

Muskegon County Board of Public Works
Hall of Justice
990 Terrace Street
Muskegon, MI 49442

MINUTES
January 16, 2014

CALL TO ORDER

The meeting was called to order by Board of Commissioners Chair Ken Mahoney at 4:00 p.m.

ROLL CALL:

Present: Kim Arter, Ex-Officio Member, Ben Cross, Brenda Moore, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik and Rillastine Wilkins

Staff Doug Hughes, Corporate Counsel, John Warner, Public Works Director, Mark Eisenbarth, Wastewater Director, Mary Mack, Public Works Temporary Secretary and Commissioner Kenneth Mahoney.

Absent: Doug Kadzban, Ex-Officio Member

BPW -14-001 APPROVAL OF AGENDA

It was moved by Hughes, supported by Cross, to approve the agenda as presented.

Motion carried

BWP-14-002 ELECTION OF OFFICIERS

Board of Commissioners Ken Mahoney opened nominations for Chair of the Board of Public Works.

It was moved by Mr. Derezinski to keep all officers the same, supported by Nash.

Mrs. Hughes nominated Terry Sabo for Chair of the Board of Public Works, supported by Mrs. Wilkins.

Motion was made to close the nomination to cast a unanimous for Terry Sabo.

Voice Vote:

Motion carried Commissioner Sabo was elected Chair of the Board of Public Works and assumed the Chair.

Board of Public Works

January 14, 2014

Page two

BWP-14-002 **ELECTION OF OFFICERS CONT'D**

Chairman Sabo opened the nominations for Vice Chair of the Board of Public Works

Mr. Derezinski nominated Cross for Vice Chair of the Board of Public Works, supported by Mrs. Wilkins.

Motioned by Mrs. Hughes, supported by Mr. Nash, to close the nominations for Vice Chair of the Board of Public Works.

Motion carried Commissioner Cross was elected as Vice Chair of the Board of Public Works and assumed the position.

Chairman Sabo opened the nominations for Secretary of the Board of Public Works

Mrs. Hughes nominated Drain Commissioner Moore for Secretary of the Board of Public Works, supported by Mrs. Wilkins.

Motioned by Derezinski, supported by Hughes, to close the nominations for Secretary.

Motion carried, Drain Commissioner Moore was elected as Secretary of the Board of Public Works and assumed the position.

Chairman Sabo opened the nominations for Deputy Secretary of the Board of Public Works.

Mrs. Hughes nominated John Warner for Deputy Secretary of the Board of Public Works, supported by Mr. Cross.

Motioned by Mr. Cross, supported by Hughes to close the nominations for Deputy Secretary of the Board of Public Works

Motion carried, John Warner was elected as Deputy Secretary of the Board of Public Works and assumed the position.

BPW-14-003 Approval of Minutes

Moved by Wilkins, supported by Hughes, to approve the minutes of the Board of Public Works meeting held on December 12, 2013.

Motion carried

BPW-14-004 PUBLIC COMMENT ON AN AGENDA ITEM

There was no public comment on any agenda items.

BPW-14-005 PERMISSION TO APPROVE THE TYPE II HAULER DELIVERY CONTRACT BETWEEN SWS WASTE SERVICES AND MUSKEGON COUNTY SOLID WASTE MANAGEMENT SYSTEM.

Moved by Cross, supported by Hughes to approve the Type 2 Hauler Delivery Contract between SWS Waste Services and Muskegon County Solid Waste Management System.

Motion carried

BPW-14-006 PERMISSION TO APPROVE THE TYPE II HAULER DELIVERY CONTRACT BETWEEN SOLID WASTE SOLUTION AND MUSKEGON COUNTY SOLID WASTE MANAGEMENT SYSTEM.

Moved by Derezinski, supported by Wilkins, to approve the Type 2 Hauler Delivery Contract between Solid Waste Solution and Muskegon County Solid Waste Management System.

Motion carried

BPW-14-007 PERMISSION TO APPROVE WASTEWATER STAFF TO ADVERTISE FOR BIDS FOR TWO TRUCKS FOR FY 2014.

Moved by Hughes, supported by Cross, to approve Wastewater Staff to advertise for bids for two trucks for FY 2014.

Motion carried

BPW-14-008 **PERMISSION TO BID SALE OF ALFALFA HAY HONNAGE**

Moved by Nash, supported by Hughes, to authorize Wastewater staff to bid the sale of the alfalfa hay tonnage.

Motion carried

BPW-14-009 **INFORMATION ITEMS**

Moved by Derezinski, supported by Cross, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, December 2013
2. Wastewater Monthly Operating Report, December 2013
3. Regional Water Policy Board Minutes December 2013
4. Municipal Users Committee Minutes, December 2013

MOTION CARRIED

BPW-14-010 **OLD BUSINESS**

Mr. Cross asked Mark about Youth Hunt at the Wastewater. Mark informed the board that there is currently statewide youth hunt at the Wastewater. Mrs. Hughes stated that she thought it was just archery. Mark said there was also a Turkey Hunt. It was questioned whether the Turkey Hunt was archery as well. Mark stated that is a possibility and he would look into it.

BPW-14-011 **NEW BUSINESS**

Mark Eisenbarth, Director of Wastewater, briefed the Board on the investigation that is going on regarding the Septic Hauling. DEQ has confirmed that the person charged had been changing the document to sludge water. More information to follow.

Sabo informed the Board that at the end of last year he had met with Derezinski, and Cross regarding Wastewater, Moorland & Egelston Townships and he will bring everything back to the table.

Board of Public Works

January 14, 2014

Page five

NEW BUSINESS CONT'D

Mrs. Hughes said she appreciates Mark; she thanked him for a job well done.

BPW-14-012 PUBLIC COMMENT (ON A NEW ITEM)

There was no public comment on any new items.

BPW-14-013 ADJOURNMENT

It was moved by Nash, supported by Scolnik to adjourn the meeting at 4:30 p.m.

Motion Carried

Terry Sabo, Chair

Muskegon County Board of Public Works
Hall of Justice
990 Terrace Street
Muskegon, MI 49442

MINUTES
February 13, 2014

CALL TO ORDER

The meeting was called to order by Chairman Terry Sabo at 4:00 p.m.

ROLL CALL:

Present: Ben Cross, James Derezinski, Marvin Engle, Susie Hughes, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins, Doug Kadzban, Ex-officio Member.

Staff John Warner, Public Works Director, Mark Eisenbarth, Wastewater Director, Mary Mack, Public Works Temporary Secretary, Bonnie Hammersley, County Administrator, Doug Hughes, Corporate Counsel and Commissioner Kenneth Mahoney.

Excused: Kim Arter, Ex-officio Member and Drain Commissioner Moore

Others: Steve Kloosterman, Muskegon Chronicle, Lupe Alviar Jr.

BPW -14-014 APPROVAL OF AGENDA

It was moved by Cross, supported by Wilkins to approve the agenda as presented.

Motion carried.

BWP-14-015 Approval of Minutes

Moved by Nash, supported by Hughes to approve the minutes of the Board of Public Works meeting held on January 14, 2014

Motion Carried

BPW-14-016 PUBLIC COMMENT ON AN AGENDA ITEM

There was no public comment on any agenda items.

Motion Carried

BPW-14-017 Approve the “Free Dump Day” program for municipalities for 2014 from the Muskegon County Solid Waste Management System.

Moved by Cross, supported by Nash to approve the “Free Dump Day” program for municipalities for 2014 from the Muskegon County Solid Waste Management System.

Motion Carried

BPW-14-018 Approve to authorize the Public Works Board Chair to sign a contract with Prein & Newhof.

Moved by Derezinski, supported by Hughes to approve and authorize the Public Works Board Chair to sign a contract with Prein & Newhof to perform the design and engineering services required for the Splitting of Cell No. 2 not to exceed the sum of \$162,100.00 per the attached Agreement.

Motion Carried

BPW-14-019 INFORMATIONAL ITEMS

Moved by Nash, supported by Wilkins, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, January 2014
2. Wastewater Monthly Operating Report, January 2014
3. Regional Water Policy Board Minutes, January 2014

MOTION CARRIED

BPW-14-020 OLD BUSINESS

Commissioner Derezinski asked Mark Eisenbarth, Director of Wastewater whether he was familiar with microbeads (they are harmful to fish) and if they could get through the system. Mark replied that it is a concern and no, they cannot get through the system.

Mark Eisenbarth, Director of Wastewater gave a brief discussion on the status of the Windfarm Project. They are looking for someone to purchase the product (purchase power agreement). Looking for a way to offset this cost.

BPW-14-021 NEW BUSINESS

Commissioner Hughes informed the board that on February 25, 2014 there would be a public hearing on the parks and recreation plan. She would like to add Veterans Park to that plan if possible. Also, she would like to add someone in an advisory capacity to sit on the Friends in the Parks Board that would not be able to vote but could advise on the different environmental grants for the parks that are available.

County Administrator Bonnie Hammersley informed the Board that the Friends of the Parks Committee acts as an Advisory Board to the Board and that they can call in whomever they need for information as they fulfill their mission. Within the next couple of months there may be a place where they would call someone in and she would inform the Chair.

BPW-14-022 AUDIENCE PARTICIPATION

Chairman Sabo recognized and welcomed Lupe Alviar a member of the Friends of the Parks Committee Board.

Luke Alviar Jr, of 2065 Reigler Road stated that the correct name for Veterans Park is Veterans Memorial Park.

BPW-14-23 CLOSED SESSION

Motion by Derezinski supported by Hughes to go into closed session

Roll Call: Ayes – Cross, Derezinski, Engle, Hughes, Nash, Sabo, Wilkins, Scolnik

Nays - None

Motion Carried

Board of Public Works
February 13 2014
Page four

BPW-14-024 ENTER BACK TO REGULAR SESSION

Moved by Derezhinski supported by Nash to come out of closed session

Motion Carried

BPW-14-025 ADJOURNMENT

It was moved by Derezhinski supported by Cross to adjourn the meeting at 5:26 p.m.

Motion Carried

Terry Sabo, Chair

MINUTES

Board of Public Works
Michael E. Kobza Hall of Justice
Muskegon, Michigan
March 13, 2014

CALL TO ORDER

The meeting was called to order by Commissioner Cross at 4:00pm.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
James Derezhinski, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Kim Arter, Ex-officio Member
Doug Kadzban, Ex-officio Member

Excused: Terry Sabo, Muskegon County Commissioner, Public Works Board Chair
Robert Scolnik, Muskegon County Commissioner

Staff

Present: John Warner, Public Works Director
Mark Eisenbarth, Wastewater Director
Bonnie Hammersley, Muskegon County Administrator
Ken Mahoney, Muskegon County Board of Commissioner Chair
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk

BPW-14-026 – APPROVAL OF AGENDA

Moved by Commissioner Hughes, seconded by Drain Commissioner Moore, to approve the agenda as presented.

Motion carried

Board of Public Works
Minutes
March 13, 2014
Page Two

BPW-14-027 – APPROVAL OF MINUTES

Moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the minutes of the meeting held February 13, 2014.

Motion carried

PUBLIC COMMENT ON AN AGENDA ITEM

There was no public comment on any agenda items.

ITEMS FOR CONSIDERATION:

BPW-14-028 – AWARD CRESTON STREET WATERMAIN BID

Moved by Commissioner Derezinski, seconded by Commissioner Nash, to award the Creston Street Watermain (RFB 14-2113) to West Michigan Dirtworks for their low bid of \$71,285.71 with all costs being paid from the Water System fund 5910-0552 and authorize the Chair to execute the agreement.

Roll call:

Ayes – Wilkins, Derezinski, Engle, Hughes, Moore, Nash, Cross

Nays – None

Excused - Sabo, Scolnik

Motion carried

BPW-14-029 – AUTHORIZE THE PURCHASE OF 2 NEW CAT 950 LOADERS

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to authorize the purchase of 2 new Cat 950K loaders through the MIDeal State bid for \$257,866 each, authorize any necessary FY2014 budget amendment for such purchase, and to allow Michigan Cat to broker our existing loaders for an 8% commission with the caveat that if Michigan Cat cannot get an acceptable price for them within 60 days, that Michigan Cat would purchase them for the appraised trade in prices of \$93,000 and \$82,000 with all costs being paid from Solid Waste Fund 5710-0526.

Roll call:

Ayes – Derezinski, Engle, Hughes, Moore, Nash, Wilkins, Cross

Nays – None

Excused – Sabo, Scolnik

Motion carried

BPW-14-030 – AWARD ALFALFA BID

Moved by Commissioner Nash, seconded by Commissioner Hughes, to award the alfalfa silage produced in fields 4A and 5 at \$40.00 per ton for the next four years, field 16 at \$39.95 per ton for the next four years, field 17 at \$40.25 per ton for the next four years and field 37 at \$35.00 per ton for the next four years to Schaendorf Custom Farming Inc.; and fields 39, 40, 43 and 48 at \$34.30 per ton for the next four years to den Dulk Dairy, LLC, all per the specifications in RFB 14-2120. I further authorize the Public Works Board Chairman to sign the contracts to formalize the above actions.

VOICE VOTE:

Motion carried

BPW-14-031 – APPROVE INTERLOCAL AGREEMENT

Moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize chair to sign the Interlocal Agreement between the County of Muskegon Board of Public Works and the Village of Sparta.

VOICE VOTE:

Motion carried

BPW-14-032 – INFORMATION ITEMS

Moved by Commissioner Derezinski, seconded by Commissioner Nash, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, February 2014.
2. Wastewater Monthly Operating Report, February 2014.
3. Regional Water Policy Board Minutes February (draft) – February 11, 2014 (draft).

VOICE VOTE:

Motion carried

OLD BUSINESS

Commissioner Nash requested further clarification on the Creston Street Watermain project. Mr. John Warner, Public Works Director stated the project was necessary due to the roughly 17,000 square foot addition that Production Fabricators Inc. is adding to their building and the need to supply them with enough water for the required sprinkler system.

Board of Public Works
Minutes
March 13, 2014
Page Four

OLD BUSINESS CONT'D

Commissioner Hughes informed those present of the youth mentor program by Port City Radio Club and they will be meeting at the House of Hobbies at 1pm on Saturday, March 22, 2014.

NEW BUSINESS

There was no new business.

PUBLIC COMMENT ON A NEW ITEM

None

BPW-14-037 – ADJOURN

Moved by Commissioner Nash, seconded by Commissioner Hughes, to adjourn the meeting at 4:20pm.

Motion carried

Benjamin Cross, Vice Chairman

Muskegon County
Board of Public Works
April 10, 2014
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Terry Sabo, Chair

Benjamin Cross, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Sabo at 4:00pm.

ROLL

Present: Terry Sabo, Muskegon County Commissioner
Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Kim Arter, Ex-officio Member
Doug Kadzban, Ex-officio Member

Excused: James Derezinski, Muskegon County Commissioner

Staff
Present: John Warner, Public Works Director
Mark Eisenbarth, Wastewater Director
Sara Damm, Sustainability Coordinator
Bonnie Hammersley, Muskegon County Administrator
Ken Mahoney, Muskegon County Board of Commissioner Chair
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk
Anita Friend, Wastewater Chemist

BPW-14-038 – APPROVAL OF AGENDA

Moved by Commissioner Cross seconded by Commissioner Wilkins, to approve the agenda as presented.

Motion carried

BPW-14-039 – APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Cross, to approve the minutes of the regular meeting held on March 13, 2014 and to approve the closed session held on February 13, 2014.

Motion carried

PUBLIC COMMENT ON AN AGENDA ITEM

There was no public comment on any agenda items.

ITEMS FOR CONSIDERATION:

BPW-14-040 – ACCEPT FUNDING TO COVER COSTS OF TIRE COLLECTION EVENTS

Moved by Commissioner Nash, seconded by Commissioner Cross, to accept the funding in the amount of up to \$15,000.00 from the Michigan Department of Environmental Quality's Scrap Tire Cleanup grant (Number CO-1461023) to cover costs of tire collection and transportation for our collection events prior to 31 August 2014 and further authorize the Chair of the County Board of Commissioners to sign the grant agreement and contract with the Department of Environmental Quality.

VOICE VOTE:

Motion carried

BPW-14-041 – PERMISSION TO APPLY FOR WILDLIFE HABITAT COUNCIL CERTIFICATION

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to authorize staff to apply for “Wildlife at Work” certification through the Wildlife Habitat.

Mark Eisenbarth and Anita Friend gave a presentation and answered questions by the Board.

Roll call:

Ayes – Engle, Hughes, Moore, Nash, Scolnik, Wilkins, Cross, Sabo

Nays – None

Excused – Derezinski

Motion carried

BPW-14-042 – AWARD FARM CHEMICALS BID (RFB14-2124)

Moved by Commissioner Nash, seconded by Commissioner Hughes, to award the R-56 to the second lowest bid and all other Agricultural Chemicals to the respective low bidder, per the specifications in RFB14-2124.

Roll call:

Ayes – Hughes, Moore, Nash, Scolnik, Wilkins, Cross, Engle, Sabo

Nays – None

Excused – Derezinski

Motion carried

BPW-14-043 – APPROVE VEHICLE PURCHASE THROUGH MIDEAL

Moved by Commissioner Cross, seconded by Drain Commissioner Moore, to authorize the purchase of two 2014 Ford F150 regular cab 4X4 long box pickups through MiDeal for \$21,2149 each from Signature Ford.

Roll call:

Ayes – Nash, Scolnik, Wilkins, Cross, Engle, Hughes, Moore, Sabo

Nays – None

Excused – Derezinski

Motion carried

BPW-14-044 – INFORMATION ITEMS

Moved by Commissioner Nash, seconded by Commissioner Cross, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, March 2014.
2. Wastewater Monthly Operating Report, March 2014.
3. Regional Water Policy Board Minutes, March 2014 (draft).
4. Muskegon Municipal Wastewater Management Committee Minutes, March 2014 (draft).

VOICE VOTE:

Motion carried

OLD BUSINESS

None

NEW BUSINESS

Doug Kadzban stated he attended the West Michigan Shoreline Regional Development Commission Technical meeting and inquired if Muskegon County would have voting representation on the Technical and Policy committees. Commissioner Hughes stated this has been handled.

PUBLIC COMMENT ON A NEW ITEM

None

BPW-14-045 – ADJOURN

There being no further business to come before the Board of Public Works it was moved by Commissioner Cross, seconded by Commissioner Hughes, to adjourn the meeting at 4:29pm.

Motion carried

Terry Sabo, Chair

Muskegon County
Board of Public Works
May 8, 2014
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Terry Sabo, Chair

Benjamin Cross, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Sabo at 4:00 p.m.

ROLL

Present: Terry Sabo, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
James Derezinski, Muskegon County Commissioner

Excused: Benjamin Cross, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Kim Arter, Ex-officio Member
Doug Kadzban, Ex-officio Member

Staff

Present: John Warner, Public Works Director
Mark Eisenbarth, Wastewater Director
Bonnie Hammersley, Muskegon County Administrator
Ken Mahoney, Muskegon County Board of Commissioner Chair
Doug Hughes, Corporate Counsel
Heath Kaplan, Finance and Management Services Director
Tina Nash, DPW Departmental Clerk
Jonathan Wilson, Economic Development Coordinator

BPW-14-046 – APPROVAL OF AGENDA

Moved by Commissioner Derezinski, seconded by Commissioner Hughes, to approve the agenda amending E. by moving item 3. Informational Items to item 4. and making item 3. a motion to approve Contract Change Order #1 for the Creston Street Water Main Extension.

Motion carried

BPW-14-047 – APPROVAL OF MINUTES

Moved by Commissioner Wilkins, seconded by Commissioner Derezinski, to approve the minutes of the meeting held on April 10, 2014.

Motion carried

PUBLIC COMMENT ON AN AGENDA ITEM

There was no public comment on any agenda items.

ITEMS FOR CONSIDERATION:

BPW-14-048 – Concur with staff's recommendation to have Chairman Sabo sign the SAW Grant Agreement

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to concur with staff's recommendation to have Chairman Sabo sign the SAW Grant Agreement.

VOICE VOTE:

Motion carried

BPW-14-049 – Authorize the Director of Wastewater to work with Prein & Newhof to complete the Asset Management Plan

Moved by Commissioner Derezinski, seconded by Commissioner Scolnik, to authorize the Director of Wastewater to work with Prein & Newhof to complete the Asset Management Plan in accordance with the SAW Grant.

VOICE VOTE:

Motion carried

BPW-14-050 - Approve Contract Change Order #1 for the Creston Street Water Main Extension

Moved by Derezinski, seconded by Hughes, to approve Contract Change Order #1 for the Creston Street Water Main Extension (RFB 14-2113) to West Michigan Dirt Works in the amount of an additional \$5,950 bringing the total contract cost to \$77,235.71 with all costs being paid from the Regional Water System Fund 5910-0552.

Roll call:

Ayes – Derezinski, Engle, Hughes, Nash, Scolnik, Wilkins, Sabo

Nays – None

Excused – Moore, Cross

Abstain – None

Motion carried

BPW-14-051 –INFORMATION ITEMS

Moved by Commissioner Wilkins, seconded by Commissioner Nash, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, April 2014.
2. Wastewater Monthly Operating Report, April 2014.
3. Muskegon Municipal Wastewater Management Committee Minutes, April 2014 (draft).

VOICE VOTE:

Motion carried

OLD BUSINESS

None

NEW BUSINESS

Commissioner Hughes requested from John Warner to have a fallen tree at Fairchild Park removed. Mr. Warner stated it would be taken care of. Commissioner Hughes also requested that Mr. Warner coordinate a time and she would organize volunteers for a spring cleanup at Fairchild Park.

PUBLIC COMMENT ON A NEW ITEM

Mary Jackson addressed the Board with her concerns regarding the Meinert Park Caretaker position. Mary Jackson was one of the applicants for the position.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:14 p.m.

Terry Sabo, Chair

Muskegon County
Board of Public Works
June 12, 2014
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Terry Sabo, Chair

Benjamin Cross, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Sabo at 4:00 p.m.

ROLL

Present: Terry Sabo, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Benjamin Cross, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Kim Arter, Ex-officio Member
Doug Kadzban, Ex-officio Member

Excused:

Staff

Present: John Warner, Public Works Director
Mark Eisenbarth, Wastewater Director
Doug Hughes, Corporate Counsel
Heath Kaplan, Finance and Management Services Director
Tina Nash, DPW Departmental Clerk
Jonathan Wilson, Economic Development Coordinator

BPW-14-052 – APPROVAL OF AGENDA

Moved by Commissioner Cross, seconded by Drain Commissioner Moore, to approve the agenda as presented.

Motion carried

BPW-14-053 – APPROVAL OF MINUTES

Moved by Commissioner Scolnik, seconded by Commissioner Hughes, to approve the minutes of the meeting held on May 8, 2014.

Motion carried

PUBLIC COMMENT ON AN AGENDA ITEM

Dave Curtis of RPM Machinery addressed the Board concerning the Agricultural Equipment Roll Program bid and expressed that the net cost of roll is only an estimated number and not a hard number. Mr. Curtis also stated that they did not bid on all of the equipment so their less trade-in amount seems low; however, Wastewater would keep possession of most of their equipment to dispose of themselves.

ITEMS FOR CONSIDERATION:

BPW-14-054 – Approve new Type II Hauler Delivery Contract

Moved by Commissioner Cross, seconded by Commissioner Hughes, to approve the new Type II Hauler Delivery Contract with MCK Enterprises of 5215 Industrial Park, Montague, Michigan for a period of 5 years and authorize the Public Works Chair to execute the agreement.

VOICE VOTE:

Motion carried

BPW-14-055 – Approve Agricultural Equipment Roll Program (RFB 14-2130)

Moved by Commissioner Cross, seconded by Commissioner Hughes, to approve all recommendations as stated, per the specifications in RFB 14-2130.

Discussion followed.

Roll call:

Ayes – Engle, Hughes, Moore, Nash, Scolnik, Wilkins, Cross, Sabo

Nays – None

Abstain – None

Motion carried

BPW-14-056 – Approval to finalize the sale of the former Whitehall Wastewater Treatment property

Moved by Engle, seconded by Wilkins, to approve the Assignment of Escrow Agreement with Erdman Recycling, LLC, the Warranty Deed with White Lake Area Solid Waste Authority, the Termination of Easement with Erdman Holdings, LLC and authorize chair to sign same, contingent of White Lake Area Solid Waste Authority's final approval.

Roll call:

Ayes – Hughes, Moore, Nash, Scolnik, Wilkins, Cross, Sabo, Engle

Nays – None

Abstain – None

Motion carried

BPW-14-057 – Information Items

Moved by Commissioner Engle, seconded by Commissioner Cross, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, May 2014.
2. Wastewater Monthly Operating Report, May 2014.
3. Muskegon Municipal Wastewater Management Committee Minutes, May 2014 (draft).
4. Muskegon County Regional Water Policy Board Minutes, May 2014 (draft).

VOICE VOTE:

Motion carried

OLD BUSINESS

Commissioner Hughes mentioned that she had noticed a lot of paper and other things in the east lagoon at the Wastewater site. Mr. Eisenbarth replied it was blowing in from the landfill site due to the windy conditions.

Commissioner Scolnik stated that the proceeds for landfill gas are better than ever. Mr. Warner stated they are selling as much gas as the businesses can take and are looking at purchasing a bigger compressor. Mr. Engle asked Mr. Warner how much more gas could be pushed with a bigger compressor. Mr. Warner estimates about 100 cubic feet more per minute.

Commissioner Hughes asked how long before they needed to begin thinking of another cell at the landfill. Mr. Warner stated they are currently working on it right now due to the number of years necessary to complete the process.

NEW BUSINESS

Ms. Arter updated the Board that the Solid Waste Planning Committee has met several times this past month and they are looking to move forward, with the Board of Commissioners, allowing staff to bring some suggestions/ideas to them on how to proceed with recycling efforts. Members of the Solid Waste Planning Committee will be attending the Recycling as an Economic Development Tool forum on June 23, 2014 at the Michigan Alternative & Renewable Energy Center.

Mr. Scolnik congratulated Ms. Arter on the tire disposal event. Commissioner Hughes informed the Board that State Representative Marcia Hovey-Wright is working on a provision to the law that would increase the number of tires allowed to be transported to recycling events. Mr. Sabo commended Ms. Arter on heading up the electronic recycling event hosted by Laketon Township.

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:33 p.m.

Terry Sabo, Chair

Muskegon County
Board of Public Works
July 17, 2014
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Terry Sabo, Chair

Benjamin Cross, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Sabo at 4:00 p.m.

ROLL

Present: Terry Sabo, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Benjamin Cross, Muskegon County Commissioner
Kim Arter, Ex-officio Member

Excused: Robert Scolnik, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Doug Kadzban, Ex-officio Member

Staff
Present: John Warner, Public Works Director
Mark Eisenbarth, Wastewater Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk
Ken Mahoney, Muskegon County Board of Commissioner Chair
Heath Kaplan, Interim County Administrator
Jonathan Wilson, Economic Development Coordinator

BPW-14-058 – APPROVAL OF AGENDA

Moved by Commissioner Cross, seconded by Commissioner Wilkins, to approve the agenda as presented.

Motion carried

BPW-14-059 – APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the minutes of the meeting held on June 12, 2014.

Motion carried

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-14-060 – Approve contract with Muskegon Community College

Moved by Commissioner Nash, seconded by Commissioner Cross, to approve the contract with Muskegon Community College to use the designated area of the Muskegon County Wastewater Management System for their astronomical observatory facility and authorize chair to sign same.

VOICE VOTE:

Motion carried

BPW-14-061 – Information Items

Moved by Commissioner Nash, seconded by Commissioner Cross, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, June 2014.
2. Wastewater Monthly Operating Report, June 2014.
3. Muskegon Municipal Wastewater Management Committee Minutes, June 2014 (draft).
4. Muskegon County Regional Water Policy Board Minutes, June 2014 (draft).

VOICE VOTE:

Motion carried

OLD BUSINESS

None

NEW BUSINESS

Mr. Kaplan informed the Board that he worked with Mr. Eisenbarth on an emergency expenditure request. A scale at the Wastewater site was struck by lightning and the scale wasn't operating properly, causing a negative impact on the operation. Mr. Eisenbarth explained the damage done to the scale and the cost to replace it would total approximately \$29,750.00. Chair Sabo asked Mr. Eisenbarth if this could be covered by insurance. Mr. Eisenbarth stated they did do a claim and he thinks about \$3,000.00 would be covered for the software. It was suggested by the Board members that Mr. Eisenbarth submit a claim for the entire replacement amount.

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:08 p.m.

Terry Sabo, Chair

Muskegon County
Board of Public Works
August 14, 2014
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Terry Sabo, Chair

Benjamin Cross, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Sabo at 4:01 p.m.

ROLL

Present: Terry Sabo, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Benjamin Cross, Muskegon County Commissioner

Excused: Robert Scolnik, Muskegon County Commissioner

Absent: Brenda Moore, Drain Commissioner
Kim Arter, Ex-officio Member
Doug Kadzban, Ex-officio Member

Staff
Present: John Warner, Public Works Director
Mark Eisenbarth, Wastewater Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk
Ken Mahoney, Muskegon County Board of Commissioner Chair
Jim Elwell, Interim County Administrator

BPW-14-062 – APPROVAL OF AGENDA

Moved by Commissioner Cross, seconded by Commissioner Wilkins, to approve the agenda as presented.

Motion carried

BPW-14-063 – APPROVAL OF MINUTES

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the minutes of the meeting held on July 17, 2014.

Motion carried

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-14-064 – Concur with the Solid Waste Planning Committee to increase recycling in Muskegon County and direct staff to explore options

Moved by Commissioner Cross, seconded by Commissioner Hughes, to concur with the Solid Waste Planning Committee in moving forward and finding ways to significantly increase recycling participation in Muskegon County through all avenues available, and direct staff to explore options for the Solid Waste Planning Committee to consider.

VOICE VOTE:

Motion carried

BPW-14-065 – Adopt 2014 Wastewater Archery Deer Hunting regulations, Trapping Rules and authorize the DNR Waterfowl Hunt and Spring Youth Turkey Hunt.

Moved by Commissioner Hughes, seconded by Commissioner Cross, to adopt the 2014 Wastewater Archery Deer Hunting regulations with the exemption for Military Veterans of \$25.00, adopt the 2014 Trapping Rules, and authorize the DNR Waterfowl Hunt and the Spring Youth Turkey Hunt.

VOICE VOTE:

Motion carried

BPW-14-066 – Information Items

Moved by Commissioner Cross, seconded by Commissioner Wilkins, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, July 2014.
2. Wastewater Monthly Operating Report, July 2014.

VOICE VOTE:

Motion carried

OLD BUSINESS

Mr. Eisenbarth informed the Board that the Wastewater site was used by the Earnest C. Brooks Correctional Facility for a training exercise.

Mr. Eisenbarth clarified some of the information that was presented to the Full Board on Tuesday, August 12, 2014 by Dawn Lund, Utility Financial Solutions regarding the Wastewater finances. Mr. Eisenbarth stated the information will be in the budget presented to the Board in September 2014. Mr. Eisenbarth also stated that he will be sharing this information with the user group at their next meeting.

Commissioner Engle and Commissioner Sabo thanked Mr. Eisenbarth for his efforts to keep the rate increase below what was expected.

Commissioner Hughes inquired about the violations for DCS Products and Schultz Trucking listed in the Wastewater Monthly Operating report. Commissioner Cross asked Mr. Eisenbarth what happens if a truck fails to use the scale and Mr. Eisenbarth stated that the company is charged the maximum.

Mr. Eisenbarth mentioned that Wastewater is now running the plant for the Village of Sparta. Mr. Eisenbarth is hoping to start working with other communities and learn their systems for possible opportunities in the future.

Commissioner Hughes inquired about how the crops are doing at the Wastewater site. Mr. Eisenbarth stated that the corn is doing well and should have a record crop. Commissioner Hughes also asked Mr. Eisenbarth about the level of the lagoons. Mr. Eisenbarth stated they would be doing a lot of spraying to lower the lagoon levels.

Commissioner Nash asked Mr. Eisenbarth if it would be possible to expand the crop production. Mr. Eisenbarth stated that it is possible, but they would have to expand the irrigation. Commissioner Nash asked if it would be worth the investment and Mr. Eisenbarth stated he would have to look at the numbers and report back.

Commissioner Nash thanked Mr. Eisenbarth for working with the Port City Rocket Club. Commissioner Nash informed the Board that the last event will be on August 23, 2014 from 10 a.m. to 3p.m.

NEW BUSINESS

None

PUBLIC COMMENT ON A NEW ITEM

Mr. Doug Hughes informed the Board that a young woman had filled out a public comment slip and she wanted to file a complaint on the Muskegon Farmers Market Master. Mr. Doug Hughes gave her his business card and advised her of the next full board meeting.

Mr. Sabo introduced Mr. Elwell the new Interim County Administrator. Mr. Elwell thanked the Board and updated them on his first day. Mr. Elwell stated he will have limited office hours, but would be available to staff and the Board when needed.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:21 p.m.

Terry Sabo, Chair

Muskegon County
Board of Public Works
September 11, 2014
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Terry Sabo, Chair

Benjamin Cross, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Sabo at 4:01 p.m.

ROLL

Present: Terry Sabo, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Benjamin Cross, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Kim Arter, Ex-officio Member

Excused: Robert Scolnik, Muskegon County Commissioner
Doug Kadzban, Ex-officio Member

Absent:

Staff
Present: John Warner, Public Works Director
Mark Eisenbarth, Wastewater Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk
Ken Mahoney, Muskegon County Board of Commissioner Chair
Jim Elwell, Interim County Administrator
Ellen Pallasch, Administrative Analyst
Jonathan Wilson, Economic Development Coordinator

BPW-14-067 – APPROVAL OF AGENDA

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the agenda as presented.

Motion carried

BPW-14-068 – APPROVAL OF MINUTES

Moved by Commissioner Cross, seconded by Commissioner Engle, to approve the minutes of the meeting held on August 14, 2014.

Motion carried

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-14-069 – Adopt proposed FY2015 budget, maintain current rate and issue \$4M Bond.

Moved by Commissioner Nash, seconded by Commissioner Hughes, to recommend the adoption of the proposed FY2015 Wastewater Budget, maintain the current rate of \$2,952.01 per million gallons and issue a \$4M Bond for capital improvements projects. Further move to adopt the new laboratory fee structure.

Mr. Eisenbarth presented the proposed Wastewater budget to the Board members.

Discussion followed.

Ms. Arter spoke on behalf of the users group in support of scenario #2 (to sell \$4M in bonds, forgo a rate increase and have a rate increase of 4.9% in 2016). Ms. Arter stated that at the last Muskegon Municipal Wastewater Management Committee meeting all but one of the townships voted in favor of this option. Ms. Arter explained that some of the townships are still trying to catch up from previous rate increases.

Chairman Sabo read an email message from Mr. Kadzban that stated "The Wastewater user group had a discussion relating to the Wastewater rates. The consensus was that, after several years of rate increases, we wanted a year of no rate increases and all but two members voted in support of a no raise for 2015. Hopefully the County Board will follow suit and go along with the recommendation of the users group."

Roll call:

Ayes – Hughes, Moore, Nash, Wilkins, Cross, Sabo

Nays – Engle

Excused - Scolnik

Abstain – None

Motion carried

BPW-14-070 – Approve contract with Muskegon Astronomical Society.

Moved by Commissioner Hughes, seconded by Drain Commissioner Moore, to approve the attached contract with Muskegon Astronomical Society to use the designated area of the Muskegon County Wastewater Management System for their astronomical observatory facility and authorize the chair to sign same.

VOICE VOTE:

Motion carried

BPW-14-071 – Approve contract with Muskegon Community College.

Moved by Commissioner Cross, seconded by Commissioner Wilkins, to approve the attached contract with Muskegon Community College to use the designated area of the Muskegon County Wastewater Management System for their astronomical observatory facility and authorize the chair to sign same.

VOICE VOTE:

Motion carried

BPW-14-072 – Information Items

Moved by Commissioner Nash, seconded by Commissioner Cross, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, August 2014.
2. Wastewater Monthly Operating Report, August 2014.
3. Muskegon Municipal Wastewater Management Committee Minutes, August 2014 (draft).
4. Muskegon County Regional Water Policy Board Minutes, August 2014 (draft).

VOICE VOTE:

Motion carried

OLD BUSINESS

None

NEW BUSINESS

Mr. Eisenbarth informed the Board of two pieces of Wastewater equipment that were damaged this week at the Wastewater site. The first being a pick-up truck that was destroyed when it caught on fire and the second was a rig that was hit by a semi-truck. Mr. Eisenbarth stated that the company that owns the semi-truck has agreed to pay for the damages to the rig.

Commissioner Hughes asked Mr. Eisenbarth about the corn crop. Mr. Eisenbarth stated that the price of corn is low and they will harvest and sell some of the corn for silage. Commissioner Cross asked if it would be possible to hold on to the corn for a better price. Commissioner Hughes asked Mr. Eisenbarth if it would be possible to lease silos. Mr. Eisenbarth stated that he knew of some; however those were for farmers to use.

Commissioner Nash asked Mr. Eisenbarth if they tracked the consultant's recommendations for the crops. Mr. Eisenbarth stated that they do and that it was a staff member, Mr. Ken Scarth, who makes the crop recommendations and he has been accurate in his recommendations.

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:00 p.m.

Terry Sabo, Chair

Muskegon County
Board of Public Works
October 9, 2014
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Terry Sabo, Chair

Benjamin Cross, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Cross at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Brenda Moore, Drain Commissioner

Excused: Terry Sabo, Muskegon County Commissioner
Kim Arter, Ex-officio Member
Doug Kadzban, Ex-officio Member

Absent:

Staff

Present: John Warner, Public Works Director
Mark Eisenbarth, Wastewater Director
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk
Ken Mahoney, Muskegon County Board of Commissioner Chair
Jim Elwell, Interim County Administrator

BPW-14-073 – APPROVAL OF AGENDA

Moved by Commissioner Nash, seconded by Commissioner Hughes, to approve the agenda as presented.

VOICE VOTE:

Motion carried

BPW-14-074 – APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the minutes of the meeting held on September 11, 2014.

VOICE VOTE:

Motion carried

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-14-075 – Authorize the Public Works Board Chair to approve Prein & Newhof to proceed with the design and construction services for all five projects, all in the amount not-to-exceed \$398,900.00.

Moved by Commissioner Wilkins, seconded by Drain Commissioner Moore, to approve Prein & Newhof to proceed with the design and construction services for all five projects (Metro Pump Station #3, Metro Cell #2, Montague Pump Station, Keating Lift Station - Generator and Pump Station D - Bypass Pump), all in the amount of not-to-exceed \$398,900.00.

VOICE VOTE:

Motion carried

BPW-14-076 – Award bid RFB 14-2148.

Moved by Commissioner Hughes, seconded by Commissioner Engle, to award the bid for the Gas Chromatograph/Mass Spectrometer System for the Wastewater System per the specifications in RFB 14-2148 to Agilent Technologies in the amount of \$81,094.30

VOICE VOTE:

Motion carried

BPW-14-077 – Authorize Wastewater Staff to advertise for bids the budgeted chemicals and petroleum products for FY2015.

Moved by Commissioner Hughes, seconded by Commissioner Nash, to authorize Wastewater Staff to advertise for bids the budgeted chemicals and petroleum products for FY2015.

VOICE VOTE:

Motion carried

BPW-14-078 – Waive the bidding process for FY2015 for Wastewater System for the purchase of alfalfa, corn and soybean seed.

Moved by Commissioner Hughes, seconded by Commissioner Engle, to waive the County bidding process for FY2015 for the Wastewater System for the purchase of alfalfa, corn and soybean seed.

VOICE VOTE:

Motion carried

BPW-14-079 – Approve Solid Waste to purchase a CAT 329 excavator through the MIDeal program for a cost of \$294,195.00.

Moved by Commissioner Engle, seconded by Commissioner Wilkins, to purchase a CAT 329 excavator through the MIDeal program for a cost of \$294,195.00 with the costs being paid from the Solid Waste Fund 5710-0526.

VOICE VOTE:

Motion carried

BPW-14-080 – Informational Items:

Moved by Commissioner Nash, seconded by Commissioner Hughes, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, September 2014.
2. Wastewater Monthly Operating Report, September 2014.

Mr. Eisenbarth introduced Scott Decker, President of Alternative Energy Solutions. Mr. Decker spoke of the algae project that took place at the Wastewater site and explained the process of collecting the algae. Mr. Decker stated this was a test run on the collection process. The hope for the future is to harvest the algae and find several end products.

Commissioner Scolnik asked Mr. Eisenbarth if there were uses for the sludge that builds in the bottom of the lagoons at the Wastewater site. Mr. Eisenbarth stated the sludge is used as a cover at the landfill.

Mr. Eisenbarth handed out a news press release regarding the Muskegon County Wastewater Management System being a finalist for the Wildlife Habitat Council's Rookie of the Year Award. Mr. Eisenbarth stated that they made the top three and they have a good chance of winning this award. Mr. Eisenbarth credited Anita Friend for her leadership and the volunteers for making this possible.

Drain Commissioner Moore stated she has order 5,000 native perennials plugs and several hundred trees to help with soil erosion and help stabilize some of the drains at Wastewater and is looking forward to working with Ms. Friend and Mr. Eisenbarth.

OLD BUSINESS

Drain Commissioner Moore asked Mr. Eisenbarth to explain what a VFD addition is for cell #2. Mr. Eisenbarth explained that it stands for Variable Frequency Drive and that this helps to control how fast the motor runs and saves energy due to the controlled run times.

Commissioner Nash asked about the wind turbine project. Mr. Eisenbarth stated that there is still a couple of years remaining on the contract and interest for the project is still there and data is still being recorded. Mr. Eisenbarth also informed the Board they are also looking into other energy sources such as solar and water.

NEW BUSINESS

Commissioner Hughes informed the Board that she attended a meeting at the GVSU Annis Water Research Institute hosted by WMSRDC. They are starting a project with NOAA called Habitat Blueprint and Muskegon has been chosen as one of two places in the region. They will be working in the Muskegon area on habitat issues.

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:52 p.m.

Benjamin Cross, Vice-Chair

Muskegon County
Board of Public Works
November 13, 2014
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Terry Sabo, Chair

Benjamin Cross, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Sabo at 4:01 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Terry Sabo, Muskegon County Commissioner
Kim Arter, Ex-officio Member

Excused: Robert Scolnik, Muskegon County Commissioner

Absent: Doug Kadzban, Ex-officio Member

Staff
Present: John Warner, Public Works Director
Mark Eisenbarth, Muskegon County Administrator
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk
Ken Mahoney, Muskegon County Board of Commissioners Chair
Dave Johnson, Interim Wastewater Director
Jonathan Wilson, Economic Development Coordinator

BPW-14-081 – APPROVAL OF AGENDA

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the agenda amending E. by changing item 1. to a motion to appoint Dave Johnson as Interim Wastewater Director and move item 1. on the agenda to item 2. and item 2. to item 3.

VOICE VOTE:

Motion carried

BPW-14-082 – APPROVAL OF MINUTES

Moved by Commissioner Cross, seconded by Drain Commissioner Moore, to approve the minutes of the meeting held on October 9, 2014.

VOICE VOTE:

Motion carried

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-14-083 – Request the approval to appoint Dave Johnson as Interim Wastewater Director at an hourly rate of \$41.257 effective November 7, 2014, to continue until final replacement by the Board of Public Works.

Moved by Commissioner Hughes, seconded by Commissioner Engle, to appoint Dave Johnson as Interim Wastewater Director effective November 7, 2014, at an hourly rate of \$41.257 to continue until final replacement by the Board of Public Works.

Roll call:

Ayes – Engle, Hughes, Moore, Nash, Wilkins, Cross, Sabo

Excused - Scolnik

Nays – None

Abstain – None

Motion carried

BPW-14-084 – Authorize the Purchasing Department to bid the budgeted replacement of irrigation rigs pivots pads for fields 3, 10, 14, 16, 21, 22, 43 and 46 with trade and/or sale of the used irrigation rigs currently in these fields.

Moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Purchasing Department to bid the budgeted replacement of irrigation rigs and pivot pads for fields 3, 10, 14, 16, 21, 22, 43 and 46 with trade and/or sale of the used irrigation rigs currently in these fields.

VOICE VOTE:

Motion carried

BPW-14-085 – Informational Items:

Moved by Commissioner Cross, seconded by Commissioner Nash, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, October 2014.
2. Wastewater Monthly Operating Report, October 2014.
3. Muskegon Municipal Wastewater Management Committee Minutes, October 2014 (draft)
4. Muskegon County Regional Water Policy Board Minutes, October 2014 (draft)

VOICE VOTE:

Motion carried

OLD BUSINESS

Commissioner Hughes stated that the Wastewater staff watches the weather really close so the irrigation rigs won't freeze to prevent them from tipping over.

NEW BUSINESS

Mr. Johnson, Interim Wastewater Director, was proud to inform the Board that the Wastewater Management System won the Rookie of the Year Award from the Wildlife Habitat Council and Anita Friend attended the Wildlife Habitat Council's Annual Symposium, Celebrating Corporate Conservation, to receive the award.

Drain Commissioner Moore thanked the Wastewater staff and Public Works department for their help in planting 5200 perennials plugs, 800 trees and 200 pines out at the Wastewater filter marsh site.

PUBLIC COMMENT ON A NEW ITEM

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:14 p.m.

Terry Sabo, Chair

Muskegon County
Board of Public Works
December 11, 2014
4:00 p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Terry Sabo, Chair

Benjamin Cross, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Sabo at 4:00 p.m.

ROLL

Present: Benjamin Cross, Muskegon County Commissioner
Marvin Engle, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Terry Sabo, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Kim Arter, Ex-officio Member

Excused: Jerry Bartoszek, Ex-officio Member

Staff

Present: John Warner, Public Works Director
Mark Eisenbarth, Muskegon County Administrator
Doug Hughes, Corporate Counsel
Tina Nash, DPW Departmental Clerk
Ken Mahoney, Muskegon County Board of Commissioners Chair
Ken Scarth, Wastewater Farm Manager

BPW-14-086 – APPROVAL OF AGENDA

Moved by Commissioner Nash, seconded by Commissioner Cross, to approve the agenda as presented.

VOICE VOTE:

Motion carried

BPW-14-087 – APPROVAL OF MINUTES

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the minutes of the meeting held on November 13, 2014.

VOICE VOTE:

Motion carried

PUBLIC COMMENT ON AN AGENDA ITEM

Deb Ackerman, Egelston Township Treasurer, spoke in favor of the “Free Dump Day” and hoped the Board would continue to support it.

ITEMS FOR CONSIDERATION:

BPW-14-088 – Approve the “Free Dump Day” program for municipalities for 2015 from the Muskegon County Solid Waste Management System.

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the “Free Dump Day” program for municipalities for 2015 from the Muskegon County Solid Waste Management System.

VOICE VOTE:

Motion carried

BPW-14-089 – Authorize the Purchasing Department to bid the budgeted purchase of two articulated tractors.

Moved by Commissioner Nash, seconded by Commissioner Cross, to authorize the Purchasing Department to bid the budgeted purchase of two articulated tractors.

Roll call:

Yes –Hughes, Moore, Nash, Scolnik, Wilkins, Cross, Engle, Sabo

No – None

Motion carried

BPW-14-090 – Authorize the creation of an Assistant Farm Manager position for the wastewater treatment plant.

Moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the creation of an Assistant Farm Manager position for the wastewater treatment plant.

Roll call:

Yes – Nash, Scolnik, Wilkins, Cross, Engle, Hughes, Moore, Sabo

No – None

Motion carried

BPW-14-091 - Informational Items:

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, that the following information items be received and placed on file:

1. Public Works Monthly Operations Report, November 2014.
2. Wastewater Monthly Operating Report, November 2014.
3. Muskegon County Regional Water Policy Board Minutes, November 2014 (draft)
4. Muskegon Municipal Wastewater Management Committee Minutes, November 2014 (draft)

VOICE VOTE:

Motion carried

OLD BUSINESS

None

NEW BUSINESS

Commissioner Cross handed out a packet to the Board members regarding Storyville and the fundraiser. Commissioner Cross also informed the Board that the new District Library Director will start after the first of the year.

PUBLIC COMMENT ON A NEW ITEM

Commissioner Sabo informed the Board of the new Ex-officio Member, Jerry Bartoszek.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:20 p.m.

Terry Sabo, Chair