

## M I N U T E S

Muskegon County Regional  
Water System Policy Board  
Muskegon County South Campus  
Training Center  
Muskegon, Michigan  
January 11, 2011

### CALL TO ORDER

The meeting was called to order by John Warner, Director of Public Works, at 1:30 p.m.

### ROLL

#### Members

Present: Kim Arter, Laketon Township  
Chris Hall, Dalton Township  
Alan Jager, County Commissioner  
David Kieft, Muskegon Charter Township  
Ken Mahoney, County Commissioner  
Scott Plummer, County Commissioner  
Sam St. Amour, Fruitland Township  
John Snider, County Commissioner

#### Staff

Present: John Warner, County DPW  
Karen Fisher, County DPW

#### Others

Present: Dave Bossenbroek, Attorney  
Mike Thompson, Egelston Township  
Jeff Wood, Muskegon Charter Township

### WSPB-11-001 - ELECTION OF OFFICERS

Mr. Warner opened nominations for Chair of the Muskegon County Regional Water System Policy Board.

**Moved by Sam St. Amour, seconded by Scott Plummer, to nominate David Kieft for Chair of the Muskegon County Regional Water System Policy Board.**

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WSPB-11-001 - ELECTION OF OFFICERS CONT'D

**Moved by John Snider, seconded by Ken Mahoney, that nominations be closed and an unanimous ballot be cast for Mr. Kieft.**

**Motion carried**

Chairman Kieft assumed the Chair.

Chairman Kieft opened nominations for Vice Chair of the Muskegon County Regional Water System Policy Board.

**Moved by Sam St. Amour, seconded by Chris Hall, to nominate John Snider for Vice Chair of the Muskegon County Regional Water System Policy Board.**

**Moved by Scott Plummer, seconded by Sam St. Amour, that nominations be closed and an unanimous ballot be cast for Mr. Snider.**

**Motion carried**

WSPB-11-002 - ADOPT MEETING SCHEDULE

**Moved by John Snider, seconded by Chris Hall, to adopt the 2011 meeting schedule changing the time to 2:00 p.m. and moving the location to the Board of Commissioners Room if it is available on the scheduled meeting days.**

**Motion carried**

WSPB-11-003 - APPROVAL OF MINUTES

**Moved by John Snider, seconded by Scott Plummer, to approve the minutes of the meeting held December 7, 2010.**

**Motion carried**

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WSPB-11-004 - INFORMATION ITEMS

**Moved by John Snider, seconded by Scott Plummer, that the following information items be received and placed on file:**

1. **Regional Water System Payables.**
2. **New Meters Set List.**
3. **Local Fund Balance Sheet.**

**Motion carried**

WSPB-11-005 - WATER SYSTEM UPDATE

The Water System Update was distributed for information.

WSPB-11-006 - OLD BUSINESS

There was no old business.

WSPB-11-007 - NEW BUSINESS

Chris Hall stated that there was a fire in Dalton Township causing a drop in pressure in the tank.

Mr. Warner stated that the fire chiefs have been requested to notify the City of Muskegon water plant when there is a fire that requires using the Regional Water System hydrants.

WSPB-11-008 - AUDIENCE PARTICIPATION

Jeff Wood, Muskegon Township Treasurer, inquired about hydrant and line flushing. He stated that pieces of rust were found in the screens of the fire trucks from using the hydrants for the fire in Dalton Township.

Mr. Warner stated that the lines in the system are flushed but regular flushing cannot remove all the rust from the lines.

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WSPB-11-008 - AUDIENCE PARTICIPATION CONT'D

Staff is reviewing using directional flushing to help resolve this problem.

WSPB-11-009 - ADJOURN

**Moved by Ken Mahoney, seconded by John Snider, to adjourn the meeting at 1:50 p.m.**

**Motion carried**

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David Kieft, Jr., Chairman

kf

M I N U T E S

Muskegon County Regional  
Water System Policy Board  
Board of Commissioners Room  
Michael J. Kobza Hall of Justice  
990 Terrace Street  
Muskegon, Michigan  
March 8, 2011

CALL TO ORDER

The meeting was called to order by Chairman David Kieft at 2:00 p.m.

ROLL

Members

Present: Kim Arter, Laketon Township  
Chris Hall, Dalton Township  
Alan Jager, County Commissioner  
David Kieft, Muskegon Charter Township  
Ken Mahoney, County Commissioner  
Scott Plummer, County Commissioner  
Sam St. Amour, Fruitland Township  
John Snider, County Commissioner

Staff

Present: John Warner, County DPW  
Karen Fisher, County DPW

Others

Present: Dave Bossenbroek, Attorney  
Mike Thompson, Egelston Township  
Deb Ackerman, Egelston Township  
Jeff Wood, Muskegon Charter Township  
Jan Deur, Fruitland Township  
James Derezinski, County Commissioner

WSPB-11-010 - APPROVAL OF MINUTES

**Moved by John Snider, seconded by Scott Plummer, to approve the minutes of the meeting held January 11, 2011.**

**Motion carried**

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WSPB-11-011 - DIXON ENGINEERING PROPOSAL

**Moved by John Snider, seconded by Kim Arter, to concur with staff and recommend to the Board of Public Works approval of the proposal from Dixon Engineering for the preparation of technical specifications for wet interior painting and other repairs on the Evanston Avenue elevated water storage tank for their proposed cost of \$2,800 not-to-exceed with costs being paid from the Regional Water System fund, 5910.**

**Roll call: Ayes - Arter; Hall; Jager; Kieft; Mahoney; Plummer; St. Amour; Snider.**

**Nays - None.**

**Motion carried**

WSPB-11-012 - INFORMATION ITEMS

**Moved by Scott Plummer, seconded by John Snider, that the following information items be received and placed on file:**

- 1. Regional Water System Payables (February & March 2011).**
- 2. Budget Status (December 2010, January 2011 & February 2011).**
- 3. New Meters Set List (February & March 2011).**
- 4. Local Fund Balance Sheet (February & March 2011).**

The Board members had questions on the budget status reports regarding the total assets and total liabilities & retained earnings. Mr. Warner will review this issue and report back to the Board at the next meeting.

**Motion carried**

WSPB-11-013 - WATER SYSTEM UPDATE

The Water System Update was distributed for information.

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WSPB-11-014 - OLD BUSINESS

There was no old business.

WSPB-11-015 - NEW BUSINESS

There was no new business.

WSPB-11-016 - AUDIENCE PARTICIPATION

Attorney Bossenbroek inquired about the proposed new water ride at Michigan's Adventure.

Supervisor St. Amour will review this issue and contact Mr. Warner regarding same.

WSPB-11-017 - ADJOURN

**Moved by Scott Plummer, seconded by John Snider, to adjourn the meeting at 2:14 p.m.**

**Motion carried**

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David A. Kieft, Jr., Chairman

kf