

Muskegon County
Board of Public Works
January 15, 2015
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Sabo at 4:01 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused:

Staff

Present: Terry Sabo, Muskegon County Board of Commissioners Chair
Mark Eisenbarth, Muskegon County Administrator
John Warner, Public Works Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk

ELECTION OF OFFICERS

Chair Sabo opened nominations for Chair of the Muskegon County Board of Public Works.

BPW-15-001 Moved by Commissioner Hughes, seconded by Commissioner Nash to nominate Commissioner Cross for Chair.

There were no other nominations for Chair.

Moved by Commissioner Mahoney, seconded by Commissioner Nash to close the nominations for Chair and a unanimous ballot be cast.

VOICE VOTE:

Motion carried

Commissioner Cross was elected by unanimous vote as Chair to the Muskegon County Board of Public Works.

Commissioner Cross assumed the Chair.

Chair Cross presiding.

Chair Cross opened nominations for Vice Chair of the Muskegon County Board of Public Works.

BPW-15-002 Moved by Commissioner Nash, seconded by Commissioner Wilkins to nominate Commissioner Engle for Vice Chair.

There were no other nominations for Vice Chair.

Moved by Commissioner Mahoney, seconded by Commissioner Lohman to close the nominations for Vice Chair and a unanimous ballot be cast.

VOICE VOTE:

Motion carried

Commissioner Engle was elected by unanimous vote as Vice Chair of the Muskegon County Board of Public Works.

Commissioner Engle assumed the position as Vice Chair.

BPW-15-003 – APPROVAL OF AGENDA

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve the agenda as presented.

VOICE VOTE:

Motion carried

BPW-15-004 – APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Nash, to approve the minutes of the meeting held on December 11, 2014.

VOICE VOTE:

Motion carried

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-15-005 – Authorize the Purchasing Department to bid the budgeted purchase of flow meter calibration and maintenance service.

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to authorize the Purchasing Department to bid the budgeted purchase of flow meter calibration and maintenance services.

VOICE VOTE:

Motion carried

BPW-15-006 – Authorize the purchase of a 2015 Ford Explorer from Signature Ford through the State of Michigan MiDeal at a cost of \$27,731.00 with \$21,000.00 paid for by insurance.

Moved by Commissioner Nash, seconded by Commissioner Engle, to authorize the Purchasing Department to purchase the 2015 Ford Explorer from Signature Ford for \$27,731.00 for the Wastewater Laboratory.

Roll call:

Yes –Engle, Hughes, Lohman, Mahoney, Moore, Nash, Scolnik, Wilkins, Cross

No – None

Motion carried

BPW-15-007 - Informational Items:

Moved by Commissioner Hughes, seconded by Commissioner Engle, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, December 2014.
2. Wastewater Monthly Operating Report, December 2014.
3. Muskegon County Regional Water Policy Board Minutes, December 2014 (draft).

VOICE VOTE:

Motion carried

OLD BUSINESS

None

NEW BUSINESS

Commissioner Scolnik asked if there were any problems at the Wastewater System with the flow at the current level. Mark Eisenbarth explained the process of pumping the flow through the force main and how rain events also affect the flow. Mark Eisenbarth stated the flow hasn't been a concern. Mark Eisenbarth stated once the flow reaches the plant the aerators are running less which causes lower electrical costs and that the biggest benefit has been to the farm crops. Commissioner Scolnik asked if the amount of sludge in the pipe is okay. Mark Eisenbarth stated it is for the force main and he explained the different kinds of pipe. Mark Eisenbarth stated the current amount of flow is okay.

Mark Eisenbarth reminded everyone of the Martin Luther King Jr. Unity Breakfast tomorrow.

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:26 p.m.

Benjamin Cross, Chair

Muskegon County
Board of Public Works
February 12, 2015
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused: Marvin Engle, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Robert Scolnik, Muskegon County Commissioner

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
John Warner, Public Works Director
David Johnson, Wastewater Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk

BPW-15-008 – APPROVAL OF AGENDA

Moved by Commissioner Hughes, seconded by Commissioner Nash, to approve the agenda amending E by changing item 6 to a motion to appoint Mr. David Johnson as Wastewater Director and move item 6 on the agenda to item 7.

VOICE VOTE:

Motion carried

BPW-15-009 – APPROVAL OF MINUTES

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the minutes of the meeting held on January 15, 2014.

VOICE VOTE:

Motion carried

PUBLIC COMMENT ON AN AGENDA ITEM

Norm Swier, President of Brown's Pond Preservation Association, thanked the Board for their consideration on item E - 5. He informed the Board that the costs would be paid from the Brown's Pond maintenance fund and not from the Brown's Pond Association.

ITEMS FOR CONSIDERATION:

BPW-15-010 – Authorize the Purchasing Department to seek bids for the sale of the 2015 alfalfa crop in fields 9, 11, 15, 15A, 24, 28, 32, 36 and 45.

Moved by Commissioner Lohman, seconded by Commissioner Nash, to authorize the Purchasing Department to seek for bids for the sale of our 2015 alfalfa crop in fields 9, 11, 15, 15A, 24, 28, 32, 36 and 45.

VOICE VOTE:

Motion carried

BPW-15-011 – Authorize the Purchasing Department to bid the budgeted purchase of the application of a protective coating on the walls of the C Station wet wall and manholes on site.

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to bid the budgeted purchase of the application of a protective coating on the walls of the C Station wet well and manholes on site.

VOICE VOTE:

Motion carried

BPW-15-012 – Recommend the Public Works Board not pursue diverting a portion of the Muskegon River discharge to Mosquito Creek.

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to recommend the Public Works Board not pursue diverting a portion of the Muskegon River discharge to Mosquito Creek.

Commissioner Hughes asked David Johnson if the permit could be modified. Dave Johnson stated a permit could be modified during a permit cycle at a cost.

VOICE VOTE:

Motion carried

BPW-15-013 – Approve the termination of the Sanitary Sewer Agreement between Bayer Crop Science LP and fortu PowerCell Inc. and authorize the Chair to execute the termination document.

Moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the TERMINATION OF SANITARY SEWER AGREEMENT between Bayer Crop Science LP of 2 T.W. Alexander Drive, Research Triangle Park, NC 27709 and fortu PowerCell Inc., of 1740 Whitehall Road, Muskegon MI 49445 and Muskegon County and authorize the Chair to execute the termination document.

VOICE VOTE:

Motion carried

BPW-15-014 – Authorize staff to solicit proposals from qualified engineering firms to perform a lake level study on Brown’s Pond in Blue Lake Township with costs being paid by the Brown’s Pond Association and the associated lake level assessment district.

Moved by Commissioner Lohman, seconded by Commissioner Hughes, to authorize staff to solicit proposals from qualified engineering firms to perform a lake level study on Brown’s Pond in Blue Lake Township with costs being paid by the Brown’s Pond Association and the associated lake level assessment district.

BPW-15-015 – Friendly Amendment to BPW-15-0014

Moved by Commissioner Mahoney, seconded by Hughes, to change the Brown’s Pond Association to the Brown’s Pond maintenance fund.

VOICE VOTE:

Motion carried

Voice vote on BPW-15-0014 as amended.

VOICE VOTE:

Motion carried

BPW-15-016 – Appoint Mr. David Johnson (DJ) as the Wastewater Director (Y32401), at salary grade range ND-00030 Step 4 effective upon Muskegon County Full Board approval.

Moved by Commissioner Hughes, seconded by Commissioner Lohman, to appoint Mr. David Johnson (DJ) as the Wastewater Director (Y32401), at salary grade range ND-00030 step 4 effective upon Muskegon County Full Board Approval.

VOICE VOTE:

Motion carried

Commissioner Cross thanked Kim Arter and Jerry Bartoszek for sitting in on the interviews and their help with the selection of the Wastewater Director.

BPW-15-017 - Informational Items:

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, January 2015.
2. Wastewater Monthly Operating Report, January 2015.
3. Muskegon County Regional Water Policy Board Minutes, January 2015 (draft).

VOICE VOTE:

Motion carried

OLD BUSINESS

None

NEW BUSINESS

Commissioner Hughes spoke on the discharge into Mosquito Creek. Commissioner Hughes stated she was a member of the Lake Effect Chapter of Michigan Duck Hunters and they run a managed hunt at the Wastewater each year. There are three projects that they work on each year and one of those projects is the Mosquito Creek marsh project. Commissioner Hughes stated they are hoping to increase the habitat in that area and this will depend on increasing the flow into Mosquito Creek. Another project being worked on is to increase the managed waterfowl hunt. Commissioner Hughes stated the water flow at the Wastewater has greatly decreased affecting the waterfowl and the rotation of crops. Commissioner Hughes stated they are looking to work with the Wastewater Director or the Farm Manager and the DNR on some other options when harvesting some of the corn so there is some left for the ducks.

Commissioner Lohman asked Commissioner Hughes if she knew the number of duck hunters who participate in the managed hunt. Commissioner Hughes stated they have maintained a manage hunt at the Wastewater for 37 seasons, but the number of hunters has significantly decreased over the last few years.

PUBLIC COMMENT ON A NEW ITEM

Dave Johnson thanked the Board for their support.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:20 p.m.

Benjamin Cross, Chair

Muskegon County
Board of Public Works
March 12, 2015
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member

Excused: Jerry Bartoszek, Ex-officio Member

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
John Warner, Public Works Director
David Johnson, Wastewater Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk

BPW-15-018 – APPROVAL OF AGENDA

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the agenda amending E by adding a motion for Solid Waste to construct a Household Hazardous Waste Storage Building between item 4 and item 5 on the agenda.

VOICE VOTE: **Motion carried**

BPW-15-019 – APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the minutes of the meeting held on February 12, 2015.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

PRESENTATION

John Warner, Public Works Director, presented the proposed expansion of the Landfill.

ITEMS FOR CONSIDERATION:

BPW-15-020 – Approve the Bond Refunding Contract between Muskegon County and the townships of Dalton, Fruitland, Laketon and Muskegon Charter for the 2006 water bond issue originally titled “Muskegon County Water Supply System Bonds-Series 2006” contingent upon approval by all four local units.

Moved by Commissioner Nash, seconded by Commissioner Hughes, to approve in form, the bond Refunding Contract between Muskegon County and the townships of Dalton, Fruitland, Laketon and Muskegon Charter for the 2006 water bond issue originally titled “Muskegon County Water Supply System Bonds-Series 2006 (Limited Tax General Obligation)” contingent upon approval by all four local units.

VOICE VOTE: **Motion carried**

BPW-15-021 – Resolution Approving Refunding Contract and Bond Resolution between Muskegon County and the townships of Dalton, Fruitland, Laketon and Muskegon Charter for the 2006 water bond issue originally titled “Muskegon County Water Supply System Bonds – Series 2006” contingent upon approval by all four local units.

Moved by Commissioner Scolnik, seconded by Commissioner Wilkins, the Resolution Approving Refunding Contract and Bond Resolution between Muskegon County and the townships of Dalton, Fruitland, Laketon and Muskegon Charter for the 2006 water bond issue originally titled “Muskegon County Water Supply System Bonds-Series 2006 (Limited Tax General Obligation)” contingent upon approval by all four local units.

VOICE VOTE: **Motion carried**

BPW-15-022 – Approve the form of the Bond Refunding Contract between Muskegon County and the townships of Dalton, Egelston and Muskegon Charter for the 2006 sewer bond issue originally titled “Muskegon County Wastewater Management System-Number One Series 2006” contingent upon approval by all three local units.

Moved by Commissioner Hughes, seconded by Commissioner Lohman, to approve in form, the bond Refunding Contract between Muskegon County and the townships of Dalton, Egelston and Muskegon Charter for the 2006 water bond issue originally titled “Muskegon County Wastewater Management System-Number One (Charter Township of Muskegon, Township of Egelston and Township of Dalton Section) Series 2006” contingent upon approval by all three local units.

VOICE VOTE: **Motion carried**

BPW-15-023 – Resolution Approving Refunding Contract and Bond Resolution for the bond Refunding Contract between Muskegon County and the townships of Dalton, Egelston and Muskegon Charter for the 2006 sewer bond issue originally titled “Muskegon County Wastewater Management System – Number One Series 2006” contingent upon approval by all three local units.

Moved by Commissioner Nash, seconded by Commissioner Wilkins, the Resolution Approving Refunding Contract and Bond Resolution for the bond Refunding Contract between Muskegon County and the townships of Dalton, Egelston and Muskegon Charter for the 2006 sewer bond issue originally titled “Muskegon County Wastewater Management System-Number One (Charter Township of Muskegon, Township of Egelston and Township of Dalton Section) Series 2006” contingent upon approval by all three local units.

VOICE VOTE: **Motion carried**

BPW-15-024 – Approve for Solid Waste to Construct a Household Hazardous Waste Storage Building at the Whitehall Township Transfer Station as a match to the DEQ Community Pollution Prevention Grant, should the grant be awarded to Muskegon County

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve, in concept, for the Solid Waste to Construct a Household Hazardous Waste Storage Building at the Whitehall Township Transfer Station as a match to the DEQ Community Pollution Prevention Grant, 2015 round, should the grant be awarded to Muskegon County.

VOICE VOTE: **Motion carried**

BPW-15-025 – Award RFB 15-2166 for the Combine, Draper Platform, and Corn Head to Greenmark Equipment, Inc. and reject the bids for the two Combine Head Trailers and two Articulated Tractors.

Moved by Commissioner Engle, seconded by Commissioner Hughes, to award the bid for the Combine, Draper Platform and Corn Head to Greenmark Equipment, Inc., for a new cost of \$459,574.81 and reject the bids for the two Combine Head Trailers and two Articulated Tractors.

VOICE VOTE: **Motion carried**

BPW-15-026 – Award RFB 15-2168 for the Calibration and Repair of the flow meters to RS Technical Services, Inc.

Moved by Commissioner Hughes, seconded by Mahoney, to award the bid for the calibration and repair of the 33 raw sewage flow meters and 6 process flow meters in the Wastewater system to RS Technical Services, Inc., at their price of \$28,500.00 per year for calibration and \$110.00 per hour for repair labor, per the specifications in RFB 15-2168, with the option to renew for one or two subsequent years.

FRIENDLY AMENDMENT TO BPW-15-026 - Correct the per hour repair labor from \$110.00 to \$102.00

Voice vote on BPW-15-026 as amended.

VOICE VOTE: **Motion carried**

BPW-15-027 – Award RFB 15-2173 for the sale of alfalfa fields 9, 15, 15A, 28, 32, 36 and 45 for the next four years to den Dulk Dairy, LLC and fields 11 and 24 for the next four years to John VanDen Brink and authorize the Public Works Board Chairman to sign the contracts.

Moved by Commissioner Lohman, seconded by Commissioner Wilkins, to award the alfalfa silage produced in fields 9, 15, 15A, 28, 32, 36 and 45 for the next four years to den Dulk Dairy, LLC and the alfalfa silage produced in fields 11 and 24 for the next four years to John VanDen Brink, per specifications in RFB 15-2173. I further authorize the Public Works Board Chairman to sign the contracts to formalize the above actions.

VOICE VOTE: **Motion carried**

BPW-15-028 – Award RFB 15-2178 for Agricultural Chemicals per the bid specifications.

Moved by Commissioner Engle, seconded by Commissioner Nash, to award the low bids for all Agricultural Chemicals per the specifications in RFB 15-2178.

VOICE VOTE: **Motion carried**

Dave Johnson clarified that they are accepting low bid on all chemicals except for the Buctril which did not meet specifications as an equivalent.

BPW-15-029 – Authorize the Purchasing Department to bid three replacement vehicles for Wastewater.

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the Purchasing Department to bid the budgeted purchase of three Wastewater replacement vehicles.

VOICE VOTE: **Motion carried**

BPW-15-030 – Extend the Interlocal Agreement between the County of Muskegon Board of Public Works and the Village of Sparta on a month by month basis until the Village secures their RFQ and authorize the Public Works Board Chairman to sign the contract.

Moved by Commissioner Hughes, seconded by Commissioner Engle, that the “Interlocal Agreement between the County of Muskegon Board of Public Works and the Village of Sparta”, currently set to terminate on March 18, 2015, be extended on a month by month basis until the Village secures their RFQ for the continued operation of the wastewater treatment plant. I further authorize the Public Works Board Chairman to sign the contract to formalize this action.

VOICE VOTE: **Motion carried**

BPW-15-031 - Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Nash, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, February 2015.
2. Wastewater Monthly Operating Report, February 2015.
3. Muskegon Municipal Wastewater Management Committee Minutes, February 2015 (draft).

VOICE VOTE: **Motion carried**

OLD BUSINESS

None

NEW BUSINESS

Drain Commissioner Moore inquired about the information regarding the Fairgrounds.

PUBLIC COMMENT ON A NEW ITEM

Judge Kathy Hoogstra addressed the Board about a new specialty court that started this week. It is a Juvenile Mental Health Court which will allow children to stay here in the County for treatment.

Commissioner Hughes thanked Judge Hoogstra. Commissioner Hughes spoke on the benefits to the families and Healthwest.

Commissioner Wilkins requested that Judge Hoogstra come back and inform the Board about the program.

Mark Eisenbarth informed the Board that Sullivan Township was having a public comment session (part 2) this evening on the Fairgrounds. Mark Eisenbarth addressed the handout from LSL Planning who has been hired by Sullivan Township to develop their planning and ordinances regarding the Fairgrounds.

Discussion ensued among the Commissioners regarding the Fairgrounds.

Mark Eisenbarth stated this will be brought back to the Board at a work session to update the plan and the contract for the Fairgrounds.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:13 p.m.

Benjamin Cross, Chair

Muskegon County
Board of Public Works
April 16, 2015
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused: Ken Mahoney, Muskegon County Commissioner

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Terry Sabo, Muskegon County Board of Commissioners Chair
Beth Dick, Assistant Administrator & Finance Director
John Warner, Public Works Director
David Johnson, Wastewater Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk
Jonathon Wilson, Economic Development Coordinator

BPW-15-032 – APPROVAL OF AGENDA

Moved by Commissioner Nash, seconded by Commissioner Engle, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-15-033 – APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Drain Commissioner Moore, to approve the minutes of the meeting held on March 12, 2015.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

Commissioner Sabo spoke on item E. / 5 the Field Technology Services Proposal. Commissioner Sabo stated his concerns with the number of plastic shopping bags at the landfill site and how plastic shopping bags do not decompose. Commissioner Sabo stated that other communities in the United States have banned the use of these types of bags and asked the Board to think about this and that it may be something they would want to pursue in the future.

ITEMS FOR CONSIDERATION:

BPW-15-034 – Approve Resolution for the Water System Refunding Bonds

Moved by Commissioner Nash, seconded by Commissioner Engle, to approve the Resolution Approving Refunding Contract and Bond Resolution and recommend to the Board of Commissioners the approval of the Resolution Authorizing Muskegon County Water Supply System Refunding Bonds, Series 2015 (General Obligation Limited Tax).

Roll call:

Yes – Scolnik, Wilkins, Engle, Hughes, Lohman, Moore, Nash, Cross

No – None

Excused - Mahoney

Motion carried

BPW-15-035 – Approve Resolution for the Wastewater System-Number One Refunding Bonds

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the Resolution Approving Refunding Contract and Bond Resolution and recommend to the Board of Commissioners the approval of the Resolution Authorizing Muskegon County Wastewater System-Number One (Charter Township of Muskegon, Township of Egelston and Township of Dalton Section) Refunding Bonds, Series 2015.

Roll call:

Yes –Engle, Hughes, Lohman, Moore, Nash, Scolnik, Wilkins, Cross

No – None

Excused - Mahoney

Motion carried

BPW-15-036 – Commercial Mower Purchase

Moved by Commissioner Engle, seconded by Commissioner Lohman, to approve staff to purchase a John Deere Z997R with options through the National Joint Powers Alliance Bid #0780313-DAC for \$19,119.87.

Roll call:

Yes –Lohman, Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Cross

No – None

Excused - Mahoney

Motion carried

BPW-15-037 – Lake Effect Disposal Hauler Contract

Moved by Commissioner Lohman, seconded by Commissioner Hughes, to approve the new Type II Hauler Delivery Contract with Lake Effect Disposal of 3945 E. Broadway Avenue, Muskegon, Michigan for a period of 5 years and authorize the Public Works Board Chair to execute the agreement.

VOICE VOTE: **Motion carried**

BPW-15-038 – Approve Field Technology Services Proposal

Moved by Commissioner Hughes, seconded by Commissioner Engle, to approve a 1-year contract renewal with Field Technology Services for litter picking services at Solid Waste for a cost of \$15.00 per hour per person and \$0.50 per hour for a vehicle with costs being paid from Solid Waste Fund 5910-0526 and authorize the Chair to execute the agreement.

VOICE VOTE: **Motion carried**

BPW-15-039 – Sale of Parcel

Moved by Commissioner Hughes, seconded by Commissioner Lohman, to approve the sale of parcel #61-24-205-170-0004-00 to MIJU for the sum of \$1.00 plus the costs of closing, title work, title insurance, attorney's fees and any other related costs and authorize the Chair of the Board of Public Works to execute closing documents.

VOICE VOTE: **Motion carried**

BPW-15-040 – Authorized to bid a Permanent Bypass Pump

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to authorize the Purchasing Department to bid the budgeted purchase of a permanent bypass pump for D Station.

VOICE VOTE: **Motion carried**

BPW-15-041 – Authorized to bid a Standby Natural Gas Generator

Moved by Commissioner Engle, seconded by Commissioner Hughes, to authorize the Purchasing Department to bid the budgeted purchase of a natural gas generator at Keating Station.

VOICE VOTE: **Motion carried**

BPW-15-042 – Approve contracting with Ken Scarth of Scarth Ag Services

Moved by Commissioner Engle, seconded by Commissioner Lohman, that the Public Works Board contract with Ken Scarth of Scarth Ag Services, on an as-needed consultant basis at \$53.00/hr. so that he can provide training to the new Farm Manager.

Roll call:

Yes – Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Lohman, Cross

No – None

Excused - Mahoney

Motion carried

BPW-15-043 - Informational Items:

Moved by Commissioner Wilkins, seconded by Commissioner Engle, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, March 2015.

VOICE VOTE: **Motion carried**

BPW-15-044 - Informational Items:

Moved by Commissioner Hughes, seconded by Commissioner Engle, that the following information items be received and placed on file:

2. Wastewater Monthly Operating Report, March 2015.
3. Muskegon County Regional Water Policy Board Minutes, March 2015 (draft)
4. Muskegon Municipal Wastewater Management Committee Minutes, March 2015 (draft).

VOICE VOTE: **Motion carried**

OLD BUSINESS

Dave Johnson informed the Board that the correct day for the Arbor Day planting will be on May 1st from 9:00 a.m. – 12:00 p.m. at the Wastewater site.

NEW BUSINESS

John Warner informed everyone of Saturday's Household Hazardous Waste event at 1350 E. Keating from 9:00 a.m. – 1:00 p.m.

Mark Eisenbarth stated that the Child Abuse Council will be placing blue ribbons on the trees and bushes again this year.

Jonathon Wilson stated that Wastewater is developing a new public newsletter and encouraged those interested to visit the Wastewater website and sign up.

PUBLIC COMMENT ON A NEW ITEM

None

CLOSED SESSION – Property Acquisition

The Board went into closed session at 4:30 p.m.

The Board returned to open session with no action at 4:42 p.m.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:43 p.m.

Benjamin Cross, Chair

Muskegon County
Board of Public Works
May 14, 2015
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused:

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Terry Sabo, Muskegon County Board of Commissioners Chair
Beth Dick, Assistant Administrator & Finance Director
John Warner, Public Works Director
David Johnson, Wastewater Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk
Jonathon Wilson, Economic Development Coordinator

BPW-15-046 – APPROVAL OF AGENDA

Moved by Commissioner Nash, seconded by Commissioner Lohman, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-15-047 – APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the regular minutes and the closed session minutes of the Board of Public Works meeting held on April 16, 2015.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-15-048 – Kriesel’s Sanitation Hauler Contract

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the Type II Hauler Delivery Contract with Kriesel’s Sanitation of 326 E. Bard Road, Muskegon, Michigan for a period of 5 years and authorize the Public Works Board Chair to execute the agreement.

VOICE VOTE: **Motion carried**

BPW-15-049 – Kuerth’s Disposal Hauler Contract

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the Type II Hauler Delivery Contract with Kuerth’s Disposal, Inc. of 2621 Dalson Road, Twin Lake, Michigan for a period of 5 years and authorize the Public Works Board Chair to execute the agreement.

VOICE VOTE: **Motion carried**

BPW-15-050 – Purchase gas analyzer, handheld computer and associated equipment

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to approve the purchase of a new Envision gas analyzer, Trimble Nomad 900 and associated equipment from Elkins Earthworks, for their quoted price of \$11,395.60 with costs to be paid from the Solid Waste Fund 5710-0526.

Roll call:

Yes – Nash, Scolnik, Wilkins, Engle, Hughes, Lohman, Mahoney, Moore, Cross

No – None

Motion carried

BPW-15-051 – Award Brown’s Pond Quote

Moved by Drain Commissioner Moore, seconded by Commissioner Mahoney, to award the Phase I Lake Level Determination study of Brown’s Pond to Schultz Land & Water Consulting, Inc. for their quoted price of \$9,950.00 with the costs being paid with money held by Blue Lake Township for the purposes of work on Brown’s Pond.

Roll call:

Yes – Hughes, Lohman, Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Cross

No – None

Motion carried

BPW-15-052 – Award Vehicles / RFB 15-2184

Moved by Commissioner Engle, seconded by Commissioner Scolnik, to award the bid for the purchase of three vehicles to Berger Chevrolet for a total cost of \$76,793.56.

Roll call:

Yes – Wilkins, Engle, Hughes, Lohman, Mahoney, Moore, Nash, Scolnik, Cross

No – None

Motion carried

BPW-15-053 – Award Irrigation Rigs / RFB 15-2176

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to award the bid for the replacement of eight irrigation rigs and one tower to Zirk Welding and Irrigation, Inc., for a total cost of \$648,700.

Roll call:

Yes – Scolnik, Wilkins, Engle, Hughes, Lohman, Mahoney, Moore, Nash, Cross

No – None

Motion carried

BPW-15-054 - Informational Items:

Moved by Commissioner Nash, seconded by Commissioner Lohman, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, April 2015.
2. Wastewater Monthly Operating Report, April 2015.
3. Muskegon County Regional Water Policy Board Minutes, April 2015 (draft)

VOICE VOTE: **Motion carried**

OLD BUSINESS

Commissioner Cross asked Doug Hughes if he had any information regarding the ban on plastic shopping bags. Mr. Hughes stated that they were still working on it and that there will be a presentation at the May 21st Board meeting by the Sustainability Coordinator.

NEW BUSINESS

None

PUBLIC COMMENT ON A NEW ITEM

Dave Johnson clarified that the cost to replace the tower on item BPW-15-053 will be \$11,500.00.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:15 p.m.

Benjamin Cross, Chair

Muskegon County
Board of Public Works
June 11, 2015
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused:

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Terry Sabo, Muskegon County Board of Commissioners Chair
Beth Dick, Assistant Administrator & Finance Director
Greg Leverage, Solid Waste Supervisor
David Johnson, Wastewater Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk
Jonathon Wilson, Economic Development Coordinator

BPW-15-055 – APPROVAL OF AGENDA

Moved by Commissioner Hughes, seconded by Commissioner Lohman, to approve the agenda amending E by removing item 3 a motion to purchase a Vermeer chipper from the agenda.

VOICE VOTE: **Motion carried**

BPW-15-056 – APPROVAL OF MINUTES

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the minutes of the Board of Public Works meeting held on May 14, 2015.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-15-057 – Approval to quote the disposal of Wilbrandt Farm's soil material

Moved by Commissioner Hughes, seconded by Commissioner Engle, to approve a disposal cost at the Muskegon County Solid Waste Management System of \$8.00 per ton for the first 50,000 tons and \$12.00 per ton for the remaining tonnage, estimated at 130,000 tons (a total of 180,000 tons) for the Wilbrandt Farms remediation project as the material is considered to be usable and beneficial to the Solid Waste Operation.

VOICE VOTE: **Motion carried**

BPW-15-058 – Authorization to quote disposal rates for projects

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the Director of Public Works to quote disposal rates for projects generating significant quantities of soil, sediment or sludge materials which would be beneficial for Solid Waste operations with the quoted prices being between that of foundry sand (currently \$2.50/ton) and other soils (currently \$12.00/ton) with a report being made to the Public Works Board of each quote given.

FRIENDLY AMENDMENT TO BPW-15-058 – The Director of Public Works is to get authorization from the County Administrator for quoted disposal rates for projects.

Voice vote on BPW-15-058 as amended.

VOICE VOTE: **Motion carried**

BPW-15-059 – Award Keating Pump Station Generator

Moved by Commissioner Engle, seconded by Commissioner Lohman, to award the bid for the purchase and installation of a permanent natural gas generator (minus the SCADA programming) at Keating Station to DVT Electric for a total cost of \$75,865.00

Roll call:

Yes –Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Lohman, Cross

No – None

Motion carried

BPW-15-060 – Approve Contract with Port City Model Aviation Club

Moved by Commissioner Nash, seconded by Commissioner Lohman, to approve the attached contract with Port City Model Aviation Club (PCMAC) to use the designated area for their club activities and authorize the Public Works Board Chair to sign the contract.

VOICE VOTE: **Motion carried**

BPW-15-061 – Approval to bid Sludge Removal

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to authorize the Purchasing Department to advertise for bids to have the sludge removed from Cell #3 of the Wastewater Facility and transferred to the plant's drying beds.

VOICE VOTE: **Motion carried**

BPW-15-063 – Reorganization of Wastewater Maintenance Department

Moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the reorganization of the Wastewater's Fleet Maintenance and Ops Maintenance departments by uniting both departments under a single supervisor as recommended by the Wastewater Director.

VOICE VOTE: **Motion carried**

BPW-15-064 – Reorganization of Wastewater Laboratory

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the reorganization of the Wastewater Laboratory Department as recommended by the Wastewater Director.

VOICE VOTE: **Motion carried**

BPW-15-065 - Informational Items:

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, May 2015.
2. Wastewater Monthly Operating Report, May 2015.

Commissioner Hughes requested that Greg Leverage submit to the Board the results of the waste sort research program when available.

Commissioner Mahoney asked Greg Leverage about the drop in Public Works energy proceeds concerning the landfill gas. Greg Leverage stated it is due to the drop in the market rates for natural gas.

Discussion ensued regarding plastic shopping bags. Doug Hughes stated he would have more information available in the next several weeks.

VOICE VOTE: **Motion carried**

OLD BUSINESS

Mark Eisenbarth stated that Gamesa has requested to forgo the payments owed and Corporate Counsel has sent a response requesting payments be made. Mark Eisenbarth is waiting for Gamesa to send an official request to terminate the contract before he is able to explore other options.

NEW BUSINESS

Mark Eisenbarth reminded the Board of the Discover the Vision Muskegon Lake 2020 forum today at 4:30 p.m. at the GVSU MAREC. Additional forums will be on 6/23/15 and 6/24/15 at 4:30 p.m. at the GVSU MAREC.

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:29 p.m.

Benjamin Cross, Chair

Muskegon County
Board of Public Works
July 16, 2015
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner

Excused: Brenda Moore, Drain Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Terry Sabo, Muskegon County Board of Commissioners Chair
John K. Warner, Public Works Director
David Johnson, Wastewater Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk

BPW-15-066 – APPROVAL OF AGENDA

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-15-067 – APPROVAL OF MINUTES

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the minutes of the Board of Public Works meeting held on June 11, 2015.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-15-068 – RMS Disposal Inc. Hauler Contract

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the Type II Hauler Delivery Contract with RMS Disposal Inc. 4345 Wolf Lake Road, Fruitport, Michigan for a period of 5 years and authorize the Public Works Board Chair to execute the agreement.

VOICE VOTE: **Motion carried**

BPW-15-069 – Ames Disposal Inc. Hauler Contract

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the Type II Hauler Delivery Contract with Ames Disposal Inc. 1434 Holton Road, Muskegon, Michigan for a period of 5 years and authorize the Public Works Board Chair to execute the agreement.

VOICE VOTE: **Motion carried**

BPW-15-070 – Approve the purchase to rebuild existing compactor wheels

Moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the purchase of compactor wheel tips and associated freight and labor to rebuild the existing compactor wheels from Caron Compactor Company, for their quoted price of \$55,556.00 with all costs being paid from Solid Waste Fund 5710-0526.

Roll call:

Yes – Scolnik, Wilkins, Engle, Hughes, Lohman, Mahoney, Nash, Cross

No – None

Excused - Moore

Motion carried

BPW-15-071 – Approve agreement with Dixon Engineering

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve agreement with Dixon Engineering for the interior and exterior inspections of the Fruitport township 500,000 gallon elevated spheroid water storage tank for a cost of \$2,250.00 with costs being paid from the Fruitport-Norton Shores Water Fund 8711-0530.

Roll call:

Yes –Lohman, Mahoney, Nash, Scolnik, Engle, Hughes, Cross

No – Wilkins

Excused - Moore

Motion carried

BPW-15-072 – Sale of row crop cultivator

Moved by Commissioner Nash, seconded by Commissioner Lohman, to authorize the Wastewater department to advertise for the sale of its row crop cultivator in the Michigan Farm Trader.

VOICE VOTE: **Motion carried**

BPW-15-073 – Award D Station bypass pump replacement – RFB 15-2154

Moved by Commissioner Nash, seconded by Commissioner Engle, to award the bid for the purchase and installation of the D Station bypass pump (minus the SCADA programming) to Jackson-Merkey Contractors for a total cost of \$212,643.

Roll call:

Yes –Wilkins, Engle, Hughes, Lohman, Mahoney, Nash, Scolnik, Cross

No – None

Excused - Moore

Motion carried

BPW-15-074 – Approve reduced sewer rate for WMSRDC

Moved by Commissioner Lohman, seconded by Commissioner Wilkins, to approve a reduced sewer rate of \$1,606.17 million gallons for WMSRDC's Bear Creek Hydrologic Reconnection and Habitat Enhancement Project.

VOICE VOTE: **Motion carried**

BPW-15-075 - Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Hughes, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, June 2015.
2. Wastewater Monthly Operating Report, June 2015.
3. Muskegon Municipal Wastewater Management Committee Minutes, June 2015 (draft)

VOICE VOTE: **Motion carried**

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT ON A NEW ITEM

None

CLOSED SESSION – PROPERTY ACQUISITION

BPW-15-076 Moved by Commissioner Hughes, seconded by Commissioner Engle, to enter into closed session for the purpose of property acquisition.

Roll call:

Yes - Engle, Hughes, Lohman, Mahoney, Nash, Scolnik, Wilkins, Cross

No - None

Excused - Moore

Motion carried

The Board entered into closed session at 4:20 p.m.

The Board returned to regular session at 4:26 p.m.

BPW-15-077 Purchase of property at 1995 Ensley Road

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the purchase of the property at 1995 Ensley Road (parcel #61-11-036-200-0005-00) for a price of \$226,250 with costs being paid by Wastewater Fund 5921-5061 and further authorize the Chair to execute the documents.

Roll call:

Yes –Nash, Scolnik, Wilkins, Engle, Hughes, Lohman, Mahoney, Cross

No – None

Excused - Moore

Motion carried

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:30 p.m.

Benjamin Cross, Chair

Muskegon County
Board of Public Works
August 13, 2015
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused: Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
Terry Sabo, Muskegon County Board of Commissioners Chair
John K. Warner, Public Works Director
David Johnson, Wastewater Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk
Jonathon Wilson, Economic Development Coordinator

BPW-15-078 – APPROVAL OF AGENDA

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-15-079 – APPROVAL OF MINUTES

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve the regular minutes and the closed session minutes of the Board of Public Works meeting held on July 16, 2015.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-15-080 – Adopt Wastewater hunting & trapping regulations/rules and authorize hunts

Moved by Commissioner Hughes, seconded by Commissioner Lohman, to adopt the attached 2015 Wastewater Archery Deer Hunting regulations, adopt the 2015 Trapping rules, authorize the DNR Waterfowl Hunt and Spring Youth Turkey Hunt and give the Wastewater Hunting Committee permission to investigate the feasibility of a 2016 hunt for the disabled.

VOICE VOTE: **Motion carried**

BPW-15-081 – Authorize to bid Pump Station 3 electrical upgrades

Moved by Commissioner Engle, seconded by Commissioner Hughes, to authorize the Purchasing Department to advertise for bids for the upgrade of PS-3 electrical equipment.

VOICE VOTE: **Motion carried**

BPW-15-082 – Authorize to bid upgrade to Cell 2

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to authorize the Purchasing Department to advertise for bids for the renovation of Cell 2.

VOICE VOTE: **Motion carried**

BPW-15-083 – Authorize to bid upgrade to Montague Station

Moved by Commissioner Lohman, seconded by Commissioner Engle, to authorize the Purchasing Department to advertise for bids for the upgrade of Montague Station.

VOICE VOTE: **Motion carried**

BPW-15-084 – Accept easement agreement

Moved by Commissioner Engle, seconded by Commissioner Hughes, to accept the easement agreement between Mr. Keith Kantola and the Board of Public Works and authorize the Chair to sign the agreement.

VOICE VOTE: **Motion carried**

BPW-15-085 – Authorize to purchase a pivot track filler (KC610 Closer)

Moved by Commissioner Hughes, seconded by Commissioner Lohman, to authorize the Wastewater department to purchase a KC610 Closer pivot track filler from KC Equipment, the sole source vendor.

Roll call:

Yes – Nash, Scolnik, Wilkins, Engle, Hughes, Lohman, Cross

No – None

Excused - Mahoney, Moore

Motion carried

BPW-15-086 – Contract extension with Prein&Newhof

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve a three-year extension of the 2012 contract with Prein&Newhof for engineering services to the Wastewater Treatment Plant and authorize the Chair to sign the contract.

Roll call:

Yes –Wilkins, Engle, Hughes, Lohman, Nash, Scolnik, Cross

No – None

Excused - Mahoney, Moore

Motion carried

BPW-15-087 - Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Lohman, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, July 2015.
2. Wastewater Monthly Operating Report, July 2015.

VOICE VOTE: **Motion carried**

OLD BUSINESS

Commissioner Hughes stated how beautiful the grounds at Wastewater looked.

Doug Hughes stated that the closing for the Ensley Road property will take place Tuesday, August 18, 2015.

NEW BUSINESS

Commissioner Scolnik suggested we contact one of the local marketing firms to fly a drone over Wastewater and take photographs to help promote the site. Jonathon Wilson stated this has been done and the new photos will be used for Wastewater's new website. Commissioner Engle stated that the Wastewater site would be a good location for data companies. Jonathon Wilson agreed and stated this is something he is currently working on.

Commissioner Hughes suggested the possibility of renaming the Wastewater System to better promote it. Commissioner Engle expressed his concerns with renaming. Jonathon Wilson suggested looking into a brand name. Doug Hughes will look into the matter.

Commissioner Nash questioned the cost of hiring companies to take aerial photos verses the cost of purchasing a drone. Commissioner Hughes stated that the GIS department is seriously considering purchasing a drone.

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:20 p.m.

Benjamin Cross, Chair

Muskegon County
Board of Public Works
September 10, 2015
3:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Cross at 3:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused:

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
John K. Warner, Public Works Director
David Johnson, Wastewater Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk
Carly Hines, DPW Administrative Analyst
Dwight Avery, Accounting Manager

BPW-15-088 – APPROVAL OF AGENDA

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-15-089 – APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the minutes of the Board of Public Works meeting held on August 13, 2015.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

Scott Huebler, Manager for the City of Whitehall; Sam St. Amour, Supervisor for Fruitland Township; Matt Farrar, DPW Director for Fruitport Township and Mohammed Al-Shatel, DPW Director for the City of Muskegon, all members of the Muskegon Municipal Wastewater Management Committee (User Group) stated their concerns with the proposed wastewater rate increase. Scott Huebler also distributed a copy of a letter that was submitted to County Administrator Mark Eisenbarth highlighting the User Group's points of concern.

PRESENTATIONS

Dawn Lund, Vice President of Utility Financial Solutions, LLC presented the executive summary report for a long-term financial projection completed for the Muskegon County Wastewater Management System and her wastewater rate increase recommendation (see attached). Dawn Lund answered various questions from the Board members and addressed some of the comments from the User Group members.

Dave Johnson presented the proposed budget for the Wastewater Management System (see attached).

John Warner presented the proposed budget for the Solid Waste Management System. John Warner also included the Regional Water System and Facilities Management, these are departments that fall under his supervision (see attached).

ITEMS FOR CONSIDERATION:

BPW-15-090 – Approve FY2016 Budget for Solid Waste

Moved by Commissioner Nash, seconded by Commissioner Hughes, to recommend to the Muskegon County Board of Commissioners the approval of the FY 2016 budget for the Muskegon County Solid Waste Management System as presented.

VOICE VOTE: **Motion carried**

BPW-15-091 - Approve FY2016 Budget for Wastewater

Moved by Commissioner Hughes, seconded by Commissioner Nash, to recommend to the Muskegon County Board of Commissioners the approval of the FY2016 budget for the Muskegon County Wastewater Management System and the 3.5% increase in the wholesale sewer rates.

Commissioner Engle made a Friendly Amendment to change the 3.5% increase in wholesale sewer rates to the recommended 4.9% increase.

The Friendly Amendment failed due to lack of support.

Discussion ensued regarding the wholesale sewer rate increase.

BPW-15-091 – Approve FY2016 Budget for Wastewater CONT'D

Drain Commissioner Moore called for the question.
Chair Cross called for the roll call vote.

Roll call:

Yes – Engle, Hughes, Mahoney, Moore, Nash, Scolnik, Wilkins, Cross

No – Lohman

Motion carried

The Board asked that Doug Hughes look into the section (VIII. Finances) of the Master Contract for the Muskegon County Wastewater System and report his findings back to the Board.

BPW-15-092 – Accept findings for Brown's Pond

Moved by Commissioner Hughes, seconded by Commissioner Nash, to accept the findings of expediency in the preliminary engineering report for Brown's Pond as presented by David Schultz, P.E., determine that it is necessary to establish a special assessment district to pay for required infrastructure and ancillary costs and to direct Corporate Counsel to move forward with the appropriate action in the Muskegon County Circuit Court for the establishment of a legal lake level on Brown's Pond.

Roll call:

Yes – Lohman, Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Cross

No – None

Motion carried

BPW-15-093 – Loan of funds for Heritage Landing project

Moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve a loan of funds in the amount of \$343,770 plus any funds needed to cover change orders from the Solid Waste fund (5710-0526) for the project to place steel sheet pile wall at Heritage Landing (RFB 15-2191) with the funds being repaid to Solid Waste by the Accommodations Tax fund over a period of 20 years together with interest at the same annual rate as the money would have otherwise received sitting in fund 5710-0526.

Roll call:

Yes – Nash, Scolnik, Wilkins, Engle, Hughes, Lohman, Mahoney, Moore, Cross

No – None

Motion carried

BPW-15-094 – Authorize vehicle trade

Moved by Commissioner Hughes, seconded by Commissioner Scolnik, to authorize the Wastewater Director to trade from their vehicle pool one (1) 2007 GMC Yukon to the Sheriff's Office for one (1) 2012 Chevrolet Tahoe. Wastewater would also reimburse the Sheriff's Office the Blue Book difference in the amount of \$14,500.00, which the Sheriff would use to purchase used fleet vehicles.

Roll call:

Yes – Wilkins, Engle, Hughes, Lohman, Mahoney, Moore, Scolnik, Cross

No – None

Abstain - Nash

Motion carried

BPW-15-095 - Informational Items:

Moved by Commissioner Hughes, seconded by Commissioner Nash, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, August 2015.
2. Wastewater Monthly Operating Report, August 2015.

VOICE VOTE: **Motion carried**

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:24 p.m.

Benjamin Cross, Chair

Muskegon County
Board of Public Works
October 8, 2015
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused:

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
John K. Warner, Public Works Director
David Johnson, Wastewater Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk
Jonathan Wilson, Economic Development Coordinator
Connie Maxim-Sparrow, Grants Coordinator

BPW-15-096 – APPROVAL OF AGENDA

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-15-097 – APPROVAL OF MINUTES

Moved by Commissioner Engle, seconded by Commissioner Lohman, to approve the minutes of the Board of Public Works meeting held on September 10, 2015.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-15-098 – Write Off Accounts Receivable due from Justin Eitnier d/b/a S&H Property

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to authorize Solid Waste to write off the past due account of Justin Eitnier d/b/a S&H Property Management in the amount of \$832.14 and any accrued interest at the time of write off.

Roll call:

Yes – Lohman, Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Cross

No – None

Motion carried

BPW-15-099 - Write Off Accounts Receivable due from BigSky Field Services

Moved by Commissioner Mahoney, seconded by Commissioner Engle, to authorize Solid Waste to write off the past due account for BigSky Field Services in the amount of \$1,244.20 and any accrued interest at the time of write off.

Roll call:

Yes – Scolnik, Wilkins, Engle, Hughes, Lohman, Mahoney, Moore, Nash, Cross

No – None

Motion carried

BPW-15-100 – Approve Contract with West Michigan Area RC Club

Moved by Commissioner Lohman, seconded by Commissioner Hughes, to approve the attached contract with West Michigan Area RC Club to use the designated area for their club activities, and I authorize the Public Works Board Chair to sign the contract.

VOICE VOTE: **Motion carried**

BPW-15-101 – Bid Application of Protective Coating

Moved by Commissioner Engle, seconded by Commissioner Mahoney, to authorize the Purchasing Department to seek bids for the application of a protective coating to the walls of the C Station wet well and three manholes.

VOICE VOTE: **Motion carried**

BPW-15-102 – Award Sludge Removal bid

Moved by Commissioner Mahoney, seconded by Commissioner Engle, to accept the bid from Jackson-Merkey Contractors for “Removal and Transport of Wastewater Sludge from Treatment Lagoon to Sludge Drying Beds” for \$534,780.

Roll call:

Yes – Hughes, Lohman, Mahoney, Moore, Scolnik, Wilkins, Engle, Cross

No – None

Abstain - Nash

Motion carried

BPW-15-103 – Authorize Change Order #1 to Sludge Removal contract

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to authorize Change Order #1 to the pending Cell 3 sludge removal contract with Jackson-Merkey Contractors to allow them to connect Cell 3 to the sludge removal pipeline for a cost of \$18,500.

Roll call:

Yes – Lohman, Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Cross

No – None

Motion carried

BPW-15-104 – Support Application for the Corn Marketing Program

Moved by Commissioner Lohman, seconded by Commissioner Hughes, to support the application for the Corn Marketing Program of Michigan grant.

VOICE VOTE: **Motion carried**

BPW-15-105 - Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Scolnik, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, September 2015.
2. Wastewater Monthly Operating Report, September 2015.
3. Muskegon County Regional Water Policy Board Minutes, September 2015 (draft)
4. Muskegon Municipal Wastewater Management Committee Minutes, August 2015 (draft)

VOICE VOTE: **Motion carried**

OLD BUSINESS

Commissioner Hughes asked John Warner if he has looked into installing a tank to burn the gas at Solid Waste. John Warner stated he has not, but will look into it before they purchase the pipe.

NEW BUSINESS

Commissioner Hughes informed the Board that she saw the Farm Manager out at 7:30 p.m. checking the moisture in the bean crop.

Mark Eisenbarth informed the Board of the possibility that Ottawa County may be interested in the Wastewater System treating industrial waste from Coopersville. Ottawa County will be holding a meeting on Monday, October 12, 2015 to compare costs involved. Mark Eisenbarth stated that there are many people involved in this and he will be keeping the Board updated as information comes in.

Commissioner Wilkins spoke of the expansions happening and asked Mark Eisenbarth what the County is doing to help Muskegon Heights with their Water system. Commissioner Nash also agreed and asked what solutions/options are available and stated he would like to see the County bridge some gaps. Mark Eisenbarth stated he did reach out to Muskegon Heights last November and he is currently waiting for the new City Manager to be hired to begin those talks again. Commissioner Engle stated many of the communities have long term agreements and we're going to need to find a new path. Drain Commissioner Moore also agreed and stated the County is the best entity to help.

Ed Gardner from Muskegon Area First spoke on the sewer line expansion and stated he is currently working on funding sources. Commissioner Nash asked what the potential for growth would be. Ed Gardner stated there are a few possibilities of other businesses who may be interested in hooking up if this expansion happens, but nothing definite as of now.

Commissioner Lohman asked if there was any additional information on Michigan Adventure hooking up to the sewer line. Mark Eisenbarth stated he has had a few meetings over the last few weeks and they are currently working on the rates, but no answers as of yet. Drain Commissioner Moore stated she will be attending the hearing on November 15, 2015 and encouraged others to be there.

Commissioner Hughes asked Doug Hughes if he has an update on the User Group contract. Doug Hughes stated that there was a meeting held on Monday and they are still working to find a solution. Doug Hughes stated he hoped to be able to update the Board with more information at the October 15, 2015 meeting. Commissioner Hughes asked if they should hold off on the December invoicing. Doug Hughes stated that was not necessary.

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:42 p.m.

Benjamin Cross, Chair

Muskegon County
Board of Public Works
November 12, 2015
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused: Robert Scolnik, Muskegon County Commissioner

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
Terry J. Sabo, Chairman Board of Commissioners
John K. Warner, Public Works Director
David Johnson, Wastewater Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk
Jonathan Wilson, Economic Development Coordinator

BPW-15-106 – APPROVAL OF AGENDA

Moved by Commissioner Engle, seconded by Commissioner Lohman, to approve the agenda amending E by removing item 3. Approve the First Amendment To Structure Lease agreement.

VOICE VOTE: **Motion carried**

BPW-15-107 – APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the minutes of the Board of Public Works meeting held on October 8, 2015.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-15-108 – Authorize to Bid Household Hazardous Waste

Moved by Commissioner Engle, seconded by Commissioner Nash, to authorize Solid Waste to bid the contract for handling, transporting and disposal of household hazardous waste materials for the calendar years of 2016, 2017 and 2018 with costs to be paid from the Solid Waste fund 5710-0527.

VOICE VOTE: **Motion carried**

BPW-15-109 - Newmar Investments, LLC Hauler Contract

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the Type II Hauler Delivery Contract with Newmar Investments, LLC, 3945 E. Broadway Avenue, Muskegon, Michigan for a period of 5 years and authorize the Public Works Board Chair to execute the agreement.

VOICE VOTE: **Motion carried**

BPW-15-110 – Bid T&L Irrigation Rig Parts

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize the Purchasing Department to advertise for bids for discounts on T&L irrigation rig parts for the Wastewater farm in FY2016.

VOICE VOTE: **Motion carried**

BPW-15-111 - Bid the Purchase of Chemicals

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Purchasing Department to advertise for bids for the purchase of chemicals needed by the Wastewater in FY2016.

VOICE VOTE: **Motion carried**

BPW-15-112 – Bid for Farm Equipment

Moved by Commissioner Wilkins, seconded by Commissioner Engle, to authorize the Purchasing Department to advertise for bids for the farm equipment in the Wastewater's "Agricultural Equipment Annual Roll Program" as listed above.

VOICE VOTE: **Motion carried**

BPW-15-113 – Waive Bidding Process for the Purchase of Seed

Moved by Commissioner Engle, seconded by Commissioner Lohman, to waive the County bidding process for the Wastewater’s FY2016 purchase of alfalfa, corn and soybean seed.

Roll call:

Yes –Wilkins, Engle, Hughes, Lohman, Mahoney, Moore, Nash, Cross

No – None

Excused - Scolnik

Motion carried

BPW-15-114 – Approve Memorandum of Understanding

Moved by Commissioner Engle, seconded by Commissioner Lohman, to authorize the Muskegon County Board of Public Works to approve a Memorandum of Understanding (MOU) with regional economic development partners to develop and market portions of the Wastewater Management System property to prospective datacenter developers.

VOICE VOTE: **Motion carried**

Commissioner Nash asked for an explanation as to what to expect from this. Jonathan Wilson stated there is a demand for datacenters. The parties on the MOU would work together to market the Wastewater facility. Jonathan Wilson provided the Board with a brochure which highlights the demand and opportunities here in Muskegon County (attached). Drain Commissioner Moore asked about the employment levels at datacenters. Jonathan Wilson stated there was a validation study done and they suggested an employment of 30 to 49 jobs. Jonathan Wilson explained the one good thing about datacenters is they need room to grow.

BPW-15-115 - Emergency Repair of Broken Drain Tiles in Fields

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the retaining of Jackson-Merkey Contractors on October 29, 2015, for the emergency repair of the broken drain tiles in fields 7, 13, 23, 24, and 27 for a total cost of \$44,375.00.

Roll call:

Yes –Lohman, Mahoney, Moore, Nash, Wilkins, Engle, Hughes, Cross

No – None

Excused - Scolnik

Motion carried

BPW-15-116 - Purchase Two (2) Comminutors

Moved by Commissioner Engle, seconded by Commissioner Hughes, authorize the Wastewater to purchase two “rag ready” comminutors to protect the pumps at C station at a cost not to exceed \$330,000.

Roll call:

Yes –Nash, Wilkins, Engle, Hughes, Lohman, Mahoney, Moore, Cross

No – None

Excused - Scolnik

Motion carried

BPW-15-117 - Wastewater Force Main Expansion Proposal

Mark Eisenbarth provided the Board with an update on the expansion proposal. Mark Eisenbarth stated he had a meeting with the Users Group and that they were in favor of the expansion. Mark Eisenbarth explained that Ottawa County had reached out to us regarding the expansion and the reasons why. Mark Eisenbarth discussed three options regarding the costs involved for the expansion and stated both parties need to look at what is best for them regarding these costs. Mark Eisenbarth named the various people involved in this process and the items they were working on regarding this proposal. Mark Eisenbarth asked the Board for their approval to send a letter to Ottawa County explaining the process and that option #3 is the best option.

Discussion followed.

Moved by Commissioner Nash, seconded by Commissioner Hughes to support option #3 and allow staff to continue with negotiations for the force main expansion with Ottawa County.

Roll call:

Yes –Mahoney, Moore, Nash, Wilkins, Engle, Hughes, Lohman, Cross

No – None

Excused - Scolnik

Motion carried

BPW-15-118 - Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Nash, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, October 2015.
2. Wastewater Monthly Operating Report, October 2015.

VOICE VOTE: **Motion carried**

OLD BUSINESS

None

NEW BUSINESS

Commissioner Hughes informed the Board the duck hunters group is working on approvals needed to put together a water fowl hunt for disabled veterans out at Wastewater. Commissioner Hughes stated she hopes this will take place towards the end of the month.

Drain Commissioner Moore requested assistance in selling a truck, chipper and sprayer to allow her to move forward with projects she would like to complete and also provide her with some costs savings to the Drain budget.

PUBLIC COMMENT ON A NEW ITEM

Jonathon Wilson stated the Board approved the application for the Corn Marketing Program at the October 8, 2015 meeting and inquired if they would be willing to approve the Chair to sign the Letter of Support.

BPW-15-119 Moved by Commissioner Hughes, seconded by Commissioner Mahoney to allow the Chair to sign the Letter of Support.

VOICE VOTE: **Motion carried**

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:40 p.m.

Benjamin Cross, Chair

Muskegon County
Board of Public Works
December 10, 2015
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Benjamin Cross, Chair

Marvin Engle, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Jeff Lohman, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Jerry Bartoszek, Ex-officio Member

Excused:

Staff

Present: Mark Eisenbarth, Muskegon County Administrator
Beth Dick, Assistant Administrator & Finance Director
Terry J. Sabo, Chairman Board of Commissioners
John K. Warner, Public Works Director
David Johnson, Wastewater Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk
Jonathan Wilson, Economic Development Coordinator
Sara Damm, Sustainability Coordinator

BPW-15-120 APPROVAL OF AGENDA

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-15-121 APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Engle, to approve the minutes of the Board of Public Works meeting held on November 12, 2015.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

Marc Daneman from AT&T introduced himself and informed the Board he was there to answer any question they may have regarding the First Amendment to Structure Lease Agreement.

ITEMS FOR CONSIDERATION:

BPW-15-122 Purchase of Vermeer Chipper

Moved by Commissioner Engle, seconded by Commissioner Hughes, to approve Solid Waste to purchase the Vermeer Chipper from Drain Commission for a cost of \$17,250 with costs being paid from Solid Waste fund 5710-0526.

Roll call:

Yes - Mahoney, Nash, Scolnik, Wilkins, Engle, Hughes, Lohman, Cross

No – None

Abstain - Moore

Motion carried

BPW-15-123 Approve the First Amendment To Structure Lease Agreement

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the First Amendment To Structure Lease Agreement between AT&T Mobility Corporation, dba New Cingular Wireless and authorize the Chair to execute the document and further authorize staff to make a refund payment to AT&T in the approximate amount of \$190,188 for rental overpayments.

Roll call:

Yes – Nash, Scolnik, Wilkins, Engle, Hughes, Lohman, Mahoney, Moore, Cross

No – None

Motion carried

BPW-15-124 Approve Time Change for the January 14, 2016 Public Works Meeting

Moved by Commissioner Engle, seconded by Commissioner Lohman, to approve the time change of the Public Works Board meeting of January 14, 2016 to 3:00PM.

VOICE VOTE: **Motion carried**

BPW-15-125 Award Irrigation Pump Station No. 3 MCC Improvements

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to award the bid for the Irrigation Pump Station No. 3 MCC Improvements to DVT Electric for a total cost of \$443,500.00.

Roll call:

Yes – Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Lohman, Mahoney, Cross

No – None

Motion carried

BPW-15-126 Approve Purchase of Truck

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the Wastewater Department to purchase the 2016 Ford F350 with Reading service body and Warn winch from Signature Ford for \$51,104.00 using the MiDEAL discount.

Roll call:

Yes – Lohman, Mahoney, Moore, Nash, Scolnik, Wilkins, Engle, Hughes, Cross

No – None

Motion carried

BPW-15-127 Informational Items:

Moved by Commissioner Engle, seconded by Commissioner Mahoney, that the following informational items be received and placed on file:

1. Public Works Monthly Operations Report, November 2015.
2. Wastewater Monthly Operating Report, November 2015.
3. Muskegon County Regional Water Policy Board Minutes, November 2015 (draft)
4. Muskegon Municipal Wastewater Management Committee Minutes, October 2015 (draft)
5. Muskegon Municipal Wastewater Management Committee Minutes, November 2015 (draft)

VOICE VOTE: **Motion carried**

OLD BUSINESS

Commissioner Hughes asked John Warner when the Heritage Landing project would start. John Warner stated that the machine to roll the steel went down and needed to be repaired causing a delay in the project. John Warner stated the steel should be rolled this week and he hoped the project would start the following week.

Commissioner Scolnik asked Dave Johnson about the truck being purchased for Wastewater and if it was gas or diesel. Dave Johnson stated he would find out and report back.

Commissioner Nash asked Dave Johnson how the new Farm Manager was doing. Dave Johnson stated that he was doing amazingly well and suggested that they come out and meet him. Commissioner Hughes stated she has worked with him and is also very impressed.

NEW BUSINESS

Commissioner Lohman informed the Board he attended a Stakeholders meeting on how to implement a recycling program countywide. Commissioner Lohman noted that he reviewed the County's 2013 Sustainability Plan and the target for renewable energy to power Muskegon County / governments / businesses and how he would like this Board to give the okay for staff to look into it. Commissioner Lohman thought this would be a good way to reduce cost. Commissioner Lohman stated some municipalities are going off the grid and generating their own power. Drain Commissioner Moore agreed and mentioned some smaller municipalities that are creating their own power and how some of them are selling it back to the grid. Commissioner Lohman stated he would like to see the Solid Waste Planning Committee be involved in moving the recycling program forward.

Commissioner Hughes mentioned that the ANR featured the Muskegon County Wastewater System in one of their articles this month.

Commissioner Hughes stated that we may want to check with Republic as to why the recycling center they run isn't utilized more. Commissioner Lohman stated that there are many members involved in the Stakeholders group. Republic is one of those members. Commissioner Lohman stated that Muskegon County, as a whole, doesn't recycle.

Drain Commissioner Moore asked if the County has safety courses/drills for employees.

Drain Commissioner Moore informed the Board that the Drain Commissioners Association is encouraging them to change their titles to Water Resources Commissioners. Drain Commissioner Moore would like to do this and stated it does not change any laws or what they do, it would be naming the office more in line with the services they provide. Drain Commissioner Moore asked that the Commissioners consider this request.

Commissioner Hughes asked Mark Eisenbarth to inform the Board on some of the things they are doing for safety preparedness. Mark Eisenbarth stated that HealthWest employees were offered a session on this topic and this will also be offered to County employees. Mark Eisenbarth stated that the purpose of these sessions is to discuss workplace safety.

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:22 p.m.

Benjamin Cross, Chair