Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross
Marvin Engle
Susie Hughes
Jeff Lohman
Kenneth Mahoney
Charles Nash
Terry J. Sabo
Robert Scolnik
Rillastine R. Wilkins

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Organizational Meeting Tuesday, January 5, 2016
4:00 p.m.

County Clerk Nancy A. Waters, Presiding

The Organizational Meeting of the Board of Commissioners was called to order by County Clerk Nancy A. Waters. County Clerk Waters asked Commissioner Mahoney to give the invocation. The Pledge of Allegiance was led by Commissioner Wilkins and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine R. Wilkins

Also Present: Administrator Mark E. Eisenbarth, Chief Deputy County Clerk, Marcia L. Wilkes, Secretary to the County Clerk, Jeanne Pezet, Corporate Counsel, Doug Hughes

PUBLIC COMMENT

There was no public comment.

2016-1 **RESOLUTION AUTHORIZING ADOPTION OF THE RULES OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS FOR 2016**

Moved by Commissioner Sabo, seconded by Commissioner Cross, to adopt the Resolution authorizing adoption of the Rules of the Muskegon County Board of Commissioners for 2016.

Voice vote **Motion Carried**

Note: Board Rules located at http://www.co.muskegon.mi.us/boardofcommissioners/rules.htm

County Clerk, Nancy A. Waters, opened the floor for Nomination for Chair of the Muskegon County Board of Commissioners.

2016-2 **NOMINATE COMMISSIONER SABO AS CHAIR TO THE MUSKEGON COUNTY BOARD OF COMMISSIONERS**

Moved by Commissioner Hughes, seconded by Commissioner Cross, to nominate Commissioner Sabo for Chair to the Muskegon County Board of Commissioners.

There being no other nomination for Chair, nominations were closed.

2016-3 **ELECT COMMISSIONER SABO AS CHAIR TO THE MUSKEGON COUNTY BOARD OF COMMSSIONERS BY UNANIMOUS VOTE**

Moved by Commissioner Engle, seconded by Commissioner Nash, to elect Commissioner Sabo as Chair to the Muskegon County Board of Commissioners by unanimous vote.

Roll Call:
Yes: Benjamin E. Cross Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine R.Wilkins

No: None **Motion Carried**

County Clerk Waters issued the Oath of Office to Commissioner Sabo and congratulated him as Chair to the Muskegon County Board of Commissioners as she passed the gavel for the new Chair to continue the meeting.

Chair Sabo presiding.

Chair Sabo thanked Commissioners for their support. Chair Sabo opened the floor for Nominations for Vice-Chair to the Muskegon County Board of Commissioners.

2016-4 **NOMINATE COMMISSIONER CROSS AS VICE CHAIR TO THE MUSKEGON COUNTY BOARD OF COMMISSIONERS**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to nominate Commissioner Cross as Vice Chair to the Muskegon County Board of Commissioners.

There being no other nominations, nominations for Vice Chair were declared closed.

2016-5 **ELECT COMMISSIONER CROSS AS VICE CHAIR TO THE MUSKEGON COUNTY BOARD OF COMMISSIONERS**

Moved by Commissioner Engle, seconded by Commissioner Nash, to elect Commissioner Cross as Vice Chair to the Muskegon County Board of Commissioners by unanimous vote.

Roll Call:
Yes: Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R.Wilkins, Benjamin E. Cross, Marvin Engle, Terry J. Sabo

No: None **Motion Carried**

County Clerk Waters issued the Oath of Office to Commissioner Cross and congratulated him as Vice Chair to the Muskegon County Board of Commissioners.

2016-6 **ADOPT THE 2016 CALENDAR FOR THE MUSKEGON COUNTY BOARD OF COMMISSIONERS**

Moved by Commissioner Wilkins, seconded by Commissioner Engle, to adopt the 2016 Calendar for the Muskegon County Board of Commissioners. (See attached)

Voice vote. **Motion Carried**

2016-7 **ADOPT THE ADMINISTRATIVE SETTLEMENT AUTHORITY**

Moved by Commissioner Cross, seconded by Commissioner Mahoney, to adopt the Administrative Settlement Authority. (See attached)

Voice vote **Motion Carried**

2016-8 **ADOPT THE ADMINISTRATOR'S SPENDING AUTHORITY**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to adopt the Administrator's Spending Authority. (See attached)

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R.Wilkins, Terry J. Sabo

No: None **Motion Carried**

PUBLIC COMMENT

Commissioner Cross noted that the sheeting is being installed at Heritage Landing.

Commissioner Sabo noted he received a notification from Consumers Energy regarding a day long community tours at the Cobb Plant this Saturday, January 9, 2016 from 8:40 a.m. to 3:40 p.m., starting at the Masonic Temple building on Clay and will shuttle to the site. Some restrictions apply. (See attached)

2016-9 **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER WILKINS, TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 4:10 p.m.

Meeting reconvened at 4:12 p.m.

Chairman Sabo noted all Commissioners are still in attendance.

2016-10 **APPROVE THE BOARD STANDING COMMITTEE CHAIR AND VICE-CHAIR APPOINTMENTS AS RECOMMENDED BY CHAIRMAN SABO**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve the Board Standing Committee Chair and Vice-Chair appointments as recommended by Chairman Sabo. (See attached)

Voice vote **Motion Carried**

2016-11 **MOVED BY COMMISSIONER CROSS, SECONDED BY COMMISSIONER MAHONEY, TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 4:14 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Approved at the Full Board Meeting on Thursday, January 14, 2015

At the Organizational Meeting of the Muskegon County Board of Commissioners, held in the City of Muskegon, County of Muskegon on January 5, 2016, at 4:00 p.m. in the Commission Chambers.

PRESENT:

ABSENT:

RESOLUTION AUTHORIZING THE ADOPTION OF THE RULES OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS FOR 2016

The following preamble and resolution was offered by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the Muskegon County Board of Commissioners is organized and operates pursuant to provisions of state statute, specifically MCL 46.1, et seq., and;

WHEREAS, this Board, in order to conduct the business of the County of Muskegon in an orderly fashion, deems it appropriate to operate under an established set of rules, and;

WHEREAS, the current Board Rules for the Muskegon County Board of Commissioners require that Board Rules be adopted by Resolution at each annual Organizational Meeting.

NOW THEREFORE, BE IT RESOLVED that the Muskegon County Board of Commissioners does hereby adopt the Board Rules, adopted by it on September 8, 2015, with the intent that those Rules, shall govern its operation during the calendar year 2016, and until the date of the Board's 2017 Organizational Meeting.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

_____
Nancy A. Waters, County Clerk

I hereby certify that the following constitutes a true and complete copy of a resolution adopted by the Muskegon County Board of Commissioners at a regular meeting held on January 5, 2016, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267 of the Public Acts of Michigan of 1967.

_____
Nancy A. Waters, County Clerk

2016 MUSKEGON COUNTY BOARD OF COMMISSIONERS MEETING SCHEDULE

Full Board	Community Development/ Strategic Planning & Transportation	Courts/Public Safety & Human Services	Public Works	Ways & Means
January 14th	January 21st	January 12th	January 14th (3:00 PM)	January 7th
January 26th				January 19th
February 9th				February 4th
February 23rd	February 18th	February 2nd	February 11th	February 16th
March 10th				March 3rd
March 22nd	March 17th	March 8th	March 10th	March 15th
April 12th				April 7th
April 26th	April 21st	April 5th	April 14th	April 19th
May 10th				May 5th
May 24th	May 19th	May 3rd	May 12th	May 17th
June 14th				June 9th
June 28th	June 23rd	June 7th	June 16th	June 21st
July 12th				July 7th
July 26th	July 21st	July 5th	July 14th	July 19th
August 9th				August 4th
August 23rd	August 18th	August 2nd	August 11th	August 16th
September 13th				September 8th
September 27th	September 22nd	September 6th	September 15th	September 20th
October 11th				October 6th
October 25th	October 20th	October 4th	October 13th	October 18th
November 8th				November 3rd
November 22nd	November 17th	November 1st	November 10th	November 15th
December 13th				December 1st
December 20th	December 15th	December 6th	December 8th	December 15th

All meetings are held in the Board of Commissioners' Room on the 4th Floor of the Hall of Justice, 990 Terrace, Muskegon at 4:00 PM

Special meetings & changes to this schedule will be posted 18 hours in advance at the Hall of Justice, 4th Floor and also posted on Twitter. For further info, call 724-6520

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting upon 24 hours' notice by writing or calling the County Administrator, 990 Terrace Street, Muskegon, MI 49442; 231.724.6520

COUNTY OF MUSKEGON

POLICY AND PROCEDURE

ADMINISTRATIVE SETTLEMENT AUTHORITY 2016

I. POLICY

A. Any claim brought against the County involving more than Ten Thousand ($10,000.00) Dollars shall be presented to the County Board of Commissioners for their consideration, and settlement authorization, consistent with the procedure listed below.

B. Any claim brought against the County involving sums of less than Ten Thousand ($10,000.00) may be settled by the Administrator without the approval of the County Board of Commissioners.

II. PROCEDURE

A. The Administrator, in considering the settlement of any claim within the authority provided above, will prepare a written summary for the Chairperson of the Muskegon County Board of Commissioners and the Chairperson of the Muskegon County Board of Commissioners' Ways & Means Committee for their approval.

B. If the Administrator's recommendation is approved by both the Board Chair and the Chairperson of Ways & Means, the Administrator will be authorized to enter into a settlement on behalf of the County.

C. If the recommendation is approved, the settlement will be reported to all of the members of the County Board of Commissioners within thirty calendar (30) days of the approval.

III. TERM

This authority shall remain in effect until the Organizational Meeting of 2017, or until terminated by a majority vote of the Muskegon County Board of Commissioners.

COUNTY OF MUSKEGON

POLICY AND PROCEDURE

ADMINISTRATOR'S SPENDING AUTHORITY 2016

I. POLICY

It is the policy of the County of Muskegon to establish a uniform spending authority standard across the organization. In pursuit of that policy, the Administrator is delegated spending authority in matters of County business in accordance with the procedure listed below.

II. PROCEDURE

A. The County Administrator, through this Policy, is granted the authority to expend sums up to One Thousand ($1,000.00) Dollars.

B. The County Administrator, prior to engaging in spending under this policy, in amounts in excess of One Thousand ($1,000.00) Dollars, but no more than Ten Thousand ($10,000.00) Dollars, will consult with and fully apprise the County Board Chair of the purpose of the proposed expenditure.

C. If the proposed expenditure is approved by the County Board Chair, the Administrator is authorized to engage in said spending, but is required to report the expenditure to all of the members of the Muskegon County Board of Commissioners, within thirty calendar (30) days of the expenditure.

III. TERM

This policy shall remain in effect until the Muskegon County Board of Commissioners Organizational Meeting of 2017, or until terminated by a majority vote of the Muskegon County Board of Commissioners.

MEDIA ADVISORY

Public and Media Invited to Attend Day Long Community Tours at the B.C. Cobb Plant

SATURDAY JAN. 9, 2016, 8:40 a.m.- 3:40 p.m.

Tours Departing from the Former Masonic Temple Building, 396 W. Clay, Muskegon, MI 49440

- The public is invited to attend a limited number of guided tours of the B.C. Cobb Plant, which is scheduled to close April 15, 2016 after providing reliable, affordable electricity to Michigan residents since 1948.
- Two trolleys will transport members of the public approximately every 50 minutes from outside the Masonic Temple site along Clay Street, beginning at 8:40 a.m. The final trolley is scheduled to depart at 3:40 p.m.
- With 15 guests on each trolley, it is anticipated 300 people will be able to tour the facility. People can sign up for trolley tours beginning at 8:30 a.m. at the Masonic Temple site, and will be issued a boarding pass. **While there is no cost for the tours, it is on a first-come, first-served basis and boarding passes must be presented to board the trolley.**
- While both the trolleys and plant entrance are barrier-free, the tour will involve a fair amount of walking.
- **Per company policy, absolutely no picture taking or video recording of any kind, including cell phones, is allowed inside the plant,** except for escorted news media with prior approval. All attendees should wear sturdy, closed-toe shoes and no high heels or sandals. Hard hats, safety glasses and hearing protection will be provided. This is an operational electric generating plant and strict adherence to safety is a top priority.

- All tour attendees will receive a commemorative program after the tour. Coffee, water and cookies will be available to tour attendees after they have received their boarding passes.
- As this is a secure site, all media must contact Roger Morgenstern prior to Jan. 9 to confirm their attendance. Media will be allowed to access the site via their own vehicles.

For more information, contact:
Roger Morgenstern, (616) 530-4364, (517) 499-6320 or
roger.morgenstern@cmsenergy.com

MUSKEGON COUNTY
BOARD OF COMMISSIONERS
TERRY J. SABO, CHAIR
BEN CROSS, VICE-CHAIR
2016 COMMITTEE ASSIGNMENTS

Community Development/Strategic Planning
(Committee-of-the-Whole)

Robert Scolnik, Chair
Ben Cross, Vice-Chair

Courts/Public Safety
(Committee-of-the-Whole)

Ken Mahoney, Chair
Rillastine Wilkins, Vice-Chair

Human Services
(Committee-of-the-Whole)

Susie Hughes, Chair
Charles Nash, Vice-Chair

Transportation Committee
(Committee-of-the-Whole)

Rillastine Wilkins, Chair
Jeff Lohman, Vice-Chair

Ways & Means Committee
(Committee-of-the-Whole)

Charles Nash, Chair
Susie Hughes, Vice-Chair

Public Works Board
(9-member board which includes Drain Commissioner)

Ben Cross
Marvin Engle
Susie Hughes
Jeff Lohman
Ken Mahoney
Charles Nash
Robert Scolnik
Rillastine Wilkins
Brenda Moore, Drain Commissioner

(2 non-voting members from the Users' Group)

Kim Arter, Ex-Officio Member
Laketon Township

Jerry Bartoszek, Ex-Officio Member
City of Norton Shores

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Thursday, January 14, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by Pastor Matt Sharpe of Evanston Avenue Baptist Church. The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine R. Wilkins

Excused: Jeff Lohman,

Also Present: Mark Eisenbarth, County Administrator;
Nancy A. Waters, County Clerk;
Jeanne Pezet, Administrative Secrety
Doug Hughes, Corporate Counsel

2016-12 **APPROVAL OF THE AGENDA**

Moved by Commissioner Hughes, seconded by Vice Chair Cross, to approve the agenda adding to item 6. Approval of the minutes of the Organzational Meeting of January 5, 2016.

Voice vote **Motion Carried**

2016-13 **APPROVE THE REGULAR MEETING MINUTES OF DECEMBER 17, 2015, AND THE ORGANIZATIONAL MEETING MINUTES OF JANUARY 5, 2016**

Moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve the Regular meeting minutes of December 17, 2015, and the Organizational meeting minutes of January 5, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMUNICATION

The following information was provided for information:

A. Oceana County Board of Commissioners: Resolution in Opposition to House Bills 4947 Through 4966
B. Wexford County Board of Commissioners: Resolution in Opposition to House Bills 4947 Through 4966

COMMITTEE/BOARD REPORTS

2016-14 **AUTHORIZE THE SHERIFF'S OFFICE TO UTILIZE THE SHERIFF'S CONTRACTED VEHICLE MAINTENANCE PROVIDER TO BROKER SELLING USED VEHICLES FOR THIS OFFICE; ALSO, TO APPLY THE PROCEEDS FROM THE SALE TO PURCHASE USED VEHICLE(S) FOR THE DEPARTMENT**

CPS16/01-01
The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to authorize the Sheriff's Office to utilize the Sheriff's contracted vehicle maintenance provider to broker selling used vehicles for this office; also, to apply the proceeds from the sale to purchase used vehicle(s) for the department.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-15 **TO ACCEPT THE FY2015-16 SNOWMOBILE LAW ENFORCEMENT GRANT FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND TO AUTHORIZE THE SHERIFF SIGN THE AGREEMENT**

CPS16/01-02

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to accept the FY2015-16 Snowmobile Law Enforcement Grant from the Michigan Department of Natural Resources and to authorize the Sheriff sign the agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-16 **ACCEPT THE 2015 HOMELAND SECURITY GRANT PROGRAM INTERGOVERNMENTAL AGREEMENT BETWEEN THE WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION AND MUSKEGON COUNTY ON BEHALF OF THE MUSKEGON COUNTY SHERIFF DEPARTMENT/EMERGENCY SERVICES, AND DIRECT THE BOARD CHAIR AND APPROPRIATE STAFF TO SIGN THE AGREEMENT**

CPS16/01-03

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to accept the 2015 Homeland Security Grant Program Intergovernmental Agreement between the West Michigan Shoreline Regional Development Commission and Muskegon County on behalf of the Muskegon County Sheriff Department/Emergency Services, and direct the Board Chair and appropriate staff to sign the agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-17 **AUTHORIZE PUBLIC HEALTH - MUSKEGON COUNTY TO AWARD THE WATER LABORATORY ANALYSIS CONTRACT TO TRACE ANALYTICAL LABORATORIES FOR THE PERIOD OF JANUARY 1, 2016 THROUGH SEPTEMBER 30, 2016, WITH A ONE YEAR RENEWAL OPTION, WITH NO EFFECT ON COUNTY GENERAL FUND**

HS16/01-01

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Vice Chair Cross, to authorize Public Health - Muskegon County to award the water laboratory analysis contract to Trace Analytical Laboratories for the period of January 1, 2016 through September 30, 2016, with a one year renewal option, with no effect on county general fund.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-18 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $9,321,544.16 COVERING THE PERIOD OF DECEMBER 5, 2015 THROUGH DECEMBER 22, 2015, AS PRESENTED BY THE COUNTY CLERK**

WM16/01-01

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve payment of the accounts payable of $9,321,544.16 covering the period of December 5, 2015 through December 22, 2015, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-19 **HOLD A PUBLIC HEARING ON JANUARY 26TH, 2016 TO ACCEPT CITIZEN COMMENTS ON THE PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REVOLVING LOAN FUND APPLICATION FROM MARTELL MANAGEMENT CORP**

WM16/01-02

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to hold a public hearing on January 26th, 2016 to accept citizen comments on the proposed Community Development Block Grant (CDBG) Revolving Loan Fund application from Martell Management Corp.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-20 **AUTHORIZE EQUALIZATION DEPARTMENT TO APPOINT ZACHARY KNOLL TO FILL THE RECENTLY VACATED POSITION G09205**

WM16/01-03

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize Equalization Department to appoint Zachary Knoll to fill the recently vacated position G09205.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-21 **AUTHORIZE STAFF TO WRITE OFF AS OF 9/30/2015 THE UNCOLLECTED PORTION OF THE GREAT LAKES DIE CAST LOAN BALANCE AS WELL AS THE EDC REVOLVING LOAN FUND'S OTHER $3,000 LOAN RECEIVABLE BALANCE THUS REDUCING TO ZERO THE FUND 2860 BALANCES OF RECEIVABLES AND ITS ALLOWANCE FOR DOUBTFUL ACCOUNTS**

WM16/01-04
The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize staff to write off as of 9/30/2015 the uncollected portion of the Great Lakes Die Cast loan balance as well as the EDC Revolving Loan Fund's other $3,000 loan receivable balance thus reducing to zero the fund 2860 balances of receivables and its allowance for doubtful accounts.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-22 **SUPPORT APPLICATION TO THE KRESGE FOUNDATION - FRESH LOCAL AND EQUITABLE FOOD PROGRAM, WITH NO MATCH REQUIRED**

WM16/01-05
The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to support application to the Kresge Foundation - Fresh Local and Equitable Food program, with no match required.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-23 **APPROVE RESOLUTIONS TO SUSAN HARRISON-WOLFFIS, CLAYTON HARDIMAN AND DAVE ALEXANDER ON THEIR RECENT MUSKEGON CHRONICLE RETIREMENTS**

WM16/01-06
The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve Resolutions to Susan Harrison-Wolffis, Clayton Hardiman and Dave Alexander on their recent *Muskegon Chronicle* retirements.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-24 **APPROVE CORPORATE COUNSEL SETTLEMENT RECOMMENDATION**
WM16/01-07
The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve Corporate Counsel settlement recommendation.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Sabo noted the Response Letter from Spectrum Health Regarding New Muskegon County Facility is included in the agenda. (see attached)

2016-25 **APPROVE THE FOLLOWING REAPPOINTMENTS TO THE ACCOMMODATIONS TAX ADVISORY COMMITTEE WITH TERM EXPIRATIONS OF 12/31/17: JONI DORSETT, AMUSEMENT/ATTRACTION SLOT; DIANA ELDRED, HOTELS/MOTELS SLOT; KEVIN NEWTON, FESTIVALS/EVENTS; JIM RUDICIL, SPORTS/RECREATION SLOT**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Nash, to approve the following reappointments to the Accommodations Tax Advisory Committee with term expirations of 12/31/17: Joni Dorsett, Amusement/Attraction Slot; Diana Eldred, Hotels/Motels Slot; Kevin Newton, Festivals/Events; Jim Rudicil, Sports/Recreation Slot.

Commissioner Hughes inquired if there were any other applicants to which the response was that there were no other applicants. Commissioner Hughes noted all of the reappointments are excellent people.

Voice vote **Motion Carried**

2016-26 **APPROVE APPOINTMENT OF RICH HOUTTEMAN FOR THE PRIVATE SECTOR SLOT OF THE AIRPORT ADVISORY COMMITTEE WITH TERM EXPIRATION OF 12/31/17**

The Chairman recommends, moved by Vice Chair Cross, seconded by Commissioner Mahoney, to approve appointment of Rich Houtteman for the Private Sector slot of the Airport Advisory Committee with term expiration of 12/31/17.

Voice vote **Motion Carried**

2016-27 **REAPPOINT LOUIS CHURCHWELL TO THE COMMUNITY SERVICE SLOT OF THE COMMUNITY CORRECTIONS ADVISORY BOARD WITH TERM EXPIRATION OF 12/31/18**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Nash, to reappoint Louis Churchwell to the Community Service Slot of the Community Corrections Advisory Board with term expiration of 12/31/18

Voice vote **Motion Carried**

2016-28 **APPROVE THE FOLLOWING APPOINTMENTS AT THE RECOMMENDATION TO THE FRIENDS OF THE COUNTY PARKS WITH TERM EXPIRATIONS OF 12/31/17: WILLIAM STAUTER, DISTRICT #4 SLOT; ROBIN OUDSEMA, DISTRICT #7 SLOT; VERONICA WEST, DISTRICT 8 SLOT**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the following appointments at the recommendation to the Friends of the County Parks with term expirations of 12/31/17: William Stauter, District #4 Slot; Robin Oudsema, District #7 Slot; Veronica West, District 8 Slot.

Discussion ensued regarding the District 4 Slot.

2016-29 **FRIENDLY AMENDMENT TO ITEM 2016-28 TO REMOVE THE DISTRICT #4 SLOT APPOINTMENT TO THE FRIENDS OF THE COUNTY PARKS PENDING REVIEW**

Moved by Commissioner Scolnik, seconded by Vice Chair Cross, friendly amendment to item 2016-28 to remove the District #4 Slot appointment to the Friends of the County Parks pending review.

Voice vote **Motion Carried**

Voice vote on 2016-28 removing the District #4 Slot appointment **Motion Carried**

2016-30 **APPROVE THE FOLLOWING REAPPOINTMENTS TO SOLID WASTE PLANNING WITH TERM EXPIRATIONS OF 12/31/17: CHRIS HALL, PUBLIC SLOT; RUSS JONES, SOLID WASTE MANAGEMENT SLOT**

The Chairman recomends, moved by Commissioner Engle, seconded by Commissioner Mahoney, to approve the following reappointments to Solid Waste Planning with term expirations of 12/31/17: Chris Hall, Public Slot; Russ Jones, Solid Waste Management Slot.

Voice vote **Motion Carried**

The Chairman noted there will be a Work Session on Tuesday, January 19th, following the Ways & Means Committee Meeting Re: Veterans Hiring Preference Policy & Proposed Personnel Rules Revisions.

There were no Committee Liaison Reports at this time.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth reviewed the schedule for the Board Work Sessions and the Budget Kick Off Schedule. (see attached)

Commissioner Hughes wished Administrator Eisenbarth a Happy Birthday.

OLD BUSINESS

There was no old business to come before the board.

NEW BUSINESS

Commissioner Wilkins introduced her nephew who was in the audience, Alfred Wilkins.

PUBLIC COMMENT

Robin Oudsema addressed the Board to thank them for her appointment to the Friends of the County Parks, District #7 Slot.

County Clerk Waters addressed the Board presenting a Certificate of Recognition to Administrator Eisenbarth on his 50th birthday.

2016-31 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER HUGHES, TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 4:21 p.m.

_____
Nancy A. Waters, County Clerk

NAW/mlw

Preliminary Minutes
To be approved at the Full Board Meeting in January 26, 2016

SPECTRUM HEALTH

December 18, 2015

Spectrum Health Delivery System
100 Michigan NE | MC042
Grand Rapids, MI 49503
616.391.2085 fax 616.391.8000
spectrum-health.org

Rick R. Redetzke
Vice President, Facilities & Real Estate

Terry Sabo
Chairman
Muskegon County Board of Commissioners
990 Terrace Street
Muskegon, MI 49442

Dear Terry:

Thank you for your letter regarding our investment in Muskegon County. We are extremely excited to develop a 30,000sf integrated care facility to improve access, choice, and exceptional health care for patients in Muskegon County.

As we expand our offerings in the markets we serve, we consistently focus our attention on leveraging local contractors to perform the work. We have identified many local contractors who have met our qualification criteria and are providing each one an opportunity to be involved in the project.

Sincerely,

Rick R. Redetzke
VP, Facilities and Real Estate

2016 Upcoming Work Sessions

Veterans Hiring Preference Policy & Proposed Personnel Rules Revisions	Tuesday, January 19th - following Ways & Means
Recreation Authority	Tuesday, Jan. 26th - following Full Board [Connie Maxim-Sparrow]
Brookhaven Contract	Tuesday, Feb. 9th - following Full Board
ACSET Update	Tuesday, Feb. 23rd - following Full Board [Jacob Maas]
ATAC Committee	Thursday, March 17th - presentation @ Community Development Committee [Bob Lukens]
JTC Structure	Tuesday, March 22nd - following Full Board [Eric Stevens & Vernon Oard]

Future Topics of Discussion:

- Minor/Tobacco Ordinance (Next Steps) [Kathy Moore] {April}
- Non-Mandated Services [Mark & Beth] {May}
- Smoke Free Zone [Kathy Moore] {April/May}
- Port Update [Jon Wilson]

Thursday, March 24th

10 :00 - noon (Commissioners)

Goal Setting to include Revenue Enhancing and Review of Possible Duplication of Services Discussion

Noon - 1:00 (Commissioners, Elected Officials, Directors & Court Administrators)

Lunch

1:00 - 2:00 (Commissioners, Elected Officials, Directors & Court Administrators)

Budget Kick Off

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Thursday, January 26, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by Pastor Isaac Bass, Second Timothy Missionary Baptist Church. The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Terry J. Sabo, Robert Scolnik, Rillastine R. Wilkins

Excused: Charles Nash

Also Present: Mark Eisenbarth, County Administrator;
Nancy A. Waters, County Clerk;
Jeanne Pezet, Administrative Secretary
Susan Franklin, Corporate Counsel

2016-32 **APPROVAL OF THE AGENDA**

Moved by Vice Chair Cross, seconded by Commissioner Engle, to approve the agenda adding to item 11. C. Appointment to Friends of the County Parks for District 9.

Voice vote **Motion Carried**

2016-33 **APPROVE THE REGULAR MEETING MINUTES OF JANUARY 14, 2016**

Moved by Commissioner Hughes, seconded by Commissioner Lohman, to approve the Regular meeting minutes of January 14, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMUNICATION

There were no Communication items to come before the Board.

PUBLIC HEARING - COMMUNITY DEVELOPMENT BLOCK GRANT

2016-34 **OPEN THE PUBLIC HEARING REGARDING THE COMMUNITY DEVELOPMENT BLOCK GRANT**

Moved by Commissioner Engle, seconded by Commissioner Hughes, to open the Public Hearing regarding the Community Development Block Grant.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash **Motion Carried**

There were no verbal or written communication filed with the County Clerk regarding the Community Development Block Grant.

Chairman Mahoney called Jonathan Wilson, Muskegon County Economic Development Coordinator to explain this grant application. Mr. Wilson noted Big John's Pizza has been in Whitehall since 1970. The current owners are pursuing other interests. The Martel family has requested an $85,000 loan to purchase and improve the property and create additional jobs. Amy and Neil Martel confirmed Mr. Wilson's report stating they have backing from the community and thanked Commissioners for their support. Mr. Martel also thanked and commended Commissioners for opening this meeting in prayer.

Mr. Wilson noted this project discussion started in September; the Board approved Mr. Wilson going forward in July of 2015, in December the Loan Approval Committee met and approved the application. The money is state funds through a regional revolving loan fund. The MEDC recently noted if we were not using the money, the state would be taking the money back but with this application, they extended the time for this project

2016-35 **CLOSE THE PUBLIC HEARING REGARDING THE COMMUNITY DEVELOPMENT BLOCK GRANT**

Moved by Commissioner Hughes, seconded by Vice Chair Cross to close the Public Hearing regarding the Community Development Block Grant.

Voice vote **Motion Carried**

2016-36 **AUTHORIZE THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE THE REVOLVING LOAN FUND COMMUNITY APPLICATION AND AUTHORIZE A $85,000 LOAN TO BE PROVIDED TO MARTELL MANAGEMENT CORPORATION AND TO ADOPT THE RESOLUTION OF THE COUNTY BOARD OF COMMISSIONERS AUTHORIZING THE APPLICATION**

Moved by Commissioner Mahoney, seconded by Commissioner Lohman, to authorize the Chairman of the County Board of Commissioners to execute the Revolving Loan Fund Community Application and authorize a $85,000 loan to be provided to Martell Management Corporation and to adopt the Resolution of the County Board of Commissioners authorizing the application.

Commissioner Mahoney noted this is good for the Community and for the County.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash **Motion Carried**

PRESENTATIONS/RESOLUTIONS: RECENT MUSKEGON CHRONICLE RETIREES

Commissioner Mahoney presented a resolution to Dave Alexander in honor of his retirement from the Muskegon Chronicle and years of service to the County. (See attached.)

Commissioner Wilkins presented a resolution to Susan Harrison Wolffis in honor of her retirement from the Muskegon Chronicle and years of service to the County. (See attached.)

Chairman Sabo presented a resolution to Clayton Hardiman in honor of his retirement from the Muskegon Chronicle and years of service to the County. (See attached.)

Chairman Sabo noted these three people have touched so many lives in so many ways and their retirement will be a loss for Muskegon County.

COMMITTEE/BOARD REPORTS

2016-37 **AUTHORIZE THE CHAIRMAN OF THE BOARD OF PUBLIC WORKS TO EXECUTE CLOSING DOCUMENTS AND RELATED CLOSING COSTS ON PARCEL NUMBER 61-10-015-200-0030-00**

BPW-16-013
The Board of Public Works recommends, moved by Commissioner Vice Chair Cross, seconded by Commissioner Hughes, to authorize the Chairman of the Board of Public Works to execute closing documents and related closing costs on parcel number 61-10-015-200-0030-00.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash **Motion Carried**

2016-38 **AUTHORIZE THE WASTEWATER DEPARTMENT TO ELIMINATE VACANT PRETREATMENT TECHNICIAN POSITION W27503 AND CREATE A NEW POSITION OF WASTEWATER SCALE ATTENDANT**

BPW-16-014
The Board of Public Works recommends, moved by Commissioner Vice Chair Cross, seconded by Commissioner Hughes, to authorize the Wastewater Department to eliminate vacant Pretreatment Technician position W27503 and create a new position of Wastewater Scale Attendant.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash **Motion Carried**

Commissioner Hughes moved Ways and Means items WM16/01-08, WM16/01-09, WM16/01-10, WM16/01-11 and hold item WM16/01-13 for discussion.

Discussion followed.

2016-39 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $2,254,673.86 COVERING THE PERIOD OF DECEMBER 23, 2015 THROUGH JANUARY 7 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/01-08

The Ways and Means Committee recommends, moved by Commissioner Hughes seconded by Commissioner Engle, to approve payment of the accounts payable of $2,254,673.86 covering the period of December 23, 2015 through January 7 2016, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash **Motion Carried**

2016-40 **ACCEPT THE BUREAU OF INDIAN AFFAIRS INVITATION FOR THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO PARTICIPATE IN THE ENVIRONMENTAL IMPACT STATEMENT AS A COOPERATING AGENCY AND TO AUTHORIZE THE BOARD CHAIR TO NOTIFY THE BUREAU OF THE BOARD'S WILLINGNESS TO ACCEPT THIS ROLE**

WM16/01-09

The Ways and Means Committee recommends, moved by Commissioner Hughes seconded by Commissioner Engle, to accept the Bureau of Indian Affairs invitation for the Muskegon County Board of Commissioners to participate in the Environmental Impact Statement as a Cooperating Agency and to authorize the Board Chair to notify the Bureau of the Board's willingness to accept this role.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash **Motion Carried**

2016-41 **APPROVE ISSUING ONE BID FOR SHREDDING SERVICES AND ONE BID FOR OFFICE SUPPLIES**

WM16/01-10

The Ways and Means Committee recommends, moved by Commissioner Hughes seconded by Commissioner Engle, to approve issuing one bid for shredding services and one bid for office supplies.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash **Motion Carried**

2016-42 **APPROVE THE VENDOR AND CONTRACT RELATIONSHIPS OUTLINED ON THE SCHEDULE TO CONTINUE UNDER EXISTING ARRANGEMENTS FOR THE TIME PERIOD FROM OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016**

WM16/01-11
The Ways and Means Committee recommends, moved by Commissioner Hughes seconded by Commissioner Engle, to approve the vendor and contract relationships outlined on the schedule to continue under existing arrangements for the time period from October 1, 2015 through September 30, 2016.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash **Motion Carried**

2016-43 **APPROVE A RESOLUTION TO SEND TO LOCAL LEGISLATORS ASKING FOR THE REPEAL OF PUBLIC ACT NO. 269 (SENATE BILL NO. 571) WHICH AMENDED THE MICHIGAN CAMPAIGN FINANCE ACT**

WM16/01-13
The Ways and Means Committee recommends, moved by Commissioner Hughes seconded by Commissioner Mahoney, to approve a Resolution to send to local legislators asking for the repeal of Public Act No. 269 (Senate Bill No. 571) which amended the Michigan Campaign Finance Act.

Discussion followed.

2016-44 **REVISE THE MOTION TO REFLECT THE LANGUAGE SET FORTH BY MICHIGAN ASSOCIATION OF COUNTIES (MAC)**

Moved by Commissioner Hughes, seconded by Commissioner Engle, to revise the motion to reflect the language set forth by Michigan Association of Counties (MAC) i.e. to repeal section 57 of Public Act 69.

Roll Call:
Yes: Robert Scolnik, Marvin Engle, Susie Hughes

No: Benjamin E. Cross, Jeff Lohman, Kenneth Mahoney, Rillastine R. Wilkins, Terry J. Sabo

Excused: Charles Nash **Motion Failed**

Voice vote on motion 2016-43 as presented. **Motion Carried**

Commissioner Engle said he abstained because he doesn't know how he would vote until he sees the completed law.

The following Ways and Means item was removed from the agenda prior to vote:

WM16/01-12 To approve the following ballot language and to submit it to the County Clerk for placement on the Tuesday, August 2, 2016, ballot: "*Shall the total limitation on the amount of taxes on the general ad valorem taxes within the County of Muskegon imposed under Article IX, Section 6, of the Michigan Constitution be increased for said County by 0.50 mills ($0.50 per $1000 of taxable value) for the period of 2016 to 2024, inclusive, for the intended purpose of planning, coordinating and providing services to older persons in Muskegon County, as provided by Public Act 39 of 1976 (Activities or Services for Older Persons Act)? If approved and levied in its entirety on December 1, 2016, this millage would raise an estimated $2,115,870 in the first year."*

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2016-45 **TO APPROVE THE REAPPOINTMENT OF ERIN KUHN TO THE LOCAL PLANNER SLOT OF THE FRIENDS OF THE COUNTY PARKS (TERM EXPIRATION 12/31/17)**

The Chairman recommends, moved by Commissioner Hughes, seconded by Vice Chair Cross, to approve the reappointment of Erin Kuhn to the Local Planner Slot of the Friends of the County Parks (term expiration 12/31/17)

Voice vote **Motion Carried**

2016-46 **APPROVE THE APPOINTMENT OF OZETTA AARON, PUBLIC SLOT TO THE LAKESHORE MUSEUM BOARD (TERM EXPIRATION 12/31/18)**

The Chairman recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the appointment of Ozetta Aaron, Public Slot to the Lakeshore Museum Board (term expiration 12/31/18)

Voice vote **Motion Carried**

2016-47 **APPROVE REAPPOINTMENT OF KIM ARTER, TOWNSHIP SLOT AND APPOINTMENT OF TERRY SLADICK, SOLID WASTE PLANNING SLOT TO THE SOLID WASTE PLANNING (TERM EXPIRATION 12/31/17)**

The Chairman recommends, moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve reappointment of Kim Arter, Township Slot and appointment of Terry Sladick, Solid Waste Planning Slot to the Solid Waste Planning (term expiration 12/31/17)

Voice vote **Motion Carried**

2016-48 **APPOINT DAN PARKER TO THE DISTRICT 9 SLOT OF THE FRIENDS OF THE COUNTY PARKS (TERM EXPIRATION 12/31/17)**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to appoint Dan Parker to the District 9 slot of the Friends of the County Parks (term expiration 12/31/17)

Voice vote **Motion Carried**

Commissioner Hughes presented a report on the West Michigan Shoreline Regional Development Commission (WMSRDC) meeting on Monday, January 25, 2016.

Commissioner Mahoney asked Bob Lukens to update the Commissioners on cruise lines stopping in Muskegon. Mr. Lukens reported that it is looking very hopeful.

Commissioner Scolnik reported on the Lakeshore Museum and indicated that 13 museums located in the county have designed a brochure that will help visitors, including those from cruise ships, know about these facilities. He commended Annoesjka Steinman and the other individuals for this brochure. (See attached.)

ADMINISTRATOR'S REPORT

Administrator Eisenbarth reminded everyone about the upcoming Board Work Sessions:

- Tuesday, January 26th (following Full Board) Recreation Authority
- Thursday, February 4th (following Ways & Means) Senior Services Ballot Language
- Tuesday, February 9th (following Full Board) Brookhaven Contract

Chairman Sabo noted the Board Work Sessions are open to the public and everyone is welcome to stay for the session following today's meeting.

OLD BUSINESS

2016-49 **CANCEL THE HUMAN SERVICES MEETING OF TUESDAY, FEBRUARY 2, 2016; CHAIRMAN MAHONEY ALSO REQUESTED THAT COURTS AND PUBLIC SAFETY ALSO BE CANCELLED ON THAT DATE**

Moved by Commissioner Hughes, seconded Vice Chair Cross, to cancel the Human Services meeting of Tuesday, February 2, 2016; Chairman Mahoney also requested that Courts and Public Safety also be cancelled.

Voice vote **Motion Carried**

NEW BUSINESS

Commissioner Lohman reported on his attendance at the Farm Bureau Association meeting and the Muskegon County Drain Commissioner. The Drain Commissioner made a presentation and the association indicated a need for better communication and concern about a lack of a plan.

PUBLIC COMMENT

There was no public comment

2016-50 **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER MAHONEY, TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 4:51 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting in February 9, 2016

County of Muskegon

RESOLUTION

In Recognition of the Retirement of
Dave Alexander
Muskegon Chronicle Journalist

WHEREAS, Dave Alexander, is retiring from the *Muskegon Chronicle* after a thirty-four year career reporting “the best and sometimes the worst of what makes Muskegon such a unique community”; and

WHEREAS, Dave Alexander, was a local government reporter and longtime business editor covering community leaders both in the public and private sectors; and

WHEREAS, Dave Alexander, wrote and reported about business, finance, politics, religion, community and everything in between; and

WHEREAS, Dave Alexander, has been a part of the Muskegon community since coming to Muskegon in 1981 and as he reports, “I end my journalism career with a unique understanding of my adopted hometown: It is a flat-out beautiful waterfront community with stunning beaches and natural assets”; and

WHEREAS, Dave Alexander, also recognizes our community as a community with “blue-collar industrial attitudes along with cultural and racial diversity”; and

WHEREAS, Dave Alexander, will begin a second career as the Executive Director of Downtown Muskegon Now, the non-profit agency handling the economic development, promotion and events of our downtown; and

NOW, THEREFORE, BE IT RESOLVED that the Muskegon County Board of Commissioners does hereby wish to recognize Dave Alexander on his recent retirement from the *Muskegon Chronicle* and wish him success and support in his new Downtown Muskegon Now position. See ya downtown!

Muskegon County Board of Commissioners
Terry J. Sabo, Chair
Benjamin Cross, Vice-Chair
Marvin Engle
Jeff Lohman
Kenneth Mahoney
Susie Hughes
Charles Nash
Robert Scolnik
Rillastine Wilkins

Muskegon COUNTY

Approved: January 14, 2016

County of Muskegon

RESOLUTION

In Recognition of the Retirement of
Susan Harrison Wolffis
Muskegon Chronicle Journalist

WHEREAS, Susan Harrison Wolffis, first walked into the *Chronicle* newsroom at the age of 15 to submit a story she had written for the School Page; and

WHEREAS, Susan Harrison Wolffis, knew then she wanted to be “a newspaper reporter, a journalist, someone who told the stories of people who didn’t usually make it in the paper”; and

WHEREAS, Susan Harrison Wolffis, did just that during her 43+ years as a journalist for the *Chronicle*; and

WHEREAS, Susan Harrison Wolffis, first began her career at the *Chronicle* to change the Women’s Page/Society Section to a feature section; and

WHEREAS, Susan Harrison Wolffis, told many stories from a personal, human perspective while making the reader feel connected not only with her but also with the community; and

WHEREAS, Susan Harrison Wolffis, has, with enthusiasm and effectiveness, made an excellent contribution to the community as a whole; and

NOW, THEREFORE, BE IT RESOLVED that the Muskegon County Board of Commissioners does hereby wish to recognize Susan Harrison Wolffis on her recent retirement from the *Muskegon Chronicle* and wish her many more happy years in her future endeavors.

Muskegon County Board of Commissioners
Terry J. Sabo, Chair
Benjamin Cross, Vice-Chair
Marvin Engle
Jeff Lohman
Kenneth Mahoney
Susie Hughes
Charles Nash
Robert Scolnik
Rillastine Wilkins

Muskegon COUNTY

Approved: January 14, 2016

County of Muskegon

RESOLUTION

In Recognition of the Retirement of Clayton Hardiman *Muskegon Chronicle* Journalist

WHEREAS, Clayton Hardiman, acknowledges he didn't start out aspiring to be a journalist; and

WHEREAS, Clayton Hardiman, was painfully shy, yet he had a job that required him to invade the space of strangers, asking the most impertinent questions and he felt terrified; and

WHEREAS, Clayton Hardiman, fell hopelessly in love with writing and was in too deep to get out; and

WHEREAS, Clayton Hardiman, then spent more than four decades in the business, including thirty-five years a columnist; and

WHEREAS, during his career, Clayton Hardiman, wrote and painted pictures on equality, racism, diversity, politics, religion and everything in between; and

WHEREAS, Clayton Hardiman, has earned numerous awards, including citations from the National Society of Newspaper Columnists and the National Association of Black Journalists; and

NOW, THEREFORE, BE IT RESOLVED that the Muskegon County Board of Commissioners does hereby wish to recognize Clayton Hardiman on his recent retirement from the *Muskegon Chronicle* and wish him success and support in his future endeavors.

Muskegon County Board of Commissioners
Terry J. Sabo, Chair
Benjamin Cross, Vice-Chair
Marvin Engle
Jeff Lohman
Kenneth Mahoney
Susie Hughes
Charles Nash
Robert Scolnik
Rillastine Wilkins

Muskegon COUNTY

Approved: January 14, 2016

MUSKEGON COUNTY
MICHIGAN

Board of Commissioners

Terry J. Sabo
Chair, District 8

Benjamin Cross
Vice-Chair, District 2

Marvin R. Engle
District 5

Susie Hughes
District 3

Jeff Lohman
District 7

Kenneth Mahoney
District 9

Charles Nash
District 6

Robert Scolnik
District 4

Rillastine R. Wilkins
District 1

Resolution 2016-36

Martell Management and Royal Properties, LLC RLF Loan Project
Approval of Submittal of a Michigan Economic Development Corporation (MEDC) Community Development Block Grant (CDBG) RLF Application

WHEREAS, the County of Muskegon has been invited by the Michigan Economic Development Corporation to submit an application for $85,000.00 CDBG RLF loan; and

WHEREAS, the County of Muskegon desires to use the CDBG funds for the Big John's Pizza Acquisition Loan project located at 104 N. Thompson, Whitehall, Michigan; and

WHEREAS, the proposed project is consistent with the local community development plan as described in the Application; and

WHEREAS, the proposed project will create three new full time jobs with a minimum of 51% those jobs being filled by people that meet the current HUD low-mod income limits.

WHEREAS, local funds and any other funds to be invested in the project have not been obligated and will not be obligated prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to incur costs from the Michigan CDBG RLF application; and

NOW, THEREFORE, BE IT RESOLVED that the County of Muskegon Board of Commissioners hereby authorizes the County of Muskegon to submit a CDBG RLF application; and

Now, Therefore, Be It Further Resolved that the County of Muskegon Board of Commissioners hereby designates the County Commission Chair and County Economic Development Coordinator as the persons authorized to sign the Application forms and the Grant Agreement.

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Charles Nash

Dated: January 26, 2016

_____
Nancy A. Waters, County Clerk

I, Nancy A. Waters, hereby certify that the above **Resolution No. 2016-36** is a true and complete copy of the resolution as adopted by the Muskegon County Board of Commissioners as a Regular Meeting of the Board held on January 26, 2016.

Muskegon's aMazing Museums

Muskegon Museums

1. C&O Railroad Caboose Museum
2. Dr. Meinhardi's Apothecary Shop
3. James Jackson Museum of African American History
4. Lakeshore Museum Center
5. Michigan's Heritage Park
6. Montague Museum
7. Muskegon Heritage Museum
8. Muskegon South Pierhead Light
9. Muskegon Museum of Art
10. SS Milwaukee Clipper
11. USS LST 393 Veterans Museum
12. USS Silversides Submarine Museum
13. White River Light Station & Museum

Downtown Detail

SHORELINE DRIVE
TERRACE AVE.
MORRIS
W. WESTERN
W. CLAY AVE.
WEBSTER
MART
SHORELINE DRIVE
APPLE
MUSKEGON AVE.
1ST
2ND
3RD
4TH
5TH
6TH
7TH
8TH
9TH
JEFFERSON
HOUSTON AVE.
MONROE AVE.
MERRILL AVE.
MASON AVE.
BR 31

Montague
Whitehall
White Lake
Holton
Twin Lake
Muskegon Lake
Muskegon
Muskegon Heights
Norton Shores
Fruitport
Bear Lk
Mona Lk
Lake Michigan
VETERAN'S MEMORIAL PARK
MEINERT
FRUITVALE
HANCOCK
TRAIL
OLD CHANNEL
WHITE LAKE
LAKEWOOD
SOUTH SHORE DR.
LAMOS
MICHILLINDA
BENSTON
SIMONELLI
WHITEHALL
HOLTON WHITEHALL
SILVER CREEK
RUSSELL
McMILLAN
GREEN CREEK
HORTON
AUBLE
BUYS
RUDDIMAN
LAKETON
SHERMAN
BROADWAY
NORTON
SEMINOLE
AIRLINE
GETTY
HENRY
GRAND HAVEN
QUARTERLINE
SHERIDAN
DANGL
BROOKS
BLACK CREEK
HEIGHTS-RAVE
LAKE SHORE DR
PORTER
ELLIS
STERNBERG
HAMLIN
31
120
46
96
BR 31

M3 Explorer's Map

Muskegon's aMazing Museums

C&O Railroad Caboose Museum

Located by the White Lake Area Chamber of Commerce, the Caboose Museum offers a look into the railroading history of Montague and Whitehall. The C&O 90702 caboose was built in 1924 and was restored in 2009.

124 West Hanson St., Whitehall
231-893-4585

Dr. Meinhardi's Apothocary Shop

The Meinhardi Building is a restored early 1900s Whitehall doctor's office and apothecary shop. It is located next door to the Caboose Museum.

128 West Hanson St., Whitehall
231-893-5323

James Jackson Museum of African American History

Learn about African American history and culture from exhibits as researched, studied and lived by Black people. Locally, nationally and worldwide.

7 East Center St., Muskegon Heights
(across from Heights City Hall)
231-739-9500

Lakeshore Museum Center

Visit five locations for different ways to explore Muskegon County's natural and cultural History. The "main" museum covers Muskegon's history with unique exhibits and hands-on galleries for kids. The "Historic Sites" showcase the two Queen Anne homes of lumber barons Charles Hackley and Thomas Hume, a Firebarn Museum, and a soft-touch Depression Era home.

Lakeshore Museum Center
430 W Clay Ave., Muskegon
231-722-0278
www.lakeshoremuseum.org

Hackley-Hume Historic Homes
484 W. Webster Ave., Muskegon

Firebarn Museum
510 W. Clay Ave., Muskegon

Scolnik House of the Depression Era
504 W. Clay Ave., Muskegon

Michigan's Heritage Park

The newest addition of the Lakeshore Museum Center is a living history park in the woods of Whitehall, that allows you to explore 10,000 years of Michigan History.

8637 N. Durham Rd., Whitehall
231-894-0342 | www.lakeshoremuseum.org

Montague Museum

The purpose of the Museum is the preservation of the historical heritage of the White Lake area, the surrounding area, and world-wide properties. This heritage contains artifacts in all visual forms through papers and pictures and items.

8717 Meade St., Montague
231-893-1155 | www.montaguemuseum.org

Muskegon Heritage Museum

Do you know how springs are made? How a bowling pinsetter works? How machines ran without electricity: See vintage machinery in operation, learn the stories of Muskegon's Industries through photos, artifacts and posters, and be amazed by the variety of familiar products that were Made in Muskegon.

561 W. Western Ave., Muskegon
231-722-1613 | www.muskegonheritage.org

Muskegon South Pierhead Light

Visitors walking the pier and breakwater to the lighthouses are welcome anytime. However, the Muskegon South Pierhead Light (MSPL) tower is now open on a regular schedule for the first time in history.

1431 Beach St., Muskegon
844-MLIGHTS (toll free)
www.muskegonlights.org

Muskegon Museum of Art

The MMA offers a wide range of exhibitions featuring both traditional and contemporary art, stimulating learning and creativity through diverse public and educational programming for children and adults, and an accessible and welcoming downtown museum environment.

296 W. Webster Ave., Muskegon
231-720-2570
www.muskegonartmuseum.org

SS Milwaukee Clipper

The Steamship S. S. Milwaukee Clipper is an Historical National Landmark and the oldest passenger ship on the Great Lakes. There are exhibits throughout the ship.

2098 Lakeshore Dr., Muskegon
(corner of Lakeshore Dr. and McCracken St.)
231-683-1590 | www.milwaukeeclipper.com

USS LST 393 Veterans Museum

Walk where heroes walked, right in downtown Muskegon! History jumps out at you from every deck and every corner. Discover LST 393's outstanding wartime record as you tour a nationally renowned veterans museum.

560 Mart St., Muskegon | 231-722-4730
www.lst393.org

USS Silversides Submarine Museum

"Come tour a real WWII submarine as well as a prohibition era Coast Guard cutter. Learn about the history of WWII from the aspect of our local heroes in our 20,000 square foot museum.

1346 Bluff St, Muskegon | 231-755-1230
www.silversidesmuseum.org

White River Light Station Museum

Come on out and climb to the top of the tower or wander around the museum and grounds to see a beautiful view of Lake Michigan. Don't miss viewing the original Fourth Order Fresnel lens on display in the museum.

6199 Murray Rd., Whitehall
231-894-8265 | www.splka.org

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, February 9, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by Pastor Matt Eenigenburg, Celebration Community Church. The Pledge of Allegiance was led by Commissioner Wilkins and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Charles Nash, Kenneth Mahoney, Terry J. Sabo, Robert Scolnik, Rillastine R. Wilkins

Also Present: Mark Eisenbarth, County Administrator;
Nancy A. Waters, County Clerk;
Jeanne Pezet, Administrative Secretary
Douglas Hughes, Corporate Counsel

2016-51 **APPROVAL OF THE AGENDA**

Moved by Vice Chair Cross, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote **Motion Carried**

2016-52 **APPROVE THE REGULAR MEETING MINUTES OF JANUARY 26, 2016**

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to approve the Regular meeting minutes of January 26, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Sean Mullally, of the Muskegon Community College Board, came in support of the Muskegon Area Promise.

PRESENTATION – MUSKEGON AREA PROMISE

Dr. John Severson, Superintendent, Muskegon Area Intermediate School District and Megan Byard, College Access Specialist with Muskegon Area Intermediate School District presented a PowerPoint presentation about Muskegon Area Promise. (See attached) Mr. Severson provided some suggestions on how the County can become part of the Promise. This is an economic development plan to build local talent.

Commissioners were in agreement that this is a great program. Discussion ensued.

COMMUNICATION

The following Communication items were presented to the Board for informational purposes:

A. Huron County Resolution: No. 16-9C – Urging State Lawmakers and Top Officials to Stop Exempting Themselves from Laws that they Enact
B. Huron County Resolution: no. 16-10C – Opposition to HB5016 – Regarding Use of Public Right of Ways
C. Huron County Resolution: No. 16-14 – Support of SB703 to Remove Restriction on How County Officials Communicate with Constituents about Local Ballot Questions

COMMITTEE/BOARD REPORTS

2016-53 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $17,972,660.78 COVERING THE PERIOD OF JANUARY 8, 2016 THROUGH JANUARY 21, 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/02-14

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to approve payment of the accounts payable of $17,972,660.78 covering the period of January 8, 2016 through January 21, 2016, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-54 **AUTHORIZE THE COUNTY OF MUSKEGON ACCEPT THE $15,000 AWARD FROM THE MICHIGAN VETERANS AFFAIRS AGENCY AND THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONERS TO SIGN THE ACCEPTANCE LETTER**

WM16/02-15

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to authorize the County of Muskegon accept the $15,000 award from the Michigan Veterans Affairs Agency and the Chairman of the County Board of Commissioners to sign the acceptance letter.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-55 **AUTHORIZE STAFF TO ISSUE A REQUEST FOR PROPOSAL FOR THE SALE OF SURPLUS COUNTY VEHICLES AND EQUIPMENT**

WM16/02-16

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to authorize staff to issue a Request for Proposal for the sale of surplus county vehicles and equipment.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-56 **APPROVE APPLICATION TO THE MICHIGAN STATE LAND BANK FOR $250,000 AS WELL AS THE COMMUNITY FOUNDATION FOR MUSKEGON COUNTY FOR $50,000 TO SUPPORT RURAL BLIGHT ELIMINATION STRATEGIES IN NORTHERN MUSKEGON COUNTY**

WM16/02-17

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to approve application to the Michigan State Land Bank for $250,000 as well as the Community Foundation for Muskegon County for $50,000 to support rural blight elimination strategies in northern Muskegon County.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-57 **APPROVE THE REVISIONS TO THE MUSKEGON COUNTY BOARD OF COMMISSIONERS' PERSONNEL RULES AS RECOMMENDED BY THE PERSONNEL RULES COMMITTEE**

WM16/02-18

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to approve the revisions to the Muskegon County Board of Commissioners' Personnel Rules as recommended by the Personnel Rules Committee.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-58 **POSTPONE CONSIDERATION OF THE VETERANS' HIRING PREFERENCE POLICY UNTIL WAYS & MEANS COMMITTEE OF APRIL 7, 2016**

WM16/02-19

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to postpone consideration of the Veterans' Hiring Preference Policy until Ways & Means Committee of April 7, 2016.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-59 **AUTHORIZE THE ADOPTION OF THE RESOLUTION TO DEFER THE DELINQUENT TAX COLLECTION UNTIL MAY 1ST 2016 AND WAIVE THE MONTHLY INTEREST CHARGE OF 1% AND THE ADMINISTRATIVE FEE OF 4% FOR THE PERIOD MARCH 1ST TO APRIL 30TH 2016 ON THE 2015 DELINQUENT TAXES (FIRST YEAR OF DELINQUENCY) FOR A SENIOR CITIZEN, PARAPLEGIC, HEMIPLEGIC, QUADRIPLEGIC, ELIGIBLE SERVICEMAN, ELIGIBLE VETERAN, ELIGIBLE WIDOW, TOTALLY AND PERMANENTLY DISABLED PERSON, OR BLIND PERSON IN ACCORDANCE WITH SECTIONS 211.59 AND 211.51 OF THE GENERAL PROPERTY TAX ACT 206 OF 1893, AS AMENDED**

WM16/02-20

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to authorize the adoption of the resolution to defer the delinquent tax collection until May 1st 2016 and waive the monthly interest charge of 1% and the administrative fee of 4% for the period March 1st to April 30th 2016 on the 2015 delinquent taxes (first year of delinquency) for a senior citizen, paraplegic, hemiplegic, quadriplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled person, or blind person in accordance with sections 211.59 and 211.51 of the General Property Tax Act 206 of 1893, as amended.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-60 **AUTHORIZE THE ADOPTION OF THE RESOLUTION ALLOWING THE COUNTY OF MUSKEGON TREASURER TO BORROW UP TO TWELVE MILLION DOLLARS ($12,000,000) AGAINST THE ANTICIPATED 2015 DELINQUENT REAL PROPERTY TAXES**

WM16/02-21

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to authorize the adoption of the resolution allowing the County of Muskegon Treasurer to borrow up to twelve million dollars ($12,000,000) against the anticipated 2015 delinquent real property taxes.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2015-61 **REAPPOINT SUSAN CRAIN, DISABILITY ADVOCATE SLOT; AND APPOINT KELLIE KITCHEN, DISTRICT #1 SLOT; TO THE FRIENDS OF COUNTY PARKS WITH TERM EXPIRATIONS 12/31/17**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Wilkins, to reappoint Susan Crain, Disability Advocate Slot; and appoint Kellie Kitchen, District #1 Slot; to the Friends of County Parks with term expirations 12/31/17.

Voice vote **Motion Carried**

Commissioner Wilkins presented her report from the January 27th SMART Meeting held in Kalamazoo. MAC gave an update on the law suit that was filed in the Eastern District Court asking for a repeal of the law that prohibits elected officials from sharing information with constituents before an election. Other items were discussed including the continuing developing of the Kalamazoo River Trails and the Great Lake to Lake Trails.

Commissioner Engle noted the Fair Board has set their schedule for 2016.

Commissioner Lohman noted he plans to follow up with Commissioners in the Classroom stating that he and Chairman Sabo will be reading to a 2nd grade class.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth reminded everyone about the upcoming Board Work Sessions:

- Thursday, February 18th (following Community Development/Strategic Planning and Transportation Committees) WEMET/Colorado's Experience w/Legalizing Marijuana
- Tuesday, February 23rd (following Full Board) ACSET Update

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Janet Brott, Egelston Township, thanked County Clerk Waters for her assistance in answering questions regarding issues that she has had. Ms. Brott also thank Commissioner Lohman for meeting with her and his assistance in following up on these issues.

Chairman Sabo invited everyone to stay for the Board Work Session to follow the meeting at 4:55 p.m. Re: Brookhaven Marketing/Finance/Contract

2016-62 **MOVED BY VICE CHAIR CROSS, SECONDED BY COMMISSIONER WILKINS, TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 4:50 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on February 23, 2016

Cultural Change in Muskegon County

MUSKEGON AREA PROMISE

www.muskegonareapromise.org

Past

Guaranteed work in Muskegon = good living without college or even full high school education

Present

Globally-oriented
knowledge-driven
world

The Problem: Lack of skilled talent

- One of the biggest concerns in Muskegon is the **lack of skilled talent** for a growing jobs market.*
- Currently **53%** of job postings require an Associate's degree, Certificate, or Bachelor's degree*
- By 2025, this number is projected to rise to **64%****

Of Muskegon's workforce, only **31%** have these types of post high school degrees*

**W.E. Upjohn Institute 2014*

***Talent 2025*

The Muskegon Area Promise is:

- A post-high school continuing education scholarship
- For MCC and Baker College of Muskegon
- For ALL students with a 3.5 GPA
  who live in & graduate from a qualifying
  high school located within MAISD boundaries

Baker College

Muskegon Community College

Two Years of Free College

Our Promise. Your Future.

LIVE within the boundaries of the Muskegon Area Intermediate School District (MAISD).

APPLY for federal student aid using the Free Application for Federal Student Aid (FAFSA) and complete the verification process as requested each year (www.fafsa.gov).

GRADUATE with a cumulative 3.5 GPA or higher from a high school located within the boundaries of the MAISD.

ENROLL at either Muskegon Community College or Baker College of Muskegon.

Eligible High Schools

Public School Districts

Fruitport Community Schools
Holton Public Schools
Mona Shores Public Schools
Montague Area Public Schools
Muskegon Public Schools
North Muskegon Public Schools
Oakridge Public Schools
Orchard View Schools
Ravenna Public Schools
Reeths-Puffer Schools
Whitehall District Schools

Charter School Districts

Muskegon Heights Public School Academy System
Muskegon Covenant Academy

Non-Public Schools

Calvary Christian Schools
Muskegon Catholic Central
Western Michigan Christian

Educational Paths: Local Hot Jobs

- **Bachelor's Degree Track**

  1st and 2nd year: General Studies

- **Associate's Degree**

  Computer Programming, Graphic Design, Machining Technology, Nursing, Welding Technology, Culinary Arts

- **Certificate**

  Electronics Technology, Medical Records, Web Design, CAD Drafting & Design, Diesel Service Technology, and CNC Operator

Promise Zones established

- In 2009 state law approved **10 Promise Zones**
  (Muskegon Area, Baldwin, Battle Creek, Benton Harbor, Detroit, Hazel Park, Jackson, Pontiac, Lansing, Saginaw)
- Why? To expand educational opportunities by providing **scholarships** to students, build a skill-based workforce, and transform communities
- Muskegon County was the FIRST and ONLY **regional** Promise Zone

How Does the Muskegon Area Promise Work?

- Governed by a **Promise Zone Authority Board**
- The Promise Zone legislation defines that for the first two years, scholarships must be funded with **private** contributions
- Thereafter, a Promise Zone can capture **HALF of the revenue growth** from the regional state education tax leading to a self-funding model

Making the Promise self-funding

By law, private funds were needed to make The Promise self-funding

(Using a two-phased approach – Holton, Muskegon, & Muskegon Heights)

Financial Overview

	Year 1	*Year 2*	*Year 3*	*Year 4*	*Year 5*	*Year 6*	*Year 7*	*Year 8*	*Year 9*	*Year 10*
# of Scholarships	**13**	**23**	**177**	**262**	**282**	**298**	**320**	**337**	**358**	**375**
TOTAL Cost	41,380	65,430	661,954	1,030,906	1,152,955	1,229,542	1,418,264	1,556,192	1,721,393	1,878,274
TAX Capture	-	-	495,683	638,132	956,473	1,282,773	1,617,230	2,028,612	2,452,336	2,888,772
Net Private $ Needed	41,380	65,430	166,271	392,774	196,482	(13,231)	(198,966)	(472,420)	(730,943)	(1,010,498)

3 districts

12 districts → $862K

Almost 2,500 Scholarships Granted During 10-Year Period

October 2015:
Gold Level Founding Funders

HINES CORPORATION

(Larry Hines)

ADAC AUTOMOTIVE

(Jim Teets)

NICHOLS

(Mike Olthoff)

ALCOA FOUNDATION

(Amy Heisser)

Thank You Funders!

Gold Level Funders
$100,000+

Hines Corporation

ADAC Automotive

Nichols

Alcoa Foundation

Dan & Sheryl Kuznar Family

Quality Tool & Stamping

Verplank Trucking Company

Community Foundation for Muskegon County

Silver Level Funders
$50K-$100K

Supreme Machined Products

Donahue Family

Bronze Level Funders
$25K-$50K

Parkland Properties of Michigan

Webb Chemical Service Corp.

Additional Funders
$25K or Less

MasterTag Inc.
Newkirk Electric Associates Inc.
Tyler Sales
Steve & Deb Olsen
Individual Investors

Over $1,000,000!

Success of the Promise

- Enhance our school culture and programs to increase the number of **students** earning Promise scholarships
- Increase educated, skilled, **ready-to-work**, **local** talent
- **Grow** existing business & attract **new** business
- Strengthen **Muskegon County's** brand

WATCH MUSKEGON

K-12 Outcomes from other Promise Programs:

- Increased K-12 **enrollment**
- Greater opportunity of keeping students in the district
- Significant improvement in student behavior
- Improved attendance and **GPA**
- Grades 3-8 success gains on state standardized tests in Math and ELA as expectations are set
- Benefits persist over multiple years
- System-wide impact and **culture change**

Muskegon Area Promise Work Plan:

- Communication and Marketing
- College Campus Advisor/Advocate Identified
- Review of Performance Data - Fall Semester
- 2016 Eligibility Correspondence and Award Ceremonies

2016	January	February	March	April	May	June	July	August	September	October	November	December
2016 Cohort	2nd Semster - classes begin FERPA releases signed Identify on campus student contact Winter tuition payments due	1st review of performance data (fall aggregate)	Mid-term check in (grades, attendance, etc.)		2nd year acceptance correspondence	Winter report due to treasury Certificate of Incumbancy?	Annual report	Fall tuition payments due				Fall report due to treasury
2016 Cohort	Presentation to Muskegon county counselors FAFSA Completion Put together data dashboard	Communication and Marketing plan FAFSA Completion	Communication and Marketing	Communication and Marketing	1st year eligibility correspondence and award ceremonies College Decision Day	1st year acceptance and correspondence New student orientation Check in with Treasury on expectations for tax capture	New student orientation Summer melt interventions	Fall tuition payments due New student orientation Summer melt interventions Fall district PD	1st semester classes begin KH2G Road Show Fall district PD Expected 1st tax capture payment	KH2G Road Show FAFSA Completion	FAFSA Completion	Fall report due to treasury FAFSA Completion
2017 Cohort (all districts)	Presentation to Muskegon county counselors	Communication and Marketing	Communication and Marketing	Communication and Marketing Investigate potential changes to scholarships (specialty scholarships for CTC, etc.)					Deadline for potential changes to 2017 scholarships (specialty scholarships for CTC, etc.)			
2017	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**	**October**	**November**	**December**
2016 Cohort	Winter tuition payments due					Winter report due to treasury	Annual report	Fall tuition payments due				Fall report due to treasury
2017 Cohort					1st year eligibility correspondence and award ceremonies College Decision Day	1st year acceptance and correspondence New student orientation	New student orientation Summer melt interventions	New student orientation Summer melt interventions Fall district PD	Fall district PD			

Cultural Change in Muskegon County

Our Challenge to You – Be Part of the Cultural Change:

- Understand the Basics of the Promise
- Tell Others About the Promise
- Support the Belief that Every Student Can Succeed

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, February 23, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by Matt Kaley, of Love In the Name of Christ. The Pledge of Allegiance was led by Commissioner Engle and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Charles Nash, Kenneth Mahoney, Terry J. Sabo, Rillastine R. Wilkins

Excused: Robert Scolnik

Also Present: Mark Eisenbarth, County Administrator;
Nancy A. Waters, County Clerk;
Jeanne Pezet, Administrative Secretary
Douglas Hughes, Corporate Counsel

2016-63 **APPROVAL OF THE AGENDA**

Moved by Vice Chair Cross, seconded by Commissioner Mahoney, to approve the agenda.

Voice vote **Motion Carried**

2016-64 **APPROVE THE REGULAR MEETING MINUTES OF FEBRUARY 9, 2016**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the Regular meeting minutes of February 9, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMUNICATION

2016-65 **PLACE COMMUNICATION ITEMS ON FILE**

Moved by Commissioner Engle, seconded by Commissioner Lohman, to place the following Communication items on file:

A. Alger County Board of Commissioners Resolution: No. 2016-04 - Support Preventing Furtherance of US Environmental Protection Agency and the Army Corps of Engineers Proposed Rule Expanding Definition of "Waters of the United States"
B. Alger County Board of Commissioners Resolution: No. 2016-05 - Urging State Lawmakers and Top Officials to Stop Exempting Themselves from Laws They Enact
C. Alger County Board of Commissioners Resolution: No. 2016-06 - Opposition of HB 5016

Voice vote **Motion Carried**

COMMITTEE/BOARD REPORTS

2016-66 **DEVELOP A CHANGE ORDER TO THE CURRENT PREIN & NEWHOF CONTRACT FOR DESIGN SERVICES, PERMITTING AND CONSTRUCTION OVERSIGHT FOR NECESSARY MODIFICATIONS TO THE WEST SEAWALL/RIPRAP AREA OF THE POINT AT HERITAGE LANDING FOR VESSEL DOCKING, IMPROVING THE SAFETY OF SHIP PASSENGER AND CREW INGRESS AND EGRESS**

CD/SP16/02-01
The Community Development/Strategic Planning Committee recommends, moved by Vice Chair Cross, seconded by Commissioner Lohman, to develop a change order to the current Prein & Newhof contract for design services, permitting and construction oversight for necessary modifications to the west seawall/riprap area of The Point at Heritage Landing for vessel docking, improving the safety of ship passenger and crew ingress and egress.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Robert Scolnik **Motion Carried**

2016-67 **AUTHORIZE THE PURCHASING DEPARTMENT TO PREPARE A BID SOLICITATION FOR THE CONSTRUCTION OF A NEW, PERMANENT AT-GRADE AND HANDICAPPED ACCESSIBLE TICKET BOOTH AT HERITAGE LANDING, WITH FUNDING PROVIDED BY THE CAPITAL IMPROVEMENT BOND AUTHORIZED BY THE COUNTY BOARD IN 2014**

CD/SP16/02-02

The Community Development/Strategic Planning Committee recommends, moved by Vice Chair Cross, seconded by Commissioner Lohman, to authorize the Purchasing Department to prepare a bid solicitation for the construction of a new, permanent at-grade and handicapped accessible ticket booth at Heritage Landing, with funding provided by the Capital Improvement Bond authorized by the County Board in 2014.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Robert Scolnik **Motion Carried**

2016-68 **AUTHORIZE A RESOLUTION IN SUPPORT OF THE MUSKEGON MUSTANGS SEMI-PRO FOOTBALL TEAM'S NATIONAL CHAMPIONSHIP WIN**

CD/SP16/02-03

The Community Development/Strategic Planning Committee recommends, moved by Vice Chair Cross, seconded by Commissioner Lohman, to authorize a Resolution in Support of the Muskegon Mustangs Semi-Pro Football Team's National Championship win.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Robert Scolnik **Motion Carried**

2016-69 **APPROVE THE MUSKEGON AREA TRANSIT SYSTEM'S FY2017 APPLICATION FOR $1,474,445 IN STATE OPERATING AND CAPITAL ASSISTANCE, TO AUTHORIZE THE RESOLUTION OF INTENT TO APPLY FOR FINANCIAL ASSISTANCE, TO NAME THE COUNTY ADMINISTRATOR AS THE TRANSPORTATION COORDINATOR, AND TO PUBLISH THE PUBLIC NOTICE**

TR16/02-01

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Lohman, to approve the Muskegon Area Transit System's FY2017 application for $1,474,445 in state operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the County Administrator as the Transportation Coordinator, and to publish the public notice.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Robert Scolnik **Motion Carried**

2016-70 **APPROVE THE LEASE FOR REAL PROPERTY FOR THE U.S. COAST GUARD HANGAR FACILITY LOCATED AT THE AIRPORT, AND FURTHER AUTHORIZE THE CHAIRMAN TO SIGN SAID LEASE AND THE CLERK TO SIGN THE MUNICIPAL CERTIFICATE**

TR16/02-02

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Lohman, to approve the Lease for Real Property for the U.S. Coast Guard hangar facility located at the Airport, and further authorize the Chairman to sign said lease and the Clerk to sign the Municipal Certificate.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Robert Scolnik **Motion Carried**

2016-71 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $8,273,203.09 COVERING THE PERIOD OF JANUARY 22, 2016 THROUGH FEBRUARY 4, 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/02-22

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve payment of the accounts payable of $8,273,203.09 covering the period of January 22, 2016 through February 4, 2016, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Robert Scolnik **Motion Carried**

2016-72 **AUTHORIZE THE COUNTY OF MUSKEGON TO WAIVE ALL INTEREST ACCRUED ON THE $45,000 LOAN REFERENCED IN MOTION 2014-224 FOR THE VETERANS MEMORIAL PARK AND ALLOW THE COUNTY OF MUSKEGON DEPARTMENT OF VETERANS AFFAIRS TO PAY $22,500 TOWARD THE LOAN BY CHARGING THIS AMOUNT TO THE VETERANS AFFAIRS DEPARTMENT - VETERANS MEMORIAL PARK EXPENSE ACCOUNT (2930-8939-967.812); LEAVING A BALANCE DUE OF ON THE LOAN OF $22,500 (WITH ZERO INTEREST)**

WM16/02-23

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the County of Muskegon to waive all interest accrued on the $45,000 loan referenced in motion 2014-224 for the Veterans Memorial Park and allow the County of Muskegon Department of Veterans Affairs to pay $22,500 toward the loan by charging this amount to the Veterans Affairs Department - Veterans Memorial Park expense account (2930-8939-967.812); leaving a balance due of on the loan of $22,500 (with zero interest)

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Robert Scolnik **Motion Carried**

2016-73 **SUSPEND THE RULES FOR A PRESENTATION**

Moved by Vice Chair Cross, seconded by Commissioner Mahoney, to suspend the rules for a presentation.

Voice vote **Motion Carried**

Lupe Alviar – Veteran's Advisory Council Member, thanked Commissioners and requested Dave Eling – Director or Muskegon County Department of Veterans Affairs and Leo Smith, Jr. – Veteran's Advisory Council Member, to join him in presenting a check from the County of Muskegon Veterans Affairs to the Board of Commissioners in the amount of $22,500 to pay back half of the $45,000 loan from 2014 for Veterans Memorial Park. They also presented the Board with a framed picture showing the renovations to Veterans Memorial Park.

2016-74 **APPROVE APPLICATION TO ARTPLACE AMERICA FOR $500,000 TOWARDS BEAUTIFICATION OF THE SHERMAN CORRIDOR**

WM16/02-24
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve application to ArtPlace America for $500,000 towards beautification of the Sherman Corridor.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Robert Scolnik **Motion Carried**

2016-75 **APPROVE APPLICATION TO THE COMMUNITY FOUNDATION FOR MUSKEGON COUNTY HEALTH ENDOWMENT FUND FOR $40,000 TO HELP ESTABLISH A COUNTY WIDE FOOD ADVISORY COUNCIL**

WM16/02-25
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve application to the Community Foundation for Muskegon County Health Endowment Fund for $40,000 to help establish a county wide food advisory council.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Robert Scolnik **Motion Carried**

2016-76 **PROVIDE GEOGRAPHIC INFORMATION SYSTEM (GIS) BASIC LEVEL OF SERVICE TO FRUITPORT AND CASNOVIA TOWNSHIPS AND TO AUTHORIZE THE BOARD CHAIR TO EXECUTE THE INTER-GOVERNMENTAL AGREEMENTS AS PREPARED BY AND TO BE CARRIED OUT BY THE INFORMATION SYSTEMS DEPARTMENT; WHICH BRINGS IN $9,235.10 IN REVENUE TO THE INFORMATION TECHNOLOGY INTERNAL SERVICE FUND (6680)**

WM16/02-26

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to provide Geographic Information System (GIS) basic level of service to Fruitport and Casnovia Townships and to authorize the Board Chair to execute the Inter-Governmental agreements as prepared by and to be carried out by the Information Systems Department; which brings in $9,235.10 in revenue to the Information Technology Internal Service Fund (6680).

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Robert Scolnik **Motion Carried**

2016-77 **AUTHORIZE STAFF TO SOLICIT BIDS FOR THE PROJECT CONSISTING OF ROOF REPLACEMENT AND REPAIR/REPLACEMENT OF FASCIA, SOFFIT AND GUTTERS FOR THE DEPOT BUILDING, 610 W. WESTERN AVENUE WITH COSTS TO BE PAID USING PROCEEDS FROM THE CAPITAL IMPROVEMENT BONDS ISSUED IN FY 2015**

WM16/02-30

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize staff to solicit bids for the project consisting of roof replacement and repair/replacement of fascia, soffit and gutters for the Depot building, 610 W. Western Avenue with costs to be paid using proceeds from the Capital Improvement Bonds issued in FY 2015.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Robert Scolnik **Motion Carried**

2016-78 **AUTHORIZE STAFF TO DEVELOP A FINANCIAL POLICY WHEREBY ALL FUTURE LOANS, WHETHER INTERNAL OR EXTERNAL, WILL BE CHARGED STANDARD INTEREST FEES**

WM16/02-31
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize staff to develop a financial policy whereby all future loans, whether internal or external, will be charged standard interest fees.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Robert Scolnik **Motion Carried**

THE FOLLOWING MOTIONS WERE TABLED AT COMMITTEE UNTIL MARCH 3RD, 2016 WAYS & MEANS COMMITTEE

WM16/02-27
To authorize the IT Department to purchase laptops based on written quotes at a cost not to exceed $40,000 and to amend the budget accordingly.

WM16/02-28
To authorize the IT Department to purchase the PureStorage upgrade from Netech for a cost of $246,202 and amend the budget accordingly.

WM16/02-29
To authorize the IT Department to purchase up to 650 licenses of Unidesk software at a cost not to exceed $75,000 and to amend the budget accordingly.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2016-79 **APPOINT WILLIAM STAUTER, TO THE DISTRICT #4 SLOT OF THE FRIENDS OF THE COUNTY PARKS (TERM EXPIRATION 12/31/17)**

The Chairman recommends, moved by Vice Chair Cross, seconded by Commissioner Mahoney, to appoint William Stauter, to the District #4 Slot of the Friends of the County Parks (term expiration 12/31/17).

Voice vote **Motion Carried**

2016-80 **APPOINT KATHY EVANS TO THE ENVIRONMENTAL SLOT OF THE SOLID WASTE PLANNING COMMITTEE (TERM EXPIRATION 12/31/17)**

The Chairman recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to appoint Kathy Evans to the Environmental Slot of the Solid Waste Planning Committee (term expiration 12/31/17).

Voice vote **Motion Carried**

2016-81 **REPLACE COMMISSIONER MARVE ENGLE WITH COMMISSIONER JEFF LOHMAN ON THE SOLID WASTE PLANNING COMMITTEE (TERM THROUGH 12/31/16)**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Nash, to replace Commissioner Marve Engle with Commissioner Jeff Lohman on the Solid Waste Planning Committee (term through 12/31/16)

Voice vote **Motion Carried**

2016-82 **REPLACE COMMISSIONER MARVE ENGLE WITH COMMISSIONER JEFF LOHMAN ON THE MSU DISTRICT EXTENSION COUNCIL (TERM THROUGH 12/31/16)**

The Chairman recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to replace Commissioner Marve Engle with Commissioner Jeff Lohman on the MSU District Extension Council (term through 12/31/16)

Voice vote **Motion Carried**

ADMINISTRATOR'S REPORT

Administrator Eisenbarth reminded everyone about the upcoming Board Work Sessions:

- Tuesday, February 23rd (following Full Board) ACSET Update (Area Community Service Employment & Training) Update
- Thursday, March 3rd (following Ways & Means) Reactivation of County's Economic Development Corporation

Administrator Eisenbarth noted that he and his son will be making a humanitarian trip to Honduras so he will be out of the office all next week.

OLD BUSINESS

Commissioner Mahoney noted the Michigan Township Association will be meeting at Fruitport Charter Township next Monday at 7 p.m.

Commissioner Lohman reported that he met with Mr. Klemm of MAISD regarding Commissioners in the Classrooms for Elementary, Middle School and High School. Commissioner Lohman will keep Commissioners up to date as things move forward.

Commissioner Nash noted there will be a meeting for the Quality of Life Millage on Tuesday, March 1st at 7 p.m. A second meeting is scheduled for March 3rd at Egelston Township, also at 7 p.m.

NEW BUSINESS

2016-83 **PREPARE A RESOLUTION TO URGE LANSING TO RELEASE THE $55 MILLION TO REPLACE THE PIPES AND REPAIR THE ISSUES IN FLINT IMMEDIATELY**

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to prepare a resolution to urge Lansing to release the $55 million to replace the pipes and repair the issues in Flint immediately.

Discussion ensued. Commissioner Engle noted more needs to be done to determine how this happened and how to prevent it from happening in other areas. Chairman Sabo agreed it is a wakeup call for all of us.

Voice vote **Motion Carried**

PUBLIC COMMENT

Eric Stevens, Circuit Court Administrator, recognized Family Court staff member Corey Agard for initiating and implementing the "Operation Heading Home" program. This program partners with Pound Buddies and trains juvenile delinquents to work with and train dogs. Although the program began with leash and obedience training, there is potential for the program to grow to train service dogs. The program has been beneficial to both the juveniles and dogs that have participated.

Connie Maxim-Sparrow presented accolades to the Board for their resolution to assist Flint and appreciated the discussion on how it may impact the County. She noted, as a resident of Roosevelt Park, they recently had to replace all the plumbing in their home at a substantial cost to replace the galvanized pipes and fixtures.

Corporate Counsel, Doug Hughes, introduced Zeneta Adams, a new member of the Williams/Hughes PLLC. Ms. Adams came as a disabled American Veteran raising two sets of twins and a teenager and is a great asset to the law firm.

Charles Nash addressed the Board as a citizen to announce that, although he had run for State Representative in the past, his place is in Muskegon County with a lot of unfinished business so he has filed to run for another term as County Commissioner. Mr. Nash further noted he is supporting and endorsing Chairman Sabo for State Representative and will welcome the connection in Lansing.

Chairman Sabo thanked Commissioner Nash for his support. Chairman Sabo also reported that he attended Veterans Court and it was a Court Session like never seen before with positive results. He encouraged others to attend the next session on March 7th at 1:30 p.m.

Chairman Sabo recognized audience members Sheriff Roesler and Deb Ackerman – Egelston Township Treasurer.

Chairman Sabo invited everyone to stand for a moment to reflect on the events in Kalamazoo.

Chairman Sabo declared the meeting adjourned at 4:38 p.m. and invited everyone to stay for the Board Work Session to begin at 4:40 p.m. Re: Area Community Service Employment & Training Update (ACSET).

_____
Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on March 10, 2016

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, March 10, 2016
4:00 p.m.

Vice Chair Cross, Presiding

The Full Board of Commissioners was called to order by Vice Chair Cross.

The invocation was given by Pastor Casey Arnouts of Grace Assembly of God Church, 2956 Pontaluna Road, Fruitport, MI 49415. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Charles Nash, Kenneth Mahoney, Robert Scolnik

Excused: Rillastine R. Wilkins, Terry J. Sabo

Also Present: Mark Eisenbarth, County Administrator;
Nancy A. Waters, County Clerk;
Jeanne Pezet, Administrative Secretary
Douglas Hughes, Corporate Counsel

2016-84 **APPROVAL OF THE AGENDA**

Moved by Commissioner Nash, seconded by Commissioner Engle, to approve the agenda.

Voice vote **Motion Carried**

2016-85 **APPROVE THE REGULAR MEETING MINUTES OF FEBRUARY 23, 2016**

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the Regular meeting minutes of February 23, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

PRESENTATION: RECOGNITION OF MUSKEGON MUSTANGS NATIONAL CHAMPIONSHIP WIN

Commissioner Lohman presented a resolution of congratulations to Head Coach Brad Haney and the team honoring the Muskegon Mustangs for their win in the National Championship. (Learn more about the Muskegon Mustangs at: http://www.muskmustangs.com/roster.html) See attached resolution.

COMMUNICATION

A. Antrim County Board of Commissioners Resolution: No. 09-2016 - Urges State Lawmakers and Top Officials to Stop Exempting Themselves from Laws that they Enact for Governance of State of Michigan
B. Antrim County Board of Commissioners Resolution: No. 10-2016 - Support of SB 703
C. Bay County Board of Commissioners Resolution: No. 2016-59 - Opposition to Section 298 of the Executive Budget Recommendation for 2017
D. Huron County Board of Commissioners Resolution: No. 2016-31C - Opposition to Section 298 of the Executive Budget Recommendation for 2017
E. Lake County Board of Commissioners Resolution: No. 1342 - Opposition to House Bill 5232 of 2016 and Senate Bill 0720 of 2016

2016-86 **PREPARE A RESOLUTION OPPOSING SECTION 298 OF THE EXECUTIVE BUDGET RECOMMENDATION FOR 2017**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to prepare a resolution opposing Section 298 of the Executive Budget Recommendation for 2017. This Section would take money away from the Community Mental Health and transfer it to private entities.

Voice vote **Motion Carried**

COMMITTEE/BOARD REPORTS

2016-87 **APPROVE AND SUPPORT THE UTILIZATION OF A THERAPY DOG BY THE PUBLIC DEFENDER'S OFFICE, SPECIFICALLY THE FAMILY DIVISION, TO BENEFIT CHILDREN REPRESENTED BY THE OFFICE**

CPS16/03-04

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to approve and support the utilization of a therapy dog by the Public Defender's Office, specifically the Family Division, to benefit children represented by the office.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo **Motion Carried**

2016-88 **AUTHORIZE THE SHERIFF'S OFFICE TO APPLY FOR THE 2016 CALENDAR YEAR MARINE SAFETY GRANT IN THE AMOUNT OF $155,363.00 FOR PERSONNEL AND OPERATING COSTS WITH A 25% LOCAL MATCH REQUIREMENT**

CPS16/03-05

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to authorize the Sheriff's Office to apply for the 2016 calendar year Marine Safety grant in the amount of $155,363.00 for personnel and operating costs with a 25% local match requirement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo **Motion Carried**

2016-89 **ALLOW THE SHERIFF'S OFFICE TO PRICE, ACCEPT OFFERS AND PURCHASE FROM SUPPLIERS, FORTY-FOUR (44) CORRECTIONAL ARMOR VESTS AT AN ANTICIPATED AMOUNT NOT TO EXCEED $28,000.00**

CPS16/03-06

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to allow the Sheriff's Office to price, accept offers and purchase from suppliers, forty-four (44) Correctional Armor Vests at an anticipated amount not to exceed $28,000.00.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo **Motion Carried**

2016-90 **AUTHORIZE BROOKHAVEN TO CONDUCT THE COMPETITIVE BID PROCESS FOR PHARMACY SERVICES**

HS16/03-02

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Lohman, to authorize Brookhaven to conduct the competitive bid process for Pharmacy services.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo **Motion Carried**

2016-91 **AUTHORIZE PUBLIC HEALTH TO AMEND ITS FY16 BUDGETED REVENUE FROM LAKESHORE REGIONAL PARTNERS TO $414,917 AND FURTHER AUTHORIZE THE BOARD CHAIR AND PUBLIC HEALTH DIRECTOR TO SIGN THE CONTRACT**

HS16/03-03

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Lohman, to authorize Public Health to amend its FY16 budgeted revenue from Lakeshore Regional Partners to $414,917 and further authorize the Board Chair and Public Health Director to sign the contract.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo **Motion Carried**

2016-92 **AUTHORIZE PUBLIC HEALTH TO PARTICIPATE IN THE WIC PROJECT FRESH PROGRAM AS THE STATE AUTHORIZED WIC MARKET MASTER, TO ENTER INTO INDIVIDUAL AGREEMENTS WITH EACH OF THE APPROXIMATELY 25 LOCAL FARMERS AND TO REIMBURSE THE PARTICIPATING FARMERS FOR PROJECT FRESH COUPONS REDEEMED FOR FRESH FRUITS AND VEGETABLES SOLD TO ELIGIBLE WIC PROGRAM PARTICIPANTS; FURTHER AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE AGREEMENTS BETWEEN WIC MARKET MASTER AND FARMER AND WIC MARKET MASTER MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES, WITH NO CHANGE IN THE GENERAL FUND APPROPRIATION**

HS16/03-04

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Lohman, to authorize Public Health to participate in the WIC Project FRESH Program as the state authorized WIC Market Master, to enter into individual agreements with each of the approximately 25 local farmers and to reimburse the participating farmers for Project FRESH coupons redeemed for fresh fruits and vegetables sold to eligible WIC program participants; further authorize the Public Health Director to sign the Agreements between WIC Market Master and Farmer and WIC Market Master Michigan Department of Health and Human Services, with no change in the general fund appropriation.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo **Motion Carried**

2016-93 **AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE AMENDED AGREEMENT WITH MDEQ TO INCREASE FUNDING FOR GREAT LAKES BEACH MONITORING TO $62,976.07, WITH NO EFFECT TO COUNTY GENERAL FUND**

HS16/03-05

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Lohman, to authorize the Public Health Director to sign the amended agreement with MDEQ to increase funding for Great Lakes Beach Monitoring to $62,976.07, with no effect to County general fund.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo **Motion Carried**

2016-94 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $9,634,532.98 COVERING THE PERIOD OF FEBRUARY 5, 2016 THROUGH FEBRUARY 18, 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/03-32

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve payment of the accounts payable of $9,634,532.98 covering the period of February 5, 2016 through February 18, 2016, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo **Motion Carried**

2016-95 **AUTHORIZE STAFF TO ISSUE REQUESTS FOR PROPOSALS FOR COMMERCIAL REAL ESTATE BROKER SERVICES FOR THE COUNTY OF MUSKEGON/ADMINISTRATION**

WM16/03-33

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize staff to issue requests for proposals for Commercial Real Estate Broker Services for the County of Muskegon/Administration.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo **Motion Carried**

2016-96 **APPROVE A LEASE AGREEMENT FOR THE PERIOD APRIL 1, 2016 THROUGH MARCH 31, 2019, BETWEEN THE COUNTY AND CHERRY HEALTH, AUTHORIZE THE BOARD CHAIR TO EXECUTE THE LEASE AGREEMENT AND AMEND THE BUDGET ACCORDINGLY**

WM16/03-34

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve a lease agreement for the period April 1, 2016 through March 31, 2019, between the County and Cherry Health, authorize the Board Chair to execute the lease agreement and amend the budget accordingly.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo **Motion Carried**

2016-97 **AWARD THE BID FOR SHREDDING SERVICE TO ALL SHRED SERVICES AT THE RATE OF $0.15 PER POUND FOR A ONE YEAR CONTRACT WITH OPTION TO RENEW FOR TWO ADDITIONAL ONE YEAR TERMS**

WM16/03-35

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to award the bid for shredding service to All Shred Services at the rate of $0.15 per pound for a one year contract with option to renew for two additional one year terms.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo **Motion Carried**

2016-98 **AUTHORIZE BRIAN B. HARRIS, MUSKEGON COUNTY SHERIFF DEPUTY, TO PURCHASE TWO (2) MONTHS OF MERS GENERIC SERVICE CREDIT AT A COST OF $2,719.00 AS PROVIDED BY THE MERS PLAN DOCUMENT AND IN KEEPING WITH THE COUNTY POLICY REGARDING PURCHASE OF GENERIC SERVICE CREDIT WITH 100 PERCENT OF THE TOTAL ACTUARIAL COST BEING PAID BY THE EMPLOYEE**

WM16/03-36

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize Brian B. Harris, Muskegon County Sheriff Deputy, to purchase two (2) months of MERS generic service credit at a cost of $2,719.00 as provided by the MERS Plan Document and in keeping with the County policy regarding purchase of generic service credit with 100 percent of the total actuarial cost being paid by the employee.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo **Motion Carried**

2016-99 **PROVIDE GEOGRAPHIC INFORMATION SYSTEM (GIS) BASIC LEVEL OF SERVICE TO THE CITY OF NORTH MUSKEGON AND THE VILLAGE OF FRUITPORT AND TO AUTHORIZE THE BOARD CHAIR TO EXECUTE THE INTER-GOVERNMENTAL AGREEMENTS AS PREPARED BY AND TO BE CARRIED OUT BY THE INFORMATION SYSTEMS DEPARTMENT; WHICH WILL GENERATE REVENUES OF $2,254.90 ANNUALLY**

WM16/03-37

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to provide Geographic Information System (GIS) basic level of service to the City of North Muskegon and the Village of Fruitport and to authorize the Board Chair to execute the Inter-Governmental Agreements as prepared by and to be carried out by the Information Systems department; which will generate revenues of $2,254.90 annually.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo **Motion Carried**

2016-100 **AUTHORIZE THE COUNTY TREASURER TO FINALIZE AND SIGN THE SUBRECIPIENT AGREEMENT, PROJECT #752317 PROVIDED BY THE COMMISSION FOR TECHNICAL ASSISTANCE REIMBURSEMENT NOT TO EXCEED $14,500.00**

WM16/03-38

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the County Treasurer to finalize and sign the Subrecipient Agreement, Project #752317 provided by the Commission for technical assistance reimbursement not to exceed $14,500.00.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo **Motion Carried**

2016-101 **AUTHORIZE TO REQUEST FOR QUOTES/BIDS LAPTOP COMPUTERS AND AUTHORIZE TO PURCHASE 20 LAPTOP COMPUTERS AND TO AUTHORIZE THE PURCHASE OF 20 ADDITIONAL LAPTOP COMPUTERS FROM THIS QUOTE IF IT IS FOUND THAT THE LAPTOPS INCREASE THE PERFORMANCE OF THE ECM SOFTWARE; AND TO AMEND THE BUDGET ACCORDINGLY**

WM16/03-39

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize to request for quotes/bids laptop computers and authorize to purchase 20 laptop computers and to authorize the purchase of 20 additional laptop computers from this quote if it is found that the laptops increase the performance of the ECM software; and to amend the budget accordingly.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo **Motion Carried**

2016-102 **AUTHORIZE THE IT DEPARTMENT TO PURCHASE THE PURESTORAGE UPGRADE FROM NETECH FOR A COST OF $246,202 AND AMEND THE BUDGET ACCORDINGLY**

WM16/03-40

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the IT department to purchase the PureStorage upgrade from Netech for a cost of $246,202 and amend the budget accordingly.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo **Motion Carried**

2016-103 **AUTHORIZE THE IT DEPARTMENT TO PURCHASE UP TO 650 LICENSES OF UNIDESK SOFTWARE AT A COST NOT TO EXCEED $75,000.00 AND TO AMEND THE BUDGET ACCORDINGLY**

WM16/03-41

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the IT department to purchase up to 650 licenses of Unidesk software at a cost not to exceed $75,000.00 and to amend the budget accordingly.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik

No: None

Excused: Rillastine R. Wilkins, Terry J. Sabo **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2016-104 **REAPPOINT BONNIE GONZALEZ AND LORI WELLS AND APPOINT CAMELLA EALOM TO THE HEALTHWEST BOARD (TERM EXPIRATION 03/31/19)**

The Vice Chairman recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to reappoint Bonnie Gonzalez and Lori Wells and appoint Camella Ealom to the HealthWest Board (term expiration 03/31/19)

Voice vote **Motion Carried**

2016-105 **APPOINT ROBERT SHAW TO THE PLANNING SLOT OF THE SOLID WASTE PLANNING COMMITTEE (TERM EXPIRATION 12/31/17)**

The Vice Chairman recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to appoint Robert Shaw to the Planning Slot of the Solid Waste Planning Committee (term expiration 12/31/17)

Voice vote **Motion Carried**

Commissioner Nash reported on the LCC Committee. He indicated that there is a new auditor and that it has been a couple years and no final decision on how the money from that regional committee should be distributed. Commissioner Nash is requesting that the Muskegon County Board of Commissioners and the County Administrator be making final decisions because Commissioner Nash will no longer be serving as liaison member to the LCC.

2016-106 **SUPPORT THE RECOMMENDATION FROM COMMISSIONER NASH THAT ANY DECISION REGARDING THE LCC COMMITTEE WILL COME FROM THE COUNTY BOARD OF COMMISSIONERS AND/OR THE COUNTY ADMINISTRATOR**

Moved by Commissioner Mahoney, seconded by Commissioner Engle, to support the recommendation from Commissioner Nash that any decision regarding the LCC Committee will come from the County Board of Commissioners and/or the County Administrator.

Voice vote **Motion Carried**

ADMINISTRATOR'S REPORT

Administrator Eisenbarth reminded everyone about the upcoming Board Work Session (which is open to the public) will be held:

- Tuesday, March 22nd (following Full Board)
  Juvenile Transition Center Structure

Administrator Eisenbarth noted the Budget Kick-Off will be:

- Thursday, March 24th - 10 AM - 2 PM - MAREC

Administrator Eisenbarth reminded everyone that the St. Patrick's Day Parade is scheduled for this weekend and will line up between 4th and 5th Street and begins at 11 a.m..

Administrator Eisenbarth noted that the second meeting of the Quality of Life discussion will be held tonight at the Norton Shores Public Library.

OLD BUSINESS

Commissioner Hughes noted the Tanglewood Open House is tonight and began at 4 p.m.

NEW BUSINESS

2016-107 **SUPPORT LETTERS TO SENATE AND HOUSE MEMBERS URGING LEADERSHIP TO WORK TOGETHER TO SECURE FULL FUNDING FOR THE PAYMENTS IN LIEU OF TAXES (PILT) PROGRAM IN FY2017**

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to send letters of support to our U.S. Senate and House Members urging their leadership to work together to secure full funding for the Payments in Lieu of Taxes (PILT) program in FY2017.

Voice vote **Motion Carried**

PUBLIC COMMENT

There was no public comment.

Meeting adjourned at 4:17 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on March 22, 2016

County of Muskegon

TRIBUTE

IN RECOGNITION OF

Muskegon Mustangs
National Championship Win

WHEREAS, the Muskegon Mustangs Minor League Semi Professional Football team has been in existence since 2013, and

WHEREAS, the Muskegon Mustangs is a non-profit organization with players ranging from 18 to 50 years of age; and

WHEREAS, the Muskegon Mustangs consider themselves, one big family with the majority of its players coming right from Muskegon County; they are a “Bond of Brothers” trying to do positive things in Muskegon County while bringing some excitement to their hometown during the summer months; and

WHEREAS, the Muskegon Mustangs are members of the Great Lakes Football League which is a Michigan based league with teams from Traverse City to Saugatuck to Detroit to Flint and in between; and

WHEREAS, since 2013, the Muskegon Mustangs have played in 3 League Championships (winning 2) and 2 National Championships (winning 1); and

WHEREAS, the Muskegon Mustangs were led by coach Brad Haney to finish the 2015 regular season undefeated, with a record of 13-0; and;

WHEREAS, the Muskegon Mustangs, were named the Great Lakes Football League Champions after winning against the Detroit Ravens; and

WHEREAS, as quoted by Coach Haney, “this is what we play for; we play to win the championship in our league and now we’re going for a national championship; and

WHEREAS, the Muskegon Mustangs, ranked No. 1 in the league, went on to play in the USA Bowl in Daytona Beach, Florida; and

WHEREAS, the Muskegon Mustangs finished their undefeated season with yet another win earning them the National Championship title; and

THEREFORE BE IT RESOLVED, the Muskegon County Board of Commissioners hereby congratulates the Muskegon Mustangs team, Head Coach Brad Haney, Defensive Coordinator Robert Brown, Assistant Coach Bret Haney and Assistant Coach JeQuante Smith on their undefeated season and 2015 National Championship and wishes them continued success both on the field and off.

Muskegon County Board of Commissioners
Terry J. Sabo, Chair
Benjamin Cross, Vice-Chair
Marvin Engle
Jeff Lohman
Kenneth Mahoney
Susie Hughes
Charles Nash
Robert Scolnik
Rillastine Wilkins

February 23, 2016

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, March 22, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by Pastor Matt Sharpe of Evanston Avenue Baptist Church, 1188 Evanston Avenue, Muskegon. The Pledge of Allegiance was led by County Clerk Waters and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Charles Nash, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

Also Present: Mark Eisenbarth, County Administrator;
Nancy A. Waters, County Clerk;
Jeanne Pezet, Administrative Secretary
Douglas Hughes, Corporate Counsel

2016-108 **APPROVAL OF THE AGENDA WITH ADDITIONAL ITEMS: 11. C. APPOINTMENT TO THE FRIENDS OF COUNTY PARKS COMMITTEE; AND 11. D. SCHEDULE SPECIAL FULL BOARD MEETING**

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the agenda with additional items: 11. C. Appointment to the Friends of County Parks Committee; and 11. D. Schedule Special Full Board Meeting.

Voice vote **Motion Carried**

2016-109 **APPROVE THE REGULAR MEETING MINUTES OF MARCH 10, 2016**

Moved by Vice Chair Cross, seconded by Commissioner Wilkins, to approve the Regular meeting minutes of March 10, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Mike Flynn, local attorney, thanked the Board for their consideration of the Resolution honoring the 90th Birthday of Attorney, former County Prosecutor, and former County Corporate Council Harry Knudsen. (See attached Resolution).

Deb Ackerman, Egelston Township Treasurer, addressed the Board regarding Ways and Means item WM16/03-46, asking what department will take over passports now that the Equalization Department will no longer process passport applications.

Administrator Eisenbarth noted that the City of Muskegon's Clerk's office has been processing passports and will be adding staff to support the additional applicants being sent their way.

Commissioner Hughes noted the City of Muskegon does an excellent job and just purchased a new printer for their photos. Passport photos will be $15 at the City of Muskegon.

County Clerk Waters informed the Board that the Clerk's Office was required to give up the passport function. The State Department does not allow birth certificates and passports to be processed in the same office.

PRESENTATION: MUSKEGON COUNTY OFFICE OF THE DRAIN COMMISSION

Brenda Moore, Muskegon County Drain Commissioner, noted the Drain Commission Annual Report is due on April 17, 2016 and wanted to provide information in that report that is more than just numbers. Ms. Moore presented a Power-Point presentation. (See attached).

COMMUNICATION

The following informational items were provided to Commissioners:

A. County of Marquette Board of Commissioners Resolution: Urging State Transparency
B. County of Marquette Board of Commissioners Letter to Governor Rick Snyder Re: Michigan Tax Tribunal

COMMITTEE/BOARD REPORTS

2016-110 **SUPPORT INDIVIDUAL RESOLUTIONS TO THE 2016 CONTESTANTS OF THE BOYS & GIRLS CLUB OF THE MUSKEGON LAKESHORE YOUTH OF THE YEAR; MORGAN GRIFFIN, KYREN KIMBALL, JARED PITTMAN AND DEVON KITCHEN**

CD/SP16/03-04
The Community Development Strategic Planning Committee recommend, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to support individual resolutions to the 2016 contestants of the Boys & Girls Club of the Muskegon Lakeshore Youth of the Year; Morgan Griffin, Kyren Kimball, Jared Pittman and Devon Kitchen.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-211 **APPROVE THE CONTRACT AMENDMENT WITH GREYHOUND LINES, INC. EFFECTIVE FEBRUARY 1, 2016, AND TO AUTHORIZE THE CHAIRPERSON TO EXECUTE THE CONTRACT**

TR16/03-03

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the Contract Amendment with Greyhound Lines, Inc. effective February 1, 2016, and to authorize the Chairperson to execute the contract.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-112 **APPROVE OPERATION OF A 2016 TROLLEY ROUTE PROGRAM AS PROPOSED**

TR16/03-04

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve operation of a 2016 Trolley Route Program as proposed.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-113 **AWARD RFP16-2204 FOR AIRPORT OUTREACH AND MARKETING SERVICES TO REVEL**

TR16/03-05

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to award RFP16-2204 for Airport Outreach and Marketing Services to Revel.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-114 **APPROVE CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES WITH PREIN & NEWHOF FOR DESIGN AND BIDDING SERVICES FOR AIRFIELD CRACKSEALING AND REMARKING FOR A LUMP SUM FEE OF $10,000, WITH A FUTURE AMENDMENT FOR CONSTRUCTION SERVICES TO BE DETERMINED. CONCURRENCE OF REASONABLE FEES HAS BEEN PROVIDED BY MDOT AERONAUTICS**

TR16/03-06

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve Contract for Professional Engineering Services with Prein & Newhof for design and bidding services for Airfield Cracksealing and Remarking for a lump sum fee of $10,000, with a future amendment for construction services to be determined. Concurrence of reasonable fees has been provided by MDOT Aeronautics.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-115 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $3,420,863.29 COVERING THE PERIOD OF FEBRUARY 19, 2016 THROUGH MARCH 3 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/03-42

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to approve payment of the accounts payable of $3,420,863.29 covering the period of February 19, 2016 through March 3 2016, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-116 **TO APPROVE THE FOLLOWING BALLOT LANGUAGE AND TO SUBMIT IT TO THE COUNTY CLERK FOR PLACEMENT ON THE TUESDAY, AUGUST 2, 2016, BALLOT: "SHALL THE COUNTY OF MUSKEGON BE AUTHORIZED TO LEVY, FOR A PERIOD OF EIGHT YEARS (2016 THROUGH 2024, INCLUSIVE) A NEW ADDITIONAL MILLAGE IN THE AMOUNT OF 0.50 MILLS ($0.50 PER $1,000 OF TAXABLE VALUE) ON THE TAXABLE VALUE OF ALL PROPERTY IN THE COUNTY, FOR THE INTENDED PURPOSE OF PLANNING, COORDINATING AND PROVIDING SERVICES TO OLDER PERSONS IN MUSKEGON COUNTY, AS PROVIDED BY PUBLIC ACT 39 OF 1976 (ACTIVITIES OR SERVICES FOR OLDER PERSONS ACT)? IF APPROVED AND LEVIED IN ITS ENTIRETY ON DECEMBER 1, 2016, THIS MILLAGE WOULD RAISE AN ESTIMATED $2,115,870 IN THE FIRST YEAR."**

WM16/03-43

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to approve the following ballot language and to submit it to the County Clerk for placement on the Tuesday, August 2, 2016, ballot: "*Shall the County of Muskegon be authorized to levy, for a period of eight years (2016 through 2024, inclusive) a new additional millage in the amount of 0.50 mills ($0.50 per $1,000 of taxable value) on the taxable value of all property in the County, for the intended purpose of planning, coordinating and providing services to older persons in Muskegon County, as provided by Public Act 39 of 1976 (Activities or Services for Older Persons Act)? If approved and levied in its entirety on December 1, 2016, this millage would raise an estimated $2,115,870 in the first year."*

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-117 **REACTIVATE THE MUSKEGON COUNTY ECONOMIC DEVELOPMENT CORPORATION AND APPOINT BOARD MEMBERS TO THE MUSKEGON COUNTY ECONOMIC DEVELOPMENT CORPORATION**

WM16/03-44

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to reactivate the Muskegon County Economic Development Corporation and appoint board members to the Muskegon County Economic Development Corporation.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-118 **CONTINUE COLLECTION OF THE LOCAL 9-1-1 SURCHARGE AT $0.34 AS APPROVED BY MICHIGAN PUBLIC SERVICE COMMISSION U-15489 FOR THE TIME PERIOD JULY 1, 2016 TO JUNE 30, 2017, AND TO PROVIDE PROPER NOTIFICATION OF THIS TO THE STATE 9-1-1 COMMITTEE**

WM16/03-45

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to continue collection of the local 9-1-1 surcharge at $0.34 as approved by Michigan Public Service Commission U-15489 for the time period July 1, 2016 to June 30, 2017, and to provide proper notification of this to the State 9-1-1 Committee.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-119 **AUTHORIZE THE EQUALIZATION DEPARTMENT TO DISCONTINUE PASSPORT PROCESSING SERVICES EFFECTIVE APRIL 15, 2016**

WM16/03-46

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to authorize the Equalization Department to discontinue passport processing services effective April 15, 2016.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-120 **APPROVE ASSESSMENT ADMINISTRATION SERVICES BEING PROVIDED BY THE EQUALIZATION DEPARTMENT TO THE CITY OF MUSKEGON AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE AN AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE THE SERVICES**

WM16/03-47

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to approve Assessment Administration Services being provided by the Equalization Department to the City of Muskegon and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-121 **AUTHORIZE STAFF TO SOLICIT BIDS FOR THE OPERATION OF THE FOOD SERVICE IN THE HALL OF JUSTICE AND VENDING SERVICES IN VARIOUS COUNTY-OWNED BUILDINGS**

WM16/03-48
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to authorize staff to solicit bids for the operation of the food service in the Hall of Justice and vending services in various County-owned buildings.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-122 **ACCEPT THE CORPORATE COUNSEL RECOMMENDATION REGARDING RECENT LITIGATION**

WM16/03-49
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to accept the Corporate Counsel recommendation regarding recent litigation.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2016-123 **RELOCATE THE TUESDAY, APRIL 12TH FULL BOARD MEETING TO MUSKEGON HEIGHTS CITY HALL IN SUPPORT OF THE COMMUNITY**

The Chairman recommends, moved by Commissioner Wilkins, seconded by Commissioner Lohman, to relocate the Tuesday, April 12th Full Board Meeting to Muskegon Heights City Hall in support of the community.

Voice vote **Motion Carried**

2016-124 **SUPPORT A RECOGNITION AND CELEBRATION OF HARRY J. KNUDSEN'S 90TH BIRTHDAY**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Nash, to support Recognition and Celebration of Harry J. Knudsen's 90th Birthday.

Voice vote **Motion Carried**

2016-125 **APPOINT JESSE BRENNER TO THE DISTRICT 5 SLOT OF THE FRIENDS OF THE COUNTY PARKS ADVISORY COMMITTEE, TERM EXPIRING 12/31/2017**

The Chairman recommends, moved by Commissioner Engle, seconded by Vice Chair Cross, to appoint Jesse Brenner to the District 5 slot of the Friends of the County Parks Advisory Committee, term expiring 12/31/2017.

Voice vote **Motion Carried**

2016-126 **SCHEDULE A SPECIAL FULL BOARD CLOSED SESSION MEETING ON THURSDAY, MARCH 31, 2016 AT 3:00 P.M. TO DISCUSS PENDING LITIGATION**

The Chairman recommends, moved by Vice Chair Cross, seconded by Commissioner Engle, to schedule a Special Full Board Closed Session meeting on Thursday, March 31, 2016 at 3:00 p.m. to discuss pending litigation.

Voice vote **Motion Carried**

ADMINISTRATOR'S REPORT

2016-127 **AWARD A ONE YEAR INSURANCE BROKERAGE SERVICES CONTRACT TO ARTHUR J GALLAGHER**

The Administrator recommends, moved by Commissioner Hughes, seconded by Commissioner Lohman, to award a one year Insurance Brokerage Services Contract to Arthur J Gallagher.

Commissioner Scolnik asked why there was no ranking on the six bids and wondered why the local bidder was not awarded the contract. Commissioner Lohman explained the process of reviewing and interviewing the six bidders. Commissioner Lohman noted the committee consisting of himself; Beth Dick, Finance Director/Assistant County Administrator; and Kristen Wade, Human Resources Director, agreed that Gallagher "stood head and shoulders above the other competitors" and came in professionally able to answer our questions and knowing about Muskegon, 1 in 21, County health issues, etc. The issue with the other companies, although they were great insurance providers, may not necessarily be able to provide insurance for staff our size.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

Administrator Eisenbarth reminded everyone about the following upcoming Board Work Sessions:

- Tuesday, April 12th (following Full Board)
  Holistic Defense - Fred Johnson, Muskegon County Public Defender
- Tuesday, April 26th (following Full Board)
  Minor/Tobacco Ordinance - Next Steps & Smoke Free Zone
  Kathy Moore, Public Health Director

Administrator Eisenbarth noted the Budget Kick-Off meeting will be held on Thursday, March 24th beginning at 10 a.m. for County Commissioners and beginning at noon for Elected Officials, Court Administrators, Directors, and Department Heads at the MAREC building.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

Chairman Sabo asked Administrator Eisenbarth about an email regarding a Child Abuse Council request. Administrator Eisenbarth noted information will be coming to the Board in the near future.

PUBLIC COMMENT

Eric Grimm addressed the Board, noting he is attempting to get on the ballot for the Probate Judge seat to be vacated by Judge Mullally. Mr. Grimm referred to the seriousness of the Communication items including State Transparency noting the Center for Public Integrity ranked the State of Michigan's three branches of government dead last for transparency. Mr. Grimm had previously provided correspondence to the Board regarding Patriot Week, a new tradition, to focus on seven common principles and a chance to reach across party lines and talk about common ground.

Greg Kruse addressed the Board regarding issues in Fruitland Township. Mr. Kruse thanked Chairman Sabo, because immediately after sending a letter to Chairman Sabo about concerns about a barking dog, the issue was resolved in a matter of days. He further noted there are other issues that will be addressed during this 2016 election year when he will address the Board again.

Chairman Sabo recognized elected audience members: Egelston Township Supervisor John Holter, Egelston Township Treasurer Deb Ackerman, Moorland Township Supervisor Charles Krepps, Moorland Township Trustee Daniel Nutt, County Sheriff Dean Roesler, County Drain Commissioner Brenda Moore, and Circuit Court Judge Hoogstra. Chairman Sabo apologized in advance if he missed recognizing any other elected officials.

2016-128 **MOVED BY VICE CHAIR CROSS, SECONDED BY COMMISSIONER HUGHES, TO ADJOURN**

Chairman Sabo noted the Board Work Session will begin at 4:50 p.m.

Meeting adjourned at 4:45 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on April12, 2016

Board Work Session to Follow
March 22nd
Juvenile Transition Center
Structure
(Open to the Public)

County of Muskegon

RECOGNITION
AND CELEBRATION OF
HARRY J. KNUDSEN'S 90TH BIRTHDAY

WHEREAS, Harry Knudsen was born on March 27th, 1926; and

WHEREAS, he has been a life-long resident of Muskegon County, graduating from Muskegon High School in 1944 and Muskegon Community College in 1948; and

WHEREAS, Harry served his country in the United States Marines from 1944 to 1946; and

WHEREAS, after being Honorably Discharged from the United States Marine Corps, he attended Northwestern University, earning his Bachelor of Science Degree in Law in 1950, he then obtained his Juris Doctorate from Northwestern University Law School in 1952; and

WHEREAS, Harry began his long career in public service as an Assistant City Attorney for Muskegon Heights from 1953 to 1957, the moving to Municipal Judge for the City of Muskegon Heights from 1957 to 1959; and

WHEREAS, he was twice-elected Muskegon County Prosecutor from 1959 through 1965;

WHEREAS, Harry was Muskegon County Corporate Counsel for 35 years, from 1965 to 1990, he also represented the Townships of Laketon, Fruitport, Sullivan, Ravenna, Muskegon and Egelston and the City of North Muskegon and the Village of Casnovia; and

WHEREAS, as Muskegon County Corporate Counsel, Harry was very involved in major public works projects including the Muskegon County Wastewater system and the water and sewer extensions in Norton Shores, Fruitport, Muskegon Township and Dalton Township; and

WHEREAS, Harry has been a member of the Michigan Bar Association Foundation, past President of the Muskegon County Bar Association and a Life Member (and the only member from Muskegon County) of the 6th Circuit Court of Appeals Conference;

NOW, THEREFORE, BE IT RESOLVED, that the Muskegon County Board of Commissioners wishes to recognize Harry J. Knudsen in celebration of his 90th Birthday; and

FURTHER, BE IT RESOLVED, that this resolution be presented in recognition of Harry J. Knudsen's commitment to his nation, his state and his community and in appreciation of his continued involvement. Happy Birthday Young Man!

Muskegon County Board of Commissioners
Terry J. Sabo, Chair
Benjamin Cross, Vice-Chair
Marvin Engle
Susie Hughes
Jeff Lohman
Kenneth Mahoney
Charles Nash
Robert Scolnik
Rillastine Wilkins

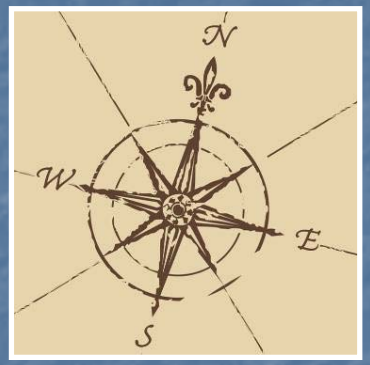
Muskegon COUNTY

Approved March 22, 2016

The Perfect Storm:

- No record of “regular” assessments for 35 years
- Deferred maintenance in many areas
- Inherited several projects & assessments not yet “spread”
- State rule changes

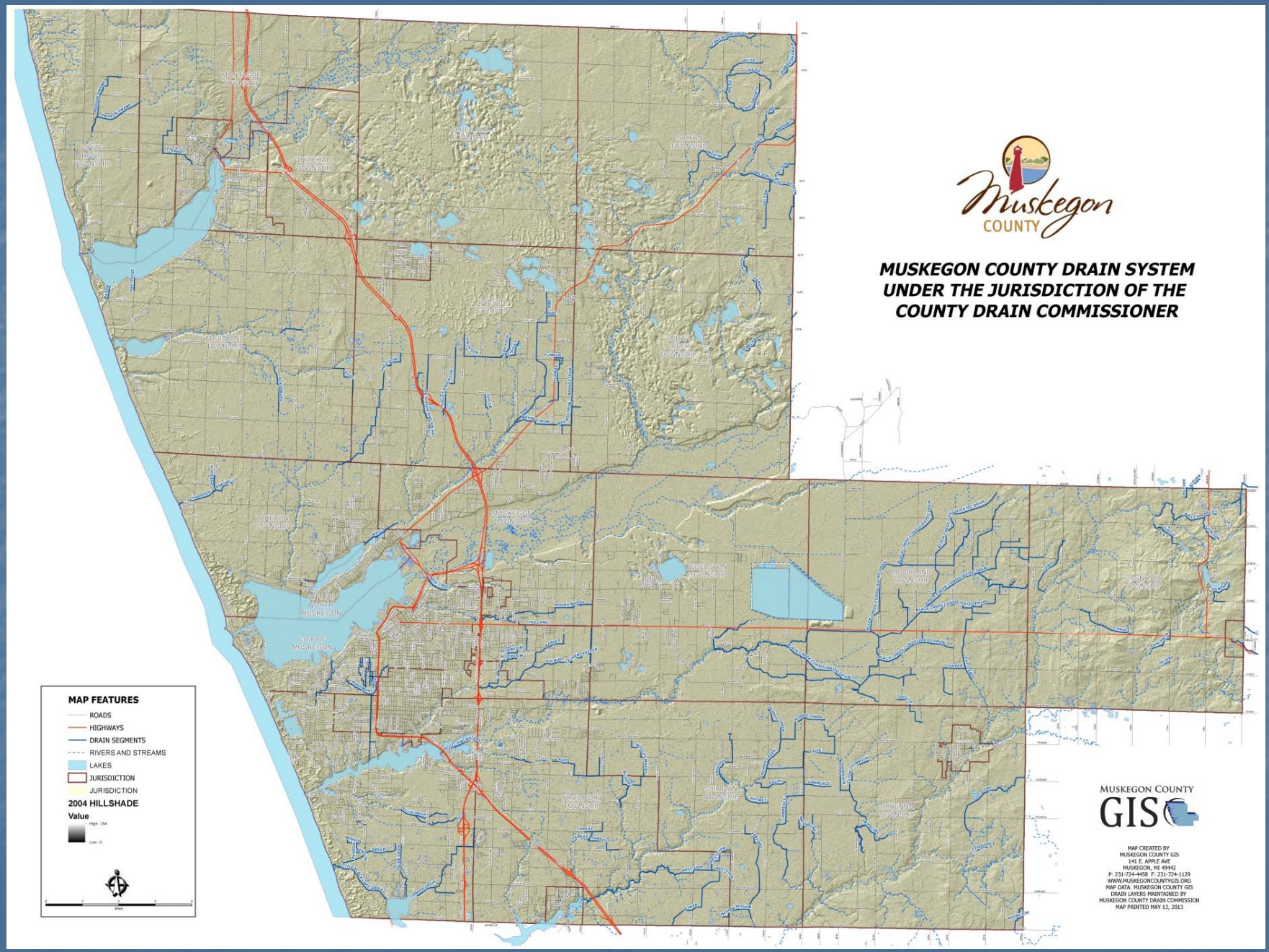
Guiding Principles:



- The need for drainage must be balanced with stewardship
- Investments are made for longevity
- Take creative approaches to save costs; partners, grants, etc.
- Water quality is paramount to Muskegon Co.’s economy

Value Added:

- Zoning & Planning Training
- Brown's Pond Dam prep
- County Recreation Plan
- Municipal Storm Water Committee 2017 permitting assistance


MONTAGUE TOWNSHIP
WHITEHALL TOWNSHIP
HOLTON TOWNSHIP
FRUITPORT TOWNSHIP
MUSKEGON TOWNSHIP
CITY OF MUSKEGON
NORTON TOWNSHIP
MOORLAND TOWNSHIP
DALTON TOWNSHIP
SULLIVAN TOWNSHIP
RAVENNA TOWNSHIP
MAP FEATURES
ROADS
HIGHWAYS
DRAIN SEGMENTS
RIVERS AND STREAMS
LAKES
JURISDICTION
JURISDICTION
2004 HILLSHADE
Value
MUSKEGON COUNTY DRAIN SYSTEM
UNDER THE JURISDICTION OF THE
COUNTY DRAIN COMMISSIONER
MUSKEGON COUNTY
GIS
MAP CREATED BY
MUSKEGON COUNTY GIS
141 E. APPLE AVE
MUSKEGON, MI 49442
P: 231-724-4458 F: 231-724-1129
WWW.MUSKEGONCOUNTYGIS.ORG
MAP DATA: MUSKEGON COUNTY GIS
DRAIN LAYERS MAINTAINED BY
MUSKEGON COUNTY DRAIN COMMISSION
MAP PRINTED MAY 13, 2013

Districts:

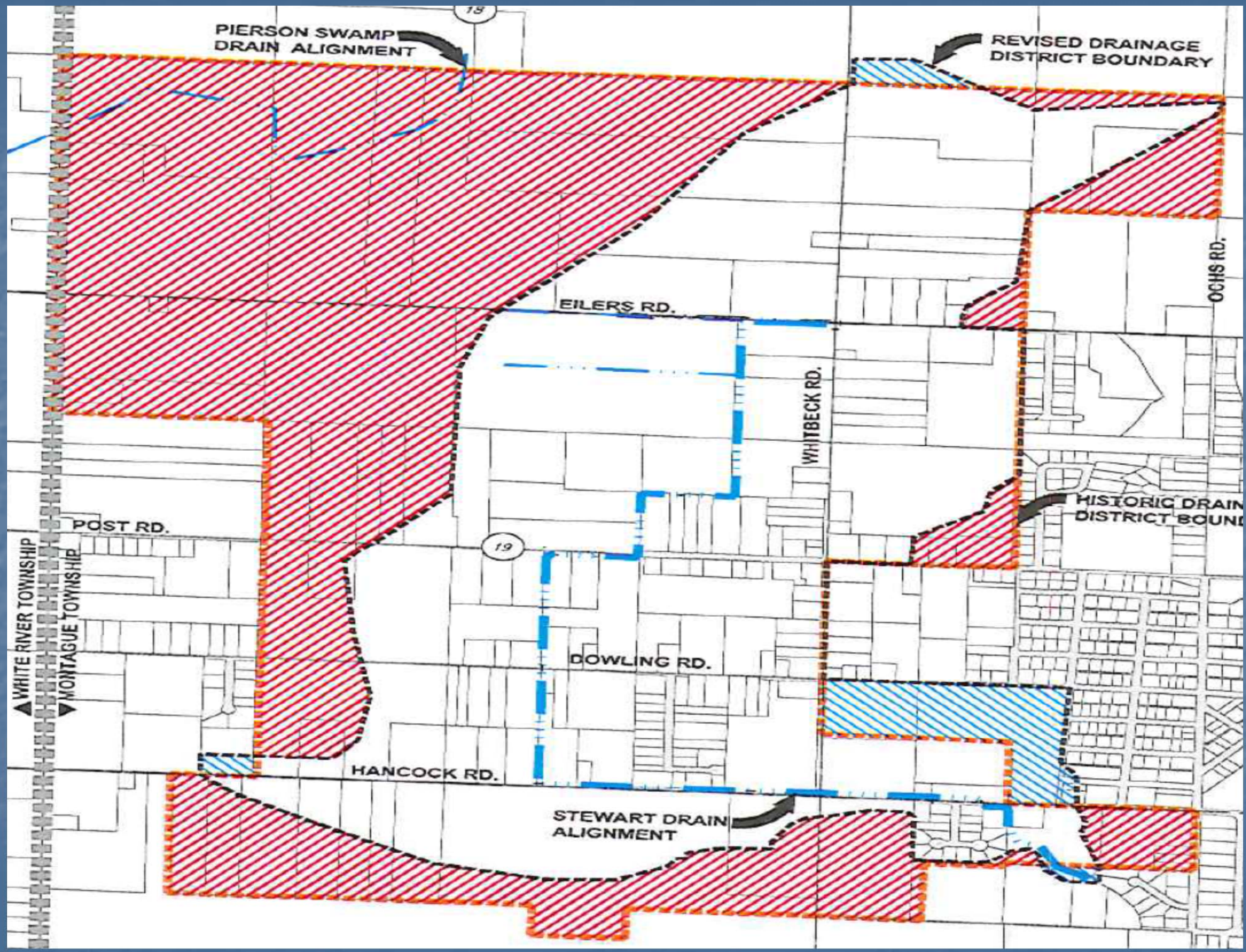
- Drains represent over 230 linear miles of “stream.”
- Each Drainage District is a separate legal entity.
- Each district has a separate account that may not be co-mingled

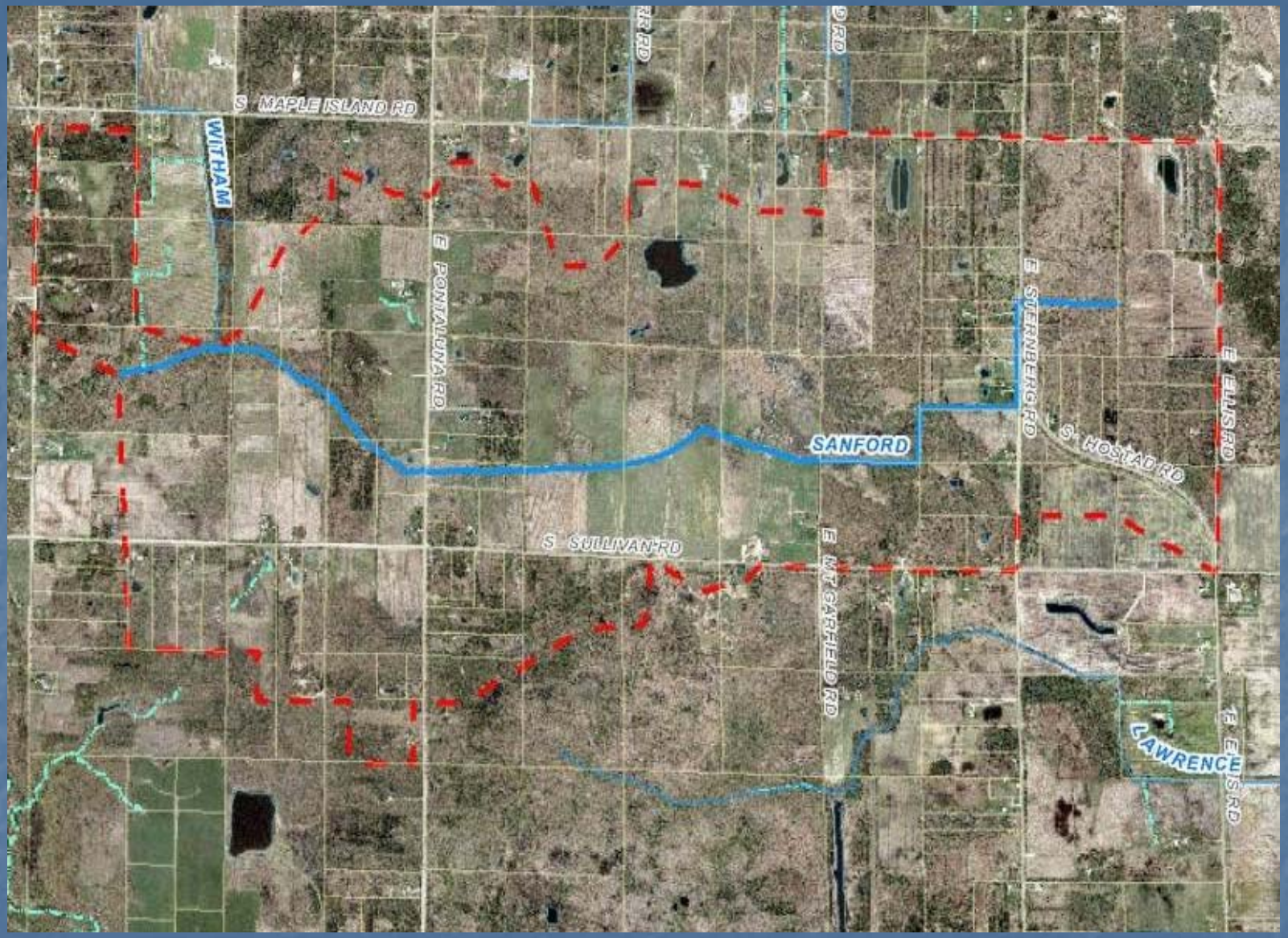
Hot Topics:

- District boundary changes
- Drain Office Funding
- Easements
- Buffers
- Access
- Use of contractors & consultants

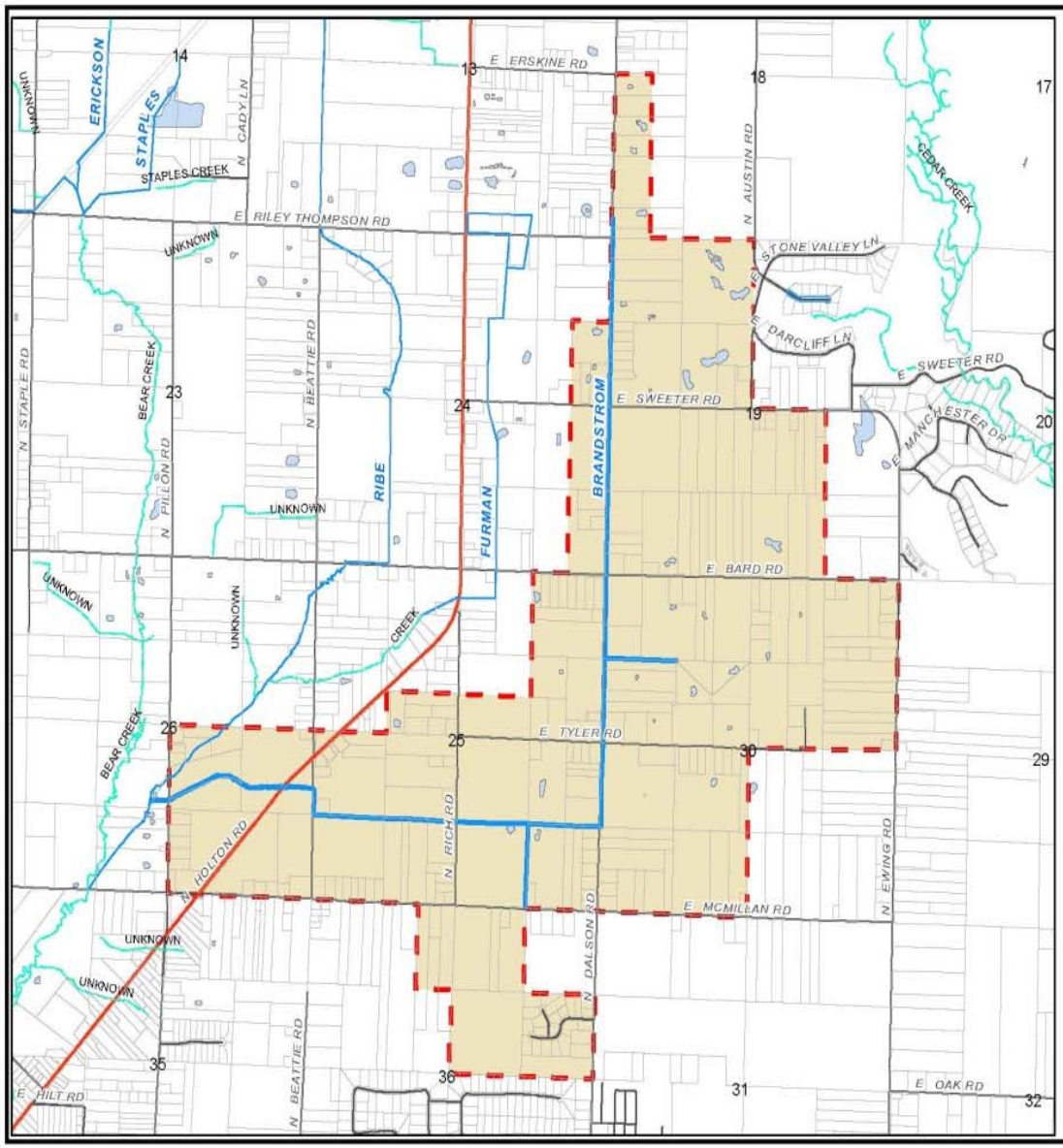
Boundary Changes: (recertification)

- Recent amendment to the law.
- Must involve an engineer
- Allows the DC to add or take out land based on the sub-**watershed**.
- Must go through Day of Review or be voted upon by a Board of Determination.


PIERSON SWAMP
DRAIN ALIGNMENT
REVISED DRAINAGE
DISTRICT BOUNDARY
EILERS RD.
WHITBECK RD.
OCHS RD.
HISTORIC DRAIN
DISTRICT BOUND
POST RD.
19
WHITE RIVER TOWNSHIP
MONTAGUE TOWNSHIP
DOWLING RD.
HANCOCK RD.
STEWART DRAIN
ALIGNMENT



Maps on: http://www.co.muskegon.mi.us/drain/maps.htm



BRANDSTROM DRAIN

MUSKEGON COUNTY DRAIN COMMISSIONER DRAIN DISTRICTS BOOK

JURISDICTIONS COVERED:
CEDAR CREEK TOWNSHIP DALTON TOWNSHIP

DISTRICT AREA (ACRES):	1721.24
DRAIN LENGTH (MILES):	3.99
DATE ESTABLISHED:	11/12/1913
DATE CERTIFIED:	
NOTES:	

- SUBJECT DRAIN
- DRAIN DISTRICTS
- OTHER AREA DRAINS
- RIVERS AND STREAMS
- ROADS
- HIGHWAYS
- LAKES

1 inch = 1,750 feet
1 in = 0.33 miles
1:21,000

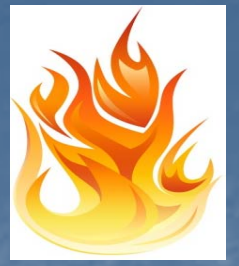
Muskegon County Drain Commisioner's Office
Brenda M. Moore, Drain Commissioner
141 East Apple Ave, Muskegon, MI 49442
P: 231-724-6219 F: 231-724-3480
www.co.muskegon.mi.us/drain
Printing Date: 10/14/2015

Muskegon County GIS

Drain Office Funding:

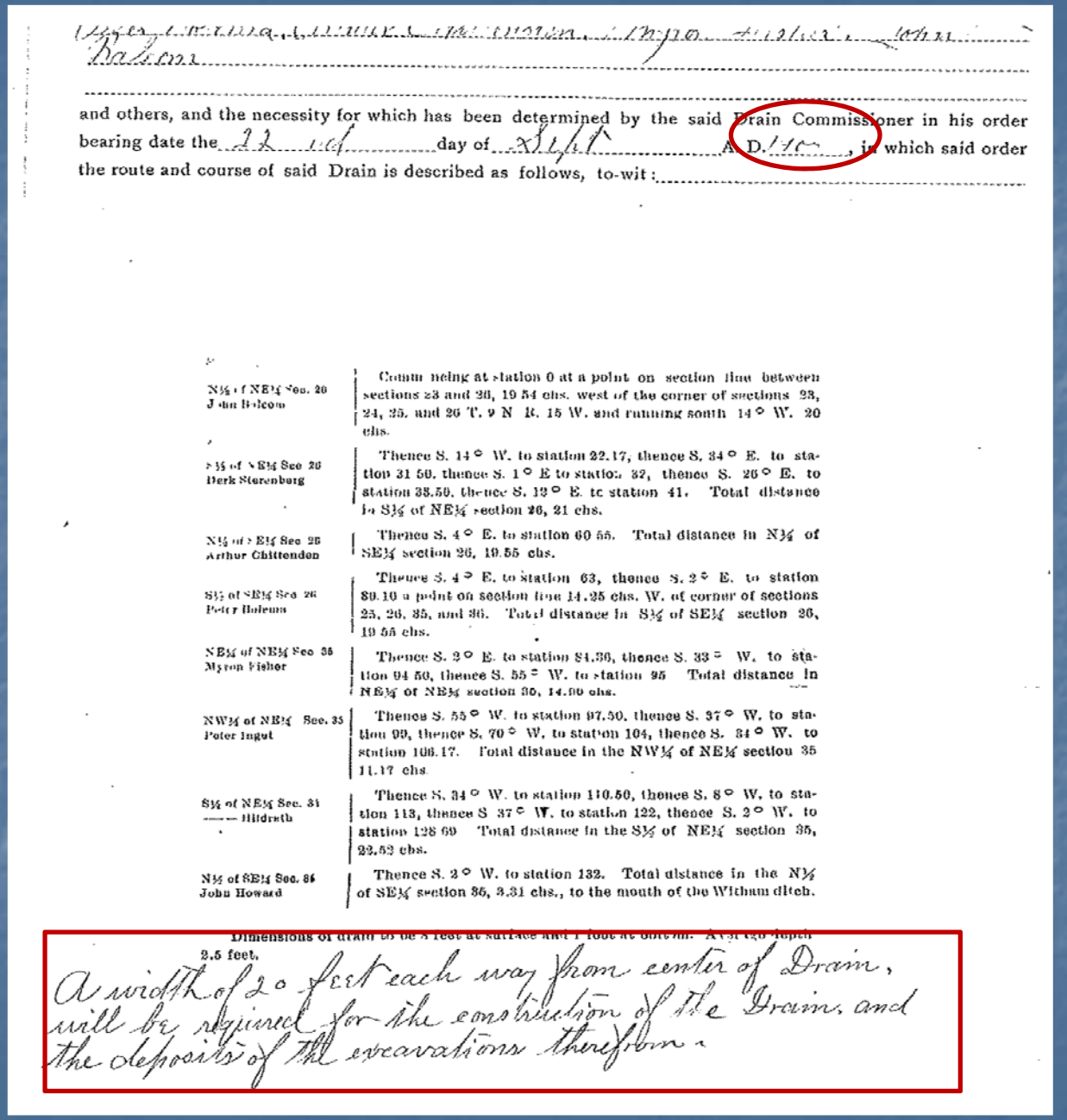
- The Drain Commissioner, Deputy & a clerical staff must be funded by state law
- Maintenance assessments; up to $5,000 per mile, per year may be collected
- Project funding can be authorized by the Drain Commissioner
  - Bank notes up to $300,000
  - Bonding
  - Assessments recoup costs

Easements:



- Many established prior to 1909
- Most not recorded – but are still valid
- Concerned about future challenges
- Issues with encroachments
- Range from 15 ft. to "*area sufficient to conduct work*"– should be consistent

1900
Easement for numerous properties with a hand-written note regarding the size of the easement



Upper Mud Creek Drainage District No. 1 Palo Alto County, Iowa
Balcom

and others, and the necessity for which has been determined by the said Drain Commissioner in his order bearing date the 12 day of [illegible] A. D. 1900, in which said order the route and course of said Drain is described as follows, to-wit:

N½ of NE¼ Sec. 26 John Balcom	Comm neing at station 0 at a point on section line between sections 23 and 26, 19.54 chs. west of the corner of sections 23, 24, 25, and 26 T. 9 N R. 15 W. and running south 14° W. 20 chs.
S½ of NE¼ Sec 26 Derk Sterenberg	Thence S. 14° W. to station 22.17, thence S. 34° E. to station 31.50, thence S. 1° E to station 32, thence S. 26° E. to station 35.50, thence S. 13° E. to station 41. Total distance in S½ of NE¼ section 26, 21 chs.
N½ of SE¼ Sec 26 Arthur Chittenden	Thence S. 4° E. to station 60.55. Total distance in N½ of SE¼ section 26, 19.55 chs.
S½ of SE¼ Sec 26 Peter Balcom	Thence S. 4° E. to station 63, thence S. 2° E. to station 80.10 a point on section line 14.25 chs. W. of corner of sections 25, 26, 35, and 36. Total distance in S½ of SE¼ section 26, 19.55 chs.
NE¼ of NE¼ Sec 35 Myron Fisher	Thence S. 2° E. to station 84.56, thence S. 33° W. to station 94.50, thence S. 55° W. to station 95 Total distance in NE¼ of NE¼ section 35, 14.90 chs.
NW¼ of NE¼ Sec. 35 Peter Ingut	Thence S. 55° W. to station 97.50, thence S. 37° W. to station 99, thence S. 70° W. to station 104, thence S. 34° W. to station 106.17. Total distance in the NW¼ of NE¼ section 35 11.17 chs
S½ of NE¼ Sec. 35 —— Hildreth	Thence S. 34° W. to station 110.50, thence S. 8° W. to station 113, thence S 37° W. to station 122, thence S. 2° W. to station 128.69 Total distance in the S½ of NE¼ section 35, 22.52 chs.
N½ of SE¼ Sec. 35 John Howard	Thence S. 2° W. to station 132. Total distance in the N½ of SE¼ section 35, 3.31 chs., to the mouth of the Witham ditch.

Dimensions of drain to be 3 feet at surface and 1 foot at bottom. At [illegible] depth 2.5 feet.

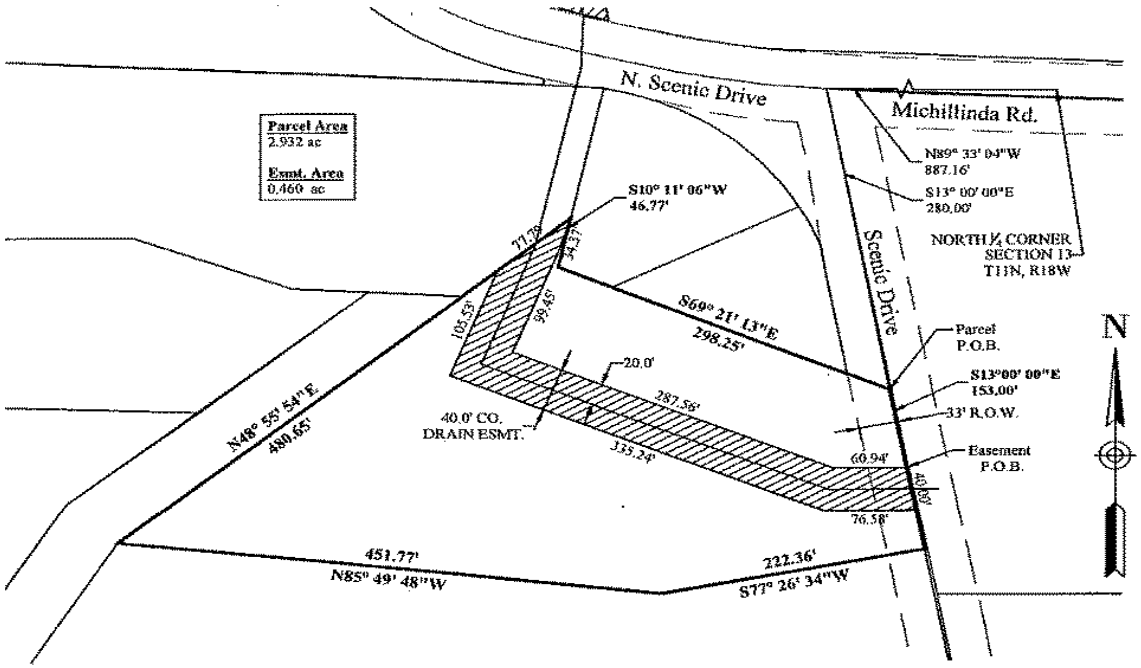
A width of 20 feet each way from center of Drain, will be required for the construction of the Drain, and the deposits of the excavations therefrom.

Modern easement for individual property, registered with the County Register of Deeds. This would appear in a title search.

#61-06-013-100-0004-00
OWNER:
Dennis Hughes
5363 Scenic Dr.
Whitehall, MI 49461

EXHIBIT A
DRAIN EASEMENT

Schultz Land & Water Consulting, Inc.

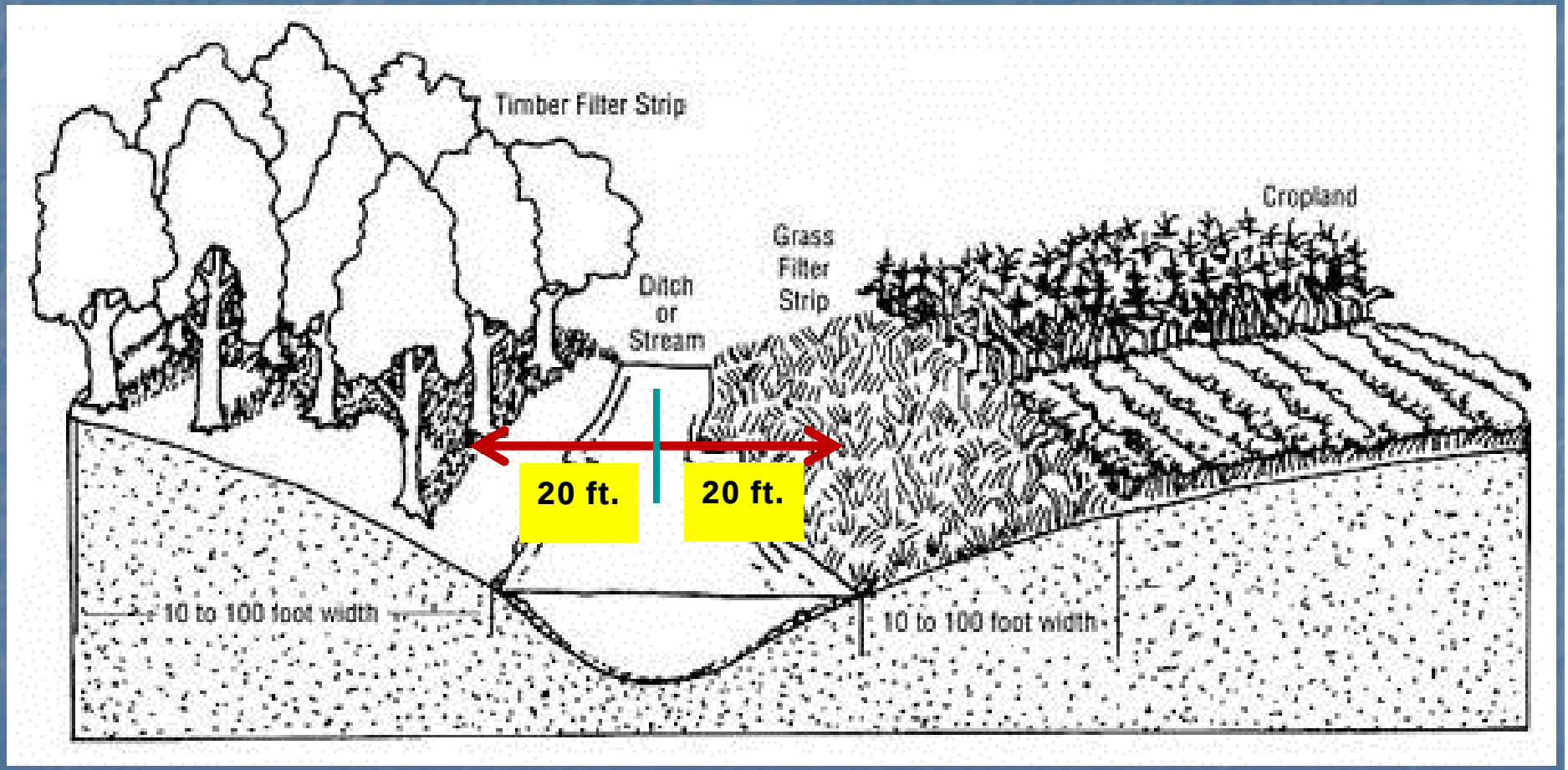


SECTION 13, T.11 N. - R. 18 W.
FRUITLAND TOWNSHIP
MUSKEGON COUNTY, MI

PARENT PARCEL DESCRIPTION (PER DEED RECORDED IN L.4012, PAGES 580:

Commencing at the North ¼ corner of said Section 13, Town 11 North, Range 18 West; thence along the North line of Section 13, North 89 degrees 33 minutes 04 seconds West 887.16 feet to the centerline of Scenic Drive; thence along said centerline south 13 degrees 00 minutes 00 seconds East 280.00 feet of the point of beginning; thence continuing along said centerline South 13 degrees 00 minutes 00 seconds East 153.00 feet; thence South 77 degrees 26 minutes 34 seconds West 222.36 feet; thenceNorth 85 degrees 49 minutes 48 seconds West 451.77 feet to the Easterly line of Lovers Lane; thence along said Easterly line North 48 degrees 55 minutes 54 seconds East 480.65 feet to a concrete monument on the mideasterly angle point of lot 24 of "Beechmont Woods"; thence South 10 degrees 11 minutes 06 seconds West 46.77 feet along the extension of the most Easterly line of said Lot 24, thence South 69 degrees 21 minutes 13 seconds East 298.25 feet to the point of beginning.

Easements are measured from the center line of the ditch/stream.



Buffers:

<u>Best</u> mgmt. practice for soil erosion control & water quality protection

Drain Office Tree Clearing Policy

Access:

- Lack of sod (buffer)
- Equipment gets stuck
- Having to hike back
- Potential crop damage
- Impact on drain

Team: (use of consultants)

- Five Engineering Firms (selected via RFPs)
- Muskegon Conservation District
- Tree cutting crew (per bid)
- Attorney
- City of Muskegon DPW
- Muskegon County Wastewater crew
- DEQ/Army Corp/US Fish & Wildlife/EPA

Maintenance & other projects:

- **Maintenance**
  - Stafford
  - Herschel
  - Wooley Marsh
  - Round Marsh

Engineering Only

Tony Rupar
August Anderson
Stewart
Partridge

How are the maintenance projects picked?

- **Other noteworthy projects**
  - Wolf Lake pump
  - Mona Lake celery flats control structures (Scott & Waters Dr.)
  - Storm water standards
  - Help with 2017 MDEQ storm water permit for cities
  - Filter Marsh
  - Marathon relocation of the Hurlbut

Petitioned Projects:

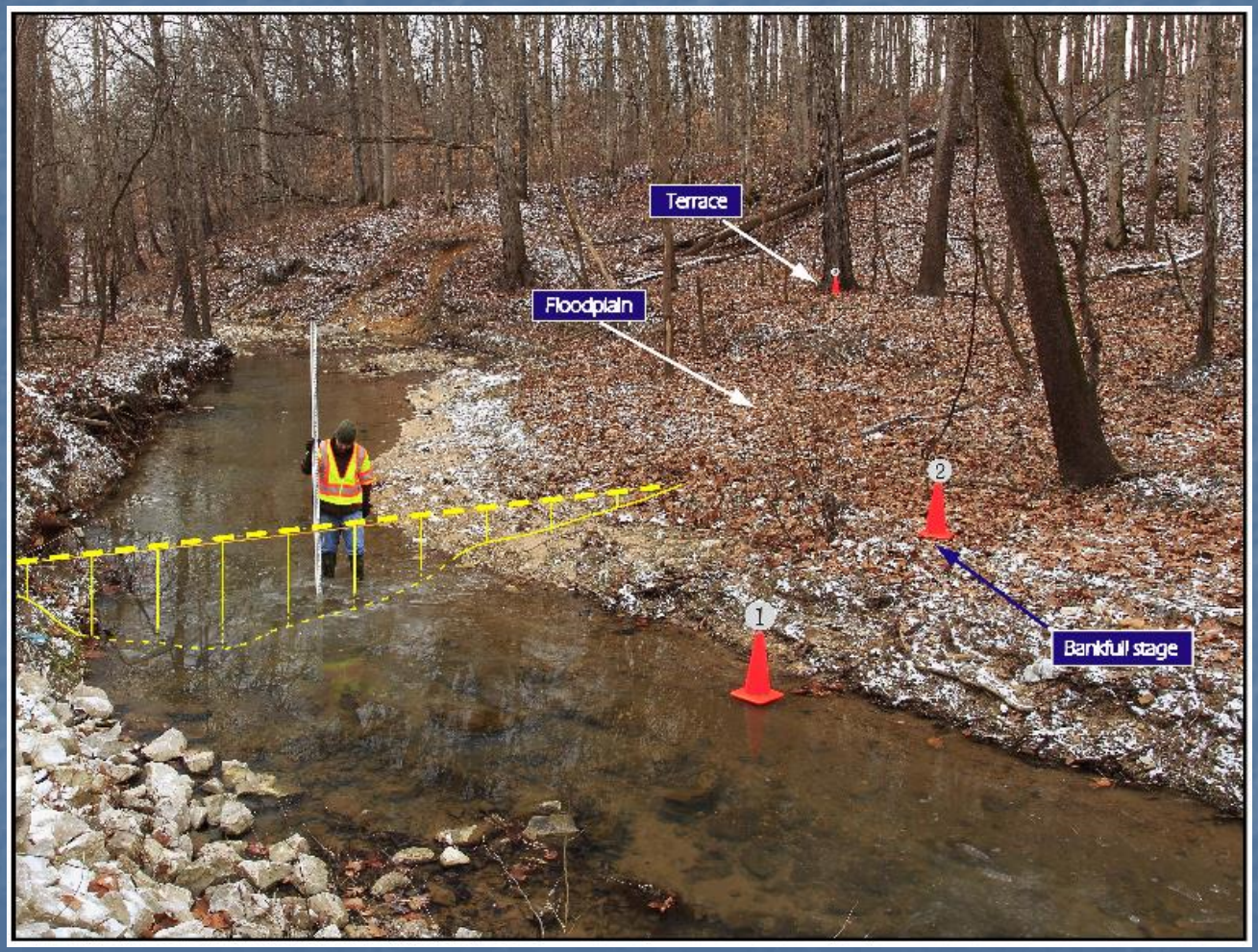
- **Existing**
  - Pierson
  - Kuis
  - Mason
  - Ellis
- **New petitions**
  - Saxe
  - Ribe
  - Chaddock
  - Norris Creek
  - John Smith
  - Kent
  - Laurene Taylor
  - Schwemer (new district & drain)

Petitioned Projects:

- **General Process**
  - RFP for engineering firm
  - Board of Determination
  - Wait for appeals (20 days) hearing date (30-90)
  - Review historic documents
  - Survey & Design (3-6 months)
  - Easement acquisition/affirmation (3-9 months)
  - MDEQ pre-application (30-90 days)
    - Wetland delineation
    - Sieve tests
    - Rare & Endangered species check
  - Plan modifications as needed (30 days)
  - Full application, may include EPA & the Army Corp (120+ days)
  - Construction documents/bids/estimate of cost
  - Public hearing
  - Bonding/bank note(s)

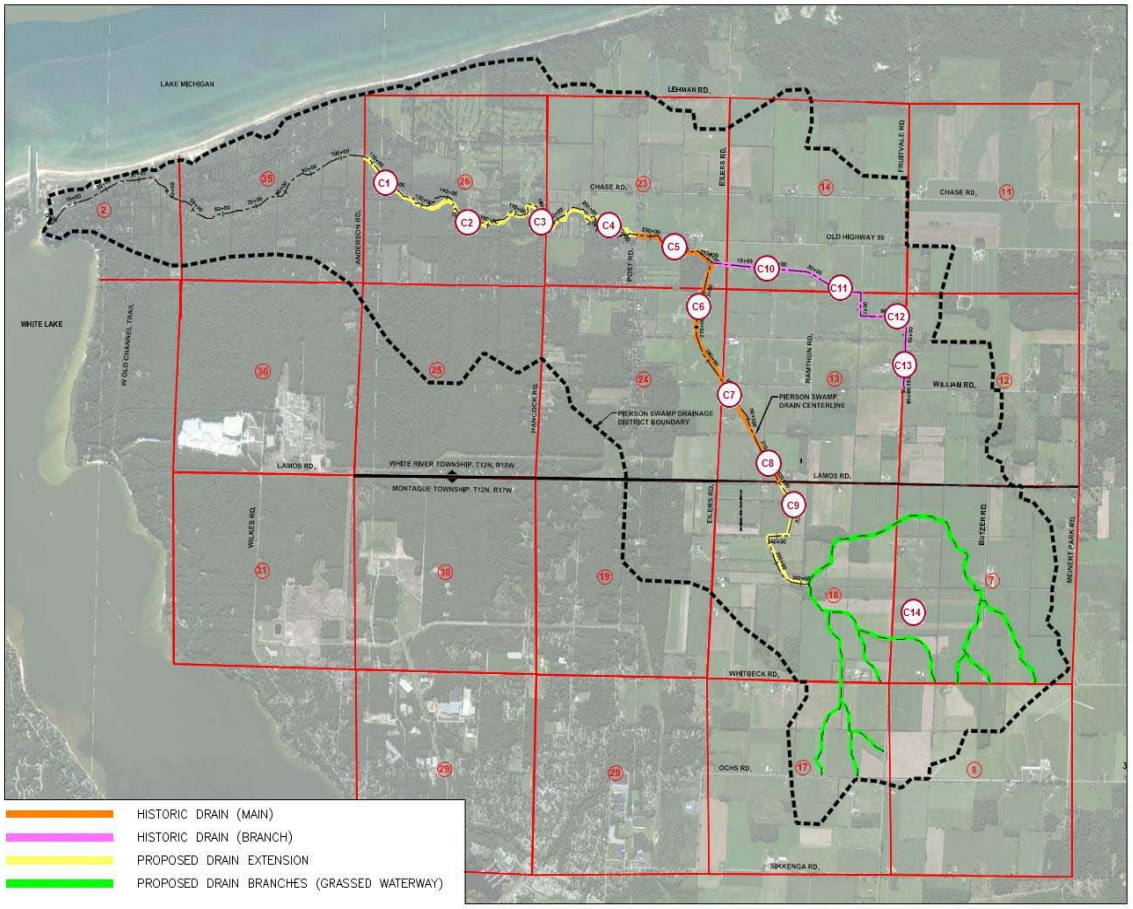
Management Practices

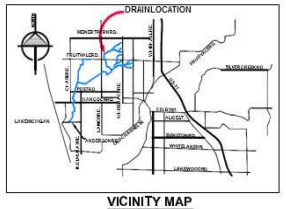
Bank full engineering requirements



PIERSONSWAMPDRAIN

MUSKEGONCOUNTY,MICHIGAN





VICINITY MAP

NOT TO SCALE

INDEXOFSHEETS

CS-COVERSHEET

C1-PLAN&PROFILE
(STA.116+00-143+50)

C2-PLAN&PROFILE
(STA.143+50-170+50)

C3-PLAN&PROFILE
(STA.170+50-197+50)

C4-PLAN&PROFILE
(STA.197+50-224+50)

C5-PLAN&PROFILE
(STA.224+50-251+50)

C6-PLAN&PROFILE
(STA.251+50-218+50)

C7-PLAN&PROFILE
(STA.278+50-305+50)

C8-PLAN&PROFILE
(STA.305+50-332+50)

C9-PLAN&PROFILE
(STA.332+50-344+50)

C10-PLAN&PROFILE
(STA.0+00-26+50NORTHBRANCH)

C11-PLAN&PROFILE
(STA.26+50-53+50NORTHBRANCH)

C12-PLAN&PROFILE
(STA.53+50-71+50NORTHBRANCH)

C13-PLAN&PROFILE
(STA.53+50-86+50NORTHBRANCH)

C14-OVERVIEWPLAN
(UPPERBRANCHES)

C15-PLAN&PROFILE
(HANCOCKROAD)

C16-STANDARDDETAILS

C17-RESTORATIONDETAILS

LEGEND

- TRAVERSE POINT
- WELL
- HIGHWAY
- MONUMENT
- FOUND IRON STAKE
- SET IRON STAKE
- SIGN
- RR SIGN
- GUY POLE
- GUY ANCHOR
- UTILITY POLE
- LIGHT POLE
- POST
- SOIL BORING
- U.G. UTILITY MARKER
- MAILBOX
- FIRE HYDRANT
- WATER VALVE
- GAS METER
- WATER METER
- TELEPHONE RISER
- ELECTRIC METER
- CATCH BASIN
- ROUND CATCH BASIN
- UTILITY MANHOLE
- STORM MANHOLE
- SANITARY MANHOLE
- ELECTRIC MANHOLE
- TELEPHONE MANHOLE
- SHRUB
- DECIDUOUS TREE
- CONIFEROUS TREE
- WATER UTILITY LINE
- TELEPHONE UTILITY LINE
- ELECTRIC UTILITY LINE
- GAS UTILITY LINE
- STEAM UTILITY LINE
- STORM UTILITY LINE
- SANITARY UTILITY LINE
- FIBER OPTIC UTILITY LINE
- OVERHEAD UTILITY LINE

NOTES

1. CONTRACTOR TO FIELD VERIFY HORIZONTAL & VERTICAL LOCATION OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION AND MUST NOTIFY ENGINEER IMMEDIATELY OF ANY DISCREPANCIES.
2. THE ELEVATIONS ARE BASED ON NAVD 88

PRELIMINARY:
NOTFORCONSTRUCTION

NORTH

0 1500 3000

Horizontal Scale in Feet

3 WORKING DAYS BEFOREYOUDIG CALLMISSDIG 1-800-482-7171

ALL UTILITIES AS SHOWN ARE APPROXIMATE LOCATIONS DERIVED FROM ACTUAL MEASUREMENTS AND AVAILABLE RECORDS. THEY SHOULD NOT BE INTERPRETED TO BE EXACT LOCATION NOR SHOULD IT BE ASSUMED THAT THEY ARE THE ONLY UTILITIES IN THE AREA.

LAND & RESOURCE ENGINEERINGINC.

Common SenseLasting Solutions

MUSKEGON COUNTY DRAIN COMMISSIONER
MUSKEGON COUNTY, MICHIGAN

PIERSON SWAMP DRAIN
MUSKEGON COUNTY , MICHIGAN

PROJECT NUMBER 14013

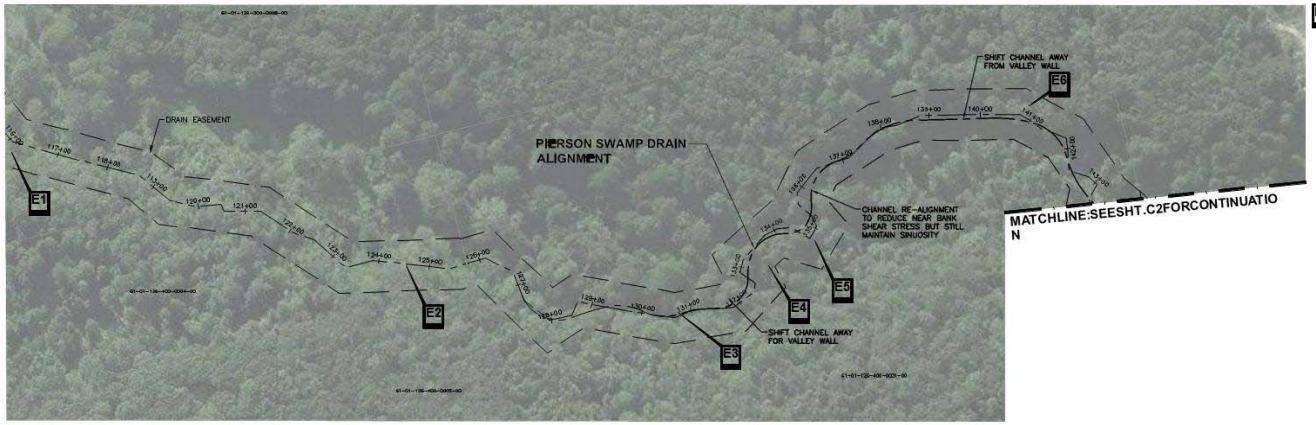
DESIGNED BY: LC	DATE: APRIL 2015
CHECKED BY: DJF	DATE: OCTOBER 2015
DRAFTED BY: NTM	DATE: APRIL 2015

REVISIONS

NO.	ISSUED FOR	DATE
1.	PRELIMINARY REVIEW	11/4/15

COVERSHEET

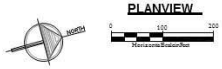
SHEET NUMBER CS

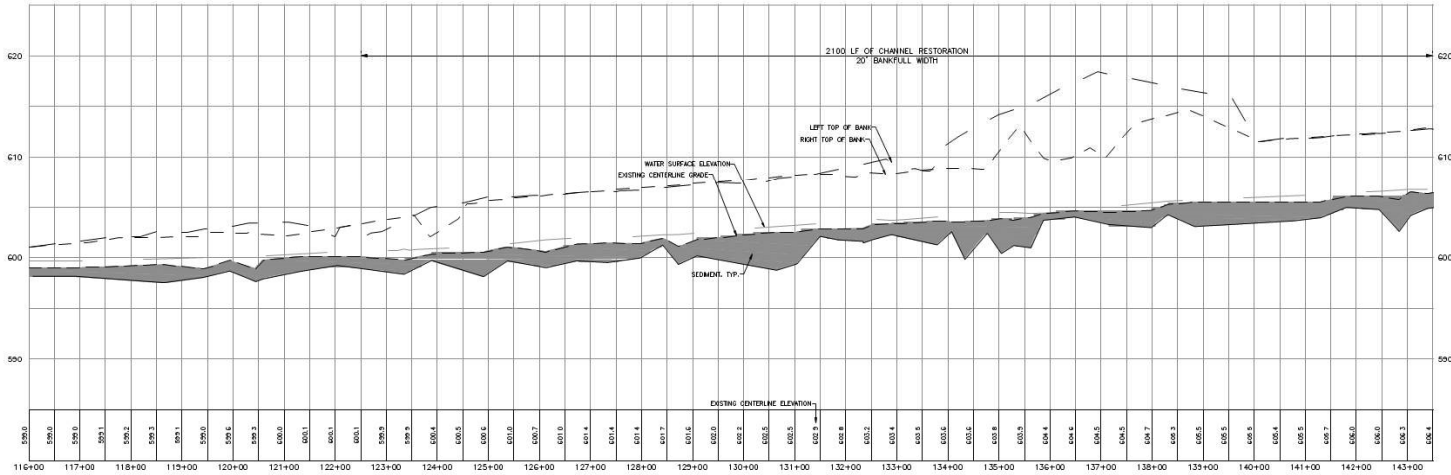


NOTES:

1. CLEAR, GRUB AND SNAG THE DRAIN EASEMENT AS NECESSARY TO ACCESS AND COMPLETE THE WORK. REMOVE AND DISPOSE OF ALL MATERIAL IN ACCORDANCE WITH THE CONTRACT SPECIFICATIONS.
2. SALVAGE AND RESPREAD TOPSOIL, SEED AND MULCH ALL DISTURBED AREAS. PAID FOR BY LF AS OPEN CHANNEL SEEDING.
3. MULCH BLANKET AREAS AS DIRECTED BY ENGINEER. PAID FOR BY SY AS MULCH BLANKET.
4. QUANTITIES WILL NOT BE PAID ABOVE THE CONTRACT AMOUNT UNLESS AUTHORIZED BY ENGINEER.

PLANVIEW





CENTERLINEPROFILE

SCALE:HORIZONTAL:1"=100'
VERTICAL:1"=5'

PRELIMINARY: NOTFORCONSTRUCTION

2WORKINGDAYS
BEFOREYOUDIG
CALLMISSDIG
1-800-482-7171

ALL UTILITIES AS SHOWN ARE APPROXIMATE LOCATIONS DERIVED FROM ACTUAL MEASUREMENTS AND AVAILABLE RECORDS. THEY SHOULD NOT BE INTERPRETED TO BE EXACT LOCATION NOR SHOULD IT BE ASSUMED THAT THEY ARE THE ONLY UTILITIES IN THE AREA.

LAND & RESOURCE ENGINEERINGINC.

MUSKEGON COUNTY DRAIN COMMISSIONER
MUSKEGON COUNTY, MICHIGAN

PIERSON SWAMP DRAIN
MUSKEGON COUNTY , MICHIGAN

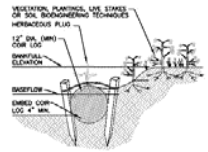
PROJECTNUMBER:14-079		
DESIGNEDBY:LC	DATE:APRIL2015	
CHECKEDBY:DJP	DATE:OCTOBER2015	
DRAFTEDBY:NSJ	DATE:APRIL2015	

REVISIONS:

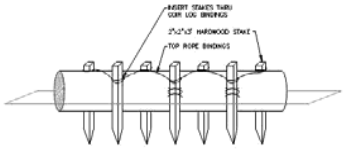
NO.	DESCRIPTION	DATE
1.	PRELIMINARYREVIEW	11615

PLAN&PROFILE
STA.116+00-143+50

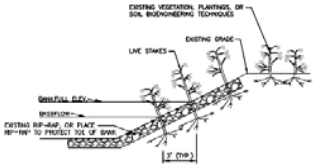
SHEETNUMBER C1



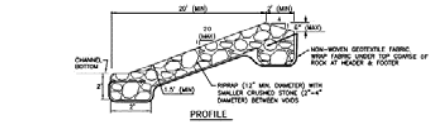
COIRLOGCROSSSECTIONDETAIL
NOT TO SCALE

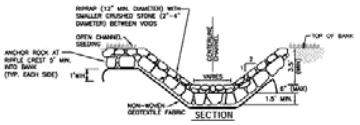


COIRLOGPROFILEDETAIL
NOT TO SCALE

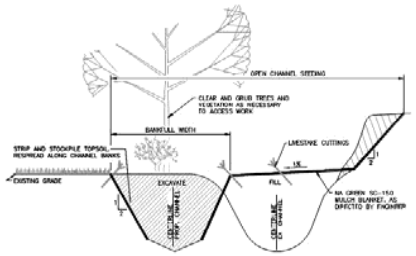


JOINTPLANTINGDETAIL
NOT TO SCALE

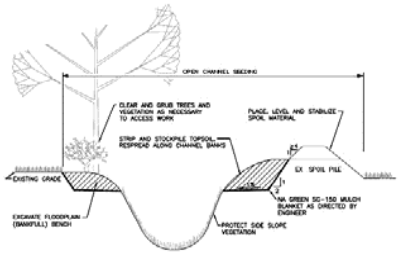




ROCKRIFFLEDETAIL
NOT TO SCALE

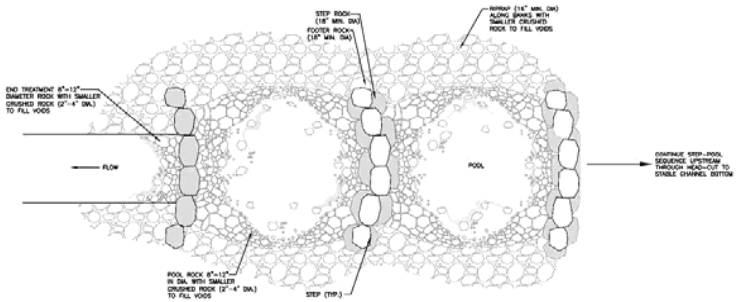


CHANNELRE-ALIGNMENTDETAIL
NOT TO SCALE

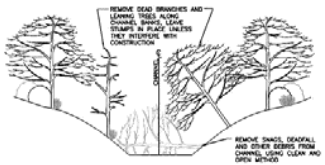


FLOODPLAINEXCAVATIONDETAIL
NOT TO SCALE

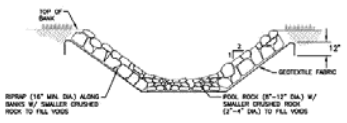
STEP-POOLPROFILE
NOT TO SCALE



STEP-POOLPLANVIEW
NOT TO SCALE



WOODYDEBRISMANAGEMENTDETAIL
NOT TO SCALE



POOLCROSS-SECTION
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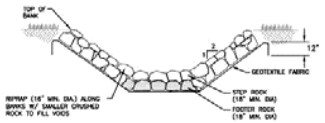


STEPCROSS-SECTION
NOT TO SCALE

LAND & RESOURCE ENGINEERING INC
Common Sense Leading to Solutions

MUSKEGON COUNTY DRAIN COMMISSIONER
MUSKEGON COUNTY, MICHIGAN

PIERSON SWAMP DRAIN
MUSKEGON COUNTY, MICHIGAN

PROJECT NUMBER	6-09
DESIGNED BY	DATE APRIL 2015
CHECKED BY	DATE OCTOBER 2015
DRAFTED BY	DATE APRIL 2015

REVISIONS

NO.	DESCRIPTION	DATE
1.	PRELIMINARY REVIEW	10/15

RESTORATIONDETAILS

SHEET NO.

C17

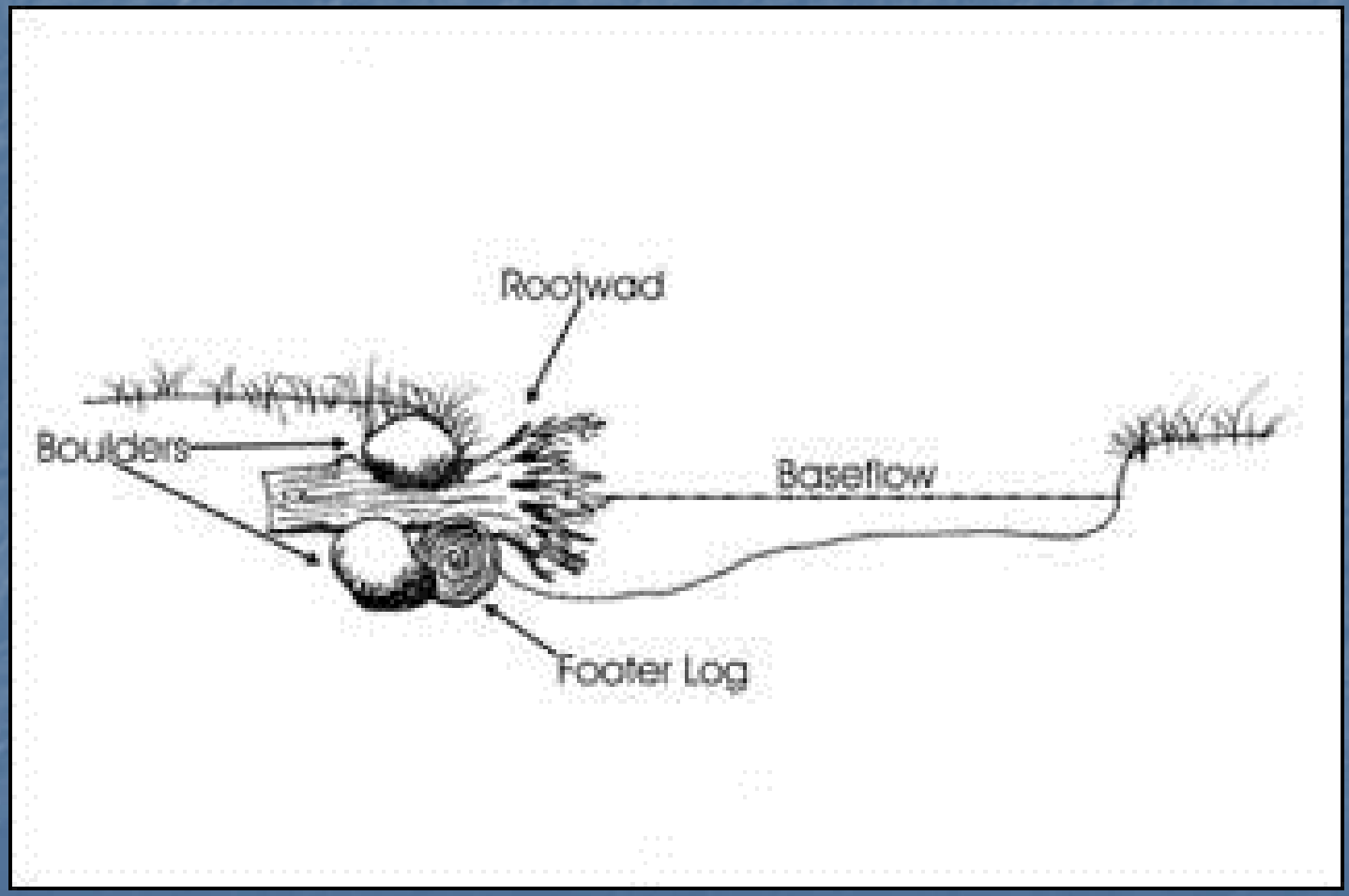
Restoration

Buffers

Seed & blanket

Cross vane

Revetment



Educational opportunity

Most drains are altered creeks and discharge to waters of the state

Activities along drains transport phosphorus from fertilizer and manure

Scouring from sudden and excessive runoff damages downstream locations

Flooding transports sediment that smothers

Nonpoint pollution is still the nation's #1 water pollution problem

Upstream waters discharge to larger bodies of water of interest to all of us

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

SPECIAL FULL BOARD Thursday, March 30, 2016
3:00 p.m.

Chairman Sabo, Presiding

The Special Full Board of Commissioners was called to order by Chairman Sabo.

Chairman Sabo asked for a moment of silence for the tragedies in Muskegon and abroad. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Charles Nash, Kenneth Mahoney, Rillastine R. Wilkins, Terry J. Sabo

Excused: Robert Scolnik

Also Present: Mark Eisenbarth, County Administrator;
Nancy A. Waters, County Clerk;
Marcia L. Wilkes, Chief Deputy County Clerk
Douglas Hughes, Corporate Counsel

2016-129 Moved by Commissioner Hughes, seconded by Commissioner Nash to adopt the agenda, with the addition of a second item added to the closed session concerning pending real estate sale.

Voice vote **Motion Carried**

ADMINISTRATOR'S REPORT

- Lakeshore Coordinating Council

Administrator Eisenbarth explained that the Lakeshore Coordinating Council, which consisted of Allegan, Barry, Ottawa and Muskegon Counties, have agreed to a final distribution of the funds. Muskegon County will be receiving a portion of these funds. The funds are marked for substance abuse treatment and must be used for that purpose.

Commissioner Nash expressed that this finalization has taken three (3) years and that there was a lot of in-fighting, but he was glad that it was now complete.

2016-130 Administrator Eisenbarth recommends, moved by Commissioner Engel, seconded by Commissioner Mahoney, to accept the finalization and distribution of the Lakeshore Coordinating Council funds. The funds are to be used for substance abuse treatment only.

Roll Call

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Charles Nash, Kenneth Mahoney, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Robert Scolnik

OLD BUSINESS

Commissioner Lohman stated that he and Commissioner Sabo attended a 5th grade class at Reeths Puffer as part of the Commissioner in the Classroom Program. Commissioner Lohman had a power point and they did a mock board. He is excited to get into some schools in other districts as it was a great program.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

There was no public comment to come before the Board.

2016-131 **GO INTO CLOSED SESSION: RE: PENDING LITIGATION AND PENDING REAL ESTATE SALE**

Moved by Commissioner Hughes, seconded by Vice Chair Cross, to go into Closed Session to discuss Pending Litigation and Pending Real Estate Sale.

Roll Call

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Charles Nash, Kenneth Mahoney, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Robert Scolnik

Went into closed session at 3:32 p.m.

Returned to Open Session at 4:39 p.m.

2016-132 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER ENGLE, TO ADJOURN**

Meeting adjourned at 4:40 p.m.

_____

Nancy A. Waters, County Clerk

NAW/mlw

Preliminary Minutes
To be approved at the Full Board Meeting on April 12, 2016

Muskegon County
Board of Commissioners
City of Muskegon Heights City Hall
2724 Peck Street
Muskegon, MI 49444

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, April 12, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by District Elder Avery Burrell, Christ Temple Apostolic Faith Church. The Pledge of Allegiance was led by City of Muskegon Heights Mayor, Kim Sims and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

Excused: Jeff Lohman

Also Present: Mark Eisenbarth, County Administrator;
Nancy A. Waters, County Clerk;
Jeanne Pezet, Administrative Secretary;
Douglas Hughes, Corporate Counsel

2016-133 **APPROVAL OF THE AGENDA**

Moved by Commissioner Nash, seconded by Vice Chair Cross, to approve the agenda.

Voice vote **Motion Carried**

2016-134 **APPROVE THE REGULAR MEETING MINUTES OF MARCH 22, THE SPECIAL BOARD MINUTES OF MARCH 31, AND THE CLOSED SESSION MINUTES OF MARCH 31, 2016**

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to approve the Regular meeting minutes of March 22, the special board minutes of March 31, and the closed session minutes of March 31, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no comment on an agenda item.

COMMUNICATION

The following informational items were provided to Commissioners:

A. Kalkaska County Board of Commissioners Resolution: EPA and Army Corp of Engineers Implementation for Regulation for Defined Waters of the US Under the Clean Water Act

B. Kalkaska County Board of Commissioners Resolution: Opposition to HB 5016 Regulation of Public Right-of-Ways Requiring One Year Notice from Local Governments/MDOT to Licensees Under MTA

COMMITTEE/BOARD REPORTS

2016-135 **ACCEPT MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS MEDICAL MARIJUANA OPERATIONS AND OVERSIGHT GRANT IN THE AMOUNT OF $61,249 AND AUTHORIZE THE COUNTY GRANTS COORDINATOR TO EXECUTE THE SUB-RECIPIENT MONITORING AGREEMENT WITH THE CITY OF MUSKEGON AND GRANT AWARD CONTRACT WITH MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS**

CPS16/04-07

The Courts and Public Safety Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Cross, to accept Michigan Department of Licensing and Regulatory Affairs Medical Marijuana Operations and Oversight grant in the amount of $61,249 and authorize the County Grants Coordinator to execute the sub-recipient monitoring agreement with the City of Muskegon and grant award contract with Michigan Department of Licensing and Regulatory Affairs.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-136 **APPROVE THE COUNTY'S APPLICATION TO DEPARTMENT OF HOMELAND SECURITY PORT SECURITY GRANT PROGRAM FOR $2,575,080 WITH A COUNTY DIRECT CASH MATCH OF $643,770 ALREADY BUDGETED FOR PIER IMPROVEMENTS AT HERITAGE LANDING**

CPS16/04-08

The Courts and Public Safety Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Cross, to approve the County's application to Department of Homeland Security Port Security Grant Program for $2,575,080 with a County direct cash match of $643,770 already budgeted for pier improvements at Heritage Landing.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-137 **APPROVE THE PROSECUTOR TO APPLY FOR FY2017 VOCA GRANT**

CPS16/04-09

The Courts and Public Safety Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Cross, to approve the Prosecutor to apply for FY2017 VOCA Grant.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-138 **RECEIVE ACCESS HEALTH'S CONSOLIDATED FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT FOR THE YEARS ENDING SEPTEMBER 30, 2015 AND 2014 AND PLACE ON FILE**

HS16/04-06

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to receive Access Health's Consolidated Financial Statements and Independent Auditors' Report for the years ending September 30, 2015 and 2014 and place on file.

Commissioner Nash asked if they had been provided with the information requested at the Committee Meeting although it would not affect his vote. The Administrator will follow up to get the information for Commissioners.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-139 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $14,157,322.97 COVERING THE PERIOD OF MARCH 4, 2016 THROUGH MARCH 24, 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/04-50

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Vice Chair Cross, to approve payment of the accounts payable of $14,157,322.97 covering the period of March 4, 2016 through March 24, 2016, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-140 **AWARD THE BID FOR OFFICE SUPPLIES TO INTEGRITY BUSINESS SOLUTIONS FOR A ONE YEAR CONTRACT WITH AN OPTION TO RENEW FOR TWO SUBSEQUENT ONE YEAR RENEWALS**

WM16/04-51

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Vice Chair Cross, to award the bid for office supplies to Integrity Business Solutions for a one year contract with an option to renew for two subsequent one year renewals.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-141 **AWARD THE CONTRACT FOR THE CONSTRUCTION OF THE NEW HERITAGE LANDING TICKET BOOTH (RFB-16-2217) TO MUSKEGON QUALITY BUILDERS FOR THEIR LOW RESPONSIBLE BID OF $128,150.00 WITH COSTS BEING PAID FROM THE PROCEEDS OF THE CAPITAL IMPROVEMENTS BOND WHICH WERE ISSUES IN 2015**

WM16/04-52

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Vice Chair Cross, to award the contract for the construction of the new Heritage Landing Ticket Booth (RFB-16-2217) to Muskegon Quality Builders for their low responsible bid of $128,150.00 with costs being paid from the proceeds of the Capital Improvements Bond which were issues in 2015.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-142 **AUTHORIZE STAFF TO NEGOTIATE A COST FOR THE CONSTRUCTION OF THE NEW CONCRETE BOARDWALK AT HERITAGE LANDING WITH GREAT LAKES DOCK & MATERIALS, LLC, AND BRING A CONTRACT CHANGE ORDER BACK TO THE BOARD FOR APPROVAL**

WM16/04-53

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Vice Chair Cross, to authorize staff to negotiate a cost for the construction of the new concrete boardwalk at Heritage Landing with Great Lakes Dock & Materials, LLC, and bring a contract change order back to the Board for approval.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

Abstain: Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-143 **REJECT THE ONE BID RECEIVED FOR THE UNION DEPOT ROOF REPLACEMENT PROJECT (RFB-16-2219) AS THE MINIMUM QUALIFICATIONS WERE NOT MET AND AUTHORIZE STAFF TO REBID THE PROJECT AS SOON AS POSSIBLE**

WM16/04-54

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Vice Chair Cross, to reject the one bid received for the Union Depot Roof Replacement project (RFB-16-2219) as the minimum qualifications were not met and authorize staff to rebid the project as soon as possible.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-144 **APPROVE THE SUBMISSION OF THE SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION (SAMHSA) SYSTEM OF CARE (SOC) EXPANSION AND SUSTAINABILITY COOPERATIVE AGREEMENT, WHICH IF AWARDED WOULD BE EFFECTIVE SEPTEMBER 30, 2016 THROUGH SEPTEMBER 30, 2020, IN THE TOTAL AMOUNT OF $4,000,000**

WM16/04-55

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Vice Chair Cross, to approve the submission of the Substance Abuse and Mental Health Services Administration (SAMHSA) System of Care (SOC) Expansion and Sustainability Cooperative Agreement, which if awarded would be effective September 30, 2016 through September 30, 2020, in the total amount of $4,000,000.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-145 **POSTPONE ADOPTION OF THE VETERAN'S HIRING PREFERENCE POLICY INDEFINITELY**.

WM16/04-56

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Vice Chair Cross, to postpone adoption of the Veteran's Hiring Preference Policy indefinitely.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Sabo encouraged participation in the following upcoming events:

A. Brown Bag with Brashear! Wednesday, April 20th @ Noon - USS Silversides (See attached flyer)

B. Muskegon County Recycling Event - Saturday, April 23rd - 9 AM-1 PM
1350 E. Keating Avenue (See attached flyer)

C. Read early. Read often. Week: May 14 - 21, 2016

There were no liaison reports.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth noted the next Board Work Session will be:

- Tuesday, April 26th (following Full Board)
  Minor/Tobacco Ordinance - Next Steps & Smoke Free Zone
  Kathy Moore, Public Health Director

Administrator Eisenbarth noted everyone is welcome to stay for the Board Work Session with Public Defender Fred Johnson regarding Holistic Defense.

OLD BUSINESS

Commissioner Hughes noted the Brown Bag with Brashear means that people in attendance bring their own brown bag lunch. She also noted there will be a showing of Men of Honor following the lunch and encouraged everyone to attend.

NEW BUSINESS

2016-146 **APPROVE A PROCLAMATION IN HONOR OF CHILD ABUSE & NEGLECT PREVENTION MONTH, APRIL 2016**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve a Proclamation in honor of Child Abuse & Neglect Prevention Month, April 2016. (See attached)

Voice vote **Motion Carried**

Commissioner Mahoney asked Prosecutor Hilson to address the Board regarding Child Abuse and Neglect Prevention Month.

Prosecutor Hilson thanked the Board for their support. Prosecutor Hilson praised the work of Kyleen Gee, Executive Director, and the Child Abuse Council staff for the work they do to keep our children well served and well protected. Prosecutor Hilson encouraged Commissioners to tour the facility as it is one of the finest in the State of Michigan. Prosecutor Hilson invited all to attend the ceremony and ribbon tying event on April 19th at 11 a.m. at the Hall of Justice.

2016-147 **APPROVE A PROCLAMATION IN HONOR OF MUSKEGON COUNTY VOLUNTEER WEEK, APRIL 10 - 16, 2016**

Moved by Chairman Sabo, seconded by Commissioner Engle, to approve a Proclamation in honor of Muskegon County Volunteer Week, April 10 - 16, 2016. (See attached)

Commissioner Scolnik reported that he attended an inspiring luncheon hosted by United Way honoring volunteers in Muskegon County.

Voice vote **Motion Carried**

Christine Robere, President - United Way of the Lakeshore, introduced staff members KP Pelleran and Latonya Bean, resident of the City of Muskegon Heights and Director of Retired and Senior Volunteer program.

2016-148 **APPROVE A RESOLUTION IN SUPPORT OF 2-1-1**

Moved by Commissioner Mahoney, seconded by Chairman Sabo, to approve a Resolution in support of 2-1-1. (See attached)

Voice vote **Motion Carried**

2016-149 **APPROVE A RESOLUTION IN SUPPORT OF READ EARLY. READ OFTEN.**

Moved by Chairman Sabo, seconded by Commissioner Wilkins, to approve a Resolution in support of Read Early. Read Often.

Voice vote **Motion Carried**

Commissioner Mahoney reminded everyone about the Child Abuse Council Ceremony on April 19th at 11 a.m. at the Hall of Justice.

Commissioner Hughes thanked the City of Muskegon Heights for hosting the County Commissioner's meeting.

Chairman Sabo also thanked the City of Muskegon Heights for the honor of holding the County Commissioner's meeting in their community.

Commissioner Wilkins thanked all of Muskegon Heights noting it is her home and the people are wonderful.

Chairman Sabo recognized Mayor Kim Sims, Vice Mayor Bonnie McGlothin, Sheriff Dean Roesler, Prosecutor DJ Hilson, County Clerk Nancy A. Waters, County Staff Members Connie Maxim-Sparrow Grants Coordinator, Jonathan Wilson Economic Development Coordinator, Undersheriff Dan Stout, Beth Dick Finance Director/Assistant County Administrator, Bob Lukens Community Development Director, Fred Johnson Public Defender, John Warner Public Works, Lynn Esparsa Secretary to the Administrator, Lisa Chalko Administrative Coordinator, Corporate Counsel Doug Hughes, Administrator Mark Eisenbarth, and Secretary to County Clerk Jeanne Pezet

PUBLIC COMMENT

Mayor Kim Sims thanked the Board for choosing to have their meeting at the City of Muskegon Heights.

Connie Maxim-Sparrow Grants Coordinator noted the City of Muskegon Heights has seen some of the actions of volunteers as a result of Mona Lake Clean-up and Youth Day of Caring. She noted the next Youth Day of caring has 180+ kids registered to help clean up Pioneer Park.

Ronald Jenkins, Owner/Head Coach of the Lake Hawks stated he is proud to be a citizen of the City of Muskegon Heights and the great things going on. The Lake Hawks won the division championship for the second time. The Lake Hawks have the heart, dedication and commitment to the community.

2016-150 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER WILKINS, TO ADJOURN**

Chairman Sabo noted the Board Work Session will begin at 4:31 p.m.

Meeting adjourned at 4:31 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on April 26, 2016

Board Work Session to Follow
April 12th
Holistic Defense
Fred Johnson, Public Defender

(Open to the Public)

Brown Bag with Brashear!

Wednesday, April 20, 2016 12:00pm

Bring your lunch To The USS Silversides Submarine Museum and enjoy some very special treats with us!

* **A Presentation by President of the Carl Brashear Foundation, Philip Brashear, son of Carl Brashear, the first African American to become a U.S. Navy Master Diver.**
* **Wander through the USS SILVERSIDES SUBMARINE MUSEUM'S newest exhibit, US Navy Divers, featuring Carl Brashear, USN.**
* **Stay for a viewing of the movie *Men of Honor* starring Cuba Gooding, Jr, and Robert DeNiro.**

The cost is only $7.00 per person or FREE with your USS SILVERSIDES SUBMARINE MUSEUM membership!

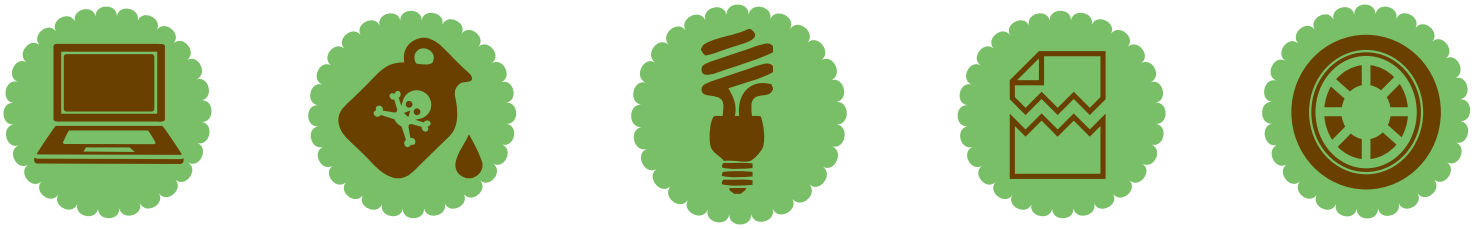
1346 Bluff Street, Muskegon, MI 231-755-1230

So pack a bag with your favorite lunch foods and we'll unpack a great afternoon at the USS Silversides Submarine Museum!

"*It's not a sin to get knocked down. It's a sin to stay down.*" Carl Brashear

MUSKEGON COUNTY RECYCLING EVENT

SATURDAY • APRIL 23, 2016 • 9AM - 1PM



RAIN OR SHINE*

FREE TO COUNTY RESIDENTS ONLY

BUSINESS WASTE AND REGULAR TRASH NOT ACCEPTED**

SCRAP TIRES

No larger than 34" in diameter (car and truck tires only) and no more than 7 tires per household (with or without rims).

HAZARDOUS WASTE

Including mercury, petroleum products, antifreeze, pesticides, herbicides, acids, bases, CFL and fluorescent light bulbs, and oil based paint products. Must be in containers no greater than 6 gallons; NO drums of any kind. Latex paint will not be accepted!

ELECTRONICS

Including computers, peripherals, TV's, and other electronic devices.
Visit: *www.valleycityer.com/equipment-accepted* for a full listing of accepted items.

SENSITIVE DOCUMENT SHREDDING

Bring up to 100 lbs of sensitive documents (paper clips and staples ok) to have shredded onsite.

*Severe weather may cause a halt or shut down of the event as determined by the event coordinator.
**Event staff reserve the right to limit any collected materials and refuse apparent business waste.

VISIT: WWW.CO.MUSKEGON.MI.US/HHW OR CALL: 231-724-6001

Funding for this event:
Muskegon County Solid Waste
Muskegon County Sustainability Office

County of Muskegon

PROCLAMATION

Muskegon County Volunteer Week

As we recognize National Volunteer Week, April 10-16, 2016, and Global Youth Service Day, April 15-17, 2016, we wish to recognize especially the volunteers and their service in Muskegon County and let them know that we deeply appreciate all that they do to enrich our communities and our people. We have met our greatest challenges through the dedication of countless Muskegon County citizens who have given generously of themselves, asking for nothing in return. The American story is a story of volunteers that is mirrored in Muskegon County. Muskegon County has prospered on the lakeshore because of countless volunteers who passionately fought for good jobs, a clean environment, public education, a sound infrastructure including clean drinking water, roads to support commerce, and a work-life balance to ensure that the values we hold dearly to support family, friends, and community have the opportunity to be nurtured. Ordinary citizens have lifted up our communities by serving on civic and nonprofit boards, by reading to children to ensure that children can read by 3rd grade, by building playgrounds for kids, by ensuring that children and youth are safe in their schools and neighborhoods, by helping families provide their families with basic needs, and by ensuring programs and opportunities for our youngest to oldest citizens. All were volunteers, and their work changed our county. This week, we recognize their enduring contributions and encourage more citizens of Muskegon County, to join their ranks. We wish to especially recognize our youth who are leading and participating in Youth Day of Caring—2016. They are working with the “Friends of the Muskegon County Parks” and Comerica Bank employees to clean-up, and make ready, Pioneer Park for the summer camping season.

Today's vast challenges require a renewed commitment to service, and our people are answering that call. From mentoring a student and feeding the homeless, to rebuilding after a natural disaster, volunteers are touching lives every day. Social entrepreneurs are pioneering innovative approaches to community service, and technology is providing us with new ways to connect with one another. Public-private partnerships are also expanding the scope and effectiveness of volunteerism.

As community leaders, we are committed to welcoming all to participate in service and responsibility in our lakeshore communities. We are pleased to work with the Volunteer Center at the United Way of the Lakeshore, and the Corporation for National & Community Service and their national service programs hosted in Muskegon County including: three programs within Senior Corps—Retired & Senior Volunteer Program – RSVP, Foster Grandparents, and Senior Companions; and

AmeriCorps State, National, Vista, and NCCC amongst other volunteer groups, to harness the energy of thousands to meet our most pressing community challenges. We salute our federal partners who are also investing in social innovation and volunteer management to give community groups in Muskegon County the capacity to tackle local concerns.

During National Volunteer Week, we honor the ordinary people who give of themselves to accomplish extraordinary things, and we encourage more citizens to strengthen our county by volunteering. Visit the United Way of the Lakeshore's Volunteer Center website at: http://www.unitedwaylakeshore.org/volunteer to find volunteer opportunities across Muskegon County. This website highlights volunteer opportunities for people of all ages, and we especially hope our young people will be inspired to chart a course of service.

Whether through the workplace or a house of worship, in our own neighborhoods or in another county, service binds us together in our community in a way nothing else can. It defines us as a people, and it is essential to achieving our local priorities. Together, let us answer the call, take hold of our shared future, and meet the challenges of making a difference in the lives of our people across Muskegon County communities.

NOW, THEREFORE, by virtue of the authority vested in the Muskegon County Commission by the people of Muskegon County, in conjunction with National Volunteer Week, we do hereby proclaim April 10 through April 16, 2016, as Muskegon County Volunteer Week. We call upon all citizens of Muskegon County to observe this week by volunteering in service projects across our county and pledging to make service a part of their daily lives.

IN WITNESS WHEREOF, we have hereunto passed this Proclamation this twelfth day of April, in the year of our Lord two thousand sixteen.

Muskegon County Board of Commissioners
Terry J. Sabo, Chair
Benjamin Cross, Vice-Chair
Marvin Engle
Susie Hughes
Jeff Lohman
Kenneth Mahoney
Charles Nash
Robert Scolnik
Rillastine Wilkins

Muskegon COUNTY

April 12, 2016

County of Muskegon

PROCLAMATION

CHILD ABUSE & NEGLECT PREVENTION MONTH
APRIL 2016

WHEREAS, in 2015, Muskegon County reported approximately 1,100 victims of child abuse or neglect; and

WHEREAS, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone in our community; and

WHEREAS, our children are our most valuable resources and will shape the future of Muskegon County, our State and our Nation; and

WHEREAS, child abuse and neglect can have long-term psychological, emotional and physical effects that can have lifelong consequences for its victims; and

WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional and developmental well-being of children; and

WHEREAS, effective child abuse and neglect prevention activities succeed because of the meaningful connections and partnerships created between child welfare, education, health, community and faith-based organizations, businesses and law enforcement agencies; and

WHEREAS, communities must make every effort to promote programs and activities that benefit children and their families; and

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and neglect and contribute to promote the social and emotional well-being of children and families in a safe, stable nurturing environment; and

WHEREAS, the Child Abuse Council, the United Way of the Lakeshore, the Muskegon County Great Start Collaborative and Catholic Charities are nonprofit agencies working to change the negative trends in child well-being by preventing child abuse and neglect and invite others to join in that challenge; and

WHEREAS, prevention remains the best defense for our children and families; and

NOW THEREFORE, the Muskegon County Board of Commissioners does hereby proclaim April 2016 as CHILD ABUSE AND NEGLECT PREVENTION MONTH in Muskegon County, and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

Muskegon County Board of Commissioners
Kenneth Mahoney, Chair
Rillastine Wilkins, Vice-Chair
Benjamin Cross
James Derezinski
Marvin Engle
Susie Hughes
Charles Nash
Terry J. Sabo
Robert Scolnik

April 12, 2016

Muskegon COUNTY

Muskegon County Board of Commissioners

A Resolution In Support of 2-1-1

WHEREAS, the Flint Water Crisis has cast a light on the necessity to be prepared when disaster strikes. One service that has unwaveringly shone tremendous value throughout this situation, and which has proven worthy of state support is Michigan 2-1-1; and

WHEREAS, trends in child well-being from the 2016 Kids Count Michigan Data Book show an increase in confirmed cases of child abuse and neglect in Muskegon County and 2-1-1 is the most available crisis network poised to help families with needs that could prevent abuse and neglect; and

WHEREAS, 2-1-1 is a confidential service that is free of charge to users and provides referral agency assistance. It helps those in need of assistance in our lakeshore community of Muskegon County as well as throughout the state to connect to thousands of different human service programs; and

WHEREAS, whether it be referrals for utility, shelter and food for families struck by circumstances beyond their control, 2-1-1 has been at the helm 24 hours a day, seven days a week ready to help residents connect to necessary resources and information; and

WHEREAS, crisis support requires quality staff members and ongoing training to arm them with the necessary skills needed to provide relief. The funding increase would support training sessions, including Veterans and Military Cultural Competency training to AmeriCorps and other 2-1-1 staff; and

WHEREAS, the statewide 2-1-1 program receives only $500,000 of its nearly $7 million in operational costs from the state. The rest is contributed by local governments and agencies, including the United Way of the Lakeshore. This funding inequity is an unsustainable model for the future with some communities already unable to support 2-1-1 and the critical services it provides due to funding constraints; now

THEREFORE BE IT RESOLVED, that the County of Muskegon does hereby support a total of $3.5 million from the state to the Michigan 2-1-1 network to ensure the organization’s sustainability and to improve its infrastructure. This will allow 2-1-1 network to meet the state’s demands for real-time information about the needs and questions residents have on a local level; and

BE IT FURTHER RESOLVED**,** that this funding request includes a $500,000 fund for disaster and emergency relief that could roll over in years where it is underutilized. This will help ensure that Michigan residents in the midst of a crisis receive support immediately, when it is most needed; and

BE IT FINALLY RESOLVED, that copies of this resolution shall be distributed to Governor Rick Snyder, Senator Goeff Hansen and Representatives Marcia Hovey-Wright and Holly Hughes urging them to support the efforts to bolster the Michigan 2-1-1 network.

* * * * *

The Muskegon County Board of Commissioners, at its April 12, 2016, meeting recommended approval by _____ , support by _____, the aforementioned resolution.

I, Nancy A. Waters, Clerk of the Muskegon County Board of Commissioners and Clerk of the County of Muskegon, do hereby certify that the above Resolution was duly adopted by said Board on April 12, 2016.

_____
Nancy A. Waters, Clerk
County of Muskegon

Muskegon County
Board of Commissioners
City of Muskegon
990 Terrace Street
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, April 26, 2016
4:02 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by Pastor Joe Lane - New Life Christian Center, 1624 Hoyt Street, Muskegon. The Pledge of Allegiance was led by Commissioner Lohman and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

Excused: Susie Hughes

Also Present: Mark Eisenbarth, County Administrator;
Nancy A. Waters, County Clerk;
Jeanne Pezet, Administrative Secretary;
Douglas Hughes, Corporate Counsel

2016-151 **APPROVE THE REGULAR MEETING MINUTES OF APRIL 12, 2016**

Moved by Vice Chair Cross, seconded by Commissioner Mahoney, to approve the Regular meeting minutes of April 12, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no comment on an agenda item.

2016-152 **APPROVAL OF THE AGENDA**

Moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve the agenda.

Voice vote **Motion Carried**

PRESENTATION - SPECIALTY ESTABLISHMENT AND ENFORCEMENT DOCKET (SEED) PROGRAM

Sandra Vanderhyde, Deputy Circuit Court Administrator, informed Commissioners and audience member about the SEED Program. (See attached brochure) Ms. Vanderhyde introduced Becky Katzenbach, Family Court Officer, who introduced Amanda McEntaffer, one of two recent graduates of the SEED Program. Ms. Katzenbach noted some of the obstacles that Ms. McEntaffer had to overcome; Andrea Nicholes, Family Court Officers, introduced Armando Ahumada another SEED graduate facing issues to success. Both Family Court Officers provided information on how the SEED program assisted Ms. McEntaffer and Mr. Ahumada to set goals for success.

Chairman Sabo noted they are happy with the success of the program and changes in the lives of those in the program.

COMMUNICATION

The following informational items were provided to Commissioners:

A. Bay County Board of Commissioners Resolution: Opposition of Interpretation by Tax Tribunal for Tax Assessments of "Dark Store"
B. Bay County Board of Commissioners Resolution: Urging State Lawmakers and Top Officials to Stop Exempting Themselves from the Laws They Enact

COMMITTEE/BOARD REPORTS

2016-153 **ADOPT THE LICENSE AGREEMENT WITH UNITY CHRISTIAN EVENTS/ALIVE ON THE LAKESHORE TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING AUGUST 10 - 13, 2016 FOR THE UNITY CHRISTIAN MUSIC FESTIVAL, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP16/04-05
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Cross, to adopt the License Agreement with Unity Christian Events/Alive On the Lakeshore to provide a license for the use of Heritage Landing August 10 - 13, 2016 for the Unity Christian Music Festival, and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Susie Hughes **Motion Carried**

2016-154 **ADOPT THE LICENSE AGREEMENT WITH THE MICHIGAN IRISH MUSIC FESTIVAL TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING THURSDAY, SEPTEMBER 15 THROUGH SUNDAY, SEPTEMBER 18, 2016 FOR THE MICHIGAN IRISH MUSIC FESTIVAL, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP16/04-06

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Cross, to adopt the License Agreement with the Michigan Irish Music Festival to provide a license for the use of Heritage Landing Thursday, September 15 through Sunday, September 18, 2016 for the Michigan Irish Music Festival, and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Susie Hughes **Motion Carried**

2016-155 **ADOPT THE LICENSE AGREEMENT WITH THE CHILD ABUSE COUNCIL OF MUSKEGON COUNTY FOR USE OF THE UNION DEPOT GROUNDS FOR A BEVERAGE AND ENTERTAINMENT TENT FOR FRIDAY AND SATURDAY, JULY 15 & 16, 2016, DURING THE REBEL ROAD MOTORCYCLE RALLY AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP16/04-07

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Cross, to adopt the License Agreement with the Child Abuse Council of Muskegon County for use of the Union Depot grounds for a beverage and entertainment tent for Friday and Saturday, July 15 & 16, 2016, during the Rebel Road motorcycle rally and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Susie Hughes **Motion Carried**

2016-156 **GRANT PERMISSION TO WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION TO INSTALL AND MAINTAIN A REGIONAL GREEN INFRASTRUCTURE STORMWATER CONTROL RAIN GARDEN ON PROPERTY OWNED BY THE COUNTY OF MUSKEGON, COMMONLY REFERRED TO AS THE CARPENTER LOT, WHICH WILL IMPROVE THE QUALITY OF STORMWATER RUNOFF INTO THE DISCHARGE AT ROTARY PARK/HERITAGE LANDING; WITH NO COST TO THE COUNTY FOR ENGINEERING OR CONSTRUCTION**

CD/SP16/04-08

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Cross, to grant permission to West Michigan Shoreline Regional Development Commission to install and maintain a regional green infrastructure stormwater control rain garden on property owned by the County of Muskegon, commonly referred to as the Carpenter Lot, which will improve the quality of stormwater runoff into the discharge at Rotary Park/Heritage Landing; with no cost to the County for engineering or construction.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Susie Hughes **Motion Carried**

2016-157 **PREPARE THE NECESSARY LOAN DOCUMENTATION FOR ACCEPTANCE BY THE COUNTY OF MUSKEGON OF THE STEVEN URRY SCULPTURE ARCH, CURRENTLY OWNED BY THE CITY OF MUSKEGON, AND TO ALLOW THE SCULPTURE TO BE PLACED AT THE UNION DEPOT FOR THE TIME SPECIFIED IN THE LOAN DOCUMENT, AND TO AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN THE LOAN DOCUMENT AFTER IT IS APPROVED BY COUNTY CORPORATE COUNSEL**

CD/SP16/04-09

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Cross, to prepare the necessary loan documentation for acceptance by the County of Muskegon of the Steven Urry sculpture *Arch*, currently owned by the City of Muskegon, and to allow the sculpture to be placed at the Union Depot for the time specified in the loan document, and to authorize the County Administrator to sign the loan document after it is approved by County Corporate Counsel.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Susie Hughes **Motion Carried**

2016-158 **AWARD THE CONTRACT FOR THE HERITAGE LANDING FESTIVAL SITE ELECTRICAL UPGRADES (RFB-16-2223) TO NEWKIRK ELECTRIC, INC., 1875 ROBERTS STREET, MUSKEGON, MICHIGAN 49442 FOR THEIR LOW RESPONSIBLE BID OF $80,699.00 INCLUDING THE THREE BASE BID ITEMS PLUS THE FIVE ALTERNATE BID ITEMS WITH COSTS TO BE PAID FROM THE PROCEEDS OF CAPITAL IMPROVEMENT BONDS ISSUED IN 2015; AND AUTHORIZE THE CHAIR TO EXECUTE THE CONTRACT DOCUMENT WITH NEWKIRK ELECTRIC, INC.**

CD/SP16/04-10

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Cross, to award the contract for the Heritage Landing Festival Site Electrical Upgrades (RFB-16-2223) to Newkirk Electric, Inc., 1875 Roberts Street, Muskegon, Michigan 49442 for their low responsible bid of $80,699.00 including the three base bid items plus the five alternate bid items with costs to be paid from the proceeds of Capital Improvement Bonds issued in 2015; and authorize the Chair to execute the contract document with Newkirk Electric, Inc.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Susie Hughes **Motion Carried**

2016-159 **INCREASE THE MONTHLY RENT OF THE MUSKEGON COUNTY AIRPORT'S T-HANGARS BY $10/MONTH ($120/YEAR), TO REFLECT THE FOLLOWING RENTAL COSTS: SOUTH T-HANGARS #4852-4888, $170.00/MONTH; NORTHEAST T-HANGARS #1-10, $180.00/MONTH; SOUTH T-HANGARS #4900-4952, $190.00/MONTH; SOUTH T-HANGARS #4804-4840, $200.00/MONTH. THE NEW RATES WILL BECOME EFFECTIVE JUNE 1, 2016**

TR16/04-07

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Lohman, to increase the monthly rent of the Muskegon County Airport's T-Hangars by $10/month ($120/year), to reflect the following rental costs:

- South T-Hangars #4852-4888 $170.00/month
- Northeast T-Hangars #1-10 $180.00/month
- South T-Hangars #4900-4952 $190.00/month
- South T-Hangars #4804-4840 $200.00/month

The new rates will become effective June 1, 2016.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Susie Hughes **Motion Carried**

2016-160 **APPROVE THE AMENDMENT TO MDOT CONTRACT NO. 2015-0304, AND FURTHER AUTHORIZE THE CHAIRMAN TO SIGN THE CONTRACT AND THE CLERK TO EXECUTE THE REQUIRED RESOLUTION**

TR16/04-08

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Lohman, to approve the amendment to MDOT Contract No. 2015-0304, and further authorize the Chairman to sign the contract and the Clerk to execute the required resolution.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Susie Hughes **Motion Carried**

2016-161 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $13,060,450.72 COVERING THE PERIOD OF MARCH 25, 2016 THROUGH APRIL 7, 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/04-57

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to approve payment of the accounts payable of $13,060,450.72 covering the period of March 25, 2016 through April 7, 2016, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Susie Hughes **Motion Carried**

2016-162 **AUTHORIZE ENTERING INTO A CONTRACT WITH BIDDERGY TO PROVIDE SURPLUS EQUIPMENT AUCTION SERVICES FOR A TERM OF ONE (1) YEAR, WITH UP TO TWO (2) ONE-YEAR RENEWAL OPTIONS**

WM16/04-58

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to authorize entering into a contract with Biddergy to provide surplus equipment auction services for a term of one (1) year, with up to two (2) one-year renewal options.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Susie Hughes **Motion Carried**

2016-163 **ACCEPT BLIGHT PREVENTION GRANT AWARD PROVIDED BY THE COMMUNITY FOUNDATION FOR MUSKEGON COUNTY TOTALING $30,000 AND AUTHORIZE BOARD CHAIR TO SIGN**

WM16/04-59
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to accept Blight Prevention grant award provided by the Community Foundation for Muskegon County totaling $30,000 and authorize Board Chair to sign.

Commissioner Lohman thanked, Connie Maxim-Sparrow, Grants Coordinator, for how this grant will help eliminate blight in our community.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Susie Hughes **Motion Carried**

2016-164 **APPROVE THE RESOLUTION ADOPTING THE 2016 EQUALIZED VALUATION FOR MUSKEGON COUNTY AS DETERMINED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM16/04-60
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to approve the resolution adopting the 2016 equalized valuation for Muskegon County as determined and submitted by the Muskegon County Equalization Department.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Susie Hughes **Motion Carried**

Chairman Sabo noted, for new audience members, that all items presented by committees have been thoroughly discussed at prior committee meetings which were also open to the public prior to coming to the Full Board Meeting today. Commissioner Engle said that everyone speaks and asks questions and that is how Commissioners bring in different viewpoints.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2016-165 **APPROVE THE CITY OF NORTH MUSKEGON AND LAKETON TOWNSHIP RESOLUTION TO ESTABLISH A LAKE BOARD**

The Chairman recommends, moved by Vice Chair Cross, seconded by Commissioner Mahoney, to approve the City of North Muskegon and Laketon Township Resolution to Establish a Lake Board.

Commissioner Scolnik asked if the Lake Board would have taxing authority and, if so, if there was a specific project they were planning to accomplish.

2016-166 **SUSPEND THE RULES TO ALLOW LAKETON TOWNSHIP SUPERVISOR, KIM ARTER, TO RESPOND**

Moved by Commissioner Engle, Seconded by Commissioner Wilkins, to suspend the rules to allow Laketon Township Supervisor, Kim Arter, to respond.

Voice vote **Motion Carried**

Laketon Township Supervisor Kim Arter noted they had been working on this for a couple years. One project is to deal with invasive species management.

Commissioner Engle also asked about the recent recycling event. Kim Arter noted it was a non-stop great turnout with more than 500 cars and lots of tires being left.

Voice vote on item 2016-165 **Motion Carried**

2016-167 **APPROVE A RESOLUTION: NATIONAL DAY OF PRAYER - MAY 5, 2016**

The Chairman recommends, moved by Vice Chair Cross, seconded by Commissioner Mahoney, to approve a Resolution: National Day of Prayer - May 5, 2016. (See attached)

Voice vote **Motion Carried**

2016-168 **APPROVE A RESOLUTION: BIKE TO WORK WEEK, JUNE 13 THRU 17, 2016**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Mahoney, to approve a Resolution: Bike to Work Week, June 13 thru 17, 2016. (See attached)

Voice vote **Motion Carried**

Commissioner Wilkins reported on the WEMET meeting and said that the HIDTA (High Intensity Drug Trafficking Area) grant was received and it is the second highest award in the State. She further noted that the third marijuana ballot proposal has been received.

Commissioner Engle reported that the Fair board met and they will be having a meade tent. The County Fair will take place July 25 – 30th at 6621 Hts. Ravenna Road in Fruitport.

Chairman Sabo noted that the Community Corrections Advisory Board had met with a quorum included judges, prosecutor, community leaders and others. It was noted that the Swift & Sure Program in Muskegon is the biggest in the state of Michigan.

Commissioner Nash reported that the HealthWest Board is identifying support for substance abuse treatment to get an assessment of what is available. There is a continued need for services.If you know of any organizations providing these types of services, please let HealthWest know.

Commissioner Engle reported that the Road Commission has begun grading roads for the season. He noted that "Spring is here."

ADMINISTRATOR'S REPORT

Administrator Eisenbarth noted that National Bike to Work Week is May 16 thru 20 and Bike to Work Day is May 20th, however, the Muskegon event will be June 13 thru 17, 2016.

Administrator Eisenbarth noted that following this meeting, there will be a Board Work Session presented by Kathy Moore, Public Health Director/Health Officer, regarding Minors who use tobacco as well as the Tobacco Ordinance and Smoke Free Zone issues. Administrator Eisenbarth also asked for suggestions for future Board Work Sessions.

OLD BUSINESS

Commissioner Lohman noted Consumers Energy no longer issues addresses. He suggested checking with other Counties to see how they handle this issue.

The County Administrator said he would look into it.

NEW BUSINESS

2016-169 **PREPARE A RESOLUTION ACKNOWLEDGING HOLTON SCHOOL AND MONTAGUE SCHOOL FOR BEING NAMED AMONG THE U.S. NEWS AND WORLD REPORT BEST SCHOOLS**

Moved by Commissioner Lohman, seconded by Commissioner Mahoney, to prepare a resolution acknowledging Holton School and Montague School for being named among the U.S. News and World Report Best Schools.

Voice vote **Motion Carried**

PUBLIC COMMENT

Rich Houtteman, Consumers Energy Public Affairs, reported a busy Earth Day Week with events taking place in Montague. Mr. Houtteman also noted there is a fundraiser for Read Muskegon to take place on May 21st at the Frauenthal Center.

Chairman Sabo noted they will be working with Consumers with the Port Authority with the closing of the Cobb plant.

Mr. Houtteman noted the Cobb Plant is the first in line to come down by the end of 2018.

Michael Poulin introduced himself as a candidate for Muskegon County Sheriff and listed his qualifications as a retired Sheriff Captain, Pioneer Resources Board Member, and Board President for the North Muskegon School Board.

Laura Fitzpatrick invited everyone to participate in the Medical Disposal program to be held at the Norton Shores Fire Department on Pontaluna Road on Saturday, April 30th from 9 a.m. to 1 p.m. Ms. Fitzpatrick also thanked County for their leadership.

Gerard Slovinski introduced himself as candidate for Dalton Township Treasurer.

Greg Kruse presented information and resubmitted his complaint regard an incident report from November 2015 in Fruitland Township.

Daryl VanFossen, of Laketon Township, thanked the Commissioners for their support of the resolution to Establish a Lake Board. Mr. VanFossen reiterated that it was two years of consulting with Spring Lake who had also accomplished creation of the Lake Board working with the municipalities surrounding the public lake.

Chairman Sabo invited everyone to stay for the Work Session to begin at 4:50 p.m.

2016-170 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER MAHONEY, TO ADJOURN**

Meeting adjourned at 4:44 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on June 14, 2016

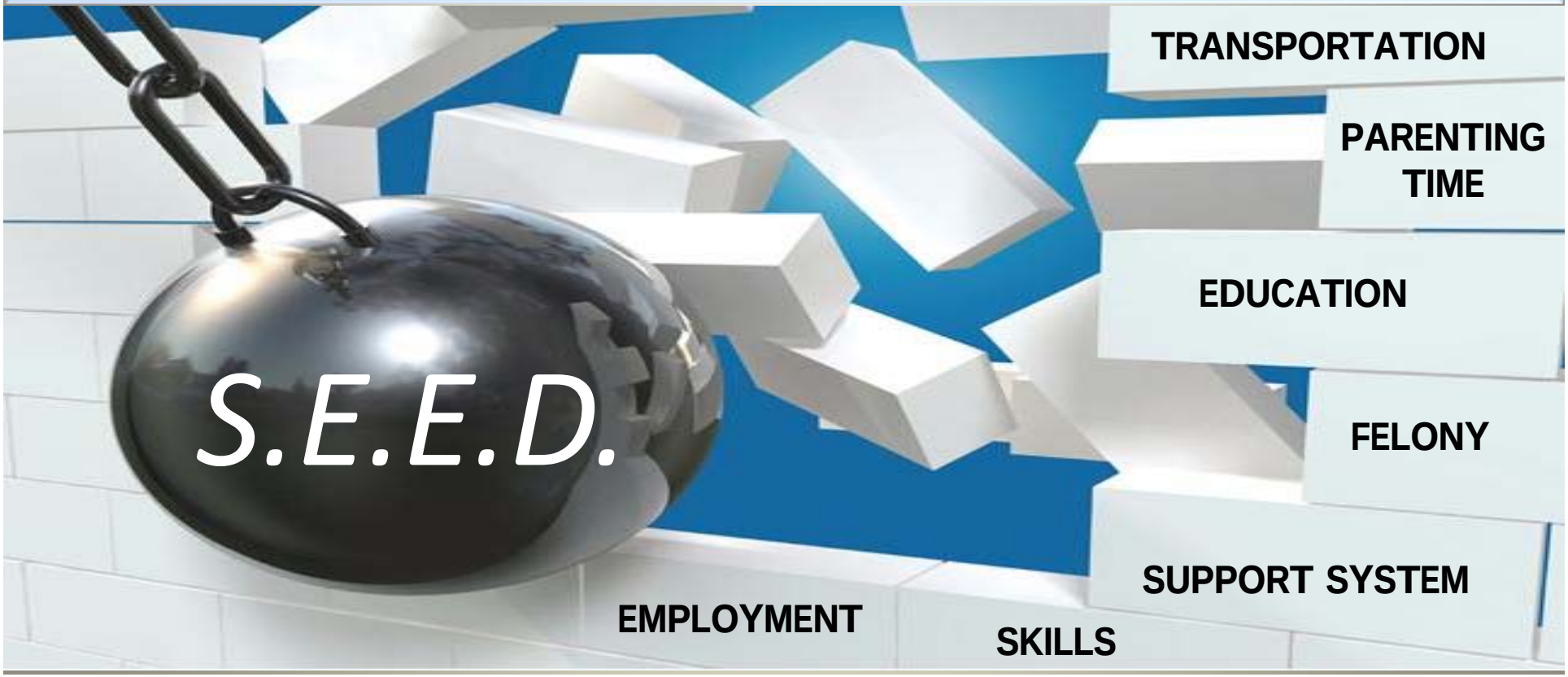
Board Work Session to Follow April 26th

- *Minor/Tobacco Ordinance (Next Steps)*
- *Smoke Free Zone*

Kathy Moore, Public Health Director

S.E.E.D. PROGRAM

MUSKEGON FAMILY COURT Breaking Down the Barriers



SUCCESSFUL COMPLETION

The Family Court will determine when the participant has successfully completed the SEED program. Success will be measured by an individual's progress on the goals outlined in his or her case service plan.

Muskegon County Family Court Services
Michael E. Kobza Hall of Justice
990 Terrace Street—3rd Floor
Muskegon, Michigan 49442-3382

Muskegon County

Specialty Establishment and Enforcement Docket

Child Support/Establishment Specialty Docket

The purpose of the Specialty Establishment and Enforcement Docket (SEED) is to address the barriers parents face which prevent them from being actively involved in their child (ren)'s lives and from financially supporting their children. These hurdles may include: unemployment, substance abuse, criminal history, mental health issues, and a lack of job or parenting skills. Our goal is to assist parents in identifying solutions for life's challenges so that they can provided the much needed emotional and financial support for their children.

BENEFITS

- *Child(ren) having two parents actively involved in their lives*
- *Modified initial child support obligation*
- *More frequent and timely child support payments*
- *Increase in financial support for child(ren)*
- *Assistance in accessing community resources*
- *Assistance in establishing stable and consistent Parenting Time.*

Program Requirements

Once admitted to the program, clients must willingly participate and follow all program guidelines. Participants must:

- Meet regularly with the Family Court Officer
- Comply with the case service plan
- Submit to random drug testing (if required)
- Obtain employment and/or attend educational/job skills programs
- Attend counseling and/or treatment (if required)
- Attend specialty court sessions as ordered
- Make minimum monthly child support payments

Failure to comply with the case service plan may result in sanctions. Sanctions may include: increased court appearances, more restrictive treatment options, tethering, or possible incarceration.

The program is designed for client participation at a minimum of 12 months.

Participation

An individualized case service plan will create a road map for success. The case service plan may include (but will not be limited to) obtaining assistance with any of the following areas:

- Employment services
- Substance abuse treatment services
- Mental health treatment services
- Medical treatment services
- Transportation and housing services
- Mediation services
- Education services
- Parenting skills
- Batterer intervention
- Financial literacy services

Compliance with the case service plan may result in incentives awarded to the participant and their family. These incentives may include gift cards, gas cards, or gift certificates for family activities.

The participant's monthly support obligation will be temporarily reduced during participation in the program based on his/her ability to pay.

County of Muskegon

PROCLAMATION

National Day of Prayer

May 5, 2016

WHEREAS, 2016 marks the 65th year of the observance of the National Day of Prayer; and

WHEREAS, every President in those years has issued a proclamation requesting the uniting of the nation on the first Thursday in May regardless of socioeconomic, political and ethnic backgrounds; and

WHEREAS, the theme “Wake Up, America” reflects “Shout it aloud, do not hold back, raise your voice like a trumpet” (Isiah 58.1 a) and reminds us to celebrate the beloved, God-given liberty to bow before Him and seek His guidance in prayer; and

Let us join with all the many faithful voices in assurance that our strength to do God’s work - to feed the hungry, care for the poor, comfort the afflicted, make peace where there is strike, and protect those in harm’s way - comes from Him. In the face of tremendous challenges, prayer is the powerful force that humbles us and acknowledges that the answers are not in ourselves.

May we cry out of this precious land, for God’ direction over every dwelling and inhabitant and over every decision made through our vast influence.

NOW, THEREFORE BE IT RESOLVED that I, Robert Scolnik, Muskegon County Commissioner District #4, proclaim Thursday the 5th day of May, 2016 as Day of Prayer and invite our citizens to give thanks, in accordance with their own faiths and consciences, for our many freedoms and blessings, and I join all people of faith in crying out for God’s continued guidance, mercy and protection as we seek His favor.

County of Muskegon

RESOLUTION

RESOLUTION TO SUPPORT BIKE TO WORK WEEK
June 13 - 17, 2016

WHEREAS, for more than a century, the bicycle has been an important part of the lives of Americans; and

WHEREAS, today, millions of Americans engage in bicycling as an environmentally sound form of transportation, an excellent form of fitness, and provides quality family recreation; and

WHEREAS, "Bike to Work Week" is a nationwide endeavor to educate the public about the benefits of bicycling and to increase awareness of and respect for bicyclists; and

WHEREAS, the County of Muskegon, recognizes the benefits of bicycle commuting in providing exercise, decreasing air pollution, conserving fuel, decreasing traffic congestion, decreasing noise pollution, and improving the health of its citizens; and

WHEREAS, the League of Michigan Bicyclists and independent cyclists throughout our state are promoting greater public awareness of bicycle operation and safety education in an effort to reduce accidents, injuries and fatalities; and

WHEREAS, bicycle transportation is an integral part of the "multi-modal" transportation system planned for by city, state and local transportation government agencies; and

WHEREAS, we recognize and encourage cycling as an important means of transportation, and support potential new cyclists in joining our community; and

WHEREAS, Ride On! Bike to Work Week Committee encourage all citizens to ride their bicycles to work, to the store, to the park, around their neighborhoods and with friends and family during the week of June 13 - 17, 2016, to promote the personal and social and societal benefits achieved from bicycling.

NOW, THEREFORE the Muskegon County Board of Commissioners does hereby proclaim “Bike to Work Week” and encourages participation in the event by all citizens.

Muskegon County Board of Commissioners

Terry J. Sabo, Chair		Benjamin Cross, Vice-Chair
Marvin Engle		Susie Hughes
Jeff Lohman		Kenneth Mahoney
Charles Nash	Robert Scolnik	Rillastine Wilkins

Approved: April 26, 2016

City of North Muskegon
RESOLUTION 2016-191

RESOLUTION TO ESTABLISH A LAKE BOARD

IN ACCORDANCE WITH PART 309, INLAND LAKE IMPROVEMENTS,
OF THE NATURAL RESOURCES AND ENVIRONMENTAL PROTECTION ACT,
PA 451 of 1994, as amended.

WHEREAS, Bear Lake is a public inland lake located in the City of North Muskegon and Laketon Township in Muskegon County, Michigan; and

WHEREAS, Bear Lake is a valuable natural resource that provides fishing, boating, and other recreational opportunities to area residents; and

WHEREAS, the establishment of a lake board for Bear Lake pursuant to Part 309, Inland Lake Improvements, of the Natural Resources and Environmental Protection Act, PA 451 of 1994, as amended (hereinafter referred to as Part 309), is essential to the effective management of Bear Lake;

NOW THEREFORE, under the authority of and subject to the provisions of Part 309, **BE IT RESOLVED**:

1. The City of North Muskegon does hereby create a lake board upon its own motion pursuant to Section 30902 of Part 309.

2. The Bear Lake Improvement Board shall initiate proceedings in accordance with Part 309 to implement an improvement project on Bear Lake.

3. The Bear Lake Improvement Board shall determine the scope of the project to improve conditions on Bear Lake and shall establish a special assessment district, including within the special assessment district all parcels of land and local units that will be benefited by improvements to the lake.

4. Pursuant to Section 30903 of Part 309, the Bear Lake Improvement Board shall consist of the following:
   a) A member of the Muskegon County Board of Commissioners appointed by the chairperson of the county board of commissioners.
   b) A representative of the City of North Muskegon.
   c) A representative of Laketon Township.
   d) The Muskegon County Drain Commissioner or her designee.
   e) A member elected by the members of the lake board at the first meeting of the lake board. Only a person who has an interest in a land contract or a record interest in the title to land that abuts Bear Lake is eligible to be elected to serve in this capacity. An organization composed of and representing the majority of lakefront property owners on Bear Lake may submit up to three names to the lake board, from which the lake board shall make its selection.

At a regular meeting of the City Council of the City of North Muskegon, held on March 7, 2016 in the Council Chambers of City Hall, located at 1502 Ruddiman Drive, the foregoing

resolution was moved for adoption by Mayor Pro-tem Mogren, seconded by Council Member Closz and carried.

Yeas: 5, Nays: 0, Absent: 2

Resolution declared adopted.

Marcia Jeske, City Clerk

Laketon Township

RESOLUTION TO ESTABLISH A LAKE BOARD

IN ACCORDANCE WITH PART 309, INLAND LAKE IMPROVEMENTS,
OF THE NATURAL RESOURCES AND ENVIRONMENTAL PROTECTION ACT,
PA 451 of 1994, as amended.

WHEREAS, Bear Lake is a public inland lake located in the City of North Muskegon and Laketon Township in Muskegon County, Michigan; and

WHEREAS, Bear Lake is a valuable natural resource that provides fishing, boating, and other recreational opportunities to area residents; and

WHEREAS, the establishment of a lake board for Bear Lake pursuant to Part 309, Inland Lake Improvements, of the Natural Resources and Environmental Protection Act, PA 451 of 1994, as amended (hereinafter referred to as Part 309), is essential to the effective management of Bear Lake;

NOW THEREFORE, under the authority of and subject to the provisions of Part 309,

IT IS RESOLVED:

1. The Township Board of Laketon Township does hereby create a lake board upon its own motion pursuant to Section 30902 of Part 309.

2. The Bear Lake Improvement Board shall initiate proceedings in accordance with Part 309 to implement an improvement project on Bear Lake.

3. The Bear Lake Improvement Board shall determine the scope of the project to improve conditions on Bear Lake and shall establish a special assessment district, including within the special assessment district all parcels of land and local units that will be benefited by improvements to the lake.

4. Pursuant to Section 30903 of Part 309, the Bear Lake Improvement Board shall consist of the following:

    a) A member of the Muskegon County Board of Commissioners appointed by the chairperson of the county board of commissioners.

    b) A representative of the City of North Muskegon.

    c) A representative of Laketon Township.

    d) The Muskegon County Drain Commissioner or her designee.

e) A member elected by the members of the lake board at the first meeting of the lake board. Only a person who has an interest in a land contract or a record interest in the title to land that abuts Bear Lake is eligible to be elected to serve in this capacity. An organization composed of and representing the majority of lakefront property owners on Bear Lake may submit up to three names to the lake board, from which the lake board shall make its selection.

Moved by Kane and seconded by Zaagman

Ayes Kane, Zaagman, Arter, Archer, Achterhoff

Nays 0

Abstain 0

Resolution declared adopted this 7 day of March 2016

Muskegon County
Board of Commissioners
City of Muskegon
990 Terrace Street
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Special Meeting Thursday, May 5, 2016
4:49 p.m.

Chairman Sabo, Presiding

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney, Charles Nash, Rillastine R. Wilkins, Terry J. Sabo

Excused: Susie Hughes, Robert Scolnik

Also Present: Mark Eisenbarth, County Administrator; Marcia L. Wilkes, Chief Deputy County Clerk; Jeanne Pezet, Administrative Secretary; Susan Franklin, Corporate Counsel

The Full Board of Commissioners was called to order by Chairman Sabo.

Chairman Sabo asked for a moment of silence in observance of the National Day of Prayer.

The Pledge of Allegiance was led by Commissioner Lohman and recited in unison.

2016-171 **APPROVAL OF THE AGENDA**

Moved by Commissioner Engle, seconded by Commissioner Cross, to approve the agenda.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no comment on an agenda item.

COMMITTEE/BOARD REPORT

2016-172 **ACCEPT AND APPROVE THE QUOTE IN THE AMONUT OF $243,000 FROM GREAT LAKES DOCK AND MATERIALS, LLC, FOR THE CONSTRUCTION OF A 27-FOOT BY 60-FOOT DOCKING FACILITY AT HERITAGE LANDING AND AUTHORIZE THE CHAIR TO EXECUTE THE CHANGE ORDER**

WM16/05-65
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to accept and approve the quote in the amount of $243,000 from Great Lakes Dock and Materials, LLC, for the construction of a 27-foot by 60-foot docking facility at Heritage Landing and authorize the Chair to execute the change order.

Chairman Sabo noted, as in the Ways and Means Committee meeting, he would be abstaining from this vote.

Commissioner Lohman and Commissioner Nash stated this is a move in the right direction for Muskegon County to move forward on waterfront development.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney, Charles Nash, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Susie Hughes, Robert Scolnik **Motion Carried**

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board

PUBLIC COMMENT

There was no public comment

2016-173 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER WILKINS, TO ADJOURN**

Meeting adjourned at 4:53 p.m.

_____
Marcia L. Wilkes, Chief Deputy County Clerk

MLW/jmp

Muskegon County
Board of Commissioners
City of Muskegon
990 Terrace Street
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, May 10, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by Commissioner Nash. The Pledge of Allegiance was led by Vice Chair Cross and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

Also Present: Mark Eisenbarth, County Administrator; Nancy A. Waters, County Clerk; Jeanne Pezet, Administrative Secretary; Douglas Hughes, Corporate Counsel

2016-174 **APPROVAL OF THE AGENDA**

Moved by Commissioner Wilkins, seconded by Vice Chair Cross, to approve the agenda.

Voice vote **Motion Carried**

2016-175 **APPROVE THE REGULAR MEETING MINUTES OF APRIL 26, AND THE SPECIAL MEETING MINUTES OF MAY 5, 2016**

Moved by Commissioner Nash, seconded by Commissioner Engle, to approve the Regular meeting minutes of April 26, and the Special meeting minutes of May 5, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no comment on an agenda item.

PRESENTATION – BOYS & GIRLS CLUB OF MUSKEGON LAKESHORE YOUTH OF THE YEAR

Chairman Sabo and Commissioner Scolnik presented resolutions to the Boys and Girls Club of Muskegon Lakeshore Youth of the Year and three candidates:

Devon Kitchen (Youth of the Year)
Morgan Griffin (Candidate)
Kryen Kimball (Candidate)
Jared Pittman (Candidate)

COMMUNICATION

2016-176 **ACCEPT AND PLACE ON FILE THE COMMUNICATION ITEMS**

Moved by Commissioner Wilkins, seconded by Commissioner Lohman to accept and place on file the following informational items:

A. County of Saginaw Resolution: Michigan 2-1-1 Request for Funding
B. Iron County Resolution: Urging State Transparency
C. Wexford County Resolution: EPA and Army Corp of Engineers Implementation for Regulation for Defined Waters of the US Under the Clean Water Act
D. Wexford County Resolution: Opposing HB 5016 Regulation of Public Right-of-Ways Requiring One Year Notice from Local Government/MDOT to Licensees Under MTA

Voice vote **Motion Carried**

COMMITTEE/BOARD REPORTS

2016-177 **AWARD THE CONTRACT TO DAVID STRAIT AS SURVEILLANCE OFFICER FOR THE 60TH DISTRICT COURT SOBRIETY COURT IN THE AMOUNT NOT TO EXCEED $20,000 AND TO AUTHORIZE THE BOARD CHAIR TO SIGN THE CONTRACT**

CPS16/05-10
The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to award the contract to David Strait as Surveillance Officer for the 60th District Court Sobriety Court in the amount not to exceed $20,000 and to authorize the Board Chair to sign the contract.

Commissioner Hughes noted there was an issue that has been resolved so that contracts go through Human Resources to avoid future conflict.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-178 **APPROVE THE ONE-YEAR EXTENSION OF THE AGREEMENT FOR THE PARTNERSHIP IN NEIGHBORHOOD SAFETY PROGRAM BETWEEN THE TOWNSHIPS OF LAKETON AND FRUITLAND, THE MUSKEGON COUNTY SHERIFF AND THE BOARD OF COMMISSIONERS WITH THE COUNTY'S SHARE OF COST BEING 50% OR $110,402.70 AND AUTHORIZE THE BOARD CHAIR AND SHERIFF TO SIGN THE DOCUMENT**

CPS16/05-11

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve the one-year extension of the Agreement for the Partnership in Neighborhood Safety Program between the Townships of Laketon and Fruitland, the Muskegon County Sheriff and the Board of Commissioners with the County's share of cost being 50% or $110,402.70 and authorize the Board Chair and Sheriff to sign the document.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-179 **APPROVE A PROCLAMATION DECLARING MAY 6, 2016 AS DISABILITY PRIDE DAY IN MUSKEGON COUNTY**

HS16/05-07

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Vice Chair Cross, to approve a Proclamation declaring May 6, 2016 as Disability Pride Day in Muskegon County.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-180 **APPROVE A SPECIAL FULL BOARD MEETING OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS, THURSDAY, MAY 5, 2016, AT 4:30 P.M., HALL OF JUSTICE, 990 TERRACE, MUSKEGON, MI 49442**

HS16/05-08

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Vice Chair Cross, to approve a Special Full Board Meeting of the Muskegon County Board of Commissioners, Thursday, May 5, 2016, at 4:30 p.m., Hall of Justice, 990 Terrace, Muskegon, MI 49442.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-181 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $13,602,734.03 COVERING THE PERIOD OF APRIL 8, 2016 THROUGH APRIL 21, 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/05-61

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to approve payment of the accounts payable of $13,602,734.03 covering the period of April 8, 2016 through April 21, 2016, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-182 **APPROVE APPLIED IMAGING'S PROPOSAL TO REPLACE APPROXIMATELY 30 COPIERS AND PURCHASE APPROXIMATELY 45 COPIERS FOR $1 EACH AND NEGOTIATE AN EXTENSION OF THE CURRENT LEASE AGREEMENT ON THE NEW COPIERS FOR AN ADDITIONAL FIVE YEARS MAINTAINING THE CURRENT MAINTENANCE CHARGES AS WELL AS ALL OTHER CONTRACT SPECIFICATIONS**

WM16/05-62

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to approve Applied Imaging's proposal to replace approximately 30 copiers and purchase approximately 45 copiers for $1 each and negotiate an extension of the current lease agreement on the new copiers for an additional five years maintaining the current maintenance charges as well as all other contract specifications.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-183 **AUTHORIZE ARTHUR J. GALLAGHER & CO. TO RELEASE, ON BEHALF OF MUSKEGON COUNTY, A REQUEST FOR PROPOSAL FOR A MEDICAL PLAN VENDOR**

WM16/05-63

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to authorize Arthur J. Gallagher & Co. to release, on behalf of Muskegon County, a Request for Proposal for a medical plan vendor.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-184 **EXTEND THE CLEANING CONTRACT WITH RELIANT PROFESSIONAL CLEANING COMPANY FOR CLEANING SERVICES IN COUNTY-OWNED BUILDINGS FOR ONE YEAR PER THE TERMS STATED IN THE CONTRACT**

WM16/05-64
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to extend the cleaning contract with Reliant Professional Cleaning Company for cleaning services in county-owned buildings for one year per the terms stated in the contract.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-185 **AUTHORIZE THE ADOPTION OF THE AMENDMENT TO THE RESOLUTION TO BORROW AGAINST ANTICIPATED DELINQUENT 2015 TAXES PREVIOUSLY APPROVED ON FEBRUARY 9, 2016 IN MOTION 2016-60**

WM16/05-66
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to authorize the adoption of the amendment to the Resolution to Borrow Against Anticipated Delinquent 2015 Taxes previously approved on February 9, 2016 in Motion 2016-60.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

For the record, WM16/05-65 was approved at a Special Full Board Meeting of May 5, 2016:
WM16/05-65 To accept and approve the quote in the amount of $243,000 from Great Lakes Dock and Materials, LLC, for the construction of a 27-foot by 60-foot docking facility at Heritage Landing and authorize the Chair to execute the change order.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2016-186 **APPROVE APPOINTS TO THE ECONOMIC DEVELOPMENT BOARD**

The Chairman recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve the following appoints to the Economic Development Board:

County Representatives (terms through 12/31/16)	**Undesignated Slots**
Commissioner Benjamin Cross	Sam Jansen (term through 12/31/21)
Commissioner Susie Hughes	Sarah Sass (term through 12/31/20)
Commissioner Bob Scolnik	Kevin Simons (term through 12/31/19)
	Mark Gongalski (term through 12/31/18)
	Willie Minor (term through 12/31/17)
	Tom Godfrey (term through 12/31/16)

Discussion ensued regarding lack of representation from the City of Muskegon Heights and rural areas of Muskegon County. Johnathan Wilson, Economic Development Coordinator, noted the project activities are govern by the County Board of Commissioners and two additional members may be added for each project during for the term of the project.

Voice vote **Motion Carried**

2016-187 **APPROVE A RESOLUTION IN RECOGNITION OF B.C. COBB CONSUMERS ENERGY**

The Chairman recommends, moved by Vice Chair Cross, seconded by Commissioner Nash, to approve a resolution in recognition of B.C. Cobb Consumers Energy.

Voice vote **Motion Carried**

2016-188 **APPROVE THE RESOLUTION TO HONOR THE PARTICIPANTS OF THE MEN AND LADIES OF HONOR**

The Chairman recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the resolution to honor the participants of the Men and Ladies of Honor.

Voice vote **Motion Carried**

Chairman Sabo reminded everyone that there will be a Memorial Day Parade in Downtown Muskegon on Monday, May 30th.

Commissioner Wilkins reported on the SMART meeting in Ottawa County. Ottawa County Sheriff Gary Rosema presented on Partnerships. Commissioner Wilkins noted Ottawa County has an Ambassador Program to "improve the experience of newly hired employees and improve the communication network of employees throughout the county".

Chairman Sabo noted the SMART Meetings take place in several different Counties and further noted that County Clerk Waters regularly attends these meetings.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth noted that, following the May 24th Full Board meeting, there will be a Board Work Session regarding Information Systems.

Administrator Eisenbarth announced that Dalton Township approved an agreement with Michigan Adventure at their meeting Monday, May 9th. (This will come before the Public Works Board.) Commissioner Scolnik noted this has been 14 years in the making. Chairman Sabo referred to this project as a win/win. Commissioner Engle stated it is unfortunate that there were miscommunications in the beginning.

Administrator Eisenbarth reported that Coopersville voted to expand their wastewater system with Muskegon County. Commissioner Engle noted this will make Muskegon County a regional provider of service.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

Commissioner Scolnik noted there have been issues from people planting trees or placing memorials at the Veteran's Memorial Park. He further noted there was money left over from the refurbishing of the cannons that could be used for signage to discourage the unauthorized placing of memorials in the park.

2016-189 **INSTALL SIGNS IN THE FIVE PARKING AREAS OF VETERAN'S MEMORIAL PARK REGARDING THE PLANNING OF TREES AND MEMORIALS IN THE PARK**

Moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to install signs in the five parking areas of Veteran's Memorial Park regarding the planning of trees and memorials in the park.

Discussion ensued that Friend of the County Parks Committee had approved and recommended similar signage language for all County Parks that was to come before the Board.

Voice vote **Motion Carried**

PUBLIC COMMENT

John Warner, Professional Engineer (PE) Director, announced that the tire agreement has been signed for the remainder of the year for all tire events beginning this Saturday at Fruitport Charter Township Hall.

Chairman Sabo recognized audience members, Sheriff Dean Roesler and Undersheriff Daniel A. Stout, and County Clerk Nancy Waters for all the work she has done for us to keep the Board running smooth.

2016-190 **MOVED BY VICE CHAIR CROSS, SECONDED BY COMMISSIONER ENGLE, TO ADJOURN**

Meeting adjourned at 4:40 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on May 24, 2016

County of Muskegon

Resolution

To Honor the Participants of the Men and Ladies of Honor

WHEREAS, students and participants of the Men and Ladies of Honor are hereby congratulated for their achievements; and

WHEREAS, the Men and Ladies of Honor programs focuses on Chivalry, Honor, Rites of Passage, the Father's Blessing, Courageous Leadership and Moral Excellence; and

WHEREAS, Chivalry can be defined as a choice, that choice being to do the right things for the right reasons; and

WHEREAS, Honor can be defined as honesty, fairness and integrity in one's beliefs and actions; and

WHEREAS, Rite of Passage, is the decision made by these celebrated students and participants to become a Man or Lady of Honor; and

WHEREAS, the Father's Blessing, is the blessing given to these students to help prepare and encourage their continued success; and

WHEREAS, Courageous Leadership, involves sharing the success and becoming a leader in living the life of a Man or Lady of Honor; and

WHEREAS, Moral Excellence, is making the commitment to do what is right and avoid what is wrong; and

WHEREAS, in the year 2016, these students are faced with challenges every day and have given their commitment to excellence to follow these practices and to help others in following these practices; and

THEREFORE BE IT RESOLVED, the students and participants of the Men and Ladies of Honor are to be congratulated for their accomplishments and are further encouraged to continue with their transformation, and wished much success in their futures.

County of Muskegon

RESOLUTION
In Recognition of B.C. Cobb
Consumers Energy

WHEREAS, the B.C. Cobb Plant was built on 300 acres along the eastern shore of Muskegon Lake where its first units were brought online in 1949; and

WHEREAS, Bernard Capen (B.C.) Cobb was the second President of Consumers Power from 1915 to 1934; and

WHEREAS, B.C. Cobb's 650-foot smokestack has dominated the city skyline for decades; and

WHEREAS, B.C. Cobb once had five generating units but only units 4 and 5 remained coal-powered until the end (April 15, 2016), capable of generating 320 megawatts of electricity which would power a community of about 300,000 people; and

WHEREAS, the B.C. Cobb plant employed approximately 100 Muskegon area community members and was Muskegon County's largest taxpayer; and

WHEREAS, besides the electrical generation and distribution infrastructure associated with the plant, B.C. Cobb had a deep-water dock built in 2008 for $11 million to accommodate the huge 1,000 foot freighters that delivered coal to the plant; and

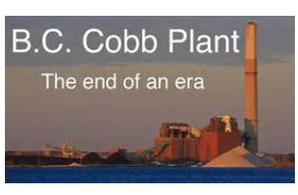
WHEREAS, Consumers Energy, its employees and Muskegon community leaders from the City, County, Lakeshore Chamber and Muskegon Area First have been working on a "Community Transition Plan" to prepare for the plant shutdown and have taken a proactive approach to the redevelopment of the 300 acre site; and

WHEREAS, Consumers Energy promises to be good stewards in decommissioning and quickly demolishing the power plant; and

WHEREAS, after the official retirement of the "Classic 7", Consumers Energy footprint will be reduced by 25% with another 40% reduction in water use as well as sulfur dioxide, nitrogen oxide and particles; and

THEREFORE BE IT RESOLVED, that the Muskegon County Board of Commissioners does hereby recognize and congratulate Consumers Energy on its 67 successful years and thank them for their continued support of the community and its citizens.

Muskegon County Board of Commissioners
Terry J. Sabo, Chair
Benjamin Cross, Vice-Chair
Marvin Engle
Susie Hughes
Jeff Lohman
Kenneth Mahoney
Charles Nash
Robert Scolnik
Rillastine Wilkins



Muskegon COUNTY

May 10, 2016

Muskegon County
Board of Commissioners
City of Muskegon
990 Terrace Street
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, May 24, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by Pastor D. W. Tolbert - New Hope Missionary Baptist Church. The Pledge of Allegiance was led by Commissioner Mahoney and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

Also Present: Mark Eisenbarth, County Administrator; Nancy A. Waters, County Clerk; Jeanne Pezet, Administrative Secretary; Douglas Hughes, Corporate Counsel

2016-191 **APPROVAL OF THE AGENDA**

Moved by Vice Chair Cross, seconded by Commissioner Lohman, to approve the agenda.

Voice vote **Motion Carried**

2016-192 **APPROVE THE REGULAR MEETING MINUTES OF MAY 10, 2016**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the Regular meeting minutes of May 10, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Chairman Sabo asked Pastor Tolbert to speak about their event last week. Pastor Tolbert noted the New Hope Missionary Baptist Church had a fellowship outreach for the Jcakson Hill neighborhood with food, games, classic cars, etc. It was counted as a huge success.

COMMUNICATION

The following communication item was provided to Commissioners for informational purposes: Bay County Board of Commissioners: Resolution No. 2016-122 - EPA and Army Corp of Engineers Implementation for Regulation for Defined Waters of the US Under the Clean Water Act.

COMMITTEE/BOARD REPORTS

2016-193 **ADOPT THE LICENSE AGREEMENT WITH B. BASKIN ENTERPRISES, LLC, TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING ON JULY 1 & 2, 2016 FOR A FESTIVAL EVENT, AND AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP16/05-11

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Lohman, to adopt the License Agreement with B. Baskin Enterprises, LLC, to provide a license for the use of Heritage Landing on July 1 & 2, 2016 for a festival event, and authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-194 **AUTHORIZE PUBLIC HEALTH TO REVISE ITS FEE STRUCTURE FOR BODY ART FACILITATION INSPECTION SERVICES TO REFLECT CONTRACTUAL REVENUE RECEIVED FROM MDHHS (MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES) AND INCLUDE ADDITIONAL TYPES OF LICENSES AS PROPOSED ON THE FEE SCHEDULE RETROACTIVE TO JANUARY 1, 2016**

CD/SP16/05-12

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Lohman, to authorize Public Health to revise its fee structure for body art facilitation inspection services to reflect contractual revenue received from MDHHS (Michigan Department of Health and Human Services) and include additional types of licenses as proposed on the fee schedule retroactive to January 1, 2016.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: Susie Hughes **Motion Carried**

2016-195 **AUTHORIZE CREATION OF A TRANSIT PROCUREMENT SPECIALIST POSITION AT SALARY GRADE NO 00250 ($19.649-$24.757/HR.) AND AUTHORIZE MATS TO RECRUIT AND FILL THE POSITION**

TR16/05-10

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize creation of a Transit Procurement Specialist position at salary grade NO 00250 ($19.649-$24.757/hr.) and authorize MATS to recruit and fill the position.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-196 **APPROVE THE SECOND AMENDMENT TO THE LEASE BETWEEN THE COUNTY OF MUSKEGON AND EXECUTIVE AIR TRANSPORT, INC., FOR A RENT REDUCTION OF $7,247.60 FOR THE NEXT FIVE (5) YEARS TO FUND REPAVEMENT OF THE NON-FEDERALLY FUNDED PORTION OF THE AIRPORT APRON PROJECT. THE AREA TO BE REPAVED WILL BE 40 FEET IN FRONT OF THE EXECUTIVE AIR TRANSPORT, INC. HANGARS AT 105, 107, 109, AND 111 SINCLAIR DRIVE, ON THE GROUNDS OF THE MUSKEGON COUNTY AIRPORT**

TR16/05-11

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve the Second Amendment to the Lease between the County of Muskegon and Executive Air Transport, Inc., for a rent reduction of $7,247.60 for the next five (5) years to fund repavement of the non-federally funded portion of the Airport Apron Project. The area to be repaved will be 40 feet in front of the Executive Air Transport, Inc. hangars at 105, 107, 109, and 111 Sinclair Drive, on the grounds of the Muskegon County Airport.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-197 **POSTPONE VOTE ON TR16/05-12 – "TO AUTHORIZE A LETTER OF SUPPORT TO REPRESENTATIVE HOLLY HUGHES, SUPPORTING HER EFFORTS TO AMEND THE CURRENT PORT AUTHORITY ACT OF 1978." – UNTIL THE PORT AUTHORITY ACT REVISIONS ARE COMPLETE**

Moved by Vice Chair Cross, seconded by Commissioner Lohman, to postpone vote on TR16/05-12 – "To authorize a letter of support to Representative Holly Hughes, supporting her efforts to amend the current Port Authority Act of 1978." – until the Port Authority Act revisions are complete.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-198 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $6,472,103.65 COVERING THE PERIOD OF APRIL 22, 2016 THROUGH MAY 5, 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/05-67

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to approve payment of the accounts payable of $6,472,103.65 covering the period of April 22, 2016 through May 5, 2016, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-199 **REJECT BIDS RECEIVED FROM RFP #16-2222, AND TO REISSUE RFP FOR COMMERCIAL REAL ESTATE BROKER SERVICES**

WM16/05-68

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to reject bids received from RFP #16-2222, and to reissue RFP for Commercial Real Estate Broker Services.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-200 **APPROVE APPLICATION TO THE US DEPARTMENT OF EDUCATION PERFORMANCE PARTNERSHIP PILOT PROGRAM FOR $1,200,000.00 WITH NO MATCH REQUIREMENT**

WM16/05-69

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to approve application to the US Department of Education Performance Partnership Pilot program for $1,200,000.00 with no match requirement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-201 **APPROVE THE GRANT APPLICATION TO MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT FOR $80,000 FOR FOOD SYSTEMS ACCESS AND SECURITY ASSESSMENTS FOR MUSKEGON COUNTY**

WM16/05-70

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to approve the grant application to Michigan Department of Agriculture and Rural Development for $80,000 for food systems access and security assessments for Muskegon County.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-202 **ADOPT THE ATTACHED RESOLUTION SETTING JUNE 14, 2016 AS THE DATE FOR THE TRUTH IN TAXATION PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING AND RECEIVING TESTIMONY REGARDING THE PROPOSED TENTATIVE LEVY OF 5.6984 MILLS FOR MUSKEGON COUNTY GENERAL OPERATING IN JULY 2016, THE PROPOSED TENTATIVE LEVY OF 0.3221 MILLS FOR LAKESHORE MUSEUM CENTER OPERATING IN DECEMBER 2016, THE PROPOSED TENTATIVE LEVY OF 0.0752 MILLS FOR DEPARTMENT OF VETERANS AFFAIRS OPERATING IN DECEMBER 2016, AND THE PROPOSED TENTATIVE LEVY OF 0.3000 MILLS FOR MUSKEGON COUNTY CENTRAL DISPATCH OPERATING IN DECEMBER 2016**

WM16/05-71

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to approve the attached Truth In Taxation public hearing schedule and to adopt the attached resolution setting June 14, 2016 as the date for the Truth In Taxation public hearing for the purpose of discussing and receiving testimony regarding the proposed tentative levy of 5.6984 mills for Muskegon County general operating in July 2016, the proposed tentative levy of 0.3221 mills for Lakeshore Museum Center operating in December 2016, the proposed tentative levy of 0.0752 mills for Department of Veterans Affairs operating in December 2016, and the proposed tentative levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2016.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-203 **APPROVE A RELEASE OF RIGHT OF REVERTER ON THE PROPERTY LOCATED AT 1352 TERRACE STREET CONTAINED IN A WARRANTY DEED DATED AUGUST 31, 1945 AND RECORDED IN LIBER 501, PAGE 447, MUSKEGON COUNTY RECORDS AND AUTHORIZE THE CHAIR TO EXECUTE THE DOCUMENT**

WM16/05-72

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to approve a Release of Right of Reverter on the property located at 1352 Terrace Street contained in a warranty deed dated August 31, 1945 and recorded in Liber 501, Page 447, Muskegon County Records and authorize the Chair to execute the document.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-204 **AWARD THE CONTRACT FOR THE REPLACEMENT OF THE ROOF AT THE UNION DEPOT (RFB-16-2228) TO MIHM ENTERPRISES, INC., OF 4065 38TH STREET, HAMILTON, MICHIGAN 49419, FOR THEIR LOW RESPONSIBLE BID OF $189,605 WITH COSTS BEING PAID FROM THE PROCEEDS OF THE 2015 CAPITAL IMPROVEMENT BONDS AND THE EQUIPMENT REVOLVING FUND AND AUTHORIZE THE CHAIR TO EXECUTE THE AGREEMENT**

WM16/05-73

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to award the contract for the replacement of the roof at the Union Depot (RFB-16-2228) to Mihm Enterprises, Inc., of 4065 38th Street, Hamilton, Michigan 49419, for their low responsible bid of $189,605 with costs being paid from the proceeds of the 2015 Capital Improvement Bonds and the Equipment Revolving Fund and authorize the chair to execute the agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-205 **AUTHORIZE THE SHERIFF'S OFFICE TO APPLY FOR AND ACCEPT FUNDING FROM THE DEPARTMENT OF JUSTICE BULLET PROOF VEST PARTNERSHIP PROGRAM**

WM16/05-74

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Lohman, to authorize the Sheriff's Office to apply for and accept funding from the Department of Justice Bullet Proof Vest Partnership program.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

TABLED AT COMMITTEE PENDING CORPORATE COUNSEL REVIEW/OPINION
WM16/05-75 To discharge the CDBG loan and resulting lien for $20,025 to Rebecca Passenier for her property at 1468 Frost Street, Muskegon, MI, to allow her to refinance her mortgage.

Commissioner Engle noted that Lisa Chalko, Administrative Coordinator, will be sending Commissioners a draft schedule for the 2016 Muskegon County Youth Fair. The Fair dates are July 25 - 30.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Sabo noted the following Memorial Day Parades will be taking place in Muskegon County on Monday, May 30th (Memorial Day):

- Downtown Muskegon Parade - 9:00 a.m.
  http://visitmuskegon.org/event/downtown-muskegon-memorial-day-parade/

- Fruitport Memorial Day Parade - 2:00 p.m.
  http://muskegonlocal.com/fruitport-old-fashioned-days-2016/

- Lakeside Memorial Day Parade - 10:30 a.m.
  http://lakesidedistrict.com/index.php/event/item/295-lakeside-memorial-day-parade

- White Lake Memorial Day Parade - 10:30 a.m.
  http://www.whitelake.org/event/memorial-day-parade/

ADMINISTRATOR'S REPORT

Administrator Eisenbarth noted the upcoming Work Session about (501c3) to be held on June 14th, following Full Board.

Administrator Eisenbarth asked Lindsey Nelson, JTC Program Coordinator, and Eric Stevens, Circuit Court Administrator, to present an update on the recent Juvenile Transition Center (JTC) issue.

Ms. Nelson reported that the two detainees, ages 15 and 16 years old, who scaled and jumped the wall from the exercise area of the JTC yesterday, have not been found. A meeting is scheduled tomorrow with consultants to review security. Commissioners asked about their names and ages being released. Mr. Stevens noted all juvenile records are open to the public. It was also noted that when the juveniles are found, it will be up to the Prosecutor to determine the repercussions. Administrator Eisenbarth noted he will inform Commissioners when the detainees are apprehended.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the

PUBLIC COMMENT

Chairman Sabo noted he had received an application for the open business position on the Community Corrections Advisory Board and would recommend appointment of Joel Engle to that position.

2016-206 **APPOINT JOEL ENGLE TO THE COMMUNITY CORRECTIONS ADVISORY BOARD WITH A TERM ENDING 12/31/2019**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Hughes, to appoint Joel Engle to the Community Corrections Advisory Board with a term ending 12/31/2019.

Voice vote **Motion Carried**

2016-207 **GO INTO CLOSED SESSION RE: CORPORATE COUNSEL OPINION**

Moved by Commissioner Engle, seconded by Vice Chair Cross, to go into closed session Re: Corporate Counsel Opinion.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

Went into closed session at 4:27 p.m.

Returned to open session at 4:56 p.m.

2016-208 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER HUGHES, TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 4:57 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Muskegon County
Board of Commissioners
City of Muskegon
990 Terrace Street
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, June 14, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by Pastor Wally Reams – Central Assembly of God Church. Chairman Sabo asked for a moment of silence for the tragedies in Kalamazoo and Orlando.

The Pledge of Allegiance was led by Commissioner Mahoney and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

Also Present: Mark Eisenbarth, County Administrator; Marcia L. Wilkes, Deputy County Clerk; Jeanne Pezet, Administrative Secretary; Douglas Hughes, Corporate Counsel

2016-209 **APPROVAL OF THE AGENDA**

Moved by Vice Chair Cross, seconded by Commissioner Lohman, to approve the agenda.

Voice vote **Motion Carried**

2016-210 **APPROVE THE REGULAR AND CLOSED SESSION MEETING MINUTES OF MAY 24, 2016**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the Regular and Closed Session meeting minutes of May 24, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Donna VanderVries, Muskegon/Newaygo County Equalization Director, addressed the Board regarding the Dark Store resolution from Huron County Board of Commissioners under Communication Item C. Ms. VanderVries noted the tribunal has slashed rates on big box and asked for a similar resolution from this Board.

Commissioner Scolnik noted the big box is a disaster for almost every municipality in the State of Michigan.

PUBLIC HEARING: TRUTH IN TAXATION

2016-211 **OPEN THE PUBLIC HEARING REGARDING TRUTH IN TAXATION**

Moved by Vice Chair Cross, seconded by Commissioner Mahoney, to open the Public Hearing regarding Truth in Taxation.

Voice vote **Motion Carried**

Beth Dick, Finance Director/Assistant County Administrator, presented a PowerPoint to explain that the Truth in Taxation is required annually and although it was advertised as an increase, it actually maintains the same rate as last year.

2016-212 **CLOSE THE PUBLIC HEARING REGARDING TRUTH IN TAXATION**

Moved by Vice Chair Cross, seconded by Commissioner Nash, to close the Public Hearing regarding Truth in Taxation.

Voice vote **Motion Carried**

COMMUNICATION

The following Communication items were presented to Commissioners:

A. County of Cheboygan Board of Commissioners Resolution 16-09: Support of EPA and Army Corp of Engineers Implementation for Regulation for Defined Waters of the U.S. Under the Clean Water Act
B. County of Cheboygan Board of Commissioners Resolution 16-10: Urging State Transparency
C. Huron County Board of Commissioners Resolution 16-69c: Support of Legislative Fix of ALL Properties Including Big Box Stores Assessed at Highest and Best Use; Deed Restriction Should NOT be a Factor in Determining Property's True Cash Value; and The Michigan Tax Tribunal Should be Required to Consider all 3 Methods of Assessing when Determining a Property's True Cash Value

COMMITTEE/BOARD REPORTS

2016-213 **AUTHORIZE THE CHAIRMAN TO SIGN THE PROPOSED MEMORANDUM OF UNDERSTANDING BETWEEN MUSKEGON COUNTY, CITY OF MUSKEGON AND MUSKEGON HEIGHTS FOR THE JUSTICE ASSISTANCE GRANT PROGRAM**

CPS16/06-12

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to authorize the Chairman to sign the proposed memorandum of understanding between Muskegon County, City of Muskegon and Muskegon Heights for the Justice Assistance Grant program.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-214 **AWARD THE CONTRACT TO ERIC D. RIDOUT SURVEILLANCE OFFICER FOR THE 60TH DISTRICT COURT SOBRIETY COURT IN THE AMOUNT NOT TO EXCEED $12,000; AND TO AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE CONTRACT**

CPS16/06-13

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to award the contract to Eric D. Ridout Surveillance Officer for the 60th District Court Sobriety Court in the amount not to exceed $12,000; and to authorize the Chairman of the Muskegon County Board of Commissioners to sign the contract.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-215 **APPROVE THE RENEWED AGREEMENT BETWEEN THE COUNTY OF MUSKEGON AND THE MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT TO PROVIDE SCHOOL/EDUCATIONAL PROGRAMMING AND SERVICES TO JTC RESIDENTS FOR THE 2016-2017 SCHOOL YEAR**

CPS16/06-14

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve the renewed agreement between the County of Muskegon and the Muskegon Area Intermediate School District to provide school/educational programming and services to JTC residents for the 2016-2017 school year.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-216 **APPROVE THE PROSECUTOR TO APPLY FOR THE FY2017 CRIME VICTIM RIGHTS GRANT IN THE AMOUNT OF $200,074.00**

CPS16/06-15

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve the Prosecutor to apply for the FY2017 Crime Victim Rights Grant in the amount of $200,074.00.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-217 **1) AUTHORIZE THE SHERIFF TO PUT THE CURRENT SHERIFF FT CAPTAIN (C01001) POSITION INTO AN UNFUNDED STATUS AND 2) TO MOVE THE SHERIFF DEPUTY FT (S05019) POSITION TO A FUNDED STATUS WITH A LABOR DISTRIBUTION OF 100% 1010-0355 WITH THE INTENT TO FILL IMMEDIATELY**

CPS16/06-16

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to 1) authorize the Sheriff to put the current Sheriff FT Captain (C01001) position into an unfunded status and 2) to move the Sheriff Deputy FT (S05019) position to a funded status with a labor distribution of 100% 1010-0355 with the intent to fill immediately.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-218 **AUTHORIZE THE SHERIFF'S OFFICE TO ACCEPT THE MARINE SAFETY GRANT IN THE AMOUNT OF $72,300 FOR PERSONNEL AND OPERATING COSTS FOR THE 2016 CALENDAR YEAR AND TO AMEND THE COUNTY BUDGET ACCORDINGLY**

CPS16/06-17

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to authorize the Sheriff's Office to accept the Marine Safety grant in the amount of $72,300 for personnel and operating costs for the 2016 calendar year and to amend the County budget accordingly.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-219 **AMEND THE MENTAL HEALTH FY2016 BUDGET PROPOSED TO THE COUNTY OF MUSKEGON FROM $59,220,152 UP TO $60,663,979 FOR BOTH REVENUES AND EXPENDITURES, AND TO APPROVE HEALTHWEST PERSONNEL POSITION CHANGES LISTED ON THE HEALTHWEST BUDGET AMENDMENT**

HS16/06-09

The Health and Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Lohman, to amend the Mental Health FY2016 Budget proposed to the County of Muskegon from $59,220,152 up to $60,663,979 for both revenues and expenditures, and to approve HealthWest personnel position changes listed on the HealthWest Budget Amendment.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-220 **ACCEPT THE RECOMMENDATION OF THE PUBLIC HEALTH ADVISORY COMMITTEE AND AUTHORIZE POSITION CHANGES IN THE PUBLIC HEALTH DEPARTMENT AS FOLLOWS: DELETE ENVIRONMENTAL PROTECTION OFFICER POSITION G34801; RECLASS ENVIRONMENTAL QUALITY OFFICER POSITIONS G34503, G34504, G34506 AND G34507 TO ENVIRONMENTAL HEALTH OFFICER II AT PAY RANGE GU00280; RECLASS ENVIRONMENTAL PROTECTION OFFICER POSITIONS G348032 G34803 AND G34805 TO ENVIRONMENTAL HEALTH OFFICER II AT PAY RANGE GU00280; RECLASS DEPARTMENTAL CLERK POSITION G34022 TO HEALTH SERVICES SPECIALIST AT PAY RANGE GU00170; RECLASS WIC COORDINATOR POSITION X95601 TO WIC SUPERVISOR AT PAY RANGE NX00290; AND RECLASS NURSING COORDINATOR POSITION X57401 TO NURSING SUPERVISOR AT PAY RANGE NX00290 RESULTING IN AN OVERALL COST SAVINGS WITH NO INCREASE IN GENERAL FUND APPROPRIATION**

HS16/06-10

The Health and Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Lohman, to accept the recommendation of the Public Health Advisory Committee and authorize position changes in the Public Health department as follows: delete Environmental Protection Officer position G34801; reclass Environmental Quality Officer positions G34503, G34504, G34506 and G34507 to Environmental Health Officer II at pay range GU00280; reclass Environmental Protection Officer positions G348032 G34803 and G34805 to Environmental Health Officer II at pay range GU00280; reclass Departmental Clerk position G34022 to Health Services Specialist at pay range GU00170; reclass WIC Coordinator position X95601 to WIC Supervisor at pay range NX00290; and reclass Nursing Coordinator position X57401 to Nursing Supervisor at pay range NX00290 resulting in an overall cost savings with no increase in general fund appropriation.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-221 **ACCEPT THE RECOMMENDATIONS OF THE PUBLIC HEALTH ADVISORY COMMITTEE AND AUTHORIZE PUBLIC HEALTH TO PROMOTE JEFF CROLL TO THE ENVIRONMENTAL QUALITY SUPERVISOR POSITION X32601 AT STEP 3 ($27.153 PER HOUR) RETROACTIVE TO 5/16/16**

HS16/06-11

The Health and Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Lohman, to accept the recommendations of the Public Health Advisory Committee and authorize Public Health to promote Jeff Croll to the Environmental Quality Supervisor position X32601 at step 3 ($27.153 per hour) retroactive to 5/16/16.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-222 **OFFICIALLY COMMIT TO A FORMAL RFQ PROCESS TO ALLOCATE THE MONIES RAISED FROM THE SENIOR MILLAGE, IF APPROVED ON AUGUST 2, 2016; AND FURTHER TO ESTABLISH A COMMITTEE REPRESENTATIVE OF MUSKEGON COUNTY RESIDENTS TO REVIEW, RECOMMEND AND REPORT ON ACTIVITIES AND EXPENDITURES OF THE RELATED FUNDS**

HS16/06-12

The Health and Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Lohman, to officially commit to a formal RFQ process to allocate the monies raised from the senior millage, if approved on August 2, 2016; and further to establish a committee representative of Muskegon County residents to review, recommend and report on activities and expenditures of the related funds.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-223 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $14,264,611.98 COVERING THE PERIOD OF MAY 6, 2016 THROUGH MAY 19, 2016 AS PRESENTED BY THE COUNTY CLERK**

WM16/06-76

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to approve payment of the accounts payable of $14,264,611.98 covering the period of May 6, 2016 through May 19, 2016 as presented by the County Clerk.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-224 **ACCEPT AND APPROVE MDEQ GRANT NO. CO-1661037, SCRAP TIRE CLEANUP GRANT IN THE AMOUNT OF $24,000 AND AUTHORIZE THE CHAIR TO EXECUTE THE AGREEMENT WITH ALL ANCILLARY COSTS BEING PAID BY SOLID WASTE FUND 5710**

WM16/06-77

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to accept and approve MDEQ Grant No. CO-1661037, Scrap Tire Cleanup Grant in the amount of $24,000 and authorize the Chair to execute the agreement with all ancillary costs being paid by Solid Waste fund 5710.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-225 **AUTHORIZE COUNTY CLERK TO GO OUT FOR BIDS FOR A FINGERPRINTING UNIT THAT IS AUTHORIZED BY THE MICHIGAN STATE POLICE TO BE USED FOR LIVE SCAN FINGERPRINTING**

WM16/06-78

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to authorize County Clerk to go out for bids for a Fingerprinting Unit that is authorized by the Michigan State Police to be used for Live Scan Fingerprinting.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-226 **AUTHORIZE COUNTY CLERK TO FREEZE TWO VACANT CIRCUIT COURT LIAISON POSITIONS (G19701 AND G19702) AND WITH THE SAVINGS FROM THESE POSITIONS, THE COUNTY CLERK REQUESTS AUTHORIZATION TO CREATE AND FILL TWO CIRCUIT COURT CLERK POSITIONS, GU-00138 ($11.69 - $16.40)**

WM16/06-79

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to authorize County Clerk to freeze two vacant Circuit Court Liaison positions (G19701 and G19702) and with the savings from these positions, the County Clerk requests authorization to create and fill two Circuit Court Clerk positions, GU-00138 ($11.69 - $16.40)

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-227 **APPROVE THE OPERATING LEVY OF 5.6984 MILLS FOR MUSKEGON COUNTY TO BE LEVIED IN JULY 2016, THE OPERATING LEVY OF 0.3221 MILLS FOR THE LAKESHORE MUSEUM CENTER TO BE LEVIED IN DECEMBER 2016, THE OPERATING LEVY OF 0.0752 MILLS FOR THE DEPARTMENT OF VETERAN'S AFFAIRS TO BE LEVIED IN DECEMBER 2016 AND THE OPERATING LEVY OF 0.3000 MILLS FOR MUSKEGON COUNTY CENTRAL DISPATCH TO BE LEVIED IN DECEMBER 2016 AND TO AUTHORIZE THE MUSKEGON COUNTY CLERK AND THE CHAIR OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE ASSOCIATED FORMS REQUIRED BY THE STATE OF MICHIGAN WHICH WILL BE SUBMITTED TO THE STATE OF MICHIGAN BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM16/06-80

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to approve the operating levy of 5.6984 mills for Muskegon County to be levied in July 2016, the operating levy of 0.3221 mills for the Lakeshore Museum Center to be levied in December 2016, the operating levy of 0.0752 mills for the Department of Veteran's Affairs to be levied in December 2016 and the operating levy of 0.3000 mills for Muskegon County Central Dispatch to be levied in December 2016 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-228 **AUTHORIZE A ONE (1) YEAR CONTRACT EXTENSION WITH GOODTEMPS, INC., STAFFING SERVICES**

WM16/06-81

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to authorize a one (1) year contract extension with GoodTemps, Inc., Staffing Services.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-229 **AUTHORIZE THE RELEASE OF A REQUEST FOR PROPOSALS FOR IBNR, INCURRED BUT NOT REPORTED, ACTUARIAL SERVICES FOR WORKERS' COMPENSATION, GENERAL LIABILITY, PROPERTY, AUTOMOBILE LIABILITY, AUTOMOBILE PHYSICAL DAMAGE AND UNEMPLOYMENT INSURANCE EXPOSURES**

WM16/06-82

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to authorize the release of a Request for Proposals for IBNR, Incurred But Not Reported, actuarial services for Workers' Compensation, General Liability, Property, Automobile Liability, Automobile Physical Damage and Unemployment Insurance exposures.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-230 **ALLOW HUMAN RESOURCES TO RELEASE A REQUEST FOR PROPOSAL FOR ACTUARIAL SERVICES FOR THE PREPARATION OF THE OPEB VALUATION FOR FISCAL YEARS 2016-17 AND 2017-18**

WM16/06-83

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to allow Human Resources to release a Request for Proposal for actuarial services for the preparation of the OPEB valuation for fiscal years 2016-17 and 2017-18.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-231 **AUTHORIZE THE HUMAN RESOURCES DEPARTMENT TO SELECT MORGAN STANLEY AS THE 457 RETIREMENT PLAN BROKER**

WM16/06-84

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to authorize the Human Resources Department to select Morgan Stanley as the 457 Retirement Plan Broker.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2016-232 **APPOINT JOHN SCHRIER TO THE HEALTHWEST BOARD FOR TERM THROUGH 3/31/19**

The Chairman recommends, moved by Commissioner Cross, seconded by Commissioner Hughes, to appoint John Schrier to the HealthWest Board for a term through 3/31/19 contingent on approval by Corporate Council.

Commissioner Scolnik asked if there would be a conflict of interest since Mr. Schrier is the attorney for the City of Muskegon and Roosevelt Park. Corporate Council stated he would look into the matter but recommended approving the motion contingent on approval by Corporate Council.

Commissioner Nash noted that any time items come before the committee that may be a conflict for a member, that member would announce the conflict and abstain from the vote. Chairman Sabo further noted that Mr. Schrier is being appointed as a secondary consumer and not in the capacity of an attorney.

Voice vote **Motion Carried**

Chairman Sabo invited everyone to attend the Muskegon Heights Festival in the Park, Thursday, June 16 - Saturday, June 18th - Rowan Park. Commissioner Wilkins also extended the invitation to the Mayors Breakfast on Saturday morning.

Chairman Sabo reminded Commissioners of a resolution recently passed regarding the B.C. Cobb plant. B.C. Cobb plant/Consumers Energy presented Chairman Sabo with a gift of a aerial photograph of the plant with the years it was in operation in Muskegon County which was also signed on the back by many of the final employees. B.C. Cobb plant/Consumers Energy asked that the photo be prominently displayed by the County.

Chairman Sabo reported that the Veterans Advisory Board has been discussing the Veterans hiring preference and look forward to seeing the new County policy.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth noted there will be an upcoming Board Work Session on Tuesday, June 28th, Following Full Board Re: Equalization

2016-233 **APPROVE AUTHORIZING THE PURCHASING DEPARTMENT AND THE AIRPORT TO SOLICIT PROPOSALS FOR THE FY2016 CRACK SEALING AND REMARKING PROJECT; AND MOVE TO APPROVE AUTHORIZING THE CHAIR TO EXECUTE, UPON RECEIPT, FEDERAL AND STATE GRANT OFFERS, PROVIDING FUNDING FOR THE AIRFIELD PAVEMENT CRACKSEALING AND MARKING REHABILITATION PROJECT, AND AWARD THE BID TO THE LOWEST RESPONSIVE BIDDER; AND FURTHER AUTHORIZE THE BOARD CHAIR TO EXECUTE ANY NECESSARY RESOLUTION FOR SAID GRANT OFFERS**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve authorizing the Purchasing Department and the Airport to solicit proposals for the FY2016 crack sealing and remarking project; and move to approve authorizing the Chair to execute, upon receipt, Federal and State Grant Offers, providing funding for the airfield pavement cracksealing and marking rehabilitation project, and award the bid to the lowest responsive bidder; and further authorize the Board Chair to execute any necessary resolution for said Grant Offers.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

Administrator Eisenbarth noted the Work Session about (501c3) will begin immediately following this Full Board meeting and the public is welcome to attend.

OLD BUSINESS

Vice Chair Cross thanked Connie Maxim-Sparrow, Grants Coordinator, and Bob Lukens, Community Development Director, for their work with the cruise ship coming to Muskegon County. He also noted the guests of the ship were ecstatic with the welcome.

Administrator Eisenbarth noted an email had been received from the cruise ship pilot expressing the reception at Muskegon County was one of the best in his 28 years.

Commissioner Wilkins recognized Jonathan Wilson, Economic Development Coordinator for his efforts in this event. Administrator Eisenbarth stated it was a good community effort.

2016-234 **PREPARE A RESOLUTION IN RECOGNITION OF JOHN MCGARRY FOR HIS YEARS OF SERVICE TO MUSKEGON COUNTY**

Moved by Commissioner Mahoney, seconded by Commissioner Engle, to prepare a resolution in recognition of John McGarry for his years of service to Muskegon County.

Discussion ensued. Commissioner Wilkins noted a community member told her there are several civil war graves without markers and suggested a memorial for these markers might be made in Mr. McGarry's name. It was noted this would have to be considered at a later date.

Voice vote **Motion Carried**

Commissioner Mahoney noted the Muskegon County Board resolution for Fund 211 brought in an additional $750,000 for state funding. It was noted things we do make a difference.

2016-235 **PREPARE A RESOLUTION IN RECOGNITION OF MR. GARY OLSTROM, WHO WAS THE DRIVING FORCE BEHIND THE SENIOR MILLAGE, A NORTON SHORES COUNCILMAN, PAST MUSKEGON CHRONICLE PUBLISHER, FOR HIS MANY CONTRIBUTIONS TO MUSKEGON COUNTY**

Moved by Commissioner Lohman, seconded by Commissioner Wilkins, to prepare a resolution in recognition of Mr. Gary Olstrom, who was the driving force behind the Senior millage, a Norton Shores Councilman, past Muskegon Chronicle publisher, for his many contributions to Muskegon County.

Voice vote **Motion Carried**

2016-236 **PREPARE A RESOLUTION IN SUPPORT OF CHANGE IN LEGISLATION REGARDING BIG BOX STORE ASSESSMENTS AND ASK DONNA VANDERVRIES, MUSKEGON/NEWAYGO COUNTY EQUALIZATION DIRECTOR TO ASSIST IN WRITING THE RESOLUTION TO BE SHARED WITH MICHIGAN COUNTIES AND LEGISLATORS**

Moved by Commissioner Hughes, seconded by Commissioner Nash, to prepare a resolution in support of change in legislation regarding Big Box Store Assessments and ask Donna VanderVries, Muskegon/Newaygo County Equalization Director to assist in writing the resolution to be shared with Michigan Counties and Legislators.

Commissioner Nash asked that the resolution indicate the cost of the Big Box Stores to Muskegon County.

Voice vote **Motion Carried**

Administrator Eisenbarth asked Kristen Wade, Human Resources Director, to provide an update on the County's Veteran Hiring Preference Policy.

Kristen Wade, Human Resources Director, thanked the Veterans Advisory Committee and Corporate Counsel for their input and sample policy. Ms. Wade hopes to bring a policy before the Board soon.

NEW BUSINESS

Bob Lukens, Community Development Director, alerted Commissioners that construction will begin on Thursday, June 16th on a new roof for the Depot. Construction is expected to last about a month but they will take a break during Bike Time and Rebel Road.

PUBLIC COMMENT

There was no public comment.

Chairman Sabo thanked Wally Ream for providing the invocation. Chairman Sabo recognized elected audience members, Deb Ackerman, Egelston Township Treasurer, and Kim Arter, Laketon Township Supervisor.

Chairman Sabo noted the Work Session will begin at 4:45 and everyone is welcome to attend.

2016-237 **MOVED BY COMMISSIONER ENGLE, SECONDED BY COMMISSIONER MAHONEY, TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 4:39 p.m.

_____
Marcia L. Wilkes, Chief Deputy County Clerk

MLW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on June 28, 2016

Muskegon County
Board of Commissioners
City of Muskegon
990 Terrace Street
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, June 28, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by Commissioner Nash.

The Pledge of Allegiance was led by Commissioner Scolnik and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

Also Present: Mark Eisenbarth, County Administrator; Nancy A. Waters, County Clerk; Jeanne Pezet, Administrative Secretary; Douglas Hughes, Corporate Counsel

2016-238 **APPROVAL OF THE AGENDA**

Moved by Vice Chair Cross, seconded by Commissioner Lohman, to approve the agenda.

Voice vote **Motion Carried**

2016-239 **APPROVE THE MEETING MINUTES OF JUNE 14, 2016**

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the meeting minutes of June 14, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMUNICATION

The following Communication items were presented to Commissioners for informational purposes:

A. Eaton County Board of Commissioners Resolution 16-6-51: Support of Legislation to Address the Assessment Methodology Utilized by the Michigan Tax Tribunal - "Dark Stores"
B. Huron County Board of Commissioners Resolution 16-77c: Opposition to Fracking in Huron County and the State of Michigan

COMMITTEE/BOARD REPORTS

2016-240 **ADOPT THE LICENSE AGREEMENT WITH IHEARTRADIO/WMUS TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING AUGUST 20, 2016 FOR "MOOSEFEST", AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP16/06-13
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Lohman, to adopt the License Agreement with IHeartRadio/WMUS to provide a license for the use of Heritage Landing August 20, 2016 for "Moosefest", and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-241 **ACCEPT AND AWARD THE LOW BID OF $49,150.00 FOR THE BASE BID INSTALLATION, ALTERNATE BID OF TWO BENCHES, PLUS A TREE CLIMBER AND TWO TREE POST TOPPERS TO PLAY ENVIRONMENTS DESIGN, LLC, OF HOLLAND, MI, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE CONTRACT**

CD/SP16/06-14
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Lohman, to accept and award the low bid of $49,150.00 for the base bid installation, alternate bid of two benches, plus a tree climber and two tree post toppers to Play Environments Design, LLC, of Holland, MI, and to authorize the Chairperson of the County Board to execute the contract.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-242 **AUTHORIZE THE MUSKEGON AREA TRANSIT SYSTEM TO PUBLISH THE PUBLIC NOTICE REGARDING FEDERAL OPERATING AND CAPITAL APPLICATIONS AND TO AUTHORIZE STAFF TO EXECUTE THE ELECTRONIC GRANT APPLICATIONS IF THERE IS NO REQUEST FOR PUBLIC HEARING**

TR16/06-12

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Muskegon Area Transit System to publish the public notice regarding Federal Operating and Capital applications and to authorize staff to execute the electronic grant applications if there is no request for public hearing.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-243 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $12,848,079.51 COVERING THE PERIOD OF MAY 20, 2016 THROUGH JUNE 9, 2016 AS PRESENTED BY THE COUNTY CLERK**

WM16/06-85

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve payment of the accounts payable of $12,848,079.51 covering the period of May 20, 2016 through June 9, 2016 as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-244 **AUTHORIZE STAFF TO SUBMIT A GRANT APPLICATION TO THE WEST MICHIGAN PROSPERITY ALLIANCE FOR THE DEVELOPMENT OF A COMPREHENSIVE MARKETING AND COMMUNICATIONS STRATEGY TO SUPPORT DEVELOPMENT OF THE PORT OF MUSKEGON**

WM16/06-86

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize staff to submit a grant application to the West Michigan Prosperity Alliance for the development of a comprehensive marketing and communications strategy to support development of the Port of Muskegon.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-245 **AUTHORIZE A REQUEST FOR PROPOSALS FOR PROFESSIONAL AUDIT SERVICES BEGINNING WITH THE FISCAL 2016 ANNUAL AUDIT**

WM16/06-87

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize a request for proposals for professional audit services beginning with the fiscal 2016 annual audit.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-246 **APPROVE THE ISSUING OF BIDS TO QUALIFIED VENDORS FOR OFFSET PRINTING SERVICES; AND TO CREATE AN OFFICE SERVICES COORDINATOR POSITION (NO-190 $16.51- $20.459/HR) AND AUTHORIZE THE POSTING AND FILLING OF THIS POSITION; AND FURTHER MOVE THAT UPON THE RETIREMENT OF THE OFFICE SERVICES MANAGER N52701 AT 9/30/16 THAT THIS POSITION BE DELETED**

WM16/06-88

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the issuing of bids to qualified vendors for offset printing services; and to create an Office Services Coordinator position (NO-190 $16.51- $20.459/hr) and authorize the posting and filling of this position; and further move that upon the retirement of the Office Services Manager N52701 at 9/30/16 that this position be deleted.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-247 **AUTHORIZE CREATING A SYSTEMS ADMINISTRATOR POSITION IN THE IT DEPARTMENT AT SALARY TABLE NX-00390 ($32.841 - $41.757) AND AMEND THE EXISTING IT STAFFING CONTRACT TO REMOVE THE TIER 3 POSITION RESULTING IN AN ANNUAL SAVINGS OF $30,000.00 AND AMEND THE BUDGET ACCORDINGLY**

WM16/06-89

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize creating a Systems Administrator position in the IT Department at salary table NX-00390 ($32.841 - $41.757) and amend the existing IT staffing contract to remove the Tier 3 position resulting in an annual savings of $30,000.00 and amend the budget accordingly.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-248 **APPROVE THE RENEWED AGREEMENT BETWEEN THE COUNTY OF MUSKEGON (JTC) AND CANTEEN SERVICES TO PROVIDE FOOD SERVICES TO THE JUVENILE TRANSITION CENTER FROM JULY 1, 2016 TO JUNE 30, 2017**

WM16/06-90

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the renewed agreement between the County of Muskegon (JTC) and Canteen Services to provide food services to the Juvenile Transition Center from July 1, 2016 to June 30, 2017.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2016-249 **APPOINT JO-LYNN DEYOUNG (DISTRICT #7 SLOT) TO THE FRIENDS OF THE COUNTY PARKS FOR TERM THROUGH 12/31/17**

The Chairman recommends, moved by Vice Chair Cross, seconded by Commissioner Lohman, to appoint Jo-Lynn DeYoung (District #7 slot) to the Friends of the County Parks for a term through 12/31/17.

Commissioner Lohman noted the first appointee stepped down so this is a second appointment to the District 7 slot.

Voice vote **Motion Carried**

Commissioner Nash noted an appointment will be coming for District 6 to the Friends of the County Parks and Commissioner Nash supports that appointment.

Chairman Sabo encouraged everyone to come to the port to welcome the Pearl Mist Cruise Ship for arrivals and departures. (see attached)

Pearl Mist Cruise Ship
Friday, July 1st - 8:30 AM - 7:00 PM
Monday, July 4th - 8:00 AM - 5:00 PM

Chairman Sabo noted that Muskegon RockStock will be held at Heritage Landing July 1st and 2nd. He also noted that Fireworks will be at Heritage Landing on Saturday, July 2nd @ Dusk (Free) (see attached)

Chairman Sabo reminded everyone that the Lakeshore Art Festival will be July 1st and 2nd at Hackley Park/Downtown. (See attached)

Chairman Sabo announced that July 26th is Port Day in Muskegon! Vice Chair Cross noted this is an opportunity to showcase our port, where we've been, where we are, and where we are going.

2016-250 **RESCHEDULE THE FULL BOARD MEETING OF TUESDAY, JULY 26TH TO THURSDAY, JULY 28TH AT 4:00 P.M.**

The Chairman recommends, moved by Hughes, seconded by Wilkins, to reschedule the Full Board Meeting of Tuesday, July 26th to Thursday, July 28th at 4:00 p.m.

Voice vote **Motion Carried**

Commissioner Mahoney announced that the White Lake Parade will be held at 10 a.m. on Monday, July 4th and the Lakewood Club Parade will be held at 1 p.m. on Saturday, July 2nd.

Discussion ensued regarding possibly cancelling July 5th Human Services Meeting due lack of agenda items but it appears there will be a Veterans Hiring Preference Policy that is expected to be placed on this agenda so the meeting will be held as originally scheduled.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth noted the Young Professionals awarded their Future 15 which recognizes 15 outstanding, up and coming young professionals making a difference in the Muskegon Lakeshore region. Among those awarded is our own Sustainability Coordinator, Sara Damm.

Sara Damm, Muskegon County Sustainability Coordinator, thanked the Board for their recognition and noted it was a fun event.

Commissioner Scolnik noted the event had been scheduled on the dock at Pere Marquette but the weather was so bad, they asked Fricano's if they could use their facility and Mr. Fricano not only provided the facility, he also provided the food free of charge.

Commissioner Lohman thanked Ms. Damm and noted Muskegon will be a different place in the future because of her work in sustainability.

OLD BUSINESS

There was no old business to come before the board.

NEW BUSINESS

2016-251 **SCHEDULE A SPECIAL PUBLIC WORKS BOARD MEETING ON THURSDAY, JUNE 30TH AT 4 P.M.**

Moved by Vice Chair Cross, seconded by Commissioner Engle, to schedule a special Public Works Board meeting on Thursday, June 30th at 4 p.m.

Voice vote **Motion Carried**

Administrator Eisenbarth stated they will inform Drain Commissioner Brenda Moore about the special meeting.

2016-252 **PREPARE A RESOLUTION RECOGNIZING NORTH MUSKEGON POLICE CHIEF THOMAS KORABIK FOR HIS APPOINTMENT TO THE MICHIGAN ASSOCIATION OF CHIEFS OF POLICE**

Moved by Chairman Sabo, seconded by Commissioner Lohman, to prepare a resolution recognizing North Muskegon Police Chief Thomas Korabik for his appointment as President to the Michigan Association of Chiefs of Police.

Voice vote **Motion Carried**

It was noted that Chief Korabik became the fourth chief from Muskegon County to serve as president to the Michigan Association of Chiefs of Police in 90 years. Chairman Sabo asked that presentation of the resolution be scheduled for a County Commissioner meeting and also at the City of North Muskegon's meeting. For more information, go to:
http://www.mlive.com/news/muskegon/index.ssf/2016/06/north_musekgon_police_chief_ta.html

PUBLIC COMMENT

Sheriff Dean Roesler announced the arrival of a new 34' boat which was delivered at 10:47 p.m. last night. The boat may be viewed in the County parking lot on Thursday, June 30th and then moved into the water on Friday, July 1st.

Vice Chair Cross commended Sheriff Roesler for their work and use of their pump to put out a fire on the water this past week.

Commissioner Nash noted that, whatever the Sheriff is doing on the waters, it is working because he has heard a lot of discussion about the Sheriff's visible presence.

Chairman Sabo recognized audience member, former County Commissioner James Derezinski.

Former County Commissioner Derezinski stated he was thrilled with the port work being done.

Chairman Sabo noted the Work Session on Equalization will begin at 4:30 p.m., immediately following this meeting, and everyone is welcome to attend.

2016-253 **IT WAS MOVED AND SECONDED TO ADJOURN AT 4:24 P.M.**

Voice vote **Motion Carried**

Meeting adjourned at 4:24 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Pearl Mist Cruise Schedule

Pearl Seas Line - *Pearl Mist*						
Great Lakes & Georgian Bay	Day	Muskegon date	Day of week	Port of call	Time in	Time out
	10	9-Jun-16	Thursday	Muskegon, MI	0830	1900
	2	12-Jun-16	Sunday	Muskegon, MI	0800	1700
	10	1-Jul-16	Friday	Muskegon, MI	0830	1900
	2	4-Jul-16	Monday	Muskegon, MI	0800	1700
	10	23-Jul-16	Saturday	Muskegon, MI	0830	1900
	2	26-Jul-16	Tuesday	Muskegon, MI	0800	1700
	10	14-Aug-16	Sunday	Muskegon, MI	0830	1900
	2	17-Aug-16	Wednesday	Muskegon, MI	0800	1700
	6	28-Aug-16	Sunday	Muskegon, MI	0830	1900
	2	31-Aug-16	Wednesday	Muskegon, MI	0800	1700

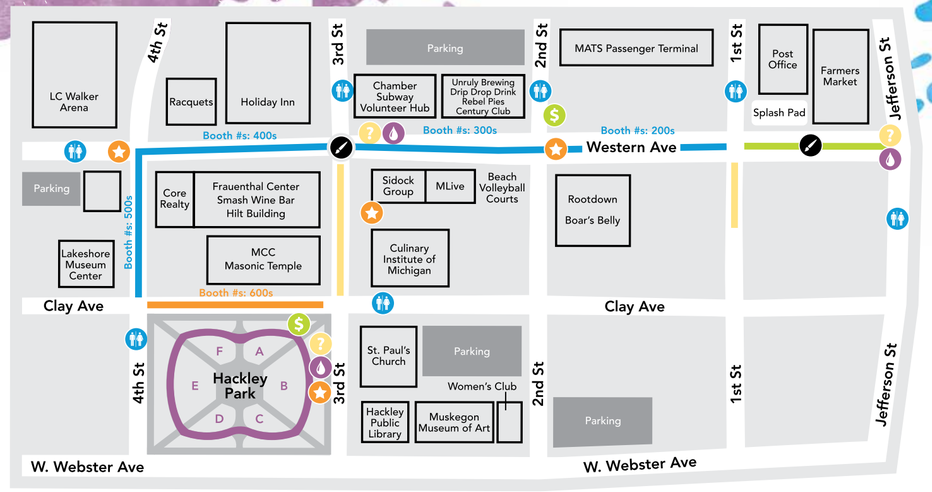
MUSKEGON ROCKSTOCK

Friday, July 1 2016
Joshua Davis
of "The Voice" 2015
with special guest
Steve Rivers

Saturday, July 2, 2016
Led Zeppelin 2
with special guest
Crazy Babies *(Ozzy tribute)*
Followed by Fireworks!

Gates open at 5:00 pm. Tickets $10

A CELEBRATION OF...



2016 LAKESHORE ART FESTIVAL MAP

Downtown Muskegon

- Fine Art/Craft Exhibitors
- Craft Exhibitors
- Artisan Food Market
- Festival Food
- Children's Lane
- Public Parking
- ATM
- Restrooms
- Water Station
- Information & Merch Booth
- Street Performers/Entertainment
- Interactive Art

FINE ART/CRAFT EXHIBITORS

ACRYLICS
Beth Bessinger - F20
Carl Carter - B8
Cantave Casseus - B23
Steve Gill - E35
Thomas LeGault - A21
Inty Muenala - A3/4
Shinichi Sato - F9

CLAY-FUNCTIONAL
Amanda Claus - E4
Jim Huckaby - A20
Valerie Walchek - F10

CLAY-NONFUNCTIONAL
Enmanuel Maldonado - B33
Tonya Rund - A13

DRAWING/PASTELS
Chris LaPorte - C9
Marie Rust - E7

FIBERS
Barbara Barns - E15
April Bates - D5
Lisa Boesch - F15
Caroline Clarke - C17
Sandy Dekker - A8
Princy & John Fears - B7
Mary Lou Godfrey - C21
Michelle & Todd Haden - E33
Deborah Hall - F6
Kyoung- Joa & Gon Park - B20
Vicki Love - D8
Marlene Morrow - A17
Dean Santini - E5
Melinda Schertenlieb - B26
Karen Taber - D17/18
Samuel Yao - C5

GLASS
Heidi Barron - D20
John DiCarlo - A16
Marge Hojnacki - C11
Martha Millis - F17
Paul Phelps - E14
Susan Stewart - B10

Cynthia Tesznar - C16
Carolyn & Leonard Wilson - E30

JEWELRY
Megan Austin - F3
Carole Axium - E31
Javier Baron - F18
Thea Collier - D10
Sandra Hall - D4
Jenna Hirt - C18
Laura Hogan - D1
Sharon Howell - B2
Colleen Hutton - C3
Carlos Iglesias - E23
Renzo Iglesias - B13
Julie Johnson - B19
Katherine Jones - D15
Beth Jones - E34
Eric Kahlmann - B16
Gopal Kapoor - F12
Joseph Karcher - A15
Robin Knapp - B25
Ginny Krieger-Warner - C7
Mary & Jon Lee - B32
Pamela Lemons - F5
Susanne Lorraine - A12
Dr Eric Lundgren - B6
Qq Miao - E3
Suzette Millard - A5
Teresa Morbitzer - C12
Holly Murray - E12
Robert Nilsson - F1
Virginia Okinga - E26
Robert Ramaglia - D19
Charles Sprigg - B11
Betsy Stafford - F16
Cheryl Stevens - E8
Julie Swanson - A9
Martin Taber - A19
Emre Tekeli - B27
Skip White - F21
Tess Yeager - B21
Bart Ziegler - B9

METALS
Barbara Bettag - A6
Jim Cook - F19
William Councell - B1

Dan Davenport - B29/30
Dallas Galbraith - C22
Steve & Sandra Gerry - D6
Paul Mason - F13
David Vollmer - E9/10

MISC.
Noor Memon - A1
Tiffaney Payne - FP

MIXED MEDIA
Ruth Bolles - F4
Dale Cantrell - C10
Wayne Gao & Michelle Chang - E16
Luis Miguel Garcia - E27
Paul Gilbert - A18
JoEllen Grant - C19
Ruth Heginbottom - B12
Ed Hendrix - E13
Brian McKelvey - E1/2
Aaron Rayburn - A2
Duane Scherer - E6
Susan Shepard - C14
Diane Simonson - B31
Robert Williams - B3
Kelly Zimmer - D11

OILS
Thomas Bauer - E24
William McCarthy - A11
Annette Poitau - D13

PHOTOGRAPHY
Petr Bednarik - E32
Marc Blondin - D12
Dallas Carlson - E36
Jeremy Church - D16
Joe Gee II - B5
Hilda Havlik - B28
Steven Huyser-Honig - F7/8
Patrick Hyland - E11
Gina Kukulski - E25
Douglas Markusic - D9
Angela Rattinger - B15
William Reek - C20
James Richmond - B17
Thomas Sanders - F14
Jack Schultz - A10

Claude Taylor - C4
Joseph Yarbrough - D3

PRINTING/GRAPHICS
Cat Jackson - D7
Jay Wennerstein - A7

SCULPTURE
Dan Carmichael - E17
Wayne Dorn - E21
Joanie Drizin - C1/2
Sandy James - C13
Mandy Lohman - D2
Tracy Rutherford - B18
Anthony Slichenmyer - B24

WATERCOLOR
Scott Hartley - E29
Godwin Kou - F2
Margaret Michel - E22

WOOD
Tiffany Brown - C15
Chuck Ferguson - A14
Dan Finerman - B14
Wayne Oudsema - D14
Douglas Prater - E28
Dave Riley - F11
Steve Rohr - C8
Jan Roth - B22
Kat Scott - E20

CRAFT EXHIBITORS

ACRYLICS
Heidi Breidenstein (Prain) - 439
Cheryl Flore - 310
Kayleigh Hathaway - 331
Brad Pollack - 253

AUTHOR
Richard Baldwin - 329
Thomas Novak - 312
Chris Zimmerman - 322

CLAY-NONFUNCTIONAL
Sue Jancek - 218

DIGITAL (COMPUTER) ART
Joshau Xu - 220

DRAWING/PASTELS
Sreesh Valiyaveettil - 449

FIBERS
Diane Barker-Jones - 213
Robin Cardona - 328
Amanda Cloutier - 251
Carla Cocco - 506
Marilyn Davis - 412
JoAnn Draheim - 247
Katie Dyer - 222
Alan/Judith Fisk - 429
Henna Flohe - 435
Deborah Fox - 508
Warren Geiger - 417
Jen German - 518
Linde Hansen-Lukas - 333
Kathie Hollebeck - 316
Gary Jacob - 428
Darlene Joseph - 230
Cindy Kirksey - 319
Joe Kisselburg - 444
Sawai McLaughlin - 332
Peggy Mohr - 239
Watch Muskegon - 315
Debra Nolan - 422
Jacob Prusakiewicz - 430
Rob Rex II - 523
Jennifer Robinette - 212
Jenn Roede - 413
Cari Samalik - 219
Matthew Schellenberg - 521
Rob Shannon - 330
Janet Sieker - 524
Richard Stolk - 405
Joyce Vis - 235
Raeann Wagner - 241

GLASS
Sharon Arntson - 318

JEWELRY
Tacitus Bailey-Yabani - 214
Lesley Daniels - 234
Barbra Dyer - 215
Glenda Gafner - 510
Linda Good - 325
Theresa Hubbard - 426
Darlene Lundy - 440
Danielle Lynch - 335
Barb Mason - 414

Yehudit Newman - 237
Laura Otten - 334
Lauren Roberts - 433
Joy Sparks - 314
Heather Tang - 522
Chris/Gene Tort/Grainger - 249
Marina Vega - 505
Randi VerBerkmoes - 443
Lynda Wallis - 517

METALS
Robert Barnes - 514
Tim Bourne - 321
Crystal Brunmans - 326
Karla Dentler - 210
Pamela Drake - 445
Keith Moeggenberg - 529
Neil Plotkin - 226

MISC
Jamesha Bates - 420
Nancy Berry - 520
Valerie Burkholder - 511
Steven Buter - 513
Lonee Cataldo - 415
Douglas DeVos - 243
Marie Essenberg - 411
Brent/Diana Joppe - 233
Karen Kennedy - 327
Dan Lary - 528
Maggie McGuinness - 503
Larry Parker - 324
Pam Schaefer - 436
Victoria Schreur - 216
Patti Van Tonder - 502
Cheryl VanAndel - 227

MIXED MEDIA
Debbie Craiger - 423
Lin Dryer - 425
Tammi Floyd - 232
Alex Grimmer - 224
Dave Hoag - 236
Ron Jacobson - 245
Karin Kohn - 231
Veronica Markell - 507
Terry Markwardt - 519
Dan Schulte - 427
Marcie Thompson - 504

Bob Whipkey - 516

MUSIC
Russ & Janine Bono - 527
Lauren Ford Sahnas - 501

PHOTOGRAPHY
Andrew Burkholder - 509
Tiffany Kimmet - 410

PRINTING/GRAPHICS
Diane Veltema - 217

SCULPTURE
Joseph Goddard - 208
Bonnie Walker - 408

WOOD
Ed Black - 336
Dave Clevenger - 320
Jean/Myrna Feterl/Angelucci - 515
Robert Knoll - 416
Airika/Maxwell Kolenda - 407
Erin Lipps - 204
Pam Martin - 432
Jan Siekierk - 323
Sheryl VanAndel - 206
Joe Yoder - 421
Alisha Yuker - 223

ARTISAN FOOD MARKET

Rhonda Barron - 614
Phillip Bauman - 612
Eartha Bowman - 604
Dedee Brown - 605
Sarah Carlson - 611
Ann Dickerson - 607
Dale McClain - 603
Joy Moore - 609
Pamela Redman - 615
Calvin Richardson - 610
Paul Terpstra - 255, 617
Miriam Vigoa - 601

SPONSORS

DTE - 317
Shape - 600

ENTERTAINMENT

PROUD TO SPONSOR THE LAKESHORE ART FESTIVAL & FOURTH OF JULY CELEBRATION.

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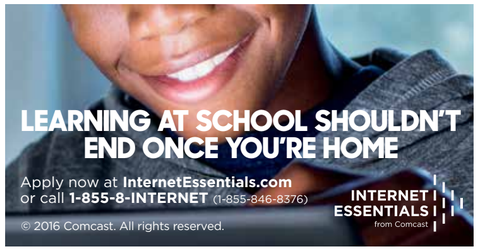


ALCOA
Whitehall Operations

Proud supporter of the 2016 Lakeshore Art Festival, Children's Lane!

"HOW DOES DTE ENERGY HELP PROVIDE GOOD, CLEAN FUN?"

The DTE Energy Foundation believes in giving back to the communities we serve. That is why we are proud to sponsor both the Lakeshore Art Festival and our recycling program. In 2015, we were able to keep 700 pounds of waste from ending up in a landfill, and hope to have even better success this year. Please join us at the festival and in our efforts to keep our communities clean.

DTE Energy Foundation

driven by innovation
ADAC AUTOMOTIVE
adacautomotive.com
Happy 4th of July Muskegon!

LAKE SHORE ART FESTIVAL

DTE Energy Foundation
MUSKEGON LAKESHORE CHAMBER OF COMMERCE

JULY 1 & 2, 2016

10AM–6PM, DOWNTOWN MUSKEGON

Celebrating Art on the Lakeshore!

ARTIST 200 BEST 2015

FOOD & FAMILY FUN!

THANK YOU TO OUR PARTNERS!

BENEFACTOR

DTE Energy Foundation

Muskegon Lakeshore Chamber of Commerce

ART ENTHUSIAST

ADAC Automotive · Nichols · Alcoa Whitehall Operations · shape corp · BerrenBaker Honda · meijer · Muskegon Chronicle mlive.com · iHeart Media · Staples

CREATIVE

Comerica Bank · Comcast · Brunswick · Consumers Energy · Eagle Alloy Inc. · Knoll · SAF-Holland · Bellabay Realty · Women's Division · EA Executive Air Transport · envigor · LP Padnos · Muskegon County Airport

FRIENDS OF ART

Belasco Bakery · Aeras · FIT4MOM Muskegon · The Home Depot · Kohley's Superior Water & Propane · Muskegon Museum of Art · Muskegon Center for the Arts · Ramos Auto Body · revel · WZZM 13

WATCH MUSKEGON

FINE ART/FINE CRAFT

Event Partner: Nichols

With a keen eye and an intentional focus on fine art, the Lakeshore Art Festival is proud to feature over 140 jury selected Fine Art/Fine Craft exhibitors throughout beautiful Hackley Park. In its lush green setting with accents of vibrant flowery hues, the park hosts multiple permanent works of art and is just steps away from one of the nation's best art museums, the Muskegon Museum of Art.

During the show, our exhibitors will be juried by professional artist and Grand Valley State University professor, Brett Colley. Recognition of exhibitors will be as follows:

$1,000 – First Place/Best in Show
$800 – Second Place
$600 – Third Place
$400 – Honorable Mention
$200 – Committee's Choice

Awards created locally by Aenias Design Studio.

CRAFT/ARTISAN FOOD MARKET

The festival will also feature both a Craft section and an Artisan Food Market. Exhibitors from around the country will be selling handcrafted items ranging from jewelry, apparel and accessories to furniture, yard art and home décor. The Artisan Food Market will be located on Clay Ave. and host booths that offer spices, oils, sweets, gourmet doggie treats and more!

People's Choice Award

Event Partner: Women's Division

Show our artists some love! Vote for your favorite craft exhibitor by visiting **lakeshoreartfestival.org** and entering their booth number. Booth numbers are displayed within each exhibitor's space.

lakeshoreartfestival.org | **/lakeshoreartfestival**
231.722.3751

CHILDREN'S LANE

STEP INTO ART

Event Partners: Alcoa, Fit4Mom, Bellabay Realty

"Step Into Art" at the Children's Lane! Hosted by Muskegon's own **FIT4MOM**, kids and families will be entertained, educated and inspired by this artful experience! Don't forget to stop at the Children's Lane information booth to get your artful scavenger hunt and be entered for our grand prize drawing!

Cirqueamongus
See the magic of circus art and learn a few tricks while you're there!

The Pied Piper of Percussion
Explore hundreds of unique percussion instruments in a hands-on interactive musical experience.

Kevin Kammeraad and the Cooperfly Puppet Troupe
Interact with local puppet master Kevin Kammeraad, a cast of puppets, a suitcase of songs, and a bundle of energy!

Lori Taylor Art
Learn about the art of illustration from Michigan's own Lori Taylor creator of Holly Wild.

Gina Jam Music Together
Create your own rhythm by crafting a maraca shaker with Gina Jam.

Create.A.Frame
Show your creative side by making a personalized canvas painting. $

Barnyard Express
Enjoy the petting zoo as you learn about life on the farm from Farmer John and Smudge.

Schupan Recycling
Bin It to Win It with this interactive game all about recycling.

Bellabay Realty
Make your own house a "home" with their unique craft.

More artful fun provided by our friends:

Banana Dog Tea

Kids Food Basket

Health Zone Chiropractic

Eat Safe Fish

Home Depot Kids Workshop

Youth For Understanding

ARTS & CRAFTS

ARTFUL EXPRESSIONS

Community Canvas

Event Partner: Muskegon Center for the Arts

Express your creative side with our Community Canvas Project. This unique event will be an interactive painting project consisting of multiple large-scale canvases on which anyone can paint for free! At the end of both Friday and Saturday, the canvases will be cut into various sizes, stretched over wooden frames or fashioned into purses, bags, etc. and later sold. Proceeds from the sales will benefit the **Family Promise of the Lakeshore** in continuing to support their art programs. ***Located at the intersection of 3rd St. and Western Ave.***

STREET PERFORMERS

Event Partners: MLive, Comerica Bank

The art of performing abounds at the Lakeshore Art Festival. As you stroll through the many art and craft exhibitors, you will find street performers entertaining to your delight! Enjoy everything from beatboxers, dancers, musicians, balloon makers and much more! ***Performers entertain for tips, so be sure to show them your appreciation by tipping well!***

KEEPIN' IT GREEN

Event Partner: DTE Energy

The Lakeshore Art Festival, in conjunction with **DTE Energy**, is pleased to present our GREEN initiative. Our goal is to significantly reduce the amount of waste generated by use of compostable and recyclable products. Additionally, recycling and composting bins will be located throughout our event. Please join us in "Keepin' it GREEN" by looking for a recycling or composting bin BEFORE you dispose of your trash. Thank you!

VOLUNTEERS

Event Partners: DTE Energy, Staples

To all of our wonderful volunteers…THANK YOU! Lakeshore Art Festival wouldn't be what it is without you!
For more information on volunteering, email:
artfestvolunteer@muskegon.org.

Share your festival fun on social media:
#LAF2016

MUSKEGON ROCKSTOCK

Downtown Muskegon's 4th Of July Celebration

July 1:

JOSHUA DAVIS
with **STEVE RIVERS**

July 2:

LED ZEPPELIN 2
with **CRAZY BABIES**

GATES OPEN 5PM AT HERITAGE LANDING

Tickets are $10 a day or $15 for both days. Active Military, Veterans and children under 12 (must be accompanied by an adult) are free. Tickets are available at the Frauenthal box office, StarTickets.com and at the gate.

Food and beverages will be available, featuring $3 Budweiser and $5 local brews. Blankets and chairs are encouraged. Coolers are prohibited.

A percentage of the proceeds will go to benefit **No More Sidelines**, a non-profit organization run by volunteers who are committed to helping children and young adults with special needs in our community.

Join us for fireworks Saturday July 2!

muskegonrockstock.com | **/muskegonrockstock**

EVENT PARTNERS

ADAC Automotive · Nichols · Alcoa Whitehall Operations · Hines Corporation · shape corp · Tyler Sales Company Inc. · BerrenBaker Chevrolet Cadillac GMC · Northern Machine Tool · Port City Group · Brunswick · Consumers Energy · Eagle Alloy Inc. · Knoll · SAF-Holland · iHeart Media · Muskegon Chronicle mlive.com · No More Sidelines

Muskegon County
Board of Commissioners
City of Muskegon
990 Terrace Street
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, July 12, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by Pastor Matt Sharpe of Evanston Avenue Baptist Church and followed by a moment of silence for all of the recent violence in our nation.

The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

Also Present: Mark Eisenbarth, County Administrator; Nancy A. Waters, County Clerk; Jeanne Pezet, Administrative Secretary; Douglas Hughes, Corporate Counsel

2016-254 **APPROVAL OF THE AGENDA**

Moved by Vice Chair Cross, seconded by Commissioner Lohman, to approve the agenda.

Voice vote **Motion Carried**

2016-255 **APPROVE THE MEETING MINUTES OF JUNE 28, 2016**

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the meeting minutes of June 28, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMUNICATION

The following Communication item was presented to Commissioners for informational purposes:
Bay County Board of Commissioners Resolution No. 2016-161: Support of Senate Bill No. 39 of 2015

COMMITTEE/BOARD REPORTS

2016-256 **AUTHORIZE THE SHERIFF'S OFFICE TO SEEK PROPOSALS TO CREATE, REVISE AND UPDATE MUSKEGON COUNTY'S SARA TITLE II HAZARDOUS MATERIALS PLANS (SUPERFUND AMENDMENTS AND REAUTHORIZATION ACT OF 1986) STARTING CALENDAR YEAR 2017**

CPS16/07-18
The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to authorize the Sheriff's Office to seek proposals to create, revise and update Muskegon County's SARA Title II Hazardous Materials Plans (Superfund Amendments and Reauthorization Act of 1986) starting calendar year 2017.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-257 **FORGO THE BIDDING PROCESS AND AUTHORIZE THE SHERIFF TO NEGOTIATE AN AGREEMENT WITH CONCIERGE CORRECTIONS TO PROVIDE INMATE MEDICAL REBILLING SERVICES AT A COMMISSION RATE NOT TO EXCEED THIRTY-FIVE PERCENT AND TO AMEND THE CURRENT CONTRACT WITH CORRECT CARE SOLUTIONS TO ALLOW CONCIERGE CORRECTIONS TO BE PART OF THE BILLING PROCESS**

CPS16/07-19
The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to forgo the bidding process and authorize the Sheriff to negotiate an agreement with Concierge Corrections to provide inmate medical rebilling services at a commission rate not to exceed thirty-five percent and to amend the current contract with Correct Care Solutions to allow Concierge Corrections to be part of the billing process.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-258 **ADOPT THE VETERANS' HIRING PREFERENCE POLICY**

HS16/07-13

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Lohman, to adopt the Veterans' Hiring Preference Policy.

The Human Resourced Director, Kristen Wade, was asked to review the proposed policy and answer questions. Discussion ensued with a motion made by Commissioner Nash and supported by Commissioner Engle that was later withdrawn. Commissioner Nash asked for an official response that we are legal on this item and not discriminating against any group of citizens. Ms. Wade did respond by stating that Mr. Tim Bracey, EEO Officer, has been involved in this issue.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-259 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $13,259,992.33 COVERING THE PERIOD OF JUNE 10, 2016 THROUGH JUNE 23, 2016 AS PRESENTED BY THE COUNTY CLERK**

WM16/07-91

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve payment of the accounts payable of $13,259,992.33 covering the period of June 10, 2016 through June 23, 2016 as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-260 **APPROVE ISSUING REQUEST FOR PROPOSALS FOR FLEET MANAGEMENT SERVICES**

WM16/07-92

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve issuing Request for Proposals for Fleet Management Services.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-261 **APPROVE THE REVISIONS OF BOARD RULE XVIII - GOVERNING CLAIMS FOR PERSONAL EXPENSES INCURRED IN THE OFFICIAL CONDUCT OF COUNTY BUSINESS WITH THE EFFECTIVE DATE OF THE REVISIONS BEING JULY 12, 2016, AS AMENDED**

WM16/07-93

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the revisions of Board Rule XVIII - Governing Claims for Personal Expenses Incurred in the Official Conduct of County Business with the effective date of the revisions being July 12, 2016, as amended.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-262 **APPROVE THE 5 YEAR MAINTENANCE PLAN WITH APPLIED IMAGING AND A 5 YEAR TAX-EXEMPT INSTALLMENT/PURCHASE AGREEMENT WITH US BANK AND AUTHORIZE THE BOARD CHAIR TO SIGN ALL APPROPRIATE DOCUMENTS**

WM16/07-94

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the 5 year maintenance plan with Applied Imaging and a 5 year tax-exempt installment/purchase agreement with US Bank and authorize the Board Chair to sign all appropriate documents.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-263 **APPROVE TO ENTER INTO AN AGREEMENT WITH BLUE CROSS BLUE SHIELD TO COMPLETE THE RETIREE DRUG SUBSIDY (RDS) APPLICATION AND CLAIMS SUBMISSION FOR MUSKEGON COUNTY FOR 20% OF THE SUBSIDY**

WM16/07-95

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve to enter into an agreement with Blue Cross Blue Shield to complete the Retiree Drug Subsidy (RDS) application and claims submission for Muskegon County for 20% of the subsidy.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-264 **APPROVE THE APPLICATION AND ACCEPTANCE OF THE PLANNING GRANT FROM THE CORPORATION FOR NATIONAL AND COMMUNITY SERVICES**

WM16/07-96

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the application and acceptance of the planning grant from the Corporation for National and Community Services.

Commission Lohman and Chairman Sabo thanked Muskegon County Grants Coordinator Connie Maxim-Sparrow for her work on this noting improvements are already noticeable.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-265 **AUTHORIZE APPLICATION TO THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY, HARDEST HIT BLIGHT ELIMINATION PROGRAM FOR $5 MILLION DOLLARS TO SUPPORT RESIDENTIAL PROPERTY DEMOLITION IN MUSKEGON COUNTY**

WM16/07-97

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize application to the Michigan State Housing Development Authority, Hardest Hit Blight Elimination Program for $5 million dollars to support residential property demolition in Muskegon County.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Sabo reminded Commissioners that Port Day in Muskegon! will take place on Tuesday, July 26, 2016 and reminded Commissioners that the Full Board Meeting previously scheduled for July 26th has now been rescheduled to Thursday, July 28th, 4 p.m.

Chairman Sabo stated he is looking forward to welcoming visitors to Bike Time/Rebel Road which begins this week, July 14th through July 17th. (See attached)

Commissioner Scolnik invited everyone not attending Bike Time/Rebel Road on Saturday to attend the Heritage Park Pow Wow. (http://www.lakeshoremuseum.org/events/honoring-native-heritage-pow-wow/) Commissioner Engle noted the Pow Wow is an event worth attending.

Commissioner Hughes invited everyone to attend Brookhaven MCF's Ice Cream Social tomorrow. (See attached flyer and bus schedule.)

Commissioner Sabo noted the Ravenna Dog Daze & Car Cruise-In event takes place this Friday, July 15th. See attached flyers.

Commissioner Mahoney invited everyone to the Celebrate White Lake 2016 event featuring wooden boats, July 16th, 10 a.m. to 4 p.m. (https://acbs.org/event/celebrate-white-lake-2016/)

Commissioner Nash announced a new Gus Macker event coming to Muskegon, registration ends at midnight tonight!
(https://macker.com/cities/muskegon-mi)
(http://www.mlive.com/sports/muskegon/index.ssf/2016/02/gus_macker_basketball_tourney.html)

ADMINISTRATOR'S REPORT

Administrator Eisenbarth announced the next Board Work Session will be held on Thursday, July 28th following Full Board: Pound Buddies Quarterly Report.

Administrator Eisenbarth recognized Mike Baauw, of Veterans Affairs, is a finalist for the Governor's Energy Excellence Award.

OLD BUSINESS

Commissioner Hughes thanked Jonathan Wilson, Muskegon County Economic Development Coordinator, for his assistance with the first Economic Development loan which has been completed for Christian Care.

NEW BUSINESS

2016-266 **PREPARE A RESOLUTION OF RECOGNITION FOR MOLLY HUISINGH AND MARY HOOPES FOR ALL STATE HONORS IN NORTH MUSKEGON TENNIS**

Moved by Chairman Sabo, seconded by Commissioner Hughes, to prepare a resolution of recognition for Molly Huisingh and Mary Hoopes for all state honors in high school Tennis.

Voice vote **Motion Carried**

Commissioner Wilkins noted 2015 Mr. Basketball from Muskegon High School, Deyonta Davis signed with the Grizzlies for a 3-year $4 Million guaranteed contract.

PUBLIC COMMENT

City of Roosevelt Park, Mayor Pro Tem, Andy O'Riley, addressed the Board regarding the Electric Forest festival in Rothbury, indicating this is a missed opportunity for Muskegon County. Mr. O'Riley observed on his way to and from the festival that he did not see a single sign directing people to the Muskegon County's lakes, beaches, or the parks. Mr. O'Riley described the Electric Forest festival as a World-wide event in our backyard. Mr. O'Riley urged Commissioners to market to these visitors.

Commissioner Scolnik recognized Andy O'Riley as a "Positive Force".

Commissioner Lohman suggested we see what can be done to have signs posted to thank participants in Bike Time/Rebel Road for coming to Muskegon.

Sheriff Dean Roesler invited everyone to attend the Muskegon County Sheriff Mounted Unit Steak Fry at the Muskegon County Youth Fair on Thursday, July 28 from 4 p.m. to 7 p.m.

Sheriff Roesler also reported, having worked the Electric Forest event in Oceana County in the past, that transportation is always an issue and perhaps MATS could plan to arrange something to assist in this area in the future. Several members of the Board and audience indicated an interest to be on a committee to improve marketing for this and other events. The Sheriff indicated his support to assist, too.

Commissioner Engle encouraged everyone to not only attend the steak fry, but plan to stay for the other Youth Fair events, July 25th – 30th, 2016.
(http://www.muskegonfairgrounds.com/images/youthfair/2016/2016_fairschedule.pdf)

Chairman Sabo asked for a motion to adjourn but asked that a moment of silence be observed for the passing of Harry Knudson who had recently been recognized having celebrated his 90th birthday. (See March 22, 2016 minutes at: http://www.co.muskegon.mi.us/clerk/2016_board_minutes.pdf)

2016-267 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER NASH TO ADJOURN**

Voice vote **Motion Carried**

A moment of silence was observed.

Meeting adjourned at 4:43 p.m.

_____
Nancy A. Waters, County Clerk

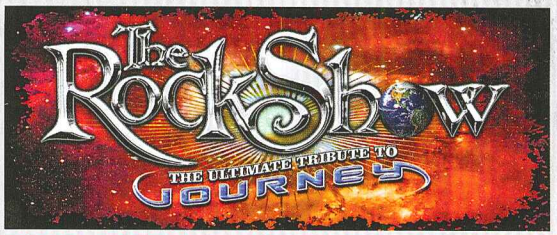
NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on July 28, 2016

WEEK-END CONCERT SERIES

presented by Subaru of Muskegon at My Auto Import

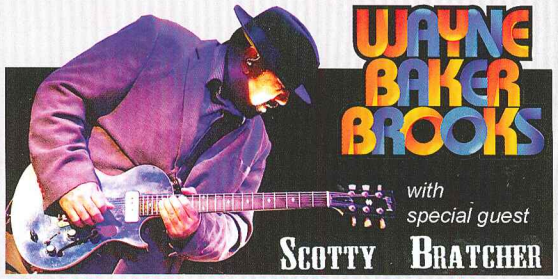
CONCERT TICKETS AVAILABLE ONLINE AND AT THE GATE.
$20 WEEKEND CONCERT PASS INCLUDES THURS, FRI & SAT.



BIKE TIME'S TRIBUTE TO ROCK

THURSDAY-JULY 14, $10

9:30 pm ..... The Rock Show (Journey Tribute)
8:15 pm ..... Let There Be Rock (AC/DC Tribute)
7:00 pm ..... Dancin' Daze (Led Zeppelin Tribute)



WLAV SUMMERTIME BLUES AT BIKE TIME

FRIDAY-JULY 15, $10

9:30 pm ..... Wayne Baker Brooks
8:15 pm ..... Scotty Bratcher
7:00 pm ..... Thirsty Perch Blues Band

WAYLAND

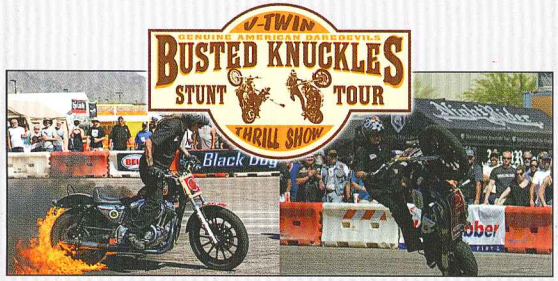
SATURDAY-JULY 16, $15

9:30 pm ..... Wayland
8:15 pm 4U2NV
7:00 pm ..... Jesse Ray & the Carolina Catfish

**ENTRY TO THE EVENT GROUNDS & VENDORS IS FREE.
ALL ATTRACTIONS ARE FREE UNLESS OTHERWISE NOTED.**

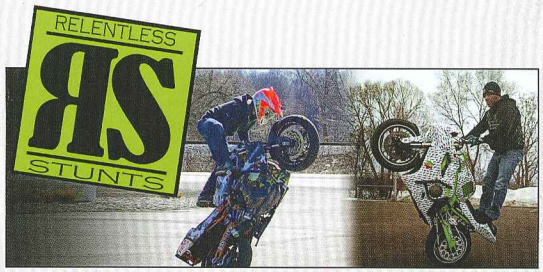
SICK AIR SHOW

July 15, 2016 ..... 2:00 pm & 4:30 pm
July 16, 2016 ..... 2:00 pm & 4:30 pm



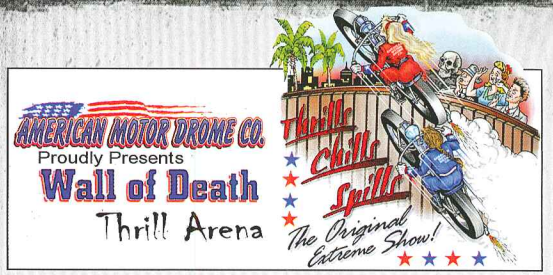
BUSTED KNUCKLES THRILL SHOW

July 15, 2016 ..... 12:30 pm, 3:00 pm & 5:30 pm
July 16, 2016 ..... 12:30 pm, 3:00 pm & 5:30 pm



RELENTLESS STUNTS SHOW

July 14, 2016 ..... 1:00 pm, 3:00 pm & 5:00 pm
July 15, 2016 ..... 1:15 pm, 3:45 pm
July 16, 2016 ..... 1:15 pm, 3:45 pm
July 17, 2016 ..... 1:00 pm, 3:00 pm



WALL OF DEATH THRILL ARENA

SHOWS WILL BE PERFORMED HOURLY (CROWD PERMITTING).
THERE IS A FEE OF $5 TO ENTER THE DOME.

July 14, 2016 ..... 12:00 pm to 10:00 pm
July 15, 2016 ..... 12:00 pm to 10:00 pm
July 16, 2016 ..... 12:00 pm to 10:00 pm
July 17, 2016 ..... 12:00 pm to 4:00 pm

ULTIMATE NASCAR EXPERIENCE

July 14, 2016 ..... 5:00 pm to 10:00 pm
July 15, 2016 ..... 12:00 pm to 9:00 pm
July 16, 2016 ..... 12:00 pm to 9:00 pm

ARM WRESTLING CHAMPIONSHIPS

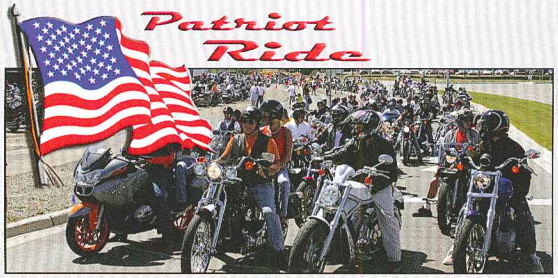
SATURDAY JULY 16 ONLY. FREE TO WATCH. ENTRY FEE TO COMPETE.

10:00 am ..... Weigh-ins
2:00 pm ..... Competition Begins

H-D® RUSHMORE EXPERIENCE

THURSDAY JULY 14 TO SATURDAY JULY 16

Open daily 9 am to 5 pm.



PATRIOT RIDE

SUNDAY JULY 17

Escorted scenic ride. A $10 donation per person supports Every Women's Place and Webster House of Muskegon.

10:00 am .....Ride Registration
11:00 am .....Ride Leaves
12:30 pm .....Ride Returns

BLESSING OF THE BIKERS

SUNDAY JULY 17

Everyone is welcome.

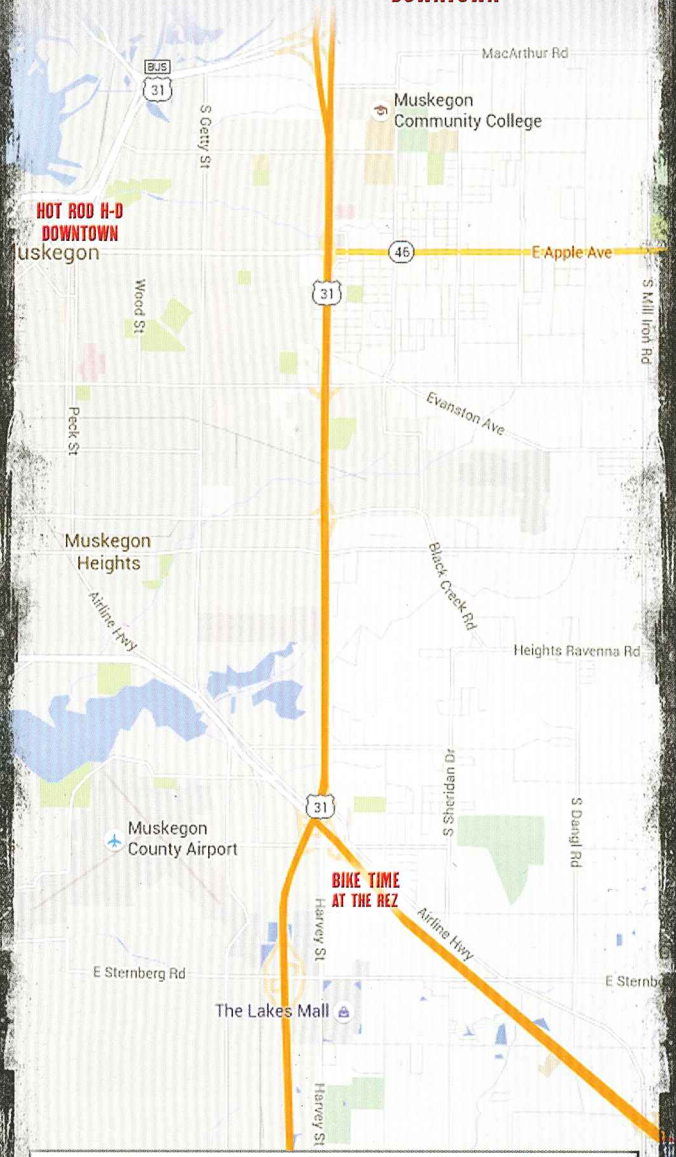
9:00 am .....Service Begins

BIKE TIME
MUSKEGON MICHIGAN
powered by
HOT ROD HARLEY-DAVIDSON

BIKE TIME AT THE REZ
4800 HARVEY STREET
MUSKEGON, MI 49444

Approx, 10 minutes drive to:

HOT ROD HARLEY-DAVIDSON
149 SHORELINE DRIVE
MUSKEGON, MI 49440
DOWNTOWN



Little River CASINO RESORT
Budweiser
SUBARU Confidence in Motion
AIA Adventures in Advertising
NASH ICON 92.5
SUNNY 97.5

AT THE REZ *powered by*

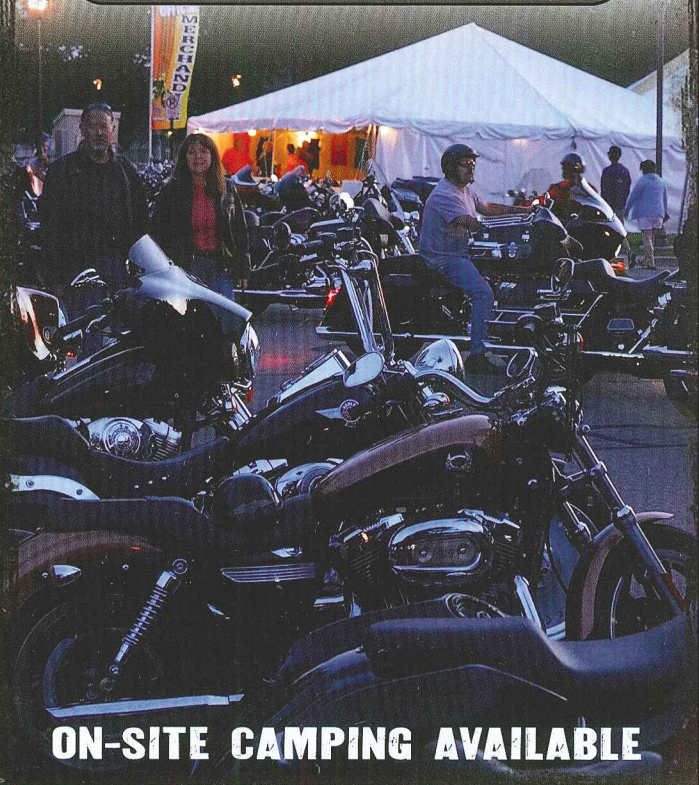
HOT ROD HARLEY-DAVIDSON®

FREE ENTRY to vendors & most attractions

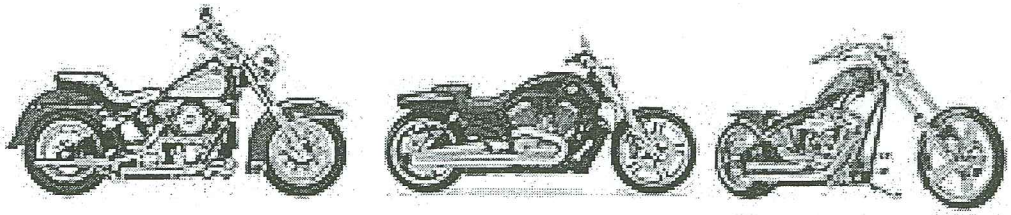
JULY 14-17, 2016

WWW.MUSKEGONBIKETIME.COM

NEW SITE LAYOUT WITH FREE MOTORCYCLE PARKING NEAR VENDORS AND BEER TENTS.



ON-SITE CAMPING AVAILABLE

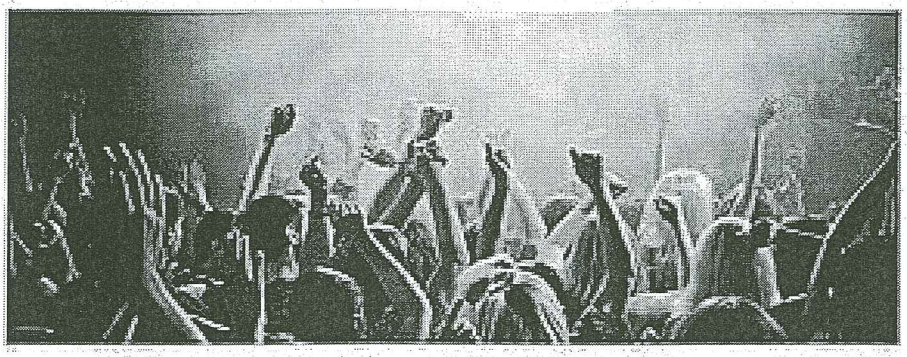


Band Schedule and Locations for Rebel Road 2016

Thursday, July 14

Takes the stage at	LC Lot 477 W. Western Ave
8:00pm	Gunnar and the Grizzly Boys

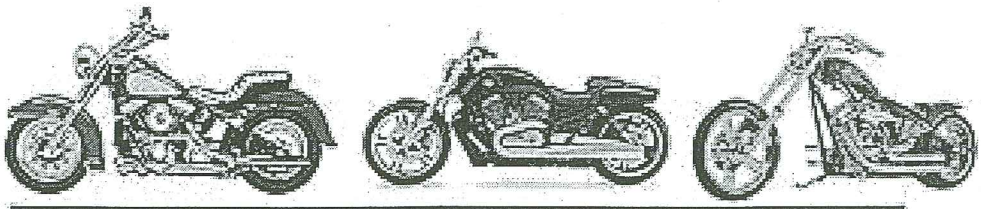
Beverage tent opens at 6:00pm



Friday, July 15

Takes the stage at	Depot Lot 610 W. Western Ave	LC Lot 477 W. Western Ave
4:00pm	Deni Hunter	The Factory
6:30pm	Stolen Horses	Trixy Tang
9:30pm	In the Red	Jasmine Cain

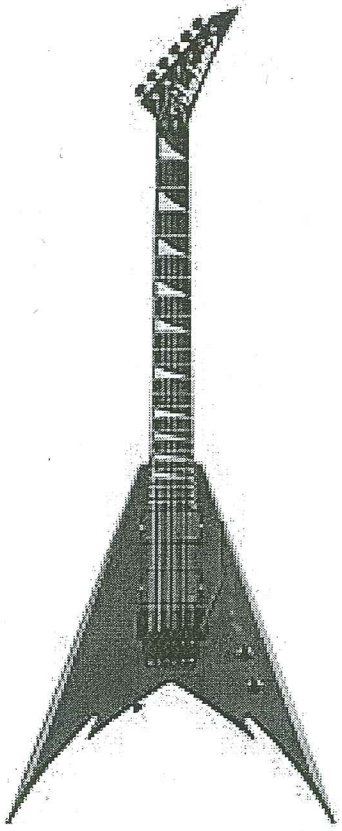
Beverage tent opens at 11:00am



Band Schedule and Locations for Rebel Road 2016

Saturday, July 16

Takes the stage at	Depot Lot 610 W Western Ave	LC Lot 477 W Western Ave	
12:00pm	Blue Disciples	Bitter Desire	
3:00pm	Party Groove	Buster Blues Band	
5:30pm	Product of Society	6:00pm	Bettie Paige
7:30pm	Dancin' Daze		
10:00pm	Let there be Rock	Hired Gunz	
Beverage tent opens at 11:00am			



Sunday, July 17

Takes the stage at	LC Lot 477 W. Western Ave
2:00pm	Yard Sale Underwear
Beverage tent opens at 10:00am	

Brookhaven
Medical Care Facility

31ST ANNUAL
ICE CREAM SOCIAL

Wednesday, July 13, 2016

11:30am - 5pm

1890 E. Apple Ave.

Join us for great entertainment, food, prizes, craft sale, raffles and games!

Proceeds go to the Brookhaven Fund.

For more information, call 231.724.3551.

Brookhaven
Medical Care Facility

ICE CREAM SOCIAL TROLLEY SCHEDULE

12:00 PM	Jefferson Towers
12:10 PM	Nelson Place
12:20 PM	Bayview Towers
12:30 PM	Hartford Terrace
12:45 PM	**Brookhaven**

1:00 PM	Jefferson Towers
1:10 PM	Nelson Place
1:20 PM	Bayview Towers
1:30 PM	Hartford Terrace
1:45 PM	**Brookhaven**

2:00 PM	Jefferson Towers
2:10 PM	Nelson Place
2:20 PM	Bayview Towers
2:30 PM	Hartford Terrace
2:45 PM	**Brookhaven**

2:00 PM	Jefferson Towers
2:10 PM	Nelson Place
2:20 PM	Bayview Towers
2:30 PM	Hartford Terrace
2:45 PM	**Brookhaven**

FINAL BOARDING BACK TO DOWNTOWN HOUSING CENTERS

3:00 PM	**Jefferson Towers**
3:10 PM	**Nelson Place**
3:20 PM	**Bayview Towers**
3:30 PM	**Hartford Terrace**

We hope to see you there!

Brookhaven Medical Care Facility & alzheimer's association®

We're TEAMING UP to SIGN UP for the annual **Alzheimer's Walk on Saturday, September 24, 2016.** **A representative from the Alzheimer's Association will be onsite on WEDNESDAY, JULY 13, to sign up people from 11:30am - 2:30pm during Brookhaven's Ice Cream Social. Join TEAM BROOKHAVEN as we WALK TO END ALZHEIMER'S!** And SPECIAL BONUS! Anyone who registers online between July 13 - 17 will be entered into a drawing. Winner will be announced on the Muskegon Walk Facebook page. So don't delay!

SIGN- UP

WEDNESDAY, JULY 13, 2016
11:30am - 2:30pm
1890 E. Apple Ave.
Lower Level Lobby

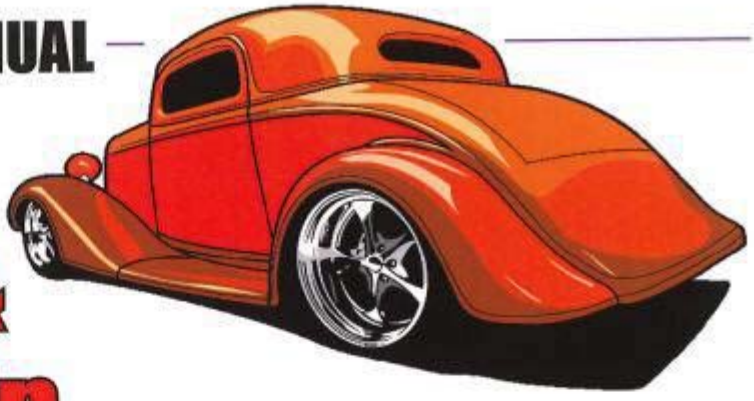
SAVE THE DATE!

WALK TO END ALZHEIMER'S
alzheimer's association®

Saturday, September 24, 2016
Heritage Landing, Muskegon

PRESENTING THE 6TH ANNUAL

Ravenna Dog Daze & Car Cruise-In



DOG DAZE CRUISE-IN

JULY 15, 2016

5:30 P.M. - 9:30 P.M.

DOWNTOWN RAVENNA, MI

****NO BURNOUTS PLEASE****

Minimum $10.00 Per Cruise - In Entry Donation
Free Dash Plaques for first 125

• CHILDREN'S GAMES • FOOD • BEER TENT • LIVE ENTERTAINMENT • RAFFLES

All Proceeds Support Local Charities

IN MEMORY OF TIM "SARGE" RIDOUT

APRIL 21, 1964 - JAN 8, 2016

VENDOR/CRAFT SHOW:
Over 30 booths with a variety of different items, check this out at the Beechnau School Parking Lot

Muskegon County
Board of Commissioners
City of Muskegon
990 Terrace Street
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Thursday, July 28, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by Pastor Matt Sharpe of Evanston Avenue Baptist Church.

The Pledge of Allegiance was led by Commissioner Wilkins and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

Excused: Jeff Lohman

Also Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator; Jeanne Pezet, Administrative Secretary; Douglas Hughes, Corporate Counsel

2016-268 **APPROVAL OF THE AGENDA**

Moved by Commissioner Nash, seconded by Commissioner Engle, to approve the agenda.

Voice vote **Motion Carried**

2016-269 **APPROVE THE MEETING MINUTES OF JULY 12, 2016**

Moved by Commissioner Engle, seconded by Vice Chair Cross, to approve the meeting minutes of July 12, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMUNICATION

The following Communication item was presented to Commissioners for informational purposes:

A. Board of Commissioners of Berrien County Resolution No. B1707718 Honoring the Victims of the Attack on the Berrien County Courthouse July 11, 2016

B. Appreciation Letter from United Way of the Lakeshore for Approval of Resolution Calling on State Lawmakers to Support Additional Funding for Statewide 2-1-1 Network

COMMITTEE/BOARD REPORTS

2016-270 **ADOPT THE LICENSE AGREEMENT BETWEEN THE COUNTY OF MUSKEGON AND HI-FAULTIN' MUSIC TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING FOR THE SHORELINE JAZZ FESTIVAL, AUGUST 27-28, 2016, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP16/07-15

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Cross, to adopt the License Agreement between the County of Muskegon and Hi-Faultin' Music to provide a license for the use of Heritage Landing for the Shoreline Jazz Festival, August 27-28, 2016, and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-271 **TO APPROVE ALLOWING THE PURCHASING DEPARTMENT TO ISSUE A REQUEST FOR QUALIFICATION (RFQ), ON BEHALF OF THE AIRPORT, SEEKING PROPOSALS FROM EXPERIENCED FIRMS TO PROVIDE AIR SERVICE DEVELOPMENT, RECRUITMENT, CONSULTING AND MARKET RESEARCH FOR THE AIRPORT**

TR16/07-13

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve allowing the Purchasing Department to issue a Request for Qualification (RFQ), on behalf of the Airport, seeking proposals from experienced firms to provide Air Service Development, Recruitment, Consulting and Market Research for the Airport.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-272 **AWARD RFB 16-2231 FOR THE CRACK SEALING AND REMARKING OF AIRFIELD PAVEMENT SURFACES AT THE AIRPORT TO THE LOWEST RESPONSIVE BIDDER, JJ CUNNINGHAM LLC, IN THE AMOUNT OF $262,420.00, WITH THE COUNTY'S 2.5% SHARE OF THE PROJECT TO BE $6,560.50**

TR16/07-14

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to award RFB 16-2231 for the crack sealing and remarking of airfield pavement surfaces at the Airport to the lowest responsive bidder, JJ Cunningham LLC, in the amount of $262,420.00, with the County's 2.5% share of the project to be $6,560.50.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-273 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $2,929,863.93 COVERING THE PERIOD OF JUNE 24, 2016 THROUGH JULY 7, 2016 AS PRESENTED BY THE COUNTY CLERK, WITH THE EXCEPTION OF PAYMENT TO BRITTON BOSSENBROEK UNTIL FURTHER REVIEW BY ADMINISTRATION**

WM16/07-98

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve payment of the accounts payable of $2,929,863.93 covering the period of June 24, 2016 through July 7, 2016 as presented by the County Clerk, with the exception of payment to Britton Bossenbroek until further review by Administration.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-274 **AMEND MOTION WM16/07-98 TO REMOVE THE "WITH THE EXCEPTION OF PAYMENT TO BRITTON BOSSENBROEK UNTIL FURTHER REVIEW BY ADMINISTRATION."**

Moved by Commissioner Hughes, seconded by Commissioner Mahoney to amend motion WM16/07-98 to remove the "with the exception of payment to Britton Bossenbroek until further review by Administration."

It was noted by Administrator Eisenbarth that this issue has been resolved.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

Roll Call on amended motion:

2016-273 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $2,929,863.93 COVERING THE PERIOD OF JUNE 24, 2016 THROUGH JULY 7, 2016 AS PRESENTED BY THE COUNTY CLERK**

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-275 **AMEND THE FY2016 BUDGET AS PRESENTED**

WM16/07-99

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to amend the FY2016 budget as presented.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-276 **ADOPT THE BY-LAWS AS AMENDED FOR THE MUSKEGON COUNTY ECONOMIC DEVELOPMENT CORPORATION**

WM16/07-100

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to adopt the By-Laws as amended for the Muskegon County Economic Development Corporation.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-277 **AUTHORIZE THE EQUALIZATION DEPARTMENT TO RECLASSIFY THE TWO HOURLY APPRAISAL TECHNICIAN POSITIONS (G09209 AND G09210) INTO ONE FULL-TIME APPRAISAL TECHNICIAN AND TO APPOINT CASSANDRA HOISINGTON TO THE FULL TIME APPRAISAL TECHNICIAN POSITION**

WM16/07-101

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Equalization Department to reclassify the two hourly Appraisal Technician positions (G09209 and G09210) into one full-time Appraisal Technician and to appoint Cassandra Hoisington to the full time Appraisal Technician position.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-278 **AUTHORIZE TO ADOPT MORGAN STANLEY'S RECOMMENDATION AND CONTRACT WITH LINCOLN FINANCIAL GROUP TO PROVIDE A 457(B) DEFERRED COMPENSATION PLAN TO MUSKEGON COUNTY EMPLOYEES**

WM16/07-102

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize to adopt Morgan Stanley's recommendation and contract with Lincoln Financial Group to provide a 457(b) Deferred Compensation Plan to Muskegon County employees.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-279 **AUTHORIZE TO CONTRACT THE ADMINISTRATION OF SECTION 125 PLAN THROUGH INFINISOURCE FOR THE PERIOD OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2019, FOR $3.75 PER PARTICIPANT PER MONTH**

WM16/07-103

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize to contract the administration of Section 125 Plan through Infinisource for the period October 1, 2016 through September 30, 2019, for $3.75 per participant per month.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-280 **ACCEPT THE AGREEMENT EFFECTIVE OCTOBER 1, 2016, BETWEEN THE PROSECUTOR AND THE STATE OF MICHIGAN, DEPARTMENT OF HEALTH AND HUMAN SERVICES, TO PROVIDE LEGAL REPRESENTATION FOR MUSKEGON COUNTY ABUSE AND NEGLECT CASES AT A REIMBURSEMENT AMOUNT NOT TO EXCEED $120,000 ANNUALLY**

WM16/07-104

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to accept the Agreement effective October 1, 2016, between the Prosecutor and the State of Michigan, Department of Health and Human Services, to provide legal representation for Muskegon County abuse and neglect cases at a reimbursement amount not to exceed $120,000 annually.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Sabo noted today's Board Meeting was rescheduled due to Port Day in Muskegon!. Chairman Sabo asked Jonathan Wilson to provide an update.

Jonathan Wilson, Muskegon County Economic Development Coordinator, reported that Muskegon County Port Advisory Committee partnered with West Michigan Shoreline Regional Development Commission (WMSRDC), and West Michigan Prosperity Alliance to host Port Day to show manufacturers what we have available in our port facilities and the benefits to water transport for their products. Over 200 people were in attendance.

Chairman Sabo reminded everyone that the State Primary Election will be held next Tuesday, August 2, 2016.

Commission Hughes attended the demonstration of the Sheriff's new boat at Mona Lake Boat Club. Commissioner Hughes noted it was an impressive demonstration and this provides the ability to put out fires that otherwise would not be accessible by a truck and hose.

Commissioner Engle noted that the Road Commission has reviewed the MERS (Michigan Employee Retirement Services) options since MERS has recently changed their percentages and actuarials. Commissioner Engle suggested this might be something that Muskegon County should also review.

Commissioner Wilkins attended the dedication of West Michigan Pike and asked that Bob Lukens provide an update.

Bob Lukens, Community Development Director, explained that the West Michigan Pike is one of the original American tourist roads and part of the Dixey Highway. With Michigan byway designation for this route, communities will be able to market the beach town area from St. Joseph to US10 as a historic route. Discussion ensued regarding signage by MDOT, local signs and historic route signs.

Commissioner Scolnik observed the roof construction on the Muskegon County Convention & Visitors Bureau and was impressed with the artisan and skilled trade work that is being done for the historic restoration. Bob Lukens, Community Development Director, noted the bid was awarded to Mihm Enterprises, Inc., who is doing the copper sheathing and internal gutters on this 1895 building and next week everyone will see what a statement the Depot will make in Muskegon County.

Commissioner Hughes encouraged everyone to drive the Sherman Corridor between Henry Street and Getty to see the improvements following the recent cleanup.

ADMINISTRATOR'S REPORT

2016-281 **AUTHORIZE THE REPLACEMENT OF THE MEDICAL PLAN 2P-R FOR POST -65 MEDICARE ELIGIBLE RETIREES WITH A BC/BS MEDICARE ADVANTAGE PLAN, EFFECITVE NOVEMBER 1, 2016, WITH AN ANTICIPATED ANNUAL SAVINGS OF $722,000**

The Chairman recommends, moved by Commissioner *, seconded by Commissioner Wilkins, to authorize the replacement of the medical plan 2P-R for post -65 Medicare Eligible retirees with a BC/BS Medicare Advantage plan, effective November 1, 2016, with an anticipated annual savings of $722,000.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

Commissioner Hughes thanked Kristin Wade for her work to get good qualified insurance for County employees.

PUBLIC COMMENT

Sheriff Roesler addressed the Board regarding negative posts on social media regarding conditions in the new jail. Sheriff Roesler addressed the list ranging from one time issues recently after occupation of the building which were quickly resolved, to food hatches sticking due to spills which requires routine maintenance. Other issues such as cracks in the floor due to settling of the building and paint wear which are not hazardous.

Discussion ensued with some Commissioners stating these are normal things that happen when moving into a new building.

Commissioner Scolnik asked about an issue regarding water softeners. Steve Fink, of Public Works noted that original designer called for water softeners in both the jail and the Juvenile Transition Center. It was decided to forego the water softeners but some were already purchased for the JTC but the restocking fee made it inequitable to return them so they were moved to storage. Administration will look into the option to sell the water softeners to attempt to recoup some of the cost.

Mr. Fink also addressed the jail issues stating that there has not been a problem yet that has not been resolved under warranty and it hasn't even been a year since occupancy.

Chairman Sabo expressed his faith in Administration to address the day to day issues until something cannot be handled without coming to the Board and thanked the Administrator for handling the day to day operations.

Commissioner Nash was please that Administrator Eisenbarth attended the NACo Conference which it was the first time an Administrator has attended.

Administrator Eisenbarth noted it was worthwhile and that he brought back a lot of information which he looks forward to sharing with departments.

Chairman Sabo recognized elected officials, Sheriff Dean Roesler and Prosecutor DJ Hilson. The Board Work Session, Pound Buddies Quarterly Report, will begin at 4:50 p.m. and is open to the public.

Sheriff Roesler noted the steak fry is tonight at the Muskegon County Fairgrounds.

2016-282 **MOVED BY COMMISSIONER WILKINS, SECONDED BY COMMISSIONER MAHONEY TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 4:46 p.m.

_____
Lisa Chalko, Administrative Coordinator

MLW/jmp

Muskegon County
Board of Commissioners
City of Muskegon
990 Terrace Street
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, August 9, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by Pastor Keith Sandison, Calvary Church.

The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

Also Present: Mark Eisenbarth, County Administrator; Nancy A. Waters, County Clerk; Jeanne Pezet, Administrative Secretary; Douglas Hughes, Corporate Counsel

2016-283 **APPROVAL OF THE AGENDA**

Moved by Vice Chair Cross, seconded by Commissioner Lohman, to approve the agenda.

Voice vote **Motion Carried**

2016-284 **APPROVE THE MEETING MINUTES OF JULY 28, 2016**

Moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve the meeting minutes of July 28, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

The following people participated in Public Comment on an Agenda Item regarding the Budget:
Steve Holke, Chief Steward Local 214
Ed Fox, Union Representative for the Jail Command, Road Patrol, and Corrections Units
Colleen Tague, District Court employee
Brenda M. Moore, Drain Commissioner
All expressed concern over cutting staff hours, freeze in pay, and increasing cost for healthcare and urged the Board that they not put the burden of the County deficit on the back of the employees.

PRESENTATION

Chairman Sabo presented North Muskegon Police Chief Thomas Korabik with a resolution in recognition of being named the President of the Michigan Association of Chiefs of Police.

Beth Dick, Finance Director/Assistant County Administrator, presented the FY2017 General Fund Budget. (See attachment)

Discussion ensued with Commissioners expressing concern for the current budget situation.

COMMUNICATION

The following Communication item was presented to Commissioners for informational purposes: Antrim County Board of Commissioners Resolution: 18-2016 - Dark Stores/Michigan Tax Tribunal.

COMMITTEE/BOARD REPORTS

2016-285 **REQUEST PERMISSION TO ACCEPT THROUGH THE 2016 MICHIGAN STATE POLICE - EMERGENCY MANAGEMENT & HOMELAND SECURITY DIVISION (EMPG) REIMBURSEMENT FOR UP TO 35.6931% OF THE MUSKEGON COUNTY EMERGENCY SERVICES COORDINATOR'S SALARY AND FRINGE BENEFITS**

CPS16/08-20
The Courts and Public Safety Committee recommend, moved by Commissioner Mahoney, Seconded by Commissioner Wilkins, to request permission to accept through the 2016 Michigan State Police - Emergency Management & Homeland Security Division (EMPG) reimbursement for up to 35.6931% of the Muskegon County Emergency Services Coordinator's salary and fringe benefits.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-286 **APPROVE THE MUSKEGON COUNTY SHERIFF'S DEPARTMENT TO INITIATE THE PROPOSAL PROCESS FOR COGNITIVE BEHAVIORAL SERVICES IN THE MUSKEGON COUNTY JAIL AND IN THE COMMUNITY**

CPS16/08-21

The Courts and Public Safety Committee recommend, moved by Commissioner Mahoney, Seconded by Commissioner Wilkins, to approve the Muskegon County Sheriff's Department to initiate the proposal process for cognitive behavioral services in the Muskegon County Jail and in the community.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-287 **APPROVE THE REQUEST TO APPLY FOR $187,094 FROM THE OFFICE OF COMMUNITY ALTERNATIVES IN LANSING FOR FY 2017**

CPS16/08-22

The Courts and Public Safety Committee recommend, moved by Commissioner Mahoney, Seconded by Commissioner Wilkins, to approve the request to apply for $187,094 from the Office of Community Alternatives in Lansing for FY 2017.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-288 **AUTHORIZE THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONERS TO SIGN ON BEHALF OF MUSKEGON COUNTY THAT THE APPLICATIONS BY HEALTHWEST, BETHANY HOUSING MINISTRIES, AKA COMMUNITY ENCOMPASS AND EVERY WOMAN'S PLACE FOR FUNDING UNDER THE CONTINUUM OF CARE PROGRAM COMPETITION, CDFA 14.267 ARE CONSISTENT WITH MUSKEGON COUNTY'S CONSOLIDATED PLAN FOR HOUSING, 2011-2016**

HS16/08-14

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Vice Chair Cross, to authorize the Chairman of the County Board of Commissioners to sign on behalf of Muskegon County that the applications by HealthWest, Bethany Housing Ministries, aka Community Encompass and Every Woman's Place for funding under the Continuum of Care Program Competition, CDFA 14.267 are consistent with Muskegon County's Consolidated Plan for Housing, 2011-2016.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-289 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $13,273,774.47 COVERING THE PERIOD OF JULY 8, 2016 THROUGH JULY 21, 2016 AS PRESENTED BY THE COUNTY CLERK**

WM16/08-105

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve payment of the accounts payable of $13,273,774.47 covering the period of July 8, 2016 through July 21, 2016 as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-290 **APPROVE THE FY2017 BUDGET HEARING SCHEDULE AS PRESENTED**

WM16/08-106

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the FY2017 Budget Hearing Schedule as presented.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-291 **APPROVE SETTING THE PUBLIC HEARING DATE FOR THE FY2017 PROPOSED MUSKEGON COUNTY BUDGET FOR THURSDAY, SEPTEMBER 8, 2016 AT 4:00 PM AT THE BOARD OF COMMISSIONERS ROOM ON THE 4TH FLOOR OF THE MICHAEL K. KOBZA HALL OF JUSTICE AND TO AUTHORIZE THE PUBLICATION OF A NOTICE OF PUBLIC HEARING IN A NEWSPAPER OF GENERAL CIRCULATION ON OR BEFORE AUGUST 28, 2016**

WM16/08-107

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve setting the Public Hearing date for the FY2017 Proposed Muskegon County Budget for Thursday, September 8, 2016 at 4:00 PM at the Board of Commissioners room on the 4th floor of the Michael K. Kobza Hall of Justice and to authorize the publication of a Notice of Public Hearing in a newspaper of general circulation on or before August 28, 2016.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-292 **AWARD THE BID FOR OFFSET PRINTING SERVICES TO ADVANCED PRINTING & GRAPHICS FOR ONE YEAR FOR AN ESTIMATED COST OF $9,930.00**

WM16/08-108

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to award the bid for Offset Printing Services to Advanced Printing & Graphics for one year for an estimated cost of $9,930.00.

Commissioner Lohman asked for clarification on this item. Beth Dick, Finance Director/ Assistant County Administrator, noted this will provide services that will no longer be available upon the retirement of Ginny Miesch, Office Services Manager but there will be a savings by selling the equipment currently used for these processes.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-293 **AUTHORIZE THE INTRA-COUNTY TRANSFER OF THE $3,549.30 FUND BALANCE FROM RAMBUSCH-FUCHS COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REVOLVING LOAN FUND (RLF) 2873 REPRESENTING PROGRAM INCOME BEING MOVED TO THE ECONOMIC DEVELOPMENT CORPORATION (EDC)/REVOLVING LOAN FUND 2860; AND FURTHER MOVE TO AUTHORIZE THE SUBSEQUENT TRANSFER OF THE BALANCE OF PROGRAM INCOME RECEIVED IN EDC/RLF FUND 2860 TO THE REGIONAL FUND MANAGER, CINNAIRE LENDING CORPORATION, PURSUANT TO PROCEDURES IMPLEMENTED BY THE 2014 REGIONALIZATION OF THE LOCAL RLF PROGRAM**

WM16/08-109

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the intra-county transfer of the $3,549.30 fund balance from Rambusch-Fuchs Community Development Block Grant (CDBG) Revolving Loan Fund (RLF) 2873 representing program income being moved to the Economic Development Corporation (EDC)/Revolving Loan Fund 2860; and further move to authorize the subsequent transfer of the balance of program income received in EDC/RLF fund 2860 to the regional fund manager, Cinnaire Lending Corporation, pursuant to procedures implemented by the 2014 regionalization of the local RLF program.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-294 **APPROVE THE SELECTION OF REHMANN ROBSON AS THE COUNTY'S INDEPENDENT AUDITOR FOR A FOUR-YEAR PERIOD, SUBJECT TO ANNUAL REVIEW, WITH TWO ADDITIONAL ONE YEAR OPTIONS, PURSUANT TO THE SPECIFICATIONS OF RFP 16-2232, AND TO AUTHORIZE THE BOARD CHAIR TO SIGN THE ENGAGEMENT LETTER**

WM16/08-110

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the selection of Rehmann Robson as the County's independent auditor for a four-year period, subject to annual review, with two additional one year options, pursuant to the specifications of RFP 16-2232, and to authorize the Board Chair to sign the engagement letter.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-295 **AUTHORIZE THE REVISIONS TO PERSONNEL RULE 25, SECTION VI, C AND SECTION X, B, REGARDING THE FAMILY AND MEDICAL LEAVE ACT (FMLA), TO INCORPORATE DEPARTMENT OF LABOR REQUIRED CHANGES TO RE-CERTIFICATION AND PARENTAL LEAVE**

WM16/08-112

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the revisions to Personnel Rule 25, Section VI, C and Section X, B, regarding the Family and Medical Leave Act (FMLA), to incorporate Department of Labor required changes to re-certification and parental leave.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-296 **AUTHORIZE BC/BS AS THE COUNTY'S PROVIDER OF MEDICAL PLANS 2P, RM AND HD, OCTOBER 1, 2016 THROUGH DECEMBER 31, 2016 WITH AN AVERAGE EMPLOYEE COPAY INCREASE OF 2.3% OVER CURRENT RATES AND TO AUTHORIZE BC/BS AS THE COUNTY'S PROVIDER OF MEDICAL PLANS 2P, RM, HD AND A HSA PLAN, JANUARY 1, 2017 THROUGH DECEMBER 31, 2017, CHANGE THE PLAN YEAR TO A CALENDAR YEAR, WITH AN AVERAGE OVERALL PREMIUM INCREASE OF 7.7% OVER CURRENT RATES**

WM16/08-113

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize BC/BS as the County's provider of Medical Plans 2P, RM and HD, October 1, 2016 through December 31, 2016 with an average employee copay increase of 2.3% over current rates and to authorize BC/BS as the County's provider of Medical Plans 2P, RM, HD and a HSA plan, January 1, 2017 through December 31, 2017, change the plan year to a calendar year, with an average overall premium increase of 7.7% over current rates.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-297 **APPROVE AWARDING EMERGENCY SERVER ROOM COOLING DESIGN, EQUIPMENT AND INSTALLATION TO THE TRANE CORPORATION FOR $24,967 WITH ALL COSTS PAID FROM FUND 6680-9**0

WM16/08-114

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve awarding emergency server room cooling design, equipment and installation to the Trane Corporation for $24,967 with all costs paid from fund 6680-9015.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-298 **APPROVE CORPORATE COUNSEL SETTLEMENT AGREEMENT RECOMMENDATION REGARDING PAMELA REDD**

WM16/08-115

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve Corporate Counsel settlement agreement recommendation regarding Pamela Redd.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

REMOVED FROM AGENDA PRIOR TO VOTE:

WM16/08-111
To authorize the reclassification of the vacant Benefits Analyst position, N11502, with a salary grade of NO-00290 ($21.548-$27.153) to a Benefits Specialist position with a salary grade of NO-00210 ($17.109-$21.548), resulting in a savings of $20,464 to date and an additional ongoing annual savings of $14,859.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Sabo announced the return of the Pearl Mist:
Sunday, August 14th - 8:30 AM - 7:00 PM &
Wednesday, August 17th - 8:00 AM - 5:00 PM

2016-299 **SCHEDULE A SPECIAL FULL BOARD MEETING AUGUST 17TH, 2016, AT 2:00 P.M., OR SOME OTHER DATE CONSISTENT WITH THE COUNTY BOARD RULES, TO CONDUCT THE PERSONNEL HEARING OF JOHN WARNER**

Moved by Vice Chair Cross, seconded by Commissioner Lohman, to schedule a Special Full Board meeting August 17th, 2016, at 2:00 p.m., or some other date consistent with the County Board Rules, to conduct the Personnel Hearing of John Warner

Voice vote **Motion Carried**

ADMINISTRATOR'S REPORT

The Administrator had nothing to report at this time.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

The following people participated in Public Comment regarding the County Budget:

1. Eric Stevens, Circuit Court Administrator, on behalf of Circuit/Family Court, Probate Court, and District Court – Courts cannot cut hours of service. Employees are committed to the County. Everyone needs to look at this as a challenge and opportunity to reduce duplication and find more efficiencies in delivery our services.
2. Donna VanderVries, Muskegon/Newaygo County Equalization Director, Attorney, CPA. Ms. VanderVries stated her department has lost 7 employees this year to surrounding counties that pay better. In order to keep good staff, we can't take away from them.
3. Julia Rupp, Executive Director, HealthWest, stated HealthWest went through similar cuts, recruitment is getting difficult. Reminded Commissioner and Administrators that we continue working at getting additional revenue.

4. DJ Hilson, Muskegon County Prosecutor, echoed others. Prosecutor is now backing option C.
5. Wanda Weber, District Court Deputy Administrator, stated 50 of her 58 employees are not at the top of their scale and will be asked to forfeit merit increases.
6. Marve Engle, as a member of the public, stated the general public will not understand and, ultimately, services will be affected.
7. Commissioner Nash stated Muskegon County already pays below average. He further noted that we aren't in this situation because of employees and it shouldn't happen on their (employees) backs.
8. Commissioner Lohman urged for a systems analysis, that it might be worth the time and money to see how to save.

Chairman Sabo recognized audience members: Prosecutor Hilson, County Clerk Waters, Drain Commissioner Moore, and Sheriff Roesler

Chairman Sabo reminded everyone that the Board Work Session will begin following the closed session regarding Recreational Partnership Development and the Work Session is open to the public.

CLOSED SESSION: PENDING LITIGATION

2016-300 **GO INTO CLOSED SESSION REGARDING PENDING LITIGATION**

Moved by Commissioner Nash, seconded by Commissioner Engle, to go into closed session regarding Pending Litigation.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

Went into Closed Session at 5:14 p.m.

Returned to Open Session at 5:30 p.m.

2016-301 **ACCEPT THE RECOMMENDATION FROM CORPORATE COUNSEL REGARDING THE FINANCIAL SETTLEMENT FOR AN EMPLOYEE LITIGATION**

Moved by Commissioner Engle, seconded by Commissioner Lohman, to accept the recommendation from Corporate Counsel regarding the financial settlement for an employee litigation.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-302 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER MAHONEY TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 5:31 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on August 23, 2016

FY2017 Proposed General Fund Budget

Muskegon County

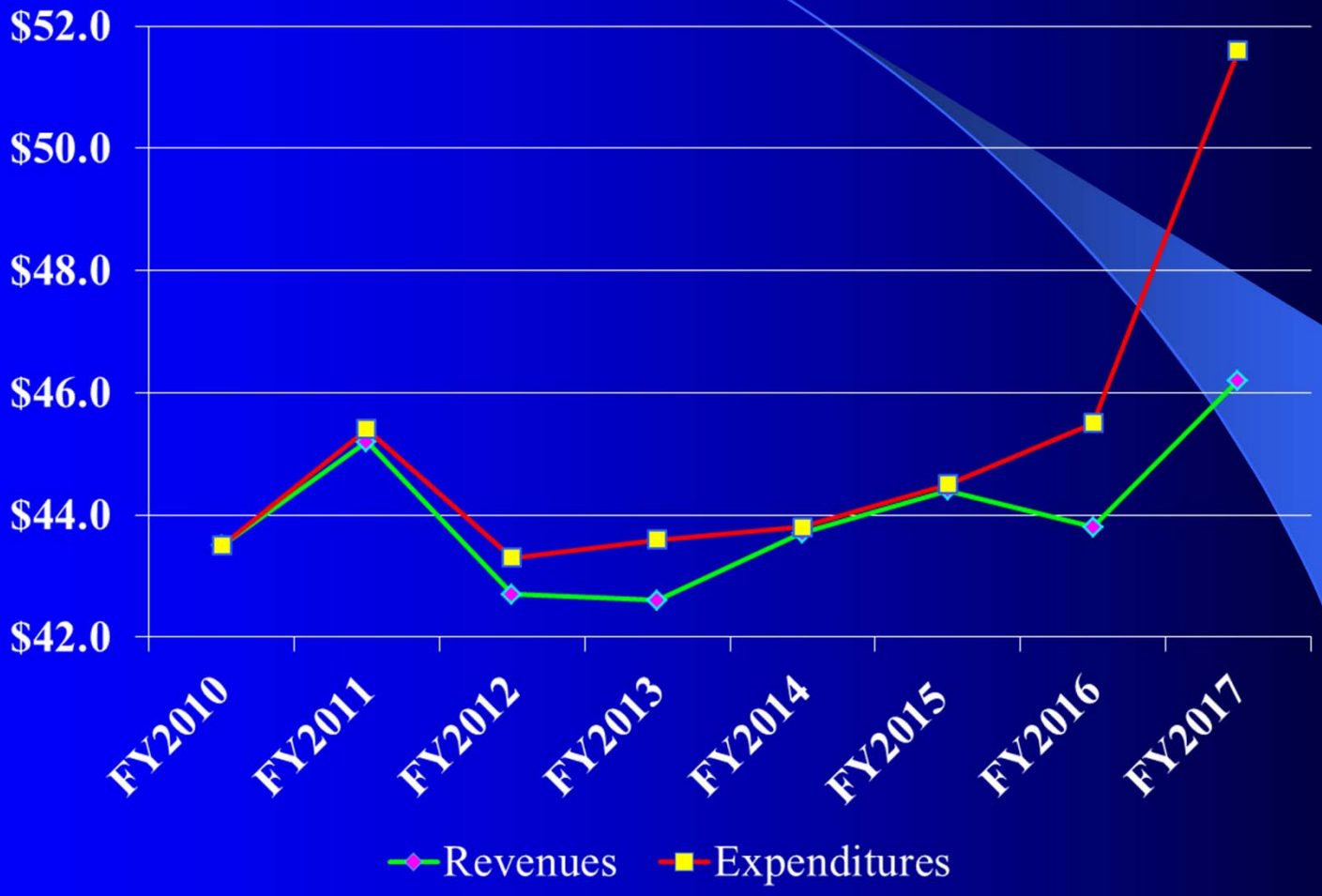
8/9/2016

FY2017 Budget Challenge

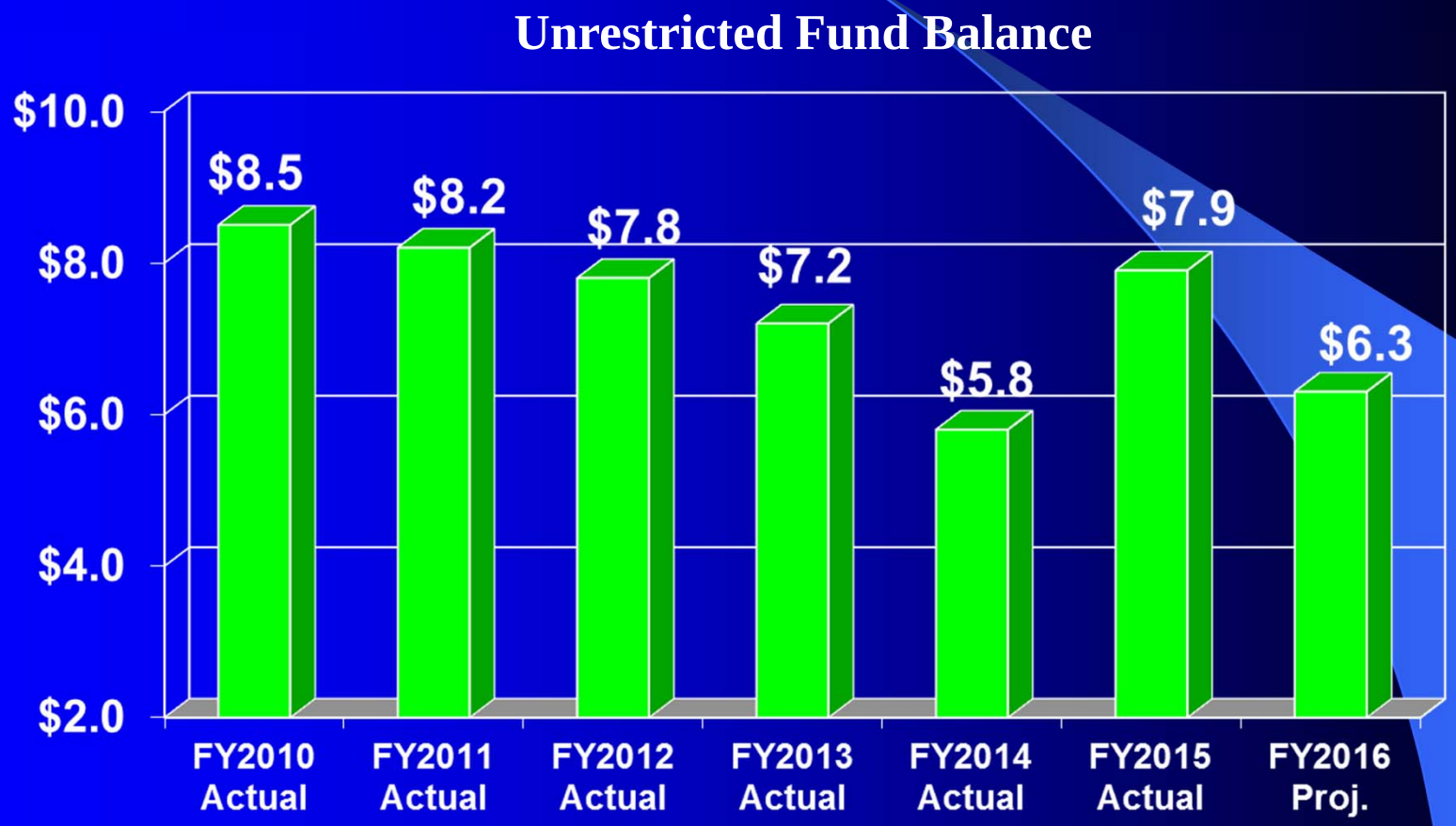
- Based on department submissions and our projections we were headed toward a $5.4 million deficit.
- Some revenues are projected to increase
- However, the increase in expenditures is outpacing the increase in revenues

FY2017 Budget Challenge

(in millions)



FY2017 Budget Challenge
(in millions)

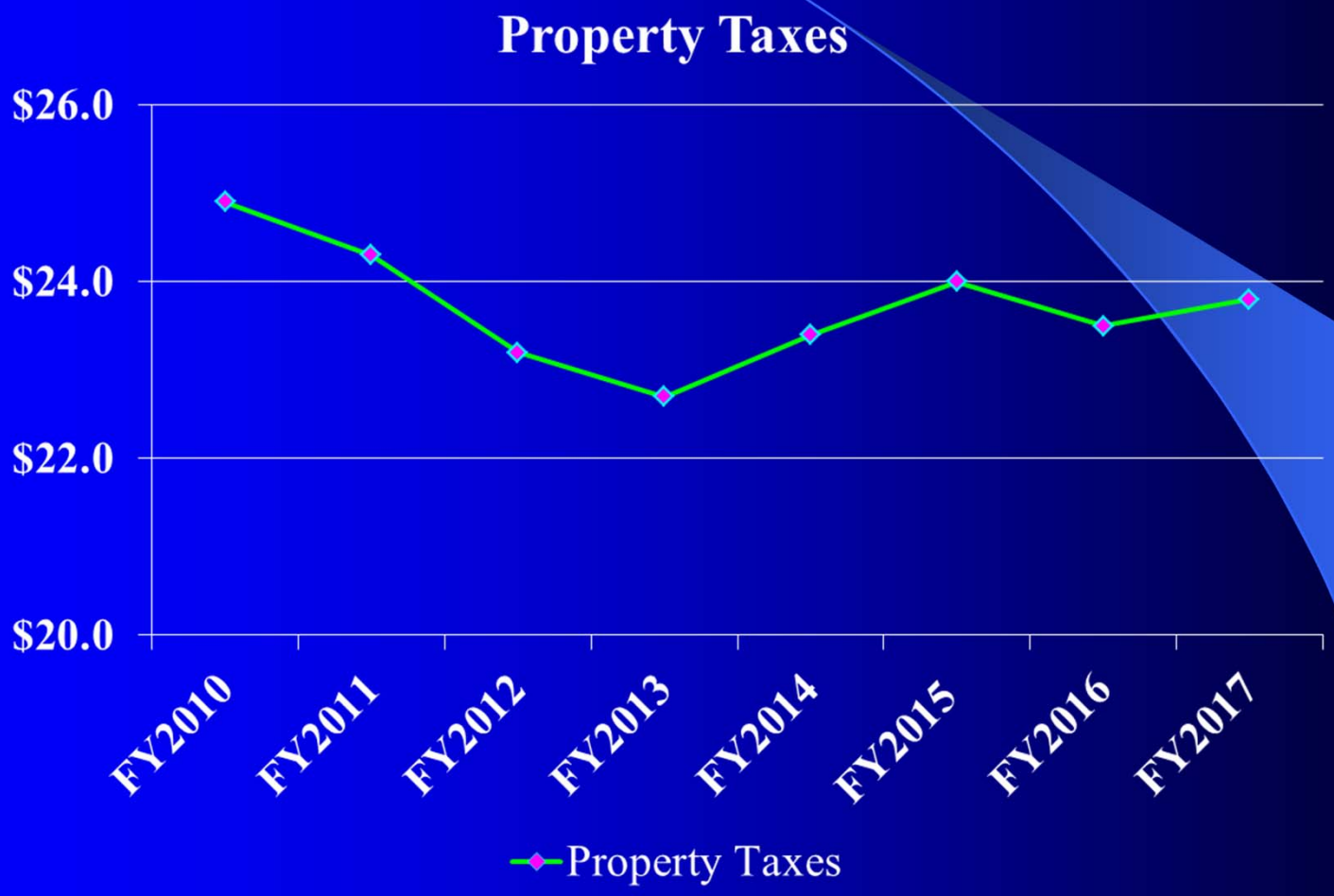


FY2017 Budget Challenge

Property Tax Revenues

- Taxable values declined 4 consecutive years from FY2009-FY2013 resulting in loss of revenues of $2.7 million
- FY2014 and FY2015 had slight increases in taxable values at .64% and 1.38% respectively
- FY2016 experienced a -1.64% TV decline due to Personal Property Tax Reform resulting in a loss of $734k in personal property tax revenue.
- Two components comprise our rate of increase, CPI and change in taxable valuation base
- CPI is projecting at 1.0% increase for FY2017
- For the change in base we are assuming 1.0%
- For the FY2017 budget we are assuming a total increase in taxable values of 2.0% which equates to approx. $500k in new revenue

FY2017 Budget Challenge
(in millions)



FY2017 Budget Challenge

Other Revenue Changes

- The State budget assumes a 1% increase ($36k) for the County's FY2017 distribution of Revenue Sharing for a total of $3,636,000
- Administrative Cost Allocation revenue is increasing by $230,000 due to higher wage and fringe costs and incorporation of the IT Chargeback into the Central Services departments
- Increase in reimbursements of $317,000 from housing state prisoners is anticipated due the new jail being fully operational for the entire year
- A significant expansion of the DTE Test & Tune Program for weatherization projects is resulting in a $2.1 million increase in this revenue however there is a corresponding increase of $1.7 million in expenditures for this program

FY2017 Budget Challenge

Expenditure Increases

- Salaries and fringes comprise over 50% of expenditures
- Includes a general salary increase effective 10/1/16 plus merit increases for those eligible
- Assumes 10% increase medical insurance charges to departments effective 10/01/16
- Pension rates according to recent actuarial valuation assume an overall increase of 12.88%
- IT Allocation increased due to incorporation of Phase II of ECM, increases from various software maintenance renewals, and removal of the one-time transfer from Deeds Automation Fund

FY2017 Budget Challenge

Description	Budget Impact (Negative)
Decrease in Interfund Transfers	($537,000)
Increase in Wages	($340,000)
Increase in Medical Insurance	($480,000)
Increase in Retirement Costs	($336,000)
Increase in Retirees Medical Costs	($139,000)
Transfer to cover Jail/JTC Debt Payment	($1,667,000)
Increase in Contractual Services – Jail Medical	($295,000)
Increase in IT Allocation	($509,000)

FY2017 Budget Challenge Con't

Description	Budget Impact (Negative)
Net revenue increase in DTE Test & Tune program	$290,000
Increase in Admin Cost Allocation Revenue	$230,000
Increase in Jail Reimbursement Revenue	$317,000
Miscellaneous	($257,500)
FY2016 Projected Deficit Carryover	($1,665,000)
Projected Deficit	($5,388,500)

Addressing the Challenge

FY2017 Dept. Budget Reductions

Budget Reductions Implemented	Budget Impact
Leave vacant Procurement Analyst position in Accounting	$72,000
Leave vacant Deeds Records Technician position in Register of Deeds office	$49,000
Leave vacant Clerk II and Office Mgr position in Drain office	$63,000
Leave vacant Building Maintenance Mechanic II position in Facilities	$101,000
Leave vacant 2 Correction Officers positions in the Jail	$153,000
Leave vacant 1 Captain position in the Road Patrol/Jail	$149,000

FY2017 Dept. Budget Reductions Con't

Budget Reductions Implemented	Budget Impact
Delete vacant Animal Control Officer position	$54,000
Leave HR Specialist position vacant and change labor distribution of HR Director	$54,000
Move MSU Extension into the Health Dept. and utilize those services toward the MOE thereby reducing GF Appropriation	$155,000
Increase revenue for assessing contract renewals and reappraisals in Equalization	$45,000

FY2017 Dept. Budget Reductions Con't

Budget Reductions Implemented	Budget Impact
Eliminate payment to local economic development group from the ATAC fund and replace with transfer to GF to cover a portion of the Economic Development Coordinator's salary and fringes	$35,000
Reduce various line items in the Airport budget resulting in a reduction in GF Appropriation	$60,000
Increase transfer from Tax Forfeiture Fund	$300,000
Total Budget Reductions	$1,290,000

FY2017 Budget Reductions TBD

Budget Reductions To Be Determined	Budget Impact
Sheriff	$328,500
Prosecutor	$120,000
County Clerk	$60,000
Treasurer	$60,000
Register of Deeds	$60,000
District Court	$300,000
Circuit/Family Court	$300,000
Probate Court	$15,000

FY2017 Budget Reductions TBD Con't

Budget Reductions To Be Determined	Budget Impact
Public Defender	$60,000
Administration	$80,000
Equalization	$15,000
Juvenile Transition Center	$80,000
Total Budget Savings TBD	$1,478,500

FY2017 Administrative Budget Reductions

Budget Reductions Implemented	Budget Impact
Medical savings from adding HSA plan	$100,000
Pay freezes for all GF employees (step increases only)	$400,000
Reduced work week to 38 hours for all full-time GF supported employees	$600,000
One-time additional transfer from Delinquent Tax Revolving funds	$1,520,000
Total Administrative Budget Reductions	$2,620,000

FY2017 Budget Reductions

Budget Reductions Implemented	Budget Impact
Projected Deficit	$5,388,500
Dept. Budget Reductions Implemented	$1,290,000
Dept. Budget Reductions TBD	$1,478,500
Administrative Budget Reductions	$2,620,000
Total Budget Reductions	$5,388,500
Difference	$0

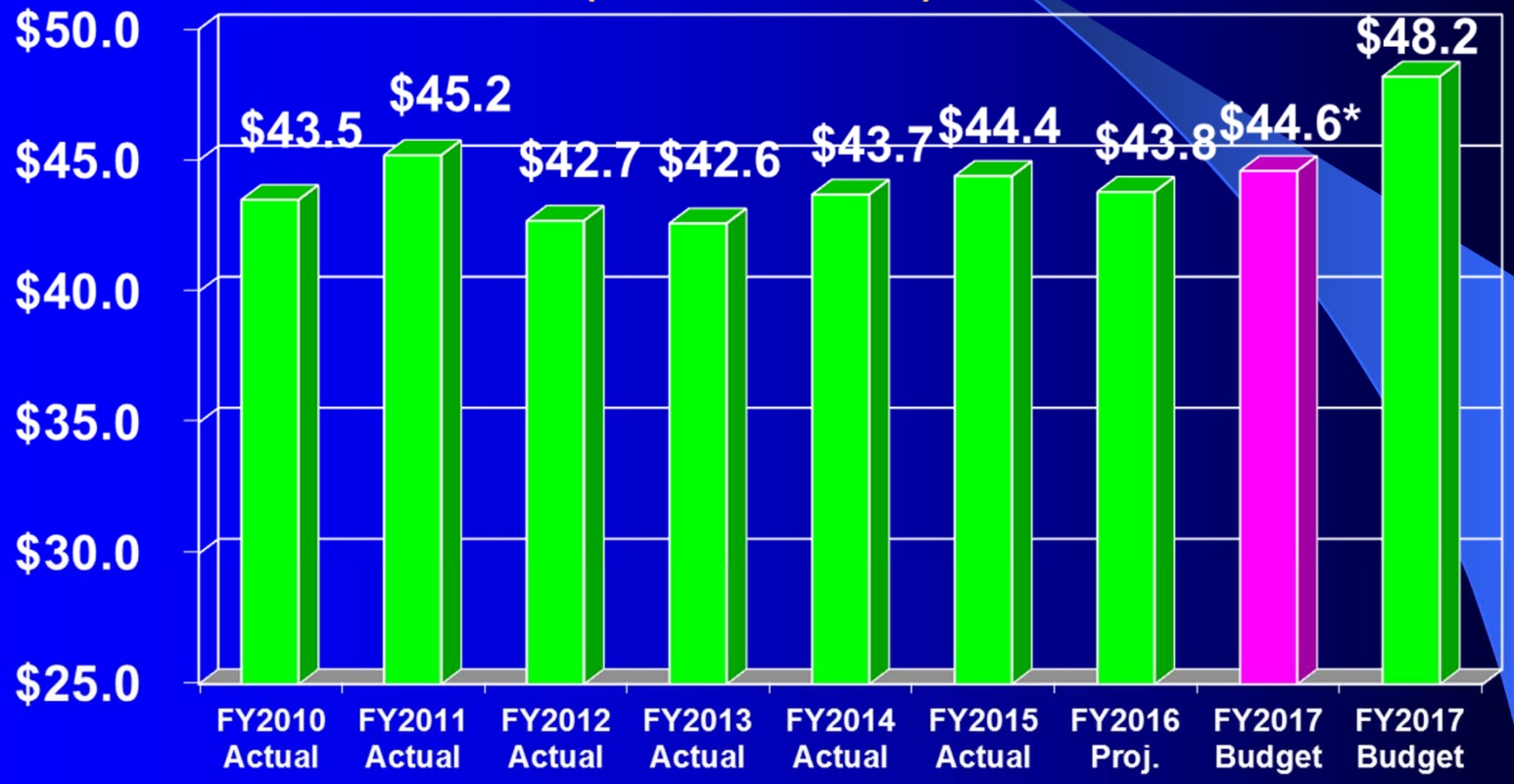
Total FY2017 General Fund Revenues

FY2017 General Fund Revenue Budget (in 000's)

Revenues	FY2017
Property Taxes	$22,823
Delinq. Prop. Taxes	1,020
PPT Reimbursement	496
Liquor Tax	765
State Revenue Sharing	3,636
Delinq. Tax Rlv. Transf.	3,470
State Court Fund	1,109
DTE Program Income	3,287
Interest Earnings	93
Admin. Cost Reimb.	2,378
All Other	9,075
Total	$48,152

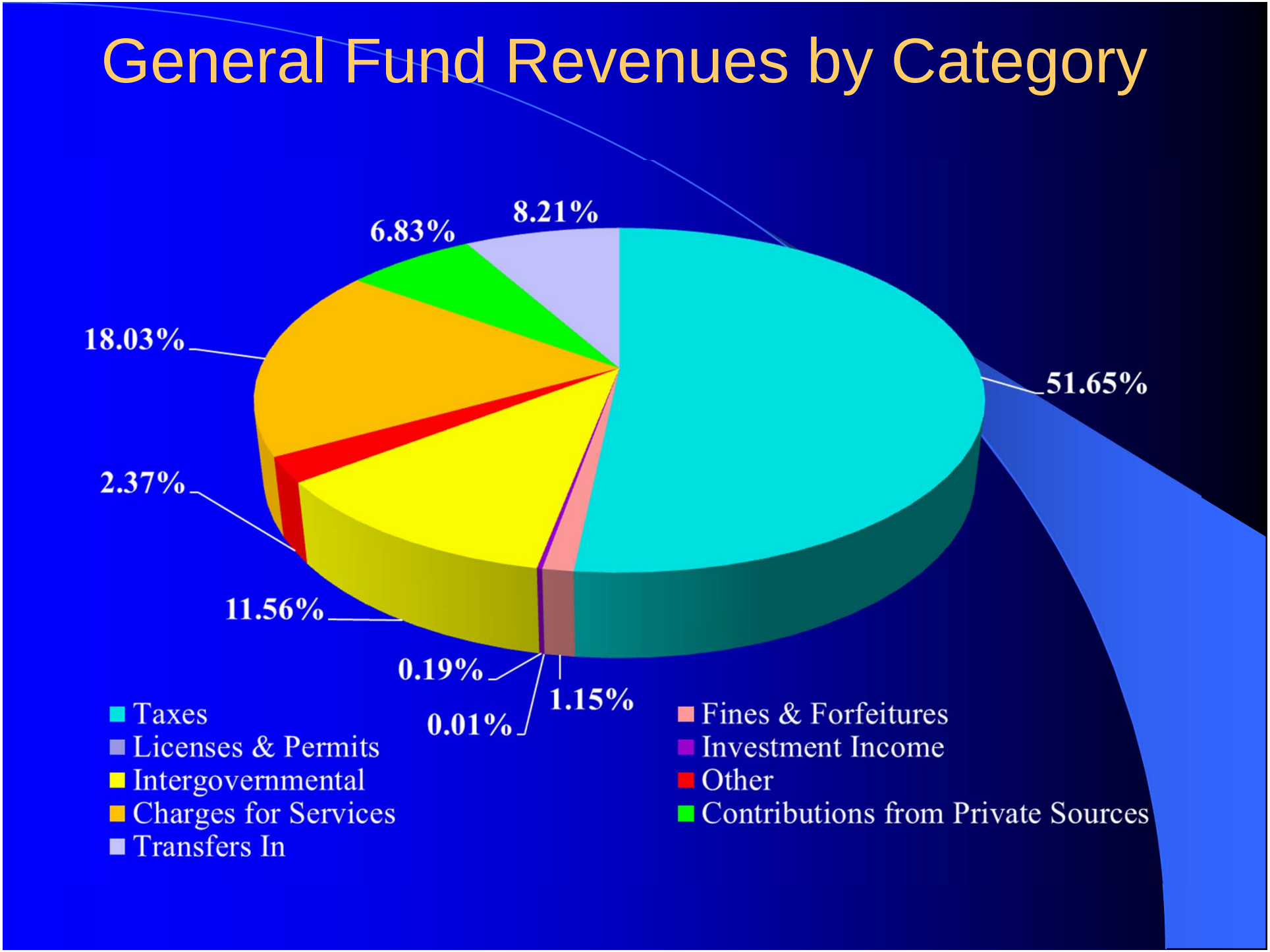
Historical Analysis of GF Revenues

(in millions)



* This total excludes the increase in DTE Program revenue of $2.1 million which is offset by a corresponding increase in expenditures. It also excludes the one-time additional transfer of $1.5 million of Delinquent Tax Funds.

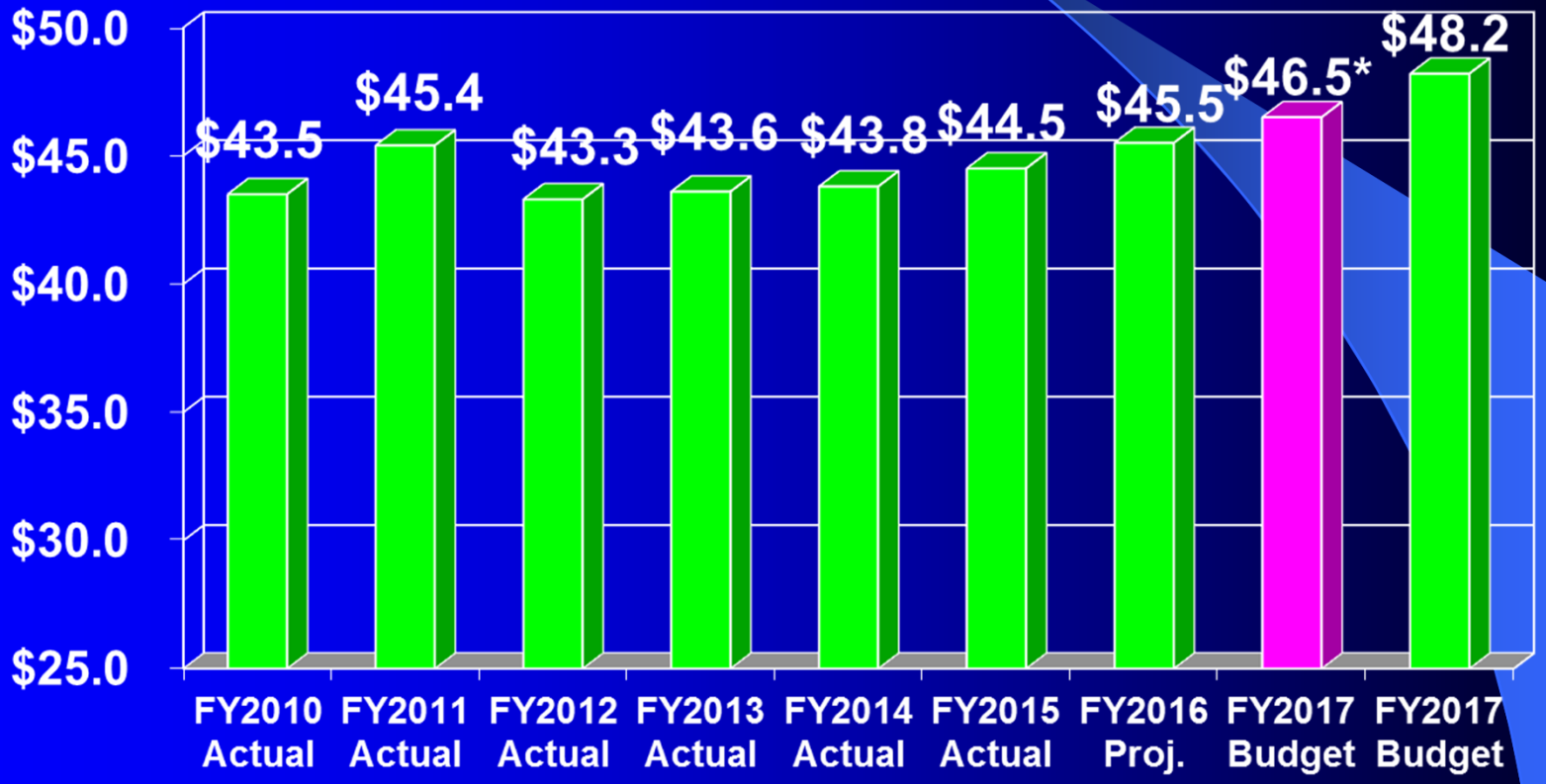
General Fund Revenues by Category



Total FY2017 General Fund Expenditures

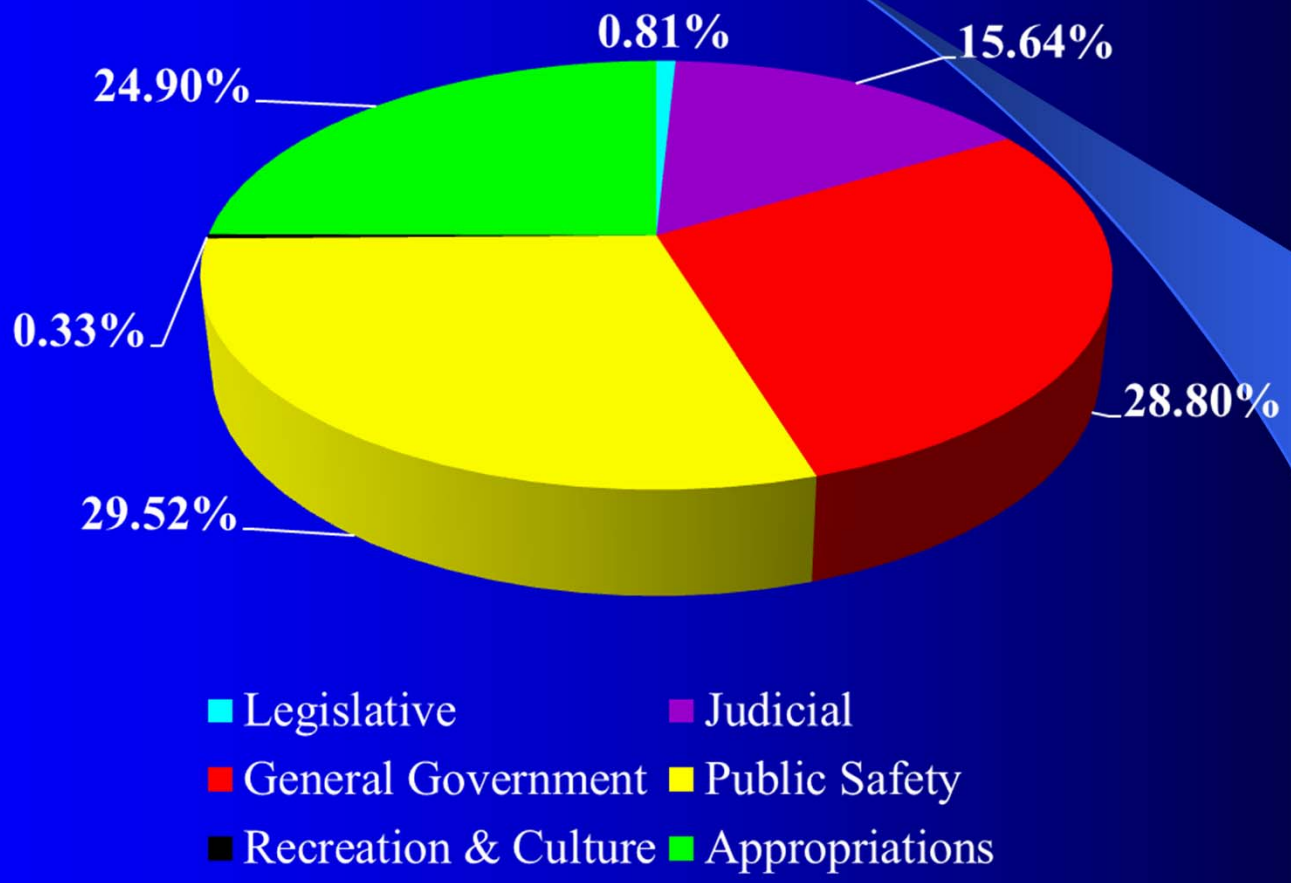
Historical Analysis of GF Expenditures

(in millions)



* This total excludes a $1.7 million increase in the DTE Test & Tune Program that is offset by a corresponding increase in revenues.

General Fund Expenditures by Function



FY2017 General Fund Expenditure Budget (in 000's)

Expenditures	FY2017 Proposed
Legislative	$391
Judicial	7,531
General Gov't	13,868
Public Safety	14,213
Culture & Recreation	158
Appropriations	11,991
Total	$48,152

FY2017 General Fund Expenditure Budget (in 000's)

Expenditures	FY2017 Proposed
Salaries & Fringes*	$23,952
Supplies	957
Travel	291
Utilities	833
Contractual Services	4,348
Rent and IT Chargebacks	2,425
DTE Program Costs	2,795
Insurance	553
Other **	(490)
Appropriations/Transfers	12,488
Total	$48,152

*Includes reductions for pay freezes and reduced work week totaling $1 million

**Includes TBD budget savings totaling $1.478 million

Detail of Salaries & Fringes (in 000's)

Salaries & Fringes	FY2017
Salaries & Wages	$13,822
Overtime	580
Social Security	1,099
Medical	3,496
Benefit Option	298
Dental	173
Retirement	3,027
Retirees' Benefits	732
Workers Compensation	177
Other	548
Total *	$23,952

*This total reflects the $1 million in savings anticipated from pay freezes and a reduced work week to 38 hours.

FY2017 Proposed General Fund Budget

(in 000's)

	FY2017 Proposed
Total Revenues	**$48,152**
Total Expenditures	**$48,152**
Total	**$0**

FY2017 Budget Schedule

Date	Meeting	
Aug. 16	Ways & Means	Budget Presentation – All Funds and update on GF Budget proposals
Aug. 23	Full Board	Budget Presentation– Positions and Capital
Sept. 8	Ways & Means	Budget Public Hearing
Sept. 20	Ways & Means	Budget Amendments
Sept. 27	Full Board	Adoption

Muskegon County
Board of Commissioners
City of Muskegon
990 Terrace Street
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, August 23, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The invocation was given by James Keck of First Priority of Muskegon.

The Pledge of Allegiance was led by Commissioner Lohman and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

Also Present: Mark Eisenbarth, County Administrator; Marcia L. Wilkes, Chief Deputy County Clerk; Jeanne Pezet, Administrative Secretary; Douglas Hughes, Corporate Counsel

2016-303 **APPROVAL OF THE AGENDA**

Moved by Vice Chair Cross, seconded by Commissioner Engle, to approve the agenda.

Voice vote **Motion Carried**

2016-304 **APPROVE THE REGULAR AND CLOSED SESSION MEETING MINUTES OF AUGUST 9, 2016**

Moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve the Regular and Closed Session Meeting Minutes of August 9, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Cynthia Walls addressed the Board regarding her termination as an employee at Brookhaven. Chairman Sabo asked that she meet with Administrator Eisenbarth regarding this issue.

PRESENTATION

Chairman Sabo presented Mary Hoopes & Molly Huisingh with a recognition for their achievement as North Muskegon Tennis Division 4 All-State Doubles Winners

Beth Dick, Finance Director/Assistant County Administrator, presented a PowerPoint presentation on the FY2017 Positions and Capital. (See attached)

Commissioner Hughes suggested reducing County Commissioner meeting to once a week to save on utility and salary, asking Commissioners to be part of the solution.

COMMUNICATION

There were no communication items for the Board.

COMMITTEE/BOARD REPORTS

2016-305 **WAIVE THE BIDDING PROCESS AND AUTHORIZE THE PARKS DEPARTMENT TO USE THE ROAD COMMISSION TO OBTAIN THE BEST PRICE FROM API TO ACCOMPLISH THE NECESSARY PAVING AT MEINERT PINES CAMPGROUND; WITH FUNDING FOR THIS PROJECT COMING FROM THE 2015 CAPITAL IMPROVEMENT BOND PROCEEDS, WITH TOTAL COST NOT TO EXCEED $92,586**

CD/SP16/08-16
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Hughes, to waive the bidding process and authorize the Parks Department to use the Road Commission to obtain the best price from API to accomplish the necessary paving at Meinert Pines Campground; with funding for this project coming from the 2015 Capital Improvement Bond proceeds, with total cost not to exceed $92,586.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-306 **WAIVE THE BIDDING PROCESS AND AWARD THE PROJECT TO WINDY HILL LOG HOMES TO COMPLETE THE NECESSARY REPAIRS TO THE PICNIC LODGE AT PIONEER PARK AS PER ESTIMATE, FOR A TOTAL COST NOT TO EXCEED $25,758**

CD/SP16/08-17

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Hughes, to waive the bidding process and award the project to Windy Hill Log Homes to complete the necessary repairs to the Picnic Lodge at Pioneer Park as per estimate, for a total cost not to exceed $25,758.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-307 **APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION'S "WESTPLAN" METROPOLITAN PLANNING ORGANIZATION PROGRAM AND THE COUNTY OF MUSKEGON'S MUSKEGON AREA TRANSIT SYSTEM REGARDING THE FEDERAL TRANSPORTATION PLANNING PROCESS**

TR16/08-15

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve the Memorandum of Understanding between the West Michigan Shoreline Regional Development Commission's "WestPlan" Metropolitan Planning Organization program and the County of Muskegon's Muskegon Area Transit System regarding the federal transportation planning process.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-308 **APPROVE, AND AUTHORIZE THE CHAIR TO SIGN, AMENDMENT NO. 1 TO A CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES WITH PREIN & NEWHOF FOR SUPPLEMENTAL DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES ASSOCIATED WITH THE AIRFIELD CRACK SEALING AND REMARKING PROJECT FOR A LUMP SUM FEE OF $32,000 WITH THE COUNTY'S 2.5% SHARE OF THE AMENDMENT TO BE $800**

TR16/08-16

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve, and authorize the Chair to sign, Amendment No. 1 to a Contract for Professional Engineering Services with Prein & Newhof for supplemental design and construction administration services associated with the Airfield Crack Sealing and Remarking project for a lump sum fee of $32,000 with the County's 2.5% share of the Amendment to be $800.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-309 **APPROVE A LEASE, EXPIRING ON DECEMBER 31, 2017, BETWEEN THE COUNTY AND SKYWEST AIRLINES, INC. (SKYWEST) IN FURTHERANCE OF SKYWEST'S INTENT TO CONTINUE TO PROVIDE COMMERCIAL AIRLINE SERVICE**

TR16/08-17

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve a lease, expiring on December 31, 2017, between the County and SkyWest Airlines, Inc. (SkyWest) in furtherance of SkyWest's intent to continue to provide commercial airline service.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-310 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $4,643,263.01 COVERING THE PERIOD OF JULY 22, 2016 THROUGH AUGUST 5, 2016 AS PRESENTED BY THE COUNTY CLERK**

WM16/08-116

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve payment of the accounts payable of $4,643,263.01 covering the period of July 22, 2016 through August 5, 2016 as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-311 **APPROVE THE REVISED SUB-RENTAL AGREEMENT BETWEEN MUSKEGON COUNTY AND THE STATE OF MICHIGAN AS PER ATTACHED AND AUTHORIZE THE BOARD CHAIR TO SIGN THE AGREEMENT**

WM16/08-117

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the revised sub-rental agreement between Muskegon County and the State of Michigan as per attached and authorize the Board Chair to sign the agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-312 **ACCEPT THE REVISIONS TO THE "SURPLUS DISPOSAL POLICY AND PROCEDURE" (POLICY #2014-37) AS PER ATTACHED**

WM16/08-118

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to accept the revisions to the "Surplus Disposal Policy and Procedure" (policy #2014-37) as per attached.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-313 **APPOINT SARA HOUGH AS EMPLOYER DELEGATE TO THE 2016 MUNICIPAL EMPLOYEES RETIREMENT SYSTEM (MERS) ANNUAL MEETING AND THE COST OF ATTENDING FOR THE EMPLOYER AND EMPLOYEE DELEGATE AND ALTERNATE BE PAID FROM THE RISK MANAGEMENT FUND**

WM16/08-119

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to appoint Sara Hough as employer delegate to the 2016 Municipal Employees Retirement System (MERS) annual meeting and the cost of attending for the employer and employee delegate and alternate be paid from the Risk Management Fund.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-314 **APPROVE THE SUMMER TAX COLLECTION BOND FROM 7/1/16 THROUGH 3/31/18 WITH HARTFORD INSURANCE COMPANY IN THE AMOUNT OF $11,537**

WM16/08-120

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the Summer Tax Collection Bond from 7/1/16 through 3/31/18 with Hartford Insurance Company in the amount of $11,537.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-315 **APPROVE PURSUANT TO SECTION 8 OF THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT (STATE OF MICHIGAN PUBLIC ACT 152 OF 2011), THE BOARD OF COMMISSIONERS OF THE COUNTY OF MUSKEGON HEREBY EXTENDS THE COUNTY'S EXEMPTION FROM THE REQUIREMENTS OF SAID ACT FOR AN ADDITIONAL YEAR THROUGH THE END OF CALENDAR 2017; FURTHER MOVE THE ONTINUATION OF THE CURRENT EMPLOYEE CONTRIBUTION LEVELS OF 15% OF THE TOTAL PREMIUM COST OF THE 2P AND REDUCED MEDICAL PLANS PLUS 1/2 OF THE DIFFERENCE BETWEEN THOSE PLANS AND 10% OF THE PREMIUM COST OF THE HIGH DEDUCTIBLE PLAN WITH A WAIVER OF THE 10% CONTRIBUTION OF THOSE CHOOSING HE HIGH DEDUCTIBLE; AND THAT THE EMPLOYEE CONTRIBUTION SHALL BE DEDUCTED FROM COMPENSATION DUE TO EACH COVERED EMPLOYEE AND ELECTED PUBLIC OFFICIAL; AND THAT AUTHORIZATION BY THE EMPLOYEE OR ELECTED PUBLI OFFICIAL FOR THE COUNTY TO MAKE THE DEDUCTION SHALL BE A CONDITION FOR ELIGIBILITY FOR THE MEDICAL BENEFIT PLAN**

WM16/08-121

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve pursuant to Section 8 of the Publicly Funded Health Insurance Contribution Act (State of Michigan Public Act 152 of 2011), the Board of Commissioners of the County of Muskegon hereby extends the County's exemption from the requirements of said Act for an additional year through the end of calendar 2017; further move the continuation of the current employee contribution levels of 15% of the total premium cost of the 2P and Reduced Medical Plans plus 1/2 of the difference between those plans and 10% of the premium cost of the High Deductible Plan with a waiver of the 10% contribution of those choosing he High Deductible; and that the employee contribution shall be deducted from compensation due to each covered employee and elected public official; and that authorization by the employee or elected public official for the county to make the deduction shall be a condition for eligibility for the medical benefit plan.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-316 **PROVIDE GEOGRAPHIC INFORMATION SYSTEM (GIS) BASIC LEVEL OF SERVICE TO THE VILLAGE OF RAVENNA AND TO AUTHORIZE THE BOARD CHAIR TO EXECUTE THE INTER-GOVERNMENTAL AGREEMENT AS PREPARED BY AND TO BE CARRIED OUT BY THE INFORMATION SYSTEMS DEPARTMENT; WHICH WILL GENERATE REVENUES OF $501.40 ANNUALLY**

WM16/08-122
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to provide Geographic Information System (GIS) basic level of service to the Village of Ravenna and to authorize the Board Chair to Execute the Inter-Governmental Agreement as prepared by and to be carried out by the Information Systems Department; which will generate revenues of $501.40 annually.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

REMOVED FROM AGENDA PRIOR TO VOTE:

WM16/08-123 To release the two mortgages of $10,234 and $3,790 with Sherri Booker upon completion of the sale of the property at 1765 Langland.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2016-317 **APPOINT TERRY MACALLISTER TO THE DISTRICT #6 SLOT OF THE FRIENDS OF THE COUNTY PARKS ADVISORY COMMITTEE WITH A TERM THROUGH 12/31/2017**

The Chairman recommends, moved by Commission Engle, seconded by Vice Chair Cross, to appoint Terry MacAllister to the District #6 slot of the Friends of the County Parks Advisory Committee with a term through 12/31/2017.

Voice vote **Motion Carried**

Chairman Sabo reminded everyone that the Muskegon Polish Festival will take place Friday, Sept. 2 - 4, 2016 at Hackley Park

Chairman Sabo also encouraged everyone to attend the Labor Day Parade on Monday, Sept. 5th at 11 a.m., downtown, noting there will be a Free Post Parade Celebration at Hackley Park.

Commissioner Engle acknowledged the work of the Muskegon County Public Health Department and the CDC for their efforts at the County Fair concerning possible diseased pigs, which disease may be transferred to humans. Because of the precautions taken, no one was infected and other County Fairs determined the same issue.

Commissioner Mahoney reported that the Accommodations Tax Advisory Committee (ATAC) met and tourism is up and festivals are going well.

Commissioner Hughes reported that the MPO for Muskegon and Ottawa passed a Michigan Transportation plan through 2040.

Chairman Sabo reported that at Veterans Memorial Park, the cattails have been treated and encouraged everyone to keep watching as this area transforms over the coming years.

Commissioner Hughes noted the Muskegon County Veterans Authority will be taking Veterans out on two upcoming duck hunts.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth announced that three staff members in the Equalization Department recently took the test for Michigan Certified Assessing Officer (MCAO) Level 1 Program. Administrator Eisenbarth also noted that only 20 out of 50 pass this test. Congratulations were announced to:

- Terson Bethea
- Wesley Dault
- Kylie Galligan

Commissioner Nash asked if a raise accompanies this certification. Administrator Eisenbarth did not believe so. Discussion ensued acknowledging that there needs to be some incentive to keep good staff with Muskegon County.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION: PENDING LITIGATION

2016-318 **GO INTO CLOSED SESSION REGARDING CORPORATE COUNSEL OPINION**

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to go into closed session regarding Corporate Counsel Opinion.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

Went into Closed Session at 4:36 p.m.

Returned to Open Session at 5:13 p.m.

2016-319 **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER LOHMAN TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 5:14 p.m.

_____
Marcia L. Wilkes, Chief Deputy County Clerk

MLW/JMP

Preliminary Minutes
To be approved at the Full Board Meeting on September 13, 2016

FY2017 Proposed Budget – Positions and Capital

Muskegon County

8/23/2016

FY2017 Proposed Budget – New Positions

None

FY2017 Proposed Budget – Position Reclassifications

None

FY2017 Proposed Budget – Salary Adjustments

None

FY2017 Proposed Budget – Change in Hours

None

FY2017 Proposed Budget – Funding Transfers

- Numerous Funding Transfers are recommended in Register of Deeds, Prosecutor and Treasurer to align positions with the most advantageous funding for those depts.

FY2017 Proposed Budget – Deletions

None

FY2017 Proposed Budget – Unfunded

Budget	Position	Savings	Status
Accounting	**Procurement Analyst**	**$72,197**	**Vacant**
Circuit Court Records	**Circuit Court Liaisons (2)**	**$111,667**	**Vacant**
Drain	**Clerk II**	**$48,972**	**Vacant**
Drain	**Office Manager**	**$58,056**	**Vacant**
Facilities	**Building Maintenance Mechanic II**	**$101,286**	**Vacant**
Family Court	**Clinical Supervisor**	**$78,446**	**Vacant**

FY2017 Proposed Budget – Unfunded

Budget	Position	Savings	Status
Human Resources	**HR Specialist**	**$75,732**	**Vacant**
Register of Deeds	**Deeds Record Technician**	**$49,387**	**Vacant**
MSU Extension	**Admin Secretary**	**$67,850**	**Vacant**
Sheriff - Jail	**Corrections Officers (2)**	**$153,072**	**Vacant**
Sheriff – Jail/RP	**Captain**	**$149,327**	**Vacant**
Wastewater	**Admin Analyst**	**$93,723**	**Vacant**

FY2017 Proposed Budget – Capital Improvements

Budget	Description	County Cost
Airport	**Runway 6/24 Pavement/Lighting Rehab**	**$4,375**
Brookhaven	**Hot Water Heater, Boiler Holding Tank, Pellet Base Warmer**	**$67,500**
Parks	**Water Well Replacements, Caretaker Residence Exterior Repair, Road Paving, ADA Restroom and Lodge Renovations**	**$343,000**

FY2017 Proposed Budget – Capital Improvements

Budget	Description	County Cost
HealthWest	**Vehicles - lease**	**$18,000**
Facilities Management	**HL stage canopy** **Harris Bldg roof and skylights**	**$80,000**
Register of Deeds – Automation Fund	**Archive Writer**	**$89,000**
Sheriff	**Jail door card readers**	**$31,500**

FY2017 Proposed Budget – Capital Improvements

Budget	Description	County Cost
Transit	**3-4 Small Buses, Support, Security and Fueling Equipment, Technology Study, Support Vehicles**	**$0 All Grant Funded**
Solid Waste	**HHW Storage Facility, Replace Flare Skid, Cell 4 Gas Collection, Daily Cover**	**$750,000**
Wastewater	**Rapid Infiltration System Upgrade, Trash Rakes, D Station Pump Upgrades, Crop Tractors, Irrigation Rigs, Dump Truck**	**$3,915,000 Bonds $1,300,000**

FY2017 Budget Hearing Schedule

Date	Meeting	
Sept. 8	Ways & Means	Budget Public Hearing
Sept. 20	Ways & Means	Budget Amendments
Sept. 27	Full Board	Adoption

The End

Muskegon County
Board of Commissioners
City of Muskegon
990 Terrace Street
Muskegon, MI 49442

Terry J. Sabo, Chairman *Benjamin E. Cross, Vice Chair*
Marvin Engle *Charles Nash*
Susie Hughes *Robert Scolnik*
Jeff Lohman *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Special Full Board Meeting Tuesday, August 24, 2016
1:00 p.m.

Chairman Sabo, Presiding

The Special Full Board of Commissioners was called to order by Chairman Sabo.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman
Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins,
Terry J. Sabo

Also Present: Mark Eisenbarth, County Administrator;
Nancy A. Waters, County Clerk;
Jeanne Pezet, Administrative Secretary;
Douglas Hughes, Corporate Counsel;
Susan Franklin, Corporate Counsel

PERSONNEL HEARING BOARD RE: JOHN WARNER

Corporate Counsel Douglas Hughes opened explaining that this is one step in the appeal process.

John Warner was present, represented by Counsel Kevin B. Even of Smith Haughey Rice & Roegge

The County was assisted by special Corporate Counsel John Schrier of Parmenter O'Toole

Transcription by Lori J. Cope of Kane & Trap Court Reporting, Inc.

The following format was agreed to before starting: Opening statements were to be presented by each counsel at 10 minutes each. The County's witnesses were called for direct examination by Counsel Schrier, then cross examination by Counsel Even. After all County witnesses have testified, Mr. Warner witnesses will be called for Direct examination by Counsel Even, then cross examination by Counsel Schrier.

It was noted that no decision on this matter has to be decided today. A record will be created from today's meeting and depositions from those who are not available to be questioned today will be scheduled.

Chairman Sabo noted Commissioner Lohman will have to leave by 3:30 p.m.

All County Commissioners will have an opportunity to review the record.
Pages 1-336 and a tape of the solid waste planning meeting may be presented as exhibits. Counsel Even will present exhibits as part of the record as needed.

A break will be taken following Mr. Schrier's witnesses.

Counsel Schrier presented opening remarks with County Exhibit #4 dated 5/25/2016, Notice of Suspension listed 3 reasons although items A & C go together and item B is separate. (See attached.)

1:13 p.m. Counsel Even presented his opening remarks asking Commissioners to keep an open mind and not just "have Administrator's back". Counsel Even stated information was requested by him but not produced. He further stated that Mr. Warner was never told what behavior or actions caused his suspension.

The following witnesses were called by Attorney Schrier, representing the County:
Sara Damm, Muskegon County Sustainability Coordinator
3:25 Commissioner Lohman has left the meeting.
Connie Maxim-Sparrow, Muskegon County Grants Coordinator
Jim Fisher, Chair of the Solid Waste Planning Committee
Lee Burley, Grounds Maintenance, Muskegon County Facilities Management
4:50 p.m. Vice Chair Cross left for a prior commitment.
Mark Eisenbarth, Muskegon County Administrator

6:01 p.m. Discussion regarding witnesses who must leave. It was agreed that they would be deposed at a date as soon as possible and their deposition be made part of the record. Chris Hall and Corporate Cousel Susan Franklin left at this time.

Witnesses called by Attorney Even representing Mr. Warner:
Carly Hines, Muskegon County Administrative Analyst with the Department of Public Works
Tina Nash, Muskegon County Departmental Clerk with the Department of Public Works
Kim Arter, Supervisor, Laketon Township and member of the Solid Waste Planning Committee

At 7:45 p.m. the last witness was excused.

Discussion ensued regarding a 30-day time limit for the Muskegon County Board of Commissioners which will not begin until all testimony is taken. All County Commissioners will be required to read and sign the depositions that will be taken before conclusion.

PUBLIC COMMENT

There was no public comment.

2016-320 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER MAHONEY TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 7:48 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on September 13, 2016

WILLIAMS | HUGHES PLLC
ATTORNEYS

THEC
DOU
JOHN
SUSA
ENRIKA L.F. MCGAHAN
ZANETA I. ADAMS
SARAH R. MILLER

Of Counsel:
FRED C. CULVER, JR.
MICHAEL I. KLEAVELAND
MARK J. ANDERSON*
L. JAMES LEMMEN, MD*
DAVID B. MERWIN
**Also Admitted in CO*

EXHIBIT tabbies 4

May 25, 2016

Mr. John K. Warner
3878 Nestrom Rd.
Whitehall, MI 49461

Re: Your Employment with Muskegon County

Dear John:

The Muskegon County Administrator, Mr. Mark Eisenbarth, has the authority to discipline a director of a County Department, such as yourself, by suspension with a recommendation for discharge. There is no progressive discipline procedure for a director. At this time, Mr. Eisenbarth is prepared to suspend you from your position as Director of Muskegon County's Department of Public Works, with a recommendation of discharge.

Separation Agreement

You have the opportunity to determine how you would like your career with the County of Muskegon to end. As part of that opportunity, I have prepared a proposed Separation Agreement, Release and Covenant Not to Sue. Should you agree to it, your departure from County employment would be termed a resignation, and not a termination. I recommend you read it carefully, and that you may want to consult with an attorney about its contents.

Particularly, you should be aware that you have 21 days from today's date to consider and sign the Agreement, or until June 16, 2016. You would also have seven days following your signature to revoke your acceptance of the Agreement.

If you sign the Separation Agreement, the County will pay you your unused vacation time in the amount of 65.20 hours ($25,991.85) and your unused sick time in the amount of 720 hours ($33,110.64). Should you not sign the Separation Agreement by June 16, 2016, and are instead terminated, you would forfeit any right to a payout for unused sick time.

Suspension with Recommendation of Discharge

Should you not be willing to sign the Separation Agreement, Mr. Eisenbarth is prepared to move forward with your suspension with recommendation of discharge.

W|H

Notice of Reasons

This letter shall serve as your written notice of suspension with a recommendation of discharge. The reasons for this action are as follows:

A. Your unprofessional conduct at the last meeting of the Solid Waste Planning Committee.
B. Your conduct creating what could be termed a hostile work environment for other members of County staff.
C. Your actions contrary to the statutory authority and bylaws of the Solid Waste Planning Committee.

The County Administrator has determined that these actions demonstrate that you are unable to execute properly the duties of your office.

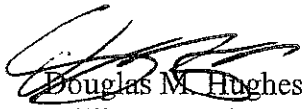
Pre-termination Hearing

Pursuant to Muskegon County Board Rule XV, you have the right to a pre-termination hearing before the Chairperson of the County Board of Commissioners, Terry J. Sabo, or his designee. Should you wish to request such a hearing, you must do so within five (5) working days of today's date. Should you request such a hearing, it would not be held until after the expiration of the twenty-one day period of consideration of the Separation Agreement.

At such an informal pre-termination hearing, you may be represented by counsel and shall have the opportunity to present reasons why discharge is inappropriate. The Chair or designee may then affirm the discharge, impose a lesser discipline, or take no action and refer the matter to the Full Board. Should the Chair discharge you, you may appeal that action to the Board of Commissioners, who shall hear the matter as soon as practicable, pursuant to the Muskegon County Board Rules.

At this time, I will collect your County-issued items such as any keys, keycards, cell phone or laptop computers. Should any of these items remain in your possession after this meeting, I would ask that you return them to my office as soon as possible.

Sincerely,



Douglas M. Hughes for
Williams Hughes, PLLC
Muskegon County Corporate Counsel
Direct Dial: (231) 727-2119
E-Mail: doughughes@williamshugheslaw.com

cc: Mr. Mark Eisenbarth

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace Street, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, September 13, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

Chairman Sabo asked for a moment of silence in memory of those across the world dealing with violence and natural disasters and for those who protect us here and abroad.

The Pledge of Allegiance was led by Commissioner Mahoney and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

Excused: Jeff Lohman

Also Present: Mark Eisenbarth, County Administrator;
Nancy A. Waters, County Clerk;
Jeanne Pezet, Administrative Secretary;
Susan Franklin, Corporate Counsel

2016-321 **APPROVAL OF THE AGENDA**

Moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the agenda, adding a short presentation, item 6. A. a presentation by Dave Eling, Director, Department of Veterans Affairs-Muskegon County.

Voice vote **Motion Carried**

2016-322 **APPROVE THE REGULAR AND CLOSED SESSION MEETING MINUTES OF AUGUST 23, 2016**

Moved by Commissioner Engle, seconded by Commissioner Nash, to approve the Regular and Closed Session Meeting Minutes of August 23, 2016.

Voice vote **Motion Carried**

PRESENTATION – DAVE ELING, DEPARTMENT OF VETERANS AFFAIRS – MUSKEGON COUNTY

Dave Eling, Director of Department of Veterans Affiars – Muskegon County, presented the Board with a check in the amount of $10,000 raised from the sale of veteran markers and banners. Mr. Eling thanked Commissioners for having faith to loan the Department of Veterans Affairs the money.

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMUNICATION

There were no communication items for the Board.

COMMITTEE/BOARD REPORTS

2016-323 **AUTHORIZE REQUEST FOR BIDS FOR TREATMENT SERVICES FOR MUSKEGON COUNTY SOBRIETY COURT PARTICIPANTS FOR THE PERIOD OF OCTOBER 2016 THROUGH SEPTEMBER 2017 WITH TWO ONE-YEAR RENEWAL OPTIONS WITH NO CHANGE IN GENERAL FUND**

CPS16/09-23
The Courts and Public Safety Committee recommend, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to authorize request for bids for treatment services for Muskegon County Sobriety Court participants for the period of October 2016 through September 2017 with two one-year renewal options with no change in General Fund.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-324 **APPROVE ACCEPTANCE OF THE FY2016 YOUTH ALCOHOL ENFORCEMENT GRANT IN THE AMOUNT OF $15,000.00 AND TO AMEND THE COUNTY BUDGET ACCORDINGLY**

CPS16/09-24
The Courts and Public Safety Committee recommend, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve acceptance of the FY2016 Youth Alcohol Enforcement Grant in the amount of $15,000.00 and to amend the County budget accordingly.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-325 **APPROVE APPLICATION FOR THE FY2017 SECONDARY ROAD PATROL GRANT IN THE AMOUNT OF $147,870.00 FROM THE OFFICE OF HIGHWAY SAFETY PLANNING**

CPS16/09-25

The Courts and Public Safety Committee recommend, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve application for the FY2017 Secondary Road Patrol Grant in the amount of $147,870.00 from the Office of Highway Safety Planning.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-326 **APPROVE ACCEPTANCE OF THE FY2017 STRATEGIC TRAFFIC ENFORCEMENT GRANT IN THE AMOUNT OF $60,500.00 AND TO AMEND THE COUNTY BUDGET ACCORDINGLY**

CPS16/09-26

The Courts and Public Safety Committee recommend, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve acceptance of the FY2017 Strategic Traffic Enforcement Grant in the amount of $60,500.00 and to amend the County budget accordingly.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-327 **APPROVE AND AUTHORIZE THE SHERIFF TO SIGN A ONE YEAR EXTENSION TO THE CONTRACT BETWEEN THE MUSKEGON COUNTY SHERIFF AND CORRECTIONAL HEALTHCARE COMPANIES TO PROVIDE MEDICAL SERVICES IN THE JAIL AT A COST OF $109,183.19 PER MONTH**

CPS16/09-27

The Courts and Public Safety Committee recommend, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve and authorize the Sheriff to sign a one year extension to the contract between the Muskegon County Sheriff and Correctional Healthcare Companies to provide medical services in the jail at a cost of $109,183.19 per month.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-328 **APPROVE AND AUTHORIZE THE BOARD CHAIR TO SIGN THE FY2017 CHILD CARE FUND ANNUAL PLAN AND BUDGET FOR SUBMISSION TO THE STATE OF MICHIGAN**

CPS16/09-28

The Courts and Public Safety Committee recommend, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve and authorize the Board Chair to sign the FY2017 Child Care Fund Annual Plan and Budget for submission to the State of Michigan.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-329 **APPROVE AND AUTHORIZE THE BOARD CHAIR TO SIGN THE FIVE YEAR COMBINED TITLE IV-D COOPERATIVE REIMBURSEMENT PROGRAM (CRP) AGREEMENT**

CPS16/09-29

The Courts and Public Safety Committee recommend, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve and authorize the Board Chair to sign the five year combined Title IV-D Cooperative Reimbursement Program (CRP) Agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-330 **APPROVE THE SALARY RANGE CHANGE FOR THE ADMINISTRATOR/BROOKHAVEN POSITION (Y02501) FROM ND-0035 ($37.929-$48.263/HR) TO ND-0045 ($45.154-$57.694/HR) AND AUTHORIZE THE POSTING AND FILLING OF THIS POSITION AT THE NEW SALARY RANGE**

HS16/09-15

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Vice Chair Cross, to approve the salary range change for the Administrator/Brookhaven position (Y02501) from ND-0035 ($37.929-$48.263/hr) to ND-0045 ($45.154-$57.694/hr) and authorize the posting and filling of this position at the new salary range.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-331 **AUTHORIZE APPOINTMENT OF ANGELA HICKS, BROOKHAVEN NURSING DIRECTOR ASSISTANT, AS THE INTERIM ADMINISTRATOR ASSISTANT FOR CLINICAL SERVICES/DIRECTOR OF NURSING, EFFECTIVE JULY 30, 2016, AT STEP 3, $33.061, OF THE ADMINISTRATOR ASSISTANT FOR CLINICAL SERVICES/DIRECTOR OF NURSING PAY RANGE**

HS16/09-16

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Vice Chair Cross, to authorize appointment of Angela Hicks, Brookhaven Nursing Director Assistant, as the Interim Administrator Assistant for Clinical Services/Director of Nursing, effective July 30, 2016, at Step 3, $33.061, of the Administrator Assistant for Clinical Services/Director of Nursing pay range.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-332 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $8,253,471.43 COVERING THE PERIOD OF AUGUST 6, 2016, THROUGH AUGUST 26, 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/09-124

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve payment of the accounts payable of $8,253,471.43 covering the period of August 6, 2016, through August 26, 2016, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-333 **ACCEPT MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY BLIGHT ELIMINATION FUNDING TOTALING $1,800,000 FOR DEMOLITION OF VACANT RESIDENTIAL STRUCTURES, AS WELL AS EXECUTE THE PARTNERSHIP AGREEMENT WITH THE STATE OF MICHIGAN, MEMORANDUM OF UNDERSTANDING WITH THE MUSKEGON LAND BANK AUTHORITY AND AMEND THE FY2017 BUDGET AS NEEDED FOR THIS GRANT AWARD**

WM16/09-125

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to accept Michigan State Housing Development Authority Blight Elimination funding totaling $1,800,000 for demolition of vacant residential structures, as well as execute the partnership agreement with the State of Michigan, Memorandum of Understanding with the Muskegon Land Bank Authority and amend the FY2017 budget as needed for this grant award.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-334 **APPROVE AMENDMENT OF THE FY2016 BUDGET AS PRESENTED**

WM16/09-126

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve amendment of the FY2016 budget as presented.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-335 **APPROVE AMENDMENT OF THE AWARD OF THE BID FOR OFFSET PRINTING SERVICES TO ADVANCED PRINTING & GRAPHICS FOR ONE YEAR FOR AN ESTIMTAED COST OF $47,000**

WM16/09-127

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve amendment of the award of the bid for offset printing services to Advanced Printing & Graphics for one year for an estimated cost of $47,000.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-336 **APPROVE THE ELIMINATION OF THE GRANTS COORDINATOR POSITION X41801 EFFECTIVE SEPTEMBER 16, 2016, AND APPROVE ENTERING INTO A ONE-YEAR INDEPENDENT CONTRACTOR AGREEMENT WITH SPARROW CONSULTING AT A RATE OF $42/HR FOR GRANT WRITING AND OTHER PROJECT RELATED SERVICES ON AN AS NEEDED BASIS AND AUTHORIZE BOARD CHAIR TO SIGN THE AGREEMENT**

WM16/09-128

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the elimination of the Grants Coordinator position X41801 effective September 16, 2016, and approve entering into a one-year independent contractor agreement with Sparrow Consulting at a rate of $42/hr for grant writing and other project related services on an as needed basis and authorize Board Chair to sign the agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-337 **APPROVE (A) TO AUTHORIZE THE BANK RESOLUTIONS AND OTHER DOCUMENTS TO OPEN THE REQUIRED COLLATERAL DEPOSIT ACCOUNT FOR THE MUSKEGON COUNTY SECTION 125 PLAN FLEXIBLE SPENDING ACCOUNT AT THE BANCORP BANK; (B) TO AUTHORIZE DEPOSITING FUNDS FOR AN IMPREST BALANCE IN THIS BANK ACCOUNT; AND (C) TO AUTHORIZE THE COUNTY TREASURER OR DEPUTY TREASURER TO EXECUTE ANY DOCUMENTS NECESSARY TO OPEN AND OPERATE THE FSA BANK ACCOUNT WITH THE COUNTY'S TYPICAL SIGNATORY AUTHORIZATIONS**

WM16/09-129

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve (a) to authorize the bank resolutions and other documents to open the required Collateral Deposit Account for the Muskegon County Section 125 Plan Flexible Spending Account at The Bancorp bank; (b) to authorize depositing funds for an imprest balance in this bank account; and (c) to authorize the County Treasurer or Deputy Treasurer to execute any documents necessary to open and operate the FSA bank account with the County's typical signatory authorizations.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-338 **ACCEPT THE RECOMMENDATION OF CORPORATE COUNSEL TO SETTLE A PENDING CLAIM**

WM16/09-130
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to accept the recommendation of Corporate Counsel to settle a pending claim.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Sabo noted that the Department of Health and Human Services (DHHS) Board vacancy due to the untimely passing of Dr. Doris Rucks will be published in the Muskegon Chronicle.

Chairman Sabo reminded everyone that the Michigan Irish Music Festival at Heritage Landing will take place this weekend, September 15th through the 18th, and encouraged everyone to participate in one of the best festivals in the State. (For more information go to: https://www.michiganirish.org/)

Chairman Sabo encouraged participation in the upcoming United Way Fundraising Events

- Bowling for UW, Saturday, September 24th, at 7:00pm, at Northway Lanes
- Family Fun Night, Friday, September 30th, 5:00pm to 8:00pm, at Norton Pines Athletic Club

ADMINISTRATOR'S REPORT

Administrator Eisenbarth announced that the Human Services Committee agendas will now include the HealthWest and DHHS/Brookhaven Board minutes and financials.

Michigan Green Communities Challenge honored Muskegon County's sustainability efforts with a bronze medal for its free household hazardous waste, electronics and tire recycling for all county residents two times per year. (See attached)

* Sustainability Coordinator Sara Damm

Muskegon County Department of Veterans Affairs received a Certificate of Recognition for being a finalist for the Governor's Energy Excellence Award in the category of Best Communication, Education or Program for their work with the DTE Test & Tune Up Program. (See attached)

* Veterans Program/Services Coordinator Mike Baauw

Muskegon County Department of Veterans Affairs received a Certificate of Appreciation in recognition of its initiative and generosity in partnering with the Department of Veterans Affairs Medical Center Transition & Care Management Program to provide support and guidance to the Veterans of the greater Muskegon area at the 2016 Rebel Road Motorcycle Rally. (See attached)

* Veterans Affairs Director Dave Eling
* Veterans Program/Services Coordinator Mike Baauw

OLD BUSINESS

Chairman Sabo noted all the testimony has been completed for the personnel hearing and things are moving forward.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

County Clerk Waters addressed the Board stating that hundreds of DD214s have been filed with the County Clerk's office since beginning the Veteran ID Card. Unfortunately, due to space constraints and the plan to begin offering fingerprinting service for our CPL applicants, we will be discontinuing the Veteran ID Cards with the last day to obtain one being Thursday, November 10, 2016.

Discussion ensued with many Board Members stating they were sorry to see this come to an end. Vice Chair Cross asked if other Counties provide this service and if they do not, could County Clerk Waters encourage them to begin providing Veteran ID cards because many of his co-workers who do not reside in Muskegon County have expressed an interest in getting one. Clerk Waters said she would let the County Clerks Association know of the interest in the Veterans Cards.

Ed Fox, Business Agent for the Fraternal Order of Police (FOP), announced that the jail staff had ratified their contract. However, Mr. Fox stated jail staff was not happy about the 1% increase and the shortness of staff but the frozen positions created concern about jail safety of both staff and inmates.

Chairman Sabo recognized audience members Sheriff Dean Roesler and Undersheriff Dan Stout.

2016-339 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER HUGHES, TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 4:29 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on September 27, 2016

2016 MGC Challenge

Muskegon County

MAC
MICHIGAN ASSOCIATION OF COUNTIES

michigan municipal league

MTA
MICHIGAN TOWNSHIPS ASSOCIATION

CERTIFICATE OF RECOGNITION

Muskegon County Department of Veterans Affairs

On behalf of the people of the state of Michigan this certificate of recognition is hereby presented to Muskegon County Department of Veterans Affairs for being a finalist for the Governor's Energy Excellence Award in the category of Best Communication, Education, or Program. We thank you for your contributions and selfless dedication to the people and communities of Michigan.

Rick Snyder
Governor

VA HEALTH CARE | Defining EXCELLENCE in the 21st Century

In Reply Refer To: 515/11(OEIF)

26 AUG 16

Dave Eling
Veterans Service Center
165 E Apple Ave, Suite 201
Muskegon, MI 49442

Dear Dave,

It was a pleasure to work with you and your devoted crew as part of the Veterans Service Tent at the 2016 Rebel Road Motorcycle Rally. I appreciate your generosity in allowing us to staff a resource table despite our late request. We were able to meet with quite a few area Veterans and share services available from the Battle Creek VA Medical Center, the Muskegon Community Based Outpatient Clinic, and our VA Northern Rural Expansion Program.

Outreach to our Veterans is a vital part of maintaining awareness in the community., If you should decide to host a tent next year, please keep us in mind as a resource and enthusiastic partner.

Moreover, I would like to present the Muskegon County Department of Veterans Affairs with this certificate of appreciation for an exemplary effort. Please pass my compliments to all who participated for making our small team feel at home for the day we spent with you.

Thank you for your service.

Respectfully,

Michael "Mick" Hornev
Transition Patient Advocate

Department of Veterans Affairs Medical Center
Transition & Care Management Program
5500 Armstrong Road
Battle Creek, MI 49037-7314

VA | U.S. Department of Veterans Affairs

Certificate of Appreciation

Presented to:

The Muskegon County Department of Veterans Affairs

In recognition of your initiative and generosity in partnering with our Transition & Care Management Program to provide support and guidance to the Veterans of the greater Muskegon area at the 2016 Rebel Road Motorcycle Rally.

Jo Weth, MA, LMSW
TCM Program Manager

Mary Beth Skupien, PhD
Medical Center Director

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace Street, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, September 27, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The Invocation was given by Brandon VanDonkelaar of Living Word Church.

The Pledge of Allegiance was led by Vice Chair Cross and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

Also Present: Mark Eisenbarth, County Administrator;
Marcia L. Wilkes, Chief Deputy County Clerk;
Jeanne Pezet, Administrative Secretary;
Doug Hughes, Corporate Counsel

2016-340 **APPROVAL OF THE AGENDA**

Moved by Commissioner Mahoney, seconded by Commissioner Lohman, to approve the agenda.

Voice vote **Motion Carried**

2016-341 **APPROVE THE REGULAR MEETING MINUTES OF SEPTEMBER 13, 2016**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the Regular Meeting Minutes of September 13, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMUNICATION

There were no communication items for the Board.

COMMITTEE/BOARD REPORTS

2016-342 **APPROVE THE LOCATION CHANGE OF THE BOARD OF COMMISSIONERS COMMUNITY DEVELOPMENT/STRATEGIC PLANNING COMMITTEE MEETING OF OCTOBER 20, 2016, TO MONTAGUE CITY HALL, 8778 FERRY STREET, MONTAGUE, MICHIGAN**

CD/SP16/09-18

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Lohman, to approve the location change of the Board of Commissioners Community Development/Strategic Planning Committee meeting of October 20, 2016, to Montague City Hall, 8778 Ferry Street, Montague, Michigan.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-343 **APPROVE MDOT MASTER AGREEMENT 2017-0104 AND THE SIGNATURE RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIRPERSON TO EXECUTE THE MASTER AGREEMENT AND ASSOCIATED PROJECT AUTHORIZATIONS UNDER THE AGREEMENT**

TR16/09-18

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Cross, to approve MDOT Master Agreement 2017-0104 and the Signature Resolution authorizing the County Board Chairperson to execute the Master Agreement and associated Project Authorizations under the agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-344 **APPROVE CONTRACT MODIFICATION #3 TO MDOT CONTRACT #61192-126324 (AIP PROJECT #3-26-0071-3915) FOR THE FINAL PHASE OF THE AIRPORT'S TERMINAL AND GENERAL AVIATION RAMP RECONSTRUCTION PROJECT IN THE AMOUNT OF $18,232.80, REDUCING THE CONTRACT AMOUNT TO $1,061,292.32, AND REDUCING THE COUNTY'S 2.5% SHARE OF THE PROJECT TO $26,532.31**

TR16/09-19

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Cross, to approve Contract Modification #3 to MDOT Contract #61192-126324 (AIP Project #3-26-0071-3915) for the final phase of the Airport's Terminal and General Aviation Ramp Reconstruction Project in the amount of $18,232.80, reducing the contract amount to $1,061,292.32, and reducing the County's 2.5% share of the project to $26,532.31.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-345 **APPROVE AMENDMENT NO. 8 TO AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES DATED JANUARY 27, 2009, BETWEEN THE COUNTY AND PREIN & NEWHOF, INCREASING THE AMOUNT OF THE AGREEMENT BY $31,264.56 FOR REIMBURSEMENT OF SUPPLEMENTAL CONSTRUCTION PHASE SERVICES INCURRED DURING THE APRON RECONSTRUCTION AND REHABILITATION PROJECT, WITH THE COUNTY'S 2.5% SHARE OF THE AMENDMENT TO BE $781.61**

TR16/09-20

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Cross, to approve Amendment No. 8 to an Agreement for Professional Engineering Services dated January 27, 2009, between the County and Prein & Newhof, increasing the amount of the Agreement by $31,264.56 for reimbursement of supplemental construction phase services incurred during the Apron Reconstruction and Rehabilitation Project, with the County's 2.5% share of the Amendment to be $781.61.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-346 **APPROVE AWARD OF CONTRACT RFB #16-2236 WITH MEAD & HUNT FOR AIR SERVICE DEVELOPMENT, RECRUITMENT, CONSULTING, AND MARKET RESEARCH IN A BASE CONTRACT AMOUNT OF $21,455.00, UPON FINAL COMPLETION OF AN AGREEMENT MUTUALLY ACCEPTABLE TO BOTH PARTIES**

TR16/09-21

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Cross, to approve award of contract RFB #16-2236 with Mead & Hunt for Air Service Development, Recruitment, Consulting, and Market Research in a base contract amount of $21,455.00, upon final completion of an agreement mutually acceptable to both parties.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-347 **APPROVE THE LOCATION CHANGE OF THE BOARD OF COMMISSIONERS TRANSPORTATION COMMITTEE MEETING OF OCTOBER 20, 2016, TO MONTAGUE CITY HALL, 8778 FERRY STREET, MONTAGUE, MICHIGAN**

TR16/09-22

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Cross, to approve the location change of the Board of Commissioners Transportation Committee meeting of October 20, 2016, to Montague City Hall, 8778 Ferry Street, Montague, Michigan.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-348 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $3,205,244.55 COVERING THE PERIOD OF AUGUST 27, 2016, THROUGH SEPTEMBER 8, 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/09-131

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve payment of the accounts payable of $3,205,244.55 covering the period of August 27, 2016, through September 8, 2016, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-349 **ADOPT THE ATTACHED FY2017 COUNTY OF MUSKEGON APPROPRIATION ORDINANCE INCLUDING THE ATTACHED BUDGET AMENDMENTS (AS REVISED), FY2017 POSITION CHANGES, FY2017 EQUIPMENT ITEMS AND FY2017 CAPITAL PROJECTS, WHICH COLLECTIVELY REPRESENT THE IMPLEMENTATION OF THE COUNTY OF MUSKEGON'S FY2017 OPERATING BUDGET**

WM16/09-132d

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to adopt the attached FY2017 County of Muskegon Appropriation Ordinance including the attached Budget Amendments (as revised), FY2017 Position Changes, FY2017 Equipment Items and FY2017 Capital Projects, which collectively represent the implementation of the County of Muskegon's FY2017 Operating Budget.

Chairman Sabo directed Commissioners to the "Notes" section following the Ways and Means motions to show how the Committee's friendly amendments lead to the number WM16/09-132d for the final motion.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-350 **APPROVE THE MEMORANDUM OF UNDERSTANDING WITH THE STATE OF MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE PROCESSING OF COUNTY CHILD CARD FUND FOSTER CARE PAYMENTS OUT OF THE LANSING ACCOUNTING SERVICE CENTER FOR THE PERIOD FROM OCTOBER 1, 2016, TO SEPTEMBER 30, 2016, AND AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN THE AGREEMENT**

WM16/09-133

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the Memorandum of Understanding with the State of Michigan Department of Health and Human Services for the processing of County Child Card Fund foster care payments out of the Lansing Accounting Service Center for the period from October 1, 2016, to September 30, 2016, and authorize the County Administrator to sign the agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-351 **AUTHORIZE THE STAFF TO CONTINUE UTILIZING THE SERVICES OF BISHOP HEATING & COOLING, BOWEN HEATING & COOLING, CARMICHAEL HEATING & COOLING, G&W REFRIGERATION, LASCKO, AND NORTHSIDE HEATING FOR THE DTE TEST AND TUNE-UP PROGRAM FOR THE RESIDENTS OF MUSKEGON COUNTY THROUGH DECEMBER 31, 2017**

WM16/09-134

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the staff to continue utilizing the services of Bishop Heating & Cooling, Bowen Heating & Cooling, Carmichael Heating & Cooling, G&W Refrigeration, Lascko, and Northside Heating for the DTE Test and Tune-Up Program for the residents of Muskegon County through December 31, 2017.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-352 **APPROVE A LEASE AGREEMENT, EXPIRING ON JUNE 30, 2017, BETWEEN THE COUNTY AND MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT**

WM16/09-135

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve a lease agreement, expiring on June 30, 2017, between the County and Muskegon Area Intermediate School District.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-353 **AUTHORIZE HUMAN RESOURCES TO AWARD LEWIS & ELLIS THE OTHER POST-EMPLOYMENT BENEFITS (OPEB) ACTUARIAL SERVICES FOR THE RETIREE HEALTH BENEFITS FOR FY2017 AND FY2018 IN THE AMOUNT OF $14,000.00**

WM16/09-136

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize Human Resources to award Lewis & Ellis the Other Post-Employment Benefits (OPEB) Actuarial Services for the retiree health benefits for FY2017 and FY2018 in the amount of $14,000.00.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-354 **AUTHORIZE THE HUMAN RESOURCES DEPARTMENT TO AWARD OLIVER WYMAN ACTUARIAL CONSULTING INC. A THREE (3) YEAR CONTRACT IN THE AMOUNT OF $29,970, THREE (3) PAYMENTS OF $9,990 PER YEAR, TO PROVIDE IBNR ACTUARIAL ANALYSIS OF MUSKEGON COUNTY CLAIMS AND ALLOCATED CLAIMS ADJUSTMENT EXPENSES**

WM16/09-137
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Human Resources Department to award Oliver Wyman Actuarial Consulting Inc. a three (3) year contract in the amount of $29,970, three (3) payments of $9,990 per year, to provide IBNR actuarial analysis of Muskegon County claims and allocated claims adjustment expenses.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-355 **AUTHORIZE THE PUBLIC DEFENDER'S OFFICE TO OFFER SIX CONTRACTS TO PRIVATE PRACTICE ATTORNEYS TO REPRESENT PARENTS AND CHILDREN ON NEGLECT/ABUSE AND DELINQUENCY CASES IN FAMILY COURT FOR THE 2016-2017 FISCAL YEAR BEGINNING ON OCTOBER 1, 2016, AND ENDING ON SEPTEMBER 30, 2017. THERE WILL BE THREE CONTRACTS FOR $27,000 EACH AND THREE CONTRACTS FOR $20,000 EACH FOR A TOTAL CONTRACT EXPENDITURE OF $141,000**

WM16/09-138
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Public Defender's Office to offer six contracts to private practice attorneys to represent parents and children on neglect/abuse and delinquency cases in Family Court for the 2016-2017 fiscal year beginning on October 1, 2016, and ending on September 30, 2017. There will be three contracts for $27,000 each and three contracts for $20,000 each for a total contract expenditure of $141,000.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

Notes:
Motion #WM16/09 - 132, #WM16/09 - 132a, #WM16/09 - 132b and #WM16/09 - 132c were friendly amendments that eventually lead to final motion of WM16/09 - 132d as noted on the attached, page 23 - items 39 and 40.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Sabo noted that applications are being accepted through October 20, 2016for the Department of Health and Human Services (DHHS) Board vacancy. (Application attached)

Chairman Sabo reminded everyone that October 8th will be the 21st Annual Pumpkin Fest in Downtown City of Montague. (For more information, go to: http://www.whitelake.org/event/pumpkinfest2016/)

Chairman Sabo announced the return of the Depot-to-Depot Fall Color Tour taking place October 8th, 15th, 22nd, & 29th. (For more information, go to: http://visitmuskegon.org/event/depot-to-depot-fall-color-tour/all/)

ADMINISTRATOR'S REPORT

2016-356 **AUTHORIZE MUSKEGON COUNTY UNION MEMBERS, IN ACCORDANCE WITH THE LETTERS OF ADDENDUM, AND NON-BARGAINING EMPLOYEE CLASS DESIGNATION OF BD, DH, MH, NC, ND, NF, NH, NT, NU, NV, NW, NX, SH, WH, XF, XH, XT, XU, XV, AND XW A ONE PERCENT (1%) ACROSS THE BOARD WAGE INCREASE EFFECTIVE THE FIRST FULL PAY PERIOD FOLLOWING OCTOBER 1, 2016**

The Administrator recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize Muskegon County union members, in accordance with the Letters of Addendum, and non-bargaining employee class designation of BD, DH, MH, NC, ND, NF, NH, NT, NU, NV, NW, NX, SH, WH, XF, XH, XT, XU, XV, and XW a one percent (1%) across the board wage increase effective the first full pay period following October 1, 2016.

Administrator Eisenbarth noted that Kristen Wade and Beth Dick worked with the Union under our current financial difficulties.

Commissioner Mahoney said he was happy that the County would to be able to reward employees, stating it has been a long time.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-357 **AUTHORIZE THE TRANSFER OF THE ADMINISTRATIVE AUTHORITY OF THE MUSKEGON COUNTY JUVENILE TRANSITION CENTER FROM THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO THE FAMILY COURT EFFECTIVE SEPTEMBER 27, 2016**

The Administrator recommends, moved by Commissioner Hughes, seconded by Commissioner Lohman, to authorize the transfer of the administrative authority of the Muskegon County Juvenile Transition Center from the Muskegon County Board of Commissioners to the Family Court effective September 27, 2016.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-358 **APPOINT THE CURRENT PROGRAM COORDINATOR, LINDSAY NELSON, AS THE INTERIM SUPERINTENDENT/CLINICAL DIRECTOR AND SERVE AS THE CHIEF ADMINISTRATOR OF THE MUSKEGON COUNTY JUVENILE TRANSITION CENTER EFFECTIVE OCTOBER 1, 2016 UNTIL THE NEW SUPERINTENDNET/CLINICAL DIRECTOR CAN BE APPOINTED; AND REIMBURSE MS. NELSON AT THE APPROPRIATE SUPERINTENDENT/ CLINICAL DIRECTOR RATE (NX330) WHILE PERFORMING THIS FUNCTION**

The Administrator recommends, moved by Vice Chair Cross, seconded by Commissioner Mahoney, to appoint the current Program Coordinator, Lindsay Nelson, as the Interim Superintendent/Clinical Director and serve as the Chief Administrator of the Muskegon County Juvenile Transition Center effective October 1, 2016 until the new Superintendent/Clinical Director can be appointed; and reimburse Ms. Nelson at the appropriate Superintendent/Clinical Director rate (NX330) while performing this function.

Chairman Sabo asked about the timeframe to permanently fill the position. Administrator Eisenbarth stated he expects the position to be filled in October and that the following Work Session should answer questions.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

OLD BUSINESS
There was no old business to come before the Board.

NEW BUSINESS

Commissioner Nash announced that there will be a 4-H Club Awards Ceremony on Monday, October 3, 2016 at the Career Tech Center. (See attached)

Commissioner Nash also reminded everyone to register to vote since the **last day to register** to be able to vote in the November 8, 2016 General Election is **Tuesday, October 11, 2016**. (See attached flyer or go to www.michigan.gov/vote to see how to get registered or if you are registered and where you go to vote on Election Day.)

PUBLIC COMMENT

Judge Pittman thanked the Board for their quick action in support of the Juvenile Transition Center changes.

Chairman Sabo announced that the Work Session would begin at 4:15 and is open to the public.

2016-359 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER WILKINS, TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 4:13 p.m.

_____
Marcia L. Wilkes, Chief Deputy County Clerk

MLW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on October 11, 2016

COUNTY OF MUSKEGON

APPROPRIATION ORDINANCE IMPLEMENTING THE COUNTY OF MUSKEGON'S FY2017 OPERATING BUDGET

WHEREAS, Public Act 2 of 1968, as amended (The Uniform Budgeting and Accounting Act) requires that an appropriation ordinance be adopted by this County Board of Commissioners in order to implement the operating budget of the County of Muskegon for the fiscal year ending September 30, 2017 (FY2017); and

WHEREAS, this County Board of Commissioners wishes to be in compliance with said state legislation; and

WHEREAS, the Muskegon County Board of Commissioners has carefully examined the anticipated financial circumstances of Muskegon County for FY2017, including estimated expenditures, estimated revenues, and the estimated state taxable valuation of property located within Muskegon County and determined that an anticipated total Muskegon County operating millage of 5.6984 mills to be levied on July 1, 2017 will be necessary for the sound management and operation of the County of Muskegon in FY2017; and

WHEREAS, in compliance with MCL, Section 211.24e ("Truth in Taxation") and MCL 211.34d ("Headlee"), upon completion of the anticipated public hearing in June 2017 and given a rate of increase for Muskegon County taxable valuations that does not exceed the established rate of inflation for the same time period as determined by the State of Michigan, the Muskegon County Board of Commissioners will have the complete authority to establish within its present authorized millage rate a maximum of 5.6984 mills to be levied on July 1, 2017 for Muskegon County FY2017 general operations; and

WHEREAS, in compliance with MCL, Section 211.24e ("Truth in Taxation") and MCL 211.34d ("Headlee"), this action is being taken following the public hearing which was held on June 14, 2016, where the Muskegon County Board of Commissioners were authorized to levy on December 1, 2016, 0.3221 mills for Lakeshore Museum Center FY2017 operations; to levy on December 1, 2016, 0.0752 mills for Veterans Affairs FY2017 operations; and to levy on December 1, 2016, 0.3000 mills for Central Dispatch FY2017 operations; all such levies within present authorized millage rates; and

WHEREAS, this County Board of Commissioners, through its Ways and Means Committee, a committee-of-the-whole, has duly deliberated, held a budget public hearing on September 8, 2016 according to Act 2 of 1968, as amended (The Uniform Budgeting and Accounting Act) and Act 43 of 1963, as amended (Budget Hearings of Local Governments) and reviewed the proposed budget totaling $226,063,886; and

WHEREAS, this County Board of Commissioners has additionally duly deliberated and reviewed various amendments to the proposed budget, with the proposed budget including attached amendments totaling $226,321,911 and this ordinance is prepared on the basis of said amended budget; and

WHEREAS, the General Fund, as well as all funds, have sufficient revenues and fund balance to meet their expenditure needs.

NOW, THEREFORE, BE IT RESOLVED, that the total revenues estimated to be available for appropriations in the general fund (1010) of the County of Muskegon for the fiscal year ending September 30, 2017, is as follows:

REVENUES	
Property Taxes	$23,838,154
Other Taxes	1,021,627
Licenses and Permits	6,200
Federal Source revenue	140,800
State Source revenue	5,519,397
Charges for Services	8,809,992
Contributions from Private Sources	3,287,500
Fines and Forfeitures	551,436
Other Revenues	1,417,694
Total Revenue	$44,592,800
TRANSFERS IN	
from Delinquent Tax Fund	$3,469,809
from other funds	513,780
Total Revenue & Other Financing Sources	$3,983,589
Total available to appropriate	$48,576,389

BE IT FURTHER RESOLVED, that $49,160,300 of the total available to appropriate in the General Fund (1010) is hereby appropriated in the amounts and for the purposes set below:

EXPENDITURES			
Legislative:		**Public Safety:**	
0101 Board of Commissioners	$391,362	0266 Sheriff Bldg Security	126,455
Legislative subtotal	$391,362	0270 County Jail Bldg 2015	594,704
		0301 Sheriff Operations	4,059,077
Judicial:		0305 Sheriff Administration	531,899
0131 Circuit Court	1,291,460	0320 Officer Training Act 302	10,000
0132 Circuit Court Collections	159,563	0350 Correction Officer Training	60,000
0136 District Court	3,401,261	0351 Sheriff Jail	6,975,081
0137 Probation Cobo Hall Tax	169,712	0355 Courtroom Security	1,173,044
0138 District Court Collections	281,621	0421 Animal Control	377,517
0145 Jury Commission	74,666	Public Safety subtotal	13,907,777
0148 Probate Court	848,577		
0151 State Probation	62,116	Health:	
0164 Public Defender	1,640,126	0272 Vector Control Building	9,706
Judicial subtotal	7,929,102	6496 Agnes Potuznik Building	4,651
			14,357
General Government:			
0171 Administration	898,832	**Culture and Recreation:**	
0175 Residential Energy Program	2,864,849	0758 Fairgrounds Trg Center	4,065
0191 Elections	203,369	Culture and Recreation subtotal	4,065
0201 Accounting	857,846		
0210 Corporate Counsel	299,665	**Other:**	
0215 County Clerk	425,349		
0216 Circuit Court Records	549,890	0941 Miscellaneous Contingency	1,632,966
0217 Juror Showcause	7,628	Other subtotal	1,632,966
0225 Equalization	1,500,732		
0226 Human Resources	299,889	Total Expenditures	37,170,332
0229 Prosecutor	2,132,625		
0236 Register of Deeds	627,993	**Transfers Out:**	
0241 Johnny O. Harris Bldg	67,699	To Child Care Fund	4,510,647
0242 Training Center Bldg	50,081	To Jail/JTC Debt Service	1,666,781
0245 Jewell Bldg E	16,633	To Public Health	1,552,904
0246 Veterans Center	17,722	To Family Court	1,269,244
0248 Stark Hall Bldg	13,951	To Other Funds	2,990,392
0253 Treasurer	518,716	Total Transfers Out	11,989,968
0260 Shady Grove Cemetary	2,089		
0263 Cordova Site O&M	1,424	**Total Appropriated**	$49,160,300
0265 Michael E. Kobza HOJ	978,659		
0268 Oak Ave. Bldg	158,117	Excess Appropriations over	($583,911)
0271 County Jail Bldg - Old	122,019	Revenues to reduce General	
0275 Drain Commissioner	312,710	Fund unassigned fund balance	
0284 Plat Board	700		
0297 Vehicle Pool	15,000		
0650 State Institutions	346,516		
General Government subtotal	13,290,703		

BE IT FURTHER RESOLVED, that the foregoing annual appropriations will be used where budgeted to support the total general operating budgeted activities along with all other federal, state, local, private, and user revenues; and

BE IT FURTHER RESOLVED, that this County Board of Commissioners, because of changing economic conditions, reserves the right to re-appropriate these monies as future circumstances may dictate; and

BE IT FURTHER RESOLVED, that financial management be authorized to make budget transfers within General Fund functions, which is the designated level of budgetary control; and

BE IT FURTHER RESOLVED, that this Appropriation Ordinance be fully spread upon the official minutes of this commission; and

BE IT FURTHER RESOLVED, that all persons responsible for the administration of this budget be duly advised of the contents of Public Act 2 of 1968, as amended (The Uniform Budgeting and Accounting Act) and their respective appropriations and responsibilities for the administration of same; and

BE IT FURTHER RESOLVED, that Lakeshore Museum Center monies be appropriated on an annual basis in an amount of $1,948,516 for museum and historic site operations and capital outlay; and

BE IT FURTHER RESOLVED, that Muskegon County Central Dispatch monies be appropriated on an annual basis in an amount of $3,471,912 for Central Dispatch operations and capital outlay; and

BE IT FURTHER RESOLVED, that the FY2017 Capital Improvement Plan be adopted, and that the projects requiring federal and state grants are strictly contingent upon receipt of those grants; and

BE IT FURTHER RESOLVED, that all changes addressed in the Proposed Budget Summary be instituted with the adoption of this budget unless specific changes are attached to this document; and

BE IT FURTHER RESOLVED, that all other funds' revenue and expenditure budgets are approved as included as follows:

MUSKEGON COUNTY
FY2017
BUDGET AMENDMENTS

1. **Increase the FY2017 proposed Office Services expenditure budget due to the pending retirement of the Office Services Manager and outsourcing of the offset printing function. The proposed Office Services expenditure budget will be increased by $13,558 from $534,954 to $548,512.**

2. **Add to the Solid Waste, Sustainability budget the following:**

a.	5710-1529-728.000	Printing	- $3,000
b.	5710-1529-728.100	Xerox Copies-Office Svcs	- $600
c.	5710-1529-729.000	Paper & Office Supplies	- $500
d.	5710-1529-729.010	Office Equip < $5,000	- $1,000
e.	5710-1529-746.000	Safety Equipment	- $250
f.	5710-1529-747.000	Other Operating Supplies	- $3,250
g.	5710-1529-747.010	Operating Equip < $5,000	- $3,000
h.	5710-1529-801.000	Contractual Services	- $10,000
i.	5710-1529-807.000	Membership & Dues	- $400
j.	5710-1529-863.005	Fleet Vehicle Use Charges	- $500
k.	5710-1529-864.000	Conferences & Seminars	- $700
l.	5710-1529-871.000	Other Travel Expense	- $800

This increases the Sustainability proposed expenditure budget by $24,000.

3. **Adjust the Wastewater capital line-item budgets to match the capital requests that were submitted by the Wastewater department. There is no net impact to the Wastewater budget.**

4. **Move MSU Extension to Public Health to assist Public Health in meeting the Maintenance of Effort requirements. The proposed General Fund MSU Extension (1010-0731) expenditure budget is reduced by $153,718 from $153,718 to $0. The Public Health proposed MSU Extension (2210-0731) revenue and expenditure budget increase by $153,718 from $0 to $153,718. The proposed General Fund Appropriation to Health Department is increased by $153,718. There is no net impact to the General Fund budget.**

5. **Remove the proposed Solid Waste Landfill Expansion expenditure of $1,560,000. There will be no net impact to the Solid Waste Operations expenditure budget as this expense was considered a capital outlay expense. Also, remove the proposed Solid Waste Recycling Transfer Station expenditure of $750,000. There will be no net impact to the Solid Waste Recycling expenditure budget as this expense was considered a capital outlay expense.**

6. **Include the impact of the new accounting standard GASB 68 *Accounting and Financial Reporting for Pensions* and GASB 45 *Accounting and Financial Reporting by Employers for Postemployment Benefits and Other Pensions* that were not included in the original FY2017 budget. The following funds were adjusted:**

   a. **Brookhaven (fund 2900) – ($298,637)**
   b. **Solid Waste (fund 5710) - $61,806**
   c. **Airport (fund 5810) - $29,934**
   d. **Regional Water (fund 5910) – ($336)**
   e. **Wastewater (fund 5920) – ($439,606)**

7. **Include adjustments to the Brookhaven budget to account for changes in staffing. The proposed Brookhaven proposed expenditure budget is increased by $74,985 from $12,138,089 to $12,213,074.**

8. **Adjust the FY2017 proposed budget for the Strategic Enforcement grant by decreasing the revenue and expenditure budget by $4,499 from $64,999 to $60,500 to reflect the actual grant award. Further, adjust the FY2017 proposed budget for Youth Alcohol Enforcement grant by increasing the revenue and expenditure budget by $2,500 from $12,500 to $15,000. The proposed revenue and expenditure budget for the Highway Safety programs fund #1210 will decrease by $1,999 from $350,785 to $348,786.**

9. **Move 25% of the Human Resource Director position funding from the Insurance Operations department (6770-0203) to the Workers Compensation department (6770-0204). There is no net impact to the Insurance Fund Budget. Add to the FY2017 proposed funding transfer list the Human Resources Director position with a proposed labor distribution of: 1010-0226-25% / 6770-0203-50% / 6770-0204-25%.**

10. **Increase the FY2017 proposed Wastewater Administration revenue budget by $104,350 from $133,000 to $237,350, as a result of wind and solar lease contracts. Further, adjust the proposed salary & fringe budget in the Administration department for the impact of unfunding the Administrative Analyst position #X04002 and raising the Administrative Secretary position #N04002 to step five in the salary scale for the incumbent taking on additional responsibilities per Public Works Board action #BPW-16-059. The proposed expenditure budget will decrease by $68,137.**

11. **Increase the proposed Administration expenditure budget by $75,000 for contractual services to have an outside consultant perform a 5 year forecast.**

12. **Increase the FY2017 proposed Equipment Revolving Fund revenue budget due to the Heritage Landing dock and point work that will be paid back by the General Fund and Accommodations Tax Fund over a 10 year period. The proposed Equipment Revolving revenue budget will be increased by $22,128 from $850,797 to $872,925. Further, increase the FY2017 proposed Accommodations Tax expenditure budget by $24,300 which represents annual charge for 10 years for the share related to the Heritage Landing dock.**

13. Add to the South Campus budget for the Harris building (6340-0241) the estimated amount for depreciation on the emergency HVAC replacement that occurred in FY2016. This increases the revenues and expenditures in this budget by $1,600 and increases the proposed expenditure budget in 1010-0241 by $1,600 accordingly.

14. Increase the Probate Court proposed expenditure budget by $2,988 to account for the Probate Judges' 1% salary increase effective October 1, 2016 per Public Act 31 (2016 PA 31) signed into law on March 8, 2016.

15. Decrease the Sheriff Jail proposed revenue budget 1010-0351 by $25,000. The CPL fingerprint fee will now be handled by the Clerk's Office.

16. Reduce the I/T rate study charge for various General Fund departments by a total of $21,191 per the latest rate study provided by MGT of America on 08/19/16. Further, reduce the proposed reimbursement revenue budget in the Information Technology fund (6680-0228) by $40,651 from $3,210,354 to $3,169,703 also per the latest rate study.

17. The proposed expenditure budget for the Capital Improvement Series 2015 fund 4660 included projects that were originally planned for FY2017 but were actually completed in FY2016 and were thus included in the FY2016 revised budget for this fund. These were the Meinert Park paving project in the amount of $100,000 and the Pioneer Park Mess Hall repairs project in the amount of $30,000. Further, reduce the Pioneer Parks restroom project by $24,869 due to availability of remaining funds. Add to the capital recommendations listing the Meinert Park ADA restrooms renovations, which is contingent upon grant funding. This was included in the proposed budget but not included in the original capital recommendations listing. Therefore, reduce the proposed Capital Improvement Series 2015 expenditure budget by $154,869 from $352,299 to $197,430 and adjust the capital recommendations listing for the above changes accordingly.

18. Adjust the Sobriety Court Veterans Court proposed expenditure budget (1170-1366) increasing by $1 due to a rounding issue not discovered at the time the proposed budget was presented.

<u>The following budget amendments are the results of the budget reduction plans submitted by departments.</u>

19. <u>Accounting</u> –
Add to the funding transfer listing the Accounting Manager position #X02601 with the following change in labor distribution due to the vacancy and unfunding of the Wastewater Administrative Analyst position:

<u>From:</u>	<u>To:</u>
1010-0201-100%	1010-0201-90%
	5920-5040-10%

Reduce the proposed expenditure budget for the Public Works Administrative Analyst position #X04008 support by $8,983. This allocation

was originally established to provide support for the Accounting office but is no longer being utilized.

Reduce the proposed expenditure budget by $9,825 for the estimated impact of the Accountant II position #X02001 spending 20% of their time performing grant related activities.

The impact of these changes will reduce the proposed Accounting expenditure budget by $29,350, will increase the proposed Solid Waste expenditure budget by $8,983, and will increase the proposed Wastewater expenditure budget by $10,542.

20. **Administration –**
Reduce the "Budget Reduction" contra expenditure account in the Administration proposed budget by $80,000 to $0.

Add to the position deletion listing the Grants Coordinator position #X41801. This function is to be outsourced by contracting with the current grant coordinator at a cost reduction of $50,004.

Add to the funding transfer listing the Finance Director/Assistant County Administrator position #Y18001 with the following change in labor distribution due to extensive work on county-wide benefits analysis:

From:	To:
1010-0171-100%	1010-0171-90%
	6770-0203-10%

Reduce the proposed General Fund contribution to the Equipment Revolving fund (1010-0901-965.666) from $45,000 to $42,828 to reflect the Equipment Revolving charge over 10 years instead of 15 years, and offset by the portion of the Heritage Landing dock charged to the Accommodations Fund 2300.

Reduce the Appropriation from Accommodations Tax fund to General Fund (1010-0901-676.230) by $10,000 from $35,000 to $25,000 with a corresponding decrease to the appropriation to the General Fund from the Accommodations Tax fund 2300 by $10,000. The reduction of the proposed appropriation expenditure budget in the Accommodations Tax fund of $10,000 will be offset by an increase in the Miscellaneous Contributions line item 2300-0251-956.020 to Muskegon Area First of $10,000 resulting in a net change of zero to the Accommodations Tax fund expenditure budget.

Add an appropriation from the Department of Veterans Affairs fund 2930 to the General Fund in the amount of $38,780 to cover the estimated General Fund portion of the Veterans Services Program Coordinator position #X92801.

Reduce the proposed expenditure budget by $46,516 for the estimated impact of the Administrative Secretary to the County Administrator position #N04503 and the EEO Officer position #X34801 spending 50% of their time performing grant related activities.

The impact of these changes will increase the proposed General Fund revenue budget by $28,780, reduce the proposed Administration expenditure budget by $31,916, and reduce the proposed Appropriations expenditure budget by $2,172. The proposed Veterans Affairs Department expenditure budget will increase by $38,780, and the proposed Insurance fund expenditure budget will increase by $15,435.

21. **Airport –**
Add to the position deletion listing the Airport Maintenance Worker - Seasonal position #N08010 for a cost reduction of $12,135.

Add to the position reclassification list the Account Clerk II/NB Hourly position #N02017 to be reclassified to an Administrative Analyst-FT position. This position change will result in an increase to the proposed Airport expenditure budget of $45,975.

Reduce the proposed Airport expenditure budget by $38,640 by reducing the following expenditure items:

a. **Office Equipment under $5000 (5810-0536-729.010) – ($1,500)**
b. **Advertising (5810-0536-902.000) – ($20,000)**
c. **Grounds Care (5810-0536-938.000) – ($17,140)**

Reduce the proposed Airport Contractual Services budget (5810-0536-801.000) by $19,250 from $38,900 to $19,650 by reducing the number of hours of the contracted position of Air Travel Marketing Consultant from 100 per month to 50 per month.

The impact of these changes results in a reduced proposed Airport expenditure budget of $24,050 as well as reducing the proposed General Fund Appropriation to the Airport (1010-0901-965.581) by $24,050 from $400,763 to $376,713.

22. **County Clerk –**
Reduce the "Budget Reduction" contra expenditure account in the Clerk proposed budget by $60,000 to $0.

Include the following proposed fee increases for FY2017:

Description

a. **Increase State issued birth certificates County Share of fee from $12 to $21 effective October 2016.**
b. **Establish Finger Printing fee for CPL applications for $15 effective November 2016.**
c. **Increase Certified Copies fee 1st copy from $15 to $20 effective January 2017.**
d. **Increase Certified Copies fee 2nd copy from $5 to $10 effective January 2017.**

The result of these fee changes to the proposed County Clerk revenue budget is an increase of $72,750 as detailed in the following revenue items:

a. Certified Copies (1010-0215-629.000) – $37,750
b. Certified Copies MiCBCS (1010-0215-629.900) – $5,000
c. Finger Printing (1010-0215-630.000) – $30,000

Reduce the proposed County Clerk – Circuit Court Records expenditure budget (1010-0216) by $44,000 for the reduction of contractual services for temporary help that will not be needed as previously vacant positions are budgeted and will be filled.

Add to the funding transfer listing the Administrative Secretary position #N04008 with the following change in labor distribution and delay filling the position until June 2017:

From:	To:
1010-0215-100%	1010-0215-75%
	2630-2151-25%

Remove from the unfunded position list and add to the new position list the Elections Coordinator FT position #N30501 as of June 1, 2017. Further, add to the position deletions list the Interim Elections Coordinator FT position #N40601 as of the same date. These position changes will result in a net increase to the proposed County Clerk expenditure budget of $11,470.

The impact of these changes will increase the proposed County Clerk General Fund revenue budget by $72,750, increase the proposed County Clerk General Fund expenditure budget by $27,470 for a net savings of $45,280. These actions will also increase the proposed Concealed Pistol Licensing expenditure budget by $5,301, and decrease the proposed Concealed Pistol Licensing revenue budget by $35,000.

23. Circuit/Family Court – Child Care Fund - JTC –
Reduce the "Budget Reduction" contra expenditure account in the Circuit Court proposed budget by $300,000 to $0, and reduce the "Budget Reduction" contra expenditure account in the Child Care Fund 2920 proposed budget by $160,000 to $0.

Reduce the Visiting Judges propose expenditure budget in the Circuit Court department by $10,000.

Add to the position deletion listing the Director of Youth Services position #Y45001 for a cost reduction of $139,987 to the Child Care Fund 2920.

Reduce the proposed Child Care fund Juvenile Transition Center (2920-0662) expenditure budget by $11,000 for the estimated impact of the Secretary Full Time position #G72001 spending 25% of their time performing grant related activities.

Reduce the proposed Child Care fund In-Home Intensive Treatment (2920-0152) expenditure budget by $42,896 for the estimated impact of the two Family Counselor Full Time positions #X37001 and #X37002 spending 100% of their time performing grant related activities.

Reduce the proposed Child Care fund Child Haven expenditure budget by $250,000 to $0.

Due to various increases in revenues through incentives, reimbursements, and fees, as well as various reductions in expenditures, the proposed General Fund Appropriation to Friend of the Court (1010-0901-965.215) will be reduced by $134,404 from $1,403,648 to $1,269,244 and the proposed General Fund Appropriation to Child Care Fund (1010-0901-965.292) will be reduced by $144,942 from $4,655,589 to $4,510,647.

The impact of these changes will reduce the proposed Child Care Fund revenue and expenditure budget by $283,883, reduce the proposed Family Court revenue and expenditure budget by $21,904, increase the proposed Circuit Court expenditure budget by $290,000, reduce the proposed General Fund Appropriation to Friend of the Court (1010-0901-965.215) $134,404, and reduce the proposed General Fund Appropriation to Child Care Fund (1010-0901-965.292) by $144,942.

24. **<u>District Court</u> –**
Reduce the "Budget Reduction" contra expenditure account in the District Court proposed budget by $300,000 to $0.

Add to the unfunded position listing the two currently vacant Court Clerk/District Court positions #D15008 and #D15012 for a cost reduction of $116,863.

Reduce the proposed District Court expenditure budget by $19,588 and the Public Defender expenditure budget by $6,000 by reducing the following expenditure items that will be paid by the 2017 Mental Health Court Grant and increase the District Court Mental Health Grant expenditure budget accordingly (1170-1367):

a. **Paper and Office Supplies (1010-0137-729.000) – ($500)**
b. **Membership and Dues (1010-0137-802.000) – ($19,088)**
c. **Salary & Fringes (1010-0164-701.000) – ($6,000)**

Reduce the proposed District Court expenditure budget by $44,607 for 51% of the Probation Office Manager FT position #X67501 that will be paid by the 2017 Mental Health Court Grant and increase the District Court Mental Health Grant expenditure budget accordingly (1170-1367).

Establish a Sobriety Court (1170-1367) revenue and expenditure budget of $137,348 in anticipation of being awarded the 2017 Mental Health Court Grant.

The impact of these changes will increase the proposed District Court expenditure budget by $118,942, will decrease the Public Defender expenditure budget by $6,000, and increase the proposed District Court Mental Health Grant revenue and expenditure budget by $137,348.

25. Equalization –
Reduce the "Budget Reduction" contra expenditure account in the Equalization proposed budget by $15,000 to $0.

Increase the proposed Equalization Revenue budget by $15,000 from $1,000 to $16,000 by offering education and level III classes.

Add to the unfunded position listing the currently vacant Assess Admin Clerk-Hourly position #G09302 for a cost reduction of $16,189.

Reduce the proposed Equalization expenditure budget by $8,250 by reducing the following expenditure items:

a. **Postage (1010-0225-730.000) – ($5,000)**
b. **Membership and Dues (1010-0225-807.000) – ($3,250)**

The aforementioned adjustments result in an increase to the proposed Equalization revenue budget of $15,000 and a decrease to the proposed Equalization expenditure budget of $9,439 for a net savings to the department of $24,439.

26. Facilities Management-
Reduce the proposed Facilities expenditure budget by $29,740 by reducing the following expenditure items:

a. **Gasoline, oil, filters, etc. (1010-0265-760.000) – ($10,000)**
b. **Parking Lots (1010-0265-939.010) – ($1,500)**
c. **Storage Rental (1010-0265-943.000) – ($1,240)**
d. **Natural Gas (1010-0270-921.000) – ($8,000)**
e. **Water (1010-0270-923.000) – ($5,000)**
f. **Parking Lots (1010-0268-939.010) – ($4,000)**

Reduce the proposed County South Campus fund 6340 expenditure budget by $13,000 by reducing Parking Lots expenditures in all departments. These cost reductions will flow through as rent reduction to various general fund departments. The General Fund impact of this change will be $9,633. Further, with the reduction of the Oak Avenue building expenditure budget by $4,000, reduce the rent charges to the occupants of this building by $1,791.

The impact of these changes will decrease the proposed Facilities Management expenditure budget by $29,740, will decrease the proposed revenue budget for the Oak Avenue building by $1,791, will decrease various proposed departmental expenditure budgets by $11,424 from reduced rent charges, will decrease the proposed Emergency Services rental expense budget and General Fund Appropriation revenue budget by $616, and will reduce the proposed County South Campus revenue and expenditure budget by $13,000.

27. Human Resources –

Reduce the proposed General Fund expenditure budget by $3,403 and the proposed Insurance Operations expenditure budget (6770-0203) by $5,102 for the estimated impact of the Secretary/NB FT position #N71008 spending 20% of their time performing grant related activities.

The incumbent in the Recruitment Coordinator FT position #N61801 has volunteered to take 2 furlough days per pay, with no change in benefits, which will result in a decrease to the proposed Human Resources General Fund expenditure budget of $3,962 and a decrease to the proposed Insurance Operations expenditure budget by $5,942.

Add to the position reclassification list the Benefits Analyst FT position #N11502 to be reclassified to a Benefits Specialist FT position. This position change will result in a decrease to the proposed Human Resource Insurance Operations expenditure budget of $14,394.

The impact of these changes will reduce the proposed Human Resources expenditure budget by $7,365, and will reduce the proposed Human Resource Insurance Operations expenditure budget by $25,438.

28. Probate Court –

Reduce the "Budget Reduction" contra expenditure account in the Probate Court proposed budget by $15,000 to $0.

Reduce the proposed expenditure budget for the estimated impact of the pending retirement of the Court Recorder/Judicial Sec FT position #X22001 and the replacement of this position at a lower step rate by $7,777.

Reduce the proposed expenditure budget by $3,834 for the estimated impact of the Probate Court Administrator/Register FT position #X66201 spending 5% of their time performing grant related activities.

The impact of these changes will increase the proposed Probate Court expenditure budget by $3,389.

29. Prosecutor –

Reduce the "Budget Reduction" contra expenditure account in the Prosecutor proposed budget by $120,000 to $0.

Add to the position deletion listing the Legal Secretary FT position #G49015 for a cost reduction of $56,853.

Reduce the proposed Prosecutor expenditure budget for position changes resulting from a retirement and internal promotions and transfers by $63,048.

Decrease the proposed General Fund Appropriation to Prosecutor DHS IV-E Abuse/Neglect Grant (1010-0901-965.214) by $53,822 due to an increase in

revenue from the DHS grant of $50,000 and a decrease in expenditures due to position changes.

The impact of these changes will reduce the proposed Prosecutor expenditure budget by $53,723, decrease the Title IV-E Abuse/Neglect revenue and expenditure budget by $3,822.

30. **Public Defender –**
Reduce the "Budget Reduction" contra expenditure account in the Public Defender proposed budget by $60,000 to $0.

Reduce the proposed Public Defender expenditure budget by $36,770 by reducing the following expenditure items:

a. **Xerox Copies – Office Services (1010-0164-728.100) – ($270)**
b. **Office Equipment under $5000 (1010-0164-729.010) – ($750)**
c. **Membership and Dues (1010-0164-807.000) – ($7,000)**
d. **Public Defender – Neglect Abuse (1010-0164-830.070) – ($18,750)**
e. **Software (1010-0164-947.000) – ($10,000)**

Add to the new position listing the Legal Secretary II FT position at an estimated cost of $68,083, and add to the position deletion listing a Legal Secretary I FT position (TBD) at a cost reduction of $72,532 to be deleted upon the filling of the proposed Legal Secretary II FT position.

Add to the new position listing two Assistant Public Defender I FT positions, one effective October 2016 and one effective November 2016, at an estimated cost of $143,468. Internally promote the incumbent in the Assistant Public Defender I position #X09206 to a vacant Assistant Public Defender II position #X09301, promote the incumbent in the Assistant Public Defender II position #X09304 to the vacant Assistant Public Defender III position #X09401, and promote the incumbent in the Assistant Public Defender I position #X09201 to the soon to be vacant Assistant Public Defender II FT position #X09304, all effective December 1, 2016. This will result in an estimated cost reduction of $22,600. Add to the position deletion listing the two Assistant Public Defender I FT positions #X09201 and #X09206 as of December 1, 2016 following the internal promotions at a cost reduction of $146,458.

The aforementioned position changes will result in a net reduction of the proposed Public Defender expenditure budget of $30,039.

The impact of these changes will reduce the proposed Public Defender expenditure budget by $6,809.

31. **Public Health –**
Increase the Public Health proposed revenue budget by $82,965 to include increases from the Medicaid Outreach program along with other miscellaneous revenue increases, and increase the proposed Public Health expenditure budget by $19,960 for various adjustments to expenditures. The difference would be a reduction of the General Fund transfer in to the Health

fund of $63,005 and a reduction to the proposed General Fund appropriation to Public Health (1010-0901-965.221) by $63,005.

32. Register of Deeds –
Reduce the "Budget Reduction" contra expenditure account in the Register of Deeds proposed budget by $60,000 to $0.

Increase the proposed Register of Deeds revenue budget by $104,600 by increasing the following revenue items based on trends:

a. Deeds Recording Fee (1010-0236-615.010) – $1,000
b. Mortgage Recording Fee (1010-0236-615.020) – $9,000
c. Miscellaneous Recording Fee (1010-0236-615.040) - $2,500
d. Transfer Tax (1010-0236-615.060) - $50,000
e. Recording Copy (1010-0236-615.070) - $1,600
f. Record Search (1010-0236-615.080) - $500
g. Sale of Office Supplies (1010-0236-644.000) - $40,000

The impact of these changes will increase the proposed Register of Deeds revenue budget by $104,600 and increase the proposed expenditure budget by $60,000 for a net savings of $44,600.

33. Sheriff –
Reduce the "Budget Reduction" contra expenditure account in the Sheriff Operations proposed budget by $328,512 to $0.

Due to additional grant funding from the Michigan Department of Corrections for the Community Corrections program, add to the funding transfer listing the Jail Management Specialist FT position #N40901 as follows:

From:	To:
2640-0370-100%	2640-0368-50%
	2640-0370-50%

Add to the position deletions listing the Animal Control Officer FT position #G06003 for a total cost reduction of $55,313.

Add to the position deletions listing the seven Marine Officer – Seasonal Positions # T15001 – T15007, to be replaced with volunteers similar to the Sheriff dive team and posse for a total cost reduction of $36,099.

Reduce the proposed Sheriff Administration expenditure budget by $14,619 resulting from the anticipated retirement of the Undersheriff.

Increase the proposed Sheriff revenue budget by $235,017 by increasing the following items:

a. Reimbursements-Other (1010-0305-608.000) – $23,561
   To be reimbursed from the Inmate Trust Fund for work performed by the Sheriff Admin Analyst.
b. Reimbursements-Other (1010-0351-608.000) – $65,456

To be reimbursed from the Inmate Trust Fund for work performed by the Lead Custodian.

c. Sale of Assets (1010-0301-673.020) – $50,000
   For sale of various used vehicles and boats no longer needed.
d. Exit Reimbursement (1010-0351-529.000) – $96,000
   Anticipated Grant reimbursement from the Department of Labor based on jail beds.

Reduce the proposed Sheriff expenditure budget by $230,775 by reducing the following items:

a. Appropriation to Community Correction (1010-0901-965.260) – ($32,534)
   Additional grant revenue will be received allowing the General Fund Appropriation to be reduced.
b. Salary and Fringe (1010-0301-701.000) – ($100,000)
   Estimated impact of the equivalent of 2 Sheriff Deputies spending 100% of their time performing grant related activities.
c. Appropriation to Emergency Services (1010-0901-965.119) – ($45,395)
   Various expenditure reductions, including defunding the Hazardous Materials Response Program, will allow the General Fund Appropriation to be reduced.
d. Equipment Repair & Maint (1010-0351-936.000) – ($26,000)
   Video visitation system maintenance to be paid from the Inmate Trust Fund.
e. Contractual Services (1010-0351-802.000) – ($7,951)
   Reduction to the expenditure budget based on CHC medical services contract.
f. Dog Licensing/Animal Control (1010-0421) – ($5,395)
   Various reductions to the expenditure budget due to reduced service.
g. Sheriff Operations (1010-0301) – ($10,000)
   Various reductions to the expenditure budget.
h. Sheriff Administration (1010-0305) – ($3,500)
   Various adjustments to the expenditure budget.

The impact of the aforementioned changes will increase the proposed Sheriff Operations revenue budget by $50,000, and increase the proposed Sheriff Operations expenditure budget by $218,512. The Sheriff Administration (1010-0305) proposed revenue budget will increase by $23,561 and the proposed expenditure budget will be reduced by $18,119. The Sheriff Jail (1010-0351) proposed revenue budget will increase by $161,456 and the proposed expenditure budget will be reduced by $33,951. The Dog Licensing/Animal Control proposed expenditure budget (1010-0421) will be reduced by $60,708. The Marine Safety proposed revenue and expenditure budget (1200-0331) will be reduced by $36,099. The Hazmat proposed revenue and expenditure budget (1190-0427) will be reduced by $45,395. The proposed General Fund Appropriation to Community Corrections will be reduced by $32,534. The proposed General Fund Appropriation to Emergency Services will be reduced by $45,395. The proposed General Fund Appropriation to Marine Safety will be reduced by $36,099.

34. Treasurer –
Reduce the "Budget Reduction" contra expenditure account in the Treasurer proposed expenditure budget by $60,000 to $0.

Add to the funding transfer listing the County Treasurer position #E10001 with the following change in labor distribution due to extensive work on Land Bank projects:

From:	To:
1010-0253-75%	1010-0253-50%
5500-2550-25%	5500-2550-50%

Decrease the proposed Treasurer revenue budget by $4,587 by adjusting the following revenue items based on trends:

a. Tax History - Digital (1010-0253-630.020) –$8,200
b. Property Taxes - Current (1010-0253-403.000) – ($94,799)
c. Delinquent Prop Taxes-Current Year (1010-0253-409.000) –$89,056
d. IFT Taxes (1010-0253-426.010) – ($7,044)

The impact of these changes will reduce the proposed Treasurer revenue budget by $4,587, increase the proposed Treasurer expenditure budget by $13,115, and increase the proposed Land Bank expenditure budget by $46,885.

35. Increase the General Fund Miscellaneous Contingency (1010-0941) proposed expenditure budget by $1,000,000 to remove the impact of the reduced workweek and merit freeze that were included in the FY2017 proposed General Fund budget.

36. Authorize setting the general salary increase for the Commissioner and Commissioner-Chair classifications at 1% effective the first full pay in January 2017. Further, authorize for these two classifications a general salary increase, with a minimum of 0% and a maximum of 1% effective the first full pay in January 2018.

37. Authorize setting the general salary increase for the six Elected Official classifications of Clerk, Treasurer, Drain Commissioner, Prosecutor, Register of Deeds, and Sheriff at 1% effective the first full pay in January 2017.

38. All changes in the above amendments result in the General Fund (1010) proposed revenue budget increasing by $424,769 from $48,151,620 to $48,576,389, the proposed expenditure budget increasing by $1,008,680 from $48,151,620 to $49,160,300. The amended All Funds proposed revenue budget is increasing by $357,454 from $218,674,641 to $219,032,095, and the All Funds proposed expenditure budget is increasing by $258,025 from $226,063,886 to $226,321,911.

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2016-17 16/17 DEPARTMENTS BUDGET	2016-17 16/17 RECOMMENDED BUDGET
GENERAL FUND REVENUES BY DEPARTMENT					
Fund 1010 - General Fund					
0131	Circuit Court	2,155	167,800	168,975	168,800
0132	Circuit Court Collections	40,078	40,375	123,291	45,050
0136	District Court	2,029,126	2,042,123	2,085,350	2,069,350
0137	District Ct Probation(Cobo Hall PA2 Tax)	171,294	50,000	40,000	40,000
0148	Probate Court	60,990	53,386	53,386	53,386
0151	State Probation	139,560	3,000	0	3,000
0164	Public Defender	82,357	90,850	199,250	99,250
0175	Residential Energy Efficiency Pgm	1,372,203	811,668	1,226,240	3,287,500
0191	Elections	123,569	53,690	2,500	38,000
0215	County Clerk	294,402	233,990	249,400	315,250
0216	Circuit Court Records	191,134	158,893	177,010	161,096
0217	Juror Showcause	15,860	15,000	15,000	15,000
0225	Equalization	853,180	1,020,675	1,030,096	1,090,096
0226	Human Resources	76,877	82,500	82,500	82,500
0227	City of Muskegon	75,000	0	0	0
0229	Prosecutor	91,952	74,920	73,250	73,250
0236	Register of Deeds	948,461	925,400	879,900	984,500
0241	Johnny O. Harris Building A	0	10,000	10,000	10,000
0242	Training Center Bldg B	8,110	0	0	0
0252	Transfers	1,462,784	784,030	766,507	765,255
0253	Treasurer	34,660,479	34,974,103	33,658,245	36,618,435
0263	Cordova Site O&M	20	0	0	0
0265	Michael E. Kobza Hall of Justice	967	0	0	0
0268	Oak Ave. Building	163,548	119,842	215,885	101,739
0275	Drain Commissioner	5,388	30,450	0	10,000
0297	Vehicle Pool	22,983	23,000	15,000	22,000
0301	Sheriff Operations	133,119	125,875	120,850	170,850
0305	Sheriff Administration	420	425	425	23,986
0320	Officer Training Act 320	10,370	10,890	10,000	10,000
0350	Correction Officer Training	55,274	60,000	60,000	60,000
0351	Sheriff Jail	992,813	1,360,204	1,764,888	1,900,286
0355	Courtroom Security	689	1,200	1,200	1,200
0421	Dog Licensing/Animal Control	260,080	294,254	301,225	292,830
0758	Fairgrounds Training Center	0	782	0	0
0901	Appropriations	0	0	0	63,780
0941	Misc Contingency	30,175	185,000	0	0
6496	Agnes Potuznik/Wesley Roberts Building	0	827	0	0
TOTAL ESTIMATED REVENUES - FUND 1010		44,375,417	43,805,152	43,330,373	48,576,389
NET OF REVENUES/APPROPRIATIONS - FUND 1010		**(132,070)**	**(1,139,289)**	**(5,541,109)**	**(583,911)**

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2016-17 16/17 DEPARTMENTS BUDGET	2016-17 16/17 RECOMMENDED BUDGET
GENERAL FUND REVENUES BY CATEGORY					
Fund 1010 - General Fund					
ESTIMATED REVENUES					
STATE					
539.000	State Grant	0	0	100,000	0
541.000	Probate Judges Salary	206,450	206,385	206,385	206,385
545.010	State Aid-Caseflow Assistance	50,070	48,626	50,000	50,000
545.020	Drug Case Information Mgt Acct	4,741	4,509	5,000	5,000
574.001	State Revenue-PPT Replacement	0	495,663	0	495,663
575.000	State Revenue Sharing-Twshp Liq Tax	18,232	17,000	17,000	17,000
576.000	State Revenue Sharing Income Tax	3,594,788	3,601,051	3,601,090	3,636,236
577.000	State Court Fund Distibution	1,138,508	1,109,113	1,109,113	1,109,113
STATE		5,012,789	5,482,347	5,088,588	5,519,397
CHARGES FOR SERVICES					
477.000	Dog Licenses-1 year	61,950	78,000	88,000	78,000
477.001	Altered Licenses-1 year	153,196	175,000	175,000	175,000
477.002	Late Licenses	19,466	16,270	16,270	16,270
477.003	Senior Regular License-1 year	13,985	14,360	14,360	14,360
477.004	Puppy License	4,920	5,000	4,200	4,200
477.050	Kennel Licenses	2,355	2,000	395	2,000
600.000	Charges for Service	1,508	0	0	0
601.000	Charges for Service	75,000	0	0	0
603.010	Circuit Court Costs	179,649	205,000	285,241	210,000
603.020	District Court Costs	684,433	700,000	700,000	700,000
603.025	District Court No - Ins Fee	24,507	20,000	25,000	25,000
603.140	Family Court Bench Warrant	0	50	0	0
603.450	Forensic Fund Fee 5%	406	350	300	300
604.100	Bonding Fee	5,263	4,000	4,000	4,000
605.000	Alcohol Assess/Probation OS Fee	228,830	230,000	220,000	220,000
605.100	Domestic Violence Assess	2,020	2,358	2,800	2,300
605.200	Presentence Investigation Fee	3,847	2,485	3,000	2,500
607.050	Lease revenues	22,983	23,000	15,000	22,000
608.010	Court Filing Fee	37,292	34,500	40,500	38,500
608.040	Jury Fee	13,140	13,500	13,500	13,500
608.060	Appeal Fee	175	350	350	350
608.070	Motion Fees	36,590	38,500	38,500	38,500
608.080	WOG/ATTACH/EXEC/JDDS PA 189 FEES	7,120	5,500	5,500	5,500
608.100	Booking Fee	54,974	60,000	60,000	60,000
609.000	Crime Victim Rights Assess/Admin.	42,206	44,000	44,000	44,000
609.010	Filing Fees	156,884	163,700	176,000	160,000
609.030	Certified Mailing Fee	571	500	850	850
609.040	Writ, Garnish, Restit, Attach, Exec	284,540	230,000	260,000	260,000
609.050	Marriage Ceremony	2,870	3,600	4,000	5,000
609.060	Jury Demand Fees	560	1,000	1,000	1,000
609.070	DNA Assessment County Share	112	230	230	230
609.080	Clearance Fees	53,139	59,000	59,000	59,000
610.000	Copy Fees	9	325	225	50
611.000	Safety Deposit Fee	20	50	50	50

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2016-17 16/17 DEPARTMENTS BUDGET	2016-17 16/17 RECOMMENDED BUDGET
612.010	Notarial Certificates	150	100	200	100
612.025	Notary filing fee	1,836	2,100	2,100	2,100
612.030	Assumed Names	6,468	6,400	6,400	6,400
612.040	Notary Bond Filing Fee	1,840	1,800	1,800	1,800
612.050	Passport Execution Fee	23,195	19,030	0	0
612.100	Other Service Charges	17,720	41,700	24,400	38,400
613.010	Certification of Deeds	8,380	20,000	20,000	20,000
613.020	Tax history - Hard copy	30	35	25	25
613.070	Geographic Services	2,317	2,000	2,000	2,000
614.010	Estate Inventory Fee	31,336	28,000	28,000	28,000
614.030	Deposit of Wills	3,065	2,200	2,200	2,200
614.040	Secret Marriages	1	6	6	6
614.050	Marriage Ceremony	12	30	30	30
614.060	Motion and Petition Fee	4,780	4,200	4,200	4,200
614.065	Probate Home Study	3,590	3,200	3,200	3,200
614.070	Other Probate Fees and Charges	5,709	4,400	4,400	4,400
614.080	Certified Copies	10,015	8,600	8,600	8,600
614.090	Appeal Fees	25	0	0	0
615.010	Deeds Recording Fee	68,008	66,000	65,000	66,000
615.020	Mortgage Recording Fee	237,821	229,000	220,000	229,000
615.030	Financing Stmts Recording Fee	1,325	160	1,500	0
615.040	Miscellaneous Recording Fee	85,738	85,500	83,000	85,500
615.060	Transfer Tax	438,016	411,000	380,000	430,000
615.070	Recording Copy	19,561	20,200	18,400	20,000
615.080	Record Search	4,735	4,200	3,700	4,350
617.000	Sex Offender Registrations	5,080	7,000	7,000	7,000
626.000	Charges for Services	185,518	335,847	162,900	148,900
626.001	CPL Fee	30,330	25,000	25,000	0
626.011	Public Defend Svcs-Juvenile	1,335	1,000	1,000	1,000
626.016	Public Defender Svcs-Mental Health	6,545	6,100	6,100	6,100
626.017	Public Defend Svcs-Guard/Conserv Petitio	34,144	28,900	28,900	28,900
626.018	Public Defend Svcs-Felony	32,804	44,000	44,000	44,000
626.019	Public Defend Svcs-Guard Ad Litem	0	0	12,000	12,000
626.050	Freedom of Information Request	419	60	0	0
628.010	Sheriff Services	38,311	33,624	33,000	33,000
628.040	State Prisoner Board	333,450	340,000	408,840	408,840
628.045	MDOC Beds Reimb	0	390,000	624,960	624,960
628.050	Prisoners Board-County	138,562	100,000	140,000	140,000
628.070	Restitutions	1,263	1,804	1,794	1,794
628.080	Prisoner Medical Services	26,410	30,000	45,000	45,000
628.090	Collection Agency-Inmate R&B	7,768	4,000	4,000	4,000
628.100	Breathalyzer Testing	84	40	80	80
628.250	Liquor Licenses	0	500	500	500
628.280	Salvage Vehicle Inspections	13,540	2,800	2,800	2,800
628.300	Abandoned Vehicle	10,175	13,000	15,000	15,000
629.000	Certified Copies	258,649	244,400	256,400	294,150
629.300	Forms Sales	11,963	13,000	13,000	13,000
629.900	Certified Copies MiCBCS	182	1,500	2,100	6,500
630.000	Photographic Services	19,789	9,000	11,500	39,000
630.040	BSA Web Fees	23,279	20,000	20,000	20,000

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2016-17 16/17 DEPARTMENTS BUDGET	2016-17 16/17 RECOMMENDED BUDGET
631.000	Assessments by Equalization	822,578	992,645	1,021,096	1,066,096
636.217	SSI	47,400	61,000	64,800	64,800
638.028	Advertising Sales	0	90	0	0
642.000	Charges for Services-Sales	1,428	1,000	1,000	1,000
642.010	Video Transcript Purchases	45	30	70	30
646.090	Commissions-Other	6,205	7,000	0	7,000
648.500	Plat Book Sales	1,260	3,000	3,000	3,000
651.010	Admin Costs	2,347,120	2,148,347	2,050,000	2,378,459
677.289	Juror Compensation Reim Fund	56,248	37,300	37,300	37,300
680.010	Other Reimbursements-Bed Days	2,745	6,000	6,000	6,000
680.135	PPO Violation Hearings	850	150	200	200
680.140	Drivers License Restoration	832	300	300	300
680.145	Prosecutor Diverson Revenue	25,155	25,000	25,000	25,000
680.160	Prisoner Transport Reimbursement	14,398	9,610	8,000	8,000
680.170	Reimb-Food Stamp Fraud	3,255	3,000	3,000	3,000
680.182	Reimbursement DUIL Prosecution	21,862	25,000	25,000	25,000
680.393	Reimb Rev-Ord 393 Prosecution Costs	25,300	10,000	10,000	10,000
694.000	Other	2,965	3,000	3,000	3,000
694.020	Commission-Pay Phones	134,371	130,480	130,112	130,112
694.040	Commissions-Video Visits	0	16,000	0	26,400
CHARGES FOR SERVICES		7,843,810	8,223,016	8,390,184	8,809,992
OTHER					
540.000	Judicial Salary Standardization	456,720	457,240	457,240	457,240
542.000	Juvenile Court Reimbursement	78,389	78,388	78,388	78,388
604.000	10% Bond Costs	2,300	3,095	2,200	2,200
628.020	Prisoners Incarceration Reimb.	157,519	146,663	200,000	188,308
630.020	Tax history - Digital	5,350	4,900	4,900	13,100
634.000	Plat Fees-Drain Commission	850	0	0	0
643.000	Sale of Scrap and Salvage	2,019	200	200	200
644.000	Sale of Office Supplies	94,866	109,700	110,000	150,000
673.020	Sale of Assets	967	19,250	0	50,000
675.000	Contributions and Donations	3,054	1,309	0	0
677.000	Miscellaneous Reimbursements	10,390	10,890	10,000	10,000
679.100	Rebate-PCard Program	33,917	36,252	35,759	35,759
680.000	Reimbursements-Other	219,278	149,508	101,471	212,722
695.000	Cash Over/Short	866	0	0	0
OTHER		1,066,485	1,017,395	1,000,158	1,197,917
FINES AND FORFEITURES					
614.110	Fines and Costs	15,860	15,000	15,000	15,000
658.000	Bond Forfeiture	8,736	20,900	11,400	11,400
659.000	Ordinance Fines and Costs	491,680	525,000	525,000	525,000
660.010	Filiation Fees	81	36	60	36
FINES AND FORFEITURES		516,357	560,936	551,460	551,436
TRANSFERS					
676.230	Contrib from Accom Tax	0	0	0	25,000
676.276	Transfer from Fund 2765	23	0	0	0
676.293	Appropriation from Fund 2930	0	0	0	38,780

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2016-17 16/17 DEPARTMENTS BUDGET	2016-17 16/17 RECOMMENDED BUDGET
676.414	Approp from HealthWest Capital Proj	7	0	0	0
676.510	Approp from Fund 5100	50,000	50,000	50,000	50,000
676.511	Approp from Fund 5110	100,000	400,000	100,000	400,000
676.516	Approp from Del Tax	2,150,000	2,187,158	1,950,000	3,469,809
TRANSFERS		2,300,030	2,637,158	2,100,000	3,983,589
INTERGOVERNMENTAL REVENUE					
558.700	State Grant-LRP PA2 SUD Funding	121,024	0	0	0
INTERGOVERNMENTAL REVENUE		121,024	0	0	0
INVESTMENT INCOME					
665.000	Interest Earned	49,711	50,000	75,000	50,000
665.010	Interest on Past Due Accounts	12,569	9,350	5,750	5,750
665.468	Interest Earned-Interfund	52,143	44,870	37,356	37,356
INVESTMENT INCOME		114,423	104,220	118,106	93,106
FEDERAL					
510.000	Federal Pass Thru	16,625	12,250	12,250	12,250
510.951	Federal Pass Through-HIDTA Program	3,121	4,000	3,000	3,000
529.000	Federal Grant Revenue-Direct	1,672	5,972	3,656	99,656
529.226	Federal Revenue-Pmts in Lieu of Taxes	28,101	25,894	25,894	25,894
FEDERAL		49,519	48,116	44,800	140,800
CONTRIBUTIONS FROM PRIVATE SOURCES					
675.175	DTE Program Revenue	1,372,203	811,668	1,226,240	3,287,500
CONTRIBUTIONS FROM PRIVATE SOURCES		1,372,203	811,668	1,226,240	3,287,500
LICENSES AND PERMITS					
480.000	Pistol Permits	39,000	0	0	0
481.000	Marriage License Fee	6,459	6,000	6,000	6,000
481.030	Marriage License Wait Period Waivers	0	500	200	200
LICENSES AND PERMITS		45,459	6,500	6,200	6,200
RENTALS					
669.000	Rents	168,480	124,774	220,817	106,671
669.010	Rental of property and Equipment	0	827	0	0
669.045	Meeting Room Rental	8,110	10,000	10,000	10,000
RENTALS		176,590	135,601	230,817	116,671
TAXES					
403.000	Property Taxes-Current	22,877,944	22,772,233	22,523,399	22,728,600
409.000	Delinquent Prop Taxes-Current Yr	1,109,554	931,442	1,020,498	1,109,554
411.000	Tax Reverted Lands	243	0	0	0
417.000	Delinquent Personal Prop tax	47,414	37,000	27,000	27,000
418.000	Swamp Land Tax	4,468	5,939	5,900	5,900
424.000	Commercial Forest Reserve	0	318	0	0
426.000	Payment in Lieu of taxes	60,974	44,452	35,000	35,000
426.010	IFT Taxes	173,184	171,581	175,516	168,472
427.000	Trailer Fees	19,783	20,000	20,000	20,000
449.000	4% Facility Liquor Control Tax	1,462,784	784,030	766,507	765,255

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2016-17 16/17 DEPARTMENTS BUDGET	2016-17 16/17 RECOMMENDED BUDGET
TAXES		25,756,348	24,766,995	24,573,820	24,859,781
SPECIAL ASSESSMENTS					
672.820	14a Drain Assessments Revenue	0	11,200	0	10,000
SPECIAL ASSESSMENTS		0	11,200	0	10,000
GAIN ON SALE					
673.100	Gain on Sale of Fixed Assets	380	0	0	0
GAIN ON SALE		380	0	0	0
TOTAL ESTIMATED REVENUES - FUND 1010		**44,375,417**	**43,805,152**	**43,330,373**	**48,576,389**

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2016-17 16/17 DEPARTMENTS BUDGET	2016-17 16/17 RECOMMENDED BUDGET
GENERAL FUND EXPENDITURES BY FUNCTION				
Fund 1010 - General Fund				
Function: 100-Legislative				
Totals for dept 0101-Board of Commissioners	345,331	382,110	391,362	391,362
Total - Function 100-Legislative	345,331	382,110	391,362	391,362
Function: 200-Judicial				
Totals for dept 0131-Circuit Court	1,158,810	1,334,802	1,328,769	1,291,460
Totals for dept 0132-Circuit Court Collections	131,190	139,193	159,563	159,563
Totals for dept 0136-District Court	3,287,835	3,329,749	3,571,211	3,401,261
Totals for dept 0137-District Ct Probation(Cobo Hall PA2 Tax)	170,609	174,904	194,905	169,712
Totals for dept 0138-District Court Collections	191,114	238,960	259,398	281,621
Totals for dept 0145-Jury Commission	59,879	56,348	57,406	74,666
Totals for dept 0148-Probate Court	809,560	833,344	857,068	848,577
Totals for dept 0151-State Probation	64,332	53,808	67,703	62,116
Totals for dept 0164-Public Defender	1,558,594	1,600,508	1,723,639	1,640,126
Total - Function 200-Judicial	7,431,923	7,761,616	8,219,662	7,929,102
Function: 300-General County Government				
Totals for dept 0171-Administration	863,534	927,990	972,313	898,832
Totals for dept 0175-Residential Energy Efficiency Pgm	1,318,472	719,441	1,093,097	2,864,849
Totals for dept 0191-Elections	196,998	200,434	199,265	203,369
Totals for dept 0201-Accounting	865,426	865,962	912,192	857,846
Totals for dept 0210-Corporate Counsel	342,515	426,425	299,665	299,665
Totals for dept 0215-County Clerk	380,058	391,493	399,208	425,349
Totals for dept 0216-Circuit Court Records	486,890	540,794	546,076	549,890
Totals for dept 0217-Juror Showcause	6,068	7,628	7,628	7,628
Totals for dept 0225-Equalization	1,379,613	1,449,910	1,527,827	1,500,732
Totals for dept 0226-Human Resources	351,110	330,896	363,490	299,889
Totals for dept 0227-City of Muskegon	98,726	0	0	0
Totals for dept 0229-Prosecutor	1,931,348	2,152,797	2,257,522	2,132,625
Totals for dept 0236-Register of Deeds	614,292	610,759	628,884	627,993
Totals for dept 0241-Johnny O. Harris Building A	13,445	69,187	6,311	67,699
Totals for dept 0242-Training Center Bldg B	121,377	61,990	50,081	50,081
Totals for dept 0245-Jewell Bldg E (formerly Brinks)	28,678	17,432	17,805	16,633
Totals for dept 0246-Veterans Center Bldg F	12,164	18,338	19,023	17,722
Totals for dept 0247-Central Services Building G	4,397	0	0	0
Totals for dept 0248-Stark Hall Bldg H	13,690	15,139	14,844	13,951
Totals for dept 0253-Treasurer	627,435	527,919	544,043	518,716
Totals for dept 0260-Shady Grove Cemetery	2,518	2,621	2,089	2,089
Totals for dept 0263-Cordova Site O&M	2,365	1,912	1,424	1,424
Totals for dept 0265-Michael E. Kobza Hall of Justice	1,103,739	1,026,013	1,076,205	978,659
Totals for dept 0268-Oak Ave. Building	163,567	153,181	164,295	158,117
Totals for dept 0271-County Jail Building-Old	474,460	182,324	122,019	122,019
Totals for dept 0275-Drain Commissioner	326,353	256,069	328,027	312,710
Totals for dept 0284-Plat Board	0	0	700	700
Totals for dept 0297-Vehicle Pool	14,076	15,000	15,000	15,000
Totals for dept 0650-State Institutions	291,151	344,734	276,192	346,516
Totals for dept 0941-Misc Contingency	1,573,835	1,312,476	1,470,074	1,632,966
Totals for dept 0942-Current Year Unused Leave Payoffs	0	0	1	0

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2016-17 16/17 DEPARTMENTS BUDGET	2016-17 16/17 RECOMMENDED BUDGET
Totals for dept 0943-Donated Leave Payments	(1)	0	0	0
Totals for dept 0947-Early Retirement Incentive	(1)	0	0	0
Total - Function 300-General County Government	13,608,298	12,628,864	13,315,300	14,923,669
Function: 500-Health				
Totals for dept 0272-Vector Control Building	0	8,350	9,706	9,706
Totals for dept 6496-Agnes Potuznik/Wesley Roberts Building	0	5,964	4,651	4,651
Total - Function 500-Health	0	14,314	14,357	14,357
Function: 950-Other				
Totals for dept 0252-Transfers	731,392	392,015	383,254	382,628
Dept 0901-Appropriations				
Approp to Sobriety Court	197,193	152,667	232,002	230,015
Appropriation to Emergency Services	211,667	265,142	286,510	213,588
Appropriation to 1200-Marine Safety	105,748	116,989	91,704	54,546
Appropriation to 1210-Highway Safety	100,178	104,190	114,171	125,416
Approp. to Township Patrols	105,802	108,405	111,005	109,645
Approp to Fund 2140 Title IV-E	140,666	187,807	203,831	152,133
Approp. to Friend of the Court	1,001,111	1,266,771	1,744,995	1,269,244
Approp, to Health Department	1,708,859	1,453,700	1,462,191	1,552,904
Approp to HealthWest	786,935	736,935	736,935	736,932
Approp. To SSSPP Fund 2153	3,844	6,452	0	0
Approp. to Community Corrections	165,981	157,937	193,991	122,346
Approp. to Law Library	(669)	2,312	2,400	2,400
Approp. to Crime Victim's Rights	36,434	35,299	46,830	36,090
Approp. to Remonumentation	0	435	0	0
Approp. to Brookhaven	350,000	204,078	217,000	180,748
Approp. to Social Services	5,205	9,871	12,004	11,015
Approp. to Child Care Fund	4,207,901	4,700,633	4,332,540	4,510,647
Approp. to County Facility Debt Ser	207,113	208,679	213,449	213,349
Transfers to Jail/JTC Debt Service Fund	0	0	1,800,000	1,666,781
Appr to Heritage Land Dev (4180)	0	130,000	0	0
Appropriation to Airport	511,667	497,423	497,423	376,713
Appropriation to Fund 6010	21,400	0	0	0
Appropriation to Fund 6660	0	42,828	45,000	42,828
Appr to Drain Comm (8010))	7,802	32,500	0	0
Budget Reductions	0	0	0	0
Totals for dept 0901-Appropriations	9,874,837	10,421,053	12,343,981	11,607,340
Total - Function 950-Other	10,606,229	10,813,068	12,727,235	11,989,968
Function: 400-Public Safety				
Totals for dept 0266-Sheriff Building Security	139,295	155,331	125,119	126,455
Totals for dept 0270-County Jail Building 2015	2,391	494,295	663,527	594,704
Totals for dept 0301-Sheriff Operations	4,036,480	3,965,329	4,148,127	4,059,077
Totals for dept 0305-Sheriff Administration	497,750	533,710	553,612	531,899
Totals for dept 0306-Emergency Response Team	4,582	0	0	0
Totals for dept 0320-Officer Training Act 320	7,379	10,890	10,000	10,000
Totals for dept 0350-Correction Officer Training	47,151	60,000	60,000	60,000
Totals for dept 0351-Sheriff Jail	6,106,146	6,450,699	6,897,568	6,975,081
Totals for dept 0355-Courtroom Security	1,031,533	1,116,913	1,137,726	1,173,044

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2016-17 16/17 DEPARTMENTS BUDGET	2016-17 16/17 RECOMMENDED BUDGET
Totals for dept 0421-Dog Licensing/Animal Control	432,119	389,221	431,725	377,517
Total - Function 400-Public Safety	12,304,826	13,176,388	14,027,404	13,907,777
Function: 700-Culture				
Totals for dept 0731-MSU Extension	171,246	160,303	172,097	0
Total - Function 700-Culture	171,246	160,303	172,097	0
Function: 800-Recreation				
Totals for dept 0758-Fairgrounds Training Center	39,634	7,778	4,065	4,065
Total - Function 800-Recreation	39,634	7,778	4,065	4,065
APPROPRIATIONS - FUND 1010	**44,507,487**	**44,944,441**	**48,871,482**	**49,160,300**

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2016-17 16/17 DEPARTMENTS BUDGET	2016-17 16/17 RECOMMENDED BUDGET
ALL FUND REVENUES					
1010	General Fund	44,375,417	43,805,152	43,330,373	48,576,389
1170	Sobriety Court	381,626	396,258	464,002	599,363
1190	Emergency Services	365,583	500,074	422,339	445,272
1200	Marine Safety	197,698	200,139	174,004	136,846
1201	Port Security	489,717	153,037	0	0
1210	Highway Safety Programs	314,686	329,559	339,540	348,786
1240	Township Patrols	210,457	216,810	221,408	219,290
2080	Parks	756,868	697,546	716,700	716,700
2140	Title IV-E Abuse/Neglect	222,228	262,807	75,000	277,133
2150	Family Court	4,570,822	5,289,152	5,481,894	5,526,501
2151	Access & Visitation Program	4,795	3,500	5,850	5,850
2153	SSSPP Grant	229,076	279,060	277,483	276,615
2156	Mental Health Court	2,575	0	0	0
2210	Public Health	5,754,668	5,326,707	5,641,496	5,815,174
2212	Lead Hazard Control	446,810	850,857	119,128	203,473
2217	Community Health Improvement Fund	1,142,233	700,700	750,750	750,750
2220	HealthWest	60,893,806	60,663,979	59,663,979	62,894,548
2261	Sustainability Grant	21,056	44,000	24,000	24,000
2271	NOAA Habitat Conservation Grants	22,095	355,853	0	0
2300	Accommodations Tax	1,220,822	1,222,580	1,243,017	1,269,334
2411	Parks Development	1,772	110,552	0	0
2450	Economic Development Fund	0	15,000	15,000	15,000
2470	CDBG Housing Grant	90,699	0	0	0
2471	Neighborhood Stabilization Prog 3	132,235	104,538	107,175	107,175
2550	Blight Elimination	353,073	1,587,025	0	0
2555	Blight Prevention Fund	0	18,500	11,500	11,500
2560	Deeds Automation Fund	174,002	177,300	174,000	174,000
2570	Budget Stabilization	0	0	0	0
2610	Law Library	6,840	9,612	9,700	9,700
2630	Concealed Pistol Licensing	13,572	59,628	0	59,269
2640	Community Corrections	333,634	351,928	349,204	347,708
2671	Sheriff Drug	386	500	500	500
2673	Special Investigative Fund	0	61,249	0	0
2731	Wagner - Peyser	358,583	0	0	0
2733	Trade Adjustment Assistance	142,851	0	0	0
2739	DET Cost Pool	4,464	0	0	0
2751	Jobs Education & Training	2,981,122	0	0	0
2759	Food Assistance Employment&Training	10,059	0	0	0
2760	WIA Admin Pool	168,196	0	0	0
2761	WIA Adult Program	803,545	0	0	0
2762	WIA Youth Program	608,694	0	0	0
2763	WIA Dislocated Wrk Program	348,802	0	0	0
2766	WIA Youth Statewide	1,935	0	0	0
2767	WIA Service Center Operations	53,496	0	0	0
2775	WIA ARRA NEG REI	1,381	0	0	0
2788	WIA Gold Standard Evaluation	9,200	0	0	0
2790	Summer Youth Program	81,989	0	0	0
2792	Skilled Trades Training Fund	194,281	0	0	0
2800	Crime Victims' Rights	249,440	284,973	296,104	288,638

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2016-17 16/17 DEPARTMENTS BUDGET	2016-17 16/17 RECOMMENDED BUDGET
2823	Muskegon Area Stormwater Committee	48,000	50,000	50,000	50,000
2860	Revolving Loan Fund-E.D.C.	6,536	3,549	0	0
2890	Remonumentation	80,812	86,059	10,293	10,293
2900	Brookhaven	12,736,889	12,147,167	11,301,481	11,301,481
2910	Social Welfare	5,205	9,871	12,004	11,015
2920	Child Care Fund	8,437,805	9,317,282	9,001,941	9,050,895
2930	Veterans Affairs Dept	309,822	324,813	313,200	310,887
2940	Veterans Trust Fund	22,212	35,450	50,000	39,950
2970	Mental Health Buildings	399,835	366,320	0	312,545
2980	Victim Restitution	2,562	4,800	4,800	4,800
3010	General Debt Service Fund	0	23,434	24,347	24,347
3111	Quality of Life Bonds Debt Service	1,099,821	1,041,696	0	0
3130	Hall of Justice Bonds Debt Service	522,847	525,457	0	533,239
3140	HealthWest Building Bonds Debt Service	508,578	503,402	0	502,123
3660	Jail/JTC Debt Service Fund	20,205	121,072	1,805,000	1,671,781
4010	Capital Projects Fund	980,603	671,279	0	0
4150	Northside Water Construction	14,624	461,698	11,500	11,500
4180	Heritage Landing Development	0	318,239	0	0
4660	Jail/JTC Capital Projects Fund	30,389	5,611	0	0
4911	Wastewater Construction	0	0	1,250,000	0
4930	Public Improvement	177,355	13,000	13,000	13,000
5100	Delinquent Tax Revolving	16,993	92,179	53,975	53,975
5110	Tax Forfeitures	1,019,250	772,216	749,510	774,466
5163	2013 Delinquent Tax Revolving	1,199,650	0	0	0
5164	2014 Delinquent Tax Revolving	1,209,034	1,180,114	312,718	0
5165	2015 Delinquent Tax Revolving	0	1,146,920	930,268	1,169,771
5166	2016 Delinquent Tax Revolving	0	0	436,333	1,124,260
5500	Land Bank	652,649	517,544	367,500	393,740
5710	Solid Waste Management	3,128,049	3,003,457	2,838,400	2,813,400
5711	Fly Ash Program	6,852	5,600	0	4,500
5810	Airport	3,046,472	2,126,917	2,771,554	1,673,371
5880	Muskegon Area Transit System	7,161,203	4,434,344	5,209,036	5,242,745
5890	Muskegon Trolley Company	71,357	96,200	96,200	96,200
5910	Regional Water System	3,172,035	3,064,376	3,142,124	3,142,124
5920	Wastewater Management Operations	12,425,488	13,208,355	12,498,483	12,602,833
5921	Wastewater Equipment	0	0	3,578,420	0
5935	WWMS#2 2011 Rev Refndg Bonds$12.38M GOLT	1,307,879	1,137,000	1,195,550	1,195,550
5937	WWMS#1 2005 Bonds $17.5M GOLT	1,013,473	881,000	1,019,600	1,019,600
5938	WWMS#2 2006 Revenue Bonds $14M GOLT	816,547	710,000	819,751	819,751
5941	WWMS#2 2008-B Revenue Bonds $16.79M	949,832	826,000	951,058	951,058
5942	WWMS#2 2008-C Revenue Bonds $17.48M	1,070,763	930,960	1,074,441	1,074,441
5944	WW SAW Grant Project Fund	71,215	180,000	0	0
6330	Office Services	525,364	535,648	530,648	530,648
6340	County South Campus	856,585	763,773	735,620	712,980
6345	Maintenance Garage	2,439	3,058	0	3,648
6350	Energy Improvements	885,684	824,556	808,577	808,577
6660	Equipment Revolving	2,400,606	1,040,911	805,797	872,925
6680	Information Technology Services ISF	2,776,477	2,962,053	121,135	3,290,838
6770	Insurance	22,807,067	22,937,560	26,283,014	24,692,164
8010	Drain Fund	422,629	78,244	45,500	45,532

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2016-17 16/17 DEPARTMENTS BUDGET	2016-17 16/17 RECOMMENDED BUDGET
8410	Lake Level Fund	2,443	0	0	0
8711	Water Supply-Fruitport #1	123,947	103,044	109,165	112,165
8718	Fruit/NS Reg. Water System II	81,411	68,793	55,646	55,493
8834	Laketon Twnshp 71-21-0	202,991	193,026	182,550	182,394
8841	Muskegon/Egelston/Dalton Sewer	942,316	627,012	606,176	606,058
8845	Whitehall Twnshp Water Project	24,369	22,663	19,622	19,518
ESTIMATED REVENUES - ALL FUNDS		**224,544,458**	**214,582,297**	**212,110,083**	**219,032,095**

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2016-17 16/17 DEPARTMENTS BUDGET	2016-17 16/17 RECOMMENDED BUDGET
ALL FUND EXPENDITURES					
1010	General Fund	44,507,487	44,944,441	48,871,482	49,160,300
1170	Sobriety Court	381,627	396,258	464,002	599,363
1190	Emergency Services	367,533	500,074	431,847	445,272
1200	Marine Safety	186,091	204,152	174,008	136,846
1201	Port Security	492,692	153,037	0	0
1210	Highway Safety Programs	314,685	329,559	339,670	348,786
1240	Township Patrols	210,454	216,810	221,408	219,290
2080	Parks	675,361	733,942	716,700	726,261
2140	Title IV-E Abuse/Neglect	222,228	262,807	278,831	277,133
2150	Family Court	4,570,822	5,289,154	8,651,098	5,526,501
2151	Access & Visitation Program	4,795	3,500	5,850	5,850
2153	SSSPP Grant	229,076	279,060	267,567	276,615
2156	Mental Health Court	2,575	0	0	0
2210	Public Health	6,094,466	5,326,706	5,641,496	5,815,174
2212	Lead Hazard Control	446,810	850,857	119,128	203,473
2215	Disproportionate Share Hosp Program	241,723	0	0	0
2217	Community Health Improvement Fund	1,142,234	700,700	750,750	750,750
2220	HealthWest	61,161,232	60,663,979	59,663,979	62,894,548
2261	Sustainability Grant	21,056	44,000	24,000	24,000
2271	NOAA Habitat Conservation Grants	22,095	355,853	0	0
2300	Accommodations Tax	1,102,597	1,618,901	1,187,664	1,354,109
2411	Parks Development	1,775	110,551	0	0
2450	Economic Development Fund	0	15,000	15,000	15,000
2470	CDBG Housing Grant	78,389	2,662	2,762	1,106
2471	Neighborhood Stabilization Prog 3	146,216	45,588	166,124	166,125
2550	Blight Elimination	353,074	1,587,025	0	0
2555	Blight Prevention Fund	0	18,500	11,500	11,500
2560	Deeds Automation Fund	207,961	656,725	593,417	593,947
2570	Budget Stabilization	0	0	0	0
2610	Law Library	6,840	9,612	9,700	9,700
2630	Concealed Pistol Licensing	0	26,477	8,933	26,401
2640	Community Corrections	333,636	351,928	349,204	347,708
2671	Sheriff Drug	307	109	109	69
2672	Prosecutor Drug	155	40	40	37
2673	Special Investigative Fund	0	61,249	0	0
2731	Wagner - Peyser	358,583	0	0	0
2733	Trade Adjustment Assistance	142,850	0	0	0
2739	DET Cost Pool	4,467	0	0	0
2751	Jobs Education & Training	2,981,123	0	0	0
2759	Food Assistance Employment&Training	10,060	0	0	0
2760	WIA Admin Pool	168,196	0	0	0
2761	WIA Adult Program	803,545	0	0	0
2762	WIA Youth Program	608,694	0	0	0
2763	WIA Dislocated Wrk Program	348,801	0	0	0
2765	Strategic Planning	23	0	0	0
2766	WIA Youth Statewide	1,935	0	0	0
2767	WIA Service Center Operations	53,496	0	0	0
2775	WIA ARRA NEG REI	1,381	0	0	0
2788	WIA Gold Standard Evaluation	29,414	0	0	0

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2016-17 16/17 DEPARTMENTS BUDGET	2016-17 16/17 RECOMMENDED BUDGET
2790	Summer Youth Program	81,989	0	0	0
2792	Skilled Trades Training Fund	194,282	0	0	0
2800	Crime Victims' Rights	249,441	284,988	296,104	289,038
2823	Muskegon Area Stormwater Committee	37,427	50,000	50,000	50,000
2860	Revolving Loan Fund-E.D.C.	38,474	18,549	0	0
2873	Rambusch-Fuchs CDBG Grant	0	3,549	0	0
2890	Remonumentation	80,812	86,059	10,320	10,293
2900	Brookhaven	13,781,265	12,843,506	12,421,243	12,213,074
2910	Social Welfare	5,206	9,871	12,004	11,015
2920	Child Care Fund	8,437,805	9,317,282	9,161,901	9,050,895
2930	Veterans Affairs Dept	278,366	347,313	313,148	349,667
2940	Veterans Trust Fund	34,431	35,450	39,950	39,950
2970	Mental Health Buildings	405,658	369,081	384,729	378,909
2980	Victim Restitution	4,192	12,570	12,570	12,000
3010	General Debt Service Fund	0	23,434	24,347	24,347
3111	Quality of Life Bonds Debt Service	1,266,363	1,328,273	2,692	0
3130	Hall of Justice Bonds Debt Service	522,847	525,457	533,407	533,239
3140	HealthWest Building Bonds Debt Service	514,405	508,925	508,474	508,366
3660	Jail/JTC Debt Service Fund	1,847,515	1,848,537	1,848,537	1,848,540
4010	Capital Projects Fund	45,476	1,408,975	49	197,430
4140	HealthWest Apple Bldg Capital Project Fd	7	0	0	0
4180	Heritage Landing Development	11,515	374,465	0	0
4660	Jail/JTC Capital Projects Fund	16,293,393	1,276,561	1,904	0
4911	Wastewater Construction	0	0	1,000,000	0
4930	Public Improvement	99,641	62,787	208	332
4960	Capital Improvement	0	0	0	0
5100	Delinquent Tax Revolving	51,410	50,273	273	50,861
5110	Tax Forfeitures	675,218	916,906	462,594	927,815
5163	2013 Delinquent Tax Revolving	2,394,398	0	0	0
5164	2014 Delinquent Tax Revolving	324,250	2,462,563	5,777	0
5165	2015 Delinquent Tax Revolving	427	374,481	311,796	3,746,753
5166	2016 Delinquent Tax Revolving	0	0	37,200	410,421
5500	Land Bank	341,043	346,186	348,435	398,146
5710	Solid Waste Management	6,088,638	2,985,800	3,174,619	3,024,970
5711	Fly Ash Program	26,788	90,517	83,069	97,240
5810	Airport	2,802,637	2,692,738	2,716,268	2,733,567
5880	Muskegon Area Transit System	5,566,450	5,805,234	6,457,558	6,498,081
5890	Muskegon Trolley Company	64,876	78,616	76,807	77,319
5910	Regional Water System	3,515,113	3,584,831	3,427,838	3,420,365
5920	Wastewater Management Operations	13,111,857	14,205,068	10,673,615	13,751,074
5921	Wastewater Equipment	4,712	0	2,025,000	0
5935	WWMS#2 2011 Rev Refndg Bonds$12.38M GOLT	407,636	342,563	309,188	309,188
5937	WWMS#1 2005 Bonds $17.5M GOLT	632,343	618,704	604,850	604,850
5938	WWMS#2 2006 Revenue Bonds $14M GOLT	553,834	543,028	532,059	532,059
5939	WWMS#2 2007 Revenue Bonds $1.8M	63,688	62,307	60,844	60,844
5940	WWMS#2 2008 Revenue Bonds $945K	39,558	38,558	37,558	37,558
5941	WWMS#2 2008-B Revenue Bonds $16.79M	899,260	882,510	865,322	865,322
5942	WWMS#2 2008-C Revenue Bonds $17.48M	693,925	675,988	657,675	657,675
5943	WWMS#2 2010 Revenue Bonds $2.85M	113,617	111,743	109,867	109,867
5944	WW SAW Grant Project Fund	71,215	200,000	0	0

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2016-17 16/17 DEPARTMENTS BUDGET	2016-17 16/17 RECOMMENDED BUDGET
6330	Office Services	529,944	561,934	549,739	548,512
6340	County South Campus	856,590	763,773	735,620	712,980
6345	Maintenance Garage	11,663	12,283	10,823	16,073
6350	Energy Improvements	842,358	828,836	810,552	810,623
6660	Equipment Revolving	914,346	1,493,707	811,692	812,901
6680	Information Technology Services ISF	4,192,893	2,828,068	3,193,545	3,223,688
6770	Insurance	20,776,938	23,459,438	26,283,872	25,511,575
8010	Drain Fund	626,859	78,244	45,500	45,532
8410	Lake Level Fund	2,443	0	0	0
8711	Water Supply-Fruitport #1	508	9,549	9,495	9,630
8718	Fruit/NS Reg. Water System II	81,411	68,793	55,646	55,493
8834	Laketon Twnshp 71-21-0	202,991	193,026	182,550	182,394
8841	Muskegon/Egelston/Dalton Sewer	942,317	627,012	606,176	606,058
8845	Whitehall Twnshp Water Project	24,369	22,663	19,622	19,518
APPROPRIATIONS - ALL FUNDS		**241,717,593**	**224,510,828**	**221,880,900**	**226,321,911**

BUDGET REPORT FOR MUSKEGON COUNTY

		FY2015 ACCUMULATED FUND BALANCE	2016 ANTICIPATED FUND BALANCE INCREASE/(DECREASE)	FY2017 ANTICIPATED FUND BALANCE INCREASE/(DECREASE)	FY2017 ACCUMULATED FUND BALANCE
FUND BALANCE DETAIL					
1010	General Fund	7,272,816	(1,139,289)	(583,911)	5,549,609
1170	Sobriety Court	(1)	0	0	0
1190	Emergency Services	(4)	0	0	0
1200	Marine Safety	27,172	(4,013)	0	23,156
1201	Port Security	0	0	0	0
1210	Highway Safety Programs	1	0	0	0
1240	Township Patrols	3	0	0	0
2080	Parks	274,995	(36,396)	(9,561)	229,038
2140	Title IV-E Abuse/Neglect	0	0	0	0
2150	Family Court	0	(2)	0	(2)
2151	Access & Visitation Program	30	0	0	30
2153	SSSPP Grant	0	0	0	0
2156	Mental Health Court	0	0	0	0
2210	Public Health	24,310	1	0	24,326
2212	Lead Hazard Control	0	0	0	0
2215	Disproportionate Share Hosp Program	0	0	0	0
2217	Community Health Improvement Fund	(1)	0	0	0
2220	HealthWest	332,934	0	0	332,952
2261	Sustainability Grant	0	0	0	0
2271	NOAA Habitat Conservation Grants	6	0	0	6
2300	Accommodations Tax	778,679	(396,321)	(84,775)	297,587
2411	Parks Development	(3)	1	0	1
2450	Economic Development Fund	0	0	0	0
2470	CDBG Housing Grant	12,310	(2,662)	(1,106)	8,542
2471	Neighborhood Stabilization Prog 3	(1)	58,950	(58,950)	0
2550	Blight Elimination	(1)	0	0	0
2555	Blight Prevention Fund	0	0	0	0
2560	Deeds Automation Fund	1,142,546	(479,425)	(419,947)	243,174
2570	Budget Stabilization	2,300,000	0	0	2,300,000
2610	Law Library	0	0	0	0
2630	Concealed Pistol Licensing	13,572	33,151	32,868	79,591
2640	Community Corrections	(2)	0	0	0
2671	Sheriff Drug	5,013	391	431	5,835
2672	Prosecutor Drug	1,590	(40)	(37)	1,513
2673	Silent Observer	0	0	0	0
2731	Wagner - Peyser	0	0	0	0
2733	Trade Adjustment Assistance	1	0	0	0
2739	DET Cost Pool	(3)	0	0	0
2751	Jobs Education & Training	(1)	0	0	0
2759	Food Assistance Employment&Training	(1)	0	0	0

BUDGET REPORT FOR MUSKEGON COUNTY

		FY2015 ACCUMULATED FUND BALANCE	2016 ANTICIPATED FUND BALANCE INCREASE/(DECREASE)	FY2017 ANTICIPATED FUND BALANCE INCREASE/(DECREASE)	FY2017 ACCUMULATED FUND BALANCE	
2760	WIA Admin Pool	0	0	0	0	
2761	WIA Adult Program	0	0	0	0	
2762	WIA Youth Program	0	0	0	0	
2763	WIA Dislocated Wrk Program	1	0	0	0	
2765	Strategic Planning	0	0	0	0	
2766	WIA Youth Statewide	0	0	0	0	
2767	WIA Service Center Operations	0	0	0	0	
2775	WIA ARRA NEG REI	0	0	0	0	
2788	WIA Gold Standard Evaluation	0	0	0	0	
2790	Summer Youth Program	0	0	0	0	
2792	Skilled Trades Training Fund	(1)	0	0	0	
2800	Crime Victims' Rights	1,057	(15)	(400)	643	
2823	Muskegon Area Stormwater Committee	19,151	0	0	19,151	
2860	Revolving Loan Fund-E.D.C.	15,001	(15,000)	0	0	
2873	Rambusch-Fuchs CDBG Grant	3,549	(3,549)	0	0	
2890	Remonumentation	0	0	0	0	
2900	Brookhaven	(4,021,483)	(696,339)	(911,593)	(5,629,411)	* see note below
2910	Social Welfare	(1)	0	0	0	
2920	Child Care Fund	0	0	0	0	
2930	Veterans Affairs Dept	63,600	(22,500)	(38,780)	2,320	
2940	Veterans Trust Fund	883	0	0	883	
2970	Mental Health Buildings	79,341	(2,761)	(66,364)	10,219	
2980	Victim Restitution	31,385	(7,770)	(7,200)	16,415	
3010	General Debt Service Fund	0	0	0	0	
3111	Quality of Life Bonds Debt Service	286,578	(286,577)	0	0	
3130	Hall of Justice Bonds Debt Service	0	0	0	0	
3140	HealthWest Building Bonds Debt Service	129,055	(5,523)	(6,243)	117,289	
3660	Jail/JTC Debt Service Fund	1,904,224	(1,727,465)	(176,759)	0	
4010	Capital Projects Fund	935,127	(737,696)	(197,430)	0	
4140	HealthWest Apple Bldg Capital Project Fd	0	0	0	0	
4150	Northside Water Construction	1,745,099	461,698	11,500	2,218,297	
4180	Heritage Landing Development	56,226	(56,226)	0	0	
4660	Jail/JTC Capital Projects Fund	1,298,949	(1,270,950)	0	28,000	
4911	Wastewater Construction	772,812	0	0	772,812	
4930	Public Improvement	652,714	(49,787)	12,668	615,597	
4960	Capital Improvement	300,000	0	0	300,000	
5100	Delinquent Tax Revolving	93,599	41,906	3,114	138,621	
5110	Tax Forfeitures	1,180,051	(144,690)	(153,349)	882,011	
5165	2015 Delinquent Tax Revolving	3,257,676	(510,010)	(2,576,982)	170,683	
5166	2016 Delinquent Tax Revolving	0	0	713,839	713,839	
5500	Land Bank	1,393,952	171,358	(4,406)	1,560,903	

BUDGET REPORT FOR MUSKEGON COUNTY

		FY2015 ACCUMULATED FUND BALANCE	2016 ANTICIPATED FUND BALANCE INCREASE/(DECREASE)	FY2017 ANTICIPATED FUND BALANCE INCREASE/(DECREASE)	FY2017 ACCUMULATED FUND BALANCE	
5710	Solid Waste Management	3,594,879	17,657	(211,570)	3,400,966	* see note below
5711	Fly Ash Program	959,941	(84,917)	(92,740)	782,282	
5810	Airport	2,933,334	357,343	(137,032)	3,153,646	* see note below
5880	Muskegon Area Transit System	(2,013,094)	(436,148)	(320,594)	(2,769,827)	* see note below
5890	Muskegon Trolley Company	202,092	17,584	18,881	238,558	
5910	Regional Water System	5,522,049	(437,026)	(194,812)	4,890,213	
5920	Wastewater Management Operations	7,568,334	1,050,204	898,676	9,517,215	* see note below
5921	Wastewater Equipment	6,811,970	0	0	6,811,970	
5935	WWMS#2 2011 Rev Refndg Bonds$12.38M GOLT	(9,020,190)	794,437	886,362	(7,339,391)	
5937	WWMS#1 2005 Bonds $17.5M GOLT	3,593,721	262,296	414,750	4,270,767	
5938	WWMS#2 2006 Revenue Bonds $14M GOLT	4,257,030	166,972	287,692	4,711,694	
5939	WWMS#2 2007 Revenue Bonds $1.8M	59,793	(62,307)	(60,844)	(63,357)	
5940	WWMS#2 2008 Revenue Bonds $945K	(40,793)	(38,558)	(37,558)	(116,908)	
5941	WWMS#2 2008-B Revenue Bonds $16.79M	1,111,917	(56,510)	85,736	1,141,144	
5942	WWMS#2 2008-C Revenue Bonds $17.48M	1,915,077	254,972	416,766	2,586,816	
5943	WWMS#2 2010 Revenue Bonds $2.85M	323,683	(111,743)	(109,867)	102,074	
5944	WW SAW Grant Project Fund	0	(20,000)	0	(20,000)	
6330	Office Services	64,920	(26,286)	(17,864)	20,772	
6340	County South Campus	(5)	0	0	0	
6345	Maintenance Garage	117,350	(9,225)	(12,425)	95,699	
6350	Energy Improvements	47,538	(4,280)	(2,046)	41,212	
6660	Equipment Revolving	6,869,623	(432,463)	80,357	6,517,516	
6680	Information Technology Services ISF	(1,423,501)	133,985	67,150	(1,222,361)	** see note below
6770	Insurance	3,347,819	(521,878)	(819,411)	2,006,533	
8010	Drain Fund	301,025	0	0	301,039	
8410	Lake Level Fund	0	0	0	0	
8711	Water Supply-Fruitport #1	487,185	93,495	102,535	683,216	
8718	Fruit/NS Reg. Water System II	0	0	0	0	
8834	Laketon Twnshp 71-21-0	0	0	0	0	
8841	Muskegon/Egelston/Dalton Sewer	(1)	0	0	0	
8845	Whitehall Twnshp Water Project	0	0	0	0	
		59,976,201	(5,919,946)	(3,281,231)	50,775,118	

* Reserve balance reflects the impact of retroactive adjustments in fiscal 2015 to record not-previously-reported liabilities required by (a) GASB 68 (Accounting and Financial Reporting for Pensions) and (b) GASB 45 (Accounting and Financial Reporting by Employers for Postemployment Benefits other than Pensions).

** Fund 6680 is combined into fund 6660 for financial reporting purposes.

FY2017 BUDGET - REQUEST FOR NEW POSITION

Department	Classification	Hourly Salary Range	Salary/Fringe Costs General	Other	Recommendation
Airport	Airport Ops & Maint. Supervisor FT - N07501 (Remove from unfunded status)	$16.609 - $21.048/hr NO-00210	$69,747		No
Clerk	Elections Coordinator FT - N30501 (remove from unfunded status-see unfunded position list)		$20,408		Yes - effective 06/01/17
Information Systems	Information Systems Integrator	$25.91 - $32.755/hr NX-00300		$82,155	No
	Information Systems Technician I	$16.338 - $32.755/hr NX-00200		$59,374	No
	Information Systems Technician II	$20.584 - $25.91/hr NO-00280		$69,750	No
Information Systems/GIS	GIS Specialist 6680-0258 100%	$17.031 - $23.532/hr NX-00150		$61,744	No
Public Defender	Asst. Public Defender I FT	$23.285 - $31.028/hr NX-00288	$74,740		Yes - effective 10/01/16
	Asst. Public Defender I FT	$23.285 - $31.028/hr NX-00288	$68,728		Yes - effective 11/01/16
	Legal Secretary II FT	$15.120 - $18.630/hr GU-00175	$68,000		Yes

FY2017 BUDGET - REQUEST FOR RECLASSIFICATION

Department	Present Classification/Hourly Salary Range	Requested Classification/Hourly Salary Range	Increased Cost General	Increased Cost Other	Recommendation
Airport	Account Clerk II/NB Hourly - N02017 $13.641 - $16.338 (NO-00105)	Administrative Analyst FT $21.548 - $27.153 (NX-00220)	$45,975		Yes
Human Resources	Benefits Analyst FT - N11502 $21.548 - $27.153/hr (NO-00290)	Benefits Specialist FT $17.109 - $21.548/hr (NO-00210)		($14,394)	Yes
Regional Water System	Account Clerk II Full Time - G02013 $11.69 - $16.40 (GU-00138)	Regional Water System Specialist $15.12 - $18.63 (GU-00175)		$6,150	No
Solid Waste / Regional Water System	Department Clerk Full Time - G34005 $11.69 - $16.40 (GU-00138)	Public Works Administrative Support Specialist $13.17 - $19.44 (GU-000180)		$8,489	No
Solid Waste	WW/Solidwaste Account Clerk FT - W37501 $13.45 - $16.44 (WW-00050)	Solid Waste Specialist $15.37 - $18.46 (WW-00060)		$8,322	No
Register of Deeds	Deeds Record Technician FT - G31201 $13.93 - $17.19 (GU-00160)	Microfilm Operator $14.33 - $20.31 (GU-00200)	$1,214	$304	No
	Microfilm Records Technician FT - G56101 $13.93 - $17.19/hr (GU-00160)	Microfilm Operator $14.33 - $20.31/hr (GU-00200)	$932	$233	No
Equalization	Appraiser Full Time - G08002, G08003, G08004 $15.60 - $21.22/hr (GU-00230)	Apprasier I/II Full Time* $16.27 - $23.47/hr (GU-00240) *Move to Appraiser II upon completion of MAAO Cert. $17.73 - $25.22/hr (GU-00250)	$6,713		No
	Appraiser, Senior Full Time - G09001, G09005, G09006 $17.73 - $25.22/hr (GU-00250)	Senior Apprasier (Appraiser III) Full Time $21.55 - $27.15/hr (GU-00290)	$6,116		No

FY2017 BUDGET - REQUEST FOR SALARY ADJUSTMENT

Department	Present Classification/Hourly Salary Range	Requested Salary Range	Increased Cost General	Increased Cost Other	Recommendation
Solid Waste	Solid Waste Operator FT - W32601 $16.53 - $19.96/hr (WW-00080)	$17.14 -- $20.67/hr (WW-00090)		$1,769	No
Register of Deeds	Deeds Record Supervisor FT - G31101 $15.12 - $18.63/hr (GU-00175)	$15.60-$22.12/hr (GU-00230)	$492	$1,476	No
	Deed Record Technician FT - G31202 $13.93 - $17.19/hr (GU-00160)	$14.33 - $20.31/hr (GU-00200)	$936	$234	No
	Deed Record Technician FT - G31203 $13.93 - $17.19/hr (GU-00160)	$14.33 - $20.31/hr (GU-00200)	$695	$174	No
	Deed Record Technician FT - G31204 $13.93 - $17.19/hr (GU-00160)	$14.33 - $20.31/hr (GU-00200)	$936	$234	No

FY2017 BUDGET - REQUEST FOR CHANGE OF HOURS

Department	Present Classification/Hourly Salary Range	Requested Hours	Increased Cost Gen Fund.	Increased Cost Other	Recommendation
MATS	Transit Marketing Specialist-28hrs/wk - N83501 $19.649 - $24.757/hr (NO-00250)	40hrs/wk		$17,547	No

FY2017 BUDGET - REQUEST FOR FUNDING TRANSFER

Department	Position	Present Funding	Requested Funding	Recommendation
Accounting	Accounting Manager FT - X02601	1010-0201-100%	1010-0201-90% 5920-5040-10%	Yes
Administraton	Finance Director/Asst County Administrator FT - Y18001	1010-0171-100%	1010-0171-90% 6770-0203-10%	Yes
Clerk	Administrative Secretary FT - N04008	1010-0215-100%	1010-0215-75% 2630-2151-25%	Yes
Community Corrections	Jail Management Specialist FT - N40901	2640-0370-100%	2640-0368-50% 2640-0370-50%	Yes
Human Resources	Human Resources Director FT - Y23001	1010-0226-50% 6770-0203-50%	1010-0226-25% 6770-0203-50% 6770-0204-25%	Yes
Prosecutor	Legal Secretary Full Time - G49009	1010-0229 - 80% 2800-0232 - 20%	1010-0229 - 100%	Yes
Register of Deeds	Deeds Record Supervisor FT - G31101	1010-0236 - 80% 2560-2360 - 20%	1010-0236 - 75% 2560-2360 - 25%	Yes
Treasurer	County Treasurer - E10001	1010-0253-75% 5500-2550-25%	1010-0253-50% 5500-2550-50%	Yes
	Deputy County Treasurer FT - X26501	1010-0253 - 75% 5110-1014 - 15% 5500-2550 - 10%	1010-0253 - 75% 5110-1015 - 15% 5500-2550 - 10%	Yes
	Cash Manager FT - X11501	1010-0253 - 75% 5165-2015 - 25%	1010-0253 - 75% 5166-2016 - 25%	Yes
	Property Tax Specialist FT - N55701	5110-1014 - 85% 1010-0421 - 15%	5110-1015 - 85% 1010-0421 - 15%	Yes
	Property Tax Technician FT - G62401	5165-2015 - 85% 1010-0421 - 15%	5166-2016 - 85% 1010-0421 - 15%	Yes
	Property Tax Technician FT - G62402	5165-2015 - 85% 1010-0421 - 15%	5166-2016 - 85% 1010-0421 - 15%	Yes
	Property Tax Technician FT - G62403	5165-2015 - 85% 1010-0421 - 15%	5166-2016 - 85% 1010-0421 - 15%	Yes
	Property Tax Technician FT - G62404	5165-2015 - 85% 1010-0421 - 15%	5166-2016 - 85% 1010-0421 - 15%	Yes

FY2017 BUDGET - POSITION DELETIONS

Department	Position #	Position Classification	Status	GF	Other	Recommendation
Administration	X41801	Grants Coordinator FT	Filled	(95,004)		Yes - replace with contractual position at $45,000 annual cost Bd appvd - motion #2016-336
Airport	N08010	Airport Maint Worker-Seasonal	Vacant	(12,135)		Yes
Clerk	N40601	Interim Elections Coordinator FT	Filled	(24,267)		Yes-contingent upon approval to reinstate Elections Coordinator position #N30501 from Unfunded Status effective 06/01/17
Juvenile Transition Center	Y45001	Director of Youth Services	Filled	(70,000)	(70,000)	Yes
Prosecutor	G49015	Legal Secretary FT	Filled	(56,853)		Yes
Public Defender	TBD	Legal Secretary I FT	Filled	(72,500)		Yes
	X09201	Asst. Public Defender I FT	Filled	(82,816)		Yes - effective 12/01/16
	X09206	Asst. Public Defender I FT	Filled	(63,642)		Yes - effective 12/01/16
Sheriff-Animal Control	G06003	Animal Control Officer FT	Filled	(55,313)		Yes
Sheriff-Marine Safety	T15001	Marine Officer-Seasonal	Filled*	(6,016)		Yes - replace with volunteers
	T15002	Marine Officer-Seasonal	Filled*	(6,016)		Yes - replace with volunteers
	T15003	Marine Officer-Seasonal	Filled*	(6,016)		Yes - replace with volunteers
	T15004	Marine Officer-Seasonal	Filled*	(6,016)		Yes - replace with volunteers
	T15005	Marine Officer-Seasonal	Filled*	(6,016)		Yes - replace with volunteers
	T15006	Marine Officer-Seasonal	Filled*	(6,016)		Yes - replace with volunteers
	T15007	Marine Officer-Seasonal	Vacant	0		Yes - replace with volunteers
		* Seasonal positions will be vacant at the end of the boating season				

FY2017 BUDGET - UNFUNDED POSITIONS

Department	Position #	Position Classification	Status	GF	Other	Comments
Accounting	X68501	Procurement Analyst	Vacant	($72,287)		Yes
Airport	N07501	Airport Maintenance Supervisor FT	Vacant	currently unfunded		Yes
Clerk	N30501	Elections Coordinator FT	Vacant	currently unfunded		Remove from Unfunded status effective 06/01/17
Clerk-Circuit Court Records	G19503	Circuit Court Clerk FT	Vacant	currently unfunded		Yes
	G19701	Circuit Court Liaison FT	Vacant	($44,564)	($3,875)	Yes
	G19702	Circuit Court Liaison FT	Vacant	($58,170)	($5,058)	Yes
CVB/Parks	X60001	Park Superintendent FT	Vacant	$0	$0	Yes
District Court	D15008	Court Clerk/Dist Ct FT	Vacant	($51,392)		Yes
	D15012	Court Clerk/Dist Ct FT	Vacant	($65,471)		Yes
Drain	G20003	Clerk II	Vacant	($49,022)		Yes
	N28501	Drain Office Manager FT	Vacant	($14,494)	($43,562)	Yes
Emergency Services	T05501	Emergency Svcs Specialist/Hrly	Vacant	currently unfunded		Yes
Equalization	G09301	Assessment Administration Clerk FT	Vacant	currently unfunded		Yes
	G09302	Assessment Admin Clerk Hrly	Vacant	($16,200)		Yes
Facilities Management	G12403	Building Maintenance Mech II FT	Vacant	($101,397)		Yes
Family Court	G19303	Child Support Specialist FT	Vacant	currently unfunded		Yes
	G27504	Court Services Specialist FT	Vacant	currently unfunded		Yes
	G27501	Court Services Specialist FT	Vacant	currently unfunded		Yes
	G35501	Family Court Transport Officer FT	Vacant	currently unfunded		Yes
	G93001	Word Processing Coordinator FT	Vacant	currently unfunded		Yes
	N33701	Family Court Project Manager FT	Vacant	currently unfunded		Yes
	G01007	Account Clerk I FT	Vacant	currently unfunded		Yes
	G36101	FOC Caseworker II FT	Vacant	currently unfunded		Yes
	X40501	FOC Chief Enforcement Officer FT	Vacant	currently unfunded		Yes
	X18201	Clinical Supervisor II/Fam Ct FT	Vacant	($36,085)	($42,361)	Yes
Family Court - Child Care Fund	X42202	Grants Monitor - Hourly	Vacant	currently unfunded		Yes
Family Court - Child Care Fund	X08001	Assistant Prosecutor I FT	Vacant	currently unfunded		Yes
Human Resources	N39703	Human Resources Specialist FT	Vacant	($30,209)	($45,523)	Yes
Public Health	N20602	Community Nutrition Counselor FT	Vacant	currently unfunded		Yes
	N20701	Community Nutrition Specialist Hrly	Vacant	currently unfunded		Yes
	H05027	Public Health Nurse	Vacant	currently unfunded		Yes
Register of Deeds	G31204	Deeds Record Technician FT	Vacant	($49,441)	($12,360)	Yes

FY2017 BUDGET - UNFUNDED POSITIONS

Department	Position #	Position Classification	Status	GF	Other	Comments
Sheriff Animal Control	G20007	Clerk II FT	Vacant	currently unfunded		Yes
Sheriff Courtroom Security	S05051	Sheriff Deputy Hrly	Vacant	currently unfunded		Yes
	S05052	Sheriff Deputy Hrly	Vacant	currently unfunded		Yes
	S05053	Sheriff Deputy Hrly	Vacant	currently unfunded		Yes
	S05054	Sheriff Deputy Hrly	Vacant	currently unfunded		Yes
Sheriff Jail	O05034	Corrections Officer FT	Vacant	currently unfunded		Yes
	O05044	Corrections Officer FT	Vacant	currently unfunded		Yes
	O05011	Corrections Officer/NR-AA Degree	Vacant	($65,635)		Yes
	O05033	Corrections Officer/NR-BA Degree	Vacant	($87,622)		Yes
Sheriff Operations	G34002	Departmental Clerk FT	Vacant	currently unfunded		Yes
	C01001	Captain FT - BA Degree	Vacant	($164,558)		Yes
	G54001	Mechanic/Sheriff FT	Vacant	currently unfunded		Yes
Sheriff/Marine Safety	G02002	Account Clerk II FT	Vacant	currently unfunded		Yes
Transit / MATS	G13036	Bus Operator FT	Vacant	currently unfunded		Yes
Treasurer	G62405	Property Tax Technician FT	Vacant	currently unfunded		Yes
Wastewater	X04002	Administrative Analyst FT	Vacant		($93,723)	Yes

FY2017 BUDGET
EQUIPMENT REQUESTS

Department	Qty.	Description	Total Cost	General Fund	Equipment Revolving	Other Fund	Recommended to Board? (Yes/No)
Equalization	2	Surface Pro 3 Tablets & Accessories	2,000	2,000			Yes
	2	Digital Measuring Tools	300	300			Yes
Family Court							
In-Home Intensive Treatment		Monitors for Intensive staff, GPS tracking, Contingency	3,000			3,000	Yes
Information Systems							
Operations		Miscellaneous Small Equipment				12,000	Yes
		Laptop / Projector				2,000	Yes
ECM	18	Small Scanners	14,400			14,400	Yes
	18	Barcode Printers	9,900			9,900	Yes
	43	Signature Pads	10,750			10,750	Yes
		Small Scanner Maintenance Kits	400			400	Yes
Public Defender		Case Management Software	20,000	10,000		10,000	No (Part of budget reduction plan)
Sheriff							
Jail	2	Stun-Cuffs	7,156	7,156			Yes
	8	Cell Phones	400	400			Yes
	1	Pistol Permit Printer	1,000	1,000			Yes
	1	Keyboard Tray	180	180			Yes
Road	14	Cell Phones	700	700			Yes

COUNTY OF MUSKEGON
FY2017 RECOMMENDED CAPITAL IMPROVEMENT PLAN
BY FUNDING SOURCE

DEPARTMENT / PROJECT	TOTAL COST	RECOMMENDED TOTAL SOURCE OF FUNDING (FY 2017)					NOTES
		OPERATING FUNDS	EQUIPMENT REVOLVING	BOND PROCEEDS	GRANT	OTHER	
AIRPORT							
Airport Improvement Program							
Runway 6/24 Pavement/Lighting Rehabilitation FY17	175,000	4,375			170,625		
BROOKHAVEN							
Copper Hot Water Main	52,000	52,000					
Boiler Room Holding Tank	9,500	9,500					
Pellet Base Warmer	6,000	6,000					
COUNTY PARKS							
Moore							
Water Wells Replaced	8,000	8,000					
Meinert							
ADA Restrooms	145,834			52,500	93,334		1 / 2
Patterson							
Caretaker Residence Exterior Repair	10,000	10,000					
Pioneer							
Replace ADA Restroom	402,447			144,881	257,566		1 / 2
HEALTHWEST							
Vehicle Leases (8)	18,000	18,000					
FACILITIES MANAGEMENT							
Heritage Landing							
Stage Canopy and Structure Evaluation	10,000	10,000					
South Campus-Harris Bldg							
Roof and Skylights	70,000		70,000				
REGISTER OF DEEDS							
Deeds Automation Fund							
Archive Writer	89,000	89,000					
SHERIFF							
Sheriff Operations							
Jail Door Card Readers	31,500			31,500			3
SOLID WASTE							
HHW Storage Facility - Whitehall	100,000	100,000					
Site Video Equipment	50,000	50,000					
Replace Flare Skid	200,000	200,000					
Paved Surface Repair/Replace	50,000	50,000					
Alternate Daily Cover/Maintenance	100,000	100,000					
Cell 4 Landfill Gas Collection	250,000	250,000					
TRANSIT (M.A.T.S.)							
Small Buses 3 - 4	305,106				305,106		
Support, Security, and Fueling Equipment	127,500				127,500		
MATS Technology Study	50,000				50,000		
Support Vehicles	125,000				125,000		
WASTEWATER							
Admin							
IT/Communications Electronics Upgrade	10,000	10,000					
Ops Coll/Treat/Maint							
Rapid Infiltration System Upgrade	1,300,000			1,300,000			
Telemetering Improvements - Metro Site	50,000	50,000					
D Station Pump Upgrades	500,000	500,000					
Flume Trash Rake	1,000,000	1,000,000					
Trash Rakes at Rapid Infiltration	950,000	950,000					
Farm							
2 Row-Crop Tractors, 1 Corn Planter	200,000	200,000					
Irrigation Rig	800,000	800,000					
Fleet							
Used Dump Truck	300,000	300,000					
2 4x4 Trucks	90,000	90,000					
Shop Hoist	25,000	25,000					

NOTES:
1. Part of 2015 Capital Improvement Bond Project.
2. Contingent upon grant funding.
3. To be funded from remaining Bond Proceeds from Jail Construction Project.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT/REAPPOINTMENT
TO SERVE ON COUNTY ADVISORY BOARDS/COMMITTEES

____ Accommodations Tax Committee
____ Building Authority
____ Department of Human Services Board
____ Friends of the County Parks Advisory
____ Lakeshore Museum Board
____ MSU Extension Council
____ Public Health Advisory Committee
____ Solid Waste Planning Committee
____ White River/Natural River Zoning Board
____ Airport Advisory Committee
____ Community Corrections Advisory
____ Economic Development Corporation
____ HealthWest (formerly CMH) Board *
____ Land Bank Authority
____ Muskegon Port Advisory Board
____ Road Commission
____ Veterans' Advisory Committee

Please check the above box(es) of the Board(s)/Committee(s) you are interested in serving on.

* If HealthWest Board is of interest, please indicate if you have lived experiences with mental illness, developmental disabilities or substance use disorder (please circle)

Name:_____ Home Phone: _____

Home Address: _____

Employer/Address: _____

Work Phone: _____ E-mail Address: _____

Gender _____ *(voluntary)* *Ethnicity (voluntary)* _____

What special experience, education or interest do you have for serving on each of the board/committee(s) you have selected?

_____
_____
_____
_____

What special skills do you feel you could bring to this committee/board?

_____
_____
_____

What other boards/committees do you currently serve on, or have you served on in the past?

_____
_____

_____
Signature Date

Please return this completed application to: Muskegon County Administration - Admin Coordinator
990 Terrace Street, Suite 406, Muskegon, MI 49442
Or e-mail to: chalkoli@co.muskegon.mi.us

Please review the attached Service Pledge document and note that if an appointment is made, you will be asked to sign and abide by the Pledge and its commitments.

If you have any questions regarding the boards/committees, please refer to our website www.co.muskegon.mi.us, click on County Government, Board of Commissioners and then Citizen Appointments or call 231-724-8883.

COUNTY OF MUSKEGON
BOARD/COMMISSION/COMMITTEE
SERVICE PLEDGE

In recognizing the important responsibility which is being undertaken in serving as a member of the _____ (Board/Committee name), I hereby pledge to carry out in a trustworthy and diligent manner the duties and obligations in my role as a member on this Committee. I will exercise the duties and responsibilities of this office with integrity, collegiality and care.

I PLEDGE:

1) To establish as a high priority my attendance at all meetings of the board/committee on which I serve;

2) To come prepared to discuss the issues and business to be addressed at scheduled meetings, having read the agenda and all background material relevant to the topics at hand;

3) To work with and respect the opinions of my peers who serve on this board/committee, and to leave my personal prejudices out of all discussions;

4) To always act for the good of the County of Muskegon and its citizens;

5) To represent the County of Muskegon in a positive and supportive manner at all times and in all places;

6) To observe the parliamentary procedures and display courteous conduct in all board/committee meetings;

7) To refrain from intruding on administrative issues that are the responsibility of management, except to monitor the results and prohibit methods that conflict with board policy;

8) To avoid conflicts of interest between my position as a board/committee member and my personal life. If such conflict does arise, I will declare that conflict before the board/committee and refrain from voting on matters in which I have a conflict;

If for any reason I find myself unable to carry out the above duties to the best of my ability, I agree to resign my position as a board/committee member.

_____ _____

Member Signature Date

MICHIGAN STATE UNIVERSITY | Extension

MSU Extension and the Muskegon County 4-H Program would like to invite you to the...

Muskegon County 4-H Program Awards Ceremony

Monday, October 3, 2016
at
Muskegon Area Career Tech Center
200 Harvey St.
Muskegon, MI 49442

6:30 p.m. Awards Program
Followed by an Ice Cream Social

PLEASE RSVP by September 28th

231-724-4739 or courtad3@anr.msu.edu

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Visit Michigan.gov/vote to:

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- Find out if you are registered to vote.
- Find your voting location.
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Also available on smart devices.

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace Street, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Special Full Board Meeting Tuesday, October 11, 2016
3:12 p.m.

Chairman Sabo, Presiding

The Special Full Board of Commissioners was called to order by Chairman Sabo.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

Also Present: Mark Eisenbarth, County Administrator;
Nancy A. Waters, County Clerk;
Jeanne Pezet, Administrative Secretary;
Douglas Hughes, Corporate Counsel;
Susan Franklin, Corporate Counsel;
Attorney John Schrier
Attorney Kevin Even
John Warner

2016-360 **APPROVAL OF THE AGENDA**

Moved by Vice Chair Cross, seconded by Commissioner Engle, to approve the agenda.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

PERSONNEL HEARING BOARD RE: JOHN WARNER

Corporate Counsel Douglas Hughes opened with background information that this is a Personnel Hearing in accordance with the County Board of Commissioners Rules, Rule XV, Section 6. E. 6. regarding termination of a Director. This process began in August with a Personnel Hearing Board Meeting and concluded in September with Attorneys submitting prepared Statements of Fact. The Board Is here today to render the decision. A matrix of the Statements of fact was prepared by Corporate Counsel staff.

2016-361 **THAT THE BOARD, AFTER OBSERVING ALL THE TESTIMONY AND CONSIDERING ALL OF THE EVIDENCE PROVIDED, FINDS THAT, IN ITS OPINION, IT IS SATISFIED THAT WARNER IS INCOMPETENT TO EXECUTE PROPERLY THE DUTIES OF THE OFFICE OF DIRECTOR OF MUSKEGON COUNTY'S DEPARTMENT OF PUBLIC WORKS**

Moved by Vice Chair Cross, seconded by Commissioner Engle, that the Board, after observing all the testimony and considering all of the evidence provided, finds that, in its opinion, it is satisfied that Warner is incompetent to execute properly the duties of the office of Director of Muskegon County's Department of Public Works.

Commissioner Hughes stated she had sat through the testimony here and in Corporate Counsel's office and must support this motion.

Chairman Sabo stated, after review of hundreds of pages, videos, and testimony, he believes this is the right opinion.

Commissioner Engle stated this comes as a culmination over a long time.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Terry J. Sabo

No: Rillastine R. Wilkins **Motion Carried**

PUBLIC COMMENT

There was no public comment.

2016-362 **MOVED BY COMMISSIONER ENGLE, SECONDED BY COMMISSIONER LOHMAN TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 3:19 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace Street, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, October 11, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The Invocation was given by Pastor Mark Miller of Central United Methodist Church.

The Pledge of Allegiance was led by Commissioners Engle and Lohman and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

Also Present: Mark Eisenbarth, County Administrator; Nancy A. Waters, County Clerk; Jeanne Pezet, Administrative Secretary; Doug Hughes, Corporate Counsel

2016-363 **APPROVAL OF THE AGENDA**

Moved by Commissioner Engle, seconded by Commissioner Lohman, to approve the agenda.

Voice vote **Motion Carried**

2016-364 **APPROVE THE REGULAR MEETING MINUTES OF SEPTEMBER 27, 2016**

Moved by Vice Chair Cross, seconded by Commissioner Wilkins, to approve the Regular Meeting Minutes of September 27, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

PRESENTATION - MICHIGAN STATE HOUSING DEVELOPMENT AGENCY (MSHDA) AND MICHIGAN VETERANS AFFAIRS AGENCY (MVAA) REGARDING ENDING VETERANS' HOMELESSNESS

Judy Kell of the Muskegon County Homeless Continuum of Care Network introduced an action plan to end homelessness for Muskegon area Veterans. Ms. Kell introduced Stephanie Oles, Homeless Assistance Specialist with MSHDA and Robert Price of Michigan Veterans Affairs Agency. Ms. Kell noted State Representative Holly Hughes had been present to support this endeavor but unfortunately had to leave for a prior commitment.

Ms. Oles asked Commissioners and Muskegon area Elected Officials to sign a pledge for the achievable goal or eliminating Homelessness among Veterans in Muskegon by 2018.

Mr. Price noted that homelessness of Veterans has been reduced from 18.9% to below 10% since the Muskegon Veterans Affairs Agency (MVAA) was formed. Mr. Price encouraged Veterans to call 800-MICH-VET (800-642-4838) if they require assistance with utility bills, vehicle and home repairs, medical bills or other debts.

Ms. Kell asked County Commissioners to sign the pledge along with other Muskegon area elected officials. Ms. Kell noted funding is through HUD and MSHDA.

Ms. Oles read the pledge into the record: "We believe housing is a human right and that every veteran deserves a place to call home. We pledge to address every veteran's individual housing needs in Michigan and rally our community's support. Through community effort we can house all veterans experiencing homelessness – working to serve them as they served us." (For more information see: http://www.michigan.gov/mshda/0,4641,7-141--390666--,00.html)

The Pledge Board will be available in the Administrator's office on the 4th floor of the Michael E. Kobza Hall of Justice for a period of time for Elected Officials to stop in to pledge their support.

COMMITTEE/BOARD REPORTS

2016-365 **ACCEPT THE MICHIGAN JUVENILE MENTAL HEALTH COURT GRANT PROGRAM AWARD TO THE 14TH CIRCUIT COURT IN THE AMOUNT OF $93,500.00, AND AUTHORIZE THE BOARD CHAIRMAN TO SIGN THE MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM AWARD**

CPS16/10-30

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to accept the Michigan Juvenile Mental Health Court Grant Program award to the 14th Circuit Court in the amount of $93,500.00, and authorize the Board Chairman to sign the Michigan Mental Health Court Grant Program award.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-366 **AUTHORIZE THE CIRCUIT COURT AND THE MUSKEGON COUNTY BOARD CHAIR TO SIGN THE AGREEMENT WITH THE CHILD ABUSE COUNCIL, COURT APPOINTED SPECIAL ADVOCATE PROGRAM, TO PROVIDE TRAINED CITIZEN VOLUNTEERS TO ADVOCATE FOR THE BEST INTERESTS OF ABUSED AND NEGLECTED CHILDREN INVOLVED IN THE COURT SYSTEM; THE AGREEMENT IS EFFECTIVE FROM OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017, AND WILL BE FUNDED BY THE CHILD ABUSE COUNCIL DONATING $60,000 IN UNITED WAY OF THE LAKESHORE GRANT FUNDS, PRIVATE LOCAL FUNDS AND MATCHING FUNDS THROUGH THE STATE OF MICHIGAN CHILD CARE FUND PROGRAM**

CPS16/10-31

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Agreement with the Child Abuse Council, Court Appointed Special Advocate Program, to provide trained citizen volunteers to advocate for the best interests of abused and neglected children involved in the court system; the Agreement is effective from October 1, 2016 through September 30, 2017, and will be funded by the Child Abuse Council donating $60,000 in United Way of the Lakeshore grant funds, private local funds and matching funds through the State of Michigan Child Care Fund Program.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-367 **AUTHORIZE THE CIRCUIT COURT AND THE MUSKEGON COUNTY BOARD CHAIR TO SIGN THE AGREEMENT WITH THE CHILD ABUSE COUNCIL, CHILDREN'S ADVOCACY CENTER, TO PROVIDE SERVICES TO THE CIRCUIT COURT – FAMILY DIVISION BY PROVIDING ASSISTANCE TO CHILD VICTIMS OF CRIMINAL ACTIONS AND NEGLECT AND ABUSE CASES INVOLVING THE COURT SYSTEM; THE AGREEMENT IS EFFECTIVE FROM OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017 AND WILL BE FUNDED BY THE CHILD ABUSE COUNCIL DONATING $15,000.00 IN UNITED WAY OF THE LAKESHORE GRANT FUNDS, PRIVATE LOCAL FUNDS AND MATCHING FUNDS THROUGH THE STATE OF MICHIGAN CHILD CARE FUND PROGRAM**

CPS16/10-32

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Agreement with the Child Abuse Council, Children's Advocacy Center, to provide services to the Circuit Court – Family Division by providing assistance to child victims of criminal actions and neglect and abuse cases involving the court system; the Agreement is effective from October 1, 2016 through September 30, 2017 and will be funded by the Child Abuse Council donating $15,000.00 in United Way of the Lakeshore grant funds, private local funds and matching funds through the State of Michigan Child Care Fund Program.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-368 **AUTHORIZE THE CIRCUIT COURT AND THE MUSKEGON COUNTY BOARD CHAIR TO SIGN THE AMENDED AGREEMENT WITH MEDIATION & RESTORATIVE SERVICES, TO PROVIDE RESTORATIVE SERVICES TO JUVENILE OFFENDERS; THE AGREEMENT IS EFFECTIVE FROM OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017 AND WILL BE FUNDED BY MEDIATION & RESTORATIVE SERVICES DONATING A $53,034.00 IN UNITED WAY OF THE LAKESHORE GRANT FUNDS AND MATCHING FUNDS THROUGH THE STATE OF MICHIGAN CHILD CARE FUND PROGRAM**

CPS16/10-33

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Amended Agreement with Mediation & Restorative Services, to provide restorative services to juvenile offenders; the Agreement is effective from October 1, 2016 through September 30, 2017 and will be funded by Mediation & Restorative Services donating a $53,034.00 in United Way of the Lakeshore grant funds and matching funds through the State of Michigan Child Care Fund Program.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-369 **ACCEPT THE GRANT AWARD AMOUNT OF $340,000 AND AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR AND COUNTY BOARD CHAIR TO SIGN THE SWIFT AND SURE SANCTIONS PROBATION PROGRAM FY 2017 CONTRACT, UPON RECEIPT OF THE CONTRACT FROM THE STATE COURT ADMINISTRATOR'S OFFICE**

CPS16/10-34

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to accept the grant award amount of $340,000 and authorize the Circuit Court Administrator and County Board Chair to sign the Swift and Sure Sanctions Probation Program FY 2017 Contract, upon receipt of the Contract from the State Court Administrator's Office.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-370 **AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO APPLY TO THE STATE COURT ADMINISTRATOR'S OFFICE FOR AN ACCESS AND VISITATION GRANT AND TO AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO SIGN THE ACCESS AND VISITATION AGREEMENT BETWEEN THE STATE COURT ADMINISTRATOR'S OFFICE AND THE FRIEND OF THE COURT/FAMILY COURT, UPON RECEIPT OF THE AGREEMENT FROM THE STATE COURT ADMINISTRATOR'S OFFICE**

CPS16/10-35

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to authorize the Circuit Court Administrator to apply to the State Court Administrator's Office for an Access and Visitation Grant and to authorize the Circuit Court Administrator to sign the Access and Visitation Agreement between the State Court Administrator's Office and the Friend of the Court/Family Court, upon receipt of the Agreement from the State Court Administrator's Office.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-371 **AUTHORIZE THE ADDITION, RECLASSIFICATION AND DELETION OF THE FAMILY COURT POSITIONS OUTLINED IN THE MUSKEGON COUNTY FAMILY COURT JTC REORGANIZATION SUMMARY FY 2017**

CPS16/10-36

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to authorize the addition, reclassification and deletion of the Family Court positions outlined in the Muskegon County Family Court JTC Reorganization Summary FY 2017.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-372 **AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO REALIGN FUNDING WITH THE CURRENT DUTIES OF SEVENTEEN (17) FAMILY COURT EMPLOYEES, SPECIFICALLY, G27303, G74001, X37001, X37002, G27715, G27704, G27705, G27309, G27713, G27709, X25401, X15201, X71101, G27316, G27515, G27508, G35301 AND X82601**

CPS16/10-37

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to authorize the Circuit Court Administrator to realign funding with the current duties of Seventeen (17) Family Court employees, specifically, G27303, G74001, X37001, X37002, G27715, G27704, G27705, G27309, G27713, G27709, X25401, X15201, X71101, G27316, G27515, G27508, G35301 and X82601.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-373 **APPROVE TO RECLASSIFY THE CURRENT COURT CLERK POSITION #D15019 TO A CLERICAL SUPPORT SPECIALIST POSITION FOR THE 60TH DISTRICT COURT, PAYSCALE DC-00055 $13.84 - $20.99/HR AND PLACE THE CURRENT UNION EMPLOYEE IN POSITION #D15019 IN THIS POSITION AT STEP 8 EFFECTIVE OCTOBER 12, 2016**

CPS16/10-38

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to approve to reclassify the current Court Clerk position #D15019 to a Clerical Support Specialist position for the 60th District Court, payscale DC-00055 $13.84 - $20.99/hr and place the current union employee in position #D15019 in this position at Step 8 effective October 12, 2016.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-374 **AUTHORIZE THE PROBATE COURT TO ENTER INTO A CONTRACT WITH VICKI BROGE, WEST MICHIGAN MONEYMINDERS, LLC, TO ASSIST THE COURT IN ANALYZING ANNUAL ACCOUNTINGS AND TO PROVIDE EDUCATIONAL SESSIONS FOR LAY CONSERVATORS FOR A CONTRACT AMOUNT OF $16,800; EFFECTIVE OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017**

CPS16/10-39

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to authorize the Probate Court to enter into a contract with Vicki Broge, West Michigan Moneyminders, LLC, to assist the court in analyzing annual accountings and to provide educational sessions for lay conservators for a contract amount of $16,800; effective October 1, 2016 through September 30, 2017.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-375 **AUTHORIZE THE PROBATE COURT TO ENTER INTO A CONTRACT WITH LENORE FONSTEIN TO CONTINUE TO PROVIDE IN-HOME INVESTIGATIONS IN ADOPTION AND GUARDIANSHIP CASES ALONG WITH A REPORT AND RECOMMENDATIONS TO THE COURT FOR A CONTRACT AMOUNT OF $16,000 ANNUALLY WITH AN ADDITIONAL $5,400.00 MILEAGE ALLOWANCE; EFFECTIVE OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017**

CPS16/10-40

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to authorize the Probate Court to enter into a contract with Lenore Fonstein to continue to provide in-home investigations in adoption and guardianship cases along with a report and recommendations to the Court for a contract amount of $16,000 annually with an additional $5,400.00 mileage allowance; effective October 1, 2016 through September 30, 2017.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-376 **AUTHORIZE THE BOARD CHAIRPERSON TO SIGN THE CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS AND ACCEPT THE FY17 COMMUNITY CORRECTIONS GRANT IN THE AMOUNT OF $220,914**

CPS16/10-41

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to authorize the Board Chairperson to sign the contract with the Michigan Department of Corrections and accept the FY17 Community Corrections grant in the amount of $220,914.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-377 **ACCEPT THE 2016 HAZMAT/TECH RESCUE MUTUAL AID AGREEMENT BETWEEN THE COUNTY OF NEWAYGO AND MUSKEGON COUNTY ON BEHALF OF THE MUSKEGON COUNTY SHERIFF DEPARTMENT /EMERGENCY SERVICES, AND AUTHORIZE THE BOARD CHAIR AND APPROPRIATE STAFF TO SIGN THE AGREEMENT**

CPS16/1042

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to accept the 2016 Hazmat/Tech Rescue Mutual Aid Agreement between the County of Newaygo and Muskegon County on behalf of the Muskegon County Sheriff Department /Emergency Services, and authorize the Board Chair and appropriate staff to sign the agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-378 **AMEND THE MENTAL HEALTH FY2017 BUDGET PROPOSED TO THE COUNTY OF MUSKEGON FROM $62,894,548 UP TO $64,782,100 FOR BOTH REVENUES AND EXPENDITURES, AND TO APPROVE HEALTHWEST PERSONNEL POSITION CHANGES LISTED ON THE HEALTHWEST BUDGET AMENDMENT**

HS16/10-17

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to amend the Mental Health FY2017 Budget proposed to the County of Muskegon from $62,894,548 up to $64,782,100 for both revenues and expenditures, and to approve HealthWest personnel position changes listed on the HealthWest Budget Amendment.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-379 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $10,222,859.60 COVERING THE PERIOD OF SEPTEMBER 9, 2016, THROUGH SEPTEMBER 22, 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/10-139

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to approve payment of the accounts payable of $10,222,859.60 covering the period of September 9, 2016, through September 22, 2016, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-380 **ALLOW THE SALE OF SURPLUS ITEMS LISTED PER THE VENDOR AGREEMENT AND THE MUSKEGON COUNTY SURPLUS DISPOSAL POLICY & PROCEDURES**

WM16/10-140

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to allow the sale of surplus items listed per the vendor agreement and the Muskegon County Surplus Disposal Policy & Procedures.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-381 **AUTHORIZE ACCEPTANCE OF THE CONTRACT BETWEEN THE VENUE COALITION AND THE MUSKEGON COUNTY CONVENTION & VISITORS BUREAU OF $36,000 FOR ONE YEAR, WITH THE OPTION FOR AN ADDITIONAL YEAR, AND TO AUTHORIZE THE BOARD CHAIR TO SIGN THE AGREEMENT**

WM16/10-141

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to authorize acceptance of the contract between the Venue Coalition and the Muskegon County Convention & Visitors Bureau of $36,000 for one year, with the option for an additional year, and to authorize the Board Chair to sign the agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-382 **AUTHORIZE THE VENDOR AND CONTRACT RELATIONSHIPS OUTLINED ON THE SCHEDULE BE APPROVED TO CONTINUE UNDER EXISTING ARRANGEMENTS FOR THE TIME PERIOD FROM OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017**

WM16/10-142
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to authorize the vendor and contract relationships outlined on the schedule be approved to continue under existing arrangements for the time period from October 1, 2016 through September 30, 2017.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-383 **AUTHORIZE THE VENDOR AND CONTRACTOR RELATIONSHIPS OUTLINED ON THE FY 2017 SERVICE AGREEMENTS SCHEDULE BE APPROVED TO CONTINUE UNDER EXISTING ARRANGEMENTS FOR THE TIME PERIOD FROM OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017**

WM16/10-143
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Cross, to authorize the vendor and contractor relationships outlined on the FY 2017 Service Agreements Schedule be approved to continue under existing arrangements for the time period from October 1, 2016 through September 30, 2017.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Sabo noted that applications are being accepted through Thursday, October 20, 2016 for the Department of Health and Human Services (DHHS) Board vacancy. (Application attached)

Chairman Sabo announced the return of the Depot-to-Depot Fall Color Tour taking place October 15th, 22nd, & 29th. (For more information, go to: http://visitmuskegon.org/event/depot-to-depot-fall-color-tour/all/)

Chairman Sabo reminded everyone that the Community Development/Strategic Planning Committee & Transportation Committee of October 20th will meet at Montague City Hall, 8778 Ferry Street, Montague at 4 p.m.

Commissioner Hughes addressed audience member Bob Lukens, Community Development Director, commending him for the “roaring success” of the Pioneer Park Fall Festival.

Chairman Sabo encouraged everyone to attend the recycling event on Keating Street this Saturday from 9 a.m. to 1 p.m. (See attached.)

ADMINISTRATOR’S REPORT

2016-384 **AMEND THE FY2017 COUNTY OF MUSKEGONAPPROPRIATION ORDINANCE TO REFLECT THE CORRECTION TO THE MUSKEGON COUNTY CENTRALDISPATCH APPROPRIATION ONLY; ALL OTHER PREVIOUSLY SUBMITTED SUPPORTING DOCUMENTATION INCLUDING BUDGET AMENDMENTS, POSITION CHANGES, FY2017 EQUIPMENT ITEMS AND FY2017 CAPITAL PROJECTS REMAINS UNCHANGED**

The Administrator recommends, moved by Commissioner Hughes, seconded by Commissioner Nash, to amend the FY2017 County of Muskegon Appropriation Ordinance to reflect the correction to the Muskegon County Central Dispatch appropriation only; all other previously submitted supporting documentation including Budget Amendments, position changes, FY2017 Equipment Items and FY2017 Capital Projects remains unchanged.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-385 **ACCEPT THE CONSUMERS ENERGY 2016 COMMUNITY TREE PLANTING GRANT IN THE AMOUNT OF $2,500, AND RECOMMEND THE BOARD CHAIR SIGN THE GRANT AGREEMENT**

The Administrator recommends, moved by Commissioner Engle, seconded by Commissioner Lohman, to accept the Consumers Energy 2016 Community Tree Planting Grant in the amount of $2,500, and recommend the Board Chair sign the grant agreement.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

2016-386 **AMEND BOARD MOTION 2016-257 BETWEEN THE MUSKEGON SHERIFF'S OFICE AND CONCIERGE CORRECTIONS TO INCLUDE THE ADDITION OF PROVIDING UP-FRONT BILLING AND ASSISTANCE IN REGISTERING INMATES FOR APPLICABLE HEALTH INSURANCE COVERAGE**

The Administrator recommends, moved by Commissioner Cross, seconded by Commissioner Nash, to amend Board Motion 2016-257 between the Muskegon Sheriff's Office and Concierge Corrections to include the addition of providing up-front billing and assistance in registering inmates for applicable health insurance coverage.

Commissioner Wilkins asked what is meant by "up-front billing".

Undersheriff Dan Stout addressed the Board explaining that "up-front billing" allows the company to identify at risk individuals upon admittance so, if they are not already insured, they are able to get the inmate signed up with insurance prior to service or treatments.

Commissioner Hughes asked if this is an additional cost to which Undersheriff Stout stated there is no additional cost, this is simply to close a loophole in the contract.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None **Motion Carried**

Chairman Sabo asked County Administrator Eisenbarth why these three motions did not go before a committee.

Administrator Eisenbarth responded that these were time sensitive items.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Max Mckee, of Mark Dock addressed the Board regarding the Port Authority House Bill 5651. Mr. Mckee understood there will be a work session regarding this bill but expressed his opposition to the bill, stating the bill allows public money to be used on private property. Mr. Mckee indicated the County has gone on record supporting this bill.

Administrator Eisenbarth indicated the work session may be scheduled for November 18th.

Mr. Mckee stated the bill will be voted on prior to the November 18th meeting and urged the work session be scheduled sooner.

Undersheriff Stout announced that there will be an Active Shooter Exercise conducted by Emergency Service, the City of Muskegon, and Muskegon Community College at Muskegon Community College campus this Friday, October 14th beginning at 8:30 a.m.

Chairman Sabo recognized audience members: City of Muskegon Heights Counsel Member Bonnie McLaughlin, Muskegon Charter Township Supervisor Dave Kieft Jr., and former State Representative Mickey Knight.

2016-387 **MOVED BY VICE CHAIR CROSS, SECONDED BY COMMISSIONER LOHMAN, TO ADJOURN**

Voice vote **Motion Carried**

Chairman Sabo announced that the Work Session on the Muskegon Innovative Hub would begin at 4:40 p.m. and is open to the public.

Meeting adjourned at 4:35 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on October 25, 2016

MUSKEGON COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT/REAPPOINTMENT
TO SERVE ON COUNTY ADVISORY BOARDS/COMMITTEES

____ Accommodations Tax Committee
____ Building Authority
____ Department of Human Services Board
____ Friends of the County Parks Advisory
____ Lakeshore Museum Board
____ MSU Extension Council
____ Public Health Advisory Committee
____ Solid Waste Planning Committee
____ White River/Natural River Zoning Board
____ Airport Advisory Committee
____ Community Corrections Advisory
____ Economic Development Corporation
____ HealthWest (formerly CMH) Board *
____ Land Bank Authority
____ Muskegon Port Advisory Board
____ Road Commission
____ Veterans' Advisory Committee

Please check the above box(es) of the Board(s)/Committee(s) you are interested in serving on.

* If HealthWest Board is of interest, please indicate if you have lived experiences with mental illness, developmental disabilities or substance use disorder (please circle)

Name:_____ Home Phone: _____

Home Address: _____

Employer/Address: _____

Work Phone: _____ E-mail Address: _____

Gender _____ *(voluntary)* *Ethnicity (voluntary)* _____

What special experience, education or interest do you have for serving on each of the board/committee(s) you have selected?

_____
_____
_____
_____

What special skills do you feel you could bring to this committee/board?

_____
_____
_____

What other boards/committees do you currently serve on, or have you served on in the past?

_____
_____

_____
Signature Date

Please return this completed application to: Muskegon County Administration - Admin Coordinator
990 Terrace Street, Suite 406, Muskegon, MI 49442
Or e-mail to: chalkoli@co.muskegon.mi.us

Please review the attached Service Pledge document and note that if an appointment is made, you will be asked to sign and abide by the Pledge and its commitments.

If you have any questions regarding the boards/committees, please refer to our website www.co.muskegon.mi.us, click on County Government, Board of Commissioners and then Citizen Appointments or call 231-724-8883.

MUSKEGON COUNTY RECYCLING EVENT

Saturday, October 15, 2016

from 9am-1pm

RAIN OR SHINE*

FREE TO COUNTY RESIDENTS ONLY

BUSINESS WASTE AND REGULAR TRASH NOT ACCEPTED**

Our neighbor, **Beacon Recycling**, will also be open during these events to accept metals, appliances, and more! (standard rates apply)
www.beaconrecycling.com

SCRAP TIRES

No larger than 34" in diameter (car and truck tires only) and no more than 7 tires per household (with or without rims).

HAZARDOUS WASTE

Including mercury, petroleum products, antifreeze, pesticides, herbicides, acids, bases, CFL and fluorescent light bulbs, and oil based paint products. Must be in containers no greater than 6 gallons; NO drums of any kind. Latex paint will not be accepted!

ELECTRONICS

Including computers, peripherals, TV's, and other electronic devices.
Visit: *www.valleycityer.com/equipment-accepted* for a full listing of accepted items.

SENSITIVE DOCUMENT SHREDDING

Bring up to 100 lbs of sensitive documents (paper clips and staples ok) to have shredded onsite.

*Severe weather may cause a halt or shut down of the event as determined by the event coordinator.
**Event staff reserve the right to limit any collected materials and refuse apparent business waste.

VISIT: WWW.CO.MUSKEGON.MI.US/HHW OR CALL: 231-724-6001

Funding for this event:
Muskegon County Solid Waste
Muskegon County Sustainability Office

COUNTY OF MUSKEGON
BOARD/COMMISSION/COMMITTEE
SERVICE PLEDGE

In recognizing the important responsibility which is being undertaken in serving as a member of the _____ (Board/Committee name), I hereby pledge to carry out in a trustworthy and diligent manner the duties and obligations in my role as a member on this Committee. I will exercise the duties and responsibilities of this office with integrity, collegiality and care.

I PLEDGE:

1) To establish as a high priority my attendance at all meetings of the board/committee on which I serve;

2) To come prepared to discuss the issues and business to be addressed at scheduled meetings, having read the agenda and all background material relevant to the topics at hand;

3) To work with and respect the opinions of my peers who serve on this board/committee, and to leave my personal prejudices out of all discussions;

4) To always act for the good of the County of Muskegon and its citizens;

5) To represent the County of Muskegon in a positive and supportive manner at all times and in all places;

6) To observe the parliamentary procedures and display courteous conduct in all board/committee meetings;

7) To refrain from intruding on administrative issues that are the responsibility of management, except to monitor the results and prohibit methods that conflict with board policy;

8) To avoid conflicts of interest between my position as a board/committee member and my personal life. If such conflict does arise, I will declare that conflict before the board/committee and refrain from voting on matters in which I have a conflict;

If for any reason I find myself unable to carry out the above duties to the best of my ability, I agree to resign my position as a board/committee member.

_____ _____

Member Signature Date

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace Street, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, October 25, 2016
4:00 p.m.

Vice Chairman Cross, Presiding

The Full Board of Commissioners was called to order by Vice Chairman Cross.

The Invocation was given by Pastor Justin Thornton of Jericho Road Church.

The Pledge of Allegiance was led by Commissioner Mahoney and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

Excused: Terry J. Sabo

Also Present: Mark Eisenbarth, County Administrator; Nancy A. Waters, County Clerk; Jeanne Pezet, Administrative Secretary; Doug Hughes, Corporate Counsel

2016-388 **APPROVAL OF THE AGENDA**

Moved by Commissioner Hughes, seconded by Commissioner Lohman, to approve the agenda.

Voice vote **Motion Carried**

2016-389 **APPROVE THE CLOSED SESSION MEETING MINUTES, THE SPECIAL MEETING MINUTES AND THE REGULAR MEETING MINUTES OF OCTOBER 11, 2016**

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the Closed Session Meeting Minutes, the Special Meeting Minutes and the Regular Meeting Minutes of October 11, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

PRESENTATION – UNITED WAY ACTIVITIES AND ALICE PROGRAM INFORMATION

Jana Routt, Labor Liaison for United Way informed Commissioners about activities at United Way with the focus on the ALICE Project which stands for Asset Limited, Income Constrained, Employed, which represents the growing number of individuals and families who are working, but are unable to afford the basic necessities of house, food, child care, health care, and transportation. Ms. Routt noted the contributions of Muskegon County can be leveraged for local, state and federal grants to go further than our contributions alone.

Discussion ensued regarding United Way programs, community development plans, the importance of recognizing the ALICE population and the issues they face, and how the data collected for ALICE is useful to other organizations. Ms. Routt anticipates a new ALICE report in April. (Muskegon County ALICE Report is available at: http://www.unitedwaylakeshore.org/sites/unitedwaylakeshore.oneeach.org/files/counties-alice-muskegon.pdf)

COMMITTEE/BOARD REPORTS

2016-390 **ADOPT THE FY17 TOURISM AGREEMENT WITH THE WHITE LAKE CHAMBER OF COMMERCE IN THE AMOUNT OF $83,500 BE EXPENDED ON TOURISM ADVERTISING AND PROMOTION FOR THE NORTHERN PORTION OF MUSKEGON, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP16/10-19

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Lohman, to adopt the FY17 Tourism Agreement with the White Lake Chamber of Commerce in the amount of $83,500 be expended on tourism advertising and promotion for the northern portion of Muskegon, and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

No: None

Excused: Terry J. Sabo **Motion Carried**

2016-391 **PROCEED WITH THE DEVELOPMENT OF THE LAKESHORE SPORTS COMMISSION, TO INITIALLY BE COORDINATED BY THE MUSKEGON COUNTY CONVENTION & VISITORS BUREAU, WITH THE INTENT OF THE COMMISSION TO SEPARATE FROM THE CVB AT A FUTURE DATE WHEN THE COMMISSION HAS A SUSTAINABLE BUSINESS MODEL**

CD/SP16/10-20

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Lohman, to proceed with the development of the Lakeshore Sports Commission, to initially be coordinated by the Muskegon County Convention & Visitors Bureau, with the intent of the Commission to separate from the CVB at a future date when the Commission has a sustainable business model.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

No: None

Excused: Terry J. Sabo **Motion Carried**

2016-392 **CHANGE THE NAME OF THE MUSKEGON COUNTY CONVENTION & VISITORS BUREAU TO "VISIT MUSKEGON" FOR DESTINATION MARKETING PURPOSES**

CD/SP16/10-21

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Lohman, to change the name of the Muskegon County Convention & Visitors Bureau to "Visit Muskegon" for destination marketing purposes.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

No: None

Excused: Terry J. Sabo **Motion Carried**

2016-393 **AUTHORIZE USE OF THE UNION DEPOT (CVB) GROUNDS FOR A KENTUCKY DERBY DAY FUNDRAISING EVENT BENEFITTING THE FRIENDS OF THE MUSKEGON COUNTY PARKS TO BE HELD ON SATURDAY, MAY 6, 2017, FROM THE HOURS OF 2:00 P.M. - 9:00 P.M. (+/-)**

CD/SP16/10-22

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Lohman, to authorize use of the Union Depot (CVB) grounds for a Kentucky Derby Day fundraising event benefitting the Friends of the Muskegon County Parks to be held on Saturday, May 6, 2017, from the hours of 2:00 p.m. - 9:00 p.m. (+/-).

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

No: None

Excused: Terry J. Sabo **Motion Carried**

2016-394 **ADOPT THE MATS PROCUREMENT MANUAL AS THE PREVAILING POLICY AND PROCEDURAL DOCUMENT FOR MATS' USE IN ALL PROCUREMENTS INVOLVING FEDERAL TRANSIT ADMINISTRATION FUNDS**

TR16/10-23

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to adopt the MATS Procurement Manual as the prevailing policy and procedural document for MATS' use in all procurements involving Federal Transit Administration funds.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

No: None

Excused: Terry J. Sabo **Motion Carried**

2016-395 **APPROVE OPTION AGREEMENT, EXPIRING ON TUESDAY, JANUARY 17, 2017, BETWEEN THE COUNTY AND INTER DYNE SYSTEMS INC.**

TR16/10-24

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve Option Agreement, expiring on Tuesday, January 17, 2017, between the County and Inter Dyne Systems Inc.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

No: None

Excused: Terry J. Sabo **Motion Carried**

2016-396 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $4,396,667.19 COVERING THE PERIOD OF SEPTEMBER 23, 2016, THROUGH OCTOBER 6, 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/10-144

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve payment of the accounts payable of $4,396,667.19 covering the period of September 23, 2016, through October 6, 2016, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

No: None

Excused: Terry J. Sabo **Motion Carried**

2016-397 **APPROVE THE TRUTH IN TAXATION PUBLIC HEARING SCHEDULE AND TO ADOPT THE RESOLUTION SETTING NOVEMBER 8, 2016 AS THE DATE FOR THE TRUTH IN TAXATION PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING AND RECEIVING TESTIMONY REGARDING THE PROPOSED TENTATIVE LEVY OF .5000 MILLS FOR PUBLIC ACT 39 OF 1976 (ACTIVITIES OR SERVICES FOR OLDER PERSONS ACT) GENERAL OPERATING IN DECEMBER 2016**

WM16/10-145

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the Truth in Taxation public hearing schedule and to adopt the resolution setting November 8, 2016 as the date for the Truth in Taxation public hearing for the purpose of discussing and receiving testimony regarding the proposed tentative levy of .5000 mills for Public Act 39 of 1976 (Activities or Services for Older Persons Act) general operating in December 2016.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

No: None

Excused: Terry J. Sabo **Motion Carried**

2016-398 **APPROVE MEMORANDUM OF UNDERSTANDING (MOU), EXPIRING ON MAY 31, 2018, BETWEEN THE COUNTY AND THE DEFENSE MANUFACTURING ASSISTANCE PROGRAM (DMAP)**

WM16/10-146

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve Memorandum of Understanding (MOU), expiring on May 31, 2018, between the County and the Defense Manufacturing Assistance Program (DMAP).

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

No: None

Excused: Terry J. Sabo **Motion Carried**

2016-399 **AUTHORIZE ADMINISTRATION TO IMPLEMENT A QUALIFIED HIGH DEDUCTIBLE HEALTH SAVINGS ACCOUNT EFFECTIVE JANUARY 1, 2017 WITH A $1300/$2600 DEDUCTIBLE AND $2250/$4500 OUT-OF-POCKET LIMITS, WITH A COUNTY CONTRIBUTION OF $900/$1800 IN 2017 AND $675/$1350 IN 2018**

WM16/10-147

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize Administration to implement a Qualified High Deductible Health Savings Account effective January 1, 2017 with a $1300/$2600 deductible and $2250/$4500 out-of-pocket limits, with a County contribution of $900/$1800 in 2017 and $675/$1350 in 2018.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

No: None

Excused: Terry J. Sabo **Motion Carried**

2016-400 **APPROVE THE FOLLOWING VENDORS FOR IMMEDIATE RELEASE OF PAYMENT IN FY2017 FOR COUNTY CLERK VITAL RECORDS, JURY COMMISSION, CONCEALED PISTOL LICENSING, CIRCUIT COURT RECORDS AND ELECTIONS: CUSTOMER SERVICE PRINTERS, ES&S ELECTION SYSTEMS AND SOFTWARE, EBCO COMPANY, LLC, HERALD PUBLISHING CO., GOVERNMENT BUSINESS SYSTEMS, JURY SYSTEMS, INC., KENT RECORD MANAGEMENT, MEDIATION & RESTORATIVE SERVICES, WHITEWATER VALLEY PUBLISHING, PSI PRINTING SYSTEMS INC. AND US POSTMASTER**

WM16/10-148

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the following vendors for immediate release of payment in FY2017 for County Clerk Vital Records, Jury Commission, Concealed Pistol Licensing, Circuit Court Records and Elections: Customer Service Printers, ES&S Election Systems and Software, Ebco Company, LLC, Herald Publishing Co., Government Business Systems, Jury Systems, Inc., Kent Record Management, Mediation & Restorative Services, Whitewater Valley Publishing, PSI Printing Systems Inc. and US Postmaster.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

No: None

Excused: Terry J. Sabo **Motion Carried**

2016-401 **ADOPT THE 2016 APPORTIONMENT REPORT AS PREPARED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM16/10-149

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to adopt the 2016 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

No: None

Excused: Terry J. Sabo **Motion Carried**

2016-402 **AUTHORIZE THE PUBLIC HEALTH DEPARTMENT TO AMEND ITS FY17 BUDGETED REVENUES AND EXPENDITURES (FUND #2210) FROM $5,815,174 TO $5,899,674 TO REFLECT ADDITIONAL STATE GRANTS, MEDICAID REIMBURSEMENT AND FEES FOR WIC (ORG#6413) AND CSHCS (ORG#6416) ACTIVITIES AND SERVICES; AND TO FUND THE VACANT PUBLIC HEALTH NURSE POSITION #H05027 TO PERFORM THE RELATED PROGRAM ACTIVITIES**

WM16/10-150
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Public Health Department to amend its FY17 budgeted revenues and expenditures (Fund #2210) from $5,815,174 to $5,899,674 to reflect additional state grants, Medicaid reimbursement and fees for WIC (org#6413) and CSHCS (org#6416) activities and services; and to fund the vacant Public Health Nurse position #H05027 to perform the related program activities.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

No: None

Excused: Terry J. Sabo **Motion Carried**

2016-403 **APPROVE A PROCLAMATION NAMING OCTOBER 21ST AND 22ND, 2016 AS MUSKEGON COUNTY MAKE A DIFFERENCE DAYS**

WM16/10-151
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve a Proclamation naming October 21st and 22nd, 2016 as Muskegon County Make a Difference Days.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

No: None

Excused: Terry J. Sabo **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2016-404 **APPROVE THE APPOINTMENT OF JONATHAN WILSON (ADMIN LIAISON) (TERM THROUGH 12/31/2018) TO MUSKEGON AREA FIRST**

The Vice Chairman Cross recommends, moved by Commissioner Engle, seconded by Commissioner Lohman, to approve the appointment of Jonathan Wilson (Admin Liaison) (term through 12/31/2018) to Muskegon Area First.

Voice vote **Motion Carried**

2016-405 **APPROVE THE APPOINTMENT OF KATHY MOORE (COUNTY COMMISSIONER LIAISON) (TERM THROUGH 12/31/2018) TO SENIOR RESOURCES**

The Vice Chairman Cross recommends, moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the appointment of Kathy Moore (County Commissioner Liaison) (term through 12/31/2018) to Senior Resources.

Vice Chairman Cross reported as Liaison for the Muskegon Area District Library Board the plans to build a blind and physically handicapped library on Airline Road are moving forward with the Sidock Group approved for the construction.

Commissioner Engle reminded everyone that the Haunted Hall is taking place at the County Fair Grounds. For details, see the calendar of events at:
http://www.muskegonfairgrounds.com/events.htm

ADMINISTRATOR'S REPORT

2016-406 **APPOINT MATTHEW FARRAR AS DIRECTOR OF PUBLIC WORKS #Y28201 (ND-0030), AT STEP 5 EFFECTIVE DECEMBER 5TH, 2016**

The Administrator recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to appoint Matthew Farrar as Director of Public Works #Y28201 (ND-0030), at Step 5 effective December 5th, 2016.

Commissioners agreed that Mr. Farrar was a good choice and good fit for Muskegon County with an impressive resume.

Voice vote. **Motion Carried**

Administrator Eisenbarth commended Dwight D. Avery, CPA, CCM, CGFM, Accounting Manager and the Muskegon County Accounting Department staff for their achievement and recognition in receipt of the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Jack Daniel Berends addressed the Board requesting an appointment with Jim Koens, Transit Systems Manager, to promote a product to save the County money. County Administrator Eisenbarth will arrange this appointment.

2016-407 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER NASH, TO ADJOURN**

Voice vote **Motion Carried**

Vice Chairman Cross noted the Work Session on the Senior Millage Committee Structure will begin at 4:38 p.m. and is open to the public.

Meeting adjourned at 4:33 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on November 8, 2016

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace Street, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, November 8, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

The Invocation was given by Rev. Kenneth S. Babcock of Fruitport Congregational Church.

The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Terry J. Sabo, Robert Scolnik, Rillastine R. Wilkins

Excused: Charles Nash

Also Present: Mark Eisenbarth, County Administrator; Nancy A. Waters, County Clerk; Marcia L. Wilkes, Chief Deputy County Clerk; Doug Hughes, Corporate Counsel

2016-408 **APPROVAL OF THE AGENDA**

Moved by Commissioner Lohman, seconded by Commissioner Engle, to approve the agenda.

Voice vote **Motion Carried**

2016-409 **APPROVE THE REGULAR MEETING MINUTES OF OCTOBER 25, 2016**

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the Regular Meeting Minutes of October 25, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

The Honorable Maria Ladas-Hoopes, Muskegon County District Court Judge, addressed the Board regarding the $100,000 grant for the Mental Health Court. This grant will help in all aspects. This is a joint venture with the District Court and HealthWest. Judge Ladas-Hoopes introduced Jennifer Swanger, HealthWest Case Manager; Dan Scanlon, HealthWest Case Manager; Adam Masserang – Public Defender's Office; and Richard Chambers – District Court Probation.

PUBLIC HEARING: TRUTH IN TAXATION

2016-410 **OPEN THE PUBLIC HEARING REGARDING TRUTH IN TAXATION**

Moved by Commissioner Hughes, seconded by Commissioner Engle, to open the Public Hearing regarding Truth in Taxation.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry Sabo

No: None

Excused: Charles Nash **Motion Carried**

There was no public comment regarding Truth in Taxation.

2016-411 **CLOSE THE PUBLIC HEARING REGARDING TRUTH IN TAXATION**

Moved by Commissioner Mahoney, seconded by Commissioner Cross, to close the Public Hearing regarding Truth in Taxation.

Voice vote **Motion Carried**

COMMITTEE/BOARD REPORTS

2016-412 **AWARD CONTRACTS TO JASON THIELBAR AND JULIE SANDERSON DBA BENTLEY ASSOCIATES AS SURVEILLANCE OFFICERS FOR THE 60TH DISTRICT COURT SOBRIETY AND VETERAN'S COURTS AND AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE CONTRACTS**

CPS16/11-43

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to award contracts to Jason Thielbar and Julie Sanderson dba Bentley Associates as Surveillance Officers for the 60th District Court Sobriety and Veteran's Courts and authorize the Chairman of the Muskegon County Board of Commissioners to sign the contracts.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry Sabo

No: None

Excused: Charles Nash **Motion Carried**

2016-413 **AWARD THE CONTRACT TO MERCY HEALTH LIFE COUNSELING IN THE AMOUNT OF $110,198.00 FOR THE TREATMENT OF 60TH DISTRICT SOBRIETY COURT PARTICIPANTS, AND TO AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE CONTRACT WITH MERCY HEALTH LIFE COUNSELING**

CPS16/1-44

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to award the contract to Mercy Health Life Counseling in the amount of $110,198.00 for the treatment of 60th District Sobriety Court participants, and to authorize the Chairman of the Muskegon County Board of Commissioners to sign the contract with Mercy Health Life Counseling.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry Sabo

No: None

Excused: Charles Nash **Motion Carried**

2016-414 **ACCEPT THE MICHIGAN VETERAN'S TREATMENT COURT GRANT IN THE AMOUNT $46,000 ADMINISTERED THROUGH THE STATE COURT ADMINISTRATIVE OFFICE (SCAO) FOR THE GRANT PERIOD OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017, AND AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE GRANT AGREEMENT AND AMEND THE BUDGET ACCORDINGLY**

CPS16/11-45

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to accept the Michigan Veteran's Treatment Court Grant in the amount $46,000 administered through the State Court Administrative Office (SCAO) for the grant period October 1, 2016 through September 30, 2017, and authorize the Chairman of the Muskegon County Board of Commissioners to sign the grant agreement and amend the budget accordingly.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry Sabo

No: None

Excused: Charles Nash **Motion Carried**

2016-415 **ACCEPT THE MICHIGAN MENTAL HEALTH COURT GRANT IN THE AMOUNT OF $100,000 AND AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE GRANT AGREEMENT WITH THE STATE COURT ADMINISTRATOR'S OFFICE AND AMEND THE BUDGET ACCORDINGLY**

CPS16/11-46

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to accept the Michigan Mental Health Court Grant in the amount of $100,000 and authorize the Chairman of the Muskegon County Board of Commissioners to sign the grant agreement with the State Court Administrator's Office and amend the budget accordingly.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry Sabo

No: None

Excused: Charles Nash **Motion Carried**

2016-416 **ACCEPT THE BYRNE JUSTICE ASSISTANCE GRANT (BYRNE JAG) IN THE AMOUNT OF $60,000 AND AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE GRANT AGREEMENT WITH THE STATE COURT ADMINISTRATOR'S OFFICE AND AMEND THE BUDGET ACCORDINGLY**

CPS16/11-47

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to accept the Byrne Justice Assistance Grant (Byrne JAG) in the amount of $60,000 and authorize the Chairman of the Muskegon County Board of Commissioners to sign the grant agreement with the State Court Administrator's Office and amend the budget accordingly.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry Sabo

No: None

Excused: Charles Nash **Motion Carried**

2016-417 **APPROVE THE AGREEMENT BETWEEN THE PROSECUTOR'S OFFICE AND FRUITPORT CHARTER TOWNSHIP FOR PROSECUTION SERVICES FOR FRUITPORT CHARTER TOWNSHIP ORDINANCE VIOLATIONS AND CIVIL INFRACTIONS EFFECTIVE UPON ITS FULL EXECUTION BY BOTH PARTIES**

CPS16/11-48

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to approve the Agreement between the Prosecutor's Office and Fruitport Charter Township for prosecution services for Fruitport Charter Township ordinance violations and civil infractions effective upon its full execution by both parties.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry Sabo

No: None

Excused: Charles Nash **Motion Carried**

2016-418 **APPROVE THE SHERIFF'S OFFICE TO ACCEPT FOR THE FISCAL YEAR 2017 SECONDARY ROAD PATROL GRANT FROM THE OFFICE OF HIGHWAY SAFETY PLANNING IN THE AMOUNT OF $147,870.00**

CPS16/11-49

The Courts and Public Safety Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Lohman, to approve the Sheriff's Office to accept for the Fiscal Year 2017 Secondary Road Patrol grant from the Office of Highway Safety Planning in the amount of $147,870.00.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry Sabo

No: None

Excused: Charles Nash **Motion Carried**

2016-419 **ALLOW THE RECLASSIFICATION OF THE MDS CERTIFIED NURSE/BKH (FT) POSITION X52101 TO AN MDS COORDINATOR/BKH (FT) WITH A SALARY RANGE ADJUSTMENT TO NX-00290, $25.005 - $31.557/HR, FOR BROOKHAVEN MEDICAL CARE FACILITY**

HS16/11-18

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to allow the reclassification of the MDS Certified Nurse/BKH (FT) position X52101 to an MDS Coordinator/BKH (FT) with a salary range adjustment to NX-00290, $25.005 - $31.557/hr, for Brookhaven Medical Care Facility.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry Sabo

No: None

Excused: Charles Nash **Motion Carried**

2016-420 **AUTHORIZE PUBLIC HEALTH TO ACCEPT THE FY2017 COMPREHENSIVE, PLANNING, BUDGET AND CONTRACTING AGREEMENT FOR $2,561,454 FROM THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH WITH NO CHANGES TO THE PUBLIC HEALTH GENERAL FUND ALLOCATION; AND FURTHER AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE ASSOCIATED AGREEMENT**

HS16/11-19

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to authorize Public Health to accept the FY2017 Comprehensive, Planning, Budget and Contracting agreement for $2,561,454 from the Michigan Department of Community Health with no changes to the Public Health General Fund allocation; and further authorize the Public Health Director to sign the associated agreement.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry Sabo

No: None

Excused: Charles Nash **Motion Carried**

2016-421 **AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY FOR THE RENDERING OF TECHNICAL SERVICES IN THE AMOUNT OF $59,372, EFFECTIVE FROM OCTOBER 1, 2016 TO SEPTEMBER 30, 2017, WITH NO EFFECT ON COUNTY GENERAL FUNDS**

HS16/11-20

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to authorize the Public Health Director to sign the agreement with the Michigan Department of Environmental Quality for the rendering of technical services in the amount of $59,372, effective from October 1, 2016 to September 30, 2017, with no effect on County General Funds.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry Sabo

No: None

Excused: Charles Nash **Motion Carried**

2016-422 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $14,043,549.10 COVERING THE PERIOD OF OCTOBER 7, 2016, THROUGH OCTOBER 20, 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/11-152

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve payment of the accounts payable of $14,043,549.10 covering the period of October 7, 2016, through October 20, 2016, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry Sabo

No: None

Excused: Charles Nash **Motion Carried**

2016-423 **AWARD A ONE (1) YEAR COMMERCIAL REAL ESTATE BROKER SERVICE CONTRACT, WITH THE OPTION OF TWO (2) ONE (1) YEAR EXTENSIONS, TO JONES LANG LASALLE (JLL) AND THAT THEY BE COMPENSATED BY COMMISSION FEES**

WM16/11-153

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to award a one (1) year Commercial Real Estate Broker service contract, with the option of two (2) one (1) year extensions, to Jones Lang LaSalle (JLL) and that they be compensated by commission fees.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry Sabo

No: None

Excused: Charles Nash **Motion Carried**

2016-424 **APPROVE THE OPERATING LEVY OF 0.5000 MILLS FOR PA 39 OF 1976 ACTIVITIES OR SERVICES FOR OLDER PERSONS ACT TO BE LEVIED IN DECEMBER 2016 AND TO AUTHORIZE THE MUSKEGON COUNTY CLERK AND THE CHAIR OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE ASSOCIATED UPDATED FORMS REQUIRED BY THE STATE OF MICHIGAN WHICH WILL BE SUBMITTED TO THE STATE OF MICHIGAN BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT WITH ALL OTHER PREVIOUSLY AUTHORIZED MILLAGES INCLUDED**

WM16/11-154

The Ways and Means Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the operating levy of 0.5000 mills for PA 39 of 1976 Activities or Services for Older Persons Act to be levied in December 2016 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated updated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department with all other previously authorized millages included.

Commissioner Scholnik asked why the Board needed to approve this millage. Beth Dick, Finance Director, stated that this needs to be approved by the Board and a form has to be submitted to the state in order for the new senior millage to be levied in December.

Commissioner Mahoney stated that some boards do not approve to levy the entire authorized millage amount.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Terry Sabo

No: None

Excused: Charles Nash **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2016-425 **APPROVE THE REAPPOINTMENT OF TOM GODFREY (UNDESIGNATED) (TERM THROUGH 12/31/2022) TO ECONOMIC DEVELOPMENT CORPORATION**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the reappointment of Tom Godfrey (Undesignated) (term through 12/31/2022) to Economic Development Corporation.

Jonathan Wilson, Chairman of the Economic Development Corporation, stated that Mr. Godfrey's term was only for a portion of a year and that they would like to extend it through 12/31/2022.

Voice vote **Motion Carried**

2016-426 **APPROVE THE REAPPOINTMENT OF EMMA TORRESEN, DISTRICT 2 REPRESENTATIVE (TERM THROUGH 12/31/2018) TO FRIENDS OF THE COUNTY PARKS**

The Chairman recommends, moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the reappointment of Emma Torresen, District 2 Representative (term through 12/31/2018) to Friends of the County Parks.

Voice vote. **Motion Carried**

Chairman Sabo reminded everyone that County Administrator Eisenbarth's Annual Evaluations are due prior to the next Full Board Meeting on Tuesday, November 22, 2016.

There were no Liaison Reports.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth commended HealthWest Administrator and staff for receiving the Certified Community Behavioral Health Clinic Designation (CCBHC).

Julia Rupp, HealthWest Director, thanked Judge Ladas-Hoopes for her leadership and team building in the Mental Health Court grant.

Ms. Rupp explained the process for obtaining the Certified Community Behavioral Health Clinic Designation (CCBHC). The prestigious designation means that anyone can get an assessment, regardless of their ability or inability to pay for services. It has also meant that HealthWest now has Saturday hours.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

Both Commissioners Cross and Mahoney will be out of town next week for both the Tuesday and Thursday meetings. Chairman Sabo will be unavailable next Tuesday for the meeting.

2016-427 Moved by Commissioner Mahoney and Seconded by Commissioner Engle that the Board prepare a tribute to honor the Howmet Playhouse which has been in operation for 100 years.

Voice vote. **Motion Carried**

PUBLIC COMMENT

Minister Lovie Wright addressed the Board regarding some City of Muskegon signs which she felt were not in the appropriate location. Administrator Eisenbarth will pass this information along to the City of Muskegon.

Betty Warfield came before the Board as she feels she is being forced out of her community because she is not allowed to go to any hospital or to the doctors in Muskegon County. Administrator Eisenbarth and Commissioner Wilkins will reach out to HealthWest and to Brookhaven to obtain further information.

Bob Horn from Jones Lange LaSalle thanked the Board for granting his company the bid. He is looking forward to working with Muskegon County.

Chairman Sabo thanked Honorable Maria Ladas-Hoopes for educating the Board today on the Mental Health Court.

Chairman Sabo stated that today is also a day about gratitude and unity. His hope is that after the election, people will move together and unite.

2016-428 **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER WILKINS, TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 4:50 p.m.

_____
Nancy A. Waters, County Clerk

NAW/mlw

Preliminary Minutes
To be approved at the Full Board Meeting on November 22, 2016

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace Street, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, November 22, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

Chairman Sabo asked that everyone take a moment to pray to our God for Peace and for the passing of Oceana County Commissioner Evelyn Kolbe, and for the recent passing of William (Bill) Wright, the husband of 92nd State House Representative Marcia Hovey-Wright.

The Pledge of Allegiance was led by Commissioner Mahoney and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine R. Wilkins

Excused: Jeff Lohman

Also Present: Beth Dick, Finance Director/Assistant County Administrator;
Nancy A. Waters, County Clerk;
Jeanne Pezet, Administrative Secretary to the County Clerk;
Doug Hughes, Corporate Counsel

2016-429 **APPROVAL OF THE AGENDA**

Moved by Vice-Chairman Cross, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote **Motion Carried**

2016-430 **APPROVE THE REGULAR MEETING MINUTES OF NOVEMBER 8, 2016**

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the Regular Meeting Minutes of November 8, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Jim Fisher, Member of the Department of Health & Human Services/Brookhaven Board, addressed the Board in support of the recommended appointment of Aslyn Scott to the Department of Health & Human Services/Brookhaven Board. Mr. Fisher said that she will be a great asset to the Board.

COMMITTEE/BOARD REPORTS

2016-431 **AUTHORIZE THE PURCHASE OF A NEW KUBOTA RTVX1140 UTILITY CART FROM WOLF KUBOTA FOR A TOTAL OF $13,560, THE LOWEST OF THREE QUOTES, WITH FUNDING FROM THE PARKS FUND**

CD/SP16/11-23

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Cross, to authorize the purchase of a new Kubota RTVX1140 Utility Cart from Wolf Kubota for a total of $13,560, the lowest of three quotes, with funding from the Parks fund.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-432 **APPROVE THE CONTRACT ADDENDUM WITH GREYHOUND LINES, INC. EFFECTIVE NOVEMBER 1, 2016, AND TO AUTHORIZE THE CHAIRPERSON TO EXECUTE THE CONTRACT**

TR16/11-25

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commssioner Nash, to approve the Contract Addendum with Greyhound Lines, Inc. effective November 1, 2016, and to authorize the Chairperson to execute the contract.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-433 **AUTHORIZE MATS TO ISSUE A REQUEST FOR PROPOSALS FOR CONSULTING SERVICES FOR A MUSKEGON HEIGHTS TRANSIT FACILITY STUDY**

TR16/11-26

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commssioner Nash, to authorize MATS to issue a Request for Proposals for consulting services for a Muskegon Heights Transit Facility Study.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-434 **APPROVE CONTRACT MODIFICATION NO. 4 TO MDOT CONTRACT #61192-126324 (AIP PROJECT #3-26-0071-3915) FOR THE FINAL PHASE OF THE AIRPORT'S TERMINAL AND GENERAL AVIATION RAMP RECONSTRUCTION PROJECT FOR FLORENCE CEMENT COMPANY TO CREDIT THE PROJECT $20,000 FOR ASSESSED LIQUIDATED DAMAGES**

TR16/11-27

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commssioner Nash, to approve Contract Modification No. 4 to MDOT Contract #61192-126324 (AIP Project #3-26-0071-3915) for the final phase of the Airport's Terminal and General Aviation Ramp Reconstruction Project for Florence Cement Company to credit the project $20,000 for assessed liquidated damages.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-435 **APPROVE CHANGE ORDER #1 TO THE JJ CUNNINGHAM LLC CONTRACT, MDOT PROJECT #FM 61-01-C110 (AIP PROJECT #3-26-0071-4016) FOR FINAL QUANTITIES ADJUSTMENT OF THE AIRPORT'S CRACK SEALING AND REMARKING PROJECT FOR $27,878.10, WITH THE COUNTY'S 2.5% SHARE OF THE PROJECT TO INCREASE TO $7,257.45**

TR16/11-28

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commssioner Nash, to approve Change Order #1 to the JJ Cunningham LLC contract, MDOT Project #FM 61-01-C110 (AIP Project #3-26-0071-4016) for final quantities adjustment of the Airport's Crack Sealing and Remarking Project for $27,878.10, with the County's 2.5% share of the project to increase to $7,257.45.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-436 **APPROVE ASSIGNMENT OF THE AGREEMENT FOR LEASE AND AGREEMENT FOR PROVIDING OF AIRCRAFT STORAGE FROM RSB AVIATION TO TANGO BRAVO VENTURES LLC**

TR16/11-29

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commssioner Nash, to approve assignment of the Agreement for Lease and Agreement for Providing of Aircraft Storage from RSB Aviation to Tango Bravo Ventures LLC.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-437 **APPROVE ALLOWING THE PURCHASING DEPARTMENT TO ISSUE A REQUEST FOR PROPOSALS (RFP), ON BEHALF OF THE AIRPORT, SEEKING PROPOSALS FOR OPERATION OF A RESTAURANT IN THE MUSKEGON COUNTY AIRPORT**

TR16/11-30

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commssioner Nash, to approve allowing the Purchasing Department to issue a Request for Proposals (RFP), on behalf of the Airport, seeking proposals for Operation of a Restaurant in the Muskegon County Airport.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-438 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $5,974,087.48 COVERING THE PERIOD OF OCTOBER 21, 2016, THROUGH NOVEMBER 3, 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/11-155

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve payment of the accounts payable of $5,974,087.48 covering the period of October 21, 2016, through November 3, 2016, as presented by the County Clerk.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-439 **APPROVE THE ISSUANCE OF A REQUEST FOR PROPOSAL TO DEVELOP A LONG RANGE (5 YEAR) FINANCIAL FORECAST FOR THE COUNTY'S GENERAL FUND**

WM16/11-156

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the issuance of a Request for Proposal to develop a long range (5 year) financial forecast for the County's General Fund.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-440 **APPROVE THE VENDOR AND CONTRACT RELATIONSHIPS OUTLINED ON THE SCHEDULE TO CONTINUE UNDER EXISTING ARRANGEMENTS FOR THE TIME PERIOD FROM OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017**

WM16/11-157

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the vendor and contract relationships outlined on the schedule to continue under existing arrangements for the time period from October 1, 2016 through September 30, 2017.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-441 **AUTHORIZE THE RELEASE OF A REQUEST FOR BID FOR TEMPORARY STAFFING SERVICES FOR MUSKEGON COUNTY DEPARTMENTS**

WM16/11-158

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the release of a Request for Bid for temporary staffing services for Muskegon County departments.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-442 **AUTHORIZE MUSKEGON COUNTY TO CONTINUE MICHIGAN TRANSIT POOL MEMBERSHIP FOR MATS GENERAL LIABILITY AND AUTO LIABILITY INSURANCE COVERAGE FOR POLICY PERIOD 12/1/2016 THROUGH 11/30/2017 WITH AN ANNUAL CONTRIBUTION OF $109,536.00 PAID IN QUARTERLY INSTALLMENTS**

WM16/11-159

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize Muskegon County to continue Michigan Transit Pool membership for MATS General Liability and Auto Liability Insurance coverage for policy period 12/1/2016 through 11/30/2017 with an annual contribution of $109,536.00 paid in quarterly installments.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-443 **AUTHORIZE A REQUEST FOR PROPOSALS FOR REDESIGN OF THE COUNTY WEBSITES**

WM16/11-160

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize a request for proposals for redesign of the county websites.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-444 **AUTHORIZE THE DEPARTMENT OF PUBLIC WORKS TO SUBMIT AN APPLICATION TO THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY 2016/17 SCRAP TIRE CLEANUP GRANT PROGRAM**

WM16/11-161

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Department of Public Works to submit an application to the Michigan Department of Environmental Quality 2016/17 Scrap Tire Cleanup Grant Program.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-445 **APPROVE THE REQUEST TO REUSE, AUCTION, SCRAP THE VEHICLES FOR THEIR HIGHEST VALUE FOLLOWING POLICY #2014-37**

WM16/11-162

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the request to reuse, auction, scrap the vehicles for their highest value following Policy #2014-37.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2016-446 **APPOINT ASALINE SCOTT TO THE DEPARTMENT OF HEALTH & HUMAN SERVICES/BROOKHAVEN BOARD (TERM THROUGH 12/31/2019)**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Mahoney, to appoint Asaline Scott to the Department of Health & Human Services/Brookhaven Board (term through 12/31/2019).

Chairman Sabo noted two capable applicants applied and Ms. Scott was the best choice.

Voice vote **Motion Carried**

Chairman Sabo asked Commissioners to notify Lisa Chalko of any issues with the 2017 Proposed Calendar. It was noted that the Swearing In Ceremony will take place at 3:30 p.m. so it is recommended that the Organizational Meeting be scheduled for 4:30 p.m. on Wednesday, January 4, 2017.

2016-447 **SCHEDULE THE 2017 COUNTY COMMISSIONERS ORGANIZATIONAL MEETING ON WEDNESDAY, JANUARY 4, 2017 AT 4:30 P.M.**

Moved by Commission Mahoney, seconded by Vice Chair Cross, to schedule the 2017 County Commissioners Organizational Meeting on Wednesday, January 4, 2017 at 4:30 p.m.

Voice vote **Motion Carried**

Chairman Sabo indicated the Administrator Evaluations will be reviewed at the next Full Board Meeting on Tuesday, December 13th.

ADMINISTRATOR'S REPORT

2016-447 **APPROVE THE CHANGE INPAY GRADE FOR YOUTH SPECIALISTS FULL-TIME AND HOURLY FROM GU 00170 ($12.57 - $18.10/HR) TO THE GU 00180 ($13.30-$19.64/HR) TO MORE ACCURATELY REFLECT THE DUTIES OF THESE POSITIONS WITH AN EFFECTIVE DATE OF 10/12/2016**

The Administrator recommends, moved by Commissioner Hughes, seconded by Vice Chair Cross, to approve the change inpay grade for Youth Specialists full-time and hourly from GU 00170 ($12.57 - $18.10/hr) to the GU 00180 ($13.30-$19.64/hr) to more accurately reflect the duties of these positions with an effective date of 10/12/2016.

Commissioner Scolnik asked how many employees are part-time Youth Specialists. Eric Stevens, Circuit Court Administrator, estimated 12 to 20 but will confirm the actual number.

Beth Dick, Finance Director/Assistant County Administrator, noted dollars were already budgeted for both full time and hourly.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

Beth Dick, Finance Director/Assistant County Administrator, reported that during last week's open enrollment, 34% of staff took advantage of the newly offered HSA. She thanked Kristen Wade, Human Resources Director, for coordination of information sessions.

Commissioner Hughes stated she had attended an information session and the presentation was excellent.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Eric Stevens, Circuit Court Administrator, addressed the Board regarding changes in the Child Care fund that has had a huge impact on the Counties and urged the Members to contact their organizations and legislators for support in funding in this program.

Julia Rupp, HealthWest Executive Director, remembered Evelyn Kolbe as a friend to Mental Health not only in Oceana County but Muskegon, too, and will be very much missed.

Commissioner Nash reminded everyone of the Jazz and Soul fundraiser by the Optimist Club and encouraged purchase and donation of tickets to be given out as prizes on the radio tomorrow.

Chairman Sabo noted the Work Session will begin at 4:25 p.m.

2016-448 **MOVED BY VICE CHAIR CROSS, SECONDED BY COMMISSIONER MAHONEY, TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 4:22 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

Preliminary Minutes
To be approved at the Full Board Meeting on December 13, 2016

WMSRDC

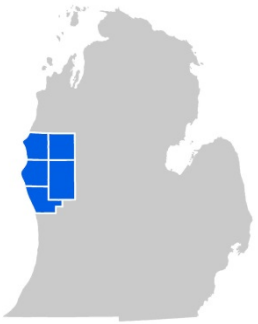
WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION

Erin Kuhn, Executive Director

November 22, 2016

WSRDC
WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION

- Federal & State Designated Regional Planning & Development Agency serving 120 units of government in the counties of Lake, Mason, Muskegon, Newaygo, & Oceana
- Formed in 1970
- Michigan Public Acts
  - 281 (Regional Planning Commission Act) of 1945
  - 46 (Regional Economic Development Commission) of 1966



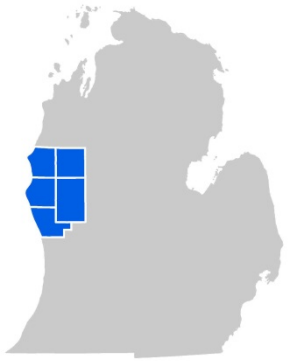
Our mission is to promote and foster regional development in West Michigan through cooperation amongst local governments...

WMSRDC

WEST MICHIGAN SHORELINE
REGIONAL DEVELOPMENT COMMISSION

WMSRDC Board

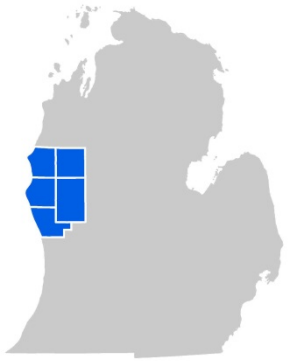
- Kay Beecham, City of Norton Shores
- James Brown, Oceana County
- Bill Carpenter, Mason County
- Susie Hughes, Muskegon County
- David Kieft, Jr. Muskegon Township
- Evelyn Kolbe, Oceana County
- Michael Krauch, City of Ludington
- Joseph Lenius, WMSRDC Appointee
- James Maike, Newaygo County
- Bonnie McGlothlin, City of Muskegon Heights
- Chris McGuigan, WMSRDC Appointee
- Dale Nesbary, Muskegon Community College
- Chris Ortwein, Newaygo County
- James Rynberg, City of Fremont
- Terry Sabo, Muskegon County
- Ron Steiner, WMSRDC Appointee
- Barb Stenger, Lake County
- Wally Taranko, Mason County
- Byron Turnquist, City of Muskegon
- Rillastine Wilkins, Muskegon County
- Crystal Young, West Shore Community College



WSRDC

WEST MICHIGAN SHORELINE
REGIONAL DEVELOPMENT COMMISSION

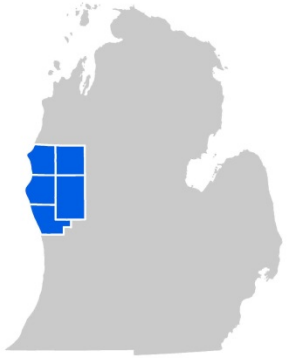
- Program Areas
  - Transportation
  - Economic Development
  - Environmental
  - Homeland Security
  - Local Government Services
  - Special Projects



WSRDC

WEST MICHIGAN SHORELINE
REGIONAL DEVELOPMENT COMMISSION

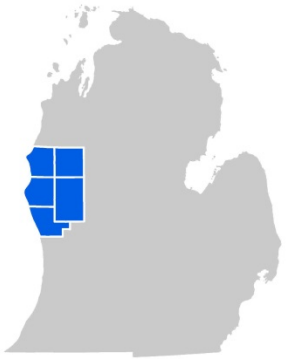
- Transportation
  - MPO
  - Rural Transportation
  - Regional Transportation
  - Asset Management/Road Ratings
  - Traffic Counts
  - Air Quality



WSRDC

WEST MICHIGAN SHORELINE
REGIONAL DEVELOPMENT COMMISSION

- Economic Development
  - EDA Designated Economic Development District
  - Comprehensive Economic Development (CEDS) Plan
  - CEDS Committee
  - Technical Assistance



WSRDC

WEST MICHIGAN SHORELINE
REGIONAL DEVELOPMENT COMMISSION

- Environmental
  - Federally designated area-wide water quality management planning agency for the region under section 208 of the Clean Water Act
  - Maintenance of the region's Area-wide Water Quality Management Plan
  - Review and comment of wastewater expansion and other public noticed water quality improvement projects, for consistency with regional plans and programs
  - Preparation of specialized water resource and watershed projects.
  - Liaison to local governments, watershed, and conservation partners in the region
  - West Michigan Regional Watershed Conference in partnership with the U.S. Environmental Protection Agency and the Lake Michigan Lakewide Management Plan (LaMP)

WMSRDC

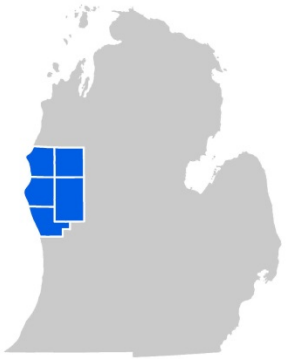
WEST MICHIGAN SHORELINE
REGIONAL DEVELOPMENT COMMISSION

- Homeland Security
  - Fiduciary for Region Six Homeland Security Planning Board
  - Responsible for the management and administration of the homeland security program
  - The counties of Clare, Ionia, Isabella, Kent, Lake, Mason, Mecosta, Montcalm, Muskegon, Newaygo, Oceana, Osceola, and Ottawa

WSRDC

WEST MICHIGAN SHORELINE
REGIONAL DEVELOPMENT COMMISSION

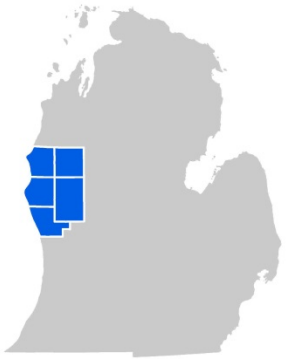
- Local Government Services
  - Assist with Plan Writing & Development
    - Master Plans
    - Recreation Plans
  - GIS Mapping



WSRDC

WEST MICHIGAN SHORELINE
REGIONAL DEVELOPMENT COMMISSION

- Special Projects & Other Programs
  - Hazard Mitigation Planning
  - West Michigan Industrial Parks & Sites Study
  - West Michigan Shoreline Brownfields Inventory & Plan for Implementation
  - West Michigan Blueways & Greenways Plan & Lake Michigan Water Trail Plan
  - Muskegon Lake Vision 2020 & Port of Muskegon
- Federal Project Review
- Information & Communication
  - Local Census Affiliate
  - Bi-Monthly Newsletter
  - Website Updates



WEST MICHIGAN SHORELINE
REGIONAL DEVELOPMENT COMMISSION

QUESTIONS

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace Street, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, December 13, 2016, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

Invocation was given by Pastor Tim Cross of Living Word Church.

The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine R. Wilkins

Excused: Jeff Lohman

Also Present: Mark Eisenbarth, County Administrator;
Nancy A. Waters, County Clerk;
Marcia L. Wilkes Chief Deputy County Clerk
Doug Hughes, Corporate Counsel

2016-449 **APPROVAL OF THE AGENDA**

Moved by Commissioner Cross, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote **Motion Carried**

2016-450 **APPROVE THE MEETING MINUTES OF NOVEMBER 22, 2016**

Moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the Meeting Minutes of November 22, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Mike Krauch, MSU Extension, District 5 Coordinator, thanked the Board and the taxpayers for their continued support.

OATH OF OFFICE, Department of Health and Human Services Board.

County Clerk Nancy A. Waters issued the Oath of Office to Ms. Asaline Scott to serve on the Department of Health and Human Services Board. Ms. Scott will be filling the vacancy left by Doris Rucks.

Following taking the Oath of Office, Ms. Scott thanked the Board for their confidence in her. She stated that she is taking this responsibility very heavily. She realizes that Ms. Rucks has left very large shoes.

PRESENTATION : Resolution in Recognition of Whitehall's Historic Howmet Playhouse

Commissioner Mahoney presented to Beth Beamon, Managing Direction of the Howmet Playhouse and Scott Huebler, City Manager of Whitehall, the Board's Resolution in Recognition of Whitehall's Historic Howmet Playhouse 100th anniversary.

Ms. Beamon thanked the Board and the many volunteers who make the Playhouse such a success.

COMMITTEE/BOARD REPORTS

2016-451 **AUTHORIZE THE FAMILY COURT TO IMPLEMENT THE ATM PILOT PROJECT, ENTER INTO A MAINTENANCE CONTRACT WITH CARD TRONICS ON THE MACHINE, AS WELL AS AUTHORIZE THE INITIAL FUNDING OF $5,000.00 TO STOCK THE MACHINE**

CPS16/12 - 50 The Courts & Public Safety Committee recommends moved by Commissioner Mahoney and seconded by Commissioner Wilkins to authorize the Family Court to implement the ATM pilot project, enter into a maintenance contract with Card Tronics on the machine, as well as authorize the initial funding of $5,000.00 to stock the machine.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-452 **ACCEPT AND SIGN THE FY17 BYRNE JAG-WEMET GRANT (MSP #JAG 70834 WEMET -17) IN THE AMOUNT OF $14,000; AND AMEND THE BUDGET ACCORDINGLY**

CPS16/12- 51 The Courts & Public Safety Committee recommends moved by Commissioner Mahoney and seconded by Commissioner Wilkins to accept and sign the FY17 Byrne JAG-WEMET grant (MSP #JAG 70834 WEMET -17) in the amount of $14,000; and amend the budget accordingly.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-453 **AWARD CATHOLIC CHARITIES TO PROVIDE COGNITIVE BEHAVIORAL SERVICES IN THE COMMUNITY AND AUTHORIZE THE COUNTY BOARD CHAIRMAN TO SIGN THE CONTRACT FOR SERVICES WITH THE OPTION TO RENEW FOR TWO SUBSEQUENT YEARS DEPENDING ON AVAILABILITY OF GRANT FUNDING AND MUTUAL AGREEMENT BY BOTH PARTIES**

CPS16/12 – 52 The Courts & Public Safety Committee recommends moved by Commissioner Mahoney and seconded by Commissioner Wilkins to award Catholic Charities to provide cognitive behavioral services in the community and authorize the County Board Chairman to sign the contract for services with the option to renew for two subsequent years depending on availability of grant funding and mutual agreement by both parties.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-454 **AWARD KELLY SADLER TO PROVIDE COGNITIVE BEHAVIORAL SERVICES IN THE JAIL AND AUTHORIZE THE COUNTY BOARD CHAIRMAN TO SIGN THE CONTRACT FOR SERVICES WITH THE OPTION TO RENEW FOR TWO SUBSEQUENT YEARS DEPENDING ON AVAILABILITY OF GRANT FUNDING AND MUTUAL AGREEMENT BY BOTH PARTIES**

CPS16/12 - 53 The Courts & Public Safety Committee recommends moved by Commissioner Mahoney and seconded by Commissioner Wilkins to award Kelly Sadler to provide cognitive behavioral services in the jail and authorize the County Board Chairman to sign the contract for services with the option to renew for two subsequent years depending on availability of grant funding and mutual agreement by both parties.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-455 **AWARD RFP16-2224 LTC PHARMACY SERVICES TO OMNICARE OF GRAND RAPIDS AS THE PHARMACY SERVICES PROVIDER FOR BROOKHAVEN MEDICAL CARE FACILITY FOR A TERM OF 1 YEAR WITH THE OPTION TO RENEW FOR TWO (2) SUBSEQUENT YEARS BASED ON A MUTUAL AGREEMENT BETWEEN BOTH PARTIES**

HS16/12 - 21 The Human Services Committee recommends moved by Commissioner Hughes and seconded by Commissioner Mahoney to award RFP16-2224 LTC Pharmacy Services to Omnicare of Grand Rapids as the pharmacy services provider for Brookhaven Medical Care Facility for a term of 1 year with the option to renew for two (2) subsequent years based on a mutual agreement between both parties.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-456 **ADOPT THE BY-LAWS OF AND FORM THE MUSKEGON COUNTY SENIOR ACTIVITIES COMMITTEE, UPON RECOMMENDED REVISIONS BEING FINALIZED BY CORPORATE COUNSEL PRIOR TO FULL BOARD MEETING OF DECEMBER 13, 2016**

HS16/12 - 22 The Human Services Committee recommends moved by Commissioner Hughes and seconded by Commissioner Mahoney to adopt the By-Laws of and form the Muskegon County Senior Activities Committee, upon recommended revisions being finalized by Corporate Counsel prior to Full Board meeting of December 13, 2016.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-457 **REAPPOINT JOYCE DEJONG, D.O., TO THE CHIEF MEDICAL EXAMINER POST FOR MUSKEGON COUNTY FROM JANUARY 1, 2017 THROUGH DECEMBER 31, 2020, AND TO CONTINUE TO CONTRACT WITH THE HOMER STRYKER M.D. SCHOOL OF MEDICINE AT WESTERN MICHIGAN UNIVERSITY FOR MEDICAL EXAMINER SERVICES FOR THE SAME PERIOD; FURTHER AUTHORIZE THE BOARD CHAIR AND PUBLIC HEALTH DIRECTOR TO SIGN THE ASSOCIATED AGREEMENT**

HS16/12- 23 The Human Services Committee recommends moved by Commissioner Hughes and seconded by Commissioner Mahoney to reappoint Joyce deJong, D.O., to the Chief Medical Examiner post for Muskegon County from January 1, 2017 through December 31, 2020, and to continue to contract with the Homer Stryker M.D. School of Medicine at Western Michigan University for medical examiner services for the same period; further authorize the Board Chair and Public Health Director to sign the associated agreement.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-458 **SUPPORT A RESOLUTION RECOGNIZING INDIVIDUALS INVOLVED IN A RECENT CRITICAL EMERGENCY CALL TO CENTRAL DISPATCH AND ULTIMATELY THE DALTON TOWNSHIP FIRE DEPARTMENT AND PROFESSIONAL MED TEAM AMBULANCE**

HS16/12 - 24 The Human Services Committee recommends moved by Commissioner Hughes and seconded by Commissioner Mahoney to support a resolution recognizing individuals involved in a recent critical emergency call to Central Dispatch and ultimately the Dalton Township Fire Department and Professional Med Team ambulance.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-459 **SUPPORT A RESOLUTION RECOGNIZING 10-YEAR OLD MASON SCHAFLER WHO SET A NATIONAL BOY SCOUT POPCORN SALES RECORD**

HS16/12 - 25 The Human Services Committee recommends moved by Commissioner Hughes and seconded by Commissioner Mahoney, to support a resolution recognizing 10-year old Mason Schafler who set a national Boy Scout popcorn sales record.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-460 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $5,626,019.13 COVERING THE PERIOD OF NOVEMBER 4, 2016, THROUGH NOVEMBER 10, 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/12 - 163 The Ways and Means Committee recommends, moved by Commissioner Nash and seconded by Commissioner Hughes, to approve payment of the accounts payable of $5,626,019.13 covering the period of November 4, 2016, through November 10, 2016, as presented by the County Clerk.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-461 **APPROVE THE AMENDED MUSKEGON AREA DISTRICT LIBRARY AGREEMENT AND AUTHORIZE THE BOARD CHAIR TO SIGN**

WM16/12 - 164 The Ways and Means Committee recommends, moved by Commissioner Nash and seconded by Commissioner Hughes, to approve the amended Muskegon Area District Library Agreement and authorize the Board Chair to sign.

:

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-462 **ADOPT THE REVISED 2016 APPORTIONMENT REPORT AS PREPARED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM16/12 - 165 The Ways and Means Committee recommends, moved by Commissioner Nash and seconded by Commissioner Hughes, to adopt the revised 2016 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-463 **SUPPLEMENT THE MUSKEGON COUNTY BOARD OF COMMISSIONERS PERSONNEL RULE 14 "INTERNET/E-MAIL/SOCIAL MEDIA POLICY" WITH THE NEW IT ASSET USE POLICY**

WM16/12- - 166 The Ways and Means Committee recommends, moved by Commissioner Nash and seconded by Commissioner Hughes, to supplement the Muskegon County Board of Commissioners Personnel Rule 14 "Internet/E-Mail/Social Media Policy" with the new IT Asset Use Policy.

Roll Call:

Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

2016-464 **ACCEPT THE "AGREEMENT FOR EXTENSION SERVICES" FOR FY2017 TO COLLABORATE WITH MICHIGAN STATE UNIVERSITY EXTENSION AND AUTHORIZE THE BOARD CHAIR TO SIGN**

WM16/12 - 167 The Ways and Means Committee recommends, moved by Commissioner Nash and seconded by Commissioner Hughes to accept the "Agreement for Extension Services" for FY2017 to collaborate with Michigan State University Extension and authorize the Board Chair to sign.

Roll Call:
Yes: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Jeff Lohman **Motion Carried**

CHAIRMAN'S REPORT

2016-465 **APPOINT ROGER JOURDEN II (CAMPGROUND SLOT); KASSY EBELING (HOTELS/MOTELS SLOT); AND CATHLEEN RUSSELL (HOTELS/MOTELS [BB REP])TO THE ACCOMMODATIONS TAX ADVISORY COMMITTEE FOR A TERM THROUGH 12/31/18.**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Mahoney, to appoint Roger Jourden II (Campground slot); Kassy Ebeling (Hotels/Motels slot); and Cathleen Russell (Hotels/Motels [BBN slot]) to the Accommodations Tax Advisory Committee for a term through 12/31/18.

Chairman Sabo stressed the importance of having these Committee appointments filled. He indicated that these are reappointments and he also stated that no one else filed.

Voice vote **Motion Carried**

2016-466 **APPOINT GERALD WALTER (AT-LARGE SLOT) AND JACK KENNEDY (TWIN LAKE SERVICE AREA SLOT) TO THE MUSKEGON COUNTY ROAD COMMISSION FOR A TERM THROUGH 12/31/22**

The Chairman recommends moved by Commissioner Engle seconded by Commissioner Hughes to appoint Gerald Walter (at-Large slot) and Jack Kennedy (Twin Lake Service Area Slot) to the Muskegon County Road Commission and for a term through 12/31/22. These are both reappointments.

Commissioner Nash questioned the term of office. Commissioner Engle stated that it was six (6) years.

Voice vote **Motion Carried**

Mr. Walter addressed the Board and thanked them for their confidence in him. He stated that he was looking forward to serving again.

2016-467 **APPOINT COMMISSIONER-ELECT I. JOHN SNIDER, II TO THE BEAR LAKE IMPROVEMENT BOARD FOR A TERM 1/1/17 THROUGH 12/31/18**

The Chairman recommends, moved by Commissioner Wilkins seconded by Commissioner Hughes, to appoint Commissioner-Elect I. John Snider, II to the Bear Lake Improvement Board for a term 1/1/17 through 12/31/18.

Chairman Sabo stated that the next meeting was January 5, 2017 and that this was a very fast moving committee.

Voice vote **Motion Carried**

2016-468 **APPOINT LORI ARCHER TO THE LAKE BANK AUTHORITY (TOWNSHIP SLOT) FOR A TERM THROUGH 12/31/19**

The Chairman recommends moved by Commissioner Mahoney seconded by Commissioner Nash to appoint Lori Archer, Laketon Township Treasurer, to the Lake Bank Authority (Township slot) for a term through 12/31/19.

Voice vote **Motion Carried**

COUNTY ADMINISTRATOR'S ANNUAL EVALUATION RESULTS

Chairman Sabo reviewed the County Administrator's Annual Evaluation results, which was a 4.4 out of 5.

2016-469 Moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the evaluation of the Administrator.

Voice vote **Motion Carried**

Commissioner Nash told the Administrator that he was doing a great job and to keep it up.

Chairman Sabo agreed with Commissioner Nash and stated in that these tough times he was doing a great job.

Chairman Sabo reminded everyone that on Wednesday January 4, 2017 the swearing-in ceremony will be held at 3:30 p.m. in Judge Marietti's Courtroom. Also at 4:30 p.m. the Organizational Meeting of the Board of Commissioners will be held in the Board room on the 4th floor.

COMMITTEE LIAISON REPORTS

There were no Committee Liaison Reports.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth thanked the Board for their comments and support. He stated that he is looking forward to 2017, which will be both challenging and exciting.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Eric Stevens, Circuit Court/Family Court Administrator, gave a brief update on the juvenile detention center new hires and introduced Khalia Twork, newly hired Clinical Supervisor.

Ms. Twork stated that she is looking forward to working at the Juvenile Transition Center.

Mike Krauch, MSU Extension, District 5 Coordinator, stated that Eric Elgin, a new water resource educator has been hired. Mr. Krauch also thanked the Health Department and the maintenance folks for all the help in making the move great.

Chairman Sabo noted the following elected officials in the audience: Judge Pittman; Tony Moulatsiotis, County Treasurer; Kim Arter, Laketon Township Supervisor; Dan Hess, newly elected Dalton Township Trustee; Commissioner-elect Gary Foster.

Chairman Sabo noted the Work Session will begin at 4:30 p.m. The work session is regarding the anticipated millage in May for the juvenile programs and budget. It is open to the public.

2016-470 **MOVED BY VICE CHAIR CROSS, SECONDED BY COMMISSIONER MAHONEY, TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 4:26 p.m.

_____
Nancy A. Waters, County Clerk

NAW/mlw

Preliminary Minutes
To be approved at the Full Board Meeting on December 20, 2016

RESOLUTION
In Recognition of Whitehall's Historic
Howmet Playhouse

WHEREAS, the Historic Howmet Playhouse has been in almost constant operation since its opening in 1916; and
WHEREAS, the community raised funds to renovate the aging Playhouse in 1973; and
WHEREAS, these efforts were matched by a grant from the Howmet Corporation and operations were then ass

County of Muskegon

umed by the Blue Lake Fine Arts Camp with the help of a local fund drive and the participation of Whitehall's largest employers, the Howmet Corporation; and
WHEREAS, Blue Lake Fine Arts Camp continued the operation of the Playhouse until August of 2006; and
WHEREAS, the City of Whitehall then accepted the donated ownership and committed to continue Playhouse operations and its annual Summer Fine Arts Festival; and
WHEREAS, the Playhouse fills a vital need in the City of Whitehall and the White Lake area; and
WHEREAS, the Playhouse is a central gathering place for both year-round and summer residents as well as many visitors; and it plays an important role in attracting guests to the White Lake community; and
THEREFORE BE IT RESOLVED, that the Muskegon County Board of Commissioners does hereby recognize and congratulate the Historic Howmet Playhouse on its successful 100th anniversary and wishes continued success.
Break a Leg!

Muskegon County Board of Commissioners
Terry J. Sabo, Chair
Benjamin Cross, Vice-Chair
Marvin Engle
Susie Hughes
Jeff Lohman
Kenneth Mahoney
Charles Nash
Robert Scolnik
Rillastine Wilkins

Muskegon COUNTY

November 8, 2016

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace Street, 4th Floor
Muskegon, MI 49442

Terry J. Sabo, Chairman — *Benjamin E. Cross, Vice Chair*
Marvin Engle — *Charles Nash*
Susie Hughes — *Robert Scolnik*
Jeff Lohman — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Regular Meeting Tuesday, December 20, 2016, 2016
4:00 p.m.

Chairman Sabo, Presiding

The Full Board of Commissioners was called to order by Chairman Sabo.

Invocation was given by Pastor David McCowan from Forest Park Covenant Church.

The Pledge of Allegiance was led by Gavin Poulin, son of Sheriff-Elect Michael Poulin, and recited in unison.

Roll Call

Present: Marvin Engle, Susie Hughes, Jeff Lohman , Kenneth Mahoney, Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine R. Wilkins

Excused: Benjamin E. Cross

Also Present: Mark Eisenbarth, County Administrator;
Nancy A. Waters, County Clerk;
Marcia L. Wilkes Chief Deputy County Clerk
Doug Hughes, Corporate Counsel

2016-471 **APPROVAL OF THE AGENDA**

Note: An updated agenda was posted on the website, which included item D under the Chairman's Report, five appointments to the Lakeshore Sports Commission.

Moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve the updated agenda.

Voice vote **Motion Carried**

2016-472 **APPROVE THE MEETING MINUTES OF DECEMBER 13, 2016**

Moved by Commissioner Engle, seconded by Commissioner Nash, to approve the Meeting Minutes of December 13, 2016.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Cyndi Powers, member of the No Smoke Coalition, asked the Board to support the Tobacco 21 Resolution.

PRESENTATION : Mason Schlafer Resolution

Commissioner Scolnik presented to a Resolution to Mason Schlafer, who is a member of the Boy Scouts of America, Pack 0455. Young Mr. Schlafer broke a 13 state record in popcorn sales.

COMMITTEE/BOARD REPORTS

2016-473 **APPROVE THE CHANGE IN COMPENSATION OF THE MUSKEGON COUNTY ROAD COMMISSIONERS FROM $300.00 PER MONTH TO $360.00 PER MONTH AND THE CHAIR FROM $350.00 PER MONTH TO $410.00 PER MONTH AND AN INCREASE IN THEIR ANNUAL MILEAGE ALLOWANCE FROM $800 TO $1,000 TO BE EFFECTIVE JANUARY 1, 2017**

CD/SP16/12 – 24 The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Hughes, to approve the change in compensation of the Muskegon County Road Commissioners from $300.00 per month to $360.00 per month and the Chair from $350.00 per month to $410.00 per month and an increase in their annual mileage allowance from $800 to $1,000 to be effective January 1, 2017.

Roll Call:
Yes: Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: Jeff Lohman

Excused: Benjamin Cross **Motion Carried**

2016-474 **APPROVE THE REQUEST BY DIVISION ONE, LLC, TO HOLD AN EVENT FEATURING A BIKE RODEO, GUIDED MOTORCYCLE RIDE STAGING, CAMPING AND ADDITIONAL FAMILY-FRIENDLY MOTORCYCLE-THEMED EVENTS AT HERITAGE LANDING JULY 13-16, 2017, WITH PROCEEDS FROM THE EVENT BENEFITTING LOCAL CHARITIES**

CD/SP16/12 - 25 The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Hughes, to approve the request by Division One, LLC, to hold an event featuring a Bike Rodeo, guided motorcycle ride staging, camping and additional family-friendly motorcycle-themed events at Heritage Landing July 13-16, 2017, with proceeds from the event benefitting local charities.

Roll Call:

Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

2016-475 **APPROVE A RESOLUTION IN SUPPORT OF RAISING THE MINIMUM AGE OF LEGAL ACCESS TO TOBACCO PRODUCTS IN MICHIGAN TO AGE 21**

CD/SP16/12 - 26 The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Hughes, to approve a resolution in support of raising the minimum age of legal access to tobacco products in Michigan to age 21.

Roll Call:

Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

2016-475 **AUTHORIZE MATS TO ISSUE A REQUEST FOR PROPOSALS FOR A NEW DIESEL FUEL TANK, DIESEL FUEL DISPENSER, INSTALLATION SERVICES, AND A FUEL MANAGEMENT SYSTEM**

TR16/12-31 The Transportation Committee recommends, moved by Commissioner Wilkins, supported by Commissioner Engle, to authorize MATS to issue a Request for Proposals for a new diesel fuel tank, diesel fuel dispenser, installation services, and a fuel management system.

Roll Call:
Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

2016-476 **APPROVE CONTRACT PROPOSAL 2017A015 IN THE AMOUNT OF $6,432.19 WITH KELLOGG COMMUNITY COLLEGE TO PROVIDE AIRPORT RESCUE AND FIREFIGHTING "LIVE BURN" TRAINING AND AUTHORIZE THE AIRPORT TO REQUEST AN MDOT ARFF GRANT IN THE AMOUNT OF $2,000**

TR16/12-32 The Transportation Committee recommends, moved by Commissioner Wilkins, supported by Commissioner Engle, to approve Contract Proposal 2017A015 in the amount of $6,432.19 with Kellogg Community College to provide Airport Rescue and Firefighting "Live Burn" training and authorize the Airport to request an MDOT ARFF grant in the amount of $2,000.

Roll Call:
Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

2016-477 **APPROVE THE AIRPORT TO APPLY FOR A FY2017 MICHIGAN AIR SERVICE PROGRAM GRANT TO RECEIVE UP TO $10,000 OF STATE FUNDS FOR AIRPORT MARKETING AND PROMOTION EXPENSES**

TR16/12-33 The Transportation Committee recommends, moved by Commissioner Wilkins, supported by Commissioner Engle, to approve the Airport to apply for a FY2017 Michigan Air Service Program Grant to receive up to $10,000 of State funds for Airport marketing and promotion expenses.

Roll Call:

Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

2016-478 **APPROVE EXECUTION OF THE *LANDLORD'S CONSENT TO COLLATERAL AGREEMENT AND ASSIGNMENT* BETWEEN THE COUNTY AND TANGO BRAVO VENTURES LLC**

TR16/12-34 The Transportation Committee recommends, moved by Commissioner Wilkins, supported by Commissioner Engle, to approve execution of the *Landlord's Consent to Collateral Agreement and Assignment* between the County and Tango Bravo Ventures LLC.

Commissioner Hughes stated that she spoke with corporate counsel regarding this lease and her concerns and further added that some wording was changed to protect the County.

Roll Call:

Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

2016-479 **APPROVE ASSIGNMENT OF THE *AGREEMENT FOR PROVIDING OF AIRCRAFT STORAGE* WITH TANGO BRAVO VENTURES LLC**

TR16/12-35 The Transportation Committee recommends, moved by Commissioner Wilkins, supported by Commissioner Engle, to approve assignment of the *Agreement for Providing of Aircraft Storage* with Tango Bravo Ventures LLC.

Roll Call:
Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

2016-480 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $25,034,577.84 COVERING THE PERIOD OF NOVEMBER 11, 2016, THROUGH DECEMBER 1, 2016, AS PRESENTED BY THE COUNTY CLERK**

WM16/12 - 168 The Ways and Means Committee recommends, moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve payment of the accounts payable of $25,034,577.84 covering the period of November 11, 2016, through December 1, 2016, as presented by the County Clerk.

Roll Call:
Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

2016-481 **APPROVE AUTHORIZATION OF A ONE-TIME LUMP SUM PAYMENT FOR PUBLIC WORKS PROJECT MANAGER EMPLOYEE CLASS XF, POSITION X78701 OF $6,856.58 FOR SERVICES RENDERED DURING THE FOLLOWING DATES: MAY 26, 2016 THROUGH DECEMBER 4, 2016**

WM16/12 - 169 The Ways and Means Committee recommends, moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve authorization of a one-time lump sum payment for Public Works Project Manager Employee Class XF, Position X78701 of $6,856.58 for services rendered during the following dates: May 26, 2016 through December 4, 2016.

Roll Call:

Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

2016-482 **APPROVE THE REQUEST TO REUSE, AUCTION, SCRAP THE VEHICLES ATTACHED FOR THEIR HIGHEST VALUE FOLLOWING POLICY #2014-37**

WM16/12 - 170 The Ways and Means Committee recommends, moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve the request to reuse, auction, scrap the vehicles attached for their highest value following Policy #2014-37.

Roll Call:

Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

2016-483 **APPROVE THE TRANSFER OF PARCEL #61-032-400-0001-00 IN CASNOVIA TOWNSHIP TO THE MUSKEGON COUNTY ROAD COMMISSION AND TO AUTHORIZE THE CHAIRMAN OF THE BOARD TO EXECUTE THE NECESSARY QUIT CLAIM DEED**

WM16/12 - 171 The Ways and Means Committee recommends, moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve the transfer of parcel #61-032-400-0001-00 in Casnovia Township to the Muskegon County Road Commission and to authorize the Chairman of the Board to execute the necessary quit claim deed.

Roll Call:

Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

2016-484 **APPROVE CHANGING THE SECRETARY POSITION N71008/NB FULL-TIME TO AN HOURLY POSITION AND THAT THE LABOR DISTRIBUTION OF THE POSITION CHANGE FROM 40% HUMAN RESOURCES (1010-0226) AND 60% INSURANCE FUND (6770-0203) TO 100% ADMINISTRATION (1010-0171) TO ASSIST THE EQUAL EMPLOYMENT OFFICER ON A PART-TIME BASIS, EFFECTIVE JANUARY 7, 2017**

WM16/12 - 172 The Ways and Means Committee recommends, moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve changing the Secretary position N71008/NB full-time to an hourly position and that the labor distribution of the position change from 40% Human Resources (1010-0226) and 60% Insurance Fund (6770-0203) to 100% Administration (1010-0171) to assist the Equal Employment Officer on a part-time basis, effective January 7, 2017.

Roll Call:

Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

2016-485 **APPROVE THAT LINDSAY NELSON BE PLACED INTO THE CLINICAL DIRECTOR/SUPERINTENDENT POSITION, X86601, NX-00330 PAY GRADE $29.177 - $36.764, AT STEP 3 ($31.9130), EFFECTIVE DECEMBER 20, 2016**

WM16/12 - 173 The Ways and Means Committee recommends, moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve that Lindsay Nelson be placed into the Clinical Director/Superintendent position, X86601, NX-00330 pay grade $29.177 - $36.764, at Step 3 ($31.9130), effective December 20, 2016.

Roll Call:

Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

2016-486 **APPROVE THE CONTINUED MEMBERSHIP FOR MUSKEGON COUNTY WITH THE MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY (MMRMA) FOR GENERAL LIABILITY, AUTO LIABILITY, VEHICLE PHYSICAL DAMAGE, FIRE/EMS REPLACEMENT COST, PROPERTY AND CRIME, SEWAGE SYSTEM OVERFLOW AND DATA BREACH COVERAGE WITH A 2017 ANNUAL CONTRIBUTION OF $835,050**

WM16/12 - 174 The Ways and Means Committee recommends, moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve the continued membership for Muskegon County with the Michigan Municipal Risk Management Authority (MMRMA) for General Liability, Auto Liability, Vehicle Physical Damage, Fire/EMS Replacement Cost, Property and Crime, Sewage System Overflow and Data Breach coverage with a 2017 annual contribution of $835,050.

Roll Call:

Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

2016-487 **APPROVE THE PROPOSAL FOR EXCESS WORKERS' COMPENSATION INSURANCE WITH SAFETY NATIONAL CASUALTY CORPORATION FOR THE PERIOD OF 1/1/17 TO 12/31/18 WITH A $600,000 SELF-INSURED RETENTION, A PREMIUM RATE OF $0.155 PER $100 PAYROLL AND A 24 MONTH FIXED TERM**

WM16/12 - 175 The Ways and Means Committee recommends, moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve the proposal for Excess Workers' Compensation Insurance with Safety National Casualty Corporation for the period of 1/1/17 to 12/31/18 with a $600,000 self-insured retention, a premium rate of $0.155 per $100 payroll and a 24 month fixed term.

Roll Call:
Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

2016-488 **AUTHORIZE THE RECLASSIFICATION OF THE VACANT DEEDS RECORD TECHNICIAN POSITION, G31201, WITH THE SALARY GRADE OF GU-00160 ($14.07-$17.36) TO A DEEDS MICROFILM OPERATOR, GF 560 WITH THE IDENTICAL SALARY GRADE OF GU-00160 ($14.07-$17.36) TO BE FUNDED BY A NEW, 80% GENERAL FUND AND 20% DEEDS AUTOMATION FUND RATIO**

WM16/12 - 176 The Ways and Means Committee recommends, moved by Commissioner Hughes, supported by Commissioner Mahoney, to authorize the reclassification of the vacant Deeds Record Technician position, G31201, with the salary grade of GU-00160 ($14.07-$17.36) to a Deeds Microfilm Operator, GF 560 with the Identical salary grade of GU-00160 ($14.07-$17.36) to be funded by a new, 80% General Fund and 20% Deeds Automation Fund ratio.

Roll Call:
Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

2016-489 **APPROVE THE MUSKEGON COUNTY SHERIFF TO EXTEND AN AGREEMENT WITH 70 X 7 LIFE RECOVERY FOR THE RENTAL OF BED SPACE AT A RATE OF $100.00 PER BED PER WEEK; MODIFICATION #1 TO CONTRACT #EXIT-010 TO EXTEND THE CONTRACT SEVEN MONTHS TO APRIL 30, 2017 (CFDA #17.270) FOR AN EXTENSION AMOUNT OF $35,073.00**

WM16/12 - 177 The Ways and Means Committee recommends, moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve the Muskegon County Sheriff to extend an agreement with 70 x 7 Life Recovery for the rental of bed space at a rate of $100.00 per bed per week; modification #1 to Contract #EXIT-010 to extend the contract seven months to April 30, 2017 (CFDA #17.270) for an extension amount of $35,073.00.

Roll Call:
Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2016- 490 **APPOINT CHRIS ZAHRT TO THE ACCOMMODATIONS TAX COMMITTEE, FESTIVALS/EVENTS SLOT, FOR A TERM THROUGH 12/31/18**

Chairman Sabo recommends, moved by Commissioner Engle, seconded by Commissioner Hughes, to appoint Chris Zahrt to the Accommodations Tax Committee, Festivals/Events slot, for a term through 12/31/18.

Voice vote **Motion Carried**

2016-491 **APPOINT KERRY RATTINGER TO THE SOLID WASTE PLANNING COMMITTEE, SOLID WASTE MANAGEMENT SLOT, FOR A TERM THROUGH 12/31/18**

Chairman Sabo recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to appoint Kerry Rattinger to the Solid Waste Planning Committee, Solid Waste Management slot, for a term through 12/31/18.

Voice vote **Motion Carried**

2016-492 **APPOINT THE FOLLOWING TO THE LAKESHORE SPORTS COMMISSION, WITH A TERM THROUGH 12/31/17:**
ELLEN BERENDS – REPRESENTING HS/YOUTH SPORTS, WINTER SPORTS. RESIDENT OF NORTH MUSKEGON; WILLIAM BAILEY – REPRESENTING THE MUSKEGON WINTER SPORTS COMPLEX; STEPHANY PAWLOWSKI – REPRESENTING MUSKEGON COUNTRY CLUB/GOLF; JEFF LOHMAN – REPRESENTING MUSKEGON COMMUNITY COLLEGE AND THEIR LAKESHORE FITNESS CENTER AND ALSO SOCCER/GIRL'S SOCCER; AND JAMES TIETEMA – REPRESENTING MICHIGAN HS ATHLETICS. HE IS A WRESTLING COACH AT MONA SHORES HS.

Chairman Sabo recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to appoint the following to the Lakeshore Sports Commission, with a term through 12/31/17:

1. Ellen Berends – Representing HS/Youth Sports, Winter Sports. Resident of North Muskegon;
2. William Bailey – Representing the Muskegon Winter Sports Complex;
3. Stephany Pawlowski – Representing Muskegon Country Club/Golf;
4. Jeff Lohman – Representing Muskegon Community College and their Lakeshore Fitness Center and also Soccer/Girl's Soccer; and
5. James Tietema – Representing Michigan HS Athletics. He is a Wrestling Coach at Mona Shores HS.

Chairman Sabo explained that with the first meeting of this Commission occurring in early January, 2017, it was important to get the appointees in place. All are filling general public undesignated slots.

Commissioner Lohman stated that he was abstaining from this vote.

Commissioner Nash asked if there would be other appointments to this Commission.

Robert Lukens, Community Development Director, explained that there will be additional appointments to this Commission.

Voice vote **Motion Carried**

Abstained: Commissioner Lohman

Chairman Sabo asked if there were any Committee Liaison Reports.

Commissioner Mahoney informed the Board that the accommodations tax is up considerably.

ADMINISTRATOR'S REPORT

2016-493 **APPROVE TO PLACE LAUREN MELDRUM IN STEP 2 OF THE PROJECT DIRECTOR/COMMUNITY RELATIONS MANAGER-CMH POSITION**

The Administrator recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve to place Lauren Meldrum in Step 2 of the Project Director/Community Relations Manager-CMH Position.

Roll Call:
Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

2016-494 **APPROVE APPLICATION TO THE MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS MEDICAL MARIJUANA OPERATIONS AND OVERSIGHT GRANT**

The Administrator recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve application to the Michigan Department of Licensing and Regulatory Affairs Medical Marijuana Operations and oversight Grant.

Commissioner Nash questioned what this officer will actually do.

Connie Sparrow, Grants Coordinator, explained that he will work with dispensaries and help them to follow the law.

Commissioner Nash said that these laws have not been federally approved so some people are being misguided.

Commissioners Engle, Scolnik and Wilkins all expressed concerns regarding the conflicts in the marijuana laws between the state and federal. It was suggested that a work session be scheduled to include mental health, law enforcement and judicial.

Roll Call:
Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

OATH OF OFFICE

Chief Judge William Marietti stated that he was very honored to have the privilege of swearing in Tim DeMumbrum as Surveyor; and also to swear in his long-time friend, Michael Poulin as Sheriff.

Chief Judge William Marietti Administered the Oath of Office to Tim DeMumbrum, Surveyor-Elect.

Chief Judge William Marietti administered the Oath of Office to Michael Poulin, Sheriff-Elect.

Newly sworn Sheriff Michael Poulin addressed the Board and explained to them what this oath meant to him. He stated that he is looking forward to working with the Board. Sheriff Poulin also introduced his family that was in the audience.

Tim DeMumbrum said that he was looking forward to working with the Commissioners.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

Commissioner Mahoney wished everyone a happy holiday.

PUBLIC COMMENT

Chairman Sabo spoke regarding the fact that his time as a County Commissioner has come to an end. He said that he was thankful for the opportunity to serve the people of Muskegon County.

2016-495 **GO INTO CLOSED SESSION REGARDING LEGAL OPINION**

Moved by Commissioner Wilkins, seconded by Commissioner Engle, to go into closed session regarding Legal Opinion.

Roll Call:
Yes: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Terry J. Sabo

No: None

Excused: Benjamin Cross **Motion Carried**

Went into Closed Session at 4:37 p.m.

The Board returned to open session at 4:57 p.m.

2016-496 **MOVED BY COMMISSIONER LOHMAN, SECONDED BY COMMISSIONER NASH, TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 4:59 p.m.

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Nancy A. Waters, County Clerk

NAW/mlw

RAISING THE MINIMUM AGE OF LEGAL ACCESS TO TOBACCO PRODUCTS IN MICHIGAN TO AGE 21 RESOLUTION

"Raising the legal minimum age for cigarette purchaser to 21 could gut our key young adult market (17-20) where we sell about 25 billion cigarettes and enjoy a 70% market share." Phillip Morris report, 1/21/86

WHEREAS: Each year over 16,200 Michiganders die from tobacco use and 5,800 Michigan children become new regular, daily smokers, of whom a third will die prematurely because of this addiction;

WHEREAS: 95% of adults began smoking before age 21, and 4 out of 5 become regular, daily smokers before age 21. Young people are sensitive to nicotine and can feel dependent earlier than adults, and the brain continues to develop until about age 25. The younger youth are when they start using tobacco, the more likely they will be addicted. Increasing the age at which young people first experiment with tobacco reduces the risk of nicotine addiction;

"If a man has never smoked by age 18, the odds are three-to-one he never will. By age 24, the odds are twenty-to-one." RJ Reynolds researcher, 1982

WHEREAS: Adolescents are more likely to obtain cigarettes from social sources than through commercial transactions, and youth who reported receiving offers of cigarettes from friends were more likely to initiate smoking and progress to experimentation. Raising the legal age of access to 21 would reduce the likelihood that young people would have access to tobacco products through social sources;

WHEREAS: Nearly 200 jurisdictions in 14 states have already raised the minimum age of legal access to tobacco products, and California and Hawaii have passed statewide legislation;

WHEREAS: Smoking-caused health costs in Michigan total more than $4.5 billion per year, including more than $1.3 billion in state and federal Medicaid expenditures, and raising the age of legal access to tobacco products to age 21 will likely decrease overall tobacco use rates, which in turn will likely lead to reduced future tobacco-related health care costs;

WHEREAS: In 2014 tobacco companies spent an estimated $302 million to market their products in Michigan, and 90.7 percent of middle school students and 92.9 percent of high school students were exposed to pro-tobacco ads in stores, in magazines or on the internet. According to the U.S. Surgeon General, the more young people are exposed to cigarette advertising and promotional activities, the more likely they are to smoke. Nearly 9 out of 10 smokers start smoking by age 18, and more than 80% of underage smokers choose brands from among the top three most heavily advertised;

WHEREAS: The Institute of Medicine concluded that raising the age of legal access to tobacco products to 21 years of age will likely prevent or delay initiation of tobacco use by adolescents and young adults, immediately improve the health of adolescents and young adults, improve maternal, fetal, and infant health outcomes, and substantially reduce smoking prevalence and smoking-related mortality over time, and predicted that raising the age now to 21 nationwide would result in approximately 249,000 fewer premature deaths, 45,000 fewer deaths from lung cancer, and 4.2 million fewer years of life lost for those born between 2000 and 2019;

BE IT RESOLVED: That the undersigned endorses raising the minimum age of legal access to tobacco products to 21 years of age.

The_____(name of organization) of_____ (location), confirms its support for each and all the above statements. The undersigned authorizes and encourages Tobacco-Free Michigan to use this signed Resolution to promote the above-stated objective.

Organization Name: _____ **Number of Members**: _____

Title: (Mr./Mrs./Ms./Dr./Other) _____ **Contact Person (Print):**_____

Address:_____

Phone, Fax, E-mail:_____

Authorized Signature:_____ **Date**:_____

Please Print Name: _____ **Title:** _____

Please return by 12/27/16 to: Knowsmoke Coalition, 565 W. Western Ave. Muskegon, Mi 49440 or fax to 231-672-8404 or email: powerscl@mercyhealth.com.