

Muskegon County
Board of Public Works
January 14, 2016
3:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Cross at 3:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Robert Scolnik, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused: Jeff Lohman, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
John Warner, Public Works Director
David Johnson, Wastewater Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk

ELECTION OF OFFICERS

Chair Cross opened nominations for Chair of the Muskegon County Board of Public Works.

Moved by Commissioner Hughes, seconded by Commissioner Engle to nominate Commissioner Cross for Chair.

There were no other nominations for Chair.

BPW-16-001 Moved by Commissioner Mahoney, seconded by Commissioner Hughes to close the nominations for Chair and a unanimous ballot be cast.

VOICE VOTE: Motion carried

Commissioner Cross was elected by unanimous vote as Chair to the Muskegon County Board of Public Works. Commissioner Cross assumed the Chair.

Chair Cross presiding.

Chair Cross opened nominations for Vice Chair of the Muskegon County Board of Public Works.

Moved by Commissioner Hughes, seconded by Drain Commissioner Moore to nominate Commissioner Engle for Vice Chair.

There were no other nominations for Vice Chair.

BPW-16-002 Moved by Commissioner Mahoney, seconded by Commissioner Hughes to close the nominations for Vice Chair and a unanimous ballot be cast.

VOICE VOTE: Motion carried

Commissioner Engle was elected by unanimous vote as Vice Chair of the Muskegon County Board of Public Works. Commissioner Engle assumed the position as Vice Chair.

Chair Cross opened nominations for Secretary of the Muskegon County Board of Public Works.

Moved by Commissioner Hughes, seconded by Commissioner Mahoney to nominate Drain Commissioner Moore for Secretary.

There were no other nominations for Secretary.

BPW-16-003 Moved by Commissioner Mahoney, seconded by Commissioner Hughes to close the nominations for Secretary and a unanimous ballot be cast.

VOICE VOTE: Motion carried

Drain Commissioner Moore was elected by unanimous vote as Secretary of the Muskegon County Board of Public Works.

Drain Commissioner Moore assumed the position as Secretary.

Chair Cross opened nominations for Deputy Secretary of the Muskegon County Board of Public Works.

Moved by Commissioner Hughes, seconded by Drain Commissioner Moore to nominate John Warner for Deputy Secretary.

There were no other nominations for Deputy Secretary.

BPW-16-004 Moved by Commissioner Hughes, seconded by Commissioner Engle to close the nominations for Deputy Secretary and a unanimous ballot be cast.

VOICE VOTE: **Motion carried**

John Warner was elected by unanimous vote as Deputy Secretary of the Muskegon County Board of Public Works. John Warner assumed the position as Deputy Secretary.

BPW-16-005 APPROVAL OF MINUTES

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the minutes of the Board of Public Works meeting held on December 10, 2015.

VOICE VOTE: **Motion carried**

BPW-16-006 APPROVAL OF AGENDA

Moved by Drain Commissioner Moore, seconded by Commissioner Engle, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-16-007 Free Dump Day

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the "Free Dump Day" program for municipalities for 2016 from the Muskegon County Solid Waste Management System.

VOICE VOTE: **Motion carried**

BPW-16-008 Bid the Sale of Alfalfa

Moved by Commissioner Engle, seconded by Drain Commissioner Moore, to authorize the Purchasing Department to seek bids for the sale of the 2016 alfalfa crop in fields 10, 12, 29, 30A/31, 41 and 42.

VOICE VOTE: **Motion carried**

BPW-16-009 Bid Irrigation Rigs & Pivot Pads

Moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize the Purchasing Department to advertise for bids to replace the irrigation rigs and pivot pads in fields 5, 6, 7, 8, 15 and 15A with trade and/or sale of the used irrigation rigs currently in those fields.

VOICE VOTE: **Motion carried**

BPW-16-010 Bid Engineering Services

Moved by Commissioner Hughes, seconded by Drain Commissioner Moore, to authorize the Purchasing Department to advertise for bids for engineering services to extend the Wastewater Fleet Maintenance Building so that two divisions can be efficiently managed from one base.

VOICE VOTE: **Motion carried**

BPW-16-011 Sell Used Equipment

Moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize the Wastewater Department sell the used equipment listed above.

VOICE VOTE: **Motion carried**

BPW-16-012 Award RFB 16-2208 T&L Irrigation Center Pivot Parts

Moved by Commissioner Engle, seconded by Commissioner Hughes, to accept the proposed discounted prices on irrigation rig parts offered by Zirk Welding for five years.

Roll call:

Yes – Scolnik, Engle, Hughes, Mahoney, Moore, Cross

No – None

Excused – Lohman, Nash, Wilkins

Motion carried

BPW-16-013 Authorize Sale of Parcel

Moved by Commissioner Engle, seconded by Commissioner Hughes, to authorize the Chairman of the Board of Public Works to execute closing documents and related closing costs on parcel number 61-10-015-200-0030-00.

Roll call:

Yes – Mahoney, Moore, Scolnik, Engle, Hughes, Cross

No – None

Excused – Lohman, Nash, Wilkins

Motion carried

BPW-16-014 Create Wastewater Scale Attendant Position

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the Wastewater Department to eliminate vacant Pretreatment Technician position W27503 and create a new position of Wastewater Scale Attendant.

Roll call:

Yes – Engle, Hughes, Mahoney, Moore, Scolnik, Cross

No – None

Excused – Lohman, Nash, Wilkins

Motion carried

BPW-16-015 Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Mahoney, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, December 2015.
2. Wastewater Monthly Operating Report, December 2015.
3. Muskegon County Regional Water Policy Board Minutes, December 2015 (draft)

VOICE VOTE: **Motion carried**

OLD BUSINESS

Dave Johnson informed the Board that Wastewater was awarded the Corn Marketing Program of Michigan grant.

NEW BUSINESS

None

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 3:18 p.m.

Benjamin E. Cross, Chair

Muskegon County
Board of Public Works
February 11, 2016
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused: Brenda Moore, Drain Commissioner
Robert Scolnik, Muskegon County Commissioner

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
Doug Hughes, Corporate Counsel
John Warner, Public Works Director
David Johnson, Wastewater Director
Tina Nash, DPW Departmental Clerk
Terry Sabo, Muskegon County Board of Commissioners Chair
Jonathon Wilson, Economic Development Coordinator
Sara Damm, Sustainability Coordinator

BPW-16-016 APPROVAL OF AGENDA

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-16-017 APPROVAL OF MINUTES

Moved by Commissioner Mahoney, seconded by Commissioner Engle, to approve the minutes of the Board of Public Works meeting held on January 14, 2016.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-16-018 Solicit Proposals from Consultants to Perform a Recycling Study

Moved by Commissioner Lohman, seconded by Commissioner Mahoney, to authorize staff to solicit qualifications/proposals from experienced consultants to perform a recycling study with recommendations for the establishment of a Muskegon County recycling program with costs being paid from the Solid Waste fund 5710-0526.

VOICE VOTE: **Motion carried**

BPW-16-019 Approve Time Change for the March 10, 2016 Public Works Meeting

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the time change of the Public Works Board meeting of March 10, 2016 to 3:00PM.

VOICE VOTE: **Motion carried**

BPW-16-020 Award Pump Station C Rehab – RFB 16-2207

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to accept the bid from Advanced Rehabilitation Technology to apply an epoxy coating to the C Station wet well and manholes for a total of \$859,800.

Roll call:

Yes – Hughes, Lohman, Mahoney, Nash, Wilkins, Engle, Cross

No – None

Excused – Moore, Scolnik

Motion carried

VOICE VOTE: **Motion carried**

BPW-16-021 Change Custodian Labor Distribution

Moved by Commissioner Engle, seconded by Commissioner Nash, to change the labor distribution of the Custodian / WW, Position No. W07506, from 100% Wastewater to 85% Wastewater (5920-5060) and 15% Solid Waste (5710-0526).

VOICE VOTE: **Motion carried**

BPW-16-022 Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Wilkins, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, January 2016.
2. Wastewater Monthly Operating Report, January 2016.
3. Muskegon County Regional Water Policy Board Minutes, January 2016 (draft)

VOICE VOTE: **Motion carried**

OLD BUSINESS

None

NEW BUSINESS

Commissioner Lohman stated he was glad the Board passed the proposal for the recycling study. Commissioner Lohman expressed his concerns with the amount the County pays to DTE and Consumers. Commissioner Lohman asked the Board to begin talks to have the Sustainability Coordinator begin putting together ideas for the County to get off the grid or to see what can be done to reduce those costs.

BPW-16-023 Moved by Commissioner Lohman, seconded by Commissioner Mahoney to have the Sustainability Coordinator look at viable options to go off the grid and use sustainable energy.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON A NEW ITEM

Jonathon Wilson provided an update to the Board regarding attracting a Data Center out at Wastewater. Jonathon Wilson along with the stakeholders are in the final stages of putting together a request for development proposals. Jonathon Wilson stated there has been some interest by operators out of California and the West Coast and he wants be sure the opportunity is also known to operators in the Midwest. Jonathon Wilson stated he hopes the proposal will be released within the next week. The proposal will be available on Wastewater's website and also the County's website.

Commissioner Nash asked Jonathon Wilson if the Promise grant helps out with this. Jonathon Wilson stated that the Promise grants helps out the quality of life and attracting residents to the area. Jonathon Wilson stated they are also working with MCC and area colleges to align their certificates to educational opportunities with the technical jobs that may be created.

PUBLIC COMMENT ON A NEW ITEM CONTINUED

Commissioner Hughes thanked the Sheriff and the officers for the work they did this week in Muskegon Heights.

Chairman Sabo reminded the Board that the County Clerk had dropped off the County Directories.

Chairman Sabo also asked the Board to support Anna VanGuilder, a County employee, who will be donating her bone marrow to her sister. Chairman Sabo stated there will be a benefit coming up and encourage those who could to participate. (Attached)

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:16 p.m.

Benjamin E. Cross, Chair

Muskegon County
Board of Public Works
March 10, 2016
3:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Cross at 3:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Robert Scolnik, Muskegon County Commissioner
Kim Arter, Ex-officio Member

Excused: Jerry Bartoszek, Ex-officio Member
Charles Nash, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner

Staff
Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
Doug Hughes, Corporate Counsel
John Warner, Public Works Director
David Johnson, Wastewater Director
Tina Nash, DPW Departmental Clerk

BPW-16-024 APPROVAL OF AGENDA

Moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-16-025 APPROVAL OF MINUTES

Moved by Commissioner Engle, seconded by Commissioner Lohman, to approve the minutes of the Board of Public Works meeting held on February 11, 2016.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

PRESENTATION

Dave Johnson presented to the Board the need and various uses for the requested 40-Ton Crane by the Wastewater System. (Attached)

ITEMS FOR CONSIDERATION:

BPW-16-026 Muskegon R&M Transport, L.L.C. Hauler Contract

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to approve the Type II Hauler Delivery Contract with R&M Transport, LLC of 10 East Western Avenue, Muskegon, Michigan for a period of 5 years and authorize the Public Works Board Chair to execute the agreement.

VOICE VOTE: **Motion carried**

BPW-16-027 Field Technology Services Contract Renewal

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve a 1-year contract renewal with Field Technology Services for litter picking services at Solid Waste for a cost of \$15.00 per hour per person and \$0.50 per hour for a vehicle with costs being paid from Solid Waste Fund 5910-0526 and authorize the Chair to execute the agreement.

Roll call:

Yes –Moore, Scolnik, Engle, Hughes, Lohman, Mahoney, Cross

No – None

Excused – Nash, Wilkins

Motion carried

BPW-16-028 Approve National Auto Sports Association Agreement

Commissioner Hughes made a friendly amendment that Corporate Counsel approve the Agreement, that a current copy of the insurance certificate is received listing Muskegon County as additionally insured and have Dave Johnson communicate with Egelston and Moorland Townships about the NASA Rally Sport Test and Tune event.

Moved by Commissioner Lohman, seconded by Commissioner Hughes, to approve the attached Agreement between the Muskegon County Board of Public Works and the National Auto Sports Association, and

BPW-16-028 Approve National Auto Sports Association Agreement - Continued

Authorize the Public Works Board Chairman to sign same upon Corporate Counsel approval of the Agreement, that a current copy of the insurance certificate is received listing Muskegon County as additionally insured and have Dave Johnson communicate with Egelston and Moorland Townships about the NASA Rally Sport Test and Tune event.

VOICE VOTE: **Motion carried**

BPW-16-029 Award the Sale of Alfalfa Bid RFB 16-2212

Moved by Commissioner Lohman, seconded by Commissioner Mahoney, to award the alfalfa silage produced in field 10 for the next four years to John VanDenBrink, and the alfalfa silage produced in fields 12, 29, 30A/31, 41 and 42 for the next four years to den Dulk Dairy, LLC, per the specifications in RFB 16-2212. I further authorize the Public Works Board Chair to sign the contracts to formalize the above actions.

VOICE VOTE: **Motion carried**

BPW-16-030 Award Irrigation Rigs and Pivot Pads Bid RFB 16-2215

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to accept the low bid from Spring Brook Supply for the replacement of the irrigation rigs and pivot pads in fields 5, 6, 7, 8, 15 and 15A for a total of \$397,634.00

Roll call:

Yes –Scolnik, Engle, Hughes, Lohman, Mahoney, Moore, Cross

No – None

Excused – Nash, Wilkins

Motion carried

BPW-16-031 Award Pump Station C Rehab Bid RFB 16-2207

Commissioner Hughes made a friendly amendment to rescind BPW-16-020 and award the bid to R&A Environmental Rehab.

Moved by Commissioner Engle, seconded by Commissioner Lohman, to accept the bid from R&A Environmental Rehab to apply an epoxy coating to the C Station wet well and manholes for a total of \$859,800.

Roll call:

Yes –Lohman, Mahoney, Moore, Scolnik, Engle, Hughes, Cross

No – None

Excused – Nash, Wilkins

Motion carried

BPW-16-032 Award Agricultural Chemicals Bid RFB 16-2213

Commissioner Hughes noted a correction on the Summary of Request. The second Alfalfa Foliar Fertilizer listed should be Corn Fertilizer.

Moved by Commissioner Engle, seconded by Commissioner Hughes, to award the Agricultural Chemicals Bid to each company offering the low bid for each product, as presented in the above summary.

Roll call:

Yes –Mahoney, Moore, Scolnik, Engle, Hughes, Lohman, Cross

No – None

Excused – Nash, Wilkins

Motion carried

BPW-16-033 Purchase Used Off-Road 40-Ton Crane

Moved by Commissioner Engle, seconded by Commissioner Hughes, to authorize the waiving of the formal bid process and allow the budgeted purchase of a used off-road 40-ton crane for the Wastewater Department per the February 23, 2016, Purchase Option Agreement from Cloverdale Equipment Co. for a price not to exceed \$240,700.00 and further authorize the Board Chair to sign the said Purchase Option Agreement.

BPW-16-034 Moved by Commissioner Lohman, seconded by Drain Commissioner Moore to Table BPW-16-033 the purchase of a used off-road 40-ton crane for further clarification.

VOICE VOTE: **Motion carried**

BPW-16-035 Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Lohman, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, February 2016.
2. Wastewater Monthly Operating Report, February 2016.
3. Muskegon County Regional Water Policy Board Minutes, February 2016 (draft)

Commissioner Lohman asked John Warner to update the Board next month on the landfill expansion.

Drain Commissioner Moore asked John Warner about the gas compressor station usage. John Warner explained that it had been down for repairs. A temporary repair was made until a new oil water separator can be delivered and installed. John Warner also explained that Sun Chemical shut down one line, causing less usage. John Warner stated that the Nymex price of gas in March was at 1.71 per million BTUs which may present some challenges in the future.

Commissioner Engle asked about the payback for electricity. John Warner stated that the cost for the equipment is expensive.

VOICE VOTE: **Motion carried**

OLD BUSINESS

Chairman Cross informed the Board that the work on the point at Heritage Landing has resumed.

NEW BUSINESS

Commissioner Lohman requested that the Sustainability Coordinator review construction projects prior to letting of bid. Drain Commissioner Moore requested that it also address stormwater management. It was determined that a motion would be brought to the Ways and Means Committee.

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 3:52 p.m.

Benjamin E. Cross, Chair

Muskegon County
Board of Public Works
April 14, 2016
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused: Jeff Lohman, Muskegon County Commissioner

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
Doug Hughes, Corporate Counsel
John Warner, Public Works Director
David Johnson, Wastewater Director
Tina Nash, DPW Departmental Clerk
Connie Maxim-Sparrow, Grants Coordinator

BPW-16-036 APPROVAL OF AGENDA

Moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the revised agenda as presented.

VOICE VOTE: **Motion carried**

BPW-16-037 APPROVAL OF MINUTES

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the minutes of the Board of Public Works meeting held on March 10, 2016.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-16-038 Award Household Hazardous Waste Services / RFB 16-2218

Moved by Commissioner Hughes, seconded by Drain Commissioner Moore, to award the contract for Household Hazardous Waste Collection/Transportation and Disposal services (RFB 16-2218) to EQ Industrial Services, Inc. (dba U.S. Ecology, Inc.) for their low responsible bid unit prices with all costs being paid from Solid Waste fund 5710-0527.

Roll call:

Yes – Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Cross

No – None

Excused - Lohman

Motion carried

BPW-16-039 Accept Corn Marketing Program Grant

Moved by Commissioner Engle, seconded by Commissioner Hughes, to accept grant from Corn Marketing Program of Michigan for \$30,000 and authorize the Board Chair to sign the Memorandum of Understanding.

VOICE VOTE: **Motion carried**

BPW-16-040 Accept the John J. Helstrom Nature Trail Donation

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to accept the agreement with the Community Foundation for Muskegon County for the naming of the *John J. Helstrom Nature Trail* and the funding of the trail improvements and I authorize the Board Chair to sign the agreement.

VOICE VOTE: **Motion carried**

BPW-16-041 Amended Conservation Easement Agreements be Approved & Recorded

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, that the amended conservation easement agreements be approved and recorded and I authorize the chairman of the Board of Public Works to sign same.

Drain Commissioner Moore expressed her concerns with the closing of the permit.

Dave Johnson introduced Robert Zbiciak, Wetland Restoration Coordinator, from the MDEQ to answer questions the Board may have.

Discussion ensued.

Administrator Mark Eisenbarth gave some background on the project and stated he agreed with Dave Johnson's recommendation to close out the permit.

Drain Commissioner Moore noted for the record that the County drain easements that are there, that have not been abandoned, this vote has no effect on them and they will still go through the Muskegon County Drain Commissioner's office.

Roll call:

Yes –Scolnik, Wilkins, Engle, Hughes, Mahoney, Nash, Cross

No – Moore

Excused - Lohman

Motion carried

BPW-16-042 Award Montague Station Upgrades

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to accept the low bid from Grand River Construction for the Montague Station upgrades for a total of \$1,197,000.00.

Roll call:

Yes –Nash, Scolnik, Wilkins, Engle, Hughes, Mahoney, Moore, Cross

No – None

Excused - Lohman

Motion carried

BPW-16-043 Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Hughes, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, March 2016.
2. Wastewater Monthly Operating Report, March 2016.
3. Muskegon County Regional Water Policy Board Minutes, March 2016 (draft)
4. Muskegon Municipal Wastewater Management Committee Minutes, March 2016 (draft)

BPW-16-043 Informational Items Continued:

Commissioner Hughes asked if the Water System Policy Board has the authority to pay a claim or does the Board of Public Works have to approve it. Discussion ensued. It was asked that Corporate Counsel look into it.

Drain Commissioner Moore mentioned the landfill expansion and her concern with homes being built around the property and the distance to wells. Drain Commissioner Moore asked if we are allowing for more liability for properties that may need to be purchased. John Warner stated this will not be an issue because we already control a chunk of the property and if property is sold there would be deed restrictions that state no wells can be located within eight hundred (800) feet of the boundary.

VOICE VOTE: **Motion carried**

OLD BUSINESS

BPW-16-044 Take from Table BPW-16-033 Purchase Used Off-Road 40-Ton Crane

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to take from Table BPW-16-033 to Purchase Used Off-Road 40-Ton Crane.

VOICE VOTE: **Motion carried**

BPW-16-033 Purchase Used Off-Road 40-Ton Crane

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to authorize the waiving of the formal bid process and allow the budgeted purchase of a used off-road 40-ton crane for the Wastewater Department per the February 23, 2016, Purchase Option Agreement from Cloverdale Equipment Co. for a price not to exceed \$235,900.00 and I further authorize the Board Chair to sign the Purchase Option Agreement.

Roll call:

Yes –Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Mahoney, Cross

No – None

Excused - Lohman

Motion carried

Drain Commissioner Moore asked John Warner the status of Clark Street. John Warner stated he is in the process of finishing up plans and will be getting quotes. Drain Commissioner Moore asked John Warner if they could work together on the project. John Warner stated he would contact her.

NEW BUSINESS

Commissioner Scolnick asked if genetically modified seeds were used to grow crops at the Wastewater. Dave Johnson stated they use both corn and soybean seeds.

Commissioner Scolnick asked about doing paid tours of the Wastewater system. Dave Johnson stated it's something to consider, but didn't want to discourage people from visiting. Commissioner Hughes stated that several schools tour the Wastewater site. Dave Johnson stated they are happy to show guests the Wastewater site.

PUBLIC COMMENT ON A NEW ITEM

None

BPW-16-045 Go Into Closed Session: RE: Property Acquisition

Moved by Commissioner Nash, seconded by Commissioner Engle, to go into closed session.

Roll call:

Yes –Wilkins, Engle, Hughes, Mahoney, Moore, Nash, Scolnik, Cross

No – None

Excused - Lohman

Motion carried

Went into closed session at 4:40 p.m.

Returned to open session at 5:21 p.m.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:22 p.m.

Benjamin E. Cross, Chair

Muskegon County
Board of Public Works
May 12, 2016
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused: Marvin Engle, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
Doug Hughes, Corporate Counsel
John Warner, Public Works Director
David Johnson, Wastewater Director
Tina Nash, DPW Departmental Clerk
Joel Arends, Wastewater Farm Manager
Jonathan Wilson, Economic Development Coordinator
Sara Damm, Sustainability Coordinator

BPW-16-046 APPROVAL OF AGENDA

Moved by Commissioner Hughes, seconded by Commissioner Lohman, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-16-047 APPROVAL OF MINUTES

Moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the regular minutes and the closed session minutes of the Board of Public Works meeting held on April 14, 2016.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-16-048 Bid a Liquid Fertilizer Application System

Moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Purchasing Department to seek bids for the purchase and installation of a liquid fertilizer application system to be fitted to the Wastewater Farm's corn planter.

VOICE VOTE: **Motion carried**

BPW-16-049 Purchase Two (2) John Deere 8245R Row Crop Tractors

Moved by Commissioner Lohman, seconded by Commissioner Hughes, to accept the low bid from GreenMark Equipment of Kent City, MI, for the purchase of two John Deere 8245R Row Crop Tractors for a total cost of \$99,793.46 but to reject the bid for the purchase of all the other machinery listed on the bid summary.

Roll call:

Yes –Nash, Scolnik, Wilkins, Hughes, Lohman, Moore, Cross

No – None

Excused - Engle, Mahoney

Motion carried

BPW-16-050 Authorize Engineering Services for Pump Station D Pump Modifications

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize Prein&Newhof to perform engineering services for Pump Station D Pump Modification at a cost not to exceed \$31,000.

Roll call:

Yes –Hughes, Lohman, Moore, Nash, Scolnik, Wilkins, Cross

No – None

Excused - Engle, Mahoney

Motion carried

BPW-16-051 Authorize Engineering Services for RI Pump Station Screen Replacement

Moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize Prein&Newhof to perform engineering services for RI Pump Station Screen Replacement at a cost not to exceed \$123,500.

Roll call:

Yes –Scolnik, Wilkins, Hughes, Lohman, Moore, Nash, Cross

No – None

Excused - Engle, Mahoney

Motion carried

BPW-16-052 Informational Items:

Moved by Commissioner Nash, seconded by Drain Commissioner Moore, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, April 2016.
2. Wastewater Monthly Operating Report, April 2016.
3. Muskegon County Regional Water Policy Board Minutes, April 2016 (draft)

Commissioner Lohman asked to be more involved in the landfill expansion as the project moves forward.

VOICE VOTE: **Motion carried**

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT ON A NEW ITEM

Commissioner Scolnick asked if the Wastewater had possession of the crane. Dave Johnson stated that they do and are using it a lot.

Commissioner Nash asked what kind of materials the pumps are made of. Dave Johnson stated it was steel.

Dave Johnson introduced Joel Arends, Farm Manager for Wastewater. Joel Arends thanked Dave Johnson for the introduction and stated he came to answer any questions on the motions presented. Chair Cross stated they have heard nothing but good things and to keep up the good work. Commissioner Scolnick asked Joel Arends to explain the Row Crop Tractor Cost Analysis. Joel Arends stated this was part of the Agricultural Equipment Roll Program which evaluates all of the equipment to determine if it should be replaced. It was decided base on the evaluation that only the row crop tractors should be replaced.

Commissioner Hughes stated that she was impressed with the job Joel Arends is doing. Joel Arends stated the Wastewater farm is very unique and invited the Board to contact him and he would give them a tour.

PUBLIC COMMENT ON A NEW ITEM CONTINUED

Dave Johnson introduced Mark Prein from Prein&Newhof. Commissioner Scolnick asked Mark Prein about the RI Pump Screen Replacement. Mark Prein explained what the screens were. Mark Prein stated Prein&Newhof will be doing the designing, construction engineering, assisting with the bidding and construction oversight on this project. Commissioner Scolnick asked Mark Prein if the screens were custom made. Mark Prein stated they were. Commissioner Hughes asked Mark Prein if the screens would be the same size. Mark Prein stated they would be.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:20 p.m.

Benjamin E. Cross, Chair

Muskegon County
Board of Public Works
June 16, 2016
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused:

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
Doug Hughes, Corporate Counsel
David Johnson, Wastewater Director
Steve Fink, Public Works Project Manager
Tina Nash, DPW Departmental Clerk
Jonathan Wilson, Economic Development Coordinator

BPW-16-053 APPROVAL OF AGENDA

Chair Cross informed the Board that there will be two presentations one from Geronimo Energy and the other from Mackinaw Power. Item F.1., under items for consideration, will be split into two motions.

Moved by Commissioner Engle, seconded by Commissioner Lohman, to approve the agenda as amended.

VOICE VOTE: **Motion carried**

BPW-16-054 APPROVAL OF MINUTES

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the minutes of the Board of Public Works meeting held on May 12, 2016.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

David Shiflett, Project Manager from Geronimo Energy thanked the Board for allowing him to be part of the agenda.

PRESENTATIONS

Dave Johnson introduced David Shiflett from Geronimo Energy and Rich VanderVeen, Joe Arb and Cliff Williams from Mackinaw Power. Both companies will be bidding on the Consumers Energy RFP and have requested Wastewater to partner with them. Both gave a background on their companies, projects they have developed and are currently working on, companies they have partnered with on various projects, economic impact on the communities where projects have occurred, results of studies conducted on the Wastewater property and some of the challenges they face with the proposed project. Both companies expressed there is a process to these types of projects that will take time. (Presentations attached)

ITEMS FOR CONSIDERATION:

BPW-16-055 Authorize Wastewater Staff to Solicit and Review Lease Proposals from Geronimo Energy and Tradewind Energy for a Solar Project

Moved by Commissioner Lohman, seconded by Commissioner Mahoney, to authorize Wastewater staff to solicit and review lease proposals from Geronimo Energy and Tradewind Energy for the Wastewater Property south of Apple Avenue to the end that one of the companies may be selected to submit a bid for a solar project in accordance with the recently promulgated RFP mentioned above.

VOICE VOTE: **Motion carried**

BPW-16-056 Authorize Wastewater Staff to Solicit and Review Lease Proposals from Geronimo Energy and Tradewind Energy for a Wind Generation Project

Moved by Commissioner Engle, seconded by Commissioner Hughes, to authorize Wastewater staff to solicit and review lease proposals from Geronimo Energy and Tradewind Energy for the Wastewater Property north of Apple Avenue to the end that one of the companies may be selected to submit a bid for a wind generation project in accordance with the recently promulgated RFP mentioned above.

VOICE VOTE: **Motion carried**

BPW-16-057 Authorize Change Order #1 / Irrigation Pump Station 3 MCC Improvements

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to authorize Change Order #1 to the contract Irrigation Pump Station No. 3 MCC Improvements with DVT Electric, which raises the project cost by \$13,275.00, from \$443,500.00 to \$456,775.00 and I authorize the Board Chair to sign same.

Discussion ensued.

BPW-16-058 Friendly Amendment to BPW-16-057

Moved by Commissioner Hughes, seconded by Drain Commissioner Moore, to make a friendly amendment not to pay \$2,625.00, item number 1 of Change Order #1.

Roll call:

Yes – Hughes

No – Wilkins, Engle, Lohman, Mahoney, Moore, Nash, Scolnik, Cross

Motion failed

Vote on original motion **BPW-16-057**

Roll call:

Yes –Scolnik, Wilkins, Engle, Lohman, Mahoney, Moore, Nash, Cross

No – Hughes

Motion carried

BPW-16-059 Raise the Administrative Secretary Pay to Step 5

Moved by Commissioner Engle, seconded by Commissioner Hughes, to unfund the vacant Administrative Analyst position (X04002) and to compensate the Administrative Secretary (N04002) for the additional duties she will be absorbing by raising her pay from Step 3 (\$16.338) to Step 5 (\$17.916), effective June 5, 2016.

Roll call:

Yes – Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Lohman, Cross

No – None

Motion carried

BPW-16-060 Eliminate Scale Attendant and Create Pretreatment Technician

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to authorize the Wastewater Department to eliminate the vacant Wastewater Scale Attendant Position, W31001 (WW-00045, \$13.10 - \$15.59) and create a Pretreatment Technician position (WW-00095, \$17.17 - \$20.75).

VOICE VOTE: **Motion carried**

BPW-16-061 Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Lohman, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, April 2016.
2. Wastewater Monthly Operating Report, April 2016.
3. Muskegon Municipal Wastewater Management Committee Minutes, May 2016 (draft)

Drain Commissioner Moore questioned the statement in the Public Works monthly report regarding the landfill expansion being paused. Administrator Eisenbarth stated that the landfill still could move west. Drain Commissioner Moore asked if we owned that land. Administrator Eisenbarth stated we do.

Commissioner Nash spoke on the Change Order #1 motion and some of the additional information he would like to be provided in the future. Commissioner Engle stated a Project Foreman to oversee projects would be good to have. Both Commissioner Nash and Commissioner Engle agreed that such a position wouldn't be feasible at this time.

VOICE VOTE: **Motion carried**

OLD BUSINESS

None

NEW BUSINESS

Commissioner Scolnik mentioned that the Community Foundation is offering a tour out at the Wastewater facility. Dave Johnson stated it was in regards to the nature trail and will take place on August 3, 2016 at 10:00 a.m.

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:19 p.m.

Benjamin E. Cross, Chair

Muskegon County
Board of Public Works
June 30, 2016
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused: Marvin Engle, Muskegon County Commissioner

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
Doug Hughes, Corporate Counsel
David Johnson, Wastewater Director
Steve Fink, Public Works Project Manager
Tina Nash, DPW Departmental Clerk
Jonathan Wilson, Economic Development Coordinator
Sara Damm, Sustainability Coordinator

BPW-16-062 APPROVAL OF AGENDA

Moved by Commissioner Lohman, seconded by Drain Commissioner Moore, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-16-063 APPROVAL OF MINUTES

Moved by Commissioner Wilkins, seconded by Commissioner Lohman, to approve the minutes of the Board of Public Works meeting held on June 16, 2016.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

Rich VanderVeen from Tradewind Energy thanked the Board and staff for their time and for calling the special meeting. Rich VanderVeen stated it was a pleasure working with everyone and he hoped Tradewind's proposal would be selected. He looks forward to working with and educating the local municipalities to earn their trust.

David Shiflett from Geronimo Energy thanked the Board for calling the special meeting and staff for their time. He stated he has been working with staff since February and is confident they can move this project across the finish line and get it built. David Shiflett stated he is excited for the opportunity.

Commissioner Scolnick asked Rich VanderVeen what the odds were of this happening. Rich VanderVeen stated they were very good.

Commissioner Scolnick asked Rich VanderVeen what the cost was for a kilowatt produced by gas. Rich VanderVeen state it is about four (4) cents per kilowatt hour.

Commissioner Scolnick asked Rich VanderVeen about the wind turbines in his proposal and the name plate capacity. Commissioner Scolnick stated it is his understanding that these only work about 30% of the time. Rich VanderVeen stated it based on a formula. Rich VanderVeen then explained the formula and stated Commissioner Scolnick would be correct. Rich VanderVeen stated that no one is dependent on one source of power and it is all based on strategy.

ITEMS FOR CONSIDERATION:

BPW-16-064 Accept Energy Proposal

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize Wastewater staff to work with Tradewind Energy in their efforts to submit proposals to Consumers Energy for a Wind Energy project on Wastewater property north of Apple Avenue and a Solar Energy project on Wastewater property south of Apple Avenue and I authorize the Board Chair to sign the letters of intent and associated leases.

Chair Cross asked Dave Johnson to explain the motion presented to the Board. Dave Johnson stated this was not an easy decision. Dave Johnson stated both companies are extremely competent, he enjoyed working with both David Shiflett and Rich VanderVeen and stated they are masters in their field. Dave Johnson stated the decision was based on the evaluation of both the wind and solar lease proposals and what would give the most benefits to Muskegon County and that is how Tradewind was selected.

Commissioner Lohman asked what experience Tradewind had working with union trade groups. Rich VanderVeen stated they have worked with unions on various projects. Rich VanderVeen stated the

BPW-16-064 Accept Energy Proposal Continued

people they hire, union or non-union, need to be the best and ultimately get the job done on time and on budget. They are open to local labor. They expect the highest quality and the highest value. Commissioner Lohman stated it is important that Tradewind work closely with both Egelston and Moorland Townships.

Drain Commissioner Moore asked Dave Johnson to explain what the benefits to the County were. Dave Johnson stated they looked at the lease and the benefits to Wastewater and the benefits to the surrounding regions as well through taxes. Dave Johnson stated they were impressed by the long term visions of Tradewind.

Kim Arter wanted the Board to know that the User Group met and by unanimous vote recommended the County proceed with this.

Commissioner Wilkins stated she had heard that another municipality was promised a rebate that never happened. Commissioner Wilkins asked Rich VanderVeen if he knew anything about that. Rich VanderVeen stated he had no knowledge of that and it was not one of his projects.

Commissioner Nash asked Dave Johnson what the next step would be in this process. Dave Johnson stated they would need to sign a letter of intent with Tradewind and sign the lease agreement. Dave Johnson explained the lease agreement is confidential until Consumers makes them public. Doug Hughes stated his office has the confidential documents and the lease agreement is in proper form.

Commissioner Hughes asked if this project was contingent on Consumers accepting Tradewind's proposal. Dave Johnson stated that was the goal. Dave Johnson stated there is still a possibility, if the proposal is not accepted by Consumers, to go ahead and develop wind and solar and try to get a power purchase agreement. Doug Hughes stated he has spoken with both companies and they have committed to continue to search for renewable resources.

Commissioner Nash stated he has concerns voting on this without seeing the documents. Doug Hughes assured the Commissioners that the lease was patterned after the Gamesa lease and addresses everything that needs to be.

Commissioner Hughes read the motion.

Roll call:

Yes – Nash, Scolnik, Wilkins, Hughes, Lohman, Mahoney, Moore, Cross

No – None

Excused - Engle

Motion carried

OLD BUSINESS

Drain Commissioner Moore asked for further explanation regarding what taxes would be paid. Doug Hughes stated it was personal property taxes.

Commissioner Nash commented his concerns were not about this project, but do to previous projects he wanted to make sure those in charge are taking care of the community. Doug Hughes stated staff would be happy to take time and go over the details with him.

NEW BUSINESS

None

PUBLIC COMMENT ON A NEW ITEM

Arnold Boezaart, former Director of the Grand Valley State Alternative and Renewable Energy Center, congratulated the Board on making the decision to move ahead with renewable energy on the Wastewater site.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:35 p.m.

Benjamin E. Cross, Chair

Muskegon County
Board of Public Works
July 14, 2016
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Vice Chair Engle at 4:00 p.m.

ROLL

Present: Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused: Benjamin Cross, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner

Staff

Present: Beth Dick, Assistant Administrator & Finance Director
Doug Hughes, Corporate Counsel
David Johnson, Wastewater Director
Steve Fink, Public Works Project Manager
Greg Leverage, Solid Waste Supervisor
Tina Nash, DPW Departmental Clerk
Sara Damm, Sustainability Coordinator

BPW-16-065 APPROVAL OF AGENDA

Moved by Commissioner Wilkins, seconded by Commissioner Lohman, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-16-066 APPROVAL OF MINUTES

Moved by Commissioner Lohman, seconded by Commissioner Mahoney, to approve the minutes of the Board of Public Works meeting held on June 30, 2016.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-16-067 Award the Recycle Study Work

Moved by Commissioner Lohman, seconded by Commissioner Mahoney, to award the recycle study work (RFP 16-2216) to Gershman, Brickner & Bratton for their low bid price of \$59,577.00 with all costs being paid from the Solid Waste Fund 5710-0526.

Drain Commissioner Moore requested to see the proposal. Greg Leverage will email the proposal to the Board members.

Commissioner Lohman stated that members of the Solid Waste Planning Committee, including himself, also reviewed the proposal and Gershman, Brickner & Bratton was his highest ranked.

Commissioner Hughes expressed her concerns with spending the amount of money requested on a study.

Roll call:

Yes –Scolnik, Wilkins, Engle, Lohman, Mahoney, Moore

No – Hughes

Excused – Nash, Cross

Motion carried

BPW-16-068 Award Water System Reliability Studies

Moved by Commissioner Mahoney, seconded by Drain Commissioner Moore, to award water system reliability studies for the Northside and Eastside Water Systems to Prein&Newhof for the lump sum proposal price of \$36,000 with all costs being paid 50/50 from Regional Water System Funds 5910-0552 and 5910-0546.

Kim Arter informed the Board that this also went before the Water System Policy Board and was approved.

Commissioner Hughes stated she would like to see it bid out.

Discussion ensued.

BPW-16-068 Award Water System Reliability Studies Continued

Drain Commissioner Moore and Commissioner Wilkins requested Steve Fink contact the City of Muskegon Heights to inform them about the studies being conducted.

Roll call:

Yes –Lohman, Mahoney, Moore, Scolnik, Wilkins, Engle

No – Hughes

Excused - Nash, Cross

Motion carried

BPW-16-069 Bid the Construction and Operation of an Anaerobic Digester

Moved by Commissioner Lohman, seconded by Commissioner Hughes, to authorize the Purchasing Department to issue a request for proposals for the construction and operation of an anaerobic digester on Wastewater Property.

VOICE VOTE: **Motion carried**

BPW-16-070 Renewal of Flow Meter Service Agreement

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the renewal of the current flow meter service agreement between Wastewater and RS Technical Services for one year.

VOICE VOTE: **Motion carried**

BPW-16-071 Bid to Repair Grain Center

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the Purchasing Department to advertise for bids for the repair of the Wastewater Grain Center.

VOICE VOTE: **Motion carried**

BPW-16-072 Informational Items:

1. Public Works Monthly Operations Report, June 2016.
2. Wastewater Monthly Operating Report, June 2016.
3. Muskegon Municipal Wastewater Management Committee Minutes, June 2016 (draft)

Accepted as presented to place on file.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:30 p.m.

Marvin Engle, Vice Chair

Muskegon County
Board of Public Works
August 11, 2016
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused: Brenda Moore, Drain Commissioner

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
Doug Hughes, Corporate Counsel
David Johnson, Wastewater Director
Steve Fink, Public Works Project Manager
Tina Nash, DPW Departmental Clerk

BPW-16-073 APPROVAL OF AGENDA

Moved by Commissioner Lohman, seconded by Commissioner Hughes, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-16-074 APPROVAL OF MINUTES

Moved by Commissioner Nash, seconded by Commissioner Scolnik, to approve the minutes of the Board of Public Works meeting held on July 14, 2016.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-16-075 Adopt 2016 Wastewater Hunting and Trapping Rules

Moved by Commissioner Nash, seconded by Commissioner Hughes, to adopt the attached 2016 Wastewater Hunting and Trapping Rules and authorize the DNR Waterfowl and Spring Youth Turkey Hunt.

VOICE VOTE: **Motion carried**

BPW-16-076 Permission to Sell/Remove the House and Pole Barn at 1995 Ensley Road

Moved by Commissioner Engle, seconded by Commissioner Nash, to authorize the Purchasing Department to advertise for bids for the sale and removal of the house and pole barn on the Wastewater property at 1995 Ensley Road.

VOICE VOTE: **Motion carried**

BPW-16-077 Authorize Wastewater to Purchase two Vans and a Truck

Moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Wastewater Department to purchase two Chevrolet City Express cargo vans for \$23,064.00 each and one Chevrolet Silverado 2500 truck for \$29,375.19 from Berger Chevrolet for a total MiDEAL discounted price of \$75,503.19.

Roll call:

Yes –Lohman, Mahoney, Nash, Scolnik, Wilkins, Engle, Hughes, Cross

No –

Excused - Moore

Motion carried

BPW-16-078 Authorize Change Order #1

Moved by Commissioner Engle, seconded by Commissioner Lohman, to authorize Change Order #1 to the contract *Pump Station D Bypass Pump Replacement* with Jackson-Merkey Contractors, which raises the project cost by \$21,150.00, from \$212,643.00 to \$233,793.00 and I authorize the Board Chair to sign the same.

Roll call:

Yes – Hughes, Lohman, Mahoney, Nash, Scolnik, Wilkins, Engle, Cross

No –

Excused - Moore

Motion carried

BPW-16-079 Informational Items:

Moved by Commissioner Nash, seconded by Commissioner Lohman, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, July 2016.
2. Wastewater Monthly Operating Report, July 2016.
3. Muskegon County Regional Water Policy Board Minutes, July 12, 2016 (draft)
4. Muskegon Municipal Wastewater Management Committee Minutes, July 21, 2016 (draft)

VOICE VOTE: **Motion carried**

OLD BUSINESS

None

NEW BUSINESS

Commissioner Hughes stated she would be attending a meeting with the duck hunters and she would check to see if any of them would be interested in overseeing the DNR's Liberty Hunt. Commissioner Hughes asked what the date would be. Chair Cross stated it would be September 24th and 25th.

Commissioner Scolnik asked about the email they received regarding Coopersville. Administrator Eisenbarth explained that Coopersville had to bring their old lagoons back online to comply with their current MDEQ permit. Administrator Eisenbarth stated he spoke with the manager of Continental and was told Continental was meeting with their attorney and were preparing to send a letter of intent.

Commissioner Scolnik asked why the volume of sewage continues to drop. Dave Johnson stated it was due to the dry summer.

Commissioner Lohman asked for an update on Consumers Energy and the solar project. Dave Johnson stated Consumers has not made any decisions.

Commissioner Scolnik asked if the solar panels also harmed wildlife. Dave Johnson stated they do; however solar does not have as many environmental considerations.

PUBLIC COMMENT ON A NEW ITEM

Administrator Eisenbarth informed the Board that the disabled hunt has never occurred at the Wastewater site before.

Administrator Eisenbarth explained that D Station did not get a valve installed back in '06 / '07 due to Sappi being connected.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:18 p.m.

Benjamin E. Cross, Chair

Muskegon County
Board of Public Works
September 15, 2016
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member

Excused: Jerry Bartoszek, Ex-officio Member

Also

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
Terry Sabo, Muskegon County Board of Commissioners Chair
Susan Franklin, Corporate Counsel
David Johnson, Wastewater Director
Steve Fink, Public Works Project Manager
Greg Leverage, Solid Waste Supervisor
Tina Nash, DPW Departmental Clerk
Jonathon Wilson, Economic Development Coordinator
Dwight Avery, Accounting Manager

BPW-16-080 APPROVAL OF AGENDA

Moved by Commissioner Engle, seconded by Commissioner Lohman, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-16-081 APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the minutes of the Board of Public Works meeting held on August 11, 2016.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

PRESENTATIONS

Dave Johnson presented the proposed Wastewater Management System's fiscal year 2017 budget. Dave Johnson focused on the capital improvement projects for fiscal year 2017. Dave Johnson explained the age of the equipment and the need for replacement. (Attached)

Greg Leverence presented the proposed Solid Waste Management System's fiscal year 2017 overall budget. Greg Leverence stated that the tipping fees are the main source of revenue for Solid Waste. Greg stated the revenue for gas sales is down. The New York Mercantile Exchange (NYMEX) final settlement rate is used to determine the cost of the gas sold to the users. Greg Leverence noted they are still selling a large volume of gas but the value of the gas is down. Greg Leverence pointed out to the Board a \$3.4 million accounting entry was made in fiscal year 2015 for closure and post closure liability. The actual spending for fiscal year 2015 was approximately \$1.3 million. Greg Leverence also highlighted some of the capital improvement projects for fiscal year 2017. (Attached)

ITEMS FOR CONSIDERATION:

BPW-16-082 Recommend the FY2017 Solid Waste Management System Budget

Moved by Commissioner Hughes, seconded by Commissioner Lohman, to recommend to the Muskegon County Board of Commissioners the approval of the fiscal year 2017 budget for the Muskegon County Solid Waste Management System as presented.

VOICE VOTE: **Motion carried**

BPW-16-083 Recommend the FY2017 Muskegon County Wastewater Management System Budget

Moved by Commissioner Mahoney, seconded by Commissioner Lohman, to recommend the approval of the Fiscal Year 2017 budget of the Muskegon County Wastewater Management System.

Kim Arter stated the users appreciated not having a recommendation for a rate increase this year. Kim Arter informed the Board the Municipal Wastewater Management Committee did recommend the budget.

VOICE VOTE: **Motion carried**

BPW-16-084 Waive Bid Process for Alfalfa, Corn and Soybean Seed for FY2017

Moved by Commissioner Nash, seconded by Commissioner Engle, to waive the County bidding process for the Wastewater's FY2017 purchase of alfalfa, corn and soybean seed.

Roll call:

Yes –Hughes, Lohman, Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Cross

No –

Motion carried

BPW-16-085 Award the Engineering Services Bid (RFB 16-2235)

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to accept the low bid of \$28,500.00 from Hughes Builders, Inc., for the provision of engineering services for the design, bid, and construction management of the addition to the Fleet Maintenance Building at the Wastewater.

Commissioner Hughes stated she would abstain from this vote.

Roll call:

Yes –Nash, Scolnik, Wilkins, Engle, Lohman, Mahoney, Moore, Cross

No –

Abstain - Hughes

Motion carried

BPW-16-086 Authorize the Purchase of a New Pump and Temperature Sensor

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to authorize the purchase of a new Flygt Model 3202 pump and high temperature sensor for \$32,565.00 to replace the corresponding 19-year old equipment at Keating Station, and I further move to waive the County's bidding process for this purchase.

Roll call:

Yes –Lohman, Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Cross

No –

Motion carried

BPW-16-087 Accept the Tradewind Energy Agreement

Moved by Commissioner Nash, seconded by Commissioner Hughes, to accept the agreement between Tradewind Energy and the Board of Public Works in which the Wastewater will perform maintenance on Tradewind's meteorological station for \$250/month, and I authorize the Board chair to sign the same.

VOICE VOTE: **Motion carried**

BPW-16-088 Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Mahoney, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, August 2016.
2. Wastewater Monthly Operating Report, August 2016.
3. Muskegon County Regional Water Policy Board Minutes, August 2016 (draft)
4. Muskegon Municipal Wastewater Management Committee Minutes, August 2016 (draft)

VOICE VOTE: **Motion carried**

OLD BUSINESS

Chair Cross asked Administrator Eisenbarth about the tires being used as bumpers for the cruise ship and if there were plans to install something different. Administrator Eisenbarth stated we will continue to use the tires until funds become available.

Commissioner Nash asked if the newly built dock will be painted to match the old docks. Steve Fink stated there are no plans to paint the new dock. Steve Fink explained the color of the old docks was caused by weathering. With time the new dock will look the same.

NEW BUSINESS

None

PUBLIC COMMENT ON A NEW ITEM

Mark Eisenbarth informed the Board that the article on MLive, regarding the budget, contained errors. They contacted MLive and the article was corrected.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:01 p.m.

Benjamin E. Cross, Chair

Muskegon County
Board of Public Works
October 13, 2016
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member

Excused: Jerry Bartoszek, Ex-officio Member

Also

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Finance Director/Assistant County Administrator
Doug Hughes, Corporate Counsel
David Johnson, Wastewater Director
Steve Fink, Public Works Project Manager
Lynn Esparsa, Executive Assistant - Administration

BPW-16-089 APPROVAL OF AGENDA

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-16-090 APPROVAL OF MINUTES

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the minutes of the Board of Public Works meeting held on September 15, 2016.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-16-091 Award Clark Street Engineering Services

Moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve waiving the Purchasing Policy and award Clark Street engineering services to Johnson & Anderson Engineers for a not-to-exceed cost of \$5,736 with all costs paid from fund 5910-0552.

Roll call:

Yes –Lohman, Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Cross

No –

Motion carried

BPW-16-092 Adopt Wastewater Forest Management Plan

Moved by Commissioner Lohman, seconded by Commissioner Mahoney, to adopt the Wastewater's Forest and Wildlife Management Plan prepared by Randy Kuipers and received in September 2016.

VOICE VOTE: **Motion carried**

BPW-16-093 Request to Seek Bids for Forest Manager

Moved by Commissioner Nash, seconded by Commissioner Engle, to authorize the Purchasing Department to advertise for bids for a Michigan Qualified Forester to execute the Wastewater's Forest Management Plan.

VOICE VOTE: **Motion carried**

BPW-16-094 Request to Seek Bids for D Station Upgrades

Moved by Commissioner Engle, seconded by Commissioner Hughes, to authorize the Purchasing Department to advertise for bids for the Wastewater's D Station Pump Modification project.

VOICE VOTE: **Motion carried**

BPW-16-095 Informational Items:

Moved by Commissioner Hughes, seconded by Commissioner Engle, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, September 2016.
2. Wastewater Monthly Operating Report, September 2016.
3. Muskegon County Regional Water Policy Board Minutes, September 2016 (draft).

VOICE VOTE: **Motion carried**

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:14 p.m.

Benjamin E. Cross, Chair

Muskegon County
Board of Public Works
November 10, 2016
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner [Arrived at 4:01 p.m.]
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner [Arrived at 4:01 p.m.]
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused: Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner

Also
Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
Doug Hughes, Corporate Counsel
Tina Nash, Public Works Departmental Clerk
David Johnson, Wastewater Director
Steve Fink, Public Works Project Manager
Greg Leverage, Solid Waste Supervisor

BPW-16-096 APPROVAL OF AGENDA

Moved by Commissioner Lohman, seconded by Commissioner Hughes, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-16-097 APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Lohman, to approve the minutes of the Board of Public Works meeting held on October 13, 2016.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-16-098 Solicit Proposals for Landfill Gas Well Consultant

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to solicit proposals from qualified engineering firms to prepare engineering plans, bidding documents, specifications and construction oversight services for the gas system expansion in Cell 4.

VOICE VOTE: **Motion carried**

BPW-16-099 Solicit Proposals for Landfill Gas Pipeline Operator

Moved by Commissioner Engle, seconded by Commissioner Hughes, to authorize staff to solicit proposals from qualified Michigan pipeline operators to be the operator of record for the landfill gas pipeline to be in compliance with State and Federal codes for pipeline operation.

VOICE VOTE: **Motion carried**

BPW-16-100 Consumers Energy 2017 Demand Response Program

Moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize the Board Chair to sign the agreement between the Board of Public Works and Consumers Energy so that the Wastewater can participate in Consumers Energy's 2017 Demand Response Program.

VOICE VOTE: **Motion carried**

BPW-16-101 Dalton Township Flow Meter Reimbursement

Moved by Commissioner Engle, seconded by Commissioner Hughes, to authorize the Wastewater Department to reimburse Dalton Township \$297,939.75 by using these funds for the design and construction of the connection between Michigan's Adventure and the wastewater northern interceptor, with any leftover money paid to the Township.

Kim Arter informed the Board that this was approved by the Muskegon Municipal Wastewater Management Committee.

Roll call:

Yes –Nash, Scolnik, Wilkins, Engle, Hughes, Lohman, Cross

No –

Excused – Mahoney, Moore

Motion carried

BPW-16-102 Solicit Prein&Newhof Engineering Services for Michigan's Adventure WW Connection

Moved by Commissioner Engle, seconded by Commissioner Nash, to authorize the Wastewater Department to commence work in accordance to the Engineering Consulting Professional Services Agreement with Prein&Newhof on behalf of Dalton Township for the design, bid services and construction oversight of the township's connection of Michigan's Adventure to the Wastewater System, to be paid for with Dalton Township funds administered by the Wastewater Department, at a cost not to exceed \$42,500.00.

Roll call:

Yes –Lohman, Nash, Scolnik, Wilkins, Engle, Cross

No – Hughes

Excused – Mahoney, Moore

Motion carried

BPW-16-103 Greenmark Equipment Lease for a Real Time Kinematic (RTK) Tower

Moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize the Board Chair to sign the lease agreement between the Board of Public Works and Greenmark Equipment for a RTK tower on top of the Wastewater grain center for the price of one free RTK subscription.

VOICE VOTE: **Motion carried**

BPW-16-104 Replacement of Irrigation Rigs and Pivot Pads in Fields 1, 2, 11, 17, 18 and 27

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to authorize the Purchasing Department to advertise for bids to replace the irrigation rigs and pivot pads in fields 1, 2, 11, 17, 18 and 27, with trade and/or sale of the used irrigation rigs currently in those fields.

VOICE VOTE: **Motion carried**

BPW-16-105 Purchase of Bulk Chemicals for FY17

Moved by Commissioner Engle, seconded by Commissioner Hughes, to authorize the Purchasing Department to advertise for bids the purchase of chemicals needed by the Wastewater in FY2017.

VOICE VOTE: **Motion carried**

BPW-16-106 Agricultural Equipment Annual Roll Program

Moved by Commissioner Hughes, seconded by Commissioner Engle, to authorize the Purchasing Department to advertise for bids for the farm equipment in the Wastewater's "Agricultural Equipment Annual Roll Program" as listed above.

VOICE VOTE: **Motion carried**

BPW-16-107 Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Wilkins, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, October 2016.
2. Wastewater Monthly Operating Report, October 2016.
3. Muskegon Municipal Wastewater Management Committee Minutes, October 2016 (draft)

VOICE VOTE: **Motion carried**

OLD BUSINESS

Commissioner Hughes asked if the landfill was receiving the lime being removed from the Sappi site. Greg Leverence stated they were not.

NEW BUSINESS

None

PUBLIC COMMENT ON A NEW ITEM

Administrator Eisenbarth thanked Camille Jourden-Mark, Michigan's Adventure General Manager; Jerry McIntyre, Dalton Twp. Supervisor; Elizabeth Jenkins, Dalton Twp. Treasurer; Mary Ann Wallace, Dalton Twp. Clerk and all others involved in the Michigan Adventure sewer hook-up project. Commissioner Engle stated it was good to see this happening by everyone working together. Commissioner Hughes also stated she was glad Michigan's Adventure was hooking-up to the wastewater system.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:26 p.m.

Benjamin E. Cross, Chair

Muskegon County
Board of Public Works
December 8, 2016
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused:

Also

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
Doug Hughes, Corporate Counsel
Tina Nash, Public Works Departmental Clerk
David Johnson, Wastewater Director
Matt Farrar, Public Works Director
Greg Leverage, Solid Waste Supervisor
Jonathan Wilson, Economic Development Coordinator
Commissioner Terry J. Sabo, Board of Commissioners Chairman

BPW-16-108 APPROVAL OF AGENDA

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-16-109 APPROVAL OF MINUTES

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the minutes of the Board of Public Works meeting held on November 10, 2016.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-16-110 Award Michigan CAT the Landfill Compactor Rebuild Work and Repairs

Moved by Commissioner Engle, seconded by Commissioner Hughes, to award Michigan CAT the Caterpillar certified rebuild work and ancillary repairs on the 2012 CAT 826H landfill compactor per Quotation Number 120857, for a not to exceed cost of \$232,612.29.

Roll call:

Yes – Lohman, Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Cross

No –

Motion carried

Commissioner Engle stated it was commendable that staff tried to extend the hours for the rebuild work; however the suggested 10,000 hours were correct.

Greg Leverence stated the rebuild work will be done in Grand Rapids.

BPW-16-111 Rent a Caterpillar Landfill Compactor

Moved by Commissioner Nash, seconded by Commissioner Hughes, to rent a Caterpillar 826 landfill compactor from Marcel Equipment for the quoted price of \$16,000 per month and \$10,000 for round trip transportation and authorize the Board Chair to sign any authorized rental agreement.

Roll call:

Yes – Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Lohman, Cross

No –

Motion carried

BPW-16-112 Authorize Agreement to Build Mountain Bike Trails

Moved by Commissioner Lohman, seconded by Commissioner Wilkins, to authorize the Board Chair to sign the agreement between the Board of Public Works and Michigan's Edge Mountain Bike Association, which allows that club to build mountain bike trails on the northern part of the Wastewater property.

VOICE VOTE: **Motion carried**

BPW-16-113 Authorize Change Order 1 – Pump Station Montague

Moved by Commissioner Engle, seconded by Commissioner Hughes, to authorize Change Order No. 1 to the contract *Pump Station Montague* with Grand River Construction, which decreases the project cost by \$1,966.19, from \$1,197,000.00 to \$1,195,033.81 and I authorize the Board Chair to sign same.

VOICE VOTE: **Motion carried**

BPW-16-114 Extend Contract to Purchase Ferric Chloride Solution

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to extend the contract with Kemira Water Solutions for the purchase of ferric chloride solution at \$0.2035 per pound for a third and final year.

Roll call:

Yes – Scolnik, Wilkins, Engle, Hughes, Lohman, Mahoney, Moore, Nash, Cross

No –

Motion carried

BPW-16-115 Extend Contract to Purchase Calcium Nitrate Solutions

Moved by Commissioner Engle, seconded by Hughes, to extend the contract with Neo Solutions for the purchase of calcium nitrate solution at \$2.15 per pound for a third and final year.

Roll call:

Yes –Wilkins, Engle, Hughes, Lohman, Mahoney, Moore, Nash, Scolnik, Cross

No –

Motion carried

BPW-16-116 Accept and Implement the Grant from West Michigan Prosperity Alliance (WMPA)

Moved by Commissioner Lohman, seconded by Commissioner Engle, to accept and implement grant funding from the West Michigan Prosperity Alliance.

VOICE VOTE: **Motion carried**

BPW-16-117 Award Cell 2 Improvements Bid / RFB 17-2157

Moved by Commissioner Engle, seconded by Commissioner Hughes, to accept the low bid from Grand River Construction for the *Cell No. 2 Improvements* project for a total of \$4,478,186.80.

Roll call:

Yes – Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Lohman, Cross

No –

Motion carried

BPW-16-118 Award Pump Station D Bid

Moved by Commissioner Hughes, seconded by Commissioner Engle, to accept the low bid from Franklin Holwerda Company for the *Pump Station D* project for a total of \$549,000.00

Roll call:

Yes – Nash, Scolnik, Wilkins, Engle, Hughes, Lohman, Mahoney, Moore, Cross

No –

Motion carried

BPW-16-119 Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Nash, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, November 2016.
2. Wastewater Monthly Operating Report, November 2016.

VOICE VOTE: **Motion carried**

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT ON A NEW ITEM

Drain Commissioner Moore thanked Dave Johnson and Jonathan Wilson for attending the public hearing in Moorland Township.

Commissioner Scolnik asked Dave Johnson for an update on the Michigan's Adventure sewer project. Dave Johnson stated Prein&Newhof is currently working on the engineering.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:20 p.m.

Board of Public Works Chair