Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross *Charles Nash*
Marvin Engle *Robert Scolnik*
Gary Foster I. John Snider II
Susie Hughes *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Organizational Meeting Wednesday, January 4, 2017
4:30 p.m.

County Clerk Nancy A. Waters, Presiding

The Organizational Meeting of the Board of Commissioners was called to order by County Clerk Nancy A. Waters. County Clerk Waters asked Commissioner Wilkins to give the invocation. The Pledge of Allegiance was led by Commissioner Scolnik and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, I. John Snider II, Robert Scolnik, Rillastine Wilkins

Also Present: Mark E. Eisenbarth, Administrator
Marcia L. Wilkes, Chief Deputy County Clerk
Lisa Chalko, Administrator Coordinator
Lynn Esparsa, Administrative Secretary
Doug Hughes, Corporate Counsel

PUBLIC COMMENT (on an agenda item)

There was no public comment.

2017-1 **RESOLUTION AUTHORIZING ADOPTION OF THE RULES OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS FOR 2017**

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to adopt the Resolution authorizing adoption of the Rules of the Muskegon County Board of Commissioners for 2017.

Discussion followed regarding appointment of a subcommittee to review the Rules of the Muskegon Board of Commissioners for 2017 regarding the Administrator's Authority for department heads only.

2017-2 **CREATE A SUBCOMMITTEE TO REVIEW THE RULES OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS FOR 2017 REGARDING THE ADMINISTRATOR'S AUTHORITY FOR DEPARTMENT HEADS (FIRST AMENDMENT TO 2017-1)**

Moved by Commissioner Hughes, seconded by Commissioner Cross, to create a subcommittee to review the Rules of the Muskegon County Board of Commissioners for 2017 regarding the Administrator's authority for department heads.

Roll Call:
Yes: Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine Wilkins, Benjamin E. Cross

No: Marvin Engle, Kenneth Mahoney, I. John Snider II

Motion Carried

Commissioner Mahoney and Commissioner Engle explained their no votes on 2017-2 stating that there is already a process in place for reviewing the Board Rules.

Note: Board Rules located at http://www.co.muskegon.mi.us/boardofcommissioners/rules.htm

2017-3 **MOVE THE FULL BOARD MEETING TIME TO 9:00 A.M. (SECOND AMENDMENT TO 2017-1)**

Moved by Commissioner Engle, seconded by Commissioner Snider, to move the Full Board meeting time to 9:00 a.m.

Discussion followed regarding the time the Full Board Meetings should be held. Commissioner Engle stated that elected from the townships would be more able to attend in the mornings, as would people who work second and third shifts. It was also pointed out that people tend to attend only when they have something to talk to the Board about. Commissioner Cross stated that 9:00 a.m. is a hurdle for the working class. Commissioner Wilkins said that they need a time where public will be able to participate. Commissioner Wilkins stated that elderly will not attend a meeting at 9:00 a.m. and students would be in school at 9:00 a.m. Commissioner Nash said that some Board meetings conflict with other liaison board and committee meetings. Commissioner Engle discussed the overtime for staff and the price it is costing the County. Commissioner Cross said that the reason the meetings usually go past 5:00 p.m. is because of work sessions.

Roll Call:
Yes: Marvin Engle, Gary Foster, I. John Snider II

No: Benjamin E. Cross, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

Motion Defeated

Discussion followed regarding moving the time of the Full Board Meetings to 3:30 p.m. and having the work sessions begin at 1:30 p.m.

2017-4 **CHANGE THE START TIME OF THE FULL BOARD MEETINGS TO 3:30 P.M. (THIRD AMENDMENT TO 2017-1)**

Moved by Commissioner Scolnik, seconded by Commissioner Engle, to change the start time of the Full Board Meetings to 3:30 p.m., with work sessions at 1:30 p.m.

Roll Call:
Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

No: Benjamin E. Cross, Susie Hughes

NOTE: **Under New Business in the minutes of the Full Board Meeting of January 17, 2017, Administrator Mark Eisenbarth and Corporate Counsel Doug Hughes noted that Rule 1, Section II, Time of the Meeting, of the Board Rules was changed to meet at 3:30 p.m. The confusion is regarding Work Session start time. The Board Rules currently indicate: "Work Sessions of the Board of Commissioners may be held on any designated day, as determined by the Board Chair". So, if the intent is for the Board Chair to have those Meetings before the Regular Meeting, no other action is required.**

2017-1 **RESOLUTION AUTHORIZING ADOPTION OF THE RULES OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS FOR 2017 AS AMENDED**

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to adopt the Resolution authorizing adoption of the Rules of the Muskegon County Board of Commissioners for 2017 as amended.

Voice vote. **Motion Carried**

County Clerk, Nancy A. Waters, opened the floor for Nomination for Chair of the Muskegon County Board of Commissioners.

2017-5 **NOMINATE COMMISSIONER CROSS AS CHAIR TO THE MUSKEGON COUNTY BOARD OF COMMISSIONERS**

Moved by Commissioner Nash, seconded by Commissioner Hughes, to nominate Commissioner Cross for Chair to the Muskegon County Board of Commissioners.

There being no other nomination for Chair, nominations were closed.

2017-6 **ELECT COMMISSIONER CROSS AS CHAIR TO THE MUSKEGON COUNTY BOARD OF COMMISSIONERS BY UNANIMOUS VOTE**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to elect Commissioner Cross as Chair to the Muskegon County Board of Commissioners by unanimous vote.

Voice vote. **Motion Carried**

County Clerk Waters issued the Oath of Office to Commissioner Cross and congratulated him as Chair to the Muskegon County Board of Commissioners and she passed the gavel for the new Chair to continue the meeting.

Chair Benjamin E. Cross presiding.

Chairman Cross thanked Commissioners for their confidence. He welcomed the two new Commissioners, I. John Snider II and Gary Foster.

Chair Cross opened the floor for Nominations for Vice-Chair to the Muskegon County Board of Commissioners.

2017-7 **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER WILKINS, TO NOMINATE COMMISSIONER NASH AS VICE-CHAIR TO THE MUSKEGON COUNTY BOARD OF COMMISSIONERS.**

MOVED BY COMMISSIONER ENGLE, SECONDED BY COMMISSIONER SNIDER TO NOMINATE COMMISSIONER SCOLNIK AS VICE CHAIR TO THE MUSKEGON COUNTY BOARD OF COMMISSIONERS.

There being no other nominations, nominations for Vice-Chair were declared closed.

Roll Call:
For Commissioner Nash: Benjamin E. Cross, Susie Hughes, Kenneth Mahoney, Charles Nash, Rillastine R. Wilkins

For Commissioner Scolnik: Marvin Engle, Gary Foster, Robert Scolnik, I. John Snider II

Commissioner Nash was elected Vice Chair to the Muskegon County Board of Commissioners.

County Clerk Waters issued the Oath of Office to Commissioner Nash and congratulated him as Vice-Chair to the Muskegon County Board of Commissioners.

2017-8 **ADOPT THE 2017 CALENDAR FOR THE MUSKEGON COUNTY BOARD OF COMMISSIONERS**

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to adopt the 2017 Calendar for the Muskegon County Board of Commissioners.
(See attached draft).

Voice vote. **Motion Carried**

2017-9 **ADOPT THE ADMINISTRATIVE SETTLEMENT AUTHORITY**

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to adopt the Administrative Settlement Authority. (See attached).

Commissioner Hughes questioned as to whether this had changed. Commissioner Mahoney asked Corporate Counsel Doug Hughes if they needed to be adopted. Corporate Counsel stated yes and that they were reviewed annually and in effect until 2018.

Voice vote. **Motion Carried**

2017-10 **ADOPT THE ADMINISTRATOR'S SPENDING AUTHORITY**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to adopt the Administrator's Spending Authority. (See attached).

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-11 **ADOPT THE COUNTY BOARD CONTRIBUTION POLICY**

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to adopt the County Board Contribution Policy. (See attached)

Voice vote. **Motion Carried**

PUBLIC COMMENT

There was no public comment.

2017-12 **APPROVE THE BOARD STANDING COMMITTEE CHAIR AND VICE-CHAIR APPOINTMENTS AS RECOMMENDED BY CHAIRMAN CROSS**

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the Board Standing Committee Chair and Vice-Chair appointments as recommended by Chairman Cross, with the proposed changes. (See attached)

Commissioner Engle declined to accept the Vice Chair for Community Development. Commissioner Mahoney was appointed as Vice Chair.

Commissioner Nash stated that he would like to stay on as Vice Chair of Human Services. Commissioner Snider agreed to relinquish the Vice Chair to Nash.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-13 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER HUGHES TO ADJOURN.**

Voice vote. **Motion Carried**

Meeting adjourned at 5:01 p.m.

_____
Nancy A. Waters, County Clerk

NAW/mlw

To Be Approved at Full Board Meeting on Tuesday, January 31, 2017

At the Organizational Meeting of the Muskegon County Board of Commissioners, held in the City of Muskegon, County of Muskegon on January 4, 2017, at 4:30 p.m. in the Commission Chambers.

PRESENT:

ABSENT:

RESOLUTION AUTHORIZING THE ADOPTION OF THE RULES OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS FOR 2017

The following preamble and resolution was offered by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the Muskegon County Board of Commissioners is organized and operates pursuant to provisions of state statute, specifically MCL 46.1, et seq., and;

WHEREAS, this Board, in order to conduct the business of the County of Muskegon in an orderly fashion, deems it appropriate to operate under an established set of rules, and;

WHEREAS, the current Board Rules for the Muskegon County Board of Commissioners require that Board Rules be adopted by Resolution at each annual Organizational Meeting.

NOW THEREFORE, BE IT RESOLVED that the Muskegon County Board of Commissioners does hereby adopt the Board Rules, adopted by it on January 13, 2013 and revised on June 11, 2013 and again on July 12, 2016, with the intent that those Rules shall govern its operation during the calendar year 2017, and until the date of the Board's 2018 Organizational Meeting, unless properly amended before then.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

_____
Nancy A. Waters, County Clerk

I hereby certify that the following constitutes a true and complete copy of a resolution adopted by the Muskegon County Board of Commissioners at a regular meeting held on January 4, 2017, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267 of the Public Acts of Michigan of 1967.

_____
Nancy A. Waters, County Clerk

2017 MUSKEGON COUNTY BOARD OF COMMISSIONERS MEETING SCHEDULE

DRAFT

DRAFT

Full Board	Community Development/ Strategic Planning & Transportation	Courts/Public Safety & Human Services	Public Works	Ways & Means
January 17th	January 26th	January 10th	January 19th	January 12th
January 31st				January 24th
February 14th	February 23rd	February 7th	February 16th	February 9th
February 28th				February 21st
March 14th	March 21st	March 7th	March 16th	March 9th
March 23rd				March 16th
April 11th	April 20th	April 4th	April 13th	April 6th
April 25th				April 18th
May 9th	May 18th	May 2nd	May 11th	May 4th
May 23rd				May 16th
June 13th	June 22nd	June 6th	June 15th	June 8th
June 27th				June 20th
July 13th	July 20th	July 11th	July 13th	July 6th
July 25th				July 18th
August 8th	August 17th	August 1st	August 10th	August 3rd
August 22nd				August 15th
September 12th	September 19th	September 5th	September 14th	September 7th
September 21st				September 14th
October 10th	October 19th	October 3rd	October 12th	October 5th
October 24th				October 17th
November 9th	November 16th	November 7th	November 9th	November 2nd
November 21st				November 14th
December 12th	December 14th	December 5th	December 7th	December 7th
December 21st				December 19th

All meetings are held in the Board of Commissioners' Room on the 4th Floor of the Hall of Justice, 990 Terrace, Muskegon

Special meetings & changes to this schedule will be posted 18 hours in advance at the Hall of Justice, 4th Floor and also posted on Twitter. For further info, call 724-6520

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting upon 24 hours' notice by writing or calling the County Administrator, 990 Terrace Street, Muskegon, MI 49442; 231.724.6520

COUNTY OF MUSKEGON

POLICY AND PROCEDURE

ADMINISTRATIVE SETTLEMENT AUTHORITY 2017

I. POLICY

A. Any claim brought against the County involving more than Ten Thousand ($10,000.00) Dollars shall be presented to the County Board of Commissioners for their consideration, and settlement authorization, consistent with the procedure listed below.

B. Any claim brought against the County involving sums of less than Ten Thousand ($10,000.00) may be settled by the Administrator without the approval of the County Board of Commissioners.

II. PROCEDURE

A. The Administrator, in considering the settlement of any claim within the authority provided above, will prepare a written summary for the Chairperson of the Muskegon County Board of Commissioners and the Chairperson of the Muskegon County Board of Commissioners' Ways & Means Committee for their approval.

B. If the Administrator's recommendation is approved by both the Board Chair and the Chairperson of Ways & Means, the Administrator will be authorized to enter into a settlement on behalf of the County.

C. If the recommendation is approved, the settlement will be reported to all of the members of the County Board of Commissioners within thirty calendar (30) days of the approval.

III. TERM

This authority shall remain in effect until the Organizational Meeting of 2018, or until terminated by a majority vote of the Muskegon County Board of Commissioners.

COUNTY OF MUSKEGON

POLICY AND PROCEDURE

ADMINISTRATOR'S SPENDING AUTHORITY 2017

I. POLICY

It is the policy of the County of Muskegon to establish a uniform spending authority standard across the organization. In pursuit of that policy, the Administrator is delegated spending authority in matters of County business in accordance with the procedure listed below.

II. PROCEDURE

A. The County Administrator, through this Policy, is granted the authority to expend sums up to One Thousand ($1,000.00) Dollars.

B. The County Administrator, prior to engaging in spending under this policy, in amounts in excess of One Thousand ($1,000.00) Dollars, but no more than Ten Thousand ($10,000.00) Dollars, will consult with and fully apprise the County Board Chair of the purpose of the proposed expenditure.

C. If the proposed expenditure is approved by the County Board Chair, the Administrator is authorized to engage in said spending, but is required to report the expenditure to all of the members of the Muskegon County Board of Commissioners, within thirty calendar (30) days of the expenditure.

III. TERM

This policy shall remain in effect until the Muskegon County Board of Commissioners Organizational Meeting of 2018, or until terminated by a majority vote of the Muskegon County Board of Commissioners.

MUSKEGON COUNTY BOARD OF COMMISSIONERS

COUNTY BOARD CONTRIBUTION POLICY

POLICY NO. 2017-____

APPROVAL DATE: JANUARY 4, 2017

I. POLICY

It is the general policy of the County Board of Commissioners that Muskegon County will not provide funds for community events, as funds collected by the County are taxpayer funds intended for County governmental purposes only. While there are many worthy causes to which County funds could be allocated, the County Board of Commissioners will only appropriate funds for purposes that are authorized by Michigan statute. This policy is intended to define the permitted purposes and procedures required for the County to allocate funds to any community public purpose. If a request for County funds does not adhere to this policy, the County Board of Commissioners will not appropriate funds for that request.

All recipients of funds will be required to submit an application and execute a contract with the County of Muskegon. Recipient shall also be required to report to the County Board of Commissioners regarding its activities and the degree to which the recipient has met the stated public purpose of the funding. The report may be either presented at a Board meeting or in writing, at the Board's discretion.

Any organization requesting and receiving funds shall provide to the County Board an accounting of the use of any funds received under this policy. The timing of this accounting shall be specified in the resolution authorizing the appropriation.

Generally, funds will only be approved for statutorily authorized purposes, which include, but are not limited to:

A. Economic Development

B. Promotion of Tourism

C. Contributions Specifically Authorized by Statute

II. ECONOMIC DEVELOPMENT

A. Economic Development Grants From Federal or State Governments

1. The County may grant or loan funds derived from a federal or state grant or the proceeds of such a grant, that have been received by the County for the purposes of economic development, to a city, village, township, corporation or other business association or private person, unless the grant or loan is prohibited by the terms of the state or federal grant. These funds may only be appropriated for the purpose of encouraging and assisting businesses to locate and expand within the county.

2. These funds may only be derived from a grant, not from the County general fund.

3. A grant under this section may only be made after a public hearing of the County Board. The public shall be given the opportunity for comment on a grant at the public hearing.

B. Economic Development Grants From the County

1. The County may provide grants or loans to a city, village or township within Muskegon County for the purpose of encouraging and assisting businesses to locate and expand within the County.

2. A grant under this section may not be derived from ad valorem taxes unless it is from ad valorem taxes approved by a vote of the people for economic development.

3. Any other grant by the County Board for economic development shall designate the fund from which the grant or loan is derived.

4. A grant may be made by the County Board only after a public hearing, with the opportunity for public comment.

5. An applicant for a grant or a loan shall be required to complete an application on a form approved by the Board. The application shall be reviewed at the public hearing.

III . TOURISM

A. The County Board may appropriate funds from the accommodations tax for the purpose of promotion and encouragement of tourist and convention business in the County. No ad valorem tax revenues may be used for this purpose.

B. Funds derived from the accommodations tax may only be used for the promotion and encouragement of tourist and convention business in the County including but not limited to, advertising and marketing.

C. Any request for funds under this section shall require an application in a form approved by the County Board.

D. Approval of an application under this section shall be at a public hearing, with opportunity for public comment.

IV. SPECIFIED STATUTORY AUTHORIZATION

In some cases, there are specific statutes which authorize the expenditure of general fund revenue on community events. If an organization is relying on a specific statute in connection with its request, the specific statute should be identified as part of its request.

A. Statutory Grant or Loan

1. The County may provide a grant or loan when specifically authorized by statute.

2. An organization seeking a grant or loan under this subsection must identify the authorizing statute.

3. Any request for funds under this section shall require an application in a form approved by the County Board.

4. Approval of an application under this section shall be at a public hearing, with opportunity for public comment.

V. PROCEDURE

In order for any organization or local unit to receive funds from the County of Muskegon, they must comply with the procedure shown below.

A. All requests for contributions, grants or loans from the County of Muskegon, must be submitted on an application form provided by the County at least forty-five (45) days prior to the date the funds will be needed, in order to allow for staff review and a public hearing.

B. After the application is reviewed and if it is recommended by staff, a public hearing will be scheduled at a meeting of the Muskegon County Ways and Means Committee.

VI. TERM

This Policy shall expire on odd numbered years on the same date as the Muskegon County Board of Commissioners' annual Organizational Meeting.

CERTIFICATION:

Motion by _____, second by _____, to adopt the foregoing policy at the Organizational Meeting of the Muskegon County Board of Commissioners held January 4, 2017 at 4:00 PM.

AYES:

NAYS:

I, Nancy A. Waters, Clerk of Muskegon County, State of Michigan, do hereby certify that the above is a true and correct copy of a policy adopted by the Muskegon County Board of Commissioners at the January 4, 2017, Organizational Meeting, in testimony whereof, I have hereunto set my hand and affixed the seal of my office this 4th day of January 2017.

_____

Nancy A. Waters, County Clerk

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, January 17, 2017
3:30 p.m.

Chairman Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The invocation was given by Commissioner Nash. The Pledge of Allegiance was led by Commissioner Foster and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine Wilkins

Also Present: Mark E. Eisenbarth, Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Administrative Secretary
Doug Hughes, Corporate Counsel

2017-14 **APPROVAL OF THE AGENDA**

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the agenda.

Voice vote **Motion Carried**

2017-15 **APPROVE THE MINUTES OF THE CLOSED SESSION MEETING OF DECEMBER 20, 2016**

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the minutes of the Closed Session Meeting of December 20, 2016.

Discussion ensued regarding amending the minutes of the Organizational Meeting to indicate work sessions to be scheduled before meetings without a specified time. Commissioner Nash stated that they had one correction which would be to strike the 1:30 start time for Work Sessions and add in that they would start before Full Board Meetings. Commissioner Engle said that they had already talked about this and if things were to change that would have to be done at the next organizational meeting. Chairman Cross stated that this was just a clarification to say that work sessions would begin before the Full Board Meetings. Commissioner Nash said that as a point of clarity that this is the way it came out in the written minutes but if you go

back to the voice minutes where Commissioner Scolnik restated his motion, he said that it could be at 1:30 p.m., or whatever time they needed prior to the Full Board Meetings and did not have to be at 1:30 p.m. Commissioner Snider stated that he recalled it stating 1:30 p.m. Commissioner Snider also said that maybe the Board should consider consolidating committee meetings. Chairman Cross said that they were discussing the start time of the Work Sessions and not the consolidation of committee meetings.

County Clerk Waters stated that item 4 on page 3 of the Organizational Meeting Minutes, which was the third amendment states:

> Change the start time of the Full Board Meetings to 3:30 p.m., with work sessions at 1:30 p.m.

We are more than willing to make any necessary corrections. Commissioner Scolnik stated that as the maker of the motion his intent was to have the Works Sessions be held prior to the Full Board Meetings.

Chairman Cross asked for a motion to fix that time.

Commissioner Hughes made a motion that the Full Board Meetings be held at 3:30 p.m. and the Work Sessions be held prior to that time.

Commissioner Engle stated that was not a problem as long as you do it at the Organizational Meeting next year.

Chairman Cross asked that they hear from Corporate Counsel Doug Hughes. Mr. Hughes stated that the meeting schedule is laid out in the Board Rules. Corporate Counsel Hughes stated that he thinks it is fair to note that there was a discussion. He said that they can append these Board Rules, as they will be doing in the next few months to address other changes. The only motion before the Board is to approve the minutes. We got off on this topic, but that is not before the Board yet. Mr. Hughes suggested that they approve the minutes with the suggestions and that Mr. Hughes would get back to them on the start time for Work Sessions.

Commissioner Nash again stated that he did not believe that the minutes were exactly right because of the discussion that we had. Corporate Counsel stated that this is why we review the minutes so that if there is something that you believe is inaccurate.

Chairman called for a vote on approval of the minutes of the Regular and Closed Sessions of December 20, 2016.

Voice vote **Motion Carried**

2017-16 **APPROVE THE MINUTES OF THE ORGANIZATIONAL MEETING OF JANUARY 4, 2017**

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the minutes of the Organizational Meeting of January 4, 2017.

Voice vote Unsure of Result

Chairman Cross asked for a roll call vote.

Roll Call:
Yes: Marvin Engle

No: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine Wilkins, Benjamin E. Cross

Motion Failed

2017-17 **APPROVE THE MINUTES OF THE REGULAR FULL BOARD MEETING OF DECEMBER 20, 2016**

Voice vote **Motion Carried**

County Clerk Waters addressed the Chairman stating she would review the recording of the Organizational Meeting, type it verbatim and let this body decide on what wording should be used on the Work Session times.

PUBLIC COMMENT (on an agenda item)

There was no public comment.

2017-18 **ACCEPT THE FY2016-17 SNOWMOBILE LAW ENFORCEMENT GRANT IN THE AMOUNT OF $3,900.00 FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND TO HAVE THE SHERIFF SIGN THE AGREEMENT**

CPS17/01-02
The Courts and Public Safety Committee recommend, moved by Commissioner Snider, seconded by Commissioner Wilkins, to accept the FY2016-17 Snowmobile Law Enforcement Grant in the amount of $3,900.00 from the Michigan Department of Natural Resources and to have the Sheriff sign the agreement.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-19 **AUTHORIZE A REQUEST FOR PROPOSALS FOR REPLACEMENT OF 2 INCH DOMESTIC HOT WATER MAIN IN BROOKHAVEN MEDICAL CARE FACILITY**

HS17/01-01

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize a request for proposals for replacement of 2 inch domestic hot water main in Brookhaven Medical Care Facility.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-20 **AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY AND THE AGREEMENT WITH ANNIS WATER RESOURCES INSTITUTE, GRAND VALLEY STATE UNIVERSITY FOR THE MUSKEGON COUNTY QPCR MONITORING PROJECT, WHICH EXTENDS THE END DATE OF THE GRANT CONTRACT FROM DECEMBER 31, 2016 TO APRIL 30, 2017**

HS17/01-02

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the Public Health Director to sign the agreement with the Michigan Department of Environmental Quality and the agreement with Annis Water Resources Institute, Grand Valley State University for the Muskegon County QPCR Monitoring Project, which extends the end date of the grant contract from December 31, 2016 to April 30, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-21 **ACCEPT FUNDING FROM THE LAKESHORE REGIONAL ENTITY IN THE AMOUNT OF $414,917 FOR SUBSTANCE ABUSE PREVENTION SERVICES IN MUSKEGON COUNTY FOR FY2017; AND FURTHER AUTHORIZE THE BOARD CHAIR AND PUBLIC HEALTH DIRECTOR TO SIGN THE CONTRACT**

HS17/0-03

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to accept funding from the Lakeshore Regional Entity in the amount of $414,917 for substance abuse prevention services in Muskegon County for FY2017; and further authorize the Board Chair and Public Health Director to sign the contract.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-22 **AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO ACCEPT FUNDING IN AN AMOUNT NOT TO EXCEED $9,500 AND TO SIGN THE AGREEMENT WITH THE KENT COUNTY HEALTH DEPARTMENT TO CONTINUE TO PARTICIPATE IN THE REGION 4 CARE SYSTEM QUALITY IMPROVEMENT INITIATIVE, WITH NO EFFECT ON COUNTY GENERAL FUND**

HS17/01-04

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the Public Health Director to accept funding in an amount not to exceed $9,500 and to sign the agreement with the Kent County Health Department to continue to participate in the Region 4 Care System Quality Improvement Initiative, with no effect on county general fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-23 **ADD THREE NEW HEALTHWEST POSITION CLASSIFICATIONS. THESE POSITIONS WILL NOT RESULT IN BUDGET CHANGES OR REQUIRE ANY ADDITIONAL LOCAL COUNTY MATCH. THE POSITIONS ARE HEALTHWEST HUMAN RESOURCES MANAGER (NX 00390 - $33.169 - $42.175/HR) BUDGETED IN ORG 7705, CLINICAL SERVICES MANAGER/MI (NX 00390 - $33.169 - $42.175/HR) BUDGETED IN ORG 7147, AND BEHAVIOR TECHNICIAN MENTOR (NO 00160 - $14.431 - $18.167/HR) BUDGETED IN ORG 7319. ALL CHANGES TO BE EFFECTIVE DECEMBER 27, 2016**

HS17/01-05

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to add three new HealthWest position classifications. These positions will not result in budget changes or require any additional local county match. The positions are HealthWest Human Resources Manager (NX 00390 - $33.169 - $42.175/hr) budgeted in Org 7705, Clinical Services Manager/MI (NX 00390 - $33.169 - $42.175/hr) budgeted in Org 7147, and Behavior Technician Mentor (NO 00160 - $14.431 - $18.167/hr) budgeted in Org 7319. All changes to be effective December 27, 2016.

Commissioner Hughes said that she had found a job description which appeared to be the same as what HealthWest was requesting. Discussion continued regarding if this position should actually be a Credentialing Coordinator at a lesser pay scale, rather than establishing another Human Resources Manager. Julia Rupp, HealthWest Director, stated although that will be a part of the job, it is a much larger job with much more involved than credentialing and very specific to health care.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine Wilkins, Benjamin E. Cross

No: Susie Hughes, Charles Nash **Motion Carried**

2017-24 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $19,848,648.39 COVERING THE PERIOD OF DECEMBER 2, 2016, THROUGH DECEMBER 16, 2016, AS PRESENTED BY THE COUNTY CLERK**

WM17/01-01

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve payment of the accounts payable of $19,848,648.39 covering the period of December 2, 2016, through December 16, 2016, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-25 **AUTHORIZE THE COUNTY OF MUSKEGON TO ACCEPT UP TO $6,500 AWARD FROM THE MICHIGAN VETERANS AFFAIRS AGENCY AND FOR THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONERS TO SIGN THE ACCEPTANCE LETTER**

WM17/01-02

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize the County of Muskegon to accept up to $6,500 award from the Michigan Veterans Affairs Agency and for the Chairman of the County Board of Commissioners to sign the acceptance letter.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-26 **AUTHORIZE THE COUNTY CLERK TO USE THE BOARD OF COMMISSIONERS BOARD ROOM FOR LARGER WEDDINGS BASED ON AVAILABILITY FOR A $25.00 FEE WITH THE MONEY GOING TO THE GENERAL FUND**

2017-24WM17/01-03

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize the County Clerk to use the Board of Commissioners Board Room for larger weddings based on availability for a $25.00 fee with the money going to the General Fund.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, I. John Snider II, Rillastine Wilkins, Benjamin E. Cross

No: Marvin Engle, Robert Scolnik **Motion Carried**

Note: Commissioner Hughes changed her vote from no to yes on 2017-26.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2017-27 **APPROVE THE RECOMMENDED CITIZEN APPOINTMENTS**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the recommended Citizen Appointments.

- Accommodations Tax Advisory Committee [ATAC] (term through 12/31/18)
  Lisa Grossenbacher (Hotels/Motels slot)
- Airport Advisory Committee (terms through 12/31/18)
  Terry Boer (Airport Business Park Tenant)
  Brandon Popps (Private Sector)
- Lakeshore Sports Commission (terms through 12/31/17)
  Ashley Jarosz (Muskegon Hotel & Lodging Association slot)
  Alana Matyas-Brower (At-Large slot)
- Public Health Advisory Committee (term through 12/31/19)
  Chad Brewer (General Public slot)
- Solid Waste Planning Committee (terms through 12/31/18)
  Jerry Garman (Public slot)
  Wayne Kuerth (Solid Waste Management slot)
- Land Bank Authority (term through 12/31/17)
  Tim Demumbrum (At-large slot)

Discussion ensued regarding the fact that Tim Demumbrum is a Countywide Elected and is that okay because it seems it should be a citizen? It was noted Mr. Demumbrum was the only one that applied for this spot.

- Public Works Board Appointment through 12/31/2018 to include all County Commissioners with the exception of Chairman Cross and including the Drain Commissioner.
- Approve Commissioner Liaison Appointments as recommended (see attached)

Voice vote **Motion Carried**

ADMINISTRATOR'S REPORT

Administrator Mark Eisenbarth noted that there are Work Sessions scheduled through June which will be scheduled prior to Full Board Meetings. There is one Board Work Session scheduled for Thursday, January 19th, 3:00 p.m. regarding the Lakeshore Museum Update which will be held prior to the Public Works Board meeting.

Commissioner Snider requested a list of the dates, times, and locations of the Board, Committee and Council meetings that the Commissioners have been named as Liaisons to, although he does not need to be named to the committee, he would like to attend several as an interested observer and make point to those who are on the committee.

Chairman Cross and Administrator Eisenbarth agreed this information will be added to the website. Commission Nash noted he liked that the information would be added to the website.

Commissioner Hughes noted these are all public meetings. Chairman Cross noted it is good to have the information of when and where the meetings will be held available on the website for everyone.

Commissioner Nash stated when we make future Citizen Appointments, we should invite those being appointed so they can attend the meeting and we can see the people that are being appointed to these areas.

2017-28 **REDUCE THE BOARD ROOM RENTAL FOR MARRIAGE CEREMONIES FROM $25 TO $15**

Moved by Commissioner Engle, seconded by Commissioner Scolnik, to reduce the Board Room Rental for Marriage Ceremonies from $25 to $15.

Discussion ensued regarding the cost including the financial situation of many of the County residents. It was noted there is no charge for small groups to use the Clerk's conference room. Commissioner Wilkins noted the Board Room belongs to the public and should be made available. It was also noted it is a modest charge for the use of a public facility and recovery of the cost of County Clerk Water's staff. County Clerk Waters was surprised to hear this come up but approved the reduction of the fee.

Discussion ensued regarding Roberts Rules to which Corporate Counsel indicated that nowadays Commissioners have the right to decide what they are going to do, so let's not fight about it, but rather decide to change it.

Roll Call:
Yes: Marvin Engle, Gary Foster, Charles Nash, Robert Scolnik, Rillastine Wilkins, Benjamin E. Cross

No: Susie Hughes, Kenneth Mahoney, I. John Snider II **Motion Carried**

NEW BUSINESS

Administrator Mark Eisenbarth and Corporate Counsel Doug Hughes noted that Rule 1, Section II, Time of the Meeting, of the Board Rules was changed to meet at 3:30 p.m. The confusion is regarding Work Session start time. The Board Rules currently indicate: "Work Sessions of the Board of Commissioners may be held on any designated day, as determined by the Board Chair". So, if the intent is for the Board Chair to have those Meetings before the Regular Meeting, no other action is required.

PUBLIC COMMENT

County Clerk Waters noted she had a couple people with the Clerk's office in the audience to address the Board.

Kathryn Buikema addressed the Board stating she is an intern with the County Clerk's Circuit Court Records office from Baker College. Ms. Buikema noted her objective is to learn more about the interaction between the Clerk's office and the Judges offices and the Board of Commissioners so this is a great experience.

Brooke Slagle-Moore addressed the Board stating she worked previously with Ottawa County and with Moorland Township and is happy to be working with County Clerk Waters, assisting in the Clerk's office part time and nice to meet Commissioners.

Administrator Eisenbarth asked Bob Lukens and Jeff Tripp to give an update on the recent issues which caused 34 flight cancellations since December 23rd, 2016.

Bob Lukens, Community Development Director, noted there are two navigational aids in Muskegon County that guide planes into the airport that newer planes are no longer using so there was some difficulty in weather situations where visibility is below 1700 feet. Jeff Tripp, Airport Manager, has been working with the FAA, Sky West Airlines and United Airlines to determine an alternative way for planes to get in and was successful yesterday using a navigational aid southeast of Grand Rapids. This procedure went into effect today. They believe the issue is resolved and they will keep an eye on the situation and they will look to the future what till be necessary from the Airport, the Airline, or the FAA perspective to allow the airlines to get in more efficiently into Muskegon. During the busy holiday season, they may have lost some good will with the public but they will try to rebuild that now that there is a resolution.

Commissioner Hughes asked if there is any insurance to cover our losses on cancellations. Bob Lukens noted he will look into that but did not believe so.

2017-29 **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER MAHONEY, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 4:14 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Approved at the Full Board Meeting on Tuesday, January 31, 2017

Commissioner Liaison Appointments
(Approved 1/17/17)

Ben Cross
- ACSET (Area Community Service Employment & Training Governing Board)
- Economic Development Corporation
- Foreign Trade Zone
- Friends of the County Parks
- Local Emergency Planning Committee
- Michigan Port Collaborative (Liaison)
- Muskegon Port Advisory Committee
- SMART Committee
- WMSRDC

Marve Engle
- Fair Board
- Lakeshore Museum Board
- Public Works Board

Gary Foster
- MSU District Extension Council
- Public Works Board
- Road Commission
- Solid Waste Planning
- Veterans Advisory Committee
- Water System Policy Board (Alternate)

Susie Hughes
- Economic Development Corporation
- HealthWest Board
- Land Bank Fast Track Authority
- Public Works Board
- Road Commission Board
- Veterans Advisory Committee
- Water System Policy Board
- WMSRDC (to include Transportation Policy Committee)

Ken Mahoney
- Accommodations Tax Committee
- ACSET Area Community Service Employment & Training Governing Board
- Airport Advisory Committee
- Central Dispatch (Alternate)
- Land Bank Fast Track Authority
- Local Emergency Planning Committee (at-large)
- MI Association of Local Public Health Officials (alternate)
- Muskegon Area First (alternate)
- Public Health Advisory Committee
- Public Works Board
- Water System Policy Board (by contract)
- Whitehall LDFA

Charles Nash
- Friends of the County Parks
- HealthWest Board
- Lakeshore Regional Entity Substance Use Disorder Oversight Policy Board
- Michigan Port Collaborative (Alternate)
- Muskegon Port Advisory Committee
- Public Works Board

Bob Scolnik
- Airport Advisory Committee
- Department of Health & Human Services Board
- Economic Development Corporation
- Muskegon Area District Library Board
- Muskegon Area-Wide Plan Advisory Committee
- Public Works Board
- Veterans Advisory Committee

I. John Snider, II
- Bear Lake Improvement Board
- Community Corrections Advisory Board
- HealthWest Board
- Land Bank Fast Track Authority
- Public Works Board
- Water System Policy Board
- WEMET

Rillastine Wilkins
- Airport Advisory Committee
- Muskegon Area-Wide Plan Advisory Committee
- Public Health Advisory Committee
- Public Works Board
- SMART Committee
- WMSRDC (to include Transportation Policy Committee)

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, January 31, 2017
3:30 p.m.

Chairman Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The invocation was given by Rev. Regina Miles of the Lamb of God Sanctuary. The Pledge of Allegiance was led by Commissioner Mahoney and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also Present: Mark E. Eisenbarth, Administrator
Nancy A. Waters, County Clerk
Marcia L. Wilkes, Chief County Clerk Deputy
Susan M. Franklin, Corporate Counsel

2017-30 **APPROVAL OF THE AGENDA**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote **Motion Carried**

2017-31 **APPROVE THE MINUTES OF THE ORGANIZATIONAL MEETING OF JANUARY 4, 2017 AND THE FULL BOARD MEETING OF JANUARY 17, 2017**

Moved by Commissioner Engle, seconded by Commissioner Snider, to approve the minutes of the Organizational Meeting of January 4, 2017 and the Full Board Meeting of January 17, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Bob Kittle from Munetrix, one of the companies who submitted a bid to perform a 5 year financial forecast of the County's general fund, addressed the Board to ask that they reconsider the award to Municipal Analytics. (See 2017-41).

COMMITTEE/BOARD REPORTS

2017-32 **AUTHORIZE THE LAKESHORE MUSEUM CENTER TO ACQUIRE THE PROPERTY LOCATED AT 444 AND 448 W. CLAY AVENUE FOR THE PURPOSE OF FUTURE GROWTH AND USE(S) BY THE MUSEUM**

CD/SP17/01-01

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize the Lakeshore Museum Center to acquire the property located at 444 and 448 W. Clay Avenue for the purpose of future growth and use(s) by the Museum.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-33 **AUTHORIZE THE LAKESHORE MUSEUM CENTER TO CHANGE ITS FISCAL YEAR FROM OCTOBER THROUGH SEPTEMBER TO THE CALENDAR YEAR, JANUARY THROUGH DECEMBER BEGINNING JANUARY 2018**

CD/SP17/01-02

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize the Lakeshore Museum Center to change its fiscal year from October through September to the calendar year, January through December beginning January 2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-34 **APPROVE THE RESOLUTION OF THE MUSKEGON COUNTY BOARD AND ACCEPT ESTABLISHING AN INLAND LAKE LEVEL FOR WOLF LAKE, AND TO DIRECT CORPORATE COUNSEL TO WORK WITH THE MUSKEGON COUNTY DRAIN COMMISSIONER AND ENGINEERING STAFF TO MOVE FORWARD WITH THE APPROPRIATE ACTION IN THE MUSKEGON COUNTY CIRCUIT COURT FOR THE ESTABLISHMENT OF A LEGAL LAKE LEVEL FOR WOLF LAKE**

BPW-17-016

The Public Works Board recommends, moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the Resolution of the Muskegon County Board and accept establishing an inland lake level for Wolf Lake, and to direct Corporate Counsel to work with the Muskegon County Drain Commissioner and engineering staff to move forward with the appropriate action in the Muskegon County Circuit Court for the establishment of a legal lake level for Wolf Lake.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-35 **APPROVE CONTRACT MODIFICATION NO. 5 TO MDOT CONTRACT #61192-126324 (AIP PROJECT #3-26-0071-3915) FOR PROJECT CLOSE-OUT ITEMS IN THE AMOUNT OF $2,086.85, WITH THE COUNTY'S 2.5% SHARE TO BE $52.17**

TR17/01-01

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engel, to approve Contract Modification No. 5 to MDOT Contract #61192-126324 (AIP Project #3-26-0071-3915) for project close-out items in the amount of $2,086.85, with the County's 2.5% share to be $52.17.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-36 **APPROVE STAFF ISSUING A REQUEST FOR STATEMENT OF QUALIFICATIONS AND CONDUCTING A QUALIFICATION BASED SELECTION PROCESS TO HIRE A CONSULTANT TO PERFORM AIRPORT ENGINEERING SERVICES FOR FISCAL YEARS 2017 THROUGH 2019 WITH TWO ADDITIONAL 1-YEAR EXTENSIONS POSSIBLE**

TR17/01-02

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engel, to approve staff issuing a *Request for Statement of Qualifications* and conducting a qualification based selection process to hire a consultant to perform airport engineering services for fiscal years 2017 through 2019 with two additional 1-year extensions possible.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-37 **AUTHORIZE THE MUSKEGON TROLLEY COMPANY PROGRAM TO PURCHASE A 2015 SUPREME TROLLEY BUS FROM SPECIALTY VEHICLES, INC. FOR THE PRICE OF $89,000 PLUS APPLICABLE FEES AND TRANSPORTATION COSTS AND TO ADD THE VEHICLE TO THE EXISTING FLEET**

TR17/01-03

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engel, to authorize the Muskegon Trolley Company program to purchase a 2015 Supreme Trolley Bus from Specialty Vehicles, Inc. for the price of $89,000 plus applicable fees and transportation costs and to add the vehicle to the existing fleet.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-38 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $11,779,636.43 COVERING THE PERIOD OF DECEMBER 17, 2016, THROUGH JANUARY 12, 2017, AS PRESENTED BY THE COUNTY CLERK**

WM17/01-04

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engel, to approve payment of the accounts payable of $11,779,636.43 covering the period of December 17, 2016, through January 12, 2017, as presented by the County Clerk.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-39 **APPROVE THE REVISIONS (OF JANUARY 24, 2017) TO THE LETTER OF UNDERSTANDING BETWEEN THE MUSKEGON COUNTY BOARD OF COMMISSIONERS AND THE DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD REGARDING BROOKHAVEN MEDICAL CARE FACILITY AND AUTHORIZE THE BOARD CHAIR TO SIGN THE AGREEMENT**

WM17/01-05

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engel, to approve the revisions (of January 24, 2017) to the Letter of Understanding between the Muskegon County Board of Commissioners and the Department of Health and Human Services Board regarding Brookhaven Medical Care Facility and authorize the Board Chair to sign the agreement. (see attached)

Commissioner Nash asked if the language was finalized on this Letter of Understanding. Administrator Eisenbarth stated that the language was not finalized. Commissioner Hughes asked if a motion was needed to place WM17/01-05 on hold and remove it from this meeting.

2017-40 **MOVED BY COMMISSIONER HUGHES AND SECONDED BY COMMISSIONER NASH, THAT WM17/01-05 BE PLACED ON HOLD AND REMOVED FROM THIS MEETING.**

Discussion continued. Commissioner Mahoney said that this Board should be sending Brookhaven an end, not a moving target. This was agreed to by Commissioner Snider. Commissioner Nash stated that they also had to look at the financial end.

Commissioner Nash withdrew his second to the above motion. Commissioner Hughes withdrew her motion.

VOTE ON 2017-39

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-41 **APPROVE ENTERING INTO A CONTRACT WITH MUNICIPAL ANALYTICS FOR $26,300 TO PERFORM A 5 YEAR FINANCIAL FORECAST OF THE COUNTY'S GENERAL FUND AND AUTHORIZE THE BOARD CHAIR TO SIGN THE CONTRACT**

WM17/01-06

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engel, to approve entering into a contract with Municipal Analytics for $26,300 to perform a 5 year financial forecast of the County's general fund and authorize the Board Chair to sign the contract.

Commissioner Scolnik asked if Beth Dick would explain how Municipal Analytics was selected. Commissioner Mahoney stated that he was also on that committee and that it was a unanimous decision. Beth Dick addressed the board and stated that Municipal Analytics was rated by far the highest and that references were checked.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2017-42 **APPROVE THE RECOMMENDED COMMISSIONER LIAISON APPOINTMENTS**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Snider, to approve the recommended Commissioner Liaison Appointments.

- Lakeshore Sports Commission (term through 12/31/18)
  Commissioner I. John Snider II
- Michigan Port Collaborative [Alternate Slot] (term through 12/31/18)
  Commissioner I. John Snider II
- Senior Activities Committee (terms through 12/31/18)
  Commissioner Susie Hughes
  Commissioner Kenneth Mahoney
  Commissioner Rillastine R. Wilkins

Voice vote **Motion Carried**

2017-43 **APPROVE THE RECOMMENDED CITIZEN APPOINTMENTS**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Nash, to approve the recommended Citizen Appointments.

- Public Health Advisory Committee Reappointment (term through 12/31/19)
  Dr. James Donley [Licensed or Certified by the State of Michigan as Health Care Practitioner slot]
- Veterans Advisory Committee Appointment (term through12/31/20)
  Robert Carter [Undesignated slot]
  Jill R. Mathews [Undesignated slot]

Voice vote **Motion Carried**

2017-44 **APPROVE THE RECOMMENDED STAFF LIAISON APPOINTMENTS**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the recommended Staff Liaison Appointments.

- Stormwater Technical Policy Committee (terms through 12/31/18)
  Drain Commissioner Brenda Moore [Drain Commissioner slot]
  Director of Public Works Matt Farrar [Alternate slot]

Voice vote **Motion Carried**

Commissioner Engle stated that the Fair Board was starting up with their new schedule.

ADMINISTRATOR'S REPORT

A. Hemlock Woolly Adelgid Confirmed in County. Matt Farrar, Director of Public Works, addressed the Board concerning the problem with the Hemlock Woolly Adelgid. Bob Lukens, Community Development Director, has also been involved in reviewing this problem. These insects cannot be treated by spraying and they must be treated on a tree to tree basis. They are looking into possible solutions. Commissioner Snider suggested that they involve the Soil Conservation District as well.

B. Investment Committee. Kristin Wade, Human Resources Director, addressed the Board regarding setting up an Investment Committee to act on behalf of the employees concerning the funds which have been placed in Lincoln Financial. At the present time the Committee consists of County Clerk Waters, Human Resources Director Wade, and Finance Director/Assistant County Administrator Dick. They are looking for one or two Commissioners to also be involved on this Committee. Commissioners should submit their name, just like for any other committee.

This committee will establish policies, meet once or twice per year, and will be acting on behalf of the county employees and for their benefit, not necessarily for the benefit of the County. Administrator Eisenbarth said that County Clerk Waters has been a very big part of this idea.

C. Strategic Planning. Administrator Eisenbarth asked the Commissioners to save the dates of Tuesday, April 18, 2017 from 11:00 a.m. to 3:00 p.m. and Wednesday, April 19, 2017, from 1:00 p.m. to 5:00 p.m. to attend a Proposal for Facilitation of the Strategic Planning Process for Muskegon County.

Administrator Eisenbarth stated that the paperwork for WMSRDC Homeland Security Grant Program Intergovernmental Agreement needed to be completed in order for Muskegon County to receive their share of the funds.

2017-45 **MOVE TO ACCEPT THE 2016 HOMELAND SECURITY GRANT PROGRAM INTERGOVERNMENTAL AGREEMENT BETWEEN THE WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION (WMSRDC) AND THE MUSKEGON COUNTY ON BEHALF OF THE MUSKEGON COUNTY EMERGENCY SERVICES AND DIRECT THE BOARD CHAIR TO SIGN.**

The Administrator recommends, moved by Commissioner Hughes, seconded by Commissioner Nash, to accept the 2016 Homeland Security Grant Program Intergovernmental Agreement between the West Michigan Shoreline Regional Development Commission (WMSRDC) and the Muskegon County Board of Commissioners on behalf of the Muskegon County Emergency Services and direct the Board Chair to sign.

Voice vote. **Motion Carried**

Administrator Eisenbarth stated that this Board needed to get the Emergency Manager back under the County Board and that they needed to appoint an Interim Director. Administrator Eisenbarth said that he had also reached out to Fire Chief Lague of North Muskegon regarding acting as the Deputy Interim Emergency Management Coordinator. Discussion continued outlining the fact that the law states that in the absence of an Emergency Manager the position is granted to the County Board Chair.

2017-46 **APPOINT BENJAMIN E. CROSS, CHAIRMAN OF THE BOARD, AS THE INTERIM EMERGENCY MANAGEMENT COORDINATOR.**

Moved by Commissioner Hughes, seconded by Commissioner Nash, to appoint Benjamin E. Cross, Chairman of the Board, as the Interim Emergency Management Coordinator.

Discussion continued. Sheriff Poulin addressed the Board. He stated that he had temporarily appointed himself as the Emergency Manager. Sheriff Poulin will be happy to continue in that capacity until the proper replacement is appointed.

Commissioner Hughes inquired about the previous Emergency Manager to which Sheriff Poulin responded that perhaps the group would like to go into executive session to continue this discussion.

Several Commissioners expressed concern about the Emergency Manager being a person in law enforcement.

Administrator Eisenbarth suggested substituting the following language for the motion made by Commissioner Hughes (no vote was taken on Commissioner Hughes' motion):

2017-47 **AUTHORIZE THE APPOINTMENT OF SHERIFF MICHAEL POULIN TO THE POSITION OF INTERIM EMERGENCY MANAGEMENT COORDINATOR AND CHIEF STEVEN LAGUE, NORTH MUSKEGON FIRE DEPARTMENT, TO THE POSITION OF EMERGENCY MANAGEMENT DEPUTY COORDINATOR FOR THE COUNTY OF MUSKEGON**

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to authorize the appointment of Sheriff Michael Poulin to the position of Interim Emergency Management Coordinator and Chief Steven Lague, North Muskegon Fire Department, to the position of Emergency Management Deputy Coordinator for the County of Muskegon.

Roll Call:
Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: Susie Hughes **Motion Carried**

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Eric Stevens, Circuit Court/Family Court Administrator, asked the Board to consider including an employee on the Investment Committee.

Brenda Moore, Drain Commissioner, gave the Board an update on the status of drain projects and an update on the assessments and who will be paying for them.

Kristen Wade, Human Resources Manager, stated that she agreed with Mr. Stevens, and that they do plan to have a subcommittee which would include employees. However, the Investment Committee members will be acting as fiduciaries and as such could be sued. She stated that we do not want to put our employees in that position.

Commissioner Hughes introduced Undersheriff Ken Sanford, who was in the audience. He is the former Police Chief for Muskegon Charter Township.

2017-48 **MOVED BY COMMISSIONER SCOLNIK, SECONDED BY COMMISSIONER HUGHES, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 4:18 p.m.

_____
Nancy A. Waters, County Clerk

NAW/mlw

Approved at the Full Board Meeting on Tuesday, February 14, 2017

AMENDED

LETTER OF UNDERSTANDING BETWEEN MUSKEGON COUNTY BOARD OF COMMISSIONERS AND THE DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD REGARDING BROOKHAVEN MEDICAL CARE FACILITY

RECITALS

- Muskegon County, through its elected County Board of Commissioners, owns a Medical Care Facility known as the Brookhaven Medical Care Facility (Brookhaven);
- Pursuant to Michigan law, both County Elected Board of Commissioners, and County appointed Department of Health and Human Services (DHHS) Board are concerned, and involved with the operation and management of said Facility;
- County Board of Commissioners and DHHS Board desire to memorialize understandings with regard to the operation and management of the Brookhaven Facility, so as to avoid potential conflicts in the future;
- To such end, and in an effort to memorialize County Board of Commissioners and DHHS Board understanding with regard to such matters, said Boards agree as follows:

(1) County and DHHS Board, shall, to the extent practicable, utilize an approach similar to that utilized by the County elected Board of Commissioners and the County appointed Community Mental Health Board in conducting matters. Consistent therewith:

(a) DHHS Board shall have the ~~ultimate~~ authority for hiring of the Director of the Brookhaven Medical Care Facility. ~~A vacancy in said position shall, with the concurrence of both DHS Board and County Board of Commissioners, be filled on an interim basis by the current Assistant to the Director. Thereafter, DHS Board shall request that the County Human Resources Department conduct a public advertisement for the filling of such vacancy. County EEO Officer shall assist in efforts. A review committee, consisting of a DHS Board Member, the County Human Resources Director, the Chairperson or his or her designee of the County Board of Commissioners and the County Administrator shall, with concurrence of both Boards, be assigned to assist in employment screening and interview process; thereafter, however, DHS Board, in accordance with the Open Meetings Act, shall conduct final interviews. DHS Board shall have ultimate authority to select a new Director. However, such ultimate appointment shall be subject to concurrence by the County Board of Commissioners. Thereafter,~~ DHHS Board may request that the County Human Resources Department conduct a public advertisement for the filling of such vacancy. County EEO Officer may assist in efforts if requested by DHHS Board.

(b) DHHS Board may, should it elect, develop a contract between the DHHS Board and the new Director. County Corporate Counsel shall assist in such effort. Such contract shall, at a minimum, set ~~forth~~ basic terms and conditions of employment, shall address provisions for termination and shall recite~~, pursuant to the concurrence of both Boards, that the new Director shall be subject to the day-to-day supervision from County Administrator but that only DHS Board can fire or suspend Director, in accordance with the current County Board of Commissioners' Rules. Such ultimate contract shall be subject to direct approval by both DHS~~

~~Board and County Board of Commissioners.~~ that the new Director shall report directly to the DHHS Board.

(2) All contracts or expenditures of money by Brookhaven staff shall~~, in accordance with County Purchasing Policies, be subject to initial review and approval by the DHS Board. Thereafter, assuming approval, contracts and/or requests for expenditures of money shall be forwarded to the Human Resources Committee for review and ultimate County Board of Commissioners approval by the County Board of Commissioners; This procedure shall be the same as is currently utilized by the County Board of Commissioners with regard to concurring on action items requests made by the County Community Mental Health Board.~~ be subject to review and approval by the DHHS Board and in accordance with the County Purchasing Policies. Upon such approval, requests for expenditures of money shall be forwarded to the County for payment.

(3) Proposed annual budgets for Brookhaven shall be subject to initial review and approval by the DHHS Board; thereafter, such budgets shall be subject to review, and ultimate ratification and/or approval by the County Board of Commissioners~~, in the same fashion as is currently utilized in connection with the review and ultimate approval of budgets from the County Community Mental Health Board~~.

(4) ~~Both parties recognize that utilizing an approach which provides the DHHS Board with authority over its own Director and its contracts and expenditure requests, has proved to be a model which has worked effectively in maintaining positive relationships between the County Community Mental Health Board and the County elected Board of Commissioners. Recognizing same, i~~It is understood and agreed that the intent of this Letter of Understanding is to ensure that DHHS Board is treated no better, nor no worse, insofar as its dealings with the County elected Board of Commissioners is concerned than is the County Community Mental Health Board.

(5) Hiring of Brookhaven employees other than the Director shall be at the discretion of the Director, subject to any applicable collective bargaining agreements. The Director shall advertise for, screen, interview and process applicants for employment at Brookhaven consistent with state and federal law. County will coordinate and process payroll and benefit documents with regard to Brookhaven employees. If the County should be in a hiring freeze, documentation related to the new hire shall be sent to the County Administrator, who shall sign and approve the hire.

(6) The parties hereto acknowledge and understand that this Letter of Understanding, while designed to ensure positive working relationship between the County for an indefinite period of time, may, upon initiative of either DHHS or elected County Board of Commissioners, be terminated by either Board, by vote of a majority of its members, upon providing ninety (90) days written notice.

IN WITNESS WHEREOF, this Letter of Understanding has been executed as between the two Boards above reference as of the dates reflected below.

DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD

Dated:_____, 2017 By:_____
, its Chairperson

As approved by the DHHS Board on _____, 2017.

MUSKEGON COUNTY BOARD OF COMMISSIONERS

Dated:_____, 2017 By:_____
Benjamin Cross, its Chairperson

As approved by the Muskegon County Board of Commissioners on _____, 2017.

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, February 14, 2017
3:30 p.m.

Vice Chair Charles Nash, Presiding

The Full Board of Commissioners meeting was called to order by Vice Chair Nash. The invocation was given by Pastor Keith Sandison from Calvary Baptist Church. The Pledge of Allegiance was led by Commissioner Wilkins and recited in unison.

Roll Call

Present: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Excused: Benjamin E. Cross

Also Present: Beth Dick, Finance Director/Assistant County Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Administrative Secretary
Doug Hughes Corporate Counsel

2017-49 **APPROVAL OF THE AGENDA**

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the agenda.

Voice vote **Motion Carried**

2017-50 **APPROVE THE MINUTES OF THE FULL BOARD MEETING OF JANUARY 31, 2017**

Moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the minutes of Full Board Meeting of January 31, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Sharon Ackerman addressed the Board asking for their support for her appointment to the Senior Activity Board.

COMMUNICATION

2017-51 **PLACE ON FILE THE FOLLOWING COMMUNICATION ITEM: BAY COUNTY BOARD OF COMMISSIONERS RESOLUTION 2017-16: CALLING FOR REVISION OF THE MEDICARE PRESCRIPTION DRUG BILL OF 2003**

Moved by Commissioner Hughes, seconded by Commissioner Snider to place on file the following Communication item: Bay County Board of Commissioners Resolution 2017-16: Calling for Revision of the Medicare Prescription Drug Bill of 2003

PRESENTATION

Scott Erdman, Fair Board President and Brian McFarren, Fair Board Treasurer, presented the 2016 Muskegon County Fair Association Board Annual Report. (see attached) There was discussion regarding a $20,000 match grant and donor who has agreed to $10,000 toward that match. These grand funds would be utilized for additional camp sites at the fairgrounds . It was noted that the addition al $10,000 match funds needed have not been allocated. Additional discussion is expected at the Public Works Board meeting on February 16th.

COMMITTEE/BOARD REPORTS

2017-52 **RE-ESTABLISH THE EMERGENCY MANAGEMENT SERVICES DEPARTMENT AS PROCEDURALLY OUTLINED BY RESOLUTION AND LETTER OF UNDERSTANDING AND CREATE THE EMERGENCY MANAGEMENT SERVICES DIRECTOR POSITION AT THE PAY RANGE OF NX-00330 ($29.177-$36.674/HR)**

CPS17/02-03

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to re-establish the Emergency Management Services Department as procedurally outlined by Resolution and Letter of Understanding and create the Emergency Management Services Director position at the pay range of NX-00330 ($29.177-$36.674/hr).

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins,

No: None

Excused: Benjamin E. Cross **Motion Carried**

2017-53 **APPROVE THE SHERIFF'S OFFICE TO APPLY FOR AND ACCEPT THE FY16-17 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) GRANT FOR THE LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

CPS17/02-04

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the Sheriff's Office to apply for and accept the FY16-17 Hazardous Materials Emergency Preparedness (HMEP) grant for the Local Emergency Planning Committee (LEPC).

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins,

No: None

Excused: Benjamin E. Cross **Motion Carried**

2017-54 **ACCEPT THE FY2017 WEST SHORELINE MICHIGAN PRISONER RE-ENTRY INITIATIVE (MPRI) CONTRACT MODIFICATION AND AUTHORIZE THE SHERIFF SIGN THIS MODIFICATION**

CPS17/02-05

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to accept the FY2017 West Shoreline Michigan Prisoner Re-Entry Initiative (MPRI) contract modification and authorize the Sheriff sign this modification.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins,

No: None

Excused: Benjamin E. Cross **Motion Carried**

2017-55 **ACCEPT FUNDING AND EXECUTE THE MEDICAL MARIJUANA GRANT CONTRACT FROM THE STATE OF MICHIGAN, DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS TOTALING $55,361 TO SUPPORT EDUCATION AND ENFORCEMENT ACTIVITIES AND AMEND THE FY 2016-2017 BUDGET ACCORDINGLY**

CPS17/02-06

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to accept funding and execute the medical marijuana grant contract from the State of Michigan, Department of Licensing and Regulatory Affairs totaling $55,361 to support education and enforcement activities and amend the FY 2016-2017 budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins,

No: None

Excused: Benjamin E. Cross **Motion Carried**

2017-56 **APPROVE A RESOLUTION IN SUPPORT OF MUSKEGON HEIGHTS PUBLIC SCHOOL ACADEMY SYSTEM**

CPS17/02-07

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve a resolution in support of Muskegon Heights Public School Academy System. (see attached)

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins,

No: None

Excused: Benjamin E. Cross **Motion Carried**

2017-57 **AUTHORIZE AN ADDITIONAL APPROPRIATION TO HEALTHWEST FROM THE GENERAL FUND OF UP TO $331,967 TO COVER 25% LOCAL MATCH FOR THE SYSTEM OF CARE GRANT (2220-7068) AND AMEND THE BUDGET ACCORDINGLY**

HS17/02-06

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Snider, to authorize an additional appropriation to HealthWest from the General Fund of up to $331,967 to cover 25% local match for the System of Care Grant (2220-7068) and amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins,

No: None

Excused: Benjamin E. Cross **Motion Carried**

2017-58 **AUTHORIZE THE PUBLIC HEALTH DEPARTMENT TO AMEND ITS FY17 BUDGETED REVENUES AND EXPENDITURES (FUND #2210) FROM $5,899,674 TO $5,945,271 (INCLUDING AN INCREASE IN GENERAL FUND APPROPRIATION FROM $1,552,904 TO $1,562,904) TO REFLECT AN INCREASE IN THE COST OF MEDICAL EXAMINER CONTRACTUAL SERVICES, MISCELLANEOUS GRANTS RECEIVED AND PROGRAM CHANGES MADE SUBSEQUENT TO THE CURRENT BUDGET; AND TO REINSTATE THE SECRETARY POSITION #N71008 TO FULL-TIME STATUS EFFECTIVE JANUARY 7, 2017 IN ORDER TO ALLOW SHARING OF THE POSITION WITH .50 FTE BEING CHARGED TO THE PUBLIC HEALTH BUDGET**

HS17/02-07

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Snider, to authorize the Public Health Department to amend its FY17 budgeted revenues and expenditures (Fund #2210) from $5,899,674 to $5,945,271 (including an increase in general fund appropriation from $1,552,904 to $1,562,904) to reflect an increase in the cost of Medical Examiner contractual services, miscellaneous grants received and program changes made subsequent to the current budget; and to reinstate the Secretary position #N71008 to full-time status effective January 7, 2017 in order to allow sharing of the position with .50 FTE being charged to the Public Health budget.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins,

No: None

Excused: Benjamin E. Cross **Motion Carried**

2017-59 **AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE SERVICES AGREEMENT WITH HEALTHWEST TO PROVIDE NUTRITION EDUCATION SERVICES TO HEALTHWEST EMPLOYEES AND CLIENTS IN AN AMOUNT NOT TO EXCEED $15,590, WITH REIMBURSEMENT TO PHMC THROUGH THE SAMSHA GRANT; THIS AGREEMENT IS FOR THE PERIOD OCTOBER 1, 2016 TO SEPTEMBER 30, 2017, WITH NO EFFECT ON COUNTY GENERAL FUND**

HS17/02-08

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Snider, to authorize the Public Health Director to sign the services agreement with HealthWest to provide nutrition education services to HealthWest employees and clients in an amount not to exceed $15,590, with reimbursement to PHMC through the SAMSHA Grant; this agreement is for the period October 1, 2016 to September 30, 2017, with no effect on County general fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins,

No: None

Excused: Benjamin E. Cross **Motion Carried**

2017-60 **AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE CONTRACT WITH THE MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT TO PROVIDE OVERSIGHT AND LEARNING MATERIALS AND MEETING SUPPORTS FOR NURTURING FATHERS WORKSHOPS IN MUSKEGON COUNTY FOR THE PERIOD 12/19/16 THROUGH 9/30/17, IN AN AMOUNT NOT TO EXCEED $2,500, WITH NO EFFECT ON THE COUNTY GENERAL FUND**

HS17/02-09

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Snider, to authorize the Public Health Director to sign the contract with the Muskegon Area Intermediate School District to provide oversight and learning materials and meeting supports for Nurturing Fathers workshops in Muskegon County for the period 12/19/16 through 9/30/17, in an amount not to exceed $2,500, with no effect on the County general fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins,

No: None

Excused: Benjamin E. Cross **Motion Carried**

2017-61 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $4,020,374.92 COVERING THE PERIOD OF JANUARY 13, 2017, THROUGH JANUARY 26, 2017, AS PRESENTED BY THE COUNTY CLERK**

WM17/02-07

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve payment of the accounts payable of $4,020,374.92 covering the period of January 13, 2017, through January 26, 2017, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins,

No: None

Excused: Benjamin E. Cross **Motion Carried**

2017-62 **APPROVE THE NEW PROCEDURE FOR THE PROCESSING OF DONATIONS AND PAYMENTS RELATED TO VETERANS MEMORIAL PARK AS ATTACHED AND TO MAKE THIS CHANGE EFFECTIVE IMMEDIATELY**

WM17/02-08

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the new procedure for the processing of donations and payments related to Veterans Memorial Park as attached and to make this change effective immediately.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins,

No: None

Excused: Benjamin E. Cross **Motion Carried**

2017-63 **APPROVE SALE OF LOT 10 IN THE MUSKEGON COUNTY AIRPORT BUSINESS PARK TO ANDREE HOLDINGS, LLC, IN THE AMOUNT OF $56,400.00 AND TO AUTHORIZE THE BOARD CHAIR TO EXECUTE THE PURCHASE AGREEMENT AND CLOSING DOCUMENTS**

WM17/02-09

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve sale of Lot 10 in the Muskegon County Airport Business Park to Andree Holdings, LLC, in the amount of $56,400.00 and to authorize the Board Chair to execute the purchase agreement and closing documents.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins,

No: None

Excused: Benjamin E. Cross **Motion Carried**

2017-64 **APPROVE THE INTEREST POLICY FOR ALL FUTURE INTERNAL AND EXTERNAL LOANS USING OPTION 2 (CHARGE INTEREST EQUAL TO THE AVERAGE INTEREST EARNING RATE OF THE COUNTY'S INVESTMENTS FROM THE TREASURER'S OFFICE FROM THE PREVIOUS FISCAL YEAR AND THAT THIS INTEREST BE WAIVED IF THE CHARGE IS INELIGIBLE FOR REIMBURSEMENT BY THE DEPARTMENT'S FUNDING SOURCES AND THEREFORE WOULD OTHERWISE HAVE TO BE COVERED BY THE GENERAL FUND**

WM17/02-10

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the interest policy for all future internal and external loans using Option 2 (charge interest equal to the average interest earning rate of the County's investments from the Treasurer's Office from the previous fiscal year) and that this interest be waived if the charge is ineligible for reimbursement by the department's funding sources and therefore would otherwise have to be covered by the General Fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins,

No: None

Excused: Benjamin E. Cross **Motion Carried**

2017-65 **TO APPROVE COUNTY CLERK STAFF REORGANIZATION AS LISTED BELOW**

WM17/02-11

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the following:

1. Create a new position classification of County Clerk Deputy with a pay range of GU-00170 ($12.57-$18.10/hr);
2. Add new Position County Clerk Deputy Hourly and appoint Brooke Slagle-Moore to this position for 16 hours/week at step 9, $18.10/hr effective 2/6/17; Budget impact is an additional cost of $5,085.
3. Reclassify the vacant Clerk II G20015 to a County Clerk Deputy and authorize filling at step 2 ($13.13/hr) after 2/26/17 generating an estimated savings of ($13,570);
4. Reclassify the Clerk II G20036 to a County Clerk Deputy at step 4 (14.40/hr) effective 2/6/17 resulting in an estimated cost increase of $2,155;
5. Reclassify the Departmental Clerk G34019 to a County Clerk Deputy at step 8 (17.26/hr) effective 2/6/17 resulting in an estimated cost increase of $1,827;
6. Move the incumbent in the Interim Elections Coordinator position N40601 into the N04008 Administrative Secretary position N04008 effective 2/24/17 and delete the Interim Elections Coordinator position resulting in an estimated savings of ($9,191).
7. Change the title of the Deputy County Clerk position X25501 to Chief County Clerk Deputy resulting in no budgetary impact.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins,

No: None

Excused: Benjamin E. Cross **Motion Carried**

2017-66 **SUPPORT APPROVAL TO HOLD A PUBLIC HEARING ON MARCH 23, 2017, TO DISCUSS THE PROPOSED IMPROVEMENTS SCHEDULED FOR PIONEER PARK IN 2018**

WM17/02-12

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to support approval to hold a public hearing on March 23, 2017, to discuss the proposed improvements scheduled for Pioneer Park in 2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins,

No: None

Excused: Benjamin E. Cross **Motion Carried**

2017-67 **AUTHORIZE IVAN MORRIS, MUSKEGON COUNTY CORRECTIONS OFFICER, TO PURCHASE 1 YEAR, 4 MONTHS OF MERS GENERIC SERVICE CREDIT AT A COST OF $34,563.00 AS PROVIDED BY THE MERS CALCULATED ACTUARIAL AND IN KEEPING WITH THE COUNTY POLICY REGARDING PURCHASING OF GENERIC SERVICE CREDIT WITH 100% OF THE TOTAL ACTUARIAL COST BEING PAID BY THE EMPLOYEE**

WM17/02-13

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize Ivan Morris, Muskegon County Corrections Officer, to purchase 1 year, 4 months of MERS generic service credit at a cost of $34,563.00 as provided by the MERS calculated actuarial and in keeping with the County policy regarding purchasing of generic service credit with 100% of the total actuarial cost being paid by the employee.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins,

No: None

Excused: Benjamin E. Cross **Motion Carried**

2017-68 **APPROVE EXTENSION OF THE CLEANING CONTRACT WITH RELIANT PROFESSIONAL CLEANING COMPANY FOR CLEANING SERVICES IN COUNTY-OWNED BUILDINGS FOR ONE YEAR STARTING IN MARCH 2017 PER THE TERMS STATED IN THE CONTRACT**

WM17/02-14

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve extension of the cleaning contract with Reliant Professional Cleaning Company for cleaning services in county-owned buildings for one year starting in March 2017 per the terms stated in the contract.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins,

No: None

Excused: Benjamin E. Cross **Motion Carried**

2017-69 **APPROVE THE REQUEST TO REUSE, AUCTION, SCRAP THE VEHICLES ON THE ATTACHED LIST FOR THEIR HIGHEST VALUE FOLLOWING POLICY #2014-37**

WM17/02-15

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the request to reuse, auction, scrap the vehicles on the attached list for their highest value following Policy #2014-37.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins,

No: None

Excused: Benjamin E. Cross **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Commissioner Wilkins reported that the Airport is moving forward under the leadership of Community Development Director Bob Lukens, and Airport Manager Jeff Tripp. She indicated that the restaurant closed in December and is undergoing remodeling and expects to reopen.

Commissioner Engle said that there was nothing additional for the Fair Board after the presentation and update from the Association President.

2017-70 **APPOINT COMMISSION WILKINS AS COMMISSIONER LIAISON (REPLACING COMMISSIONER SNIDER) TO THE WEMET BOARD (TERM THROUGH 12/31/18)**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Engle to appoint Commission Wilkins as Commissioner Liaison (replacing Commissioner Snider) to the WEMET Board (term through 12/31/18).

Voice vote **Motion Carried**

2017-71 **APPROVE SENIOR ACTIVITIES COMMITTEE CITIZEN APPOINTMENTS**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the following Senior Activities Committee Citizen Appointments:

Greg Scott [Grant Writer Experience slot] (term through 12/31/17)
Pat Shafer [Aged Over 60 slot] (term through 12/31/18)
Judy Kell [Aged Over 60 slot] (term through 12/31/18)
Sharon Ackerman [At-Large Rural Area slot] (term through 12/31/19)
Janet Perreault [At-Large slot] (term through 12/31/17)
Nancy McCarthy [At-Large slot] (term through 12/31/19)

Voice vote **Motion Carried**

2017-72 **APPROVE THE CITIZEN APPOINTMENTS TO THE LAKESHORE SPORTS COMMISSION (TERMS THROUGH12/31/17)**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the following Citizen Appointments to the Lakeshore Sports Commission (terms through12/31/17)

Greg Young [Muskegon Area Sports Hall of Fame Board slot]
Ronald Jenkins [Muskegon Sports Team Owners Assoc. slot]
Adam Schultz [At-Large slot]
Josh Mueller [At-Large slot]
Julia Miller [At-Large slot]
Jeffrey Besinger [At-Large slot]

Voice vote **Motion Carried**

ADMINISTRATOR'S REPORT

In the Administrator's absense, the Finance Director/Assistant County Administrator had nothing to report at this time.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

Commissioner Snider asked Bob Lukens, Community Development Director, if occupancy tax is collected on campsites. Mr. Lukens responded that, by statute, they are not.

PUBLIC COMMENT

Beverly McLaughlin and Janna Silvis from Roosevelt Park addressed the Board and said they were pleased to observe the Board process.

Vice Chair Nash recognized audience member City of Muskegon Heights Chief Police, Dr. Joseph E. Thomas, Jr..

Commissioner Hughes introduced the new Police Chief for Muskegon Township, Chief David Wypa.

Sheriff Poulin thanked the Board for approving the re-establishing the Emergency Management Services Department and creating the Emergency Management Services Director position.

2017-73 **MOVED BY COMMISSIONER ENGLE, SECONDED BY COMMISSIONER WILKINS, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 4:05 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Approved at the Full Board Meeting on Tuesday, February 28, 2017

Muskegon County Fairgrounds

2016

Report to Muskegon County Commissioners



Prepared by Muskegon County Fair Association

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Fairgrounds Calendar of Events

February

- 6th – Boys Scouts Klondike Derby

April

- 15 – Horse committee spring vaccination clinic
- 23 – Spring Cleanup Day
- 30 – 4-H Horse Clinic

May

- 1 – Shaggy Horse Show
- 7 – HERO Mud Run
- 9-14 – Sheriff's Mounted Unit Horse Qualifications
- 14 – SJO Supercross Event (day race)
- 21 – SJO Supercross Event (day race)

June

- 4 – Pheasants Forever Outdoor Youth Rendezvous
- 5 – Private rental
- 9-11 – Antique Tractor & Engine Show
- 12 – SJO Supercross Event (day race)
- 18-19 – Wagon Wheel Classic Horse Show
- 25 – SJO Supercross Event (day race)

July

- 16 – Open Dog Show
- 16 – SJO Supercross Event (day race)
- 23 – MCF Open Horse Show
- 25-30 – Muskegon County Fair
- 26 – Antique Tractor Pulls
- 29 – Mini Horse Pulls
- 29-30 – Concert and beverage tent
- 30 – Fabulous 5K Run and Fun in the Sun Kids' Run
- 30 – 4-H Royal Court Vendor & Craft Show
- 30 – SJO Supercross Event (night race)

August

- 20 – SJO Supercross Event (night race)
- 26 – Horse Speed Show
- 27 – Horse Casual Show

September

- 10 – Sportsmen for Youth – Youth Day
- 17 – SJO Supercross event (day race)
- 18 – SJO Supercross event (day race)

October

- 7-8 – Haunted Hall
- 14-15 – Haunted Hall
- 21-22 – Haunted Hall
- 22 – Wagon Wheel Fall Fun Horse Show
- 28-29 – Haunted Hall

Muskegon County Fair






2016 MUSKEGON COUNTY FAIR EVENTS






RIBBON SPONSORS: Mabrito's Motors, Mabrito's Garage
Port City Group, Baxter's Towing

Saturday: July 16

10:00 am Shooting Sports (3-D Archery, Trap Shooting & .22 Rifle) at Fruitport Conservation Club
Sponsored by: Fruitport Conservation Club and Baxters Towing

10:30 am Open Dog Show at Muskegon County Fairgrounds

Saturday: July 23

8 am - 5 pm Open Horse Show

9:00 am Cat Youth Show & Cat Open Show
Sponsored by: Eye Care One

Sunday: July 24

8 am - 12 pm Entry of all Horses

2 pm - 4 pm Swine Weigh-in

3 pm - 6 pm Entry and Judging of all Inanimates and Baked Goods
Sponsored by: Hecksel Farm Drainage & Jawor Brothers Country Store

4 pm - 6 pm Sheep and Goat Weigh-in
(BOTH MARKET AND BREEDING STOCK MUST ENTER THROUGH WEIGH-IN AREA)

4 pm - 6 pm Entry of Dairy and Breeding Livestock

4 pm - 6 pm Entry of Poultry

3 pm - 6 pm Entry of Rabbits & Cavies

4 pm - 6 pm Entry of Llama & Alpacas

4 pm - 6 pm Feeder Beef and Market Beef Weigh-in

7:00 pm Opening Ceremonies & Announcement of 4-H Ambassadors

Monday: July 25

FAIR GAMES Sponsored by: Gielow, Groom and Terpstra, Embroi DArte & Comerica Bank

9:00 am Horse Judging - Showmanship, Halter,

9:00 am English/Western Riding, Western Reining Sponsored by: West Michigan Veterinary Services

9:00 am Exhibit Building / Silent Auction Opens

9:00 am Goat Judging
Sponsored by: Shelby State Bank

12:00 pm Rabbit - Open Show

1:30 pm Fair Games: Toss the Pig

3:00 pm Sheep Judging Sponsored by: West Michigan Veterinary Services

3:30 pm Fair Games: Disc the Field

4:00 pm Dog Judging - Agility and Showmanship

5:30 pm Fair Games: Feed The Horse

6:00 pm Talent Show

Tuesday: July 26

FAIR GAMES Sponsored by Barber Ford Holland

9:00 am Exhibit Building / Silent Auction Opens

9:00 am Poultry Judging
Sponsored by: Buffalo Wild Wings

1:00 pm Horse Judging - Dressage, Western Dressage

1:30 pm Fair Games: Cow Rustler

3:00 pm Market Steer & Feeder Steer Judging Sponsored by: Ravenna Livestock Auction

3:30 pm Fair Games: Pin Drop

4:00 pm Horse Judging - Versatility

5:30 pm Fair Games: Water Balloon Toss

7:00 pm **Grandstand Event:** Tractor Pulls Sponsored by: Barber Ford Holland and J. Stevens Construction

Wednesday: July 27

FAIR GAMES Sponsored by Holly Hughes, State Representative

8:00 am Swine Judging
Sponsored by: Kantola Quality Farms

9:00 am Horse Judging: Cloverbud

9:00 am Exhibit Building / Silent Auction Opens

1:00 pm Horse Judging - English Equitation, English Pleasure, Jumping

1:30 pm Fair Games: Horse Shoe Toss

3:00 pm Dairy Cattle Judging

3:30 pm Fair Games: Potato Sack Run

4:00 pm Llama / Alpaca Judging
Sponsored by: Grasmeyer Bros. LLC

5:30 pm Fair Games: Water Trough Race

7:00 pm Ag Olympics
Sponsored by: J. Stevens Construction and Hecksel Drainage

Thursday: July 28

FAIR GAMES Sponsored by: Muskegon Area Transit System and Sportsmen for Youth

8:00 am Rabbit & Cavy Judging - Youth

9:00 am Horse Judging - Western Horsemanship, Bareback, Western Pleasure Sponsored by: Eagle Alloy

9:00 am Exhibit Building / Silent Auction Opens

12:00 pm Dog Judging - Rally and Obedience

1:30 pm Fair Games: Don't Spill the Beans

3:30 pm Fair Games: Potato Sack Run

4pm - 7pm Steak Fry by Muskegon Co. Sheriff's Mounted Unit

4:00 pm Horse Judging - Gymkana/Speed

5:30 pm Fair Games: Horse Race

6:00 pm Large Animal Auction

Friday: July 29

FAIR GAMES Sponsored by Norchuck Industrial Supply

9:00 am Horse Judging -Trail, Costume & Open Driving

9:00 am Exhibit Building / Silent Auction Opens

10:00 am Shooting Sports (BB, Pellet, Archery) at the Fairgrounds Updyke Bldg. Sponsored by: Fruitport Conservation Club & Baxter's Towing

1:30 pm Fair Games: Flying Chickens

3:30 pm Fair Games: Egg Run

4:00 pm Showman of Showmen

5:30 pm Fair Games: Egg Toss

7:00 pm **Grandstand Event:** Mini Horse Pulls Sponsored by: Barber Ford Holland and J. Stevens Construction

7:00 pm - 11:00 pm **Concert Event with Beverage Tent:** Red Eye
Sponsored by: Kiwanis Club of Muskegon. Beverages by: Bardic Wells Meadery

Saturday: July 30

8:00 am 5K 4H Family Fun Run & Kids Run

9:00 am Exhibit Building / Silent Auction Opens

10 am - 4 pm 4-H Ambassador Vendor Craft Show

12:00 pm Open Pet Show

2:00 pm Small Animal and Baked Goods Auction

6:00 pm Closing Ceremonies

7:00 pm Exhibitor Building/Silent Auction Closes

7:00 pm **Grandstand Event:** SJO Super Cross Races
Sponsored by: Barber Ford Holland and J. Stevens Construction

7 pm - 11 pm **Concert Event with Beverage Tent:** *We Three Opening for Yard Sale Underwear*
Sponsored by: Kiwanis Club of Muskegon. Beverages by: Bardic Wells Meadery

9:00 pm Youth Dance

Fair Games Goats

Dogs Beef Talent Show

Cavies Pet Show Dairy

Swine Rabbits 4-H

Sheep Vendor Craft Show Poultry

Animal Auctions Llamas FFA

Alpacas Inanimates Horses

Shooting Sports Baked Goods

Feeders Ag Olympics Cats


GremStone































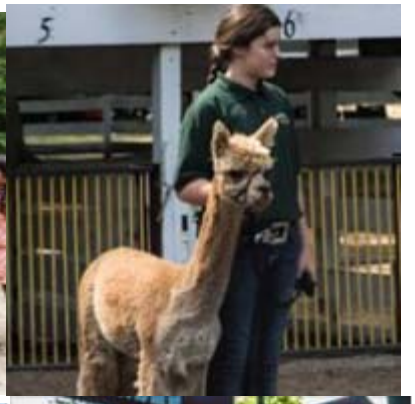

WYER
REGISTRATION













HORSE ARENA
BEEF & DAIRY
GRANDSTANDS
FOOD/CONCESSIONS
SHEEP & GOAT

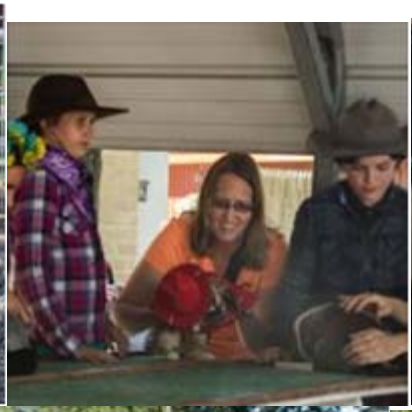
FREE


















Grand Stand and Other Events

Tractor Pulls:







Mini Horse Pulls:





Concerts:

Red Eye now on stage! Come down and enjoy some Mead from Bardic Wells Meadery while listening to some great music! 7-11pm tonight!
$5 admission





Sheriff's Mounted Unit Steak Fry:

Once again the Sheriff's mounted unit put together an excellent steak fry on Thursday evening. The steak fry helps by providing a wonderful meal at the fairgrounds the night of the large animal auction.

6th Annual Fabulous 5k Trail Run and Fun in the Sun Kid's Run:



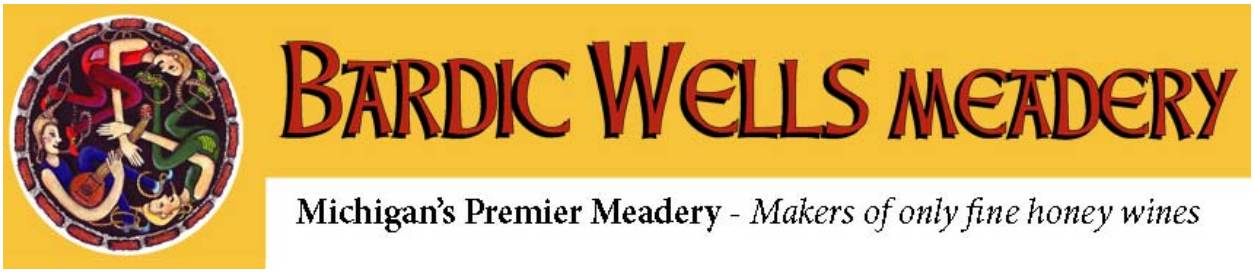


SJO Motocross:





Beverage tent featuring:



Fair Statistics

Participants	
4-H and FFA	445
Open show	21
Clubs – 4-H and FFA	23
Animals	
Horses	198
Dairy cattle	23
Market steers	10
Feeder steers	33
Swine	77
Sheep	39
Goats	34
Poultry	65
Rabbits	48
Cavies	20
Llamas	16
Alpaca	15
Dogs	43
Cats	14

Funds raised by kids selling their livestock projects and baked goods

Large animal auction – 155 animals sold raising over $145,000

Small animal and baked good auction – 102 participants raised over $13,000

Add-a-bids – over $8,000

Other

New this year:

Poultry
Poultry was back after a one year absence due to the avian flu in 2015.

Pedal Tractor Pulls
We had pedal tractor pulls this year for those 10 years of age and younger and it was a huge success. Two of the successful pullers are shown below with their winnings.



Beverage tent
We had a beverage tent this year sponsored by the Muskegon Kiwanis Club and they served Mead from Bardic Wells Meadery in conjunction with the fair theme “A Week in the Renaissance”.

Hay rides
In connection with Haunted Hall this year, the 4-H Leaders Council offered hayrides around the fairgrounds to raise money for the 4-H Endowment Fund.

State 4-H Participants

Many Muskegon County 4-H members took part in various Michigan State 4-H competitions for their respective disciplines. Those participants represented Muskegon County very well.

2016 Michigan State 4-H Dog Show

The 2016 State 4-H Dog Show welcomed over 211 youth handler/dog combinations from over 30 counties throughout the state.

County	Name	Class	Place
Muskegon	Elizabeth Skilling	Rally Novice A - ages 9-11	3
Muskegon	Jessica Horne	Rally Novice A - age 17 and up	1
Muskegon	Jessica Horne	Obedience Pre Novice B - ages 17-19	6
Muskegon	Jessica Horne	Open Showmanship - age 18	6
Muskegon	Jessica Horne	Beginner Agility - age 17-19	5
Muskegon	Karson Fitzgerald	Rally Novice A - age 13	3
Muskegon	Melissa Skilling	Showmanship Novice - age 14	4
Muskegon	Melissa Skilling	Poster contest - intermediate	3
Muskegon	Stefanie Beckley	Rally Novice B - ages 15-16	1
Muskegon	Stefanie Beckley	Obedience Pre Novice B - ages 15	1
Muskegon	Stefanie Beckley	Open Showmanship - ages 15-16	2
Muskegon	Stefanie Beckley	Beginner Agility - age 15	3



2016 Michigan State 4-H Horse Show

County	LastName	FirstName	ClassName	Placing
Muskegon	Beckley	Stephanie	507. 3rd Split Hunt Seat Pleasure, 15 yrs	6
Muskegon	Beckley	Stephanie	810. Trail - 15 yrs	6
Muskegon	Beckley	Stephanie	503. 2nd Split Showmanship - 15 yrs	7
Muskegon	Hysell	Danielle	524. Western Horsemanship, 15 yrs	4
Muskegon	Hysell	Danielle	519. 2nd Split Western Pleasure - 15 yrs	8
Muskegon	Johnson	Kaitlyn	124. Keyhole Race, 13-19 yrs, Pony	7
Muskegon	Johnson	Kaitlyn	120. Speed & Action - 13-19 yrs, Pony	6
Muskegon	Johnson	Kaitlyn	132. Indiana Flagl Race, 13-19 yrs Pony	5
Muskegon	Juergens	Alexis	317. Championship Saddle Seat Equitation 16-19 yrs	4
Muskegon	Juergens	Alexis	418. Western Pleasure, 16 yrs	1
Muskegon	Juergens	Alexis	410. Saddle Seat Pleasure 16-17 yrs	5
Muskegon	Juergens	Alexis	415. Saddle Seat Equitation, 16-17 yrs	1
Muskegon	Juergens	Alexis	421. Western Horsemanship, 16 yrs	6
Muskegon	Knight	Madaline	322. Western Horsemanship, 19 yrs	4
Muskegon	Knight	Madaline	318. Western Pleasure, 19 yrs	6
Muskegon	Knight	Madaline	801. Trail, 19 yrs	2
Muskegon	Knight	Madaline	500. English/Western Riding, 16-19 yrs	5
Muskegon	Langeland	Kortney	803. Trail, 17 yrs	8
Muskegon	Langeland	Kortney	500. English/Western Riding, 16-19 yrs	2
Muskegon	Langeland	Kortney	302. 2nd Split Showmanship - 17 yrs	2
Muskegon	Lee	Aubrie	319. WesternPleasure, 18 yrs	6
Muskegon	Lee	Aubrie	307. Hunt Seat Pleasure, 18 yrs	1
Muskegon	Lee	Aubrie	323. Western Horsemanship, 18 yrs	5
Muskegon	Lee	Aubrie	309. Championship Hunt Seat Pleasure	4
Muskegon	Lee	Aubrie	314. 2nd Split Hunt Seat Equitation, 18 yrs	3
Muskegon	McLean	Sloan	601. Dressage Seat Equitation, 15 yrs	3
Muskegon	Moody	Rosa	320. Western Pleasure, Pony 16-19 yrs	3
Muskegon	Moody	Rosa	308. Hunt Seat Pleasure Pony, 16-19 yrs	5
Muskegon	Peterson	Abigail	301. Showmanship - 18 yrs	4
Muskegon	Peterson	Abigail	310. Saddle Seat Pleasure 18-19 yrs	1
Muskegon	Peterson	Abigail	312. Championship Saddle Seat Pleasure 16-19 yrs	1
Muskegon	Peterson	Abigail	317. Championship Saddle Seat Equitation 16-19 yrs	2
Muskegon	Peterson	Abigail	316. Saddle Seat Equitation 18-19 yrs	1
Muskegon	Whipple	Brooke	300. Showmanship - 19 yrs - 2nd Split	6

2016 Michigan State 4-H Shooting Sports

The 2016 Michigan 4-H Shooting Sports State Tournament took place Aug. 6 at the Centerline of Calhoun County near Bellevue, Michigan. There were 507 registered participants in the disciplines of 3D archery, target archery, shotgun (trap and skeet), rifle (BB, pellet and .22) and muzzleloader.

The Michigan 4-H Shooting Sports Tournament is an opportunity for youth participants to showcase their skills and talents in shooting sports disciplines within their appropriate category and division. To participate in the "state shoot," competitors need to have participated in a competitive shoot prior to the state shoot in that year. This competition can be at a county or regional shoot, a fair or club level. Counties may only have a limited number of participants, so each county determines how youth qualify for participation at the state tournament.

Team Results

Class	Team members	Place
3-D Target Archery - Unsighted		1
	Peyton Block	
	Nolan Vermeer	
	Adrianna Kelley	
.22 Field Rifle		2
	Ty Maycroft	
	Dustin Kelley	
	Kadin Carr	
	Kaylyn Skuse-Freye	
Trap		8
	Michael Dodde	38
	Hunter O'Neal	48
	Bobby Wagenborg	44
	Austin Milligan	43
	Elizabeth Wesner	
Trap		13
	Trevor Block	
	John Staple	
	Morgan Erffmeyer	

Individual Results

Class	Name	Place
3-D Target Archery - Beginner Unsighted		
	Peyton Block	2
	Adrianna Kelley	7
3-D Target Archery - Jr. Unsighted		
	Nolan Vermeer	1
.22 Field Rifle - Jr.		
	Kadin Carr	4
	Ty Maycroft	6
	Kaylyn Skuse-Freye	7
.22 Field Rifle - Sr.		
	Dustin Kelley	5
.22 Target Rifle - Sr.		
	Joleen Cejmer	4
Trap - Jr.		
	Morgan Erffmeyer	7
	Trevor Block	13
Trap - Sr.		
	Elizabeth Wesner	1
	Michael Dodde	38
	Austin Milligan	43
	Bobby Wagenborg	44
	Hunter O'Neal	48

Non-fair Events

Boy Scouts Klondike Derby

February 6, 2016

The annual West Michigan Boy Scout Klondike Derby at the Muskegon County Fairgrounds was organized by Boy Scout Crew 9023 and consisted of 6 separate Scouting skills station that 22 patrols from area Scout troops competed for heights points. Each patrol was scored on team work, using the patrol method, safety and completing the task. The events were outdoor scouting skills such as, knots and lashings, fire starting, orienteering, first aid, Semipro Signaling and Dutch Oven cooking.

The event started at 9:30 with check in and was completed at 3:00pm with a lunch break at noon. We also held the dog sled race where all patrols race against each other for best time. The race course was the dirt bike track that has banked corners and jumps that the teams have to race through.

We also had the opportunity for each troop to take part in the polar bear camp out. Scouts camp out doors in tents in February, without heat. It is our favorite type of camping, no mosquitoes and no rain.

In total we had 283 scouts and adult helpers take part in the annual event, 14 patrols took part in the polar bear camping.

We are so grateful to be able to use the Muskegon County Fairgrounds to hold this competition as it is centrally located and the layout is just perfect for this event.

Sheriff's Mounted Unit Qualifications

May 9-14, 2016

The Sheriff's Mounted Unit is made up of individuals who are trained in various law enforcement and safety procedures and are used at special events and in emergencies when requested by the Sheriff's Office. The individuals and their horse are certified annually. Firearm certifications are also done annually with the horse present. This assures the horse will be able to handle the duties of the Deputy.

The Sheriff's Mounted Unit provides valuable services at the fairgrounds during the Muskegon County Fair. We appreciate all they do for the Muskegon County Fair.

Spring Cleanup Day

April 23, 2016

Spring cleanup involves volunteers coming together to do a spring refreshing of the grounds after the fall and long winter seasons. The abundance of trees that provide much needed shade for the many events and participants at the fairgrounds also require significant clean up in the spring. The leaves and branches that fall to the ground over the winter really accumulate. This requires a lot of manual labor raking and hauling of leaves, picking up debris and branches, and cleaning the grandstands.

Over 300 Boy Scouts, FFA and 4-H members, representing at least fifteen 4-H Clubs and four Boy Scout troops, participated. Numerous parents and leaders from both 4-H and Boy Scouts worked and also provided supervision. Many members from the Antique Farm Power Club also participated and brought tractors and trailers for hauling the leaves and branches raked up by the kids and parents. The assistance of the Antique Farm Power Club and their equipment is invaluable for being able to rake up such a large area in one day.







4-H Horse Clinic

April 30, 2016

A day sponsored by Muskegon County 4-H Horse Developmental Committee for 4-H members to come out to the fairgrounds and learn about the following: how to care for a horse, how to show a horse including the many disciplines available, and promotion of all things horses.





Shaggy Horse Show

May 1, 2016

This is the first horse show of the season. It is an open horse show and is open to both 4-H and non-4-H participants.





SJO Supercross

SJO Productions and Village Motorsports sponsor the Michigan State Fair Supercross Series. For 2016 SJO was scheduled to have eight race dates at the Muskegon County Fairgrounds from May to September. Unfortunately they were only able to have seven as the first race date of the season in May was rained out.



HERO Mud Run

May 7, 2016

Hero Mud Run is not your ordinary Mud Run. It is a Mud Run that will challenge you physically, mentally, and emotionally. It will be one of the best experiences of your life. We feature some of the coolest obstacles and most unique terrain in the business. It is an insane 3, 6 or 8 mile obstacle run. It is equipped with 25+ unique and crazy obstacles with mud, fire and barbed wire. The best part is you can choose the day of the event to run the 3 mile, 6 mile, or 8 mile course for the same price.



Pheasants Forever Outdoor Youth Rendezvous

June 4, 2016

Over 15 organizations come together to create spectacular hands-on outdoor experiences for everyone of all ages. Day designed for kids to learn about and participate in the outdoors. Activities include: trout pond, archery, sporting dogs, flying duck targets, mountain man camp, .22 and air rifle ranges, big buck display, sporting clays, reloading station, turkey targets, fly tying and casting, paintball and many more. Doors are open from 9am-3pm and it is free. 2016 attendance was over 300 youth.







Antique Tractor & Engine Show

June 9-11, 2016

The Antique Farm Power Club presents an annual show of antique tractors and other farm equipment, trucks and rural antiques. Activities include tractor pulls, Ford Model A swap meet, children's activities, flea market, food vendors, toy displays, sawmill, early days equipment demonstrations, "valve cover" car derby, tractor/truck parade, bonfire & marshmallow roasting.





Wagon Wheel Classic Horse Show

June 18-19, 2016



Open Dog Show

July 16, 2016



Wagon Wheel Series Speed & Summer Open Show

August 26-27, 2016



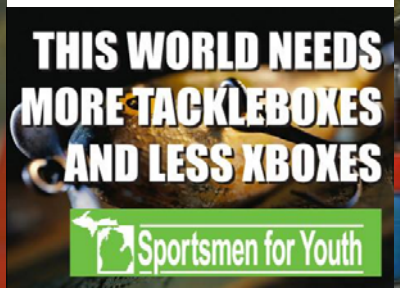


Sportsmen for Youth – Youth Day

September 10, 2016

Seventeen Western-Michigan area sportsmen organizations have, for the past 20 years, joined together to create Youth Day which brings together the youth of West Michigan with the sporting organizations that work hard to preserve outdoor recreation. Each year our member organizations and many volunteers team together to create a one day outdoor extravaganza where kids of all ages are able to experience the outdoors and its many opportunities. Activities offered include: trout pond, archery, firearm shooting, live animals, furs to touch, wildlife management demonstrations, and many more fun educational activities. Muskegon area Fire Chiefs provide public safety vehicles, demonstrations, and other hands on activities. This ABSOLUTELY FREE day provides activities, demonstrations and information from each of our exhibitors. Prize drawings, lunch and a memento from the day are also provided for all youth (17 years & younger) in attendance. Approximately 2500 youth and 2000 adults, in ONE DAY between 9am and 3pm, enjoyed this event.













Wagon Wheel Fall Fun Horse Show

October 22, 2016

Stall Decorating Contest & Trick or Treating!
Open to anyone who would like to participate.
Judging & Trick or Treating begins at 7:30 pm Friday

Costumes welcome in all classes!!!



MCFA
Horse Committee
Fall Fun Show

Saturday October 22, 2016
9:00 am Rain, Snow, or Shine
Muskegon County Fairgrounds
6621 Hts. Ravenna Rd, Fruitport MI 49415
Use South Entrance off Hilton Park Rd

Judge:
CHRISTINE MILLER



A current negative coggins dated no earlier than 12 months prior to date of show
MUST be presented before showing on these grounds.
This is a CASUAL show! No show clothes, no washing, no banding, no tails!!
Bring your grubby horses and get prepared to have a day of fun!!! ☺





Haunted Hall

October 2016 – Every Friday and Saturday night

The 2016 theme was The Quarantine Zone. They set up three different 'Haunts' for people to walk through and be terrified. This event is organized and run by Western Youth Leadership Development. The funds raised are donated to local non-profit organizations. The Haunted Hall offers one dollar off per entry ticket for each canned good brought to the show, up to $3 off per ticket. Over 6,000 canned goods were collected for Love, Inc. The attendance over the four weekends was over 5,000 attendees.





Other activities and accomplishments at the fairgrounds

Winter Storage

Winter indoor storage at the fairgrounds has continued to increase as our marketing efforts have paid off along with referrals from existing customers. We store motorhomes, travel trailers, truck campers, boats, autos, horse trailers, farm equipment and anything else people would like to store. The number of items stored has more than tripled from 12/13 to 15/16.

12/13 – **22**
13/14 – **34**
14/15 – **45**
15/16 – **76**
16/17 – **78**

Our biggest challenge now is finding more room for large travel trailers and motorhomes. The beef barn, which can accommodate tall units, has been at capacity for the last two seasons. We raised the south door on the beef barn from 12 feet to 14 feet this year to make storage of large units easier. This was a wonderful improvement and customers appreciated the extra room.

Private Events

We had one graduation party held at the fairgrounds.

Grants Received

Chris Knight, our Vice President, successfully obtained a $1000 iCARE project grant from Yanfeng Automotive Interiors to do LED lighting upgrades.

Capital Improvements

The south door on the beef barn was raised from 12 feet to 14 feet this year to make storage of large units easier. This was a wonderful improvement and customers appreciated the extra room.

The dosing tank pumps for the fair office septic system failed last fall and had to be replaced.

Stumps were excavated and an area between the fair office and the south campground was landscaped into a picnic and campfire area.

The horse committee installed a new PA system for the horse arena.

The dog committee raised the funds to install a 4' high chain link fence to permanently enclose a 90'x120' area for the dog shows. They no longer have to set up and take down the show area and it is nestled between the fair office and a vegetation buffer to help with distractions to the participants.

Two sets of movable bleachers whose frames were donated to the fairgrounds were refurbished and were a nice addition to the new dog show arena.

Emergency lighting was installed in the inanimate building.

The livestock committee had new swine pens/gates fabricated for the swine barn. They replace the wooden pens that have been used for about 35 years.

An eagle scout project rebuilt 10 picnic tables and made several of them handicap accessible.

The horse arena and grandstand stadium lighting was re-lamped.

The reinforcement of the safety fence/wall between the grandstands and horse arena is more than half complete. The posted have been set and once the weather improves in the spring, we can rehang the steel to finish the project.

Local media coverage of events

Norton-Lakeshore
Examiner
August 3, 2016 12 Pages Volume 49 Number 48 © 2016 Detroit Legal News Publishing LLC Muskegon, MI

County Fair showcases kids and their animals

by Donna Schillaci

For the 89th year, the Muskegon County Fair provided the opportunity for the youth of our community to show off their talents and skills developed through 4-H Clubs, Scouts, Future Farmers of America, and school projects.

With the theme "A Week in the Renaissance," the fair ran at the Muskegon County Fairgrounds in Fruitport, all last week. It also gave the public an opportunity to experience life on a farm, while supporting local youngsters and their cherished animals.

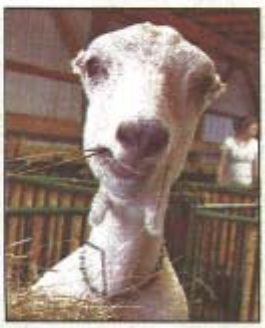
Kids presented all types of animals, from cows to cats, from chickens to horses, even alpacas and llamas, to the judges in the hopes of winning that coveted blue ribbon. Even the horse pictured at bottom below seems proud of the ribbons he's won.

See **FAIR** page 6



PHOTOS THIS ARTICLE BY JEANNE VOLLMER







FAIR from page 1

But in addition to the serious competition, there were fun fair games like "Flying Chickens" and "Toss the Pig." Friday's grandstand event was a mini horse pull (shown at top below), which showed off their strength.

On Saturday morning a 5K fun run and walk was held, and in the afternoon, in keeping with the Renaissance theme, kids participated in a jousting contest (shown below center).

The fair's art exhibit (bottom photo) featured paintings, drawings and sculptures of, what else, farm animals and crops.

A concert by Yard Sale Underwear and youth dance on Saturday night capped off the week of activities.







Muskegon County Fair is well underway, but it is not too late to catch the action

By Joel Bissell | jbissell@mlive.com
on July 29, 2016 at 7:15 AM, updated July 29, 2016 at 7:16 AM

SULLIVAN TOWNSHIP, MI-- Nearly 90 years later the Muskegon County Fair is continuing to bring the community together by showcasing the hard work of kids throughout the Muskegon area.

The 89th annual Muskegon County Fair at 6621 Heights-Ravenna Road in Sullivan Township is well underway. The festivities began on Monday, July 25, with horse, sheep, and dog judging. The fair continues Friday and Saturday featuring many events from sports shooting to fair games.

Friday will bring BB, pellet and archery contests followed by fair games featuring flying chickens and an egg run. The evening will be capped with mini horse pulls and a concert. On Saturday at 8 a.m. community members have the opportunity to run in the 5K 4H family fun run and kids run. The evening will be capped off by SJO Super Cross Races and a youth dance.

To see a complete list of events for Friday and Saturday you can visit the Muskegon County Fair website.

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Photos by Erin Lefevre | MLive.com








BANTAM HEN
BANTAM HEN

Hero Mud Run participants conquer muddy course, military-style obstacles

By Eric Gaertner | egaertne@mlive.com The Muskegon Chronicle
on May 07, 2016 at 12:39 PM, updated May 07, 2016 at 5:52 PM

MUSKEGON COUNTY - Based on the feedback from the first two Hero Mud Run events, participants enjoyed getting muddy and challenged by the unique course.

Based on the participants' clothing after they went through the course, mud was a key ingredient again on Saturday.

The third Hero Mud Run, held May 7 at the Muskegon County Fairgrounds, aimed for similar results with many obstacles along the three courses covering 3 miles, 6 miles or 8 miles.

It is called the Hero Mud Run as it is designed to be a military-style obstacle course. Organizers describe the event as challenging, but extremely fun.

In addition to its many obstacles, the courses for the events, which began with two last year, features mud, fire and even barbed wire.

The 2016 event followed two Hero Mud Runs in Muskegon County last year. The inaugural Hero Mud Run, held last spring, was considered wildly successful with about 450 people participating in the obstacle-course run.

When the Hero Mud Run debuted in May 2015, it was the first of its kind in Muskegon County. As such, the visuals of the muddy participants taking on extreme obstacles have made for some unique photos. Check the MLive gallery for the fun images from this spring's event.

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STOP

What Sportsmen For Youth has planned for popular Youth Day this year

By Eric Gaertner | egaertne@mlive.com The Muskegon Chronicle
on September 06, 2016 at 12:34 PM

MUSKEGON COUNTY, MI - Thousands of Muskegon-area youth are expected to be exposed to outdoor activities, several revolving around hunting and fishing, during the annual Youth Day this weekend.

Youth Day, put on by Sportsmen For Youth, is a free, family friendly event designed to introduce and educate youth to all things outdoors, ranging from hunting and fishing to conservation and stewardship of natural resources.

The annual event is scheduled for 9 a.m.-3 p.m. Saturday, Sept. 10 at the Muskegon County Fairgrounds, 6621 Heights Ravenna Road.

Some of the most popular activities set to return this year are the trout pond, where trout are caught and cleaned for youth, and the shooting of firearms and archery. A rock climbing wall and birds of prey exhibit will be part of the offerings. More than 60 exhibitors also will be on hand.

A primitive campsite, reptiles, rides on quads, a virtual fishing machine and an Aero Med air ambulance are among the other attractions.

Several guest speakers also are planned during the event at the Hawg Traugh, which is a large tank filled with local fish species that acts as a stage. The Mark Martin fishing team, along with others are designed to entertain and educate the crowd on the stage.

Fire safety also is part of Youth Day. A partnership between Sportsmen For Youth and the Muskegon County fire chiefs group was formed several years ago. Those attending Youth Day will be able to experience various fire safety exhibits, demonstrations and tours of fire trucks.

Law enforcement officials also are expected to have displays at Youth Day.

Youth 17 and younger are able to participate in the actual activities, while adults are welcome to attend the seminars and demonstrations. The first 2,500 youth at the event will receive a shirt, free lunch and goodie bags.

Sportsmen For Youth is a non-profit organization consisting of multiple sporting organizations. The group's members, volunteers and several business donations allow for Youth Day to be conducted. Raffles for five firearms, a canoe and a kayak also will be held with the proceeds going to help fund Youth Day.

Youth Day has grown significantly over the past 20 years, becoming too big for its former site at P.J. Hoffmaster State Park.

Walk through the Haunted Hall's Quarantine Zone at the Muskegon County Fairgrounds

By Shannon Millard | MLive.com
on October 20, 2016

MUSKEGON, MI – Each October, the Muskegon County Fairgrounds is transferred into a haunted attraction for those brave enough to enter.

Enter all three Haunts – the Foundry, Bunker and Containment Zone – for $15. Tickets can be purchased at the door. A fast pass can be purchased for an additional $5, allowing the customer to go to the front of the line.

The attraction is not recommended for children younger than 12 years old. Those who attend will encounter fog, strobe lights and lasers.

Prepare to be scared, more hauntings around Muskegon.

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An actor gives instructions for the Bunker in the Haunted Hall's Quarantine Zone at the Muskegon County Fairgrounds on Saturday, Oct. 15, 2016.



"Don't touch my pills," screams an actor at the Haunted Hall's Quarantine Zone at the Muskegon County Fairgrounds on Saturday, Oct. 15, 2016.



An actor in the Foundry for the Haunted Hall's Quarantine Zone at the Muskegon County Fairgrounds on Saturday, Oct. 15, 2016.

Fairboard Members

Board Directory 2016/2017

Current Position	*Term Expiration*	
President	**2017**	**Erdman, Scott**
Vice President	**2019**	**Knight, Chris**
Treasurer	**2017**	**McFarren, Brian**
Secretary	**2017**	**Deal, Christy**
Director	**2018**	**Deal, Jason**
Director	**2017**	**Gerwig, Amy**
Director	**2018**	**Horne, Tanya**
Director	**2018**	**Kantola, Alicia**
Director	**2017**	**Knight, Sarah**
Director	**2017**	**Morgan, Melissa**
Director	**2018**	**Mueller, Josh**
Director	**2018**	**Smith, Nancy**
Director	**2019**	**Thompson, Shirley**
Director	**2019**	**Raap, Heidi**
Director	**2019**	**Skilling, Stacey**
Director	**2019**	**Johnson, Kelly**
Director	**2019**	**Rhine, Cindy**

Muskegon County Fair Association
Statement of Activities (cash basis)
Year ended 10/31/16

Income	
Fair programming	$ 7,643
Sponsorships	6,910
Capital fundraising	3,525
Donations	840
Camping	9,950
Grants	1,000
Facility rentals	21,145
Winter storage	22,319
Other	276
	73,608
Expenses	
Fair programming	12,493
Capital improvements	8,737
Advertising	4,234
Supplies	1,483
Office	672
Dues, fees, licenses, permits	339
Equipment rentals	3,779
Insurance	2,099
Repairs and maintenance	14,713
Utilities	11,324
Taxes	2,719
Other	207
	62,799
Change in net assets	$ 10,809

County of Muskegon

RESOLUTION

Support of Muskegon Heights Public School Academy System

WHEREAS, parents from the Muskegon Heights Public School Academy System received letters from the Michigan Department of Technology, Management & Budget, School Reform Office (SRO) stating that their child's school was at risk of closure by June 30, 2017; and

WHEREAS, the Department suggested parents consider other options; 11 of 15 options suggested are 30 miles or more from the parents' and children's homes, and;

WHEREAS, SRO suggested alternative options for schools up to 46 miles away without considering the undue hardship on students and families; and

WHEREAS, other options suggested by SRO may not have the capacity to take on more students; and

WHEREAS, public education is a right in the State of Michigan, and

WHEREAS, SRO indicated that it would be working with the local school district within the next 30 days to resolve this issue; and

WHEREAS, the Muskegon County Board of Commissioners is disappointed SRO sent a letter to parents without any communication to community stakeholders; and

WHEREAS, SRO has not shared any plan to determine "higher-performing" schools; and

WHEREAS, Muskegon Heights Public School Academy Systems' general fund balance is more than 12 percent of operating revenues, which is significant for any public entity; and

WHEREAS, simply boarding up schools within neighborhoods is not the answer to improving student achievement and local taxpayers deserve a voice in this process; and

NOW, THEREFORE BE IT RESOLVED, that the Muskegon County Board of Commissioners strongly requests the SRO and the Department of Technology, Management and Budget; Governor Snyder; and state lawmakers to reconsider this decision as it is unacceptable to the local people throughout Muskegon County.

Muskegon County Board of Commissioners
Benjamin Cross, Chair
Charles Nash, Vice-Chair
Marvin Engle
Gary Foster
Susie Hughes
Kenneth Mahoney
Robert Scolnik
I. John Snider, II
Rillastine Wilkins

Muskegon COUNTY

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, February 28, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chair Cross. The invocation was given by Pastor Matt Eenigenburg from Celebration Community Church. The Pledge of Allegiance was led by Commissioner Foster and recited in unison.

Roll Call

Present: Benjamin E. Cross, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

Excused: Marvin Engle, I. John Snider II

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Administrative Secretary
Doug Hughes Corporate Counsel

2017-74 **APPROVAL OF THE AGENDA**

Moved by Commissioner Wilkins, seconded by Commissioner Foster, to approve the agenda.

Voice vote **Motion Carried**

2017-75 **APPROVE THE MINUTES OF THE FULL BOARD MEETING OF FEBRUARY 14, 2017**

Moved by Commissioner Hughes, seconded by Commissioner Foster, to approve the minutes of Full Board Meeting of February 14, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

City of Muskegon Deputy Clerk Kimberly Young, and City of Muskegon Clerk Ann Meisch, each addressed the Board concerning the generic resolution for the election equipment grant from the County Clerk. They noted that the Muskegon County Clerk's Association has had demonstrations from all three vendors and has made a recommendation to the Clerk to select Dominion.

Tony Moulatsiotis, Muskegon County Treasurer/Election Commission Member, addressed the Board in support of the Resolution submitted by County Clerk Waters to apply for the State grant for purchase of new election equipment.

COMMITTEE/BOARD REPORTS

2017-76 **APPROVE THE PARKS DEPARTMENT SEASONAL STAFF THREE STEP PAY SCALE ADJUSTMENTS OF TS-105 SEASONAL PARK RANGER POSITION AT STEP 1-$10.50/HR., STEP 2-$10.75/HR. AND STEP 3-$11.00 /HR.; AND THE TS-325 CREW LEADER POSITION, STEP 1-$12.50/HR., STEP 2- $12.75/HR., AND STEP 3- $13.00/HR; AND TO APPROVE SEASONAL PARK RANGERS BE USED TO PROVIDE DOCK SECURITY AT HERITAGE LANDING**

CD/SP17/02-03
The Community Development and Strategic Planning Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve the Parks Department Seasonal Staff three step pay scale adjustments of TS-105 Seasonal Park Ranger position at Step 1- $10.50/hr., Step 2-$10.75/hr. and Step 3-$11.00 /hr.; and the TS-325 Crew Leader position, Step 1-$12.50/hr., Step 2- $12.75/hr., and Step 3- $13.00/hr; and to approve Seasonal Park Rangers be used to provide dock security at Heritage Landing.

Roll Call:
Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle, I. John Snider II **Motion Carried**

2017-77 **ADOPT THE LICENSE AGREEMENT WITH UNITY CHRISTIAN EVENTS/ ALIVE ON THE LAKESHORE TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING AUGUST 9 – 12, 2017 FOR THE UNITY CHRISTIAN MUSIC FESTIVAL, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP17/02-04
The Community Development and Strategic Planning Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to adopt the License Agreement with Unity Christian Events/Alive On The Lakeshore to provide a license for the use of Heritage Landing August 9 – 12, 2017 for the Unity Christian Music Festival, and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:
Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle, I. John Snider II **Motion Carried**

2017-78 **ADOPT THE LICENSE AGREEMENT WITH THE MICHIGAN IRISH MUSIC FESTIVAL TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING THURSDAY, SEPTEMBER 14 THROUGH SUNDAY, SEPTEMBER 17, 2017 FOR THE MICHIGAN IRISH MUSIC FESTIVAL, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP17/02-05

The Community Development and Strategic Planning Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to adopt the License Agreement with the Michigan Irish Music Festival to provide a license for the use of Heritage Landing Thursday, September 14 through Sunday, September 17, 2017 for the Michigan Irish Music Festival, and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle, I. John Snider II **Motion Carried**

2017-79 **APPROVE THE MUSKEGON AREA TRANSIT SYSTEM'S FY2018 APPLICATION TO THE STATE OF MICHIGAN FOR $1,780,568 IN OPERATING AND CAPITAL ASSISTANCE, TO AUTHORIZE THE RESOLUTION OF INTENT TO APPLY FOR FINANCIAL ASSISTANCE, TO NAME THE COUNTY ADMINISTRATOR AS THE TRANSPORTATION COORDINATOR, AND TO PUBLISH THE PUBLIC NOTICE**

TR17/02-04

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the Muskegon Area Transit System's FY2018 application to the State of Michigan for $1,780,568 in operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the County Administrator as the Transportation Coordinator, and to publish the public notice.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle, I. John Snider II **Motion Carried**

2017-80 **APPROVE OPERATION OF A 2017 TROLLEY ROUTE PROGRAM AS PROPOSED**

TR17/02-05

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve operation of a 2017 Trolley Route Program as proposed.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle, I. John Snider II **Motion Carried**

2017-81 **APPROVE THE MATS MAINTENANCE OPERATION REORGANIZATION AS PRESENTED, ADDING ONE TRANSIT MAINTENANCE MECHANIC POSITION EFFECTIVE 3/1/2017, MOVING TRANSIT ATTENDANT POSITIONS G85701 AND G85703 TO DELETED STATUS EFFECTIVE 4/15/2017, AND MOVING BUS OPERATOR FT POSITION G13036 TO FUNDED STATUS EFFECTIVE 3/1/2017**

TR17/02-06

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the MATS maintenance operation reorganization as presented, adding one Transit Maintenance Mechanic position effective 3/1/2017, moving Transit Attendant positions G85701 and G85703 to deleted status effective 4/15/2017, and moving Bus Operator FT position G13036 to funded status effective 3/1/2017.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle, I. John Snider II **Motion Carried**

2017-82 **APPROVE, AND AUTHORIZE THE CHAIRMAN TO SIGN, CONTRACT NO. 2017-0364 BETWEEN THE COUNTY AND MDOT AERONAUTICS, PROVIDING $2,000 IN FUNDS TO OFFSET AIRCRAFT RESCUE AND FIRE FIGHTING PERSONNEL TRAINING COSTS, AND FURTHER AUTHORIZE THE CLERK TO EXECUTE THE REQUIRED RESOLUTION**

TR17/02-07

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve, and authorize the Chairman to sign, Contract No. 2017-0364 between the County and MDOT Aeronautics, providing $2,000 in funds to offset Aircraft Rescue and Fire Fighting personnel training costs, and further authorize the Clerk to execute the required resolution.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle, I. John Snider II **Motion Carried**

2017-83 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $13,723,161.48 COVERING THE PERIOD OF JANUARY 27, 2017, THROUGH FEBRUARY 9, 2017, FOR CHECKS AND JANUARY 1, 2017 THROUGH JANUARY 31, 2017 FOR EFT'S, AS PRESENTED BY THE COUNTY CLERK**

WM17/02-16

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve payment of the accounts payable of $13,723,161.48 covering the period of January 27, 2017, through February 9, 2017, for checks and January 1, 2017 through January 31, 2017 for EFT's, as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle, I. John Snider II **Motion Carried**

2017-84 **APPOINT DONNA GINN TO THE POSITION OF BROOKHAVEN ADMINISTRATOR (Y02501) AT STEP 2 ($48.76/HR) OF THE PAY RANGE ND-00045 ($46.616 - $58.271/HR) WITH A START DATE OF MARCH 15, 2017**

WM17/02-17

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to appoint Donna Ginn to the position of Brookhaven Administrator (Y02501) at step 2 ($48.76/hr) of the pay range ND-00045 ($46.616 - $58.271/hr) with a start date of March 15, 2017.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle, I. John Snider II **Motion Carried**

2017-85 **AUTHORIZE THE COUNTY CLERK TO SUBMIT AN APPLICATION BY WAY OF RESOLUTION TO THE SECRETARY OF STATE FOR A GRANT TO PURCHASE A NEW VOTING SYSTEM, WHICH INCLUDES PRECINCT TABULATORS, ABSENT VOTER COUNTY BOARD (AVCB) TABULATORS (IF APPLICABLE), ACCESSIBLE VOTING DEVICES FOR USE BY INDIVIDUALS WITH DISABILITIES, AND RELATED ELECTION MANAGEMENT SYSTEM (EMS) SOFTWARE**

WM17/02-18

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to authorize the County Clerk to submit an application by way of resolution to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, Absent Voter County Board (AVCB) tabulators (if applicable), accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software.

Commissioner Hughes noted she understood that the grant is for all machines but if we do not pick the equipment that the people want the municipalities they will have to pay for machines; asked County Clerk to work with the Clerks Association.

Commissioner Scolnik if we get the machines the Association is requesting are they going to guarantee results by 11 p.m.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle, I. John Snider II **Motion Carried**

2017-86 **APPROVE THE WINTER TAX COLLECTION BOND FROM 12/1/2016 - 3/31/2017 WITH THE HARTFORD INSURANCE COMPANY IN THE AMOUNT OF $10,439.00**

WM17/02-19

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve the Winter Tax Collection Bond from 12/1/2016 - 3/31/2017 with The Hartford Insurance Company in the amount of $10,439.00.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle, I. John Snider II **Motion Carried**

2017-87 **AUTHORIZE STAFF TO ISSUE A REQUEST FOR QUALIFICATIONS FROM PROFESSIONAL FIRMS TO DEVELOP A CONCEPTUAL DESIGN FOR THE 6TH FLOOR RENOVATION OF THE HALL OF JUSTICE**

WM17/02-20

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to authorize staff to issue a Request for Qualifications from professional firms to develop a conceptual design for the 6th floor renovation of the Hall of Justice.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle, I. John Snider II **Motion Carried**

2017-88 **AUTHORIZE STAFF TO SOLICIT PROPOSALS FROM PROFESSIONAL FIRMS TO EVALUATE AND DESIGN IMPROVEMENTS TO THE HEALTH DEPARTMENT PARKING LOT, HALL OF JUSTICE EMPLOYEE PARKING LOT AND THE PARKING LOT NORTH OF THE FORMER JAIL**

WM17/02-21

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to authorize staff to solicit proposals from professional firms to evaluate and design improvements to the Health Department parking lot, Hall of Justice employee parking lot and the parking lot north of the former jail.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle, I. John Snider II **Motion Carried**

2017-89 **AUTHORIZE THE SHERIFF'S OFFICE TO APPLY FOR THE 2017 CALENDAR YEAR MARINE SAFETY GRANT IN THE AMOUNT OF $118,188.00 FOR PERSONNEL AND OPERATING COSTS WITH A 25% MATCH REQUIREMENT**

WM17/02-22

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to authorize the Sheriff's Office to apply for the 2017 calendar year Marine Safety grant in the amount of $118,188.00 for personnel and operating costs with a 25% match requirement.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle, I. John Snider II **Motion Carried**

2017-90 **AUTHORIZE THE ADOPTION OF THE RESOLUTION ALLOWING THE COUNTY OF MUSKEGON TREASURER TO BORROW UP TO TWELVE MILLION DOLLARS ($12,000,000) AGAINST THE ANTICIPATED 2016 DELINQUENT REAL PROPERTY TAXES**

WM17/02-23
to authorize the adoption of the resolution allowing the County of Muskegon Treasurer to borrow up to twelve million dollars ($12,000,000) against the anticipated 2016 delinquent real property taxes.

Roll Call:
Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle, I. John Snider II **Motion Carried**

2017-91 **AUTHORIZE THE ADOPTION OF THE RESOLUTION TO WAIVE THE MONTHLY INTEREST CHARGE OF 1% AND THE ADMINISTRATIVE FEE OF 4% FOR THE PERIOD MARCH 1ST TO APRIL 30TH FOR 2016 DELINQUENT TAXES (FIRST YEAR OF DELINQUENCY) FOR A SENIOR CITIZEN, PARAPLEGIC, HEMIPLEGIC, QUADRIPLEGIC, ELIGIBLE SERVICEMAN, ELIGIBLE VETERAN, ELIGIBLE WIDOW, TOTALLY AND PERMANENTLY DISABLED PERSON, OR BLIND PERSON IN ACCORDANCE WITH SECTIONS 211.59 AND 211.51 OF THE GENERAL PROPERTY TAX ACT 206 OF 1893, AS AMENDED**

WM17/02-24
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to authorize the adoption of the resolution to waive the monthly interest charge of 1% and the administrative fee of 4% for the period March 1st to April 30th for 2016 delinquent taxes (first year of delinquency) for a senior citizen, paraplegic, hemiplegic, quadriplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled person, or blind person in accordance with sections 211.59 and 211.51 of the General Property Tax Act 206 of 1893, as amended.

Roll Call:
Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle, I. John Snider II **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2017-92 **APPOINT COMMISSIONERS HUGHES, MAHONEY, AND SCOLNIK TO SERVE ON THE BOARD RULES COMMITTEE**

Recommended by Chairman Cross to appoint Commissioners Hughes, Mahoney, and Scolnik to serve on the Board Rules Committee.

Voice vote **Motion Carried**

Chairman Cross noted that a Freedom of Information Act had been filed by Eric Grimm which was denied. Mr. Grimm has filed an appeal and has been invited to attend the Full Board Meeting on March 15th for open dialog on the issue.

Commissioner Mahoney reported for the Accommodations Tax Advisory Committee that the St. Patty's event on March 17th and 18th will be held at the new location at Bella Maria, 513 W. Pontaluna Road, Norton Shores; Back to the Bricks Auto Show will be downtown Muskegon June 11th, 2017.

Commissioner Hughes thanked the Public Works Department for inviting her to their staff meeting.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth noted the SMART Committee Meeting (Southwest Michigan Alliance for Region Three) will be held at HealthWest beginning at 10 a.m. Mr. Eisenbarth noted Commissioner Wilkins is the representative for Muskegon County. Commissioner Wilkins invited Commissioners to join her at the meeting which will tour the jail and return to HealthWest for a presentation from Julia Rupp.

Administrator Eisenbarth reported that Representative Hughes brought people together for the Port Authority Legislation Update. Chairman Cross and Representative Sabo attended the meeting. A good discussion took place on the direction to proceed. Mr. Eisenbarth stated that applications are being taken for citizens to participate on the Port Committee. Applicants should apply with Lisa Chalko at chalkoli@co.muskegon.mi.us or 231-724-8883.

OLD BUSINESS

Commissioner Scolnik inquired about the use of seasonal Park Rangers for guards at the cruise ships and wondered, since we used Sheriff Deputies before, is it would be necessary for them to be armed?

Sheriff Poulin addressed the question stating there is no requirement by law that security be armed or certified.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Ron Jenkins, West Michigan Lake Hawks, addressed the Board thanking Commissioners for support in different ways and asked for continued support as they enter their 4th year. Mr. Jenkins noted two games will take place at Reeths-Puffer High School March 4th and 5th and would welcome support.

2017-93 **GO INTO CLOSED SESSION RE: CORPORATE COUNSEL OPINION**

Moved by Commissioner Hughes, seconded by Commissioner Nash, to go into Closed Session Re: Corporate Counsel Opinion.

Roll Call:
Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle, I. John Snider II **Motion Carried**

The Muskegon County Board of Commissioners went into Closed Session at 3:50 p.m.

The Muskegon County Board of Commissioner returned to Open Session at 3:56 p.m.

2017-94 **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER NASH, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 4:56 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Approved at the Full Board Meeting on Tuesday, March 14, 2017

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, March 14, 2017
3:33 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chair Cross. The invocation was given by Pastor Steve Derdowski from Port City Church. The Pledge of Allegiance was led by Commissioner Foster and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Administrative Secretary
Susan Franklin, Corporate Counsel

2017-95 **APPROVAL OF THE AGENDA**

Moved by Commissioner Mahoney, seconded by Commissioner Foster, to approve the agenda.

Voice vote **Motion Carried**

2017-96 **APPROVE THE MINUTES OF THE FULL BOARD MEETING OF FEBRUARY 28, 2017**

Moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the minutes of Full Board Meeting of February 28, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Eric Grimm, addressed the Board saying it is Sunshine Week and urged transparency.

COMMITTEE/BOARD REPORTS

2017-97 **AUTHORIZE THE BOARD CHAIR, THE SHERIFF AND COUNTY CLERK TO SIGN A CONTINUATION OF THE OPERATING AGREEMENT WITH THE MUSKEGON COUNTY SHERIFF'S OFFICE TO REIMBURSE FOR MENTAL HEALTH SERVICES FROM HEALTH WEST FOR FISCAL YEAR 2017**

CPS17/03-08

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Hughes, to authorize the Board Chair, the Sheriff and County Clerk to sign a continuation of the Operating Agreement with the Muskegon County Sheriff's Office to reimburse for mental health services from Health West for Fiscal Year 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-98 **APPROVE THE SHERIFF'S OFFICE ACCEPTING THE MEMORANDUM OF UNDERSTANDING (17-MU-11090400-038) AND THE HURON-MANISTEE NATIONAL FOREST COOPERATIVE LAW ENFORCEMENT AGREEMENT (16-LE-11090400-017) BETWEEN THE MUSKEGON COUNTY SHERIFF'S OFFICE AND THE USDA, FOREST SERVICE AND AUTHORIZE THE BOARD CHAIR TO SIGN**

CPS17/03-09

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Hughes, to approve the Sheriff's Office accepting the Memorandum of Understanding (17-MU-11090400-038) and the Huron-Manistee National Forest Cooperative Law Enforcement Agreement (16-LE-11090400-017) between the Muskegon County Sheriff's Office and the USDA, Forest Service and authorize the Board Chair to sign.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-99 **ACCEPT THE FY2017 OFF-ROAD VEHICLE (ORV) LAW ENFORCEMENT GRANT IN THE AMOUNT OF $8,100.00 FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND AUTHORIZE THE SHERIFF SIGN THE AGREEMENT**

CPS17/03-10

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Engle, to accept the FY2017 Off-Road Vehicle (ORV) Law Enforcement Grant in the amount of $8,100.00 from the Michigan Department of Natural Resources and authorize the Sheriff sign the agreement.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-100 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $4,260,012.13 COVERING THE PERIOD OF FEBRUARY 10, 2017, THROUGH FEBRUARY 23, 2017, FOR CHECKS AND JANUARY 1, 2017 THROUGH JANUARY 31, 2017 FOR P-CARDS, AS PRESENTED BY THE COUNTY CLERK**

WM17/03-25

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve payment of the accounts payable of $4,260,012.13 covering the period of February 10, 2017, through February 23, 2017, for checks and January 1, 2017 through January 31, 2017 for P-Cards, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-101 **APPROVE THE RECLASSIFICATION OF THE ECONOMIC DEVELOPMENT COORDINATOR POSITION TO AN ECONOMIC DEVELOPMENT MANAGER AT WAGE TABLE/GRADE NX-00390, $33.169/HR - $42.175/HR AND APPOINT JONATHAN WILSON TO THE POSITION AT STEP 4, $38.308/HR, EFFECTIVE MARCH 15, 2017**

WM17/03-26

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the reclassification of the Economic Development Coordinator position to an Economic Development Manager at wage table/grade NX-00390, $33.169/hr - $42.175/hr and appoint Jonathan Wilson to the position at Step 4, $38.308/hr, effective March 15, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-102 **ACCEPT THE REVISIONS TO THE "SALE OF COUNTY REAL PROPERTY POLICY" (POLICY #91-392)**

WM17/03-27

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to accept the revisions to the "Sale of County Real Property Policy" (policy #91-392).

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-103 **APPROVE THE COLLECTION OF THE LOCAL 9-1-1 SURCHARGE AT AN INCREASE TO THE MAXIMUM RATE OF $0.42 AS ALLOWED BY MICHIGAN PUBLIC SERVICE COMMISSION U-15489 FOR THE TIME PERIOD JULY 1, 2017 TO JUNE 30, 2018, AND TO PROVIDE PROPER NOTIFICATION OF THIS TO THE STATE 9-1-1 COMMITTEE**

WM17/03-28

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the collection of the local 9-1-1 surcharge at an increase to the maximum rate of $0.42 as allowed by Michigan Public Service Commission U-15489 for the time period July 1, 2017 to June 30, 2018, and to provide proper notification of this to the State 9-1-1 Committee.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-104 **SUPPORT THE TREASURER'S OFFICE SUBMISSION OF A LEAD HAZARD REDUCTION GRANT APPLICATION TO THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO PROVIDE LEAD HAZARD MITIGATION SERVICES TO LOW-INCOME FAMILIES THROUGHOUT MUSKEGON COUNTY; AUTHORIZE THE ASSISTANT COUNTY ADMINISTRATOR TO SIGN THE RELEVANT APPLICATION DOCUMENTS ON BEHALF OF THE COUNTY AND AUTHORIZE THE GRANTS COORDINATOR TO ADVERTISE A PUBLIC COMMENT PERIOD FOR THE CONSOLIDATED PLAN WHEN THE FINAL DRAFT IS READY**

WM17/03-30
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to support the Treasurer's Office submission of a Lead Hazard Reduction Grant application to the US Department of Housing and Urban Development to provide lead hazard mitigation services to low-income families throughout Muskegon County; authorize the Assistant County Administrator to sign the relevant application documents on behalf of the County and authorize the Grants Coordinator to advertise a public comment period for the Consolidated Plan when the final draft is ready.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-105 **TO APPROVE THE ADDITION OF A NEW POSITION LAND BANK SECRETARY-HOURLY AT A PAY RANGE OF NO-00080 ($12.652-$15.805/HR), THAT BRITTANY VANDERLAAN BE APPOINTED TO THIS POSITION AT STEP 1 AND THAT THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY BOARD OF COMMISSIONERS AND THE MUSKEGON COUNTY LAND BANK BE AMENDED TO REFLECT THIS CHANGE AUTHORIZING THE BOARD CHAIR TO SIGN THE AMENDMENT**

WM17/03-31
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the addition of a new position Land Bank Secretary-Hourly at a pay range of NO-00080 ($12.652-$15.805/hr), that Brittany VanderLaan be appointed to this position at step 1 and that the Intergovernmental Agreement between the County Board of Commissioners and the Muskegon County Land Bank be amended to reflect this change authorizing the Board Chair to sign the amendment.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

MOTION DEFEATED:

WM17/03-29
To approve the County of Muskegon to enter into the Third Amendment with The Hinman Company, effective January 1, 2017, upon Corporate Counsel review and approval.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Cross reminded everyone that the St. Patrick's Day Parade is this Saturday, March 18th; Commissioners will be riding the trolley, meeting at 10:30 a.m. with the parade beginning at 11 a.m., Downtown Muskegon (Non-perishable food items being collected) (See link for details: http://visitmuskegon.org/event/st-patricks-day-parade-2/)

Chairman Cross announced that Lynn Esparsa, Administrative Secretary to the County Administrator, has accepted a position with DEQ and will work her last day with Muskegon County tomorrow, March 15th. Commissioners and audience provided Ms. Esparsa with a standing ovation wishing her well in her new endeavor.

Commissioner Wilkins reported that the SMART Meeting that was held in Muskegon County last week was very successful.

Commissioner Hughes provided an update on the Zephyr refinery.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth noted that a Request for Proposals has been posted for the Hall of Justice Cafeteria/Vending. Those interested may bid on either the Cafeteria Service or the Vending Service or both.

OLD BUSINESS

Commissioner Snider commended Edward L. Garner, President/CEO and Darryl Todd, Business Development Specialist with Muskegon Area First Economic Development who presented at the Work Session regarding Economic Development in Muskegon, on reaching out.

Commissioner Wilkins asked if monetary donations may be made instead of food items for the parade on Saturday. Comments indicated that money is always welcome.

NEW BUSINESS

Chairman Cross provided a timeline for the Freedom of Information Act Denial Appeal of Mr. Eric Grimm:

Jan 4, 2017	Request for video recording
Jan 8, 2017	Request denied
Feb. 17, 2017	Appeal filed
Feb. 23, 2017	Emailed a Copy of Appeal to Commissioners
March 6	Reviewed the email

Discussion ensued regarding FOIA and the Courts. Corporate Counsel noted Judiciary are outside of the scope of FOIA so would be denied even if there were such a recording as requested. However, the video he was requesting does not exist.

2017-106 **UPHOLD THE DENIAL OF THE FOIA REQUEST OF MR. ERIC GRIMM**

Moved by Commissioner Hughes, seconded by Commissioner Nash, to uphold the denial of the FOIA request of Mr. Eric Grimm.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

PUBLIC COMMENT

Commissioner Nash stated he likes the new jail because he is hearing a lot of people saying they don't want to stay there and that is a good thing.

Commissioner Nash noted he is hearing great things about our airport.

Commissioner Mahoney reported that the Airport Manager, Jeffrey Tripp, is working to get early morning flights for business people.

Commissioner Wilkins said the Manager at the Airport is doing a great job.

2017-107 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER MAHONEY, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 3:58 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Approved at the Full Board Meeting on Tuesday, April 11, 2017

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Thursday, March 23, 2017
3:32 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. Chairman Cross asked that we all observe a moment of silence. The Pledge of Allegiance was led by Commissioner Snider and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also Present: Mark Eisenbarth, County Administrator
Marcia L. Wilkes, Chief Deputy County Clerk
Jeanne Pezet, Administrative Secretary
Doug Hughes, Corporate Counsel

2017-108 **APPROVAL OF THE AGENDA**

Moved by Commissioner Wilkins, seconded by Commissioner Nash, to approve the agenda.

Voice vote **Motion Carried**

2017-109 **APPROVE THE MINUTES OF THE FULL BOARD MEETING OF MARCH 14, 2017**

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to approve the minutes of Full Board Meeting of March 14, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Josie James of the People Power Movement, a community group which is part of the ACLU Re: making Muskegon a Freedom City, addressed the Board distributing information for Courts and Public Safety. Ms. James was shocked by mass deportations. She asked for each City to adopt the nine points on the handouts. Ms. James invited everyone to attend their meeting on April 1, 2017 at 3:30 p.m. at Our Savior Lutheran Church at 1132 W. Southern, Muskegon 49442.

Sheriff Poulin addressed the Board noting this process is nothing new and, as elected officials, (the Sheriff, Judges, Board Members, etc.) have taken an oath to uphold the Federal and State Constitution.

Commissioner Scolnik asked if undocumented citizens are protected under the Constitution.

Corporate Counsel Hughes stated he did not know and had not been asked that question before.

INTRODUCTION: AMERICORP WORKERS

County Treasurer, Tony Moulatsiotis, introduced Tim Burgess of the Land Bank, and Kristina Coby – Community Engagement Director of United Way, who are working with the Americorp Workers to assist with clean-up of blight areas in Muskegon County. Treasurer Moulatsiotis introduced the Americorp team leader, Jessica Causlawski, who explained that these 9 people from across the County have made a 10 month commitment of which 6 weeks will be with United Way, the Land Bank and the Parks Department.

Tim Burgess explained that their first interactions have been to teach them how to properly break into a building to determine if it is safe to enter, clean up and assess the blight in the property if it can be rehabbed or should be demolished, board up buildings, and mark property with "NO TRESPASSING" signs. Data is being gathered to determine how much can be accomplished in April. The team will also be working with the Parks Department to build a rustic campground on Half Moon Lake at Moore Park.

Kristina Coby added that the United Way of the Lakeshore helps the Land Bank access planning resources to take 1-year's time to develop a full blown Americorp blight elimination program to begin in fall of 2017. Ms. Coby noted this is the third team we have had in this community and perhaps the best team yet. The team will also be working to identify hemlock trees for the hemlock wooly adelgid disease. The group will also be working with 1,006 8th graders for a day of caring.

Commissioner Wilkins noted she saw them working in her community and didn't know who they were, but they were working very hard. Ms. Wilkins wanted to thank and welcome Treasurer Moulatsiotis, United Way, and all these young people.

Commissioner Hughes noted that while they were working on the house, the dumpster was larger than needed and they went door to door offering neighbors the opportunity to dispose of their waste in the dumpster. Ms. Hughes also provided flyers for our Disposal Day program for Americorp workers to hand out in the neighborhood. Ms Hughes also gave Americorp workers tickets for the USS Silversides and brochures and flyers about activities in our community.

Commissioner Nash asked if there has been any media coverage about this group to let the Community know who they are and what is going on? Mr. Nash thought there was some misinformation.

Ms. Coby noted they have a media rep on the team, they have been on a radio show, have submitted newsletter articles through United Way, have been on the Land Bank Facebook page and are taking suggestions.

Commissioner Snider noted Mr. Burgess has tickets for Lumberjack Hockey for the team.

2017-110 **OPEN THE PUBLIC HEARING RE: PROPOSED IMPROVEMENTS SCHEDULED FOR PIONEER PARK IN 2018**

Moved by Commissioner Nash, seconded by Commissioner Snider, to open the Public Hearing re: Proposed Improvements Scheduled for Pioneer Park in 2018.

Voice vote **Motion Carried**

Kim Arter, Laketon Township Supervisor, addressed the Board in support of the Pioneer Park improvement and grant application and are proud to have the park in their Township.

Commissioner Hughes inquired about the amount of $500,000 for the bath house; it sounds like a tremendous amount.

Bob Lukens, Community Development Director, noted this price is based on the State Park bath houses with the plans coming from the State and the approximate price is $500,000. It was noted it will still go out to bid if the grant is approved. It was also noted that the $200,000 County match will come from the Capital Improvement Bond that was taken out in 2015 and will be paid back to the County.

Commissioner Snide noted there will also be revenue from rentals at Pioneer Park and returns over a period of time.

2017-111 **CLOSE THE PUBLIC HEARING RE: PROPOSED IMPROVEMENTS SCHEDULED FOR PIONEER PARK IN 2018**

Moved by Commissioner Wilkins, seconded by Commissioner Engle, to close the Public Hearing re: Proposed Improvements Scheduled for Pioneer Park in 2018.

Voice vote **Motion Carried**

COMMITTEE/BOARD REPORTS

2017-112 **APPROVE THE PROPOSED BYLAWS FOR THE LAKESHORE SPORTS COMMISSION**

CD/SP17/03-06

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Hughes, to approve the proposed Bylaws for the Lakeshore Sports Commission.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-113 **ADOPT THE LICENSE AGREEMENT WITH B. BASKIN ENTERPRISES, LLC, TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING ON JULY 3 & 4, 2017 FOR ROCKSTOCK AND AN INDEPENDENCE DAY FIREWORKS DISPLAY, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP17/03-07

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Hughes, to adopt the License Agreement with B. Baskin Enterprises, LLC, to provide a license for the use of Heritage Landing on July 3 & 4, 2017 for Rockstock and an Independence Day fireworks display, and to authorize the Chairperson of the County Board to execute the agreement.

Commissioner Snider noted he would be abstaining since Mr. Baskin is his grandson.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

Abstain: I. John Snider II

No: None **Motion Carried**

2017-114 **TO ADOPT THE LICENSE AGREEMENT WITH THE CHILD ABUSE COUNCIL OF MUSKEGON COUNTY FOR USE OF THE UNION DEPOT GROUNDS FOR A BEVERAGE AND ENTERTAINMENT TENT JULY 13 - 16, 2017, DURING THE REBEL ROAD MOTORCYCLE RALLY AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP17/03-08

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Hughes, to adopt the license agreement with the Child Abuse Council of Muskegon County for use of the Union Depot grounds for a beverage and entertainment tent July 13 - 16, 2017, during the Rebel Road motorcycle rally and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-115 **AUTHORIZE THE MUSKEGON AREA TRANSIT SYSTEM TO PUBLISH THE PUBLIC NOTICE REGARDING THE FY2017 FEDERAL OPERATING AND CAPITAL APPLICATION AND TO AUTHORIZE STAFF TO EXECUTE THE ELECTRONIC GRANT APPLICATION IF THERE IS NO REQUEST FOR PUBLIC HEARING**

TR17/03-08

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Muskegon Area Transit System to publish the public notice regarding the FY2017 Federal Operating and Capital application and to authorize staff to execute the electronic grant application if there is no request for public hearing.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-116 **AUTHORIZE MATS TO ISSUE A SOLICITATION FOR PROPOSALS FOR CONSULTING SERVICES TO CONDUCT A TRANSIT TECHNOLOGY EVALUATION AND ACQUISITION PLAN**

TR17/03-09

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize MATS to issue a solicitation for proposals for consulting services to conduct a Transit Technology Evaluation and Acquisition Plan.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-117 **APPROVE AUTHORIZING THE CHAIR TO EXECUTE, UPON RECEIPT, FEDERAL AND STATE GRANT OFFERS, PROVIDING FUNDING FOR THE AIRPORT'S FY2017 CAPITAL IMPROVEMENT PROJECT, AND FURTHER AUTHORIZE THE CLERK TO EXECUTE ANY NECESSARY RESOLUTIONS FOR SAID GRANT OFFERS**

TR17/03-10

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve authorizing the Chair to execute, upon receipt, Federal and State Grant Offers, providing funding for the Airport's FY2017 capital improvement project, and further authorize the Clerk to execute any necessary resolutions for said Grant Offers.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: I. John Snider II **Motion Carried**

2017-118 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $5,258,807.20 COVERING THE PERIOD OF FEBRUARY 24, 2017, THROUGH MARCH 2, 2017, FOR CHECKS AND FEBRUARY 1, 2017 THROUGH FEBRUARY 28, 2017 FOR EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/03-32

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve payment of the accounts payable of $5,258,807.20 covering the period of February 24, 2017, through March 2, 2017, for checks and February 1, 2017 through February 28, 2017 for EFT payments, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-119 **APPROVE NEGOTIATING A FLEET MANAGEMENT CONTRACT WITH ENTERPRISE FLEET MANAGEMENT FOR A ONE (1) YEAR PERIOD WITH FOUR (4) 1-YEAR OPTION PERIODS SUBJECT TO CORPORATE COUNSEL APPROVAL AND AUTHORIZE THE BOARD CHAIR TO SIGN THE CONTRACT**

WM17/03-33

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve negotiating a fleet management contract with Enterprise Fleet Management for a one (1) year period with four (4) 1-year option periods subject to corporate counsel approval and authorize the Board Chair to sign the contract.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-120 **APPROVE AND AUTHORIZE THE BOARD CHAIR AND COUNTY CLERK TO SIGN THE RENEWED AND AMENDED WEST MICHIGAN ENFORCEMENT TEAM (WEMET) AGREEMENT FROM FEBRUARY 1, 2017 THROUGH FEBRUARY 1, 2028**

WM17/03-34

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve and authorize the Board Chair and County Clerk to sign the renewed and amended West Michigan Enforcement Team (WEMET) Agreement from February 1, 2017 through February 1, 2028.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-121 **REJECT ALL BIDS RECEIVED FOR RFP17-2245, TEMPORARY STAFFING SERVICES**

WM17/03-35

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to reject all bids received for RFP17-2245, Temporary Staffing Services.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-122 **AUTHORIZE A ONE (1) YEAR CONTRACT EXTENSION WITH GOODTEMPS, INC., STAFFING SERVICES FROM 4/1/2017 THROUGH 3/31/2018**

WM17/03-36

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize a one (1) year contract extension with Goodtemps, Inc., Staffing Services from 4/1/2017 through 3/31/2018.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2017-123 **REAPPOINT CHERYL NATTE TO THE HEALTHWEST BOARD (TERM THROUGH 3/31/20)**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Snider, to reappoint Cheryl Natte to the HealthWest Board (term through 3/31/20).

Voice vote **Motion Carried**

Commissioner Hughes distributed to Commissioners, information from the MDOT report and information regarding unexpected expenses through MATS.

ADMINISTRATOR'S REPORT

2017-124 **AUTHORIZE THE APPLICATION TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND PROGRAM FOR $500,000 FOR THE PIONEER PARK DEVELOPMENT PROJECT AS WELL AS AUTHORIZE RESOLUTIONS TO SUPPORT THE APPLICATION AND UP TO $200,000 OF BUDGETED CAPITAL NECESSARY TO MEET MATCHING REQUIREMENTS**.

The Administrator recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to authorize the application to the Michigan Department of Natural Resources Trust Fund Program for $500,000 for the Pioneer Park development project as well as authorize resolutions to support the application and up to $200,000 of budgeted capital necessary to meet matching requirements.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

OLD BUSINESS

Commissioner Engle asked and discussion ensued about toll roads and bridges in Michigan. Commissioner Nash recommended working with MAC. Commissioner Snider suggested West Michigan Shoreline Regional Development Commissioner (WMSRDC). It was noted that the Mackinac Bridge is the only toll road/bridge in the State of Michigan and there is a 30+ year old law on the books preventing fees on Michigan Roads.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Sara Damm invited everyone to participate in the April 22nd Recycling event from 9 a.m. to 1 p.m. at the City of Muskegon Department of Public Works, 1350 E. Keating. For more information go to: http://www.co.muskegon.mi.us/hhw/recycling_2017_spring.pdf

Chairman Cross recognized audience members: County Treasurer Tony Moulatsiotis, Sheriff Michael Poulin, Laketon Township Supervisor Kim Arter and Whitehall City Council Member Steven A. Salter.

2017-125 **MOVED BY COMMISSIONER ENGLE, SECONDED BY COMMISSIONER WILKINS, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 4:09 p.m.

Marcia L. Wilkes, Chief Deputy County Clerk

MLW/jmp

Approved at the Full Board Meeting on Tuesday, April 11, 2017

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Thursday, April 11, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The Invocation was given by Pastor Wally Reams, of Central Assembly of God Church at 896 Home Street, Muskegon, MI 49442. The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Administrative Secretary
Doug Hughes, Corporate Counsel

2017-126 **APPROVAL OF THE AGENDA WITH ADDITION OF PROCLAMATION FOR VOLUNTEER GROUPS AND CHILD ABUSE COUNCILTO BE ADDED UNDER PRESENTATIONS**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the agenda with addition of Proclamation for Volunteer groups and Child Abuse Council to be added under Presentations.

Voice vote **Motion Carried**

2017-127 **APPROVE THE CLOSED SESSION MINUTES OF FEBRUARY 28, 2017 AND THE MINUTES OF FULL BOARD MEETING OF MARCH 23, 2017**

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the Closed Session minutes of February 28, 2017 and the minutes of Full Board Meeting of March 23, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

PRESENTATIONS

2017-128 **APPROVE A PROCLAMATION FOR MUSKEGON COUNTY VOLUNTEER WEEK APRIL 23 – 29, 2017 AND RECOGNITION DAY APRIL 27TH, 2017 FOR NATIONAL SERVICE**

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve a Proclamation for Muskegon County Volunteer Week April 23 – 29, 2017 and Recognition Day April 27th for National Service. (See attached Proclamation)

Voice vote **Motion Carried**

Commissioner Mahoney presented a Proclamation of Recognition to the various members present from Senior Corps-Retired & Senior Volunteer Program (RSVP), Foster Grandparents and Senior Companions. Various team leaders provided a summary of services provided.

Volunteer groups were represented by: Beth Shiel with Catholic Charities West Michigan, Director of the Senior Corp Volunteers; Monica Banks, Community Health Coordinator through Trinity Health from AmeriCorps; Cory Watson, My Brother's Keeper Liaison with AmeriCorps Vista; Kristina Coby, Community Engagement Director at United Way with Youth Day of Caring; KP Pelleran, United Way Michigan Education Corp/Reading Corp.; Arisha Coffee, AmeriCorps Vista Leader with Community Encompass; Hilary Roman, Coalition for Community Development in Muskegon Heights School District; LaTonya Beene of United Way. Ms. Beene also invited everyone to the United Way National Service gathering at 31 East Clay on Thursday, April 13th at Noon.

Commissioner Wilkins Commended the Foster Grandparents for doing a great job.

2017-129 **APPROVE A PROCLAMATION BY THE MUSKEGON COUNTY COMMISSION TO RECOGNIZE APRIL 2017 AS CHILD ABUSE AND NEGLECT PREVENTION MONTH**.

Moved by Commissioner Scolnik, seconded by Commissioner Snider, to approve a Proclamation by the Muskegon County Commission to recognize April 2017 as Child Abuse and Neglect Prevention Month. (See attached Proclamation)

Voice vote **Motion Carried**

Commissioner Scolnik presented the Proclamation to Kayleen Gee, Child Abuse Council Director. Ms. Gee thanked Commissioners and noted that April is National Child Abuse Prevention Month, and there are 1,230 ribbons planted near the entrance to the Michael E. Kobza Hall of Justice representing the 1,230 victims of child abuse and neglect affecting our community. Ms. Gee also invited everyone to attend the rally on Thursday, April 27th at 11 a.m. in the Michael E. Kobza Hall of Justice near the ribbons.

MUSKEGON COMMUNITY RUN

Sheriff Michael Poulin introduced Mr. Scott Smith, Mr. John Fredrick & Lt. Shane Brown who have been helping with the Sheriff's office with the Motor Unit but it is more than that with the work they do within the community. Lt. Shane Brown explained that the Sheriff's Motor Unit is largely funded through community donations and when Mr. Smith and Mr. Fredrick, members of a local motorcycle group, learned about the situation they stepped up making personal contributions and to put together the Muskegon County Community Run to help sustain the Motor Unit. Muskegon County Sheriff would like to recognize Mr. Scott Smith and Mr. John Fredrick for their service and efforts raising funds for the Sheriff Motor Unit and No More Sidelines. The Muskegon County Sheriff, Michael J. Poulin hereby commends Mr. John Fredrick and Mr. Scott Smith and bestows on them the Muskegon County Sheriff's Office Citizen Commendation Award. Lt. Brown noted that, in four weeks, they raised $1,244 to help fund the program and an equal match to No More Sidelines.

Mr. Fredrick and Mr. Smith thanked Sheriff Poulin and the Sheriff's Department. Mr. Smith indicated that they are honored and are committed to funding the Sheriff's Motor Unit. Mr. Fredrick noted their next event is scheduled for June 24th and will be bigger and better and is free to the public.

MUSKEGON COUNTY VICTIM SERVICES UNIT

Sheriff Poulin announced the celebration of the effort and long career of one of the members of the Victims Services Unit. Lt. Shane Brown presented Mrs. Ruth Beebe-Neal, who has been serving diligently as President of the Victims Service Unit for 21 years, with the Muskegon County Sheriff's Office Citizen Commendation Award. Lt Brown also presented a plaque in recognition of her 21 years of service.

Ms. Neal thanked the Sheriff's Department for their support for the Victims Service Unit. She also thanked her family and everyone that has supported her in this service.

MUSKEGON COUNTY GENEALOGICAL SOCIETY – MAY AS CEMETERY AWARENESS MONTH

Thomas VanBruggen, GIS Administrator for Muskegon County Information Technology, technical support for the program, introduced Bill Hanson, Board Member of the Muskegon County Genealogical Society. Mr. Hanson noted the Society is celebrating its 45th year. Mr. Hanson also noted that the Society is working on a project to create interactive maps of County Cemeteries with GPS coordinated maps including photographs of headstones and historical documents where available and to designate military veterans along with their branch of service and if they fought in a military conflict.

Commissioner Wilkins asked if this information should be taken to the Commissioner's municipalities. Mr. Hanson stated they have currently gone to each municipality in Muskegon County but cannot work with all at the same time, if they do not believe they have been contacted, please do have them contact the Muskegon County Genealogical Society at 1972mcgs@gmail.com.

Commissioner Scolnik asked, of the 50 cemeteries in Muskegon County, how many are not being used or maintained. Mr. Hanson indicated there are about 12 that are historic and not being used and about 12 that are privately owned and the rest are municipal and being used.

Commissioner Hughes noted she had a list of those buried at Shady Rest, the County Cemetery and would provide a copy to the Muskegon County Genealogical Society.

2017-130 **DESIGNATE MAY AS CEMETERY AWARENESS MONTH**

Moved by Commissioner Engle, seconded by Commissioner Hughes, to designate May as Cemetery Awareness Month. (See attached Resolution)

Voice vote **Motion Carried**

COMMITTEE/BOARD REPORTS

2017-131 **AWARD A CONTRACT WITH RICHARD ROSENBERG AS A SURVEILLANCE OFFICER FOR THE 60TH DISTRICT COURT SOBRIETY COURT AND AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE CONTRACT**

CPS17/04-11
The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to award a contract with Richard Rosenberg as a Surveillance Officer for the 60th District Court Sobriety Court and authorize the Chairman of the Muskegon County Board of Commissioners to sign the contract.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-132 **ADD THE NEW JOB CLASSIFICATION OF SENIOR ATTORNEY MAGISTRATE (NX-00363 - $30.58 - $38.70/HR) AND ADJUST THE PAY SCALE FOR THE CURRENT ATTORNEY MAGISTRATE (FROM NX-00340 - $29.82 - $37.74) TO (NX-00325 - $28.86 - $36.52/HR) RESULTING IN A BUDGET SAVINGS FOR THE 60TH DISTRICT COURT; ALL CHANGES TO BE EFFECTIVE MAY 1, 2017**

CPS17/04-12
The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to add the new job classification of Senior Attorney Magistrate (NX-00363 - $30.58 - $38.70/hr) and adjust the pay scale for the current Attorney Magistrate (from NX-00340 - $29.82 - $37.74) to (NX-00325 - $28.86 - $36.52/hr) resulting in a budget savings for the 60th District Court; all changes to be effective May 1, 2017.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-133 **AUTHORIZE THE CIRCUIT COURT/FAMILY COURT TO ENTER INTO AN AGREEMENT WITH THE MUSKEGON COUNTY YMCA TO PROVIDE SUMMER EVENING RECREATIONAL PROGRAMMING FOR YOUTH INVOLVED WITH THE JUVENILE DIVISION AND AUTHORIZE THE BOARD CHAIR TO SIGN**

CPS17/04 - 13

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to authorize the Circuit Court/Family Court to enter into an agreement with the Muskegon County YMCA to provide summer evening recreational programming for youth involved with the Juvenile Division and authorize the Board Chair to sign.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-134 **ACCEPT THE PROCEDURAL JUSTICE ALTERNATIVES TO CONTEMPT (PJAC) COOPERATIVE GRANT AWARD FOR THE PROCEDURAL ACTION TO SELF-SUFFICIENCY (PASS) PROGRAM IN THE AMOUNT OF $200,000.00 PER YEAR THROUGH FY2021, AND AUTHORIZE THE BOARD CHAIR TO SIGN THE PJAC PASS AGREEMENTS**

CPS17/04-14

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to accept the Procedural Justice Alternatives to Contempt (PJAC) Cooperative Grant award for the Procedural Action to Self-Sufficiency (PASS) program in the amount of $200,000.00 per year through FY2021, and authorize the Board Chair to sign the PJAC PASS agreements.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-135 **AUTHORIZE THE CHAIR TO SIGN THE FIRST AMENDMENT TO AGREEMENT FOR THE PROVISION OF MEDICAL AND EMERGENCY DENTAL CARE SERVICES FOR THE MUSKEGON COUNTY JUVENILE TRANSITION CENTER**

CPS17/04-15

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to authorize the Chair to sign the First Amendment to Agreement for the Provision of Medical and Emergency Dental Care Services for the Muskegon County Juvenile Transition Center.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-136 **APPROVE ITEMIZED POSITION CHANGES WITHIN FAMILY COURT**
CPS17/04-16

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the following position changes within Family Court:

- Reclassification of X01301 Accountant I (NX130, $18.095-$22.778/hr) to an Administrative Analyst (NX220, $21.763- $27.425/hr
- Salary Adjustment of X37601 Family Division Supervisor (NX260, $22.778-$28.751/hr) to the NX280 ($23.871-$30.12/hr) pay scale
- Reclassification of X08002 Assistant Prosecutor I (NX288, $23.518-$31.338/hr) to FOC Enforcement Attorney (NX340, $29.823-$37.74/hr),
- Funding Transfer of X15401 Clinical Supervisor (Former: 2150-0142, 50%, 2920-0152- 50%, New: 2920-0152, 100%)
- Funding Transfer of N14201 Child Support Investigator (26 hours) (Former: 2150-0167, 100%, New: 2150-0142, 100%)
- Position Reclassification of G72001 Secretary FT (GU138, $11.81-$16.56/hr) (Position # G72001) and the entire classification of Court Support Specialists (GU138, $11.81-$16.56/hr) (Position #s G27701-G27710 and G27712-G27716) to Court Services Specialists (GU170, $12.57-$18.10/hr)
- Salary Adjustment of Court Services Specialists from GU170 ($12.57-$18.10/hr) to GU173 ($13.17-$18.82/hr)
- Move incumbent in Clinical Supervisor position X17901 to Family Counselor position X37002
- Delete the vacant Clinical Supervisor position X17901 (NX250, $22.675-$28.603/hr)
- Add one Clerk Bailiff hourly position (NO170, $15.982-$19.788/hr)
- Add one Circuit Court Legal and Scheduling Secretary (NO200, $16.501-$21.763/hr) hourly position

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-137 **APPROVE THE ONE-YEAR AGREEMENT FOR THE PARTNERSHIP IN NEIGHBORHOOD SAFETY PROGRAM BETWEEN EGELSTON TOWNSHIP, THE MUSKEGON COUNTY SHERIFF AND THE BOARD OF COMMISSIONERS WITH THE COUNTY'S SHARE OF THE COST BEING 50% OR $71,946.81, AUTHORIZE THE BOARD CHAIR AND SHERIFF TO SIGN THE DOCUMENT AND AMEND THE BUDGET ACCORDINGLY**

CPS17/04-17

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the one-year agreement for the Partnership in Neighborhood Safety Program between Egelston Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or $71,946.81, authorize the Board Chair and Sheriff to sign the document and amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-138 **APPROVE THE ONE-YEAR EXTENSION OF THE AGREEMENT FOR PARTNERSHIP IN NEIGHBORHOOD SAFETY PROGRAM BETWEEN FRUITLAND TOWNSHIP, THE MUSKEGON COUNTY SHERIFF AND THE BOARD OF COMMISSIONERS WITH THE COUNTY'S SHARE OF THE COST BEING 50% OR $64,511.37 AND AUTHORIZE THE BOARD CHAIR AND SHERIFF TO SIGN THE DOCUMENT**

CPS17/04-18

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the one-year extension of the agreement for Partnership in Neighborhood Safety Program between Fruitland Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or $64,511.37 and authorize the Board Chair and Sheriff to sign the document.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-139 **APPROVE THE ONE-YEAR EXTENSION OF THE AGREEMENT FOR THE PARTNERSHIP IN NEIGHBORHOOD SAFETY PROGRAM BETWEEN LAKETON TOWNSHIP, THE MUSKEGON COUNTY SHERIFF AND THE BOARD OF COMMISSIONERS WITH THE COUNTY'S SHARE OF THE COST BEING 50% OR $54,998.28 AND AUTHORIZE THE BOARD CHAIR AND SHERIFF TO SIGN THE DOCUMENT**

CPS17/04-19

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the one-year extension of the agreement for the Partnership in Neighborhood Safety Program between Laketon Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or $54,998.28 and authorize the Board Chair and Sheriff to sign the document.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-140 **AUTHORIZE THE SHERIFF'S OFFICE TO LEASE THREE (3) FULLY EQUIPPED FORD 4WD INTERCEPTOR SUV'S WITH ALL EQUIPMENT AND LETTERING THROUGH THE BOARD APPROVED SHERIFF VEHICLE MAINTENANCE PROVIDER WITH THE VEHICLES TO BE USED BY THE PARTNERSHIP IN NEIGHBORHOOD SAFETY PROGRAM. FURTHER AUTHORIZE THE SHERIFF'S OFFICE TO LEASE THESE POLICE INTERCEPTORS FROM FORD MOTOR CREDIT FOR A TERM OF FIVE (5) YEARS WITH A $1.00 BUYOUT AT THE TERMINATION OF THE LEASE AND TO AMEND THE BUDGET ACCORDINGLY**

CPS17/04-20

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to authorize the Sheriff's Office to lease three (3) fully equipped Ford 4WD Interceptor SUV's with all equipment and lettering through the Board approved Sheriff vehicle maintenance provider with the vehicles to be used by the Partnership in Neighborhood Safety program. Further authorize the Sheriff's Office to lease these police interceptors from Ford Motor Credit for a term of five (5) years with a $1.00 buyout at the termination of the lease and to amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-141 **AUTHORIZE PUBLIC HEALTH TO PARTICIPATE IN THE WIC PROJECT FRESH PROGRAM AS THE STATE AUTHORIZED WIC MARKET MASTER, TO ENTER INTO INDIVIDUAL AGREEMENTS WITH EACH OF THE APPROXIMATELY 25 LOCAL FARMERS AND TO REIMBURSE THE PARTICIPATING FARMERS FOR PROJECT FRESH COUPONS REDEEMED FOR FRESH FRUITS AND VEGETABLES SOLD TO ELIGIBLE WIC PROGRAM PARTICIPANTS; FURTHER AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE AGREEMENTS BETWEEN WIC MARKET MASTER AND FARMER AND WIC MARKET MASTER MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES, WITH NO CHANGE IN THE GENERAL FUND APPROPRIATION**

HS17/04-10

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Nash, to authorize Public Health to participate in the WIC Project FRESH Program as the state authorized WIC Market Master, to enter into individual agreements with each of the approximately 25 local farmers and to reimburse the participating farmers for Project FRESH coupons redeemed for fresh fruits and vegetables sold to eligible WIC program participants; further authorize the Public Health Director to sign the Agreements between WIC Market Master and Farmer and WIC Market Master Michigan Department of Health and Human Services, with no change in the general fund appropriation.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-142 **AUTHORIZE THE COUNTY PURCHASING DEPARTMENT TO REQUEST PROPOSALS FROM QUALIFIED INDIVIDUALS, BUSINESSES, AND ORGANIZATIONS FOR SENIOR MILLAGE GRANTS ADMINISTRATION SERVICES USING THE PROPOSAL SPECIFICATIONS AS RECOMMENDED BY THE SENIOR ACTIVITIES COMMITTEE**

HS17/04-11

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Nash, to authorize the County Purchasing Department to request proposals from qualified individuals, businesses, and organizations for senior millage grants administration services using the proposal specifications as recommended by the Senior Activities Committee.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-143 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $9,153,318.81 COVERING THE PERIOD OF MARCH 3, 2017, THROUGH MARCH 23, 2017, FOR CHECKS AND FEBRUARY 1, 2017 THROUGH FEBRUARY 28, 2017 FOR P-CARDS, AS PRESENTED BY THE COUNTY CLERK**

WM17/04-37

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve payment of the accounts payable of $9,153,318.81 covering the period of March 3, 2017, through March 23, 2017, for checks and February 1, 2017 through February 28, 2017 for P-Cards, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-144 **APPROVE THE LISTING OF VENDOR AND CONTRACTOR RELATIONSHIPS ON THE ATTACHED LISTING FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2017**

WM17/04-38

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the listing of vendor and contractor relationships on the attached listing for the fiscal year ending September 30, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-145 **APPROVE REVISIONS TO THE COUNTY OF MUSKEGON'S FREEDOM OF INFORMATION ACT POLICY & PROCEDURE AS OUTLINED IN THE POLICY DATED REVISED EDITION APRIL, 2017**

WM17/04-39

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve revisions to the County of Muskegon's Freedom of Information Act Policy & Procedure as outlined in the Policy dated Revised Edition April, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-146 **APPROVE THE MUSKEGON COUNTY FISCAL YEAR 2016 DEFICIT ELIMINATION PLAN FOR THE EMERGENCY SERVICES FUND AS OUTLINED IN THE ATTACHED RESOLUTION AND AUTHORIZE SUBMITTING THE PLAN AND RESOLUTION TO THE STATE OF MICHIGAN TREASURY DEPARTMENT**

WM17/04-40

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the Muskegon County Fiscal Year 2016 deficit elimination plan for the Emergency Services Fund as outlined in the attached resolution and authorize submitting the plan and resolution to the State of Michigan Treasury Department.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-147 **AUTHORIZE THE RESTORATION OF THE VACANT HOURLY ASSESSMENT ADMINISTRATION CLERK, G09302, WITH THE SALARY GRADE OF GU-00070, STEP 1 ($12.01 - $14.66/HR), 24 HRS PER WEEK, TO BE FUNDED BY 100% GENERAL FUND**

WM17/04-41

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize the restoration of the vacant hourly Assessment Administration Clerk, G09302, with the salary grade of GU-00070, Step 1 ($12.01 - $14.66/hr), 24 hrs per week, to be funded by 100% General Fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-148 **APPROVE ENTERING INTO AN AGREEMENT WITH BLUE CROSS BLUE SHIELD AND PART D ADVISORS TO COMPLETE THE RETIREE DRUG SUBSIDY (RDS) RE-OPENING PROCESS FOR OCTOBER 2011 THROUGH OCTOBER 2014 APPLICATIONS FOR 30% OF THE ADDITIONAL SUBSIDY DOLLARS RECEIVED**

WM17/04-42

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve entering into an agreement with Blue Cross Blue Shield and Part D Advisors to complete the Retiree Drug Subsidy (RDS) re-opening process for October 2011 through October 2014 applications for 30% of the additional subsidy dollars received.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-149 **AUTHORIZE A ONE (1) YEAR CONTRACT EXTENSION WITH ARTHUR J. GALLAGHER, O EXPIRE ON APRIL 30, 2018, WITH COMPENSATION SOLELY FROM BENEFIT VENDOR'S STANDARD COMMISSIONS**

WM17/04-43
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize a one (1) year contract extension with Arthur J. Gallagher, o expire on April 30, 2018, with compensation solely from benefit vendor's standard commissions.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-150 **AUTHORIZE STAFF TO ISSUE A REQUEST FOR PROPOSALS FOR ELEVATOR INSPECTION AND MAINTENANCE SERVICES**

WM17/04-44
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize staff to issue a request for proposals for elevator inspection and maintenance services.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-151 **ACCEPT THE FUNDING IN THE AMOUNT OF UP TO $24,000.00 FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY TO COVER THE TIRE COLLECTION EXPENSES AND FURTHER AUTHORIZE THE CHAIR OF THE BOARD OF COMMISSIONERS TO SIGN THE GRANT AGREEMENT**

WM17/04-45
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to accept the funding in the amount of up to $24,000.00 from the Michigan Department of Environmental Quality to cover the tire collection expenses and further authorize the Chair of the Board of Commissioners to sign the grant agreement.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Cross invited everyone to attend the Child Abuse Prevention Ceremony to be held on Thursday, April 27th - 11:00 a.m. - HOJ Center Lawn.

Chairman Cross also encouraged everyone to come out to the Muskegon County Recycle Event on Saturday, April 22nd - 9 a.m. - 1 p.m. - 1350 E. Keating. (See attached flyer)

ADMINISTRATOR'S REPORT

Administrator Eisenbarth provided an updated on the Emergency Management Services Director Position, stating there were 18 applicants that passed the screening and will be scheduling interviews with the Sheriff and someone from the State to get the best candidate.

Chairman Cross asked if we have our emergency plan submitted to Region 6. Sheriff Poulin answered that it would have been turned over to them and we haven't missed a target date.

Administrator Eisenbarth noted that the Executive Assistant to the County Administrator Position posting closed last week and testing is taking place this week and expect to see a list of applicants early next week and will schedule interviews.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Jay VandeVoorde, addressed the Board, reminding them that he also visited last year with information about the Muskegon Lumberjacks reading program promoting literacy. Mr. VandeVoorde distributed a brochure on the program results from last year and the plan for this year. Mr. VandeVoorde noted the owner of the Lumberjacks, Dan Isreal, has a charitable foundation of which Commissioner Snider is the President.

Commissioner Snider commended Jay on service to Community.

Commissioner Wilkins asked about involvement with Muskegon Heights School.

Mr. VandeVoorde noted this year Muskegon Heights did not sign up.

Commissioner Mahoney expressed how impressed he was with the number volunteers that give of their resources without any reimbursement except a "thanks" from us.

Chairman Cross recognized Sheriff Poulin, Under-Sheriff Ken Sanford, and 92nd State Representative Sabo who had been in the audience.

2017-152 **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER ENGLE, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 4:31 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

Approved at the Full Board Meeting on Tuesday, April 25, 2017

County of Muskegon

PROCLAMATION

Muskegon County Volunteer Week
And
Recognition Day for National Service

As we recognize National Volunteer Week, we wish to recognize especially the volunteers and their service in Muskegon County and let them know that we deeply appreciate all that they do to enrich our communities and our people. We have met our greatest challenges through the dedication of countless Muskegon County citizens who have given generously of themselves, asking for nothing in return. The American story is a story of volunteers that is mirrored in Muskegon County. Muskegon County has prospered on the lakeshore because of countless volunteers who passionately fought for good jobs, a clean environment, public education, a sound infrastructure including clean drinking water, roads to support commerce, and a work-life balance to ensure that the values we hold dearly to support family, friends, and community have the opportunity to be nurtured. Ordinary citizens have lifted up our communities by serving on civic and nonprofit boards, by reading to children to ensure that children can read by 3rd grade, by building playgrounds for kids, by ensuring that children and youth are safe in their schools and neighborhoods, by helping families provide for their own basic needs, and by ensuring programs and opportunities for our youngest to oldest citizens. Volunteers have provided these services and their work changed our county. We recognize their enduring contributions and encourage more citizens of Muskegon County, especially our youth, to join their ranks.

Today's vast challenges require a renewed commitment to service, and our people are answering that call. From mentoring a student and feeding the homeless, to rebuilding after a natural disaster, volunteers are touching lives every day. Social entrepreneurs are pioneering innovative approaches to community service, and technology is providing us with new ways to connect with one another. Public-private partnerships are also expanding the scope and effectiveness of volunteerism.

As community leaders, we are committed to welcoming all to participate in service and responsibility in our lakeshore communities. We are pleased to work with the Volunteer Center at the United Way of the Lakeshore, and the Corporation for National & Community Service and their national service programs hosted in Muskegon County including: three programs within Senior Corps—Retired & Senior Volunteer Program – RSVP, Foster Grandparents, and Senior Companions; and AmeriCorps State, National, Vista, and the National Civilian Community Corps – NCCC, amongst other volunteer groups, to harness the energy of thousands to meet our most pressing community challenges. We salute our federal and state partners who are also investing in social innovation and volunteer management to give community groups in Muskegon County the capacity to tackle local concerns.

During National Volunteer Week, we honor the ordinary people who give of themselves to accomplish extraordinary things, and we encourage more citizens to strengthen our county by volunteering. Visit the United Way of the Lakeshore's Volunteer Center website at: http://www.unitedwaylakeshore.org/volunteer to find volunteer opportunities for people of all ages across Muskegon County. We especially hope our young people will be inspired to chart a course of service.

Whether through the workplace or a house of worship, in our own neighborhoods or in another county, service binds us together in our community in a way nothing else can. It defines us as a people, and it is essential to achieving our local priorities. Together, let us answer the call, take hold of our shared future, and meet the challenges of making a difference in the lives of our people across Muskegon County communities.

NOW, THEREFORE, be it proclaimed by the Muskegon County Board of Commissioners, in conjunction with National Volunteer Week, we do hereby proclaim April 23 through April 29, 2017, as Muskegon County Volunteer Week; and further proclaim April 27 as Recognition Day for National Service in Muskegon County. We call upon all citizens of Muskegon County to observe this week by volunteering in service projects across our county and pledging to make service a part of their daily lives.

Muskegon County Board of Commissioners
Benjamin Cross, Chair
Charles Nash, Vice-Chair
Marvin Engle
Gary Foster
Susie Hughes
Charles Nash
Robert Scolnik
I. John Snider, II
Rillastine Wilkins

Muskegon COUNTY

April 11, 2017

County of Muskegon

PROCLAMATION

PROCLAMATION BY THE MUSKEGON COUNTY COMMISSION
CHILD ABUSE & NEGLECT PREVENTION MONTH
April 2017

WHEREAS, in 2015, Muskegon County reported 1,230 victims of child abuse or neglect; and

WHEREAS, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone in our community; and

WHEREAS, our children are our most valuable resources and will shape the future of Muskegon County, our State, and our Nation; and

WHEREAS, child abuse and neglect can have long-term psychological, emotional, and physical effects that can have lifelong consequences for its victims; and

WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and

WHEREAS, effective child abuse and neglect prevention activities succeed because of the meaningful connections and partnerships created between child welfare, education, health, community- and faith-based organizations, businesses and law enforcement agencies; and

WHEREAS, communities must make every effort to promote programs and activities that benefit children and their families; and

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and neglect, and contribute to promote the social and emotional well-being of children and families in a safe, stable, nurturing environment; and

WHEREAS, the Child Abuse Council, the United Way of the Lakeshore, the Muskegon County Great Start Collaborative, and Catholic Charities are nonprofit agencies working to change the negative trends in child well-being by preventing child abuse and neglect, and invite others to join in that challenge; and

WHEREAS, prevention remains the best defense for our children and families;

NOW, THEREFORE, the Muskegon County Board of Commissioners does hereby proclaim April 2017 as CHILD ABUSE AND NEGLECT PREVENTION MONTH in Muskegon County, and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

Muskegon County Board of Commissioners
Benjamin Cross, Chair
Charles Nash, Vice-Chair
Marvin Engle
Gary Foster
Susie Hughes
Charles Nash
Robert Scolnik
I. John Snider, II
Rillastine Wilkins

Muskegon COUNTY

April 11, 2017

County of Muskegon

RESOLUTION

Supporting May as Cemetery Awareness Month In Muskegon County

WHEREAS, the Muskegon County Genealogical Society, founded in 1972, is celebrating its 45th Anniversary; and

WHEREAS, the Muskegon County Genealogical Society is undertaking a project with the Muskegon County Geographical Information System (GIS System); and

WHEREAS, the goal of this vast project is to map into the computerized system burial information of all of the nearly 50 cemeteries, both public and private, in the County; and

WHEREAS, the work of collecting the data for the maps and upgrading them into the GIS system is offered without cost to the cemetery owners and is being done by the Muskegon County Genealogical Society and other volunteers of Muskegon County; and

WHEREAS, included with all the burial information will be headstone photographs and military service notations; and

WHEREAS, these maps will be available to the public at no cost and are GPS-linked for ease in locating any marked plot in the County; and

WHEREAS, the first set of these maps will be made available to the public in May of 2017;

NOW, THEREFORE, BE IT RESOLVED THAT the Muskegon County Board of Commissioners hereby recognizes the importance of this project and, seeking public awareness of its launching, names the month of May as Cemetery Awareness Month in Muskegon County.

Muskegon County Board of Commissioners
Benjamin Cross, Chair
Charles Nash, Vice-Chair
Marvin Engle
Gary Foster
Susie Hughes
Kenneth Mahoney
Robert Scolnik
I. John Snider, II
Rillastine Wilkins

April 11, 2017

Contract Code	Category	Department	Vendor Code	Vendor Name	Vendor Service	Amount
TBD	NEW	Administration	V9261	WEST MI SHORELINE REGIONAL DEV COMM 316 MORRIS AVE STE 340 MUSKEGON MI 49440	FY 2017 Annual Dues	$ 45,954.00
TBD	NEW	Circuit Ct.	V8388	STATE OF MICHIGAN SUPREME COURT FINANCE OFFICE PO BOX 30052 LANSING MI 48909	Software Support	$ 49,000.00
TBD	NEW	District Ct.	V8388	STATE OF MICHIGAN SUPREME COURT FINANCE OFFICE PO BOX 30052 LANSING MI 48909	Software Support	$ 49,000.00
TBD	NEW	LANDBANK	V38953	MIDWEST BUILDERS LLC 6045 RUTHIE LN FRUITPORT MI 49415	LEAD ABATEMENT SERVICES	$ 50,595.00
TBD	NEW	LANDBANK	V38953	MIDWEST BUILDERS LLC 6045 RUTHIE LN FRUITPORT MI 49415	LEAD ABATEMENT SERVICES	$ 40,140.00
TBD	NEW	LANDBANK	V38953	MIDWEST BUILDERS LLC 6045 RUTHIE LN FRUITPORT MI 49415	LEAD ABATEMENT SERVICES	$ 31,720.00
TBD	NEW	LANDBANK	V38953	MIDWEST BUILDERS LLC 6045 RUTHIE LN FRUITPORT MI 49415	LEAD ABATEMENT SERVICES	$ 27,300.00
TBD	NEW	Office Svcs	V93019620	RESERVE ACCOUNT - PITNEY BOWES PO BOX 223648 PITTSBURGH PA 15250	FY2017 Postage for Meter	$ 300,000.00
TBD	NEW	Probate Ct.	V8388	STATE OF MICHIGAN SUPREME COURT FINANCE OFFICE PO BOX 30052 LANSING MI 48909	Software Support	$ 42,396.89
TBD	NEW	Public Works	V4589	JACKSON-MERKEY CONTRACTORS INC 555 E WESTERN AVE MUSKEGON MI 49442	Clark St water main replacement	$ 28,235.00
K-2016-327	Increase Amount	Sheriff	V32435	CORRECTIONAL HEALTHCARE COMPANIES 1283 MURFREESBORO RD STE 500 NASHVILLE TN 37217	Medical Care for Inmates	$ 1,321,117.00
TBD	NEW	Solid Waste	V8896	MOORLAND TOWNSHIP TREASURER PO BOX 368 RAVENNA MI 49451	Moorland Impact Fees Based on Waste Disposed	$ 40,000.00
TBD	NEW	Solid Waste	V8388	STATE OF MICHIGAN MICH DEPT ENVIRONMENTAL QUALITY CASHIERS OFFICE WB-SINV PO BOX 3065 LANSING MI 48909	FY17 Surcharge fee based on waste disposal	$ 40,000.00
TBD	NEW	Waste Water	V93010918	LEWIS REED & ALLEN, PC 136 E MICHIGAN AVE STE 800 PO BOX 5110 KALAMAZOO MI 49005	Legal Services	$ 25,000.00

RESOLUTION OF
MUSKEGON COUNTY BOARD OF COMMISSIONERS (THE "COUNTY BOARD")
REGARDING THE SEPTEMBER 30, 2016, UNASSIGNED FUND BALANCE
OF THE MUSKEGON COUNTY EMERGENCY SERVICES FUND

WHEREAS, the County of Muskegon (the "County") Emergency Services Special Revenue Fund (the "Fund") reported balanced revenues and expenditures resulting in a Total Fund Balance of zero and Actual Expenditures under budget by $6,184 on and for the year ended September 30, 2016; and

AND WHEREAS, it was in the best interest of the current and future citizens of and visitors to the West Michigan area for Muskegon County to be represented at the Michigan Emergency Management Association annual conference held in northern Michigan October 5-7, 2016, and indeed Muskegon County public safety personnel were authorized to attend and did attend on behalf of the County and the West Michigan Shoreline Regional Development Committee ("WMSRDC"); and

AND WHEREAS, it was necessary and convenient to prepay conference registration and lodging authorized costs totaling $1,687.66 prior to September 30, 2016, the total of which was available and authorized for spending from either the 2016 or 2017 budget appropriation as accounting standards might dictate, and was treated as prepaid expenditures at September 30, 2016, because the benefit was received after that date, and was properly charged against the fiscal year 2017 budget appropriation; and

AND WHEREAS, such accounting of prepaid expenditures resulted in the zero Total Fund Balance being divided into $1,687.66 of Nonspendable Fund Balance, which was equally offset by negative $1,687.66 of Unassigned Fund Balance; and

AND WHEREAS, the Michigan Department of Treasury has communicated that this accounting treatment of prepaid expenditures created a condition that requires a financial plan to remedy the condition be formulated, approved by the County Board, and filed with the Michigan Department of Treasury pursuant to Public Act 140 of 1971 ("PA 140");

NOW THEREFORE BE IT RESOLVED, that Muskegon County Board of Commissioners adopts the following as its PA 140 plan to correct the negative unassigned fund balance condition in the Emergency Services Special Revenue Fund reported as of September 30, 2016: (1) In October 2016 the $1,687.66 of prepaid conference expenditures were properly reclassified to fiscal 2017 expenditures; and (2) for future fiscal year ends an appropriated and authorized transfer from the County General Fund shall be transacted in an amount equal to the amount of recorded prepaid expenditures in a special revenue fund, if any.

I, the undersigned qualified and acting as the County Clerk of the County of Muskegon do hereby certify that the above and foregoing is a true copy of a resolution lawfully passed and adopted by the Muskegon County Board of Commissioners at a regular meeting of such body held on the 11th day of April, 2017, and that such resolution is on file in the office of the Muskegon County Clerk.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the County of Muskegon on this 11th day of April 2017.

_____
Nancy A. Waters, Muskegon County Clerk

MUSKEGON COUNTY RECYCLING EVENT

Saturday April 22nd, 2017

from 9am-1pm



RAIN OR SHINE*

FREE TO COUNTY RESIDENTS ONLY

BUSINESS WASTE AND REGULAR TRASH NOT ACCEPTED**

Our neighbor, **Beacon Recycling**, will also be open during these events to accept metals, appliances, and more! (standard rates apply)
www.beaconrecycling.com

SCRAP TIRES

No larger than 34" in diameter (car and truck tires only) and no more than 7 tires per household (with or without rims).

HAZARDOUS WASTE

Including mercury, petroleum products, antifreeze, pesticides, herbicides, acids, bases, CFL and fluorescent light bulbs, and oil based paint products. Must be in containers no greater than 6 gallons; NO drums of any kind. Latex paint will not be accepted!

ELECTRONICS

Including computers, peripherals, TV's, and other electronic devices.
Visit: ***http://www.goodwillwm.org/recycle-reuse/computer-recycling/*** for a full listing of accepted items.

SENSITIVE DOCUMENT SHREDDING

Bring up to 100 lbs of sensitive documents (paper clips and staples ok) to have shredded.



*Severe weather may cause a halt or shut down of the event as determined by the event coordinator.
**Event staff reserve the right to limit any collected materials and refuse apparent business waste.

VISIT: WWW.CO.MUSKEGON.MI.US/HHW OR CALL: 231-724-6001

Funding for this event:
Muskegon County Solid Waste
Muskegon County Sustainability Office

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Thursday, April 25, 2017
3:33 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The Invocation was given by Pastor Tim Cross, Pastor of Living Word Church of Muskegon, located at 1551 Wood Street. The Pledge of Allegiance was recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Marcia L. Wilkes, Chief Deputy County Clerk
Doug Hughes, Corporate Counsel

2017-153 **APPROVAL OF THE AGENDA**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote **Motion Carried**

2017-154 **APPROVE THE MINUTES OF FULL BOARD MEETING OF APRIL 11, 2017**

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to approve the minutes of Full Board Meeting of April 11, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Marvin Nash asked the Board for their support and approval for his appointment to continue serving on the Jury Commission. This term will be a six (6) year term (5/1/17 through 4/30/2023).

COMMITTEE/BOARD REPORTS

2017-155 **APPROVE THE PARKS DEPARTMENT REQUEST TO PURCHASE A NEW 2017 /4 TON DIESEL PICK-UP TRUCK WITH PARKS RESERVE FUNDS**

CD/SP17/04-09

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Hughes, to approve the Parks Department request to purchase a new 2017 /4 ton diesel pick-up truck with Parks Reserve funds.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-156 **APPROVE THE AWARD OF THE MATS SOLICITATION FOR TWO MINIVANS TO DEUR-SPEET MOTORS OF FREMONT, MICHIGAN, IN THE AMOUNT OF $42,412.00 AND TO APPROVE THE AWARD OF THE MATS SOLICITATION FOR TWO PICKUP TRUCKS WITH PLOW PACKAGES TO GREAT LAKES FORD OF MUSKEGON, MICHIGAN, IN THE AMOUNT OF $64,061.44, WITH 100% OF THE COST OF THESE PURCHASES BEING GRANT FUNDED**

TR17/04-11

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the award of the MATS solicitation for two minivans to Deur-Speet Motors of Fremont, Michigan, in the amount of $42,412.00 and to approve the award of the MATS solicitation for two pickup trucks with plow packages to Great Lakes Ford of Muskegon, Michigan, in the amount of $64,061.44, with 100% of the cost of these purchases being grant funded.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-157 **AUTHORIZE MATS TO CONDUCT A PUBLIC COMMENT PERIOD ON PROPOSED FARE POLICY CHANGES AND TO HOLD A PUBLIC HEARING REGARDING THE CHANGES BEFORE THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TRANSPORTATION COMMITTEE MEETING AT 3:30PM ON THURSDAY, MAY 18, 2017**

TR17/04-12

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to authorize MATS to conduct a public comment period on proposed fare policy changes and to hold a public hearing regarding the changes before the Muskegon County Board of Commissioners Transportation Committee meeting at 3:30pm on Thursday, May 18, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-158 **APPROVE MICHIGAN AIR SERVICE PROGRAM GRANT CONTRACT NO. 2017-0461, PROVIDING $10,000 OF STATE AVIATION FUNDS FOR AIRPORT MARKETING AND PROMOTION PROJECTS AND REQUIRING A LOCAL MATCH OF $1,111 AS IDENTIFIED IN THE AIRPORT'S FY2017 APPROVED BUDGET**

TR17/04-13

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve Michigan Air Service Program Grant Contract No. 2017-0461, providing $10,000 of State Aviation Funds for Airport marketing and promotion projects and requiring a local match of $1,111 as identified in the Airport's FY2017 approved budget.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: I. John Snider

2017-159 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $10,088,263.45 COVERING THE PERIOD OF MARCH 24, 2017, THROUGH APRIL 7, 2017, FOR CHECKS AND MARCH 1, 2017 THROUGH MARCH 31, 2017 FOR EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/04-46

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve payment of the accounts payable of $10,088,263.45 covering the period of March 24, 2017, through April 7, 2017, for checks and March 1, 2017 through March 31, 2017 for EFT Payments, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-160 **APPROVE THE RESOLUTION ADOPTING THE 2017 EQUALIZED VALUATION FOR MUSKEGON COUNTY AS DETERMINED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM17/04-47

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the resolution adopting the 2017 equalized valuation for Muskegon County as determined and submitted by the Muskegon County Equalization Department.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-161 **AUTHORIZE THE ADDITION OF AN INFORMATION SYSTEMS TECHNICIAN IV POSITION, SALARY TABLE NX-00300 ($26.169-$33.083/HR) AND AN INFORMATION SYSTEMS TECHNICIAN I, SALARY TABLE NO-00200 ($16.501-.$21.763/HR) IN THE IT DEPARTMENT, AMEND THE EXISTING IT STAFFING CONTRACT TO REMOVE A TIER 1 POSITION AND A TIER 2 POSITION AND AMEND THE BUDGET ACCORDINGLY TO INCLUDE $8,000 FOR TRAINING**

WM17/04-48

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to authorize the addition of an Information Systems Technician IV position, Salary table NX-00300 ($26.169-$33.083/hr) and an Information Systems Technician I, Salary table NO-00200 ($16.501-.$21.763/hr) in the IT Department, amend the existing IT staffing contract to remove a Tier 1 position and a Tier 2 position and amend the budget accordingly to include $8,000 for training.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-162 **APPROVE THE WAGE INCREASE FOR THE SHERIFF'S SECURITY OFFICER - HOURLY POSITION FROM NO-00014 ($10.932-$13.635/HR) TO NO-00138 ($14.712-$17.555/HR)**

WM17/04-49

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the wage increase for the Sheriff's Security Officer - Hourly position from NO-00014 ($10.932-$13.635/hr) to NO-00138 ($14.712-$17.555/hr).

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-163 **APPROVE THE REINSTATEMENT OF THE CAPTAIN POSITION C01001 AT A SALARY RANGE OF SC-00055 ($35.51-$38.83/HR) OR SC-00050 ($34.81-$38.07/HR) DEPENDING ON THE EDUCATION LEVEL OF THE INCUMBENT AND UPON THE FILLING OF THE POSITION APPROVE THE UNFUNDING OF THE CORRESPONDING LIEUTENANT POSITION THAT BECOMES VACANT**

WM17/04-50

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the reinstatement of the Captain position C01001 at a salary range of SC-00055 ($35.51-$38.83/hr) or SC-00050 ($34.81-$38.07/hr) depending on the education level of the incumbent and upon the filling of the position approve the unfunding of the corresponding Lieutenant position that becomes vacant.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2017-164 **REAPPOINT MARVIN NASH TO THE JURY BOARD WITH A TERM BEGINNING MAY 1, 2017 THROUGH APRIL 30, 2023**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Nash, to reappoint Marvin Nash to the Jury Board with the term beginning May 1, 2017 through April 30, 2023.

Voice vote **Motion Carried**

2017-165 **RE-APPOINT CHERYL NATTE TO THE HEALTHWEST BOARD WITH THE TERM BEGINNING APRIL 1, 2017 THROUGH MARCH 31, 2020**

The Chairman recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to re-appoint Cheryl Natte to the HealthWest Board with the term beginning April 1, 2017 through March 31, 2020.

Voice vote **Motion Carried**

Chairman Cross invited everyone to attend the Child Abuse Prevention Ceremony to be held on Thursday, April 27th - 11:00 a.m. - HOJ Center Lawn.

Chairman Cross also invited everyone to the National Day of Prayer Rally being held on Thursday, May 4th - Noon - Jail Patio - Terrace & Walton Streets, where the bell is located.

Commissioner Scolnik stated that he had attended a meeting regarding Business Resource Connect. Issues included topics on training and entrepreneurs, among others. Companies coming to this area cannot find workers. Commissioner Scolnik states that we need to take people who are not working and help them get up to speed. Commissioner Cross agreed, but asked where we go from here. Commissioner Engle said that workers must want to conform. Commissioner Mahoney said that lots of training is already going on in the area. Workers must be able to pass drug testing.

Commissioner Nash said that there is also an economic piece regarding the training of workers. Also, people have to want to get retrained. Commissioner Mahoney said the funding piece is a concern because as unemployment goes down so do the training funds. The workforce has to be there to help businesses thrive.

Commissioner Engle stated that he attended a retreat for the Lakeshore Museum Center. They discussed how to stay relevant with the community and discussions will continue.

Commissioner Engle said that the state is willing to work with the Fairgrounds on campsites.

ADMINISTRATOR'S REPORT

A. County Administrator Eisenbarth gave an update on the Emergency Management Services Director Position. They have been going through the interviews and he appreciated the help from Commissioners Hughes and Engle with the phone interviews. Commissioner Engel stated that he was impressed with the applicants who have come from all over, including Alaska. This means that Muskegon is becoming a place to be.

B. County Administrator Eisenbarth also gave an update of the Executive Assistant to the County Administrator Position. An offer has been made and they are waiting on a response.

C. Employee County Picnic Update was given by County Administrator Eisenbarth. The picnic will be held on Saturday, August 5 at the Muskegon County Fairgrounds.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

2017-166 Moved by Commissioners Wilkins, seconded by Commissioner Mahoney to adopt a resolution for Pathfinder, which is celebrating its 20th Anniversary. Pathfinder provides various after school programs.

Voice vote. **Motion Carried**

PUBLIC COMMENT

Brandon Sinclair introduced himself. He was recently hired by Attorney General Bill Schuette. Mr. Sinclair will be covering this area and all the way down to Indiana. His email is sinclairb@mich.gov.

Sheriff Poulin thanked the Board for their support on the Sheriff Department agenda items.

Sheriff Poulin reminded everyone that on Saturday, April 29, from 9:00 a.m. to 1:00 p.m. at the Norton Shores Fire Station on Pontaluna Road that the Sheriff Department will be hosting their medical waste disposal program. Sheriff Poulin will send a flyer out to all of the Commissioners. (See attached.)

2017-167 **MOVED BY COMMISSIONER SNIDER, SECONDED BY COMMISSIONER NASH, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 3:56 p.m.

_____
Nancy A. Waters, County Clerk

NAW/mlw

Approved at the Full Board Meeting on Tuesday, May 9, 2017

Muskegon Area
Medication Disposal Program

In coordination with the National DEA Take Back Program

MEDICATION & SHARPS COLLECTION

FREE

Drop off your unused or expired medications for proper disposal. Properly disposing of your unused medications, both over-the-counter and prescription, reduces risk of accidental poisoning, environmental contamination, and misuse. Mark out patient information prior to drop off.

Sharps will be accepted in appropriate containers.

Saturday, April 29, 2017
9 a.m. to 1 p.m.
Norton Shores Fire Department

1100 E. PONTALUNA ROAD | MUSKEGON, MI 49444

To learn more, visit us at **www.mamdp.com** or call Laura Fitzpatrick at 231-672-3201. A daily medication take-back program is available, with locations listed on our website.

Become a fan and join the conversation on Facebook.

COALITION MEMBERS:

Affinia Health Network

City of Muskegon Police Department

Health Project

Mercy Health and Mercy Health Pharmacy

Muskegon County Public Works – HHW Program

Muskegon County Sheriff's Office

COMMUNITY PARTNERS:

CALL 2-1-1

City of Muskegon

City of Norton Shores

Coalition for a Drug Free Muskegon County

MDCH – Lakeshore Regional Partners

Muskegon County

Muskegon Fire Department

Norton Shores Fire Department

Norton Shores Police Department

Public Health – Muskegon County

Senior Resources

SHARPS SPONSOR:

Hospital Network Healthcare Services

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, May 9, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The Invocation was given by Dr. Rob Renberg of Berean Church, located 635 Seminole Road, Norton Shores. The Pledge of Allegiance was led by Commissioner Snider and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster, Susie Hughes, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Excused: Kenneth Mahoney, Charles Nash

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Marcia L. Wilkes, Chief Deputy County Clerk
Doug Hughes, Corporate Counsel

2017-168 **APPROVAL OF THE AGENDA**

Chairman Cross added item (C) under the Chairman's Report, which is to prepare a Letter of Support to the Michigan Public Service Commission regarding the B.C. Cobb Plant demolition.

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the agenda, as amended.

Voice vote **Motion Carried**

2017-169 **APPROVE THE MINUTES OF FULL BOARD MEETING OF APRIL 25, 2017**

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the minutes of the Full Board Meeting of April 25, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMITTEE/BOARD REPORTS

2017-170 **APPROVE THE SHERIFF'S OFFICE ACCEPTING THE MEMORANDUM OF UNDERSTANDING (OBLIGATION #MMO-M-17-D40-O-000076) AND THE APPROPRIATION FUNDING FROM THE DEPARTMENT OF JUSTICE IN THE AMOUNT OF $3,900.00**

CPS17/05-21

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the Sheriff's Office accepting the Memorandum of Understanding (Obligation #MMO-M-17-D40-O-000076) and the appropriation funding from the Department of Justice in the amount of $3,900.00.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, Charles Nash **Motion Carried**

2017-171 **ACCEPT THE LOW BID BY HURST MECHANICAL TO REPLACE THE HOT WATER MAIN AT BROOKHAVEN MEDICAL CARE FACILITY FOR A COST NOT TO EXCEED $26,743.00**

HS17/05-12

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Snider, to accept the low bid by Hurst Mechanical to replace the hot water main at Brookhaven Medical Care Facility for a cost not to exceed $26,743.00.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, Charles Nash **Motion Carried**

2017-172 **APPROVE A RESOLUTION TO HONOR THE PARTICIPANTS OF THE MEN AND LADIES OF HONOR PROGRAM**

HS17/05-13

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Snider, to approve a Resolution to honor the participants of the Men and Ladies of Honor program.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, Charles Nash **Motion Carried**

2017-173 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $6,907,547.67 COVERING THE PERIOD OF APRIL 8, 2017, THROUGH APRIL 21, 2017, FOR CHECKS AND MARCH 1, 2017 THROUGH MARCH 31, 2017 FOR P-CARDS, AS PRESENTED BY THE COUNTY CLERK**

WM17/05-51

The Ways and Means Committee recommends, moved by Commissioner Engle, seconded by Commissioner Snider, to approve payment of the accounts payable of $6,907,547.67 covering the period of April 8, 2017, through April 21, 2017, for checks and March 1, 2017 through March 31, 2017 for P-Cards, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, Charles Nash **Motion Carried**

2017-174 **APPROVE SALE OF PROPERTY AGREEMENT BETWEEN MUSKEGON COUNTY AND PIONEER RESOURCES FOR 1465 MARCOUX AVENUE FOR A SALE PRICE OF $59,462 WITH THE PROCEEDS FROM THE SALE BEING DEPOSITED IN THE PUBLIC IMPROVEMENT FUND**

WM17/05-52

The Ways and Means Committee recommends, moved by Commissioner Engle, seconded by Commissioner Snider, to approve Sale of Property agreement between Muskegon County and Pioneer Resources for 1465 Marcoux Avenue for a sale price of $59,462 with the proceeds from the sale being deposited in the Public Improvement Fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, Charles Nash **Motion Carried**

2017-175 **APPROVE SALE OF PROPERTY AGREEMENT BETWEEN MUSKEGON COUNTY AND PIONEER RESOURCES FOR 1228 LAWRENCE AVENUE FOR A SALE PRICE OF $72,728 WITH THE PROCEEDS FROM THE SALE BEING DEPOSITED IN THE PUBLIC IMPROVEMENT FUND**

WM17/05-53
The Ways and Means Committee recommends, moved by Commissioner Engle, seconded by Commissioner Snider, to approve Sale of Property agreement between Muskegon County and Pioneer Resources for 1228 Lawrence Avenue for a sale price of $72,728 with the proceeds from the sale being deposited in the Public Improvement Fund.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, Charles Nash **Motion Carried**

2017-176 **TO AUTHORIZE THE LAND BANK, VIA THEIR CONTRACTED GRANT WRITER, TO SUBMIT ON THE COUNTY'S BEHALF AN APPLICATION TO OBTAIN AN AMERICORPS NATIONAL SERVICE TEAM**

WM17/05-54
The Ways and Means Committee recommends, moved by Commissioner Engle, seconded by Commissioner Snider, to authorize the Land Bank, via their contracted grant writer, to submit on the County's behalf an application to obtain an AmeriCorps national service team.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, Charles Nash **Motion Carried**

2017-177 **APPROVE THE REQUEST TO REUSE, ACTION, SCRAP TWO PUBLIC HEALTH VEHICLES (TAG #'S 25624 AND 25889) FOR THEIR HIGHEST VALUE FOLLOWING THE SURPLUS DISPOSAL POLICY AND PROCEDURE #2014-37**

WM17/05-55
The Ways and Means Committee recommends, moved by Commissioner Engle, seconded by Commissioner Snider, to approve the request to reuse, action, scrap two Public Health vehicles (tag #'s 25624 and 25889) for their highest value following the Surplus Disposal Policy and Procedure #2014-37.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, Charles Nash **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Cross reminded everyone of the Police Memorial Ceremony on Wednesday, May 17th - 6:30 P.M. The ceremony will be held at the "The Protectors" statue located at the Hall of Justice Entrance. It would be very nice to have everyone in attendance.

2017-178 **PREPARE A RESOLUTION IN HONOR OF THE MUSKEGON AREA SMART COMMUTE WEEK, BEING HELD JUNE 12 - 16, 2017**

Chairman Cross recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to prepare a resolution in honor of the Muskegon Area Smart Commute Week being held June 12 – 16, 2017. This is the former Bike to Work Week.

Voice vote. **Motion Carried**

2017-179 **PREPARE A LETTER OF SUPPORT REGARDING THE MICHIGAN PUBLIC SERVICE COMMISSION FOR THE B.C. COBB PLANT DEMOLITION.**

Moved by Commissioner Hughes, seconded by Commissioner Foster to prepare a letter of support regarding the Michigan Public Service Commissioner for the B.C. Cobb Plant Demolition.

Jonathan Wilson, Economic Development Manager, explained the request for the Letter of Support to the Michigan Public Service Commission for the B. C. Cobb Plant demolition, and the pathway for the using this property for expanded port use.

Commissioner Scolnik expressed concerns as to the timeline for moving promptly forward with the demolition. Commissioner Scolnik did not want to see a repeat of the Hackley Bank Building scenario. Administrator Eisenbarth said that he would schedule a meeting so the Commissioners can be updated.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: Robert Scolnik

Excused: Kenneth Mahoney, Charles Nash **Motion Carried**

Commissioner Scolnik explained his no vote stating that he would like more information.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth states that on Monday, May 15th, 2017, Kathy Tharp will begin her duties as Executive Assistant to the County Administrator. Ms. Tharp brings 19+ years of experience having served in District Court.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Weston Wilson, a 19 year old who was recently elected to the Mona Shores School Board, introduced himself to the Board.

Brenda Moore, Muskegon County Drain Commissioner, addressed the Board regarding culverts and the supplemental benefits regarding how to obtain payment for replacing and repairing them. She has been having an extremely difficult time trying to work with the Muskegon County Road Commission and the Managing Director to obtain some partial funding from the Road Commission as they are the agency which fixes these culverts. Drain Commissioner Moore states that we are not serving the public well if the people in each district need to pay the entire amount. She states that we need to leverage each other's resources and that we should be working better together. Commissioners Hughes and Foster represent Commissioner as Liaisons and they have been helping, too. Administrator Eisenbarth said the he agreed with the Drain Commissioner and that he plans to attend the Road Commission Meeting next Wednesday on behalf of the Commissioners.

CLOSED SESSION: LEGAL OPINION

2017-180 **MOVED BY COMMISSIONER WILKINS, SECONDED BY COMMISSIONER HUGHES, TO GO INTO CLOSED SESSION RE: LEGAL OPINION**.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, Charles Nash **Motion Carried**

The Board of Commissioner went into Closed Session at 3:53 p.m.

The Board of Commissioner returned to Open Session at 3:57 p.m.

2017-181 **MOVED BY COMMISSIONER HUGHES, SUPPORTED BY COMMISSIONER ENGLE, TO GRANT AUTHORIZATION TO CORPORATE COUNSEL TO FILE A DECLARATORY ACTION REGARDING THE CONTRACT WITH TERRACE PLAZA**

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, Charles Nash **Motion Carried**

Chairman Cross reminded everyone that the Board Work Session on Tuesday, May 16, 2017 regarding the 5 Year Forecast, will begin at 2:00 p.m. The public is invited.

2017-182 **MOVED BY COMMISSIONER WILKINS, SECONDED BY COMMISSIONER ENGLE, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 4:00 p.m.

_____
Nancy A. Waters, County Clerk

NAW/mlw

Approved at the Full Board Meeting on Tuesday, May 23, 2017

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, May 23, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The Invocation was given by Rev. Keith Sandison from Calvary Church. The Pledge of Allegiance was led by Commissioner Mahoney and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Excused: None

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Marcia L. Wilkes, Chief Deputy County Clerk
Doug Hughes, Corporate Counsel

2017-183 **APPROVAL OF THE AGENDA**

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the agenda.

Voice vote **Motion Carried**

2017-184 **APPROVE THE MINUTES OF FULL BOARD MEETING OF TUESDAY, MAY 9, 2017 AND THE CLOSED SESSION MINUTES OF TUESDAY, MAY 9, 2017**

Moved by Commissioner Engle, seconded by Commissioner Nash, to approve the minutes of Full Board meeting of Tuesday, May 9, 2017 and the Closed Session minutes of Tuesday, May 9, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMITTEE/BOARD REPORTS

2017-185 **APPROVE THE AGREEMENT BETWEEN THE MUSKEGON COUNTY PARKS DEPARTMENT AND JIM KLAPTHOR OF USA CYCLING FOR A CYCLOCROSS EVENT DECEMBER 9 AND 10, 2017, AT PIONEER COUNTY PARK, AND TO AUTHORIZE THE CHAIRMAN OF THE BOARD TO SIGN THE AGREEMENT**

CD/SP17/05-10
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Engle, to approve the Agreement between the Muskegon County Parks Department and Jim Klapthor of USA Cycling for a cyclocross event December 9 and 10, 2017, at Pioneer County Park, and to authorize the Chairman of the Board to sign the agreement.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-186 **APPROVE THE CREATION OF A TOURISM ASSISTANT - HOURLY POSITION WITH A SALARY RANGE OF NO-00010 ($10.798-$13.094/HR) WITH NO BENEFITS AND TO APPOINT SARAH DICK TO THIS POSITION AT STEP 1**

CD/SP17/05 - 11
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Engle, to approve the creation of a Tourism Assistant - hourly position with a salary range of NO-00010 ($10.798-$13.094/hr) with no benefits and to appoint Sarah Dick to this position at step 1.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-187 **APPROVE THE MAY 2, 2017, AMENDMENTS TO THE AIRPORT ADVISORY COMMITTEE BYLAWS**

TR17/05-14

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the May 2, 2017, amendments to the Airport Advisory Committee Bylaws.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-188 **APPROVE MDOT CAPITAL IMPROVEMENT AND EQUIPMENT PROJECT GRANT CONTRACT NO. 2017-0482, PROVIDING $10,000 OF STATE AVIATION FUNDS FOR TERMINAL FACILITY SECURITY ENHANCEMENTS AND REQUIRING A LOCAL MATCH OF $1,112 AS IDENTIFIED IN THE AIRPORT'S FY2017 APPROVED BUDGET**

TR17/05-15

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve MDOT Capital Improvement and Equipment Project Grant Contract No. 2017-0482, providing $10,000 of State Aviation Funds for terminal facility security enhancements and requiring a local match of $1,112 as identified in the Airport's FY2017 approved budget.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-189 **APPROVE MASTER CONTRACT NO. RFQu 17-2249 WITH C&S ENGINEERS. INC. TO PROVIDE PROFESSIONAL AIRPORT ENGINEERING SERVICES FOR FISCAL YEARS 2017 THROUGH 2019 WITH TWO 1-YEAR EXTENSIONS**

TR17/05-16

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve Master Contract No. RFQu 17-2249 with C&S Engineers, Inc. to provide professional airport engineering services for fiscal years 2017 through 2019 with two 1-year extensions.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-190 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $6,877,943.81 COVERING THE PERIOD OF APRIL 22, 2017, THROUGH MAY 5, 2017, FOR CHECKS AND APRIL 1, 2017 THROUGH APRIL 30, 2017 FOR EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/05 - 56

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve payment of the accounts payable of $6,877,943.81 covering the period of April 22, 2017, through May 5, 2017, for checks and April 1, 2017 through April 30, 2017 for EFT payments, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-191 **CONVENE A MEETING OF THE MUSKEGON COUNTY ECONOMIC DEVELOPMENT CORPORATION TO REVIEW AND APPROVE THE INTERLOCAL AGREEMENT WITH THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION**

WM17/05 - 57

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to convene a meeting of the Muskegon County Economic Development Corporation to review and approve the interlocal agreement with the Michigan Economic Development Corporation.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-192 **APPROVE THE ATTACHED TRUTH IN TAXATION PUBLIC HEARING SCHEDULE AND TO ADOPT THE ATTACHED RESOLUTION SETTING JUNE 13, 2017 AS THE DATE FOR THE TRUTH IN TAXATION PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING AND RECEIVING TESTIMONY REGARDING THE PROPOSED TENTATIVE LEVY OF 5.6984 MILLS FOR MUSKEGON COUNTY GENERAL OPERATING IN JULY 2017, THE PROPOSED TENTATIVE LEVY OF 0.3221 MILLS FOR LAKESHORE MUSEUM CENTER OPERATING IN DECEMBER 2017, THE PROPOSED TENTATIVE LEVY OF 0.0752 MILLS FOR DEPARTMENT OF VETERANS AFFAIRS OPERATING IN DECEMBER 2017, THE PROPOSED TENTATIVE LEVY OF 0.3000 MILLS FOR MUSKEGON COUNTY CENTRAL DISPATCH OPERATING IN DECEMBER 2017 AND THE PROPOSED TENTATIVE LEVY OF.5000 MILLS FOR PA 39 OF 1976 (ACTIVITIES OR SERVICES FOR OLDER PERSONS ACT).**

WM17/05 - 58
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the attached Truth In Taxation public hearing schedule and to adopt the attached resolution setting June 13, 2017 as the date for the Truth In Taxation public hearing for the purpose of discussing and receiving testimony regarding the proposed tentative levy of 5.6984 mills for Muskegon County general operating in July 2017, the proposed tentative levy of 0.3221 mills for Lakeshore Museum Center operating in December 2017, the proposed tentative levy of 0.0752 mills for Department of Veterans Affairs operating in December 2017, the proposed tentative levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2017 and the proposed tentative levy of .5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act).

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-193 **AUTHORIZE THE INFORMATION SYSTEMS DEPARTMENT TO ENTER INTO A CONTRACT WITH CIVICPLUS FOR THE REDESIGN OF COUNTY WEBSITES AS SPECIFIED IN RFP 17-2248 AND AMEND THE IS BUDGET ACCORDINGLY**

WM17/05 - 59
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize the Information Systems Department to enter into a contract with CivicPlus for the redesign of County websites as specified in RFP 17-2248 and amend the IS budget accordingly.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-194 **AWARD THE FOOD AND VENDING SERVICES CONTRACT, AS SPECIFIED IN COUNTY RFP 17-2262, TO SAVORY & SPICE, AND TO REVIEW THE CONTRACT IN SIX MONTHS.**

WM17/05 - 60
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to award the Food and Vending Services contract, as specified in County RFP 17-2262, to Savory & Spice, and to review the contract in six months.

Discussion ensued. Commissioner Foster suggested lowering the rent for the food contract from $400.00 per month to $200.00 per month. Commissioner Wilkins stated that it was uncertain as to the outcome of profits because the public does not generally come into the building for lunch. Commissioner Engle was concerned about the County costs. Commissioner Hughes reminded everyone that this was the only vendor to submit a proposal. She stated that we are isolated and we want to see this succeed.

The following amendment was made to item 2017-194:

2017-195 **THAT THE RENT FOR SAVORY & SPICE BE LOWERED FROM $400.00 PER MONTH TO $200.00 PER MONTH FOR SIX (6) MONTHS**

Moved by Commissioner Foster, seconded by Commissioner Wilkins, that the rent for Savory & Spice be lowered from $400.00 per month to $200.00 per month for six (6) months.
Roll Call:
Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: Marvin Engle **Motion Carried**

VOTE ON 2017-194 as amended

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-196 **APPROVE A RESOLUTION IN SUPPORT OF MUSKEGON YFCA'S EFFORTS AT BUILDING A HEALTHY FUTURE FOR MUSKEGON COUNTY**.

WM17/05 – 61
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve a Resolution in support of Muskegon YFCA's efforts at Building a Healthy Future for Muskegon County.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2017-197 **APPOINT DAVID KENDALL FROM THE PRIVATE SECTOR, TO THE AIRPORT ADVISORY COMMITTEE, FOR A TERM THROUGH 12/31/19**

Chairman Cross recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to appoint David Kendall from the Private Sector, to the Airport Advisory Committee, for a term through 12/31/19.

Voice vote. **Motion Carried**

2017-198 **APPROVE A PROCLAMATION FOR DISABILITY PRIDE DAY ON SATURDAY, JUNE 10, 2017**

Chairman Cross recommends, moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve a Proclamation for Disability Pride Day on Saturday, June 10, 2017. (See attachment).

Voice vote. **Motion Carried**

It was noted that Commissioner Nash will attend the event and present the Proclamation

ADMINISTRATOR'S REPORT

2017-199 **APPROVAL TO ESTABLISH A COMMERCIAL DEVELOPMENT DISTRICT ON PARCELS OF LAND AT 2849 GETTY, 2929 GETTY, 703 E. BROADWAY AND 759 E. BROADWAY UNDER THE PROVISIONS OF PUBLIC ACT 210 OF 2005**

The Administrator recommends, moved by Commissioner Wilkins, seconded by Commissioner Nash, to approve establishment of a Commercial Development District on Parcels of Land at 2849 Getty, 2929 Getty, 703 E. Broadway and 759 E. Broadway under the provisions of Public Act 210 of 2005.

Discussion ensued. Commissioner Mahoney asked what this abatement does. Jonathan Wilson, Economic Development Manager, explained that the abatement is referring to the Commercial Rehabilitation Act (PA210). This act allows for an abatement of taxes for up to 10 years on the planned expansion. He further explained that there are two pieces for establishing the district: the City needs to sign the resolution and the County needs to approve as well. Commissioner Wilkins stated that this can be for 12 years and it is the only one which the County has to approve. Commissioner Snider asked what would be expanded. Randy VanderWall, a bookkeeper at Hall's Sport Center, stated that it would allow them to increase their presence and they would also expand to make a warehouse for storage.

Voice vote. **Motion Carried**

Abstention: Susie Hughes

2017-200 **APPROVE THE APPOINTMENT OF CAVAN J. BERRY TO THE POSITION OF ATTORNEY MAGISTRATE FOR 60TH DISTRICT COURT EFFECTIIVE JUNE 12, 2017 AT STEP 2 OF THE ATTORNEY MAGISTRATE PAY SCALE**

The Administrator recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the Appointment of Cavan J. Berry to the Position of Attorney Magistrate for 60th District Court effective June 12, 2017 at Step 2 of the Attorney Magistrate pay scale.

Voice vote. **Motion Carried**

2017-201 **APPROVE THE PROSECUTOR TO APPLY FOR AND ACCEPT FY2018 VOCA GRANT AND AFFIX THE SIGNATURE OF THE BOARD CHAIR TO THE LETTER OF AUTHORIZATION REQUIRED BY THE DEPARTMENT OF HEALTH AND HUMAN SERVICES**

The Administrator recommends, moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the Prosecutor to Apply for and Accept FY2018 VOCA Grant and Affix the Signature of the Board Chair to the Letter of Authorization Required by the Department of Health and Human Services.

Discussion ensued. Commissioner Scolnik asked why this was being brought by the Administrator. Administrator Eisenbarth stated that it was because it was a very short turn around on the grant.

Voice vote. **Motion Carried**

Silent Observer/Alliance for Marijuana Prevention (AMP) Coalition will be placing mat signage at the Hall of Justice and three or four other locations throughout the County. This signage offers an anonymous way to report a crime or give a tip and possibly even earn cash for this tip. It contains a QVR code which people can scan with their phone. They have also printed door hangers. These are being hung on door around a block where a crime has occurred to encourage anyone who may have witnessed anything to anonymously call Silent Observer.

Prosecutor Hilson addressed the Board stating that with the upgraded technology now available they are able to collect tips via an app on cell phones. More information helps solve crimes Commissioner Scolnik asked how many tips they received in a month or a year. Prosecutor Hilson said between 800-900 per year. Commissioner Wilkins asked how the people earn cash for the tips. Prosecutor Hilson said that they have an account set up with Shelby State Bank. Your tip is given a number. If your tip leads to helping solve a crime, you take that tip number to the Shelby Bank for payment. It is all anonymous. Prosecutor Hilson stated that this year at least two $1,000.00 rewards have been given out. Commissioner Nash stated that people are afraid of repercussions if they give tips. Prosecutor Hilson noted everything reported via Silent Observer is anonymous and even Prosecutor, Police, and Central Dispatch do not know who is reporting.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

Commissioner Scolnik invited everyone to come to the Muskegon Rotary Club and City of Muskegon Heights Community Mixer located at Mona Lake Park on Thursday, May 25, 2017 from 5:00 to 8:00 p.m.

Jonathan Wilson, Economic Development Manager, invited the Board to the Maritime Career Day tomorrow, Wednesday, May 24, 2017, beginning at 1:30 p.m. at Mart Dock.

Commissioner Hughes invited everyone to attend an informational meeting regarding the Veterans' Park. The meeting will be held at Muskegon Community College in the Blue & Gold Room, on Wednesday, May 24, 2017, from 6:00 p.m. to 7:00 p.m.

PUBLIC COMMENT

Lynette Fife from Savory and Spice Food Service thanked the Board for their support in lowering the rent for the food service. She explained that she will make little to no profit off the vending machines and that she is currently working with a vendor to provide this service. She further stated that she will keep her prices low. It has taken a lot of money to start up, way more than she first thought.

2017-202 **MOVED BY COMMISSIONER WILKINS, SECONDED BY COMMISSIONER HUGHES, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 4:05 p.m.

_____
Nancy A. Waters, County Clerk

NAW/mlw

To be approved at the Full Board Meeting on Tuesday, June 13, 2017

MUSKEGON COUNTY BOARD OF COMMISSIONERS
FY2017
TRUTH-IN-TAXATION HEARING SCHEDULE

DATE	MEETING	
May 16	Ways & Means	Request authorization for Truth-in-Taxation Public Hearing
May 23	Full Board	Approve authorization for Truth-in-Taxation Public Hearing
June 7		Deadline for the public hearing notice to be published in the Muskegon Chronicle
June 8	Ways & Means	Request authorization to approve the 2017 millage rates
June 13	Full Board	Truth-in-Taxation Public Hearing Board approves 2017 millage rates

RESOLUTION

WHEREAS, Michigan Compiled Law (MCL), Section 211.24e ("Truth In Taxation") provides that without specific action taken by the Muskegon County Board of Commissioners, the Board of Commissioners shall not levy ad valorem property taxes for Muskegon County general operating, Lakeshore Museum Center operating, Department of Veterans Affairs operating and Muskegon County Central Dispatch operating purposes for the ensuing fiscal year that yields an amount more than the sum of the taxes levied at the base rate on additions within Muskegon County for the ensuing fiscal year plus an amount equal to the taxes levied for Muskegon County general operating, Lakeshore Museum Center operating, Department of Veterans Affairs operating, Muskegon County Central Dispatch operating and PA 39 of 1976 (Activities or Services for Older Persons Act) operating purposes for the concluding fiscal year on existing property; and

WHEREAS, Michigan Compiled Law (MCL), Section 211.24e ("Truth In Taxation") provides that estimated Convention Facilities ("Liquor Tax") collections of $767,231 be included in the Truth In Taxation proceedings; and

WHEREAS, said MCL, Section 211.24e provides that the Muskegon County Board of Commissioners may approve the levy of an additional millage rate, within its present authorized or proposed millage rate, only after providing certain pubic notice and holding a public hearing for the purpose of receiving testimony and discussing the levy of an additional millage rate for the ensuing fiscal year; and

WHEREAS, the Muskegon County Board of Commissioners has been advised by the Muskegon County Equalization Director that the state equalized taxable valuation for Truth In Taxation purposes for the 2017 tax year for property located within Muskegon County is $4,322,214,419; and

WHEREAS, based upon the 2017 state equalized taxable valuation of Muskegon County, without said public hearing, tax levies would be limited to 5.4929 mills for Muskegon County general operating, 0.3205 mills for Lakeshore Museum Center operating, 0.0748 mills for Department of Veterans Affairs operating, 0.2985 mills for Muskegon County Central Dispatch operating and .4975 mills for PA 39 of 1976 (Activities or Services for Older Persons Act); and

WHEREAS, the Muskegon County Board of Commissioners are aware of the financial circumstances of Muskegon County, including estimated expenditures, estimated revenues and the state equalized taxable valuation of property located within Muskegon County and, determined that the levy of an additional millage rate will be necessary to ensure the sound financial management of the various operations and services of Muskegon County; and

WHEREAS, the Muskegon County Board of Commissioners, pursuant to MCL, Section 211.34d ("Headlee") and MCL, Section 211.24e ("Truth In Taxation") propose a tentative levy of not more than 5.6984 mills for Muskegon County general operating in

July 2017 which includes an additional millage rate of 0.2055 mills, a tentative levy of not more than 0.3221 mills for Lakeshore Museum Center operating in December 2017, which includes an additional millage rate of 0.0016 mills, a tentative levy of not more than 0.0752 mills for Department of Veterans Affairs operating in December 2017, which includes an additional millage rate of 0.0004 mills, a tentative levy of not more than 0.3000 mills for Muskegon County Central Dispatch operating in December 2017, which includes an additional millage rate of 0.0015 mills, and a tentative levy of not more than 0.5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) operating in December 2017, which includes an additional millage rate of 0.0025 mills.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A public hearing shall be held on June 13, 2017 at 3:30 p.m. at the Muskegon County Hall of Justice, 4th floor Board of Commissioners room, located at 990 Terrace Street, Muskegon, MI, 49442, for the purpose of receiving testimony and discussing the proposed ad valorem property tax levies.

2. County Administration is hereby authorized and directed to publish notice of such public hearing, said notice to be substantially in the form of the attached notice, in a newspaper of general circulation within Muskegon County. The notice shall be published not less than six (6) days before the public hearing date and shall comply with all requirements of MCL, Section 211.24e.

3. County Administration is hereby authorized and directed to send timely written notice of the time, date, and place of the public hearing to all newspapers of general circulation within Muskegon County.

4. County Administration shall post notice of the public hearing in compliance with the Michigan Open Meetings Act.

5. Not more than ten (10) days after the public hearing on June 13, 2017, the Muskegon County Board of Commissioners may authorize a maximum total levy of 5.6984 mills for Muskegon County general operating in July 2017, which includes an additional millage rate of 0.2055 mills, a maximum total levy of 0.3221 mills for Lakeshore Museum Center operating in December 2017, which includes an additional millage rate of 0.0016 mills, a maximum total levy of 0.0752 mills for Department of Veterans Affairs operating in December 2017, which includes an additional millage rate of 0.0004 mills, a maximum total levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2017, which includes an additional millage rate of 0.0015 mills and a maximum levy of 0.5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) operating in December 2017, which includes an additional millage rate of 0.0025 mills.

County of Muskegon

PROCLAMATION

DISABILITY PRIDE DAY
June 10, 2017

Whereas, disability is a common part of the human experience regardless of age, race, gender identity, religion, or economic status; and

Whereas, Muskegon County is home to 26,000 men, women and children who identity as part of the disability community; and

Whereas, the disability voice and the disability vote is an essential part of making our community strong; and

Therefore, in celebration of your advocacy and activism, Muskegon County acknowledges the valuable contributions of disabled citizens and we are honored to proclaim June 10, Disability Pride Day, 2017

Muskegon County Board of Commissioners
Benjamin Cross, Chair
Charles Nash, Vice-Chair
Marvin Engle
Gary Foster
Susie Hughes
Kenneth Mahoney
Robert Scolnik
I. John Snider, II
Rillastine Wilkins



Approved: May 23, 2017

NOT ON MY BLOCK.

REPORT CRIME ANONYMOUSLY. EARN CASH.

Download on the App Store

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DOWNLOAD THE APP

PARTY PATROL

report underage drinking

SILENT OBSERVER

silentobservermuskegon.com

Muskegon Rotary Club & City of Muskegon Heights

COMMUNITY MIXER



Join us at beautiful Mona Lake Park for our 3rd Annual community gathering to honor our diversity and celebrate the gift of friendship!



May 25, 2017

5:00 to 8:00 pm

Mona Lake Park

Seaway Drive, between Hoyt & Green







Free Food & Drinks

(food will be served beginning at 5:00 pm until gone)

Music & Entertainment • Community Organizations

The City Of Muskegon Heights
The City of Friendly People

MUSKEGONHEIGHTS.US
/MUSKEGONHEIGHTSCITY

Muskegon Rotary Club

MUSKEGONROTARY.ORG
/MUSKEGONROTARY

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, June 13, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The Invocation was given by Pastor Matt Sharpe of Evanston Avenue Baptist Church. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Excused: None

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Secretary to the County Clerk
Doug Hughes, Corporate Counsel

2017-203 **APPROVAL OF THE AGENDA**

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the agenda with an addendum to add a presentation prior to the Chairman's Report.

Voice vote **Motion Carried**

2017-204 **APPROVE THE MINUTES OF FULL BOARD MEETING OF TUESDAY, MAY 23, 2017**

Moved by Commissioner Wilkins, seconded by Commissioner Snider, to approve the minutes of Full Board meeting of Tuesday, May 23, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

2017-205 **OPEN PUBLIC HEARING: TRUTH IN TAXATION**

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to open the Public Hearing: Truth in Taxation.

Voice vote **Motion Carried**

Beth Dick, Director of Finance/Assistant County Administrator, presented a PowerPoint to show that the current tax rate remains the same as last year and is not an increase although State requirements for publication require using the work "increase". (See attached)

Commissioner Mahoney repeated that we are not increasing the tax rate despite the misleading headline in the Muskegon Chronicle.

2017-206 **CLOSE PUBLIC HEARING: TRUTH IN TAXATION**

Moved by Commissioner Snider, seconded by Commissioner Nash, to close the Public Hearing: Truth in Taxation.

Voice vote **Motion Carried**

COMMITTEE/BOARD REPORTS

2017-207 **APPROVE THE ADDITION OF $469,325.36 TO THE TOTAL PROJECT COST FOR THE IMPLEMENTATION OF THE PUBLIC SAFETY ENTERPRISE CONTENT MANAGEMENT SYSTEM (ECM) PROJECT BRINGING THE NEW PROJECT COST TOTAL TO $1,515,825.36 AND AMEND THE IT BUDGET BY $296,356.75 FOR THE PORTION OF THOSE COSTS THAT WERE UNBUDGETED**

CPS17/06-22

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the addition of $469,325.36 to the total project cost for the implementation of the Public Safety Enterprise Content Management System (ECM) project bringing the new project cost total to $1,515,825.36 and amend the IT budget by $296,356.75 for the portion of those costs that were unbudgeted.

Commissioner Hughes noted that she voted "No" at the committee meeting of the Courts and Public Safety Committee on June 6, 2017, on some of the Committee motions. But she has had her questions answered and she indicated that she intends to vote "Yes" on all the motions today..

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-208 **AUTHORIZE THE BOARD CHAIR TO SIGN THE RENEWAL OF FOOD SERVICE AGREEMENT FOR THE MUSKEGON COUNTY JUVENILE TRANSITION CENTER WITH CANTEEN SERVICES, INC., EFFECTIVE JUNE 30, 2017 THROUGH JUNE 30, 2018, SUBJECT TO CORPORATE COUNSEL'S REVIEW AND APPROVAL OF THE FINAL DRAFT**

CPS17/06-23

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize the Board Chair to sign the Renewal of Food Service Agreement for the Muskegon County Juvenile Transition Center with Canteen Services, Inc., effective June 30, 2017 through June 30, 2018, subject to Corporate Counsel's review and approval of the final draft.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-209 **APPROVE THE ATTACHED FUNDING TRANSFERS WITHIN FAMILY COURT TO BE RETROACTIVELY EFFECTIVE BACK TO OCTOBER 2, 2016**

CPS17/06-24

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the attached funding transfers within Family Court to be retroactively effective back to October 2, 2016.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-210 **AUTHORIZE THE MUSKEGON COUNTY FAMILY COURT TO SIGN THE COOPERATIVE AGREEMENT BETWEEN THE MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT AND MUSKEGON COUNTY FAMILY COURT - JTC, FOR THE PERIOD OF JULY 1, 2017 THROUGH JUNE 30, 2018**

CPS17/06-25

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize the Muskegon County Family Court to sign the Cooperative Agreement between the Muskegon Area Intermediate School District and Muskegon County Family Court - JTC, for the period of July 1, 2017 through June 30, 2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-211 **APPROVE THE ADDITION OF ONE FULL-TIME YOUTH SPECIALIST POSITION (GU 180, $13.30 - $19.64/HR)**

CPS17/06-26

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the addition of one full-time Youth Specialist position (GU 180, $13.30 - $19.64/hr).

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-212 **AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO HIRE TWO (2) FULL-TIME LIMITED-TERM FAMILY COURT OFFICER FULL-TIME POSITIONS AT THE GU250 PAY GRADE ($17.91-$25.47/HR), RECLASSIFY X37301 FAMILY COUNSELOR/PROGRAM COORDINATOR (NX200, $20.69-$26.04) TO A FAMILY DIVISION SUPERVISOR (NX280, $23.87-$30.12/HR) EFFECTIVE 6/25/17, AND TO HIRE ONE (1) FULL-TIME LIMITED-TERM NF143 CHILD SUPPORT INVESTIGATOR (NO-00315 $23.87-$30.12)**

CPS17/06-27

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize the Circuit Court Administrator to hire two (2) full-time limited-term Family Court Officer full-time positions at the GU250 pay grade ($17.91-$25.47/hr), reclassify X37301 Family Counselor/Program Coordinator (NX200, $20.69- $26.04) to a Family Division Supervisor (NX280, $23.87-$30.12/hr) effective 6/25/17, and to hire one (1) full-time limited-term NF143 Child Support Investigator (NO-00315 $23.87-$30.12).

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-213 **APPROVE THE PROSECUTOR TO APPLY FOR AND ACCEPT THE FY2018 CRIME VICTIM RIGHTS GRANT IN THE AMOUNT OF $206,902.00**

CPS17/06-28

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the Prosecutor to apply for and accept the FY2018 Crime Victim Rights Grant in the amount of $206,902.00.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-214 **APPROVE AN APPLICATION FOR 2017 PORT SECURITY FUNDING TOTALING $280,511 WITH A 75% MATCH OF $210,000 FROM FUNDS PROVIDED BY THE STATE OF MICHIGAN TO SUPPORT SHERIFF'S DEPARTMENT MARINE DIVISION ACTIVITY; TOTAL PROJECT BUDGET IS $490,511**

CPS17/06-29

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve an application for 2017 Port Security Funding totaling $280,511 with a 75% match of $210,000 from funds provided by the State of Michigan to support Sheriff's Department Marine Division activity; total project budget is $490,511.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-215 **AUTHORIZE THE SHERIFF'S OFFICE TO UTILIZE THE SHERIFF'S CONTRACTED VEHICLE MAINTENANCE PROVIDER TO BROKER SELLING USED VEHICLES TO THIS OFFICE**

CPS17/06-30

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize the Sheriff's Office to utilize the Sheriff's contracted vehicle maintenance provider to broker selling used vehicles to this office.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-216 **APPROVE THE SHERIFF'S OFFICE TO APPLY FOR AND ACCEPT THE FY2017 PEDESTRIAN AND BICYCLE SAFETY INITIATIVE GRANT IN THE AMOUNT OF $22,000.00 AND TO AMEND THE COUNTY BUDGET ACCORDINGLY; AND APPROVE A LOCAL CONTRIBUTION OF A MINIMUM 20% MATCH WHICH WILL BE COMPLETED AS IN-KIND FUNDS**

CPS17/06-31

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the Sheriff's Office to apply for and accept the FY2017 Pedestrian and Bicycle Safety Initiative Grant in the amount of $22,000.00 and to amend the County budget accordingly; and approve a local contribution of a minimum 20% match which will be completed as in-kind funds.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-217 **APPROVE THE SHERIFF'S OFFICE REQUEST TO APPLY FOR $220,914 FROM THE OFFICE OF COMMUNITY ALTERNATIVES IN LANSING FOR FY2018**

CPS17/06-32

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the Sheriff's Office request to apply for $220,914 from the Office of Community Alternatives in Lansing for FY2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-218 **AUTHORIZE THE BOARD CHAIRPERSON TO SIGN CHANGE NOTICE NO. 1 WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS AND ACCEPT THE AMENDED FY17 COMMUNITY CORRECTIONS GRANT IN THE AMOUNT OF $270,914 AND AMEND THE BUDGET ACCORDINGLY**

CPS17/06-33

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize the Board Chairperson to sign Change Notice No. 1 with the Michigan Department of Corrections and accept the amended FY17 Community Corrections grant in the amount of $270,914 and amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-219 **AMEND THE MENTAL HEALTH FY2017 BUDGET PROPOSED TO THE COUNTY OF MUSKEGON FROM $64,782,100 DOWN TO $63,719,650 FOR BOTH REVENUES AND EXPENDITURES, AND TO APPROVE HEALTHWEST PERSONNEL POSITION CHANGES LISTED ON THE HEALTHWEST BUDGET AMENDMENT**

HS17/06-14

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to amend the Mental Health FY2017 Budget proposed to the County of Muskegon from $64,782,100 down to $63,719,650 for both revenues and expenditures, and to approve HealthWest personnel position changes listed on the HealthWest Budget Amendment.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-220 **AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE AGREEMENT BETWEEN PUBLIC HEALTH - MUSKEGON COUNTY AND ANNIS WATER RESOURCES INSTITUTE - GVSU TO CONDUCT AND REPORT GREAT LAKES BEACH WATER MONITORING, WITH REIMBURSEMENT FOR THEIR SERVICES FROM PUBLIC HEALTH - MUSKEGON COUNTY IN AN AMOUNT NOT TO EXCEED $10,683.33 FOR FISCAL YEAR 2017, WITH NO EFFECT ON COUNTY GENERAL FUND**

HS17/06-15

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize the Public Health Director to sign the agreement between Public Health - Muskegon County and Annis Water Resources Institute - GVSU to conduct and report Great Lakes beach water monitoring, with reimbursement for their services from Public Health - Muskegon County in an amount not to exceed $10,683.33 for Fiscal Year 2017, with no effect on county general fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-221 **AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE AMENDED AGREEMENT WITH MDEQ TO INCREASE FUNDING FOR SEPTAGE WASTE TO $62,021.33, WITH NO EFFECT TO COUNTY GENERAL FUND**

HS17/06-16

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize the Public Health Director to sign the amended agreement with MDEQ to increase funding for Septage Waste to $62,021.33, with no effect to county general fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-222 **AUTHORIZE PUBLIC HEALTH - MUSKEGON COUNTY TO REQUEST BIDS FOR WATER LABORATORY ANALYSIS FOR THE PERIOD OF OCTOBER 2017 THROUGH SEPTEMBER 2018 WITH 2 ONE-YEAR RENEWAL OPTIONS WITH NO CHANGE IN GENERAL FUND**

HS17/06-17

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize Public Health - Muskegon County to request bids for water laboratory analysis for the period of October 2017 through September 2018 with 2 one-year renewal options with no change in general fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-223 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $7,179,694.91 COVERING THE PERIOD OF MAY 6, 2017, THROUGH MAY 25, 2017, FOR CHECKS AND APRIL 1, 2017 THROUGH APRIL 30, 2017 FOR P-CARDS, AS PRESENTED BY THE COUNTY CLERK**

WM17/06-62

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve payment of the accounts payable of $7,179,694.91 covering the period of May 6, 2017, through May 25, 2017, for checks and April 1, 2017 through April 30, 2017 for P-Cards, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-224 **APPROVE THE OPERATING LEVY OF 5.6984 MILLS FOR MUSKEGON COUNTY TO BE LEVIED IN JULY 2017, THE OPERATING LEVY OF 0.3221 MILLS FOR THE LAKESHORE MUSEUM CENTER TO BE LEVIED IN DECEMBER 2017, THE OPERATING LEVY OF 0.0752 MILLS FOR THE DEPARTMENT OF VETERAN'S AFFAIRS TO BE LEVIED IN DECEMBER 2017, THE OPERATING LEVY OF 0.3000 MILLS FOR MUSKEGON COUNTY CENTRAL DISPATCH TO BE LEVIED IN DECEMBER 2017 AND THE OPERATING LEVY OF 0.5000 MILLS FOR PA 39 OF 1976 (ACTIVITIES OR SERVICES FOR OLDER PERSONS ACT) TO BE LEVIED DECEMBER 2017 AND TO AUTHORIZE THE MUSKEGON COUNTY CLERK AND THE CHAIR OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE ASSOCIATED FORMS REQUIRED BY THE STATE OF MICHIGAN WHICH WILL BE SUBMITTED TO THE STATE OF MICHIGAN BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM17/06-63

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the operating levy of 5.6984 mills for Muskegon County to be levied in July 2017, the operating levy of 0.3221 mills for the Lakeshore Museum Center to be levied in December 2017, the operating levy of 0.0752 mills for the Department of Veteran's Affairs to be levied in December 2017, the operating levy of 0.3000 mills for Muskegon County Central Dispatch to be levied in December 2017 and the operating levy of 0.5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) to be levied December 2017 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-225 **APPROVE THE APPOINTMENT OF MR. RICHARD WARNER, II, TO THE POSITION OF EMERGENCY MANAGEMENT SERVICES DIRECTOR #X31801 (NX-00330), AT STEP 3 $31.913/HOUR, EFFECTIVE JUNE 19, 2017, AND TO INCLUDE A VEHICLE LEASE FROM THE VEHICLE LEASE PROGRAM BEGINNING OCTOBER 1, 2017**

WM17/06-64

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the appointment of Mr. Richard Warner, II, to the position of Emergency Management Services Director #X31801 (NX-00330), at Step 3 $31.913/hour, effective June 19, 2017, and to include a vehicle lease from the vehicle lease program beginning October 1, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-226 **AUTHORIZE THE HUMAN RESOURCES DEPARTMENT TO ENTER INTO AN AGREEMENT WITH BLUE CROSS BLUE SHIELD TO COMPLETE THE RETIREE DRUG SUBSIDY (RDS) APPLICATION AND CLAIMS SUBMISSION FOR THE 10/1/15-9/30/16 APPLICATION YEAR**

WM17/06-65

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize the Human Resources Department to enter into an agreement with Blue Cross Blue Shield to complete the Retiree Drug Subsidy (RDS) application and claims submission for the 10/1/15-9/30/16 application year.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-227 **AUTHORIZE HUMAN RESOURCES TO RELEASE A REQUEST FOR PROPOSAL FOR THE COUNTY'S GENERAL LIABILITY, AUTO LIABILITY, PROPERTY INSURANCE AND ANCILLARY INSURANCE COVERAGES**

WM17/06-66

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize Human Resources to release a Request For Proposal for the County's General Liability, Auto Liability, Property Insurance and ancillary insurance coverages.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-228 **APPROVE THE ELIMINATION OF MEDICAL PLAN 2P AS A MEDICAL PLAN OPTION TO NEWLY HIRED BENEFIT ELIGIBLE NON-BARGAINING EMPLOYEES EFFECTIVE JUNE 26, 2017**

WM17/06-67

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the elimination of Medical Plan 2P as a medical plan option to newly hired benefit eligible non-bargaining employees effective June 26, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-229 **AUTHORIZE HUMAN RESOURCES TO PROCESS MERIT INCREASES ON THE EMPLOYEE'S MERIT DATE, AS IF A SATISFACTORY RATING HAS BEEN ACHIEVED, IN THE EVENT THAT THE PERFORMANCE EVALUATION HAS NOT BEEN RECEIVED, EFFECTIVE JUNE 13, 2017 THROUGH DECEMBER 31, 2017, AND ENCOURAGE STAFF TO CONTINUE TO WORK ON A SOLUTION TO THIS DELINQUENCY ISSUE**

WM17/06-68

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize Human Resources to process merit increases on the employee's merit date, as if a satisfactory rating has been achieved, in the event that the performance evaluation has not been received, effective June 13, 2017 through December 31, 2017, and encourage staff to continue to work on a solution to this delinquency issue.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-230 **AWARD THE ELEVATOR MAINTENANCE CONTRACTS TO OTIS ELEVATOR COMPANY AND AUTHORIZE THE CHAIR TO SIGN THE 5-YEAR CONTRACT AGREEMENTS**

WM17/06-69

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to award the elevator maintenance contracts to Otis Elevator Company and authorize the Chair to sign the 5-year contract agreements.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-231 **APPROVE A RESOLUTION IN RECOGNITION OF SHELLCAST, INC., FOR THEIR CONTINUED SUCCESS AND COMMUNITY INVOLVEMENT**

WM17/06-70

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve a Resolution in Recognition of Shellcast, Inc., for their continued success and community involvement.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-232 **FOLLOW THE RECOMMENDATION OF CORPORATE COUNSEL REGARDING THE JOHN WARNER SETTLEMENT**

WM17/06-71

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to follow the recommendation of Corporate Counsel regarding the John Warner settlement.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

PRESENTATION:

Commissioner Mahoney presented a Proclamation in Recognition to Mr. Bob Johnson of Shellcast, Inc. for their success and commitment to Muskegon County. (See attached)

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

A. Muskegon Heights Festival in the Park Parade: Saturday, June 17th - 11 a.m. (http://visitmuskegon.org/event/muskegon-heights-festival-2/)
B. Taste of Muskegon: Friday, June 16 4:30 p.m. – 9:30 p.m. and Saturday, June 17, 7 a.m. – 9 p.m. at Hackley Park, Downtown Muskegon (https://www.tasteofmuskegon.org/)
C. Pearl Mist - Next Visit: Thursday, June 29th - 8:30 a.m. - 7:00 p.m. (http://www.mlive.com/news/muskegon/index.ssf/2017/06/muskegons_first_cruise_ship_of.html)

ADMINISTRATOR'S REPORT

A. Upcoming Board Conferences
NACO Annual Conference: July 21 - 24 - Columbus, Ohio
MAC Annual Conference: September 24 - 26 - Mackinac Island
B. Board Work Session - Brookhaven - Tuesday, July 11th, 9 - 11 a.m.
C. Board Work Session - Hazmat Funding – Fire Chief Steve Lague from the North Muskegon Fire Department to bring plan on Tuesday, June 27th at 3 p.m.
D. County Employee & Family Picnic: Saturday, August 5th - 11 a.m.- 4 p.m. at Muskegon County Fairgrounds

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Holly Spoelman, Attorney/Referee for Family Court, announced Reunification Day on Friday, June 30th at the Farmer's Market from 3 p.m. – 5 p.m.. Reunificatoin Day is a celebration of families unified through Foster Care. The Public is invited to attend.

2017-233 **SUPPORT A PROCLAMATION DECLARING JUNE 30TH AS REUNIFICATION DAY**

Moved by Commissioner Nash, seconded by Commissioner Hughes to support a Proclamation declaring June 30th as Reunification Day. (See attached)

Voice vote **Motion Carried**

2017-234 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER HUGHES, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 3:51 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

FY2017 Truth in Taxation Public Hearing

Muskegon County

FY2017 Truth in Taxation

- Discuss proposed operating millages for:
  - Muskegon County
  - Lakeshore Museum Center
  - Central Dispatch
  - Dept. of Veteran's Affairs
  - PA 39 of 1976 (Activities or Services for Older Persons Act)

FY2017 Truth in Taxation

- Discuss proposed operating millages for:
  - Muskegon County
  - Lakeshore Museum Center
  - Central Dispatch
  - Dept. of Veteran's Affairs
  - PA 39 of 1976 (Activities or Services for Older Persons Act)
- Discuss uses of Convention Facility (Liquor) Tax revenues

FY2017 Truth in Taxation

- Notice was published in the Muskegon Chronicle on June 4, 2017

FY2017 Truth in Taxation

- Notice was published in the Muskegon Chronicle on June 4, 2017
- Language of the notice is provided by the State and required

FY2017 Truth in Taxation

- Notice was published in the Muskegon Chronicle on June 4, 2017
- Language of the notice is provided by the State and required
- Refers to “Increasing Property Taxes” which is misleading

FY2017 Truth in Taxation

- Proposed operating millage rates are the same as last year

FY2017 Truth in Taxation

- Proposed operating millage rates are the same as last year
- Normally referred to as an “increase” because typically Property Tax Revenues are higher than last year due to the inflationary increase in taxable values

FY2017 Truth in Taxation

- Normally without this Public Hearing, the State would limit projected Property Tax Revenues to the same amount as last year by forcing the millage rates down

FY2017 Truth in Taxation

- Normally without this Public Hearing, the State would limit projected Property Tax Revenues to the same amount as last year by forcing the millage rates down
- This year the required Base Tax Rate Fraction (Truth in Taxation Fraction) is .9951 which is less than 1.0 and therefore a public hearing is required to be able to levy the same millage rates as last year.

FY2017 Truth in Taxation

- Normally without this Public Hearing, the State would limit projected Property Tax Revenues to the same amount as last year by forcing the millage rates down
- This year the required Base Tax Rate Fraction (Truth in Taxation Fraction) is .9951 which is less than 1.0 and therefore a public hearing is required to be able to levy the same millage rates as last year.
- Also without this Public Hearing, Liquor taxes could not be used for their intended purposes and instead would be used for general county operations

FY2017 Truth in Taxation

- With this Public Hearing, the operating millages remain the same as last year

FY2017 Truth in Taxation

- With this Public Hearing, the operating millages remain the same as last year
- With this Public Hearing, Liquor Tax Revenues are authorized to be used for their intended purposes

FY2017 Truth in Taxation

- Est. Liquor Tax money is $767,231

FY2017 Truth in Taxation

- Est. Liquor Tax money is $767,231
- ½ must be used for substance abuse treatment and prevention programming

FY2017 Truth in Taxation

- Est. Liquor Tax money is $767,231
- 1/2 must be used for substance abuse treatment and prevention programming
- Liquor Tax monies can be used to help support the Public Health depts. substance abuse prevention program

FY2017 Truth in Taxation

2016 MC Operating millage	5.6984
Reduction fraction for inflation	x .9951
Adjusted millage	5.6704
Liquor tax reduction	(.1775)
2017 millage w/o Public Hearing	5.4929
2017 millage w/ Public Hearing	5.6984

FY2017 Truth in Taxation

- In order to support various budgets, staff is recommending the Board approve the levying of the following millages:
  - County operating – 5.6984 mills on 7/1/17
  - Museum operating - .3221 mills on 12/1/17
  - Veterans Affairs operating - .0752 mills on 12/1/17
  - Central Dispatch operating - .3000 mills on 12/1/17
  - PA 39 of 1976 operating - .5000 mills on 12/1/17

The End

Family Court Funding Transfer Requests

Title	Position Number	Current Funding	New Funding	Effective Date
Court Services Specialist	G27524, G27529, G27522	2150-0149 - 100%	2150-0149 - 85%	10/2/2016
			2150-0142 - 15%	
Court Services Specialist	G27530	2150-0149 - 100%	2150-0142 - 100%	10/2/2016
Child Support Investigator	N14301	2150-0230 - 100%	2150-0142 - 100%	10/2/2016
Family Division Supervisor	X37601	2150-0142 - 71%	2150-0142 - 71%	10/2/2016
		2150-0146 - 14%	2150-0146 - 9%	
		2150-0168 - 15%	2150-0168 - 20%	
Research Attorney	X82601	2150-0142 - 25%	1010-0131 - 100%	10/2/2016
		1010-0131 - 75%		
Circuit Court Administrator/FOC	X15201	1010-0131 - 25%	1010-0168 - 10%	10/2/2016
		2920-0152 - 75%	1010-0131 - 15%	
			2920-0152 - 75%	
Family Counselor/Program Coordinator	X37301	2150-0167 - 100%	2150-0168 - 100%	10/2/2016

Attachment to Motion #CPS17/06 - 24

County of Muskegon

RECOGNITION of

Shellcast, Inc.

Continued Success & Community Involvement

WHEREAS, in 1961, Shellcast founder Mr. Gerry Krause began supplying small to medium sized investment castings mostly to commercial markets. He started in an older facility in Whitehall and in 1994, built a new plant in Montague Industrial Park; and

WHEREAS, in 2004, Mr. Bob Johnson began a search for a small manufacturing company for sale that would match his experience in the foundry business. He became familiar with metal casting when his father was the Plant Manager at what was Enterprise Brass Works in Muskegon; and

WHEREAS, over the years, Bob's career moved upward in manufacturing with significant milestones in precision machining and quality control having worked for a number of investment casting operations including Howmet's (now Arconic) titanium casting operation in Whitehall where he co-holds 2 U.S. patents for casting processes of exotic alloys; and

WHEREAS, Bob joined Shellcast in 2006 as a Sales Manager and began a shift toward more aerospace and defense components; and

WHEREAS, after Shellcast founder, Mr. Krause, passed away, the assets of Shellcast were purchased by the company's senior managers in 2011 with company president Bob Johnson assuming the sole ownership of the operations in early 2013; and

WHEREAS, the company has rapidly moved toward a higher technology approach to manufacturing and is succeeding in a niche market of complex components normally reserved for the largest investment casting operations in the world; and

WHEREAS, activities of late involve some of the world's largest aerospace and defense contractors along with the US Government's Redstone Arsenal; and

WHEREAS, Shellcast, Inc., has been recognized internationally by the Investment Casting Institute (ICI) and has been chosen for the "**Casting of the Year**" award twice in five years while placing in the top 10 every other year; and

WHEREAS, in 2016, the company was also recognized as the ICI's "**Innovator of the Year**", becoming the first foundry to receive that award; and

WHEREAS, in 2016, the company received special recognition from the State of Michigan for its 55 years in business; and

WHEREAS, now in its 56th year of business, Shellcast, Inc., continues to be good citizens of Muskegon County by supporting the homeless as well as the County animal shelter through the Pound Buddies organization. They are also involved in a scholarship program through the ICI that recognizes the bright young minds of today and assists with their continued education; and

NOW THEREFORE BE IT RESOLVED, that the Muskegon County Board of Commissioners wishes to recognize Shellcast, Inc., for their continued success and commitment to the County of Muskegon and its residents.

Muskegon County Board of Commissioners
Benjamin Cross, Chair
Charles Nash, Vice-Chair
Marvin Engle
Gary Foster
Susie Hughes
Kenneth Mahoney
Robert Scolnik
I. John Snider, II
Rillastine Wilkins



Approved: June 13, 2017

County of Muskegon

PROCLAMATION

REUNIFICATION DAY
JUNE 30, 2017

WHEREAS, child safety is of the utmost importance; and

WHEREAS, whenever possible and without sacrificing child safety, keeping Muskegon County families together is an important goal for our communities; and

WHEREAS, prevention and reunification services are critical investments for our child safety system and help to safely reduce the number of children in the foster care system; and

WHEREAS, all children need the care, love, security and stability of family unity, including parents, siblings, grandparents, and other extended family members to provide a solid foundation for personal growth, development and maturity; and

WHEREAS, reunification takes hard work, commitment and investment of time and resources by parents, family members, social workers, foster parents, service providers, attorneys, courts, educators and the community; and

WHEREAS, child safety agencies, along with state and local governments, service providers and advocates work together to strengthen and support families by providing resources, treatment , and education so parents and guardians are able to safely care for their children; and

WHEREAS, Family Reunification Day is an opportunity to recognize families who have successfully rectified the conditions that brought their children into out-of-home care; and

WHEREAS, Family Reunification Day is an opportunity to recognize the agencies and service providers who have helped the families rectify the conditions that brought their children into out-of-home care; and

THEREFORE BE IT RESOLVED, that the Muskegon County Board of Commissioners hereby proclaim June 30, 2017, as Reunification Day and recognize those families, children and staff who work tremendously hard to make it possible.

Muskegon County Board of Commissioners
Benjamin Cross, Chair
Charles Nash, Vice-Chair
Marvin Engle
Gary Foster
Susie Hughes
Kenneth Mahoney
Robert Scolnik
I. John Snider, II
Rillastine Wilkins

Muskegon COUNTY

Approved:

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, June 27, 2017
3:31 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The Invocation was given by Pastor Nate Johnson of Kingdom Life Church, 1128 Roberts Street, Muskegon, MI 49442. The Pledge of Allegiance was led by Commissioner Mahoney and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster, Charles Nash, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Excused: Susie Hughes

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Secretary to the County Clerk
Doug Hughes, Corporate Counsel

2017-235 **APPROVAL OF THE AGENDA**

Moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote **Motion Carried**

2017-236 **APPROVE THE MINUTES OF FULL BOARD MEETING OF TUESDAY, JUNE13, 2017**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve the minutes of Full Board meeting of Tuesday, June 13, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMUNICATION

Commissioners received the following Communication Item for informational purposes:

Antrim County Board of Commissioners: Resolution #18-2017 in Support to Maintain the Required Funding of the Michigan State University Research Station Located in Leelanau County to Assist with the Eradication of the Spotted Wing Drosophila

COMMITTEE/BOARD REPORTS

2017-237 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $18,128,827.11 COVERING THE PERIOD OF MAY 25, 2017, THROUGH JUNE 9, 2017, FOR CHECKS AND MAY 1, 2017 THROUGH MAY 31, 2017 FOR EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/06-72
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve payment of the accounts payable of $18,128,827.11 covering the period of May 25, 2017, through June 9, 2017, for checks and May 1, 2017 through May 31, 2017 for EFT payments, as presented by the County Clerk.

Roll Call:
Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes **Motion Carried**

2017-238 **AUTHORIZE ADMINISTRATION TO WORK WITH MERS AND THEIR ACTUARY CBIZ RETIREMENT PLAN SERVICES ALONG WITH THE COUNTY'S BONDING FINANCIAL ADVISOR FIRST SOUTHWEST TO DEVELOP A PLAN TO REDUCE THE COUNTY'S PENSION COSTS INTO THE FUTURE THROUGH RESEARCHING PENSION BONDS AND OTHER POSSIBLE SCENARIOS**

WM17/06-73
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize Administration to work with MERS and their actuary CBIZ Retirement Plan Services along with the County's bonding financial advisor First Southwest to develop a plan to reduce the County's pension costs into the future through researching pension bonds and other possible scenarios.

Roll Call:
Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes **Motion Carried**

2017-239 **AUTHORIZE STAFF TO ADD JEWETT HEATING & COOLING TO THE APPROVED HVAC VENDOR LIST FOR THE DTE TEST AND TUNE FOR THE RESIDENTS OF MUSKEGON COUNTY THROUGH DECEMBER 31, 2017**

WM17/06-74
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize staff to add Jewett Heating & Cooling to the approved HVAC vendor list for the DTE Test and Tune for the residents of Muskegon County through December 31, 2017.

Roll Call:
Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes **Motion Carried**

2017-240 **APPROVE A 10% LUMP SUM PAYMENT, IN THE AMOUNT OF $636.26, TO LOUIS CHURCHWELL TO COMPENSATE HIM FOR HIS ADDITIONAL DUTIES AT THE JTC FROM MAY 31 THROUGH JULY 10, 2017**

WM17/06-75
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve a 10% lump sum payment, in the amount of $636.26, to Louis Churchwell to compensate him for his additional duties at the JTC from May 31 through July 10, 2017.

Roll Call:
Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes **Motion Carried**

2017-241 **AWARD THE PARKING LOT DESIGN AND REHABILITATION ENGINEERING WORK, PER COUNTY RFP 17-2260 TO WESTSHORE ENGINEERING FOR A NOT-TO-EXCEED COST OF $40,160**

WM17/06-76
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to award the parking lot design and rehabilitation engineering work, per County RFP 17-2260 to Westshore Engineering for a not-to-exceed cost of $40,160.

Roll Call:
Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes **Motion Carried**

2017-242 **REINSTATE THE CORRECTION OFFICER POSITION NUMBERS O05034, O05044, O05011 AND O05033 AND TO CREATE 2 NEW CORRECTION OFFICER POSITIONS (PAY TABLE OF-00050 $20.84 - $24.37/HR); AND FURTHER MOVE TO CREATE 2 HOURLY SHERIFF INTAKE CLERKS (PAY TABLE GU-00170 $12.57 - $18.10/HR) AND TO AMEND THE BUDGET ACCORDINGLY**

WM17/06-77

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to reinstate the Correction Officer position numbers O05034, O05044, O05011 and O05033 and to create 2 new Correction Officer positions (pay table OF-00050 $20.84 - $24.37/hr); and further move to create 2 hourly Sheriff Intake Clerks (Pay table GU-00170 $12.57 - $18.10/hr) and to amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes **Motion Carried**

2017-243 **CONTRIBUTE $5,000 FROM THE GENERAL FUND TOWARD THE MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT GRANT TO THE MUSKEGON COUNTY FAIR ASSOCIATION FOR ELECTRICAL IMPROVEMENTS FOR THE 50 NEW CAMP SITES AT THE MUSKEGON COUNTY FAIRGROUNDS**

BPW-17-071

The Board of Public Works recommends, moved by Commissioner Foster, seconded by Commissioner Snider, to contribute $5,000 from the general fund toward the Michigan Department of Agriculture and Rural Development grant to the Muskegon County Fair Association for electrical improvements for the 50 new camp sites at the Muskegon County Fairgrounds.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes **Motion Carried**

2017-244 **AUTHORIZE MATS TO IMPLEMENT THE FARE POLICY CHANGES PRESENTED IN APRIL, 2017, WITH REVISIONS AS PRESENTED AND DEVELOPED PURSUANT TO THE PUBLIC COMMENT PROCESS**

TR17/06-17

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Snider, to authorize MATS to implement the Fare Policy changes presented in April, 2017, with revisions as presented and developed pursuant to the public comment process.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes **Motion Carried**

2017-245 **WAIVE THE PROCUREMENT/PURCHASING RULES FOR EMERGENCY REPLACEMENT OF THE AIRPORT TERMINAL AIR CONDITIONING SYSTEM AND TO AUTHORIZE C&S ENGINEERS TO REVIEW THE SUBMITTED PROPOSALS TO PROVIDE AN UNBIASED OPINION TO THE COUNTY ON THE PREFERRED VENDOR**

TR17/06-18

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Snider, to waive the procurement/purchasing rules for emergency replacement of the Airport Terminal air conditioning system and to authorize C&S Engineers to review the submitted proposals to provide an unbiased opinion to the County on the preferred vendor.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes **Motion Carried**

2017-246 **APPROVE CONTRACT NO. 4117 BETWEEN THE COUNTY AND C&S ENGINEERS, INC. IN THE AMOUNT OF $255,242.00, CONTINGENT UPON RECEIPT OF FEDERAL AND STATE GRANT OFFERS, FOR PROFESSIONAL ENGINEERING SERVICES FOR DESIGN AND BIDDING OF THE RUNWAY 6-24 PAVEMENT AND LIGHTING REHABILITATION PROJECT**

TR17/06-19

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Snider, to approve Contract No. 4117 between the County and C&S Engineers, Inc. in the amount of $255,242.00, contingent upon receipt of federal and state grant offers, for Professional Engineering Services for design and bidding of the Runway 6-24 Pavement and Lighting Rehabilitation Project.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes **Motion Carried**

2017-247 **AUTHORIZE THE MUSKEGON COUNTY CARES TROLLEY RENTAL PROGRAM ACCORDING TO THE RULES OUTLINED ABOVE AND ATTACHED, WITH EACH COMMISSIONER RECEIVING TWO (2) ONE-HOUR TROLLEY RENTAL CERTIFICATES PER YEAR, WITH FUNDING FOR THE PROGRAM FROM THE MUSKEGON TROLLEY COMPANY FUND**

TR17/06-20

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Snider, to authorize the Muskegon County Cares trolley rental program according to the rules outlined above and attached, with each Commissioner receiving two (2) one-hour trolley rental certificates per year, with funding for the program from the Muskegon Trolley Company fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes **Motion Carried**

2017-248 **APPROVE A RESOLUTION CONGRATULATING HACKLEY COMMUNITY CARE ON THEIR 25TH ANNIVERSARY**

TR17/06-21

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Snider, to approve a Resolution congratulating Hackley Community Care on their 25th anniversary.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes **Motion Carried**

2017-249 **ADOPT THE LICENSE AGREEMENT WITH IHEARTRADIO/WMUS TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING AUGUST 19, 2017 FOR "MOOSEFEST", AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP17/06-12

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Nash, to adopt the License Agreement with iheartRadio/WMUS to provide a license for the use of Heritage Landing August 19, 2017 for "Moosefest", and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes **Motion Carried**

2017-250 **APPROVE THE LICENSE AGREEMENT BETWEEN THE COUNTY OF MUSKEGON AND HI-FALUTIN' MUSIC TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING FOR THE SHORELINE JAZZ FESTIVAL, AUGUST 26-27, 2017, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP17/06-13

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Nash, to approve the License Agreement between the County of Muskegon and Hi-Falutin' Music to provide a license for the use of Heritage Landing for the Shoreline Jazz Festival, August 26-27, 2017, and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Susie Hughes **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Cross noted the Pearl Mist Cruise Ship's next Visit will be Thursday, June 29th - 8:30 a.m. - 7:00 p.m. The public is invited to welcome the passengers to Muskegon. (http://www.mlive.com/news/muskegon/index.ssf/2017/06/muskegons_first_cruise_ship_of.html)

Chairman Cross invited everyone to attend Muskegon Rock Stock: July 3rd and 4th at Heritage Landing. Fireworks will also take place at Rock Stock on the 4th of July at Heritage Landing. (http://muskegonlocal.com/muskegon-rockstock-2017/)

Chairman Cross Reminded everyone that Art in the Park will be July 7 and 8 at Hackley Park, downtown Muskegon. (http://muskegonlocal.com/listing/lakeshore-art-festival/)

ADMINISTRATOR'S REPORT

Administrator Eisenbarth provided an update on the current FY2017 budget as well as the FY2018 budget.

Administrator Eisenbarth reminded everyone that there will be a Board Work Session Re: Brookhaven, to be held Tuesday, July 11th, 9 a.m. - 11 a.m., at the HOJ, 990 Terrace, Board Room, and 4th Floor.

Administrator Eisenbarth noted House Bill 4323 (General Omnibus) will give assistance with the City of Coopersville and Muskegon County Wastewater Management System. He stated discussions will continue.

Commissioner Wilkins inquired if there will be a possible expansion to Muskegon Heights. Administrator Eisenbarth indicated that expansion is a part of the continuing discussions.

Administrator Eisenbarth reminded everyone that the 1st Annual Reunification Day will take place on Friday, June 30, 2017 from 3 p.m. to 5 p.m.at the Muskegon Farmer's Market. Reunification Day is a celebration of families unified through Foster Care. The Public is invited to attend.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

Commissioner Nash announced that Muskegon Community College (MCC) was ranked best two-year college in the Nation and requested that a resolution be adopted for MCC. (See attached.)

2017-251 **PREPARE A RESOLUTION IN RECOGNITION OF MUSKEGON COMMUNITY COLLEGE BEING RANKED BEST TWO-YEAR COLLEGE IN MICHIGAN**

Moved by Commissioner Engle, Seconded by Commissioner Mahoney to prepare a resolution in recognition of Muskegon Community College being ranked best two-year college in Michigan.

Voice vote **Motion Carried**

Chairman Cross recognized audience members which included 92nd District State House Representative Terry Sabo and also Sheriff Poulin and Undersheriff Sanford who had to leave following the Ways and Means portion of the meeting.

PUBLIC COMMENT

Jonathan Wilson, Economic Development Coordinator, introduced Megan Latsch, Economic Development/Marketing Intern from Grand Valley State University Majoring in Marketing, who will be working on Direct Mail Marketing for potential businesses.

92nd District State House Representative Terry Sabo addressed the Board to say "Hi!" and encouraged everyone to contact him with any concerns or issues.

The Muskegon County Emergency Management Services Director, Rich Warner, addressed the Board thanking City of North Muskegon Fire Chief Steve Lague, for the initiative in bringing businesses and municipalities together on the Hazmat proposals.

Commissioner Scolnik thanked Chief Lague for all the work he put into this project.

2017-234 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER WILKINS, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 3:52 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

To be approved at the Full Board Meeting on Tuesday, July 13, 2017

County of Muskegon

RESOLUTION

In Recognition of Muskegon Community College's Best Two-Year College in Michigan Ranking

WHEREAS, Muskegon Community College (MCC) has been ranked the best two-year college in Michigan by a national college ranking website, B*estColleges.com*; and

WHEREAS, the rankings are based on a scale of 100 and utilize data from the national Center for Education Statistics' Integrated Postsecondary Education Data System and College Navigator; and

WHEREAS, MCC received a score of 78.21, the highest of the 25 two-year colleges in Michigan that were ranked; and

WHEREAS, MCC's cultural and sports facilities, including the Carr-Fles Planetarium, Overbrook Art Gallery and the University Park Golf Course received special mention from B*estColleges.com*; and

WHEREAS, also receiving special mention was MCC's unique degree programs in biomedical electronics technology, interactive media and gaming and game design, its apprentice training program that allows students to earn a skilled trades certificate and its Early College program for high school students; and

WHEREAS, B*estColleges.com* noted their rankings are intended to inform and guide prospective students toward institutions that provide a quality education and a meaningful learning experience at an affordable cost; and

WHEREAS, MCC President Dr. Dale K. Nesbary noted, "due to the extraordinary efforts of our students, faculty, staff and Board, Muskegon Community College has been able to accomplish great things. The B*estColleges.com* rating reconfirms that when we collaborate, we can accomplish anything"; and

NOW THEREFORE BE IT RESOLVED, the Muskegon County Board of Commissioners hereby wishes to congratulate Muskegon Community College on this great achievement and wish for its continued success.

Muskegon County Board of Commissioners

Benjamin Cross, Chair
Charles Nash, Vice-Chair
Marvin Engle
Gary Foster
Susie Hughes
Kenneth Mahoney
Robert Scolnik
I. John Snider, II
Rillastine Wilkins

Muskegon Community College

Muskegon COUNTY

Approved: June 27, 2017

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
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Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, July 13, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The Invocation was given by Commissioner Wilkins. The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

Roll Call

Present: Benjamin E. Cross, Gary Foster, Susie Hughes, Charles Nash, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Excused: Marvin Engle

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Secretary to the County Clerk
Doug Hughes, Corporate Counsel

2017-254 **APPROVAL OF THE AGENDA**

Moved by Commissioner Snider, seconded by Commissioner Hughes, to approve the agenda.

Voice vote **Motion Carried**

2017-255 **APPROVE THE MINUTES OF FULL BOARD MEETING OF TUESDAY, JUNE 27, 2017 AMENDING THE DOLLAR AMOUNT IN MOTION #2017-241 TO $40,610**

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the minutes of Full Board meeting of Tuesday, June 27, 2017, amending the dollar amount in motion #2017-241 to $40,610.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMITTEE/BOARD REPORTS

2017-256 **AUTHORIZE THE BOARD CHAIR TO SIGN ALL AGREEMENTS WITH PARTICIPANTS FOR EACH FISCAL YEAR THE WEST MICHIGAN HAZARDOUS MATERIALS ASSOCIATION EFFECTIVE FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 WITH THE OPTION FOR ONE-YEAR AUTOMATIC RENEWAL**

CPS17/07-34
The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize the Board Chair to sign all agreements with participants for each fiscal year the West Michigan Hazardous Materials Association effective from October 1, 2017 through September 30, 2018 with the option for one-year automatic renewal.

Roll Call:
Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-257 **ACCEPT AN ADDITIONAL $10,000 FROM THE BYRNE JUSTICE ASSISTANCE GRANT (BYRNE JAG) AND AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE AMENDMENT TO CONTRACT #07298 WITH THE STATE COURT ADMINISTRATOR'S OFFICE AND AMEND THE BUDGET ACCORDINGLY**

CPS17/07-35
The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to accept an additional $10,000 from the Byrne Justice Assistance Grant (Byrne JAG) and authorize the Chairman of the Muskegon County Board of Commissioners to sign the amendment to Contract #07298 with the State Court Administrator's Office and amend the budget accordingly.

Roll Call:
Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-258 **AUTHORIZE APPLICATION FOR THE 2017 INNOVATION GRANT BEING OFFERED AND AWARDED BY THE MIDC**

CPS17/07-36

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize application for the 2017 Innovation Grant being offered and awarded by the MIDC.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-259 **AUTHORIZE APPLICATION FOR A MIDC GRANT PURSUANT TO MCL ACT 98 OF 2013**

CPS17/07-37

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize application for a MIDC grant pursuant to MCL Act 98 of 2013.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-260 **AUTHORIZE THE RELEASE OF A REQUEST FOR PROPOSAL (RFP) FOR THE MEDICAL CARE SERVICES OF THE INMATES OF THE MUSKEGON COUNTY JAIL AND THE JUVENILES AT THE JUVENILE TRANSITION CENTER**

CPS17/07-38

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize the release of a Request for Proposal (RFP) for the Medical Care Services of the inmates of the Muskegon County Jail and the juveniles at the Juvenile Transition Center.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-261 **AUTHORIZE HEALTHWEST TO GO OUT FOR BIDS FOR RENOVATION COSTS TO ADD A DENTAL CLINIC AS PART OF THE INTEGRATED HEALTH UNIT AT THE MENTAL HEALTH CENTER**

HS17/07-18

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Snider, to authorize HealthWest to go out for bids for renovation costs to add a dental clinic as part of the Integrated Health unit at the Mental Health Center.

Commissioner Hughes noted she has concerns about this motion and plans to vote “no”.

Roll Call:
Yes: Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II

No: Gary Foster, Susie Hughes, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Marvin Engle **Motion Failed**

2017-262 **ENTER INTO A 3-YEAR CONTRACT AGREEMENT WITH SENIOR RESOURCES OF WEST MICHIGAN FOR SENIOR MILLAGE GRANTS ADMINISTRATION SERVICES EFFECTIVE JULY 1, 2017 THROUGH SEPTEMBER 30, 2020 AT A COST NOT TO EXCEED 8.5% OF THE ANNUAL MILLAGE REVENUE COLLECTED; AND AUTHORIZE THE CHAIRMAN OF THE BOARD AND THE COMMITTEE CHAIRPERSON TO SIGN THE AGREEMENT**

HS17/07-19

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Snider, to enter into a 3-year contract agreement with Senior Resources of West Michigan for senior millage grants administration services effective July 1, 2017 through September 30, 2020 at a cost not to exceed 8.5% of the annual millage revenue collected; and authorize the Chairman of the Board and the Committee Chairperson to sign the agreement. (See attached.)

Roll Call:
Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-263 **AMEND THE FY17 BUDGET FOR THE SENIOR MILLAGE FUND 1060-6720 TO REFLECT TOTAL ESTIMATED REVENUES OF $2,074,485 AND TOTAL ESTIMATED APPROPRIATIONS OF $2,074,485; AND INCORPORATE/ APPROVE THE PERCENTAGE DESIGNATIONS RECOMMENDED BY THE MUSKEGON COUNTY SENIOR ACTIVITIES COMMITTEE**

HS17/07-20

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Snider, to amend the FY17 budget for the Senior Millage Fund 1060-6720 to reflect total estimated revenues of $2,074,485 and total estimated appropriations of $2,074,485; and incorporate/ approve the percentage designations recommended by the Muskegon County Senior Activities Committee. (See attached.)

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-264 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $4,756,556.48 COVERING THE PERIOD OF JUNE 10, 2017, THROUGH JUNE 22, 2017, FOR CHECKS AND MAY 1, 2017 THROUGH MAY 31, 2017 FOR P-CARD PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/07 - 78

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve payment of the accounts payable of $4,756,556.48 covering the period of June 10, 2017, through June 22, 2017, for checks and May 1, 2017 through May 31, 2017 for P-Card payments, as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-265 **APPROVE THE ASSESSMENT ADMINISTRATION SERVICES BEING PROVIDED BY THE EQUALIZATION DEPARTMENT TO THE TOWNSHIP OF MOORLAND AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE AN AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE SAID SERVICES**

WM17/07-79

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the Assessment Administration Services being provided by the Equalization Department to the Township of Moorland and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide said services.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-266 **APPROVE THE ASSESSMENT ADMINISTRATION SERVICES BEING PROVIDED BY THE EQUALIZATION DEPARTMENT TO THE CITY OF NORTON SHORES AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE AN AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE SAID SERVICES**

WM17/07-80

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the Assessment Administration Services being provided by the Equalization Department to the City of Norton Shores and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide said services.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-267 **APPROVE THE ASSESSMENT ADMINISTRATION SERVICES BEING PROVIDED BY THE EQUALIZATION DEPARTMENT TO THE CITY OF NORTON SHORES AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE AN AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE SAID SERVICES**

WM17/07-81

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to authorize the Board Chair to execute the proposed extension from Pitney Bowes for a period of 60 months at a cost of $1,035.44 per month.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-268 **APPROVE THE CREATION OF A LAND BANK AMERICORPS PROGRAM MANAGER POSITION WITH A PAY RANGE OF NX-00135 ($23.076/HR)**

WM17/07-82

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the creation of a Land Bank Americorps Program Manager position with a pay range of NX-00135 ($23.076/hr).

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-269 **AUTHORIZE RENEWING THE CONTRACT WITH BIDDERGY TO PROVIDE SURPLUS EQUIPMENT AUCTION SERVICES FOR A TERM OF ONE (1) YEAR STARTING MAY 20, 2017, PER THE TERMS STATED IN THE CONTRACT**

WM17/07-83

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to authorize renewing the contract with Biddergy to provide surplus equipment auction services for a term of one (1) year starting May 20, 2017, per the terms stated in the contract.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-270 **ACCEPT THE RECOMMENDATION OF CORPORATE COUNSEL FOR THE SEMELBAUER, ET AL. SETTLEMENT**

WM17/07-84

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to accept the recommendation of Corporate Counsel for the Semelbauer, et al. settlement.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Cross reminded everyone that Muskegon Bike Time/Rebel Road is this week and weekend, July 13th - 16th in downtown Muskegon. (See http://muskegonbiketime.com/)

Chairman Cross noted that the cruise ship, the Pearl Mist, will be at Heritage Landing on Thursday, July 20th, arriving at 8:00 a.m. and departing at 7:00 p.m.

ADMINISTRATOR'S REPORT

It was noted that the Community Development/Strategic Planning Committee Meeting and the Transportation Committee Meeting, both scheduled for July 20th at 3:30 p.m., have been cancelled due to lack of agenda items.

Administrator Eisenbarth noted the next Board Work Session regarding the Convention Center will be held on Thursday, July 20th at 3:30 p.m., at the Hall of Justice, 990 Terrace, 4th Floor, in the Commissioner's Board Room.

Administrator Eisenbarth noted the FOP (Fraternal Order of Police) who provided the new plaques for the Memorial near the new jail that had been on the Terrace side of the Hall of Justice has request the plaques from the old memorial. It was noted that the wall on the Terrace side of the building also contains a vent system so it is not scheduled to be torn down. Discussion ensued regarding if there was an urgency to take action and what might replace the plaques.

Sheriff Michael Poulin, Trustee with FOP, stated the County is welcome to keep the plaques until a replacement is decided but the FOP does want the plaques to be returned to them.

OLD BUSINESS

Commissioner Hughes announced that the Land Bank will have a Parade of Land Bank Homes, some that the NCCC Unit has worked on and totally rehabbed, on Wednesday, July 26th and Thursday, July 27th with a public sale on Friday, July 28th. This is a new opportunity for people to see inside the houses prior to purchase.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Sandra Vanderhyde introduced the New JTC Director, Mary Jo French, who comes to Muskegon County from Department of Health and Human Services.

Brenda Moore, Muskegon County Drain Commissioner, suggested a campus map be placed on the Terrace Street Wall. Also, Ms. Moore noted she continues to have problems with communication with the Road Commission regarding projects and cost sharing.

Commissioner Foster suggested a Work Session with the Drain Commissioner and Road Commission Manager and Commissioners. Administrator Eisenbarth indicated he will reach out to the Road Commission Manager and Commissioners.

Kristen Wade announced that Muskegon County Human Resources was awarded the Veteran Affairs Bronze Level Certification for the Veteran Friendly Employer. We are the only full county in the state of Michigan to receive this award. Human Resources will be working toward the silver certification next.

Commissioner Nash suggested a press release regarding this honor.

Commissioners Scolnik, Foster, and Hughes indicated that Veterans are not happy with the County's Veteran hiring practices.

2017-271 **MOVED BY COMMISSIONER FOSTER, SECONDED BY COMMISSIONER SNIDER, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 3:50 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

To be approved at the Full Board Meeting on Tuesday, July 25, 2017

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE	BUDGETED	NON-BUDGETED	PARTIALLY BUDGETED
Human Services	X		

REQUESTING DEPARTMENT	COMMITTEE DATE	REQUESTOR SIGNATURE
Public Health	July 11, 2017	Kathy Moore

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

At a special meeting held on 5/24/17, the Senior Activities Committee reviewed, discussed and scored the one proposal (received from Senior Resources) in response to the RFP for senior millage grants administration services. At its regularly scheduled meeting on Monday, June 12th, the Senior Activities Committee met with Senior Resources staff to discuss and review the details of the proposed contract.

The Muskegon County Senior Activities Committee voted to accept the Senior Resources proposal and recommend that the Board of Commissioners enter into a 3-year contract agreement with Senior Resources for senior millage grants administration services effective July 1, 2107 through September 30, 2020 at a cost not to exceed 8.5% of the annual millage revenue collected.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to enter into a 3-year contract agreement with Senior Resources of West Michigan for senior millage grants administration services effective July 1, 2017 through September 30, 2020 at a cost not to exceed 8.5% of the annual millage revenue collected; and authorize the chairman of the Board and the committee chairperson to sign the agreement.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

HUMAN RESOURCES ANALYSIS:	FINANCE & MANAGEMENT ANALYSIS:
	BMD
CORPORATE COUNSEL ANALYSIS:	**ADMINISTRATOR RECOMMENDATION:**
Concur	MEE

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee: Date

AGENDA DATE:	AGENDA NO.:	BOARD DATE:	PAGE NO.
7/11/17	AS 17/07-197	7/18/17	

Revised 7/5/17

Senior Activities Committee
Meeting Minutes
MATS Conference Center
2624 Sixth Street
Monday, June 12, 2017
12:00 Noon – 1:30 PM

CALL TO ORDER

The meeting was called to order at 12:00 Noon by Chair Nancy McCarthy

ROLL CALL

Present: Nancy McCarthy, Ken Mahoney, Janet Perreault, Sharon Ackerman, Pat Shafer, Greg Scott, Judy Kell

Also Present: Kathy Moore, Joni Freiesleben

Excused: Susie Hughes, Rillistine Wilkins

APPROVAL OF MINUTES

1. May 8, 2017 – Schafer questioned why there was no name identifying who took the minutes. Board minute format was used. Will ask that secretary to place name on minutes. Pat Shafer moved approval; supported by Judy Kell; voice vote approved.
2. May 24, 2017 (minutes say 25th) – Sharon Ackerman moved to approve; supported by Judy Kell; voice vote approved.

COMMUNICATIONS

- See above for reported absences. Also, County Administrator Mark Eisenbarth was unable to attend.
- Lisa Chalko was unable to attend due to birth of new grandchild.
- Commissioner Hughes was unable to attend due to health issues. Kathy Moore read an email from Commissioner Hughes where she voiced concern that the contract does not prohibit Senior Resources from contracting with a business they could profit from and would like that included in the contract.
- Introduction of Senior Resources staff:
  Pam Curtis, Lisa Tyler, Steve Cannum, Amy Florea

SCHEDULED MATTERS

Review of Contract (and Senior Resources proposal)

1. Specific program outreach will be completed by sub-recipients rather than Senior Resources. The millage will have a designated page on SR's website. Will link to county's website and grantees' websites when able.
2. Smaller sub-recipients will have an opportunity to complete a much smaller application for grant rather than a one-year contract.

3. Board motion to approve contract with Senior Resources may be able to go to Ways & Means Committee in order to get it finalized and effective July 1.
4. The Committee agreed to establish a guideline to allocate/grant at least 20% of millage funding towards new services or new locations of existing services in the community. We will anticipate/budget 5% of millage receivables as "uncollectable" to plan/adjust for delinquent/defaulted taxes.
5. Gaps analysis will be done by Senior Resources to discover what services are needed but lacking in order to make sure money from millage is awarded where needed and as close to the time it is collected as possible.
6. Frequently Asked Questions and Q&A information needs to be developed, as well as a listing of exactly what additional services are being provided and where they are being provided so taxpayers are aware of where the millage dollars are going. Communication with municipalities is important to publicize new services, as well as small local newspapers such as White Lake Beacon, etc.
7. Discussion held regarding payments by county. Proposed that Senior Resources receives up-front funding and then submit requests for payment to the county periodically, with reporting, and Senior Resources will cut checks to subcontractors in a timely manner as services are rendered. Senior Resources will also submit their invoice for grants administrator. Steve Cannum passed out a summary of SRWM as Comprehensive Fiscal Administrator (incl. vendor payment processing).
8. Grants administrator contract currently being reviewed in preparation for board approval does not address subcontract payments. A memorandum of understanding can be added to address how funds will be dispersed to subcontractors. Subcontracts can be addressed in the future.
9. Page 1, Item 2B, will be changed to read: "The senior activities committee will establish general guidelines and procedures. The contracted grants administrator will work with the grantee agencies to establish and assure compliance with guidelines, policies and procedures for the related grant awards."
10. Page 2, Item 5, cost sharing: will be part of general guidelines and will be discussed later. Attachment A: errors and omissions special liability coverage. This is part of all county contracts and will be fully charged to the millage.
11. Effective date and length of contract: Contract date will be "effective July 1, 2017 and shall continue for three years through September 30, 2020, with the option to renew based on mutual agreement of both parties and subject to availability of funds." Nancy McCarthy moved to revise language; Janet Perreault seconded; voice vote approved.
12. Discussion held regarding difference between supports coordination (a service which does in-home evaluations of assistance that is currently being provided to clients) and options counseling, which evaluates what assistance is needed and connecting clients to services that are available. Options counseling was built into administration bid and will be referred to as options counseling.
13. Sharon Ackerman moved to accept contract with changes and to submit contract to the County Board of Commissioners for approval at the earliest date possible (Ways and Means Committee or Human Services Committee); seconded by Janet Perreault; voice vote approved.

NEW BUSINESS

None.

AUDIENCE PARTICIPATION

No audience present.

ADJOURNMENT

Next meeting: July 10, 2017

Submitted by: Joni Freiesleben

MUSKEGON COUNTY PROPOSAL SUMMARY

Commodity Number: 91804, 91806, 91858, 95280, 96156

Proposal: RFP 17-2265
Product / Service: Senior Millage Grant Administration Services

Requesting Agency: Senior Activites Committee

Release Date: 04/12/2017
Opening Date: 05/19/2017

MITN Solicitation Statistics	
Vendors Received Notice:	450
Vendors Viewed Documents:	13
Proposals Received:	1
No-Proposal Form Received:	0

Vendor Name & Address	Responsive	Proposal Received	Scoring	Pricing		Comments
Senior Resources of West Michigan 560 Seminole Road Norton Shores MI 49444	Yes	Yes	99%	$170,360.00		

Department Recommendation: Senior Resources of West Michigan

Name of Buyer: Jamie Burmeister

Director of Finance/Assistant County Administrator's Name: Beth Dick

Signature: Beth Dick

Vendor Awarded: _____

Board Approval Date: _____

Board Motion Number _____

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE	BUDGETED	NON-BUDGETED	PARTIALLY BUDGETED
Human Services	X		

REQUESTING DEPARTMENT	COMMITTEE DATE	REQUESTOR SIGNATURE
Public Health	July 11, 2017	Kathy Moore

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

In November 2016, by a passing vote of the Muskegon County residents, the County of Muskegon was authorized to levy, for a period of eight years (2016 through 2024, inclusive) a new additional millage in the amount of 0.50 mills ($0.50 per $1,000 of taxable value) on the taxable value of all property in the county, for the intended purpose of planning, coordinating and providing services to older persons in Muskegon County, as provided by Public Act 39 of 1976 (activities or services for older persons act). ***The tax dollars must be used solely to support services and activities to seniors and caregivers.*** This millage will raise approximately $2,000,000 annually.

In a special meeting held on 5/24/17 via unanimous vote, the Senior Activities Committee moved to: a) designate up to 8.5% of millage revenue collected for senior millage grants administration services; b) reserve at least 20% of millage revenue collected for expanding in areas where services and new programs are limited; and c) designate up to 15% of millage revenue collected for County indirect and overhead costs related to supporting the Senior Activities Committee and managing the millage funds. These recommendations have been incorporated into a proposed FY17 budget for the senior millage fund. Specific line item budget detailed in the attached document.

We are seeking authorization to establish/amend the FY17 budget for the Senior Millage Fund 1060-6720 to reflect total estimated revenues of $2,074,485 and total estimated appropriations of $2,074,485; and incorporate/approve the percentage designations recommended by the Muskegon County Senior Activities Committee.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to amend the FY17 budget for the Senior Millage Fund 1060-6720 to reflect total estimated revenues of $2,074,485 and total estimated appropriations of $2,074,485; and incorporate/approve the percentage designations recommended by the Muskegon County Senior Activities Committee.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

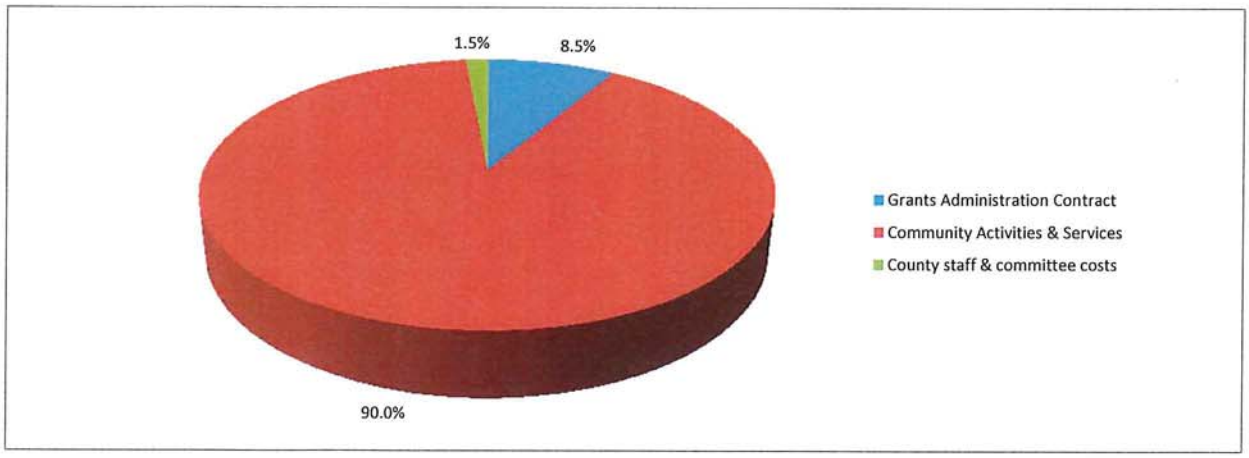
HUMAN RESOURCES ANALYSIS:	**FINANCE & MANAGEMENT ANALYSIS**:
	BMD
CORPORATE COUNSEL ANALYSIS:	**ADMINISTRATOR RECOMMENDATION**:
	MLR

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee Date

AGENDA DATE: 7-11-17	AGENDA NO.: HS 7/07-20	BOARD DATE: 7-13-17	PAGE NO.

Revised 7/5/17

Muskegon County Senior Millage Fund
Proposed FY17 and Projected FY18 Budgets



Fund	Org#	Account #	G/L Description	FY17 Revised	FY18 Projected
ESTIMATED REVENUES					
1060	6720	405.000	Property Taxes - Senior Millage	$2,068,485	$2,099,512
1060	6720	405.001	Allowance for taxes not collected	$0	$0
1060	6720	665.000	Interest Earned	$6,000	$1,500
1060	6720	405.001	Donations - various	$0	$0
1060	6720	405.001	Reimbursements - other	$0	$0
TOTAL ESTIMATED REVENUES				**$2,074,485**	**$2,101,012**
PLANNED APPROPRIATIONS					
1060	6720	728.100	Copies, paper & supplies	$257	$267
1060	6720	801.000	Contractual - Grants Administration Services (Senior Resources)	$175,821	$178,459
1060	6720	802.000	Contractual - Activities and Services for Seniors (various vendors)	$1,867,637	$1,891,061
1060	6720	828.000	Audit Expense	$450	$450
1060	6720	829.000	Legal Fees	$900	$900
1060	6720	902.000	Advertising	$650	$250
1060	6720	959.100	General Admin Expense A-87 County	$19,180	$19,750
1060	6720	999.100	Staff Sppt Indirect OH - Public Health	$9,590	$9,875
TOTAL ESTIMATED APPROPRIATIONS				**$2,074,485**	**$2,101,012**
NET OF REVENUES - APPROPRIATIONS				$0	$0

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, July 25, 2017
3:36 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The Invocation was given by Pastor Casey Arnouts, Grace Assembly of God, 2956 Pontaluna Road, Fruitport, MI. The Pledge of Allegiance was led by Commissioner Foster and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II

Excused: Charles Nash, Rillastine R. Wilkins

Also Present: Beth Dick, Director of Finance/Assistant County Administrator
Marcia L. Wilkes, Chief Deputy County Clerk
Jeanne Pezet, Secretary to the County Clerk
Doug Hughes, Corporate Counsel

2017-272 **APPROVAL OF THE AGENDA**

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to approve the agenda.

Voice vote **Motion Carried**

2017-273 **APPROVE THE MINUTES OF THE FULL BOARD MEETING OF TUESDAY, JULY 13, 2017**

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the minutes of the Full Board meeting of Tuesday, July 13, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Eric Stevens, Law Offices of Eric A. Stevens, addressed the Board in support of the children's millage. Mr. Stevens wished to make three points: 1. This is underfunded; 2. There is wonderful work being done; 3. Create new programs. Mr. Stevens also asked that an advisory Board be established to oversee the spending and asked that the Board consider removing the

wording in the millage referring to residential treatment (excluding the JTC) because that takes the youth and dollars out of Muskegon County.

PRESENTATION: MUSKEGON COUNTY COMMUNITY RUN

Sheriff Michael Poulin introduced Lieutenant Shane Brown of the Muskegon County Sheriff Motor Unit. Lieutenant Brown introduced John Fredrick and Scott Smith who sponsored another successful event to help with funding the Sheriff's Motor Unit. Mr. Fredrick and Mr. Smith presented the Sheriff's Department with a check in the amount of $2,500 which will cover 100% of the cost for the Motor Unit leases for this year.

COMMITTEE/BOARD REPORTS

Commissioner Scolnik reported that the Community Development/Strategic Planning Committee was cancelled for July 20, 2017, due to lack of action items.

Commissioner Foster reported that the Transportation Committee was cancelled for July 20, 2017 due to lack of action items.

2017-274 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $14,409,754.81 COVERING THE PERIOD OF JUNE 23, 2017, THROUGH JULY 6, 2017, FOR CHECKS AND JUNE 1, 2017 THROUGH JUNE 30, 2017 FOR EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/07-85

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve payment of the accounts payable of $14,409,754.81 covering the period of June 23, 2017, through July 6, 2017, for checks and June 1, 2017 through June 30, 2017 for EFT payments, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Benjamin E. Cross

No: None

Excused: Charles Nash, Rillastine R. Wilkins **Motion Carried**

2017-275 **AMEND THE FY2017 BUDGET AS PRESENTED**

WM17/07-86

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to amend the FY2017 budget as presented. (See attached)

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Benjamin E. Cross

No: None

Excused: Charles Nash, Rillastine R. Wilkins **Motion Carried**

2017-276 **AUTHORIZE SALE OF PROPERTY AGREEMENT BETWEEN MUSKEGON COUNTY AND TIM MELDRUM FOR 599 SOUTH BROOKS ROAD FOR A SALE PRICE OF $85,000 WITH THE PROCEEDS FROM THE SALE BEING DEPOSITED IN THE PUBLIC IMPROVEMENT FUND, AND FOR THE BOARD CHAIR TO SIGN APPROPRIATE DOCUMENTS**

WM17/07-87

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize Sale of Property agreement between Muskegon County and Tim Meldrum for 599 South Brooks Road for a sale price of $85,000 with the proceeds from the sale being deposited in the Public Improvement Fund, and for the Board Chair to sign appropriate documents.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Benjamin E. Cross

No: None

Excused: Charles Nash, Rillastine R. Wilkins **Motion Carried**

2017-277 **AUTHORIZE SALE OF PROPERTY AGREEMENT BETWEEN MUSKEGON COUNTY AND TIM MELDRUM FOR 1271 DUCEY FOR A SALE PRICE OF $130,000 WITH PROCEEDS FROM THE SALE BEING DEPOSITED IN THE PUBLIC IMPROVEMENT FUND, AND FOR THE BOARD CHAIR TO SIGN APPROPRIATE DOCUMENTS**

WM17/07-88

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize Sale of Property agreement between Muskegon County and Tim Meldrum for 1271 Ducey for a sale price of $130,000 with proceeds from the sale being deposited in the Public Improvement Fund, and for the Board Chair to sign appropriate documents.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Benjamin E. Cross

No: None

Excused: Charles Nash, Rillastine R. Wilkins **Motion Carried**

2017-278 **AUTHORIZE SALE OF PROPERTY AGREEMENT BETWEEN MUSKEGON COUNTY AND PIONEER RESOURCES FOR 1175 WESLEY AVENUE FOR A SALE PRICE OF $150,000 WITH THE PROCEEDS FROM THE SALE BEING DEPOSITED IN THE PUBLIC IMPROVEMENT FUND, AND FOR THE BOARD CHAIR TO SIGN APPROPRIATE DOCUMENTS**

WM17/07-89

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize Sale of Property agreement between Muskegon County and Pioneer Resources for 1175 Wesley Avenue for a sale price of $150,000 with the proceeds from the sale being deposited in the Public Improvement Fund, and for the Board Chair to sign appropriate documents.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Benjamin E. Cross

No: None

Excused: Charles Nash, Rillastine R. Wilkins **Motion Carried**

2017-279 **AUTHORIZE SALE OF PROPERTY AGREEMENT BETWEEN MUSKEGON COUNTY AND JOSE WELLINGTON C. SANTOS FOR A PARCEL LOCATED AT 2475 ANNETTE FOR A SALE PRICE OF $35,000 WITH THE PROCEEDS FROM THE SALE BEING DEPOSITED IN THE PUBLIC IMPROVEMENT FUND, AND FOR THE BOARD CHAIR TO SIGN APPROPRIATE DOCUMENTS**

WM17/07-90

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize Sale of Property Agreement between Muskegon County and Jose Wellington C. Santos for a parcel located at 2475 Annette for a sale price of $35,000 with the proceeds from the sale being deposited in the Public Improvement Fund, and for the Board Chair to sign appropriate documents.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Benjamin E. Cross

No: None

Excused: Charles Nash, Rillastine R. Wilkins **Motion Carried**

2017-280 **APPROVE THE MILLAGE LANGUAGE FOR A 10 YEAR MILLAGE FOR 1.5 MILLS FOR THE NOVEMBER 7, 2017 ELECTION; THE FIRST DATE TO COLLECT THE TAX IS DECEMBER 1ST, 2017**

WM17/07-91

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the millage language for a 10 year millage for 1.5 mills for the November 7, 2017 election; the first date to collect the tax is December 1st, 2017.

2017-281 **CHANGE THE LAST LINE OF THE MILLAGE LANGUAGE FROM "$6,200,000" TO READ "$6.2 MILLION"**

Moved by Commissioner Mahoney, seconded by Commissioner Engle, to change the last line of the millage language from "$6,200,000" to read "$6.2 million"

Voice vote on Amendment **Motion Carried**

Roll Call on motion 2017-280 with amended ballot language:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Benjamin E. Cross

No: None

Excused: Charles Nash, Rillastine R. Wilkins **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Cross reminded everyone of the following upcoming events:

A. Muskegon County Fair: July 24th - 29th - Muskegon County Fairgrounds (http://www.muskegonfairgrounds.com/countyfair.htm) (See attached)
B. Cruz'In Classic Car Show: Friday, July 28th - 7 p.m. - Whitehall/Montague (http://www.whitelake.org/event/cruzin-classic-car-show/)
C. Unity Christian Music Festival: August 9th - 12th - Heritage Landing (http://www.unitymusicfestival.com/)
D. Pearl Mist - Next Visit: Thursday, August 10th - 8:30 a.m. (Berths at Mark Dock due to Unity Festival) (http://www.mlive.com/news/muskegon/index.ssf/2017/06/muskegon_cruise_ship_season_20.html)

Commissioner Engle noted he has additional Muskegon County Fair Event Schedules if anyone would like them.

Commissioner Scolnik inquired about the relocation of the Pearl Mist. It was noted the Unity Festival will be too busy and too congested to get the bus in and out easily.

Commissioner Hughes reminded everyone that the Land Bank will be hosting a Parade of Homes this week which is a way to see inside the homes before the auction. Pictures of the properties are available on the GIS site. Commissioner Snider indicated that Land Bank homes may also be viewed by contacting Tim Burgess at the Land Bank.

Commissioner Mahoney stated, regarding the Muskegon County Fair, all pigs have been vaccinated.

ADMINISTRATOR'S REPORT

Beth Dick, Director of Finance/Assistant County Administrator, reminded everyone of the following upcoming events even though Commission Hughes already reported on the Land Bank Open House:

A. Muskegon County Land Bank Property Open House/Auction, Open House Showings - July 26th and 27th. Public Auction - July 28th (See attached)
B. Muskegon County Employee Health and Wellbeing Fair, at 97 E. Apple Avenue, South Campus on Thursday, July 27th, 11 a.m. to 4 p.m.
C. Muskegon County Employee Picnic, at Muskegon County Fairgrounds on Saturday, August 5th, 11 a.m. to 4 p.m.

Beth Dick, Director of Finance/Assistant County Administrator, provided the following information regarding the FY2018 Budget Update: The Board will be receiving the proposed budget next Thursday, with many presentations planned in August and September. The Public Hearing for the FY2018 Budget is scheduled for September 7th.

OLD BUSINESS

Commissioner Snider noted the Board recently voted down a motion with an even vote for HealthWest but wanted to thank HealthWest for having appeared at the Work Session prior to today's meeting and thanked Ms. Rupp for her summary and emphasized the asset of HealthWest and their employees and the value added to the unique group that they serve. Commissioner Snider complimented HealthWest staff for concern, hard work and utilizing limited resources to provide extremely valuable services.

Commissioner Engle agreed and extended the compliment to the support agencies that work cooperatively with HealthWest.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

There was no public comment.

2017-282 **MOVED BY COMMISSIONER FOSTER, SECONDED BY COMMISSIONER SNIDER, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 3:58 p.m.

_____
Marcia L. Wilkes, Chief Deputy County Clerk

MLW/jmp

To be approved at the Full Board Meeting on Tuesday, August 8, 2017

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE	BUDGETED NON-BUDGETED PARTIALLY BUDGETED
Ways & Means	

REQUESTING DEPARTMENT	COMMITTEE DATE	REQUESTOR SIGNATURE
Administration	7/18/17	Beth Dick/Mark Eisenbarth

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

It is necessary to revise the current FY2017 revenue and expenditure budgets to more closely reflect the latest projected financial resources and uses levels. Supporting detail for the requested revisions is attached and includes:

1) A summary of general fund expenditures appropriated by activity as currently adopted as compared to the revised recommendations
2) Descriptions of significant changes to the general fund and other funds as compared to the current FY2017 budget:
3) Summary reports for the general fund and other funds that compare the current adopted budget and recommended FY2017 budget amounts. In the summary reports, current adopted amounts are included in the "2016-17 Amended Budget" columns and recommended amounts are included in the "2016-17 Projected Activity"
4) Listing of Funding Transfers, Unfunded Positions and Position Deletions.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to amend the FY2017 budget as presented.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

HUMAN RESOURCES ANALYSIS:	FINANCE & MANAGEMENT ANALYSIS:
	BMD
CORPORATE COUNSEL ANALYSIS:	ADMINISTRATOR RECOMMENDATION:
	MDE

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee Date

AGENDA DATE: 7-18-17	AGENDA NO.: WM 17/07-86	BOARD DATE: 7/25/17	PAGE NO.

Revised 7/11/17

BUDGET REPORT FOR MUSKEGON COUNTY
GENERAL FUND

DESCRIPTION	FY2017 CURRENT BUDGET	PROJECTED FY2017 BUDGET	CHANGE FROM CURRENT FY2017 BUDGET TO PROJECTED BUDGET
Fund 1010 - General Fund			
ESTIMATED REVENUES			
STATE	5,519,397	5,506,599	(12,798)
CHARGES FOR SERVICES	8,809,992	9,546,767	736,775
OTHER	1,197,917	1,017,306	(180,611)
FINES AND FORFEITURES	551,436	503,986	(47,450)
INVESTMENT INCOME	93,106	108,606	15,500
FEDERAL	142,550	47,354	(95,196)
CONTRIBUTIONS FROM PRIVATE SOURCES	3,287,500	951,524	(2,335,976)
LICENSES AND PERMITS	6,200	6,200	0
RENTALS	116,671	118,761	2,090
TRANSFERS IN	3,983,589	3,981,306	(2,283)
TAXES	24,859,781	25,264,766	404,985
SPECIAL ASSESSMENTS	10,000	4,652	(5,348)
TOTAL ESTIMATED REVENUES	48,578,139	47,057,827	(1,520,312)
ESTIMATED EXPENDITURES			
SALARIES	14,860,783	15,266,167	405,384
FRINGES	9,347,080	9,360,902	13,822
SUPPLIES	927,437	954,650	27,213
STAFF DEVELOPMENT AND TRAVEL	275,372	307,759	32,387
UTILITIES	818,571	781,938	(36,633)
CONTRACTUAL SERVICES	4,232,103	4,272,844	40,741
OTHER	3,650,462	1,613,253	(2,037,209)
OVERHEAD	2,379,758	2,392,535	12,777
CAPITAL OUTLAY	2,500	2,500	-
INTEREST EXPENSE	4,950	4,950	-
TRANSFERS OUT	12,460,226	12,618,352	158,126
INSURANCE BENEFITS AND CLAIMS	11,647	5,399	(6,248)
INSURANCE PREMIUMS	541,772	439,904	(101,868)
TOTAL ESTIMATED EXPENDITURES	49,512,661	48,021,153	(1,491,508)
PROJECTED DEFICIT	(934,522)	(963,326)	(28,804)
Approved FY2017 Deficit to come from fund balance	(627,626)		
Approved additional appropriation to HealthWest	(331,000)		
Misc other approved budget amendments	24,104		
	(934,522)		

FY2017 Revised Budget
Explanations of Significant Changes

General Fund Revenues

Tax Revenues are increasing by $405,000 primarily due to the inclusion of a $404,000 TIFA distribution from the City of Norton Shores. The City has accumulated a significant TIFA reserve over a number of years and is now going to pass those revenues through to the County and others. This is new revenue that we have never received before and therefore was not budgeted.

Charges for Services in total are increasing approximately $737,000. Register of Deeds revenues are increasing by $524,000 due to higher than normal activity in that office. In addition, $177,000 of the increase was due to an adjustment requiring revenue from the former Inmate Trust Fund to be moved to the General Fund. This was a change that resulted from the FY2016 audit and therefore not budgeted initially. The Administrative Cost revenue also increased by $78,000 due to an increase in charge to the Child Care Fund resulting from the use of a special court cost allocation plan for allocating central service costs that results in a higher reimbursable cost. Other areas where Charges for Services have increased include Circuit Court Costs ($20,000), District Court Costs ($56,000), Fingerprinting Fees – CPL ($23,000) and Detainer Medical Reimbursement ($51,000). Offsetting the increases are decreases in dog license revenues ($64,000), Photographic Services ($33,000), Prisoner Medical Services ($21,000), Assessments by Equalization ($36,000), SSI ($33,000) and Commissions on Pay Phones ($38,000).

Other Revenues are decreasing $181,000 primarily due to a decrease in reimbursements other in the Sheriff Jail budget of $138,000 resulting from the elimination of a budgeted reimbursement from the Inmate Trust Fund to cover the cost of various positions that provide jail support. An additional decrease in sale of office supplies in the Register of Deeds budget ($40,000) also contributed to the overall reduction.

Federal revenues are decreasing by $95,000 primarily due to the recategorization of the revenue received for the EXIT program which is now included in the Charges for Services category.

Contributions from Private Sources is decreasing by $2,336,000 for the DTE Program Revenue. The decrease is due to the FY2017 budget anticipated additional revenue would be generated from a new weatherization program. This new program has not materialized and therefore a reduction in revenues was necessary. It is offset by a corresponding decrease in expenditures of $2,010,000 in the Other expenditure category.

Total General Fund revenues current budget of $48,578,139 is amended to $47,057,827 to incorporate all of these changes.

General Fund Expenditures

Wages are increasing overall by approximately $405,000. The initial budget assumed that there would be savings from various employees performing work that could be covered by grants. Some of

this savings has occurred but the amount of savings was reduced by $168,000. Overtime has increased by $60,000 in order to cover vacant positions. The current budget assumed there would be an overall savings due to vacant positions occurring throughout the year and the time it takes to fill them. That savings was built into the budget at 3% of wages and fringes in each department. In the revised budget vacancies for the first 6 months of the year have been accounted for and no new vacancies have been assumed. This represents the majority of the remaining increase in wages of $177,000.

Fringe benefits are also increasing overall by $14,000. The increase is primarily in the category of retirement costs ($60,000) and is offset by reductions in FICA, medical insurance and retiree's medical insurance.

Supply expenditures overall are increasing by $27,000 in various categories throughout County departments. The largest overall increase is $36,000 in the Election Supplies and Inmate Supplies line items.

Staff development and travel is increasing by $32,000 throughout County departments.

Utilities are decreasing overall by $37,000. This reduction is primarily in natural gas and water in the Hall of Justice and the new jail.

Contractual services is increasing by $41,000 overall. This increase was partially due to an increase in Legal Fees due to the additional work requested of Corporate Counsel for various ongoing cases. In addition, Central Dispatch fees and treatment and inmate services in the Jail also increased. These increases were offset by decreases in Public Defender outside contractual costs, jury fees and other contractual costs in various departments.

Other expenses are decreasing by $2,037,000 primarily due to a reduction in the estimate of DTE Program Costs as previously mentioned. Other decreases included elevator costs and drain assessments. Increases were incorporated for parking lot and equipment repair and maintenance.

Insurance Premiums for auto, property and general liability costs decreased by $102,000.

Appropriations to other funds are increasing overall by $158,000. The increase is primarily due to an increase the appropriation to the Child Care Fund of $266,000 and to the Jail/JTC Debt Service Fund of $117,000. In addition, salary savings for vacant positions in funds receiving an General Fund appropriation of $137,000 has now been removed in the revised budget. Offsetting these increases were decreases in appropriations to Airport, Sobriety Court and Emergency Services of $322,000, $79,000 and $70,000 respectively.

Total General Fund expenditures original budget of $49,512,661 is amended to $48,021,153 to incorporate these changes.

The revised FY2017 General Fund budget has expenditures in excess of revenues of $963,326 which will reduce unassigned fund balance if needed at the end of the fiscal year.

Other Funds

A new Senior Millage Fund (1060) was added that was not part of the original budget passed in September 2016. Total revenues and expenditures are budgeted at $2,074,485.

The Sobriety Court Fund (1170) revenues and expenditures are decreasing from $577,697 to $526,960 primarily due to a decrease in contractual treatment services expenditures which therefore resulted in a corresponding reduction in General Fund contribution. In addition the original budget included state grant revenue and corresponding expenditures for a drug court program which was not applied for in FY2017.

The Emergency Services Fund (1190) has revenues and expenditures decreasing by $65,800 from $490,667 to $424,867. This decrease is primarily due to the vacancy of the Emergency Services Manager position for several months which reduced expenditures and correspondingly reduced the General Fund appropriation.

The Township Patrols Fund (1240) has revenues and expenditures increasing from $219,290 to $293,956 due to the addition of Egelston Township contract to the program. This also resulted in an increase in General Fund appropriation to this fund from $109,645 to $146,978 to cover 50% of the cost of the deputy and operating expenses. This deputy was reassigned from the Sheriff's Operations budget (1010-0301) therefore there was an overall savings of 50% of the salaries and fringes of that deputy.

Family Court fund (2150) had original budgeted revenues and expenditures of $5,526,501 that have been increased to $5,672,929. The General Fund appropriation is increasing from $1,269,244 to $1,297,133. The primary reason for the increase in revenues and expenditures is due to the receipt of the new PASS grant of nearly $146,000 which included the addition of several new limited term positions.

The Lead Hazard Control Fund (2212) had an original budgeted revenues and expenditures of $203,473. The revised budget has been increased to $632,993 based on the remaining balance left to be spent of the 3 year grant.

The Parks Development Fund (2411) did not have an original FY2017 budget approved in September 2016. Revenues and expenditures of $131,265 have been included in the revised budget for the Deremo Park boat launch project.

A new MSHDA Blight Elimination grant (fund 2550) was awarded in September 2016 and was not included in the original FY2017 budget. Therefore in the revised budget revenues and expenditures of $886,550 have been included.

The Brookhaven budget (2900) was originally based on a census of 102 with revenues of $11,301,481 and expenditures of $12,213,074 with a General Fund appropriation of $180,748. The revised budget includes a slight increase in revenues of $11,068 to $11,312,549 as the average census has been running in line with budget. However, the expenditures are increasing substantially by $1,548,137 to

$13,761,211. Approximately $432,000 of the expenditure increase is due to an increase in the non-cash expenses related to pension and OPEB unfunded liabilities. The remainder of the expenditure increase is primarily due to the higher cost of contractual nurses due to the inability to hire nurses. In addition, the original budget assumed that an internal administrator would be hired by January 1st however this did not occur until mid-March which resulted in a continuation of the contract with Pathways to provide this function. Also, there was a vacancy in the Director of Nursing position for several months that also required additional support from Pathways that was not originally anticipated. The appropriation from the General Fund is being maintained at the maintenance of effort amount of $180,748.

The Child Care Fund (2920) was originally budgeted with $9,050,895 in revenues and expenditures including a General Fund appropriation of $4,510,647. The revised budget has revenues increasing to $9,580,811 and expenditures increasing to $9,602,456 with an increase in the General Fund appropriation to $4,777,114. Expenditures in the In Home Intensive Treatment have increased by $164,000 due to higher activity in this program than anticipated. In addition, expenditures in the JTC have increased $565,000 due to the reorganization and staffing changes that occurred to move it under Family Court. The original assumption was the increases in the JTC budget would be offset by a reduction in Residential placements which would result in a net zero impact to the Child Care Fund. The Residential costs are budgeted to decrease $280,000 which does not entirely offset the increase of the JTC reorganization. Foster Child Care expenditures are increasing $113,000. State Institutions expenditures are decreasing $100,000.

The Jail/JTC Debt Service fund (3660) increased revenues from $1,671,781 to $1,789,079 primarily resulting from an increase in the General Fund appropriation. The original budget assumed that a carryover fund balance from FY2016 of $179,000 would be used to offset the General Fund appropriation needed in FY2017. The actual fund balance at the end of FY2016 was only $59,000. Therefore, the General Fund appropriation had to be increased by approximately $117,000 to make up the difference. Expenditures in this fund remain unchanged at $1,848,540. The Jail/JTC Capital Projects fund (4660) did not have dollars included in the original budget. At the end of FY2016 there was a fund balance remaining of $249,000 from the original project funds. Since the completion of the Jail/JTC there have been several purchases that were necessary to make improvements in both of these facilities (i.e. stab vests, card readers, software, fencing at the JTC etc.) Therefore, a revenue budget of $1,000 for interest earnings and an expenditure budget of $139,507 have been included in the revised budget.

The Public Improvement fund (4930) includes an increase in expenditures from $332 to $107,307. This increase includes the reinstatement of $50,000 for the estimated design and engineering costs for renovation of the 6th floor of the HOJ. This was originally budgeted in FY2016 but has yet to occur. In addition, another $50,000 was included for other potential miscellaneous construction projects.

The Tax Forfeiture fund (5110) revenues are decreasing from $774,466 to $705,806 primarily due to a decrease in title search revenues compared to what was originally anticipated.

The Land Bank fund (5500) revenues are increasing from $393,740 to $737,440 and expenditures are increasing from $398,146 to $556,652. The increase in revenues is primarily due to higher than expected sales on Land Bank properties and the inclusion of an AmeriCorps planning grant. Expenditures are increasing due to more costs associated with property repairs and improvements as well as the addition of the AmeriCorps grant.

The Airport fund (5810) revenues are decreasing from $1,673,371 to $1,363,822 and expenditures from $2,733,567 to $2,676,855. The decrease in revenues is primarily due to the reduction in General Fund appropriation to the Airport and the recommendation to not subsidize the Airport fund at historical levels. The reduction in expenditures is due to a decrease in depreciation expense related to delays in capital projects.

The Transit fund (5880) revised the revenue budget increased from $5,242,745 to $5,419,063 and expenditure budget increased from $6,498,081 to $6,854,048. Federal and state grant amounts for capital are increasing however, overall fare revenue is decreasing due to ridership being lower than anticipated. Expenditures are increasing primarily due to an increase in the non-cash expenditures for GASB 68 pension costs.

The Muskegon Trolley Company fund (5890) expenditures increased from $77,319 to $160,666 due to the addition of the new trolley purchased this year.

The Regional Water fund (5910) decreased its revenues from $3,142,124 to $2,851,197 and increased expenditures from $3,420,365 to $3,477,641. The decrease in revenues is due to some reduction in user fee revenue but primarily due to the elimination of the hydrant fee charges to the townships.

The total revenues for all Wastewater related funds (4911, 5920-5944) increased from $17,663,233 to $18,252,711 and expenditures increased from $16,928,437 to $17,861,651. The revenue increase was primarily from the inclusion of $524,478 in SAW grant revenues that was not included in the original budget. The increase in expenditures was primarily due to an increase in the GASB 68 non-cash pension costs as well as the expenses related the asset management plan for the SAW grant that were not included in the original budget.

The Equipment Revolving fund (6660) increased revenues from $872,925 to $1,143,488 and expenditures from $812,901 to $891,419. The increase in revenues is due to the inclusion of vehicle lease revenues that had not been included in the original budget.

The Information Technology fund (6680) increased revenues from $3,290,838 to $3,303,019 and expenditures from $3,340,890 to $3,549,880. The increase in expenditures is primarily due to the additional cost for the ECM project that the Board approved recently.

The Insurance fund (6770) reflects a decrease in revenues from $24,692,164 to $24,469,770 and a decrease in expenditures from $25,511,575 to $25,386,210. The decreases are primarily due to a reduction in operations insurance expenditures for a large reimbursement of excess net assets from MMRMA and the reallocation of excess reserves.

The Drain Fund (8010) increased revenues from $45,532 to $876,533 and expenditures from $45,532 to $951,210. The increase is due to the ongoing and anticipated work being done on the Kuis, Pierson Swamp, Saxe and Mason drains. Drain notes are anticipated to be issued to in order to complete the work needed to be done on these drains resulting in revenues for note proceeds and expenditures for contractual services.

Total All Funds revenues are increasing from $220,084,942 to $224,456,579 and total All Funds expenditures are increasing from $228,133,497 to $235,513,142.

07/11/2017

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	VARIANCE FAVORABLE/ (UNFAVORABLE)
GENERAL FUND REVENUES BY DEPARTMENT					
Fund 1010 - General Fund					
0131	Circuit Court	177,254	168,800	186,000	17,200
0132	Circuit Court Collections	37,722	45,050	51,000	5,950
0136	District Court	2,094,117	2,069,350	2,044,578	(24,772)
0137	District Ct Probation(Cobo Hall PA2 Tax)	48,451	40,000	40,000	0
0145	Jury Commission	0	0	1,300	1,300
0148	Probate Court	50,889	53,386	52,386	(1,000)
0151	State Probation	2,879	3,000	0	(3,000)
0164	Public Defender	76,602	99,250	99,525	275
0171	Administration	223	0	0	0
0175	Residential Energy Efficiency Pgm	1,329,160	3,287,500	951,524	(2,335,976)
0191	Elections	98,658	38,000	50,000	12,000
0215	County Clerk	258,626	315,250	321,551	6,301
0216	Circuit Court Records	145,981	161,096	170,146	9,050
0217	Juror Showcause	16,055	15,000	15,000	0
0225	Equalization	1,027,916	1,090,096	1,055,172	(34,924)
0226	Human Resources	82,500	82,500	82,500	0
0229	Prosecutor	81,253	73,250	70,750	(2,500)
0236	Register of Deeds	1,191,204	984,500	1,149,600	165,100
0241	Bldg A-Johnny O. Harris	7,816	10,000	10,000	0
0252	Transfers	784,030	765,255	767,231	1,976
0253	Treasurer	35,497,784	36,618,435	37,103,921	485,486
0265	Michael E. Kobza Hall of Justice	0	0	400	400
0268	Oak Ave. Building	112,418	101,739	103,429	1,690
0275	Drain Commissioner	17,225	10,000	4,652	(5,348)
0292	Law Library	0	0	0	0
0297	Vehicle Pool	25,426	22,000	26,000	4,000
0301	Sheriff Operations	135,103	172,600	141,060	(31,540)
0305	Sheriff Administration	2,959	23,986	486	(23,500)
0320	Officer Training Act 320	10,890	10,000	10,000	0
0350	Correction Officer Training	62,457	60,000	60,000	0
0351	Sheriff Jail	1,903,760	1,900,286	1,854,738	(45,548)
0355	Courtroom Security	0	1,200	1,200	0
0421	Dog Licensing/Animal Control	282,500	292,830	228,990	(63,840)
0901	Appropriations	17,250	63,780	61,497	(2,283)
0941	Misc Contingency	0	0	319,000	319,000
2320	DHHS Legal Representation Grant	0	0	0	0
6496	Agnes Potuznik/Wesley Roberts Building	827	0	0	0
7280	Economic Development	0	0	24,191	24,191
ESTIMATED REVENUES - FUND 1010		45,579,935	48,578,139	47,057,827	(1,520,312)

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	VARIANCE FAVORABLE/ (UNFAVORABLE)
GENERAL FUND REVENUES BY CATEGORY					
Fund 1010 - General Fund					
ESTIMATED REVENUES					
STATE					
539.000	State Grant	0	0	0	0
541.000	Probate Judges Salary	207,406	206,385	206,385	0
545.010	State Aid-Caseflow Assistance	48,626	50,000	41,228	(8,772)
545.020	Drug Case Information Mgt Acct	4,207	5,000	5,500	500
574.001	State Revenue-PPT Replacement	1,070,978	495,663	495,663	0
575.000	State Revenue Sharing-Twshp Liq Tax	18,257	17,000	17,000	0
576.000	State Revenue Sharing Income Tax	3,601,099	3,636,236	3,636,236	0
577.000	State Court Fund Distibution	1,104,587	1,109,113	1,104,587	(4,526)
STATE		6,055,160	5,519,397	5,506,599	(12,798)
CHARGES FOR SERVICES					
477.000	Dog Licenses-1 year	71,595	78,000	52,295	(25,705)
477.001	Altered Licenses-1 year	169,505	175,000	130,000	(45,000)
477.002	Late Licenses	16,880	16,270	25,000	8,730
477.003	Senior Regular License-1 year	14,075	14,360	11,695	(2,665)
477.004	Puppy License	5,410	4,200	5,000	800
477.050	Kennel Licenses	2,100	2,000	2,000	0
510.800	Federal Pass Thru-Vendor	8,500	0	35,900	35,900
600.000	Charges for Service	0	0	56	56
603.010	Circuit Court Costs	211,289	210,000	230,000	20,000
603.020	District Court Costs	769,876	700,000	756,000	56,000
603.025	District Court No - Ins Fee	16,935	25,000	15,000	(10,000)
603.140	Family Court Bench Warrant	50	0	0	0
603.450	Forensic Fund Fee 5%	353	300	300	0
604.100	Bonding Fee	2,847	4,000	2,692	(1,308)
605.000	Alcohol Assess/Probation OS Fee	222,166	220,000	220,000	0
605.100	Domestic Violence Assess	2,470	2,300	4,000	1,700
605.200	Presentence Investigation Fee	2,259	2,500	3,000	500
607.050	Lease revenues	25,426	22,000	26,000	4,000
608.010	Court Filing Fee	35,855	38,500	38,500	0
608.040	Jury Fee	13,745	13,500	13,500	0
608.060	Appeal Fee	100	350	650	300
608.070	Motion Fees	39,885	38,500	40,000	1,500
608.080	WOG/ATTACH/EXEC/JDDS PA 189 FEES	5,275	5,500	5,500	0
608.100	Booking Fee	62,457	60,000	60,000	0
609.000	Crime Victim Rights Assess/Admin.	41,660	44,000	42,000	(2,000)
609.010	Filing Fees	166,626	160,000	160,000	0
609.030	Certified Mailing Fee	608	850	850	0
609.040	Writ, Garnish, Restit, Attach, Exec	258,875	260,000	260,000	0
609.050	Marriage Ceremony	4,170	5,000	5,500	500
609.060	Jury Demand Fees	440	1,000	1,000	0
609.070	DNA Assessment County Share	355	230	230	0
609.080	Clearance Fees	51,815	59,000	52,000	(7,000)
610.000	Copy Fees	317	50	1,000	950
611.000	Safety Deposit Fee	80	50	50	0
612.010	Notarial Certificates	40	100	100	0
612.025	Notary filing fee	2,470	2,100	3,100	1,000
612.030	Assumed Names	5,952	6,400	6,400	0

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	VARIANCE FAVORABLE/ (UNFAVORABLE)
612.040	Notary Bond Filing Fee	1,840	1,800	1,800	0
612.050	Passport Execution Fee	19,030	0	0	0
612.100	Other Service Charges	42,245	38,400	25,700	(12,700)
613.010	Certification of Deeds	22,498	20,000	20,000	0
613.020	Tax history - Hard copy	39	25	25	0
613.070	Geographic Services	1,688	2,000	2,000	0
614.010	Estate Inventory Fee	26,216	28,000	28,000	0
614.030	Deposit of Wills	2,525	2,200	2,200	0
614.040	Secret Marriages	0	6	6	0
614.050	Marriage Ceremony	9	30	30	0
614.060	Motion and Petition Fee	4,590	4,200	4,200	0
614.065	Probate Home Study	3,452	3,200	3,200	0
614.070	Other Probate Fees and Charges	1,194	4,400	2,000	(2,400)
614.080	Certified Copies	9,870	8,600	10,000	1,400
615.010	Deeds Recording Fee	72,946	66,000	137,600	71,600
615.020	Mortgage Recording Fee	260,047	229,000	232,000	3,000
615.030	Financing Stmts Recording Fee	475	0	0	0
615.040	Miscellaneous Recording Fee	85,166	85,500	216,000	130,500
615.060	Transfer Tax	627,937	430,000	430,000	0
615.070	Recording Copy	26,632	20,000	20,000	0
615.080	Record Search	5,630	4,350	4,250	(100)
617.000	Sex Offender Registrations	5,340	7,000	7,000	0
626.000	Charges for Services	146,989	148,900	449,400	300,500
626.001	CPL Fee	26,115	0	10,260	10,260
626.011	Public Defend Svcs-Juvenile	1,814	1,000	1,775	775
626.016	Public Defender Svcs-Mental Health	5,890	6,100	10,100	4,000
626.017	Public Defend Svcs-Guard/Conserv Petitio	15,905	28,900	18,900	(10,000)
626.018	Public Defend Svcs-Felony	43,715	44,000	59,000	15,000
626.019	Public Defend Svcs-Guard Ad Litem	0	12,000	0	(12,000)
626.050	Freedom of Information Request	91	0	0	0
626.351	Jail Kit Revenue	7,399	0	7,466	7,466
628.010	Sheriff Services	42,580	33,000	33,000	0
628.040	State Prisoner Board	453,640	408,840	408,840	0
628.045	MDOC Beds Reimb	396,270	624,960	624,960	0
628.046	Detainer Medical Reimbursement	16,508	0	50,625	50,625
628.050	Prisoners Board-County	126,409	140,000	140,000	0
628.070	Restitutions	1,686	1,794	1,238	(556)
628.080	Prisoner Medical Services	33,729	45,000	24,000	(21,000)
628.090	Collection Agency-Inmate R&B	3,967	4,000	1,464	(2,536)
628.100	Breathalyzer Testing	45	80	220	140
628.250	Liquor Licenses	385	500	500	0
628.280	Salvage Vehicle Inspections	4,800	2,800	4,000	1,200
628.300	Abandoned Vehicle	15,975	15,000	15,100	100
629.000	Certified Copies	263,875	294,150	303,000	8,850
629.300	Forms Sales	12,216	13,000	11,000	(2,000)
629.900	Certified Copies MiCBCS	1,979	6,500	6,500	0
630.000	Photographic Services	9,535	39,000	6,180	(32,820)
630.040	BSA Web Fees	24,116	20,000	20,000	0
630.071	Fingerprinting Fees-CPL	0	0	22,871	22,871
630.072	Fingerprinting Fees-Expungement	0	0	1,000	1,000
631.000	Assessments by Equalization	997,297	1,066,096	1,029,872	(36,224)
636.217	SSI	55,000	64,800	32,000	(32,800)
638.028	Advertising Sales	120	0	0	0

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	VARIANCE FAVORABLE/ (UNFAVORABLE)
642.000	Charges for Services-Sales	692	1,000	1,000	0
642.010	Video Transcript Purchases	50	30	30	0
646.090	Commissions-Other	6,785	7,000	7,000	0
646.351	Misc Sales	237,718	0	4,000	4,000
648.500	Plat Book Sales	2,380	3,000	3,000	0
651.010	Admin Costs	2,148,170	2,378,459	2,456,878	78,419
653.020	User Fee-Special Events	200	0	0	0
654.100	Training Fee Revenue	0	0	13,000	13,000
677.289	Juror Compensation Reim Fund	35,483	37,300	42,300	5,000
679.261	ATM Service Fees	0	0	0	0
680.010	Other Reimbursements-Bed Days	7,037	6,000	11,500	5,500
680.135	PPO Violation Hearings	75	200	200	0
680.140	Drivers License Restoration	416	300	300	0
680.145	Prosecutor Diverson Revenue	27,715	25,000	20,000	(5,000)
680.160	Prisoner Transport Reimbursement	10,919	8,000	12,500	4,500
680.170	Reimb-Food Stamp Fraud	2,752	3,000	500	(2,500)
680.182	Reimbursement DUIL Prosecution	25,330	25,000	20,000	(5,000)
680.393	Reimb Rev-Ord 393 Prosecution Costs	10,499	10,000	10,000	0
694.000	Other	4,205	3,000	3,000	0
694.020	Commission-Pay Phones	120,763	130,112	92,139	(37,973)
694.040	Commissions-Video Visits	17,181	26,400	24,000	(2,400)
694.050	Commissions-Lockers	0	0	150	150
694.351	Commissions-commissary	194,971	0	176,670	176,670
CHARGES FOR SERVICES		9,013,221	8,809,992	9,546,767	736,775
OTHER					
540.000	Judicial Salary Standardization	457,240	457,240	457,240	0
542.000	Juvenile Court Reimbursement	78,389	78,388	78,388	0
604.000	10% Bond Costs	3,525	2,200	3,700	1,500
628.020	Prisoners Incarceration Reimb.	172,775	188,308	188,308	0
630.020	Tax history - Digital	9,000	13,100	13,100	0
643.000	Sale of Scrap and Salvage	0	200	186	(14)
644.000	Sale of Office Supplies	112,802	150,000	110,000	(40,000)
675.000	Contributions and Donations	1,309	0	4,114	4,114
677.000	Miscellaneous Reimbursements	10,890	10,000	10,000	0
679.100	Rebate-PCard Program	36,252	35,759	34,343	(1,416)
680.000	Reimbursements-Other	113,085	212,722	86,927	(125,795)
695.000	Cash Over/Short	(692)	0	0	0
OTHER		994,575	1,147,917	986,306	(161,611)
FINES AND FORFEITURES					
614.110	Fines and Costs	16,055	15,000	16,300	1,300
656.000	Penal Fines	0	0	0	0
658.000	Bond Forfeiture	21,265	11,400	40,150	28,750
659.000	Ordinance Fines and Costs	484,580	525,000	445,000	(80,000)
660.010	Filiation Fees	27	36	36	0
663.000	Bond Forfeitures and Bond Costs	0	0	2,500	2,500
FINES AND FORFEITURES		521,927	551,436	503,986	(47,450)
INVESTMENT INCOME					
665.000	Interest Earned	57,563	50,000	60,000	10,000
665.010	Interest on Past Due Accounts	16,989	5,750	11,250	5,500
665.468	Interest Earned-Interfund	44,870	37,356	37,356	0

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	VARIANCE FAVORABLE/ (UNFAVORABLE)
INVESTMENT INCOME		119,422	93,106	108,606	15,500
FEDERAL					
510.000	Federal Pass Thru	12,250	14,000	14,000	0
510.160	Federal Pass Through-DCESP	0	0	160	160
510.951	Federal Pass Through-HIDTA Program	4,517	3,000	2,900	(100)
529.000	Federal Grant Revenue-Direct	5,779	99,656	4,400	(95,256)
529.226	Federal Revenue-Pmts in Lieu of Taxes	28,656	25,894	25,894	0
FEDERAL		51,202	142,550	47,354	(95,196)
CONTRIBUTIONS FROM PRIVATE SOURCES					
675.175	DTE Program Revenue	1,329,160	3,287,500	951,524	(2,335,976)
CONTRIBUTIONS FROM PRIVATE SOURCES		1,329,160	3,287,500	951,524	(2,335,976)
LICENSES AND PERMITS					
481.000	Marriage License Fee	6,406	6,000	6,000	0
481.030	Marriage License Wait Period Waivers	1,250	200	200	0
LICENSES AND PERMITS		7,656	6,200	6,200	0
UNCLASSIFIED					
630.073	Fingerprinting Fees-Name Changes	0	0	1,000	1,000
651.012	Admin Cost Reimb-Grant Specific Rate	1,463	0	0	0
UNCLASSIFIED		1,463	0	1,000	1,000
RENTALS					
669.000	Rents	117,350	106,671	108,361	1,690
669.010	Rental of property and Equipment	827	0	400	400
669.045	Meeting Room Rental	7,816	10,000	10,000	0
RENTALS		125,993	116,671	118,761	2,090
GAIN ON SALE					
673.020	Sale of Assets	6,025	50,000	30,000	(20,000)
GAIN ON SALE		6,025	50,000	30,000	(20,000)
TRANSFERS					
676.230	Contrib from Accom Tax	0	25,000	25,000	0
676.293	Appropriation from Fund 2930	0	38,780	36,497	(2,283)
676.510	Approp from Fund 5100	50,000	50,000	50,000	0
676.511	Approp from Fund 5110	400,000	400,000	400,000	0
676.516	Approp from Del Tax	2,150,000	3,469,809	3,469,809	0
676.571	Approp from Fund 5710	16,675	0	0	0
676.666	Approp from Fund 6660	575	0	0	0
TRANSFERS		2,617,250	3,983,589	3,981,306	(2,283)
TAXES					
403.000	Property Taxes-Current	22,772,233	22,728,600	23,294,293	565,693
409.000	Delinquent Prop Taxes-Current Yr	931,442	1,109,554	1,040,026	(69,528)
417.000	Delinquent Personal Prop tax	38,346	27,000	27,000	0
418.000	Swamp Land Tax Revenue 1994 PA 451	5,939	5,900	5,900	0
426.000	Payment in Lieu of taxes	2,210	35,000	35,000	0
426.010	IFT Taxes	171,581	168,472	75,316	(93,156)
427.000	Trailer Fees	19,900	20,000	20,000	0
449.000	4% Facility Liquor Control Tax	784,030	765,255	767,231	1,976

07/11/2017

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	VARIANCE FAVORABLE/ (UNFAVORABLE)
TAXES		24,725,681	24,859,781	25,264,766	404,985
SPECIAL ASSESSMENTS					
672.820	14a Drain Assessments Revenue	11,200	10,000	4,652	(5,348)
SPECIAL ASSESSMENTS		11,200	10,000	4,652	(5,348)
TOTAL ESTIMATED REVENUES - FUND 1010		45,579,935	48,578,139	47,057,827	(1,520,312)

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	VARIANCE FAVORABLE/ (UNFAVORABLE)
GENERAL FUND EXPENDITURES BY FUNCTION				
Fund 1010 - General Fund				
Function: 100-Legislative				
Totals for dept 0101-Board of Commissioners	373,804	389,682	393,697	(4,015)
Total - Function 100-Legislative	373,804	389,682	393,697	(4,015)
Function: 200-Judicial				
Totals for dept 0131-Circuit Court	1,239,877	1,291,460	1,246,538	44,922
Totals for dept 0132-Circuit Court Collections	117,216	159,563	105,630	53,933
Totals for dept 0136-District Court	3,269,946	3,401,261	3,454,330	(53,069)
Totals for dept 0137-District Ct Probation(Cobo Hall PA2 Tax)	168,193	169,712	175,253	(5,541)
Totals for dept 0138-District Court Collections	238,956	281,621	211,319	70,302
Totals for dept 0145-Jury Commission	56,189	74,666	78,600	(3,934)
Totals for dept 0148-Probate Court	825,754	848,577	863,990	(15,413)
Totals for dept 0151-State Probation	53,532	62,116	62,637	(521)
Totals for dept 0164-Public Defender	1,627,939	1,640,126	1,674,074	(33,948)
Totals for dept 0292-Law Library	0	0	0	0
Total - Function 200-Judicial	7,597,602	7,929,102	7,872,371	56,731
Function: 300-General County Government				
Totals for dept 0171-Administration	903,398	898,832	967,107	(68,275)
Totals for dept 0175-Residential Energy Efficiency Pgm	1,163,544	2,864,849	831,278	2,033,571
Totals for dept 0191-Elections	192,945	203,369	209,014	(5,645)
Totals for dept 0201-Accounting	858,581	857,846	861,257	(3,411)
Totals for dept 0210-Corporate Counsel	402,097	299,665	375,425	(75,760)
Totals for dept 0215-County Clerk	390,904	425,349	459,102	(33,753)
Totals for dept 0216-Circuit Court Records	487,821	549,890	498,933	50,957
Totals for dept 0217-Juror Showcause	1,749	7,628	7,628	0
Totals for dept 0225-Equalization	1,410,333	1,500,732	1,529,329	(28,597)
Totals for dept 0226-Human Resources	320,752	299,889	291,354	8,535
Totals for dept 0229-Prosecutor	2,140,231	2,132,625	2,147,522	(14,897)
Totals for dept 0236-Register of Deeds	576,407	627,993	585,441	42,552
Totals for dept 0241-Bldg A-Johnny O. Harris	62,558	67,699	64,928	2,771
Totals for dept 0242-Bldg B-Training Center	61,092	50,081	54,731	(4,650)
Totals for dept 0245-Bldg E-Jewell Bldg (formerly Brinks)	17,375	16,633	17,927	(1,294)
Totals for dept 0246-Bldg F-Veterans Center	15,808	17,722	16,200	1,522
Totals for dept 0248-Bldg H-Stark Hall	12,644	13,951	16,374	(2,423)
Totals for dept 0253-Treasurer	527,814	518,716	487,734	30,982
Totals for dept 0260-Shady Grove Cemetery	2,351	2,089	3,056	(967)
Totals for dept 0263-Cordova Site O&M	1,215	1,424	2,150	(726)
Totals for dept 0265-Michael E. Kobza Hall of Justice	936,285	978,659	990,506	(11,847)
Totals for dept 0268-Oak Ave. Building	130,072	158,117	161,985	(3,868)
Totals for dept 0271-County Jail Building-Old	160,413	122,019	118,257	3,762
Totals for dept 0275-Drain Commissioner	251,233	312,710	290,323	22,387
Totals for dept 0284-Plat Board	0	700	700	0
Totals for dept 0297-Vehicle Pool	18,259	15,000	19,000	(4,000)
Totals for dept 0650-State Institutions	348,695	346,516	346,516	0
Totals for dept 0941-Misc Contingency	1,419,901	1,632,966	1,757,190	(124,224)
Totals for dept 0942-Current Year Unused Leave Payoffs	(1)	0	0	0
Totals for dept 0943-Donated Leave Payments	1	0	0	0
Totals for dept 0947-Early Retirement Incentive	0	0	0	0
Totals for dept 2320-DHHS Legal Representation Grant	0	0	0	0
Total - Function 300-General County Government	12,814,477	14,923,669	13,110,967	1,812,702

BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	VARIANCE FAVORABLE/ (UNFAVORABLE)
Function: 400-Public Safety					
Totals for dept 0266-Sheriff Building Security		149,916	126,455	112,310	14,145
Totals for dept 0270-County Jail Building 2015		405,568	594,704	522,296	72,408
Totals for dept 0301-Sheriff Operations		3,948,610	4,059,077	4,237,295	(178,218)
Totals for dept 0305-Sheriff Administration		533,587	531,899	542,687	(10,788)
Totals for dept 0306-Emergency Response Team		0	0	0	0
Totals for dept 0320-Officer Training Act 320		10,818	10,000	10,000	0
Totals for dept 0350-Correction Officer Training		30,903	60,000	60,000	0
Totals for dept 0351-Sheriff Jail		6,341,857	6,975,081	7,092,675	(117,594)
Totals for dept 0355-Courtroom Security		1,114,542	1,173,044	1,256,530	(83,486)
Totals for dept 0421-Dog Licensing/Animal Control		385,328	377,517	370,281	7,236
Total - Function 400-Public Safety		12,921,129	13,907,777	14,204,074	(296,297)
Function: 500-Health					
Totals for dept 0272-Vector Control Building		1,557	9,706	9,435	271
Totals for dept 6496-Agnes Potuznik/Wesley Roberts Building		5,770	4,651	7,401	(2,750)
Total - Function 500-Health		7,327	14,357	16,836	(2,479)
Function: 670-Economic Development					
Totals for dept 7280-Economic Development		0	0	45,757	(45,757)
Total - Function 670-Economic Development		0	0	45,757	(45,757)
Function: 700-Culture					
Totals for dept 0731-MSU Extension		162,656	0	0	0
Total - Function 700-Culture		162,656	0	0	0
Function: 800-Recreation					
Totals for dept 0758-Fairgrounds Training Center		6,260	4,065	12,961	(8,896)
Total - Function 800-Recreation		6,260	4,065	12,961	(8,896)
Function: 950-Other					
Dept 0252-Transfers					
958.090	Liquor Tax Transfer Out	392,015	382,628	383,616	(988)
Totals for dept 0252-Transfers		392,015	382,628	383,616	(988)
Dept 0901-Appropriations					
965.117	Approp to Sobriety Court	159,856	246,697	167,505	79,192
965.119	Appropriation to Emergency Services	243,675	258,983	189,004	69,979
965.120	Appropriation to 1200-Marine Safety	109,998	54,546	48,508	6,038
965.121	Appropriation to 1210-Highway Safety	106,070	125,416	132,680	(7,264)
965.124	Approp. to Township Patrols	105,984	109,645	146,978	(37,333)
965.214	Approp to Fund 2140 Title IV-E	211,560	152,133	164,621	(12,488)
965.215	Approp. to Friend of the Court	1,537,951	1,269,244	1,297,133	(27,889)
965.221	Approp, to Health Department	1,456,784	1,562,904	1,562,904	0
965.222	Approp to HealthWest	736,935	1,068,896	1,068,896	0
965.253	Approp. To SSSPP Fund 2153	4,595	0	1,980	(1,980)
965.260	Approp. to Community Corrections	171,630	72,346	101,046	(28,700)
965.261	Approp. to Law Library	579	2,400	1,550	850
965.280	Approp. to Crime Victim's Rights	35,280	36,090	36,518	(428)
965.289	Approp. to Remonumentation	435	0	524	(524)
965.290	Approp. to Brookhaven	519,000	180,748	180,748	0
965.291	Approp. to Social Services	5,795	11,015	8,534	2,481

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BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	VARIANCE FAVORABLE/ (UNFAVORABLE)
965.292	Approp. to Child Care Fund	4,155,318	4,510,647	4,777,114	(266,467)
965.313	Approp. to County Facility Debt Ser	208,679	213,349	213,349	0
965.366	Transfers to Jail/JTC Debt Service Fund	0	1,666,781	1,784,079	(117,298)
965.418	Appr to Heritage Land Dev (4180)	153,557	0	0	0
965.581	Appropriation to Airport	520,274	376,713	54,375	322,338
965.666	Appropriation to Fund 6660	42,828	42,828	42,828	0
965.801	Appr to Drain Comm (8010))	32,500	0	0	0
Totals for dept 0901-Appropriations		10,519,283	11,961,381	11,980,874	(19,493)
Total - Function 950-Other		10,911,298	12,344,009	12,364,490	(20,481)
TOTAL APPROPRIATIONS - FUND 1010		**44,794,553**	**49,512,661**	**48,021,153**	**1,491,508**
NET OF REVENUES/APPROPRIATIONS - FUND 1010		**785,382**	**(934,522)**	**(963,326)**	**(28,804)**

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BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	VARIANCE FAVORABLE/ (UNFAVORABLE)
ALL FUND REVENUES					
1010	General Fund	45,579,935	48,578,139	47,057,827	(1,520,312)
1060	Senior Millage Fund	0	0	2,074,485	2,074,485
1170	Sobriety Court	375,021	577,697	526,960	(50,737)
1190	Emergency Services	416,870	490,667	424,867	(65,800)
1200	Marine Safety	192,147	136,846	126,908	(9,938)
1201	Port Security	153,034	0	0	0
1210	Highway Safety Programs	325,949	348,786	357,050	8,264
1240	Township Patrols	211,968	219,290	293,956	74,666
2080	Parks	841,697	716,700	716,700	0
2140	Title IV-E Abuse/Neglect	258,880	277,133	284,621	7,488
2150	Family Court	5,165,409	5,526,501	5,672,929	146,428
2151	Access & Visitation Program	4,075	5,850	5,850	0
2153	SSSPP Grant	242,158	276,615	278,595	1,980
2210	Public Health	5,529,978	5,945,271	5,945,271	0
2212	Lead Hazard Control	386,731	203,473	632,993	429,520
2217	Community Health Improvement Fund	738,760	750,750	750,750	0
2220	HealthWest	59,874,443	63,719,650	63,719,650	0
2261	Sustainability Grant	29,020	24,000	33,720	9,720
2271	NOAA Habitat Conservation Grants	373,087	0	0	0
2300	Accommodations Tax	1,326,105	1,269,334	1,270,484	1,150
2411	Parks Development	5,424	0	131,265	131,265
2450	Economic Development Fund	5,000	15,000	25,000	10,000
2470	CDBG Housing Grant	13,526	0	43,327	43,327
2471	Neighborhood Stabilization Prog 3	40,529	107,175	64,282	(42,893)
2550	Blight Elimination	1,515,623	0	886,550	886,550
2555	Blight Prevention Fund	0	11,500	30,000	18,500
2560	Deeds Automation Fund	172,778	174,000	174,000	0
2610	Law Library	7,925	9,700	8,950	(750)
2630	Concealed Pistol Licensing	62,205	59,269	53,700	(5,569)
2640	Community Corrections	339,747	347,708	349,493	1,785
2671	Sheriff Drug	0	500	500	0
2673	Special Investigative Fund	32,851	72,169	61,424	(10,745)
2800	Crime Victims' Rights	281,701	288,638	289,542	904
2823	Muskegon Area Stormwater Committee	50,000	50,000	50,000	0
2860	Revolving Loan Fund-E.D.C.	3,549	0	0	0
2890	Remonumentation	59,643	10,293	70,292	59,999
2900	Brookhaven	12,332,367	11,301,481	11,312,549	11,068
2910	Social Welfare	5,795	11,015	8,534	(2,481)
2920	Child Care Fund	8,439,176	9,050,895	9,580,811	529,916
2930	Veterans Affairs Dept	308,660	310,887	330,584	19,697
2940	Veterans Trust Fund	26,534	39,950	0	(39,950)
2970	Mental Health Buildings	367,165	312,545	276,905	(35,640)
2980	Victim Restitution	1,047	4,800	1,300	(3,500)
3010	General Debt Service Fund	27,635	24,347	69,469	45,122
3111	Quality of Life Bonds Debt Service	1,033,126	0	2,121	2,121
3130	Hall of Justice Bonds Debt Service	525,457	533,239	533,239	0
3140	HealthWest Building Bonds Debt Service	503,171	502,123	502,123	0
3660	Jail/JTC Debt Service Fund	3,774	1,671,781	1,789,079	117,298
4010	Capital Projects Fund	690,884	0	0	0
4150	Northside Water Construction	465,392	11,500	17,000	5,500
4180	Heritage Landing Development	304,357	0	0	0
4660	Jail/JTC Capital Projects Fund	6,055	0	1,000	1,000

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BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	VARIANCE FAVORABLE/ (UNFAVORABLE)
4930	Public Improvement	13,115	13,000	13,000	0
5100	Delinquent Tax Revolving	140,707	53,975	290,546	236,571
5110	Tax Forfeitures	853,715	774,466	705,806	(68,660)
5164	2014 Delinquent Tax Revolving	1,136,113	0	0	0
5165	2015 Delinquent Tax Revolving	1,194,711	1,169,771	1,058,791	(110,980)
5166	2016 Delinquent Tax Revolving	0	1,124,260	1,188,356	64,096
5167	2017 Delinquent Tax Revolving	0	0	0	0
5500	Land Bank	695,360	393,740	737,440	343,700
5710	Solid Waste Management	3,498,642	2,813,400	2,822,400	9,000
5711	Fly Ash Program	5,537	4,500	5,500	1,000
5810	Airport	2,570,826	1,673,371	1,363,822	(309,549)
5880	Muskegon Area Transit System	4,587,914	5,242,745	5,419,063	176,318
5890	Muskegon Trolley Company	74,029	96,200	75,900	(20,300)
5910	Regional Water System	3,143,093	3,142,124	2,851,197	(290,927)
5920	Wastewater Management Operations	14,922,639	12,602,833	12,667,833	65,000
5935	WWMS#2 2011 Rev Refndg Bonds$12.38M GOLT	1,320,647	1,195,550	1,195,550	0
5937	WWMS#1 2005 Bonds $17.5M GOLT	874,785	1,019,600	1,019,600	0
5938	WWMS#2 2006 Revenue Bonds $14M GOLT	693,634	819,751	819,751	0
5941	WWMS#2 2008-B Revenue Bonds $16.79M	703,973	951,058	951,058	0
5942	WWMS#2 2008-C Revenue Bonds $17.48M	817,878	1,074,441	1,074,441	0
5944	WW SAW Grant Project Fund	289,582	0	524,478	524,478
6330	Office Services	508,018	530,648	496,648	(34,000)
6340	County South Campus	704,374	712,980	739,382	26,402
6345	Maintenance Garage	1,978	3,648	6,344	2,696
6350	Energy Improvements	825,007	808,577	809,771	1,194
6660	Equipment Revolving	1,277,721	872,925	1,143,488	270,563
6680	Information Technology Services ISF	2,983,730	3,290,838	3,303,019	12,181
6770	Insurance	21,956,326	24,692,164	24,469,770	(222,394)
8010	Drain Fund	1,661,774	45,532	876,533	831,001
8410	Lake Level Fund	7,026	0	14,809	14,809
8711	Water Supply-Fruitport #1	102,961	112,165	112,165	0
8718	Fruit/NS Reg. Water System II	68,761	55,493	55,493	0
8834	Laketon Twnshp 71-21-0	191,793	182,394	182,394	0
8841	Muskegon/Egelston/Dalton Sewer	647,846	606,058	606,058	0
8845	Whitehall Twnshp Water Project	21,463	19,518	19,518	0
ESTIMATED REVENUES - ALL FUNDS		218,152,041	220,084,942	224,456,579	4,371,637

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BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	VARIANCE FAVORABLE/ (UNFAVORABLE)
ALL FUND EXPENDITURES					
1010	General Fund	44,794,553	49,512,661	48,021,153	1,491,508
1060	Senior Millage Fund	0	0	2,074,485	(2,074,485)
1170	Sobriety Court	375,021	577,697	526,960	50,737
1190	Emergency Services	416,872	490,667	424,867	65,800
1200	Marine Safety	196,156	136,846	126,908	9,938
1201	Port Security	153,034	0	0	0
1210	Highway Safety Programs	325,949	348,786	357,050	(8,264)
1240	Township Patrols	211,966	219,290	293,956	(74,666)
2080	Parks	635,486	726,261	829,738	(103,477)
2140	Title IV-E Abuse/Neglect	258,880	277,133	284,621	(7,488)
2150	Family Court	5,165,416	5,526,501	5,672,929	(146,428)
2151	Access & Visitation Program	4,075	5,850	5,850	0
2153	SSSPP Grant	242,158	276,615	278,595	(1,980)
2210	Public Health	5,530,000	5,945,271	5,945,271	0
2212	Lead Hazard Control	386,730	203,473	632,993	(429,520)
2217	Community Health Improvement Fund	685,358	750,750	750,750	0
2220	HealthWest	59,137,898	63,719,650	63,719,650	0
2261	Sustainability Grant	29,019	24,000	33,721	(9,721)
2271	NOAA Habitat Conservation Grants	373,086	0	0	0
2300	Accommodations Tax	1,529,921	1,354,109	1,442,164	(88,055)
2411	Parks Development	5,426	0	131,265	(131,265)
2450	Economic Development Fund	5,000	15,000	25,000	(10,000)
2470	CDBG Housing Grant	2,662	1,106	66,500	(65,394)
2471	Neighborhood Stabilization Prog 3	40,529	166,125	967	165,158
2550	Blight Elimination	1,515,623	0	886,550	(886,550)
2555	Blight Prevention Fund	0	11,500	30,000	(18,500)
2560	Deeds Automation Fund	465,039	593,947	548,101	45,846
2610	Law Library	7,926	9,700	8,950	750
2630	Concealed Pistol Licensing	23,983	26,401	31,872	(5,471)
2640	Community Corrections	339,746	347,708	349,493	(1,785)
2671	Sheriff Drug	109	69	69	0
2672	Prosecutor Drug	40	37	37	0
2673	Special Investigative Fund	32,851	72,169	61,424	10,745
2800	Crime Victims' Rights	281,718	289,038	289,542	(504)
2823	Muskegon Area Stormwater Committee	23,179	50,000	50,000	0
2860	Revolving Loan Fund-E.D.C.	18,549	0	0	0
2890	Remonumentation	59,642	10,293	70,292	(59,999)
2900	Brookhaven	13,416,282	12,213,074	13,761,211	(1,548,137)
2910	Social Welfare	5,795	11,015	8,534	2,481
2920	Child Care Fund	8,417,531	9,050,895	9,602,456	(551,561)
2930	Veterans Affairs Dept	328,917	349,667	360,511	(10,844)
2940	Veterans Trust Fund	25,092	39,950	0	39,950
2970	Mental Health Buildings	346,417	378,909	376,996	1,913
2980	Victim Restitution	5,080	12,000	13,350	(1,350)
3010	General Debt Service Fund	27,635	24,347	69,469	(45,122)
3111	Quality of Life Bonds Debt Service	1,265,437	0	56,387	(56,387)

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BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	VARIANCE FAVORABLE/ (UNFAVORABLE)
3130	Hall of Justice Bonds Debt Service	525,457	533,239	533,239	0
3140	HealthWest Building Bonds Debt Service	508,892	508,366	508,366	0
3660	Jail/JTC Debt Service Fund	1,848,537	1,848,540	1,848,540	0
4010	Capital Projects Fund	1,414,704	197,430	211,307	(13,877)
4180	Heritage Landing Development	320,083	0	40,500	(40,500)
4660	Jail/JTC Capital Projects Fund	1,055,968	0	139,507	(139,507)
4911	Wastewater Construction	1,854	0	0	0
4930	Public Improvement	14,991	332	107,307	(106,975)
4960	Capital Improvement	0	0	0	0
5100	Delinquent Tax Revolving	50,273	50,861	50,861	0
5110	Tax Forfeitures	877,634	927,815	929,550	(1,735)
5164	2014 Delinquent Tax Revolving	2,416,695	0	0	0
5165	2015 Delinquent Tax Revolving	335,818	3,746,753	3,795,299	(48,546)
5166	2016 Delinquent Tax Revolving	0	410,421	455,933	(45,512)
5167	2017 Delinquent Tax Revolving	0	0	0	0
5500	Land Bank	415,208	398,146	556,652	(158,506)
5710	Solid Waste Management	479,230	3,315,896	3,340,674	(24,778)
5711	Fly Ash Program	(23,422)	97,240	116,301	(19,061)
5810	Airport	2,690,019	2,733,567	2,676,855	56,712
5880	Muskegon Area Transit System	6,000,374	6,498,081	6,854,048	(355,967)
5890	Muskegon Trolley Company	59,348	77,319	160,666	(83,347)
5910	Regional Water System	3,591,800	3,420,365	3,477,641	(57,276)
5920	Wastewater Management Operations	13,879,587	13,751,074	14,103,074	(352,000)
5921	Wastewater Equipment	12,546	0	0	0
5935	WWMS#2 2011 Rev Refndg Bonds$12.38M GOLT	342,531	309,188	309,188	0
5937	WWMS#1 2005 Bonds $17.5M GOLT	619,903	604,850	604,850	0
5938	WWMS#2 2006 Revenue Bonds $14M GOLT	541,828	532,059	532,059	0
5939	WWMS#2 2007 Revenue Bonds $1.8M	62,306	60,844	60,844	0
5940	WWMS#2 2008 Revenue Bonds $945K	38,558	37,558	37,558	0
5941	WWMS#2 2008-B Revenue Bonds $16.79M	882,510	865,322	865,322	0
5942	WWMS#2 2008-C Revenue Bonds $17.48M	675,987	657,675	657,675	0
5943	WWMS#2 2010 Revenue Bonds $2.85M	111,737	109,867	109,867	0
5944	WW SAW Grant Project Fund	321,758	0	581,214	(581,214)
6330	Office Services	496,418	548,512	511,396	37,116
6340	County South Campus	704,378	712,980	739,382	(26,402)
6345	Maintenance Garage	11,203	16,073	15,569	504
6350	Energy Improvements	828,906	810,623	811,788	(1,165)
6660	Equipment Revolving	2,321,100	812,901	891,419	(78,518)
6680	Information Technology Services ISF	2,600,345	3,340,890	3,549,880	(208,990)
6770	Insurance	21,277,166	25,511,575	25,386,210	125,365
8010	Drain Fund	1,244,141	45,532	951,210	(905,678)
8410	Lake Level Fund	7,026	0	14,809	(14,809)
8711	Water Supply-Fruitport #1	4,856	9,630	9,630	0
8718	Fruit/NS Reg. Water System II	68,761	55,493	55,493	0
8834	Laketon Twnshp 71-21-0	191,793	182,394	70,608	111,786
8841	Muskegon/Egelston/Dalton Sewer	647,846	606,058	600,696	5,362
8845	Whitehall Twnshp Water Project	21,463	19,518	19,518	0
APPROPRIATIONS - ALL FUNDS		**217,609,902**	**228,133,497**	**235,513,142**	**(7,379,645)**

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BUDGET REPORT FOR MUSKEGON COUNTY

DEPARTMENT DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	VARIANCE FAVORABLE/ (UNFAVORABLE)	
FUND BALANCE DETAIL					
ENDING FUND BALANCE - FUND 1010	8,058,191	7,123,673	7,094,869	(28,804)	
ENDING FUND BALANCE - FUND 1060	0	0	0	0	
ENDING FUND BALANCE - FUND 1170	0	0	0	0	
ENDING FUND BALANCE - FUND 1190	(2)	0	0	0	
ENDING FUND BALANCE - FUND 1200	23,160	23,156	23,156	0	
ENDING FUND BALANCE - FUND 1201	0	0	0	0	
ENDING FUND BALANCE - FUND 1210	0	0	0	0	
ENDING FUND BALANCE - FUND 1240	2	0	0	0	
ENDING FUND BALANCE - FUND 2080	481,206	471,643	368,166	(103,477)	
ENDING FUND BALANCE - FUND 2140	0	0	0	0	
ENDING FUND BALANCE - FUND 2150	(7)	0	0	0	
ENDING FUND BALANCE - FUND 2151	30	30	30	0	
ENDING FUND BALANCE - FUND 2153	0	0	0	0	
ENDING FUND BALANCE - FUND 2210	24,303	24,325	24,325	0	
ENDING FUND BALANCE - FUND 2212	1	0	0	0	
ENDING FUND BALANCE - FUND 2217	53,402	53,403	53,403	0	
ENDING FUND BALANCE - FUND 2220	1,069,497	1,069,515	1,069,515	0	
ENDING FUND BALANCE - FUND 2261	1	0	(1)	(1)	
ENDING FUND BALANCE - FUND 2271	7	6	6	0	
ENDING FUND BALANCE - FUND 2300	574,867	490,087	403,182	(86,905)	
ENDING FUND BALANCE - FUND 2411	(2)	0	0	0	
ENDING FUND BALANCE - FUND 2450	0	0	0	0	
ENDING FUND BALANCE - FUND 2470	23,174	22,067	0	(22,067)	
ENDING FUND BALANCE - FUND 2471	0	(58,950)	63,315	122,265	
ENDING FUND BALANCE - FUND 2550	0	0	0	0	
ENDING FUND BALANCE - FUND 2555	0	0	0	0	
ENDING FUND BALANCE - FUND 2560	850,285	430,335	476,181	45,846	
ENDING FUND BALANCE - FUND 2570	2,300,000	2,300,000	2,300,000	0	
ENDING FUND BALANCE - FUND 2610	(1)	0	0	0	
ENDING FUND BALANCE - FUND 2630	51,794	84,662	73,622	(11,040)	
ENDING FUND BALANCE - FUND 2640	1	0	0	0	
ENDING FUND BALANCE - FUND 2671	4,904	5,335	5,335	0	
ENDING FUND BALANCE - FUND 2672	1,550	1,513	1,513	0	
ENDING FUND BALANCE - FUND 2673	0	0	0	0	
ENDING FUND BALANCE - FUND 2800	1,041	643	1,043	400	
ENDING FUND BALANCE - FUND 2823	45,972	45,972	45,972	0	
ENDING FUND BALANCE - FUND 2860	0	0	0	0	
ENDING FUND BALANCE - FUND 2890	1	0	0	0	
ENDING FUND BALANCE - FUND 2900	(5,105,394)	(6,016,981)	(7,554,050)	(1,537,069)	* see below
ENDING FUND BALANCE - FUND 2910	0	0	0	0	
ENDING FUND BALANCE - FUND 2920	21,645	21,649	4	(21,645)	
ENDING FUND BALANCE - FUND 2930	43,343	4,565	13,418	8,853	
ENDING FUND BALANCE - FUND 2940	2,325	2,325	2,325	0	
ENDING FUND BALANCE - FUND 2970	100,092	33,727	0	(33,727)	
ENDING FUND BALANCE - FUND 2980	27,352	20,153	15,303	(4,850)	
ENDING FUND BALANCE - FUND 3010	0	0	0	0	
ENDING FUND BALANCE - FUND 3111	54,266	54,266	0	(54,266)	
ENDING FUND BALANCE - FUND 3130	0	0	0	0	

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DEPARTMENT DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 PROJECTED ACTIVITY	VARIANCE FAVORABLE/ (UNFAVORABLE)	
ENDING FUND BALANCE - FUND 3140	123,334	117,091	117,091	0	
ENDING FUND BALANCE - FUND 3660	59,461	(117,298)	0	117,298	
ENDING FUND BALANCE - FUND 4010	211,306	13,876	(1)	(13,877)	
ENDING FUND BALANCE - FUND 4150	2,210,491	2,221,991	2,227,491	5,500	
ENDING FUND BALANCE - FUND 4180	40,500	40,500	0	(40,500)	
ENDING FUND BALANCE - FUND 4660	249,037	249,037	110,530	(138,507)	
ENDING FUND BALANCE - FUND 4911	770,958	770,958	770,958	0	
ENDING FUND BALANCE - FUND 4930	650,840	663,508	556,533	(106,975)	
ENDING FUND BALANCE - FUND 4960	300,000	300,000	300,000	0	
ENDING FUND BALANCE - FUND 5100	184,035	187,150	423,721	236,571	
ENDING FUND BALANCE - FUND 5110	1,156,131	1,002,780	932,385	(70,395)	
ENDING FUND BALANCE - FUND 5164	1,977,520	1,977,520	1,977,520	0	
ENDING FUND BALANCE - FUND 5165	858,466	(1,718,516)	(1,878,042)	(159,526)	
ENDING FUND BALANCE - FUND 5166	0	713,839	732,423	18,584	
ENDING FUND BALANCE - FUND 5167	0	0	0	0	
ENDING FUND BALANCE - FUND 5500	1,674,103	1,669,697	1,854,891	185,194	
ENDING FUND BALANCE - FUND 5710	6,614,291	6,111,795	6,096,017	(15,778)	
ENDING FUND BALANCE - FUND 5711	90,893	(1,846)	(19,907)	(18,061)	
ENDING FUND BALANCE - FUND 5810	28,834,266	27,774,068	27,521,231	(252,837)	
ENDING FUND BALANCE - FUND 5880	7,035,963	5,780,635	5,600,986	(179,649)	
ENDING FUND BALANCE - FUND 5890	216,774	235,656	132,009	(103,647)	
ENDING FUND BALANCE - FUND 5910	5,073,344	4,795,106	4,446,903	(348,203)	
ENDING FUND BALANCE - FUND 5920	52,936,216	51,787,980	51,500,980	(287,000)	
ENDING FUND BALANCE - FUND 5921	6,799,424	6,799,424	6,799,424	0	
ENDING FUND BALANCE - FUND 5935	(7,930,154)	(7,043,791)	(7,043,791)	0	
ENDING FUND BALANCE - FUND 5937	3,935,330	4,350,080	4,350,080	0	
ENDING FUND BALANCE - FUND 5938	4,478,711	4,766,404	4,766,404	0	
ENDING FUND BALANCE - FUND 5939	(2,512)	(63,357)	(63,357)	0	
ENDING FUND BALANCE - FUND 5940	(79,350)	(116,908)	(116,908)	0	
ENDING FUND BALANCE - FUND 5941	1,014,661	1,100,398	1,100,398	0	
ENDING FUND BALANCE - FUND 5942	2,148,598	2,565,364	2,565,364	0	
ENDING FUND BALANCE - FUND 5943	211,947	102,080	102,080	0	
ENDING FUND BALANCE - FUND 5944	(32,176)	(32,176)	(88,912)	(56,736)	
ENDING FUND BALANCE - FUND 6330	76,522	58,664	61,780	3,116	
ENDING FUND BALANCE - FUND 6340	(4)	0	0	0	
ENDING FUND BALANCE - FUND 6345	108,124	95,699	98,899	3,200	
ENDING FUND BALANCE - FUND 6350	43,639	41,595	41,624	29	
ENDING FUND BALANCE - FUND 6660	5,826,243	5,886,265	6,078,310	192,045	
ENDING FUND BALANCE - FUND 6680	(1,040,111)	(1,090,169)	(1,286,978)	(196,809)	**see below
ENDING FUND BALANCE - FUND 6770	4,026,982	3,207,574	3,110,545	(97,029)	
ENDING FUND BALANCE - FUND 8010	718,672	718,667	643,990	(74,677)	
ENDING FUND BALANCE - FUND 8410	0	0	0	0	
ENDING FUND BALANCE - FUND 8711	585,291	687,826	687,826	0	
ENDING FUND BALANCE - FUND 8718	0	0	0	0	
ENDING FUND BALANCE - FUND 8834	0	0	111,786	111,786	
ENDING FUND BALANCE - FUND 8841	0	0	5,362	5,362	
ENDING FUND BALANCE - FUND 8845	0	0	0	0	
ENDING FUND BALANCE - ALL FUNDS	140,864,770	132,816,287	129,808,279	(3,008,008)	

* Fund 2900 showing a deficit fund balance due to impact of the new GASB 68 *Accounting and Financial Reporting for Pension* standard.

** Fund 6680 showing a deficit fund balance due in part to impact of the new GASB 68 *Accounting and Financial Reporting for Pension* standard. The shortfall in this fund is being recouped through departmental charges per the Information Technology rate study provided by MGT of America.

FY2017 BUDGET - REQUEST FOR FUNDING TRANSFER

Department	Position	Present Funding	Requested Funding	Recommendation
Administration	Economic Development Manager FT - X31601	1010-0171-50% 592-5040-50%	1010-7280-67% 592-5040-33%	Yes - eff 04/01/17
District Court	Court Clerk/District Ct Hourly - D15025	1010-0138 100%	1010-0136 100%	Yes eff 06/29/17
	Clerical Systems Manager FT - N17501	1010-0138 100%	1010-0136 100%	Yes eff 06/29/17
	Court Clerk/District Ct Hourly - D15023	1010-0136 100%	1010-0138 100%	Yes eff 06/29/17
	Chief Clerk/District Ct - D07503	1010-0136 100%	1010-0138 100%	Yes eff 06/29/17
Family Court	Court Services Specialist - G27516	2150-0142 100%	2150-0168 100%	Yes - Eff 06/25/17
	Family Court Specialist FT - G35302	2150-0142 50% 2150-0149 50%	2150-0142 50% 2150-0168 50%	Yes - Eff 10/1/16
	Deputy Curcuit/Family Ct/FOC Administrator FT - X25401	2150-0142 85% 2920-0152 15%	2150-0142 55% 2150-0168 30% 2920-0152 15%	Yes - Eff 10/1/16
	FOC Enforcement Attorney - X41503	1010-0132 25% 2150-0142 75%	2150-0168 100%	Yes - Eff 10/1/16
	Senior Accountant FT - X83203	2150-0142 50% 2150-0149 15% 2150-0230 35%	2150-0142 30% 2150-0149 15% 2150-0168 20% 2150-0230 35%	Yes - Eff 10/1/16
Sheriff	Sheriff Deputy FT - S05024	1010-0355-100%	1240-0303-100%	Yes - eff 04/01/17
	Sheriff Secretary FT - G73501	1010-0301-50% 1190-0426-50%	1010-0301-100%	Yes - eff 03/01/17
	Sheriff Deputy FT - S05016	1010-0355-100%	1010-0301-100%	Yes - eff 10/01/16
Public Works	Administrative Analyst FT - X04008	5710-0526-60% 2210-6100-40%	5710-0526-100%	Yes - eff 10/01/16

FY2017 BUDGET - UNFUNDED POSITIONS

Department	Position #	Position Classification	Status	GF	Other	Comments
Accounting	X68501	Procurement Analyst	Vacant	currently unfunded		Yes
Airport	N07501	Airport Maintenance Supervisor FT	Vacant	currently unfunded		Yes
Clerk	N30501	Elections Coordinator FT	Vacant	$0	$0	Yes
Clerk-Circuit Court Records	G19503	Circuit Court Clerk FT	Vacant	currently unfunded		Yes
Clerk-Circuit Court Records	G19701	Circuit Court Liaison FT	Vacant	currently unfunded		Yes
Clerk-Circuit Court Records	G19702	Circuit Court Liaison FT	Vacant	currently unfunded		Yes
CVB/Parks	X60001	Park Superintendent FT	Vacant	currently unfunded		Yes
District Court	D15008	Court Clerk/Dist Ct FT	Vacant	currently unfunded		Yes
	D15012	Court Clerk/Dist Ct FT	Vacant	currently unfunded		Yes
	D15026	Court Clerk/District Ct Hourly	Vacant	$0	$0	Yes
Drain	G20003	Clerk II	Vacant	currently unfunded		Yes
	N28501	Drain Office Manager FT	Vacant	move to deletion list		Yes
Emergency Services	T05501	Emergency Svcs Specialist/Hrly	Vacant	currently unfunded		Yes
Equalization	G09301	Assessment Administration Clerk FT	Vacant	currently unfunded		Yes
Facilities Management	G12403	Building Maintenance Mech II FT	Vacant	currently unfunded		Yes
Family Court	G19303	Child Support Specialist FT	Vacant	currently unfunded		Yes
	G27504	Court Services Specialist FT	Vacant	currently unfunded		Yes
	G27501	Court Services Specialist FT	Vacant	currently unfunded		Yes
	G35501	Family Court Transport Officer FT	Vacant	currently unfunded		Yes
	G93001	Word Processing Coordinator FT	Vacant	currently unfunded		Yes
	N33701	Family Court Project Manager FT	Vacant	currently unfunded		Yes
	G01007	Account Clerk I FT	Vacant	currently unfunded		Yes
	G36101	FOC Caseworker II FT	Vacant	currently unfunded		Yes
	X40501	FOC Chief Enforcement Officer FT	Vacant	currently unfunded		Yes
	X18201	Clinical Supervisor II/Fam Ct FT	Vacant	currently unfunded		Yes
Family Court - Child Care Fund	X42202	Grants Monitor - Hourly	Vacant	currently unfunded		Yes
Family Court - Child Care Fund	X08001	Assistant Prosecutor I FT	Vacant	currently unfunded		Yes
Human Resources	N39703	Human Resources Specialist FT	Vacant	currently unfunded		Yes
Public Health	N20602	Community Nutrition Counselor FT	Vacant	currently unfunded		Yes
	N20701	Community Nutrition Specialist Hrly	Vacant	currently unfunded		Yes

FY2017 BUDGET - UNFUNDED POSITIONS

Department	Position #	Position Classification	Status	GF	Other	Comments
Register of Deeds	G31204	Deeds Record Technician FT	Vacant	currently unfunded		Yes
Sheriff Animal Control	G20007	Clerk II FT	Vacant	currently unfunded		Yes
Sheriff Courtroom Security	S05051	Sheriff Deputy Hrly	Vacant	currently unfunded		Yes
	S05052	Sheriff Deputy Hrly	Vacant	currently unfunded		Yes
	S05053	Sheriff Deputy Hrly	Vacant	currently unfunded		Yes
	S05054	Sheriff Deputy Hrly	Vacant	currently unfunded		Yes
Sheriff Operations	G34002	Departmental Clerk FT	Vacant	currently unfunded		Yes
	G54001	Mechanic/Sheriff FT	Vacant	currently unfunded		Yes
	C02505	Lieutenant AA Degree FT	Vacant	currently unfunded		Yes
Sheriff/Marine Safety	G02002	Account Clerk II FT	Vacant	currently unfunded		Yes
Treasurer	G62405	Property Tax Technician FT	Vacant	currently unfunded		Yes
Wastewater	X04002	Administrative Analyst FT	Vacant	currently unfunded		Yes

FY2017 BUDGET - POSITION DELETIONS

Department	Position #	Position Classification	Status	GF	Other	Recommendation
Child Haven	G18001	Child Care Attendant Hrly	Vacant	$0	$0	
	G18002	Child Care Attendant Hrly	Vacant	$0	$0	
	G18003	Child Care Attendant FT	Vacant	$0	$0	
	G18004	Child Care Attendant 32 hr	Vacant	$0	$0	
	G18005	Child Care Attendant FT	Vacant	$0	$0	
	G18006	Child Care Attendant 32 hr	Vacant	$0	$0	
	G18007	Child Care Attendant 32 hr	Vacant	$0	$0	
	G18008	Child Care Attendant Hrly	Vacant	$0	$0	
	G18009	Child Care Attendant Hrly	Vacant	$0	$0	
	G18010	Child Care Attendant Hrly	Vacant	$0	$0	
	G18011	Child Care Attendant Hrly	Vacant	$0	$0	
	G18012	Child Care Attendant Hrly	Vacant	$0	$0	
	G18013	Child Care Attendant Hrly	Vacant	$0	$0	
	G18014	Child Care Attendant Hrly	Vacant	$0	$0	
	G18015	Child Care Attendant FT	Vacant	$0	$0	
	X14001	Child Care Supervisor FT	Vacant	$0	$0	
District Court	X08601	Attorney Magistrate FT	Vacant	$0	$0	
Drain Commissioner	N28501	Drain Office Manager FT	Vacant	$0	$0	
	T05001	Drain Inspector Seasonal	Vacant	$0	$0	
	N28101	Drain Inspector Supervisor FT	Vacant	$0	$0	
Facilities Management	G42001	Housekeeper Hrly	Vacant	$0	$0	
Sheriff / Emergency Services	C02201	Emergency Services Coordinator FT	Vacant	107,398	32,000.00	

2017 FAIR GAMES!

SPONSORED BY:

BARBER FORD OF HOLLAND

- Water Balloon Toss
- Egg Run
- Flying Chickens
- Horseshoe Toss
- Disc the Field
- Toss the Pig
- Horse Race
- Feed the Horse
- Egg Toss
- Don't Spill the Beans
- Cow Rustler
- Pin Drop
- Water Trough Race
- Potato Sack Run
- Hay Toss

PLEASE NOTE: ALL FAIR GAMES ARE FREE AND OPEN TO THE PUBLIC.

EVENTS AND TIMES ARE SUBJECT TO CHANGE.



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217 W. Randall St. Coopersville, MI 49404

616-997-8989

Come join us at the Muskegon County Fair July 24-29

The Muskegon County Fair is a place for family fun and community growth! Each year, kids all throughout the Muskegon area work hard on an assortment of projects. The Muskegon County annual fair is their opportunity to show the product of their hard work with the community. We hope you enjoy your time with us and thank you for your support!

89th Annual MUSKEGON COUNTY

****

FAIR

July 24-29

2017 EVENTS



Small Animal & Baked Goods Auction

Saturday, July 29
2:00 pm



(Market Chickens, Rabbits & Baked Goods)

Muskegon County Fairgrounds

6621 Heights Ravenna Rd.
Fruitport, MI 49415
fairgrounds@co.muskegon.mi.us



Large Animal Auction

Thursday, July 27
6:00 pm

FAMILY FUN!

WWW.MUSKEGONFAIRGROUNDS.COM






2017 MUSKEGON COUNTY FAIR EVENTS






RIBBON SPONSORS: Swanson Pickle Co. & Ravenna Pattern

Saturday: July 8

9:30 am Open Dog Show
at Muskegon County Fairgrounds

Saturday: July 15

10:00 am Shooting Sports (Trapshooting, .22 Rifle, 3D Archery)
at the Fruitport Conservation Club

Saturday: July 22

8 am - 5 pm Open Horse Show
1 pm - 5 pm Entry and Judging of all Inanimates and Baked Goods
9:00 am Cat Youth Show & Cat Open Show
Sponsored by: Eye Care One

Sunday: July 23

8 am - 12 pm Entry of all Horses
2 pm - 4 pm Swine Weigh-in
3 pm - 6 pm Entry of Rabbits & Cavies
4 pm - 6 pm Sheep and Goat Weigh-in
(Both market and breeding stock must enter through weigh-in area)
4 pm - 6 pm Entry of Dairy and Breeding Livestock
4 pm - 6 pm Entry of Poultry
4 pm - 6 pm Entry of Llamas & Alpacas
4 pm - 6 pm Feeder Beef and Market Beef Weigh-in
7:00 pm Opening Ceremonies & Announcement of 4-H Ambassadors

Monday: July 24

FAIR GAMES Sponsored by: Barber Ford of Holland

9:00 am Horse Judging - Showmanship, Halter,
9:00 am English/Western Riding, Western Reining
Sponsored by: State Farm Ins. & Ryanne Donahue Agency
9:00 am Exhibit Building / Silent Auction Opens
9:00 am Goat Judging
Sponsored by: PCA Acres & State Farm Ins.
12:00 pm Rabbit - Open Show
1:30 pm Fair Games: Toss the Pig!
3:00 pm Sheep Judging Sponsored by: West Michigan Veterinary Services
3:30 pm Fair Games: Disc the Field!
4:00 pm Dog Judging - Agility and Showmanship
Sponsored by: MLOTC
5:30 pm Fair Games: Feed The Horse!
6:00 pm Talent Show

Tuesday: July 25

FAIR GAMES Sponsored by: Barber Ford of Holland

9:00 am Exhibit Building / Silent Auction Opens
9:00 am Poultry Judging
11:00 am Horse Judging - Dressage, Western Dressage
1:30 pm Fair Games: Cow Rustler!
3:00 pm Market Steer & Feeder Steer Judging
3:30 pm Fair Games: Pin Drop!
4:00 pm Horse Judging - Versatility
Sponsored by: West Michigan Veterinary Services
5:30 pm Fair Games: Water Balloon Toss!
7:00 pm **Grandstand Event:** Tractor Pulls Sponsored by: Gielow, Groom & Terpstra

Wednesday: July 26

FAIR GAMES Sponsored by: Barber Ford of Holland

8:00 am Swine Judging
Sponsored by: Senator Geoff Hansen
9:00 am Horse Judging: Cloverbud
9:00 am Exhibit Building / Silent Auction Opens
1:00 pm Horse Judging - English Equitation, English Pleasure, Jumping
1:00 pm Llama / Alpaca Judging
Sponsored by: Grasmeyer Bros. LLC
1:30 pm Fair Games: Horse Shoe Toss!
3:00 pm Dog Judging - Rally and Obedience
3:30 pm Fair Games: Potato Sack Run!
4:00 pm Dairy Cattle Judging
Sponsored by: Shelby State Bank
5:30 pm Fair Games: Water Trough Race!
7:00 pm Ag Olympics

Thursday: July 27

FAIR GAMES Sponsored by: Barber Ford of Holland

8:00 am Rabbit & Cavy Judging - Youth
Sponsored by: PC Septic
9:00 am Horse Judging - Western Horsemanship, Bareback, Western Pleasure
9:00 am Exhibit Building / Silent Auction Opens
1:30 pm Fair Games: Don't Spill the Beans!
3:30 pm Fair Games: Hay Toss!
4pm - 7pm Steak Fry by Muskegon Co. Sheriff's Mounted Unit
4:00 pm Horse Judging - Gymkana/Speed
5:30 pm Fair Games: Horse Race!
6:00 pm Large Animal Auction

Friday: July 28

FAIR GAMES Sponsored by: Barber Ford of Holland

9:00 am Horse Judging -Trail, Costume & Open Driving
9:00 am Exhibit Building / Silent Auction Opens
10:00 am Shooting Sports (BB, Pellet, Archery) at the Fairgrounds Updyke Bldg. Sponsored by: Fruitport Conservation Club & Baxter's Towing
1:30 pm Fair Games: Flying Chickens!
3:30 pm Fair Games: Egg Run!
4:00 pm Showman of Showmen
5:30 pm Fair Games: Egg Toss!
7:00 pm **Grandstand Event:** Mini Horse Pulls Sponsored by: Gielow, Groom & Terpstra
7pm - 11pm **Beer Tent with Live Music**

Saturday: July 29

9:00 am Exhibit Building / Silent Auction Opens
10 am - 4pm 4-H Ambassador Vendor Craft Show
12:00 pm Open Pet Show
12:00 pm Open Speed Horse Show
2:00 pm Small Animal and Baked Goods Auction
6:00 pm Closing Ceremonies
7:00 pm Exhibitor Building/Silent Auction Closes
7:00 pm **Grandstand Event:** SJO Super Cross Races
Sponsored by: Gielow, Groom & Terpstra
7pm - 11pm **Beer Tent with Live Music**
9:00 pm Youth Dance & Entertainment



MUSKEGON COUNTY LAND BANK
PUBLIC AUCTION

AUCTION HELD AT 97 E. APPLE AVE, ROOM 113,
MUSKEGON,MI 49442
JULY 28, 2017 at 9:00 A.M.

PROPERTY OPEN HOUSE SHOWINGS

July 26, 2017	
1654 DYSON	9:00 A.M.
2221 5TH	10:00 A.M.
2525 5TH	11:00 A.M.
2332 HOYT	1:00 P.M.
2408 HOYT	2:00 P.M.
2541 & 2545 HOYT	3:00 P.M.

July 27, 2017	
3037 GLENDALE	9:00A.M.
3032 JEFFERSON	10:00 A.M.
3204 5TH	11:00 A.M.
2913 HOWDEN	1:00 P.M.
56 E. LINCOLN	2:00 P.M.
3231 BAKER	3:00 P.M.

CONDITIONS OF SALE

- BUYER MUST HAVE NO OUTSTANDING TAXES ON ANY PROPERTY, OWNED OR OCCUPIED, IN MUSKEGON COUNTY
- PROPERTY MUST BE BROUGHT UP TO OCCUPANCY (I.E. INSPECTIONS PASSED ON BUILDING, MECHANICAL, PLUMBING, AND ELECTRICAL) WITHIN ONE YEAR
- BUYER MAY NOT SELL HOUSE FOR THREE YEARS
- FOR SALES IN MUSKEGON HEIGHTS, AN ADDITIONAL $220 WILL BE COLLECTED FOR THE CITY INSPECTIONS DEPARTMENT FOR EACH SALE
- A QUIT CLAIM DEED WILL BE ISSUED, MARKETABLE TITLE IN ENSURED, BUYER IS RESPONSIBLE FOR ANY TITLE INSURANCE

AUCTION PROCEDURE

- FOR ALL HOUSES, BIDDING WILL BEGIN AT $1,000.00
- FUNDS MUST BE SECURED (I.E. CASH OR CERTIFIED CHECK) AND PAYABLE BY 4P.M. ON JULY 28, 2017

ELECTRIC WILL NOT BE ON AT THE HOMES PRESENTED, IT IS RECOMMENDED THAT YOU BRING YOUR FLASHLIGHT!!!

8

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, August 8, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. A moment of silence was observed for County Treasurer Tony Moulatsiotis who was having heart surgery. The Pledge of Allegiance was led by Chairman Cross and recited in unison.

Roll Call

Present: Benjamin E. Cross, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Excused: Marvin Engle

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Brooke VanHouten, Deputy County Clerk
Doug Hughes, Corporate Counsel

2017-283 **APPROVAL OF THE AGENDA**

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the agenda.

Voice vote **Motion Carried**

2017-284 **APPROVE THE MINUTES OF THE FULL BOARD MEETING OF TUESDAY, JULY 25, 2017**

Moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the minutes of the Full Board meeting of Tuesday, July 25, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment

PRESENTATION: FY 2018 GENERAL FUND BUDGET

Beth Dick, Finance Director/Assistant County Administrator, presented a PowerPoint presentation. (See attached)

COMMUNICATION

The following Communication Items were provided to commissions for informational purposes:

A. Bay County Resolution: Opposition to Slashing Federal Funding for Great Lakes Restoration Initiative

B. Bay County Resolution: Support of House Bill 4651 and Senate Bill 400 as Introduced

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COMMITTEE/BOARD REPORTS

2017-285 **APPROVE THE RECLASSIFICATION OF THE FAMILY COURT CLINICAL SUPERVISOR POSITION X15403 TO A FAMILY COURT OPERATIONS SUPERVISOR WITH A PAY GRADE OF NX-00290 ($25.005-$31.557/HR)**

CPS17/08-39

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the reclassification of the Family Court Clinical Supervisor position X15403 to a Family Court Operations Supervisor with a pay grade of NX-00290 ($25.005-$31.557/hr).

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-286 **AUTHORIZE THE COUNTY OF MUSKEGON & CIRCUIT COURT/FAMILY COURT TO ENTER INTO AN AGREEMENT WITH CIII, INC. TO PROVIDE A SUMMER YOUTH PROGRAM FOR YOUTH INVOLVED WITH THE JUVENILE DIVISION**

CPS17/08-40

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to authorize the County of Muskegon & Circuit Court/Family Court to enter into an agreement with CIII, Inc. to provide a summer youth program for youth involved with the Juvenile Division.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-287 **APPROVE PAYMENT TO JUSTICE AV SOLUTIONS IN THE AMOUNT OF $48,821.84 TO COVER THE COST OF JAVS CLASSIC MAINTENANCE AGREEMENT FOR THE PERIOD OF JANUARY 1, 2017 – DECEMBER 31, 2017; AGREEMENT WILL COVER ALL OF THE COURT RECORDING EQUIPMENT FOR THE 60TH DISTRICT COURT, 14TH CIRCUIT COURT AND MUSKEGON PROBATE COURT**

CPS17/08-41

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve payment to Justice AV Solutions in the amount of $48,821.84 to cover the cost of JAVS Classic Maintenance Agreement for the period of January 1, 2017 – December 31, 2017; agreement will cover all of the court recording equipment for the 60th District Court, 14th Circuit Court and Muskegon Probate Court.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-288 **AUTHORIZE THE ADDITION OF THE FOLLOWING POSITIONS AT BROOKHAVEN: SIX (6) LPN PART TIME (24 HOUR) POSITIONS – PAY SCALE LP-00010 ($17.00-$22.46/HR); FOUR (4) RN PART TIME (24 HOUR) POSITIONS – PAY SCALE NO-00290 ($21.763-$27.425/HR); FOUR (4) LPN HOURLY CALL-IN POSITIONS – PAY SCALE TS-00500 ($23.00/HR); SIX (6) CNA HOURLY CALL-IN POSITIONS - PAY SCALE TS-00400 ($14.50/HR)**

HS17/08-21
The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the addition of the following positions at Brookhaven

Six (6) LPN Part Time (24 hour) positions – pay scale LP-00010 ($17.00-$22.46/hr)
Four (4) RN Part Time (24 hour) positions – pay scale NO-00290 ($21.763-$27.425/hr)
Four (4) LPN Hourly Call-in positions – pay scale TS-00500 ($23.00/hr)
Six (6) CNA Hourly Call-in positions - pay scale TS-00400 ($14.50/hr)

Roll Call:
Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-289 **APPROVE THAT THE EXTERIOR WALKWAYS TO THE ENTRANCE OF THE HALL OF JUSTICE AND HIGH PEDESTRIAN TRAFFIC AREAS WILL BE DECLARED "SMOKE FREE ZONES"; ALLOW THE COUNTY ADMINISTRATOR TO IDENTIFY POTENTIAL SMALL DESIGNATED SMOKING AREAS ON THE CAMPUS; AND AUTHORIZE THE POSTING OF SIGNAGE AND NOTICES ACCORDINGLY**

HS17/08-22
The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve that the exterior walkways to the entrance of the Hall of Justice and high pedestrian traffic areas will be declared "Smoke Free Zones"; allow the County Administrator to identify potential small designated smoking areas on the campus; and authorize the posting of signage and notices accordingly.

Roll Call:
Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-290 **AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE AGREEMENT BETWEEN PUBLIC HEALTH – MUSKEGON COUNTY AND MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY IN THE AMOUNT OF $18,536; AND FURTHER AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE AGREEMENT WITH ANNIS WATER RESOURCES INSTITUTE-GVSU TO CONDUCT AND REPORT INLAND LAKES BEACH WATER MONITORING, WITH REIMBURSEMENT FOR THEIR SERVICES FROM PUBLIC HEALTH-MUSKEGON COUNTY IN AN AMOUNT NOT TO EXCEED $10,267 FOR FISCAL YEARS 2017 AND 2018, WITH NO EFFECT ON COUNTY GENERAL FUND**

HS17/08-23

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the Public Health Director to sign the agreement between Public Health – Muskegon County and Michigan Department of Environmental Quality in the amount of $18,536; and further authorize the Public Health Director to sign the agreement with Annis Water Resources Institute-GVSU to conduct and report Inland Lakes beach water monitoring, with reimbursement for their services from Public Health-Muskegon County in an amount not to exceed $10,267 for Fiscal Years 2017 and 2018, with no effect on county general fund.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-291 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $7,210,563.46 COVERING THE PERIOD OF JULY 7, 2017, THROUGH JULY 21, 2017, FOR CHECKS AND JUNE 1, 2017 THROUGH JUNE 30, 2017 FOR P-CARD PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/08-92

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve payment of the accounts payable of $7,210,563.46 covering the period of July 7, 2017, through July 21, 2017, for checks and June 1, 2017 through June 30, 2017 for P-Card payments, as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-292 **APPROVE THE FY2018 BUDGET HEARING SCHEDULE AS PRESENTED**

WM17/08-93

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the FY2018 Budget Hearing Schedule as presented.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-293 **APPROVE SETTING THE PUBLIC HEARING DATE FOR THE FY2018 PROPOSED MUSKEGON COUNTY BUDGET FOR THURSDAY, SEPTEMBER 7, 2017 AT 3:30 P.M. AT THE BOARD OF COMMISSIONERS ROOM ON THE 4TH FLOOR OF THE MICHAEL E. KOBZA HALL OF JUSTICE AND TO AUTHORIZE THE PUBLICATION OF A NOTICE OF PUBLIC HEARING IN A NEWSPAPER OF GENERAL CIRCULATION ON OR BEFORE AUGUST 27, 2017**

WM17/08-94

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve setting the Public Hearing date for the FY2018 Proposed Muskegon County Budget for Thursday, September 7, 2017 at 3:30 P.M. at the Board of Commissioners Room on the 4th floor of the Michael E. Kobza Hall of Justice and to authorize the publication of a Notice of Public Hearing in a newspaper of general circulation on or before August 27, 2017.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-294 **AUTHORIZE EXTENSION OF A PURCHASE AGREEMENT BETWEEN MUSKEGON COUNTY AND GRAND TRUNK LLC FOR THE GRANT TRUNK DEPOT (PARCEL #61-24-205-318-0001-00) LOCATED AT 683 WEST WESTERN AVENUE, AND FOR THE BOARD CHAIR TO SIGN APPROPRIATE DOCUMENTS**

WM17/08-95

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to authorize extension of a purchase agreement between Muskegon County and Grand Trunk LLC for the Grant Trunk Depot (parcel #61-24-205-318-0001-00) located at 683 West Western Avenue, and for the Board Chair to sign appropriate documents.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-295 **APPROVE THE RECLASSIFICATION OF THE VACANT TOURISM COORDINATOR POSITION, X88101, WITH A PAY GRADE OF NX-00180 ($19.268-$24.260/HR) TO AN ADMINISTRATIVE MARKETING COORDINATOR POSITION AT A PAY GRADE OF NO-00190 ($16.675-$20.664/HR)**

WM17/08-96

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the reclassification of the vacant Tourism Coordinator position, X88101, with a pay grade of NX-00180 ($19.268-$24.260/hr) to an Administrative Marketing Coordinator position at a pay grade of NO-00190 ($16.675-$20.664/hr).

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

2017-296 **ADOPT THE POST CONSTRUCTION ORDINANCE TO IMPROVE STORM WATER MANAGEMENT IN THE COUNTY FOR THOSE COMMUNITIES WISHING TO PARTICIPATE IN THE COUNTY-WIDE PROGRAM AS INDICATED BY THEIR RESOLUTION, OR ZONING ORDINANCES, AS APPLICABLE**

WM17/08-97

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to adopt the Post Construction Ordinance to improve storm water management in the county for those communities wishing to participate in the county-wide program as indicated by their resolution, or zoning ordinances, as applicable.

Roll Call:

Yes: Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins Benjamin E. Cross

No: None

Excused: Marvin Engle **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Cross reminded everyone of the following upcoming events:

A. Unity Christian Music Festival: Wednesday, August 9th thru Saturday, August 12th at Heritage Landing (http://www.unitymusicfestival.com/)
B. Pearl Mist - Next Visit: Thursday, August 10th - 8:30 a.m. (Berths at Mark Dock due to Unity Festival) (http://www.mlive.com/news/muskegon/index.ssf/2017/06/muskegon_cruise_ship_season_20.html)
C. MooseFest: Saturday, August 19th at Heritage Landing beginning at 10 a.m. http://107mus.iheart.com/calendar/event/597b4a4c4cbc6e8f48e9371a/

Commissioner Scolnik updated the Board on the Veteran's Advisory Council. He and Commissioner Foster worked on the bridge refinishing project at Veteran's Park.

ADMINISTRATOR'S REPORT

2017-297 **APPROVE A RESOLUTION OF SUPPORT OF THE RYERSON CREEK/MUSKEGON LAKE CLEANUP BY MUSKEGON PUBLIC WORKS AND FEDERAL, STATE, AND LOCAL STAKEHOLDERS**

The Administrator recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve a Resolution of Support of the Ryerson Creek/Muskegon Lake cleanup by Muskegon Public Works and federal, state, and local stakeholders. (See Attachment)

Voice vote **Motion Carried**

B. Tax Increment Financing (TIF)/Brownfield Tax Capture

C. Youth, Family & Community Millage Update – Jason Colella and Sandra VanderHyde, Circuit Court Administrator, went over talking points for the upcoming ballot proposal. Commissioner Hughes inquired about forming a board if the millage proposal passes. Sandra VanderHyde assured her one would be formed with mulitple departments.

OLD BUSINESS

2017-298 **ADDITIONAL CONSIDERATION**

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to authorize HealthWest to go out for bids for renovation costs to add a dental clinic as part of the Integrated Health unit at the Mental Health Center.

Roll Call:
Yes: Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Benjamin E. Cross

No: Susie Hughes, Rillastine R. Wilkins

Excused: Marvin Engle **Motion Carried**

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

1. Beth Dick, Finance Director, clarified an issue within the powerpoint presentation.
2. Nancy A. Waters, County Clerk, reminded everyone that there is an election today in the Cities of Muskegon and Muskegon Heights and the Townships of Casnovia and Dalton.
3. Commissioner Nash inquired about the Honeywell Contract and if there would be an update. Beth Dick, Finance Director, will be getting an update to the Board.
4. Commissioner Scolnik commented that revenues are less than they were 8 years ago and things keep getting more expensive. “Something painful may have to happen.”
5. Commissioner Hughes asked how Mental Health is going to pay the bills they are behind with and she also asked about Brookhaven, the Airport and MATS.

2017-299 **MOVED BY COMMISSIONER HUGHES TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 4:13 p.m.

_____
Nancy A. Waters, County Clerk

NAW/bmv

To be approved at the Full Board Meeting on Tuesday, August 22, 2017

FY2018 Proposed General Fund Budget

Muskegon County

8/8/2017

Strategic Planning

- As a prelude to the FY2018 budget process, the Board of Commissioners, Elected Officials, County Administrator and appointed department heads participated in a 2 day strategic planning process

Strategic Planning - Goals

1. Economic Development – Future Generations
2. Infrastructure Maintenance and Expansion
3. Citizen Customer Service
4. Expanded/Invigorated Intergovernmental, Business and Nonprofit Communication and Coordination
5. Financial Stability and Sustainability

5 Year Financial Forecast

- Contracted with a consultant to prepare a 5 year GF financial forecast
- Forecast revealed the outlook for the next 5 years is unsustainable
- Revenues are expected to remain stagnant with only a 0.4% increase per year
- Expenditures are expected to increase significantly due to the Jail/JTC debt service obligations and pension contributions.
- This results in the depletion of GF reserves by FY2019
- Gained a better understanding of the financial direction the GF was headed
- Time to take corrective action to prevent the negative outlook

5 Year Financial Forecast - Recommendations

- Issue – GF appropriations to other funds are a significant expenditure
  Recommendation – Explore special millage options to support specific services to alleviate the need for the GF subsidy.

- Issue – Jail/JTC debt services payments are $1.8 million in FY2017-2018, $2.8 million in FY2019 and continue to increase thereafter
  Recommendation – Refinance at the earliest possible opportunity which is estimated to be in 2023 and work with our bond advisors to develop a refinancing strategy.

- Issue – Significant dependence on the DTRF as a revenue source
  Recommendation – Limit future transfers from the DTRF and utilize those resources instead to create a reserve to pay down the Jail/JTC bonds at the time of refinancing.

5 Year Financial Forecast - Recommendations

- Issue – Annual required pension contributions are projected to increase from $8.1 million in FY2018 to $16.3 million by FY2022

  Recommendation – Consider pension bonds to replace the increasing annual required contributions with more stabilized debt service payments.

- Issue – The County also has a significant unfunded OPEB liability representing medical insurance for retirees

  Recommendation – Limit our annual contributions and explore options for reducing the cost of retiree health insurance premiums.

- Issue – Other revenues continue to remain stagnant

  Recommendation – Research new or increased revenue generating opportunities such as updating fees, selling County underutilized assets and dedicating jail bed space for State and Federal rental.

Preparing the FY2018 General Fund Budget

- The various recommendations from the 5 year financial forecast were taken into consideration as the FY2018 General Fund budget was developed
- The following slides reveal which of them have been incorporated into the budget being presented

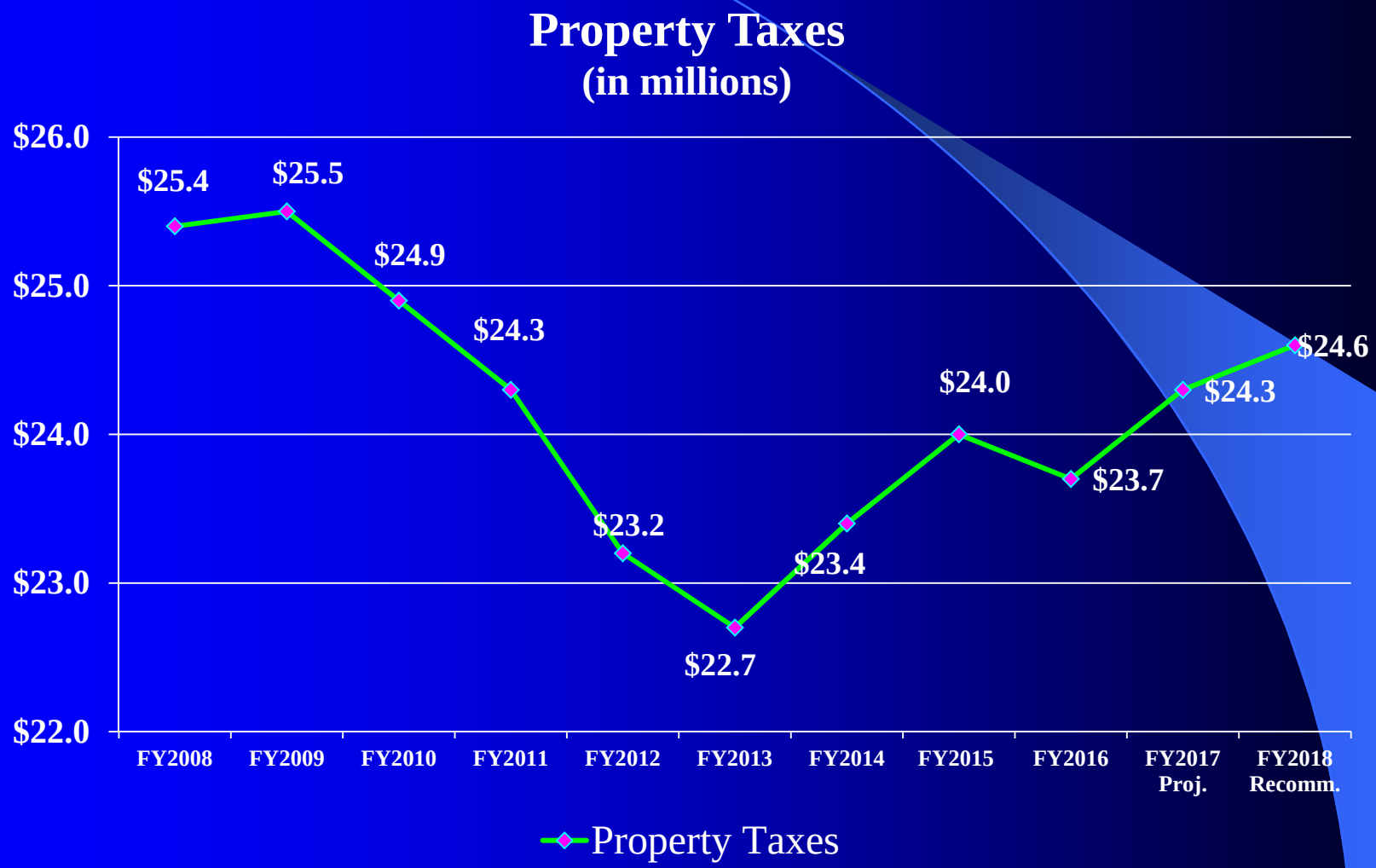
FY2018 General Fund Budget

Property Tax Revenues

- FY2016 experienced a -1.64% TV decline due to Personal Property Tax(PPT) Reform
- In FY2016 the State reimbursed municipalities at 265% of our total PPT losses which was $575k more than anticipated.
- FY2017 TV increase was 1.36%
- Two components comprise our TV rate of increase, CPI and change in taxable valuation base
- CPI is projecting at 2.0% increase for FY2018
- FY2018 budget assumes a TV increase of 2.0% = $500k in new revenue
- FY2018 budget includes $404k from a TIFA pass through from a local municipality that had not previously been received.

FY2018 General Fund Budget

(in millions)



FY2018 General Fund Budget

Other Revenue Changes

- 1% increase ($36k) for State Revenue Sharing - $3,673,000
- $419k state grant from the MIDC for the Public Defender Office
- Increased Charges for Services of $271,000 for housing add'l state prisoners in the jail
- Decreased transfer from DTRF from $3.470 million in FY2017 to $1.088 million in FY2018

FY2018 General Fund Budget

Expenditures – Salaries and Fringes

- Salaries and fringes comprise nearly 55% of GF expenditures
- Wages are increasing $692k resulting from a general salary increase effective 10/1/17 plus merit increases for those eligible
- Assumes 3% increase or $208k for medical insurance charges to departments effective 01/01/18
- Retirement costs are increasing $470k based on MERS valuation
- No increase in OPEB costs for retirees' medical insurance
- Workers comp is decreasing by $182k due to the utilization of an excess reserve

FY2018 General Fund Budget

Expenditures - Appropriations

- Appropriation to the Jail/JTC debt service fund of $1.848 million to cover two interest payments in FY2018
- Maintenance of effort appropriation to Brookhaven of $199k
- Appropriation to Family Court of $1.382 million
- Appropriation to Public Health of $1.934 million
- Appropriation to HealthWest of $737k
- Appropriation to the Airport of $215k for local match requirement on capital projects

FY2018 General Fund Budget

Expenditures – Child Care Fund Appropriation

- Largest appropriation historically has been to the Child Care Fund, approaching $5.0 million.
- Muskegon County lacks sufficient local resources to provide prevention and treatment programs for our youth and their families.
- Many of our youth have to be sent out of county or out of state and placed in expensive residential treatment facilities.
- There is a lack of local foster care housing, assessment treatment and school based services

FY2018 General Fund Budget

Expenditures – Child Care Fund Appropriation – Cont'd

- Financial forecast report recommended exploring special millages to support specific services
- The Board approved to place on the November 7, 2017 ballot a Youth, Family and Community millage request for 1.5 mills
- This millage would generate approximately $6.2 million.
- The FY2018 budget incorporates a new Youth, Family and Community Millage Fund.
- The new fund would take over the appropriation to the Child Care Fund from the General Fund and with the additional resources will be used to enhance and expand services within the County.

FY2018 General Fund Budget

Other Options Under Consideration

- Feasibility of pension bonds
- Ability to house federal prisoners in the jail
- Possible benefit changes
- Core Functions inventory – mandated vs discretionary

Total FY2018 General Fund Revenues



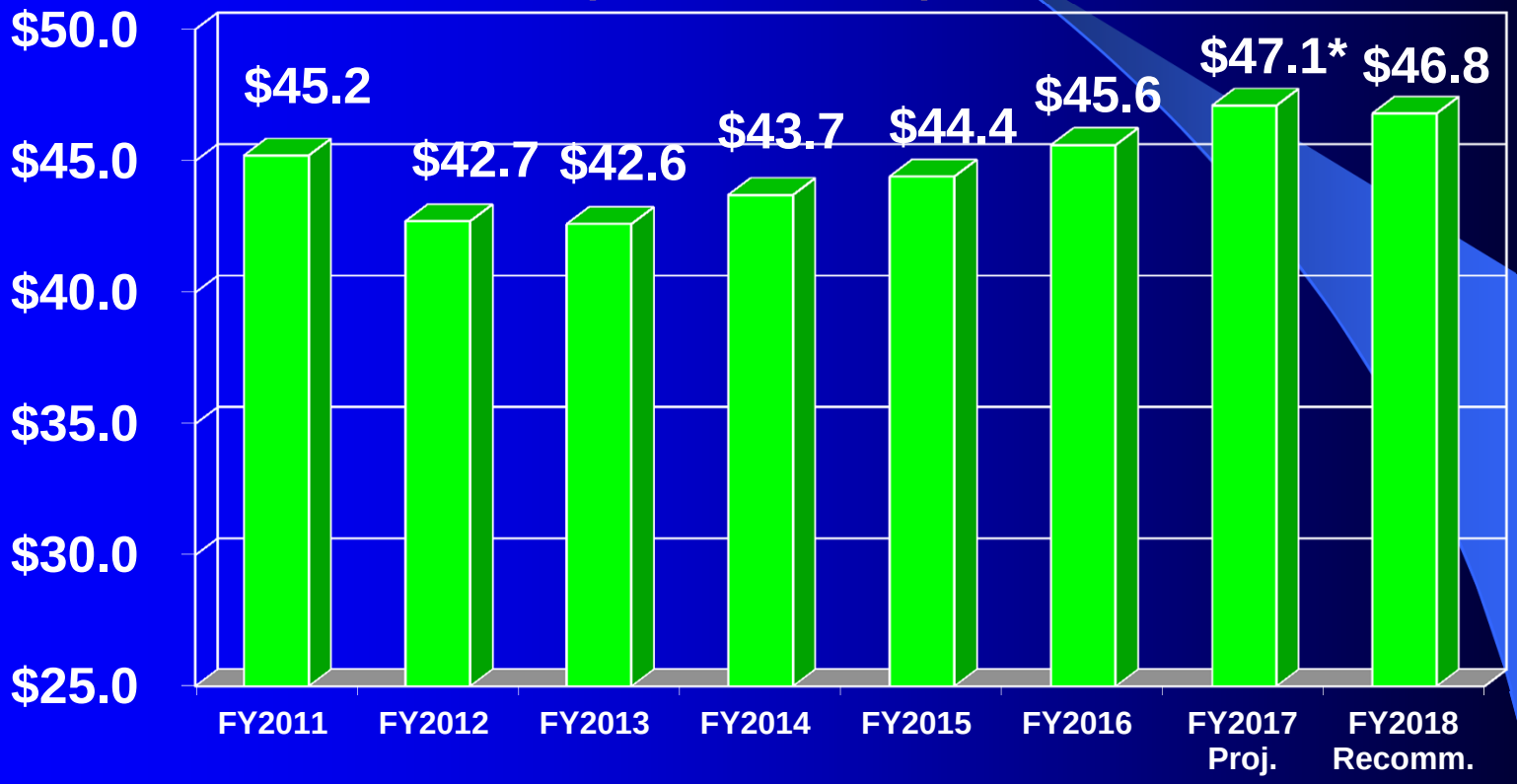
FY2018 General Fund Revenue Budget

(in 000's)

Revenues	FY2018
Property Taxes	$23,536
Delinq. Prop. Taxes	1,021
PPT Reimbursement	496
Liquor Tax	767
State Revenue Sharing	3,673
Delinq. Tax Rlv. Transf.	1,088
State Court Fund	1,104
DTE Program Income	1,218
Interest Earnings	91
Admin. Cost Reimb.	2,466
Charges for Services	7,351
All Other	3,994
Total	$46,805

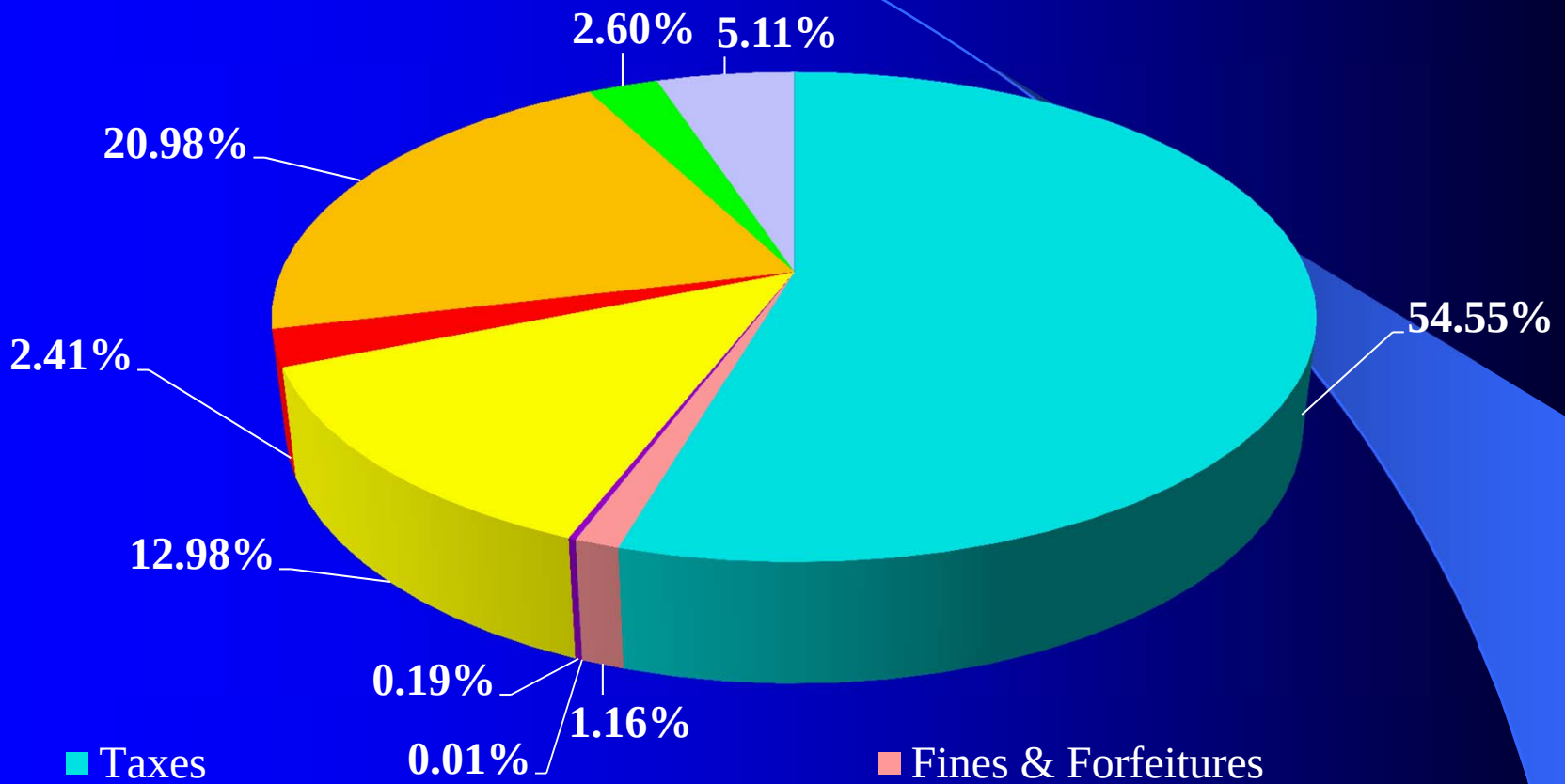
Historical Analysis of GF Revenues

(in millions)



* It also includes the one-time additional transfer of $1.5 million of Delinquent Tax Funds.

General Fund Revenues by Category

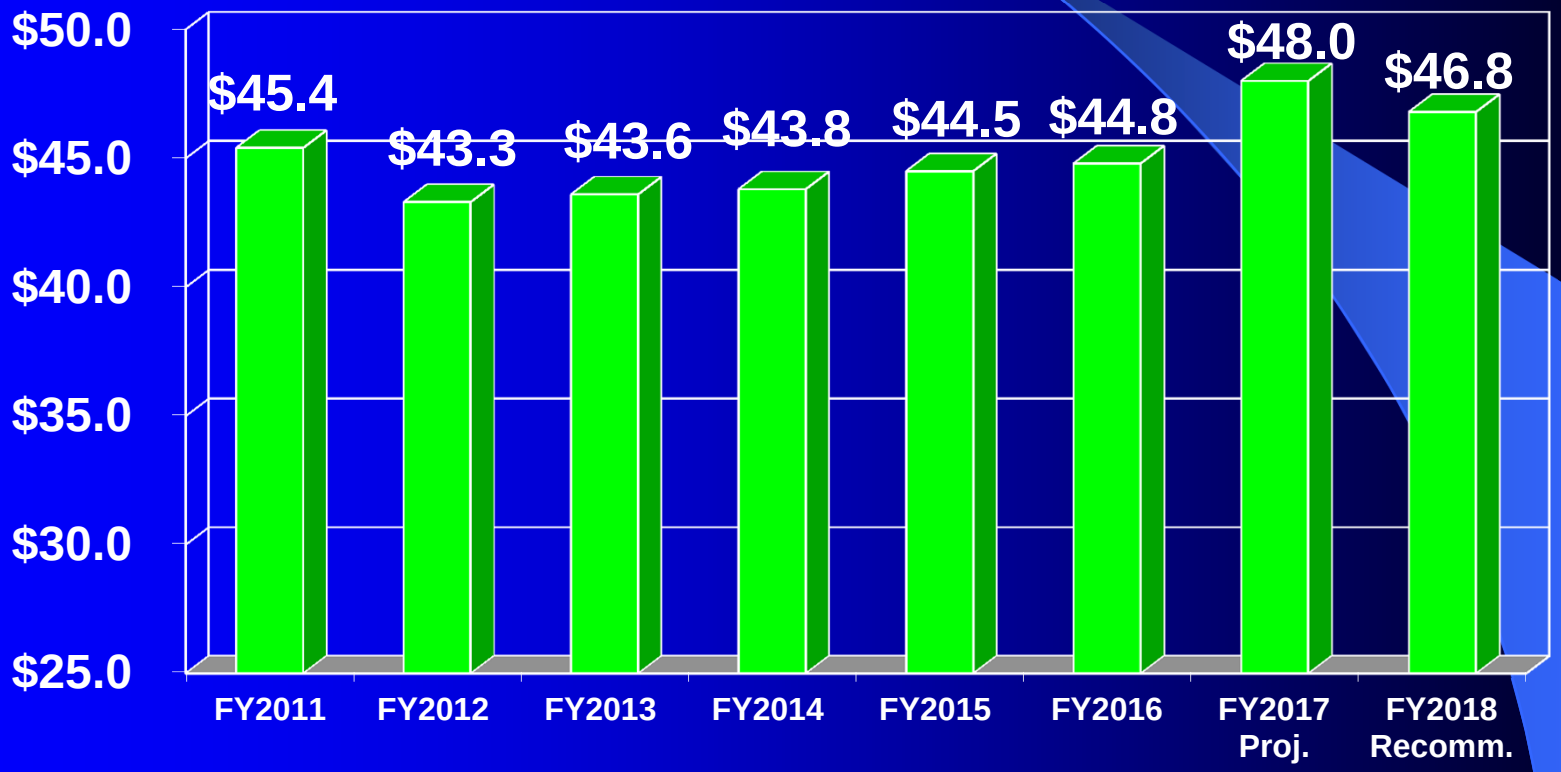


Total FY2018 General Fund Expenditures

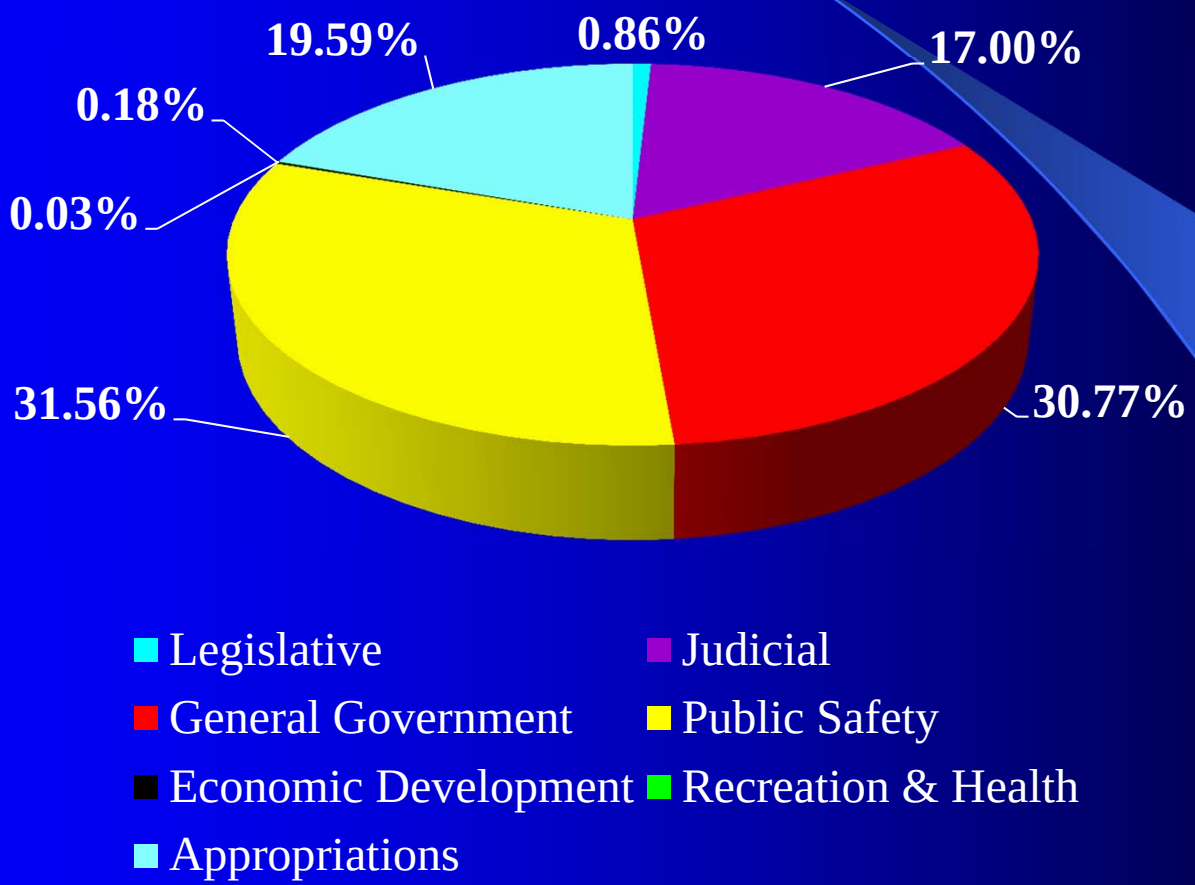


Historical Analysis of GF Expenditures

(in millions)



General Fund Expenditures by Function



FY2018 General Fund Expenditure Budget (in 000's)

Expenditures	FY2018 Proposed
Legislative	$405
Judicial	7,956
General Gov't	14,400
Public Safety	14,773
Economic Development	85
Recreation & Health	14
Appropriations	9,171
Total	$46,805

FY2018 General Fund Expenditure Budget (in 000's)

Expenditures	FY2018 Proposed
Salaries & Fringes	$25,708
Supplies	961
Travel	339
Utilities	811
Contractual Services	4,449
Rent and IT Chargebacks	2,418
DTE Program Costs	1,070
Insurance	728
Other	901
Appropriations/Transfers	9,420
Total	$46,805

Detail of Salaries & Fringes (in 000's)

Salaries & Fringes	FY2018
Salaries & Wages	$15,093
Overtime	413
Social Security	1,200
Medical	3,619
Benefit Option	295
Dental	190
Retirement	3,567
Retirees' Benefits	751
Workers Compensation	0
Other	580
Total	$25,708

FY2018 Proposed General Fund Budget

(in 000's)

	FY2018 Proposed
Total Revenues	**$46,805**
Total Expenditures	**$46,805**
Total	**$0**

FY2018 Budget Schedule

Date	Meeting	
Aug. 15	Ways & Means	Budget Presentation – All Funds
Aug. 22	Full Board	Budget Presentation– Positions and Capital
Sept. 7	Ways & Means	Budget Public Hearing
Sept. 14	Ways & Means	Budget Amendments
Sept. 21	Full Board	Adoption

County of Muskegon Board of Commissioners

RESOLUTION 2017- _____

SUPPORT OF
MUSKEGON LAKE AREA OF CONCERN DELISTING
AND
CONTAMINATED SEDIMENT CLEANUP of RYERSON CREEK and MUSKEGON LAKE

WHEREAS, Muskegon County Board of Commissioners desires to promote and support delisting of the Muskegon Lake Area of Concern (AOC); and

WHEREAS, Muskegon County Board of Commissioners desires to support efforts to remediate and restore environmental and ecological impairments to Ryerson Creek and Muskegon Lake; and

WHEREAS, Muskegon County Board of Commissioners supports development of the Feasibility Study & Remedial Design to remediate contaminated sediments; and

NOW, THEREFORE LET IT BE RESOLVED, that Muskegon County Board of Commissioners supports and commits to exploring reduced costs as in-kind contributions to enhance remediation of Ryerson Creek and Muskegon Lake; and

NOW, THEREFORE LET IT BE RESOLVED, that Muskegon County Board of Commissioners desires to work collaboratively with federal, state, and local stakeholders in restoring Muskegon Lake's ecosystems.

The Muskegon County Board of Commissioners, at its August 8, 2017, meeting recommended approval by Commissioner _____, support by Commissioner _____, the aforementioned resolution.

I, Nancy A. Waters, Clerk of the Muskegon County Board of Commissioners and Clerk of the County of Muskegon, do hereby certify that the above Resolution was duly adopted by said Board August 8, 2017.

_____
Nancy A. Waters, Clerk
County of Muskegon

Muskegon County Board of Commissioners

Benjamin E. Cross, Chair
Charles Nash, Vice Chair
Marvin Engle
Gary Foster
Susie Hughes
Kenneth Mahoney
Robert Scolnik
I. John Snider II
Rillastine R. Wilkins

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, August 22, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The invocation was given by Commissioner Wilkins. The Pledge of Allegiance was led by Chairman Cross and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Excused: Charles Nash

Also Present: Mark Eisenbarth, County Administrator
Marcia L. Wilkes, Chief Deputy County Clerk
Brooke VanHouten, Deputy County Clerk
Susan M. Franklin, Corporate Counsel

2017-300 **APPROVAL OF THE AGENDA**

Moved by Commissioner Engle, seconded by Commissioner Snider, to approve the agenda.

Voice vote **Motion Carried**

2017-301 **APPROVE THE MINUTES OF THE FULL BOARD MEETING OF TUESDAY, AUGUST 8, 2017**

Moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve the minutes of the Full Board meeting of Tuesday, August 8, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment

PRESENTATION: 2018 BUDGET CAPITAL

Beth Dick, Finance Director/Assistant County Administrator, presented a PowerPoint presentation. (See attached)

COMMITTEE/BOARD REPORTS

2017-302 **APPROVE THE MUSKEGON COUNTY 2017 TO 2022 CONSOLIDATED PLAN FOR HOUSING AND COMMUNITY DEVELOPMENT**

CD/SP17/08-14
The Courts and Public Safety Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve the Muskegon County 2017 to 2022 Consolidated Plan for Housing and Community Development.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

2017-303 **AUTHORIZE STAFF TO NEGOTIATE A PRIVATE-PUBLIC PARTNERSHIP BETWEEN THE COUNTY, THE CITY OF MUSKEGON AND PARKLAND PROPERTIES FOR THE DESIGN, CONSTRUCTION, MANAGEMENT, AND OPERATION OF A CONVENTION CENTER ADJACENT TO THE HOLIDAY INN MUSKEGON HARBOR, AND TO AUTHORIZE THE COUNTY ADMINISTRATOR TO SEND A LETTER OF INTENT TO PROJECT PARTNERS**

CD/SP17/08-15
The Courts and Public Safety Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize staff to negotiate a private-public partnership between the County, the City of Muskegon and Parkland Properties for the design, construction, management, and operation of a convention center adjacent to the Holiday Inn Muskegon Harbor, and to authorize the County Administrator to send a letter of intent to project partners.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

2017-304 **AUTHORIZE THE MUSKEGON AREA TRANSIT SYSTEM TO OFFER FOR SALE TO THE HIGHEST RESPONSIBLE BIDDER, AS IDENTIFIED THROUGH COUNTY SUSTAINABILITY POLICY PROCEDURES, THREE (3) 15-PASSENGER VANS AND ONE (1) MINIVAN THAT HAVE MET THEIR USEFUL LIFE**

TR17/08-22

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Muskegon Area Transit System to offer for sale to the highest responsible bidder, as identified through County Sustainability Policy procedures, three (3) 15-passenger vans and one (1) minivan that have met their useful life.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

2017-305 **APPROVE AWARD OF RFP 17-2227 FOR A MUSKEGON HEIGHTS PASSENGER FACILITY SITING AND CONCEPTUAL DESIGN STUDY TO SRF CONSULTING FOR THE SUM OF $97,467, PENDING MDOT CONCURRENCE**

TR17/08-23

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve award of RFP 17-2227 for a Muskegon Heights Passenger Facility Siting and Conceptual Design Study to SRF Consulting for the sum of $97,467, pending MDOT concurrence.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

2017-306 **AUTHORIZE THE MUSKEGON AREA TRANSIT SYSTEM TO OPERATE AN ADDITIONAL BUS ROUTE ALONG THE MARQUETTE CORRIDOR FOR THE PERIOD SEPTEMBER 5 TO DECEMBER 14 IN PARTNERSHIP WITH MUSKEGON COMMUNITY COLLEGE**

TR17/08-24

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Muskegon Area Transit System to operate an additional bus route along the Marquette Corridor for the period September 5 to December 14 in partnership with Muskegon Community College.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

2017-307 **APPROVE AND ADOPT THE AIRPORT LEASE POLICY TITLED "A POLICY TO GOVERN AGREEMENTS INVOLVING THE USE OR DISPOSITION OF AIRPORT PROPERTY FOR AERONAUTICAL ACTIVITIES"**

TR17/08-25

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve and adopt the Airport Lease Policy titled "A Policy To Govern Agreements Involving The Use Or Disposition Of Airport Property For Aeronautical Activities".

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

2017-308 **APPROVE THE REVISED AIRCRAFT T-HANGAR STORAGE AGREEMENT WITH AN EFFECTIVE DATE OF OCTOBER 1, 2017**

TR17/08-26

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve the revised Aircraft T-Hangar Storage Agreement with an effective date of October 1, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

2017-309 **APPROVE THE AGREEMENT FOR AIRPORT LAW ENFORCEMENT SERVICES BETWEEN THE COUNTY AND THE CITY OF NORTON SHORES FOR LAW ENFORCEMENT OFFICER SERVICES AT THE AIRPORT TERMINAL SECURITY**

TR17/08-27

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve the Agreement for Airport Law Enforcement Services between the County and the City of Norton Shores for law enforcement officer services at the airport terminal security.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

2017-310 **AWARD CONTRACT TO NORTHSIDE HEATING, COOLING & REFRIGERATION, INC. IN THE AMOUNT OF $177,450.00 FOR THE PURCHASE AND INSTALLATION OF THE REPLACEMENT AIR CONDITIONING SYSTEM FOR THE AIRPORT TERMINAL**

TR17/08-28

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to award contract to Northside Heating, Cooling & Refrigeration, Inc. in the amount of $177,450.00 for the purchase and installation of the replacement air conditioning system for the Airport Terminal.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

2017-311 **ACCEPT FEDERAL GRANT NO. 3-26-0071-041-2017 IN THE AMOUNT OF $224,892.00 FOR THE RUNWAY 6-24 PAVEMENT AND LIGHTING REHABILITATION PROJECT DESIGN PHASE, AND FURTHER AUTHORIZING THE CHAIR TO EXECUTE, UPON RECEIPT, THE MATCHING STATE GRANT OFFER, AND FURTHER AUTHORIZE THE CLERK TO EXECUTE ANY NECESSARY RESOLUTIONS FOR SAID GRANT OFFERS**

TR17/08-29

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to accept Federal Grant No. 3-26-0071-041-2017 in the amount of $224,892.00 for the Runway 6-24 Pavement and Lighting Rehabilitation Project design phase, and further authorizing the Chair to execute, upon receipt, the matching State Grant Offer, and further authorize the Clerk to execute any necessary resolutions for said Grant Offers.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

2017-312 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $5,380,946.62 COVERING THE PERIOD OF JULY 22, 2017, THROUGH AUGUST 3, 2017, FOR CHECKS AND JULY 1, 2017 THROUGH JULY 31, 2017 FOR EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/08-98

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve payment of the accounts payable of $5,380,946.62 covering the period of July 22, 2017, through August 3, 2017, for checks and July 1, 2017 through July 31, 2017 for EFT payments, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

2017-313 **AUTHORIZE THE CHAIRMAN TO SIGN THE PROPOSED MEMORANDUM OF UNDERSTANDING BETWEEN MUSKEGON COUNTY, THE CITY OF MUSKEGON AND THE CITY OF MUSKEGON HEIGHTS FOR THE JUSTICE ASSISTANCE GRANT PROGRAM**

WM17/08-99

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize the Chairman to sign the proposed Memorandum of Understanding between Muskegon County, the City of Muskegon and the City of Muskegon Heights for the Justice Assistance Grant program.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

2017-314 **APPOINT SARA HOUGH AS EMPLOYER DELEGATE TO THE 2017 MUNICIPAL EMPLOYEES RETIREMENT SYSTEM (MERS) ANNUAL MEETING AND FOR THE COST OF ATTENDING FOR THE EMPLOYER AND EMPLOYEE DELEGATES AND ALTERNATE BE PAID FROM THE RISK MANAGEMENT FUND**

WM17/08-100

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to appoint Sara Hough as employer delegate to the 2017 Municipal Employees Retirement System (MERS) annual meeting and for the cost of attending for the employer and employee delegates and alternate be paid from the Risk Management Fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

2017-315 **AUTHORIZE THE TERMINATION OF THE HONEYWELL CONTRACT FOR MEASURING AND VERIFICATION ANNUAL ENERGY COST AVOIDANCE REVIEW**

WM17/08-101

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize the termination of the Honeywell contract for measuring and verification annual energy cost avoidance review.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

2017-316 **AUTHORIZE THE ALLOCATION FROM THE GENERAL FUND TO REPLACE THE MAIN VENT STACK AT THE HALL OF JUSTICE FOR A NOT-TO-EXCEED AMOUNT OF $15,000 AND TO AUTHORIZE THE BOARD CHAIR TO SIGN THE AGREEMENT AND RELEASE OF FURTHER LIABILITY WITH HONEYWELL**

WM17/08-102

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize the allocation from the general fund to replace the main vent stack at the Hall of Justice for a not-to-exceed amount of $15,000 and to authorize the Board Chair to sign the Agreement and Release of Further Liability with Honeywell.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

2017-317 **WAIVE THE BIDDING PROCESS AND AUTHORIZE EXTENDING THE CONTRACT WITH RELIANT PROFESSIONAL CLEANING COMPANY TO PROVIDE CLEANING SERVICES FOR A TERM OF ONE (1) YEAR STARTING MARCH 2018 AT NO ADDITIONAL COST**

WM17/08-103

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to waive the bidding process and authorize extending the contract with Reliant Professional Cleaning Company to provide cleaning services for a term of one (1) year starting March 2018 at no additional cost.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

2017-318 **APPROVE THE DEPARTMENT OF PUBLIC WORKS/FACILITIES MANAGEMENT TO APPLY FOR THE STATE OF MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY FY2018 NONPOINT SOURCE PROGRAM GRANT**

WM17/08-104

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the Department of Public Works/Facilities Management to apply for the State of Michigan Department of Environmental Quality FY2018 Nonpoint Source Program Grant.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

2017-319 **APPROVE THE SHERIFF'S OFFICE TO APPLY FOR THE FISCAL YEAR 2018 SECONDARY ROAD PATROL GRANT FROM THE OFFICE OF HIGHWAY SAFETY PLANNING**

WM17/08-105

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the Sheriff's Office to apply for the fiscal year 2018 Secondary Road Patrol grant from the Office of Highway Safety Planning.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

2017-320 **APPROVE THE TREASURER'S OFFICE SUBMISSION OF THE MICHIGAN MEDICAID CHIP LEAD HAZARD CONTROL COMMUNITY DEVELOPMENT – 2018 (LHCCD-2018) $1 MILLION GRANT PROPOSAL TO THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES, HEALTHY HOMES SECTION TO PROVIDE LEAD HAZARD MITIGATION SERVICES TO MEDICAID CHIP ENROLLED RESIDENTS OF MUSKEGON COUNTY; AND TO AUTHORIZE THE ASSISTANT COUNTY ADMINISTRATOR TO SIGN THE RELEVANT APPLICATION DOCUMENTS ON BEHALF OF THE COUNTY**

WM17/08-106

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the Treasurer's Office submission of the Michigan Medicaid CHIP Lead Hazard Control Community Development – 2018 (LHCCD-2018) $1 million grant proposal to the Michigan Department of Health and Human Services, Healthy Homes Section to provide lead hazard mitigation services to Medicaid CHIP enrolled residents of Muskegon County; and to authorize the Assistant County Administrator to sign the relevant application documents on behalf of the County.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Cross reminded everyone of the following upcoming events:

A. Pearl Mist - Next Visit: Thursday, August 24th - 8:30 a.m. (http://www.mlive.com/news/muskegon/index.ssf/2017/06/muskegon_cruise_ship_season_20.html)
B. Shoreline Jazz Festival: Friday, August 25th – 27th at Heritage Landing (http://www.shorelinejazzfestival.com/)
C. Burning Foot Beer Festival: Saturday, August 26th at Pere Marquette Beach (https://burningfoot.beer/)
D. Muskegon Polish Festival: Friday, September 1st – 2nd at Hackley Park (http://www.muskegonpolishfest.com/landing)
E. West Michigan United Labor Day Parade: Monday, September 4th, 11 a.m., Downtown Muskegon (http://www.michigan.org/event/west-michigan-united-labor-day-parade)
F. Muskegon Area Sportsmen for Youth Annual Event – Saturday, September 9th – Muskegon County Fairgrounds (https://sportsmenforyouth.com/events/)
G. Tall Ships Replica, Nina and Pinta: August 25-29th

Commissioner Mahoney thanked Administrator Eisenbarth and Community Development Director Bob Lukens for helping with the Pearl Mist.

ADMINISTRATOR'S REPORT

A. Youth, Family & Community Millage Update

Mark Eisenbarth, County Administrator and Commissioner Mahoney stated that the presentations at the city and townships are going well and that United Way is moving towards endorsing this millage.

B. Human Resources Lease Option – See motion below.

2017-321 **APPROVE THE TERMINATION AGREEMENT WITH HINMAN COMPANY AND HAVE CORPORATE COUNSEL FINALIZE THE AGREEMENT FOR BOARD CHAIR TO SIGN. EFFECTIVE DATE WILL BE JANUARY 1, 2018, PENDING NEW TENANT CONFIRMATION**

The Administrator recommends, moved by Commissioner Hughes, seconded by Commissioner Engle to approve the termination agreement with Hinman Company and have corporate counsel finalize the agreement for Board Chair to sign. Effective date will be January 1, 2018, pending new tenant confirmation.

Voice vote **Motion Carried**

OLD BUSINESS

2017-322 **APPROVE COMMUNITY HARMONY RESOLUTION**

Moved by Commissioner Mahoney, seconded by Commissioner Wilkins to approve a Community Harmony Resolution.

Discussion ensued.

Roll Call:
Yes: Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

Excused: Charles Nash

No: Marvin Engle, Gary Foster, Susie Hughes, I. John Snider II **Motion Failed**
Commissioner Snider explained his vote stating he agreed with the resolution except to eliminate the references to those that are ill defined.
Commissioner Hughes explained her vote stating that this resolution is untimely, Muskegon County has had violence for years and something should have been done long ago.
Commissioner Wilkins explained her vote, stating it is always going to be there just different terms.
Commissioner Mahoney explained his vote, stating if we don't denounce the groups then we enable them.

NEW BUSINESS

Commissioner Foster asked the County Administrator to present the new option for jail payments.

Mark Eisenbarth, County Administrator, explained there may be an opportunity to have a Building Authority take over the jail and they would be able to re-finance at a lower rate, saving potentially millions in future payments.

Commissioner Engle suggested this option be handled prior to the November election.

Commissioner Foster thanked Beth Dick, Finance Director/Assistant County Administrator and Mark Eisenbarth, County Administrator for coming up with a good solution for the jail

PUBLIC COMMENT
There was no public comment.

2017-323 **MOVED BY COMMISSIONER SCOLNIK, SECONDED BY COMMISSIONER HUGHES, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 4:08 p.m.

_____
Marcia L. Wilkes, Chief Deputy County Clerk

MLW/bmv

To be approved at the Full Board Meeting on Tuesday, September 12, 2017

FY2018 Proposed Budget – Positions and Capital

Muskegon County

8/22/2017

FY2018 Proposed Budget – New Positions

None

FY2018 Proposed Budget – Position Reclassifications

None

FY2018 Proposed Budget – Salary Adjustments

None

FY2018 Proposed Budget – Change in Hours

None

FY2018 Proposed Budget – Funding Transfers

- Numerous Funding Transfers are recommended in Administration, HealthWest, Family Court, Transit, Solid Waste, Prosecutor and Treasurer to align positions with the most advantageous funding for those depts.

FY2018 Proposed Budget – Deletions

None

FY2018 Proposed Budget – Unfunded Changes

Budget	Position	Status
District Ct	**Court Clerk Hrly**	**Vacant**
Sheriff	**Lieutenant**	**Vacant**

FY2018 Proposed Budget – Capital Improvements

Budget	Description	County Cost
Airport	**Runway 6/24 Pavement/Lighting Rehab; Twys A-K, Taxilane & Apron Remarking; Runway 14/32 Pavement Remarking; Terminal Air Conditioning**	**$390,325**
Parks	**¾ Ton Truck, Water Well Replacements, Caretaker Residence Exterior Repair, Road Paving, ADA Restroom and Play Equipment**	**$345,500 ($195,000 in remaining bond proceeds)**

FY2018 Proposed Budget – Capital Improvements

Budget	Description	County Cost
Equalization	**Apex Sketch Verification**	**$27,000**
HealthWest	**Vehicles - lease**	**$18,000**
Information Systems	**SAN Upgrade** **VXC Upgrade**	**$750,000**
Public Health	**Replace vehicles – lease**	**$28,969**
Register of Deeds	**Replace Kodak Archive Writer and Microfilm Processor**	**$89,000**
Sheriff	**3 SUV's, Replace Jail flooring**	**$120,000**

FY2018 Proposed Budget – Capital Improvements

Budget	Description	County Cost
Facilities Management	**HOJ 6th floor renovation engineering, HOJ 3rd and 5th floor carpet replacement, various parking lot repaving, old jail roof replacement, renovate old jail for storage, demolish old training center, plow truck and 2 vehicles, renovate new training center and fix roof and skylights**	**$1,245,193 ($350,000 coming from Public Improvement Fund)**

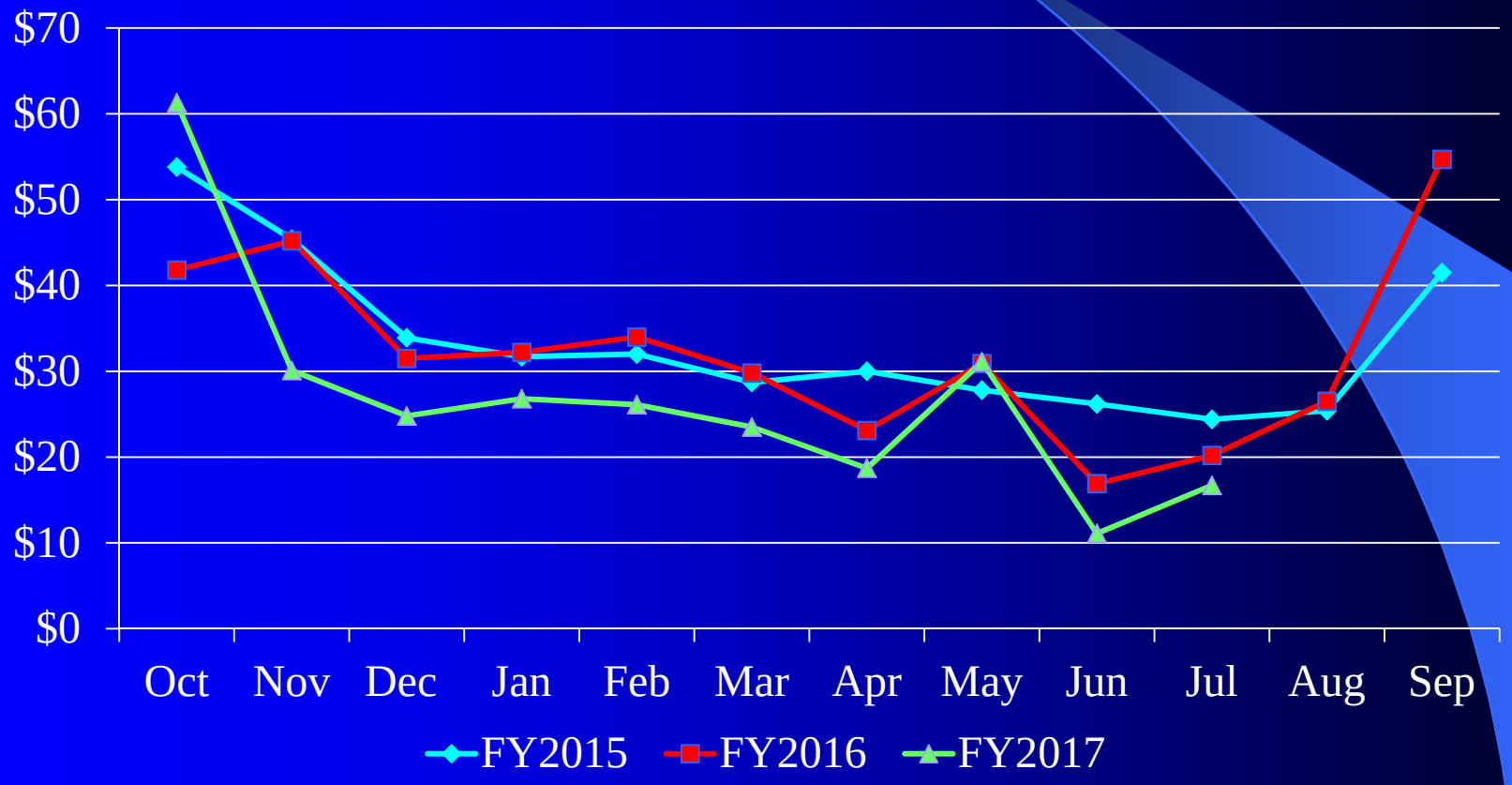
FY2018 Proposed Budget – Capital Improvements

Budget	Description	County Cost
Transit	**3-4 Small Buses; 4 Heavy Duty Buses; Support, Security and Fueling Equipment; Technology, Facility, Route and Operations Studies**	**$0 All Grant Funded**
Solid Waste	**HHW Storage Facility, Replace Flare Skid, Cell 4 Gas Collection, Cap cell 2&3, Purchase land for expansion**	**$4,538,000**

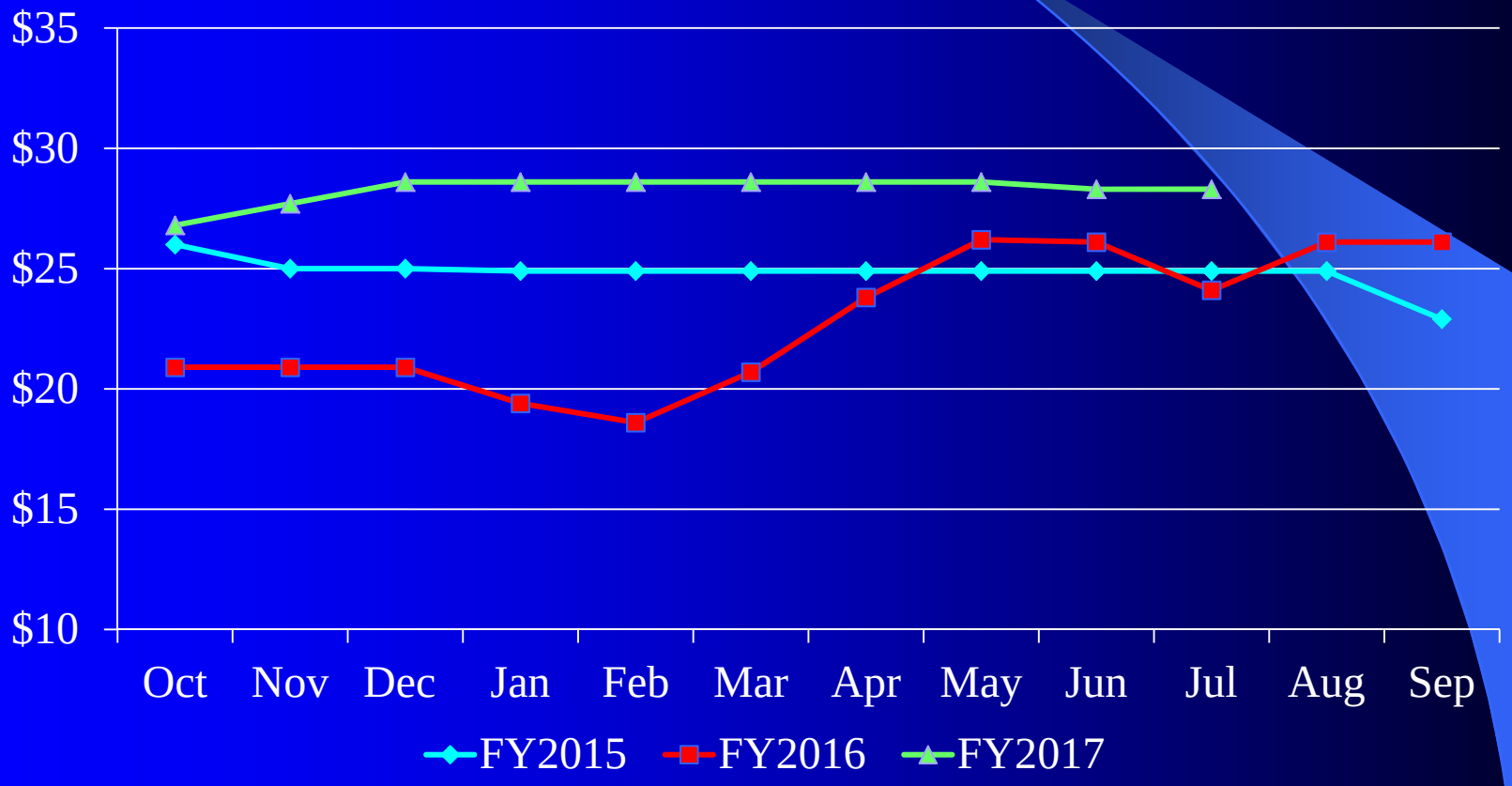
FY2018 Proposed Budget – Capital Improvements

Budget	Description	County Cost
Wastewater	**PLC and SCADA System Overhaul, Cell 3 Upgrade, Rapid Infiltration System Upgrade, Trash Rakes, Northern Interceptor Manhole Rehab, Irrigation Rigs, Replace Grain Center and Downspouts, Articulated Tractors, Lab Cabinets and Countertops, Culvert Replacements**	**$8,206,000**

Cash Pool Balance History
(in millions)



Investment Balance History
(in millions)



FY2018 Budget Hearing Schedule

Date	Meeting	
Sept. 7	Ways & Means	Budget Public Hearing
Sept. 14	Ways & Means	Budget Amendments
Sept. 21	Full Board	Adoption

The End

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, September 12, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The invocation was given by Keith Sandison from Calvary Church, Muskegon. The Pledge of Allegiance was led by Chairman Cross and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Excused: Gary Foster (Arrived at 3:32 p.m.)

Also Present: Mark Eisenbarth, County Administrator
Marcia L. Wilkes, Chief Deputy County Clerk
Brooke VanHouten, Deputy County Clerk
Doug Hughes, Corporate Counsel

2017-324 **APPROVAL OF THE AGENDA**

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the agenda.

Voice vote **Motion Carried**

Commissioner Foster arrived at 3:32 p.m.

2017-325 **APPROVE THE MINUTES OF THE FULL BOARD MEETING OF TUESDAY, AUGUST 22, 2017**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the minutes of the Full Board meeting of Tuesday, August 22, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment.

COMMUNICATIONS

A. County of Leelanau: Resolution #2017-005 to Support to Maintain the Required Funding of the Northwest Michigan Horticultural Research Station Located in Leelanau County to Assist the Eradication of the Spotted Wing Drosophila

B. Genesee County Board: Opposition to Slashing Federal Funding for the Great Lakes Restoration Initiative

COMMITTEE/BOARD REPORTS

2017-326 **AWARD CONTRACTS TO JAMES GREEN, MICHAEL LOWERY AND LISA MORNINGSTAR AND TO RENEW THE CONTRACTS FOR JULIE SANDERSON AND JASON THEILBAR AS SURVEILLANCE OFFICERS FOR THE 60TH DISTRICT COURT SOBRIETY AND VETERAN'S COURT; AND AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN SAID CONTRACTS**

CPS17/09-42

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to award contracts to James Green, Michael Lowery and Lisa Morningstar and to renew the contracts for Julie Sanderson and Jason Theilbar as Surveillance Officers for the 60th District Court Sobriety and Veteran's Court; and authorize the Chairman of the Muskegon County Board of Commissioners to sign said contracts.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-327 **AUTHORIZE THE PUBLIC DEFENDER'S OFFICE TO ENTER INTO CONTRACTS WITH SIX PRIVATE PRACTICE ATTORNEYS TO REPRESENT PARENTS AND CHILDREN ON NEGLECT/ABUSE AND DELINQUENCY CASES IN FAMILY COURT FOR THE 2017-2018 FISCAL YEAR BEGINNING ON OCTOBER 1, 2017 AND ENDING ON SEPTEMBER 30, 2018**

CPS17/09-43

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Engle, to authorize the Public Defender's Office to enter into contracts with six private practice attorneys to represent parents and children on neglect/abuse and delinquency cases in Family Court for the 2017-2018 fiscal year beginning on October 1, 2017 and ending on September 30, 2018. No vote was taken on motion 2017-327.

2017-328 **AUTHORIZE THE PUBLIC DEFENDER'S OFFICE TO ENTER INTO CONTRACTS WITH SIX PRIVATE PRACTICE ATTORNEYS TO REPRESENT PARENTS AND CHILDREN ON NEGLECT/ABUSE AND DELINQUENCY CASES IN FAMILY COURT FOR THE 2017-2018 FISCAL YEAR BEGINNING ON OCTOBER 1, 2017 AND ENDING ON SEPTEMBER 30, 2018; THREE CONTRACTS FOR $27,000 EACH AND THREE CONTRACTS FOR $20,000 EACH FOR A TOTAL CONTRACT EXPENDITURE OF $141,000 WITH GUARDIAN AD LITEM CONTRACTS WITH ATTORNEYS JENNY ROACH, ASHLEY SIEGEL, AND BELINDA BARBIER AND SECONDARY PARENT CONTRACTS WITH ATTORNEYS DAVID KORTERING, ED WASIURA, AND MANDI MARTINI**

Administrator Eisenbarth recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to amend the previous motion to authorize the Public Defender's Office to enter into contracts with six private practice attorneys to represent parents and children on neglect/abuse and delinquency cases in Family Court for the 2017-2018 fiscal year beginning on October 1, 2017 and ending on September 30, 2018; three contracts for $27,000 each and three contracts for $20,000 each for a total contract expenditure of $141,000 with Guardian Ad Litem contracts with attorneys Jenny Roach, Ashley Siegel, and Belinda Barbier and secondary parent contracts with attorneys David Kortering, Ed Wasiura, and Mandi Martini.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-329 **AMEND THE MENTAL HEALTH FY2017 BUDGET PROPOSED TO THE COUNTY OF MUSKEGON FROM $63,719,650 UP TO $64,801,150 FOR BOTH REVENUES AND EXPENDITURES**

HS17/09-24
The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to amend the Mental Health FY2017 Budget proposed to the County of Muskegon from $63,719,650 up to $64,801,150 for both revenues and expenditures.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-330 **APPROVE THE POSITION CHANGES AS OUTLINED ON THE POSITION CHANGES FOR FY2018 COUNTY BUDGET**

HS17/09-25

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the position changes as outlined on the Position Changes for FY2018 County Budget.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-331 **AUTHORIZE PUBLIC HEALTH – MUSKEGON COUNTY TO AWARD THE WATER LABORATORY ANALYSIS CONTRACT TO TRACE ANALYTICAL LABORATORIES FOR THE PERIOD OF OCTOBER 1, 2017, THROUGH SEPTEMBER 30, 2018, WITH A ONE YEAR RENEWAL OPTION, WITH NO EFFECT ON COUNTY GENERAL FUND**

HS17/09-26

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize Public Health – Muskegon County to award the water laboratory analysis contract to Trace Analytical Laboratories for the period of October 1, 2017, through September 30, 2018, with a one year renewal option, with no effect on county general fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-332 **AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE AMENDED AGREEMENT WITH MDEQ TO INCREASE FUNDING FOR GREAT LAKES BEACH MONITORING TO $73,021.33 WITH NO EFFECT ON COUNTY GENERAL FUND**

HS17/09-27

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the Public Health Director to sign the amended agreement with MDEQ to increase funding for Great Lakes Beach Monitoring to $73,021.33 with no effect on county general fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-333 **AUTHORIZE THE PUBLIC HEALTH DEPARTMENT TO AMEND ITS FY17 BUDGETED REVENUES AND EXPENDITURES (FUND #2210) FROM $5,945,271 TO $5,865,540 (INCLUDING AN INCREASE IN GENERAL FUND APPROPRIATION FROM $1,562,904 TO $1,676,295) TO ADJUST FOR INCREASES IN FEDERAL AND STATE GRANTS AND TO REFLECT PROJECTED DECREASES IN FEES-FOR-SERVICES AND OTHER-MISCELLANEOUS GRANTS**

HS17/09-28

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the Public Health Department to amend its FY17 budgeted revenues and expenditures (Fund #2210) from $5,945,271 to $5,865,540 (including an increase in general fund appropriation from $1,562,904 to $1,676,295) to adjust for increases in federal and state grants and to reflect projected decreases in fees-for-services and other-miscellaneous grants.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-334 **APPROVE MOVE PHASE 1 FUNDING FOR MUSKEGON SENIOR MILLAGE FUNDING AWARDS TO AGEWELL SERVICES FOR CONGREGATE MEALS ($100,068), ELDER ABUSE PREVENTION SERVICES ($21,680), HOME DELIVERED MEALS ($141,270); LEGAL AID OF WEST MICHIGAN FOR LEGAL SERVICES ($12,500); AND AMERICAN RED CROSS FOR MEDICAL TRANSPORTATION SERVICES ($23,750) FOR A TOTAL APPROPRIATION OF $299,268 FOR THE PERIOD 7/1/17 THROUGH 9/30/18**

HS17/09-29

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve Move Phase 1 funding for Muskegon Senior Millage Funding Awards to AgeWell Services for congregate meals ($100,068), elder abuse prevention services ($21,680), home delivered meals ($141,270); Legal Aid of West Michigan for legal services ($12,500); and American Red Cross for medical transportation services ($23,750) for a total appropriation of $299,268 for the period 7/1/17 through 9/30/18.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-335 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $8,817,335.06 COVERING THE PERIOD OF AUGUST 4, 2017, THROUGH AUGUST 24, 2017, FOR CHECKS AND JULY 1, 2017 THROUGH JULY 31, 2017 FOR P-CARD PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/09-107

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve payment of the accounts payable of $8,817,335.06 covering the period of August 4, 2017, through August 24, 2017, for checks and July 1, 2017 through July 31, 2017 for P-Card payments, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-336 **AMEND THE FY2017 BUDGET AS PRESENTED**

WM17/09-108

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to amend the FY2017 budget as presented.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-337 **AUTHORIZE A ONE-YEAR EXTENSION FOR THE SURVEYING AND REMONUMENTATION SERVICES TO MOORE & BRUGGINK, WESTSHORE CONSULTING AND DRIESENGA & ASSOCIATES, INC., AT CURRENT SERVICE RATES, THROUGH SEPTEMBER 30, 2018**

WM17/09-109

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize a one-year extension for the surveying and remonumentation services to Moore & Bruggink, Westshore Consulting and Driesenga & Associates, Inc., at current service rates, through September 30, 2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-338 **HIRE DLZ MICHIGAN TO PROVIDE CONCEPTUAL PLAN SERVICES FOR THE 6TH FLOOR RENOVATIONS AT THE HALL OF JUSTICE AND CORRESPONDING COST ESTIMATES PURSUANT TO COUNTY RFP 17-2261 FOR A COST NOT TO EXCEED $24,960 TO BE PAID FROM THE PUBLIC IMPROVEMENT FUND (4930**)

WM17/09-110
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to hire DLZ Michigan to provide conceptual plan services for the 6th floor renovations at the Hall of Justice and corresponding cost estimates pursuant to County RFP 17-2261 for a cost not to exceed $24,960 to be paid from the Public Improvement Fund (4930).

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-339 **APPROVE A RESOLUTION IN SUPPORT OF LOVE LIVES HERE COMMUNITY RALLY BEING HELD ON MONDAY, SEPTEMBER 11, 2017**

WM17/09-111
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve a Resolution in support of Love Lives Here community rally being held on Monday, September 11, 2017.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-340 **APPROVE A RESOLUTION IN SUPPORT OF THE MT. ZION CHURCH OF GOD IN CHRIST FOR ITS 72 YEARS IN THE COMMUNITY**

WM17/09-112
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve a Resolution in support of the Mt. Zion Church of God in Christ for its 72 years in the community.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Cross reminded everyone of the following upcoming events:

A. Michigan Irish Music Festival will run Thursday, September 14th thru Sunday, September 17th at Heritage Landing. (https://michiganirish.org/)

B. There will be a Star Gazing Open House on Saturday, September 16th at 7:30 p.m. at Muskegon County Wastewater Management System. (http://visitmuskegon.org/event/star-gazing-open-house-4/)

2017-341 **REQUEST RESOLUTION REGARDING ASIAN CARP INVASION**

Chairman Cross recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney to request a resolution regarding the Asian Carp Invasion.

Voice vote **Motion Carried**

COMMITTEE LIAISONS' REPORTS

A. Commissioner Mahoney reported he and Commissioner Scolnik were at the Airport Advisory Committee meeting and discussion is taking place to add new flights to casinos from Muskegon to Atlantic City.
B. Commissioner Hughes reported Commissioner Mahoney presented Muskegon County's resolution at the Love Lives Here Rally and was greatly received.

ADMINISTRATOR'S REPORT

A. Youth, Family & Community Millage Update – the City of Muskegon's meeting went well. Mailers will be going out soon. Commissioner Hughes reminded the elected officials that they cannot support the millage but can give out information.

B. City of Muskegon: Amendment to the Downtown Development Plan and Tax Increment Financing Plan of the Muskegon Downtown Development Authority – Donna VanderVries, Equalization Director, and Jonathan Wilson, Economic Development Coordinator, presented on the City of Muskegon's plan.

There was much discussion from the Board.

2017-342 **EXPLORE A GAINS SHARING PROGRAM WITH THE CITY OF MUSKEGON INSTEAD OF SUPPORTING THE AMENDMENT TO THE DOWNTOWN DEVELOPMENT PLAN AND TAX INCREMENT FINANCING PLAN OF THE MUSKEGON DOWNTOWN DEVELOPMENT AUTHORITY**

Commissioner Snider moved, seconded by Commissioner Engle, to explore a gains sharing program with the City of Muskegon instead of supporting the Amendment to the Downtown Development Plan and Tax Increment Financing Plan of the Muskegon Downtown Development Authority.

2017-343 **TO OPT OUT OF THE AMENDMENT TO THE DOWNTOWN DEVELOPMENT PLAN AND TAX INCREMENT FINANCING PLAN OF THE MUSKEGON DOWNTOWN DEVELOPMENT AUTHORITY**

Commissioner Nash moved, seconded by Commissioner Hughes, to opt out of the Amendment to the Downtown Development Plan and Tax Increment Financing Plan of the Muskegon Downtown Development Authority. This motion died and no vote was taken.

A roll call vote was then taken on Motion 2017-342. The roll call vote is as follows:

Roll Call:
Yes: Marvin Engle, Gary Foster, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: Hughes, Mahoney, Nash **Motion Carried**

Administrator Eisenbarth will report back to the Board regarding the exploration of a gains sharing program.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Delores Cole asked the Commissioners for their support at the Unity Prayer Breakfast to be held at the Holiday Inn at 939 Third St. on Saturday, September 16 at 9 a.m. This event supports several community programs and the public is invited. Sponsored by Mt. Zion Church of God in Christ.

2017-344 **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER MAHONEY, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 4:03 p.m.

_____
Marcia L. Wilkes, Chief Deputy County Clerk

MLW/bmv

To be approved at the Full Board Meeting on Thursday, September 21, 2017

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Thursday, September 21, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. A moment of silence was observed for the fallen police officer and the hurricane victims. The Pledge of Allegiance was led by Chairman Cross and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster Susie Hughes, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

Excused: Kenneth Mahoney, I. John Snider, II

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Marcia L. Wilkes, Chief Deputy County Clerk
Doug Hughes, Corporate Counsel

2017-345 **APPROVAL OF THE AGENDA**

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the agenda.

Voice vote **Motion Carried**

2017-346 **APPROVE THE MINUTES OF THE FULL BOARD MEETING OF TUESDAY, SEPTEMBER 12, 2017**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the minutes of the Full Board meeting of Tuesday, September 12, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Wanda Lee Suits, Republican Nominee to the Board of Canvassers, from Montague, introduced herself to the Board of Commissioners.

T. C. Nash, Democratic Nominee, introduced himself to the Board of Commissioners. He informed the Board that he is currently on the Board of Canvassers and is hoping for their support to continue on the Board of Canvassers.

Carol Carter, Democratic Nominee, introduced herself to the Board of Commissioners. She is running for a position on the Board of Canvassers and thanked Commissioners for considering her for this position.

Jason Colella, Republican Nominee, who is also running for the Board of Canvassers, stated that he would appreciate the Board of Commissioners' vote.

COMMUNICATIONS

The following Communication was provided to Commissioner from Mecosta County:
2017-06: Resolution Urging Michigan Association of Counties to Consider Conference Costs when Siting Future Conferences

COMMITTEE/BOARD REPORTS

2017-347 **APPROVE THE CERTIFICATES OF CONSISTENCY FOR THE LOCAL AGENCIES SUBMITTING FUNDS UNDER THE CONTINUUM OF CARE PROGRAM AND AUTHORIZE THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONERS TO SIGN HUD FORM 2991, CERTIFICATE OF CONSISTENCY WITH THE MUSKEGON COUNTY 2017-2022 HOUSING AND COMMUNITY DEVELOPMENT PLAN**

CD/SP17/09-16
The Community Development and Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Engel, to approve the Certificates of Consistency for the local agencies submitting funds under the Continuum of Care Program and authorize the Chairman of the County Board of Commissioners to sign HUD Form 2991, Certificate of Consistency with the Muskegon County 2017-2022 Housing and Community Development Plan.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, I. John Snider II **Motion Carried**

2017-348 **APPROVE THE LOCATION CHANGE OF THE BOARD OF COMMISSIONERS COMMUNITY DEVELOPMENT/STRATEGIC PLANNING COMMITTEE MEETING OF OCTOBER 19, 2017, TO WHITEHALL CITY HALL, 405 EAST COLBY, WHITEHALL, MICHIGAN**

CD/SP17/09-17

The Community Development and Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Engel, to approve the location change of the Board of Commissioners Community Development/Strategic Planning Committee meeting of October 19, 2017, to Whitehall City Hall, 405 East Colby, Whitehall, Michigan.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, I. John Snider II **Motion Carried**

2017-349 **APPROVE A RESOLUTION IN SUPPORT OF NEW JERUSALEM CHURCH FOR ITS 70TH ANNIVERSARY**

BPW-17-108

The Public Works Board recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve a Resolution in support of New Jerusalem Church for its 70th Anniversary.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, I. John Snider II **Motion Carried**

2017-350 **APPROVE THE AIRPORT RATES AND FEES SCHEDULE FOR FISCAL YEAR 2018**

TR17/09-30

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the Airport Rates and Fees Schedule for Fiscal Year 2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, I. John Snider II **Motion Carried**

2017-351 **APPROVE CONTRACT #16-2236 YEAR 2 SCOPE OF SERVICES WITH MEAD & HUNT FOR AIR SERVICE CONSULTING SERVICES IN THE AMOUNT OF $15,060.00**

TR17/09-31
The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve Contract #16-2236 Year 2 Scope of Services with Mead & Hunt for Air Service Consulting services in the amount of $15,060.00.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, I. John Snider II **Motion Carried**

2017-352 **APPROVE THE LOCATION CHANGE OF THE BOARD OF COMMISSIONERS TRANSPORTATION COMMITTEE MEETING OF OCTOBER 19, 2017, TO WHITEHALL CITY HALL, 405 EAST COLBY, WHITEHALL, MICHIGAN**

TR17/09-32
The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the location change of the Board of Commissioners Transportation Committee meeting of October 19, 2017, to Whitehall City Hall, 405 East Colby, Whitehall, Michigan.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, I. John Snider II **Motion Carried**

2017-353 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $7,814,960.01COVERING THE PERIOD OF AUGUST 25, 2017, THROUGH AUGUST 31, 2017, FOR CHECKS AND AUGUST 1, 2017 THROUGH AUGUST 31, 2017 FOR EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/09-111
The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to approve payment of the accounts payable of $7,814,960.01 covering the period of August 25, 2017, through August 31, 2017, for checks and August 1, 2017 through August 31, 2017 for EFT payments, as presented by the County Clerk.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, I. John Snider II **Motion Carried**

2017-354 **ADOPT THE ATTACHED FY2018 COUNTY OF MUSKEGON APPROPRIATION ORDINANCE INCLUDING THE ATTACHED BUDGET AMENDMENTS, POSITION CHANGES, FY2018 EQUIPMENT ITEMS AND FY2018 CAPITAL PROJECTS, WHICH COLLECTIVELY REPRESENT THE IMPLEMENTATION OF THE COUNTY OF MUSKEGON'S FY2018 OPERATING BUDGET**

WM17/09-112

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to adopt the attached FY2018 County of Muskegon Appropriation Ordinance including the attached Budget Amendments, position changes, FY2018 Equipment Items and FY2018 Capital Projects, which collectively represent the implementation of the County of Muskegon's FY2018 Operating Budget.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, I. John Snider II **Motion Carried**

2017-355 **APPROVE A LEASE AGREEMENT, EXPIRING ON SEPTEMBER 30, 2020, BETWEEN THE COUNTY AND FAMILY OUTREACH CENTER, AND TO AMEND LEASE AGREEMENT WITH CHERRY HEALTH**

WM17/09-113

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to approve a lease agreement, expiring on September 30, 2020, between the County and Family Outreach Center, and to amend lease agreement with Cherry Health.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, I. John Snider II **Motion Carried**

2017-356 **APPROVE THE RECLASSIFICATION OF THREE CHILD SUPPORT SPECIALISTS (G19301, G19302, AND G19304) – PAY GRADE GU230 ($15.74 - $22.34/HOUR) TO FAMILY COURT SPECIALISTS – PAY GRADE GU250 ($17.90 - $25.22/HOUR), TO APPROVE THE MODIFICATION OF THE PREVIOUSLY APPROVED BOARD MOTION REGARDING THE PASS GRANT FUNDING SO THAT IT MATCHES THE APPROVED PASS GRANT BUDGET, AND TO FURTHER APPROVE THE FUNDING CHANGE FOR THE FAMILY COUNSELOR – X37001 FROM 100% 2150- 0142 TO 50% 2150-0142 AND 50% 2920-0152). THESE THREE REQUESTS WILL RESULT IN A TOTAL DECREASE IN GENERAL FUND SPENDING BY $5,187.37**

WM17/09-114

The Ways and Means Committee recommends, moved by Commissioner Nash, seconded by Commissioner Engle, to approve the reclassification of three Child Support Specialists (G19301, G19302, and G19304) – Pay grade GU230 ($15.74 - $22.34/hour) to Family Court Specialists – Pay grade GU250 ($17.90 - $25.22/hour), to approve the modification of the previously approved board motion regarding the PASS Grant funding so that it matches the approved PASS grant budget, and to further approve the funding change for the Family Counselor – X37001 from 100% 2150- 0142 to 50% 2150-0142 and 50% 2920-0152). These three requests will result in a total decrease in General fund spending by $5,187.37.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, I. John Snider II **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2017-357 **APPOINTMENT OF MATT FARRAR,DIRECTOR OF PUBLIC WORKS, TO THE UNDESIGNATED SLOT ON THE BUILDING AUTHORITY FOR A TERM THROUGH 6/30/20.**

Chairman Cross recommends, moved by Commissioner Engle, seconded by Commissioner Hughes, to appoint Matt Farrar, Director of Public Works, to the undesignated slot on the Building Authority for a term through 6/30/20.

Voice vote **Motion Carried**

BOARD OF CANVESSERS ELECTION

County Clerk Nancy A. Waters addressed the Board of Commissioners regarding the Board of Canvassers Election. She explained that the Republican Chair and the Democratic Chair each had to submit three names. The names were then placed on ballots in the order that they were given to the County Clerk by the Republican Chair and the Democratic Chair.

Paper ballots were passed out to the Board of Commissioners for completion. The ballots were collected. The ballots were then read and a tally was made. T. C. Nash was unanimously elected for the Democratic position on the Board. There was a tie between Pat Camp and Wanda Lee Suits for the Republican position. Each of their names were written on a slip of paper and placed in a cup. County Clerk Nancy A. Waters had Sheriff Michael Poulin draw one of the slips out of the cup. County Clerk Waters then handed the slip to Wanda Lee Suits to read. Pat Camp was elected to the Republican position on the Board of Canvassers. It should be noted that all of the individuals have agreed to serve as alternates and will be trained on Thursday, October 26th.

Commissioner Hughes shared that the Michigan Association of Counties most recent publication featured Muskegon County IT.

Commissioner Engle said that the Haunted House will not be held at the Fairgrounds this year due to safety response times. It will be held at the Lakes Mall but they hope to have it back next year.

Commissioner Hughes said that she would like to be informed when things are going on at the Muskegon Fairgrounds.

Matt Farrar, Director of Public Works, said that the solution is fire suppression and the Haunted Hall will be working on this issue to get it back next year. He further stated that changes in the Fairgrounds schedule will be e-mailed to the Commissioners.

Commissioner Engle reminded everyone that the Lumber Barons' Ball Fundraiser sponsored by the Lakeshore Museum Center will be held on Saturday, September 23 at the Hackley Administration Building. Call 722-0278 for more information on this event.

Commissioner Scolnik informed everyone that he was elected Vice Chair of the District Library Board. Doug Hughes is the Chairman. Commissioner Scolnik also stated that the used book sale is Friday and Saturday at the District Library on Airline Road and that they have over 4000 books for sale.

ADMINISTRATOR'S REPORT

2017-358 **APPROVE THE RESOLUTION APPROVING THE BUILDING AUTHORITY CONTRACT AND NOTICE FOR THE PURPOSE OF ISSUING NOT TO EXCEED $50 MILLION IN GENERAL OBLIGATION BUILDING AUTHORITY BONDS AT A MAXIMUM INTEREST RATE OF 4.75% OF FINANCE THE PURCHASE OF THE MUSKEGON COUNTY JAIL AND JUVENILE TRANSITION CENTER. THIS BOND ISSUE IS SUBJECT TO A 45 DAY REFERENDUM PERIOD AND A NOTICE MUST BE PUBLISHED IN THE MUSKEGON CHRONICLE IN LARGE POINT TYPE AND TAKE UP NO LESS THAN ONE-QUARTER OF THE PAGE UPON WHICH IT APPEARS. THE NOTICE MUST BE RUN AS A DISPLAY. FURTHE AUTHORIZE THE COUNTY CLERK TO SIGN THE DOCUMENT**

Administrator Eisenbarth recommends, moved by Commissioner Hughes, seconded by Commissioner Nash, to approve the resolution approving the Building Authority Contract and notice for the purpose of issuing not to exceed $50 million in General Obligation Building Authority bonds at a maximum interest rate of 4.75% of finance the purchase of the Muskegon County Jail and Juvenile Transition Center. This bond issue is subject to a 45 day referendum period and a notice must be published in the Muskegon Chronicle in large point type and take up no less than one-quarter of the page upon which it appears. The notice must be run as a display. Further authorize the county clerk to sign the document.

Discussion followed. Tom Kallas, representing the bond council, addressed the Board.

Commissioner Scolnik questioned the impact on the budget.

Beth Dick, Finance Director, stated that immediately it would not impact the budget by for the years out there would be significant savings.

Commissioner Hughes asked how it would affect the county's credit rating.

Mr. Kallas stated that it would remain neutral.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, I. John Snider II **Motion Carried**

2017-359 **APPROVE COUNTY OF MUSKEGON TO ENTER INTO LIMITED TAX FULL FAITH AND CREDIT GENERAL OBLIGATION CONTRACT OF LEASE WITH MUSKEGON COUNTY BUILDING AUTHORITY FOR PURCHASE OF THE JAIL AND JUVENILE TRANSITION CENTER TO BE FINANCED WITH BUILDING AUTHORITY GENERAL OBLIGATION BONDS AND AUTHORIZE BOARD CHAIR AND COUNTY CLERK TO SIGN**

Administrator Eisenbarth recommends, moved by Commissioner Engle, seconded by Commissioner Hughes, to approve County of Muskegon to enter into limited tax full faith and credit general obligation contract of lease with Muskegon County Building Authority for purchase of the Jail and Juvenile Transition Center to be financed with building authority general obligation bonds and authorize Board Chair and County Clerk to sign.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, I. John Snider II **Motion Carried**

2017-360 **APPROVE THE MEMORANDUM OF UNDERSTANDING WITH THE STATE OF MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE PROCESSING COUNTY CHILD CARE FUND FOSTER CARE PAYMENTS OUT OF THE LANSING ACCOUNTING SERVICE CENTER FOR THE PERIOD FROM OCTOBER 1, 2017 TO SEPTEMBER 30, 2018 WITH 2 ONE-YEAR RENEWAL OPTIONS AND AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN THE AGREEMENT.**

Administrator Eisenbarth recommends, moved by Commissioner Engle, seconded by Commissioner Nash, to approve Memorandum of Understanding with the State of Michigan Department of Health and Human Services for processing County Child Care Fund Foster Care Payments out of the Lansing Accounting Service Center for the period from October 1, 2017 to September 30, 2018 with 2 one-year renewal options and authorize the County Administrator to sign the agreement.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, I. John Snider II **Motion Carried**

2017-361 **APPROVE THE CURRENT MEDICARE ADVANTAGE PLAN OPTION, WITH NO BENEFIT STRUCTURE CHANGES TO INCREASE FROM $513.59 TO $539.28 PER MONTH, EFFECTIVE JANUARY 1, 2018**

Administrator Eisenbarth recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the current Medicare Advantage Plan Option, with no benefit structure changes to increase from $513.59 to $539.28 per month, effective January 1, 2018.

Discussion followed. Kristen Wade, Human Resources Director addressed the Board with a presentation summarizing the highlights. Commissioner Engle asked if this had been run past any retirees. Ms. Wade responded that it had not at this point, but that she would be speaking with some of the retirees. Discussion ensued.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, I. John Snider II **Motion Carried**

2017-362 **APPROVE AMENDMENTS TO THE MUSKEGON COUNTY BOARD RULES**

Administrator Eisenbarth recommends, moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the amendments to the Muskegon County Board Rules.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, I. John Snider II **Motion Carried**

Administrator Eisenbarth reminded everyone of the upcoming Board Work Sessions:

Brookhaven - Tuesday, October 10th – 2:30 p.m.
2018 Budget – Tuesday, October 17th – 2:30 p.m.

OLD BUSINESS

Commissioner Scolnik reminded everyone that Judy Hayner's Retirement Reception is being held tonight at the Muskegon Art Museum, Thursday, September 21st, from 5:00 p.m. to 8:00 p.m.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Beth Dick thanked the Board for approving the Budget and thanked everyone for their hard work.

Doug Hughes reminded everyone, before going into closed session, that there are no deliberations taken in a closed meeting and that everything in a closed meeting stays in that closed meeting.

2017-363 **MOVED BY COMMISSIONER HUGHES , SECONDED BY COMMISSIONER NASH, TO GO INTO CLOSED MEETING RE: LEGAL OPINION**

Moved by Commissioner Hughes, seconded by Commissioner Nash, to go into Closed Session Re: Legal Opinion

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, I. John Snider II **Motion Carried**

4:15 p.m. went into closed session.
4:39 p.m. returned to open session.

2017-364 **FOLLOW THE RECOMMENDATION OF CORPORATE COUNSEL ON HIS LEGAL OPINION**

Moved by Commissioner Hughes, seconded by Commissioner Engle to follow the recommendation of Corporate Counsel on his legal opinion.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Kenneth Mahoney, I. John Snider II **Motion Carried**

2017-365 **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER ENGLE, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 4:45 p.m.

Nancy A. Waters, County Clerk

NAW:mlw

To be approved at the Full Board Meeting on October 10, 2017

Attachment to Motion #
17/09 - 112

COUNTY OF MUSKEGON

APPROPRIATION ORDINANCE IMPLEMENTING THE COUNTY OF MUSKEGON'S FY2018 OPERATING BUDGET

WHEREAS, Public Act 2 of 1968, as amended (The Uniform Budgeting and Accounting Act) requires that an appropriation ordinance be adopted by this County Board of Commissioners in order to implement the operating budget of the County of Muskegon for the fiscal year ending September 30, 2018 (FY2018); and

WHEREAS, this County Board of Commissioners wishes to be in compliance with said state legislation; and

WHEREAS, the Muskegon County Board of Commissioners has carefully examined the anticipated financial circumstances of Muskegon County for FY2018, including estimated expenditures, estimated revenues, and the estimated state taxable valuation of property located within Muskegon County and determined that an anticipated total Muskegon County operating millage of 5.6984 mills to be levied on July 1, 2018 will be necessary for the sound management and operation of the County of Muskegon in FY2018; and

WHEREAS, in compliance with MCL, Section 211.24e ("Truth in Taxation") and MCL 211.34d ("Headlee"), upon completion of the anticipated public hearing in June 2018 and given a rate of increase for Muskegon County taxable valuations that does not exceed the established rate of inflation for the same time period as determined by the State of Michigan, the Muskegon County Board of Commissioners will have the complete authority to establish within its present authorized millage rate a maximum of 5.6984 mills to be levied on July 1, 2018 for Muskegon County FY2017 general operations; and

WHEREAS, in compliance with MCL, Section 211.24e ("Truth in Taxation") and MCL 211.34d ("Headlee"), this action is being taken following the public hearing which was held on June 13, 2017, where the Muskegon County Board of Commissioners were authorized to levy on December 1, 2017, 0.3221 mills for Lakeshore Museum Center FY2018 operations; to levy on December 1, 2017, 0.0752 mills for Veterans Affairs FY2018 operations; to levy on December 1, 2017, 0.3000 mills for Central Dispatch FY2018 operations; and to levy on December 1, 2017 0.5000 mills for PA 39 of 1976 (Activities and Services for Older Person Act) FY2018 operations; all such levies within present authorized millage rates; and

WHEREAS, the County Board of Commissioners has approved the placement of the Youth, Family and Community millage proposal on the November 7, 2017 ballot requesting a special millage of 1.5 mills that would generate approximately $6.2 million to be used for the enhancement of existing youth programs and for the development of proven youth prevention and treatment programs and housing, which if approved by the voters would be levied on December 1, 2017 for youth programs and services FY2018 operations (including those within the Child Care Fund); and

WHEREAS, this County Board of Commissioners, through its Ways and Means Committee, a committee-of-the-whole, has duly deliberated, held a budget public hearing on

September 7, 2017 according to Act 2 of 1968, as amended (The Uniform Budgeting and Accounting Act) and Act 43 of 1963, as amended (Budget Hearings of Local Governments) and reviewed the proposed budget totaling $235,562,226; and

WHEREAS, this County Board of Commissioners has additionally duly deliberated and reviewed various amendments to the proposed budget, with the proposed budget including attached amendments totaling $235,857,172 and this ordinance is prepared on the basis of said amended budget; and

WHEREAS, the General Fund, as well as all funds, have sufficient revenues and fund balance to meet their expenditure needs.

NOW, THEREFORE, BE IT RESOLVED, that the total revenues estimated to be available for appropriations in the general fund (1010) of the County of Muskegon for the fiscal year ending September 30, 2018, is as follows:

REVENUES	
Property Taxes	$24,556,214
Other Taxes	974,630
Licenses and Permits	6,200
Federal Source revenue	47,294
State Source revenue	6,029,233
Charges for Services	9,814,979
Contributions from Private Sources	1,217,629
Fines and Forfeitures	545,236
Other Revenues	1,219,973
Total Revenue	$44,411,388
TRANSFERS IN	
from Delinquent Tax Fund	$1,088,468
from other funds	1,308,563
Total Revenue & Other Financing Sources	$2,397,031
Total available to appropriate	$46,808,419

BE IT FURTHER RESOLVED, that $46,808,419 of the total available to appropriate in the General Fund (1010) is hereby appropriated in the amounts and for the purposes set below:

EXPENDITURES			
Legislative:		**Public Safety:**	
0101 Board of Commissioners	$404,690	0266 Sheriff Bldg Security	141,882
Legislative subtotal	$404,690	0270 County Jail Bldg 2015	565,920
		0301 Sheriff Operations	4,097,672
Judicial:		0305 Sheriff Administration	569,315
0131 Circuit Court	1,221,881	0306 Emergency Response Team	13,500
0132 Circuit Court Collections	108,650	0320 Officer Training Act 302	10,000
0136 District Court	3,472,484	0350 Correction Officer Training	60,000
0137 Probation Cobo Hall Tax	183,330	0351 Sheriff Jail	7,572,776
0138 District Court Collections	219,649	0355 Courtroom Security	1,344,818
0145 Jury Commission	77,348	0421 Animal Control	397,394
0148 Probate Court	856,005	Public Safety subtotal	14,773,277
0151 State Probation	65,173		
0164 Public Defender	1,761,864	**Health:**	
0292 Law Library	9,350	0272 Vector Control Building	10,027
Judicial subtotal	7,975,734		10,027
General Government:		**Culture and Recreation:**	
0171 Administration	1,038,141	0758 Fairgrounds Trg Center	3,977
0175 Residential Energy Program	1,120,176	Culture and Recreation subtotal	3,977
0191 Elections	105,548		
0201 Accounting	890,911	**Economic Development:**	
0210 Corporate Counsel	375,425	7280 Economic Development	85,115
0215 County Clerk	463,328	Other subtotal	85,115
0216 Circuit Court Records	506,108		
0217 Juror Showcause	7,628	**Other:**	
0225 Equalization	1,625,766	0941 Miscellaneous Contingency	2,090,555
0226 Human Resources	288,404	Other subtotal	2,090,555
0229 Prosecutor	2,233,929		
0236 Register of Deeds	641,646	Total Expenditures	$37,684,790
0241 Johnny O. Harris Bldg	63,935		
0242 Training Center Bldg	54,167	**Transfers Out:**	
0245 Jewell Bldg E	22,268	To Child Care Fund	1,228,563
0246 Veterans Center	17,460	To Jail/JTC Debt Service	1,848,751
0248 Stark Hall Bldg	17,622	To Public Health	1,852,699
0253 Treasurer	552,025	To Family Court	1,398,528
0260 Shady Grove Cemetary	2,146	To Other Funds	2,795,088
0263 Cordova Site O&M	2,150	Total Transfers Out	9,123,629
0265 Michael E. Kobza HOJ	999,336		
0268 Oak Ave. Bldg	151,347	**Total Appropriated**	$46,808,419
0271 County Jail Bldg - Old	131,160		
0275 Drain Commissioner	386,590		
0284 Plat Board	700		
0297 Vehicle Pool	15,000		
0650 State Institutions	346,516		
2320 DHHS Legal Representation Grnt	281,983		
General Government subtotal	12,341,415		

BE IT FURTHER RESOLVED, that the foregoing annual appropriations will be used where budgeted to support the total general operating budgeted activities along with all other federal, state, local, private, and user revenues; and

BE IT FURTHER RESOLVED, that this County Board of Commissioners, because of changing economic conditions, reserves the right to re-appropriate these monies as future circumstances may dictate; and

BE IT FURTHER RESOLVED, that financial management be authorized to make budget transfers within General Fund functions, which is the designated level of budgetary control; and

BE IT FURTHER RESOLVED, that this Appropriation Ordinance be fully spread upon the official minutes of this commission; and

BE IT FURTHER RESOLVED, that all persons responsible for the administration of this budget be duly advised of the contents of Public Act 2 of 1968, as amended (The Uniform Budgeting and Accounting Act) and their respective appropriations and responsibilities for the administration of same; and

BE IT FURTHER RESOLVED, that Lakeshore Museum Center monies be appropriated on an annual basis in an amount of $2,138,633 for museum and historic site operations and capital outlay; and

BE IT FURTHER RESOLVED, that Muskegon County Central Dispatch monies be appropriated on an annual basis in an amount of $3,989,624 for Central Dispatch operations and capital outlay; and

BE IT FURTHER RESOLVED, that the FY2018 Capital Improvement Plan be adopted, and that the projects requiring federal and state grants are strictly contingent upon receipt of those grants; and

BE IT FURTHER RESOLVED, that all changes addressed in the Proposed Budget Summary be instituted with the adoption of this budget unless specific changes are attached to this document; and

BE IT FURTHER RESOLVED, that all other funds' revenue and expenditure budgets are approved as included as follows:

MUSKEGON COUNTY
FY2018
BUDGET AMENDMENTS

1. Adjust the FY2018 proposed budget for the Wastewater funds (5920 and 5921) by decreasing the expense budget by $1,500 to more accurately reflect the capital nature of certain items included in the original proposed budget.

2. Adjust the FY2018 proposed budget for the Accommodations Tax fund (2300) by increasing the expense budget by $16,500 for the proposed increase in support to the White Lake Area Chamber of Commerce.

3. Change the labor distribution for the Americorps Program Manager position #X06201 from 5500-2550-100% to 5500-2553-100% effective 10-01-17. This position was established per Board approval on July 13, 2017 and is expected to be filled prior to the beginning of FY2018, which is when the new Americorps grant begins. The Land Bank Administration budget will fund this position until the new award goes into effect.

4. Remove from the unfunded position listing and add to the position deletion listing the Emergency Services Specialist/Hrly position #T05501. This position has been vacant since FY2011, has been in unfunded status since it became vacant, and the position is no longer needed.

5. Adjust the FY2018 proposed budget for the Equipment Revolving fund (6660) by decreasing the revenue budget by $4,306 from $896,019 to $891,713 to reflect rent revolving charge changes due to items sold in FY2017 and items that will begin being charged back to departments that were not anticipated in the original proposed budget.

6. Adjust the FY2018 proposed budget for the following debt service funds to accurately reflect the lease interest revenue and other reimbursement revenue based on the respective water/sewer debt service schedules:

<u>Fund 8718 - Fruitport/Norton Shores Reg. Water System II</u>

Proposed Revenues	Increase/(Decrease)	Revised Proposed
$55,493	($14,062)	$41,431

<u>Fund 8841 - Muskegon/Egelston/Dalton Sewer</u>

Proposed Revenues	Increase/(Decrease)	Revised Proposed
$606,058	($18,842)	$587,216

<u>Fund 8845 - Whitehall Township Water</u>

Proposed Revenues	Increase/(Decrease)	Revised Proposed
$19,518	($3,266)	$16,252

7. Adjust the FY2018 proposed budget for the Laketon Township General Obligation Limited Tax Debt Service fund (8834) by decreasing the revenue budget by $182,394 from $182,394 to $0 and by decreasing the expense budget by $2,175 from $2,175 to $0. The bonds recorded in this fund that had been issued for the benefit of Laketon Township were defeased in FY2017 by a deposit to escrow from the proceeds of refunding bonds issued by Laketon Township on their own.

8. Adjust the FY2018 proposed budget for the Office of Highway Safety Road Patrol fund (1210) and General Fund Appropriations budget (1010-0901) due to a reduced grant allocation for FY2018. The proposed revenue budget will remain the same in the grant fund, but the reduction of the grant allocation will require an offset by increasing the contribution from the General Fund by $15,900.

9. Adjust the FY2018 proposed budget for the Concealed Pistol Licensing fund (2630) by decreasing the expense budget by $3,687 due to an adjustment to the indirect cost allocation charge. Also reduce the Treasurer's FY2018 proposed Administrative Costs revenue budget (1010-0253-651.010) from $2,466,287 to $2,462,600 to reflect this change in the General Fund.

10. Adjust the FY2018 proposed budget for the Department of Veterans Affairs fund (2930) by increasing revenues by $157 from $313,169 to $313,326 to balance the Veterans Affairs budget.

11. Establish a FY2018 budget for Pass-Through Grants fund (2530) with revenues and expenses totaling $6,300. The Pass-Through Grants Fund receives grant award payments that are designated for other governments but which are required to pass through the County. The U.S. Department of Agriculture pays "Schools and Road grants to States" to the State of Michigan based on the number of acres of national forest lands among the States. The money then passes from the State to the various counties based on the proportion of national forest in each county. Finally, Muskegon County follows the grant requirements by distributing 75% to county schools and 25% to county townships in proportion to their shares of national forest land within Muskegon County.

12. Adjust the FY2018 proposed budget for the Parks Development fund (2411) related to the Deremo Park Grant by increasing the revenue budget by $64,083 from $0 to $64,083 and by increasing the expense budget by $64,083 from $0 to $64,083. This is due to an extension of the project into FY2018. Also increase the Parks Fund (2080) FY2018 proposed expense budget by $34,083 to reflect the change in appropriation to the Deremo Park Grant budget.

13. Add to the position deletion listing the following Brookhaven Medical Care Facility positions:

N71006 – Secretary/Non Barg. Full Time
A17501 – Maintenance I/BH Full Time
X20101 – Community Relations/Marketing Manager Full Time

14. Adjust the FY2018 proposed budget for the Office Services fund (6330) by increasing expenses by $1,831 to accommodate one vehicle lease that was not included in the original request and miscellaneous adjustments to general administrative charges. Also, adjust the FY2018 capital recommendations listing accordingly.

15. Adjust the FY2018 proposed budget for the Muskegon Area Transit System fund (5880) by decreasing revenues by $128,257 from $7,487,102 to $7,358,845 and increasing expenses by $27,607 from $6,541,527 to $6,569,134 to accommodate grant adjustments and additional bus route per Muskegon County Board of Commissioners action #2017-306.

16. Adjust the FY2018 proposed Wastewater Equipment capital line-item budgets to add the Flume Trash Rake. This item was originally approved in FY2017 but will not be completed until FY2018. There is no net impact to the Wastewater budget. Also, adjust the FY2018 capital recommendations listing accordingly.

17. Adjust the FY2018 proposed budget for the Wastewater Management Operations fund (5920) by increasing revenues by $877,262 from $12,874,533 to $13,751,795 to adjust revenues to match the 2017 revised budget ($799,890) and to include a rate increase for hauled waste only effective January 2018 ($77,372). There is no gallonage rate increase proposed for FY2018.

18. Adjust the FY2018 proposed budget for County Clerk (1010-0215) by increasing expenses by $562 from $462,766 to $463,328 for copier lease expense and reallocate the budget to recognize the expense in the Copier Lease line item.

19. Adjust the FY2018 proposed budget for Probate Court (1010-0148) by increasing expenses by $8,619 from $847,386 to $856,005 to incorporate a 3% salary increase for the Probate Court judges per the Michigan Supreme Court State Court Administrative Office letter dated August 16, 2017.

20. Adjust the FY2018 proposed budget for Public Defender (1010-0164) by increasing expenses by $11,000 from $1,750,864 to $1,761,864 due to an internal staffing reorganization as well as to accommodate an expense related to a conflict attorney settlement agreement.

21. Adjust the FY2018 proposed budget for the Family Court fund (2150) by increasing revenues and expenses by $179,112 from $6,059,891 to $6,239,003 to incorporate the I/T chargeback amount per the I/T rate study plan provided on 09/01/17, operating expenses and to align positions within the department in order to utilize funding for the Procedural Justice Alternatives to Contempt (PJAC) grant-funded Procedural Action to Self-Sufficiency (PASS) program according to grant guidelines. Also increase the General Fund appropriation to Family Court (1010-0901) by $16,734 from $1,381,794 to $1,398,528 as a result of these adjustments.

22. **Adjust the FY2018 proposed budget for the Public Health fund (2210) by decreasing revenues and expenses by $18,818 from $6,009,458 to $5,990,640 based on the latest forecast from Public Health. Also, decrease General Fund appropriation to Public Health (1010-0901) by $81,726 from $1,934,425 to $1,852,699.**

23. **Reduce the FY2018 proposed I/T rate study charge for various General Fund and non-General Fund departments by a net total of $119,924 per the latest rate study provided by MGT of America on 09/01/17. In addition, increase revenues in various funds that require balancing as a result of this change in the amount of $30,612. Finally, increase the proposed reimbursement revenue budget in the Information Technology fund (6680-0228-651.010) by $95,203 from $3,169,703 to $3,264,906 also per the latest rate study.**

24. **Adjust the FY2018 proposed Miscellaneous Contingency budget (1010-0941) by increasing expenses by $140,445 to cover the estimated General Fund impact to salaries and fringe benefits resulting from the general salary increase adjustments.**

25. **All changes in the above amendments result in the General Fund (1010) proposed revenue and expense budget increasing by $3,562 from $46,804,857 to $46,808,419. The amended All Funds proposed revenue budget is increasing by $879,097 from $238,014,742 to $238,893,839 and the All Funds proposed expense budget is increasing by $294,946 from $235,562,226 to $235,857,172.**

BUDGET REPORT FOR MUSKEGON COUNTY

		2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2017-18 17/18 DEPARTMENTS BUDGET	2017-18 17/18 RECOMMENDED BUDGET
GENERAL FUND REVENUES BY DEPARTMENT					
Fund 1010 - General Fund					
0131	Circuit Court	177,254	186,000	168,000	168,000
0132	Circuit Court Collections	37,722	51,000	46,000	46,000
0136	District Court	2,094,117	2,044,578	2,049,350	2,039,350
0137	District Ct Probation(Cobo Hall PA2 Tax)	48,451	40,000	40,000	40,000
0145	Jury Commission	0	1,300	0	1,300
0148	Probate Court	50,889	52,386	53,386	53,386
0151	State Probation	2,879	0	3,000	0
0164	Public Defender	76,602	99,525	99,250	517,750
0171	Administration	223	0	0	0
0175	Residential Energy Efficiency Pgm	1,329,160	951,524	1,355,283	1,217,629
0191	Elections	98,658	50,000	38,000	38,000
0215	County Clerk	258,626	321,551	317,250	311,430
0216	Circuit Court Records	145,981	170,146	161,096	135,146
0217	Juror Showcause	16,055	15,000	15,000	15,000
0225	Equalization	1,027,916	1,055,172	1,089,914	1,089,914
0226	Human Resources	82,500	82,500	82,800	82,800
0229	Prosecutor	81,253	70,750	64,250	67,250
0236	Register of Deeds	1,191,204	1,149,600	1,149,600	1,149,600
0241	Bldg A-Johnny O. Harris	7,816	10,000	10,000	10,000
0252	Transfers	784,030	767,231	765,255	767,231
0253	Treasurer	35,497,784	37,103,921	34,545,380	34,612,980
0265	Michael E. Kobza Hall of Justice	0	400	0	800
0268	Oak Ave. Building	112,418	103,429	101,739	98,707
0275	Drain Commissioner	17,225	4,652	10,000	11,200
0292	Law Library	0	0	0	7,800
0297	Vehicle Pool	25,426	29,300	22,000	22,000
0301	Sheriff Operations	135,103	141,060	86,200	83,500
0305	Sheriff Administration	2,959	486	486	486
0320	Officer Training Act 320	10,890	10,000	10,000	10,000
0350	Correction Officer Training	62,457	67,880	60,000	60,000
0351	Sheriff Jail	1,903,760	1,884,842	2,008,671	2,180,025
0355	Courtroom Security	0	1,200	1,200	1,200
0421	Dog Licensing/Animal Control	282,500	228,990	204,252	223,990
0901	Appropriations	17,250	25,000	25,000	1,258,563
0941	Misc Contingency	0	335,000	100,000	319,000
2320	DHHS Legal Representation Grant	0	0	0	120,000
6496	Agnes Potuznik/Wesley Roberts Building	827	0	0	0
7280	Economic Development	0	24,191	48,382	48,382
ESTIMATED REVENUES - FUND 1010		45,579,935	47,078,614	44,730,744	46,808,419
NET OF REVENUES/APPROPRIATIONS - FUND 1010		785,382	(1,076,191)	(6,343,249)	0

BUDGET REPORT FOR MUSKEGON COUNTY

		2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2017-18 17/18 DEPARTMENTS BUDGET	2017-18 17/18 RECOMMENDED BUDGET
GENERAL FUND REVENUES BY CATEGORY					
Fund 1010 - General Fund					
ESTIMATED REVENUES					
STATE					
539.000	State Grant	0	0	0	479,000
541.000	Probate Judges Salary	207,406	206,385	206,385	206,385
545.010	State Aid-Caseflow Assistance	48,626	41,228	50,000	50,000
545.020	Drug Case Information Mgt Acct	4,207	5,500	4,000	4,000
574.001	State Revenue-PPT Replacement	1,070,978	495,663	495,663	495,663
575.000	State Revenue Sharing-Twshp Liq Tax	18,257	17,000	17,000	17,000
576.000	State Revenue Sharing Income Tax	3,601,099	3,636,236	3,672,598	3,672,598
577.000	State Court Fund Distibution	1,104,587	1,104,587	1,104,587	1,104,587
STATE		6,055,160	5,506,599	5,550,233	6,029,233
CHARGES FOR SERVICES					
477.000	Dog Licenses-1 year	71,595	52,295	52,295	52,295
477.001	Altered Licenses-1 year	169,505	130,000	123,962	130,000
477.002	Late Licenses	16,880	25,000	10,000	20,000
477.003	Senior Regular License-1 year	14,075	11,695	10,195	11,695
477.004	Puppy License	5,410	5,000	2,800	5,000
477.050	Kennel Licenses	2,100	2,000	2,000	2,000
510.800	Federal Pass Thru-Vendor	8,500	35,900	74,880	101,600
600.000	Charges for Service	0	56	0	0
603.010	Circuit Court Costs	211,289	230,000	210,000	207,000
603.020	District Court Costs	769,876	756,000	700,000	725,000
603.025	District Court No - Ins Fee	16,935	15,000	20,000	20,000
603.140	Family Court Bench Warrant	50	0	0	0
603.450	Forensic Fund Fee 5%	353	300	300	300
604.100	Bonding Fee	2,847	2,692	3,000	3,000
605.000	Alcohol Assess/Probation OS Fee	222,166	220,000	220,000	220,000
605.100	Domestic Violence Assess	2,470	4,000	3,500	3,500
605.200	Presentence Investigation Fee	2,259	3,000	3,000	3,000
607.050	Lease revenues	25,426	26,000	22,000	22,000
608.010	Court Filing Fee	35,855	38,500	38,500	29,000
608.040	Jury Fee	13,745	13,500	13,500	11,000
608.060	Appeal Fee	100	650	650	650
608.070	Motion Fees	39,885	40,000	38,500	36,000
608.080	WOG/ATTACH/EXEC/JDDS PA 189 FEES	5,275	5,500	5,500	5,500
608.100	Booking Fee	62,457	67,880	60,000	60,000
609.000	Crime Victim Rights Assess/Admin.	41,660	42,000	42,000	42,000
609.010	Filing Fees	166,626	160,000	160,000	160,000
609.030	Certified Mailing Fee	608	850	850	850
609.040	Writ, Garnish, Restit, Attach, Exec	258,875	260,000	260,000	230,000
609.050	Marriage Ceremony	4,170	5,500	5,500	5,500
609.060	Jury Demand Fees	440	1,000	1,000	1,000
609.070	DNA Assessment County Share	355	230	230	230
609.080	Clearance Fees	51,815	52,000	55,000	52,000
610.000	Copy Fees	317	1,000	1,000	1,800
611.000	Safety Deposit Fee	80	50	50	50
612.010	Notarial Certificates	40	100	100	100
612.025	Notary filing fee	2,470	3,100	3,100	3,100
612.030	Assumed Names	5,952	6,400	6,400	6,400
612.040	Notary Bond Filing Fee	1,840	1,800	1,800	1,800
612.050	Passport Execution Fee	19,030	0	0	0
612.100	Other Service Charges	42,245	25,700	25,400	25,400
613.010	Certification of Deeds	22,498	20,000	20,000	20,000
613.020	Tax history - Hard copy	39	25	25	25
613.070	Geographic Services	1,688	2,000	2,000	2,000
614.010	Estate Inventory Fee	26,216	28,000	28,000	28,000
614.030	Deposit of Wills	2,525	2,200	2,200	2,200
614.040	Secret Marriages	0	6	6	6
614.050	Marriage Ceremony	9	30	30	30
614.060	Motion and Petition Fee	4,590	4,200	4,200	4,200
614.065	Probate Home Study	3,452	3,200	3,200	3,200
614.070	Other Probate Fees and Charges	1,194	2,000	4,400	4,400
614.080	Certified Copies	9,870	10,000	8,600	8,600

BUDGET REPORT FOR MUSKEGON COUNTY

		2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2017-18 17/18 DEPARTMENTS BUDGET	2017-18 17/18 RECOMMENDED BUDGET
615.010	Deeds Recording Fee	72,946	137,600	137,600	137,600
615.020	Mortgage Recording Fee	260,047	232,000	232,000	232,000
615.030	Financing Stmts Recording Fee	475	0	0	0
615.040	Miscellaneous Recording Fee	85,166	216,000	216,000	216,000
615.060	Transfer Tax	627,937	430,000	430,000	430,000
615.070	Recording Copy	26,632	20,000	20,000	20,000
615.080	Record Search	5,630	4,250	4,350	4,200
617.000	Sex Offender Registrations	5,340	7,000	7,000	7,000
626.000	Charges for Services	146,989	465,400	211,824	427,824
626.001	CPL Fee	26,115	10,260	11,640	11,640
626.011	Public Defend Svcs-Juvenile	1,814	1,775	1,000	1,000
626.016	Public Defender Svcs-Mental Health	5,890	10,100	6,100	10,100
626.017	Public Defend Svcs-Guard/Conserv Petitio	15,905	18,900	28,900	18,900
626.018	Public Defend Svcs-Felony	43,715	59,000	44,000	59,000
626.019	Public Defend Svcs-Guard Ad Litem	0	0	12,000	0
626.050	Freedom of Information Request	91	0	0	0
626.351	Jail Kit Revenue	7,399	7,466	7,000	7,000
628.010	Sheriff Services	42,580	33,000	33,000	33,000
628.040	State Prisoner Board	453,640	408,840	408,840	408,840
628.045	MDOC Beds Reimb	396,270	624,960	624,960	852,186
628.046	Detainer Medical Reimbursement	16,508	50,625	50,628	50,628
628.050	Prisoners Board-County	126,409	140,000	140,000	140,000
628.070	Restitutions	1,686	1,238	1,500	1,500
628.080	Prisoner Medical Services	33,729	24,000	45,000	45,000
628.090	Collection Agency-Inmate R&B	3,967	1,464	1,464	1,464
628.100	Breathalyzer Testing	45	220	80	80
628.250	Liquor Licenses	385	500	500	500
628.280	Salvage Vehicle Inspections	4,800	4,000	4,000	4,000
628.300	Abandoned Vehicle	15,975	15,100	15,000	15,000
629.000	Certified Copies	263,875	303,000	292,350	292,350
629.300	Forms Sales	12,216	11,000	13,000	11,000
629.900	Certified Copies MiCBCS	1,979	6,500	6,500	6,500
630.000	Photographic Services	9,535	6,180	40,000	7,180
630.040	BSA Web Fees	24,116	20,000	20,000	20,000
630.071	Fingerprinting Fees-CPL	0	22,871	0	25,000
630.072	Fingerprinting Fees-Expungement	0	1,000	0	1,000
630.073	Fingerprinting Fees-Name Changes	0	1,000	0	1,000
631.000	Assessments by Equalization	997,297	1,029,872	1,066,914	1,066,914
636.217	SSI	55,000	32,000	32,000	32,000
638.028	Advertising Sales	120	0	0	0
642.000	Charges for Services-Sales	692	1,000	1,000	1,000
642.010	Video Transcript Purchases	50	30	30	30
646.090	Commissions-Other	6,785	7,000	7,000	7,000
646.351	Misc Sales	237,718	4,000	4,000	4,000
648.500	Plat Book Sales	2,380	3,000	3,000	3,000
651.010	Admin Costs	2,148,170	2,456,878	2,378,459	2,462,600
651.012	Admin Cost Reimb-Grant Specific Rate	1,463	0	0	0
653.020	User Fee-Special Events	200	0	0	0
654.100	Training Fee Revenue	0	13,000	11,000	11,000
677.289	Juror Compensation Reim Fund	35,483	42,300	42,300	31,000
679.261	ATM Service Fees	0	0	0	500
680.010	Other Reimbursements-Bed Days	7,037	11,500	8,000	8,000
680.135	PPO Violation Hearings	75	200	200	200
680.140	Drivers License Restoration	416	300	300	300
680.145	Prosecutor Diverson Revenue	27,715	20,000	20,000	20,000
680.160	Prisoner Transport Reimbursement	10,919	12,500	9,500	12,500
680.170	Reimb-Food Stamp Fraud	2,752	500	500	500
680.182	Reimbursement DUIL Prosecution	25,330	20,000	20,000	20,000
680.393	Reimb Rev-Ord 393 Prosecution Costs	10,499	10,000	10,000	10,000
694.000	Other	4,205	3,000	3,000	3,000
694.020	Commission-Pay Phones	120,763	92,139	130,112	130,112
694.040	Commissions-Video Visits	17,181	24,000	26,400	26,400
694.050	Commissions-Lockers	0	150	0	0
694.351	Commissions-commissary	194,971	176,670	195,000	195,000
CHARGES FOR SERVICES		9,014,684	9,571,647	9,284,624	9,814,979

OTHER

BUDGET REPORT FOR MUSKEGON COUNTY

		2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2017-18 17/18 DEPARTMENTS BUDGET	2017-18 17/18 RECOMMENDED BUDGET
540.000	Judicial Salary Standardization	457,240	457,240	457,240	457,240
542.000	Juvenile Court Reimbursement	78,389	78,388	78,388	78,388
604.000	10% Bond Costs	3,525	3,700	3,700	3,700
628.020	Prisoners Incarceration Reimb.	172,775	218,412	53,450	200,600
630.020	Tax history - Digital	9,000	13,100	13,100	13,100
643.000	Sale of Scrap and Salvage	0	186	200	200
644.000	Sale of Office Supplies	112,802	110,000	110,000	110,000
675.000	Contributions and Donations	1,309	4,114	0	0
677.000	Miscellaneous Reimbursements	10,890	10,000	10,000	10,000
679.100	Rebate-PCard Program	36,252	34,343	34,343	34,343
680.000	Reimbursements-Other	113,085	86,927	172,104	95,918
695.000	Cash Over/Short	(692)	0	0	0
OTHER		994,575	1,016,410	932,525	1,003,489
FINES AND FORFEITURES					
614.110	Fines and Costs	16,055	16,300	15,000	16,300
656.000	Penal Fines	0	0	0	6,500
658.000	Bond Forfeiture	21,265	40,150	22,400	22,400
659.000	Ordinance Fines and Costs	484,580	445,000	500,000	500,000
660.010	Filiation Fees	27	36	36	36
663.000	Bond Forfeitures and Bond Costs	0	2,500	0	0
FINES AND FORFEITURES		521,927	503,986	537,436	545,236
INVESTMENT INCOME					
665.000	Interest Earned	57,563	60,000	50,000	50,000
665.010	Interest on Past Due Accounts	16,989	11,250	5,751	11,251
665.468	Interest Earned-Interfund	44,870	37,356	29,594	29,594
INVESTMENT INCOME		119,422	108,606	85,345	90,845
FEDERAL					
510.000	Federal Pass Thru	12,250	14,000	14,000	14,000
510.160	Federal Pass Through-DCESP	0	160	0	0
510.951	Federal Pass Through-HIDTA Program	4,517	2,900	3,000	3,000
529.000	Federal Grant Revenue-Direct	5,779	4,400	100,656	4,400
529.226	Federal Revenue-Pmts in Lieu of Taxes	28,656	25,894	25,894	25,894
FEDERAL		51,202	47,354	143,550	47,294
CONTRIBUTIONS FROM PRIVATE SOURCES					
675.175	DTE Program Revenue	1,329,160	951,524	1,355,283	1,217,629
CONTRIBUTIONS FROM PRIVATE SOURCES		1,329,160	951,524	1,355,283	1,217,629
LICENSES AND PERMITS					
481.000	Marriage License Fee	6,406	6,000	6,000	6,000
481.030	Marriage License Wait Period Waivers	1,250	200	200	200
LICENSES AND PERMITS		7,656	6,200	6,200	6,200
RENTALS					
669.000	Rents	117,350	108,361	106,671	103,639
669.010	Rental of property and Equipment	827	400	0	800
669.045	Meeting Room Rental	7,816	10,000	10,000	10,000
RENTALS		125,993	118,761	116,671	114,439
GAIN ON SALE					
673.020	Sale of Assets	6,025	33,300	0	0
GAIN ON SALE		6,025	33,300	0	0
TRANSFERS					
676.230	Contrib from Accom Tax	0	25,000	25,000	30,000
676.293	Appropriation from Fund 2930	0	0	0	0
676.510	Approp from Fund 5100	50,000	50,000	50,000	50,000
676.511	Approp from Fund 5110	400,000	400,000	100,000	0
676.516	Approp from Del Tax	2,150,000	3,469,809	1,875,000	1,088,468
676.571	Approp from Fund 5710	16,675	0	0	0
676.666	Approp from Fund 6660	575	0	0	0
676.296	Transfers from Fund 2965	0	0	0	1,228,563
TRANSFERS		2,617,250	3,944,809	2,050,000	2,397,031

BUDGET REPORT FOR MUSKEGON COUNTY

		2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2017-18 17/18 DEPARTMENTS BUDGET	2017-18 17/18 RECOMMENDED BUDGET
TAXES					
403.000	Property Taxes-Current	22,772,233	23,294,293	22,665,725	23,535,716
409.000	Delinquent Prop Taxes-Current Yr	931,442	1,040,026	1,020,498	1,020,498
417.000	Delinquent Personal Prop tax	38,346	27,000	27,000	27,000
418.000	Swamp Land Tax Revenue 1994 PA 451	5,939	5,900	5,900	5,900
426.000	Payment in Lieu of taxes	2,210	35,000	35,000	35,000
426.010	IFT Taxes	171,581	75,316	119,499	119,499
427.000	Trailer Fees	19,900	20,000	20,000	20,000
449.000	4% Facility Liquor Control Tax	784,030	767,231	765,255	767,231
TAXES		24,725,681	25,264,766	24,658,877	25,530,844
SPECIAL ASSESSMENTS					
672.820	14a Drain Assessments Revenue	11,200	4,652	10,000	11,200
SPECIAL ASSESSMENTS		11,200	4,652	10,000	11,200
TOTAL ESTIMATED REVENUES - FUND 1010		45,579,935	47,078,614	44,730,744	46,808,419

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BUDGET REPORT FOR MUSKEGON COUNTY

	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2017-18 17/18 DEPARTMENTS BUDGET	2017-18 17/18 RECOMMENDED BUDGET
GENERAL FUND EXPENDITURES BY FUNCTION				
Fund 1010 - General Fund				
Function: 100-Legislative				
Totals for dept 0101-Board of Commissioners	373,804	393,697	398,865	404,690
Total - Function 100-Legislative	373,804	393,697	398,865	404,690
Function: 200-Judicial				
Totals for dept 0131-Circuit Court	1,239,877	1,246,538	1,296,270	1,221,881
Totals for dept 0132-Circuit Court Collections	117,216	105,630	116,262	108,650
Totals for dept 0136-District Court	3,269,946	3,448,488	3,595,367	3,472,484
Totals for dept 0137-District Ct Probation(Cobo Hall PA2 Tax)	168,193	175,253	186,523	183,330
Totals for dept 0138-District Court Collections	238,956	217,163	217,329	219,649
Totals for dept 0145-Jury Commission	56,189	80,700	77,738	77,348
Totals for dept 0148-Probate Court	825,754	863,990	853,550	856,005
Totals for dept 0151-State Probation	53,532	62,637	62,116	65,173
Totals for dept 0164-Public Defender	1,627,939	1,705,274	1,737,309	1,761,864
Totals for dept 0292-Law Library	0	0	0	9,350
Total - Function 200-Judicial	7,597,602	7,905,673	8,142,464	7,975,734
Function: 300-General County Government				
Totals for dept 0171-Administration	903,398	972,043	1,048,944	1,038,141
Totals for dept 0175-Residential Energy Efficiency Pgm	1,163,544	831,278	1,260,571	1,120,176
Totals for dept 0191-Elections	192,945	209,014	125,940	105,548
Totals for dept 0201-Accounting	858,581	861,257	896,089	890,911
Totals for dept 0210-Corporate Counsel	402,097	375,425	299,665	375,425
Totals for dept 0215-County Clerk	390,904	459,964	481,967	463,328
Totals for dept 0216-Circuit Court Records	487,821	508,633	510,605	506,108
Totals for dept 0217-Juror Showcause	1,749	7,628	7,628	7,628
Totals for dept 0225-Equalization	1,410,333	1,535,558	1,612,881	1,625,766
Totals for dept 0226-Human Resources	320,752	291,354	300,730	288,404
Totals for dept 0229-Prosecutor	2,140,231	2,147,522	2,263,218	2,233,929
Totals for dept 0236-Register of Deeds	576,407	585,441	646,358	641,646
Totals for dept 0241-Bldg A-Johnny O. Harris	62,558	64,928	78,153	63,935
Totals for dept 0242-Bldg B-Training Center	61,092	54,731	63,603	54,167
Totals for dept 0245-Bldg E-Jewell Bldg (formerly Brinks)	17,375	17,927	17,892	22,268
Totals for dept 0246-Bldg F-Veterans Center	15,808	16,200	18,196	17,460
Totals for dept 0248-Bldg H-Stark Hall	12,644	16,374	17,856	17,622
Totals for dept 0253-Treasurer	527,814	487,734	530,551	552,025
Totals for dept 0260-Shady Grove Cemetery	2,351	3,056	2,190	2,146
Totals for dept 0263-Cordova Site O&M	1,215	2,150	1,424	2,150
Totals for dept 0265-Michael E. Kobza Hall of Justice	936,285	992,918	949,835	999,336
Totals for dept 0268-Oak Ave. Building	130,072	161,985	155,951	151,347
Totals for dept 0271-County Jail Building-Old	160,413	118,257	135,405	131,160
Totals for dept 0275-Drain Commissioner	251,233	290,323	386,068	386,590
Totals for dept 0284-Plat Board	0	700	700	700
Totals for dept 0297-Vehicle Pool	18,259	22,300	15,000	15,000
Totals for dept 0650-State Institutions	348,695	346,516	346,516	346,516
Totals for dept 0941-Misc Contingency	1,419,901	1,757,190	1,882,382	2,090,555
Totals for dept 0942-Current Year Unused Leave Payoffs	(1)	0	0	0
Totals for dept 0943-Donated Leave Payments	1	0	0	0
Totals for dept 0947-Early Retirement Incentive	0	0	0	0
Totals for dept 2320-DHHS Legal Representation Grant	0	0	0	281,983
Total - Function 300-General County Government	12,814,477	13,138,406	14,056,318	14,431,970
Function: 400-Public Safety				
Totals for dept 0266-Sheriff Building Security	149,916	112,310	145,950	141,882
Totals for dept 0270-County Jail Building 2015	405,568	522,296	574,600	565,920
Totals for dept 0301-Sheriff Operations	3,948,610	4,244,392	4,189,152	4,097,672
Totals for dept 0305-Sheriff Administration	533,587	542,687	577,973	569,315
Totals for dept 0306-Emergency Response Team	0	0	13,500	13,500
Totals for dept 0320-Officer Training Act 320	10,818	10,000	10,000	10,000
Totals for dept 0350-Correction Officer Training	30,903	67,880	60,000	60,000
Totals for dept 0351-Sheriff Jail	6,341,857	7,144,840	7,528,827	7,572,776

BUDGET REPORT FOR MUSKEGON COUNTY

		2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2017-18 17/18 DEPARTMENTS BUDGET	2017-18 17/18 RECOMMENDED BUDGET
Totals for dept 0355-Courtroom Security		1,114,542	1,256,530	1,398,976	1,344,818
Totals for dept 0421-Dog Licensing/Animal Control		385,328	370,281	416,809	397,394
Total - Function 400-Public Safety		12,921,129	14,271,216	14,915,787	14,773,277
Function: 500-Health					
Totals for dept 0272-Vector Control Building		1,557	9,435	10,145	10,027
Totals for dept 6496-Agnes Potuznik/Wesley Roberts Building		5,770	7,401	6,328	0
Total - Function 500-Health		7,327	16,836	16,473	10,027
Function: 670-Economic Development					
Totals for dept 7280-Economic Development		0	40,821	88,867	85,115
Total - Function 670-Economic Development		0	40,821	88,867	85,115
Function: 700-Culture					
Totals for dept 0731-MSU Extension		162,656	0	0	0
Total - Function 700-Culture		162,656	0	0	0
Function: 800-Recreation					
Totals for dept 0758-Fairgrounds Training Center		6,260	12,961	4,009	3,977
Total - Function 800-Recreation		6,260	12,961	4,009	3,977
Function: 950-Other					
Dept 0252-Transfers					
958.090	Liquor Tax Transfer Out	392,015	383,616	382,628	383,616
Totals for dept 0252-Transfers		392,015	383,616	382,628	383,616
Dept 0901-Appropriations					
965.117	Approp to Sobriety Court	159,856	167,505	256,213	227,051
965.119	Appropriation to Emergency Services	243,675	194,004	224,558	144,465
965.120	Appropriation to 1200-Marine Safety	109,998	47,258	87,261	99,148
965.121	Appropriation to 1210-Highway Safety	106,070	132,680	135,774	144,716
965.124	Approp. to Township Patrols	105,984	146,978	193,161	190,149
965.214	Approp to Fund 2140 Title IV-E	211,560	164,621	177,356	0
965.215	Approp. to Friend of the Court	1,537,951	1,168,560	1,515,121	1,398,528
965.221	Approp, to Health Department	1,456,784	1,676,295	1,935,725	1,852,699
965.222	Approp to HealthWest	736,935	1,068,896	736,929	736,934
965.253	Approp. To SSSPP Fund 2153	4,595	1,980	0	1,623
965.260	Approp. to Community Corrections	171,630	123,183	155,421	150,589
965.261	Approp. to Law Library	579	1,550	2,400	0
965.280	Approp. to Crime Victim's Rights	35,280	36,518	36,594	32,669
965.289	Approp. to Remonumentation	435	524	397	907
965.290	Approp. to Brookhaven	519,000	180,748	180,748	198,823
965.291	Approp. to Social Services	5,795	8,534	11,438	11,484
965.292	Approp. to Child Care Fund	4,155,318	4,777,114	4,936,644	1,228,563
965.313	Approp. to County Facility Debt Ser	208,679	213,349	214,761	214,761
965.366	Transfers to Jail/JTC Debt Service Fund	0	1,784,079	1,848,540	1,848,751
965.418	Appr to Heritage Land Dev (4180)	153,557	0	0	0
965.581	Appropriation to Airport	520,274	54,375	376,713	215,325
965.666	Appropriation to Fund 6660	42,828	42,828	42,828	42,828
965.801	Appr to Drain Comm (8010))	32,500	0	0	0
Totals for dept 0901-Appropriations		10,519,283	11,991,579	13,068,582	8,740,013
Total - Function 950-Other		10,911,298	12,375,195	13,451,210	9,123,629
APPROPRIATIONS - FUND 1010		44,794,553	48,154,805	51,073,993	46,808,419

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BUDGET REPORT FOR MUSKEGON COUNTY

		2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2017-18 17/18 DEPARTMENTS BUDGET	2017-18 17/18 RECOMMENDED BUDGET
ALL FUND REVENUES					
1010	General Fund	45,579,935	47,078,614	44,730,744	46,808,419
1060	Senior Millage Fund	0	2,074,485	0	2,101,012
1170	Sobriety Court	375,021	526,960	584,413	667,044
1190	Emergency Services	416,870	424,867	456,242	432,105
1200	Marine Safety	192,147	126,908	169,561	181,448
1201	Port Security	153,034	0	0	0
1210	Highway Safety Programs	325,949	379,050	360,144	353,186
1240	Township Patrols	211,968	293,956	386,323	380,298
2080	Parks	841,697	716,700	766,700	766,700
2140	Title IV-E Abuse/Neglect	258,880	284,621	297,356	0
2150	Family Court	5,165,409	5,699,459	5,939,341	6,239,003
2151	Access & Visitation Program	4,075	5,850	5,850	5,850
2153	SSSPP Grant	242,158	278,595	340,000	341,623
2210	Public Health	5,529,978	5,865,540	6,010,758	5,990,640
2212	Lead Hazard Control	386,731	632,993	56,665	56,780
2217	Community Health Improvement Fund	738,760	750,750	750,750	750,750
2220	HealthWest	59,874,443	64,801,150	63,700,825	64,760,186
2261	Sustainability Grant	29,020	33,720	24,000	24,000
2271	NOAA Habitat Conservation Grants	373,087	8,593	0	0
2300	Accommodations Tax	1,326,105	1,270,484	1,321,793	1,321,793
2411	Parks Development	5,424	57,490	0	64,083
2450	Economic Development Fund	5,000	25,000	0	0
2470	CDBG Housing Grant	13,526	43,327	0	16,250
2471	Neighborhood Stabilization Prog 3	40,529	64,682	89,127	89,127
2530	Pass-Through Grants Fund	0	11,607	0	6,300
2550	Blight Elimination	1,515,623	886,550	1,037,465	1,037,465
2555	Blight Prevention Fund	0	30,000	0	0
2560	Deeds Automation Fund	172,778	174,000	174,000	174,000
2610	Law Library	7,925	8,950	10,400	0
2630	Concealed Pistol Licensing	62,205	53,700	59,269	45,200
2640	Community Corrections	339,747	371,630	353,868	349,036
2671	Sheriff Drug	0	500	500	500
2673	Special Investigative Fund	32,851	61,424	59,590	60,000
2800	Crime Victims' Rights	281,701	289,542	298,624	295,828
2823	Muskegon Area Stormwater Committee	50,000	50,000	50,000	50,000
2860	Revolving Loan Fund-E.D.C.	3,549	0	0	0
2890	Remonumentation	59,643	70,292	46,499	47,009
2900	Brookhaven	12,332,367	11,312,549	11,359,585	11,359,585
2910	Social Welfare	5,795	8,534	11,438	11,484
2920	Child Care Fund	8,439,176	9,580,811	9,796,196	9,706,671
2930	Veterans Affairs Dept	308,660	337,084	310,887	313,326
2940	Veterans Trust Fund	26,534	0	0	0
2965	Youth, Family and Community Millage Fund	0	0	0	6,200,000
2970	Mental Health Buildings	367,165	276,905	312,545	375,017
2980	Victim Restitution	1,047	1,300	700	700
3010	General Debt Service Fund	27,635	69,469	69,084	69,084
3111	Quality of Life Bonds Debt Service	1,033,126	2,121	0	0
3130	Hall of Justice Bonds Debt Service	525,457	533,239	535,594	535,594
3140	HealthWest Building Bonds Debt Service	503,171	502,123	500,894	500,894
3660	Jail/JTC Debt Service Fund	3,774	1,789,079	1,848,540	1,848,751
4010	Capital Projects Fund	690,884	0	0	0
4180	Heritage Landing Development	304,357	0	0	0
4660	Jail/JTC Capital Projects Fund	6,055	1,000	0	0
4930	Public Improvement	13,115	317,601	13,000	13,000
5500	Land Bank	695,360	737,440	1,115,134	934,093
5710	Solid Waste Management	3,498,642	2,822,400	3,025,400	3,025,400
5711	Fly Ash Program	5,537	5,500	5,500	5,500
5810	Airport	2,570,826	1,363,822	8,328,546	7,676,830
5880	Muskegon Area Transit System	4,587,914	5,424,866	7,487,102	7,358,845
5890	Muskegon Trolley Company	74,029	75,900	75,500	75,500
6330	Office Services	508,018	496,648	533,800	533,800
6340	County South Campus	704,374	739,382	748,750	771,675
6345	Maintenance Garage	1,978	6,344	3,648	3,559
6350	Energy Improvements	825,007	809,771	790,154	790,118
	SUBTOTAL ESTIMATED REVENUES-ALL FUNDS	162,675,771	170,665,877	174,952,804	185,525,061

BUDGET REPORT FOR MUSKEGON COUNTY

		2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2017-18 17/18 DEPARTMENTS BUDGET	2017-18 17/18 RECOMMENDED BUDGET
6770	Insurance	21,956,326	24,469,770	23,964,964	23,376,574
8010	Drain Fund	1,661,774	876,533	18,500	18,500
8410	Lake Level Fund	7,026	14,809	0	0
8711	Water Supply-Fruitport #1	102,961	112,165	112,165	112,165
8718	Fruit/NS Reg. Water System II	68,761	55,493	55,493	41,431
8834	Laketon Twnshp 71-21-0	191,793	70,608	182,394	0
8841	Muskegon/Egelston/Dalton Sewer	647,846	600,696	606,058	587,216
8845	Whitehall Twnshp Water Project	21,463	19,518	19,518	16,252
	SUBTOTAL ESTIMATED REVENUES-ALL FUNDS	24,657,950	26,219,592	24,959,092	24,152,138
4150	Northside Water Construction	465,392	17,000	11,500	11,500
5910	Regional Water System	3,143,093	2,851,197	2,843,125	2,843,125
	SUBTOTAL - WATER SYSTEM	3,608,485	2,868,197	2,854,625	2,854,625
5920	Wastewater Management Operations	14,922,639	13,467,723	12,874,533	13,751,795
5935	WWMS#2 2011 Rev Refndg Bonds$12.38M GOLT	1,320,647	1,195,550	1,195,550	1,195,550
5937	WWMS#1 2005 Bonds $17.5M GOLT	874,785	1,019,600	1,019,600	1,019,600
5938	WWMS#2 2006 Revenue Bonds $14M GOLT	693,634	819,751	819,751	819,751
5941	WWMS#2 2008-B Revenue Bonds $16.79M	703,973	951,058	951,058	951,058
5942	WWMS#2 2008-C Revenue Bonds $17.48M	817,878	1,074,441	1,074,441	1,074,441
5944	WW SAW Grant Project Fund	289,582	524,478	0	0
	SUBTOTAL - WASTEWATER	19,623,138	19,052,601	17,934,933	18,812,195
5100	Delinquent Tax Revolving	140,707	290,546	156,460	156,460
5110	Tax Forfeitures	853,715	705,806	695,400	695,400
5164	2014 Delinquent Tax Revolving	1,136,113	0	0	0
5165	2015 Delinquent Tax Revolving	1,194,711	1,058,791	1,169,771	0
5166	2016 Delinquent Tax Revolving	0	1,188,356	1,124,260	1,205,361
5167	2017 Delinquent Tax Revolving	0	0	0	1,207,782
	SUBTOTAL - TAX FUNDS	3,325,246	3,243,499	3,145,891	3,265,003
6660	Equipment Revolving	1,277,721	1,184,171	875,127	891,713
6680	Information Technology Services ISF	2,983,730	3,303,019	3,290,838	3,393,104
	SUBTOTAL - EQUIPMENT REVOLVING	4,261,451	4,487,190	4,165,965	4,284,817
ESTIMATED REVENUES - ALL FUNDS		**218,152,041**	**226,536,956**	**228,013,310**	**238,893,839**

BUDGET REPORT FOR MUSKEGON COUNTY

		2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2017-18 17/18 DEPARTMENTS BUDGET	2017-18 17/18 RECOMMENDED BUDGET
ALL FUND EXPENDITURES					
1010	General Fund	44,794,553	48,154,805	51,073,993	46,808,419
1060	Senior Millage Fund	0	2,074,485	0	2,101,012
1170	Sobriety Court	375,021	526,960	587,213	667,044
1190	Emergency Services	416,872	424,867	456,242	432,105
1200	Marine Safety	196,156	126,908	169,561	181,448
1201	Port Security	153,034	0	0	0
1210	Highway Safety Programs	325,949	379,050	360,144	353,186
1240	Township Patrols	211,966	293,956	386,323	380,298
2080	Parks	635,486	823,063	766,700	960,973
2140	Title IV-E Abuse/Neglect	258,880	284,621	297,356	0
2150	Family Court	5,165,416	5,699,458	5,939,341	6,239,003
2151	Access & Visitation Program	4,075	5,850	5,850	5,850
2153	SSSPP Grant	242,158	278,595	340,000	341,623
2210	Public Health	5,530,000	5,865,540	6,010,758	5,990,640
2212	Lead Hazard Control	386,730	632,993	56,665	56,780
2217	Community Health Improvement Fund	685,358	750,750	750,750	751,584
2220	HealthWest	59,137,898	64,801,150	63,700,825	64,760,186
2261	Sustainability Grant	29,019	33,720	24,000	24,000
2271	NOAA Habitat Conservation Grants	373,086	8,593	0	0
2300	Accommodations Tax	1,529,921	1,447,164	1,456,918	1,473,803
2411	Parks Development	5,426	57,490	0	64,083
2450	Economic Development Fund	5,000	25,000	0	0
2470	CDBG Housing Grant	2,662	66,500	1,106	16,250
2471	Neighborhood Stabilization Prog 3	40,529	1,367	152,442	152,442
2530	Pass-Through Grants Fund	0	11,607	0	6,300
2550	Blight Elimination	1,515,623	886,550	1,037,465	1,037,465
2555	Blight Prevention Fund	0	30,000	0	0
2560	Deeds Automation Fund	465,039	548,101	588,395	589,480
2610	Law Library	7,926	8,950	10,400	0
2630	Concealed Pistol Licensing	23,983	31,872	37,867	43,475
2640	Community Corrections	339,746	371,630	353,868	349,036
2671	Sheriff Drug	109	69	69	35
2672	Prosecutor Drug	40	37	37	35
2673	Special Investigative Fund	32,851	61,424	59,590	60,000
2800	Crime Victims' Rights	281,718	289,592	298,624	295,828
2823	Muskegon Area Stormwater Committee	23,179	50,000	50,000	50,000
2860	Revolving Loan Fund-E.D.C.	18,549	0	0	0
2890	Remonumentation	59,642	70,292	46,499	47,009
2900	Brookhaven	13,416,282	13,639,360	12,871,080	12,658,988
2910	Social Welfare	5,795	8,534	11,438	11,484
2920	Child Care Fund	8,417,531	9,602,456	9,796,196	9,706,671
2930	Veterans Affairs Dept	328,917	324,014	310,887	313,326
2940	Veterans Trust Fund	25,092	0	39,950	0
2965	Youth, Family and Community Millage Fund	0	0	0	6,200,000
2970	Mental Health Buildings	346,417	376,996	375,086	375,017
2980	Victim Restitution	5,080	13,350	10,000	10,000
3010	General Debt Service Fund	27,635	69,469	69,084	69,084
3111	Quality of Life Bonds Debt Service	1,265,437	56,387	0	0
3130	Hall of Justice Bonds Debt Service	525,457	533,239	535,594	535,594
3140	HealthWest Building Bonds Debt Service	508,892	508,366	507,366	507,357
3660	Jail/JTC Debt Service Fund	1,848,537	1,848,540	1,848,540	1,848,751
4010	Capital Projects Fund	1,414,704	211,306	0	0
4180	Heritage Landing Development	320,083	40,500	0	0
4660	Jail/JTC Capital Projects Fund	1,055,968	150,507	0	24,637
4930	Public Improvement	14,991	107,307	332	350,401
4960	Capital Improvement	0	0	0	0
5500	Land Bank	415,208	556,652	1,055,134	893,510
5710	Solid Waste Management	479,230	3,340,674	3,145,308	3,330,413
5711	Fly Ash Program	(23,422)	116,301	35,342	35,897
5810	Airport	2,690,019	2,723,855	9,294,596	2,776,059
5880	Muskegon Area Transit System	6,000,374	6,381,616	9,050,903	6,569,134
5890	Muskegon Trolley Company	59,348	160,666	178,713	58,065
6330	Office Services	496,418	512,232	555,594	525,277
6340	County South Campus	704,378	739,382	761,250	771,675
6345	Maintenance Garage	11,203	15,569	16,073	12,784
6350	Energy Improvements	828,906	812,283	790,923	790,927

09/06/2017

BUDGET REPORT FOR MUSKEGON COUNTY

		2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2017-18 17/18 DEPARTMENTS BUDGET	2017-18 17/18 RECOMMENDED BUDGET
6770	Insurance	21,277,166	25,386,210	24,920,021	24,914,782
8010	Drain Fund	1,244,141	951,210	494,928	494,928
8410	Lake Level Fund	7,026	14,809	0	0
8711	Water Supply-Fruitport #1	4,856	9,630	9,630	9,791
8718	Fruit/NS Reg. Water System II	68,761	55,493	41,493	41,431
8834	Laketon Twnshp 71-21-0	191,793	70,608	2,293	0
8841	Muskegon/Egelston/Dalton Sewer	647,846	600,696	587,317	587,216
8845	Whitehall Twnshp Water Project	21,463	19,518	16,257	16,252
	SUBTOTAL APPROPRIATIONS-ALL FUNDS	187,925,132	205,080,744	212,350,329	208,678,843
5910	Regional Water System	3,591,800	3,477,641	3,333,639	3,404,953
	SUBTOTAL -WATER SYSTEM	3,591,800	3,477,641	3,333,639	3,404,953
4911	Wastewater Construction	1,854	0	0	0
5920	Wastewater Management Operations	13,879,587	14,182,074	13,567,043	13,998,964
5921	Wastewater Equipment	12,546	0	0	0
5935	WWMS#2 2011 Rev Refndg Bonds$12.38M GOLT	342,531	309,188	275,960	275,960
5937	WWMS#1 2005 Bonds $17.5M GOLT	619,903	604,850	590,753	590,753
5938	WWMS#2 2006 Revenue Bonds $14M GOLT	541,828	532,059	520,928	520,928
5939	WWMS#2 2007 Revenue Bonds $1.8M	62,306	60,844	59,381	59,381
5940	WWMS#2 2008 Revenue Bonds $945K	38,558	37,558	36,558	36,558
5941	WWMS#2 2008-B Revenue Bonds $16.79M	882,510	865,322	847,635	847,635
5942	WWMS#2 2008-C Revenue Bonds $17.48M	675,987	657,675	638,862	638,862
5943	WWMS#2 2010 Revenue Bonds $2.85M	111,737	109,867	107,992	107,992
5944	WW SAW Grant Project Fund	321,758	581,214	0	0
	SUBTOTAL - WASTEWATER	17,491,105	17,940,651	16,645,112	17,077,033
5100	Delinquent Tax Revolving	50,273	50,861	50,861	51,101
5110	Tax Forfeitures	877,634	929,550	538,420	530,837
5164	2014 Delinquent Tax Revolving	2,416,695	0	0	0
5165	2015 Delinquent Tax Revolving	335,818	3,795,299	3,703,964	0
5166	2016 Delinquent Tax Revolving	0	455,933	501,677	1,502,374
5167	2017 Delinquent Tax Revolving	0	0	55,638	387,754
	SUBTOTAL - TAX FUNDS	3,680,420	5,231,643	4,850,560	2,472,066
6660	Equipment Revolving	2,321,100	893,620	855,012	851,408
6680	Information Technology Services ISF	2,600,345	3,561,091	3,559,635	3,372,869
	SUBTOTAL - EQUIPMENT REVOLVING	4,921,445	4,454,711	4,414,647	4,224,277
APPROPRIATIONS - ALL FUNDS		**217,609,902**	**236,185,390**	**241,594,287**	**235,857,172**

09/06/2017

BUDGET REPORT FOR MUSKEGON COUNTY
Fund Balance Detail

FUND	DESCRIPTION	FY2016 ACCUMULATED FUND BALANCE	2017 ANTICIPATED FUND BALANCE INCREASE/(DECREASE)	FY2018 ANTICIPATED FUND BALANCE INCREASE/(DECREASE)	FY2018 ACCUMULATED FUND BALANCE	
1010	General Fund	8,058,191	(1,076,191)	0	6,982,004	
1060	Senior Millage Fund	0	0	0	0	
1170	Sobriety Court	0	0	0	0	
1190	Emergency Services	(2)	0	0	0	
1200	Marine Safety	23,160	0	0	23,156	
1201	Port Security	0	0	0	0	
1210	Highway Safety Programs	0	0	0	0	
1240	Township Patrols	2	0	0	0	
2080	Parks	481,206	(106,363)	(194,273)	180,568	
2140	Title IV-E Abuse/Neglect	0	0	0	0	
2150	Family Court	(7)	1	0	1	
2151	Access & Visitation Program	30	0	0	30	
2153	SSSPP Grant	0	0	0	0	
2210	Public Health	24,303	0	0	24,325	
2212	Lead Hazard Control	1	0	0	0	
2217	Community Health Improvement Fund	53,402	0	(834)	52,569	
2220	HealthWest	1,069,497	0	0	1,069,515	
2261	Sustainability Grant	1	0	0	0	
2271	NOAA Habitat Conservation Grants	7	0	0	6	
2300	Accommodations Tax	574,867	(176,680)	(152,010)	246,172	
2411	Parks Development	(2)	0	0	0	
2450	Economic Development Fund	0	0	0	0	
2470	CDBG Housing Grant	23,174	(23,173)	0	0	
2471	Neighborhood Stabilization Prog 3	0	63,315	(63,315)	0	
2530	Pass-Through Grants Fund	0	0	0	0	
2550	Blight Elimination	0	0	0	0	
2555	Blight Prevention Fund	0	0	0	0	
2560	Deeds Automation Fund	850,285	(374,101)	(415,480)	60,701	
2570	Budget Stabilization	2,300,000	0	0	2,300,000	* see note below
2610	Law Library	(1)	0	0	0	
2630	Concealed Pistol Licensing	51,794	21,828	1,725	75,347	
2640	Community Corrections	1	0	0	0	
2671	Sheriff Drug	4,904	431	465	5,800	
2672	Prosecutor Drug	1,550	(37)	(35)	1,478	
2673	Special Investigative Fund	0	0	0	0	
2800	Crime Victims' Rights	1,041	(50)	0	993	
2823	Muskegon Area Stormwater Committee	45,972	0	0	45,972	
2860	Revolving Loan Fund-E.D.C.	0	0	0	0	
2890	Remonumentation	1	0	0	0	
2900	Brookhaven	(5,105,394)	(2,326,811)	(1,299,403)	(8,731,602)	** see note below
2910	Social Welfare	0	0	0	0	
2920	Child Care Fund	21,645	(21,645)	0	4	
2930	Veterans Affairs Dept	43,343	13,070	0	56,415	
2940	Veterans Trust Fund	2,325	0	0	2,325	
2965	Youth, Family and Community Millage Fund	0	0	0	0	
2970	Mental Health Buildings	100,092	(100,091)	0	0	
2980	Victim Restitution	27,352	(12,050)	(9,300)	6,003	
3010	General Debt Service Fund	0	0	0	0	
3111	Quality of Life Bonds Debt Service	54,266	(54,266)	0	0	
3130	Hall of Justice Bonds Debt Service	0	0	0	0	
3140	HealthWest Building Bonds Debt Service	123,334	(6,243)	(6,463)	110,628	
3660	Jail/JTC Debt Service Fund	59,461	(59,461)	0	0	
4010	Capital Projects Fund	211,306	(211,306)	0	0	
4180	Heritage Landing Development	40,500	(40,500)	0	0	
4660	Jail/JTC Capital Projects Fund	249,037	(149,507)	(24,637)	74,893	
4930	Public Improvement	650,840	210,294	(337,401)	523,733	
4960	Capital Improvement	300,000	0	0	300,000	
5500	Land Bank	1,674,103	180,788	40,583	1,895,474	** see note below
5710	Solid Waste Management	6,614,291	(518,274)	(305,013)	5,791,004	** see note below
5711	Fly Ash Program	869,349	(110,801)	(30,397)	728,152	
5810	Airport	1,790,977	(561,804)	5,699,000	6,928,171	** see note below
5880	Muskegon Area Transit System	(2,541,892)	(24,201)	1,722,260	(843,825)	** see note below
5890	Muskegon Trolley Company	216,774	(84,766)	17,435	149,444	
6330	Office Services	76,522	(15,584)	8,523	69,467	
6340	County South Campus	(4)	0	0	0	
6345	Maintenance Garage	108,124	(9,225)	(9,225)	89,674	
6350	Energy Improvements	43,639	(2,512)	(809)	40,320	
6770	Insurance	4,026,982	(916,440)	(1,538,208)	1,572,337	
8010	Drain Fund	718,672	(74,677)	(476,428)	167,562	
8410	Lake Level Fund	0	0	0	0	

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, October 10, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The invocation was given by Commissioner Wilkins. The Pledge of Allegiance was led by Commissioner Hughes and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

Excused: I. John Snider, II

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Administrative Secretary
Doug Hughes, Corporate Counsel

2017-366 **APPROVAL OF THE AGENDA**

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the agenda.

Voice vote **Motion Carried**

2017-367 **APPROVE THE MINUTES OF THE FULL BOARD MEETING AND CLOSED SESSION MEETING OF THURSDAY, SEPTEMBER 21, 2017**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the minutes of the Full Board meeting and closed session meeting of Thursday, September 12, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Billie Picklesimer spoke in opposition to the November 7th Youth, Family & Community Millage Millage Proposal.

Ann Derouin addressed the Board regarding the November 7th Youth, Family & Community Millage Proposal requesting answers to many questions.
Chairman Cross said if they could stay through the meeting, someone would be able to give them some answers.

COMMUNICATIONS

The following communication items were provided to Commissioners for informational purposes:

A. Eaton County Resolution: Opposition to the Reduction in Federal Funding for the Great Lakes Restoration Initiative
B. Wexford County Resolution: Opposition to the Reduction in Federal Funding for the Great Lakes Restoration Initiative

COMMITTEE/BOARD REPORTS

2017-368 **ACCEPT THROUGH THE 2017 MICHIGAN STATE POLICE – EMERGENCY MANAGEMENT & HOMELAND SECURITY DIVISION (EMPG) REIMBURSEMENT FOR UP TO 35.69% OF THE MUSKEGON COUNTY EMERGENCY SERVICES DIRECTOR'S SALARY AND FRINGE BENEFITS**

CPS17/10-44
The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to accept through the 2017 Michigan State Police – Emergency Management & Homeland Security Division (EMPG) reimbursement for up to 35.69% of the Muskegon County Emergency Services Director's salary and fringe benefits.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-369 **ACCEPT THE OFFICE OF THE HIGHWAY SAFETY PLANNING (PLANNING GRANT) AWARD TO THE 14TH CIRCUIT COURT IN THE AMOUNT OF $15,000.00, AND AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR AND COUNTY BOARD CHAIRMAN TO SIGN THE OFFICE OF HIGHWAY SAFETY PLANNING (PLANNING GRANT) AWARD CONTRACT WHEN RECEIVED AND AMEND THE BUDGET ACCORDINGLY**

CPS17/10-45

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to accept the Office of the Highway Safety Planning (Planning Grant) Award to the 14th Circuit Court in the amount of $15,000.00, and authorize the Circuit Court Administrator and County Board Chairman to sign the Office of Highway Safety Planning (Planning Grant) Award contract when received and amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-370 **ACCEPT THE GRANT AWARD AMOUNT OF $310,000, TO AMEND THE BUDGET ACCORDINGLY, AND AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR AND COUNTY BOARD CHAIR TO SIGN THE SWIFT AND SURE SANCTIONS PROBATION PROGRAM FY 2018 CONTRACT, UPON RECEIPT OF THE CONTRACT FROM THE STATE COURT ADMINISTRATOR'S OFFICE**

CPS17/10-46

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to accept the grant award amount of $310,000, to amend the budget accordingly, and authorize the Circuit Court Administrator and County Board Chair to sign the Swift and Sure Sanctions Probation Program FY 2018 Contract, upon receipt of the Contract from the State Court Administrator's Office.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-371 **APPROVE THE FY 2018 CHILD CARE FUND ANNUAL PLAN AND BUDGET AND AUTHORIZE THE CHAIRMAN OF THE BOARD TO SIGN THE DOCUMENT FOR SUBMISSION TO THE STATE OF MICHIGAN**

CPS17/10-47

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the FY 2018 Child Care Fund Annual Plan and Budget and authorize the Chairman of the Board to sign the document for submission to the State of Michigan.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-372 **AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO APPLY TO THE STATE COURT ADMINISTRATOR'S OFFICE FOR AN ACCESS AND VISITATION GRANT AND TO AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR TO SIGN THE ACCESS AND VISITATION AGREEMENT BETWEEN THE STATE COURT ADMINISTRATOR'S OFFICE AND THE FRIEND OF THE COURT/FAMILY COURT, UPON RECEIPT OF THE AGREEMENT FROM THE STATE COURT ADMINISTRATOR'S OFFICE**

CPS17/10-48

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Circuit Court Administrator to apply to the State Court Administrator's Office for an Access and Visitation Grant and to authorize the Circuit Court Administrator to sign the Access and Visitation Agreement between the State Court Administrator's Office and the Friend of the Court/Family Court, upon receipt of the Agreement from the State Court Administrator's Office.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-373 **AUTHORIZE THE CIRCUIT COURT AND THE MUSKEGON COUNTY BOARD CHAIR TO SIGN THE AMENDED AGREEMENT WITH MEDIATION & RESTORATIVE SERVICES TO PROVIDE RESTORATIVE SERVICES TO JUVENILE OFFENDERS. THE AGREEMENT IS EFFECTIVE FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018. THE PROGRAM WILL BE FUNDED BY MEDIATION & RESTORATIVE SERVICES DONATING $53,034.00 IN UNITED WAY OF THE LAKESHORE GRANT FUNDS AND MATCHING FUNDS THROUGH THE STATE OF MICHIGAN CHILD CARE FUND PROGRAM**

CPS17/10-49

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Amended Agreement with Mediation & Restorative Services to provide restorative services to juvenile offenders. The Agreement is effective from October 1, 2017 through September 30, 2018. The Program will be funded by Mediation & Restorative Services donating $53,034.00 in United Way of the Lakeshore grant funds and matching funds through the State of Michigan Child Care Fund Program.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-374 **AUTHORIZE THE CIRCUIT COURT AND THE MUSKEGON COUNTY BOARD CHAIR TO SIGN THE AGREEMENT WITH THE CHILD ABUSE COUNCIL, CHILDREN'S ADVOCACY CENTER, TO PROVIDE SERVICES TO THE CIRCUIT COURT – FAMILY DIVISION BY PROVIDING ASSISTANCE TO CHILD VICTIMS OF CRIMINAL ACTIONS AND NEGLECT AND ABUSE CASES INVOLVING THE COURT SYSTEM. THE AGREEMENT IS EFFECTIVE FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018. THE PROGRAM WILL BE FUNDED BY THE CHILD ABUSE COUNCIL DONATING $15,000.00 IN UNITED WAY OF THE LAKESHORE GRANT FUNDS, PRIVATE LOCAL FUNDS AND MATCHING FUNDS THROUGH THE STATE OF MICHIGAN CHILD CARE FUND PROGRAM**

CPS17/10-50

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Agreement with the Child Abuse Council, Children's Advocacy Center, to provide services to the Circuit Court – Family Division by providing assistance to child victims of criminal actions and neglect and abuse cases involving the court system. The Agreement is effective from October 1, 2017 through September 30, 2018. The Program will be funded by the Child Abuse Council donating $15,000.00 in United Way of the Lakeshore grant funds, private local funds and matching funds through the State of Michigan Child Care Fund Program.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-375 **ACCEPT THE MICHIGAN JUVENILE MENTAL HEALTH COURT GRANT PROGRAM AWARD TO THE 14TH CIRCUIT COURT-FAMILY DIVISION IN THE AMOUNT OF $85,000.00, AND AUTHORIZE THE CIRCUIT COURT ADMINISTRATOR AND COUNTY BOARD CHAIRMAN TO SIGN THE MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM AWARD CONTRACT UPON RECEIPT AND AMEND THE BUDGET ACCORDINGLY**

CPS17/10-51

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to accept the Michigan Juvenile Mental Health Court Grant Program award to the 14th Circuit Court-Family Division in the amount of $85,000.00, and authorize the Circuit Court Administrator and County Board Chairman to sign the Michigan Mental Health Court Grant Program award contract upon receipt and amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-376 **AUTHORIZE THE CIRCUIT COURT AND THE MUSKEGON COUNTY BOARD CHAIR TO SIGN THE AGREEMENT WITH THE CHILD ABUSE COUNCIL, COURT APPOINTED SPECIAL ADVOCATE PROGRAM, TO PROVIDE TRAINED CITIZEN VOLUNTEERS TO ADVOCATE FOR THE BEST INTERESTS OF ABUSED AND NEGLECTED CHILDREN INVOLVED IN THE COURT SYSTEM; FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018**

CPS17/10-52

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Agreement with the Child Abuse Council, Court Appointed Special Advocate Program, to provide trained citizen volunteers to advocate for the best interests of abused and neglected children involved in the court system; from October 1, 2017 through September 30, 2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-377 **ACCEPT THE MICHIGAN VETERANS TREATMENT COURT GRANT IN THE AMOUNT OF $49,000 AND AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE GRANT CONTRACT WITH THE STATE COURT ADMINISTRATIVE OFFICE UPON RECEIPT OF SAID CONTRACT**

CPS17/10-53

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to accept the Michigan Veterans Treatment Court Grant in the amount of $49,000 and authorize the Chairman of the Muskegon County Board of Commissioners to sign the grant contract with the State Court Administrative Office upon receipt of said contract.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-378 **ACCEPT THE MICHIGAN DRUG COURT GRANT IN THE AMOUNT OF $60,000 AND AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE GRANT AGREEMENT WITH THE STATE COURT ADMINISTRATIVE OFFICE**

CPS17/10-54

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to accept the Michigan Drug Court Grant in the amount of $60,000 and authorize the Chairman of the Muskegon County Board of Commissioners to sign the grant agreement with the State Court Administrative Office.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-379 **EXERCISE A ONE YEAR CONTRACT RENEWAL OPTION WITH MERCY HEALTH PARTNERS - LIFE COUNSELING IN THE AMOUNT OF $110,198.00 FOR THE TREATMENT OF 60TH DISTRICT SOBRIETY COURT PARTICIPANTS, AND TO AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE CONTRACT**

CPS17/10-55

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to exercise a one year contract renewal option with Mercy Health Partners - Life Counseling in the amount of $110,198.00 for the treatment of 60th District Sobriety Court participants, and to authorize the Chairman of the Muskegon County Board of Commissioners to sign the contract.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-380 **ACCEPT THE MICHIGAN MENTAL HEALTH COURT GRANT IN THE AMOUNT OF $120,000 AND AUTHORIZE THE CHAIRMAN OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE GRANT CONTRACT WITH THE STATE COURT ADMINISTRATIVE OFFICE UPON RECEIPT OF SAID CONTRACT AND AMEND THE BUDGET ACCORDINGLY**

CPS17/10-56

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to accept the Michigan Mental Health Court Grant in the amount of $120,000 and authorize the Chairman of the Muskegon County Board of Commissioners to sign the grant contract with the State Court Administrative Office upon receipt of said contract and amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-381 **RENEW FUNDING FOR F/T DISTRICT COURT CLERK POSITIONS D15012 AND D15008 AND TO AUTHORIZE THE DISTRICT COURT ADMINISTRATOR TO FILL THESE VACANT POSITIONS AS SOON AS PRACTICABLE THEREAFTER**

CPS17/10-57

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to renew funding for F/T District Court Clerk positions D15012 and D15008 and to authorize the District Court Administrator to fill these vacant positions as soon as practicable thereafter.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-382 **AUTHORIZE THE PROBATE COURT TO ENTER INTO A CONTRACT WITH LENORE FONSTEIN TO CONTINUE TO PROVIDE IN-HOME INVESTIGATIONS IN ADOPTION AND GUARDIANSHIP CASES ALONG WITH A REPORT AND RECOMMENDATIONS TO THE COURT FOR A CONTRACT AMOUNT OF $16,800 ANNUALLY WITH AN ADDITIONAL $5,400.00 MILEAGE ALLOWANCE; FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018**

CPS17/10-58

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Probate Court to enter into a contract with Lenore Fonstein to continue to provide in-home investigations in adoption and guardianship cases along with a report and recommendations to the Court for a contract amount of $16,800 annually with an additional $5,400.00 mileage allowance; from October 1, 2017 through September 30, 2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-383 **AUTHORIZE THE PROBATE COURT TO ENTER INTO A CONTRACT WITH VICKI BROGE, WEST MICHIGAN MONEYMINDERS, LLC, TO ASSIST THE COURT IN ANALYZING ANNUAL ACCOUNTINGS AND TO PROVIDE EDUCATIONAL SESSIONS FOR LAY CONSERVATORS FOR A CONTRACT AMOUNT OF $16,800; FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018**

CPS17/10-59
The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Probate Court to enter into a contract with Vicki Broge, West Michigan Moneyminders, LLC, to assist the court in analyzing annual accountings and to provide educational sessions for lay conservators for a contract amount of $16,800; from October 1, 2017 through September 30, 2018.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-384 **APPROVE ACCEPTANCE OF THE FY2018 STRATEGIC TRAFFIC ENFORCEMENT GRANT IN THE AMOUNT OF $60,000.00 AND AMEND THE BUDGET ACCORDINGLY**

CPS17/10-60
The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve acceptance of the FY2018 Strategic Traffic Enforcement Grant in the amount of $60,000.00 and amend the budget accordingly.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-385 **AUTHORIZE THE SHERIFF TO ACCEPT THE RFP BID FROM CORRECT CARE SOLUTIONS AND TO EXECUTE THE TWO YEAR CONTRACT AGREEMENT**

CPS17/10-61
The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Sheriff to accept the RFP bid from Correct Care Solutions and to execute the two year contract agreement.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-386 **APPROVE THE SHERIFF'S OFFICE TO ACCEPT FOR THE FISCAL YEAR 2017 SECONDARY ROAD PATROL GRANT FROM THE OFFICE OF HIGHWAY SAFETY PLANNING IN THE AMOUNT OF $147,870 AND TO AMEND THE BUDGET ACCORDINGLY**

CPS17/10-62

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the Sheriff's Office to accept for the Fiscal Year 2017 Secondary Road Patrol grant from the Office of Highway Safety Planning in the amount of $147,870 and to amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-387 **ACCEPT THE INDEPENDENT CONTRACTOR AGREEMENT FOR LAW ENFORCEMENT SERVICES BETWEEN MICHIGAN WORKS! WEST CENTRAL AND THE MUSKEGON COUNTY SHERIFF'S OFFICE WITH FUNDING FOR THE FIRST YEAR OF THE AGREEMENT, OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 BEING $10,602.00; AND TO AMEND THE BUDGET ACCORDINGLY**

CPS17/10-63

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to accept the Independent Contractor Agreement for Law Enforcement Services between Michigan Works! West Central and the Muskegon County Sheriff's Office with funding for the first year of the agreement, October 1, 2017 through September 30, 2018 being $10,602.00; and to amend the budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-388 **AUTHORIZE THE BOARD CHAIRPERSON TO SIGN THE CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS AND ACCEPT THE FY18 COMMUNITY CORRECTIONS GRANT IN THE AMOUNT OF $220,914.00**

CSP17/10-64

The Courts and Public Safety Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Board Chairperson to sign the contract with the Michigan Department of Corrections and accept the FY18 Community Corrections grant in the amount of $220,914.00.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

Commissioner Hughes reported that the Human Services Committee met on Tuesday, October 3, 2017 and there were no action items to report.

2017-389 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $8,649,094.03, COVERING THE PERIOD OF SEPTEMBER 1, 2017 THROUGH SEPTEMBER 21, 2017 FOR CHECKS AND AUGUST 1, 2017 THROUGH AUGUST 31, 2017 FOR P-CARD PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/10-115

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve payment of the accounts payable of $8,649,094.03, covering the period of September 1, 2017 through September 21, 2017 for checks and August 1, 2017 through August 31, 2017 for P-Card payments, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-390 **APPROVE THE ONE-YEAR CONTRACT WITH SPARROW CONSULTING AT A RATE OF $50/HR AND A RETAINER FEE NOT TO EXCEED $5,000 FOR GRANT WRITING AND RELATED SERVICES ON AN AS NEEDED BASIS AND AUTHORIZE THE BOARD CHAIR TO SIGN THE AGREEMENT**

WM17/10-116

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the one-year contract with Sparrow Consulting at a rate of $50/hr and a retainer fee not to exceed $5,000 for grant writing and related services on an as needed basis and authorize the Board Chair to sign the agreement.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-391 **APPROVE THE VENDOR AND CONTRACT RELATIONSHIPS OUTLINED ON THE SCHEDULE TO CONTINUE UNDER EXISTING ARRANGEMENTS FOR THE TIME PERIOD FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018**

WM17/10-117

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the vendor and contract relationships outlined on the schedule to continue under existing arrangements for the time period from October 1, 2017 through September 30, 2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-392 **APPROVE THE VENDOR AND CONTRACT RELATIONSHIPS OUTLINED ON THE SCHEDULE TO CONTINUE UNDER EXISTING ARRANGEMENTS FOR THE TIME PERIOD FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018**

WM17/10-118

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the vendor and contractor relationships outlined on the attached schedule to continue under existing arrangements for the time period from October 1, 2017 through September 30, 2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-393 **APPROVE A ONE-YEAR EXTENSION OF THE CONTRACT/BID WITH ADVANCED PRINTING & GRAPHICS FOR OFFSET PRINTING SERVICES AT THEIR CURRENT PRICES THROUGH SEPTEMBER 30, 2018**

WM17/10-119

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve a one-year extension of the contract/bid with Advanced Printing & Graphics for offset printing services at their current prices through September 30, 2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-394 **AUTHORIZE STAFF TO ENTER INTO A FUEL CARD AGREEMENT WITH WEX AS ALLOWED UNDER THE STATE OF MICHIGAN COOPERATIVE PURCHASING PROGRAM AND DISCONTINUE THE CURRENT FUEL CARD PROGRAM WITH FUELMAN; AND FURTHER AUTHORIZE THE BOARD CHAIR TO SIGN THE AGREEMENT WITH WEX**

WM17/10-120

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize staff to enter into a fuel card agreement with WEX as allowed under the State of Michigan cooperative purchasing program and discontinue the current fuel card program with Fuelman; and further authorize the Board Chair to sign the agreement with WEX.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-395 **AUTHORIZE THE DIRECTOR (TREASURER)/DEPUTY DIRECTOR (DEPUTY TREASURER) TO SIGN OFF ON DISCHARGE OF DEFERRED LOAN MORTGAGES FOR THE LEAD HAZARD CONTROL PROGRAM WHEN THE PROPERTY HAS MET HUD AND COUNTY PROGRAM REQUIREMENTS**

WM17/10-121

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize the Director (Treasurer)/Deputy Director (Deputy Treasurer) to sign off on discharge of deferred loan mortgages for the Lead Hazard Control Program when the property has met HUD and County program requirements.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

2017-396 **APPROVE THE ADDENDUMS TO THE MUSKEGON COUNTY COLLECTIVE BARGAINING AGREEMENTS ACCORDING TO THE RATIFIED LETTERS OF ADDENDUM EFFECTIVE OCTOBER 1, 2017 AND APPROVE A ONE AND ONE-HALF PERCENT (1.5%) ACROSS THE BOARD HOURLY WAGE INCREASE AND TWO HUNDRED AND FIFTY ($250) LUMP SUM, EFFECTIVE OCTOBER 1, 2017, AS WELL AS TWO (2) ADDITIONAL PERSONAL DAYS EFFECTIVE OCTOBER 1, 2017 WITH AN EXPIRATION DATE OF DECEMBER 31, 2018 FOR NON-BARGAINING EMPLOYEE CLASS DESIGNATIONS, EXCLUDING HEALTHWEST NON-BARGAINING POSITIONS, OF AH, DH, MH, NC, ND, NF, NH, NO, NR, NS, NT, NU, NV, NW, NX, SH, WH, XF, XH, XS, XT, XU, XV, AND XW**

WM17/10-122

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the addendums to the Muskegon County collective bargaining agreements according to the ratified letters of addendum effective October 1, 2017 and approve a one and one-half percent (1.5%) across the board hourly wage increase and two hundred and fifty ($250) lump sum, effective October 1, 2017, as well as two (2) additional Personal Days effective October 1, 2017 with an expiration date of December 31, 2018 for non-bargaining employee class designations, excluding HealthWest non-bargaining positions, of AH, DH, MH, NC, ND, NF, NH, NO, NR, NS, NT, NU, NV, NW, NX, SH, WH, XF, XH, XS, XT, XU, XV, and XW.

Commissioner Nash noted he is not against staff getting a raise, only against separating out the Union staff from the Non-Union staff.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: Charles Nash

Excused: I. John Snider II **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2017-397 **REAPPOINT THE FOLLOWING MEMBERS TO THE BUILDING AUTHORITY WITH TERMS THROUGH JUNE 20, 2020: MARK EISENBARTH (UNDESIGNATED SLOT); BETH DICK (UNDESIGNATED SLOT); MARK FAIRCHILD (UNDESIGNATED SLOT)**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Mahoney, to reappoint the following members to the Building Authority with terms through June 20, 2020:

Mark Eisenbarth (undesignated slot)
Beth Dick (undesignated slot)
Mark Fairchild (undesignated slot)

Voice vote **Motion Carried**

2017-398 **APPOINT JIM FISHER TO THE UNDESIGNATED SLOT ON THE DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD FOR A TERM BEGINNING NOVEMBER 1, 2017 THOUGH OCTOBER 31, 2020**

The Chairman recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to appoint Jim Fisher to the undesignated slot on the Department of Health & Human Services Board for a term beginning November 1, 2017 through October 31, 2020.

It was noted that no one else applied for this position.

Voice vote **Motion Carried**

Commissioner Hughes reported that Public Works started filling cell 2 and the pumps were started today.

Commissioner Mahoney noted there are different Charter Flights from Muskegon to Atlantic City and if those work well there will be more to different locations.

Commissioner Mahoney reminded everyone that the Community Development/Strategic Planning and the Transportation Committee meetings on October 19th will be held at the Whitehall City Hall.

Chairman Cross asked about the earlier flights out of Muskegon County.

Bob Lukens, Community Development Director, reported that the earlier flights began October 2nd and allow for 180 new connections at O'Hare.

Mr. Lukens also invited everyone to the Muskegon Airport for the Chamber's Business After Hours from 5 p.m. to 7 p.m. on Thursday, October 12, 2017.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth noted presentations and Community Conversations are scheduled throughout the County to educate the community about the Youth, Family & Community Millage. (Schedule attached)

Commissioner Engle noted it might be important to indicate that the millage does not come from this Board; it is the citizens decision to vote for or against.

Administrator Eisenbarth reminded everyone about the following scheduled Board Work Sessions:

a. 2018 Budget – Tuesday, October 17th at 2:30 p.m.
b. Brookhaven – Tuesday, November 7th at 2:30 p.m.

Administrator Eisenbarth also reminded everyone that there will be a closed session meeting today.

OLD BUSINESS

Commissioner Hughes noted that there will be a public hearing and informational session at Muskegon Charter Township Hall at 6 p.m. tonight regarding the Road Millage for Muskegon Charter Township.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Krystal Lynn Smith, resident and Supervisor at Cedar Creek Township, addressed the Board regarding issues with law enforcement failing to respond to calls in the rural community. Ms. Smith noted that she had called 9-1-1 on three different occasions and there was either no response or over an hour passed before anyone showed up.

Chairman Cross noted Sheriff Poulin was in the audience and would be able to follow up with Ms. Smith.

2017-399 **GO INTO CLOSED SESSION RE: LEGAL OPINION**

Moved by Commissioner Hughes, seconded by Commissioner Nash, to go into closed session re: Legal Opinion.

Roll Call:
Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: I. John Snider II **Motion Carried**

3:53 p.m. went into closed session.
4:14 p.m. returned to open session.

2017-400 **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER ENGLE, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 4:14 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

To be approved at the Full Board Meeting on Tuesday, October 24, 2017

County of Muskegon
Fiscal Year 2018 Service Agreements submitted for County Board approval
County-wide Services Providers

Contract Code	Category	VENDOR NAME/ADDRESS	VENDOR SERVICE	PROJECTED EXPENDITURES
K-2016-383a	AcctDept	**Accountemps** 38 Commerce Ave SW Grand Rapids, MI 49503	Temporary Financial Staffing Services Based on experience/skills of temp workers (e.g., $18.85/hr clerical, $25.50 bookkeper, $28.28 specialist)	$ 5,000
K-2015-423b	AcctDept	**Vredeveld Haefner, LLC** 4001 Granada CT Grand Rapids MI 49534	Professional Accounting Support for FYE 2016 & 2017	$ 25,000
(New)	Admin	**West MI Regional Dev Comm** 316 Morris Ave Ste 340 Muskegon MI 49440	Annual Dues	$ 39,500
K-2015-423c	Advertising	**DexMedia (Frontier Yellow Pages)** PO Box 130 Middleton, MA 01949	Community Mental Health listing Brookhaven listing	$ 4,200
K-2014-518e	Advertising	**Herald Publishing Company LLC** Mlive Media Group 3102 Walker Ridge Dr Grand Rapids, MI 49544	Local Advertising Service used by across County Departments	$ 51,500
(New)	Brookhaven	**Air Caire** 16 E Sheridan Fremon MI 49412	Patient Care Supplies	$ 13,000
STATE	Courts	**State of Michigan** Supreme Court Finance Office PO Box 30052 Lansing MI 48909	Software Support for: Circuit Court District Court Probate Court	 $ 53,000 $ 53,000 $ 34,000
K-2007-630	CVB	**Muskegon Area First** 900 Third St Ste 200 Muskegon MI 49440	Membership Dues	$ 10,000
K-2016-383c	CVB	**White Lake Chamber of Commerce** 124 W Hanson St Whitehall MI 49461	Membership Dues	$ 86,500
(New)	Human Resources	**Reliance Standard** PO Box 3124 Southersn PA 19398	Life & LTD Insurance	$ 174,100
(New)	Human Resources	**GovernmentJobs.com Inc** NeoGov 222 N Sepulveda Ste 2000 El Segundo CA 90245	Biddle Sofware License	$ 12,377
(New)	MATS	**Gillig LLC** 25800 Clawitter Rd Hayward CA 94545	Bus Parts and Supplies	$ 75,000
(New)	Office Svcs	**Pitney Bowes -Global Financial Service** 1 Elmcroft Rd Stamford CT 06929	Mail Equipment Lease	$ 11,000
(New)	Office Svcs	**Reserve Account - Pitney Bowes** PO Box 223648 Pittsburgh PA 15250	FY 2018 Postage for Meter	$ 266,500
K-2014-518a	Service	**Brinks** 1583 Momentum Place Chicago, IL 60689	Treasurer/Family Court Armored Transportation	$ 7,200
K-2014-518b	Service	**DeLage Landen Public Finance** 1111 Old Eagle School Rd PO Box 6608 Wayne, PA 19087	Copier Leases across County Departments	$ 6,600
K-2016-262	Service	**US Bank** 1310 Madrid St Ste 101 Marshall MN 56258	Copier Leases across County Departments	$ 33,700
K-2014-518d	Service	**Kohley's Superior Water & Propane** 2404 Glade St Muskegon Hts, MI 49444	Water and Propane Services across County Departments	$ 13,000

County of Muskegon
Fiscal Year 2018 Service Agreements submitted for County Board approval
County-wide Services Providers

Contract Code	Category	VENDOR NAME/ADDRESS	VENDOR SERVICE	PROJECTED EXPENDITURES
K-2015-423d	Service	**West Michigan Veterans Inc** 165 E Apple Ave Ste 201 Muskegon, MI 49442	Contracted Veterans Services	$ 165,560
K-2014-518i	Service	**Wiliams Hughes Law Offices PLLC** 120 W Apple Ave PO Box 599 Muskegon, MI 49443	Corporate Counsel Services across County Departments	$ 463,000
K-2015-423e	Service	**Workplace Health** 40 E Norton Ave Muskegon, MI 49444	Local Sole Source for Drug Screening & Work Physicals across County Departments	$ 30,600
N/A	Admin	**Knight Consulting, Inc.** 115 W. Allegan, Suite 200 Lansing, MI 48933-1314	Legislative Consulting	$ 36,010
K-2015-423a	Software	**BS&A Software** 14965 Abbey Ln Bath, MI 48808	Financial Software annual Service/Support Fees by Module: Assessing Personal Residence Exemption (PRE) Audit Delinquent Tax Property Tax Drain Assessment Human Resources Payroll Timesheets General Ledger/Budget Accounts Payable Purchase Order Cash Receipting Fixed Assets Misc Receivabales Utility Billing Animal License Employee Web Portal	$ 103,589
(New)	Solid Waste	**Moorland Township Treasurer** PO Box 368 Ravenna MI 49451	Moorland Impact fees based on waste disposal	$ 40,000
STATE	Solid Waste	**State of Michigan** Mich Dept Environmental Quality Cashiers Office WB-SINV. PO Box 3065 Lansing MI 48909	FY 2018 Surcharge fee based on waste disposal	$ 46,000
K-2014-455b	Utility	**Consumers Energy** PO Box740309 Cincinnati, OH 45274	Electric Service County-Wide	$ 3,000,000
K-2014-455c	Utility	**DTE Energy** PO Box 740786 Cincinnati OH 45274	Natural gal service County-Wide	$ 325,500
K-2015-423p	Utility	**Fuelman** PO Box 924136 Norcross, GA 30010	Fleet vehilce fuel and vehicle maintance services	$ 252,100
K-2009-581	Utility	**Honeywell International** Honeywell Building Solutions 49116 Wilxom Tech Dr Wixom, MI 48393	Energy Savings Performance Contract Measurement and Verification	$ 3,884
K-2016-383b	Utility	**Republic Services Inc.** 2471 Wilshire Jenison, MI 49429	Trash removal services	$ 41,850
(New)	Utility	**Great Lakes Energy** PO Box 232 Hart MI 49420	Electric Service for Meinert Park	$ 8,000

County of Muskegon
Fiscal Year 2018 Service Agreements submitted for County Board approval
County-wide Services Providers

Contract Code	Category	VENDOR NAME/ADDRESS	VENDOR SERVICE	PROJECTED EXPENDITURES
K-2015-423r	Utility Cable	**Dish Network** DEPT 0063 Palatine, IL 60055	Cable Service across departments	$ 2,650
K-2015-423s	Utility Cable	**Comcast** PO Box 3002 Southeastern PA 19398	Cable Service across departments	$ 31,650
K-2015-423t	Utility Cable	**Charter** PO Box 3019 Milwaukee, WI 53201	Cable Service across departments	$ 7,500
K-2015-423u	Utility Phone	**Frontier Communications** PO Box 1804 Marion, OH 43301	Telephone Services (Included DSL for Parks, Greyhound terminal, Airport, and HealthWest TTY lines)	$ 19,500
K-2014-455d	Utility Phone	**TelNet WorldWide** 1175 W Long Lake Rd, Ste 1010 Troy, MI 48098	Telephone Services across dedpartments	$ 214,100
K-2015-423w	Utility Phone	**Verizon Wireless** PO Box 15062 Albany, NY 12212	Wireless cell pone service and equipment: State Plan Federal Plan Brookhaven account Prosecutor/ Sheriff account	$ 267,000
K-2015-423x	Utility Phone	**Verizon** PO Box 4648 Trenton, NJ 08650	Telephone Services across dedpartments	$ 40
(New)	Utility Water	**City of Montague** 8778 Ferry St Montague MI 49437	Retail water service across departments including LandBank properties	$ 1,450
K-2015-423y	Utility Water	**City of Muskegon Heights** 2724 Peck St Muskegon Hts, MI 49444	Retail water service MATS	$ 8,500
K-2014-455a	Utility Water	**City of Muskegon** 933 Terrace St Muskegon, MI 49442	Retail water service across departments including LandBank properties	$ 1,554,800
K-2015-423f	Utility Water	**City of Norton Shores** 2743 Henry St Ste 302 Muskegon, MI 49441	Retail water service across departments	$ 27,500
K-2015-423z	Utility Water	**Muskegon County Water/Sewer** 133 E Apple Ave Muskegon, MI 49442	Retail water and sewer services across departments	$ 54,500
(New)	Various	**ApparelMaster-Muskegon Inc** 341 E Apple Ave Muskegon MI 49442	Uniforms and Floor Mats	$ 8,500
(New)	Various	**Nichols Paper** 29060 Network Place Chicago IL 60673	Janitorial Supplies	$ 78,700
(New)	Various	**Federal Express** Pittsburg PA 15250 PO Box 371461	Postage for various Departments	$ 2,500
(New)	WasteWater	**Lewis Reed & Allen, PC** 136 E Michigan Ave STE 800 PO Box 5110 Kalamazoo MI 49005	Legal Services	$ 25,200

October Calendar
Educational Events for Youth, Family & Community Millage

Monday, October 2nd, October 16th
North Muskegon City @ 6:00 p.m.
1502 Ruddiman Drive Muskegon, MI 49445
-- Patrick Finnegan

Egelston TWP @t 7:00 pm
5428 E. Apple Avenue Muskegon, MI 49442

Tuesday, October 3rd
Sullivan TWP @ 6:30 p.m.
8138 Hts. Ravenna Road Ravenna, MI 49451

Monday, October 9th
MAISD Superintendents Meeting @ 12:00 p.m.
-- Zak Anderson & Justin Jennings

Dalton TWP @ 6:00 p.m.
1616 E. Riley Thompson Road Muskegon, MI 49445

Casnovia TWP @ 7:00 p.m.
245 S. Canada Rd Casnovia, MI 49318
-- Sandra Vanderhyde

Tuesday, October 10th
Community Conversation @ 6:00 p.m.
Lakeside Elementary Media Center, 2312 Denmark St, Muskegon, MI 49441
-- Jason Colella & Zak Anderson, Mary Jo French

Holton TWP @ 7:00 p.m.
6511 Holton Whitehall Rd Holton, MI 49425-0328
Patrick Finnegan, M. Eisenbarth

October 11th
Lakeshore Human Trafficking Task Force 3:00 p.m.
380 W Western Ave, Muskegon, MI 49440
-- Jason Colella & Zak Anderson

Thursday, October 12th
Moorland TWP @ 7:00 p.m.
12416 E. Apple Avenue Ravenna, MI 49451

Monday, October 16th
Fruitland TWP @ 5:00 p.m.
4545 Nestrom Road Whitehall, MI 49461

Thursday, October 19th
Muskegon Rotary Club 12:00 pm
Lake House Waterfront Grille
-- Mark Eisenbarth, Sandra Vanderhyde,

Thursday, October 19th
Laketon TWP @ 6:00 p.m.
2735 W. Giles Road Muskegon, MI 49445
- Alisha Riedl,

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, October 24, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The invocation was given by Commissioner Wilkins. The Pledge of Allegiance was led by Commissioner Mahoney and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine R. Wilkins

Also Present: Mark Eisenbarth, County Administrator
Jeanne Pezet, Administrative Secretary to the County Clerk
Brooke VanHouten, County Clerk Deputy
Doug Hughes, Corporate Counsel

2017-401 **APPROVAL OF THE AGENDA**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote **Motion Carried**

2017-402 **APPROVE THE MINUTES OF THE FULL BOARD MEETING AND CLOSED SESSION MEETING OF TUESDAY, OCTOBER 10, 2017**

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the minutes of the Full Board meeting and closed session meeting of Tuesday, October 10, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

PRESENTATION - EMPLOYEE PICNIC UPDATE

Treasurer tony Moulatsiotis noted this was the 3rd year for Administration to thank County employees for everything they do every day. Treasurer Moulatsiotis recognized Kristen Knop formerly of the CVB, Angie Knoll and Lindsay Theile from the Treasurers office and their husbands as well as Kristen Wade, Human Resources Director, and her husband and Lee Burley from Facilities for their hours working to make the picnic a success. Treasurer Moulatsiotis reported that over 400 tickets were distributed and there were close to 1000 people in attendance at the County Fairground. Treasurer Moulatsiotis noted that there were no major incidents except one. Mr. Moulatsiotis thanked his family and his County family who got after him to go to the hospital that night where he learned he had a heart attack and had surgery right away and is here to thank everyone today. Treasurer Moulatsiotis also thanked Commissioners, Electeds, and Department Heads for funding the picnic so no County funds were used. Treasurer Moulatsiotis thanked the Fairground Board for the use of the facility. Treasurer Moulatsiotis thanked Chairman Cross and Administrator Eisenbarth for being willing to be dunked.

Mr. Moulatsiotis also recognized Bob Lukens from the CVB for all the work he put into the picnic.

Chairman Cross noted the dunk tank water was so cold, his lips turned blue. Chairman Cross presented Angie Knoll, Lindsay Theile and Lee Burley with a gift of appreciation on behalf of the Commissioners, the County employees and the Treasurer's office for going above and beyond with time and effort while keeping up with their day to day jobs to make the picnic a success.

Commissioner Engle stated he would pass on the thanks to the County Fair Board.

Treasurer Moulatsiotis reported a new event at the picnic this year: races between departments. The 2017 winner will receive a Trophy donated by Bill Carlston of NEXES Realty and goes to Patrick Finnegan and his District Court team.

District Court Administrator, Patrick Finnegan, thanked Commissioner and Administration for the opportunity to get employees together in an environment outside of the office. Mr. Finnegan commended Mr. Moulatsiotis for his efforts to make this event happen.

PRESENTATION - MUSKEGON COUNTY GENEALOGICAL SOCIETY

Matt Farrar, Public Works Director, reported on the County owned cemetery at Quarterline and Oak Street; Shady Rest. Mr. Farrar noted maintenance of this facility has been neglected since the Public Works department is down to a grounds crew of one – Lee Burley.

Mr. Farrar introduced Dawn Kelly, the President of the Muskegon County Genealogical Society. The Society has been voluntarily performing major renovations to Shady Rest Cemetery. Ms. Kelly introduced the volunteers that were in the audience starting with Bill Hanson - Chair of the Committee, Tom Shephard, Jane Shapka, Paula Rice, and Pat Strayley as well as Nancy Sietsema and Cristine Bouwkamp of Superior Monument who will donate seven headstones for unmarked graves of babies that were located during the work at Shady Rest Cemetery. Ms. Kelly indicated that she has a list of volunteers who put in their time and energy for the County without compensation. This is only one part of what the Muskegon County Genealogical Society is doing for the County. Ms Kelly invited everyone to stop by Shady Rest Cemetery to see the improvements.

Bill Hanson provided a summary of the work that has been going on including ground penetrating radar of the cemetery locating graves and headstones, planting flowers, raising 155 headstones, spread 25 yards of top soil from the County – which has been distributed one shovel and one wheelbarrow full at a time. Mr. Hanson noted that a curb has been added to keep drivers from driving over one of the ground flush headstones. Mr. Hanson reported that the gate at the entrance has also been repaired, restored and repainted the gate with the assistance from Hurricane Power in Muskegon Heights who repaired the gates and Porter Steele who donated gate posts and hinges. Mr. Hanson noted many volunteers were not members of the Society but people would see us and offer to help. Since this project began there have been many more flowers put at gravesites by family members who are now able to locate their loved ones. Mr. Hanson noted plans for 2018 include setting headstones, a sidewalk which is currently underground and raise another 120 stones. Mr. Hanson thanked Tom VanBruggen from the County's GIS department for mapping seven area cemeteries through the County GIS.

Commissioner Hughes noted there is no water in Shady Rest cemetery but a man would bring water from his home every day to water the flowers. Mr. Hanson noted that he was that man but, since then, some people saw him and asked if they could help so they have taken over watering the flowers. Mr. Hanson also invited Commissioner to stop by Shady Rest Cemetery to see the improvements. (Poster attached).

COMMITTEE/BOARD REPORTS

2017-403 **ADOPT THE TOURISM AGREEMENT, VALID FOR FIVE (5) YEARS, THROUGH FY2022, WITH THE WHITE LAKE CHAMBER OF COMMERCE IN THE AMOUNT OF $100,000 PER YEAR BE EXPENDED ON TOURISM ADVERTISING AND PROMOTION FOR THE NORTHERN PORTION OF MUSKEGON COUNTY, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP17/10-18

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Snider, to adopt the Tourism Agreement, valid for five (5) years, through FY2022, with the White Lake Chamber of Commerce in the amount of $100,000 per year be expended on tourism advertising and promotion for the northern portion of Muskegon County, and to authorize the Chairperson of the County Board to execute the agreement.

Commissioner Nash asked how this will be funded.

Bob Lukens, Community Development Director, answered that is from the White Lake Tourism Agreement and comes from the Accommodations Tax Fund.

Commissioner Hughes recognized cuts to the CVB budget to make an agreement for the Convention Center and asked if the Accommodation Tax Reserve Fund was intended for the Convention Center.

Mr. Lukens noted that the Convention Center, if it is approved by the County Board, will begin in FY2019.

Commissioner Hughes asked if this is a five year contract isn't that $15,000 more a year.

Mr. Lukens indicated it would be $16,500.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: Susie Hughes **Motion Carried**

2017-404 **AWARD THE MUSKEGON WINTER SPORTS COMPLEX A $10,000 GRANT TO DEVELOP A 1,000-FOOT DUAL ZIPLINE AT THE COMPLEX, THE FIRST PHASE OF THE COMPLEX'S CANOPY TOUR PROJECT, DESIGNED TO BUILD ALL-SEASON OVERNIGHT VISITATION, EXPAND CORPORATE AND EDUCATIONAL TEAMBUILDING OPPORTUNITIES, AND PROMOTE AND ENCOURAGE TOURISM AND CONVENTION BUSINESS WITHIN MUSKEGON COUNTY; FUNDING FOR THE GRANT WILL COME FROM A COMBINATION OF THE CVBS FY18 BUDGET AND ACCOMMODATIONS TAX RESERVE FUND**

CD/SP17/10-19
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Snider, to award the Muskegon Winter Sports Complex a $10,000 grant to develop a 1,000-foot dual zipline at the complex, the first phase of the complex's Canopy Tour project, designed to build all-season overnight visitation, expand corporate and educational teambuilding opportunities, and promote and encourage tourism and convention business within Muskegon County; funding for the grant will come from a combination of the CVBs FY18 budget and Accommodations Tax Reserve Fund.

Commissioner Nash asked how this will be funding will come from for this.

Bob Lukens, Community Development Director, answered that this will come from a combination of the FY2018 CVB Funds and the Accommodations Tax Reserve Funds.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: Susie Hughes **Motion Carried**

2017-405 **APPROVE THE CONTRACT WITH PROGRESSIVE AE FOR THE STUDY AND CONCEPT DESIGN OF "OPTION 4" FOR THE PROPOSED MUSKEGON COUNTY CONVENTION CENTER FOR A TOTAL COST OF $5,000, WITH FUNDING BEING SPLIT AMONG THE THREE PARTNERS, THE COUNTY OF MUSKEGON, CITY OF MUSKEGON, AND PARKLAND DEVELOPMENT**

CD/SP17/10-20
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Snider, to approve the contract with Progressive AE for the study and concept design of "Option 4" for the proposed Muskegon County Convention Center for a total cost of $5,000, with funding being split among the three partners, the County of Muskegon, City of Muskegon, and Parkland Development.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-406 **AUTHORIZE MATS TO CONDUCT A PUBLIC COMMENT PERIOD ON PROPOSED SERVICE AND FARE CHANGES AND TO HOLD A PUBLIC HEARING REGARDING THE CHANGES BEFORE THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TRANSPORTATION COMMITTEE MEETING AT 3:30 PM ON THURSDAY, NOVEMBER 16, 2017**

TR17/10-33

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to authorize MATS to conduct a public comment period on proposed service and fare changes and to hold a public hearing regarding the changes before the Muskegon County Board of Commissioners Transportation Committee meeting at 3:30 pm on Thursday, November 16, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-407 **APPROVE CHANGE ORDER #1 TO CONTRACT WITH NORTHSIDE HEATING, COOLING & REFRIGERATION, INC. IN THE AMOUNT OF $6,500.00 FOR THE PURCHASE AND INSTALLATION OF THE REPLACEMENT AIR CONDITIONING SYSTEM FOR THE AIRPORT TERMINAL**

TR17/10-34

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve Change Order #1 to contract with Northside Heating, Cooling & Refrigeration, Inc. in the amount of $6,500.00 for the purchase and installation of the replacement air conditioning system for the Airport Terminal.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-408 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $15,645,923.75, COVERING THE PERIOD OF SEPTEMBER 22, 2017 THROUGH OCTOBER 5, 2017, FOR CHECKS AND SEPTEMBER 1, 2017 THROUGH SEPTEMBER 30, 2017, FOR EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/10-123

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve payment of the accounts payable of $15,645,923.75, covering the period of September 22, 2017 through October 5, 2017, for checks and September 1, 2017 through September 30, 2017, for EFT payments, as presented by the County Clerk.

Commissioner Hughes asked if any checks are issued without Board approval.

Beth Dick, Finance Director/Assistant County Administrator, responded that any checks that are on the list have an indicator with an ‘H” to show that they are held, the others are issued immediately due to a contract or other Board Motion that the Board has approved, which all are included in the list.

Commissioner Hughes asked if any clerks are making changes to P.O.s.

Ms. Dick indicated it would have to come to the Board for approval of a significant change to the P.O.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-409 **APPROVE THE TENTATIVE TRUTH IN TAXATION PUBLIC HEARING SCHEDULE AND ADOPT THE RESOLUTION SETTING NOVEMBER 21, 2017, AS THE DATE FOR THE TENTATIVE TRUTH IN TAXATION PUBLIC HEARING FOR THE YOUNG, FAMILY AND COMMUNITY GENERAL OPERATING PROPOSED TENTATIVE LEVY**

WM17/10-124

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the Tentative Truth in Taxation Public Hearing Schedule and adopt the Resolution setting November 21, 2017, as the date for the Tentative Truth in Taxation Public Hearing for the Young, Family and Community General Operating Proposed Tentative Levy.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-410 **APPROVE VENDORS FOR IMMEDIATE RELEASE OF PAYMENT IN FY2018 FOR COUNTY CLERK VITAL RECORDS, JURY COMMISSION, CONCEALED PISTOL LICENSING, CIRCUIT COURT RECORDS AND ELECTIONS**

WM17/10-125

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve vendors for immediate release of payment in FY2018 for County Clerk Vital Records, Jury Commission, Concealed Pistol Licensing, Circuit Court Records and Elections.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-411 **ADOPT THE 2017 APPORTIONMENT REPORT PREPARED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM17/10-126

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to adopt the 2017 Apportionment Report prepared and submitted by the Muskegon County Equalization Department.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-412 **APPROVE EXCEPTION TO THE COUNTY OF MUSKEGON FINANCIAL POLICY NO. 2010-536, INCLUDING BUDGETARY APPROVAL POLICY AND POSITION CONTROL POLICY FOR HEALTHWEST AND REQUIRE HEALTHWEST BOARD, HUMAN RESOURCES DEPARTMENT AND COUNTY ADMINISTRATION APPROVAL**

WM17/10-127

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve Exception to the County of Muskegon Financial Policy No. 2010-536, including Budgetary Approval Policy and Position Control Policy for HealthWest and require HealthWest Board, Human Resources Department and County Administration Approval.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: Susie Hughes, Charles Nash **Motion Carried**

2017-413 **AUTHORIZE BC/BS AS THE COUNTY'S PROVIDER OF MEDICAL AND PRESCRIPTION COVERAGE**

WM17/10-128

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize BC/BS as the County's Provider of Medical and Prescription Coverage.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-414 **AUTHORIZE TO ENTER INTO AGREEMENT WITH BLUE CROSS BLUE SHIELD TO COMPLETE THE RETIREE DRUG SUBSIDY**

WM17/10-129

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize to enter into agreement with Blue Cross Blue Shield to complete the Retiree Drug Subsidy.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-415 **EXTEND THE COUNTY'S EXEMPTION FROM THE REQUIREMENT OF PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT**

WM17/10-130

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to extend the County's Exemption from the Requirement of Publicly Funded Health Insurance Contribution Act.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-416 **AUTHORIZE CONTRACT WITH DELTA DENTAL ON A SELF-INSURED BASIS FOR ACTIVE EMPLOYEES AND A FULLY-INSURED BASIS FOR RETIREES**

WM17/10-131

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize contract with Delta Dental on a self-insured basis for active employees and a fully-insured basis for retirees.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-417 **AUTHORIZE THE MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY AS MUSKEGON COUNTY'S SOLE SOURCE VENDOR FOR GENERAL LIABILITY, AUTO LIABILITY, VEHICLE PHYSICAL DAMAGE, FIRE/EMS REPLACEMENT COST, PROPERTY AND CRIME, SEWAGE SYSTEM OVERFLOW AND DATA BREACH COVERAGE**

WM17/10-132

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize the Michigan Municipal Risk Management Authority as Muskegon County's sole source vendor for general liability, auto liability, vehicle physical damage, fire/EMS replacement cost, property and crime, sewage system overflow and data breach coverage.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-418 **APPROVE THE DATA/TELECOMMUNICATIONS HOSTING AGREEMENT WITH WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION**

WM17/10-133

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the Data/Telecommunications Hosting Agreement with West Michigan Shoreline Regional Development Commission.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Cross announced the following upcoming events:

A. Depot to Depot Fall Color Tour – October 28th 10 a.m. to 4 p.m.
(See https://visitmuskegon.org/event/depot-depot-fall-color-tour-2/2017-10-07/)
B. Lakeside Halloween Costume Parade - October 28th 11 a.m. to 12:30 p.m.
(See https://visitmuskegon.org/event/lakeside-halloween-costume-parade-2/)
C. Halloween Family Funfest at the Muskegon Farmers' Market on October 28th, 11 a.m. to 1 p.m.
(See https://visitmuskegon.org/event/halloween-family-funfest-muskegon-farmers-market/)

Chairman Cross also congratulated the seven Muskegon area High School Football Teams going to Playoffs including: Muskegon, Mona Shores, Whitehall, North Muskegon, Oakridge, Montague, and Muskegon Catholic Central.

Commissioner Engle asked about the Pumpkin Roll. Commission Mahoney stated that has already taken place.

Commissioner Mahoney asked for Airport suggestions to increase business locally, noting that there is now an early morning flight out of the Muskegon County Airport. Also, the Muskegon County Airport has added a new Casino flight which is also sold out and may be adding new destinations.

Commissioner Engle reported that the Fair Board is experiencing issues with vandalism on the grounds.

Commissioner Hughes reported that Wastewater Management was in the Michigan Audubon periodical because of the large birding population and she has added that link to her website.

ADMINISTRATOR'S REPORT

2017-419 **CONDUCT A CLOSEOUT PUBLIC HEARING ON TUESDAY, DECEMBER 12, 2017, AS REQUIRED BY THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION, FOR THE MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REVOLVING LOAN FUND**

The Administrator recommends, moved by Commissioner Foster, seconded by Commissioner Mahoney, to conduct a closeout public hearing on Tuesday, December 12, 2017, as required by the Michigan Economic Development Corporation, for the Michigan Community Development Block Grant (CDBG) Revolving Loan Fund.

Commissioner Scolnik asked what is meant by "closeout".

Jonathan Wilson, Economic Development Coordinator, noted a year and a half ago this Board approved a loan from the Revolving Loan Fund with Martel Management Group to purchase Big Johns Pizza in the City of Whitehall, this Public Hearing is the last step in the reporting process to close the project. The owners of the business have accomplished all of the steps needed to accomplish for the State but the State needs to have a public hearing to close it out.

Commissioner Scolnik asked if the owners of the business are opened and have been making payments on the loan

Mr. Wilson stated the owners have been making the payments and are doing well and have also recently hired three new employees although he noted it was a little tough during the road construction this summer. Mr. Wilson recommended the pizza.

Commissioner Snider asked the amount remaining in the revolving loan fund. Mr. Wilson indicated it is approximately $5,000

Voice vote **Motion Carried**

2017-420 **APPROVE THE PAYMENT OF $30,402 TO BORGMAN FORD SALES TO PAYOFF THE VEHICLE LEASE FOR THE TOTALED SHERIFF'S 2016 FORD EXPLORER AND BEGIN A NEW LEASE FOR A 2017 FORD EXPLORER WITH INSURANCE PROCEEDS TO OFFSET THE COST ONCE RECEIVED**

The Administrator recommends, moved by Commissioner Engle, seconded by Commissioner Snider, to approve the payment of $30,402 to Borgman Ford Sales to pay off the vehicle lease for the totaled Sheriff's 2016 Ford Explorer and begin a new lease for a 2017 Ford Explorer with insurance proceeds to offset the cost once received.

Discussion ensued about what happened to the totaled vehicle and if the lease went out for bid. It was noted that the vehicle was totaled but Emergency Services will part it out. This will be a renewal of the lease for the replacement vehicle through the same company as the original lease.

Voice vote. **Motion Carried**

Administrator Eisenbarth noted the upcoming Board Work Session regarding Brookhaven previously scheduled for Tuesday, November 7th at 2:30 p.m. has been cancelled.

Administrator Eisenbarth stated there will be a closed session at the Human Services Committee meeting on Tuesday, November 7th, 2017.

2017-421 **OFFICIALLY COMMIT AND AUTHORIZE, THAT WHILE MUSKEGON COUNTY IS THE FIDUCIARY OF THE MILLAGE FUNDS, THE SYSTEMS OF CARE ADVISORY BOARD SHALL MAKE RECOMMENDATIONS FOR THE YOUTH, FAMILY AND COMMUNITY MILLAGE FUNDS FOR PREVENTION, PROGRAMMING, AND RESIDENTIAL CARE, OF THE FUNDS ABOVE THOSE NECESSARY FOR THE FUNCTIONS OF FAMILY COURT, IF THE MILLAGE IS PASSED ON NOVEMBER 7, 2017; AND FURTHER, TO APPROVE THE SYSTEMS OF CARE ADVISORY BOARD TO REVIEW, RECOMMEND AND REPORT ON YOURTH SERVICES FOR PREVENTION, PROGRAMMING, AND RESIDENTIAL CARE AND EXPENDITURES OF THE MILLAGE FUNDS**

The Administrator recommends, moved by Commissioner Engle, seconded by Commissioner Snider, to officially commit and authorize, that while Muskegon County is the fiduciary of the millage funds, the Systems of Care Advisory Board shall make recommendations for the Youth, Family and Community millage funds for prevention, programming, and residential care, of the funds above those necessary for the functions of Family Court, if the millage is passed on November 7, 2017; and further, to approve the systems of Care Advisory Board to review, recommend and report on youth services for prevention, programming, and residential care and expenditures of the millage funds.

Commissioner Hughes expressed concern and stated she would like to see residents being included on the Care Advisory Board. Commissioner Nash agreed asking for inclusion of community organizations with knowledge and information on this subject on that Board.

Sandra VanderHyde, Circuit Court Administrator, noted there are families and miscellaneous community agencies included in the summary of request on the motion sheet because their representation is needed.

Commissioner Snider pointed out that those we contract with through the Sheriff Department would be available.

Voice vote **Motion Carried**

(The Systems of Care Advisory Board is made up of representatives from the following organizations:

- HealthWest
- Department of Health and Human Services (DHHS)
- Family Court
- MAISD
- FQHC – Hackley Community Care & Muskegon Family Care
- Misc. Community Agencies
- Families
- Youth

with Muskegon County as the fiduciary of the funds.)

Administrator Eisenbarth asked Sandra VanderHyde, Circuit Court Administrator; Alisha Riedl, Deputy Circuit Court Administrator; and Patrick Finnegan, District Court Administrator, to come forward with a Youth, Family and Community Millage presentation. Mr. Eisenbarth noted that these three staff members have been traveling throughout the County to present information and answer questions about the Youth, Family & Community Millage. Mr. Eisenbarth also encouraged everyone to view the videos available on our website.

Commissioner Hughes noted this cannot post on our County Commissioner webpage because it does say to "Vote Yes". It may be posted on a personal page.

Commissioner Scolnik commended staff for the presentation at Rotary Club last week for an outstanding job.

Commissioner Wilkins asked if the three staff members have been out making speeches. She recommended it be more diverse and inclusive. Ms. VanderHyde noted there were others making presentations including Jason Colella, Zak Anderson and Louis Churchwell. There have been over 40 meetings where presentations have been done.

Commissioner Nash appreciated the article from the Muskegon Chronicle and thought it was a good representation.

Commission Snider noted he and Commissioner Mahoney have also made presentations.

Chairman Cross noted he had presented early in the day to about 70 retirees who had mixed emotions but the information was opposite from what they had been hearing.

Commissioner Hughes also commended Ms. VanderHyde for addressing issues from people that had attended a prior meeting.

Administrator Eisenbarth noted presentations continue throughout the County.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Tony Moulatsiotis addressed the Board as a business owner, regarding fees for businesses that have been popping up around the area with tents and carts that, if they are licensed, are charged very little and not sure what monitoring is going on but they do not pay sales tax or property tax. "I don't want to stop them from doing it," stated Mr. Moulatsiotis, "but the fees should be fair compared to what others are paying for restaurants."
Commissioner Engle stated these businesses should be licensed and inspected and we need to look beyond the license.

Commissioner Mahoney indicated that most of these businesses are inspected in order to be licensed and if they are not licensed they should be shut down.

Commissioner Snider is interested in what the licensing fees are for these carts, trailers, tents and that this should be reviewed.

Administrator Eisenbarth stated he would Check with the Public Health Director and provide information on the County Policy for vendors.

Beth Dick, Finance Director/Assistant County Administrator, clarified information on Purchase Orders coming back to the Board, unless there is a statutorily separate Board like HealthWest or Public Works - those don't need to come back for approval.

Commissioner Hughes reported that the Senior Activities Committee met and had 18 applications for brand new programs in all parts of Muskegon County with a wide variety of services. All but one were advised to come back with a full contract to review.

Commissioner Mahoney noted several citizens have asked about the senior millage and it has been slow but is moving to execute good programs.

Richard Houttman, Consumers Energy, addressed the Board and thanked them for the support to Big Johns Pizza. Also noted that on October 30th, Consumers Energy will be helping to launch the West Michigan Shoreline Food Processing Initiative at the Farmer's Market. Jonathan Wilson has helped with the ceremony and Chairman Cross will be there.

TC Nash, NAACP, addressed the Board noting the NAACP is under new Leadership of Eric Hood. Mr. Nash invited everyone to the Annual event on November 10th, at the Folkert Center at 640 Seminole Road, Norton Shores. Ads in the keepsake program are available through this week. Tickets are available for $50 for adults and $25 for Youth ages 20 and under. Mr. Nash may be contacted for tickers at 736-7540. Mr. Nash also noted that the money raised will go to scholarships and NAACP operating expenses.

2017-422 **MOVED BY COMMISSIONER ENGLE, SECONDED BY COMMISSIONER WILKINS, TO ADJOURN**

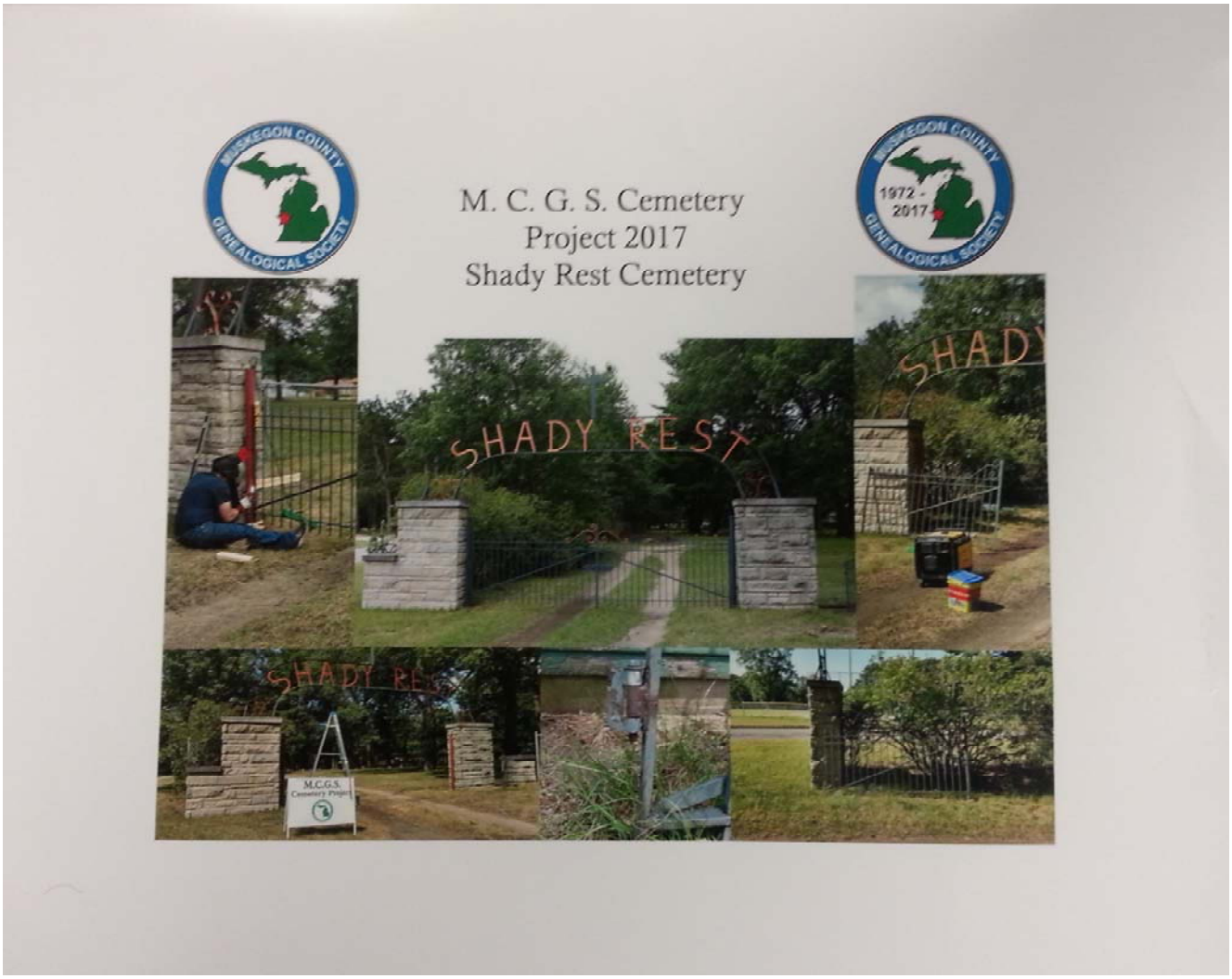
Voice vote. **Motion Carried**

Meeting adjourned at 4:39 p.m.

Nancy A. Waters, County Clerk

JMP/bmv

To be approved at the Full Board Meeting on Tuesday, November 9, 2017



Muskegon County Genealogical Society
1972mcgs@gmail.com
www.genealogymuskegon.org

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Thursday, November 9, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The invocation was given by Commissioner Wilkins. The Pledge of Allegiance was led by Chairman Cross and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider, II, Rillastine R. Wilkins

Excused: Charles Nash

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Administrative Secretary to the County Clerk
Doug Hughes, Corporate Counsel

2017-423 **APPROVAL OF THE AGENDA**

Moved by Commissioner Engle seconded by Commissioner Snider, to approve the agenda.

Voice vote **Motion Carried**

2017-424 **APPROVE THE MINUTES OF THE FULL BOARD MEETING OF TUESDAY, OCTOBER 24, 2017**

Moved by Commissioner Engle, seconded by Commissioner Wilkes, to approve the minutes of the Full Board meeting of Tuesday, October 24, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Heather Wiegand, of HealthWest, addressed the Board in support of the "Stepping Up to Reduce the Number of People with Mental Illnesses in Jails" Resolution. (See attached)

Stephanie Umlor addressed the Board in support of the Proclamation: "Reflex Sympathetic Dystrophy Syndrome/Complex Regional Pain Syndrome (CRPS) Awareness Month". Ms. Umlor described some of the hurdles faced by those suffering with Reflex Sympathetic Dystrophy Syndrome/Complex Regional Pain Syndrome due to the difficulty to diagnose and treat this rare condition. (See attached)

COMMITTEE/BOARD REPORTS

2017-425 **TO AUTHORIZE THE CIRCUIT COURT AND THE MUSKEGON COUNTY BOARD CHAIR TO SIGN THE BED RENTAL AGREEMENT WITH THE OTTAWA COUNTY JUVENILE DETENTION CENTER, TO PROVIDE HOUSING SERVICES AND MUTUALLY AGREED UPON TREATMENT SERVICES TO DETAINED YOUTH FROM MUSKEGON COUNTY; THE AGREEMENT IS EFFECTIVE FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2020**

CPS17/11-65

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Bed Rental Agreement with the Ottawa County Juvenile Detention Center, to provide housing services and mutually agreed upon treatment services to detained youth from Muskegon County; the Agreement is effective from October 1, 2017 through September 30, 2020.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Charles Nash **Motion Carried**

2017-426 **AUTHORIZE THE MODIFICATIONS TO THE QUALIFICATIONS AND SALARY FOR THE JTC OPERATIONS SUPERVISOR POSITION X36901 FROM NX-00290 ($25.38-32.03/HR) TO NX-220 ($22.08-27.83); RECLASSIFY THE CLINICAL SUPERVISOR POSITION X15402 FROM NX-00290 ($25.38-32.03/HR) TO ASSISTANT SUPERINTENDENT/CLINICAL DIRECTOR NX-00310 ($27.83-35.19/HR); AND MODIFY THE TITLE OF THE SUPERINTENDENT/CLINICAL DIRECTOR POSITION X86601 TO SUPERINTENDENT**

CPS17/11-66

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Engle, to authorize the modifications to the qualifications and salary for the JTC Operations Supervisor position X36901 from NX-00290 ($25.38-32.03/hr) to NX-220 ($22.08-27.83); reclassify the Clinical Supervisor position X15402 from NX-00290 ($25.38-32.03/hr) to Assistant Superintendent/Clinical Director NX-00310 ($27.83-35.19/hr); and modify the title of the Superintendent/Clinical Director position X86601 to Superintendent.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Charles Nash **Motion Carried**

2017-427 **AUTHORIZE THE SHERIFF'S DEPARTMENT TO CREATE A NEW HOURLY SWIFT AND SURE SANCTIONS PROBATION PROGRAM ENFORCEMENT OFFICER, PAY GRADE NO 00270 ($21.00 - $26.43/HR) TO BE FUNDED ENTIRELY FROM THE STATE COURT ADMINISTRATIVE OFFICE SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT FUNDS**

CPS17/11-67

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Hughes, to authorize the Sheriff's Department to create a new hourly Swift and Sure Sanctions Probation Program Enforcement Officer, pay grade NO 00270 ($21.00 - $26.43/hr) to be funded entirely from the State Court Administrative Office Swift and Sure Sanctions Probation Program Grant Funds.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Charles Nash **Motion Carried**

2017-428 **APPROVE THE SUPPLIER/SERVICE CONTRACTOR/CONTRACTOR ARRANGEMENTS OUTLINED ON THE SCHEDULE TO CONTINUE UNDER EXISTING ARRANGEMENTS FOR THE TIME PERIOD FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018**

CPS17/11-68

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Engle, to approve the supplier/service contractor/contractor arrangements outlined on the schedule to continue under existing arrangements for the time period from October 1, 2017 through September 30, 2018.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Charles Nash **Motion Carried**

2017-429 **APPROVE ACCEPTANCE OF THE FY2017 YOUTH ALCOHOL ENFORCEMENT GRANT (#AL-18-34) IN THE AMOUNT OF $10,000.00 AND TO AMEND THE COUNTY BUDGET ACCORDINGLY**

CPS17/11-69

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Engle, to approve acceptance of the FY2017 Youth Alcohol Enforcement Grant (#AL-18-34) in the amount of $10,000.00 and to amend the County budget accordingly.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Charles Nash **Motion Carried**

2017-430 **APPLY FOR THE FY2017 PEDESTRIAN AND BICYCLE SAFETY INITIATIVE GRANT IN THE AMOUNT OF $18,000.00 AND TO AMEND THE COUNTY BUDGET ACCORDINGLY; THE GRANT ALSO REQUIRES A LOCAL CONTRIBUTION OF A MINIMUM 20% MATCH WHICH WILL BE COMPLETED AS IN-KINDS FUNDS**

CPS17/11-70

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Hughes, to apply for the FY2017 Pedestrian and Bicycle Safety Initiative Grant in the amount of $18,000.00 and to amend the County budget accordingly; the grant also requires a local contribution of a minimum 20% match which will be completed as in-kinds funds.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Charles Nash **Motion Carried**

2017-431 **AUTHORIZE PUBLIC HEALTH TO RENEW ITS MEDICAL DIRECTOR AGREEMENT WITH DOUGLAS HOCH, M.D., FOR AN AMOUNT NOT TO EXCEED $48,000 PER FISCAL YEAR AND COVERING THE PERIOD OCTOBER 1, 2017, THROUGH SEPTEMBER 30, 2020, WITH NO FURTHER IMPACT ON PUBLIC HEALTH'S FY2018-2020 GENERAL FUND ALLOCATION; AND AUTHORIZE THE BOARD CHAIR AND PUBLIC HEALTH DIRECTOR TO SIGN THE ASSOCIATED AGREEMENT**

HS17/11-30

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize Public Health to renew its Medical Director agreement with Douglas Hoch, M.D., for an amount not to exceed $48,000 per fiscal year and covering the period October 1, 2017, through September 30, 2020, with no further impact on Public Health's FY2018-2020 General Fund allocation; and authorize the Board Chair and Public Health Director to sign the associated agreement.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Charles Nash **Motion Carried**

2017-432 **APPROVE 9 SENIOR MILLAGE FUNDING AWARDS AS RECOMMENDED BY THE SENIOR ACTIVITIES COMMITTEE AND TO AUTHORIZE THE DESIGNATED SENIOR MILLAGE GRANTS ADMINISTRATOR, SENIOR RESOURCES, TO PROCEED WITH THE ADMINISTRATION OF THE PROGRAMS**

HS17/11-31

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve 9 senior millage funding awards as recommended by the Senior Activities Committee and to authorize the designated Senior Millage Grants Administrator, Senior Resources, to proceed with the administration of the programs.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Charles Nash **Motion Carried**

2017-433 **DIRECT THE COUNTY ADMINISTRATOR AND CORPORATE COUNSEL TO NEGOTIATE A CONTRACT WITH PATHWAYS AND TO WORK WITH THE STATE OF MICHIGAN LICENSING AGENCY PERTAINING TO THE COUNTY MEDICAL CARE FACILITY**

HS17/11-32

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Mahoney, to direct the County Administrator and Corporate Counsel to negotiate a contract with Pathways and to work with the state of Michigan licensing agency pertaining to the County Medical Care Facility.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Charles Nash **Motion Carried**

2017-434 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $11,320,342.59, COVERING THE PERIOD OF OCTOBER 6, 2017 THROUGH OCTOBER 19, 2017, FOR CHECKS AND SEPTEMBER 1, 2017 THROUGH SEPTEMBER 30, 2017, FOR P-CARD PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/11-134

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve payment of the accounts payable of $11,320,342.59, covering the period of October 6, 2017 through October 19, 2017, for checks and September 1, 2017 through September 30, 2017, for P-Card payments, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Excused: Charles Nash **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2017-435 **REAPPOINT KATE KESTELOOT-SCARBOROUGH TO THE LAKESHORE REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD–TERM THROUGH 12/31/20**

The Chairman recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to reappoint Kate Kesteloot-Scarborough to the Lakeshore Regional Entity Substance Use Disorder Oversight Policy Board–term through 12/31/20.

Commissioner Hughes asked if anyone else put in for this position. It was noted this recommendation came from HealthWest.

Voice vote. **Motion Carried**

2017-436 **APPROVE A RESOLUTION: STEPPING UP TO REDUCE THE NUMBER OF PEOPLE WITH MENTAL ILLNESSES IN JAILS**

The Chairman recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve a Resolution: Stepping Up To Reduce the Number of People with Mental Illnesses in Jails. (See attached.)

Commissioner Hughes expressed concern that someone would commit a crime and get a free pass due to a mental illness or substance abuse. Commissioner Mahoney stated it is not the intent to give criminals a free pass due to mental illness. Commissioner Wilkins stated she has worked on this program and is encouraged that it will help stop some problems by treating their illness. Commissioner Snider stated this program has been around for 12 – 14 years and proven effective for creating safety in the Jail and has produced real results. Commissioner Hughes noted there is limited data. Commissioner Engle stated approving the program is the way to get additional data.

Voice vote. **Motion Carried**

2017-437 **APPROVE A PROCLAMATION: REFLEX SYMPATHETIC DYSTROPHY SYNDROME/COMPLEX REGIONAL PAIN SYNDROME AWARENESS MONTH**

The Chairman recommends, moved by Commissioner Mahoney, seconded by Commissioner Foster, to approve a Proclamation: Reflex Sympathetic Dystrophy Syndrome/Complex Regional Pain Syndrome (CRPS) Awareness Month. (See attached.)

Commissioner Mahoney thanked Stephanie Umlor for the information and explanation of this illness. Chairman Cross agreed.

Voice vote. **Motion Carried**

Chairman Cross announced that a Veterans Day Ceremony will take place on Saturday, November 11th at 11 a.m. at Veterans Memorial Park - Causeway

Commissioner Mahoney noted he and Commissioner Scolnik and Commissioner Foster attended a "Visit Muskegon" summary of what is going on in the County and it was very impressive.

Commissioner Scolnik reported that the Library Board is moving forward with the Storyville project which is being modified to reduce the size of the project but it will be in three locations including the City of Muskegon Heights, City of Montague, and City of Norton Shores. There are more expansions going on at the headquarters to accommodate the blind and physically impaired.

Commissioner Engle noted the County Museum Budget will be coming before the Board soon.

Chairman Cross encouraged everyone to stop out at the Causeway Park to see the improvements. Commissioner Scolnik noted the ponds will be flooded by the end of the year.

ADMINISTRATOR'S REPORT

The Administrator announced the following events:

A. November Board Work Sessions
- Public Health Fees – Tuesday, November 14th – 2:30 p.m.
- Pound Buddies – Thursday, November 16th – 2:30 p.m.
- Community Labor Relations – Tuesday, November 21st – 2:30 p.m.

It was noted that all Board Work Sessions are opened to the public.

Commissioner Hughes noted the 14th and 16th are bad days for deer hunters.

Administrator Eisenbarth asked Jonathan Wilson to explain the request from KLO Acquisitions, LLC. Administrator Eisenbarth noted these have not been brought forward in the past but they will bring them forward from here on for discussion. Their Public Hearing is Tuesday, November 14th at the City of Muskegon.

Jonathan Wilson, Economic Development Coordinator, explained that this a request by KLO Acquisitions, LLC for a PA198 industrial tax abatement for 12 years 50% tax abatement for their City, County, and State taxes during their renovations of the first floor of the SPX Building.

Discussion ensued noting this is part of an expansion with a $9.2 million investment in our community creating 153 new jobs. (See attached)

2017-438 **SUPPORT THE APPLICATION FOR ISSUANCE OF AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE TO KLO ACQUISITIONS, LLC.**

The Administrator recommends, moved by Commissioner Hughes, seconded by Commissioner Scolnik to support the application for Issuance of an Industrial Facilities Exemption Certificate to KLO Acquisitions, LLC.

Voice vote **Motion Carried**

Administrator Eisenbarth thanked County Clerk Waters, IT Staff and Clerk Staff for a successful election with results in record time.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

2017-439 **REQUEST A SPECIAL FULL BOARD MEETING ON MONDAY, NOVEMBER 27TH AT 3:30 P.M.**

Moved by Commissioner Mahoney, seconded by Commissioner Hughes, to request a Special Full Board meeting on Monday, November 27th at 3:30 p.m.

Voice vote **Motion Carried**

PUBLIC COMMENT

Dave Rutz of West Michigan Sheet Metal Journey Apprenticeship Program presented information about their program and invited all Commissioners to tour their facility in Fruitport.

Commission Cross thanked Mr. Rutz for providing this service in our community.

Commission Engle stated he wished he had had such a program available to him.

County Sheriff Michael Poulin thanked the Board for their support of the “Stepping up To Reduce the Number of People with Mental Illnesses in Jails” initiative. Sheriff Poulin noted that he had attended a Q&A event in Lansing with the Governor, Lt. Governor, and Director Washington of the Department of Corrections regarding mental illness in our state and took away that the sooner we engage, the sooner we can reduce recidivism. These are not bad people trying to be good, these are sick people that need to get well.

Commissioner Engle noted we need to deal with the problem, not the symptom.

Chairman Cross reminded everyone that the Public Works Board Meeting will follow at 4:15 p.m.

2017-440 **MOVED BY COMMISSIONER HUGHES, SECONDED BY COMMISSIONER ENGLE, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 4:11 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

To be approved at the Full Board Meeting on Tuesday, November 21, 2017

County of Muskegon
Resolution

"Stepping Up to Reduce the Number of People with Mental Illnesses in Jails"

WHEREAS, counties routinely provide treatment services to the estimated 2 million people with serious mental illnesses booked into jail each year; and

WHEREAS, prevalence rates of serious mental illnesses in jails are three to six times higher than for the general public; and

WHEREAS, almost three-quarters of adults with serious mental illnesses in jails have co-occurring substance use disorders; and

WHEREAS, adults with mental illnesses tend to stay longer in jail and, upon release, are at a higher risk of recidivism than people without these disorders; and

WHEREAS, county jails spend two to three times more on adults with mental illnesses that require interventions compared to those without these treatment needs; and

WHEREAS, without the appropriate treatment and services, people with mental illnesses continue to cycle through the criminal justice system, often resulting in tragic outcomes for these individuals and their families; and

WHEREAS, **Muskegon** and all counties take pride in their responsibility to protect and enhance the health, welfare, and safety of its residents in efficient and cost-effective ways; and

WHEREAS, **Muskegon County** has had an active **Jail Diversion program** since 2006 in partnership with the Muskegon County Prosecutor's Office, Public Defender's office, the 60th District and 14th Circuit Courts and the Sheriff's Department. With these partners and others, the **Jail Diversion Committee** seeks to enhance the opportunities in Muskegon County to help people stay out of jail by offering mental health and substance use disorder treatment; and

WHEREAS, through Stepping Up, the National Association of Counties, The Council of State Governments Justice Center, and the American Psychiatric Association Foundation are encouraging public, private, and nonprofit partners to reduce the number of people with mental illnesses in jails.

NOW, THEREFORE, LET IT BE RESOLVED, THAT, the Muskegon County Board of Commissioners, do hereby sign on to the Call to Action to reduce the number of people with mental illnesses in our county jail, commit to sharing lessons learned with other counties in my state and across the country to support a national initiative and encourage all county officials, employees, and residents to participate in Stepping Up. We resolve to utilize the comprehensive resources available through Stepping Up to:

- ✓ Continue to convene or draw on a diverse team of leaders and decision makers from multiple agencies committed to safely reducing the number of people with mental illnesses in jails;
- ✓ Continue to collect and review prevalence numbers and assess individuals' needs to better identify adults entering jails with mental illnesses and their recidivism risk, and use that baseline information to guide decision making at the system, program, and case levels;
- ✓ Continue to examine treatment and service capacity to determine which programs and services are available in the county for people with mental illnesses and co-occurring substance use disorders, and identify state and local policy and funding barriers to minimizing contact with the justice system and providing treatment and supports in the community;
- ✓ Continue to develop a plan with measurable outcomes that draws on the jail assessment and prevalence data and the examination of available treatment and service capacity, while considering identified barriers;
- ✓ Continue to implement research-based approaches that advance the plan; and
- ✓ Continue to create a process to track progress using data and information systems, and to report on successes.

Muskegon County Board of Commissioners
Benjamin Cross, Chair
Charles Nash, Vice-Chair
Marvin Engle
Gary Foster
Susie Hughes
Kenneth Mahoney
Robert Scolnik
I. John Snider, II
Rillastine Wilkins

Muskegon
a Lake Michigan must

Approval Date

County of Muskegon

PROCLAMATION

COMPLEX REGIONAL PAIN SYNDROME AWARENESS MONTH
NOVEMBER 2017

WHEREAS, Reflex Sympathetic Dystrophy Syndrome (RSDS), also known as Complex Regional Pain Syndrome (CRPS), is a chronic neuro-inflammatory disorder that causes severe inflammation in the sympathetic nervous system; and

WHEREAS, its symptoms include pain described as deep, aching, burning or stinging; abnormal swelling; weakness of affected limb; limited range of motion; paralysis or dystonia; and

WHEREAS, while RSDS is thought to be a nerve disorder that generally occurs at the site of a minor or major trauma injury, it may also occur without an apparent injury to the afflicted person; and

WHEREAS, up to 200,000 individuals experience this condition in the United States in any given year; and

WHEREAS, the persistent pain and disability associated with CRPS/RSDS require coordinated, interdisciplinary, patient-centered care to achieve pain reduction/cessation and better function; and

NOW THEREFORE, BE IT RESOLVED, the Muskegon County Board of Commissioners does hereby proclaim November 2017 as COMPLEX REGIONAL PAIN SYNDOME AWARENESS MONTH in Muskegon County and urges all interested citizens to educate themselves on this chronic condition.

Muskegon County Board of Commissioners
Benjamin Cross, Chair
Charles Nash, Vice-Chair
Marvin Engle
Gary Foster
Susie Hughes
Kenneth Mahoney
Robert Scolnik
I. John Snider
Rillastine Wilkins

November 9, 2017

Muskegon COUNTY

Muskegon COUNTY

ADMINISTRATION

MEMORANDUM

DATE: 11/9/2017

TO: Mark Eisenbarth, County Administrator

FROM: Jonathan Wilson, Economic Development Manager

SUBJECT: City of Muskegon – Application for Issuance of an Industrial Facilities Exemption Certificate (KLO Acquisitions, LLC)

Summary of Request – An application for an "Industrial Facilities Exemption Certificate" as provided by Public Act 198 of the Michigan Public Acts 1974, as amended, has been filed for KLO Acquisition, LLC, 700 Terrace Point Dr., Muskegon, MI 49440.

A public hearing regarding the issuance of an Industrial Facilities Exemption Certificate has been set for Tuesday, November 14, 2017 at 5:30pm at the Muskegon City Hall, 933 Terrace St., Muskegon MI, at which time the applicant, the City Assessor, and representatives of the affected taxing jurisdictions will have the opportunity to be heard.

County Administrative Staff has reviewed the application for an "Industrial Facilities Exemption Certificate" in an effort to quantify the effects of this exemption on future County property tax revenues:

- Current Base County Tax Revenue for 700 Terrace Point Dr. $46,630.90
- Estimate amount of private investment on property improvements $592,545
- Estimate growth in taxable value based on investment $295,000
- Estimate additional County property taxes without Certificate $1,680
- Estimate additional County property taxes with Certificate $840

The Company's $592,545 investment in this office space is part of an overall $9.2 million investment in the region and creation of 153 new jobs. In summary, the County will receive $840 of additional revenue versus $1,680 of additional revenue.

Staff Recommendation – Support the Application for Issuance of an Industrial Facilities Exemption Certificate

Affirmative Action
(231)724-6703
FAX (231)722-1214

Assessor
(231)724-6708
FAX (231)726-5181

Cemetery
(231)724-6783
FAX (231)726-5617

City Manager
(231)724-6724
FAX (231)722-1214

Civil Service
(231)724-6716
FAX (231)724-4405

Clerk
(231)724-6705
FAX (231)724-4178

Comm. & Neigh. Services
(231)724-6717
FAX (231)726-2501

Engineering
(231)724-6707
FAX (231)727-6904

Finance
(231)724-6713
FAX (231)724-6768

Fire Department
(231)724-6792
FAX (231)724-6985

Income Tax
(231)724-6770
FAX (231)724-6768

Info. Technology
(231)724-4126
FAX (231)722-4301

Inspection Services
(231)724-6715
FAX (231)728-4371

Leisure Services
(231)724-6704
FAX (231)724-1196

Mayor's Office
(231)724-6701
FAX (231)722-1214

Planning/Zoning
(231)724-6702
FAX (231)724-6790

Police Department
(231)724-6750
FAX (231)722-5140

Public Works
(231)724-4100
FAX (231)722-4188

Treasurer
(231)724-6720
FAX (231)724-6768

Water Billing
(231)724-6718
FAX (231)724-6768

Water Filtration
(231)724-4106
FAX (231)755-5290

MUSKEGON

West Michigan's Shoreline City
www.shorelinecity.com

CERTIFIED/RETURN RECEIPT

October 31, 2017

Muskegon County Commission
990 Terrace St
Muskegon, MI 49442

RE: Application for Issuance of an Industrial Facilities Exemption Certificate – KLO Acquisitions, LLC

To Whom It May Concern:

An application for an "Industrial Facilities Exemption Certificate" as provided by Public Act 198 of the Michigan Public Acts 1974, as amended, has been filed for KLO Acquisition, LLC, 700 Terrace Point Dr, Muskegon, MI 49440.

A public hearing regarding the issuance of an Industrial Facilities Exemption Certificate has been set for *Tuesday, November 14, 2017* at 5:30 p.m. at the Muskegon City Hall, 933 Terrace St, Muskegon, MI, at which time the applicant, the City Assessor, and representatives of the affected taxing jurisdictions will have the opportunity to be heard.

Information concerning the request can be obtained by contacting me at the City of Muskegon at (231) 724-6982.

Sincerely,

Mike Franzak /DR

Mike Franzak
Planning Manager

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Thursday, November 21, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The invocation was given by Commissioner Wilkins. The Pledge of Allegiance was led by Chairman Cross and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine R. Wilkins

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Lisa Chalko, Administrative Coordinator
Doug Hughes, Corporate Counsel

2017-441 **APPROVAL OF THE AGENDA**

Moved by Commissioner Nash, seconded by Commissioner Engle, to approve the agenda.

Voice vote **Motion Carried**

2017-442 **APPROVE THE MINUTES OF THE FULL BOARD MEETING OF THURSDAY, NOVEMBER 9, 2017**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the minutes of the Full Board meeting of Thursday, November 9, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment.

COMMUNICATION

The following Communication ifem was provided to Commissioners for informational purposes. Gratiot County Resolution: Support of Continued Full Federal Funding for the Great Lakes Restoration Initiative.

COMMITTEE/BOARD REPORTS

2017-443 **APPROVE CONSULTING AGREEMENT WITH CONVENTIONS, SPORTS & LEISURE INTERNATIONAL (CS&L) TO PROVIDE CONSULTING SERVICES FOR REVIEW, RECOMMENDATIONS, AND CONTRACT DEVELOPMENT ON THE PROPOSED "4-4-1 PLAN" FOR CONVENTION CENTER FINANCING; COST OF THE ENGAGEMENT IS NOT TO EXCEED $20,000 WITH FUNDING AVAILABLE FROM THE ACCOMMODATIONS TAX RESERVE FUND**

CD/SP17/11-21

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Engle, to approve consulting agreement with Conventions, Sports & Leisure International (CS&L) to provide consulting services for review, recommendations, and contract development on the proposed "4-4-1 Plan" for convention center financing; cost of the engagement is not to exceed $20,000 with funding available from the Accommodations Tax Reserve Fund.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-444 **APPROVE THE PROPOSED 2018 PARKS CAMPING FEE SCHEDULE, INCREASING THE CAMPING FEES AT BLUE LAKE AND PIONEER COUNTY PARKS FROM $28.00 TO $30.00 PER NIGHT, AND AT MEINERT COUNTY PARK'S PINES CAMPGROUND FROM $30.00 TO $32.00 PER NIGHT. ADDITIONALLY, SEASONAL FEES AT MEINERT COUNTY PARK'S PINES CAMPGROUND WILL BE INCREASED FROM $2,500 PER SEASON TO $2,700 PER SEASON**

CD/SP17/11-22

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Engle, to approve the proposed 2018 Parks camping fee schedule, increasing the camping fees at Blue Lake and Pioneer County Parks from $28.00 to $30.00 per night, and at Meinert County Park's Pines Campground from $30.00 to $32.00 per night. Additionally, seasonal fees at Meinert County Park's Pines Campground will be increased from $2,500 per season to $2,700 per season.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-445 **AUTHORIZE MATS TO ISSUE A REQUEST FOR PROPOSALS FOR A TWO-YEAR PERIOD OF AD-HOC ENGINE RELATED DIAGNOSTIC AND MAINTENANCE SERVICES ON DIESEL AND CNG BUSES WITH CUMMINS ENGINES**

TR17/11-35

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize MATS to issue a Request for Proposals for a two-year period of ad-hoc engine related diagnostic and maintenance services on diesel and CNG buses with Cummins engines.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-446 **AUTHORIZE THE MUSKEGON AREA TRANSIT SYSTEM TO OPERATE A WINTER/SPRING SEASON ON THE MARQUETTE EXPRESS BUS ROUTE FOR THE PERIOD JANUARY 5, 2018 TO MAY 3, 2018, IN PARTNERSHIP WITH MUSKEGON COMMUNITY COLLEGE AND BAKER COLLEGE**

TR17/11-36

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Muskegon Area Transit System to operate a Winter/Spring season on the Marquette Express bus route for the period January 5, 2018 to May 3, 2018, in partnership with Muskegon Community College and Baker College.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-447 **APPROVE AN AGREEMENT WITH SKYWEST AIRLINES, EFFECTIVE FEBRUARY 1, 2018 THROUGH JANUARY 31, 2020 WITH ESTIMATED RATES & FEES FOR 2018-2019 OF $74,469.39 TERMINAL RENT, A LANDING FEE OF $0.95 PER 1,000 LBS. MAXIMUM GROSS LANDING WEIGHT, AND A $75.00 PER FLIGHT AIRPORT RESCUE & FIREFIGHTING AND LAW ENFORCEMENT OFFICER FEE. FOR 2019-2020, FEES WILL BE AN $86,345.70 TERMINAL RENT, LANDING FEE OF $1.25 PER 1,000 LBS. MAXIMUM GROSS LANDING WEIGHT, AND A $75.00 PER FLIGHT ARFF & LEO FEE**

TR17/11-37

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve an agreement with SkyWest Airlines, effective February 1, 2018 through January 31, 2020 with estimated rates & fees for 2018-2019 of $74,469.39 terminal rent, a landing fee of $0.95 per 1,000 lbs. maximum gross landing weight, and a $75.00 per flight Airport Rescue & Firefighting and Law Enforcement Officer fee. For 2019-2020, fees will be an $86,345.70 terminal rent, landing fee of $1.25 per 1,000 lbs. maximum gross landing weight, and a $75.00 per flight ARFF & LEO fee.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-448 **APPROVE CONTRACT NO. 2017-0482 WITH C&S ENGINEERS IN THE AMOUNT OF $4,038.24 FOR THE DESIGN OF TERMINAL FACILITY SECURITY ENHANCEMENTS**

TR17/11-38

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve Contract No. 2017-0482 with C&S Engineers in the amount of $4,038.24 for the design of terminal facility security enhancements.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-449 **APPROVE A LEASE BETWEEN THE COUNTY AND SAFELITE FULFILLMENT, INC., D/B/A/ SAFELITE AUTOGLASS, IN THE AMOUNT OF $676.26 PER MONTH, PLUS UTILITIES, FOR THE FACILITY LOCATED AT 102 SINCLAIR DRIVE**

TR17/11-39

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Engle, to approve a lease between the County and Safelite Fulfillment, Inc., d/b/a/ Safelite AutoGlass, in the amount of $676.26 per month, plus utilities, for the facility located at 102 Sinclair Drive.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-450 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $8,815,695.52, COVERING THE PERIOD OF OCTOBER 20, 2017 THROUGH NOVEMBER 2, 2017, FOR CHECKS AND OCTOBER 1, 2017 THROUGH OCTOBER 31, 2017, FOR EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/11-135

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve payment of the accounts payable of $8,815,695.52, covering the period of October 20, 2017 through November 2, 2017, for checks and October 1, 2017 through October 31, 2017, for EFT payments, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-451 **APPROVE THE RESOLUTION APPROVING THE BUILDING AUTHORITY REFUNDING AND CONTRACT FOR THE PURPOSE OF ISSUING NOT TO EXCEED $5.1 MILLION IN GENERAL OBLIGATION BUILDING AUTHORITY REFUNDING BONDS; FURTHER AUTHORIZE THE CHAIR AND COUNTY CLERK TO SIGN THE DOCUMENT**

WM7/11-137

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve the Resolution approving the Building Authority Refunding and Contract for the purpose of issuing not to exceed $5.1 million in General Obligation Building Authority refunding bonds; further authorize the Chair and County Clerk to sign the document.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-452 **APPROVE CONSULTING AGREEMENT WITH THE DEFENSE MANUFACTURING ADJUSTMENT PROGRAM (DMAP) AND DEVELOPMENT COUNSELLORS INTERNATIONAL, INC. (DCI), AND TO AUTHORIZE BOARD CHAIR TO SIGN APPROPRIATE DOCUMENTS**

WM17/11-139

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve consulting agreement with the Defense Manufacturing Adjustment Program (DMAP) and Development Counsellors International, Inc. (DCI), and to authorize Board Chair to sign appropriate documents.

2017-453 **ADOPT THE REVISED 2017 APPORTIONMENT REPORT AS PREPARED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM17/11-140

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to adopt the Revised 2017 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-454 **AUTHORIZE MUSKEGON COUNTY TO CONTINUE MEMBERSHIP WITH THE MICHIGAN TRANSIT POOL FOR MATS GENERAL LIABILITY AND AUTO LIABILITY INSURANCE COVERAGE FOR POLICY PERIOD 12/1/2017 THROUGH 11/30/2018 WITH AN ANNUAL CONTRIBUTION OF $105,692.00 PAID IN QUARTERLY INSTALLMENTS**

WM17/11-141
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to authorize Muskegon County to continue membership with the Michigan Transit Pool for MATS General Liability and Auto Liability Insurance coverage for policy period 12/1/2017 through 11/30/2018 with an annual contribution of $105,692.00 paid in quarterly installments.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-455 **AUTHORIZE THE PROSECUTOR TO ACCEPT THE BYRNE JUSTICE ASSISTANCE GRANT FROM THE MICHIGAN STATE POLICE IN THE AMOUNT OF $11,200.00**

WM17/11-142
The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to authorize the Prosecutor to accept the Byrne Justice Assistance Grant from the Michigan State Police in the amount of $11,200.00.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

THE FOLLOWING MOTIONS WERE DEFEATED AT COMMITTEE:
WM17/11-136
To approve a salary increase of 1.0% for the Commissioners and Commissioner – Chair above their current salary to be effective the first full pay in January 2018.

WM17/11-138
To approve a salary increase of 1.5% for the Sheriff, County Clerk, County Treasurer, Register of Deeds, Prosecutor and Drain Commissioner above their current salary to be effective the first full pay in January 2018.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Cross provided information about the following upcoming events:

A. Small Business Saturday: November 25th – Shop Local to Support Community Businesses
B. Community Christmas Tree Lighting: Saturday, November 25th at Hackley Park
C. Holidays in Lakeside: Saturday, December 2nd – 10 AM – 5 PM
D. White Lake Christmas Parade: Saturday, December 2nd – 2:00 PM

ADMINISTRATOR'S REPORT

2017-456 **APPROVE THE LETTER OF ADDENDUM FOR THE BROOKHAVEN AFSCME UNIT 2017 WAGE RE-OPENER**

Moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the Letter of Addendum for the Brookhaven AFSCME unit 2017 wage re-opener.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-457 **APPROVE THE SHERIFF'S OFFICE TO SIGN A THREE YEAR (3) AGREEMENT WITH PEPSICO TO PROVIDE PEPSI PRODUCTS IN THE MUSKEGON COUNTY JAIL**

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to approve the Sheriff's Office to sign a three year (3) agreement with Pepsico to provide Pepsi products in the Muskegon County Jail.

Discussion followed and Sheriff Poulin said that the price will be the same as it was with Coke Cola.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None

Abstain: Susie Hughes **Motion Carried**

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Commissioner Nash wished everyone a Happy Thanksgiving.

Chairman Cross recognized audience members: Prosecutor D.J.Hilson, Sheriff Michael Poulin, Undersheriff Ken Sanford and Representative Terry Sabo

2017-458 **MOVED BY COMMISSIONER SNIDER, SECONDED BY COMMISSIONER MAHONEY, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 3:40 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

To be approved at the Full Board Meeting on Tuesday, December 12, 2017

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Special Board Meeting Monday, November 27, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine R. Wilkins

Absent: None.

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Secretary to County Clerk
Doug Hughes, Corporate Counsel

2017-459 **APPROVAL OF THE AGENDA**

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to approve the agenda.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment.

DISCUSSION

Administrator Eisenbarth distributed to Commissioners, a list of items numbered 1 – 14, representing items discussed with staff and Pathways Lisa Townsend and Dennis Anderson to evaluate Brookhaven Medical Care Facility and the procedures moving forward. Administrator Eisenbarth, Lisa Townsend and Dennis Anderson were availableto address any questions from Commissioners may.

Commissioner Hughes asked if this has been discussed with Unions.

Administrator Eisenbarth noted it has not and he and Kristen Wade, Human Resources Director, have a schedule for Tuesday, November 28th, throughout the day and evening with Brookhaven staff, leadership, residents, and their families.

Commissioner Hughes asked if there is a planned use for this facility. Administrator Eisenbarth stated not at this time. Commissioner Hughes stated her Township would hope to keep the building on the tax rolls and preserve the County Park located behind the facility.

2017-460 **APPROVE THE VOLUNTARY CLOSURE OF MUSKEGON COUNTY'S BROOKHAVEN MEDICAL CARE FACILITY AND TO FOLLOW THE CLOSURE PLAN APPROVED BY THE STATE OF MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS**

The Administrator recommends, moved by Commissioner Engle, seconded by Commissioner Mahoney, to approve the voluntary closure of Muskegon County's Brookhaven Medical Care Facility and to follow the closure plan approved by the State of Michigan Department of Licensing and Regulatory Affairs. (See attached)

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes (with a heavy heart),
Kenneth Mahoney (also with a heavy heart), Charles Nash,
Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

Administrator Eisenbarth asked audience members, since Brookhaven staff have not yet been informed, it would be greatly appreciated if they would please keep the information to themselves until those discussions can take place with Brookhaven employees on Tuesday, November 28, 2017.

Administrator Eisenbarth presented a proposal of budget cuts that had been discussed in October if the Youth, Family & Community Millage did not pass, which the the Youth, Family & Community Millage did not pass. The Finance Department put together the attached budget amendments for your review and approval.

2017-461 **APPROVE THE FY2018 BUDGET AMDENDMENTS INCLUDING CAPITAL IMPROVEMENTS AND POSITION CHANGES AS PRESENTED IN THE ATTACHED DOCUMENTS**

The Administrator recommends, moved by Commissioner Engle, seconded by Commissioner Snider, to approve the FY2018 Budget Amendments including capital improvements and position changes as presented in the attached documents. (See attached)

Commissioner Hughes expressed her concerns that the voters spoke loudly in the millage that they were not in favor of more child fund money, we need to have more cuts from the youth programs

Move by Commissioner Hughes to table until this is resolved.

Chairman Cross agreed with Commissioner Hughes but noted the longer we put off cuts, the further in debt the County becomes.

Commissioner Hughes withdrew her motion.

Commissioner Mahoney stated that we need to take care of the youth in this community any way we can. He stated he did not believe that the citizens are against youth.
Commissioner Engle expressed the importance of a lot of social media buzz but the presentations at the Townships indicated that, if the millage did not pass, cuts would need to be made.

Commissioner Mahoney expressed concerns about cutting $200,000 out of Public Health when Muskegon County is #8 in the nation in opioid abuse and #1 in the State of Michigan.

Commissioner Hughes stated all Commissioners would rather not cut anywhere but that is not the option before us. Other Commissioners agreed.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney,
Charles Nash (with reservations on some items), Robert Scolnik, I. John Snider II,
Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

PUBLIC COMMENT

Sandra Vanderhyde, Circuit Court Administrator, addressed the Board stating presenters were transparent during their 40 + presentations to the public that their department would only have to cut $500,000 this year but that number would increase over the next 5 years because this is a mandatory service, but other departments would also need to make cuts. It was also stated that if the millage had passed we would have been able to return child care general fund to help the County so it would have been a win/win if it had passed.

Administrator Eisenbarth thanked staff members in the audience for making the difficult cuts.

Administrator Eisenbarth also thanked the DHHS Board for approval this morning of the closure of Muskegon County Brookhaven Medical Facility. Administrator Eisenbarth noted he; Beth Dick, Finance Director/Assistant County Administrator; Kristen Wade, Human Resources Director; DHHS Board Chair all plan to be at Brookhaven all day tomorrow. He further stated, "This will be a tough week for all of us."

2017-462 **MOVED BY COMMISSIONER ENGLE, SECONDED BY COMMISSIONER MAHONEY, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 3:41 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

To be approved at the Full Board Meeting on Tuesday, December 12, 2017

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE	BUDGETED NON-BUDGETED PARTIALLY BUDGETED
Full Board	

REQUESTING DEPARTMENT	COMMITTEE DATE	REQUESTOR SIGNATURE
Administration	11/27/17	Mark Eisenbarth

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

Brookhaven Medical Care Facility has experienced a significant decline in average daily census and they have experienced an inability to hire professional and non-professional staff to meet the clinical needs of the residents. Brookhaven's age, size and configuration is not consistent with the delivery of today's health services. Also, the overall growing financial challenges and hardships facing Brookhaven have significantly impacted the County of Muskegon's overall budget.

Therefore, the Department of Health and Human Services Board for the County of Muskegon voted on November 27, 2017 to recommend to the Muskegon County Board of Commissioners to move forward with a voluntary closure and resident relocation plan.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to approve the voluntary closure of Muskegon County's Brookhaven Medical Care Facility and to follow the closure plan approved by the State of Michigan Department of Licensing and Regulatory Affairs.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

HUMAN RESOURCES ANALYSIS:	FINANCE & MANAGEMENT ANALYSIS:
	BMD
CORPORATE COUNSEL ANALYSIS:	ADMINISTRATOR RECOMMENDATION:
	MEE

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee: Date

AGENDA DATE:	AGENDA NO.:	BOARD DATE:	PAGE NO.

Revised 11/27/17

Brookhaven Documents

CONFIDENTIAL

1. Press Release
2. Letter to Vendors
3. Letter to CEO Pam Curtis of Area Agency on Aging
4. Letter to Providers
5. Letter to Michigan Protection & Advocacy Services
6. Letter to Senior Resources
7. Letter to Physician Partners
8. Letter to David Kieft, Muskegon Township Supervisor
9. Letter to Dr. Daniel Smalley, Medical Director
10. Letter to Cindy Evertsen, Michigan LTC Ombudsman Program
11. Letter to Resident or Family Member
12. Bureau of Community Health Systems Compliance Letter
13. Human Resources Letter
14. Talking Points

FOR IMMEDIATE RELEASE

Muskegon County – Skilled Nursing Facility to Close

Brookhaven Medical Care Facility to close by February 2018.

Muskegon, MI November 28, 2017 — Muskegon County officials announced today the closure of Brookhaven Medical Care Facility, a skilled nursing facility. The County along with the Muskegon County Department of Health and Human Services Board of Directors will work with Brookhaven leadership to close the facility within the next 75 days. The decision comes in the wake of the continuing changes in healthcare with the push for community-based care and services for those individuals who would have typically accessed care in a nursing home (skilled nursing facility) setting. This change in the healthcare marketplace, as well as moving individuals into community settings, has caused a significant decline in average daily census contributing to the overall growing financial hardship of the facility. In addition, the increasing inability to hire staff due to healthcare workforce declines in western Michigan as well as the age, size and configuration of the center is not consistent with the delivery of today's health services.

"This has not been an easy decision for any of the parties involved. The Commissioners, Department of Health and Human Services Board and facility leadership have reviewed the healthcare marketplace and explored a variety of options leading to the decision to close the facility. This decision will begin a lengthy and orderly closure of Brookhaven with the assistance of the State of Michigan, focusing on resident placement and staff support. We have served the greater Muskegon County community for 46 years and it has been an honor and privilege," said Mark Eisenbarth, County Adminstrator.

"We understand that this situation may be unsettling for everyone involved. We want you to know that we are committed to personally working with each of our residents, their families and our staff through every phase of this transition," said Donna Ginn, Administrator of Brookhaven Medical Care Facility.

Brookhaven Medical Care Facility staff members and other personnel will meet with residents and their families to discuss alternative placement options. Additionally, Brookhaven will work closely with each of the staff members affected to assist in new employment opportunities.

About Brookhaven Medical Care Facility
In the early 1970's Muskegon County became the owner/operator of Brookhaven Medical Care Facility "Brookhaven". Brookhaven is a 120-bed skilled nursing facility located in Muskegon County and is one of 36 County Medical Care Facilities in the State of Michigan. The staff working at the facility comprises of approximately 100 professional and non-professional staff. Brookhaven is owned by the County of Muskegon, and is operated through a joint effort between Muskegon County, its Board of County Commissioners, and the Muskegon County Department of Health and Human Services Board of Directors.

###

Media Contact for Muskegon County:	**Media Contact for Brookhaven Medical Care Facility:**
Mark Eisenbarth, County Administrator	**Donna Ginn, Administrator**
Muskegon County	Brookhaven Medical Care Facility
990 Terrace Street	1890 East Apple Avenue
Muskegon, MI 49442	Muskegon, MI 49442
231-724-6520	231-724-3512

Brookhaven
filled with life.

November 28, 2017

To Our Vendor Partners

The decision has been made to close Brookhaven Medical Care Facility ("Brookhaven"). This decision will begin a lengthy and orderly closure of Brookhaven.

The facility has made formal announcement to residents, resident families and staff on November 28, 2017. We anticipate that the closure process will continue for a minimum of 75 days and we will continue to need supplies and services until the last resident is successfully relocated out of the facility. Muskegon County will continue to support the facility through the closure process.

The process for requesting goods and services will not change and payments will be processed as normal. To assure continuity of care of the residents of Brookhaven, we ask for your continued cooperation in providing Brookhaven with the goods and services necessary for the facility's continued operation through closure. Karen Smith, Administrative Analyst will serve as your contact through this process. She can be reached at (231)724-3544.

This has not been an easy decision for any of the parties or individuals involved. We have served the greater Muskegon County community for many years and it has been an honor and privilege. We want you to know how much we appreciate the dedication and commitment you have shown to our residents over the years.

Please do not hesitate to contact me if you have any questions or concerns.

Sincerely,

Donna K Ginn

Donna Kay Ginn
Administrator
Brookhaven Medical Care Facility
1890 E Apple Ave
Muskegon, MI 49442
(231) 724-3512

Brookhaven
filled with life.

November 27, 2017

Pam Curtis, CEO
Area Agency on Aging
Senior Resources
3215 Eaglecrest Dr. NE
Grand Rapids, MI 49525

Dear Ms. Curtis,

I have important, but sad news to communicate to you today. The decision has been made to close Brookhaven Medical Care Facility ("Brookhaven"). This decision will begin a lengthy and orderly closure of Brookhaven. The difficult decision to close the facility is the result of the significant decline in average daily census; the increasing inability to hire staff due to workforce declines in our county; the overall growing financial hardship of the facility, as well as the age, size and configuration of the center is not consistent with the delivery of today's health services.

We understand that this situation may be unsettling for everyone involved, and we want you to know that we are committed to personally working with each of our residents and their families and our staff through every phase of this transition. Throughout this process we will be taking steps to assure the continuity of our caregivers so that residents experience as little disruption to their lives as possible. When this process begins, staff members and other personnel will meet with residents and their families to discuss alternative placement options. Placement options will be based on a resident's needs and preferences. We will assist with arrangements for residents and their families to visit other facilities, and we will also cover the moving expenses associated with the transition.

As the administrator, I will serve as the key contact for daily operations during the closure process. In addition, I have designated Nancy Foss to be the facility Relocation Coordinator for Brookhaven Medical Care Facility. She will oversee the relocation process and be available to answer any questions that you might have. We look forward to working with you and your team in assisting our residents and their representatives as it relates to relocation options and community options.

This has not been an easy decision for any of the parties or individuals involved. We have served the greater Muskegon County community for many years and it has been an honor and privilege. Please contact me if you have any questions or concerns.

Sincerely,

Donna K Ginn

Donna Kay Ginn
Administrator
Brookhaven Medical Care Facility
1890 E Apple Ave
Muskegon, MI 49442
(231) 724-3512

Brookhaven
filled with life.

November 28, 2017

TO: Members of the Muskegon County Provider Community
FROM: Donna Ginn, Administrator
DATE: November 28, 2017
RE: Brookhaven Medical Care Facility

Muskegon County has made the difficult decision to close Brookhaven Medical Care Facility located at 1890 E. Apple Avenue Muskegon, MI 49442. This has not been an easy decision for any of the parties or individuals involved as we have served the greater Muskegon County community for many years and it has been an honor and privilege. The closure is anticipated to be completed within 75 days. Resident, family and staff meetings were held on November 28, 2017, to make this announcement and answer questions and address concerns.

We are requesting your assistance, and cooperation with facility staff in the successful relocation of the 93 individuals currently residing at Brookhaven Medical Care Facility. The facility Relocation Team will soon be completing the resident needs assessments which will recommend appropriate resident placement considerations. Upon the completion of these assessments, Brookhaven staff will create a Provider Resource Center, located at the facility, for your organization to create a display or information center available to residents, their families and staff.

Our shared goal should be to assure a successful relocation with minimal disruption to the daily routine of our residents. To assist in this goal, we ask that you coordinate your evaluations and visits through our Social Services Department and/or the facility Relocation Coordinator at 231-724-3500.

We are hosting a Health Care Provider meeting to review additional information to your organization related to the relocation process, your roles and responsibilities in the relocation process and participation in the Provider Resource Centers as indicated above.

Date: Thursday December 7, 2017

Time: 2:00 pm

Location: Brookhaven Medical Care Facility

If you are interested in participating in the Provider Resource Center, please bring your facility marketing material with you on December 7, 2017 for inclusion in the Center.

Additionally, Human Resource representatives from Brookhaven will be organizing and coordinating a provider job fair on December 14, 2017 for your participation. Participation will be dependent upon your recognizing that staff will be available to you following their conclusion of employment with Brookhaven. Details will be distributed at the provider meeting.

Brookhaven Medical Care Facility
County of Muskegon, Michigan

1890 Apple Avenue, Muskegon, MI 49442
www.brookhavenMCF.org

Phone: (231) 724-3500
Fax: (231) 773-1384
brookhaven@co.muskegon.mi.us

Brookhaven
filled with life.

November 27, 2017

Michigan Protection & Advocacy Service, Inc.
4095 Legacy Pkwy Ste 500
Lansing, MI 48911-4264

CONFIDENTIAL

Dear Michigan Protection & Advocacy Service, Inc,

I have important, but sad news to communicate to you today. The decision has been made to close Brookhaven Medical Care Facility "Brookhaven". This decision will begin a lengthy and orderly closure of Brookhaven. The difficult decision to close the facility is the result of the significant decline in average daily census; the increasing inability to hire staff due to workforce declines in our county; the overall growing financial hardship of the facility, as well as the age, size and configuration of the center is not consistent with the delivery of today's health services.

We understand that this situation may be unsettling for everyone involved. We want you to know that we are committed to personally working with each of our residents, their families and our staff through every phase of this transition. Throughout this process, we will be taking steps to assure the continuity of our caregivers so that residents experience as little disruption to their lives as possible. When this process begins, staff members and other personnel will meet with residents and their families to discuss alternative placement options. Placement options will be based on a resident's needs and preferences. We will assist with arrangements for residents and their families to visit other facilities, and we will also cover the moving expenses associated with the transition.

As the administrator, I will serve as the key contact for daily operations during the closure process. In addition, I have designated Nancy Foss to be the facility Relocation Coordinator for Brookhaven Medical Care Facility. She will oversee the relocation process and be available to answer any questions that you might have. We look forward to working with you and your team in assisting our residents and their representatives as it relates to relocation options and community options.

We have set up Resident and Family Meetings for November 28, 2017, at the facility to announce the closure and invite you to participate. See the times located below. The official notices of closure will be mailed to residents and representatives on November 27, 2017, as approved in the closure plan approved by the State of MI. **(see attached)**

Resident, Resident Representative and Family Meetings
November 28, 2017

10:30 am
2:30 pm
3:30 pm

Brookhaven
filled with life.

This has not been an easy decision for any of the parties or individuals involved. We have served the greater Muskegon County community for many years and it has been an honor and privilege. Please contact me if you have any questions or concerns.

Sincerely,

Donna K Ginn

Donna Kay Ginn
Administrator
Brookhaven Medical Care Facility
1890 E Apple Ave
Muskegon, MI 49442
(231) 724-3512

Brookhaven
filled with life.

November 27, 2017

Area Agency on Aging
Senior Resources
560 Seminole Road
Muskegon, MI 49444

Dear Senior Resources,

I have important, but sad news to communicate to you today. The decision has been made to close Brookhaven Medical Care Facility "Brookhaven". This decision will begin a lengthy and orderly closure of Brookhaven. The difficult decision to close the facility is the result of the significant decline in average daily census; the increasing inability to hire staff due to workforce declines in our county; the overall growing financial hardship of the facility, as well as the age, size and configuration of the center is not consistent with the delivery of today's health services.

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Donna Kay Ginn
Administrator
Brookhaven Medical Care Facility
1890 E Apple Ave
Muskegon, MI 49442
(231) 724-3512

Brookhaven
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November 28, 2017

To Our Physician Partners:

As you know, per our telephone communication on November 28, 2017, the decision has been made to close Brookhaven Medical Care Facility "Brookhaven". This decision will begin a lengthy and orderly closure of Brookhaven. The difficult decision to close the facility is the result of the significant decline in average daily census, the increasing inability to hire staff due to workforce declines in our county, the overall growing financial hardship of the facility, as well as the age, size and configuration of the center being inconsistent with the delivery of today's health services and expectations.

We understand that this situation may be unsettling for everyone involved. We want you to know that we are committed to personally working with each of our residents and their families as well as primary physicians, through every phase of this transition. Throughout this process, we will be taking steps to assure the continuity of our caregivers so that residents experience as little disruption to their lives as possible. When this process begins, staff members and other personnel will meet with residents and their families to discuss alternative placement options. Placement options will be based on a resident's needs and preferences. We will assist with arrangements for residents and their families to visit other facilities, and assist with the moving processes associated with the transition. Your involvement throughout the relocation and discharge process is key. Our team will be working with you and your patients throughout the resident relocation and facility closure steps.

As the administrator, I will serve as the key contact for daily operations during the closure process. In addition, I have designated Nancy Foss to be the facility Relocation Coordinator for Brookhaven Medical Care Facility. She will oversee the relocation process and be available to answer any questions that you might have. The phone number to her office is: 231-724-3354.

This has not been an easy decision for any of the parties or individuals involved. We have served the greater Muskegon County community for many years and it has been an honor and privilege. We want you to know how much we appreciate the dedication and commitment you have shown to our residents over the years.

Please do not hesitate to contact me if you have any questions or concerns.

Sincerely,

Donna K Ginn

Donna Kay Ginn
Administrator
Brookhaven Medical Care Facility
1890 E Apple Ave
Muskegon, MI 49442
(231) 724-3512

Brookhaven
filled with life.

November 28, 2017

David Kieft Jr.
Muskegon Township Supervisor
1990 Apple Avenue
Muskegon, MI 49442

Dear Supervisor Kieft,

I have important, but sad news to communicate to you today. The decision has been made to close Brookhaven Medical Care Facility "Brookhaven". This decision will begin a lengthy and orderly closure of Brookhaven. The difficult decision to close the facility is the result of the significant decline in average daily census; the increasing inability to hire staff due to workforce declines in our county; the overall growing financial hardship of the facility, as well as the age, size and configuration of the center is not consistent with the delivery of today's health services.

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Sincerely,

Donna K Ginn

Donna Kay Ginn
Administrator
Brookhaven Medical Care Facility
1890 E Apple Ave
Muskegon, MI 49442
(231) 724-3512

Brookhaven
filled with life.

November 28, 2017

IPC Healthcare
Dr. Daniel Smalley
Medical Director
36115 Schoolcraft Rd.
Livonia, MI 48150

Dear Dr. Smalley,

As you know, per our telephone communication on November 28, 2017, the decision has been made to close Brookhaven Medical Care Facility "Brookhaven". This decision will begin a lengthy and orderly closure of Brookhaven. The difficult decision to close the facility is the result of the significant decline in average daily census; the increasing inability to hire staff due to workforce declines in our county; the overall growing financial hardship of the facility, as well as the age, size and configuration of the center is not consistent with the delivery of today's health services and expectations.

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As the administrator, I will serve as the key contact for daily operations during the closure process. In addition, I have designated Nancy Foss to be the facility Relocation Coordinator for Brookhaven Medical Care Facility. She will oversee the relocation process and be available to answer any questions that you might have. The phone number to her office is: 231-724-3354. I look forward to your assistance during this process as well as your oversight to the care and services of our residents.

This has not been an easy decision for any of the parties or individuals involved. We have served the greater Muskegon County community for many years and it has been an honor and privilege. We want you to know how much we appreciate the dedication and commitment you have shown to our residents over the years.

Please do not hesitate to contact me if you have any questions or concerns.

Sincerely,

Donna Kay Ginn

Donna Kay Ginn
Administrator
(231) 724-3512

Brookhaven
filled with life.

November 27, 2017

Cindy Evertsen
Michigan LTC Ombudsman Program
Michigan Elder Justice Initiative
1581 S. US 27, Sutie 73
Lansing, MI 48917
Email: MLTCOP@meji.org

CONFIDENTIAL

Dear Ms. Evertsen,

I have important, but sad news to communicate to you today. The decision has been made to close Brookhaven Medical Care Facility "Brookhaven". This decision will begin a lengthy and orderly closure of Brookhaven. The difficult decision to close the facility is the result of the significant decline in average daily census; the increasing inability to hire staff due to workforce declines in our county; the overall growing financial hardship of the facility, as well as the age, size and configuration of the center is not consistent with the delivery of today's health services.

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We have set up Resident and Family Meetings for November 28, 2017 at the facility to announce the closure and invite you to participate. See the times located below. The official notices of closure will be mailed to residents and representatives on November 27, 2017 as approved in the closure plan approved by the State of MI. **(see attached)**

Resident, Resident Representative and Family Meetings
November 28, 2017

10:30 am
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Brookhaven

filled with life.

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Sincerely,

Donna K Ginn

Donna Kay Ginn
Administrator
Brookhaven Medical Care Facility
1890 E Apple Ave
Muskegon, MI 49442
(231) 724-3512

Brookhaven
filled with life.

November 27, 2017

Dear Resident or Family Member,

I have important, but sad news to communicate to you today. The decision has been made to close Brookhaven Medical Care Facility "Brookhaven". This decision will begin a lengthy and orderly closure of Brookhaven. The difficult decision to close the facility is the result of the significant decline in average daily census; the increasing inability to hire staff due to workforce declines in our county; the overall growing financial hardship of the facility, as well as the age, size and configuration of the center being inconsistent with the delivery of today's health services.

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As we go through this process, we will be providing you with additional information and updates. Please be assured that we will be working very closely with you throughout the planning of your move to a nursing home or alternate living arrangement. During this transition period, you can expect the following from us:

- A planning conference will be scheduled, at which time an individual relocation plan will be developed;
- The opportunity to meet with representatives from various agencies who can provide information on current options that may be available to you for placement alternatives;
- Your physician will be consulted to assure your well-being and health;
- You will be given the opportunity to meet with representatives from other facilities including nursing homes, community-based residential facilities, adult family homes, other assisted living providers, and community settings that you are interested in; and
- You will have the opportunity to visit proposed settings.

As the administrator, I will serve as the key contact for daily operations during the closure process. In addition, I have designated Nancy Foss to be the facility Relocation Coordinator for Brookhaven Medical Care Facility. She will oversee the relocation process and be available to answer any questions that you might have. The phone number to her office is: 231-724-3354.

Brookhaven Medical Care Facility
County of Muskegon, Michigan

1890 Apple Avenue, Muskegon, MI 49442
www.brookhavenMCF.org

Phone: (231) 724-3500
Fax: (231) 773-1384
brookhaven@co.muskegon.mi.us

Brookhaven
filled with life.

If you do not understand your rights regarding discharge, please contact Nancy Foss to assist you. She will help you exercise those rights. Your Ombudsman, Cindy Evertsen, has also received a copy of this letter and can also help you through this process. She is available to be present at your discharge planning conference, if you desire. Her contact information is:

Cindy Evertsen
Michigan LTC Ombudsman Program
Michigan Elder Justice Initiative
1581 S. US 27, Suite 73
Lansing, MI 48917
Email: MLTCOP@meji.org

In addition, for persons with mental illness and/or developmental disabilities, you may contact the following advocacy agency:

Michigan Protection & Advocacy Service, Inc.
4095 Legacy Pkwy Ste 500
Lansing, MI 48911-4264
P: 517-487-1755
800-288-5923 (voice)
TTY: 517-374-4687
F:517-487-0827

We want to assure you that we will work very closely with you to ensure that your relocation goes as smoothly as possible and that your questions and concerns will be addressed.

This has not been an easy decision for any of the parties or individuals involved. We have served the greater Muskegon County community for many years and it has been an honor and privilege. Please contact me if you have any questions or concerns.

Sincerely,

Donna K Ginn

Donna Kay Ginn
Administrator
Brookhaven Medical Care Facility
1890 E Apple Ave
Muskegon, MI 49442
(231) 724-3512

STATE OF MICHIGAN
RICK SNYDER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

SHELLY EDGERTON
DIRECTOR

November 21, 2017

Ms. Donna Kay Ginn, Administrator
Brookhaven Medical Care Facility
1890 East Apple Avenue
Muskegon, MI 49442

RE: Brookhaven Medical Care Facility
Facility ID: 618510
Medicare Provider No: 235204

Dear Ms. Ginn:

Brookhaven Medical Care Facility submitted a closure plan, dated November 13, 2017, for the 120-bed nursing home located at 1890 East Apple Avenue, Muskegon, Michigan. The tentative closure date is February 9, 2018, with the nursing home having 92 residents as of today, November 21, 2017.

The Department has reviewed the closure plan and found that it complies with both Michigan statute and CMS S&C: 13-50-NH. Therefore, Brookhaven Medical Care Facility has approval to institute the closure plan as drafted.

Please notify the Department both during and upon plan completion, including the date when all residents have been moved to other facilities and medical records have been transferred to the final storage location.

Please feel free to contact Michelle Roepke at 517-241-2645 or Teri Dyke at 517-241-1970 with any future questions or concerns.

Sincerely,

Larry Horvath, Director
Bureau of Community and Health Systems

LARA is an equal opportunity employer/program.
Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

November 28, 2017

Brookhaven employee

We regret to inform you that the decision has been made to close Brookhaven Medical Care Facility and that you will be laid off from County employment effective (date). The County along with the Muskegon County Department of Health and Human Services Board of Directors will work with Brookhaven leadership to close the facility within the next 75 days. The decision comes in the wake of the continuing changes in healthcare with the push for community-based care and services for those individuals who would have typically accessed care in a nursing home (skilled nursing facility) setting. This change in the healthcare marketplace, as well as moving individuals into community settings has caused a significant decline in average daily census contributing to the overall growing financial hardship of the facility. In addition, the increasing inability to hire staff due to healthcare workforce declines in western Michigan as well as the age, size and configuration of the center is not consistent with the delivery of today's health services.

This has not been an easy decision and we are committed to assisting you in whatever way we can. A job fair will be held on Thursday, December 14, 2017, to provide you with potential employment opportunities.

The week of December 4th, County Human Resources' staff will distribute information regarding your benefits and available severance package based upon the downsizing of the facility, transition of residents, and your good standing with the county. One-on-one employee meetings will be available to answer your questions, discuss benefit options, etc. Please sign up to schedule your meeting.

I want to thank you for your dedicated service to the residents of Brookhaven Medical Care Facility.

Sincerely,

Donna Kay Ginn
Brookhaven Administrator

Speaking Order

Mark
Donna
Kristen
Lisa/Dennis

Mark

- In the early 1970's, Muskegon County became the owner/operator of Brookhaven Medical Care Facility
- Original license was for over 280 licensed beds and today we are licensed for 120 beds.
- Current census is 94, below our capacity
- The facility has had many struggles as of late and thus we have made the very difficult decision to close Brookhaven.
- The County commissioners as well as the DHS Board have both voted to support the closure of Brookhaven
- This has not been an easy decision for any of the parties or individuals involved.
- The County, DHHS Board of Directors and facility leadership have worked together to research the sustainability of the facility
    - Both of these governing bodies struggled with this decision but feel that in the long term it is in the best interest of the residents and the County
- Both of these governing bodies struggled with this decision but feel that in the long term it is in the best interest of the residents and the County.

Why are we closing?

- Related to the new health care system and model for care – the goal is to have more community based care and services.
- Decreased census (number of people requiring nursing home care) has caused the facility to downsize for a number of years
- Aging and obsolete physical plant – the age, size and configuration of the center is not consistent with the delivery of today's health services
- Staffing or Workforce Difficulties - the increasing inability to hire health care staff due to health workforce shortages in western MI

**Mark – Mention contracting security for the facility
Mention – Pathway Health Services and their role.

Donna

- I have had the pleasure of working with you all for almost one year.
  I have come to appreciate the challenges of Brookhaven and the love and caring spirit that I feel.
- This decision is also very difficult for me personally, at the same time I do realize that it is the right thing to do.
- I will remain here and remain committed to our residents throughout this process and I really hope that you will join me.

When does the closure process start?

- Approximately 60-75 days from the official announcement - November 28, 2017
- Closure process begins immediately

- Residents, resident representatives, families, staff, physicians and the provider community were notified on November 28, 2017
- It is a thoughtful process which places the resident as a priority
    - We understand that this situation may be unsettling for everyone involved, and we want you to know that we are committed to personally working with each of our residents and their families through every phase of this transition.
- Facility leadership and Muskegon County will work with staff on future employment options

Staff Meeting:

- Severance/retention plan that recognizes your commitment to the residents throughout this process.
- There will be a one on one meeting with every employees giving more information on the retention plan and your benefits
- HR will be here in the building to assist you throughout this process
- We will have job fairs starting in a few weeks located here at the facility
- We will continue to embrace your commitment to our residents during this process.

****Kristen to review the letter and next steps (Leave, unemployment, EAP, Retention/Severance, 1:1 meetings, etc.)**

Resident Meeting

- Residents and their families will have the time, information and assistance to make informed decision for this next significant step in their lives.
- There is a formal process placing the resident in the center of the decision making for alternative living arrangements
- We will work with the provider community, the County and advocates throughout the process
    - Brookhaven will provide compassionate, safe, orderly, and appropriate relocation for every resident on an individual basis.

Lisa/Dennis

What to expect next...

Resident Meeting

- We understand that this situation may be unsettling for everyone involved, and we want you to know that we are committed to personally working with each of our residents and their families through every phase of this transition.
- Throughout this process we will be taking steps to assure the continuity of our caregivers so that residents experience as little disruption to their lives as possible.
- When this process begins, staff members and other personnel will meet with residents and their families to discuss alternative placement options.
- Placement options will be based on a resident's needs and preferences.
- We will assist with arrangements for residents and their families to visit other facilities, and we will also cover the moving expenses associated with the transition.
- During this transition period you can expect the following from us:
    - A planning conference will be scheduled, at which time an individual relocation plan will be developed;

- The opportunity to meet with representatives from various agencies who can provide information on current options that may be available to you for placement alternatives;
- Your physician will be consulted to assure your well-being and health,
- You will be given the opportunity to meet with representatives from other facilities including nursing homes, community based residential facilities, adult family homes, other assisted living providers, and community settings that you are interested in; and
- You will have the opportunity to visit proposed settings.

- Resident and Family Resource Center
- Formal Letter has been sent to resident representatives and family. Resident letter will be given out today to all residents.
- Relocation Coordinator – Nancy Foss

Staff Meeting

- Discussion of resident relocation process and staffs role
- Staff meetings and ongoing communication throughout the process

Question and Answer

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE	BUDGETED NON-BUDGETED PARTIALLY BUDGETED
Full Board	

REQUESTING DEPARTMENT	COMMITTEE DATE	REQUESTOR SIGNATURE
Administration	11/27/17	Mark Eisenbarth/Beth Dick

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

The following FY2018 Budget Amendments reflect changes to various budgets including the removal of the Youth, Family and Community Millage Fund. As a result the General Fund required balancing through a combination of revenue increases and expenditure reductions totaling approximately $4.9 million.

Staff recommends the approval of the FY2018 Budget Amendments including capital improvements and position changes as presented in the attached documents.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to approve the FY2018 Budget Amendments including capital improvements and position changes as presented in the attached documents.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

HUMAN RESOURCES ANALYSIS:	FINANCE & MANAGEMENT ANALYSIS:
	BVMD
CORPORATE COUNSEL ANALYSIS:	ADMINISTRATOR RECOMMENDATION:
	JMEZ

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee: Date

AGENDA DATE:	AGENDA NO.:	BOARD DATE:	PAGE NO.

Revised 11/27/17

FY2018 Budget Amendments

1. Eliminate the Youth, Family and Community Millage Fund budget (2965) with revenues and expenditures of $6.2 million.
2. Eliminate the Transfer from Fund 2965 to the General Fund (1010-0901-676.296) of $1,228,563.
3. Increase the Appropriation from the General Fund to the Child Care Fund (1010-0901-965.292) from $1,228,563 to $4,914,250.
4. Appropriate $400,000 from the Tax Forfeiture Fund (5110-1016-965.101) to the General Fund (1010-0253-676.511).
5. Increase the appropriation from the Delinquent Tax Revolving Fund (5166-2016-965.101) by $854,463 to the General Fund (1010-0253-676.516) from $1,088,468 to $1,942,931.
6. Appropriate $200,000 from the Public Improvement Fund (4930-4930-965.101) to the General Fund (1010-0253-676.493).
7. Remove the following items from the approved capital improvement list and budget:

Department	Description	Total Cost	FY2018 GF Budget Amount	FY2018 Public Imprv Budget Amount
Equalization	Apex Sketch Verification Software	$27,000	$27,000	
Facilities – Peck St. Bldg	Parking Lot Maintenance	$15,000		$15,000
Hall of Justice	Replace Carpet on 3rd & 5th floors	$60,000		$60,000
Hall of Justice	Parking Lots	$300,000	$15,000	
Old Jail	Roof Replacement	$100,000	$5,000	
Old Jail	Records/Material Storage	$350,000		$50,000
Facilities Mgt	2 Plow Trucks	$59,625	$6,625	
Facilities Mgt	Parking Lots – South Campus	$600,000	$15,000	
Vehicle Pool	1 Mid Size and 2 Full Size Sedans	$47,840	$9,568	
Facilities –	Roof and Skylights	$70,000	$5,207	

Harris Bldg				
Facilities – Harris Bldg	Remodel area formerly occupied by MSU Ext.	$550,000	$2,480	
Facilities – Jewell Hall	Northwest and West Door replacements	$10,000	$10,000	
Facilities – Old Training Center	Demolish Building	$150,000		$150,000
Sheriff	3 Detective Bureau Small SUV's	96,000	14,400	
Totals			$110,280	$275,000

8. Reduce the General Fund Appropriation to Public Health (1010-0901-965.221) by $200,000 and amended the Public Health fund budget (2210) for the following items:

Description	Change in Budget Amount
Reduce Medical Examiner Contract to actual	($24,264)
Reduce IT Chargeback to actual per study	($69,896)
Remove workers comp charges and utilize reserves	($50,822)
Increase the Gen'l Admin Expense per study	$23,350
Adjust insurance allocations (gen'l liability, property, auto)	$10,570
Delete filled Administrative Analyst position X04003 effective 1/1/18	($63,530)
Delete filled Disease Intervention Specialist position N27402 effective 1/1/18	($45,244)
Adjust various other line items	$19,836
Total	($200,000)

9. Increase revenues In the Circuit Court Collections budget (1010-0132-603.010) for a consolidated collections effort by $200,000.
10. Adjust the Sheriff's budgets for the following items:

Description	Change in Budget Amount
Increase revenues in the jail budget for inmate worker program	$50,000
Increase phone commission revenue for new contract	$130,000

Increase commissary revenue in the jail for new vending contract	($10,000)
Reduce medical contractual services in the a Jail budget per new contract	($148,000)
Reduce monthly maintenance fee cost on phone system due to new contract	($7,200)
Reduce fuel costs in the Sheriff's Operations budget	($20,000)
Net change	($365,000)

11. Increase revenues in the Prosecutor's budget by $6,000 for new agreement related to prosecuting ordinance violations for Fruitport Township (1010-0229-680.000).
12. Increase revenues in the Register of Deeds budget (1010-0236) based on current activity as follows:

Description	Change in Budget Amount
Deeds Recording Fee	$18,200
Mortgage Recording Fee	$25,000
Miscellaneous Recording Fee	$25,000
Total	$68,200

13. Change the labor distribution of the Deputy Treasurer position X26501 effective 10/1/17 as follows:

From	To
1010-0253 – 75%	1010-0253 – 60%
5110-1016 – 15%	5110-1016 – 15%
5500-2550 – 10%	5500-2550 – 25%

This action results in a savings in salaries and fringes to the Treasurer's budget (1010-0253) of $25,928 as it shifts those costs to the Land Bank Fund (5500-2550).

14. Adjust the Administration budget (1010-0171) as follows:

Description	Change in Budget Amount
Transfer funds from the Dept. of Veterans Affairs budget (2930) to cover 50% of the Veterans Svcs/Program	$24,290

Coordinator's salary and fringes (1010-0941-676.293)	
Delete filled EEO Officer position X34801 effective 12/15/17	($71,838)
Delete vacant Secretary position N71008 effective 10/1/17	($41,287)
Net change	$137,415

The EEO function will be reallocated to the Human Resources department as is the arrangement in many other counties.

15. Reduce the expenditures in the Corporate Counsel budget by $175,000 (1010-0210-829.000).
16. Amend the District Court (1010-0136) and Sobriety Court (1170-1362) budgets as follows:

Description	Change in Budget Amount
Delete filled Court Clerk Hrly position D15023 effective 12/15/17	($24,084)
Delete filled Court Clerk Hrly position D15011 effective 2/15/18	($10,112)
Eliminate the General Fund appropriation to the Sobriety Court Fund effective 12/15/17 to be accomplished by the deletion of a filled Sobriety Court Case Manager position N73801 and filled Specialty Court Case Manager position N73901 effective 12/15/17 along with various other expenditure reductions within Sobriety Court	($179,749)
Create 2 new Collections Case Manager positions	$90,487
Delete the filled Chief Collections Officer position N14001 effective 12/15/17	($84,611)
Reduce various operating expenditure line items in the District Court budget (i.e. supplies, postage, contractual services)	($21,426)
Net Change	($229,495)

17. Reduce the General Fund Appropriation to Child Care Fund (1010-0901-965.292) by $869,297 and amended the Child Care Fund budget (2920) for the following items:

Description	Change in GF Budget Amount
Reduce the Administrative Cost Reimbursement revenue in	($88,521)

the GF resulting from the changes in state reimbursement methodology	
Implement the labor distribution change of the Family Counselor position #X37001 approved in motion #2017-356	$21,388
Implement impact of Probations Officers spending time on IV-D enforcement	($13,904)
Reduce costs in the High Risk Treatment & Evaluation department due to outsourced services being handled in-house by staff	($40,000)
Reduce costs of the Day Treatment department due to outsourced services being handled in-house by staff	($148,370)
Increase revenues due to changes the State reimbursement methodology for indirect administrative/overhead costs	($775,234)
Net Change	($867,599)

18. Amend the Public Defender budget (1010-0164) as follows:

Description	Change in Budget Amount
Increase grant revenues to coincide with grant application amount	$112,018
Reduce various operating expenditure line items (i.e. printing, copying, dues, supplies, travel, expert witnesses, training)	($23,437)
Net Change	$135,455

19. Reduce various operating expenses (i.e. printing, postage, microfilm, advertising, supplies, janitorial services) in the Human Resources budget (1010-0226) by $5,451.

20. Amend the Airport budget (5810) as follows:

Description	Change in Budget Amount
Delete the Airport Attendant positions N06002 and N06003 effective 1/1/18	($77,323)
Increase contractual services for outsourced janitorial services	$37,500
Net Change	($39,823)

21. Reduce the Appropriation to the Jail/JTC Debt Service Fund from the General Fund (1010-0901-965.366) by $923,162 due to the restructuring of the Jail/JTC bond issue and the elimination of an interest payment in FY2018.
22. Increase the expenditures in the Solid Waste fund budget (5710) by $26,500 for the annual operational maintenance fee for the landfill gas pipeline that was not included in the original approved budget.
23. Increase the revenues and expenditures in the Veterans Treatment Court budget (1170-1366) by $7,500 resulting from an increase in court fees and personnel costs.
24. Increase the revenues and expenditures in the Lead Hazard Control fund budget (2212-6458) by $256,701 for activity under the grant that extends to 12/31/17 that was not included in the original approved budget.
25. Increase the expenditures in the Land Bank fund budget (5500) by $70,000 for an appropriation to the Lead Hazard Control fund (2212) that was approved by the Land Bank Board but not included in the original approved budget.

11/20/2017

BUDGET REPORT FOR MUSKEGON COUNTY
AMENDMENTS TO REVENUES

DEPARTMENT	DESCRIPTION	2017-18 CURRENT BUDGET	BUDGET AMENDMENTS	2017-18 AMENDED BUDGET
Fund 1010 - General Fund				
0131	Circuit Court	168,000		168,000
0132	Circuit Court Collections	46,000	200,000	246,000
0136	District Court	2,039,350		2,039,350
0137	District Ct Probation(Cobo Hall PA2 Tax)	40,000		40,000
0145	Jury Commission	1,300		1,300
0148	Probate Court	53,386		53,386
0151	State Probation	0		-
0164	Public Defender	517,750	112,018	629,768
0171	Administration	0		-
0175	Residential Energy Efficiency Pgm	1,217,629		1,217,629
0191	Elections	38,000		38,000
0215	County Clerk	311,430		311,430
0216	Circuit Court Records	135,146		135,146
0217	Juror Showcause	15,000		15,000
0225	Equalization	1,089,914		1,089,914
0226	Human Resources	82,800		82,800
0229	Prosecutor	67,250	6,000	73,250
0236	Register of Deeds	1,149,600	68,200	1,217,800
0241	Bldg A-Johnny O. Harris	10,000		10,000
0252	Transfers	767,231		767,231
0253	Treasurer	34,612,980	1,365,942	35,978,922
0265	Michael E. Kobza Hall of Justice	800		800
0268	Oak Ave. Building	98,707		98,707
0275	Drain Commissioner	11,200		11,200
0292	Law Library	7,800		7,800
0297	Vehicle Pool	22,000		22,000
0301	Sheriff Operations	94,102		94,102
0305	Sheriff Administration	486		486
0320	Officer Training Act 320	10,000		10,000
0350	Correction Officer Training	60,000		60,000
0351	Sheriff Jail	2,180,025	190,000	2,370,025
0355	Courtroom Security	1,200		1,200
0421	Dog Licensing/Animal Control	223,990		223,990
0901	Appropriations	1,258,563	(1,204,273)	54,290
0941	Misc Contingency	319,000		319,000
2320	DHHS Legal Representation Grant	120,000		120,000
6496	Agnes Potuznik/Wesley Roberts Building	0		-
7280	Economic Development	48,382		48,382
ESTIMATED REVENUES - FUND 1010		46,819,021	737,887	47,556,908
OTHER FUNDS				
1170	Sobriety Court	621,051	(194,249)	426,802
2210	Public Health	5,990,640	(200,000)	5,790,640
2212	Lead Hazard Control	56,780	256,701	313,481
2920	Child Care Fund	9,689,671	(450,289)	9,239,382
2965	Youth, Family and Community Millage Fund	6,200,000	(6,200,000)	-
3660	Jail/JTC Debt Service Fund	1,848,751	(923,162)	925,589
6340	County South Campus	771,645	(32,750)	738,895
6660	Equipment Revolving	891,713	(57,150)	834,563

11/20/2017

BUDGET REPORT FOR MUSKEGON COUNTY
AMENDMENTS TO EXPENDITURES

DEPARTMENT	DESCRIPTION	2017-18 CURRENT BUDGET	BUDGET AMENDMENTS	2017-18 AMENDED BUDGET
Fund 1010 - General Fund				
Function: 100-Legislative				
Totals for dept 0101-Board of Commissioners		404,690		404,690
Total - Function 100-Legislative		404,690	-	404,690
Function: 200-Judicial				
Totals for dept 0131-Circuit Court		1,221,881		1,221,881
Totals for dept 0132-Circuit Court Collections		108,650		108,650
Totals for dept 0136-District Court		3,472,484	(55,622)	3,416,862
Totals for dept 0137-District Ct Probation(Cobo Hall PA2 Tax)		183,330		183,330
Totals for dept 0138-District Court Collections		219,649	5,876	225,525
Totals for dept 0145-Jury Commission		77,348		77,348
Totals for dept 0148-Probate Court		856,005		856,005
Totals for dept 0151-State Probation		65,173		65,173
Totals for dept 0164-Public Defender		1,761,864	(30,740)	1,731,124
Totals for dept 0292-Law Library		9,350		9,350
Total - Function 200-Judicial		7,975,734	(80,486)	7,895,248
Function: 300-General County Government				
Totals for dept 0171-Administration		1,038,141	(113,125)	925,016
Totals for dept 0175-Residential Energy Efficiency Pgm		1,120,176		1,120,176
Totals for dept 0191-Elections		105,548		105,548
Totals for dept 0201-Accounting		890,911		890,911
Totals for dept 0210-Corporate Counsel		375,425	(175,000)	200,425
Totals for dept 0215-County Clerk		463,328		463,328
Totals for dept 0216-Circuit Court Records		506,108		506,108
Totals for dept 0217-Juror Showcause		7,628		7,628
Totals for dept 0225-Equalization		1,625,766	(27,000)	1,598,766
Totals for dept 0226-Human Resources		288,404	(5,451)	282,953
Totals for dept 0229-Prosecutor		2,233,929		2,233,929
Totals for dept 0236-Register of Deeds		641,646		641,646
Totals for dept 0241-Bldg A-Johnny O. Harris		63,935	(7,687)	56,248
Totals for dept 0242-Bldg B-Training Center		54,167		54,167
Totals for dept 0245-Bldg E-Jewell Bldg (formerly Brinks)		22,268	(2,697)	19,571
Totals for dept 0246-Bldg F-Veterans Center		17,460		17,460
Totals for dept 0248-Bldg H-Stark Hall		17,622		17,622
Totals for dept 0253-Treasurer		552,025	(25,928)	526,097
Totals for dept 0260-Shady Grove Cemetery		2,146		2,146
Totals for dept 0263-Cordova Site O&M		2,150		2,150
Totals for dept 0265-Michael E. Kobza Hall of Justice		999,336	(46,193)	953,143
Totals for dept 0268-Oak Ave. Building		151,347		151,347
Totals for dept 0271-County Jail Building-Old		131,160	(5,000)	126,160
Totals for dept 0275-Drain Commissioner		386,590		386,590
Totals for dept 0284-Plat Board		700		700
Totals for dept 0297-Vehicle Pool		15,000		15,000
Totals for dept 0650-State Institutions		346,516		346,516
Totals for dept 0941-Misc Contingency		2,090,555		2,090,555
Totals for dept 0942-Current Year Unused Leave Payoffs		0		-
Totals for dept 0943-Donated Leave Payments		0		-
Totals for dept 0947-Early Retirement Incentive		0		-
Totals for dept 2320-DHHS Legal Representation Grant		281,983		281,983
Total - Function 300-General County Government		14,431,970	(408,081)	14,023,889
Function: 400-Public Safety				
Totals for dept 0266-Sheriff Building Security		141,882		141,882
Totals for dept 0270-County Jail Building 2015		565,920		565,920
Totals for dept 0301-Sheriff Operations		4,097,672	(34,400)	4,063,272
Totals for dept 0305-Sheriff Administration		569,315		569,315
Totals for dept 0306-Emergency Response Team		13,500		13,500
Totals for dept 0320-Officer Training Act 320		10,000		10,000
Totals for dept 0350-Correction Officer Training		60,000		60,000
Totals for dept 0351-Sheriff Jail		7,572,776	(155,200)	7,417,576
Totals for dept 0355-Courtroom Security		1,344,818		1,344,818
Totals for dept 0421-Dog Licensing/Animal Control		397,394		397,394

11/20/2017

BUDGET REPORT FOR MUSKEGON COUNTY
AMENDMENTS TO EXPENDITURES

DEPARTMENT	DESCRIPTION	2017-18 CURRENT BUDGET	BUDGET AMENDMENTS	2017-18 AMENDED BUDGET
Total - Function 400-Public Safety		14,773,277	(189,600)	14,583,677
Function: 500-Health				
Totals for dept 0272-Vector Control Building		10,027		10,027
Totals for dept 6496-Agnes Potuznik/Wesley Roberts Building		0		-
Total - Function 500-Health		10,027	-	10,027
Function: 670-Economic Development				
Totals for dept 7280-Economic Development		85,115		85,115
Total - Function 670-Economic Development		85,115	-	85,115
Function: 800-Recreation				
Totals for dept 0758-Fairgrounds Training Center		3,977		3,977
Total - Function 800-Recreation		3,977	-	3,977
Function: 950-Other				
Totals for dept 0252-Transfers		383,616		383,616
		383,616	-	383,616
Function: 901 Appropriations				
1010-0901-965.117	Approp to Sobriety Court	227,051	(179,749)	47,302
1010-0901-965.119	Appropriation to Emergency Services	144,465		144,465
1010-0901-965.120	Appropriation to 1200-Marine Safety	99,148		99,148
1010-0901-965.121	Appropriation to 1210-Highway Safety	144,716		144,716
1010-0901-965.124	Approp. to Township Patrols	190,149		190,149
1010-0901-965.215	Approp. to Friend of the Court	1,398,528		1,398,528
1010-0901-965.221	Approp, to Health Department	1,852,699	(200,000)	1,652,699
1010-0901-965.222	Approp to HealthWest	736,934		736,934
1010-0901-965.253	Approp. To SSSPP Fund 2153	1,623		1,623
1010-0901-965.260	Approp. to Community Corrections	150,589		150,589
1010-0901-965.280	Approp. to Crime Victim's Rights	32,669		32,669
1010-0901-965.289	Approp. to Remonumentation	907		907
1010-0901-965.290	Approp. to Brookhaven	198,823		198,823
1010-0901-965.291	Approp. to Social Services	11,484		11,484
1010-0901-965.292	Approp. to Child Care Fund	1,228,563	2,729,567	3,958,130
1010-0901-965.313	Approp. to County Facility Debt Ser	214,761		214,761
1010-0901-965.366	Transfers to Jail/JTC Debt Service Fund	1,848,751	(923,162)	925,589
1010-0901-965.581	Appropriation to Airport	215,325		215,325
1010-0901-965.666	Appropriation to Fund 6660	42,828		42,828
Totals for dept 0901-Appropriations		8,740,013	1,426,656	10,166,669
Total - Function 950-Other		9,123,629	1,426,656	10,550,285
APPROPRIATIONS - FUND 1010		46,808,419	748,489	47,556,908
OTHER FUNDS				
1170	Sobriety Court	621,051	(194,249)	426,802
2210	Public Health	5,990,640	(200,000)	5,790,640
2212	Lead Hazard Control	56,780	256,701	313,481
2920	Child Care Fund	9,689,671	(450,289)	9,239,382
2930	Veterans Affairs Dept	313,326	24,290	337,616
2965	Youth, Family and Community Millage Fund	6,200,000	(6,200,000)	-
3660	Jail/JTC Debt Service Fund	1,848,751	(923,162)	925,589
4930	Public Improvement	350,401	200,000	550,401
5110	Tax Forfeitures	530,837	400,000	930,837
5166	2016 Delinquent Tax Revolving	1,502,374	854,463	2,356,837
5500	Land Bank	893,510	95,928	989,438
5710	Solid Waste Management	3,330,413	26,500	3,356,913
5810	Airport	2,776,059	(39,823)	2,736,236
6340	County South Campus	771,675	(32,750)	738,925

FY2018 BUDGET - REQUEST FOR NEW POSITION

Department	Classification	Hourly Salary Range	Salary/Fringe Costs General	Other	Recommendation
District Court	Collections Case Manager (2)	NO-00210 ($17.539 - $22.089/hr)	$90,487		Yes

FY2018 BUDGET - REQUEST FOR FUNDING TRANSFER

Department	Position	Present Funding	Requested Funding	Recommendation
Treasurer	Deputy Treasurer X26501	1010-0253 - 75% 5110-1016 - 15% 5500-2550 - 10%	1010-0253 - 60% 5110-1016 - 15% 5500-2550 - 25%	Yes effective 10/1/17

FY2018 BUDGET - POSITION DELETIONS

Department	Position #	Position Classification	Status	GF	Other	Recommendation
Administration	X34801	EEO Officer	Filled	$71,838		Yes, effective 12/15/17
	N71008	Secretary/NB	Vacant	$41,287		Yes, effective 10/1/17
Airport	N06002	Airport Attendant	Filled		$ 38,707	Yes, effective 1/1/18
	N06003	Airport Attendant	Filled		$ 38,616	Yes, effective 1/1/18
District Court	D15011	Court Clerk/Hrly	Filled	$10,112		Yes, effective 2/1/18
	D15023	Court Clerk/Hrly	Filled	$24,084		Yes, effective 12/15/17
	N14001	Chief Collections Officer	Filled	$84,611		Yes, effective 12/15/17
District Court - Sobriety Court	N73801	Sobriety Court Case Manager	Filled	47,207		Yes, effective 12/15/17
	N73901	Specialty Court Case Manager	Filled	43,280		Yes, effective 12/15/17
Public Health	X04003	Administrative Analyst	Filled	$63,530		Yes, effective 1/1/18
	N27402	Disease Intervention Specialist	Filled	$45,244		Yes, effective 1/1/18
Brookhaven	Y02501	Administrator/Brookhaven	Filled		TBD	Yes, TBD
	A02502	Account Clerk/BH	Filled		TBD	Yes, TBD
	A12501	General Clerk/BH	Vacant		TBD	Yes, TBD
	N04701	Admissions Clerk	Filled		TBD	Yes, TBD
	N33801	Fiscal Technician	Filled		TBD	Yes, TBD
	X04001	Administrative Analyst	Filled		TBD	Yes, TBD
	X85002	Social Serivces Caseworker/BH	Filled		TBD	Yes, TBD
	X85003		Filled			
	A17502	Maintenance I/BH FT	Filled		TBD	Yes, TBD
	A17503		Vacant			
	A20001	Maintenance II/BH FT	Filled		TBD	Yes, TBD
	A20002		Filled			
	A25001	Storekeeper/BH	Filled		TBD	Yes, TBD
	N47601	Lead Maintenance/Brookhaven	Filled		TBD	Yes, TBD
	A04401	CNA I Hourly Call In	Vacant (9)		TBD	Yes, TBD
	A04404		Filled (5)			
	A04408-10					
	A04414-16					
	A04421-26					
	A04501-05	Certified Nurse Aide I/BH FT	Vacant (15)		TBD	Yes, TBD
	A04511-13		Filled (33)			
	A04518-21					
	A04523-24					
	A04526-27					
	A04533-34					
	A04538-39					
	A04541-42					
	A04545-48					
	A04550-52					
	A04555					
	A04557-59					
	A04563					
	A04566					
	A04569					
	A04573					

FY2018 BUDGET - POSITION DELETIONS

Department	Position #	Position Classification	Status	GF	Other	Recommendation
	A04577					
	A045A1					
	A045A6					
	A045B6					
	A045X1-X2					
	A045X4-X5					
	A045X7-X9					
	A04507	Certified Nurse Aide I/BH 24 hours	Vacant (23)		TBD	Yes, TBD
	A04515		Filled (9)			
	A04522					
	A04531-32					
	A04549					
	A04554					
	A04560					
	A04567					
	A04570-72					
	A04575-76					
	A04578					
	A04581					
	A04584					
	A04589-90					
	A04593-94					
	A04596-99					
	A045A0					
	A045A5					
	A045A8					
	A045B0					
	A045B4					
	A045B8					
	A045C0					
	A045B5	Certified Nurse Aide I/BH 32 hours	Filled		TBD	Yes, TBD
	A24001	Restorative Nursing Asst.	Filled		TBD	Yes, TBD
	A24002		Vacant			
	A24004		Vacant			
	L02501-02	LPN/Brookhaven FT	Vacant (13)		TBD	Yes, TBD
	L02505-11		Filled (7)			
	L02513-16					
	L02518-19					
	L02521-22					
	L02524					
	L02526					
	L02503	LPN/Brookhaven 32 hrs	Filled		TBD	Yes, TBD
	L02504	LPN/Brookhaven 24 hrs	Vacant (9)		TBD	Yes, TBD
	L02520		Filled (1)			
	L02523					
	L02528					
	L02538-43					
	L02530	LPN/Brookhaven Hourly Call In	Vacant (5)		TBD	Yes, TBD
	L02532		Filled (3)			
	L02536-37					
	L02544-47					
	L05001	LPN Medical Records	Vacant		TBD	Yes, TBD
	N52001	Medical Secretary/Brookhaven	Filled		TBD	Yes, TBD
	N62002	Registered Nurse/BH FT	Filled		TBD	Yes, TBD
	N62010-11		Filled (2)			
	N62012-15	Registered Nurse/BH 24hrs	Vacant (4)			
	N62004	Registered Nurse/BH Hrly	Vacant		TBD	Yes, TBD
	N62007-09	RN Hourly Call In	Vacant (2)		TBD	Yes, TBD
			Filled (1)			

FY2018 BUDGET - POSITION DELETIONS

Department	Position #	Position Classification	Status	GF	Other	Recommendation
	N63002 N63006-08	Registered Nurse Supervisor/BH	Vacant (3) Filled (1)		TBD	Yes, TBD
	N65501 N65502-07	RN Case Manager/BH	Vacant (3) Filled (4)		TBD	Yes, TBD
	N77001	Staff Development Coordinator	Vacant		TBD	Yes, TBD
	N86701	Ward Secretary/Brookhaven FT	Filled		TBD	Yes, TBD
	N86702 N86704-05	Ward Secretary/Brookhaven Hrly	Vacant (3) Filled (0)		TBD	Yes, TBD
	X05001	Admin Asst. Clinical Svcs/BH	Filled		TBD	Yes, TBD
	X52201-02	MDS Coordinator/BH	Vacant (1) Filled (1)		TBD	Yes, TBD
	X57501	Nursing Director Asst/BH	Filled			Yes, TBD
	A03001-02 A03004-05	Activity Aide/BH FT	Vacant (1) Filled (3)		TBD	Yes, TBD
	A03007-08	Activity Aide/BH 24 Hours	Vacant (2)		TBD	Yes, TBD
	N77901	Therapeutic Recreation Asst. Supr/BH FT	Vacant		TBD	Yes, TBD
	X87501	Therapeutic Recreation Therapist/BH FT	Filled		TBD	Yes, TBD

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, December 12, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The invocation was given by Commissioner Wilkins. The Pledge of Allegiance was led by Chairman Cross and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine R. Wilkins

Also Present: Mark Eisenbarth, County Administrator
Jeanne Pezet, Deputy County Clerk
Brooke VanHouten, County Clerk Deputy
Doug Hughes, Corporate Counsel

2017-462 **APPROVAL OF THE AGENDA WITH AN ADDITION TO THE ADMINISTRATOR'S REPORT, ITEM D. ACCEPT THE RETENTION PLAN TENTATIVE AGREEMENT NEGOTIATED BY STAFF WITH THE LPN BARGAINING UNIT, CONTINGENT ON THE UNION'S RATIFIED ACCEPTANCE**

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the agenda with an addition to the Administrator's Report, Item D. Accept the retention plan tentative agreement negotiated by staff with the LPN bargaining unit, contingent on the union's ratified acceptance.

Voice vote **Motion Carried**

2017-463 **APPROVE THE MINUTES OF THE FULL BOARD MEETING OF NOVEMBER 21, 2017 AND THE SPECIAL MEETING OF NOVEMBER 27, 2017**

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the minutes of the Full Board meeting of November 21, 2017, and the Special Meeting of November 27, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

PUBLIC HEARING

2017-464 **OPEN THE PUBLIC HEARING RE: MUSKEGON COUNTY NOTICE OF CLOSEOUT FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRAND (CDBG) – MARTELL MANAGEMENT GROUP, INC., DBA BIG JOHN'S PIZZA**

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to open the Public Hearing Re: Muskegon County Notice of Closeout for Michigan Community Development Block Grant (CDBG) – Martell Management Group, Inc., dba Big John's Pizza.

Voice vote **Motion Carried**

Jonathan Wilson, Economic Development Coordinator, indicated this process is a mandatory requirement to closeout. Mr. Wilson distributed a flyer, magnet and statement to Commissioners from Neal and Amy Martell, owners of Big John's Pizza. (See attached)

Commissioner Hughes asked if this closes out the grant, if all funds were spent. Mr. Wilson indicated there is only about $4000 - $5000 remaining.

Commissioner Scolnik asked who oversees the loan and payments. Mr. Wilson answered that the State, Michigan Economic Development Corporation, not Muskegon County.

2017-465 **CLOSE THE PUBLIC HEARING RE: MUSKEGON COUNTY NOTICE OF CLOSEOUT FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRAND (CDBG) – MARTELL MANAGEMENT GROUP, INC., DBA BIG JOHN'S PIZZA**

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to close the Public Hearing Re: Muskegon County Notice of Closeout for Michigan Community Development Block Grant (CDBG) – Martell Management Group, Inc., dba Big John's Pizza.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

COMMITTEE/BOARD REPORTS

2017-466 **WAIVE THE FORMAL BIDDING PROCESS AND AUTHORIZE THE SHERIFF TO OBTAIN A NEW CONTRACT WITH SECURUS TECHNOLOGIES, INC., FOR THE NEXT THREE YEARS, WITH THE OPTION OF TWO, ONE-YEAR RENEWALS**

CPS17/12-71

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Engle, to waive the formal bidding process and authorize the Sheriff to obtain a new contract with Securus Technologies, Inc., for the next three years, with the option of two, one-year renewals.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-467 **APPROVE THE APPLICATION OF MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS, MEDICAL MARIJUANA OPERATIONS AND OVERSIGHT GRANT TO SUPPORT LAW ENFORCEMENT ACTIVITIES SPECIFIC TO THE OPERATIONAL OVERSIGHT OF MEDICAL MARIJUANA COMPLIANCE PROGRAMS**

CPS17/12-72

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Engle, to approve the application of Michigan Department of Licensing and Regulatory Affairs, Medical Marijuana Operations and Oversight grant to support law enforcement activities specific to the operational oversight of medical marijuana compliance programs.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-468 **SELL ONE (1) 2007 FORD E-350 VAN (VIN #1FBSS31L97DA67765) TO THE MUSKEGON COUNTY WINTER SPORTS COMPLEX IN THE AMOUNT OF ONE DOLLAR ($1)**

CPS17/12-73

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Engle, to sell one (1) 2007 Ford E-350 van (VIN #1FBSS31L97DA67765) to the Muskegon County Winter Sports Complex in the amount of one dollar ($1).

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-469 **APPROVE AN AMENDMENT TO THE CONTRACT WITH LENORE FONSTEIN TO INCLUDE SOCIAL WORK SERVICES PROVIDED TO BROOKHAVEN AT A RATE OF $25/HR FOR APPROXIMATELY 20 HOURS A WEEK FOR APPROXIMATELY THE NEXT 75 DAYS; AND FURTHERMORE APPROVE THE RECLASSIFICATION OF THE SOCIAL SERVICES CASEWORKER/BH FT POSITION X85002 PAY TABLE NX-00120 ($17.857-$22.655/HR) TO A SOCIAL SERVICES CASEWORKER/BH HOURLY POSITION, EFFECTIVE NOVEMBER 30, 2017**

HS17/12-33

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve an amendment to the contract with Lenore Fonstein to include social work services provided to Brookhaven at a rate of $25/hr for approximately 20 hours a week for approximately the next 75 days, effective November 30, 2017; and furthermore approve the reclassification of the Social Services Caseworker/BH FT position X85002 pay table NX-00120 ($17.857-$22.655/hr) to a Social Services Caseworker/BH hourly position, effective December 5, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-470 **AUTHORIZE THE MODERN WARRIOR MONUMENT COMMITTEE TO PLACE THE PROPOSED MODERN WARRIOR MONUMENT IN VETERANS MEMORIAL PARK IN A LOCATION TO BE DETERMINED BY THE VETERANS ADVISORY COMMITTEE, WITH THE UNDERSTANDING THAT THE COUNTY OF MUSKEGON WILL INCUR NO COSTS IN THE DESIGN, MANUFACTURE, PLACEMENT, AND PERPETUAL CARE OF THE MONUMENT**

HS17/12-34

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize the Modern Warrior Monument Committee to place the proposed Modern Warrior Monument in Veterans Memorial Park in a location to be determined by the Veterans Advisory Committee, with the understanding that the County of Muskegon will incur no costs in the design, manufacture, placement, and perpetual care of the Monument.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-471 **ADOPT THE RESOLUTION OPPOSING THE LEGALIZATION OF NON-MEDICAL AND RECREATIONAL MARIJUANA AS PROPOSED BY THE PUBLIC HEALTH ADVISORY COMMITTEE**

HS17/12-36

The Human Services Committee recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to adopt the *Resolution Opposing the Legalization of Non-Medical and Recreational Marijuana* as proposed by the Public Health Advisory Committee.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

The following motion is postponed for a Work Session prior to approval.

HS17/12-35

to authorize the County of Muskegon Department of Veterans Affairs staff to provide the Muskegon County Clerk with the following Veterans Millage Renewal language to be included on the August, 2018 primary election ballot: "Shall the millage approved by Muskegon County voters in 1994 and renewed in 1998 and 2008 for the purpose of providing funds to equip, operate, maintain and defray debt service and provide support and assistance to Veterans through a County Department of Veteran Affairs be renewed and continued with an increase to include providing support and assistance to Peace-Time Era Veterans by an amount not to exceed 1/10th mill ($0.10 per $1,000) on taxable value on all property in the County of Muskegon, for an additional period of ten (10) years, being 2019 through 2028, inclusive, resulting in an annual estimated revenue of $423,392 for 2019?"

2017-472 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $6,021,939.25, COVERING THE PERIOD OF NOVEMBER 3, 2017 THROUGH NOVEMBER 17, 2017, FOR CHECKS AND OCTOBER 1, 2017 THROUGH OCTOBER 31, 2017, FOR P-CARD PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/12-143

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve payment of the accounts payable of $6,021,939.25, covering the period of November 3, 2017 through November 17, 2017, for checks and October 1, 2017 through October 31, 2017, for P-Card payments, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

Abstain: Susie Hughes,

No: None **Motion Carried**

2017-473 **AUTHORIZE SALE OF PROPERTY BETWEEN MUSKEGON COUNTY AND SVL PROPERTIES LLC, CONTINGENT ON CORPORATE COUNSEL APPROVAL, FOR PARCELS LOCATED AT 700 E. PORTER RD AND 740 E. PORTER RD, FOR A SALE PRICE OF $45,700 WITH THE PROCEEDS FROM THE SALE BEING DEPOSITED IN THE AIRPORT BUSINESS PARK FUND, AND FOR THE BOARD CHAIR TO SIGN APPROPRIATE DOCUMENTS**

WM7/12-144

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize Sale of Property between Muskegon County and SVL Properties LLC, contingent on corporate counsel approval, for parcels located at 700 E. Porter Rd and 740 E. Porter Rd, for a sale price of $45,700 with the proceeds from the sale being deposited in the Airport Business Park Fund, and for the Board Chair to sign appropriate documents.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-474 **APPROVE THE VENDOR RELATIONSHIPS OUTLINED ON THE SCHEDULE TO CONTINUE UNDER EXISTING ARRANGEMENTS THROUGH SEPTEMBER 30, 2018 AS BUDGETED**

WM17/12-145

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve the vendor relationships outlined on the schedule to continue under existing arrangements through September 30, 2018 as budgeted.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2017-475 **APPROVE THE FOLLOWING STAFF BOARD/COMMITTEE REAPPOINTMENTS: JONATHAN WILSON TO THE FOREIGN TRADE ZONE, FRED JOHNSON TO THE COMMUNITY CORRECTINS ADVISORY BOARD, BOTH TERMS THROUGH 12/31/2020**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Mahoney, to approve the following Staff Board/Committee Reappointments: Jonathan Wilson – Foreign Trade Zone (term through 12/31/20); Fred Johnson – Community Corrections Advisory Board (term through 12/31/20)

Voice vote **Motion Carried**

2017-476 **APPROVE THE FOLLOWING COMMISSIONER APPOINTMENT/ REASSIGMENTS: COMMISSIONER HUGHES FROM HEALTHWEST BOARD TO LAKESHORE MUSEUM BOARD AND COMMISSIONER ENGLE FROM LAKESHORE MUSEUM BOARD TO HEALTHWEST BOARD, BOTH EFFECTIVE 01/01/2018 WITH TERMS THROUGH 12/31/2018**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the following Commissioner Appointment/Reassignments: Commissioner Hughes from HealthWest Board to Lakeshore Museum Board (term through 12/31/18) – effective 01/01/2018; Commissioner Engle from Lakeshore Museum Board to HealthWest Board (term through 12/31/18) – effective 01/01/2018

Voice vote **Motion Carried**

2017-477 **TO APPROVE THE FOLLOWING COMMISSIONER APPOINTMENT/ REASSIGMENTS: COMMISSIONER MAHONEY TO LAKESHORE REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD (TERM THROUGH 12/31/18) REPLACING COMMISSIONER NASH**

The Chairman recommends, moved by Commissioner Snider, seconded by Commissioner Hughes, to approve the following Commissioner Appointment/Reassignments: Commissioner Mahoney to Lakeshore Regional Entity Substance Use Disorder Oversight Policy Board (term through 12/31/18) Replacing Commissioner Nash

Voice vote **Motion Carried**

2017-478 **APPROVE THE APPOINTMENT OF LEIGH ANN MIKESELL TO THE PUBLIC WORKS BOARD FOR A TERM THROUGH 12/31/19**

The Chairman recommends, moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the appointment of Leigh Ann Mikesell to the Public Works Board for a term through 12/31/19.

Voice vote **Motion Carried**

2017-479 **APPROVE THE FOLLOWING CITIZEN REAPPOINTMENTS TO THE LAKESHORE SPORTS COMMISSION WITH TERMS THROUGH 12/31/19: GENE YOUNG – MUSKEGON AREA SPORTS HALL OF FAME; RON JENKINS – MUSKEGON AREA SPORTS TEAM OWNERS; ASHLEY JAROSZ – MUSKEGON COUNTY HOTEL REPRESENTATIVE; TIM TAYLER - AT-LARGE; ALANA BROWER – AT-LARGE; BILL BAILEY – AT-LARGE; STEPHANY PAWLOWSKI – AT-LARGE; JAMES TIETEMA – AT-LARGE; ELLEN BERENDS – AT-LARGE; ADAM SCHULTZ – AT-LARGE; JEFF BESSINGER – AT-LARGE; JULIA MILLER - AT-LARGE; JOSH MUELLER – AT-LARGE**

The Chairman recommends, moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the following Citizen Reappointments to the Lakeshore Sports Commission with terms through 12/31/2019: Gene Young – Muskegon Area Sports Hall of Fame; Ron Jenkins – Muskegon Area Sports Team Owners; Ashley Jarosz – Muskegon County Hotel Representative; Tim Tayler - At-Large; Alana Brower – At-Large; Bill Bailey – At-Large; Stephany Pawlowski – At-Large; James Tietema – At-Large; Ellen Berends – At-Large; Adam Schultz – At-Large; Jeff Bessinger – At-Large; Julia Miller - At-Large; Josh Mueller – At-Large

Voice vote **Motion Carried**

2017-480 **APPROVE THE FOLLOWING APPOINTMENTS TO THE ACCOMMODATIONS TAX ADVISORY COMMITTEE (TERMS THROUGH 12/31/19): FRANK PETERSON – WALKER ARENA APPOINTMENT (NO TERM LIMIT); DANA PRECIOUS – AMUSEMENT/ATTRACTION; ANNOESJKA SOLER – AMUSEMENT/ATTRACTION: BILL BAILEY – SPORTS/RECREATION; KEVIN NEWTON – AT-LARGE; JESSICA BRASHER – HOTELS/MOTELS**

The Chairman recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the following appointments to the Accommodations Tax Advisory Committee (terms through 12/31/19): Frank Peterson – Walker Arena Appointment (no term limit); Dana Precious – Amusement/Attraction; Annoesjka Soler – Amusement/Attraction: Bill Bailey – Sports/Recreation; Kevin Newton – At-Large; Jessica Brasher – Hotels/Motels

Voice vote **Motion Carried**

ADMINISTRATOR'S REPORT

2017-481 **APPROVE THE RESOLUTION AUTHORIZING NOTICE OF INTENT TO ISSUE PENSION BONDS NOT TO EXCEED $96,000,000**

The Administrator recommends, moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the Resolution Authorizing Notice of Intent to Issue Pension Bonds not to exceed $96,000,000. (See attached)

Commissioner Snider stated, all we are doing is moving debt down the road, not an answer to funding in the long run and hesitate doing this. Administrator Eisenbarth, noted the larger impact will come with the B4 multiplier for the County.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-482 **ACCEPT THE RETENTION PLAN TENTATIVE AGREEMENT NEGOTIATED BY STAFF WITH THE AFSCME BARGAINING UNIT (AT BROOKHAVEN MCF)**

The Administrator recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to accept the retention plan tentative agreement negotiated by staff with the AFSCME Bargaining Unit (at Brookhaven MCF). (See attached)

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-483 **ACCEPT THE RETENTION PLAN FOR THE NON-BARGAINING BROOKHAVEN MCF EMPLOYEES**

The Administrator recommends, moved by Commissioner Hughes, seconded by Commissioner Snider, to accept the retention plan for the non-bargaining Brookhaven MCF employees. (See attached)

Some discussion ensued indicating this will help to keep Brookhaven staffed through the closure. It was also noted some staff have already left.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-484 **TO ACCEPT THE RETENTION PLAN TENTATIVE AGREEMENT NEGOTIATED BY STAFF WITH THE LPN BARGAINING UNIT, CONTINGENT ON THE UNION'S RATIFIED ACCEPTANCE (AT BROOKHAVEN MCF)**

The Administrator recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to accept the retention plan tentative agreement negotiated by staff with the LPN bargaining unit, contingent on the union's ratified acceptance (at Brookhaven MCF). (See attached)

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

Administrator Eisenbarth announced that a Job Fair will be held on Thursday, December 14th from 8 a.m. – 4 p.m. with eight companies at Brookhaven.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Chairman Cross reminded everyone that they would be allowed two minutes each to address the Board.

Nineteen slips were submitted regarding the Kuis Drain Project and other audience members also spoke: Tammy Barnhard; Marge Hagen; Kristi Kozal; Jeremy Hooker; Grant LaMahiew; David Ross; Tim and Audrey DeVos; Sam Wakefield; Linda Barnhard; Heidi Tice, Fruitport Township Supervisor; Duane Huuser; Curtis Johnson; Glen Selle; Richard Kozal; Ron Cooper; Brenda Hall; Russ Swanson; Roxann Whaling; Terri McPheron; Janet Hooker; Jon Newmyer; Dave Mayette; Chris Anderson and Thomas Whaling.

Tammy Barnhard began the public comment. Ms. Barnhard presented documentation to support her issues. When her two minutes were up, she asked if she could use time allotted to others who submitted slips. Marge Hagen and Kristi Kozal deferred their time to Ms. Barnhard.

Information was presented (See attached) about the Kuis Drain Project that began signed by 10 property owners names (but increased to 14 with dual ownership) with complaints of water in their basements. Documents were presented to show how this project was expanded, the area and errors in reports, and excessive increases in assessments. Many of the homeowners in this district stated they have never had water issues and should not have to pay for something that does not benefit them. The goal of this group is to ask the County Commission for help to stop these projects.

The Board and Corporate Counsel listened to the comments and stated that the Board of Commissioners does not have jurisdiction over the Drain Commissioner. It was also noted that there will be a Work Session regarding the Drain Commission Office on Thursday, December 21, at 2:30 p.m. that is open to the public in the Board Room on the 4th Floor.

Kathy Moore, Director/Health Officer of Muskegon Public Health Department, indicated that anyone in this area that has a well or septic would not have been issued a permit if the water level was too high. Kathy Moore indicated she will investigate.

One slip was submitted by Nancy Beeman regarding Modern Day Memorial but she did not stay through the Kuis Drain Project discussion.

2017-485 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER NASH, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 4:49 p.m.

Nancy A. Waters

Nancy A. Waters, County Clerk

NAW/jmp

Approved at the Full Board Meeting on Thursday, December 21, 2017

December 11, 2017

Re: Martell Management Group, Inc. DBA Big John's Pizza

Our business has been going exceptionally well. We are very thankful to have been able to utilize the Muskegon Revolving Loan Fund in conjunction with two other funding programs to see our dream come to fruition. We have had great customer support with not only our loyal locals, but with our loyal out-of-towners. Some of whom heard "that the Old Big John's is back" so they came to back to give it a try. We have also, been talked about greatly on the FB group Muskegon's Memory Lane earlier this summer in response to the question "who has the best pizza around" which prompted more interest giving us more out-of-town business as well. We have also been told by several customers that "they love the atmosphere" and our place "has a cozy family feel to it". We thank them and tell them that is what we are going for.

The following are a few more things about our business growth and efforts to give back.

- Seen an increase of 7% in sales when comparing this year 3/10/17-11/30/17 to our first 7 months in business 3/10/16-11/30/16.

- Sent out a mailer that reached nearly 5,000 homes and businesses in the White Lake Area in Oct. 2017. We have seen about a 1% increase in sales since this mailer went out on Oct. 23, 2017.

- Had our first Customer Appreciation Day in Oct. 2017 giving customers a FREE Slice of pizza and a FREE Drink during that time along with giveaways and ran extra specials. See the mailer that was handed out for more details.

- Recently utilized a FASAD Grant through the City of Whitehall for outside building improvements including 3 new windows. You can see a few pictures on our FB page. Future plans to do more outside building improvements in the Spring of 2018.

- Given back over $3,000 to charities such as Love INC of Muskegon, Muskegon Pregnancy Services, YMCA Camp Pendalouan, Secret Keeper Girl, along with other miscellaneous fundraisers and participated in the White Lake Area Holiday Walk the last two years.

- We also are participating in a White Lake Cooperative WZZM13 TV Campaign featuring a 5 second commercial showing our storefront and one other scene of the business that will air 4/15/18 – 12/24/18.

Neal & Amy Martell
Owners

December 11, 2017

Re: Martell Management Group, Inc. DBA Big John's Pizza

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Neal & Amy Martell
Owners

RESOLUTION AUTHORIZING
NOTICE OF INTENT TO ISSUE PENSION BONDS

COUNTY OF MUSKEGON
State of Michigan

Minutes of a regular meeting of the Board of Commissioners of the County of Muskegon, State of Michigan, held on the 12th day of December, 2017, at 3:30 p.m., prevailing Eastern Time.

PRESENT: Commissioners _____

_____

ABSENT: Commissioners _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____:

WHEREAS, Section 518 of Act 34, Public Acts of Michigan, 2001, as amended ("Act 34") authorizes a county to issue bonds to pay all or part of the costs of the unfunded pension liability for a county's retirement programs; and

WHEREAS, the County of Muskegon, Michigan (the "County") intends to issue limited tax general obligation bonds pursuant to Section 518 of Act 34, in a principal amount not to exceed Ninety-Six Million Dollars ($96,000,000) (the "Bonds") for the purpose of paying part of the costs of the unfunded pension liability for the County's defined benefit pension plan; and

WHEREAS, a notice of intent to issue the Bonds must be published before the issuance of the Bonds in order to comply with the requirements of Sections 517 and 518 of Act 34.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The County Clerk is hereby authorized and directed to publish a notice of intent to issue bonds in *The Muskegon Chronicle*, a newspaper of general circulation in the County.

2. Said notice of intent shall be published as a one-quarter (1/4) page display advertisement in substantially the following form:

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

NOTICE TO TAXPAYERS AND ELECTORS OF THE COUNTY OF MUSKEGON, MICHIGAN OF INTENT TO ISSUE BONDS AND THE RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE that the County of Muskegon, State of Michigan (the "County"), intends to issue and sell its limited tax general obligation bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended, in a principal amount not to exceed Ninety-Six Million Dollars ($96,000,000) for the purpose of paying part of the costs of the unfunded pension liability for the County's defined benefit pension plan.

SOURCE OF PAYMENT OF BONDS

THE PRINCIPAL OF AND INTEREST ON SAID BONDS SHALL BE PAYABLE from the general funds of the County lawfully available for such purposes including property taxes levied within applicable constitutional and statutory tax rate limitations.

BOND DETAILS

SAID BONDS will be payable in annual installments not to exceed twenty-five (25) in number and will bear interest at the rate or rates to be determined at public or private sale but in no event to exceed the maximum rate permitted by law on the balance of the bonds from time to time remaining unpaid.

RIGHT OF REFERENDUM

THE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS OF THE COUNTY UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OR 15,000 OF THE REGISTERED ELECTORS, WHICHEVER IS LESS, RESIDING WITHIN THE BOUNDARIES OF THE COUNTY IS FILED WITH THE COUNTY CLERK OF THE COUNTY WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE COUNTY VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Sections 517(2) and 518(3), Act 34, Public Acts of Michigan, 2001, as amended.

NANCY A. WATERS
County Clerk

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

3. The Board of Commissioners of the County does hereby determine that the foregoing form of Notice of Intent to Issue Bonds and the manner of publication directed is the method best calculated to give notice to the electors residing in the boundaries of the County of this County's intent to issue the bonds, the purpose of the bonds, the security for the bonds and the right of referendum relating thereto, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Commissioners_____

_____

NAYS: Commissioners _____

RESOLUTION DECLARED ADOPTED.

_____
Nancy A. Waters
County Clerk

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of the County of Muskegon, State of Michigan, at a regular meeting held on the 12th day of December, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

_____
Nancy A. Waters
County Clerk

30359131.1\063685-00020

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE	BUDGETED NON-BUDGETED PARTIALLY BUDGETED	
Full Board		
REQUESTING DEPARTMENT Administration	COMMITTEE DATE December 12, 2017	REQUESTOR SIGNATURE Mark Eisenbarth

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

In an effort to retain appropriate staffing levels through the closing of Brookhaven Medical Care Facility, staff negotiated a retention plan with the AFSCME bargaining unit. The AFSCME membership ratified the tentative agreement on Monday, December 11, 2017.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to accept the retention plan tentative agreement negotiated by staff with the AFSCME bargaining unit.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

HUMAN RESOURCES ANALYSIS:	FINANCE & MANAGEMENT ANALYSIS:
Concur K. Wade	Concur B. Dick
CORPORATE COUNSEL ANALYSIS:	ADMINISTRATOR RECOMMENDATION: MEE

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee: Date

AGENDA DATE: 12/12/17	AGENDA NO.:	BOARD DATE: 12/12/17	PAGE NO.

Revised 12/8/17

AFSCME Retention Plan

Pathways Recommendation	Ratified Agreement
Four hundred dollars ($400) every two (2) weeks, to be paid in a lump sum at time of layoff.	Four hundred dollars ($400) every two (2) weeks, to be paid in a lump sum at time of layoff. This payment will be paid in full to full-time employees, classified at 32hrs/wk or more, and pro-rated for employees classified to less than 32 hrs/wk
	Medical, dental, and vision coverage through the end of the month in which the employee is laid off. If an employee received the benefit option in lieu of medical insurance, the equivalent lump sum payment, for the remainder of the month, will be made
	The two (2) weeks notice of separation, for the payment of sick and vacation time, will be waived
	Any unused Personal days will be paid as though they were vacation hours
	Any member who is within four (4) months of vesting will be employed through the period of time in which he/she is vested with MERS or April 1, 2018, whichever is sooner; provided that there's not a more senior employee
	Employer will contact MiWorks to investigate possible tuition assistance programs for displaced workers

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE	BUDGETED NON-BUDGETED PARTIALLY BUDGETED	
Full Board		
REQUESTING DEPARTMENT Administration	COMMITTEE DATE December 12, 2017	REQUESTOR SIGNATURE Mark Eisenbarth

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

In an effort to retain appropriate staffing levels through the closing of Brookhaven Medical Care Facility, staff is requesting approval of a retention plan for the non-bargaining employees employed at Brookhaven MCF.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to accept the retention plan for the non-bargaining Brookhaven MCF employees.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

HUMAN RESOURCES ANALYSIS:	FINANCE & MANAGEMENT ANALYSIS:
Concur K. Wade	Concur B. Dick
CORPORATE COUNSEL ANALYSIS:	**ADMINISTRATOR RECOMMENDATION:**

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee: Date

AGENDA DATE: 12/12/17	AGENDA NO.:	BOARD DATE: 12/12/17	PAGE NO.

Revised 12/8/17

Non-Bargaining Retention Plan

Administrator/Brookhaven	$6000 lump sum
Director of Nursing	$5000 lump sum
Assistant Director of Nursing	$4000 lump sum
Administrative Analyst	$4000 lump sum
Lead Maintenance	$3000 lump sum
Social Services Caseworker	$3000 lump sum
Admissions Clerk/Receptionist	$3000 lump sum
Medical Secretary	$3000 lump sum
MDS Coordinator	$4000 lump sum
Therapeutic Recreation Therapist	$3000 lump sum
Ward Secretary	$3000 lump sum
Fiscal Technician	$400/every 2 weeks
Registered Nurses – Full time	$800/every 2 weeks
RN Supervisors	$800/every 2 weeks
RN Case Managers	$800/every 2 weeks
Registered Nurses – Call in	Additional $10/hr
LPN – Call in	Additional $7.50/hr
CNA – Call in	Additional $5.00/hr

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE	BUDGETED NON-BUDGETED PARTIALLY BUDGETED
Full Board	

REQUESTING DEPARTMENT	COMMITTEE DATE	REQUESTOR SIGNATURE
Administration	December 12, 2017	Mark Eisenbarth

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

In an effort to retain appropriate staffing levels through the closing of Brookhaven Medical Care Facility, staff negotiated a retention plan with the LPN bargaining unit. The LPN membership is anticipated to ratify the agreement by Friday, December 14, 2017.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to accept the retention plan tentative agreement negotiated by staff with the LPN bargaining unit, contingent on the union's ratified acceptance.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

HUMAN RESOURCES ANALYSIS:	FINANCE & MANAGEMENT ANALYSIS:
Concur K. Wade	BMD
CORPORATE COUNSEL ANALYSIS:	**ADMINISTRATOR RECOMMENDATION:**
	MSE

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee: Date

AGENDA DATE:	AGENDA NO.:	BOARD DATE:	PAGE NO.

Revised 12/12/17

LPN Retention Plan

Pathways Recommendation	Ratified Agreement
Six hundred dollars ($600) every two (2) weeks, to be paid in a lump sum at time of layoff.	Six hundred dollars ($600) every two (2) weeks, to be paid in a lump sum at time of layoff.
	Medical, dental, and vision coverage through the end of the month in which the employee is laid off. If an employee received the benefit option in lieu of medical insurance, the equivalent lump sum payment, for the remainder of the month, will be made
	Any unused Personal days will be paid as though they were vacation hours
	Employer will contact MiWorks to request information regarding possible tuition assistance programs for displaced workers be provided at the 12/14/17 job fair ad materials be left at the facility for those unable to attend the job fair. Unemployment representative to attend job fair to assist with unemployment application.

MUSKEGON COUNTY
MICHIGAN
OFFICE OF THE DRAIN COMMISSIONER

Brenda M. Moore
Drain Commissioner
moorebr@co.muskegon.mi.us

141 E. Apple Avenue, Muskegon, Michigan 49442-3404

231-724-6219
(Fax) 231-724-3480
www.co.muskegon.mi.us/drain

November 7, 2017

Tammy Barnhard
3561 Kersting Drive
Muskegon, Michigan 48444

Dear Ms. Barnhard:

Re: Freedom of Information Act Request Denial Due to Exemption

I have received your Freedom of Information Act request, dated November 6, 2017. Your request has been denied because the records are exempt from disclosure under the Michigan Freedom of Information Act, MCL 15.243 *et seq.*, for the following reason:

> *Records or information relating to a civil action in which the requesting party and the public body are parties. MCL 15.243(1)(v).*

Since your request has been denied in whole, you have the right to do either of the following:

1) Submit a written appeal to the Office of the Drain Commissioner specifically stating the word "Appeal" and identifying the reason(s) you believe you are entitled to a reversal of the disclosure denial; or

2) Seek judicial review of this decision in the Circuit Court under MCL 15.240, a copy of which is enclosed. If you seek judicial review and prevail in whole or in part, the Court may award you reasonable attorney's fees, costs, disbursements, or other actual, or compensatory, or punitive damages.

Sincerely,

Brenda M. Moore

Brenda M. Moore
Muskegon County Drain Commissioner

County: Keep original and provide copy of both sides, along with Public Summary, to requestor at no charge.

County of Muskegon
990 Terrace Street, 4th Floor
Muskegon, MI 49442
Phone: (231) 724-6520

Request Form
Note: Requestors are not required to use this form. The County may complete one for recordkeeping if not used.

FOIA Request for Public Records

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq.*

Request No.: _____ Date Received: 11/6/17

Check if received via: ☐ Email ☐ Fax ☐ Other Electronic Method
Date delivered to junk/spam folder: _____
Date discovered in junk/spam folder: _____

(Please Print or Type)

Name Tammy Barnhard	Phone CELL (231) 670-7292
Firm/Organization	Fax
Street 3561 Kersting DR.	Email barnhardtL21@gmail.co
City Muskegon	State MI Zip 49444

Request for: ☒ Copy ☐ Certified copy ☐ Record inspection ☐ Subscription to record issued on regular basis

Delivery Method: ☒ Will pick up ☐ Will make own copies onsite ☐ Mail to address above ☐ Email to address above
☐ Deliver on digital media provided by the County: _____

Note: *The County is not required to provide records in a digital format or on digital media if the County does not already have the technological capability to do so.*

Describe the public record(s) as specifically as possible. You may use this form or attach additional sheets:

Request from The Drain Commissioner: Brenda Moore have been generously given an additional week to provide this information already requested that was used in the study for the Kuis Drain Project which is under appeal. PROVIDE THE FINAL ORDER OF DETERMINATION

1. Provide or identify the location of all benchmarks used in the study to determine elevations.

2. Provide a copy of the document used in the study to determine the surface water flow on Kersting Dr. (Lidar report, any supporting documents that indicate the surface flow).

3. Identify or list all names, addresses and the amounts for all property owners who have been assessed for contract 2. (In contract 2, some property owners were dropped and many added without notification).

4. Provide the separate assessment amounts in contract 1 and contract 2 for all those (in contract 2). (We have the right to know the amount assessment proposed for each project, just like those only in contract 1).

Consent to Non-Statutory Extension of County's Response Time

I have requested a copy of records or a subscription to records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq.* I understand that the County must respond to this request within five (5) business days after receiving it, ~~and that response may include taking a 10 business day extension. However, I hereby agree and stipulate to extend the County's response time for this request until:~~ NO Extension *(month, day, year)*.

Requestor's Signature Tammy Barnhard	**Date** 11-6-17

(Complete both sides)

WESTSHORE
ENGINEERING & SURVEYING
ENVIRONMENTAL

2534 Black Creek Road · Muskegon, MI 49444
Ph: (231) 777-3447 · Fx: (231) 773-3453

On November 10, 2017, a field survey was conducted at 3561 Kersting Drive (Lot 22 of Clover Glen) to determine the Seasonal High Water Level (SHWL) elevation in relation to the existing lower basement elevation. Observation of the elevations are noted in the recorded plan datum (Plan Datum) and NGV Datum of 1988 (1988 Datum).

Reference Note	Plan Datum	1988 Datum
Centerline of Road Sta. 21+00	634.25	634.04
Centerline of Road Sta. 22+00	634.77	634.56
Finished Floor House # 3561	638.87	638.66
Finished Floor Basement	629.97	629.76
Soil Boring #1 Ground Elevation	632.20	631.99
Soil Boring #1 SHWL	629.80	629.59
Soil Boring #1 Groundwater Elevation	626.20	625.99
Soil Boring #2 Ground Elevation	635.35	635.14
Soil Boring #2 SHWL	627.85	627.65
Soil Boring #2 Groundwater Elevation	623.90	623.70

- Soil Boring #1 is located 10' east and 65' north of the southwest corner of Lot 22.
- Soil boring #2 is located 710' north and 235' east of Soil Boring #1.
- The boring logs and Site Exhibit are enclosed.

In summary, it appears Sta. 21+00 is the low point in the road. Sta. 22+00 is 0.52' higher.

It should be noted that:

- SHWL and groundwater elevation at Soil Boring #2 are lower than Soil Boring #1.
- Soil Boring #2's SHWL is 2.0' lower than Soil Boring #1.
- Soil Boring #2's groundwater elevation is 2.3' lower than Soil Boring #1.

SB-01			***11/10/2017***
0.0'	-	0.8'	Medium grained sand, topsoil
0.8'	-	2.4'	Medium to fine grained sand, light tan
2.4'	-	6.0'	Medium to fine grained sand, dark tan
		6.0'	End of boring
			Mottling SHWL Observed at 2.4'
			Water Table Encountered at 6.0'
SB-02			***11/10/2017***
0'	-	0.6'	Medium grained sand, topsoil
0.6'	-	3.2'	Medium grained sand, orange
3.2'	-	7.0'	Medium grained sand, light tan
7'	-	11.45'	Medium to fine grained sand, tan
		11.45'	End of boring
			Mottling Observed at 7.5'
			Water Table Encountered at 11.45'

Tammy Barnhard
3561 Kersting



KUIS DRAIN DRAINAGE DISTRICT

PART OF SECTIONS 11 & 12, FRUITPORT TWP, T9N, R16W
MUSKEGON COUNTY, MICHIGAN

BRENDA MOORE
MUSKEGON COUNTY DRAIN COMMISSIONER

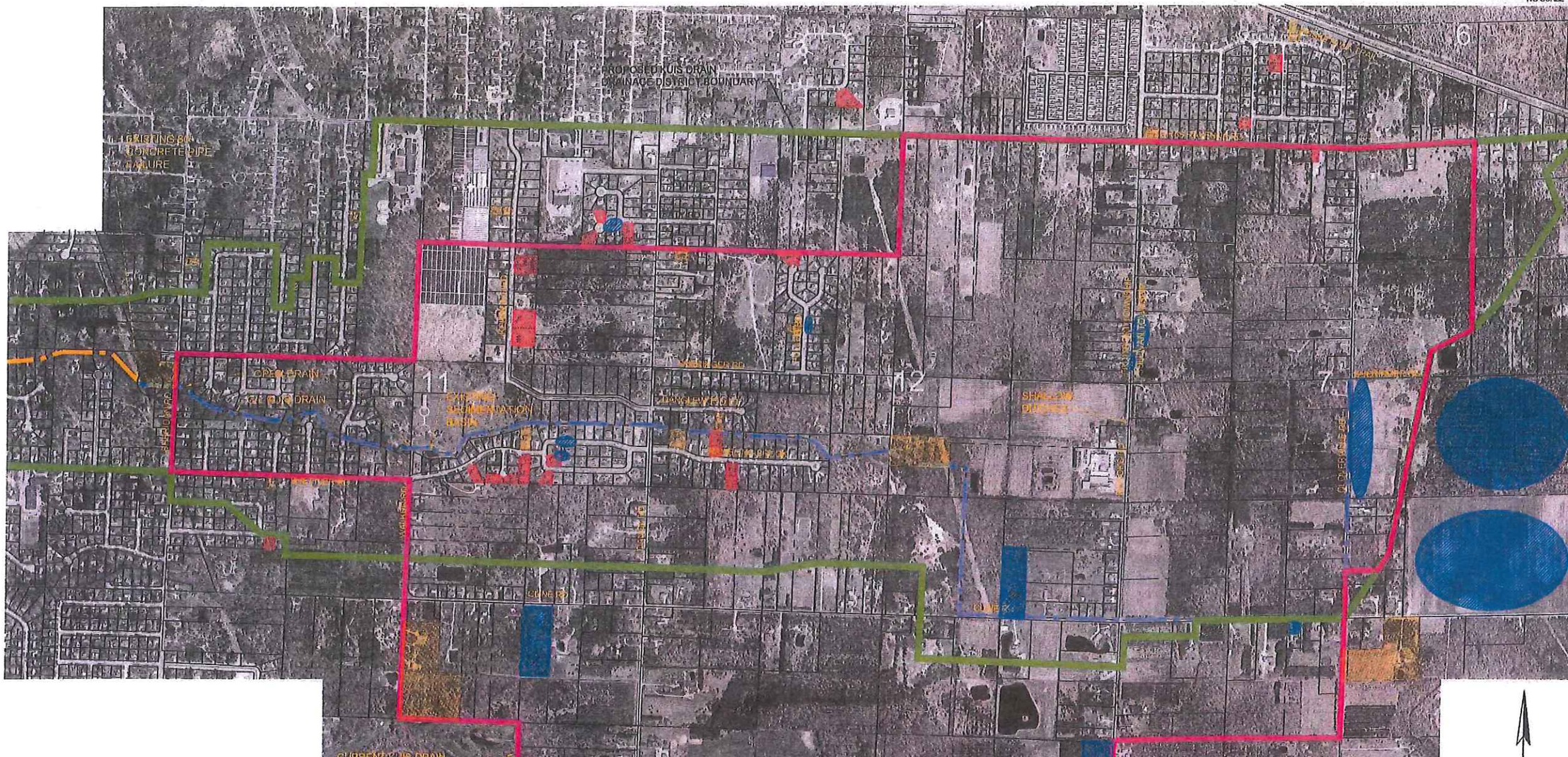
LEGEND

- PROPOSED KUIS DRAIN DRAINAGE DISTRICT BOUNDARY
- CURRENT KUIS DRAIN DRAINAGE DISTRICT BOUNDARY
- CURRENT KUIS DRAIN CENTERLINE
- SECTION LINE OR QUARTER SECTION LINE
- SECTION CORNER
- SECTION NUMBER
- PROPERTIES WITH BASEMENT FLOODING ISSUES OR CONCERNS
- LOCATIONS WITH SURFACE FLOODING
- PROPERTIES CONTACTED WITH NO DRAINAGE ISSUES

PROJECT LOCATION



LOCATION
NO SCALE

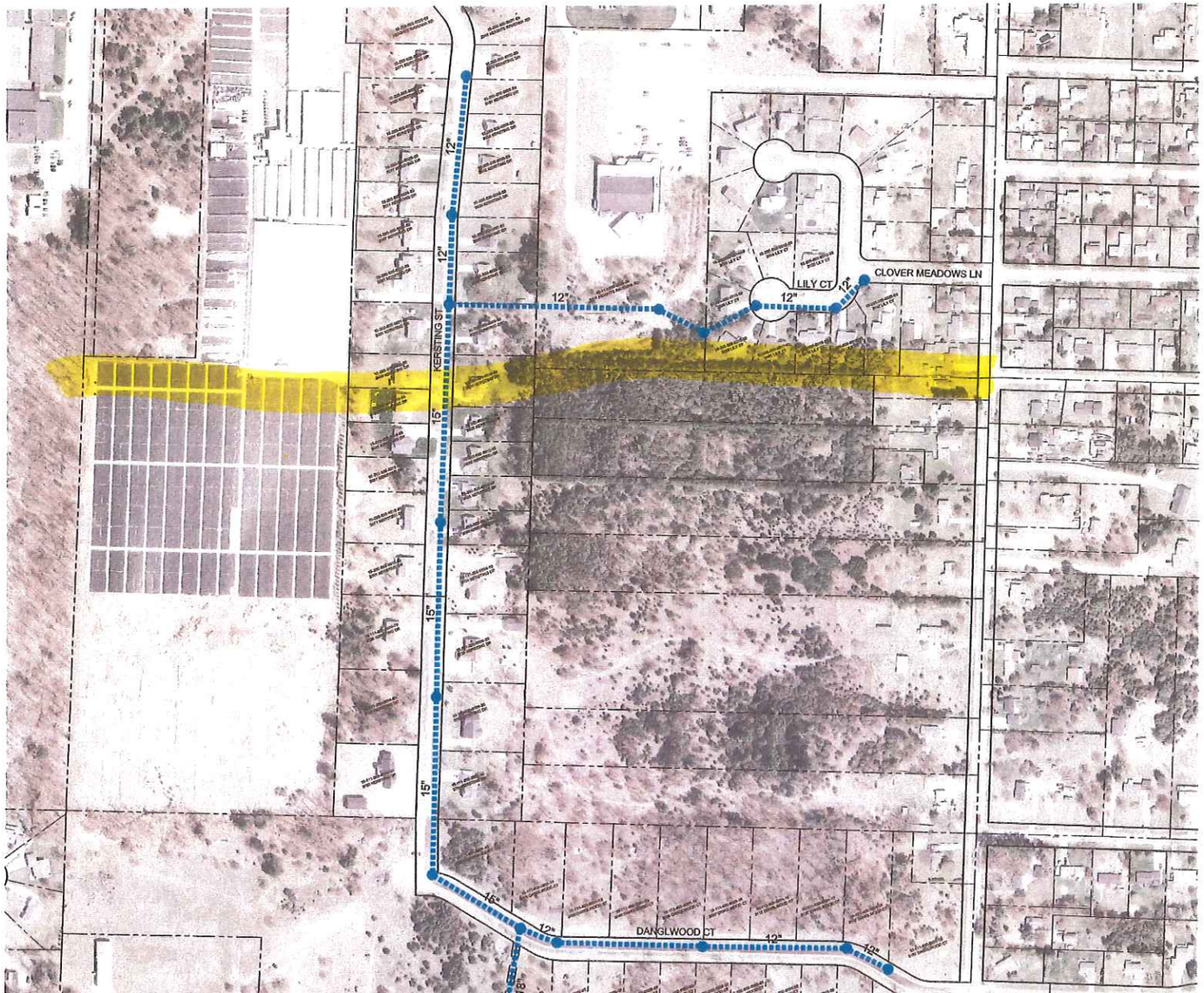


KUIS DRAIN DRAINAGE DISTRICT

PART OF SECTIONS 10. 11, 12, 13 & 14, FRUITPORT TWP
AND SECTIONS 6, 7 & 18, SULLIVAN TWP, T9N, R16W
MUSKEGON COUNTY, MICHIGAN

BRENDA M. MOORE

MUSKEGON COUNTY DRAIN COMMISSIONER





LOCATION
NO SCALE

N

SCALE: 1"=200'

KUIS DRAIN DRAINAGE DISTRICT

PART OF SECTIONS 10, 11, 12 & 13, FRUITPORT TWP AND
SECTIONS 7 & 18, SULLIVAN TWP, T9N, R16W
MUSKEGON COUNTY, MICHIGAN

BRENDA M. MOORE
MUSKEGON COUNTY DRAIN COMMISSIONER

N

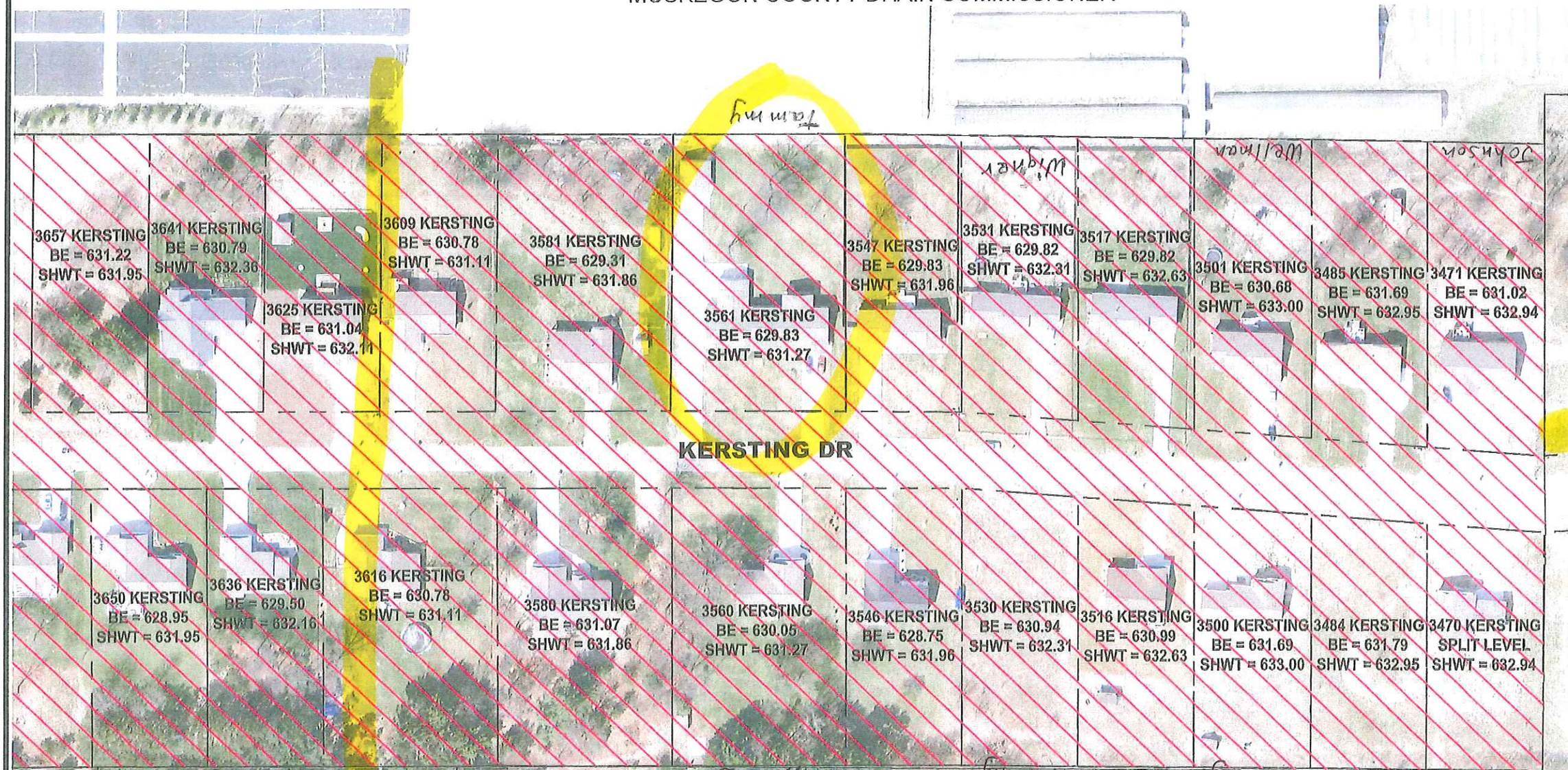
SCALE: 1"=100'

LEGEND

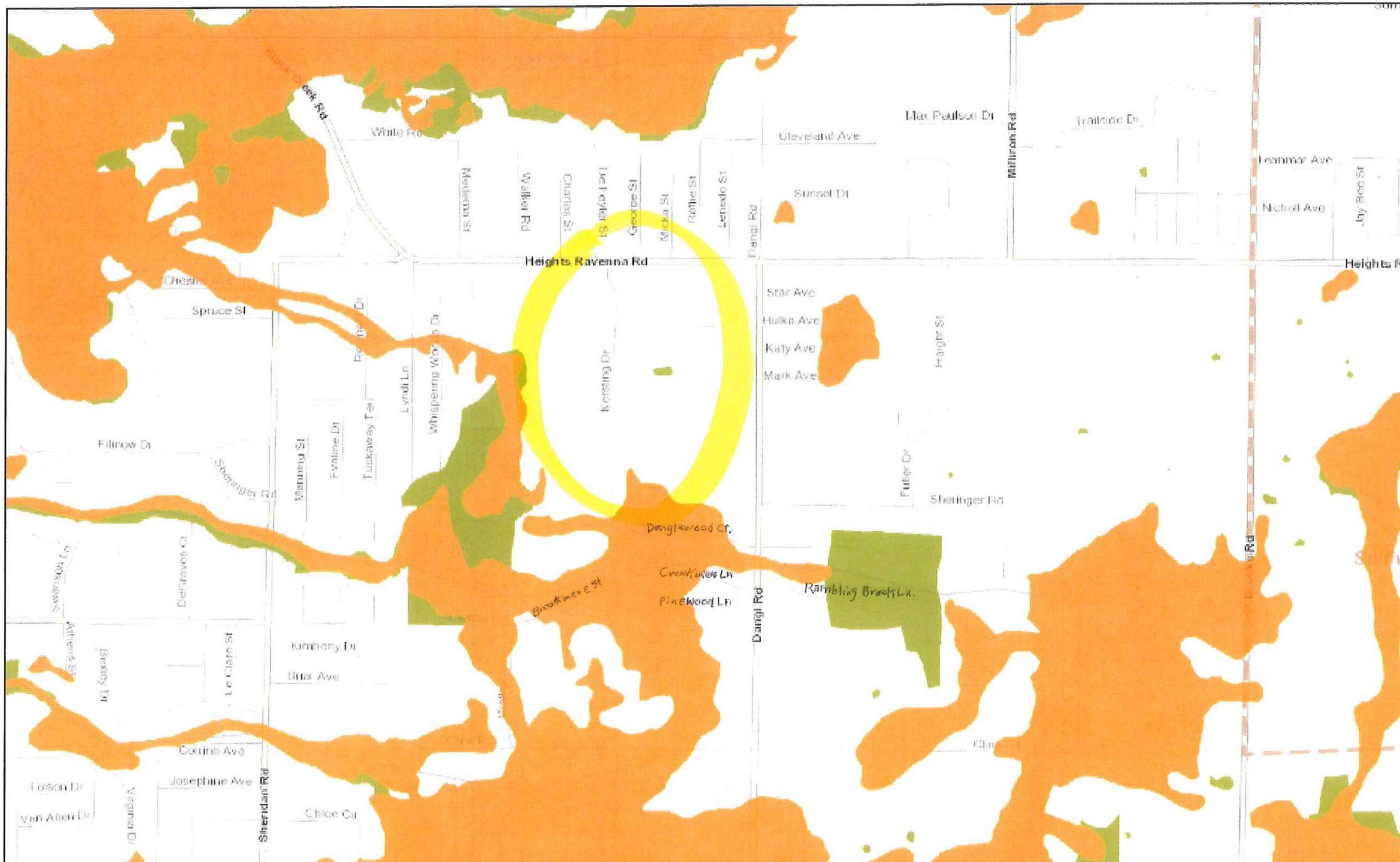
= BENEFIT FRO

BE = BASEMENT EL

SHWT = SEASONAL HI
GROUNDWATE



Wetlands Map Viewer



WESTSHORE
ENGINEERING & SURVEYING
ENVIRONMENTAL

2534 Black Creek Road · Muskegon, MI 49444
Ph: (231) 777-3447 · Fx: (231) 773-3453

On November 27, 2017, a field survey was conducted at 3110 Pinewood Lane (Unit 15 of Windy Pines II) to determine the Seasonal High Water Level (SHWL) elevation in relation to the existing lower basement elevation. The work included advancing a soil boring on the Unit 15 lot. The current SHWL area between the south line of the development and the Kuis Drain is transitional in elevation. Soil discoloration associated with SHWL since the installation of the Kuis Drain in seen at 3 feet. The new soil boring (SB-A) is located on the north lot line of Unit 15, and 30 feet east of the northwest corner of Unit 15. The boring log and Site Exhibit are enclosed. SHWL was based on the presence of mottling. Observation of the elevations are noted in the recorded plan datum (Plan Datum) and NGV Datum of 1988 (1988 Datum).

Reference Note	Plan Datum	1988 Datum
Centerline of Road Sta. 12+00	639.94	637.69
Centerline of Road Sta. 13+00	640.27	638.02
Finished Floor Basement (House # 3110)	637.49	635.24
SB-A Ground Elevation	639.40	637.15
SB-A SHWL	636.40	634.15
SB-A Groundwater Elevation	633.79	631.54

The enclosed Site Exhibit showing the location of the home at 3110 Pinewood Lane and the new soil boring are overlaid on the 2004 Plan; which includes six previously installed soil borings and monitoring wells, two test pits, and two gauge posts used in the original development study. The 2004 study was performed to monitor the effect of the Kuis Drain on groundwater elevations; including the related influence on SHWL. This area has a Historic SHWL indicative of conditions prior to the construction of the Kuis Drain. Soil discoloration believed related to historical (pre-Kuis Drain) SHWL is seen at a depth of 2 feet in SB-A.

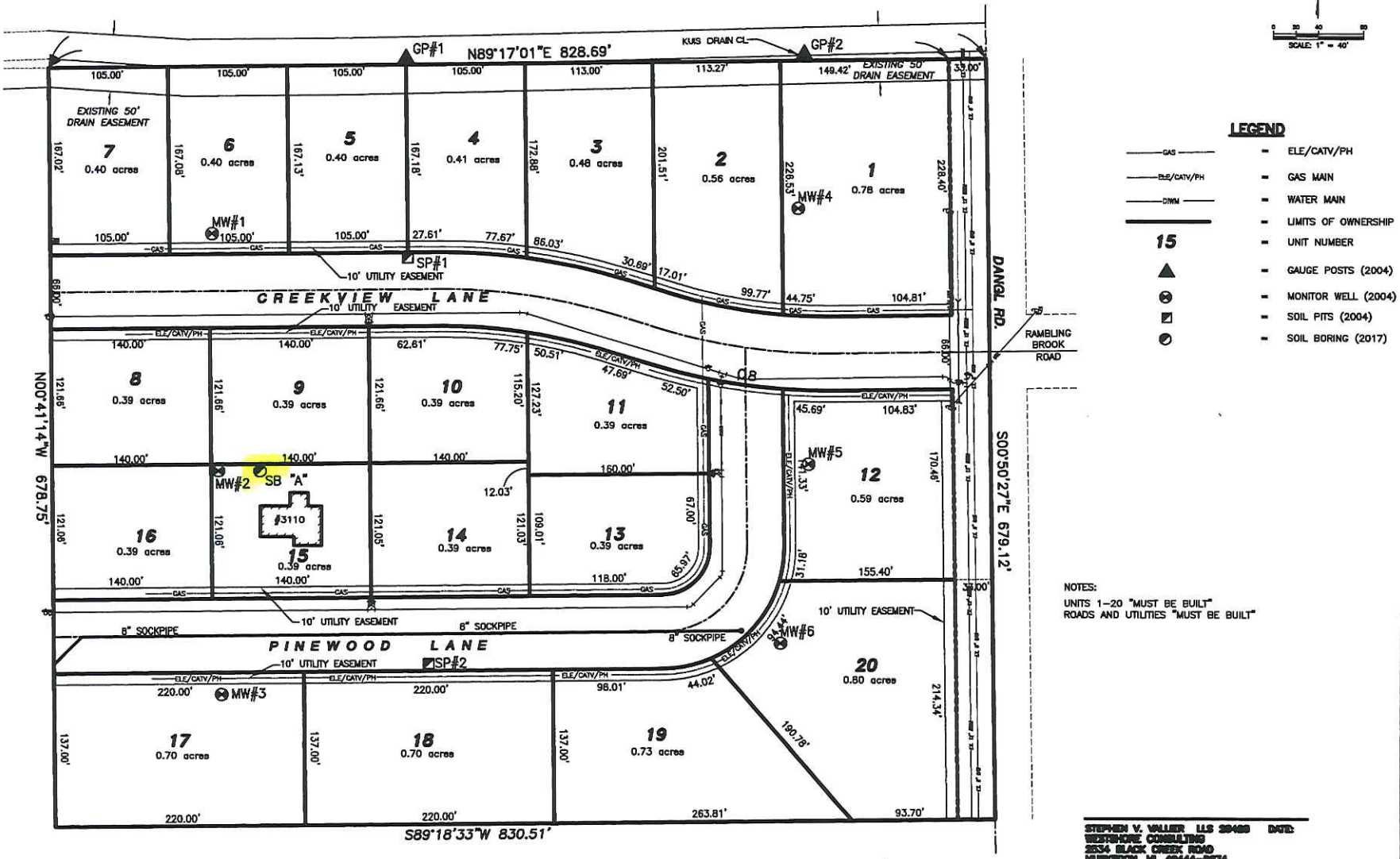
At the time Westshore advanced the new soil boring it was observed that MW-2 still existed and appeared undisturbed. As MW-2 is near the new soil boring (SB-A) on the northwest corner of Unit 15, a current groundwater elevation was acquired from the well. The data from MW-2 is summarized with the SB-A soil boring information (enclosed). The current basement floor elevation measurements were observed to be 637.49' (1988 datum was 635.24). The SHWL at SB-A was observed to be 636.40 (1988 datum was 634.15). It is typically recommended to add a 1-foot factor; which would result in an adjustment to 637.40 (1988 datum would have been 635.15). The current observed groundwater elevation in SB-A is 633.79 (1988 datum is 631.54). The current groundwater elevation in MW-2 is also 633.79 (1988 datum is 631.54).

3110 Pinewood Lane, Muskegon, Michigan

SB-A			*11/27/2017*
0.0'	-	0.9'	Medium grained sand, topsoil
0.9'	-	1.3'	Medium grained sand, gray
1.3'	-	2.0'	Medium grained sand, tan
2.0'	-	3.0'	Medium grained sand, dark brown
3.0'	-	5.4'	Medium grained sand, tan with mottling
		3.0'	End of boring
			Historic SHWL Marking Observed at 2.0' (637.40) (pre-drain)*
			Mottling SHWL Observed at 3.0' (636.40) (post-drain)*
			Water Table Encountered at 5.6' (633.79)*

MW-2		
Plan Datum Elevation	**Remark**	**1988 Datum**
641.19	Top of Casing (11/27/2017)	638.94
639.20	Ground Elevation (11/27/2017)	636.95
633.79	Groundwater (11/27/2017)	631.54

* *Elevations noted on Plan Datum*


GP#1
N89°17'01"E 828.69'
KUIS DRAIN CL
GP#2
EXISTING 50' DRAIN EASEMENT
EXISTING 50' DRAIN EASEMENT
7 0.40 acres
6 0.40 acres
5 0.40 acres
4 0.41 acres
3 0.48 acres
2 0.56 acres
1 0.78 acres
MW#1
MW#4
SP#1
10' UTILITY EASEMENT
CREEKVIEW LANE
10' UTILITY EASEMENT
DANGL RD.
RAMBLING BROOK ROAD
8 0.39 acres
9 0.39 acres
10 0.39 acres
11 0.39 acres
12 0.59 acres
MW#5
MW#2
SB "A"
#3110
16 0.39 acres
15 0.39 acres
14 0.39 acres
13 0.39 acres
N00°41'14"W 678.75'
S00°50'27"E 679.12'
10' UTILITY EASEMENT
8" SOCKPIPE
6" SOCKPIPE
8" SOCKPIPE
PINEWOOD LANE
10' UTILITY EASEMENT
SP#2
MW#6
MW#3
20 0.80 acres
17 0.70 acres
18 0.70 acres
19 0.73 acres
S89°18'33"W 830.51'
SCALE: 1" = 40'
LEGEND
ELE/CATV/PH
GAS MAIN
WATER MAIN
LIMITS OF OWNERSHIP
UNIT NUMBER
GAUGE POSTS (2004)
MONITOR WELL (2004)
SOIL PITS (2004)
SOIL BORING (2017)
NOTES:
UNITS 1–20 "MUST BE BUILT"
ROADS AND UTILITIES "MUST BE BUILT"
STEPHEN V. VALLIER LLS 39469 DATE:
WESTSHORE CONSULTING
3534 BLACK CREEK ROAD
MUSKEGON, MI. 49444-3674
REPLAT NO. 1 10/28/04
PROPOSED DATED: 09/29/04
WESTSHORE ENGINEERING & SURVEYING ENVIRONMENTAL
WINDY PINES II SITE CONDOMINIUM
FRUITPORT TOWNSHIP MUSKEGON COUNTY
FLOODPLAIN & UTILITY PLAN
033-13
4 OF 4

KUIS DRAIN DRAINAGE DISTRICT

PART OF SECTIONS 10, 11, 12 & 13, FRUITPORT TWP AND
SECTIONS 7 & 18, SULLIVAN TWP, T9N, R16W
MUSKEGON COUNTY, MICHIGAN

BRENDA M. MOORE
MUSKEGON COUNTY DRAIN COMMISSIONER

Muskegon County

N

SCALE: 1"=100'

LEGEND

= BENEFIT FROM CONTRACT #2

BE = BASEMENT ELEVATION

SHWT = SEASONAL HIGH GROUNDWATER LEVEL

Franklin

Newton

FRANKLIN, JASON / Rebecca $3424.34
3020 CREEKVIEW

BAIED, MARK, DARLA $3330.69
3064 CREEKVIEW

MOKR CORP $3541.07
3086 CREEKVIEW

NEWMYER, JON / Heather $3333.13
3094 CREEKVIEW

SHAW, Jocelyn $3352.22
3100 CREEKVIEW

OPPENHUIZEN, KEITH, LAUREN LEE $3351.77
3116 CREEKVIEW

SCOTT, CEDRIC, Glenda $3353.36
3126 CREEKVIEW

TOWNSEND, ASHLEY / BRENDA $3219.79
3142 CREEKVIEW

Rowley, Greg, Shannon $3441.92
3174 CREEKVIEW

NEWTON, BOB, Kerri $3574.63
3192 CREEKVIEW

CREEKVIEW LANE

3010 BROOKMERE $3481.75 Jim / Amy Tardani

BROOKMERE ST

ALVORD, Jim / Susan
3065 CREEKVIEW
BE = 631.62
SHWT = 633.44
$11,988.87

VANDUSEN, BOB, SHELLEY
3085 CREEKVIEW
BE = 630.25
SHWT = 633.58
$11,979.41

DOYLE, BRAD / Jen
3097 CREEKVIEW
BE = 633.60
SHWT = 634.50
$11,951.66

DAVIS, JOSH, Haley
3109 CREEKVIEW
$11,965.02

Hedges, Robert, Kristina
3125 CREEKVIEW
BE = 632.84
SHWT = 635.86
$11,964.02

3147 CREEKVIEW

Sam Wakefield
3196 PINEWOOD
BE = 635.96
SHWT = 636.64
$11,966.30

LEMAHIEU, Michelle / Grant
$11,954.51
3009 BROOKMERE

MARTINCZAK, VALECIE / PAUL
3960 WESTWIND
$11,989.04

CUNNINGHAM, Ken / Cindy
3084 PINEWOOD
BE = 633.14
SHWT = 633.85
$11,980.72

THORNTON, BRENDA, Joe
3098 PINEWOOD
BE = 635.03
SHWT = 634.66
$11,956.57

Jeremy Hooker
3110 PINEWOOD
BE = 635.47
SHWT = 635.76
$11964.00

Daniel, Jamie, Hendrix
3126 PINEWOOD
BE = 635.54
SHWT = 636.22
$11,821.63

Gillespie, Allen, AMANDA
3148 PINEWOOD
BE = 635.94
SHWT = 636.62
$11,966.42

S DANGL RD

PINEWOOD LANE

Sauser, Richard
3019 PINEWOOD
BE = 632.38
SHWT = 633.16
$12,030.33

SPYKE, ROSS / Lisa
3051 PINEWOOD
BE = 632.57
SHWT = 633.25
$11,971.32

SAUSER, JON / Jackie
3071 PINEWOOD
BE = 633.77
SHWT = 633.55
$11,957.58

Austin, Steve, Kristie
3091 PINEWOOD
BE = 633.26
SHWT = 633.85

POEHL, Robert / ANNE MARIE
3099 PINEWOOD
BE = 634.43
SHWT = 634.66

DEREK / Traci DeMarr
3125 PINEWOOD
BE = 636.62
SHWT = 636.22

3149 PINEWOOD
BE = 638.07
SHWT = 636.64
Holden, Rod / Jessica

Kieft, Burt / Karen
3185 PINEWOOD
BE = 637.02
SHWT = 636.84

$11,955.87 ? Lily & Parcel #. $12,132.75 1.5" ABOVE $8666.56 $12,149.48

NO.	REVISIONS	BY	DATE
	Drawn by SPM	BOB	12/2/17

4063 Grand Oak Drive
Suite A109
Lansing, MI 48911
T: 517.887.1100
F: 517.887.6335

BRENDA M. MOORE
MUSKEGON COUNTY DRAIN COMMISSIONER

Pinnacle 1

Below is Project data on Muskegon Drain Commissioner's website

Project Name	# of Years	Estimated Total 2018 $'s	Project Total Assess. $'s	Muskegon Co. Est Yearly $'s	Muskegon County Total $'s	Alloc %	Note
Black Creek	n/a	n/a	n/a	n/a	n/a	n/a	n/a - 2015 $'s
Bussing	1	$7,500.00	$7,500.00	$1,500.00	$1,500.00	20.0%	
Chaddock	1	$8,500.00	$8,500.00	$1,700.00	$1,700.00	20.0%	
Clyde Thompson	1	$7,500.00	$7,500.00	$1,500.00	$1,500.00	20.0%	
Eastland	1	$4,600.00	$4,600.00	$920.00	$920.00	20.0%	
Hershel	1	$7,500.00	$7,500.00	$1,500.00	$1,500.00	20.0%	
Norris	1	$20,000.00	$20,000.00	$4,000.00	$4,000.00	20.0%	
Round Marsh	5	$35,000.00	$175,000.00	$7,000.00	$35,000.00	20.0%	
Saxe	10	$61,500.00	$615,000.00	$12,300.00	$123,000.00	20.0%	
Schwemer	1	$8,100.00	$8,100.00	$0.00	$0.00	0.0%	$0 Muskegon County
Tupper	2	$0.00	$0.00	$0.00	$0.00	######	no $ information in site
Total	n/a	$160,200.00	$853,700.00	$30,420.00	$169,120.00	19.8%	Current Condition 2018
Kuis contract #1	20	$62,339.73	$1,246,794.50	$12,467.95	$249,358.90	20.0%	
Kuis contract #2	20	$59,160.28	$1,183,205.50	$5,916.03	$118,320.55	10.0%	
Kuis Total	**20**	**$121,487.50**	**$2,429,750.09**	**$18,383.97**	**$367,679.45**	**15.1%**	Kuis Drain only
Sub Total	n/a	$281,687.50	$3,283,450.09	$48,803.97	$536,799.45	16.3%	
Pierson Swamp	30	$108,659.70	$3,259,791.00	$20,000.00	$600,000.00	18.4%	Proposed plan?
Grand Total	n/a	$390,347.20	$6,543,241.09	$68,803.97	$1,136,799.45	17.4%	Future 2018 $'s

Project Name	# of Years	Estimated Total 2018 $'s	Project Total Assess. $'s	Total Est. Muskegon $'s	Muskegon County $'s	Alloc %	Note
Only 1 Yr Assess	1	$63,700.00	$63,700.00	$11,120.00	$11,120.00	17.5%	All projects ONLY 1 Yr ($63,700)
Add'l 2-4 Yrs	5	$35,000.00	$175,000.00	$7,000.00	$35,000.00	20.0%	Round Marsh ($175k)
Add'l 5-10 Yrs	10	$61,500.00	$615,000.00	$12,300.00	$123,000.00	20.0%	Saxe Drain ($615k)
Add'l 11-20 Yrs	20	$121,487.50	$2,429,750.09	$18,383.97	$367,679.45	15.1%	Kuis Drain ($2.43 Mil)
Add'l 21-30 Yrs	30	$108,659.70	$3,259,791.00	$20,000.00	$600,000.00	18.4%	Pierson Swamp ($3.26 Mil)
Total 1st Year	1	$390,347.20	$6,543,241.09	**$68,803.97**	$1,136,799.45	n/a	All projects -> **$69k Total for 1st year**
All projects combined... total spent will be $6.54 Million.. 1st Year $68.8k (Musk $69k / 1 Yr)							
Total 2-4 Yrs	4	$326,647.20	$1,696,936.02	**$57,683.97**	$299,539.86	n/a	Round Marsh -> **$368k Total up to 5 Yrs**
Only Projects beyond 1st year... so reduced by $11k per year... yet total spent will be $1.70 Million (Musk $300k : 4 Yr Total)							
Total 5-10 Yrs	5	$291,647.20	$1,784,883.23	**$50,683.97**	$311,103.84	n/a	Saxe Drain -> **$679k Total up to 10 Yrs**
Only Projects beyond 5th year... so reduced by $7k per year... yet total spent will be $1.78 Million (Musk $311k : 5 yr Total)							
Total 11-20 Yrs	10	$230,147.20	$2,593,119.25	**$38,383.97**	$434,523.70	n/a	Kuis Drain -> **$1.11 Mil Total up to 20 Yrs**
Only Projects beyond 10th year... so reduced by $12k per year... yet total spent will be $2.59 Million (Musk $435k : 10 Yr Total)							
Total 21-30 Yrs	10	$108,659.70	$1,316,744.20	**$20,000.00**	$238,383.97	n/a	Pierson Swamp-> **$1.35 Mil Total up to 30 Yrs**
Only Projects beyond 20th year... so reduced by $18k per year... yet total spent will be $1.31 Million (Musk $238k : 10 Yr Total)							

Per Brenda Moore response on 11/11/17 7:07 PM....

"81 homes in this project, the cost of which will be spread over 20 years" (pertaining to Contract #2)
"this is the 275th email addressing this matter"
"on a more expensive project in a smaller district (the Pierson Drain) after DOR(Day of Review),
we received 11 emails, no "drop-ins" and less than a handful of calls."

Saheb compare	(Assess) Acres	Assess %	Assess $'s	$ Diff	% Diff
Kuis Drain	0.3607	0.491702	$11,948.35	n/a	n/a
Pierson Swamp	0.3517	0.086106	$1,291.59	$10,656.76	925.09%
Pierson Swamp	0.3965	0.086459	$1,296.89	$10,651.46	921.31%
Pierson Swamp	0.3973	0.086466	$1,296.99	$10,651.36	921.24%

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Benjamin E. Cross, Chairman — *Charles Nash, Vice Chair*
Marvin Engle — *Robert Scolnik*
Gary Foster — *I. John Snider II*
Susie Hughes — *Rillastine R. Wilkins*
Kenneth Mahoney

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Thursday, December 21, 2017
3:30 p.m.

Chair Benjamin E. Cross, Presiding

The Full Board of Commissioners meeting was called to order by Chairman Cross. The invocation was given by Pastor Christopher D. Sandford of The Ambassadors Church, 1333 Evanston Avenue, Muskegon, MI 49442. The Pledge of Allegiance was led by Vice Chair Nash and recited in unison.

Roll Call

Present: Benjamin E. Cross, Marvin Engle, Gary Foster Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine R. Wilkins

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Secretary to County Clerk County Clerk
Doug Hughes, Corporate Counsel

2017-486 **APPROVE THE AGENDA AS PRESENTED**

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the agenda as presented.

Voice vote **Motion Carried**

2017-487 **APPROVE THE MINUTES OF THE FULL BOARD MEETING OF DECEMBER 12, 2017**

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to approve the minutes of the Full Board meeting of December 12, 2017.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Tony Barnes, Dalton Township Supervisor, addressed the Board regarding appointments to the Solid Wast Planning Committee. Chair Cross explained that there is an appication process. (To learn more about citizen appointments, go to: http://www.co.muskegon.mi.us/boardofcommissioners/citizens.htm)

PRESENTATIONS/RECOGNITIONS

Chairman Cross presented a tribute of excellence to members of the Muskegon Big Reds Boys Football Division 3 Michigan High School Athletic Association State Championship

Chairman Cross presented a resolution to La'Darius Jefferson, Mlive Michigan Football Player of the Year.

COMMITTEE/BOARD REPORTS

2017-488 **APPROVE THE AMENDED OCTOBER THROUGH DECEMBER 2017 AND JANUARY THROUGH DECEMBER 2018 LAKESHORE MUSEUM BUDGET AS PRESENTED**

CD/SP17/12-23
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Engle, to approve the amended October through December 2017 and January through December 2018 Lakeshore Museum budget as presented.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-489 **APPROVE SEEKING OF A PROPOSAL FROM PREIN & NEWHOF FOR SPECIFICATIONS AND CONSTRUCTION OVERSIGHT AND PERMISSION TO ISSUE AN INVITATION FOR BID ON BIDNET DIRECT FOR CONSTRUCTION WORK TO STOP EROSION AND IMPROVE THE STRUCTURAL INTEGRITY OF THE DOCK AREA AND THE EAST SIDE OF THE HERITAGE LANDING POINT**

CD/SP17/12-24
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Engle, to approve seeking of a proposal from Prein & Newhof for specifications and construction oversight and permission to issue an Invitation for Bid on BidNet Direct for construction work to stop erosion and improve the structural integrity of the dock area and the east side of the Heritage Landing Point.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-490 **AUTHORIZE MATS TO IMPLEMENT THE FARE AND SERVICE ADJUSTMENTS AS PRESENTED IN OCTOBER 2017, WITH A REVISED IMPLEMENTATION SCHEDULE FOR THE PROPOSED MONTHLY BUS PASS PRICE INCREASE, AS DEVELOPED PURSUANT TO THE PUBLIC COMMENT PROCESS**

TR17/12-40

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Snider, to authorize MATS to implement the Fare and Service Adjustments as presented in October 2017, with a revised implementation schedule for the proposed monthly bus pass price increase, as developed pursuant to the public comment process.

Roll Call:

Yes: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: Susie Hughes **Motion Carried**

2017-491 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $15,081,123.17, COVERING THE PERIOD OF NOVEMBER 18, 2017 THROUGH DECEMBER 7, 2017 FOR CHECKS AND NOVEMBER 1, 2017 THROUGH NOVEMBER 30, 2017 FOR EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM17/12-146

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve payment of the accounts payable of $15,081,123.17, covering the period of November 18, 2017 through December 7, 2017 for checks and November 1, 2017 through November 30, 2017 for EFT payments, as presented by the County Clerk.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-492 **AUTHORIZE THE STAFF TO CONTINUE ADMINISTERING THE DTE TEST AND TUNE-UP PROGRAM FOR THE RESIDENTS OF MUSKEGON COUNTY THROUGH DECEMBER 31, 2019, UTILIZING THE FOLLOWING APPROVED CONTRACTORS: ASSURED COMFORT, BISHOP HEATING & COOLING, BOWEN HEATING & COOLING, CARMICHAEL HEATING & COOLING, G&W REFRIGERATION, JEWETT HEATING AND COOLING, LASCKO, AND NORTHSIDE HEATING**

WM7/12-147

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to authorize the staff to continue administering the DTE Test and Tune-Up Program for the residents of Muskegon County through December 31, 2019, utilizing the following approved contractors: Assured Comfort, Bishop Heating & Cooling, Bowen Heating & Cooling, Carmichael Heating & Cooling, G&W Refrigeration, Jewett Heating and Cooling, Lascko, and Northside Heating.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-493 **APPROVE SUBRECIPIENT AGREEMENT AND RESOLUTION BETWEEN MUSKEGON COUNTY AND NORTHERN INITIATIVES FOR THE MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT REVOLVING LOAN FUND PROGRAM**

WM17/12-148

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve Subrecipient Agreement and Resolution between Muskegon County and Northern Initiatives for the Michigan Community Development Block Grant Revolving Loan Fund Program.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-494 **APPROVE THE ADMINISTRATOR'S RECOMMENDATION TO APPOINT IVAN PHILLIPS TO THE POSITION OF I.T. DIRECTOR ND-00030, STEP #6 - $47.144/HR, EFFECTIVE DECEMBER 24, 2017; AND TO AUTHORIZE A 5% (FIVE PERCENT) SALARY INCREASE EFFECTIVE DECEMBER 24, 2017**

WM17/12-149

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the Administrator's recommendation to appoint Ivan Phillips to the position of I.T. Director ND-00030, step #6 - $47.144/HR, effective December 24, 2017; and to authorize a 5% (five percent) salary increase effective December 24, 2017.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

2017-495 **APPROVE THE COUNTY OF MUSKEGON HEREBY EXERCISES THE ELECTION TO DELAY IMPLEMENTATION OF THE UNIFORM GUIDANCE PROCUREMENT STANDARDS (2 CFR 200.317 THROUGH 200.326) FOR AN ADDITIONAL PERIOD TO BECOME EFFECTIVE FOR FISCAL 2019 BEGINNING OCTOBER 1, 2018. THIS MOTION SHALL SERVE AS DOCUMENTATION OF THIS DECISION IN THE COUNTY'S INTERNAL PROCUREMENT POLICIES**

WM17/12-150

The Ways and Means Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the County of Muskegon hereby exercises the election to delay implementation of the Uniform Guidance procurement standards (2 CFR 200.317 through 200.326) for an additional period to become effective for fiscal 2019 beginning October 1, 2018. This motion shall serve as documentation of this decision in the County's internal procurement policies.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

THE FOLLOWING MOTION WAS POSTPONED:

WM17/12-151

To authorize Human Resources to process merit increases on the employee's merit date, in the event that the performance evaluation has not been received on their anniversary date, through December 31, 2018.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Cross noted that the County Administrator's Performance Evaluation has been distributed. He further noted that Administrator Eisenbarth's score has gone up to 4.7 out of a possible 5 as the highest score.

Administrator Eisenbarth thanked Commissioners.

2017-496 **REAPPOINT RICH HOUTTEMAN (PRIVATE SECTOR SLOT) TO THE AIRPORT ADVISORY COMMITTEE (TERM THROUGH 12/31/2019)**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Wilkins, to Reappoint Rich Houtteman (Private Sector Slot) to the Airport Advisory Committee (term through 12/31/2019)

Voice vote **Motion Carried**

2017-497 **APPOINT ANDREW CIRNER (GENERAL PUBLIC SLOT), TO THE COMMUNITY CORRECTIONS ADVISORY BOARD (TERM THROUGH 12/31/2020)**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Snider, to appoint Andrew Cirner (General Public Slot), to the Community Corrections Advisory Board (term through 12/31/2020)

Voice vote **Motion Carried**

2017-498 **APPROVE THE FOLLOWING REAPPOINTMENTS/APPOINTMENTS TO THE SOLID WASTE PLANNING COMMITTEE WITH TERMS THROUGH 12/31/2020: ROBERT SIDNEY SHAW (ENVIRONMENTAL SLOT) – REAPPOINTMENT; WILLIAM CRABTREE (INDUSTRIAL SLOT) – APPOINTMENT; DOUG WOOD (SOLID WASTE MANAGEMENT SLOT) – APPOINTMENT; KATHY EVANS (ENVIRONMENTAL SLOT) – REAPPOINTMENT; RUSS JONES (SOLID WASTE MANAGEMENT SLOT) – REAPPOINTMENT; CHRIS HALL (PUBLIC SLOT) – REAPPOINTMENT; JIM FISHER (PUBLIC SLOT) – APPOINTMENT; TERRY SLADICK (CITY SLOT) – APPOINTMENT; KIM ARTER (TOWNSHIP SLOT) – REAPPOINTMENT; LEIGHANN MIKESELL (PLANNING) - APPOINTMENT**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Snider, to approve the following Reappointments/Appointments to the Solid Waste Planning Committee with terms through 12/31/2020: Robert Sidney Shaw (Environmental Slot) – Reappointment; William Crabtree (Industrial Slot) – Appointment; Doug Wood (Solid Waste Management Slot) – Appointment; Kathy Evans (Environmental Slot) – Reappointment; Russ Jones (Solid Waste Management Slot) – Reappointment; Chris Hall (Public Slot) – Reappointment; Jim Fisher (Public Slot) – Appointment; Terry Sladick (City Slot) – Appointment; Kim Arter (Township Slot) – Reappointment; LeighAnn Mikesell (Planning) – Appointment.

Discussion ensued regarding how appointments are made to this Committee, informing Townships of open slots, and the required make-up of the Committee.

Voice vote **Motion Carried**

Commissioner Hughes reported for West Michigan Shoreline Regional Development Commissioner (WMSRDC). Commissioner Hughes distributed road and trail maps which are also available from WMSRDC at 316 Morris avenue, Suite 340, Muskegon, MI 49443, email: wmsrdc@wmsrdc.org. (See attached)

ADMINISTRATOR'S REPORT

County Administrator, Mark Eisenbarth, reminded Commissioners that their next meeting will be the 2018 Organizational Meeting of the Board of Commissioners on Thursday, January 4, 2018, at 3:30 p.m.

2017-499 **AUTHORIZE THE PROSECUTOR TO SIGN A ONE YEAR CONTRACT WITH WESTLAW AND MOVE TO WAIVE THE PURCHASING POLICY REQUIRING THREE QUOTES**

The County Administrator recommends, moved by Commissioner Snider, seconded by Commissioner Engle, to authorize the Prosecutor to sign a one year contract with Westlaw and move to waive the Purchasing Policy requiring three quotes.

Commissioner Hughes inquired about the cost. Prosecutor DJ Hilson confirmed the price of $525.04.

Commissioner Nash asked how many licenses are being purchased. Proseuctor Hilson indicated only one. They currently have a contact with Lexus that will be up next December at which time they can switch all back to Westlaw at a possible lower rate for multiple licenses.

Commissioner Scolnik asked if the Public Defender also uses Westlaw. Proseuctor Hilson indicated they are all on the same system.

Roll Call:

Yes: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins, Benjamin E. Cross

No: None **Motion Carried**

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

The following submitted slips for public comment Re: Kuis Drain: Tim DeVos, Tammy Barnhard, Jeremy Hooker, Michelle LeMahieu, and Josh Davis. Others who addressed the Board on this issue included Moorland Township Supervisor, Daniel Nutt; Darrick Demarr, Melanie Geiluma; Russ (inaudible last name); Timothy Kohlberg, and Richard Kozal.

Mr. DeVos stated he was disturbed by the tone of the engineer at the Work Session for the Drain Commission, indicating all neighbors had water issues.

Tammy Barnhard thanked all the neighbors that came to the Work Session. Ms. Barnhard indicated everyone thought the work session would be an opportunity to talk with the Drain Commissioner. Ms. Barnhard indicated that 125 signatures were obtained from owners and joint owners of 108 properties. Of those 108 owners, 86 of the 108 properties are now against this project. Ms Barnhard indicated there are only 4 people left in favor of the project. Ms. Barnhard also stated that the Engineer report indicated a 2 foot diffference on her property.

Jeremy Hooker thanked Commissioners for their time. Mr. Hooker also indicated there was a foot difference on his property as he indicated at the previous Full Board Meeting.

Michelle LeMahieu indicated she recently purchased her property and asked specifically about flooding and plowing. The answer she received from the prior homeowneres about the flooding was that it occurred once when there was a rain storm while the ground was still frozen.

Josh Davis indicated he has no water in his basement and the assessment seems excessive and unnecessary. Mr. Davis said he hopes to find a way to stop it from moving forward.

Moorland Township Supervisor, Daniel Nutt, asked that the record reflect that the Drain Commissioner did indicate that water doesn't run uphill.

Ms. Barnhard added that the second assessment added more people without notification and asked if this was legal since they did not have the opportunity to appeal.

Darrick Demarr indicated that, in addition to the assessment, homeowners would have to pay a few thousand dollars to hook into the new system.

Melanie Geiluma stated she recently closed on her home in this area and didn't know anything about this assessment at the time of closing.

Russ addressed the Board indicating he had received a letter with a survey to which he did not respond, then he received the notice of the assessment.

Timothy Kohlberg indicated he lived in his home for 11 years without problems other than when they lose power for the sump pump.

Richard Kozal asked for justification indicating most of the information was wrong and that three projects were combined into one.

Chairman Cross noted that the Commissioners hear the concerns but the Commissioners do not have the power to do anything to stop the Drain Commissioner.

Commissioner Engle indicated that the Court and Judges have the right to change the laws.

Commissioner Hughes stated that the Drain Commissioner is elected by the people and the State Laws govern options.

Chairman Cross recognized audience members: Muskegon Charter Township Trustee, Bill Ream; Moorland Township Supervisor, Daniel Nutt; Dalton Township Supervisor, Tony Barnes; Prosecutor DJ Hilson.

2017-500 **MOVED BY COMMISSIONER ENGLE, SECONDED BY COMMISSIONER HUGHES, TO ADJOURN**

Voice vote. **Motion Carried**

Meeting adjourned at 4:12 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

To be approved at the Full Board Meeting on Tuesday, January 9, 2017

Maps available at:
West Michigan Shoreline Regional Development Commission (WMSRDC)
316 MorrisAvenue, Suite 340
Muskegon, MI 49443

Grand Region - North

Road and Trail Bicycling Guide



Counties of:

Lake - Mason - Mecosta
Montcalm - Muskegon
Newaygo - Oceana - Osceola

$5.00 VALUE

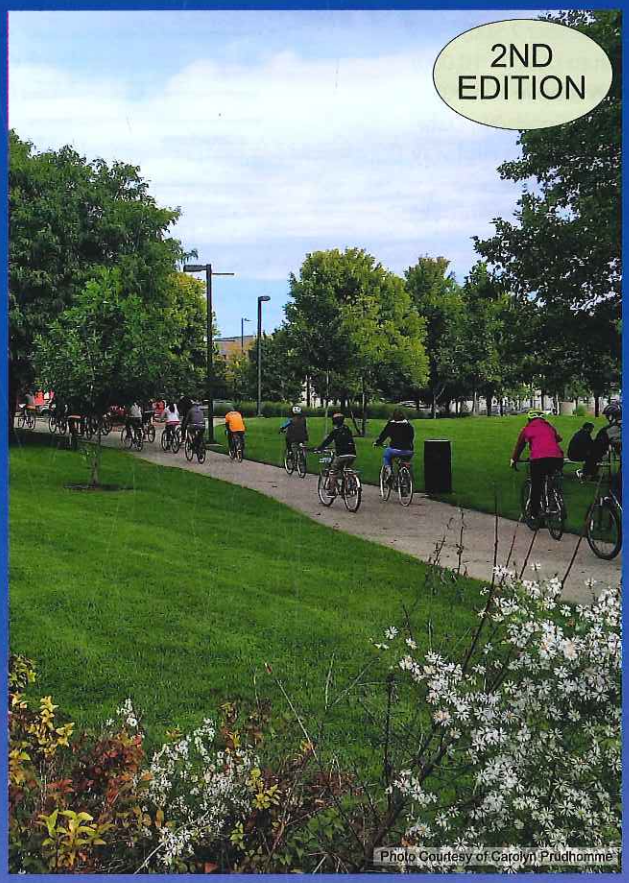
The Greenway Collaborative, Inc.

MDOT Michigan Department of Transportation



Grand Region - South

Road and Trail Bicycling Guide



Counties of:

Allegan - Barry - Ionia
Kent - Muskegon - Ottawa

$5.00 VALUE

The Greenway Collaborative, Inc.

MDOT Michigan Department of Transportation

