budget proposed to the County of Muskegon from \$66,390,310 up to \$66,940,310 for revenues and from \$69,949,633 up to \$70,499,633 for expenditures.

Discussion ensued.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Robert Scolnik

Motion Carried

OLD BUSINESS

Commissioners Nash, Hughes and Interim County Administrator commended Tom Best, Muskegon Community Mental Health Chief Finance Officer, as an outstanding numbers man and appreciate the work he does.

NEW BUSINESS

Commissioner Hughes suggested the camera that is showing a live feed of jail construction progress that is running on the County website be pointed to Bike Time for the weekend to increase interest in the County website. Discussion ensued.

PUBLIC COMMENT

Frederick D. Johnson, Jr., Chief Public Defender presented an update on development of the Public Defenders office. Mr. Johnson introduced Intern Kelci Burr who managed the most recent Expungement clinic which serviced over 600 people over two events. Mr. Johnson also introduced Intern Gena Keillor who was challenged to get donations of 50 gifts and exceeded this challenge by collecting over 200 gift donations for the Foster Parents Program Picnic. They have increased the quality of representation in the courtroom for their clients.

Helen Quinn, Michael Quinn's mother, addressed the Board with suggestions for decreasing crime and improving the quality of vacant schools in Muskegon County for use by kids.

Ryan Bennett, Plumbers and Pipefitters Local 174, addressed the Board to thank Muskegon County for hiring local. Mr. Bennett also noted the Local 174 has adopted a park through Friends of Muskegon County Parks. Mr. Bennett also invited everyone to the Gary Conrad golf outing to raise funds for Habitat for Humanity on Saturday, July 26, at 9 a.m. at Moss Ridge.

Charles Fair addressed the Board with concerns about hiring practices for building of the jail noting he has not noticed any construction workers representing the African American population in Muskegon County.

2014-272 **MOVED TO ADJOURN AT 4:49 P.M.**

Moved by Commissioner Hughes, seconded by Commissioner Nash, to adjourn at 4:49 p.m.

Voice vote

Motion Carried

Meeting adjourned at 4:49 p.m.

Nancy A. Waters, County Clerk

NAW/jp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, July 29, 2014

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chair
Charles Nash*

*Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair
District 7 - Vacant*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, July 29, 2014
4:00 p.m.

Vice-Chair Wilkins, Presiding

The Full Board of Commissioners was called to order by Vice-Chair Wilkins. The invocation was given by Vice-Chair Wilkins. The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Kenneth Mahoney

Also Present: Heath Kaplan, Interim County Administrator,
Marcia L. Wilkes, Chief Deputy County Clerk,
Jeanne Pezet, Deputy County Clerk
Doug Hughes, Corporate Counsel

2014-273 **APPROVAL OF THE AGENDA**

Moved by Commissioner Cross, seconded by Commissioner Nash, to approve the agenda.

2014-274 **AMEND AGENDA TO POSTPONE ITEM WM14/07-80**

Moved by Commissioner Hughes, seconded by Commissioner Sabo, to postpone Ways and Means agenda item WM14/07-80.

Voice vote with one opposition

Motion Carried

Vote on amended agenda:

Voice vote

Motion Carried

2014-275 **APPROVE MINUTES OF TUESDAY, JULY 15, 2014**

Moved by Commissioner Hughes, seconded by Commissioner Sabo, to approve the minutes of Tuesday, July 15, 2014.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

There was no public comment on an agenda item.

COMMUNICATION

2014-276 **RECEIVE AND PLACE ON FILE THE FOLLOWING COMMUNICATION ITEM:
ANTRIM COUNTY RESOLUTION #19-14: OPPOSITION TO HB 5097 AND SB
850**

Moved by Commissioner Hughes, seconded by Commissioner Engle, to receive and place on file the following communication item: Antrim County Resolution #19-14: Opposition to HB 5097 and SB 850.

Commissioner Sabo noted that he is not in favor of this resolution and wanted to be certain that by receiving and placing on file did not mean support of the resolution.

Commissioner Hughes noted that her motion to receive and place on file is to express to the presenting County that it has been received.

Corporate Counsel Hughes noted Commissioner Sabo's opposition is now a part of the record in the minutes.

Voice vote

Motion Carried

COMMITTEE/BOARD REPORTS

2014-277 **APPROVE AN AMENDMENT TO MDOT CONTRACT NO. 2008-0295, INCREASING THE AMOUNT OF THE ORIGINAL CONTRACT BY \$133,735, FROM \$3,065,195 TO \$3,198,930**

TR14/07-22

The Transportation Committee recommends, moved by Commissioner Sabo, seconded by Commissioner Hughes, to approve an Amendment to MDOT Contract No. 2008-0295, increasing the amount of the original Contract by \$133,735, from \$3,065,195 to \$3,198,930.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

Motion Carried

2014-278 **SEND A RESOLUTION TO MDOT SUPPORTING THE REMOVAL OF THE RAILROAD BRIDGE ON US31 NEAR SHERMAN BLVD**

TR14/07-23

The Transportation Committee recommends, moved by Commissioner Sabo, seconded by Commissioner Hughes, to send a Resolution to MDOT supporting the removal of the railroad bridge on US31 near Sherman Blvd.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

Motion Carried

2014-279 **SEND A RESOLUTION CONGRATULATING NATHAN GREINER AND MATTHEW GREINER, SONS OF COUNTY EMPLOYEE IVY HORTON, FOR BOTH ACHIEVING EAGLE SCOUT STATUS**

TR14/07-24

The Transportation Committee recommends, moved by Commissioner Sabo, seconded by Commissioner Hughes, to send a Resolution congratulating Nathan Greiner and Matthew Greiner, sons of County employee Ivy Horton, for both achieving Eagle Scout status.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

Motion Carried

2014-280 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$3,343,923.49 COVERING THE PERIOD OF JUNE 28, 2014 THROUGH JULY 11, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/07-79

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve payment of the accounts payable of \$3,343,923.49 covering the period of June 28, 2014 through July 11, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

Motion Carried

2014-281 **APPROVE THE FY 2015 BUDGET HEARING SCHEDULE AS PRESENTED**

WM14/07-81

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the FY 2015 Budget Hearing Schedule as presented. (See attached)

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

Motion Carried

2014-282 **APPROVE THE PURCHASE OF SECTION 125 ADMINISTRATION SERVICES FROM PROFESSIONAL BENEFITS SERVICES (PBS) FOR A PERIOD OF OCTOBER 1, 2014 TO SEPTEMBER 30, 2016**

WM14/07-83

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the purchase of Section 125 administration services from Professional Benefits Services (PBS) for a period of October 1, 2014 to September 30, 2016.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

Motion Carried

2014-283 **AWARD METLIFE THE SUPPLEMENTAL INSURANCE BENEFITS CONTRACT, IN ORDER TO PROVIDE VOLUNTARY EMPLOYEE BENEFITS; THIS IS A THREE (3) YEAR CONTRACT FOR A PERIOD OF OCTOBER 1, 2014 TO SEPTEMBER 30, 2017**

WM14/07-84

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to award MetLife the Supplemental Insurance Benefits contract, in order to provide voluntary employee benefits; this is a three (3) year contract for a period of October 1, 2014 to September 30, 2017.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

Motion Carried

2014-284 **APPROVE AUTHORIZATION TO CONTRACT WITH DELTA DENTAL ON A SELF-INSURED BASIS FOR THE PERIOD OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2017 FOR DENTAL INSURANCE COVERAGE FOR ACTIVE, ELIGIBLE MUSKEGON COUNTY EMPLOYEES AND RETIREES**

WM14/07-85

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve authorization to contract with Delta Dental on a self-insured basis for the period October 1, 2014 through September 30, 2017 for dental insurance coverage for active, eligible Muskegon County employees and retirees.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

Motion Carried

2014-285 **AWARD EYE MED THE VOLUNTARY VISION INSURANCE BENEFITS CONTRACTS, IN ORDER TO PROVIDE VOLUNTARY VISION COVERAGE; THIS IS A FOUR (4) YEAR CONTRACT FOR A PERIOD OF OCTOBER 1, 2014 TO SEPTEMBER 30, 2018**

WM14/07-86

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to award Eye Med the Voluntary Vision Insurance Benefits contracts, in order to provide voluntary vision coverage; this is a four (4) year contract for a period of October 1, 2014 to September 30, 2018.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

Motion Carried

2014-286 **APPROVE AUTHORIZATION TO CONTRACT WITH BLUE CROSS/BLUE SHIELD OF MICHIGAN ON A FULLY-INSURED BASIS FOR THE PERIOD OCTOBER 1, 2014 THROUGH JANUARY 1, 2016 FOR MEDICAL INSURANCE COVERAGE FOR ACTIVE, ELIGIBLE MUSKEGON COUNTY EMPLOYEES AND ELIGIBLE RETIREES**

WM14/07-87

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve authorization to contract with Blue Cross/Blue Shield of Michigan on a fully-insured basis for the period October 1, 2014 through January 1, 2016 for medical insurance coverage for active, eligible Muskegon County employees and eligible retirees.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

Motion Carried

Discussion took place regarding removing item WM14/07-80 to which Commissioner Nash noted he is in favor of that item being postponed but misunderstood the motion to amend the agenda.

Motion Postponed:

WM14/07-80 Postponed by amendment to Full Board Agenda:

to create the Office of Ombudsman in the Administration Department (0171) and to appoint employee E93007478 to the position of Ombudsman to be compensated at salary table NX-00390, step 5 (\$39.2920 per hour).

WM14/07-82 Postponed at Committee:

To accept the recommendations of the Customer Service Committee and to implement the committee's recommendations to include: 1) development of Care Values for the County; 2) place a staffed Information Kiosk at the newly remodeled entrance/atrium of the Hall of Justice; 3) engage training consultant(s) to conduct a County-wide Training Assessment, and potentially design new, regularly-scheduled departmental training programs; 4) hire a county-wide Ombudsman to handle all consumer and employee complaints; 5) hire a County Public Information Officer.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Vice-Chair Wilkins invited everyone to the Muskegon County Pioneer Park Accessible Playground Ribbon-Cutting Wednesday, August 6th at 10 AM, at 1563 N. Scenic Drive.

Vice-Chair Wilkins invited everyone to the Muskegon County Jail "Topping Out" Ceremony. The last steel beam will be placed on Thursday, August 7th at 2:30 PM, at 25 W. Walton Avenue.

Commissioner Cross noted the District Library Board has hired a firm to search for the new District Library Director.

Commissioner Hughes noted residents at Brookhaven seem satisfied with the new food service and the housekeeping has improved. Commissioner Hughes further commended the Department of Human Services for their efforts to hire the displaced workers from Brookhaven.

Commissioner Scolnik noted the Brookhaven floors look like new.

Commissioner Scolnik also invited anyone interested to meet John McGarry, Lakeshore Museum Center Chief Executive Officer, at Hilts Landing on Fridays at 3 p.m. for a tour of the Hilts Landing Historical Park project.

Commissioner Nash requested a report from the Brookhaven Interim Director. Discussion ensued regarding the possibility of a survey of residents or the residents' caregivers regarding the changes in service. Vice-Chair Wilkins suggested this be referred to the Interim Director for survey suggestions.

Commissioner Sabo noted the Veterans Advisory Committee has already secured a grant for approximately \$1 million for improvements at the Veterans Memorial Park. They are also working to obtain an additional grant and hope to hear regarding those funds very soon.

Commission Sabo reported that he, Community Development Director Robert Lukens, and Economic Development Coordinator Jonathan Wilson attended the Great Lakes Port Association Annual Meeting and were successful in bringing next year's Annual Meeting to Muskegon County.

Commissioner Hughes noted the County Fair appeared to be very well attended by kids coming in by bus. Commissioner Engle said, though he does not have official numbers, this was the best fair yet.

INTERIM ADMINISTRATOR'S REPORT

2014-287 **AUTHORIZE EXECUTION OF THE CLOSING DOCUMENTS FOR PARCELS RELATED TO THE TRANSIT PROJECT**

Moved by Cross, seconded by Engle, to authorize execution of the closing documents for parcels related to the Transit project.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins,

No: None

Excused: Kenneth Mahoney

Motion Carried

OLD BUSINESS

Commissioner Nash noted information from the National Association of Counties (NACo) was in the Commissioner's room for their review. He further noted a follow-up meeting was held with Human Resources, Department of Human Resources, Department of Labor, Department of Commerce, and the State Representative are working together to help develop apprenticeships to get people back to work.

NEW BUSINESS

None.

PUBLIC COMMENT

Charles Fair addressed the Board with concerns about hiring practices regarding minorities for building of the jail. Commissioner Nash and Commissioner Hughes noted that this Board and Granger, the Construction Management Company, have been working very hard to employ a diverse and local population.

Interim Administrator Kaplan provided a brief breakdown of the current population of those working on the Jail and Juvenile Transition Center Project.

2014-288 **MOVED TO ADJOURN AT 4:36 P.M.**

Moved by Commissioner Hughes, seconded by Commissioner Cross, to adjourn at 4:36 p.m.

Voice vote

Motion Carried

Meeting adjourned at 4:36 p.m.

Marcia L. Wilkes, Deputy County Clerk

MLW/jp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, August 12, 2014

**MUSKEGON COUNTY BOARD OF COMMISSIONERS
FY2015
BUDGET HEARING SCHEDULE**

DATE	MEETING	
August 7	Ways & Means	Proposed Budget Presented to Board Request Authorization for Budget Public Hearing
August 12	Full Board	Request Authorization for Budget Public Hearing Budget Presentation by Interim Administrator
August 13		Deliver public hearing notice to Muskegon Chronicle
August 17		Budget Public Hearing Notice Published in Muskegon Chronicle
September 4	Ways & Means	Budget Public Hearing
September 23	Ways & Means	Appropriation Resolution FY2013-14 Budget Amendment Resolution
September 30	Full Board	Adoption

**Muskegon County
Board of Commissioners**
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

*Benjamin E. Cross
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chair
Charles Nash*

*Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair
District 7 - Vacant*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, August 12, 2014
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Absent: None

Also Present: Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk
Doug Hughes, Corporate Counsel

2014-289 **APPROVAL OF THE AGENDA AS CORRECTED**

Moved by Commissioner Cross, seconded by Commissioner Wilkins, to approve the agenda correcting Item # 5 to approve the minutes of July 29th, not July 15th and to item #11 to remove (Via Vice-Chair Wilkins).

Voice vote

Motion Carried

2014-290 **APPROVE MINUTES OF TUESDAY, JULY 29, 2014**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the minutes of Tuesday, July 29, 2014.

Voice vote

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

Kent Davies addressed the Board regarding WM14/08-88 stating purchases may be against County Purchasing Policy because they did not go out for bid.

Henry Betten addressed the Board stating accounts payable should be investigated to eliminate ad hoc expenditures that do not conform to the County Purchasing Policy.

Ryan Leestma, owner of ISI, noted ISI's contract was approved through the bid process and is willing to answer any questions regarding these items.

PRESENTATIONS

- A. Commissioner Sabo prefaced the presentation regarding Wastewater Finances stating no decision needs to be made, this is for Informational purposes. Mark Eisenbarth, Director of Wastewater Management, introduced Dawn Lund, Utility Financial Solutions – Wastewater Finances.

Discussion ensued.

- B. Dwight Avery, Accounting Manager, presented the County of Muskegon Proposed Budget for FY2015

COMMUNICATION

The following Communication items were provided to Commissioners for information.

- A. Alpena County Resolution #14-22: Opposing the Development of an Underground Nuclear Waste Facility
- B. Eaton County Resolution #14-7-77: Opposing the Development of an Underground Nuclear Waste Facility

COMMITTEE/BOARD REPORTS

2014-291 **APPROVE THE TRADE-IN AND PURCHASE OF FLEET VEHICLES FROM EMERGENCY SERVICES AT AN ADDITIONAL COST OF \$11,500.00**

CPS14/08-28

The Courts and Public Safety Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the trade-in and purchase of fleet vehicles from Emergency Services at an additional cost of \$11,500.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-292 **APPROVE THE PURCHASE OF AN UNDERWATER ROBOT FROM VIDEORAY, LLC IN THE AMOUNT OF \$99,850.00**

CPS14/08-29

The Courts and Public Safety Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the purchase of an underwater robot from VideoRay, LLC in the amount of \$99,850.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-293 **APPROVE ACCEPTANCE OF THE FY2015 STRATEGIC TRAFFIC ENFORCEMENT GRANT IN THE AMOUNT OF \$61,000.00 AND TO AMEND THE COUNTY BUDGET ACCORDINGLY**

CPS14/08-30

The Courts and Public Safety Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve acceptance of the FY2015 Strategic Traffic Enforcement Grant in the amount of \$61,000.00 and to amend the County budget accordingly.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-294 **AUTHORIZE THE CREATION OF A MASTERS LEVEL CLINICIAN/I-DD POSITION (NX00240) IN COMMUNITY MENTAL HEALTH'S AUTISM SERVICES PROGRAM (ORG 7319) EFFECTIVE AUGUST 13, 2014**

HS14/08-39

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Cross, to authorize the creation of a Masters Level Clinician/I-DD position (NX00240) in Community Mental Health's Autism Services Program (Org 7319) effective August 13, 2014.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-295 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$6,303,365.00 COVERING THE PERIOD OF JULY 12, 2014 THROUGH JULY 25, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/08-88

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve payment of the accounts payable of \$6,303,365.00 covering the period of July 12, 2014 through July 25, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: Charles Nash

Motion Carried

2014-296 **APPROVE THE 2014 CAPITAL IMPROVEMENT BOND RESOLUTION AND TO AUTHORIZE THE BOARD CHAIRMAN TO SIGN**

WM14/08-90

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the 2014 Capital Improvement Bond Resolution and to authorize the Board Chairman to sign.

Discussion ensued.

2014-297 **AMEND MOTION 2014-296 ADDING "NOT TO EXCEED \$6 MILLION"**

Moved by Scolnik, seconded by Hughes, to amend motion 2014-296 adding "not to exceed \$6 million".

Roll Call on amendment

Yes: Susie Hughes, Robert Scolnik

No: Benjamin Cross, Marvin Engle, Charles Nash, Terry Sabo, Rillastine Wilkins,
Kenneth Mahoney **Motion Defeated**

Roll Call on motion 2014-296 as presented

Yes: Benjamin Cross, Marvin Engle, Terry Sabo, Rillastine Wilkins, Kenneth Mahoney

No: Susie Hughes, Charles Nash, Robert Scolnik **Motion Carried**

2014-298 **ENLIST ELLEN BERENDS ON AN INDEPENDENT CONTRACTUAL BASIS TO SELL ADVERTISING ON BEHALF OF THE MUSKEGON COUNTY CVB FOR THE OFFICIAL 2015 MUSKEGON COUNTY VISITORS GUIDE**

WM14/08-91

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to enlist Ellen Berends on an independent contractual basis to sell advertising on behalf of the Muskegon County CVB for the official 2015 Muskegon County Visitors Guide.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None **Motion Carried**

2014-299 **ADOPT THE RESOLUTION GIVING THE COUNTY DRAIN COMMISSIONER THE AUTHORITY TO EXPEND MORE THAN \$10,000 (TEN THOUSAND DOLLARS) TO UPDATE AND MAINTAIN THE WOLF LAKE PUMPING SYSTEM; WITH THE UNDERSTANDING THAT ALL PROJECT EXPENSES WILL BE ASSESSED TO THE DISTRICT**

WM14/08-93

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to adopt the resolution giving the County Drain Commissioner the authority to expend more than \$10,000 (ten thousand dollars) to update and maintain the Wolf Lake pumping system; with the understanding that all project expenses will be assessed to the district.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-300 **APPROVE SETTING THE PUBLIC HEARING DATE FOR THE FY2015 PROPOSED MUSKEGON COUNTY BUDGET FOR THURSDAY, SEPTEMBER 4, 2014 AT 4:00 P.M. AT THE BOARD OF COMMISSIONERS ROOM ON THE 4TH FLOOR OF THE MICHAEL E. KOBZA HALL OF JUSTICE AND TO AUTHORIZE THE PUBLICATION OF A NOTICE OF PUBLIC HEARING IN A NEWSPAPER OF GENERAL CIRCULATION ON OR BEFORE AUGUST 17, 2014**

WM14/08-94

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve setting the Public Hearing date for the FY2015 Proposed Muskegon County Budget for Thursday, September 4, 2014 at 4:00 p.m. at the Board of Commissioners room on the 4th floor of the Michael E. Kobza Hall of Justice and to authorize the publication of a Notice of Public Hearing in a newspaper of general circulation on or before August 17, 2014.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-301 **APPOINT DANIEL STOUT II TO THE POSITION OF EMERGENCY SERVICES COORDINATOR EFFECTIVE JULY 1, 2014; TO REQUEST PERMISSION TO APPLY THROUGH THE MICHIGAN STATE POLICE – EMERGENCY MANAGEMENT & HOMELAND SECURITY DIVISION REIMBURSEMENT FOR UP TO ONE THIRD OF THE NEW MUSKEGON COUNTY EMERGENCY SERVICES COORDINATOR’S SALARY AND FRINGE BENEFITS**

WM14/08-95

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to appoint Daniel Stout II to the position of Emergency Services Coordinator effective July 1, 2014; to request permission to apply through the Michigan State Police – Emergency Management & Homeland Security Division reimbursement for up to one third of the new Muskegon County Emergency Services Coordinator’s salary and fringe benefits.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-302 **AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO REALIGN FUNDING WITH THE CURRENT DUTIES OF NINE FAMILY COURT EMPLOYEES, SPECIFICALLY, G27302, G62007, X17901, G27303, X07601, X39501, G27713, X15201, AND X47301**

WM14/08-96

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to authorize the Circuit Court Administrator to realign funding with the current duties of nine Family Court employees, specifically, G27302, G62007, X17901, G27303, X07601, X39501, G27713, X15201, and X47301.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-303 **APPROVE THE LETTER OF UNDERSTANDING BETWEEN THE COUNTY BOARD OF COMMISSIONERS AND SEIU LOCAL 517M WHICH WILL CREATE ONE OPERATIONS MAINTENANCE MECHANIC**

WM14/08-97

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the Letter of Understanding between the County Board of Commissioners and SEIU Local 517M which will create one Operations Maintenance Mechanic.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-304 **APPOINT THE TREASURER'S DEPARTMENT TO TAKE OVER THE
FINANCE DIRECTOR POSITION ON AN INTERIM BASIS**

WM14/08-98

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to appoint the Treasurer's Department to take over the Finance Director position on an interim basis.

Discussion ensued.

Roll Call

Yes: Benjamin Cross, Terry Sabo

No: Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik,
Rillastine Wilkins **Motion Defeated**

MOTION WITHDRAWN FROM WAYS AND MEANS

WM14/08-89 [Motion withdrawn by Circuit Court/Family Division prior to meeting]

MOTIONS DEFEATED AT WAYS AND MEANS COMMITTEE

WM14/08-92 To delete position numbers D15011 and D07502 and authorize the creation of a Clerical Systems Administrator/District Court position (NX 00220).

WM14/08-99 To postpone motion WM14/08-98 until Full Board meeting on Tuesday, August 12, 2014.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2014-305 **APPOINT LORI WELLS TO THE COMMUNITY MENTAL HEALTH BOARD
WITH TERM EXPIRING 3/31/2016**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Hughes, to appoint Lori Wells to the Community Mental Health Board, with term expiring 3/31/2016.

Voice vote

Motion Carried

2014-306 **APPOINT CATHY MONTON AND WILLIAM SEYFERTH TO THE WORKFORCE DEVELOPMENT BOARD TO THE PRIVATE SECTOR SLOTS WITH TERMS EXPIRING 12/31/16**

The Chairman recommends, moved by Commissioner Sabo, seconded by Commissioner Hughes, to appoint Cathy Monton and William Seyferth to the Workforce Development Board to the Private Sector slots, with terms expiring 12/31/16.

Voice vote

Motion Carried

2014-307 **APPOINTMENT CHARLES NASH (MUSKEGON COUNTY COMMISSIONER) AND KATE KESTELOOT-SCARBROUGH (CHAIR OF MUSKEGON DRUG FREE COALITION AND EXECUTIVE DIRECTOR OF MEDIATION AND RESTORATIVE SERVICES) TO THE LAKESHORE REGIONAL PARTNERS SUBSTANCE USE OVERSITE POLICY BOARD**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Wilkins, to appointment Charles Nash (Muskegon County Commissioner) and Kate Kesteloot-Scarborough (Chair of Muskegon Drug Free Coalition and Executive Director of Mediation and Restorative Services) to the Lakeshore Regional Partners Substance Use Oversight Policy Board

Voice vote with Commission Nash abstaining

Motion Carried

2014-308 **THAT THE CONTRACTS FOR THE PROVISION OF DETENTION FURNITURE FOR THE NEW JTC BE AWARDED AS FOLLOWS: KENTWOOD FURNITURE: \$152,939.70; BLOCKHOUSE: \$8,601.36; CORTECH: \$7,566.27**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, that the contracts for the provision of detention furniture for the new JTC be awarded as follows:

Kentwood Furniture:	\$152,939.70
Blockhouse:	\$8,601.36
Cortech:	<u>\$7,566.27</u>
Total	\$169,107.33

Commissioner Nash asked what the difference was for the alternate bid that was almost half of the recommended bid. Vern Oard, Youth Services Director, noted the other products did not meet bid specs.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-309 **APPOINT JIM ELWELL AS INTERIM COUNTY ADMINISTRATOR WITH TERMS TO BE DETERMINED**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Scolnik, to appoint Jim Elwell, retired Community Mental Health Director, as Interim County Administrator with terms to be determined by Chairman Mahoney and Corporate Counsel Hughes.

Voice vote

Motion Carried

PRESENTATION FROM ABATE

Scott Janiga and George Edlund Jr., presented a check for \$375 to Chairman Mahoney which represented 5% of the revenue for the use of Carpenter property during Bike Time and presented a check for \$600 to Sheriff Roesler for the Sheriff's motorcycle Fund.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

Julia Rupp, Community Mental Health Executive Director, presented information to the Board regarding a new Mental Health First Aid program. (See attached flyer.) The public was also invited to attend the FREE Health and Wellness event from noon – 3:00 p.m. in Hackley Park on Thursday, August 14, 2014.

2014-310 **MOVED TO ADJOURN AT 5:46 P.M.**

Moved by Commissioner Nash, seconded by Commissioner Hughes, to adjourn at 5:46 p.m.

Voice vote

Motion Carried

Meeting adjourned at 5:46 p.m.

NAW/jmp

Nancy A. Waters, County Clerk



Presented by:
Community Mental Health Services of Muskegon County

MENTAL HEALTH FIRST AID TRAINING

Learn to be a lifesaver!

Mental Health First Aid (MHFA) teaches people to recognize and respond to the symptoms of a mental health crisis. 1 in 4 Americans will experience a mental health challenge at some point in their lives—these people could be your friends, loved ones, coworkers, clients or acquaintances. MHFA training will help you learn what **YOU** can do to keep a person in crisis safe and get them the help they need.

What is it? MHFA is an 8-hour course taught in a small group setting, by nationally certified MHFA instructors.

Who can benefit? Anyone can benefit from Mental Health First Aid training. WIMHRT can tailor trainings to meet the needs of various professional groups, including law enforcement/first responders, social service professionals, medical personnel, school personnel, businesses, community groups, church groups, etc. *Help us spread the word!*

What will we learn? The MHFA curriculum includes training on how to respond to:

- Depression
- Anxiety and panic attacks
- Suicidal behavior
- Non-suicidal self-injury
- Psychosis
- Substance abuse
- Eating disorders
- And more...

- Ideal for groups of 20 to 30.
- This is an 8 hour training.
- Reduce the stigma of mental health concerns as well as substance use disorders.
- Ease the apprehension that some of us feel when it comes to helping people through a mental health crisis.
- Increase the health of your community.

Tell me more!

In July of 2013 Mental Health First Aid was certified as a evidenced based program.

This program helps people and communities.

A state grant has been awarded to Muskegon CMH in partnership with 11 other counties. With this grant we can now offer this training for free for a limited time.

Contact:
Michael Pyne
231-724-6618
Email: michael.pyne@muskegoncmh.org

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chair
Charles Nash*

*Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair
District 7 - Vacant*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, August 26, 2014
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney,
Robert Scolnik, Rillastine Wilkins

Excused: Charles Nash, Terry Sabo

Also Present: Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk
Doug Hughes, Corporate Counsel

2014-311 **APPROVAL OF THE AGENDA**

Moved by Commissioner Cross, seconded by Commissioner Engle, to approve the agenda.

Voice vote

Motion Carried

2014-312 **APPROVE MINUTES OF TUESDAY, AUGUST 12, 2014**

Moved by Commissioner Wilkins, seconded by Commissioner Cross, to approve the minutes of Tuesday, August 12, 2014.

Voice vote

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

Kent Davies, from RedfiveIT, addressed the Board with concerns about County purchasing processes.

COMMUNICATION

2014-313 **PLACE THE COMMUNICATION ITEMS ON FILE**

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to place the following Communication items on file:

- A. Bay County Resolution #2014-167: Opposing the Development of an Underground Nuclear Waste Facility
- B. Huron County Resolution #14-113c: Support of Provision of \$442 million for PILT and Prohibition of US EPA Implementing Rule Expanding Definition of "waters of the United States"
- C. Oscoda County Resolution #2014-1814: Call Upon the Citizens of Oscoda County to Mark the 200th Anniversary of the birth of our National Anthem with Honors

Voice vote.

Motion Carried

COMMITTEE/BOARD REPORTS

Commissioner Scolnik reported that the Community Development/Strategic Planning Committee had no action items to bring before the Full Board.

2014-314 **AUTHORIZE MATS TO ISSUE AN INVITATION FOR BIDS FOR CONSTRUCTION OF THE TRANSIT CENTER RENOVATION AND ADDITION PROJECT**

TR14/08-25

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Cross, to authorize MATS to issue an Invitation for Bids for construction of the Transit Center renovation and addition project.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash, Terry Sabo

Motion Carried

2014-315 **APPROVE THE ON-DEMAND GROUND TRANSPORTATION RULES AND REGULATIONS FOR THE AIRPORT, AND FURTHER AUTHORIZE STAFF, FOLLOWING CONSULTATION WITH THE COUNTY ADMINISTRATOR AND/OR CORPORATE COUNSEL, TO MAKE AMENDMENTS AS NEEDED**

TR14/08-26

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Cross, to approve the On-Demand Ground Transportation Rules and Regulations for the Airport, and further authorize staff, following consultation with the County Administrator and/or Corporate Counsel, to make amendments as needed.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash, Terry Sabo

Motion Carried

2014-316 **APPROVE AN EQUIPMENT PLACEMENT AGREEMENT BETWEEN THE COUNTY AND MULDER'S MERCHANT, INC., TO PROVIDE VENDING MACHINES IN THE AIRPORT TERMINAL BUILDING, WITH THE AIRPORT RECEIVING 15% COMMISSION ON SALES, FOR A TERM OF 48 MONTHS**

TR14/08-27

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Cross, to approve an Equipment Placement Agreement between the County and Mulder's Merchant, Inc., to provide vending machines in the Airport Terminal Building, with the Airport receiving 15% commission on sales, for a term of 48 months.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash, Terry Sabo

Motion Carried

2014-317 **PREPARE A RESOLUTION ACKNOWLEDGING THE YEARS OF SERVICE OF MS. JUDY KELL**

TR14/08-28

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Cross, to prepare a resolution acknowledging the years of service of Ms. Judy Kell.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash, Terry Sabo

Motion Carried

2014-318 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$16,108,572.30 COVERING THE PERIOD OF JULY 26, 2014 THROUGH AUGUST 8, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/08-100

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve payment of the accounts payable of \$16,108,572.30 covering the period of July 26, 2014 through August 8, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash, Terry Sabo

Motion Carried

2014-319 **RESOLVE THAT MUSKEGON COUNTY INTENDS TO TERMINATE ITS PARTICIPATION IN THE LAKESHORE COORDINATING COUNCIL, AND COOPERATE AND PARTICIPATE IN THE ORDERLY DISSOLUTION OF THE LAKESHORE COORDINATING COUNCIL AND THE WIND-UP OF THE COUNCIL'S AFFAIRS**

WM14/08-101

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to resolve that Muskegon County intends to terminate its participation in the Lakeshore Coordinating Council, and cooperate and participate in the orderly dissolution of the Lakeshore Coordinating Council and the wind-up of the Council's affairs.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash, Terry Sabo

Motion Carried

2014-320 **AUTHORIZE APPRAISAL AND RELATED COSTS ON PARCEL NUMBER 61-03-036-300-0007-00**

WM14/08-102

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize appraisal and related costs on parcel number 61-03-036-300-0007-00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash, Terry Sabo

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2014-321 **THAT THE CONTRACTS FOR THE PROVISION OF FURNISHINGS AND EQUIPMENT FOR THE NEW JUVENILE TRANSITION CENTER (ADMINISTRATIVE OFFICE AND VISITOR AREA) BE AWARDED AS FOLLOWS: KENTWOOD FURNITURE: \$22,598.79; INTERPHASE OFFICE INTERIORS: \$29,759.70; TAYLOR OFFICE FURNITURE: \$12,141.20 FOR A TOTAL OF \$64,499.69**

The Chairman recommends, moved by Commissioner Cross, seconded by Commissioner Engle, that the contracts for the provision of furnishings and equipment for the new Juvenile Transition Center (administrative office and visitor area) be awarded as follows:

Kentwood Furniture:	\$22,598.79
Interphase Office Interiors:	\$29,759.70
Taylor Office Furniture:	<u>\$12,141.20</u>
Total	\$64,499.69

It was noted, the amount for Kentwood increased because another vendor was unable to provide the tables approved in a previous motion.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Excused: Charles Nash, Terry Sabo

Motion Carried

Chairman Mahoney encouraged everyone to participate in the many Labor Day activities scheduled in our area. (See attached Downtown Muskegon Labor Day Parade flyer.) Chairman Mahoney noted he will be participating in the Labor Day Community Bridge Walk with the City of Montague and the City of Whitehall. Details about this event are available online at: <http://www.whitelake.org/event/1703/>

Commissioner Cross reported Storyville is moving along and has received it's first 6-figure donor along with several 5-figure donors.

Commissioner Hughes reported that the Marketing Committee will be making their recommendations soon to include a request for a strategic marketing plan, a Public Relations position and an ombudsman position within the EEO office.

Vice Chair Wilkins reported that the Muskegon County United Way Fema Committee was advised by Public Heath that an incubator kitchen will be set up at the Farmer's Market to be used to educate groups on eating and cooking healthy. The kitchen is slated to open October 1, 2014.

Vice Chair Wilkins reported low turnout at the SMART meeting but was pleased to report that MAC said Muskegon County will receive \$721,000 revenue sharing in addition to what has already been received.

Commissioner Engle noted the Infrastructure and Economic Development Committee recommended survey regarding capital improvement strategy for the County is getting back on track and he is working with Ken Hulka from the Road Commission.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Mike Krauch, MSUE District 5 Coordinator, reminded Commissioners that a Citizen Planner event will be taking place at Laketon Township Hall. Anyone interested may register at the following link:

http://msue.anr.msu.edu/events/citizen_planner_fundamentals_of_planning_zoning_muskegon_county

Mr. Krauch also noted, since Muskegon County has been chosen as a Way to Wellville Community, MSUE has hired a new SNAP-ed Coordinator, Kelly Herron, to assist Muskegon County in achieving that objective.

2014-322 **MOVED TO ADJOURN AT 4:23 P.M.**

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to adjourn at 4:23 p.m.

Voice vote

Motion Carried

Meeting adjourned at 4:23 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, September 8, 2014

West Michigan United Labor

Labor Day Parade

EVERYONE WELCOME!!!

*Parade Starts at 11:00 a.m. *Downtown Muskegon

September 1, 2014

Parade Route: Starts at corner of 4th & Clay Ave. head east on Clay to Jefferson St., to Western Ave & ending at 4th street.

Fun at CIO Hall after parade!

Games & Prizes

Food



Lunch tickets available for purchase day of Parade or see your Union Leader.



Bounce Houses



Free Fun!!



Have Questions? Call Jana @ 231-722-3134 ext. 227

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chair
Charles Nash*

*Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair
District 7 - Vacant*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, September 9, 2014
4:00 p.m.

Vice Chair Wilkins, Presiding

The Full Board of Commissioners was called to order by Vice Chair Wilkins. The invocation was given by Vice Chair Wilkins. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Rillastine Wilkins

Excused: Kenneth Mahoney, Robert Scolnik

Also Present: Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk
Doug Hughes, Corporate Counsel

2014-323 **APPROVAL OF THE AGENDA**

Moved by Commissioner Nash, seconded by Commissioner Cross, to approve the agenda.

Voice vote.

Motion Carried

2014-324 **APPROVE MINUTES OF TUESDAY, AUGUST 26, 2014**

Moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the minutes of Tuesday, August 26, 2014.

Voice vote.

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

Ryan Leestma, Owner, ISI, addressed the Board regarding the Managed Services Contract with the County from 2013. He requested the Board to uphold the prior obligation.

Katrina Cooper, ISI Contract Employee, addressed the Board in support of the ECM project and the experience and qualifications that she can provide through the prior ISI agreement.

David Bossenbroek, Attorney representing ISI, urged Commissioners regarding abandoning the ISI agreement, to "Put the brakes on to see if this is a prudent decision."

PRESENTATION: FRESH START PROGRAM

Eric Stevens, Circuit Court Administrator, presented information to the Board regarding the Fresh Start Program that was introduced for the summer of 2014. The intent was to keep kids off the street and out of harm's way and make them more literate. The name comes from the 3-part goal to have the juveniles involved achieve:

1. Attend a Summer intensive probation program
2. Graduate from High School
3. If they achieve the prior two, the Prosecutor would wipe their Juvenile slate clean.

The first year program had a 89% attendance rate.

A video was also presented expressing the success in the students' own words.

Special thanks was given to Rod Walker, Kim Woods, Chauncey and Marie Williams and Tom Cartright along with Probation and Surveillance staff, Home Depot, MI Works and many other community leaders.

Vice Chair Wilkins thanked Mr. Stevens. For questions regarding this program, please contact Family Court at 231-724-6234. The video presentation may be viewed at:

<https://www.youtube.com/user/muskegoncountyfc>

COMMUNICATION

2014-325 **PLACE ON FILE THE FOLLOWING COMMUNICATION ITEM: HURON COUNTY RESOLUTION #14-118C: OPPOSITION TO THE U.S. ENVIRONMENTAL PROTECTION AGENCY'S PROPOSAL TO GARNISH WAGES WITHOUT A COURT ORDER**

Moved by Commissioner Hughes, seconded by Commissioner Cross, to place on file the following communication item: Huron County Resolution #14-118C: Opposition to the U.S. Environmental Protection Agency's Proposal to Garnish Wages Without a Court Order.

Voice vote.

Motion Carried

COMMITTEE/BOARD REPORTS

2014-326 **APPROVE THE PROSECUTOR TO ACCEPT THE FY15 CRIME VICTIM RIGHTS GRAND IN THE AMOUNT OF \$197,274 TO AFFIX THE SIGNATURE OF THE CHAIRMAN OF THE BOARD TO THE LETTER OF AUTHORIZATION REQUIRED BY THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH**

CPS14/09-31

The Courts/Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Sabo, to approve the Prosecutor to accept the FY15 Crime Victim Rights Grand in the amount of \$197,274 to affix the signature of the Chairman of the Board to the letter of authorization required by the Michigan Department of Community Health.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-327 **AUTHORIZE THE CREATION OF AN HOURLY CRIME VICTIM RIGHTS COORDINATOR POSITION (NO 00165)**

CPS14/09-32

The Courts/Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Sabo, to authorize the creation of an hourly Crime Victim Rights Coordinator position (NO 00165).

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-328 **APPROVE THE PROSECUTOR TO ACCEPT THE FY15 VOCA GRANT IN THE AMOUNT OF \$43,024 AND AFFIX THE SIGNATURE OF THE CHAIRMAN OF THE BOARD TO THE LETTER OF AUTHORIZATION REQUIRED BY THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH**

CPS14/09-33

The Courts/Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Sabo, to approve the Prosecutor to accept the FY15 VOCA Grant in the amount of \$43,024 and affix the signature of the Chairman of the Board to the letter of authorization required by the Michigan Department of Community Health.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-329 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN A CONTRACT WITH KENT RECORD MANAGEMENT, INC. FOR RECORD STORAGE, RETRIEVAL, AND DESTRUCTION AS REQUESTED BY AUTHORIZED CMH STAFF FOR AN INITIAL TERM EFFECTIVE JULY 14, 2014, THROUGH JULY 13, 2015, AT THE RATES SET FORTH IN THEIR SERVICE SCHEDULE, NOT TO EXCEED \$25,000.00**

HS14/09-40

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to authorize the Community Mental Health Executive Director to sign a contract with Kent Record Management, Inc. for record storage, retrieval, and destruction as requested by authorized CMH staff for an initial term effective July 14, 2014, through July 13, 2015, at the rates set forth in their Service Schedule, not to exceed \$25,000.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-330 **APPROVE THE CONTRACT AMENDMENT BETWEEN COMMUNITY MENTAL HEALTH SERVICES WITH MOKA NON-PROFIT SERVICES CORPORATION TO ADD UP TO TWENTY-FIVE (25) HOURS OF A BCBA (BOARD CERTIFIED BEHAVIOR ANALYST) TO WORK WITHIN THE CMH AUTISM PROGRAM, EFFECTIVE SEPTEMBER 10, 2014, THROUGH SEPTEMBER 30, 2015, AT A RATE OF \$55.15 PER HOUR, WITH A MAXIMUM ADDITIONAL AMOUNT OF \$75,830.00**

HS14/09-41

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to approve the contract amendment between Community Mental Health Services with MOKA Non-Profit Services Corporation to add up to twenty-five (25) hours of a BCBA (Board Certified Behavior Analyst) to work within the CMH Autism program, effective September 10, 2014, through September 30, 2015, at a rate of \$55.15 per hour, with a maximum additional amount of \$75,830.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-331 **APPROVE THE RENEWAL OF FOUR (4) SUPPORTIVE HOUSING PROJECTS (SHP) FINANCED WITH GRANTS FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) THROUGH THE MUSKEGON COUNTY HOMELESS CONTINUUM OF CARE NETWORK, CONSISTENT WITH THE MUSKEGON COUNTY CONSOLIDATED PLAN FOR HOUSING FOR 2011-2016 AND SUBMISSION OF THE FOUR HUD FORMS 2991 TO THE CHAIR OF THE COUNTY BOARD FOR SIGNATURE**

HS14/09-42

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to approve the renewal of four (4) Supportive Housing Projects (SHP) financed with grants from the U.S. Department of Housing and Urban Development (HUD) through the Muskegon County Homeless Continuum of Care Network, consistent with the Muskegon County Consolidated Plan for Housing for 2011-2016 and submission of the four HUD forms 2991 to the Chair of the County Board for signature.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-332 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$3,421,459.34 COVERING THE PERIOD OF AUGUST 9, 2014 THROUGH AUGUST 22, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/09-103

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve payment of the accounts payable of \$3,421,459.34 covering the period of August 9, 2014 through August 22, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-333 **APPROVE THE POSITION OF PROJECT MANAGER/ONBASE
ADMINISTRATOR AT THE NX00320 PAY GRADE**

WM14/09-104

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the position of Project Manager/OnBase Administrator at the NX00320 pay grade.

Commissioner Sabo asked for confirmation that this motion is what had been referenced in the earlier Public Comment and it came about, not because of job performance but on the approvals that had been given and not given, is that correct.

Corporate Counsel noted that a prior Ways and Means meeting a motion was made involving ISI and staff were trying to explain the cost and value of that motion which lead to the motion being pulled. This just allows staff to open the door to make a recommendation and has nothing to do with performance. Corporate Counsel Hughes publicly said that Ryan Leetsma and ISI have done wonderful things for the County over the last three years. The ECM program is still going forward.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney, Robert Scolnik

Motion Carried

2014-334 **PURSUANT TO SECTION 8 OF THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT (STATE OF MICHIGAN PUBLIC ACT 152 OF 2011), THE BOARD OF COMMISSIONERS OF THE COUNTY OF MUSKEGON HEREBY EXTENDS THE COUNTY'S EXEMPTION FROM THE REQUIREMENTS OF SAID ACT FOR AN ADDITIONAL YEAR THROUGH THE END OF FISCAL 2015; AND THAT 15 PERCENT OF THE MEDICAL BENEFIT PLAN'S PREMIUM EQUIVALENT AMOUNT SHALL BE DEDUCTED FROM COMPENSATION DUE TO EACH COVERED EMPLOYEE AND ELECTED PUBLIC OFFICIAL; AND THAT AUTHORIZATION BY THE EMPLOYEE OR ELECTED PUBLIC OFFICIAL FOR THE COUNTY TO MAKE THE DEDUCTION SHALL BE A CONDITION FOR ELIGIBILITY FOR THE MEDICAL BENEFIT PLAN**

WM14/09-105

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, that pursuant to Section 8 of the Publicly Funded Health Insurance Contribution Act (State of Michigan Public Act 152 of 2011), the Board of Commissioners of the County of Muskegon hereby extends the County's exemption from the requirements of said act for an additional year through the end of fiscal 2015; and that 15 percent of the medical benefit plan's premium equivalent amount shall be deducted from compensation due to each covered employee and elected public official; and that authorization by the employee or elected public official for the County to make the deduction shall be a condition for eligibility for the medical benefit plan.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-335 **APPROVE THE SUBMISSION OF AN APPLICATION FOR MUSKEGON COUNTY TO PARTICIPATE REGIONALLY IN THE MICHIGAN WORK READY COMMUNITIES (MIWRC) INITIATIVE**

WM14/09-106

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the submission of an application for Muskegon County to participate regionally in the Michigan Work Ready Communities (MiWRC) Initiative.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-336 **APPOINT DEBORAH GROENEVELD AS EMPLOYER DELEGATE AND ANDREW STONE AS EMPLOYER ALTERNATE TO THE 2014 MUNICIPAL EMPLOYEES RETIREMENT SYSTEM (MERS) ANNUAL MEETING AND THE COST OF ATTENDING FOR THE EMPLOYER AND EMPLOYEE DELEGATES AND ALTERNATES BE PAID FROM THE RISK MANAGEMENT FUND**

WM14/09-107

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to appoint Deborah Groeneveld as employer delegate and Andrew Stone as employer alternate to the 2014 Municipal Employees Retirement System (MERS) annual meeting and the cost of attending for the employer and employee delegates and alternates be paid from the Risk Management Fund.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-337 **APPROVE AND AUTHORIZE THE COUNTY BOARD CHAIR TO SIGN AND EXECUTE LEASE AGREEMENT #11704-2014 WITH THE STATE OF MICHIGAN**

WM14/09-108

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve and authorize the County Board Chair to sign and execute lease agreement #11704-2014 with the State of Michigan.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2014-338 **APPOINT JONATHAN WILSON TO MUSKEGON AREA FIRST WITH A TERM EXPIRING 12/31/16**

The Vice Chair recommends, moved by Commissioner Hughes, seconded by Commissioner Nash, to appoint Jonathan Wilson to Muskegon Area First with a term expiring 12/31/16.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-338 **APPOINT THE FOLLOWING TO THE MUSKEGON COUNTY
REMONUMENTATION PEER GROUP WITH TERMS OF 6/12/14- 12/31/17:
STEPHEN VALLIER, PAUL PRIVACKY, ALAN DAHL, STEVE GREEN, AND
ALTERNATE TIMOTHY DEMUMBRUM**

The Vice Chair Wilkins recommends, moved by Commissioner Cross, seconded by Commissioner Hughes, to appoint the following to the Muskegon County Remonumentation Peer Group with terms of 6/12/14- 12/31/17: Stephen Vallier, Paul Privacky, Alan Dahl, Steve Green, and alternate Timothy Demumbrum.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

Vice Chair Wilkins reminded everyone that that Michigan Irish Music Festival will take place this weekend, September 12 - 14, 2014, at Heritage Landing. (See <http://www.michiganirish.org/> for more information.)

INTERIM ADMINISTRATOR'S REPORT

Interim Administrator Elwell introduced Steven Vallier, Muskegon County Surveyor, to give background to the following two motions which need approval prior to September 15, 2015.

Muskegon County Surveyor Stephen Vallier gave a history of the Remonumentation program and explained that it would be in the County's best interest to approve the contract extension. It was noted that the grant money will cover the cost of this contract.

2014-339 **EXTEND CONTRACTS FOR SURVEYOR SERVICES FOR THE
REMONUMENTATION PROGRAM TO MOORE & BRUGGINK, WESTSHORE
CONSULTING AND DRISENGA AND ASSOCIATES THROUGH
SEPTEMBER 30, 2017**

The Interim Administrator recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to extend contracts for surveyor services for the Remonumentation Program to Moore & Bruggink, Westshore Consulting and Driesenga and Associates through September 30, 2017.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

2014-340 **PROCEED TO THE REMONUMENTATION MAINTENANCE PROGRAM PURSUANT TO MCL 54.274(2) AS DESCRIBED IN MCL 54.268(2)(D) AND AUTHORIZE BOARD CHAIR TO SIGN A LETTER TO THE OFFICE OF LAND SURVEY, DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS PERTAINING TO SAME**

The Interim Administrator recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to proceed to the Remonumentation Maintenance Program pursuant to MCL 54.274(2) as described in MCL 54.268(2)(d) and authorize Board Chair to sign a letter to the Office of Land Survey, Department of Licensing and Regulatory Affairs pertaining to same.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

Interim Administrator Elwell introduced Muskegon County's new Grant Coordinator, Connie Maxim-Sparrow. Ms. Maxim-Sparrow addressed the Board stating she is looking forward to working with the Board and Departments.

OLD BUSINESS

Commissioner Nash noted the County lost a Champion this morning with the death of former County Commissioner Bill Gill.

2014-341 **PREPARE A PROCLAMATION IN RECOGNITION OF MR. GILL'S YEARS OF SERVICE**

Moved by Nash, seconded by Cross, to prepare a Proclamation in recognition of Mr. Gill's years of service.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Fred Johnson, Chief Public Defender, addressed the Board stating his involvement with the Fresh Start program has been the most satisfying program since coming to Muskegon County. He further announced that the Public Defender's Office participated in the Cars for Cancer over Labor Day and raised \$400 for cancer research.

Delores Cole addressed the Board asking for a letter of support for the 18th anniversary of the Unity Prayer Breakfast at Mt. Zion Church of God in Christ Church. She also noted tickets are available for \$20 a seat and money raised goes to feeding the homeless, tutoring programs, food trucks, Thanksgiving Dinner, and jail and rescue mission programs to name a few. Vice Chair Wilkins was asked and accepted an invitation to address the Unity Breakfast at 9:00 a.m. on Saturday, September 20, 2014.

Julia Rupp, Community Mental Health (CMH) Executive Director, noted September is National Prevent Suicide Month. Ms. Rupp further announced that the Community with the Suicide Prevention Coalition is having its first annual walk next Wednesday evening at 6 p.m. beginning at 380 W. Western and reported that Muskegon County's suicide rate is 50% higher than the National average and even higher in the African American community.

2014-342 **PREPARE A LETTER OF SUPPORT FOR THE 18TH ANNIVERSARY OF THE UNITY PRAYER BREAKFAST**

Move by Commissioner Wilkins, seconded by Commissioner Hughes, to prepare a letter of support for the Unity Prayer Breakfast.

Voice vote

Motion Carried

2014-343 **GO INTO CLOSED SESSION TO DISCUSS COLLECTIVE BARGAINING AT 4:57 P.M.**

Moved by Engle, seconded by Cross, to go into closed session to discuss Collective Bargaining at 4:57 p.m.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Rillastine Wilkins

No: None

Excused: Kenneth Mahoney , Robert Scolnik

Motion Carried

Returned to Open Session at 5:28 p.m.

A meeting has been tentatively scheduled for Tuesday, October 14, 2014, for an initial review of applications for County Administrator.

2014-344 **MOVED TO ADJOURN AT 5:37 P.M.**

Moved by Commissioner Hughes, seconded by Commissioner Engle, to adjourn at 5:37 p.m.

Voice vote

Motion Carried

Meeting adjourned at 5:37 p.m.

Muskegon Community College students John Waller and Alexzandrea Palom were in attendance from Kurt Troutman's class at and spoke with Commissioner Nash after the meeting adjourned.

Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, September 30, 2014

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chair
Charles Nash*

*Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair
District 7 - Vacant*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, September 30, 2014
4:01 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Also Present: James Elwell, Interim County Administrator,
Marcia L. Wilkes, Chief Deputy County Clerk,
Jeanne Pezet, Deputy County Clerk
Doug Hughes, Corporate Counsel

2014-345 **APPROVAL OF THE AGENDA**

Moved by Commissioner Wilkins, seconded by Commissioner Cross, to approve the agenda adding to the Chairman's Report, Item E. A Resolution for White Lake and Item F. To Schedule the October 16th meetings in the White Lake Area.

Voice vote.

Motion Carried

2014-346 **APPROVE REGULAR AND CLOSED MEETING MINUTES OF TUESDAY, SEPTEMBER 9, 2014**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the regular and closed meeting minutes of Tuesday, September 9, 2014.

Voice vote.

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

There was no public comment on an agenda item.

PRESENTATIONS

- A. Christine Robere, United Way of the Lakeshore President, noted this year's goal for the County of Muskegon is \$90,000. Ms. Robere also thanked those who participated in this year's Day of Caring. Ms. Robere introduced Champaign Chair Dave Sipka.

- B. Commissioner Nash presented a Resolution to Judy Kell for her years of service and contributions to Muskegon County and its citizens. It was noted that Ms. Kell brought in over \$16 million in grants.

COMMUNICATION

The following Resolution was distributed to Commissioners for informational purposes: Dickinson County Resolution: 2014-15 - In support of cutting ties with foreign countries that will not support us in the fight against terrorism, to stop bi-partisan politics, and to be leaders...or resign and let us elect individuals who are willing to lead us.

COMMITTEE/BOARD REPORTS

The Community Development/Strategic Planning Committee had no action items to report.

The Transportation Committee had no action items to report.

2014-347 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$9,214,514.35 COVERING THE PERIOD OF AUGUST 23, 2014 THROUGH SEPTEMBER 12, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/09-109

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve payment of the accounts payable of \$9,214,514.35 covering the period of August 23, 2014 through September 12, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2014-348 **FULFILL THE DOWNTOWN MUSKEGON NOW INITIATIVE BY SELLING FOR RESTORATION THE GRAND TRUNK DEPOT, PARCEL NUMBER 61-24-205-318-0001-10**

WM14/09-110

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to fulfill the Downtown Muskegon Now initiative by selling for restoration the Grand Trunk Depot, parcel number 61-24-205-318-0001-10.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2014-349 **APPROVE THE EXPENDITURE OF \$8,905 FOR REPLACEMENT OF THE TWO EXISTING FIRE HYDRANTS AT THE BROOKHAVEN MEDICAL CARE FACILITY BY THE CITY OF MUSKEGON AND TO AUTHORIZE STAFF TO INFORM MUSKEGON TOWNSHIP FIRE DEPARTMENT OF ITS INTENT TO INSTALL A NEW FIRE HYDRANT AT REAR OF THE FACILITY BY DECEMBER 31, 2015**

WM14/09-111

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the expenditure of \$8,905 for replacement of the two existing fire hydrants at the Brookhaven Medical Care Facility by the City of Muskegon and to authorize staff to inform Muskegon Township Fire Department of its intent to install a new fire hydrant at rear of the facility by December 31, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2014-350 **APPROVE RENEWAL OF ASSESSMENT ADMINISTRATION SERVICES PROVIDED BY THE EQUALIZATION DEPARTMENT TO THE CITY OF ROOSEVELT PARK AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE AN AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE THE SERVICES**

WM14/09-112

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve renewal of Assessment Administration Services provided by the Equalization Department to the City of Roosevelt Park and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2014-351 **AMEND THE CURRENT ADOPTED FY2014 BUDGET AS PRESENTED**

WM14/09-113

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to amend the current adopted FY2014 budget as presented.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2014-352 **ADOPT THE FY2015 COUNTY OF MUSKEGON APPROPRIATION ORDINANCE INCLUDING THE BUDGET AMENDMENTS AND INCLUDING THE ADOPTION OF THE ASSOCIATED FY2015 POSITION CHANGES, FY2015 EQUIPMENT ITEMS AND FY2015 CAPITAL PROJECTS, WHICH COLLECTIVELY REPRESENT THE IMPLEMENTATION OF THE COUNTY OF MUSKEGON'S FY2015 OPERATING BUDGET**

WM14/09-114

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to adopt the FY2015 County of Muskegon Appropriation Ordinance including the Budget Amendments and including the adoption of the associated FY2015 position changes, FY2015 Equipment Items and FY2015 Capital Projects, which collectively represent the implementation of the County of Muskegon's FY2015 Operating Budget.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2014-353 **AUTHORIZE FINANCE AND MANAGEMENT SERVICES / PURCHASING OFFICE TO SELL COUNTY SURPLUS VEHICLES THROUGH THE SEALED BID PROCESS**

WM14/09-115

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to authorize Finance and Management Services / Purchasing Office to sell County surplus vehicles through the sealed bid process.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2014-354 **APPROVE THE CONTRACT SETTLEMENT WITH THE DISTRICT COURT UNIT AND AUTHORIZE THE COUNTY BOARD CHAIR AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT SUBSEQUENT TO SIGNATURES BEING OBTAINED FROM UNION REPRESENTATIVES**

WM14/09-116

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the contract settlement with the District Court Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2014-355 **APPROVE THE CONTRACT SETTLEMENT WITH THE SHERIFF DEPUTY UNIT AND AUTHORIZE THE COUNTY BOARD CHAIR AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT SUBSEQUENT TO SIGNATURES BEING OBTAINED FROM UNION REPRESENTATIVES**

WM14/09-117

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the contract settlement with the Sheriff Deputy Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2014-356 **APPROVE THE CONTRACT SETTLEMENT WITH THE SHERIFF CORRECTIONS UNIT AND AUTHORIZE THE COUNTY BOARD CHAIR AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT SUBSEQUENT TO SIGNATURES BEING OBTAINED FROM UNION REPRESENTATIVES**

WM14/09-118

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the contract settlement with the Sheriff Corrections Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2014-357 **APPROVE THE CONTRACT SETTLEMENT WITH THE MNA PUBLIC HEALTH NURSES UNIT AND AUTHORIZE THE COUNTY BOARD CHAIR AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT SUBSEQUENT TO SIGNATURES BEING OBTAINED FROM UNION REPRESENTATIVES**

WM14/09-119

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the contract settlement with the MNA Public Health Nurses Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2014-358 **APPROVE CONTRACT SETTLEMENT WITH THE PUBLIC WORKS UNIT AND AUTHORIZE THE COUNTY BOARD CHAIR AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT SUBSEQUENT TO SIGNATURES BEING OBTAINED FROM UNION REPRESENTATIVES**

WM14/09-120

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve contract settlement with the Public Works Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2014-359 **APPROVE THE CONTRACT SETTLEMENT WITH THE SHERIFF COMMAND UNIT AND AUTHORIZE THE COUNTY BOARD CHAIR AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT SUBSEQUENT TO SIGNATURES BEING OBTAINED FROM UNION REPRESENTATIVES**

WM14/09-121

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the contract settlement with the Sheriff Command Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2014-360 **ACCEPT THE RECOMMENDATION OF CORPORATE COUNSEL TO SETTLE THE WORKERS' COMPENSATION CASE OF REBECCA PINTOSKI V COUNTY OF MUSKEGON**

WM14/09-122

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to accept the recommendation of Corporate Counsel to settle the workers' compensation case of Rebecca Pintoski v County of Muskegon.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2014-361 **REAPPOINT DAVID COTTER TO THE DEPARTMENT OF HUMAN SERVICES FOR THE TERM 11/1/14 – 10/31/17**

The Chairman recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to reappoint David Cotter to the Department of Human Services for the term 11/1/14 – 10/31/17.

Commissioner Hughes asked why Mr. Cotter was not interviewed. Chairman Mahoney noted this was a reappointment and the current Board did not wish to make changes at this time.

Voice vote.

Motion Carried

Chairman Mahoney invited everyone to the Ribbon Cutting for the new Juvenile Transition Center on Thursday, October 16, 2014 at 2:30 p.m. at the County's South Complex.

Commissioner Scholnik asked when the building will be occupied. It was noted occupancy will take place on October 20, 2014.

2014-362 **PASS A RESOLUTION OF SUPPORT FOR MUSKEGON COUNTY ROAD COMMISSION (MCRC) TO RECEIVE SECTION 19 DISASTER RELIEF FUNDS**

The Chairman recommends, moved by Commissioner Sabo, seconded by Commissioner Hughes, to pass a Resolution of Support for Muskegon County Road Commission (MCRC) to receive Section 19 Disaster Relief Funds.

Voice vote.

Motion Carried

Chairman Mahoney reminded Commissioners that there will be a Board Planning Session on Tuesday, October 14, 2014 at noon at the Terrace Plaza Third Floor Conference Room. He also noted this will be a closed session to review and consider contents of applications for employment for the Muskegon County Administrator position. Chairman Mahoney noted this will only be a screening session with the consultant.

Chairman Mahoney noted additional planning sessions will be scheduled, one regarding Southwest Financial Services and another to review the results of the convention center feasibility study.

2014-363 **PREPARE A RESOLUTION TO CONGRATULATE THE WHITE LAKE COMMUNITY FOR THE DELISTING OF WHITE LAKE**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to prepare a resolution to congratulate the White Lake Community for the delisting of White Lake.

Voice vote.

Motion Carried

2014-364 **MOVE THE MEETINGS OF OCTOBER 16, 2014 (COMMUNITY DEVELOPMENT/STRATEGIC PLANNING COMMITTEE AND THE TRANSPORTATION COMMITTEE) TO THE WHITE LAKE AREA (POSSIBLY WHITE RIVER TOWNSHIP)**

The Chairman recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to move the meetings of October 16, 2014 (Community Development/Strategic Planning Committee and the Transportation Committee) to the White Lake area (possibly White River Township).

Commission Engle noted the Road Commission Budget is now available.

Commissioner Cross noted the Library is moving along.

Commissioner Nash reported that the LCC Board legacy costs have been resolved; a surplus will be distributed back to the counties. LCC has until the end of the year to close out all reports.

Chairman Mahoney asked Commissioner Nash to explain to the audience members what are LCC and LRP. Commissioner Nash noted LCC was the Lakeshore Coordinating Council handling PA2 Funds, Block Grants, to support our substance abuse programs. The LRP is the Lakeshore Regional Partnership which has taken over those responsibilities as well as Community Mental Health (CMH) funds and substance abuse funds. Muskegon is in a new region with Kent, Allegan, Oceana, Ottawa, Mason, and Lake Counties. An agreement will be coming forth from the Substance Abuse Advisory Board. Mr. Nash is disheartened by representation which is based on demographics.

Commissioner Scolnik encouraged everyone to visit the Hilts Landing Project. John McGarry, Chief Executive Officer of Lakeshore Museum Center, is at Hilts Landing every Friday at 3 p.m. for tours.

Also, Commissioner Scolnik visited the cannons from the Veteran Memorial Park, which are in the process of restoration, and they look fantastic.

Commissioner Scolnik invited everyone to a Community Mixer at Mona Lake Park, on Wednesday, October 1, 2014 from 4 p.m. – 7 p.m. hosted by City of Muskegon Heights and Muskegon Rotary, food and drinks will be provided for the first 400 people.

Commissioner Sabo noted he will not be at the October 9, 2014 Public Works meeting because he will be with the Legends Flight in Washington D.C. taking WWII Veterans round trip to see their monument. The group will return to the Muskegon County Airport at 8 p.m. to a huge reception at the Executive Air Hanger which holds 5000 people. This is a community event. Commissioner Sabo asked everyone to attend wearing red, white, and blue and come out to welcome them home.

Commissioner Sabo invited everyone to come to the Kirkhof Center at Grand Valley State University, October 10, 2014 at 10 a.m. Muskegon is one of the final 6 out of 31 applicants who were asked to present why Muskegon County deserves the grant for the Regional Prosperity Initiative.

INTERIM ADMINISTRATOR'S REPORT

2014-365 **AUTHORIZE THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONER TO SIGN THE CONTRACT WITH CITY OF NORTON SHORES, CITY OF MUSKEGON HEIGHTS, CITY OF MUSKEGON, AND INTELLECTUAL BUSINESS SOLUTIONS AND TO UTILIZE \$7,500.00 FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT ADMINISTRATIVE FUNDING FOR THE COUNTY OF MUSKEGON'S SHARE OF THE CONTRACT COST**

The Interim Administrator recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Chairman of the County Board of Commissioner to sign the contract with City of Norton Shores, City of Muskegon Heights, City of Muskegon, and Intellectual Business Solutions and to utilize \$7,500.00 from the Community Development Block Grant administrative funding for the county of Muskegon's share of the contract cost.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2014-366 **AUTHORIZE THE BOARD OF COMMISSIONERS TO APPOINT CONNIE MAXIM-SPARROW TO GRANTS ADMINISTRATOR OF FUNDING PROVIDED BY MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS, BUREAU OF CONSTRUCTION CODES, OFFICE OF LAND SURVEY AND REMONUMENTATION**

The Interim Administrator recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to authorize the Board of Commissioners to appoint Connie Maxim-Sparrow to Grants Administrator of funding provided by Michigan Department of Licensing and Regulatory Affairs, Bureau of Construction Codes, Office of Land Survey and Remonumentation.

Voice vote.

Motion Carried

2014-367 **APPROVE THE CONTRACT SETTLEMENT WITH THE CMH AIDE UNIT AND AUTHORIZE THE COUNT BOARD CHAIR AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT SUBSEQUENT TO SIGNATURES BEING OBTAINED FROM UNION REPRESENTATIVES**

The Interim Administrator recommends, moved by Commissioner Cross, seconded by Commissioner Sabo, to approve the contract settlement with the CMH Aide Unit and authorize the Count Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

2014-368 **APPROVE THE CONTRACT SETTLEMENT WITH THE GENERAL EMPLOYEES UNIT AND AUTHORIZE THE COUNTY BOARD CHAIR AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT SUBSEQUENT TO SIGNATURES BEING OBTAINED FROM UNION REPRESENTATIVES**

The Interim Administrator recommends, moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the contract settlement with the General Employees Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,
Terry Sabo, Robert Scolnik, Rillastine Wilkins

No: None

Motion Carried

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Lee Burley, Facilities Management Groundskeeper, addressed the Board regarding the hardship that employees will face with the changes in employee's insurance. Mr. Burley noted since being hired in 2005, his department has lost 60% of their workforce without any increases in pay for those now handling more than twice the workload.

2014-369 **MOVED TO ADJOURN AT 4:42 P.M.**

Moved by Commissioner Cross, seconded by Commissioner Hughes, to adjourn at 4:42 p.m.

Voice vote

Motion Carried

Meeting adjourned at 4:42 p.m.

Marcia L. Wilkes, Chief Deputy County Clerk

MLW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, October 14, 2014

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chair
Charles Nash*

*Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair
District 7 - Vacant*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, October 14, 2014
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Also Present: James Elwell, Interim County Administrator,
Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk,
Doug Hughes, Corporate Counsel

2014-370 **APPROVAL OF THE AGENDA**

Moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the agenda.

Voice vote.

Motion Carried

2014-371 **APPROVE MEETING MINUTES OF TUESDAY, SEPTEMBER 30, 2014**

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the meeting minutes of Tuesday, September 30, 2014.

Voice vote.

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

Tony Moulatsiotis, Muskegon County Treasurer, addressed the Board regarding the changes in insurance for County employees. Treasurer Moulatsiotis noted the County had been with BCBS when BCBS had been found to have passed on illegal charges to the County insured. Treasurer Moulatsiotis wondered why we would return to this insurer especially in light of the extreme increase in charges to the employees. Treasurer Moulatsiotis asked that the Board table the motion (WM14/10-127) on health insurance until the Board can find a better solution.

Paul Hibbard, Facilities Management Employee, addressed the Board as a County employee for over 19 years. Mr. Hibbard noted that when he began employment with the County, he had taken a cut in pay but the benefits outweighed the cut in wages. With changes to the insurance, this is no longer the case. Employees are asked to assume more costs which will cause hardships. Mr. Hibbard asked the Board to look at other options such as reduction in the ISI contract. Mr. Hibbard urged Commissioners to vote no or table the motion.

Linda Scott from the Public Health Department and Kim Wallenstein from Community Mental Health (CMH) also addressed the Board regarding the hardships they will face with the change in insurance.

Diana Wojton, Public Health Department nurse, noted they were told at the bargaining meeting that there were no other options because this is what other bargaining units agreed to. Ms. Wojton asked the Board to consider other options.

Denise Messinger, Public Health Department stated that she is the lowest paid employee making less than a dishwasher even though she is State Board Certified for vision screening. Ms. Messinger further stated that, being divorced with two children, she will not be able to make ends meet with this increase.

Chris Turbush, Public Health Department, agreed with Ms. Wojton and noted this increase will cause the loss of good employees.

Ed Fox, Fraternal Order of Police, addressed the Board stating the State law forced looking at other options for insurance. State law said if the union didn't settle contracts they would lose step increases and other benefits. Mr. Fox urged Commissioners to reconsider.

PRESENTATIONS

Erin Kuhn, WMSRDC Executive Director presented the Lake Michigan Water Trail Plan. Ms. Kuhn introduced Kathy Evans, Environmental Program Manager who added that, when this trail is complete, it will be the longest loop water trail in the world. There will be a presentation and public outreach on Wednesday, October 29th at 6 p.m. at the White Lake Area Community Library. (See link for additional information: <http://www.wmsrdc.org/>)

Rob Train, of Granger Construction, presented a Muskegon County Jail and Juvenile Transition Center Update. The report indicated that at this time, both projects are on or under budget.

COMMUNICATION

There were no Communication items to come before the Board.

COMMITTEE/BOARD REPORTS

2014-372 **AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO APPLY TO THE STATE COURT ADMINISTRATOR'S OFFICE FOR THE SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT FOR THE 14TH CIRCUIT COURT AND TO AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR AND BOARD CHAIRMAN TO ACCEPT THE AWARD AMOUNT OF \$315,000.00 AND SIGN THE SWIFT AND SURE SANCTIONS PROBATION PROGRAM FY2015 CONTRACT UPON RECEIPT OF THE CONTRACT FROM THE STATE COURT ADMINISTRATOR'S OFFICE**

CPS14/10-34

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to authorize the Circuit Court Administrator to apply to the State Court Administrator's Office for the Swift and Sure Sanctions Probation Program Grant for the 14th Circuit Court and to authorize the Circuit Court Administrator and Board Chairman to accept the award amount of \$315,000.00 and sign the Swift and Sure Sanctions Probation Program FY2015 Contract upon receipt of the contract from the State Court Administrator's Office.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-373 **AUTHORIZE THE CIRCUIT COURT AND THE MUSKEGON COUNTY BOARD CHAIR TO SIGN THE AMENDED AGREEMENT WITH MEDIATION & RESTORATIVE SERVICES TO PROVIDE RESTORATIVE SERVICES TO JUVENILE OFFENDERS, EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

CPS14/10-35

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Amended Agreement with Mediation & Restorative Services to provide restorative services to juvenile offenders, effective October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-374 **AUTHORIZE THE CIRCUIT COURT AND THE MUSKEGON COUNTY BOARD CHAIR TO SIGN THE AGREEMENT WITH THE CHILD ABUSE COUNCIL, CHILDREN'S ADVOCACY CENTER, TO PROVIDE SERVICES TO THE CIRCUIT COURT – FAMILY DIVISION BY PROVIDING ASSISTANCE TO CHILD VICTIMS OF CRIMINAL ACTIONS AND NEGLECT AND ABUSE CASES INVOLVING THE COURT SYSTEM EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

CPS14/10-36

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Agreement with the Child Abuse Council, Children's Advocacy Center, to provide services to the Circuit Court – Family Division by providing assistance to child victims of criminal actions and neglect and abuse cases involving the court system effective October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-375 **AUTHORIZE THE CIRCUIT COURT AND THE MUSKEGON COUNTY BOARD CHAIR TO SIGN THE AGREEMENT WITH THE CHILD ABUSE COUNCIL, COURT APPOINTED SPECIAL ADVOCATE PROGRAM, TO PROVIDE TRAINED CITIZEN VOLUNTEERS TO ADVOCATE FOR THE BEST INTERESTS OF ABUSED AND NEGLECTED CHILDREN INVOLVED IN THE COURT SYSTEM, EFFECTIVE OCTOBER 1, 2014, THROUGH SEPTEMBER 30, 2015**

CPS14/10-37

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Agreement with the Child Abuse Council, Court Appointed Special Advocate Program, to provide trained citizen volunteers to advocate for the best interests of abused and neglected children involved in the court system, effective October 1, 2014, through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-376 **AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO HIRE ONE (1) FULL-TIME SPECIALTY ESTABLISHMENT & ENFORCEMENT DOCKET (SEED) FAMILY COURT OFFICER FULL-TIME POSITION AT THE GU 00250 PAY GRADE**

CPS14/10-38

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to authorize the Circuit Court Administrator to hire one (1) full-time Specialty Establishment & Enforcement Docket (SEED) Family Court Officer full-time position at the GU 00250 pay grade.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-377 **AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO ELIMINATE ONE (1) FULL-TIME SURVEILLANCE OFFICER POSITION AND TO AUTHORIZE THE ADDITION OF ONE (1) NEW FULL-TIME FAMILY COURT OFFICER POSITION AT THE GU 00250 PAY GRADE AND TO AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO REALIGN FUNDING WITH THE CURRENT DUTIES OF ONE (1) FAMILY COUNSELOR POSITION, SPECIFICALLY X37001**

CPS14/10-39

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to authorize the Circuit Court Administrator to eliminate one (1) full-time Surveillance Officer position and to authorize the addition of one (1) new full-time Family Court Officer position at the GU 00250 pay grade and to authorize the Circuit Court Administrator to realign funding with the current duties of one (1) Family Counselor position, specifically X37001.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-378 **AUTHORIZE THE PROBATE COURT TO ENTER INTO A CONTRACT WITH LENORE FONSTEIN TO CONTINUE TO PROVIDE IN-HOME INVESTIGATIONS IN ADOPTION AND GUARDIANSHIP CASES ALONG WITH A REPORT AND RECOMMENDATIONS TO THE COURT FOR A CONTRACT AMOUNT OF \$16,000 ANNUALLY WITH AN ADDITIONAL \$5,400.00 MILEAGE ALLOWANCE FROM OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

CPS14/10-40

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to authorize the Probate Court to enter into a contract with Lenore Fonstein to continue to provide in-home investigations in adoption and guardianship cases along with a report and recommendations to the Court for a contract amount of \$16,000 annually with an additional \$5,400.00 mileage allowance from October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-379 **AUTHORIZE THE PROBATE COURT TO ENTER INTO A CONTRACT WITH VICKI BROGE, WEST MICHIGAN MONEYMINDERS, LLC, TO ASSIST THE COURT IN ANALYZING ANNUAL ACCOUNTINGS AND TO PROVIDE EDUCATIONAL SESSIONS FOR LAY CONSERVATORS FOR A CONTRACT AMOUNT OF \$16,800 FROM OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

CPS14/10-41

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to authorize the Probate Court to enter into a contract with Vicki Broge, West Michigan Moneythinkers, LLC, to assist the court in analyzing annual accountings and to provide educational sessions for lay conservators for a contract amount of \$16,800 from October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-380 **ACCEPT THE FY2014 FUNDS IN THE AMOUNT OF \$2,282.00 FROM THE BUREAU OF JUSTICE ASSISTANCE FOR THE STATE CRIMINAL ALIEN ASSISTANCE PROGRAM (SCAAP)**

CPS14/10-43

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to accept the FY2014 funds in the amount of \$2,282.00 from the Bureau of Justice Assistance for the State Criminal Alien Assistance Program (SCAAP).

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

REMOVED FROM THE AGENDA FROM REQUESTING DEPARTMENT:

CPS14/10-42 To approve the temporarily reclassification of position number G34018 from Departmental Clerk Full Time (GF340) to Departmental Clerk Hourly (GU340).

2014-381 **CONTRACT WITH THE AFOREMENTIONED SUBSTANCE USE DISORDER SERVICES VENDORS/PROVIDERS WHO HAVE AGREED TO CONTINUE TREATMENT SERVICES FOR THE TIME PERIOD EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

HS14/10-43

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to contract with the aforementioned Substance Use Disorder Services vendors/providers who have agreed to continue treatment services for the time period effective October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-382 **AUTHORIZE THE COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY DIRECTOR TO SIGN A CONTRACT WITH THE NATIONAL COUNCIL FOR BEHAVIORAL HEALTH FOR THE REDESIGN OF OUR CMH ACCESS SYSTEM AS WELL AS INTRODUCE A CENTRALIZED SCHEDULING MODEL, FOR A COST NOT TO EXCEED \$15,145.00, EFFECTIVE OCTOBER 1, 2014**

HS14/10-44

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize the Community Mental Health Services of Muskegon County Director to sign a contract with the National Council for Behavioral Health for the redesign of our CMH Access System as well as introduce a centralized scheduling model, for a cost not to exceed \$15,145.00, effective October 1, 2014.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-383 **AFFIRM CONTINUATION OF COMMUNITY MENTAL HEALTH (CMH) AGREEMENTS THAT ARE NON-EXPIRING AND INCLUDE STATE FACILITIES, MEDICAID HEALTH PLANS, INTERAGENCY AGREEMENTS (MOST OF WHICH HAVE NO MONETARY EXCHANGE), COLLEGES/UNIVERSITIES, CMHSP BOARD ACCESS AGREEMENTS (COUNTY OF FINANCIAL RESPONSIBILITY [COFR]), SUBSTANCE ABUSE REFERRAL AGREEMENTS, AND NURSING HOME AGREEMENTS; WITH THE EXCEPTION OF THE STATE FACILITIES, THESE AGREEMENTS ARE PRIMARILY FOR COORDINATION AND COLLABORATION OF OUR SERVICES; ALL MAY BE TERMINATED BY WRITTEN NOTIFICATION TO THE OTHER PARTY WITH AN EFFECTIVE DATE OF TERMINATION**

HS14/10-45

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to affirm continuation of Community Mental Health (CMH) agreements that are non-expiring and include State Facilities, Medicaid Health Plans, Interagency Agreements (most of which have no monetary exchange), colleges/universities, CMHSP Board Access Agreements (County of Financial Responsibility [COFR]), Substance Abuse Referral Agreements, and Nursing Home Agreements; with the exception of the State Facilities, these agreements are primarily for coordination and collaboration of our services; all may be terminated by written notification to the other party with an effective date of termination.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-384 **APPROVE COMMUNITY MENTAL HEALTH TO SIGN A CONTRACT WITH THOSE SERVICE VENDORS/PROVIDERS WHO HAVE SUBMITTED WRITTEN AGREEMENTS TO CONTINUE SERVICE PROVISION AT THE CURRENT FISCAL YEAR 2013/2014 RATES FOR THE TIME PERIOD EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

HS14/10-46

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve Community Mental Health to sign a contract with those service vendors/providers who have submitted written agreements to continue service provision at the current Fiscal Year 2013/2014 rates for the time period effective October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-385 **ACCEPT THE PROPOSED RATE CHANGES BY THOSE VENDORS/PROVIDERS LISTED IN ATTACHMENT A: FY2014/2015 PROPOSED VENDOR RATE CHANGES, EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

HS14/10-47

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to accept the proposed rate changes by those vendors/providers listed in Attachment A: FY2014/2015 Proposed Vendor Rate Changes, effective October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-386 **APPROVE THE EXTENSION OF FISCAL YEAR 2013/2014 VENDOR/PROVIDER CONTRACTS FOR UP TO NINETY (90) DAYS FOR THOSE VENDORS/PROVIDERS WHO HAVE NOT COMPLETED FISCAL YEAR 2014/2015 RATE NEGOTIATIONS OR SUBMITTED THEIR NETWORK RE-APPLICATIONS**

HS14/10-48

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the extension of Fiscal Year 2013/2014 vendor/provider contracts for up to ninety (90) days for those vendors/providers who have not completed Fiscal Year 2014/2015 rate negotiations or submitted their Network Re-applications.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-387 **AUTHORIZE THE COMMUNITY MENTAL HEALTH (CMH) DIRECTOR TO SIGN THE CONTRACT WITH THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH FOR MANAGED MENTAL HEALTH SUPPORTS AND SERVICES, EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

HS14/10-49

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize the Community Mental Health (CMH) Director to sign the contract with the Michigan Department of Community Health for Managed Mental Health Supports and Services, effective October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-388 **APPROVE EXTENDING THE FY2014 CONTRACT BETWEEN COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY AND THE LAKESHORE REGIONAL PARTNERS FOR MEDICAL DIRECTOR SERVICES AT A MONTHLY RATE OF \$9,159.36, EFFECTIVE OCTOBER 1, 2014, THROUGH SEPTEMBER 30, 2015**

HS14/10-50

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve extending the FY2014 contract between Community Mental Health Services of Muskegon County and the Lakeshore Regional Partners for Medical Director Services at a monthly rate of \$9,159.36, effective October 1, 2014, through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-389 **APPROVE EXTENDING THE FY2014 CONTRACT BETWEEN COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY AND THE LAKESHORE REGIONAL PARTNERS FOR INFORMATION MANAGEMENT SERVICES AT A MONTHLY RATE OF \$11,089.87, EFFECTIVE OCTOBER 1, 2014 THROUGH DECEMBER 31, 2014**

HS14/10-51

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve extending the FY2014 contract between Community Mental Health Services of Muskegon County and the Lakeshore Regional Partners for Information Management Services at a monthly rate of \$11,089.87, effective October 1, 2014 through December 31, 2014.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-390 **APPROVE EXTENDING THE FY2014 CONTRACT BETWEEN COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY AND THE LAKESHORE REGIONAL PARTNERS FOR UP TO NINETY (90) DAYS**

HS14/10-52

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve extending the FY2014 contract between Community Mental Health Services of Muskegon County and the Lakeshore Regional Partners for up to ninety (90) days.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-391 **AUTHORIZE PUBLIC HEALTH TO ENTER INTO AN AGREEMENT WITH ACCESS HEALTH, INC., IN THE AMOUNT OF \$243,100 PER YEAR, FOR THE DELIVERY OF PUBLIC HEALTH RELATED SERVICES FOR INDIGENT AND LOW-INCOME RESIDENTS OF MUSKEGON COUNTY FOR THE 2014-2015 FISCAL YEAR; FURTHER MOVE TO AUTHORIZE THE BOARD CHAIRMAN AND THE PUBLIC HEALTH DIRECTOR TO SIGN THE ASSOCIATED AGREEMENT**

HS14/10-53

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize Public Health to enter into an agreement with Access Health, Inc., in the amount of \$243,100 per year, for the delivery of public health related services for indigent and low-income residents of Muskegon County for the 2014-2015 fiscal year; further move to authorize the Board Chairman and the Public Health Director to sign the associated agreement.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

Chairman Mahoney requested that the vote for Ways and Means Committee Motions WM14/10-125 and WM14/10-127 be taken separate from the rest of the items on the report.

2014-392 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$2,338,681.50 COVERING THE PERIOD OF SEPTEMBER 13, 2014 THROUGH SEPTEMBER 22, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/10-123

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve payment of the accounts payable of \$2,338,681.50 covering the period of September 13, 2014 through September 22, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-393 **APPROVE THE MEMORANDUM OF UNDERSTANDING, EFFECTIVE OCTOBER 1, 2014, WITH LAKESHORE REGIONAL PARTNERS FOR THE USE AND RETURN OF THE COUNTY'S PA2 FUNDS**

WM14/10-124

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the Memorandum of Understanding, effective October 1, 2014, with Lakeshore Regional Partners for the use and return of the County's PA2 funds.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-394 **APPROVE A \$750 LUMP SUM PAYMENT FOR ELIGIBLE EMPLOYEES IN THE EMPLOYEE CLASS DESIGNATIONS OF BD, EE, ND, NF, NH, NT, NU, XF, XH AND XW EFFECTIVE THE FIRST FULL PAY PERIOD FOLLOWING OCTOBER 1, 2014 AND ALSO AUTHORIZE TO A WAGE INCREASE OF 50¢ PER HOUR ADDED TO EACH STEP OF THE CURRENT RANGE FOR ELIGIBLE EMPLOYEES IN THE EMPLOYEE CLASS DESIGNATIONS OF BD, EE, ND, NF, NH, NT, NU, XF, XH AND XW EFFECTIVE THE FIRST FULL PAY PERIOD FOLLOWING OCTOBER 1, 2015. (EXCLUDING COUNTY COMMISSIONERS)**

WM14/10-126

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve a \$750 lump sum payment for eligible employees in the employee class designations of BD, EE, ND, NF, NH, NT, NU, XF, XH and XW effective the first full pay period following October 1, 2014 and also authorize to a wage increase of 50¢ per hour added to each step of the current range for eligible employees in the employee class designations of BD, EE, ND, NF, NH, NT, NU, XF, XH and XW effective the first full pay period following October 1, 2015. (excluding County Commissioners)

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-395 **APPROVE, AFTER AN OPEN ENROLLMENT PERIOD, ELIGIBLE NON BARGAINING EMPLOYEES (EXCLUDING HOURLY EMPLOYEES) WILL CONTRIBUTE 15% OF THE PREMIUM FOR VISION COVERAGE, IF THEY ELECT COVERAGE**

WM14/10-128

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve, after an open enrollment period, eligible non bargaining employees (excluding hourly employees) will contribute 15% of the premium for vision coverage, if they elect coverage.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-396 **APPROVE THE START TIME OF THE COMMUNITY DEVELOPMENT/ STRATEGIC PLANNING COMMITTEE AND TRANSPORTATION COMMITTEE MEETINGS ON THURSDAY, OCTOBER 16TH, 2014, OF 4:30 P.M.**

WM14/10-129

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the start time of the Community Development/Strategic Planning Committee and Transportation Committee meetings on Thursday, October 16th, 2014, of 4:30 p.m.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-397 **APPROVE THE INTERGOVERNMENTAL AGREEMENT WITH THE LAKESHORE REGIONAL PARTNERS, EFFECTIVE OCTOBER 1, 2014, FOR SUBSTANCE ABUSE TREATMENT AND SERVICE PENDING THE LAKESHORE REGIONAL PARTNERS ACCEPTANCE OF THE MEMORANDUM OF UNDERSTANDING FOR THE USE AND RETURN OF THE COUNTY'S PA2 FUNDS**

WM14/10-125

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the Intergovernmental Agreement with the Lakeshore Regional Partners, effective October 1, 2014, for Substance Abuse Treatment and Service pending the Lakeshore Regional Partners acceptance of the Memorandum of Understanding for the use and return of the County's PA2 funds.

Discussion ensued. The rules were suspended to let Julia Rupp, CMH Director, speak and answer questions from the Board.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: Charles Nash

Motion Carried

2014-398 **APPROVE AFTER AN OPEN ENROLLMENT PERIOD, ELIGIBLE EMPLOYEES (EXCLUDING HOURLY EMPLOYEES) ENROLLED IN MUSKEGON COUNTY MEDICAL PLAN HD SHALL PAY AN EMPLOYEE CONTRIBUTION OF 10% OF THE MONTHLY PREMIUM EQUIVALENT FOR THE EMPLOYEE AND APPLICABLE DEPENDENTS AND IF THE EMPLOYEE SELECTS MUSKEGON COUNTY MEDICAL PLAN RM OR 2P, THE EMPLOYEE SHALL PAY THE ADDITIONAL EMPLOYEE COPAY COST OF THIS COVERAGE IN EXCESS OF THE COPAY COST OF MUSKEGON COUNTY MEDICAL PLAN HD IN ADDITION TO THE EMPLOYEE CONTRIBUTION OF 15% OF THE MONTHLY PREMIUM EQUIVALENT OF MUSKEGON COUNTY MEDICAL PLANS RM OR 2P FOR THE EMPLOYEE AND APPLICABLE DEPENDENT**

WM14/10-127

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve after an open enrollment period, eligible employees (excluding hourly employees) enrolled in Muskegon County Medical Plan HD shall pay an employee contribution of 10% of the monthly premium equivalent for the employee and applicable dependents and if the employee selects Muskegon County Medical Plan RM or 2P, the employee shall pay the additional employee copay cost of this coverage in excess of the copay cost of Muskegon County Medical Plan HD in addition to the employee contribution of 15% of the monthly premium equivalent of Muskegon County Medical Plans RM or 2P for the employee and applicable dependents.

2014-399 **POSTPONE MOTION WM14/10-127 TO SEE IF THERE CAN BE SOME RESOLUTION**

Moved by Hughes, seconded by Wilkins, to postpone motion WM14/10-127 to see if there can be some resolution.

Commissioner Engle stated all employees need to be treated the same.

Commissioner Cross agreed with Commissioner Engle. Commissioner Cross also stated he believed the bargaining units were misled and that the Commissioners were misled.

Commissioner Engle stated this is the result of the Affordable Care Act. Agreements have been signed.

Commissioner Nash stated this will cost the County, it is wrong to put this on the employees. Commissioner Nash also wondered why we would be returning to BCBS.

Roll Call Vote on Motion to Postpone

Yes: Benjamin Cross, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik,
Rillastine Wilkins, Kenneth Mahoney

No: Marvin Engle

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Mahoney reminded Commissioners that there will be a Board Planning Session on Thursday, November 6th, at 2:30 p.m. at the South Campus, Training Center, 133 E. Apple, to discuss a possible Downtown Convention Center.

Chairman Mahoney invited everyone to the Juvenile Transition Center Ribbon Cutting, this Thursday, October 16th, at 2:30 p.m. at the Muskegon County's South Campus.

Chairman Mahoney reminded Commissioner that there is a Location and Time Change for the Community Development/Strategic Planning Committee and Transportation Committee meetings scheduled for Thursday, October 16th. The meeting will take place at White River Township Hall, 7386 Post Road, Montague at 4:30 p.m.

2014-400 **AWARD OF THE FOOD SERVICES AND KITCHEN EQUIPMENT WITH INSTALLATION FOR THE MUSKEGON COUNTY JAIL PROPOSAL (RFP 14-2146) TO CANTEEN SERVICES AT A PER MEAL RATE OF \$0.87 PER MEAL AND THE KITCHEN EQUIPMENT AND INSTALLATION TO GREAT LAKES WEST AT A PRICE OF \$304,800.00**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Cross, to approve the award of the Food Services and Kitchen Equipment with Installation for the Muskegon County Jail proposal (RFP 14-2146) to Canteen Services at a per meal rate of \$0.87 per meal and the kitchen equipment and installation to Great Lakes West at a price of \$304,800.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

INTERIM ADMINISTRATOR'S REPORT

The Interim Administrator noted there are individuals scheduled to speak at the Juvenile Transition Center Ribbon Cutting ceremony and if any Commissioners wish to speak as well, to please let the Interim Administrator know.

OLD BUSINESS

Commissioner Sabo had asked at a previous meeting for information regarding an issue with the Public Health Department. Interim Administrator Elwell noted they are going through policies and working on how to communicate with potential users. More answers should be available at the next Human Services meeting.

NEW BUSINESS

Commissioner Nash requested an update on Brookhaven.

PUBLIC COMMENT

Commissioner Sabo asked Erin Kuhn, WMSRDC Executive Director, to report on the Prosperity Alliance Meeting where the Port of Muskegon was voted as the #1 Regional project.

Commissioners Sabo, Hughes, Wilkins, and Scolnik reported on the tremendous job by Airport and Transit staff for the return of the Legends Flight from Washington D.C. this past Thursday. Commissioner Sabo said it was a touching moment to be with the WWII Veterans when they saw the reception waiting for their return.

Paul Hibbard, Facilities Management Employee, thanked the Board for their consideration of the changes of insurance for County employees and believes this can be resolved. Mr. Hibbard also stated that as a Board Member on the Sparta Board, they were able to work to get a plan with the same provider and there are options.

Jeff Lohman, Candidate for Commissioner District 7, addressed the Board regarding concerns about the rural bus routes stating that these changes were not communicated well with Townships.

Commissioner Wilkins, Chair of the Transportation Committee, said that notices will be coming out shortly.

2014-401 **MOVED TO ADJOURN AT 5:28 P.M.**

Moved by Commissioner Cross, seconded by Commissioner Hughes, to adjourn at 5:28 p.m.

Voice vote

Motion Carried

Meeting adjourned at 5:28 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes

To be approved at the Full Board Meeting on Tuesday, October 28, 2014

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chair
Charles Nash*

*Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair
District 7 - Vacant*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, October 28, 2014
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Also Present: James Elwell, Interim County Administrator,
Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk,
Susan M. Franklin, Corporate Counsel

2014-402 **APPROVAL OF THE AGENDA ADDING TO THE CHAIRMAN'S REPORT:
ITEM E. APPOINTMENT TO ACCOMMODATIONS TAX ADVISORY
COMMITTEE AND ITEM F. APPOINTMENT TO LAND BANK FAST TRACK
AUTHORITY**

Moved by Commissioner Cross, seconded by Commissioner Wilkins, to approve the agenda, adding to the Chairman's Report: Item E. Appointment to Accommodations Tax Advisory Committee and Item F. Appointment to Land Bank Fast Track Authority.

Voice vote.

Motion Carried

2014-403 **APPROVE MEETING MINUTES OF TUESDAY, OCTOBER 14, 2014**

Moved by Commissioner Engle, seconded by Commissioner Cross, to approve the meeting minutes of Tuesday, October 14, 2014.

Voice vote.

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

Dennis Nauss, Muskegon Representative for Teamsters Local 214, addressed the Board regarding Ways and Means item 14/10-142 dealing with part time employees and he asked that the motion be tabled.

Sue Buckner, Sullivan Township Clerk and member of the Sullivan Township Planning Commission, addressed the Board and thanked them for their support and approval to authorize County staff to submit a site plan of the Muskegon County Fairgrounds to the Sullivan Township Planning Commission. (WM14/10-131)

PRESENTATIONS - 2014 LEAD HAZARD CONTROL GRANT AWARD CHECK

Michael Polsinelli, Detroit Field Office Director, presented Chairman Mahoney with a check in the amount of \$1,100,000 from the U.S. Department of Housing and Urban Development for lead based paint abatement in Muskegon County. Chairman Mahoney accepted the check along with Vice Chair Wilkins.

COMMUNICATION

- A. Huron County Resolution No. 14-142c: Support of S 2729 and HR 4319
- B. Huron County Resolution No. 14-143c: Support of HR 5078
- C. Huron County Resolution No. 14-144c: Opposition of HB 5886
- D. Washtenaw County Resolution: Calling on the State of Michigan to Provide Adequate Road Funding and Asking for Additional Local Road Funding Options
- E. Washtenaw County Resolution: Levying a Special Tax to Keep Existing Roads, Streets, Paths, Bridges and Culverts in Reasonable Repair and in Condition Reasonably Safe and Fit for Public Travel

2014-404 **PLACE ON FILE COMMUNICATION ITEMS A. – E.**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to place on file Communication items A. - E.

Voice vote.

Motion Carried

COMMITTEE/BOARD REPORTS

2014-405 **ADOPT THE FY15 TOURISM AGREEMENT WITH THE WHITE LAKE CHAMBER OF COMMERCE TO PROVIDE TOURISM PROMOTION SERVICES FOR THE NORTHERN PORTION OF MUSKEGON COUNTY AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP14/10-10

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Cross, to adopt the FY15 Tourism Agreement with the White Lake Chamber of Commerce to provide tourism promotion services for the northern portion of Muskegon County and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-406 **AUTHORIZE MATS TO IMPLEMENT REGIONAL ROUTE SERVICES WITH PILOT ROUTING AND SCHEDULING FOR THE PERIOD NOVEMBER 3, 2014 THROUGH MAY 1, 2015 AS DESCRIBED**

TR14/10-28

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to authorize MATS to implement regional route services with pilot routing and scheduling for the period November 3, 2014 through May 1, 2015 as described.

Commissioner Hughes expressed concern that the wording of the grant did not include all the municipalities who would be receiving this service. She also discussed this issue with Interim Administrator Jim Elwell.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Charles Nash, Terry Sabo, Robert Scolnik,
Rillastine Wilkins, Kenneth Mahoney

No: Susie Hughes

Motion Carried

2014-407 **AUTHORIZE MATS TO DISPOSE OF ONE SMALL BUS AND THREE MEDIUM DUTY BUSES THAT HAVE MET THEIR USEFUL LIFE THROUGH THE COUNTY PURCHASING DEPARTMENT VEHICLE AUCTION**

TR14/10-29

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to authorize MATS to dispose of one small bus and three medium duty buses that have met their useful life through the County Purchasing Department vehicle auction.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-408 **AUTHORIZE MATS TO ISSUE OR PARTICIPATE JOINTLY IN ONE OR MORE REQUEST(S) FOR PROPOSALS, IN COOPERATION WITH OTHER TRANSIT SYSTEMS WHERE FEASIBLE, FOR THE PURCHASE OF SUPPORT VEHICLES FOR THE MATS PROGRAM**

TR14/10-30

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to authorize MATS to issue or participate jointly in one or more Request(s) for Proposals, in cooperation with other transit systems where feasible, for the purchase of support vehicles for the MATS program.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

Chairman Mahoney requested the vote for WM14/10-142 be taken separate from the other Ways and Means motions.

2014-409 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$26,807,989.72 COVERING THE PERIOD OF SEPTEMBER 22, 2014 THROUGH OCTOBER 10, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/10-130

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve payment of the accounts payable of \$26,807,989.72 covering the period of September 22, 2014 through October 10, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-410 **AUTHORIZE STAFF TO SUBMIT A SITE PLAN OF THE MUSKEGON COUNTY FAIRGROUNDS TO THE SULLIVAN TOWNSHIP PLANNING COMMISSION AND TO PAY THE \$250.00 FILING FEE**

WM14/10-131

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to authorize staff to submit a site plan of the Muskegon County Fairgrounds to the Sullivan Township Planning Commission and to pay the \$250.00 filing fee.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-411 **APPROVE UP TO 350 HOURS OF PETER HAEFNER'S TIME AT \$135.00 PER HOUR TO ASSIST WITH THE FINANCIAL CLOSE, AUDIT PREPARATION AND OTHER NECESSARY WORK IN THE FINANCE DEPARTMENT**

WM14/10-132

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve up to 350 hours of Peter Haefner's time at \$135.00 per hour to assist with the financial close, audit preparation and other necessary work in the Finance Department.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-412 **APPROVE PAYMENT IN FULL OF \$40,950.00 TO ISI FOR SERVICES RENDERED IN THE MONTHS OF JULY AND AUGUST, 2014 BY KATRINA COOPER AND BRYAN BUCHAN IN CONJUNCTION WITH THE ECM PROJECT**

WM14/10-133

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve payment in full of \$40,950.00 to ISI for services rendered in the months of July and August, 2014 by Katrina Cooper and Bryan Buchan in conjunction with the ECM project.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-413 **APPROVE PAYMENT OF \$27,480.00 TO ISI FOR WORK COMPLETED ON THE SECURITY GAP ANALYSIS**

WM14/10-134

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve payment of \$27,480.00 to ISI for work completed on the Security Gap Analysis.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-414 **ENTER INTO AGREEMENT WITH ISI OF WYOMING, MI FOR MANAGEMENT OVERSIGHT OF THE ELECTRONIC CONTENT MANAGEMENT PROJECT AT A COST OF \$100 PER HOUR WITH A MAXIMUM OF 40 HOURS PER WEEK AND AS SPECIFIED IN THE CONTRACT**

WM14/10-135

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to enter into agreement with ISI of Wyoming, MI for management oversight of the Electronic Content Management Project at a cost of \$100 per hour with a maximum of 40 hours per week and as specified in the contract.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-415 **APPROVE THE APPLICATION TO MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY SCRAP TIRE CLEAN UP GRANT APPLICATION, AS WELL AS AUTHORIZE THE CHAIRMAN OF THE BOARD TO SIGN THE GRANT APPLICATION DOCUMENTS**

WM14/10-136

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the application to Michigan Department of Environmental Quality Scrap Tire Clean Up Grant Application, as well as authorize the Chairman of the Board to sign the grant application documents.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-416 **ACCEPT THE 2014 DEPARTMENT OF HOMELAND SECURITY, PORT SECURITY GRANT, AWARD NUMBER #EMW-20147-PU-00026 IN THE AMOUNT OF \$604,575 AS WELL AS AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN THE ELECTRONIC GRANT ACCEPTANCE PACKAGE FOR THE DEPARTMENT OF HOMELAND SECURITY**

WM14/10-137

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to accept the 2014 Department of Homeland Security, Port Security Grant, award number #EMW-20147-PU-00026 in the amount of \$604,575 as well as authorize the County Administrator to sign the electronic grant acceptance package for the Department of Homeland Security.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-417 **APPROVE THE COUNTY CLERK TO PROCESS FREE VETERAN ID CARDS FOR QUALIFYING VETERANS; AND IF A VETERANS LOSES THEIR CARD, A REPLACEMENT MAY BE PURCHASED FOR \$5.00 WITH FUNDS GOING TO THE MUSKEGON COUNTY GENERAL FUND**

WM14/10-138

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the County Clerk to process free Veteran ID cards for qualifying Veterans; and if a Veterans loses their card, a replacement may be purchased for \$5.00 with funds going to the Muskegon County General Fund.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-418 **APPROVE RENEWAL OF ASSESSMENT ADMINISTRATION SERVICES PROVIDED BY THE EQUALIZATION DEPARTMENT TO SULLIVAN TOWNSHIP AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE AN AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE THE SERVICES**

WM14/10-139

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve renewal of Assessment Administration Services provided by the Equalization Department to Sullivan Township and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-419 **ADOPT THE 2014 APPORTIONMENT REPORT AS PREPARED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM14/10-140

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to adopt the 2014 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-420 **APPROVE RENEWAL OF ASSESSMENT ADMINISTRATION SERVICES PROVIDED BY THE EQUALIZATION DEPARTMENT TO MONTAGUE TOWNSHIP AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE AN AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE SERVICES**

WM14/10-141

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve renewal of Assessment Administration Services provided by the Equalization Department to Montague Township and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide services.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-421 **APPROVE, STARTING IN 2015, THE RECOGNITION OF PRESIDENTS' DAY AS A RECOGNIZED LEGAL HOLIDAY AND DELETE GOOD FRIDAY FROM THE RECOGNIZED HOLIDAY LISTING**

WM14/10-143

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve, starting in 2015, the recognition of Presidents' Day as a recognized legal holiday and delete Good Friday from the recognized holiday listing.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-422 **APPROVE THE CONTRACT SETTLEMENT WITH THE BROOKHAVEN LPN UNIT AND AUTHORIZE THE COUNTY BOARD CHAIR AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT SUBSEQUENT TO SIGNATURES BEING OBTAINED FROM UNION REPRESENTATIVES**

WM14/10-144

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the contract settlement with the Brookhaven LPN Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-423 **AUTHORIZE THE CREATION OF A LEGAL SECRETARY POSITION (GU00160) IN THE PUBLIC DEFENDERS' OFFICE WITH THE ADDITION OF THE REPRESENTATION OF INDIGENT DEFENDANTS FOR THE 60TH DISTRICT COURT**

WM14/10-145

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to authorize the creation of a Legal Secretary position (GU00160) in the Public Defenders' Office with the addition of the representation of indigent defendants for the 60th District Court.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-424 **AUTHORIZE FACILITIES MANAGEMENT TO PURCHASE THREE 2006 CHEVY COBALTS AND ONE 2003 CHEVY IMPALA FROM MATS FOR A TOTAL COST OF \$18,269 USING THE EQUIPMENT REVOLVING FUND AND TO REPAY THE EQUIPMENT REVOLVING FUND OVER A PERIOD OF FIVE YEARS AT 3.25% INTEREST**

WM14/10-146

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to authorize Facilities Management to purchase three 2006 Chevy Cobalts and one 2003 Chevy Impala from MATS for a total cost of \$18,269 using the Equipment Revolving Fund and to repay the Equipment Revolving Fund over a period of five years at 3.25% interest.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-425 **APPROVE A \$375 LUMP SUM PAYMENT FOR ELIGIBLE HOURLY EMPLOYEES IN THE EMPLOYEE CLASS DESIGNATIONS OF AH, DH, GH, LH, MH, SH AND XH EFFECTIVE THE FIRST FULL PAY PERIOD FOLLOWING OCTOBER 1, 2014 AND ALSO AUTHORIZE A WAGE INCREASE OF 50¢ PER HOUR ADDED TO EACH STEP OF THE CURRENT RANGE FOR ELIGIBLE HOURLY EMPLOYEES IN THE EMPLOYEE CLASS DESIGNATIONS OF AH, DH, GH, LH, MH, NH, SH AND XH EFFECTIVE THE FIRST FULL PAY PERIOD FOLLOWING OCTOBER 1, 2015**

WM14/10-142

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve a \$375 lump sum payment for eligible hourly employees in the employee class designations of AH, DH, GH, LH, MH, SH and XH effective the first full pay period following October 1, 2014 and also authorize a wage increase of 50¢ per hour added to each step of the current range for eligible hourly employees in the employee class designations of AH, DH, GH, LH, MH, NH, SH and XH effective the first full pay period following October 1, 2015

2014-426 **TABLE WAYS AND MEANS MOTION WM14/10-142 TO THE NEXT FULL BOARD MEETING ON THURSDAY, NOVEMBER 6, 2014 FOR ADDITIONAL INFORMATION**

Moved by Commissioner Hughes, seconded Wilkins to table Ways and Means motion WM14/10-142 to the next Full Board meeting on Thursday, November 6, 2014, for additional information.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Mahoney noted there will be a Board Planning Session on Thursday, November 6th, at 2:30 p.m. in the South Campus, Training Center, 133 E. Apple, to discuss the analysis report for a possible downtown convention center.

Chairman Mahoney asked Commissioners to submit their top 15 Administrator Interview Questions to him by Thursday, October 30th. Commissioner Sabo asked that a copy of the current list be sent to Commissioners. Chairman Mahoney said the current list will be emailed to Commissioners.

Chairman Mahoney reminded everyone to Vote on Tuesday, November 4th.

2014-427 **TO APPOINT ANGEL MONTGOMERY TO THE ACCOMMODATIONS TAX ADVISORY COMMITTEE IN THE HOTEL/MOTEL SLOT**

Moved by Commissioner Hughes, seconded by Commissioner Engle, to appoint Angel Montgomery, owner of Montgomery Inn & Suites in Montague Michigan, to the Accommodations Tax Advisory Committee in the Hotel/Motel slot.

Voice vote.

Motion Carried

2014-428 **TO APPOINT COMMISSIONER NASH TO THE LAND BANK FAST TRACK AUTHORITY TO FILL THE THE VACANCY CREATED BY THE RESIGNATION OF THE FORMER COMMISSIONER DEREZINSKI**

Moved by Commissioner Sabo, seconded by Commissioner Cross, to appoint Commissioner Nash to the Land Bank Fast Track Authority to fill the vacancy created by the resignation of the former Commissioner Derezinski.

Voice vote.

Motion Carried

Chairman Mahoney reported that he had attended the Accommodations Tax Advisory Committee meeting and tourism is up and nearly \$1 million have been collected for 2014.

Commissioner Engle reminded everyone that the Road Commission Roadkill Banquet is Thursday, October 30th, at the Holiday Inn.

Commissioner Nash reported that, although he was not able to attend the LCC Board meeting, I. John Snider II informed Commissioner Nash that there will be no severance and the remaining monies will be divided equally.

Commissioner Scolnik reported that the last tour at the Hilts Landing Project before its official opening will be this Friday, October 31, 2014, at 3:00 p.m. (for additional information, go to: <http://www.lakeshoremuseum.org/hilts.html>)

Commissioner Sabo noted the Veterans Memorial Park is undergoing \$1 million in renovations with new lighting and many other improvements. Veterans Day ceremonies will take place on at the south end of the Veterans Memorial Park. Commissioner Scolnik noted the cannons have been repainted and will be moved back to Veterans Memorial Park next week, however, the official commissioning of the cannons will not take place until spring 2015.

Commissioner Sabo also added that a representative from the Muskegon Port Advisory Committee, Arn Boezart is retiring from the Michigan Alternative and Renewable Energy Center and is being honored with a retirement reception today from 4 p.m. to 6 p.m.

INTERIM ADMINISTRATOR'S REPORT

The Interim Administrator stated everything is going fine at this time.

OLD BUSINESS

Commissioner Nash noted the Veteran ID cards are a hit with the Veterans he has spoken with. Commissioner Hughes thanked County Clerk Waters for following through with this project. County Clerk Waters thanked Commissioners for their support.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

There was no public comment.

2014-429 **MOVED TO ADJOURN AT 4:25 P.M.**

Moved by Commissioner Nash, seconded by Commissioner Cross, to adjourn at 4:25 p.m.

Voice vote

Motion Carried

Meeting adjourned at 4:25 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

Muskegon County
Board of Commissioners
United Way Building, 31 E. Clay Avenue
Muskegon, MI 49442

Benjamin E. Cross
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chair
Charles Nash

Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair
District 7 - Vacant

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Special Meeting

Saturday, November 1, 2014
8:30 a.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney at 8:46 a.m.

Roll Call

Present: Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Also Present: James Elwell, Interim County Administrator,
Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk,
Deborah Groeneveld, Human Resources Director
Gerald (Jerry) Richards, President GovHR USA

Benjamin Cross arrived at 8:51 a.m.

Chairman Mahoney addressed the audience to explain that each candidate would be asked the same questions. The Chairman would ask the first question, then each Commissioner would ask their question in the following sequence: Commissioner Scolnik, Commissioner Sabo, Commissioner Engle, Vice Chair Wilkins, Commissioner Hughes, Commissioner Cross, Commissioner Nash, then starting over with the Chairman until all questions were asked. Following are the questions that were asked each candidate:

1. Welcome. We have your background materials in front of us, but would you please begin by briefly reviewing your professional career path and career goals? In your summary, please elaborate on the circumstances and reasons for leaving old positions and accepting new ones.
2. Why is the Muskegon County Administrator position of interest to you at this point in your career? What qualities or challenges specifically attract you to Muskegon County?
3. We in Muskegon County, like many local governments, have faced extremely challenging times. What are your skills in financial management and prioritization . . . what process do you follow in developing the annual budget?
 - a. What role do Department Heads/staff take in your budgeting approach?
 - b. Have you managed in both "good" as well as "tough" financial times? Give us an example of each if possible. Please provide some insights into how your leadership has been adjusted according to the circumstances.

4. What do you consider as essential relationships that should exist between the County Administrator and County Commissioners?
 - a. What do you see as your role with elected officials, both individually and collectively?
 - b. Have you had experience working with elected department heads? How would you go about building rapport with the County's elected, department heads?
5. Tell us about a recent accomplishment you are proud of and the role you played in it's coming about.
6. What is the toughest management problem or situation you have ever faced in your career?
7. How would you describe your management and leadership style? Does it vary with different people or circumstances?
8. What is your opinion of the importance of regional cooperation within the County and with neighboring County Governments? Give us an example of a regional project or program you have initiated.
9. Describe your experiences in human resource management.
 - a. How would you rate your overall success in meeting principles of Affirmative Action and Equal Employment Opportunity . . . providing opportunities for women and minorities . . . and all employees?
10. What skills and abilities do you have in consensus building, strategic planning and community visioning? Do you feel comfortable in facilitating dialogue, discussions and input in an effort to find consensus?
11. What experience have you had in building a "teamwork" approach among staff and employees working together with elected officials in addressing issues and opportunities facing the County?
 - a. How do you foster creative thinking and innovation among staff and professionals?
12. Have you had the opportunity to develop long-term infrastructure expansion and repair strategies?
 - a. What steps did you follow?
 - b. Do you have experience with infrastructure maintenance and expansion or similar activities?
13. What experience have you had personally with labor unions and employee relations activities?
 - a. How do you ensure that all municipal employees and staff are represented and dealt with fairly?
14. How strongly do you support your recommendations to the Board and stand by your professional convictions and staff recommendations?
 - a. What if the Board does not follow your recommendations and directs another course of action?

15. How do you approach working with citizen groups, neighborhood associations or other groups that have an interest in local government policies and services, but may have a harder time getting their message across?
16. What is your philosophy and approach toward community diversity (economic, ethnic, racial)? How can we embrace and build on our diversity here in Muskegon County?
 - a. Please give examples of approaches you have followed in the past and their results.
17. What experiences have you had with economic development activities while being sensitive to community concerns and goals?
 - a. Give us an example of successes . . . any disappointments?
 - b. What expertise can you bring to help our community in this area?
18. What is your experience in applying technology to government practices and programs . . . how have you used computer and information technology in your organization? Give us some examples.
 - a. How do you make decisions on recommending new technologies for programs and services?
19. How do you evaluate the performance of your Department Heads and the activities for which they have responsibility?
 - a. How do you make sure both supervisors and employees are working effectively and productively?
20. Please give us a couple examples of productivity improvements or cost savings that you have proposed or implemented.
21. We have an active news media here and expect them to independently inquire into your background . . . are there **any events** in your professional or personal life which would be *awkward* or *embarrassing* to us, or you, if reported upon in the media?
22. We've asked you questions for a good time now; what questions do you have of us?
23. Do you have any final comments you wish to make?

The questions ended with Chairman Mahoney thanking the applicant and letting them know that "Our consultant will advise you of our selection decisions and further steps in the process."

Mark Eisenbarth was interviewed beginning at 8:55 a.m.

Eric Stevens was interviewed beginning at 10:17 a.m.

Vincent Pastue was interviewed beginning at 11:55 a.m.

Lunch recess was taken at 12:55 p.m.

Peter Olson was interviewed at 1:35 p.m.

Richard Houtteman was interviewed at 2:30 p.m.

Recessed at 3:22 p.m.

Reconvened at 3:30 p.m.

Chairman Mahoney asked that each Commissioner list their top two or three choices. When polled Commissioners voted as follows for their top picks:

8 votes for Mark Eisenbarth
6 votes for Eric Stevens
2 votes for Vincent Pastue
zero votes Peter Olson
4 votes for Richard Houtteman

This process then reduced the number to two: Eric Stevens and Mark Eisenbarth. Much discussion ensued for both of these individuals.

2014-430 **BEGIN NEGOTIATIONS WITH MARK EISENBARTH TO BE THE NEXT COUNTY ADMINISTRATOR**

Moved by Commissioner Sabo, seconded by Commissioner Hughes, to begin negotiations with Mark Eisenbarth to be the next County Administrator.

Roll Call

Yes: Commissioner Hughes, Commissioner Nash, Commissioner Sabo, Commissioner Scolnik, Commissioner Wilkins, Commissioner Cross, Commissioner Engle, Chairman Mahoney

No: None

Motion Carried

PUBLIC COMMENT

Members of the public voiced favor with the final choice and commended Commissioners for the hard work done in arriving at their decision.

2014-431 **MOVED TO ADJOURN AT 4:24 P.M.**

Moved by Commissioner Hughes, seconded by Commissioner Cross, to adjourn at 4:24 p.m.

Voice vote

Motion Carried

Meeting adjourned at 4:24 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on Thursday, November 6, 2014

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chair
Charles Nash*

*Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair
District 7 - Vacant*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Thursday, November 6, 2014

5:25 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Also Present: James Elwell, Interim County Administrator,
Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk,
Doug Hughes, Corporate Counsel

2014-432 **APPROVAL OF THE AGENDA**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote.

Motion Carried

2014-433 **APPROVE MEETING MINUTES OF TUESDAY, OCTOBER 28, 2014 AND OF THE SPECIAL BOARD MEETING OF SATURDAY, NOVEMBER 1, 2014**

Moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the meeting minutes of Tuesday, October 28, 2014 and of the Special Board Meeting of Saturday, November 1, 2014.

Voice vote.

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

There was no public comment.

COMMUNICATION

2014-434 **RECEIVE AND PLACE ON FILE THE COMMUNICATION ITEMS**

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to receive and place on file the following Communication items:

- A. County of Cheboygan Resolution No. 14-22: Support of SR 168
- B. Huron County Resolution No. 14-152c: Support of SB 495-498
- C. Huron County Resolution No. 14-153c: Opposition of SB 1038-1040
- D. Huron County Resolution No. 14-154c: Opposition of SB 1076

Voice vote.

Motion Carried

COMMITTEE/BOARD REPORTS

2014-435 **AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO APPLY TO THE STATE COURT ADMINISTRATOR'S OFFICE FOR AN ACCESS AND VISITATION GRANT AND TO AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO SIGN THE ACCESS AND VISITATION AGREEMENT BETWEEN THE STATE COURT ADMINISTRATOR'S OFFICE AND THE FRIEND OF THE COURT/FAMILY COURT, UPON RECEIPT OF THE AGREEMENT FROM THE STATE COURT ADMINISTRATOR'S OFFICE**

CPS14/11-44

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Scolnik, to authorize the Circuit Court Administrator to apply to the State Court Administrator's Office for an Access and Visitation Grant and to authorize the Circuit Court Administrator to sign the Access and Visitation Agreement between the State Court Administrator's Office and the Friend of the Court/Family Court, upon receipt of the Agreement from the State Court Administrator's Office.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-436 **APPROVE THE AGREEMENT BETWEEN THE PUBLIC DEFENDER'S OFFICE AND THE 60TH DISTRICT COURT TO PROVIDE INDIGENT DEFENDANTS IN THE 60TH DISTRICT COURT WITH LEGAL REPRESENTATION**

CPS14/11-45

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Scolnik, to approve the Agreement between the Public Defender's Office and the 60th District Court to provide indigent defendants in the 60th District Court with legal representation.

Commissioner Sabo noted this is a good step to have all the Courts with representation from the Public Defender's Office and, hopefully, Muskegon County will be a model for other Counties.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-437 **AUTHORIZE ACCEPTANCE OF THE FY2015 COMMUNITY CORRECTIONS GRANT IN THE AMOUNT OF \$190,914 AND AUTHORIZE THE BOARD CHAIR TO SIGN THE CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS**

CPS14/11-46

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Scolnik, to authorize acceptance of the FY2015 Community Corrections grant in the amount of \$190,914 and authorize the Board Chair to sign the contract with the Michigan Department of Corrections.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-438 **TO ACCEPT \$1,000,000 LEAD BASED PAINT HAZARD CONTROL GRANT AND \$100,000 HEALTHY HOMES INITIATIVE FUNDING PENDING FINAL NEGOTIATIONS OF THE CONTRACT WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AND AUTHORIZE THE TRANSITION OF THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT HEALTHY HOMES PROGRAM AND LEAD ABATEMENT GRANT AWARD OF 2015 WITH THE FTE OF ENVIRONMENTAL PROJECTS SUPERVISOR TO THE MUSKEGON COUNTY LAND BANK; AND AUTHORIZE THE REMODEL OF EQUALIZATION DEPARTMENT SPACE FOR TWO LAND BANK STAFF RELOCATION WITH NO EFFECT ON COUNTY GENERAL FUND**

HS14/11-54

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to accept \$1,000,000 Lead Based Paint Hazard Control grant and \$100,000 healthy homes initiative funding pending final negotiations of the contract with the U.S. Department of Housing and Urban Development; and authorize the transition of the US Department of Housing and Urban Development Healthy Homes Program and Lead Abatement grant award of 2015 with the FTE of environmental projects supervisor to the Muskegon County Land Bank; and authorize the remodel of Equalization department space for two Land Bank staff relocation with no effect on County General Fund.

Chairman Mahoney noted that moving the Lead Based Paint issues under Land Bank is an excellent project.

Commissioner Engle agreed.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-439 **AUTHORIZE THE COMMUNITY MENTAL HEALTH SERVICES OF MUSKEGON COUNTY DIRECTOR TO SIGN CONTRACTS WITH THOSE SERVICE VENDORS/PROVIDERS LISTED ON ATTACHMENT A: VENDOR AGREEMENT FOR CONTINUATION OF FY2013/2014 RATES THROUGH SEPTEMBER 30, 2015, WHO HAVE SUBMITTED WRITTEN AGREEMENTS TO CONTINUE SERVICE PROVISION AT THE CURRENT FISCAL YEAR 2013/2014 RATES FOR TIME PERIOD EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

HS14/11-55

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to authorize the Community Mental Health Services of Muskegon County Director to sign contracts with those service vendors/providers listed on Attachment A: Vendor Agreement for Continuation of FY2013/2014 Rates Through September 30, 2015, who have submitted written agreements to continue service provision at the current Fiscal Year 2013/2014 rates for time period effective October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-440 **AUTHORIZE COMMUNITY MENTAL HEALTH TO ACCEPT THE PROPOSED RATE CHANGES BY THOSE VENDORS/PROVIDERS LISTED IN ATTACHMENT A: FY2014/2015 PROPOSED VENDOR RATE CHANGES, EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

HS14/11-56

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to authorize Community Mental Health to accept the proposed rate changes by those vendors/providers listed in Attachment A: FY2014/2015 Proposed Vendor Rate Changes, effective October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-441 **AUTHORIZE COMMUNITY MENTAL HEALTH TO CONTRACT WITH THE SIXTEEN (16) COMMUNITY INPATIENT PROVIDERS LISTED ON ATTACHMENT A: HOSPITALS CONTRACTING WITH THE INPATIENT AFFILIATION FOR FY15, EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015, AT THE LISTED RATES FOR EACH HOSPITAL**

HS14/11-57

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to authorize Community Mental Health to contract with the sixteen (16) Community Inpatient providers listed on Attachment A: Hospitals Contracting with the Inpatient Affiliation for FY15, effective October 1, 2014 through September 30, 2015, at the listed rates for each hospital.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-442 **APPROVE THE ACCEPTANCE OF THE DEPARTMENT OF HEALTH AND HUMAN SERVICES, SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION (SAMHSA), CENTER FOR MENTAL HEALTH SERVICES, PROGRAM GRANT AWARD FOR THE MUSKEGON COMMUNITY MENTAL HEALTH INTEGRATED PRIMARY AND BEHAVIORAL HEALTH CARE COLLABORATIVE, EFFECTIVE SEPTEMBER 30, 2014, THROUGH SEPTEMBER 29, 2018, IN THE TOTAL AMOUNT OF \$1,588,623.00**

HS14/11-58

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to approve the acceptance of the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA), Center for Mental Health Services, Program Grant Award for the Muskegon Community Mental Health Integrated Primary and Behavioral Health Care Collaborative, effective September 30, 2014, through September 29, 2018, in the total amount of \$1,588,623.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-443 **AUTHORIZE THE COMMUNITY MENTAL HEALTH DIRECTOR TO SIGN CONTRACTS WITH THE SUBSTANCE USE DISORDER SERVICES VENDORS/PROVIDERS LISTED ON ATTACHMENT A: SUD AGENCIES CONTRACTING WITH CMHSMC THROUGH SEPTEMBER 30, 2015, WHO HAVE AGREED TO CONTINUE TREATMENT SERVICES FOR THE TIME PERIOD EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

HS14/11-59

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to authorize the Community Mental Health Director to sign contracts with the Substance Use Disorder Services vendors/providers listed on Attachment A: SUD Agencies Contracting with CMHSMC through September 30, 2015, who have agreed to continue treatment services for the time period effective October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Terry Sabo, Robert Scolnik,
Rillastine Wilkins, Kenneth Mahoney

No: None

Abstain: Charles Nash

Motion Carried

2014-444 **AMEND THE MENTAL HEALTH FY2015 BUDGET PROPOSED TO THE COUNTY OF MUSKEGON FROM \$58,872,320 UP TO \$63,482,803 FOR BOTH REVENUES AND EXPENDITURES, AND TO APPROVE COMMUNITY MENTAL HEALTH (CMH) PERSONNEL POSITION CHANGES LISTED ON THE ATTACHED CMH BUDGET AMENDMENT**

HS14/11-60

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to amend the Mental Health FY2015 Budget proposed to the County of Muskegon from \$58,872,320 up to \$63,482,803 for both revenues and expenditures, and to approve Community Mental Health (CMH) personnel position changes listed on the attached CMH Budget Amendment.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-445 **APPROVE THE PURCHASE OF A NEW SERVER IN THE TOTAL AMOUNT OF \$61,366.32 FROM ISI FOR COMMUNITY MENTAL HEALTH; \$34,780.02 IS TO COME FROM REGULAR CMH FUNDS, AND \$26,586.30 IS TO COME FROM THE COUNTY'S EQUIPMENT REVOLVING ACCOUNT; FURTHERMORE, THE \$26,586.30 IS TO COME FROM THE ABW FUND BALANCE DOLLARS CMH HAS TRANSFERRED INTO THIS EQUIPMENT REVOLVING ACCOUNT**

HS14/11-61

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to approve the purchase of a new server in the total amount of \$61,366.32 from ISI for Community Mental Health; \$34,780.02 is to come from regular CMH funds, and \$26,586.30 is to come from the County's Equipment Revolving Account; furthermore, the \$26,586.30 is to come from the ABW Fund Balance dollars CMH has transferred into this equipment revolving account.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-446 **EXTEND THE FY 2014 CONTRACT BETWEEN MUSKEGON COMMUNITY MENTAL HEALTH AND WEST MICHIGAN COMMUNITY MENTAL HEALTH FOR QUALIFY MANAGEMENT STAFF SERVICES (.25 FTE) ON BEHALF OF THE LAKESHORE REGIONAL PARTNERS (LRP) THROUGH DECEMBER 31, 2014, AT A COST NOT TO EXCEED \$2,264.50 PER MONTH**

HS14/11-62

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to extend the FY 2014 contract between Muskegon Community Mental Health and West Michigan Community Mental Health for Qualify Management staff services (.25 FTE) on behalf of the Lakeshore Regional Partners (LRP) through December 31, 2014, at a cost not to exceed \$2,264.50 per month.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-447 **APPROVE EXTENDING THE FY2014 CONTRACT BETWEEN MUSKEGON COMMUNITY MENTAL HEALTH AND WEST MICHIGAN COMMUNITY MENTAL HEALTH FOR THEIR AGENCY'S INFORMATION SYSTEMS STAFF SERVICES ON BEHALF OF THE LAKESHORE REGIONAL PARTNERS (LRP), AT A COST NOT TO EXCEED \$5,366.00 PER MONTH, EFFECTIVE OCTOBER 1, 2014 THROUGH DECEMBER 31, 2014**

HS14/11-63

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to approve extending the FY2014 contract between Muskegon Community Mental Health and West Michigan Community Mental Health for their agency's Information Systems staff services on behalf of the Lakeshore Regional Partners (LRP), at a cost not to exceed \$5,366.00 per month, effective October 1, 2014 through December 31, 2014.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-448 **AUTHORIZE PUBLIC HEALTH TO RENEW ITS MEDICAL DIRECTOR AGREEMENT WITH DOUGLAS HOCH, M.D. FOR AN AMOUNT NOT TO EXCEED \$48,000 PER FISCAL YEAR AND COVERING THE PERIOD OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2017, WITH NO FURTHER IMPACT ON PUBLIC HEALTH'S FY2014-15 GENERAL FUND ALLOCATION; FURTHER AUTHORIZE THE BOARD CHAIR AND PUBLIC HEALTH DIRECTOR TO SIGN THE ASSOCIATED AGREEMENT**

HS14/11-64

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to authorize Public Health to renew its Medical Director agreement with Douglas Hoch, M.D. for an amount not to exceed \$48,000 per fiscal year and covering the period October 1, 2014 through September 30, 2017, with no further impact on Public Health's FY2014-15 General Fund Allocation; further authorize the Board Chair and Public Health Director to sign the associated agreement.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-449 **APPROVE THE APPOINTMENT OF MR. MARK EISENBARTH TO THE POSITION OF MUSKEGON COUNTY ADMINISTRATOR EFFECTIVE NOVEMBER 6, 2014**

WM14/11-147

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the appointment of Mr. Mark Eisenbarth to the position of Muskegon County Administrator effective November 6, 2014.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-450 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$13,550,667.21 COVERING THE PERIOD OF OCTOBER 11, 2014 THROUGH OCTOBER 24, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/11-148

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve payment of the accounts payable of \$13,550,667.21 covering the period of October 11, 2014 through October 24, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-451 **APPROVE AN INCREASE OF \$110,500 BEYOND THE ORIGINAL ARCHITECT CONTRACT AMOUNT TO ALLOW FOR THE ADDITIONAL GMB ARCHITECTURE AND ENGINEERING POST-BID ITEMS OF; THE REDESIGN OF JAIL EXTERIOR SKIN, DETAILING OF FUTURE SHELLLED SPACE BUILD OUT, CIVIL ENGINEERING/SIGNAGE FOR NORTH/SOUTH CAMPUS TRAFFIC, ADDITIONAL SITE WORK AT THE SOUTH CAMPUS PARKING LOT, AND TO APPROVE THE REIMBURSABLE ARCHITECT EXPENDITURE ALLOWANCE FOR A REVISED GMB JAIL/JTC PROJECT EXPENDITURE AMOUNT TO NOT EXCEED \$2,111,000**

WM14/11-149

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve an increase of \$110,500 beyond the original architect contract amount to allow for the additional GMB Architecture and Engineering post-bid items of; the redesign of Jail exterior skin, detailing of future shelled space build out, civil engineering/signage for north/south campus traffic, additional site work at the south campus parking lot, and to approve the reimbursable architect expenditure allowance for a revised GMB Jail/JTC project expenditure amount to not exceed \$2,111,000.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: Charles Nash

Motion Carried

2014-452 **APPROVE THE DATA/TELECOMMUNICATIONS HOSTING AGREEMENT BETWEEN MUSKEGON COUNTY AND THE UNITED WAY OF THE LAKESHORE**

WM14/11-150

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the Data/Telecommunications Hosting Agreement between Muskegon County and the United Way of the Lakeshore.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-453 **AUTHORIZE STAFF TO INFORM FIRST SOUTHWEST OF THE COUNTY'S INTENTION TO TERMINATE THEIR SERVICES IN REGARDS TO THE REFINANCING OF THE WASTEWATER MANAGEMENT SYSTEM NUMBER 1 SERIES 2006 BONDS AND THE WATER SUPPLY SYSTEM BONDS AND AUTHORIZE STAFF TO SOLICIT PROPOSALS FOR FINANCIAL ADVISOR SERVICES FOR THESE ISSUES**

WM14/11-151

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize staff to inform First Southwest of the County's intention to terminate their in regards to the refinancing of the Wastewater Management System Number 1 Series 2006 Bonds and the Water Supply System Bonds and authorize staff to solicit proposals for Financial Advisor services for these issues.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-454 **APPROVE THE REHMANN ROBSON'S ENGAGEMENT LETTER FOR THE 2014 FINANCIAL AUDIT AND SINGLE AUDIT; AUTHORIZE THE COUNTY BOARD CHAIR TO SIGN THE ENGAGEMENT LETTER AND ANY OTHER DOCUMENTS REGARDING ASSOCIATED AUDIT-RELATED SERVICES INCLUDING THE LETTER OF UNDERSTANDING REGARDING F-65 PREPARATION AND THE ADDENDUM REGARDING THE FINANCIAL ASSURANCE LETTER**

2014-WM14/11-152

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the Rehmann Robson's engagement letter for the 2014 financial audit and Single Audit; authorize the County Board Chair to sign the engagement letter and any other documents regarding associated audit-related services including the Letter of Understanding regarding F-65 preparation and the addendum regarding the financial assurance letter.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-455 **APPROVE THE SERVICE PROVIDER RELATIONSHIPS OUTLINED IN THE COUNTY-WIDE SERVICE PROVIDERS LIST BE APPROVED TO CONTINUE UNDER THE EXISTING ARRANGEMENTS FOR THE TIME PERIOD FROM OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

WM14/11-153

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the service provider relationships outlined in the County-wide Service Providers list be approved to continue under the existing arrangements for the time period from October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-456 **AUTHORIZE FINANCE AND MANAGEMENT SERVICES/PURCHASING OFFICE STAFF TO ACCEPT THE HIGHEST AUTHENTICATED BID FOR EACH OF THE FOURTEEN: (14) SURPLUS VEHICLES AND DISTRIBUTE THE PROCEEDS TO THE APPROPRIATE FUNDS**

WM14/11-154

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize Finance and Management Services/Purchasing Office staff to accept the highest authenticated bid for each of the fourteen: (14) surplus vehicles and distribute the proceeds to the appropriate funds.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-457 **APPROVE THE CONTRACT EXTENSION WITH GOOD TEMPS FOR TEMPORARY STAFFING SERVICES UNTIL THE BID PROCESS IS COMPLETED, WHICH WILL NOT BE LONGER THAN SIX MONTHS**

WM14/11-155

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the contract extension with Good Temps for Temporary Staffing Services until the bid process is completed, which will not be longer than six months.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-458 **APPROVE A BOARD PLANNING SESSION FOR REVIEW/DISCUSSION OF OPEN ENROLLMENT AND COUNTY MEDICAL PLANS FOR EMPLOYEES**

WM14/11-158

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve a Board Planning session for review/discussion of open enrollment and County medical plans for employees.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-459 **AWARD IFB 14-2149 FOR CONSTRUCTION SERVICES FOR DOWNTOWN TRANSIT CENTER TO CLIFFORD BUCK CONSTRUCTION COMPANY, INC., FOR A TOTAL CONTRACT SUM OF \$2,359,361, AND TO AUTHORIZE THE BOARD CHAIR TO EXECUTE A CONTRACT FOR THESE SERVICES; TO WORK TOWARD A FIXED PRICE; TO REQUEST ADMINISTRATION APPROVAL OF CHANGE ORDERS; AND TO SPECIFY NO FURTHER COSTS TO THE COUNTY'S GENERAL FUND.**

WM14/11-159

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to award IFB 14-2149 for Construction Services for Downtown Transit Center to Clifford Buck Construction Company, Inc., for a total contract sum of \$2,359,361, and to authorize the Board Chair to execute a contract for these services; to work toward a fixed price; to request administration approval of change orders; and to specify no further costs to the County's General Fund.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

WM14/11-156 was tabled at Committee

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve after an open enrollment period, eligible employees (excluding hourly employees) enrolled in Muskegon County Medical Plan HD shall pay an employee contribution of 10% of the monthly premium equivalent for the employee and applicable dependents and if the employee selects Muskegon County Medical Plan RM or 2P, the employee shall pay one (1/2) of the additional employee copay cost of this coverage in excess of the copay cost of Muskegon County Medical Plan HD in addition to the employee contribution of 15% of the monthly premium equivalent of Muskegon County Medical Plans RM or 2P for the employee and applicable dependents. All Medical Plans will include prescription drug coverage at \$10/\$40/\$80. If an employee is enrolled in a medical plan that is subject to the excise tax on high cost coverage (Cadillac Tax), they will be responsible for 100% of the excise tax.

WM14/11-157 was defeated at Committee

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to award IFB 14-2149 for Construction Services for Downtown Transit Center to Clifford Buck Construction Company, Inc., for a total contract sum of \$2,359,361, and to authorize the Board Chair to execute a contract for these services.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Mahoney invited newly appointment County Administrator, Mark Eisenbarth, to take his rightful place with the Board members.

2014-460 **APPOINT ANTHONY COTNER TO THE STATE PROBATION SLOT ON THE COMMUNITY CORRECTIONS ADVISORY BOARD WITH AN ONGOING TERM**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Wilkins, to appoint Anthony Cotner to the State Probation Slot on the Community Corrections Advisory Board with an ongoing term.

Voice vote.

Motion Carried

Chairman Mahoney stated it was a good election night.

Commissioner Nash thanked Jim Elwell for his service at Interim Administrator.

Commissioner Hughes reported that she and Vice Chair Wilkins attended the SMART meeting this week where they toured an employee owned lift company, Sport Truck USA, Inc., in Coldwater, MI and Commissioners Hughes and Wilkins were impressed with the operation.

Commissioner Hughes provided a supply of cards to Commissioners with information about becoming preferred vendors with the County and asked that they share them with anyone that might be interested. (See attached.)

Commissioner Wilkins also stated that it was amazing to see the young people working at the tour with the SMART meeting and she was also impressed with their motto: If you buy it and it breaks, we replace it.

Commissioner Engle reported that progress is being made on the site plan for the Fair Board.

Commissioner Engle suggested the group who addressed the Roadkill Banquet with attitudes on road millage might be asked to address this Board.

Commissioner Sabo noted the Veterans Day, next Tuesday, November 11th, annual ceremony will take place at the South end of the Causeway Veterans Memorial Park at 11 a.m. will have a ceremony with speaker Sid Scruggs. The program will also include additional information on the construction going on with the grant and the formal announcement of the NOAA (National Oceanic & Atmospheric Administration) Grant going into effect this year. Everyone is invited to attend.

Commissioner Scolnik reported that Erickson Crane will be moving the cannons back to the Causeway Veterans Memorial Park but not in time for Veterans Day.

Commissioner Nash thanked County Clerk Waters for moving forward with the Veterans ID Card stating he had a lot of constituent interest. (See attached brochure for more information.)

Chairman Mahoney scheduled a Board Planning Session for November 18th at 1:30 p.m. to review health insurance plans and other items.

INTERIM ADMINISTRATOR'S REPORT

Administrator Eisenbarth congratulated Commissioners on their re-election. Mr. Eisenbarth stated he looks forward to serving the Board, the employees and working with municipalities. Mr. Eisenbarth noted many high priority items to be addressed in the near future and he introduced his wife, Michelle, and thanked her for her support.

2014-461 **APPOINT JAMES M. ELWELL AS INTERIM FINANCE DIRECTOR EFFECTIVE NOVEMBER 7, 2014, AT AN HOURLY RATE OF \$58.58 AND FOR A PERIOD TO BE DETERMINED BY THE ADMINISTRATOR OR PRIOR TO THE FILLING OF THE VACANT FINANCE DIRECTOR'S POSITION, WHICHEVER MAY COME FIRST**

Moved by Scolnik, seconded by Cross, to appoint James M. Elwell as Interim Finance Director effective November 7, 2014, at an hourly rate of \$58.58 and for a period to be determined by the Administrator or prior to the filling of the vacant Finance Director's position, whichever may come first.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Charles Nash, Terry Sabo, Robert Scolnik,
Rillastine Wilkins, Kenneth Mahoney

No: Susie Hughes

Motion Carried

OLD BUSINESS

2014-462 **APPROVE A \$375 LUMP SUM PAYMENT FOR ELIGIBLE HOURLY EMPLOYEES IN THE EMPLOYEE CLASS DESIGNATIONS OF AH, DH, GH, LH, MH, NH, SH AND XH EFFECTIVE THE FIRST FULL PAY PERIOD FOLLOWING OCTOBER 1, 2014 AND ALSO AUTHORIZE A WAGE INCREASE OF 50 ¢ PER HOUR ADDED TO EACH STEP OF THE CURRENT RANGE FOR ELIGIBLE HOURLY EMPLOYEES IN THE EMPLOYEE CLASS DESIGNATIONS OF AH, DH, GH, LH, MH, NH, SH AND XH EFFECTIVE THE FIRST FULL PAY PERIOD FOLLOWING OCTOBER 1, 2015**

Commissioner Hughes asked what information is available since postponing this item.

Deborah Groeneveld noted this was to give the non-benefit eligible employees the lump sum and same hourly increase across the board.

WM14/10-142

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve a \$375 lump sum payment for eligible hourly employees in the employee class designations of AH, DH, GH, LH, MH, NH, SH and XH effective the first full pay period following October 1, 2014 and also authorize a wage increase of 50 ¢ per hour added to each step of the current range for eligible hourly employees in the employee class designations of AH, DH, GH, LH, MH, NH, SH and XH effective the first full pay period following October 1, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Kevin Eaton, Chief Steward for GEU, noted the grievance was that the union hourly employees should have received the full \$750 rather than the reduced \$375.

2014-463 **MOVED TO ADJOURN AT 5:57 P.M.**

Moved by Commissioner Cross, seconded by Commissioner Nash, to adjourn at 5:57 p.m.

Voice vote

Motion Carried

Meeting adjourned at 5:57 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on Thursday, November 20, 2014

Muskegon County wants to do business with your company!



Dear Vendor:

Thank you for your interest in doing business with Muskegon County. To keep informed with the latest procurement activity, we recommend you consider registering with the Michigan Intergovernmental Trade Network (MITN) at www.mitn.info. You may register for a fee and receive automatic notifications from MITN regarding current and future procurement activity or you may register for FREE and you will be responsible to search the MITN site at your leisure.

As part of this registration, you are required to select from a list of commodity and service codes. Please be sure to check all codes that apply to your company.

If you have any questions or need assistance concerning registering your company, please contact the Purchasing Office at 231.724.6281 or email us at purchasing@co.muskegon.mi.us. We look forward to working with you.

**Sincerely,
Muskegon County Purchasing**

**Approved by your
Muskegon County
Board of Commissioners**

Kenneth Mahoney (D), Chairman,
District 9

Rillastine Wilkins (D) , Vice Chair,
District 1

Benjamin E. Cross (D), District 2

Susie Hughes (D), District 3

Robert Scolnik (R), District 4

Marvin Engle (R), District 5

Charles Nash (D), District 6

Terry Sabo (D), District 8

*District 7 was vacant when approved



Veterans who do not have their
discharge papers may get them from the
U.S. Department of Veterans Affairs at:
www.archives.gov/veterans/

**NANCY A. WATERS
MUSKEGON COUNTY CLERK
MUSKEGON COUNTY**

Michael E. Kobza

Hall of Justice

900 Terrace Street

1st floor

Muskegon, MI 49442

www.co.muskegon.mi.us/clerk

Monday - Friday

Processed

8:00 a.m. - 4:30 p.m.



**FREE
VETERANS
IDENTIFICATION
CARDS**

NOW AVAILABLE

At Muskegon County Clerk's Office

Michael E. Kobza Hall of Justice

990 Terrace Street, 1st floor

Muskegon, MI 49442

Monday - Friday

Processed

8:00 a.m. - 4:30 p.m.

**Muskegon County
Veterans Identification Card**

File #: MD2004-119

ID #: VETID2013-012

This Card Verifies that

John Doe

served in active duty in the

Army

And has filed their DD214 in the
Muskegon County Clerk's Office



John Doe
Veteran's Signature

**Nancy A. Waters
Muskegon County Clerk**



FREE VETERAN'S IDENTIFICATION CARDS

The veterans photo ID card will make it easier for veterans to get access to additional benefits and services, which may include discounts throughout the year and including free meals at many area restaurants on Veterans Day.

Clerk staff will take the veteran's photograph and obtain their electronic signature.



**VETERANS MAY GET
AN IDENTIFICATION
CARD BY VISITING
MUSKEGON COUNTY
CLERK'S OFFICE,
990 TERRACE STREET,
FIRST FLOOR
AND BRINGING:**

- ★ Military Discharge Papers (original DD214) if not currently filed with County Clerk
- ★ Photo identification (such as a Michigan driver's license or Michigan ID card)

There will be a \$5 fee for replacement cards (cash, check, Visa or MasterCard)

The photo identification card is available to Muskegon County residents only and is the same size of a driver's license or state ID card.



Veterans may wear their hat to represent the branch of military in which they served.



**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chair
Charles Nash*

*Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair
District 7 - Vacant*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Thursday, November 20, 2014

4:36 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Also Present: Mark Eisenbarth, County Administrator,
Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk,
Doug Hughes, Corporate Counsel

2014-464 **APPROVAL OF THE AGENDA**

Moved by Commissioner Cross, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote.

Motion Carried

2014-465 **APPROVE MEETING MINUTES OF TUESDAY, NOVEMBER 6, 2014**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the meeting minutes of Tuesday, November 6, 2014.

Voice vote.

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

There was no public comment.

COMMUNICATION

2014-466 **RECEIVE AND PLACE ON FILE COMMUNICATION FROM OTSEGO COUNTY**

Moved by Commissioner Wilkins, seconded by Commissioner Hughes to receive and place on file the following Communication item was distributed to Commissioners: Otsego County Board Resolution No. 14-30: Calling on the State of Michigan to Provide Adequate Road Funding and Asking for Additional Local Road Funding Options.

Voice vote.

Motion Carried

COMMITTEE/BOARD REPORTS

2014-467 **AWARD PRINTING OF THE OFFICIAL 2015 MUSKEGON COUNTY VISITORS GUIDE AND FOLD-OUT MAP, PLUS A 30,000 UNIT OVERRUN OF THE FOLD-OUT MAP TO ROGERS PRINTING OF RAVENNA, MICHIGAN FOR A TOTAL COST OF \$37,695, WITH FUNDING PROVIDED BY ADVERTISING SALES AND BUDGETED CVB FUNDS, AND AUTHORIZE THE CHAIRMAN OF THE BOARD TO SIGN THE AGREEMENT**

CD/SP14/11-11

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Cross, to award printing of the Official 2015 Muskegon County Visitors Guide and fold-out map, plus a 30,000 unit overrun of the fold-out map to Rogers Printing of Ravenna, Michigan for a total cost of \$37,695, with funding provided by advertising sales and budgeted CVB funds, and authorize the Chairman of the Board to sign the agreement.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-468 **APPOINT DAVE JOHNSON AS INTERIM WASTEWATER DIRECTOR EFFECTIVE NOVEMBER 7, 2014, AT AN HOURLY RATE OF \$41.257 TO CONTINUE UNTIL FINAL REPLACEMENT BY THE BOARD OF PUBLIC WORKS**

BPW-14-083

The Board of Public Works recommends, moved by Commissioner Sabo, seconded by Commissioner Hughes, to appoint Dave Johnson as Interim Wastewater Director effective November 7, 2014, at an hourly rate of \$41.257 to continue until final replacement by the Board of Public Works.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-469 **AUTHORIZE AN ADDITION OF \$67,500 TO THE ARCHITECTURAL SERVICES CONTRACT WITH URS CORPORATION AND AN ADDITION OF \$24,206 TO THE CONSTRUCTION PROGRAM MANAGER CONTRACT WITH FISHBECK, THOMPSON, CARR, AND HUBER, FOR NEW CONTRACT AMOUNTS OF \$266,359.11 AND \$96,752.00 FOR URS AND FTCH, RESPECTIVELY**

TR14/11-31

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to authorize an addition of \$67,500 to the Architectural Services contract with URS Corporation and an addition of \$24,206 to the Construction Program Manager contract with Fishbeck, Thompson, Carr, and Huber, for new contract amounts of \$266,359.11 and \$96,752.00 for URS and FTCH, respectively.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-470 **APPROVE ALLOWING STAFF TO CONDUCT AN INFORMAL QUALIFICATIONS BASED SELECTION OF A LAND CONSULTANT, ENTER INTO A CONTRACT WITH THE SELECTED LAND CONSULTANT, AND COMPLETE THE ACQUISITION OF 4618 MARTIN ROAD IN FURTHERANCE OF FUTURE AIRPORT DEVELOPMENT, WITH THE TOTAL COSTS ASSOCIATED WITH THE ACQUISITION NOT TO EXCEED \$150,000, WITH THE COUNTY'S 2.5% SHARE NOT TO EXCEED \$3,750**

TR14/11-32

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to approve allowing staff to conduct an Informal Qualifications Based Selection of a Land Consultant, enter into a contract with the selected Land Consultant, and complete the acquisition of 4618 Martin Road in furtherance of future Airport Development, with the total costs associated with the acquisition not to exceed \$150,000, with the County's 2.5% share not to exceed \$3,750.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-471 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$17,954,174.24 COVERING THE PERIOD OF OCTOBER 25, 2014 THROUGH NOVEMBER 7, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/11-160

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve payment of the accounts payable of \$17,954,174.24 covering the period of October 25, 2014 through November 7, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-472 **AUTHORIZE STAFF TO CONTINUE ADMINISTERING THE DTE TEST AND TUNE-UP PROGRAM FOR THE RESIDENTS OF MUSKEGON COUNTY THROUGH DECEMBER 31, 2015**

WM14/11-61

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize staff to continue administering the DTE Test and Tune-Up Program for the residents of Muskegon County through December 31, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-473 **APPROVE THE REVISED INTERGOVERNMENTAL AGREEMENT WITH THE LAKESHORE REGIONAL PARTNERS, EFFECTIVE OCTOBER 1, 2014, FOR SUBSTANCE ABUSE TREATMENT AND SERVICE**

WM14/11-162

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the revised Intergovernmental Agreement with the Lakeshore Regional Partners, effective October 1, 2014, for Substance Abuse Treatment and Service.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Terry Sabo, Robert Scolnik,
Rillastine Wilkins, Kenneth Mahoney

No: None

Abstain: Charles Nash

Motion Carried

2014-474 **APPROVE PAYMENT AUTHORIZATION FOR CONTRACTUAL DISTRICT COURT PUBLIC DEFENDER SERVICES NOT TO EXCEED \$17,250 PER MONTH UNTIL THE MUSKEGON COUNTY PUBLIC DEFENDER DEPARTMENT ASSUMES THESE DUTIES**

WM14/11-163

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve payment authorization for contractual District Court Public Defender services not to exceed \$17,250 per month until the Muskegon County Public Defender Department assumes these duties.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-475 **AUTHORIZE THE GRANTS COORDINATOR TO SUBMIT APPLICATIONS TO THE MUNICIPAL RISK MANAGEMENT AUTHORITY ON BEHALF OF MUSKEGON COUNTY TO OFFSET CURRENT CONSTRUCTION COSTS FOR THE MUSKEGON COUNTY JAIL**

WM14/11-164

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize the Grants Coordinator to submit applications to the Municipal Risk Management Authority on behalf of Muskegon County to offset current construction costs for the Muskegon County Jail.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-476 **APPROVE ASSESSMENT ADMINISTRATION SERVICES BEING PROVIDED BY THE EQUALIZATION DEPARTMENT TO FRUITPORT TOWNSHIP AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE A TEMPORARY AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE THE SERVICE**

WM14/11-165

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve Assessment Administration Services being provided by the Equalization Department to Fruitport Township and authorize the Chair of the County Board of Commissioners to execute a temporary agreement prepared by the Equalization Department to provide the service.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-477 **APPROVE THE CONTRACT SETTLEMENT WITH THE BROOKHAVEN AFSCME UNIT AND AUTHORIZE THE COUNTY BOARD CHAIR AND COUNTY CLERK TO SIGN THE LABOR AGREEMENT SUBSEQUENT TO SIGNATURES BEING OBTAINED FROM UNION REPRESENTATIVES**

WM14/11-166

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the contract settlement with the Brookhaven AFSCME Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-478 **AUTHORIZE THE MUSKEGON COUNTY INFORMATION SYSTEMS DEPARTMENT TO ENTER INTO AN AGREEMENT WITH INFOGEOGRAPHICS, INC., FOR GEOGRAPHIC INFORMATION SYSTEMS (GIS) SUPPORT AND UPGRADES AT AN AMOUNT NOT TO EXCEED \$29,870.00**

WM14/11-167

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize the Muskegon County Information Systems Department to enter into an agreement with InfoGeographics, Inc., for Geographic Information Systems (GIS) support and upgrades at an amount not to exceed \$29,870.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-479 **APPROVE OPEN ENROLLMENT PERIOD, ELIGIBLE EMPLOYEES (EXCLUDING HOURLY EMPLOYEES) ENROLLED IN MUSKEGON COUNTY MEDICAL PLAN HD SHALL PAY AN EMPLOYEE CONTRIBUTION OF 10% OF THE MONTHLY PREMIUM EQUIVALENT FOR THE EMPLOYEE AND APPLICABLE DEPENDENTS AND IF THE EMPLOYEE SELECTS MUSKEGON COUNTY MEDICAL PLAN RM OR 2P, THE EMPLOYEE SHALL PAY ONE (1/2) OF THE ADDITIONAL EMPLOYEE COPAY COST OF THIS COVERAGE IN EXCESS OF THE COPAY COST OF MUSKEGON COUNTY MEDICAL PLAN HD IN ADDITION TO THE EMPLOYEE CONTRIBUTION OF 15% OF THE MONTHLY PREMIUM EQUIVALENT OF MUSKEGON COUNTY MEDICAL PLANS RM OR 2P FOR THE EMPLOYEE AND APPLICABLE DEPENDENTS. ALL MEDICAL PLANS WILL INCLUDE PRESCRIPTION DRUG COVERAGE AT \$10/\$40/\$80. IF AN EMPLOYEE IS ENROLLED IN A MEDICAL PLAN THAT IS SUBJECT TO THE EXCISE TAX ON HIGH COST COVERAGE (CADILLAC TAX), THEY WILL BE RESPONSIBLE FOR 100% OF THE EXCISE TAX**

WM14/11-156 *

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve open enrollment period, eligible employees (excluding hourly employees) enrolled in Muskegon County Medical Plan HD shall pay an employee contribution of 10% of the monthly premium equivalent for the employee and applicable dependents and if the employee selects Muskegon County Medical Plan RM or 2P, the employee shall pay one (1/2) of the additional employee copay cost of this coverage in excess of the copay cost of Muskegon County Medical Plan HD in addition to the employee contribution of 15% of the monthly premium equivalent of Muskegon County Medical Plans RM or 2P for the employee and applicable dependents. All Medical Plans will include prescription drug coverage at \$10/\$40/\$80. If an employee is enrolled in a medical plan that is subject to the excise tax on high cost coverage (Cadillac Tax), they will be responsible for 100% of the excise tax.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-480 **APPROVE OPEN ENROLLMENT PERIOD, ELIGIBLE EMPLOYEES (EXCLUDING HOURLY EMPLOYEES) ENROLLED IN MUSKEGON COUNTY MEDICAL PLAN HD SHALL PAY AN EMPLOYEE CONTRIBUTION OF 10% OF THE MONTHLY PREMIUM EQUIVALENT FOR THE EMPLOYEE AND APPLICABLE DEPENDENTS AND IF THE EMPLOYEE SELECTS MUSKEGON COUNTY MEDICAL PLAN RM OR 2P, THE EMPLOYEE SHALL PAY ONE (1/2) OF THE ADDITIONAL EMPLOYEE COPAY COST OF THIS COVERAGE IN EXCESS OF THE COPAY COST OF MUSKEGON COUNTY MEDICAL PLAN HD IN ADDITION TO THE EMPLOYEE CONTRIBUTION OF 15% OF THE MONTHLY PREMIUM EQUIVALENT OF MUSKEGON COUNTY MEDICAL PLANS RM OR 2P FOR THE EMPLOYEE AND APPLICABLE DEPENDENTS; ALL MEDICAL PLANS WILL INCLUDE PRESCRIPTION DRUG COVERAGE AT \$10/\$40/\$80 AND IF AN EMPLOYEE IS ENROLLED IN A MEDICAL PLAN THAT IS SUBJECT TO THE EXCISE TAX ON HIGH COST COVERAGE (CADILLAC TAX), THEY WILL BE RESPONSIBLE FOR 100% OF THE EXCISE TAX; THIS MEDICAL OPTION WILL BE OFFERED VIA A LETTER OF UNDERSTANDING TO ALL 10 BARGAINING UNITs**

WM14/11-168

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve open enrollment period, eligible employees (excluding hourly employees) enrolled in Muskegon County Medical Plan HD shall pay an employee contribution of 10% of the monthly premium equivalent for the employee and applicable dependents and if the employee selects Muskegon County Medical Plan RM or 2P, the employee shall pay one (1/2) of the additional employee copay cost of this coverage in excess of the copay cost of Muskegon County Medical Plan HD in addition to the employee contribution of 15% of the monthly premium equivalent of Muskegon County Medical Plans RM or 2P for the employee and applicable dependents; all Medical Plans will include prescription drug coverage at \$10/\$40/\$80 and if an employee is enrolled in a medical plan that is subject to the excise tax on high cost coverage (Cadillac Tax), they will be responsible for 100% of the excise tax; this medical option will be offered via a letter of understanding to all 10 bargaining units.

Commissioner Sabo stated he was proud of the teamwork of the Board and employees.

Commissioner Nash stated it takes a lot at the ground level because citizens let their voices be heard.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-481 **APPROVE A RESOLUTION HONORING THE REETHS-PUFFER MARCHING BAND FOR BEING NAMED FLIGHT II STATE CHAMPIONS AND FOR PLACING 4TH AT THE BANDS OF AMERICA GRAND NATIONALS IN INDIANAPOLIS**

WM14/11-169

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve a Resolution honoring the Reeths-Puffer Marching Band for being named Flight II State Champions and for placing 4th at the Bands of America Grand Nationals in Indianapolis.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

* Numbers not sequential as this item came from Old Business from a prior meeting.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2014-482 **APPROVE APPOINTMENTS AS RECOMMENDED BY THE CHAIRMAN**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the following appointments:

1. Building Authority: Appoint Mark Eisenbarth for a term through 6/30/17
2. WEMET (West Michigan Enforcement Team) Board: Appoint Mark Eisenbarth
3. Foreign Trade Zone – terms through 12/31/17
 - a. Appoint Jonathon Wilson
 - b. Reappoint Ed Garner (Muskegon Area First)
4. Public Works Board: Appoint Jerry Bartoszek, City of Norton Shores, term through 12/31/17
5. White River Zoning Board – terms through 12/31/17
 - a. Reappoint Sam St. Amour
 - b. Reappoint Thomas West
 - c. Reappoint Thomas Hamilton (Alternate)

Voice vote.

Motion Carried

Commissioner Cross reported that the Library Board will enter into a contract with a new District Library Administrator.

Commissioner Engle learned that the Fair Board had 39 events in 2014.

Commissioner Wilkins attended the West Michigan Shoreline Regional Development Commission (WMSRDC) Transportation Committee and members were excited about the extended bus routes.

Commissioner Hughes also attended the WMSRDC Transportation Committee meeting and noted that there was also discussion about the abandoned bridge over US 31 being added back on MDOT's agenda.

ADMINISTRATOR'S REPORT

2014-487 **ACCEPT THE ENGAGEMENT LETTER FROM MILLER, CANFIELD, PADDOCK AND STONE, P.L.C. TO ACT AS BOND COUNSEL FOR THE REFINANCING OF THE 2006 WASTEWATER SYSTEM AND THE 2006 WATER SUPPLY SYSTEM BONDS AND AUTHORIZE COUNTY ADMINISTRATOR TO SIGN ENGAGEMENT LETTER**

The Administrator recommends, moved by Commissioner Sabo, seconded by Commissioner Engle to accept the engagement letter from Miller, Canfield, Paddock and Stone, P.L.C. to act as Bond Counsel for the refinancing of the 2006 Wastewater System and the 2006 Water Supply System Bonds and authorize County Administrator to sign engagement letter.

Voice vote.

Motion Carried

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

2014-488 **TO PREPARE A RESOLUTION OF APPRECIATION FOR ANITA MARTIN AT WASTEWATER FOR HER VOLUNTEER WORK TO ACHIEVE THE HABITAT ACCREDITATION AT WASTEWATER**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to prepare a resolution of appreciation for Anita Friend at Muskegon County Wastewater for her volunteer work to achieve the Wildlife Habitat Council's Rookie of the Year Award. (See attached.)

Commissioner Sabo noted Ms. Friend did a lot of the work on her personal time, developed the committee, and worked on improvements during her breaks and lunches.

Voice vote.

Motion Carried

Commissioner Nash reminded everyone that the West Michigan Lake Hawkes will have their first home game this Saturday, November 22, at 6 p.m. at Reeths-Puffer High School.

PUBLIC COMMENT

There was no public comment.

2014-489 **MOVED TO ADJOURN AT 4:55 P.M.**

Moved by Commissioner Cross, seconded by Commissioner Nash, to adjourn at 4:55 p.m.

Voice vote

Motion Carried

Meeting adjourned at 4:55 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, December 9, 2014



FOR IMMEDIATE RELEASE
November 18, 2014

Contacts: Dave Johnson
Interim Director of MCWMS
231-724-3440

Jonathan Wilson
Economic Development Coordinator
231-724-8861

Muskegon County Wastewater Management System Winner of Wildlife Habitat Council's Rookie of the Year Award

Muskegon, MI – For its contributions to wildlife habitat conservation, Muskegon County Wastewater Management System (MCWMS) was awarded the Wildlife Habitat Council's (WHC) Rookie of the Year award. The winner was announced at WHC's 26th Annual Symposium, Celebrating Corporate Conservation, on November 11th in Baltimore, MD.



“The Wildlife Habitat Council certifies more than 800 programs around the world. Each is different, but what they all have in common is that they are measurable conservation efforts taking place on working landscapes,” says Margaret O’Gorman, President of the Wildlife Habitat Council. “Those that earn nominations for one of our five international awards represent the best of the best in land management practices and community engagement in conservation efforts. Muskegon County Wastewater Management System’s program is an outstanding model of how a corporation can be active in conservation by involving its employees, the community and local conservation organizations towards common goals that benefit the natural community and the human community.”

WHC’s prestigious International Conservation Awards recognize voluntary activities by companies who demonstrate excellence in the areas of wildlife habitat enhancement and restoration. The Rookie of the Year award is presented to one newly-certified Wildlife at Work program each year and exemplifies a superior wildlife habitat program. This year WHC granted first time certification to 45 Wildlife at Work programs from which 3 were chosen as finalists for the Rookie of the Year award. The 2014 nominations included MCWMS, Exelon Corporation - Lake Forest, Illinois and Toyota Motor Engineering & Manufacturing North America, Inc. - Blue Springs, Mississippi. The MCWMS is honored to receive such a prestigious award. The Wildlife Habitat Council’s Wildlife at Work program provides a structure for corporate-driven cooperative efforts between management, employees and community members to create, conserve and restore wildlife habitats on corporate lands. Wildlife at Work programs are voluntary efforts that exceed regulatory requirements. Projects vary in scope from large scale prairie and wetland restoration, to individual species management and native planting projects. These programs emphasize community involvement in habitat projects by collaborating with



local teachers and students, Scout groups, Master Gardeners and other community members. There are currently 659 certified Wildlife at Work programs worldwide.

In addition to receiving the Rookie of the Year award, MCWMS received certification for its Wildlife at Work program. MCWMS met strict certification guidelines set by the WHC for two projects: a songbird nest box project and a native prairie habitat restoration project. A wildlife team, consisting of past and present MCWMS employees, oversees the implementation, monitoring, and assessment of each project. The consistent dedication of volunteers from the Muskegon Nature Club, Grand Rapids Audubon Club, Pheasants Forever and other local community groups have been instrumental in achieving certification.

Future plans include the completion of a wildflower meadow near the administration building with an intersecting nature trail with interpretive signage. The MCWMS would like to thank the WHC for their support as well as all those who have helped make this project a success. It is our sincere hope to continue to develop a strong partnership with the community and demonstrate coexistence between primary treatment operations and habitat enhancement efforts. Anyone interested in volunteering or hearing more about enhancement efforts at the MCWMS site can contact Anita Friend at 231-724-3440.

About Muskegon County Wastewater Management System: *Muskegon County is located in West Michigan, bordering the shores of Lake Michigan at the terminus of Interstate 96. Muskegon County Wastewater Management System treats wastewater from 16 municipalities with a 43 MGD design, the largest land treatment in the State of Michigan. The 17 square miles of property has several recreational opportunities. For example, MCWMS is one of the best locations in west Michigan for bird watching. Muskegon Astronomical Society has an observation site. Snowmobile club has trails throughout. Port City Radio club has a model airplane field. The property also hosts a Rocketry club, water fowl hunt and bow hunting.*

The Wildlife Habitat Council (WHC) is a nonprofit, non-lobbying organization dedicated to increasing the quality and amount of wildlife habitat on corporate, private and public lands. WHC devotes its resources to building partnerships with corporations and conservation groups to create solutions that balance the demands of economic growth with the requirements of a healthy, biodiverse and sustainable environment. WHC-assisted wildlife habitat and conservation education programs are found in 45 states, the District of Columbia, and 11 other countries. To learn more, visit www.wildlifehc.org.

**Muskegon County
Board of Commissioners**
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

*Benjamin E. Cross
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chair
Charles Nash*

*Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair
District 7 - Vacant*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Special Full Board Meeting

Tuesday, December 2, 2014

4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Charles Nash

Also Present: Mark Eisenbarth, County Administrator,
Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk,
Doug Hughes, Corporate Counsel

2014-490 **APPROVAL OF THE AGENDA**

Moved by Commissioner Cross, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote.

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

There was no public comment.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2014-491 **APPROVE THE REQUEST OF THE MUSKEGON COUNTY ROAD COMMISSIONERS TO PLACE A 1.5 MILL LEVY ON THE FEBRUARY 24TH, 2015 BALLOT**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Sabo, to approve the request of the Muskegon County Road Commissioners to place a 1.5 mill levy on the February 24th, 2015 ballot. (Ballot language attached.)

Commissioner Engle noted a committee had been formed to review the infrastructure to development and the biggest issue was the condition of Roads. Commissioner Engle noted he and Commissioner Sabo listened to the recommendation of the Road Commissioner. The reason for the meeting today is that today is the last day for putting language on the February 2015 ballot.

Commissioner Hughes noted Muskegon Township would benefit from this millage.

2014-492 **AMEND THE MOTION TO INCLUDE THAT THE ROAD COMMISSION WOULD BE PAYING THE COST FOR THE ELECTION**

Moved by Commissioner Hughes, seconded by Commissioner Cross, to amend the motion to include that the Road Commission would be paying the cost for the election.

Discussion ensued.

Road Commission Managing Director Kenneth Hulka presented revised language. (see attached) Mr. Hulka further stated the Road Commission is prepared to pay for the election.

Based on discussion, including comments from Commissioner Scolnik, Commissioner Hughes withdrew her motion.

Commissioner Sabo noted that during the Committee meeting, it was clear that whatever happens at the state level will not solve our problem. The question Commissioner Sabo hears everywhere is about the condition of Muskegon County roads; this question will give voters the choice.

Commissioner Hughes noted this will actually give the tax payers more say in what to repair.

Commissioner Wilkins thanked Mr. Hulka for the Road Commission presentation at the Roadkill Banquet.

Commissioner Scolnik asked, since Norton Shores already voted on a road tax, will they collect one or both?

Corporate Counsel stated that options for municipalities with a current road millage would have to be determined by those municipalities.

Chairman Mahoney stated this is an excellent idea, especially for Townships and may increase funds with optional match.

Roll call on 2014-491

Yes: Commissioner Engle, Commissioner Hughes, Commissioner Sabo, Commissioner Scolnik, Commissioner Wilkins, Commissioner Cross, Commissioner Mahoney

No: None.

Excused: Commissioner Nash

Motion Carried

ADMINISTRATOR'S REPORT

The Administrator had nothing to report at this time.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Commissioner Elect Lohman congratulated the Board on their vote and stated that, as leaders, Commissioners need to promote a complete streets concept.

2014-493 **MOVED TO ADJOURN AT 4:23 P.M.**

Moved by Commissioner Hughes, seconded by Commissioner Cross, to adjourn at 4:23 p.m.

Voice vote

Motion Carried

Meeting adjourned at 4:23 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, December 9, 2014



Muskegon County Road Commission

7700 East Apple Avenue
Telephone (231) 788-2381

Muskegon, MI 49442-4999
Fax (231) 788-5793

Jack E. Kennedy
Chairman

Melvin L. Black
Vice Chair

John J. DeWolf
Commissioner

Lewis J. Collins
Commissioner

Gerald J. Walter
Commissioner

Shall the Muskegon County Road Commission as authorized by the Muskegon County Board of Commissioners levy against all taxable real and personal property within the County of Muskegon, as provided for by Section 6 of Article IX of the Michigan Constitution of 1963, the amount not to exceed \$1.50 per thousand dollars of taxable valuation (1.5 mills) for a period of ten (10) years, 2015 through 2024, inclusive, for the sole purpose of funding the repair, maintenance and improvements of primary roads, major streets, local roads, and bridges in each city, township and village in the County of Muskegon? The money raised can't be used for any other purpose. The proposal would increase property taxes for 10 years by a 1.5 mill county-wide, which would raise approximately \$6,750,000 in the first year. That means that for every \$100,000 in the market value of a home and \$50,000 in taxable value, property taxes would increase by \$75 per year, or approximately \$6.25 per month, for the next 10 years. The funds to be disbursed to the Muskegon County Road Commission, the Cities of Montague, Muskegon, Muskegon Heights, North Muskegon, Norton Shores, Roosevelt Park, Whitehall, and the villages of Casnovia, Fruitport, Lakewood Club and Ravenna. If approved, this would be a new millage, to be levied beginning July of 2015.

**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
Marvin Engle
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Kenneth Mahoney, Chair
Charles Nash*

*Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair
District 7 - Vacant*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Tuesday, December 9, 2014

4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Also Present: Mark Eisenbarth, County Administrator,
Nancy A. Waters, County Clerk,
Jeanne Pezet, Deputy County Clerk,
Doug Hughes, Corporate Counsel

2014-494 **APPROVAL OF THE AGENDA**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote.

Motion Carried

2014-495 **APPROVAL OF THE MINUTES OF THURSDAY, NOVEMBER 20, AND OF THE SPECIAL MEETING OF TUESDAY, DECEMBER 2, 2014**

Moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the minutes of Thursday, November 20th and of the Special Meeting of Tuesday, December 2, 2014.

Voice vote.

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

There was no public comment.

PRESENTATION - MUSKEGON COUNTY RECYCLING EVENTS: 2011-2014 RESULTS

Sara Damm, Sustainability Coordinator introduced Kayla Hobby, Intern from Reeths-Puffer High School to present the report for the Muskegon County Recycling Events: 2011-2014 Results. (see attached)

COMMUNICATIONS

2014-496 **ACCEPT AND PLACE ON FILE THE FOLLOWING COMMUNICATION ITEM: ANTRIM COUNTY BOARD RESOLUTION NO. 27-14: CLEAN WATER ACT PROPOSED RULE FOR DEFINITION OF WATERS IN THE U.S.**

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to accept and place on file the following Communication item: Antrim County Board Resolution No. 27-14: Clean Water Act Proposed Rule for Definition of Waters in the U.S.

Voice vote.

Motion Carried

COMMITTEE REPORTS

2014-497 **ACCEPT THE GRANT AWARD FOR FUNDING UNDER THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (BYRNE JAG) ADMINISTERED THROUGH THE MICHIGAN STATE COURT ADMINISTRATIVE OFFICE (SCAO) FOR THE GRANT PERIOD OF OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015 IN THE AMOUNT OF \$45,000 TO SUPPORT THE TREATMENT AND SERVICES OF THE 60TH DISTRICT COURT SOBRIETY COURT PROGRAM, AND AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE GRANT AGREEMENT**

CPS14/12-47

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to accept the grant award for funding under the Edward Byrne Memorial Justice Assistance Grant (Byrne JAG) administered through the Michigan State Court Administrative Office (SCAO) for the grant period of October 1, 2014 through September 30, 2015 in the amount of \$45,000 to support the treatment and services of the 60th District Court Sobriety Court Program, and authorize the Chairman of the Muskegon County Board of Commissioners to sign the grant agreement.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-498 **AWARD CONTRACTS WITH WEST MICHIGAN THERAPY IN THE AMOUNT OF \$71,820.00 AND TRINITY HEALTH CORPORATION DBA MERCY HEALTH LIFE COUNSELING IN THE AMOUNT OF \$71,820.00 FOR THE TREATMENT OF SOBRIETY COURT PARTICIPANTS, AND BRUCE MORNINGSTAR DBA AFTER FIVE-OFFENDER ACCOUNTABILITY PARTNERS, LLC IN THE AMOUNT NOT TO EXCEED \$15,000 AND JULIE SANDERSON IN THE AMOUNT NOT TO EXCEED \$15,000 AS SURVEILLANCE OFFICERS; AND TO AUTHORIZE THE CHAIRMAN OF THE BOARD OF COMMISSIONERS TO SIGN CONTRACTS WITH THE TREATMENT PROVIDERS AND SURVEILLANCE OFFICERS**

CPS14/12-48

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to award contracts with West Michigan Therapy in the amount of \$71,820.00 and Trinity Health Corporation DBA Mercy Health Life Counseling in the amount of \$71,820.00 for the treatment of sobriety court participants, and Bruce Morningstar DBA After Five-Offender Accountability Partners, LLC in the amount not to exceed \$15,000 and Julie Sanderson in the amount not to exceed \$15,000 as Surveillance Officers; and to authorize the Chairman of the Board of Commissioners to sign contracts with the treatment providers and surveillance officers.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-499 **ACCEPT THE GRANT AWARD FOR FUNDING UNDER THE MICHIGAN VETERANS TREATMENT COURT PROGRAM ADMINISTERED THROUGH THE MICHIGAN STATE COURT ADMINISTRATIVE OFFICE (SCAO) FOR THE GRANT PERIOD OF OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015 IN THE AMOUNT OF \$65,000 TO SUPPORT THE SERVICES OF THE 60TH DISTRICT COURT VETERANS COURT PROGRAM AND AUTHORIZE THE CHAIRMAN OF THE BOARD OF COMMISSIONERS TO SIGN THE GRANT AGREEMENT**

CPS14/12-49

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to accept the grant award for funding under the Michigan Veterans Treatment Court Program administered through the Michigan State Court Administrative Office (SCAO) for the grant period of October 1, 2014 through September 30, 2015 in the amount of \$65,000 to support the services of the 60th District Court Veterans Court Program and authorize the Chairman of the Board of Commissioners to sign the grant agreement.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-500 **ACCEPT THE FY15 BYRNE JAG – WEMET GRANT IN THE AMOUNT OF \$16,625.00**

CPS14/12-50

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to accept the FY15 Byrne JAG – WEMET grant in the amount of \$16,625.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-501 **AUTHORIZE STAFF TO SOLE SOURCE PURCHASE THE CBRNE FIREHAWK 32' PORT SECURITY BOAT FROM HARBOR GUARD BOATS**

CPS14/12-51

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to authorize staff to sole source purchase the CBRNE Firehawk 32' port security boat from Harbor Guard Boats.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-502 **ACCEPT THE FY2014-15 SNOWMOBILE LAW ENFORCEMENT GRANT AND THE OFF-ROAD VEHICLE LAW ENFORCEMENT GRANT FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES**

CPS14/12-52

The Courts and Public Safety Committee recommends, moved by Commissioner Cross, seconded by Commissioner Engle, to accept the FY2014-15 Snowmobile Law Enforcement Grant and the Off-Road Vehicle Law Enforcement Grant from the Michigan Department of Natural Resources.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-503 **APPROVE THE AGREEMENT WITH PATHWAY HEALTH FOR CONSULTATION AND ASSISTANCE FOR THE BROOKHAVEN OPERATION FOR AN ANNUAL COST OF \$144,000.00 THROUGH 7/30/2015**

HS14/12-65

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve the agreement with Pathway Health for consultation and assistance for the Brookhaven operation for an annual cost of \$144,000.00 through 7/30/2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-504 **AMEND THE COMMUNITY MENTAL HEALTH (CMH) FY2015 BUDGET PROPOSED TO THE COUNTY OF MUSKEGON FROM \$63,482,803 UP TO \$63,551,399 FOR BOTH REVENUES AND EXPENDITURES, AND TO APPROVE CMH PERSONNEL POSITION CHANGES LISTED ON THE CMH BUDGET AMENDMENT**

HS14/12-66

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to amend the Community Mental Health (CMH) FY2015 Budget proposed to the County of Muskegon from \$63,482,803 up to \$63,551,399 for both revenues and expenditures, and to approve CMH personnel position changes listed on the CMH Budget Amendment.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-505 **AUTHORIZE THE COMMUNITY MENTAL HEALTH (CMH) EXECUTIVE DIRECTOR TO SIGN THE FY 2015 CONTRACT BETWEEN CMH SERVICES OF MUSKEGON COUNTY AND THE LAKESHORE REGIONAL PARTNERS EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015 TO PROVIDE THE FOLLOWING SERVICES: MEDICAID MANAGED SPECIALTY SUPPORTS AND SERVICES, CONCURRENT 1915 (B)/(C) WAIVER PROGRAM(S), THE HEALTHY MICHIGAN PROGRAM, AND SUBSTANCE USE DISORDER COMMUNITY GRANT PROGRAMS**

HS14/12-67

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Community Mental Health (CMH) Executive Director to Sign the FY 2015 contract between CMH Services of Muskegon County and the Lakeshore Regional Partners effective October 1, 2014 through September 30, 2015 to provide the following services: Medicaid Managed Specialty Supports and Services, Concurrent 1915 (b)/(c) Waiver Program(s), The Healthy Michigan Program, and Substance Use Disorder Community Grant Programs.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-506 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN AN AMENDMENT TO CONTINUE THE LEASE AGREEMENT OF THE INDIAN BAY RESIDENCE FROM GEORGE DEAN, EFFECTIVE JANUARY 1, 2015 THROUGH DECEMBER 31, 2015, AT A MONTHLY RENT OF \$2,048.36**

HS14/12-68

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Community Mental Health Executive Director to sign an amendment to continue the lease agreement of the Indian Bay Residence from George Dean, effective January 1, 2015 through December 31, 2015, at a monthly rent of \$2,048.36.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-507 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN AN AMENDMENT TO CONTINUE THE LEASE AGREEMENT OF THE WHITE LAKE COMMUNITY SKILL BUILDING CENTER WITH GEORGE DEAN, EFFECTIVE JANUARY 1, 2015 THROUGH DECEMBER 31, 2015, AT A MONTHLY RENT OF \$2,094.09**

HS14/12-69

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Community Mental Health Executive Director to sign an amendment to continue the lease agreement of the White Lake Community Skill Building Center with George Dean, effective January 1, 2015 through December 31, 2015, at a monthly rent of \$2,094.09.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-508 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN THE CONTRACT WITH HEALTHCARE SERVICES GROUP, INC., FOR THE PROVISION OF HOUSEKEEPING SERVICES AT BRINKS RESIDENTIAL FACILITY LOCATED AT 1890 E. APPLE AVENUE, SUITE 2, MUSKEGON, MI 49442, EFFECTIVE NOVEMBER 5, 2014 AT AN AMOUNT NOT TO EXCEED \$31,788.00 PER YEAR**

HS14/12-70

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Community Mental Health Executive Director to sign the contract with Healthcare Services Group, Inc., for the provision of housekeeping services at Brinks Residential Facility located at 1890 E. Apple Avenue, Suite 2, Muskegon, MI 49442, effective November 5, 2014 at an amount not to exceed \$31,788.00 per year.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-509 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN THE EXTENSION OF THE FY2014 LICENSE AND SERVICES AGREEMENT TO LICENSE SOFTWARE PROGRAMS AND PURCHASE PROFESSIONAL SERVICES FROM WEST MICHIGAN COMMUNITY MENTAL HEALTH, EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015, FOR A COST NOT TO EXCEED \$270,600.00**

HS14/12-71

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Community Mental Health Executive Director to sign the extension of the FY2014 License and Services Agreement to license software programs and purchase professional services from West Michigan Community Mental Health, effective October 1, 2014 through September 30, 2015, for a cost not to exceed \$270,600.00.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-510 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN CONTRACTS WITH THOSE SERVICE VENDORS/PROVIDERS LISTED ON VENDOR AGREEMENT FOR CONTINUATION OF FY2013/2014 RATES THROUGH SEPTEMBER 30, 2015, WHO HAVE SUBMITTED WRITTEN AGREEMENTS TO CONTINUE SERVICE PROVISION AT THE CURRENT FISCAL YEAR 2013/2014 RATES FOR THE TIME PERIOD EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

HS14/12-72

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Community Mental Health Executive Director to sign contracts with those service vendors/providers listed on Vendor Agreement for Continuation of FY2013/2014 Rates Through September 30, 2015, who have submitted written agreements to continue service provision at the current Fiscal Year 2013/2014 rates for the time period effective October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-511 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN CONTRACTS ACCEPTING THE PROPOSED RATE CHANGES BY THOSE VENDORS/PROVIDERS LISTED IN FY 2014/2015 PROPOSED VENDOR RATE CHANGES, EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

HS14/12-73

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Community Mental Health Executive Director to sign contracts accepting the proposed rate changes by those vendors/providers listed in FY 2014/2015 Proposed Vendor Rate Changes, effective October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-512 **AUTHORIZE THE LEAST OF FIVE (5) MID-SIZE SEDANS FROM THE FORD MOTOR CORPORATION AS PART OF THE STATE VEHICLE PROCUREMENT LIST PROCESS**

HS14/12-74

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the least of five (5) mid-size sedans from the Ford Motor Corporation as part of the state vehicle procurement list process.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-513 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN CONTRACTS WITH THOSE SERVICE VENDORS/PROVIDERS LISTED ON VENDOR AGREEMENT FOR CONTINUATION OF FY2013/2014 RATES THROUGH SEPTEMBER 30, 2015, WHO HAVE SUBMITTED WRITTEN AGREEMENTS TO CONTINUE SERVICE PROVISION AT THE CURRENT FISCAL YEAR 2013/2014 RATES FOR THE TIME PERIOD EFFECTIVE OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

HS14/12-75

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Community Mental Health Executive Director to sign contracts with those service vendors/providers listed on Vendor Agreement for Continuation of FY2013/2014 Rates Through September 30, 2015, who have submitted written agreements to continue service provision at the current Fiscal Year 2013/2014 rates for the time period effective October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-514 **AUTHORIZE THE COMMUNITY MENTAL HEALTH EXECUTIVE DIRECTOR TO SIGN THE CONTRACT WITH HEALTHCARE SERVICES GROUP, INC., FOR THE PROVISION OF DINING/FOOD SERVICES AT BRINKS RESIDENTIAL FACILITY LOCATED AT 1890 E. APPLE AVENUE, SUITE 2, MUSKEGON, MI 49442, EFFECTIVE NOVEMBER 5, 2014 AT AN AMOUNT NOT TO EXCEED \$60,000.00 PER YEAR**

HS14/12-76

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Community Mental Health Executive Director to sign the contract with Healthcare Services Group, Inc., for the provision of dining/food services at Brinks Residential Facility located at 1890 E. Apple Avenue, Suite 2, Muskegon, MI 49442, effective November 5, 2014 at an amount not to exceed \$60,000.00 per year.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-515 **AUTHORIZE A TRIBUTE RESOLUTION TO MS. LUCY CARPENTER; 10TH GRADER AT NORTH MUSKEGON HIGH SCHOOL WHO IS A MICHIGAN HIGH SCHOOL ATHLETIC ASSOCIATION STATE QUALIFIER AS A VARSITY SWIMMER WHO ALSO CARRIES A 4.00 GPA**

HS14/12-77

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize a Tribute Resolution to Ms. Lucy Carpenter; 10th Grader at North Muskegon High School who is a Michigan High School Athletic Association State Qualifier as a varsity swimmer who also carries a 4.00 GPA.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-516 **AUTHORIZE A TRIBUTE RESOLUTION IN REMEMBRANCE OF FORMER WHITEHALL MAYOR AND LONGTIME WHITE LAKE AREA COMMUNITY ACTIVIST MR. NORMAN ULLMAN**

HS14/12-78

The Human Services Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize a Tribute Resolution in Remembrance of Former Whitehall Mayor and longtime White Lake area community activist Mr. Norman Ullman.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-517 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$3,838,738.16 COVERING THE PERIOD OF NOVEMBER 8, 2014 THROUGH NOVEMBER 20, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/12-170

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve payment of the accounts payable of \$3,838,738.16 covering the period of November 8, 2014 through November 20, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-518 **APPROVE THE VENDOR AND CONTRACTOR RELATIONSHIPS OUTLINED ON THE SCHEDULE TO CONTINUE UNDER EXISTING ARRANGEMENTS FOR THE TIME PERIOD FROM OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015**

WM14/12-171

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the vendor and contractor relationships outlined on the schedule to continue under existing arrangements for the time period from October 1, 2014 through September 30, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-519 **DELETE POSITIONS OF CAREER DEVELOPERS BPN N13805 & N13812, COMMUNITY SERVICES SPECIALIST BPN N20401, QUALITY ASSURANCE SPECIALIST BPN N60002 AND TALENT RECRUITER BPN N77701, DUE TO A DEPARTMENT OF EMPLOYMENT & TRAINING REDUCTION IN THE FY 2015 TOTAL GRANT FUNDING**

WM14/12-172

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to delete positions of Career Developers BPN N13805 & N13812, Community Services Specialist BPN N20401, Quality Assurance Specialist BPN N60002 and Talent Recruiter BPN N77701, due to a Department of Employment & Training reduction in the FY 2015 total grant funding.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: Charles Nash

Motion Carried

2014-520 **APPROVE THE RESOLUTION REQUESTING REALLOCATION OF ASSETS INSTRUCTING MERS TO REALLOCATE EMPLOYER ASSETS, IN THE AMOUNT OF \$331,075, FROM DIVISION 04 MCF UNION EMPLOYER RESERVE TO DIVISION 23 SHERIFF COMMAND UNIT EMPLOYER RESERVE**

WM14/12-173

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the Resolution Requesting Reallocation of Assets instructing MERS to reallocate Employer assets, in the amount of \$331,075, from Division 04 MCF Union Employer Reserve to Division 23 Sheriff Command Unit Employer Reserve.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-521 **APPROVE THE CONTINUED MEMBERSHIP FOR MUSKEGON COUNTY WITH THE MICHIGAN TRANSIT POOL FOR MATS GENERAL LIABILITY AND AUTO LIABILITY INSURANCE COVERAGE FOR POLICY PERIOD 12/1/14 THROUGH 11/30/15 WITH AN ANNUAL CONTRIBUTION OF \$85,844**

WM14/12-174

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the continued membership for Muskegon County with the Michigan Transit Pool for MATS general liability and auto liability insurance coverage for policy period 12/1/14 through 11/30/15 with an annual contribution of \$85,844.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-522 **APPROVE THE PROPOSAL FOR EXCESS WORKERS' COMPENSATION INSURANCE WITH SAFETY NATIONAL CASUALTY CORPORATION FOR THE PERIOD OF 1/1/15 TO 12/31/16, WITH A \$600,000 SELF-INSURED RETENTION, A PREMIUM RATE OF \$.145 PER \$100 PAYROLL, AND A 24 MONTH TERM**

WM14/12-175

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the proposal for excess workers' compensation insurance with Safety National Casualty Corporation for the period of 1/1/15 to 12/31/16, with a \$600,000 self-insured retention, a premium rate of \$.145 per \$100 payroll, and a 24 month term.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-523 **APPROVE THE PURCHASE OF THE MANAGER PLUS ASSET MANAGEMENT SOFTWARE FOR USE IN THE FACILITIES MANAGEMENT, SOLID WASTE AND REGIONAL WATER DEPARTMENTS FOR A TOTAL COST OF \$19,234.00 WITH THE COST BEING SPLIT AMONG THE USER DEPARTMENT FUNDS**

WM14/12-176

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the purchase of the Manager Plus asset management software for use in the Facilities Management, Solid Waste and Regional Water departments for a total cost of \$19,234.00 with the cost being split among the user department funds.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2014-524 **APPROVE THE FOLLOWING APPOINTMENTS AND REAPPOINTMENTS TO THE: ACCOMMODATION TAX ADVISORY COMMITTEE, MUSKEGON PORT ADVISORY COMMITTEE, MUSKEGON COUNTY ROAD COMMISSION, SOLID WASTE PLANNING COMMITTEE, STORM WATER TECHNICAL POLICY COMMITTEE, AND VETERANS' ADVISORY COMMITTEE WITH TERMS AS NOTED**

The Chairman recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve the following appointments and reappointments to the: Accommodation Tax Advisory Committee, Muskegon Port Advisory Committee, Muskegon County Road Commission, Solid Waste Planning Committee, Storm Water Technical Policy Committee, and Veterans' Advisory Committee with terms as noted

- A. Accommodations Tax Advisory Committee (terms through 12/31/16)
 - Reappoint Barb Schossau (Hotels/Motels B&B Rep)
 - Reappoint Chris Zahrt (Festivals/Events)
 - Appoint Darlene Witham (Muskegon Co. Lodging Association) – no term

- B. Muskegon Port Advisory Committee (terms of 1/1/15 – 12/31/16)
 - Reappoint Kenneth Szallai (Private Operator)
 - Reappoint Ron Matthews (Private Operator)
 - Reappoint Scott Musselman (Private Operator)
 - Reappoint Joe Bailey (Private Operator)
 - Reappoint Mike Caliendo (Private Operator)
 - Reappoint Justin Headworth (Genesee & Wyoming)
 - Reappoint Ken Hulka (Road Commission)
 - Reappoint Rick Chapla (West MI Economic Development Corporation)
 - Reappoint Dennis Marvin (Consumers Energy)
 - Reappoint Frank Peterson (City of Muskegon)
 - Appoint Kevin Ricco (University)

- C. Muskegon County Road Commission Board (term through 12/31/20)
 - Reappoint Melvin Black (At-Large)
 - Reappoint John DeWolf (Whitehall Service Area)
- D. Solid Waste Planning Committee (term through 12/31/16)
 - Reappoint Jerry Garman (Public)
- E. Storm Water Technical Policy Committee (term through 12/31/16)
 - Reappoint Brenda Moore (Drain Commission)
- F. Veterans' Advisory Committee (term through 12/31/18)
 - Reappoint Lupe Alviar
 - Reappoint Leo Smith
 - Reappoint Orville Sydnor

Discussion ensued regarding all the reappointments and how to get citizens more involved on these committees and boards. (To learn how you can be involved in Citizen Committees and Boards, go to: www.co.muskegon.mi.us/boardofcommissioners/citizens.htm) Commissioner Hughes suggested that this action be delayed until January when Commissioner Elect, Jeff Lohman, would be able to participate. The Chairman indicated there would be more appointments coming later. It was noted that the majority of the appointments and reappointments are for specifically designated slots. Discussion also took place regarding electing the Road Commissioners rather than appointment them. Chairman Mahoney will follow-up on the mechanism to change from appointing to electing the Road Commission members.

Voice vote.

Motion Carried

ADMINISTRATOR'S REPORT

Administrator Eisenbarth reported that eight applicants have been qualified for the Wastewater Director position, three of which are current County of Muskegon employees.

Administrator Eisenbarth reported that the Director of Finance/Assistant County Administrator position has been posted.

Commissioner Nash asked if these were/are national searches to which Administrator Eisenbarth stated the posting was a State of Michigan posting.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Cody Yothers, Farm Manager from McLaughlin Grows Community enCompass, addressed the Board to introduce himself and invite everyone to the FREE "Growing Cities" film that will be showing at Mercy Health Hackley Hospital Campus, Youngberg Auditorium, at 6:30 p.m. on Thursday, December 11th. (see attached) Mr. Yothers noted their goal it to get the right to sell what is grown in the City.

Commissioner Scolnik asked Mr. Yothers to share his educational background and Mr. Yothers said he majored in chemistry and he plans to get his PHD later.

Commissioner Nash stated he had been to another community where the local restaurants purchased vegetables from the urban farmers and he is sure that Muskegon area restaurants would like to do the same.

Melvin Black, Road Commissioner, thanked the Board for their support for his reappointment and for approval of the millage language. Mr. Black also noted many Counties have gone from elected to appointed Road Commissioners. The advantage to appointing the Commissioners is to designate that different parts of the County are represented.

Mike Krauch, MSUE District 5 Coordinator, thanked the Board of Commissioners and especially Commissioners Nash and Engle for their support of MSUE projects. Mr. Krauch also stated there is no better supporter of the work of MSUE than County Clerk Waters.

2014-525 **MOVED TO ADJOURN AT 4:38 P.M.**

Moved by Commissioner Nash, seconded by Commissioner Hughes, to adjourn at 4:38 p.m.

Voice vote

Motion Carried

Meeting adjourned at 4:38 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on Tuesday, December 18, 2014



Muskegon County Fall Recycling & Collection Event Results: October 25th, 2014

The County of Muskegon's Department of Public Works has been hosting household hazardous waste (HHW) collection events since 1992 as a means to keep harmful materials out of the landfill where they could negatively affect local ecosystems and waterways. In the early stages of this program, five collection events were held at various locations throughout the county. In 2002, as a result of the popularity of the HHW events, a permanent facility was built on E. Keating Ave. in Muskegon to provide a convenient residential drop off site for HHW collection.

Over the last three years, the County of Muskegon grew the program further. In 2011, the HHW events partnered with Goodwill Industries of West Michigan to include the collection of electronics in order to divert more hazardous materials from the landfill. In 2013, these events expanded even further to include the additional collection of tires, paint, and a service to shred sensitive documents at the collection event. In April 2014, the collection event partnered with the Muskegon Area Medication Disposal Program (MAMDP) to collect sharps and controlled and non-controlled medication. October 2014 did not include medication. For more information on the MAMDP collections, please visit their website at www.mamdp.com. Lastly, since the paint collected in the October 2013 event did not result in much reusable paint, it was not collected separately at the April or October 2014 events. To compare events, the paint totals were added to the HHW totals in the October 2013 data below.

The October 2014 event was another success. We collected 2,222 tires to be processed and used for Tire Derived Fuel (TDF). HHW collected over 2,173 gallons of hazardous waste, including; used oil, corrosive liquids, batteries, propane, pesticides, paint-related liquids, and flammable liquids. Goodwill Industries of West Michigan collected 4,875 pounds of electronics, which will either be re-built and re-used, or broken down to their components and recycled for other uses. Kent Record Management collected sensitive documents to be shredded totaling 4,600 pounds, which will be sold to processing facilities and recycled.

Muskegon County residents who attend these events are not only helping to keep toxic substances and potentially dangerous materials out of the waste streams and waterways, they're also bringing paper and electronics that will be processed, sold, and reused leading to local economic support and development!

This event would not have been possible without the dedication of the volunteers: a huge thanks to Kim Arter (Laketon Township Supervisor) and Frank Peterson (City of Muskegon's City Manager) who helped coordinate the tire collection, and Muskegon County elected and staff (County Treasurer Tony Moulatsiotis, Administrator Mark Eisenbarth, Lt. Mark Burns, DPW and Wastewater staff) and other volunteers who dedicated their Saturday to collect tires, sign in vehicles, and direct traffic. The vendors were also greatly appreciated: Goodwill Industries of West Michigan, Kent Record Management, Environmental Rubber Recyclers, and Environmental Quality.

We look forward to doing it all again April 2015!

Figure 1. Muskegon County Recycling and Collection Event participation totals from 2011-2014. April 2014 had the best participation results to date. Most vehicles dropped off tires and HHW, though many vehicles brought in multiple items to drop off.

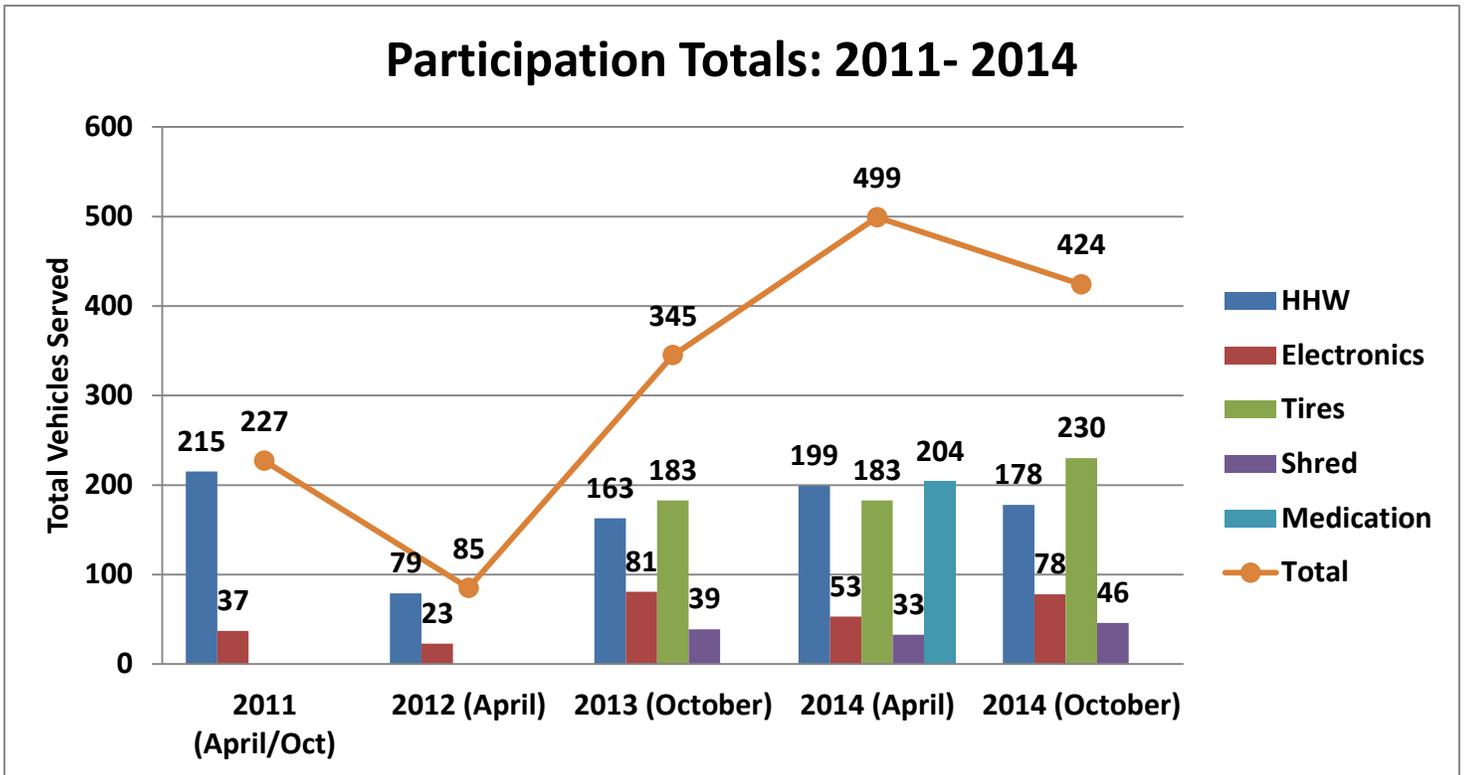


Figure 2. The City of Muskegon and Norton Shores had the largest number of participants to attend the October 25th, 2014 Muskegon County Recycling and Collection Event.

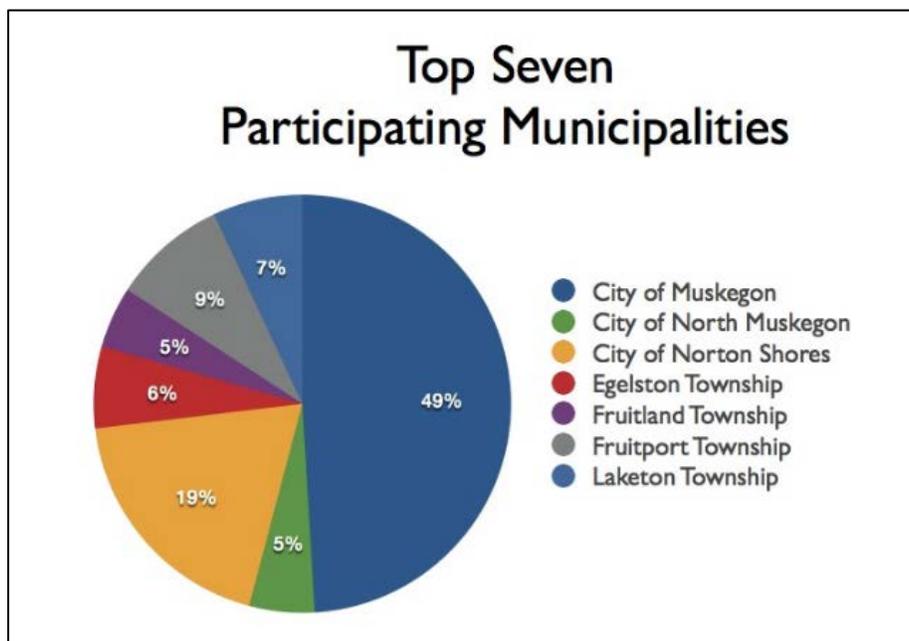


Figure 3. Comparing total collections by type from October 2013 event to October 2014 event. Household Hazardous Waste (HHW), tires, and shredding have all increased over the last 3 events. Medications were collected independently at both October events, and were only combined with the Recycling Event at the April 2014 event.

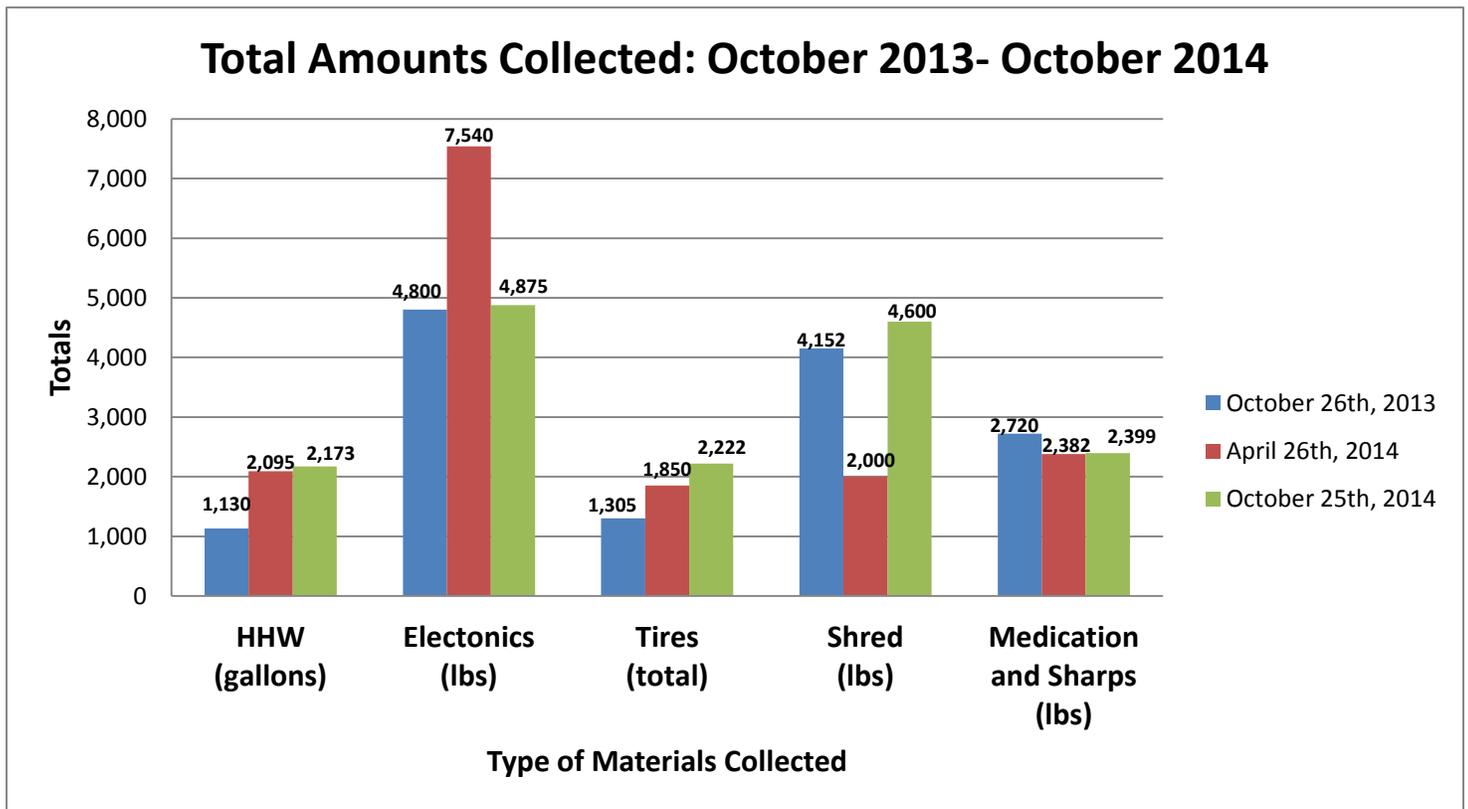


Table 1. October 25th, 2014 Household Hazardous Waste (HHW) collection breakdown. Paint related liquids were the highest amount collected. Though total vehicles bringing HHW decreased, the total gallons collected increased.

Type	HHW Totals April 2014	HHW Totals Oct 2014	Unit
Used Oil	275	385	gals
Paint Related	825	1245	gals
Aerosols	165	202	gals
Pesticides	330	165	gals
Corrosive Liquids	110	0	gals
Batteries	110	55	gals
Propane	55	55	gals
CFLs	6	6	cases
Mercury	5	5	gals
Flammable Liquids	110	55	gals
Antifreeze	110	0	gals
TOTALS	2095	2173	gals



Kim Arter (Laketon Township Supervisor, and Tire Collection Extraordinaire) counting tires.



Tony Moulatsiotis (Muskegon County Treasurer) and Mark Eisenbarth (Muskegon County Administrator) directing traffic.



Volunteers Greg Leverence (Solid Waste Manager) and Steve Fink (DPW) collecting **2,173 gallons** of household hazardous waste.



4,875 pounds of electronics collected and recycled by Goodwill Industries of West Michigan.



4,600 pounds of sensitive documents were collected, destroyed, and recycled by Kent Record Management.

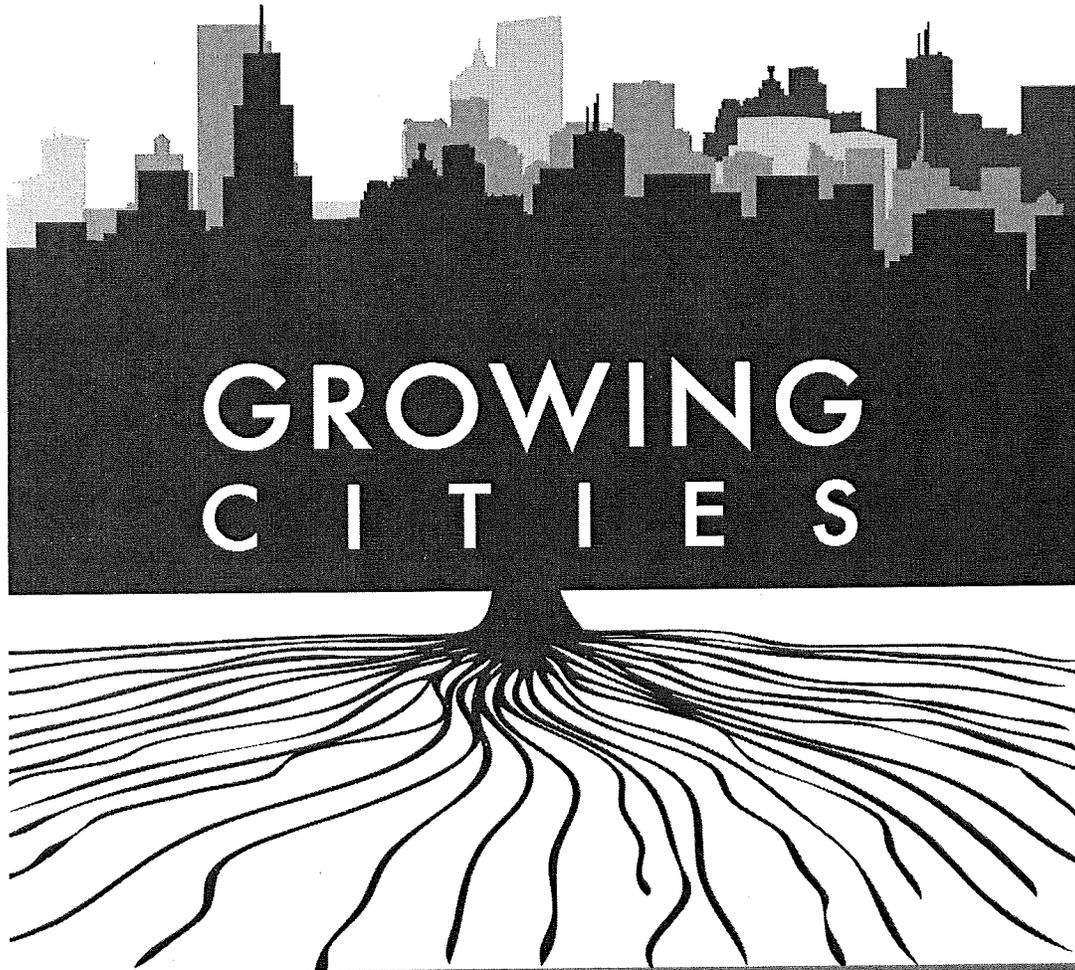


2,222 tires collected in three 53-foot semi-trailers with help from Lee Burley (Facilities Management), volunteers, and County trustees.



Frank Peterson (City of Muskegon Manager) fashionably loading tires at the City of Muskegon's DPW facility.

A FILM ABOUT URBAN FARMING IN AMERICA



Filmmakers Dan Susman and Andrew Monbouquette take a road trip and meet the men and women who are challenging the way this country grows and distributes its food. Join them as they discover that good food isn't the only crop these urban visionaries are harvesting. They're producing stronger and more vibrant communities, too. Please join us!

When: Thursday, December 11th at 6:30 pm

Where: Mercy Health Hackley Hospital Campus
Youngberg Auditorium, 1700 Clinton St, Use Main Entrance

Tickets: FREE, please RSVP to:
youthed@communityencompass.org

SCREENING PRESENTED BY:



**Muskegon County
Board of Commissioners**
*Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442*

*Benjamin E. Cross
Marvin Engle
Susie Hughes
Kenneth Mahoney, Chair
Charles Nash*

*Terry Sabo
Robert Scolnik
Rillastine R. Wilkins, Vice Chair
District 7 - Vacant*

Board Minutes may be found on the web at <http://co.muskegon.mi.us/clerk>

Regular Meeting

Thursday, December 18, 2014
4:00 p.m.

Chairman Mahoney, Presiding

The Full Board of Commissioners was called to order by Chairman Mahoney. The invocation was given by Chairman Mahoney. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Also Present: Mark Eisenbarth, County Administrator,
Lisa Chalko, Administrative Coordinator,
Jeanne Pezet, Deputy County Clerk,
Doug Hughes, Corporate Counsel

2014-526 **APPROVAL OF THE AGENDA**

Moved by Commissioner Cross, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote.

Motion Carried

2014-527 **APPROVAL OF THE MINUTES OF TUESDAY, DECEMBER 9, 2014**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the minutes of Tuesday, December 9, 2014.

Voice vote.

Motion Carried

PUBLIC COMMENT (ON AN AGENDA ITEM)

There was no public comment.

PRESENTATION – TRIBUTE IN RECOGNITION OF ANITA FRIEND

Commissioner Hughes and Administrator Eisenbarth presented Anita Friend, from Muskegon County Wastewater, with a tribute in recognition of her work and diligence in assisting the Muskegon County Wastewater Management System in receiving the Rookie of the Year Award from the Wildlife Habitat Council. (See attached) Ms. Friend thanked the Board for the tribute but acknowledged that this was a group effort.

COMMUNICATIONS

There were no communications to come before the Board.

COMMITTEE REPORTS

2014-528 **APPROVE THE PROPOSED 2015 PARK FEE SCHEDULE, INCREASING CAMPING FEES AT THE BLUE LAKE PARK AND PIONEER PARK CAMPGROUNDS TO \$26.00 PER NIGHT, MEINERT/PINES CAMPGROUND TO \$28.00 PER NIGHT, AND SEASONAL CAMPING FEES AT THE MEINERT/PINES CAMPGROUND TO \$2,000.00 PER SEASON AND THE CABIN RENTAL FEE AT MEINERT TO \$900.00 PER WEEK**

CD/SP14/12-12

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Engle, to approve the proposed 2015 Park fee schedule, increasing camping fees at the Blue Lake Park and Pioneer Park campgrounds to \$26.00 per night, Meinert/Pines campground to \$28.00 per night, and seasonal camping fees at the Meinert/Pines campground to \$2,000.00 per season and the cabin rental fee at Meinert to \$900.00 per week. (For more information: www.muskegoncountyparks.org/)

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-529 **APPROVE THE PREIN & NEWHOF PROPOSAL FOR THE DESIGN OF A STEEL SHEET PILE WALL FOR THE PENINSULA AT HERITAGE LANDING FOR A COST OF \$20,600 WITH \$1,000 OF THE COST BEING LEFT OVER FROM THE PHASE I BUDGET AND \$19,600 BEING PAID FROM FUND 2300-0273 AND AUTHORIZE THE CHAIR TO EXECUTE THE AGREEMENT**

CD/SP14/12-13

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Engle, to approve the Prein & Newhof proposal for the design of a steel sheet pile wall for the peninsula at Heritage Landing for a cost of \$20,600 with \$1,000 of the cost being left over from the Phase I budget and \$19,600 being paid from fund 2300-0273 and authorize the Chair to execute the agreement.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-530 **APPROVE CONTRACT MODIFICATION NUMBER 1 TO MDOT CONTRACT NO. FM-61-01-C92 (AIRPORT PROJECT NO. 3-26-0071-3814), REDUCING THE CONTRACT AMOUNT BY \$110,557.26, FOR THE TERMINAL APRON EXPANSION AND REHABILITATION PROJECT AT THE MUSKEGON COUNTY AIRPORT**

TR14/12-33

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to approve Contract Modification Number 1 to MDOT Contract NO. FM-61-01-C92 (Airport Project No. 3-26-0071-3814), reducing the contract amount by \$110,557.26, for the Terminal Apron Expansion and Rehabilitation project at the Muskegon County Airport.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-531 **APPROVE AMENDMENT NO. 5, IN THE AMOUNT OF \$7,000, TO AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES BETWEEN THE COUNTY AND PREIN & NEWHOF, FOR CONSTRUCTION PHASE SERVICES OF THE TERMINAL APRON REHABILITATION AND EXPANSION PROJECT AT THE AIRPORT**

TR14/12-34

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Sabo, to approve Amendment No. 5, in the amount of \$7,000, to an Agreement for Professional Engineering Services between the County and Prein & Newhof, for construction phase services of the Terminal Apron Rehabilitation and Expansion Project at the Airport.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-532 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF \$3,343,916.34 COVERING THE PERIOD OF NOVEMBER 21, 2014 THROUGH DECEMBER 5, 2014 AS PRESENTED BY THE COUNTY CLERK**

WM14/12-177

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve payment of the accounts payable of \$3,343,916.34 covering the period of November 21, 2014 through December 5, 2014 as presented by the County Clerk.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-533 **APPROVE VENDOR AND CONTRACTOR RELATIONSHIPS OUTLINED ON THE SCHEDULE BE CONTINUED UNDER EXISTING ARRANGEMENTS FOR THE TIME PERIOD FROM OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015 AT BROOKHAVEN MEDICAL CARE FACILITY**

WM14/12-178

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve vendor and contractor relationships outlined on the schedule be continued under existing arrangements for the time period from October 1, 2014 through September 30, 2015 at Brookhaven Medical Care Facility.

Commissioner Nash stated he would like a report regarding Brookhaven.

Commissioner Scolnik agreed that the Board needs an update but Brookhaven's Board did not meet in December.

Administrator Eisenbarth noted a work session regarding Brookhaven will be scheduled in January or February, 2015.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-534 **APPROVE THE FY 2015 CHILD CARE FUND ANNUAL PLAN AND BUDGET AND AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN THE DOCUMENT FOR SUBMISSION TO THE STATE OF MICHIGAN**

WM14/12-179

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the FY 2015 Child Care Fund Annual Plan and Budget and authorize the County Administrator to sign the document for submission to the State of Michigan.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-535 **APPROVE THE MUSKEGON COUNTY EQUAL EMPLOYMENT OPPORTUNITY OFFICE ALTERNATIVE DISPUTE RESOLUTION OR MEDIATION POLICY FOR UNRESOLVED COMPLAINTS FILED AGAINST MICHIGAN WORK! MUSKEGON-OCEANA**

WM14/12-180

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the Muskegon County Equal Employment Opportunity Office Alternative Dispute Resolution or Mediation Policy for Unresolved Complaints Filed Against Michigan Work! Muskegon-Oceana.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-536 **APPROVE THE CONTINUED MEMBERSHIP FOR MUSKEGON COUNTY WITH THE MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY FOR GENERAL LIABILITY AND PROPERTY INSURANCE COVERAGE WITH A 2015 ANNUAL CONTRIBUTION OF \$804,579**

WM14/12-181

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the continued membership for Muskegon County with the Michigan Municipal Risk Management Authority for general liability and property insurance coverage with a 2015 annual contribution of \$804,579.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-537 **ALLOW HOURLY EMPLOYEES TO PARTICIPATE IN THE EMPLOYER SPONSORED 457 DEFERRED COMPENSATION PROGRAM**

WM14/12-182

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to allow hourly employees to participate in the Employer sponsored 457 deferred compensation program.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-538 **SUPPORT A RESOLUTION FOR DEBBIE GROENEVELD UPON HER RETIREMENT AFTER FORTY-ONE YEARS OF SERVICE TO THE COUNTY OF MUSKEGON**

WM14/12-183

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to support a Resolution for Debbie Groeneveld, upon her retirement, after forty-one years of service to the County of Muskegon. (See attached)

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

2014-539 **APPROVE THE RECOMMENDATION OF CORPORATE COUNSEL TO SETTLE THE WORKERS' COMPENSATION CASE OF WESLEY SPYKE V COUNTY OF MUSKEGON**

WM14/12-184

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the recommendation of Corporate Counsel to settle the workers' compensation case of Wesley Spyke v County of Muskegon.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2014-540 **APPROVE COMMITTEE APPOINTMENTS AND REAPPOINTMENTS AS RECOMMENDED BY THE CHAIRMAN (SEE LIST BELOW)**

The Chairman recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to approve the following appointments:

- A. Friends of the County Parks Advisory Committee (term through 12/31/16)
 - Appoint Emma Torresen (District #2)
- B. Lakeshore Museum Center Board (term through 12/31/17)
 - Appoint Joy Evans
- C. Land Bank Authority (term through 12/31/17)
 - Reappoint Scott Drier (Public)
- D. Senior Resources (term through 12/31/16)
 - Reappoint Kathy Moore (Board Liaison)
- E. Solid Waste Planning (term through 12/31/16)
 - Reappoint Wayne Kuerth (Solid Waste Management)
 - Reappoint Kerry Rattinger (Solid Waste Management)
- F. Whitehall Local Development Finance Authority (LDFA) (term through 12/31/16)
 - Reappoint Kenneth Mahoney
- G. Work Force Development Board (terms through 12/31/17)
 - Reappoint Larry Byl (Oceana County)
 - Reappoint Lee Coggin (Education)
 - Reappoint Jim Fisher (Private Sector)
 - Reappoint Ed Garner (Economic Development)
 - Appoint Natalie Hoover (State of Michigan)
 - Reappoint Cindy Larsen (CBO)
 - Reappoint Robert Splane (Oceana County)
 - Reappoint Dan Rinsema-Sybenga (Education-Post Secondary)
 - Reappoint Sherry White (Private Sector)

Voice vote.

Motion Carried

Chairman Mahoney invited everyone to Debbie Groeneveld's Retirement Reception tomorrow, Friday, December 19th - 3 p.m. to 5 p.m./Michigan Works Office/Terrace Plaza.

Chairman Mahoney reminded Commissioners that the Commissioners' Swearing In Ceremony will take place Monday, January 5th at 3 p.m. in Judge Marietti's Courtroom, 4th Floor, Hall of Justice and is open to the public.

Chairman Mahoney announced that the Organizational Meeting of the Board of Commissioners will be also be on Monday, January 5th at 4 p.m. in the Board Room, 4th Floor, Hall of Justice and is also open to the public.

Commissioner Sabo noted Muskegon Heights received funds for blight elimination with cooperation from the Land Bank. Vice Chair Wilkins expects this program to make a great deal of difference in her District.

Commissioner Engle reported that Road Commission members are planning to attend Township meetings to educate the public about the Road Millage that will be on the February 24, 2015 ballot.

Commissioner Sabo noted groups, such as the Lions Club, may contact Road Commission Managing Director, Ken Hulka, (231-788-2381) if they would like to have him present information regarding the Road Millage.

Commissioner Sabo encouraged attendance that the Veterans Memorial Park lighting of the street lamps on the causeway at 6 p.m. on Wednesday, December 24, 2014, Christmas Eve. (See attached invitation.)

Commissioner Sabo thanked Commissioners and support staff for their assistance and education during his first term as a County Commissioner. He also wished Commissioners a Merry Christmas and stated he looks forward to another term working together with the addition of another Commissioner. (Commissioner Elect Jeff Lohman, District 7)

Commissioner Hughes echoed Commissioner Sabo adding that Accounting Manager, Dwight Avery, has been invaluable in assisting with understanding the County Budget process.

Commissioner Scolnik noted he will be unable to attend the Veterans Memorial Park lighting event since he will be having rotator cuff surgery that day.

Commissioner Sabo stated he would be remiss if, after acknowledging Christmas, if he didn't also Happy Hanukkah to those who celebrate that, as well.

Commissioner Nash noted they voted on the last Lakeshore Coordinating Council (LCC) issues so that is done and the new Lakeshore Regional Partnership (LRP) Advisory Committee for Substance Abuse agreement is still pending.

Commissioner Hughes noted, as Vice Chair of the West Michigan Shoreline Regional Development Commission (WMSRDC) has had a challenging year with a change of Directors but it has been a positive change and great things are happening with the addition of Jonathan Wilson and New County Administrator Eisenbarth. Commissioner Hughes wished everyone a Merry Christmas, Happy Hanukkah, and a Happy New Year.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth stated he has urged Muskegon County Directors, Elected Officials, and Court Administrators that there will be no last minute agenda items, as he has met with them. However, the motion in his report is time sensitive so is being brought for consideration.

2014-541 **APPROVE THE SELECTION OF H.J. UMBAUGH & ASSOCIATES TO PROVIDE FINANCIAL ADVISOR SERVICES FOR THE REFUNDING BOND ISSUES OF THE SERIES 2006 WASTEWATER MANAGEMENT SYSTEM – NUMBER ONE BONDS AND SERIES 2006 WATER SUPPLY SYSTEM BONDS**

The Administrator recommends, moved by Commissioner Sabo, seconded by Commissioner Engle, to approve the selection of H.J. UMBAUGH & ASSOCIATES to provide financial advisor services for the refunding bond issues of the Series 2006 Wastewater Management System – Number One Bonds and Series 2006 Water Supply System Bonds.

Commissioner Scolnik asked how much money this could save the County. Dwight Avery, Accounting Manager stated approximately \$1.4 million over the life of the bonds.

Administrator Eisenbarth noted by going through the bid process, \$10,000 was saved.

Roll Call

Yes: Benjamin Cross, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo,
Robert Scolnik, Rillastine Wilkins, Kenneth Mahoney

No: None

Motion Carried

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Commissioner Elect Jeff Lohman, thanked the Board; Lisa Chalko, Administrative Coordinator; as well as the Directors that he has met with, for their assistance to be acclimated to his new process.

Commissioner Nash suggested the Sheriff be contacted to assist with traffic at the Veterans Memorial Park Lighting on Christmas Eve.

2014-542 **MOVED TO ADJOURN AT 5:24 P.M.**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to adjourn at 5:24 p.m.

Voice vote

Motion Carried

Meeting adjourned at 5:24 p.m.

Lisa Chalko, Administrative Coordinator

LC/jmp

Preliminary Minutes

To be approved at the Full Board Meeting on Tuesday, January 13, 2015

County of Muskegon



TRIBUTE

IN RECOGNITION OF ANITA FRIEND

**For her hard work and diligence in assisting the
Muskegon County Wastewater Management System in receiving the
Rookie of the Year Award from the Wildlife Habitat Council**

WHEREAS, the Muskegon County Wastewater Management System was recently recognized with an international award; and

WHEREAS, the award was given by The Wildlife Habitat Council; and

WHEREAS, the award named the Muskegon County Wastewater Management System (MCWMS) Rookie of the Year which is an award given annually to one newly certified Wildlife at Work program participant; and

WHEREAS, Anita Friend was instrumental in her efforts, including her recruiting and persuasive efforts, in accomplishing the two projects necessary for certification; and

WHEREAS, Anita enlisted the assistance of volunteers from the MCWMS Wildlife Team, Muskegon Nature Club, Pheasants Forever and the Grand Rapids Audubon Club; and

WHEREAS, Anita was referred to recently as “one small candle that lit a thousand” which shows this was a project staff and the community as a whole were excited about; and

WHEREAS, the focus of the MCWMS program centered around two projects: a songbird nest box project and a native habitat restoration project; and

WHEREAS, representatives of the Wildlife Habitat Council noted, “Muskegon County Wastewater Management System’s program is an outstanding model of how a corporation can be active in conservation by involving its employees, the community and local conservation organizations toward common goals to benefit the natural community and the human community”; and

WHEREAS, this involvement of the employees, the community and local conservation organizations could not have been so successful without the outreach, vision and drive of Anita Friend; and

THEREFORE BE IT RESOLVED, the Muskegon County Board of Commissioners hereby wishes to recognize Anita Friend for her contributions to this prestigious international award and to thank her for her continued efforts.

Muskegon County Board of Commissioners
Kenneth Mahoney, Chair
Rillastine Wilkins, Vice-Chair
Benjamin Cross
Marvin Engle
Susie Hughes
Charles Nash
Terry J. Sabo
Robert Scolnik



County of Muskegon

RESOLUTION IN RECOGNITION of DEBBIE GROENEVELD'S YEARS OF SERVICE TO THE COUNTY OF MUSKEGON

WHEREAS, Debbie Groeneveld has worked for the County of Muskegon for forty-one (41) years; and

WHEREAS, during those 41 years, she held positions of Account Clerk I, Drain Records Clerk, Deputy Drain Commissioner, Personnel Analyst, Senior Personnel Analyst, Human Resources Deputy Director and most recently Human Resources Director; and

WHEREAS, Debbie Groeneveld has worked in the departments of Treasurer, Friend of the Court (Family Court), Drain, Human Resources and Michigan Works! Muskegon-Oceana; and

WHEREAS, Debbie is a graduate of Mona Shores High School and has an Associate's Degree from Muskegon Community College with a major in business and a Bachelors Business Administration Degree from Grand Valley State University with a major in Personnel & Labor Relations;

WHEREAS, Debbie is certified in Collective Bargaining and Labor Relations from Michigan State University and also is a certified Labor Relations Professional (CLRP) with the National Public Employer Labor Relations Association; and

WHEREAS, Debbie is a Member Representative and Membership Committee member of the Michigan Municipal Risk Management Authority and a MERS Employer Representative as well as a Muskegon Area Labor Management Association Board member; and

WHEREAS, Debbie is also active in the community as a Muskegon Community College Mayfest prior Board Chair, Muskegon Leadership Academy Graduate and United Way of the Lakeshore Volunteer Grant Reviewer; and

NOW, THEREFORE, BE IT RESOLVED, that the Muskegon County Board of Commissioners presents this resolution to Debbie Groeneveld in appreciation for her years of service and to wish her well in her future endeavors and a retirement filled with good health and happiness.

Muskegon County Board of Commissioners
Kenneth Mahoney, Chair
Rillastine Wilkins, Vice-Chair
Benjamin Cross
Marvin Engle
Susie Hughes
Charles Nash
Terry J. Sabo
Robert Scolnik





You are invited to the lighting of the street lamps at the
Veterans Memorial Park
 on the causeway, 6pm on Christmas Eve December 24th.
 All of Muskegon is invited to share in this very first lighting of the lights
 along the newly expanded trail.
 The Northside Lions are hosting a ceremonial gathering on the island
 in the center of the park. Please arrive by 5:45pm for the lighting.

